

**MINUTES OF THE MEETING OF
THE UPPER TORRENS LAND MANAGEMENT PROJECT S41 COMMITTEE
held in the Mt Pleasant Natural Resource Centre 132 Melrose Street, Mount Pleasant
on Thursday 6 October 2016 commencing at 9.30am**

1 WELCOME

The Chairperson J Troup welcomed everyone and opened the meeting at 9.38:am.

2 PRESENT

Members

J Troup (Chairperson), G Mavrinac (TBC), Councillor M Herrmann (AHC), G Donaldson, K Craig (Chairman GGRP Technical Steering Committee), S Anderson (Community/URLG), R Gladigau (arrived 10.15am), Steve Corbally.

Staff

K Thompson (Project Officer), A Fairney (Project Officer)

3 APOLOGIES

P Brissenden, J Thiessen (Adelaide & Central Hills NRM), Tiffany Harding, Cr M Seager, M Philcox, S Brooks

4 GUESTS

Sam Toholke, Volunteer UTLMP

5 DECLARATION OF INTEREST BY MEMBERS

Nil

6 CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

MOVED G Donaldson

That the Minutes of the meeting held on Thursday 11 August 2016 as circulated, be confirmed as a true and correct record of the proceedings of that meeting.

Seconded K Craig

CARRIED

7 MATTERS ARISING FROM PREVIOUS MINUTES

7.1 Action List

Item Number	Meeting Date	Officer	Action	Status
3-4.1.3	11/6/15	GM	Risk Management Working Group (MH, BM and GD) to be organised.	On Hold pending the outcome of the future of this committee
9.4	2/6/16	AF	Presentation to the AMLRNRM on the GGRP.	Ongoing. We are still awaiting a confirmation of a date for the requested presentation.
9.2	11/8/16	AF	2XE Business Plan proposal to be accepted. Expenditure not to exceed \$20,000.	Closed
9.6	11/8/16	GM	To meet with TBC Governance Officer to review the UTLMP response to updated TOR.	Closed
9.7	11/8/16	GM	To secure funding for 1 FTE as opposed to .8FTE	Closed

MOVED Cr M Herrmann

That the progress of the actions listed in Item 7.1 be noted and received

Seconded S Corbally

CARRIED

In relation to item 9.6:

MOVED S Corbally

The Committee recommends to Council that clause 8.1 (i) of the Committee's Terms of Reference be replaced with the following:

- (i) Approve expenditure on money and works up to \$5,000 excluding GST for any one order on works, and operations of the Committee within the financial limits and conditions advised by Council, relating to each Grant Agreement.

Seconded K Craig

CARRIED

8 CORRESPONDENCE

8.1 Incoming
• Nil

8.2 Outgoing
• Nil

9 **REPORTS**

9.1 FINANCE

MOVED K Craig

That the information contained within Item 9.1 Finance Report be received..

Seconded S Anderson

CARRIED

9.2(a) PROJECT MANAGEMENT WORKING GROUP

MOVED S Corbally

That the Report from the Project Management Working Group be received and any recommendations contained within the Minutes of the Meeting held 15 September 2016, therein be adopted.

Seconded G Donaldson

CARRIED

9.2(b) PROJECT MANAGEMENT WORKING GROUP – OUT OF SESSION MEETING

MOVED K Craig

That the Report from the Project Management Working Group be received and noted.

Seconded G Donaldson

CARRIED

9.3 NRM AND OTHER PROJECTS

MOVED K Craig

That the information contained in the report on NRM and Other Projects be received and the Committee notes the lack of on ground works activity in this area for this financial year to date.

Seconded G Donaldson

CARRIED

9.4 GRASSY GROUND COVER RESTORATION PROJECT

MOVED S Corbally

That the GGRP Report be received.

Seconded G Donaldson

CARRIED

9.5 ADELAIDE HILLS COUNCIL

MOVED K Craig

That the Report be received.

- Watsonia trial at Cleland has found that herbicide 22 DPA-4-D (active ingredient – Dalapon) at half strength has been successful with no off target damage to native vegetation. Offered by Malcolm Herrmann

Seconded G Donaldson

CARRIED

9.6 THE BAROSSA COUNCIL

MOVED K Craig

That the Verbal Report be received.

- Contract for the GGRP project between The Barossa Council and Adelaide Hills Council has been delayed due to the lack of available effort given the extreme weather conditions.
- A Fairney and G Mavrinac met with the Finance people from TBC to set up the chart of accounts to ensure that the finance reporting meets the needs for both the Federal and Councils requirements.
- K Thompson and G Mavrinac will meet later this month to do the same for the UTLMP projects.

Seconded S Anderson

CARRIED

ACTION: Cr Malcolm Herrmann to further pursue with the Director Corporate Services, Adelaide Hills Council to ensure that the proposed contract between the AHC and TBC is suitably compliant with the Terms of the original Biodiversity Agreement.

9.7 AMLRNRM UPDATE

MOVED M Herrmann

That the Report be received.

Seconded G Donaldson

CARRIED

10 GENERAL BUSINESS

10.1 **THE BAROSSA COUNCIL'S VOLUNTEER DATABASE**

Hours (SEPT) to be advised by Committee members

10.2 **CAPE TULIP** – Cr M Herrmann raised the issues of severe problems with Cape Tulip in the district.

K Thompson has called a number of landholders within the area.

S Anderson represented the UTLMP and the URTLG at a workshop in Parra Wirra Conservation Park.

10.3 **XMAS MEETING**

1 December 2016 meeting from 3:00-5:00pm followed by a Xmas party (venue to be decided).

10.4 **URLTG Update** – AGM 26 October 2016. UTLMP Committee members have been invited to attend and join the Committee of the URLTG. K Thompson is speaking with members and invitees privately to ascertain interest so as not to put anyone on the spot on the night.

10.5 **BBG AGM** – B Myers and A Fairney presented to the committee about Grassland Restoration techniques Tuesday 4 October, 2016.

10.6 **NATIVE GRASS ESTABLISHMENT SEMINAR** – A Fairney is presenting at this event on 20 and 21 October, 2016. K Thompson is attending (funding support by AMLR).

- 10.7 **DEWNR Volunteer Safety Framework Training** – K Thompson attended this session Wednesday 5 October, 2016 at Morialta Conservation Park. Issues were raised about UTLMP Volunteers (The Barossa Council) working on DEWNR land. DEWNR has suggested that these volunteers should be registered and classified as DEWNR volunteers and working under the VSF. K Thompson asked the Committee for advice and it was recommended that she and G Mavrinnac meet with TBC's Volunteer Management Officer to discuss this issue.

ACTION: G Mavrinnac and K Thompson to speak with The Barossa Council's Volunteer Management Officer to discuss the issues around TBC volunteer's working on DEWNR land.

- 10.8 **K Thompson on Annual Leave from 10 – 17 October, 2016**

MOVED S Corbally

That the General Business items be noted.

Seconded R Gladigau

CARRIED

11 NEXT MEETING

11.1 Steering Committee

Thursday 1 December, 2016 at 3:00pm – 5:00pm at Mt Pleasant Natural Resource Centre 132 Melrose Street, Mount Pleasant followed by the UTLMP Xmas get together. (venue to be advised).

11.2 Project Management Working Group

Thursday 10 November at 3:00pm – 5:00pm at Mt Pleasant Natural Resource Centre 132 Melrose Street, Mount Pleasant

11.3 GGRP Technical Steering Committee

To be advised

12 CLOSURE

There being no further business, the meeting closed at 11.53 am.

Confirmed

Date:

Chairperson: