NOTICE OF MEETING

Notice is hereby given that the next ordinary meeting of Council will be held on Wednesday 22 January 2014 in the Council Chambers, 43 – 51 Tanunda Road, Nuriootpa, commencing at 9.00am.

Martin McCarthy
CHIEF EXECUTIVE OFFICER
THE BAROSSA COUNCIL

AGENDA

1. THE BAROSSA COUNCIL
   1.1 Welcome by Mayor - meeting declared open
   1.2 Present
   1.3 Leave of Absence
      Cr Sloane
   1.4 Apologies for Absence
      Nil
   1.5 Minutes of previous meetings – for confirmation:
      Ordinary Council meeting held on Tuesday 17 December 2013 at 9.00am
      Confidential Council meeting held on Tuesday 17 December 2013 at 10.51am
   1.6 Matters arising from previous Minutes
      Nil
   1.7 Notice of Motion
      Nil
   1.8 Questions on Notice
      Nil

2. MAYOR
   2.1 Report – to be tabled at the meeting
3. **COUNCILLORS’ REPORTS**

Nil

4. **CONSENSUS AGENDA**

4.1 **MAYOR**
   4.1.1 Regional Development Australia Fund
   4.1.2 Premium Food and Wine Policy
   4.1.3 Local Excellence Expert Panel Final Report

4.2 **EXECUTIVE SERVICES**

4.2.1 **CHIEF EXECUTIVE OFFICER**
   4.2.1.1 Nil

4.3 **CORPORATE & COMMUNITY SERVICES**

4.3.1 **CORPORATE & COMMUNITY SERVICES DIRECTOR**
   4.3.1.1 Operations Report – The Rex Barossa Aquatic Fitness Centre
   4.3.1.2 Audit Committee Meeting – 10 December 2013 – unconfirmed minutes
   4.3.1.3 Audit Committee Annual Self Assessment
   4.3.1.4 Mount Pleasant and District Golf Club Inc

4.3.2 **FINANCE**
   4.3.2.1 Community Assistance Scheme Committee

4.3.3 **OTHER COMMUNITY SERVICES**
   4.3.3.1 Section 41 and 42 Committee Minutes

4.4 **WORKS AND ENGINEERING**

4.4.1 **WORKS AND ENGINEERING DIRECTOR**
   4.4.1.1 Proposed Road Closure – Declaration of Vintage – Barons of Barossa
   4.4.1.2 2013/2014 Road Re-sealing and Re-Sheeting – Priority List

4.5 **DEVELOPMENT & ENVIRONMENTAL SERVICES**

4.5.1 **NATURAL RESOURCES**
   4.5.1.1 Correspondence received from Committees
   4.5.1.2 Water Allocation Plan for the Eastern Mount Lofty Ranges
   4.5.1.3 Natural Resources Management Plan for the Adelaide and Mount Lofty Ranges Region

4.5.2 **FOOD**
   4.5.2.1 Food Recalls
   4.5.2.2 Food Premises Inspections

4.5.3 **ENVIRONMENTAL HEALTH**
   4.5.3.1 Nil

4.5.4 **BUILDING**
   4.5.4.1 Amendments to Legislative Framework for Swimming Pool Safety

5. **CONSENSUS AGENDA ADOPTION**

5.1 **ITEMS FOR EXCLUSION FROM CONSENSUS AGENDA**

5.2 **RECEIPT OF CONSENSUS AGENDA**

5.3 **DEBATE OF ITEMS EXCLUDED FROM CONSENSUS AGENDA**
6. VISITORS TO THE MEETING

6.1 VISITORS TO THE MEETING
10.00am
Khyle Milne – Youth Grant Recipient

7. DEBATE AGENDA

7.1 MAYOR
Nil

7.2 EXECUTIVE SERVICES

7.2.1 CHIEF EXECUTIVE OFFICER
7.2.1.1 Warren Reservoir Initiative – Conditional Approval for Passive Recreational (Non-Motorised) Water Sport Activity

7.3 CORPORATE AND COMMUNITY SERVICES

7.3.1 CORPORATE AND COMMUNITY SERVICES
7.3.1.1 Request to purchase Council Land – 11 Washington Street, Angaston
7.3.1.2 Request to provide sponsorship for the Barossa Young People in Agriculture Conference

7.3.2 FINANCE
7.3.2.1 Monthly Finance Report as at 31 December 2013
7.3.2.2 Long Term Financial Plan 2014/2015 to 2023/2024 and Annual Budget and Business Planning Timetable 2014/2015

7.3.3 COORDINATOR’S REPORT
7.3.3.1 Nil

7.4 WORKS AND ENGINEERING

7.4.1 Tanunda to Gawler Shared Bicycle Walking Path
7.4.2 Tanunda Recreation Park Master Plan
7.4.3 Kalimna Road North, Nuriootpa – Stormwater Drainage
7.4.4 Petition – Road Noise on Basedow Road, East of Menge Road, Tanunda

7.5 DEVELOPMENT AND ENVIRONMENTAL SERVICES
7.5.1 Nil

8. CONFIDENTIAL AGENDA

8.1 CORPORATE AND COMMUNITY SERVICES
8.1.1 Management Agreement Structure – Barossa District Housing Association

9. REPRESENTATIVES ON COUNCIL COMMITTEES REPORTS

10. OTHER BUSINESS

11. NEXT MEETING
Tuesday 18 February 2014 commencing at 9.00am.

12. CLOSURE
4.1 CONSENSUS AGENDA - MAYOR

4.1.1 REGIONAL DEVELOPMENT AUSTRALIA FUND
Correspondence received from The Hon Warren Truss MP, Minister for Infrastructure and Regional Development, and Hon Gail Gago, Minister for Regional Development. Copies attached

RECOMMENDATION:
That correspondence items 4.1.1 be received.
Councillor Brian Hurn OAM  
The Barossa Council  
PO Box 867  
NURIOOTPA SA 5355

Dear Mayor

I am writing to confirm the Coalition Government’s decision to fund uncontracted projects from Rounds Two, Three and Four of the former Regional Development Australia Fund (RDAF). The Government will also fund most of the uncontracted projects from the former Community Infrastructure Grants programme and a number of other regional development programmes. These projects will be funded out of the Coalition Government’s new Community Development Grants programme, which will invest an additional $342 million in infrastructure projects across regional Australia.

Funding will be subject to confirmation that the project can continue according to the scope and other arrangements agreed prior to the election. A signed Funding Agreement will be required prior to the provision of funding. This offer is subject to the agreement being completed within six months.

The new Government will not fund projects announced by the former Government in Rounds Five and Five B of the RDAF. These projects were election commitments of the former government announced during the election campaign or just before. They were to be funded by the Minerals Resource Rent Tax (MRRT), but as the MRRT did not raise significant funds these projects were unfunded.

The Government has committed to establish a new National Stronger Regions Fund from 2015. This new Fund will support priority infrastructure in regional Australia and may be a source of funding for projects not funded in Rounds Five and Five B of the RDAF.

The provision of funding for these uncontracted projects is a clear demonstration of the Coalition Government’s commitment to regional Australia. Combined with the delivery of our own election commitments, these projects will support a range of sporting and community infrastructure, facilitating economic growth and enhancing liveability across regional Australia.
The Community Development Grants programme will be delivered by the Department of Infrastructure and Regional Development according to the highest standards of public accountability. The Department will be contacting proponents of all uncontracted projects shortly, to confirm details of their projects and to finalise the Funding Agreement.

The Government understands the importance of infrastructure projects to local communities, and we are committed to working with proponents and communities to ensure that they are delivered in a timely manner.

Yours sincerely

[Signature]

WARREN TRUSS
Dear Mayor Hum

I write to you in my capacity as Minister for Regional Development and Minister for State/Local Government Relations to express my concerns regarding the Federal Government's reneging of funding for Round Five of the Regional Development Australia Fund.

For the Barossa Council, this will mean an approximate loss of $68,500 intended for the refurbishment of the Mount Pleasant Library and the Angaston Railway Precinct upgrade. Round Five funding would have contributed much needed funding to infrastructure and community needs that are unable to be met by the State Government.

Although the Federal Government has now decided to honour uncontracted projects in Rounds One to Four, the withdrawal of Round Five grants is still a tremendous loss for South Australia and one that I have grave concerns about.

I am pleased that all projects in Rounds One to Four will now go ahead following pressure from communities and Government. I wish to let you know that I continue to advocate on the behalf of South Australian Local Government and will continue my communications with Commonwealth to have this funding reinstated.

Yours sincerely

Hon Gail Gago MLC

09/12/2013
4.1.2 PREMIUM FOOD AND WINE POLICY
Correspondence received from Hon Gail Gago, Minister for Agriculture, Food and Fisheries regarding the launch of the Premium Food and Wine Policy.
Copy attached

RECOMMENDATION:
That correspondence item 4.1.2 be received.
Dear Brian

Recently I joined the Premier, Hon Jay Weatherill MP, to launch the Premium Food and Wine policy as part of a series of Building a Stronger South Australia policy initiatives from the Government of South Australia.

South Australia has a reputation for producing some of the highest quality food and wine in the world, and we must do all we can to protect our premium brand from threats, boost productivity and meet global demand, and make sure the world knows buying South Australian means buying high quality.

That’s why the Government has announced the following initiatives:

We will protect our premium brand by:

- taking a national lead and committing $3 million in funds to build a dedicated sterile insect technology facility in the Upper Spencer Gulf;
- providing $500,000 of new funding to support a new South Australian phylloxera detection test and expand the DNA testing to pests and diseases affecting other industries; and
- continuing to support the moratorium on genetically modified foods until 2019 and increase the promotion of South Australia’s non-GM status.

We will work with farmers and industry to increase productivity by:

- providing $852,000 to undertake significant research on the contribution that the top 10 to 50 centimetre layer of soil provides to plant health and production.

We will promote local food and wine by:

- implementing a new ‘buy local’ policy across Government to encourage the use of local food, wine and beverages at catered events and functions.

These new initiatives will build on the State Government’s Premium Food and Wine from our Clean Environment strategic priority that seeks to position South Australia as a producer of premium food and wine from its clean water, clean air and clean soil.
I have enclosed a copy of the Premium Food and Wine policy for your information, along with a copy of our recently launched Premium Food and Wine from our Clean Environment Action Plan. A copy of the Projects and Milestones being delivered under the action plan can be downloaded at www.foodwine.sa.gov.au.

You can also view the policy and other recently announced policies as part of the Building a Stronger South Australia initiative at www.premier.sa.gov.au/strongersa.

I look forward to working with you to continue to grow this State’s food, wine, beverage and agriculture industries.

Yours sincerely

[Signature]

HON GAIL GAGO MLC

13 / 12 /2013

Encl.
4.1.3 LOCAL EXCELLENCE EXPERT PANEL FINAL REPORT
Correspondence received from Local Government Association of SA. Copy attached

RECOMMENDATION:
That correspondence item 4.1.3 be received.
Local Excellence Expert Panel Final Report

I am pleased to inform you that the LGA's Local Excellence Expert Panel has presented its final report, entitled "Strengthening South Australian Communities in a Changing World - The Council of the Future".

Members of our independent expert panel were former State Government Minister Hon Greg Crafter, former District Court judge Christine Trenorden and former Director of the Australian Centre for Excellence in Local Government Professor Graham Sansom. It was established as a key part of the LGA's 2 year Local Excellence Program.

The Program focuses on the future of Local Government in South Australia and in particular the Expert Panel was asked to turn its mind to the nature of the 'Council of the Future' and the challenges it is likely to face.

The report was prepared after an extensive program of research and consultation. An Issues Paper was released in July 2012 and a Discussion Paper in July 2013, which together elicited responses and submissions from Councils, the broader community and other spheres of government. The Panel also conducted meetings, hearings and interviews across all regions of the State.

The LGA wishes to acknowledge the work of the Panel members and its recent Executive Officer, Tony Lawson, in carrying out this important project.

An initial Forum was held on 12 December 2013 to begin a far reaching consultation process with Councils and others about the report and the recommendations it makes.

The LGA Board will consider the recommendations, feedback from the Forum and determine the next steps for consultation with the sector and other stakeholders.

The report can be found on the LGA's website at www.lga.sa.gov.au and I commend it to you.

Yours sincerely

Mayor Lorraine Rosenberg
Acting President
COUNCIL
CORPORATE AND COMMUNITY SERVICES
DIRECTOR’S REPORT
22 JANUARY 2014

4.3.1 CONSENSUS AGENDA - DIRECTOR’S REPORTS

4.3.1.1 OPERATIONS REPORT - THE REX BAROSSA AQUATIC
FITNESS CENTRE
B1673
Council Officers and the Manager of the Rex meet monthly to
review operations of the Rex and the Nuriootpa Swimming Pool (in
the open season). The Operations Reports for December 2013
have been received and the following statistics are provided for
Elected Members’ information:

**Attendances***
(Does not include spectators):

<table>
<thead>
<tr>
<th></th>
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<td>May</td>
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<td>June</td>
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<td>15810</td>
<td>18894</td>
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<td><strong>172338</strong></td>
<td><strong>188067</strong></td>
<td><strong>100504</strong></td>
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<td><strong>AVERAGE PER MONTH</strong></td>
<td><strong>5232</strong></td>
<td><strong>14362</strong></td>
<td><strong>15672</strong></td>
<td><strong>16751 YTD</strong></td>
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*Attendances are sourced from the Centaman computer systems and attendance sign in
sheets. The attendances include all centre memberships, visit passes, swim school
classes, basketball games, Faith, Gymnastics, Hydrotherapy etc. and services sold.
### Membership / Swim School Numbers:

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<tr>
<th>Month</th>
<th>Health Club 2011/12</th>
<th>Health Club 2012/13</th>
<th>Health Club 2013/14</th>
<th>Aquatic 2011/12</th>
<th>Aquatic 2012/13</th>
<th>Aquatic 2013/14</th>
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<td>123</td>
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<td>October</td>
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<td>1258</td>
<td></td>
<td>146</td>
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### Enrolments

<table>
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<tr>
<th>Month</th>
<th>Swim School 2011/12</th>
<th>Swim School 2012/13</th>
<th>Swim School 2013/14</th>
<th>Vacation Care 2011/12</th>
<th>Vacation Care 2012/13</th>
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<tbody>
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<td>398</td>
<td>477</td>
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<td>August</td>
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<td>406</td>
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<tr>
<td>September</td>
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<td>406</td>
<td>450</td>
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<tr>
<td>October</td>
<td>455</td>
<td>425</td>
<td>468</td>
<td>97</td>
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<td>November</td>
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<td>442</td>
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<tr>
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<td>96</td>
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<tr>
<td>January</td>
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<td>463</td>
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<td>168</td>
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<td>507</td>
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<td>N/A</td>
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<tr>
<td>March</td>
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<td>498</td>
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<td>May</td>
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<td>503</td>
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<td>N/A</td>
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<tr>
<td>June</td>
<td>484</td>
<td>491</td>
<td></td>
<td>N/A</td>
<td>N/A</td>
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</tbody>
</table>
Swim School
- Tanunda Primary School Swimming Lessons – first week of December
- Learn to Swim finished for the year on 14 December

Recreation Centre
- Barossa Valley Amateur Basketball Assoc finished for the year on 12 December

Swimming Pools
- 3 local schools held Splash Days during last week of school term
- Successful Aquatic Open Day on 15 December – 120 people attending
- “Fun Run” inflatable will be used on Sunday 26 January as part of Australia Day celebrations.

Health and Fitness
- “12 days of Christmas” (12 classes in 12 days) conducted from 2 December
- 2nd Rex Rudolph Run held 10 December
- Strength for Life Xmas Coffee and Cake get together held 18 December

Squash
- Hosting a “come and try” session on 19 January in preparation for the Squash SA Racquetball Tournament in April.

Vacation Care
- Very good numbers in the first week with 226 children attending. Excursion days are most popular – 3 per week are scheduled in January.

NURIOOTPA SWIMMING POOL

Attendances:

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<thead>
<tr>
<th>Month</th>
<th>2012-13 attendances</th>
<th>Current year’s attendances</th>
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<tr>
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<td>1334</td>
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<td>February</td>
<td>2813</td>
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</tr>
<tr>
<td>March</td>
<td>401</td>
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</table>

Attendances are sourced from the Centre’s till. The attendances include all Centre casual visits, memberships, visit passes, school passes, and services sold.
Memberships

<table>
<thead>
<tr>
<th>Month</th>
<th>Single Members P/Year</th>
<th>2013/14</th>
<th>Family Members P/Year</th>
<th>2013/14</th>
<th>Visit pass P/Year</th>
<th>2013/14</th>
</tr>
</thead>
<tbody>
<tr>
<td>November</td>
<td>6</td>
<td>4</td>
<td>7</td>
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<td></td>
<td>93</td>
<td></td>
<td>22</td>
<td></td>
</tr>
</tbody>
</table>

General Pool
- The pool was open 20 days in the afternoon during December.
- Membership sales continue to be slow.
- Faith Lutheran School held their end of school splash days on December 3 and 4 and have booked for inductions on 29 and 30 January.
- Nuriootpa Primary School attended on 13 December.
- Angaston Vacation Care program used the pool on 19 December.
- Nuriootpa High School is booked for 31 January.

RECOMMENDATION
That Report 4.3.1.1 be received.
4.3.1.2 AUDIT COMMITTEE MEETING HELD 10 DECEMBER 2013
B343
Unconfirmed Minutes of the Audit Committee meeting held 10 December 2013 are attached.

RECOMMENDATION
That Report 4.3.1.2 be received.
MINUTES OF THE MEETING OF THE AUDIT COMMITTEE OF
THE BAROSSA COUNCIL
held in the Committee Room, 43-51 Tanunda Road, Nuriootpa, on
Tuesday 10 December 2013 commencing at 10.55am.

1. **WELCOME**
   Mr Peter Brass welcomed everyone to the meeting.

2. **PRESENT**
   Mr Peter Brass, Mr James Heuzenroeder, Mayor Brian Hurn, Cr John Angas, Cr Richard Miller

   **Invited Staff Members**
   Mr Martin McCarthy, Chief Executive Officer
   Ms Jo Thomas, Director Corporate & Community Services
   Mr Mark Lague, Manager Financial Services
   Ms Nicole Rudd, Internal Controls Compliance Officer
   Ms Annette Randall, Executive Assistant
   Ms Sofie Kraft, School Based Trainee

3. **APOLOGIES**
   Nil

4. **CONFIRMATION OF MINUTES FROM PREVIOUS MEETING**
   **MOVED** Cr Angas that the Minutes of the Audit Committee Meeting held 14 October 2013, as circulated, be confirmed as a true and correct record of the proceedings of the meeting.
   **Seconded** Mr Heuzenroeder
   **CARRIED**

5. **BUSINESS ARISING FROM PREVIOUS MINUTES**
   Included within the Agenda.

6. **CONSENSUS AGENDA**
   The meeting discussed each item.
   - Regarding Item 6.1.1 – *Annual Committee Self Assessment* – Committee members met prior to the meeting to discuss the questions posed in the Self Assessment. Mr Brass recorded the consensus responses and comments on the Assessment form and provided a verbal summary to the full meeting.
   - Regarding Item 6.1.4 – *Risk Management and Work Health & Safety* – Mr McCarthy spoke to the report and answered questions from the meeting. Noted that a full report on the Business Continuing Plan and recent “Health Check” will be provided to the next Committee meeting.
   - Regarding Item 6.1.5 – *Progress Report – Strategic Projects* – Noted the following:
     - Volunteer Management Project: Volunteer Management Framework Policy and Process will be presented to the December Council Meeting
     - Nuriootpa Centennial Park Authority (NCPA) Future Investment:
       - New Charter will be presented to the January Council Meeting
       - Audit Committee to be re-established following adoption of Charter
     - Asset Management Plan has been completed and a full business case and modelling re future investment is nearing completion.
• Competitive Neutrality process will be conducted in the new year

• Regarding Item 6.1.6 - Information and Communication Technology Steering Committee (ICTSC) – Mr Brass suggested that the Terms of Reference include statements re:
  o requirement for Proxies
  o ICT strategies also be aligned to Risk Management Framework

**MOVED** Cr Miller that Reports 6.1.1 to 6.1.6 be received.
**Seconded** Mr Heuzenroeder  **CARRIED**

• Regarding Item 6.2.1 – Dean Newbery & Partners Completion of External Audit – Mr Lague advised that the Auditor’s Management letter had not yet been received. Also, that the LGA has commissioned a consultant to provide a ruling on the interpretation of selected aspects of a new Standard AASB13 (and others); all SA councils require this advice.

**MOVED** Cr Miller that Correspondence Item 6.2.1 be received.
**Seconded** Mr Heuzenroeder  **CARRIED**

**ACTIONS:**
• Risk Manager to provide a full report on the Business Continuity Plan and recent “Health Check” to the next Committee meeting.
• Director Corporate & Community Services to note suggested additions to ICT Terms of Reference.
• Outcomes of Audit Committee Self Assessment to be advised to January Council Meeting by DCCS
• Future Departmental presentations to meeting on their particular risk profiles and how managed.

7. **DEBATE AGENDA**

7.1 **REPORTS**

7.1.1 **REPORT ON FINANCIAL RESULTS 2012/2013 (AS AT 30 JUNE 2013)**

B345

Mr Lague spoke to the report and answered questions from the meeting.

**MOVED** Mr Heuzenroeder that the Report on Financial Results for 2012/2013 (as at 30 June 2013) and the carried forward adjustments to 2013/14 as listed on pages 11 to 13, be noted.
**Seconded** Mayor Hurn  **CARRIED**

**INTRODUCTION**

The Report on Financial Results for 2012/2013 (as at 30 June 2013) was presented to Council at its 19 November 2013 Council Meeting.

**COMMENT**

The Report on Financial Results was prepared following the completion of the Financial Statements. This report provides Council with a final variance report for the actual results as compared to the adopted budget, along with carried forward adjustments to the 2013/2014 financial year.

The report provides information as to the financial position of Council, containing: Executive Summary, Uniform Presentation of Finances, Key Performance Indicators, Financial Statements with Variance Reporting as compared to the original budget and compared to last year actual results.
The report also provides a list of proposed Operating and Capital Budget carried forward adjustments. Many of these adjustments are for projects not completed by 30 June 2013 for various reasons and/or are attached to grant funding for programs in 2013/2014. For further analysis, reference should be made to the Annual Financial Statements 2012/2013 (Agenda item 6.1.3).

The report also includes a quarterly review of the business units showing a high level financial report, new initiatives and capital expenditure review.

**LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN**
- Local Government Act 1999
- Local Government (Financial Management) Regulations 2011
- Annual Budget/Business Plan Policy

**FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS**
To enable Council to make effective and strategic financial decisions, a regular up to date high level financial report is provided. This report contains budget adjustments for decisions Council has made since the last review and other adjustments to meet financial changes in capital and/or operational areas. The document contains comments and implications for the Long Term Financial Plan as a result of this review.

**COMMUNITY CONSULTATION**
Community Consultation was part of the original budget adoption process in June 2012, as per legislation.

**7.1.2 BUDGET UPDATE (AS AT 30 SEPTEMBER 2013) (B345)**
Mr Lague spoke to the report and answered questions from the meeting.

**MOVED** Cr Angas that the Budget Update for 2013/14 (as at 30 September 2013) and budget variations contained therein be noted.
**Seconded** Mayor Hurn
**CARRIED**

**INTRODUCTION**
The Budget Update for 2013/2014 (as at 30 September 2013) was presented to Council at its 19 November 2013 Council Meeting.

**COMMENT**
The report provides information as to the financial position of Council, containing budget update reports which include Executive Summary, Uniform Presentation of Finances, Key Performance Indicators, Summary of Operating Budget Variance Adjustments and Summary of Capital Budget Variance Adjustments.

The proposed variances between the original budget and this budget update are listed on the operating and capital budget adjustment pages. Please note for reconciliation purposes, from the Original Budget to the first Budget Update, the variances also include a summary of the carried forwards as approved by Council in the 2012/13 Report on Financial results in this agenda.

The report also includes a quarterly review of the business units showing a high level financial report, new initiatives and capital expenditure.

**LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN**

**LEGISLATION:**
- Local Government Act 1999 Sect 123 (13)
- Local Government (Financial Management) Regulations 2011 Regulation 9 (1)(a)

**COUNCIL STRATEGIC PLAN:**
4.1 – Responsibility
4.3 – Systems

**FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS**
There are no financial, resource or risk management considerations.
COMMUNITY CONSULTATION
Community Consultation was part of the original budget adoption process in June 2013, as per legislation.

7.1.3
BANK FACILITY (B2314)
Ms Rudd spoke to the report and answered questions from the meeting.

MOVED Mayor Hurn that the Audit Committee note the financial arrangements with the National Australia Bank:
1. Corporate Credit Card facility limit to a total of $40,000;
2. Overdraft Facility limit of $250,000;
3. Temporary facility limit of $1,500,000; and
4. Bank Guarantee limit of $50,000
Seconded Cr Miller  CARRIED

INTRODUCTION
The recent review of Council’s transactional banking services has resulted in the change from BankSA to National Australia Bank (NAB).

Council approved the financial arrangements on the limits for the Corporate Credit Card, Overdraft and Bank Guarantee facilities at its 19 November 2013 Council Meeting.

COMMENT
Over the past 12 months, staff have reviewed Council’s transactional banking service fees and charges provided by BankSA.

Comprehensive benchmarking exercises were undertaken with the result highlighting the opportunity for significant savings across the fees and charges being applied to Council for these services.

To this end, Officers have now signed an ‘Agreement for the Supply of Transactional Banking’ incorporating a Service Level Agreement with the National Australia Bank and will be transitioning from Bank SA to the National Australia Bank on the 2nd December 2013. The services have been procured under contractual arrangements agreed through Local Government Council Solutions (formerly G6) who conducted an open tender and all due diligence requirements. Council has entered into a 3 year arrangement with option to extend for 2 further terms of 2 years.

Council had an existing $25,000 limit for the purchasing card facility with BankSA but Officers sought approval for this limit to be increased to $40,000 to provide for immediate to mid-term needs. A review will shortly take place to facilitate the possible expansion of the use of Corporate Credit Cards in line with Council’s Purchasing and Procurement Policy. The Policy covers the process for the issue of the cards (as well as setting the individual card limits) to Council Officers.

Regardless of the purchasing method used for procurement (eg via Purchase Order or by using a Credit Card etc), the Procurement Principles detailed in the Procurement Policy govern how purchases are made and the sub-delegations to Officers set the amounts from the budgets that each Officer is authorised to approve. The Overdraft Facility limit has not changed from the $250,000 held with BankSA.

Under Council’s Treasury Management Policy, Council staff ensure adequate funds are available in the bank account for payments. In rare instances where funds have been transferred overnight from the Local Government Finance Authority but are not yet in the bank account, NAB will temporarily approve payments from the bank account above the base overdraft limit.

Officers also have approval for a $50,000 Bank Guarantee facility to allow Council to access Guarantee amounts up to the $50,000 limit as and when required for infrastructure projects.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN
Local Government Act 1999 Sect 134 (1) and (2) Sect 135 (1)

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS
There are Policies and Sub-Delegations in place to control all Council purchasing and the management of Council funds.
COMMUNITY CONSULTATION
Not required under legislation or Council Public Consultation Policy.

7.1.4
INTERNAL FINANCIAL CONTROLS (B343)
Ms Rudd spoke to the report and answered questions from the meeting. Ms Rudd advised that she communicates regularly with Council’s external Auditor regarding processes and progress with the self assessment tool.

MOVED Cr Miller that the report on Internal Financial Controls be received and noted.
Seconded Mr Heuzenroeder
CARRIED

INTRODUCTION
Update on internal control work performed since last Audit Committee meeting.

COMMENT
As reported at previous meetings, by the 2015-16 financial year, both Council and its auditor are required to meet the new requirements of the Local Government Act 1999 (Section 125 and 126) and the Local Government (Financial Management) Regulations 2011, 14(e) in respect to internal financial controls.

To facilitate this requirement, Council is utilising the Deloitte Control Self Assessment Tool (an interactive software package) – ControlTrack - to monitor the effectiveness of the controls over identified financial risks. This tool, together with the Better Practice Model which details the risks and records inherent and residual risk ratings of those risks over the different financial functions of Council, will provide information on the position of Council’s internal financial control environment.

Step 1 for assessing officers is to review and rate the current management of the core financial risks established in the Control Track system on a 1 to 5 score metric (refer table below). They describe the current control process and make recommendations for action to enhance control compliance.

Step 2 provides for a review of the Step 1 assessment by escalation to the reviewing officer. The rating level is verified or adjusted and an action plan recorded with timelines for controls receiving a 1, 2 or 3 rating.

The initial assessment phase in ControlTrack has now been completed with the review phase in progress. The review period will conclude on the 20th December 2013.

A brief summary of the results of the initial assessments by the officers carrying out the Stage 1 process shows the following:

<table>
<thead>
<tr>
<th>Rating</th>
<th>Occurrences</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>0 = Unrated</td>
<td>2</td>
<td>1%</td>
</tr>
<tr>
<td>1 = Ineffective</td>
<td>0</td>
<td>0%</td>
</tr>
<tr>
<td>2 = Requires Significant Improvement</td>
<td>20</td>
<td>10%</td>
</tr>
<tr>
<td>3 = Partially Effective</td>
<td>66</td>
<td>34%</td>
</tr>
<tr>
<td>4 = Majority Effective</td>
<td>69</td>
<td>36%</td>
</tr>
<tr>
<td>5 = Effective</td>
<td>35</td>
<td>18%</td>
</tr>
<tr>
<td>N/A</td>
<td>1</td>
<td>1%</td>
</tr>
<tr>
<td>TOTAL</td>
<td>193</td>
<td>100%</td>
</tr>
</tbody>
</table>

The current data is therefore only reflecting the preliminary assessment. Until the review process is completed, the information provided is purely indicative.

Information from the assessment/review process, together with the action plans developed from this process, will be populated into the Better Practice Model and the final residual risk assessment will be completed. The controls will then be subject to 6 monthly review to track and report progress against agreed action plans and timelines.

Further reporting will be presented to future Audit Committee meetings.
LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Local Government Act 1999 – Section 125, 126
Local Government (Financial Management) Regulations 2011, 14 (e)
The Barossa Council Strategic Plan

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

The regular monitoring and review of Council’s financial internal controls and risk assessments will significantly facilitate the on-going safeguarding of Council assets.

The control and review of risks is a core officer function and responsibility, the introduction of the new system supports officers by providing a consistent framework and process.

COMMUNITY CONSULTATION

Not required under legislation or Council’s Public Consultation Policy.

8. OTHER

8.1 AUDIT COMMITTEE ACTION TRACKING
The meeting noted the Action Tracking document.

9. OTHER BUSINESS
Nil.

10. NEXT MEETING
Tuesday 4 March 2014 commencing at 10.00am.

11. CLOSURE
There being no further business, Mr Brass thanked everyone for their contribution over the last 12 months and closed the meeting at 12.20pm.

Confirmed:

Chairman: ........................................ Date: ..........................
4.3.1.3  AUDIT COMMITTEE ANNUAL SELF ASSESSMENT
B343
The Local Government Association ‘Audit Committee Reporting’ Information Paper 19 recommends that “in the process of preparing its annual report to Council, the audit committee should also undertake a self-assessment of its performance over the previous twelve months”.

Committee members met prior to the 10 December 2013 meeting to discuss the Self Assessment questionnaire. A copy of the consensus responses is attached for information.

RECOMMENDATION
That Report 4.3.1.3 be received.
The Barossa Council Audit Committee

Annual Self Assessment of Committee Performance – Survey of Members

To assess the effectiveness of the Audit Committee, the following questionnaire may be useful when completed by each member of the Committee. It is important to consider each point carefully in determining strengths and areas in need of improvement.

Rate effectiveness 1 to 5  
(1 = Very Ineffective; 2 = Ineffective; 3 = Neither Effective or Ineffective; 4 = Effective; 5 = Very Effective)

The Committee performance using the above rating scale can also be considered from 1 = Poor to 5 = Excellent.

<table>
<thead>
<tr>
<th>Creating &amp; Running an Effective Committee</th>
<th>Yes / No</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Do you understand and agree with the functions of the Committee as detailed in its Terms of Reference? If not, why?</td>
<td>Y</td>
<td>Update TOR to include ICAC requirements</td>
</tr>
<tr>
<td>Does the committee collectively have sufficient skills, experience, time and resources to undertake its duties? If not, why?</td>
<td>Y</td>
<td></td>
</tr>
<tr>
<td>Does the committee work constructively as a team and work well with others attending the meetings? If not, how do you suggest this is addressed?</td>
<td>4.5</td>
<td></td>
</tr>
<tr>
<td>Does the relationship between committee members strike the right balance between challenge and mutuality? If not, please provide comments.</td>
<td>4.5</td>
<td></td>
</tr>
<tr>
<td>Do the meeting arrangements enhance the Committee’s effectiveness (e.g. frequency, timing, duration, venue and format) to allow sufficient time for the discussion of agenda items?</td>
<td>4.5</td>
<td></td>
</tr>
<tr>
<td>Are the report for each meeting sufficiently comprehensive and yet understandable enough for you to make informed decisions?</td>
<td>4.5</td>
<td></td>
</tr>
<tr>
<td>Are the presentations an interesting and helpful way of informing members about various issues?</td>
<td>4.0</td>
<td></td>
</tr>
<tr>
<td>Are effective minutes prepared, distributed and followed up?</td>
<td>4.0</td>
<td></td>
</tr>
<tr>
<td>How do you rate the overall efficiency and effectiveness of the Committee? Please provide reasons for your ranking</td>
<td>4.0</td>
<td></td>
</tr>
<tr>
<td>Do staff and members conduct themselves in accordance with high standards of behaviour (eg. Code of Conduct and Corporate Values)?</td>
<td>4.5</td>
<td></td>
</tr>
<tr>
<td>How do you rate the performance of the Presiding Member in preparing for and conducting the meetings? What are the reasons for your ranking?</td>
<td>4.5</td>
<td></td>
</tr>
<tr>
<td>How do you rate the performance of the other members of the Committee in fulfilling their role on the Committee? What are the reasons for your ranking?</td>
<td>4.5</td>
<td></td>
</tr>
<tr>
<td>How do you rate the performance of the support staff in facilitating the Committee’s role and function? What are the reasons for your ranking?</td>
<td>4.5</td>
<td></td>
</tr>
<tr>
<td><strong>Overseeing Governance, Risk Management and Asset Planning</strong></td>
<td><strong>Comments</strong></td>
<td></td>
</tr>
<tr>
<td>---------------------------------------------------------------</td>
<td>--------------</td>
<td></td>
</tr>
<tr>
<td>Does the Committee assure itself that the Executive take responsibility for risk identification and control, and give formal assurance through reporting that key risks are being adequately managed?</td>
<td>3.5 Ongoing – and achieve signoff of WHS Risk milestones</td>
<td></td>
</tr>
<tr>
<td>Is the Committee satisfied that there is an effective program in place to ensure that risk management becomes an integral part of the way in which Council conducts business?</td>
<td>4.0</td>
<td></td>
</tr>
<tr>
<td>Are internal audit findings and recommendations responded to in a timely and appropriate manner?</td>
<td>3.5 Ongoing and scope beyond financial</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Overseeing Financial Reporting and external Audit</strong></th>
<th><strong>Yes / No</strong></th>
<th><strong>Comments</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Does the Committee review the work of the external auditor?</td>
<td>Y</td>
<td></td>
</tr>
<tr>
<td>Does the Committee review and discuss the external auditor’s management letter?</td>
<td>Y</td>
<td></td>
</tr>
<tr>
<td>Is the Committee effective in managing and monitoring the relationship with the external auditor?</td>
<td>Y</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>General</strong></th>
<th><strong>Comments</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Do you have any suggestions for improving any aspect of the Committee’s performance, role or functions?</td>
<td>Consider formal presentations</td>
</tr>
</tbody>
</table>
4.3.1.4 MOUNT PLEASANT AND DISTRICT GOLF CLUB INC
B336
At its meeting on 17 April 2012 Council resolved that:

MOVED Cr de Vries that Council:

(1) Extends the monthly payment of $2,500 (excluding GST) to the Mount Pleasant and District Golf Club Incorporated (the Club) in principle up to and including September 2015.
(2) Grants the extension of the monthly payment subject to: continued quarterly meetings between the Club and officers and representatives of Council to monitor and review that financial performance is in line with the Club’s current and future Business Plans; all revised Business Plans to be approved by Council and an annual report of the Club’s performance be provided to Council in January each year;
(3) Reserves the right to reduce the $2,500 (excluding GST) monthly payment if the financial performance of the Club demonstrates that reduction can be reasonably sustained;
(4) Notwithstanding (2) and (3) above, advises the Club of its intention to agree a staged reduction in the monthly payment to take effect after September 2015;
(5) Notifies the Club that it will be required to make lease payments beyond September 2015 and review lease arrangements with Council;
(6) Writes off the outstanding debenture loan to the club totalling $31,259;
(7) Reiterates to the Club that direct financial assistance to the Club is both temporary and short term, and that the long term viability of the Club remains solely in the hands of the Club and the Mount Pleasant community. Should the Club be unable to “trade its way back to financial independence”, Council reserves the right to withdraw funding assistance and consider other options for the golf course land.

Seconded Cr Seager

In relation to item (2) of the resolution, Officers advise that due to the Christmas break and the leave commitments of Golf Club officials, the regular meeting between Council and Club officials has to be scheduled and the latest financial reports are not available. A report on the Club’s performance will be presented during the 3rd Quarter.

RECOMMENDATION
That Report 4.3.1.4 be received.
COUNCIL

CORPORATE AND COMMUNITY SERVICES

FINANCE

22 JANUARY 2014

4.3.2 CONSENSUS AGENDA - FINANCE

4.3.2.1 COMMUNITY ASSISTANCE SCHEME COMMITTEE (B361)
Minutes of the meeting held on 3 December 2013 are attached for information.

RECOMMENDATION:
That Report 4.3.2.1 be received.
MINUTES OF THE MEETING OF THE COMMUNITY ASSISTANCE
SCHEME OF THE BAROSSA COUNCIL
held in the Committee Room at The Barossa Council, 43-51 Tanunda Road, Nuriootpa on Tuesday 3 December 2013 commencing at 9am

1. WELCOME
Cr Milne declared the meeting open at 9am.

2. PRESENT
Cr Bob Sloane, Cr Bridgette Kies, Cr Scotty Milne, Cr Richard Miller, Mayor Brian Hurn, Cr John Angas, Cr Michael Seager, Mark Lague (Manager – Financial Services), and Naomi Graetz (Minute Secretary).

3. APOLOGIES
Cr David DeVries

4. APPOINTMENT OF CHAIRPERSON
Section 3.2 of the Community Assistance Scheme Committee Terms of Reference (ToR) states that the presiding member of the Committee is to be held by either the Mayor or the Deputy Mayor of Council.
At the November 2013 Council meeting the annual election of Deputy Mayor resulted in Cr Bob Sloane being appointed.
Mark Lague as Council’s representative/executive officer took the position as chair and called for nominations. Cr Milne nominated Cr Sloane for the position of Chairperson.

MOVED Cr Milne that Cr Sloane (Deputy Mayor of The Barossa Council) be appointed as Chairperson of The Barossa Council Community Assistance Scheme Committee during his term as Deputy Mayor for Council.
Seconded Cr Kies CARRIED

5. MINUTES OF PREVIOUS MEETING

MOVED Cr Angas that the Minutes of the Meeting held on 25 September 2013 as circulated be confirmed as a true and correct record of the proceedings of that meeting.
Seconded Cr Miller CARRIED

6.1 CORRESPONDENCE

MOVED Cr Angas that correspondence item 6.1.1 and 6.1.2 be received and noted.
Seconded Cr Milne CARRIED
7.1.1 ACTIONS FROM PREVIOUS MEETING – 25 September 2013

C=COMPLETED  P=PENDING  N=NO ACTION

2011/2012 COMMUNITY ASSISTANCE GRANTS (B361)

2012/2013 COMMUNITY ASSISTANCE GRANTS (B361)

2012/2013 DA/CASC/R2 (4/12/12/) YOUTH GRANT APPLICATIONS
- Georgia Pretlove – Payment made, certificate posted – letter of thanks presented 18/6/13 meeting C

2012/2013 DA/CASC/R5 (4/9/12) HERITAGE GRANT APPLICATIONS
- Gerlinde and Paul Trappe – granted extension to 31/12/13 P

2012/2013 6.1.2 (18/6/13) YOUTH GRANT APPLICATIONS
- Bradley Hoepner – cheque posted and certificate posted C

2012/2013 6.1.3 (18/6/13) COMMUNITY GRANT APPLICATIONS
- Evangelical Lutheran Herberge Christi Church of Bethany – successful letter sent – Invoice paid – acquittal received C

2013/2014 – (25/9/13) COMMUNITY ASSISTANCE GRANTS (B361)
- Moculta and District History Society – successful letter sent – paid October 2013 – acquittal received – see correspondence C
- Royal Australian Signals Society – unsuccessful letter sent C
- Angaston and Districts Lions Club Inc – referred to Council for consideration C
- Council approved funding from the Community Asset Fund C

Summary of Community Grants/ Youth Grants 2013/14

<table>
<thead>
<tr>
<th>Funding Type</th>
<th>No. of Applications</th>
<th>Funding Approved/ Requested</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>September</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Youth Grants</td>
<td>4 Applications</td>
<td>$800.00</td>
</tr>
<tr>
<td>Community Grants</td>
<td>3 applications</td>
<td>$5,480.00</td>
</tr>
<tr>
<td>Donations – direct from Council</td>
<td>Tanunda RSL Sub-Branch – Australian Living Treasures Initiative</td>
<td>$400.00</td>
</tr>
<tr>
<td>September Total</td>
<td></td>
<td>$6,680.00</td>
</tr>
<tr>
<td><strong>December</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Youth Grants</td>
<td>2 Applications</td>
<td>$450.00</td>
</tr>
<tr>
<td>Community Grants</td>
<td>2 Applications</td>
<td>$6,000.00</td>
</tr>
<tr>
<td>December Total</td>
<td></td>
<td>$6,450.00</td>
</tr>
<tr>
<td><strong>BUDGET 2013-14</strong></td>
<td></td>
<td>$25,000.00</td>
</tr>
<tr>
<td>Grant funds remaining if all December applications approved</td>
<td></td>
<td>$11,870.00</td>
</tr>
</tbody>
</table>
Summary of Heritage Grants 2013/14
(considered annually in the December meetings)

<table>
<thead>
<tr>
<th>Funding Type</th>
<th>No. of Applications</th>
<th>Funding Approved/Requested</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>September</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Heritage Grants</td>
<td>Nil - Applications</td>
<td>$0.00</td>
</tr>
<tr>
<td></td>
<td>to be assessed in</td>
<td></td>
</tr>
<tr>
<td></td>
<td>December</td>
<td>$0.00</td>
</tr>
<tr>
<td><strong>September Total</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>December</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Heritage Grants</td>
<td>7 Applications</td>
<td>$31,073</td>
</tr>
<tr>
<td><strong>December Total</strong></td>
<td></td>
<td>$31,073</td>
</tr>
<tr>
<td><strong>TOTAL FUNDS ALLOCATED 2013-14</strong></td>
<td></td>
<td>$0.00</td>
</tr>
<tr>
<td><strong>BUDGET 2013-14</strong></td>
<td></td>
<td>$10,350.00</td>
</tr>
</tbody>
</table>

MOVED Cr Milne that the actions from previous meeting be received and noted.
Seconded Cr Angas  CARRIED

7.1.2 YOUTH GRANT APPLICATIONS
Two Youth Grant applications have been received since the last meeting for consideration by the Committee.

MOVED Cr Angas that Aidan Schenk be granted a Youth Grant of $200 for participation in SAPSASA Athletics at the School Sport Australia 12 Years and Under Track and Field Championships to be held in November 2013.
Seconded Cr Kies  CARRIED

Cr Milne declared a conflict of interest for the Khyle Milne application and left the meeting at 9:10am. Returned to meeting at 9:13am.

MOVED Cr Miller that Khyle Milne be granted a Youth Grant of $250 for participation in Back Yard Theatre Ensemble (BYTE) travelling Australia and Europe in 2014/2015
Seconded Cr Seager  CARRIED

COMMENT
Two Youth Grant applications have been received since the last meeting. A copy of the applications was attached.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN
Strategic Plan:
1.2 Youth: We are committed to the effective delivery of programs and services encouraging the development and Wellbeing of youth in our community.

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS
Council has allocated $25,000 in the 2013-14 Budget towards the Community Assistance Scheme Community Grants and Youth Grants.

7.1.3 NEW COMMUNITY GRANT APPLICATIONS
Two Community Grant applications have been received since the last meeting for consideration by the Committee.

**MOVED** Cr Milne that The Williamstown Uniting Church be granted a Community Assistance Grant of $3000 towards an amphitheatre for the Community Meditation and Prayer Garden at Williamstown Uniting Church.

**Seconded** Mayor Hurn

**CARRIED**

**MOVED** Cr Milne moved that Young Life be declined a community assistance grant of $3000 towards the purchase of audio equipment until more information is provided regarding their source of grant funds according to clause 1.3 in Community Grant guidelines.

**Seconded** Cr Seager

**CARRIED**

**INTRODUCTION**

Two Community Assistance Grant applications have been received since the last meeting.

**COMMENT**

Two Community Assistance Grant applications has been received since the last meeting. A full copy of the applications was attached together with a summary and comments.

**LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN**

**Strategic Plan:**

1.5 Culture: We are committed to the protection and promotion of our local heritage, and the fostering and promotion of art and culture in our region.

**FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS**

Council has allocated $25,000 in the 2013-14 Budget towards the Community Assistance Scheme Community Grants and Youth Grants.

**7.1.4 HERITAGE ADVISOR’S REPORT**

**MOVED** Mayor Hurn that the Heritage Advisor’s report be received and noted.

**Seconded** Cr Seager

**CARRIED**

**INTRODUCTION**

A list of activities carried out by the Council’s Heritage Advisor was attached.

**COMMENT**

The attachment shows a summary of the activities undertaken between September 2013 and November 2013 by Mr Sam Hosking, Council’s Heritage Advisor.

Mr Hosking works for Council one day a fortnight and a summary of time spent is attached to this report.

Mr Hosking will be in attendance at this meeting to discuss any matters arising and can be contacted by email on sam@hoskingwillis.com.au if further information is sought.

**LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN**

**COUNCIL STRATEGIC PLAN:**

3.1 Character & Heritage: We will ensure the appropriate preservation of the character and heritage of our townships and rural areas.
FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

No financial risk management considerations.

The Heritage Advisor attended the meeting at 10.05am.

7.1.5 HERITAGE GRANT APPLICATIONS 2013/2014

Seven Heritage Grant applications have been received since the last meeting for consideration by the Committee.

Heritage Grant application – Ronald Brown on behalf of Maverick Wines Pty Ltd

Cr Miller declared a conflict of interest on the first heritage grant application in this property and left the meeting at 9:28am. Cr Miller was invited back at 9:35am, vacated the meeting again at 9:45am, returned at 9:50am.

MOVED Cr Angas that the Community Assistance Scheme Committee grant a Heritage Grant in the amount of $3000 for Ronald Brown to go towards the restoration of a settler’s cottage – pug cottage – for strengthening the walls and foundations and re-roofing at 141 Light Pass Road, Vine Vale.

Seconded Mayor Hurn

CARRIED

Heritage Grant application – St John’s Anglican Church

MOVED Cr Angas that the Community Assistance Scheme Committee grant a Heritage Grant in the amount of $2000 for St John’s Anglican Church to go towards the re-treatment of salt Damp at 2259 Eden Valley Road, Mount Pleasant.

Seconded Mayor Hurn

CARRIED

Heritage Grant application – Luhrs Cottage Preservation Society

MOVED Cr Angas that the Community Assistance Scheme Committee grant a Heritage Grant in the amount of $1000 for Luhrs Cottage Preservation Society for repairs to exterior of cottage, painting of shed and fence and gate at 407 Light Pass Road, Light Pass.

Seconded Mayor Hurn

CARRIED

Heritage Grant application – James Ehrat

MOVED Cr Angas that the Community Assistance Scheme Committee grant a Heritage Grant in the amount of $500 for James Ehrat to replace leaking rusty roof on barn at 224 Krondorf Road, Tanunda.

Seconded Mayor Hurn

CARRIED

Heritage Grant application – Heidi Helbig

MOVED Cr Angas that the Community Assistance Scheme Committee grant a Heritage Grant in the amount of $500 for Heidi Helbig for the treatment for damp course on stone wall at 2 Bethany Road, Tanunda.

Seconded Mayor Hurn

CARRIED
Heritage Grant application – Eden Valley Congregational Community Centre

**MOVED** Cr Angas that the Community Assistance Scheme Committee decline a Heritage Grant for Eden Valley Congregational Community Centre for repair work to rendering of walls at Matthews Road, Eden Valley.

**Seconded** Mayor Hurn

**CARRIED**

Heritage Grant application – Holy Cross Lutheran Church Gruenberg

**MOVED** Cr Angas that the Community Assistance Scheme Committee grant a Heritage Grant in the amount of $2000 for Holy Cross Lutheran Church Gruenberg for Conservation work to seven bell tower windows and eastern vestry at 184 Gruenberg Road, Moculta.

**Seconded** Mayor Hurn

**CARRIED**

8. OTHER BUSINESS

Following discussion on meeting dates, meetings in 2014 will be moved from the 1st Tuesday to 1st Wednesdays in March (5th), June (4th) and September (3rd) at 4pm. With the exception of the December meeting to be held on the 1st Tuesday (2nd) at 9am, to provide for the Council’s Heritage Advisor to attend the meetings.
4.3.3 CONSENSUS AGENDA - OTHER COMMUNITY SERVICES

4.3.3.1 SECTION 41 AND 42 COMMITTEE MINUTES
The following Minutes have been received from Council’s Section 41 and 42 Committees and posted on Council’s website:

Halls, Parks and Gallery Committees

<table>
<thead>
<tr>
<th>Committee Name</th>
<th>Minutes of Meeting</th>
<th>Next Meeting Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Barossa Bushgardens Committee</td>
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<td>13/12/13</td>
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<tr>
<td>Barossa Regional Gallery Committee</td>
<td>20/11/13</td>
<td>04/02/14</td>
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<td>Curdnatta Park Management Committee</td>
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<td>08/01/14</td>
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<tr>
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<td>04/12/13</td>
<td>29/01/14</td>
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<tr>
<td>Williamstown Queen Victoria Jubilee Park Committee</td>
<td>12/11/13</td>
<td>02/12/13</td>
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Town Committees

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Other Committees

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<td>Disability Access Review Committee</td>
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<tr>
<td>Upper Torrens Land Management Project</td>
<td>20/11/13</td>
<td>30/01/14</td>
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RECOMMENDATION:
That the Minutes are received and any resolutions contained therein are endorsed.

Jo Thomas
Director Corporate and Community Services
COUNCIL

WORKS AND ENGINEERING

ACTING DIRECTOR – WORKS AND ENGINEERING REPORT

22 JANUARY 2014

4.4.1 CONSENSUS AGENDA – ACTING DIRECTOR’S REPORT

4.4.1.1 PROPOSED ROAD CLOSURE – DECLARATION OF VINTAGE – BARONS OF BAROSSA (B1045)

The Barons of Barossa have made application to The Barossa Council requesting a road closure for the 2014 Declaration of Vintage Parade.

The request is for the closure of Murray Street, Tanunda between Young Street and the northern arch (approx. 50m north of Elizabeth Street) on Sunday 16 February 2014 from 11.15am to 12.30 pm.

SA Police (SAPOL) and trained traffic marshals will also be in attendance.

The Barons of Barossa will liaise with all businesses in Murray Street who may be affected by the road closure.

The proposed road closure is pursuant to Section 33 of the Road Traffic Act 1961.

Council has previously supported this event by organising and implementing the road closure for the event. The in-kind cost of this road closure will be funded via Council’s Road Closure - Support budget.

The road closure will also be advertised in local media.

The road closure is deemed necessary as a risk mitigation strategy to maintain the safety of participants and the general public.

RECOMMENDATION:
That the Commissioner of Police be advised that The Barossa Council endorses the closure of Murray Street, Tanunda between Young Street and the northern arch (approx. 50m north of Elizabeth Street) on Sunday 16 February 2014 from 11.15am to 12.30 pm for the purpose of the 2014 Declaration of the Vintage parade.
4.4.1.2 2013/2014 ROAD RE-SEALING AND RE-SHEETING PRIORITY LIST (B1073)

This report summarises the proposed renewal works for Council’s sealed and unsealed road network and provides the 2013/2014 Road Re-seal and Re-sheeting Priority List (attached) for Members information.

The 2013/2014 Road Re-seal and Re-sheeting Priority List summarises the maintenance and renewal works to be performed on Council’s sealed and unsealed road network to meet the required level of service as defined in Council’s Transport – Infrastructure and Asset Management Plan.

The Transport – Infrastructure and Asset Management Plan (V2.0, November 2012) confirmed Council has 343 kilometres of sealed roads and 636 kilometres of unsealed roads under Council’s care and control. Risk Management of Council’s Transport Assets is discussed in the Asset Management Plan and renewal works funded accordingly as part of the Long Term Financial Plan and budget allocations each year.

Council’s budget allocation for 2013/2014 Road Re-sealing was $1,327,333.00 and Road Re-sheeting was $829,583.00. These budgets are indexed at 5% each year to account for resultant increases in materials, wages, contractors, services and fuel costs.

Condition assessment and proposed renewal works are managed via skilled staff using a software package known as Road Surface Manager and visual assessment at the time of developing the annual works program. This confirms priority of the work to be performed relative to other works identified on the list.

The 2013/14 Road Re-sealing and Re-sheeting Priority List forms the annual works program.

The Re-sealing Priority List includes the roads identified and funded via the Roads to Recovery Program, namely segments of Springton Road and Stockwell Road. Council has $311,690.00 remaining within the Road to Recovery Program budget allocation to be expended by 30 June 2014.
Public Consultation of the Transport - Infrastructure and Asset Management Plan was undertaken prior to its adoption in November 2012.

RECOMMENDATION:
That the report be received.
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<th>Treatment</th>
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<td>Cockatoo Valley C170 - 44mm/17mm Rural Spray Seal</td>
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<td>Kalbeeba C170 - 44mm/17mm Rural Spray Seal</td>
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<td>Redbank Road - Glenmaroo Road to Calton Road</td>
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<td>Road Shoulder Rehabilitation</td>
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<td>Williamstown C170 - 44mm/17mm Rural Spray Seal</td>
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<td>Jerrabeba Road (0010) from William Gilbert Avenue to Cock Oller Court</td>
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<td>Stockwell Road (0100) from Pinch Road + 101m to Salisbury Road</td>
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<td>Stockwell Road (0115) from Heurich Lane to Glebe Fitting Road</td>
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<td>Thurl Road from Rocklea Road to Shingle Road</td>
<td>Rocklea Resheeting</td>
<td>Completed</td>
<td></td>
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<tr>
<td>Collingwood Road from Stott Highway to Angaston Road</td>
<td>Rocklea Resheeting</td>
<td>Completed</td>
<td></td>
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</table>
4.5.1 CONSENSUS AGENDA – NATURAL RESOURCES REPORT

4.5.1.1 CORRESPONDENCE RECEIVED FROM COMMITTEES

B207

The following Draft Minutes have been received for information:

- North Para & Upper Light Land Management Project Minutes of Meeting held 29 November 2013.

**RECOMMENDATION:**
That report item 4.5.1.1 be received.
Correspondence has been received from Ian Hunter MLC, Minister for Sustainability, Environment and Conservation, advising that the Water Allocation Plan for the Eastern Mount Lofty Ranges was adopted with amendments on 17 December 2013. (Refer Attachment 1).

The Eastern Mount Lofty Ranges Prescribed Water Resource Area covers an area of 2,845 km² and is detailed in the map included as Attachment 2.


RECOMMENDATION:
That report item 4.5.1.2 be received.
Dear Mayor Hum

I am writing in relation to the Water Allocation Plan for the Eastern Mount Lofty Ranges prepared by the South Australian Murray-Darling Basin Natural Resources Management Board.

I am pleased to advise that on 17 December 2013 I adopted the Plan with amendments pursuant to section 80(3)(a) of the Natural Resources Management Act 2004.

The Eastern Mount Lofty Ranges Prescribed Water Resource Area covers an area of 2,845 km² from the River Murray and Lake Alexandrina to the South East, and extending from Tungkillo and Mannum in the north to Currency Creek and Mount Compass in the south. It also includes the the Angas Bremer Prescribed Wells Area which includes the township of Langhorne Creek. The watercourses of the area flow either into the River Murray or the Lower Lakes and form part of the Murray-Darling Basin.

The adoption of the Plan and the issuing of water licences in this area are the final steps in a process to transition licensed water users from a largely unregulated environment to one where the groundwater, surface water and watercourses are managed to protect its social, economic and environmental values. The management framework will protect water users and the environment from uncontrolled increases in water extraction.


Over the next month the Board will be writing to your Council to provide a copy of the Plan and relevant information.

Yours sincerely,

IAN HUNTER MLC
Minister for Sustainability, Environment and Conservation

17 / 12 /2013
Eastern Mount Lofty Ranges Prescribed Water Resources Area
4.5.1 CONSENSUS AGENDA – NATURAL RESOURCES REPORT

4.5.1.3 NATURAL RESOURCES MANAGEMENT PLAN FOR THE ADELAIDE & MOUNT LOFTY RANGES REGION
B1071, 13/53461

Members are referred to the attached correspondence from Ian Hunter MLC, Minister for Sustainability, Environment and Conservation, confirming the adoption of the new regional Natural Resources Management Plan for the Adelaide and Mount Lofty Ranges Region.

The Plan will come into operation on 1 July 2014 and community and industry stakeholders will be engaged to create awareness of the Plan and its value to the Adelaide and Mount Lofty Ranges Region.

RECOMMENDATION:
That report item 4.5.1.3 be received.
Dear Mr Hurn,

I am pleased to advise that on 2 December 2013 I adopted the new regional Natural Resources Management Plan for the Adelaide and Mount Lofty Ranges Region.

The Plan has been developed by the Adelaide and Mount Lofty Ranges Natural Resources Management Board. It will guide natural resources management activities within the Region and outline a collective vision and goals that all organisations and individuals investing in natural resource management can work towards.

I would like to acknowledge the contribution that local government has made during the review of the 2008 regional Plan and in the development of the new Plan. It is pleasing that Councils in the Region have played a key role in setting priorities for the coming years.

The Plan will come into operation on 1 July 2014 and the Board will work with the community and industry stakeholders during the first half of next year to create awareness of the Plan and its value to the Adelaide and Mount Lofty Ranges Region.

Early in the New Year, the Board will be writing to your Council to provide you with a copy of the Plan and relevant information.

Yours sincerely,

IAN HUNTER MLC
Minister for Sustainability, Environment and Conservation

/ 12 / 2013
COUcil
DEVELOPMENT & ENVIRONMENTAL SERVICES
FOOD REPORT
22 JANUARY 2014

4.5.2 CONSENSUS AGENDA – FOOD REPORT

4.5.2.1 FOOD RECALLS
B633
Consumer Level Recalls were monitored for:
- Vodka Cruiser Sugar Free Pomegranate & Guava
- Sakata Paws Original 6 Pack Multipacks

RECOMMENDATION:
That the report item 4.5.2.1 be received.
4.5.2 CONSENSUS AGENDA – FOOD REPORT

4.5.2.2 FOOD PREMISES INSPECTIONS
B635
During the month of December 2013 the following food businesses were inspected for their compliance with the Food Act 2001:

- Authentic Asian All Sorts – Routine Inspection
- Barossa Roadhouse – Routine and Follow-up Inspections

RECOMMENDATION:
That the report items 4.5.2.2 be received.
4.5.4 CONSENSUS AGENDA – BUILDING REPORT

4.5.4.1 AMENDMENTS TO LEGISLATIVE FRAMEWORK FOR SWIMMING POOL SAFETY (B169)

The Minister for Planning released a Discussion Paper in April 2013 entitled ‘Proposals to improve the legislative framework for swimming pool safety’ for public consultation. A response from Council was provided to both the Local Government Association and Department of Planning, Transport and Infrastructure dated 22 May 2013, as per Council’s recommendation at its meeting on 21 May 2013 (Debate Building Report 7.5.3.1).

The purpose of this report is to advise Council of the legislative amendments since made to the Development Regulations 2008, which are to be implemented to assist in improvements to the safety of swimming pools under the provisions of the Development Act 1993.


From 1 January 2014 amendments to the Development Regulations 2008 will require:

- A new lodgement fee of $170, payable on all new development applications involving a swimming pool. The new fee is to compensate councils for the costs of inspecting new swimming pools.

- The builder or owner to give 1 business days notice to Council upon completion of the construction of a new swimming pool and prior to being filled with water. Councils will not be required to inspect the swimming pool at this stage (Regulation 74(1)(cb)).

- The builder or owner to give 1 business days notice to Council upon the completion of the construction of the approved swimming pool child-safety barriers (Regulation 74(1)(cb)).
• Where a notification in accordance with Regulation 74(1)(cb) is not received by Council a new expiation penalty can apply. In accordance with Regulations 74(8) the expiation fee applicable shall be $210.00.

• Documentation submitted for approval of a new swimming pool, under Schedule 5, to include details of its associated safety barriers and other safety features to ensure that building rules consents issued for new swimming pools include the assessment and approval of all required safety features and barriers.

• Completion of the approved swimming pool child-safety barriers within two months of completion of the swimming pool. This amendment recognises that it’s not always possible to have the permanent approved barrier in place at the time of filling the pool with water. Regulation 83B requires that a person must not fill the pool with water unless the pool is enclosed by a barrier that complies with the Building Code. In effect, this allows the use of a temporary barrier that complies with the Building Rules including AS 1926.1. Councils will not be required to inspect temporary barriers, as it is recognised that the Council or private certifier would not have conducted an assessment of the temporary barrier. In consultation with the industry it has been determined that two months is a reasonable amount of time for the permanent approved barrier to be established. It is also appropriate to limit the amount of time that a temporary barrier is in place.

From the 1 April 2014 there shall be further legislative amendments to the Development Regulations 2008. These amendments shall require Council to have a swimming pool inspection policy for all new pools.

Council’s current Building Inspection Policy requires 20% of swimming pools and associated safety barriers (building classification 10b) to be inspected. In accordance with Regulation 76D amendments to Councils Building inspection Policy shall be required as follows:

• inspection of at least 80% of all new swimming pools constructed over the course of the year must be inspected within two weeks of Council being notified of the completion of the approved child-safety barrier, and

• the remaining 20% of all new swimming pools constructed over the course of the year must be inspected within two months upon completion of the approved child-safety barriers.

It is noted that in 2012/2013 financial year, Council received 33 development applications for swimming pools and associated safety barriers. Of the inspections undertaken the data shows a high non-compliance rate. Therefore, an increase in inspections for council is expected to be greater than the additional 80% now required, as
numerous re-inspections are required to be undertaken for non-compliance issues.

Fifteen proposals were summarised in the April 2013 discussion paper and the outcomes for the remaining proposals are currently being prepared:

- Regular inspections of all swimming pools
- Registration of all swimming pools
- All swimming pool child-safety barriers to comply with current safety standards within five years and, or at change of property owner or tenant (whichever occurs first)
- Mandatory installation of warning notices/CPR signs to be displayed near swimming pools

**RECOMMENDATION:**
That report item 4.5.4.1 be received.
7.2.1.1
WARREN RESERVOIR INITIATIVE – CONDITIONAL APPROVAL FOR PASSIVE RECREATIONAL (NON-MOTORISED) WATER SPORT ACTIVITY
B872

INTRODUCTION
Council has pursued access to the Warren Reservoir for water activity with conditional approval now received from SA Water for passive recreational use.

RECOMMENDATION
That Council:

1. Receive and note the correspondence from SA Water.

2. Approve the Chief Executive Officer to pursue and negotiate a formal agreement with SA Water and that the final agreement be presented for approval of Council.

3. Support SA Water’s proposal to establish a joint working party under the existing Memorandum of Understanding and appoint the Director, Works and Engineering Services; Manager, Engineering Services and the Chief Executive Officer as Council representatives.

4. Endorse the Chief Executive Officer to undertake a quotation process for legal support and authorise a budget amendment of $10,000 to assist in negotiating the formal agreement and developing other necessary documentation in preparation for implementation of this initiative.

COMMENT
Over many years officers have pursued Council’s direction to seek access to the Warren Reservoir for recreational activity; conditional approval from SA Water has been provided as outlined in the attached correspondence.

The strategic direction taken to achieve access has been to seek access in the form of passive (or non-motorised) water activities. Passive recreational use presents a much lower risk profile. The second strategic direction taken was to have access under a permit system which can be managed by Council rather than pursuing open access to the waterways, which would require legislative amendment. By way of example the recent opening of Lake Bonney in the South East, as an open access
water body, required legislative change and this took some significant time (as I understand in the order of 3 years) to achieve. A permit system to allow access to the waterways reduces risk, provides a small revenue stream to assist in infrastructure provision and maintenance as well as management of the activity.

Whilst conditional approval has been achieved, and officers have undertaken extensive risk assessment processes already, there are still some significant steps which officers can now proceed with, subject to Council approval, which include:

1. Negotiating a formal agreement for the activities which include the following issues, but are not limited to, public liability, fire hazards and water quality.
2. Seeking approval of the Minister for Sustainability, Environment and Conservation.
3. Subject to the terms and conditions of the agreement, our insurer’s requirements and conditions of the Minister, finalise a management plan incorporating infrastructure and maintenance requirements and management systems.
4. Bringing a final package to Council consisting of the final agreement, a management plan and outline of immediate and longer term cost impacts which will include, but not limited to:
   a. initial infrastructure costs such as a barrier to prevent access to the spillway, public conveniences, car parking, access road and the like.
   b. increased general inspection requirements;
   c. management of the permit system;
   d. regular maintenance of the site and infrastructure;
   e. water testing and management of results;
   f. insurance costs.

An initial meeting with SA Water to progress the agreement has been set for Wednesday, 15 January 2014, further information from this meeting can be relayed to Council at its meeting.

Initial assistance to further this initiative has been identified as:

1. Legal assistance with the agreement and other related matters;
2. Insurance, risk and liability assistance;
3. Project, technical and design assistance.

At this time a broad estimate to undertake and support the initial work is unknown, it is suggested an initial budget of $10,000 be established to support costs arising from legal, project, technical and or design support. An approach to the Local Government Mutual Liability Scheme will be made for support around insurance, risk and liability matters.

It is suggested that the Director, Works and Engineering Services, Manager, Engineering Services and Chief Executive Officer undertake the negotiation work with the aid of legal services. Legal Services shall be procured by seeking quotations from selected firms should Council support the recommendation and associated budget amendment.
Further considerations for Council will include potential for the undertaking of a prudential management report under Section 48(1)(iii) of the Local Government Act (the Act). Whilst the expenditure levels are not expected to trigger the mandatory prudential report requirements, Section 48(1)(iii) of the Act allows Council to seek an independent analysis should it think it is necessary to do so. As a very different and potentially high risk activity, some consideration may need to be given to this matter as negotiations and management plans are being developed.

Public consultation, again whilst not being mandatory, should be undertaken as the project has significant community interest. The development of the management plan should consider a process for consultation to strengthen the plan and community connection to the initiative and understanding of the opportunities and limitations.

At this time, the conditional approval is a significant step forward, subject to Council consideration of this report and further discussion with SA Water a more detailed project plan will be developed and implemented. This plan can be presented to Council at its’ February 2014 meeting, if it so wishes.

**LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN**

**Legislation**
Local Government Act, S48

**Strategic Plan**
Community and Cultural Wellbeing – Health and Family
Community and Cultural Wellbeing – Recreation
Economic Wellbeing – Tourism
Natural and Built Environment – Infrastructure

**FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS**
Additional funding to support project implementation including legal, project, technical and or design support.

**COMMUNITY CONSULTATION**
Outlined in the body of the report.
Dear Mr McCarthy

PASSIVE RECREATIONAL (NON-MOTORISED) WATER SPORT ACTIVITY ON THE WARREN RESERVOIR

I refer to the Memorandum of Understanding between The Barossa Council and SA Water dated 3 December 2012, your letter of 31 July 2013 and ongoing correspondence regarding the above matter.

I am writing to confirm that SA Water has approved, conditionally, the use of the Warren Reservoir for passive recreational (non-motorised) activities as proposed by The Barossa Council in its letter of 31 July 2013. SA Water’s approval is subject to:

1. The Barossa Council acknowledging that any proposals in this regard are outside SA Water’s core business and, as such, need to be funded externally of SA Water;

2. A formal agreement being documented between the parties for the passive recreational (non-motorised) water sport activity on the Warren Reservoir in a form satisfactory to both parties which addresses all of SA Water’s requirements including, but not limited to, those relating to public liability, fire hazards and maintenance of water quality and levels; and

3. Approval of the Minister for Sustainability, Environment and Conservation is obtained (given that portions of Warren Reservoir are Crown Land).

I trust the above information enables The Barossa Council to develop its proposal and to seek external funding opportunities. It is recommended that the working group established under the existing Memorandum of Understanding continue to progress this matter in a staged approach with a possible trial of limited activities initially before any significant costs are incurred by The Barossa Council.

Attached for your reference are copies of risk matrices previously prepared by SA Water and The Barossa Council, which broadly identify areas that will need to be addressed. It is important to note however that risk profiles may shift as the proposal develops and mitigation strategies will need to be re-assessed.

SA Water’s Manager Local Government Liaison, Phil Jones, will continue to be our primary contact. I understand that Phil has been in touch and has raised with you the potential for our organisations to co-ordinate media/press releases in order to minimise miscommunication and maximise media opportunities.
I am pleased our organisations have been able to work together on this matter to date, and I look forward to this positive relationship continuing into the future.

Yours sincerely

[Signature]

John Ringham
CHIEF EXECUTIVE
List of Risks Identified re Recreational Access at Warren Reservoir

- Pathogens introduced to the reservoir by participants (water entry, defecating)
- Dirty/contaminated equipment used in reservoir
- Vehicle access (Hydro Carbons)
- Vehicle access and increased pedestrian access causing erosion
- Bush fire risk due to increased access to site
- Public misperception that all reservoirs are opened for access
- Algae bloom – cyanotoxins-affecting users
- Presence of existing pathogens (currently not tested for)
- Biting duck mites targeting humans - nuisance (seasonal?)
- Hazards on the edge, in the water (Step on broken glass, debris) slips and falls Intake offtake details
- Falling from heights into water (drowning)
- Falling from craft into water
- Accidents at parking areas, entry/exits
- Poor or no facilities
- No control over participants potentially entering neighbouring land. (e.g. camping out)
- Aquatic weeds (entangled)
- Actual/alleged claims against SAW
- Change in circumstances and external factors (e.g. Kayaks going over the spillover waterway)
- Damage to SAW and Forestry SA properties and infrastructure, neighbouring properties
1. Details

Name Project/Task/Function being Assessed: Passive recreational use of the Warren Reservoir

Date of Risk Review: July 2013

Compiled by: Martin McCarthy and Rim Lange

Reviewed by: Martin McCarthy

2. Risk Assessment Team

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Signed</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rim Lange</td>
<td>Past Director, Works and Engineering Services</td>
<td>Approved</td>
<td>July 2013</td>
</tr>
<tr>
<td>Alan Jackson</td>
<td>Risk Manager</td>
<td>Approved</td>
<td>July 2013</td>
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<tr>
<td>Martin McCarthy</td>
<td>Chief Executive Officer</td>
<td>Approved</td>
<td>July 2013</td>
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<tr>
<td>Michael Clark</td>
<td>CWMS Coordinator</td>
<td>Approved</td>
<td>July 2013</td>
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3. Assessment Grid

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<tr>
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<th>Risk Identification [Describe the issue in detail]</th>
<th>What existing controls are in place now</th>
<th>Entry Level of Risk</th>
<th>Control Level of Risk</th>
<th>Level of Risk</th>
<th>Treatment Option [i]</th>
<th>The Risk</th>
<th>Priority</th>
<th>The Risk</th>
<th>Responsible</th>
<th>Date the Control be Implemeneted</th>
<th>Where the Control be reviewed</th>
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<tr>
<td>1a</td>
<td>Water contamination to a level that SA Water cannot supply Customers</td>
<td>Pathogens introduced by human waste</td>
<td>Unknown SA Water controls - access to recreational fishermen therefore risk from land use is already with SA Water</td>
<td>Not available</td>
<td>C3</td>
<td>L3</td>
<td>H</td>
<td>Suitable amenities onsite</td>
<td>Engineering</td>
<td>C3</td>
<td>L4</td>
<td>M</td>
<td>Reduce</td>
</tr>
</tbody>
</table>

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Assessment: Risk Assessment Form

TRIM TEMPLATE REF: 13/21103

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<th>Level of Risk</th>
<th>Treatment Option(s)</th>
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<td>L3</td>
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<td>Not available</td>
<td>C3</td>
<td>L3</td>
<td>H</td>
<td>Signage educating users and limiting water activity area</td>
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<td>Administrative</td>
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<td>1d</td>
<td>Environmental contamination from introduced flora etc</td>
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<td>Not available</td>
<td>C2</td>
<td>L3</td>
<td>M</td>
<td>Regular site inspections looking for unknown plants and treat/remove contaminants</td>
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<td>Eliminate</td>
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<td>1e</td>
<td>Environmental contamination from general Waste etc</td>
<td>Unknown SA Water controls - access to recreational fishers therefore risk from land use is already with SA Water.</td>
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<td>C2</td>
<td>L5</td>
<td>L</td>
<td>Regular site inspections and clean ups</td>
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<td>Environmental contamination from general Waste etc</td>
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<td>Not available</td>
<td>C2</td>
<td>L5</td>
<td>L</td>
<td>Suitably placed and emptied waste bins around site</td>
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<td>1g</td>
<td>Hydrocarbon contamination entering reservoir from car park area</td>
<td>Not applicable new risk from increased infrastructure.</td>
<td>Not applicable</td>
<td>C2</td>
<td>L2</td>
<td>H</td>
<td>Installation of suitable traps on drainage from parking areas</td>
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<td></td>
<td></td>
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<td>1h</td>
<td>Hydrocarbon contamination entering reservoir from car park area</td>
<td>Not applicable new risk from increased infrastructure.</td>
<td>Not applicable</td>
<td>C2</td>
<td>L2</td>
<td>H</td>
<td>Vegetation buffer between future hard surfaces and management of run-off.</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<td>Engineering</td>
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<th>Photo Ref</th>
<th>Photo Description</th>
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<th>Level of Controls</th>
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<th>Link to Performance Indicators</th>
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<th>Data the control(s) will be implemented</th>
<th>When will the control(s) be reviewed</th>
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<td>1</td>
<td>Increased eroded material entering reservoir</td>
<td>Not applicable new risk from increased infrastructure.</td>
<td>Not available</td>
<td>C2</td>
<td>L3</td>
<td>M</td>
<td>All site constructed incorporating landscaping, access paths and drainage</td>
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<td>C2</td>
<td>L4</td>
<td>L</td>
<td>Reduce</td>
<td>Director, Work and Engineering Services TBC</td>
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<td>2</td>
<td>Uncontrolled fire started at Site</td>
<td>Site within Bushfire prone zone</td>
<td>Not available</td>
<td>C5</td>
<td>L4</td>
<td>E</td>
<td>Supply suitable electrical BBQs (optional) Manage site to reduce fire loads in area Signage prohibiting fires Limiting access by the provision of infrastructure in safer and managed areas.</td>
<td>Engineering</td>
<td>C3</td>
<td>L5</td>
<td>M</td>
<td>Accept</td>
<td>Operator of Site TBC</td>
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<tr>
<td>3</td>
<td>People using site endangered by Bushfire</td>
<td>Site within Bushfire prone zone</td>
<td>Not available</td>
<td>C5</td>
<td>L4</td>
<td>E</td>
<td>Site Closed during catastrophic fire days</td>
<td>Eliminate</td>
<td>C3</td>
<td>L4</td>
<td>M</td>
<td>Accept</td>
<td>Operator of Site TBC</td>
<td>See above</td>
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<tr>
<td>4a</td>
<td>People using Site get Ill from Water contact /Consumption</td>
<td>Pathogens Introduced by human waste</td>
<td>Not applicable new risk arising from water use activity.</td>
<td>Not available</td>
<td>C2</td>
<td>L2</td>
<td>H</td>
<td>Suitable amenities onsite</td>
<td>Eliminate</td>
<td>C2</td>
<td>L3</td>
<td>M</td>
<td>Reduce</td>
<td>Operator of Site TBC</td>
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<td>Pathogens Introduced by human waste</td>
<td>Not applicable new risk arising from water use activity.</td>
<td>Not available</td>
<td>C2</td>
<td>L2</td>
<td>H</td>
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<td>L4</td>
<td>M</td>
<td>Accept</td>
<td>Operator of Site TBC</td>
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<td>4c</td>
<td>Pathogens Introduced by human waste</td>
<td>Not applicable new risk arising from water use activity.</td>
<td>Not available</td>
<td>C2</td>
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<td>Signage educating users and limiting water activity area Add Information on Permits</td>
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<td>L4</td>
<td>M</td>
<td>Reduce</td>
<td>Director, Work and Engineering Services TBC</td>
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<td>Ref</td>
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<td>Risk Identification (Describe the issue in detail)</td>
<td>What existing controls are in place now</td>
<td>Treatment Option(s) (Describe the controls put in place to reduce the risk)</td>
<td>Hierarchy of Controls</td>
<td>Person(s) Responsible</td>
<td>Date the control be implemented</td>
<td>When will the control be reviewed</td>
<td></td>
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</tr>
<tr>
<td>4d</td>
<td>Pathogens all sources</td>
<td>Not applicable new risk arising from water use activity.</td>
<td>Not available C3 L3 H</td>
<td>Monitor Water Quality and close site of pathogens at dangerous levels detected</td>
<td>Eliminate C3 L4 M</td>
<td>Reduce Operator of Site TBC</td>
<td></td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>5a</td>
<td>People using Site get hurt whilst undertaking activities on site or on water</td>
<td>Biting Duck Mites</td>
<td>Unknown SA Water controls – access to recreational fishers therefore risk from land use is already with SA Water.</td>
<td>Not available C2 L4 L</td>
<td>Signage highlighting what mites are and treatment etc.</td>
<td>Administrative C2 L5 L</td>
<td>Accept Director, Work and Engineering Services TBC</td>
<td>See above</td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>5b</td>
<td>Biting Duck Mites</td>
<td>Unknown SA Water controls – access to recreational fishers therefore risk from land use is already with SA Water.</td>
<td>Not available C2 L4 L</td>
<td>Site restricted or closed if at extreme levels</td>
<td>Eliminate C2 L5 L</td>
<td>Accept Operator of Site TBC</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5c</td>
<td>Mosquitos Bites</td>
<td>Unknown SA Water controls – access to recreational fishers therefore risk from land use is already with SA Water.</td>
<td>Not available C2 L5 L</td>
<td>Signage promoting protective personnel measure and trapping</td>
<td>Administrative C2 L5 L</td>
<td>Accept Director, Work and Engineering Services TBC</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5d</td>
<td>Mosquitos Bites</td>
<td>Unknown SA Water controls – access to recreational fishers therefore risk from land use is already with SA Water.</td>
<td>Not available C2 L5 L</td>
<td>Site closed if at extreme levels and trapping program indicates high risk of illness.</td>
<td>Eliminate C2 L5 L</td>
<td>Accept Operator of Site TBC</td>
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<td></td>
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</tr>
<tr>
<td>5e</td>
<td>Underwater hazards being hit by users resulting in injury</td>
<td>Not applicable new risk arising from water use activity.</td>
<td>Not available C2 L3 M</td>
<td>Main Access Points to Water to be surveyed at low water levels and any identified hazards removed.</td>
<td>Engineering C2 L5 L</td>
<td>Reduce Director, Work and Engineering Services TBC</td>
<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5f</td>
<td>Underwater hazards being hit by users resulting in injury</td>
<td>Not applicable new risk arising from water use activity.</td>
<td>Not available C2 L3 M</td>
<td>Signage educating users on limiting water activity types and area</td>
<td>Administrative C2 L3 M</td>
<td>Accept Director, Work and Engineering Services TBC</td>
<td></td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Ref</td>
<td>The Hazard</td>
<td>Risk Identification (Describe the issue in detail)</td>
<td>What existing controls are in place now</td>
<td>Possible Treatment Options</td>
<td>Level of Control</td>
<td>Level of Risk</td>
<td>Treatment Option(s)</td>
<td>Level of Risk</td>
<td>The Risk</td>
<td>Accept? Reduce? Transferred? Substituted? Eliminated?</td>
<td>Person(s) Responsible</td>
<td>Date the control be implemented</td>
<td>When will the control be reviewed</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>S8</td>
<td>Underwater hazards being hit by users resulting in injury</td>
<td>Not applicable new risk arising from water use activity.</td>
<td>Not available</td>
<td>Monitor Activities undertaken by users to ensure approved activities only</td>
<td>C2</td>
<td>L3</td>
<td>M</td>
<td>Monitoring</td>
<td>Accept</td>
<td>Director, Work and Engineering Services TBC</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>S9</td>
<td>Slips, trips and falls</td>
<td>Unknown S8 Water controls – access to recreational fishers therefore risk from land use is already with SA Water.</td>
<td>Not available</td>
<td>Promote safe use, ensure signage in support of responsible use, disclaimer on permit.</td>
<td>C2</td>
<td>L3</td>
<td>M</td>
<td>Monitoring</td>
<td>Accept</td>
<td>Director, Work and Engineering Services TBC</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>S1</td>
<td>Injuries from Undertaking water activity</td>
<td>Not applicable new risk arising from water use activity.</td>
<td>Not available</td>
<td>All Activities to be undertaken in line with Standards and Navigation Act 1992 (the Act) and associated regulations</td>
<td>C2</td>
<td>L3</td>
<td>M</td>
<td>Monitoring</td>
<td>Accept</td>
<td>Dept of Transport</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>S1</td>
<td>Entanglement - aquatic weeds</td>
<td>Not applicable new risk arising from water use activity.</td>
<td>Not available</td>
<td>Site Closed if at high levels Add Information on Permits on risk</td>
<td>C3</td>
<td>L3</td>
<td>H</td>
<td>Elimination</td>
<td>Reduce</td>
<td>Operator of Site TBC</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>S1</td>
<td>Injury from Vehicle Accidents</td>
<td>Not applicable new risk arising from vehicle access.</td>
<td>Not available</td>
<td>Site Parking Area covered by traffic act</td>
<td>C3</td>
<td>L3</td>
<td>H</td>
<td>Monitoring</td>
<td>Reduce</td>
<td>Local Police</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>S1</td>
<td>Injury from Vehicle Accidents</td>
<td>Not applicable new risk arising from vehicle access.</td>
<td>Not available</td>
<td>Design Of Site to Minimise Vehicle and pedestrian Interaction Speed limits in place on Site</td>
<td>C3</td>
<td>L4</td>
<td>M</td>
<td>Engineering</td>
<td>Accept</td>
<td>Director, Work and Engineering Services TBC</td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>S1</td>
<td>Users entering unauthorised land/areas where there is a higher risk of harm</td>
<td>Unknown SA Water controls – access to recreational fishers therefore risk from land use is already with SA Water.</td>
<td>Not available</td>
<td>Suitable signage of activity area on land and in the water</td>
<td>C1</td>
<td>L3</td>
<td>L</td>
<td>Monitoring</td>
<td>Reduce</td>
<td>Director, Work and Engineering Services TBC</td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

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Assessment: Risk Assessment Form

TRIM TEMPLEAT: 12/21105

The electronic version of this document is the controlled version. Printed copies are considered uncontrolled. Printed copies are uncontrolled for 3 months from 24/02/2013 and then must be returned.
<table>
<thead>
<tr>
<th>Ref</th>
<th>The Hazard</th>
<th>Risk Identification (Describe the issue in detail)</th>
<th>What existing controls are in place now?</th>
<th>Level of Risk</th>
<th>Treatment Option(s)</th>
<th>Hierarchy of Controls</th>
<th>Person(s) Responsible</th>
<th>What will the control be implemented?</th>
<th>What will the control be reviewed?</th>
</tr>
</thead>
<tbody>
<tr>
<td>5a</td>
<td>Users entering unauthorised land/areas where there is a higher risk of harm</td>
<td>Unknown SA Water controls – access to recreational fishers therefore risk from land use is already with SA Water.</td>
<td>Not available</td>
<td>C2</td>
<td>L3</td>
<td>M</td>
<td>Canceling of permit of users if non-compliance with activity areas limits</td>
<td>Administrative</td>
<td>C1</td>
</tr>
<tr>
<td>5b</td>
<td>Change in circumstances and external factors (e.g. vessel going over spillway, storm and flood events)</td>
<td>Not applicable new risk arising from water use activity.</td>
<td>Not available</td>
<td>C3</td>
<td>L4</td>
<td>M</td>
<td>Site closed during these type of events agreed guidelines to be used</td>
<td>Eliminate</td>
<td>C2</td>
</tr>
<tr>
<td>5c</td>
<td>Drowning</td>
<td>Not applicable new risk arising from water use activity.</td>
<td>Not available</td>
<td>C5</td>
<td>L4</td>
<td>E</td>
<td>Promote safe use, ensure signage in support of responsible use, disclaimer on permit, no swimming allowed. All users to be required by permit to wear life vests.</td>
<td>Please Select</td>
<td>C5</td>
</tr>
<tr>
<td>6a</td>
<td>Actual / alleged claims to SA Water and/or Council</td>
<td>Claims made for injury or illness arising from passive recreational use.</td>
<td>Not applicable new risk arising from water use activity.</td>
<td>Not available</td>
<td>C3</td>
<td>L2</td>
<td>H</td>
<td>Negotiate agreement to share liability based on contributory factors, Insurance cover.</td>
<td>Administrative</td>
</tr>
<tr>
<td>7a</td>
<td>Damage to Site, SA Water and Forestry infrastructure</td>
<td>Capital cost of repair, replacement and lack of availability of infrastructure</td>
<td>Not applicable new risk arising from water use activity requiring new infrastructure services.</td>
<td>Not available</td>
<td>C3</td>
<td>L3</td>
<td>H</td>
<td>Permit System to limit and monitor access to site.</td>
<td>Administrative</td>
</tr>
<tr>
<td>7b</td>
<td>Capital cost of repair, replacement and lack of availability of infrastructure</td>
<td>Not applicable new risk arising from water use activity requiring new infrastructure services.</td>
<td>Not available</td>
<td>C3</td>
<td>L3</td>
<td>H</td>
<td>Consider right (no access) restrictions</td>
<td>Eliminate</td>
<td>C3</td>
</tr>
<tr>
<td>Ref</td>
<td>The Hazard</td>
<td>Risk Identification (Describe the issue in detail)</td>
<td>What existing controls are in place now</td>
<td>Treatment Option(s)</td>
<td>Precaution(s)</td>
<td>Level of Risk</td>
<td>Person(s) Responsible</td>
<td>Date the control be implemented</td>
<td>When will the control be reviewed</td>
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</tr>
<tr>
<td>7c</td>
<td>Capital cost of repair, replacement and lack of availability of infrastructure</td>
<td>Not applicable new risk arising from water use activity requiring new infrastructure services.</td>
<td>Not available</td>
<td>Regular site visits to monitor users</td>
<td>Administrative</td>
<td>C3 L3 H</td>
<td>Operator of Site TBC</td>
<td>See above</td>
<td></td>
</tr>
<tr>
<td>7d</td>
<td>Capital cost of repair, replacement and lack of availability of infrastructure</td>
<td>Not applicable new risk arising from water use activity requiring new infrastructure services.</td>
<td>Not available</td>
<td>Suitable signage of activity area on land and in the water</td>
<td>Administrative</td>
<td>C3 L3 H</td>
<td>Director, Works and Engineering Services</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8.</td>
<td>High Operational Cost</td>
<td>Lack of budget to support management and infrastructure requirements leading to poor management of facility.</td>
<td>Not applicable new risk arising from water use activity requiring new infrastructure services.</td>
<td>Ensure adequate access to resources within Council budget - as a significant strategic project Council is strongly supportive of project. Seek to access grant funding to support infrastructure. Stage infrastructure as required.</td>
<td>Administrative</td>
<td>C2 L3 M</td>
<td>Chief Executive Officer, Director, Works and Engineering Services</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Now that the risks have been identified the next step is to analyse the level of risk they present. Use Table 1 and Table 2 to determine the likelihood of it occurring and the consequence if it did. Then, use the consequence and likelihood ratings to determine the level of risk in Table 3.

Table 1—Measures of consequences or impact

<table>
<thead>
<tr>
<th>Level</th>
<th>Description</th>
<th>Example detail description</th>
</tr>
</thead>
<tbody>
<tr>
<td>C1</td>
<td>Insignificant</td>
<td>No injuries, low financial loss</td>
</tr>
<tr>
<td>C2</td>
<td>Minor</td>
<td>First aid treatment, minor impact, medium financial loss</td>
</tr>
<tr>
<td>C3</td>
<td>Moderate</td>
<td>Medical treatment required, moderate impact, high financial loss</td>
</tr>
<tr>
<td>C4</td>
<td>Major</td>
<td>Extensive injuries, loss of production capability, major impact, major financial loss</td>
</tr>
<tr>
<td>C5</td>
<td>Catastrophic</td>
<td>Death, detrimental effect, huge financial loss</td>
</tr>
</tbody>
</table>

Table 2—Measures of Likelihood

<table>
<thead>
<tr>
<th>Level</th>
<th>Description</th>
<th>Example detail description</th>
</tr>
</thead>
<tbody>
<tr>
<td>L1</td>
<td>Almost certain</td>
<td>is expected to occur in most circumstances</td>
</tr>
<tr>
<td>L2</td>
<td>Likely</td>
<td>Will probably occur in most circumstances</td>
</tr>
<tr>
<td>L3</td>
<td>Possible</td>
<td>Might occur at some time</td>
</tr>
<tr>
<td>L4</td>
<td>Unlikely</td>
<td>Could occur at some time</td>
</tr>
<tr>
<td>L5</td>
<td>Rarely</td>
<td>May occur only in exceptional circumstances</td>
</tr>
</tbody>
</table>

Table 3—Risk Analysis Matrix—Level of Risk

<table>
<thead>
<tr>
<th>Likelihood</th>
<th>Insignificant C1</th>
<th>Minor C2</th>
<th>Moderate C3</th>
<th>Major C4</th>
<th>Catastrophic C5</th>
</tr>
</thead>
<tbody>
<tr>
<td>L1 (almost certain)</td>
<td>H</td>
<td>H</td>
<td>E</td>
<td>E</td>
<td>E</td>
</tr>
<tr>
<td>L2 (likely)</td>
<td>M</td>
<td>H</td>
<td>H</td>
<td>E</td>
<td>E</td>
</tr>
<tr>
<td>L3 (possible)</td>
<td>L</td>
<td>M</td>
<td>H</td>
<td>E</td>
<td>E</td>
</tr>
<tr>
<td>L4 (unlikely)</td>
<td>L</td>
<td>L</td>
<td>M</td>
<td>H</td>
<td>E</td>
</tr>
<tr>
<td>L5 (rare)</td>
<td>L</td>
<td>L</td>
<td>M</td>
<td>H</td>
<td>H</td>
</tr>
</tbody>
</table>

Legend

E Extreme Risk; immediate action required
H High risk; senior management attention needed
M Moderate risk; management responsibility must be specified
L Low risk; manage by routine procedures

(Risk Management Standard AS/NZ 4360:2004)
INTRODUCTION
A request has been received for the purchase of a portion of Council land situated 11 Washington Street, Angaston. (Refer Attachment 1.) Council’s approval in principle is sought.

RECOMMENDATION
That Council:

1. agree in principle to the sale of portion of Allotment 96 Filed Plan 174549, Certificate of Title Volume 6028 Folio 980, being 11 Washington Street, Angaston;

2. direct Officers to ascertain the portion of the Allotment required to be retained for footpath/road development and advise the applicant accordingly;

3. endorse Officers’ advice to date, that any proposed sale of the remaining portion of the land be subject to the following conditions:
   
   3.1 the applicant, at its cost, to engage a licensed surveyor to prepare all plans and documentation for the land division required to enable Council to retain portion of the land for public road/footpath;

   3.2 the sale of the land to the applicant be at a cost as determined by a valuer, with the applicant responsible for all associated costs incurred by Council;

   3.3 the applicant, at its cost, to lodge a land division application with the Development Assessment Commission, with plan of division showing the boundary realignment;

4. notes that the subject land is not classified as Community Land and therefore no revocation process or public consultation is required under legislation or Council’s Public Consultation Policy;

5. authorise the Director Corporate and Community Services to coordinate the sale of the land;
6. The Mayor and Chief Executive Officer be authorised to sign under Seal all associated transfer documents;

7. directs that proceeds from the proposed sale of the land be used to offset the potential reduction in revenue resulting from the agreement in principle, to gift land at Newcastle Street, Angaston to Angaston Bowling Club.

COMMENT
The owner of Allotment 95 Washington Street, Angaston approached Officers in mid 2013 enquiring if the adjoining Allotment 96 was available to be purchased from Council. In Council's Community Land Register and Management Plan 2 of 2010, the land, which faces the entrance to the Angas Recreation Park (refer Attachment 2), is held as a Reserve (Undeveloped or with Minor Improvements), but is not classified as Community Land. Therefore, any proposed sale of the land does not require a revocation process or public consultation or revocation from community land process. A copy of the Certificate of Title is provided in Attachment 3 for Members’ information.

Officers advised the applicant that there may be opportunity to purchase portion of the allotment (up to 500 m² of the total 1,138m²); however, Council would need to retain a section of the land for footpath, etc. (Refer Attachment 4.) The applicant was advised that she would be responsible for the cost of a valuation of the land and any surveying that may be required; also the lodgement of a land division application with the Development Assessment Commission, showing the boundary realignment, and any other associated costs incurred by Council.

The land is currently zoned Angaston Residential Area 2 – Historic Conservation. All associated allotments in Evans Street, Park Road and Washington Street are residential. The only other allotment adjoining the subject land is currently on the market for sale and Officers have not consulted with them.

A formal application for the purchase of the land was received from the applicant in December 2013 (Attachment 1). Any future development proposal would require development approval through the normal processes.

For Members’ information, in November 2007, Council resolved to sell several allotments in Washington Street, with the Officer’s report stating “Council ………………. agreed in principle to sell the three existing Titles, leave the reserve as is (facing the entrance to the Park) and leave the existing car park due to the two easements.” An extract from the Minutes of the 20 November 2007 Council Meeting is provided in Attachment 5.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN
Council Strategic Plan:
3.1 Character and Heritage
3.4 Infrastructure
3.5 Planning and Building

Legislation:
Local Government Act
Land and Business (Sale and Conveyancing) Act 1994
FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Officers recommend that the net proceeds from any sale of the land be utilised to offset the potential reduction in revenue resulting from the agreement in principle to gift land at Newcastle Street, Angaston to Angaston Bowling Club. This revenue was identified as part of the asset sales to fund the construction of the Rex.

Officers will need to determine the portion of the land required for any future footpath/road development before proceeding further with the proposal.

There are no risk management considerations.

COMMUNITY CONSULTATION

The subject land is not classified as Community Land. Therefore, any proposed sale of the land does not require public consultation under legislation or Council’s Public Consultation Policy.
5th December 2013

Jo Thomas
The Barossa Council
43-51 Tanunda Road
PO Box 867
NURIOOTPA SA 5355

Dear Jo,

I am writing to enquire about the possible purchase of Council land at 11 Washington Street Angaston.

We understand that the Council would be willing to sell the land subject to us incurring the cost of the valuation and any surveying that maybe required.

We also understand that Council will require some land for a footpath.

Could you please give us an indication of the costs involved of the valuation and any surveying that maybe required before we proceed?

Also could you please give us an indication of approximate land size and shape/layout, excluding the land that Council need for a footpath, that would be available for purchase and also what we are able to use the land for (can we build on it etc)?

If you have any queries or need any further information I can be contacted on my mobile [REDACTED] or via email [REDACTED].

Thank you in advance.

Kind regards,
11 Washington Street, Angaston

Angas Recreation Park

Applicant’s property
CERTIFICATE OF TITLE
REAL PROPERTY ACT, 1886

VOLUME 6028  FOLIO 980
Edition 1
Date Of Issue 03/02/2009
Authority T 11089105

South Australia

I certify that the registered proprietor is the proprietor of an estate in fee simple (or such other estate or interest as is set forth) in the land within described subject to such encumbrances, liens or other interests set forth in the schedule of endorsements.

[Signature]
ACTING REGISTRAR-GENERAL

REGISTERED PROPRIETOR IN FEE SIMPLE

THE BAROSSA COUNCIL OF PO BOX 867 NURIOOTPA SA 5355

DESCRIPTION OF LAND

ALLOTMENT 96 FILED PLAN 174549
IN THE AREA NAMED ANGASTON
HUNDRED OF MOOROOROO

EASEMENTS

NIL

SCHEDULE OF ENDORSEMENTS

NIL
NOTE: SUBJECT TO ALL LAWFULLY EXISTING PLANS OF DIVISION
Proposed purchase of reserve land – 11 Washington Street - Angaston

Suggest to retain for future footpath
DA/CCS/R3
VACANT LAND SALE – WASHINGTON STREET, ANGSTON (B1084)

MOVED Cr de Vries that:

1) Council sell the three vacant allotments 95, 118 and 119 Washington Street, Angaston;

2) Council appoint Barossa Real Estate to act as the Realtor on behalf of Council;

3) The Chief Executive Officer be delegated the authority to negotiate the sale and purchase conditions; and

4) The Mayor and Chief Executive Officer affix the Council Seal to sale and purchase documents on behalf of Council.

5) The net return from sale after costs be utilised to retire debt.

Seconded Cr Armstrong

CARRIED

INTRODUCTION

Council at its Workshop held 23 October 2007, discussed the sale of three allotments 95, 118 and 119, Washington Street, Angaston.

COMMENTS

Council, at the Workshop, considered splitting the three existing Titles and adjacent reserve into several small allotments. Council considered the Community Title, but agreed in principle to sell the three existing Titles, leave the reserve as is (facing the entrance to Park) and leave the existing car park due to the two easements. The sale of the three existing Titles was the preferred option as they would blend with the surrounding Titles and the general amenity of the area.

For Members’ information, the three allotments have been excluded from the Community Land Register; therefore no public consultation is required.
Expressions of Interest were sought from LJ Hooker, Barossa Real Estate, First National and Brock Harcourt. Officers have reviewed the submissions, including fee structure and marketing strategy, and recommend that Barossa Real Estate be appointed to act as Realtor on behalf of Council.

LEGISLATION/POLICY/ COUNCIL STRATEGIC PLAN
N/A

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS
Officers are recommending that the net return after costs be utilised to retire debt. There are no risk management considerations.
INTRODUCTION
A request has been received via Regional Development Australia Barossa Inc. (RDA Barossa) to provide sponsorship funding for the inaugural Barossa Young People in Agriculture Conference to be held on 7 March 2014.

While an application via the Council Community Assistance Grant Program would normally be advised, the event takes place prior to the next round of applications under that scheme.

RECOMMENDATION
That Council approves sponsorship funding of $1,000 for the Barossa Young People in Agriculture Conference on 7 March 2014 to be allocated from The Barossa Council Community Assistance Grant Program budget for 2013/14, to be paid to the conference organisers Regional Development Australia Barossa Inc.

COMMENT
Based on the “Thinker in Residence”, Andrew Fearne’s recommendation to “Strengthen the role of regional stakeholder groups in building innovative communities and securing greater engagement for young people in the development of sustainable food and wine value chains”; RDA Barossa has been facilitating the establishment of the Barossa Young People in Agriculture network (Barossa YiAG).

The group is becoming well established and seeking to make a difference to local young people in/or looking to get into agriculture.

One of the strategies is to organise a conference to attract between 50-80 young people to network and discuss relevant issues relating to the future of agriculture in the region.

A request for Council to provide cash sponsorship of $1,000, together with an outline of the objectives and proposed content of the conference, has been received via the RDA Barossa (refer Attachment 1).

The conference is scheduled for 7 March 2014, so prior to the next round of submissions for the Community Assistance Scheme. The matter is therefore, being referred directly to Council for determination.
The application meets the Community Assistance Scheme eligibility criteria as follows:

1. The application comes from a community organisation affiliated with an incorporated organisation (ie: RDA Barossa Inc.)

2. The initiative has a clearly stated purpose and practical plan for achieving that purpose

3. There is a budget and timescale for completion within a 12 month period.

4. Addresses at least one strategy in Council’s Strategic Plan 2011/15 (refer below)

5. Has demonstrated benefits to the community across a designated group and age range of people and activity areas

6. The project will be held within The Barossa Council Area

7. Meets a largely unaddressed community need

8. Demonstrates a strong, self-help trend with fundraising secured from other sources (the State Natural Resource Management Grant Scheme, the Angaston Ag Bureau and RDA Barossa)

Community Assistance Grants are not designed to replace financial assistance for projects where there are more appropriate funding sources. The Scheme guidelines state that “organisations which are aligned to and or affiliated with bodies funded from Federal or State Government sources are ineligible to apply for funding greater than $500”. As the group is auspiced by the RDA for acquittal of expenditure only (and RDA is itself a sponsor), Council may choose to consider the request of $1,000 in this instance.

**LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN**

<table>
<thead>
<tr>
<th>Council Strategic Plan:</th>
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</thead>
<tbody>
<tr>
<td>1.2 Youth</td>
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<tr>
<td>1.3 Recreation</td>
</tr>
<tr>
<td>1.5 Culture</td>
</tr>
<tr>
<td>2.2 Business and Industry</td>
</tr>
<tr>
<td>3.2 Environmental Sustainability</td>
</tr>
</tbody>
</table>

**Council Policy:**
Community Assistance Scheme Policy TBCP0C4450
Community Assistance Scheme Guidelines

**Legislation:**
The Local Government Act 1999

**FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS**

Financial:
The Community Assistance Scheme budget for the year is: $25,000 actual expenditure as at 31 December 2013 is $10,130.
Resource:
None

Risk Management:
None direct on Council. The Barossa YiAG is seeking to address the issues of sustainable economic development of agriculture in the region.

COMMUNITY CONSULTATION
None required under the Local Government Act or terms of Council’s Public Consultation Policy.
Dear Jo,

The Barossa Young People in Ag group (Barossa YiAg) is well and truly formed and underway in our commitment to improve and make a difference to the local young people in/ or looking to get into Ag.

One of the ways we are doing this is by organising a conference to be held on 7th March 2014 at Yalumba Winery (TBC) in which we hope to attract 50-80 people to come along, network and discuss relevant issues relating to the future of agriculture in the region. I have attached a document containing further information and you can read more about what Barossa YiAg is [www.barossa.org.au/barossayiag](http://www.barossa.org.au/barossayiag).

In order to make this event really effective, we are in the throes of attaining additional sponsorship (on top of the NRM Community Grant we received). It would be great if you were able to provide some sponsorship towards the event. A contribution of $1,000 would enable the organising committee to attract effective and engaging speakers to present throughout the day. We are very happy to display your logo on any of the promotional material and free attendance to the event.

If you would like to stay in touch, please join our mailing list at [www.barossa.org.au/barossayiag](http://www.barossa.org.au/barossayiag) or like us on Facebook [www.facebook.com/barossayiag](http://www.facebook.com/barossayiag). If there is an alternative method of keeping in contact, please let me know.

Thank you again for considering sponsorship of this event. We are really excited about the opportunities that are unfolding in this area.

Kind regards

Charlotte Williams
Chair, Barossa YiAg

Email: Charlotte@barossa.org.au
Phone: 08 8563 3603
The Barossa Young People in Agriculture (YiAg) aim is to provide opportunities for networking, information sharing and knowledge transfer between 15-40 year olds involved within the local agriculture industries including grazing, cropping, horticulture and vineyards.

To facilitate this, YiAg are hosting a state-wide, Barossa based conference on Friday 7th March 2014 which will consist of:
- an afternoon event with various speakers
- a field trip visiting local agricultural and NRM related projects
- conclude with a dinner and a guest speaker

The aim of the conference is to:
- explore and discuss future farming initiatives and opportunities
- provide an avenue for young people from all different forms of agriculture to form networks with local and regional producers, consultants, NRM staff and industry personnel
- improve knowledge and skills in sustainable land management for the future
- explore and become motivated to join in local agricultural and NRM based projects and initiatives.

The conference is supported by the State NRM Community Grant Scheme, the Angaston Ag Bureau and RDA Barossa.

YiAg are a recently formed group of 10 active members who identified that there were very few avenues for networking within the local areas. As a result they have hosted successful ‘Friday Get Togethers’ for local people involved with agriculture and developed a wide reaching email and social media following using local media, Facebook and word of mouth.

To be involved, or for further information regarding the Barossa Young People in Agriculture Group please contact:

Charlotte Williams- 0434 567 285/ charlotte@barossa.org.au
Georgie Keynes (Conference Coordinator)- 0409 287 261/ georgieandtoby@bigpond.com
Or visit the Facebook Page at: www.facebook.com/barossayiag
INTRODUCTION
The Monthly Finance Report (as at 31 December 2013) is attached.

RECOMMENDATION
That the Monthly Finance Report as at 31 December 2013 be received and noted.

COMMENT
The Uniform Presentation of Financials report provides information as to the financial position of Council, including notes on material financial trends and transactions.

The report has been prepared comparing actuals to the Original 2013/14 Budget and incorporating the adopted Revised Budget for September 2013.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN
Local Government (Financial Management) Regulations 2011 - Reg 9(1)(b)

LGA Information paper no. 25 – Monitoring Council Budget Performance

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS
To enable Council to make effective and strategic financial decisions, a regular up to date high level financial report is provided.

COMMUNITY CONSULTATION
Community Consultation was part of the original budget adoption process in June 2013, as per legislation. This report is advising Council of the monthly finance position compared to that budget.
### MONTHLY FINANCE REPORT

**AS AT 31 DECEMBER 2013**

**FOR YEAR ENDING 30 JUNE 2014**

<table>
<thead>
<tr>
<th>Original Budget</th>
<th>Revised Budget</th>
<th>Actual Result</th>
</tr>
</thead>
<tbody>
<tr>
<td>Notes</td>
<td>(Full-Year)</td>
<td>(Full-Year)</td>
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<tr>
<td></td>
<td>$'000</td>
<td>$'000</td>
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</tbody>
</table>

### Uniform Presentation of Finances

**OPERATING ACTIVITIES:**

- **Operating Income** 1) 31,737 31,809 28,196
- **Less Operating Expenses** 2) 31,527 31,646 16,756
- **Operating Surplus / (Deficit) (a)** 210 163 11,440

**CAPITAL ACTIVITIES:**

- **Net Outlays on Existing Assets**
  - Capital Expenditure on Renewal and Replacement of Existing Assets 3) 5,532 5,639 1,346
  - **Less Depreciation, Amortisation & Impairment** 6,364 6,364 3,182
  - **Less Proceeds from Sale of Replaced Assets** 741 741 186
  - **Net Outlays on Existing Assets (b)** (1,573) (1,466) (2,022)

- **Net Outlays on New and Upgraded Assets**
  - Capital Expenditure on New and Upgraded Assets 3) 4,114 6,837 881
  - **Less Amounts Received Specifically for New and Upgraded Assets** 377 1,273 535
  - **Less Proceeds from Sale of Surplus Assets** 780 780 175
  - **Net Outlays on New and Upgraded Assets (c)** 2,957 4,784 171

- **Net Lending / (Borrowing) for the Financial Year (a)-(b)-(c)** (1,174) (3,155) 13,291

### NOTES

1) Library ICAN grant received $16k

2) Ongoing operations are continuing in line with adopted budgets.

3) 2013/14 Capital Expenditure spent to end of December includes:
   - CWMS $389k
   - Stockwell Toilets/Change rooms $31k
   - Library 1LMS software purchase $43k
   - Road Drainage $79k
   - Floodwall $87k
   - Road Sealing/Resheeting $988k
   - Playground Equipment $125k
   - Nuriootpa Office air conditioning $35k
INTRODUCTION

RECOMMENDATION

COMMENT
The Local Government Association has produced a number of information papers to assist Councils to meet requirements of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 1999.

The proposed timetable for the annual review/update of the Long Term Financial Plan and the consideration/adoption of the Annual Budget/Business Plan is outlined in the table below:

<table>
<thead>
<tr>
<th>Who</th>
<th>Activity</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Council Meeting</td>
<td>Endorse AB&amp;BP and LTFP timetable</td>
<td>22/01/14</td>
<td></td>
</tr>
<tr>
<td>Council Workshop</td>
<td>1st Review &amp; discuss priorities and pressures, Long term indexing &amp; assumptions; Section 41 budget submissions; completion Zero Based budget strategy; Preliminary Rating Analysis (at conclusion of normal Council meeting)</td>
<td>22/01/14</td>
<td></td>
</tr>
<tr>
<td>Finance</td>
<td>Advise Council – New Initiatives &amp; Capital Works to be placed on EM portal</td>
<td>22/01/14</td>
<td></td>
</tr>
<tr>
<td>Council Workshop</td>
<td>2nd General Rates &amp; Budget – Review &amp; Discuss Continue as/if required from the last workshop (at conclusion of normal Council meeting)</td>
<td>18/02/14</td>
<td></td>
</tr>
<tr>
<td>Council</td>
<td>Due date for Business Case submissions</td>
<td>25/02/14</td>
<td></td>
</tr>
<tr>
<td>Audit Committee (AC)</td>
<td>AB&amp;BP and LTFP review Depending on timing of AC meeting, may only be able to review indexing and assumptions</td>
<td>5/03/14</td>
<td>Mar 2014</td>
</tr>
<tr>
<td>Council Workshop</td>
<td>3rd AB&amp;BP and LTFP Prepare Rates report including: Rating Analysis Councils and consider other Council Rating Strategies to fund New Initiatives</td>
<td>5/03/14</td>
<td></td>
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<tr>
<td>Finance</td>
<td>Due date from Committees for Budget submission</td>
<td>15/03/14</td>
<td></td>
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</tr>
<tr>
<td><strong>Council Management &amp; Staff</strong></td>
<td><strong>During February to April budget preparation including rating and valuation modelling is undertaken</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Workshop (Special)</td>
<td>4th AB&amp;BP and LTFP Summary - Operating Budgets, review New Initiatives &amp; Capital Works submissions, Rating &amp; Valuation review</td>
<td>7/05/14</td>
<td></td>
</tr>
<tr>
<td><strong>Audit Committee</strong></td>
<td>AB&amp;BP and LTFP review and endorse for consultation</td>
<td>May 2014</td>
<td></td>
</tr>
<tr>
<td>Council Meeting</td>
<td>Endorse Nuriootpa Centennial Park Authority Budget Endorse draft AB&amp;BP and LTFP for public consultation</td>
<td>20/05/14</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Public Notices in local papers and Council internet provision for web submissions</td>
<td>21/05/14</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Public Submissions period Annual Budget/Business Plan &amp; Long Term Financial Plan</td>
<td>21/05/13 10/06/14</td>
<td></td>
</tr>
<tr>
<td>Council Meeting</td>
<td>AB&amp;BP and LTFP Consideration of public submissions</td>
<td>17/06/14</td>
<td></td>
</tr>
<tr>
<td>Special Council Meeting</td>
<td>Adopt AB&amp;BP and LTFP, Valuation and Rating</td>
<td>26/06/14</td>
<td></td>
</tr>
</tbody>
</table>

**LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN**

**LEGISLATION:**
Local Government Act 1999 Section 123
Local Government (Financial Management) Regulations 2011

**COUNCIL STRATEGIC PLAN:**
4.1 – Responsibility
4.3 - Systems

**FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS**
The Budget Timetable is an integral part of financial planning to ensure an organised and thorough process is undertaken.

**COMMUNITY CONSULTATION**
Included as part of the draft 2014/15 Budget/Business Plan consultation and adoption process.
DEBATE AGENDA

7.4 DEBATE AGENDA – WORKS AND ENGINEERING

7.4.1 TANUNDA TO Gawler SHARED BICYCLE WALKING PATH (B1930)

INTRODUCTION
The following report is an update for Members’ information regarding the Tanunda to Gawler Shared Bicycle Walking Path project, otherwise known as the Jack Bobridge Track. Other previous reports were received by Council in March and July 2013.

RECOMMENDATION
That the report be received.

COMMENT
The construction of the Tanunda to Gawler shared bike path project, or Jack Bobridge Track, is very nearly completed, including all earthworks, path construction, bitumen pavement, stormwater drainage works, watercourse crossing infrastructure, advisory signage and line marking. The final walkover to identify any outstanding defects and omissions is planned to take place in the coming days.

The safety fencing component of the project is 90% complete with the final section adjacent to the railway line between Sandy Creek and Kalbeeiba expected to also be completed in the coming days.

The bike path traverses a diverse range of geographical landscapes with numerous spatial, engineering, construction and cost challenges. Council continues to receive numerous positive comments generally as to the appreciated recreational and community value of the asset. Some comments suggesting minor improvements have also been received and are being investigated for possible implementation before the path is finally finished.

This dedicated shared bike path connects to the local road network at Tanunda (Murray Street) and Kalbeeiba (Calton Road). A council officer has met with a representative of the Town of Gawler to reinforce the strategic importance of continuing the path in the future through the Gawler East development to connect to the Gawler Dead Man’s Pass path and the Stuart O’Grady path further west which connects to suburban Adelaide.
An additional $145,000 funding was secured in September 2013 from the State Government Department Planning Transport Infrastructure Open Space Grants scheme to provide artwork, signage (both interpretative and directional), shelters, seating and landscaping at key locations along the bike path. This work is to be developed through the course of this year, including a community consultation process, and completed by February 2015.

The Tanunda to Lyndoch section of the Jack Bobridge Track was officially opened at the Jacob's Creek Visitor Centre on 23 July 2013 by Mayor Miriam Smith, Tea Tree Gully Council, Mayor Brian Sambell the Town of Gawler, Mayor Brian Hurn The Barossa Council and Mr Nick Champion MP Federal Member for Wakefield.

The Official Opening of the completed Jack Bobridge Track, initially proposed to be held in conjunction with the Tour Down Under (TDU) event in January 2014, has been delayed to possibly around April 2014, due to Council's already high participation in the TDU event (including a Start and Finish of a race and a Women's Cycling event) and also due to the quite warm conditions commonly experienced in January.

---

**LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN**

**COUNCIL STRATEGIC PLAN**

1.3 Recreation

**FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS**

The overall project cost is tracking within the amended budget estimates.

**COMMUNITY CONSULTATION**

Further community consultation is being undertaken within the sub-project to provide artwork, signage (both interpretative and directional), shelters, seating and landscaping at key locations along the bike path as mentioned above.
DEBATE AGENDA

7.4.2 TANUNDA RECREATION PARK MASTER PLAN (B2027)

**INTRODUCTION**
Council at its meeting held on 16 July 2013 endorsed that the draft Tanunda Recreation Park Master Plan be received and made available for public consultation. With this process now complete a Final Master Plan (*attached*) has been received.

**RECOMMENDATION**
That Council endorse the Tanunda Recreation Park Master Plan as a working concept plan, acknowledging the plan is subject to future amendment as required and future budget considerations.

**COMMENT**
The development of the Tanunda Recreation Park Master Plan by planning consultant, Jensen Planning, included consideration of consultation viewpoints from community and park user groups and consideration of a range of other relevant data.

The consultation process undertaken is summarised as follows:

**Stage 1: Project Initiation and User Group Consultation**
After the review of background material and information provided by Council, including previous and recent conceptual plans for the clubroom facility and site in general, a meeting and site walkover inspection was held on site on 23 January 2013 with Council representatives and the main user groups of the park facility invited to attend, including:

- Tanunda Recreation Park Committee
- Barossa Touch Football Inc.
- Tanunda Show Society
- Tanunda Bowling Club
- Tanunda Cricket Club
- Tanunda Football Club
- Tanunda Kegel Club
- Tanunda Netball Club
- Tanunda RSL
- Tanunda Tennis Club
The walkover provided opportunity for concerns and desires for the future of the Park to be raised and for the general features and elements within the space to be explained, including the functionality throughout the year during the different events.

Plans such as the Tanunda Show layout plan and the arborist report for trees within the Park were also reviewed.

Discussions also took place with other interested parties such as:
- Jamie Gladigiau, JBG Architects, who have performed concept work for particular sporting groups;
- Tennis Australia, particularly the National Tennis Facility Planning and Development Guide;
- SportDev, currently working with the Tanunda Tennis Club and their current court upgrade proposal.

**Stage 2: Master Plan Development and Refinement**
Following the preliminary investigative stage Jensen Planning produced options for the Park site based on different spatial requirements for play areas, tennis court areas, vehicular circulation and car parking configurations etc. In consultation with Council staff the preferred options were refined further with details of how the works could be implemented in the short and long term.

The Plan was presented to a Stakeholder Workshop meeting on 6 June 2013 at the Nuriootpa Council Office chaired by Jensen Planning, with relevant Council staff and representatives of the key Park user groups present. These fruitful discussions provided comment for further Plan review and included important consideration of access, fence alignments, space requirements and the generally accepted idea of a new shared clubroom/community facility for the use of all.

Other public consultation was undertaken by advertisement in the local paper and personal letter to regular users of the Show Hall and Park facility, inviting comments regarding the draft Master Plan to be received by 9 August 2013. Six representations were received.

**Stage 3: Prepare Final Master Plan**
A revised Master Plan and Staging Plan was prepared based on feedback, comments and information received. This was reviewed by Council staff before the Final Plans were issued.

The purpose of the Master Plan and Staging Plan is to:
- Inform future physical investment in the Tanunda Recreation Park,
- Inform decision making regarding infrastructure and the investment in current and future facilities and services,
- Provide a framework for the potential staged development of the Park facility,
- Assist the steering committee to identify and develop partnerships to help with the staged implementation over time.
The implementation of the Master Plan is subject to further review and amendment as the needs and aspirations of the community and park users evolve in the future.

The Master Plan provides a valuable and strong vision for Council, the Park Committee and all user groups to confidently develop funding opportunities, whether from external funding partnerships or by future budget allocation.

**LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN**

**COUNCIL STRATEGIC PLAN**

1.3 Recreation

**FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS**

The Tanunda Recreation Park Master Plan was funded by savings realised from the swimming pool demolition project.

Once the Plan is endorsed, Council can commence staged implementation as funding partners and budget opportunities present.

**COMMUNITY CONSULTATION**

Extensive community consultation forms the basis of comment above.
Community Recreation Area
To be open at all times for community and visitor use and contain a new district level adventure playground (to be relocated as illustrated).

New Playspace
A new playspace to be located adjacent to the new junior cricket oval and Rye Club picnic area. This is situated within the firebreak and accessible to children during formal games.

Existing Trees
All existing trees to be retained where possible

New Signs / Sculptures
To be located at key entry points and nodes throughout the park and be unique to the site and innovative in design

New Clubhouse Proposed
This future vision of a shared community/clubroom facility to incorporate new toilets, change rooms, kitchen and function areas. New viewing places to be designed to complement the new building and surrounding sporting facilities

Item No: DA/wE/7/4.2
Attach:.............Date:22.11.14.
Page:...............of............
COUNCIL
WORKS AND ENGINEERING

ACTING DIRECTOR – WORKS AND ENGINEERING REPORT

22 JANUARY 2014

DEBATE AGENDA

7.4.3 KALIMNA ROAD NORTH, NURIOOTPA – STORMWATER DRAINAGE (B737)

INTRODUCTION
At the 16 July 2013 meeting of Council it was resolved that Council coordinate the construction of necessary stormwater drainage infrastructure between Kalimna Road and the North Para River Nuriootpa (the Project) with the developer Hickinbotham Group. Refer attached General Location Plan.

At the 15 October 2013 meeting of Council it was resolved to establish a Stormwater Drainage Head-works Levy of $4.14 per square metre of development in the residential zone north of Kalimna Road that connects to the new stormwater drainage infrastructure to assist funding of the Project.

The following report is an update for Members’ information on the negotiation process with Hickinbotham Group to date in terms of the Project construction and its funding model.

RECOMMENDATION
That the Director Works and Engineering be authorised to pursue and negotiate a formal agreement with Hickinbotham Group for the construction of stormwater drainage infrastructure between Kalimna Road and the North Para River, Nuriootpa.

COMMENT
The construction of the Project is critical for the safe and convenient management of stormwater flows emanating from new residential land development north of Kalimna Road.

The Hickinbotham Group in consultation with Council staff have subsequently designed and tendered the necessary stormwater drainage works. Council staff have also been working with the Hickinbotham Group on an agreement for the Project to be constructed as part of their current Stage 5 land division civil works, which part of the proposed drainage alignment traverses.

The Stormwater Drainage Head-works Levy applicable to all residential land north of Kalimna Road has the potential to recoup up to $1.9 million over time, and will recover all costs associated with the Project, including expenditure to
date on preliminaries, survey, detailed design etc. as well as the cost of the proposed construction works. The exact timing of the levy income cash flow is entirely dependent on the rate of land development take up and is governed by individual land owner’s intentions and market conditions. It is acknowledged that some land in the zone may not be developed for some time.

The feasibility of funding the Project “up front” is therefore a matter of the timing of Levy income rather than the ability to raise the income. The construction of the Project may require a budget amendment allocation to bridge a funding gap. The exact amount required is dependent on the amount in the Levy reserve at the time of payment for construction. This will be recouped over time by future Levy income.

The funding model proposed by the Hickinbotham Group in consultation with Council staff has been formulated with consideration of the following:

- Rebate derived from development of land within the Hickinbotham site previously reserved for a deep drainage channel infrastructure but no longer required for drainage purposes;
- Supply of competitive price structure for purchase of reinforced concrete pipes, sourced by Council;
- Supply of competitive contractor construction rates, sourced by Council;
- Supply of tender and site administration processes by Council.

Total construction cost of the Project by the Hickinbotham Group:

Total $959,370

Total contribution to the construction of the Project by Council:

- CWMS connection fee offsets $670,500
- Supply source of clean fill from Council stockpile $ 75,000
- Approximate budget amendment allocation, if approved by Council. $213,870

Total $959,370

The income to be realised from the Stormwater Drainage Head-works Levy in the next 18 months is estimated to be $216,000 plus CWMS connection fees from Kalimna Road North applications estimated to be $49,500 plus growth in rates, which equates to a total expected income of $265,500.

The Hickinbotham Group is seeking a resolution to negotiations as soon as possible to allow their next stage of land division construction to continue without delay.

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<tr>
<th>LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN</th>
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<tr>
<td>COUNCIL STRATEGIC PLAN:</td>
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<tr>
<td>3.4  Infrastructure</td>
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<table>
<thead>
<tr>
<th>FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS</th>
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<tbody>
<tr>
<td>The financial model is described in the above comment.</td>
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</table>
COMMUNITY CONSULTATION
Consultation with the affected drainage alignment stakeholders has taken place, including Hickinbotham Group, the Coward Street easement owners and the Nuriootpa Centennial Park Committee.
COUNCIL
WORKS AND ENGINEERING

ACTING DIRECTOR – WORKS AND ENGINEERING REPORT

22 JANUARY 2014

DEBATE AGENDA

7.4.4 PETITION – ROAD NOISE ON BASEDOW ROAD, EAST OF MENGE ROAD, TANUNDA (B1121)

INTRODUCTION
A petition has been received signed by 35 persons “concerning road noise on Basedow Road, east of Menge Road”, Tanunda. Refer attached.

RECOMMENDATION
That:

(1) The petition be received.

(2) The condition of Basedow Road seal be monitored for twelve months before consideration of any intervention measure to reduce vehicular road noise and, if deemed warranted, this be performed in accordance with Council’s Asset Management Plan.

(3) An appropriate reply be forwarded to the first signatory of the petition.

COMMENT
Basedow Road, East of Menge Road, Tanunda, is part of the gazetted Barossa Freight Route and is an important heavy vehicular access link for commercial and industrial activities through the Barossa, with recognised economic and safety benefits to the Barossa region.

As such, the road asset is maintained to perform at the required level of service to facilitate its freight route functions. In 2013 a re-seal treatment was undertaken utilising a two coat bituminous spray seal with nominal 16mm and 10mm aggregate layers.

This treatment is consistent with Department Planning Transport and Infrastructure (DPTI) specifications for rural heavy vehicle road pavements and is the same treatment used by DPTI on their rural roads, including the Barossa Valley Way.

In the past Council has at times overlaid an additional 7mm “skinny” asphaltic concrete (hotmix) layer at some locations of significant turning movements or in front of homes along a road where dwellings are immediately adjacent to the road and excessive noise has been experienced, (i.e. Siegersdorf Road).
The DPTI specification was recently reviewed to better address these issues and the 2 coat spray seal specification changed from an 18 / 10 mm aggregate mix to a 16 / 10 mm aggregate mix creating a better stone integration or interlocking effect with an effective reduction in resultant vehicular road noise.

The cost of hotmix seal treatment is approximately twice the cost of a two coat spray seal treatment and vehicular road noise would still be present.

It should be noted that the recent Basedow Road spray seal treatment was completed after summer and has not yet had opportunity for the stone to settle in. and push around to maximise its depth and interlocking effect within the bitumen. This process reduces the voids between the aggregate stones creating a smoother surface and results in less vehicular road noise potential over time. This is expected to occur to a degree during the hotter summer months when the road pavement is at a sufficient temperature for the residue volatiles still present to soften the bitumen. This has been the experience on other similar Council roads over time, i.e. Stockwell Road.

Applying additional treatments before the road has had time to fully settle may create other issues such as bleeding.

It would be appropriate to allow Basedow Road to further settle in before consideration of any intervention measure to reduce vehicular road noise and, if deemed warranted, this be performed in accordance with Council’s Asset Management Plan.

By virtue of Basedow Road being part of the Heavy Vehicle Freight Route, an amount of truck noise and vehicle pavement noise is to be reasonably expected, however, it would appear the expected level of service provided is possibly less than the adjacent community expectations.

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<tr>
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<th>COMMUNITY CONSULTATION</th>
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Mr Martin McCarthy
Chief Executive Officer
The Barossa Council
PO Box 867
 Nuriootpa SA 5355
10 January 2014

Dear Martin,

On behalf of the residents who live on or near Basedow Road, east of the Menge Road intersection, we wish to present the attached petition to Council that expresses our concern with the excessive road noise as a result of resurfacing that section of Basedow Road in early 2013.

All residents approached enthusiastically signed this petition and all expressed a wish that some corrective action be undertaken as soon as possible. A number of comments were made by residents which I consider Council should be made aware of:

- Having to leave doors and windows shut most of the time to reduce the road noise. Installation, at considerable cost of acoustic glass in an attempt to reduce noise intrusion.
- Loss of outside amenity due to noise.
- Being woken soon after 6 am with trucks on the way to the Penrice quarry and wine tankers during any hour of the night.
- Flooding of properties due to lack of drainage following reconstruction of the road a number of years ago. This lack of drainage along the western end of Basedow Road is most likely the cause of the longitudinal cracking and subsequent failure of the road surface. Council has photographs of this flooding.
- A plea by all to have the speed limit reduced to 60 km/h west of the Thiele Road intersection to both reduce road noise and improve safety. We explained that I had previously approached Council to investigate lowering the speed limit to no avail; clearly all residents have the same desire based on noise and safety concerns, especially those with children.

We request that all Councillors receive a copy of this covering letter and that following the presentation of this petition to Council that we receive some response that can be passed back to the residents who signed the petition.

Yours sincerely,

Michael McCarthy
A PETITION TO THE BAROSSA COUNCIL
CONCERNING ROAD NOISE ON BASEDOW ROAD
EAST OF MENGE ROAD

We, the undersigned residents, do hereby assert our continued
dissatisfaction with road noise resulting from the resurfacing of Basedow
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given by Council to the application of a quieter surface.

Since the road was resurfaced, we as residents of Basedow Road have
endured continuous noise interference resulting in sleep deprivation and
loss of amenity for outside activities. The noise has increased since the
prohibition of trucks along Murray Street Tanunda. We as residents have
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We were not consulted prior to this resurfacing being undertaken.

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<tbody>
<tr>
<td>B. Kerridge</td>
<td>125 Basedow Rd</td>
<td>[Signature]</td>
<td>14/12/13</td>
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<tr>
<td>B. Kerridge</td>
<td></td>
<td>[Signature]</td>
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</tr>
<tr>
<td>P. Burden</td>
<td>(PO Box 130 Tanunda)</td>
<td>[Signature]</td>
<td>14/12/13</td>
</tr>
<tr>
<td>K. Pudney</td>
<td>1127 Light Pass Rd</td>
<td>[Signature]</td>
<td>14/12/2013</td>
</tr>
<tr>
<td>S. Wood</td>
<td>24 Thiele Rd</td>
<td>[Signature]</td>
<td>14/12/13</td>
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<tr>
<td>J. Hughes</td>
<td>Weldner Rd</td>
<td>[Signature]</td>
<td>14/12/2013</td>
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<tr>
<td>J. D. Veitch</td>
<td>Basedow Rd</td>
<td>[Signature]</td>
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<td>J. G. Laird</td>
<td>Basedow Rd</td>
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<tr>
<td>D. A. Ross</td>
<td>195 Basedow Rd</td>
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<td>I. J. Ross</td>
<td>195 Basedow Rd</td>
<td>[Signature]</td>
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<tr>
<td>J. M. Harman</td>
<td>170 Basedow Rd Tanunda</td>
<td>[Signature]</td>
<td>14/12/13</td>
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<tr>
<td>M. McAvoy</td>
<td>170 Basedow Road</td>
<td>[Signature]</td>
<td>14/12/13</td>
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<tr>
<td>C. Canute</td>
<td>223 Basedow Rd</td>
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<tr>
<td>E. LOECHEL</td>
<td>7 George St, Tanunda</td>
<td>E. Loechel</td>
<td>15/12/13</td>
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<tr>
<td>S. Pursey</td>
<td>1127 Lightross Rd</td>
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<td>S. Pursey</td>
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<td>H. GREEN</td>
<td>Tanunda</td>
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<tr>
<td>James Awey</td>
<td>21 Thiere Rd</td>
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<tr>
<td>Christine Awey</td>
<td>21 Thiere Rd</td>
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<td>15-12-12</td>
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<tr>
<td>Jeremy Zimmer</td>
<td>202 Basedow Rd</td>
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<td>15-12-13</td>
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<tr>
<td>Steve Zimmer</td>
<td>202 Basedow Rd</td>
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<tr>
<td>Paul Gedye</td>
<td>102 Basedow Rd</td>
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<tr>
<td>Adele Schmidt</td>
<td>154 Basedow Rd, Bethany</td>
<td>Schmidt</td>
<td>14/12/13</td>
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<tr>
<td>Greg Schmidt</td>
<td>154 Basedow Rd, Bethany</td>
<td>Schmidt</td>
<td>14/12/13</td>
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<tr>
<td>Richard Weig</td>
<td>218 Basedow Rd, Tanunda</td>
<td>Weig</td>
<td>14/12/13</td>
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<tr>
<td>Nick Sheret</td>
<td>208 Basedow Rd</td>
<td>Sheret</td>
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<tr>
<td>Sharon</td>
<td>208 Basedow Rd</td>
<td>Sheret</td>
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<tr>
<td>Amy Canute</td>
<td>223 Basedow Rd</td>
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<tr>
<td>Trevor Mark</td>
<td>295 Basedow Rd</td>
<td>Mark</td>
<td>14/12/13</td>
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<tr>
<td>Colleen Grocke</td>
<td>295 Basedow Rd, Vine Vale</td>
<td>Grocke</td>
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<tr>
<td>Ken Ambrose</td>
<td>291 Basedow Rd, Vine Vale</td>
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<td>Mayambelle</td>
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<td>Winglesley</td>
<td>114 Slight Pass</td>
<td>Marshall</td>
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<td>Barry Marshall</td>
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<td>Trevor Klose</td>
<td>116 Basedow Rd</td>
<td>Klose</td>
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8.1.1 MANAGEMENT AGREEMENT STRUCTURE – BAROSSA DISTRICT HOUSING ASSOCIATION

REPORT:

The matter of the agenda item may, on balance, disclose information that will result in Council breaching a duty of confidence in relation to the dealings of the Barossa District Housing Association (where Council has board member representation) and its future Management Agreement Structure and therefore, pursuant to Section 90(3)(g) of the Local Government Act 1999 being information that must be considered in confidence in order to ensure that the Council does not breach any law, order or direction of a court or tribunal constituted by law, any duty of confidence, or other legal obligation or duty.

RECOMMENDATION:

That:

(1) Under the provisions of Section 90(2) of the Local Government Act 1999, an order be made that the public be excluded from the meeting with the exception of the Chief Executive Officer, Director Corporate and Community Services, Director Development and Environmental Services, Acting Director Works and Engineering, Communications Officer and the Minute Secretary, in order to consider in confidence a report relating to Section 90(3)(g) of the Local Government Act 1999, relating to 8.1.1 Management Agreement Structure – Barossa District Housing Association, being information that must be considered in confidence in order to ensure that the Council does not breach any law, order or direction of a court or tribunal constituted by law, any duty of confidence, or other legal obligation or duty.

(2) Accordingly, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information and discussion confidential.
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8.1 CONFIDENTIAL AGENDA – DIRECTOR’S REPORTS

8.1.1 MANAGEMENT AGREEMENT STRUCTURE – BAROSSA DISTRICT HOUSING ASSOCIATION B880

INTRODUCTION
Barossa District Housing Association has entered into a memorandum of understanding to investigate whether it should enter into a Management Agreement with Southern Junction Community Services Incorporated, trading as Junction Housing to enhance its strategic and operational capabilities and potential access to funding within the community and affordable housing sector.

RECOMMENDATION
That Council:

1. delegates authority to the Director Corporate and Community Services to: engage in discussions; oversee due diligence and vote on its behalf in connection with the potential development of a management arrangement between Barossa District Housing Association and Southern Junction Community Services Incorporated trading as Junction Housing.

2. delegates authority to the Director Corporate and Community Services to explore options for the funding of the redevelopment of Talunga Village with Barossa District Housing Association and / or Southern Junction Community Services Incorporated trading as Junction Housing.

3. requires the Director Corporate and Community Services to bring a further report and recommendation to a future Council Meeting in respect of its continued relationship with Barossa District Housing Association, Southern Junction Community Services Incorporated trading as Junction Housing and the Talunga Village project.

4. having considered this matter in confidence under Section 90(2) and 90(3)(g) of the Local Government Act 1999, makes an order pursuant to Section 91(7), that the minutes and report of the Confidential Council meeting held on 22 January 2014 in relation to confidential item 8.1.1, Management Agreement Structure – Barossa District Housing Association, be kept confidential and not available for public inspection until the parties involved confirm that there is no duty of confidence remaining on Council.
The Barossa District Housing Association (BDHA) has managed the Talunga Village Aged Homes Complex in Mount Pleasant on behalf of Council since January 2002.

A Council officer (currently the Director Corporate and Community Services) sits on the BDHA Board and has delegated authority to represent Council in the Board’s decision making processes.

BDHA has been working with Council to progress plans for the redevelopment of the Talunga Village complex due to the structural issues with the buildings. The viability of funding options to finance the redevelopment is placing the project in jeopardy in its current format. The situation is exacerbated by the flood prone nature of the Talunga Village site.

There have been significant changes in the last 3 years in the community housing sector. Two further recent legislative and regulatory developments have further implications on the future of smaller and medium sized community housing providers across Australia including BDHA:

1. The move to the National Regulatory System (NRS) from January 2014. A 3 tier system of regulation commensurate with the scale, scope and risk of the provider’s business activities and requirement to deliver against nationally consistent performance measures and outcomes.

2. State and Federal Governments’ increasing focus on larger, higher capacity community housing providers that operate at scale; have development capacity and can raise private finance.

The move to NRS will have a major impact; particularly on community housing providers in states such as South Australia where to date there has only been an administrative and non-regulatory form of registration.

In particular:

1. Smaller housing providers (such as BDHA) will find registration and on-going compliance a considerable burden with the potential that providers may decide to exit the sector and hand back properties to State Government/Councils;

2. On-going compliance has resulted in larger organisations employing compliance teams at a level of resource that is not possible for smaller organisations to sustain;

3. Smaller organisations that transition to “Tier 3” (entry level) will still have a heavy compliance burden but will not be able to borrow money or undertake development. Effectively they will be frozen with their existing housing, unable to expand. Thus even if BDHA were to secure a Tier 3 registration, development such as that proposed for Talunga Village will not be possible;

4. Most funding opportunities from State Government will be limited to larger Tier 1 organisations.
With this in mind, BDHA has been investigating possible arrangements that will enable it to:

1. Align with an organisation with Tier 1 registration and the operational, risk management and funding benefits this could leverage;

2. Develop a partnership that will meet the need for additional social housing in the area (both community and affordable) and support its partner councils (The Barossa Council and Mallala Council) with their particular needs and the protection of assets they may transfer to BDHA (such as Talunga Village);

3. Retain and build on its existing local connections and partnerships, including local support services;

4. Retain some independence in decision making and accountability to the local area/community;

5. Retain some financial independence.

Several discussions have already been had with Lutheran Community Housing Support Unit (LCHSU) and Junction Housing as potential partners. Both organisations will apply for Tier 1 status. BDHA already has a long standing relationship with LCHSU for administrative and housing systems support but the preferred partner at this stage is Junction Housing.

The community ethos, social partnership approach and track record of funding development in local communities that Junction Housing demonstrates is viewed as offering greater potential to meet the partnership objectives of BDHA.

There is potential for Council to explore options for funding the Talunga Village development either through any new, joint arrangements or independently with Junction Housing if BDHA initiative does not proceed. This will require further consultation with Council in due course.

At its Board Meeting on 16 December 2013, the BDHA Board voted to exchange letters of intent and a memorandum of understanding with Junction Housing to progress its investigations. Council representatives abstained from this vote, pending consultation with their respective Councils.

Given the material nature of the changes that may result from this process, officers are seeking delegated authority from Council through membership of the BDHA Board to participate in the investigations with Junction Housing, ensure that all necessary due diligence in respect of Council’s interests is undertaken and vote on the recommendation to the BDHA Board in this matter. An update report will be provided to Council in due course to include recommendations regarding any future agreement between Council and any new entity.

It is the intention for negotiations and an agreement to be reached within a 4 month period. This will also necessitate the subsequent review of arrangements between BDHA and Council and the review of current Council resolutions regarding the Talunga Village project.

The Barossa Council
Director Corporate and Community Services Report 22 January 2014
Council officers will also separately explore the opportunities for funding in relation to the Talungua Village Project with Junction Housing.

At this stage the parties have agreed to exclusive negotiations and to mutually ensure the confidentiality of this process. On this basis, the duty of confidence extends to Council through its representation on the Board.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Legislation:
The Local Government Act 1999
National Regulatory System for Community Housing

Council Strategic Plan:
1.1 Health and Family  4.1 Responsibility
1.4 Safety and Security
3.4 Infrastructure

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Financial
There is no direct financial or budgetary impact at this stage from the proposed negotiations. Depending on the outcome of the process there will be financial considerations in relation to the ongoing management of Talungua Village and the future development opportunities for the properties / site.

Resource
The Director Corporate and Community Services already sits on the BDHA Board and attends monthly meetings.

Risk Management
There are evident risks to the sustainability of the current BDHA model and the future management arrangements for the Talungua Village complex.

The Talungua Village project for the redevelopment of the units is already at risk and unfunded. A decision regarding the future of the project will need to be made based on the outcome of this process.

COMMUNITY CONSULTATION

At this stage the negotiations are confidential and no community consultation is planned.

The community has been consulted regarding the Talungua Village project proposal and will need to be kept informed once matters are clarified. The historic electoral poll in 2012 and the current Council resolutions are based on the potential gifting of the Village to BDHA and its continued management of the facility.

Meetings with Talungua Village residents have taken place at regular intervals during the process but an update is now overdue with the intention to meet with them again during January / February. They are aware that there are issues with funding.