MINUTES OF THE MEETING OF THE BAROSSA COUNCIL
held on Tuesday 21 February 2017
commencing at 9.00am in the
Council Chambers, 43-51 Tanunda Road, Nuriootpa

1.1 WELCOME
Mayor Sloane declared the meeting open at 9.00am.

1.2 MEMBERS PRESENT
Mayor Bob Sloane, Crs Scotty Milne (Deputy Mayor), Mark Grossman, John Angas, Dave de Vries, Michael (Bim) Lange, Margaret Harris, Tony Hurn (9.52am), Leonie Boothby, Michael Seager, Christopher Harms and Richard Miller

1.3 LEAVE OF ABSENCE
Nil

1.4 APOLOGIES
Nil

1.5 MINUTES OF PREVIOUS COUNCIL MEETINGS

MOVED Cr Angas that the Minutes of the Council meeting held on Tuesday 24 January 2017 at 9.00am, as circulated, be confirmed as a true and correct record of the proceedings of that meeting.
Seconded Cr Miller  CARRIED 2014-18/930

MOVED Cr de Vries that the Minutes of the Confidential Council meeting held on Tuesday 24 January 2017 at 10.01am, as circulated, be confirmed as a true and correct record of the proceedings of that meeting.
Seconded Cr Grossman  CARRIED 2014-18/931

MOVED Cr de Vries that the Minutes of the Confidential Council meeting held on Tuesday 24 January 2017 at 10.04am, as circulated, be confirmed as a true and correct record of the proceedings of that meeting.
Seconded Cr Seager  CARRIED 2014-18/932

MOVED Cr Lange that the Minutes of the Confidential Council meeting held on Tuesday 24 January 2017 at 10.19am, as circulated, be confirmed as a true and correct record of the proceedings of that meeting.
Seconded Cr Milne  CARRIED 2014-18/933
MOVED Cr Harms that the Minutes of the Confidential Council meeting held on Tuesday 24 January 2017 at 10.29am, as circulated, be confirmed as a true and correct record of the proceedings of that meeting.
Seconded Cr Harris CARRIED 2014-18/934

1.6 MATTERS ARISING FROM PREVIOUS COUNCIL MEETING
Nil

1.7 NOTICE OF MOTION
Nil

1.8 QUESTIONS ON NOTICE
Nil

2. MAYOR

2.1 MAYOR’S REPORT
A copy of Mayor Sloane’s activities from 19 January 2017 to 13 February 2017 was included with the agenda for this meeting.

MOVED Cr de Vries that the Mayor’s report be received.
Seconded Cr Miller CARRIED 2014-18/935

3. COUNCILLOR REPORTS
Nil

4. CONSENSUS AGENDA

5. ADOPTION OF CONSENSUS AGENDA
Mayor Sloane referred to the late consensus agenda item 4.5.3.1 – Mount Lofty Ranges Agrarian Landscape World Heritage Site Listing Project – Update Report and sought the leave of the meeting for the report to be received and noted with the receipt of the consensus agenda.

5.1 ITEMS FOR EXCLUSION FROM THE CONSENSUS AGENDA
Nil

5.2 RECEIPT OF CONSENSUS AGENDA

MOVED Cr Angas that the information items contained in the Consensus Agenda with the inclusion of late item 4.5.3.1 – Mount Lofty Ranges Agrarian Landscape World Heritage Site Listing Project – Update Report be received and that any recommendations contained therein be adopted.
Seconded Cr Harms CARRIED 2014-18/936

5.1 DEBATE OF ITEMS EXCLUDED FROM THE CONSENSUS AGENDA

6. VISITORS TO THE MEETING/ADJOURNMENT OF MEETING

6.1 VISITORS TO THE MEETING
9.30am – Mr Warwick Keates – WAX Design – Angaston Railway Precinct Masterplan (Refer debate agenda report 7.3.4.1)

6.2 ADJOURNMENT OF COUNCIL MEETING
Nil

7. DEBATE AGENDA
7.2.1.1 NURIOOTPA CENTENNIAL PARK APPOINTMENTS
B1747

MOVED Cr Milne that Council, pursuant to Clause 10 and 26.1.2 of the Nuriootpa Centennial Park Authority Charter appoint Mr Martin McCarthy as Council’s Senior Officer nominee to the Board of Management commencing on 20 August 2016 and concluding on 19 August 2018.

Seconded Cr Grossman

CARRIED 2014-18/937

PURPOSE
To resolve appointment of Council’s senior officer nominee to the Board of Management of the Nuriootpa Centennial Park Authority.

REPORT

Background and Introduction

The Nuriootpa Centennial Park Authority (NCPA) manages the Nuriootpa Centennial Park Precinct on behalf of The Barossa Council as a wholly owned subsidiary under s42 of the Local Government Act 1999.

The NCPA is governed by a Board of Management which has the responsibility to manage the business and affairs of the Authority in accordance with the Charter. The selection of Board Members is via a nomination process and formal appointment via Council resolution.

Discussion

The NCPA Charter states that the Board shall comprise nine Members, including one Elected Member of the Council; one Senior Officer of the Council assigned by the Chief Executive Officer of the Council and the remaining seven Board Members will be appointed by the Council by resolution following the nomination process.

Cr Leonie Boothby is the current appointed Elected Member representative for the current term of Council and Mr Martin McCarthy’s appointment concluded on 19 August 2016 after one year. The renewal of the Chief Executive Officer was excluded from the resolutions in 2016 and needs correction. It is appropriate for Council to make the appointment as it is provided the necessary power pursuant to Clause 10 of the relevant Charter in that it can act in its own right.

The way the new Charter was enacted in 2014 those with a one year appointment were to be appointed for two years and thus they are alternating.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES
Nil

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS
Community Plan

- Community and Culture
- Infrastructure
- Health and Wellbeing
- Business and Employment
- How We Work – Good Governance
2.3 Contribute to creating strong and sustainable community networks.

3.1 Develop and implement sound asset management which delivers sustainable services.

3.6 Invest in, and advocate for, community facilities that support cultural and community participation.

4.4 Support sporting, recreational and community clubs and organisations to grow and be sustainable.

5.3 Help build the capacity of the tourism sector and encourage the development of tourist services and infrastructure.

**Legislative Requirements**
Section 42 Local Government Act

**FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS**

**Financial**
Costs associated with the operation of NCPA are included within Council’s 2016/2017 financial budget and long term financial plan.

**Resource**
The Chief Executive Officers appointment will not impact on resourcing requirements.

**Risk**
Council’s risk in the management of this commercial venture is best defrayed through the oversight of a Board with the appropriate commercial and governance skills, knowledge and experience.

**COMMUNITY CONSULTATION**
Nil

**7.2.1.2 MEMORANDUM OF UNDERSTANDING ON COOPERATION BETWEEN THE BAROSSA COUNCIL AND LUZHOU MUNICIPAL GOVERNMENT AND ATTENDANCE AT CHINA INTERNATIONAL ALCOHOLIC DRINKS EXPO B4668**

Pursuant to S75 of the Local Government Act 1999 Cr Milne disclosed a perceived conflict of interest in the matter 7.2.1.2 – Memorandum of Understanding on Cooperation Between The Barossa Council and Luzhou Municipal Government and Attendance at China International Alcoholic Drinks Expo as there is a perception of pecuniary interest in that the Australia China Friendship and Development Association Inc., is financing Council’s participation at the Expo.

Cr Milne advised Council of his perceived conflict of interest and left the meeting at 9.14am.

**MOVED** Cr de Vries that Council:

(1) Agree to enter into the non-binding Memorandum of Understanding on Cooperation between The Barossa Council and Luzhou Municipal Government.

(2) Endorse the attendance of the Deputy Mayor at the China International Alcoholic Drinks Expo, associated investment seminar and additional activities focused on aged care, education and tourism opportunities.

(3) Authorise the Chief Executive Officer to make minor changes to the Memorandum of Understanding.

**Seconded** Cr Lange **CARRIED 2014-18/938**
PURPOSE
To seek support to enter into a cooperation arrangement with Luzhou Municipal Government and endorse attendance of the Deputy Mayor at the China International Alcoholic Drinks Expo (CIADE) in Sichuan Luzhou.

REPORT

Background and Introduction
Over the past few months through the work of the Mayor, the Australian China Friendship and Development Association Incorporated (ACFDA) invited the Mayor to attend, make a presentation and introduce the Barossa at CIADE in March 2017.

Discussion
CIADE is a significant Expo, and strongly supported by the Chinese Central Government and associated ministry. As part of its annual program it invites specific areas or a country as a themed area to present and show at the event and the investment day which starts the day prior to the Expo. Australia has been invited, and specifically areas such as the Barossa and Kangaroo Island, and many others. The Mayor has accepted the offer, but unfortunately due to personal reason can no longer attend. After meeting with RDA Barossa, ACFDA representatives and myself arrangements have been put in place for the Deputy Mayor to attend and he will be accompanied by the RDA Barossa CEO and supporting interpreter and China investment officer.

ACFDA will support all accommodation and travel costs, some minor incidents will be incurred. The Expo will also be attended by other local government representatives and a Department of State Development officer.

The Expo also has an investment seminar preceding it and will commence on 17 March 2017 and concluded on 21 March 2017. There are plans for the delegation to also visit locations after the Expo to explore aged care, education and tourism opportunities which should be finalised in the coming week and further information can be provided verbally at Council’s meeting.

Barossa representatives will have the opportunity to display in the wine presentation hall as well as deliver a 20 minute key note speech outlining the area and what opportunities there are for collaboration and investment as part of the investment seminar.

The drafted Memorandum of Understanding is not legally binding, nor is it expected to need any significant investment other than supporting exchange of information, collaboration where mutually beneficial, minor hosting of any delegations and guidance and introduction to industry. RDA as a representative of industry will also enter into a similar arrangement with the equivalent Chinese industry representative.

Summary
This is a unique opportunity to partner with RDA Barossa, ACFDA and industry to promote the region and support dialogue for future collaboration and investment and commit to a collaborative non-binding arrangement.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Memorandum of Understanding on Cooperation between The Barossa Council and Luzhou Municipal Government

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan

Business and Employment

5.1 Work closely with State Government, Federal Government and stakeholders to support economic growth and development.
5.3 Help build the capacity of the tourism sector and encourage the development of
tourist services and infrastructure.

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Financial and Resources
Explained in the body of the report, only incidental costs will be incurred for the trip and support
costs for the Memorandum of Understanding are expected to be minimal and within existing
budgetary and resourcing capacities.

Risk
Little risk is associated with the Memorandum of Understanding and is consistent with past
Council actions with the City of Penglai and other sister city relationships.

COMMUNITY CONSULTATION

Nil

Cr Milne returned to the meeting at 9.16am.

7.2.1.3
THE BIG PROJECT – GENERATIONAL COMMUNITY INFRASTRUCTURE PROJECT – QUARTERLY
UPDATE REPORT – QUARTER 1: NOVEMBER 2016 TO JANUARY 2017
B5601

Author: Community Project Director

MOVED Cr de Vries that Council:

(1) Receives and notes the Quarter 1 Report November 2016 to January 2017
    inclusive in respect of progress on “The Big Project” – Generational Community
    Infrastructure Project

(2) Approves the following “The Big Project” – Generational Community
    Infrastructure Project draft core project documentation:
    2.1 Draft Project Scope 16/76627
    2.2 Draft Community Consultation Plan 16/77919
    2.3 Draft Communication Plan 16/76911
    2.4 Draft Governance Arrangements 16/77600 and 16/77610
    2.5 Draft Project Risk Assessment 16/77724
    2.6 Project Schedule 16/77330

Seconded Cr Seager CARRIED 2014-18/939

PURPOSE
To provide a progress update report to Council following completion of quarter 1 (November
2016 to January 2017) of the implementation of “The Big Project” – Generational Community
Infrastructure Project.

REPORT

Background
At its meeting on 20 September 2016 Council resolved that:

Moved Cr Harris
(1) That Council approves:
    (a) The establishment of a project to develop a strategic sporting, recreational, arts,
        heritage investment strategy, implementation plan and seeking funding to deliver
        the strategy.
    (b) Allocation of resources in the 2016/17 budget as outlined in the report and that the
        budget and business plan be updated at the first quarter review to reflect the
        project.
(c) The establishment of a small, informal working party, which shall include three Council members, a representative of Regional Development Australia, the Project Director and Chief Executive Officer, subject matter experts and community representatives as required.

(2) That Council appoints Crs de Vries, Angas, Miller, Lange and Seager to the working party.

(3) That Council having been consulted in accordance with Section 99(2)(a) of The Local Government Act support the proposed organisational structure changes that support project delivery.

Seconded Cr Grossman CARRIED 2014-18/780

Further to that resolution, the working party met on the 15 November 2016 and agreed a project governance approach that included provision of a quarterly update report to Council. The first quarter of the project implementation concluded on the 31 January 2017.

A summary of activity undertaken during the period is provided as Attachment 1.

The working party also agreed core documents supporting the development and implementation of the project specifically:
- The Project Scope Attachment 2
- Project Visuals – The Big Project 16/76604 and Business As Usual 17/7233 Attachment 3 and 4
- Community consultation Plan Attachment 5
- Document Gap Analysis (Version 1.1 November 2016) Attachment 6

Other core documents developed since the initial working party meeting include:
- Communication Plan 16/76911 Attachment 7
- Governance Arrangements 16/77600 and 16/77610 Attachment 8
- High level Project Risk Assessment 16/77724 Attachment 9
- Project schedule 16/77330 Attachment 10
- Document Gap Analysis (Version 1.2 January 2017) 17/8108 Attachment 11

This suite of documents will form the foundation arrangements for the project work and are also important components required to support and evidence any future funding applications.

In addition, the working party agreed that 2 open forums be organised in the lead up to Christmas to support the launch of the initiative and provide immediate opportunity to get feedback from the community, identify community champions for the project and provide an information sharing forum.

The 2 sessions were held on Thursday, 1 December and Monday, 5 December 2016.

Discussion
Since establishing the core documentation during November 16, the priorities have been to:
- Work to fill the gaps in documentation and data that will form the basis of the future overall project Feasibility and Implementation Plans ie master plans for facilities and projects that do not have them or need reviews; costs and phasing plans for all of the master plans; any other strategy documents that are needed to underpin future funding applications (ie Aquatic Strategy).
- Undertake community consultation on those plans to ensure there is support and engagement in the project objectives.
- Take time to communicate as fully and consistently as available resources allow but focus on delivering milestone outcomes and not just talking about what Council is trying to achieve.
- Ensure relationships with key groups and individuals are strong, effective and mobilised.
- Ensure early consideration and development of strategy and partnerships around funding and future lobbying for the project are developed and connections made so that Council’s approach is as productive as possible as soon as possible.

Officers have had discussions about the timing of making funding submissions as there has been understandable pressure from community groups for early bids to current state and commonwealth funding rounds. Indications from specialists with expertise in both the writing of...
funding guidelines and assessment of funding submissions at both levels is that we are better placed to actively seek grants when the current planning processes and assessments are much further advanced and we can move quickly to have projects shovel ready.

**Conclusion**

- In general there has been progress in line with the project schedule timelines despite December and January being difficult periods to arrange meetings and engage with other parties. The February and March period will be critical in getting master plan processes accelerated.
- The objectives of the project have been supported by all groups and individuals that have been involved to date with no objection to what Council is trying to achieve at this stage.
- Ensuring that the agreed scope of the project is maintained and that community expectations can be managed about what is and is not achievable will be an ongoing challenge.
- The focus has been around the recreation and sporting components of the project outside of the heritage and culture areas (with the exception of the ongoing work on the Angaston Railway Precinct that overlaps both areas). Informal discussions have been had with a few people passionate about the culture component but given the current volume of work it is unlikely activity will start to progress on that until March 17.

**ATTACHMENTS OR OTHER SUPPORTING REFERENCES**

- Attachment 1 Summary of activity – quarter 1 Nov 16-Jan 17
- Attachment 2 Draft Project Scope
- Attachment 3 Project Visual – The Big Project
- Attachment 4 Project Visual – Business As Usual
- Attachment 5 Draft Community Consultation Plan
- Attachment 6 Document Gap Analysis – November 2016 Version 1.1
- Attachment 7 Draft Communication Plan
- Attachment 8 Draft Governance Arrangements
- Attachment 9 Draft Risk Assessment
- Attachment 10 Draft Project Schedule

**COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS**

**Legislation**

- Local Government Act 1999

**Community Plan – Themes**

- Community and Culture
- Infrastructure
- Health and Wellbeing
- Business and Employment

**Corporate Plan**

- How We Work – Good Governance

3.3 Ensure Council's sporting, recreational and leisure grounds and playing arena and associated programs meet the current need of the community to an agreed level of service.

3.9 Ensure Council facilities and assets are accessible, safe and maintained to an agreed level of service.
FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Financial
Expenditure in accordance with project budget to date
Budget for 2017/18 in development as per approved Budget Timetable (Council Meeting January 2017)

Resource
The project has dedicated Project management resource with input from other officers as required. No current resource comments.

Risk Management
Project Risks have been documented at a strategic level. No current risks to be flagged.

COMMUNITY CONSULTATION

A Community consultation plan for the project has been documented and is reviewed 4 weekly with Communication and Marketing Officers; 6 weekly with Chief Executive Officer and periodically with working party.

Consultation plans for each sub project are developed and included in Council Report recommendations for endorsement. Our Better Barossa platform is used for online feedback.

A series of community open forums will occur during the project term. “Listening Booth” style set ups are operating at significant community events during the project term ie: Tour Down Under, Annual Shows etc.

7.2.1.4
THE BAROSSA COUNCIL QUARTER 2 – 2016/17 PERFORMANCE REPORT
TRIM 17/6679

Author: Manager Strategic Projects

MOVED Cr de Vries that Council receives and notes The Barossa Council Quarter 2 – 2016/17 Performance Report.
Seconded Cr Boothby CARRIED 2014-18/940

PURPOSE


REPORT

Background
In October 2016, Council was presented with the first Quarterly Performance Report on measures adopted within the Corporate Plan. This report was the first output of the Holistic Reporting Framework, with work continuing on the ongoing development of both performance and activity based reporting.

Introduction
The Barossa Council Quarter 2 – 2016/17 Performance Report provides performance results against Corporate Plan measures as at December 2016. The report includes an additional three measures compared to the Quarter 1 report, with additional baseline data sought and verified over the quarter. The report highlights where measures are meaningful only on an annual basis, with the data being refreshed on an annual basis. In all other instances the data will be refreshed on a quarterly basis.

Discussion
As per the Quarter 1 report, data has been sourced for the Quarter 2 report from Council’s corporate applications wherever possible, however it should be noted that there is still some...
reliance on manual collection of data. In addition, given that we are still developing our understanding of the extensive data set available and the implications of various ways of extracting this data, the results reported may be subject to change as they are further validated and refined. This was seen in the second quarter report, where some measures have had the intervals between data points amended from quarterly to annual, or the data has been refined as a result of subsequent decision making or data cleansing.

The reporting presented is an ongoing work in progress and will be updated and changed as newer and improved collection and analysis develops. Additionally as the reporting system grows, comparison data will become more representative of trends and therefore underpinning of strategic policy decision making of Council and the executive team.

Following a comprehensive procurement process, a Software solution has been identified to provide automated holistic enterprise level strategic planning and reporting functionality. This initiative is a key strategy to improve access to Council’s vast swathes of data, allow for greater insight into trends and impacts on resourcing and performance, improve evidenced based decision making and improve the efficiency and effectiveness of data analysis and reporting across the organisation. It is anticipated that the software will be implemented by 30 June 2017, for rollout in 2017/18.

Summary and Conclusion
The Barossa Council Quarter 2 – 2016/17 Performance Report is presented for Council consideration.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS
Community Plan
How We Work – Good Governance

Corporate Plan
A6.3 Align operational strategy to strategic objectives and measure organisational performance to demonstrate progress towards achieving our goals.

Legislative Requirements
Nil

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS
Current resources are sufficient to provide reporting, budget has been set aside for automation and collection as part of the 2016/17 budget.

COMMUNITY CONSULTATION
Community consultation is not required under the Act or Council’s Public Consultation Policy.

7.3.2 GROUP MANAGER COMMUNITY SERVICES - DEBATE

7.3.2.1 PROPOSED TRANSFER OF COUNCIL LAND TO THE ABBEYFIELD SOCIETY (DISTRICT OF BAROSSA) INC
B6077
Pursuant to S73 of the Local Government Act 1999, Cr Lange disclosed a material conflict of interest in the matter 7.3.2.1 – Proposed Transfer of Council Land to the Abbeyfield Society (District of Barossa) Inc as a relative (parent in-law) may be purchasing a unit proposed to be built on the subject land.
Cr Lange advised Council of his material conflict of interest and left the meeting at 9.18am.

**MOVED** Cr Harris that Council gift proposed Allotment 204 Memorial Drive, Williamstown, being Allotment 204 Memorial Drive, Williamstown SA 5351, CT6063/861 to The Abbeyfield Society (District of Barossa) Inc. (hereafter “Abbeyfield”) for the development of 12 independent retirement units with the following conditions:

1. Abbeyfield to pay all transfer costs, surveying costs, administrative and associated costs;
2. Should Abbeyfield not proceed or complete the proposed housing by December 2019, the said land to be transferred back to Council for nil consideration at Abbeyfield’s cost;
3. Should Abbeyfield proceed with the proposed housing and in future dispose of the property, Council be reimbursed the value of said land as at the date of disposal;
4. Abbeyfield construct at their cost a suitable fence and realignment of the BMX track to the satisfaction of Council and BMX Track user groups, dividing Allotment 204 Memorial Drive, Williamstown from Allotment 202 Memorial Drive, Williamstown, also known as the “BMX Track” land;
5. A Land Management Agreement be placed on Allotment 204, protecting Council’s interest in the land.

**Seconded** Cr de Vries **CARRIED 2014-18/941**

**PURPOSE**

The Abbeyfield Society (District of Barossa) Inc (“Abbeyfield”) is a “not for profit” organisation that caters to seniors in need of low cost housing. Abbeyfield has written to Council confirming they are planning to proceed with their next stage of development, and wish Council to gift land to Abbeyfield consistent with Council’s commitment in 2005.

The parcel of land in question is Allotment 204 Memorial Drive, Williamstown, situated to the east and west of Abbeyfield House (refer Attachment 1).

**REPORT**

*Background*

There exits an extensive history associated with the land known as Allotment 204 Memorial Drive, Williamstown (an amalgamation of Lot 60 Memorial Drive, and a portion of Lot 151 Queen Street). Previous resolutions of Council have both revoked the Community Land classification of the parcel (after receiving the consent of the Minister for State/Local Government Relations) and resolved to gift the parcel of land to Abbeyfield for the purpose of aged accommodation, subject to several conditions. The most extensive, recent and chronological Council report from December 2009 is at Attachment 2.

*Introduction*

In a letter to Council, dated 10 January, 2016 (Attachment 3), due to their improved financial position, Abbeyfield expressed a renewed interest in developing Lot 204 with plans to build 12 retirement units, as a part of a broader strategic development of aged care in the Southern Barossa. Drawings of the proposed development are at Attachment 1.

*Discussion*
The transfer of land to Abbeyfield has been supported in the past by previous resolutions of Council; however there are some considerations if the land transfer occurs:

- Prior resolutions of Council concerning the gifting of Lot 204 have imposed conditions on Abbeyfield regarding the location and funding of a potential skate park (refer Attachment 4).
- The matter of such community infrastructure is currently part of extensive planning under the banner of “The Big Project”, led by the Director of Community Projects, and as such is not included in the above recommendations.
- A draft Land Management Agreement was prepared for Allotment 204 in May 2010 by Thompson Playford Cutlers (Lawyers), now known as “Thompson Geer Lawyers”. This Agreement was circulated to Elected Members at the May Council meeting in 2010, but was not executed as a deed at that time. It is anticipated Council would enliven the existing draft Agreement with the assistance of Thompson Geer Lawyers, should the land transfer be resolved by Council.
- Council engaged in a round of public consultation prior to the revocation process in 2006. As it has been 12 years since the initial consultation, an information session for interested community members would be appropriate to update the community on Abbeyfield’s plans for the area.
- If Lot 204 were to be gifted and subsequently developed by Abbeyfield, there exists the potential of impact to some surrounding community facilities, specifically the BMX track at Lot 202. This is a Council-owned parcel of land which wraps around the Williamstown Hotel, and comprises the car park to the west and north of the Hotel, a small playground with playground equipment, public toilets, and a substantial BMX track at the back of the Hotel, abutting Lot 204 on its western side. A fence constructed along the boundary of Lot 204 and Lot 202 would have the potential to impact the size and operation of the BMX track, due to the track’s proximity to the boundary. An agreement regarding the size, type, and composition of the boundary fence should be struck between Council, Abbeyfield, and BMX Track user groups. This is included in the above recommendation.

Summary and Conclusion
The gifting of Lot 204 to Abbeyfield for the purposes of extending their aged care development in the Southern Barossa has been supported in the past by Council. Now that Abbeyfield is in an agreeable financial position, and the land parcel is no longer classified as Community Land as a result of Revocation, it is appropriate to revisit this transaction. If the gifting/transfer occurs, administrative costs will be borne by Abbeyfield, and appropriate fencing with consideration of neighbouring recreational land user groups will be constructed.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES
Attachment 1: Plan showing Allotment 204 Memorial Drive and the proposed Abbeyfield development
Attachment 2: Excerpt from Council Meeting Minutes – 15 December 2009
Attachment 3: Letter from The Abbeyfield Society (District of Barossa) Inc
Attachment 4: Excerpt from Council Meeting Minutes – 18 May 2010

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS
Community Plan

- Community and Culture
- Infrastructure

The Barossa Council
Minutes of Council Meeting held on Tuesday 21 February 2017
Health and Wellbeing

How We Work – Good Governance

Corporate Plan

Community and Culture

2.12 Ensure that development policies are responsive to housing need (affordability and diversity of housing choice)

How We Work – Good Governance

6.1 Ensure the community has access to information regarding the discussions held and decisions made by Elected Members.
6.2 Ensure that Council’s policy and process frameworks are based on principles of sound governance and meet legislative requirements.

Legislative Requirements
Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Administrative costs for the land transfer will be met by Abbeyfield. Further costs associated with the proposed Land Management Agreement will be met by Council within existing administrative legal budgets.

COMMUNITY CONSULTATION

Council’s obligations under our Public Consultation Policy were fulfilled during the initial consultation prior to Revocation. However, being that a number of years have passed since the public consultation, it would be prudent to engage the community in a public information session regarding the planned development of Lot 204.

Cr Lange returned to the meeting at 9.30am.

7.3.3 FINANCE – DEBATE AGENDA

7.3.3.1 MONTHLY FINANCE REPORT (AS AT 31 JANUARY 2017)
B411

Author: Senior Accountant

MOVED Cr de Vries that the Monthly Finance Report as at 31 January 2017 be received and noted.
Seconded Cr Miller

CARRIED 2014-18/942

PURPOSE

The Uniform Presentation of Finances report provides information as to the financial position of Council, including notes on material financial trends and transactions.

COMMENT

Discussion
The Monthly Finance Report (as at 31 January 2017) is attached. The report has been prepared comparing actuals to the Original adopted 2016/17 Budget and incorporating the adopted Revised Budget for September.
ATTACHMENTS OR OTHER SUPPORTING REFERENCES
Attachment 1: Monthly Finance Report 31 January 2017

Policy
Budget & Business Plan and Review Policy

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Corporate Plan
How We Work – Good Governance

6.2 Ensure that Council’s policy and process frameworks are based on principles of sound governance and meet legislative requirements.
6.3 Align operational strategy to strategic objectives and measure organisational performance to demonstrate progress towards achieving our goals.
6.4 Ensure that decisions regarding expenditure of Council’s budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.
6.9 Provide access to Council’s plans, policies and processes and communicate with the community in plain English.
6.16 Provide contemporary internal administrative and business support services in accordance with mandated legislative standards and good practice principles.

Legislative Requirements
Local Government (Financial Management) Regulations 2011 - Reg 9(1)(b)
LGA Information paper no. 25 – Monitoring Council Budget Performance

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Financial
To enable Council to make effective and strategic financial decisions, a regular up to date high level financial report is provided.

COMMUNITY CONSULTATION
Community Consultation was part of the original budget adoption process in June 2016, as per legislation. This report is advising Council of the monthly finance position compared to that budget.

VISITORS TO THE MEETING – 9.34AM
Mayor Sloane welcomed Mr Warwick Keates, WAX Design and Mr Theo Marks, Chair, Angaston Railway Precinct Masterplan Working Party, to the meeting.

Mr Keates provided a presentation to Council on the Angaston Railway Precinct Masterplan and answered questions from members.

Cr Hurn entered the meeting at 9.52am.

Cr Hurn left the meeting at 10.01am and returned at 10.03am.

Mayor Sloane thanked Mr Keates and Mr Marks for their attendance and presentation.

7.3.3.2 MID – YEAR BUDGET REVIEW (AS AT 31 DECEMBER 2016)
B345

Author: Senior Accountant
MOVED Cr Lange that the Mid-year Budget Review for 2016/17 (as at 31 December 2016) be received and the budget variations contained therein be adopted.
Seconded Cr Seager

CARRIED 2014-18/943

PURPOSE
The Mid-year Budget Review for 2016/17 (as at 31 December 2016) is attached for Council consideration and adoption of budget variations.

REPORT
The report provides information as to the financial position of Council, containing budget update reports which include: Executive Summary, Uniform Presentation of Finances, Key Performance Indicators, Summary of Operating Budget Variance Adjustments, Summary of Capital Budget Variance Adjustments and the Financial Statements.

The proposed variances between the original budget and this budget update are listed on the operating and capital budget adjustment pages. The report also includes details of new initiatives and capital expenditure adjustments.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES
Policy
Budget & Business Plan and Review Policy

Attachment
Attachment 1: Mid-year Budget Review 2016/17 (as at 31 December 2016)

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Corporate Plan
How We Work – Good Governance

6.2 Ensure that Council’s policy and process frameworks are based on principles of sound governance and meet legislative requirements.
6.3 Align operational strategy to strategic objectives and measure organisational performance to demonstrate progress towards achieving our goals.
6.4 Ensure that decisions regarding expenditure of Council’s budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.
6.9 Provide access to Council’s plans, policies and processes and communicate with the community in plain English.
6.16 Provide contemporary internal administrative and business support services in accordance with mandated legislative standards and good practice principles.

Legislative Requirements
Local Government Act 1999 Sect 123 (13)
Local Government (Financial Management) Regulations 2011 Regulation 9(1)(b)

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Financial
To enable Council to make effective and strategic financial decisions, a regular up to date high level financial report is provided. This report contains budget adjustments for decisions Council has made since the last review and other adjustments to meet financial changes in capital and/or operational areas. The document contains comments and implications for the Long Term Financial Plan as a result of this review.

COMMUNITY CONSULTATION
Community Consultation was part of the original budget adoption process in June 2016, as per legislation. This report will be available on Council’s website after adoption.

The Barossa Council Minutes of Council Meeting held on Tuesday 21 February 2017
7.3.4 MANAGER CUSTOMER, LIBRARY AND HERITAGE SERVICES - DEBATE

7.3.4.1 ANGASTON RAILWAY PRECINCT MASTERPLAN
B5628

**MOVED** Cr Grossman that Council:

(1) Receives and notes the Angaston Railway Precinct Masterplan Report from WAX Design dated February 2017 – Trim Ref: 17/8731;

(2) Endorses the Draft Angaston Railway Precinct Masterplan dated February 2017 – Trim Ref: 17/8495 for community consultation, noting that the Masterplan may be subject to future amendment and budget consideration as required;

(3) Endorses the Community Consultation Plan to obtain feedback on the Masterplan Trim Ref: 17/8291 for the period 22 February to 31 March 2017 inclusive;

(4) Instructs Officers to provide a report on the outcome of the community consultation to the 19 April 2017 Council Meeting;

(5) Thanks the Angaston Station Working Group for its work in the ongoing development of the Masterplan.

**Seconded** Cr Boothby  **CARRIED 2014-18/944**

**PURPOSE**
To present the Angaston Railway Precinct Masterplan and associated Report from WAX Design for consideration by Council and approval for community consultation.

**REPORT**

**Background**
At its meeting on 19 May 2015, Council resolved the following:

“**MOVED** Cr de Vries that Council support the attendance of Cr Grossman to the Angaston Station Working Group and that the Chief Executive Officer appoint an officer to support Cr Grossman and the group.

**Seconded** Cr Hurn  **CARRIED 2014-18/250”**

At its meeting on 21 October 2015, Council resolved the following:

“**MOVED** Cr Boothby that Council approves sponsorship funding of $3,000 to the Barossa Valley Machinery Preservation Society for the development of a Masterplan for the Angaston Railway Station precinct allocated from The Barossa Council Community Assistance Grant Program budget for 2015/16.

**Seconded** Cr Grossman  **CARRIED 2014-18/427”**

At its meeting on 17 May 2016, Council resolved the following:

“**MOVED** Cr Grossman that Council approve the entering into the Land Sale Contract for the Transfer of the Angaston Railway Land from the Minister for Transport to Council and authorise the Mayor and Chief Executive Officer to sign and seal the contract.

**Seconded** Cr Harris  **CARRIED 2014-18/631”**
Introduction
The Angaston Station Working Group (Working Group) was formed in 2015 in a community advisory capacity, to develop a masterplan for the Angaston Railway Precinct. The Masterplan forms part of Council's “The Big Project” to develop the precinct as a heritage place and community hub. It recognises the railway precinct’s role in Angaston’s history and cultural heritage, supports tourism, recreation and event opportunities and creates a place with a strong sense of community.

The Working Group, chaired by Theo Marks, includes representatives of:
- Angaston Community and Business Alliance (ACBA) - Project Sponsor
- Barossa Valley Machinery Preservation Society (BVMPS)
- Angaston and Penrice Historical Society (A&PHS)
- The Barossa Council
- Regional Development Australia – Barossa (RDA-Barossa)
- Local State MP Stephan Knoll

With the transfer of the railway land from State Government to Council in 2016, Council partnered with Angaston Community and Business Alliance, the Barossa Valley Machine Preservation Society and Regional Development Australia-Barossa to fund the development of the Masterplan. The Working Group continues to meet regularly and actively engages with Council Officers and Elected Members on an ongoing basis and will assist in the future development of the site.

Discussion
WAX Design was engaged to develop the Masterplan together with a detailed Report. The Draft Masterplan is provided in Attachment 1 and the Report in Attachment 2.

The Working Group endorsed the Draft Masterplan at its meeting on 11 January 2017. The Working Group has discussed and received input on the Draft Masterplan from 301 residents through a series of community meetings and information sessions with stakeholders, traders and residents, at the Angaston Town Market, Angaston Farmers’ Market, Nuriootpa Co-Op, Barossa Visitor Centre, a workshop with Angaston Primary Year 6 and 7 students, email and telephone calls. There is overall support and enthusiasm for the Plan with the combination of retaining heritage features and activating the site for a wide range of activities.

The Masterplan objectives are to:
- Recognise and retain Angaston Railway Station’s heritage value
- Preserve the railway station and key rail assets and their interpretation
- Confirm location and design of storage/display facilities for Barossa Valley Machinery Preservation Society
- Upgrade of public toilets and review of location
- Upgrade of car parking facilities and entry to site from Murray Street
- Design and layout of landscape for recreation, events and youth activity area
- Locate and develop mixed use opportunities of all site buildings
- Review of site access and on site road configuration
- Consider links to key facilities outside the Station Precinct boundary (Murray Street and Washington Street Angaston, cycle track, Angaston Farmers’ Market, Angaston Town Market, Village Green, Angaston Recreation Park, Town Hall and Library)
- Identify potential areas for release for land sale
- Consider the future use of site and potential staging of development

The Masterplan cost is estimated at $2.95million without excluded items, but $4.3million with contingency and escalation costs (assuming project is not fully implemented until 2024). (Refer page 42 of the Report (Attachment 1), ie Elemental Report, and also refer explanatory notes in Attachment 3.)

Sale of vacant land on the site for commercial and residential purposes may provide some offsetting revenue but a detailed assessment of potential remediation, service and other costs
to bring land to market, has still to be undertaken. (For location of these parcels of land, refer to items 30 to 33 on the Masterplan.) Other factors outside the scope of the project that would require additional funding or alignment of existing Council annual expenditure include a traffic management assessment for safe pedestrian access.

The “Big Project” will incorporate the phased Masterplan into the overall feasibility assessment for future budget years and grant opportunities. Funding for the project as a whole is the preferred option of the Working Group to achieve the best community outcomes and impact for the site and to retain community interest and momentum. Alternatively, the project is scalable into smaller, phased projects accomplished over a number of years during “The Big Project” timeline.

Initial staging priorities of the Masterplan could include:

**Stage 1** - Commence in 2016-17
Main Entrance: Demolition of barracks, footpath and roadway renewal. Council has funds from the Local Government Stimulus grant funding of $34,250 and needs to initiate those works to acquit the monies.

BVMPS Shed: Commence work in late 2017. Funded through BVMPS funds, donors and fundraising, potential grant funding, Council contribution and request for access to Local Government Finance Authority loan arrangements. This phase will be presented through the upcoming new initiative budget process for 2017/18. The BVMPS has leased a portion of the land from Council and will be a major contributor to the activities within the precinct.

Undertake detailed planning around the structural integrity of the Railway Station and platform to inform Stage 2. There is the potential for this work to be funded from “The Big Project” as part of the due diligence for the feasibility report. The current budget estimates exclude allowances for latent conditions in these structures.

Undertake traffic management and traffic movement assessments to provide more detailed assessment of the requirements around Kent Street; South Terrace and the connection into Sturt Street.

**Stage 2**
Renovation of the Angaston Station building – through “The Big Project” and grant funding as a community project. There is also potential for this to be used for revenue generation (i.e. some form of catering/retail style amenity subject to all necessary consents).
Pathways and landscaping adjacent to the Railway Station (Item 1 on the Masterplan)

**Future Stages**
Youth activity area (Item 20 on the Masterplan)
Walkways, lawn areas and picnic and market area
Rolling stock facilities – outdoor cinema, event space, staging areas (Item 38 on the Masterplan and pages 32 and 33 of the Report)
Southern bank restoration and Bike Track

Officers acknowledge the work of the volunteer groups in the continued development of the Masterplan and the work of WAX Design.

**Summary and Conclusion**
The Angaston Railway Precinct Masterplan provides an opportunity for Council to create an active community space with a wide range of uses and build on the popularity of its investment in the cycle path to fully reactive that area. With the momentum of work for “The Big Project”, it is now an appropriate time for Elected Members to review the Masterplan for the community benefit it brings across the Barossa region.

Officers recommend endorsement of the Masterplan for community consultation and note that it continues to be developed and refined as a basis for future action. A process for community consultation from 22 February to 31 March 2017 is provided in Attachment 4.
ATTACHMENTS OR OTHER SUPPORTING REFERENCES
Attachment 1 – Angaston Railway Precinct Masterplan – February 2017 (Trim 17/8495)
Attachment 2 – Angaston Railway Precinct Masterplan Report - February 2017 (Trim 17/8731)
Attachment 3 – Explanatory notes on Elemental Report (Trim 17/8746)
Attachment 4 – Community Consultation Plan (Trim 17/8291)

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan

Natural Environment and Built Heritage
1.4 Develop and maintain streetscapes that reflect the character and heritage of the region
1.6 Support tourism development that is sensitive to the natural environment and sustainable.
1.10 Facilitate opportunities to repurpose or find alternative use of built heritage.

Community and Culture
2.2 Support the development of activities that celebrate the history and culture of the Barossa and its people.
2.7 Embrace place-making principles when developing community infrastructure and regulate planning and development in public spaces.
2.10 Promote our Aboriginal heritage and ongoing connections to the region.

Infrastructure
3.2 Collaborate with private and public utilities providers to ensure infrastructure adequate to support the community both now and into the future.
3.6 Invest in, and advocate for, community facilities that support cultural and community participation.

Health and Wellbeing
4.6 Ensure that community members can participate in cultural, recreational, sporting and learning opportunities.

Business and Employment
5.3 Help build the capacity of the tourism sector and encourage the development of tourist services, including eco and recreational tourism infrastructure.

How We Work – Good Governance

Corporate Plan

Natural Environment and Built Heritage
1.1 Facilitate planned and appropriate development of our townships and district to maintain the character of townships and rural landscapes and to preserve properties and sites which have historic significance.
1.4 Facilitate innovative and sustainable preservation and use of built heritage.

Community and Culture
2.1 Deliver sound community infrastructure and public space planning activities which incorporate place-making principles and take into account the future needs of the community.
2.6 Provide, promote and support community arts and cultural events,
programs, attractions and services.
2.9 Collaborate, initiate, develop and/or support activities and facilities for youth in our community.

Infrastructure
3.5 Advocate for efficient use of community resources through shared infrastructure and innovative solutions.
3.11 Advocate for the allocation of State and Federal funding to maintain and invest in infrastructure within our region.

Health and Wellbeing
4.6 Support the growth and sustainability of sporting, recreational and community clubs and organisations through provision of shared infrastructure, grants and opportunities to shape future use and development.

Business and Employment
5.5 Contribute to tourism industry capacity building through the facilitation of tourism infrastructure development, including eco and recreational tourism
How We Work – Good Governance
6.8 Provide opportunities for the community to contribute to the ongoing care, improvement and use of Council’s community facilities.

Legislative Requirements
Local Government Act 1999

<table>
<thead>
<tr>
<th>FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Financial</td>
</tr>
<tr>
<td>The Masterplan will be prioritised, phased and costed as part of “The Big Project” feasibility study work, with associated costs taken from the approved project budget GL 440.</td>
</tr>
</tbody>
</table>

The cost of the proposed Community Consultation Plan will be met from “The Big Project” 2016/17 budget.

Any other works related to this Masterplan, will first need to be assessed using relevant Budgeting and Prudential Management Policies and processes and then approved by Council.

<table>
<thead>
<tr>
<th>Resource</th>
</tr>
</thead>
<tbody>
<tr>
<td>The project management work now falls within the scope of “The Big Project” with dedicated input from Director Community Projects, Manager Customer, Libraries and Heritage Services and the support of the Angaston Station Working Group. Consultation and promotion support provided by the Communications and Marketing Officers.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Risk Management</th>
</tr>
</thead>
<tbody>
<tr>
<td>The purpose of bringing this report to Council for the endorsement of the Masterplan at this point is to avoid the risk of Council and the broader community having a different understanding of what it is intended to deliver for the Angaston Railway Precinct.</td>
</tr>
</tbody>
</table>

As consultation has already taken place and the changes to the Masterplan are consistent with the original intent and use of the precinct, it is recommended that a consultation process of five weeks can be adopted for this purpose.

<table>
<thead>
<tr>
<th>COMMUNITY CONSULTATION</th>
</tr>
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<tbody>
<tr>
<td>As detailed in the Community Consultation Plan Trim Ref: 17/8291 (refer Attachment 4).</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>7.3.4.2 REQUEST FOR FUNDING – PARKRUN INC B2213</th>
</tr>
</thead>
</table>
Author: Manager Community and Facilities Development

**MOVED** Cr de Vries that Council approves the ParkRun Inc request for $550 (inc GST) as a contribution to establish a Barossa ParkRun event at Barossa Bushgardens and Coulthard Reserve to be funded from the Community Assistance Scheme grant budget.
**Seconded** Cr Milne

**AMENDMENT**

**MOVED** Cr Angas that Council approves the ParkRun Inc request for $3,300 (inc GST) as a contribution to establish a Barossa ParkRun event at Barossa Bushgardens and Coulthard Reserve to be funded from the Community Assistance Scheme grant budget.
**Seconded** Cr Boothby

The amendment was put and **CARRIED 2014-18/945**

The motion as amended was put and **CARRIED 2014-18/946**

**PURPOSE**

Parkrun Inc has requested Council’s support to set up a local event at the Barossa Bush Gardens and Coulthard Reserve.

**REPORT**

*Background*
Council received a request (Attachment 1) to establish a ParkRun event at the Barossa Bush Gardens and Coulthard Reserve. As well as approval to use community facilities, they have requested assistance with funding the start-up costs.

*Introduction*
Ms Karine Meadley, who presented the ParkRun concept to the February Council Workshop, has submitted an event application for use of Council venue and an application for a Community Assistance Scheme grant.

Requests of this nature are assessed by Council’s Community Assistance Scheme Committee (CASC); however, the ParkRun Inc application falls outside the scope and guidelines due to timeframe and funding amount requested (CASC maximum community grant = $3,000 ex GST). The CASC Policy states at 2.4 “All other requests for council funding/assistance that are outside of the community assistance scope and guidelines will be forwarded to the CEO of Council for consideration.”

The request could also be assessed via Council’s New Initiative process that incorporates a cost benefit analysis through a due diligence report; however, the CASC process is more robust, requiring additional financial, organisation structure and qualification checks.

*Discussion*
Barossa ParkRun will provide a free, weekly, timed 5km run (or walk) every Saturday morning and is open to all to participate. Barossa ParkRun’s aim to enhance the wellbeing and resilience of community members relates to strategies with Council’s Community Plan such as 2. Community and Culture and 4. Health and Wellbeing.

An event application has been submitted and approved.

ParkRun Inc have also submitted a CASC application (Attachment 2). As the requested funding amount is in excess of the maximum CASC grant amount and being requested to be approved prior to the CASC meeting on 1 March 2017, the request is tabled for Council consideration.
The concept of the event is supported by officers; however, some process considerations are provided for information:

- Other community requests for funding are encouraged to be submitted and assessed via the CASC process for equity, transparency and fairness of assessment. A recent similar example is the Barossa Triathlon.
- The requested funding amount of $5,500 (inc GST) exceeds the maximum CASC amount of $3,000 (ex GST).
- ParkRun Inc is not an organisation based with the Barossa region (a guideline for CASC) although it is noted that that local participants will benefit. Due to this, the guidelines recommend that a $500 (ex GST) grant be awarded.

The funding would assist Barossa ParkRun to purchase from ParkRun Inc the following:

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Description</th>
<th>Unit Price ($)</th>
<th>Total ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Branded Flags</td>
<td>250</td>
<td>500</td>
</tr>
<tr>
<td>2</td>
<td>Barcode Scanners</td>
<td>350</td>
<td>700</td>
</tr>
<tr>
<td>2</td>
<td>Stopwatches</td>
<td>50</td>
<td>100</td>
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<tr>
<td>1</td>
<td>Asus notebook computer</td>
<td>500</td>
<td>500</td>
</tr>
<tr>
<td>1</td>
<td>First Aid Kit</td>
<td>50</td>
<td>50</td>
</tr>
<tr>
<td>10</td>
<td>Volunteer Vests</td>
<td>10</td>
<td>100</td>
</tr>
<tr>
<td>1</td>
<td>Kit Bag</td>
<td>50</td>
<td>50</td>
</tr>
<tr>
<td>1</td>
<td>ParkRun results and volunteer management</td>
<td>2000</td>
<td>2000</td>
</tr>
<tr>
<td>1</td>
<td>Administration – training and insurance</td>
<td>1000</td>
<td>1000</td>
</tr>
<tr>
<td>1</td>
<td>12 month licence fee</td>
<td>5000</td>
<td>5000</td>
</tr>
</tbody>
</table>

Subtotal $10000

GST $1000

Contribution from ParkRun Inc $5500

Total outstanding $5500

Summary and Conclusion
The proposed Barossa ParkRun event is consistent with Council’s Community Plan and will have good community outcomes for health and wellbeing. It is recommended by officers that the request be assessed in accordance with CASC guidelines as per other community funding requests.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES
Attachment 1: Letter from Ms Karine Meadley
Attachment 2: Community Assistance Scheme Committee Grant Application

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS
Community Plan

- Community and Culture
- Health and Wellbeing
- How We Work – Good Governance

Corporate Plan
2.4 Foster volunteering opportunities that are responsive to the needs of the Community.
2.9 Collaborate, initiate, develop and/or support activities and facilities for youth in our community.
4.1 Deliver and promote health and wellbeing initiatives in line with the Public Health Plan.
4.6 Support the growth and sustainability of sporting, recreational and community clubs and organisations through provision of shared infrastructure, grants and opportunities to shape future use and development.

**FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS**

**Financial**
Should Council approve a funding request for ParkRun Inc, it will be funded from existing CASC budget line 009-865. The budget available as of February 2017 is $113,200. The CASC will be considering the applications received during the recent round of Community Grant applications, amounting to $6,500, at its meeting on 1 March 2017. A further round of applications will be assessed at its 1 June 2017 meeting.

**Risk Management**
Risk Management considerations of the event have been assessed as part of the event management process. Should Council approve funding in excess of the CASC guidelines, there is a possibility of other groups being aware that they have not been afforded the same opportunity.

**COMMUNITY CONSULTATION**
Not required under legislation or Council’s Public Consultation Policy.

7.3.4.3 **LEISURE OPTIONS TRANSITION PROJECT PROGRESS REPORT**

B4733 17/8972

Author: Collaborative Project Officer

MOVED Cr de Vries that Council receives and approves the third quarterly update report on the progress of the Leisure Options Transition Project.

Seconded Cr Boothby

CARRIED 2014-18/947

**PURPOSE**
To update Council on the progress of the Barossa Leisure Options Transition Project.

**REPORT**

**Background**
This is the third quarterly update report to Council regarding the progress of the Leisure Options Transition Project as per the resolution from the Council meeting held 17 May 2016:

“MOVED Cr Lange that Council:
(1) Adopts Option 2 to transition out of disability direct service delivery during 2016/17, and immediately commences implementation of the Leisure Options Transition Project (as per Project Scope Attachment 3).
(2) Approves resource project costs of $85,500 gross; $58,250 net of internal secondment salary transfer for the 2016/17 financial year for the purpose of implementing the Barossa Leisure Options Transition Project, and for the mitigation of identified risks during the transition phase. This is in addition to current budgeted funding of $125,000 for 2016/17.
(3) Forms a Project Reference Group to oversee the progress of the Leisure Options Transition Project with the following membership: Cr Harris as representative with Cr Milne as proxy, 3 x Council staff (Director Corporate and Community Services, Manager Community and Culture, Collaborative Project Officer), 1 x funding partner representative, 2 x representatives from disability service providers in the region, 2 x consumers / advocates.
(4) Requires Officers to provide a quarterly update report to Council on the progress of the transition process.

Seconded Cr Angas

CARRIED 2014-18/6”

**Introduction**
On 17 May 2016, Council decided it would not become a National Disability Insurance Scheme (NDIS) Approved Provider when the NDIS roll out commences in the region for adults on 1 July
2017. It would instead transition out of direct disability service delivery through implementation of the ‘Barossa Leisure Options Transition Project’ during 2016/17. The first quarterly update report was approved by Council on 16 August 2016, the second on 15 November 2016. This report provides a brief update of the Project’s progress during the subsequent quarter.

Discussion

Project Governance
- As reported in the first update, a Project Reference Group (PRG) has been established with representation by Council Elected Members and staff, the State Government funding body, and 2 carers of Leisure Options clients. Three PRG meetings have been held to date, with dates set for two further meetings which will be held on a quarterly basis until the end of June 2017. The contribution of client, Disability SA and Elected Member representatives during meetings has been especially valuable.
- An internal Working Group comprised of relevant Council staff has also been established and meets on a monthly basis.

Communication Plan
- The Communication Plan, which was included as an attachment to the first quarterly update report, continues to be implemented and is reviewed during internal Working Group meetings.
- A bumper edition of the BLO client Newsletter was distributed before Christmas and promoted a number of existing and new service providers. It also reiterated the date of cessation of BLO services and advised clients to contact Disability SA for clarity about transition and assistance with finding other service providers.
- A media release entitled “More options for Barossa Leisure Options clients” was posted on Council’s website in January and sent to local newspapers. It was printed in the Leader and coincided with a release from Barossa Enterprises promoting their new ‘Barossa Community Options’ program.
- The BLO Coordinator has encouraged on-going communication with clients and carers following the one-on-one interviews. At least 20 enquiries, mainly from clients’ parents, have been addressed as a result.
- An apology was received and a retraction was printed in one newspaper following inaccurate reporting of the BLO Transition Project that could have created confusion for readers and anxiety for BLO clients.

Client / Carer Engagement
- During the last quarter, one-on-one interviews with BLO clients/carers were finalised, bringing the total number of interviews conducted to 65. Clients were provided with an opportunity to talk about the Leisure Options activities they are involved with, and what they would like to see improved in the future as a result of the transition. Fourteen clients/carers (14) chose not attend an interview.
- A report of the findings from Day Options clients was prepared and offered to Day Options service providers. A further report summarising interviews with all clients will be prepared and offered to service providers in the next quarter. This free market research will enable service providers to respond to the needs of the market.

Independent Contractor and Volunteer Engagement
- During their one-on-one interviews, BLO Independent Contractors were advised of employment opportunities with other service providers in the region, and a number have pursued these with positive outcomes.
- BLO volunteers were invited to Christmas morning tea at the end of the year to thank them for their contribution to the BLO program and to discuss their aspirations post-NDIS roll out; however none chose to attend. They will be approached on an individual basis during the next quarter.

Capacity Building
- An information session for was held on 23 November, 2016. It was conducted by National Disability Services (NDS), which is the Australian peak body for non-government disability services. NDS provided Independent Contractors with information about the opportunities that the NDIS will provide, and the various models under which they could be engaged. This
was a need that was identified during the one-on-one interviews with contractors. Ten (10) BLO contractors attended; also a representative from Regional Development Australia, one from Barossa Career Service, two from Impact Champions, and three other individuals. Feedback from participants was positive.

- On 23 February, 2017, Minda will present two information sessions for BLO clients and carers. This information session will focus on building the capacity of carers and clients to prepare for the planning phase of the NDIS. Minda has offered to provide these sessions for our clients and carers free of charge and will be emphasising consumer choice, not simply promoting their own services. The need for this session was identified during one-on-one interviews with clients and carers.

**Service Provider Engagement**

- During the quarter, several service providers approached Council staff seeking to hold information sessions to promote their Day Options programs. Unfortunately due to the time selected (prior to Christmas), one session had to be cancelled due to lack of registrations. Another session was held on 6 February and was well attended.

- A Disability Expo will be held in early 2017 in conjunction with Carers and Disability Link. This will enable service providers an opportunity to showcase their services and BLO clients and other people with disability will learn about the supports and services available in the region.

- The last quarterly update report stated that “A service provider approached Council staff expressing interest in ‘appropriating’ the entire BLO program in its current form, and then transitioning clients to the NDIS as it rolls out from 1st July, 2017.” The report also stated that Council staff would “…explore the option in depth taking into consideration a number of issues.”

The first consideration involved conferring with the State Government Department of Communities and Social Inclusion (DCSI), our main funding body, regarding their position on this option. Their stance was very clear and we were advised of the following:

- It is not possible for another service provider to ‘appropriate’ the BLO program as all funding has been individually allocated, and the funding, albeit a small amount in many cases, lies with the client and not with the service provider. Therefore clients who choose to move to another service provider take their funding allocation with them where and when they choose.

- BLO should adhere to its 30 June 2017 end date, promote this clearly to all clients, and refer any funded clients who have not transitioned to other service providers to Disability SA for support and assistance with finding another provider.

- Adopting this approach will provide all stakeholders with clarity regarding future service delivery options, encourage clients to seek alternative services and further inspire other service providers to offer new services in the region.

Council staff contacted interested service providers and informed them of the advice received from DCSI. As a result, Barossa Enterprises promptly promoted its intention to provide new services commencing the week beginning 16 January, 2017 under its new business arm “Barossa Community Options”. Existing BLO clients were advised to contact Disability SA and register their intention to transfer to these services. On 31 December 2016, BLO ceased delivery of the following programs:

- Monday Friendship Group
- Barossa Saturday and Sunday Weekenders
- Gawler Weekend Fun – Adults/Teens

When clients leave BLO programs, this has an impact on financial viability and the BLO activities affected in this way need to be ceased as demonstrated in the examples above. Other BLO activities may follow suit over the coming months as service providers offer alternative programs and clients move on. All BLO activities will end on 30 June 2017. BLO clients have been advised of this and have been encouraged to contact Disability SA for assistance with transiting to other services.

**Future Role for Council**

The report approved by Council on 17 May 2016 comprised the BLO Transition Project ‘Project Scope’ as an attachment. One of the objectives of the Project Scope included:
“Identify a future role for Council in the Disability social policy area that best reflects the values of the Community Plan.”

Council staff have commenced the process of developing a New Initiative that addresses this objective and takes into consideration the following:

- The need for broad community and stakeholder engagement in identifying a future role for Council.
- Implementation of the Regional Public Health Plan
- Implementation of the Regional Disability, Access and Inclusion Plan.
- The role and impact of the NDIS Local Area Coordinator (LAC) which is yet to be established in the region.
- The role and impact of the emerging NDIS Information Linkages and Communication (ILC) Framework.
- Uncertainty regarding the length of time it will take to transition all people with disability in the region onto the Scheme.
- Ongoing reforms to the Aged Care sector which will impact on Council’s Home Assist and Community Transport Program.
- Council’s Service Review

Therefore the New Initiative will involve a 12 month project of fully scoping all of the above and presenting Council with a proposed role that complements and add value to other Council functions and activities and provides a ‘whole of Council’ and ‘whole of Community’ response to issues of access and equity, social inclusion and cultural diversity.

Summary and Conclusion
The Barossa Leisure Options Transition Project is proceeding on time and within budget. Most stakeholders are willingly engaging with the Project, and open and honest communication with clients and their carers is a key strategy to reduce confusion and anxiety. The Project has been responsive to the needs of stakeholders, with staff organising a number of activities to promote the Transition. Some clients have chosen to move to other service providers who will support them through the NDIS transition process when it commences in the region from 1 July 2017. Implementation of advice from DSCI will provide certainty for clients and clarity for service providers.

Due to ongoing reforms in the disability and aged care sectors, along with the development of regional planning initiatives, and the Service Review, it is considered premature for Council to identify its future role in the social policy arena at this point in time. Therefore a New Initiative will propose that a full scoping exercise be undertaken to identify the opportunities.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES
Nil

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan

- **Community and Culture**
  - Contribute to creating strong and sustainable community networks
  - Provide opportunities for the community to participate in local decision making.

- **Health and Wellbeing**
  - Advocate for and encourage services and resources that ensure equity and support for disadvantaged, disabled and at risk members of the community.
  - Create opportunities for people of all ages and abilities to participate in the community.

- **Business and Employment**
  - Work closely with State Government, Federal Government and stakeholders to support economic growth and development
2017/73

How We Work – Good Governance

- Ensure that the community has access to information regarding the discussions held and decisions made by Elected Members.
- Implement compliant and contemporary risk management initiatives.
- Implement strategies for the community to be actively engaged in Council decision making through sound information and communication.

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

**Financial and Resources**

Service levels for the BLO program have been maintained and will continue to be maintained during the life of the Transition Project. Additional resources have been allocated to enable implementation of the Transition Project as per the resolution from the Council meeting held 17 May 2016:

**Risk Management**

All potential risks were identified in a risk assessment conducted prior to commencement of the Project, and mitigation strategies were developed. Any further risks will be assessed as they arise.

COMMUNITY CONSULTATION

Extensive engagement has been undertaken with a range of stakeholders and will continue throughout the Project as detailed in the Communication Plan.

7.4.1 DEBATE AGENDA – DIRECTOR WORKS AND ENGINEERING SERVICES

7.4.1.1 2017 BAROSSA MARATHON – ROAD CLOSURE REQUEST

B4295

**MOVED** Cr Lange that the Commissioner of Police be advised that The Barossa Council endorses the closure of:-

- Magnolia Road, Tanunda between Neldner Road and Research Road, and Research Road, Tanunda between Magnolia Road and Angaston Road, and Nuraip Road, Nuriootpa between Research Road and Light Pass Road, and Light Pass Road, Light Pass between Nuraip Road and Penrice Road, and Penrice Road, Light Pass between Stockwell Road and Research Road, and Research Road, Nuriootpa between Penrice Road and Angaston Road

from 6.30am to 2.30pm on Sunday 28 May 2017 for the purpose of the 2017 Barossa Marathon.

**Seconded** Cr Hurn

CARRIED 2014-18/948

**PURPOSE**

A request has been received from the South Australian Road Runners Club Inc as organisers of the 2017 Barossa Marathon Running Festival for the closure of a number of roads in Tanunda for the staging of the 2017 Barossa Marathon, which is to be held on Sunday 28 May 2017.

**REPORT**

**Discussion**

The Barossa Marathon is a walking and running event incorporating 42.2km, 21.1km, 10km and 5km events, the first event was held in 2012.

Event organisers are satisfied with the course designed for recent events and have elected to continue to replicate that same course for the 2017 event, commencing and finishing in the grounds of Faith Lutheran College.
In response to community concerns raised about the hard closure of the Light Pass Road and Angaston Road intersection, that location will be controlled by a “stop and go” crossing for the 2017 event.

ALTUS has been engaged by organisers to prepare the event Traffic Management Plan and to also implement and monitor the road closures on race day.

**Summary and Conclusion**
The proposed road closure is pursuant to Section 33 of the Road Traffic Act 1961.

Council officers deem the closure necessary as a risk mitigation strategy to maintain the safety of participants and the general public.

**ATTACHMENTS OR OTHER SUPPORTING REFERENCES**
2017 Barossa Marathon Course Map

<table>
<thead>
<tr>
<th>COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community Plan</td>
</tr>
<tr>
<td>Community and Culture</td>
</tr>
<tr>
<td>Health and Wellbeing</td>
</tr>
<tr>
<td>Business and Employment</td>
</tr>
</tbody>
</table>

2.1 Initiate and support activities which encourage participation and pride in the Barossa Council area.
2.6 Support a vibrant and growing arts, cultural, heritage and events sector.
4.2 Create opportunities for people of all ages and abilities to participate in the community.
5.13 Support economic development through events

**Legislative Requirements**
Local Government Act 1999
Road Traffic Act 1961

**FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS**
**Financial and Resources** -
The cost and implementation of the road closure is to be met by organisers.

**Risk management** –
Council officers deem the closure necessary as a risk mitigation strategy to maintain the safety of participants and the general public.

**COMMUNITY CONSULTATION**
The community will be advised of the proposal by public advertisements to be placed in The Herald and Leader and also via placement of the SAPOL notice on Council’s website.

**7.4.1.2 TREE TRIMMING – CASUAL LABOUR HIRE**
B857

**MOVED** Cr Boothby that Council:
(1) Receives and approves the Due Diligence Report on the hire of additional, once off, tree trimming casual labour.

(2) Approves an operation budget of $90,000 for financial year 2016-2017 for up to four additional casual labourers.

Seconded Cr Lange  

CARRIED 2014-18/949

**PURPOSE**

To present a Due Diligence Report (DDR) on the hire of additional, once off, casual labourers for the purpose of tree trimming. For council to consider with a recommendation for approving increased operational spend.

**REPORT**

**Background**

The Barossa region has been greatly impacted by multiple storm events in late September, early October and again in late December 2016 resulting in significant numbers of damaged trees and fallen vegetation both in the townships and along the rural road network.

There are currently in excess of 250 customer requests relating to roadside or open spaces vegetation management, this includes tree removal, fallen trees and limbs, pruning, stump removal and tree removal. There are also an additional 144 outstanding requests for tree inspections waiting to be assigned.

**Discussion**

It is proposed to hire four additional outside casual staff for a once off 3 month period to work as a crew under the direct supervision of a Council Leading Worker and Supervisor. The crew will utilise Councils plant and equipment (EWP, wood chipper etc.) to undertake tree removal and trimming activities. The crew will start with the major roads working back to clean up around the townships.

Using once off additional casual workers will free up permanent depot workers to continue with the road resheet and road upgrade programme of works. This programme of works will also reduce the risk of falling tree limbs whilst also maintaining the level of service expected by the community.

**Summary and Conclusion**

The hire of additional, once off, outside workers will greatly reduce the backlog of customer request for vegetation management while freeing up permanent depot staff to progress with the capital works programme.

**ATTACHMENTS OR OTHER SUPPORTING REFERENCES**

Refer attached DDR.

**COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS**

Community Plan

Identify Theme/s (utilising the icons)

- Natural Environment and Built Heritage
- Community and Culture
- Infrastructure
- Health and Wellbeing
Corporate Plan
1.2 Work toward developing township streetscapes, entrances and open spaces that are attractive, welcoming and maintained to an agreed level of service.

**FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS**
This project scored 56/72, refer attached Bid Analysis Tool. Additional $90,000 is assumed at a cost of $40 per hour for each casual working 40hrs per week for 13 weeks plus (Personal Protective Equipment (PPE) requirements.

**COMMUNITY CONSULTATION**
Community consultation is not required.

7.5.1 PLANNING - DEBATE

7.5.1.1 CONSENT TO USE COUNCIL SEAL – APPLICATION FOR AMALGAMATION OF ALLOTMENTS B5778

Author: Senior Manager, Planning Services

MOVED Cr Milne that:
(1) Council, receive and note the report; and
(2) The Mayor and Chief Executive Officer be authorised to endorse and affix the Common Seal of The Barossa Council to the FORM RTA – Application for Amalgamation of Allotments for land at Murray Street and Gawler Street Nuriootpa; registered proprietor The Community Co-Operative Store, and
(3) The registered property owners be advised that the existing Land Management Agreement appears obsolete and its applicability should be reviewed due to the configuration of new development on the land.

Seconded Cr Hurn  

CARRIED 2014-18/950

**PURPOSE**
Seeking Council resolution (as a consenting party) to place the Common Seal on land titles office documentation for registering a title amalgamation.

**REPORT**

Background
Transaction documentation is often provided to Council by conveyancers where Council has a particular interest in the affected land. In this case the land has registered interests appurtenant to Council - existing easements and a Land Management Agreement.

Introduction
The documentation comprises an application to amalgamate a series of twelve sites on different titles to create one contiguous allotment on a single title. Attachment 1 contains a copy of the application documentation.

The subject land is commonly known as the Community Co-Operative Store shopping centre site at Murray Street and Gawler Street, Nuriootpa.

Formal Council consent is required before any of the proposed changes to titles can occur.

Discussion
The proposed amalgamation of existing titles is contained in Attachment 2 and is considered appropriate.
Historically, the shopping centre site has been built and developed over multiple titles. As a result a Land Management Agreement was initiated at its inception to ensure all the land titles involved allow for the coordinated use of the site in accordance with Council development and land use consents. The agreement primarily relates to contiguous access through driveways and car parking areas through multiple allotments approved for use as one site by Council.

Attachment 3 contains a copy of the subject Land Management Agreement affecting the land (that Council is a party to). This now appears to be obsolete as the development approved at that time (1991) has been varied and is now superseded by a full redevelopment of the site.

Other interests involving Council are the location of stormwater and community wastewater easements across the frontage of the subject land. A copy of these is contained in Attachment 4. Easements shown internally on the subject land relate to electricity supply.

Summary/Conclusion
No impact to Council infrastructure easements on the subject land is effected by the proposed amalgamation of allotments. The stormwater and community waste water facilities contained in the easements will continue to function in accordance with originally approved requirements.

Due to the nature of the proposed configuration of the amalgamation of allotments the existing Land Management Agreement appears no longer relevant. The subject land will be contained on one site that is consistent with more recent planning and building approvals and other Council conditions (that vary the siting of buildings, location of driveways, and car parking areas).

Accordingly, Council can consent to the proposed application for amalgamation of allotments.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES
Attachment 1 : RTA – Application for Amalgamation of Allotments
Attachment 2 : Proposed Allotment Amalgamation Configuration
Attachment 3 : Land Management Agreement
Attachment 4 : Aerial Plan of Council Infrastructure

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS
Community Plan 2016-2036

- Natural Environment and Built Heritage
- Community and Culture
- Infrastructure
- Health and Wellbeing
- Business and Employment
- How We Work – Good Governance

Corporate Plan 2016/17 – 2019/20
The following key actions are relevant:
1.1 Facilitate planned and appropriate development of our townships and district to maintain the character of townships and rural landscapes and to preserve properties and sites which have historic significance.

Legislative Requirements
Real Property Act 1886
FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Financial
There are no financial requirements imposed on Council as a result of the proposed application.
All costs are borne by the proponent.

Resource
Council's administration assessed this matter without the need for legal or other advice.
Documentation is in a standard form routinely used by the land titles registration office and is
endorsed for use specifically in respect of the application being made.

Risk Management
Council's interests in the registered easements appear perpetual as they relate to essential
infrastructure.
However, the existing Land Management Agreement created under circumstances that no
longer prevail can be rescinded. The applicants should be made aware of this and advised
that Council is likely to consent to removal of the land management agreement.

COMMUNITY CONSULTATION
Public or other forms of notification are not applicable.

7.5.2 DEVELOPMENT AND ENVIRONMENTAL SERVICES - DIRECTOR - DEBATE

7.5.2.1 CONSIDERATION AND ADOPTION OF COMMITTEE RESOLUTIONS
B4332
Author: Director, Development and Environmental Services

MOVED Cr de Vries That Council having reviewed the Minutes of:
(1) Upper Torrens Land Management Project S41 Committee Meeting held 2 February 2017
(2) Barossa Bushgardens S41 Committee Meeting held 8 February 2017 and adopt
the recommendations contained within the Minutes of those Committees.

Seconded Cr Seager
CARRIED 2014-18/951

PURPOSE
The Minutes of Council Section 41 Committees are presented for consideration and adoption of
Council.

REPORT
The consideration and adoption of recommendations of Council Committees to Council
requires assessment by Council to ensure compliance with Council obligations under section
6(a) of the Local Government Act. The relevant Minutes received in the past month are hereby
presented for Council adoption.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES
Attachment 1: Minutes of the Upper Torrens Land Management Project S41 Committee Meeting held 2 February 2017
Attachment 2: Minutes of Barossa Bushgardens S41 Committee Meeting held 8 February 2017

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS
Community Plan
Natural Environment and Built Heritage

Corporate Plan
Natural Environment and Built Heritage
1.1 Collaborate with relevant authorities to ensure a regional and holistic approach in the management of natural resources.
1.2 Support native eco systems that support native flora and fauna.
1.3 Ensure environmental and agricultural sustainability and historic significance of the region is retained.

Legislative Requirements
Local Government Act and Regulations
Development Act and Regulations

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS
Identified within the body of the Minutes, and is included within the 2016-17 Budget.

COMMUNITY CONSULTATION
Not required by Council.

7.5.2.2
OPEN SPACES GRANT SUBMISSION
B409
Authors: Communications and Marketing Officers/Director Development and Environmental Services

MOVED Cr Boothby that Council:
(1) endorse officers’ application for funding under the State Government’s Open Spaces funding program
(2) gives in-principle support for a new initiative of $13,500 in the 2017-18 financial year for infrastructure improvements at Barossa Bushgardens

Seconded Cr Angas
CARRIED 2014-18/952

PURPOSE
To seek in-principle support for a New Initiative in 2017-18 financial year for $13,500, to facilitate a grant funding submission in the State Government’s Open Spaces funding program for infrastructure improvements at Barossa Bushgardens.

REPORT
Introduction
The Open Spaces grant funding program funds development of open spaces that contribute to social, health and environmental outcomes.

Council has made application for infrastructure improvements such as extended walking/cycling linkages, signage and amenity improvements such as shelters, benches, picnic tables and focus areas. (Refer Attachment 1).

These improvements are identified as priorities in the Barossa Bushgardens Urban Design Masterplan, which was completed in 2011.

Discussion
To be eligible for funding, Council must provide matching funding through cash and co-contributions.

Council’s proposed contribution is $13,500 (NI) with co-contributions of $23,000 from business and Friends of Barossa Bushgardens sponsorship, totalling funds of $36,500, matched by $36,500 from Open Spaces.
Due to the tight timeframe for submissions and the fact the New Initiative process is not yet complete, Council submitted an application on the basis that a New Initiative will be supported. Should the recommendation not be supported, Council can withdraw its application.

Summary and Conclusion
Grant funds provide an opportunity for Council to accelerate projects and leverage existing funds. In this instance an investment of $13,500 through the New Initiative process will achieve a $73,000 investment at Barossa Bushgardens.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES
Attachment 1: Barossa Bushgardens Open Space Application
Attachment 2: Bid Analysis Tool

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS
Community Plan

Natural Environment and Built Heritage
1.1 Collaborate with relevant authorities to ensure a regional and holistic approach in the management of natural resources

Infrastructure
3.5 Advocate for and seek out funding opportunities that support development of community, health and other facilities and infrastructure from both state and federal government

Health and Wellbeing
4.6 Ensure that community members can participate in cultural, recreational, sporting and learning opportunities

Corporate Plan

Infrastructure
3.1 Provide regional and local walking and cycling connection between open spaces

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS
Approving the additional funding will have an unbudgeted net impact of $13,500 (excluding GST) the following assessment has been calculated if all costs are paid within the current period. If approved any unspent budget will need to be carried forward to the next year. As funds have not been transferred from the existing budgets in 2016-17, if this project is approved the 2017-18 discretionary allocation will be utilised.

A review of the Council’s operating result for 2016-17 reported to Council at the Mid-year Budget Review as at 31 December 2016 is an operating surplus of $882,000 or a ratio of 2.34%. Other requests for additional expenditure or reduced revenue approved at the January Council meeting that also affect the budget result for $25,000 reduce the operating surplus to $857,000 or a ratio of 2.28%. This proposal is for a contribution of $13,000 which will have the effect of reducing the expected operating surplus to $844,000 and an operating surplus ratio of 2.24%.

In accordance with Council’s Prudential Management Policy, a Bid Analysis Tool assessment has been completed for the proposed, non-budgeted expenditure (Refer Attachment 2). The Bid Analysis Tool score of 47, places the rating of this proposal in equal 17th place in comparison to the 15 successful New Initiative bids as part of the 2016/17 Budget Process.

Project risks will be identified and managed as part of the project in consultation with technical experts and key stakeholders.

COMMUNITY CONSULTATION
Extensive community consultation was undertaken during the preparation of the Barossa Bushgardens Urban Design Masterplan, which identifies the priorities outlined in this report.
7.5.3 GENERAL INSPECTOR - DEBATE

7.5.3.1 2017/2018 DOG REGISTRATION FEES

Author: Senior General Inspector

MOVED Cr Grossman that Council:

(1) Endorses the schedule of dog registration fees detailed in this report for the 2017/2018 financial year; and
(2) Notifies the Dog and Cat Management Board of its 2017/2018 fee schedule using the required proforma;
(3) Notes the potential for a reduction in dog registration revenue over time, under the impending legislative changes

Seconded Cr Seager

CARRIED 2014-18/953

PURPOSE

To set the schedule of dog registration fees for the 2017/2018 financial year.

REPORT

Introduction

The Dog and Cat Management Board (the Board) has written to Council providing an update on the new legislation and decisions of the Board in relation to the setting of dog registration fees.

This correspondence is provided as Attachment 1.

Discussion

Recent changes to the Dog and Cat Management Act 1995 (the Act) has changed the way that dog registration fees are set by councils; these changes coincide with legislative amendments in relation to the mandatory desexing and microchipping of dogs (and cats).

Previously, councils were able to recommend a maximum registration fee for their area, being under the predetermined fee cap, which then required approval from the Board and the relevant Minister. Approval from the Board and the relevant Minister is no longer required providing that the maximum registration fee is not higher than the pre-determined fee cap.

Whilst the supporting regulations have not yet been passed by Parliament, it is expected that they will provide a requirement that all dogs (and cats) born after 1 July 2018 must be desexed by six months of age, unless an exemption has been provided by the Board.

In addition, a requirement to for all dogs (and cats) to be microchipped by this date is expected.

The legislative changes now requires Council to set a fee for a ‘standard dog’, being one that is desexed and microchipped; and a fee for a ‘non-standard dog’ which applies to all other types of dogs. The Board has provided a recommendation in relation to registration rebates for the 2017/2018 financial year. It is expected that the 50% rebate for a standard dog will be a mandatory provision in the future.

Councils still have the ability to set a range of discretionary rebates for concession card holders, working livestock dogs as well as for dogs that are desexed only and microchipped only. Previously, councils were required to provide mandatory rebates for dogs that were desexed (40%), microchipped (10%) and trained to the required level (10%); which included combinations.

This report recommends that Council maintains the status-quo where possible, in relation to dog registration rebates. If Council moved to the minimum requirements of a standard dog and a
non-standard dog, a large number of dogs which would not be eligible for a standard dog registration fee would be subject to a significant increase in registration fees. Using actual figures from the 2015/2016 financial year, more than half of the 5,129 dogs registered would not be eligible for the standard dog classification.

This approach would provide an additional 12 months for dog owners whose dogs are not currently both desexed and microchipped to make necessary arrangements to ensure that their dog meets the requirements of a standard dog for the 2018/2019 financial year, if they wish to be eligible for a reduced fee.

Although no longer a requirement, it is proposed to continue to provide the following rebates, which is outlined in the table below:

**Desexed, Microchipped and Trained**
A reduced registration fee for dogs that are desexed only, microchipped only and trained only, as well as combinations of each. Whilst only a small number of training rebates are sought, providing incentive for owners to train their dogs is important.

**Concession Card Holders**
A reduced registration fee for concession card holders. Where the concession card is of a temporary nature, the rebate shall apply for 12 month periods. The owner will be required to present the card to Council on an annual basis to continue to receive the temporary rebate.

**Working Livestock Dogs**
322 dogs were registered as working livestock dogs for the 2015/2016 year. These dogs are generally used by rural property owners for the tending or droving of livestock.

**Pro-Rata Dog Registration for first year of registration**
In recent years, Council introduced a pro-rata system for dogs being registered for the first time, part way through the registration year, which essentially provided a ‘user pays’ system for the first year of registration.

This however, provides incentive for some owners to delay registering their dogs with Council and adds complexity for Council’s annual reporting requirements. For the 2015/2016 year, the provision of pro-rata on a month-by-month basis resulted in approximately $10,500 in reduced income being received. Council is believed to be the only council to provide such a system.

To balance the likelihood of a reduction in income in the future, with providing appropriate incentive for owners wishing to register their dogs part way through the year, a revised approach is recommended which provides a 50% rebate on the fee otherwise payable, for any dog registered for the first time, during the second half of the financial year.

Council previously resolved to apply the maximum registration fee of $85.00 for the 2015/2016 year and reduced the maximum fee to $80.00 for the 2016/2017 year as a result of feedback from the community. This report proposes that no changes be made to the maximum fee (or other fees) for the 2017/2018 financial year.

<table>
<thead>
<tr>
<th>2017/2018 Dog Registration Fee Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Previous Class Description</strong></td>
</tr>
<tr>
<td>Full Registration</td>
</tr>
<tr>
<td>Desexed / Microchipped</td>
</tr>
<tr>
<td>Concessional Registration</td>
</tr>
<tr>
<td>Desexed</td>
</tr>
<tr>
<td>Desexed / Concession</td>
</tr>
<tr>
<td>Desexed / Microchipped / Concession</td>
</tr>
<tr>
<td>Desexed / Trained</td>
</tr>
<tr>
<td>Desexed / Trained /</td>
</tr>
</tbody>
</table>
The Barossa Council  Minutes of Council Meeting held on Tuesday 21 February 2017

Concession Only
Desexed / Trained / Microchipped Standard Dog - Trained $32.00
Desexed / Trained / Microchipped / Concession Standard Dog - Trained and Concession $16.00
Guide Dog Assistance Dog $0.00
Hearing Dog Assistance Dog $0.00
Microchipped Non Standard Dog - Microchipped Only $72.00
Microchipped / Concession Non Standard Dog - Microchipped and Concession Only $36.00
Microchipped / Trained / Concession Non Standard Dog - Microchipped, Trained and Concession Only $32.00
Trained Non Standard Dog - Trained Only $72.00
Trained / Concession Non Standard Dog - Trained and Concession Only $36.00
Trained / Microchipped Non Standard Dog - Microchipped and Trained Only $64.00
Racing Greyhound [One Set Fee] No Change $23.00
Working Dog [One Set Fee] Working Livestock Dog $23.00

Other Fees
Replacement Registration Disc $2.00
Transferred of registration from another Council $5.00
Late Registration Renewal Fee Registration renewals paid after 31 August $20.00
Impound Fee $70.00
Plus Daily Sustenance Fee Per day or part thereof $15.00

Rebates
Desexed Rebate 40%
Training Rebate 10%
Microchipped Rebate 10%
Concession Rebate 50%
First Year Registration Rebate 50% of fee otherwise payable. New registrations only from January 1 50%

Conclusion
Impending legislative changes will alter the way in which dogs are classified for registration purposes in the future. Given that these changes have not yet come into effect, a transitional approach is recommended to provide owners sufficient time to desex and microchip their dogs to meet the requirements of a standard dog (and be eligible for the reduced fee) for the 2017/2018 if they wish to receive a cheaper registration fee.

This report recommends minor changes to the descriptions of dog registration classes to align with the impending legislative changes.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1: Correspondence – Dog and Cat Management Board
COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Corporate Plan

How We Work – Good Governance

6.10 Embed a culture of continuous improvement across Council, with tools, processes and systems being used to achieve business efficiencies and customer service improvements.

6.11 Maximise the use and integration of Information and Communications Technology systems to enhance external and internal customer service outcomes.

Legislative Requirements
Section 26, Dog and Cat Management Act 1995
Dog and Cat (Miscellaneous) Amendment Bill 2016

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Financial Considerations
The incoming legislation which will introduce a requirement on owners to desex and microchip their dogs will have financial impacts for Council’s registration fee revenue.

The attached correspondence outlines that the Board has provided a recommendation in relation to registration rebates for the 2017/2018 financial year. It is expected that the 50% rebate for a standard dog will be a mandatory provision in the future.

The draft regulations propose a staged implementation in relation to the desexing requirement which will apply to all new generation dogs from 1 July 2018; and a requirement on owners to microchip all dogs (and cats) prior to this date. Owners who choose not to desex their existing dogs are likely to be subject to the non-standard dog registration fee in the future.

This means, that over time the percentage of microchipped and desexed dogs will increase substantially resulting in a reduction in income being received for many councils. Council will need to continue to monitor its fee structure closely in the future to take this into account.

Council budgeted $212,500.00 in dog registration revenue for the 2016/2017 financial year. Based on 2015/2016 registration figures and the content of this report, revenue of $209,000.00 will be estimated for the 2017/2018 year. A slight reduction is anticipated due to the incoming legislative provisions.

As previously mentioned, the provision of pro-rata on a month-by-month basis for new registrations resulted in approximately $10,500 in reduced income being received. The proposed changes to the rebate for the first year of registration will improve Council’s financial position by approximately $5000.00

Using actual registration figures from 2015/2016, the following table has been provided to reflect the above. Whilst 100% compliance with mandatory desexing and microchipping is not likely, (due to owners being able to seek exemptions from the provisions for breeding or working livestock dogs, for example); it seeks to highlight the situation that councils face in the future under the new legislative changes.

<table>
<thead>
<tr>
<th># Dogs</th>
<th>Fee</th>
<th>Income</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Registration Income 2015/2016 (Including Late Fees):</td>
<td>5129</td>
<td>$85 max</td>
</tr>
<tr>
<td>2015/2016 Figures into new Classes - $80.00 Maximum Fee.</td>
<td>2168</td>
<td>$40.00</td>
</tr>
</tbody>
</table>

| Standard (50% rebate) |
### Standard Concession (75 % rebate)
- **580** at $20.00 = $11,600.00

### Non-Standard
- **1496** at $80.00 = $119,680.00

### Non-Standard Concession (50 % rebate)
- **549** at $40.00 = $21,960.00

### Guide Dogs (Free)
- **4** at $0.00 = $0.00

### Working Livestock Dogs
- **332** at $23.00 = $7,636.00

**Total** 5129 = $247,596.00

#### Assuming 50% Compliance - $80.00 Maximum Fee.

<table>
<thead>
<tr>
<th>Description</th>
<th>Quantity</th>
<th>Fee</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Standard (50 % rebate)</td>
<td>2916</td>
<td>$40.00</td>
<td>$116,640.00</td>
</tr>
<tr>
<td>Standard Concession (75 % rebate)</td>
<td>854</td>
<td>$20.00</td>
<td>$17,080.00</td>
</tr>
<tr>
<td>Non-Standard</td>
<td>748</td>
<td>$80.00</td>
<td>$59,840.00</td>
</tr>
<tr>
<td>Non-Standard Concession (50 % rebate)</td>
<td>275</td>
<td>$40.00</td>
<td>$11,000.00</td>
</tr>
<tr>
<td>Working Livestock Dogs</td>
<td>332</td>
<td>$23.00</td>
<td>$7,636.00</td>
</tr>
<tr>
<td>Guide Dogs (Free)</td>
<td>4</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

**Total** 5129 = $221,196.00

#### Assuming 100% Compliance at current fees - $80.00 Maximum Fee.

<table>
<thead>
<tr>
<th>Description</th>
<th>Quantity</th>
<th>Fee</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Standard (50 % rebate)</td>
<td>3664</td>
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<td>Standard Concession (75 % rebate)</td>
<td>1129</td>
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<tr>
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<tr>
<td>Working Livestock Dogs</td>
<td>332</td>
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<tr>
<td>Guide Dogs (Free)</td>
<td>4</td>
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<td>$0.00</td>
</tr>
</tbody>
</table>

**Total** 5129 = $176,776.00

#### Assuming 100% Compliance - $90.00 Maximum Fee.

<table>
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<tr>
<th>Description</th>
<th>Quantity</th>
<th>Fee</th>
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<tbody>
<tr>
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<tr>
<td>Non-Standard Concession (50 % rebate)</td>
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<tr>
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<td>332</td>
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<td>Guide Dogs (Free)</td>
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</tbody>
</table>

**Total** 5129 = $199,246.00

#### Assuming 100% Compliance - $100.00 Maximum Fee.

<table>
<thead>
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<th>Description</th>
<th>Quantity</th>
<th>Fee</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Standard (50 % rebate)</td>
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<td>Non-Standard Concession (50 % rebate)</td>
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<td>Guide Dogs (Free)</td>
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**Total** 221,385

### Resource Considerations
The changes to the Act are also expected to result in an increased responsibility on councils to undertake dog and cat management; and with steadily increasing population of registered dogs in the council area it is important to appropriately resource the area to provide an appropriate level of service to the community.

This will be further considered as part of Council’s broader service review.

### COMMUNITY CONSULTATION
Consultation is not required under policy or legislative requirements.

### 8. CONFIDENTIAL AGENDA
8.1.1 MANAGER COMMUNITY & FACILITIES DEVELOPMENT - CONFIDENTIAL – 10.33AM

8.1.1 IRONMAN OCEANIA – RUNAWAY BAROSSA MARATHON PROPOSAL

The matter of the agenda item being a request to support the Ironman Oceania – Runaway Barossa Marathon, which is commercial in confidence, and pursuant to Section 90(3)(d) of the Local Government Act 1999 (“the Act”), being commercial information of a confidential nature (not being a trade secret) the disclosure of which – (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and (ii) would, on balance, be contrary to the public interest.

There is strong public interest in enabling members of the public to observe Council’s transparent and informed decision-making. This helps to ensure accountability, maintain transparency of public expenditure, facilitate public participation, assist public awareness and allow for the scrutiny of information. Attendance at a Council meeting is one means of satisfying this interest. The public will only be excluded from a Council meeting when the need for confidentiality pursuant to Section 90(2) of the Act outweighs the public interest of open decision-making.

In this matter, the reason that receipt, consideration or discussion of the information or matter in a meeting open to the public would be contrary to the public interest is that the information has been provided to Council as commercial in confidence.

On balance, the above reason which supports the need for confidentiality pursuant to Section 90(3)(d) of the Act outweighs the factors in favour of the public interest of open decision-making.

MOVED Cr Hurn that Council:

(1) Under the provisions of Section 90(3)(d) of the Local Government Act 1999, make an order that the public be excluded from the meeting with the exception of the Chief Executive Officer, Group Manager Corporate Services, Group Manager Community Services, Director Development and Environmental Services, Director Works and Engineering, Manager Community and Facilities Development, Communications Officer and the Minute Secretary, in order to consider in confidence, a report relating to Section 90(3) (d) of the Local Government Act 1999 being commercial information of a confidential nature (not being a trade secret) the disclosure of which – (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and (ii) would, on balance, be contrary to the public interest.

(2) Accordingly, on this basis, Council is satisfied that public interest in conducting meetings in a place open to the public has been outweighed by the need to keep the information and discussion confidential as the information has been provided to Council as commercial in confidence.

Seconded Cr Seager CARRIED 2014-18/954

RESUMPTION OF OPEN COUNCIL MEETING – 10.35AM

The open meeting of Council resumed at 10.35am.

In the matter 8.1.1 – Ironman Oceania – Runaway Barossa Marathon Proposal:
MOVED Cr de Vries that Council

(1) Confidential resolution.

(2) Having considered this matter in confidence under Section 90(3)(d) of the Local Government Act 1999, makes an order pursuant to Section 91(7), that the agenda report, associated documents and minutes, other than the minutes relating to this confidentiality order of the Confidential Council Meeting held on 21 February 2017 in relation to confidential item 8.1.1, the Ironman Oceania – Runaway Barossa Marathon Proposal, be kept confidential and not available for public inspection other than information required to be released in accordance with any relevant requirements of Section 91(8) of the Local Government Act 1999, until the public launch of the Ironman Oceania – Runaway Barossa Marathon event.

Seconded Cr Lange CARRIED CO2014/18-50

9. REPRESENTATIVES ON COUNCIL COMMITTEES - REPORTS

Nil

10. OTHER BUSINESS

10.1 LEAVE OF ABSENCE – CR MILNE

MOVED Cr Hurn that Cr Milne be granted Leave of Absence for the Council meeting to be held on Tuesday 21 March 2017.

Seconded Cr Seager CARRIED 2014-18/955

11. NEXT MEETING

Tuesday 21 March 2017 at 9.00am

12. CLOSURE OF MEETING

Mayor Sloane declared the meeting closed at 10.36am.

Confirmed at Council Meeting – Tuesday 21 March 2017

Date:................................. Mayor:.................................