



The Barossa Council

Request for Deputation

To: **The Mayor**
PO Box 867, Nuriootpa SA 5355
Email mayor.lange@barossa.sa.gov.au

1. Applicant details

Name: _____

Address: _____

Phone: _____

Email: _____

2. Meeting Details

☐ I / We request to be heard at The Barossa Council meeting on _____

☐ I will be speaking on my behalf

☐ I will be speaking on behalf of _____

3. Topic for Presentation

The topic I wish to speak about is:

(Please give sufficient details of the matter to enable consideration of your request for deputation)

This is relevant to The Barossa Council because:



A person requesting to appear as a deputation at a meeting must submit a request to the Council 7 (seven) business days prior to the meeting to which the deputation relates.

Deputations provide an opportunity for the community or interested persons to bring a matter to the attention of the Council. At all times, appropriate behaviour shall be maintained by the deputation and the Council Members with all persons being considerate of other people's points of view.

- Handouts or presentations may be provided as part of the deputation but must be included in the Application to Make a Deputation, or if this is not possible, then emailed to Council officers at least 7 (seven) business days prior to the meeting.
- A person appearing as a deputation can speak for no more than 10 (ten) minutes, unless an extension is granted by the meeting.
- The content of deputations will not be included in the minutes. Only the names of those persons appearing as a deputation at the meeting will be recorded along with the topic or reference to the relevant agenda item.
- Elected Members may ask questions of the deputation at the discretion of the Presiding Member.
- The person appearing as a deputation is not permitted to take part in the debate, or ask questions during that time.

☐ By checking this box, I declare that all the information I have provided on this form is true and correct to the best of my knowledge and have read and I understood the Deputation Process.

Date / /