

Standpipe Swipe Card User Guide

Once your Standpipe Swipe Card has been issued by The Barossa Council, follow these steps to access Council's Standpipes.

Note your card ID number is located on the back of the card.



Contents

- Card access 1-2
- Topup your balance 3-4
- Find a Standpipe 4
- Council contact details 4
- Usage history report 5

Card access

1. Email confirmation of card activation

You will receive an email notification from the Standpipe System to confirm card activation along with your registration details.

2. Download Smart City Control app

You will need to either download the Smart City Control app on a mobile device or visit the [Smart City website](http://www.smartcitycontrol.com.au) to use your card.

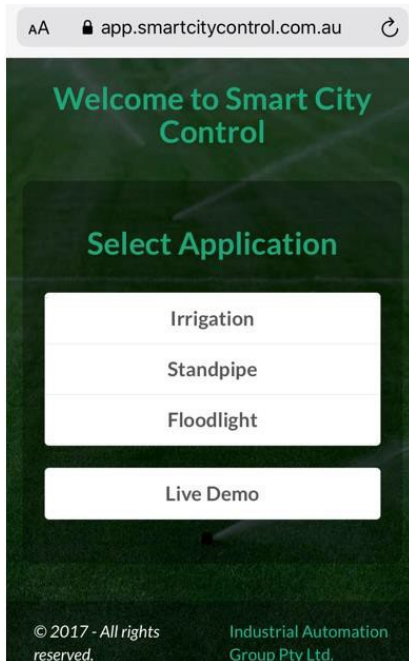
Mobile app



Website

app.smartcitycontrol.com.au/

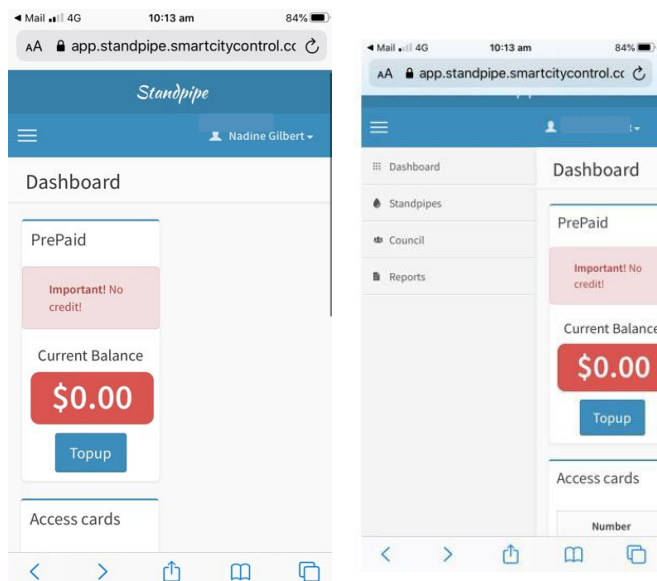
3. Select the 'Standpipe' module



4. Dashboard

From your personal Dashboard can action the following:

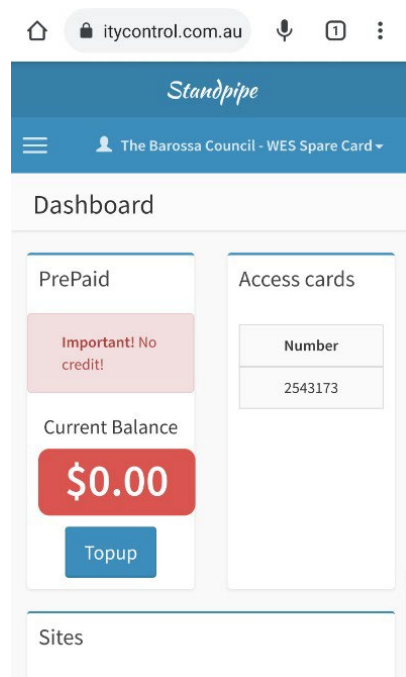
- View you current balance
- Top up your Prepaid balance
- View your card ID number
- Find available Standpipe sites
- View your usage history



Topup your balance

1. Topup

Click on the 'Topup' button from your Dashboard (under Current Balance)

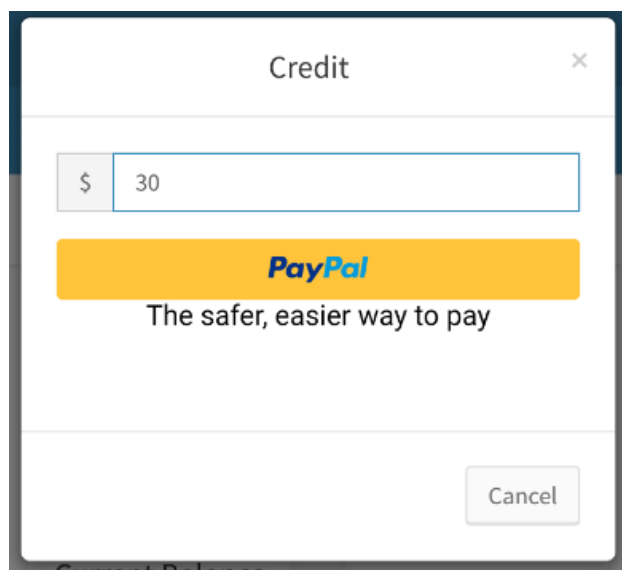


The screenshot shows a web browser at itycontrol.com.au displaying the Standpipe dashboard. The user is logged in as 'The Barossa Council - WES Spare Card'. The dashboard has a 'PrePaid' section with a red box stating 'Important! No credit!' and a 'Current Balance' of '\$0.00'. A blue 'Topup' button is visible below the balance. To the right, the 'Access cards' section shows a card number '2543173'. At the bottom, there is a 'Sites' section.

2. Add credit

Enter the credit amount (\$) you wish to add to your account balance and select the PayPal button.

Note after this screen you have the option to pay with a card instead of PayPal.



The screenshot shows a 'Credit' modal form. It has a text input field with a dollar sign icon and the value '30'. Below the input field is a large yellow button with the PayPal logo and the text 'The safer, easier way to pay'. At the bottom right of the modal is a 'Cancel' button.

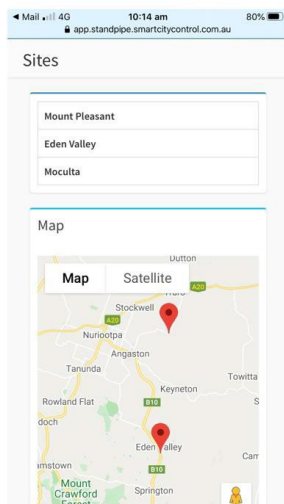
3. Pay with PayPal or Card

You have the option to pay by PayPal or card

- PayPal – enter your PayPal email and password into the fields provided and click the 'Log in' button
- Card – click on the 'Pay with a Card' button and follow the prompts

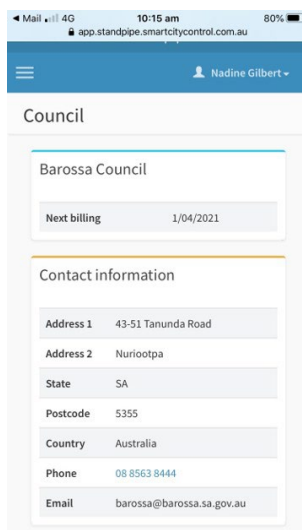
Find a standpipe

Click on 'Standpipes' from the main menu to view site locations available.



Council contact details

Click on the 'Council' from the main menu to view Council contact details. We are available to assist with any questions.



Usage history report

Click on 'Report' from the main menu to view usage reports for selected date range and standpipe locations.

