



The Barossa Council

NOTICE OF MEETING

**Notice is hereby given that the next ordinary meeting of the Barossa Bushgardens Committee will be held on Wednesday 8 February 2023
in the Council Chambers, 43-51 Tanunda Road, Nuriootpa,
commencing at 1:00pm.**

A G E N D A

1. BAROSSA BUSHGARDENS COMMITTEE

- 1.1 Welcome
- 1.2 Members Present
- 1.3 Leave of Absence
Nil
- 1.4 Apologies for Absence
Nil
- 1.5 Minutes of previous meetings – for confirmation:
 - 1.5.1 Barossa Bushgardens Committee meeting held on Wednesday 14 December 2022 at 1:00pm
- 1.6 Notice of Motion
Nil
- 1.7 Questions with or without Notice
Nil
- 1.8 Declaration of Interest
Members are required to declare and manage conflicts of interest in accordance with the *Local Government Act*.

2. CONSENSUS AGENDA

- | | | |
|-----|---|---|
| 2.1 | Visitation to Barossa Bushgardens | 3 |
| 2.2 | Marketing Initiatives and Sales Opportunities | 4 |
| 2.3 | Risk Management/Work Health and Safety | 5 |

2.4	Matters Arising from Previous Minutes	6
2.5	Correspondence	7
2.6	Partner Projects Update	69
2.7	Strategic Plan Progress Report	70
2.8	Chairperson's Report	78
3.	CONSENSUS AGENDA ADOPTION	
3.1	ITEMS FOR EXCLUSION FROM CONSENSUS AGENDA	
3.2	RECEIPT OF CONSENSUS AGENDA	
3.3	DEBATE OF ITEMS EXCLUDED FROM CONSENSUS AGENDA	
4.	DEBATE AGENDA	
4.1	Appointment of Chairperson and Deputy Chairperson	79
4.2	Finance Report	81
5.	CONFIDENTIAL AGENDA	
	Nil	
6.	URGENT OTHER BUSINESS	
7.	NEXT MEETING	
	Wednesday 12 April 2023 at 1:00pm	
8.	CLOSURE	

CONSENSUS AGENDA REPORT**CONSENSUS AGENDA****2.1 VISITATION TO BAROSSA BUSHGARDENS**

Author: Executive and Project Support Officer
22/72325

From October to January staff and volunteers organised 6 tours, 3 presentations, 10 workshops, Nature Play Festival and 23 other events with a total number of 1009 participants.

People have been visiting from the USA, Canada, New Zealand and some countries in Europe. Interstate traveling has also increased.

RECOMMENDATION

That the report item 2.1 be received and noted.

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil.

CONSENSUS AGENDA REPORT**CONSENSUS AGENDA****2.2 MARKETING INITIATIVES AND SALES OPPORTUNITIES**

Author: Executive and Project Support Officer
22/72327

Staff continue to promote the Bushgardens in general and as a space to be utilised by the community through tours and presentations.

The Nursery Manager attended the Landcare SA Roadshow in Watervale and presented on insectarium designs.

The Barossa Bushgardens will have a stall at the Tanunda Show on 11 March 2023 and will take part in the Vintage Festival Parade on 22 April 2023.

RECOMMENDATION

That the report item 2.2 be received and noted.

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil

CONSENSUS AGENDA REPORT**CONSENSUS AGENDA****2.3 RISK MANAGEMENT/WORK HEALTH AND SAFETY**

Author: Executive and Project Support Officer
22/72328

Staff have attended Police Aggressive Behaviour Training.

Safety back rests have now been installed in both toilets.

A Safety inspection of facilities & equipment and ladder has been undertaken.

The Bushgardens First Aid kit has been inspected and updated.

ChemAlert Database has been updated.

RECOMMENDATION

That the report item 2.3 be received and noted.

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil.

CONSENSUS AGENDA REPORT**CONSENSUS AGENDA****2.4 MATTERS ARISING FROM PREVIOUS MINUTES**

Author: Executive and Project Support Officer
22/72338

The following actions from previous meetings are in progress as detailed below:

Meeting Date	Resolution/Action	Status	Actioning Officer
10 February 2021	Offer of donation – Memorial Seating and Woolemi Pine Tree – Design Guide to be submitted to future S41 Committee meeting	The Friends of Barossa Bushgardens were successful with a grant application with the Department of Human Services to purchase and install a shelter and wheelchair friendly seating in the Community Garden. The funds are now with the Friends an a shelter has been ordered.	NRC Coordinator
14 April 2021	Crown Land boundaries to be determined in relation to possible utilisation of part of Council Reserve.	Pending	G Mavrinac

RECOMMENDATION

That the report item 2.4 be received and noted.

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil.

CONSENSUS AGENDA REPORT**CONSENSUS AGENDA****2.5 CORRESPONDENCE**

Author: Executive and Project Support Officer
22/72340

Details of correspondence are provided for information.

Date	From	Topic	Action
19 October 2022	Matt Robertson	September 23 Workshop Notes	Note incoming correspondence
26 October 2022	Matt Robertson	Update on Business and Strategic Planning Project	Note incoming correspondence
7 November 2022	Matt Robertson	Next GAEN Workshop 23 November 2022	Note incoming correspondence
17 November 2022	Matt Robertson	GAEN Workshop Agenda	Note incoming correspondence
18 November 2022	Matt Robertson	Draft Terms of Reference for Discussion	Note incoming correspondence
23 November 2022	Matt Robertson	Reminders from GAEN Workshop	Note incoming correspondence
9 December 2022	Matt Robertson	GAEN Workshop Outcomes	Note incoming correspondence

RECOMMENDATION

That the report item 2.5 be received and noted.

ATTACHMENTS

Attachment 1 Barossa Bushgardens correspondence to 31 January 2023 [!\[\]\(51514032c8ca341817228f39f1307b05_img.jpg\) !\[\]\(aba7c07a80262aa874bfebb3cd21d047_img.jpg\)](#)

SUPPORTING REFERENCES

Nil

From: libbymatt15 libbymatt15 <libbymatt15@bigpond.com>
Sent: Wednesday, 19 October 2022 9:05 PM
To: 'andrew@andrewdavidson.com.au' <andrew@andrewdavidson.com.au>; 'cmcmahon@internode.on.net' <cmcmahon@internode.on.net>; Bec Lane <recreatemp@outlook.com>; Doreen Von Linde <Dvonlinde@barossa.sa.gov.au>; Emma Sandery <hello@portenvironmentcentre.org.au>; Erin Sauter <asc@conservationsa.org.au>; GEC Coordinator <coordinator@gawlerenvironmentcentre.org.au>; Jack Gill <jackgill@outlook.com.au>; Jacquie Shannon <shannon.jacquie@gmail.com>; Kerrod Trott <kerrod@westender.com.au>; Russell Johnstone <rsjohnstone@internode.on.net>; Sue Greenwood <sgreenwood@internode.on.net>; Val Hunt <coordinator@hecinc.org.au>; info@flec.com.au; janine - Willunga NRC <info@willungaenviro.org.au>; libbymatt15 libbymatt15 <libbymatt15@bigpond.com>; lmuffet@strategicmatters.com.au; ross.oke <ross.oke@gwlap.org.au>; sarah.ansell@gwlap.org.au
Cc: Miles, Dana (LandscapeSA) <Dana.Miles@sa.gov.au>; Mossop, Catherine (DEW) <Catherine.Mossop@sa.gov.au>; Ninnes, Liz (DEW) <Liz.Ninnes@sa.gov.au>
Subject: [EXTERNAL] Notes from GAEN Workshop 23 Sept.

CAUTION: This Message originated outside your organization. Treat all attachments and hyperlinks with suspicion.

Hi all and thank you to everyone who was able to participate in the workshop held on 23rd of September.

We were pleased to be able to hear from Brenton Grear, Director, Green Adelaide and our resultant questions enabled us to distil that Green Adelaide is not reviewing the Environment Centres 'project' but rather wishes to strengthen our Centres (collective) strategic alignment with the key focus areas and priorities that Green Adelaide wish to achieve. In addition, there is a need to provide them with information about how we want to operate (as Centres and a Network) going forward - identifying how Green Adelaide, the Centres and GAEN will work together to leverage the funding that we receive from them to secure other complementary funding to enable things like enhancements and maximise our collective impact on the environment etc.

I am just forwarding to you, two documents that summarise the contributions at the workshop on the following sessions:

- Summary of "the six things we will work on over the next 12 months" - we will make use of this together with our GAEN Investment Proposal and some further strategic work to make a 'short list' of matters that GAEN will present back to Green Adelaide in December.
- "GAEN Values and aspirations" and "Ideas for the Terms of Reference (for GAEN)" - we will use this information and work with Leanne Muffet to prepare some preliminary information (components of a potential Terms of Reference) to help us finalise the GAEN Terms of Reference at the next workshop session. It is important that we complete this task to facilitate network level interaction with Green Adelaide from January 2023 onwards.

The present Steering Group has been in existence for almost 18 months to manage the delivery of the 2020/21 Strategic and Business Planning project which concludes (as well as the grant funding) on 1 December. As a consequence of that, the current Steering Group will be dissolved in December and there will be a need to fill any new 'executive' roles that will be created arising from the Terms of Reference that we will be adopting.

Our final workshop meeting is proposed to be held in mid-November (a Doodle Poll will be sent out shortly to secure a date) to enable sufficient time for the preparation of the GAEN submission to Green Adelaide. It is therefore proposed that this session will focus on:

- Finalising the details of a GAEN Terms of Reference and formally adopting it.
- Identifying where our Centres (collectively) strategically align with Green Adelaide's key focus areas and priorities and how we wish to operate and work together with GA and our 2 Regional Boards etc.

To assist in preparing for the workshop discussions, we will be sending out (within the next week) some background information on these two matters for you to consider and stimulate thinking etc. I apologise if this all sounds like a lot of additional work in the lead up to Xmas - most of the work has already been done by us all in preparing our Prospectus and the GAEN Investment Proposal, but we will need to carefully identify practical and targetted aspirations, together with a workable structure and role for GAEN.

Stay tuned for more communication!

Regards

Matt Robertson
on behalf of the GAEN Steering Group

----- Original Message -----

From: "libbymatt15 libbymatt15" <libbymatt15@bigpond.com>
To: "'andrew@andrewdavidson.com.au'" <andrew@andrewdavidson.com.au>;
"'cmcmahon@internode.on.net'" <cmcmahon@internode.on.net>; "Bec Lane"
<recreatemp@outlook.com>; "Doreen Von Linde" <dvonlinde@barossa.sa.gov.au>; "Emma
Sandery" <hello@portenvironmentcentre.org.au>; "Erin Sauter" <asc@conservationsa.org.au>; "GEC
Coordinator" <coordinator@gawlerenvironmentcentre.org.au>; "Jack Gill"
<jackgill@outlook.com.au>; "Jacquie Shannon" <shannon.jacquie@gmail.com>; "Kerrod Trott"
<kerrod@westender.com.au>; "Russell Johnstone" <rsjohnstone@internode.on.net>; "Sue
Greenwood" <sgreenwood@internode.on.net>; "Val Hunt" <coordinator@hecinc.org.au>;
"info@flec.com.au" <info@flec.com.au>; "janine - Willunga NRC" <info@willungaenviro.org.au>;
"lmuffet@strategicmatters.com.au" <lmuffet@strategicmatters.com.au>; "ross.oke"
<ross.oke@gwlap.org.au>; "sarah.ansell@gwlap.org.au" <sarah.ansell@gwlap.org.au>
Cc: "Miles, Dana (LandscapeSA)" <Dana.Miles@sa.gov.au>; "Mossop, Catherine (DEW)"
<Catherine.Mossop@sa.gov.au>; "Ninnes, Liz (DEW)" <Liz.Ninnes@sa.gov.au>
Sent: Sunday, 18 Sep, 2022 At 11:49 AM
Subject: Agenda - GAEN Workshop 23 Sept.

Hi all,

I have attached the agenda for our upcoming Workshop, next Friday at the Hills and Fleurieu Landscape Board (boardroom), 23rd September 1.00pm to 4.45pm.

Leanne Muffet will be facilitating the Workshop sessions (assisting our deliberations and ensuring that we will stick with our focus).

I am pleased to be able to confirm that Brenton Gear will be attending and will speak about creating strong strategic alignment between our Centres and Green Adelaide's key focus areas and priorities.

Green Adelaide is also keen to hear back from the Network, so we will be scheduling a follow-up meeting within the next couple of months.

The other priority for the Workshop is to settle on a workable structure and role for GAEN, going into the future. During 2021/2022, GAEN has had the primary role of delivering the Strategic and Business Planning project (jointly funded by the Northern & Yorke and Hills & Fleurieu Landscape Boards) that will be finalised by 1 December of this year. It is now time to identify how GAEN can best support the Centres in our interactions with Government Agencies and the Landscape Boards into the future.

A big thanks to Michael Garrod and Dana Miles for making available the venue to hold this important event. I am sure that we will achieve some good outcomes from it.

Regards,

Matt Robertson
on behalf of the GAEN Steering Group

GAEN Workshop

Friday 23 September 2022

GAEN Work – next 12 months

FUNDING	
• Funding security/secure funding (x3) • Streamline meeting GA administrative needs • Funding Policy/Agreement • 3 year (or multiple year) Funding Agreements (x2)/longer Agreements • Seek other funding sources • Grant opportunities at a collective level • Practical Agreements	
ACTIONS: <i>Seek 3-year Funding Agreement periods for 2023-2024 onwards</i> <i>Keep Agreements practical</i> <i>Identify Network level funding possibilities (leveraging the GA Foundational funding)</i>	
GOVERNANCE	
• Measurable impacts • Baselining impact criteria • Media profile/strategy • Business Case to GA for “help me help you” – admin etc. • Agree on our TOR/mode of operating • Bed down our administrative relationship with GA • Consistent Working with Children Policy • Assistance in developing Environment Centres – support dollars or HR support • Climate Change Policy • Stronger representation of GAEN across Environment Centres	
ACTIONS: <i>Settle our GAEN relationship with GA</i> <i>Finalise the GAEN Structure and operating methods (TOR)</i> <i>Monitoring our performance (?) - Impact criteria and measurable impacts.</i> <i>Develop Policies for Centres</i>	
COMMS	
• Collective website/online portal to share information and provide resources • Promotion of each other’s events • Does a web page make sense? How would it look? • Action on-ground – visible • Social Media presence • Common/cross volunteer activities • Showcase a collaborative project • Organise our (GAEN?) website	
Actions: <i>Can we get the website or web page organised ASAP? – can it be the on-line ‘data warehouse’?</i> <i>Identify the admin resource required to coordinate between Centres/be the admin/do the Social Media etc.</i>	
COLLABORATIVE OPPORTUNITIES	
• Running workshops at each Centre	

- Collaborative events (ongoing funding needed) – enables costs to be shared help expand our reach
- A working process of networking and interface with GA
- One on-line event delivered per Centre s part of GAEN (promoted by all ECs)
- Choose a project or initiative to collaborate on – with external dollars
- Climate Change – education and projects
- Collaboration and stronger representation of GAEN across activities

ACTIONS:

This requires the GAEN admin resource

In the meantime, the Coordinators can collaborate via existing Alliance meetings

SHARED RESOURCES

- Organise our shared files
- Source/Share workshop facilitators
- Share resources where practical – equipment/processes etc.
- Shared Coordinator knowledge on Centre operations (on an informal basis only)/shared knowledge base
- Skills and resource sharing

ACTIONS:

Get the GAEN 'on-line data warehouse' operating

Schedule Workshops to share Policy and operational systems – develop the Best Practice guidelines

Continue with Coordinator Alliance meetings

Values and Aspirational Statements [purpose]

Values that the GAEN members

- Listed in order highest votes to lowest
- Then alpha listed

Community minded	5	Making a difference	4	Resilient	4
Passionate	3	Strategic	3	Action oriented	2
Diverse	2	Professional	2	Resourceful	2
Unique	2	Advocating	1	Collaborative	1
Ethical	1	Flexible	1	Learning	1
Open minded	1	Proactive	1	Relationship focused	1
Respected	1	Successful	1	Supportive	1
Team focused	1	Tolerant	1	Uncomplicated	1
Versatile	1				

Suggested Aspirational Statements:zzzzzz

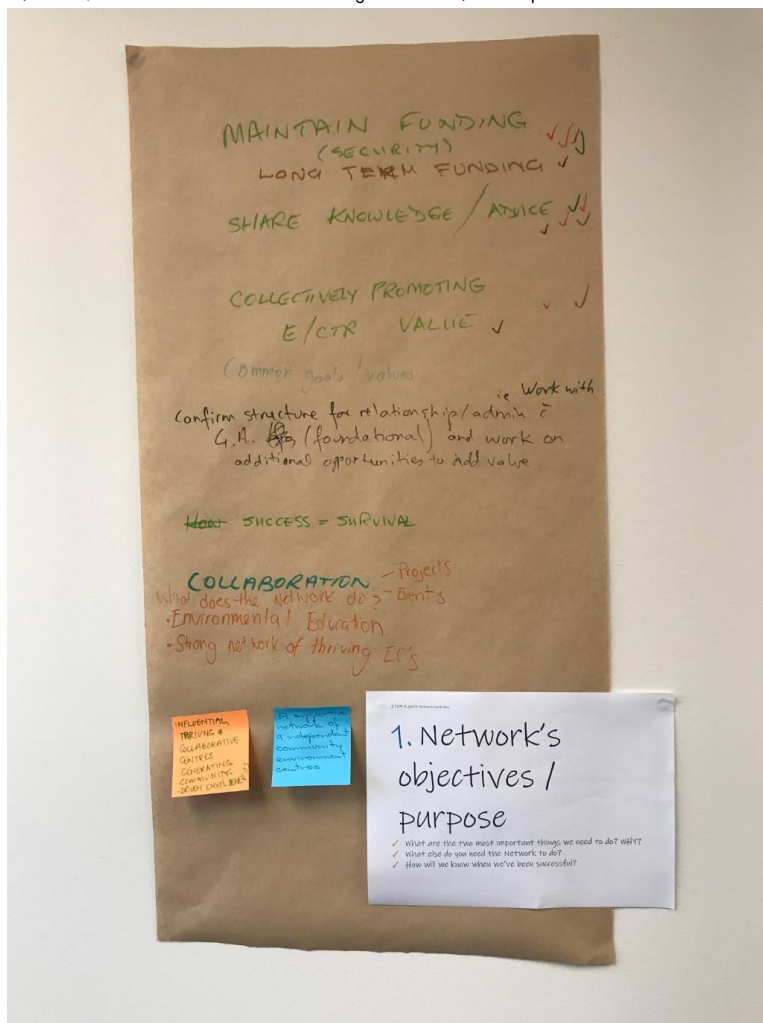
- *GAEN is the representative organisation for community based environment centres, representing diversity for our population to achieve positive results.*
- *GAEN is a professional community network that provides uncomplicated, proactive resourceful environmental stewardship.*
- *GAEN a respected, accountable network, with a strategic vision that makes a difference to the environment through passionate local communities.*
- *GAEN is a network of community and minded centres with a passion for advocating for the natural environment and helping people become resilient and making a difference.*
- *GAEN is a passionate, versatile, and unique organisation that is strategic and passionate about making a difference.*
- *The GAEN is a unique, community minded and relationship focused group demonstrating resilience and resourcefulness.*
- *A resilient, strategic, and proactive network that values diversity and promotes ethical nature education.*
- *GAEN is a respected network, providing useful and uncomplicated value to environment centres, with a focus on strategic, action oriented outcomes.*
- *Making an enthusiastic and creative difference through togetherness, optimism, humbleness, and willpower. OR With humble willpower, enthusiasm, and togetherness we will make a difference in a strategic way.*
- *GAEN is supportive and collaborative, community minded in advancing the interests of the nine ECs, tolerant of centre differences and flexible in how it works.*

ITEM 4:Ideas for a Terms of Reference (TOR)...

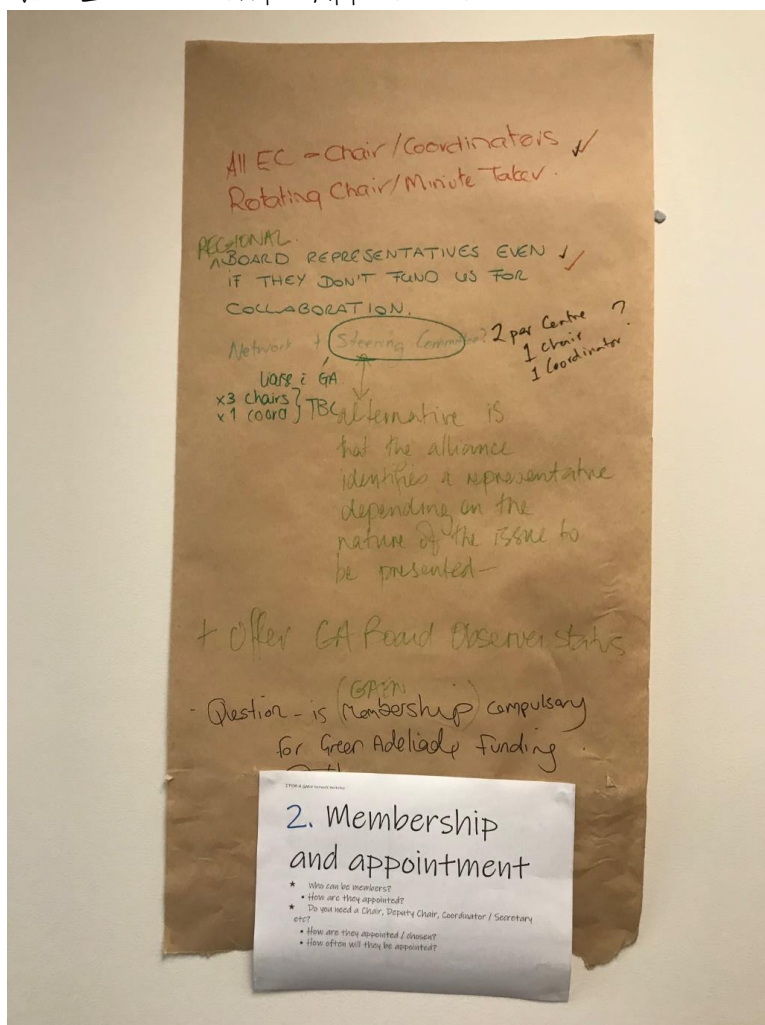
The images of the answers to these questions are provided below.

These will be assembled into a Framework for a ToR and discussed at the next workshop.

QST 1: The Network's Objectives/ Purpose



QST 2: Membership + Appointment



Qst 3: Roles + Responsibilities

Rotating Chair + Secy — to be a fair and representative group?

Do we combine Centre Chairs + Coords meetings? ✓ — not sure. Good to have chance to share ideas on details + operational specifics (idea) ✓ (6 mths) programming, projects, volunteers

How is the chair decided?
Do current chairs have capacity to take on this role?
— can be nominated C'Hee member, doesn't need to be chair (SUCCESSION PLANNING)

How is the chair funded if a separate role/volunteer? Share mgt docs on one shared drive (COORDINATOR)

Pay a Coordinator to be primary Admin. for GAEN ✓ BUSINESS CASE ✓

Working Groups as needed for 'projects' or when we need more than 1/2ly meetings.

One point of contact can be a monitored 'inbox'

One representative @ mtgs can be agreed by the collaborative GP/mtgs

Green Roll - would be great if GAEN had an independent self-governing body that can raise funds & third party + potential other HEALTH EDUCATION

3. Roles + Responsibilities

- What might the role of a Chair be?
- What might the role of a Coordinator / Secretary be?
- What is the role of other members?
- If you have working groups who will Chair them?
- Who will they need to report to?

Qst 4: Meeting Frequency, Expectations + Output

Quarterly meetings - rotating locations ✓✓✓

Take minutes ✓

Set agenda ✓

Central meeting point ✓

Reporting back to relevant boards

Online/dual storage?

Common Issues → Finding Agreements

QTLY MEETING CHAIRS → QTLY MTG COORDS // PREVIOUS MODEL

Green Adelaide — participation / role in meetings — other L. Boards attendance

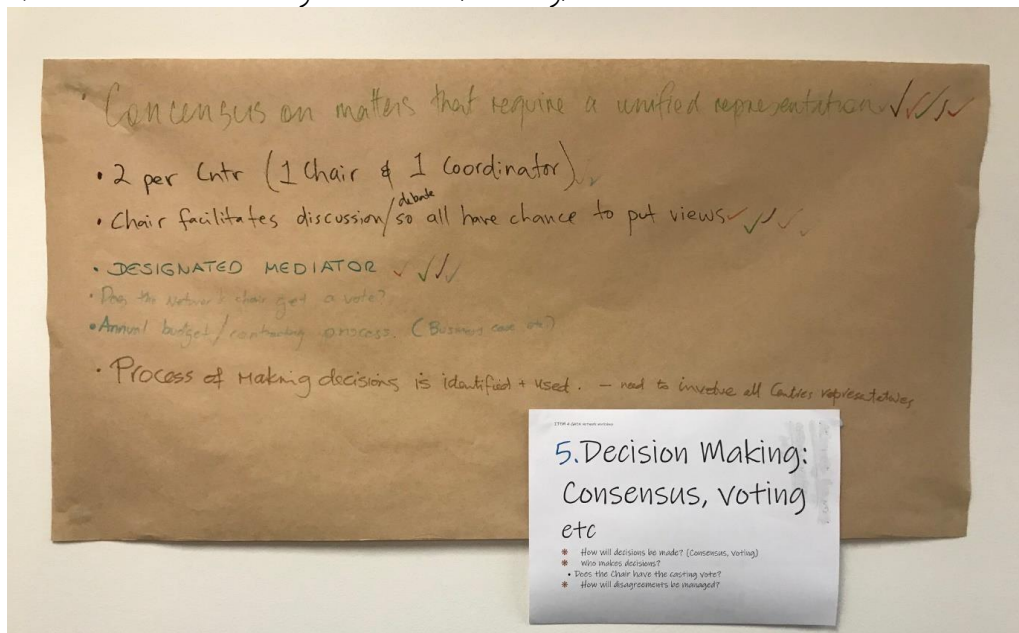
Green Roll - ideal GP would have one point of contact - support (can be rotating person) and individual contact - each centre regularly

GP can provide business minutes support, contact + quick reports + minutes etc.

4. Meeting frequency, expectations and output

- How often will the network meet?
- Where will we meet?
- What will your meetings do / achieve?
- How will meetings be recorded?
- Will the Network follow an agenda?
- What are the key core elements?

Qst 5: Decision Making: Consensus, Voting, ETC



ends

From: libbymatt15 libbymatt15 <libbymatt15@bigpond.com>
Sent: Wednesday, 26 October 2022 10:42 AM
To: 'andrew@andrewdavidson.com.au' <andrew@andrewdavidson.com.au>; 'cmcmahon@internode.on.net' <cmcmahon@internode.on.net>; Bec Lane <recreatemp@outlook.com>; Doreen Von Linde <Dvonlinde@barossa.sa.gov.au>; Emma Sandery <hello@portenvironmentcentre.org.au>; Erin Sauter <asc@conservation.sa.gov.au>; GEC Coordinator <coordinator@gawlerenvironmentcentre.org.au>; Jack Gill <jackgill@outlook.com.au>; Jacquie Shannon <shannon.jacquie@gmail.com>; Kerrod Trott <kerrod@westender.com.au>; Russell Johnstone <rsjohnstone@internode.on.net>; Sue Greenwood <sgreenwood@internode.on.net>; Val Hunt <coordinator@hecinc.org.au>; info@flec.com.au; janine - Willunga NRC <info@willungaenviro.org.au>; lmuffet@strategicmatters.com.au; ross.oke <ross.oke@gwlap.org.au>; sarah.ansell@gwlap.org.au
Cc: Miles, Dana (LandscapeSA) <Dana.Miles@sa.gov.au>; Mossop, Catherine (DEW) <Catherine.Mossop@sa.gov.au>; Ninnes, Liz (DEW) <Liz.Ninnes@sa.gov.au>
Subject: [EXTERNAL] Update on Business & Strategic Planning project

CAUTION: This Message originated outside your organization. Treat all attachments and hyperlinks with suspicion.

Hi all,

The GAEN Steering Group has been managing the budget and delivery of the Landscapes Priority Fund - Business and Strategic Planning project over the last 16 months. What we have been doing is to use the \$40,000 funding (provided by the Hills & Fleurieu and Northern & Yorke Landscape Boards), to engage external consultants to undertake a range of work with the GAEN Centres, with the aim of becoming more financially independent through alternative revenue streams. (That's the objective of the project).

The creation of GAEN as the 'face' of the Alliance, to enable Network level presentations and advocacy (our Prospectus and Investment Proposal documents) to the Landscape Boards, Green Adelaide and to political parties (in the lead up to the State Election in March) - has been the principal result from the project work to date. As a result of Labor securing Government and making good on their Policy of fully funding the Environment Centres (via Green Adelaide), the objective of being more financially independent has been overtaken to a large degree by the need for all 9 of our Centres to become more strategically aligned with the priorities of Green Adelaide (acknowledging that Port Environment Centre and the Adelaide Sustainability Centre, were always that way).

To date, we have spent just under \$23,000 of the \$40,000 budget.

There is, however, still the need to continue to work towards the finalisation of the project, with the final Acquittal due on 1 December 2022.

Over the last few months (and workshops/meetings) there has been a common view that to help GAEN be a 'first point of contact' for the Network and also

facilitate increased sharing of our Centre resources, a Web presence must be developed.

- The Steering Group will be proceeding with this initiative and Kathy Whitta will spend some (paid) additional hours to work with a local website expert to select an operating platform for the Web presence, develop the initial Web page and also create the on-line platform to enable the storage and sharing of our Centres and GAEN documents. We anticipate that a small expenditure of around \$3,000 will be necessary to commence and proceed with this work by 1 December and this will be funded from the project budget.

One of the components of our Project Plan, included the offer of a small amount of the project budget (initially estimated to be between \$1k and \$2k) to any Centre that wanted to engage an external consultant for the purpose of Business Planning to assist in securing other funding sources. This was discussed at our 30 March 2022 GAEN meeting.

- To date, Willunga Environment Centre has made use of this initiative (\$1k) to prepare their committee for the future.
- Some guidelines to identify what this money could be used for, have unfortunately not been developed (as promised back in March) - this will urgently be progressed.
- With 5 weeks to go until the project funding will be Acquitted (1 December), the Steering Group are asking if there are any Centres that are in the position of being able to engage an external consultant to advise on any Business Planning initiatives that they wish to undertake to pursue alternative revenue, and want to access up to \$1,000 of project funding within the next 4 weeks?
- We appreciate that not all Centres may have progressed any internal discussions about actively seeking alternative revenue streams, so this question is really aimed at those Centres, where the committee has already made a decision about more actively seeking such funding sources and have some ideas that could benefit from a business consultant or similar.

Finally, we canvassed the desirability of sharing and developing some 'Best Practice' principles for governance, financial systems, employment and WHS. These matters will be placed on the future agenda for GAEN to consider and proceed (or not) in the new year.

The final Acquittal for this project work will be forwarded to all Centres on 1 December for your records and information.

Hoping to see you all at our last GAEN Workshop in late November.

Matt Robertson
on behalf of the GAEN Steering Group

From: libbymatt15 libbymatt15 <libbymatt15@bigpond.com>
Sent: Monday, 7 November 2022 8:25 AM
To: 'andrew@andrewdavidson.com.au' <andrew@andrewdavidson.com.au>; 'cmcmahon@internode.on.net' <cmcmahon@internode.on.net>; Bec Lane <recreatemp@outlook.com>; Doreen Von Linde <Dvonlinde@barossa.sa.gov.au>; Emma Sandery <hello@portenvironmentcentre.org.au>; Erin Sauter <asc@conservationsa.org.au>; GEC Coordinator <coordinator@gawlerenvironmentcentre.org.au>; Jack Gill <jackgill@outlook.com.au>; Jacquie Shannon <shannon.jacquie@gmail.com>; Kerrod Trott <kerrod@westender.com.au>; Russell Johnstone <rjohnstone@internode.on.net>; Sue Greenwood <sgreenwood@internode.on.net>; Val Hunt <coordinator@hecinc.org.au>; info@flec.com.au; janine - Willunga NRC <info@willungaenviro.org.au>; lmuffet@strategicmatters.com.au; ross.oke <ross.oke@gwlap.org.au>; sarah.ansell@gwlap.org.au
Cc: Miles, Dana (LandscapeSA) <Dana.Miles@sa.gov.au>; Mossop, Catherine (DEW) <Catherine.Mossop@sa.gov.au>; Ninnes, Liz (DEW) <Liz.Ninnes@sa.gov.au>
Subject: [EXTERNAL] Next GAEN Workshop - Wed 23 Nov

CAUTION: This Message originated outside your organization. Treat all attachments and hyperlinks with suspicion.

Hi all,

To enable us to achieve the best outcomes from the upcoming Workshop, I ask if the Coordinators and Chairs of each Centre could set aside a small amount of time over the next few weeks to provide some information back to me and work on what you would like to bring along for consideration on the **23rd. November - 10am to 2.30pm at Hills and Fleurieu Landscape Board Meeting Room, cnr. Mann and Walker Streets, Mt Barker.**

The 2 priority matters for this final Workshop for 2022 are:

- Finalising the Terms of Reference for GAEN and adopting it.
- Identifying where our Centres (collectively) strategically align with Green Adelaide's key Focus Areas and priorities, AND how we wish to operate and work together with GA and our 2 Regional Boards.

In relation to the first item, Leanne Muffet and the Steering Group will be using our collective contributions from the last Workshop sessions to identify some suggested components and examples of detail for a possible Terms of Reference for GAEN. These will be distributed to you within the next 2 weeks to assist with bringing your constructive thoughts to the table and enable a final TOR to be developed and adopted.

In relation to the second item, Green Adelaide would like to receive information from GAEN (by early December) that can be used in:

1. Establishing our ongoing working relationship with them (our Operating Model if you like) including identifying how we can better leverage our GA funding to secure additional investment in what we do. AND

2. Strengthening our Centres (collective) strategic alignment with their key Focus Areas and Priorities (as outlined within the Green Adelaide Regional Landscape Plan 2021 - 2026).

1. The attached "draft components - GAEN Submission" document contains some of our contributions from the last Workshop, together with extracts from our GAEN Prospectus and Investment Proposal to distil a range of suggested ideas for identifying how we wish to operate into the future (our Operating Model), how we wish to be funded (including where each Centre currently leverages GA funding to secure other revenue sources) and where we might see enhancements to our current program delivery etc. in the future.

Acknowledging the need for GAEN to operate at a sustainable level of commitment, there is a need to narrow down our choices of priority discussion matters for GAEN to raise with Green Adelaide over the next 12 months or so. *It would assist the Workshop preparations greatly if each Centre could provide their preliminary thoughts on (perhaps) our Top 2 priority areas for Enhancement AND also any examples of where your Centre currently obtains additional revenue through Grants, Retail revenue, Partnerships, Sponsorship etc. (from your 2021 - 2022 financial year figures).* You will see in the attached document that I have used some FLEC information about how we leveraged GA funding in 21/22 to help secure other revenue sources. Please email your thoughts and information back to me by Friday 18th November - I would like to collate the figures and provide a GAEN level perspective at the Workshop.

2. In the attached "draft GA Strategic Alignment examples" document, the Steering Group has extracted the relevant Key Focus Areas (from the Green Adelaide Regional Landscape Plan) and also the funded projects in those areas (from their last two Annual Business Plans). We have also included the GAEN Highlights from our Prospectus, to help you in thinking about any specific examples of projects/outcomes that your Centre has delivered, that could be linked to any of the identified Key Focus Areas - remembering that our Annual Report/acquittal already indicates how we are delivering against the Nature Education Focus Area.

We are just trying to establish where the GAEN Centres already deliver against the GA Regional Landscape Plan more broadly than just Nature Education. *It will greatly assist the preparation of our GAEN submission to GA, if you can come along to the Workshop with any examples of events/activities from your annual program that also deliver against other Key Focus Areas etc.*

Please set aside some time over the next couple of weeks to discuss together and prepare for the workshop. I hope that you find this email and the attached documents helpful, but if you have any questions about anything, please let me know by return email and I will get in touch.

Regards,

Matt Robertson
on behalf of the GAEN Steering Group

Green Adelaide: Strategic Alignment with GAEN Centres

Please identify any examples of events/projects (from 21/22) that deliver outcomes for Key Focus Areas (apart from Nature Education)

Extracts from Green Adelaide Regional Landscape Plan:

Unlocking potential through partnerships

Partnering recognises the unique resources, knowledge and capabilities that different partners have and brings these together to deliver a much greater impact than could be achieved individually. Collaboration through partnerships is also important to achieving long-lasting and sustainable environmental outcomes.

Tackling issues like climate change requires collaboration & knowledge-sharing amongst partners from all sectors and we are committed to bringing our partners together to achieve our vision.

Partnering will also enable the coordination and leveraging of funding across multiple stakeholder groups to avoid duplication and maximise outcomes.

Partnering with a number of sectors such as First Nations peoples, local governments, researchers, NGOs, peak industry bodies and community groups will enable each sector to bring unique value, expertise, resources and perspective to solving the region's complex landscape problems. Local government in particular will be a key delivery partner and their involvement in greening initiatives will be vital to the success of this work.

Deepening and celebrating our unique relationship with nature

The accessibility of natural environments in such close proximity to the city has helped drive a deep appreciation and love of nature. For example, 94% of South Australians have said that conserving nature is of critical importance.

This provides an opportunity to build on and drive a deeper relationship of love, stewardship and pride in our landscapes as part of the community's collective identity. This could lead to immeasurable benefits to our community's health, wellbeing, connection and cohesion, and protection of our region's unique ecosystems, flora and fauna for future generations.

Iconic programs

Rewilding our urban landscapes

The Green Adelaide region is ready to become 'wilder'. Whether that be along the rivers that connect the Mount Lofty Ranges to Gulf St Vincent, along the coastline or other opportunities in between. We will lead rewilding efforts by transforming green spaces into thriving ecosystems suitable for threatened and iconic species and biodiverse places for people to enjoy and connect with nature.

Growing Adelaide as a National Park City

In partnership with local government, NGOs and Kurna Miyurna, we will lead the process of making Adelaide a National Park City.

A National Park City is defined as a place, a vision and a community. Thinking about our city landscapes in a similar way to national parks we recognise that our city is full of unique spaces for people to connect with nature and each other.

For an Adelaide National Park City to flourish Adelaide's whole community will be invited to take action.

Restoring Kurna cultural practices

Restoring Kurna cultural practices will bring truth telling to the forefront of environmental understanding & practices, ensuring Kurna knowledge is central to creating a sustainable future.

Warpulai Kumangka will work in partnership with Green Adelaide and others to support and restore Kaurna ways of working with Country across Kaurna Country. Sharing knowledge and implementing traditional land management practices will be a priority through an innovative urban cultural burning program and an international indigenous knowledge sharing symposium.

Seven Priority Focus Areas – and associated funded projects.

Coastal Management

Goal: Conserve and restore coastal and marine habitats and biodiversity

Key focus areas	Outcomes
C1 Enable a partnerships approach to adaptive coast and marine management	Coordinated conservation and restoration of natural coast and marine environments
C2 Partner and inspire on-ground investment in the conservation and restoration of coastal and marine environments	Improved biodiversity outcomes, including habitats and species of key conservation concern.
C3 Conserve and restore environments that can be used to sequester blue carbon	Enhanced climate resilience and adaptation and increased environmental and social benefits

21/22 Annual Business Plan funded projects:

- Working with local councils and communities on coordinated coastal conservation initiatives \$565,000
- [Working with Birdlife Australia to conserve coastal wildlife and their habitats](#) \$246,650
- Our blue backyard project – supporting industry and community participation in marine conservation and restoration initiatives \$150,000
- Implementing blue carbon initiatives \$150,000
- [Conserving coastal ecological communities – Aldinga Washpool project](#) \$149,125
- Conserving marine ecosystems \$130,000
- Coastal Ambassadors project – marine and coastal ecosystems education and capacity building \$100,00

22/23 relevant ABP funded projects:

- [Coastal Action](#) \$715,000
- Sharing our Shores with coastal wildlife \$260,000
- Our Blue Backyard \$154,000
- Blue Carbon Futures \$150,000
- Conserving Ecological Communities – marine ecosystems \$148,000
- Coastal Ambassadors \$123,000

GAEN examples:

- [Aldinga Washpool – Community revegetation efforts over many years](#)
- [Yankalilla Community Plant Nursery/FLEC Volunteers, growing 40,000 plants for use in coastal conservation and wildlife habitat restoration \(eg. Hooded Plover\)](#)
- PEC program examples?

Investigate for 23/24?

- Coastal Action – is there a possible future project - delivery by PEC, WEC, SNRC (in Victor Harbor) and FLEC? Would need to identify what might be eligible to attract funding.

Fauna, flora and ecosystem health in the urban environment

Goal: Conserve, restore and expand habitats for native flora and fauna

Key focus areas	Outcomes
F1 Enable and invest in improving knowledge about species and ecological systems and their management	Flora and fauna conservation management practices are improved
F2 Invest and partner in protecting, improving and/or creating terrestrial habitats	Terrestrial habitat condition improves at sites with significant investment
F3 Identify and support the implementation of recovery actions for threatened plants, animals and ecological communities	Quality (or extent) of habitat is enhanced and threatened species' population decline is halted (or reversed) at targeted sites

21/22 ABP examples:

- Bush For Life project - conserving ecological communities \$400,000
- Field River Linear Park restoration \$265,000
- Threatened species management in the urban environment \$163,000
- Conserving threatened terrestrial ecological communities \$90,000
- Woodland Bird project - conserving ecological communities \$40,00

22/23 relevant ABP funded projects:

- **Grassroots Grants \$864,000**
- Conserving ecological communities – Bush for Life \$400,000
- Rewilding \$200,000
- Field River Linear Park restoration \$30,000 & \$130,000
- Terrestrial threatened ecological communities \$92,000
- Conserving communities - Woodland Bird Project \$40,000

Are there any current GAEN examples of projects sourcing GA Grassroots Grants?

-

Investigate for 23/24?

- Is there any potential for Grass Roots Grant projects located on or within metro Adelaide boundaries, - delivered by GEC, HEC, WEC? – check eligibility of organisations outside of GA to apply

Nature education

Goal: Inspire communities to value, connect with, and care for nature

Key focus areas	Outcomes
N1 Enable a social movement of diverse nature 'stewards' through school/educational partnerships, community learning and development, nature play, citizen science and sustainability activities	Widespread environmental awareness, values, advocacy and action across diverse communities
N2 Raise awareness and build capacity about Aboriginal cultural knowledge, values and lore	Traditional practices are embedded in community-led projects and programs
N3 Lead cross-sector nature education community campaigns to reach diverse audiences	Increased community awareness, understanding, inspiration and action to connect with and care for nature

21/22 ABP examples:

- Green Adelaide Education Team \$1,300,000
- National Park City \$500,000
- Supporting community environment centres \$500,000
- Supporting Nature Play SA \$250,000

22/23 relevant ABP funded projects:

- National Park City \$435,000 + \$66,000 (carry over funds)
- Environment Centres - existing and external \$818,000
- Nature Play SA \$250,000
- Igniting Kaurua cultural understanding for all \$110,000

GAEN examples:

- The Green Adelaide community visits, plays and holidays in Greater Adelaide's natural environment
- Foundation Funding for the 9 EC/NR Centres delivers specific Green Adelaide outputs
 - EC Annual reporting stats etc. provide a snapshot of how the Network is delivering those outputs.
 - Can we get the 2021-2022 stats for GAEN? (Cath M.?)

Investigate for 23/24?

- Could we leverage GA funding to apply for additional funding from ?? for a GAEN project?
 - Eg. - Integration of First Nations events and cultural awareness training courses etc. as part of each Centre's annual program??
- Could GAEN or individual Centres contribute to the Adelaide National Park City initiative??

Water resources and wetlands

Goal: Water resources deliver environmental, economic, social and cultural benefits

Key focus areas	Outcomes
W1 Protect, enhance, and restore water resources and water-dependent ecosystems through partnerships and on-ground delivery	Biodiverse public and private blue and green spaces that enhance the quality and sustainability of water resources
W2 Build water knowledge and management capacity of public and private landholders, practitioners, community and industry	Effective management of watercourses and resources by landholders (public and private)
W3 Influence simple and enabling water management policy frameworks	Best practice, sustainable water management

No relevant 21/22 ABP projects

22/23 relevant ABP projects:

- Urban Watercourse Management Program \$150,000
- Conserving Ecological Communities - aquatic ecosystems \$133,000
- Urban Water Education and Capacity-Building Program \$10,000

Are there any GAEN examples of urban watercourse management programs?

•

Biodiversity sensitive and water sensitive urban design

Goal: Build industry and community capacity to design cooler, greener and biodiverse urban infrastructure

Key focus areas	Outcomes
BW3 Build community, council and industry knowledge, motivation and capacity to deliver best practice outcomes	Improved BSUD and WSUD implementation success by community, councils and industry

21/22 ABP projects aimed at Local Government and the building industry

22/23 ABP Funded projects:

- Water Sustainability Grants \$500,000 - These initiatives will possibly be merged under one strategic grants program in 2022/23

As this funding is aimed at Local Government - no real potential for GAEN to deliver anything.

Green streets and flourishing parklands

Goal: Increase the extent and quality of urban green cover

21/22 ABP funded projects:

- Supporting the coordination and implementation of regional climate partnerships \$390,000 **Aimed at Local Government**

22/23 relevant ABP projects:

- Urban Greening Grants Program \$230,000 + \$254,000 (carry over funds) - These initiatives will possibly be merged under one strategic grants program in 2022/23
- Regional climate partnerships \$180,000 + \$300,000 (carry over funds) **aimed at Local Government**

As this funding is aimed at Local Government - no real potential for GAEN to deliver anything.

Controlling pest animals and plants

Goal: Manage the effects of pests and impact-causing native species

Some Peri-Urban GAEN Centres delivered events linked with Hills & Fleurieu and Northern & Yorke Landscape Boards in 21/22. Could this be further explored in the future?

GAEN Highlights (from our Prospectus) – can any of these examples be used under any of the GA Key Focus Areas (above)?

NOTE: because the highlights (below) were included in summary form, with limited space within our GAEN Prospectus that was prepared about 12 months ago, not all Centres were in the position of contributing highlights from their programs – are there some additional examples of what we do that delivers on specific GA Focus Areas?

Community nurseries

Local native plants grown by volunteers for revegetation and sustainable gardening projects.

- Barossa Bushgardens.
- Fleurieu Coast Community Plant Nursery.
- Mount Pleasant NRC Nursery.
- Strathalbyn NRC: Alexandrina (Goolwa) and Mount Barker Community Nurseries.

Biodiversity and nature education

- Gawler Understorey Project: over 55,000 native plants to restore regional vegetation.
- Aldinga Washpool project: YACCA youth working with Kaurana stakeholders to restore this significant site.
- Barossa Bushgardens: environmental education and activities for schools and kindergartens.
- Tree Trails in Willunga, Kangarilla and McLaren Vale: highlighting the importance of trees in our environment.
- Quiet Green Achiever Awards (Hills): acknowledges the dedication of environmental volunteers annually.
- Mount Barker Wildlife Gardening: subsidised plant packs supported by Strathalbyn NRC and Mount Barker Council.

Sustainability and innovation

- Gawler Repair Café: skilled volunteers help community members to repair household items that would otherwise go to waste.
- Recreate: creative reuse centre, shop, materials depot and workshop space in Mount Pleasant.
- Sustainable Fleurieu Project: community education on reducing single use plastics and living sustainably.
- Hills Harvest Exchange: monthly community vegie swap with over 150 members – running for over nine years.
- Sustainable Living Mount Barker (Strath NRC) and Gawler Sustainable Living Festival (Gawler EC).
- Library of Things (The Joinery): enabling the community to access sustainable living items for a low-cost, reduce consumption and waste, and to show proof of concept for other organisations to start their own Library of Things.

Land management and climate change

- Bushfire response Cudlee Creek: Mount Pleasant, Hills and Strathalbyn centres growing plants, implementing on ground restoration projects, assisting Landscape Board staff and supporting land holders to rebuild after the fire.
- Eastern Fleurieu Community Environment Alliance (Strathalbyn): supporting 15 local on-ground volunteer groups from Mount Barker to Goolwa.
- On-ground revegetation, weed control and restoration projects across the region.
- Green roof demonstration at The Joinery: highlighting innovation in water sensitive urban design, urban cooling, local habitat provision, urban heat island mitigation and building insulation

GAEN wishes to engage with Green Adelaide to agree principles and work together on achieving our aspirations in the way our Centres will operate and thrive into the future. The following list of potential matters for the consideration of Green Adelaide requires prioritisation to a workable list for discussions in 2022-2023:

Environment/Natural Resource Centre Operating Model

- Develop a working relationship between GA and GAEN as the first point of contact for Network level projects, issues and initiatives;
- All current EC/NR Centres are Incorporated, community driven and locally based organisations, working with local communities to improve the environment:
 - Enshrine the principle that local communities must drive the continuation of existing and the consideration of additional EC/NR Centres within Greater Adelaide.
 - Support ECs to continue to deliver program outcomes in an efficient and accountable manner.
 - Work together to achieve 'Best Practice' governance, financial and WHS systems that operate consistently across the Network of Centres.
- Work together with GA to ensure Centres have a strong strategic alignment with GA's key focus areas and priorities

Foundation funding

- Negotiate to achieve 3-year Funding Agreements from 2023-2024 onwards.
- Identify potential to leverage GA foundation funding to source complimentary funding to enable the delivery of a Network level program or initiative.
- Presently, GA funding is leveraged by each Centre to secure additional project and event-based funding through various grants, partnerships with Local Government and other independent income sources. [Appendix A](#) provides a list of specific examples.

Centre enhancements

- Progressively move toward funding to enable increased opening hours for ECs. This would require increased hours for Coordinators and if this is beyond GA, could be facilitated by other income sources for Centres. (This would allow for increased program delivery and community access);
- Review the number and location of Centres (bearing in mind the above-described Operating Model principles) to service the Greater Adelaide population most effectively. This recognises the strengthened links with Green Adelaide (via the funding model), the proximity of some existing Centres to the Green Adelaide boundary and the urbanisation of the fastest growing township in South Australia at Mt Barker.

Program enhancements

- Investigate the potential for ECs to complement GA staff initiatives by integrating regular events with First Nations/Traditional Owners within their annual programs;
- Investigate the potential to increase local community action in restoring biodiversity (This would provide benefits for bushfire recovery and can contribute to the overall response to Climate Change);
- Adelaide National Park City is a 'whole of community' concept where the activities undertaken by Environment Centres can make a meaningful contribution.

National Park City - nature experiences on the city fringe

National Park City London provides Escape Routes to nature experiences on the city fringe, and there is great potential for GAEN centres to develop similar projects based on our

current work, providing opportunities to volunteer and to learn about local biodiversity, natural history, and Indigenous history and culture. A few examples are:

- **Gawler River Eastern Floodway Project:** After a decade of clearing major pest plants, 2500 locally indigenous seedlings have been planted to create new understorey for the red gum forest along the Gawler River. This precinct forms part of the proposed Gawler to Sea hike/bike trail.
- **Tree Trails in Willunga, Kangarilla, McLaren Vale and Yankalilla areas:** A number of volunteer-led Citizen Science projects where Information tags have been placed on selected trees within in these localities.
- **Coastal conservation and habitat revegetation:** Ongoing volunteer efforts to increase coastal vegetation and the habitat for important fauna along the metropolitan and Fleurieu coastlines.
- **Aldinga Scrub Conservation Park (with newly-included Washpool area):** About 340 hectares of land including one of Adelaide's last remaining coastal freshwater and estuarine lagoon systems, Aldinga Washpool. The washpool is a habitat for a wide range of native birds and swamp plants and is also of considerable spiritual and cultural significance to the Kaurna people, including significant archaeological sites.

From: libbymatt15 libbymatt15 <libbymatt15@bigpond.com>
Sent: Thursday, 17 November 2022 3:10 PM
To: 'andrew@andrewdavidson.com.au' <andrew@andrewdavidson.com.au>; Bec Lane <recreatemp@outlook.com>; Doreen Von Linde <Dvonlinde@barossa.sa.gov.au>; Emma Sandery <hello@portenvironmentcentre.org.au>; Erin Sauter <asc@conservationsa.org.au>; GEC Coordinator <coordinator@gawlerenvironmentcentre.org.au>; Jack Gill <jackgill@outlook.com.au>; Jacquie Shannon <shannon.jacquie@gmail.com>; JulieAnn Stoll <stolljulieann@gmail.com>; Kerrod Trott <kerrod@westender.com.au>; Russell Johnstone <rsjohnstone@internode.on.net>; Sue Greenwood <sgreenwood@internode.on.net>; Val Hunt <coordinator@hecinc.org.au>; info@flec.com.au; janine - Willunga NRC <info@willungaenviro.org.au>; libbymatt15 libbymatt15 <libbymatt15@bigpond.com>; lmuffet@strategicmatters.com.au; ross.oke <ross.oke@gwlap.org.au>; sarah.ansell@gwlap.org.au
Cc: Miles, Dana (LandscapeSA) <Dana.Miles@sa.gov.au>; Mossop, Catherine (DEW) <Catherine.Mossop@sa.gov.au>; Ninnes, Liz (DEW) <Liz.Ninnes@sa.gov.au>
Subject: [EXTERNAL] Re: Agenda + draft TOR - GAEN Workshop - Wed 23 Nov

CAUTION: This Message originated outside your organization. Treat all attachments and hyperlinks with suspicion.

Sorry about the mix-up earlier today folks.

The two attachments (Agenda and draft TOR) are now attached for your review etc.

See you next Thursday!

Regards,

Matt Robertson

	Time	Item	Lead
	9:45am	<i>Refreshment on arrival</i>	
1.	10am	Welcome and Acknowledgement of Country - Purpose of the workshop - Context setting re interface with Green Adelaide (GA)	Matt Robertson (Chair GAEN Steering Committee)
2.	10:15pm	Objectives, process, and housekeeping - Who is the room... - Building on what we have done to date	Leanne Muffet, independent facilitator + strategist (Strategic Matters)
3.	10:25am	Discussion of Terms of Reference (Governance) - A presentation of the conceptual (Draft) TOR - Discussion on the elements: - What's working well? (That we can sign up to)? - What needs to be refined?	Leanne Muffet + Ross Oke and ALL
	11:15am	<i>Leg Stretch + grab a cuppa</i>	
4.	11:30am	A concise analysis of GAEN risks Where are the possible risks for the Network	Leanne Muffet + ALL

		• How do you rate these risks? • What might we put in place to manage these?	
5.	12:15pm	Overview of what the Network is reporting to GA • What are the key messages we are sending to GA? • How do these align with GA,s reporting requirements? • Where are the Gaps (if any)?	<i>Matt Robertson + Steering Committee PLUS Q+A (ALL)</i>
	12:45	<i>Lunch</i>	
6.	1:15pm	The Network's Future • What other things do we need to do as a Network? • Where is the need / urgency? • What are the visionary items? • What do we want more funding and resources for? • Three things that we need to present to GA...	<i>Small group work + facilitated discussion (Leanne)</i>
7.	2:20pm	ORID session feedback	<i>Leanne + ALL</i>
8.	2;25pm	Observations Next steps Thanks and close	<i>Matt Robertson + Ross Oke (GAEN Steering Committee Members)</i>

From: libbymatt15 libbymatt15 <libbymatt15@bigpond.com>
Sent: Friday, 18 November 2022 12:08 PM
To: 'andrew@andrewdavidson.com.au' <andrew@andrewdavidson.com.au>; Bec Lane <recreatemp@outlook.com>; Doreen Von Linde <Dvonlinde@barossa.sa.gov.au>; Emma Sandery <hello@portenvironmentcentre.org.au>; Erin Sauter <asc@conservationsa.org.au>; GEC Coordinator <coordinator@gawlerenvironmentcentre.org.au>; Jack Gill <jackgill@outlook.com.au>; Jacquie Shannon <shannon.jacquie@gmail.com>; JulieAnn Stoll <stolljulieann@gmail.com>; Kerrod Trott <kerrod@westender.com.au>; Russell Johnstone <rsjohnstone@internode.on.net>; Sue Greenwood <sgreenwood@internode.on.net>; Val Hunt <coordinator@hecinc.org.au>; info@flec.com.au; janine - Willunga NRC <info@willungaenviro.org.au>; libbymatt15 libbymatt15 <libbymatt15@bigpond.com>; lmuffet@strategicmatters.com.au; ross.oke <ross.oke@gwlap.org.au>; sarah.ansell@gwlap.org.au; treasurer@willungaenviro.org.au; cath@robbersdog.net.au
Cc: Miles, Dana (LandscapeSA) <Dana.Miles@sa.gov.au>; Mossop, Catherine (DEW) <Catherine.Mossop@sa.gov.au>; Ninnies, Liz (DEW) <Liz.Ninnes@sa.gov.au>
Subject: [EXTERNAL] Re: Agenda + draft TOR - GAEN Workshop - Wed 23 Nov

CAUTION: This Message originated outside your organization. Treat all attachments and hyperlinks with suspicion.

Sorry again.

My machine is not helping me at the moment!!!!

The second attachment (draft TOR) is now attached - don't know why it was omitted in my last email (promise you won't get any more from me until after the Workshop!)

Cheers, Matt

Draft Terms of Reference (ToR) for the GREATER ADELAIDE ENVIRONMENT NETWORK (GAEN)

***For discussion with the GAEN at workshop 23 November 2022*

1. Background

The GREATER ADELAIDE ENVIRONMENT NETWORK (GAEN) formed in 2021 as a collaboration between nine (9) Environmental Centres located in metropolitan Adelaide and surrounding areas to the North and South of the city. GAEN straddles areas within the Greater Adelaide Planning Region including the Fleurieu Peninsula, Metropolitan Adelaide and the Barossa Valley. Our collective impact extends back over the past 25 years.

2. Purpose and objectives

2.1 GAEN is the representative entity for community based environment centres, creating long term collaborative and positive outcomes for local environments and communities.

2.2 GAEN achieves this through the following objectives:

- 2.2.1 Promoting a strategic and collaborative approach towards environment centre management and community engagement.
- 2.2.2 Mobilising the community and government to act
- 2.2.3 Providing a collective voice to influence strategy, policy is an investment in effective engagement
- 2.2.4 Creating longer term funding across the centres including leveraging Foundation Funding to secure additional investment
- 2.2.5 Ensuring the sector works as effectively as possible by sharing resources and collaborating on projects and or planning
- 2.2.6 Providing a platform for the effective engagement of and interface with GAEN
- 2.2.7 Providing direct connection and extension of agency to community through extensive, well established and trusted local and regional community networks.

3 How we work together / our shared values:

GAEN is a community minded collective making a difference to strategic outcomes for the environment. Our core values are:

- 3.1 Passion for the protecting and enhancing the environment
- 3.2 Creating change and resilience
- 3.3 Designing strategic shifts
- 3.4 Being resourceful in our approach and output

4 Membership:

- 4.1 The nine Environmental Centres across the GAEN area eligible for membership.
- 4.2 All members must commit to the objectives of GAEN (refer to **Item 2: purpose and objectives**)

5 Meetings

- 5.1 The GAEN meets on an as needed basis with a minimum of four meetings per year
- 5.2 Each Chairperson and Environmental Centre Coordinators/ Managers from each centre will attend the meetings
- 5.3 Other invitations will be sent as required
- 5.4 Interests will be declared at the start of each meeting.

5.5 Meetings will rotate across the region as far as practicable with at least one meeting held in metropolitan Adelaide and one meeting held in a rural location throughout the year.

6 Office Bearers of GAEN

6.1 Once a year the following shall be elected from amongst the members:

A Chairperson, Deputy Chairperson, Secretary, and Treasurer.

6.2 The Chairperson / Office Bearers will be responsible for the following:

- 6.2.1 Developing the agenda for meetings and or workshops
- 6.2.2 Facilitating meetings
- 6.2.3 Determining key communication points and actions arising from each meeting
- 6.2.4 Supporting GAEN to develop and implement strategic priorities
- 6.2.5 Supporting preparing submissions and Reports / acquittals on behalf of GAEN
- 6.2.6 Speaking on behalf of GAEN when appropriate.

6.3 GAEN may appoint Standing Committees and / or Working Groups

6.4 GAEN Shall have the power to Co-opt additional members as required

7 Code of conduct

7.1 Members of GAEN are expected to adhere to the agreed shared working values.

7.2 In addition, members of GAEN must also:

- 7.2.1 be honest and fair when dealing with all persons present at the meetings;
- 7.2.2 deal with information received in their capacity as a member in a responsible manner;
- 7.2.3 be aware of any conflict between their role as a Member of GAEN and their private interests and disclose these conflicts either prior to the relevant matter being discussed or as soon as the conflict becomes apparent;
- 7.2.4 endeavour to provide accurate information to the group
- 7.2.5 endeavour to establish and maintain respectful relationships with all GAEN Members, regardless of difference of views and opinions.

7.3 Where GAEN has concerns with any standard of behaviour that is not consistent with the agreed shared working values, GAEN may seek to manage and/or resolve such conflict

8 Reporting

It is the responsibility of GAEN members to report back regularly to their respective organisations.

9 Review

The GAEN will review its terms of reference and membership every 2 -3 years.

10 Current GAEN members:

Adelaide Sustainability Centre	
Barossa Bushgardens	
Fleurieu Environment Centre	
Gawler Environment Centre	
Goolwa to Wellington Local Action Planning Association Inc	
Hills Environment Centre	
Mount Pleasant Natural Resource Centre	
Port Environment Centre	
Willunga Environment Centre	

DATE: 23rd November 2022

.. Ends ..

From: libbymatt15 libbymatt15 <libbymatt15@bigpond.com>

Sent: Wednesday, 23 November 2022 6:03 PM

To: 'andrew@andrewdavidson.com.au' <andrew@andrewdavidson.com.au>; Bec Lane <recreatemp@outlook.com>; Doreen Von Linde <Dvonlinde@barossa.sa.gov.au>; Emma Sandery <hello@portenvironmentcentre.org.au>; Erin Sauter <asc@conservationsa.org.au>; GEC Coordinator <coordinator@gawlerenvironmentcentre.org.au>; Jack Gill <jackgill@outlook.com.au>; Jacquie Shannon <shannon.jacquie@gmail.com>; JulieAnn Stoll <stolljulieann@gmail.com>; Kerrod Trott <kerrod@westender.com.au>; Russell Johnstone <rsjohnstone@internode.on.net>; Sue Greenwood <sgreenwood@internode.on.net>; Val Hunt <coordinator@hecinc.org.au>; info@flec.com.au; janine - Willunga NRC <info@willungaenviro.org.au>; libbymatt15 libbymatt15 <libbymatt15@bigpond.com>; lmuffet@strategicmatters.com.au; ross.oke <ross.oke@gwlap.org.au>; sarah.ansell@gwlap.org.au; cath@robbersdog.net.au; treasurer@willungaenviro.org.au

Subject: [EXTERNAL] Reminders from GAEN Workshop

CAUTION: This Message originated outside your organization. Treat all attachments and hyperlinks with suspicion.

Hi all, and thanks to everyone who was able to participate today.

To those absent for health reasons - we all hope you have a speedy and successful recovery!

I think we will all agree that the Workshop went well, enabling GAEN to move to next steps - I will be back in touch when we have a final draft for the Terms of Reference and a draft submission to Green Adelaide (including our top priorities for discussion with GA that were identified at the Workshop) prepared.

Over the next week, we agreed that Coordinators/Chairs from Centres that haven't yet provided some information to enable a full picture of:

- additional funds that we attract (leveraged against GA funding) and
- examples of where Centres currently deliver projects/events/activities that are delivering against other Key Focus Areas (our usual quarterly reporting already provides examples of what we deliver against the Nature Education area) - your Centre may have several or a few examples to contribute (things you have done or are about to do)

Would spend some time to extract this information from their 2021-2022 programs, and email it to me for collation for our GAEN submission to GA.

To help with this task, I have re-attached the two documents previously sent out (with added contributions from some of the Centres):

- The GA - Additional Income examples document provides space for you to add your numbers to the list - I will collate all of this to identify a GAEN level amount to provide to GA as part of our submission.
- The Strategic Alignment examples document provides a breakdown of all the Key Focus Areas from the GA Regional Landscape Plan. Some Centres have provided examples where they are currently delivering under other areas (apart from our usual reporting for Nature Education).

For what it's worth, the PowerPoint presentation from today is also attached as a memory jogger.

Finally, but most importantly, with the remaining funding for the project required to be accounted for by 1 December, it has been agreed that each Centre lodge an Invoice for a lump sum payment of \$900.00 (GST exempt) as compensation for the time and effort contributed to the project over the last 18 months. I ask Coordinators to please invoice Willunga Environment Centre ASAP with the following description - "Centre attendance and contributions to the Business and Strategic Planning Project 2021-2022".

Please lodge this as early as possible and hopefully by early next week at the latest. - by email to Vic Rowe (Treasurer for WEC) treasurer@willungaenviro.org.au

Amounts from the Grant will also be used/set aside for:

- development of the GAEN website
- a limited number of hours for GAEN administration in the first 6 months of 2023 (this will enable the payment of additional hours for a Coordinator to undertake that work)
- expenses from the Workshop

All the best,

Matt Robertson

Appendix A – Additional Funding leveraged against Green Adelaide funding for EC/NR Centres:**In 2020/2021:**

GA provided direct & transitional funding (to neighbouring Regional Landscape Boards) to enable Centres to operate.

The 10 Centres:

- Had a formal membership base of over 3,000 local community members;
- Engaged with over 7,300 people at over 400 events & activities
- Contributed in excess of 17,000 of volunteering hours valued at more than \$767,000
- Leveraged GA funding to secure an unknown amount of additional funding.

In 2021/2022:

GA contributed \$500,000 together with \$319,000 LPF Grant Funding to enable Centres to operate.

The 9 Centres:

- Have a formal membership base of ??????
- Engaged with ???????? at over ??? events and activities
- Contributed in excess of ??? volunteering hours, valued at more than \$?????
- Leveraged GA funding to secure over \$????? in additional funding to enable enhanced programs and events to be delivered within local communities

Additional Income leveraged against GA funding - \$245,050.00 – (figures for 3 Centres currently)

Examples of leveraging GA funding (2021-2022) are:

Fleurieu Environment Centre leveraged **\$86,000** in GA funding that enabled an additional **\$29.5k** additional revenue & **\$160k** volunteer value:

- **\$160,000** in volunteer value, contributed by Centre volunteers, Plant Centre volunteers, Friends Groups & through public volunteering events (3900 hours by registered volunteers);
- **\$16,500** income from FLEC Eco Shop (products and bulk supplies sales);
- **\$10,000** income in plant sales from our Fleurieu Coast Community Plant Nursery;
- **\$3,000** in partnership and grant funding for specific projects.
- 20,000+ native seedlings produced for GA Coast and Marine program revegetation projects – an equivalent commercial value of \$100,000. Almost 20,000 native plants grown and used within the DCY area for revegetation projects – an equivalent commercial value of almost \$100,000.

Port Environment Centre 2021 / 2022 leveraged **\$78,900** in GA funding that enabled an additional **\$44.2k** additional revenue & **\$56k** volunteer value:

- **\$56,000** in volunteer value, contributed by Centre volunteers, Management Committee and social work student placement (1370.5 hours by registered volunteers) – *note costed at \$41 per hour but unsure what the correct rate is for 2021/2022 flag with GAEN to ensure consistency.*
- **\$12,700** City of PAE Partnership Project with a focus on community wellbeing through environmental involvement – *note this just includes the portion of the grant for 2021/2022 as per our annual financial report*

- \$6,500 City of PAE Living Environment Grant with a focus on community greening, citizen science and extended community reach – *note this just includes the portion of the grant for 2021/2022 as per our annual financial report*
- \$25,000 Suzanne Elliott Charitable Trust with a focus on expansion of In Our Street and community development – *note this includes the full 12 months of funding as this grant is considered non-reciprocal and therefore was fully accounted for in 2021-2022 although the work will continue into 2022/2023.*

Barossa Bushgardens leveraged \$50,000 in GA funding that enabled an additional \$171,350 revenue

- \$9350 to establish a Peppermint Box Grassy Woodland. (Northern and Yorke Landscape Board Grassroots Grant)
- \$1000 by winning the SA Landcare Awards in the Australian Government Partnerships category
- \$3500 donations through our Friends of Barossa Bushgardens
- \$150,000 Barossa Council - to cover two of my workdays and anything on site in regards to buildings, administration support, financial support and some of the program costs to deliver workshops, events etc.
- \$7500 – Carers and Disability Link for program delivery

Other Centres examples can be inserted here

PEC input in green

Green Adelaide: Strategic Alignment with GAEN Centres

Please identify any examples of events/projects (from 21/22) that deliver outcomes for Key Focus Areas (apart from Nature Education)

Extracts from Green Adelaide Regional Landscape Plan:

Unlocking potential through partnerships

Partnering recognises the unique resources, knowledge and capabilities that different partners have and brings these together to deliver a much greater impact than could be achieved individually. Collaboration through partnerships is also important to achieving long-lasting and sustainable environmental outcomes.

Tackling issues like climate change requires collaboration & knowledge-sharing amongst partners from all sectors and we are committed to bringing our partners together to achieve our vision. Partnering will also enable the coordination and leveraging of funding across multiple stakeholder groups to avoid duplication and maximise outcomes.

Partnering with a number of sectors such as First Nations peoples, local governments, researchers, NGOs, peak industry bodies and community groups will enable each sector to bring unique value, expertise, resources and perspective to solving the region's complex landscape problems. Local government in particular will be a key delivery partner and their involvement in greening initiatives will be vital to the success of this work.

PEC Examples: PEC operates in an area with a rich base of environmental community groups and collaborates and supports this local environmental network. In 2021 – 2022 we worked with 19 community groups and 11 other organisations (including NGO's, Local Government and schools).

Examples of partnerships include:

- Coastal Dune Rehabilitation Project with 4 on-ground groups, City of PAE and Green Adelaide.
- Providing a work space and base for AUSMAP's SA projects and volunteers (Australian Microplastics Assessment Project is a Eureka Prize winning citizen science project)
- City of PAE Partnership Project improving community wellbeing through environmental involvement.
- Providing a regular meeting space and hosting the Marine Life Society of SA library collection

Deepening and celebrating our unique relationship with nature

The accessibility of natural environments in such close proximity to the city has helped drive a deep appreciation and love of nature. For example, 94% of South Australians have said that conserving nature is of critical importance.

This provides an opportunity to build on and drive a deeper relationship of love, stewardship and pride in our landscapes as part of the community's collective identity. This could lead to immeasurable benefits to our community's health, wellbeing, connection and cohesion, and protection of our region's unique ecosystems, flora and fauna for future generations.

PEC Examples:

- Strong supporter of Nature Festival:
 - o Hosting 3 local Nature Festival events
 - o Raised the profile of Nature Festival through promotion and the creation of a local Nature Festival activity guide to share other local offerings.
- Partnered with the City of Port Adelaide Enfield on the inaugural Living Landscapes Writers' Festival and nature writing competition.
- Initiated and ran a monthly Discovery Walk program to connect people to our local natural places and to the volunteer groups and individuals who support these sites.

Iconic programs

Rewilding our urban landscapes

The Green Adelaide region is ready to become 'wilder'. Whether that be along the rivers that connect the Mount Lofty Ranges to Gulf St Vincent, along the coastline or other opportunities in between. We will lead rewilding efforts by transforming green spaces into thriving ecosystems suitable for threatened and iconic species and biodiverse places for people to enjoy and connect with nature.

PEC Examples:

PEC continued to support the community lead Coastal Dune Rehabilitation Project. This is a project of the Semaphore Largs Dunes Group, Taperoo Dunes Group, Friends of North Haven Dunes and the Port Adelaide Residents Environment Protection Group (PAREPG), with funding from a Green Adelaide Grassroots Grant and City of PAE support. The project is working to increase biodiversity through re-vegetation, weed and pest control and to create a coastal and coast to river biodiversity link over time.

PEC supported the delivery of 11 community weeding days, 3 plant ID workshops and 1 project celebration BBQ.

Growing Adelaide as a National Park City

In partnership with local government, NGOs and Kurna Miyurna, we will lead the process of making Adelaide a National Park City.

A National Park City is defined as a place, a vision and a community. Thinking about our city landscapes in a similar way to national parks we recognise that our city is full of unique spaces for people to connect with nature and each other.

For an Adelaide National Park City to flourish Adelaide's whole community will be invited to take action.

PEC Examples:

PEC is a strong support of Adelaide National Park City:

- Hosted 4 events for National Park City Month in June 2022
- Participated in National Park City bid assessment interviews
- Promotion of the National Park City charter

Restoring Kurna cultural practices

Restoring Kurna cultural practices will bring truth telling to the forefront of environmental understanding & practices, ensuring Kurna knowledge is central to creating a sustainable future.

Warpulai Kumangka will work in partnership with Green Adelaide and others to support and restore Kurna ways of working with Country across Kurna Country. Sharing knowledge and implementing traditional land management practices will be a priority through an innovative urban cultural burning program and an international indigenous knowledge sharing symposium.

PEC Examples:

PEC Kurna Toolkit on loan to the Marine Discovery Centre.

- The loan of PEC's collection of Kurna Cultural tools to the Marine Discovery Centre (MDC) has continued through 2021-2022. This arrangement has ensured the tools are able to be experienced by a large number of students and community members. The tools and objects have been incorporated into the Wodli (the MDC Kurna education room) and used by their cultural educator with school groups and at community events.
- From 2021 to August 2022 MDC had 193 school groups (with 8599 students) through the centre. They also ran an addition 37 public events (with a total 1871 attendees). All attendees got to experience the Kurna tools and objects.

Coastal Management

Goal: Conserve and restore coastal and marine habitats and biodiversity

Key focus areas	Outcomes
C1 Enable a partnerships approach to adaptive coast and marine management	Coordinated conservation and restoration of natural coast and marine environments
C2 Partner and inspire on-ground investment in the conservation and restoration of coastal and marine environments	Improved biodiversity outcomes, including habitats and species of key conservation concern.
C3 Conserve and restore environments that can be used to sequester blue carbon	Enhanced climate resilience and adaptation and increased environmental and social benefits

21/22 Annual Business Plan funded projects:

- Working with local councils and communities on coordinated coastal conservation initiatives \$565,000
- Working with Birdlife Australia to conserve coastal wildlife and their habitats \$246,650
- Our blue backyard project – supporting industry and community participation in marine conservation and restoration initiatives \$150,000
- Implementing blue carbon initiatives \$150,000
- Conserving coastal ecological communities – Aldinga Washpool project \$149,125
- Conserving marine ecosystems \$130,000
- Coastal Ambassadors project – marine and coastal ecosystems education and capacity building \$100,00

22/23 relevant ABP funded projects:

- Coastal Action \$715,000
- Sharing our Shores with coastal wildlife \$260,000
- Our Blue Backyard \$154,000
- Blue Carbon Futures \$150,000
- Conserving Ecological Communities – marine ecosystems \$148,000
- Coastal Ambassadors \$123,000

GAEN examples:

- Aldinga Washpool – Community revegetation efforts over many years
- Yankalilla Community Plant Nursery/FLEC Volunteers, growing 40,000 plants for use in coastal conservation and wildlife habitat restoration (eg. Hooded Plover)

PEC Examples:

- See previously mentioned Coastal Dune Rehabilitation Project (under Rewilding Our Urban Landscapes)
- See previously mentioned AUSMAP example (under Partnerships)
- Promotion and support to the Estuary Care Foundation
- Event collaboration and promotion of BirdLife Australia activities
- Promotion of Coastal Ambassadors program

Investigate for 23/24?

- Coastal Action – is there a possible future project - delivery by PEC, WEC, SNRC (in Victor Harbor) and FLEC? Would need to identify what might be eligible to attract funding.
- There is also the potential for PEC to play a role in the Northern LeFevre Biolink project. Currently we work closely with groups involved, but don't play an active role.

Northern LeFevere Peninsula BioLink. A band of sympathetically zoned open space stretches across the top of LeFevere Peninsula stretching from Mutton Cove to the northern most metropolitan Dunes at North Haven. Mutton Cove is to undergo major repair in a program backed by DEW, the City of PAE and Australian Naval Industries (ANI). Mutton Cove articulates with the Torrens Island Conservation Park. A revegetation program at Biodiversity Park in the links centre has resulted in the addition of 1000 plants and extensive weed control. This then connects into the Coastal Dune Rehabilitation Project, improving biodiversity through Biodiversity Park and then south along the coastal dunes to Semaphore.

-

Fauna, flora and ecosystem health in the urban environment

Goal: Conserve, restore and expand habitats for native flora and fauna

Key focus areas	Outcomes
F1 Enable and invest in improving knowledge about species and ecological systems and their management	Flora and fauna conservation management practices are improved
F2 Invest and partner in protecting, improving and/or creating terrestrial habitats	Terrestrial habitat condition improves at sites with significant investment
F3 Identify and support the implementation of recovery actions for threatened plants, animals and ecological communities	Quality (or extent) of habitat is enhanced and threatened species' population decline is halted (or reversed) at targeted sites

21/22 ABP examples:

- Bush For Life project - conserving ecological communities \$400,000
- Field River Linear Park restoration \$265,000
- Threatened species management in the urban environment \$163,000
- Conserving threatened terrestrial ecological communities \$90,000
- Woodland Bird project - conserving ecological communities \$40,000

22/23 relevant ABP funded projects:

- **Grassroots Grants \$864,000**
- Conserving ecological communities – Bush for Life \$400,000
- Rewilding \$200,000
- Field River Linear Park restoration \$30,000 & \$130,000
- Terrestrial threatened ecological communities \$92,000
- Conserving communities - Woodland Bird Project \$40,000

Are there any current GAEN examples of projects sourcing GA Grassroots Grants?

• **PEC Examples:**

- PEC hasn't applied for or received a Grassroots Grant. But does work closely with the Coastal Dune Rehabilitation Project, which has now received multiple Grassroots Grants.
- See previously mentioned Coastal Dune Rehabilitation Project (under Rewilding Our Urban Landscapes)
- Supporting and collaborating with the Bringing Back the Butterflies project

Investigate for 23/24?

- Is there any potential for Grass Roots Grant projects located on or within metro Adelaide boundaries, - delivered by GEC, HEC, WEC? – check eligibility of organisations outside of GA to apply

Nature education

Goal: Inspire communities to value, connect with, and care for nature

Key focus areas	Outcomes
N1 Enable a social movement of diverse nature 'stewards' through school/educational partnerships, community learning and development, nature play, citizen science and sustainability activities	Widespread environmental awareness, values, advocacy and action across diverse communities
N2 Raise awareness and build capacity about Aboriginal cultural knowledge, values and lore	Traditional practices are embedded in community-led projects and programs
N3 Lead cross-sector nature education community campaigns to reach diverse audiences	Increased community awareness, understanding, inspiration and action to connect with and care for nature

21/22 ABP examples:

- Green Adelaide Education Team \$1,300,000
- National Park City \$500,000
- Supporting community environment centres \$500,000
- Supporting Nature Play SA \$250,000

22/23 relevant ABP funded projects:

- National Park City \$435,000 + \$66,000 (carry over funds)
- Environment Centres - existing and external \$818,000
- Nature Play SA \$250,000
- Igniting Kaurua cultural understanding for all \$110,000

GAEN examples:

- The Green Adelaide community visits, plays and holidays in Greater Adelaide's natural environment
- Foundation Funding for the 9 EC/NR Centres delivers specific Green Adelaide outputs
 - EC Annual reporting stats etc. provide a snapshot of how the Network is delivering those outputs.
 - Can we get the 2021-2022 stats for GAEN? (Cath M.?)

Investigate for 23/24?

- Could we leverage GA funding to apply for additional funding from ?? for a GAEN project?
 - Eg. - Integration of First Nations events and cultural awareness training courses etc. as part of each Centre's annual program??
- Could GAEN or individual Centres contribute to the Adelaide National Park City initiative??

No specific PEC examples needed here, as our funding comes from, and our annual reporting falls under the heading of Nature Education.

Water resources and wetlands

Goal: Water resources deliver environmental, economic, social and cultural benefits

Key focus areas	Outcomes
W1 Protect, enhance, and restore water resources and water-dependent ecosystems through partnerships and on-ground delivery	Biodiverse public and private blue and green spaces that enhance the quality and sustainability of water resources
W2 Build water knowledge and management capacity of public and private landholders, practitioners, community and industry	Effective management of watercourses and resources by landholders (public and private)
W3 Influence simple and enabling water management policy frameworks	Best practice, sustainable water management

No relevant 21/22 ABP projects

22/23 relevant ABP projects:

- Urban Watercourse Management Program \$150,000
- Conserving Ecological Communities - aquatic ecosystems \$133,000
- Urban Water Education and Capacity-Building Program \$10,000

Are there any GAEN examples of urban watercourse management programs?

•

PEC Examples:

- See previously mentioned AUSMAP example (under Partnerships) and specifically with their local projects looking at microplastics levels into the Barker Inlet Wetlands.
- General support to Estuary Care Foundation
- General support to Conservation Volunteers Australia with their wetlands projects.

ASC Example:

- ASC supported Resilient East's Water Smart Campaign through displaying and promoting the new Water Smart Resources and creation of a Water Bingo Activity to encourage members of the community to notice and record water smart features in their local area.

Biodiversity sensitive and water sensitive urban design

Goal: Build industry and community capacity to design cooler, greener and biodiverse urban infrastructure

Key focus areas	Outcomes
BW3 Build community, council and industry knowledge, motivation and capacity to deliver best practice outcomes	Improved BSUD and WSUD implementation success by community, councils and industry

21/22 ABP projects aimed at Local Government and the building industry

22/23 ABP Funded projects:

- Water Sustainability Grants \$500,000 - These initiatives will possibly be merged under one strategic grants program in 2022/23

This funding is primarily aimed at Local Government – is there potential for GAEN to deliver anything?

ASC Examples:

- ASC official launch (incl. interpretative signage and presentation) of our Green Roof Demonstration - a project seeded by Green Adelaide. For the celebration of its completion, we were joined by Professor Chris Daniels and Brenton Gear, the respective Chair and President of the Green Adelaide Landscape Board and Craig Wilkins, Chief Executive of Conservation SA. Following the launch, we delivered a public green roof workshop with Sam Ryan from Folk of All Trades.
- The Joinery is an active WSUD demonstration site (see further details below).
 - ASC Coordinator attended GA Train the Trainor session on WSUD in November 2022.
 - The Joinery is an active environmental demonstration site and has examples of WSUD (Semi-permeable paving; Rain-water garden; Rain-water tank; Wicking beds; Green Roof Demonstration) and a new Tree Rain-water garden display is being installed in November 2022.
- ASC and the Joinery are registered for the OGSA (Open Gardens SA) Harvest Festival in February 11-12th 2023 and will be running tours and workshops.
- ASC is currently in conversation with the ASBN (Adelaide Sustainable Building Network) as to a partnered Expo weekend for Sustainable Homes for Sustainable House Day in March 2023 (TBC).

Green streets and flourishing parklands

Goal: Increase the extent and quality of urban green cover

21/22 ABP funded projects:

- Supporting the coordination and implementation of regional climate partnerships \$390,000
Aimed at Local Government

22/23 relevant ABP projects:

- Urban Greening Grants Program \$230,000 + \$254,000 (carry over funds) - These initiatives will possibly be merged under one strategic grants program in 2022/23
- Regional climate partnerships \$180,000 + \$300,000 (carry over funds) **aimed at Local Government**

As this funding is aimed at Local Government - no real potential for GAEN to deliver anything.

Controlling pest animals and plants

Goal: Manage the effects of pests and impact-causing native species.

Some Peri-Urban GAEN Centres delivered events linked with Hills & Fleurieu and Northern & Yorke Landscape Boards in 21/22. Could this be further explored in the future?

GAEN Highlights (from our Prospectus) – can any of these examples be used under any of the GA Key Focus Areas (above)?

NOTE: because the list of highlights (below) was included in summary form, with limited space within our GAEN Prospectus (prepared about 12 months ago), not all Centres were in the position of contributing highlights from their programs – are there some additional examples of what we do that delivers on specific GA Focus Areas?

Community nurseries

Local native plants grown by volunteers for revegetation and sustainable gardening projects.

- Barossa Bushgardens.
- Fleurieu Coast Community Plant Nursery.
- Mount Pleasant NRC Nursery.
- Strathalbyn NRC: Alexandrina (Goolwa) and Mount Barker Community Nurseries.

Biodiversity and nature education

- Gawler Understorey Project: over 55,000 native plants to restore regional vegetation.
- Aldinga Washpool project: YACCA youth working with Kaurana stakeholders to restore this significant site.
- Barossa Bushgardens: environmental education and activities for schools and kindergartens.
- Tree Trails in Willunga, Kangarilla and McLaren Vale: highlighting the importance of trees in our environment.
- Quiet Green Achiever Awards (Hills): acknowledges the dedication of environmental volunteers annually.
- Mount Barker Wildlife Gardening: subsidised plant packs supported by Strathalbyn NRC and Mount Barker Council.

Sustainability and innovation

- Gawler Repair Café: skilled volunteers help community members to repair household items that would otherwise go to waste.
- Recreate: creative reuse centre, shop, materials depot and workshop space in Mount Pleasant.
- Sustainable Fleurieu Project: community education on reducing single use plastics and living sustainably.
- Hills Harvest Exchange: monthly community veggie swap with over 150 members – running for over nine years.
- Sustainable Living Mount Barker (Strath NRC) and Gawler Sustainable Living Festival (Gawler EC).
- Library of Things (The Joinery): enabling the community to access sustainable living items for a low-cost, reduce consumption and waste, and to show proof of concept for other organisations to start their own Library of Things.

Land management and climate change

- Bushfire response Cudlee Creek: Mount Pleasant, Hills and Strathalbyn centres growing plants, implementing on ground restoration projects, assisting Landscape Board staff and supporting land holders to rebuild after the fire.
- Eastern Fleurieu Community Environment Alliance (Strathalbyn): supporting 15 local on-ground volunteer groups from Mount Barker to Goolwa.
- On-ground revegetation, weed control and restoration projects across the region.

- Green roof demonstration at The Joinery: highlighting innovation in water sensitive urban design, urban cooling, local habitat provision, urban heat island mitigation and building insulation



Completion of the LPF Business and Strategic Planning Project



July 2021 – our partnership with H&F and N&Y Landscape Boards & Green Adelaide

- **LPF - Natural Resource Centres project**, *funding for the operation of our Centres in 21/22*
- **LPF Business and Strategic Planning project**, *future planning + other income streams*
 - ***Formation of GAEN in September 2021***
 - ***GAEN Prospectus in December 2021***
 - ***Advocacy on behalf of the 9 Centres, leading up to the March 2022 State elections***
 - ***GAEN Investment Proposal – April 2022***
 - ***Meeting with Minister Susan Close in June 2022***

During 2021-2022 – 3 Workshops, 3 GAEN Zoom/Teams, Steering Gp + Consultants

WE HAVE COME A LONG WAY – project acquittal on 1 December 2022.



OUR INTERFACE with GREEN ADELAIDE

Regular reporting - Nature Education (Q2 reports due soon)



144 learning and development events & activities delivered to 1936 participants

Free, inclusive meeting places to over 100 community groups.

137 volunteers, contributing 4208 volunteer working hours = \$189,780 in kind.

Raised awareness about local environmental issues, 51 mail outs to 7034 recipients, and 353 social media posts to 20,570 followers.

Leveraged \$62,445 from alternative sources.

56 project partners (inc. 7 with First Nations community and businesses).



OUR INTERFACE with GREEN ADELAIDE



strategic matters
people + planning

- **How does the combined work of the GAEN centres align with Green Adelaide's priorities and key focus areas - Green Adelaide Regional Landscape Plan ?**

ARTICULATE 9 CENTRES VALUE FOR GREEN ADELAIDE'S INVESTMENT –

- *Nature Education*
- *Biodiversity*
- *Pest Plants & Animals*
- *Coastal Management*
- *Green Streets*
- *Water Resources*
- *Ecosystems Health (urban)*
- **What is the future operating model of the Environment Centres ?**
 - *Locations, coordinators, GAEN (collective interests), Centres (delivery of outcomes)*
 - *Environment Centre products/services, target markets, expenses, and*
 - *attracting investment opportunities – additional revenue streams*
- **Engaging with Green Adelaide to agree principles & work together on achieving our aspirations in the way our Centres will operate & thrive into the future.**



The GAEN submission to GREEN ADELAIDE



Environment/Natural Resource Centre Operating Model

- Develop a working relationship between GA and GAEN as the first point of contact for Network level projects, issues and initiatives;
- All current EC/NR Centres are Incorporated, community driven and locally based organisations, building capacity within local communities to improve the environment:
 - *Enshrine the principle that local communities must drive the continuation of existing and the consideration of additional EC/NR Centres within Greater Adelaide.*
 - *Support ECs to continue to deliver program outcomes in an efficient and accountable manner.*
 - *Work together to achieve 'Best Practice' governance, financial and WHS systems that operate consistently across the Network of Centres.*
- Work together with GA to ensure Centres have a strong strategic alignment with GA's key focus areas and priorities

The GAEN submission to GREEN ADELAIDE

Foundation funding

- Negotiate to achieve 3-year Funding Agreements from 2023-2024 onwards.
- Presently, GA funding is leveraged against, by each Centre to secure additional project and event-based funding through various grants, partnerships with Local Government and other independent income sources.
- Identify potential to leverage GA foundation funding to source complimentary funding to enable the delivery of a Network level program or initiative.





The GAEN submission to GREEN ADELAIDE



CENTRE ENHANCEMENTS

- Progressively enable increased opening hours for ECs.
 - *Increased hours for Coordinators and if this is beyond GA, could be facilitated by other income sources for Centres. (This would allow for increased program delivery and community access);*
 - Review the number and location of Centres to service the Greater Adelaide population most effectively. (bearing in mind the Operating Model principles)
 - *This recognises the strengthened links with Green Adelaide (via the funding model), the proximity of some existing Centres to the Green Adelaide boundary and the urbanisation of the fastest growing township in South Australia at Mt Barker.*
-



The GAEN submission to GREEN ADELAIDE



PROGRAM ENHANCEMENTS

- Investigate increased connection with First Nations/Traditional Owners Culture within ECs annual programs;
 - ***ECs working to extend the reach of Landscape Boards programs***
 - Investigate the potential to increase local community action in restoring biodiversity;
 - ***Benefits for bushfire recovery and to the overall response to Climate Change***
 - Adelaide National Park City is a 'whole of community' concept where the activities undertaken by Environment Centres can make a meaningful contribution.
 - ***National Park City - nature experiences on the city fringe (how far can NPC extend beyond the metropolitan area?)***
-



The GAEN submission to GREEN ADELAIDE



National Park City London provides Escape Routes to nature experiences on the city fringe, and there is great potential for GAEN centres to develop similar projects based on our current work...A few examples are:

- **Gawler River Eastern Floodway Project:** After a decade of clearing major pest plants, 2500 locally indigenous seedlings have been planted to create new understorey for the red gum forest along the Gawler River. This precinct forms part of the proposed Gawler to Sea hike/bike trail.
- **Tree Trails in Willunga, Kangarilla, McLaren Vale and Yankalilla areas:** A number of volunteer-led Citizen Science projects where Information tags have been placed on selected trees within in these localities.
- **Coastal conservation and habitat revegetation:** Ongoing volunteer efforts to increase coastal vegetation and the habitat for important fauna along the metropolitan and Fleurieu coastlines.
- **Aldinga Scrub Conservation Park (with newly-included Washpool area):** About 340 hectares of land including one of Adelaide's last remaining coastal freshwater and estuarine lagoon systems, Aldinga Washpool. The washpool is a habitat for a wide range of native birds and swamp plants and is also of considerable spiritual and cultural significance to the Kaurna people, including significant archaeological sites.

Sent: Friday, 9 Dec, 2022 At 1:41 PM
Subject: GAEN Workshop - outcomes

Hi all (the serial pest again)

We are almost there (my second-last email to you for 2022).

Good news - final invoices are in and payments are being made or have been processed by Vic Rowe (fighting COVID at the same time!) - I have lodged our final report and acquittal for the LFP Strategic and Business Planning Project and am awaiting any feedback and final tweaking before being able to share this with you shortly.

To enable Nicole to produce the final project report for DEW, we need **3 examples of your promotional material** (Flyers, website/Facebook posts etc.) from the April - June 22 quarter. Her deadline is looming, and I ask if you can provide this to me **by Wednesday of next week**. They must also include the funding acknowledgement "This event is supported by the Hills and Fleurieu and Northern and Yorke Landscape Boards, and funded by the Landscape Priorities Fund and Green Adelaide"

From our final Workshop (23rd November), I am forwarding:

- The draft Workshop notes collated by Leanne from our collective contributions on the day.
- My PowerPoint presentation relating to the elements of the GAEN submission to Green Adelaide. *The submission is in production next week - using the material from our Workshop, Prospectus and Investment Proposal - a copy will be forwarded FYI when it's ready.*
- The draft Terms of Reference for GAEN (with highlighted revisions discussed at the Workshop) - *this is forwarded for your review over the coming week and any feedback that you would care to provide on the content - we would like to present a final, adopted TOR as part of our submission to Green Adelaide if at all possible. To help achieve this, if at all possible, can you give this some thought and provide any comments/suggestions to me by Friday 16th December (the Steering Group will then finalise. Because a great deal of time and discussion has contributed to the draft, if you think it would be an adequate TOR for GAEN, we would like to know that as well.*

Thanking you all for your extra efforts on this, over the last 17 months and looking forward to a positive future.

Regards,
Matt Robertson
on behalf of the GAEN Steering Group



Notes from GAEN November workshop

23 November 2022 | Mt Barker Hills and Fleurieu Landscape SA Office, Mann St, Mt Barker

TIME: 10am – 2:30pm

Independent Facilitator: Leanne Muffet ([Strategic Matters](#))

OBJECTIVE: position for the coming 12 – 24 months

Item 3. Terms of Reference (ToR)

Updates to GAEN's DRAFT Terms of Reference have been made by Strategic Matters based on the conversation of the workshop. For further information please see updated Draft ToR document – 07/12/22.

Item 4. A concise analysis of GAEN risks

The Attendees undertook a concise analysis of the risks they believe GAEN needs to consider over the coming 1 – 5 years. Photographs of all the post it notes are provided in **APPENDIX A**

A summary of the pertinent issues both captured and discussed at the workshop are illustrated in the table below. The list is not necessarily exhaustive and can be built on overtime.

It is suggested that these risks are considered by the network when preparing for future funding and or positioning for strategic conversations and outcomes.

Likelihood / Consequence	Insignificant (1)	Minor (2)	Moderate (3)	Major (4)	Catastrophic (5)
Almost Certain (5)				High expectation of the Steering Committee: Paid?	
Likely (4)			Lack of other sources of \$	Chairs unable to access all information Inability to manage administration and communication Ability to influence Gov decisions / policy (be both broad and specific!) G Adelaide expecting too much	Inability to become financial sustainability Lack of alignment of views across GAEN
Possible (3)			Not enough people Vol to be on Steering Committee Message balance: Collaboration BUT nine individual centres...	No base funding Too much to do People not agreeing Nothing to do but administration	Loss of volunteers
Unlikely (2)					
Rare (1)					

Colour code

Negligible	Low	Medium	High	Extreme
------------	-----	--------	------	---------



Item 5. Overview: what the Network needs to report to Green Adelaide

The Chair of the GAEN Steering Committee [Matt Robertson] provided contextual information and presentation on this item. **Please refer to the slide pack attached.**

Item 6: The Network's Future

The attendees discussed the following three questions. Responses are recorded in the table below:

- a) What other things do we need to do as a Network?
 - a. Where is the need / urgency?
 - b. What are the visionary items?
- b) What do we want more funding and resources for?
- c) Three things that we need to present to Green Adelaide (GA) ...

Question	Response
a) What other things do we need to do as a Network?	- Plan for the future as a collective... - Think about scalability - Demonstrate our joint capacity to mobilise... using existing (unused) capacity - Increase our positioning - Increase our profile - Undertake collective education re: climate prevention / mitigation, bushfire preparation, impacts of drought and flood
b) What do we want more funding and resources for?	- Some funding to cover Steering Committee hours - Funding for longer opening hours at centres / 5 days per week - Undertake First Nations cultural awareness and training... focus on engagement and collaborations. - Climate change related projects: biodiversity and greening
c) Three things that we need to present to GA...	- A proposal for three year funding. This should include a focus on collaboration, capacity to share resources, leverage funds, demonstrate social connections, positioning, and outcomes - Demonstration or connection with and outcomes associated with National Park city programme across Centres' current programmes and activities. (A demonstration of what GAEN is currently doing and or achieving) - This work has already been started by the Steering Committee - Two areas of future focus across GAEN's network... both of which could have significant positive impact: - climate change adaptation across biodiversity and greening ** NOTE: <i>NOT</i> carbon focused - Undertake First Nations cultural awareness and training... focus on engagement and collaborations.



Item 7: ORID feedback

O: OBJECTIVE [what have we achieved at the workshop?]	R: REFLECTIVE [How did you feel? what did you enjoy? Why?]
- Followed the agenda well - Brainstorming is helpful - Tidied up / finalising the terms of reference... 33333 (6 x people) - Consensus in decision making - GAEN Risk assessment (initial process) - reporting on priority overview... future positioning / Listen closer to identifying 2023 priorities 3 (2 x people) - Identified ideas to communicate with Green Adelaide - Heaps! - A clearer vision of GAEN, how it goes forward - Clear exploration on where we are at and where we are going. - Collaboration - Unity of thought - We <u>talked</u> and <u>listened</u> - We did arrive at a consensus - Process of management - Submission to Green Adelaide 33 (3 x people) - Moving forward as GAEN and having a direction - Clarified our purpose and agreed on fundamentals of how we operate	- Positive regarding our outcomes - Sharing ideas in a collaborative environment for a positive outcome. - Enjoy here hearing everyone's perspectives to understand how each EC works - Enjoy the snacks. - Camaraderie - The discussion / great discussion 3 (2 x people) - Good energy in the room - Good moderating! - Enjoyed the interaction - I feel I know more at the end of the session, especially about other centre's views on GAEN - Medium... would like to get more closure and decisions - a lot still feels unresolved - Brain may be tired but I am confident we have the information, support, and progress to finalise the ToR and GAEN as a whole - Feel hopeful, feel good 3 (2 x people) - Reassured as to where the network is heading - Very constructive and healthy group conversation: an excellent network to be part of - Enthusiastic because we have government support and a sense of direction which we are collectively "signed up" to



I: interpretive [what did you learn? What were your lightbulb moments?]	D: DECISION [what will you do or commit to because of the session?]
• We are getting somewhere... • The energy and passion in the room • Heaps • Use of the word 'resilience = good, use of the word 'regeneration' = NOT so good 😊 • GAEN to be an umbrella organisation and not representative which is crucial for success • Each centre wants to remain hyper individual and use GAEN as a funnel / single face • A few new ideas for projects that GAEN can possibly realise • Still absorbing pretty busy session! • Consistent priority for three year funding agreements from GA for ECs • Understanding more about other centres ideas and priorities... how we can work better as a network going forward to enhance the network • There is strong support for GAEN amongst centres	• Get the information back to Matt! / Homework to Matt (on time!) 333 (4 x people) • Working together in the future. • Communication • I'm representing WEC... so will try to carry back some of the enthusiasm and progress • Report back to management committee of my centre • GAEN website and IT systems to support administration • Work with Kathy on responses for Matt prior to 16/12/22 • Working on demonstrating where we can be most useful • Structure the climate recovery from Barossa Bush Gardens to present to other centres and possibly roll out to Local Gov and (maybe) other government agencies • Review GA stories of change document • Complete ASC review against principles (Strategic Priorities already completed) • Invoice for recognition to GAEN • Review GA funding priorities • Contribute by feeding in information and taking on tasks to assist.

Ends

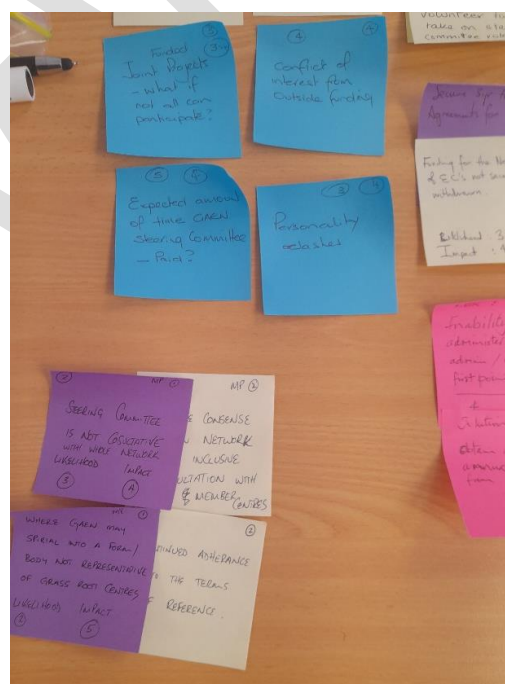
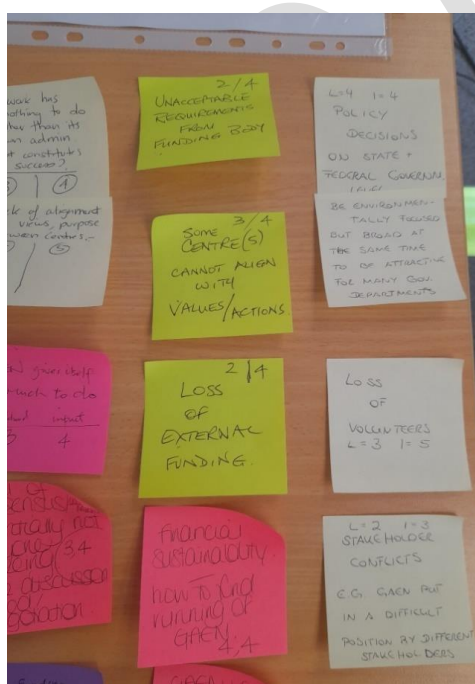
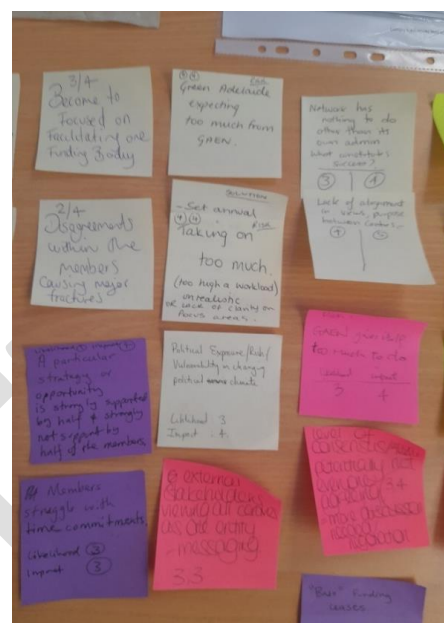
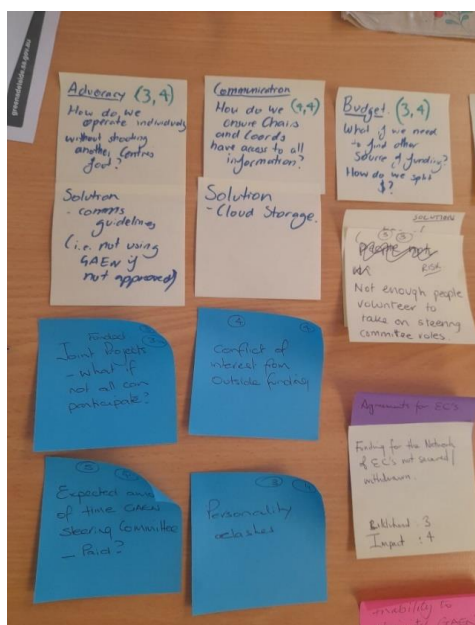
APPENDICES



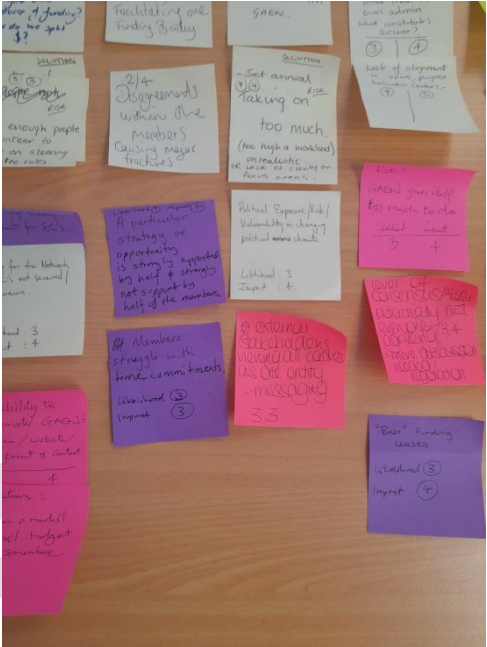
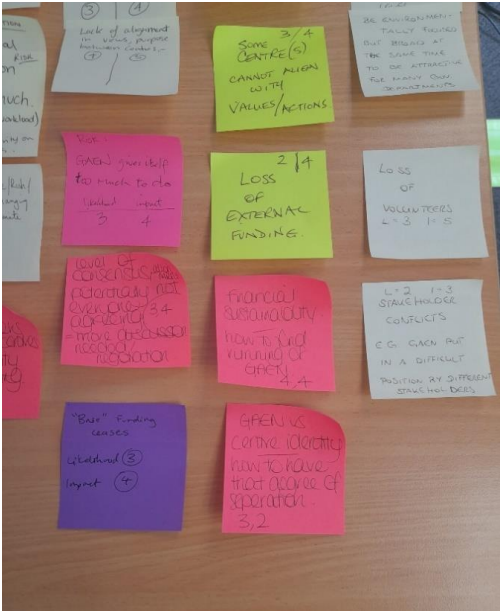
strategic matters
people + planning

Appendix A: Raw data

Risk Matrix analysis – raw data and white board recording



APPENDICES



	INSIG	1	MINOR	2	MODERATE	3	MAJOR	4	CATASTROPHIC	5
ALMOST CERTAIN					HIGH		EXTREME		EXTREME	
LIKELY					MEDIUM		EXTREME		EXTREME	FINANCIAL SUSTAIN
POSSIBLE					MEDIUM		HIGH		EXTREME	LOSS VOIS
UNLIKELY							HIGH		HIGH	
RARE										

CONSENSUS AGENDA REPORT**CONSENSUS AGENDA****2.6 PARTNER PROJECTS UPDATE**

Author: Executive and Project Support Officer
22/72344

The following update is provided for the Committee's information:

Barossa Community Labyrinth

A very successful Nature Festival event was held on 16 October 2022. The weather was perfect and 11 participants had the opportunity to get really close to trees of their choice, engaging with those trees in mindful ways. The participants enjoyed rich dialogue at the conclusion of the event.

The Australian Labyrinth Network Seminar was held in Sydney on 25 November. Demi Henwood (Council's Community Development Officer) also participated via Teams.

Dementia Friendly Communities Group**Seeding Natives****The Big Project****RECOMMENDATION**

That the report item 2.6 be received and noted.

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil

CONSENSUS AGENDA REPORT**CONSENSUS AGENDA****2.7 STRATEGIC PLAN PROGRESS REPORT**

Author: Executive and Project Support Officer
22/72345

Progress of actions within the Barossa Bushgardens Strategic Plan are provided in Attachment 1. The status/progress comments are provided to 31 January 2023 inclusive.

RECOMMENDATION

That the report item 2.7 be received and noted.

ATTACHMENTS

Attachment 1 Barossa Bushgardens Strategic Plan 2022 - Progress Report January 2023 [!\[\]\(d6de11b59c78ac18c3501dfde89d3eac_img.jpg\) !\[\]\(9b66a2f9cb6d75c14499d1de46f85953_img.jpg\)](#)

SUPPORTING REFERENCES

Nil.

Action	By When	By Whom	Priority	Status/Progress
Key Result Area 1				
TO DEVELOP AND MAINTAIN A SUSTAINABLE RESOURCE THAT MEETS THE GROWING NEEDS OF THE REGION				
Strategy 1 - Maintain and improve the Seed Bank				
CS17 - Natural Resources				
Output 4 – Bushgardens Nursery				
a) Provision of nursery for the production and sale of native plants.	Ongoing	Nursery Manager	High	Summer sowing has commenced with resowing of some Spring species that had no or low germination. Pricking out of tubestock has also commenced.
b) Maintenance of a regional Seed Bank.	Ongoing	Nursery Manager	High	Seed cleaning is ongoing. Seed cut testing is done on selected seeds species and recorded in data base.
c) Improve the commercial capacity of the nursery, including inclusion of a council nursery operation.	Ongoing	Nursery Manager	High	Maintenance of the Council nursery is ongoing this includes weeding and fertilising of the large Ficus's. Depot staff have installed irrigation for the large Carob trees. The NRC Coordinator has contacted Depot Management to organise staff to help weeding the Carob trees as BBG volunteers have not the capacity to do it.
Strategy 2 - Adopt and implement sound assets management principles				
CS3 - Assets				
Output 8 – Asset Maintenance and Operations – Open Space				
a) Management/ Maintenance of native gardens and Bushgardens site	Ongoing	Nursery Manager NRC Coordinator	High	The purchase of a second line trimmer has increased the ability of the volunteers to get on top of grassy weeds throughout the gardens. Slashing, mowing and manual removal of weeds is ongoing and path clean-up has started. The Truly Australian Front Garden is being redeveloped. New plantings have been added in the Central Garden, wetland area, Dementia Friendly Garden and around the Community Garden. Volunteers have been cleaning up the nursery and installing two covered tables to harden off plants.
b) Progressive delivery of the Urban Design Framework through identification of key priorities over the next five years.	Ongoing	Manager HES Nursery Manager NRC Coordinator	Low	No action
c) Seek to incorporate Coulthard Reserve as part of the broader Bushgardens site, and improve linkages with caravan park and linear path.	Ongoing	Manager HES Director DES	Low	No action this reporting period.
Key Result Area 2				
TO CONNECT PEOPLE TO THE NATURAL ENVIRONMENT				
Strategy 1 - improve links with the primary and secondary education sector				

CS17 - Natural Resources				
Output 3 – Environmental Education and Awareness				
a) Administer/conduct environmental education and awareness programs.	Ongoing	NRC Coordinator	High	5 October - Nature Play Festival (198 visitors) 6 October – REX Vacation Care – Scavenger Hunt (29 children) 11 October – Barossa Young Ambassadors Presentation (18 attendees) 13 October – Traditional Uses Plants Workshop (17 participants) 14 October – Creating Nature Mandalas Workshop (12 participants) 18 October – Salisbury Garden Club Tour (18 visitors) 19 October – St. Petri Church/Care Worship/Morning Tea/Presentation/Tour (37 visitors) 20 October – Faith Lutheran College Year 11 Social Services (11 students) 25 October – Faith Lutheran College Photography/Arts Session (29 students) 25 October – LandcareSA Roadshow Presentation (Pam) (30 attendees) 25 October – Friends of Barossa Bushgardens AGM (13 attendees) 25 October – Garden tour (2 visitors) 27 October – Faith Lutheran College Year 11 Social Services (8 students) 28 October – Frog Workshop (18 participants) 1 November – Bushfire Ready and Fire-wise Gardening Workshop (5 participants) 3 November – Faith Lutheran College Year 11 Social Services (9 students) 3 November – Barossa Valley Rotary dinner and tour (27 visitors) 5 November – Barossa Young Ambassadors tour (9 visitors) 6 November – Bushgardens Zen (11 participants) 8 November – Barossa Village Walking Group (6 participants) 10 November – Faith Lutheran College Year 11 Social Services (8 students) 11 November – Gawler East Primary School Traditional Uses Plants Workshop (52 students) 15 November – Barossa Village Walking Group (5 participants) 15 November – Edible Weeds Workshop (24 participants) 18 November – Hon. Sarah Game MLC visit and tour (3 visitors) 20 November – Bushgardens Zen 24 November – Faith Lutheran College Year 11 Social Services (10 students)

				29 November – Barossa Village Walking Group guided tour (6 participants) 29 November – TBC induction tour (18 visitors) 30 November – Nuriootpa High School Inclusive Education Unit Native Edible Plants workshop (5 participants) 1 December – Nuriootpa Primary School Garden Exploration (62 students) 4 December – Bushgardens Zen (5 participants) 13 December – Barossa Village Walking Group (5 participants) 13 December – Hot Weather Gardening Workshop (5 participants) 14 December – Labyrinth Walk (2 participants) 15 December – Barossa Bush Playgroup (6 children) 17 January 2023 – Barossa Veterinary Services Wellness Day (23 participants) 20 January – Angaston Out of School Service – Garden Exploration (8 children) 24 January – Barossa Village Walking Group (4 participants) 26 January – Australia Day Community Event (Stall) – (appr. 250 people) 29 January – Bushgardens Zen 31 January – Barossa Village Walking Group (6 participants)
b) Increase the 'experiential' offerings including passive and active programs.	Ongoing	NRC Coordinator	Low	NRC Coordinator is in contact with the Barossa German Language Association to explore the possibility of future Bushgardens explorations in the German language. BGLA is in the process of re-introducing German Language lessons at schools.
Strategy 2 - Facilitate programs and events to increase visitation				
CS11 – Events				
Output 1 – Events delivery – External				
Output 2 – Events delivery – Internal				
a) Host Barossa Bushgardens Open Day.	Ongoing	NRC Coordinator Nursery Manager	High	Nothing to report.
b) Formalise public programs through long-term planning, diversifying the occurring across environment, art, culture, public health and wellbeing.	Ongoing	NRC Coordinator	Low	Planning has started for this year's SALA exhibition in collaboration with the Gallery, Library and Visitor Centre to have a possible combined exhibition. This would make it easier for artists to choose an exhibition space (that is Council owned) and have only one form to apply for either space.

				In collaboration with The Barossa Council, BBG will take part in this years Parks Week. An event for Sunday, 5th March, is being organised to highlight the importance of local parks, what people do when they visit parks and to celebrate the people looking after them. The BBG will also be part of BIOME – an art journey with a long lunch and many artists. This event will run mostly in Coulthard Reserve but the BBG is the starting point of the art journey.
CS17 - Natural Resources				
Output 3 – Environmental Education and Awareness				
a) Support sustainability initiatives and programs within the region.	Ongoing	NRC Coordinator	High	Nothing to report.
b) Support land, water and biodiversity initiatives and programs within the region.	Ongoing	NRC Coordinator	High	Nursery Manager supported SEO and Trees for Life staff with plant identification survey at the Tanunda Woodlands reserve. Promotion to participate in citizen science projects such as Aussie Bird Count, Frog Week and the Great Southern Bioblitz.
CS19 - Social Inclusion				
Output 4 – Social Support Groups				
a) Manage and facilitate the Bushgardens Disability Support program.	Ongoing	Nursery Manager Project Officer	Medium	This groups is managed by the nursery manager and project officer. Currently there are 3-4 main clients plus support staff participating in the program.
Strategy 3 - Create and deliver community-oriented training opportunities				
CS10 – Economic Development				
Output 1 – Economic Development				
a) Form strong partnerships that link the Bushgardens to the wine and tourism industries.	Ongoing	NRC Coordinator Nursery Manager	Medium	The nursery manger has attended an Ecovineyards workshops and participated in a Landcare forum.
Strategy 4 - Engage with Aboriginal people				
CS19 - Social Inclusion				
Output 7 – Aboriginal Reconciliation				
a) Host Reconciliation Week event is association with Council and Reconciliation Group	May 2023	Reconciliation Committee	Low	Nothing to report.
Strategy 5 - Increase profile of the Bushgardens				
BS3 - Communications and Engagement				
Output 3 – Community Engagement				
Output 4 – Online / Website support				

a) Prepare "Environmental Matters" article in the local newspapers.	Ongoing	NRC Coordinator Nursery Manager	Medium	Bi-monthly column published in The Leader Newspaper on October 12 and December 14. E-newsletter sent out in November and January to 545 subscribers.
b) Update information and educational materials about each Business Unit services and functions, and update website.	Ongoing	NRC Coordinator Nursery Manager	Low	Website updated on as needs basis (approximately every two weeks).
c) Develop a contemporary brand that appeals across a range of markets.	Ongoing	NRC Coordinator	Low	Nothing to report.
CS21 – Tourism				
Output 2 – Visitor Enquiries/Customer Service				
a) Reposition the Bushgardens as a destination for visitors.	Ongoing	NRC Coordinator	Medium	Promotion of the BBG through the distribution of flyers at Visitor Centres in the region and at presentations given on and off site.
Key Result Area 3 TO RECRUIT, TRAIN AND RETAIN PRODUCTIVE VOLUNTEERS				
Strategy 1 - Achieve stable and sustainable volunteer group				
CS22 – Volunteers				
Output 2 – Internal Volunteer Support				
Output 3 - Volunteering Promotion and Advocacy				
a) Provide support and training for Bushgardens volunteers.	Ongoing	NRC Coordinator Nursery Manager	Medium	Four volunteers have received an induction to using line trimmers.
b) Attract new volunteers to support program delivery.	Ongoing	NRC Coordinator Nursery Manager	Medium	Three new volunteers recruited between October and January.
Key Result Area 4 TO IMPROVE GOVERNANCE				
Strategy 1 - Develop and execute a new governance model				
BS2 - Business Transformation				
Output 2 – Continuous Improvement Project Management				
a) Documentation of tasks within Business Unit.	Ongoing	NRC Coordinator Nursery Manager	High	Nothing to report.
BS4 - Council and Committees				
Output 2 – Coordination: Council Committees and Working Groups				
a) Ensure the effective operation of the Barossa Bushgardens Committee in accordance with the Local Government Act, Terms of Reference, and Meeting Procedures.	Ongoing	Manager HES	High	Ongoing
b) Develop and execute a new	Ongoing	Manager HES Director DES	Low	Pending.

governance model for the Barossa Bushgardens.				
BS7 – Governance				
Output 1 – Governance and Policy Advice				
Output 4 – Legislative Reform				
Output 5 – Complaints Management				
a) Implement legislative reform, where applicable.	Ongoing	Manager HES Director DES	Low	Ongoing
Strategy 2 - Maintain a strong financial framework				
BS6 – Finance				
Output 2 – Budget Management				
a) Ensure effective Budget Performance	Ongoing	Manager HES	High	Ongoing
Strategy 3- Maintain effective internal controls to reduce risk				
BS5 - Enterprise Risk				
Output 2 – Internal Audit				
Output 4 – Disaster Recovery and Business Continuity				
Output 5 – WHS System Management				
a) Identify and prepare Operational Risk Profile.	Ongoing	Manager HES NRC Coordinator Nursery Manager	High	Nil to report
b) Identify and document processes to reduce threat of disease, animals, weeds and pests to nursery and gardens at Barossa Bushgardens	Ongoing	Manager HES NRC Coordinator Nursery Manager	Medium	A Weed Risk Assessment was undertaken to help with the control of weeds in the Peppermint Box Grassy Woodland. The NRC Coordinator has started developing an Annual Weed Management Schedule which will help manage weeds on site according to the time of year and weeds present. Our current spray contractor has informed us that they have closed their business down. The NM and the NRC are in the process of looking at new spray contractor.
c) Manage organisational risk in the delivery of core services	Ongoing	Manager HES NRC Coordinator Nursery Manager	High	Nil to report
d) Ensure that identified Internal Financial Controls are effectively monitored and maintained	Ongoing	Manager HES NRC Coordinator Nursery Manager	Medium	Nil to report
e) Maintain and facilitate the ongoing testing and development of Council's Business Continuity Plan and associated Sub-Plans	Ongoing	Manager HES NRC Coordinator Nursery Manager	Medium	Developments on site are done in line with relevant plans, e.g. re-development of The Truly Australian Front Garden considers accessibility for wheelchair users. The BBG has been added to Pavely app, which indicates accessibility of venues around South Australia.

f) Maintain and champion the implementation of Councils WHS System	Ongoing	Manager HES NRC Coordinator Nursery Manager	Medium	NRC staff attended Police Aggressive Behaviour Training and Fire Warden Training.
g) Undertake WHS Compliance Inspections	Ongoing	Manager HES NRC Coordinator Nursery Manager	Medium	Inspection of facilities & equipment, and inspection of ladder has been undertaken. First aid kit has been inspected and updated.
h) Implement, Review and Maintain Work Health Safety Improvement/Action Plan	Ongoing	Manager HES NRC Coordinator Nursery Manager	Medium	Both toilets now have a safety back rest.
i) Participate in mandatory external WHS Audits	Ongoing	Manager HES NRC Coordinator Nursery Manager	Medium	Nil to report
j) Maintain Chemalert Database for sites where chemicals used	Ongoing	Manager HES Nursery Manager	High	ChemAlert Database and SDS folders up to date. (October 2022)
a) Identify funding opportunities to assist in delivery of projects and programs.	Ongoing	Manager HES NRC Coordinator Nursery Manager	High	Grant opportunities are being monitored but none have been identified this time.
b) Prepare a prospectus to assist in promoting the benefits of the Bushgardens to potential funding partners.	Ongoing	Manager HES NRC Coordinator Nursery Manager	High	Nothing to report.
c) Monitor and report on grant status and prepare acquittal reports.	Ongoing	Manager HES NRC Coordinator Nursery Manager	High	The Friends of Barossa Bushgardens were successful with a grant application with the Department of Human Services to by shelter and wheelchair friendly seating. The Chair Person and Treasurer have signed and returned the grant agreement. The Minister of Human Services, Nat Cook, has indicated that she would like to visit the BBG to deliver the cheque personally. The NRC Coordinator has completed a development application for the shelter, which was approved in November. The funds have been transferred to the Friends and a shelter has been ordered.

CONSENSUS AGENDA REPORT

CONSENSUS AGENDA

2.8 CHAIRPERSON'S REPORT

Author: Executive and Project Support Officer
22/72362

A verbal report will be provided.

RECOMMENDATION

That the report item 2.8 be received and noted.

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil

DEBATE AGENDA REPORT**DEBATE AGENDA****4.1 APPOINTMENT OF CHAIRPERSON AND DEPUTY CHAIRPERSON**

Author: Director, Development and Environmental Services
22/76559

PURPOSE

To appoint the Chairperson and Deputy Chairperson for the Committee.

RECOMMENDATION

That Barossa Bushgardens Committee:

- (1) appoint as Chairperson of the Committee for the period February 2023 to January 2024.
- (2) resolve to appoint a Deputy Chairperson; and
- (3) appoint as Deputy Chairperson of the Committee for the period February 2023 to January 2024.

REPORT**Background**

The Terms of Reference for the Barossa Bushgardens Section 41 Committee states that the Committee will at its first meeting following every periodic Local Government election (and further annually at its determination), appoint at a minimum, the Chairperson of the Committee.

Introduction

As its first item of business, the Committee will need to appoint a Chairperson. In addition, the Committee may determine if there will be a Deputy Chairperson and, if so, will make an appointment.

Gary Mavrincac, Director, Development and Environmental Services, will assume the Chair and call for nominations.

Discussion

Should there be more nominations than required then all voting will be by secret ballot.

Except for the Mayor or Deputy Mayor of Council, an Elected Member who has been nominated by Council to be a Member of the Committee may not hold the position of Chairperson nor Deputy Chairperson on the Committee.

Summary and Conclusion

The committee is to appoint a Chairperson and a Deputy Chairperson in accordance with the Terms of Reference.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Nil

Supporting references

Nil

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTSCommunity PlanGoal

1. The Barossa has sustainable farmland providing diverse and stable returns, while protecting the unique natural environment and biodiversity of the region.
3. We take a proactive approach in responding to key environmental challenges such as climate change, water security and waste management.

Strategies

- 1.3. Build on the conservation of the region's natural heritage including bush eco-systems, grassy woodlands, agricultural landscapes and recreational green spaces.
- 3.1. Support community based sustainability initiatives to help reduce the Barossa's contribution to the climate crisis and build on the capacity of local residents and industry to mitigate negative impacts.

Advocacy Plan

Nil

Legislative Requirements

Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Nil

COMMUNITY ENGAGEMENT

Nil

DEBATE AGENDA REPORT**DEBATE AGENDA****4.2 FINANCE REPORT**

Author: Executive and Project Support Officer
22/72364

PURPOSE

To provide progress on budget income and expenditure as at 31 January 2023.

RECOMMENDATION

That Barossa Bushgardens Committee receive and note the report.

REPORTDiscussion

Budget roll-overs from the 2021-22 financial year do not appear in this report as yet but will be included within the next reporting period.

Slight overspends are showing on some budget lines. Budget adjustments have been entered, which will be contained in the next report.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 Barossa Bushgardens Finance Report to 31 January 2023 [!\[\]\(df776667b5b4b8ccc0548aa355655252_img.jpg\) !\[\]\(393478b9e725d7308ceda8f6e7f27dd1_img.jpg\)](#)

Supporting references

Nil.

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTSCommunity Plan

Natural Environment and Built Heritage



How We Work - Good Governance

Corporate Plan

- 1.5. Maintain and seek to expand Council initiated native conservation and land management initiatives.
- 6.2. Ensure that Council's policy and process frameworks are based on principles of sound governance and meet legislative requirements.
- 6.3. Align operational strategy to strategic objectives and measure organisational performance to demonstrate progress towards achieving our goals.

Advocacy Plan

Nil

Legislative Requirements

Nil.

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Nil.

COMMUNITY ENGAGEMENT

Not required under Legislation or Council's Public Consultation Policy.

Natural Account	2022/23 Full Year Actuals	2022/23 Full Year Budget	2022/23 Full Year Percentage Spent
Barossa Bushgardens	12,063	111,101	34
B145. Bushgardens:Nursery Expenditure	42,260	82,790	51
547. Commercial Activities - Seedling Sales	(12,696)	(25,000)	51
620. Salaries (Travel allowance)	134	0	0
621. Salaries (Increase in Leave Liabilities)	0	770	0
624. Salaries - Environmental Services	32,668	62,057	53
722. Direct Purchases - Stationery	0	1,200	0
724. Direct Purchases - Irrigation supplies	446	2,020	22
725. Direct Purchases - Weed/Pest Chemicals	2,589	3,200	81
726. Direct Purchases - Fertiliser	0	600	0
727. Direct Purchases - Mulch/Loam	0	3,400	0
728. Direct Purchases- Plants/Shrubs	1,589	500	318
729. Direct Purchases - Protective clothing	38	500	8
732. Direct Purchases - Loose tools	164	180	91
735. Direct Purchases - Other	887	5,000	18
738. Office Equipment consumables - Other	237	500	47
790. Depreciation Expense - Bldgs	8,955	15,352	58
791. Depreciation Expense - Infrastructure	336	576	58
792. Depreciation Expense - Equipment	4,422	7,581	58
810. Insurance - Income Protection Insurance	836	913	92
812. Insurance - Workers Comp Premium	1,145	1,581	72
824. Staff Training - Seminar/Conference Fees	0	1,550	0
833. Mobile Phone Expenses	509	310	164
B146. Bushgardens: Disability Support Program	(5,152)	713	(723)
562. Contributions - Other	(8,693)	(7,300)	119
621. Salaries (Increase in Leave Liabilities)	0	82	0
624. Salaries - Environmental Services	3,328	6,663	50
735. Direct Purchases - Other	0	1,000	0
810. Insurance - Income Protection Insurance	90	98	92
812. Insurance - Workers Comp Premium	123	170	72
B160. Bushgardens: Site expenditure	14,451	27,598	52
474. Operating Grant - CWM Boards	(803)	0	0
562. Contributions - Other	(900)	(10,000)	9
564. Donations - Other	0	(1,500)	0
600. Wages (Normal Rate - Depot Staff)	211	3,330	6
601. Wages (Overtime - Depot Staff)	226	0	0
621. Salaries (Increase in Leave Liabilities)	0	667	0

624. Salaries - Environmental Services	345	0	0
636. Contractors - Waste Disposal Services	210	400	53
649. Contractors - Plant/Machinery Servicing	2,272	800	284
654. Contractors - Other Services	832	5,050	16
715. Direct Purchases - Canteen Purchases	831	1,000	83
718. Direct Purchases - Assets < \$5,000	816	3,075	27
720. Direct Purchases - Signs	0	1,000	0
722. Direct Purchases - Stationery	0	300	0
724. Direct Purchases - Irrigation supplies	36	800	5
725. Direct Purchases - Weed/Pest Chemicals	0	100	0
732. Direct Purchases - Loose tools	200	300	67
735. Direct Purchases - Other	876	0	0
750. Energy Costs - Electricity	3,328	6,000	55
751. Energy Costs - Gas	0	300	0
752. Energy Costs - Fuel & Lubricants	893	550	162
757. Water Rates	142	308	46
758. Excess Water Rates	4	3,000	0
770. Bank Charges	133	300	44
811. Insurance - Bldg & Contents	1,440	1,732	83
813. Insurance - Public Liability Insurance	2,112	2,975	71
816. Insurance - Vehicles	737	652	113
830. Telephone	191	340	56
833. Mobile Phone Expenses	0	300	0
835. Internet Expenses	0	540	0
836. Wireless Broadband	44	600	7
840. Vehicle Registration	0	100	0
882. Subscriptions/Memberships	0	150	0
884. Other Misc. Expenses - Sundry	0	100	0
920. Internal Allocation - Wages Overhead	274	4,329	6
B172. Bushgardens Green Adelaide Funding Program	(37,825)	0	0
474. Operating Grant - CWM Boards	(40,992)	0	0
718. Direct Purchases - Assets < \$5,000	328	0	0
735. Direct Purchases - Other	1,249	0	0
738. Office Equipment consumables - Other	391	0	0
820. Advertising	1,146	0	0
836. Wireless Broadband	53	0	0
B173. Bushgardens: Barossa Co-op Funding	(821)	0	0
564. Donations - Other	(1,200)	(1,200)	100
735. Direct Purchases - Other	335	1,200	28
836. Wireless Broadband	44	0	0
B176. Bushgardens Peppermint Box Regeneration - Grassroots Funding	(850)	0	0
475. Operating Grant - Other	(850)	0	0