



The Barossa Council

NOTICE OF MEETING

**Notice is hereby given that the next ordinary meeting of the
Community Assistance Scheme Committee will be held on Tuesday
21 February 2023
in the Council Chambers, 43-51 Tanunda Road, Nuriootpa,
commencing at 4:30pm.**

A G E N D A

1. COMMUNITY ASSISTANCE SCHEME COMMITTEE

- 1.1 Welcome
By Cr de Vries – meeting declared open
- 1.2 Members Present
- 1.3 Leave of Absence
Nil
- 1.4 Apologies for Absence
Nil
- 1.5 Minutes of previous meetings – for confirmation:
 - 1.5.1 Community Assistance Scheme Committee meeting held on Wednesday 3 August 2022
 - 1.5.2 Community Assistance Scheme Committee meeting held on Wednesday 7 December 2022 at 5:00pm
 - 1.5.3 Special Community Assistance Scheme Committee meeting held on Tuesday 20 December 2022 at 5pm
- 1.6 Notice of Motion
Nil
- 1.7 Questions with or without Notice
Nil
- 1.8 Declaration of Interest
Members are required to declare and manage conflicts of interest in accordance with the *Local Government Act*.

2. CONSENSUS AGENDA

- | | | |
|-----|---------------------------------------|---|
| 2.1 | Budget Update - 2nd Quarter 2022/2023 | 3 |
| 2.2 | Actions from Previous Meetings | 5 |

3. CONSENSUS AGENDA ADOPTION**3.1 ITEMS FOR EXCLUSION FROM CONSENSUS AGENDA****3.2 RECEIPT OF CONSENSUS AGENDA****3.3 DEBATE OF ITEMS EXCLUDED FROM CONSENSUS AGENDA****4. DEBATE AGENDA**

- | | | |
|-----|--|----|
| 4.1 | Grant Acquittal - Barossa & District Pipe Band Inc. | 7 |
| 4.2 | Grant Acquittal - Bethany Tabor Lutheran Church | 15 |
| 4.3 | Community Grant Application - Mount Pleasant Community Association Inc | 21 |
| 4.4 | Request for Extension - Tanunda RSL | 53 |

5. CONFIDENTIAL AGENDA

Nil

6. URGENT OTHER BUSINESS**7. NEXT MEETING**

Wednesday 3 May 2023 at 4:30pm

8. CLOSURE

CONSENSUS AGENDA REPORT**CONSENSUS AGENDA****2.1 BUDGET UPDATE - 2ND QUARTER 2022/2023**

Author: Executive Support Officer and Administrative and Technical Support Officer 23/1373

COMMUNITY GRANTS and YOUTH GRANTS

The adopted Budget for the Community Grants and Youth Grants for 2022-2023 is \$25,000 (excl GST) (plus \$32,651 carry over from 2021-22). The Budget includes an additional \$75,000 per year for 2 years (2020-21 and 2021-22) of funds allocated from the electrical street lighting rebate monies. An amount of \$114,793 is allocated for other priority purposes leaving a remaining budget of \$54,651. It is noted that there is one community grant application from the Mount Pleasant Community Association for \$3,000 laying on the table pending further discussion and decision.

	Total (excl GST)
BUDGET 2022-2023	\$25,000.00
PLUS 2021-2022 CARRY OVER	\$147,444.00
TOTAL	\$172,444.00
LESS PRIORITY PURPOSES	\$114,793.00
LESS GRANT LAYING ON THE TABLE	\$3,000.00
FUNDS REMAINING	\$54,651.00
LESS APPROVED COMMUNITY GRANTS FROM 1 ST QUARTER	\$15,500.00
LESS APPROVED YOUTH GRANTS FROM 1 ST QUARTER	\$2,450.00
FUNDS REMAINING	\$36,701.00
2 Youth Grants	\$400.00
Community Grants	\$0.00
Grant Total for 2nd Quarter	\$400.00
Balance of funds available if all grants approved	\$36,301.00

HERITAGE GRANTS

	Total (excl GST)
BUDGET 2022-2023	\$10,100.00
C/FWD BUDGET 2021-2022 (expired 15 February 2023)	\$5,100.00
TOTAL	\$15,200.00
Less Payment made from 2021-2022	\$5,100.00
Less Budget Allocation 2022-2023 (Payments still to be made)	<u>\$6,000.00</u>
FUNDS REMAINING 2022-2023 UNALLOCATED	\$4,100.00

RECOMMENDATION

That the report item 2.1 be received and noted.

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil

CONSENSUS AGENDA REPORT**CONSENSUS AGENDA****2.2 ACTIONS FROM PREVIOUS MEETINGS**

Author: Executive Support Officer and Administrative and Technical Support Officer 23/1383

YOUTH GRANTS – 2nd QUARTER 2022-2023

Two Youth Grant applications were received in the 2nd Quarter.

Applicant	Activity	\$
Isabelle Small	Australian Ninja Games	200.00
Jack Small	Australian Ninja Games	200.00

COMMUNITY GRANTS – 2nd QUARTER 2022-23

There were no new Community Grant applications received in the 2nd Quarter.

COMMUNITY GRANTS – ACTIONS

Meeting Date	COMMUNITY GRANTS	Successful letter sent	Invoice received	Payment made	Project End Date	Acquittal Statement received	Written Assessment Received	STATUS
18/5/2021 (Council)	Bethany Tabor Lutheran Churches (Funday Sunday)	Y	Y	Y	12/09/2021	Y	Y	C
15/2/2022	Tanunda RSL	Y	Y	Y	TBA	N	N	P
15/2/2022	Barossa Food Security Network	Y	Y	Y	28/2/2023	N	N	P
4/5/2022	Barossa & District Pipe Band	Y	Y	Y	18/6/2022	Y	Y	C
4/5/2022	Regional Development Australia Barossa (Rebekah Rosenzweig)	Y	Y	Y	31/12/2022	N	N	P
3/8/2022	Nuriootpa Town Band	Y	N	N	23/7/2022	N	N	P
3/8/2022	Angaston Bowling Club	Y	Y	Y	31/8/2022	N	N	P
3/8/2022	Dash 4 Cash Inc	Y	Y	Y	12/2022	N	N	P
3/8/2022	Southern Barossa Alliance	Y	Y	Y	16/10/2022	N	N	P
3/8/2022	Rechner Cottage Conservation Association	Y	Y	Y	30/12/2022	N	N	P
20/12/2022	Barossa Ark Incorporated	Y	Y	Y	5/12/2022	N	N	P
20/12/2022	South Australian Athletic League	Y	N	N	27/2/2023	N	N	P

HERITAGE GRANTS - ACTIONS**Budget Year 2021-2022**

Meeting date	HERITAGE GRANTS	\$	Approval letter	Expiry Date	Payment made	STATUS P-Pending C-Completed E- Expired
November 2021	Jessica Thorndike 21/47877	\$1000	21/85653	2/11/2022	Yes	C
	Barossa Brauhaus Hotel 21/77874	\$1000	21/85655	2/11/2022	No	E
	Andrew Plush 21/71893	\$1000	21/85657	2/11/2022	Yes	C
	Ingrid Eidam 21/70968	\$1000	21/85664	2/11/2022	Yes	C
	Tabor Lutheran Church 21/81810	\$1000	21/86065	2/11/2022	Yes	C
March 2022	Rechner Cottage 21/83401	\$5100	22/14449	15/2/2023	Yes	C

Budget Year 2022-2023

Meeting date	HERITAGE GRANTS	\$	Approval letter	Expiry Date	Payment made	STATUS P-Pending C-Completed E- Expired
December 2022	Zion Lutheran Church Angaston 22/55864	\$1500	22/75676	7/12/2022	No	P
	Paul Denver 22/57453 and 22/57455	\$1500	22/75681	7/12/2022	No	P
	Holy Trinity Church Lyndoch 22/61054	\$1500	22/75697	7/12/2022	No	P
	Vaughan Heenan 22/63997	\$1500	22/75712	7/12/2022	No	P

RECOMMENDATION

That the report item be received and noted.

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil

DEBATE AGENDA REPORT**DEBATE AGENDA****4.1 GRANT ACQUITTAL - BAROSSA & DISTRICT PIPE BAND INC.**

Author: Executive Support Officer
22/76017

PURPOSE

To consider the Acquittal documentation in relation to the Community Grant awarded to the Barossa and District Pipe Band Inc. (the Band) towards their Winter Flame event (the Event).

RECOMMENDATION

That the Community Assistance Scheme Committee receives and approves the Acquittal documentation in relation to the Community Grant of \$2,500.00 (ex GST) awarded to the Barossa and District Pipe Band Inc. towards their Winter Flame event.

REPORT**Background**

The Community Assistance Scheme Committee at its meeting held 4 May 2022, assessed a Community Grant application submitted by the Band for funding towards their Winter Flame event. The following was resolved;

MOVED Cr Haebich

That Community Assistance Scheme Committee:

- (1) Approves a Community Grant in the sum of \$2,500.00 (ex GST) for the Barossa & District Pipe Band for their Winter Flame event subject to Council's Event Approval requirements, including road closure.
- (2) Requires that The Barossa Council be appropriately acknowledged as a funding source for the project through social media, signage, website, promotional material.

Introduction

The Community Assistance Scheme Policy requires that "a written assessment of the project, including a financial statement (Acquittal Statement) is required from the Grant recipient on completion of the project". The Winter Flame event has now been completed.

Discussion

The Band has provided an acquittal statement (*Attachment 1*), photos (*Attachment 2*), Leader newspaper article (*Attachment 3*) and a Facebook post (*Attachment 4*) which all correspond with the grant purpose.

Summary and Conclusion

CASC to approve the acquittal information provided by the Band.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

- Attachment 1 completed Acquittal Statement [↓](#) 
- Attachment 2 Photos and Flyers [↓](#) 
- Attachment 3 Leader Newspaper Article [↓](#) 
- Attachment 4 Winter Flame Facebook post [↓](#) 

Supporting references

Community Assistance Scheme Policy
Community Grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTSCommunity Plan

Community and Culture

Goal

5. We are a strong community that is welcoming, safe and enjoys a quality lifestyle that celebrates our local identities, diversities, cultures and histories including our Aboriginal heritage.

Strategies

- 5.1. Support the development of activities that celebrate the history, art and culture of the Barossa and its people.

Advocacy Plan

Nil

Legislative Requirements

Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool

COMMUNITY ENGAGEMENT

Community Consultation is not required under legislation of Council Policy.



Community Grant Acquittal Statement

Grant Recipient: BAROSSA + DISTRICT PIPE BAND INC.

Project Title: "WINTER FLAME" EVENT

Grant Value: \$2,500

Financial Statement

EXPENDITURE		
Type	Details	\$ (ex GST)
Contractors	DM GRAPHICS - POSTER DESIGN (ADVERTISING)	390.00
Materials	HESSIAN, OIL, HARDWARE	1619.87
Other Expenses	PRINTING COSTS - OFFICE NATIONAL	110.00
	ADVERTISING - THE LEADER	160.00
	MISC - INCLUDING GIFTS/BIRTHDAY CAKE	312.25
	TOTAL EXPENDITURE	\$ 2592.12
REVENUE		
Type	Details	\$ (ex GST)
Grant Funding	THE BAROSSA COUNCIL	2500.00
Other Revenue	CANDLE SALES + DONATIONS	130.00
	TOTAL REVENUE	\$ 2630.00

NOTE: Please return completed Acquittal Statement together with any relevant supporting documents (such as receipts, invoices, photos etc) and a written summary of the project once complete.

I certify that the above financial statement is correct and the funds provided by The Barossa Council under the 2021/2022 Community Assistance Scheme have been applied to the purpose for which they were approved.

Name: CHRISTINE STARKEY

Position: TREASURER

Signature: [Signature] Date: 03-12-2022







Flaming good birthday

Barossa and District Pipe Band celebrates 10 years

The sound of Scottish bagpipes and the glow of torch flames kept more than 200 people in awe last Saturday evening when crowds gathered in Tanunda's main street to commemorate the 10th anniversary of a special group of musicians.

The Barossa and District Pipe Band, founded by Pipe Major Peter Whitehead of Tanunda, held a "Winter Flame" parade during which marching, dancing, pipes and drums not only provided a spectacle, but also a glimpse into an ancient tradition harking back to the Vikings and their strong links to Northern Scotland.

"There's a Scandinavian festival called the 'Up Helly Aa'... it's a really big thing in Northern Scotland, ours was a miniature version of that," Pipe Major Whitehead told *The Leader*.

When deciding how to celebrate the band's 10th anniversary, Peter said he wanted to create something memorable for the community.

"I thought why don't we do something a little bit spectacular? After all, pipe bands are supposed to be entertaining!"

The "Winter Flame" torch-light parade proved to be just that, and Peter was pleased the weather was perfect and all the hours spent rehearsing and planning resulted in a successful night.

Following the march from Jane Place to Basedow Road, joined by the City of Elizabeth Pipe Band and members of the Garrick-Stewart School of Highland Dancing, the groups gathered in a circle and continued performing traditional



Drum Major Marshall Hamon leads Barossa and District Pipe Band members including Alistair McCallum (left) and Ali Murphy down Murray Street, Tanunda.

Scottish music for a further 20 minutes.

"With it being so dark and all the torches lit, it was a very unique event and quite atmospheric," Peter said.

"People were commenting on the fact they had not seen anything quite like it here before... It's very much a Northern Scotland tradition."

Those with a keen eye would also have noticed new sporrans worn for the first time as part of the band's uniform.

Incorporating a grape and vine motif

to acknowledge the Barossa Valley, and a thistle as a nod to Scottish tradition, the cantle design and production was the result of a combined effort between Peter and fellow band members.

"There's a bit of fashion that goes on in pipe bands, just as there is in everything, and everyone is wearing dress sporrans these days," Peter said.

"We thought we can't afford \$500 each for a dress sporrans so we designed and made our own. Peter Murphy designed the motif,

I cast the top part out of powder and one of the ladies from our band, Ali Murphy made up the actual leather sporrans. It turned out looking very professional."

Looking back on the volunteer group's decade of music making, Peter is grateful the band is doing so well.

"I'm obviously very happy. It's been a lot of hard work and the Barossa Valley is not where you would immediately think of starting up a Scottish pipe band!" he said with a laugh.

"We've got a good crew. One of the reasons I started it up here was that while the culture here is not Scottish, it has been known as a musical area for a very long time and I thought I'd give it a go and see what happens!"

Peter said his original idea was to try and "pull together" a band of 9 or 10 people.

"I thought that would be good," he added.

"At the moment it's 18 and it would seem we have a good future!"

After receiving such positive community feedback following the Winter Flame torch-light parade, there is talk of it becoming a regular event on the band's calendar.

"There is probably going to be some serious discussions about it," Peter said.

"I said the first time we do it, let's keep it as simple as possible and if that is successful, maybe we can look at embellishing it and maybe it could become an annual event."

"An awful lot of effort went into it and we are only a small band, but it is certainly a possibility!"



Emily Shaw and Gracie Shaw. Photos by Ekkia Evans



Shiu, Brooklyn, Hilary and Phyll getting candles from Wayne Ryan.



Lolly and Kate Cook.



Rocco, Charmaine and Andrew Reimann.



Traditional Highland dancer.



Pipe Major Peter Whitehead



Moira Smith, Sandra Crawford and Gavin Smith.

"The Leader", Wednesday, June 22, 2022 - 5

Barossa & District Pipe Band
19 June 2022 · 🌐

Last night the band celebrated it's 10th Anniversary with our WINTER FLAME event in the main street of Tanunda. The event was attended by a few hundred people who, judging from their feedback, greatly enjoyed the event!

Thank you to the Garrick-Stewart School of Highland Dancing and the City of Elizabeth Pipe Band for also participating in the event. Thanks also to the Barossa Council for your support and managing road closures.

If you have any good photos of the event could you PM them to us or email to tanundapiper@gmail.com please, it would be most appreciated. Thanks!



Barossa & District Pipe Band
Musician/Band

Send Message

DEBATE AGENDA REPORT**DEBATE AGENDA****4.2 GRANT ACQUITTAL - BETHANY TABOR LUTHERAN CHURCH**

Author: Executive Support Officer
22/76350

PURPOSE

To consider the Acquittal documentation in relation to the Community Grant awarded to the Bethany Tabor Lutheran Church (the Church) towards its Funday Sunday event (the Event).

RECOMMENDATION

That Community Assistance Scheme Committee receives and approves the Acquittal documentation in relation to the Community Grant of \$3,000.00 (ex GST) awarded to the Bethany Tabor Lutheran Church towards its Funday Sunday event.

REPORT**Background**

The Community Assistance Scheme Committee at its meeting held 5 May 2021, assessed a Community Grant application submitted by the Bethany Tabor Lutheran Churches for funding towards their Funday Sunday event ('the Event'). The following was resolved;

MOVED Cr Schilling that the Community Assistance Scheme Committee:

- 1) supports in principle, the Bethany Tabor Lutheran Churches combined churches annual free Funday Sunday community event;
- 2) recommends that Council approve a Community Grant of \$3,000 (ex GST) for the Funday Sunday event, specifically for side walls for marquees, and invite them to submit a further application in the future should they be unable to secure required funding from other sources;
- 3) requires that The Barossa Council be appropriately acknowledged as a funding source for the project through social media, signage, website and promotional material;
- 4) notes that, should the Funday Sunday event cease to exist in the future, any assets held, such as marquees, would be made available to the churches in the area and to Council for use for various functions of their own.

Seconded Mayor Lange**CARRIED**

At the subsequent Council meeting of 18 May 2021, the following was resolved;

MOVED Cr Miller

That Council:

- (1) notes the recommendation of the 5 May 2021 Community Assistance Scheme Committee meeting;
- (2) supports in principle, the Bethany Tabor Lutheran Churches Funday Sunday community event;
- (3) approves a Community Grant of \$3,000 ex GST to the Funday Sunday Committee for the purchase of side walls for marquees used for the event, and invites them to submit a further application in the future should they be unable to secure required funding from other sources;
- (4) requires that The Barossa Council be appropriately acknowledged as funding source for the project through social media, signage, website and promotional material;
- (5) notes that, should the Funday Sunday event cease to exist in the future, any assets held, such as marquees, would be made available to the churches in the area and to Council for use for various functions of their own.

SECONDED Cr Haebich

CARRIED 2018-22/458

Introduction

The Community Assistance Scheme Policy requires that "a written assessment of the project, including a financial statement (Acquittal Statement) is required from the Grant recipient on completion of the project". The Event has now been completed.

Discussion

The Church has provided an acquittal statement (*Attachment 1*), supplier invoices and photographs (*Attachment 2*) which all correspond with the grant purpose.

Summary and Conclusion

CASC to approve the acquittal information provided by the Church.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 Acquittal Statement [!\[\]\(bcd86b3e3f0edc430a942a7aafcccb17_img.jpg\)](#) [!\[\]\(f8f88d5a42e1ae60e23c7d92e642475b_img.jpg\)](#)

Attachment 2 Supplier Invoices and Photographs [!\[\]\(8ea5b969742211724a7ce52e1ecf90fc_img.jpg\)](#) [!\[\]\(ed28e341df7538fdbf0d4dfccfc5e8d3_img.jpg\)](#)

Supporting references

Community Assistance Scheme Policy
Community Grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan



Community and Culture

Goal

4. The Barossa fosters community resilience, connection and wellbeing through its social planning, recreation, safety, education, preventative health and social strategies especially for our youth and vulnerable people.

Strategies

- 4.1. Build on a strong sense of community pride with active community groups and individuals participating in local decision making and community building activities.

Advocacy Plan

Nil

Legislative Requirements

Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool

COMMUNITY ENGAGEMENT

Community Consultation is not required under legislation of Council Policy.



**2020/2021 COMMUNITY ASSISTANCE SCHEME
GRANT ACQUITTAL STATEMENT**

Grant Recipient: Bethany Tabor Lutheran Churches – FundaySunday

Project Title: Side walls for marquees for FundaySunday

Value of Grant: \$3000 ex GST

FINANCIAL STATEMENT

Type	Provide Details	\$ (GST excl.)
EXPENDITURE		2493.70
Contractors		590 -
Materials		
Other Expenses		
	TOTAL EXPENDITURE	\$ 3083.70
REVENUE		
Grant funding	The Barossa Council – Community Assistance Scheme	3,000
Other Revenue		83.70
	TOTAL REVENUE	\$ 3083.70

Note: Please return completed form together with copies of receipts/invoices, photos, etc for the actual Grant expenditure and a written summary of the project to The Barossa Council, PO Box 867, NURIOOTPA SA 5355 at the completion.

I certify that the above financial statement is correct and the funds provided by The Barossa Council under the 2020/2021 Community Assistance Scheme have been applied to the purpose for which they were approved.

Name: ANDREW PEARCE

Position: TREASURER

Signature: [Signature] Date: 20-12-22

43-51 Tanunda Road (PO Box 867) Nuriootpa SA 5355 Phone (08) 8563 8444
Email: barossa@barossa.sa.gov.au | www.barossa.sa.gov.au | ABN: 47 749 871 215





DEBATE AGENDA REPORT**DEBATE AGENDA****4.3 COMMUNITY GRANT APPLICATION - MOUNT PLEASANT COMMUNITY ASSOCIATION INC**

Author: Executive Support Officer
23/2551

PURPOSE

To further consider a Community Grant Application from Mount Pleasant Community Association Inc (the Association) seeking \$3,000.00 ex GST, towards their photography of township and surrounds project.

RECOMMENDATION

That Community Assistance Scheme Committee noting the matter was not determined and lay on the table by the prior committee means the matter has lapsed and should the Mount Pleasant Progress Associations' Photography of Township and Surrounds project wish to proceed with an application it will need to re-apply to a future round.

REPORT**Background**

The Association submitted a Community Grant application that was presented at the Community Assistance Committee meeting of 3 August 2022. The application was laid on the table pending further information from the Association, the resolution from the meeting is as follows.

MOVED Cr Haebich

That the item 4.6 Mount Pleasant Community Association Inc – Community Grant Application lie on the table.

SECONDED Cr Wiese-Smith

CARRIED 2018-22/31

Introduction

The Association are a longstanding, collective group of Mount Pleasant community members with the objective of representing, supporting and assisting organisations to further benefit the local area and community.

Through their previous involvement with the development of the Barossa Heritage Trails app, the Association identified the need for more professional photographs of the Mount Pleasant area and surrounds. The Association proposed to use such photographs in advertising materials across the area to further encourage tourism, event and general promotion of the local area.

Discussion

The 'Photography of Township and Surrounds Project' (the Project) would allow for more professional media to be utilised for advertising and promotion of the Mount Pleasant area. It is anticipated that such media will be used to encourage increased tourism to the area through local advertising schemes and will also assist in promotion of local events. The establishment of a town brochure is being planned which will incorporate the photographs. It is anticipated that the Project will run for 12 months to capture a range of photographs across the various seasons.

The Association provided all documentation and information required under the Community Grant Guidelines (*Attachment 1*). Council Officers provided feedback on the application (*Attachment 2*) that included the question of need for a second town brochure (which was confirmed as being a follow-on project once receipt of the photographs was completed) for Mount Pleasant given the Barossa Visitor Centre (BVC) worked with an alternate township group (Mount Pleasant Progress Association Inc – who are Council's primary community liaison point through a Memorandum of Understanding) to develop a brochure as part of the Villages Townships and Trails project. Officers suggested the Association could work together with Mount Pleasant Progress Association Inc and/or the BVC in order to achieve a collaborative tourism outcome for the Mount Pleasant area rather than fund a project that would result in the development of a secondary township brochure.

The Committee, at their meeting on 3 August 2022, discussed the Associations application and concluded that further information on the actual purpose of the grant request was required in order to make a definitive decision on whether to grant the funding or not. The Association provided further information (*Attachment 3*) which clarified that the application was to specifically fund the photography requirements and then further clarified what the resulting images would be used for. It is noted in the Associations response that collaboration with Council on this project would not be supported and they request full autonomy on receipt of the images.

Summary and Conclusion

The Association have proposed a project that fits within the Guidelines of the Community Assistance Scheme and have satisfactorily completed the Application form and provided all requested supporting documents. However, there are concerns in supporting the application given it would exclude the involvement of Council and subsequently create a divisive marketing and promotion effort in the Mount Pleasant township. This would be contrary to the efforts being made across the Barossa Council region to bring together such efforts in order to create a more unified and collaborative promotion of the region. The BVC has offered support to the Association to assist in other ways of achieving their marketing goal.

Officers recommend that, should the Committee approve the funding, that recognition of Council's support and Council's contribution be included in the promotion of the project and any project deliverables.

Alternative Resolution

Should the Committee wish to support the application and grant a Community Grant to the Association a draft alternative resolution is as follows.

RECOMMENDATION

That Community Assistance Scheme Committee:

- (1) Approves a Community Grant of \$3,000.00 (ex GST) for the Mount Pleasant Community Association's Photography of Township and Surrounds project.
- (2) Should the project be approved, require the Association to appropriately acknowledge The Barossa Council as a funding source for the project through social media, signage, website, promotional material.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 Application form & Supporting Documents [↓](#) 

Attachment 2 Staff Feedback Sheet [↓](#) 

Attachment 3 Letter providing further information on funding requirements [↓](#) 

Supporting references

Community Assistance Scheme Policy

Community Grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan



Community and Culture

Goal

4. The Barossa fosters community resilience, connection and wellbeing through its social planning, recreation, safety, education, preventative health and social strategies especially for our youth and vulnerable people.
5. We are a strong community that is welcoming, safe and enjoys a quality lifestyle that celebrates our local identities, diversities, cultures and histories including our Aboriginal heritage.

Strategies

- 4.1. Build on a strong sense of community pride with active community groups and individuals participating in local decision making and community building activities.
- 5.1. Support the development of activities that celebrate the history, art and culture of the Barossa and its people.

Advocacy Plan

Nil

Legislative Requirements

Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

Various Officers have reviewed the Grant Application and proposal.

COMMUNITY ENGAGEMENT

Community consultation is not required under legislation or Council Policy.

THE BAROSSA COUNCIL

COMMUNITY GRANT APPLICATION FORM



(Please read the Community Grant Guidelines and complete all sections of this form)

Related Policy/Process	TBCPOC4450 Community Assistance Scheme Policy	Form Number:	TBCFOR4452
Form Owner:	Manager – Community and Facilities Development	Last Revised Date:	June 2017
Document Control:	Manager – Community and Facilities Development	TRIM Reference:	17/47438
Date Approved:	7 March 2018	Next Review Date:	June 2019

Date of Application: / /

1. ORGANISATION DETAILS

Name of organisation: Mount Pleasant Community Association Inc.

Physical address of organisation clubroom/facilities/meeting place: 61 Melrose Street, Mount Pleasant

Postal address of organisation: PO Box 130 Mount Pleasant SA 5235

2. CONTACT DETAILS FOR THIS ORGANISATION

Name: Paula Bartsch

Position: Chairperson

Postal Address (for contact person):

SA 5235

Mobile:

Home Phone:

Work Phone: ()

Email: mpca.inc@gmail.com

Preferred Method of contact

Home Phone ☒

Work Phone ☐

Mobile ☐

Email ☐

3. GROUP/ORGANISATION GST STATUS (PLEASE TICK)

In accordance with current tax legislation, Council is obliged to withhold 46.5% of the grant and forward this amount to the Australian Taxation Office (ATO) if an Australian Business Number (ABN) is not provided prior to payment of funds. Applicants that have an ABN and are GST registered must provide a tax invoice

Form: Community Grant Application Form

Page 1 of 7

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prior to payment being made. Council will gross up the Grant for the appropriate GST amount, provided all requirements in regard to GST are met to Council's satisfaction.

Applicants that are unable to provide an ABN must legitimately complete a "Statement by Supplier" form which is available from Council. If not provided, Council will be required to withhold 46.5%.

- ☐ No ABN and not registered for GST
(Please request and include a 'Statement by Supplier' form to go with your application)
- X ABN but not registered for GST (please attach a copy of ABN Certificate)
- ☐ ABN and registered for GST (please attach a copy of ABN Certificate)
- ☐ Currently applying for ABN/GST registration
(When received, Council will require this information before funding can be made)

4. PROOF OF INCORPORATION (AS PER GUIDELINE 1.2)

Is your Organisation incorporated? Yes X No ☐

(If yes, please provide a copy of the Certificate of Incorporation and go to Section 5)

If No, are you affiliated with an incorporated body?

Yes ☐ (Please note: An auspice agreement is required if the organisation applying for funding is not part of an incorporated body.)

Auspice Information

Auspice Organisation Name: _____

Contact Person: _____

Postal Address: _____

Telephone (Bus. Hours) (_____) Email: _____

Auspice Declaration:

I, _____, certify that _____
will auspice this proposal and take legal and financial responsibility for the administration of
any approved grant funds.

Full name of Authorised Officer: _____

Title of Authorised Officer: _____

Signature: _____ Date: ____/____/____

No ☐ You are ineligible to apply for a Community Assistance Grant.

5. ABOUT YOUR ORGANISATION

What are the Aims and Objectives of your Organisation?

(Please attach a copy of your organisation's Terms of Reference/Constitution)

1. To represent and speak for the community of Mount Pleasant on matters that concern the community as a whole.
2. To encourage, and, if possible, assist organisations whose activities are of benefit to the community and to seek Grant monies where available and applicable. (e.g. History Room, Street Party, Australia Day)

Form: Community Grant Application Form

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3. To investigate ways of improving, or maintaining, the life style of the residents and taking such action as appropriate.

4. To foster Community Pride and well-being by the means of communication.

How long has your organisation been established? 36yrs 7mths

Number of members associated with your organisation: 20

What proportion of members resides in The Barossa Council area? 99

Is your organisation associated with or does it receive funds through its normal activity, such as bar or canteen facilities?

(See Community Grant Guideline 3.15)

Yes ☐

No x

If yes – please detail

Is any form of Government funding received by your organisation?

Yes ☐

No x

If yes – please detail as you may be ineligible to apply for a Community Assistance Grant over \$500.
(See Community Grant Guideline 3.3)

Has your organisation received assistance from The Barossa Council in the past 3 years?

(This includes cash or in-kind (e.g. Road closures, venue hire etc.)

(See Community Grant Guideline 3.6)

Yes x

No ☐

If yes – please detail

\$500 for Australia Day Breakfast event in 2020.

Street closure for Street Party in 2019

CASH AND INVESTMENTS

Please provide information on what the cash and investment holdings are earmarked for.

(This will assist in the assessment of this application - See Community Grant Guideline 3.14)

All funds of our organization assist in the (1) Australia Day Breakfast event

(2) Street Parade and Party, and (3) funding the Mount Pleasant District History Room

6. PROJECT DETAILS

Project Title: Photography of township and surrounds

Description of Project:

(Briefly outline your project, the goals and aims, and how it will benefit the community)

Our organisation was recently involved in the development of a Town brochure and the development of the Barossa Heritage Trails app. Whilst pursuing these projects we identified the need for more professional photographs of the township of Mount Pleasant and surrounds, together with some including people and events, and the development of a video to use for marketing of the area. It is our intention that we have filming over the various seasons of the year. Mount Pleasant requires a reason for people to stop. An appealing image can be an incentive to do just that for those intending to simply pass through the region. We would like tourists to see us as a 'place to stay and savour' and images with this in mind would help.

Form: Community Grant Application Form

Page 3 of 7

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Our organisation, as the auspicing body for the Mount Pleasant District History Room, is involved in the Barossa History Fair, and we anticipate using some of these images for the marketing of this event, the next of which will be held in 2024. We also wish to purchase promotional banners and A-frame signs for display in venues appropriate.

Amount of funding applied for: \$ 3000_____

Which Strategy from Council's Community Plan does your project relate to and how? (The Community Plan is available on Council's website via [this link](#))

- Enhance the tourism region and its unique lifestyle, heritage and community spirit_____
- Support tourism and heritage
- Build on a strong sense of community pride with active community groups and individuals participating in local decision making and community building activities._____
- Support the development of activities that celebrate the history, art and culture of the Barossa and its people. Recognising and celebrating the community successes and learning from opportunities._
- Encourage and support the sector to further promote and develop tourism experiences including ecological, cultural and agricultural tourism.
- Support economic development and destination awareness through events, festivals, creative enterprise and attractions.
- Provide experiences and infrastructure that continue to support the needs of the tourism market.

Location of the project: Mount Pleasant township and surrounds_____

Could the project/event proceed if only partial funding is received? Yes x No ☐

Provide details: Without funding the project would be long term_____

Proposed start date: / Oct / 2022 end date: _ / Oct / 2023

Is your project upgrading/enhancing land or a building? Yes ☐ No x

Who owns the land/building? _____
(If the applicant is not the owner, written consent must be obtained from the land/building owner and submitted with your application.)

Has Council been contacted in relation to whether approval is needed for this project?
Yes ☐ No ☐

Who will benefit from your project?

How many people Numerous_____ Age range of people All ages_____

Range of groups Anyone visiting the region _ Activity areas Township and surrounds_____

How will you measure the benefit to these groups?

Survey businesses_____

Has any other funding been sought for this project? If so, what was the outcome of the application?

No other funding requested

Any further information which may be relevant to this application

This is a project that will build on the Barossa Heritage Trails App that was officially launched in May 2022.

With the popularity of the Town brochure we would like to create our own similar brochure which will require modern images, with a particular emphasis on people and heritage in our town and surround.

7. BUDGET AND FUNDING**PROJECT INCOME**

(Group's Contribution to Project)

Group Funds	\$
Fundraising Activities	\$
Donations	\$
In Kind (provide details)	\$ 600 – 20 hours @ \$40 voluntary
Other (provide details)	\$
Total Group's Contribution	\$ 600

Council Assistance Requested	\$ 2980
------------------------------	---------

<u>TOTAL PROJECT INCOME</u>	\$ 3580
------------------------------------	----------------

PROJECT EXPENDITURE (Please provide an itemised list of expenses for the project)

<u>Photographer approx 32 hours</u>	\$ 1600
<u>Digital storage</u>	\$ 150
<u>Editing approx 8 hours</u>	\$ 1000
<u>Banners x 2</u>	\$ 230

<u>TOTAL PROJECT EXPENDITURE</u>	\$ 3580
---	----------------

8. REQUIRED SUPPORTING DOCUMENTATION

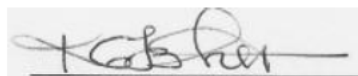
The following documents for your organisation are mandatory and must be attached to this application. If you are not an incorporated body, your auspice organisation is also required to provide their documents.

ABN Certificate or Statement by Supplier form	x
A copy of your organisation's Certificate of Incorporation or Auspice information completed and a copy of their Certificate of Incorporation	☐
A copy of your organisation's Terms of Reference/Constitution	x
A copy of your organisation's most recent AGM Minutes	x
A copy of your organisation's last Audited Financial Statements	x

The following documents must be attached if applicable:

Endorsement from the asset owner (if applicable - see 3.11 of the Guidelines)	☐
Details of cash holdings exceeding application amount (if required – see 3.14 of the Guidelines)	☐
Letters of support for your project	x
Plans / quotes / images etc.	x

This application must be signed by two current senior office holders of the organisation.
i.e. President, Treasurer, Secretary.



Paula Bartch

SIGNATURE _____

SIGNATURE _____

POSITION Chairperson _____

POSITION Vice Chairperson _____

DATE 6 / Jun / 2022__

DATE 6 / Jun / 2022

Australian Business Register

Australian business number (ABN)	: 80 417 936 467
Entity name	: Mt Pleasant Community Association Inc
ABN status	: Active
ABN registration date	: 18 May 2015
Postal address	: PO Box 39 Mt Pleasant SA 5235
Business address	: 183 BUCKLEY RD TUNGKILLO SA 5236
Email address	: chebart@bigpond.com
Type of entity	: Other Incorporated Entity
ANZSIC code	: 9559 - Other Interest Group Services N.E.C.

Associates

The following are the associates of the entity:

Associate name	Position held
Mrs JOAN CROFTON	Public Officer
Mrs DIANE ANDERSON	Office Bearer Of A Club/Association
Mrs PAULA BARTSCH	Office Bearer Of A Club/Association
Mrs SUSANNE BARRETT	Office Bearer Of A Club/Association



Australian Government
Australian Taxation Office



047

MT PLEASANT COMMUNITY ASSOCIATION INC
PO BOX 39
MOUNT PLEASANT SA 5235

Our reference: 7103102934163

9 June 2015

Your tax file number

Dear Sir/Madam

The details of your tax file number registration are:

Name: MT PLEASANT COMMUNITY ASSOCIATION INC
Tax file number: 963 303 870



It's important to keep this letter and any other document with your tax file number on it, in a safe place.

You should quote this tax file number when contacting us as it will help us find your information faster.

You will be asked to provide your tax file number to financial institutions and investment bodies when you open accounts or make investments with them. You don't have to give your tax file number to these organisations, but if you don't, they may withhold more tax from any investment returns or interest they pay to you.

For more information

You can find out more on our website www.ato.gov.au/tfn

Yours faithfully

David Diment
Deputy Commissioner of Taxation

E00323-S00001-F107921

70155.357492-11-2013

Consumer and Business Services

SOUTH AUSTRALIA

Associations Incorporation Act 1985

Section 20(1)

Incorporation Number: A10157

Certificate of Incorporation

This is to certify that

**MT. PLEASANT COMMUNITY ASSOCIATION
INCORPORATED**

is, on and from the twenty-third day of October 1985
incorporated under the Associations Incorporation Act 1985.

Given under the seal of the Corporate Affairs Commission at Adelaide on this fifth
day of November 2019



Commissioner of Corporate Affairs



Government of South Australia
Attorney-General's Department

THE CONSTITUTION OF THE MOUNT PLEASANT COMMUNITY ASSOCIATION

1. The name of the Association shall be the

Mount Pleasant Community Association, hereinafter referred to as the 'Association'

2. Definitions

- 'Committee' means the committee of management of the association
- 'General meeting' means a general meeting of members of the association convened in accordance with these rules
- 'Member' means a member of the association
- 'The Act' means the Associations Incorporation Act 1985
- 'Special resolution' means a special resolution defined in the Act
- 'Month' shall mean a calendar month.

3. Objects or purposes of the association

The objects of the association are:

- a. To enhance the quality of life for the residents by being responsive to the needs, interests and priorities of the community.
 - b. To represent and speak for the community of Mount Pleasant on matters that concern the community as a whole.
 - c. To make known and co-operate with the Mount Pleasant Progress Association Inc. as the voice to Local Government and Government departments, the concerns of the community, and prepare submissions when needed.
 - d. To encourage, and, if possible, assist organisations whose activities are of benefit to the community and to seek Grant monies where available and applicable. (e.g. History Room, Street Party, Australia Day)
 - e. To co-ordinate the work of local groups and service organisations as required.
 - f. To investigate ways of improving, or maintaining, the life style of the residents and taking such action as appropriate.
 - g. To foster Community Pride and well-being by the means of communication.
 - h. Co-operate for mutual benefit with other organizations having similar objectives; and
 - i. Pursue such other complementary purposes consistent with the above.
 - j. Establish community funds or trusts for the Association's needs.
 - k. The Association shall concern itself with matters which immediately affect the Mount Pleasant district and membership would be available to other communities in the region.
 - l. Keep residents of the community informed of all actions or proposed actions which could affect the community;
4. The association shall have all the powers conferred by section 25 of the Act.

5. Membership

5.1 The Association shall be composed of: -

- a) Appointed representatives or their proxies of any organisation in the Mount Pleasant area, one representative per organisation.
- b) Any interested member of the community
- c) Voting rights are granted to all members but can be disallowed if challenged under Rule 8.4b dealing with active membership.
- d) Whereas members may represent more than one organisation each member is entitled to one vote only.

5.3 Resignation

- a) A member may resign from membership of the association by giving written notice to the secretary or public officer of the association.

5.4 Expulsion

- a) No member of the Association shall be dismissed except by a 75% majority of the members attending a special meeting arranged for the said purpose of discussing and voting on the dismissal of the named person.
- b) It shall be open to a member to appeal the expulsion to the Association at a general meeting. The intention to appeal shall be communicated, verbally and written, to the secretary or public officer

5.5 A register of members must be kept and contain:

- a) The name and address of each member
- b) The date on which each member was admitted to the association, and
- c) If applicable, the date of and reason(s) for termination of membership of the association within 14 days after the determination of the committee has been communicated to the member.
- d) In the event of an appeal under 5.4b above, the appellant's membership of the association shall not be terminated unless the determination of the committee to expel the member is upheld by the members of the association in general meeting after the appellant has been heard by the members of the association, and in such event membership will be terminated at the date of the general meeting at which the determination of the committee is upheld.

13 August 2018

6. The committee

6.1 Powers and duties

- a. The affairs of the association shall be managed and controlled by a committee which, in addition to any powers and authorities conferred by these rules, may exercise all such powers and do all such things as are within the objects of the association, and are not by the Act or by these rules required to be done by the association in general meeting.
- b. The committee has the management and control of the funds and other property of the association.
- c. The committee shall have authority to interpret the meaning of these rules and any other matter relating to the affairs of the association on which these rules are silent. (e.g. conduct)

6.2 The Committee

- a) The committee shall comprise a President, Secretary, Treasurer and 5 other members. The committee shall appoint a public officer as required by the Act.
- b) All positions on the Association become vacant at the Annual General Meeting.
- c) Retiring members are eligible for re-election.

6.3 The proceedings of committee

- a) The President shall preside at all meetings; in the event of inability the Deputy shall preside. In the event of both being unable the meeting shall elect a member from amongst themselves who shall preside to complete the meeting.
- b) The Secretary shall: -
 - a. Keep proper minutes of all meetings.
 - b. Keep all records of workings of the Association and correspondence at the executives' pleasure.
- c) The Treasurer shall be responsible for: -
 - a. The banking of all monies received, and the paying of accounts as ratified by the Association.
 - b. To keep records of all monetary transactions.
 - c. Keep account of all monies paid out of petty cash allowance, paid for reimbursement for out-of-pocket expenses.
 - d. To prepare an income/expenditure statement and a balance sheet annually to be made up to the 30th June each year.
 - e. Copies of such statements to be made available for perusal by any member of the public at least two (2) weeks before the date set for the Annual General Meeting.
 - f. The Balance Sheet to be duly audited and monthly meeting financial statements submitted.
 - g. The signatories of cheques shall be any two of three members of the Executive.

6.4 The office of a committee member shall become vacant if a committee member is:

- Disqualified from being a committee member by the Act
- Expelled as a member under these rules
- Permanently incapacitated by ill health
- Absent without apology from more than four meetings in a financial year
- No longer the duly appointed representative of a sub-committee.

6.5 The President and Secretary shall work together to produce a progress report at each Annual General Meeting.

13 August 2018

7. The seal

The association shall have a common seal upon which its corporate name shall appear in legible characters.

The seal shall be used according to Section 26 (1)a and Section 63 (5) according to the act. The seal shall not be used without the express authorisation of the committee, and every use of the seal shall be recorded in the minute book of the Association. The affixing of the seal shall be witnessed by witness e.g. the chairperson and the secretary.

8 Meeting procedures: -

8.1 Annual General Meeting and Elections

- a) The Annual General Meeting to be held in August each year.
- b) All positions on the Association become vacant at the Annual General Meeting.
- c) The following officers shall be elected by the above representatives at the Annual General Meeting: -
 1. Chairperson
 2. Deputy Chairperson
 3. Secretary
 4. Treasurer
 5. Assistant Secretary/Treasurer
 6. Public Relations Officer
 7. Public Officer
- d) Retiring members are eligible for re-election.
- e) The committee shall appoint an auditor for the current financial year.

8.2 Special general meeting

- a. The committee may call a special general meeting of the association at any time.
- b. Upon a requisition in writing of not less than 5%, (in some cases a lesser or greater percent may be appropriate or it may be on requisition of a specific number of members) of the total number of members of the association, the committee shall, within one month of the receipt of the requisition, convene a special general meeting for the purpose specified in the requisition.
- c. Every requisition for a special general meeting shall be signed by the relevant members and shall state the purpose of the meeting.
- d. If a special general meeting is not convened within one month, as required by 8.2b above, the requisitionists, or at least 50% of their number, may convene a special general meeting. Such a meeting shall be convened in the same manner as nearly as practical as a meeting convened by the committee, and for this purpose the committee shall ensure that the requisitionists are supplied free of charge with particulars of the members entitled to receive a notice of meeting. The reasonable expenses of convening and conducting such a meeting shall be borne by the association.

8.3 Notice of general meetings

- a. Subject to 8.3b, at least 14 days notice of any general meeting shall be given to members. The notice shall set out where and when the meeting will be held, and particulars of the nature and order of the business to be transacted at the meeting.
- b. Notice of a meeting at which a special resolution is to be proposed shall be given at least 21 days prior to the date of the meeting.

13 August 2018

c. A notice may be given by the association to any member by serving the member with the notice personally, by email, or by sending it by post to the address appearing in the register of members. (See rule 5.5.)

d. Where a notice is sent by post:

- i. The service is affected by properly addressing, prepaying and posting a letter or packet containing the notice, and
- ii. Unless the contrary is proved, service will be taken to have been effected at the time at which the letter or packet would be delivered in the ordinary course of post.

8.4 Proceedings at general meetings

- a) Meetings shall be at least bi-monthly, not including December, if so desired.
- b) A Quorum shall consist of half plus one (1) of the active membership. Non-attendance for three previous consecutive meetings to be classed as inactive. In the event of no Quorum the President may take resolutions to be ratified at the next meeting.
- c) If within 30 minutes after the time appointed for the meeting a quorum of members is not present, a meeting convened upon the requisition of members shall lapse. In any other case, the meeting shall stand adjourned to the same day in the next week, at the same time and place and if at such adjourned meeting a quorum is not present within 30 minutes of the time appointed for the meeting the members present shall form a quorum.)
- c) The order of the business at the meeting shall be:
 - i. The confirmation of the minutes of the previous general meeting and of any special general meeting held since that meeting
 - ii. The consideration of the accounts and reports of the committee
 - v. Any other business requiring consideration by the association in general meeting.

8.5 Voting at general meetings

- a) Subject to these rules, every member of the association has only one vote at a meeting of the association.
- b) Subject to these rules, a question for decision at a general meeting, other than a special resolution, must be determined by a majority of members who vote in person or, where proxies are allowed, by proxy, at that meeting.
- c) Unless a poll is demanded by at least five members, a question for decision at a general meeting must be determined by a show of hands.
- d) A member being a body corporate shall be entitled to appoint one person, who shall not be a member of the association, to represent it at a particular general meeting or at all general meetings of the association. That person shall be appointed by the corporate member by a resolution of its board, which may be authenticated under its seal. Such a person shall be deemed to be a member of the association for all purposes until the authority to represent the corporate member is revoked.

8.6 Poll at general meetings

- a. If a poll is demanded by at least five members, it must be conducted in a manner specified by the person presiding and the result of the poll is the resolution of the meeting on that question.

13 August 2018

- b) A member of the committee having a direct or indirect pecuniary interest in a contract or proposed contract with the association must disclose the nature and extent of that interest to the committee as required by the Act and shall not vote with respect to that contract or proposed contract. The member of the committee must disclose the nature and extent of his or her interest in the contract.

8.7 Special and ordinary resolutions

- a. A special resolution as defined in the Act.
- b. An ordinary resolution is a resolution passed by a simple majority at a general meeting.

8.8 Proxies

- a) A member shall be entitled to appoint in writing a natural person who is also a member of the association to be their proxy and attend and vote at any general meeting of the association.
- b) The above elected officers shall form the Executive which can act between meetings. Such action to be ratified at the next meeting.
- c) Questions arising at any meeting of the committee shall be decided by a majority of votes, and in the event of equality of votes the Chairperson shall have no deliberative vote on matters arising at any meeting but shall have a casting vote in the event of a tied vote but this shall be optional. In the event of the optional vote not being cast, the said vote shall be declared not carried.
- d) Excepting any vote regarding the election of officers, which shall be by secret ballot, all voting shall be by show of hands, unless otherwise decided upon by the meeting.

9. Minutes

- a. Proper minutes of all proceedings of general meetings of the association and of meetings of the committee, shall be entered within one month after the relevant meeting in minute books kept for the purpose.
- b. The minutes kept pursuant to this rule must be confirmed by the members of the association or the members of the committee (as relevant) at a subsequent meeting.
- c. The minutes kept pursuant to this rule shall be signed by the chairperson of the meeting at which the proceedings took place or by the chairperson of the next succeeding meeting at which the minutes are confirmed.
- d. Where minutes are entered and signed they shall, until the contrary is proved, be evidence that the meeting was convened and duly held, that all proceedings held at the meeting shall be deemed to have been duly held, and that all appointments made at a meeting shall be deemed to be valid.

10. Dispute resolution

- a) The parties to the dispute must meet and discuss the matter in dispute and, if possible, resolve the dispute within 14 days after the dispute comes to the attention of all of the parties.
- b) If the parties are unable to resolve the dispute at the meeting the parties may choose to meet and discuss the dispute before an independent third person agreed to by the parties.
- c) In this rule 'member' includes any person who was a member not more than six months before the dispute occurred.

13 August 2018

11. Financial reporting

11.1 Financial year

The first financial year of the association shall be the period ending on the next 30 June following incorporation, and thereafter a period of 12 months commencing on 1 July and ending on 30 June of each year.

11.2 Accounts to be kept

The association shall keep and retain such accounting records as are necessary to correctly record and explain the financial transactions and financial position of the association in accordance with the Act.

11.3 Accounts and reports to be laid before members

The accounts, together with the auditor's report on the accounts, the committee's statement and the committee's report, shall be laid before members at the annual general meeting.

11.4 Annual returns

This rule only applies to a prescribed association.

The annual (periodic) return shall be lodged with Consumer and Business Services within six months after the end of each financial year. It must be accompanied by a copy of the accounts, the auditor's report, the committee's statement, and the committee's report. Refer to section 36(1) of the Act. 11.5 An auditor other than a member of the Association shall be appointed at the Annual General Meeting.

12. Prohibition against securing profits for members

The income and capital of the association shall be applied exclusively to the promotion of its objects and no portion shall be paid or distributed directly or indirectly to members or their associates except as bona fide remuneration of a member for services rendered or expenses incurred on behalf of the association.

13. Winding up

- a) The association may be wound up in the manner provided for in the Act
- b) A special meeting of the Association may be requested by any representative, providing that the request be made in writing to the Secretary at least 14 days before the said meeting date requested and shall be signed by at least three members of the Association, and they shall be in attendance.
- c) If after the winding up of the association there remains 'surplus assets' as defined in the Act, such surplus assets shall be distributed to any organisation which has similar objects and has rules which prohibit the distribution of its assets and income to its members.
- d) The association may determine to distribute surplus assets to nominated charities.
- e) Such organisation or organisations shall be identified and determined by a resolution of members in general meeting.

14. The Constitution may be altered by one month's notice of motion being given in the first year of the Association's existence, thereafter two (2) month's notice will be necessary and more than 75% of active members are present.

13 August 2018

15. A copy of this Constitution shall be given to each new member on joining, such copies remain the property of the Association who will be the sole body to interpret the Constitution.

THE 'ROLE' OF MEMBERS OF THE ASSOCIATION

1. Acquaint yourself with the needs, aspirations and service provided by the group represented by you.
2. Recognise that all groups and residents benefit by living in a viable community and work to achieve this through the frame-work of the Association.
3. Bring to the Association the opinions of your group's particular interest for discussions by the forum provided by the Association.
4. Acquaint yourself with the resources available to the Association and the priorities of the needs of other groups and bodies.
5. Your opinion and vote is vital in relation to the oversight of the well-being and the surrounds of the community.
6. Apologies are always accepted but they cannot express opinions or vote.
7. Support your Association in a positive way in its activities, promote its aims and objectives.
8. Enjoy the companionship of members like yourself, interested enough to enhance the life-style in a spirit of co-operation and friendship.

All documents must be lodged at: Consumer and Business Services Chesser House, 91-97 Grenfell Street, Adelaide SA 5000 GPO Box 1719 Adelaide SA 5001 Telephone 131 882

www.cbs.sa.gov.au

13 August 2018



MPCA Inc. AGM notes

23 rd August, 2021 @ 4.00pm in the History Room, SM Hall		
Due to COVID-19 restrictions no AGM held 2020		
Welcome		
Present:	Liv Andersen, Sue Barrett, Paula Bartsch, Cheryl Farinola, Kath Fisher, Merry Schaeffer, Meg Stephens, Kim Yap.	
Apologies:	Don Barrett, Henry Carter, Vicki Fawcett, Les Fisher, Doreen Kuszczakowski, Nicole Pocock, Heather Reeks-Parsons, Tim Sutcliffe.	
Item	Details	Responsibility / Dates
Minutes of previous AGM held 13 August 2019:	Acceptance of minutes:	1 Kath 2 Paula
Other Signatories	As Chris Birrell no longer resides in Mt Pleasant, her position as signatory will be replaced. Paula will see Chris to get form signed. Merry Schaeffer has offered to be the third signatory, together with Paula Bartsch and Vicki Fawcett.	
Reports:	Chairperson's report: Attached	Paula
	Treasurer's report: Unable to be present. Acceptance of financial statement: (Very little has occurred because of COVID-19 restrictions)	1 2
	Australia Day Group report:	Paula
Covered in Chairperson's report	History Room report:	Paula
	Street Party report:	Paula
Positions declared vacant	Caretaker chairperson: Kim Yap	
Nomination & election of office bearers	Chairperson: Paula Bartsch	1 Sue 2 Merry
	Vice Chairperson: Kath Fisher	1 Merry 2 Paula
	Secretary: Sue Barrett	1 Merry 2 Cheryl
	Treasurer: Vicki Fawcett (TBC)	1 Paula 2 Merry
	Public officer: Paula Bartsch	1 Merry 2 Sue
	Publicity: Cheryl Farinola	1 Sue 2 Paula
	Auditor: Barb Tapscott (as needed)	1 Paula 2 Sue
AGM closed:	4.16pm	
Next AGM:	August 2022	

Account Statement



SOCIETY CHEQUE ACCOUNT



047
MT PLEASANT COMMUNITY ASSOCIATION INC
27 SHOWGROUND ROAD
MOUNT PLEASANT SA 5235

Customer Enquiries 13 13 76
7:30am-7:30pm, Mon-Sat
BSB Number
Account Number
Statement Period 16/12/2020 to 15/06/2021
Statement No. 133(page 1 of 3)

MT PLEASANT COMMUNITY ASSOCIATION INC
GENERAL ACCOUNT

Account Summary

Opening Balance	Total Credits	Total Debits	Closing Balance
	0.00	0.00	

Transaction Details

Date	Transaction Description	Debit	Credit	Balance \$
DEC	OPENING BALANCE			
JUN	CLOSING BALANCE			

Interest Details

	Credit Interest	Debit Interest
Year to Date		\$0.00
Previous Year		\$0.00

Information

- Please check all entries on this statement and inform the Bank promptly of any error or unauthorised transaction.
- If your card is lost or stolen, please call us immediately on 1800 028 208.
- This statement should be retained for taxation purposes.
- When enquiring about the "termination value" of your account, you can visit your nearest branch or "talk to us" on 1300 360 374 and say "existing account".
- To contact us to make suggestions, compliments or find out more about our products and services, please call the customer enquiries number on this statement. This service may also be used to address and resolve complaints.

Mount Pleasant Community Association Inc.

2021 Financial Audit

I have carried out the audit in accordance with Australian Accounting Standards.

I have been provided with all the information I required to do the audit.

The Financial records of the Mt Pleasant Community Association are accurate and complete. They correctly present the Financial position of the Association.



Paul F. Johnson

Adv. Dip. Acctg.

8/90 Melrose St

Mt Pleasant

S.A. 5235

0456888010

Member of the Australian Institute of Accountants (retired)

QUOTE

from

Pleasant Pictures

Mount Pleasant SA 5235

To

Mount Pleasant Community Association

Mount Pleasant SA 5235

Photographic stills and Video footage

depicting life and scenes around Mount Pleasant over a twelve month/4 Seasons period.

32 hours (8 hours/month) @\$200/month

\$800

Video Editing

Of video footage and stills depicting life and scenes around Mount Pleasant over a twelve month/4 Seasons period.

8 hours video editing@\$62.50/hour

\$500

QUOTE

Gareth Saunders*Photographer/Videographer*

2 Radford Road, Angaston, SA 5353

Phone 0430026993

gwsaunders@adam.com.au

INVOICE 2022-1

DATE: JUNE 2022

TO Paula Bartsch
 Mount Pleasant Community Association Inc.
 Mount Pleasant
 SA 5235

PHOTOGRAPHER	JOB	PAYMENT TERMS	DUE DATE
Gareth Saunders	12 months photography/videography around Mount Pleasant	BSB: 805007 Acc#: 00705422	ASAP

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
Photographic stills and Video footage	Still photographs and video footage depicting life and scenes around Mount Pleasant over a twelve month/4 Seasons period.	32 hours (8 hours/month) @\$200/month	\$800
Video Editing	Editing of video footage depicting life and scenes around Mount Pleasant over a twelve month/4 Seasons period.	8 hours video editing@\$62.50/hour	\$500

SUBTOTAL	\$1300
GST	Included
TOTAL	\$1300

Quotation prepared by: Gareth Saunders

To accept this quotation, sign here and return: _____

THANK YOU FOR YOUR BUSINESS!

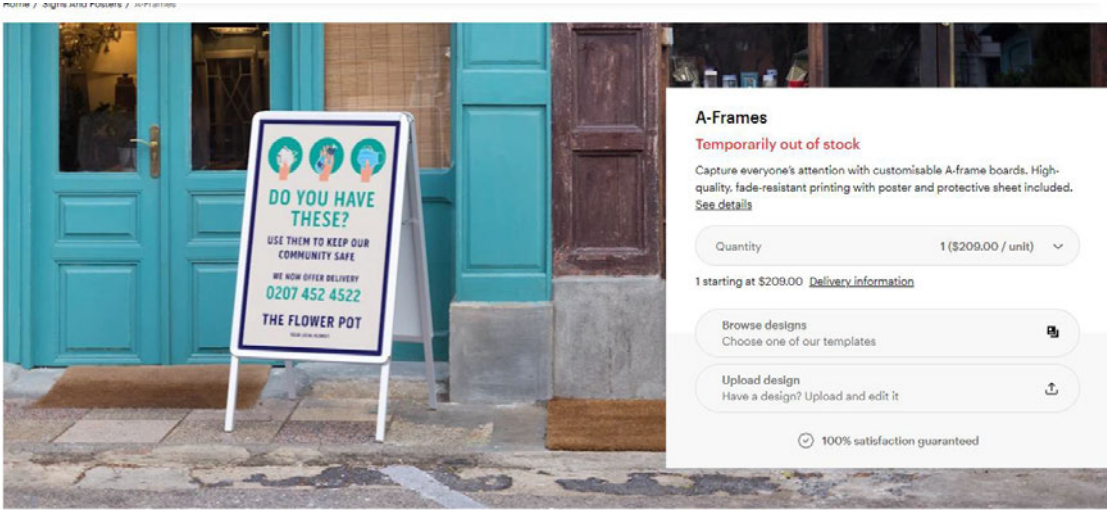
Available at VISTAPRINT



Pull Up Banners

Pre-assembled banner/stand sets for speedy setup and use.

1 starting at \$114.75



The Barossa Council Community Assistance Scheme	
Community Grant Application Summary Sheet	
Group/Organisation	Mount Pleasant Community Association Inc.
Address	PO Box 130, Mount Pleasant, SA 5235
Phone Number	0407 794 612
GST Status	ABN but not registered for GST
Incorporation Details	Incorporated
Aims/Objectives of Organisation	1. To represent and speak for the community of Mount Pleasant on matters that concern the community as a whole. 2. To encourage, and, if possible, assist organisations whose activities are of benefit to the community and to seek Grant monies where available and applicable. (e.g. History Room, Street Party, Australia Day) 3. To investigate ways of improving, or maintaining, the life style of the residents and taking such action as appropriate. 4. To foster Community Pride and well-being by the means of communication.
Years of establishment	36 years
Number of Members	20
% of Members in Council Area	99%
Linked to a licenced facility?	Yes - group has a licence agreement for use of Mt Pleasant Hall
Government funding received?	No
Council grants in past 3 years?	Australia Day Breakfast funding (\$500) in 2020, street closure assistance in 2019 & peppercorn lease agreement for use of Mt Pleasant Hall

Project Details	
Project Title	Photography of Township and Surrounds
Project description	Our organisation was recently involved in the development of a Town brochure and the development of the Barossa Heritage Trails app. Whilst pursuing these projects we identified the need for more professional photographs of the township of Mount Pleasant and surrounds, together with some including people and events, and the development of a video to use for marketing of the area. It is our intention that we have filming over the various seasons of the year, Mount Pleasant requires a reason for people to stop. An appealing image can be an incentive to do just that for those intending to simply pass through the region. We would like tourists to see us as a 'place to stay and savour' and images with this in mind would help. Our organisation, as the auspicing body for the Mount Pleasant District History Room, is involved in the Barossa History Fair, and we anticipate using some of these images for the marketing of this event, the next of which will be held in 2024. We also wish to purchase promotional banners and A-frame signs for display in venues appropriate.
Amount of funding applied for	\$3,000.00
Total cost of project	\$3,580.00
Community Plan reference	- Enhance the tourism region and its unique lifestyle, heritage and community spirit - Support tourism and heritage - Build on a strong sense of community pride with active community groups and individuals participating in local decision making and community building activities. - Support the development of activities that celebrate the history, art and culture of the Barossa and its people. Recognising and celebrating the community successes and learning from opportunities. - Encourage and support the sector to further promote and develop tourism experiences including ecological, cultural and agricultural tourism. - Support economic development and destination awareness through events, festivals, creative enterprise and attractions. - Provide experiences and infrastructure that continue to support the needs of the tourism market.
Location of project	Mount Pleasant township and surrounds
Can project proceed with partial funding?	Yes
Project start & end dates	October 2022 to October 2023
Is the project enhancing land or building?	No
If yes - who owns land/building?	N/A
If yes - has contact been made regarding approvals?	N/A
Who will benefit from project?	Numerous
How will benefit be measured?	Survey of businesses
Has other funding been sought?	No

Supporting Documentation	
ABN Certificate or Statement from Supplier form	
Certificate of Inc or Auspice Information & certificate	Yes
Terms of Reference/Constitution	Yes
Endorsement from the Asset Owner (if applicable)	N/A
Most recent AGM Minutes	No
Most recent Audited Financial Statements	No - Bank Statement received
Budget & funding page completed?	Yes
Letters of Support	No
Plans/Quotes/Images (if applicable)	Yes
Application form TRIM Ref	22/37359 & 22/37360 and 22/39535 (supporting documents)
Acknowledgment letter TRIM Ref	22/37368

Staff Feedback	
CASC Admin Officer	
Asset Management	There are no asset implication with this application
Community & Culture	Unsure why the offers from Comms are not being taken up / explored. Seems like a duplication of effort
Manager Community Projects	Should there be a region level strategy of photography for townships? Interested in Jo S view. Each town should only have 1 town brochure Has the Mount Pleasant Progress Association been included in the concept development of this project? Council should own the collateral produced as the only financial contributor and approve key images for township identity and banners. Quotes should be provided
Customer Support	No comments
Development Services	
Engineering	No Engineering comment
Health Services	No health comments.
Regulatory Services	No Comments
Risk Management	no comments
Strategic Projects	no comments
Communications Officers	Barossa Heritage Network considered applying for funding as a whole but determined to proceed with Mount Pleasant only. Comms offered alternative no-cost options for photography - refer 22/42864
Works and Engineering Services	
Manager Financial Services	
Project Overseer (work on Council Land)	No comments.
Collaborative Project Officer	no comment
Director Community Services	Jo S comments 12/7/2022: I have worked with he Mount Pleasant Progress Association (Wendy Harvey and Genevieve Herbert) on the Villages Townships and Trails project where by we worked with them to produce a Mount Pleasant Tourism brochure. We just approved updated and funded a reprint a few weeks ago. Im confused that this application is from another group and talks about producing another brochure which does not make sense at all. Have I got this wrong?? I would definitely not be supportive producing an additional brochure and suggest that they could provide input via the MT Pleasant Progress association or direct with me on improving the current one. (when it comes to next print run). If this is the agree way forward any photos that taken as part of this grant - the ownership should stay with us and we can then use them on the next print run and on other promotional purposes. I would be keen to have input into he brief as what's in the quote is very loose. Agree that it would be nice to have additional photography for Mount pleasant and we did find sourcing images difficult when producing the brochure but this is also because there is limited tourism product also. My other comment is the budget... 2 quotes have been included for the same service and they both come to \$1300 so i'm unsure why they are asking for \$3000. Budget looks like \$1300 (images and video) Banners \$230 total \$1530 I would also be asking the question how are they proposing to use the video and images to market the region is a very broad sweeping statement. Do they have a website it would sit on do they own and manage social media pages? Would they supply them to SATC for their state media gallery. To approve significant investment for photos -- I would like to seem them more widely used than just a brochure. Also the banners -- its not clear how these would be used and the purpose they serve. In regards to Bec's comments agree a region wide strategy on photography would be ideal but do we have the funds to do this? Rather than them just submitting this with very little context I would like to see them talk to us and work with us as I could be helping them with this and providing recommendations that might give greater exposure in what they want to achieve.
CASC BUDGET:	

The Mount Pleasant Community Association Inc. is the auspicing body for the History Room and Historical Research Group at Mount Pleasant. Our involvement with the Heritage Network and the work needed for the development of the Barossa Heritage Trails (BHT) App, and our participation in the meetings with the planning of the Town Brochure recently produced, identified the need for more professional photography for Mount Pleasant and the surrounds. Whilst it is acceptable that the quality of historic photographs can be challenging, it should not be acceptable for today's photographs of the region to be less than the best.

The BHT App included historic photographs from our collection, and I personally traversed the main street to take photographs of the places mentioned in the App for a modern image, but am quite aware that they could have had a more artistic eye.

I was personally involved with the development of the Town Brochure, which I understood to NOT be a project of the Mount Pleasant Progress Association (MPPA), but as a result of grant funds available through the Visitor Information Centre who had procured a grant for the brochures for the towns throughout the Barossa. Several members of the community who were not members of the MPPA were involved in this and again it was identified that good quality photographs of the region were difficult to procure. Those used are taken from the website ... www.mtpleasantbeat.org ... which is owned by a member of the community and distributes the local newsletter, MP Beat, monthly. Other towns within the region also had tourism videos produced for their town, but Mount Pleasant was missed in this part of the project, which indicates a lack of suitable images and footage, and/or a lack of understanding of the appeal of the town and surrounds. I was also of the understanding that the Town Brochure had a finite budget and was a limited print and that we would have to source funds ourselves in order to continue a much improved brochure with minimal restrictions which were put upon the group that was developing the current one.

My plan is to have a selection of modern photographs of the region, including the local State Heritage Register properties, landscape and stone walls which are on our doorstep, in order to create brochures and advertising which will appeal to travellers who have an interest in the countryside that surrounds us.

I also anticipated photographs of events in the area, such as the Mount Pleasant Show, Mount Pleasant Farmers' Market, Fleece & Fibre Fair, Australia Day Breakfast, Street Parade & Party, stock sales, sport, and the like, in order to show our town and region as vibrant and busy. As our town has street trees it is planned to capture these at times throughout the year, when the colours change and add atmosphere to the streetscape. It is therefore important to have the photography taken over the twelve months, so it was planned that two photographers, with a different take on the district, would take photographs over the 12 month time period, and then these would be collated and developed into product such as a video which could be uploaded to You Tube and the like as a tourism document or a calendar and postcards which would be suitable for fundraising.

Other community groups in the region will have access to the photographs for any promotion that they wish, but I also see this as a way to document the town and region as it is today... so different from what it has been over the previous years. I am particularly keen to have the necessary artistic eye in capturing the atmosphere and vibe of the district. All of this will add to the History Room collection for comparison and future reference, and give any other groups the opportunity to use the collection for any project they are planning.

I noted in the comments on my application that there was a suggestion that I should work with the Council employees when determining just what I want to produce and how to use the images. I do

not believe that this is a workable option, and whilst I would gladly identify that The Barossa Council has supported the project should the grant application be granted, I would want autonomy of use of the finished product.

DEBATE AGENDA REPORT**DEBATE AGENDA****4.4 REQUEST FOR EXTENSION - TANUNDA RSL**

Author: Executive Support Officer
23/4914

PURPOSE

To consider the request for an extension of time to the Returned Services League Tanunda Sub-Branch to allow for the completion of their 25 pounder cannon concrete base construction project.

RECOMMENDATION

That Community Assistance Scheme Committee grant an extension of time to the Returned Services League Tanunda Sub-Branch until 30 June 2023.

REPORT**Background**

The Community Assistance Scheme Committee (the Committee), at their meeting of, February 2022, approved a Community Grant to the Returned Services League Tanunda Sub-Branch (the RSL) to the value of \$3,000. A copy of the resolution is as follows;

MOVED Cr Wiese-Smith

That Community Assistance Scheme Committee:

Approve a Community Grant of \$3000 (ex GST) as the maximum grant available from the Community Assistance Scheme for the construction of concrete base and protective cover for the RDL 25 pounder cannon.

- (3) Requires that the Barossa Council be appropriately acknowledged as a funding source for the project through social media, signage, website and promotional material.

SECONDED Cr Schilling

CARRIED 2018-22/18

Introduction

The RSL are requesting an extension of time to expend the grant funds as there has been delays with completion of their project.

Discussion

The RSL has requested an extension of time (*Attachment 1*) to both expend the funds, and subsequently submit their acquittal documentation. They have experienced delays with the project due to The Big Project works currently being undertaken at the Tanunda Recreation Park.

Summary and Conclusion

The request for an extension of time is warranted as the delays have been outside the RSL's control.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 Email requesting extension of time [↓](#) 

Supporting references

Nil

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTSCommunity Plan

Community and Culture



Business and Employment

Goal

5. We are a strong community that is welcoming, safe and enjoys a quality lifestyle that celebrates our local identities, diversities, cultures and histories including our Aboriginal heritage.
12. We are a visitor destination of choice.

Strategies

- 5.1. Support the development of activities that celebrate the history, art and culture of the Barossa and its people.
- 12.1. Encourage and support the sector to further promote and develop tourism experiences including ecological, cultural and agricultural tourism.

Advocacy Plan

Nil

Legislative Requirements

Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool

COMMUNITY ENGAGEMENT

Community Consultation is not required under legislation of Council Policy.

From: [MBX Barossa](#)
To: [Callie Cockshell](#)
Subject: FW: [EXTERNAL] ATT: Ms Van Pamelen - Request to Extend Grant Expiry Date
Date: Friday, 27 January 2023 3:01:16 PM
Attachments: [RSL Address Bar New.png](#)

Kellie Sparrow
Governance and Information Support Officer
E: ksparrow@barossa.sa.gov.au | T: [08 8563 8378](tel:0885638378)

From: Robin Henry
Sent: Friday, 27 January 2023 2:22 PM
To: MBX Barossa <barossa@barossa.sa.gov.au>
Subject: [EXTERNAL] ATT: Ms Van Pamelen - Request to Extend Grant Expiry Date

CAUTION: This Message originated outside your organization. Treat all attachments and hyperlinks with suspicion.

Dear Ms Van Pamelen

I refer to your unreferenced letter of 25 Feb 22 approving a \$3,000 grant for the construction of a base and cover for the RSL Tanunda cannon.

According to the conditions of that grant, the grant was to be expended by 24 Feb 23. It is unlikely that we will be able to make that deadline due to the construction/landscaping still occurring within the Tanunda Recreation Park and uncertainty about the immediate area surrounding The RSL Hut (and thus placement of our cannon).

We will appreciate it if Council could carry forward the grant into this current fiscal period during which we should be able to complete the project and dispense with the funds.

Your reply in due course will be appreciated.

Sincerely

Robin Henry
Committee Member (Grants)
For the Management Committee

Returned & Services League of Australia (Tanunda Sub-Branch) Inc
PO Box 384 | Tanunda SA 5352 | Tanunda Recreation Park, 18 Bilyara Road,
Tanunda SA | tanunda@rslsa.org.au | <https://rsltanunda.org> |
ABN 8332 1476 081 | BSB 105-024 Account 112036140 |

