NOTICE OF MEETING

Notice is hereby given that the next ordinary meeting of the Community Assistance Scheme Committee will be held on Wednesday 3 May 2023 in the Council Chambers, 43-51 Tanunda Road, Nuriootpa, commencing at 4:30pm.

A G E N D A

1. COMMUNITY ASSISTANCE SCHEME COMMITTEE

1.1 Welcome
By Cr de Vries – meeting declared open

1.2 Members Present

1.3 Leave of Absence
Nil

1.4 Apologies for Absence
Nil

1.5 Minutes of previous meetings – for confirmation:
1.5.1 Community Assistance Scheme Committee meeting held on Tuesday 21 February 2023 at 4:30pm

1.6 Notice of Motion
Nil

1.7 Questions with or without Notice
Nil

1.8 Declaration of Interest
Members are required to declare and manage conflicts of interest in accordance with the *Local Government Act*.

2. CONSENSUS AGENDA

2.1 Budget Update - 3rd Quarter 2022/2023 3

2.2 Actions from Previous Meetings 5

3. CONSENSUS AGENDA ADOPTION

3.1 ITEMS FOR EXCLUSION FROM CONSENSUS AGENDA

3.2 RECEIPT OF CONSENSUS AGENDA

3.3 DEBATE OF ITEMS EXCLUDED FROM CONSENSUS AGENDA

4. DEBATE AGENDA

4.1	Barossa Film Club - Community Grant Application	7
4.2	Williamstown Uniting Church - Community Grant Application	46
4.3	Lyndoch Community Committee - Community Grant Application	118
4.4	Southern Barossa Men's Shed Inc - Community Grant Application	147
4.5	Adelaide Italian Festival - Comunity Grant Application	175
4.6	Tutti Arts Incorporated - Community Grant Application	218
4.7	Eden Valley Tourism and Promotional Group Inc. - Community Grant Application	310
4.8	Young Life Australia - Community Grant Application	338
4.9	Mount Pleasant Community Association Inc. - Community Grant Application	378
4.10	Acacia Gold Vaulting Club - Community Grant Application	393

5. CONFIDENTIAL AGENDA

Nil

6. URGENT OTHER BUSINESS

7. NEXT MEETING

Wednesday 2 August 2023 at 4:30pm

8. CLOSURE

CONSENSUS AGENDA REPORT

CONSENSUS AGENDA

2.1 BUDGET UPDATE - 3RD QUARTER 2022/2023

Author: Maintenance Planner and Administrative and Technical Support Officer
23/8224

COMMUNITY GRANTS and YOUTH GRANTS

The adopted Budget for the Community Grants and Youth Grants for 2022-2023 is $25,000 (excl GST) (plus $32,651 carry over from 2021-22). The Budget includes an additional $75,000 per year for 2 years (2020-21 and 2021-22) of funds allocated from the electrical street lighting rebate monies. An amount of $114,793 is allocated for other priority purposes leaving a remaining budget of $57,651.

	Total (excl GST)
BUDGET 2022-2023	$25,000.00
PLUS 2021-2022 CARRY OVER	$147,444.00
TOTAL	*$172,444.00*
LESS PRIORITY PURPOSES	-$114,793.00
FUNDS REMAINING	*$57,651.00*
LESS APPROVED COMMUNITY GRANTS FROM 1ST & 2nd QUARTER	$15,500.00
LESS APPROVED YOUTH GRANTS FROM 1ST & 2nd QUARTER	$2,850.00
FUNDS REMAINING	*$39,301.00*
Youth Grants	$1,800.00
Community Grants	$49,695.00
Grant Total for 3rd Quarter	$51,495.00
Balance of funds available if all grants approved	-$12,194.00

HERITAGE GRANTS

	Total (excl GST)
BUDGET 2022/2023	$10,100.00
Less Payments made 2022/2023	-$ 1,500.00
Less Applications still to be paid 2022/2023	$ 4,500.00
TOTAL	*$4,100.00*
FUNDS REMAINING 2022/2023 UNALLOCATED	$4,100.00

RECOMMENDATION

That the report item 2.1 be received and noted.

ATTACHMENTS
Nil

SUPPORTING REFERENCES
Nil

CONSENSUS AGENDA REPORT

CONSENSUS AGENDA

2.2 ACTIONS FROM PREVIOUS MEETINGS

Author: Maintenance Planner and Administrative and Technical Support Officer
23/8243

YOUTH GRANTS – 3rd QUARTER 2022-2023
Nine Youth Grant applications were received in the 3rd Quarter. One application was declined as it was the second application for this financial year by the applicant.

Applicant	Activity	$
Bethany Lobegeiger	World Gymnaestrada - Amsterdam	$250
Elliot Lobegeiger	World Gymnaestrada - Amsterdam	$250
Bailey Lobegeiger	World Gymnaestrada - Amsterdam	$250
Hayden Schiller	U17 National Cricket Championships	$200
Harrison Schubert	SA Country Basketball Championships	$200
Ella Deans	World Cheerleading Championships – Florida	$250
Mallika Fletcher	2023 Australian Age National Swimming Championships	$200
Sophie Ashmead	2023 Australian Age National Swimming Championships	$200

COMMUNITY GRANTS – 3rd QUARTER 2022-23
Ten Community Grant applications received in the 3rd Quarter.

COMMUNITY GRANTS – ACTIONS

Meeting Date	COMMUNITY GRANTS	Successful letter sent	Invoice received	Payment made	*Project End Date*	Acquittal Statement received	Written Assessment Received	STATUS P-Pending C- Completed E - Expired
15/2/2022	Tanunda RSL	Y	Y	Y	TBA	N	N	P
15/2/2022	Barossa Food Security Network	Y	Y	Y	28/2/2023	N	N	P
4/5/2022	Regional Development Australia Barossa (Rebekah Rosenzweig)	Y	Y	Y	31/12/2022	N	N	P
3/8/2022	Nuriootpa Town Band	Y	Y	Y	23/7/2022	N	N	P
3/8/2022	Angaston Bowling Club	Y	Y	Y	31/8/2022	N	N	P
3/8/2022	Dash 4 Cash Inc	Y	Y	Y	12/2022	N	N	P
3/8/2022	Southern Barossa Alliance	Y	Y	Y	16/10/2022	N	N	P
3/8/2022	Rechner Cottage Conservation Association	Y	Y	Y	30/12/2022	N	N	P
20/12/2022	Barossa Ark Incorporated	Y	Y	Y	5/12/2022	N	N	P
20/12/2022	South Australian Athletic League	Y	Y	Y	27/2/2023	N	N	P

HERITAGE GRANTS - ACTIONS

Budget Year 2022/2023

Meeting date	HERITAGE GRANTS	$	Approval letter	*Expiry Date*	Payment made	STATUS P-Pending C- Completed E - Expired
December 2022	Zion Lutheran Church Angaston 22/55864	$1500	22/75676	7/12/2022	No	P
	Paul Denver 22/57453 and 22/57455	$1500	22/75681	7/12/2022	No	P
	Holy Trinity Church Lyndoch 22/61054	$1500	22/75697	7/12/2022	No	C
	Vaughan Heenan 22/63997	$1500	22/75712	7/12/2022	No	P

RECOMMENDATION

That the report item be received and noted.

ATTACHMENTS
Nil

SUPPORTING REFERENCES
Nil

DEBATE AGENDA REPORT

DEBATE AGENDA

4.1 BAROSSA FILM CLUB - COMMUNITY GRANT APPLICATION

Author: Executive and Project Support Officer
23/16701

PURPOSE

To consider a Community Grant Application (the Application) from Barossa Valley Film Club, seeking $2,650 ex GST, towards the Barossa Film Club Youth Short Film Competition.

RECOMMENDATION

That Community Assistance Scheme Committee:

(1) Supports/does not support a Community Grant of $.....(ex GST) towards the Barossa Film Club Youth Short Film Competition.

(2) Require the Barossa Valley Film Club appropriately acknowledge the Barossa Council as a funding source for the project through social media, signage, website, promotional material and packaging (if possible) if successful in obtaining grant funding.

REPORT

Background

The Barossa Film Club was founded in 2003. The Club meets and screens a film each month, February to November. The films are selected by a committee of club members and represent a variety of nationalities, genres and eras.

Introduction

The Barossa Film Club are seeking financial assistance to support the Youth Short Film Competition during 2023.

The Barossa Film Club Youth Short Film Competition was developed to promote the participation of young people from the Barossa Valley in the arts, particularly film making.

Following the success of the 2022 inaugural event, it is proposed that the competition will be an ongoing annual event that adds to the Barossa's cultural and community sense and wellbeing.

Discussion

Since its inception in 2003, The Barossa Film Club has grown steadily to its current membership of over 60, with an estimated 95% of members residing within The Barossa Council area.

Members contribute financially through membership fees and small sponsorships have assisted with the administration of the Film Club and Hall Hire for film screening nights.

The Barossa Film Club contributed towards expenses incurred in the Youth Short Film Competition held in 2022 and have made provisions to assist with costs associated with the 2023 Short Film Competition, but are seeking a Grant for the amount of $2,650 to cover any shortfall.

Various Council Officers have provided comment on the application (Attachment 2).

Summary and Conclusion

The Barossa Film Club Youth Short Film Competition will encourage youth participation in the arts, specifically film making.

Participants will be invited to engage in two workshops on aspects in film making, supporting and developing skills.

Officers recommend that, should the Committee support the funding request, that recognition of Council's support and Council's contribution be included in the promotion of the project and any project deliverables.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

(a) Attachment 1 Attachment One - Barossa Film Club_Redacted - Round Three 2023

(b) Attachment 2 Feedback Sheet - Barossa Film Club - Round Three 2023

Supporting references

Nil.

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan



Health and Wellbeing

Goal

10. Our region enjoys the benefits of sustainable community groups, networks and facilities that encourage everybody to participate in the community.

Strategies

10.3. Build on the capacity of community members to participate in cultural, creative, recreational, sporting and learning opportunities.

Advocacy Plan

Nil

Legislative Requirements

Local Government Act 1999.

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

Various Officers have reviewed the Grant Application and proposal.

COMMUNITY ENGAGEMENT

Community consultation is not required under Legislation or Council Policy.

THE BAROSSA COUNCIL

COMMUNITY GRANT APPLICATION FORM

(Please read the Community Grant Guidelines and complete all sections of this form)

Related Policy/Process	**TBCPOC4450 Community Assistance Scheme Policy**	**Form Number:**	**TBCFOR4452**
Form Owner:	Manager – Community and Facilities Development	**Last Revised Date:**	**June 2017**
Document Control:	Manager – Community and Facilities Development	**TRIM Reference:**	**17/47438**
Date Approved:	**7 March 2018**	**Next Review Date:**	**June 2019**

Date of Application: / /

1. ORGANISATION DETAILS

Name of organisation:
BAROSSA VALLEY FILM CLUB

Physical address of organisation clubroom/facilities/meeting place:
c/- St Paul's Lutheran Church Hall, Cnr Basedow Rd and Murray St, TANUNDA SA 5352

Postal address of organisation: PO Box 841, TANUNDA SA 5352

2. CONTACT DETAILS FOR THIS ORGANISATION

Name: Ms Margaret Williams

Position: Secretary

Postal Address (for contact person):
PO Box 841, TANUNDA SA 5352

Mobile: [redacted]
Home Phone: ( )
Work Phone: ( )
Email: 2023secretarybfc@gmail.com

Preferred Method of contact

Home Phone ☐ Work Phone ☐ Mobile X Email X

3. GROUP/ORGANISATION GST STATUS (PLEASE TICK)

In accordance with current tax legislation, Council is obliged to withhold 46.5% of the grant and forward this amount to the Australian Taxation Office (ATO) if an Australian Business Number (ABN) is not provided

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prior to payment of funds. Applicants that have an ABN and are GST registered must provide a tax invoice prior to payment being made. Council will gross up the Grant for the appropriate GST amount, provided all requirements in regard to GST are met to Council's satisfaction.

Applicants that are unable to provide an ABN must legitimately complete a "Statement by Supplier" form which is available from Council. If not provided, Council will be required to withhold 46.5%.

☐ No ABN and not registered for GST
(Please request and include a 'Statement by Supplier' form to go with your application)

X ABN but not registered for GST (please attach a copy of ABN Certificate)
ABN 35 268 867 019

☐ ABN and registered for GST (please attach a copy of ABN Certificate)

☐ Currently applying for ABN/GST registration
(When received, Council will require this information before funding can be made)

4. PROOF OF INCORPORATION (AS PER GUIDELINE 1.2)

Is your Organisation incorporated? No X
(If yes, please provide a copy of the Certificate of Incorporation and go to Section 5)

If No, are you affiliated with an incorporated body?

Yes X (Please note: An auspice agreement is required if the organisation applying for funding is not part of an incorporated body.)

Auspice Information
Auspice Organisation Name: BAROSSA ARTS COUNCIL INC
Contact Person: Felicity Hage

Postal Address: 3 Basedow Rd TANUNDA SA 5352

Telephone (Bus. Hours) [redacted] Email: [redacted]

Auspice Declaration:
I, Felicity HAGE certify that BAROSSA ARTS COUNCIL INC will auspice this proposal and take legal and financial responsibility for the administration of any approved grant funds.

Full name of Authorised Officer: Felicity Jane Hage

Title of Authorised Officer: PRESIDENT

Signature: **PLEASE FIND ATTACHED SHEET WITH SIGNATURE FROM BAROSSA ARTS COUNCIL** Date: / /

No ☐ You are ineligible to apply for a Community Assistance Grant.

5. ABOUT YOUR ORGANISATION

What are the Aims and Objectives of your Organisation?

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(Please attach a copy of your organisation's Terms of Reference/Constitution)

'The Barossa Film Club was founded in 2003. The Club meets and screens a film each month, February to November. The films are selected by a committee of club members and represent a variety of nationalities, genres and eras. Many of the film**s are not mainstream cinema releases.'** (BFC Website)

How long has your organisation been established? 20yrs mths

Number of members associated with your organisation: 60+

What proportion of members resides in The Barossa Council area? 95%+

Is your organisation associated with or does it receive funds through its normal activity, such as bar or canteen facilities?
(See Community Grant Guideline 3.15) Yes X

If yes – please detail Members contribute $40 per year membership fees and Sponsorship is received from Barossa Co-op (Gift vouchers for raffle prizes-20x$25), Rockford Wines $500 pa (for Youth Short Film Competition) **and Pam O'Donnell $500 pa**. Funds are expended in administration of the film club, hall hire and film screening rights, with a small carry forward each year. During 2022, the BFC contributed towards expenses incurred in the Youth Short Film Competition.

Is any form of Government funding received by your organisation?
No X

If yes – please detail as you may be ineligible to apply for a Community Assistance Grant over $500.
(See Community Grant Guideline 3.3)

N/A

Has your organisation received assistance from The Barossa Council in the past 3 years?
(This includes cash or in-kind (e.g. Road closures, venue hire etc.)
(See Community Grant Guideline 3.6) No X

If yes – please detail

CASH AND INVESTMENTS

Please provide information on what the cash and investment holdings are earmarked for.
(This will assist in the assessment of this application - See Community Grant Guideline 3.14)
Barossa Film Club carries forward $4000 approximately per annum for operational costs (hall hire, film hire/showing fees, costs associated with the Youth Short Film Competition etc). A bank Statement showing

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carry forward for 2023 is enclosed.

6.	PROJECT DETAILS

Project Title: **BAROSSA FILM CLUB YOUTH SHORT FILM COMPETITION**

Description of Project:
(Briefly outline your project, the goals and aims, and how it will benefit the community)

The Barossa Valley Film Club will hold a Youth Short Film Competition during 2023 to promote the participation of young people from the Barossa Valley in the arts, and specifically in film making. This follows and builds on a successful Youth Short Film Competition held during 2022.

The Youth Short Film Competition helps build community culture through the arts in the Barossa. It addresses a 'gap' in the artistic film making offerings and opportunities for young people of the Barossa. For individuals participating, the skills and understandings of community, place, collaboration, leadership and aesthetics have the potential to be further developed. These skills and experiences have a beneficial potential impact on the broader community.

The *theme for 2023 is 'Tell us a story…'*; this theme is an open invitation for young film makers to create a film about a concern, a vision for the future, care for the environment, an amusing or worrying anecdote about human relations, the history and heritage of the Barossa region…the options are endless but the consistent link between all of the films submitted will be that the content is of importance to young people in general and to one or two in particular.

Participants will be invited to engage in two workshops on aspects of film making, in support of their learning within the artistic area.

Barossa Film Club has been supported by Ashton Hurn MP and Mayor Bim Lange. Letters of support for the coming Youth Short Film Competition are enclosed.

Amount of funding applied for: $ **2650.00**

Which Strategy from Council's Community Plan does your project relate to and how? (The Community Plan is available on Council's website via this link)

The Youth Short Film Competition contributes to the Council's strategy: *Community and wellbeing.* Engagement in the arts is a fundamental aspect of community wellbeing, both for individuals and for community groups. Barossa Council and the broader community have a strong tradition of supporting the arts as a means of further developing community wellbeing.

Individual filmmakers may also contribute to aspects of other strategic areas, dependent on the focus of the short film produced: health and wellbeing, the environment, tourism and local heritage etc. The theme for the competition is '*Tell us a story…*'

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Location of the project: Barossa Valley – administration located with Barossa Film Club, short film making will occur across the Barossa Valley.

Could the project/event proceed if only partial funding is received? Yes X but may be limited in scope.

Provide details: The Barossa Film Club will support the competition; in-kind administration and financial assistance (e.g. prizes etc). A grant is sought to further support running costs in this second year of operation.

The BFC aims to further develop the Youth Short Film Competition such that it is an annual artistic feature and offering of the Barossa. This will include seeking further and ongoing sponsorship from groups within the Barossa.

Proposed start date: 1 / April / 2023 end date: 8 / October / 2023. Award Night 10 November 2023

Is your project upgrading/enhancing land or a building? Yes ☐ No X

Who owns the land/building?
(If the applicant is not the owner, written consent must be obtained from the land/building owner and submitted with your application.)

Has Council been contacted in relation to whether approval is needed for this project?
Yes ☐ No ☐

Who will benefit from your project?
Young people from the Barossa who participate in the competition, members of the Film Club and the community who will be audiences for the films.

How many people? While participant numbers are not yet determined, it is anticipated that each section will have 3 entries, with an average of 4 persons involved in each film making venture i.e. 36 participants. As well, Barossa Valley Film Club members and guests will see the produced films during a public showing i.e. 90 members and guests. And still being negotiated, participants at one other public showing will be involved i.e. 40 participants. A potential involvement of 166 participants.
Age range of young film makers: 9-25 years inclusive

Range of groups 3 Age related categories:
(9-11 years, 12-17 Years, 18-25 Years)
Activity areas Film making, audience participation

How will you measure the benefit to these groups?

Feedback will be sought from young filmmakers, and their parents.

Independent Competition Judges will provide feedback in relation to the individual films and the competition as a whole.

Film club members/audience at the award night and public viewing will provide feedback on the films produced.

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Has any other funding been sought for this project? If so, what was the outcome of the application?

No

Any further information which may be relevant to this application

The Barossa Film Club intends to build the scope and presence of the Youth Short Film Competition over the next few years. In relation to its financial sustainability, sponsorship will be sought from Barossa business and community groups and the wider film making industry in South Australia. The intention is for the competition to be an ongoing annual event that adds to the Barossa's cultural and community sense and wellbeing.

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7. BUDGET AND FUNDING

PROJECT INCOME	(Group's Contribution to Project)	
Group Funds - awards	$ 1400 (3 x Prizes) Paid by Barossa Film Club	
Fundraising Activities	$ -	
Donations	$ 500 (Rockford Wines)	
In Kind (provide details)	$ Administrative support – BFC Gift Vouchers – Barossa Co-operative ($250 - 10 vouchers at $25 ea)	
Other (provide details)	$ -	
	Total Group's Contribution	$ 1900
Council Assistance Requested **		**$ 2650**
	TOTAL PROJECT INCOME	**$ 4550**

PROJECT EXPENDITURE (Please provide an itemised list of expenses for the project)

** Hall Hire – Workshop and Award night, catering (2 events)	$ 300
** Workshop presenters (2) – aspects of filmmaking	$ 1500
** Communication, pamphlets, social media development	$ 1000
Banner (quote $350 incl of GST – Architectural Signs & Barossa Digital)	$ 350
Awards (3 Prizes – paid by Barossa Film Club)	$ 1400
	$
	$
TOTAL PROJECT EXPENDITURE	**$ 4550**

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8.	REQUIRED SUPPORTING DOCUMENTATION

The following documents for your organisation are mandatory and must be attached to this application. If you are not an incorporated body, your auspice organisation is also required to provide their documents.

ABN Certificate or Statement by Supplier form X

A copy of your organisation's Certificate of Incorporation ☐
or
Auspice information completed and a copy of their Certificate of Incorporation X

A copy of your organisation's Terms of Reference/Constitution ☐
BFC does not have TofR or Constitution. Information about its intended purpose detailed in this submission – see P3

A copy of your organisation's most recent AGM Minutes X

A copy of your organisation's last Audited Financial Statements X
A copy of BFC's most recent bank statement is enclosed

Also provided:
Letters of support for Youth Short Film Competition X
Competition Poster X
Registration form and general information X

The following documents must be attached if applicable:

Endorsement from the asset owner (if applicable - see 3.11 of the Guidelines) ☐

Details of cash holdings exceeding application amount (if required – see 3.14 of the Guidelines) ☐

Letters of support for your project ☐

Plans / quotes / images etc. ☐

This application must be signed by two current senior office holders of the organisation.
i.e. President, Treasurer, Secretary.

SIGNATURE _____ SIGNATURE _____

POSITION PRESIDENT_____ POSITION SECRETARY_____

DATE / / DATE / /

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8. REQUIRED SUPPORTING DOCUMENTATION

The following documents for your organisation are mandatory and must be attached to this application. If you are not an incorporated body, your auspice organisation is also required to provide their documents.

ABN Certificate or Statement by Supplier form	X
A copy of your organisation's Certificate of Incorporation or	☐
Auspice information completed and a copy of their Certificate of Incorporation	X
A copy of your organisation's Terms of Reference/Constitution BFC does not have TofR or Constitution. Information about its intended purpose detailed in this submission – see P3	☐
A copy of your organisation's most recent AGM Minutes	X
A copy of your organisation's last Audited Financial Statements A copy of BFC's most recent bank statement is enclosed	X

Also provided:

Letters of support for Youth Short Film Competition	X
Competition Poster	X
Registration form and general information	X

The following documents must be attached if applicable:

Endorsement from the asset owner (if applicable - see 3.11 of the Guidelines)	☐
Details of cash holdings exceeding application amount (if required – see 3.14 of the Guidelines)	☐
Letters of support for your project	☐
Plans / quotes / images etc.	☐

This application must be signed by two current senior office holders of the organisation.
i.e. President, Treasurer, Secretary.

SIGNATURE _____ SIGNATURE Margaret Williams

POSITION PRESIDENT Robert Chrzaszcz POSITION SECRETARY Margaret Williams

DATE 17 / 03 / 2023 DATE 17 / 3 / 23

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Ground Level, Chesser House, 91-97 Grenfell Street, ADELAIDE SA 5000
GPO Box 1407, ADELAIDE SA 5001
Telephone: (08) 8204 9779 **ABN 30 652 402 747**

GERLINDA TRAPPE
11 MACDONNELL STREET
TANUNDA SA 5352

SOUTH AUSTRALIA
Associations Incorporation Act 1985
Section 20(1)

Incorporation Number: **A36438**

Certificate of Incorporation

This is to certify that

BAROSSA ARTS COUNCIL INCORPORATED

is, on and from the seventeenth day of August 2000
incorporated under the Associations Incorporation Act 1985.

Given under the seal of the Corporate Affairs Commission at Adelaide on this seventeenth day of August 2000

Commissioner for Corporate Affairs

Barossa Council Community Grants
Barossa Council
43-51 Tanunda Rd
NURIOOTPA SA 5356

Dear Community Grants Committee

The Barossa Film Club seeks the support of the Barossa Council through the provision of a Community Grant.

The Barossa Film Club (BFC) is a long-standing community group, based in Tanunda, with a 20 year history of sharing art-house and fine films with its membership. This year marks the 20 year celebration of the Barossa Film Club.

During 2023 the BFC will offer young people from the Barossa region the opportunity to learn more about film making through participation in the Barossa Film Club Youth Short Film Competition (YSFC). This event follows from a successful film competition held during 2022.

The YSFC will be offered to young people through communication with local schools, galleries, library and social media contacts and will provide aspiring film-makers with the opportunity to attend two workshops on specific aspects of film-making prior to embarking on their film-making journey.

This competition aims to address a potential 'gap' in the artistic offerings within the Barossa in youth arts, support Barossa youth in their artistic development and provide a meaningful space for further community building.

The competition makes provision for 3 age groups to participate and will be focussed around a broad and topical theme that will provide enough flexibility for individual interpretation: *Tell us a story...* The ways in which young film makers will interpret the theme will have an obvious link with the strategic imperatives established by Barossa Council.

Participating film-makers will have the pleasure of seeing their films shown at a screening for the Barossa Film Club, and hopefully, at another public showing (currently under negotiation).

This is an exciting venture for BFC and we are hopeful the Barossa Council can be partners in this endeavour. We thank you for your consideration.

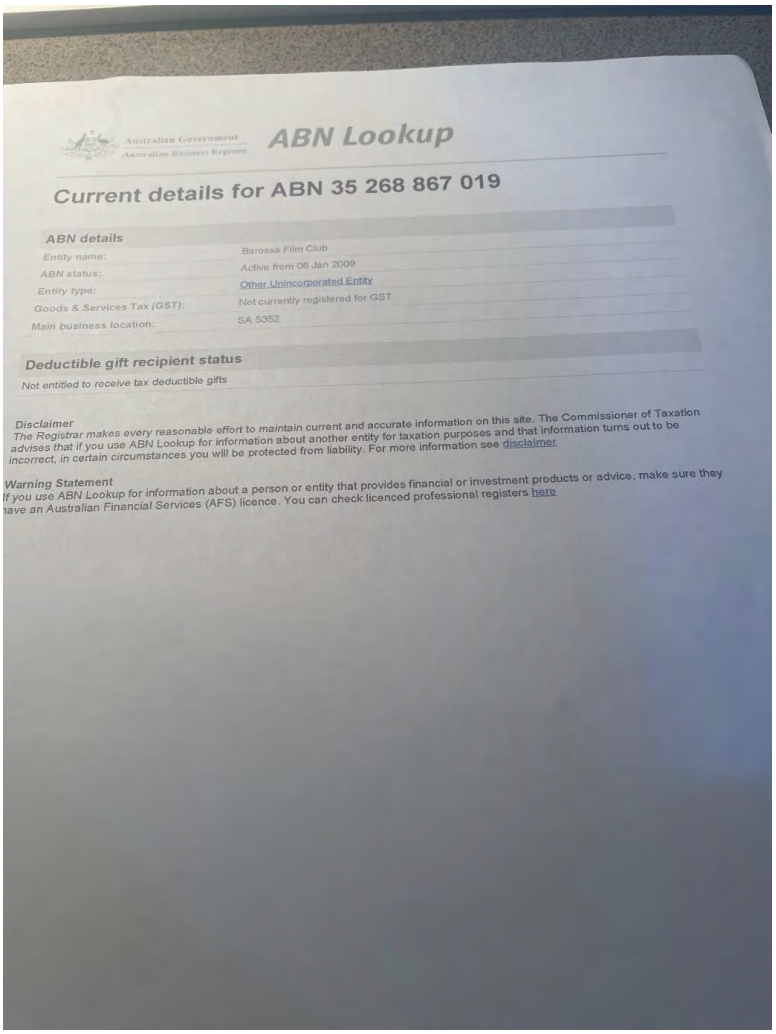
Yours sincerely

Robert Chrzaszcz
CHAIRPERSON

20 March 2023

BAROSSA FILM CLUB
DOCUMENTS TO ACOMPANY SUBMISSION:

1 CURRENT DETAILS FOR ABN 35 268 867 019



Australian Government
Australian Business Register

ABN Lookup

Current details for ABN 35 268 867 019

ABN details

Entity name:	Barossa Film Club
ABN status:	Active from 06 Jan 2009
Entity type:	Other Unincorporated Entity
Goods & Services Tax (GST):	Not currently registered for GST
Main business location:	SA 5352

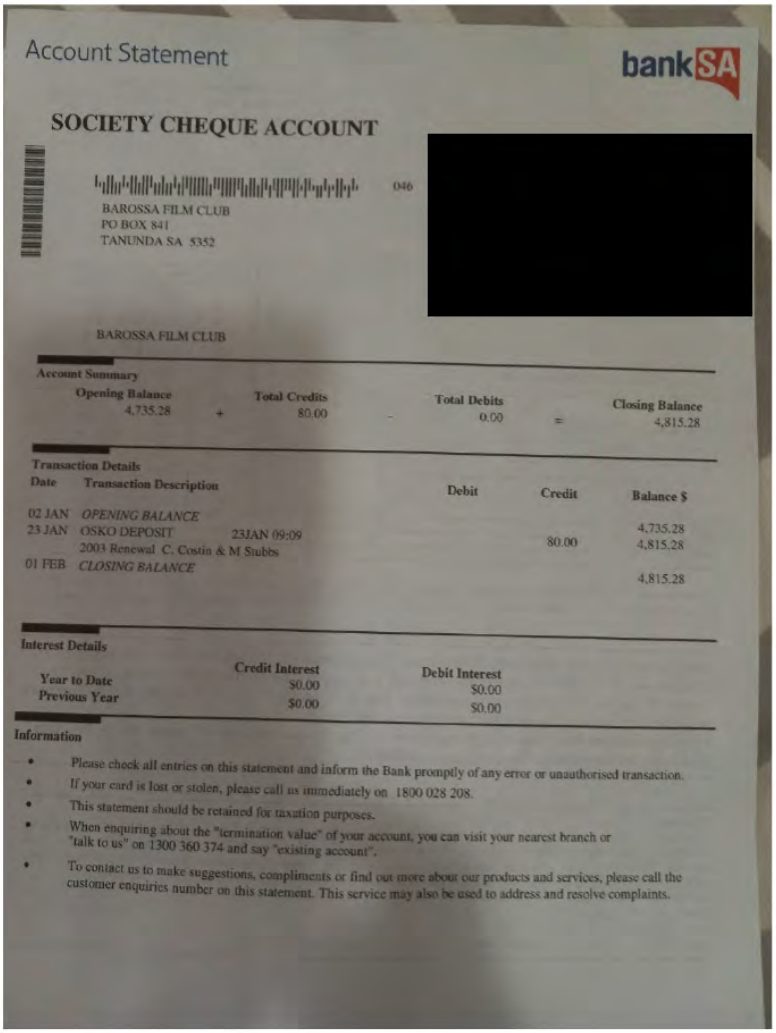
Deductible gift recipient status

Not entitled to receive tax deductible gifts

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2 CURRENT BANK STATEMENT:



Account Statement

bankSA

SOCIETY CHEQUE ACCOUNT

[redacted]

046

BAROSSA FILM CLUB
PO BOX 841
TANUNDA SA 5352

BAROSSA FILM CLUB

Account Summary

Opening Balance		Total Credits		Total Debits		Closing Balance
4,735.28	+	80.00	-	0.00	=	4,815.28

Transaction Details

Date	Transaction Description	Debit	Credit	Balance $
02 JAN	*OPENING BALANCE*			4,735.28
23 JAN	OSKO DEPOSIT 23JAN 09:09		80.00	4,815.28
	2003 Renewal C. Costin & M Stubbs			
01 FEB	*CLOSING BALANCE*			4,815.28

Interest Details

	Credit Interest	Debit Interest
Year to Date	$0.00	$0.00
Previous Year	$0.00	$0.00

Information

- Please check all entries on this statement and inform the Bank promptly of any error or unauthorised transaction.
- If your card is lost or stolen, please call us immediately on 1800 028 208.
- This statement should be retained for taxation purposes.
- When enquiring about the "termination value" of your account, you can visit your nearest branch or "talk to us" on 1300 360 374 and say "existing account".
- To contact us to make suggestions, compliments or find out more about our products and services, please call the customer enquiries number on this statement. This service may also be used to address and resolve complaints.

3 AUSPICING INFORMATION – BAROSSA ARTS COUNCIL:

prior to payment of funds. Applicants that have an ABN and are GST registered must provide a tax invoice prior to payment being made. Council will gross up the Grant for the appropriate GST amount, provided all requirements in regard to GST are met to Council's satisfaction.

Applicants that are unable to provide an ABN must legitimately complete a "Statement by Supplier" form which is available from Council. If not provided, Council will be required to withhold 46.5%.

☐ No ABN and not registered for GST
(Please request and include a 'Statement by Supplier' form to go with your application)

X ABN but not registered for GST (please attach a copy of ABN Certificate)
ABN 35 268 867 019

☐ ABN and registered for GST (please attach a copy of ABN Certificate)

☐ Currently applying for ABN/GST registration
(When received, Council will require this information before funding can be made)

4. PROOF OF INCORPORATION (AS PER GUIDELINE 1.2)

Is your Organisation incorporated? Yes ☐ No X
(If yes, please provide a copy of the Certificate of Incorporation and go to Section 5)

If No, are you affiliated with an incorporated body?

Yes ☐ (Please note: An auspice agreement is required if the organisation applying for funding is not part of an incorporated body.)

Auspice Information
Auspice Organisation Name: BAROSSA ARTS COUNCIL INC
Contact Person: Felicity Hage

Postal Address: 3 Basedow Rd TANUNDA SA 5352

Telephone (Bus. Hours) [redacted] Email: [redacted]

Auspice Declaration:
I, Felicity HAGE certify that BAROSSA ARTS COUNCIL INC
will auspice this proposal and take legal and financial responsibility for the administration of any approved grant funds.

Full name of Authorised Officer: Felicity Jane Hage

Title of Authorised Officer: PRESIDENT

Signature: F Hage Date: 16 / 05 / 2022

No ☐ You are ineligible to apply for a Community Assistance Grant.

5. ABOUT YOUR ORGANISATION

What are the Aims and Objectives of your Organisation?
(Please attach a copy of your organisation's Terms of Reference/Constitution)

This electronic copy is the approved version and is stored in Council's Record Management System (TRIM).
Printed copies are considered uncontrolled. Before using a printed copy please verify that it is the current version.

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4 BAROSSA ARTS COUNCIL CONSTITUTION – AUSPICING BAROSSA FILM CLUB:

BAROSSA ARTS COUNCIL INCORPORATED

1. Name

1.1 The name of the incorporated association shall be BAROSSA ARTS COUNCIL INCORPORATED (in these rules called "the association")

2. Objects

The objects for which the association is established are:

2.1 To develop, foster, maintain and provide facilities for all types of artistic expression and the study and appreciation of artistic expression in all its forms.

2.2 To maintain and develop a non-profit association which will work for the encouragement of all kinds of artistic expression. Provided that nothing contained herein shall prevent the payment in good faith of reasonable and proper remuneration to any officer or servant of the Association or to any member thereof in return for any services actually rendered to the Association.

2.3 To undertake and foster any activities intended to develop the promotion, improvement and appreciation of the arts in the community.

3. Powers

3.1 The association has, in the exercise of its affairs, all the powers of an individual.

3.2. The association may, for example:

a) Enter into contracts; and
b) Acquire, hold, deal with and dispose of property; and
c) Make charges for services and facilities it supplies; and
d) Do other things necessary or convenient to be done in carrying out its affairs.

3.3 To invite or receive donations or grants

3.4 To initiate, promote and organise deputations or petitions on matters pertaining to the arts to influence legislative and political bodies.

3.5 To undertake any theatrical or artistic performance, art and/ or craft exhibition or display or cinematographic exhibition.

3.6 To subscribe to any charity, or to make a donation for any public purpose where the objects of the donee are similar to those of the Association.

3.7 To co-operate with institutions which may be deemed capable of assisting in or facilitating the fulfilment of the objects of the Association.

3.9 To create, including by electronic means, any newspapers, periodicals, books, leaflets or websites that the association may think desirable for the promotion of its objects.

3.10 To network with other Arts bodies throughout South Australia to develop arts activities on a regional basis

4. **Membership**

4.1 The membership of the Association shall be open to any person and shall consist of ordinary members, and any of the following classes of members:

a) Honorary Members (3 years)
b) Honorary Life Members
c) Members nominated by Affiliated Organisations (limit two per Affiliate)
d) Ordinary membership includes:
    I. Adult/ individual
    II. Family (2 adults & 2 children)
    III. Concession card holder (i.e. disability/ senior card holder/ full time student or equivalent)
    IV. Professional practising artists
    V. Other types of membership? E.g. Friends of Barossa Arts Council/ Creative Barossa, artists

4.2 The number of ordinary members shall be unlimited.

4.3 A person may be admitted as an Honorary member of the Association (whether already a member of the Association or not) upon the resolution of three fourths of the members of the Management Committee.

4.4 Honorary Life membership may be conferred by special resolution of the association passed at any general meeting provided that no person shall be nominated unless that person has given outstanding service to the arts by the practice of the same or in the advancement and administration of same for a period exceeding ten years.

4.5 Other local community based organisations may be affiliated by resolution of a meeting of the committee or any general meeting of the association and may nominate two of its members to represent it as members of the Association. These nominated persons shall have the same voting rights as an Ordinary member.

4.6 Any other classes of membership may be established by the association in general meeting on recommendation of the management committee on such terms and conditions as may be prescribed and whether with or without the right to attend or vote at general meetings of the association.

4.7 Every applicant for any class of membership of the association (other than the members of the branch referred to in sub-rule (1) shall be proposed by one member of the association and seconded by another member.

4.8 The application for membership shall be made in writing, signed by the applicant and the applicant's proposer and seconder and shall be in such form as the management committee from time to time prescribes.

5. Membership Fees

5.1 The membership fees for each class of membership shall be such sum as the members shall from time to time at any general meeting so determine.

5.2 The membership fees for each class of membership shall be payable at such time and in such manner as the management committee shall from time to time determine. No membership fee shall be payable by an Honorary Member of the Association.

6. Admission and Rejection of Members

6.1 At the next meeting of the management committee after the receipt of any application and the fee applicable for any class of membership, such application shall be considered by the management committee, who shall thereupon determine upon the admission or rejection of the applicant.

6.2 Any applicant who receives a majority of the votes of the members of the management committee present at the meeting at which such application is being considered shall be accepted as a member to the class of membership applied for.

6.3 Upon the acceptance or rejection of an application for any class of membership the secretary shall forwith give the applicant notice in writing of such acceptance or rejection.

7. Termination of Membership

7.1 A member may resign from the association at any time by giving notice in writing to the secretary.

7.2 Such resignation shall take effect at the time such notice is received by the secretary unless a later date is specified in the notice when it shall take effect on that later date.

7.3 If a member

a) Is convicted of an indictable offence; or
b) Fails to comply with any of the provisions of these rules, or
c) Has a membership fees in arrears for a period of two months or more; or
d) Conducts himself or herself in a manner considered to be injurious or prejudicial to the character or interests of the association,

The management committee shall consider whether the member's membership shall be terminated.

7.4 The member concerned shall be given a full and fair opportunity of presenting the member's case and if the management committee resolves to terminate the membership it shall instruct the secretary to advise the member in writing accordingly.

8. Register of Members

8.1 The management committee shall cause a register to be kept in which shall be entered the names and residential addresses of all persons admitted to membership of the association and the dates of their admission.

8.2 Particulars shall also be entered into the register of deaths, resignations, terminations, reinstatements of membership and any further particulars as the management committee or the members at any general meeting may require from time to time.

8.3 The register shall be open for inspection at all reasonable times by any member who previously applies to the secretary for such inspection.

9. Secretary

9.1 If a vacancy happens in the office of secretary, the members of the management committee must appoint or elect a secretary after the vacancy happens.

9.2 The secretary must be:

a) A member of the association elected by the association as secretary; or
b) A member of the association's management committee appointed by the committee as secretary.

9.3 The role of the Secretary may be divided into different responsibilities and delegated to different persons; if considered necessary by the Management Committee which roles may include:

I. Minutes; the recording of minutes of meetings
II. Attending to the correspondence of the Association
III. The keeping of the membership records

10. Membership of Management Committee

10.1 The management committee of the association shall consist of a president, vice-president, secretary and treasurer, all of whom shall be members of the association, and such number, a total minimum of 7 and a total maximum of 15, of other members as the members of the association at any general meeting may from time to time appoint.

10.2 At the annual general meeting of the association, all the members of the management committee for the time being shall retire from office, but shall be eligible upon nomination for re-election.

10.3 The election of the members of the management committee shall take place in the following manner:

a) Any two members of the association shall be at liberty to nominate any other member to serve as a member of the management committee.
b) The nomination, which shall be in writing and signed by the member and the member's proposer and seconder shall be lodged with the secretary at the AGM.
c) A list of the candidates' names in alphabetical order, with the proposers' and seconders' names, shall be posted in a conspicuous place in the office or usual place of meeting of the association at the annual general meeting.
d) Balloting lists shall be prepared (if necessary) containing the names of the candidates in alphabetical order, and each member present at an annual general meeting shall be entitled to vote for any number of such candidates not exceeding the number of vacancies;
e) Should there be, at the commencement of such meeting, an insufficient number of candidates nominated, nominations may be taken from the floor of the meeting.

11. Resignation or Removal from Office of member or Management Committee

11.1 any member of the management committee may resign from membership of the management committee at any time by giving notice in writing to the secretary but such resignation shall take effect at the time such notice is received by the secretary unless a later date is specified in the notice when it shall take effect on that later date or such member may be removed from office at a general meeting of the association where that member shall be given the opportunity to fully present the member's case.

11.2 The question of removal shall be determined by the vote of the members present at such a general meeting.

11.3 There is no right of appeal against a member's removal from office under this section.

12. Vacancies on Management Committee

12.1 The management committee shall have the power at any time to appoint any member of the association to fill any casual vacancy on the management committee until the next annual general meeting.

12.2 The continuing members of the management committee may act notwithstanding any casual vacancy in the management committee, but if and so long as their number is reduced below the number fixed by or pursuant to these rules as the necessary quorum of the management committee, the continuing member or members may act solely for the purpose of increasing the number or summoning a general meeting of the association, but for no other purpose.

13. Functions of the Management Committee

13.1 Except as otherwise provided by these rules and subject to resolutions of the members of the association carried at any general meeting, the management committee:

a) Shall have the general control and management of the administration of the affairs, property and Rules of the association; and
b) Shall have authority to interpret the meaning of these rules and any matter relating to the association on which these rules are silent.

13.2 The management committee may exercise all the power of the association:

a) To borrow or raise or secure the payment of money in such a manner as the members of the association may think fit and secure the same or the payment or performance of any debt, liability, contract, guarantee or other engagement incurred or to be entered into by the association in any way and in particular by the issue of debentures, perpetual or otherwise, charged upon all or any of the association's property, both present and future, and to purchase, redeem or pay off any such securities.
b) To borrow amounts from members and to pay interest on the amounts borrowed and to mortgage or charge its property or any part thereof and to issue debentures and other securities, whether outright or as security for any debt, liability or obligation of the association, and to provide and pay off any such securities; and

c) To invest in such manner as the members of the association may from time to time determine.

13.3 For sub-section 2 b) the rate of interest must not be more than the rate for the time being charged for overdrawn accounts for money lent (whatever the term of the loan) by:

a) The financial institution for the association; or
b) If there is more than one financial institution for the association, the financial institution nominated by the association.

14. Meetings of Management Committee

14.1 The management committee shall meet at least once every four calendar months to exercise its functions.

14.2 The management committee must decide how a meeting is to be called.

14.3 Notice of a meeting is to be given in the way decided by the management committee.

14.4 A special meeting of the management committee shall be convened by general agreement of one more than half of the management committee shall clearly state the reasons why such special meeting is being convened and the nature of the business to be transacted thereat.

14.5 At every meeting of the management committee a simple majority of a number equal to the number of members elected and/ or appointed to the management committee as at the close of the last general meeting of the members, shall constitute a quorum (half plus one!)

14.6 Questions arising at any meeting of the management committee shall be decided by a majority of votes and, in the case of equality of votes, the Chairperson shall have a casting vote.

14.7 Not less than 14 days notice shall be given by the secretary to members of the management committee of any special meeting of the management committee.

14.8 Such notice shall clearly state he nature of the business to be discussed thereat.

14.9 The President shall preside as chairperson at every meeting of the management committee, or if there is no president, or if at any meeting the president is not present within ten minutes after the time appointed for holding the meeting, the vice-president shall be chairperson or if the vice-president is not present at the meeting then the members may choose one of their number to be chairperson of the meeting.

14.10 If within half an hour from the time appointed for the commencement of a management committee meeting a quorum is not present, the meeting, if convened upon the requisition of members of the management committee, shall lapse.

15. Delegation of Powers of Management Committee

15.1 The management committee may delegate any of its powers to a subcommittee consisting of such members of the association as the management committee thinks fit.

15.2 Any subcommittee so formed shall in the exercise of the powers so delegated conform to any regulations that may be imposed on it by the management committee.

15.3 A subcommittee may elect a chairperson of its meetings.

15.4 If no such chairperson is elected, or if at any time the chairperson is not present within ten minutes after the time appointed for holding the meeting, the members present may choose one of their number to be chairperson of the meeting.

15.5 A subcommittee may meet and adjourn as it thinks proper.

15.6 Questions arising at any meeting shall be determined by a majority of votes of the members present and, in the case of an equality of votes, the Chairperson shall have the casting vote.

16. Resolutions of Management Committee without Meeting

16.1 A resolution in writing signed by all members of the management committee for the time being entitled to receive notice of a meeting of the management committee shall be as valid and effectual as if it had been passed at a meeting of the management committee duly convened and held.

16.2 Any such resolution may consist of several documents in like form, each signed by one or more members of the management committee.

17. Business to be transacted at Annual General Meeting

The following business must be transacted at every annual general meeting:

a) The receiving of the statement of income and expenditure, assets and liabilities and of mortgages, charges and securities affecting the property of the association for the last financial year;
b) The receiving of the auditor's report on the financial affairs of the association for the last financial year;
c) The presenting of the audited statement to the meeting for adoption;
d) The election of members of the management committee;
e) The appointment of an auditor.

18. Special General Meeting

18.1 The secretary shall convene a special general meeting by sending out notice of the meeting within 14 days of:

a) Being directed to do so by the management committee; or
b) Being given a requisition in writing signed by not less than one third of the members presently on the management committee or not less than the number of ordinary members of the association which equals double the number of members presently on the management committee plus one; or
c) Being given a notice in writing of an intention to appeal against the decision of the management committee to reject an application for membership or to terminate the membership of any person.

18.2 A requisition mentioned in subsection 1 b) shall clearly state the reasons why such special general meeting is being convened and the nature of the business to be transacted thereat.

19. Quorum at General Meeting

19.1 At any general meeting the minimum number of members required to constitute a quorum shall be seven current financial members.

19.2 No business shall be transacted at any general meeting unless a quorum of members is present at the time when the meeting proceeds to business.

19.3 For the purposes of this rule, "member" includes a person attending as a pre-arranged proxy or as representing a corporation which is a member.

19.4 If within half an hour from the time appointed for the commencement of a general meeting a quorum is not present, the meeting, if convened upon the requisition of the members of the management committee of the association, shall lapse.

19.5 The chairperson may, with the consent of any meeting at which a quorum is present (and shall if so directed by the meeting), adjourn the meeting from time to time and from place to place, but no business shall be transacted at any adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place.

20. Notice of General Meeting

20.1 The secretary shall convene all general meetings of the association by giving not less than 14 days notice of any such meeting to the members of the association.

20.2 The management committee shall determine the manner by which such notice shall be given.

20.3 However, notice of any meeting convened for the purpose of hearing and determining the appeal of a member against the rejection or termination of his/ her membership by the management committee shall be given in writing.

20.4 Notice of general meeting shall clearly state the nature of the business to be discussed thereat.

21. Procedure at General Meeting

21.1 Unless otherwise provided by these rules, at every general meeting:

a) The president shall preside as chairperson, or if there is no president, or if the president is not present within 15 minutes after the time appointed for the holding of the meeting or is unwilling to act, the vice-president shall be the chairperson or if the vice-president is not present or is unwilling to act then the members present shall elect one of their number to be chairperson of the meeting; and
b) The chairperson shall maintain order and conduct the meeting in a proper and orderly manner; and
c) Every question, matter or resolution shall be decided by a majority of votes of the members present; and
d) Every member present shall be entitled to one vote and in the case of an equality of votes the chairperson shall have a second or casting vote; and
e) However, no member shall be entitled to vote at any general meeting if the member's annual subscription is in arrears at the date of the meeting; and
f) Voting shall be by show of hands or a division of members, unless not less than one-fifth of the members present demand a ballot, in which event there shall be a secret ballot; and
g) The chairperson shall appoint two members to conduct the secret ballot in such a manner as the chairperson shall determine and the result of the ballot as declared by the chairperson shall be deemed to be the resolution of the meeting at which the ballot was demanded; and
h) A member may vote in person or by proxy and on a show of hands every person present who is a member or a preventative of a member shall have one vote and in a secret ballot every member present in person or by proxy or duly authorised representative shall have one vote; and
i) The instrument appointing a proxy shall be in writing, in the common or usual form under the hand of the appointor duly authorised in writing and
j) A proxy may but need not be a member of the association; and
k) The instrument appointing a proxy shall be deemed to confer authority to demand or join in demanding a secret ballot; and

l) Where it is desired to afford members an opportunity of voting for or against a resolution the instrument appointing a proxy shall be in the following form or a form as near thereto as circumstances permit:

(NAME OF) ASSOCIATION
I.....of.....being a member of
The abovementioned association, hereby
appoint.....
....., or failing the
member.....of
....., as my proxy to vote for me on my behalf at the
(annual) general meeting of the association, to be held on
the.....day of
.....

Signed this.....day
of.....
.....Signature

This form is to be used *in favour of/ *against
the.....
Resolution.

* Strike out whichever is not desired. (Unless otherwise instructed, the proxy may vote as the proxy thinks fit.);

m) The instrument appointing a proxy shall be deposited with the secretary prior to the commencement of any meeting or adjourned meeting at which the person named in the instrument proposes to vote; and

n) The secretary shall cause full and accurate minutes of all questions, matters, resolutions and other proceedings of every management committee meeting and general meeting to be entered in a book to be open for inspection at all reasonable times by any financial member who previously applies to the secretary for that inspection.

21.2 For the purposes of ensuring the accuracy of the recording of such minutes, the minutes of every management committee meeting shall be signed by the chairperson of that meeting or the chairperson of the next succeeding general meeting.

21.3 Similarly, the minutes of any annual general meeting shall be signed by the chairperson of that meeting or the chairperson of the next succeeding general meeting or annual general meeting.

21.4 However, the minutes of any annual general shall be signed by the chairperson of the next succeeding general meeting or annual general meeting.

22. By-Laws

The management committee may from time to time make, amend or repeal by-laws, not inconsistent with these rules, but the internal management of the association and any by-law may be set aside by a general meeting of members.

23. Alteration of Rules

23.1 Subject to the provisions of the *Associations Incorporation Act 1985*, these rules may be amended, rescinded or added to from time to time by a special resolution carried at any general meeting.

23.2 However an amendment, recision or addition is valid only if it is registered in accordance with the Associations Incorporation Act 1985.

24. Common Seal

24.1 The management committee shall provide for a common seal and for its safe custody.

24.2 The common seal shall be used by the authority of the management committee and every instrument to which the seal is affixed shall be signed by a member of the management committee and shall be countersigned by the secretary or by a second member of the management committee or by some other person appointed by the management committee for the purpose.

25. Funds and Accounts

25.1 The funds of the association must be kept in the name of the association in a financial institution decided by the management committee.

25.2 Proper books and accounts shall be kept and maintained either in written or printed form in the English language showing correctly the financial affairs of the association and the particulars usually shown in books of a like nature.

25.3 All moneys shall be deposited as soon as practicable after receipt thereof.

25.4 All amounts of $100 or over shall be paid by cheque singed by any two of the president, secretary, treasurer or other member authorised from time to time by the management committee.

25.5 Cheques shall be crossed “not negotiable” except those in payment of wages, allowances or petty cash recoupments which may be open.

25.6 The management committee shall determine the amount of petty cash which shall be kept on the imprest system.

25.7 All expenditure shall be approved or ratified at a management committee meeting.

25.8 As soon as practicable after the end of each financial year the treasurer shall cause to be prepared a statement containing particulars of:

a) The income and expenditure for the financial year just ended; and
b) The assets and liabilities and of all mortgages, charges and securities affecting the property of the association at the close of that year.

25.9 The auditor must examine the statement prepared under subsection 8) and present a report on it to the secretary before the next annual general meeting following the financial year for which the audit was made.

25.10 The income and property of the association must be used solely in promoting the association's objects and exercising the associations' powers.

26. Documents

The management committee shall provide for the safe custody of books, documents, instruments of title and securities of the association.

27. Financial Year

The financial year of the association shall close on 30 June (insert date) in each year.

28. Dissolution

The Association may be dissolved by a resolution of a special general meeting called for the sole purpose of considering the dissolution and at which meeting three out of every four members present shall vote in favour of dissolution.

29. Distribution of Surplus Assets to Another Entity

29.1 This section applies if the association is wound up under part 10 of the Act and there are surplus assets.

29.2 The surplus assets must not be distributed among the members but must be given to another entity:

a) That has objects similar to the association's objects; and
b) The rules of which prohibit the distribution of the entity's income and assets to its members.

29.3 In this section:
"surplus assets" has the meaning given by section 5[43(5)] of the Act.

MINUTES OF THE BAROSSA FILM CLUB AGM HELD AT 6.45PM ON FRIDAY 11TH NOVEMBER 2022 AT THE BAROSSA REGIONAL GALLERY

PRESENT: Robert Chrzaszcz, Dr Bill Gransbury (Enhancing Mental Health), Wendy Trotta, Mal and Jenny Taylor, Charlie Costin, Helen O'Brien, Glen Johns, Alison and Graham Schmidt, Margaret Williams, Bob Modra, Bill and Jan Biscoe, Helen O'Brien, Ekkia Evans, Sue Evans, Olivia Reynolds (Rockford Wines sponsor), Tracey Skepper (Rockford Wines Pam O'Donnell sponsor), Cathy Main (CEO Barossa Coop sponsor), Tegan Quast, Megan Quast, Sue Brown, Ali Murch, Sia Edwards, Daisy Barlow, Isla Barlow, Lucy Amos, Ari Edwards, Amilie Amos, Janelle Amos, Lucy Murch, Ali Murch

APOLOGIES: Lisa Treatch, Steve Fletcher, Pam O'Donnell, Karl – Heinz Topfer, Maureen Stubbs, Di Smith

ITEM	DISCUSSION	ACTION
MINUTES OF THE PREVIOUS 2021 AGM	Minutes circulated prior to the meeting. Moved: Wendy Trotta and Seconded: Charlie Costin CARRIED	
BUSINESS ARISING FROM THE 2021 MINUTES	None to report. See President's Report.	
TREASURER'S REPORT AS AT 30TH SEPTEMBER, 2021	Comprehensive report presented and tabled by A/g Treasurer Mal Taylor. Treasurer's report made available at the AGM. Closing Balance 11 November 2022 $6041.28 Moved by Jan Biscoe that the Treasurer's report be accepted. Seconded by Robert Chrzaszcz. CARRIED	
FILM SELECTION COMMITTEE REPORT	Robert Chrzaszcz reported that the Film Selection Committee met on Monday 24 October 2022. Thank you to Barossa Film Club Members suggestions for screening of 2023 films. In order of screening February '23 The Night of the Hunter (Steve Fletcher), March '23 The Executioner (Robert Chrzaszcz), April '23 Mrs Miniver Maureen Stubbs, May '23 Ida Wendy Trotta, June '23 Big Night Wendy Trotta, July '23 Don Juan DeMarco Helen O'Brien, August '23 Le Prenom (What's in a Name) Di Smith, September '23 Queen of Katwe Bill Biscoe, October '23 Getting Square Di Smith, November '23 Dersu Uzala Robert Chrzaszcz. Two films have been kept in reserve. The Mission, Sandy Modra and Nights of Cabiria, Robert Chrzaszcz.	
PUBLICITY REPORT	Bill Biscoe OAM continues his commitment to the Barossa Film Club and to the arts industry in the Barossa Valley and beyond. His role as publicity officer is to let members know what is on when, why it is worth viewing, the "who" and the "what" background to the film.	

1

VENUE FOR 2023	The Barossa Film Club has had a challenging 2022 relocating to the Barossa Regional Gallery due to Covid -19 restrictions at the Barossa Arts Centre – Faith Wine Centre. Rowena Sloane (Team Leader Gallery and Creative Industries) and her team supported the Club to screen monthly films during 2022. The Committee has had to explore premises for 2023 that has heating and cooling to ensure comfort for audiences during the extreme summer and winter temperatures. The Committee are working to secure ongoing premises at St Paul's Lutheran Church, Tanunda. The 2023 Barossa Film Club Committee will be in touch during January / February 2023 with members to advise about access to the premises, screening dates, contact details and promotion for 2023. Films will be screened on the third Friday of each month February to November 2023 (inclusive).	
2023 MEMBERSHIP FEE	Membership fees are $40 per annum with 3 months membership $15. Moved: Bill Biscoe and Seconded: Bob Modra CARRIED.	
PRESIDENT'S REPORT	Robert Chrzaszcz reported on an extraordinary year of lows and highs. Sadly, three favourite and valuable Committee Members resigned John Duruz, Jill Lange and Allan Pearce. They have made a major contribution to the Barossa Film Club and are greatly missed. The Club are grateful Charlie Costin took up the role of projectionist, Maureen Stubbs and Mal Taylor filled vacancies of Front of House and Treasurer, respectively. The Barossa's "Mini film Festival" Sydney Film Festival (Australian Live Theatre) production was a highlight for the Barossa Film Club creating an opportunity to donate part proceeds to "Enhancing Barossa's Mental Health Project" and Chairperson Dr Gransbury, raise the profile of the Barossa Film Club to the community and build stronger relationships between members and the Barossa Regional Gallery. The Barossa Film Club presented the inaugural Youth Short Film Competition aimed to inspire budding young film makers and attract youth to join the Barossa Film Club.	
ELECTION OF OFFICE BEARERS	Robert Chrzaszcz (2022 President) proposed Barossa Film Club, nominations for Office Bearers and Committee Members be elected to the 2023 Barossa Film Club Committee. **President:** Robert Chrzaszcz Moved: Helen O'Brien Seconded: Mal Taylor **Minute Secretary:** Margaret Williams Moved: Helen O'Brien Seconded: Mal Taylor	

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	Treasurer: Alison Schmidt Moved: Wendy Trotta Seconded: Graeme Schmidt **Membership Secretary:** Helen O'Brien Moved: Wendy Trotta Seconded: Graeme Schmidt **Publicity Officer:** Bill Biscoe Moved: Helen O'Brien and Seconded: Mal Taylor **Front of House:** Maureen Stubbs Moved: Helen O'Brien Seconded: Mal Taylor **Projectionist:** Charlie Costin Moved: Helen O'Brien and Seconded: Mal Taylor **Committee Member:** Wendy Trotta Moved: Helen O'Brien and Seconded: Mal Taylor **Committee Member**: Steve Fletcher Moved: Wendy Trotta Seconded: Graeme Schmidt **Booking Officer**: Vacancy CARRIED.	
ANY OTHER BUSINESS: **Youth Short Film Competition** **Guest speaker Dr Gransbury**	The 2022 AGM was a great opportunity to present the inaugural 2022 Youth Short Film competition awards. It was an exciting time for the film makers, who were joined by family and friends to gain public recognition for their film making skills. 18-25yrs First Prize The Getaway Driver (Ekkia Evans and Isabella Eddowes) 12 – 17 yrs First prize Double Dare Tegan Quast and Mia Quast) Second prize Suspect Dead (Sia Edwards, Daisy Barlow , Isla Barlow , Lucy Amos, Ari Edwards and Amilie Amos) 12 -17 yrs (animation)First Prize Shape Shifters (Lucy Murch) The Barossa Film Club acknowledge sponsorship from Pam O'Donnell, Rockford Wines and the Barossa Coop provided to the Barossa Film Club and support of the Youth Short Film Competition. The Barossa Film Club also appreciate the time from judges Melisa Daly, Dragan Radocaj Anna Lindner and Bryn Owen given to judge the winners of 2022. Melisa Daly compiled feedback for each winning film maker(s) and we look forward to their entries for 2023! Dr Gransbury was presented with a cheque for $250.00 and engaged the AGM with information about Enhancing Barossa's Mental Health Project in the region.	BFC Committee
DATE OF NEXT AGM	10 November 2023 the week prior to the monthly film screening.	
President Name /Signature: Robert Chrzaszcz		6 January 2023
Secretary Name / Signature: Margaret Williams		6 January 2023

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2023 Youth Short Film Competition

Brief History:

The Barossa Film Club was founded in 2003. The Club meets and screens a film each month, February to November. The films are selected by individual club members and represent a variety of nationalities, genres and eras. Many of the films are not mainstream cinema releases.

Following the successful inaugural Youth Short Film Competition held in 2022, the Club proudly presents the 2023 Youth Short Film Competition.

The Competition is designed to encourage young people with an interest in film making to foster an interest to produce a short film and for the Club to showcase local talent and for the entrants to have an opportunity to exhibit their work to the public and to win a prize.

Competition:

- Open to **young people** (aged up to 25 years) to produce and submit a short film.
- **General Information** sessions will be held in late April and early June - exact dates, time & location to be confirmed.
- **Film-making Workshops** will be held to enthuse and excite young film makers - dates, times & location(s) to be confirmed.
- Films to be **judged** by a select panel and, with consent, will be **screened** by the Club.
- **Prizes** to be awarded to finalists in select age groups (See the **Registration Form**).

Terms & Conditions of Registration:

- ✓ Open to anyone in the relevant age group who lives, works, studies or is able to demonstrate a connection with the **Barossa Light and Gawler Council areas**.
- ✓ Three age groups: **9-11** years; **12-17** years; **18-25** years.
- ✓ Limit of **one entry** per person or group of persons. Entrants must complete and return the **Registration Form** when submitting their work (short film and summary).
- ✓ **No gender** division.
- ✓ **No entry fee**.
- ✓ **Original work** on **unlimited topics**, but offensive material (Club discretion) will not be accepted.
- ✓ Commencement date: **1 April 2023**.
- ✓ Closing date: **8 October 2023**, with a presentation and screening night to be held on Friday 10 November 2023.
- ✓ Film entries to be no longer than **10 minutes**.
- ✓ Medium formats: **Electronic** by USB stick or DVD, plus a **20-word** (maximum) film summary.
- ✓ Full **contact details** and parent or guardian's **signed consent** (if necessary) will be required.
- ✓ Entries will be presented for **judging** (Judges discretion concerning winning entries). No correspondence will be entered into by the Club and Judging panel concerning the Competition, rules, material submitted, finalists, winning entries and screening.

Enquiries:

For all enquiries, please email: barossafilmclub@gmail.com **[Re: Youth Short Film Competition]**.

Competition Sponsors

2023 Youth Short Film Competition
Registration Form

Submissions are to be addressed to **Barossa Film Club** and can be submitted via,
Email: barossafilmclub@gmail.com
Post: **c/- P.O. Box 841, Tanunda, SA 5352**
For all enquiries, please email: barossafilmclub@gmail.com **[Re: Youth Short Film Competition]**

Film Details

Title of Film		**Running time** (10 min. max.)	
Synopsis (20-word max. summary of the Film)		**Genre** (Comedy, drama, documentary, etc.)	

Film Maker Details (add more rows, if required)

Name including: • **Age** & **Date of birth** • **Category**: [9 – 11 yr] [12 – 17 yr] [18 – 25 yr]	**Address** including: • **Email** • **Mobile** / **Phone**	**Capacity** (Film Maker/s connection with Barossa / Light / Gawler Council District)	**Signature** (Film Maker / Parent / Guardian of Film Maker, if under age)

Cast and Crew Information (add more rows, if required)

Name including: • **Age** & **Date of birth** • **Category**: [9 – 11 yr] [12 – 17 yr] [18 – 25 yr]	**Address** including: • **Email** • **Mobile** / **Phone**	**Capacity** (Cast / Crew and connection with Barossa / Light / Gawler Council District)	**Signature** (Cast / Crew / Parent / Guardian of Cast / Crew, if under age)

Consent

☐ I agree to the Terms and Conditions of the Competition, and I give my permission and authority to the Barossa Film Club to screen and use my film, photograph/s, and synopsis (summary) in any way the Club deems fit, including promotion of the competition and the Club

Signature / mark of <u>each</u> entrant Film Maker: …… …… …… ……

Parental / Guardian Consent [**Complete only if entrant is <u>under 18 years of age</u>**]

☐ On behalf of the entrant Film Maker, I agree to the Terms and Conditions of the Competition, and I give my permission and authority to the Barossa Film Club to screen and use the entrant Film Maker's film, photograph/s, and synopsis (summary) in any way the Club deems fit, including promotion of the competition and the Club.

Signature / mark of parent/guardian (if entrant Film Maker is under 18 years): …… …… …… ……

[The Terms and Conditions of Entry appear on the **next page** which **forms part of this Registration Form**]

Terms and Conditions

Entry Requirements

1. Entries open from **1 April 2023** and close **8 October 2023**. Late entries will **not** be accepted.
2. Entry open to age categories: 9 – 11 yrs; 12 – 17 yrs; 18 – 25 yrs.
3. Entries limited to **one per person** or **group of persons** within the same age range.
4. Entrants must live, work, study, volunteer or have some other connection within the Barossa Valley Council, Light Regional Council and / or Gawler Council areas.
5. Films must be the **original work** of the entrant and not exceeding **10 minutes duration**, including credits.
6. The Barossa Film Club decision regarding suitability of material and the competition judges' decision regarding the winners and consolation prize winners in each category are final and no correspondence will be entered into with entrant/s, parent/s, or guardian/s.
7. All entries must be accompanied by a maximum **20-word synopsis** (summary) of the film.
8. All actors (cast) and contributors (crew) to the film must enter their details in the 'Cast and Crew Information' section of this Registration Form.
9. All sections of this Registration Form must be completed and returned with the film and synopsis on or before the closing date.

Film Requirements

1. One (1) copy of the film must be provided electronically as MPEG-4 Video Files (MP4 Video File) on a USB or DVD.
2. Two (2) still images of the film must be provided electronically in JPEG on a USB or DVD.

Prize Details

1. A panel of at least three (3) judges will:
   1.1. select the award winning recipients and consolation prize winners, who will be notified individually by phone and or email.
   1.2. notify unsuccessful entrants, by a generic email.
2. Prizes will be awarded in the following age categories:
   2.1. 18 - 25 years: $400.00 (1st place winner) and 3 x$ 50.00 Barossa Coop vouchers (2nd – 4th place consolation)
   2.2. 12 - 17 years: $400.00 (1st place winner) and 3 x $50.00 Barossa Coop vouchers (2nd – 4th place consolation)
   2.3. 9 - 11 years: $200.00 (1st place winner) and 2 x $50.00 Barossa Coop vouchers (2nd & 3rd place consolation)

Judging Criteria

- **Originality**
  The uniqueness and originality of the premise or story or project.
- **Creativity**
  The effective use of imagination as evidenced in the entry.
- **Plot**
  The actions, events, conflicts, and turning points that propel the story forward. How the story unfolds.
- **Pacing & Structure**
  The timing of the action, unfolding of plot elements and character development.
- **Characters**
  Personalities (for animation/stop motion can be an object) that are distinctive, compelling, multi-layered, and/or unpredictable.
- **Sound Quality**
  Is the dialogue clear and not hindered by any noise or music score.
- **Music**
  Is the music suited to the film and does it help tell the story.
- **Entertainment Value**
  Does the story keep the viewer's or reader's attention? It is fun, engaging, or thought provoking?

Competition Sponsors



YOUTH FILM COMPETITION 2022

LOCALS ONLY | NO ENTRY FEE | $1500 PRIZE

SPONSORED BY

the BAROSSA co-op

ROCKFORD BAROSSA

SCAN QR CODE FOR MORE INFORMATION

A Barossa Film Club COMPETITION

BE A PART OF BAROSSA FILM HISTORY
START YOUR CAREER IN THE CREATIVE INDUSTRIES

SUBMISSION CLOSING DATE 30 SEPTEMBER 2022

OPEN TO PEOPLE AGED 12 -25 WHO LIVE, WORK OR STUDY IN THE BAROSSA / LIGHT REGION

Ashton Hurn *MP*
MEMBER FOR SCHUBERT

129A Murray Street, Tanunda, SA
Phone 08 8563 3636
schubert@parliament.sa.gov.au
ashtonhurn.com.au
AshtonHurnSchubert
ashton_hurn

To Whom it May Concern,

I write in support of the Barossa Film Club who are seeking $2,650.00 of funding through the Barossa Council's Community Grants program.

The Barossa Film Club was established in 2003 and over two decades on it remains a successful and popular club for locals and tourists alike who have an interest in film.

In particular, the Club nurtures and encourages young aspiring film makers and those with a career interest in creative industries. Following a most successful 2022 Youth Short Film Competition, the Club is seeking to offer further opportunity this year to showcase young talent, empower young people to tell their story through the medium of film and participate in film making workshops.

Should this application be successful, the funding will be used to develop the 2023 Youth Short Film Competition using the Club's sound experience from last year to encourage interest from schools and youth in the Barossa Valley region and ensure the judging of the competition is professional, constructive and independent.

The Barossa Film Club fosters an important community network that provides direct and clear benefit to the entire community in an inclusive and empowering way.

I have no hesitation in supporting this application for this funding and would be happy to provide further verbal support for this proposal if required.

Kind Regards,

ASHTON HURN MP
Member for Schubert
Shadow Minister for Health

15/03/2023

Putting Schubert first.



The Barossa Council Community Assistance Scheme Community Grant Application Summary Sheet	
Group/Organisation Details	
Group/Organisation Name	Barossa Valley Film Club
Address	PO Box 841 Tanunda SA
Phone Number	[redacted]
GST Status	ABN but not registered for GST
Incorporation Details	Not Incorporated but Auspiced
Aims/Objectives of Organisation	'The Barossa Film Club was founded in 2003. The Club meets and screens a film each month, February to November. The films are selected by a committee of club members and represent a variety of nationalities, genres and eras. Many of the films are not mainstream cinema releases.' (BFC Website)
Years of establishment	20 years
Number of Members	60
% of Members in Council Area	95%
Linked to a licenced facility?	Yes
Government funding received?	No
If yes, details	
Council grants in past 3 years?	No
If yes, details	
Project Details	
Project Title	Barossa Film Club Youth Short Film Competition
Project description	The Barossa Valley Film Club will hold a Youth Short Film Competition during 2023 to promote the participation of young people from the Barossa Valley in the arts, and specifically in film making. This follows and builds on a successful Youth Short Film Competition held during 2022. The Youth Short Film Competition helps build community culture through the arts in the Barossa. It addresses a 'gap' in the artistic film making offerings and opportunities for young people of the Barossa. For individuals participating, the skills and understandings of community, place, collaboration, leadership and aesthetics have the potential to be further developed. These skills and experiences have a beneficial potential impact on the broader community. The *theme for 2023 is 'Tell us a story…'*; this theme is an open invitation for young film makers to create a film about a concern, a vision for the future, care for the environment, an amusing or worrying anecdote about human relations, the history and heritage of the Barossa region…the options are endless but the consistent link between all of the films submitted will be that the content is of importance to young people in general and to one or two in particular. Participants will be invited to engage in two workshops on aspects of film making, in support of their learning within the artistic area.
Amount of funding applied for	$2,650
Total cost of project	$4,550.00
Community Plan reference	The Youth Short Film Competition contributes to the Council's strategy: *Community and wellbeing.* Engagement in the arts is a fundamental aspect of community wellbeing, both for individuals and for community groups. Barossa Council and the broader community have a strong tradition of supporting the arts as a means of further developing community wellbeing. Individual filmmakers may also contribute to aspects of other strategic areas, dependent on the focus of the short film produced: health and wellbeing, the environment, tourism and local heritage etc. The theme for the competition is '*Tell us a story…* '
Location of project	St Paul's Lutheran Church, Cnr Basedow Rd and Murray Street Tanunda
Can project proceed with partial funding?	Yes
Project start & end dates	1 April 2023 - 8 October 2023, Award Night 10 November 2023
Is the project enhancing land or building?	No
If yes - who owns land/building?	Short fuilm making will occur across the Barossa Valley
If yes - has contact been made regarding approvals?	Not Applicable
Who will benefit from project?	Young people from the Barossa who participate in the competition, members of the Film Club and the community who will be audiences for the films.
How will benefit be measured?	Feedback will be sought from young filmmakers, and their parents. Independent Competition Judges will provide feedback in relation to the individual films and the competition as a whole. Film club members/audience at the award night and public viewing will provide feedback on the films produced.
Has other funding been sought?	No
Supporting Documentation	
ABN Certificate or Statement from Supplier form	Received
Certificate of Inc or Auspice Information & certificate	Received
Terms of Reference/Constitution	
Endorsement from the Asset Owner (if applicable)	Not Applicable
Most recent AGM Minutes	Received
Most recent Audited Financial Statements	Received
Budget & funding page completed?	
Letters of Support	Received
Plans/Quotes/Images (if applicable)	Not Applicable
Application form TRIM Ref	23/14366
Acknowledgment letter TRIM Ref	23/16699
Staff Feedback	
Asset Management	
CASC Admin Officer	
Collaborative Project Officer	Fabulous initiative.
Communications Officers	
Community & Culture	
Coordinator Building & Facility Maintenance	No Building Maintenance concerns.
Customer Support	No CS Issues
Development Services	Development Approval not required. No concerns from Development Services.
Director Corporate and Community Services	
Engineering	No engineering issues.
Health Services	No comments.
Manager Community Projects	
Manager Financial Services	
Regulatory Services	
Risk Management	
Strategic Projects	
Works and Engineering Services	

DEBATE AGENDA REPORT

DEBATE AGENDA

4.2 WILLIAMSTOWN UNITING CHURCH - COMMUNITY GRANT APPLICATION

Author: Executive and Project Support Officer
23/18143

PURPOSE

To consider a Community Grant application from Williamstown Uniting Church, seeking $5,000 (ex GST) towards the establishment of a Community Garden at the rear of the Williamstown Uniting Church, 12 Church Street Williamstown.

RECOMMENDATION

That Community Assistance Scheme Committee:

(1) Approves/declines a Community Grant of $.....(ex GST) towards the establishment of a Community Garden.

(2) Should the project be approved, require the Williamstown Uniting Church to appropriately acknowledge The Barossa Council as a funding source for the project through social media, signage, website and promotional material.

REPORT

Background

The Community Garden project will assist to replace the previous community garden (on land lost by the approved extensions made to the Wirraminna Aged Care facility in Williamstown). The garden will be established in the grounds of the Uniting Church (12 Church Street Williamstown) and will be carried out over three stages. This Grant Application is for works proposed within Stage Two.

Introduction

The Uniting Church (formerly Methodist Church) has operated on the site since 1860.

The land on which the Williamstown Uniting Church Community Garden will be situated is already accessible to the community 24/7 and is used as an unofficial footpath between Church Street and Little Eva Street. The land is fenced and provides a safe environment away from noise and traffic etc. The garden will provide an opportunity for people to connect and learn new skills from each other, as often as is comfortable for them individually, thus providing a sense of inclusion and connection, combatting loneliness and isolation.

Discussion

There is an increasing amount of research evidence that supports what community gardeners have long known – that community gardens are a great way to grow food, foster good health, green urban environments, support lifelong learning, and cultivate vibrant communities.

Access to community gardens have numerous positive impacts on peoples physical and emotional wellbeing.

The Williamstown Uniting Community Garden will foster community resilience, connection and wellbeing by involving all echelons of the community (including youth and vulnerable people) to work together in the propagation, growing, watering, monitoring and harvesting of fruit and vegetables for distribution and consumption amongst the community, including Wirraminna Aged Care and Williamstown Primary School.

The application forms Attachment 1.

Council Officers have provided comment on the application, which is included as Attachment 2.

Summary and Conclusion
The Williamstown Uniting Community Garden is a project that sits within the Guidelines of the Community Assistance Scheme.

Officers recommend that, should the Committee approve the funding, that recognition of Council's support and contribution be included in the promotion of the project and any project deliverables.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

(c) Attachment 1 Attachment One - Williamstown Uniting Church_Redacted - Round Three 2023

(d) Attachment 2 Feedback Sheet - Williamstown Uniting Church - Round Three 2023

Supporting references
Nil.

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan

Goal

4. The Barossa fosters community resilience, connection and wellbeing through its social planning, recreation, safety, education, preventative health and social strategies especially for our youth and vulnerable people.

Strategies

4.1. Build on a strong sense of community pride with active community groups and individuals participating in local decision making and community building activities.

Advocacy Plan
Nil

Legislative Requirements
Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

Various Officers have reviewed the Grant Application and proposal.

COMMUNITY ENGAGEMENT

Community consultation is not required under Legislation or Council Policy.

THE BAROSSA COUNCIL

COMMUNITY GRANT APPLICATION FORM

(Please read the Community Grant Guidelines and complete all sections of this form)

Related Policy/Process	**TBCPOC4450 Community Assistance Scheme Policy**	**Form Number:**	**TBCFOR4452**
Form Owner:	Manager – Community and Facilities Development	**Last Revised Date:**	**June 2017**
Document Control:	Manager – Community and Facilities Development	**TRIM Reference:**	**17/47438**
Date Approved:	**7 March 2018**	**Next Review Date:**	**June 2019**

Date of Application: 27 / 3 / 2023

1. ORGANISATION DETAILS

Name of organisation:
Williamstown Uniting Church (Uniting Church in Australia Fund Gawler)

Physical address of organisation clubroom/facilities/meeting place:
Little Eva Street, Williamstown

Postal address of organisation: C/- **PO Box 960 Williamstown SA 5351**

2. CONTACT DETAILS FOR THIS ORGANISATION

Name: **Peter Morgan**

Position: **Leadership team member**

Postal Address (for contact person):
PO Box 960 Williamstown SA 5351

Mobile: [redacted]
Home Phone: ( )
Work Phone: ( )
Email: [redacted]

Preferred Method of contact

Home Phone Work Phone **Mobile** Email

3. GROUP/ORGANISATION GST STATUS (PLEASE TICK)

In accordance with current tax legislation, Council is obliged to withhold 46.5% of the grant and forward this amount to the Australian Taxation Office (ATO) if an Australian Business Number (ABN) is not provided

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prior to payment of funds. Applicants that have an ABN and are GST registered must provide a tax invoice prior to payment being made. Council will gross up the Grant for the appropriate GST amount, provided all requirements in regard to GST are met to Council's satisfaction.

Applicants that are unable to provide an ABN must legitimately complete a "Statement by Supplier" form which is available from Council. If not provided, Council will be required to withhold 46.5%.

☐ No ABN and not registered for GST
(Please request and include a 'Statement by Supplier' form to go with your application)

☐ ABN but not registered for GST (please attach a copy of ABN Certificate)

☑ ABN and registered for GST (please attach a copy of ABN Certificate)

☐ Currently applying for ABN/GST registration
(When received, Council will require this information before funding can be made)

4. PROOF OF INCORPORATION (AS PER GUIDELINE 1.2)

Is your Organisation incorporated? Yes ☑ No ☐
(If yes, please provide a copy of the Certificate of Incorporation and go to Section 5)

If No, are you affiliated with an incorporated body? Refer ABR & ACNC documentation.

Yes ☐ (Please note: An auspice agreement is required if the organisation applying for funding is not part of an incorporated body.)

Auspice Information
Auspice Organisation Name: _____

Contact Person: _____

Postal Address: _____

Telephone (Bus. Hours) (___) _____ Email: _____

Auspice Declaration:
I,_____ certify that _____
will auspice this proposal and take legal and financial responsibility for the administration of any approved grant funds.

Full name of Authorised Officer: _____

Title of Authorised Officer: _____

Signature: _____ Date: / /

No ☐ You are ineligible to apply for a Community Assistance Grant.

5. ABOUT YOUR ORGANISATION

What are the Aims and Objectives of your Organisation?
(Please attach a copy of your organisation's Terms of Reference/Constitution)

Continuing to bring the good news of the Gospel to the people of Williamstown.

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How long has your organisation been established? **162 years** (Est 1860 in Williamstown) mths

Number of members associated with your organisation: 150 (approx.)

What proportion of members resides in The Barossa Council area? **100%**

Is your organisation associated with or does it receive funds through it normal activity, such as bar or canteen facilities?
(See Community Grant Guideline 3.15) Yes ☐ **No** ☐

If yes – please detail

Is any form of Government funding received by your organisation?
Yes ☐ **No** ☐

If yes – please detail as you may be ineligible to apply for a Community Assistance Grant over $500.
(See Community Grant Guideline 3.3)

Has your organisation received assistance from The Barossa Council in the past 3 years?
(This includes cash or in-kind (e.g. Road closures, venue hire etc.)
(See Community Grant Guideline 3.6) Yes ☐ **No** ☐

If yes – please detail

CASH AND INVESTMENTS

Please provide information on what the cash and investment holdings are earmarked for.
(This will assist in the assessment of this application - See Community Grant Guideline 3.14)

6. PROJECT DETAILS

Project Title: **Williamstown Uniting Community Garden**

Description of Project:
(Briefly outline your project, the goals and aims, and how it will benefit the community)

The Community Garden project will assist to replace the previous community garden (on land lost by the approved extensions made to the Wirraminna Aged Care facility in Williamstown). It is envisaged the project will be rolled out in three stages, namely:

STAGE ONE – Restoration and transformation of unused land within the Uniting Church grounds (*this work will be completed prior to this application for funding and covered by church funds at a minimum cost of $4400 using a local contractor*). This will include the professional removal of a concrete floor (formerly an outside toilet demolished 1970's) and a few small (prickly) shrubs, the area then being levelled and

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resurfaced with compacted 20mm rubble, providing a safe, accessible surface (and matching the adjacent recently restored driveway surfaces) in readiness for the raised garden beds. Note: an existing masonry 'barn' adjacent to the proposed garden area will be made available for storage of gardening tools and equipment. This existing structure will also be used to increase rain water catchment for the garden (refer Stage Three).

Please refer to the Site Plan (Appendix 1) and the Site Photos (Appendix 4).

STAGE TWO – *(subject to this Council Community Grant application being successful)* purchase and installation of six raised garden beds (two at 410mm high for accessibility), soil, mulch, 22,000L rainwater tank (and plumbing work to existing church guttering, downpipes and trenching to feed the tank) and sundries to the value of $7462.

Please refer to Stage 2 budget costings (Appendix 2).

STAGE THREE - (subject to future Council Community Grant and/or Church funds) re-roofing the barn and replacement guttering and downpipes being directed to 22,000L rain water tank (Stage Two). In addition, a small timber framed veranda (STCC) being attached to the barn for shelter and additional water collection.

Goals, Aims and General Comments (not covered below in specific responses to Councils Corporate Plan – Strategies 4, 9 &10) :

- The garden will be for community use, encouraging the propagation, growth and harvesting of seasonal vegetables. Initially starting small, more land could potentially be made available as community participation grows.
- Please refer to the 'Letter of Support' from the Williamstown Garden Club (Appendix 3).
- The garden will be accessible and available to all age groups.
- Preliminary work in establishing a comfortable room for coffee and conversation has already been furnished by church members within the main building. In addition the barn has been cleaned out in readiness for further improvements associated with the community garden (see also Stage 3).
- Existing facilities within the church complex (i.e. kitchen, toilets, coffee lounge) will also be made available to community gardeners.
- Initially the garden will be open and supervised for two half days per week (until interest and uptake increases).
- Members of the Williamstown Uniting Church are making significant ***'contribution in kind'*** to this project, both in the inititial establishment of the Community Garden area, and the ongoing maintenance and upkeep, for example:

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- Stage 1 funding provided by church members =	$4400 (min)
Conversion of playroom into coffee lounge (20 person hours @ $40/hr) =	$800
Hire of mini skip =	$400
Clean out of existing barn/storage building (8 person hours @ $40/hr)	$320
Thus Stage 1 contribution in kind =	**$5920.00**

- Stage 2 costing	$7462
Minus contribution from Barossa Council Community Grant (if successful)	-$5000
Thus Stage 2 contribution in kind =	**$2462**

Thus the contribution in kind to establish the Community Garden (excluding Stage 3) equates to a total of **$8382.00** (minimum). This figure doesn't include the person hours required in the planning, liaison with community contacts, obtaining quotes, ordering materials, or the time yet required to collect and set up the raised garden beds etc..

Note: Stage 3 (estimated cost is $7000) will also rely heavily on contribution in kind from members, however continuation of the project past Stage 1 is dependent on the success of this Community Grant Application for Stage 2.

Amount of funding applied for: $ **5000**

Which Strategy from Council's Community Plan does your project relate to and how? (The Community Plan is available on Council's website via this link)

 # 4 The Barossa fosters community resilience, connection and wellbeing through its social planning, recreation, safety, preventative health and social strategies especially for our youth and vulnerable people – community pride – active community groups.

The Williamstown Uniting Community Garden will foster community resilience, connection and wellbeing by involving all echelons of the community (including youth and vulnerable people) to work together in the propagation, growing, watering, monitoring and harvesting of fruit and vegetables for distribution and consumption amongst the community, including Wirraminna Aged Care and the Primary School.

#9 Our community has fair and eqitable access to the resources and services they need to lead a safe, healthy, inclusive and connected lifestyle – combat loneliness and social isolation – people enjoying a sense of inclusion and connection.

The land on which the Williamstown Uniting Community Garden will be situated is already accessible to the community 24/7 and used as an unofficial footpath between Church Street and Little Eva Street. The land is fenced and provides a safe environment away from noise and traffic etc. The garden will provide an opportunity for people to connect and learn new skills from each other, as often as is comfortable for them individually, thus providing a sense of inclusion and connection (combatting loneliness and isolation).

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#10 Our region enjoys the benefits of sustainable community groups, networks and facilities that encourage everybody to participate in the community – build on capacity of community members to participate in cultural;, creative, recreational, sporting and learning opportunities.

The Williamstown Uniting Community Garden is affiliated (by association) with the former Williamstown Gardening Club, the three churches in the town and the Southern Barossa Men's Shed. The Uniting Church (formerly Methodist Church) has operated on the site since 1860 and has many historical and current cultural connections with families and individuals within the township and broader district. The garden will enable opportunities for creativity and learning and enhance recreational opportunities.

Location of the project: **Little Eva Street/Church Street** (a portion of the land – refer site plan)

Could the project/event proceed if only partial funding is received? Yes **No** ☐

Provide details: **It is very unlikely that the project would progress (past the site remediation work) if external funding assistance is not provided.**

Proposed start date (Stage 2) : 30 / 5 / 2023 end date: 30 / 6 / 2023

Is your project upgrading/enhancing land or a building? **Yes** ☐ No ☐

Who owns the land/building? **Williamstown Uniting Church**
(If the applicant is not the owner, written consent must be obtained from the land/building owner and submitted with your application.)

Has Council been contacted in relation to whether approval is needed for this project?
Yes ☐ No ☐

Who will benefit from your project?

How many people: **initially 20 members is foreseen, but growing as interest and local knowledge increases.**
Age range of people **18-100**

Range of groups **Primary school students, all involved and associated community members including Wirraminna residents** Activity areas

How will you measure the benefit to these groups?

Participation rate of locals, volume of food produced and distributed.

Has any other funding been sought for this project? If so, what was the outcome of the application?

No other funding sought from other bodies or organisations outside of Williamstown Uniting Church.

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Any further information which may be relevant to this application

Refer attached documents, Namely:

- Appendix 1 - Site Plan – indication location of proposed Community Garden
- Appendix 2 - Proposed budget – for Stage 2 (subject of this application for funding)
- Appendix 3 - Letter of Support from Williamstown Garden Club
- Appendix 4 – Photos depicting land area to be remediated and used, existing barn to be utilized.

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7. BUDGET AND FUNDING

PROJECT INCOME	**(Group's Contribution to Project – see also funding details above in Question 7)**	
Group Funds	$	
Fundraising Activities	$	
Donations	$	
In Kind (provide details)	$ 8382.00 (Stage 1 & 2)	
Other (provide details)	$ 7000.00 (approx.. Stage 3)	
	Total Group's Contribution	$ 8382.00
Council Assistance Requested (for Stage 2)		$ 5000.00
	TOTAL PROJECT INCOME	$ N/A

PROJECT EXPENDITURE (Please provide an itemised list of expenses for the project)

Refer Appendix 2 – Stage 2 budget	$	
	$	
	$	
	$	
	$	
	$	

TOTAL PROJECT EXPENDITURE **$**

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8. REQUIRED SUPPORTING DOCUMENTATION

The following documents for your organisation are mandatory and must be attached to this application. If you are not an incorporated body, your auspice organisation is also required to provide their documents.

ABN Certificate or Statement by Supplier form	☑
A copy of your organisation's Certificate of Incorporation	☑
or Auspice information completed and a copy of their Certificate of Incorporation	☐
A copy of your organisation's Terms of Reference/Constitution	☑
A copy of your organisation's most recent AGM Minutes	☑
A copy of your organisation's last Audited Financial Statements	☑

The following documents must be attached if applicable:

Endorsement from the asset owner (if applicable - see 3.11 of the Guidelines)	☐
Details of cash holdings exceeding application amount (if required – see 3.14 of the Guidelines)	☐
Letters of support for your project **(refer Appendix 3)**	☑
Plans / quotes / images etc. **(refer Appendices 1 & 4)**	☑

This application must be signed by two current senior office holders of the organisation.
i.e. President, Treasurer, Secretary.

SIGNATURE		SIGNATURE	
POSITION	Lead Pastor	POSITION	Dept. Chairperson
DATE	27 / 3 / 2023	DATE	27/3/2023

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Australian Government
Australian Business Register

ABN Lookup

Current details for ABN 53 635 144 175

ABN details

Entity name:	UNITING CHURCH IN AUSTRALIA FUND GAWLER
ABN status:	Active from 17 May 2000
Entity type:	Other Unincorporated Entity
Goods & Services Tax (GST):	Registered from 01 Jul 2000
Main business location:	SA 5118

Australian Charities and Not-for-profits Commission (ACNC)

UNITING CHURCH IN AUSTRALIA FUND GAWLER is registered with the Australian Charities and Not-for-profits Commission (ACNC) as follows:

ACNC registration	From
Registered as a charity view ACNC registration	03 Dec 2012

Trading name(s)

From 1 November 2023, ABN Lookup will not display trading names and will only display registered business names. For more information, click help

Trading name	From
UNITING CHURCH IN AUSTRALIA FUND GAWLER	16 Jun 2000

Charity tax concession status

UNITING CHURCH IN AUSTRALIA FUND GAWLER is a Charity endorsed to access the following tax concession:

Tax concession	From
GST Concession	01 Jul 2005
FBT Rebate	01 Jul 2005
Income Tax Exemption	01 Jul 2000

Deductible gift recipient status

Not entitled to receive tax deductible gifts

Disclaimer
The Registrar makes every reasonable effort to maintain current and accurate information on this site. The Commissioner of Taxation advises that if you use ABN Lookup for information about another entity for taxation purposes and that information turns out to be incorrect, in certain circumstances you will be protected from liability. For more information see disclaimer

Warning Statement
If you use ABN Lookup for information about a person or entity that provides financial or investment products or advice, make sure they have an Australian Financial Services (AFS) licence. You can check licenced professional registers here

ABN last updated: 10 Apr 2019 **Page** 1 of 1 **Record extracted:** 27 Mar 2023

Uniting Church In Australia Fund Gawler

✔ Charity is registered.

✔ Charity reporting is up to date.

Charity details

ABN:
53635144175

Address:
Po Box 1009
Gawler
SA, 5118, Australia

Email:
office@gawleruniting.org.au

Address For Service email:
office@gawleruniting.org.au

Website:
gawleruniting.org.au

Charity Size:
Small

Who the charity helps:
Aboriginal and Torres Strait Islander people
Adults - aged 25 to under 65
Adults - aged 65 and over
Children - aged 6 to under 15
Early childhood - aged under 6
Families
Females
Financially disadvantaged people
General community in Australia
Males
Other charities
People in rural/regional/remote communities
People with disabilities
Unemployed persons
Veterans and/or their families
Youth - 15 to under 25

Date established:
31 December 1976

Last reported:
20 April 2022

Next report due:
30 June 2023

Financial year end:
31/12

Basic Religious Charity:
Yes

Summary of activities

We provide spiritual and community outreach

Charity programs

Worship
Uniting Church

Where the charity operates

States:
South Australia

Using the information on the Register

Information on the Charity Register has been provided to the ACNC by charities. If information is not shown, this may be because it has not yet been provided. The ACNC may also approve information be withheld from the Charity Register in certain circumstances. Read more about information on the Charity Register.

People

Responsible people

The role of a 'Responsible Person' is an important one for registered charities. Generally, a charity's Responsible People are its board or committee members, or trustees.

DARREL SCHUTZ
Role: Chairperson
Associated charities →

Dennis Doody
Role: Secretary
Associated charities →

JOHN WAGNER
Role: Treasurer
Associated charities →

Joshua Scherer
Role: Committee Member
Associated charities →

Leslee Carle
Role: Committee Member
Associated charities →

Richard Carter
Role: Committee Member
Associated charities →

ROSS BARDEN
Role: Other
Associated charities →

Documents

Annual reporting

Title	Due date	Date received	Download
Annual Information Statement 2023	29 June 2024	Not yet submitted	—
Financial Report 2023	29 June 2024	Pending	—
Annual Information Statement 2022	29 June 2023	Not yet submitted	—
Financial Report 2022	29 June 2023	Pending	—
Annual Information Statement 2021	29 June 2022	20 April 2022	View AIS
Financial Report 2021	No due date	Not required - BRC	—
Annual Information Statement 2020	29 June 2021	18 June 2021	View AIS
Financial Report 2020	No due date	Not required - BRC	—
Annual Information Statement 2019	30 August 2020	10 July 2020	View AIS
Financial Report 2019	No due date	Not required - BRC	—
Annual Information Statement 2018	29 June 2019	23 May 2019	View AIS
Financial Report 2018	No due date	Not required - BRC	—
Annual Information Statement 2017	29 June 2018	30 May 2018	View AIS
Financial Report 2017	No due date	Not required	—
Annual Information Statement 2016	29 June 2017	10 May 2017	View AIS
Financial Report 2016	No due date	Not required	—
Annual Information Statement 2015	29 June 2016	13 April 2016	View AIS
Financial Report 2015	No due date	Not required	—
Annual Information Statement 2014	29 June 2015	16 August 2015	View AIS
Financial Report 2014	No due date	Not required	—
Annual Information Statement 2013	29 June 2014	2 April 2014	View AIS
Financial Report 2013	No due date	Not required	—

Documents

Title	Date	Reporting year	Download
Governing Document	26 November 2013	—	Download

History

The charity's subtype history

Purpose	Start date	End date
Advancing religion	31 December 2013	—
2012 Advancement of religion	2 December 2012	30 December 2013
2012 Another purpose beneficial to the community	2 December 2012	30 December 2013

Registration status history

Effective date	Status
2 December 2012	Registered

Enforcement action history

No enforcement actions.

Enforcement action refers to the exercise of powers under the ACNC Act.

WILLIAMSTOWN UNITING CHURCH
MINUTES FOR MEETING OF CONGREGATION HELD SUNDAY, 19TH FEB 2023

1.Welcome: Ross Barden opened the meeting at 11:30am
Opening prayer by Sheila Gordon
Thank you to Norma and Ross for the providing of yummy sausage rolls and mini quiches.

2. Attendance Sue & Dave Buckle, Norma Rogers-Barnden & Ross Barnden, Robyn Bodycomb, Alex and Gloria Wood, Peter Morgan, Anna Blasche, Josh Scherer, Debbie Stansborough, Sheila Gordon, Jeannine Randall, Heather Bain

Apologies none

3. Minutes of previous meeting - moved and accepted by Ross and seconded by Heather.

4. Business arising from previous minutes

a) The playground equipment is gone – thank you to Heather and Norma for cleaning and disinfecting the toys and giving them away for free at the Williamstown Christmas Fair, from Uniting church stall, all children received kinder surprise eggs, donated by Pastor Scherer.
The money tin was opened by Josh and about $58 have been put into the offerings from Williamstown.

b) The Christmas service with Holy Communion at Wirraminna on the Wednesday before Christmas was greatly appreciated and well attended.

c) Norma, Debbie, Sue, Peter and Anna are interested in the course for Baptism and Holy Communion, offered by the Uniting church. Pastor Josh to find out details and advise group.

d) Pew Bibles are currently out of stock, but will are ordered and will be delivered as soon as available.

5. Correspondence – none in or out

6.Financial Report
Information and details were given at the last Parish Meeting and Pastor Josh giving short update:
How things went last year, Williamstown prospective income from personal giving and parish shop income just over $20000,-
Williamstown expenses $18000,-
Operating budget $2000 ahead
Thanksgiving gift of $9000.- (anonymous) into financial reserves.
Year to date:
Profit and Loss to date
Income $2254,29
Expenses $1024,17
Insurance increase of 20% - all congregations share the costs
Year to come:
Budget not just increasing by CPI but having a closer look at things, still looking at $2000,- ahead.
Moved by Norma, seconded by Peter, all agreed.

7. Other reports - none

8. Business

8.a New windows and frames are in line to be made. Cost increased due to delays (Synod Office), order is in place and it will be going ahead soon.
New doors in the hall (x 3) to be replaced soon. Doors to be replaced are the concertina doors (Ross had installed a few years ago) and the entry door (from the former playroom). The quote from a local builder has come in much cheaper than the window manufacturer, and the savings offset the increase in the windows.
Air conditioners for the church – Adelaide Heating and Cooling in Gawler will install 2 x Daikin units, mounting and electrician costs included $7850,- application form to parish from the money of the sale of Virginia Church. If we go ahead and pay out of our funds it will be refunded once the application is completed.
That we we can go ahead asap – all are in favour.

8.b Community Garden quote received from Barossa Earth Works to remove concrete, debris, to level out, supply 10 concrete blocks and 12 tonnes blue rubble $4400. (Stage 1)-
We will try to get a Barossa Council grant for watertank, pump, gardenbeds etc (stage 2)
Norma has received email to start applying for grant up to June 2023, 1st round by 31st March to be assessed end of May.
Peter has ideas (Stage 3) to replace roof of old shed and give a 'face lift' and attach a verandah as a place for the gardeners to sit under.
Ross to accept quote with Barossa Earthworks – all in favour.

8.c Good Friday community service
Josh will be leading the Service for the combined Good Friday event in the Williamstown Hall with the Anglican and Church of Christ. Live music will be provided by the Church of Christ musicians. The message will be delivered by a guest speaker - Pastor Dan Fennell from the Uraidla Baptist Church. The meet and greet at the door to be manned by Ross and Percy (COC).

8.d Lent Study / series
The Lenten study used as Parish preaching before Easter in church on Sundays.

8.e Parish Council update
Information – Gawler River Church & Cemetery will be sold in one
How are we organised regarding the Virginia Sale
Parish council to oversee the funds of all but all together we support each other.
Congregations Williamstown, Sandy Creek and Gawler have the power of their own worshipping life.
Sandy Creek Church would like to be part of the Good Friday Service in the Hall.

8.f Renewal Project
What does it mean to be a church
Workshops offered for congregations to be more fruitful.

Peter has agreement – Robyn, Norma, Debbie, Anna & Peter are to attend these fortnightly coaching sessions for 12 months at a cost to the Williamstown Church at $90 / month via Zoom meetings.

8.g Sabbath teaching content – practising the way for life groups
This series' content developed by the group who does Alpha Course.
4 week course (before Easter would be ideal but whatever suits life groups best = about sabbath and spiritual disciplines.
Monday life group to start after Easter due to finishing current Romans study.
Pastor Josh thinking about how to stop and how to think how our faith makes a difference in the world. Video teaching and discussion and practical lessons.

9. Other Business

Williamstown Garden club is closing up, the following was send to Peter
By Peter Griffiths (secretary of the Williamstown Garden Club)
"We need to ensure we have no Debt and secondly, we need to clear assets. Both of these need a paper trail. So as discussed:
Can we confirm that are agreement to use the hall is cancelled from today's date 14th February and once our single usage payment for February 2023 we are clear of Debt;

1. ***We donate our catering consumables to the Uniting Church Hall;***
2. ***We donate our Sanitary Hand cleaner to the Uniting Church also located in the kitchen***
3. ***Thanks for your support to the club. I have copied in the club committee members."***

Peter will send acknowledgement email that we are saddened to see them finishing up. All in favour.

Alex mentioned that our bell tower looks like it might need some assessment and renovation. Peter indicated it had been listed in the Synod Building Asset and Maintenance Report. Building Maintenance Committee to consider once current building improvement projects have been completed.

Meeting closed 12:39pm

Signed P Morgan (Dept Chair) Date 27/3/2023

Chris Kruger

From: Peter Morgan [redacted]
Sent: Monday, 17 April 2023 7:51 AM
To: Chris Kruger
Subject: [EXTERNAL] Re: Community Grant Application - Williamstown Uniting Church
Attachments: Appendix 3. Letter of support - Williamstown Garden Club.pdf; Gawler Parish Audit 2022.pdf

CAUTION: This Message originated outside your organization. Treat all attachments and hyperlinks with suspicion.

Hi Chris,
Sorry I wasnt able to respond earlier, long day Saturday with goodbye's and airport farewells, just got my email log in etc. sorted out yesterday. Yes we had a great time with my daughter and grandaughter from the UK, who were sadly only with us here for 13 days (after an 8 year absence).

THANK you for chasing this application matter up with me and I'll respond to your questions in the same order.

Hi Peter
I hope that you had a lovely weekend and managed to enjoy the sunshine!
I am in the process of reviewing the paperwork for the Community Grant Applications, and have a couple of queries in relation to the application from Williamstown Uniting Church and a few questions that were left blank on the application form:
Page 2 of the application (Part 5) - Is your organisaton associated with or does it receive funds through its normal activity, such as a bar ot canteen facilities?
(See Community Grant Guidelines 3.15)
Yes/No. **The answer is 'No' the WUC doesnt receive funds through its normal activities. To clarify, about $18k per year is received through tithing and free will offerings and this money covers the utilities; Minor maintenance; Ministers stipend; UCare and donations to international ministry work.**
If yes, please detail
Is any form of Government funding received by your organisation?
Yes/No. The answer is 'No' the WUC doesnt receive any government funding'.
If yes, please detail as you may be ineligible to apply for a Community Assistance Grant over $500 (See Community Grant Guideline 3.3)
Has your organisation received assistance from The Barossa Council in the past 3 years?
(This includes cash or in-kind (eg Road closures, venue hire etc)
(See Community Grant Guideline 3.6)
Yes/No. The answer is no, the WUC has not (to my knowledge) reieved any funding from TBC. This has been our first 'Community Grant Application' and our only other contact with Council in recent years is to hire the Institute building on Good Friday mornings for a 'Good Friday Community Service' (a non-denominational service put on collaboratively by all four churches in the area).
If yes, please detail
Cash and Investments
Please provide information on what the cash and investment holdings are earmarked for (This will assist in the assessment of this application – See Community Grant Guideline 3.14).

As detailed in the application, WUC has agreed to fund the $4500 to cover the cost of Stage 1. If WUC is sucessful in its bid for $5k from TBC as a Community Grant then WUC will also commit the additional $2500 to complete Stage 2 of the project. Stage 3 will then completed later (ideally within 12 months of Stage 2 being completed, and may be subject to further funding submissions).

Additional Information:

In addition, significant community interest is growing in the prospect of a community garden at the Uniting Church, and two meetings of interested parties (about a dozen local community people on each occasion) have met since this funding application was submitted) have eventuated. These meetings have been initiated and facilitated by community members and attended by a WUC member.
Also, I have been unable to open two of the attachments – Gawler Parish Audit and also the Letter of Support. I have received the following error message – Are you able to resend please?

I have attached both of these documents.

Chris thank you so much for your assistance with in this matter. If I can asist you further please ring me asap and I will come into the office to provide any further information or clarification that may be required.

Kind regards, Peter
(for Williamstown Uniting Church)

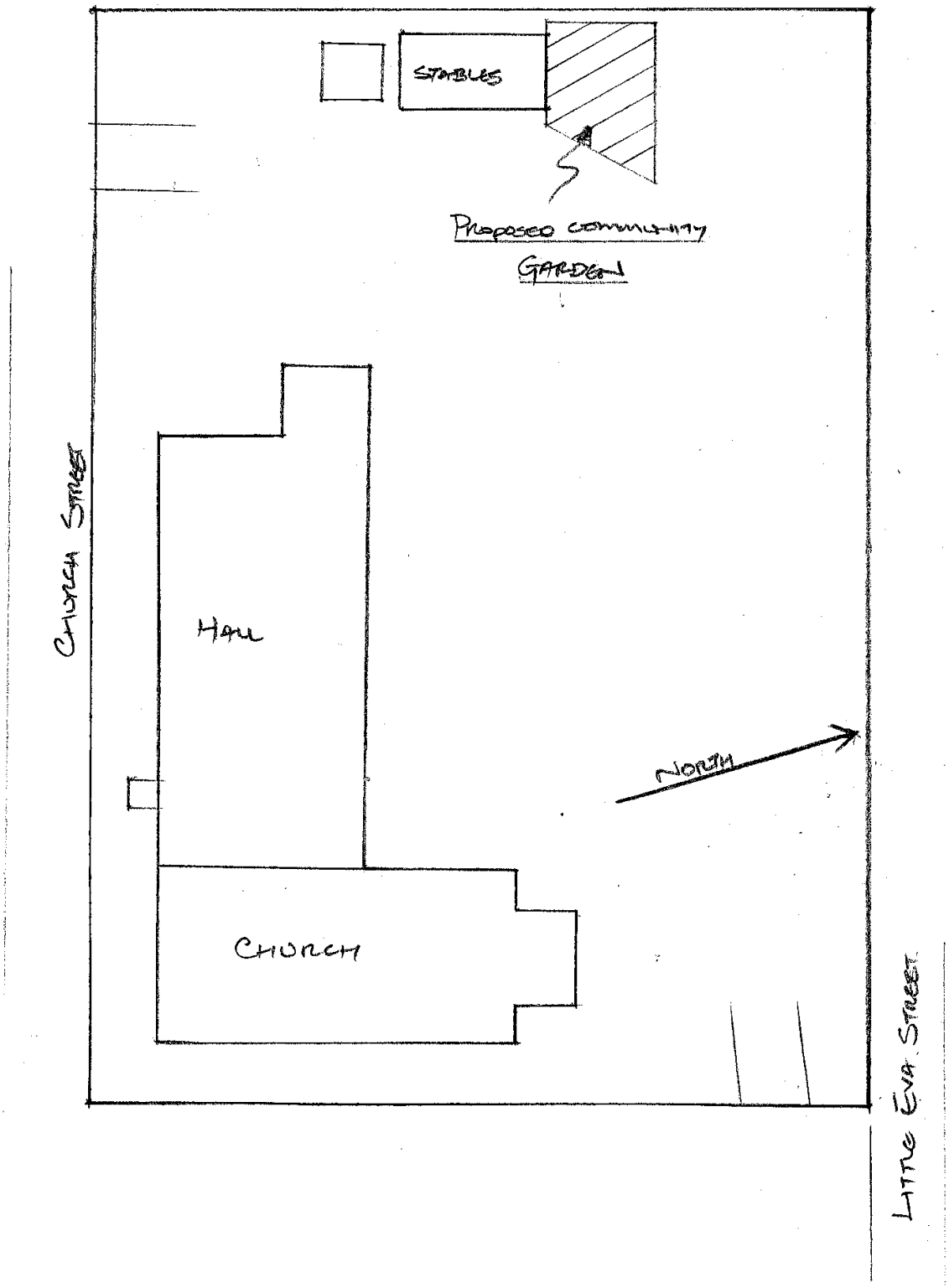
From: Chris Kruger <ckruger@barossa.sa.gov.au>
Sent: Friday, 14 April 2023 3:15 PM
To: Peter Morgan <[redacted]
Subject: FW: Community Grant Application - Williamstown Uniting Church
Chris Kruger
Executive and Project Support Officer
E: ckruger@barossa.sa.gov.au | T: 08 8563 8483

From: Chris Kruger
Sent: Monday, 3 April 2023 11:49 AM
To: Peter Morgan [redacted]
Subject: Community Grant Application - Williamstown Uniting Church
Hi Peter
I hope that you had a lovely weekend and managed to enjoy the sunshine!
I am in the process of reviewing the paperwork for the Community Grant Applications, and have a couple of queries in relation to the application from Williamstown Uniting Church and a few questions that were left blank on the application form:
Page 2 of the application (Part 5) - Is your organisaton associated with or does it receive funds through its normal activity, such as a bar ot canteen facilities?
(See Community Grant Guidelines 3.15)
Yes/No
If yes, please detail
Is any form of Government funding received by your organisation?
Yes/No
If yes, please detail as you may be ineligible to apply for a Community Assistance Grant over $500 (See Community Grant Guideline 3.3)
Has your organisation received assistance from The Barossa Council in the past 3 years?
(This includes cash or in-kind (eg Road closures, venue hire etc)
(See Community Grant Guideline 3.6)
Yes/No
If yes, please detail
Cash and Investments
Please provide information on what the cash and investment holdings are earmarked for (This will assist in the assessment of this application – See Community Grant Guideline 3.14)
Also, I have been unable to open two of the attachments – Gawler Parish Audit and also the Letter of Support. I have received the following error message – Are you able to resend please?

WILLIAMSTOWN UNITING CHURCH

LITTLE EVE/CHURCH ST. WILLIAMSTOWN.

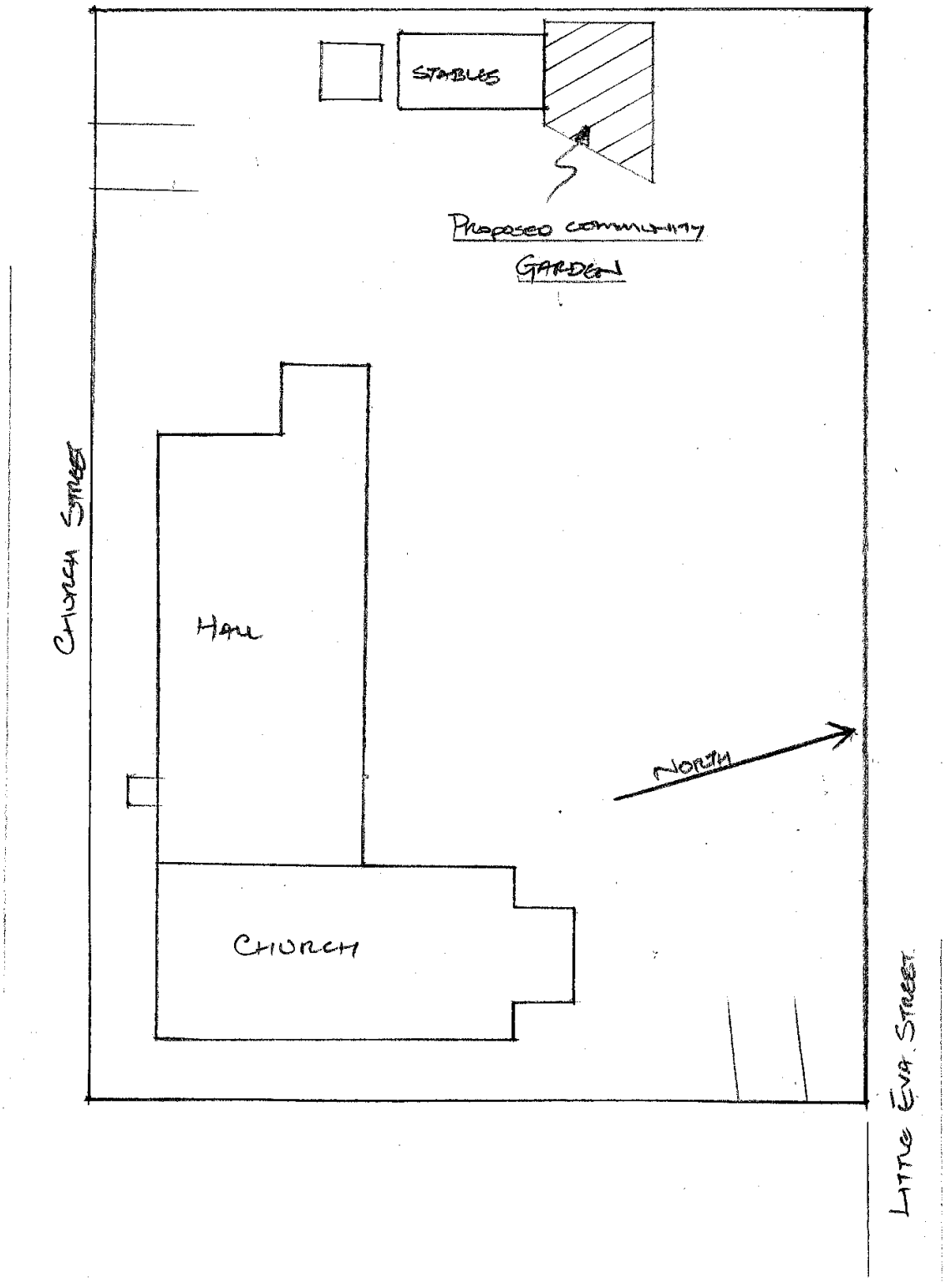
(NOT TO SCALE)



WILLIAMSTOWN UNITING CHURCH

LITTLE EVE/CHURCH ST. WILLIAMSTOWN.

(NOT TO SCALE)



Attachment 1







GAWLER UNITING CHURCH

STATEMENT BY THE COMMITTEE

In the opinion of the Committee of Gawler Uniting Church

1. The accompanying financial report is drawn up so as to fairly present the State of Affairs of the Association as at 31st December, 2021 and the results of its operations for the year ended.

2. There are reasonable grounds to believe that the Association will be able to pay its debts as and when they fall due.

3. Since the end of the previous Financial Year, no Committee Member, or firm of which a Committee Member is a member, or a Corporation in which the Committee Member has a substantial interest has received has become entitled to receive a benefit, either directly or indirectly from the Association as a result of a contract between the Committee Member, Firm, Corporation and the Association.

4. Since the end of the previous Financial Year, no Committee Member of the Association has received directly or indirectly from the Association any payment or other benefit of a pecuniary value.

The accompanying Financial Report has been made in our accordance with applicable Australian Accounting Standards.

Signed in accordance with a resolution of the Members of Gawler Uniting Church.

SIGNED FOR AND ON BEHALF OF THE COMMITTEE:

DENNIS WILLIAM DOODY CHAIR PARISH COUNCIL ..... Doody
NAME AND POSITION SIGNATURE

JOHN WAGNER TREASURER .....
NAME AND POSITION SIGNATURE

DATED THIS 3rd **DAY OF** MARCH **2022**

PAULINE R. MURRAY ACCOUNTANTS
FINANCIAL ADVISORS
Your Money Your Way

Fellow Professional of the Institute of Public Accountants
Fellow of the National Tax Agents Association
Member of Australian Institute of Company Directors
Associate of Financial Planners Association Australia

~ Recognised Professional Accountants
~ Registered Tax Agents
~ Licensed Financial Planner Lic. No. 486146
~ Licensed Real Estate Agents MREI AREI

23 February 2022

The Committee Members Of
Gawler Uniting Church
PO Box 1009
GAWLER SA 5118

To The Committee

Thank you for my appointment as your Auditor for the year ending 31st December, 2021.

Please note the executive members should sign the statement of the Committee for presentation.

In accordance with Compiled Auditing Standard ASA 700 we report that we have audited the financial reports submitted to us by yourselves covering the Reporting Year 2021.

Your responsibility is for the fair presentation of these reports in accordance with Australian Accounting Standards and such internal controls as you have determined necessary to enable the reports to be free from material mis-statement, whether due to fraud or error.

Our responsibility is to express an opinion on the financial reports based on the audit work that we have performed. The audit procedures used by us have been based on our judgement of the risks of any material mis-statements occurring and may have included an assessment of your internal controls, but without expressing an opinion on their adequacy.

We believe that the audit evidence that we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

In our opinion the financial reports presented to us provide a fair estimate, in all material respects, of your financial performance for the period ended 31st December, 2021.

Should you require any further assistance, please do not hesitate to contact me, otherwise, I trust that you will have a successful year and look forward to assisting you in the New Year.

Regards

.....

PAULINE R MURRAY
F.P.I.P.A.; F.N.T.A.A.; M.A.I.C.D

All correspondence to Head Office: 17 Cowan Street, PO Box 351, Gawler, SA 5118
Telephone (08) 8522 3800 Email: admin@prmaccountants.com.au
www.paulinermurrayaccounting.com.au
Offices also at Gawler South, Wallaroo, Burra, Murray Bridge, Port Pirie.
ABN 86 050 167 032 ACN 050 167 032

Liability limited by a scheme approved under Professional Standards Legislation.



Fellow Professional of the Institute of Public Accountants
Fellow of the National Tax Agents Association
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Associate of Financial Planners Association Australia

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~ Licensed Real Estate Agents MREI AREI

INDEPENDENT AUDIT REPORT

TO THE MEMBERS OF
GAWLER UNITING CHURCH

Scope

I have audited the Financial Statements of Gawler Uniting Church for the year ended 31st December, 2021, including the Statement by the Committee: Income and Expenditure Statements and Statement of Position as at 31st December, 2021.

The Committee is responsible for the preparation and presentation of the Financial Statements and the information contained therein. I have conducted an independent audit of the Financial Statements in order to express an opinion to the Members of the Association.

The Audit has been conducted in accordance with the Australian Accounting Standards to provide reasonable assurance as to whether the Financial Statements are free of material mis-statement. Our procedures include examination, on a test basis of evidence supporting the amounts and other disclosures in the Financial Statements the evaluation of Accounting Policies and significant accounting estimates.

These procedures have been undertaken to form an opinion as to whether, in all material respects, the Financial Statements are presented fairly in accordance with Australian Accounting concepts, Standards and Statutory requirements so as to present a view of Gawler Uniting Church which is consistent with my understanding of its financial position, the results of its operations and its cash flows.

.....2/-

All correspondence to Head Office: 17 Cowan Street, PO Box 351, Gawler, SA 5118
Telephone (08) 8522 3800 Email: admin@prmaccountants.com.au
www.paulinermurrayaccounting.com.au
Offices also at Gawler South, Wallaroo, Burra, Murray Bridge, Port Pirie.
ABN 86 050 167 032 ACN 050 167 032

Liability limited by a scheme approved under Professional Standards Legislation.

PAULINE R. MURRAY ACCOUNTANTS
GAWLER SA ESTABLISHED 1975
FINANCIAL ADVISORS
Your Money Your Way

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~ Registered Tax Agents
~ Licensed Financial Planner Lic. No. 486146
~ Licensed Real Estate Agents MREI AREI

The audit opinion expressed in this report has been formed on the above basis.

AUDIT OPINION

1. Subject to qualification, I am satisfied that the accounts of Gawler Uniting Church are drawn up so as to present fairly:

   a) the results of the Association's activities for the Financial Year ended 31st December, 2021

   and

   b) the financial State of the Association as at the end of the Association's financial year

   and

   c) are in accordance with applicable Accounting Standards and the Association's Incorporated Act 1985

2. I have obtained all information and explanation required from the Association.

DATED THIS 28th **DAY OF** FEBRUARY **2022**

.....
PAULINE R MURRAY
F.P.I.P.A.; F.N.T.A.A.; M.A.I.C.D

All correspondence to Head Office: 17 Cowan Street, PO Box 351, Gawler, SA 5118
Telephone (08) 8522 3800 Email: admin@prmaccountants.com.au
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Offices also at Gawler South, Wallaroo, Burra, Murray Bridge, Port Pirie.
ABN 86 050 167 032 ACN 050 167 032

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UCA Gawler Parish
P.O. Box 1009
Gawler 5118
ABN: 53 635 144 175

Profit & Loss [Last Year Analysis]

January 2021 To December 2021

	This Year	Last Year	$ Difference	% Difference
Income				
Offerings				
Gawler Pledge	$44,865.99	$49,645.47	-$4,779.48	(9.6)%
Gawler Open Plate	$0.00	$7,688.35	-$7,688.35	(100.0)%
Gawler Pledge- Electronic	$69,345.61	$70,837.86	-$1,492.25	(2.1)%
Gawler Thanksgiving	$0.00	$1.45	-$1.45	(100.0)%
Total Offerings	$114,211.60	$128,173.13	-$13,961.53	(10.9)%
Fundraising				
Family Nights	$3.50	$0.00	$3.50	NA
Children's Fundraising	$0.00	$125.00	-$125.00	(100.0)%
Gawler General Fundraising	$1,185.13	$1,068.38	$116.75	10.9%
Total Fundraising	$1,188.63	$1,193.38	-$4.75	(0.4)%
Interest & Dividends				
Interest Income Parish accs	$116.38	$238.40	-$122.02	(51.2)%
Total Interest & Dividends	$116.38	$238.40	-$122.02	(51.2)%
Donations				
Gawler General Donations	$5,367.00	$789.45	$4,577.55	579.8%
Donations Hospitality	$2,533.85	$1,470.83	$1,063.02	72.3%
Total Donations	$7,900.85	$2,260.28	$5,640.57	249.6%
Property Income				
Hall Usage	$3,367.27	$1,486.37	$1,880.90	126.5%
Total Property Income	$3,367.27	$1,486.37	$1,880.90	126.5%
Parish Op Shop				
Parish Shop	$32,826.69	$23,506.48	$9,320.21	39.6%
Parish Op Shop EFTPOS	$9,881.61	$6,282.44	$3,599.17	57.3%
Total Parish Op Shop	$42,708.30	$29,788.92	$12,919.38	43.4%
Ministerial Reimbursement				
Synod & Other Reimbursements	$389.09	$18,883.21	-$18,494.12	(97.9)%
Total Ministerial Reimbursement	$389.09	$18,883.21	-$18,494.12	(97.9)%
Other Income				
Gawler Sundry Income	$3,720.00	$1,767.60	$1,952.40	110.5%
Wedding/Funeral Receipts	$800.00	$290.91	$509.09	175.0%
Total Other Income	$4,520.00	$2,058.51	$2,461.49	119.6%
Total Income	$174,402.12	$184,082.20	-$9,680.08	(5.3)%
Gross Profit	$174,402.12	$184,082.20	-$9,680.08	(5.3)%
Expenses				
Ministers Expenses				
Gawler Stipends	$64,696.94	$64,277.76	$419.18	0.7%
Gawler Ministerial Charges	$3,581.52	$3,575.72	$5.80	0.2%
Gawler Motor Vehicle Fuel	$1,586.55	$1,308.70	$277.85	21.2%
Total Ministers Expenses	$69,865.01	$69,162.18	$702.83	1.0%
Pastoral Support				
Gawler Visitation Pastor	$5,200.00	$4,800.00	$400.00	8.3%
Irristable Church Network	$2,200.00	$1,710.46	$489.54	28.6%
Gawler Bookkeeping	$378.00	$0.00	$378.00	NA
Total Pastoral Support	$7,778.00	$6,510.46	$1,267.54	19.5%
Administration Expenses				
Gawler Advertising & Promotion	$3,731.85	$1,643.11	$2,088.74	127.1%

This report includes Year-End Adjustments.

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UCA Gawler Parish
P.O. Box 1009
Gawler 5118
ABN: 53 635 144 175

Profit & Loss [Last Year Analysis]

January 2021 To December 2021

	This Year	Last Year	$ Difference	% Difference
Gawler Audit & Accounting	$684.94	$737.28	-$52.34	(7.1)%
Gawler Bank & EFTPOS fees	$632.44	$533.10	$99.34	18.6%
Gawler Photocopying	$1,961.91	$2,126.72	-$164.81	(7.7)%
Gawler Postage	$143.63	$221.36	-$77.73	(35.1)%
Gawler Printing & Stationery	$466.95	$1,438.62	-$971.67	(67.5)%
Gawler General Resourcing	$246.47	$0.00	$246.47	NA
Gawler Telephone	$1,201.73	$1,802.93	-$601.20	(33.3)%
Gawler Information Technology	$0.00	$1,096.49	-$1,096.49	(100.0)%
Total Administration Expenses	$9,069.92	$9,599.61	-$529.69	(5.5)%
Ministry Expenses				
Pastoral CW's/Leaders Training	$63.00	$744.45	-$681.45	(91.5)%
Gawler United Kids	$392.91	$2,617.04	-$2,224.13	(85.0)%
Gawler Family Nights	$219.00	$0.00	$219.00	NA
Gawler Sunday Hospitality	$1,281.23	$1,297.57	-$16.34	(1.3)%
Gawler Play Group	$0.00	$100.00	-$100.00	(100.0)%
Gawler Stewardship expenses	$0.00	$339.20	-$339.20	(100.0)%
Gawler Worship Aids	$3,387.46	$2,876.46	$511.00	17.8%
Gawler Mission/Service & Retribution	$16,682.00	$15,765.00	$917.00	5.8%
Gawler Presbytery costs	$3,620.00	$2,284.00	$1,336.00	58.5%
Total Ministry Expenses	$25,645.60	$26,023.72	-$378.12	(1.5)%
Property Expenses				
Gawler Hall security	$725.83	$1,129.01	-$403.18	(35.7)%
Gawler Administration Security	$249.57	$712.28	-$462.71	(65.0)%
Gawler Consumables	$642.17	$1,102.15	-$459.98	(41.7)%
Total Property Expenses	$1,617.57	$2,943.44	-$1,325.87	(45.0)%
Insurance				
Gawler Insurance	$17,241.34	$15,492.32	$1,749.02	11.3%
Total Insurance	$17,241.34	$15,492.32	$1,749.02	11.3%
Repairs & Maintenance Churches				
Gawler Equipment Purchases	$18,103.96	$900.00	$17,203.96	1,911.6%
Gawler R & M	$9,473.33	$4,701.40	$4,771.93	101.5%
Gawler Organ costs	$300.00	$300.00	$0.00	0.0%
Gawler Manse Costs	$8,721.80	$12,440.43	-$3,718.63	(29.9)%
Gawler Parish Shop costs	$889.52	$4,647.90	-$3,758.38	(80.9)%
Gawler Community Garden & Ground	$155.08	$38.47	$116.61	303.1%
Total Repairs & Maintenance Churches	$37,643.69	$23,028.20	$14,615.49	63.5%
Rates, Taxes, Utilities				
Rates & Levies Gawler	$1,360.88	$700.70	$660.18	94.2%
Gawler Electricity	$12,278.00	$12,002.10	$275.90	2.3%
Gawler Water	$418.77	$355.89	$62.88	17.7%
Gawler Gas	$561.42	$516.95	$44.47	8.6%
Total Rates, Taxes, Utilities	$14,619.07	$13,575.64	$1,043.43	7.7%
Sundry Expenses				
Gawler Hospitality Expenses	$1,568.47	$817.53	$750.94	91.9%
Gawler Sundry Expenses	$150.00	$758.59	-$608.59	(80.2)%
Gawler Wedding/Funeral Costs	$315.45	$0.00	$315.45	NA
Total Sundry Expenses	$2,033.92	$1,576.12	$457.80	29.0%
Total Expenses	$185,514.12	$167,911.69	$17,602.43	10.5%
Operating Profit	-$11,112.00	$16,170.51	-$27,282.51	(168.7)%

This report includes Year-End Adjustments.

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UCA Gawler Parish
P.O. Box 1009
Gawler 5118
ABN: 53 635 144 175

Profit & Loss [Last Year Analysis]

January 2021 To December 2021

	This Year	Last Year	$ Difference	% Difference
Gawler Parish Income				
Parish Investment & Other Inc				
Gawler UCInvest Income	$809.56	$1,020.75	-$211.19	(20.7)%
Sandy Creek UCInvest Income	$132.32	$119.26	$13.06	11.0%
WUC UCInvest Income	$643.09	$947.02	-$303.93	(32.1)%
Virginia UC Invest Income	$7.01	$59.34	-$52.33	(88.2)%
Gawler Parish UCInvest Interest	$83.64	$231.90	-$148.26	(63.9)%
Gawler River Receipts	$0.00	$484.41	-$484.41	(100.0)%
Total Parish Investment & Other Inc	$1,675.62	$2,862.68	-$1,187.06	(41.5)%
Sandy Creek Uniting Income				
Sandy Creek Pledge	$21,325.50	$20,390.00	$935.50	4.6%
Sandy Creek Open Pate	$1,270.50	$617.00	$653.50	105.9%
Sandy Creek Thanksgiving	$0.00	$60.00	-$60.00	(100.0)%
Sandy Creek Interest Received	$14.54	$29.75	-$15.21	(51.1)%
Sandy Creek Donations	$0.00	$500.00	-$500.00	(100.0)%
Sandy Creek Parish Shop	$4,328.50	$3,613.75	$714.75	19.8%
Sandy Creek Other Income	$0.00	$2,105.40	-$2,105.40	(100.0)%
Total Sandy Creek Uniting Income	$26,939.04	$27,315.90	-$376.86	(1.4)%
Williamstown Uniting Income				
WUC Pledge	$16,011.55	$14,958.00	$1,053.55	7.0%
WUC Open Plate	$2,111.95	$1,422.55	$689.40	48.5%
WUC Thanksgiving	$120.00	$0.00	$120.00	NA
WUC Interest Received	$14.54	$29.75	-$15.21	(51.1)%
WUC Donations General	$89.30	$280.90	-$191.60	(68.2)%
WUC Donate Playgroup	$0.00	$50.00	-$50.00	(100.0)%
WUC Parish Shop	$4,328.40	$3,613.69	$714.71	19.8%
WUC Other Income	$97.10	$2,040.15	-$1,943.05	(95.2)%
Total Williamstown Uniting Income	$22,772.84	$22,395.04	$377.80	1.7%
Virginia Income				
Virginia UC Receipts	$1,428.75	$0.00	$1,428.75	NA
Total Virginia Income	$1,428.75	$0.00	$1,428.75	NA
UCare Income				
Ucare Rimbursement	$8,311.74	$8,507.77	-$196.03	(2.3)%
Total UCare Income	$8,311.74	$8,507.77	-$196.03	(2.3)%
Total Gawler Parish Income	$61,127.99	$61,081.39	$46.60	0.1%
Gawler Parish Expenses				
Parish Expenses Other				
GP Other& Capital Payments	$0.00	$9,081.82	-$9,081.82	(100.0)%
Gawler River Expenses	$1,089.10	$484.41	$604.69	124.8%
Total Parish Expenses Other	$1,089.10	$9,566.23	-$8,477.13	(88.6)%
Sandy Creek Uniting Expenses				
Sandy Creek Stipend	$8,087.13	$8,034.84	$52.29	0.7%
Sandy Creek Ministerial Charge	$447.72	$447.00	$0.72	0.2%
Sandy Creek Motor Vehicle	$198.27	$163.59	$34.68	21.2%
Sandy Creek SafeChurch Costs	$0.00	$179.59	-$179.59	(100.0)%
Sandy Ck Advertising Internet	$71.51	$14.89	$56.62	380.3%
Sandy Creek Audit & Accounting	$1,080.31	$972.16	$108.15	11.1%
Sandy Creek Bank EFPOS Fees	$63.23	$29.02	$34.21	117.9%
Sandy Creek Photycopying	$197.74	$191.80	$5.94	3.1%
Sandy Ck Printing & Stationery	$32.21	$113.90	-$81.69	(71.7)%
Sandy Creek Subscriptions	$73.64	$107.73	-$34.09	(31.6)%

This report includes Year-End Adjustments.

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UCA Gawler Parish
P.O. Box 1009
Gawler 5118
ABN: 53 635 144 175

Profit & Loss [Last Year Analysis]

January 2021 To December 2021

	This Year	Last Year	$ Difference	% Difference
Sandy Creek Technology	$84.95	$0.00	$84.95	NA
Sandy Creek Stewardship	$0.00	$42.40	-$42.40	(100.0)%
Sandy Creek Woship Expenses	$86.00	$78.14	$7.86	10.1%
Sandy Creek Mission/Service & Retribution	$2,393.00	$2,261.00	$132.00	5.8%
Sandy Creek Presbytery cost	$520.00	$328.00	$192.00	58.5%
Sandy Creek Insurance	$1,231.61	$1,096.38	$135.23	12.3%
Sandy Creek Plant & Equipment	$1,280.00	$1,250.00	$30.00	2.4%
Sandy Creek Repair & Mainten	$3,185.74	$1,427.27	$1,758.47	123.2%
Sandy Creek Manse Costs	$1,154.77	$1,595.60	-$440.83	(27.6)%
Sandy Creek Parish Shop Costs	$41.42	$513.79	-$472.37	(91.9)%
Sandy Creek Rates & Levies	$30.80	$30.35	$0.45	1.5%
Sandy Creek Electricity	$895.01	$878.86	$16.15	1.8%
Sandy Creek Water	$424.00	$400.95	$23.05	5.7%
Total Sandy Creek Uniting Expenses	$21,579.06	$20,157.26	$1,421.80	7.1%
Williamstown Uniting Expenses				
WUC Stipend	$8,087.11	$8,034.72	$52.39	0.7%
WUC Ministerial Charges	$447.72	$446.99	$0.73	0.2%
WUC Motor Vehicle Fuel	$198.33	$163.59	$34.74	21.2%
WUC SafeChurch Costs	$0.00	$179.58	-$179.58	(100.0)%
WUC Advertising & Internet	$71.53	$14.89	$56.64	380.4%
WUC Audit & Accounting	$1,080.33	$972.15	$108.18	11.1%
WUC Bank & EFTPOS Fees	$63.23	$29.03	$34.20	117.8%
WUC Photocopying	$197.74	$191.80	$5.94	3.1%
WUC Printing & Stationery	$32.21	$109.12	-$76.91	(70.5)%
WUC Subscriptions	$57.28	$55.91	$1.37	2.5%
WUC C/W's Leadership Training	$1,000.00	$0.00	$1,000.00	NA
WUC Stewardship	$0.00	$42.40	-$42.40	(100.0)%
WUC Worship Expenses	$176.91	$78.13	$98.78	126.4%
WUC Mission/Service & Retribution	$2,012.00	$1,902.00	$110.00	5.8%
WUC Presbytery costs	$436.00	$276.00	$160.00	58.0%
WUC Consumables	$620.73	$579.90	$40.83	7.0%
WUC Insurance	$1,481.15	$1,319.59	$161.56	12.2%
WUC Repairs & Maintenance	$9.07	$0.00	$9.07	NA
WUC Manse Costs	$1,154.72	$1,595.54	-$440.82	(27.6)%
WUC Parish Shop Costs	$41.43	$513.79	-$472.36	(91.9)%
WUC Garden & Grounds	$0.00	$270.00	-$270.00	(100.0)%
WUC Rates & Levies	$37.80	$37.04	$0.76	2.1%
WUC Electricity	$1,019.98	$959.45	$60.53	6.3%
WUC Water	$341.50	$510.38	-$168.88	(33.1)%
WUC Catering & Fundraising	$0.00	$8.85	-$8.85	(100.0)%
WUC Sundry Expenses	$329.00	$319.19	$9.81	3.1%
Total Williamstown Uniting Expenses	$18,895.77	$18,610.04	$285.73	1.5%
Virginia Expenses				
Virginia Insurance	$0.00	$2,364.26	-$2,364.26	(100.0)%
Virginia Sundry Exp re Church Sale	$1,800.00	$0.00	$1,800.00	NA
Virginia Repairs & Maintenence	$0.00	$820.00	-$820.00	(100.0)%
Virginia Rates & Levies	$0.00	$85.07	-$85.07	(100.0)%
Virginia Electricity	$0.00	$564.87	-$564.87	(100.0)%
Virginia Water	$0.00	$286.50	-$286.50	(100.0)%
Total Virginia Expenses	$1,800.00	$4,120.70	-$2,320.70	(56.3)%
UCare Expenses				
Ucare Electricity	$5,145.96	$5,660.63	-$514.67	(9.1)%

This report includes Year-End Adjustments.

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UCA Gawler Parish
P.O. Box 1009
Gawler 5118
ABN: 53 635 144 175

Profit & Loss [Last Year Analysis]

January 2021 To December 2021

	This Year	Last Year	$ Difference	% Difference
Ucare Emergency Services Levy	$49.85	$48.63	$1.22	2.5%
Ucare Insurance	$0.00	$2,046.35	-$2,046.35	(100.0)%
Ucare Waste Management	$2,477.19	$210.14	$2,267.05	1,078.8%
Ucare Water	$418.76	$355.87	$62.89	17.7%
Ucare Website & Sundry Other	$219.98	$42.00	$177.98	423.8%
Total UCare Expenses	$8,311.74	$8,363.62	-$51.88	(0.6)%
Total Gawler Parish Expenses	$51,675.67	$60,817.85	-$9,142.18	(15.0)%
Net Profit/(Loss)	-$1,659.68	$16,434.05	-$18,093.73	(110.1)%

This report includes Year-End Adjustments.

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UCA Gawler Parish
P.O. Box 1009
Gawler 5118
ABN: 53 635 144 175

Balance Sheet

As of December 2021

Assets		
Cash On Hand		
Parish CrUnionSA 00705635	$5,923.76	
Comm Bank EFTPOS Merchant A/c	$5,768.74	
Parish UCIn Easy Access 214191	$19,503.44	
Mastercard 1749	$890.84	
Petty Cash	$211.50	
Total Cash On Hand		$32,298.28
Gawler UC Synod Held Investmns		
GUC Accum Easy Ac 219748	$104,086.51	
Total Gawler UC Synod Held Investmns		$104,086.51
Gawler Parish Synod held inves		
Pa Thomas Memorial Loan 125144	$10,942.19	
Total Gawler Parish Synod held inves		$10,942.19
Williamstown Uniting Church		
Wtown Easy Access Accum 220246	$15,890.65	
Wtown Fixed Property 226641	$40,571.08	
Total Williamstown Uniting Church		$56,461.73
Sandy Creek UC Investments		
Sandy Creek Accum 220086	$18,134.29	
Total Sandy Creek UC Investments		$18,134.29
Other Investments		
GUC Organ Fund 226419	$3,700.68	
Total Other Investments		$3,700.68
Total Assets		$225,623.68
Liabilities		
GST Liabilities		
GST Collected	$40.56	
GST Paid	-$1,112.50	
GST Rounding	-$0.10	
Total GST Liabilities		-$1,072.04
Appeals		
Samaritan's Purse Shoe boxes	$48.95	
Total Appeals		$48.95
Payroll Liabilities		
Long Service Leave Provision	$4,997.20	
Total Payroll Liabilities		$4,997.20
Fundraising		
Community Garden	$204.02	
Gawler Playgroup	$364.71	
Gawler Organ Repairs Fund	$304.97	
Total Fundraising		$873.70
Parish Related Funds		
Williamstown Grants	$2,000.00	
Total Parish Related Funds		$2,000.00
Ministry		
Leadership Development	$859.55	
Ecumenical Men's Breakfast	$287.40	
Kids Camp Out	-$342.66	

This report includes Year-End Adjustments.

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UCA Gawler Parish
P.O. Box 1009
Gawler 5118
ABN: 53 635 144 175

Balance Sheet

As of December 2021

Resource Centre	$506.23	
Craft Group	$390.21	
United Youth Network	$367.39	
Training for Young Leaders	$275.00	
Total Ministry		$2,343.12
Total Liabilities		$9,190.93
Net Assets		$216,432.75
Equity		
Retained Earnings	$218,092.43	
Current Year Earnings	-$1,659.68	
Total Equity		$216,432.75

This report includes Year-End Adjustments.

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UCA Gawler Parish
P.O. Box 1009
Gawler 5118
ABN: 53 635 144 175

Balance Sheet

As of December 2021

Assets		
Cash On Hand		
Parish CrUnionSA 00705635	$5,923.76	
Comm Bank EFTPOS Merchant A/c	$5,768.74	
Parish UCIn Easy Access 214191	$19,503.44	
Mastercard 1749	$890.84	
Petty Cash	$211.50	
Total Cash On Hand		$32,298.28
Gawler UC Synod Held Investmns		
GUC Accum Easy Ac 219748	$104,086.51	
Total Gawler UC Synod Held Investmns		$104,086.51
Gawler Parish Synod held inves		
Pa Thomas Memorial Loan 125144	$10,942.19	
Total Gawler Parish Synod held inves		$10,942.19
Williamstown Uniting Church		
Wtown Easy Access Accum 220246	$15,890.65	
Wtown Fixed Property 226641	$40,571.08	
Total Williamstown Uniting Church		$56,461.73
Sandy Creek UC Investments		
Sandy Creek Accum 220086	$18,134.29	
Total Sandy Creek UC Investments		$18,134.29
Other Investments		
GUC Organ Fund 226419	$3,700.68	
Total Other Investments		$3,700.68
Total Assets		$225,623.68
Liabilities		
GST Liabilities		
GST Collected	$40.56	
GST Paid	-$1,112.50	
GST Rounding	-$0.10	
Total GST Liabilities		-$1,072.04
Appeals		
Samaritan's Purse Shoe boxes	$48.95	
Total Appeals		$48.95
Payroll Liabilities		
Long Service Leave Provision	$4,997.20	
Total Payroll Liabilities		$4,997.20
Fundraising		
Community Garden	$204.02	
Gawler Playgroup	$364.71	
Gawler Organ Repairs Fund	$304.97	
Total Fundraising		$873.70
Parish Related Funds		
Williamstown Grants	$2,000.00	
Total Parish Related Funds		$2,000.00
Ministry		
Leadership Development	$859.55	
Ecumenical Men's Breakfast	$287.40	
Kids Camp Out	-$342.66	

This report includes Year-End Adjustments.

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UCA Gawler Parish
P.O. Box 1009
Gawler 5118
ABN: 53 635 144 175

Balance Sheet

As of December 2021

Resource Centre	$506.23		
Craft Group	$390.21		
United Youth Network	$367.39		
Training for Young Leaders	$275.00		
Total Ministry		$2,343.12	
Total Liabilities			$9,190.93
Net Assets			$216,432.75
Equity			
Retained Earnings		$218,092.43	
Current Year Earnings		-$1,659.68	
Total Equity			$216,432.75

This report includes Year-End Adjustments.

Page 2 of 2

credit unionsa

Credit Union SA Ltd
ABN 36 087 651 232
AFSL/Australian Credit
Licence: 241066
BSB: 805 007

Credit Union SA Centre
400 King William Street
Adelaide SA 5000
GPO Box 699 Adelaide SA 5001

Phone: (08) 8202 7777
Country SA: 1800 018 227
Fax: (08) 8202 7727
creditunionsa.com.au

007028 046 - 5118

Gawler Parish Uniting Church In Australia
Care Adminstration Officer
PO BOX 1009
GAWLER SA 5118

31 DEC 2021
[redacted]

STATEMENT NO. 353

Paper statement changes

Effective 30 November 2021

To help cover the increased costs of postage and production we will be **charging members a fee of $2.00** to receive paper statements.

Avoid this fee by **switching to eStatements.** Find out more at: **creditunionsa.com.au/changes-to-our-service-fees**

Statement of Accounts

Account Summary

[redacted]

OPENING BALANCE	CLOSING BALANCE
23,810.06	28,893.11

Account Details

[redacted]
Gawler Parish Uniting Church In Australi

DATE	EFFDATE	DESCRIPTION	DEBIT	CREDIT	BALANCE
01DEC2021		OPENING BALANCE			23,810.06
01DEC 2021		Osko Payment [redacted]		80.00	23,890.06
01DEC 2021		Direct Credit [redacted]		220.00	24,110.06
01DEC 2021		Ext TFR - NET(BB)# [redacted] ANZ - Gawler	50.00		24,060.06
01DEC 2021		Ext TFR - NET(BB)# [redacted] Fluid Plumbing ANZ - Gawler	99.00		23,961.06
02DEC 2021		Transfer from [redacted]		60.00	24,021.06
02DEC 2021		Direct Credit [redacted] - Giving		20.00	24,041.06
03DEC 2021		Bank Deposit - Cash		700.25	24,741.31
05DEC 2021	04DEC 2021	Osko Payment From [redacted] #NET Ref#355621566		160.00	24,901.31
06DEC 2021		Direct Credit [redacted] - Offering		135.00	25,036.31
06DEC 2021		Direct Debit FUELCARD PTY LTD - USGF Inv 28/11/202	96.48		24,939.83
07DEC 2021		Bank Deposit - Cash		435.00	25,374.83
07DEC 2021		Osko Payment From [redacted] #NET Ref#355633982		260.00	25,634.83
07DEC 2021		Bank@Post#039934-WILLIAMSTOWN LPO SAAU		290.00	25,924.83

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Continued overleaf....

DATE	EFFDATE	DESCRIPTION	DEBIT	CREDIT	BALANCE
07DEC 2021		Osko Payment From [redacted] #NET Ref#355635713		130.00	26,054.83
08DEC 2021		Direct Credit [redacted] - Gawler Parish Unit		100.00	26,154.83
08DEC 2021		Osko Payment From [redacted] #NET Ref#355648057		68.00	26,222.83
09DEC 2021		Osko Payment From [redacted] #NET Ref#355650307		50.00	26,272.83
09DEC 2021		Transfer fro[redacted]		60.00	26,332.83
09DEC 2021		Ext TFR - NET(BB)# [redacted] The [redacted] - 121 King William	122.63		26,210.20
09DEC 2021		Ext TFR - NET(BB)# [redacted] UCA Synod SA WBC - Rundle Mall	400.00		25,810.20
09DEC 2021		Ext TFR - NET(BB)# [redacted] Aroma Fresh SA Coffee BSA - Salisbury	277.02		25,533.18
09DEC 2021		Ext TFR - NET(BB) [redacted] Richard Larritt Organbuilder BSA - UNLEY	267.30		25,265.88
09DEC 2021		BPAY Net(BB)# [redacted] to UCA PROPERTY TRST SA [redacted]	475.45		24,790.43
09DEC 2021		Transfer From [redacted] NET Ref# [redacted]		400.00	25,190.[illegible]
09DEC 2021		Direct Credit [redacted] - Giving		20.00	25,210.43
10DEC 2021		Bank Deposit - Cash		794.85	26,005.28
10DEC 2021		Bank Deposit - Chqs		243.00	26,248.28
10DEC 2021		Bank Deposit - Cash		388.00	26,636.28
10DEC 2021		Direct Credit [redacted] offering		150.00	26,786.28
10DEC 2021		Direct Credit [redacted] Offering		100.00	26,886.28
11DEC 2021		Osko Payment From [redacted] #NET Ref# [redacted]		10.00	26,896.28
13DEC 2021		Direct Credit [redacted] - Offering		135.00	27,031.28
13DEC 2021		Osko Payment From [redacted] #NET Ref#355677204		100.00	27,131.28
13DEC 2021		Direct Credit [redacted]		160.00	27,291.28
13DEC 2021		Direct Credit UC INVEST - UCI WDL:[redacted]		556.19	27,847.47
14DEC 2021		Bank Deposit - Cash		641.00	28,488.47
14DEC 2021		Bank Deposit - Cash		315.00	28,803.47
14DEC 2021		Bank@Post#040221-WILLIAMSTOWN LPO SAAU		360.50	29,163.97
14DEC 2021		Direct Debit UCA SYNOD OPERAT - GAWLER003 146056	6,771.64		22,392.33
14DEC 2021		Direct Credit [redacted] OFFERING		300.00	22,692.33
15DEC 2021		Ext TFR - NET [redacted] Valued Card Holder HBS - Australia Post Prepaid Cards	500.00		22,192.33
16DEC 2021		Transfer from [redacted]		60.00	22,252.33
16DEC 2021		Direct Credit [redacted] Giving		20.00	22,272.33
16DEC 2021		Osko Payment From [redacted] #NET [redacted]		51.00	22,323.33
16DEC 2021	15DEC 2021	[redacted] Reversal		500.00	22,823.33
16DEC 2021		The transfer to the following external account was [redacted] Amount $ 500.00.			22,823.33
17DEC 2021		Bank Deposit - Cash		688.60	23,511.93
17DEC 2021		Transfer Invoice 240 from [redacted] NET(BB)# [redacted]		2,286.02	25,797.95
17DEC 2021		Transfer Invoice 239 from [redacted] NET(BB) [redacted]		400.00	26,197.95
17DEC 2021		Ext TFR - NET(BB)# [redacted] to [redacted] to PO Mastercard HBS - Heritage Bank Limited	500.00		25,697.95
17DEC 2021		Transfer From [redacted]		100.00	25,797.95
18DEC 2021		Osko Payment [redacted] [redacted]		750.00	26,547.95

DATE	EFFDATE	DESCRIPTION	DEBIT	CREDIT	BALANCE
31DEC 2021		Direct Credit UC INVEST - MONTHLY E(GIVE)		1,485.63	28,894.01
31DEC 2021		Paper Statement Fee	2.00		28,892.01
31DEC 2021		Interest Credit		1.10	28,893.11
31DEC2021		**CURRENT BALANCE .....**			**28,893.11**

Please check all entries promptly and advise us of any discrepancies.
Retain this statement for future reference.

For further information on our products or on resolving problems or disputes please contact us.

To protect yourself from unauthorised transactions for which you may be liable*...

credit unionsa

NEVER give your banking details, passwords or Secure SMS code to anyone. **Even** if you think they're from a trusted company.

NEVER provide access to your computer or other devices to anyone. **This is a scam!**

NEVER move money to help 'catch a hacker' or 'rogue employee'. **This is a scam** using your money.

*Liability for losses resulting from unauthorised transactions is determined by the ePayments code.



Statement of Accounts

DATE	EFFDATE	DESCRIPTION	DEBIT	CREDIT	BALANCE
18DEC 2021		Osko Payment From [redacted] #NET Ref# [redacted]		146.00	26,693.95
19DEC 2021		Osko Payment From [redacted]		50.00	26,743.95
19DEC 2021		Osko Payment From [redacted] #NET Ref# [redacted]		500.00	27,243.95
20DEC 2021		Direct Debit UCA SYNOD OPERAT - GAWLER003 146064	373.08		26,870.87
20DEC 2021		Direct Credit [redacted] Offering		135.00	27,005.87
20DEC 2021		Direct Debit FUELCARD PTY LTD - USGF Inv 12/12/202	93.19		26,912.68
21DEC 2021		Bank Deposit - Cash		180.00	27,092.68
21DEC 2021		Bank@Post#040533-WILLIAMSTOWN LPO SAAU		262.60	27,355.28
22DEC 2021		Bank Deposit - Cash		530.35	27,885.63
22DEC 2021		Transfer Invoice 241 from [redacted] NET(BB)# [redacted]		49.85	27,935.48
22DEC 2021		Transfer Invoice 238 from [redacted] NET(BB)# [redacted]		2,500.00	30,435.48
22DEC 2021		Ext TFR - NET(BB)# [redacted] to [redacted] - Munno Para	472.50		29,962.98
22DEC 2021		Ext TFR - NET(BB)# [redacted] to [redacted] Leader Newspapers NAB - Nuriootpa	163.00		29,799.98
22DEC 2021		Ext TFR - NET(BB)# [redacted] to [redacted] Staysafe(SA) Pty Ltd NAB - Preston	230.00		29,569.98
22DEC 2021		Ext TFR - NET(BB)# [redacted] Tree & Stump Services BYB - Beyond Bank Australia	1,980.00		27,589.98
22DEC 2021		Direct Credit [redacted] - Gawler Parish Unit		100.00	27,689.98
23DEC 2021		Transfer from [redacted]		60.00	27,749.98
23DEC 2021		Direct Credit [redacted] Giving		20.00	27,769.98
23DEC 2021		Direct Debit DODO SERVICES - 234768247	75.00		27,694.98
23DEC 2021		Osko Payment From [redacted] #NET Ref# [redacted]		10.00	27,704.98
24DEC 2021		Bank Deposit - Cash		502.70	28,207.68
24DEC 2021		Direct Debit UCA SYNOD OPERAT - PRES-GAWLER003	330.00		27,877.68
24DEC 2021		Direct Debit UCA SYNOD OPERAT - MSF-GAWLER003	1,670.00		26,207.68
24DEC 2021		Direct Debit UCA SYNOD OPERAT - MSF-SANDY001	233.00		25,974.68
24DEC 2021		Direct Debit UCA SYNOD OPERAT - PRES-SANDY001	47.00		25,927.68
24DEC 2021		Direct Debit UCA SYNOD OPERAT - MSF-WILLIA016	203.00		25,724.68
24DEC 2021		Direct Debit UCA SYNOD OPERAT - PRES-WILLIA016	42.00		25,682.68
24DEC 2021		Direct Credit [redacted] offering		150.00	25,832.68
24DEC 2021		Direct Credit [redacted] Offering		100.00	25,932.68
24DEC 2021		Osko Payment From [redacted] #NET Ref#355765249		100.00	26,032.68
24DEC 2021		Osko Payment From [redacted] #NET Ref# [redacted]		75.00	26,107.68
28DEC 2021		Osko Payment From [redacted] #NET Ref# [redacted]		40.00	26,147.68
28DEC 2021		Osko Payment From [redacted] #NET Ref# [redacted]		50.00	26,197.68
29DEC 2021		Direct Credit [redacted] - Offering		135.00	26,332.68
30DEC 2021		Transfer from [redacted]		60.00	26,392.68
30DEC 2021		Direct Credit [redacted] - Giving		20.00	26,412.68
31DEC 2021		Bank Deposit - Chqs		412.10	26,824.78
31DEC 2021		Bank Deposit - Cash		520.00	27,344.78
31DEC 2021		Direct Credit [redacted]		63.60	27,408.38

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Your Quarterly Statement

Quarter ended 31 December 2021

UCInvest
Securing *your* future

Level 2, 212 Pirie Street
Adelaide SA 5000
GPO Box 2145
Adelaide SA 5001
P 1300 274 151
F 08 8236 4250
E info@ucinvest.com.au

[redacted]
Gawler Uniting Church
PO BOX 1009
GAWLER SA 5118

[redacted]

Account Type: Easy Access
Purpose: Parish Account No. 2

Current Interest Rate: 0.75% p.a.
Next Interest Date: 31 January 2022
TFN/ABN Recorded: Yes
Maturity Date: None

Opening Balance	+	Investments	-	Withdrawals	=	Closing Balance
$19,466.61		$36.83		$0.00		$19,503.44

Your Transactions: 01 October 2021 - 31 December 2021

Date	Transaction Information	Debit	Credit	Balance
1/10/2021	**Balance carried forward**			19,466.61
31/10/2021	**Credit Interest**		12.40	19,479.01
30/11/2021	**Credit Interest**		12.01	19,491.02
31/12/2021	**Credit Interest**		12.42	19,503.44
			Closing Balance	19,503.44 CR

31/12/21 $36.83 1404

Reconciled

An activity of the Uniting Church SA | The Uniting Church in Australia Property Trust (S.A.) | ABN 25 068 897 781 | BSB 704 - 095 ucinvest.com.au

Your Quarterly Statement

Quarter ended 31 December 2021

UCInvest
Securing *your* future

Level 2, 212 Pirie Street
Adelaide SA 5000
GPO Box 2145
Adelaide SA 5001
P 1300 274 151
F 08 8236 4250
E info@ucinvest.com.au

[redacted]
Gawler Uniting Church
PO BOX 1009
GAWLER SA 5118

[redacted]

Account Type: Easy Access
Purpose: Gawler Uniting Accumulation

Current Interest Rate:	0.75% p.a.	**TFN/ABN Recorded:**	Yes
Next Interest Date:	31 January 2022	**Maturity Date:**	None

Opening Balance	+	Investments	-	Withdrawals	=	Closing Balance
$103,889.99		$196.52		$0.00		$104,086.51

Your Transactions: 01 October 2021 - 31 December 2021

Date	Transaction Information	Debit	Credit	Balance
1/10/2021	**Balance carried forward**			103,889.99
31/10/2021	**Credit Interest**		66.18	103,956.17
30/11/2021	**Credit Interest**		64.08	104,020.25
31/12/2021	**Credit Interest**		66.26	104,086.51
			Closing Balance	**104,086.51 CR**

99 1403 196.52
31/12/21
Reconciled

An activity of the Uniting Church SA | The Uniting Church in Australia Property Trust (S.A.) | ABN 25 068 897 781 | BSB 704 - 095

CommonwealthBank
Commonwealth Bank of Australia
ABN 48 123 123 124 AFSL and
Australian credit licence 234945

Your Statement

Statement 15 (Page 1 of 3)

[redacted]

046

THE PROPRIETOR
PO BOX 1009
GAWLER SA 5118

Statement Period	1 Oct 2021 - 30 Dec 2021
Closing Balance	$5,768.74 CR
Enquiries	13 1998 (24 hours a day, 7 days a week)

Business Transaction Account

If this account has an attached overdraft limit or facility which is secured over your primary place of residence or over a residential Investment property you should ensure that the property is insured in accordance with the terms and conditions of the mortgage. If you have any queries about your insurance cover you should contact your insurer. Information on property insurance can also be found on www.moneysmart.gov.au. Note, if this account has an attached overdraft limit or facility and we send you a statement every 4 or 6 months, we will update your statement preference to every 3 months as part of changes made to the new Banking Code of Practice from 1 July 2019.

Name: GAWLER UNITING CHURCH

Note: Have you checked your statement today? It's easy to find out more information about each of your transactions by logging on to the CommBank App or NetBank. Should you have any questions on fees or see an error please contact us on the details above. Cheque proceeds are available when cleared.

The date of transactions shown here may be different on your other transaction lists (for example, the transaction list that appears on the CommBank app).

Date	Transaction	Debit	Credit	Balance
01 Oct	2021 OPENING BALANCE			$2,346.47 CR
01 Oct	Account Fee	10.00		$2,336.47 CR
01 Oct	POS 25528000 01 OCT		58.00	$2,394.47 CR
02 Oct	CBA MERCHANT FEE [redacted]			
	Value Date: 30/09/2021	53.46		$2,341.01 CR
05 Oct	POS 25528000 05 OCT		56.00	$2,397.01 CR
06 Oct	POS 25528000 06 OCT		42.50	$2,439.51 CR
07 Oct	POS 25528000 07 OCT		49.00	$2,488.51 CR
08 Oct	POS 25528000 08 OCT		28.00	$2,516.51 CR
11 Oct	POS 25528000 11 OCT		118.50	$2,635.01 CR
12 Oct	POS 25528000 12 OCT		60.50	$2,695.51 CR
13 Oct	POS 25528000 13 OCT		28.00	$2,723.51 CR
14 Oct	POS 25528000 14 OCT		68.50	$2,792.01 CR
15 Oct	POS 25528000 15 OCT		26.00	$2,818.01 CR
18 Oct	POS 25528000 18 OCT		44.50	$2,862.51 CR
19 Oct	POS 25528000 19 OCT		52.00	$2,914.51 CR
20 Oct	POS 25528000 20 OCT		35.00	$2,949.51 CR
21 Oct	POS 25528000 21 OCT		59.50	$3,009.01 CR

*# 9836.35076.1.2 58R3 0303 SL.R3.S913.D364.O V06.00.35

Statement 15 (Page 2 of 3)

[redacted]

Date	Transaction	Debit	Credit	Balance
22 Oct	POS 25528000 22 OCT		39.50	$3,048.51 CR
23 Oct	POS 25528000 23 OCT		563.50	$3,612.01 CR
25 Oct	POS 25528000 25 OCT		99.00	$3,711.01 CR
26 Oct	POS 25528000 26 OCT		37.00	$3,748.01 CR
27 Oct	POS 25528000 27 OCT		155.00	$3,903.01 CR
29 Oct	POS 25528000 29 OCT		115.50	$4,018.51 CR
01 Nov	Account Fee	10.00		$4,008.51 CR
01 Nov	POS 25528000 01 NOV		21.00	$4,029.51 CR
02 Nov	CBA MERCHANT FEE [redacted]			
	Value Date: 31/10/2021	53.90		$3,975.61 CR
02 Nov	POS 25528000 02 NOV		63.50	$4,039.11 CR
03 Nov	POS 25528000 03 NOV		106.00	$4,145.11 CR
04 Nov	POS 25528000 04 NOV		21.50	$4,166.61 CR
08 Nov	POS 25528000 08 NOV		108.50	$4,275.11 CR
09 Nov	POS 25528000 09 NOV		18.00	$4,293.11 CR
10 Nov	POS 25528000 10 NOV		133.25	$4,426.36 CR
11 Nov	POS 25528000 11 NOV		54.50	$4,480.86 CR
12 Nov	POS 25528000 12 NOV		5.00	$4,485.86 CR
15 Nov	POS 25528000 15 NOV		56.00	$4,541.86 CR
16 Nov	POS 25528000 16 NOV		61.00	$4,602.86 CR
17 Nov	POS 25528000 17 NOV		31.50	$4,634.36 CR
18 Nov	POS 25528000 18 NOV		60.50	$4,694.86 CR
19 Nov	POS 25528000 19 NOV		42.00	$4,736.86 CR
22 Nov	POS 25528000 22 NOV		58.10	$4,794.96 CR
23 Nov	POS 25528000 23 NOV		34.60	$4,829.56 CR
24 Nov	POS 25528000 24 NOV		37.00	$4,866.56 CR
25 Nov	POS 25528000 25 NOV		78.50	$4,945.06 CR
26 Nov	POS 25528000 26 NOV		47.50	$4,992.56 CR
29 Nov	POS 25528000 29 NOV		69.80	$5,062.36 CR
30 Nov	POS 25528000 30 NOV		20.00	$5,082.36 CR
01 Dec	Account Fee	10.00		$5,072.36 CR
01 Dec	POS 25528000 01 DEC		26.70	$5,099.06 CR
02 Dec	CBA MERCHANT FEE [redacted]			
	Value Date: 30/11/2021	53.02		$5,046.04 CR
02 Dec	POS 25528000 02 DEC		27.00	$5,073.04 CR
03 Dec	POS 25528000 03 DEC		117.50	$5,190.54 CR
06 Dec	POS 25528000 06 DEC		10.00	$5,200.54 CR

9836.35076.1.2 Z2258R3 0303 SL_R3.S913.D364.OV06.00.35

Statement 15 (Page 3 of 3)

[redacted]

Date	Transaction	Debit	Credit	Balance
07 Dec	POS 25528000 07 DEC		16.50	$5,217.04 CR
08 Dec	POS 25528000 08 DEC		50.35	$5,267.39 CR
09 Dec	POS 25528000 09 DEC		20.00	$5,287.39 CR
10 Dec	POS 25528000 10 DEC		26.50	$5,313.89 CR
11 Dec	POS 25528000 11 DEC		180.10	$5,493.99 CR
13 Dec	POS 25528000 13 DEC		24.25	$5,518.24 CR
14 Dec	POS 25528000 14 DEC		53.50	$5,571.74 CR
15 Dec	POS 25528000 15 DEC		31.25	$5,602.99 CR
16 Dec	POS 25528000 16 DEC		85.00	$5,687.99 CR
17 Dec	POS 25528000 17 DEC		28.00	$5,715.99 CR
20 Dec	POS 25528000 20 DEC		10.00	$5,725.99 CR
21 Dec	POS 25528000 21 DEC		5.00	$5,730.99 CR
22 Dec	POS 25528000 22 DEC		37.75	$5,768.74 CR
30 Dec 2021	CLOSING BALANCE			$5,768.74 CR

Opening balance	-	Total debits	+	Total credits	=	Closing balance
$2,346.47 CR		$190.38		$3,612.65		$5,768.74 CR

Transaction Summary during 1st September 2021 to 30th November 2021

Transaction Type	01 Sep to 30 Sep	01 Oct to 31 Oct	01 Nov to 30 Nov	Free	Chargeable	Unit Price	Fee Charged
Staff assisted withdrawals	0	0	0	0	0	$3.00	**$0.00**
Cheques written	0	0	0	0	0	$3.00	**$0.00**
Cheque deposit	0	0	0	0	0	$3.00	**$0.00**
Over the counter deposit	0	0	0	0	0	$3.00	**$0.00**
Quick deposits	0	0	0	0	0	$3.00	**$0.00**
Cheq deposit in quick deposit box	0	0	0	0	0	$3.00	**$0.00**
Total	**0**	**0**	**0**	**0**	**0**		**$0.00**
Account Fee						**$10.00**	**$30.00**
Paper Statement Fee						**$2.50**	**$0.00**

9836.35077.2.2 ZZ2 0303 SL.R3.S913.D364.O V06.00.35

Important Information:
We try to get things right the first time – but if we don't, we'll do what we can to fix it.
You can fix most problems simply by contacting us.
Write to: CBA Group Customer Relations, Reply Paid 41, Sydney NSW 2001
Tell us online: commbank.com.au/support/compliments-and-complaints.html
Call: 1800 805 605 (free call)

You can also contact the Australian Financial Complaints Authority, AFCA, an independent external dispute resolution body approved by ASIC - time limits may apply, visit AFCA, afca.org.au, website for more information.
Write to: Australian Financial Complaints Authority, GPO Box 3, Melbourne VIC 3001
Email: info@afca.org.au
Call: 1800 931 678, free call Monday to Friday 9am– 5pm, AEST

Your Quarterly Statement

Quarter ended 31 December 2021

UCInvest
Securing *your* future

Level 2, 212 Pirie Street
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Adelaide SA 5001
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E info@ucinvest.com.au

[redacted]
Gawler Uniting Church
PO BOX 1009
GAWLER SA 5118

[redacted]

Account Type: Easy Access
Purpose: Sandy Creek Accumulation

Current Interest Rate:	0.75% p.a.	**TFN/ABN Recorded:**	Yes
Next Interest Date:	31 January 2022	**Maturity Date:**	None

Opening Balance	+	Investments	-	Withdrawals	=	Closing Balance
$18,100.06		$34.23		$0.00		$18,134.29

Your Transactions: 01 October 2021 - 31 December 2021

Date	Transaction Information	Debit	Credit	Balance
1/10/2021	**Balance carried forward**			18,100.06
31/10/2021	**Credit Interest**		11.53	18,111.59
30/11/2021	**Credit Interest**		11.16	18,122.75
31/12/2021	**Credit Interest**		11.54	18,134.29
			Closing Balance	18,134.29 CR

Reconciled

An activity of the Uniting Church SA | The Uniting Church in Australia Property Trust (S.A.) | ABN 25 068 597 781 | BSB 704 - 095 ucinvest.com.au

Your Quarterly Statement

Quarter ended 31 December 2021

UCInvest
Securing *your* future

Level 2, 212 Pirie Street
Adelaide SA 5000
GPO Box 2145
Adelaide SA 5001
P 1300 274 151
F 08 8236 4250
E info@ucinvest.com.au

[redacted]
Gawler Uniting Church
PO BOX 1009
GAWLER SA 5118

[redacted]

Account Type: Easy Access
Purpose: Williamstown Accumulation

Current Interest Rate:	0.75% p.a.	**TFN/ABN Recorded:**	Yes
Next Interest Date:	31 January 2022	**Maturity Date:**	None

Opening Balance	+	Investments	-	Withdrawals	=	Closing Balance
$15,594.97		$295.68		$0.00		$15,890.65

Your Transactions: 01 October 2021 - 31 December 2021

Date	Transaction Information	Debit	Credit	Balance
1/10/2021	**Balance carried forward**			15,594.97
31/10/2021	**Credit Interest**		9.93	15,604.90
7/11/2021	**Transfer Interest from:** [redacted]		265.88	15,870.78
30/11/2021	**Credit Interest**		9.75	15,880.53
31/12/2021	**Credit Interest**		10.12	15,890.65
			Closing Balance	15,890.65 CR

29.80
31/12/21

Reconciled

An activity of the Uniting Church SA | The Uniting Church in Australia Property Trust (S.A.) | ABN 25 068 897 781 | BSB 704 - 095

Your Quarterly Statement

Quarter ended 31 December 2021

UCInvest
Securing *your* future

Level 2, 212 Pirie Street
Adelaide SA 5000
GPO Box 2145
Adelaide SA 5001
P 1300 274 151
F 08 8236 4250
E info@ucinvest.com.au

[redacted]
Gawler Uniting Church
PO BOX 1009
GAWLER SA 5118

[redacted]

Account Type: Easy Access
Purpose: Gawler Organ Repair Fund

Current Interest Rate: 0.75% p.a.
Next Interest Date: 31 January 2022
TFN/ABN Recorded: Yes
Maturity Date: None

Opening Balance	+	Investments	-	Withdrawals	=	Closing Balance
$3,693.69		$6.99		$0.00		$3,700.68

Your Transactions: 01 October 2021 - 31 December 2021

Date	Transaction Information	Debit	Credit	Balance
1/10/2021	**Balance carried forward**			3,693.69
31/10/2021	**Credit Interest**		2.35	3,696.04
30/11/2021	**Credit Interest**		2.28	3,698.32
31/12/2021	**Credit Interest**		2.36	3,700.68
			Closing Balance	3,700.68 CR

99 1401 6.99
31/12/21 gs

Reconciled

An activity of the Uniting Church SA | The Uniting Church in Australia Property Trust (S.A.) | ABN 25 068 897 781 | BSB 704 - 095

Fixed Term Maturity Notice

Maturity Date: 7 November 2021

UC Invest
Securing *your* future

Level 2, 212 Pirie Street
Adelaide SA 5000
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Adelaide SA 5001
P 1300 274 151
F 08 8236 4250
E info@ucinvest.com.au

[redacted]
Gawler Uniting Church
PO BOX 1009
GAWLER SA 5118

[redacted]

ABN or TFN Recorded

Dear Mr Wagner

Your fixed term investment is about to mature

On 7 November 2021 your fixed term investment 226641 will mature - thank you for trusting us with this investment and supporting the Uniting Church SA.

We would like to invite you to reinvest your funds for another fixed term period at the 'new interest rate' listed below. *This will automatically occur if we do not receive any maturity instructions from you.*

Account holder:	Gawler Uniting Church <Williamstown UC Property>		
Investment term:	6 Months	**Maturity date:**	7 Nov 2021
NEW interest rate:	1.00% pa	**Current interest rate:**	1.30% pa
NEW maturity date:	7 May 2022	**Your interest will be:**	[redacted]

Current balance	+ Interest at maturity	- Interest payment	= Balance at maturity
$40,571.08	$265.88	($265.88)	$40,571.08

Q: **How do I reinvest for a different term?**
A: If you simply wish to reinvest your funds for a different term just call our office on 1300 274 151 - we can quickly update these details over the phone. A list of other available terms can be found over the page.

Q: **How do I add or withdraw funds from this investment?**
A: To add or withdraw funds from this investment at maturity, please complete and return the Maturity Instructions on the back of this notice.

If you change your mind, you may alter or cancel this investment at any time up until 21 November 2021 by contacting our office on 1300 274 151.

Kind regards

49 1384
17005 265.88
81015 265.88.

Investor Relations Team
UC Invest

Complete your maturity instructions over the page >>

Your Statement

As at 7 May 2021

UCInvest
Securing *your* future

Level 2, 212 Pirie Street
Adelaide SA 5000
GPO Box 2145
Adelaide SA 5001
P 1300 274 151
F 08 8236 4250
E info@ucinvest.com.au

[redacted]
Gawler Uniting Church
PO BOX 1009
GAWLER SA 5118

[redacted]

Account Type: 6 Months
Purpose: Williamstown UC Property

Current Interest Rate: 1.30% p.a.
Next Interest Date: 7 November 2021
TFN/ABN Recorded: Yes
Maturity Date: 7 November 2021

Your Transactions: 7 May 2021

Date	Transaction Information	Debit	Credit	Balance
7/05/2021	**Balance carried forward**			40,571.08
7/05/2021	**Credit Interest**		261.54	40,832.62
7/05/2021	**Transfer Interest to:** [redacted]	261.54		40,571.08
7/05/2021	**Interest Rate Changed to 1.30% p.a.**			

Closing Balance 40,571.08CR

An activity of the Uniting Church SA | The Uniting Church in Australia Property Trust (S.A.) | ABN 25 058 897 781 | BSB 704 - 095 ucinvest.com.au

Your Quarterly Statement

Quarter ended 31 December 2021

UCInvest
Securing *your* future

Level 2, 212 Pirie Street
Adelaide SA 5000
GPO Box 2145
Adelaide SA 5001
P 1300 274 151
F 08 8236 4250
E info@ucinvest.com.au

[redacted]
Gawler Uniting Church
PO BOX 1009
GAWLER SA 5118

[redacted]

Account Type: Easy Access
Purpose: Thomas Memorial Fund

Current Interest Rate:	0.75% p.a.	**TFN/ABN Recorded:**	Yes
Next Interest Date:	31 January 2022	**Maturity Date:**	None

Opening Balance	+	Investments	-	Withdrawals	=	Closing Balance
$10,921.52		$20.67		$0.00		$10,942.19

Your Transactions: 01 October 2021 - 31 December 2021

Date	Transaction Information	Debit	Credit	Balance
1/10/2021	**Balance carried forward**			10,921.52
31/10/2021	**Credit Interest**		6.96	10,928.48
30/11/2021	**Credit Interest**		6.74	10,935.22
31/12/2021	**Credit Interest**		6.97	10,942.19
			Closing Balance	10,942.19 CR

89 1405 $20.67
31/12/21 ✓
Reconciled

An activity of the Uniting Church SA | The Uniting Church in Australia Property Trust (S.A.) | ABN 25 065 897 761 | BSB 704 - 995 ucinvest.com.au

The Uniting Church in Australia

CONSTITUTION

THE UNITING CHURCH IN AUSTRALIA

PREAMBLE TO CONSTITUTION

The Uniting Church in Australia was formed on 22 June, 1977 by the union of the Congregational Union of Australia, the Methodist Church of Australasia and the Presbyterian Church of Australia after the approval of "The Basis of Union" by the Councils and Courts of those three churches, guided by the belief that they had been called by God into this union.

The Church in accordance with the Basis of Union accepts that the responsibility for government in the Church belongs to the people of God by virtue of the gifts and tasks which God has laid upon them and so organises its life that locally, regionally and nationally, government is entrusted to representatives, men and women, bearing gifts and graces, with which God has endowed them for the building up of God's Church and that therefore the Church shall be governed by a series of inter-related councils, each of which has its tasks and responsibilities in relation to the Church and the world.

The Church in accordance with the Basis of Union acknowledges that the demand of the Gospel, the response of the Church to the Gospel and the discipline which it requires are partly expressed in the formulation by the Church of its law, the aim of which is to confess God's will for the life of Christ's Church.

As the Church believes God guided it into union so it believes that God is calling it to continually seek a renewal of its life as a community of First Peoples and of Second Peoples from many land, and as part of that to

RECOGNISE THAT

1. When the churches that formed the Uniting Church arrived in Australia as part of the process of colonisation they entered a land that had been created and sustained by the Triune God they knew in Jesus Christ.

2. Through this land God had nurtured and sustained the First Peoples of this country, the Aboriginal and Islander peoples, who continue to understand themselves to be the traditional owners and custodians (meaning 'sovereign' in the languages of the First Peoples) of these lands and waters since time immemorial.

3 The First Peoples had already encountered the Creator God before the arrival of the colonisers; the Spirit was already in the land revealing God to the people through law, custom and ceremony. The same love and grace that was finally and fully revealed in Jesus Christ sustained the First Peoples and gave them particular insights into God's ways.

4. Some members of the uniting churches approached the First Peoples with good intentions, standing with them in the name of justice; considering their well being, culture and language as the churches proclaimed the reconciling purpose of the Triune God found in the good news about Jesus Christ.

5. Many in the uniting churches, however, shared the values and relationships of the emerging colonial society including paternalism and racism towards the First Peoples. They were complicit in the injustice that resulted in many of the First Peoples being dispossessed from their land, their language, their culture and spirituality, becoming strangers in their own land.

6. The uniting churches were largely silent as the dominant culture of Australia constructed and propagated a distorted version of history that denied this land was occupied, utilised, cultivated and harvested by these First Peoples who also had complex systems of trade and inter-relationships. As a result of this denial, relationships were broken and the very integrity of the Gospel proclaimed by the churches was diminished.

7. From the beginning of colonisation the First Peoples challenged their dispossession and the denial of their proper place in this land. In time this was taken up in the community, in the

courts, in the parliaments, in the way history was recorded and told, and in the Uniting Church in Australia.

8. In 1985 Aboriginal and Torres Strait Islander members of the Uniting Church in Australia formed the Uniting Aboriginal and Islander Christian Congress.

9. In 1988 the Uniting Aboriginal and Islander Christian Congress invited the other members of the Church to join in a solemn act of covenanting before God.

10. After much struggle and debate, in 1994 the Assembly of the Uniting Church in Australia discovered God's call, accepted this invitation and entered into an ever deepening covenantal relationship with the Uniting Aboriginal and Islander Christian Congress. This was so that all may see a destiny together, praying and working together for a fuller expression of our reconciliation in Jesus Christ.

AND THUS the Church celebrates this Covenantal relationship as a foretaste of that coming reconciliation and renewal which is the end in view for the whole creation.

CONSTITUTION

NAME

1. The Church shall be known by the name of 'The Uniting Church in Australia'.

BASIS OF UNION

2. The Church, affirming that it belongs to the people of God on the way to the promised end, lives and works within the faith and unity of the one holy catholic and apostolic church, guided by its Basis of Union.

DEFINITIONS

3. In this Constitution unless the context or subject matter otherwise indicates or requires:

Adherent means a person not being a member or a member-in-association but recognised as sharing in the life of the Congregation and within the pastoral responsibility of the Church.

Body includes council, committee, department, college, board, agency or other institution.

Bounds — within the bounds means within the range of people, places and activities for which a council of the Church has oversight and responsibility.

Church means The Uniting Church in Australia.

Church Council means the body established in each Congregation to have oversight of its total life and mission.

Confirmed member is a member who is recognised as having affirmed the faith, and as sharing the right and responsibility of participation in the work and government of the Church.

Congregation, as the embodiment in one place of the one holy catholic and apostolic church, means those people (members and adherents) who worship, witness and serve as a fellowship of the Spirit in Christ, meeting regularly to hear God's Word, to celebrate the sacraments, to build one another up in love, to share the wider responsibilities of the Church, and to serve the world, and who are recognised as a Congregation by the Presbytery.

Congregational Church means the Congregational Union of Australia, the Congregational Unions in each of the States of Australia, and Congregational Churches which have approved entering into union with the Methodist Church of Australasia and the Presbyterian Church of Australia.

Covenantal relationship is the relationship which exists between the Uniting Aboriginal and Islander Christian Congress and the Assembly, which began in the invitation of 1988 and response of 1994, in which both groups commit themselves to developing more just, inclusive and equal relationships in the

Church that recognise the place of First Peoples, the difficult history of this nation since invasion, and the particular responsibility of the Uniting Aboriginal and Islander Christian Congress for ministry with and among Aboriginal and Islander peoples.

Deacon is a person recognised by the Church and set apart by ordination as a Deacon or a person who was set apart by commissioning or ordination as a Deaconess and was accredited as a Deacon in accordance with decisions of the Assembly or a person who was set apart by ordination and accredited as a Deacon in accordance with decisions of the Assembly.

Deaconess is a person recognised by the Church and set apart by commissioning or ordination for the specified form of service known as Ministry of Deaconess in accordance with decisions of the Assembly.

Elder means a person elected as such in the prescribed manner and a person who, at the date of the first Assembly, is recognised as an Elder by reason of holding the office of Deacon, as being an Elder who is a member of a session, or a Leader elected to assist in exercising spiritual oversight or, in the case of a Joint Parish, a corresponding spiritual leader, and who in each case adheres to the Basis of Union.

First Peoples are the Aboriginal and Islander peoples of Australia who are the indigenous peoples of this land. These peoples are a diverse group with many languages and communal identities.

Lay Pastor is a person recognised by the Church as a Lay Pastor and set apart by commissioning for a particular placement.

Lay Preacher means a person who, having passed prescribed tests, is authorised to preach and is accredited.

Leader means a person who in the Methodist Church was appointed to assist the Minister in exercising spiritual oversight over members of a Congregation.

Member is a baptised person recognised by the Church Council as being within the pastoral responsibility of the Church.

Member-in-association is a person who participates in the life of a Congregation of the Church while maintaining membership in another denomination and is recognised as having such rights and responsibilities as may be prescribed.

Methodist Church means the Methodist Church of Australasia within the Commonwealth of Australia.

Minister means a Minister of the Word, Deacon or Deaconess.

Minister of the Word is a person recognised by the Church and set apart by ordination as a Minister of the Word or a person who was set apart by ordination and accredited as a Minister of the Word in accordance with decisions of the Assembly.

Ministries are specified forms of service for which the Church sets persons apart.

Pastoral Charge means a Congregation or Congregations, department, college, or other institution or activity to which a Minister is, or may be, called.

Placement means the position of responsibility for the regular discharge of the duties of the ministerial office to which a Minister is or may be called.

Presbyterian Church means the Presbyterian Church of Australia comprising the Presbyterian Church of Australia in the State of New South Wales, the Presbyterian Church of Queensland, the Presbyterian Church of South Australia, the Presbyterian Church of Victoria, the Presbyterian Church of Tasmania and the Presbyterian Church in Western Australia.

Prescribe means prescribe by Regulation, rule, or by-law made pursuant to this Constitution.

Second Peoples are all those peoples who have come after the First Peoples and who are beneficiaries in some way of the invasion and dispossession of the lands of the First Peoples. Among Second Peoples within the Church are many whose racial, cultural and linguistic backgrounds, experiences and expression of Christian faith are not those originating in Western forms of thought and theological expression.

Uniting Aboriginal and Islander Christian Congress means the Aboriginal and Islander body which is recognised by the Assembly as having responsibility for oversight of the ministry of the Church with the Aboriginal and Islander people of Australia.

Uniting churches means the Congregational Church, the Methodist Church and the Presbyterian Church.

Words importing any gender shall include any other gender and words in the singular shall include the plural and vice versa.

Whenever a power is conferred upon any body by this Constitution such power may be exercised from time to time as that body thinks fit.

PURPOSES

4. The purposes of the Church are to provide for the worship of God, to proclaim the Gospel of the Lord Jesus Christ, to promote Christian fellowship, to nurture believers in the Christian faith, to engage in mission, to assist in human development and toward the improvement of human relationships, to meet human need through charitable and other services and to do such other things as may be required in obedience to the Holy Spirit.

DIVISION 1

MEMBERSHIP

MEMBERS

5. The members of the Church shall be:

(a) those persons who at the date of the first Assembly are members of any of the uniting churches except those persons who decline to be recognised as such; and

(b) those persons who at a later date are recognised as members by baptism or on transfer in the manner prescribed.

CONFIRMED MEMBERS

6. The Church will recognise as confirmed members:

(a) those members who were confirmed members in one of the uniting churches;

(b) such baptised persons as affirm their faith in Jesus Christ, accept the responsibilities of membership and acknowledge the discipline of the Church and are confirmed in the manner prescribed;

(c) those who having been confirmed members of another church are accepted on transfer from that church.

MEMBERS-IN-ASSOCIATION

7. The Assembly shall make provision for the recognition, rights and responsibilities as members-in-association of persons who for the time being participate in the life of a Congregation of the Church while maintaining their membership in another denomination or another Congregation of the Church.

ADHERENTS

8. (a) Persons not being members or members-in association but who share in the life of a Congregation may be recognised as adherents and continued as such by the Church upon such conditions as the Assembly may prescribe.

(b) The rights and responsibilities of adherents shall be as prescribed.

ADMISSION, TRANSFER AND TERMINATION OF MEMBERSHIP

9. The Church Council shall be responsible for:

(a) admission to membership by baptism;

(b) recognition of such members as in the manner prescribed become confirmed members;

(c) transfer of members in the manner prescribed;

(d) admission of members on transfer from another church;

(e) termination of membership.

OVERSIGHT OF MEMBERS AND ADHERENTS

10. (a) The Congregation with the Ministers and the Church Council shall make provision for the spiritual oversight and pastoral care of its members and adherents.

(b) Church Council shall be responsible for the maintenance and review of the rolls of members.

(c) The Presbytery shall have responsibility for discipline of members and adherents in relation to matters of sexual misconduct.

APPEAL

11. The Assembly shall make Regulations providing for any person whose membership has been terminated by a Church Council to appeal against such termination.

DIVISION 2

MINISTRY

MINISTRIES

12. Recognising that ministry is a function of the whole Church to which all baptised persons are called, provision shall be made by Congregations, Presbyteries and Synods for the development and exercise of the gifts of all members. Provision shall also be made by the Assembly for the selection, education, training and setting apart of persons for forms of ministry specified by the Assembly.

RECOGNITION OF MINISTRIES FROM THE UNITING CHURCHES

13. (a) **Ministers of the Word**

The Church shall recognise as Ministers of the Word all ordained Ministers of the Word of the uniting churches who are in good standing at the date of the first Assembly, and who by the time of the first Assembly have expressed their adherence to the Basis of Union in a manner prescribed by the uniting churches, or who at some later date being in good standing express their adherence in a manner prescribed by the Assembly.

(b) **Deaconesses**

Deaconesses of the uniting churches who are in good standing at the date of the first Assembly, and who by that time have expressed their adherence to the Basis of Union in a manner prescribed by the uniting churches, shall be recognised as Deaconesses.

(c) **Lay Pastors**

All accredited Lay Pastors of the Congregational Church and Home Missionaries of the Methodist and Presbyterian Churches who are in good standing at the date of the first Assembly, and who by that time have expressed their adherence to the Basis of Union in a manner prescribed by the respective uniting churches, shall be recognised as Lay Pastors.

(d) **Elders**
The Church will recognise all Elders, Deacons and Leaders appointed to exercise spiritual oversight, or in the case of a joint Parish a corresponding spiritual leader, who actively hold such office in any of the uniting churches at the date of the first Assembly, who are in good standing at that time and who have expressed adherence to the Basis of Union, such adherence being in a manner prescribed by the respective uniting churches. Those so recognised shall be known as Elders, and shall have such responsibilities as may be prescribed.

ORDINATION

14. Ordination (being the setting apart of persons for ministry as Ministers of the Word or Deacons) shall be conducted by the Presbytery by prayer and laying on of hands, and in accordance with requirements and procedures determined by the Assembly.

RESPONSIBILITY TO PRESBYTERY

15. Ministers and Lay Pastors will be responsible to a Presbytery and Synod in matters of faith and discipline and to the Presbytery or other appointing body for the exercise of their ministry.

REQUIREMENTS AND PROCEDURES FOR ACCEPTANCE AND OVERSIGHT OF MINISTERS

16. The Assembly shall determine the requirements, standards and procedures for:

(a) acceptance and education of persons as Ministers;

(b) acceptance and education of persons for other specified ministries;

(c) appointment, maintenance, general direction, oversight and discipline of Ministers and of persons exercising other specified ministries.

TRANSFERS FROM OTHER DENOMINATIONS

17. The Assembly shall prescribe the conditions upon which a Minister of another denomination may be admitted as a Minister of the Word or Deacon in the Church, and the conditions upon which a Deaconess or other person recognised by another denomination for the exercise of another specific ministry may be admitted to exercise a ministry in the Church.

PLACEMENT OF MINISTERS

18. (a) The Assembly shall make provision whereby:
(i) Congregations and other bodies may call a Minister;
(ii) Ministers may be called by the Presbytery at the request of Congregations or other bodies or on the initiative of the Presbytery;
(iii) placements may be filled by call of the Assembly, a Synod or Presbytery to an office or body of the Church;
(iv) placements in other forms of ministry may be filled as prescribed;
(v) ministry in a placement may be terminated;
subject to such conditions as the Assembly may prescribe.

(b) (i) Each Synod shall establish an Advisory Committee on Ministerial Placements consisting of persons appointed respectively by the Synod and each Presbytery, a majority being appointed by the Presbyteries.
(ii) The power of a Congregation or Presbytery or Synod to call Ministers to placements may be delegated in whole or in part to an Advisory Committee on Ministerial Placements.

ELDERS

19. Unless the Presbytery shall authorise otherwise:-

(a) each Congregation shall recognise and appoint confirmed members or members in association as Elders to share with the Minister in oversight and building up the Congregation in faith and love, sustaining its members in hope and leading them into a full participation in Christ's mission in the world; and

(b) the Elders shall be members of the Church Council and shall comprise at least one half of its membership.

Elders may be called 'Elders' or 'Leaders'.

LAY PREACHERS

20. All accredited Lay Preachers and Local Preachers in any of the uniting churches who at the date of the first Assembly are in good standing and have expressed adherence to the Basis of Union in a manner prescribed by the respective churches shall be recognised as Lay Preachers.

21. The Assembly shall prescribe the conditions for the recognition of Lay Preachers (other than those referred to in clause 20), the method of selection, the standards of education and training and the manner in which the office of Lay Preacher shall be exercised.

DIVISION 3

GOVERNMENT AND ADMINISTRATION

22. The powers and responsibilities of government and administration in the Church shall be vested in the Congregation, the Presbytery, the Synod and the Assembly, each of which shall be constituted and have the rights, powers and responsibilities hereinafter provided. The primary expression of the corporate life of the Church shall be the Congregation.

PART A – THE CONGREGATION

FORMATION AND RESPONSIBILITIES OF CONGREGATIONS

23. Congregations shall be formed, recognised, governed and continued or disbanded in such manner and have such responsibilities as may be prescribed.

COUNCILS OF THE CONGREGATION

24. For the effective exercise of their responsibilities and for the better ordering of the life of the Congregations:-

(a) each Congregation shall form a Church Council; or

(b) where authorised by the Presbytery, more than one Congregation may form a joint Church Council; and

(c) one, or more than one, Congregation may form such other committees or agencies as may be necessary or desirable.

The Church Councils and other committees or agencies shall have such membership, responsibilities and relationships to one another as may be prescribed.

PART B — THE PRESBYTERY

FORMATION

25. A Presbytery shall be a council of the Church formed or dissolved by the Synod which shall determine its name, fix its bounds and arrange for its first meeting.

RESPONSIBILITIES

26. The Presbytery shall have such oversight as is necessary to the life and mission of the Church in the area committed to it; it shall stimulate and encourage the Congregations within the bounds, providing them with opportunities for counsel in the strengthening and assistance of one another and in their participation in wider aspects of the work of the Church. The Presbytery shall also have such further responsibilities as may be assigned to it by the Assembly or Synod and may do such other things as are consistent with the purposes of the Church, not being the exclusive responsibility of any other council or body within the Church.

MEMBERSHIP

27. The members of the Presbytery shall be such Ministers and persons in other ministries as may be prescribed, and such confirmed lay members as are elected to represent the Congregations within the bounds and as may be otherwise appointed together with such confirmed lay members as may be prescribed. The lay members of the Presbytery shall be not fewer in number than the ministerial members, and the lay persons elected to represent the Congregations shall be not fewer than half the total number of lay members.

OFFICERS

28. The Presbytery shall elect a Chairperson and other officers as may be necessary.

MEETINGS

29. The Presbytery shall meet at such intervals as may be prescribed, and at such other times as it may determine.

COMMITTEES AND DELEGATION OF RESPONSIBILITIES

30. The Presbytery shall appoint a Standing Committee and may appoint other committees or other bodies for such purposes and for such term as it may determine and may assign to them or to other councils of the Church such of the responsibilities of the Presbytery as may be so delegated for the better fulfilment of those responsibilities.

PART C — THE SYNOD

FORMATION

31. A Synod shall be a council of the Church formed by the Assembly which shall determine its name, fix its bounds, prescribe its responsibilities and its relationship to other councils of the Church and arrange for its first meeting. A Synod may be dissolved by the Assembly in accordance with procedures as prescribed.

RESPONSIBILITIES

32. Subject to the direction of the Assembly, the Synod shall have general oversight, direction and administration of the Church's worship, witness and service within its bounds. It shall exercise executive, administrative, pastoral and disciplinary functions over the Presbyteries within its bounds, shall be the council to hear and deal with appeals and requests from Presbyteries and shall establish and maintain such boards, institutions, committees and agencies as are appropriate to the furtherance of its responsibilities. A Synod may do other things as are consistent with the purposes of the Church and not the exclusive responsibility of any other council or body within the Church.

MEMBERSHIP

33. Subject to the maximum number determined by the Assembly, the membership of each Synod, unless determined otherwise by the Assembly, shall consist of:

(a) such proportion of the number of Ministers of the Presbyteries within the bounds appointed by the Presbyteries as may be prescribed;

(b) ex-officio members as prescribed by the Synod;

(c) confirmed lay members appointed by the Presbyteries as prescribed, the number of such persons being not fewer than the number of Ministers appointed in accordance with section (a) hereof;

(d) such other members being confirmed members of the Church as the Synod may determine and appointed in such manner as the Synod shall prescribe, provided that the ministerial and lay representatives so appointed shall not exceed the number of ministerial and lay representatives appointed by the Presbyteries in accordance with sections (a), (b) and (c) hereof, and provided further that the total number of lay members of the Synod be not fewer than the number of ministerial members;

(e) such other members being confirmed members of the Church as may be prescribed.

MODERATOR

34. The Synod shall elect, in accordance with such rules and procedures and for such term as the Synod may determine, a Moderator who shall have such powers as may be prescribed and such further powers as may be determined by the Synod.

OTHER OFFICERS

35. The Synod shall appoint a secretary and may appoint a treasurer and such other officers as it shall determine. Each appointee shall hold office for such time and shall have such responsibilities as may be prescribed.

STANDING COMMITTEE

36. The Synod shall appoint from among its members a Standing Committee which shall be empowered to act on behalf of the Synod between meetings of the Synod in respect of any of the responsibilities of the Synod except such as the Synod may determine. The Standing Committee may co-opt additional members of the Synod to act on the Standing Committee. The Standing Committee shall consist of no fewer lay members than ministerial members.

MEETINGS

37. The Synod shall meet at least once every three years between normal meetings of the Assembly, and at such other times as are determined in such manner as may be prescribed.

PART D — THE ASSEMBLY

RESPONSIBILITIES OF THE ASSEMBLY

38. (a) The Assembly shall have determining responsibility in matters of doctrine, worship, government and discipline, including the promotion of the Church's mission, the establishment of standards for theological education and the reception of Ministers from other denominations, and is empowered to make final decisions on all matters committed to it by this Constitution.

(b) Without limiting the generality of the preceding clause, the Assembly shall have the power:

(i) to make guiding decisions on the tasks and authority to be exercised by the other councils of the Church;

(ii) to create or dissolve Synods, to determine the bounds of the Synods, to divide or alter the number or bounds of Synods;

(iii) to make provisions for and in respect of calls and appointments of Ministers;

(iv) to make provision for the transfer of Ministers between Synods and/or Presbyteries;

(v) to disallow any by-law, rule or decision of a Synod or Presbytery or any other body which contravenes this Constitution or Regulations of the Assembly;

(vi) subject to the provisions of this Constitution to provide for the control and management of the property and funds vested in the Church;

(vii) generally to provide for the control, management and discipline of the Church;

(viii) to act in all matters in respect of which exclusive authority is not vested in any other council by this Constitution;

(ix) to delegate to any other council any of the authorities vested in the Assembly for such period and on such terms as the Assembly shall think fit;

(x) to affiliate with ecumenical and other bodies;

(xi) to prescribe for the association of the Church or any council or other part of the Church with any other churches, activities of other churches, or congregations of other churches;

(xii) to receive into union any other denomination or any congregation or activity of any other church which in each case adheres to the Basis of Union;

(xiii) to negotiate and to unite with any other denomination of the Christian Church.

39. On matters which, by a two thirds majority vote, the Assembly deems to be vital to the life of the Church, the Assembly shall seek the concurrence of Synods and/or Presbyteries and/or Congregations as the Assembly may determine.

(a) On matters which, by a two thirds majority vote, the Assembly deems to be vital to the life of the Church, the Assembly shall seek the concurrence of Synods and/or Presbyteries and/or Congregations as the Assembly may determine."; and

(b) (i) If within six months of a decision of the Assembly, or its Standing Committee, at least half the Presbyteries within the bounds of each of at least half the Synods, or at least half the Synods, notify the President that they have determined that in their opinion

- a decision includes a matter vital to the life of the Church; and
- there was inadequate consultation prior to the decision the President shall notify the Church that the decision is suspended until the Assembly has undertaken further consultation;

(ii) Following this consultation, the Assembly shall determine whether to affirm, vary or revoke the original decision and report its decision and reasons to the Church;

(iii) No action taken in reliance on a the original decision of the Assembly prior to the President's notification to the Church under clause 39(b)(i) shall be invalid by virtue of that notification;

(iv) This sub-clause can only be used a second or subsequent time on the same matter if the Assembly determines to vary the original decision.

MEMBERSHIP OF THE ASSEMBLY

40. The membership of the Assembly, unless otherwise determined by it, shall consist of:

(a) one Minister and one confirmed lay member appointed by each Presbytery;

(b) Ministers appointed by the Synods, the total number appointed by each Synod being equal to the number appointed by its Presbyteries;

(c) confirmed lay members appointed by the Synods, the total number appointed by each Synod being no fewer than the number of ministerial representatives appointed under (b) hereof;

(d) such ex-officio members as may be prescribed by the Assembly;

(e) other members being confirmed members of the Church as are appointed thereto in accordance with provisions prescribed by the Assembly;

(f) alternates as may be prescribed.

In no case shall the representatives appointed pursuant to (d) and (e) above exceed the number pursuant to (a), (b) and (c) above. The Assembly shall make provision, in such manner as it shall think fit, to provide that there shall be no less lay members than ministerial members of the Assembly by reason of the number of the ex-officio members and may increase but not reduce the number of members appointed by the Presbyteries and Synods in accordance with clauses (a), (b) and (c) hereof, provided that the number of lay members shall not be less than the number of ministerial members.

MEETINGS

41. The Assembly normally shall meet at least once every three years and a special meeting may be convened at any time by the President or Standing Committee for urgent business in the manner prescribed.

SPECIAL MEETINGS

42. In the event of the Assembly being specially convened, the members thereof shall be the same persons and office holders as were members of the preceding Assembly without the necessity of further election. Written notice shall be given specifying the date, time and place of the Assembly, and the nature of the business to be transacted shall be given as prescribed. No other business shall be dealt with unless the taking of the business is approved on a three-fourths majority vote of those present.

43. The Assembly may make provision for alternates to attend any Assembly specially convened by the President or Standing Committee in the place of any members who are unavailable or who have died since the preceding Assembly.

PRESIDENT

44. The Assembly shall elect from among its members in the prescribed manner a President who shall hold office until the installation of a successor at the next ordinary Assembly. The President shall have such powers as may be conferred by or under the authority of the Assembly. The Assembly may make provision for an acting President in the event of the President dying, resigning or being unable to act.

OTHER OFFICERS

45. The Assembly may appoint such other officers and confer upon them such powers and responsibilities as it may determine.

COUNCILS AND COMMITTEES

46. The Assembly may establish such institutions and agencies and appoint such councils and committees for such purposes and for such time as it deems necessary or desirable.

STANDING COMMITTEE

47. Each Assembly shall appoint from among its members a Standing Committee which shall be empowered to act on behalf of the Assembly between meetings of the Assembly in respect of any of the responsibilities of the Assembly except such as the Assembly may determine. The Standing Committee may co-opt additional members of the Assembly to act on the Standing Committee. The Standing Committee shall consist of no fewer lay members than ministerial members,

QUORUM

48. A quorum shall consist of not less than one half of the members of the Assembly representing at least half the number of Synods.

DIVISION 4

UNITING ABORIGINAL AND ISLANDER CHRISTIAN CONGRESS

49. (a) A Synod may at the request of a Regional Committee of the Uniting Aboriginal and Islander Christian Congress prescribe that the Regional Committee may have and exercise all or specific rights, powers, duties and responsibilities of a Presbytery under this Constitution and the Regulations (including ordination and other rights, powers and responsibilities relating to Ministers) for the purpose of fulfilling any responsibility of the Regional Committee for Uniting Church work with Aboriginal and Islander people within the bounds of the Synod.

(b) Any such prescription may be

(i) made subject to such limitations as may arise from the nature of the Congress or the Regional Committee and such limitations or conditions as may be required by the Synod and

(ii) withdrawn or varied from time to time by the Synod.

DIVISION 5

FUNDS AND PROPERTY

50. The beneficial ownership of all property whether real or personal shall be vested in the Church.

51. There shall be created in each Synod a body corporate (herein referred to as the Synod Property Trust) in which the legal title to all property, except such as may be prescribed, shall be vested.

52. All property vested in a Synod Property Trust shall be held, managed and dealt with in accordance with the rules, regulations, by-laws and resolutions made by or under the authority of the Assembly in that regard.

53. The Assembly may at its discretion delegate to any Synod power to make by-laws with respect to any property within the bounds or under the control or management of the Synod.

54. No interest in real estate shall be created or leased except in such manner as may be prescribed by the Assembly.

55. Pending the creation of a Synod Property Trust in any Synod, the Assembly or the Synod, if so authorised by the Assembly, may appoint any person or any body corporate to act as trustee of any property for the Church and in that event the rules, regulations, by-laws and resolutions of the Assembly and Synod relating to Synod Property Trusts shall apply to such trustee or trustees and the property vested in them, so far as they are relevant and appropriate.

56. The Assembly shall either appoint trustees or create a body corporate to hold property which is under the direct control or management of the Assembly.

DIVISION 6

INTERIM PROVISIONS

57. (a) Where, at the date of the inauguration of the Church, there is an existing arrangement between a Minister and a Congregation, such arrangement shall be deemed to be binding on the Church until its terms are fulfilled or the parties agree to its earlier termination or variation.

(b) All Ministers settled in a pastoral charge or holding an appointment at the time of inauguration of the Church may so continue until the expiry of the period of the settlement or till the normal time for review in accordance with the original terms of settlement, or till a variation of the period and conditions thereof has been mutually agreed.

58. (a) Until such time as the various Church councils can be established in accordance with this Constitution the relevant councils, committees, courts, organisations and agencies of the uniting churches may and if so instructed shall continue so far as is practicable to carry out similar functions to those carried out by them prior to union, having regard to this Constitution and any relevant regulations, rules and by-laws of the Church.

(b) Any provisional arrangements made to prepare for or facilitate the entry of the uniting churches into the Church may be continued for such time as considered expedient by the relevant council of the Church.

59. Until otherwise determined by the Assembly the orders for the celebration of the sacraments of Baptism and the Lord's Supper, and the several orders of worship and other rites, and hymn books which were authorised or recognised for use in the uniting churches at the time of union shall be recognised for use in the Church.

60. For the purpose of dealing with and settling any question or disputes which may arise in the transition from the uniting churches to the Church, the Assembly may appoint one or more committees with such powers as the Assembly may confer or delegate, provided that in the event of the Assembly delegating to any such committee power to make, rescind or vary any Regulation, no Regulation so made or any rescission or variation of any Regulation shall take effect until approved by the Standing Committee of the Assembly.

61. For the purpose of effectively inaugurating the Church the Assembly at its first meeting may establish or appoint or make provision for the establishment or appointment of provisional Synods, Presbyteries, Parishes or other bodies and matters incidental thereto, including the appointment of officers.

DIVISION 7

REGULATIONS, BY-LAWS, RULES AND STANDING ORDERS

62. The Assembly may make Regulations not inconsistent with this Constitution prescribing all matters which by this Constitution are required or permitted to be prescribed or which are necessary or convenient to be prescribed for carrying out or giving effect to this Constitution or for the life of the Church.

63. A Synod may make by-laws not inconsistent with this Constitution or with Regulations made by the Assembly prescribing all matters which by this Constitution are required or permitted to be prescribed in connection with a Synod or which are necessary or convenient to be prescribed for the carrying out or giving effect to this Constitution or for the life of the Church within that Synod.

64. A Presbytery may make rules not inconsistent with this Constitution or with any relevant Regulations and by-laws prescribing all matters which are required, permitted, necessary or convenient to be prescribed for carrying out or giving effect to the Constitution in respect of all matters within the oversight and responsibility of the Presbytery.

65. Any such Regulations, by-laws or rules may delegate to any specified body power to make regulations, by-laws or rules for any of the purposes for which regulations, by-laws or rules may be made under this Constitution.

66. Any Regulation, by-law or rule may be rescinded or varied by the body by which it was made in such manner as may be prescribed, but any such rescission or variation shall not affect any act, matter or thing done prior to the rescission or variation.

67. The Assembly may prescribe for the giving of notice of any proposed Regulations, by-laws, rules and standing orders and any amendment thereof.

68. The Assembly and other bodies within the Church may adopt, amend or repeal standing orders regulating procedures at their respective meetings.

69. Subject to this Constitution each council or other body within the Church may make such provisions for the better ordering of its life and fulfilment of its responsibilities as it sees fit.

DIVISION 8

MISCELLANEOUS

TRANSFER AND DELEGATION OF POWERS AND RESPONSIBILITIES

70. On such terms and conditions as may be agreed by the councils concerned:

(a) a Presbytery may refer any of its powers and responsibilities to the Synod or to another Presbytery with the consent of the Synod or Presbytery concerned;

(b) a Synod may refer any of its powers and responsibilities to the Assembly with the consent of the Assembly;

(c) a Synod may delegate any of its powers and responsibilities to a Presbytery with the consent of the Presbytery;

(d) a Synod may transfer any of its powers and responsibilities to another Synod with the consent of the other Synod and shall do so if required by direction of the Assembly;

(e) a Presbytery or a Synod may delegate powers and responsibilities to a Congregation;

(f) a Congregation may refer powers and responsibilities to a Presbytery or to such other body as the Presbytery shall approve; and

(g) a Church Council may refer powers and responsibilities to a Presbytery or to such other body as the Presbytery shall approve.

INTERPRETATION

71. All rulings as to the interpretation of this Constitution or any of the Regulations made by the Assembly shall be made by the President after taking appropriate advice, and noting the Preamble, provided however that any such ruling may be confirmed, varied, modified, rescinded or over-ruled by the Assembly or by the Standing Committee on its behalf.

AMENDMENT OF CONSTITUTION

72. This Constitution or such later Constitution as may be adopted may be amended by the Assembly from time to time provided that no amendment shall have effect unless the amendment is approved by a majority of the Synods and two-thirds of the Presbyteries.

73. In the event of any Synod or Presbytery, after having been notified in writing of any amendment, failing to inform the President or such other person as the Assembly may nominate for that purpose that it does not approve of any amendment or amendments within such period as is prescribed by the Assembly, such Synod or Presbytery shall be taken to have approved the proposed amendment or amendments.

Williamstown Garden Club Inc.
C/o PO Box 1297
Williamstown.
SA 5351

[redacted]

January 31, 2023

SA 5351

To whom this may concern,

The Garden Club had a meeting that went through the issues of climate change and as part of this there was a competition with the winning best idea of developing a community garden. During our committee meeting and following a member's get together we agreed to pursue this further. Some efforts have been made via approaching the Williamstown Action Group directly in 2021 but nothing has yet to be progressed further.
It is the Clubs understanding that the Uniting Church and others are continuing to consider the community Garden concept. This letter confirms the Garden Clubs full support to this initiative.

Yours Sincerely,

PAO Griffiths

Peter Griffiths
Secretary Williamstown Garden Club

The Barossa Council Community Assistance Scheme Community Grant Application Summary Sheet	
Group/Organisation Details	
Group/Organisation Name	Williamstown Uniting Church
Address	Little Eva Street, Williamstown
Phone Number	[redacted]
GST Status	ABN and registered for GST
Incorporation Details	Incorporated
Aims/Objectives of Organisation	Continuing to bring the good news of the Gospel to the people of Williamstown.
Years of establishment	162
Number of Members	150 (approx)
% of Members in Council Area	100%
Linked to a licenced facility?	No
Government funding received?	No
If yes, details	
Council grants in past 3 years?	No
If yes, details	
Project Details	
Project Title	Williamstown Uniting Community Garden
Project description	The Community Garden project will assist to replace the previous community garden (on land lost by the approved extensions made to the Wirraminna Aged Care facility in Williamstown). It is envisaged the project will be rolled out in three stages, namely:
Amount of funding applied for	$5,000
Total cost of project	$7,462.00
Community Plan reference	# 4 The Barossa fosters community resilience, connection and wellbeing through its social planning, recreation, safety, preventative health and social strategies especially for our youth and vulnerable people – community pride – active community groups. #9 Our community has fair and equitable access to the resources and services they need to lead a safe, healthy, inclusive and connected lifestyle – combat loneliness and social isolation – people enjoying a sense of inclusion and connection. #10 Our region enjoys the benefits of sustainable community groups, networks and facilities that encourage everybody to participate in the community – build on capacity of community members to participate in cultural;, creative, recreational, sporting and learning opportunities.
Location of project	Little Eva Street, Williamstown (portion of land per map supplied)
Can project proceed with partial funding?	No
Project start & end dates	30/5/2023 to 30 June 2023
Is the project enhancing land or building?	Yes
If yes - who owns land/building?	Williamstown Uniting Church
If yes - has contact been made regarding approvals?	Yes
Who will benefit from project?	How many people: **initially 20 members is foreseen, but growing as interest and local knowledge increases.** Age range of people **18-100** Range of groups **Primary school students, all involved and associated community members including Wirraminna residents** Activity areas
How will benefit be measured?	**Participation rate of locals, volume of food produced and distributed.**
Has other funding been sought?	No
Supporting Documentation	
ABN Certificate or Statement from Supplier form	Received
Certificate of Inc or Auspice Information & certificate	Received
Terms of Reference/Constitution	Received
Endorsement from the Asset Owner (if applicable)	
Most recent AGM Minutes	Received
Most recent Audited Financial Statements	
Budget & funding page completed?	Yes
Letters of Support	Received
Plans/Quotes/Images (if applicable)	Received
Application form TRIM Ref	23/15703
Acknowledgment letter TRIM Ref	23/17584
Staff Feedback	
Asset Management	
CASC Admin Officer	
Collaborative Project Officer	Nice idea , however is there evidence of commitment to project by individuals ? "Initially 20 members is
Communications Officers	
Community & Culture	
Coordinator Building & Facility Maintenance	No Building Maintenance concerns.
Customer Support	No CS comment
Development Services	Proposal is incidental to existing Church use, no development approval required.
Director Corporate and Community Services	
Engineering	No Engineering comment. It is assumed the gardens are located entirley on the church property.
Health Services	Food Business Notification form to be submitted to Council prior to any trading.
Manager Community Projects	
Manager Financial Services	
Regulatory Services	
Risk Management	
Strategic Projects	
Works and Engineering Services	

DEBATE AGENDA REPORT

DEBATE AGENDA

4.3 LYNDOCH COMMUNITY COMMITTEE - COMMUNITY GRANT APPLICATION

Author: Executive and Project Support Officer
23/16703

PURPOSE

To consider a Community Grant application from Lyndoch Community Committee seeking $5,000 ex GST, towards their mural project.

RECOMMENDATION

That Community Assistance Scheme Committee:

(1) Approves/declines a Community Grant of $.....(ex GST) for the mural project.

(2) Requires of Lyndoch Community Committee that The Barossa Council be appropriately acknowledged as a funding source for the project through social media, signage, website and promotional material.

REPORT

Background

Lyndoch Community Committee (the Committee) is a sub-committee of the Southern Barossa Alliance (SBA). SBA has been established for seven years and aims to enhance the Southern Barossa Community through collaboration with members, visitors and businesses to protect and enhance the assets and viability of the community.

This application was presented to the Special Community Assistance Scheme Committee meeting held 20 December 2022, and under the Auspice of Southern Barossa Alliance (SBA).

At the time of the Special meeting clause 2.11 of the Community Grant Guidelines, stated *"Only one application per Australian Business Number (ABN) will be approved each financial year"*. As SBA had already received funding for another application, the application from Lyndoch Community Committee was deemed to be ineligible, and it was subsequently declined.

At its meeting held on 21 March 2023, Council resolved to amend the Community Grant Guidelines to allow more flexibility and accessibility to the Scheme. Clause 2.11 of the Community Grant Guidelines was amended as follows:

MOVED Cr de Vries

That Council amend Clause 2.11 of the Community Grant Guidelines to read:

'Only one application per community non-profit group/organisation/club may be approved each financial year'.

SECONDED Cr Schilling CARRIED 2022-26/1

The Community Grant Application for Lyndoch Community Committee is now eligible for consideration.

Introduction

The Committee is looking to undertake a project to commission a piece of artwork to be painted on a select wall (opposite the Post Office) at Laganas Supermarket in Lyndoch. The aim of the project is to enhance the vibrancy of the town and to create a new meeting place and tourist attraction to the area. The Committee have also indicated that this would then allow for further marketing opportunities (caps, postcards etc) once the project was completed.

Discussion

The Committee have satisfactorily completed the application form and provided the required documents (Attachment 1). At this stage there is not a formal design draft, but it is proposed the design will include focal points, town interests, buildings, history and town identities.

As stated in the Quotation from the Artist (Whale Tale), the design concept will be formalised 'in conjunction with the Committee and approval of Council'.

Various Council Officers had previously provided comment on the application (Attachment 2) with key comments being;

- Requirement of Council being recognised as a sponsor on the wall
- Who will be responsible for repairs of the artwork?
- What community expectations have been established or demonstrated for the commission of the artwork?
- The proposed mural may not require development approval, however, the relocation of the business signage will require development approval.
- SBA have sufficient cash holdings in the bank as at 29 October 2021

Additional Officer comments are included as Attachment 3

Summary and Conclusion

The Committee have proposed a project that fits within the Guidelines of the Community Assistance Scheme.

Officers recommend that, should the Committee approve the funding, that recognition of Council's support and contribution be included in the promotion of the project and any project deliverables.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

(e) Attachment 1 Attachment One - Community Grant Application - Lyndoch Community Committee - 22 March 2023_Redacted - Round Three 2023 ⇩

(f) Attachment 2 Copy of 22 66031 Community Assistance Scheme - 2022 2023 Round 1 - Staff Feedback Sheet ⇩

(g) Attachment 3 Feedback Sheet - Lyndoch Community Committee - Round Three 2023 ⇩

Supporting references

Nil.

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan

Community and Culture

Goal

5. We are a strong community that is welcoming, safe and enjoys a quality lifestyle that celebrates our local identities, diversities, cultures and histories including our Aboriginal heritage.

Strategies

5.3. Create vibrant public spaces that provide places for creative development, cultural interaction and social connections.

Advocacy Plan

Nil

Legislative Requirements

Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

Various officers have reviewed the Grant Application and proposal.

COMMUNITY ENGAGEMENT

Community consultation is not required under legislation or Council Policy.

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RECEIVED
24 MAR 2023
The Barossa Council

Ms Monica Wohlstadt
PO Box 105
LYNDOCH SA 5351

The Barossa Council
Community Grants
43 – 51 Tanunda Road
NURIOOTPA SA 5355

22nd March, 2023

To Whom it may Concern

Please find enclosed relevant documents related to The Lyndoch Community Committee Barossa Council current Grants Application. The enclosed documents are as follows:-

Cover letter
Application form
Artist's Bio
ABN
Certified copies of Incorporation of an Association Southern Barossa Alliance
Photo of Wall Art site
Letter of approval from building proprietor
Recent minutes Lyndoch Community Committee

With kind regards,

Monica Wohlstadt
Grants Officer
Lyndoch Community Committee

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THE BAROSSA COUNCIL

COMMUNITY GRANT APPLICATION FORM

(Please read the Community Grant Guidelines and complete all sections of this form)

Related Policy/Process	**TBCPOC4450 Community Assistance Scheme Policy**	**Form Number:**	**TBCFOR4452**
Form Owner:	Manager – Community and Facilities Development	**Last Revised Date:**	**June 2017**
Document Control:	Manager – Community and Facilities Development	**TRIM Reference:**	**17/47438**
Date Approved:	**7 March 2018**	**Next Review Date:**	**June 2019**

Date of Application: / /

1. ORGANISATION DETAILS

Name of organisation: LYNDOCH COMMUNITY COMMITTEE

Physical address of organisation clubroom/facilities/meeting place: LYNDOCH CHAMBERS MEETING ROOM

Postal address of organisation: PO BOX 339 LYNDOCH SA 5351

2. CONTACT DETAILS FOR THIS ORGANISATION

Name: MS MONICA WOMELSTADT

Position: C/- PO BOX 105 LYNDOCH SA 5351

Postal Address (for contact person): LYNDOCH COMMUNITY COMMITTEE GRANTS OFFICER

Mobile: [redacted]

Home Phone: ( )

Work Phone: ( )

Email: mkwomelstadt@bigpond.com

Preferred Method of contact

Home Phone ☐ Work Phone ☐ Mobile ☒ Email ☒

3. GROUP/ORGANISATION GST STATUS (PLEASE TICK)

In accordance with current tax legislation, Council is obliged to withhold 46.5% of the grant and forward this amount to the Australian Taxation Office (ATO) if an Australian Business Number (ABN) is not provided

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prior to payment of funds. Applicants that have an ABN and are GST registered must provide a tax invoice prior to payment being made. Council will gross up the Grant for the appropriate GST amount, provided all requirements in regard to GST are met to Council's satisfaction.

Applicants that are unable to provide an ABN must legitimately complete a "Statement by Supplier" form which is available from Council. If not provided, Council will be required to withhold 46.5%.

- ☐ No ABN and not registered for GST
  (Please request and include a 'Statement by Supplier' form to go with your application)
- ☑ ABN but not registered for GST (please attach a copy of ABN Certificate)
- ☐ ABN and registered for GST (please attach a copy of ABN Certificate)
- ☐ Currently applying for ABN/GST registration
  (When received, Council will require this information before funding can be made)

4. PROOF OF INCORPORATION (AS PER GUIDELINE 1.2)

Is your Organisation incorporated? Yes ☐ No ☐
(If yes, please provide a copy of the Certificate of Incorporation and go to Section 5)

If No, are you affiliated with an incorporated body?

Yes ☐ (Please note: An auspice agreement is required if the organisation applying for funding is not part of an incorporated body.)

Auspice Information
Auspice Organisation Name: SOUTHERN BAROSSA ALLIANCE
Contact Person: MRS Z. PHILLIPS
Postal Address: PO BOX 808 LYNDOCH SA
Telephone (Bus. Hours) ([redacted] Email: info@southernbarossa.com.au

Auspice Declaration:
I, ZOE PHILLIPS certify that SOUTHERN BAROSSA ALLIANCE will auspice this proposal and take legal and financial responsibility for the administration of any approved grant funds.

Full name of Authorised Officer: ZOE PHILLIPS
Title of Authorised Officer: CHAIR PERSON
Signature: _____ Date: / /

No ☐ You are ineligible to apply for a Community Assistance Grant.

5. ABOUT YOUR ORGANISATION

What are the Aims and Objectives of your Organisation? SUPPORT COMMUNITY EVENTS AND UPGRADE OF EQUIPMENT
(Please attach a copy of your organisation's Terms of Reference/Constitution) CORPORATION SUPPORTING COMMUNITY AND BUSINESS IN THE SOUTH BAROSSA REGION

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How long has your organisation been established? 8 yrs mths

Number of members associated with your organisation: 12 AND VOLUNTEERS

What proportion of members resides in The Barossa Council area? ALL

Is your organisation associated with or does it receive funds through it normal activity, such as bar or canteen facilities?
(See Community Grant Guideline 3.15) Yes ☐ No ☐

If yes – please detail SUB COMMITTEE OF THE LYNDOCH COMMUNITY COMMITTEE, FUNRAISING FROM COMMUNITY EVENTS AND MONTHLY LOCAL MARKET

Is any form of Government funding received by your organisation?
Yes ☐ No ☒

If yes – please detail as you may be ineligible to apply for a Community Assistance Grant over $500.
(See Community Grant Guideline 3.3) SAUSAGE SIZZLE

Has your organisation received assistance from The Barossa Council in the past 3 years?
(This includes cash or in-kind (e.g. Road closures, venue hire etc.)
(See Community Grant Guideline 3.6) Yes ☐ No ☐

If yes – please detail NO - LAST PROJECT SEATING AROUND THE PINE TREE NEXT TO THE INSTITUTE 2019

CASH AND INVESTMENTS

Please provide information on what the cash and investment holdings are earmarked for.
(This will assist in the assessment of this application - See Community Grant Guideline 3.14)

6. PROJECT DETAILS

Project Title: LYNDOCH COMMUNITY WALL ART

Description of Project:
(Briefly outline your project, the goals and aims, and how it will benefit the community)

AS PER ATTACHED

Amount of funding applied for: $ 5000.00

Which Strategy from Council's Community Plan does your project relate to and how? (The Community Plan is available on Council's website via this link)

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Location of the project: AS PER ATTACHED

Could the project/event proceed if only partial funding is received? Yes ☐ No ☒

Provide details: AS PER ATTACHED FULL AMOUNT IS REQUIRED

Proposed start date: / / end date: / /

Is your project upgrading/enhancing land or a building? Yes ☒ No ☐

Who owns the land/building? MR ROSS LAGANA AS PER ATTACHED
(If the applicant is not the owner, written consent must be obtained from the land/building owner and submitted with your application.) LOCALS COMMUNITY TOURISTS

Has Council been contacted in relation to whether approval is needed for this project?
Yes ☐ No ☐

Who will benefit from your project?

How many people ALL Age range of people

Range of groups Activity areas

How will you measure the benefit to these groups?

Has any other funding been sought for this project? If so, what was the outcome of the application?
NO.

Any further information which may be relevant to this application
THE APPLICATION IS MADE BY THE LYNDOCH COMMUNITY COMMITTEE THE SOUTHERN BAROSSA ALLIANCE IS THE UMBRELLA OF MANY LOCAL GROUPS.

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7. BUDGET AND FUNDING

PROJECT INCOME (Group's Contribution to Project)

Group Funds	$
Fundraising Activities ✓	$ 4350.00
Donations	$
In Kind (provide details)	$
Other (provide details)	$
Total Group's Contribution	$ 4350.00
Council Assistance Requested	$
TOTAL PROJECT INCOME	$ 9350.00

PROJECT EXPENDITURE (Please provide an itemised list of expenses for the project)

	$	
	$	
ALL COSTS	$	
INCLUDED IN	$	
ARTISTS QUOTE	$	
	$	
TOTAL PROJECT EXPENDITURE	$	

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8. REQUIRED SUPPORTING DOCUMENTATION

The following documents for your organisation are mandatory and must be attached to this application. If you are not an incorporated body, your auspice organisation is also required to provide their documents.

- ABN Certificate or Statement by Supplier form ☐
- A copy of your organisation's Certificate of Incorporation ☐
  or
  Auspice information completed and a copy of their Certificate of Incorporation ☐
- A copy of your organisation's Terms of Reference/Constitution ☐
- A copy of your organisation's most recent AGM Minutes ☐
- A copy of your organisation's last Audited Financial Statements ☐

The following documents must be attached if applicable:

- Endorsement from the asset owner (if applicable - see 3.11 of the Guidelines) ☐
- Details of cash holdings exceeding application amount (if required – see 3.14 of the Guidelines) ☐
- Letters of support for your project ☐
- Plans / quotes / images etc. ☐

This application must be signed by two current senior office holders of the organisation.
i.e. President, Treasurer, Secretary.

SIGNATURE	M Kautstadt	SIGNATURE	
POSITION	LCC GRANTS OFFICER	POSITION	CHAIR
DATE	22/3/23	DATE	22/3/23

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SCANNED 20230324 105808

BAROSSA COUNCIL COMMUNITY GRANT APPLICATION
MARCH 2023

LYNDOCH COMMUNITY GROUP

FOREWORD:

Lyndoch has various businesses, a supermarket, a hotel, cafes, gift shops, bakery, chemist, an op-shop, and recently a local brewery. On the outskirts of the town there are numerous wineries, also Barossa Helicopters which serves scenic flights of the region. Lyndoch Motors is a family owned business and has also been an integral part of the town for over 70 years, servicing locals and farmers in the region and afar.

Lyndoch had a population of approximately over 2,000 people, it has two schools, one public and the other St Jakobi Lutheran Campus.

Hoffnungsthal, approximately 10 kilometres from the town, is the location of the historical site of the German settlement. It was initially home to our first nation people, the Peramangk. To this day there are descendants in the town of Lyndoch related and connected to Hoffnungsthal settlers. The village of Lyndoch was settled in 1837, therefore it is one of the oldest towns in Australia.

Lyndoch Community Group was formed approximately 6 years ago with a variance of about 12 members attending monthly meetings with many willing volunteers involved for special events. Lyndoch Community Group support the monthly Lyndoch Markets, Santos Tour Down Under Events, ROAR, (Reservoir Outdoor Adventure Race), Barossa Medieval Fair, Lyndoch Christmas Party, Barossa Antiques Road Show, Budburst and more.

PROPOSAL:

The Lyndoch Community Group would like to further the enhancement and vibrancy of our town by way of "Wall Art". It will give a focal point, a meeting place, another tourist attraction. The chosen site is opposite our local Lyndoch Post Office and The Lord Lyndoch. The "Lagana" wall will be well noticed as it is a central meeting place and it will be a conversation point of interest and connection. It will be a much needed uplift and feel good to the local residents, tourists and visitors to our town, especially with increase of visitors after the Covid 19 pandemic.

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Through social media I read that Wall Art is being requested by the public for our local area for all the reasons I have mentioned previously.

Mr Ross and Mr Matt Lagana, the general store proprietors have given approval and support for our project, ideas and plans with the use of their blank wall facing north towards the Lyndoch Post Office and The Lord Lyndoch restaurant / café. Matt has also discussed with our chosen artist Mr Kyle Armstrong, "Whale Tale" Gawler the change of location of the "Ice" freezer and store business signage in support of our vision. (As per attached photo)

We, as a committee, we also have further marketing ideas in mind (caps, postcards, bottle holders etc.) once we have the project completed.

AMOUNT OF GRANT:

The Lyndoch Community Group request the financial support of the amount of $5,000.00 from The Barossa Council grants funds. The written quote of the chosen artist Kylie Armstrong, with all costs associated is attached. The Lyndoch Community Committee realises the outstanding amount and are supportive in finalising the balance from the group's fundraising activities, Sausage Sizzles, stalls etc.

The design has been discussed by our Lyndoch Community Group members with the artist, to include the listed focal points, town interests, buildings, history and town identities.

FURTHER INFORMATION:

Our continual work with our ideas towards the liveliness, creativity and efferences is essential towards the scope of keeping Lyndoch and the Southern Barossa alive and on the map with local employment, tourism, marketing and attraction. The "wall art" is also a stimulation in the times of continual stresses. Our project has been in discussion for some time now and we would be pleased if our application for financial support from The Barossa Council be considered in the next round of grants and to come to fruition.

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On a personal note, I have been working on the Lyndoch Wall Art project for approximately three years now, from the initial ideas, speaking with the chosen artist and taking it to our LCC Group and locals. I have a terminal blood cancer (Multiple Myeloma) that I am treated for and live with. I would very much like this project to be completed.

Monica Wohlstadt

Southern Barossa Alliance

Lyndoch Community Group

22nd March, 2023

SCANNED 20230324 105808

Balance Sheet

Southern Barossa Alliance Inc.
As at 18 March 2023

SBA Sub Groups is Lyndoch Community Committee.

Account	18 Mar 2023
Assets	
Bank	
NAB Business Account	22,911.80
Total Bank	**22,911.80**
Current Assets	
Cash Float	500.00
Total Current Assets	**500.00**
Fixed Assets	
Equipment	7,928.26
Total Fixed Assets	**7,928.26**
Total Assets	**31,340.06**
Liabilities	
Current Liabilities	
Funds Held in Trust	20,814.96
Tracking Transfers	2,664.41
Total Current Liabilities	**23,479.37**
Total Liabilities	**23,479.37**
Net Assets	**7,860.69**
Equity	
Current Year Earnings	2,117.23
Current Year Surplus/(Deficit)	5,743.46
Total Equity	**7,860.69**

SCANNED 20230324 105808

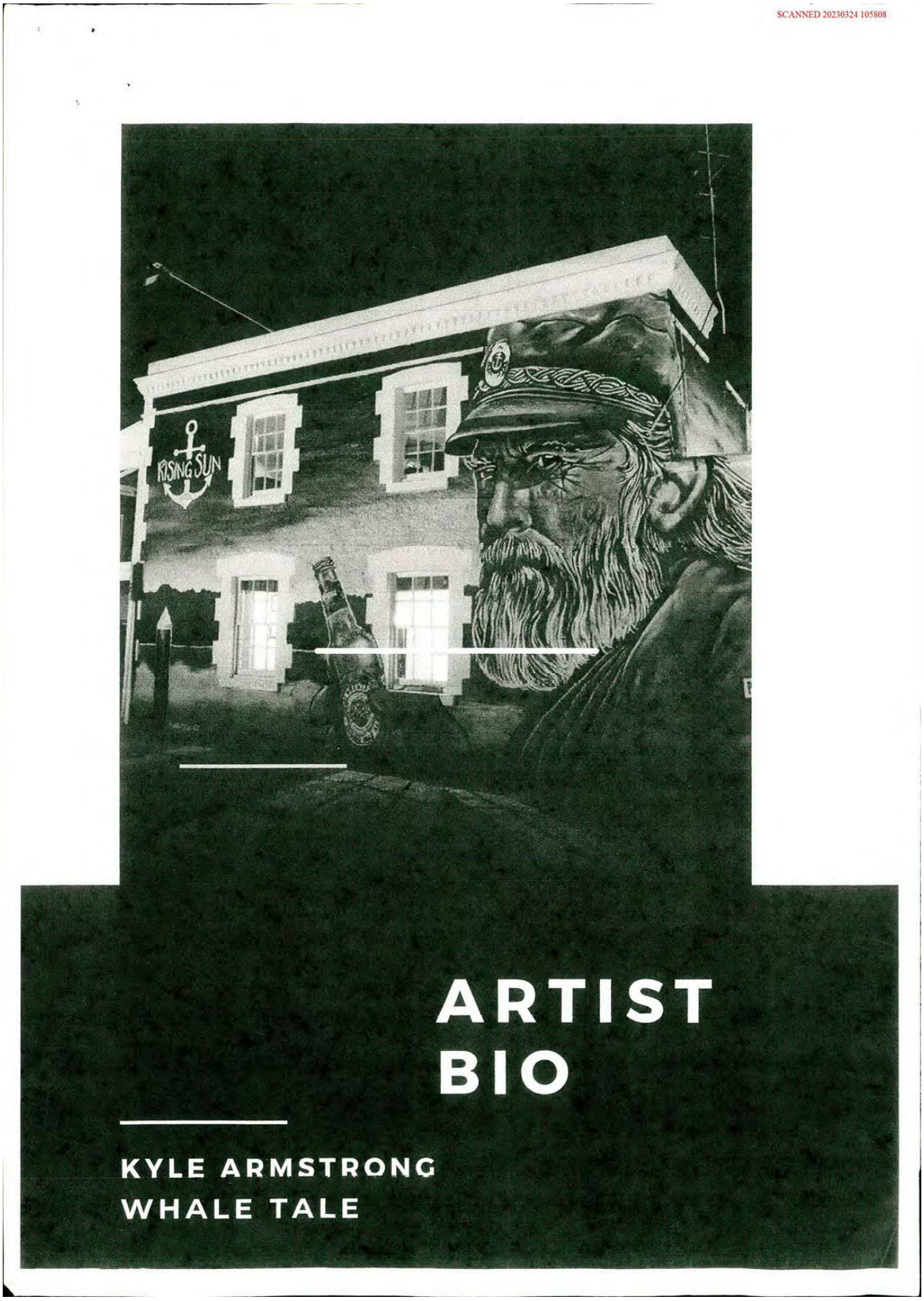
Balance Sheet

Southern Barossa Alliance Inc.
As at 18 March 2023

SBA Sub Groups is Lyndoch Community Committee.

	18 MAR 2023
Assets	
Bank	
NAB Business Account	22,911.80
Total Bank	**22,911.80**
Current Assets	
Cash Float	500.00
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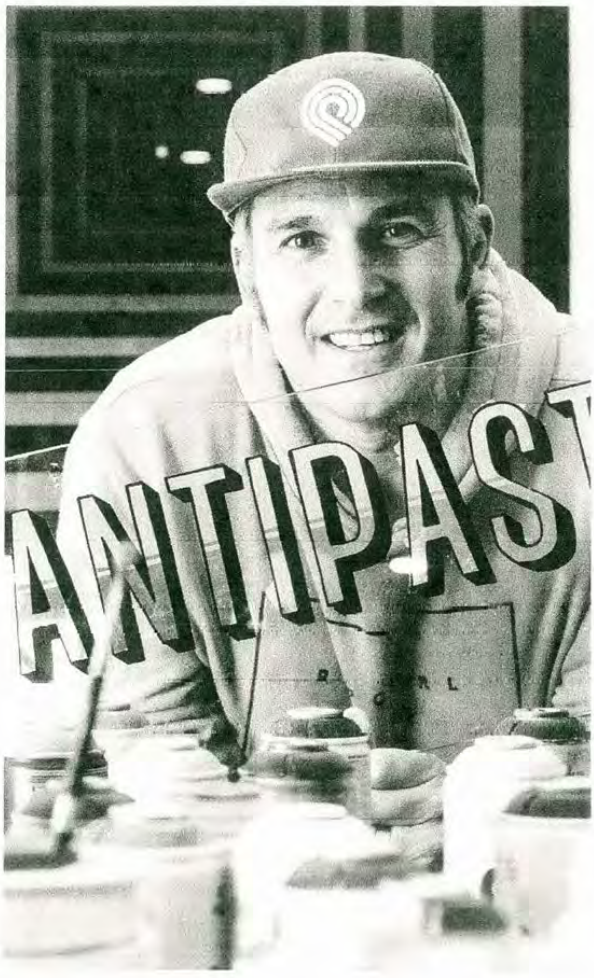
02

ABOUT THE ARTIST

I am a self taught artist who loves exploring the diversity that art can bring.

After 15 years of creating a myriad of artistic pieces with an airbrush, in 2007 I diversified my skill set into traditional sign painting and goldleaf and about 4 years ago i picked up my first spray can for large scale wall pieces.

Over these past 18 months in particular i have developed a strong reputation for my murals as my strength lies in being able to capture strong detail in my work and create pieces that evoke storytelling in its creation.



Outside of commissions i also create my own artworks, working with glass and goldleaf. In 2021 i was awarded runner up in the Kangaroo Island Easter art competition voted by both the Director of the Art Gallery of SA and CEO of Guildhouse. It was my first exhibition and a great honour to receive this acknowledgment.

Apart of 2020 SALA i was also the recipient of the pirate life art on a can and will have since had my artwork displayed on specialty run of beer cans in September 2021.

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03

HISTORY OF WORK



Town of gawler, rendered wall



Kings Command Hyde Park Brick

To see a comprehensive portfolio please visit www.whaletale.com.au

The largest completed mural i have created to date is the one at the Rising Sun hotel in Port Wakefield (featured on the front cover). This mural spanned over 20m in length and 10m in height. This creation is sympathetic in style to the area and reflects the fishing heritage of the township.

I have completed a number of murals around my home town of Gawler and i am currently in the process of completing the towns largest street art piece to date on the multi story carpark in the centre of town. I have a strong reputation amongst wineries within the Barossa as well as a number of murals in and around the city of Adelaide. On each occasion time these pieces are designed specifically in consultation with the venues to suit the style and ambience of its location.

Personally i believe my strength lies in my diversity of skills and attention to detail as well as having experience in a number of different mediums (airbrush, spray cans & acrylic paint) and surfaces (brick, concrete, stone, rendered walls and corrugation) which means i can do a variety of work not limited to one particular style.

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04

HISTORY OF WORK CONT...



Red Heads Winery
Corrugation



Taylor and Forgie Funerals
Rendered Wall

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REFERENCES



Damian McGee
Publican and Owner
Exchange Hotel
Gawler
Ph: [redacted]

Exchange Hotel Gawler
Blue board



Bec & Dillon Stodart
Publicans & Owners
Rising Sun Hotel, Port Wakefield
Ph: [redacted]

The rising sun hotel, Port Wakefield
Stone



Claire Forgie
Director
Taylor & Forgie Funerals
Gawler
Ph [redacted]

Taylor & Forgie Funeral
rendered wall

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[redacted]

SOUTH AUSTRALIA
Associations Incorporation Act 1985
Section 20(1)

Incorporation Number: A41811

Certificate of Incorporation

This is to certify that

SOUTHERN BAROSSA ALLIANCE INCORPORATED

is, on and from the third day of July 2013
incorporated under the Associations Incorporation Act 1985.

Given under the seal of the Corporate Affairs Commission at Adelaide on this third day of July 2013

Commissioner of Corporate Affairs

SCANNED 20230324 105808

Re: Public Art Project, Mural on Lyndoch Main Street

To Whom it May Concern,

We support and welcome the opportunity to collaborate with the Southern Barossa Alliance (SBA) via their sub-committee, the Lyndoch Community Committee (LCC), in their aim to install a mural on the wall of our business in the heart of Lyndoch at 42 Barossa Valley Way.

This street art project will add colour and vibrancy to our town, as well as support and foster art in our region. As Lyndoch is a significant tourist destination for South Australia, such an artwork on the main street would be attractive and memorable for our many visitors.

Lagana's Supermarket and Hardware is a family business that has been a staunch supporter of various community projects since establishment in 1978. We would be pleased to have the artwork on our wall in what will be a very prominent position in Lyndoch.

Yours sincerely,

Matthew Lagana
Manager

Date:

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SOUTH AUSTRALIA

Associations Incorporation Act 1985
Section 24(5)(b)

Incorporation Number: **A41811**

Certified Copy of the Certificate of Incorporation of an Association

This is to certify that

SOUTHERN BAROSSA ALLIANCE INCORPORATED

was, on and from the third day of July 2013
incorporated under the Associations Incorporation Act 1985.

Given under the seal of the Corporate Affairs Commission at Adelaide on this twelfth day of May 2016

Commissioner of Corporate Affairs

Certificate

SCANNED 20230324 105808

[redacted]

SOUTH AUSTRALIA

Associations Incorporation Act 1985
Section 20(1)

Incorporation Number: **A41811**

Certificate of Incorporation

This is to certify that

SOUTHERN BAROSSA ALLIANCE INCORPORATED

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Commissioner of Corporate Affairs

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QUOTATION

WHALE TALE

ABN: 97628586780

ITEM DESCRIPTION	QTY	PRICE (EX)	TOTAL
Mural - Leganas Supermarket Wall Design, Prep & Paint mural on supermarket wall including equipment hire. Design concept in conjunction with committee and approval of council:	01	$8500	$8500

SUB TOTAL	$8500
GST	$ 850
TOTAL	$ 9350

DATE ISSUED

ISSUED TO
Lyndoch community art working group
C/-Monica Wohlstadt
E: [redacted]

WWW.WHALETALE.COM.AU • 0425323535 • KYLE@WHALETALE.COM.AU

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5/28/22 11:34 AM Fwd: Lagana's Wall

From: [redacted]
[redacted]
Date: May 26, 2022 3:43:18 PM
Subject: Fwd: Lagana's Wall

Hi Monica,
Photo from Russ,
Cheers Zoe

Sent from my iPhone

Begin forwarded message:

From: Russ [redacted]
[redacted] am ACST
To: [redacted]
Subject: Lagana's Wall

Hi Zoe....

At our last Zoom meet, I undertook to get a pic of Lagana's Wall for the Council submission..... find it attached.

RUSS

--

HITJOB MEDIA

RUSS STIGGANTS
0401 146 564



https://email.telstra.com/webmail/index-rui.jsp?v=1479958955288# 1/1

SCANNED 20230324 105808

ASIC

Extracted from ASIC's database at AEST 16:39:18 on 09/08/2017

Name:	Southern Barossa Alliance Incorporated
ABN:	62 930 238 868
Regulator:	Australian Securities and Investments Commission
Business name(s):	Six Southern Steps

09/08/2017 AEST 16:39:18 1

The Barossa Council Community Assistance Scheme Community Grant Application Summary Sheet	
Group/Organisation Details	
Group/Organisation Name	Southern Barossa Alliance
Address	PO Box 339, Lyndoch, SA 5351
Phone Number	[redacted]
GST Status	ABN but not registered for GST
Incorporation Details	Incorporated
Aims/Objectives of Organisation	CORPORATION SUPPORTING COMMUNITY AND BUSINESSES IN THE SOUTHERN BAROSSA REGION
Years of establishment	8
Number of Members	30
% of Members in Council Area	100%
Linked to a licenced facility?	No
Government funding received?	Yes
If yes, details	funding granting through Council for sub-committees (Lyndoch Community Group & Williamstown Action Group)
Council grants in past 3 years?	Yes
If yes, details	CASC grant for ROAR event 2021, CASC grant for ROAR event 2022
Project Details	
Project Title	Lyndoch Community "Wall Art'
Project description	The Lyndoch Community Group would like to further the enhancement and vibrancy of our town by way of "Wall Art". It will give a focal point, a meeting place, another tourist attraction. The chosen site is opposite our local Lyndoch Post Office and The Lord Lyndoch. It will be well noticed as it is a central meeting place and will be a conversation point of interest and connection. It will be a much needed uplift and feel good to the local residents, tourists and visitors to our town, especially with increase of visitors after the Covid 19 pandemic. Mr Ross and Mr Matt Lagana, the general store proprietors have given approval and support for our project, ideas and plans with the use of their blank wall facing north towards the Lyndoch Post Office and The Lord Lyndoch restaurant / café. Matt has also discussed with our chosen artist Mr Kyle Armstrong, Whale Tale, Gawler the change of location of the "Ice" freezer and store business signage in support of our vision. (As per attached photo) We, as a committee, also have further marketing ideas in mind (caps, postcards, bottle holders etc.) once we have the project completed. During the current pandemic our increased aged population has been extremely isolated, they have been vulnerable and their mental health has been affected enormously. Our younger population were anxious. It would give a lift in so many ways to the community.
Amount of funding applied for	$5,000.00
Total cost of project	$9,350.00
Community Plan reference	
Location of project	Lagana's Supermarket - Barossa Valley Hwy, Lyndoch
Can project proceed with partial funding?	Yes
Project start & end dates	not advised
Is the project enhancing land or building?	Yes
If yes - who owns land/building?	R. Lagana
If yes - has contact been made regarding approvals?	Yes
Who will benefit from project?	Locals, community and tourists
How will benefit be measured?	Unclear based on application
Has other funding been sought?	No
Supporting Documentation	
ABN Certificate or Statement from Supplier form	Received
Certificate of Inc or Auspice Information & certificate	Received
Terms of Reference/Constitution	Received
Endorsement from the Asset Owner (if applicable)	Received
Most recent AGM Minutes	Received
Most recent Audited Financial Statements	Received
Budget & funding page completed?	Yes
Letters of Support	Received
Plans/Quotes/Images (if applicable)	Received
Application form TRIM Ref	22/67328
Acknowledgment letter TRIM Ref	22/67410
Staff Feedback	
Asset Management	No asset implications
CASC Admin Officer	Have received a community grant in 2021/2022 and have applied for another community grant in this round
Collaborative Project Officer	
Communications Officers	If funding is successful it would be good to see Council recognised as a project sponsor on the wall.
Community & Culture	Has it been clarified who will be responsible for cost of repair of the artwork if damage occurs? Will the artist have right of repair? What community expectations have been established or demonstrated for the commission of this artwork?
Coordinator Building & Facility Maintenance	No Comment
Customer Support	No comment
Development Services	The Lagana's supermarket is a Local Heritage Place under the Planning and Design Code. The proposed mural may not require a development approval but the relocation of the business signage will require a development approval.
Director Corporate and Community Services	
Engineering	No Engineering Comments.
Health Services	No health concerns.
Manager Community Projects	No comment
Manager Financial Services	Comments from another grant aplication received this quarter from the Sounthern Barossa Alliance - Profit & Loss statement - surplus $9k - 31/10/21; Cash holdngs used commty events and projects though $29k was in bank at 29/10/21; A joint funded project; Constitution winding up is good; Rec'd Council grant in last 3 years if funding is tight in 22/23
Regulatory Services	
Risk Management	No comment
Strategic Projects	No comment
Works and Engineering Services	

The Barossa Council Community Assistance Scheme Community Grant Application Summary Sheet	
Group/Organisation Details	
Group/Organisation Name	Lyndoch Community Committee
Address	PO Box 105 Lyndoch
Phone Number	[redacted]
GST Status	ABN but not registered for GST
Incorporation Details	Not Incorporated but Auspiced
Aims/Objectives of Organisation	Support community events and upgrade of equipment. Corporation supporting community and business in the Southern Barossa Region 5. ABOUT YOUR ORGANISATION What are the Aims and Objectives of your Organisation? SUPPORT COMMUNITY EVENTS AND UPGRADE OF EQUIPMENT (Please attach a copy of your organisation's Terms of Reference/Constitution) CORPORATION SUPPORTING COMMUNITY AND BUSINESS IN THE SOUTHERN BAROSSA REGION
Years of establishment	8 years
Number of Members	12 plus volunteers
% of Members in Council Area	100%
Linked to a licenced facility?	Yes
Government funding received?	
If yes, details	
Council grants in past 3 years?	No
If yes, details	
Project Details	
Project Title	Lyndoch Community 'Wall Art'
Project description	The Lyndoch Community Group would like to further the enhancement and vibrancy of our town by way of "Wall Art". It will give a focal point, a meeting place, another tourist attraction. The chosen site is opposite our local Lyndoch Post Office and The Lord Lyndoch. The "Lagana" wall will be well noticed as it is a central meeting place and it will be a conversation point of interest and connection. It will be a much needed uplift and feel good to the local residents, tourists and visitors to our town, especially with increase of visitors after the Covid 19 pandemic.
Amount of funding applied for	$5,000
Total cost of project	$9,350.00
Community Plan reference	copy from app or previous application
Location of project	Wall of Lagana's Supermarket
Can project proceed with partial funding?	No
Project start & end dates	copy from previous app
Is the project enhancing land or building?	Yes
If yes - who owns land/building?	Mr Ross Lagana
If yes - has contact been made regarding approvals?	Yes
Who will benefit from project?	All
How will benefit be measured?	Not answered
Has other funding been sought?	No
Supporting Documentation	
ABN Certificate or Statement from Supplier form	Received
Certificate of Inc or Auspice Information & certificate	Received
Terms of Reference/Constitution	
Endorsement from the Asset Owner (if applicable)	Received
Most recent AGM Minutes	
Most recent Audited Financial Statements	
Budget & funding page completed?	Yes
Letters of Support	Received
Plans/Quotes/Images (if applicable)	Received
Application form TRIM Ref	23/15974
Acknowledgment letter TRIM Ref	23/16702
Staff Feedback	
Asset Management	
CASC Admin Officer	
Collaborative Project Officer	Nice idea. Who will approve the design? Who is the artist? Should be eligible for Country Arts funding.
Communications Officers	
Community & Culture	
Coordinator Building & Facility Maintenance	No Building Maintenance concerns.
Customer Support	No CS issue
Development Services	Development Approval may be required depending upon design of garden wall, what the structure comprises of and how it will be attached to the existing building/wall or is freestanding. Further particulars needed of proposal before forming final view of proposal. Would also need to consider potential of garden wall to impede pedestrian movement if located next to the road reserve. Regulatory Services would consider/address overhanging vegetation of the footpath.
Director Corporate and Community Services	
Engineering	No engineering issues. There may be planning related issues.
Health Services	No comments.
Manager Community Projects	
Manager Financial Services	
Regulatory Services	
Risk Management	
Strategic Projects	
Works and Engineering Services	

DEBATE AGENDA REPORT

DEBATE AGENDA

4.4 SOUTHERN BAROSSA MEN'S SHED INC - COMMUNITY GRANT APPLICATION

Author: Executive and Project Support Officer
23/16705

PURPOSE

To consider a Community Grant application from Southern Barossa Men's Shed, seeking $3,000 (ex GST) towards the upgrade and improvement to the entrance of the Men's Shed, improving access for disabled members.

RECOMMENDATION

That Community Assistance Scheme Committee:

(1) Approves/declines a Community Grant of $.....(ex GST) for the concrete apron to the entrance of the Men's Shed

(2) Should the project the approved, require the Southern Barossa Men's Shed to appropriately acknowledge The Barossa Council as a funding source for the project through social media, signage, website and promotional material.

REPORT

Background

The Southern Barossa Men's Shed is located at 16 Queen Street Williamstown and has a membership base of approximately 45.

The current shed was provided by Wirraminna Care which has enabled the Southern Barossa Men's Shed to grow in capacity and continue to provide a valuable role to the older men in the community.

Introduction

The vast majority of the members using the shed are 'mature age' and need the ease of access. Numerous users have a disabled permit and some have disability aids such as wheelchairs and walking sticks.

Discussion

The inclusion of a concrete apron at the entrance of the shed will facilitate the safe entry and exit of the facility and also have the advantage of contributing to a cleaner shed environment by alleviating leaves/mud etc from entering.

It is envisaged that the concrete apron will also be used on occasions for activities such as painting where an open air environment is advantageous.

The application forms Attachment 1, noting that there have been no written quotes provided (a verbal quote was provided to the applicants).

Council Officers have provided comment on the application, which is included as Attachment 2.

Summary and Conclusion
The Southern Barossa Men's Shed Concrete Shed Apron is a project that fits within the Guidelines of the Community Assistance Scheme.

Letters of support have been received from Ashton Hurn MP (Member for Schubert) and Wirraminna Care.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

(h) Attachment 1 Attachment One - Southern Barossa Mens Shed_Redacted - Round Three 2023

(i) Attachment 2 Feedback Sheet - Southern Barossa Mens Shed - Round Three 2023

Supporting references
Nil.

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan

Goal

4. The Barossa fosters community resilience, connection and wellbeing through its social planning, recreation, safety, education, preventative health and social strategies especially for our youth and vulnerable people.

Strategies

4.1. Build on a strong sense of community pride with active community groups and individuals participating in local decision making and community building activities.

Advocacy Plan
Nil

Legislative Requirements
Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

Various Officers have reviewed the Grant application and proposal.

COMMUNITY ENGAGEMENT

Community consultation is not required under Legislation or Council Policy.

THE BAROSSA COUNCIL

COMMUNITY GRANT APPLICATION FORM

(Please read the Community Grant Guidelines and complete all sections of this form)

Related Policy/Process	**TBCPOC4450 Community Assistance Scheme Policy**	**Form Number:**	**TBCFOR4452**
Form Owner:	Manager – Community and Facilities Development	**Last Revised Date:**	**June 2017**
Document Control:	Manager – Community and Facilities Development	**TRIM Reference:**	**17/47438**
Date Approved:	**7 March 2018**	**Next Review Date:**	**June 2019**

Date of Application: 24 / 03 / 2023

1. ORGANISATION DETAILS

Name of organisation:
SOUTHERN BAROSSA MEN'S SHED INC

Physical address of organisation clubroom/facilities/meeting place:
16 QUEEN ST WILLIAMSTOWN SA 5351

Postal address of organisation: **P. O. BOX 183 WILLIAMSTOWN SA 5351**

2. CONTACT DETAILS FOR THIS ORGANISATION

Name: **GLEN VENNING**

Position: **CHAIRMAN**

Postal Address (for contact person):
P.O. BOX 193 WILIAMSTOWN SA 5351

Mobile: [redacted]
Home Phone: [redacted]
Work Phone: ( )
Email: [redacted]

Preferred Method of contact

Home Phone ☐ Work Phone ☐ Mobile ☒ Email ☐

3. GROUP/ORGANISATION GST STATUS (PLEASE TICK)

In accordance with current tax legislation, Council is obliged to withhold 46.5% of the grant and forward this amount to the Australian Taxation Office (ATO) if an Australian Business Number (ABN) is not provided

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prior to payment of funds. Applicants that have an ABN and are GST registered must provide a tax invoice prior to payment being made. Council will gross up the Grant for the appropriate GST amount, provided all requirements in regard to GST are met to Council's satisfaction.

Applicants that are unable to provide an ABN must legitimately complete a "Statement by Supplier" form which is available from Council. If not provided, Council will be required to withhold 46.5%.

☐ No ABN and not registered for GST
(Please request and include a 'Statement by Supplier' form to go with your application)

☒ ABN but not registered for GST (please attach a copy of ABN Certificate)

☐ ABN and registered for GST (please attach a copy of ABN Certificate)

☐ Currently applying for ABN/GST registration
(When received, Council will require this information before funding can be made)

4. PROOF OF INCORPORATION (AS PER GUIDELINE 1.2)

Is your Organisation incorporated? Yes ☒ No ☐
(If yes, please provide a copy of the Certificate of Incorporation and go to Section 5)

If No, are you affiliated with an incorporated body?

Yes ☐ (Please note: An auspice agreement is required if the organisation applying for funding is not part of an incorporated body.)

Auspice Information
Auspice Organisation Name: _____
Contact Person: _____
Postal Address: _____
Telephone (Bus. Hours) (__) _____ Email: _____

Auspice Declaration:
I, _____ certify that _____
will auspice this proposal and take legal and financial responsibility for the administration of any approved grant funds.

Full name of Authorised Officer: _____
Title of Authorised Officer: _____
Signature: _____ Date: / /

No ☐ You are ineligible to apply for a Community Assistance Grant.

5. ABOUT YOUR ORGANISATION

What are the Aims and Objectives of your Organisation?
(Please attach a copy of your organisation's Terms of Reference/Constitution)

In addition to the aims/objectives of the Constitution we have successfully created an environment where

- **Numbers of members has grown to almost full capacity for our present facility**
- **Contributing to this growth is the obvious enjoyment and camaraderie shown among members at our weekly gatherings.**
- **Enhanced mental health has been a noticeable rewardiing experience for particular members**

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How long has your organisation been established? **9yrs 3 mths**

Number of members associated with your organisation: **45**

What proportion of members resides in The Barossa Council area? **100%**

Is your organisation associated with or does it receive funds through it normal activity, such as bar or canteen facilities?
(See Community Grant Guideline 3.15) Yes ☐ No ☒

If yes – please detail

Is any form of Government funding received by your organisation?
Yes ☐ No ☒

If yes – please detail as you may be ineligible to apply for a Community Assistance Grant over $500.
(See Community Grant Guideline 3.3)

Has your organisation received assistance from The Barossa Council in the past 3 years?
(This includes cash or in-kind (e.g. Road closures, venue hire etc.)
(See Community Grant Guideline 3.6) Yes ☐ No ☒

If yes – please detail

CASH AND INVESTMENTS

Please provide information on what the cash and investment holdings are earmarked for.
(This will assist in the assessment of this application - See Community Grant Guideline 3.14)

- Purchase of new replacement machinery as identified
- Consumables used in shed projects (eg first aid/wood/paint/replacement blades etc)
- Maintenance of machinery in good safe order
- Ongoing charges for shed rental payment/electricity/water

6. PROJECT DETAILS

Project Title: **CONCRETE APRON OUTSIDE SHED ENTRY**

Description of Project:
(Briefly outline your project, the goals and aims, and how it will benefit the community)

- An area of concrete is required outside the existing shed entrance to facilitate the safe entry and exit of the facility. Some of our members have substantial mobility issues and require a much safer and easier entry to the shed.
- An area of concrete outside the entrance will also contribute to a cleaner shed environment by alleviating leaves/mud etc finding its way into the shed proper.
- A concrete apron also be used on occasions for activities such as painting where an open air environment is advantageous.

Amount of funding applied for: **$ 3000**

Which Strategy from Council's Community Plan does your project relate to and how? (The Community Plan is available on Council's website via this link)

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Our proposed project relates generally to "Community & Culture" goals 4 & 5 as well as "Health & Well Being" goals 9 & 10 of the Community Plan 2020 – 40. While these goals are most relevant to the overall concept and operation of the Men's Shed they of course dovetail into the specific requests we have of our 'concreting project'. It is essential that safe, comfortable and practical conditions are provided for our members.

Location of the project: **SOUTHERN BAROSSA MENS SHED**

Could the project/event proceed if only partial funding is received? Yes ☒ No ☐

Provide details: **As the project is considered to be a substantial improvement to the safety of our members funds would need to be diverted as necessary.**

Proposed start date: 30 / 04 / 2023 end date: 31 / 05 / 2023

Is your project upgrading/enhancing land or a building? Yes ☒ No ☐

Who owns the land/building? **WIRRAMINNA CARE**
(If the applicant is not the owner, written consent must be obtained from the land/building owner and submitted with your application.)

Has Council been contacted in relation to whether approval is needed for this project?
Yes ☐ No ☒

Who will benefit from your project?

How many people **45+** Age range of people **20-90 YEARS**

Range of groups **MENS SHED MEMBERS/ART GROUP** Activity areas **MEN'S SHED ACTIVITIES – Wood working/painting/furniture repairing/restoring bicycles. ART GROUP (Mixed Gender)**

How will you measure the benefit to these groups?

General ease of entry to shed. Ability of disabled members to enter without assistance. General cleanliness of shed.

Has any other funding been sought for this project? If so, what was the outcome of the application?

NO

Any further information which may be relevant to this application

The vast majority of members using the shed are of a 'mature age' and need to have ease of access. Numerous users have disabled permit and some have disability aids such as wheelchairs and walking sticks

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7. BUDGET AND FUNDING

PROJECT INCOME	(Group's Contribution to Project)	
Group Funds	$ 550.00	
Fundraising Activities	$ 200.00	
Donations	$ 0	
In Kind (provide details)	$ 350.00 (10 hours labour @ $35 ph to assist in site preparation and reinstatement)	
Other (provide details)	$	
	Total Group's Contribution	$ 1100
Council Assistance Requested		$ **3000**
	TOTAL PROJECT INCOME	$ 4100

PROJECT EXPENDITURE (Please provide an itemised list of expenses for the project)

Site Preparation / Levelling site / removal excess soil	$ 800
Site reinstatement (including railing and drainage as necessary)	$ 400
Concrete contractor	$2900
TOTAL PROJECT EXPENDITURE	**$ 4100.00**

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8. REQUIRED SUPPORTING DOCUMENTATION

The following documents for your organisation are mandatory and must be attached to this application. If you are not an incorporated body, your auspice organisation is also required to provide their documents.

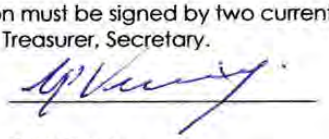
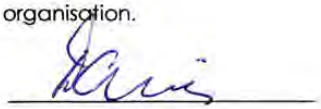
ABN Certificate or Statement by Supplier form	☒
A copy of your organisation's Certificate of Incorporation or Auspice information completed and a copy of their Certificate of Incorporation	☒ ☐
A copy of your organisation's Terms of Reference/Constitution	☒
A copy of your organisation's most recent AGM Minutes	☒
A copy of your organisation's last Audited Financial Statements	☒

The following documents must be attached if applicable:

Endorsement from the asset owner (if applicable - see 3.11 of the Guidelines)	☒
Details of cash holdings exceeding application amount (if required – see 3.14 of the Guidelines)	☐
Letters of support for your project	☒
Plans / quotes / images etc.	☒

Verbal quote received from concrete contractor – Written quote available if required.

This application must be signed by two current senior office holders of the organisation.
i.e. President, Treasurer, Secretary.

SIGNATURE		SIGNATURE	
POSITION	CHAIRMAN	POSITION	TREASURER
DATE	26 / 03 / 2023_	DATE	26 / 03 / 2023

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Wirraminna
care

Aged Care in the Southern Barossa. Your Care. Our Culture

Wirraminna Care Inc
5 Memorial Drive
WILLIAMSTOWN SA 5351
Postal address: PO Box 446 Williamstown, SA 5351
Telephone: 85246396 Fax: 85246052
Email: admin@wirraminna.com.au

March 23, 2023

To Whom It May Concern

Re the Southern Barossa Men's Shed Grant Application

I write on behalf of the Wirraminna Management and Board of Management regarding the Southern Barossa Men's Shed.
Wirraminna is a small Community owned aged care facility that provides a range of age-related services to the community and surrounding areas. Williamstown is the gateway to the Barossa and the town has very limited services available for the community to access which the management team recognized when there were several aging men who didn't have the opportunity to socialize or develop a hobby.

The current shed has been provided by Wirraminna which has enabled the Southern Barossa Men's Shed to grow in capacity and continue to provide a valuable role to the older men of the community.

The new cement pad will allow the shed to cater for the increase attendance and interest as well as providing a safer disability access.

No matter the age most people still want to contribute to their community and men inherently have seen themselves as the major breadwinner in the family and this role remains with them, so it is important to provide them with the opportunity to socialize, continue to contribute to their community and increase their wellbeing.

On behalf of the Management team and the Board of Management I have no hesitation to recommend the Southern Barossa Men's Shed application for the Grant

Yours sincerely

Lynn Charlesworth
Board Secretary
Wirraminna Care Inc

Ashton Hurn *MP*
MEMBER FOR SCHUBERT

129A Murray Street, Tanunda, SA
Phone 08 8563 3636
schubert@parliament.sa.gov.au
ashtonhurn.com.au
AshtonHurnSchubert
ashton_hurn

To Whom it May Concern,

I write in support of the Southern Barossa Men's Shed who are seeking $3,000 of funding through the Barossa Council's Community Grants program.

The Southern Barossa Men's Shed established in November 2020 in Williamstown, is a successful and popular operation and fulfils an important role in the community.

The Men's Shed is recognised as a place where men's mental health needs can be addressed through providing a safe and supportive environment for conversation, story sharing, and exploration or maintenance of handwork skills.

Should this application be successful, the funding will be used to fund the concreting of the area in front of the shed, thus improving the amenity and facilitating easier access and egress to the facility.

The Southern Barossa Men's Shed fosters an important community network that provides direct and clear benefit to the entire community in a supportive and empowering way.

I have no hesitation in supporting this application for this funding and would be happy to provide further verbal support for this proposal if required.

Kind Regards,

ASHTON HURN MP
Member for Schubert
Shadow Minister for Health

17 /03/2023



Putting Schubert first.

SOUTHERN BAROSSA MEN'S SHED INC.
16 Queen Street Williamstown S.A. 5351
AMSA Shed Number 100280
ABN 12 291 354 929
Phone 0409 675 937

FINANCIAL REPORT 30 MARCH 2022 TO 28 FEBRUARY 2023

OPERATING ACCOUNT

Opening Balance 30 March 2022		$6757.84
Income		
Membership Fees	$1585.00	
Morning Teas/BBQ	$2528.25	
Fundraising activities	$6584.39	
Facilities Hire	$1105.00	
Donations	$2140.00	
Sale Equipment	$1280.00	
Other Income	$912.50	
Total		$18869.55
Expenditure		
Transfers to Credit Card	$8000.00	
Bank Fees	$60.67	
Consumables	$1616.18	
Wirraminna	$1453.72	
Equipment	$5699.15	
Miscellaneous	$2333.50	
Total		$19163.22
Closing Balance 28 February 2023		$6464.17

CARD ACCOUNT

Opening Balance 30 March 2022		$1066.39
Transfers In		$8000.00
		$9066.39
Expenditure		
Consumables	$5539.67	
Equipment	$2808.98	
Total		$8348.65
Closing Balance 28 February 2023		$717.74

Prepared:_____ Richard Davis (Treasurer) 24 March 2023

CHAIRMAN: GLEN VENNING - SECRETARY: TREVOR JESSOP
EMAIL: jumboyen49@gmail.com - MAILING ADDRESS: PO BOX 193 WILLIAMSTOWN SA 5351

Australian Government
Australian Business Register

ABN Lookup

Current details for ABN 12 291 354 929

ABN details

Entity name:	Southern Barossa Mens Shed Inc
ABN status:	Active from 09 Mar 2020
Entity type:	Other Incorporated Entity
Goods & Services Tax (GST):	Not currently registered for GST
Main business location:	SA 5351

Deductible gift recipient status

Not entitled to receive tax deductible gifts

Disclaimer
The Registrar makes every reasonable effort to maintain current and accurate information on this site. The Commissioner of Taxation advises that if you use ABN Lookup for information about another entity for taxation purposes and that information turns out to be incorrect, in certain circumstances you will be protected from liability. For more information see disclaimer

Warning Statement
If you use ABN Lookup for information about a person or entity that provides financial or investment products or advice, make sure they have an Australian Financial Services (AFS) licence. You can check licenced professional registers here

ABN last updated: 09 Mar 2020 **Page** 1 of 1 **Record extracted:** 23 Mar 2023

Southern Barossa Men's Shed Inc.

Annual General Meeting 30/3/22 Held at the Men's Shed

Meeting opened: 10.58 am

Members Present: Ross Barnden, Glen Brittan, Richard Davis, Timothy Donnellan, Nicholas Downey, Roger Edwards, Michael Green, Peter Griffiths, Trevor Jessop, Ian Lange, Terry Mower, Graham Randell, Kevin Roberts, David Thorstensen, Graham Todd, Glen Venning, Trevor Venning, John Wagner, Barry Wilson, Apologies: Peter Morgan.

The President welcomed the members to the meeting.

Minutes of 2021 AGM tabled. Moved for acceptance: Nicholas Downey, Peter Griffiths Carried

Business Arising: Ceiling fan for kitchen not installed, A/C installed so not required.

Ladies membership not required, (constitution changed)

Membership fee unchanged.

Treasurers Report: Refer attached report . Moved John Wagner, Glen Brittan

Presidents Report: Refer attached report. Moved Graham Todd, Tim Donnellan

Treasurer (John Harold Wagner) is retiring from the position of treasurer, his service has been much appreciated by the members.

Election of Management Committee.

President : Glen Venning , all in favour

Secretary: Trevor Jessop, all in favour

Treasurer: Richard Charles Davis all in favour

Public Officer: Michael Green, all in favour

Safety Officer: Nicholas Downey all in favour

Committee persons, David Thorstensen, Graham Todd, Timothy Donnellan

General Business: Signatory for Bank a/c to be changed, remove: John Harold Wagner and add Richard xxxxx Davis (new treasurer) Moved Trevor Jessop /Barry Wilson

(other signatories remain unchanged)

Membership fee to remain at $50 pa

Art group (assoc. member) $35 pa Barry Wilson/Tim Donnellan

Morning tea $3

Use of consumable: at members cost. Meeting closed 11.30 am

	Bank Transactions to 29/3/22		
Description	Debit	Credit	Ending Balance
	7657.42	14415.26	**6757.84**
	4673.32	5739.71	**1066.39**
Total	12330.74	20154.97	7824.23

Bank Balances as at 29 March 2022

Operating Account	6757.84
Card Account	1066.39
	7824.23

RECEIPTS				PAYMENTS				
Member fees	Donations Fund Raising	Morning Teas	Other & Transfers	Consumables	Wirraminna	F&F P&E	Other	Grants & Build costs
500.00	5305.04	2150.65	7248.37	953.80	1442.82	0.00	6049.60	0.00
0.00	0.00	0.00	5739.71	4523.82	0.00	0.00	0.00	149.50
500.00	5305.04	2150.65	12988.08	5477.62	1442.82	0.00	6049.60	149.50
			20943.77					13119.54
								7824.23

Floats held as at 29 March 2022

BBQ's Fundraising	$386.00
Raffles	$26.00
Sales (Store) Float	$80.00
	$492.00

Consumer and Business Services

SOUTH AUSTRALIA
Associations Incorporation Act 1985
Section 20(1)

Incorporation Number: **A44138**

Certificate of Incorporation

This is to certify that

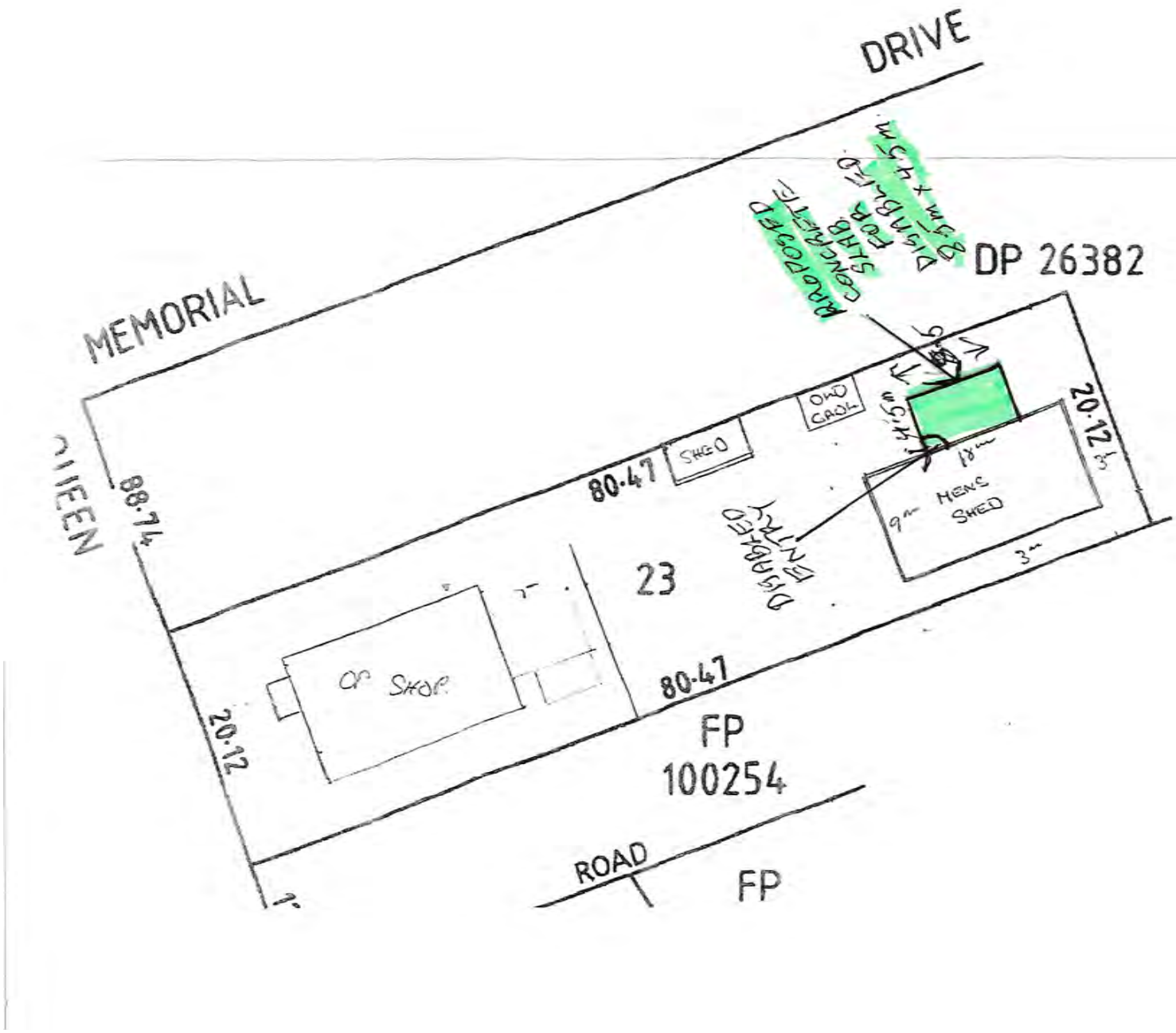
SOUTHERN BAROSSA MENS SHED INCORPORATED

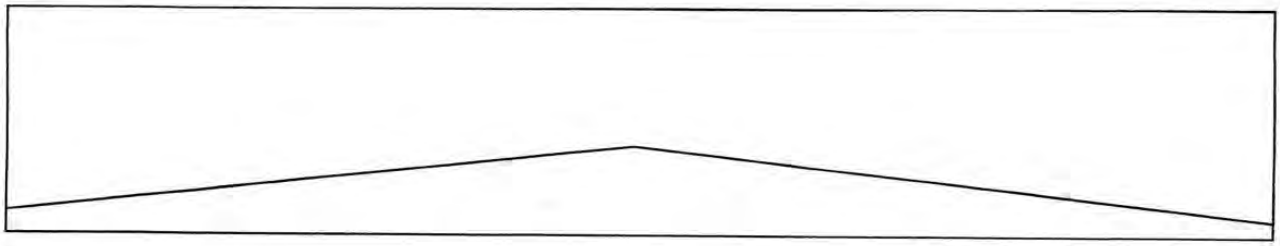
is, on and from the twenty-fourth day of December 2019
incorporated under the Associations Incorporation Act 1985.

Given under the seal of the Corporate Affairs Commission at Adelaide on this twenty-fourth day of December 2019

Commissioner of Corporate Affairs

Government of South Australia
Attorney-General's Department


DRIVE
MEMORIAL
QUEEN
DP 26382
PROPOSED CARPORT FOR STAB
DISABLED PARKING BAY 3.5m x 4.5m
SHED
OLD GAOL
20.12
80.47
88.74
23
HENS SHED
DISABLED PARKING
80.47
20.12
FP 100254
ROAD
FP



SOUTHERN BAROSSA MENS SHED INC

CONSTITUTION and RULES

September 2019

THE Southern Barossa Mens SHED
CONSTITUTION AND RULES

1. NAME:

1.1 The name of the organisation will be **SOUTHERN BAROSSA MENS SHED Inc**, also referred to in these rules as **SBMS**

1.2 The association shall have all the powers conferred by section 25 of the Associations Incorporation Act 1985 Act.

2 AIMS AND OBJECTS:

The aim of SBMS is to encourage, promote and publicise the recreation and fellowship of the SBMS.

2.1 To work towards giving all members the opportunity to maintain and explore their interest/skills and well being.

2.2 To promote supporting an effective and sustainable shed.

2.3 To work with the Community and operate with other groups and Local Government, State and Commonwealth Government Departments to achieve these aims.

2.4 To regularly disseminate information to all stakeholders.

2.5 To encourage participation in a safe and non-competitive environment.

2.6 To foster awareness of the usefulness and abilities one possesses.

2.7 To educate by holding instruction when needed.

2.8 To foster an awareness of safety rules as set down by Work, Health & Safety Act SA 2012 as amended from time to time.

2.9 To receive, manage and disburse monies and other assets in furtherance of objects and aims herein contained.

2.9.1 To do all such things as are incidentally necessary and conducive to the above aims and objects.

2.10 To remain a not-for-profit Association.

2.11 No part of the income or property may be paid, transferred or distributed directly or indirectly, by way of dividend, bonus, or other profit distribution, to any of the members or committee.

DEFINITIONS

In this constitution the following terms shall have the meaning assigned to them by the following:-

2.10 **Annual General Meeting** means the gathering by assembly of members and non members once a year in accordance with this constitution.
2.10.1 **Non Member** means any resident of the Southern Barossa area

2.11 **Executive** means the Chair, Secretary, Public Officer and Treasurer elected at an AGM.

2.12 **Financial year** The financial year of the Association will be from 1st January to 31st December.

2.13 **Honorary member** means any person so appointed by SBMS on the terms and conditions determined by the Committee, provided that in no cases is that person entitled to vote at an election, nor at any meeting, nor to propose or second a motion.

2.14 **Member** means any person who is a financial member.

2.15 **Notice** means a written notice, on a motion on notice or special resolution, which is executed according to these rules.

2.16 **Ordinary Meeting** means any routine gathering of the members, other than the Annual General Meeting, in accordance with these rules. Such meetings may be gathered by assembly or by post or by telephone or by electronic mail.

2.17 **Proxy Vote** means a written vote on a motion on notice or which is executed according to these rules.

2.18 **Public Officer** means the person responsible for all official contact between SBMS Inc. and the Office of Consumer and Business Affairs or any other legal institution.

2.19 **Special Meeting** means a special gathering of the members called for by members, in accordance with this constitution to consider specific matters. Such meetings may be gathered by assembly or by post or by telephone or by electronic mail.

2.20 **Special Resolution** means a resolution to change this constitution.

2.21 **SBMS** means "Southern Barossa Mens Shed Incorporated".

3 MEMBERSHIP

3.1 Any person who; applies for membership of SBMS, and agrees to be bound by the rules of SBMS, upon payment of the appropriate membership fee, will be a member of the organisation.

4 RESIGNATIONS

4.1 A member may resign from membership of the organisation by giving written notice to the secretary or public officer of the organisation. Any resigning member shall be liable for any outstanding subscriptions which may be recovered as a debt due to the organisation.

5 EXPULSION OF A MEMBER

5.1 Subject to giving a member an opportunity to be heard or to make a written submission, the committee may resolve to expel a member upon a charge of misconduct, detrimental to the interest of the SBMS.

5.2 Particulars of the charge shall be communicated in writing to the member at least one month before the meeting of the committee at which the matter will be determined.

5.3 The determination of the committee shall be communicated in writing to the member, and in the event of an adverse determination, the member shall, have their membership suspended.

5.4 It shall be open to a member to appeal the expulsion at a general meeting. The intention to appeal shall be communicated to the secretary or public officer of the organisation within 14 days after the determination of the committee has been communicated to the member.

5.5 In the event of an appeal above, the applicant's membership of the organisation shall not be terminated unless the determination of the committee to expel the member is upheld by the members of the organisation in a general meeting after the appellant has been heard by the members of the organisation, and in such event members will be determined at the date of the general meeting at which the determination of the committee is upheld.

6 COMMITTEE

6.1 The first committee of the organisation shall be appointed from the promoters of the organisation, or be comprised as such persons as hold office prior to incorporation. The first committee shall hold office until the first annual general meeting after incorporation.

6.2 A retiring committee member shall be eligible to stand for re-election.

6.3 The committee may appoint a person to fill a casual vacancy, and such a committee member shall hold office until the next annual general meeting.

7 EXECUTIVE.

7.1 The Executive will be elected at the Annual General Meeting. Each Executive member will, subject to these rules, hold office until the following Annual General Meeting.

7.2 The committee will consist of: Chair, Vice Chair, Secretary, Public Officer, Treasurer and up to six (6) other members appointed at the

7.3 Any casual vacancy on the Executive, may be filled by the Executive, from among members until the next Annual General Meeting.

7.4 A casual vacancy on the Executive or committee occurs if an executive member:

7.4.1 Dies, or
7.4.2 Resigns office, having given written notice to SBMS Inc, or
7.4.3 Is removed from office by Special Resolution
7.4.4 A position is not filled at the AGM

7.6 It will be the duty of the Executive to manage and control the affairs of SBMS Inc between committee meetings. Among other things and subject to these rules, the Executive will:

7.6.1 respond to situations without reference to the full committee when at least 3 Executive members consider a situation to be an emergency;
7.6.2 consult with the full committee prior to taking any action when such action is considered expedient, but not urgent.
7.6.3 The Executive will not initiate any actions other than those previously authorised at a Committee Meeting, unless an emergency is considered to exist, as in rule 7.6.1

7.7 The Secretary will: Summon and attend all meetings

7.7.1 Keep brief but accurate minutes of all meetings. Where minutes are entered and signed by the chairperson, they shall be evidence that the meeting was convened and duly held and that all appointments made at the meeting shall be deemed to be valid

7.7.2 Maintain an up-to-date register of membership including:
· the name, address, email and phone number of each member
· the date on which each member was admitted to the association,
and the date of termination of membership

7.7.3 Keep files of all correspondence and other papers being the business of SBMS.
7.7.4 Implement the decisions of the Committee.

7.8 The Treasurer will:

7.8.1 Carry out all clerical work required and as directed
7.8.2 Receive and bank all monies and make payments as required
7.8.3 Keep all necessary books of account and financial records as required by SBMS Inc and/or auditor.

7.8.4 Prepare yearly, or as required, the proper financial statements showing all income, expenditure, assets and liabilities

7.8.5 All of the records will be kept in the custody of an appropriate member of the Executive. All of these records will be available for inspection by SBMS Inc's auditor and Executive at all reasonable times.

7.9 The Public Officer must be a financial member of SBMS, appointed at the AGM and above the age of 18 years who is a resident of South Australia and once elected will be responsible for receipt of any notice or other document served upon SBMS, and other duties of the Association under Incorporation Act.

8 FINANCES.

The financial year will be from 1st January to 31st December.

8.1 An auditor where applicable will be appointed at the Annual General Meeting and will supply a written report on the financial affairs of SBMS to the next Annual General Meeting.

8.2 The Executive will have the power to receive, manage and disburse monies and other assets in furtherance of the objects of SBMS Inc.

8.3 The funds of SBMS Inc will be derived from membership fees, donations, grants and other fundraising activities, as are authorised by the Committee from time to time.

8.4 All monies received by SBMS Inc will be documented by written receipts, and will be deposited in the SBMS Inc bank account as soon as practicable.

8.5 All payments by SBMS Inc above will be authorised by two members of the Executive.

8.6 The Executive will be entitled to be indemnified by SBMS Inc. for any expenses, losses or liabilities arising from the proper and bone fide exercise of their duties subject to approval in detail.

8.7 Membership fees will be as determined by the Committee.

8 MEETINGS.

8.1 ANNUAL GENERAL MEETINGS

8.1.1 The quorum for an Annual General Meeting shall be seven (7) members comprising:

- Three (3) executive members
- Four (4) additional financial members

8.1.2 The Annual General Meeting will be held on accordance with the Corporations Act, after the close of the financial year at a time and place to be decided by the Executive, but no later than 31st March each year. If the AGM was called under the Act, then it may not be postponed or cancelled without prior written consent of the persons who called the meeting.

8.1.3 If a quorum is not present at an Annual General Meeting within one (1) hour from the notified starting time, no substantive business shall be carried out and the meeting shall adjourn. The meeting may be reconvened with the prescribed notice, however, only the business set out in the notice may be carried out.

9.2 COMMITTEE MEETINGS

9.2.1 The committee shall meet together for the dispatch of business at least monthly.

9.2.2 Committee members who are absent without apology for more than 4 meetings in a financial year will be disqualified from their committee position.

9.2.3 Committee Meetings to be convened by the Executive as required. Notice is given. The meetings may be by assembly or by post, telephone, or electronic mail as decided by the Executive.

9.2.4 A quorum for a committee meeting consists of half of the members.

9.2.5 At any meeting the elected Chair must preside, otherwise the meeting will elect a chairperson for that meeting.

9.2.6 The conduct of meetings will be that of normal meeting procedure but at any meeting the presiding Chairperson's ruling will be final in all matters of order and practice.

9.2.7 A member of the committee having a direct or indirect pecuniary interest in a contract or proposed contract with SBMS must disclose the nature and extent of that interest to the Committee as required by the Act, shall leave the meeting and shall not vote with respect to that contract or proposed contract.

9.3 SPECIAL MEETINGS CALLED BY MEMBERS

Special Meetings may be requested by Notice from any three Members. The Executive will convene the meeting to be held within one month after receipt of such Notice. The meeting may be by assembly or by post; telephone or electronic mail as decided by the Executive and only the business set out in the Notice may be carried out.

10 VOTING

10.1 Subject to this constitution and subject to any rights or restrictions attached to any category of membership, at a general meeting every financial member has one vote.

10.2 A proxy vote may be delivered to a meeting by a delegate on behalf of the Member, or a proxy vote may be sent by post or electronic mail to the Secretary or to the registered address of SBMS Inc and, provided it is received in time to be taken to the meeting, shall be delivered to the meeting by the Executive. The Proxy Vote will only be valid for the subject stated in that meeting.

10.3 The Chairman of a meeting will have a casting vote, but will waive the right to a deliberative vote.

10.4 The method of voting at a meeting will be in such manner as the members decides. The majority required for substantive decisions will be as follows:

10.4.1 At elections for the Executive, voting will be decided by simple majority and if there is a tie, the election will be decided by secret ballot until resolved.

10.4.2 At meetings by assembly, voting will be decided by a simple majority of those voting.

10.4.3 At meetings by post or SMS or electronic mail voting will be decided by 60% majority of those voting.

11 POLL AT GENERAL MEETINGS

11.1 If a poll is demanded by at least 5 members, it must be conducted in a manner specified by the person presiding and the result of the poll is the final resolution of the meeting on that question.

11.2 A poll demanded for the election of a person presiding or on a question of adjournment must be taken immediately but any other poll must be conducted at any time before the close of the meeting.

12 NOTICES.

12.1 A Notice will contain a short account of the business to be considered; the date and place (if known) of the proposed meeting; the names of the Executive authorising the Notice; and signatures authenticating member.

12.2 In the case of a Special Resolution, the Notice will also contain the proposed wording of the resolution in addition to the information in Clause 14.1

12.3 A Notice will be deemed to have been given if it is:
12.3.1 Delivered to one of the Executive personally.
12.3.2 Delivered or correctly posted to the registered address of SBMS Inc.
12.3.3 Delivered to an assembled Meeting.

12.4 The following Notices are required:
12.4.1 Annual General Meeting: At least four (4) weeks Notice will be given to Individual Members of the date and location of the Annual General Meeting. Two (2) weeks Notice will be given of the agenda plus any other matters received by Notice.

12.4.2 **Special Resolutions**: At least four (4) weeks Notice will be given to the Executive of a proposed Special Resolution. The Executive will give at least two (2) weeks Notice of the date and location of the meeting to consider the Special Resolution plus the information received by Notice.

12.5 It is passed at a meeting referred to in this paragraph by a majority of not less than three quarters of such members of the organisation as, being entitled to do so, vote in person or, where proxies are allowed, by proxy, at that meeting.

12.6 A Special Resolution, passed according to these rules will only become part of this Constitution on receipt of written approval by the Department of Consumer Affairs, under the Associations Incorporation Act.

13 THE SEAL

13.1 The organisation shall have a common seal on which its corporate name shall appear in legible characters.

13.2 The seal shall not be used without the express authorisation of the committee, and every use of the seal shall be recorded in the minute book of the organisation.

13.3 The affixing of the seal shall be witnessed by the chairperson and the secretary.

14 DEFECTS

Any act undertaken with the authority of the Executive or of a Meeting will be deemed valid notwithstanding that afterward if it is discovered that there was some technical defect in the convening of the constitution or the voting; provided that where the committee is of the opinion that that defect would have materially altered the authority of the act, then the Committee must take steps to revise the matter.

15 WINDING UP

15.1 The organisation may be wound up in the manner provided for in the Act.

15.2 In the event of the dissolution of SBMS Inc any surplus money or other assets shall be distributed in SA in accordance with a Special Resolution according to these rules. This Special Resolution must be approved by the Office of Business and Consumer Affairs. If, upon dissolution of SBMS no Special Resolution is passed to determine how any surplus money or assets should be distributed, then any such surplus money or assets must go to Wirraminna Care Inc.

16 ALTERATIONS TO THE CONSTITUTION.

16.1 No addition or amendments to this Constitution shall be made unless approved at an Annual General Meeting or Special Meeting called for that purpose. The Special Resolution must be given the prescribed Notice as in Clause 9.3 and must be passed by the prescribed majority vote as in Clause..12.5

16.2 Such resolutions shall be registered with the office of Consumer and Business Affairs as required by the Act.

17 PROHIBITION AGAINST SECURING PROFITS FOR MEMBERS

The income and capital of the organisation shall be applied exclusively to the promotion of its objective and no portion shall be paid or distributed directly or indirectly to members or their associates except as bona fide remuneration of a member for services rendered or expenses incurred on behalf of the organisation.

18 RULES

The Act provides that an alteration to a rule may be made by special resolution of the organisation unless other provision is made in the rules.

Revision History

Rev.	Date	Details
1	11/4/19	draft document COMMITTEE
2		AGM

The Barossa Council Community Assistance Scheme Community Grant Application Summary Sheet

Group/Organisation Details	
Group/Organisation Name	Southern Barossa Men's Shed
Address	PO Box 193 Williamstown
Phone Number	[redacted]
GST Status	ABN but not registered for GST
Incorporation Details	Incorporated
Aims/Objectives of Organisation	The aim of SBMS is to encourage, promote and publicise the recreation and fellowship of the SBMS.
Years of establishment	9 years 3 months
Number of Members	45
% of Members in Council Area	100%
Linked to a licenced facility?	No
Government funding received?	No
If yes, details	
Council grants in past 3 years?	No
If yes, details	
Project Details	
Project Title	Concrete Apron for ouside of shed entry
Project description	An area of concrete is required to facilitate safe entry and exit of the facility, and will contribute to cleaner shed environment
Amount of funding applied for	$3,000
Total cost of project	$4,100.00
Community Plan reference	Community and Culture Goals 4 & 5, as well as Health and Well Being goals 9 & 10
Location of project	16 Queen Street Williamstown
Can project proceed with partial funding?	Yes
Project start & end dates	30 April to 31 May 2023
Is the project enhancing land or building?	Yes
If yes - who owns land/building?	Wirraminna Care
If yes - has contact been made regarding approvals?	Yes
Who will benefit from project?	45+ participants aged between 20-90 years
How will benefit be measured?	General ease of entry to the shed. Ability of disabled members to enter without assistance. General
Has other funding been sought?	
Supporting Documentation	
ABN Certificate or Statement from Supplier form	Received
Certificate of Inc or Auspice Information & certificate	Received
Terms of Reference/Constitution	Received
Endorsement from the Asset Owner (if applicable)	Received
Most recent AGM Minutes	Received
Most recent Audited Financial Statements	Received
Budget & funding page completed?	Yes
Letters of Support	Received
Plans/Quotes/Images (if applicable)	Received
Application form TRIM Ref	23/16697
Acknowledgment letter TRIM Ref	23/16704
Staff Feedback	
Asset Management	
CASC Admin Officer	
Collaborative Project Officer	Good Project. Have they done any fund raising themselves?
Communications Officers	
Community & Culture	
Coordinator Building & Facility Maintenance	No Building Maintenance concerns.
Customer Support	No CS Issue
Development Services	Development Approval not required for apron. No concerns.
Director Corporate and Community Services	
Engineering	No engineering issues. However, it is assumed that reinforcement is included and concrete strength will be defined.
Health Services	No comments.
Manager Community Projects	
Manager Financial Services	
Regulatory Services	
Risk Management	
Strategic Projects	
Works and Engineering Services	

DEBATE AGENDA REPORT

DEBATE AGENDA

4.5 ADELAIDE ITALIAN FESTIVAL - COMUNITY GRANT APPLICATION

Author: Executive and Project Support Officer
23/16708

PURPOSE

To consider a Community Grant Application from the Adelaide Italian Festival seeking $5,000 (ex GST) to assist in delivery of the "La Grande Gita" (the Grand Tour) to be held 5 November 2023.

RECOMMENDATION

That Community Assistance Scheme Committee:

(1) Approves/declines a Community Grant of $.....(ex GST) for Adelaide Italian Festival "La Grande Gita"

(2) Should the project be approved, require the Adelaide Italian Festival to appropriately acknowledge The Barossa Council as a funding source for the project through social media, signage, website and promotional material.

REPORT

Background

The Adelaide Italian Festival has been established for approximately three years. The purpose of the Association is to primarily to oversee and manage the Adelaide Italian Festival and related events to promote, encourage and advance local community knowledge of and participation in Italian culture.

Introduction

The Adelaide Italian Festival will be holding "La Grande Gita" on 5 November 2023 and have applied for Community Grant funding of $5,000 (ex GST). The application forms Attachment 1.

The event is planned to be a family friendly Barossa weekend ride experience, from quiet backroad and flat rail-trail riding to some of the most challenging gravel and bitumen riding in the Barossa. The ride is being held in conjunction with a number of local wineries and restaurants, and it is anticipated that there will be approximately 250 participants.

The event will start and finish at Calabria Family Wines/Harvest Kitchen – 284 Magnolia Road Vine Vale.

Discussion

The event will be managed by BikeSA with minimised operational risk.

The Adelaide Italian Festival is hoping to build this event to be an annual part of the Festival and attract people from interstate and overseas.

Council Officers have provided comment on the application (Attachment 2).

Summary and Conclusion
Officers recommend that, should the Committee approve the funding, that recognition of Council's support and Council's contribution be included in the promotion of the project and any project deliverables.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

(j) Attachment 1 Barossa Grant Application 2023_Redacted - Round Three 2023 ⇩

(k) Attachment 2 Feedback Sheet - Adelaide Italian Festival - Round Three 2023 ⇩

Supporting references
Nil.

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan

Goal
5. We are a strong community that is welcoming, safe and enjoys a quality lifestyle that celebrates our local identities, diversities, cultures and histories including our Aboriginal heritage.

Strategies
5.1. Support the development of activities that celebrate the history, art and culture of the Barossa and its people.

Advocacy Plan
Nil

Legislative Requirements
Local Government Act 1999.

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

Various Officers have reviewed the Grant application and proposal, and comments are included as Attachment 2.

COMMUNITY ENGAGEMENT

Community consultation is not required under Legislation, or Council Policy.

THE BAROSSA COUNCIL

COMMUNITY GRANT APPLICATION FORM

(Please read the Community Grant Guidelines and complete all sections of this form)

Related Policy/Process	**TBCPOC4450 Community Assistance Scheme Policy**	**Form Number:**	**TBCFOR4452**
Form Owner:	Manager – Community and Facilities Development	**Last Revised Date:**	**June 2017**
Document Control:	Manager – Community and Facilities Development	**TRIM Reference:**	**17/47438**
Date Approved:	**7 March 2018**	**Next Review Date:**	**June 2019**

Date of Application: 24 / 03/ 2023

1. ORGANISATION DETAILS

Name of organisation:
Adelaide Italian Festival

Physical address of organisation clubroom/facilities/meeting place:
262A Carrington Street, Adelaide SA 5000

Postal address of organisation: 262A Carrington Street, Adelaide SA 5000

2. CONTACT DETAILS FOR THIS ORGANISATION

Name: Tania Milohis

Position: Chair

Postal Address (for contact person):

262A Carrington Street, Adelaide SA 5000

Mobile: [redacted]

Home Phone: ( )

Work Phone: ( )

Email: info@adelaideitalianfestival.com.au

Preferred Method of contact

Home Phone ☐ Work Phone ☐ Mobile ☒ Email ☒

3. GROUP/ORGANISATION GST STATUS (PLEASE TICK)

In accordance with current tax legislation, Council is obliged to withhold 46.5% of the grant and forward this amount to the Australian Taxation Office (ATO) if an Australian Business Number (ABN) is not provided

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prior to payment of funds. Applicants that have an ABN and are GST registered must provide a tax invoice prior to payment being made. Council will gross up the Grant for the appropriate GST amount, provided all requirements in regard to GST are met to Council's satisfaction.

Applicants that are unable to provide an ABN must legitimately complete a "Statement by Supplier" form which is available from Council. If not provided, Council will be required to withhold 46.5%.

☐ No ABN and not registered for GST
(Please request and include a 'Statement by Supplier' form to go with your application)

☒ ABN but not registered for GST (please attach a copy of ABN Certificate)

☐ ABN and registered for GST (please attach a copy of ABN Certificate)

☐ Currently applying for ABN/GST registration
(When received, Council will require this information before funding can be made)

4. PROOF OF INCORPORATION (AS PER GUIDELINE 1.2)

Is your Organisation incorporated? Yes ☒ No ☐
(If yes, please provide a copy of the Certificate of Incorporation and go to Section 5)

If No, are you affiliated with an incorporated body?

Yes ☐ (Please note: An auspice agreement is required if the organisation applying for funding is not part of an incorporated body.)

Auspice Information
Auspice Organisation Name: _____

Contact Person: _____

Postal Address: _____

Telephone (Bus. Hours) (___)_____ Email: _____

Auspice Declaration:
I,_____ certify that _____
will auspice this proposal and take legal and financial responsibility for the administration of any approved grant funds.

Full name of Authorised Officer: _____

Title of Authorised Officer: _____

Signature: _____ Date: / /

No ☐ You are ineligible to apply for a Community Assistance Grant.

5. ABOUT YOUR ORGANISATION

What are the Aims and Objectives of your Organisation?
(Please attach a copy of your organisation's Terms of Reference/Constitution)

The purpose of the Association is primarily to oversee and manage an Adelaide Italian Festival and related events to promote, encourage and advance local community knowledge of and participation in Italian culture._____

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How long has your organisation been established? 3yrs mths

Number of members associated with your organisation: 8

What proportion of members resides in The Barossa Council area? 0

Is your organisation associated with or does it receive funds through it normal activity, such as bar or canteen facilities?
(See Community Grant Guideline 3.15) Yes ☐ No ☒

If yes – please detail

Is any form of Government funding received by your organisation?
Yes ☒ No ☐

If yes – please detail as you may be ineligible to apply for a Community Assistance Grant over $500.
(See Community Grant Guideline 3.3)

Annual support from Multicultural Affairs

Has your organisation received assistance from The Barossa Council in the past 3 years?
(This includes cash or in-kind (e.g. Road closures, venue hire etc.)
(See Community Grant Guideline 3.6) Yes ☐ No ☒

If yes – please detail

CASH AND INVESTMENTS

Please provide information on what the cash and investment holdings are earmarked for.
(This will assist in the assessment of this application - See Community Grant Guideline 3.14)

A budget of $5,000 will be allocated to delivering the Grande Gita event

6. PROJECT DETAILS

Project Title: "La Grande Gita" (the Grand Tour)

Description of Project:
(Briefly outline your project, the goals and aims, and how it will benefit the community)

A family friendly Barossa weekend ride experience – from quiet backroad and flat rail-trail riding to some of the most challenging gravel and bitumen riding in the Barossa. Combined with local food produce and wine tastings. The event aims to engage as many Barossa businesses to be part of the day, encouraging participants to spend the weekend in the Barossa eating, drinking and riding around the region.

Amount of funding applied for: $ 5,000

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Which Strategy from Council's Community Plan does your project relate to and how? (The Community Plan is available on Council's website via this link)

Goal 5 We are a strong community that is welcoming, safe and enjoys a quality lifestyle that celebrates our local identities, diversities, cultures and histories including our Aboriginal heritage.

Strategy: Support the development of activities that celebrate the history, art and culture of the Barossa and its people.

Location of the project: The event will start and finish at Calabria Family Wines / Harvest Kitchen – 284 Magnolia Rd, Vine Vale SA 5352. A tour village will be established at this location. There are 3 routes available (20km, 40km & 60km) around the Barossa region

Could the project/event proceed if only partial funding is received? Yes ☒ No ☐

Provide details: _____

Proposed start date: 5 / 11 / 2023 end date: 5 / 11 / 2023

Is your project upgrading/enhancing land or a building? Yes ☐ No ☒

Who owns the land/building? _____
(If the applicant is not the owner, written consent must be obtained from the land/building owner and submitted with your application.)

Has Council been contacted in relation to whether approval is needed for this project?
Yes ☒ No ☐

Who will benefit from your project?

How many people 250 Age range of people all ages

Range of groups _____ Activity areas wineries and roadways around the Barossa

How will you measure the benefit to these groups?

The ride is being held in conjunction with a number of local wineries and restaurants. The Adelaide Italian Festival will work with the participating wineries to understand the increase in sales on the day of the event but also maintain contact over the next 12 months to understand the impact of the PR and exposure to their business

Has any other funding been sought for this project? If so, what was the outcome of the application?

No

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Any further information which may be relevant to this application

The event will be managed by BikeSA to ensure a quality event with minimised operational risk.
The Adelaide Italian Festival is hoping to build this event to be an annual part of the festival and attract people from interstate and overseas, similar to the Tour Down Under.

This year the event is a single day event but in future years the Adelaide Italian Festival hopes to build this into a three day event comprising: 3 day bike ride, cocktail party, breakfasts, lunches & dinners at various wineries and a high end ticketed VIP dinner on the Saturday night at one of the local wineries. The aim is to make this an annual family event, with no barriers, celebrating the region and all things Italian.

7. BUDGET AND FUNDING

PROJECT INCOME	(Group's Contribution to Project)	
Group Funds	$ 5,000	
Fundraising Activities	$	
Donations	$	
In Kind (provide details)	$	
Other (provide details)	$	
	Total Group's Contribution	$ 5,000
Council Assistance Requested		$ 5,000
	TOTAL PROJECT INCOME	$ 10,000

PROJECT EXPENDITURE (Please provide an itemised list of expenses for the project)

Bike SA management fee	$ 6,000
Event Marketing	$ 1,000
Promotional bags for riders	$ 1,000
Tour village infrastructure	$ 2,000
	$
	$
TOTAL PROJECT EXPENDITURE	**$ 10,000**

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8. REQUIRED SUPPORTING DOCUMENTATION

The following documents for your organisation are mandatory and must be attached to this application. If you are not an incorporated body, your auspice organisation is also required to provide their documents.

- ABN Certificate or Statement by Supplier form ☐
- A copy of your organisation's Certificate of Incorporation ☐
  or
  Auspice information completed and a copy of their Certificate of Incorporation ☐
- A copy of your organisation's Terms of Reference/Constitution ☐
- A copy of your organisation's most recent AGM Minutes ☐
- A copy of your organisation's last Audited Financial Statements ☐

The following documents must be attached if applicable:

- Endorsement from the asset owner (if applicable - see 3.11 of the Guidelines) ☐
- Details of cash holdings exceeding application amount (if required – see 3.14 of the Guidelines) ☐
- Letters of support for your project ☐
- Plans / quotes / images etc. ☐

This application must be signed by two current senior office holders of the organisation.
i.e. President, Treasurer, Secretary.

SIGNATURE		SIGNATURE	
POSITION	Chair	POSITION	Secretary & Head of Partnerships
DATE	24 / 3 / 23	DATE	27 / 03 / 2023

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Australian Government
Australian Business Register

ABN Lookup

Current details for ABN 78 450 175 376

ABN details

Entity name:	Adelaide Italian Festival Inc.
ABN status:	Active from 24 Sep 2019
Entity type:	Other Incorporated Entity
Goods & Services Tax (GST):	Not currently registered for GST
Main business location:	SA 5000

Deductible gift recipient status

Not entitled to receive tax deductible gifts

ABN last updated: 22 Feb 2020 Record extracted: 02 Sep 2021

Disclaimer

The Registrar makes every reasonable effort to maintain current and accurate information on this site. The Commissioner of Taxation advises that if you use ABN Lookup for information about another entity for taxation purposes and that information turns out to be incorrect, in certain circumstances you will be protected from liability. For more information see disclaimer.

Consumer and Business Services

SOUTH AUSTRALIA
Associations Incorporation Act 1985
Section 20(1)

Incorporation Number: **A44179**

Certificate of Incorporation

This is to certify that

ADELAIDE ITALIAN FESTIVAL INCORPORATED

is, on and from the twenty-fifth day of February 2020
incorporated under the Associations Incorporation Act 1985.

Given under the seal of the Corporate Affairs Commission at Adelaide on this twenty-fifth day of February 2020

Commissioner of Corporate Affairs

Government of South Australia
Attorney-General's Department

RULES

OF

ADELAIDE ITALIAN FESTIVAL INC

DTO19177

RULES OF

ADELAIDE ITALIAN FESTIVAL INC

PART 1 - PRELIMINARY

1. **Dictionary**

In these rules:

Act means the Associations Incorporation Act 1985;

Association means the Adelaide Italian Festival Inc;

Board means the managing committee of the Association;

Honorary Member means an honorary member of the Association appointed under rule 13;

Initial Members means those persons named in the schedule to these rules;

Life Member means a life member of the Association appointed under rule 12;

Member means a member of the Association;

Objects means the objects of the Association set out in clause 4;

Ordinary Members means those Members of the Association invited to be Members by the Board who are not Life Members, Honorary Members or Sponsor Members.

ordinary resolution means a resolution passed by a simple majority at a general meeting;

Regulations means the regulations to the Act;

special resolution has the meaning in section 3 of the Act;

Sponsor Members means a Member of the Association appointed by the Board under rule 14.

2. **Interpretation**

In these rules:

2.1 neuter includes masculine and feminine;

2.2 singular includes plural and vice versa;

2.3 reference to a person includes a corporation and partnership and vice versa;

2.4 headings do not affect interpretation;

2.5 reference to a statute includes:

2.5.1 the statute as amended;

2.5.2 any substituted statute;

2.5.3 any regulations and instruments under the statute.

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3. **Name**

The name of the Association is the Adelaide Italian Festival Inc.

PART 2 – OBJECTS & POWERS

4. **Objects**

The purpose of the Association is primarily to oversee and manage an Adelaide Italian Festival and related events to achieve the following Objects:

4.1 the promotion, encouragement and advancement of local community knowledge of and participation in Italian culture primarily in the areas of:

4.1.1 language,

4.1.2 art, music and literature,

4.1.3 customs,

4.1.4 national identity and heritage;

4.1.5 science and innovation;

4.1.6 wine and food;

4.2 to preserve and advance Italian culture, traditions and heritage by organising and holding Italian cultural themed community events;

4.3 to assist in furthering the knowledge of the Italian culture by promoting and to maintaining goodwill and developing bonds between the Italian and the non-Italian communities;

4.4 to cooperate with support organisations that have similar Objects to the Association;

4.5 to do such other things as are incidental or conducive to the attainment of any or all of the Objects.

5. **Powers**

The Association has:

5.1 the power to accept donations, gifts, bequests, endorsements pledges for all or any purposes and objects set out in these Rules; and

5.2 the powers conferred by section 25 of the Act.

6. **No Benefit to Members**

The income and capital of the Association must be applied exclusively to the promotion of the Objects and no portion may be paid or distributed directly or indirectly to Members or their associates except as bona fide remuneration of a Member for services rendered or expenses incurred on behalf of the Association.

PART 3 - MEMBERSHIP

7. **Number of members**

7.1 The number of Members of the Association may be such number as the Board determines from time to time.

7.2 The first members of the Association are the Initial Members.

8. **Membership**

The Members of the Association are any persons the Board admits to membership in accordance with these rules.

9. **Categories of membership**

9.1 The initial categories of membership are:

9.1.1 Ordinary Members;

9.1.2 Life Members;

9.1.3 Honorary Members;

9.1.4 Sponsor Members;

But the Board is not obliged to appoint Members in all of these categories.

9.2 Additional categories of Members may be created by the Board from time to time.

10. **Invitations to prospective members**

10.1 The Board may from time to time invite such persons as it chooses to apply to become Ordinary Members of the Association.

10.2 The Board may from time to time and in its complete discretion establish categories of Members who are to be appointed by a government department and establish such rules as it determines are necessary for that power of appointment.

11. **Form of application**

11.1 An application for ordinary membership must be:

11.1.1 in writing in a form approved by the Board;

11.1.2 signed by the applicant.

11.2 If the applicant is not an individual the applicant must nominate 1 person (***nominated representative***) to represent it in the Association. The application form must:

11.2.1 state the name and address of the nominated representative; and

11.2.2 be signed by the nominated representative.

11.3 An application form must be accompanied by:

11.3.1 an application fee, if any, determined in accordance with rule 15; and

11.3.2 the annual subscription, if any, determined in accordance with rule 16.

12. **Life membership**

12.1 If, in the opinion of the Board, a Member has made over a period of years a significant contribution to the Association, the Board may appoint that member as a Life Member of the Association.

12.2 If the Life Member is not an individual, the Life Member must nominate in writing a nominated representative within 1 month after it becomes a Life Member.

12.3 A Life Member has all the rights and privileges of membership and is otherwise subject to these rules.

13. **Honorary membership**

13.1 If, in the opinion of the Board, a person, not being a Member of the Association, has made over a period of years a significant contribution to the Objects of the Association, the Board may nominate that person as an Honorary Member of the Association.

13.2 A person nominated under rule 13.1 becomes an Honorary Member of the Association on the person consenting in writing to be an Honorary Member.

13.3 An Honorary Member who is not an individual may, but need not, nominate a nominated representative.

13.4 An Honorary Member has no rights and privileges of membership, other than the right to receive notices of and attend and be heard at any general meeting (but not vote), and is otherwise subject to these rules.

13.5 The Board may give an Honorary Member the title of "Patron" if the Board so determines.

14. **Sponsor members**

14.1 The Board may invite an entity who is significant sponsor of an event being promoted by the Association to be a Sponsor Member of the Association.

14.2 A person nominated under rule 14.1 becomes a Sponsor Member of the Association on the person consenting in writing to be Sponsor Member.

14.3 A Sponsor Member may not be an individual and may, but need not, nominate a nominated representative.

14.4 A Sponsor Member has no rights and privileges of membership, other than the right to receive notices of and attend and be heard at any general meeting (but not vote), and is otherwise subject to these rules.

15. **Application fee**

15.1 The application fee payable by each applicant for membership is the sum (if any) the Board determines for each category of membership.

15.2 No application fee is payable by any Honorary Member.

16. **Annual subscription**

16.1 The annual subscriptions payable by an Ordinary Member and a Sponsor Member is such sum for each category of membership as the Board determines from time to time.

16.2 All annual subscriptions are due and payable in advance on such date as the Board determines.

16.3 No annual subscription is payable by any Life Member or Honorary Member.

17. **Unpaid annual subscriptions**

17.1 If:

17.1.1 the annual subscription of a Member remains unpaid for 2 months after it becomes payable; and

17.1.2 a notice of default is given to the Member following a resolution of the Board to do this;

the Member ceases to be entitled to any of the rights or privileges of membership but these may be reinstated on payment of all arrears if the Board see fit.

17.2 If a Member has not paid all arrears of annual subscriptions or, if paid, the Member's rights and privileges are not reinstated the Member remains liable for all the obligations and liabilities of membership until

17.2.1 the expiration of 6 months after the date of notification under rule 16.1.2 and

17.2.2 the Member ceases to be a Member and the Member's name must be removed from the Register at the expiration of the 6 month period.

18. **Resignation**

18.1 A Member may resign from membership of the Association by giving written notice to the secretary.

18.2 The resignation of a Member takes effect on the date of receipt of the notice of resignation or any later date provided in the notice.

19. **Member Expulsion**

19.1 After giving a Member an opportunity to be heard or to make a written submission, the Board may expel a Member for conduct which, in the opinion of the Board, is detrimental to the Association.

19.2 The Board must give the Member particulars in writing of the alleged misconduct at least 1 calendar month before the Board meets to decide the matter.

19.3 The Board must notify the Member of its decision.

19.4 Within 14 days after notification of expulsion, the Member may notify the Board that the Member will appeal against expulsion to the Members in general meeting.

19.5 The Members in general meeting must give the Member an opportunity to be heard or to make a written submission.

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19.6 The Member's membership ends on the date the Members in general meeting uphold expulsion.

19.7 If the Member does not appeal against expulsion, its membership ends 14 days after notification of expulsion by the Board.

20. **Cessation of membership**

20.1 A Member who is an individual ceases to be a Member:

20.1.1 on the death of the Member; or

20.1.2 if the Member is expelled under rule 17 or rule 19.

20.2 A Life Member or an Honorary Member ceases to be a Member:

20.2.1 in accordance with rule 20.1; or

20.2.2 if the Board, for any reason, request in writing the resignation of the Life Member or Honorary Member and the Member does not resign within 2 months after the request is sent.

20.3 A Sponsor Member ceases to be a Member:

20.3.1 if the Member is expelled under rule 17 or rule 19; or

20.3.2 if the Board, for any reason, request in writing the resignation of the Sponsor Member and the Sponsor Member does not resign within 2 months after the request is sent; or

20.3.3 the Sponsor Member ceases to sponsor or substantially reduces its sponsorship of any Association event of which the Board will be the sole determiner.

21. **Register of Members**

A register of Members must be kept and contain:

21.1 the name and address of each Member;

21.2 the date on which each Member was admitted;

21.3 the category of that Member's membership; and

21.4 if applicable, the date and reason for termination of membership.

PART 4 - BOARD

22. **The Board**

The Board has the following duties and powers:

22.1 The Board alone manages the affairs of the Association, including management of the funds and other property of the Association.

22.2 The Board may exercise all the powers of the Association (except the powers of the Members in general meeting) within the objects of the Association.

22.3 The Board will appoint officers (including the Public Officer within the meaning of section 56 of the Act),

22.4 The Board may employ persons in such roles as the Board sees fit including managerial and artistic director positions.

22.5 The Board may appoint such special sub-committees as they deem fit with such powers and for such purposes as they determine.

22.6 The Board may delegate any of its powers to the officers and employees.

22.7 The Board has the authority to interpret the meaning of these rules and any other matter relating to the affairs of the Association on which these rules are silent.

23. **Composition of Board**

23.1 The Board must be comprised of at least 6 but no more than 9 general members (inclusive of office bearers).

23.2 The initial Board members are those persons set out in the schedule who will hold office until the third annual members' meeting after incorporation of the Association.

23.3 A Board member must be a natural person and must have expertise in one or more of the areas or arts, marketing, media, accounting, law, business, innovation or governance.

23.4 In addition to the general Board members referred to in clause 23.1, the Board may appoint up to 3 persons with special expertise as Board members (***Special Board Members)*** on such terms as the Board determines which may include:

23.4.1 a limited term of appointment or appointment in relation to a specific event only;

23.4.2 the ability to vote in respect of specific decisions only.

23.5 The Board can remove a Special Board Member at any time.

23.6 The Members of the Association have no power to appoint or remove a Special Board Member.

24. **Appointment of Board**

24.1 At the third annual members' meeting after incorporation, the initial Board members must retire and Board members will be elected pursuant to these Rules. Board members on the initial Board may stand for re-election at the third annual general meeting.

24.2 At every third annual general meeting after incorporation the chair of the meeting must declare all positions on the Board vacant and hold elections for those positions in accordance with these Rules.

24.3 Prior to the election of each position, the chair of the meeting must call for nominations to fill that position.

24.4 An eligible Member of the Association may:

24.4.1 nominate himself or herself; or

24.4.2 with the Member's consent, be nominated by another Member.

24.5 No Member may propose more than 1 person as a candidate.

24.6 A Board member may be re-elected for a second 3 year term but may not nominated for a third term unless the Board recommends that the member be entitled to serve for a further term.

24.7 A nomination of a candidate for election must:

24.7.1 be in writing;

24.7.2 be signed by the candidate; and

24.7.3 in applicable, signed by the nominator.

24.8 A nomination of a candidate for election must be received by the secretary not later than 5pm on the day which is 30 days prior to the annual general meeting at which the candidate seeks election.

24.9 A list of the candidates' names in alphabetical order must be sent to Members with the notice of the annual general meeting.

24.10 If the number of candidates for election as Board members is equal to or less than the number of vacancies on the Board, the Chairperson of the annual general meeting must declare those candidates to be duly elected as Board members.

24.11 If the number of candidates for election as Board members is greater than the number of vacancies on the Board, a ballot must be held for the election of the candidates.

24.12 If a ballot is required, balloting lists must be prepared listing the names of the candidates only in alphabetical order.

24.13 At the annual general meeting each person entitled to vote and voting on the ballot may vote for a number of candidates equal to the number of vacancies.

24.14 The candidates receiving the greatest number of votes cast in their favour must be declared by the Chairperson of the meeting to be elected as Board members.

24.15 If an equality of votes would otherwise prevent the successful candidate for a vacancy from being determined, the Chairperson, prior to the declaration of the result of the ballot, in addition to his or her deliberative vote (if any) is entitled to a casting vote, except that if the Chairperson:

24.15.1 does not exercise a casting vote; or

24.15.2 is one of the candidates who received the same number of votes;

then the names of the candidates who received the same number of votes must be put to a further ballot immediately.

24.16 There is not a vacancy for a Board member because the number of Board members is less than the maximum allowed these Rules.

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24.17 There is a vacancy only if the number of Board members is less than the number elected at the previous annual general meeting (adjusted for any increase because of the appointment of a casual or additional Board member under clause 24.20).

24.18 A Board member may resign from the Board by written notice addressed to the Board.

24.19 A person ceases to be a Board member if he or she:

24.19.1 ceases to be a Member of the Association (except if the Board member is a Special Board member);

24.19.2 fails to attend 3 consecutive Board meetings without the Board having granted a leave of absence from attendance at meetings (which the Board may do for a period not exceeding 3 months);

24.19.3 is disqualified from being a Board member by the Act;

24.19.4 becomes permanently incapacitated by ill health or dies.

24.20 The Board may at any time appoint a person qualified to be a Board member, either to fill a casual vacancy or as an addition to the existing Board member, but so that the total number of Board member does not at any time exceed the number fixed in accordance with these Rules.

24.21 Any Board member appointed under rule 24.20 holds office until the termination of the next annual general meeting and is then eligible for re-election at that annual general meeting subject to clause 24.6.

25. **Office Bearers**

25.1 The Board must elect from its general members, the following office bearers who may be the same or different persons:

25.1.1 a chair;

25.1.2 a secretary; and

25.1.3 a treasurer.

25.2 The first office bearers will be elected by the Board and will hold office until the third annual general meeting after incorporation of the Association.

25.3 Subsequent office bearers will be elected by the Board at the first Board meeting held after the immediately preceding annual member's meeting and will hold office until the end of the first Board meeting held after the next annual member's meeting.

25.4 Each Board member standing for election as an office bearer must be proposed by another Board member.

25.5 If a Board member stands for election for more than 1 position as an office bearer separate nominations must be received in respect of each position.

25.6 A nomination may be:

25.6.1 in writing, received by the secretary not less than 24 hours prior to the Board meeting at which the election is to take place and signed by the candidate and the proposer; or

25.6.2 made orally at the meeting, provided that the candidate is present and consents to the nomination.

25.7 The election of the office bearers is held in the order in which the positions are listed in rule 25.1.

25.8 If there is only 1 candidate for election to any office bearer position that person is declared elected to that position.

25.9 If there is more than 1 candidate for election to any office bearer position a ballot must be held among the candidates. The candidate receiving the greatest number of votes cast in his or her favour is declared elected to that position.

25.10 In the case of an equality of votes in respect of any position a further ballot must be held immediately but if there is still an equality of votes the successful candidate must be determined by lot.

25.11 Subject to this rule 25 a ballot is conducted in the manner the Board determines.

26. **Board meetings**

26.1 The Board must meet at least 10 times per year at the dates, times and places determined by the Board.

26.2 Notice of each Board meeting must be given to each Board member no later than 7 days before the date of the meeting stating the date, time and place of the meeting.

26.3 If a special Board meeting is convened, the notice must include the general nature of the business to be conducted and the only business that may be conducted at the meeting is the business for which the meeting is convened.

26.4 The procedure to be followed at a meeting of a Board must be determined from time to time by the Board.

26.5 A Board member who is not physically present at a Board meeting may participate in the meeting by the use of technology that allows that Board member and the Board members present at the meeting to clearly and simultaneously communicate with each other.

26.6 A Board member participating in a Board meeting as permitted under rule 26.5 is taken to be present at the meeting and, if the member votes at the meeting, is taken to have voted in person.

26.7 No business may be conducted at a Board meeting unless a quorum is present.

26.8 The quorum for a Board meeting is the presence of 50% of the Board members holding office plus 1 additional Board member.

26.9 If a quorum is not present within 30 minutes after the notified commencement time of a Board meeting:

26.9.1 in the case of a special meeting—the meeting lapses;

26.9.2 in any other case—the meeting must be adjourned to a date no later than 14 days after the adjournment and notice of the time, date and place to which the meeting is adjourned must be given in accordance with rule 26.2.

26.10 On any question arising at a Board meeting, each Board member present at the meeting has one vote and a motion is carried if a majority of Board members present at the meeting vote in favour of the motion.

26.11 The chair of the meeting does not have a casting vote.

26.12 Voting by proxy is not permitted.

26.13 A Board member who has a material personal interest in a matter being considered at a Board meeting must disclose the nature and extent of that interest to the Board and must not be present while the matter is being considered at the meeting and must not vote on the matter. This rule does not apply to a material personal interest that exists only because the member belongs to a class of persons for whose benefit the Association is established or that the member has in common with all, or a substantial proportion of, the Members of the Association.

26.14 The Board must ensure that minutes are taken and kept of each Board meeting which record:

26.14.1 the names of the Board members in attendance at the meeting;

26.14.2 the business considered at the meeting;

26.14.3 any resolution on which a vote is taken and the result of the vote;

26.14.4 any material personal interest disclosed under rule 26.13.

27. **Delegation**

27.1 The Board may delegate any of its powers to a subcommittees of Members and revoke the delegation.

27.2 Each subcommittee must have a Board member as its chair.

27.3 A subcommittee must exercise the powers delegated to it in accordance with any directions of the Board.

28. **Executive officer**

28.1 The Board may appoint any person, not being a Board members, to the position of executive officer for the period and on the terms (including as to remuneration) the Board sees fit.

28.2 The executive officer is not a member of the Board but may attend meetings of the Board except where the Board members otherwise request.

28.3 The Board may, upon terms and conditions and with any restrictions they see fit, confer on an executive officer such powers as the Board determines.

28.4 The Board may at any time revoke or vary:

28.4.1 an appointment; or

28.4.2 any of the powers conferred on an executive officer.

PART 5 - MEMBERS MEETINGS

29. **Annual general meeting**

29.1 The Board must call an annual general meeting in accordance with the Act and these rules.

29.2 The first annual general meeting must be held within 18 months after the incorporation of the Association, and thereafter within five months after the end of its financial year

29.3 The order of the business at the meeting will be:

29.3.1 confirmation of the minutes of the previous annual general meeting and of any special general meeting held since that meeting;

29.3.2 the consideration of the accounts and reports of the Board and the auditor's report (if auditor's report is required);

29.3.3 the election of Board members (if required);

29.3.4 the appointment of auditors (if required); and

29.3.5 any other business requiring consideration by the Association in general meeting.

30. **Special General Meeting**

30.1 The Board may call a special general meeting of the Association at any time.

30.2 Upon a requisition in writing of not less than 10% of the total number of Members of the Association, the Board must, within one month of the receipt of the requisition, convene a special general meeting for the purpose specified in the requisition.

30.3 Every requisition for a special general meeting shall must be signed by the relevant Members and must state the purpose of the meeting

30.4 If a special general meeting is not convened within one month, as required by rule 30.2, the requisitioners, or at least 50% of their number, may convene a special general meeting. Such a meeting must be convened in the same manner as nearly as practical as a meeting convened by the board, and for this purpose the Board must ensure that the requisitioners are supplied free of charge with particulars of the Members entitled to receive a notice of meeting and the reasonable expenses of convening and conducting such a meeting will be borne by the Association.

31. **Notice of general meetings**

31.1 Subject to 31.2, at least 14 days notice of any general meeting must be given to Members. The notice must set out where and when the meeting will be held, and particulars of the nature and order of the business to be transacted at the meeting.

31.2 Notice of a meeting at which a special resolution is to be proposed must be given at least 21 days prior to the date of the meeting.

31.3 A notice may be given by the Association to any Member by serving the Member with the notice personally, or by sending it by post to the address appearing in the register of Members.

31.4 Where a notice is sent by post:

31.4.1 the service is effected by properly addressing, prepaying and posting a letter or packet containing the notice;

31.4.2 unless the contrary is proved, service will be taken to have been effected at the time at which the letter or packet would be delivered in the ordinary course of post.

32. Procedure of general meetings

32.1 A quorum of a general meeting is 50% of Members present in person or by proxy.

32.2 A quorum must be present when business is transacted.

32.3 If within 30 minutes after the time appointed for the meeting, a quorum is not present:

32.3.1 a general meeting, convened on the requisition of Members, lapses;

32.3.2 any other general meeting is adjourned to the same day in the next week at the same time and place. If, within 30 minutes after the time appointed for that meeting, a quorum is not present, the Members present are a quorum.

32.4 Each general meeting of the Association is chaired by:

32.4.1 the chair of the Board;

32.4.2 if the chair is absent or unwilling to chair the meeting, any other Board member chosen by the meeting.

32.5 A Member not physically present at a general meeting may be permitted to participate in the meeting by the use of technology that allows that Member and the Members present at the meeting to clearly and simultaneously communicate with each other.

32.6 A Member participating in a general meeting as permitted under rule 32.5 is taken to be present at the meeting and, if the Member votes at the meeting, is taken to have voted in person.

33. Body corporate representative

33.1 A body corporate may appoint an individual as a representative to exercise all or any of the powers the body corporate may exercise at meetings of the Company's members. The appointment may be a standing one.

33.2 The appointment may set out restrictions on the representative's powers. If the appointment is to be by reference to a position held, the appointment must identify the position.

33.3 A body corporate may appoint more than 1 representative but only 1 representative may exercise the body's powers at any one time.

33.4 Unless otherwise specified in the appointment, the representative may exercise, on the body corporate's behalf, all of the powers that the body could exercise at a meeting or in voting on a resolution.

34. Voting at General Meetings

34.1 Subject to rules 34.3 and 34.4 at any general meeting of Members, each Ordinary Member and each Life Member present has 1 vote on a show of hands and on a poll.

34.2 The vote may be exercised in person or by proxy, body corporate representative or attorney.

34.3 A Member is not entitled to vote at a general meeting if the annual subscription of the Member is more than 1 month in arrears at the date of the meeting or the postponed or adjourned meeting.

34.4 A challenge to a right to vote at a meeting of Members:

34.4.1 may only be made at the meeting; and

34.4.2 must be determined by the chair, whose decision is final.

34.5 A vote not disallowed following the challenge is valid for all purposes.

34.6 A resolution put to the vote at a meeting of Members must be decided on a show of hands unless a poll is demanded.

34.7 On a show of hands, a declaration by the chair is conclusive evidence of the result. Neither the chair nor the minutes need to state the number or proportion of the votes recorded in favour or against.

34.8 Unless otherwise required by these rules or the Act, all resolutions of Members are ordinary resolutions which are resolutions passed by more than 50% of the votes cast by Members entitled to vote on the resolutions.

34.9 A poll may be demanded on any resolution and a demand for a poll may be withdrawn.

34.10 At a meeting of Members, a poll may be demanded by:

34.10.1 at least 3 Members entitled to vote on the resolution;

34.10.2 a Member or Members with at least 5% of the votes that may be cast on the resolution on a poll; or

34.10.3 the chair.

34.11 The poll may be demanded:

34.11.1 before a vote is taken;

34.11.2 before the voting results on a show of hands are declared; or

34.11.3 immediately after the voting results on a show of hands are declared.

34.12 A poll demanded on a matter other than the election of a chair or the question of an adjournment must be taken when and in the manner the chair directs.

34.13 The demand for a poll does not prevent the continuance of a meeting for the transaction of any business other than the question on which a poll has been demanded.

34.14 The result of the poll is the resolution of the meeting at which the poll was demanded.

34.15 In the case of an equality of votes, whether on a show of hands or on a poll, the chair of the meeting has a casting vote in addition to any vote he or she may have in his or her capacity as a Member or proxy.

34.16 The chair has a discretion both as to use of the casting vote and as to the way in which it is used.

35. **Proxies**

35.1 A Member may appoint in writing another Member to be his or her proxy, to vote at any meeting of the Association on his or her behalf.

35.2 The appointment of a proxy must be in writing and signed by the member making the appointment.

35.3 The Member appointing the proxy may give specific directions as to how the proxy is to vote on his or her behalf, otherwise the proxy may vote on behalf of the Member in any matter as he or she sees fit.

35.4 If the Board has approved a form for the appointment of a proxy, the Member may use any other form that clearly identifies the person appointed as the Member's proxy and that has been signed by the Member.

35.5 Notice of a general meeting given to a Member must:

35.5.1 state that the Member may appoint another Member as a proxy for the meeting; and

35.5.2 include a copy of any form that the Board has approved for the appointment of a proxy.

35.6 A form appointing a proxy must be given to the chair of the meeting before or at the commencement of the meeting.

35.7 A form appointing a proxy sent by post or electronically is of no effect unless it is received by the Association no later than 24 hours before the commencement of the meeting.

36. **Minutes**

36.1 Proper minutes of all proceedings of general meetings of the Association and of meetings of the board, must be entered within one month after the relevant meeting in minute books kept for the purpose.

36.2 The minutes kept pursuant to this rule must be confirmed by the Members of the Association or the members of the Board (as relevant) at a subsequent meeting.

36.3 The minutes kept pursuant to this rule must be signed by the chair of the meeting at which the proceedings took place or by the chair of the next succeeding meeting at which the minutes are confirmed.

36.4 Where minutes are entered and signed they must, until the contrary is proved, be evidence that the meeting was convened and duly held, that all proceedings held at the meeting shall be deemed to have been duly held, and that all appointments made at a meeting are be deemed to be validly made.

PART 6—FINANCIAL MATTERS

37. **Source of funds**

The funds of the Association may be derived from joining and membership fees, annual subscriptions, donations, fund-raising activities, event ticket sales, sponsorships, grants, interest and any other sources approved by the Board.

38. **Management of funds**

38.1 The Association must open an account with a financial institution from which all expenditure of the Association is made and into which all of the Association's revenue is deposited.

38.2 The Board may approve expenditure on behalf of the Association.

38.3 The Board may authorise the treasurer, general manager or other persons to expend funds on behalf of the Association (including by electronic funds transfer) up to a specified limit without requiring approval from the Board for each item on which the funds are expended.

38.4 All funds of the Association must be deposited into the financial account of the Association no later than 5 working days after receipt.

39. **Financial records**

39.1 The Association must keep financial records that:

39.1.1 correctly record and explain its transactions, financial position and performance; and

39.1.2 enable financial statements to be prepared as required by the Act.

39.2 The Treasurer must oversee the keeping of:

39.2.1 the financial records for the current financial year; and

39.2.2 any other financial records as authorised by the Board.

40. **Financial statements**

For each financial year, the Board must ensure that the requirements under the Act relating to the financial statements of the Association are met.

41. **Financial year**

The first financial year of the Association will be the period ending on the next 30 June following incorporation, and thereafter a period of 12 months commencing on 1 July and ending on 30 June each year.

PART 7 – MISCELLANEOUS

42. **By-laws and Policies**

The Board may make, alter and repeal by-laws and internal policies for its own guidance.

43. **Alteration of rules**

43.1 The rules may be altered by Special Resolution of the Members.

43.2 Upon registration of any alteration to the rules in accordance with section 24 of the Act, the rules (as amended) bind the Association and each Member.

44. **Winding up**

The Association may be wound up in accordance with section 41 of the Act.

45. **Application of Surplus Assets**

On a winding up, any surplus assets (within the meaning of section 43(5) of the Act) must be distributed to the Coordinating Italian Committee Incorporated (CIC) or such other organisation which has similar Objects and has rules which prohibit the distribution of its assets and income to its Members chosen by:

45.1 the Board on or before the winding up; or

45.2 (if the Board does not make that decision) any Court with jurisdiction.

SCHEDULE

INTIAL BOARD MEMBERS

BENJAMIN JOSEPH RILLO

CHRISTIAN VERDICCHIO

PHILLIP RAYMOND DONATO

DTO19177

NUEVO
ACCOUNTING
& ADVISORY

Not-For-Profit - Association Report

Adelaide Italian Festival
ABN 78 450 175 376
For the year ended 30 June 2022

Prepared by Nuevo Accounting & Advisory

NUEVO ACCOUNTING & ADVISORY

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NUEVO ACCOUNTING & ADVISORY

Board Report

Adelaide Italian Festival
For the year ended 30 June 2022

Board Report

Your board members submit the financial report of Adelaide Italian Festival for the financial year ended 30 June 2022.

Board Members

The names of board members throughout the year and at the date of this report are:

Board Member	Position	Date Started	Experience	Qualification
Ben Rillo	President			
Benedetta Giovannelli	Member			
Christan Vincent Verdicchio	Member			
Dominic Lagana	Member			
Marius Zanin	Member			
Phillip Donato	Member			
Renata Leonello	Member			
Rosie Cardone	Member			
Tom Raggatt	Member			
Vince Ciccarello	Member			
Tania Milohis	Treasurer			

Principal Activities

The purpose of the Adelaide Italian Festival Board is to oversee and manage an Adelaide Italian Festival and related events.

Significant Changes

No significant changes.

Operating Result

The loss after providing for income tax for the financial year amounted to, as per below: ($36,506.36)

Going Concern

This financial report has been prepared on a going concern basis which contemplates continuity of normal business activities and the realisation of assets and settlement of liabilities in the ordinary course of business. The ability of the association to continue to operate as a going concern is dependent upon the ability of the association to generate sufficient cashflows from operations to meet its liabilities. The members of the association believe that the going concern assumption is appropriate.

Board Report

NUEVO ACCOUNTING & ADVISORY

Signed in accordance with a resolution of the Members of the Board on:

Ben Rillo (President)

Date 18 / 01 / 23

Tania Milohis (Treasurer)

Date 18 / 01 / 2023

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Income and Expenditure Statement

Adelaide Italian Festival
For the year ended 30 June 2022

	NOTES	2022	2021
Income			
Revenue	2	69,789	113,612
Total Income		**69,789**	**113,612**
Gross Surplus		**69,789**	**113,612**
Expenditure			
Advertising & Marketing		25,300	19,875
Bank Fees		300	290
Contractor Fees		9,740	6,481
Event Expenses	3	43,910	29,239
Freight & Courier		276	-
Insurance		3,185	3,168
Photography/Videography		9,350	8,250
Printing & Stationery		1,518	296
Rent		8,800	-
Subscriptions & Socials		3,917	869
Total Expenditure		**106,295**	**68,469**
Current Year Surplus/ (Deficit)		**(36,506)**	**45,144**

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Assets and Liabilities Statement

Adelaide Italian Festival
As at 30 June 2022

	NOTES	30 JUN 2022	30 JUN 2021
Assets			
Current	4	24,426	60,932
Total Assets		**24,426**	**60,932**
Net Assets		**24,426**	**60,932**
Member's Funds			
Capital Reserve		24,426	60,932
Total Member's Funds		**24,426**	**60,932**

NUEVO ACCOUNTING & ADVISORY

Notes to the Financial Statements

Adelaide Italian Festival
For the year ended 30 June 2022

1. Summary of Significant Accounting Policies

The financial statements are special purpose financial statements prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Act of South Australia. The board has determined that the association is not a reporting entity.

The financial statements have been prepared on an accruals basis and are based on historic costs and do not take into account changing money values or, except where stated specifically, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless stated otherwise, have been adopted in the preparation of these financial statements.

Revenue and Other Income

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. For this purpose, deferred consideration is not discounted to present values when recognising revenue.

Interest revenue is recognised using the effective interest method, which for floating rate financial assets is the rate inherent in the instrument. Dividend revenue is recognised when the right to receive a dividend has been established.

Grant and donation income is recognised when the entity obtains control over the funds, which is generally at the time of receipt.

If conditions are attached to the grant that must be satisfied before the association is eligible to receive the contribution, recognition of the grant as revenue will be deferred until those conditions are satisfied.

All revenue is stated net of the amount of goods and services tax.

	2022	2021
2. Revenue		
Ticket Sales	(4,423)	(9,012)
Sponsorship Income	(65,366)	(104,600)
Total Revenue	**(69,789)**	**(113,612)**

	2022	2021
3. Event Expenses		
Events - Entertainment	2,235	4,522
Events - Food & Beverage	26,543	14,085
Events - Infrastructure	6,690	10,479
Events - Licences & Permits	192	-
Events - Venue Hire	8,250	154
Total Event Expenses	**43,910**	**29,239**

	2022	2021
4. Current Assets		

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	2022	2021
Bank Account		
AIF Bank Account	15,926	44,932
Total Bank Account	**15,926**	**44,932**
Trade Debtors	8,500	16,000
Total Current Assets	**24,426**	**60,932**

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Movements in Equity

Adelaide Italian Festival
For the year ended 30 June 2022

	2022	2021
Equity		
Opening Balance	60,932	15,789
Increases		
Profit for the Period	(36,506)	45,144
Total Increases	**(36,506)**	**45,144**
Total Equity	**24,426**	**60,932**

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True and Fair Position

Adelaide Italian Festival
For the year ended 30 June 2022

Annual Statements Give True and Fair View of Financial Position and Performance of the Association

We, Ben Rillo and Tania Milohis being members of the board of Adelaide Italian Festival, certify that –

The statements attached to this certificate give a true and fair view of the financial position and performance of Adelaide Italian Festival during and at the end of the financial year of the association ending on 30 June 2022.

Signed:

Dated: 18/ 1 /2023

Signed:

Dated: 18/ 01 / 2023

NUEVO ACCOUNTING & ADVISORY

Auditor's Report

Adelaide Italian Festival
For the year ended 30 June 2022

Independent Auditors Report to the members of the Association

We have audited the accompanying financial report, being a special purpose financial report, of Adelaide Italian Festival (the association), which comprises the board's report, the assets and liabilities statement as at 30 June 2022, the income and expenditure statement for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the certification by members of the board on the annual statements giving a true and fair view of the financial position and performance of the association.

Board's Responsibility for the Financial Report

The board of Adelaide Italian Festival is responsible for the preparation and fair presentation of the financial report, and has determined that the basis of preparation described in Note 1 is appropriate to meet the requirements of the Act of South Australia and is appropriate to meet the needs of the members. The board's responsibility also includes such internal control as the board determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We have conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the association's preparation and fair presentation of the financial report, in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the board, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial report presents fairly, in all material respects (or gives a true and fair view -refer to the applicable state/territory Act), the financial position of Adelaide Italian Festival as at 30 June 2022 and (of) its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements, and the requirements of the South Australia Act.

Basis of Accounting and Restriction on Distribution

Without modifying our opinion, we draw attention to Note 1 to the financial statements, which describes the basis of accounting. The financial report has been prepared to assist Adelaide Italian Festival to meet the requirements of the South Australia Act. As a result, the financial report may not be suitable for another purpose.

Auditor's signature: 

Auditor's address: 134 Hutt Street, Adelaide, SA 5000

Dated: 13 January 2023

NUEVO ACCOUNTING & ADVISORY

Certificate By Members of the Board

Adelaide Italian Festival
For the year ended 30 June 2022

I, Ben Rillo of 262 Carrington St, ADELAIDE, SA, Australia, 5000 certify that:

1. I attended the annual general meeting of the association held on [20/ 1 / 23].
2. The financial statements for the year ended 30 June 2022 were submitted to the members of the association at its annual general meeting.

Dated: 20 / 1 / 23

NUEVO ACCOUNTING & ADVISORY

Compilation Report

Adelaide Italian Festival
For the year ended 30 June 2022

Compilation report to Adelaide Italian Festival.

We have compiled the accompanying special purpose financial statements of Adelaide Italian Festival, which comprise the asset and liabilities statement as at 30 June 2022, income and expenditure statement, the statement of cash flows, a summary of significant accounting policies and other explanatory notes. The specific purpose for which the special purpose financial statements have been prepared is set out in Note 1.

The Responsibility of the Board Member's

The board of Adelaide Italian Festival are solely responsible for the information contained in the special purpose financial statements, the reliability, accuracy and completeness of the information and for the determination that the basis of accounting used is appropriate to meet their needs and for the purpose that financial statements were prepared.

Our Responsibility

On the basis of information provided by the partners we have compiled the accompanying special purpose financial statements in accordance with the basis of accounting as described in Note 1 to the financial statements and APES 315 *Compilation of Financial Information*.

We have applied our expertise in accounting and financial reporting to compile these financial statements in accordance with the basis of accounting described in Note 1 to the financial statements. We have complied with the relevant ethical requirements of APES 110 *Code of Ethics for Professional Accountants*.

Brendan Connolly

Director

Nuevo Accounting & Advisory

134 Hutt Street, Adelaide, SA 5000

Dated: 13 January 2023

The Barossa Council Community Assistance Scheme Community Grant Application Summary Sheet	
Group/Organisation Details	
Group/Organisation Name	Adelaide Italian Festival
Address	262A Carrington Street Adelaide
Phone Number	[redacted]
GST Status	ABN but not registered for GST
Incorporation Details	Incorporated
Aims/Objectives of Organisation	The purpose of the Association is primarily to oversee and manage an Adelaide Italian Festival and related events to promote, encourage and advance local community knowledge of and participation in Italian culture.
Years of establishment	3 years
Number of Members	8
% of Members in Council Area	0%
Linked to a licenced facility?	No
Government funding received?	Yes
If yes, details	Annual support from Multicultural Affairs
Council grants in past 3 years?	No
If yes, details	
Project Details	
Project Title	La Grande Gita (the Grand Tour)
Project description	A family friendly Barossa weekend ride experience – from quiet backroad and flat rail-trail riding to some of the most challenging gravel and bitumen riding in the Barossa. Combined with local food produce and wine tastings. The event aims to engage as many Barossa businesses to be part of the day, encouraging participants to spend the weekend in the Barossa eating, drinking and riding around the region.__
Amount of funding applied for	$5,000
Total cost of project	$5,000
Community Plan reference	Goal 5 We are a strong community that is welcoming, safe and enjoys a quality lifestyle that celebrates our local identities, diversities, cultures and histories including our Aboriginal heritage. Strategy: Support the development of activities that celebrate the history, art and culture of the Barossa and its people.
Location of project	Location of the project: The event will start and finish at Calabria Family Wines / Harvest Kitchen – 284 Magnolia Rd, Vine Vale SA 5352. A tour village will be established at this location. There are 3 routes available (20km, 40km & 60km) around the Barossa region
Can project proceed with partial funding?	Yes
Project start & end dates	5/11/2023 - 5/11/2023
Is the project enhancing land or building?	No
If yes - who owns land/building?	
If yes - has contact been made regarding approvals?	
Who will benefit from project?	250 people / all ages
How will benefit be measured?	The ride is being held in conjunction with a number of local wineries and restaurants. The Adelaide Italian Festival will work with the participating wineries to understand the increase in sales on the day of the event but also maintain contact over the next 12 months to understand the impact of the PR and exposure to their business
Has other funding been sought?	No
Supporting Documentation	
ABN Certificate or Statement from Supplier form	Received
Certificate of Inc or Auspice Information & certificate	Received
Terms of Reference/Constitution	
Endorsement from the Asset Owner (if applicable)	
Most recent AGM Minutes	
Most recent Audited Financial Statements	
Budget & funding page completed?	
Letters of Support	
Plans/Quotes/Images (if applicable)	
Application form TRIM Ref	23/15907
Acknowledgment letter TRIM Ref	23/16707
Staff Feedback	
Asset Management	
CASC Admin Officer	
Collaborative Project Officer	This seems to be a commercial activity not a community activity. I assume there will be a fee to participate?
Communications Officers	
Community & Culture	
Coordinator Building & Facility Maintenance	No Building Maintenance concerns.
Customer Support	Agree with CPO - commercial activity, will traffic management be required?
Development Services	Development Approval not required. Liquor license will be required for the event as a one off special circumstances license.
Director Corporate and Community Services	
Engineering	No engineering comment. It is assumed there are no road closures required.
Health Services	No comments.
Manager Community Projects	
Manager Financial Services	
Regulatory Services	
Risk Management	
Strategic Projects	
Works and Engineering Services	

DEBATE AGENDA REPORT

DEBATE AGENDA

4.6 TUTTI ARTS INCORPORATED - COMMUNITY GRANT APPLICATION

Author: Executive and Project Support Officer
23/16710

PURPOSE

To consider a Community Grant Application for Tutti Arts Incorporated, seeking $5,000 towards their 'Inside Out' project.

RECOMMENDATION

That Community Assistance Scheme Committee:

(1) Approves/declines a Community Grant for $.....(ex GST) for the 'Inside Out' project facilitated by Tutti Arts Incorporated.

(2) Should the project be approved, require Tutti Arts Incorporated to appropriately acknowledge The Barossa Council as a funding source for the project through social media, signage, website and promotional material.

REPORT

Background

Tutti Arts Incorporated have been supporting artists in the Barossa for over 10 years. In late 2021, space was provided by the Barossa Uniting Church at 56 Murray Street Nuriootpa to house the growing Barossa Arts Program.

Introduction

The Tutti (meaning everybody) Arts model is built upon a foundation of mutual respect – neurodiverse artists working with and supporting neurodivergent artists in their practice.

29 Artists and many members of the community, ranging in age (10-65 years) will benefit from the proposal. All artists are learning disabled and neurodiverse. The proposed project will provide a safe, supported and positive space celebrating diverse cultures for members of the community who are often the most isolated and vulnerable.

Discussion

Tutti Arts Incorporated are seeking funding of $5,000.00 (ex GST) to create an outdoor space at 56 Murray Street Nuriootpa with permanent and semi-permanent artwork.

The project will bring together neuro typical and neuro diverse artists and community members from both Tutti and its extended family and support, including Nuriootpa High School and Barossa Uniting Church.

Plants will be sourced from the Barossa Bushgardens and artwork will 'preserve, acknowledge and reflect the identity and history of the Barossa's people and places.'

The concept would involve paving and general landscaping of the rear of the building to create a safe and accessible area.

Summary and Conclusion
The Tutti Arts Incorporated has proposed a project that fits within the Guidelines of the Community Assistance Scheme and the completed application form is included as Attachment 1.

Letters of support have been received from the property owner (Nuriootpa/Tanunda Uniting Church) and also Creative Barossa.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

(l) Attachment 1 Attachment One - Tutti Arts Incorporated_Redacted - Round Three 2023 ⇩

(m) Attachment 2 Feedback Sheet - Tutti Arts Incorporated - Round Three - 2023 ⇩

Supporting references
Nil.

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan

Goal
10. Our region enjoys the benefits of sustainable community groups, networks and facilities that encourage everybody to participate in the community.

Strategies
10.3. Build on the capacity of community members to participate in cultural, creative, recreational, sporting and learning opportunities.

Advocacy Plan
Nil

Legislative Requirements
Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

Various Officers have reviewed the Grant application and proposal.

COMMUNITY ENGAGEMENT

Community consultation is not required under Legislation or Council Policy.

THE BAROSSA COUNCIL

COMMUNITY GRANT APPLICATION FORM

(Please read the Community Grant Guidelines and complete all sections of this form)

Related Policy/Process	**TBCPOC4450 Community Assistance Scheme Policy**	**Form Number:**	**TBCFOR4452**
Form Owner:	Manager – Community and Facilities Development	**Last Revised Date:**	**June 2017**
Document Control:	Manager – Community and Facilities Development	**TRIM Reference:**	**17/47438**
Date Approved:	**7 March 2018**	**Next Review Date:**	**June 2019**

Date of Application: 24 / 03 / 2023

1. ORGANISATION DETAILS

Name of organisation:
Tutti Arts Incorporated

Physical address of organisation clubroom/facilities/meeting place:
56 Murray Street, Nuriootpa, SA 5355

Postal address of organisation:
PO Box 115, Hove SA 5048

2. CONTACT DETAILS FOR THIS ORGANISATION

Name: **Suzanne Merrall**

Position: **Regional Development Project Manager**

Postal Address (for contact person):

PO Box 115, Hove SA 5048

Mobile: [redacted]

Home Phone: ( )

Work Phone: [redacted]

[redacted]

Preferred Method of contact

Home Phone ☐ Work Phone ☐ Mobile ☐ Email ☒

3. GROUP/ORGANISATION GST STATUS (PLEASE TICK)

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In accordance with current tax legislation, Council is obliged to withhold 46.5% of the grant and forward this amount to the Australian Taxation Office (ATO) if an Australian Business Number (ABN) is not provided prior to payment of funds. Applicants that have an ABN and are GST registered must provide a tax invoice prior to payment being made. Council will gross up the Grant for the appropriate GST amount, provided all requirements in regard to GST are met to Council's satisfaction.

Applicants that are unable to provide an ABN must legitimately complete a "Statement by Supplier" form which is available from Council. If not provided, Council will be required to withhold 46.5%.

☐ No ABN and not registered for GST
(Please request and include a 'Statement by Supplier' form to go with your application)

☐ ABN but not registered for GST (please attach a copy of ABN Certificate)

☒ ABN and registered for GST (please attach a copy of ABN Certificate)

☐ Currently applying for ABN/GST registration
(When received, Council will require this information before funding can be made)

4. PROOF OF INCORPORATION (AS PER GUIDELINE 1.2)

Is your Organisation incorporated? Yes ☒ No ☐
(If yes, please provide a copy of the Certificate of Incorporation and go to Section 5)

If No, are you affiliated with an incorporated body?

Yes ☐ (Please note: An auspice agreement is required if the organisation applying for funding is not part of an incorporated body.)

Auspice Information
Auspice Organisation Name: _____

Contact Person: _____

Postal Address: _____

Telephone (Bus. Hours) (___)_____ Email: _____

Auspice Declaration:
I,_____ certify that _____
will auspice this proposal and take legal and financial responsibility for the administration of any approved grant funds.

Full name of Authorised Officer: _____

Title of Authorised Officer: _____

Signature: _____ Date: / /

No ☐ You are ineligible to apply for a Community Assistance Grant.

5. ABOUT YOUR ORGANISATION

What are the Aims and Objectives of your Organisation?
(Please attach a copy of your organisation's Terms of Reference/Constitution)

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Our Aims

Tutti's Vision is that learning disabled and neurodiverse people seize their rightful place at the centre of arts and culture.

Tutti's Purpose is to shine the light on the astonishing art of learning disabled and neurodiverse people.

How long has your organisation been established? **26yrs** mths

Number of members associated with your organisation: **230**

What proportion of members resides in The Barossa Council area? **29**

Is your organisation associated with or does it receive funds through it normal activity, such as bar or canteen facilities?
(See Community Grant Guideline 3.15) Yes ☐ No ☒

If yes – please detail

Is any form of Government funding received by your organisation?
Yes ☒ No ☐

If yes – please detail as you may be ineligible to apply for a Community Assistance Grant over $500.
(See Community Grant Guideline 3.3)

Tutti Arts has applied for and received Government funding for specific project in the form of one off grants such as Richard Llewllyn Deaf & Disability Arts Grants

Tutti Arts receives some organisational funding from Arts SA but this covers a fraction of our operational costs.

Has your organisation received assistance from The Barossa Council in the past 3 years?
(This includes cash or in-kind (e.g. Road closures, venue hire etc.)
(See Community Grant Guideline 3.6) Yes ☐ No ☒

If yes – please detail

CASH AND INVESTMENTS

Please provide information on what the cash and investment holdings are earmarked for.
(This will assist in the assessment of this application - See Community Grant Guideline 3.14)

I am attaching the Tutti Arts most recent annual report and audited accounts which detail all financials

6.	PROJECT DETAILS

Project Title: **Inside Out**

Description of Project:
(Briefly outline your project, the goals and aims, and how it will benefit the community)

The goal is to create Inside Out - an accessible outdoor studio and exhibition space at 56 Murray Street, Nuriootpa. Furthermore, our artists would like to create a range of artworks in and for the space. These will include living, semi-permanent and permanent pieces.

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As well as extending and celebrating the artist and their practice, the aim of these works is to celebrate the Barossa. The art will be inspired by and reflective of country and regional identity. The works will be a celebration of place and will invite locals and visitors to connect and reflect.

Inside Out is the beginning of a space transformation that will enhance and elevate the site benefitting artist and audience - the immediate and extended community.

Tutti Arts Inc are seeking support from the Barossa Council Community Grant scheme to assist with space transformation both creative and practical.

Phase 1 -Inside Out Studio Creation
We intend to pave a large section at the rear of the building thereby creating an accessible outdoor studio space in which artists can work on large scale sculpture and public art pieces. A pergola over the area will ensure that the studio is sheltered and shaded. We promote complete access to our building. At present the rear of the building is uneven and recent building works have exacerbated this. In order for the rear (which will also act as the outdoor studio space) to be safe, trip free, wheel chair accessible and useable and maintainable across seasons we need to resurface an approximately 8mtr square space. This area contains a 6mtr strip with a 7cm elevation step which needs a gradient slope in order to be compliant and accessible.

Phase 2 - Inside Out Art creation
This is a placemaking project. We propose to create four initial art pieces, these will include a mural along the boundary fence, a living sculpture using native plants along the front boundary fence and three smaller site specific pieces on and around the water tanks at the rear of the property. AR and projection mapping technology will be used to extend and underpin more traditional painting and sculpting techniques. These accessible technologies will enhance the creative process, impart new skills to artists and help create contemporary works that will reflect both the past and the present. To ensure the works vibrancy and durability UV protective exterior paint will be used. The boundary mural will be painted onto panels which will then be affixed to the fence. We need to replace part of the boundary fence before affixing the mural.

The need
Tutti has been supporting artists in the Barossa for over 10 years. In late 2021 we moved into premises at 56 Murray Street, Nuriootpa. It had taken us some time to find a suitable (accessible, affordable and visible) space to house our growing Barossa Arts programs. We are now ready to expand our community and creative provisions and mould the space to suit our intentions and activities.

At the simplest level, our creative work space at 56 Murray Street looks like a nice old house with a sign outside and a church next door. We need the outside to reflect the internal activity allowing us to communicate without the need for words or literacy. We need our role and purpose within the community to be immediately obvious. We also believe that the street and region would benefit from more public art. Inside Out will reflect positively on both Tutti and the Barossa. At Tutti Arts Barossa we endeavour to change attitudinal norms around disability, diversity, and the arts. We operate as a cohesive yet diverse team of neurotypical and neurodiverse artists, each imparting valuable elements to the creative process. Our method of accessible supported practice is in-keeping with the social model of disability which defines disability as environmental rather than individual. Tutti artists challenge societal views by making ground breaking, thought provoking art. Tutti facilitates the creation of art by removing barriers and maximising accessibility.

This project will allow us to do this in the Barossa.

Inside Out will be a public declaration of proactive social inclusion and celebrated diversity.
Tutti will build on their reputation as place makers by creating a series of artworks that explore and celebrate the experience of the Barossa and its diverse community. Our artists are important members of the Barossa community. The artwork that they will create will be honest, remarkable and relevant.
Inside Out will delve into both the actual and the imagined, the interior and the exterior and it will celebrate and reflect its environment. Tutti will guide artists from concept design to the completed work,

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mentoring, supporting and facilitating - extending skills in the field of public art for local learning disabled and neurodiverse Barossa artists.
We are very happy that our landlords the Barossa Uniting Church, have given us approval for the creation of Inside Out and have expressed their delight at the potential enlivenment of the site.
Throughout history artist collectives have combined opinion with artwork to bring about major change in social views. Reducing stigma by displaying brilliance and opening dialogue. This project is a perfect example of how we can initiate positive change in the Barossa. We believe that healthy harmonious societies evolve when communities create together.

Amount of funding applied for: $ 5000

Which Strategy from Council's Community Plan does your project relate to and how? (The Community Plan is available on Council's website via this link)

Inside Out realises all **and each of the Barossa Council's stated values. Inside Out celebrates both land** and place combining living sculptures woven from native plants with site specific artwork created by Tutti: local Barossa neurodiverse artists. Tutti based, Ngarrindjeri artist Johanna Roberts, will be a core contributor and creative leader ensuring that the voice of our first nations people is at the heart of the work. Inside Out will realise diverse, harmonious and inclusive practice and will take place visibly on the main street in Nuriootpa. The Tutti (meaning everybody) Arts model is built upon a foundation of mutual respect **–** neurodiverse artists working with and supporting neurodivergent artists in their practice. Disability led, Tutti inspires communities to reach beyond **expectations, challenging notions of 'normal'** and achievable at every step. The adaptation to the outside space at 56 Murray Street and the permanent and semi-permanent artwork that will make up Inside Out will provide Nuriootpa and the Barossa with both valuable public artworks and an accessible community and cultural resource. Inside Out will demonstrate and celebrate achievement through its exhibiting of the finished artwork whilst enriching and strengthening the community through the creative process and provision of accessible creative space.

The project relates perfectly to both Community and Culture and Health and Wellbeing. Inside Out will create a barrier free community space which celebrates diverse cultures and builds community capacity. It will provide a safe, supported and positive space for members of the community who are often the most isolated and vulnerable.

The project will bring together neuro typical and neuro diverse artists and community members from both Tutti and its extended family and support, including Nurootpa High School and the Uniting Church. Community members of all ages will work and create together. Plants will be sourced from the Barossa **Bush Garden and artwork will 'preserve, acknowledge and reflect the identity and history of the Barossa's people and places.' Inclusion and connectedness will be at the centre of the creative process and will** bind artists/community members together in a shared activity that encourages an enhanced confidence and positive notion of self, increased feeling of belonging and pride born out of contribution and purpose.

Location of the project: 56 Murray Street, Nuriootpa, SA 5355

Could the project/event proceed if only partial funding is received? Yes ☒ No ☐

Provide details: We would reduce the area that we need to surface and concentrate on the gradient slope to the wet area which is currently inaccessible. Artworks would be delayed and/or partially achieved/phasing creation as funds are raised

Proposed start date: 01 / 06 / 23 end date: 30/ / 06 / 24

Is your project upgrading/enhancing land or a building? Yes ☒ No ☐

Who owns the land/building? Barossa Uniting church

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(If the applicant is not the owner, written consent must be obtained from the land/building owner and submitted with your application.)

Has Council been contacted in relation to whether approval is needed for this project?
Yes ☒ No ☐

Who will benefit from your project?

How many people 29 (artists) but innumerable members of the community Age range of people 10-65 Range of groups It will combine Mon & Wed adult Art groups with Tue **Youth Art group and Friday's Screen** group. All artists are learning disabled and neurodiverse

Activity areas Visual Arts and Landscaping

How will you measure the benefit to these groups?

Benefits and success will be determined as much by the evaluation of process, as product. Our trademark supported, disability led, reflective, creative process imparts a sense of wellbeing, positive mental health and community-belonging in the creator. If this process is supported and nurtured successfully then the resulting creative project will reflect and imbue the viewer with the same sense.

We will interview stakeholders inclusive of both creator and observer pre and post completion.
Inside Out is an outdoor project. We will mark the completion of Inside Out with a celebratory event. We will invite dignitaries and community members to join us at the unveiling of works.

The event will include an open studio tour and refreshments at what is now Tutti's creative home in the Barossa - 56 Murray Street. We will welcome and encourage all stakeholders: community members, staff, artists, families and support persons to leave a comment in our comments and visitors book.

We will offer artists friends, family and the community a warm open space to discuss art, art making and **diversity and members of Tutti's Screen Barossa program will interview and capture feedback on camera** and smart devices.

Media releases will be sent out and coverage and critique will be received, recorded and evaluated. A **report will be given to Tutti's leadership team made up of calibrated information taken from feedback**, media responses, film and photographic documentation and conversations had on the day.

Has any other funding been sought for this project? If so, what was the outcome of the application?

Yes. We received $5000 from the Foundation Barossa PLAET for materials to create the murals. We are also applying for $10,000 from Local Health Cluster Funding and will hear back in late April 2023.

There is a large portion of own contribution from Tutti Arts to support staffing and administration.

The Uniting Church have volunteered time and efforts but currently do have sufficient funds to do further works and make accessible the rear of the premises. Without this grant neither the church nor Tutti would be able to carry out works fundamental to this project.

Any further information which may be relevant to this application

This project will bring about awareness, break down barr**iers and expand Tutti Barossa's already** blossoming Visual Art, Youth, Screen and Music programs. Inside Out will provide a space and body of artwork that will grow and flourish beyond the initial project, adding value and lifespan to its outcomes and benefits.

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7. BUDGET AND FUNDING

PROJECT INCOME	(Group's Contribution to Project)
Group Funds	$ 8950
Grants confirmed	$ 5000
Grants anticipated	$10,000 (not inc council)
Donations	$
In Kind (provide details)	$
Other(provide details)neighbours contribution	$ 2050

Total Group's Contribution	$ 25550
Council Assistance Requested	$ 5000
TOTAL PROJECT INCOME	**$ 31000**

PROJECT EXPENDITURE (Please provide an itemised list of expenses for the project)

Concreting of rear area inc materials & labour	$ 8,000
Boundary fence	$ 4100
Plants for Living sculpture	$ 150
Tools inc watering system (Garden & sculpting)	$ 250
Additional Materials	$ 4000
Staff (creative & disability support)	$ 11,000
Admin	$ 3500
TOTAL PROJECT EXPENDITURE	**$ 31000**

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8. REQUIRED SUPPORTING DOCUMENTATION

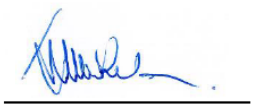
The following documents for your organisation are mandatory and must be attached to this application. If you are not an incorporated body, your auspice organisation is also required to provide their documents.

ABN Certificate or Statement by Supplier form	☒
A copy of your organisation's Certificate of Incorporation	☒
or Auspice information completed and a copy of their Certificate of Incorporation	☐
A copy of your organisation's Terms of Reference/Constitution	☒
A copy of your organisation's most recent AGM Minutes	☒
A copy of your organisation's last Audited Financial Statements*	☒

The following documents must be attached if applicable:

Endorsement from the asset owner (if applicable - see 3.11 of the Guidelines)	☒
Details of cash holdings exceeding application amount (if required – see 3.14 of the Guidelines)	☒
(The Audited Financial Statements* includes all financial details) Letters of support for your project	☒
Plans / quotes / images etc.	☒

This application must be signed by two current senior office holders of the organisation.
i.e. President, Treasurer, Secretary.

SIGNATURE		SIGNATURE	
			Linda Williams
POSITION	Treasurer	POSITION	General Manager, Tutti Arts
DATE	27 / 03 / 2023	DATE	27/03/23

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Creative
BAROSSA

The Barossa Arts Council – Supporting the Creative Community

SUPPORT LETTER FOR TUTTI ARTS APPLICATION TO BAROSSA COUNCIL GRANTS ROUND

We are very excited to have within our community such a forward thinking support and assistance program such as Barossa Tutti Arts for neurodiverse and learning disabled artists. We admire how Tutti Arts focus on ability and contribution to society through arts activities and how this offers others in our community divergent and positive thinking about disability.

The Barossa Arts Council Inc., aims to work for our community to increase art events and art experiences for all people. As such we are happy to support the application for grant funding for their 'Inside Out' project to develop an accessible outdoor studio and exhibition space providing design and art delivery experiences for artists.

There are other art works on building walls in Nuriootpa which delight locals and visitors alike, the difference with this project is that it will be an open arts space, designed and painted by Tutti artists. It builds on what has been welcomed in the street and amplifies the experiences and interaction between artists and viewers.

What a wonderful inclusive project. Changing attitudinal norms around disability, diversity and the power of the arts. All of that coupled with the enjoyment it will give visitors as well as those using the space or specifically involved in the creative process of design and making permanent their ideas.

The project has partnered financial stakeholders including the Barossa Co-op, Barossa Uniting Church with other individuals who live in the Barossa. It will be overseen by recognised and award winning artists. All of which give us confidence in writing this support letter.

We hope the project is successful in receiving $5000.00 to go toward this valuable project.

Regards

Felicity Hage President The Barossa Arts Council Inc. March 2023

Postal: 3 Basedow Road Tanunda SA 5352 email: artsbarossa@outlook.com
Incorporated as Barossa Arts Council ABN 99 934 675 600 IRN A36438-1

NURIOOTPA/TANUNDA UNITING CHURCH

To whom it may concern

I am the secretary of the Nuriootpa/Tanunda Uniting Church

Our church is the Lessee of the House of Hope which is rented by Tutti Arts

We are delighted to have them as tenants

It is our understanding that they are applying for a grant to:

- Increase accessibility to the rear of the space thereby providing an outdoor open-air studio and wet area
- Create and install murals along the boundary fence inclusive of structure
- Create murals on the water tanks
- Plant a living native sculpture along the front boundary

We wish to endorse this application with our support for the murals and the work that they do in our community.

We are sure that the artworks will add colour and interest at the house

Yours sincerely

Mary Plush

Church secretary

Australian Government
Australian Business Register

ABN Lookup

Current details for ABN 58 456 551 850

ABN details

Entity name:	TUTTI ARTS INCORPORATED
ABN status:	Active from 01 Apr 2001
Entity type:	Other Incorporated Entity
Goods & Services Tax (GST):	Registered from 01 Apr 2001
Main business location:	SA 5048

Australian Charities and Not-for-profits Commission (ACNC)

TUTTI ARTS INCORPORATED is registered with the Australian Charities and Not-for-profits Commission (ACNC) as follows:

ACNC registration	From
Registered as a charity view ACNC registration	03 Dec 2012

Trading name(s)

From 1 November 2023, ABN Lookup will not display trading names and will only display registered business names. For more information, click help

Trading name	From
TUTTI ENSEMBLE INCORPORATED	11 May 2001

Charity tax concession status

TUTTI ARTS INCORPORATED is a Charity endorsed to access the following tax concession:

Tax concession	From
FBT Exemption	03 Dec 2012
GST Concession	01 Jul 2005
Income Tax Exemption	01 Apr 2001

Deductible gift recipient status

TUTTI ARTS INCORPORATED is endorsed as a Deductible Gift Recipient (DGR) from **01 Jan 2014** . It is covered by Item 1 of the table in section 30-15 of the *Income Tax Assessment Act 1997*.

TUTTI ARTS INCORPORATED operates the following funds, authorities or institutions. Gifts to these funds, authorities or institutions may be deductible.

Fund, authority or institution name	DGR Item	From	To
TUTTI ENSEMBLE INCORPORATED ARTS FUND	Item 1	21 Oct 2002	(current)

Important

Please read Deductible Gift Recipient (DGR) information before making a gift.

Disclaimer
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RULES OF

TUTTI ARTS INCORPORATED

(Adopted at AGM, 2 December 2020)

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1. NAME

The name of the Association shall be 'Tutti Arts Incorporated' hereinafter called 'the Association'.

2. DEFINITIONS

In these Rules, unless the contrary intention appears:

'Board' means the Board of Management of the Association;

'Member' means a Member of the Association;

'Participant' means a person participating in a Tutti Arts program, including a Program under Tutti Arts' auspice;

'Tutti Arts Volunteer' means a person who has been approved as a volunteer to work within Tutti Arts;

'General Meeting' means a general meeting of Members of the Association convened in accordance with these Rules;

'the Act' means the Associations Incorporation Act 1985;

'month' means a calendar month.

3. OBJECTS

The objects of the Association shall be to:

3.1. create, exhibit and perform innovative and challenging art works across multiple art forms including visual arts, performing arts, music and choral works, and film and digital media. Participants will include and involve:

3.1.1. People in the community with learning, physical, sensory or other disabilities;

3.1.2. People of all ages and abilities from the wider community.

3.2. develop educational programs that foster artistic and social skills, both in the disability community and the wider community;

3.3. provide exhibition, performance, recreational and social opportunities for people with and without disabilities; with a focus on personal growth, inclusion and economic and social participation

3.4. promote and support a diversity of choral, drama, visual arts and related cultural experiences for people with and without disabilities;

3.5. promote a positive and inclusive community cultural development model;

3.6. nurture talent and encourage leadership in people who identify as having a disability;

3.7. promote and provide, where possible, employment opportunities for disabled artists;

3.8. do all such other things as may be incidental to the attainment of such objects.

4. POWERS

The powers of the Association shall be the powers contained in the Act and without limiting those powers the Association shall be entitled to hold real or personal property, open and operate bank accounts, invest in trustee securities, and enter into any necessary or desirable contract including a contract of employment.

5. MEMBERSHIP

5.1. ELIGIBILITY FOR MEMBERSHIP

A Member shall be a person who has:

5.1.1. agreed to accept the Objects of the Association;

5.1.2. agreed to abide by the Code of Conduct;

5.1.3. completed the prescribed Membership Form;

5.1.4. paid the prescribed fee, if any; and

5.1.5. who is either:

- a participant in a Tutti Arts program, including a program under Tutti Arts' auspice, or
- a parent, guardian, close relative or carer of a participant, or a person with an ongoing relationship of trust with a participant; or
- a Tutti Arts employee or volunteer, or
- a member of the Board, or
- accepted by majority vote of the Board or of a General Meeting.

5.2. ELIGIBILITY TO VOTE AT A GENERAL MEETING

Members over the age of 18 years are eligible to vote at a General Meeting of the Association.

5.3. RESIGNATION OF MEMBERSHIP

A Member may resign either verbally or in writing by informing a Tutti Arts Program Coordinator or other responsible Tutti Arts staff member who then informs the General Manager.

5.4. TERMINATION OF MEMBERSHIP

Membership may be terminated by a majority vote of the Board if a Member ceases to be eligible for membership.

5.5. SUSPENSION OF A MEMBER

5.5.1. A Member may be suspended for a period of up to three months by the General Manager who shall advise the Board of the suspension.

5.5.2. The Member will be informed in writing of the reason for the suspension as soon as practicable, and in any case within 14 days.

5.5.3. A Member under suspension may not attend or participate in any activities of the Association, unless approved otherwise by the General Manager.

5.5.4. A Member who has been suspended may be suspended for further periods of up to three months by a majority vote of the Board on each occasion.

5.5.5. A suspension may be revoked by a majority vote of the Board. In doing so, the Board may consider a written submission or other representation by or on behalf of the suspended Member.

5.6. EXPULSION OF A MEMBER

The Board may resolve to expel a Member upon a substantiated allegation of misconduct that is detrimental to the interests of the Association.

5.6.1. Following the receipt of an allegation of misconduct by a Member, the General Manager shall conduct an investigation. If a case is established, the General Manager will engage formal processes and make recommendations to the Board for determination.

5.6.2. Particulars of the allegation shall be communicated in writing to the Member at least two weeks before the meeting of the Board at which the matter will be determined.

5.6.3. The Member shall be invited to attend the Board meeting to speak to the allegation. The Member may bring a support person.

5.6.4. The determination of the Board shall be communicated to the Member and, in the event of an adverse determination, the Member shall cease to be a Member forthwith.

5.7. REGISTER OF MEMBERS

A confidential Register of Members must be kept and contain:

- the name, address and date of birth of each Member or former Member;
- the dates on which each Member was admitted to the Association or ceased to be a Member of the Association;
- consent by each Member to the use of their image for publicity purposes;
- relevant medical and emergency contact information for Tutti Arts participants; and
- if applicable, the date of and reason(s) for cessation or termination of membership.

5.8. MEMBERSHIP FEES AND OTHER FEES

5.8.1. The Board will determine whether membership or other fees are applicable.

5.8.2. The Board will determine the amount of each fee and when it should be paid.

6. THE BOARD

6.1. POWERS AND DUTIES

6.1.1. The affairs of the Association shall be managed and controlled by the Board which in addition to any powers and authorities conferred by these Rules may exercise all such powers and do all such things as are within the objects of the Association, and are not by the Act or by these Rules required to be done by the Association in General Meeting.

6.1.2. The Board has the management and control of the funds and other property of the Association.

6.1.3. The Board shall have the authority to interpret the meaning of these Rules and any other matter relating to the affairs of the Association on which these Rules are silent.

6.1.4. The Board shall appoint or re-appoint a Public Officer who shall notify the Corporate Affairs Commission of such appointment and who shall file such other returns and notices as shall be required by law. The Public Officer shall hold office until the Board appoints another person to the position.

6.1.5. The Board shall have the power to appoint a person to the position of General Manager.

6.1.6. The Board may function validly notwithstanding any vacancies so long as its number is not reduced below the quorum.

6.2. APPOINTMENT OF BOARD MEMBERS

6.2.1. The Board shall consist of not less than five members and not more than nine members elected at the Annual General Meeting. The Board must from time to time determine the number of elected members.

6.2.2. Elected Board members shall be elected or appointed for a term of two years. An individual may be elected or appointed to the position of Board member for an indefinite number of two-year terms.

6.2.3. Tutti Arts values diversity and social inclusion and is committed to being a disability-led organisation. At least one member should have lived experience of disability.

6.2.4. A Board member with a learning or other disability may have a support person whose role will be to attend Board meetings in order to assist the member to understand the Board's operations, and to facilitate their participation. The support person shall not personally participate on the Board or be a member of the Board and has no voting rights.

6.2.5. The Office Bearers of the Board shall be the President, Vice President, Secretary and Treasurer who shall each be elected by the Board from its members for a term of one year at a Board Meeting held within one week following the Annual General Meeting. If no member of the Board is elected as Secretary, the Board may appoint an Executive Officer to undertake the role of Secretary.

6.2.6. The Office Bearers of the Board shall also be the Office Bearers of the Association.

6.2.7. Any Member of the Association may nominate themselves or any other person to stand for election to the Board.

6.2.8. Notice of all persons seeking election to the Board shall be given to all Members of the Association with the notice calling the meeting at which the election is to take place.

6.2.9. The Board may appoint a person to fill a casual vacancy. Such person shall hold office until the next Annual General Meeting of the Association.

6.3. PROCEEDINGS OF THE BOARD

6.3.1. The Board shall meet as often as may be required to conduct the business of the Association and not less than eight times each calendar year.

6.3.2. The President, Vice President or two other members of the Board shall have the power to call a meeting of the Board.

6.3.3. Notice of meetings shall be given at the previous Board meeting or by seven days' written notice distributed to all Board members or in an emergency by such other notice as shall be ratified by the Board.

6.3.4. Questions arising at any meeting of the Board shall be decided by a majority of votes. In the event of an equality of votes the motion shall be declared lost.

6.3.5. A quorum for a meeting of the Board shall be one half of the members of the Board.

6.3.6. Board members must not vote in any decision in which they or a close associate have a financial or other conflict of interest and must not use their position to obtain any financial or other advantage for themselves or for a close associate.

6.4. CESSATION OF BOARD MEMBERSHIP

The position of a Board member shall become vacant if the Board member:

6.4.1. resigns;

6.4.2. dies;

6.4.3. is disqualified from being a Board member by the Act;

6.4.4. is expelled as a Member under these Rules;

6.4.5. is permanently incapacitated by ill health;

6.4.6. is absent without an explanation acceptable to the Board from more than three meetings in a financial year

6.4.7. is permanently or temporarily suspended by the unanimous vote of all other Board members present at a duly constituted Board meeting. Such suspension may be revoked by majority vote at a subsequent Board meeting, and a suspended member may require such suspension to be reconsidered at a General Meeting called pursuant to clause 16 of these Rules.

7. PRESIDENT

7.1. The President shall chair Board and General meetings except that in the absence of the President or at the request of the President, the Vice President shall chair Board or General meetings. If neither the President nor Vice President is able to act, a majority of Members at a meeting may elect another Member as chairperson for that meeting or for part of that meeting.

7.1.1. The Chairperson at any meeting shall have a personal deliberative vote.

7.1.2. The Chairperson shall approve the agenda for Board and General Meetings.

7.1.3. The Chairperson of a meeting shall encourage full balanced participation by all Members and shall decide on matters of order.

7.2. The President, or in their absence the Vice President, shall act as Spokesperson unless an alternative Spokesperson has been appointed by the Board or a General Meeting. The Spokesperson shall make statements in accordance with previously agreed policy or, in an emergency, following consultation with at least two members of the Board.

7.3. The President, or in their absence the Vice President, shall ensure the safekeeping of the Common Seal.

8. VICE PRESIDENT

8.1. If the President is absent or is unable or unwilling to act for a period of time, the Vice President shall assume the roles and responsibilities of President during that period.

9. TREASURER

9.1. The Treasurer shall ensure that all monies received are paid into an account authorised by the Board in the name of the Association. Payments shall be as petty cash or by cheque signed by two authorised signatories of whom there shall be no more than five appointed by the Board. Major or unusual expenditures shall be authorised in advance by the Board or a General Meeting.

9.2. The Treasurer shall ensure that records are kept of all receipts and payments and other financial transactions. Such records shall be available for inspection by any Board member.

9.3. The Treasurer shall ensure that financial budgets and statements are prepared and shall submit a report on the finances to each Board Meeting.

9.4. The Treasurer shall ensure that annual Financial Statements comprising either an account of receipts and payments and a statement of assets and liabilities or statements of financial performance and financial position shall be prepared following the end of the Association's financial year.

9.5. The Treasurer shall ensure that, before presentation to the Annual General Meeting, the annual Financial Statements are audited by an independent auditor who shall be appointed at the preceding Annual General meeting of the Association.

10. SECRETARY

10.1. The Secretary shall ensure that notice of meetings is given in accordance with the provisions of these Rules.

10.2. The Secretary shall ensure that records are kept of the Association including the Rules and policies, Register of Members, a record of minutes of meetings and of notices, the Seal Register Book, a file of correspondence, and records of submissions or reports made by or on behalf of the Association.

10.3. In the absence of the Secretary, or at the request of the Secretary or of a majority of Members at the meeting, another person shall be elected as minute secretary.

11. GENERAL MANAGER

11.1. The duties of the General Manager are to:

11.1.1. work closely with the Artistic Director to support and facilitate artists' development;

11.1.2. develop and maintain strong strategic relationships with key community, corporate and government stakeholders;

11.1.3. ensure sound governance, risk management and compliance;

11.1.4. lead, motivate and develop the Tutti Arts management team;

11.1.5. identify new business opportunities and guide long-term marketing and strategic planning;

11.1.6. promote and position the business for growth, sustainability and success.

11.2. Unless the Board instruct otherwise the General Manager is required to:

11.2.1. attend Board Meetings;

11.2.2. prepare quality Board papers; and

11.2.3. report to meetings of the Board.

11.3. To enable compliance with the requirements of clause 11.2 the Board must provide the General Manager notice of a Board Meeting either:

11.3.1. at the previous Board Meeting; or

11.3.2. by seven days' written notice to the General Manager; or

11.3.3. in an emergency, by such other notice as shall be ratified by the Board.

11.4. For the avoidance of doubt the General Manager is not a member of the Board and is not eligible to vote in any decision or resolution of the Board.

12. EMPLOYEES

12.1. An employee who undertakes paid work permanently or regularly for the Association on a substantial basis shall not be a member of the Board but may participate in Board meetings and may be a member of any subcommittee.

12.2. A person who is a Board member shall with the agreement of the Board be entitled to stand down temporarily from the Board for the duration of any paid employment with the Association after which any such period the person will be reinstated to the Board taking into consideration Board membership terms referred to in Rule 6.2.2.

13. CONDUCT AND COMPLIANCE

13.1. Tutti Arts has expectations of behaviour for all people involved in the organisation.

13.1.1. The Board shall articulate its expectations of conduct, and the consequences for misconduct, for all people involved with the organisation, and shall develop and publish a Code of Conduct.

13.1.2. The Board shall oversee compliance with relevant laws, regulations and internal policies

13.1.3. The Board shall ensure that conflicts of interest are identified, disclosed and managed

13.1.4. The Board shall ensure that there is a process for investigating misconduct and that relevant instances are brought to the attention of the Board.

14. THE SEAL

14.1. The Association shall have a Common Seal upon which its corporate name shall appear in legible characters.

14.2. The Seal shall only be used with the express authorisation of the Board, which authorisation may be provided prospectively, or by way of ratification at the next Board meeting following the use of the Seal. Every use of the Seal shall be recorded in the Seal Register Book of the Association.

14.3. The affixing of the Seal shall be witnessed by two persons authorised by the Board.

15. ANNUAL GENERAL MEETINGS

15.1. The Board shall call an Annual General Meeting not more than six months after the close of the financial year.

15.2. The business of the Annual General Meeting shall be to:

15.2.1. confirm the minutes of the preceding Annual General Meeting and any Special General Meeting held since that meeting;

15.2.2. consider the accounts and reports of the Board and the auditor's report;

15.2.3. elect Board members;

15.2.4. appoint the auditor;

15.2.5. resolve motions on notice;

15.2.6. approve changes to the Rules;

15.2.7. conduct any other business placed on the agenda before the commencement of the meeting.

16. SPECIAL GENERAL MEETINGS

16.1. The Board may call a Special General Meeting of the Association at any time.

16.2. The Board will convene a Special General Meeting within 28 days of receiving a written request from not less than ten Members of the Association for the purpose specified in the request.

16.3. Every request for a Special General Meeting shall be signed by the relevant Members and state the purpose of the meeting.

17. NOTICE OF GENERAL MEETINGS

17.1. Written notice of not more than 28 days and not less than seven days of all General Meetings shall be distributed to all Members, displayed at the premises occupied by the Association or otherwise publicised as appropriate.

17.2. A notice may be given by the Association to any Member in person, or by sending it by post or by email to the address appearing in the Register of Members.

18. PROCEEDINGS OF GENERAL MEETINGS

18.1. A quorum at any General Meeting shall be ten Members eligible to vote who have been Members for not less than 30 days prior to the General Meeting.

18.2. If at any General Meeting there is no quorum within 30 minutes of the time appointed for the meeting then a majority of Members present may decide to adjourn the meeting for a period not exceeding 14 days. If at such adjourned meeting a quorum is not present within 30 minutes of the time appointed for the meeting, the Members present shall form a quorum.

19. VOTING AT GENERAL MEETINGS

19.1. Members who are eligible to vote are entitled to one vote each on all motions at General Meetings.

19.2. A motion put to a vote is to be determined by a simple majority of Members who vote in person. A special resolution requires a majority of not less than three fourths of the Members who vote in person.

19.3. Any question for decision must be determined by a show of hands, except that:

19.3.1. Any contested election at an Annual General Meeting or otherwise shall be by secret ballot;

19.3.2. Any meeting may by show of hands require any decision to be determined by secret ballot.

19.4. Members with a conflict of interest may be invited to attend any meeting and to speak at the discretion of the Chairperson but such persons may not vote.

20. MINUTES

20.1. Proper minutes of all proceedings of General Meetings of the Association and of meetings of the Board, shall be written within one month after the relevant meeting and kept on file.

20.2. The minutes kept pursuant to this Rule must be confirmed by the Members of the Association or the members of the Board (as relevant) at a subsequent meeting.

20.3. The minutes kept pursuant to this Rule shall be signed by the chairperson of the meeting at which the minutes are confirmed.

20.4. Where minutes are confirmed and signed they shall, until the contrary is proved, be evidence that the meeting was convened and duly held, that all proceedings conducted at the meeting shall be deemed to have been duly conducted, and that all appointments and decisions or resolutions made at that meeting shall be deemed to be valid.

21. OPERATION OF BANK ACCOUNTS

Cheques drawn on bank accounts of the Association must be signed by two or more persons appointed by the Board from time to time for that purpose.

22. PROHIBITION AGAINST SECURING PROFITS FOR MEMBERS

The income and capital of the Association shall be applied exclusively to the promotion of its objects and no portion shall be paid or distributed directly or indirectly to Members or their associates except as bona fide remuneration for services rendered or expenses incurred on behalf of the Association.

23. PUBLIC FUND

23.1. The Association may establish a public fund.

23.2. Donations will be deposited into the public fund listed on the Register of Cultural Organisations. These monies will be kept separate from other funds of the Association and will be used to further the Association's objects. Investment of monies in this fund will be made in accordance with guidelines for public funds as specified by the Australian Taxation Office.

23.3. The funds will be administered by a subcommittee of the Board, a majority of whom, because of their tenure of some public office or their professional standing, have an underlying community responsibility, as distinct from obligations solely in regard to the cultural objectives of the Association.

23.4. No monies/assets in this fund will be distributed to Members or office bearers of the Association, except as reimbursement of out-of-pocket expenses incurred on behalf of the fund or proper remuneration for administrative services.

23.5. If, upon the winding up or dissolution of the public fund, there remains after satisfaction of all its debts and liabilities, any property or funds, the property or funds shall not be paid to or distributed among its Members, but shall be transferred to some other fund, authority or institution having objects similar to the objects of this public fund, and whose rules shall prohibit the distribution of its or their income among its or their members, such fund, authority or institution to be eligible for tax deductibility of donations under Subdivision 30-B, section 30-100, of the Income Tax Assessment Act 1997 and listed on the Register of Cultural Organisations maintained under the Income Tax Assessment Act 1997.

23.6. Any proposed amendments or alterations to provisions for the public fund will be notified to the Department responsible for the administration of the Register of Cultural Organisations to assess the effect of any amendments on the public fund's continuing deductible gift recipient status.

24. COMMITTEE FOR PARTICIPANTS WITH A DISABILITY

24.1. The Board shall establish a Committee to develop, respond to and present the interests and perspectives of participants with a learning, physical, sensory or other disability, in each of Tutti Arts' main program areas.

24.2. The Committee shall be convened by a member of the Board, or a person nominated by the Board. Whenever possible, the convenor will have lived experience of a disability.

24.3. The Committee shall have up to 10 members who are selected by and from participants with a learning, physical, sensory or other disability.

24.4. All participants who identify with a learning, physical, sensory or other disability shall be eligible to nominate the members of the Committee.

24.5. The convenor shall provide a report to each meeting of the Board.

25. RULES

25.1. These Rules may be amended or replaced (including an alteration to the Association's name) by special resolution of the Members of the Association.

25.2. The altered Rules shall be registered with the Office of Consumer and Business Affairs, Corporate Affairs and Compliance Branch, as required by the Act.

25.3. The registered Rules shall bind the Association and every Member to the same extent as if they have respectively signed and sealed them, and agreed to be bound by all of the provisions thereof.

26. WINDING UP

26.1. The Association shall not be dissolved except by approval of not less than three-fourths of the Members present and voting at a meeting called for that purpose of which not less than one calendar month's written notice including notice of the proposed dissolution has been given to all Members.

26.2. Revocation clause

If the endorsement of the organisation as a deductible gift recipient is revoked, the following shall be transferred to another organisation to which income tax deductible gifts can be made – any surplus:

26.2.1. gifts of money or property for the principal purpose of the organisation

26.2.2. contributions made in relation to an eligible fundraising event held for the principal purpose of the organisation, and

26.2.3. money received by the organisation because of such gifts and contributions.

26.3. In the event of the organisation being wound up, any surplus assets remaining after the payment of the organisation's liabilities shall be transferred to another organisation with similar objects to which income tax deductible gifts can be made.

26.4. Such organisation or organisations shall be identified and determined by a resolution of Members in General Meeting.

27. ASSOCIATION FINANCIAL YEAR

The Association Financial Year will commence on 1st January and conclude on 31st December in each year.

Adoption, Replacements and Revisions of Rules

Date of Revision	Details of Principal Revisions
20 June, 2001	Initial rules constitution adopted
31 July, 2002	
27 October 2004	
20 July 2005	Suspension clause 5.4 inserted
1 November, 2006	Changes to Board membership, Rule 6.2.1
10 October, 2007	Changes to financial year, Rules 6.2.3, 8.4, 24
9 April, 2008	Paid employees may be Board members, Rules 10.1, 10.2 deleted
12 August, 2009	Office Bearers of the Board, Rule 6.2.4
4 May, 2011	Change to Monies and Payments, Rule 8.1 Change to The Artistic Director as Board member Rule 10.2 change to Temporary Stand Down Rule 10.3 – reworded for clarification Transitional Provisions Rule 24, 24.1, 24.2, 24.3 deleted being out of date. Replaced with Association Financial Year Rule 24
9 May 2012	Changes to 23 winding up – one paragraph replaced and another added revocation clause re DGR status
1 May 2013	Change of rule 6.2.2 – length of tenure as a Board member
14 May 2014	Clause 1 - Change of name from *Tutti Ensemble Incorporated* to *Tutti Arts Incorporated*
15 May 2019	Multiple clauses, the most significant being clauses 3 (Objects), 5 (Membership), 6.2 (Appointment of Board Members), 21 (Committee for Participants with a Disability), and clauses related to the Chief Executive Officer
2 December 2020	As adopted at AGM 2Dec20. Principal revisions: Multiple clauses, the most significant being clauses 8 (Vice President), 11 (General Manager), 13 (Conduct and Compliance). Other consequential changes, including those related to the change of title from Chief Executive Officer to General Manager

TUTTI ARTS INCORPORATED

2022 Annual General Meeting
Wednesday 25th May 2022, 7:00pm to 8:10pm

Tutti Arts Centre, Corner Commercial Road and Strathmore Terrace, Brighton
and Online via Zoom

DRAFT MINUTES

1. **Opening and welcome**
   The President, Andrew Downing, opened the meeting at 7:05pm and welcomed all attendees. Proceedings commenced with a short performance by The Sisters of Invention.

   The meeting acknowledged that the land on which we were meeting is the traditional land of the Kaurna people and paid their respects to all cultural leaders of this land— past, present and emerging.

2. **Attendance**
   There were 62 members present in person or via Zoom, as listed below.
   14 members tendered their apologies, as listed below.

3. **Minutes of previous meeting**
   The minutes of the AGM held on 26 May 2021 had been reviewed by Andrew Downing and by General Manager, Linda Williams. The names of three other attendees were added. Linda and Andrew had recommended that the amended Minutes be confirmed as a correct record.

   Recommendation (moved from the Chair): That the Minutes of the AGM held on 26 May 2021 be confirmed as a correct record.
   Carried

   Under Business Arising, Andy Norman noted that 2022 would be the 25th anniversary of Tutti. He suggested that there be an appropriate celebratory event. Andrew and Linda agreed to look into this.

4. **Tutti 2021 Annual Report**
   The 2021 Annual Report was in a new updated format. It was available immediately following the meeting, and would also be available online at https://tutti.org.au/publications/

5. **President's report** **Andrew Downing**
   The President presented his report for 2021, noting that it was now 2 years since Tutti commenced operations in its new premises. Programs were running well, with waiting lists in some areas.

Significant events in 2021 included the retirement of Founding Artistic Director, Pat Rix, after 24 years at the helm; the appointment of Gaelle Mellis as Creative Director; and the completion of Tutti's building projects, comprising the lift and accessible facilities.

Andrew congratulated all artists on their positive approach, progress and achievements, and for pressing on regardless during a very challenging period. He thanked:

- the General Manager (Linda Williams) the management team and the Tutti Board for leading Tutti through a difficult year,
- Pat Rix, and more recently Gaelle Mellis, and the artistic team of 45 professional artists, volunteers and support staff for successfully keeping all of Tutti's programs running across four locations and online,
- participants' families, and Tutti's many external and community friends and supporters, for the ways in which they assisted and encouraged artists throughout their personal and artistic development.

In addressing challenges that would arise in 2022, the Board was already looking at

- benchmarking,
- examining NDIS and other ways of funding programs and support services, and
- investigating additional sources of income including sponsorships and philanthropy.

Recommendation: That the President's report be adopted.
Moved Aimee Crathern, seconded Roslyn Franks.
Carried

6. Treasurer's report **Sean Whelan**

The Treasurer presented his report for 2021. The financial reports had been approved by the Board, and by Tutti's Auditors, Stewart Brown Audit Service Pty Ltd. Extracts from the audited financial reports had been distributed with the agenda.

The Treasurer summarised the financial statements.
While Tutti incurred a small loss of $4,886 in 2021, the overall financial position remained strong, with a balance of $715,673 at 31 December 2021. Key metrics, including income and expenditure, were shown visually for the AGM attendees, based on the financial reports.

Motion: That the audited financial report for 2021 be endorsed and that the Treasurer's report be adopted.
Moved Carol Young, seconded Emily Galdes
Carried

6.1. Appointment of Auditor **Andrew Downing**

StewartBrown, Chartered Accountants, had audited Tutti Arts Inc for the past 3 years. The company was no longer active in South Australia and a new local auditor would be sought.

Motion: That, to ensure due diligence, quotes be sourced to secure the services of an auditor, with the appointment to be made by the Board.
Moved Matt Shilcock, seconded Aimee Crathern
Carried

7. Report by the General Manager and the Creative Director Linda Williams, Gaelle Mellis

The General Manager and the Creative Director presented a combined report for 2021 and outlined plans for 2022, both organisationally and artistically. Activities and highlights in 2021 had included:

- 200 NDIS-supported artists across 3 hubs – Brighton, Pt Adelaide, Barossa
- 345 artist engagements each and every week
- Over 400 Zoom sessions.
- 25 showings and performances
- 13 Visual Arts exhibitions
- 28 films produced
- 10 creative developments and projects undertaken
- Radio Tutti interviewed 10 celebrity guests
- 51 committed and passionate staff
- 6 Tutti artists came together to form the Brains Trust to advise the Creative Director
- NDIS mid-term audit completed – with a big tick!
- over $430,000 received in grants
- Over $50,000 income earned by Tutti artists.
- Artists Melissa K and Grace L are conducting their own small businesses.
- Tutti opened its new home in the Barossa
- Ruby award commendation for the Floods of Fire
- The Sisters of Invention presented at the Adelaide Cabaret Festival.
- Company AT produced a digital version of Impersonal Space
- SDSW delivering digital story telling workshops for Barossa Council staff
- Sit Down Shutup and Watch started exploring digital games development

Linda and Gaelle identified a range of characteristics and attributes that define the *"We are Tutti"* philosophy and participants. They stated:

"All things being equal. They are not.
People are infinitely diverse; arts should be too.
We believe in the power of learning disabled and neurodiverse people."

In 2022, Tutti would need to grow in a sustainable way. Tutti will have a new strategic plan, focusing on Learning Disabled and Neurodiverse artists. Programs will be expanded to cater for artists at different stages of their journeys, including new programs *Round Robin* and *Pop Squad*.

The meeting viewed an award-winning video by Tutti artists: *How to Make a Leaky Film*.

Recommendation: That the combined report by the General Manager and the Creative Director be adopted.
Moved Sean Whelan, seconded Joel Hartgen
Carried by acclamation

8. Presentation of the Judy Dally Volunteer Award Linda Williams

Linda provided background information about the Award. The meeting was delighted that the inaugural winner, Judy Dally, was present.

Linda presented Judy Dally Volunteer Awards to Rocco Brasile and Michael McMillan. Both have been only too happy to help, coming to Tutti at least fortnightly to take care of general gardening, maintenance and handyman work. Rocco is always up for a chat with

artists and staff alike. Michael has a long history of helping out at Tutti. Over the past year, as well as supporting Rocco with this volunteer work experience, Michael had volunteered many additional hours on his own to ensure that Tutti Brighton looked amazing for special events.

The meeting attendees warmly applauded Rocco and Michael, while Rocco responded very graciously on behalf of the winners.

9. Election of Board Members **Andrew Downing**

Andrew Downing, Julianne Kuhlmann and Dino Vrynios were continuing as elected Board members for a further year.

Sean Whelan, Anne Wiberg, Matthew Shilcock and Paul Kirkwood had completed a 2-year term. Being eligible, Sean, Anne, Matthew and Paul had each been nominated as a member of the Board for a further 2-year term.

Tutti Arts was presently seeking well-credentialed and experienced Board members. Tutti was particularly interested in hearing from persons with skills, expertise and experience in:

- equal opportunity / social inclusion
- NDIS
- marketing
- strategic partnerships
- sponsorships / philanthropy

Strong consideration and preference would be given to the appointment of disabled people and people from diverse backgrounds.
Tutti Members were invited to discuss prospective candidates with the President after the AGM.

Motion: That Sean Whelan, Anne Wiberg, Matthew Shilcock and Paul Kirkwood be elected as members of the Board of Tutti Arts Inc for a 2-year term.
Moved Carol Young, seconded James Bull
Carried

10. Other business

There was no other business.

11. Close of meeting

Andrew Downing thanked Belinda, Nicole, Emily, Jane for coordinating the AGM, and thanked Emily, Mawarini, Jane, Linda and Gaelle for designing and producing the splendid annual report.

The meeting was closed at 8:10pm

(To be) Confirmed as a correct record

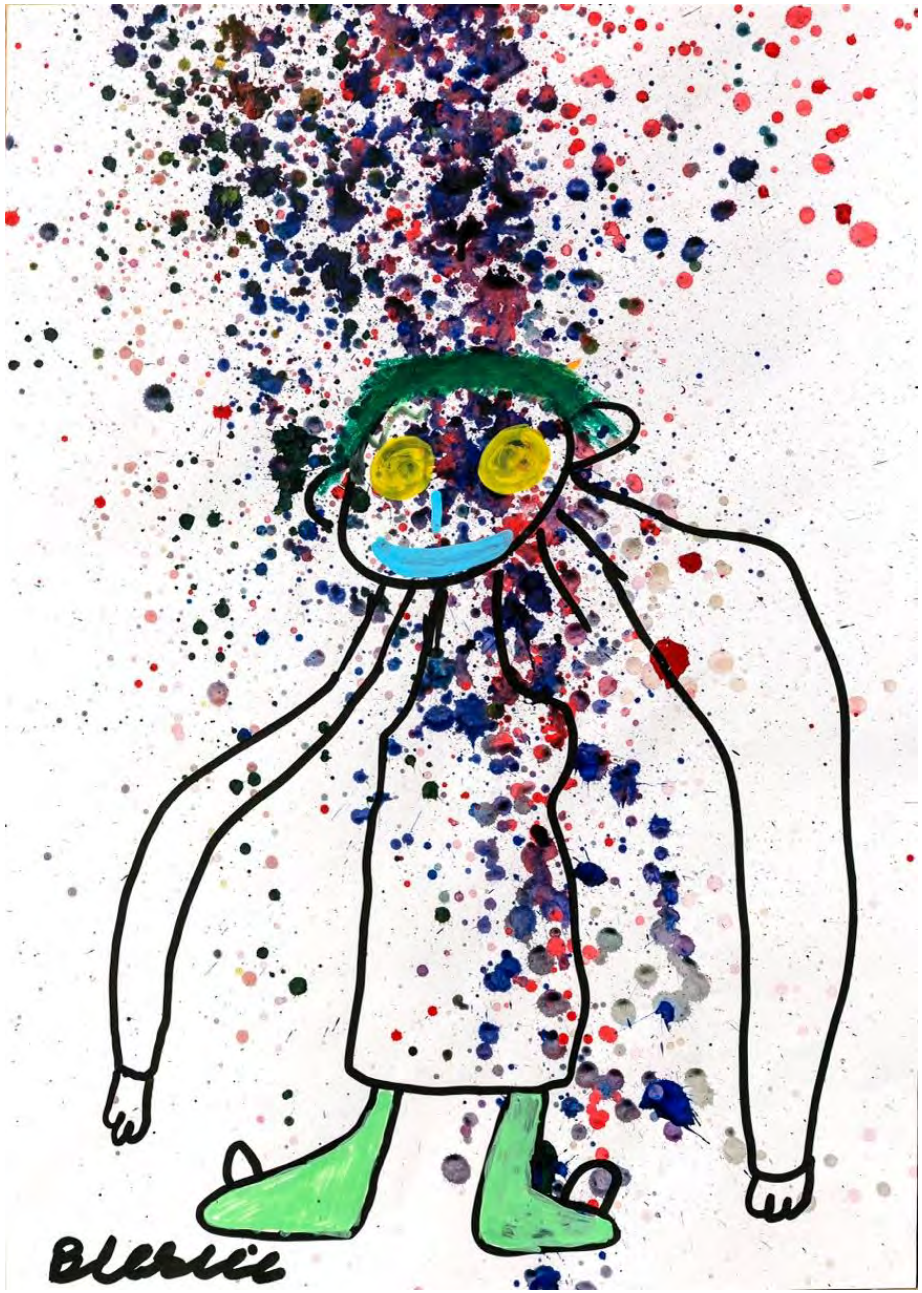
Chair:  Andrew Downing Date: 9/6/22

Attendance (62)

In person (48): Mark Andrew, Hannah Beinke, Jacquelin Boxall, Rocco Brasile, Greg Bull, Heather Bull, James Bull, Isaiah Caruso, Tessa Crathern, Aimee Crathern, Judy Dally, Anna Donders, Andrew Downing, Sue Downing, Greg Evangelou, Jocelyn Fairley, Roslyn Franks, Laura Gallagher, Jane Gronow, Michelle Hall, Barry Hammond, Caroline Hardy, Joel Hartgen, Alexandra Hill, Claire Hodgson, Anika Hooper, Lorcan Hopper, Sandra Hopper, Dougie Jacobssen, Julian Jaensch, Marie Klaosen, Julianne Kuhlmann, Felicity Kurtze, Pat Luscombe, Chris May, Jenna May, Michael McMillan, Gaelle Mellis, Andrew Norman, Emma Parker, Matt Shilcock, Warwick Smith, Emma Spowart, Belinda Warnes, Sean Whelan, Linda Williams, Carol Young.

Via Zoom (14): Anne Beinke, Stuart Beinke, Bradley Eckert, Catherine Fitzgerald, Susan Hill, Cameron Kirwan, James Kurtze, Ross Kurtze, Suzanne Merrall, Beth Neate, Natalie Papandrea, Pat Rix, Anne Wiberg, Margo Wilson.

Apologies (14)
Melissa Banks, Gemma Brown, Ali Devitt-Lansom, Trish Ferguson, Anne Fisher, Karen Forde, Ian Hardy, Paul Kirkwood, Garry Klicke, Mawarini, Jonathan Pearce, Jono Penberthy, Rachel Porter, Dino Vrynios.



Creative Plan 2023-2026

Progress

We are an alternative arts training centre. Programs are offered covering a wide range of artforms for skills development.

Highlighted Initiative is the Zig Zag Lab in order to develop skills to underpin new Impact plans.

Zig Zag Lab

We are establishing an arts and technology lab, Zig Zag. This Lab will be a safe place to support testing ideas, experiments and adventures in art and technology, industry connections, collaboration, and interdisciplinary ideas exchange.

Impact

We produce and present outstanding artistic and cultural products made by learning disabled and neurodiverse people. Moving forward we are building partnerships and collaborations, and implementing more research and development time to ensure high quality outcomes.

Highlighted Initiative is a Design Studio in order to provide high quality opportunities for visual artists.

Design Studio

A significant undertaking will be to research, develop and create a multidisciplinary design studio where artwork is created by learning disabled and neurodiverse artists. The Design studio will leverage the work of current Tutti visual artists who have ambitions in product design, print, textiles, and fashion with a commitment to form strong connections with industry partners.

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Program Plans Overview 2022-2026

Tutti programs offer learning disabled and neurodiverse people pathways into arts and skills development.

The studio program runs every weekday across our 3 creative hubs.

Tutti's creative program is about development, experimentation and encouragement: risk, failure, entering the unknown, happy to be confused by technology, investigation, seeking new possibilities, support, understanding, and playfulness.

Core Development Programs

Visual Arts: Brighton, Port Adelaide, Barossa Valley.

Dance: Brighton

Screen: Brighton

Acting: Brighton

Music: Brighton

- Quirkestra
- Voice Specialisation
- Radio Tutti
- Thank God it's Friday (TGIF)



New Development Programs

Ready. Set. Go: a program of creative visual arts activities for people with no previous experience.

Open Studio: a program of creative activities exploring visual arts.

Let's Dance: a program of dance using movement, gesture and action.

Make Some Noise: a program of music-making using accessible instruments and technology.

Telling stories: a program of creative activities exploring spoken word, written, digital, visual, performance and sensory story telling.

Round Robin: a program of creative activities across multiple artforms.

Zig Zag Lab: a program of creative activities exploring arts and technology.

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Disability Led

Disabled people MUST be the producers of our own image and storytellers of our own lives. To support Tutti artists to be in control of telling their own stories we currently support three disability-led collectives.

Company AT all-autistic theatre ensemble that produces original work informed by the experience of autism.

Sit Down Shutup and Watch learning disability led collective which presents an international screen festival every two years.

The Sisters of Invention all-female pop group determined to challenge society's pre-conceived ideas about who can be a pop star.

New in 2022-23

Beats Crew

Learning-disabled people beatbox, DJ, create digital artwork, plan and present their own club night. A strong Hip Hop component will be added. (Formerly an Access2Arts project)

Youth Programs

Music

Visual Arts

New in 2022-2023

Pop Squad

Tutti Pom Pom

Community Programs

Tutti Choir

Poco Tutti

Tutti Youth Choir

Club Tutti

Gathering Wave

Barossa Choir

Music Experience



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a disability perspective at the centre of the work

Starting from the premise that imagination, access, equity and engagement, will produce astonishing work, we will ask ourselves a series of questions before embarking on creative projects: Where is the artist in this? Is it our story to tell? How do we ensure that a multiplicity of voices can be heard and valued in the process? How could new/emerging technologies enable the creation of inclusive stories? Does this allow us to dream up new ways of creating? Can we express ourselves in ways surprise, delight and disrupt?

The way we work is from a culture of generosity and curiosity, a space for all our ideas to get better. Our creative outcomes will be shared with audiences in unexpected spaces and places in public and digital realms.

In 2023-2026, we will pursue new partnerships and collaborations with a focus on contemporary arts practices and arts and technology.

Projects

The Final Frontier

Concept development 2023
Presentation 2026/2027
Partners: Brink Productions
Lead Artists: Gaelle Mellis & Chris Drummond

The Final Frontier's title comes from a quote that Bill Shorten, Minister for the National Disability Insurance Scheme, made in 2011 when he was establishing the NDIS, in which he said that "disability is the final frontier of human rights".

This quote seeded the idea of collaborating with non-disabled and disabled artists to co-create a work around the Charter of Human Rights. Our concept is to explore different articles from the Charter as a catalyst for the creation of a major work of contemporary performance.

Ultimately *The Final Frontier* won't expressly be about disability although that will be one of the main themes threading throughout the work.

The Final Frontier will be a work about community; a community of artists in deep conversation with the wider community, talking with great insight about the human rights we all share.

Funding: tbc

Level UP!

Dates: July 2022 to July 2024
Partners: Mighty Kingdom, SAFC

With an ever-growing, global demand for creative digital content, we want to ensure that Learning Disabled & Neurodiverse artists are not left behind. Level Up aims to change the nature of employment pathways and talent pipelines into the Screen industry with a focus on Gaming, where skill shortages exist. Over a 2-year period, Level Up will employ emerging disabled game designers. They will be provided a range of employment experiences: internships at with our partner Mighty Kingdom, Australia's largest game developer headquartered in Adelaide. They will create digital content for Tutti Arts' creative projects and work directly in Tutti programs mentoring & developing the skills of artists in game design.

Resources & a bespoke training program will be developed for the gaming industry to increase sector capacity in recruiting and retaining disabled staff. Our partner SAFC will host the training for South Australia's games industry.

Funding: Information, Linkages and Capacity Building (ILC) - pending

Reaching Out 2

Presentation 2023/2024
Partners: AGSA (Confirmed), Samstag Museum of Art in negotiation, Cultural Institution 3 tbc.

Based on the incredibly successful *Reaching Out* pilot, supported by Arts SA Recovery Funding 2020, Tutti will continue to deliver *Reaching Out* as an ongoing project, and continue to provide major exhibition opportunities for disabled Visual Artists at SA's leading cultural institutions, in a collaborative partnership with SA's leading contemporary Visual Artists.

We will partner 3 learning-disabled artists with three non-disabled contemporary artists to create a body of new works in response to three South Australian cultural institutions including AGSA.

Funding: Australia Council for the Arts Project funding – application due Sept 2022. Unconfirmed

Impact

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The Light Garden
Creative Development August 2023
Presentation 2025 / 2026
Potential presenters: Illuminate, Adelaide Festival

The Light Garden will be a highly visual and auditory immersive work exploring the connection between loneliness and connection, memory and imagination. Drawing on a work in progress originally supported by ANAT in 2020, we will continue to develop the work within the context of exploration through arts and technology.

This is an ambitious project that draws on Tutti's strategic commitment to arts and technology and creative exploration. We imagine this work would fit well into a festival context and will be creating the work with high production values.

Funding: tbc

Tutti Pom Pom
Partners: Carclew

Tutti Pom Pom is a collaboration between Tutti Arts and Carclew to develop a pilot contemporary Visual Arts program, tailored to learning disabled and neurodiverse young people, informed by Carclew's successful model. Beginning in July 2022, we will work with a team of experienced artists and facilitators, to develop a sustainable program.

Funding: Arts SA ARF Collaboration Grant 2022 - confirmed

Impersonal Space Digital
Company AT

Key Creative: Julian Jaensch
Partners: Hartstone Kitney, Company AT

Currently in its final stages of development, Impersonal Space Digital (ISD) is a unique and completely different way of creating new digital content of a theatrical production that will be available in an online platform.

Originally created with support of the ARTS SA ARF project and R&D funds we have created a digital version of Impersonal Space designed to be used in schools across SA and beyond in a COVID safe environment. Classrooms and homes are an important way to increase awareness about Autism across generations and across the state.

2023 plans for ISD will include the distribution to schools and education facilities. We will also promote the work through arts markets, as a digital touring work.

Funding: self-generated

You Ready For This?
The Sisters of Invention
Tour
Presenting partner: Perth Cabaret Festival

The Sisters of Invention will tour *You Ready for This?* - a self-devised cabaret show which premiered at the 2021 Adelaide Cabaret Festival. *You Ready for This?* is a cabaret style show that is tender, powerful, exciting and disability led. It is full of original songs and personal stories.

Plans for touring were disrupted by COVID in 2022 with the Perth Cabaret Festival cancelling the 2022 performance however they have committed to present the show in 2023.

Through Tutti's producing hub we will reconnect with presenting partners that expressed interest in 2022 including Cowra Civic Centre, The Cube Wodonga and Arts Centre Melbourne to explore further touring options.

Funding: Contract fee confirmed
Arts SA Project grant for groups 2023 unconfirmed

Connection Rejection
Company AT
Partner AFC inSpace Development Program 2023 – confirmed
Presentation 2024

Key Creatives Julian Jaensch (Writer) Yasmin Gurreeboo (Director) Nescha Jelk (Dramaturge) Monday McGill (Access Consultant)

Company AT is creating a ground breaking new theatre work that has been in development for the last three years. The work explores sex, sexuality, relationships and challenges from an autistic perspective.

There are many different kinds of Autistic people and subsequently different kinds of relationships.

Exploring the journeys of five Autistic people from different ages, backgrounds, personal histories and sexuality. The work captures how generational identities differ in the way they see themselves as well as what they expect from society along with the impact of woke culture and how much anyone needs to fit in a box. Using visual vernacular will not only be accessible to Deaf audiences but will create a separate world from the spoken word to show the extra sensory barriers Autistic people live with every day.

Funding: ARTS SA RLDDA grant 2022 pending
inSPACE contribution pending

Sit Down Shut Up and Watch
Partner: The Other Film Festival (VIC)

2023 is a non -festival year. SDSW steering committee will focus on workshop delivery, and exploring partnership for the 2024 SDSW Festival.

Additionally, they have been invited to partner with The Other Film Festival (VIC) to work with them to apply a disability lens, to develop customised solutions and opportunities for screen industry career pathways.

Supporting learning disabled & neurodiverse people thrive in Australian screen industry.

SDSW Steering Committee: Lee Witczak, Sara Egarr, James Kurtze, Mathew Wauchope, Tyson Pienaar, Joshua Wheeler and Lorcan Hopper

SDSW Coordinator: Suzanne Merrall

Funding: Screen Australia partnership with the Other Film Festival confirmed.

www.sitdownshutupandwatch.com

Stranger, Virtual Album & Performances
The Sisters of Invention
Research & development
Partners: Sit Down Shutup and Watch, Mighty Kingdom
Presentation 2026

When venue doors were locked shut due to COVID it prompted many artists consider virtual worlds.

From Gorillaz, with their four animated band members presenting their fictional universe through music videos, interviews, comic strips and short cartoons….

…to arty audiovisual installations to more traditional gig recreations, gaming spaces are being transformed into bona fide music venues.

Games from Fortnite to Minecraft have been presenting artists of the likes of Ariana Grande (*Fortnite*) for music fans.

The Sisters are asking what about us? What can we do in virtual places and spaces? Who can we do this with?

Funding: SAFC Gaming fund apply 2023
Arts SA RLADD Funding apply 2023

Heart Beat Club
Beats Crew
Partners: Access2Arts, Beats Crew, Tutti

A club night run by and for learning disabled people, their friends and allies.

“We want to have a more active and ‘age appropriate’ social life including club nights. We are running our own proper club night so we can have fun and stay up late. Spend fun time with friends. Do it our way. Show our talents. Beatbox on stage. DJ on stage. Dance. Dress up. Feel safe. Make our Club awesome.” – The Beats Crew

Hip Hop Project
Partners: Beats Crew, Tutti

Extend on work created during 2022 during the Hip Hop masterclass with guest artists L-FRESH the LION and Mirrah to create Hip Hop music and explore Hip Hop culture through a disability lens. The process will be community driven through a collaborative process and masterclass series.

Funding: Arts SA Community Grant due July 2022

Big Sing Along
Presenting Partner: DreamBIG Festival
May 2023

The Tutti Choir has been invited once again to perform in the DreamBIG Festival at the Adelaide Festival Theatre.

Join in as the Tutti Choir performs some of your favourite songs with a live band and special guest host.

There will be something for every generation so gather your family together for a fun afternoon out. The show will be captioned, with lyrics on the big screen, and Auslan interpreted. This is your chance to experience the Festival Theatre in a relaxed format for free!

Funding: contract fee

Conspire
Sharings, Talks and Provocations.

Yearly provocations to Tutti artists provoking thoughts, discussions, questions, creativity and ideas. Outcomes presented in sharings, talks and online content creation.

Let’s get together 2023-2026

Partners: Restless Dance, Tutti

Restless will implement an inclusion strategy that will provide free of charge tickets to Tutti Artists for previews of any new work, showing, sharing or presentation. This reciprocal new partnership is a long-term strategy between both organisations to build interest in each other’s work and connect learning disabled and neurodiverse artists.

Visual Arts Exhibitions

Presenting Partner: Tarnanthi Festival, POP Gallery, Dentons.

Eight exhibitions across Brighton, Port Adelaide and Barossa Studios.

Solo and group exhibitions

Artist Jackie Saunders Tarnanthi Festival

Virtual exhibitions research

Music Performances
4 X Quirkestra tbc
4 X The Sisters of Invention tbc

Choral Performances

3 X Choirs tbc

2024

The Last Frontier development

Level Up! continues

Reaching Out 2 outcomes delivered

The Light Garden development

You Ready For This? Touring

Stranger, Virtual Album

The Sisters of Invention, development

Connection Rejection premiere

Conspire: sharings, talks and provocations.

Sit Down Shutup & Watch Festival

Visual Arts Exhibitions IRL & Virtual

Zig Zag Lab
Connects with Lab Rats at The Lab, Light Square

Lab Rats are from all walks of life with interests or skills in immersive audio, visual, performance, art, science, technology and a desire to learn, collaborate and create.

Virtual Choir
Research & development
Presentation 2025 / 2026
Partners to be sought.

Inspired by the likes of Eric Whitacre's Virtual Choir, Zig Zab Lab will research and investigate the creation musical experiences through technology.

2025

The Last Frontier development

The Light Garden presentation

Stranger, Virtual Album release

The Sisters of Invention, development

Connection Rejection further presentations explored

Zig Zag Lab

Lab Rats

Virtual Choir development

Conspire: sharings, talks and provocations.

Visual Arts Exhibitions IRL & Virtual

So it is...
Partnership with Restless, Tutti Arts
Key Creatives: Michelle Ryan, Gaelle Mellis and Patricia Wozniak

First stage exploration. One Tutti visual artist pairs with one Restless Company dancer to explore the perimeters of cross art form collaboration. The project enables the artists with learning disability to find their creative voice.

Under the guidance of Gaelle and Michelle, this development lab will be rich with creative possibilities.

2026

The Last Frontier development

The Light Garden further presentations explored

Stranger, Virtual Album release

The Sisters of Invention

Zig Zag Lab

Lab Rats

Virtual Choir Development / Outcome

Conspire: sharings, talks and provocations.

Visual Arts Exhibitions IRL & Virtual

Think-tank
Bringing together learning disabled and neurodiverse artists, facilitators, professionals and inclusive art organisations to identify and troubleshoot key sector issues, including what leadership and development looks like.

Zig Zag Lab
As Long As I Live & Breathe
Research & development
Partners: Restless, others to be sought
Presentation 2028

Explores the kaleidoscopic nature of human experience from a disability perspective. The convergence of multidisciplinary art forms, technology and storytelling sees artists and creative technologists work together in a fresh approach to inclusive technology based art.

TUTTI ARTS INCORPORATED
ABN 58 456 551 850

FINANCIAL REPORT - 31 DECEMBER 2021

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TUTTI ARTS INCORPORATED
ABN 58 456 551 850

FINANCIAL REPORT - 31 DECEMBER 2021

BOARD'S REPORT

Tutti Arts Incorporated is an incorporated Association registered with the *Australian Charities and Not-for-profits Commission Act 2012* and is domiciled in South Australia. The Board present the financial report for the year ended 31 December 2021 and report as follows:

BOARD MEMBERS
The names of and other information on the Board Members in office during or since the end of the year are as follows:

Andrew Downing	President
Sean Whelan	Treasurer
Julianne Kuhlmann	Board Member
Dino Vrynios	Board Member
Matt Shilcock	Board Member
Paul Kirkwood	Board Member
Anne Wiberg	Board Member

The Board Members were in office for this entire period unless otherwise stated.

PRINCIPAL ACTIVITIES
The principal activity of the Association during the financial year was to offer professional experience across a broad range of artistic disciplines to artists with disabilities, enabling them to develop their own skills and careers through working with high calibre local and international artists.

OPERATING RESULT
The operating result of the Association for the financial year was an operating deficit of $4,886 (2020: surplus $458,698).

SIGNIFICANT CHANGES IN THE STATE OF AFFAIRS
No significant changes in the state of affairs occurred in the Association during the financial year.

BENEFITS RECEIVED
In the opinion of the Board of Tutti Arts Incorporated:

a) During the year ended 31 December 2021:
   i) no officer of the Association;
   ii) no firm of which the officer is a member; or
   iii) no body corporate in which the officer has a substantial financial interest,
   has received or become entitled to receive a benefit as a result of a contract between the officer, firm or body corporate and the Association; and

b) During the year ended 31 December 2021 no officer of the Association received directly or indirectly from the Association any payment or other benefit of a pecuniary value, other than those employed by the Association at normal rates approved by the Board.

AFTER BALANCE DATE EVENTS
Other than the possible effects of the matter referred to in Note 16 of the financial statements, no matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the Association, the results of those operations, or the state of affairs of the Association in future financial years.

TUTTI ARTS INCORPORATED
ABN 58 456 551 850

FINANCIAL REPORT - 31 DECEMBER 2021

BOARD'S REPORT

INDEPENDENCE DECLARATION
The auditor's independence declaration as required under s60-40 of the *Australian Charities and Not-for-profits Commission Act 2012* for the year ended 31 December 2021 has been received and can be found on the following page, which forms part of the Board's Report. No officer of the Association is or has been a partner of any auditor of the Association.

Signed in accordance with a resolution of the Board:

Andrew Downing
Board Member

Sean Whelan
Board Member

28 April 2022

StewartBrown
Integrity + Quality + Clarity
CHARTERED ACCOUNTANTS

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TUTTI ARTS INCORPORATED
ABN 58 456 551 850

FINANCIAL REPORT – 31 DECEMBER 2021

AUDITOR'S INDEPENDENCE DECLARATION
UNDER S 60-40 OF THE *AUSTRALIAN CHARITIES AND NOT-FOR-PROFITS COMMISSION ACT 2012*
TO THE BOARD MEMBERS OF TUTTI ARTS INCORPORATED

In accordance with the requirements of the *Australian Charities and Not-for-profits Commission Act 2012,* as lead auditor for the audit of Tutti Arts Incorporated, I declare that, to the best of my knowledge and belief, during the year ended 31 December 2021 there has been:

(a) no contraventions of the auditor independence requirements as set out in the *Australian Charities and Not-for-profits Commission Act 2012* in relation to the audit; and

(b) no contraventions of any applicable code of professional conduct in relation to the audit.

StewartBrown

StewartBrown
Chartered Accountants

S.J. Hutcheon
Partner

28 April 2022

Liability limited by a scheme approved under Professional Standards Legislation

TUTTI ARTS INCORPORATED
ABN 58 456 551 850

STATEMENT OF FINANCIAL POSITION
AS AT 31 DECEMBER 2021

	Note	2021 $	2020 $
ASSETS			
Current assets			
Cash and cash equivalents	6	693,283	1,047,978
Trade and other receivables	7	117,193	392,382
Financial assets	8	413,403	184,478
Total current assets		1,223,879	1,624,838
Non-current assets			
Property, plant and equipment	9	403,138	169,884
Right-of-use assets	10	187,977	179,829
Total non-current assets		591,115	349,713
TOTAL ASSETS		1,814,994	1,974,551
LIABILITIES			
Current liabilities			
Trade and other payables	11	668,549	851,789
Employee benefits	12	162,056	175,905
Lease liabilities	13	30,939	26,686
Total current liabilities		861,544	1,054,380
Non-current liabilities			
Employee benefits	12	62,746	40,340
Lease liabilities	13	175,031	159,272
Total non-current liabilities		237,777	199,612
TOTAL LIABILITIES		1,099,321	1,253,992
NET ASSETS		**715,673**	**720,559**
FUNDS			
Accumulated surplus		715,673	720,559
TOTAL FUNDS		**715,673**	**720,559**

The accompanying notes form part of these financial statements

TUTTI ARTS INCORPORATED

STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME
FOR THE YEAR ENDED 31 DECEMBER 2021

	Note	2021 $	2020 $
Revenue	4	2,572,484	2,154,057
Other income	4	32,023	727,136
		2,604,507	2,881,193
Expenses			
Administration expenses		(98,024)	(160,081)
Bad debts		(24,919)	(6,214)
Bank charges		(2,002)	(1,693)
Contractors and consultants		(157,355)	(156,146)
Depreciation	5	(101,358)	(63,234)
Employee benefits expense		(2,032,035)	(1,875,439)
Marketing and promotion		(23,610)	(35,908)
Professional fees		(13,946)	(6,100)
Program production and touring		(132,279)	(92,318)
Travelling expenses		(18,947)	(20,630)
Other expenses		(4,918)	(4,732)
		(2,609,393)	(2,422,495)
Surplus (deficit) before income tax		(4,886)	458,698
Income tax expense		-	-
Surplus (deficit) for the year		(4,886)	458,698
Other comprehensive income		-	-
Total comprehensive income (loss) for the year		**(4,886)**	**458,698**

The accompanying notes form part of these financial statements

TUTTI ARTS INCORPORATED

STATEMENT OF CHANGES IN FUNDS
FOR THE YEAR ENDED 31 DECEMBER 2021

	Accumulated Surplus	Total
	$	$
Balance at 1 January 2020	261,861	261,861
Comprehensive income		
Surplus (deficit) for the year	458,698	458,698
Other comprehensive income	-	-
Total comprehensive income (loss) for the year	458,698	458,698
Balance at 31 December 2020	**720,559**	**720,559**
Balance at 1 January 2021	720,559	720,559
Comprehensive income		
Surplus (deficit) for the year	(4,886)	(4,886)
Other comprehensive income	-	-
Total comprehensive income (loss) for the year	(4,886)	(4,886)
Balance at 31 December 2021	**715,673**	**715,673**

The accompanying notes form part of these financial statements

TUTTI ARTS INCORPORATED

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 DECEMBER 2021

	Note	2021 $	2020 $
Cash flows from operating activities			
Receipts from customers		1,724,872	2,233,268
Payments to suppliers and employees		(2,401,839)	(2,301,906)
Donations received		135,651	6,996
Government grants received		707,111	614,942
Investment income received		9,045	(52,395)
Interest paid		(9,885)	(8,200)
Net cash flows from operating activities		164,955	492,705
Cash flows from investing activities			
Proceeds from sale of financial assets		3,611	1,409
Purchase of property, plant and equipment		(297,633)	(206,020)
Purchase of financial assets		(200,513)	(6,969)
Net cash flows from investing activities		(494,535)	(211,580)
Cash flows from financing activities			
Repayment of lease liabilities		(25,115)	(20,969)
Net cash flows from financing activities		(25,115)	(20,969)
Net increase (decrease) in cash and cash equivalents		(354,695)	260,156
Cash and cash equivalents at the beginning of the financial year		1,047,978	787,822
Cash and cash equivalents at the end of the financial year	6	**693,283**	**1,047,978**

The accompanying notes form part of these financial statements

TUTTI ARTS INCORPORATED

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

Note 1 - Reporting entity

The financial report includes the financial statements and notes of Tutti Arts Incorporated as an individual entity. Tutti Arts Incorporated is registered with the *Australian Charities and Not-for-profits Commission Act 2012* and incorporated in South Australia under the *Associations Incorporation Act 1985*.

The financial statements were approved by the Board on 28 April 2022.

Note 2 - Basis of preparation

Tutti Arts Incorporated has adopted Australian Accounting Standards - Reduced Disclosure Requirements as set out in AASB 1053: *Application of Tiers of Australian Accounting Standards* and AASB 2010-2: *Amendments to Australian Accounting Standards arising from Reduced Disclosure Requirements.*

These financial statements are general purpose financial statements that have been prepared in accordance with Australian Accounting Standards - Reduced Disclosure Requirements and the *Australian Charities and Not-for-profits Commission Act 2012*. The Association is a not-for-profit entity for financial reporting purposes under Australian Accounting Standards.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in financial statements containing relevant and reliable information about transactions, events and conditions.

Basis of measurement
The financial statements, except for the cash flow information, have been prepared on an accruals basis and are based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities.

Comparatives
Where required by Accounting Standards comparative figures have been adjusted to conform to changes in presentation for the current financial year. Where the Association has retrospectively applied an accounting policy, made a retrospective restatement or reclassified items in its financial statements, an additional statement of financial position as at the beginning of the earliest comparative period will be disclosed.

Critical accounting estimates and judgements
The Board evaluate estimates and judgements incorporated into the financial statements based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the Association.

Key estimates
Impairment
The Board assesses impairment at the end of each reporting period by evaluation of conditions and events specific to the Association that may be indicative of impairment triggers. Recoverable amounts of relevant assets are reassessed using value-in-use calculations which incorporate various key assumptions.

Estimation of useful lives of assets
The estimation of the useful lives of assets has been based on historical experience as well as manufacturers' warranties (for plant and equipment) and turnover policies (for motor vehicles). In addition, the condition of the assets is assessed at least once per year and considered against the remaining useful life. Adjustments to useful lives are made when considered necessary.

TUTTI ARTS INCORPORATED

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

Note 2 - Basis of preparation (continued)

New and revised standards that are effective for these financial statements
Several amendments to Australian Accounting Standards and interpretations are mandatory for the 31 December 2021 reporting period. These include:

- *AASB 2018-6: Definition of a Business* (amendments to *AASB 3*)
- *AASB 2018-7: Definition of Material* (amendments to *AASB 101* and *AASB 108*)
- *AASB 2019-1: References to the Conceptual Framework* (revises the Conceptual Framework for Financial Reporting)
- *AASB 2020-4: Amendments to AASs - Covid-19-Related Rent Concessions* (amendments to *AASB 16*)

The amendments listed above did not have any impact on the amounts recognised in the current or prior periods but may affect future periods.

New standards and interpretations not yet adopted
Certain new accounting standards, amendments and interpretations have been published that are not mandatory for 31 December 2021 reporting periods and have not been early adopted by the Association. These include:

- *AASB 1060: General Purpose Financial Statements - Simplified Disclosures for For-Profit and Not-for-Profit Tier 2 Entities* (effective for the year ending 31 December 2022)
- *AASB 2020-1: Amendments to AASs - Classification of Liabilities as Current or Non-current* (effective for the year ending 31 December 2023)

It is not expected that AASB 2020-1 will have a material impact on the Association in future reporting periods. AASB 1060 may have a material impact on the Association in future reporting periods and on foreseeable future transactions and disclosures since AASB 1060 acts to mandate that the Association prepare a general purpose financial report under a new Simplified Disclosure Standard in future reporting periods. The Association has not yet assessed the specific financial reporting impacts of AASB 1060.

Note 3 - Significant accounting policies

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Income Tax
Tutti Arts Incorporated is a not-for-profit Charitable Institution and is exempt from income tax under Division 50 of the *Income Tax Assessment Act 1997*.

Goods and Services Tax (GST)
Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows included in receipts from customers or payments to suppliers.

TUTTI ARTS INCORPORATED

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

Note 3 - Significant accounting policies (continued)

Revenue recognition
Revenue is measured at the fair value of the consideration received or receivable. Amounts disclosed as revenue are net of returns, trade allowances and duties and taxes including goods and services tax (GST). Revenue is recognised for the major business activities as follows:

Donations, bequests and project revenue
Donations and bequests are recognised as income when received. If conditions are attached to the donation which must be satisfied before it is eligible to receive the contribution, the recognition of the donation as revenue will be deferred until those conditions are satisfied.

Interest revenue
Interest revenue is recognised using the effective interest method.

Grant revenue
Income arising from the contribution of an asset (including cash) is recognised when the following conditions have been satisfied:

(a) the Association obtains control of the contribution or the right to receive the contribution;
(b) it is probable that the economic benefits comprising the contribution will flow to the Association; and
(c) the amount of the contribution can be measured reliably at the fair value of the consideration received.

Rendering of services
Revenue from the rendering of a service is recognised upon the delivery of the service to the client.

Sale of goods
Revenue is recognised on transfer of goods to the customer as this is deemed to be the point in time when risks and rewards are transferred and there is no longer any ownership or effective control over the goods.

Cash and cash equivalents
Cash and cash equivalents include cash on hand, deposits held at call with financial institutions, other short-term, highly liquid investments with original maturities of twelve months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Trade receivables
Trade receivables include amounts due from members and other customers. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

For all sources of recurrent income, trade receivables are recognised initially at fair value and subsequently measured at amortised cost using the effective interest method, less a provision for impairment.

Property, plant and equipment
Recognition and measurement
Each class of property, plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation and impairment losses. Cost includes expenditure that is directly attributable to the acquisition of the asset. Gains and losses on disposals are determined by comparing proceeds with carrying amount. These are included in the statement of profit or loss and other comprehensive income.

Depreciation
The depreciable amount of all plant and equipment is depreciated on both a straight line basis over the asset's useful life to the entity commencing from the time the asset is held ready for use.

TUTTI ARTS INCORPORATED

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

Note 3 - Significant accounting policies (continued)

Right-of-use assets
At inception, a right-of-use asset and a lease liability is recognised. Right-of-use assets are included in the *Statement of Financial Position* within a classification relevant to the underlying asset.

Right-of-use assets are initially measured at cost, comprising of the following:

- the amount of the initial measurement of the lease liability
- any lease payments made at or before the commencement date, less any lease incentives received
- any initial direct costs incurred
- an estimate of costs to be incurred in dismantling and removing the underlying asset, restoring the site on which it is located or restoring the underlying asset to the condition required by the terms and conditions of the lease, unless those costs are incurred either at the commencement date or as a consequence of having used the underlying asset during a particular period

Subsequently, right-of-use assets are measured using a cost model. The right-of-use asset is depreciated to the earlier of the useful life of the asset or the lease term using the straight-line method and is recognised in the statement of profit or loss and other comprehensive income in "Depreciation and amortisation".

The Association tests for impairment where there is an indication that a right-of-use asset may be impaired. An assessment of whether there is an indication of possible impairment is done at each reporting date. Where the carrying amount of a right of use asset is greater than the estimated recoverable amount, it is written down immediately to its recoverable amount. The resulting impairment loss is recognised immediately in surplus or deficit, except where the decrease reverses a previously recognised revaluation increase for the same asset.

The resulting decrease is recognised in other comprehensive income to that extent and reduces the amount accumulated in equity under revaluation surplus, and future depreciation charges are adjusted in future periods to allocate the revised carrying amount, less its residual value, on a systematic basis over its remaining useful life.

Leases
The Association leases business premises on an arm's length basis from a third-party lessor. A lease is a contract, or part of a contract, that conveys the right to use an asset for a period of time in exchange for consideration.

At inception of a contract, it is assessed to determine whether the contract is, or contains, a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. If the terms and conditions of a contract are changed, it is reassessed to once again determine if the contract is still, or now contains, a lease.

The term of a lease is determined as the non-cancellable period of the lease, together with the periods covered by an option to extend the lease where there is reasonable certainty that the option will be exercised, and periods covered by an option to terminate the lease if there is reasonable certainty that the option will not be exercised.

The assessment of the reasonable certainty of the exercising of options to extend the lease, or not exercising of options to terminate the lease, is reassessed upon the occurrence of either a significant event or a significant change in circumstances that is within the Association's control and it affects the reasonable certainty assumptions. The assessment of the lease term is revised if there is a change in the non-cancellable lease period.

The Association does not recognise leases that have a lease term of 12 months or less or are of low value as a right-of-use asset or lease liability. The lease payments associated with these leases are recognised as an expense in the statement of profit or loss and other comprehensive income on a straight-line basis over the lease term.

TUTTI ARTS INCORPORATED

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

Note 3 - Significant accounting policies (continued)

Lease liability
At the commencement date of the lease, the lease liability is initially recognised for the present value of non-cancellable lease payments discounted using the interest rate implicit in the lease or, if that rate cannot be readily determined, the Association's incremental borrowing rate.

The tenor of a lease includes any renewal period where the lessee is reasonably certain that they will exercise the option to renew. The Association has reviewed all its leases and included any extensions where the Association assessed it is reasonably certain the lease agreement will be renewed.

The lease payment used in the calculation of the lease liabilities should include variable payments when they relate to an index or rate. Where leases contain variable lease, payments based on an index or rate at a future point in time, the Association has used the incremental uplift contained in the lease or the respective Reserve Bank forward-looking CPI target for CPI-related increases.

In the absence of any floor or cap clauses in the lease agreements, the Association measures the rent for the year under market review at an amount equal to the rent of the year preceding the market review increased by a fixed rate.

The lease liability is initially measured at the present value of the lease payments that are not yet paid at the commencement date. Lease payments are discounted using the relevant Association's incremental borrowing rate. The incremental borrowing rate used for this calculation is dictated by the tenor of the lease and the location of the asset. The incremental borrowing rate is the rate the Association would be charged on borrowings, provided by our banking partners. The weighted average incremental borrowing rate is 4.5%. The following lease payments being fixed payments, less any lease incentives receivable are included where they are not paid at the commencement date.

Subsequently, the lease liability is measured by:

- increasing the carrying amount to reflect interest on the lease liability
- reducing the carrying amount to reflect the lease payments made
- remeasuring the carrying amount to reflect any reassessment or lease modifications or to reflect revised in-substance fixed lease payments

The unwind of the financial charge on the lease liabilities is recognised in the *Statement of Profit or Loss and Other Comprehensive Income* in "Finance costs" based on the Association's incremental borrowing rate.

Financial instruments
Initial recognition and measurement
Financial assets and financial liabilities are recognised when the Association becomes a party to the contractual provisions to the instrument. For financial assets this is equivalent to the date that the Association commits itself to either purchase or sell the asset. Financial instruments are initially measured at fair value plus transactions costs except where the instrument is classified "at fair value through profit or loss" in which case transaction costs are expensed to profit or loss immediately. Trade receivables are initially measured at the transaction price if the trade receivables do not contain a significant financing component.

Classification and subsequent measurement
Financial assets
Financial assets other than those designated and effective as hedging instruments are classified upon initial recognition into the following categories:

- amortised cost
- fair value through other comprehensive income (FVOCI)
- fair value through profit or loss (FVPL)

TUTTI ARTS INCORPORATED

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

Note 3 - Significant accounting policies (continued)

Financial instruments (continued)
All income and expenses relating to financial assets that are recognised in profit or loss are presented within finance income or finance costs, except for impairment of trade receivables which are disclosed with other expenses.

Measurement is on the basis of two primary criteria:
- the contractual cash flow characteristics of the financial asset
- the business model for managing the financial asset

Financial assets at amortised cost
Financial assets are measured at amortised cost if the asset meets the following conditions (and are not designated as FVPL):
- the financial asset is managed solely to collect contractual cash flows
- the contractual terms within the financial asset give rise to cash flows that are solely payments of principal and interest on the principal amount outstanding on specified dates

Fair value through other comprehensive income
Investments that are not held for trading are eligible for an irrevocable election at inception to be measured at fair value through other comprehensive income. Subsequent movements in fair value are recognised in other comprehensive income and are never reclassified to profit or loss. Dividend revenue received on underlying equity instruments investment will still be recognised in profit or loss unless the dividend clearly represents return of capital. By default, all other financial assets that do not meet the measurement conditions of amortised cost and fair value through other comprehensive income are subsequently measured at fair value through profit or loss.

Financial assets at fair value through profit or loss
Financial assets that are held within a different business model other than to “hold and collect” or “hold to collect and sell” are categorised at fair value through profit or loss. The initial designation of financial instruments to measure at fair value through profit or loss is a one-time option on initial classification and is irrevocable until the financial asset is derecognised.

Impairment of financial assets
The impairment requirements as applicable under AASB 9 use more forward looking information to recognise expected credit losses. Expected credit losses are the probability-weighted estimate of credit losses over the expected life of a financial instrument. A credit loss is the difference between all contractual cash flows that are due, and all cash flows expected to be received, all discounted at the original effective interest rate of the financial instrument.

The Board considers a broad range of information when assessing credit risk and measuring expected credit losses, including past events, current conditions, reasonable and supportable forecasts that affect the expected collectability of the future cash flows of the instrument. In applying this approach, a distinction is made between:
- financial instruments that have not deteriorated significantly in credit quality since initial recognition or that have low credit risk
- financial instruments that have deteriorated significantly in credit quality since initial recognition and the credit risk is not low
- financial assets that have objective evidence of impairment at reporting date

The loss allowance for the first category is measured as “12-month expected credit loss” and for the second category is measured as “lifetime expected credit losses”.

TUTTI ARTS INCORPORATED

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

Note 3 - Significant accounting policies (continued)

Impairment of assets
At each reporting date, the Board reviews the carrying costs of its tangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the assets fair value less the costs to sell the value-in-use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the income statement. Where it is not possible to estimate the recoverable amount of the individual asset, the Association estimates the recoverable amount of the cash-generating unit to which the asset belongs.

Impairment losses are reversed when there is an indication that the impairment loss may no longer exist and there has been a change in the estimate used to determine the recoverable amount.

Trade and other payables
Trade and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the Association during the reporting period, which remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability. The carrying amount of trade and other payables is deemed to reflect fair value.

Employee benefits
Provision is made for the Association's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled.

Employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits. In determining the liability, consideration is given to employee wage increases and the probability that the employee may not satisfy vesting requirements. Those cash outflows are discounted using market yields on high quality corporate bonds with terms to maturity that match the expected timing of cash flows.

Superannuation
Contributions are made by the Association to employees' nominated superannuation funds and are charged as expenses when incurred.

Fair value of assets and liabilities
The Association measures some of its assets and liabilities at fair value on either a recurring or non-recurring basis, depending on the requirements of the applicable Accounting Standard. Fair value is the price the entity would receive to sell an asset or would have to pay to transfer a liability in an orderly (ie unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset or liability. The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset or liability (ie the market with the greatest volume and level of activity for the asset or liability) or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (ie the market that maximises the receipts from the sale of the asset or minimises the payments made to transfer the liability, after taking into account transaction costs and transport costs).

TUTTI ARTS INCORPORATED

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

Note 3 - Significant accounting policies (continued)

Fair value of assets and liabilities (continued)
For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

The fair value of liabilities and the entity's own equity instruments (excluding those related to share-based payment arrangements) may be valued, where there is no observable market price in relation to the transfer of such financial instruments, by reference to observable market information where such instruments are held as assets. Where this information is not available, other valuation techniques are adopted and, where significant, are detailed in the respective note to the financial statements.

TUTTI ARTS INCORPORATED

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

	2021 $	2020 $
Note 4 - Revenue and other income		
Operating revenue		
Sales and merchadising	25,347	12,661
Net grant income	722,425	701,552
Participation fees	1,661,697	1,384,005
	2,409,469	2,098,218
Other revenue		
Donations and sponsorship	135,651	6,996
Investment income	9,045	9,783
Recoveries	18,319	39,060
	163,015	55,839
Total revenue	2,572,484	2,154,057
Other income		
Fair value gain on financial assets	32,023	5,636
Government support - *COVID-19*	-	721,500
Total other income	32,023	727,136
Total revenue and other income	2,604,507	2,881,193
Note 5 - Expenses		
Audit fees	6,200	6,100
Bad debts	5,919	6,214
Depreciation: property, plant and equipment	64,379	36,136
Depreciation: right-of-use assets	36,979	27,098
Lease interest	9,885	8,200
Provision for impairment - trade receivables	19,000	-
Note 6 - Cash and cash equivalents		
Cash at bank and on hand	673,262	727,334
Term deposits	20,021	320,644
Total cash and cash equivalents	693,283	1,047,978
Note 7 - Trade and other receivables		
Current		
Trade receivables	124,445	314,298
Provision for impairment	(24,000)	(5,000)
	100,445	309,298
Other receivables	9,716	65,949
Prepayments	7,032	17,135
Total current trade and other receivables	117,193	392,382
Provision for impairment		
Opening net carrying amount	5,000	5,000
Increase (decrease) in provision	19,000	-
Closing net carrying amount	24,000	5,000

TUTTI ARTS INCORPORATED

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

	2021 $	2020 $
Note 8 - Financial assets		
Current		
Financial assets at fair value through profit and loss		
Managed funds	413,403	184,478
Total current financial assets	413,403	184,478
Movements in carrying amount		
Opening net carrying amount	184,478	173,282
Additions	200,513	6,969
Disposals	(3,611)	(1,409)
Fair value gain (loss)	32,023	5,636
Closing net carrying amount	413,403	184,478

Note 9 - Property, plant and equipment

	Leasehold Improvements $	Capital WIP $	Plant & Equipment $	Total $
At 31 December 2020				
Cost	192,915	2,019	55,152	250,086
Accumulated depreciation	(35,265)	-	(44,937)	(80,202)
	157,650	2,019	10,215	169,884
Movements in carrying amounts				
Opening net carrying amount	157,650	2,019	10,215	169,884
Additions	295,361	-	2,272	297,633
Reclassification	2,019	(2,019)	-	-
Depreciation charge for the year	(61,227)	-	(3,152)	(64,379)
Closing net carrying amount	393,803	-	9,335	403,138
At 31 December 2021				
Cost	490,295	-	18,571	508,866
Accumulated depreciation	(96,492)	-	(9,236)	(105,728)
Net carrying amount	393,803	-	9,335	403,138

	2021 $	2020 $
Note 10 - Right-of-use assets		
Leased office - at cost	252,054	206,927
Accumulated depreciation	(64,077)	(27,098)
Net carrying amount	187,977	179,829
Movements in carrying amounts		
Opening net carrying amount	179,829	-
Additions - new lease entered into	-	206,927
Revaluations - CPI adjustment	45,127	-
Depreciation charge for the year	(36,979)	(27,098)
Closing net carrying amount	187,977	179,829

TUTTI ARTS INCORPORATED

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

	2021 $	2020 $
Note 11 - Trade and other payables		
Current		
Trade payables	33,339	36,084
Grants in advance	414,712	430,026
Income in advance	49,247	210,993
GST payable	17,670	15,724
Other payables	153,581	158,962
Total current trade and other payables	668,549	851,789
Note 12 - Employee benefits		
Current		
Annual leave	74,081	88,741
Long service leave	87,975	87,164
Total current employee benefits	162,056	175,905
Non-current		
Long service leave	62,746	40,340
Total non-current employee benefits	62,746	40,340
Note 13 - Lease liabilities		
Current		
Lease liability	30,939	26,686
Total current lease liabilities	30,939	26,686
Non-current		
Lease liability	175,031	159,272
Total non-current lease liabilities	175,031	159,272
Movements in carrying amounts		
Opening net carrying amount	185,958	-
Additions - new leases entered into	45,127	206,927
Repayments	(35,000)	(29,169)
Interest	9,885	8,200
Closing net carrying amount	205,970	185,958
Note 14 - Key management personnel		
Remuneration of key management personnel		
The aggregate amount of compensation paid to key personnel during the year was:	472,586	528,373

Note 15 - Economic dependency

Tutti Arts Incorporated is dependent on government funding for a significant amount of its revenue used to operate the business. At the date of this report the Board has no reason to believe the government will not continue to support Tutti Arts Incorporated.

TUTTI ARTS INCORPORATED

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

Note 16 - Events occurring after balance date

Subsequent to the end of the financial year, there remains a degree of uncertainty in relation to future economic and other impacts of the COVID-19 pandemic, emergency control measures and progressive withdrawal of Government emergency support.

At the date of signing the financial statements the Board are unable to determine what financial effects the outbreak of the virus could have on the Association in the coming financial period.

The Board acknowledge their responsibility to continuously monitor the situation and evaluate this impact including the ability to pay the debts as and when they become due and payable.

There were no significant events occurring after balance date.

Note 17 - Association details

The registered office and principal place of the Association is:
Tutti Arts Incorporated
Corner Commercial Road and Strathmore Terrace
Brighton SA 5048

TUTTI ARTS INCORPORATED
ABN 58 456 551 850

FINANCIAL REPORT - 31 DECEMBER 2021

BOARD'S DECLARATION

The Board Members of Tutti Arts Incorporated declare that:

1. The financial statements, which comprises the statement of financial position as at 31 December 2021, and the statement of profit or loss and other comprehensive income, statement of changes in funds and statement of cash flows for the year ended on that date, a summary of significant accounting policies and other explanatory notes are in accordance with the *Australian Charities and Not-for-profits Commission Act 2012* and:

   (a) comply with Australian Accounting Standards - Reduced Disclosure Requirements (including Australian Accounting Interpretations) and the *Australian Charities and Not-for-profits Commission Regulation 2013*; and

   (b) give a true and fair view of the financial position as at 31 December 2021 and of the performance for the year ended on that date of the Association.

2. In the opinion of the Board there are reasonable grounds to believe that the Association will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Board.



Andrew Downing
Board Member



Sean Whelan
Board Member

28 April 2022

StewartBrown
Integrity + Quality + Clarity
CHARTERED ACCOUNTANTS

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TUTTI ARTS INCORPORATED
ABN 58 456 551 850

FINANCIAL REPORT - 31 DECEMBER 2021

INDEPENDENT AUDITOR'S REPORT TO THE BOARD OF TUTTI ARTS INCORPORATED

Opinion

We have audited the financial report of Tutti Arts Incorporated which comprises the statement of financial position as at 31 December 2021, the statement of profit or loss and other comprehensive income, the statement of changes in funds and statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the Boards' Declaration.

In our opinion, the accompanying financial report of Tutti Arts Incorporated is in accordance with the *Australian Charities and Not-for-profits Commission Act 2012*, including:

a) giving a true and fair view of the Association's financial position as at 31 December 2021 and of its financial performance for the year then ended, and

b) complying with Australian Accounting Standards - Reduced Disclosure Requirements and the *Australian Charities and Not-for-profits Commission Regulation 2013*.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibility for the Audit of the Financial Report* section of our report. We are independent of the Association in accordance with the auditor independence requirements of the *Australian Charities and Not-for-profits Commission Act 2012* and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We confirm that the independence declaration required by the *Australian Charities and Not-for-profits Commission Act 2012*, which has been given to the Board of the Association, would be in the same terms if given to the Board as at the time of this auditor's report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Board's Responsibility for the Financial Report

The Board of the Association are responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards - Reduced Disclosure Requirements and the *Australian Charities and Not-for-profits Commission Act 2012* and for such internal control as the Board determines is necessary to enable the preparation of a financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Board is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Board either intends to liquidate the Association or to cease operations, or have no realistic alternative but to do so.

The Board is responsible for overseeing the Association's financial reporting process.

Liability limited by a scheme approved under Professional Standards Legislation

TUTTI ARTS INCORPORATED
ABN 58 456 551 850

FINANCIAL REPORT – 31 DECEMBER 2021

INDEPENDENT AUDITOR'S REPORT TO THE BOARD OF TUTTI ARTS INCORPORATED

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of our responsibilities for the audit of the financial report is located at *The Auditing and Assurance Standards Board* and the website address is http://www.auasb.gov.au/Home.aspx

We communicate with the Board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

StewartBrown

StewartBrown
Chartered Accountants

S.J. Hutcheon
Partner

28 April 2022

Liability limited by a scheme approved under Professional Standards Legislation

TUTTI ARTS INCORPORATED
ABN 58 456 551 850

STATEMENT OF FINANCIAL POSITION
AS AT 31 DECEMBER 2021

	Note	2021 $	2020 $
ASSETS			
Current assets			
Cash and cash equivalents	6	693,283	1,047,978
Trade and other receivables	7	117,193	392,382
Financial assets	8	413,403	184,478
Total current assets		1,223,879	1,624,838
Non-current assets			
Property, plant and equipment	9	403,138	169,884
Right-of-use assets	10	187,977	179,829
Total non-current assets		591,115	349,713
TOTAL ASSETS		1,814,994	1,974,551
LIABILITIES			
Current liabilities			
Trade and other payables	11	668,549	851,789
Employee benefits	12	162,056	175,905
Lease liabilities	13	30,939	26,686
Total current liabilities		861,544	1,054,380
Non-current liabilities			
Employee benefits	12	62,746	40,340
Lease liabilities	13	175,031	159,272
Total non-current liabilities		237,777	199,612
TOTAL LIABILITIES		1,099,321	1,253,992
NET ASSETS		**715,673**	**720,559**
FUNDS			
Accumulated surplus		715,673	720,559
TOTAL FUNDS		**715,673**	**720,559**

The accompanying notes form part of these financial statements

TUTTI ARTS INCORPORATED

STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME
FOR THE YEAR ENDED 31 DECEMBER 2021

	Note	2021 $	2020 $
Revenue	4	2,572,484	2,154,057
Other income	4	32,023	727,136
		2,604,507	2,881,193
Expenses			
Administration expenses		(98,024)	(160,081)
Bad debts		(24,919)	(6,214)
Bank charges		(2,002)	(1,693)
Contractors and consultants		(157,355)	(156,146)
Depreciation	5	(101,358)	(63,234)
Employee benefits expense		(2,032,035)	(1,875,439)
Marketing and promotion		(23,610)	(35,908)
Professional fees		(13,946)	(6,100)
Program production and touring		(132,279)	(92,318)
Travelling expenses		(18,947)	(20,630)
Other expenses		(4,918)	(4,732)
		(2,609,393)	(2,422,495)
Surplus (deficit) before income tax		(4,886)	458,698
Income tax expense		-	-
Surplus (deficit) for the year		(4,886)	458,698
Other comprehensive income		-	-
Total comprehensive income (loss) for the year		**(4,886)**	**458,698**

The accompanying notes form part of these financial statements

TUTTI ARTS INCORPORATED

STATEMENT OF CHANGES IN FUNDS
FOR THE YEAR ENDED 31 DECEMBER 2021

	Accumulated Surplus	Total
	$	$
Balance at 1 January 2020	261,861	261,861
Comprehensive income		
Surplus (deficit) for the year	458,698	458,698
Other comprehensive income	-	-
Total comprehensive income (loss) for the year	458,698	458,698
Balance at 31 December 2020	**720,559**	**720,559**
Balance at 1 January 2021	720,559	720,559
Comprehensive income		
Surplus (deficit) for the year	(4,886)	(4,886)
Other comprehensive income	-	-
Total comprehensive income (loss) for the year	(4,886)	(4,886)
Balance at 31 December 2021	**715,673**	**715,673**

The accompanying notes form part of these financial statements

TUTTI ARTS INCORPORATED

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 DECEMBER 2021

	Note	2021 $	2020 $
Cash flows from operating activities			
Receipts from customers		1,724,872	2,233,268
Payments to suppliers and employees		(2,401,839)	(2,301,906)
Donations received		135,651	6,996
Government grants received		707,111	614,942
Investment income received		9,045	(52,395)
Interest paid		(9,885)	(8,200)
Net cash flows from operating activities		164,955	492,705
Cash flows from investing activities			
Proceeds from sale of financial assets		3,611	1,409
Purchase of property, plant and equipment		(297,633)	(206,020)
Purchase of financial assets		(200,513)	(6,969)
Net cash flows from investing activities		(494,535)	(211,580)
Cash flows from financing activities			
Repayment of lease liabilities		(25,115)	(20,969)
Net cash flows from financing activities		(25,115)	(20,969)
Net increase (decrease) in cash and cash equivalents		(354,695)	260,156
Cash and cash equivalents at the beginning of the financial year		1,047,978	787,822
Cash and cash equivalents at the end of the financial year	6	**693,283**	**1,047,978**

The accompanying notes form part of these financial statements

TUTTI ARTS INCORPORATED

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

	2021 $	2020 $
Note 4 - Revenue and other income		
Operating revenue		
Sales and merchadising	25,347	12,661
Net grant income	722,425	701,552
Participation fees	1,661,697	1,384,005
	2,409,469	2,098,218
Other revenue		
Donations and sponsorship	135,651	6,996
Investment income	9,045	9,783
Recoveries	18,319	39,060
	163,015	55,839
Total revenue	2,572,484	2,154,057
Other income		
Fair value gain on financial assets	32,023	5,636
Government support - *COVID-19*	-	721,500
Total other income	32,023	727,136
Total revenue and other income	2,604,507	2,881,193
Note 5 - Expenses		
Audit fees	6,200	6,100
Bad debts	5,919	6,214
Depreciation: property, plant and equipment	64,379	36,136
Depreciation: right-of-use assets	36,979	27,098
Lease interest	9,885	8,200
Provision for impairment - trade receivables	19,000	-
Note 6 - Cash and cash equivalents		
Cash at bank and on hand	673,262	727,334
Term deposits	20,021	320,644
Total cash and cash equivalents	693,283	1,047,978
Note 7 - Trade and other receivables		
Current		
Trade receivables	124,445	314,298
Provision for impairment	(24,000)	(5,000)
	100,445	309,298
Other receivables	9,716	65,949
Prepayments	7,032	17,135
Total current trade and other receivables	117,193	392,382
Provision for impairment		
Opening net carrying amount	5,000	5,000
Increase (decrease) in provision	19,000	-
Closing net carrying amount	24,000	5,000

TUTTI ARTS INCORPORATED

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

	2021 $	2020 $
Note 8 - Financial assets		
Current		
Financial assets at fair value through profit and loss		
Managed funds	413,403	184,478
Total current financial assets	413,403	184,478
Movements in carrying amount		
Opening net carrying amount	184,478	173,282
Additions	200,513	6,969
Disposals	(3,611)	(1,409)
Fair value gain (loss)	32,023	5,636
Closing net carrying amount	413,403	184,478

Note 9 - Property, plant and equipment

	Leasehold Improvements $	Capital WIP $	Plant & Equipment $	Total $
At 31 December 2020				
Cost	192,915	2,019	55,152	250,086
Accumulated depreciation	(35,265)	-	(44,937)	(80,202)
	157,650	2,019	10,215	169,884
Movements in carrying amounts				
Opening net carrying amount	157,650	2,019	10,215	169,884
Additions	295,361	-	2,272	297,633
Reclassification	2,019	(2,019)	-	-
Depreciation charge for the year	(61,227)	-	(3,152)	(64,379)
Closing net carrying amount	393,803	-	9,335	403,138
At 31 December 2021				
Cost	490,295	-	18,571	508,866
Accumulated depreciation	(96,492)	-	(9,236)	(105,728)
Net carrying amount	393,803	-	9,335	403,138

	2021 $	2020 $
Note 10 - Right-of-use assets		
Leased office - at cost	252,054	206,927
Accumulated depreciation	(64,077)	(27,098)
Net carrying amount	187,977	179,829
Movements in carrying amounts		
Opening net carrying amount	179,829	-
Additions - new lease entered into	-	206,927
Revaluations - CPI adjustment	45,127	-
Depreciation charge for the year	(36,979)	(27,098)
Closing net carrying amount	187,977	179,829

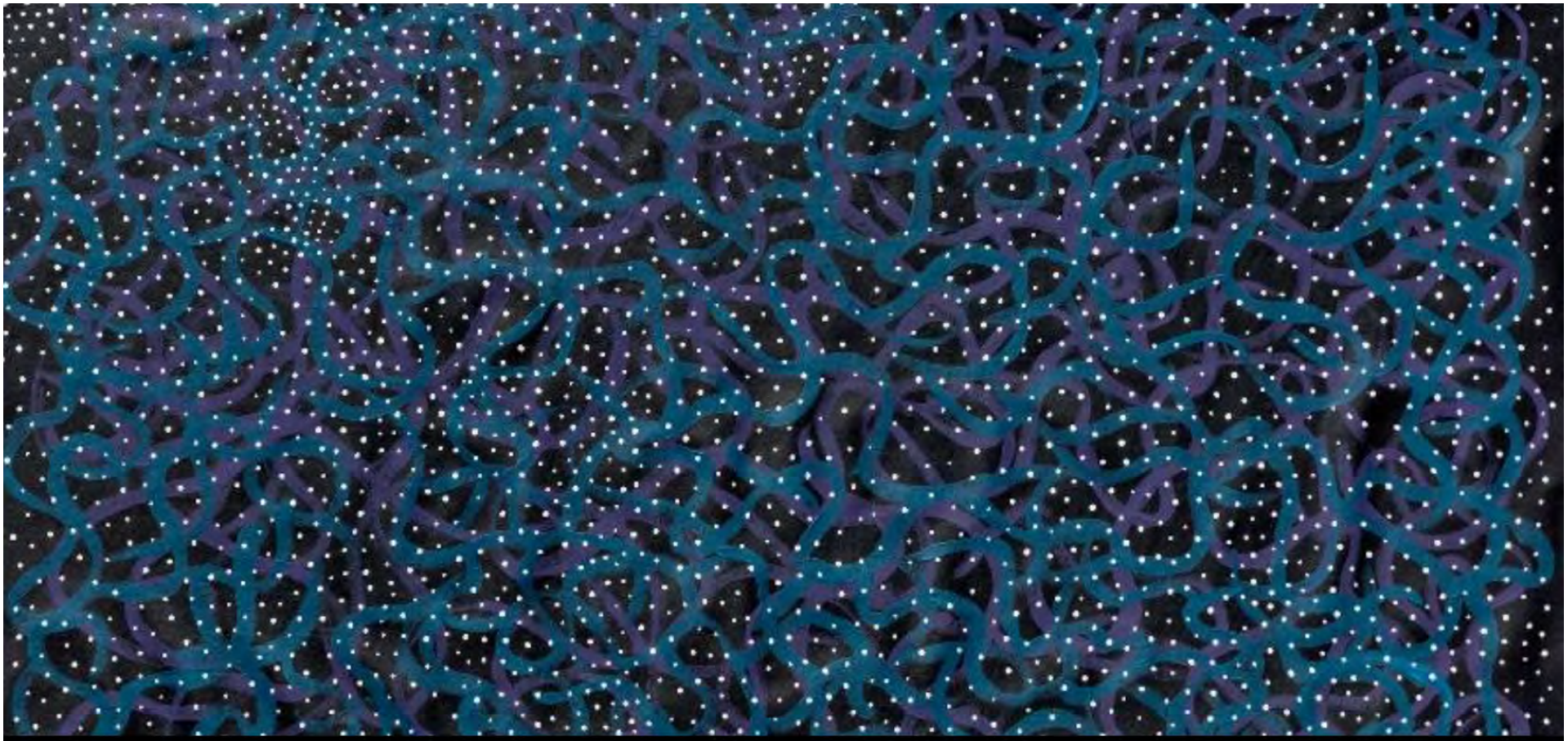
TUTTI ARTS INCORPORATED

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

	2021 $	2020 $
Note 11 - Trade and other payables		
Current		
Trade payables	33,339	36,084
Grants in advance	414,712	430,026
Income in advance	49,247	210,993
GST payable	17,670	15,724
Other payables	153,581	158,962
Total current trade and other payables	668,549	851,789
Note 12 - Employee benefits		
Current		
Annual leave	74,081	88,741
Long service leave	87,975	87,164
Total current employee benefits	162,056	175,905
Non-current		
Long service leave	62,746	40,340
Total non-current employee benefits	62,746	40,340
Note 13 - Lease liabilities		
Current		
Lease liability	30,939	26,686
Total current lease liabilities	30,939	26,686
Non-current		
Lease liability	175,031	159,272
Total non-current lease liabilities	175,031	159,272
Movements in carrying amounts		
Opening net carrying amount	185,958	-
Additions - new leases entered into	45,127	206,927
Repayments	(35,000)	(29,169)
Interest	9,885	8,200
Closing net carrying amount	205,970	185,958
Note 14 - Key management personnel		
Remuneration of key management personnel		
The aggregate amount of compensation paid to key personnel during the year was:	472,586	528,373

Note 15 - Economic dependency

Tutti Arts Incorporated is dependent on government funding for a significant amount of its revenue used to operate the business. At the date of this report the Board has no reason to believe the government will not continue to support Tutti Arts Incorporated.



We acknowledge the Traditional Owners of the place now called South Australia, and all First Peoples living and working on this land. We celebrate the history and contemporary creativity of the world's oldest living culture and pay respect to Elders – past, present and future.

We acknowledge Kaurna, Peramangk and Ngadjuri peoples on whose lands our events and activities are imagined, planned and held.

This always was, and always will be, Aboriginal land.

Our Future 2023 - 2026

Tutti Arts Strategic Plan

Executive Summary

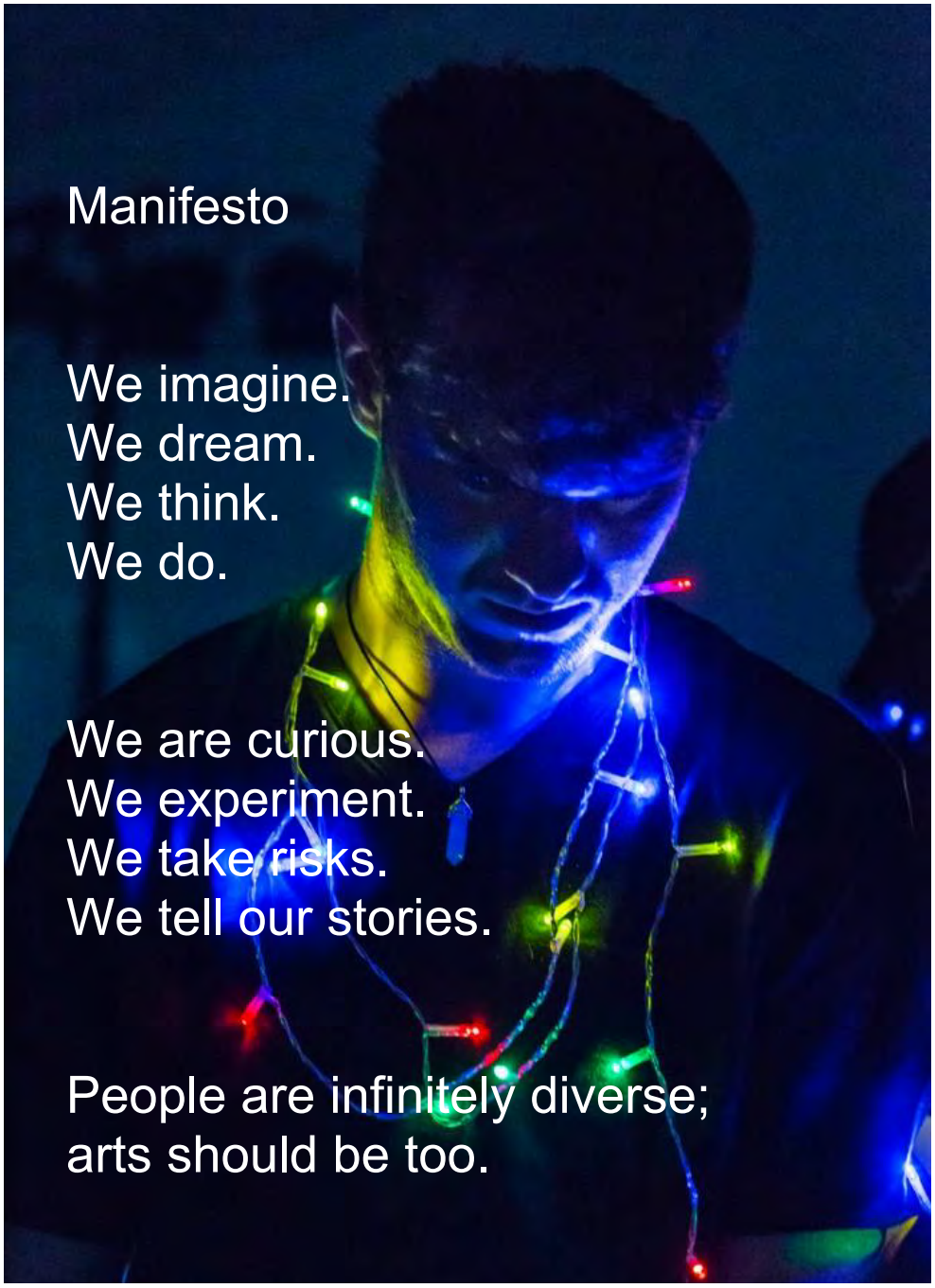
Tutti's strategic plan takes us towards 2026 with confidence in who we are, what we do, why we do it and where we are heading.

Our three goals are:

- **Build our capacity to offer creative pathways for learning disabled and neurodiverse people.**
- **Be recognised as leaders in producing the creative works of learning disabled and neurodiverse artists.**
- **Be financially sustainable, organisationally robust and commit to business innovation**.

These goals are anchored in our primary purpose: to shine the light on the astonishing art of Tutti artists learning disabled and neurodiverse people.

Our 2023-2026 Strategic Plan introduces an exciting new direction for Tutti that will see us make an indelible impact on South Australia's cultural landscape.



Vision

Learning disabled and neurodiverse people seize their rightful place at the centre of arts and culture

Purpose

To shine the light on the astonishing art of learning disabled and neurodiverse people.

Our Values

We are a value-driven organisation. Our values underpin who we are, what we do and everything we stand for.

Diversity	we recognise the quality and value of all difference. we all have distinctive voices.
Authenticity	we are fearlessly authentic. we are genuine, real, true and speak our truth. we are ourselves always.
Imagination	we are focussed on using our creative thinking and optimism to develop new approaches. we believe that there's always room for something greater.
Experimentation	we embrace experimentation as essential to the creative process.
Connection	we make real connections. we connect with humans. we collaborate and nurture a shared vision in partnerships.
Impact	we are targeting transformational change, impact that matters and changes the world.

Our Approach

We choose to place learning disabled and neurodiverse people at the centre of arts and culture. We have high ideals and big ambitions and are driven to deliver excellence.

We understand that for learning disabled and neurodiverse people to prosper in arts and culture, disability allyship is crucial.

We strive to achieve and maintain excellent relationships through open communication, mutual respect, genuine curiosity, encouragement, real connections and, most importantly, by really listening.

We are honest with ourselves, and our partners. We hold ourselves and each other accountable for the quality of our work. We always ask ourselves ‘Is this working?’ or ‘Is there a better way?’

We develop global, national and local partnerships in order to provide extraordinary opportunities for the artists we work with.

We believe in the creative talents of learning disabled and neurodiverse people.

Our Background

Established in 1997, Tutti Arts is South Australia’s only multi-arts organisation where learning disabled, and neurodiverse artists create visual art, theatre, music, screen, dance and experiment with art and technology.

Tutti Arts has grown, changed, rearranged, and developed over time. Tutti now works with more than 200 learning disabled and neurodiverse artists, with over 340 artist engagements every week across 3 Creative Hubs (Brighton, Port Adelaide, and the Barossa), and online. Tutti is the home for renowned disability-led collectives The Sisters of Invention, Company AT and Sit Down Shutup and Watch Film & Media Festival and has supported the career paths of many disabled artists. The Tutti Arts Centre was opened in Brighton 2020. In 2022 Tutti opened a new Regional Hub in Nuriootpa.

In 2021 award-winning theatre designer, collaborator, and consultant Gaelle Mellis was appointed Tutti’s new Creative Director. Bringing a passion for provoking conversation and change around disability arts, this appointment heralds an exciting new era for Tutti Arts as it moves toward realising its goal to be a disability-led organisation.

Our story, 25 years in the making.

Why Our Work is Needed

Learning disabled and neurodiverse people have untold labels attached to them – but the label of 'artist' isn't often one of them.

Learning disabled and neurodiverse artists are garnering more mainstream attention and it's clear that a career as an artist is totally possible.

Social reforms such as the NDIS signify support should be person-centred; enable participation in the community (social and economic) and increase a person's independence to help achieve their goals in life. Yet a major barrier is a lack of tailored support: arranging travel to participate in opportunities; attending evening and weekend cultural events due to the things such as inflexible staff and continuing systemic barriers.

Outside of specialist supported studios like Tutti, there are very few avenues to access the professional development and career opportunities available to their non-disabled peers.

There is a long way to go.

Our Framework

Social Model of Disability Developed by disabled people, the social model is based on equality and human rights. It is used to identify and take action against discrimination. It recognises that people are disabled by the barriers created by society, not by a medical condition or impairment. It recognises people's full participation as citizens. The word 'disability' means barriers and discrimination. The problem is NOT the individual and it involves everyone in identifying and removing barriers.

Disability Leadership In a creative context, we use 'disability led' to refer to disabled people having creative control and making creative decisions.

Disability Justice Movement builds on the disability rights movement, taking a more comprehensive approach to help secure rights for disabled people by recognising the intersectionality of disabled people who belong to additional marginalised communities. These disabled people include: People of Colour, LBGTQIA+ people, and People who have had their ancestral lands stolen.

Disability Allies A disability ally is *'someone who supports the cause of disabled people and uses their privilege to learn from disabled people and amplify their cause"*. Allyship is a powerful way of seeking social justice and promoting greater inclusivity of all marginalized populations including disabled people. The Tutti community, and our partners, can play a vital role in serving as disability allies.


Artistic Vision
Tutti's work showcases unique ways of thinking and being.
Our stories are authentic and ours to tell.
Creativity is an attitude that allows people to express themselves.
Creativity allows real stories to be shared, assumptions to be fractured, low expectations to be shattered and perceptions to be altered.
"We don't see things as they are, we see them as we are." Anaïs Nin

Our Future

Over the period of the plan, Tutti is recalibrating by assessing current programs and the type of work presented to the public to ensure they sit in a cutting-edge contemporary arts framework and that the authentic voices of Tutti artists are amplified.

Tutti Arts has a responsibility to be bold and fearless in our pursuit of bringing about real change and driving transformational action to place diversity and equality at the heart of the arts and to nurture the evolution of Tutti Arts. Tutti also has a responsibility to make sure artists are not left behind in contemporary arts practices and technology.

To evolve as an organisation, we will embrace contemporary arts practices including the use of emergent technologies. We will be working to re-position Tutti in South Australia's cultural eco-system. By embracing the convergence of art and technology, we will create authentic and sustainable opportunities for disabled creatives and, in turn, audience experiences.

We will delve deeper into exploring how disability arts culture can inform the development of story ideas and creative practices. We will raise the artistic merit of work with higher production values. Ultimately, we want to help develop an effervescent cultural sector that reflects our society.

"We're here to put a dent in the universe. Otherwise why even be here?" Steve Jobs



Progress and Impact

Progress and Impact underpin our work. We have identified key focus areas - Creative Pathways, Arts & Technology, Partnerships, Telling Our Story, Producer Hub and Design Studio - which will enable us to deliver our strategic goals.

Progress

We recognise, cultivate and nurture creativity and talent.

Our programs generate a myriad of outcomes, both arts and non-arts, leading to direct outcomes for individuals. These include employment, health and well-being, social connection, and personal development.

Creative Pathways

From creative discovery to professional practice and leadership, Tutti is redefining program levels, entry criteria and creative pathways for individuals and groups.

Arts & Technology

We are establishing an arts and technology lab, Zig Zag. As digital activity is forcing artists to rethink their creative practice, Zig Zag Lab will bring Tutti artists and technologists together to dream up new ways of creating.

Impact

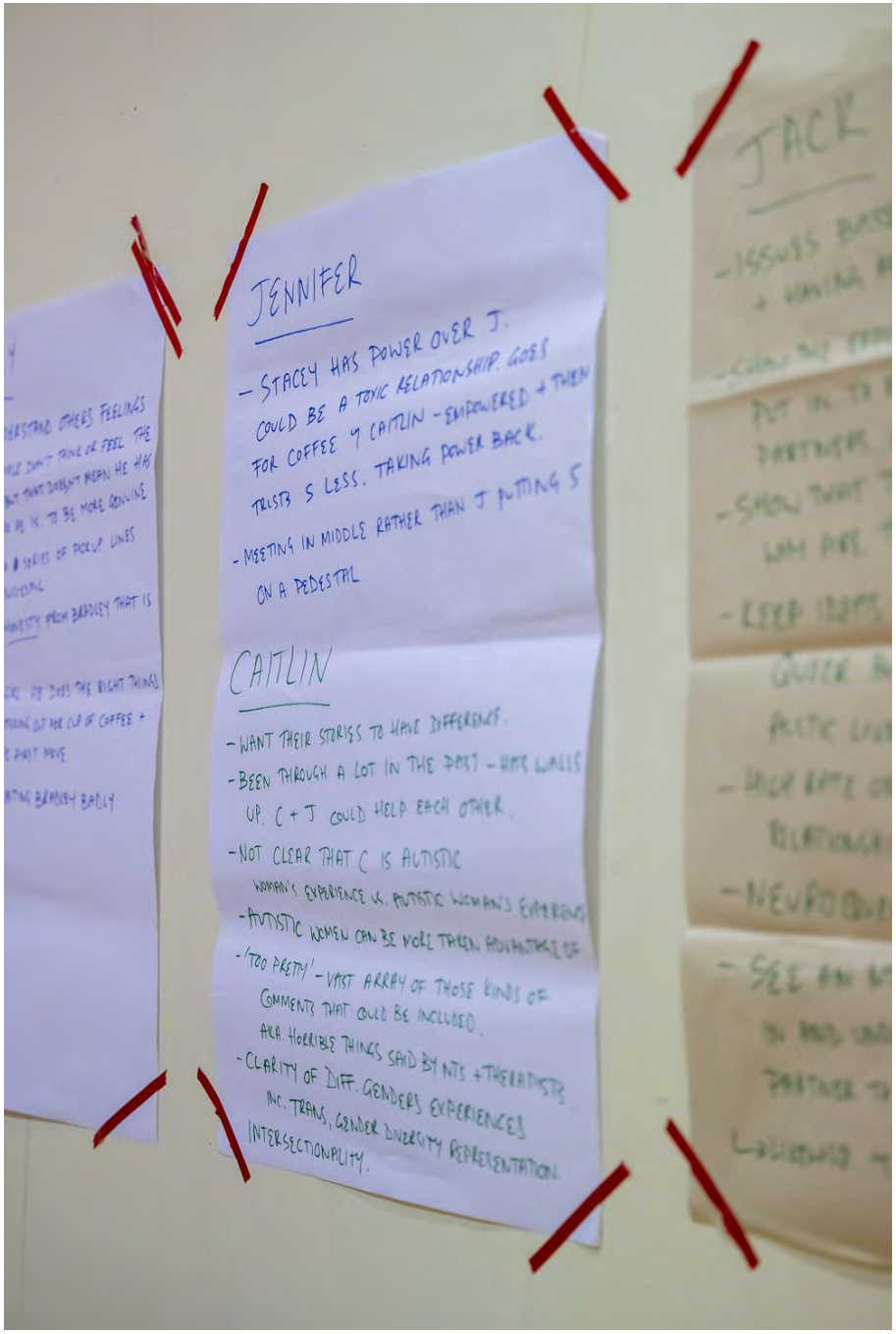
We produce and present exceptional artistic and cultural product made by learning disabled and neurodiverse people.

Partnerships We recognise that a network of strategic and creative partnerships is key to our sustainability and growth, and will enable us to achieve multiple goals. Over the next four years we will continue to dedicate resources, time, and attention to maintaining and enhancing our current partner relations and generating new relationships.

Telling our story We are committed to raising the profile and visibility of disabled artists. Telling our story of impact, as well as improving the way we capture and share our own learning, is another priority area for us.

Producer Hub To ensure Tutti artists and creatives can develop professional careers, we are going to transform Tutti into a world class producing hub that supports cutting-edge Contemporary Arts and Disability Arts.

Design Studio A significant undertaking will be to research, develop and create a multidisciplinary design studio. The Design studio will leverage the work of current Tutti visual artists who have ambitions in product design, print, textiles, and fashion with a commitment to form strong connections with industry partners.



Goals

Goal 1
Build our capacity to offer creative pathways for learning disabled and neurodiverse people

Goal 2
Be recognised as leaders in producing the creative works of learning disabled and neurodiverse artists

Goal 3
Be financially sustainable, organisationally robust and committed to business innovation

Strategies

Design and deliver wide-ranging, innovative multi artform programs with clear creative pathways
Invest in our arts staff to ensure we have the digital fluency to deliver our new goals
Increase our outer metropolitan and regional presence
Conduct labs to facilitate experimentation, arts and technology
Work with industry specialists, to extend the skills of Tutti artists
Transform Tutti into a world class producing hub that supports the latest Contemporary Arts and Disability Arts practices
Boost the profile of Tutti Arts and the artists we work with
Extend the reach and life of works beyond premiere
Realise initiatives that assist artists to generate income from their creative skills
Develop leadership in Tutti artists
Grow Tutti in a sustainable way
Cultivate passionate and skilled staff and volunteers
Ensure disabled people actively shape Tutti’s decision making
A robust and supportive governance structure
Develop partnerships and collaborations



Creative Directions 2023-2026

Tutti programs offer learning disabled and neurodiverse people pathways into arts and skills development. The studio program runs every weekday across our 3 creative hubs. This includes:

Core Development Programs **Disability Led** **Youth Programs** **Community Programs**

Creative Outcomes Tutti produces and presents unique projects with high artistic value. Our projects offer benefits to artists pursuing professional careers, and to audiences by challenging preconceived notions of who can be an artist. We also produce and deliver public outcomes with some of our community choirs.

We will focus on contemporary arts practices and arts and technology. Our creative outcomes will be shared with audiences in unexpected spaces and places in public and digital realms.


We imagine a brilliant future with endless possibilities!

BAROSSA MITRE 10
14 Gawler St
Nuriootpa SA
5355
Phone: 08 8568 6005
mitre10@barossa.coop

QUOTATION

ABN: 80 147 431 373

Customer	**Delivery Address**	**Quote No.**	**20020686 00**
TUTTI ARTS BAROSSA PO BOX 99 ANGASTON SA 5353	TUTTI ARTS BAROSSA 56 Murray Street Nuriootpa	Quote Date	24/03/23
		Sales Rep	Peter Morgan
		Branch	Barossa Mitre10
		Account No.	T1691
FENCE		Cust Order No.	Marissa - 0409 681 683

PRODUCT NO	DESCRIPTION	QTY	UOM	UNIT PRICE INC GST	DISC	GST	LINE TOTAL INC GST
90002494	S RIB CORRUGATED .35 D/S C/BOND 35/4.800 FENCING IRON (MONUMENT - COLOUR TBC)	168	LM	20.10	10.00%	276.28	3,039.12
90011306	CORR S-RIB FENCE CAP C/B 2400 (MONUMENT - COLOUR TBC)	11	EA	13.82	10.00%	12.44	136.84
90000315	FENCE POST GALV 50X50 2400	12	EA	30.95	10.00%	30.39	334.32
90000177	FENCE RAIL 38X25X1.2MM 7500	2	LN	45.53	10.00%	7.45	81.96
90074353	FENCE RAIL 38X25X1.2MM 5000	8	LN	30.35	10.00%	19.87	218.56
91374469	CONCRETE 20KG	18	EA	7.30	10.00%	10.75	118.26
125126	CAP SQUARE TUBE GALVABOND 50 X 50MM	12	EA	2.50	10.00%	2.45	27.00
90000314	FENCE RAIL SADDLE	24	EA	1.30	10.00%	2.55	28.08
90011182	FENCE RAIL JOINER 38X25	8	EA	1.93	10.00%	1.27	13.92
174150	SCR SDM HEX B8 10X16 PK500	1	EA	48.08	10.00%	3.93	43.27
129589	DELIVERY CRANE TRUCK UNLOAD NURIOOTPA	1	EA	44.00		4.00	44.00

This is an estimate/quotation not a contract to supply.
Quotation valid for 30 days.
Prices offered are quoted on the basis of the total range of products being ordered any amendment may require requoting of this quote.
RISE & Fall all prices are based on current cost prices and may be subject to change due to cost of product increase.

Total Exc GST	**$3,713.95**
GST	**$371.38**
Total Inc GST	**$4,085.33**









Attachment 1





The Barossa Council Community Assistance Scheme Community Grant Application Summary Sheet	
Group/Organisation Details	
Group/Organisation Name	Tutti Arts Incorporated
Address	PO Box 115 Hove SA 5048
Phone Number	[redacted]
GST Status	ABN and registered for GST
Incorporation Details	Incorporated
Aims/Objectives of Organisation	Tutti's Vision is that learning disabled and neurodiverse people seize their rightful place at the centre of arts and culture. Tutti's Purpose is to shine the light on the astonishing art of learning disabled and neurodiverse people.
Years of establishment	26 years
Number of Members	230
% of Members in Council Area	29%
Linked to a licenced facility?	No
Government funding received?	Yes
If yes, details	Tutti Arts has applied for and received Government funding for specific project in the form of one off grants such as Richard Llewllyn Deaf & Disability Arts Grants Tutti Arts receives some organisational funding from Arts SA but this covers a fraction of our operational costs.
Council grants in past 3 years?	No
If yes, details	
Project Details	
Project Title	Inside Out
Project description	The goal is to create Inside Out - an accessible outdoor studio and exhibition space at 56 Murray Street, Nuriootpa. Furthermore, our artists would like to create a range of artworks in and for the space. These will include living, semi-permanent and permanent pieces. As well as extending and celebrating the artist and their practice, the aim of these works is to celebrate the Barossa. The art will be inspired by and reflective of country and regional identity. The works will be a celebration of place and will invite locals and visitors to connect and reflect. Inside Out is the beginning of a space transformation that will enhance and elevate the site benefitting artist and audience - the immediate and extended community.
Amount of funding applied for	$5,000
Total cost of project	$31,000.00
Community Plan reference	Inside Out realises all and each of the Barossa Council's stated values. Inside Out celebrates both land and place combining living sculptures woven from native plants with site specific artwork created by Tutti: local Barossa neurodiverse artists. Tutti based, Ngarrindjeri artist Johanna Roberts, will be a core contributor and creative leader ensuring that the voice of our first nations people is at the heart of the work. Inside Out will realise diverse, harmonious and inclusive practice and will take place visibly on the main street in Nuriootpa. The Tutti (meaning everybody) Arts model is built upon a foundation of mutual respect – neurodiverse artists working with and supporting neurodivergent artists in their practice. Disability led, Tutti inspires communities to reach beyond expectations, challenging notions of 'normal' and achievable at every step. The adaptation to the outside space at 56 Murray Street and the permanent and semi-permanent artwork that will make up Inside Out will provide Nuriootpa and the Barossa with both valuable public artworks and an accessible community and cultural resource. Inside Out will demonstrate and celebrate achievement through its exhibiting of the finished artwork whilst enriching and strengthening the community through the creative process and provision of accessible creative space. The project relates perfectly to both Community and Culture and Health and Wellbeing. Inside Out will create a barrier free community space which celebrates diverse cultures and builds community capacity. It will provide a safe, supported and positive space for members of the community who are often the most isolated and vulnerable. The project will bring together neuro typical and neuro diverse artists and community members from both Tutti and its extended family and support, including Nurootpa High School and the Uniting Church. Community members of all ages will work and create together. Plants will be sourced from the Barossa Bush Garden and artwork will 'preserve, acknowledge and reflect the identity and history of the Barossa's people and places.' Inclusion and connectedness will be at the centre of the creative process and will bind artists/community members together in a shared activity that encourages an enhanced confidence and positive notion of self, increased feeling of belonging and pride born out of contribution and purpose.
Location of project	56 Murray Street Nuriootpa
Can project proceed with partial funding?	Yes
Project start & end dates	1/6/2023 - 30/6/2024
Is the project enhancing land or building?	Yes
If yes - who owns land/building?	Barossa Uniting Church
If yes - has contact been made regarding approvals?	Yes
Who will benefit from project?	How many people 29 (artists) but innumerable members of the community Age range of people 10-65 Range of groups It will combine Mon & Wed adult Art groups with Tue Youth Art group and Friday's Screen group. All artists are learning disabled and neurodiverse
How will benefit be measured?	Benefits and success will be determined as much by the evaluation of process, as product. Our trademark supported, disability led, reflective, creative process imparts a sense of wellbeing, positive mental health and community-belonging in the creator. If this process is supported and nurtured successfully then the resulting creative project will reflect and imbue the viewer with the same sense.
Has other funding been sought?	Yes. We received $5000 from the Foundation Barossa PLAET for materials to create the murals. We are also applying for $10,000 from Local Health Cluster Funding and will hear back in late April 2023.
Supporting Documentation	
ABN Certificate or Statement from Supplier form	Received
Certificate of Inc or Auspice Information & certificate	Not Received (but requested)
Terms of Reference/Constitution	Received
Endorsement from the Asset Owner (if applicable)	Received
Most recent AGM Minutes	Received
Most recent Audited Financial Statements	Received
Budget & funding page completed?	Yes
Letters of Support	Received
Plans/Quotes/Images (if applicable)	Received
Application form TRIM Ref	23/15894
Acknowledgment letter TRIM Ref	23/16709
Staff Feedback	
Asset Management	
CASC Admin Officer	
Collaborative Project Officer	This project will provide benefit for participats and the community. A very reputable organisation
Communications Officers	
Community & Culture	
Coordinator Building & Facility Maintenance	No Building Maintenance concerns.
Customer Support	No CS Issues
Development Services	Proposal appears to require development approval on basis that it is a change of land use. Previous land use approval granted for office and meeting rooms. New proposal is for studio and exhibition space.
Director Corporate and Community Services	
Engineering	No Engineering issues. There may be planning related issues.
Health Services	No comments.
Manager Community Projects	
Manager Financial Services	
Regulatory Services	
Risk Management	
Strategic Projects	
Works and Engineering Services	

DEBATE AGENDA REPORT

DEBATE AGENDA

4.7 EDEN VALLEY TOURISM AND PROMOTIONAL GROUP INC. - COMMUNITY GRANT APPLICATION

Author: Executive and Project Support Officer
23/16712

PURPOSE

To consider a Community Grant Application for Eden Valley Tourism and Promotional Group Inc seeking $7,045 towards their Unfurl EV Project.

RECOMMENDATION

That Community Assistance Scheme Committee:

(1) Acknowledges that the funding being requested is above the Committees threshold but requests the application be presented to the next full Council meeting for further consideration.
OR
(2) Approve/declines a Community Grant for $.....(ex GST) for the Unfurl EV Project facilitated by Eden Valley Tourism and Promotional Group Inc.

(3) Should the project be approved, require Eden Valley Tourism and Promotional Group Inc, to appropriately acknowledge The Barossa Council as a funding source for the project through social media, signage, website and promotional material.

REPORT

Background

Eden Valley Tourism and Promotional Group Inc has been established for approximately 14 years, with a membership base of 9 committee and 46 community members.

Introduction

The Committee is seeking to obtain funding for the installation of flag/banners attached to five SA Power Networks (SAPN) power poles in Murray Street Eden Valley, with the aim of raising the profile and awareness of the Eden Valley Wine Region. It is noted that Eden Valley is one of the few towns that do not have a system of flags/banners.

Based on data taken from the Department of Infrastructure and Transport affiliated website on traffic frequency, an estimated 3,000 vehicles travel along Murray Street on a daily basis.

A new flag system, Flagtrax is proposed to be used, enabling flags to be changed from the ground, providing safety for flag installers.

The Committee is also seeking assistance from Council to support them in negotiating with SAPN regarding the installation should the project receive support.

Discussion

At its meeting held 22 December 2022, Council's Executive Leadership Team received a report seeking to develop a business case for the management of street flags/banners in all townships in The Barossa Council.

The installation of banners on streetlights has been undertaken by the depot operations undertaking their installation and changeover as requested. The changeover requires personnel to undertake high risk works within township main streets. It was reported that each township has a different banner pole system with a large number requiring repair, and that the cost of a banner changeover per township is approximately $3,500 plus the cost of banners.

The Executive were requested to approve further investigation in the implementation and the updating of banner mounting systems in 5 Townships at 12 poles per township for inclusion in the 2023-24 budget. The suggested upgrade proposed using the Flagtrax system. The cost was around $90,000 with an annual savings of $36,000, by eliminating the cost for staff to install banners with an afron and workzone traffic management.

The project intended to allow community groups to place banners at minimum cost with Council managing the bookings in line with an agreed policy as to acceptable content.

This project has been excluded from the draft budget 2023-24 at this point in time.

On balance, it is considered that should such a banner system be implemented, that it should be facilitated across multiple townships to upgrade any existing banners.

Council Officers have provided comment on the application (Attachment 2)

Summary and Conclusion

The Eden Valley Tourism and Promotional Group Inc have proposed a project that fits within the Guidelines of the Community Assistance Scheme and the completed application form is included as Attachment 1.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

(n) Attachment 1 Attachment One - Eden Valley Tourism and Promotion Group_Redacted - Round Three 2023 ⇩

(o) Attachment 2 Feedback Sheet - Eden Valley Tourism and Promotional Group - Round Three 2023 ⇩

Supporting references

Nil.

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan

Goal
12. We are a visitor destination of choice.

Strategies
12.1. Encourage and support the sector to further promote and develop tourism experiences including ecological, cultural and agricultural tourism.
12.2. Support economic development and destination awareness through events, festivals, creative enterprise and attractions.
12.3. Provide experiences and infrastructure that continue to support the needs of the tourism market.

Advocacy Plan
Nil

Legislative Requirements
Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

Various Officers have reviewed the Grant Application and proposal.

COMMUNITY ENGAGEMENT

Community consultation is not required under Legislation or Council Policy.

THE BAROSSA COUNCIL

COMMUNITY GRANT APPLICATION FORM

(Please read the Community Grant Guidelines and complete all sections of this form)

Related Policy/Process	**TBCPOC4450 Community Assistance Scheme Policy**	**Form Number:**	**TBCFOR4452**
Form Owner:	Manager – Community and Facilities Development	**Last Revised Date:**	**June 2017**
Document Control:	Manager – Community and Facilities Development	**TRIM Reference:**	**17/47438**
Date Approved:	**7 March 2018**	**Next Review Date:**	**June 2019**

Date of Application: 17 / 03 / 2023

1. ORGANISATION DETAILS

Name of organisation: Eden Valley Tourism & Promotional Group Inc (EVT for short)

Physical address of organisation clubroom/facilities/meeting place:

Meeting Place: Eden Valley Hotel, Murray Street Eden Valley

Postal address of organisation: C/O Eden Valley Post Office SA 5235

2. CONTACT DETAILS FOR THIS ORGANISATION

Name: glen r johns

Position: Chairman

Postal Address: C/O Eden Valley Post Office SA 5235

Mobile: [redacted]

Home Phone: N/A

Work Phone: [redacted]

Email: [redacted]

Preferred Method of contact: Mobile or Email

3. GROUP/ORGANISATION GST STATUS (PLEASE TICK)

In accordance with current tax legislation, Council is obliged to withhold 46.5% of the grant and forward this amount to the Australian Taxation Office (ATO) if an Australian Business Number (ABN) is not provided prior to payment of funds. Applicants that have an ABN and are GST registered must provide a tax

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invoice prior to payment being made. Council will gross up the Grant for the appropriate GST amount, provided all requirements in regard to GST are met to Council's satisfaction.

Applicants that are unable to provide an ABN must legitimately complete a "Statement by Supplier" form which is available from Council. If not provided, Council will be required to withhold 46.5%.

☐ No ABN and not registered for GST
(Please request and include a 'Statement by Supplier' form to go with your application)

X ABN but not registered for GST (ABN Certificate, attached) **22 657 637 126**

☐ ABN and registered for GST (please attach a copy of ABN Certificate)

☐ Currently applying for ABN/GST registration
(When received, Council will require this information before funding can be made)

4. PROOF OF INCORPORATION (AS PER GUIDELINE 1.2)

Is your Organisation incorporated? Yes

5. ABOUT YOUR ORGANISATION

What are the Aims and Objectives of your Organisation?

Vision: Share the Barossa's beautiful high country of Eden Valley
Mission: Develop sustainable & valued projects that deliver measurable & positive change to Eden Valley
Purpose: Create & implement strategies aimed at tourism, growth, community & the natural environment

Simply put, we are a group which seeks to make our township, specifically, as well as the greater Eden Valley Wine Region Geographic Indicator generally, a more appealing, friendly and beautiful location to both live in and visit. To this end we engage with as many community members and local businesses as possible to highlight their activities and events through our facebook page, website & newsletter. Other groups we cooperate with to achieve our goals are Tourism Barossa and The Barossa Council; EV Institute Committee, EV Cellar Door Group among others.

We have achieved several small goals along the way but without doubt the crowning achievement is the development of the Eden Valley lookout on Three Cols Rd. The Eden Valley Sculpture Project depicting our local history is an activity we continue working on in an effort to add to the five sculptures already installed. We are committed to maintaining both the Lookout and those Sculptures already installed. For Barossa Vintage Festivals our group often coordinates the making and manning of an Eden Valley Float for the Vintage Procession, depicting an element of local life.

Other projects we are working towards are the beautifying of our town and streets (tree planting, sculptures and community gardens) a walking trail from the Eden Valley Lookout (linking to the Lavender Federation Trail) to Eden Valley township, installation of public toilets in the township, installation of footpaths and a safe sealed cycle/walking path between the Eden Valley township and the Murray Recreation Oval/Caravan Park (a distance of almost 2 kilometres). We participated in the community survey as part of the consultation by The Barossa Council on entrance signage, among other things.

We don't own facilities but utilise the Eden Valley Hotel for meetings and are able to use the Eden Valley Institute for any planned functions. We operate through a vibrant and committed committee, who volunteer their passion and time to this beautiful and unique community.

How long has your organisation been established? 14 years

Number of members associated with your organisation: 9 (committee)
46 (community)

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What proportion of members resides in The Barossa Council area? 95%
a small % are in the Eden Valley GI but in the Mid Murray council area

Is your organisation associated with or does it receive funds through its normal activity, such as bar or canteen facilities?
No

Is any form of Government funding received by your organisation? No

Has your organisation received assistance from The Barossa Council in the past 3 years?
No

CASH AND INVESTMENTS

Please provide information on what the cash and investment holdings are earmarked for.
(This will assist in the assessment of this application - See Community Grant Guideline 3.14)

Currently Eden Valley Tourism has total cash holdings of $1,459.49 as per our latest committee report – 20/3/2023.

6. PROJECT DETAILS

Project Title: **Unfurl EV**

Description of Project:
(Briefly outline your project, the goals and aims, and how it will benefit the community)

The project we propose is pretty simple, but like many simple things, we hope highly effective. Last year in early September three committee members independently noticed the newly installed Gumeracha flags.

Street beautification has long been on our agenda along with increasing awareness of what both our town & area has to offer. We are one of the few towns in the Barossa that does not have a flag or banner system to promote, display, celebrate our community, businesses & way of life. So we made contact with Gumeracha Community Association (who coordinated the project, using leftover funds from the Adelaide Hills Council street upgrade project) & discussed the project with them.

They directed us to Flagtrax, a system which enables flags to be changed *from the ground* ... without the need of a cherry-picker or waiting for ages for someone to come out & do it for you. Sylvia Ullmer, Project Manager of GCO, told me they can now change 18 flags up & down the main street in just 45 minutes! (I had hoped to get out there & observe/assist her small team actually doing it but couldn't make the timelines mesh up before the due date: however, I will be going down on 14 April to experience it firsthand.

Initially we will have just the five specially designed flags; but our aim is to gradually raise funds & work towards getting a range of designs we can use at different times of the year (Riesling month in October, Vintage Festival, Christmas, a long lunch event we are planning & hoping could become an annual thing, etc). Gumeracha has Christmas, Australia Day, Anzac Day, Easter, Remembrance Day and are planning more.

We are also investigating offering local businesses the opportunity to have flags made to promote their business & rent the space for blocks of time, thus becoming more promotion for the area as well as an opportunity to fundraise.

** It is for this reason that we are requesting slightly more than the standard amount of a Community Grant. If we can just get the infrastructure in place (the greatest cost, achieved via the bulk of this grant) then the smaller costs become more manageable, (ie increasing the sets of flags/banners we have to rotate throughout the year via small discreet fundraising projects).*

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Amount of funding applied for: **$7,045**

Which Strategy from Council's Community Plan does your project relate to and how? (The Community Plan is available on Council's website via this link)

The proposed installation of flags & their easy maintenance method of raising/replacing fits within The Barossa Council Community Plan predominantly under :

2. Community and Culture
   2.3 – Contribute to creating strong & sustainable community networks

3. Infrastructure
   3.6 – Invest in and advocate for community facilities that support cultural and community participation

5. Business and Employment
   5.3 - Help build the capacity of the tourism sector and encourage the development of tourist services including eco and recreational tourism infrastructure.

Location of the project: Murray St, Eden Valley

Could the project/event proceed if only partial funding is received? Unlikely

Provide details:
The committee intends to do some additional fundraising which would enable us to purchase another pole & tracking system (around $1100) taking the total to 6, but there's no way we could proceed independent of council support the initial outlay is just too great.

Proposed start date: 01 / 07 / 2023 end date: 30 / 10 / 2023

Is your project upgrading/enhancing land or a building? Kind of...
Sylvia told us:

The Adelaide Hills Council applied to SAPN for approval to install the system, SAPN were concerned that the wind pressure from the banners could compromise the strength of the poles (they have slightly newer, more modern aluminum poles than us). AHC contacted Flagtrax and asked them to supply an engineering report to support the safety of the system. SAPN reviewed their paperwork and granted a 5-year license, including a restriction on the size of the banners and that wind release clips be installed on all banners. As we have a different type of pole an older "stobie pole", it may be much easier to get SAPN approval. The system is installed with brackets so no holes are drilled that could weaken the poles.

We are hoping, if successful, that the Council will be able to support us by negotiating with SAPN regarding the installation given you work with them on a regular basis, whereas we have no ongoing relationship with them.

Who will benefit from your project?

How many people: 10,000+ per annum Age range of people: All ages
Data taken from the Department for Infrastructure and Transport affiliated website on traffic frequency: https://location.sa.gov.au/ says that up to 3000 vehicles travel along Murray Street through the township daily. Even if we halve that number (1500) it still represents 547,500 vehicles annually (we're simplifying & only assuming 1 passenger per car). Given the redundancy of two-way trips, truck drivers on regular routes, locals, etc, even if only 10% of people see the flags & learn about The Eden Valley or Riesling Week or a local BnB or just appreciate their colour and beauty then that's 55,000 unique contacts we've made every year. All for an investment of about 10c per person. We can't think of a more cost-effective way of promoting our area.

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Range of groups: Community Groups such as the Eden Valley Tourism, The Barossa Visitor Centre, Tourism Barossa Inc., Eden Valley Wine Region businesses such as B&B and boutique wineries. Eden Valley Institute, Eden Valley CFS, Eden Valley Lutheran Church, local groups organized by Community members, and many other individuals and groups on demand as required, will all hopefully see benefits.

Additionally, and importantly, tourists to the Barossa Region will benefit from a more colourful, visually appealing, informative main street promoting the Eden Valley Wine Region as a place to visit while in the Barossa.

Activity areas:
Eden Valley Wine Region events and promotion, Hospitality and Tourism, Recreation, Local Small Business, Community Meetings, Fund Raising, Community Social and other Private events.

How will you measure the benefit to these groups?
As a committee we've discussed & debated the ways we could quantify the benefits of having such flags in our township & the reality is, with such a high-profile, public open-ended (even open-aired) project such as this, it's difficult to determine. The only data point we can come up with is that 3 committee members independently noticed the new Gumeracha flags & their poles while in the township – all within the same week & less than 2 weeks after we discovered they'd been installed. We understand it's a small sample group, but it's a pretty high strike rate about the impressive eye-catching nature of them.

Has any other funding been sought for this project? No

Any further information which may be relevant to this application
Some costs actual monetary costs within the grant may be mitigated or eliminated entirely if the Barossa Council
i) has the necessary tools to affix the systems to the stobie poles (apparently many councils do have such equipment); thereby reducing/eliminating the **tools/strapping/buckles** cost
&
ii) if Council can aid/assist in the installation of the systems, likewise some or all of the **installation** cost may be reduced/eliminated.

7. BUDGET AND FUNDING

PROJECT INCOME	(Group's Contribution to Project)	
Group Funds	Eden Valley Tourism	$589
Fundraising Activities	2 fundraising events planned in 2023: Mitre 10 Sausage Sizzle & Long Lunch	$1,000
In Kind (provide details)	30 volunteer hours ($42.50/hr based on latest ABS)	$1275
	Total Group's Contribution	$2,864
Council Assistance Requested		$7,045
	TOTAL PROJECT INCOME	$9,909

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PROJECT EXPENDITURE (Please provide an itemised list of expenses for the project)

What	Per Item	# required	Total
System Unit Cost	$965	5	$4,825
2000mm long Flags	$140	5	$700
Tooling/Strapping/Buckles	$396	5	$1,980
Installation	$200	5	$1,000
Spare Sliders	$129	1	$129
Volunteer Hours		$1,275	$1,275
	TOTAL PROJECT EXPENDITURE		$9,909

8. REQUIRED SUPPORTING DOCUMENTATION

The following documents for your organisation are mandatory and must be attached to this application. If you are not an incorporated body, your auspice organisation is also required to provide their documents.

1.	ABN Certificate or Statement by Supplier form	X
2.	A copy of your organisation's Certificate of Incorporation	X
3.	A copy of your organisation's Terms of Reference/Constitution	X
4.	A copy of your organisation's most recent AGM Minutes	X
5.	A copy of your organisation's last Audited Financial Statements (not audited)	X

The following documents must be attached if applicable:

6.	Letters of support for your project	NA
7.	Plans / quotes / images etc.	X

This application must be signed by two current senior office holders of the organisation.
i.e. President, Treasurer, Secretary.

SIGNATURE		SIGNATURE	
POSITION	Chairperson	POSITION	Deputy Chairperson
DATE	17 / 03/ 2023	DATE	17 / 03/ 2023

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Australian Government
Australian Business Register

ABN Lookup

Current details for ABN 93 466 097 722

ABN details

Entity name:	Eden Va ey Tour sm & Promot ona Group
ABN status:	Act ve from 12 May 2005
Entity type:	Other Un ncorporated Ent ty
Goods & Services Tax (GST):	Not current y reg stered for GST
Main business location:	SA 5235

Trading name(s)

From 1 November 2023, ABN Lookup w not d sp ay trad ng names and w on y d sp ay reg stered bus ness names.

Trading name	From
EDEN VALLEY TOURISM & PROMOTIONAL GROUP	13 Feb 2009

Deductible gift recipient status

Not ent t ed to rece ve tax deduct b e g fts

ABN last updated: 16 Feb 2009 **Record extracted:** 05 Dec 2019

Disclaimer

The Reg strar makes every reasonab e effort to ma nta n current and accurate nformat on on th s s te. The Comm ss oner of Taxat on adv ses that f you use ABN Lookup for nformat on about another ent ty for taxat on purposes and that nformat on turns out to be ncorrect, n certa n c rcumstances you w be protected from ab ty. For more nformat on see d sc a mer.

Consumer and Business Services

SOUTH AUSTRALIA

Associations Incorporation Act 1985
Section 24(5)(b)

Incorporation Number: **A40673**

Certified Copy of the Certificate of Incorporation of an Association

This is to certify that

EDEN VALLEY TOURISM INCORPORATED

was, on and from the twenty–fourth day of June 2010
incorporated under the Associations Incorporation Act 1985.

Given under the seal of the Corporate Affairs Commission at Adelaide on this fifteenth day of October 2021

Commissioner of Corporate Affairs

Government of South Australia
Attorney-General's Department

EDEN VALLEY
A REGION WITH HEART

CONSTITUTION OF EDEN VALLEY TOURISM

1. Name

The name of the incorporated association is Eden Valley Tourism, referred to herein as 'the association'.

2. Purpose

The purpose of the association is to create and implement strategies aimed at tourism, growth, community and the natural environment, more specifically;

- Preserve and share the beautiful natural environment and heritage in and around the town of Eden Valley
- Foster a vibrant community through events and activities
- Grow the town of Eden Valley and improve the street appeal through improvement projects
- Share our town through a diverse range of media
- Work with the local authority and wider tourism teams to share Eden Valley

3. Definitions

- **'Committee'** means the committee of management of the association
- **'Associate Member'** means a member of the Association as defined in clause 5 hereof
- the **'community'** means the township and environs of Eden Valley, South Australia Post Code 5235, as determined by the Committee
- **'Corporate Member'** means a member of the Association as defined in clause 5 hereof
- **'local authority'** means the Barossa Council or its successors, appointed under the Local Government Act 1999
- **'meeting'** means a general meeting of the members of the Association convened in accordance with these rules

- **'Ordinary Member'** means a member of the Association as defined in clause 5 hereof;
- the **'Act'** means the Associations Incorporation Act, 1985;
- the **'Regulations'** means the Associations Regulations, 1985.
- **'General meeting'** means a general meeting of members of the association convened in accordance with these rules
- **'Member'** means a member of the association
- **'The Act'** means the Associations Incorporation Act 1985 'special resolution" means a special resolution defined in the Act

4. Powers & Responsibilities

The Association shall have all the powers conferred by section 25 of the Act save and except such modifications and exclusions as are specified in this rule.

5. Membership

Membership of the Association shall consist of:

Ordinary Member
Any natural person aged 18 years and over who is the owner or occupier of property within the community subject to annual ratings assessment by the local authority shall be eligible for membership as an ordinary member of the Association.

Corporate Member
Any incorporated body whose registered office or business premises are within the community shall be eligible for membership as a corporate member of the Association.

Associate Member
Any person the Committee considers has some special reason or qualification for membership may be admitted as an associate member.

5.1 Any person who applies for membership of the Association shall submit an application in writing, signed by the applicant, in such form as the Committee shall prescribe from time to time. Upon the acceptance of the application by the Committee and upon payment of the first annual subscription as prescribed below, the applicant shall be a member of the Association.

6. Subscription

The subscription fees (if any) for each class of membership shall be such sum as the members determine from time to time in general meeting.

The subscription fees for each class of membership shall be payable annually on 1 July or at such other time as the Committee shall determine from time to time.

Any member whose subscription is outstanding for more than three months after the due date for payment shall cease to be a member of the Association, provided always that the Committee may reinstate such a person's membership on such terms as it thinks fit.

7. Resignations

A member may resign from membership of the Association by giving written notice thereof to the secretary or the public officer of the Association. Any member so resigning shall be liable for any outstanding subscriptions that shall be recovered as a debt due to the Association.

8. Expulsion of A Member

8.1 Subject to giving a member an opportunity to be heard or to make a written submission, the Committee may resolve to expel a member upon a charge of misconduct detrimental to the interests of the Association.

8.2 Particulars of the charge shall be communicated to the member at least one calendar month before the meeting of the Committee at which the matter shall be determined.

8.3 The determination of the Committee shall be communicated to the member, and in the event of an adverse determination the member shall, subject to sub-rule 8.4, cease to be a member 14 days after the committee has communicated its determination to the member.

8.4 It shall be open to a member to appeal to the Association in general meeting against the expulsion. The intention to appeal shall be communicated to the secretary or public officer of the Association within 14 days after the determination of the Committee has been communicated to the member.

8.5 In the event of an appeal under sub-rule 8.4 the appellant's membership of the Association shall not be terminated unless the determination of the Committee to expel the member is upheld by the members of the Association in general meeting after the appellant has been heard, and in such event, membership shall be terminated at the date of the general meeting at which the determination of the Committee is upheld.

9. Register of Members

A register of members must be kept and contain;

1. The name and address of each member.

2. The date on which each member was admitted to the association, and

3. If applicable, the date and reason(s) for termination of membership.

10. The Committee

10.1 The affairs of the Association shall be managed and controlled exclusively by a Committee which in addition to any powers and authorities conferred by these rules may exercise all such powers and do all such things as are within the objects of the Association and are not by the Act or by these rules required to be done by the Association in general meeting.

10.2 The committee has the management and control of the funds and other property of the association.

10.3 The Committee shall have such powers to appoint such officers and employees as are required to carry out the objects of the Association, including a public officer required by the Act and may discuss or delegate any of its powers to such officers and employees.

10.4 The Committee shall comprise a President, Vice President, Secretary, Treasurer and at least three Committee members, but no more than a total of 10 committee members.

10.5 The Committee may appoint a natural person to fill a casual vacancy, and such a Committee member shall hold office until the next annual general meeting of the Association and shall be eligible for re-election.

10.6 Notice of all persons seeking election to the Committee shall be given to members of the Association with the notice calling the meeting at which the election is to take place.

10.7 If only the required number of persons is nominated to fill existing vacancies, the secretary shall report accordingly to the annual general meeting, and the chairman shall declare such persons duly elected as Committee members.

10.8 The committee shall appoint a Public Officer as required by the act.

11. Disqualification of Committee Members

The office of Committee member shall become vacant if a Committee member is:

1. disqualified by the Act;
2. expelled under these rules;
3. permanently incapacitated by ill health;
4. absent without apology from either more than three consecutive Committee
5. meetings, or more than three Committee meetings in a financial year;
6. no longer the appointed representative of a corporate member.

12. Proceedings of The Committee

12.l The Committee shall meet together for the dispatch of business at least monthly.

12.2 Questions arising at any meeting shall be decided by a majority of votes and in the event of equality of votes the chairman shall have a casting vote in addition to a deliberative vote.

12.3 A quorum for a meeting of the Committee shall be four members.

12.4 A member of the Committee having a pecuniary interest in a contract with the Association must disclose that interest to the Committee as required by the Act and shall not vote with respect to that contract.

13. Financial Year

The financial year of the Association shall be that ending on the 30th day June.

14. Borrowing Powers

14.l Subject to this rule the Association may borrow money from banks or other financial institutions upon such terms and conditions as the Committee sees fit and may secure repayment thereof by charging the property of the Association.

14.2 Subject to section 53 of the Act the Association may invite and accept deposits of money from any person on such terms and conditions as may be determined by the Committee from time to time.

15. Rules

15.1 Subject to approval by a resolution of the members of the Association, these rules may be altered (including an alteration to its name) or be rescinded and replaced by substituted rules. Such an alteration shall be registered with the Commission as required by the Act.

15.2 The registered rules shall bind the Association and every member to the same extent as if they had retrospectively signed and sealed them and agreed to be bound by all of the provisions thereof.

16. The Seal

16.1 The Association shall have a common seal upon which its corporate name shall appear in legible characters.

16.2. The seal shall not be used without the express authorisation of the Committee, and every use of the seal shall be recorded in the minute book of the Association. The affixing of the seal shall be witnessed by two (2) members of the Committee, one of whom must be the Chairman.

16.3 The seal shall be kept in the custody of the secretary or such other person as the Committee may from time to time decide.

17. Meetings

17.1 The Committee may call a special general meeting of the Association at any time and shall call an annual general meeting in accordance with the Act.

17.2 Upon a requisition in writing of not less than two thirds of the total number of members of the Association, the Committee shall within one month of the receipt of the requisition, convene a special general meeting for the purposes specified in the requisition.

17.3 Every requisition for a special general meeting shall be signed by the members making the same and shall state the purposes of the meeting.

17.4 If a special meeting is not convened within one month as required by the sub-rule 17.3, the requisitionist may convene a special general meeting. Such a meeting shall be convened in the same manner as a meeting by the Committee, and for this purpose the Committee shall ensure that the requisitionist are supplied free of charge with the particulars of the members entitled to receive a notice of meeting. The reasonable expenses of convening and conducting such a meeting shall be borne by the Association.

17.5 Subject to sub-rule 17.6 at" least fourteen (14) days' notice of any general meeting shall be given to members. The notice shall set out when the meeting will be held, and particulars of the nature and order of the business to be transacted at the meeting. In the case of an annual general meeting, the order of the business at the meeting shall be the consideration of the accounts and reports of the Committee and the auditors, the appointment of auditors and Committee members (if required), and any other business requiring consideration by the Association in general meeting.

17.6 Notice of a meeting at which a special resolution is to be proposed shall be given at least 2l days prior to the date of the meeting.

17.7 A notice may be given by the Association to any member by serving the member with the notice personally, or by sending it by post to the address appearing in the register of members.

17.8 Where a notice is sent by post, service of the notice shall be deemed to have been affected if it is properly addressed and posted to the member by ordinary prepaid mail.

18. Proceedings At Meetings

18.l Two thirds of the members present in person, or by proxy, shall constitute a quorum at any general meeting.

18.2 If within thirty (30) minutes after the time appointed for the meeting a quorum of members is not present, a meeting convened upon the requisition of members shall lapse. In any other case, the meeting shall stand adjourned to the same day in the next week, at the same time and place and if at such adjourned meeting a quorum is not present within thirty (30) minutes of the time appointed for the meeting the members present shall form a quorum.

18.3 At any general meeting of the Association the Chairman of the Committee or if there shall be no Chairman, then the Secretary of the Committee or on their declining to take or retiring from the chair, one of the Committee members chosen by the meeting shall preside as chairman.

18.4 If there is no such chairman present within five minutes after the time appointed for holding the meeting, the members present may choose one of their number to be chairman.

18.5 The chairman may with the consent of any meeting at which a quorum is present, and shall if so directed by the meeting, adjourn the meeting from time to time and from place to place, but no business shall be transacted at any adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place.

18.6 When a meeting is adjourned for thirty (30) days or more, notice of the adjourned meeting shall be given as if that meeting were an original meeting of members.

18.7 At any general meeting, a resolution put to a vote shall be decided on show of hands, and a declaration by the chairman of the meeting that a resolution has been carried or lost, shall unless a poll is demanded be conclusive evidence of the fact, without proof of the number or proportion of the votes recorded in favour of, or against, the resolution.

18.8 If a poll is demanded by the chairman of the meeting or by three or more members present in person or by proxy, it shall be taken in such a manner as the chairman directs. The result of such a poll shall be the resolution of the meeting, except that in the case of a special resolution, a majority of not less than three quarters of the members, who being entitled to do so vote personally or by proxy at the meeting, is required.

18.9 A poll demanded on the election of a chairman of a meeting or on any question of an adjournment, shall be taken at the meeting and without adjournment.

19. Minutes

19.l Proper minutes of all proceedings of meetings of the Association and of meetings of the Committee, shall be entered within one month after the relevant meeting in the minute books kept for the purpose.

19.2 The minutes kept pursuant to this rule shall be signed meeting at which proceedings took place or by the chairman meeting.

19.3 Where minutes are entered and signed they shall, until the contrary is proved, be evidence that the meeting was convened and duly held, that all proceedings held at the meeting shall be deemed to have been duly held, and that all appointments made at a meeting shall be deemed to be valid.

20. Voting Rights

20.1 Subject to these rules each ordinary member present in person or by proxy shall be entitled to one vote.

20.2 A corporate member shall be entitled to appoint one person who need not be a member of the Association to represent it at a particular meeting or at all meetings of the Association. That person shall be appointed by the corporate member by a resolution of its board which shall be authenticated under its seal. Such a person shall be deemed to be a member of the Association for all purposes until the authority to represent the corporate member is revoked.

21. Proxies

An ordinary member shall be entitled to appoint, in writing, a natural person who is also an ordinary member of the Association to be that member's proxy and attend and vote at any meeting of the Association.

22. Accounts

The Association shall keep such records as are necessary to correctly record and explain the financial transactions and financial position of the Association.

23. Winding Up

The Association may be wound up in the manner provided in the Act.

24. Application of Surplus Assets

If after the winding up of the Association there remains 'surplus assets' as defined in the Act, such surplus assets shall be appropriated in accordance with the Act.

EDEN VALLEY TOURISM

Annual General Meeting Minutes
EDEN VALLEY HOTEL

Monday 15 August 2022

Vision *Share the Barossa's beautiful high country of Eden Valley*
Mission *Develop sustainable and valued projects that deliver measurable and positive change to Eden Valley*
Purpose *Create and implement strategies aimed at tourism, growth, community and the natural environment*

1. **Present:** Tony Bartholomaeus, Cassaly Fitzgerald, Mark Bartholomaeus, Marianne Fountain, Virginia Arnold, Glen R Johns

John Richardson, Cr Don Barrett, Cr David Haebich

2. **Apologies**: Lynne Jones, Michael Meadley, Emily Fitzgerald
3. **Previous AGM Minutes:** Tony, Marianne
4. **Tabling of Reports**
   - 4.1. President's: Glen to email report to everyone. Cassaly, Tony
   - 4.2. Treasurer's Reconciliation: Accounts report attached $4288.66 - $2400 for cellar door $1888.66 EVT. Tony Parsons audited. Virginia, Glen approved
5. **Election of Committee Members**

As all committee members were elected last year, only half are stepping down in this AGM & re-standing in 2022, the others will do so at the next AGM; this is to ensure there is overlap between serving & non-serving members as part of good board practice. The President to run initial proceedings. First order will be to call for nominations to join committee. Once that is done, then positions will be filled in the sequence below. Voting shall only necessary should there be a second (or more) persons electing to stand for the one position.

Not stepping down: glen r johns, Marianne Fountain, Virginia Arnold, Lynne Jones.
Restanding: Cassaly Fitzgerald, Tony Bartholomeus, Mark Bartholomeus, Michael Meadley.

Welcome to the board.

   - 5.1. President: Glen R Johns re-elected
   - 5.2. Vice President: Cassaly Fitzgerald re-elected
   - 5.3. Secretary: Marianne Fountain re-elected
   - 5.4. Treasurer: Tony Bartholomeus re-elected
   - 5.5. Committee Members (Max 6): Lynne Jones, Virginia Arnold, Mark Bartholomaeus, Michael Meadley re-elected
   - 5.6. Public Officer: Peter Fulton
6. **Election of Committee Coordinator Positions**: to be determined at next committee meeting
   - 6.1. Assets & Heritage Coordinator
   - 6.2. Events & Community Coordinator
   - 6.3. Major Projects Coordinator
   - 6.4. Media Coordinator
   - 6.5. Grants & Fundraising Coordinator
7. **Any other matters.**
   - 7.1. **Appointment of Auditor:** Terry Parsons, continuing.
   - 7.2. **Combined AGMs :** Proposal to combine with other local EV Committee AGMs - Glen to talk to their Presidents.
   - **7.3. Anything from the Floor.** More community publicity of AGM request from JR
8. **Meeting closed 7.24pm**

Eden Valley Tourism
Treasurers Report
2022 Reconciliation
AGM 15/08/2022

Opening Balance	**$4,425.61** (Bank)	**$169.85** (Cash)	**$4,595.46** (Total)

Income (Bank)		**Expenses (Bank)**	
Cellar Door Temp	$900.00	Glasses - Joval Wine Group	$441.05
Institute Donation	$500.00	Bright Eyed Owl	$647.50
		Promotional and Industrial Printing	$224.90
		Website Expenses	$393.35
Total Income (Bank)	$1,400.00	**Total Expenses (Bank)**	$1,706.80
Income (Cash)		**Expenses (Cash)**	
Nil	$0.00	Nil	$0.00
Total Income (Cash)	$0.00	**Total Expenses (Cash)**	$0.00
Total Income	**$1,400.00**	**Total Expenses**	**$1,706.80**

Closing Balance	**$4,118.81** (Bank)	**$169.85** (Cash)	**$4,288.66** (Total)

Carroll&Richardson
Display your brand

Monday, 27 March 2023

Glen Johns
Eden Valley Tourism
Tel
Mob.
Email. [redacted]

Re: Flagtrax System with Galvanised arm bracket
Tracking quote includes, tracking, brackets, sliders and keys.
We also suggest you buy spare push pull rods for ease of change over.
Tracks and brackets come galvanised silver quill.



FlagTrax® Support Arm Bracket – Standard Pole Mount

Description: **960mm wide flags – two length options**

Holds either 960mm x 2000mm flags or 960mm or 3000mm flags

Flags are digitally printed on knitted polyester. Flagworld can assist with designs as we have a fully qualified designer. All quotes are based on artwork supplied to our specifications and we have a template we can send you to use.

Quantity:	**x 5**
System Unit Cost:	$965 each
2000mm long Flags	$125 each
3000mm long Flags	$140 each
Spare Sliders:	$129 each
Tooling/Strapping/Buckles	$1,980 (most Councils have this already)

- **Round poles are an additional $98 each as the brackets are more expensive to make**

NOTE: Spare sliders are not required all times. The system comes complete but depending on ease of install, we say it easier to put the flags on the slider at the depot then replace at the site. Alternatively, you just remove the flags at the pole site and replace the flag at the same time.

Certified System
Quality
ISO 9001

NOTE: Spare sliders are not required all times. The system comes complete but depending on ease of install, we say it easier to put the flags on the slider at the depot then replace at the site. Alternatively, you just remove the flags at the pole site and replace the flag at the same time.

Delivery: Flagworld to pack securely and client to collect or we can provide a quote to you

GST: Plus 10%

Bianca Geysen
Sales Manager

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carrollandrichardson.com.au
aboriginalflag.com.au

Certified System
Quality
ISO 9001

Flagtrax

Left Side Curve
Size: 1110 x 3000mm

Bleed / Cut Line
(Blue line)
If the background is a solid colour or a full background scan, please make sure to allow 60mm bleed. Solid colours or scans must end at the Bleed / Cut line.

Seam Line
(Green line)

Safe Area
(Red line)
In order to avoid any vital logos or text from being cut, Please keep all logos and text within the red dotted line.

Straight Cut Bottom

Slight Curve Cut Bottom

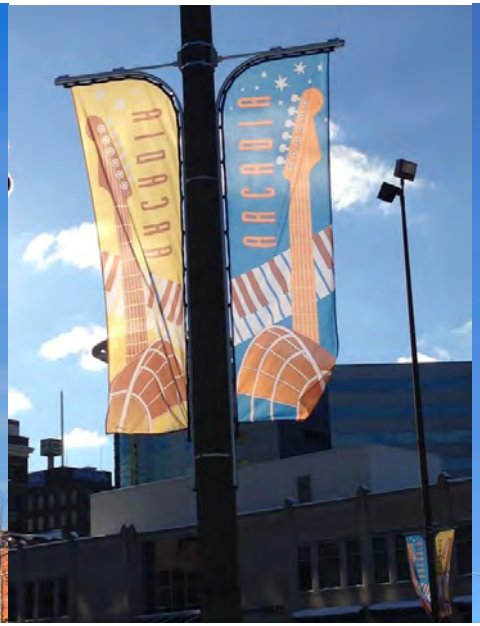
Medium Curve Cut Bottom

Deep Curve Cut Bottom

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Some sample flags to give an idea of what they look like







BANDING METHOD INSTRUCTIONS

Retrofitting Track and Support Arm Bracket to Octagonal Poles using banding method

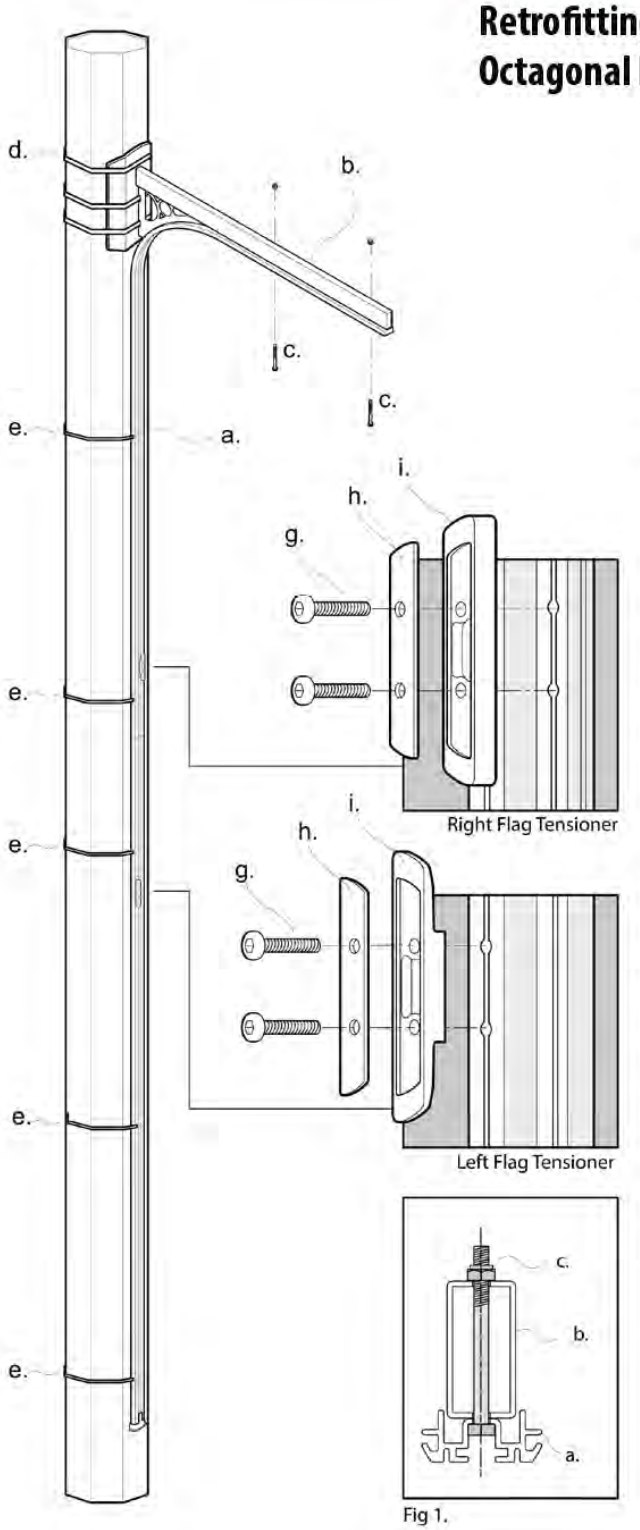


Fig 1.

Thank you for choosing the FlagTrax flag and banner installation system. This product is designed to be installed by qualified tradesmen and the instructions below are intended as a guide only.

Please read thoroughly before attempting installation.

These instructions are for the installation of FlagTrax with a retrofitted Support Arm Bracket to octagonal poles (steel or concrete). This FlagTrax model is designed to use stainless steel banding to fix the track to the lighting stand, lamppost or pole.

Each FlagTrax installation requires the following components.

Supplied:

- x1 FlagTrax Aluminium Track supplied in two sections (a.)
- x1 PushPull Rod (f) (Supplied loosely coiled)
- x1 Support Arm Bracket designed primarily for octagonal steel poles. (b.)
- x2 Aluminium Rivets for joining track together
- x2 m6 x 65mm stainless steel bolts and nuts. (c.)
- x2 Flag tensioners (i)
- x2 Steel flag tensioner insert (h)
- x4 m5 x 25mm screws (g)
- x1* FlagTrax Locking Key (*The quantity supplied will vary depending on requirements)

Not supplied:

- x4 12.7mm 201 Stainless Steel BAND-IT® Bands (C20499) and sealed with C25499 buckles. (e.)

The Support Arm Bracket can also be fitted with stainless steel banding.

- x3 19.1mm 201 Stainless Steel BAND-IT® Bands (C20699), double wrapped* and sealed with C25699 buckles. (d.)

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Flagtrax™ push pull
Nexus Developments Limited Copyright 2014
29 Oct, 2014 - Ver 3
NZ PAT 541 624, 544 347 | AUST PAT APP 2006328018 | OTHER COUNTRIES PAT APP INC. USA/CANADA/EUROPE

BANDING METHOD INSTRUCTIONS

INSTALLATION INSTRUCTIONS

Step 1. Preparing FlagTrax prior to installation

1. The FlagTrax is supplied in two sections (for easier transportation and storage) and must be fitted together before installation. (fig 2)

   Carefully fit the two aluminium track sections together ensuring the slots are aligned correctly and the joiner sits neatly inside the FlagTrax Track. Drill two 5mm holes through the joiner and track and rivet the sections together.

   A hand riveter and battery drill with 5mm drill bit is required for this operation.
2. Screw the Right Flag Tensioner (i) with stainless steel tensioner insert (h) to pre drilled and tapped holes on the right hand side of the FlagTrax track positioned facing down (as illustrated).
3. Screw the Left Flag Tensioner (i) with stainless steel tensioner insert (h) to pre drilled and tapped holes on the right hand side of the Flagtrax track positioned facing down (as illustrated).
4. Thread lengths of 12mm stainless steel banding with buckles attached (long enough to wrap around the pole) through the slots in the FlagTrax aluminium track (a). This will make it easier to secure the track to the pole when in position.
5. Thread three lengths of 19mm stainless steel banding with buckles attached through the slots in the Bracket.
6. Bolt the FlagTrax Track to the Support Arm Bracket with the x2 m6 x 65mm stainless steel bolts with locking nuts (c). The head of the bolts must be positioned into the aluminium extrusion with the bolt passing through the extrusion and bracket (Fig 1). i.e. The nuts must be above the support arm. Secure and tighten.

Step 2. Installing the FlagTrax

1. Carefully raise the FlagTrax Track and Support Arm Bracket at the desired height. Strap to the pole with the 19mm stainless steel banding loops that have been pre-attached to the Bracket.
2. Secure the FlagTrax Track to the pole with the 12mm stainless steel banding loops that have been pre-attached down the length of the track.
3. Re-insert the PushPull Rod into the track. (A flag manufactured with approved FlagTrax Slider Tape and fittings can be installed at this time if desired).

* Care must be taken of the PushPull Rod when not fitted to the aluminium track. It must not be coiled or bent with less than a 500mm radius (i.e. minimum coil diameter 1.0m) when flags are being raised or lowered, and wherever possible must be stored inside the aluminium track. If this is not possible, it must not be stored in coils with less than a 750mm radius (i.e. minimum coil diameter 1.5m), and must not be distorted, twisted, crushed, stored in direct sunlight, or near any heat source etc.



Fig 2 - Track drilled and riveted together

Using Stainless Steel Banding

Please note: The following recommendation for FlagTrax Support Arm Bracket installation has been received from the world's leading manufacturer of stainless steel banding: BAND-IT-INDX. Inc. (USA)

"Each wrap (3 on the bracket) use C20499 (appropriate length), double wrapped and sealed with a C25499 buckle. Double wrapping is important in this application because the wind load on the flag will tend to stress the buckle in a single wrap configuration. This could potentially cause the buckle teeth to tear the band. Double wrapping provides a barrier against tearing. See our installation instructions for double wrapped band.
Because of the many variables involved, we always require the customer to verify the application."
(Subsequent note: 19.1mm strapping is preferred for bracket strapping)
August 2012

See this link for instructions on using Stainless Steel BAND-IT® Band:
http://www.band-it-idex.com/en/Literature/Tool_Instructions/C00169bandinginstructions.pdf

Note:
Because of the numerous variables involved in the siting, supporting, installation, fixing and use of FlagTrax systems, purchasers/installers/users must satisfy themselves of the suitability of all aspects of the product (i.e. tracks, rods, fittings, brackets, fixings and all other associated products, whether supplied by us nor not),and its application.

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Flagtrax™ push pull
Nexus Developments Limited Copyright 2014 29 Oct, 2014 - Ver 3
NZ PAT 541 624, 544 347 | AUST PAT APP 2006328018 | OTHER COUNTRIES PAT APP INC. USA/CANADA/EUROPE

The Barossa Council Community Assistance Scheme Community Grant Application Summary Sheet	
Group/Organisation Details	
Group/Organisation Name	Eden Valley Tourism and Promotional Group Inc
Address	C/ Post office, Eden Valley SA 5235
Phone Number	[redacted]
GST Status	No ABN and not registered for GST
Incorporation Details	Incorporated
Aims/Objectives of Organisation	*Vision: Share the Barossa's beautiful high country of Eden Valley* *Mission: Develop sustainable & valued projects that deliver measurable & positive change to Eden Valley* *Purpose: Create & implement strategies aimed at tourism, growth, community & the natural environment* Simply put, we are a group which seeks to make our township, specifically, as well as the greater Eden Valley Wine Region Geographic Indicator generally, a more appealing, friendly and beautiful location to both live in and visit. To this end we engage with as many community members and local businesses as possible to highlight their activities and events through our facebook page, website & newsletter. Other groups we cooperate with to achieve our goals are Tourism Barossa and The Barossa Council; EV Institute Committee, EV Cellar Door Group among others.
Years of establishment	14 years
Number of Members	9 Committee and 46 Community
% of Members in Council Area	95%
Linked to a licenced facility?	No
Government funding received?	No
If yes, details	
Council grants in past 3 years?	No
If yes, details	
Project Details	
Project Title	Unfurl EV
Project description	The project we propose is pretty simple, but like many simple things, we hope highly effective. Last year in early September three committee members independently noticed the newly installed Gumeracha flags. Street beautification has long been on our agenda along with increasing awareness of what both our town & area has to offer. We are one of the few towns in the Barossa that does not have a flag or banner system to promote, display, celebrate our community, businesses & way of life. So we made contact with Gumeracha Community Association (who coordinated the project, using leftover funds from the Adelaide Hills Council street upgrade project) & discussed the project with them. They directed us to Flagtrax, a system which enables flags to be changed *from the ground* ... without the need of a cherry-picker or waiting for ages for someone to come out & do it for you. Sylvia Ullmer, Project Manager of GCO, told me they can now change 18 flags up & down the main street in just 45 minutes! (I had hoped to get out there & observe/assist her small team actually doing it but couldn't make the timelines mesh up before the due date: however, I will be going down on 14 April to experience it firsthand. Initially we will have just the five specially designed flags; but our aim is to gradually raise funds & work towards getting a range of designs we can use at different times of the year (Riesling month in October, Vintage Festival, Christmas, a long lunch event we are planning & hoping could become an annual thing, etc). Gumeracha has Christmas, Australia Day, Anzac Day, Easter, Remembrance Day and are planning more. We are also investigating offering local businesses the opportunity to have flags made to promote their business & rent the space for blocks of time, thus becoming more promotion for the area as well as an opportunity to fundraise. ** It is for this reason that we are requesting slightly more than the standard amount of a Community Grant. If we can just get the infrastructure in place (the greatest cost, achieved via the bulk of this grant) then the smaller costs become more manageable, (ie increasing the sets of flags/banners we have to rotate throughout the year via small discreet fundraising projects).*
Amount of funding applied for	$7,045
Total cost of project	$9,909.00
Community Plan reference	The proposed installation of flags & their easy maintenance method of raising/replacing fits within The Barossa Council Community Plan predominantly under : 2. Community and Culture 2.3 – Contribute to creating strong & sustainable community networks 3. Infrastructure 3.6 – Invest in and advocate for community facilities that support cultural and community participation 5. Business and Employment 5.3 - Help build the capacity of the tourism sector and encourage the development of tourist services including eco and recreational tourism infrastructure.
Location of project	Murray Street Eden Valley
Can project proceed with partial funding?	No
Project start & end dates	1/7/2023 to 30/10/2023
Is the project enhancing land or building?	Yes
If yes - who owns land/building?	SAPN
If yes - has contact been made regarding approvals?	No
Who will benefit from project?	How many people: 10,000+ per annum Age range of people: All ages Data taken from the Department for Infrastructure and Transport affiliated website on traffic frequency: https://location.sa.gov.au/ says that up to 3000 vehicles travel along Murray Street through the township daily. Even if we halve that number (1500) it still represents 547,500 vehicles annually (we're simplifying & only assuming 1 passenger per car). Given the redundancy of two-way trips, truck drivers on regular routes, locals, etc, even if only 10% of people see the flags & learn about The Eden Valley or Riesling Week or a local BnB or just appreciate their colour and beauty then that's 55,000 unique contacts we've made every year. All for an investment of about 10c per person. We can't think of a more cost-effective way of promoting our area.
How will benefit be measured?	As a committee we've discussed & debated the ways we could quantify the benefits of having such flags in our township & the reality is, with such a high-profile, public open-ended (even open-aired) project such as this, it's difficult to determine. The only data point we can come up with is that 3 committee members independently noticed the new Gumeracha flags & their poles while in the township – all within the same week & less than 2 weeks after we discovered they'd been installed. We understand it's a small sample group, but it's a pretty high strike rate about the impressive eye-catching nature of them.
Has other funding been sought?	No
Supporting Documentation	
ABN Certificate or Statement from Supplier form	Received
Certificate of Inc or Auspice Information & certificate	Not Received (but requested)
Terms of Reference/Constitution	Received
Endorsement from the Asset Owner (if applicable)	
Most recent AGM Minutes	Received
Most recent Audited Financial Statements	Received
Budget & funding page completed?	Yes
Letters of Support	Not Received (but requested)
Plans/Quotes/Images (if applicable)	Received
Application form TRIM Ref	23/15920
Acknowledgment letter TRIM Ref	23/16711
Staff Feedback	
Asset Management	
CASC Admin Officer	
Collaborative Project Officer	Nice idea but need to find additional funding source - State Govt?
Communications Officers	
Community & Culture	
Coordinator Building & Facility Maintenance	No Building Maintenance concerns.
Customer Support	Additional funding required...
Development Services	The project endorsed by ELT for introduction of Flagtrax banners, being managed by Ben Clark, has implications for this request. ELT has endorsed Ben Clark to develop a 2023-24 budget request. Suggest a decision should not be made without broader consideration how this proposal fits with the ELT endorsed project. Development Approval may also be required for the banners and further discussions with Development Services is requested.
Director Corporate and Community Services	
Engineering	Engineering issues are addressed in the report to be presented to ELT. Specific engineering issues relate to pole owership, banner wind loads and pole structural capacity.
Health Services	No comments.
Manager Community Projects	
Manager Financial Services	
Regulatory Services	
Risk Management	
Strategic Projects	
Works and Engineering Services	

DEBATE AGENDA REPORT

DEBATE AGENDA

4.8 YOUNG LIFE AUSTRALIA - COMMUNITY GRANT APPLICATION

Author: Executive and Project Support Officer
23/17853

PURPOSE

To consider a Community Grant Application for Young Life Australia seeking $5,000 ex GST, to assist with the establishment of the Barossa Valley Youth Empowerment Space (BVYES).

RECOMMENDATION

That Community Assistance Scheme Committee:

(1) Approved/declines a Community Grant of $.....(ex GST) towards the establishment of the Barossa Valley Youth Empowerment Space.

(2) Should the project be approved, require that The Barossa Council be appropriately acknowledged as a funding source for the project through social media, signage, website, and promotional material (if possible).

REPORT

Background

Young Life Australia has been operating within the Barossa Council area for approximately 13 years, creating and providing safe spaces for young people in the Barossa region, focusing on young people aged 12-18 in the Barossa Valley community.

Introduction

The proposal for the establishment of the Barossa Valley Youth Empowerment Space (BVTES) aims to provide a safe, inclusive and supportive environment where young people can access various resources and activities. The Drop-in Space will empower youth by fostering personal growth, mentorship and community engagement.

Discussion

It is anticipated that at least 300 youths aged between 12-18 years would benefit from the Drop-in Space and activities to be offered would include mentorship, games, catering and important mental health support.

It is proposed that the BVYES will operate every Monday after school from 2:40pm during school term for the course of 2023.

Council Officers have provided comment on the application (Attachment 2).

Summary and Conclusion

Youth Life Australia have received endorsement from Barossa Uniting Church, owner of 56 Murray Street Nuriootpa, the proposed venue of BVYES, for a Drop-in Space for

when children are out of school, providing a safe space and activities for young people during their free time.

The project will offer valuable support, mentorship and structured activities to local youth and vulnerable individuals, which will in turn foster personal growth, and mental well-bring.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

(p) Attachment 1 Attachment One - Young Life Australia_Redacted - Round Three 2023

(q) Attachment 2 Feedback Sheet - Young Life Australia

Supporting references
Nil

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan

Community and Culture

Goal

4. The Barossa fosters community resilience, connection and wellbeing through its social planning, recreation, safety, education, preventative health and social strategies especially for our youth and vulnerable people.

Strategies

4.1. Build on a strong sense of community pride with active community groups and individuals participating in local decision making and community building activities.

4.2. Continue creating strong and sustainable community networks, and support young people to actively participate in the community and develop the leaders of the future.

Advocacy Plan
Nil

Legislative Requirements
Local Government Act 1999.

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

Various officers have reviewed the Grant Application and proposal.

COMMUNITY ENGAGEMENT

Community consultation is not required under legislation or Council Policy.

THE BAROSSA COUNCIL

COMMUNITY GRANT APPLICATION FORM

(Please read the Community Grant Guidelines and complete all sections of this form)

Related Policy/Process	TBCPOC4450 Community Assistance Scheme Policy	Form Number:	TBCFOR4452
Form Owner:	Manager – Community and Facilities Development	Last Revised Date:	June 2017
Document Control:	Manager – Community and Facilities Development	TRIM Reference:	17/47438
Date Approved:	7 March 2018	Next Review Date:	June 2019

Date of Application: 27/ 03 /2023

1.	ORGANISATION DETAILS

Name of organisation: Young Life Australia

Physical address of organisation:
Organisation Address: 44 Church St Ryde NSW 2112
Postal address of organisation: PO Box 240 West Ryde NSW 1685
Meeting Place: Barossa Uniting Church, Murray St Nuriootpa

2.	CONTACT DETAILS FOR THIS ORGANISATION

Name: Betsy Pineda
Position: Marketing and Comms Manager
Postal Address (for contact person): 44 Church st Ryde NSW 2112
Mobile: [redacted]
Home Phone: ( )
Work Phone: ( )

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Email: betsypineda@younglife.org.au
Preferred Method of contact: Email

3.	GROUP/ORGANISATION GST STATUS (PLEASE TICK)

In accordance with current tax legislation, Council is obliged to withhold 46.5% of the grant and forward this amount to the Australian Taxation Office (ATO) if an Australian Business Number (ABN) is not provided prior to payment of funds. Applicants that have an ABN and are GST registered must provide a tax invoice prior to payment being made. Council will gross up the Grant for the appropriate GST amount, provided all requirements in regard to GST are met to Council's satisfaction.

Applicants that are unable to provide an ABN must legitimately complete a "Statement by Supplier" form which is available from Council. If not provided, Council will be required to withhold 46.5%.

No ABN and not registered for GST
(Please request and include a 'Statement by Supplier' form to go with your application)

ABN but not registered for GST (please attach a copy of ABN Certificate)

YES ABN and registered for GST (please attach a copy of ABN Certificate)

Currently applying for ABN/GST registration
(When received, Council will require this information before funding can be made)

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4.	PROOF OF INCORPORATION (AS PER GUIDELINE 1.2)

Is your Organisation incorporated? YES
(If yes, please provide a copy of the Certificate of Incorporation and go to Section 5)

If No, are you affiliated with an incorporated body?

(Please note: An auspice agreement is required if the organisation applying for funding is not part of an incorporated body.)

Auspice Information
Auspice Organisation Name:

Contact Person:

Postal Address:

Telephone (Bus. Hours) ( ) Email:

Auspice Declaration:
I, certify that
will auspice this proposal and take legal and financial responsibility for the administration of any approved grant funds.

Full name of Authorised Officer:

Title of Authorised Officer:

Signature: Date: / /

You are ineligible to apply for a Community Assistance Grant.

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5.	ABOUT YOUR ORGANISATION

What are the Aims and Objectives of your Organisation?
(Please attach a copy of your organisation's Terms of Reference/Constitution)

To build confidence, values and resilience in Australia's young people through significant relationships with adult role models who model the love of Christ.
To be an influential model for impacting Australian young people for Christ, with resultant transformation in the wider community.

How long has your organisation been established?
50 years in Australia
13 years working in the Barossa Valley

Number of members associated with your organisation:
25 members
(Over 3,000 supporters)

What proportion of members resides in The Barossa Council area?
16% of Young Life Australia members are in The Barossa Valley

Is your organisation associated with or does it receive funds through it normal activity, such as bar or canteen facilities? (See Community Grant Guideline 3.15)
No. Only fundraising and donations

If yes – please detail

Is any form of Government funding received by your organisation?
No

If yes – please detail as you may be ineligible to apply for a Community Assistance Grant over $500.
(See Community Grant Guideline 3.3)

Has your organisation received assistance from The Barossa Council in the past 3 years?
(This includes cash or in-kind (e.g. Road closures, venue hire etc.) (See Community Grant Guideline 3.6)
NO

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If yes – please detail

_____

CASH AND INVESTMENTS

Please provide information on what the cash and investment holdings are earmarked for.

(This will assist in the assessment of this application - See Community Grant Guideline 3.14)

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6.	PROJECT DETAILS

Project Title:

Barossa Valley Youth Empowerment Space (BVYES)

Description of Project:

(Briefly outline your project, the goals and aims, and how it will benefit the community)

The establishment of the Barossa Valley Youth Empowerment Space (BVYES) aims to provide a safe, inclusive, and supportive environment where young people can access various resources and activities. This drop-in Space will empower youth by fostering personal growth, mentorship and community engagement.

Goals and Aims

1. Create a safe, inclusive, and accessible space for young people aged 12-18 in the Barossa Valley community.
2. Offer a variety of activities to promote personal growth, and mental well-being.
3. Provide connection opportunities for local youth.
4. Foster collaboration and partnerships with local organisations to create a supportive network for young people.
5. Encourage community engagement, awareness, and participation in youth-focused initiatives.

III. Project Benefits to the Community

1. Social Cohesion: By creating a welcoming environment for all youth, the BVYES will promote social cohesion, acceptance, and diversity within the community. This inclusive space will help break down barriers and foster connections among young people.
   The BVYES will bring together youth from diverse backgrounds, promoting understanding, empathy, and tolerance within the community. The Space will encourage positive interactions, reducing social isolation and fostering a sense of belonging for all participants. This increased social cohesion will contribute to a more harmonious and vibrant community.
2. Mental Health and Well-being: The BVYES will prioritise mental health support by offering one-on-one mentorship. These sessions will help young people cope with daily challenges and develop resilience, ultimately contributing to a healthier, happier community.
3. Community Engagement and Volunteerism: By providing opportunities for young people to engage in community initiatives and volunteer activities, the BVYES will foster a strong sense of civic

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responsibility and pride. This increased community involvement will help address local challenges and contribute to the overall betterment of the Barossa Valley region.

4. Crime Reduction and Safety: The BVYES will offer positive alternatives to risky behaviours when school children are out of school, by providing a safe space and engaging activities for young people during their free time.

Amount of funding applied for: $ 5,000

Which Strategy from Council's Community Plan does your project relate to and how? (The Community Plan is available on Council's website via this link)

The Barossa Valley Youth Empowerment Space (BVYES) aligns with the Council's Plan Goal 4 through its focus on promoting resilience, connection, well-being, and support for youth and vulnerable individuals. The following elements of the BVYES project demonstrate this alignment:

1. Community Resilience: The BVYES will offer activities and workshops that help young people develop resilience, self-esteem, and coping skills. These initiatives will empower youth to overcome challenges and adapt to change, contributing to the overall resilience of the Barossa community.
2. Connection: By providing a safe, inclusive, and welcoming environment, the BVYES will facilitate connections among young people from diverse backgrounds. This increased social interaction will strengthen community bonds and foster a sense of belonging for all youth in the Barossa region.
3. Well-being: The BVYES will prioritise the well-being of young people by offering mental health support and wellness workshops. These resources will help create a healthier, happier, and more balanced community.
4. Social Planning and Recreation: The BVYES will work closely with local organisations and community members to identify gaps in social and recreational opportunities for youth. Through collaboration and partnership, the Space will develop and implement activities and programs that address these needs and encourage active community participation.

Location of the project: Barossa Uniting Church, Murray St Nuriootpa (space provided free of charge)

Could the project/event proceed if only partial funding is received? Yes

Provide details:

Young Life Australia is committed to creating and providing safe spaces for young people in the Barossa region. We recognise the importance of this initiative in fostering personal growth, transformation and community engagement among our youth. Therefore, even if the project receives partial funding through this grant, the Young Life Barossa team will remain committed to bringing this project to fruition. We will achieve this by leveraging other sources of funding and engaging community partners, to ensure that the Space can open its doors. The opening of the BVYES may be delayed until funding is sourced in

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full, however our unwavering commitment to the youth of Barossa Valley drives us to be resilient and resourceful in the face of challenges, ensuring the successful implementation of the BVYES.

Proposed start date:

1 / 05 /2023 end date: 15 / 12 / 2023

Is your project upgrading/enhancing land or a building? No

Who owns the land/building? Barossa Uniting Church, Murray St Nuriootpa
(If the applicant is not the owner, written consent must be obtained from the land/building owner and submitted with your application.)

Has Council been contacted in relation to whether approval is needed for this project? No

Who will benefit from your project?

How many people 300+ Age range of people 12-18

Range of groups High School Students Activity areas Mentorship, Games, Catering, Mental health support

How will you measure the benefit to these groups?

To measure the benefits of the BVYES to young people, we will use a combination of qualitative and quantitative methods. These will help evaluate the impact of the Space's programs and services on the youth, and provide valuable insights to inform future improvements. The following measurement tools will be employed:

1. Pre- and Post-Program Surveys: Conduct surveys before and after programs, workshops, or activities to assess participants' attitudes and engagement. This will allow us to gauge the impact of specific initiatives on the young people.
2. Attendance and Participation Tracking: Monitor the number of youth accessing the Space, as well as their engagement in programs and activities. This will help determine the popularity and effectiveness of offerings, and identify areas for growth or improvement.
3. Focus Groups and Interviews: Regularly conduct focus groups and interviews with participants, parents, and other stakeholders to gather qualitative feedback on their experiences at the BVYES. This feedback will provide insights into the Space's impact on young people's lives and reveal areas for improvement.

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4. Success Stories and Testimonials: Collect success stories and testimonials from participants and their families to showcase the positive impact of the BVYES on young people's lives. These stories will serve as evidence of the Space's ability to foster personal growth and transformation.

Has any other funding been sought for this project? If so, what was the outcome of the application?
Local fundraising and donations from existing donors.

Any further information which may be relevant to this application
- The BVYES will operate every Monday after school from 2:40pm during school term for the course of 2023.
- Young Life Barossa Valley commenced works within the community in 2010

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7. BUDGET AND FUNDING

PROJECT INCOME	(Group's Contribution to Project)	
Group Funds	$	
Fundraising Activities	$ 3,340	
Donations	$ 3,000	
In Kind (provide details)	$ 11,188.80	4 Volunteers x 2 hours at $46.62 per hour x 30 school weeks
Other (provide details)	$	
	Total Group's Contribution	$ 17,528.80
Council Assistance Requested		$ 5,000
	TOTAL PROJECT INCOME	$ 22,528.80

PROJECT EXPENDITURE (Please provide an itemised list of expenses for the project)

Volunteer training and supervision	$6,840
Equipment purchase	$1,000
Promotional Material	$1,000
Catering for participants	$2,000
Hygiene	$ 500
TOTAL PROJECT EXPENDITURE	$ 11,340

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8.	REQUIRED SUPPORTING DOCUMENTATION

The following documents for your organisation are mandatory and must be attached to this application. If you are not an incorporated body, your auspice organisation is also required to provide their documents.

ABN Certificate or Statement by Supplier form
A copy of your organisation's Certificate of Incorporation
or
Auspice information completed and a copy of their Certificate of Incorporation
A copy of your organisation's Terms of Reference/Constitution
A copy of your organisation's most recent AGM Minutes
A copy of your organisation's last Audited Financial Statements

The following documents must be attached if applicable:

Endorsement from the asset owner (if applicable - see 3.11 of the Guidelines)
Details of cash holdings exceeding application amount (if required – see 3.14 of the Guidelines)
Letters of support for your project
Plans / quotes / images etc.

This application must be signed by two current senior office holders of the organisation.
i.e. President, Treasurer, Secretary.

SIGNATURE	M Stretton	SIGNATURE	
POSITION	CEO	POSITION	Deputy Chair Y/L Board
DATE	27 / 03 / 2023	DATE	27 / 03 / 2023

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Statement of Objects
And
Articles of the Association

Amended 23 July 2020

STATEMENT OF OBJECTS OF THE ASSOCIATION INCORPORATED UNDER THE *ASSOCIATIONS INCORPORATION ACT 1984* (NSW) KNOWN AS YOUNG LIFE AUSTRALIA INC.

To do anything that may be shown to be the will of God in order to make known His love, justice and power, and engage in religious education, enterprise, service and ministry on the doctrinal basis set out in the Statement of Faith:-

1. To introduce the Gospel of the Lord Jesus Christ to adolescent youth who are not personally committed to Him.

2. To befriend adolescent youth and participate with them in a variety of experiences through which the Gospel can be seen, heard and experienced.

3. To assist adolescent youth, particularly those at risk through alienation, aimlessness, addiction or abuse, and including those disadvantaged by broken homes, difficulties at school or unemployment, as resources permit.

4. To establish a Young Life Centre in the Sydney area and in other cities, suburban and country areas of the Association to provide:
   - accommodation for counsellors and young people in crisis,
   - counselling and referral services,
   - the coordination of its community and school-based activities, and
   - training programs for its workers.

5. To encourage adolescent youth to develop as whole persons in mind, body, and spirit enabling them to live meaningful and productive lives.

6. To promote the welfare and spiritual health of those who participate in this ministry, that they may do it out of a consistent and growing relationship with Christ and His Church.

7. To work cooperatively with families, schools, churches and community groups in addressing the needs of the young people.

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STATEMENT OF FAITH

Preamble
All those who participate in the ongoing work and witness of the mission shall be in sympathy with its central purpose of proclaiming the Gospel of Jesus Christ. In order to qualify for office, members of the Board of Directors, and members of the regular and volunteer Staff shall subscribe to the following articles of faith.

(i) The Scriptures of the Old and New Testaments been given by divine inspiration are the word of God, the final and supreme authority in all matters of faith and conduct.

(ii) In the Scriptures God reveals himself as the living and true God, Creator of all things. Perfect in love and righteous in all his ways this one God exists eternally as a Trinity of persons: the Father, the Son, and the Holy Spirit.

(iii) God made man in his image that he might have fellowship with him. Being estranged from God by his disobedience, sinful man is incapable of a right relationship to God apart from divine grace.

(iv) The only Mediator between God and man is Jesus Christ our Lord, God's eternal Son, who as man fully shared and fulfilled our humanity in a life of perfect obedience.

(v) By his death in our place, Jesus revealed the divine love and upheld divine justice, removing our guilt and reconciling us to God. Having risen bodily from the dead and ascended into heaven, he rules as Lord over all and intercedes for us as our great high priest.

(vi) The Holy Spirit, through the proclamation of the gospel, renews our hearts, persuading us to repent of our sins and confess Jesus as Lord. By the same Spirit we are led to trust in divine mercy, whereby we are forgiven all our sins, justified by faith through the merit of Christ our Saviour, adopted into God's family as his children and enabled so to live in the world that men may see our good works and glorify our Father who is in heaven.

(vii) God by his word and Spirit calls sinful men into the fellowship of Christ's body. Thus he creates the one holy, catholic and apostolic church, united in the bonds of love, endowed with the gifts of the Spirit and summoned by Christ to preach the gospel and to administer the sacraments, to relieve human need and to strive for social justice.

(viii) God's redemptive purpose will be consummated by the return of Christ; to raise the dead, judge all men and establish his glorious kingdom. Those who are apart from Christ shall be eternally separated from God's presence, but the righteous shall live and reign with him forever.

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PART I - PRELIMINARY

1 INTERPRETATION

1.1 In these rules, except in so far as the context or subject-matter otherwise indicates or requires -

"Association" means Young Life Australia Inc. (formerly Amicus Young Life Australia Inc).

"Director" means a person holding office under these rules as a Director of the Association;

"office-bearer" means a Director occupying either one of the positions of Chairman, Deputy Chairman or Secretary following appointment to such position in accordance with rule 16;

"member" means a member of the Association in accordance with rule 2;

"Secretary" means -

(a) the person holding office under these rules as Secretary of the Association; or

(b) where no such person holds that office - the Public Officer of the Association;

"special general meeting" means a general meeting of the Association other than annual general meeting;

"the Act" means the *Associations Incorporation Act 1984* (NSW);

"the Regulation" means the *Associations Incorporation Regulation 1985* (NSW).

1.2 In these rules -

(a) a reference to a function includes a reference to a power, authority and duty; and

(b) a reference to the exercise of a function includes, where the function is a duty, a reference to the performance of the duty.

1.3 The provisions of the *Interpretation Act 1897* (NSW), apply to and in respect of these rules in the same manner as those provisions would so apply if these rules were an instrument made under the Act.

PART II - MEMBERSHIP

2. MEMBERSHIP QUALIFICATIONS

2.1 A person is qualified to be a member of the Association if, but only if -

(a) the person is a person referred to in section 15(1)(a), (b) or (c) of the Act and has not ceased to be a member of the Association at any time after incorporation of the Association under the Act; or

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(b) the person is a natural person who -

has been nominated for membership of the Association as provided by rule 3; and

has been approved for membership of the Association by the Board of Directors.

2.2 The Board may provide for categories of membership on such conditions as the Board determines.

3. NOMINATION FOR MEMBERSHIP

3.1 A nomination of a person for membership of the Association -

(a) shall be made by a member of the Association in writing in the form set out in Appendix 1 to these rules; and

(b) shall be lodged with the Secretary of the Association along with a signed copy of the Statement of Objects.

3.2 As soon as practicable after receiving a nomination for membership, the Secretary shall refer the nomination to the Board which shall determine whether to approve or to reject the nomination. Determination of such nominations may be delegated by the Board to a sub-Committee.

3.3 Where the Board or sub-Committee determines to approve a nomination for membership, the Secretary shall, as soon as practicable after the determination, notify the nominee of that approval and request the nominee to pay within the period of twenty-eight (28) days after receipt by the nominee of the notification the sum payable under these rules by a member as entrance fee and annual subscription.

3.4 The Secretary shall, on payment by the nominee of the amounts referred to in clause 3.3 within the period referred to in that clause, enter the nominee's name in the register of members and, upon the name being so entered, the nominee becomes a member of the Association.

3.5 Any person nominated to be a life member of the Association must be seconded and approved by the Board with a greater than two thirds majority of all Directors and shall be exempt from all membership fees.

4 CESSATION OF MEMBERSHIP

4.1 A person ceases to be a member of the Association if the person -

(a) dies;

(b) resigns that membership;

(c) is expelled from the Association; or

(d) has not paid their annual membership fees.

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5. MEMBERSHIP ENTITLEMENTS NOT TRANSFERABLE

5.1 A right, privilege or obligation which a person has by reason of being a member of the Association -

(a) is not capable of being transferred or transmitted to another person; and

(b) terminates upon cessation of the person's membership.

6. RESIGNATION OF MEMBERSHIP

6.1 A member of the Association is not entitled to resign that membership except in accordance with this rule.

6.2 A member of the Association who has paid all amounts payable by the member to the Association in respect of the member's membership may resign from membership of the Association by first giving notice (being not less than one (1) month or not less than such other period as the Board may determine) in writing to the Secretary of the member's intention to resign and, upon the expiration of the period of notice, the member ceases to be a member.

6.3 Where a member of the Association ceases to be a member pursuant to clause 6.2 and in every other case where a member ceases to hold membership, the Secretary shall make an appropriate entry in the register of members recording the date on which the member ceases to be a member.

***7.* REGISTER OF MEMBERS**

7.1 The Secretary of the Association shall establish and maintain a register of members of the Association specifying the name and address of each person who is a member of the Association together with the date on which the person became a member.

7.2 The register of members shall be kept at the principal place of administration of the Association and shall be open for inspection, free of charge, by any member of the Association at any reasonable hour.

8. FEES, SUBSCRIPTIONS, ETC.

8.1 A member of the Association shall, upon admission to membership, pay to the Association a fee of Five dollars ($5.00) or, where some other amount is determined by the Board, of that other amount.

8.2 In addition to any amount that is payable by the member under rule 8.1, a member of the Association shall pay to the Association an annual membership fee of Thirty-five dollars ($35.00) or, where some other amount is determined by the Board, of that other amount -

(a) except as provided by paragraph (b), before 1st July in each calendar year; or

(b) where the member becomes a member on or after 1st July in any calendar year - upon becoming a member and before 1st July in each succeeding calendar year.

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9. MEMBERS' LIABILITY

9.1 The liability of a member of the Association to contribute towards the payment of the debts and liabilities of the Association or the cost, charges and expenses of the winding up of the Association is limited to the amount, if any, unpaid by the member in respect of membership of the Association as required by rule 8.

10. DISCIPLINING OF MEMBERS

10.1 where the Board is of the opinion that a member of the Association:-

(a) has persistently refused or neglected to comply with a provision or provisions of these rules; or

(b) has persistently and wilfully acted in a manner prejudicial to the interests of the Association,

the Board may, by resolution:-

(c) expel the member from the Association; or

(d) suspend the member from membership of the Association for a specified period.

10.2 A resolution of the Board under clause 10.1 is of no effect unless the Board, at a meeting held not earlier than fourteen (14) days and not later than twenty-eight (28) days after service of the member of a notice under clause 10.3, confirms the resolution in accordance with this rule.

10.3 Where the Board passes a resolution under clause 10.1, the Secretary shall, as soon as practicable, cause a notice in writing to be served on the member:-

(a) setting out the resolution of the Board and the grounds on which it is based;

(b) stating that the member may address the Board at a meeting to be held not earlier than fourteen (14) days and not later than twenty-eight (28) days after service of the notice;

(c) stating the date, place and time of that meeting; and

(d) informing the member that the member may do either or both of the following:

(i) attend and speak at that meeting;

(ii) submit to the Board at or prior to the date of that meeting written representations relating to the resolution.

10.4 At a meeting of the Board held as referred to in clause 10.3, the Board shall:

(a) give to the member an opportunity to make oral representations;

(b) give due consideration to any written representations submitted to the Board by the member at or prior to the meeting; and

(c) by resolution determine whether to confirm or to revoke the resolution.

10.5 Where the Board confirms a resolution under clause 10.4, the Secretary shall, within seven (7) days after that confirmation, by notice in writing inform the member of the fact and of the member's right of appeal under rule 11.

10.6 A resolution confirmed by the Board under clause 10.4 does not take effect:-

(a) until the expiration of the period within which the member is entitled to appeal against the resolution where the member does not exercise the right of appeal within that period; or

(b) where within that period the member exercises the right of appeal, unless and until the Association confirms the resolution pursuant to rule 11.4.

11. RIGHT OF APPEAL OF DISCIPLINED MEMBER

11.1 A member may appeal to the Association in general meeting against a resolution of the Board which is confirmed under rule 10.4, within seven (7) days after notice of the resolution is served on the member by lodging with the Secretary a notice to that effect.

11.2 Upon receipt of a notice from a member under clause 11.1, the Secretary shall notify the Board which shall convene a general meeting of the Association to be held within twenty-one (21) days after the date on which the Secretary received the notice.

11.3 At a general meeting of the Association convened under clause 11.2,

(a) no business other than the question of the appeal shall be transacted;

(b) the Board and the member shall be given the opportunity to state their respective cases orally or in writing, or both; and

(c) the members present shall vote by secret ballot on the question of whether the resolution should be confirmed or revoked.

11.4 If at the general meeting the Association passes a special resolution in favour of the confirmation of the resolution, the resolution is confirmed.

PART III - THE BOARD OF DIRECTORS

12. POWERS, ETC., OF THE BOARD

12.1 The Board of Directors shall be called the Board of the Association and, subject to the Act, the Regulation and these rules and to any resolution passed by the Association in general meeting:-

(a) shall control and manage the affairs of the Association;

(b) may exercise all such functions as may be exercised by the Association other than those functions that are required by these rules to be exercised by a general meeting of members of the Association; and

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(c) has power to perform all such acts and do all such things as appear to the Board to be necessary or desirable for the proper management of the affairs of the Association.

13. CONSTITUTION AND MEMBERSHIP OF THE BOARD

13.1 Subject in the case of the first members of the Board to Section 21 of the Act, the Board shall consist of:-

(a) not less than three (3)and not more than nine (9) Directors

each of whom shall be either elected at the annual general meeting of the Association pursuant to rule 14, or appointed to fill a casual vacancy in accordance with rule 13.3.

13.2 TERM AND ROTATION OF DIRECTORS

(a) subject to rules 13.3 and 13.2(g) a Director shall hold office for a term of three (3) years and shall hold office for no more than three (3) consecutive terms;

(b) terms for Directors shall commence at the conclusion of the annual general meeting at which the Director was elected and terminate at the conclusion of the annual general meeting no later than the third annual general meeting after which the Director was elected;

(c) for a Director in office immediately prior to the adoption of this Rule and who remains in office, counting of the three (3) consecutive terms in accordance with rule 13.2(a) shall commence only after the next annual general meeting at which such a Director has been elected as a Director. Immediately there are no such Directors remaining to be so elected, this rule has no effect and shall be removed from the Constitution.

(d) one-third of the Directors shall retire each year and, if eligible and they wish to and they are nominated, each may stand for re-election.

(e) if the number of Directors to retire is not a whole number then the number that is one-third then rounded to the next whole number must retire from office.

(f) when the number of Directors about to reach their term in accordance with rule 13.2(a) exceeds the number determined in rule 13.2(c) then the Directors to retire are all the Directors who reach their term at the conclusion of the next annual general meeting.

(g) in determining the number to retire, Directors appointed to fill casual vacancies who retire under rule 13.3(a) are not to be counted for the purposes of rule 13.2(d).

(h) the directors to retire at an annual general meeting are those who have been longest in office since their election, but, subject to rule 13.2(f), as between persons who became Directors on the same day, the Directors to retire shall (unless they otherwise agree among themselves) be determined by lot.

(i) For the purposes of rule 13.2(d) the order of retirement of the Directors in office immediately prior to the adoption of this Rule shall (unless they otherwise agree among themselves) be determined by lot at the first Board meeting following the first annual general

meeting following adoption of this rule. Immediately there are no such Directors remaining to be so elected, this rule has no effect and shall be removed from the Constitution

13.3 CASUAL VACANCIES ON THE BOARD

(a) If a casual vacancy on the Board of Directors occurs, the Board may appoint any eligible member to that position, and such appointee holds office until the end of the next annual general meeting but if otherwise eligible, may stand for election at that annual general meeting.

(b) In relation to rule 13.2, the period in rule 13.3(a) to the end of that next annual general meeting does not count in determining a term.

14 ELECTION OF DIRECTORS

14.1 An eligible Member who wishes to stand for election as a Director must be nominated by two (2) Members eligible to stand for election.

14.2 The nomination form shall be in writing, contain the consent of the Member to be a Director and be signed by the nominated Member and the nominating Members.

14.3 Nomination for the position of Director shall be lodged with the Secretary not more than eight (8) weeks and not less than five (5) weeks before the date of the annual general meeting.

14.4 A member may submit with their nomination form a resume of not more than 150 words.

(a) Such resume may only include:

- details in relation to the candidate's qualifications and relevant experience; and
- contribution to the Association; and
- key issues the candidate sees as facing the Association; and

(b) must not endorse, disparage or otherwise refer to any other candidate or any Director or any Member; and

(c) must not contain anything that is defamatory, and

(d) must comply with any applicable by-laws or regulations set by the Board.

14.5 The Secretary may in good faith edit any resume in such manner as they see fit to ensure compliance with rule 14.4.

14.6 The information provided in the resume will be included as the only information from the candidate in the notice of meeting.

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14.7 If insufficient nominations are received to fill all vacancies on the Board, the candidate's nominated shall be deemed to be elected and further nominations shall be received at the annual general meeting.

14.8 If insufficient further nominations are received any vacant positions remaining on the Board shall be deemed to be casual vacancies.

14.9 If the number of nominations received is equal to the number of vacancies to be filled, the persons nominated shall be deemed to be elected.

14.10 If the number of nominations received exceeds the number of vacancies to be filled, a ballot shall be held.

14.11 The ballot for the election of Directors shall, be conducted at the annual general meeting in such usual and proper manner as the Board may direct.

15 VACATION OF OFFICE

15.1 Each member of the Board shall, subject to these rules, hold office until the conclusion of the annual general meeting following the date of the member's election, but is eligible for re-election.

15.2 In the event of a casual vacancy occurring in the membership of the Board, the Board may appoint a member of the Association to fill the vacancy and the member so appointed shall hold office, subject to these rules, until the conclusion of the annual general meeting next following the date of the appointment.

16. OFFICE-BEARERS

16.1 At the first meeting of the Board following an annual general meeting, the Directors shall appoint one of the Directors to each of the positions of Chairman, Deputy Chairman and Secretary.

16.2 The Secretary of the Association shall, as soon as practicable after being appointed as Secretary, lodge notice with the Association of his or her address.

16.3 It is the duty of the Secretary to keep minutes of:-

(a) all appointments of office-bearers and Directors;

(b) the names of members of the Board present at a Board meeting or a general meeting; and

(c) all proceedings at Board meetings and general meetings.

16.4 Minutes of proceedings at a meeting shall be signed by the chairperson of the meeting or by the chairperson of the next succeeding meeting.

17. CASUAL VACANCIES

17.1 For the purposes of these rules, a casual vacancy on the Board of Directors occurs if a Director:-

(a) dies;

(b) ceases to be a member of the Association;

(c) becomes an insolvent under administration within the meaning of the *Corporations Act 2001* (Cth);

(d) resigns office by notice in writing given to the Secretary;

(e) is removed from office under rule 18;

(f) becomes of unsound mind or a person whose person or estate is liable to be dealt with in any way under the law relating to mental health; or

(g) is absent without the consent of the Board from all meetings of the Board held during a period of six (6) months.

18. REMOVAL OF DIRECTOR

18.1 The Association in general meeting may by resolution remove any Director from office before the expiration of the Director's term of office and may by resolution appoint another person to hold office until the expiration of the term of office of the Director so removed.

18.2 Where a Director to whom a proposed resolution referred to in clause 18.1 relates makes representations in writing to the Secretary or Chairman (not exceeding a reasonable length) and requests that the representations be notified to the members of the Association, the Secretary or the Chairman may send a copy of the representations to each member of the Association or, if they are not so sent, the Director is entitled to require that the representations be read out at the meeting at which the resolution is considered.

19. MEETINGS AND QUORUM

19.1 The Board shall meet at least three (3) times in each period of twelve (12) months at such place and time as the Board may determine.

19.2 Additional meetings of the Board may be convened by the Chairman or by any Director.

19.3 Oral or written notice of a meeting of the Board shall be given by the Secretary to each Director at least forty-eight (48) hours (or such other period as may be unanimously agreed upon by the members of the Board) before the time appointed for the holding of the meeting.

19.4 Notice of a meeting given under clause 19.3 shall specify the general nature of the business to be transacted at the meeting and no business other than that business shall be transacted at the meeting, except business which the Directors present at the meeting unanimously agree to treat as urgent business.

19.5 Any three (3) Directors or two-thirds of the Directors rounded to the nearest whole number whichever is the greater constitute a quorum for the transaction of the business of a meeting of the Board.

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19.6 No business shall be transacted by the Board unless a quorum is present and if within half an hour of the time appointed for the meeting a quorum is not present the meeting stands adjourned to the same place and at the same hour of the same day in the following week.

19.7 If at the adjourned meeting a quorum is not present within half an hour of the time appointed for the meeting, the meeting shall be dissolved.

19.8 At a meeting of the Board:

(a) the Chairman or, in the Chairman's absence, the Deputy Chairman shall preside; or

(b) if the Chairman and the Deputy Chairman are absent or unwilling to preside one of the remaining Directors as may be chosen by the Directors present at the meeting shall preside.

19.9 Meetings may be held by telephone hook-up or other electronic means available from time to time and are subject to all other rules outlined in rule 19 Meetings and Quorum.

20. DELEGATION BY BOARD TO SUB-COMMITTEE

20.1 The Board may, by instrument in writing, delegate to one or more sub-Committees (consisting of such Directors and Members the Association as the Board thinks fit) the exercise of such of the functions of the Board as are specified in the instrument, other than:-

(a) this power of delegation; and

(b) a function which is a duty imposed on the Board by the Act or by any other law.

20.2 A function the exercise of which has been delegated to a sub-Committee under this rule may, while the delegation remains unrevoked, be exercised from time to time by the sub-Committee in accordance with the terms of the delegation.

20.3 A delegation under this section may be made subject to such conditions or limitations as to the exercise of any function the subject thereof, or as to time or circumstances, as may be specified in the instrument of delegation.

20.4 Notwithstanding any delegation under this rule, the Board may continue to exercise any function delegated.

20.5 Any act or thing done or suffered by a sub-Committee acting in the exercise of a delegation under this rule has the same force and effect as it would have if it had been done or suffered by the Board.

20.6 The Board may, by instrument in writing, revoke wholly or in part any delegation under this rule.

20.7 A sub-Committee may meet and adjourn as it thinks proper.

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21. VOTING AND DECISIONS

21.1 Questions arising at a meeting of the Board or of any sub-Committee appointed by the Board shall be determined by a majority of the votes of members of the Board or sub-Committee present at the meeting.

21.2 Each member present at a meeting of the Board or of any sub-Committee appointed by the Board (including the person presiding at the meeting) is entitled to one (1) vote but, in the event of an equality of votes on any question, the person presiding may exercise a second or casting vote.

21.3 Subject to rule 19.5, the Board may act notwithstanding any vacancy on the Board.

21.4 Any act or thing done or suffered, or purporting to have been done or suffered, by 'the Board or by a sub-Committee appointed by the Board is valid and effectual notwithstanding any defect that may afterwards be discovered in the appointment or qualification of any member of the Board or sub-Committee.

PART IV - GENERAL MEETINGS

22. ANNUAL GENERAL MEETINGS - HOLDING OF

22.1 With the exception of the first annual general meeting of the Association, the Association, shall, at least once in each calendar year and within the period of six (6) months after the expiration of each financial year of the Association, convene an annual general meeting of its members.

22.2 The Association shall hold its first annual general meeting:-

(a) within the period of eighteen (18) months after its incorporation under the Act; and

(b) within the period of two (2) months after the expiration of the first financial year of the Association.

22.3 Clauses 22.1 and 22.2 have effect subject to any extension or permission granted by the Commission under Section 26(3) of the Act.

23. ANNUAL GENERAL MEETINGS - CALLING OF AND BUSINESS AT

23.1 The annual general meeting of the Association shall, subject to the Act and to rule 22, be convened on such date and at such place and time as the committee thinks fit.

23.2 In addition to the other business which may be transacted at an annual general meeting, the business of an annual general meeting shall be:-

(a) to confirm the minutes of the last preceding annual general meeting and of any special general meeting held since that meeting;

(b) to receive from the Board reports upon the activities of the Association during the last preceding financial year;

(c) to elect Directors to the Board of Directors; and

(d) to receive and consider the statement which is required to be submitted to members pursuant to section 26(6) of the Act.

23.3 An annual general meeting shall be specified as such in the notice convening it.

24. SPECIAL GENERAL MEETINGS - CALLING OF

24.1 The Board may, whenever it thinks fit, convene a special general meeting of the Association.

24.2 The Board shall, on the requisition in writing of not less than three (3) members or of five (5) percent of the total number of members whichever is the greater, convene a special general meeting of the Association.

24.3 A requisition of members for a special general meeting:-

(a) shall state the purpose or purposes of the meeting;

(b) shall be signed by the members making the requisitions;

(c) shall be lodged with the Secretary; and

(d) may consist of several documents in a similar form, each signed by one or more of the members making the requisition.

24.4 If the Board fails to convene a special general meeting to be held within 1 month after the date on which a requisition of members for the meeting is lodged with the Secretary, any one or more of the members who made the requisition may convene a special general meeting to be held not later than three (3) months after that date.

24.5 A special general meeting convened by a member or members as referred to in clause 24.4 shall be convened as nearly as is practicable in the same manner as general meetings are convened by the Board and any member who thereby incurs expense is entitled to be reimbursed by the Association for any expense so incurred.

25. NOTICE

25.1 Except where the nature of the business proposed to be dealt with at a general meeting requires a special resolution of the Association, the Secretary shall, at least fourteen (14) days before the date fixed for the holding of the general meeting, cause to be sent by prepaid post to each member at the member's address appearing in the register of members, a notice specifying the place, date and time of the meeting and the nature of the business proposed to be transacted at the meeting.

25.2 Where the nature of the business proposed to be dealt with at a general meeting requires a special resolution of the Association, the Secretary shall, at least twenty-one (21) days before the date fixed for the holding of the general meeting, cause notice to be sent to each member in the manner provided in Clause 25.1 specifying, in addition to the matter required under Clause 25.1, the intention to propose the resolution as a special resolution.

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25.3 No business other than that specified in the notice convening a general meeting shall be transacted at the meeting except, in the case of an annual general meeting, business which may be transacted pursuant to rule 23(2).

25.4 A member desiring to bring any business before a general meeting may give notice in writing of that business to the Secretary who shall include that business in the next notice calling a general meeting given after receipt of the notice from the member.

26. PROCEDURE

26.1 No item of business shall be transacted at a general meeting unless a quorum of members entitled under these rules to vote is present during the time the meeting is considering that item.

26.2 Five (5) members or five (5) per-cent of the total number of members whichever is the greater, present in person (being members entitled under these rules to vote at a general meeting) constitute a quorum for the transaction of the business of a general meeting.

26.3 If within half an hour after the appointed time for the commencement of a general meeting a quorum is not present, the meeting if convened upon the requisition of members shall be dissolved and in any other case shall stand adjourned to the same day in the following week at the time and (unless another place as specified at the time of the adjournment by the person presiding at the meeting or communicated by written notice to members given before the day to which the meeting is adjourned) at the same place,.

26.4 If at the adjourned meeting a quorum is not present within half an hour after the time appointed for the commencement of the meeting, the members present (being not less than three (3)) shall constitute a quorum.

27. PRESIDING MEMBER

27.1 The Chairman or, in the Chairman's absence, the Deputy Chairman, shall preside as chairperson at each general meeting of the Association.

27.2 If the Chairman and the Deputy Chairman are absent from a general meeting or are unwilling to act, the members present shall elect one of their number to preside as chairperson at the meeting.

28. ADJOURNMENT

28.1 The chairperson of a general meeting at which a quorum is present may, with the consent of the majority of members present at the meeting, adjourn the meeting from time to time and place to place, but no business shall be transacted at an adjourned meeting other than the business left unfinished at the meeting at which the adjournment took place.

28.2 Where a general meeting is adjourned for fourteen (14) days or more, the Secretary shall give written or oral notice of the adjourned meeting to each member of the Association stating the place, date and time of the meeting and the nature of the business to be transacted at the meeting.

28.3 Except as provided in clauses 28.1 and 28.2, notice of an adjournment of a general meeting or of the business to be transacted at an adjourned meeting is not required to be given.

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29. MAKING OF DECISIONS

29.1 A question arising at a general meeting of the Association shall be determined on a show of hands and, unless before or on the declaration of the show of hands a poll is demanded, a declaration by the chairperson that a resolution has, on a show of hands, been carried or carried unanimously or carried by a particular majority or lost, or an entry to that effect in the minute book of the Association, is evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against that resolution.

29.2 At a general meeting of the Association, a poll may be demanded by the chairperson or by not less than three (3) members present in person or by proxy at the meeting.

29.3 Where a poll is demanded at a general meeting, the poll shall be taken -

(a) immediately in the case of a poll which relates to the election of the chairperson of the meeting or to the question of an adjournment; or;

(b) in any other case, in such manner and at such time before the close of the meeting as chairperson directs, and the resolution of the poll on the matter shall be deemed to be the resolution of the meeting on that matter.

30. SPECIAL RESOLUTION

A resolution of the Association is a special resolution if -

(a) it is passed by a majority which comprises not less than three-quarters of such members of the Association as, being entitled under these rules so to do, vote in person or by proxy at a general meeting of which not less than twenty-one (21) days' written notice specifying the intention to propose the resolution as a special resolution was given in accordance with these rules; or

(b) where it is made to appear to the Commission that it is not possible or practicable for the resolution to be passed in the manner specified in paragraph (a) - the resolution is passed in a manner specified by the Commission.

31. VOTING

31.1 Upon any question arising at a general meeting of the Association a member has one (1) vote only.

31.2 All votes shall be given personally or by proxy but no member may hold more than five (5) proxies.

31.3 In the case of an equality of votes on a question at a general meeting, the chairperson of the meeting is entitled to exercise a second or casting vote.

31.4 A member or proxy is not entitled to vote at any general meeting of the Association unless all money due and payable by the member or proxy to the Association has been paid, other than the amount of the annual subscription payable in respect of the then current year.

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32. APPOINTMENT OF PROXIES

32.1 Each member shall be entitled to appoint another member as proxy by notice given to the Secretary no later than twenty-four (24) hours before the time of the meeting in respect of which the proxy is appointed.

32.2 The notice appointing the proxy shall be in the form set out in Appendix 2 to these rules.

PART V - MISCELLANEOUS

33. INSURANCE

33.1 The Association shall effect and maintain insurance pursuant to section 44 of the Act.

33.2 In addition to the insurance required under clause 33.1, the Association may effect and maintain other insurance.

34. FUNDS - SOURCE

34.1 The funds of the Association shall be derived from entrance fees and annual subscriptions of members, donations and, subject to any resolution passed by the Association in general meeting, such other sources as the Board determines.

34.2 All money received by the Association shall be deposited as soon as practicable and without deduction to the credit of the Association's bank account.

34.3 The Association shall, as soon as practicable after receiving any money, issue an appropriate receipt.

35. FUNDS - MANAGEMENT

35.1 Subject to any resolution passed by the Association in general meeting, the funds of the Association shall be used in pursuance of the objects of the Association in such manner as the Board determines.

35.2 Subject to clause 48, all cheques, drafts, bills of exchange, promissory notes and other negotiable instruments shall be signed by any 2 Directors or employees of the Association, being Directors or employees authorised to do so by the Board.

36. ALTERATION OF OBJECTS AND RULES

The statement of objects and these rules may be altered, rescinded or added to only by a special resolution of the Association.

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37. COMMON SEAL

37.1 The common seal of the Association shall be kept in the custody of the Public Officer.

37.2 The common seal shall not be affixed to any instrument except by the authority of the Board and the affixing of the common seal shall be attested by the signatures either of 2 Directors or of 1 Director and of the Public Officer or Secretary.

38. CUSTODY OF BOOKS ETC.

Except as otherwise provided by these rules, the Public Officer shall keep in his or her custody or under his or her control all records, books and other documents relating to the Association.

39. INSPECTlON OF BOOKS, ETC.

The records, books and other documents of the Association shall be open to inspection, free of charge, by a member of the Association at any reasonable hour.

40. SERVICE OF NOTICES

40.1 For the purpose of these rules, a notice may be served by or on behalf of the Association upon any member either personally or by sending it by post to the member at the member's address shown in the register of members.

40.2 Where a document is sent to a person by properly addressing, prepaying and posting to the person a letter containing the document, the document shall, unless the contrary is proved, be deemed for the purposes of these rules to have been served on the person at the time at which the letter would have been delivered in the ordinary course of post.

41. DISSOLUTION POLICY

41.1 The Association shall be dissolved in the event of membership less than four (4) persons or upon a vote of a three-fourths majority of members present at a Special General Meeting convened to consider such a question;

41.2 In the event that the Association should be wound up or have its incorporation cancelled, notwithstanding any other provision in this constitution any surplus property shall be distributed in accordance with the provisions of the *Associations Incorporation Act 1984* (NSW) to some other institution or institutions having similar objects to those of the Association and which is a charity registered with the Australian Charities and Not for Profits Commission as a public benevolent institution and who shall also prohibit the distribution of its or their income among its members to an extent at least as great as is imposed upon this Association, such institution or institutions to be determined by the members of the Association.

41.3 Where it furthers the objects of the organisation to amalgamate with any one or more other organisations having similar objects the other organisation(s) must also have rules prohibiting the distribution of its (their) assets and income to members and must be a charity registered with the Australian Charities and Not for Profits Commission.

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41A. NON-DISTRIBUTION

41A.1 Notwithstanding any other provision in these rules, the income and property of the Association shall only be used for promotion of the objects of the Association and shall not be paid or transferred to members by way of dividend, bonus or profit provided that nothing herein contained shall prevent the payment in good faith of interest to any member in respect of moneys advanced by him or of remuneration to officers or servants or to any member of the Association or other person in return for any services actually rendered provided that nothing herein shall be construed as to prevent the payment or repayment to any member of out of pocket expenses, money lent, reasonable and proper charges for goods hired by the Association or reasonable and proper rent for premises demised or let to the Association.

41B. PUBLIC FUND

41B.1 Notwithstanding any other provision in this constitution, the organisation shall maintain a separate bank account in the form of a Public Fund in compliance with the requirements of the Australian Taxation Office requirements. Such Fund shall have its own Complying Rules which may be altered only by resolution of the Board and subject to approval of appropriate bodies including Department of Fair Trading, Australian Taxation Office, and any funding bodies.

41B.2 The Association will accept any rule the Minister makes to ensure that gifts made to the public fund will only be used for public benevolent purposes

PART VI - ADDITIONAL RULES APPLICABLE TO CHARITIES

42. APPLICATION OF PART

This Part applies where the Association is registered under or is exempted from registration by or under the *Charitable Fundraising Act 1993* (NSW).

43. PAYMENT, ETC., OF OFFICE BEARERS AND MEMBERS

A Director shall not be appointed to any salaried office of the Association or any office of the Association paid by fees, and no remuneration or other benefit in money or money's worth shall be given by the Association to any Director except -

(a) repayment of out-of-pocket expenses;

(b) interest at a rate not exceeding interest at the rate for the time being which is or would be charged by the Association's bankers for money lent to the Association; and

(c) reasonable and proper rent for premises let to the Association.

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44. VACATION OF OFFICE

Without limiting the operation of rule 17, the office of a Director shall become vacant if -

(a) the Director holds an office of profit in the Association;

(b) the Director is directly or indirectly interested in any contract or proposed contract with the Association.

45. NOTIFICATION OF PROPOSED ALTERATION OF RULES

A proposed alteration of the rules or of this statement of objects of the Association shall be notified to the Minister administering the *Charitable Fundraising Act 1993* (NSW), in the manner required by the regulations under that Act.

46. COMPLIANCE WITH CHARITABLE FUNDRAISING ACT

The Association shall comply with such of the provisions of the *Charitable Fundraising Act 1993* (NSW), and the regulations there under as are applicable to it.

47. FUNDS

(a) All moneys received by the Association shall be deposited intact at the earliest possible date to the credit of the Association's bank account. Receipts for monies received shall also be issued promptly or as requested by the payor or donor.

(b) All payment in excess of Fifty dollars ($50) made by the Association shall be paid by cheque, electronic transfer or such other means as may be appropriate on the signature or written authorisation of any two (2) persons authorised from time to time by the Board.

48. AUTHORISATION OF ACCOUNTS

All accounts shall be presented for payment in accordance with the procedures established by the Board.

49. AUDIT

(a) The auditor or auditors shall be elected at the Annual General Meeting. They shall examine all accounts, vouchers, receipts, books, etc., and furnish a report thereon to the members at the Annual Meeting. Audits shall be conducted at regular intervals of not more than twelve (12) months.

(b) An auditor shall not be a member or closely related to a Director.

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(c) Subject to paragraph (d) hereof notice of the intention to nominate an auditor to replace the current auditor shall be given to the Secretary at least twenty-one (21) days before the Annual General Meeting. The Secretary shall send a copy of the nomination to the current auditor at least seven (7) days before the Annual General Meeting. The current auditor shall be entitled to attend the Annual General Meeting and if he so wishes be heard at such Annual General Meeting.

(d) Where the current auditor submits his resignation, or notifies the Secretary of his intention not to seek re-election as auditor, paragraph (c) hereof shall not apply.

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Appendix 1

APPLICATION FOR MEMBERSHIP OF ASSOCIATION

YOUNG LIFE AUSTRALIA INCORPORATED

FULL NAME:.....

ADDRESS:.....

..... POST CODE:.....

PHONE: (H)..... (W)..... I hereby apply to become a member of the above named incorporated Association. In the event of my admission as a member, I agree to be bound by the rules of the Association for the time being in force. By signing this form I am also expressing my personal belief in the objects of the Association.

..... Date:..... of ....., 20.....

Signature of applicant

I, ..., a member of the Association, nominate the
(full name)
applicant, who is personally known to me, for membership of the Association.

..... Date:..... of ....., 20.....
Signature of proposer

I, ..., a member of the Association, second the
(full name)
nomination of the applicant, who is personally known to me, for membership of the Association.

..... Date:..... of ....., 20.....
Signature of seconder

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Appendix 2

(Rule 3 (1))

FORM OF APPOINTMENT OF PROXY

I,……..... of …….
(full name) *(address)*

being a member of …….....
(name of incorporated Association)

hereby appoint …… of …….....
(full name of proxy) *(address)*

being a member of that incorporated Association, as my proxy to vote for me on my behalf at the general meeting of the Association (annual general meeting or special general meeting, as the case may be) to be held on the

…….day of……..
(month and year)
and at any adjournment of that meeting.

* My proxy is authorised to vote in favour of/against (delete as appropriate) the resolution (insert details).

* to be inserted if desired.

……...……
Signature of member appointing proxy

Date……...

NOTE: A proxy vote may not be given to a person who is not a member of the Association.

GLYN HENMAN
14 Bellevue Avenue
WEST RYDE NSW 2114

Certificate of Registration of a Registrable Australian Body

Corporations Act 2001 Sub-section 601CU(1)

This is to certify that

YOUNG LIFE AUSTRALIA INCORPORATED

Australian Registered Body Number 102 455 827

which was formed or incorporated in New South Wales was registered as a **Registrable Australian Body**.

The date of commencement of registration was **the seventh day of May 2003.**

Given under the seal of the Australian Securities and Investments Commission on this seventh day of May, 2003.

David Knott
Chairman

PO Box 1198
NEWCASTLE NSW 2300

AMICUS YOUNG LIFE AUSTRALIA INC
PO BOX 240
WEST RYDE NSW 2114

GST Registration Number
96 592 278 795

Date of Issue
9 June 2000

Client Enquiries
Telephone: 13 24 78

Goods and services tax (GST)
Notification of registration

You are now registered for GST purposes. The details of your registration are as follows:

GST Registration Number*	**: 96 592 278 795**
Date registration takes effect	**: 1 July 2000**
GST tax periods	**: Quarterly**
GST accounting method	**: Cash**

*Your GST Registration Number is the same as your Australian Business Number (ABN)

As your GST tax periods are quarterly, you must lodge a GST return with the ATO for each of the three month periods ending on 30 September, 31 December, 31 March and 30 June.

Your GST return will form part of the Business Activity Statement and will be issued towards the end of your tax period for you to complete and return to the ATO. Your completed Business Activity Statement must be lodged on or before the 21st day of the month following the end of each tax period.

Wine equalisation tax and luxury car tax
If you indicated on your application for registration that you may have obligations under either the wine equalisation tax or luxury car tax legislation, you will be contacted at a later date for further details.

You will soon receive a GST guide and record keeping guide which will provide you with more detailed information. Until you receive these publications, you can get further information from our website at www.taxreform.ato.gov.au or by phoning the Business Tax Reform Infoline on 13 24 78.

Review rights
The following decisions are reviewable GST decisions under the *Taxation Administration Act* 1953.
- registering you
- deciding the date of effect of your registration
- determining that the tax periods that apply to you are each individual calendar month
- deciding the date of effect of the above determination
- refusing to permit you to account on a cash basis, and
- deciding the date of effect of your permission to account on a cash basis.

You may object against these decisions if you are dissatisfied with them. Your objection must:
- be in writing
- stating fully the grounds you are relying on, and
- be lodged with the Commissioner of Taxation within 60 days from the date of service of this notice.

Please turn over ...

The Barossa Council Community Assistance Scheme Community Grant Application Summary Sheet	
Group/Organisation Details	
Group/Organisation Name	Young Life Australia
Address	44 Church Street Ryde NSW 2112
Phone Number	[redacted]
GST Status	ABN and registered for GST
Incorporation Details	Incorporated
Aims/Objectives of Organisation	To build confidence, values and resilience in Australia's young people through significant relationships with adult role models who model the love of Christ. To be an influential model for impacting Australian young people for Christ, with resultant transformation in the wider community.
Years of establishment	50 years in Australia, 13 years working in the Barossa Valley
Number of Members	25 members, over 3,000 supporters
% of Members in Council Area	16%
Linked to a licenced facility?	No
Government funding received?	No
If yes, details	
Council grants in past 3 years?	
If yes, details	
Project Details	
Project Title	Barossa Valley Youth Empowerment Space
Project description	The establishment of the Barossa Valley Youth Empowerment Space (BVYES) aims to provide a safe, inclusive, and supportive environment where young people can access various resources and activities. This drop-in Space will empower youth by fostering personal growth, mentorship and community engagement.
Amount of funding applied for	$5,000
Total cost of project	$11,340.00
Community Plan reference	The Barossa Valley Youth Empowerment Space (BVYES) aligns with the Council's Plan Goal 4 through its focus on promoting resilience, connection, well-being, and support for youth and vulnerable individuals. The following elements of the BVYES project demonstrate this alignment: 1. **Community Resilience:** The BVYES will offer activities and workshops that help young people develop resilience, self-esteem, and coping skills. These initiatives will empower youth to overcome challenges and adapt to change, contributing to the overall resilience of the Barossa community. 2. **Connection:** By providing a safe, inclusive, and welcoming environment, the BVYES will facilitate connections among young people from diverse backgrounds. This increased social interaction will strengthen community bonds and foster a sense of belonging for all youth in the Barossa region. 3. **Well-being:** The BVYES will prioritise the well-being of young people by offering mental health support and wellness workshops. These resources will help create a healthier, happier, and more balanced community. 4. **Social Planning and Recreation:** The BVYES will work closely with local organisations and community members to identify gaps in social and recreational opportunities for youth. Through collaboration and partnership, the Space will develop and implement activities and programs that address these needs and encourage active community participation.
Location of project	Barossa Uniting Church, Murray Street Nuriootpa
Can project proceed with partial funding?	Yes
Project start & end dates	1/5/2023 to 15/12/2023
Is the project enhancing land or building?	No
If yes - who owns land/building?	
If yes - has contact been made regarding approvals?	
Who will benefit from project?	How many people 300+ Age range of people 12-18 Range of groups High School Students Activity areas Mentorship, Games, Catering, Mental health support
How will benefit be measured?	To measure the benefits of the BVYES to young people, we will use a combination of qualitative and quantitative methods. These will help evaluate the impact of the Space's programs and services on the youth, and provide valuable insights to inform future improvements. The following measurement tools will be employed: 1. **Pre- and Post-Program Surveys:** Conduct surveys before and after programs, workshops, or activities to assess participants' attitudes and engagement. This will allow us to gauge the impact of specific initiatives on the young people. 2. **Attendance and Participation Tracking:** Monitor the number of youth accessing the Space, as well as their engagement in programs and activities. This will help determine the popularity and effectiveness of offerings, and identify areas for growth or improvement. 3. **Focus Groups and Interviews:** Regularly conduct focus groups and interviews with participants, parents, and other stakeholders to gather qualitative feedback on their experiences at the BVYES. This feedback will provide insights into the Space's impact on young people's lives and reveal areas for improvement. 4. **Success Stories and Testimonials:** Collect success stories and testimonials from participants and their families to showcase the positive impact of the BVYES on young people's lives. These stories will serve as evidence of the Space's ability to foster personal growth and transformation.
Has other funding been sought?	Yes
Supporting Documentation	
ABN Certificate or Statement from Supplier form	Received
Certificate of Inc or Auspice Information & certificate	Received
Terms of Reference/Constitution	Received
Endorsement from the Asset Owner (if applicable)	Received
Most recent AGM Minutes	
Most recent Audited Financial Statements	
Budget & funding page completed?	Yes
Letters of Support	Received
Plans/Quotes/Images (if applicable)	Not Applicable
Application form TRIM Ref	23/17456
Acknowledgment letter TRIM Ref	23/16706
Staff Feedback	
Asset Management	
CASC Admin Officer	
Collaborative Project Officer	Evidence of demand? Youth spaces generally struggle to attract & retain young people. Is this a church activity? If so, is exclusive of general youth population.
Communications Officers	
Community & Culture	
Coordinator Building & Facility Maintenance	No Building Maintenance concerns.
Customer Support	No CS Issues
Development Services	Proposal isn't entirely clear whether any physical works are proposed. Development Approval unlikely to be required as proposed youth space is likely to be incidental to use of the site as a place of worship. If any internal building work is proposed however, development approval may be required.
Director Corporate and Community Services	
Engineering	No engineering issues.
Health Services	No comments.
Manager Community Projects	
Manager Financial Services	
Regulatory Services	
Risk Management	
Strategic Projects	
Works and Engineering Services	

DEBATE AGENDA REPORT

DEBATE AGENDA

4.9 MOUNT PLEASANT COMMUNITY ASSOCIATION INC. - COMMUNITY GRANT APPLICATION

Author: Executive and Project Support Officer
23/17896

PURPOSE

To consider a Community Grant Application from Mount Pleasant Community Association Inc (the Association) seeking $3,300 ex GST, towards their photography of townships and surrounds project.

RECOMMENDATION

That Community Assistance Scheme Committee:

(1) Approves/declines a Community Grant of $.....(ex GST) for their Photography of Townships and Surrounds project.

(2) Should the project be approved, require the Association to appropriately acknowledge The Barossa Council as a funding source for the project through social media, signage, website and promotional material.

(3) The Committee will provide the materials and accessibility for use by Council at no cost or required approval to use from the holder on any copyright.

REPORT

Background

At its meeting held on 3 August 2022, the Community Assistance Scheme Committee considered an application from the Mount Pleasant Community Association for funding towards Photography of Township and Surrounds project:

RECOMMENDATION

That Community Assistance Scheme Committee:

(1) Approves/declines a Community Grant of $..... (ex GST) for their Photography of Township and Surrounds project.
(2) Should the project be approved, require the Association to appropriately acknowledge The Barossa Council as a funding source for the project through social media, signage, website, promotional material.

MOVED Cr Haebich

That the item 4.6 Mount Pleasant Community Association Inc – Community Grant Application lie on the table.

SECONDED Cr Wiese-Smith CARRIED 2018-22/1

Unfortunately, the application could not be assessed during Council's election caretaker period, so is therefore re-submitted for consideration. Given the timeframes of the delay, indexation of 10% has been added to the requested amount of $3,000, therefore this application is for $3,300 (ex GST).

Introduction

The Association are a long standing, collective group of Mount Pleasant community members with the objective of representing, supporting and assisting organisations to further benefit the local area and community.

Through their recent involvement with the development of the Barossa Heritage Trails App, the Association have identified the need for more professional photographs of the Mount Pleasant area and surrounds. The Association would like to use photographs in advertising materials across the area to further encourage tourism, event and general promotion of the local area.

Discussion

The 'Photography of Township and Surrounds Project' (the Project) will allow for more professional media to be utilised for advertising and promotion of the Mount Pleasant area. It is anticipated that such media will be used to encourage increased tourism of the area through local advertising schemes and will also assist in promotion of local events. The establishment of a town brochure is being planned which will incorporate the photographs. It is anticipated that the project will run for 12 months to capture a range of photographs across the various seasons.

The Association has provided all documentation and information required under the Community grant Guidelines (Attachment 1).

Council Officers had previously provided feedback on the application (Attachment 2) that includes the question of the need for a second town brochure for Mount Pleasant given that Barossa Visitor Centre worked with an alternative township group (Mount Pleasant Progress Association Inc – who are Council's primary community liaison point through a Memorandum of Understanding) to develop a brochure as part of the Villages Townships and Trails project. Officers suggested the Association could work together with the Mount Pleasant Progress Association Inc and the Barossa Visitor Centre in order to achieve a collaborative tourism outcome for the Mount Pleasant area rather than fund a secondary township brochure.

Additional Officer comments are included as Attachment 3.

Should the Committee support the funding request, it is the recommendation of Council Officers that the Association make available the materials for use by Council at no cost or required approval to use from the holder of any copyright.

Summary and Conclusion

The Association have proposed a project that fits within the Guidelines of the Community Assistance Scheme and have satisfactorily completed the Application form and provided all requested supporting documentation.

There are concerns in supporting the development of a secondary town brochure given Council has already worked with another township group to produce one. The Barossa Visitor Centre has offered support to the Association to assist in other ways of achieving their marketing goal.

In addition, Officers recommend that, should the Committee approve the funding, that recognition of Council's support and Council's contribution be included in the promotion of the project and any project deliverables.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

(r) Attachment 1 Attachment One - Mount Pleasant Community Association_Redacted - Round Three 2023 ⇩

(s) Attachment 2 Attachment 2 - Community Grant - Mount Pleasant Community Association Inc - Staff Feedback Sheet - Round Three 2023 ⇩

(t) Attachment 3 Attachment Three - Feedback Sheet - Mount Pleasant Community Association - Round 3 2023 ⇩

Supporting references

Nil.

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan

Community and Culture

Goal

4. The Barossa fosters community resilience, connection and wellbeing through its social planning, recreation, safety, education, preventative health and social strategies especially for our youth and vulnerable people.
5. We are a strong community that is welcoming, safe and enjoys a quality lifestyle that celebrates our local identities, diversities, cultures and histories including our Aboriginal heritage.

Strategies

4.1. Build on a strong sense of community pride with active community groups and individuals participating in local decision making and community building activities.

5.1. Support the development of activities that celebrate the history, art and culture of the Barossa and its people.

Advocacy Plan

Nil

Legislative Requirements

Local Government Act 111

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

Various Officers have reviewed the Grant Application and proposal.

COMMUNITY ENGAGEMENT

Community consultation is not required under Legislation or Council Policy.

The Mount Pleasant Community Association Inc. is the auspicing body for the History Room and Historical Research Group at Mount Pleasant. Our involvement with the Heritage Network and the work needed for the development of the Barossa Heritage Trails (BHT) App, and our participation in the meetings with the planning of the Town Brochure recently produced, identified the need for more professional photography for Mount Pleasant and the surrounds. Whilst it is acceptable that the quality of historic photographs can be challenging, it should not be acceptable for today's photographs of the region to be less than the best.

The BHT App included historic photographs from our collection, and I personally traversed the main street to take photographs of the places mentioned in the App for a modern image, but am quite aware that they could have had a more artistic eye.

I was personally involved with the development of the Town Brochure, which I understood to NOT be a project of the Mount Pleasant Progress Association (MPPA), but as a result of grant funds available through the Visitor Information Centre who had procured a grant for the brochures for the towns throughout the Barossa. Several members of the community who were not members of the MPPA were involved in this and again it was identified that good quality photographs of the region were difficult to procure. Those used are taken from the website … www.mtpleasantbeat.org … which is owned by a member of the community and distributes the local newsletter, MP Beat, monthly. Other towns within the region also had tourism videos produced for their town, but Mount Pleasant was missed in this part of the project, which indicates a lack of suitable images and footage, and/or a lack of understanding of the appeal of the town and surrounds. I was also of the understanding that the Town Brochure had a finite budget and was a limited print and that we would have to source funds ourselves in order to continue a much improved brochure with minimal restrictions which were put upon the group that was developing the current one.

My plan is to have a selection of modern photographs of the region, including the local State Heritage Register properties, landscape and stone walls which are on our doorstep, in order to create brochures and advertising which will appeal to travellers who have an interest in the countryside that surrounds us.

I also anticipated photographs of events in the area, such as the Mount Pleasant Show, Mount Pleasant Farmers' Market, Fleece & Fibre Fair, Australia Day Breakfast, Street Parade & Party, stock sales, sport, and the like, in order to show our town and region as vibrant and busy. As our town has street trees it is planned to capture these at times throughout the year, when the colours change and add atmosphere to the streetscape. It is therefore important to have the photography taken over the twelve months, so it was planned that two photographers, with a different take on the district, would take photographs over the 12 month time period, and then these would be collated and developed into product such as a video which could be uploaded to You Tube and the like as a tourism document or a calendar and postcards which would be suitable for fundraising.

Other community groups in the region will have access to the photographs for any promotion that they wish, but I also see this as a way to document the town and region as it is today… so different from what it has been over the previous years. I am particularly keen to have the necessary artistic eye in capturing the atmosphere and vibe of the district. All of this will add to the History Room collection for comparison and future reference, and give any other groups the opportunity to use the collection for any project they are planning.

I noted in the comments on my application that there was a suggestion that I should work with the Council employees when determining just what I want to produce and how to use the images. I do

not believe that this is a workable option, and whilst I would gladly identify that The Barossa Council has supported the project should the grant application be granted, I would want autonomy of use of the finished product.

THE BAROSSA COUNCIL

COMMUNITY GRANT APPLICATION FORM

(Please read the Community Grant Guidelines and complete all sections of this form)

Related Policy/Process	**TBCPOC4450 Community Assistance Scheme Policy**	**Form Number:**	**TBCFOR4452**
Form Owner:	Manager – Community and Facilities Development	**Last Revised Date:**	**June 2017**
Document Control:	Manager – Community and Facilities Development	**TRIM Reference:**	**17/47438**
Date Approved:	**7 March 2018**	**Next Review Date:**	**June 2019**

Date of Application: / /

1. ORGANISATION DETAILS

Name of organisation: Mount Pleasant Community Association Inc.

Physical address of organisation clubroom/facilities/meeting place: 61 Melrose Street, Mount Pleasant

Postal address of organisation: PO Box 130 Mount Pleasant SA 5235

2. CONTACT DETAILS FOR THIS ORGANISATION

Name: Paula Bartsch

Position: Chairperson

Postal Address (for contact person):

PO Box 130 Mount Pleasant SA 5235

Mobile: [redacted]

Home Phone: [redacted]

Work Phone: ( )

Email: mpca.inc@gmail.com

Preferred Method of contact

Home Phone X☐ Work Phone ☐ Mobile ☐ Email ☐

3. GROUP/ORGANISATION GST STATUS (PLEASE TICK)

In accordance with current tax legislation, Council is obliged to withhold 46.5% of the grant and forward this amount to the Australian Taxation Office (ATO) if an Australian Business Number (ABN) is not provided prior to payment of funds. Applicants that have an ABN and are GST registered must provide a tax invoice

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prior to payment being made. Council will gross up the Grant for the appropriate GST amount, provided all requirements in regard to GST are met to Council's satisfaction.

Applicants that are unable to provide an ABN must legitimately complete a "Statement by Supplier" form which is available from Council. If not provided, Council will be required to withhold 46.5%.

☐ No ABN and not registered for GST
(Please request and include a 'Statement by Supplier' form to go with your application)

X ABN but not registered for GST (please attach a copy of ABN Certificate)

☐ ABN and registered for GST (please attach a copy of ABN Certificate)

☐ Currently applying for ABN/GST registration
(When received, Council will require this information before funding can be made)

4. PROOF OF INCORPORATION (AS PER GUIDELINE 1.2)

Is your Organisation incorporated? Yes X No ☐
(If yes, please provide a copy of the Certificate of Incorporation and go to Section 5)

If No, are you affiliated with an incorporated body?

Yes ☐ (Please note: An auspice agreement is required if the organisation applying for funding is not part of an incorporated body.)

Auspice Information
Auspice Organisation Name: _____

Contact Person: _____

Postal Address: _____

Telephone (Bus. Hours) (___)_____ Email: _____

Auspice Declaration:
I,_____ certify that _____
will auspice this proposal and take legal and financial responsibility for the administration of any approved grant funds.

Full name of Authorised Officer: _____

Title of Authorised Officer: _____

Signature: _____ Date: / /

No ☐ You are ineligible to apply for a Community Assistance Grant.

5. ABOUT YOUR ORGANISATION

What are the Aims and Objectives of your Organisation?
(Please attach a copy of your organisation's Terms of Reference/Constitution)

1. To represent and speak for the community of Mount Pleasant on matters that concern the community as a whole.

2. To encourage, and, if possible, assist organisations whose activities are of benefit to the community and to seek Grant monies where available and applicable. (e.g. History Room, Street Party, Australia Day)

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3. To investigate ways of improving, or maintaining, the life style of the residents and taking such action as appropriate.

4. To foster Community Pride and well-being by the means of communication.

How long has your organisation been established? 36yrs 7mths

Number of members associated with your organisation: 20

What proportion of members resides in The Barossa Council area? 99

Is your organisation associated with or does it receive funds through it normal activity, such as bar or canteen facilities?
(See Community Grant Guideline 3.15) Yes ☐ No x

If yes – please detail

Is any form of Government funding received by your organisation?
Yes ☐ No x

If yes – please detail as you may be ineligible to apply for a Community Assistance Grant over $500.
(See Community Grant Guideline 3.3)

Has your organisation received assistance from The Barossa Council in the past 3 years?
(This includes cash or in-kind (e.g. Road closures, venue hire etc.)
(See Community Grant Guideline 3.6) Yes x No ☐

If yes – please detail
$500 for Australia Day Breakfast event in 2020.
Street closure for Street Party in 2019

CASH AND INVESTMENTS

Please provide information on what the cash and investment holdings are earmarked for.
(This will assist in the assessment of this application - See Community Grant Guideline 3.14)

All funds of our organization assist in the (1) Australia Day Breakfast event
(2) Street Parade and Party, and (3) funding the Mount Pleasant District History Room

6. PROJECT DETAILS

Project Title: Photography of township and surrounds

Description of Project:
(Briefly outline your project, the goals and aims, and how it will benefit the community)
Our organisation was recently involved in the development of a Town brochure and the development of the Barossa Heritage Trails app. Whilst pursuing these projects we identified the need for more professional photographs of the township of Mount Pleasant and surrounds, together with some including people and events, and the development of a video to use for marketing of the area. It is our intention that we have filming over the various seasons of the year. Mount Pleasant requires a reason for people to stop. An appealing image can be an incentive to do just that for those intending to simply pass through the region. We would like tourists to see us as a 'place to stay and savour' and images with this in mind would help.

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Our organisation, as the auspicing body for the Mount Pleasant District History Room, is involved in the Barossa History Fair, and we anticipate using some of these images for the marketing of this event, the next of which will be held in 2024. We also wish to purchase promotional banners and A-frame signs for display in venues appropriate.

Amount of funding applied for: $ 3000

Which Strategy from Council's Community Plan does your project relate to and how? (The Community Plan is available on Council's website via this link)

- Enhance the tourism region and its unique lifestyle, heritage and community spirit
- Support tourism and heritage
- Build on a strong sense of community pride with active community groups and individuals participating in local decision making and community building activities.
- Support the development of activities that celebrate the history, art and culture of the Barossa and its people. Recognising and celebrating the community successes and learning from opportunities.
- Encourage and support the sector to further promote and develop tourism experiences including ecological, cultural and agricultural tourism.
- Support economic development and destination awareness through events, festivals, creative enterprise and attractions.
- Provide experiences and infrastructure that continue to support the needs of the tourism market.

Location of the project: Mount Pleasant township and surrounds

Could the project/event proceed if only partial funding is received? Yes x No ☐

Provide details: Without funding the project would be long term

Proposed start date: / Oct / 2022 end date: / Oct / 2023

Is your project upgrading/enhancing land or a building? Yes ☐ No x

Who owns the land/building?
(If the applicant is not the owner, written consent must be obtained from the land/building owner and submitted with your application.)

Has Council been contacted in relation to whether approval is needed for this project?
Yes ☐ No ☐

Who will benefit from your project?

How many people Numerous Age range of people All ages

Range of groups Anyone visiting the region Activity areas Township and surrounds

How will you measure the benefit to these groups?

Survey businesses

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Has any other funding been sought for this project? If so, what was the outcome of the application?

No other funding requested

Any further information which may be relevant to this application

This is a project that will build on the Barossa Heritage Trails App that was officially launched in May 2022. With the popularity of the Town brochure we would like to create our own similar brochure which will require modern images, with a particular emphasis on people and heritage in our town and surround.

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7. BUDGET AND FUNDING

PROJECT INCOME	(Group's Contribution to Project)	
Group Funds	$	
Fundraising Activities	$	
Donations	$	
In Kind (provide details)	$ 600 – 20 hours @ $40 voluntary	
Other (provide details)	$	
	Total Group's Contribution	$ 600
Council Assistance Requested		$ 2980
	TOTAL PROJECT INCOME	$ 3580

PROJECT EXPENDITURE (Please provide an itemised list of expenses for the project)

Photographer approx 32 hours	$ 1600
Digital storage	$ 150
Editing approx 8 hours	$ 1000
Banners x 2	$ 230
TOTAL PROJECT EXPENDITURE	**$ 3580**

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8.	REQUIRED SUPPORTING DOCUMENTATION

The following documents for your organisation are mandatory and must be attached to this application. If you are not an incorporated body, your auspice organisation is also required to provide their documents.

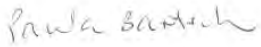
ABN Certificate or Statement by Supplier form	x
A copy of your organisation's Certificate of Incorporation or Auspice information completed and a copy of their Certificate of Incorporation	x ☐
A copy of your organisation's Terms of Reference/Constitution	x
A copy of your organisation's most recent AGM Minutes	x
A copy of your organisation's last Audited Financial Statements	x

The following documents must be attached if applicable:

Endorsement from the asset owner (if applicable - see 3.11 of the Guidelines)	☐
Details of cash holdings exceeding application amount (if required – see 3.14 of the Guidelines)	☐
Letters of support for your project	x
Plans / quotes / images etc.	x

This application must be signed by two current senior office holders of the organisation.
i.e. President, Treasurer, Secretary.





SIGNATURE _____ SIGNATURE _____

POSITION Chairperson _____ POSITION Vice Chairperson_____

DATE 6 / Jun / 2022_ DATE 6 / Jun / 2022

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The Barossa Council Community Assistance Scheme Community Grant Application Summary Sheet	
Group/Organisation	**Mount Pleasant Community Association Inc.**
Address	PO Box 130, Mount Pleasant, SA 5235
Phone Number	[redacted]
GST Status	ABN but not registered for GST
Incorporation Details	Incorporated
Aims/Objectives of Organisation	1. To represent and speak for the community of Mount Pleasant on matters that concern the community as a whole. 2. To encourage, and, if possible, assist organisations whose activities are of benefit to the community and to seek Grant monies where available and applicable. (e.g. History Room, Street Party, Australia Day) 3. To investigate ways of improving, or maintaining, the life style of the residents and taking such action as appropriate. 4. To foster Community Pride and well-being by the means of communication.
Years of establishment	36 years
Number of Members	20
% of Members in Council Area	99%
Linked to a licenced facility?	Yes - group has a licence agreement for use of Mt Pleasant Hall
Government funding received?	No
Council grants in past 3 years?	Australia Day Breakfast funding ($500) in 2020, street closure assistance in 2019 & peppercorn lease agreement for use of Mt Pleasant Hall

Project Details	
Project Title	**Photography of Township and Surrounds**
Project description	Our organisation was recently involved in the development of a Town brochure and the development of the Barossa Heritage Trails app. Whilst pursuing these projects we identified the need for more professional photographs of the township of Mount Pleasant and surrounds, together with some including people and events, and the development of a video to use for marketing of the area. It is our intention that we have filming over the various seasons of the year. Mount Pleasant requires a reason for people to stop. An appealing image can be an incentive to do just that for those intending to simply pass through the region. We would like tourists to see us as a 'place to stay and savour' and images with this in mind would help. Our organisation, as the auspicing body for the Mount Pleasant District History Room, is involved in the Barossa History Fair, and we anticipate using some of these images for the marketing of this event, the next of which will be held in 2024. We also wish to purchase promotional banners and A-frame signs for display in venues appropriate.
Amount of funding applied for	$3,000.00
Total cost of project	$3,580.00
Community Plan reference	• Enhance the tourism region and its unique lifestyle, heritage and community spirit • Support tourism and heritage • Build on a strong sense of community pride with active community groups and individuals participating in local decision making and community building activities. • Support the development of activities that celebrate the history, art and culture of the Barossa and its people. Recognising and celebrating the community successes and learning from opportunities. • Encourage and support the sector to further promote and develop tourism experiences including ecological, cultural and agricultural tourism. • Support economic development and destination awareness through events, festivals, creative enterprise and attractions. • Provide experiences and infrastructure that continue to support the needs of the tourism market.
Location of project	Mount Pleasant township and surrounds
Can project proceed with partial funding?	Yes
Project start & end dates	October 2022 to October 2023
Is the project enhancing land or building?	No
If yes - who owns land/building?	N/A
If yes - has contact been made regarding approvals?	N/A
Who will benefit from project?	Numerous
How will benefit be measured?	Survey of businesses
Has other funding been sought?	No

Supporting Documentation	
ABN Certificate or Statement from Supplier form	
Certificate of Inc or Auspice Information & certificate	Yes
Terms of Reference/Constitution	Yes
Endorsement from the Asset Owner (if applicable)	N/A
Most recent AGM Minutes	No
Most recent Audited Financial Statements	No - Bank Statement received
Budget & funding page completed?	Yes
Letters of Support	No
Plans/Quotes/Images (if applicable)	Yes
Application form TRIM Ref	22/37359 & 22/37360 and 22/39535 (supporting documents)
Acknowledgment letter TRIM Ref	22/37368

Staff Feedback	
CASC Admin Officer	
Asset Management	There are no asset implication with this application
Community & Culture	Unsure why the offers from Comms are not being taken up / explored. Seems like a duplication of effort
Manager Community Projects	Should there be a region level strategy of photography for townships? Interested in Jo S view. Each town should only have 1 town brochure Has the Mount Pleasant Progress Association been included in the concept development of this project? Council should own the collateral produced as the only financial contributor and approve key images for township identity and banners. Quotes should be provided
Customer Support	No comments
Development Services	
Engineering	No Engineering comment
Health Services	No health comments.
Regulatory Services	No Comments
Risk Management	no comments
Strategic Projects	no comments
Communications Officers	Barossa Heritage Network considered applying for funding as a whole but determined to proceed with Mount Pleasant only. Comms offered alternative no-cost options for photography - refer 22/42864
Works and Engineering Services	
Manager Financial Services	
Project Overseer (work on Council Land)	No comments.
Collaborative Project Officer	no comment
Director Community Services	Jo S comments 12/7/2022: I have worked with he Mount Pleasant Progress Association (Wendy Harvey and Genevieve Herbert) on the Villages Townships and Trails project where by we worked with them to produce a Mount Pleasant Tourism brochure. We just approved, updated and funded a reprint a few weeks ago. Im confused that this application is from another group and talks about producing another brochure which does not make sense at all. Have I got this wrong?? I would definitely not be supportive producing an additional brochure and suggest that they could provide input via the MT Pleasant Progress association or direct with me on improving the current one. (when it comes to next print run). If this is the agree way forward, any photos that taken as part of this grant - the ownership should stay with us and we can then use them on the next print run and on other promotional purposes. I would be keen to have input into he brief as what's in the quote is very loose. Agree that it would be nice to have additional photography for Mount pleasant and we did find sourcing images difficult when producing the brochure, but this is also because there is limited tourism product also. My other comment is the budget… 2 quotes have been included for the same service and they both come to $1300 so I'm unsure why they are asking for $3000. Budget looks like $1300 (images and video) + Banners $230, total $1530 I would also be asking the question how are they proposing to use the video and images to market the region is a very broad sweeping statement. Do they have a website it would sit on, do they own and manage social media pages? Would they supply them to SATC for their state media gallery. To approve significant investment for photos – I would like to seem them more widely used than just a brochure. Also the banners – its not clear how these would be used and the purpose they serve. In regards to Bec's comments, agree a region wide strategy on photography would be ideal but do we have the funds to do this? Rather than them just submitting this with very little context, I would like to see them talk to us and work with us as I could be helping them with this and providing recommendations that might give greater exposure in what they want to achieve.
CASC BUDGET:	

The Barossa Council Community Assistance Scheme Community Grant Application Summary Sheet	
Group/Organisation Details	
Group/Organisation Name	Mount Pleasant Community Association
Address	PO Box 130 Mount Pleasant
Phone Number	[redacted]
GST Status	ABN but not registered for GST
Incorporation Details	
Aims/Objectives of Organisation	1. To represent and speak for the community of Mount Pleasant on matters that concern the community as a whole. 2. To encourage, and, if possible, assist organisations whose activities are of benefit to the community and to seek Grant monies where available and applicable. (e.g. History Room, Street Party, Australia Day) 3. To investigate ways of improving, or maintaining, the life style of the residents and taking such action as appropriate. 4. To foster Community Pride and well-being by the means of communication.
Years of establishment	36 years
Number of Members	20
% of Members in Council Area	99%
Linked to a licenced facility?	No
Government funding received?	No
If yes, details	
Council grants in past 3 years?	Yes
If yes, details	$500 for Australia Day Breakfast event in 2020. Street closure for Street Party in 2019
Project Details	
Project Title	Photography of township and surrunds
Project description	Our organisation was recently involved in the development of a Town brochure and the development of the Barossa Heritage Trails app. Whilst pursuing these projects we identified the need for more professional photographs of the township of Mount Pleasant and surrounds, together with some including people and events, and the development of a video to use for marketing of the area. It is our intention that we have filming over the various seasons of the year. Mount Pleasant requires a reason for people to stop. An appealing image can be an incentive to do just that for those intending to simply pass through the region. We would like tourists to see us as a 'place to stay and savour' and images with this in mind would help. Our organisation, as the auspicing body for the Mount Pleasant District History Room, is involved in the Barossa History Fair, and we anticipate using some of these images for the marketing of this event, the next of which will be held in 2024. We also wish to purchase promotional banners and A-frame signs for display in venues appropriate.
Amount of funding applied for	$3,000
Total cost of project	
Community Plan reference	• Enhance the tourism region and its unique lifestyle, heritage and community spirit • Support tourism and heritage • Build on a strong sense of community pride with active community groups and individuals participating in local decision making and community building activities. • Support the development of activities that celebrate the history, art and culture of the Barossa and its people. Recognising and celebrating the community successes and learning from opportunities. • Encourage and support the sector to further promote and develop tourism experiences including ecological, cultural and agricultural tourism. • Support economic development and destination awareness through events, festivals, creative enterprise and attractions. • Provide experiences and infrastructure that continue to support the needs of the tourism market.
Location of project	Mount Pleasant township and surrounds
Can project proceed with partial funding?	Yes
Project start & end dates	October 2022 - October 2023
Is the project enhancing land or building?	No
If yes - who owns land/building?	
If yes - has contact been made regarding approvals?	
Who will benefit from project?	Numerous / All ages / Anyone visiting the region
How will benefit be measured?	Survey businesses
Has other funding been sought?	No
Supporting Documentation	
ABN Certificate or Statement from Supplier form	Received
Certificate of Inc or Auspice Information & certificate	Received
Terms of Reference/Constitution	Received
Endorsement from the Asset Owner (if applicable)	Not Applicable
Most recent AGM Minutes	Received
Most recent Audited Financial Statements	Received
Budget & funding page completed?	Yes
Letters of Support	Received
Plans/Quotes/Images (if applicable)	Received
Application form TRIM Ref	22/37359
Acknowledgment letter TRIM Ref	23/16621
Staff Feedback	
Asset Management	
CASC Admin Officer	
Collaborative Project Officer	Evidence of collaboration with Barossa Australia?
Communications Officers	
Community & Culture	
Coordinator Building & Facility Maintenance	No Building Maintenance concerns.
Customer Support	No CS Issue
Development Services	No Development Services concerns.
Director Corporate and Community Services	
Engineering	No engineering issues.
Health Services	No comments.
Manager Community Projects	
Manager Financial Services	
Regulatory Services	
Risk Management	
Strategic Projects	
Works and Engineering Services	

DEBATE AGENDA REPORT

DEBATE AGENDA

4.10 ACACIA GOLD VAULTING CLUB - COMMUNITY GRANT APPLICATION

Author: Executive and Project Support Officer
23/18220

PURPOSE

To consider a Community Grant application from Acacia Gold Vaulting Club (the Club) seeking $4,700 (ex GST) towards costs associated with their attendance at the National Vaulting Championship's to be held in Sydney from 4 – 8 October 2023.

RECOMMENDATION

That Community Assistance Scheme Committee:

(1) Approves/declines a Community Grant of $..... (ex GST) to assist with costs associated with attendance at the National Vaulting Championships

(2) Should the project be approved, require the Club to appropriately acknowledge The Barossa Council as a funding source for the project through social media, signage, website and promotional materials.

REPORT

Background

The Acacia Gold Vaulting Club was established over 16 years ago and is located at 259 Hamilton's Road Springton. The Club has a membership base of 12, with nine members residing in The Barossa Council area.

Introduction

The Club has submitted a Community Grant Application to assist with costs associated with members attendance at the National Vaulting Championships to be held in Sydney from 4-8 October 2023.

Six members (ranging in age from 10-24) will be attending the National Championships.

Discussion

The Club has partially completed the application form (Attachment 1). However, not all the supporting documents required under the Community Grant has been provided, noting that the following documentation was requested but not received:

- Proof of selection for Event
- Detail of which Strategy from Council's Community Plan the project relates to, and how
- Most recent audited Financial Statement not supplied (supplied statement is not audited)
- Letter/s of Support

When requesting further information from the Club (refer Attachment 2), it was suggested that the Club consider applying for Youth Grants as an alternative to the Community Grant Application. At the time of writing this report, a response had not been received.

Summary and Conclusion

The Club has proposed a project that may not fit within the Guidelines of the Community Assistance Scheme and has only partially completed the application form.

Officers recommend that, should the Committee approve the funding, that recognition of Council's support and contribution be included in the promotion of the project and any project deliverables.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

(u) Attachment 1 Attachment One - Acacia Gold Vaulting Club redacted - Round Three 2023 ⇩

(v) Attachment 2 Attachment Two - Community Grant - Acacia Gold Vaulting Club - Acknowledgement Letter - Round Three 2023 ⇩

(w) Attachment 3 Attachment Three - Feedback Sheet - Acacia Gold Vaulting Club ⇩

Supporting references

Nil.

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan

Community and Culture

Goal

5. We are a strong community that is welcoming, safe and enjoys a quality lifestyle that celebrates our local identities, diversities, cultures and histories including our Aboriginal heritage.

Strategies

5.4. Recognising and celebrating the community successes and learning from opportunities.

Advocacy Plan

Nil

Legislative Requirements

Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

Various Officers have reviewed the Grant Application and proposal.

COMMUNITY ENGAGEMENT

Community consultation is not required under Legislation or Council Policy.

THE BAROSSA COUNCIL

COMMUNITY GRANT APPLICATION FORM

(Please read the Community Grant Guidelines and complete all sections of this form)

Related Policy/Process	**TBCPOC4450 Community Assistance Scheme Policy**	**Form Number:**	**TBCFOR4452**
Form Owner:	Manager – Community and Facilities Development	**Last Revised Date:**	**June 2017**
Document Control:	Manager – Community and Facilities Development	**TRIM Reference:**	**17/47438**
Date Approved:	**7 March 2018**	**Next Review Date:**	**June 2019**

Date of Application: 14 / 03 / 2023

1.	ORGANISATION DETAILS

Name of organisation:
Acacia Gold Vaulting Club

Physical address of organisation clubroom/facilities/meeting place:
259 Hamiltons Road, Springton

Postal address of organisation: PO Box 1405 Williamstown SA 5351

2.	CONTACT DETAILS FOR THIS ORGANISATION

Name: Chelsea Turner

Position: Vice Chairperson

Postal Address (for contact person):
As above

Mobile: [redacted]
Home Phone: ( )
Work Phone: ( )

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Email: acaciagold.vaulting@gmail.com

Preferred Method of contact

Home Phone ☐ Work Phone ☐Mobile ☐ Email X

3.	GROUP/ORGANISATION GST STATUS (PLEASE TICK)

In accordance with current tax legislation, Council is obliged to withhold 46.5% of the grant and forward this amount to the Australian Taxation Office (ATO) if an Australian Business Number (ABN) is not provided prior to payment of funds. Applicants that have an ABN and are GST registered must provide a tax invoice prior to payment being made. Council will gross up the Grant for the appropriate GST amount, provided all requirements in regard to GST are met to Council's satisfaction.

Applicants that are unable to provide an ABN must legitimately complete a "Statement by Supplier" form which is available from Council. If not provided, Council will be required to withhold 46.5%.

X No ABN and not registered for GST
(Please request and include a 'Statement by Supplier' form to go with your application)

☐ ABN but not registered for GST (please attach a copy of ABN Certificate)

☐ ABN and registered for GST (please attach a copy of ABN Certificate)

☐ Currently applying for ABN/GST registration
(When received, Council will require this information before funding can be made)

4.	PROOF OF INCORPORATION (AS PER GUIDELINE 1.2)

Is your Organisation incorporated? Yes X No ☐
(If yes, please provide a copy of the Certificate of Incorporation and go to Section 5)

If No, are you affiliated with an incorporated body?

Yes ☐ (Please note: An auspice agreement is required if the organisation applying for funding is not part of an incorporated body.)

Auspice Information

Auspice Organisation Name: _____

Contact Person: _____

Postal Address: _____

Telephone (Bus. Hours) (__) _____ Email: _____

Auspice Declaration:

I, _____ certify that _____

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will auspice this proposal and take legal and financial responsibility for the administration of any approved grant funds.

Full name of Authorised Officer: _____

Title of Authorised Officer: _____

Signature: _____ Date: / /

No ☐ You are ineligible to apply for a Community Assistance Grant.

5. ABOUT YOUR ORGANISATION

What are the Aims and Objectives of your Organisation?
(Please attach a copy of your organisation's Terms of Reference/Constitution)

Copy of constitution attached

How long has your organisation been established? 16 yrs 8 mths

Number of members associated with your organisation: 12

What proportion of members resides in The Barossa Council area? 9

Is your organisation associated with or does it receive funds through it normal activity, such as bar or canteen facilities?
(See Community Grant Guideline 3.15) Yes ☐ No **X**

If yes – please detail _____

Is any form of Government funding received by your organisation?
Yes ☐ No X

If yes – please detail as you may be ineligible to apply for a Community Assistance Grant over $500.
(See Community Grant Guideline 3.3)

Has your organisation received assistance from The Barossa Council in the past 3 years?
(This includes cash or in-kind (e.g. Road closures, venue hire etc.)
(See Community Grant Guideline 3.6) Yes ☐ No X

If yes – please detail

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CASH AND INVESTMENTS
Please provide information on what the cash and investment holdings are earmarked for.
(This will assist in the assessment of this application - See Community Grant Guideline 3.14)

6.	PROJECT DETAILS

Project Title: National Vaulting Championships Sydney

Description of Project:
(Briefly outline your project, the goals and aims, and how it will benefit the community)

Transport of Horse and associated travel costs for coaching staff and team equipment

Amount of funding applied for: $ 4,700

Which Strategy from Council's Community Plan does your project relate to and how? (The Community Plan is available on Council's website via this link)

Location of the project: Springton and Horsley Park, NSW

Could the project/event proceed if only partial funding is received? Yes **X** No

Provide details: By parent contribution, with significant financial strain on families

Proposed start date: 4/ 10 / 2023 end date: 8/ 10 / 2023

Is your project upgrading/enhancing land or a building? Yes ☐ No **X**

Who owns the land/building?
(If the applicant is not the owner, written consent must be obtained from the land/building owner and submitted with your application.)

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Has Council been contacted in relation to whether approval is needed for this project?

Yes ☐ No ☐

Who will benefit from your project?

How many people: 6 Age range of people: 10 – 24

Range of groups _____ Activity areas _____

How will you measure the benefit to these groups?

Participation of the team at the National Championships

Has any other funding been sought for this project? If so, what was the outcome of the application?

No

Any further information which may be relevant to this application

No

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7. BUDGET AND FUNDING

PROJECT INCOME	(Group's Contribution to Project)	
Group Funds	$ Parent contributions to TBC	
Fundraising Activities	$ $1,000 (hopefully)	
Donations	$	
In Kind (provide details)	$	
Other (provide details)	$	
	Total Group's Contribution	$ TBC after council support
Council Assistance Requested		$ 4,700
	TOTAL PROJECT INCOME	$ TBC

PROJECT EXPENDITURE (Please provide an itemised list of expenses for the project)

Coaches Airfares	$ 900
Coaches Accommodation	$ 1,000
Horse Transport	$ 2,500
Coaches Meal Allowance	$ 200
Horse Feed	$ 100
TOTAL PROJECT EXPENDITURE	**$ 4,700**

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8. REQUIRED SUPPORTING DOCUMENTATION

The following documents for your organisation are mandatory and must be attached to this application. If you are not an incorporated body, your auspice organisation is also required to provide their documents.

ABN Certificate or Statement by Supplier form	☑
A copy of your organisation's Certificate of Incorporation or Auspice information completed and a copy of their Certificate of Incorporation	☑ ☐
A copy of your organisation's Terms of Reference/Constitution	☑
A copy of your organisation's most recent AGM Minutes	☑
A copy of your organisation's last Audited Financial Statements	☑

The following documents must be attached if applicable:

Endorsement from the asset owner (if applicable - see 3.11 of the Guidelines)	☐
Details of cash holdings exceeding application amount (if required – see 3.14 of the Guidelines)	☐
Letters of support for your project	☐
Plans / quotes / images etc.	☐

This application must be signed by two current senior office holders of the organisation.
i.e. President, Treasurer, Secretary.

SIGNATURE		SIGNATURE	
POSITION	Vice Chair	POSITION	Secretary
DATE	14 / 3 / 2023	DATE	14 / 3 / 2023

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The Acacia Gold Vaulting Club Inc.



CONSTITUTION

29 August 2020

The Acacia Gold Vaulting Club Inc.

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ASSOCIATIONS INCORPORATION ACT 1985 (SA)

CONSTITUTION

of

THE ACACIA GOLD VAULTING CLUB INCORPORATED

1. NAME OF CLUB

The name of the club is The Acacia Gold Vaulting Club Incorporated (**Club**).

2. DEFINITIONS AND INTERPRETATION

2.1 Definitions

In this Constitution, unless the contrary intention appears:

Act means the *Associations Incorporation Act 1985 (SA)*.

Annual General Meeting means a meeting held once a year and of the kind described in **clause 7**.

Appointed Director means a Director appointed under **clause 8**.

Associate Member, means a parent / guardian of a junior member.

Board means the body consisting of the Directors, who are effectively the management committee and who are entrusted to manage the affairs of the Club.

Constitution means this constitution of the Club.

Director means a member of the Board and includes Elected Directors and Appointed Directors and any person acting in that capacity from time to time appointed in accordance with this Constitution.

Elected Director means a director appointed under **clause 8**.

Financial year means the year ending on the next 30 June following incorporation and thereafter a period of 12 months commencing on 1 July and ending on 30 June each year.

General Meeting means any general meeting of Members other than the Annual General Meeting or Special General Meeting.

FEI means Federation Equestre Internationale

Individual Member means a registered, financial member of the club who is at least 18 years of age.

Intellectual Property means all rights subsisting in copyright, business names, names, trademarks (or signs), logos, designs, equipment (including computer software), images (including photographs, videos or films) or service marks relating to the Club or any activity of or conducted, promoted or administered by the Club in the region.

Junior Member means a registered member of the club who is younger than 18 years of age.

Local Area means the geographical area for which the Club is responsible and as recognised by the Club.

Life Member means an Individual Member appointed as a life member of the Club under **clause 5.3**.

Meeting means either an Annual General Meeting, Special General Meeting or General Meeting

Member means a member for the time being of the Club under **clause 5**.

NSO means Equestrian Australia

Objects means the objects of the Club in **clause 3**.

Regulations means any regulations made by the Board under **clause 10.4**.

Seal means the common seal of the Club.

Secretary means a person appointed as a secretary of the Club who will also assume the role of the 'Public Officer' unless otherwise agree to at the Annual General Meeting.

Special General Meeting means a meeting (other than a General Meeting or Annual General Meeting) to discuss extraordinary issues.

Special Resolution means a special resolution defined in the Act.

Sport means the sport of vaulting.

SSO means the Equestrian South Australia.

2.2 Interpretation

In this Constitution:

(a) a reference to a function includes a reference to a power, authority and duty;

(b) a reference to the exercise of a function includes, where the function is a power, authority or duty, a reference to the exercise of the power or authority of the performance of the duty;

(c) words importing the singular include the plural and vice versa;

(d) words importing any gender include other genders;

(e) references to persons include corporations and bodies politic;

(f) references to a person include the legal personal representatives, successors and permitted assigns of that person;

(g) a reference to a statute, ordinance, code or other law includes regulations and other statutory instruments under it and consolidations, amendments, re-enactments or replacements of any of them (whether of the same or any legislative authority having jurisdiction);

(h) a reference to 'writing' shall, unless the contrary intention appears, be construed as including references to printing, lithography, photography and other modes of representing or reproducing words in a visible form, including messages sent by electronic mail; and

(i) any doubt arising as to the application or meaning of any clause or wording therein shall be decided by a vote at a General Meeting, which decision shall be final and conclusive.

2.3 Severance

If any provision of this Constitution or any phrase contained in it is invalid or unenforceable, the phrase or provision is to be read down if possible, so as to be valid and enforceable, and

otherwise shall be severed to the extent of the invalidity or unenforceability, without affecting the remaining provisions of this Constitution.

2.4 The Act

Except where the contrary intention appears, in this Constitution, an expression that deals with a matter under the Act has the same meaning as that provision of the Act. Model rules under the Act are expressly displaced by this Constitution.

3. OBJECTS OF THE CLUB

The objects of the Club are, within the Local Area and South Australia generally (where applicable), to:

(a) conduct, encourage, promote, advance and administer the Sport;

(b) educate, train, coach and encourage members of the club in the discipline of vaulting and related horsemanship and animal welfare principles;

(c) act, at all times, on behalf of and in the interest of the Members and the Sport;

(d) affiliate and otherwise liaise with the SSO (and NSO where applicable) and comply with the constitution~~s~~, regulations and rules of these bodies to further these Objects;

(e) adopt and implement such policies as may be developed by the SSO or the NSO, including (as relevant and applicable) Member protection, anti-doping, health and safety, player and child welfare, junior sport, infectious diseases and such other matters as may arise as issues to be addressed in the Sport;

(f) abide by, promulgate, enforce and secure uniformity in the application of the rules of the Sport;

(g) advance the operations and activities of the Club;

(h) maintain and enhance the reputation of the Club and the Sport and the standards of play and behaviour of participants in the Sport;

(i) promote at all times mutual trust and confidence between the Club, the SSO, the NSO and the Members in pursuit of these Objects;

(j) promote the economic and community service success, strength and stability of the Club, the Members and the Sport;

(k) use and protect the Intellectual Property appropriately;

(l) pursue such commercial arrangements, including sponsorship and marketing opportunities, as are appropriate to further the interests of the Club;

(m) have regard to the public interest in the operations of the Club; and

(n) promote the health and safety of Members and all other participants in the Sport.

4. POWERS OF THE CLUB

Solely for furthering the Objects, the Club has the rights, powers and privileges conferred on it under section 25 of the Act, namely to:

(a) acquire, hold, deal with, and dispose of, any real or personal property;

(b) administer any property on trust;

(c) open and operate ADI accounts;

(d) invest its moneys —

(i) in any security in which trust moneys may, by Act of Parliament, be invested; or

(ii) in any other manner authorised by the rules of the Club;

(e) borrow money upon such terms and conditions as the Club thinks fit;

(f) give such security for the discharge of liabilities incurred by the Club as the Club thinks fit;

(g) appoint agents to transact any business of the Club on its behalf; and

(h) enter into any other contract it considers necessary or desirable.

5. MEMBERSHIP

5.1 Categories of Members

The Members of the Club shall consist of:

(a) **Individual Members**, who subject to this Constitution, shall have the right to receive notice of Meetings and to be present, to debate and to vote at Meetings;

(b) **Junior Members**, who subject to this constitution, shall have no right to receive notice of Meetings and no right to be present or debate or vote at Meetings unless they are elected onto the Board;

(c) **Associate Member,** who subject to this Constitution, shall have no right to receive notice of Meetings and no right to be present or debate or vote at Meetings. An Associate Member who wishes to have voting rights must become an Individual Member;

(d) **Life Members**, who subject to this constitution, shall have the right to receive notice of Meetings and to be present, to debate and to vote at Meetings

(e) such new categories of Members as may be created by the Board. Any new category of Member created by the Board cannot be granted voting rights without the approval of the Club in a Meeting.

5.2 Life Members

(a) Life membership is the highest honour that can be bestowed by the Club for longstanding and valued service to the Club or to the Sport in South Australia.

(b) Any Member may recommend a person for Life Membership by notice in writing to the Board as detailed in the Regulations.

(c) A person may be appointed a Life Member only by Special Resolution put to an Annual General Meeting by the Board.

(d) A Life Member has the right to receive notice of Meetings and to be present, to debate and to vote at Meetings.

(e) A Life Member cannot be required to pay fees or subscriptions (other than fees that are required to be paid by a participant in the Sport in his or her capacity as a participant in the Sport).

5.3 Application for Membership

(a) Subject to this **clause 5**, an applicant candidate for membership must apply to the Board in writing.

(b) The application must:

(i) be in a form approved by the Board;

(ii) contain full particulars of the name and address and contact details of the applicant;

(iii) identify the category of membership for which the applicant is applying; and

(iv) contain any other information prescribed by Regulation for an application for membership in that category.

5.4 Discretion to Accept or Reject Application

(a) The Club may accept or reject an application for membership whether or not the applicant has complied with the requirements in this **clause 5**. The Club shall not be required or compelled to provide a reason for accepting or rejecting the application.

(b) Where the Club accepts an application, the applicant shall become a Member. Membership shall be deemed to commence upon acceptance of the application by the Club. The secretary shall amend the register accordingly as soon as practicable.

(c) Where the Club rejects an application, any fees forwarded with the application will be refunded and the application shall be deemed rejected.

5.4 Renewal

Members (other than Life Members) must renew their membership annually in accordance with the procedures set down by the Club or in the Regulations from time to time.

5.5 Deemed Membership

(a) All Members which or who are, prior to the operation of this Constitution, Members of the Club, shall be deemed Members from the time of the operation of this Constitution.

(b) Members shall provide the Club with such details as are reasonably required by the Club under this Constitution within one month of the operation of this Constitution.

(c) Any Members of the Club, prior to the operation of this Constitution, who are not deemed Members under **clause 5.5(a)** shall be entitled to carry on such functions equivalent to their previous functions as are provided for under this Constitution.

5.6 Obligations of Members

Each Member must:

(a) treat all staff, contractors and representatives of the Club, the SSO, the NSO and all those involved with the Sport with respect, decency and courtesy at all times;

(b) maintain and enhance the standards, quality and reputation of the Club, the SSO, the NSO and the Sport;

(c) not act in a manner:

(i) unbecoming of a Member or prejudicial to the Objects or the interests or reputation of the Club, the SSO, the NSO or the Sport; or

(ii) that is likely to bring the Club, the SSO, the NSO or the Sport into disrepute or which might adversely affect or derogate from the standards, quality and reputation of the Club, the SSO, the NSO or the Sport and its maintenance and development; and

(d) recognise the Club as the authority for the Sport in the local area and the SSO as the authority for the Sport in South Australia and the NSO as the authority for the Sport nationally;

(e) adopt and implement such policies as may be developed by the Club;

(f) have regard to the Objects in any way pertaining to the Sport;

5.9 Club to Keep Register

Subject to the Act, confidentiality considerations and privacy laws:

(a) the Club must keep and maintain a register of Members, which shall contain, at least;

(i) the full name, address, category of membership and date of entry to membership of each Member and Director; and

(ii) where applicable, the date of termination of membership of each previous Member.

(b) the Register may contain such other information as the Board considers appropriate;

(c) Members must provide the Club with the details required by the Club to keep the register complete and up to date; and

(d) Members shall provide notice of any change and required details to the Club within one month of such change.

5.10 Inspection of Register

Subject to the Act, confidentiality considerations and privacy laws, an extract of the register, excluding the address or other direct contact details of any Member, shall be available for inspection (but not copying) by Members who make a reasonable request for a proper purpose.

5.11 Use of Register

Subject to the Act, confidentiality considerations and privacy laws, the register may be used to further the Objects, in such manner as the Board considers appropriate.

5.12 Effect of Membership

Members acknowledge and agree that:

(a) this Constitution forms a contract between each of them and the Club and that they are bound by this Constitution and the Regulations and policies of the Club (as well as the constitutions, regulations and policies of the SSO and the NSO, where applicable);

(b) they shall comply with and observe this Constitution and the Regulations and policies of the Club and also any determination, resolution or decision, which may be made or passed by the Board or other entity with delegated authority on behalf of the Club;

(c) by submitting to this Constitution and the Regulations and policies of the Club, they are subject to the jurisdiction of the Club, the SSO and the NSO (where applicable);

(d) the Constitution and the Regulations and policies of the Club are necessary and reasonable for promoting the Objects and particularly the advancement and protection of the Sport in the Region and South Australia; and

(e) they are entitled to all benefits, advantages, privileges and services of being a Member of the Club.

5.13 Resignation of Membership

(a) A Member who has paid all arrears of fees payable to the Club may resign or withdraw from membership of the Club by giving one month's notice in writing to the Club, subject to the clauses below.

(b) Once the Club receives notice of resignation of membership given under this **clause 5.13**, it must make an entry in the register that records the date on which the Member who or which gave notice ceased to be a Member.

5.14 Discontinuance of Membership for Breach

(a) Membership of the Club may be discontinued by the Board upon breach of any clause of this Constitution or the Regulations or the policies of the Club. This includes, but is not limited to, the failure to pay any monies owed to the Club, disciplinary matters, and the failure to comply with the Regulations or any resolutions or determinations made or passed by the Board or any duly authorised committee.

(b) Membership shall not be discontinued by the Board under **clause 5.14(a)** without the Board first giving the relevant Member sufficient opportunity to explain the breach and/or remedy the breach.

(c) A Member may not be expelled unless the Member has been afforded natural justice in accordance with the Act and procedural fairness generally.

(d) Where a Member fails, in the Board's view, to adequately explain or remedy the breach, that Member's membership shall be discontinued under **clause 5.14(a).** The Club shall give written notice of the discontinuance to the Member. The register shall be amended to reflect any discontinuance of membership under this **clause 5.14** as soon as practicable.

5.15 Member to Re-Apply for Membership

A Member whose membership has been discontinued under **clauses 5.13 or 5.14**:

(a) may seek renewal or re-apply for membership in accordance with this Constitution; and

(b) may be re-admitted as a Member at the discretion of the Board.

5.16 Forfeiture of Rights

(a) A Member who or which ceases to be a Member, for whatever reason, shall forfeit all rights in and claims upon the Club and its property and shall not use any property of the Club including Intellectual Property.

(b) Any Club documents, records or other property in the possession, custody or control of that Member shall be returned to the Club immediately.

5.17 Membership May be Reinstated

Membership which has been discontinued under this **clause 5** may be reinstated at the discretion of the Board, with such conditions of membership as the Board deems appropriate.

5.18 Refund of Membership Fees

Membership fees or subscriptions paid by the discontinued Member may be refunded on a pro-rata basis to the Member upon discontinuance.

5.19 Subscriptions and Fees

(a) The Board may:

(i) fix annual membership subscriptions;

(ii) fix such other fees or levies as the Board considers prudent for the effective and sustainable management of the affairs of the Club; and

(iii) determine the time for and manner of payment of the subscriptions, fees and levies by Members to the Club.

(b) The Board may fix subscriptions, fees or levies at different rates for different categories of membership and may determine that no subscriptions are payable by one or more of the categories for any year.

(c) The Board may also authorise payment of subscriptions, fees or levies by instalments for some or all of the categories of membership and it may prescribe different terms of instalments for different categories of membership.

(d) On admission to membership, a new Member must pay the current the year's subscription unless the Board agrees to accept payment in instalments.

(e) The Board may waive all or part of a Member's subscriptions, fees or levies and may agree terms of payment for a Member different from those applicable to other Members of the same category if the Board is satisfied that there are special reasons to do so.

6. DISCIPLINE AND DISPUTE RESOLUTION

6.1 Regulations

(a) The Board may make Regulations governing the hearing and determination of internal disputes, protests or complaints made by or against Members or participants or the Club or disciplinary matters generally or any other matter involving the enforcement of this Constitution or the Regulations or policies of the Club against Members or participants or the Club (including, but not limited to, matters which involve Members acting in a manner unbecoming of a Member or prejudicial to the Objects or interests of the Club and/or Sport or Members bringing other Members, the Club and/or Sport into disrepute).

(b) A Regulation made under this **clause 6.1** may:

(i) provide for one or more judiciary committees or tribunals to hear and resolve cases falling under this **clause 6.1**;

(ii) prescribe penalties for breaches of this Constitution or the Regulations or policies of the Club;

(iii) invest a judiciary committee or tribunal with power to impose penalties; and

(iv) otherwise prescribe the procedures for dealing with cases falling under this **clause 6.1**.

(c) Despite any Regulation made under this **clause 6.1**, and unless otherwise specified, the Board may itself deal with any disciplinary matter referred to it or appoint a judiciary committee or tribunal to do so.

6.2 Natural Justice and Procedural Fairness

(d) All proceedings relating to matters falling under **clause 6.1** must be conducted according to the rules of natural justice in accordance with the Act and procedural fairness generally.

6.3 Process

(e) The dispute resolution procedure set out in this clause applies to disputes between a Member and:

(i) another Member; or

(ii) the Club.

(f) Any disputes between Members and other Clubs or the SSO are to be dealt with by the SSO or NSO, where applicable.

(g) In this clause 'Member' includes any former Member who was a Member not more than six months before the dispute occurred and who is involved in the dispute.

(h) The parties to the dispute must meet and discuss the matter in dispute, and, if possible, resolve the dispute within fourteen (14) days after the dispute comes to the attention of all parties.

(i) If the parties are unable to resolve the dispute at the meeting or if a party fails to attend that meeting, then the parties must, within ten (10) days after the scheduled meeting, refer the dispute to the Association or the State Sport Dispute Centre (if applicable to the Club) to resolve the dispute in accordance with **clause 6.1**.

(j) The Committee may prescribe additional grievance procedures in Regulations under **clause 6.1**.

7. MEETINGS

7.1 Types

The Meetings that can be convened where Members have the opportunity to express opinions and vote on various matters are:

(a) General Meetings - which may be held on a regular basis;

(b) Annual General Meeting - which must be held in accordance with the Act and this Constitution and on a date and at a venue to be determined by the Board; and

(c) Special General Meeting – which are special meetings that are convened to discuss extraordinary issues.

7.2 Attendance

Unless this Constitution expressly provides otherwise, Members (including the Board) and the auditor are entitled to attend Meetings but only Members are entitled to vote at Meetings.

7.3 Notice

(a) Notice of Meetings must be given to Members and the auditor by the means authorised in **clause 10.5**.

(b) A notice of a Meeting must specify the place, day and hour of the Meeting and state the nature and order of the business to be transacted at the Meeting.

(c) At least twenty-one (21) days' notice of a Meeting must be given to those Members entitled to receive notice, together with:

(i) the agenda for the Meeting; and

(ii) any notice of motion received from Members entitled to vote.

7.4 Business

(a) The ordinary business to be discussed at the Annual General Meeting includes, but is not limited to, the consideration and approval of financial and other accounts and the reports of the Board (and those of any auditors), the election of Directors and auditors and any amendments to this Constitution.

(b) All business that is discussed at a Special General Meeting or an Annual General Meeting, other than those matters referred to in **clause 7.4(a)**, is special business.

(c) No business other than that stated on the notice for an Annual General Meeting or Special General Meeting may be discussed at those meetings.

(d) Special or other business can be tabled without notice at a General Meeting.

7.5 Notices of Motion

Members entitled to vote may submit notices of motion for inclusion as special business at a Meeting. All notices of motion must be submitted in writing to the Secretary not less than fourteen (14) days prior to the Meeting.

7.6 Quorum

No business may be discussed or transacted at a Meeting unless a quorum is present at the time when the Meeting proceeds to business. Subject to **clause 7.8(b) (ii)**, a quorum for Meetings is 50% of voting members plus 1.

7.7 Chairperson to Preside

(a) The chairperson of the Board will, subject to this Constitution, preside as chairperson at every General Meeting except:

(i) in relation to any election for which the chairperson of the Board is a nominee; or

(ii) where the chairperson of the Board has a conflict of interest.

(b) If the chairperson of the Board is not present or is unwilling or unable to preside, the Members present must appoint another Director to preside as chair for that General Meeting only.

7.8 Adjournment

(a) If within half an hour from the time appointed for the Meeting, a quorum is not present, the Meeting must be adjourned until the same day in the next week at the same time and place or to such other day, time and place as the chairperson determines.

(b) If at the adjourned Meeting a quorum is not present within half an hour from the time appointed for the adjourned Meeting:

(i) if the Meeting was convened on the requisition of Members under **clause 7.14**, the Meeting will lapse and will not be adjourned or reconvened; and

(ii) in any other case, those Members present will constitute a quorum.

(c) The chairperson may, with the consent of any Meeting at which a quorum is present, and must, if directed by the Meeting, adjourn the Meeting from time to time and from place to place but no business may be transacted at any adjourned Meeting other than the business left unfinished at the Meeting from which the adjournment took place.

(d) When a Meeting is adjourned for thirty (30) days or more, notice of the adjourned Meeting must be given as in the case of an original Meeting.

(e) Except as provided in **clause 7.8(c)**, it is not necessary to give any notice of an adjournment or the business to be discussed or transacted at any adjourned Meeting.

7.9 Voting Procedure

(a) At any Meeting a resolution put to the vote of the Meeting will be decided on a show of hands unless a poll is (before the show of hands) demanded by:

(i) the chairperson; or

(ii) a simple majority of Members present at the General Meeting.

(b) Each Member is entitled to one (1) vote at Meetings.

(c) The chairperson may not exercise a casting vote at Meetings.

7.10 Proxy Voting

A Member shall be entitled to appoint in writing a natural person who is also a Member of the Club to be their proxy and attend and vote at any Meeting of the Club.

7.11 Recording of Determinations

A declaration by the chairperson that a resolution has, on a show of hands, been carried (either unanimously or by a particular majority) or lost and an entry to that effect in the minutes of the proceedings of the Club is conclusive evidence of the fact without proof of the number of the votes recorded in favour of or against the resolution.

7.12 Special General Meetings

(a) The Board may, whenever it thinks fit, convene a Special General Meeting of the Club.

7.13 Requisition of Special General Meetings by Affiliate Members

(a) On the requisition in writing of 25% of the total number of Members, the Board must, within one month after the receipt of the requisition (and provided notice is given in accordance with **clauses 7.3 and 10.5**), convene a Special General Meeting for the purpose specified in the requisition.

(b) Every requisition for a Special General Meeting must be signed by requisitioning Members, state the purpose of the meeting and be sent to the Club. The requisition may consist of several documents in a like form, each signed by one or more of the Members making the requisitions.

(c) If the Board does not cause a Special General Meeting to be held within one month after the receipt of the requisition, the Members making the requisition may convene a Special General Meeting to be held not later than three (3) months after the receipt of the requisition.

(d) A Special General Meeting convened by the Members under this Constitution must be convened in the same manner, or as nearly as practical to the same manner, as a meeting convened by the Board and for this purpose the Board must ensure that the Members making the requisition are supplied free of charge with particulars of the Members entitled to receive a notice of meeting. The reasonable expenses of convening and conducting such a meeting must be borne by the Club.

8. MANAGEMENT

8.1 Deemed Board

The Members of the administrative or governing body (by whatever name it is called) of the Club in office immediately prior to approval of this Constitution under the Act shall continue in those positions until the next Annual General Meeting following such adoption of this Constitution, and thereafter the positions of Board shall be filled, vacated and otherwise dealt with in accordance with this Constitution.

8.2 General Powers of Board

(a) The Board constitutes the Committee for the purposes of the Act.

(b) Subject to the Act and this Constitution, the business and affairs of the Club must be managed by the Board, which may exercise the powers of the Club for that purpose.

(c) The Board must perform its functions in the pursuit of the Objects and in the interests of the Club and Members as a whole, having regard to the Club's position and role in the structure and reputation of the Sport in the Region and South Australia.

(d) The Board may not cause the Club to disaffiliate from the SSO or NSO or the Sport in any way unless decided by resolution of the Members at a Meeting.

8.3 Composition of the Board

The Board will comprise of:

(a) up to seven (7) Elected Directors who must all be Members and who shall be elected under **clause 8.6**; and

(b) up to two (2) Appointed Directors who need not be Members and who may be appointed under **clause 8.8**.

8.4 Portfolios

The Board may allocate portfolios to Directors.

8.5 Nominations for Elected Directors

(a) The Board must call for nominations for Elected Directors at least twenty-one (21) days prior to the Annual General Meeting.

(b) The Board may, when it calls for nominations, indicate which portfolios on the Board it wishes to fill, the job descriptions for those portfolios and the qualifications or experience it considers desirable for those portfolios.

8.6 Form of Nominations

Nominations must:

(a) be in the prescribed form (if any) provided for that purpose;

(b) disclose any position the nominee holds in the Club, including as an officer, a participant, a Delegate or an employee; and

(c) be delivered to the Club not less than seven (7) days before the date fixed for the Annual General Meeting.

8.7 Elections

(a) If the number of nominations received for the Board is equal to the number of vacancies to be filled or if there are insufficient nominations received to fill all vacancies on the Board, then those nominated shall be declared elected only if approved by the majority of Members entitled to vote at the Annual General Meeting.

(b) If the number of nominations exceeds the number of vacancies to be filled, an election must be conducted at the Annual General Meeting.

(c) Voting shall be conducted in such a manner and by such a method as determined by the Board from time to time.

(d) If at the close of the Annual General Meeting, vacancies on the Board remain unfilled, the vacant position(s) will be deemed casual vacancies under **clause 8.13**.

(e) If a person nominated at the Annual General Meeting is not approved by the majority of Members under **clause 8.7(a)**, he or she will not be entitled to take office until approved by the Members at an Annual General Meeting.

8.8 Term of Appointment for Elected Directors

(a) Directors elected under **clause 8** shall be elected for a term of two (2) years. Subject to provisions in this Constitution relating to early retirement or removal of Directors, Elected Directors shall remain in office from the conclusion of the Annual General Meeting at which their relevant election occurred until the conclusion of the second Annual General Meeting following.

(b) At least half of the Elected Directors shall retire in each odd year and the balance of the Elected Directors shall retire in each even year until, after two (2) years the original elected Directors have all retired.

(c) The sequence of retirements under **clause 8.8(b)**, which is designed to ensure rotational and staggered terms, shall be determined by the Board.

(d) Following the adoption of this Constitution, no person who has served as an Elected Director or Appointed Director for a period of ten (10) years shall be eligible for election as an Elected Director until the next Annual General Meeting following the date of conclusion of their last term as an Elected Director.

(e) If the law requires the Elected Director to have a particular qualification or clearance (for example, police clearance), the Elected Director's term will not begin until the qualification or clearance has been established.

8.9 Appointment of Appointed Directors

The Elected Directors may appoint up to two (2) Appointed Directors, at their sole discretion.

8.10 Qualifications for Appointed Directors

In appointing Appointed Directors, the Elected Directors should have regard to which personal and professional skills, diversity (including, but not limited to gender, ethnicity and age) and experience the Elected Directors believe will complement the Board composition.

8.11 Term of Appointment

The term of office of each Appointed Director must be fixed by the Elected Directors at the time of the Appointed Director's appointment but it cannot exceed one (1) year.

8.12 Chairperson

The Board shall appoint a chairperson from amongst its Elected Directors. The chairperson shall be the nominal head of the Club and will act as chair of any Board meeting at which they are present. If the chairperson is not present or is unwilling or unable to preside at a Board meeting, the remaining Directors shall appoint another Director to preside as chair for that meeting only.

8.13 Casual Vacancies

Subject to **clause 8.7** any casual vacancy occurring in the position of Director may be filled by the remaining Directors from among appropriately qualified persons. Any casual vacancy may only be filled for the remainder of the Director's term under this Constitution..

8.14 Duties of Directors

In accordance with Division 3A of the Act, Directors must:

(a) not, in the exercise of their powers or the discharge of their duties, commit an act with intent to deceive or defraud the Club, Members or creditors of the Club or creditors of any other person or for any fraudulent purpose;

(b) not make improper use of information acquired by virtue of their position in the Club so as to gain, directly or indirectly, any pecuniary benefit or material advantage themselves or any other person, or so as to cause a detriment to the Club;

(c) not make improper use of their position as such an officer or employee so as to gain, directly or indirectly, any pecuniary benefit or material advantage for themselves any other person, or so as to cause a detriment to the Club; and

(d) at all times act with reasonable care and diligence in the exercise of their powers and the discharge of the duties of their office.

8.15 Grounds for Termination of Director

(e) The office of a Director becomes vacant if the Director:

(i) dies;

(ii) becomes bankrupt or makes any arrangement or composition with his or her creditors generally;

(iii) suffers from mental or physical incapacity;

(iv) cannot obtain or retain office under section 30 of the Act;

(v) resigns his or her office by notice in writing to the Club;

(vi) is absent without the consent of the Board from meetings of the Board held during a period of six (6) months;

(vii) holds any office of employment with the Club;

(viii) is directly or indirectly interested in any contract or proposed contract with the Club and fails to declare the nature of his or her interest (and which amounts to a conflict of interest);

(ix) in the case of an Appointed Director, is removed from office by the Elected Directors;

(x) is removed by the Members in General Meeting; or

(xi) would otherwise be prohibited from being a director of a corporation under the *Corporations Act 2001 (Cth)*.

(f) If a Director is removed by resolution of the Members, the Director cannot be reappointed to the Board as an Appointed Director without a further resolution of Members authorising the appointment.

8.16 Board May Act

If there are any vacancies on the Board, the remaining Directors may act but, if the number of remaining Directors is not sufficient to constitute a quorum at a meeting of the Board, they may act only for the purpose of increasing the number of Directors to a number sufficient to constitute a quorum.

8.17 Board to Meet

(a) The Board must meet as often as it considers necessary in every calendar year for the dispatch of business (and must meet at least as often as is required under the Act) and in accordance with principles of good governance. Subject to this Constitution, the Board may adjourn and otherwise regulate its meetings as it thinks fit.

(b) Any Director may at any time convene a meeting of the Board on reasonable notice to the other Directors.

8.18 Decisions of Board

Subject to this Constitution, questions arising at any meeting of the Board may be decided by **r**esolution of the Directors. Each Director has one (1) vote on any question. The chair does not have a casting vote.

8.19 Circulatory Resolutions

(a) A resolution in writing, signed or assented to by email, facsimile or other form of visible or other electronic communication by all the Directors for the time being present in Australia shall be as valid and effectual as if it had been passed at a meeting of Directors duly convened and held. Any such resolution may consist of several documents in like form each signed or assented by one (1) or more of the Directors.

(b) A resolution may not be passed under **clause 8.19(a)** if, before it is circulated for voting under **clause 8.19(a)** the Board resolves that it can only be put at a meeting of the Board.

(c) A resolution passed under this clause must be recorded in the minute book.

8.20 Resolutions not in Meeting

(a) Without limiting the power of the Board to regulate its meetings as it thinks fit, and subject to **clause 8.21**, a meeting of the Board may be held where one or more of the directors is not physically present at the meeting, provided that:

(i) all persons participating in the meeting are able to communicate with each other effectively, simultaneously and instantaneously whether by means of telephone or other form of communication;

(ii) notice of the meeting is given to all the Directors entitled to notice in accordance with the usual procedures agreed upon or laid down from time to time by the Board or this Constitution. The notice will specify that Directors are not required to be present in person;

(iii) if a failure in communications prevents **clause 8.20(a)(i)** from being satisfied by the number of Directors which constitutes a quorum (**clause 8.21**), and none of such Directors are present at the place where the meeting is deemed by virtue of the further provisions of this rule to be held, then the meeting shall be suspended until **clause 8.20(a)(i)** is satisfied again. If such condition is not satisfied within fifteen minutes from the interruption, the meeting shall be deemed to have been terminated or adjourned; and

(iv) any meeting held where one or more of the Directors is not physically present shall be deemed to be held at the place specified in the notice of the meeting, provided a Director is there in person. If no Director is there in person, the meeting shall be deemed to be held at the place where the chairperson of the meeting is located.

8.21 Quorum

(a) At meetings of the Board the number of Directors whose presence is required to constitute a quorum is:

(i) if the number of Directors then in office is an even number, half of the number of Directors plus one; or

(ii) if the number of Directors then in office is an odd number, half of the number of Directors rounded up to the next whole number.

(b) The chairperson of the Club will act as chairperson of any Board meeting or Meeting at which he or she is present and unless the Board decides otherwise, is the nominal head of the Club. If the chairperson is not present or is unwilling or unable to preside at a Board meeting, the remaining Directors must appoint another Director to preside as chair for that meeting only.

8.22 Conflict of Interest

(c) The Directors must comply with sections 31 and 32 of the Act regarding disclosure of interests and voting on contracts in which a Director has an interest.

(a) A Director shall declare his or her interest in any contractual, selection, disciplinary, or financial matter in which a conflict of interest arises or may arise and shall, unless otherwise determined by the Board, absent themselves from discussions of such matters and shall not be entitled to vote in respect of such matters. If the Director casts a vote, the vote shall not be counted.

(b) In the event of any uncertainty as to whether it is necessary for a Director to absent themselves from discussions and refrain from voting, the issue should be immediately determined by vote of the Board. If this is not possible, the matter shall be adjourned or deferred.

8.23 Disclosure of Interests

(a) The nature of the interest of a Director must be declared at the meeting of the Board at which the relevant matter is first taken into consideration, if the interest then exists. In any other case, the interest should be revealed to the Board at the next meeting of the Board. If a Director becomes interested in a matter after it is made or entered into,

the declaration of the interest must be made at the first meeting of the Board held after the Director becomes interested.

(b) All disclosed interests must also be disclosed to each Annual General Meeting in accordance with the Act.

8.24 General Disclosure

A general notice stating that a Director is a member of, or associated with, any entity and that he or she is 'interested' in all transactions with that entity is sufficient declaration under **clause 8.23.** After the distribution of the general notice, it is not necessary for the Director to give a special notice regarding any particular transaction with that firm or company.

8.25 Recording Disclosures

Any declaration made, any disclosure or any general notice given by a Director in accordance with **clauses 8.22, 8.23** and/or 8**.24** must be recorded in the minutes of the relevant Meeting.

8.26 Delegations

(a) **Board May Delegate Functions**

The Board may, by instrument in writing, create or establish or appoint special committees, individual officers and consultants to carry out such duties and functions. The Board will also determine what powers these entities are given.

(b) **Delegation by Instrument**

The Board may, in the establishing instrument, delegate such functions as are specified in the instrument, other than:

(i) this power of delegation; and

(ii) a function imposed on the Board or the Executive Officer by the Act or any other law, or this Constitution or by resolution of the Club in a Meeting.

(c) **Delegated Function Exercised in Accordance with Terms**

A function, the exercise of which has been delegated under this clause, may, while the delegation remains unrevoked, be exercised from time to time in accordance with the terms of the delegation.

(d) **Procedure of Delegated Entity**

The procedures for any entity exercising delegated power shall, subject to this Constitution and with any necessary or incidental amendment, be the same as that applicable to meetings of the Board. The entity exercising delegated powers shall make decisions in accordance with the Objects. It shall promptly provide the Board with details of all material decisions and shall provide any other reports, minutes and information as the Board may require from time to time.

(e) **Delegation May be Conditional**

A delegation under this clause may be made subject to such conditions or limitations as to the exercise of any function. These may be specified in the delegation.

(f) **Revocation of Delegation**

By instrument in writing, the Board may at any time revoke wholly or in part any delegation made under this clause and it may amend or repeal any decision made by such body or person under this clause.

8.27 Seal

(a) The Club will have a Seal on which its corporate name appears in legible characters.

(b) The Seal may not be used without the express authorisation of the Board and every use of the Seal must be recorded in the minute books of the Club. The affixing of the Seal must be witnessed by two (2) Directors or by one Director and another person authorised by the Board for that purpose.

8.28 Appointment of CEO

(a) A CEO may be appointed by the Board for such term and on such conditions as the Board thinks fit.

(b) The CEO holds office on the terms and conditions (including as to remuneration) and with the powers, duties and authorities, delegated to them by the Directors.

(c) The exercise of those powers and authorities, and the performance of those duties, by the CEO are subject at all times to the control of the Directors.

(d) Subject to the terms and conditions of the appointment, the Directors may suspend or remove the CEO from that office.

(e) The Directors may delegate to the CEO the power (subject to such reservations on the power as are decided by the Directors) to conduct the day-to-day management and control of the business and affairs of the Club. The delegation will include the power and responsibility to:

(i) develop business plans, budgets, strategies, policies, processes and codes of conduct for consideration by the Directors and to implement them to the extent approved by the Directors;

(ii) manage the financial and other reporting mechanisms of the Club;

(iii) approve and incur expenditure subject to specified expenditure limits;

(iv) sub-delegate his or her powers and responsibilities to employees or internal management committees of the Club;

(v) prepare agendas for Board and General Meetings;

(vi) attend all Board and General Meetings;

(vii) report regularly on the activities of, and issues relating to, the Club;

(viii) in consultation with the Board, employ such personnel as are deemed necessary or appropriate from time to time; and

(ix) have any other powers and responsibilities which the Directors consider appropriate to delegate to the CEO.

(f) The CEO is entitled, subject to a determination otherwise by the Directors, to attend all meetings of the Club, all meeting of the Directors and any Committees and may speak on any matter, but does not have a vote.

8.29 Appointment of Secretary

(a) There must be at least one Secretary who is to be appointed by the Directors.

(b) The Directors may suspend or remove a Secretary from that office.

(c) A Secretary holds office on the terms and conditions (including as to remuneration) and with the powers, duties and authorities, delegated to them by the Directors.

9. RECORDS AND ACCOUNTS

9.1 Accounts to be Kept and Distributed

(a) The Club must keep such accounting records as correctly record and explain the transactions and financial position of the Club.

(b) The Directors will cause proper accounting and other records to be audited and distributed in accordance with Division 2 of the Act, including all documents required to be distributed to the Members for the purpose of the Annual General Meeting.

(c) The Club must lodge with the Corporate Affairs Commission such periodic returns, containing accounts and other information relevant to the affairs of the Club, as the Act and associated regulations (Clubs Incorporation Regulations 2008) may require.

9.2 Transaction Accounts

(d) The Club shall open and keep at least one transaction account as the Board may from time to time determine, and all monies belonging to the Club shall, as soon as practicable after the same shall be received, be paid and deposited to the credit of those account(s) of the Club.

(e) No withdrawal shall be made from, and no cheques shall be drawn on, any transaction account in the name of the Club unless the withdrawal form, cheques or electronic transfer is signed or password-activated, as appropriate, by any two of the persons appointed by the Board for such purposes. All extraordinary and capital expenditure must be unequivocally ratified by the Board.

9.3 Auditor

(a) The Club shall prepare and make available to the Members an annual financial report comprising; an annual profit and loss statement, a balance sheet, a statement of cash flows and a directors' report.

(b) A properly qualified auditor or auditors shall be appointed by the Directors and the remuneration of such auditor or auditors fixed and duties regulated in accordance with the Act.

(c) The following people may not be appointed as an auditor:

(i) an officer of the Club, including a Director (and any partners, employers or employees of officers); or

(ii) an employee of the Club, including the CEO (and any partners, employers or employees of employees).

(d) The auditor may be removed by the Directors.

(e) The auditor has a right of access at all reasonable times to the accounting records and other records of the Club and is entitled to require from any officer of the Club such information and explanations as he or she desires for the purpose of an audit.

(f) The auditor must provide the Board with reports that comply with the Act with sufficient time for the Board to lay such material before the Members as and when required (including for the Annual General Meeting).

(g) The reasonable fees and expenses of the auditor are payable by the Club.

9.4 Application of Income

(a) The income and property of the Club shall be applied solely towards the promotion of the Objects.

(b) Except as prescribed in this Constitution or the Act:

(i) no portion of the income or property of the Club shall be paid or transferred, directly or indirectly, by way of dividend, bonus or otherwise to any Member; and

(ii) no remuneration or other benefit in money or money's worth shall be paid or given by the Club to any Member who holds any office of the Club.

(c) Nothing in **clauses 9.4(a)** or **9.4(b)** shall prevent payment to any Member for:

(i) any services actually rendered to the Club whether as an employee, Director or otherwise; or

(ii) goods supplied to the Club in the ordinary and usual course of operation;

(iii) interest on money borrowed from any Member;

(iv) rent for premises demised or let by any Member to the Club; or

(v) any out-of-pocket expenses incurred by the Member on behalf of the Club.

provided that any such payments shall not exceed the amount ordinarily payable between ordinary commercial parties dealing at arm's length in a similar transaction and there is no conflict of interest in making the payment.

10. ADMINISTRATION

10.1 Winding Up

The Association may be wound up in a manner provided for in the Act.

10.2 Distribution of Assets and Property on Winding Up

(a) If upon winding up or dissolution of the Club, there remains, after satisfaction of all its debts and liabilities, any assets or property, the same shall not be paid to or distributed to its Members, but instead, those assets or property must be given or transferred to another organisation(s) that has objects similar to the Objects of the Club.

(b) Those organisation(s) must prohibit the distribution of income and property among its members to an extent at least as great as that imposed on the Club by this Constitution.

(c) The organisation(s) is to be determined by the Members in a Meeting at or before the time of dissolution. If this does not occur, the decision will be made by a judge of the Supreme Court of South Australia or other court as may have or acquire jurisdiction in the matter.

10.3 Amendment of Constitution

This Constitution shall not be amended except by Special Resolution.

10.4 Regulations

(a) **Board to Formulate Regulations**

The Board may formulate, issue, adopt, interpret and amend such Regulations for the proper advancement, management and administration of the Club and the advancement of the purposes of the Club and the Sport in South Australia as it thinks necessary or desirable. Such regulations must be consistent with the Constitution, the constitutions of the SSO or NSO (and any regulations made by them) and any policy directives of the Board.

(b) **Regulations Binding**

All Regulations are binding on the Club and all Members.

(c) **Regulations Deemed Applicable**

All clauses, rules, by-laws and Regulations of the Club in force at the date of the approval of this Constitution (as long as such clauses, rules, by-laws and Regulations are not inconsistent with, or have been replaced by, this Constitution) shall be deemed to be Regulations and shall continue to apply.

(d) **Bulletins Binding on Members**

Amendments, alterations, interpretations or other changes to Regulations shall be advised to Members by means of bulletins approved by the Board and prepared and issued by the Chair. The matters in the bulletins are binding on all Members.

10.5 Notice

(a) Notices may be given by the Club to any person entitled under this Constitution to receive any notice. Notices will be sent by pre-paid post or facsimile transmission or, where available, by electronic mail (email) to the Member's registered address or facsimile number or email address. Notices to Delegates will be sent to the last notified address, facsimile number or email address.

(b) Where a notice is sent by post, service of the notice shall be deemed to be effected by properly addressing, prepaying and posting the notice. Service of the notice is deemed to have been effected six (6) days after posting.

(c) Where a notice is sent by email, sms or Club's social media account, service of the notice shall be deemed to be effected the next business day after it was sent.

(d) Notices given to the Club are subject to **clauses 10.5(a), (b), (c)** and **(d)**.

10.6 Patrons and Vice Patrons

At a General Meeting, the Club, on the recommendation of the Board, may annually appoint a chief patron and the number of patrons, as it considers necessary. This is subject to approval of that person or persons.

10.7 Indemnity

(a) The Directors of the Club shall be indemnified out of the property and assets of the Club against any liability incurred by them in their capacity as Director in defending any proceedings, whether civil or criminal.

(b) The Club shall indemnify its Directors against all damages and losses (including legal costs) for which any such Director may be or become liable to any third party in consequence of any act or omission except wilful misconduct performed or made while acting on behalf of and with the authority, express or implied, of the Club.

10.8 Authority to Trade

The Club is authorised to trade in accordance with the Act.

10.9 Colours of The Club

The colours of the Club are navy, jade and gold.

10.10 Transitional Provisions

(a) **Continuing Membership**

Each Member that is a Member of the Club on the day on which this Constitution is adopted will automatically be admitted to membership as a Member.

(b) **Directors**

For the purpose of determining when the term ends for each Director in office on the day on which this Constitution is adopted, time served in the Director's current term will be counted as if this Constitution had been in place at the commencement of that term.

(c) **Regulations deemed applicable**

All rules, by-laws, policies and Regulations of the Club in force at the date of the adoption of this Constitution are to be deemed to be Regulations and continue to apply unless they are inconsistent with, or have been replaced by this Constitution.

10.11 Status and Compliance of Club

(a) **Recognition of Club**

The Club is a member of the SSO and is recognised by the SSO as the entity responsible for the delivery of the Sport in the local area. Subject to compliance with this Constitution and the constitutions of the SSO, the Club shall continue to be so recognised and it shall administer the Sport in the local area in accordance with the Objects.

(b) **Constitution of the Club**

This Constitution will clearly reflect the objects of the SSO and will conform to the constitution of the SSO, subject always to the Act.

(c) **Operation of SSO Constitution**

(i) The Club will take all reasonable steps to ensure this Constitution conforms to the constitution of the SSO, subject always to the Act; and

(ii) The Club shall provide a copy of this Constitution and all amendments to this Constitution to the SSO. The Club acknowledges and agrees that ~~the~~ SSO has power to veto any provision in its Constitution which, in the opinion of the SSO and acting reasonably, is contrary to the Objects of the SSO.

Constitution Version Control

Date	Clauses amended	Description of change	General Meeting Date
29/08/2020	Entire Constitution	Adoption of new constitution	29/08/2020

ASIC
Australian Securities & Investments Commission

Association

THE ACACIA GOLD VAULTING CLUB INCORPORATED

Extracted from ASIC's database at AEST 20:48:06 on 14/03/2023

Association Summary	
Name:	THE ACACIA GOLD VAULTING CLUB INCORPORATED
ABN:	
Registration Number:	A39119
Registered State:	South Australia
Registration Date:	26/06/2006
Status:	Registered
Type:	Associations
Regulator:	Office of Consumer & Business Affairs, South Australia

Acacia Gold Vaulting Club Inc			
Financial Report			
1 July 2021 to 30 June 2022			
Income and Expenditure Statement for year ended 30 June 2022			
Receipts		**Payments**	
Fees	$7,296	Horse	$6,240
Fundraising	$0	Arena	$419
Grant	$0	Coach	$1,080
Membership	$0	Club Insurance	$913
Come and try	$150	Coach Insurance	$1,352
Competition rides	$0	Website	$222
Donation	$0	Repairs and Maintenance	
		Equipment Purchase	$250
		EA membership	
		Miscellaneous	
		Competition	$850
Total Cash Received	$7,446	Total Cash Expenditure	$11,326
		Depreciation Expense	$562
		Capital Items taken to Fixed Asset Register	$0
Total Income	$7,446		$11,888
Profit	**$0**	**Loss**	**-$4,442**

Balance Sheet as of 30 June 2022	
Cash on Hand	$2,452
Fees Receivable	$1,200
Fixed Assets	$14,772
Accumulated Depreciation	-$12,535
TOTAL ASSETS	$5,889
Grant Funds received not Acquit	$0
TOTAL LIABILITIES	$0
TOTAL NET ASSETS	$5,889
Bank Reconciliation as at June 30 2021	
Opening Balance 1/7/21	$6,511
Receipts	$7,446
Payments	$11,326
Closing Balance	$2,631

Committee Meeting
MINUTES

Date: Saturday 3 d December 2022
Time: 1pm
Location: 259 Hamiltons Road, Springton

1. Meeting Open
Chair opened meeting at 1:13pm

2. Present
Alex Bradley (AB), Jodi Whillas (JW), Tracey Bradley (TB), Chelsea Turner (CT), Amy Schultz (AS), Audrey Nicolaï (AN) (left at 1:39pm), Nina Fritzell (NF), Kathryn Parsons (KP), Chris Yeend (CY), Abby Yeend (AY), Skye Barrowcliffe (SB)

3. Apologies
Kat ingram & Sam Franklin

4. Minutes of previous AGM
Noted that there should be clarification about which Lily won the awards in the minutes.
Moved by AB, seconded by TB subject to the clarification

5. Reports
5.1. Chairperson's Report
AY moved to accept, SB second
5.2. Treasurer's Report
CT moved to accept, NF second
5.3. Coach's Report
Been a good year with lots of competitions, senior and junior vaulters coming along nicely. Good representation at Nationals this year with 4 vaulters. Thanks to Skye for helping with coaching throughout the year. Currently have 7 active vaulters. 8-9 vaulters would be preferable. Possible 2 new vaulters coming to try. Thank everyone for helping throughout the year. We currently have a good group of people who are all working well together. Unfortunately we have had to cancel quite a few trainings due to the wet weather this year. Perhaps look at booking the indoor for a block during winter next year, especially in the lead up to States.
Agreed to make the 17th December the last training for the year before Christmas.
AB moved to accept, AN seconded

6. Election of Directors
6.1. Vice President
JW nominated Chelsea Turner, seconded by AS
6.2. Secretary
Kat Ingram has stepped down from the secretary position.
AB nominated Amy Schultz for secretary, seconded by TB
6.3. General Committee Member
TB nominated Kathryn Parsons, seconded by CY
AB nominated Audrey Nicolaï, seconded by CY
6.4. Treasurer
Jodi Whillas has stepped down from Treasure position.
Alex Bradley has been elected to take over the Treasurer position by SB, seconded by AY

7. **Constitution Amendments**
   Nil at this time
8. **Life Membership**
   Nil at this time

9. **Club Positions**
   Health and Safety Officer: Tracey Bradley
   COVID Marshal: N/A at this time
   Uniform Officer: Skye Barrowcliffe
   Head Coach: Nina Fritzell
   Child Safety Officer: Chelsea Turner
   Publicity/Promotions/Fundraising Officer: Audrey Nicolaï & Kathryn Parsons

10. **Appointment of Auditor**
    Two companies identified to be approached in regards to auditing.
    SB to approach.

11. **Meeting Closed at 1:58pm**

Australian Government
Australian Taxation Office

Statement by a supplier

Complete this statement if the following applies:
- you are an individual or a business
- you have supplied goods or services to another enterprise (the payer), and
- you are not required to quote an Australia business number (ABN).

HOW TO COMPLETE THE STATEMENT
- Print clearly in BLOCK LETTERS using a black pen only.
- Use BLOCK LETTERS and print one character in each box.
- Place **X** in all applicable boxes.

Payers can check ABN records of suppliers by visiting **abr.business.gov.au** or phoning **13 72 26** 24 hours a day, 7 days a week.

Section A: **Supplier details**

Your name

THE ACACIA GOLD VAULTING CLUB INCORPORATED

Your address

259 HAMILTONS ROAD

Suburb/town: SPRINGTON | State/territory: SA | Postcode: 5235

Reason/s for not quoting an ABN Place **X** in the appropriate box/es.

- [X] The payer is not making the payment in the course of carrying on an enterprise in Australia.
- [ ] The supplier is an individual aged under 18 years and the payment does not exceed $350 a week.
- [ ] The payment does not exceed $75, excluding any goods and services tax (GST).
- [ ] The supply that the payment relates to is wholly input taxed.
- [ ] The supply is made by an individual or partnership without a reasonable expectation of profit or gain.
- [ ] The supplier is not entitled to an ABN as they are not carrying on an enterprise in Australia.
- [ ] The whole of the payment is exempt income for the supplier.

The supplier is an individual and has given the payer a written statement to the effect that the supply is either:
- [ ] made in the course or furtherance of an activity done as a private recreational pursuit or hobby, or
- [ ] wholly of a private or domestic nature (from the supplier's perspective).

Section B: **Declaration**

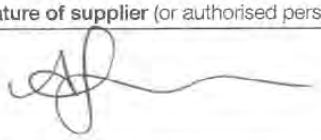
For information about your privacy, visit our website at **ato.gov.au/privacy**

Under pay as you go (PAYG) legislation and guidelines administered by us, the named supplier is not quoting an ABN for the current and future supply of goods or services for the reason or reasons indicated.

Name of supplier (or authorised person)

AMY SCHULTZ

Signature of supplier (or authorised person)



Daytime phone number [redacted]

Date Day 14 / Month 03 / Year 2023

Penalties apply for deliberately making a false or misleading statement.

Do not send this statement to us.
Give the completed statement to any payer that you are supplying goods or services to. The payer must keep this document with other records relating to the supply for five years.

NAT 3346-08.2015 **Sensitive** (when completed) Page 1

Reference: 23/16790

24 April 2023

Chelsea Turner
Vice Chairperson
The Acacia Gold Vaulting Club Incorporated
PO Box 1405
WILLIAMSTOWN SA 5351
Via email [redacted]

Dear Chelsea

Your Community Grant Application

I write to acknowledge receipt of your Community Grant application.

In order for your application to be assessed, could you please advise/supply the following:

- Proof of selection for Event
- Please advise which Strategy from Council's Community Plan does your project relate to and how? (Part 6. – Project Details)
- Most recent audited Financial Statements (previously supplied statement is not audited)
- Please advise if any equipment will be purchased

As the Event is to be held outside of The Barossa Council area, you may also consider applying for individual Youth Grants as an alternative to the Community Grant. Guidelines and Application forms can be accessed via the website - Youth grants • The Barossa Council. Applications can then be reviewed by Council Officers prior to the next Community Assistance Scheme Committee meeting to ensure your project is supported in all aspects and that no further information or approvals are required. I will contact you should there be any additional requirements.

Your application will then be considered by the Community Assistance Scheme Committee at their next meeting to be held on 3 May 2023.

Following the Committee meeting, I will contact you to advise the outcome of your application.

Should you have any queries, please feel free to contact me on 85638444.

Yours sincerely,

Chris Kruger
Executive and Project Support Officer, The Barossa Council



43-51 Tanunda Road (PO Box 867) Nuriootpa SA 5355 Phone (08) 8563 8444
Email: barossa@barossa.sa.gov.au | www.barossa.sa.gov.au | ABN: 47 749 871 215

The Barossa Council Community Assistance Scheme Community Grant Application Summary Sheet

Group/Organisation Details	
Group/Organisation Name	Acacia Gold Vaulting Club
Address	259 Hamiltons Road Springton
Phone Number	[redacted]
GST Status	
Incorporation Details	
Aims/Objectives of Organisation	educate, train, coach and encourage members of the club in the discipline of vaulting and related horsemanship and animal welfare principles;
Years of establishment	16 years and 8 months
Number of Members	12
% of Members in Council Area	75%
Linked to a licenced facility?	No
Government funding received?	No
If yes, details	
Council grants in past 3 years?	No
If yes, details	
Project Details	
Project Title	National Vaulting Championships Sydney
Project description	Transport of Horse and associated travel costs for coaching staff and team equipment
Amount of funding applied for	$4,700
Total cost of project	
Community Plan reference	
Location of project	Springton and Horsley Park NSW
Can project proceed with partial funding?	Yes
Project start & end dates	4/10/2023 to 8/10/2023
Is the project enhancing land or building?	No
If yes - who owns land/building?	
If yes - has contact been made regarding approvals?	
Who will benefit from project?	How many people: 6 Age range of people: 10 - 24
How will benefit be measured?	Participation of the team at the National Championships
Has other funding been sought?	No
Supporting Documentation	
ABN Certificate or Statement from Supplier form	Received
Certificate of Inc or Auspice Information & certificate	Received
Terms of Reference/Constitution	Received
Endorsement from the Asset Owner (if applicable)	Not Applicable
Most recent AGM Minutes	Received
Most recent Audited Financial Statements	Not Received (but requested)
Budget & funding page completed?	Yes
Letters of Support	Not Received (but requested)
Plans/Quotes/Images (if applicable)	Not Received (but requested)
Application form TRIM Ref	23/15892
Acknowledgment letter TRIM Ref	23/16790
Staff Feedback	
Asset Management	
CASC Admin Officer	
Collaborative Project Officer	This is core business of the Club and should be funded by the club
Communications Officers	
Community & Culture	
Coordinator Building & Facility Maintenance	No Building Maintenance concerns.
Customer Support	No CS issue
Development Services	No Development Services concerns.
Director Corporate and Community Services	
Engineering	No engineering issues.
Health Services	No comments.
Manager Community Projects	
Manager Financial Services	
Regulatory Services	
Risk Management	
Strategic Projects	
Works and Engineering Services	