NOTICE OF MEETING

Notice is hereby given that the next ordinary meeting of the Barossa Bushgardens Committee will be held on Wednesday 11 October 2023
in the Council Chambers, 43-51 Tanunda Road, Nuriootpa, commencing at 1:00pm.

A G E N D A

Welcome by the Chair

1. ATTENDANCE RECORD

1.1 Members Present

Apologies

Nil

Not Present

Nil

Leave of Absence

Nil

2. CONFIRMATION OF PREVIOUS MINUTES

2.1 Minutes of previous meetings – for confirmation:

2.1.1 Barossa Bushgardens Committee meeting held on Wednesday 9 August 2023 at 1:00pm

2.2 Matters arising from previous minutes

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2.2.2 Visit to Arid Lands Botanic Gardens, Port Augusta 5

3. MATTERS FOR INFORMATION

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3.2 Risk Management/Work Health and Safety 7
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3.8 Landscape SA Northern and Yorke - NRC Project Proposal 2023-2024 63

4. DEBATE REPORT

4.1 Finance Report 67

5. CONFIDENTIAL AGENDA

Nil

6. URGENT OTHER BUSINESS

7. NEXT MEETING

Wednesday 13 December 2023 at 1:00pm

8. CLOSURE

MATTERS ARISING FROM PREVIOUS MINUTES

2.2.1 MATTERS ARISING FROM PREVIOUS MINUTES

Author: Executive and Project Support Officer
23/72932

The following actions from previous meetings are in progress as detailed below:

Meeting Date	Resolution/Action	Status	Actioning Officer
10 February 2021	Offer of donation – Memorial Seating and Wollemi Pine Tree – Design Guide to be submitted to future S41 Committee meeting	Complete	NRC Coordinator
8 February 2023	Investigate the efficiency of the existing solar panels on the Natural Resource Centre	Pending	NRC Coordinator
14 June 2023	Drafting of Event calendar, identifying strategies and target audiences	Pending	Manager, Works and Operations
14 June 2023	Future direction of S41 Committee – Manager, Works and Operations to seek input from key stakeholders to enable the development of a Discussion Paper, examining operating models of like-minded organisations. A report to be presented to a future S41 Committee Meeting	Pending	Manager, Works and Operations

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil.

MATTERS ARISING FROM PREVIOUS MINUTES

2.2.2 VISIT TO ARID LANDS BOTANIC GARDENS, PORT AUGUSTA

Author: Executive and Project Support Officer
23/87877

A verbal report shall be presented by Kim Thompson, in relation to the very successful visit to the Arid Lands Botanic Gardens on Wednesday 4 October 2023.

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil.

MATTERS FOR INFORMATION

3.1 VISITATION TO BAROSSA BUSHGARDENS

Author: Executive and Project Support Officer
23/72924

Recent visitations to the Barossa Bushgardens include:

11 Events with a total of 210 participants
8 events for knowledge, skills and abilities
1 awareness raising event
2 facilitation and networking events

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil.

MATTERS FOR INFORMATION

3.2 RISK MANAGEMENT/WORK HEALTH AND SAFETY

Author: Executive and Project Support Officer
23/72927

To advise that no incidents have occurred, or hazards reported since the previous meeting.

To notify the Committee that the NRC Coordinator will attend a Health and Safety Representative Training in November as well as repeating the First Aid Training on September 27.

The Nursery Coordinator will be attending a Warden Training on 26 October.

The ChemAlert Database and SDS Folders across the site have been updated.

SOP's that are out of date are being updated with the help of Alf Speer and affected Volunteers. The aim is to have all SOP's up to date by the end of November.

Snake Awareness Training has been organised for the 9 November and 'Shared Environment' signs have been installed at all entrances and near the Old Gum Tree.

Rob Nies was notified to enquire about the refilling of the rat/mouse bait stations as well as adding the Tractor Shed to be included in a Spider Treatment.

Shane Parks has been notified that the tractor is missing a flash light and does not have a reverse beeper. Shane replied he would be looking into the matter with Tundari.

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil.

MATTERS FOR INFORMATION

3.3 MARKETING INITIATIVES AND SALES OPPORTUNITIES

Author: Executive and Project Support Officer
23/72930

The Nursery and NRC Coordinators have been working with Council's Communications Team to utilise paid Facebook advertising, resulting in increasing the reach across social media by 113 percent. Attendance at the Plant Sale was steady throughout the day and an increase in ticket bookings for the Nature Play Festival has also been recorded, compared to previous years.

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil.

MATTERS FOR INFORMATION

3.4 CORRESPONDENCE

Author: Executive and Project Support Officer
23/72933

The following correspondence has been received:

ATTACHMENTS

Attachment 1 Correspondence October 2023 - Barossa Bushgardens Agenda ⇩

SUPPORTING REFERENCES

Nil.

Correspondence Attachment 1

Draft Agenda: GAEN Meeting, Tue 29 August 2023

Time: 10am – 2pm

Location: The Joinery, 111 Franklin St, Adelaide

Start: 10am

1. KAURNA ACKNOWLEDGMENT
2. APOLOGIES
3. DECLARATIONS OF INTEREST
4. WELCOME TO NEW STAFF/REPRESENTATIVES
5. CATCH UP/CENTRE HIGHLIGHTS FROM 2022-2023
6. TERMS OF REFERENCE
7. LONG TERM FUNDING STRATEGY

(Lunch 12pm-1pm)

8. REVIEW OF PROSPECTUS
9. GAEN LEVEL PROJECTS
10. GAEN WEBSITE: WWW.GAEN.ORG.AU
11. ANY OTHER BUSINESS

Close: 2pm

Edited Draft Version [15/08/23]
(for adoption)

Edited Draft Terms of Reference (ToR) for the GREATER ADELAIDE ENVIRONMENT NETWORK (GAEN)

1. Background

The GREATER ADELAIDE ENVIRONMENT NETWORK (GAEN) formed in 2021 as collaboration between nine (9) diverse Environmental Centres located in metropolitan Adelaide and surrounding areas to the North and South of the city. GAEN straddles areas within the Greater Adelaide Planning Region including the Fleurieu Peninsula, Metropolitan Adelaide and the Barossa Valley.

GAEN includes all centres as equal partners and recognises the individual and local strengths that each centre brings to the collaboration. Each of the nine environment centres is a member of GAEN

GAEN's collective impact extends back over the past 25 years.

2. Purpose and objectives

2.1 GAEN is an alliance of community-based environment centres, creating long term collaborative and positive outcomes for local environments and communities.

2.2 GAEN will promote strong strategic alignment between the annual programs of events and activities of the nine Centres and the strategies of our funding and support organisations.

2.3 GAEN:

- 2.3.1 Promotes a strategic and collaborative approach towards environment centre management and community engagement.
- 2.3.2 Mobilises the community and government to act.
- 2.3.3 Provides a collective voice to influence strategy, policy.
- 2.3.4 Promotes / encourages the investment in effective engagement.
- 2.3.5 Secures longer term funding across the centres including leveraging *foundation funding* to secure additional investment.
- 2.3.6 Ensures the network operates as effectively as possible by sharing resources and collaborating on projects and jointly planning initiatives.
- 2.3.7 Provides a platform for the effective engagement of and interface with the nine centres on key and common issues.
- 2.3.8 Creates connection and extension of agency to community through extensive, well established and trusted local and regional community networks.
- 2.3.9 Advocates for the shared needs of its members with funding bodies and other influential stakeholders.

2.4 Environment centres each have separate leadership arrangements specific to their individual constitution or governance, and therefore it is beyond the scope of GAEN to:

- 2.4.1 Govern environment centres, make decisions on behalf of members, direct the resources of members, or influence the management of the individual environment centres.
- 2.4.2 Negotiate contracts, financial arrangements, grant terms or other matters on behalf of members without their approval.

2.4.3 Communicate on behalf of members to a stakeholder until the communication has been approved by each member.
2.4.4 Set standards, policies, or practices for members, except by way of sharing recommendations that are optional for centres to adopt.
2.4.5 Make plans, set programs, or choose priorities for centres, except by way of making recommendations that are optional for centres to adopt.
2.4.6 Report on behalf of centres to funding bodies, except in the case of specific GAEN initiatives that are distinct from existing obligations of individual centres to their reporting entities.

3 How we work together / our shared values:

GAEN's core values are:

3.1 Passion for protecting and enhancing the environment.
3.2 Creating change and resilience.
3.3 Leveraging outcomes – Centres foundation funding is leveraged to secure complementary additional funding for enhanced program outcomes.
3.4 Creating a healthier planet / places.
3.5 Being resourceful in our approach and output.

4 Membership:

4.1 The nine Environmental Centres across the GAEN area are eligible for membership.
4.2 New members (Environment/Natural Resource Centres), located with Greater Adelaide may join GAEN on an as needs basis.
4.3 ALL of GAEN members must agree to the appointment of a new member to GAEN.
4.4 All members must commit to the objectives of GAEN (refer to ***Item 2: purpose and objectives***)

5 Meetings

5.1 The GAEN meets on an as needed basis with a minimum of two meetings per year.
5.2 Chairpersons and Environment Centre Coordinators/ Managers from each centre will attend the meetings. In the event that one or both are unable to attend a meeting, a Proxy or Proxies from the relevant Environment Centre committee may attend instead.
5.3 Other invitations will be sent as required.
5.4 Interests will be declared at the start of each meeting and recorded in the minutes.
5.5 Where possible, decisions shall be made after seeking a consensus from those present. If this cannot be achieved, then by a majority of those voting.
5.6 Each member shall have only one vote
5.7 When a member's GAEN representatives do not have delegated authority under the terms of the member's constitution, matters requiring a decision (or vote), that may impact upon an individual Centre's operations, are to be taken back to the member's management committee for a decision.
5.8 Where possible meetings will rotate across the region.
5.9 Other meetings

5.9.1 The Environment Centre Coordinators/ Managers from each centre will meet more frequently as a collective of colleagues.

6 Steering Committee and other matters of GAEN

6.1 Once a year the following shall be elected from amongst the members to form the GAEN Steering Committee:
A Convenor, Deputy Convenor, Secretary, and Communication + Liaison person.

6.1.1 The Steering Committee shall include at least two Chairpersons and one Manager/Coordinator from the Environment Centres.

6.2 Through the Convenor, the Steering Committee will be responsible for the following:

6.2.1 Developing the agenda for meetings and or workshops, including seeking agenda items from all members.

6.2.2 Facilitating meetings.

6.2.3 Determining key communication points and actions arising from each meeting, including publication of meeting minutes, actions, and interest register.

6.2.4 Supporting GAEN to develop and implement strategic priorities.

6.2.5 Supporting preparing submissions and Reports / acquittals on behalf of GAEN.

6.2.6 Speaking on behalf of GAEN when appropriate (as directed / agreed).

6.3 GAEN may form Working Groups, in which participation is voluntary.

6.4 GAEN Shall have the power to co-opt additional resources as required code of conduct.

7.1 Members of GAEN are expected to adhere to the agreed shared working values.

7.2 In addition, members of GAEN must also:

7.2.1.1 be honest and fair when dealing with all persons present at the meetings.

7.2.1.2 deal with information received in their capacity as a member in a responsible manner.

7.2.1.3 be aware of any conflict between their role as a Member of GAEN and their private interests and disclose these conflicts either prior to the relevant matter being discussed or as soon as the conflict becomes apparent.

7.2.1.4 provide accurate information to the group.

7.2.1.5 establish and maintain respectful relationships with all GAEN Members, regardless of difference of views and opinions.

7.3 Where GAEN has concerns with any standard of behaviour that is not consistent with the agreed shared working values, GAEN will seek to manage and/or resolve such conflict.

7.3.1 An individual may raise a standard of behaviour issue with GAEN.

8 Reporting

It is the responsibility of GAEN members to report back regularly to their respective organisations.

9 Review

The GAEN will review its terms of reference and membership every 2 years.

10 Signed by current GAEN members: (Chair and Coordinator to sign)

Adelaide Sustainability Centre	
Barossa Bushgardens	

Fleurieu Environment Centre	
Gawler Environment Centre	
Strathalbyn Natural Resource Centre	
Hills Environment Centre	
Mount Pleasant Natural Resource Centre	
Port Environment Centre	
Willunga Environment Centre	

DATE: 15/08/2023

.. Ends ..

Draft Minutes: GAEN Meeting, Tuesday 29 August 2023

10am – 2.30pm, The Joinery

Attendance: Russell Johnstone (Chair of committee for BBG), Matt Robertson (Chair FLEC), Andrew Davidson (Chair HEC), Elaine Anderson (Coord HEC), Ross Oke (Manager GWLAP and Chair), Maddie McGuire (Coord FLEC), Sarah Ansell (Coordinator Strathalbyn NRC), Janine Amos (Coord WEC), JulieAnn Stoll (Chair PEC), Emma Sandery (Coord PEC).

Via zoom: Doreen (Coord BBG)

Apologies: Vic Row (Willunga Treasurer) Jacquie Shannon (Mt Pleasant Chair), Kathy Whitta (Coord GEC), Erin Sautter (Coord ASC), Cath Mossop (Green Adelaide), Bec Lane (Coord Mt Pleasant)

Item	Notes	Actions
1. KAURNA ACKNOWLEDGMENT		
2. DECLARATIONS OF INTEREST	Russell declared that he is also a N&Y Landscape Board Member. All noted.	
3. WELCOME TO ALL	Introduced Elaine Anderson – new coordinator at HEC. Steering committee members: Erin (ASC), Jacquie (Mt Pleasant), Kathy (exec officer and admin support) (GEC), Ross Oke (GWLAP)	
4. CATCH UP/CENTRE HIGHLIGHTS FROM 2022-2023	See notes below	
5. TERMS OF REFERENCE	All members presented with revised TOR. All accepted as final (with addition of heading for point 7. Code of Conduct).	Action: Steering committee to recirculate TOR as final for adoption. Action: All coordinators and chairs to sign TOR.
6. SEPTEMBER GREEN ADELAIDE BOARD MEETING	Ross provided update on recent meeting (steering committee met with General Manager of H&F, N&Y, GA). Point included: - N&Y and H&F interested in contributing to funding ECs. Landscape levy equalization not happening and full CPI increase on levy means less budget pressures within N&Y and H&F. - Longer term funding was mentioned. - GAEN stressed each centre is unique. - Individual funding agreements would continue.	Action: Ross to synthesize key messages for Sept GA board meeting and then circulate to all for feedback (with sufficient time for individual centres to share with their committees).

	- They are still looking at multi-year, multi-partner funding model. - An ask was made for centres to provide an inventory of local government involvement. GAEN asked to present to the September GA board meeting – Tues 26 September. To answer board questions and in preparation for November report. Noting that there are several new GA board members. All present agreed for Steering Committee to attend September GA board meeting. Key messages to take to the September meeting, as discussed by attendees at GAEN 29/8 meeting include: - the need for consistent, long term government funding for all centers, - the centers within GA footprint not tinkered with - the centers are leveraging the existing funding very successfully and magnifying investment of public money (provide high level, combined figures only). - but that this is very dependent on consistent, long term foundational funding. Current GA funding provides for the center facility, part-time coordinators, and a broad program of activities. - the centers are all unique and respond to their local communities. - Present the combined achievements of the centers to show the depth and breadth of our work (overall stats) - Provide some examples of centre highlights to demonstrate the diversity of what we are doing/ - Emphasise the value of the centres collectively - We want to maintain a commitment to individual funding agreements. - Provide examples of local government collaborations (but not exhaustive list and not going into specifics for each centre). - Possibility of the centres being a place to come to for service agreements to value add additional services (as negotiated with individual centres). Slides used to present to GA, and slide content provided as a brief handout. It is important that key messages are provided back to GAEN members for agreement on content prior to September GA meeting.	Action: All cords to provide several highlights and up to 3 photos for powerpoint (as per prospectus page 3) to steering committee. Action: All cords to provide overview of local government involvement (to be collated and de-identified as examples only). Action: Matt to pull combined GAEN info from last years proposal document to assist. Action: All coordinators to share Cath's 22/23 combined stats with their committees.
7. LONG TERM FUNDING STRATEGY	There has been a shift away from the February letter from Brenton Greer that GAEN needed to present a strategic plan. Instead we are looking to the landscape boards to work through multi-partner funding arrangement (for them to work out how they split the funding of all environment centres). GAEN will still need to contribute to this process.	

8. REVIEW OF PROSPECTUS	Agreed that this document is now outdated. However focus will be on preparing brief ppt for September meeting, rather than updating the prospectus.	
9. GAEN LEVEL PROJECTS	Not discussed. Possible items for future investigation include: - Working with children policy and procedures - Models of involvement schools -	
10. GAEN WEBSITE: WWW.GAEN.ORG.AU	Majority of content online. Some still to be updated.	Action: all cords to check centre content and update as needed
11. ANY OTHER BUSINESS	All centres exploring roll out of community climate conversations (starting now) following briefing session and trail conversation. Elaine has already held 2 and they were well received and went well. PEC supporting Port Adelaide Environment Forum to hold several table conversations at their next monthly gathering then will roll out more through the centre. Agreed to share regular updates on interesting projects / activities at individual centres across the network, with a link back to the GAEN website. Content shared to all EC socials.	Action: Emma to coordinate a roster for 'highlight' social media posts
12. Next meeting	Next meeting at Barossa Bushgardens. Value rotating meetings to allow opportunity to visit different centres. Coordinators to consider meeting separately.	
13. Meeting close	2.30pm	

2022/2023 Centre Highlights

FLEC: 111 events, 1300 attendees. Nature education, outdoor events, walk & talk series, and a kids school holiday program. Community nursery (15 – 20 volunteers) growing 40,000 plants (partnership with council and other grant funding). Have won a significant grant $250+ to run fire education and planting project. Have just put on 2 new part-time staff members using funds accumulated through plant sales and eco-store (nursery assistant & admin assistant).

Strath: 80 events, popular outdoor walk events. Covering Strath and south coast region. Regen ag events done by colleague have been popular. Alexandrina community nursery (50k plants). Ran a first nations cultural induction (with grant from H&F landscape board), annual wildlife gardening project with Mt Barker council, support to eastern Fleurieu environmental alliance with event support. This year focus strategic partnering and reaching different networks. Also received firewise grant with Mount Barker council.

Willunga: Monday sewing group, YACA group, community garden up and running with workshops in the garden, partnering with Onka council for events, launch of seed library (250 packets of seeds). Looking to work towards tax deductible gift status. Employed bookkeeper. 70 volunteers who need a lot of management.

PEC: Primarily event focused. Plus In Our Street launch (project with additional funding). Monthly Sunday Sessions with interesting guests to encourage more people to drop in. Series of online events promoted through GAEN have been popular with broad reach. Supporting coastal dune rehab projects, and providing a meeting place for many local eco-groups.

HEC: Event focused. Looking to do bigger picture thinking / projects / collaborations this year. Uraidla Sustainability Fair was a big event. Held volunteer network forum (in partnership with Landcare SA and H&F) and the Quiet Green Achievers awards.

Barossa: 132 events. Most nature education with local schools. Looking to open new inclusive gardening space. Organising nature play festival in November. New nursery supervisor. Open day not well attended, now looking for more regular plant sales.

CAUTION: This Message originated outside your organization. Treat all attachments and hyperlinks with suspicion.

Hi all,

Thanks for your time and input at our meeting last week. It was a fruitful discussion with a clear direction for next steps. Please see below key actions to finalise preparation for the presentation to GA board.

1/ Cath Mossop has kindly offered to assist in putting the PowerPoint together. Cath will circulate the **link to a shared folder** for us to save documents to (Cath, please confirm that this is OK). Thinking about how to manage the information, I propose that each Centre creates a Word doc that will have two standout photos along with two updated highlights - ideally each photo will relate directly to a specific highlight. Where this isn't possible, please provide a caption for each photo so that it is clear what each photo relates to. Please use a **descriptive file name for your document that includes your Centre name** so that it is clear which file belongs to which Centre.

Pages 2 and 3 of the Prospectus document will provide the main focus for the presentation. Page 2 covers our value proposition and benefits / connections to community etc. and page 3 includes highlights, grouped under headings. **Please consider these groupings and the current examples for your Centre** when preparing your dot points. We are looking for good coverage across the different headings. I propose another "heading" for the purposes of our presentation which will be examples of linkages or collaborations with local government. Please include where appropriate. Note that we are not looking to present an exhaustive list (as per below dot point from Emma's notes). We will also look to provide a couple of examples of leveraged projects (eg. Fire Wise) so please make it clear if your highlight / example relates to that.

2/ Emma's meeting notes included a detailed summary of the key messages that we agreed would form the presentation to the GA Board. I have pasted these below and added a couple of points from my notes. Please review these and suggest any tweaks by replying to this email. Please also provide these to your committee as appropriate. The order of these points may change in the actual presentation.

Key messages to take to the September meeting, as
discussed by attendees at GAEN 29/8 meeting include:
- acknowledging and thanking the MInister for committing to supporting the Centres

- the need for consistent, long term government funding for all Centres

- the amount sought is for a base level, indexed, to maintain "pre-Landscapes Act" capacity
- the Centres within GA footprint are not impacted by boundary change and not affected by the wider issue of funding, however, they are keen to support and participate in the network

- the Centres are leveraging the existing funding very successfully and magnifying investment of public money (provide high level, combined figures only). Cath has current combined stats and can provide.
- but that this is very dependent on consistent, long term foundational funding. Current GA funding provides for the center facility, part-time coordinators, and a broad program of activities.
- the centers are all unique and respond to their local communities and whole is greater than sum of the parts.
- Present the combined achievements of the centers to show the depth and breadth of our work (overall stats)
- Provide some examples of centre highlights to demonstrate the diversity of what we are doing/
- Emphasise the value of the centres collectively
- We want to maintain a commitment to individual funding agreements.
- Provide examples of local government collaborations (but not exhaustive list and not going into specifics for each centre).
- Possibility of the centres being a place to come to for service agreements to value add additional services (as negotiated with individual centres).

- Provide examples of initiatives that GAEN is exploring as a collective eg. schools initiatives, other collaborations

Steering committee members will attend the GA meeting. I am happy for all of us to go but open to suggestions re this.

I look forward to the next steps. Cheers,

Ross.

Ross Oke

General Manager

Goolwa to Wellington
Local Action Planning Association Inc.

PO Box 674, Strathalbyn, SA 5255

Greater Adelaide Environment Network Prospectus

Introducing the Greater Adelaide Environment Network

Working together for a more sustainable future.

The Greater Adelaide Environment Network (GAEN) is a newly formed alliance of nine community-based Environment (or Natural Resource) Centres operating across the Greater Adelaide area.

The GAEN brings together a wealth of experience and local connections under a new collaborative and coordinated framework. We are excited about the impact that GAEN will achieve for our environment and our communities through this new collaboration and focus.

Our collective impact, which extends back over the past 25 years, has been significant, with over 20,000 participant attendances and over 400 events held annually. With a commitment to develop community skills and resilience, our centres conduct workshops and information sessions on everything from local biodiversity and sustainable land management practices, to recycling and waste diversion. We run annual native plant sales, coordinate revegetation projects, support community gardens, run sustainable living festivals and a wide variety of other innovative environmental and community development initiatives.

January 2022

GREATER ADELAIDE ENVIRONMENT NETWORK

Our vision is to collectively/collaboratively care for our environment into the future.

Our mission is for the connections and partnerships that we have formed between local communities and agencies to continue to attract investment, to foster gains in knowledge and drive actions that support sustainable development. Such work will lead to the wise use of natural resources, healthy ecosystems and resilient communities..

Our aim is to realise this through a model of delivery that supports and empowers communities to deliver the outcomes set out in state and regional landscape plans while simultaneously building community health, wellbeing, connections and resilience.

Investment in the GAEN will have a multiplier effect as we can leverage and harness collective impact.

GAEN's value proposition

As a collective, the GAEN members commit to:

- providing direct connection and extension of agency to community through extensive, well established and trusted local and regional community networks;
- leveraging relatively small investments to create valuable and impactful local outcomes;
- building an agile and responsive system that, enables the rapid implementation of new initiatives;
- fostering knowledge transfer and build capacity;
- coordinating the collective community volunteer network to address environmental and social issues;
- informing, enthusing and leading behaviour change for environmental good and to underpin sustainable economic development; and
- encouraging and supporting stronger connections with Traditional Owners.

What we can offer – the beginning of a new alliance and partnership

a) A partnership with government that balances financial prudence and accountability alongside community independence.

b) Our volunteer-based organisations seek and promote partnerships that mobilise and empower outcomes while providing direction. This will support innovation and independence while coordinating and encouraging efficient and effective delivery of services.

c) Our focus is on continuing to provide services that promote knowledge, behaviour change, commitment and capacity within communities. These are all essential to effect changes towards more sustainable use of natural resources, conservation of biodiversity and living sustainably.

d) Our network of environment centres encompasses significant community capacity, social capital and knowledge, having been invested in for many years via a range of funding partners. GAEN will harness its social capital and extension skills to provide a framework to achieve not only contracted deliverables and outcomes, but also significant economic and social outcomes.

e) We add value to the wider land management sector by building relationships and networks at the local community level. These relationships and networks enable us to mobilise quickly to implement new initiatives, trial new ideas, assit in responding to disasters, and act as 'thought leaders'.

f) By fostering the health and effectiveness of community networks and relationships, communities themselves can overcome challenges and problems and manage their natural resources in an effective and sophisticated manner. The GAEN does this by:

- harnessing local volunteers to tackle local land management issues and conserve flora and fauna;
- teaching people environmental management skills such as plant propagation, revegetation and weeding;
- supporting stronger connections with Traditional Owners;
- helping communities adapt to the impacts of changing climate;
- promoting solutions to minimise waste and live sustainably.

Highlights across the GAEN region

Community nurseries

Local native plants grown by volunteers for revegetation and sustainable gardening projects.

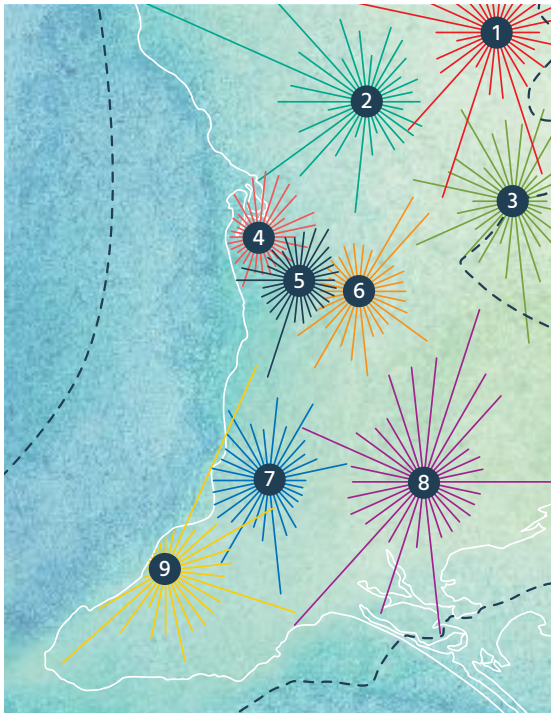
- Barossa Bushgardens.
- Fleurieu Coast Community Nursery.
- Mount Pleasant NRC Nursery.
- Strathalbyn NRC: Alexandrina (Goolwa) and Mount Barker Community Nurseries.

Biodiversity and nature education

- Gawler Understorey Project: over 55,000 native plants to restore regional vegetation.
- Aldinga Washpool project: YACCA youth working with Kaurna stakeholders to restore this significant site.
- Barossa Bushgardens: environmental education and activities for schools and kindergartens.
- Tree Trails in Willunga, Kangarilla and McLaren Vale: highlighting the importance of trees in our environment.
- Quiet Green Achiever Awards (Hills): acknowledges the dedication of environmental volunteers annually.
- Mount Barker Wildlife Gardening: subsidised plant packs supported by Strathalbyn NRC and Mount Barker Council.

Sustainability and innovation

- Gawler Repair Café: skilled volunteers help community members to repair household items that would otherwise go to waste.
- Recreate: creative reuse centre, shop, materials depot and workshop space in Mount Pleasant.
- Sustainable Fleurieu Project: community education on reducing single use plastics and living sustainably.
- Hills Harvest Exchange: monthly community vegie swap with over 150 members – running for over nine years.
- Sustainable Living Mount Barker (Strath NRC) and Gawler Sustainable Living Festival (Gawler EC).
- Library of Things (The Joinery): enabling the community to access sustainable living items for a low-cost, reduce consumption and waste, and to show proof of concept for other organisations to start their own Library of Things.



1. Barossa Bushgardens
2. Gawler Environment Centre
3. Mount Pleasant Natural Resource Centre
4. Port Environment Centre
5. Adelaide Sustainability Centre
6. Hills Environment Centre
7. Willunga Environment Centre
8. Strathalbyn Natural Resource Centre
9. Fleurieu Environment Centre

Greater Adelaide Region

Land management and climate change

- Bushfire response Cudlee Creek: Mount Pleasant, Hills and Strathalbyn centres growing plants, implementing on ground restoration projects, assisting Landscape Board staff and supporting land holders to rebuild after the fire.
- Eastern Fleurieu Community Environment Alliance (Strathalbyn): supporting 15 local on-ground volunteer groups from Mount Barker to Goolwa.
- On-ground revegetation, weed control and restoration projects across the region.
- Green roof demonstration at The Joinery: highlighting innovation in water sensitive urban design, urban cooling, local habitat provision, urban heat island mitigation and building insulation.

Investment

Continued investment of relatively small amounts of public funding will enable the GAEN to continue to leverage additional funds via other sources, including as co-contributions in cash or in-kind.

This amplifies the value and return on investments beyond the transfer of knowledge and changes to behaviour resulting from direct delivery of actions within service agreements. These gains have generally been achieved with modest amounts of funding and increased levels of investment are likely to see corresponding increases in returns.

Investment in the GAEN will have a multiplier effect, generating further investment from industry, partner organisations and public and private stakeholders. Government investment will catalyse projects and processes, garner momentum and attract further investment and stakeholder buy-in. Investment in these types of volunteer-based organisations has been shown to provide returns of between two and five times the original investment.[1]

In addition to securing core funding, the GAEN seeks to attract investments from a diverse range of funding streams that align with the wide range of services we provide to address the priorities of organisations such as the Australian Government, South Australian Government, local government, industry bodies, philanthropic organisations and individuals.

Social capital

The GAEN represents significant social capital that plays a central role in the healthy functioning of the local communities that our centres support.

In addition to enabling knowledge transfer and behaviour change to support better land management, our centres have notably contributed in many ways to fostering improvements in health and wellbeing. This includes directly supporting a number of Wellbeing SA policies. For example, volunteering and participating in activities based in natural and outdoor environments promotes physical activity and supports cultural, social, spiritual, emotional, physical, mental and financial wellbeing.

Our existing network is ideally placed to assist Wellbeing SA in achieving its mission to *"Build and maintain partnerships for investment and take action to reduce the preventable burden of disease and injury and promote health and wellbeing".* (Wellbeing SA Strategic Plan 2020–2025 pg. 11)

We are closely connected with our communities. We are nimble and able to quickly mobilise participation in new initiatives. Our vital community network has grown through government investment over many years, demonstrating the value of strategic investment in local, community-based institutions. Top-down government stimulus can be a catalyst for bottom-up community development and the GAEN will welcome and support the development and participation of further community-led environment centres that may emerge or wish to participate in our alliance. Alliance members are actively supporting steps being taken to build on current initiatives occurring in Mount Barker for example.

Concepts such as bonding capital and bridging capital have been used to assist in identifying our strengths and how these can be harnessed to support the objectives of government agencies in partnering with us to connect with communities and to take advantage of strategic opportunities. In the process of forming the GAEN, the centres involved have embarked on a process of strategic business planning to identify opportunities to achieve multiple objectives, across sectors, and to diversify revenue streams and expand their reach and effectiveness within communities. This process has been supported with resources from the Hills and Fleurieu Landscape Board, Northern and Yorke Landscape Board and Green Adelaide.

Further gains that will flow from investment in GAEN

By facilitating greater sharing of current best information and preserving institutional memory and local knowledge, environment centres cultivate improved 'land literacy' and stewardship.

This has translated into many centres being regarded by regional boards and state and federal agencies as 'go-to' organisations to facilitate the rapid roll out of crucial programs.

An increased understanding of and connection to land is also something that carries with it inherent value. We are also ideally placed to assist businesses in meeting corporate social objectives through community and environmental volunteering opportunities.

1. The Multiple Benefits of Landcare and Natural Resource Management. Australian Landcare Council. 2013.

Government Policy Frameworks

The South Australian Government has implemented a new framework for managing the state's land, water, pest plants and animals, and biodiversity across the state.

"A key priority of landscape boards is to support local communities and landowners to be directly responsible for sustainably managing their region's landscapes with an emphasis on land and water management, pest animal and plant control, and biodiversity. This includes providing greater funding and partnership opportunities with local community organisations to deliver on ground works and projects."[2]

This commitment to place "community at the centre" and devolve responsibility to the local community level recognises that locals often possess a unique understanding and insight into their distinct circumstances, and thus know very well what solutions are needed.

A Regional Landscape Plan, prepared by each Landscape Board, identifies priorities and guides the strategic actions and investments in each region. The GAEN is ideally positioned to work with and support the three boards that span the Greater Adelaide area in realising their visions.

A particularly exciting opportunity exists for the GAEN to support the establishment of **Adelaide as a National Park City (NPC)** – a goal that Green Adelaide supports through its Regional Landscape Plan and Annual Business Plan. The GAEN is a complementary tool to realising the aims of the Adelaide NPC to increase community connections to nature and foster awareness of the importance of biodiversity and natural spaces in the urban context. As a movement rather than a static concept of a national park, the Adelaide NPC aims to enhance human wellbeing and connection between people in addition to improving the nature of our cities.

As highlighted in the map on page 3, our extensive reach, established networks and significant capacity provide a ripe platform to assist in bringing this bold vision to fruition. We are ideally placed to support the ongoing development of the Adelaide NPC concept, including across the Adelaide hinterland – the Barossa Valley, Northern Adelaide Plains, Mt Lofty Ranges and the Fleurieu – that provides Adelaide's framing bio-geographical landscape.

National Park City nature experiences on the city fringe

National Park City London provides Escape Routes to nature experiences on the city fringe, and there is great potential for GAEN centres to develop similar projects based on our current work, providing opportunities to volunteer and to learn about local biodiversity, natural history, and Indigenous history and culture. A few examples are:

- **Gawler River Eastern Floodway Project:** After a decade of clearing major pest plants, 2500 locally indigenous seedlings have been planted to create new understorey for the red gum forest along the Gawler River. This precinct forms part of the proposed Gawler to Sea hike/bike trail.
- **Tree Trails in Willunga, Kangarilla, McLaren Vale and Yankalilla areas:** A number of volunteer-led Citizen Science projects where Information tags have been placed on selected trees within in these localities.
- **Coastal conservation and habitat revegetation:** Ongoing volunteer efforts to increase coastal vegetation and the habitat for important fauna along the metropolitan and Fleurieu coastlines.
- **Aldinga Scrub Conservation Park (with newly-included Washpool area):** About 340 hectares of land including one of Adelaide's last remaining coastal freshwater and estuarine lagoon systems, Aldinga Washpool. The washpool is a habitat for a wide range of native birds and swamp plants and is also of considerable spiritual and cultural significance to the Kaurna people, including significant archaeological sites.

2. https://www.environment.sa.gov.au/topics/Landscape-SA
3. https://sdgs.un.org/goals

Sustainable Development Goals

Managing and conserving Australia's biodiversity and natural resources is at the heart of investments in conservation and land management.

The concept of ***natural capital*** describes a stock of natural resources – geology, soils, air, water, vegetation and living organisms that, through 'ecosystem services' provide people with benefits and value. The challenge that practices and systems of sustainable development aim to overcome is how to optimise the benefits of ecosystem services whilst preserving or improving the condition of the natural capital that underpins them.

Progress on Landscape SA objectives, which align broadly with UN Sustainable Development Goals[3], requires cooperation and participation from landholders and communities. The GAEN, with its social capital and its knowledge dissemination faculties, provides the framework for achieving this.

Disaster Resilience and Response

In addition to taking action to improve the resilience of our environment, networks such as the GAEN contain important social capital, making communities more capable of responding to stressful situations such as disasters.

They provide social infrastructure that assists in the effective and efficient delivery of disaster responses and recovery processes. The immediate and ongoing response to the Cudlee Creek fire is one example where GAEN member organisations have played an important role in this regard.

GAEN member organisations have been praised for their contributions to the individual and collective health and welfare of participants and communities. There are strong connections between resilience, health and welfare, relationships and community involvement. We look forward to continuing to make a significant contribution to the health and resilience of our environment and our local and regional communities.

What our partners are saying

"With over 22 years of experience, they are recognised as leaders in the protection and sustainable management of our local vegetation and natural resources; and their project outcomes speak for themselves."

Alexandrina Council
Strathalbyn Natural Resource Centre
05/03/2021

"As an organisation active in land management, climate change adaptation and sustainable living initiatives, GEC presents opportunities for young people to get active in building a secure and sustainable future."

"Through participation in GEC workshops, planting days, festivals, educational activities, and the GEC committee, young people are able to have their say and gain valuable community leadership skills."

Gawler Youth Advisory Committee
Gawler Environment Centre
10/03/2021

"The Barossa Bushgardens NRC has a rich history of environmental activism, community action and conservation/ natural resources leadership. These community operated centres provide an integral resource to community across South Australia."

The Barossa Council
Barossa Bushgardens
11/03/2021

For more information contact:

Matt Robertson

P 0427 070 796

E mhrob58@icloud.com

GREATER ADELAIDE ENVIRONMENT NETWORK

DATED DAY OF 2023

GRANT AGREEMENT

BETWEEN

GREEN ADELAIDE BOARD
ABN 18 324 915 125
("the Board")

- AND -

THE BAROSSA COUNCIL
ABN 47 749 871 215
("the Grantee")

FOR THE DELIVERY OF THE

BAROSSA BUSHGARDENS NATURAL RESOURCE CENTRE
2023-24

The Board will not be bound unless and until an Agreement is executed by a Board Delegate and any actions taken in anticipation of approval will be at the risk of the Party taking those actions.

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GRANT AGREEMENT

AGREEMENT dated the day of 20**23**

BETWEEN:

THE GREEN ADELAIDE BOARD ("the Board") a body corporate constituted pursuant to the *Landscape SA Act 2019 (the Act)*, of 81-95 Waymouth Street, Adelaide in the State of South Australia.

AND

THE BAROSSA COUNCIL (ABN: 47 749 871 215) constituted pursuant to the *Local Government Act 1999* of 43/51 Tanunda Rd, Nuriootpa, 5355 in the State of South Australia ("the Grantee")

AGREED TERMS:

1. DEFINITIONS AND INTERPRETATION

In this Agreement unless the context otherwise requires:

1.1 **"ABN"** means Australian Business Number, as defined in the *A New Tax System (Australian Business Number) Act 1999* (Cth).

1.2 **"Agreement"** means this Grant Agreement between the Parties and includes the Schedules to this Agreement.

1.3 **"ANTS (GST) Act"** means the *A New Tax System (Goods and Services) Act 1999* (Cth).

1.4 **"Chief Executive"** means the person occupying, or acting in the position of Chief Executive of the Department, and includes an authorised delegate.

1.5 **"Commencement Date"** means the date specified in Item 1 of Schedule 1.

1.6 **"Completion Date"** means the date specified in Item 2 of Schedule 1.

1.7 **"Confidential Information"** means information that is disclosed by, or on behalf of, a Party to this Agreement to the other Party to this Agreement, which by its nature, or by the circumstances in which it is disclosed, is confidential. It does not include information that is public knowledge, unless it has become public knowledge by way of a breach of this Agreement.

1.8 **"Crown"** means the Crown in right of the State of South Australia.

1.9 **"Funds"** means the Funds specified in Item 3 of Schedule 1.

1.10 **"GST"** means the Goods and Services Tax imposed by the ANTS (GST) Act.

1.11 **"Insolvency Administration"** means where:

1.11.1 an administrator is appointed to the Grantee;

1.11.2 the Grantee resolves to be wound up;

1.11.3 an application is made to a court for an order, or an order is made, that the Grantee be wound up (whether on grounds of insolvency or otherwise);

1.11.4 the Grantee ceases to carry on business;

1.11.5 a receiver or a receiver and manager of property of the Grantee is appointed whether by a court or otherwise; or

1.11.6 the Grantee enters into deed of company arrangement or any other compromise or arrangement with its creditors or a class of them.

1.12 **"Intellectual Property"** means any copyright work or other work (including any work or item created in the future), patentable invention, design, circuit layout, new plant variety, trademark, know-how or confidential information and any other intellectual property defined in Article 2 of the *Convention Establishing the World Intellectual Property Organisation* of July 1967.

1.13 **"Board"** means **Green Adelaide Board** including its successors and assigns and includes the Board's authorised delegate

1.14 **"Party"** or **"Parties"** means one or both of the Parties to this Agreement.

1.15 **"Purpose"** means the Purpose or Purposes of this Agreement, as set out in Schedule 2.

1.16 **"Solvent"** has the meaning prescribed within the *Corporations Act 2001* (Cth).

1.17 **"Tax Invoice"** has the meaning prescribed within the ANTS (GST) Act.

1.18 **"Taxable Supply"** has the meaning prescribed within the ANTS (GST) Act.

1.19 **"Term"** means the Term of this Agreement as defined in Clause 2 of this Agreement.

1.20 Words denoting the singular include the plural and vice versa.

1.21 Words denoting individuals shall include corporations and vice versa.

1.22 Headings are for convenience only and must not be used to affect the interpretation of this Agreement.

1.23 Reference to any act, regulation or by-law includes that act, regulation or by-law as amended or replaced during the Term.

1.24 If there is any inconsistency between any term of this Agreement (excluding the Schedules) and any term comprised in the Schedules, then to the extent of that inconsistency, the terms in the Schedules will prevail.

1.25 A reference to a clause, schedule, or item is a reference to a clause, schedule or item of this Agreement.

1.26 A reference to a clause number is a reference to all of its subclauses.

2. TERM OF AGREEMENT

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2.1 The Term of this Agreement commences on the Commencement Date and expires on the Completion Date, as outlined in Items 1 and 2 of Schedule 1, unless terminated earlier in accordance with this Agreement.

3. GRANT OF FUNDING

3.1 The Board shall, subject to the terms and conditions of this Agreement, pay to the Grantee, by way of grant, the Funds of the amount referred to in Item 3 of Schedule 1.

3.2 The amount referred to in Item 3 of Schedule 1 is GST exclusive.

3.3 The Funds shall be paid to the Grantee in accordance with the payment schedule outlined in Item 4 of Schedule 1.

3.4 The Board is not obliged to make any payment under this Agreement unless the Grantee has provided a Tax Invoice in respect of that payment.

4. GRANTEE'S REPRESENTATIONS AND WARRANTIES

The Grantee represents and warrants to the Board that:

4.1 it is qualified to meet its obligations under this Agreement;

4.2 in any dealings with the Board, the Grantee has not provided any false, misleading or incorrect information;

4.3 it is Solvent and not under any form of Insolvency Administration;

4.4 it is registered under the *A New Tax System (Australian Business Number) Act 1999* (Cth), and that the ABN shown in Item 6 of Schedule 1 is the Grantee's ABN; and

4.5 it acknowledges that the representations and warranties made in this Clause have induced the Board to agree to make the Funds available to the Grantee.

5. COMPLIANCE WITH TREASURER'S INSTRUCTION 15

In accordance with *Treasurer's Instruction 15 – Grant Funding*:

5.1 The Grantee must, at all times, comply with:

5.1.1 the laws in force in the State of South Australia;

5.1.2 any constitution that governs the Grantee's operations; and

5.1.3 the terms of this Agreement.

5.2 The Grantee must only use the Funds for the Purpose set out in Schedule 2 and in accordance with this Agreement.

5.3 The Purpose, as set out in Schedule 2, may only be varied in accordance with the process outlined in Clause 17.

5.4 Where the Grantee:

5.4.1 applies the Funds to any purpose other than to the Purpose set out in Schedule 2; or

5.4.2 fails, in any way, to apply the Funds in accordance with this Agreement;

the Grantee shall, as required by the Board, reimburse all or a portion of the Funds, unless specific approval is given by the Board to retain the Funds.

5.5 The Grantee must provide the Board with:

5.5.1 On a quarterly basis, progress reports on any project or program outlined in Schedule 2 of this Agreement. These progress reports are to include details of any changes to the authorised scope of the project or program that have been made pursuant to Clause 17 of this Agreement;

5.5.2 On an annual basis, a progress report on any project or program outlined in Schedule 2 of this Agreement, and an expenditure report, which provides itemised details of expenditure of the Funds, including the amount spent, justification of the way in which the expenditure contributes to the Purpose, and copies of invoices, receipt and other evidence to support that expenditure;

5.5.3 any further reports required by the Board, as listed in Schedule 2 of this Agreement; and

5.5.4 any further reports required by the Board,

These reports will be used by the Board to:

5.5.5 make an informed assessment as to the ongoing financial position of the Grantee;

5.5.6 monitor the Grantee's compliance with the terms of this Agreement; and

5.5.7 form an assessment as to the overall effectiveness of the grant, throughout the Term of the grant.

5.6 Upon the completion of this Agreement, the Grantee must report to the Board, on an accrual basis, the level of Funds that remain unexpended as at the Completion Date. Any portion of the Funds that remains unexpended at the Completion Date is to be repaid to the Board, unless specific approval is given by the Board for those monies to be retained by the Grantee.

5.7 The Grantee must ensure that financial statements, as outlined in Schedule 2, are prepared in relation to the Funds. These financial statements are to be prepared at the end of each financial year over which the Agreement spans.

The Grantee must submit to the Board a copy of the financial statements within one month after the end of the financial year

The financial statements must:

5.7.1 be prepared in accordance with Australian Accounting Standards;

5.7.2 be signed by the Chief Executive Officer of the Grantee or the officer of the Grantee who executed this agreement; and

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5.7.3 clearly establish whether the Funds paid to the Grantee were used by the Grantee for the Purpose.

5.8 The Grantee must allow any officer authorised by the Board to enter the Grantee's premises to inspect the operations, equipment, premises, accounting records, documents and information of the Grantee, and interview the employees of the Grantee on matters pertaining to the Grantee's operation.

5.9 The Board may direct that the Grantees financial accounts be audited ("the Audit"). The Board may specify the minimum qualifications to be held by a person appointed by the Grantee to conduct the Audit.

6. GOODS AND SERVICES TAX

6.1 The Parties acknowledge that the payment of the Funds under this agreement are consideration in respect of a supply by the Grantee within the meaning of ANTS (GST) Act and accordingly that:

6.1.1 GST is payable on any amount paid by the Board to the Grantee;

6.1.2 any invoice for payment under this Agreement must be a Tax Invoice within the meaning defined in the ANTS (GST) Act; and

6.1.3 if the Funds are payable in instalments, the GST payment will be payable in proportionate instalments.

7. AUDITOR-GENERAL

7.1 Nothing in this Agreement derogates from the powers of the Auditor-General under the *Public Finance and Audit Act 1987* (SA).

7.2 Without limiting the previous sub-clause, the Grantee acknowledges the Auditor--General's obligations and powers under sections 32 and 34 of the *Public Finance and Audit Act 1987* (SA).

8. INSURANCE

8.1 The Grantee is required to hold insurance cover at all times during the Term of this Agreement.

8.2 The type and level of insurance cover that the Grantee is required to hold is outlined in Item 5 of Schedule 1.

9. INTELLECTUAL PROPERTY

All Intellectual Property created by the Grantee which results from the Grantee's work pursuant to this Agreement shall be jointly owned by the Grantee and the Crown in right of the State of South Australia. As co-owners of copyright material, the Parties agree that each Party may use or exercise their copyright rights (such as copying or altering the material, communicating the material to the public or sub-contracting of licensing others to do so) without the consent of the other Party.

9.1 The Grantee must disclose all Intellectual Property arising out of, or in connection with this Agreement.

10. CONFIDENTIAL INFORMATION

10.1 Subject to this Agreement, the Party to this Agreement to whom Confidential Information is disclosed ("Receiving Party") must not disclose the Confidential Information to any person without first obtaining the written consent of the Party disclosing the information ("Disclosing Party").

10.2 There will be no breach of the obligations of the Receiving Party under this Agreement if the Confidential Information is legally required to be disclosed or is permitted to be disclosed by this Agreement.

10.3 The Grantee acknowledges that the Board may disclose Confidential Information:

10.3.1 to Parliament, the Governor, Cabinet or a Parliamentary or Cabinet committee or subcommittee;

10.3.2 to any agency, authority, instrumentality, Board or officer of the Crown of the State of South Australia to whom it is customary for the Board to disclose the Confidential Information; or

10.3.3 for the purposes of prosecuting or defending any legal proceedings.

10.4 Each Party will use its best endeavours to ensure that on completion or termination of this Agreement, all documents and other materials in possession of the Receiving Party containing Confidential Information are returned to the Disclosing Party.

11. NAME AND REPUTATION OF THE BOARD AND GOVERNMENT

The Grantee acknowledges and agrees that in exercising its rights and in the performance of its obligations under this Agreement it:

11.1 will not use any logo used by the Board, the Department, the Government of South Australia or any instrumentality or agency of the Government of South Australia, in any of its activities, except:

11.1.1 with the Board's prior written consent; and

11.1.2 in a manner required or approved by the Board.

The consent of the Board referred to in this Clause may be granted or withheld in the Board's absolute discretion, and if granted, it may be subject to such terms and conditions as the Board thinks fit; and

11.2 must act with due care and attention at all times to avoid statements or representations which are misleading or which may have the potential to mislead the public or any person in relation to the Board, the Department or the Government.

12. PUBLICITY AND PROMOTION

Neither Party may authorise the publication of any printed material, advertising, press release or publicity, or the making of a speech or lecture in relation to the Purpose, without first obtaining the consent to do so from the other Party.

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13. DISCLOSURE OF AGREEMENT

Notwithstanding anything else contained in this Agreement, the Grantee agrees to disclosure of this Agreement in accordance with *Department of the Premier and Cabinet Circular 27 – Disclosure of Government Contracts*.

14. RELATIONSHIP BETWEEN THE PARTIES

14.1 The Parties acknowledge and agree that nothing in this Agreement:

14.1.1 constitutes a partnership or joint venture of any kind between the Parties;

14.1.2 constitutes any relationship of employer and employee or principle and agent between the Board and the Grantee or between the Board and any employees, agents, sub-contractors, members or volunteers of the Grantee.

15. NO ASSIGNMENT BY THE GRANTEE

The Grantee's rights and obligations under this Agreement are unassignable.

16. ENTIRE AGREEMENT

This Agreement constitutes the entire Agreement between the Parties with respect of the matters dealt with in this Agreement and supersedes any prior Agreements, understandings and negotiations in respect of the matters dealt with in this Agreement.

17. VARIATION

17.1 This Agreement may be varied by:

17.1.1 the written consent of both Parties; or

17.1.2 the Board, upon one month's written notice, where obligations imposed upon the Board by Government, make a variation necessary.

18. PROPER LAW

18.1 The laws in force in the State of South Australia, including the law with respect to capacity to contract and manner of performance, apply to this Agreement.

18.2 The courts of the State of South Australia have exclusive jurisdiction in connection with this Agreement.

18.3 Any proceeding bought in a Federal Court must be instituted in the Adelaide Registry of that Federal Court.

19. ADMINISTRATION

19.1 The Board's Representative, as specified in Item 7 of Schedule 1, shall administer this Agreement on behalf of the Board. The Chief Executive may appoint a substitute Board's Representative at any time, upon written notice of such appointment to the Grantee.

19.2 The Grantee's Representative, as specified in Item 8 of Schedule 1, shall administer this Agreement on behalf of the Grantee. The Grantee may appoint a substitute Grantee's Representative at any time, upon written notice of such appointment to the Board and to the Board's Representative.

20. NOTICES

20.1 Notices must be in writing and signed by the administrating Party's representative.

20.2 Notices must be given to the other Party:

20.2.1 personally;

20.2.2 by pre-paid post to the recipient's address; or

20.2.3 by facsimile transmission to the recipient's number.

21. WAIVER OF RIGHTS

The Board waives a right under this Agreement only by written notice to that effect; and nothing else done or omitted to be done by the Board in relation to the Board's rights under this Agreement will have the effect as a waiver.

22. SEVERANCE

22.1 If any part of this Agreement is or becomes unenforceable, or if this Agreement would, if any part were not omitted, be or become void or unenforceable then:

22.1.1 that part shall be severable without affecting the remainder of this Agreement and this Agreement shall then be read as if that part were not contained in it; and

22.1.2 the Parties shall attempt to renegotiate that part in good faith.

23. DISPUTE RESOLUTION

23.1 The Parties must use all reasonable endeavours to resolve any dispute in good faith in accordance with the provisions of this Clause.

23.2 Where there is a dispute, the aggrieved Party must notify the other Party in writing of the existence and nature of the dispute.

23.3 Within fourteen (14) days of receipt of a notification under Clause 23.2, the Board's Representative and the Grantee's Representative must attempt to resolve the dispute.

23.4 If the Parties are unable to resolve the dispute under Clause 23.3 within twenty-eight (28) days or such longer period as may be agreed between them, they will assess whether the dispute can be resolved by using formal dispute resolution techniques such as mediation, independent expert appraisal or any alternative resolution technique.

23.4.1 The Parties agree that in pursuing dispute resolution, their first approach will be mediation where they will approach the President of the Law Society of South Australia to supply an appropriate mediator.

23.5 The procedure for dealing with disputes between the Parties under this Clause will not be without prejudice to, and will not affect, the right of any Party to seek urgent or interlocutory relief from a Court in respect of any action or threatened or suspected breach of this Agreement.

24. TERMINATION

This Agreement can be terminated in the following ways:

24.1 by the mutual consent of the Parties. Where this occurs, the Parties must evidence the termination in writing; or

24.2 by the Board:

24.2.1 where the Grantee has breached or failed to comply with any of the terms of this Agreement and this breach cannot be remedied by the dispute resolution process outlined in Clause 23. Where this occurs:

24.2.1.1 all future payments of the Funds will be withheld;

24.2.1.2 the Board may require the Grantee to repay the full amount or a portion of the Funds; and

24.2.1.3 the Grantee may make a request in writing to the Board that the decision to terminate the Agreement is reviewed on the basis that they have corrected the breach or that the Board erred in finding that they were in breach of the Agreement; or

24.2.2 without cause, by giving 6 months' notice to the Grantee.

25. COSTS

Each Party shall bear its own costs incurred in, and incidental to the negotiation, preparation, and execution of this Agreement.

THE PARTIES EXECUTE THIS AGREEMENT AS FOLLOWS:

SIGNED for and on behalf of
THE GREEN ADELAIDE BOARD

by a person duly authorised

in the presence of:

)
) Melinda Clarke
) Manager of Resilient Communities

) *Catherine Mossop*
)… ……
) Witness Name

)
) ……..……..……

) 4 Devereux St Macclesfield SA
) ……..……..……
) Witness Address

) 24/7/23
) ……..……..……
) Date

SIGNED for and on behalf of
THE BAROSSA COUNCIL
by a person duly authorised

Environmental

in the presence of:

)
) ……..……..……
) Glen Carter
) Manager, Works and Operations

)
) ……..……..……
) Witness

)
) ……..……..……

)
) ……..……..……
) Witness Address

)
) ……..……..……
) Date

11

SCHEDULE 1

Item 1 – Commencement Date
1 July 2023

Item 2 – Completion Date
30 June 2024

Item 3 – Funds
Funding will be $54,550.00 (GST exclusive) for the 2023-24 financial year.

Note: Funding provided should contribute to the backfilling of the coordinator role during their annual leave, sick leave and appropriate provision for long service leave.

Item 4 – Payment Schedule

Funding will be $54,550.00 (GST exclusive) for the 2023-24 financial year.

Funding for future years will be negotiated prior to the commencement of that year, subject to performance reviews.

Manner of Payment: EFT

The Board will pay you as per the schedule below upon a valid tax invoice(s) from you by the 10th calendar day in the month.

Schedule of Payments:

Payment 1: 40%	Payment 2: 40%	Payment 3: 20%
Payment date: July 2023	Payment date: December 2023	Payment date: April 2024
Payment amount (excl. GST): $21,820.00	Payment amount (excl. GST): $21,820.00	Payment amount (excl. GST): $10,910.00

Item 5 – Insurance
Type of Insurance
Public Liability Insurance
Level of Insurance
$10,000,000

Item 6 - Grantee's Details
THE BAROSSA COUNCIL ABN: 47 749 871 215
Address: 43/51 Tanunda Rd, Nuriootpa, SA 5355

Item 7 – Board's Representative

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Melinda Clarke, Manager Resilient Communities, Green Adelaide
Address for service of notices
81-95 Waymouth Street, Adelaide, SA 5000
Mobile Number
0427 962 162

Item 8 – Grantee's Representative

Glen Carter, Manager, Works and Operations
Address for service of notices
43/51 Tanunda Rd, Nuriootpa, SA 5355
Telephone Number
(08 8563 8480

Item 6- Appropriate Acknowledgement

Environment Centres funded by the Landscape Levy from the Green Adelaide Board must provide appropriate acknowledgement of that support.

It is important that those paying the levy have the opportunity to be aware, wherever possible, of the programs and projects funded from the levy, through recognition of the Board.

The Barossa Bushgardens Natural Resource Centre will ensure the GA Board is recognised as providing funding for the Barossa Bushgardens Natural Resource Centre in any media, promotion or communication materials produced e.g. signage, publications, event promotions, social media, websites and radio.

Acknowledgement guidelines are provided in Schedule 6.

SCHEDULE 2

Barossa Bushgardens Natural Resource Centre Environment Centre Operations

Purpose of Grant:

This grant will support operation of the Barossa Bushgardens Natural Resource Centre as an accessible community environmental management and sustainability hub. The funding will ensure the employment of a coordinator, lease and/or operation of a premises and provision of activities that build community capacity for positive action toward sustainable living and management of the environment.

The Barossa Bushgardens Natural Resource Centre will also deliver services and outcomes that contribute to the priorities and focus areas outlined in the Green Adelaide Regional Landscape Plan, pertaining to:

Nature Education

Note: In the Green Adelaide Landscape Plan 'Nature Education' is defined as any activity which connects community to nature, and builds community capacity for positive action toward sustainable living, sustainable agriculture, advocacy for and management of the environment, and nature stewardship-based conservancy; including for biodiversity conservation, pest plant and animal management, citizen science, wetland and coastal management, water conservation and climate resilience.

Goal: Inspire communities to value, connect with, and care for nature, by:

Key focus areas (end-of-program outcomes):

N1 - Enabling a social movement of diverse nature 'stewards' through school/educational partnerships, community learning and development, nature play, citizen science and sustainability activities.

N2 - Raise awareness and build capacity about Aboriginal cultural knowledge, values and lore.

N3 - Lead cross-sector nature education community campaigns to reach diverse audiences.

Where relevant, peri-urban centres will also foster links and operational partnerships with the applicable Regional Landscape Board.

Outcomes (intermediate):

N1 – widespread environmental awareness, values, advocacy and action across diverse communities

N2 – traditional practices and perspectives are embedded in community-led projects and programs

N3 – Increased community awareness, understanding, inspiration and action to connect with and care for nature

This arrangement between Green Adelaide and Barossa Bushgardens Natural Resource Centre also acknowledges the Environment Centre Program Logic and additional, related intermediate outcomes:

- Increased community activity to care for and manage the environment
- Improved connectivity in the community to work together to address environmental management issues

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- Strengthened community leadership taking action to address environmental management issues
- Increased community capacity to deliver environmental management actions
- Increased participation in volunteering activities
- The community participating in a wider range of environmental management activities

Outputs:

The outputs which will contribute to reaching the intermediate outcomes are:

1. Provision of an accessible Barossa Bushgardens Natural Resource Centre premises as a community hub with a focus on sustainably managing the environment.
2. A program of activities to build community capacity to sustainably manage the environment.
3. Provision of information to the community to raise awareness and understanding of sustainably managing the environment.
4. Provision of networking opportunities to share knowledge and develop collaborative partnerships
5. Promotion of the NR/EC and the activities offered
6. The employment of a paid coordinator to support volunteer activity and delivery of Barossa Bushgardens Natural Resource Centre programs and projects.
7. Active involvement of the Barossa Bushgardens Natural Resource Centre in GAEN networking and collaboration.

The measurable outputs of the funding provided to the Barossa Bushgardens Natural Resource Centre will be:

Out-put No.	Output	Measure
1.	Provision of an accessible Barossa Bushgardens Natural Resource Centre premises	Centre staff and activities accessible to the community minimum 20 hours per week (12 month average)
		Number of community groups using** the Centre
2.	A program to build community capacity to sustainably manage the environment, including 12 workshops or other activities	Number of participants and number of capacity building (knowledge skills and abilities) activities delivered
		Provide a dataset for capacity building (knowledge skills and abilities) activities with a learning outcome delivered
		Number of Barossa Bushgardens Natural Resource Centre volunteers and volunteer hours
		Number of citizen science events delivered
3.	Provision of information to the community to raise awareness and understanding of sustainably managing the environment,	Number of participants and number of awareness raising events delivered
		Number of Barossa Bushgardens Natural Resource Centre members on mailing list

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	including 4 events or other activities	Number of social media followers
4.	Provision of networking opportunities to share knowledge and develop collaborative partnerships including 25 events or other activities	Number of networking events delivered
		Number of participants and number of community groups represented
5.	Promotion of the Barossa Bushgardens Natural Resource Centre and the activities offered	Number of social media posts
		Number of newsletters or e-news circulated
		Suburb data from activity attendees/members
6.	The employment of a paid coordinator to support volunteer activity and delivery of Barossa Bushgardens Natural Resource Centre programs and projects.	Number of hours a week
7.	All outputs	Additional funds or resources leveraged ($)
		Number of project partners
		Number of projects/events led by/with input from First Nations

** 'Using' is defined as hiring meeting space at the Centre, phoning or visiting the Centre for advice, or discussion about potential partnerships /matters of mutual interest.

Reporting and Meeting Requirements

A report on progress of the Barossa Bushgardens Natural Resource Centre towards agreed outcomes will be provided to the Green Adelaide Board, along with a completed financial acquittal statement, by 31 July 2024. The acquittal statement is to be provided as per the template in Schedule 4. The end-of-year report is to be provided as per the template in Schedule 5.

Quarterly reporting on 'year to date' progress in relation to outputs will be provided to Green Adelaide Board by:

30 Sept 2023
18 Dec 2023
31 March 2024
30 June 2024

Reporting to be provided in the format of the table in Schedule 5.

Meetings will be held between Green Adelaide representatives and representatives of the Barossa Bushgardens Natural Resource Centre Advisory/Management Committee as needed.

The GAEN will invite Green Adelaide representatives to all meetings of the cross-border alliance of 9 centres.

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Green Adelaide representatives will attend GAEN Steering Group meetings, and meetings of sub-alliances of the H&F and N&Y centres to offer support as necessary in a business and admins support capacity, and for all contract-related topics.

H&F and N&Y centres will continue to work with H&F and N&Y staff for all operational and regional-project related topics.

Financial Statements

The Grantee must provide details of the financial statements required for the grant, as per clauses 5.7 and 5.8.

The annual acquittal statement is to be provided as per the template in Schedule 4.

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SCHEDULE 3 – BAROSSA BUSHGARDENS NRC PROJECTED BUDGET FOR 2023-24

penditure	Budget line	Green Adelaide Grant 2022/2023	Projected Budget Green Adelaide Grant 2023/2024	Other funds Barossa Council	In kind (Volunteer contribution calculated at $42/hour)	Total budget Green Adelaide Grant +other funds + in kind
Coordination	Coordinator Salary (incl. Superannuation) Payroll fee	37,433	39,585			
	Workcover					
	Salaries (Increase in Leave Liabilities)					
	Volunteer hours				445,000	
	Subtotal	**37,433 (excl. 2.5% CPI)**	**39,821 (incl. 5.75% salary increase)**		**445,000**	
NRC premises	Rent Council Rates					
	Utilities			10,981		
	Insurance (contents)			2,017		
	Repairs & Maintenance, servicing, weed control					
	Subtotal					
Operating costs	Stationary	410		307		
	IT costs	615		1,823		
	Travel (coordinator)					
	Direct purchases – Vehicle/Machine parts/tools		1,500	1,229		
	Direct purchases - other	2,337	2,605			
	Insurance – Public Liability, vehicles, workers comp premium			3,968		
	Other e.g. office consumables, cleaning, memberships, bank charges	2,460	500	256		
	Subtotal	**5,822 (excl. 2.5% CPI)**	**4,500 (incl. 8.4% CPI)**			
Capital	New equipment (incl. for loan)	1,330	1,000			

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	Equipment replacement					
	Subtotal	**1,330 (excl. 2.5% CPI)**	**1,000 (incl. 8.4% CPI)**			
Program costs	Printing	1,312				
	Advertising	4,100	2,000			
	Reference material					
	Event costs					
	program consumables					
	Contractor expenses		4,000	6,406		
	Other (signs, canteen)		3,120	2,050		
	Subtotal	**5,412 (excl. 2.5% CPI)**	**8,120 (incl. 8.4% CPI)**			
			14,725 (incl. 8.4% CPI)	**29,037**	**445,000**	
Budget		**49,997 (excl. 2.5% CPI)**				
TOTAL Green Adelaide Grant rounded up and incl. 2.5% CPI		**$51,240 Total Green Adelaide Grant rounded up and incl. 2.5% CPI**	**54,546 (incl. 5.75% increase in salary and 8.4% CPI for all other items)**			

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SCHEDULE 4 – ANNUAL INCOME AND EXPENDITURE STATEMENT

CERTIFICATE OF INCOME AND EXPENDITURE
NAME OF PROJECT: Barossa Bushgardens Natural Resource Centre Operations

Period ……/…… to ……. /……..
Month/year month/year

I ……..
Name Title
(Organisational Management Accountant/Financial Controller)

of ……..….
(Name of Organisation)

declare that funding provided to the ……(Name of Organisation) by the Green Adelaide Board has been allocated and spent in accordance with grant funding Terms and Conditions.
Reports have been provided to the Board on a regular basis in accordance with grant funding conditions.

Details of income and expenditure for this project are shown in the attached table

Signed ……
(Organisation Management Accountant/Financial Controller)
Date (……../……../20……)

Summary of Income and Expenditure for Financial YEAR: ……
All Items exclude GST

Item	Board contribution		Explanation of Variations
	Grant Budget $	Actual $	
TOTAL FUNDS INCOME			
LESS TOTAL FUNDS EXPENDED			
Salaries/wages			
Premises costs (rent, utilities, building and contents insurance, maintenance)			
Operating costs (IT, phone, postage, office consumables, travel)			
Program costs (printing, advertising, event costs, event materials)			
Capital items (itemise all expenditure over $500)			
Other/sundry			
TOTAL EXPENSE			
BALANCE (deficit in brackets)			

Signed ……
(Treasurer/Financial Controller)
Date (……/……./20……).

Notes:
(Please provide any additional information regarding explanation of variations

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SCHEDULE 5 – QUARTERLY AND ANNUAL REPORTING TEMPLATE

Quarterly reports are due as per the requirements in Schedule 2. The annual report is due by 31 July 2024 and should contain information on the contribution of Barossa Bushgardens Natural Resource Centre (BBG) operations towards the outcomes and outputs from 1 July to 30 June of that year.

SUMMARY

Provide a brief summary of implementation progress including highlights as well as challenges and set-backs. Outline any project management issues relating to the community advisory committee, reporting, staff etc.

OUTCOMES

As outlined in Attachment 5, the expected intermediate outcomes for the BBG activities are:

N1 – widespread environmental awareness, values, advocacy and action across diverse communities

N2 – traditional practices and perspectives are embedded in community-led projects and programs

N3 – Increased community awareness, understanding, inspiration and action to connect with and care for nature

Attachment 5 also acknowledges the Environment Centre Program Logic and additional, related intermediate outcomes:

- Increased community activity to care for and manage the environment
- Improved connectivity in the community to work together to address environmental management issues
- Strengthened community leadership taking action to address environmental management issues
- Increased community capacity to deliver environmental management actions
- Increased participation in volunteering activities
- The community participating in a wider range of environmental management activities

Outputs:

The outputs which will contribute to reaching the intermediate outcomes are:

1. Provision of an accessible BBG premises as a community hub with a focus on sustainably managing the environment
2. A program of activities to build community capacity to sustainably manage the environment.
3. Provision of information to the community to raise awareness and understanding of sustainably managing the environment
4. Provision of networking opportunities to share knowledge and develop collaborative partnerships
5. Promotion of the BBG and the activities offered
6. The employment of a paid coordinator to support volunteer activity and delivery of BBG programs and projects.
7. Active involvement of the BBG in GAEN networking and collaboration..

The following table is to be completed and returned to the Board as part of the quarterly and annual reporting. These form part of the measurable outputs of the funding provided to the Barossa Bushgardens Natural Resource Centre:

Out-put No.	Output	Measure	Result
1.	Provision of an accessible BBG premises	Centre staff and activities accessible to the community minimum 20 hours per week (12 month average)	
		Number of community groups using** the Centre	
2.	A program to build community capacity to sustainably manage the environment, including 12 workshops or other activities	Number of participants and number of capacity building (knowledge skills and abilities) activities delivered	
		Provide a dataset for capacity building (knowledge skills and abilities) activities with a learning outcome delivered	
		Number of BBG volunteers and volunteer hours	
		Number of citizen science events delivered	
3.	Provision of information to the community to raise awareness and understanding of sustainably managing the environment, including 4 events or other activities	Number of participants and number of awareness raising events delivered	
		Number of BBG members on mailing list	
		Number of social media followers	
4.	Provision of networking opportunities to share knowledge and develop collaborative partnerships including 25 events or other activities	Number of networking events delivered.	
		Number of participants and number of community groups represented	
5.	Promotion of the BBG and the activities offered	Number of social media posts	
		Number of newsletters or e-news circulated	
		Suburb data from activity attendees/members	
6.	The employment of a paid coordinator to support volunteer activity and delivery of BBG programs and projects.	Number of hours a week	
7.	All outputs	Additional funds or resources leveraged ($)	
		Number of project partners	

22

		Number of projects/events led by/with input from First Nations	

** 'Using' is defined as hiring meeting space at the Centre, phoning or visiting the Centre for advice, or discussion about potential partnerships /matters of mutual interest.

SCHEDULE 6 – GREEN ADELAIDE BOARD ACKNOWLEDGEMENT GUIDELINES

Funding acknowledgement guidelines

Updated 1 July 2022

All projects fully or partially funded by Green Adelaide must acknowledge our investment in promotional communication, including but not limited to:

- events and announcements
- news releases
- websites
- social media posts
- display materials such as banners, posters and signs
- publications such as reports, flyers, books, and fact sheets.

Acknowledging

Logo acknowledgement

Visual display/promotional materials for projects fully or partially funded by Green Adelaide, such as publications, banners, videos and webpages, should include the Green Adelaide logo. The logo must not be used on communications that do not relate to a Green Adelaide funded project.

Green Adelaide's logo is available in colour, black and white.

Download the logo options here:
https://spaces.hightail.com/space/xsUIRI7Obd

The Green Adelaide coloured, stacked logo is the preferred logo type to be used. All aspects of the logos must be reproduced from the original, digital artwork. Logos must always retain their original colours, proportions and must not be altered in any way.

Note: Text acknowledgement is not required when the logo acknowledgement has been used (e.g. signage).

Text acknowledgement

For projects fully funded by Green Adelaide use:

This project is funded by Green Adelaide.

For projects with more than one funding body use:

This project is funded by Green Adelaide and [insert organisation/body name/s].

When the project owner has also provided funding use:

This project is jointly funded by [insert organisation name] and Green Adelaide.

Promoting

Let's communicate together

We are keen to partner with funding recipients to promote their activities/projects.

Imagery of your project is an essential part of project promotions and storytelling. Please collect and share with us your visuals (e.g. videos, photos) of your Green Adelaide funded activity/project.

Social media

When posting about your Green Adelaide funded activity/project on social media you must tag:

- Facebook: GreenAdelaide
- Instagram: GreenAdelaideSA
- LinkedIn: GreenAdelaide
- YouTube: GreenAdelaide

For other social media channels such as Twitter use the hashtag #GreenAdelaide.

Traditional media

Remember to flag your traditional media news releases/pitches/responses (i.e. TV, radio, online and print) that involve any level of funding from Green Adelaide with us via email. We want to support your activity/project and echo promotions.

Contact

Got a funding acknowledgement question? Contact the Green Adelaide Communications Team on DEW.GreenAdelaideNews@sa.gov.au or 0427 962 162.

MATTERS FOR INFORMATION

3.5 PARTNER PROJECTS UPDATE

Author: Executive and Project Support Officer
23/72936

The following update is provided for the Committee's information:

Barossa Community Labyrinth
The following update has been provided:

- On Wednesday 13 September a labyrinth walk was held to hold space for the Uluru Statement from the Heart's call to 'walk with us in a movement of the Australian people for a better future' and to hold space for our nation as a whole. That walk was very much appreciated by those who gathered.
- For Nature Play at the Bushgardens on Thursday 5 October I am creating little labyrinth creatures on the grass among the bushes (a butterfly, a snail, a tortoise, and a leaf)
- On Sunday 15 October I'll be facilitating a Nature Festival event: "The Nature of Home, a Sense of Place" for which registrations are required.
- Currently I'm negotiating with a Soul Collage practitioner to offer a day workshop in February or March

Dementia Friendly Community Group

Seeding Natives

The Big Project

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil

MATTERS FOR INFORMATION

3.6 STRATEGIC PLAN PROGRESS REPORT

Author: Executive and Project Support Officer
23/72941

The actions within the Barossa Bushgardens Strategic Plan are provided in Attachment 1. The status/progress comments are provided to 30 September 2023 inclusive.

ATTACHMENTS

Attachment 1 Barossa Bushgardens Strategic Plan 2022 - Progress Report July - September 2023 ⇩

SUPPORTING REFERENCES

Nil.

Action	By When	By Whom	Priority	Status/Progress
Key Result Area 1 **TO DEVELOP AND MAINTAIN A SUSTAINABLE RESOURCE THAT MEETS THE GROWING NEEDS OF THE REGION**				
Strategy 1 - Maintain and improve the Seed Bank				
CS17 - Natural Resources				
Output 4 – Bushgardens Nursery				
a) Provision of nursery for the production and sale of native plants.	Ongoing	Nursery Manager	High	Poly tunnel to be upgraded with new electrical components and irrigation – Cam Bourke is ordering what is needed for the poly tunnel. Existing irrigation system to be changed over to the use of an Irrigation App – Cam was organising but unsure who will organise this now? Volunteers have been busy weeding stock and general tidy up in the wholesale and community nursery. All benches have been labelled now. Volunteers have been potting up existing flat trays of plants and have started winter propagation. Winter propagation – documenting success (viability). Documenting plant sales in the community nursery. A monthly stocktake is undertaken of stock ready for sale. Gradual change over of current plastic pallets as they hold too much water causing possible issues with weed growth, disease, etc. We are using other plastic pallets that were stockpiled in the Seeding Natives nursery area (these are much more open – no water holding). Have organised a Spring sale date on the 23rd Sept to move old stock. Reducing the price of tubestock in line with councils register of fees and charges.
b) Maintenance of a regional Seed Bank.	Ongoing	Nursery Manager	High	Most existing seed has been cleaned, weighed and documented in the seed bank database. Collecting of Hakea seed in the gardens. Ordered a couple of species of seed from Trees For Life as we were low in stock. Also want to continue to

				improve the genetic diversity within the nursery and gardens.
c) Improve the commercial capacity of the nursery, including inclusion of a council nursery operation.	Ongoing	Nursery Manager	High	Depot staff have staked the Ficus plants that kept falling over in strong wind. Visit to three other nurseries to gather information on nursery management – they were Kersbrook Landcare Group, Fitzy's and Edinburgh Parks Nursery. Will implement some changes. Changes may include – - Change to Biogro native soil mix - The use of a liquid fertiliser occasionally - Sterilisation of pots/trays – researching various mediums i.e. bleach, pool chlorine, and organic cleaner - Researching more efficient system of cleaning pots/trays i.e. larger tub - The use of compressed plugs for cuttings
Strategy 2 - Adopt and implement sound assets management principles				
CS3 - Assets				
Output 8 – Asset Maintenance and Operations – Open Space				
a) Management/ Maintenance of native gardens and Bushgardens site	Ongoing	Nursery Manager NRC Coordinator	High	Nursery visit to Kersbrook – purchase of local native plants to put into the Bushgardens to increase species diversity and provide a seed source. These have been planted in various locations. Brayden Fitzpatrick to assist in a list of species in the Bushgardens and where they are found. Also to assist with a detailed map of the gardens. The NRC Coordinator is developing a service plan for the BBG, recording the time a specific work is being done in a garden. Depot staff will help with measuring the garden areas. Chemical control of weeds along fence line, garden borders and pathways have been undertaken by contractor. Volunteers have been line trimming in gardens.
b) Progressive delivery of the Urban Design Framework through identification of key priorities over the next five years.	Ongoing	Manager HES Nursery Manager NRC Coordinator	Low	Nothing to report.
c) Seek to incorporate	Ongoing	Manager HES Director DES	Low	

Coulthard Reserve as part of the broader Bushgardens site, and improve linkages with caravan park and linear path.				
Key Result Area 2 **TO CONNECT PEOPLE TO THE NATURAL ENVIRONMENT**				
Strategy 1 - improve links with the primary and secondary education sector				
CS17 - Natural Resources				
Output 3 – Environmental Education and Awareness				
a) Administer/conduct environmental education and awareness programs.	Ongoing	NRC Coordinator	High	1 August – Presentation at Rotary of Gawler and Light (26 attendees) 3 August – NAIDOC Week Event Nuriootpa High School (7 students) 8 August – Toolbox Meeting (27 participants) 9 August – Barossa Home and Community Options Wicking Bed Workshops (29 participants) 12 August – South Australian Plant Society Gawler and Barossa District Stakeholder meeting (27 participants) 16 August – School Plantings for Queens Jubilee (60 students) 18 August – Barossa Home and Community Options – Propagation workshop (10 participants) 25 August – Good Shepherd Angaston Foundation Year Traditional Uses Trail Tour, Wellbeing Activities (17 students) 26 August – Gawler 1st Scouts – Labyrinth Walk, planting, Traditional Uses Trail Tour, Nature Craft Activity (7 Joey's) 9 September – Spring Plant Sale Day (123 customers) 12 September – Angaston Kindergarten Traditional Uses Trail Tour (26 children) 13 September – Redeemer ELC (35 children) 14 September – Angaston Kindergarten Traditional Uses Trail Tour (26 children) 15 September – Nuriootpa High School Traditional Uses Trail Tour (15 students) 19 September – Nuriootpa Primary School Scavenger Hunt and Traditional Uses Trail Tour (40 students) 20 September – TBC New Starter Bus Tour (16 participants) 21 September – Gawler and District College Disability Unit Seed Bomb Workshops (28 students) 21 September – Critter Gardening Workshop (16 participants)

b) Increase the 'experiential' offerings including passive and active programs.	Ongoing	NRC Coordinator	Low	Nothing to report.
Strategy 2 - Facilitate programs and events to increase visitation				
CS11 – Events				
Output 1 – Events delivery – External Output 2 – Events delivery – Internal				
a) Host Barossa Bushgardens Open Day.	Ongoing	NRC Coordinator Nursery Manager	High	Nothing to report.
b) Formalise public programs through long-term planning, diversifying the occurring across environment, art, culture, public health and wellbeing.	Ongoing	NRC Coordinator	Low	Nothing to report.
CS17 - Natural Resources				
Output 3 – Environmental Education and Awareness				
a) Support sustainability initiatives and programs within the region.	Ongoing	NRC Coordinator	High	Working with the new Sustainability Officer to organise activities for the community as well as awareness raising initiatives.
b) Support land, water and biodiversity initiatives and programs within the region.	Ongoing	NRC Coordinator	High	Supported Senior Environment Officer with the delivery of the Queens Jubilee Planting.
CS19 - Social Inclusion				
Output 4 – Social Support Groups				
a) Manage and facilitate the Bushgardens Disability Support program.	Ongoing	Nursery Manager Project Officer	Medium	Continue to support Arthur Mousamas with the CADL Dementia group which is held on a Monday morning. There were 8 sessions from the 1st June averaging 8 Dementia participants supported by 2 carers and 2 partners, Arthur and Penny.
Strategy 3 - Create and deliver community-oriented training opportunities				
CS10 – Economic Development				
Output 1 – Economic Development				
a) Form strong partnerships that link the Bushgardens to the wine and tourism industries.	Ongoing	NRC Coordinator Nursery Manager	Medium	Brochures are supplied to local B&B's if requested.
Strategy 4 - Engage with Aboriginal people				
CS19 - Social Inclusion				
Output 7 – Aboriginal Reconciliation				
a) Host Reconciliation Week event is association with Council and Reconciliation Group	May 2023	Reconciliation Committee	Low	A NAIDOC Week event was held for Nuriootpa Highschool's Aboriginal students with damper making and an activity where the children made

				props and played the story of the eagle and the crow.
Strategy 5 - Increase profile of the Bushgardens				
BS3 - Communications and Engagement				
Output 3 – Community Engagement Output 4 – Online / Website support				
a) Prepare "Environmental Matters" article in the local newspapers.	Ongoing	NRC Coordinator Nursery Manager	Medium	Plant of the month article added to newspaper column.
b) Update information and educational materials about each Business Unit services and functions, and update website.	Ongoing	NRC Coordinator Nursery Manager	Low	Web site and Facebook page updated on regular basis.
c) Develop a contemporary brand that appeals across a range of markets.	Ongoing	NRC Coordinator	Low	Nothing to report.
CS21 – Tourism				
Output 2 – Visitor Enquiries/Customer Service				
a) Reposition the Bushgardens as a destination for visitors.	Ongoing	NRC Coordinator	Medium	Signage update throughout the gardens ongoing. Directional finger board signs have been installed by staff from the depot.
Key Result Area 3 **TO RECRUIT, TRAIN AND RETAIN PRODUCTIVE VOLUNTEERS**				
Strategy 1 - Achieve stable and sustainable volunteer group				
CS22 – Volunteers				
Output 2 – Internal Volunteer Support Output 3 - Volunteering Promotion and Advocacy				
a) Provide support and training for Bushgardens volunteers.	Ongoing	NRC Coordinator Nursery Manager	Medium	Volunteer have recently completed a First Aid course. We have a snake awareness training in Nov. We are booking in Fitzy to do a demonstration on cuttings.
b) Attract new volunteers to support program delivery.	Ongoing	NRC Coordinator Nursery Manager	Medium	Two new volunteers joined the team since June (outside work in the gardens). We have enough volunteers at the moment supporting the propagation/seed cleaning/seed collecting/documenting work.
Key Result Area 4 **TO IMPROVE GOVERNANCE**				
Strategy 1 - Develop and execute a new governance model				
BS2 - Business Transformation				
Output 2 – Continuous Improvement Project Management				
a) Documentation of tasks within Business Unit.	Ongoing	NRC Coordinator Nursery Manager	High	Nothing to report.
BS4 - Council and Committees				
Output 2 – Coordination: Council Committees and Working Groups				

a) Ensure the effective operation of the Barossa Bushgardens Committee in accordance with the Local Government Act, Terms of Reference, and Meeting Procedures.	Ongoing	Manager HES	High	.
b) Develop and execute a new governance model for the Barossa Bushgardens.	Ongoing	Manager HES Director DES	Low	
BS7 – Governance				
Output 1 – Governance and Policy Advice Output 4 – Legislative Reform Output 5 – Complaints Management				
a) Implement legislative reform, where applicable.	Ongoing	Manager HES Director DES	Low	
Strategy 2 - Maintain a strong financial framework				
BS6 – Finance				
Output 2 – Budget Management				
a) Ensure effective Budget Performance	Ongoing	Manager HES	High	
Strategy 3- Maintain effective internal controls to reduce risk				
BS5 - Enterprise Risk				
Output 2 – Internal Audit Output 4 – Disaster Recovery and Business Continuity Output 5 – WHS System Management				
a) Identify and prepare Operational Risk Profile.	Ongoing	Manager HES NRC Coordinator Nursery Manager	High	Nothing to report
b) Identify and document processes to reduce threat of disease, animals, weeds and pests to nursery and gardens at Barossa Bushgardens	Ongoing	Manager HES NRC Coordinator Nursery Manager	Medium	A rabbit control program is being developed with the Northern and Yorke Landscape Board and participating neighbouring properties.
c) Manage organisational risk in the delivery of core services	Ongoing	Manager HES NRC Coordinator Nursery Manager	High	Nothing to report
d) Ensure that identified Internal Financial Controls are effectively monitored and maintained	Ongoing	Manager HES NRC Coordinator Nursery Manager	Medium	Nothing to report
e) Maintain and facilitate the ongoing testing and development of Council's Business	Ongoing	Manager HES NRC Coordinator Nursery Manager	Medium	Nothing to report

Continuity Plan and associated Sub-Plans				
f) Maintain and champion the implementation of Councils WHS System	Ongoing	Manager HES NRC Coordinator Nursery Manager	Medium	Improvements to risk management ongoing.
g) Undertake WHS Compliance Inspections	Ongoing	Manager HES NRC Coordinator Nursery Manager	Medium	Nothing to report
h) Implement, Review and Maintain Work Health Safety Improvement/Action Plan	Ongoing	Manager HES NRC Coordinator Nursery Manager	Medium	SOP's that have expired are being currently updated with the Depot's Risk Officer and affected volunteers.
i) Participate in mandatory external WHS Audits	Ongoing	Manager HES NRC Coordinator Nursery Manager	Medium	Nothing to report
j) Maintain Chemalert Database for sites where chemicals used	Ongoing	Manager HES Nursery Manager	High	ChemAlert Database and SDS folders updated (September)
a) Identify funding opportunities to assist in delivery of projects and programs.	Ongoing	Manager HES NRC Coordinator Nursery Manager	High	NRC Coordinator applied for a donation from the Barossa Co-op to sponsor free alcohol-free drinks for the Opening Event of the Food for the Soul Community Garden on October 27.
b) Prepare a prospectus to assist in promoting the benefits of the Bushgardens to potential funding partners.	Ongoing	Manager HES NRC Coordinator Nursery Manager	High	Nothing to report.
c) Monitor and report on grant status and prepare acquittal reports.	Ongoing	Manager HES NRC Coordinator Nursery Manager	High	GrantsSA: Acquittal of the grant for the shelter and seating for the community garden due on 23 November.

MATTERS FOR INFORMATION

3.7 CHAIRPERSON'S REPORT

Author: Executive and Project Support Officer
23/73071

A verbal report will be presented.

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil.

MATTERS FOR INFORMATION

3.8 LANDSCAPE SA NORTHERN AND YORKE - NRC PROJECT PROPOSAL 2023-2024

Author: Executive and Project Support Officer
23/87973

Correspondence has been received from Liz Ninnes (Northern and Yorke Landscape Board) seeking applications for projects to be considered for funding from the shared NRC allocated pool (refer Attachment 1). Each Natural Resource Centre can submit up to five projects each, and projects proposals must be submitted by 6 November 2023.

A copy of the Project Proposal template and an example, is included within Attachment 2.

ATTACHMENTS

Attachment 1 Advice from Northern and Yorke Landscape Board - Funding for Projects ⇩

Attachment 2 Natural Resource Centre Project Proposal and Example ⇩

SUPPORTING REFERENCES

Nil

Chris Kruger

From: Chris Kruger
Sent: Friday, 6 October 2023 9:40 AM
To: Chris Kruger
Subject: FW: NRC project proposal
Attachments: NRC Project Proposal.docx; NRC Project Proposal example.docx

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From: Ninnes, Liz (LandscapeSA) <Liz.Ninnes@sa.gov.au>
Sent: Thursday, 5 October 2023 5:31 PM
To: GEC Coordinator <coordinator@gawlerenvironmentcentre.org.au>; 'recreatemp@outlook.com' <recreatemp@outlook.com>; Doreen Von Linde <Dvonlinde@barossa.sa.gov.au>
Cc: Ling, Hannah (LandscapeSA) <Hannah.Ling@sa.gov.au>
Subject: [EXTERNAL] NRC project proposal

CAUTION: This Message originated outside your organization. Treat all attachments and hyperlinks with suspicion.

UNOFFICIAL

Hello lovely ladies!

Hope you are all well. ☺

Please find attached the NRC project proposal template and an example.

- Total pool of funding to be determined next week for 2023/24 (will email you all when I find out)
- Each centre can submit up to 5 projects each
- For 2023/24 - Projects to be submitted via email by 6 November 2023 with assessments taking place by the Board in late November 2023
- The Board will assess each application and funding will be awarded to projects that:
    1. Fit with in the budget available
    2. Aligns with our plan and priorities
- For 2023/24 Funding to be awarded in December 2024 with 6 month to deliver projects.
- Projects to be completed by EFY
- Successful projects will be expected to acknowledge the 'Northern and Yorke Landscape Board in promotions and publications.

- Next round 2024/25 - Projects to be submitted via email by 30 June 2024 with assessments taking place by the Board in July 2024 with funding being awarded in August 2024 with 10 month to deliver projects. Projects to be completed by EFY.

Look forward to seeing your proposals. ☺

Feel free to give me a call if you have any questions. ☺

Cheers,

Liz Ninnes
Community Engagement Officer

Planning and Programs
Northern and Yorke Landscape Board
M 0458 144 562

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LANDSCAPE SOUTH AUSTRALIA NORTHERN AND YORKE

NRC Project Proposal 2023-2024

NRC:

Contact person:

Project start date:

Project end date:

Funding required:

Project title:

Project description (max 500 words)

What, where, how and why

Any First Nations engagement?

Alignment with key priorities (see NY Regional Plan)

Project timeline, key tasks and budget

Task	When	Budget

Measurements of success

NRC Project Proposal 2023-2024

EXAMPLE APPLICATION

NRC: *Clare Environment Centre*

Contact person:

Project start date: *Jan 2024*

Project end date: *June 2024*

Funding required: *$8000*

Project title: *Saddleworth Community Planting Day*

Project description (max 500 words)

The Saddleworth Community Planting Day will be held on 2 May 2024 to assist with the restoration of the local creek. This is a collaborative project with the local primary school and a community group who will assist on the day and with ongoing maintenance. Approximately 1000 local native plants will be sourced from Trees For Life. We will assist in planning the day, sourcing the plants, coordinating the groups involved, acquiring landholder approval and assisting on the day.

Alignment with key priorities (see NY Regional Plan)

This project aligns with the Biodiversity and Communities priorities by involving schools and the community to restore native vegetation.

Project timeline, key tasks and budget

Task	When	Budget (in-kind)	Budget (requested)
Liaise with stakeholders	*Jan 2024*	*4 hours = $180*	
Order plants	*Jan 2024*		*$2500*
Source tree guards and stakes	*Mar 2024*		*$3000*
Welcome to Country planning	*April 2024*	*1 hour = $45*	*$500*
Promote event	*April 2024*	*2 hours = $90*	
Site prep – weed control	*April 2024*		*$1000*
Deliver event	*2 May 2024*	*7 hours = $315*	*$200 catering*
Other admin		*4 hours = $180*	
Total		**$810**	**$7200**

Measurements of success

Number of participants involved

Seedling survival rate

DEBATE REPORT

4.1 FINANCE REPORT

Author: Executive and Project Support Officer
23/73075

PURPOSE

To provide progress on budget income and expenditure as at 30 September 2023.

RECOMMENDATION

That Barossa Bushgardens Committee receive and note the report.

REPORT

Discussion
At the end of Quarter One, cost centres are within budget allocations.

Further opportunities for funding through Northern and Yorke Landscape Board may be possible and it is anticipated that the Barossa Bushgardens will submit project proposals for funding consideration prior to the deadline of 6 November 2023.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

(a) Attachment 1 Barossa Bushgardens Budget as at 30 September 2023

Supporting references
Nil.

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan

Natural Environment and Built Heritage

Legislative Requirements
Nil.

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Nil.

COMMUNITY ENGAGEMENT

Not required under Legislation or Council's Public Consultation Policy.

B145 - Nursery Expenditure

	Current Actuals	Commitments	Actual Committed	YTD Budget	% of YTD Budget	Full Year Current Budget	% of Full Year Budget
547 - Commercial Activities - Seedling Sales	-11620.77	0	-11620.77	-25000	0.4648308	-25000	0.4648308
623 - Salaries - Works Section	13057.53	0	13057.53	64734	0.201710539	64734	0.201710539
722 - Direct Purchases - Stationery	0	0	0	1230	0	1230	0
724 - Direct Purchases - Irrigation supplies	30.12	1794.99	1825.11	2070	0.881695652	2070	0.881695652
725 - Direct Purchases - Weed/Pest Chemicals	0	69.07	69.07	3280	0.021057927	3280	0.021057927
726 - Direct Purchases - Fertiliser	105.9	0	105.9	615	0.172195122	615	0.172195122
727 - Direct Purchases - Mulch/Loam	0	727.27	727.27	3485	0.208685796	3485	0.208685796
728 - Direct Purchases- Plants/Shrubs	422.15	0	422.15	512	0.824511719	512	0.824511719
729 - Direct Purchases - Protective clothing	10.91	159.09	170	512	0.33203125	512	0.33203125
732 - Direct Purchases - Loose tools	0	45.86	45.86	184	0.24923913	184	0.24923913
735 - Direct Purchases - Other	1378.84	513.64	1892.48	5125	0.36926439	5125	0.36926439
738 - Office Equipment consumables - Other	0	12.29	12.29	512	0.024003906	512	0.024003906
790 - Depreciation Expense - Bldgs	3837.99	0	3837.99	15351.96	0.25	15351.96	0.25
791 - Depreciation Expense - Infrastructure	2130	0	2130	8520	0.25	8520	0.25
792 - Depreciation Expense - Equipment	1895.76	0	1895.76	7583.04	0.25	7583.04	0.25
810 - Insurance - Income Protection Insurance	1061.66	0	1061.66	977	1.086653019	977	1.086653019
812 - Insurance - Workers Comp Premium	923	0	923	1564	0.590153453	1564	0.590153453
824 - Staff Training - Seminar/Conference Fees	0	0	0	1589	0	1589	0
833 - Mobile Phone Expenses	301.74	0	301.74	318	0.948867925	318	0.948867925
937 - Support Svces Alloc - Rates Admin Suppor	0	0	0	44638	0	44638	0
B146- Disability Support Program							
562 - Contributions - Other	-4621	0	-4621	-7300	0.633013699	-7300	0.633013699
624 - Salaries - Environmental Services	1683.16	0	1683.16	0	0	0	0

627 - Salaries - Community Services	0	0	0	6262	0	6262	0
735 - Direct Purchases - Other	0	0	0	1025	0	1025	0
810 - Insurance - Income Protection Insurance	103.23	0	103.23	95	1.086631579	95	1.086631579
812 - Insurance - Workers Comp Premium	89	0	89	151	0.589403974	151	0.589403974
937 - Support Svces Alloc - Rates Admin Suppor	0	0	0	4318	0	4318	0
B160 - Bushgardens Site Expenditure							
	10050.16	1607.57	11657.73	20791	0.560710404	20791	0.560710404
562 - Contributions - Other	0	0	0	-10000	0	-10000	0
564 - Donations - Other	0	0	0	-1500	0	-1500	0
600 - Wages (Normal Rate - Depot Staff)	377.19	0	377.19	0	0	0	0
636 - Contractors - Waste Disposal Services	0	0	0	410	0	410	0
649 - Contractors - Plant/Machinery Servicing	479.95	155.45	635.4	820	0.774878049	820	0.774878049
654 - Contractors - Other Services	705	527.28	1232.28	5176	0.238075734	5176	0.238075734
715 - Direct Purchases - Canteen Purchases	493.38	280.26	773.64	1025	0.754770732	1025	0.754770732
718 - Direct Purchases - Assets < $5,000	0	290	290	3152	0.092005076	3152	0.092005076
720 - Direct Purchases - Signs	175.5	0	175.5	1025	0.171219512	1025	0.171219512
722 - Direct Purchases - Stationery	0	0	0	307	0	307	0
724 - Direct Purchases - Irrigation supplies	504.13	206.71	710.84	820	0.866878049	820	0.866878049
725 - Direct Purchases - Weed/Pest Chemicals	2.27	0	2.27	102	0.022254902	102	0.022254902
732 - Direct Purchases - Loose tools	131.28	43.56	174.84	307	0.569511401	307	0.569511401
735 - Direct Purchases - Other	778.64	0	778.64	0	0	0	0
750 - Energy Costs - Electricity	2237.66	0	2237.66	6719	0.333034678	6719	0.333034678
751 - Energy Costs - Gas	0	0	0	307	0	307	0
752 - Energy Costs - Fuel & Lubricants	72.61	104.31	176.92	564	0.313687943	564	0.313687943
757 - Water Rates	74.2	0	74.2	316	0.234810127	316	0.234810127
758 - Excess Water Rates	0	0	0	3075	0	3075	0
770 - Bank Charges	44.24	0	44.24	0	0	0	0
810 - Insurance - Income Protection Insurance	322.73	0	322.73	0	0	0	0

811 - Insurance - Bldg & Contents	990.42	0	990.42	2017	0.491036192	2017	0.491036192
813 - Insurance - Public Liability Insurance	1552.46	0	1552.46	2936	0.52876703	2936	0.52876703
816 - Insurance - Vehicles	514.34	0	514.34	1032	0.498391473	1032	0.498391473
820 - Advertising	0	0	0	0	0	0	0
824 - Staff Training - Seminar/Conference Fees	0	0	0	0	0	0	0
830 - Telephone	81.81	0	81.81	348	0.235086207	348	0.235086207
833 - Mobile Phone Expenses	0	0	0	307	0	307	0
835 - Internet Expenses	0	0	0	553	0	553	0
836 - Wireless Broadband	0	0	0	615	0	615	0
840 - Vehicle Registration	0	0	0	102	0	102	0
882 - Subscriptions/Memberships	0	0	0	154	0	154	0
884 - Other Misc. Expenses - Sundry	0	0	0	102	0	102	0
900 - Internal Plant Hire Allocations	22	0	22	0	0	0	0
920 - Internal Allocation - Wages Overhead	490.35	0	490.35	0	0	0	0