



NOTICE OF MEETING

Notice is hereby given that the next ordinary meeting of the Community Assistance Scheme Committee will be held on Tuesday 21 November 2023 in the Council Chambers, 43-51 Tanunda Road, Nuriootpa, commencing at 4:00pm.

A G E N D A

Welcome by the Chair

1. ATTENDANCE RECORD

1.1 Members Present

Apologies

Nil

Not Present

Nil

Leave of Absence

Nil

2. CONFIRMATION OF PREVIOUS MINUTES

2.1 Minutes of previous meetings – for confirmation:

2.1.1 Community Assistance Scheme Committee meeting held on Wednesday 2 August 2023 at 3:00pm

2.2 Matters arising from previous minutes

Nil

3. MATTERS FOR INFORMATION

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4. DEBATE REPORT

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4.6	Barossa History Fair - Community Grant Application	404

5. CONFIDENTIAL AGENDA

Nil

6. URGENT OTHER BUSINESS**7. NEXT MEETING**

Wednesday 7 February 2024 at 4.30pm

8. CLOSURE

MATTERS FOR INFORMATION

3.1 COMMUNITY ASSISTANCE SCHEME COMMITTEE SELF ASSESSMENT RESULTS

Author: Executive and Project Support Officer
23/109700

Pursuant to clause 6.6 of the Community Assistance Scheme Committee's Terms of Reference, all Committee members must complete a self assessment that evaluates the Committee's performance to promote continuous improvement in performance and ensure that its actions are aligned with its intended purpose.

Three Community Assistance Scheme Committee Members have completed their annual self-assessment for 2022/2023 of Committee performance and a collation of responses is provided in Attachment 1.

ATTACHMENTS

Attachment 1 Community Assistance Scheme Committee Self-Assessment of Performance - November 2023 [!\[\]\(17413706fd4997a1a4bdf85c6864eee1_img.jpg\)](#) 

SUPPORTING REFERENCES

Nil.

Community Assistance Scheme Committee Self-Assessment of Performance

3

Responses

02:25

Average time to complete

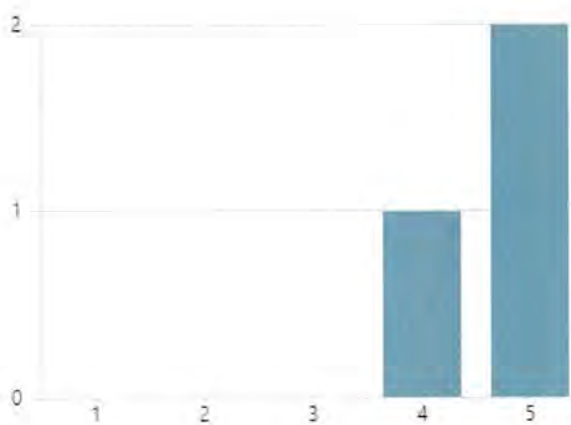
Active

Status

1. The objectives of the Committee as detailed in its Terms of Reference are appropriate and relevant

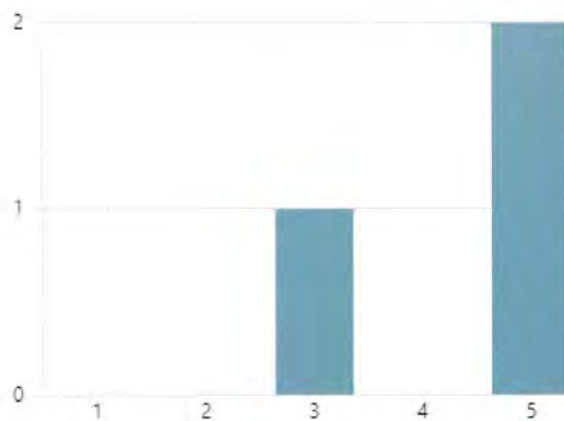
4.67

Average Rating



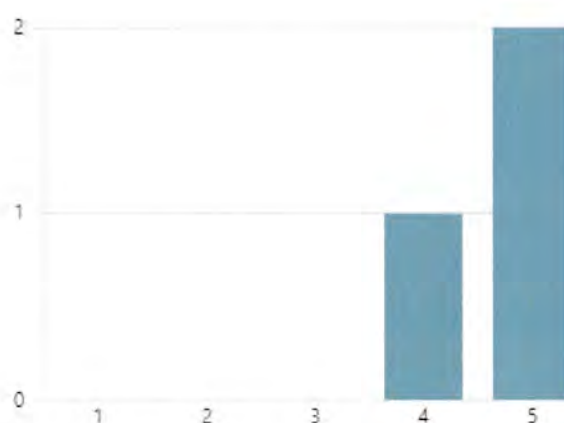
2. The number of Committee members is appropriate to achieve its objectives.

4.33
Average Rating



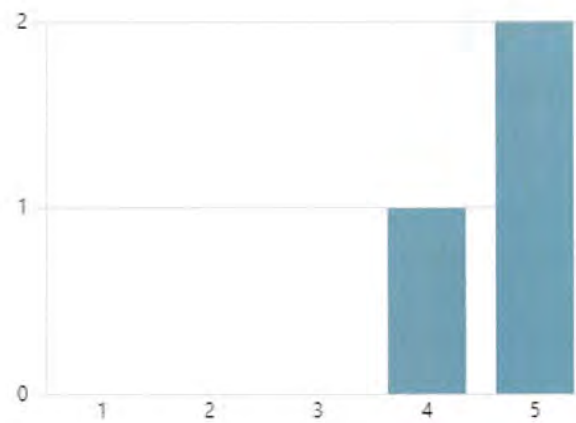
3. The Committee collectively has sufficient skills and experience to undertake its duties.

4.67
Average Rating



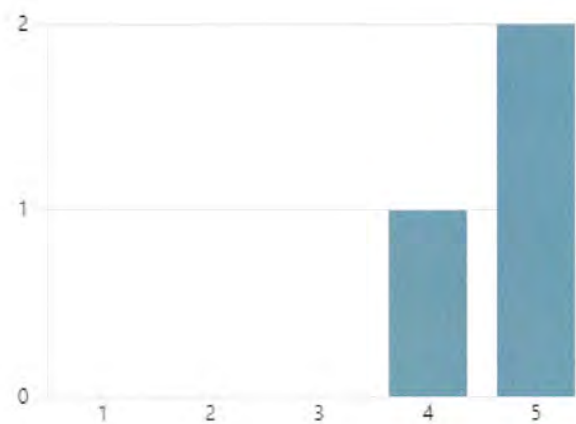
4. The Committee has sufficient resources to undertake its duties.

4.67
Average Rating



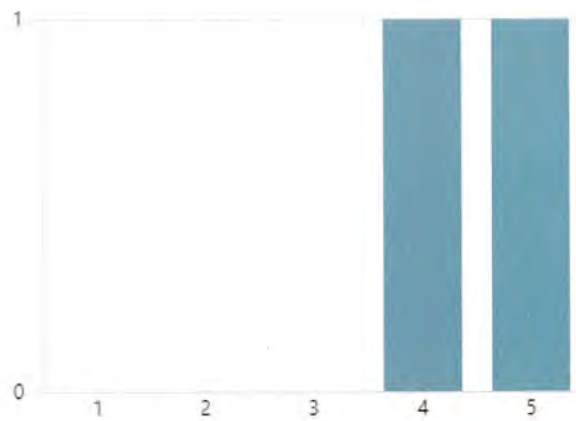
5. The meeting arrangements (i.e frequency, time, duration, venue and format) support my decision-making process.

4.67
Average Rating



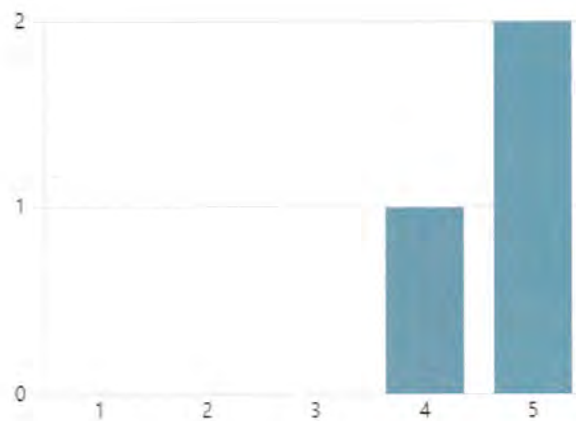
6. The meeting reports are sufficiently comprehensive and yet understandable for me to make informed decisions.

4.50
Average Rating



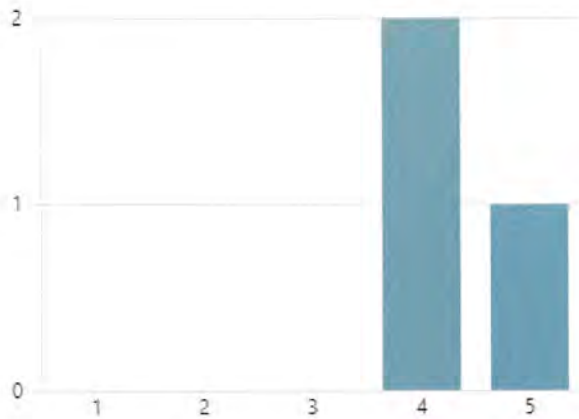
7. The Chairperson is prepared for our meetings.

4.67
Average Rating



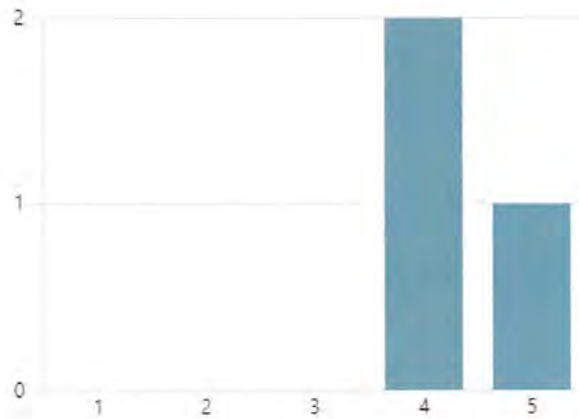
8. The Chairperson conducts our meetings according to our Terms of Reference.

4.33
Average Rating



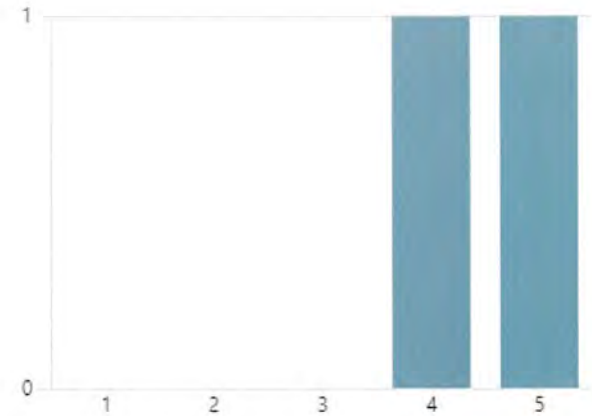
9. My Committee co-members contribute to the discussion and determination of agenda items.

4.33
Average Rating



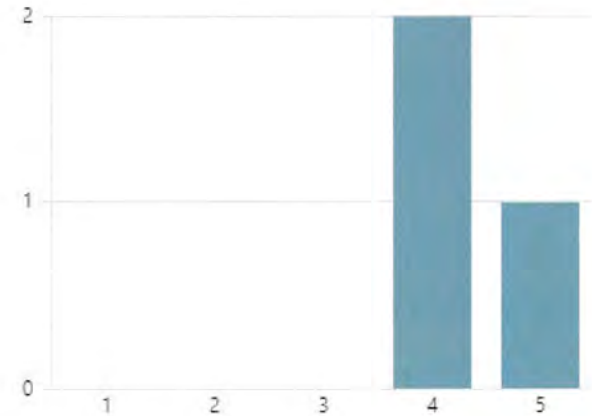
10. I contribute to the discussion and determination of agenda items.

4.50
Average Rating



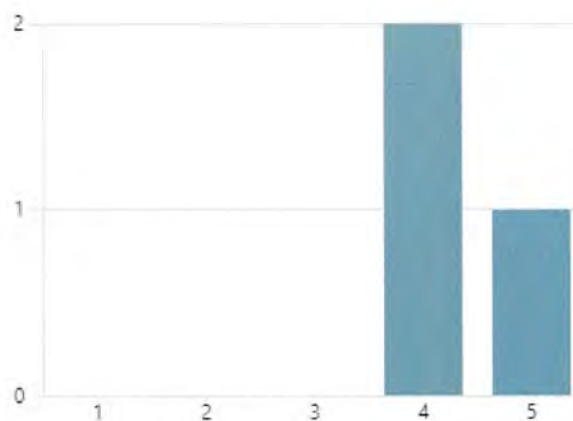
11. The Committee works constructively as a team.

4.33
Average Rating



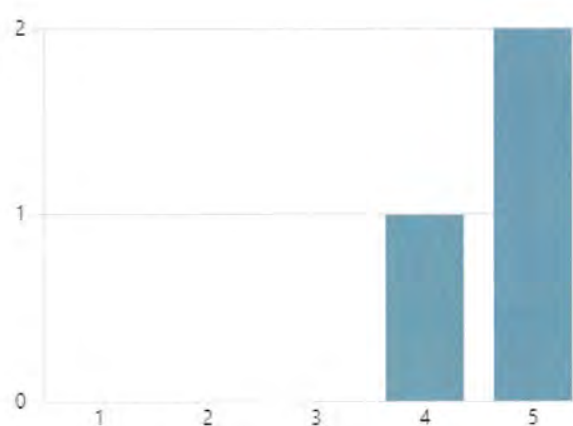
12. The Committee works constructively with others who attend our meetings.

4.33
Average Rating



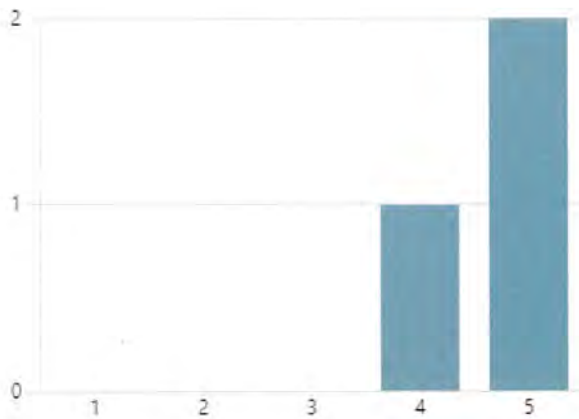
13. The meeting presentations help inform me about various issues.

4.67
Average Rating



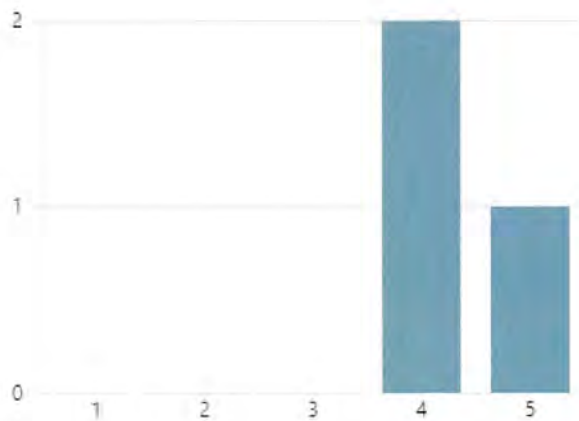
14. The meeting minutes are well managed (i.e accurately prepared, promptly distributed and agreed actions undertaken).

4.67
Average Rating



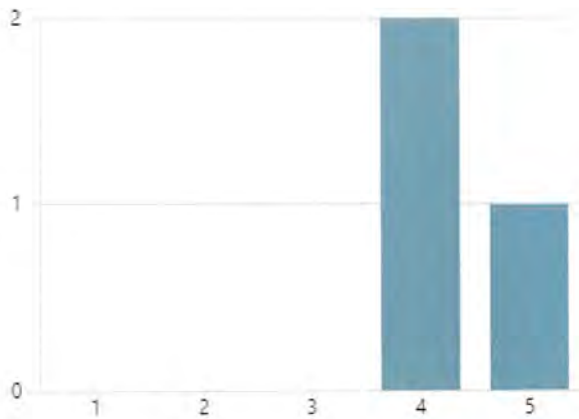
15. The Committee is professionally supported by Council staff.

4.33
Average Rating



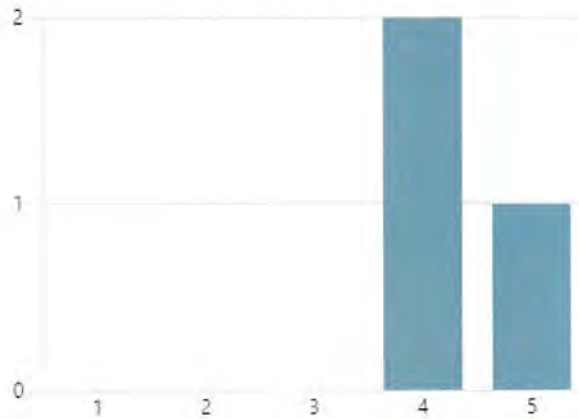
16. The Committee's Elected Member representative(s) provide(s) a valuable link between the Committee and the Council for information and advice.

4.33
Average Rating



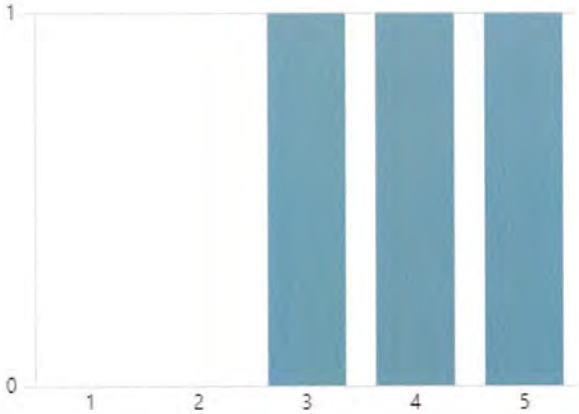
17. Overall, the Committee provides an efficient and effective service to Council and should continue in its current format

4.33
Average Rating



18. My suggestions for improving the Committee's performance, role or functions:

4.00
Average Rating



MATTERS FOR INFORMATION

3.2 BUDGET UPDATE

Author: Administrative and Technical Support Officer and Executive and Project Support Officer
23/109702

COMMUNITY GRANTS AND YOUTH GRANTS

The adopted Budget for the Community Grants and Youth Grants for 2023-2024 is \$25,000 (excl GST) are in accordance with the normal base funding allocations.

There was an allocation of two additional years of funds which was funded from the successful street lighting case. These funds are operating and are not carried over and the two years has concluded. Further the source of these funds is under legal challenge and are no longer available. At this time unless Council determines to allocate further funding from its budget the core funding for this and the future years is \$25,000 per annum.

	Total (excl GST)
BUDGET 2023-2024	\$25,000.00
Youth Grants	\$ 1,000.00
Community Grants	\$18,394.00
Grant Total for 1ST Quarter	\$19,394.00
Balance of funds available if all grants approved	\$5,606.00

HERITAGE GRANTS

Funding Type	No. of Applications	Funding Approved/ Requested
Heritage Grants	BUDGET 2022/2023	\$ 10,100.00
	Less Payment made 2022/2023	- \$ 1,500.00
	Less Applications still to be paid 2022/2023 (expires 7 December 2023)	<u>\$ 4,500.00</u>
	UNALLOCATED FUNDS REMAINING 2022/2023 (Not Carried Over)	\$ 4,100.00
	FUNDS REMAINING	NIL
	BUDGET ALLOCATION FOR 2023/2024	\$10,100.00

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil.

MATTERS FOR INFORMATION

3.3 ACTIONS FROM PREVIOUS MEETINGS

Author: Administrative and Technical Support Officer and Executive and Project Support Officer
23/109703

YOUTH GRANTS – 1st QUARTER 2023-2024

Five Youth Grant applications were received in the 1st Quarter.

Applicant	Activity	\$
Zeilie Clothier	Calisthenics Australia Darwin State Championships	200.00
Noah Lewcock	Australian School Sports SA Swimming Championships - Sydney	200.00
Sierra Turner	National Vaulting Championships - Sydney	200.00
Matilda Feaviour	National Vaulting Championships - Sydney	200.00
Haylie Staunton	Junior Parliament 2023 - Belair	200.00

COMMUNITY GRANTS – 1st QUARTER 2023-2024

Three Community Grants were received in the 1st Quarter.

COMMUNITY GRANTS – ACTIONS

Meeting Date	COMMUNITY GRANTS	Successful letter sent	Invoice received	Payment made	Project End Date	Acquittal Statement received	Written Assessment Received	STATUS P-Pending C-Completed E-Expired
15/2/2022	Tanunda RSL	Y	Y	Y	TBA	N	N	P
15/2/2022	Barossa Food Security Network	Y	Y	Y	28/2/2023	Y	Y	C
4/5/2022	Regional Development Australia Barossa (Rebekah Rosenzweig)	Y	Y	Y	31/12/2022	Y	Y	C
3/8/2022	Nuriootpa Town Band	Y	Y	Y	23/7/2022	N	N	P
3/8/2022	Angaston Bowling Club	Y	Y	Y	31/8/2022	N	N	P
3/8/2022	Dash 4 Cash Inc	Y	Y	Y	12/2022	N	N	P
3/8/2022	Southern Barossa Alliance	Y	Y	Y	16/10/2022	Y	Y	C
3/8/2022	Rechner Cottage Conservation Association	Y	Y	Y	30/12/2022	N	N	P

20/12/2022	Barossa Ark Incorporated	Y	Y	Y	5/12/2022	N	N	P
20/12/2022	South Australian Athletic League	Y	Y	Y	27/2/2023	Y	Y	C
3/5/2023	Barossa Film Club	Y	Y	Y	31/12/2023	N	N	P
3/5/2023	Williamstown Uniting Church	Y	Y	Y	30/6/2024	N	N	P
3/5/2023	Southern Barossa Men's Shed Inc	Y	Y	Y	31/12/2023	N	N	P
3/5/2023	Adelaide Italian Festival	Y	Y	Y	31/12/2023	N	N	P
3/5/2023	Tutti Arts Incorporated	Y	Y	Y	30/6/2024	N	N	P
3/5/2023	Young Life Australia	Y	Y	Y	30/6/2023	N	N	P
2/8/2023	Lyndoch Community Committee	Y	Y	Y	30/6/2024	N	N	P
2/8/2023	Angaston Agricultural, Horticultural & Floricultural Show Society	Y	Y		30/6/2024	N	N	P
2/8/2023	Barossa German Language Association	Y	Y	Y	30/11/2023	N	N	P
2/8/2023	Road Safety Education Limited	Y	Y	Y	30/9/2023	N	N	P

HERITAGE GRANTS - ACTIONS

Budget Year 2022/2023

Budget Year	HERITAGE GRANTS	\$	Approval letter	Expiry Date	Payment made	STATUS P- Pending C- Completed E - Expired
2022/2023	Zion Lutheran Church Angaston 22/55864	\$1500	22/75676	7/12/2023	No	P
	Paul Denver 22/57453 & 22/57455	\$1500	22/75681	7/12/2023	No	P
	Holy Trinity Church Lyndoch 22/61054	\$1500	22/75697	7/12/2023	Yes	C
	Vaughan Heenan 22/63997	\$1500	22/75712	7/12/2023	No	P

NOTE: Heritage Grants have until the 7 December 2023 to provide proof of expenditure to claim grant monies.

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil.

MATTERS FOR INFORMATION

3.4 COMMUNITY ASSISTANCE SCHEME COMMITTEE - 2024 MEETING SCHEDULE

Author: Executive and Project Support Officer
23/109704

The Community Assistance Scheme Committee meetings have been scheduled on a quarterly basis during 2024.

The following schedule of meeting dates is provided for information:

Wednesday 7 February 2024, commencing at 4:30pm
Wednesday 1 May 2024, commencing at 4:30pm
Wednesday 7 August 2024, commencing at 4:30pm
Wednesday 6 November 2024, commencing at 4:30pm

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil

DEBATE REPORTS

4 Debate Report

4.1 GRANT ACQUITTAL - SOUTHERN BAROSSA MEN'S SHED

**Author: Executive and Project Support Officer
23/109706**

PURPOSE

To consider the Acquittal documentation in relation to the Community Grant awarded to Southern Barossa Men's Shed towards the construction of a concrete apron outside the shed entry.

RECOMMENDATION

That Community Assistance Scheme Committee receives and approves the Acquittal documentation in relation to the Community Grant for \$3,000.00 (ex GST) awarded to the Southern Barossa Men's Shed towards the concrete apron for the entrance to the Men's Shed.

REPORT

Background

The Community Assistance Scheme Committee (CASC), at its meeting held 3 May 2023, assessed a Community Grant application submitted by the Southern Barossa Men's Shed Inc. for funding towards a concrete apron to the entrance of the Men's Shed.

The following was resolved;

MOVED Cr Preece

That Community Assistance Scheme Committee:

- (1) Approves a Community Grant of \$3,000 (ex GST) for the concrete apron to the entrance of the Men's Shed
- (2) Should the project be approved, require the Southern Barossa Men's Shed to appropriately acknowledge The Barossa Council as a funding source for the project through social media, signage, website and promotional material.

SECONDED Mayor Lange

CARRIED 2018-22/15

Introduction

The Community Assistance Scheme Policy requires that a 'written assessment of the project, including a financial statement (Acquittal Statement) is required from the

Grant recipient upon completion of the project". The concrete apron has now been completed.

Discussion

The Southern Barossa Men's Shed Inc. have provided an acquittal statement which is included as Attachment 1.

Summary and Conclusion

CASC is requested to consider and approve the acquittal information provided by the Southern Barossa Men's Shed Inc.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 Attachment - Community Grant Acquittal Statement - Southern Barossa Mens Shed - Received 1 August 2023 [↓](#) 

Supporting references

Nil.

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan

Legislative Requirements

Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

COMMUNITY ENGAGEMENT

Community consultation is not required under legislation or Council policy.



Community Grant Acquittal Statement

By Customer
Support
01 AUG 2023
RECEIVED

Grant Recipient: SOUTHERN BAROSSA MENS SHED
Project Title: CONCRETE APRON OUTSIDE SHED ENTRY
Grant Value: \$3000.00

Financial Statement

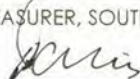
EXPENDITURE		
Type	Details	\$ (incl GST)
Contractors	Jonesy's Concrete	2904.50
	Site preparation (no receipt received)	100
Materials	Barossa Landscape Supplies - metal	52.00
	Barossa Landscape Supplies - metal	52.00
	Barossa Landscape Supplies - metal	26.00
Other Expenses		
	GST included as SB Men's Shed is not registered for GST	
	TOTAL EXPENDITURE	\$3134.50
REVENUE		
Type	Details	\$ (ex GST)
Grant Funding	Barossa Council Community Grant	3000
Other Revenue	SB Mens Shed funds	134.50
	TOTAL REVENUE	\$3134.50

NOTE: Please return completed Acquittal Statement together with any relevant supporting documents (such as receipts, invoices, photos etc) and a written summary of the project once complete.

I certify that the above financial statement is correct and the funds provided by The Barossa Council under the 2022/2023 Community Assistance Scheme have been applied to the purpose for which they were approved.

Name: RICHARD DAVIS

Position: TREASURER, SOUTHERN BAROSSA MENS SHED

Signature:  Date: 1 August 2023

Original

53

TAX INVOICE* / STATEMENT*

(* DELETE AS APPROPRIATE)

DATE 10/0/25

TO Southern Barossa DATE 1/10

Mens Shred

ABN (of Recipient)

ORDER NO.

FROM Jonesy's concrete
creations

ABN (of Supplier) 8023 4461 936

[illegible]

TOTAL INCLUSIVE OF G.S.T.

2904.50

Total includes G.S.T. of

SCANNED 20230803 124040

Dave P.
for cement area.

Business and Consumer Supplies

$$d\mathbf{f}_1/dt = \mathbf{f}_1 \mathbf{f}_1^T \mathbf{f}_1, \quad d\mathbf{f}_2/dt = \mathbf{f}_2 \mathbf{f}_2^T \mathbf{f}_2$$

(b) $\frac{1}{2} \log \frac{1}{2}$ (c) $\frac{1}{2} \log \frac{1}{2}$ (d) $\frac{1}{2} \log \frac{1}{2}$ (e) $\frac{1}{2} \log \frac{1}{2}$

Abbreviations:

04-42 (b)(1) - 04

$$S(\mathbf{f}) = 12 - 1.5 \log_{10} \|\mathbf{f}\|_2$$

1998, 1999, 2000, 2001, 2002, 2003, 2004, 2005, 2006, 2007, 2008, 2009, 2010, 2011, 2012, 2013, 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022, 2023, 2024, 2025, 2026, 2027, 2028, 2029, 2030, 2031, 2032, 2033, 2034, 2035, 2036, 2037, 2038, 2039, 2040, 2041, 2042, 2043, 2044, 2045, 2046, 2047, 2048, 2049, 2050, 2051, 2052, 2053, 2054, 2055, 2056, 2057, 2058, 2059, 2060, 2061, 2062, 2063, 2064, 2065, 2066, 2067, 2068, 2069, 2070, 2071, 2072, 2073, 2074, 2075, 2076, 2077, 2078, 2079, 2080, 2081, 2082, 2083, 2084, 2085, 2086, 2087, 2088, 2089, 2090, 2091, 2092, 2093, 2094, 2095, 2096, 2097, 2098, 2099, 2100, 2101, 2102, 2103, 2104, 2105, 2106, 2107, 2108, 2109, 2110, 2111, 2112, 2113, 2114, 2115, 2116, 2117, 2118, 2119, 2120, 2121, 2122, 2123, 2124, 2125, 2126, 2127, 2128, 2129, 2130, 2131, 2132, 2133, 2134, 2135, 2136, 2137, 2138, 2139, 2140, 2141, 2142, 2143, 2144, 2145, 2146, 2147, 2148, 2149, 2150, 2151, 2152, 2153, 2154, 2155, 2156, 2157, 2158, 2159, 2160, 2161, 2162, 2163, 2164, 2165, 2166, 2167, 2168, 2169, 2170, 2171, 2172, 2173, 2174, 2175, 2176, 2177, 2178, 2179, 2180, 2181, 2182, 2183, 2184, 2185, 2186, 2187, 2188, 2189, 2190, 2191, 2192, 2193, 2194, 2195, 2196, 2197, 2198, 2199, 2200, 2201, 2202, 2203, 2204, 2205, 2206, 2207, 2208, 2209, 2210, 2211, 2212, 2213, 2214, 2215, 2216, 2217, 2218, 2219, 2220, 2221, 2222, 2223, 2224, 2225, 2226, 2227, 2228, 2229, 2230, 2231, 2232, 2233, 2234, 2235, 2236, 2237, 2238, 2239, 2240, 2241, 2242, 2243, 2244, 2245, 2246, 2247, 2248, 2249, 2250, 2251, 2252, 2253, 2254, 2255, 2256, 2257, 2258, 2259, 2260, 2261, 2262, 2263, 2264, 2265, 2266, 2267, 2268, 2269, 2270, 2271, 2272, 2273, 2274, 2275, 2276, 2277, 2278, 2279, 2280, 2281, 2282, 2283, 2284, 2285, 2286, 2287, 2288, 2289, 2290, 2291, 2292, 2293, 2294, 2295, 2296, 2297, 2298, 2299, 2300, 2301, 2302, 2303, 2304, 2305, 2306, 2307, 2308, 2309, 2310, 2311, 2312, 2313, 2314, 2315, 2316, 2317, 2318, 2319, 2320, 2321, 2322, 2323, 2324, 2325, 2326, 2327, 2328, 2329, 2330, 2331, 2332, 2333, 2334, 2335, 2336, 2337, 2338, 2339, 2340, 2341, 2342, 2343, 2344, 2345, 2346, 2347, 2348, 2349, 2350, 2351, 2352, 2353, 2354, 2355, 2356, 2357, 2358, 2359, 2360, 2361, 2362, 2363, 2364, 2365, 2366, 2367, 2368, 2369, 2370, 2371, 2372, 2373, 2374, 2375, 2376, 2377, 2378, 2379, 2380, 2381, 2382, 2383, 2384, 2385, 2386, 2387, 2388, 2389, 2390, 2391, 2392, 2393, 2394, 2395, 2396, 2397, 2398, 2399, 2400, 2401, 2402, 2403, 2404, 2405, 2406, 2407, 2408, 2409, 2410, 2411, 2412, 2413, 2414, 2415, 2416, 2417, 2418, 2419, 2420, 2421, 2422, 2423, 2424, 2425, 2426, 2427, 2428, 2429, 2430, 2431, 2432, 2433, 2434, 2435, 2436, 2437, 2438, 2439, 2440, 2441, 2442, 2443, 2444, 2445, 2446, 2447, 2448, 2449, 2450, 2451, 2452, 2453, 2454, 2455, 2456, 2457, 2458, 2459, 2460, 2461, 2462, 2463, 2464, 2465, 2466, 2467, 2468, 2469, 2470, 2471, 2472, 2473, 2474, 2475, 2476, 2477, 2478, 2479, 2480, 2481, 2482, 2483, 2484, 2485, 2486, 2487, 2488, 2489, 2490, 2491, 2492, 2493, 2494, 2495, 2496, 2497, 2498, 2499, 2500, 2501, 2502, 2503, 2504, 2505, 2506, 2507, 2508, 2509, 2510, 2511, 2512, 2513, 2514, 2515, 2516, 2517, 2518, 2519, 2520, 2521, 2522, 2523, 2524, 2525, 2526, 2527, 2528, 2529, 2530, 2531, 2532, 2533, 2534, 2535, 2536, 2537, 2538, 2539, 2540, 2541, 2542, 2543, 2544, 2545, 2546, 2547, 2548, 2549, 2550, 2551, 2552, 2553, 2554, 2555, 2556, 2557, 2558, 2559, 2560, 2561, 2562, 2563, 2564, 2565, 2566, 2567, 2568, 2569, 2570, 2571, 2572, 2573, 2574, 2575, 2576, 2577, 2578, 2579, 2580, 2581, 2582, 2583, 2584, 2585, 2586, 2587, 2588, 2589, 2590, 2591, 2592, 2593, 2594, 2595, 2596, 2597, 2598, 2599, 2600, 2601, 2602, 2603, 2604, 2605, 2606, 2607, 2608, 2609, 2610, 2611, 2612, 2613, 2614, 2615, 2616, 2617, 2618, 2619, 2620, 2621, 2622, 2623, 2624, 2625, 2626, 2627, 2628, 2629, 2630, 2631, 2632, 2633, 2634, 2635, 2636, 2637, 2638, 2639, 2640, 2641, 2642, 2643, 2644, 2645, 2646, 2647, 2648, 2649, 2650, 2651, 2652, 2653, 2654, 2655, 2656, 2657, 2658, 2659, 2660, 2661, 2662, 2663, 2664, 2665, 2666, 2667, 2668, 2669, 2670, 2671, 2672, 2673, 2674, 2675, 2676, 2677, 2678, 2679, 26

$$\text{Nim}_2(D_2) \cong \mathbb{Z}_2$$

3

[illegible]

44

Price: \$14.95 \$20.00

1950-1951

Intel	\$20.00
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$$\begin{aligned} \text{For } n = 0, & \quad \frac{\partial}{\partial t} f_0^{\pm}(t) = -\gamma f_0^{\pm}(t) \\ \text{For } n = 1, & \quad \frac{\partial}{\partial t} f_1^{\pm}(t) = -\gamma f_1^{\pm}(t) + \alpha g(t) \end{aligned}$$

1994 = 1993/100 = 1.00

[illegible]

502.00
552.00
602.00

[illegible]

552 (20)

553 (20)

554 (20)



SOUTHERN BAROSSA MENS SHED COMMUNITY GRANT



All work was carried out by local contractors with assistance from Men's Shed members.

Completed pad now provides a safe entry to shed for disabled members and also a smooth, dry, ventilated outside work area.

DEBATE REPORT

4.2 NURIOOTPA ROVERS FOOTBALL CLUB - COMMUNITY GRANT APPLICATION

**Author: Executive and Project Support Officer
23/109707**

PURPOSE

To consider a Community Grant application (the Application) for the Nuriootpa Rovers Football Club (NRFC), seeking \$5,000 ex GST, towards NRFC Community Function Room Facility upgrade.

The application was presented for consideration within Round 4, and was included in the Agenda of the Community Assistance Scheme Committee meeting held on 2 August 2023.

Unfortunately, due to an earlier stated Conflict of Interest advised by Cr Schilling, and two (2) apologies from Committee members, the meeting quorum was not achieved, and therefore no decision could be made in relation to the application.

The Applicant has requested that the application be considered within Round One, and is therefore presented for decision.

RECOMMENDATION

That Community Assistance Scheme Committee:

- (1) Supports/does not support a Community Grant of \$.....(ex GST) towards the NRFC Community Function Room Facility Upgrade.
- (2) Require the Nuriootpa Rovers Football Club appropriately acknowledge The Barossa Council as a funding source for the project through social media, signage, website, promotional material and packaging if successful in obtaining grant funding.

REPORT

Background

The Nuriootpa Rovers Football Club was first established in 1908 and became incorporated in July 2000. The current membership base is 682, 97% of whom reside in The Barossa Council area.

Introduction

The NRFC's Community Function Room can cater for 150-220 people and is the only one of its size locally, and includes on-site facilities needed to cater for a wide diversity of community needs.

The layout of the building can allow for the utilisation of the Function Room area and adjoining space in the Sports Centre, increasing the hosting capacity by an additional 500 people.

Discussion

The NRFC Community Function Room Facility Upgrade proposal includes the purchase and installation of a new glass washer, a dishwasher in the bar facility, along with modifications to the bar cabinetry and layout to accommodate the new glasswasher and dishwasher.

Both the glass washer and dishwasher are over a decade old and have ongoing maintenance issues, and it is felt that replacements are urgently needed.

The proposed upgrades will be beneficial in ensuring that a major community facility remains fit-for-purpose and capable of meeting the diverse function needs of the local community.

It should be noted that Council's Big Project has previously invested \$890,000.00 for new Changerooms which included Nuriootpa Rovers Football Clubs commitments of \$130,000.00 in 2021.

Summary and Conclusion

The Nuriootpa Rovers Football Club Community Function Room Facility Upgrade will benefit not only the NRFC, but local businesses, community groups and community members on a weekly basis.

Officers recommend that, should the Committee support the funding request, that recognition of Council's contribution be included in the promotion of the project and any project deliverables.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

- Attachment 1 Nuriootpa Rovers Football Club completed application form - Round 4 2023 [!\[\]\(896151ec231b70900e969d67696ca48d_img.jpg\)](#) 
- Attachment 2 Staff Feedback Sheet - Nuriootpa Rovers Football Club_Redacted [!\[\]\(ea6e8863987d5c963d93ad4125360939_img.jpg\)](#) 

Supporting references

Community Assistance Scheme Policy
Community Grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Legislative Requirements

Nil.

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

Various Officers have reviewed the Grant Application and proposal.

COMMUNITY ENGAGEMENT

Community consultation is not required under Legislation or Council Policy.

THE BAROSSA COUNCIL

COMMUNITY GRANT APPLICATION FORM



(Please read the Community Grant Guidelines and complete all sections of this form)

Related Policy/Process	TBCPOC4450 Community Assistance Scheme Policy	Form Number:	TBCFOR4452
Form Owner:	Manager – Community and Facilities Development	Last Revised Date:	June 2017
Document Control:	Manager – Community and Facilities Development	TRIM Reference:	17/47438
Date Approved:	7 March 2018	Next Review Date:	June 2019

Date of Application: 25/06/2023

1. ORGANISATION DETAILS

Name _____ of _____ organisation:
Nuriootpa Rovers Football Club

Physical address of organisation club room/facilities/meeting place:
13 Penrice Rd, Nuriootpa SA 5355

Postal address of organisation:
P.O Box 331 Nuriootpa S.A 5355

2. CONTACT DETAILS FOR THIS ORGANISATION

Name: Joshua Norton _____

Position: President _____

Postal Address (for contact person):
P.O Box 331 Nuriootpa S.A 5355

Mobile: [REDACTED] _____

Home Phone: () [REDACTED] _____

Form: Community Grant Application Form

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Work Phone: () _____

Email: nrfcpresident@outlook.com _____

Preferred Method of contact

Home Phone ☐ Work Phone ☐ **Mobile ☒** **Email ☐**

3. GROUP/ORGANISATION GST STATUS (PLEASE TICK)

In accordance with current tax legislation, Council is obliged to withhold 46.5% of the grant and forward this amount to the Australian Taxation Office (ATO) if an Australian Business Number (ABN) is not provided prior to payment of funds. Applicants that have an ABN and are GST registered must provide a tax invoice prior to payment being made. Council will gross up the Grant for the appropriate GST amount, provided all requirements in regard to GST are met to Council's satisfaction.

Applicants that are unable to provide an ABN must legitimately complete a "Statement by Supplier" form which is available from Council. If not provided, Council will be required to withhold 46.5%.

- ☐ No ABN and not registered for GST
(Please request and include a 'Statement by Supplier' form to go with your application)
- ☐ ABN but not registered for GST (please attach a copy of ABN Certificate)
- ☒ **ABN and registered for GST (please attach a copy of ABN Certificate)**
- ☐ Currently applying for ABN/GST registration
(When received, Council will require this information before funding can be made)

4. PROOF OF INCORPORATION (AS PER GUIDELINE 1.2)

Is your Organisation incorporated? **Yes ☒** No ☐
(If yes, please provide a copy of the Certificate of Incorporation and go to Section 5)

If No, are you affiliated with an incorporated body?

Yes ☐ (Please note: An auspice agreement is required if the organisation applying for funding is not part of an incorporated body.)

Auspice Information

Auspice Organisation Name: _____

Contact Person: _____

Postal Address: _____

Telephone (Bus. Hours) () _____ Email: _____

Auspice Declaration:

I _____ certify that _____
will auspice this proposal and take legal and financial responsibility for the administration of any approved grant funds.

Full name of Authorised Officer: _____

Title of Authorised Officer: _____

Signature: _____ Date: / /

No ☐ You are ineligible to apply for a Community Assistance Grant.

5. ABOUT YOUR ORGANISATION

What are the Aims and Objectives of your Organisation?
(Please attach a copy of your organisation's Terms of Reference/Constitution)

As a mainstay of the Barossa Valley district, the Nuriootpa Rover Football Club (NRFC)'s aim is to bring together all members of the local regional community by providing activities, programs and facilities that enable them to participate in AFL whether it be as players, spectators, supporters, or volunteers. It is also to contribute to the ongoing success and progress of the Barossa region where the opportunity arises, including by providing key community facilities for hire and use by local businesses, community groups, schools, and community members.

How long has your organisation been established? 115 yrs (see note)

NOTE: The Club was first established in 1908, and first became incorporated in July 2000.

Number of members associated with your organisation: 682

What proportion of members resides in The Barossa Council area? 97%

Is your organisation associated with or does it receive funds through its normal activity, such as bar or canteen facilities?

(See Community Grant Guideline 3.15)

Yes ☒

No ☐

If yes – please detail

The NRFC operates a canteen and bar whenever home matches are played throughout the AFL season, and hires out its community facilities to various community members, groups and businesses. The revenue generated from these sources account for just 20% of our core operating expenses, necessitating fundraising and sponsorship activities to cover the remaining expenses and to enable ongoing improvements to and maintenance of our facilities in step with growing community demand and needs.

Form: Community Grant Application Form

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Is any form of Government funding received by your organisation?

Yes ☐

No ☒

If yes – please detail as you may be ineligible to apply for a Community Assistance Grant over \$500.
(See Community Grant Guideline 3.3)

Has your organisation received assistance from The Barossa Council in the past 3 years?
(This includes cash or in-kind (e.g. Road closures, venue hire etc.)
(See Community Grant Guideline 3.6)

Yes ☐

No ☒

If yes – please detail

CASH AND INVESTMENTS

Please provide information on what the cash and investment holdings are earmarked for.
(This will assist in the assessment of this application - See Community Grant Guideline 3.14)

6. PROJECT DETAILS

Project	Title:	NRFC	Community	Function	Room	Facility	Upgrade
---------	--------	------	-----------	----------	------	----------	---------

Description of Project: (Briefly outline your project, the goals and aims, and how it will benefit the community)

Nuriootpa Rovers Football Club will upgrade its aging facilities in its function room with the aim of ensuring that the function room as a whole continues to be fit-for-purpose as an key community asset that is utilised by the Club, local businesses, community groups, and community members on a weekly basis. The bar facility ensures the function room's suitability to a broad range of community needs, by enabling the service of beverages during community meetings and functions, as well as enabling the cleaning of servingware in line with health and safety standards in support of function catering . The funding will support essential upgrades as follows:

1. Purchase and installation of a new glass washer, and dishwasher in the bar facility.

Both the glass washer and dishwasher (used to clean servingware) are over a decade old and have ongoing maintenance issues. Whilst they have been given a temporary fix by qualified repair persons, replacements are urgently needed.

2. Modifications to the bar cabinetry and layout of the existing bar facility

These cabinetry and layout modifications will be essential in order to ensure the bar facility is able to

Form: Community Grant Application Form

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accommodate the new glass washer and dishwasher.

These upgrades are crucial to ensuring the Club's continued ability to provide a safe place with facilities that support the community to convene and participate in community building activities and volunteerism. This is particularly so given that the NRFC's function room is the only one of its size locally, that includes the onsite facilities needed to cater to a wide diversity of community needs. The function room itself can host 150-220 people at any given time with hirers also able to access both its industrial kitchen and bar facilities for on-site event catering or training. Combining the hire of this function room with the hire of an adjoining space in the sports centre also effectively expands the function room's hosting capacity by an additional 500 people. These proposed upgrades are therefore critical to ensuring that a major regional community facility remains fit-for-purpose and capable of meeting the diverse function needs of the local community.

Amount of funding applied for: \$

Which Strategy from Council's Community Plan does your project relate to and how? (The Community Plan is available on Council's website via [this link](#))

This project aligns with the Council's strategies on 1) Community & Culture, 2) Infrastructure and 3) Health and Wellbeing given that the function room has operated across the last 25+ years as a key community facility that is regularly used by local businesses, community groups, community members, and schools.

AFL is a significant part of the local community's fabric and lifestyle, with weekly fixtures, training sessions, functions and other events featuring on the local community calendar every season and drawing in at least X community members per month, with the function room serving as a key piece of community infrastructure that enables these activities. Additionally, the function room is used by a broad variety of community members and groups that work both independently and collaboratively to build community cohesion.

All the activities and events enabled by, and hosted within, the function room encourage local volunteerism and social interaction - all vital elements to the development and sustaining of a strong community and community culture as per the Barossa's Community Plan (2020-2040).

Location of the project: 13 Penrice Rd, Nuriootpa SA 5355

Could the project/event proceed if only partial funding is received? Yes ☒ No ☐

Provide details:

The Club will fundraise for the remainder.

Proposed start date: 12th /August /2023 end date: 12th December 2023

Is your project upgrading/enhancing land or a building? Yes ☒ No ☐

Form: Community Grant Application Form

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Who owns the land/building? Barossa Regional Council
(If the applicant is not the owner, written consent must be obtained from the land/building owner and submitted with your application.)

Has Council been contacted in relation to whether approval is needed for this project?

Yes ☒ No ☐

Who will benefit from your project?

How many people 5,200 in the first 12 months Age range of people 7-80

Range of groups Male and Female sportspeople, religious groups, catering companies, local citizens, school groups
Activity areas A vast range

How will you measure the benefit to these groups?

The Club will distribute a survey to users of the function room at the end of the project to assess whether the upgrades have improved the ability and capacity of these groups to deliver their functions in support of a stronger community. We will also analyse our records of bookings made across the grant period, to assess whether the upgrades have supported increased community building activities and volunteerism in support of community wellbeing.

Has any other funding been sought for this project? If so, what was the outcome of the application?

The Club has not sought any funding for this project from other grant sources.

Any further information which may be relevant to this application

7. BUDGET AND FUNDING**PROJECT INCOME****(Group's Contribution to Project)**

Group Funds	\$ 4,000
Fundraising Activities	\$ 9,400
Donations	\$
In Kind (provide details)	\$
Other (provide details)	\$
Total Group's Contribution	\$
Council Assistance Requested	\$ 5,000
<u>TOTAL PROJECT INCOME</u>	\$ \$14,400

PROJECT EXPENDITURE (Please provide an itemised list of expenses for the project)

Glass Washer (Purchase and Installation)	\$3,000
Dishwasher (Purchase and installation)	\$3,000
Bar Cabinetry modifications	\$8,400
TOTAL PROJECT EXPENDITURE	\$14,400

8. REQUIRED SUPPORTING DOCUMENTATION

The following documents for your organisation are mandatory and must be attached to this application.
If you are not an incorporated body, your auspice organisation is also required to provide their documents.

ABN Certificate or Statement by Supplier form	✓
A copy of your organisation's Certificate of Incorporation or Auspice information completed and a copy of their Certificate of Incorporation	□
A copy of your organisation's Terms of Reference/Constitution	NA ✓
A copy of your organisation's most recent AGM Minutes	✓
A copy of your organisation's last Audited Financial Statements	✓

The following documents must be attached if applicable:

Endorsement from the asset owner (if applicable - see 3.11 of the Guidelines)	✓
Details of cash holdings exceeding application amount (if required – see 3.14 of the Guidelines)	□
Letters of support for your project	✓
Plans / quotes / images etc.	✓

This application must be signed by two current senior office holders of the organisation.
i.e. President, Treasurer, Secretary.

SIGNATURE	_____	SIGNATURE	_____
POSITION	President	POSITION	_____
DATE	/ / ____	DATE	/ / ____

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Current details for ABN 72 219 372 907

ABN details	
Entity name	NURIOOTPA ROVER FOOTBALL CLUB INC.
ABN status	Active from 04 Jun 2000
Entity type	Other Unincorporated Entity
Goods & Services Tax (GST)	Registered from 01 Jul 2000
Main business location	SA 5355

Deductible gift recipient status	
Not entitled to receive tax deductible gifts	

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ANGELA SONNTAG

Chartered Accountant

**PO Box 40, Greenock
South Australia 5360**

Telephone 0438 628 271

INDEPENDENT AUDITOR'S REVIEW REPORT TO THE MEMBERS OF NURIOOTPA ROVER FOOTBALL CLUB INC.

I have reviewed the accompanying financial report of Nuriootpa Rover Football Club Inc., which comprises the statement of financial position as at 31 October 2022, the statement of profit or loss and other comprehensive income for the year ended on that date, notes comprising a summary of significant accounting policies and other explanatory information and the statement by members of committee.

Committee's Responsibility for the Financial Report

The committee of Nuriootpa Rover Football Club Inc. are responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the Associations Incorporation Act 1985 (SA) and for such internal control as the committee determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express a conclusion on the financial report based on my review. I conducted my review in accordance with the Auditing Standard on Review Engagements ASRE 2415 Review of a Financial Report: Company Limited by Guarantee or an Entity Reporting under the ACNC Act or Other Applicable Legislation or Regulation, in order to state whether, on the basis of the procedures described, I have become aware of any matter that makes me believe that the financial report is not in accordance with the Associations Incorporation Act 1985 (SA) including: giving a true and fair view of the entity's financial position as at 31 October 2022 and its performance for the year ended on that date; and complying with the Australian Accounting Standards and Associations Incorporation Act 1985 (SA). ASRE 2415 requires that I comply with the ethical requirements relevant to the review of the financial report.

A review of a financial report consists of making enquiries, primarily of persons responsible for financial and accounting matters, and applying analytical and other review procedures. A review is substantially less in scope than an audit conducted in accordance with Australian Auditing Standards and consequently does not enable me to obtain assurance that I would become aware of all significant matters that might be identified in an audit. Accordingly, I do not express an audit opinion.

Liability limited by a scheme approved under Professional Standards Legislation

Conclusion

Based on my review, which is not an audit, I have not become aware of any matter that makes me believe that the financial report of Nuriootpa Rover Football Club Inc. is not in accordance with the Associations Incorporation Act 1985 (SA) including:

- a) giving a true and fair view of the entity's financial position as at 31 October 2022 and of its performance for the year ended on that date; and
- b) complying with Australian Accounting Standards.

a. J. Sonntag

Angela Sonntag

Chartered Accountant

Dated in Greenock this 14th day of December 2022

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NURIOOTPA ROVER FOOTBALL CLUB INCORPORATED**STATEMENT BY MEMBERS OF THE COMMITTEE**

The committee of Nuriootpa Rover Football Club Incorporated has determined that the Association is not a reporting entity. The committee has determined that this special purpose financial report should be prepared in accordance with the constitution of Nuriootpa Rover Football Club Incorporated and with the accounting policies outlined in Note 1 to the financial statements.

In accordance with a resolution of the committee it is our opinion that:

- (a) the accompanying Statement of Profit or Loss and Other Comprehensive Income, Statement of Financial Position and Notes attached thereto, are drawn up so as to present fairly the results of the Association for the financial year ended 31st October 2022 and the financial state of the Association as at 31st October 2022 in accordance with the accounting policies stated in Note 1 to the financial statements; and
- (b) at the date of this statement, there are reasonable grounds to believe that Nuriootpa Rover Football Club Incorporated will be able to pay its debts as and when they fall due.

Dated this 28th day of November 2022


.....
COMMITTEE MEMBER


.....
COMMITTEE MEMBER

NURIOOTPA ROVER FOOTBALL CLUB INCORPORATED
NOTES TO AND FORMING PART OF THE ACCOUNTS
FOR THE YEAR ENDED 31ST OCTOBER 2022

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Preparation

This special purpose financial report has been prepared in order to satisfy the Committee members' financial reporting requirements under the Associations Incorporation Act 1985 (SA), and the Association's Constitution. The Committee members have determined that the Association is not a reporting entity and, therefore, there is no requirement to apply Australian Accounting Standards and other mandatory professional reporting requirements (Urgent Issues Group Consensus Views) in the preparation of this report.

The Association has prepared the financial report in accordance with the requirements of the Associations Incorporation Act 1985 (SA), and AASB 110: Events after Balance Sheet Date and the Accounting Standards referring to Materiality.

No other Accounting Standards or mandatory professional reporting requirements have been applied.

The statements are also prepared on an accruals basis from the records of the Association. They are based on the going concern assumption and on historic costs and do not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

Accounting Policies

a) Income Tax

The Association is exempt from income tax by virtue of section 50-45 of the Income Tax Assessment Act.

b) Inventories

Inventories are measured at the lower of cost and net realisable value.

c) Property Plant and Equipment

Each class of property, plant and equipment is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation.

Plant and Equipment

Plant and equipment is measured on the cost basis and is therefore carried at cost less accumulated depreciation.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the association and the cost of the item can be measured reliably. All other repairs and maintenance are recognised in profit or loss during the financial period in which they are incurred.

f) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing and financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows included in receipts from customers or payments to suppliers.

g) Comparative Figures

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

When the association has retrospectively applied an accounting policy, made a retrospective restatement or reclassified items in its financial statements, an additional statement of financial position as at the beginning of the earliest comparative period will be disclosed.

h) Trade and Other Payables

Trade and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the association during the reporting period that remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

i) Provisions

Provisions are recognised when the association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions recognised represent the best estimate of the amounts required to settle the obligation at the end of the reporting period.

NOTE 2: EVENTS AFTER THE REPORTING DATE

The committee members are not aware of any significant events since the end of the reporting period.

NOTE 3: CAPITAL COMMITMENTS

At 31st October 2022 the Committee is unaware of any capital commitments which have not already been recorded elsewhere in this financial report.



2022

Nuriootpa Rover Football Club Inc.

Annual General Meeting

Included in this pack:

- . Agenda
- . Minutes of 2021 A.G.M
- . Presidents Report
- . Finance Report

2022 A-Grade Premiers

N.R.F.C Vice President's Report 2022

We were excited that the 2022 Season brought back some normality from our previous COVID interrupted seasons.

The club were able to field 2 Under 9 teams and Under 11 teams and 1 Under 13, Under 15, Under 17.5, Reserves and A grade. These teams were all lead by capable, focussed, team orientated people who gave our players opportunity to grow, learn new skills and thrive in a team setting. We thank them all for their time and dedication to our club.

We could not have been prouder of our Reserves, being lead by Nathan Salter, for making it to the Grandfinal. To the A grade and Alfie (Kyle) Jenner for bringing home the ultimate prize, a true grit win in the most trying conditions. Our senior players have been the envy of many other teams not just in the BLGFA.

Fundraising was back this season and it was great to see everyone supporting and enjoying their time back at the club. Thanks to the Social Committee for their time and commitment to our functions. Our Colt Club was capably organised by Rachel Pridham and Mark Viney who worked hard to give us entertaining and interesting guest speakers.

Our club has many volunteers who work many hours just for the love of our club, thank you to you all for your time, energy and passion. Something we need to try harder at is encouraging our younger players' families to be involved in the club, the club always needs people to lend a hand, do your time and to take ownership of being part of a club.

The committee faced some challenges this year but continued to stay focussed and worked well as a team. Special thanks to Neville Skipworth and Jeff Steer for their invaluable service to our club over many years. Your wisdom and expertise will be missed. As many of you know Josh went above and beyond in his role as Secretary, Thankyou!

We are excited to announce a new 5 year deal with our major sponsor, Vine Inn Barossa, we look forward to continuing this great relationship. New on board will be Minetech who have committed as Diamond sponsor thank you.

To all of our 2022 sponsors, thanks really isn't enough, you have continued to support us through COVID and beyond, we hope you have enjoyed the season we brought you and that we have made you feel supported by us.

Presentation night was definitely a highlight of the year, our chance to reflect on a great season. Congratulations to Matthew Gerlach who was deservedly awarded Life Membership for his contribution to the NRFC.

2023 will be a busy year with the possibility of hosting an AFL game along with holding the Zone Champs and the 2nd Semi Final, we hope to see you at the footy supporting the Mighty Nuri Tigers.

Yours in footy

Matthew Gerlach
Football Operations

Lisa Dahms
Club Operations



NURIOOTPA ROVER FOOTBALL CLUB INC.

FINANCIAL REPORTS

FOR THE YEAR ENDED
31ST OCTOBER 2022

NURIOOTPA ROVER FOOTBALL CLUB INC.
Statement of Profit or Loss and Other Comprehensive Income
For Year ending 31st October 2022

CONSOLIDATED

difference

	<u>2022</u>	<u>2021</u>	
	\$	\$	
NET SURPLUS /(DEFICIT)			
Football Operations	(152,808.49)	(139,529.45)	(13,279.04)
Fundraising	96,138.64	99,865.41	(3,726.77)
Canteen	7,590.98	13,782.60	(6,191.62)
Bar	30,369.52	42,046.50	(11,676.98)
	<u>(18,709.35)</u>	<u>16,165.06</u>	<u>(34,874.41)</u>
Retained Profits B/Fwd.	435,894.27	419,729.21	16,165.06
ACCUMULATED MEMBERS FUNDS	<u>417,184.92</u>	<u>435,894.27</u>	<u>(18,709.35)</u>

NURIOOTPA ROVER FOOTBALL CLUB INC.
Statement of Profit or Loss and Other Comprehensive Income
For Year ending 31st October 2022

FUNDRAISING

	<u>2022</u>	<u>2021</u>	
	\$	\$	
INCOME			
Can & bottle Sales	0.00	1,126.20	(1,126.20)
Strong & Bold / Colt Club	5,000.00	5,100.00	(100.00)
Raffles Income	500.00	2,466.00	(1,966.00)
Functions & Fundraising	51,811.23	44,788.74	7,022.49
Merchandise Sales	15,051.30	8,279.01	6,772.29
Sponsorship	98,220.00	90,887.50	7,332.50
Total Income	170,582.53	152,647.45	17,935.08
EXPENSES			
Strong & Bold / Colt Club	5,237.65	4,883.12	354.53
Raffle Expenses	0.00	237.68	(237.68)
Functions Expenses	48,835.42	33,141.87	15,693.55
Cost of Merchandise Sold	18,286.82	11,897.96	6,388.86
Sponsorship	2,084.00	2,621.41	(537.41)
Total Expenses	74,443.89	52,782.04	21,661.85
NET PROFIT (LOSS)	96,138.64	99,865.41	(3,726.77)

NURIOOTPA ROVER FOOTBALL CLUB INC.
Statement of Profit or Loss and Other Comprehensive Income
For Year ending 31st October 2022

BAR

	<u>2022</u>	<u>2021</u>	
	\$	\$	
TRADING ACCOUNT			
Sales	81,863.63	83,495.23	(1,631.60)
Total Income	81,863.63	83,495.23	(1,631.60)
<i>Less Cost of Sales</i>			
Opening Stock	2,192.21	1,388.21	804.00
Purchases	51,083.19	40,657.07	10,426.12
	53,275.40	42,045.28	11,230.12
Less:- Closing Stock	3,472.10	2,192.21	1,279.89
	49,803.30	39,853.07	9,950.23
Gross Profit	32,060.33	43,642.16	(11,581.83)
	39.2%	52.3%	
EXPENSES			
Bar Sundries	1,282.81	1,144.16	138.65
License Fees	408.00	451.50	(43.50)
Total Expenses	1,690.81	1,595.66	95.15
NET PROFIT (LOSS)	30,369.52	42,046.50	(11,676.98)

NURIOOTPA ROVER FOOTBALL CLUB INC.**Statement of Financial Position**

as at 31st October 2022

	2022		2021	
	\$	\$	\$	\$
Accumulated Members Funds		<u>417,184.92</u>		<u>435,894.27</u>
REPRESENTED BY:				
CURRENT ASSETS				
Cash at Bank:				
- NAB Bar Account	3,988.84		2,117.61	
- NAB Canteen Account	1,722.95		2,770.20	
- NAB General Operating Account	2,946.97		5,482.95	
- NAB EFTPOS Account	1,124.46		1,888.85	
- NAB Cash Maximiser Account	96,719.26		117,941.46	
- NAB Social Account	3,325.21		2,220.66	
- NAB Term Deposit	<u>39,000.00</u>	148,827.69	<u>39,000.00</u>	171,421.73
Cash on Hand:				
- Canteen Float	1,000.00		1,000.00	
- Bar Float	2,000.00		2,000.00	
Debtors	2,305.00		1,467.50	
Stock on Hand:				
- Bar	3,472.10		2,192.21	
- Canteen	822.20		523.14	
- Merchandise	<u>7,743.44</u>	17,342.74	<u>4,228.84</u>	11,411.69
Total Current Assets		<u>166,170.43</u>		<u>182,833.42</u>
PROPERTY, PLANT & EQUIPMENT				
Leasehold Building - at Cost	269,762.06		269,762.06	
Less: Prov'n for Depreciation	<u>107,587.00</u>	162,175.06	<u>101,140.00</u>	168,622.06
Leasehold Building - at Valuation	70,000.00		70,000.00	
Less: Prov'n for Depreciation	<u>10,850.00</u>	59,150.00	<u>10,500.00</u>	59,500.00
Plant & Equipment - (at Valuation)	25,085.00		25,085.00	
Less: Prov'n for Depreciation	<u>25,085.00</u>	0.00	<u>25,085.00</u>	0.00
Plant & Equipment - (at Cost)	225,486.31		223,478.22	
Less: Prov'n for Depreciation	<u>195,293.33</u>	30,192.98	<u>187,957.06</u>	35,521.16
Total Property, Plant & Equipment		<u>251,518.04</u>		<u>263,643.22</u>
TOTAL ASSETS		<u>417,688.47</u>		<u>446,476.64</u>
CURRENT LIABILITIES				
PAYG Withholding Payable			200.00	
Superannuation Payable			45.00	
Trade Creditors	1,125.40		5,313.71	
GST Collected	45.00			
GST Paid	<u>(666.85)</u>		<u>(168.85)</u>	
Total Current Liabilities		503.55		5,389.86
NON-CURRENT LIABILITIES				
Loan - The Barossa Council				5,192.51
Total Non-Current Liabilities		0.00		5,192.51
TOTAL LIABILITIES		<u>503.55</u>		<u>10,582.37</u>
NET ASSETS		<u>417,184.92</u>		<u>435,894.27</u>



NURIOOTPA ROVER FOOTBALL CLUB INC
ANNUAL GENERAL MEETING
Monday 28th November 2022
AGENDA



1. **PRESENT:**
2. **WELCOME:** Meeting opened at
3. **APOLOGIES:**
4. **MINUTES OF 2021 Annual General Meeting** Moved: Seconded:
5. **REPORTS**
 - President's Report Moved: Seconded:
 - Treasurer's Report Moved: Seconded:
6. **ELECTION OF OFFICERS**

6.1 Committee

Retiring Members

- Ben Giles (President)
- Michael Gerhardy (Treasurer)
- Lisa Dahms (Vice President)
- Matthew Gerlach (Vice President)
- Josh Norton (Secretary)
- Jeff Steer (Committee Member)
- Neville Skipworth (Committee Member)
- Kate Nolan (Committee Member)
- Matthew Nitschke (Committee Member)

Continuing members

- Sharon Henke – Committee Member
- Bob Mitchell – Committee Member
- Ross Lambert – Committee Member
- Brett Thiele – Committee Member

Vacant Positions

- | | |
|----------------------------------|---------------------------------|
| ▪ President – 1-year term | Nominations Received |
| ▪ Treasurer – 1-year term | Josh Norton |
| ▪ Vice President – 2-year term | No Nominations received C.A.F.A |
| ▪ Secretary – 2-year term | Matthew Gerlach, Lisa Dahms |
| ▪ Committee Member (2-year term) | No Nominations received * * * |
| ▪ Committee Member (2-year term) | Reece Worroll |
| ▪ Committee Member (2-year term) | Damien Aird |
| ▪ Committee Member (2-year term) | Kate Nolan |
| ▪ Committee Member (1-year term) | Ash Poland |

6.2 Club Patron/s – John Falland, Marcus and Roslyn Schulz.

6.3 Auditor – Same as 2021

6.4 Public Officer – Marty Rosenzweig

6.5 Club Counsellor – Ken Dadds

7. 2022 MEMBERSHIP FEES

2022 Membership fees

Proposed 2023 membership prices

Junior Player (U9, 11, 13)	\$120.00	\$130.00**
Colts (U15/ U17)	\$120.00	\$130.00**
Senior Player	\$190.00	\$200.00**
Student Concession	\$140.00	\$150.00**
Family Membership (2 adults, 3 playing children)	\$210.00	\$220.00
Female Football Fees	\$60.00	\$70.00**
Club Member (Non-Player)	\$55.00	\$60.00

**\$25.00 Late Fee applies if fees are not paid before Round 3 of BLGFA Draw

8. ANY OTHER BUSINESS

Ken Dadds – George Heath



9. MEETING CLOSED: Meeting closed at:



NURIOOTPA ROVER FOOTBALL CLUB INC.

ANNUAL GENERAL MEETING Monday 29th November 2021 MINUTES



1. **PRESENT:** Josh Norton, Ben Giles, Val Shephard, Jeff Steer, Matthew Gerlach, Lisa Dahms, Mike Gerhardy, Brett Thiele, Neville Skipworth, James Ireland, Kathy Romeo, Tony Linke, Aaron Lavery, Sharon Henke, Bob Mitchell, Ross Lambert, Marty Rosenzweig, Leo Broadbent, Adam Broadbent, Kate Nolan, Rachel Giles,
2. **WELCOME:** Meeting opened at 7:32pm by Ben Giles
3. **APOLOGIES:** Marcus and Ros Schulz, Lynn Mattner, Anne Rohrlach, Ken and Rose Dadds, Richard Newcome, Brett Lydeamore, Zac Dahms, Chris Dahms, Chris Linke, Greg Falland, John Wilksch, Kathy Romeo,
4. **MINUTES OF 2020 Annual General Meeting** **Moved:** Lisa Dahms **Seconded:** Ross Lambert
Carried
5. **REPORTS**
 - **President's Report – by Ben Giles**
Ben Giles read the report to all members present at the meeting.
Ben Giles added to his report – thanks to Chris Dahms for his commitments
Moved: Ben Giles **Seconded:** Josh Norton **Carried**
 - **Treasurer's Report – by Mike Gerhardy**
 - Michael Gerhardy spoke about the finance report for the year that was presented at the AGM
 - Members given the opportunity to read the report.
 - Kitchen will be paid off in December.**Moved:** Mike Gerhardy **Seconded:** Val Shephard **Carried**

Ben gave a vote of thanks to Mike for his years of service on the committee and as Treasurer,
6. **ELECTION OF OFFICERS**
 - **Committee**
 - Retiring Members**
 - Ben Giles (President)
 - Michael Gerhardy (Treasurer)
 - Sharon Henke – Committee Member
 - Robert Mitchell - Committee Member
 - Ross Lambert - Committee Member
 - Matthew Nitschke – Committee Member
 - Allan Norton – Committee Member
 - Aaron Lavery – Committee Member / Players Representative
 - Continuing members**
 - Matthew Gerlach – Vice President (1 year remaining)
 - Lisa Dahms – Vice President (1 year remaining)
 - Josh Norton – Secretary (1 year remaining)
 - Richard Newcome – Committee Member

Richard Newcome has notified the committee that he will not be continued.

 - Jeff Steer – Committee Member
 - Neville Skipworth – Committee Member
 - Kate Nolan – Committee Member

Grants

Is there any grants available for upgrading lighting around the oval.

This is currently on the Agenda and we will continue to look at this moving forward.

Tony Linke

Update of Scoreboard

New additions will be made with this, a staircase to code to ensure it is safe and complies. Will notify the park with this.

9. **MEETING CLOSED:** Meeting closed at 7:53pm

NURIOOTPA ROVER FOOTBALL CLUB INC.

FINANCIAL REPORTS

FOR THE YEAR ENDED
31ST OCTOBER 2022

NURIOOTPA ROVER FOOTBALL CLUB INC.
Statement of Profit or Loss and Other Comprehensive Income
For Year ending 31st October 2022

FOOTBALL OPERATIONS

	<u>2022</u>	<u>2021</u>
	\$	\$
INCOME		
BL&GFA Disbursement	1,500.00	5,250.00
Donations Received	695.00	1,500.00
Facilities Hire	1,700.00	1,236.36
Gate Takings	20,573.34	17,546.00
Interest Received	277.80	112.94
Membership	22,128.63	12,944.50
Total Income	46,874.77	38,589.80
EXPENSES		
Administration Expenses	1,969.68	1,780.91
Advertising & Promotion	460.09	137.45
Audit Fees	2,000.00	1,000.00
Bank Charges	877.44	2,002.74
Best Player Awards / Winning Games	23,350.00	15,655.00
Affiliation Fees	200.00	200.00
Consultancy	300.00	
Cleaning	4,496.83	3,009.26
Coaching Expenses	1,201.13	504.93
Depreciation	13,827.27	13,319.06
Equipment Rental	2,454.54	875.00
Donations	600.00	
Gate Keeping	4,114.67	3,509.20
Insurance - General	5,324.05	5,191.82
Insurance - Players	3,077.50	3,077.50
Insurance - Workcover	230.40	(25.35)
Interest Expense	176.72	859.71
Junior Development	6,797.59	1,376.00
Match Expenses, Footballs, Medical Etc.	23,417.56	24,848.86
Membership	1,125.44	861.94
Oval Hire & Electricity/Gas	5,116.85	5,896.64
Postage	100.00	237.27
Printing & Stationery	1,424.79	1,076.70
Repairs & Maintenance	4,406.51	4,247.88
Special Functions	0.00	1,104.55
Telephone & Internet	1,419.34	1,778.43
Travelling Expenses	10,845.00	4,800.00
Trophies, Awards & Gifts	3,979.86	2,151.75
Umpires	13,120.00	10,780.00
Wages, Salaries, Coaching & Super	63,270.00	67,862.00
Total Expenses	199,683.26	178,119.25
NET PROFIT (LOSS)	(152,808.49)	(139,529.45)

NURIOOTPA ROVER FOOTBALL CLUB INC.
Statement of Profit or Loss and Other Comprehensive Income
For Year ending 31st October 2022

CANTEEN

	<u>2022</u>	<u>2021</u>
	\$	\$
TRADING ACCOUNT		
Sales	53,256.28	54,134.71
Total Income	53,256.28	54,134.71
<i>Less Cost of Sales</i>		
Opening Stock	523.14	347.73
Purchases	40,150.76	34,223.36
	40,673.90	34,571.09
Less:- Closing Stock	822.20	523.14
	39,851.70	34,047.95
Gross Profit	13,404.58	20,086.76
	25.2%	37.1%
EXPENSES		
Canteen Sundries	2,457.60	1,510.16
Depreciation	306.00	444.00
Managers Wages	3,050.00	4,350.00
Total Expenses	5,813.60	6,304.16
NET PROFIT (LOSS)	7,590.98	13,782.60

NURIOOTPA ROVER FOOTBALL CLUB INC.**Statement of Financial Position**

as at 31st October 2022

	<u>2022</u>		<u>2021</u>	
	\$	\$	\$	\$
Accumulated Members Funds		<u>417,184.92</u>		<u>435,894.27</u>
REPRESENTED BY:				
CURRENT ASSETS				
Cash at Bank:				
- NAB Bar Account	3,988.84		2,117.61	
- NAB Canteen Account	1,722.95		2,770.20	
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-Bar Float	2,000.00		2,000.00	
Debtors	2,305.00		1,467.50	
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-Merchandise	<u>7,743.44</u>	17,342.74	<u>4,228.84</u>	11,411.69
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Leasehold Building - at Valuation	70,000.00		70,000.00	
Less: Prov'n for Depreciation	<u>10,850.00</u>	59,150.00	<u>10,500.00</u>	59,500.00
Plant & Equipment - (at Valuation)	25,085.00		25,085.00	
Less: Prov'n for Depreciation	<u>25,085.00</u>	0.00	<u>25,085.00</u>	0.00
Plant & Equipment - (at Cost)	225,486.31		223,478.22	
Less: Prov'n for Depreciation	<u>195,293.33</u>	30,192.98	<u>187,957.06</u>	35,521.16
Total Property, Plant & Equipment		<u>251,518.04</u>		<u>263,643.22</u>
TOTAL ASSETS		<u>417,688.47</u>		<u>446,476.64</u>
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Superannuation Payable			45.00	
Trade Creditors	1,125.40		5,313.71	
GST Collected	45.00			
GST Paid	<u>(666.85)</u>		<u>(168.85)</u>	
Total Current Liabilities		503.55		5,389.86
NON-CURRENT LIABILITIES				
Loan - The Barossa Council			5,192.51	
Total Non-Current Liabilities		0.00		5,192.51
TOTAL LIABILITIES		<u>503.55</u>		<u>10,582.37</u>
NET ASSETS		<u>417,184.92</u>		<u>435,894.27</u>

CONSTITUTION

NURIOOTPA ROVER FOOTBALL CLUBCONSTITUTION AND RULESSECTION 1. NAME AND OBJECTS

- 1.1 Name
- 1.2 Colours
- 1.3 Interpretation
- 1.4 Objects
- 1.5 Powers

SECTION 2. MEMBERSHIP

- 2.1 Membership
- 2.2 Life Membership
- 2.3 Subscriptions
- 2.4 Breaches by members - code of conduct
- 2.5 Liability of members

SECTION 3. MANAGEMENT BY MEMBERS

- 3.1 Management by members
- 3.2 Committee of Management
- 3.3 Annual General Meeting
- 3.4 Functions of Officers
- 3.5 Special General Meetings

SECTION 4. FINANCIAL

- 4.1 Indemnity of Officers ✓
- 4.2 Banking ✓
- 4.3 Control over property ✓
- 4.4 Borrowing powers ✓
- 4.5 Books of account ✓
- 4.6 Auditor ✓

SECTION 5. GENERAL

- 5.1 Solicitor *Football Clubroom*
- 5.2 Winding up and dissolution
- 5.3 Alteration of rules
- 5.4 Interpretation of rules
- 5.5 Disputes and suggestions
- 5.6 Privacy Act
- 5.7 Application of benefit
- 5.8 By-Laws
- 5.9 Common Seal
- 5.10 Standing orders

SECTION 1 – NAME AND OBJECTS

1. **NAME :**
The name of the Club shall be the Nuriootpa Rover Football Club Inc.
2. **COLOURS:**
The Club's official colours shall be black and gold
3. **INTERPRETATION:**
In these Rules, except in so far as the context or subject-matter otherwise indicates or requires:
 - 3.1 The Act means the Association Incorporation Act (SA) 1985 as amended
 - 3.2 The Club means the Nuriootpa Rover Football Club Inc.
 - 3.3 The Rules means the rules of the Club in force for the time being.
 - 3.4 The Committee means the members for the time being, of the Committee of Management as constituted in accordance with the rules and is the governing body of the Club subject only to any direction of members at an Annual General Meeting or a Special General Meeting
 - 3.5 Financial year means the Club 's financial year and unless altered by members at an Annual General Meeting or Special General Meeting shall be for the 12 month period 1st November to October 31st in each year
4. **OBJECTS**
 - 4.1 To maintain and conduct a Club of non political character and to provide facilities for the use and recreation of its members.
 - 4.2 To promote the game of football as played according to the rules of the Australian Football League (AFL) and/or the South Australian National Football League (SANFL).
 - 4.3 To do all things which the Committee may think necessary or desirable for promoting the recreation, accommodation and comfort of its members and for the preservation, upkeep and improvement of the Club property and any other objects and purposes which the club may decide from time to time.
 - 4.4 Have a close working relationship with the Nuriootpa Centennial Park Authority for the betterment of the Park and its facilities (**is this necessary or should it be a by-law**)
5. **POWERS** – the Club shall have power to
 - 5.1 acquire, hold, deal with and dispose of any real or personal property
 - 5.2 Construct, maintain and alter any buildings or work necessary or convenient for the purposes of, or which seem likely to advance the interests of the members of the Club.
 - 5.3 The Club shall affiliate with the Barossa, Light and Gawler Football Association Inc.

SECTION 2 - MEMBERSHIP

2. **MEMBERSHIP**
 - 2.1. Any person desirous of becoming a member of the Club and subject to the approval of the Committee shall pay a membership subscription.
 - 2.2. Payment of the subscription shall entitle the member to attend and vote at all meetings of the Club during the current financial year.
 - 2.3. No person shall vote at any meeting of the Club unless his/her membership has been duly paid.
 - 2.4 The Committee without giving any reason may refuse any person as a member and shall return any subscription paid.

3. **LIFE MEMBERSHIP**

- 3.1 The Committee shall have the right to appoint any person a life member of the Club in recognition of services rendered. In this capacity the Committee shall not create more than one/two life members in any one year

4. **SUBSCRIPTIONS**

- 4.1 Annual membership subscriptions shall be fixed at each Annual General Meeting

5. **BREACHES BY MEMBERS – CODE OF CONDUCT**

- 5.1 The Club shall implement a code of conduct manual which will be enforced by the Committee
- 5.2 A disciplinary committee shall be appointed by the Committee to adjudicate on all hearings of any breaches by members (**what about an appeal process**)
- 5.3 Every member of the Club undertakes to comply with the Rules and By-Laws of the Club and any refusal or neglect to do so shall render such member liable to censure suspension or expulsion by the Committee.

6. **LIABILITY OF MEMBERS**

- 6.1 The liability of a member of the Club to contribute toward the payment of the debts and liabilities of the Club or the cost, charges and expenses of the winding up of the Club is limited to the amount, if any unpaid by the member in respect of membership of the Club.

SECTION 3. MANAGEMENT BY MEMBERS

3. **MANAGEMENT**

- 3.1 The members of the Club shall vest the governing of the Club and control in the Committee elected at the Annual General Meeting.
- 3.2 The Committee shall have power to frame and make regulations and By-Laws for the better government of the Club. Such regulations and By-Laws shall on passing forthwith be effective until rescinded by the Committee or at a general meeting of Club members
- 3.3 Any matter of whatever kind or nature not herein dealt with or provided for shall be dealt with in such manner as the Committee in its absolute discretion shall think fit.

4. **COMMITTEE OF MANAGEMENT**

- 4.1 The Officers of the committee shall consist of a President, Vice President, Secretary and Treasurer who shall be appointed at the Annual General Meeting.
- 4.2 Those elected shall hold office for a period of 2 years. The President and Treasurer being elected in even years and the Vice president and Secretary elected in odd years
- 4.3 In addition to the above officers the Committee shall include a minimum of four (4) and a maximum of six (6) others some of whom can be playing members. Elected members to serve for a period of 2 years with half of these members retiring on the alternate year.
- 4.4 A players representative elected by the Senior players before the start of each season will serve on the Committee (**is this necessary and has it worked in the past**)

- 4.5 The Committee may delegate any of its powers to sub –committees in such a way as it thinks fit, and may recall such powers without explanation and revoke any appointment so made.
- 4.6 All nominations for the Committee must be in writing by the candidate and signed by two (2) members of the Club and must be delivered to the Secretary seven (7) day prior to the Annual General Meeting.
- 4.7 When the number of nominations exceed the vacancies a ballot shall be held and the Chairman shall appoint a returning officer and deputy returning officer to administer the counting of the votes.
- 4.8 If nominations are not received for vacancies on the committee such vacancies shall be filled at the Annual General Meeting. If in certain circumstances this is not practicable then the Committee can fill any vacancy.
- 4.9 Any member of the Committee failing to attend without a valid excuse two (2) consecutive Committee meetings, having previously been informed that the meeting has been convened shall be liable to forfeit his/her position on the Committee.
- 4.10 At meetings of the Committee a majority of its members shall form a Quorum
- 4.11 Any vacancy occurring on the Committee shall be filled by the Committee

6 ANNUAL GENERAL MEETING

- 6.1 The Annual General Meeting of the Club shall be held before 30th November in each year. A notice advertising the meeting shall be published in a local newspaper/s at least 14 days before the date of the meeting
- 6.2 At all Annual General Meetings or Special General Meetings of the Club 20 members shall make a quorum
- 6.3 Business to be transacted will include
 - 6.3.1 confirmation of minutes of previous Annual General Meeting
 - 6.3.2 presentation and adoption of Club annual report
 - 6.3.3 presentation and adoption of Club's financial statements
 - 6.3.4 reports from sub-committees
 - 6.3.5 election of Committee of Management
 - 6.3.6 election of Auditors (???)
 - 6.3.7 election of Patrons
 - 6.3.8 election of Public Officer
 - 6.3.9 membership subscriptions for the next season
 - 6.3.10 notice of motion submitted in accordance with standing orders
 - 6.3.11 any other general business as advised at the beginning of the meeting

7 FUNCTIONS OF OFFICERS

- 7.1 The President shall regulate and keep order at all meetings and may take such other actions as are determined by the Committee or by the members of the Club at any meeting of the Club
- 7.2 It is the responsibility of the President to ensure that the rules and By-Laws of the Club are effectively implemented

- 7.3 Specific responsibilities shall be drawn up for all Committee members clearly defining their role on the Committee

8 **SPECIAL GENERAL MEETINGS**

- 7.1 The Committee shall convene a Special General meeting when requested to do so by requisition in accordance with this rule.
- 7.2 The Committee shall on requisition in writing of not less than three (3) of its Committee members or ten (10) members of the Club convene a special General Meeting. The requisition shall-
- 7.2.1 state the purpose of the meeting
- 7.2.2 be signed by the members making the requisition
- 7.2.3 be lodged with the Club Secretary
- 7.3 A Special General Meeting shall be held on a date to be determined by the Committee, such date being not less than fourteen (14) days and not more than twenty eight (28) days from the date of the requisition. Notice of the meeting shall be advertised in the local paper/s.
- 7.4 No other business shall be brought forward at any such requisitioned meeting except that for which the meeting was called.

SECTION 4 FINANCIAL

1. **INDEMNITY OF OFFICERS**

- 1.1 If an officer or Committee member is required to pay any money for an act, default or omission of any other person, such money shall be paid by the Club, or any such money shall be refunded by the Club.

2. **BANKING**

- 2.1 The bank account/s of the Club are to be retained with such financial institutions as shall from time to time be authorised by the Committee
- 2.2 If during a financial year banking arrangements are changed such change must be ratified at the next Annual General Meeting. (is this necessary)
- 2.3 All cheques drawn on any Club accounts must be signed by the President, Secretary and two other signatories appointed by the Committee

*Any two of the
if signatories appointed
by the committee*

3. **CONTROL OVER PROPERTY**

- 3.1 The property of the Club shall be subject to the control of the Committee who will be responsible for its safe keeping and upkeep

4. **BORROWING POWERS**

- 4.1 The Committee shall have power to borrow funds up to \$20,000 at a competitive interest rate and in such form and manner as shall be specified in such resolution of the Committee. Borrowings in excess of \$20,000 must be passed by resolution at an Annual General Meeting or Special General Meeting.

5. **BOOKS OF ACCOUNT**

- 5.1 All records, books of account and other financial documents relating to the Club shall be kept by the Treasurer and/or by the Treasurer of any sub committee/s.
- 5.2 These records, books of account and other financial documents shall be open to inspection by the Committee.

6. **AUDITOR**

- 6.1 Under the Associations Incorporations Regulations 2008 the Club is not a prescribed Association until it's turnover exceeds \$500,000. Until then it is not required to have the accounts audited by a registered

company auditor and lodge annual periodic returns to office of consumer and business affairs. It should still have its books audited to safeguard the Committee of Management.

- 6.2 The appointment of a responsible accountant to audit the clubs books should be made at each Annual General Meeting of the Club. The person appointment shall not be a member of the Committee and shall be appointed in a manner consistent with the terms of the act.
- 6.3 The Auditor shall, as soon as possible after the close of the financial year audit the Statements of Receipts and Expenditure and Balance Sheets of the Club since the end of the preceding financial year. These statements shall be prepared in accordance with accepted accounting principles.
- 6.4 The Auditor's report shall be submitted to the Annual General Meeting of the Club

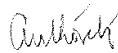
SECTION 5. GENERAL

1. SOLICITOR

- 1.1 The Committee may appoint a Solicitor upon such terms and for such time as the Committee shall direct

2. WINDING UP AND DISSOLUTION

- 2.1 The Club may be wound up in the manner provided in the Act
- 2.2 In the case of a voluntary winding up or dissolution, the following procedure is to be followed
- 2.2.1 the Committee shall call a Special general Meeting of the Club to consider whether or not the Club should be wound up or dissolved
- 2.2.2 A motion to wind up or dissolve the Club must be carried at Special General Meeting by a majority of those present and entitled to vote
- 2.2.3 If such a motion is carried then a second Special General Meeting of the Club must be called
- (a) not less than one calendar month after the first mentioned Special General meeting of the Club
- (b) the quorum at this Special General Meeting shall be not less than half of the members entitled to vote.
- 2.2.4 At this second Special General Meeting a Special Resolution motion to confirm the motion to wind up or dissolve the Club shall be put
- 2.2.5 If the Special Resolution is carried then the Committee must, subject to the provisions of the Act, appoint a person, who may be a member of the Club, to act as liquidator and have the appointment approved by the Corporate Affairs Commission
- 2.2.6 On confirmation from the Corporate Affairs Commission of the liquidator's appointment, the liquidator will proceed to sell and realise the Club assets and out of the net proceeds of such sale and realisation to discharge and satisfy all the liabilities of the Club.
- 2.2.7 If after the winding up of the Club there are surplus assets as defined in the Act, such assets shall not be distributed among the members but will revert to the Nuriootpa Centennial Park



Committee or as may be determined by the Committee in its absolute discretion.

3. **ALTERATION OF RULES**

- 3.1 No new rules shall be made nor any existing rule altered or repealed except at an Annual General Meeting or Special General Meeting of the Club called for that purpose and then only by Special Resolution.
- 3.2 A copy of the proposed new rule/s, alteration or repeal shall be advertised to members in the local press at least twenty-one (21) days before such meeting. In addition, notice of the meeting including such changes shall be posted on the notice board at the Club
- 3.3 The Secretary shall comply with all requirements of section 24 of the Act to give effect to any new rule or alteration to the Constitution
- 3.4 Any such new or altered rules shall come into operation from the date of operation unless another date is specified in the motion
- 3.5 The Secretary shall within one month of adoption of any changes to the constitution, notify the Corporate Affairs Commission in accordance with the current Associations Incorporations Act.

4. **INTERPRETATION OF RULES**

- 4.1 In the event of any doubt or difficulty arising as to the meaning of any rule, by-law or regulation, or, any question arise to their interpretation, the Committee shall have power to pronounce a decision thereon and its decision shall be final and binding on the members, subject only to affirmation or reversal by a Special General meeting of the Club called for that purpose.

5. **DISPUTES AND SUGGESTIONS**

- 5.1 All suggestions and complaints to be drawn to the attention of the Committee shall be in writing to the Secretary who shall list the same for discussion at the next meeting of the Committee
- 5.2 If any dispute or disagreement arises between members concerning any matter relevant to the Club, the same may be referred in writing to the Committee by either party. The Committee shall have the power to deal with such matters, as it deems necessary in a manner consistent with these rules.

6. **PRIVACY ACT**

- 6.1 The Club, in conducting the business and carrying out the objects of the Club, shall abide by the National Privacy Principles of the privacy Act 1988 as amended by the Privacy Agreement (Private sector) Act 2000 and adopted December 21st 2001 (**Should this be included could it cause unforeseen problems1**)

7. **APPLICATION OF BENEFIT**

- 7.1 The Club is a non proprietary Club. The income and property of the Club shall be applied solely towards the promotion of the objects and purposes of the Club. No portion of the income or property of the Club shall be paid or transferred, directly or indirectly by way of dividend, bonuses or otherwise to any member.
- 7.2 Nothing contained in the above rule shall prevent the payment by way of honorarium, refund of expenses, or payment for playing services to any member or officer of the Club for services rendered.

8 **BY-LAWS**

- 8.1 The Committee shall have power from time to time to make By-Laws and Regulations not inconsistent with these rules for the efficient working of the Club and to alter, amend or rescind any By-Law or Regulation as occasion may require
- 8.2 A record of all By-Laws and Regulations shall be maintained by the Secretary and shall be available for inspection by the members

9 **COMMON SEAL**

- 9.1 The Committee of the Club shall provide a Common Seal and shall provide for the safe custody thereof
- 9.2 The seal holders shall be the President, Secretary, Treasurer and Public Officer
- 9.3 The seal shall not be affixed to any deed, instrument or document except under and by virtue of a resolution of the Committee and in the presence of two (2) seal holders who shall attest every deed, instrument or document to which the seal is affixed and every such deed instrument or document shall be signed by two (2) seal holders in the following form

The common seal of the
NURIOOTPA ROVER FOOTBALL CLUB INCORPORATED

was hereto affixed this _____ day

of _____ 200~~7~~⁹

in the presence of

_____ seal holder

_____ seal holder

- 9.4 The Secretary shall maintain a register recording the use of the seal showing
- 9.4.1 date affixed
- 9.4.2 document and purpose
- 9.4.3 names of seal holders who sign the document
- 9.4.4 reference to the authority for use, that is, an item in relevant minutes

10. **STANDING ORDERS**

The following Standing Orders govern the conduct of business at all meetings, except as otherwise provided in these rules. In regard to Special General Meetings, the Secretary shall, in the notice of meeting, specify the matters to be dealt with occasioning the calling of the meeting and no other matter shall be discussed

- 10.1 **Time limit** – time limits for speakers or for the discussion, shall be determined by the Chairman of the meeting
- 10.2 **Property of the meeting** – any motion or amendment thereto, having been duly proposed and seconded, becomes the property of the

- meeting, and cannot be withdrawn unless leave is granted in accordance with these standing orders.
- 10.3 **Seconding motion without speaking** – Any member, who seconds a motion without speaking to it may, at a later period, take part in the debate
- 10.4 **Reply of mover** – in all cases the member moving the motion has the right of reply, and this reply closes the debate
- 10.5 **Chairman's ruling** – if the Chairman at any time gives a ruling on any matter before the chair, the Chairman may be asked to give the reasons. If the reasons given are not deemed satisfactory, any member may move that the 'Chairman's ruling be disagreed with'. If the motion is seconded and carried, the Chairman shall forthwith vacate the chair until the matter of his ruling is settled, provided that only the reasons given by the Chairman for his ruling can be discussed and not the subject matter of the original motion or question. In the absence of the Chairman a deputy, or a person elected for the purpose will occupy the chair.
- 10.6 **Question be now put** – a motion moved and seconded 'that the question be now put' shall take precedence over all business and, without any discussion, must be immediately put by the Chairman. The mover and the seconder of this motion shall not be the mover or seconder of the original motion. If the motion is carried, the original motion must be put without further debate. A motion 'that the question be now put' may not be moved while a member is speaking.
- 10.7 **Motion withdrawn** – a motion or amendment may, at any time, by leave of the meeting, be withdrawn. A motion opposing the withdrawal, if seconded, may be received.
- 10.8 **Motions and amendments** - all motions must be moved and seconded. An amendment to the original motion may be moved at any stage of the discussion, provided a speaker is not interrupted. Notice of a further amendment may be given, and the amendment indicated, without discussion, but it cannot be moved until the first amendment has been disposed of. The Chairman may limit the number of amendments to be received in excess of two. An amendment cannot be a direct negative to the original motion.
- 10.9 **Amendments** – an amendment may be made to a motion by –
- 10.9.1 striking out certain words
 - 10.9.2 striking out certain words and inserting other words
 - 10.9.3 adding or inserting other words
- 10.10 **Notice of motion** – a notice of motion, other than to change these Rules, shall be submitted in writing, signed by the mover and seconder, to the Secretary fourteen (14) days prior to the date of the meeting. The Secretary shall affix a copy of the notice of meeting and copies of the notice of motion to the Club notice board. Notices of motion on the same subject shall appear on the notice paper in the order of receipt by the Secretary. At least fourteen (14) days' notice of the meeting shall be advertised in the local press.
- 10.11 **Amending notice of motion** – any member desiring to amend his/her notice of motion before moving same at the meeting must ask leave of the seconder and the meeting, and read the amendment.

11. ADOPTION

- 11.1 This constitution and rules of the Nuriootpa Rover Football Club Incorporated is adopted at the Annual General Meeting of the members of the Club held in the football clubrooms on the day of November 2007 and any former constitution, rules regulations or precedents hereto subsisting are hereby repealed and declared null and void

SIGNED

President

Secretary

BY LAWS/RULES OF MANAGEMENT

(there is a theory that after 12 months by laws must be included in a constitution – the below are basic – should they be included in the constitution or under another heading)

1. COACHES

- 1.1 The Committee is responsible for the appointment of the coaching staff for all grades
1.2 The Committee to decide if and when any coaching position should be advertised
1.3 The senior coach to work closely with all other Club coaches and to give help and advice whenever required.

2. SELECTION COMMITTEE

- 2.1 The selection committee for all grades shall be recommended by the relevant coaches to the Committee for their approval

3. CAPTAINS AND VICE CAPTAINS

- 3.1 The Captains and Vice-captains to be selected by the relevant coaching staff and recommended to the Committee for their approval

4. JUNIOR DEVELOPMENT OFFICER

- 4.1 Each year the Committee shall appoint a Junior Development Officer who shall be responsible for all junior grades up to the Reserves level

5. OFFICE BEARERS

- 5.1 **PRESIDENT** – The President or in his/her absence the Vice President or a Chairperson elected from the members present shall preside at all meetings of the Club and shall only have a casting vote
The President shall have full power at any meeting over which he presides and may reject or admit any evidence or summon any witnesses to be present and his decision shall be final
5.2 **SECRETARY** – The Secretary shall keep minutes of all meetings (except where a minute Secretary is elected). That person shall also attend to such other business as required of them
5.3 **TREASURER** – The Treasurer is responsible for and shall submit to the Annual General Meeting financial statements of the Club and its Auxiliaries

for the past year ended during the term of his/her office which shall have been duly audited and certified correct by the Auditor appointed for that purpose at the preceding annual general meeting.

MISSION STATEMENT

- ◆ To conduct a Club of non political character and to be a close knit harmonious Club with player, officials and supporter involvement
- ◆ To maintain a very high competitive standard in all grades of competition in the Barossa, Light and Gawler Football Association Inc.
- ◆ To continue an ongoing Junior Development programme to ensure the long term success of the Club
- ◆ To behave in a manner on and off the field, to ensure the Club is held in high regard by its peers – by the Community - and that it contributes to the success and progress of the town of Nuriootpa.

HONOUR THE PAST CELEBRATE THE PRESENT PREPARE FOR THE FUTURE

VALUES STATEMENT

- Team Sports develop character – the character of our Club has to be built on teamwork throughout all areas of the Club
- Players, officials, families, supporters and volunteers are central to the success of our Club
- The philosophy of the Nuriootpa Tigers is belonging means contributing
- We believe in recognising volunteers and the work they perform

- We believe that senior leadership roles at the Club bring with them the opportunity to develop personal and business profiles within the Nuriootpa community
- The Club believes that winning and developing are synonymous. We believe in providing opportunities for our young players to grow and improve.
- Losing gracefully is a trait of a winning Club as it provides the opportunity to learn and improve
- The Club believes in democratic processes where the views of the majority are upheld
- The Club is open to receive ideas and encourage constructive suggestions for improving the Nuriootpa Tigers and the way we manage our affairs
- We believe that being part of the Nuriootpa Rover Football Club should be memorable for all the right reasons
- At all times the Club expects positive social interaction and behaviour

CODE OF CONDUCT

Football is an emotional game and plays an important role in the culture of the Nuriootpa community. All those involved with the game at every level and whether as a player, official, coach, administrator, volunteer or supporter have a responsibility to act within the laws of the game – to act according to the highest standards of integrity and to ensure that the reputation of the game in the B.L. & G. remains high. This code applies to all those involved with the Nuriootpa Rover Football Club.

COMMUNITY

The Nuriootpa Rover Football Club is a vital part of the Nuriootpa community and should take into account community feeling when making decisions

EQUALITY

The Nuriootpa Rover Football Club is opposed to discrimination of any form and will take any necessary measures to prevent it

PARTICIPANTS

It is important that there is a sense of ownership felt by those who are involved with the Club at all levels. This includes those who play, coach, officiate or help in any way as administrators, volunteers and supporters

YOUNG PEOPLE

The Club recognises the extent of the influence it can have over young people and at all times will endeavour to set a positive example. It expects senior players to set a positive example and mentor younger players

DRUGS

The Club has a zero tolerance policy in relation to the use of illicit drugs on any property owned or operated by the Club – this applies to everyone connected with the Club

TRUST AND RESPECT

The Club will endeavour to uphold a relationship of trust and respect between all involved with the game and will aim to have the respect of all its peers

VIOLENCE

The Club will not accept the use of violence of any nature by anyone involved with the Nuriootpa Tigers

INTEGRITY AND FAIR PLAY

The Club is committed to fairness in its dealings with everyone connected with the game and to the principle of playing to win fairly

PLAYERS

Players are the most important people in our game. Playing for the team and for the team to win is the most fundamental part of the game but not winning at any cost – fair play and respect for all others in the game is an important part of the Club's philosophy

Players playing for the Nuriootpa Tigers should –

- Make every effort to develop their own sporting abilities
- Give maximum effort and strive for the best possible result during a game
- Set a positive example for other players
- Know and abide by the laws, rules and spirit of the game
- Accept success and failure, victory and defeat equally (???)
- Make every effort consistent with fair play and the Laws of the Game to help their team win
- Resist any influence which might be seen to bring into question their commitment to the team winning
- Treat opponents with respect at all times, irrespective of the result of the game
- Avoid unnecessary rough play and violence towards opponents
- Accept the decision of umpires without protest
- Show due respect to supporters and should not react or become involved with supporters

TEAM OFFICIALS

Team officials and administrators should –

- Set a positive example for others particularly players and supporters
- Show respect towards umpires and others involved in the game
- Make every effort to develop the sporting levels of the team and to obtain the best results for the team
- Give priority to the interests of the team over individual interests
- Show due respect for the interests of the players, coaches, officials and supporters of the opposition
- Show due respect towards umpires and accept their decisions without protest

PENALTIES

- Any player involved in offensive behaviour while representing the Club in either a playing or social capacity will be called before the Club's disciplinary committee who will determine if a penalty should be incurred.
- Any player found guilty by the Tribunal of the Barossa, Light and Gawler Football Association will be liable for any costs incurred by the Club and will remit any such monies to the Club. (in full before he plays the next game for the Club!!!)
- Any official, player, coach, or supporter of the Club bringing the Club into disrepute irrespective of the cause shall appear before the disciplinary committee who will adjudicate on the matter and determine if any penalty will apply.



NURIOOTPA ROVER FOOTBALL CLUB INC
ANNUAL GENERAL MEETING
Monday 28th November 2022



MINUTES

1. **PRESENT:** Josh Norton, Lisa Dahms, Val Shephard, Matthew Gerlach, Ross Lambert, John Wilksch, Mike Gerhardy, Michael Chapman, Ken Dadds, Bob Mitchell, Sharon Henke, David Gerhardy, Peter Scholz, Jeff Steer, Brett Thiele, Adam Broadbent, Ash Poland, Tony Linke, Allan Norton, Jim Ireland, Damien Aird, Reece Worroll, Lynn Mattner, Ethan Chapman, Ryan Foulis, Billy Nicholls,

2. **WELCOME:** Meeting opened at 7:31pm.

3. **APOLOGIES:** Neville Skipworth, Kate Nolan, Charlie Nolan, Brett Lydeamore, Leo Broadbent, Anne Rohrlach, Chris Dahms, Rose Dadds, Rick Henke, Kathy Chapman, Zac Dahms,

4. **MINUTES OF 2021 Annual General Meeting** **Moved:** James Ireland **Seconded:** Bob Mitchell
Carried

5. **REPORTS**
 - **Vice President's Report**
 - Matthew Gerlach and Lisa Dahms read Vice Presidents report to all present at the meeting.
 - Vine Inn Barossa deal confirmed as Major Sponsors for 5 years and MineTech as Diamond Sponsors for 3 years.

Moved: Lisa Dahms **Seconded:** Ross Lambert **Carried**

 - **Treasurer's Report**
 - Michael Gerhardy spoke about the finance report for the year that was and presented the figures to all present at the meeting.
 - Members were given the opportunity to read the report.
 - Michael Gerhardy spoke about profit/loss
 - Michael Gerhardy explained expenses to all members present.
 - Michael Gerhardy suggested the new committee to look at increasing prices of the Bar and Canteen.

Moved: Michael Gerhardy **Seconded:** Val Shephard **Carried**

6. **ELECTION OF OFFICERS**
 - 6.1 Committee**
 - Retiring Members**
 - Ben Giles (President)
 - Michael Gerhardy (Treasurer)
 - Lisa Dahms (Vice President)
 - Matthew Gerlach (Vice President)
 - Josh Norton (Secretary)
 - Jeff Steer (Committee Member)
 - Neville Skipworth (Committee Member)
 - Kate Nolan (Committee Member)
 - Matthew Nitschke (Committee Member)
 - Continuing members**
 - Sharon Henke – Committee Member
 - Bob Mitchell – Committee Member

- Ross Lambert – Committee Member
- Brett Thiele – Committee Member

Vacant Positions

	Nominations Received
▪ President – 1-year term	Josh Norton
▪ Treasurer – 1-year term	Nomination from the floor of Cara
▪ Vice President – 2-year term	Matthew Gerlach, Lisa Dahms (Amendment to be made – Lisa rescind her Nomination)
▪ Secretary – 2-year term	No Nominations received
▪ Committee Member (2-year term)	Reece Worroll
▪ Committee Member (2-year term)	Damien Aird
▪ Committee Member (2-year term)	Kate Nolan
▪ Committee Member (1-year term)	Ash Poland
Moved: Mike Gerhardy Seconded: Adam Broadbent Carried	

6.2 **Club Patron/s** – John Falland, Marcus and Roslyn Schulz.

6.3 **Auditor** – Same as 2021

6.4 **Public Officer** – Marty Rosenzweig

6.5 **Club Counsellor** – Ken Dadds

Moved on Block: Sharon Henke **Seconded:** Jim Ireland **Carried**

7. 2022 MEMBERSHIP FEES

2022 Membership fees		Proposed 2023 membership prices
Junior Player (U9,11,13)	\$120.00	\$130.00**
Colts (U15/ U17)	\$120.00	\$130.00**
Senior Player	\$190.00	\$200.00**
Student Concession	\$140.00	\$150.00**
Family Membership (2 adults, 3 playing children)	\$210.00	\$220.00
Female Football Fees	\$60.00	\$70.00**
Club Member (Non-Player)	\$55.00	\$60.00

**\$25.00 Late Fee applies if fees are not paid before Round 3 of BLGFA Draw

Moved on Block: Peter Scholz **Seconded:** Bob Mitchell **Carried**

8. ANY OTHER BUSINESS**Ken Dadds – George Heath**

- Spoke about why we compete for the George Heath Cup.
- Shared some information about the history of George Heath and the impact he had on the club.
- We compete for the George Heath cup because of his impact for chipping wood for old showers, in 1932, 1933 we had a debt of 400 pounds he took over as president in 1933 and in 1934 changed the name of the club. George cleared this debt. In 1940 cancelled the first AGM because of lack of nominations, he then put his hand up for president. George went out 6 nights and trained with this playing group, finishing 3rd for the year and the first ever premiership. In the year 2000, coach Ian Stafford wanted an item and Ken arranged for George and Ian to meet and discuss the then instructed Ken to write the cheque for the item in the gym.
- Videos that have been made were given Peter Rosenberg when he wrote the club book.

Thanks Lisa

Thankyou Lisa Dahms for all of your commitment to the club, we appreciate all the time and effort you have put into the club. A lot of work that has

Reserves Coaching announcement

Billy Nicholls announced as the Reserves coach for season 2023.
Thanks to Nat Salter for his efforts as the outgoing Reserves Coach.

Michael Chapman:

Question around the AFL game and will this take place.

Val Shephard

Thursday and Saturday Night Teas and Catering to be itemised? – Discuss with the new treasurer

9. **MEETING CLOSED:** Meeting closed at 8:01pm

← → ↺ 🔒

secure.cbs.sa.gov.au/LGPubReg/associations.php

Consumer and Business Services

Incorporated Associations Search

By Name / Reg No

By Public Officer

Nuriootpa Rover Football Club

The search can also return results when only a part of a name is entered.

1 result found.

Reg No	Name	Status
A2125	NURIOOTPA ROVER FOOTBALL CLUB INCORPORATED	Registered

**QUOTE FOR NEW BAR KITCHEN/ DISPLAY****Bill to:**

Name: NRFC

Location: Nuriootpa, SA

Salter Quality Kitchens Pty Ltd

Lot 4 Paisley Rd

Box 11

Blanchetown 5357

South Australia

ABN: 25893755266

Mobile: 0427405023

Email: sqkitchens@live.com.au

Date: 23/06/23

DESCRIPTION		
Kitchen/ Display 12 white melamine carcasses with solid backs, adjustable shelves throughout, 6 tandembox draws (soft close), stylish handles, soft close doors, 1 cutlery insert, 500 wide pull out bin, 2 duraform postform benchtops (laminex, colour not chosen) and finished with melamine doors, panels and kickers. (Laminex standard range melamine with 1mmPVC edging) Quote also includes: • Removal and disposal of existing kitchen • 1&1/2 bowl sink with mixer • Strip lighting in display area • Wine racks in display area • Organizing other trades. Note their prices not included. Note: Appliances not included. Refer to drawings for more details.		
Price includes delivery and installation		
Total	\$8400	
GST	\$840	
Balance	\$9240	

Direct Debit

Salter Quality Kitchens Pty Ltd

Commonwealth bank of Australia

Nuriootpa Branch

065520 10175811

This quote is valid for 30 days upon arrival



Quotation

Date	Sales Rep	Quote No.
16/05/2023	PMH	29381

Name / Address	Delivery Address			
Nuriootpa Football Club Penrice Road Nuriootpa SA 5355				
Descrip ion	Qty	Unit Price	GST	Total (excl GST)
Glasswasher				
Me ko UPster U400 under counter dishwasher, German design and build, stainless steel construction, chemical and drain pumps included.	1	3,000.00	300.00	3,000.00
Smeg Professional UG405DMAUS, Underbench glass washer, 304 stainless steel construction, 2.3lts per cycle, 330mm opening height, soft start wash pump, self cleaning cycle, 440w x 530d x 710h, 24 month parts and 12 month labour warranty	1	3,000.00	300.00	3,000.00
Total Clean Dishwashing Liquid for automatic dispensing in commercial dishwashers 2 x 5 Litre containers		106.00	10.60	106.00
Total Clean Rinse Aid for commercial dishwashers 2 x 5 Litre containers		72.00	7.20	72.00
Customer to collect and local plumber to install				

Thank you for your enquiry. We appreciate the opportunity to quote.
This quotation is valid for 14 days.

Payment and Deposit Terms -

In full before dispatch

Use the Quote No. as your reference number.

Direct Deposit Details - BSB: 015 310, Account Number: 321 645 571

Please email remittance to remittances@totalce.com.au

VISA and MasterCard payments will incur a 1.5% fee.

Subtotal \$6,178.00

Tax Total \$617.80

Total **\$6,795.80**

Prepared by Peter Holmes - 0498 012 135

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CONTRACTORS LICENCE NO: PGE 307456

ARC AU56620

From: Cr Kathryn Schilling <kschilling@barossa.sa.gov.au>

Date: 21 June 2023 at 8:59:06 am ACST

To: Josh Norton <nrfcpresident@outlook.com>

Subject: RE: Letter of support

Hows this Josh?

I can put it on a Vine Inn letterhead

Kathy

To whom it may concern

The Nuriootpa Rover Football Club is a proactive and energetic team of volunteers who are looking at improving their clubrooms. Their current bar facilities have not been upgraded for many years and need to be work, health and safety compliant with new flooring and storage.

The Club does hire out the facilities to the wider community and so is used all year round.

The proposed upgrade will benefit the facility to be safe and more user friendly.

I support their funding application as an Elected member of The Barossa Council on whose property the clubrooms stand and as a community supporter as Chairperson of their major sponsor The Vine Inn Barossa Community Hotel.

Sincerely

Kathryn Schilling

Councillor

E: kschilling@barossa.sa.gov.au | T: 08 8563 8444



22 June 2023

Attention: Josh Norton
President
Nuriootpa Rovers Football Club
Email: nrfcpresident@outlook.com

Dear Josh

I write to advise the Board of the Nuriootpa Centennial Park Authority have approved for the Nuriootpa Rovers Football Club to update the flooring in the bar area of the clubrooms and to install additional cabinetry behind the bar for the purpose of additional storage.

The Board agree this will assist in making the clubrooms more attractive to users and improve the quality of the facilities available for local community members and businesses that access the facilities.

Should you require any further information, please do not hesitate to contact me direct.

Kind regards

A handwritten signature in blue ink, appearing to be "Linda".

Linda Stapleton
Business Manager
Nuriootpa Centennial Park Authority T/as BIG4 Barossa Tourist Park

08 8562 1404 | www.barossatouristpark.com.au | info@barossatouristpark.com.au

Penrice Road, Nuriootpa, SA 5355 | Barossa Tourist Park | ABN 50 231 969 615



The Barossa Council Community Assistance Scheme Community Grant Application Summary Sheet	
Group/Organisation Details	
Group/Organisation Name	Nuriootpa Rover's Football Club
Address	PO Box 331 Nuriootpa SA
Phone Number	- Joshua Norton
GST Status	ABN and registered for GST
Incorporation Details	Incorporated
Aims/Objectives of Organisation	As a mainstay of the Barossa Valley district, the Nuriootpa Rover Football Club (NRFC)'s aim is to bring together all members of the local regional community by providing activities, programs and facilities that enable them to participate in AFL whether it be as players, spectators, supporters, or volunteers. It is also to contribute to the ongoing success and progress of the Barossa region where the opportunity arises, including by providing key community facilities for hire and use by local businesses, community groups, schools, and community members.
Years of establishment	115 years
Number of Members	682
% of Members in Council Area	97%
Linked to a licenced facility?	Yes
Government funding received?	No
	If yes details
Council grants in past 3 years?	No
	If yes details
Project Details	
Project Title	NRFC Community Function Room Facility Upgrade
Project description	Nuriootpa Rovers Football Club will upgrade its aging facilities in its function room with the aim of ensuring that the function room as a whole continues to be fit-for-purpose as an key community asset that is utilised by the Club, local businesses, community groups, and community members on a weekly basis. The bar facility ensures the function room's suitability to a broad range of community needs, by enabling the service of beverages during community meetings and functions, as well as enabling the cleaning of servingware in line with health and safety standards in support of function catering . The funding will support essential upgrades as follows: 1. Purchase and installation of a new glass washer, and dishwasher in the bar facility. Both the glass washer and dishwasher (used to clean servingware) are over a decade old and have ongoing maintenance issues. Whilst they have been given a temporary fix by qualified repair persons, replacements are urgently needed. 2. Modifications to the bar cabinetry and layout of the existing bar facility These cabinetry and layout modifications will be essential in order to ensure the bar facility is able to accommodate the new glass washer and dishwasher. These upgrades are crucial to ensuring the Club's continued ability to provide a safe place with facilities that support the community to convene and participate in community building activities and volunteerism. This is particularly so given that the NRFC's function room is the only one of its size locally, that includes the onsite facilities needed to cater to a wide diversity of community needs. The function room itself can host 150-220 people at any given time with hirers also able to access both its industrial kitchen and bar facilities for on-site event catering or training. Combining the hire of this function room with the hire of an adjoining space in the sports centre also effectively expands the function room's hosting capacity by an additional 500 people. These proposed upgrades are therefore critical to ensuring that a major regional community facility remains fit-for-purpose and capable of meeting the diverse function needs of the local community.
Amount of funding applied for	\$5,000
Total cost of project	\$14,400
Community Plan reference	This project aligns with the Council's strategies on 1) Community & Culture, 2) Infrastructure and 3) Health and Wellbeing given that the function room has operated across the last 25+ years as a key community facility that is regularly used by local businesses, community groups, community members, and schools.
Location of project	13 Penrice Road Nuriootpa
Can project proceed with partial funding?	Yes
Project start & end dates	12 August 2023, 12 December 2023
Is the project enhancing land or building?	Yes
If yes - who owns land/building?	The Barossa Council
If yes - has contact been made regarding approvals?	Yes
Who will benefit from project?	Male and Female sportspeople, religious groups, catering companies, local citizens, schools
How will benefit be measured?	The Club will distribute a survey to users of the function room at the end of the project to assess whether the upgrades have improved the ability and capacity of these groups to deliver their functions in support of a stronger community . We will also analyse our records of bookings made across the grant period, to assess whether the upgrades have supported increased community building activities and volunteerism in support of community wellbeing.
Has other funding been sought?	No
Supporting Documentation	
ABN Certificate or Statement from Supplier form	Received
Certificate of Inc or Auspice Information & certificate	Received
Terms of Reference/Constitution	Received
Endorsement from the Asset Owner (if applicable)	Not Applicable
Most recent AGM Minutes	Received
Most recent Audited Financial Statements	Received
Budget & funding page completed?	Yes
Letters of Support	Received
Plans/Quotes/images if applicable)	Received
Application form TRIM Ref	23/37323
Acknowledgment letter TRIM Ref	23/38956
Staff Feedback	
Asset Management	This is a Council asset any improvement within the building structure and fitout may have needed to be
CASC Admin Officer	
Collaborative Project Officer	IMO Clubroom bars should be be self sustaining. Increase the prices of alcoholic drinks to cover depreciation of assets.
Communications Officers	Nil
Community & Culture	
Coordinator Building & Facility Maintenance	Although a Council Asset the club has the lease and maintains the site. No concerns.
Customer Support	No Customer Support comment
Development Services	Development Approval not required for proposed works. No concerns from Development Services perspective.
Director Corporate and Community Services	
Engineering	
Health Services	
Manager Community Projects	
Manager Financial Services	
Regulatory Services	
Risk Management	
Strategic Projects	Jo Moen - Consideration needs to be given to eligibility for CASC funds based on the applicant being a current lease and licence holder of the NCPA and the role of the NCPA in supporting capital improvements in accordance with Council's recently approved Lease and Licence Policy.
Works and Engineering Services	

DEBATE REPORT

4.3 SOUTH AUSTRALIAN ATHLETIC LEAGUE - BAROSSA GIFT CARNIVAL - COMMUNITY GRANT APPLICATION

**Author: Executive and Project Support Officer
23/109708**

PURPOSE

To consider a Community Grant application from the South Australian Athletic League seeking \$5,000.00 ex GST, towards the Barossa Gift Carnival to be held in January 2024.

RECOMMENDATION

That Community Assistance Scheme Committee:

- (1) Supports/does not support a Community Grant of \$.....(ex GST) towards the South Australian Athletic League for the Barossa Gift Event.
- (2) Requires of South Australian Athletic League that The Barossa Council be appropriately acknowledged as a funding source for the project through social media, signage, website, promotional material and packaging (if possible)

REPORT

Background

This application was presented for consideration within Round Four and was included in the Agenda of the Community Assistance Scheme Committee (CASC) meeting held on 2 August 2023.

Due to the timing of the CASC Rounds, the application was deemed to be ineligible for support within Round Four due to being successful in obtaining funding in Round One (December 2022).

Clause 2.11 of the Community Assistance Scheme Grant Application Guidelines states:

"Only one application per community non-profit group/organisation/club may be approved each financial year".

The resolution from the meeting is as follows:

MOVED Mayor Lange

- (1) Declines a Community Grant of \$5,000.00 (ex GST) towards the South Australian Athletic League for the Barossa Gift event.
- (2) Suggest to the South Australian Athletic League that the application be submitted to Round One of the next Community Assessment Scheme Committee cycle for consideration, to be assessed at the meeting to be held 1 November 2023, and in order to comply with the Community Grant Guidelines.

SECONDED Cr Angas**CARRIED CA 2022-26/32**

The Community Assistance Scheme Grant Funding rounds do not necessarily align with the financial year or calendar year – Round One Community Grant Funding was approved in December 2022, with Round Two in February, Round Three in May and the August 2023 CASC meeting considered applications for Round Four.

Introduction

The South Australian Athletic League (SAAL) is an organisation of approximately 409 members which has been established for 125 years. The SAAL aims to promote athletics as an enjoyable, healthy sport for people of all ages and abilities.

The inaugural Barossa Gift Carnival was held in February 2023, and attracted 800 participants and spectators to the region.

Following the success of the 2023 event, SAAL have proposed the event to be held on an annual basis, with the 2024 event to be held at the Williamstown Oval on 28 January 2024.

Discussion

SAAL was successful in securing a Community Grant of \$3,000 (ex GST) in Round One for 2023 (refer to extract of Minutes of meeting held 20 December 2022 as below):

MOVED Cr Schilling

That Community Assistance Scheme Committee:

- (1) Approves a Community Grant of \$3,000.00 (ex GST) for the Barossa Gift event.
- (2) Requires of South Australian Athletic League that the Barossa Council be appropriately acknowledged as a funding source for the project through social media, signage, website, promotional material and packaging (if possible).

SECONDED Mayor Lange**CARRIED 2022-26/1**

The SAAL are seeking an increase in sponsorship and Council contribution to improve participation, the carnival and prizemoney.

Summary and Conclusion

The Barossa Gift Carnival is promoted as being an enjoyable, healthy sport for people of all categories and abilities, providing an opportunity for staff and volunteers to have a sense of purpose and satisfaction, and for sponsors to be attracted to support a sport which is known for its integrity, passion and sportsmanship.

Officers recommend that, should the Committee support the funding request, that recognition of Council's support and Council's contribution be included in the promotion of the project and any project deliverables.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 Barossa Gift Carnival Grant Application - Round 4 2023 [↓](#) 
Attachment 2 Staff Feedback Sheet - Barossa Gift Carnival_Redacted [↓](#) 

Supporting references

Community Assistance Scheme Policy
Community Grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Legislative Requirements

Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

COMMUNITY ENGAGEMENT

Community consultation is not required under Legislation or Council Policy.

THE BAROSSA COUNCIL

COMMUNITY GRANT APPLICATION FORM



(Please read the Community Grant Guidelines and complete all sections of this form)

Related Policy/Process	TBCPOC4450 Community Assistance Scheme Policy	Form Number:	TBCFOR4452
Form Owner:	Manager – Community and Facilities Development	Last Revised Date:	June 2017
Document Control:	Manager – Community and Facilities Development	TRIM Reference:	17/47438
Date Approved:	7 March 2018	Next Review Date:	June 2019

Date of Application: 26 June 2023

1. ORGANISATION DETAILS

Name of organisation: South Australian Athletic League

Physical address of organisation clubroom/facilities/meeting place:
145 Railway Terrace, Mile End, SA, 5031

Postal address of organisation: PO Box 2006 HILTON SA 5033

2. CONTACT DETAILS FOR THIS ORGANISATION

Name: Jenny Poole

Position: Project and Finance Manager

Postal Address (for contact person): PO Box 2006 HILTON 5033

Mobile: [REDACTED]

[REDACTED] ()

Work Phone: ()

Email: admin@saal.org.au

Preferred Method of contact

Home Phone ☐ Work Phone ☐ Mobile ☒ Email ☒

3. GROUP/ORGANISATION GST STATUS (PLEASE TICK)

In accordance with current tax legislation, Council is obliged to withhold 46.5% of the grant and forward this amount to the Australian Taxation Office (ATO) if an Australian Business Number (ABN) is not provided prior to payment of funds. Applicants that have an ABN and are GST registered must provide a tax invoice prior to payment being made. Council will gross up the Grant for the appropriate GST amount, provided all requirements in regard to GST are met to Council's satisfaction.

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Applicants that are unable to provide an ABN must legitimately complete a "Statement by Supplier" form which is available from Council. If not provided, Council will be required to withhold 46.5%.

- ☐ No ABN and not registered for GST
(Please request and include a 'Statement by Supplier' form to go with your application)
- ☒ ABN but not registered for GST (please attach a copy of ABN Certificate)
- ☐ ABN and registered for GST (please attach a copy of ABN Certificate)
- ☐ Currently applying for ABN/GST registration
(When received, Council will require this information before funding can be made)

4. PROOF OF INCORPORATION (AS PER GUIDELINE 1.2)

Is your Organisation incorporated? Yes ☒ No ☐
(If yes, please provide a copy of the Certificate of Incorporation and go to Section 5)

If No, are you affiliated with an incorporated body?

Yes ☐ (Please note: An auspice agreement is required if the organisation applying for funding is not part of an incorporated body.)

Auspice Information

Auspice Organisation Name: _____

Contact Person: _____

Postal Address: _____

Telephone (Bus. Hours) (____) _____ Email: _____

Auspice Declaration:

I, _____ certify that _____
will auspice this proposal and take legal and financial responsibility for the administration of
any approved grant funds.

Full name of Authorised Officer: _____

Title of Authorised Officer: _____

Signature: _____ Date: ____ / ____ / ____

No ☐ You are ineligible to apply for a Community Assistance Grant.

5. ABOUT YOUR ORGANISATION

What are the Aims and Objectives of your Organisation?
(Please attach a copy of your organisation's Terms of Reference/Constitution)

To promote athletics as an enjoyable, healthy sport for people of all categories and abilities, to provide an opportunity for staff and volunteers to have a sense of purpose and satisfaction, and for sponsors to be attracted to support a sport which is known for its integrity, passion and sportsmanship.

How long has your organisation been established? 125 yrs 0 mths

Number of members associated with your organisation: 409

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What proportion of members resides in The Barossa Council area? Members reside from all over South Australia we have 4 members that reside in the Barossa.

Is your organisation associated with or does it receive funds through its normal activity, such as bar or canteen facilities?

(See Community Grant Guideline 3.15)

Yes ☒

No ☐

If yes – please detail

We do not receive funds from bar or canteen facilities. Our income is made up of funds from registration, race nominations fees, grants and sponsorship.

Is any form of Government funding received by your organisation?

Yes ☒

No ☐

If yes – please detail as you may be ineligible to apply for a Community Assistance Grant over \$500. (See Community Grant Guideline 3.3)

Funding received is for the Bay Sheffield and not applicable to this event.

Has your organisation received assistance from The Barossa Council in the past 3 years?

(This includes cash or in-kind (e.g. Road closures, venue hire etc.)

(See Community Grant Guideline 3.6)

Yes ☒

No ☐

If yes – please detail

2023 February inaugural Barossa Gift Carnival \$3000

CASH AND INVESTMENTS

Please provide information on what the cash and investment holdings are earmarked for.

(This will assist in the assessment of this application - See Community Grant Guideline 3.14)

Salaries, Superannuation, Long Service Leave, Insurance, Rent, Operational Costs, Equipment, Replacement Trailer, Repairs and Maintenance.

6. PROJECT DETAILS

Project Title: The Barossa Gift Carnival

Description of Project:

(Briefly outline your project, the goals and aims, and how it will benefit the community)

The Barossa Gift Carnival is a well organised and exciting athletics carnival. After a successful inaugural Barossa Gift Carnival in February 2023 we are eager to capitalise on the wonderful event feedback we received last year and increase athlete numbers. To ensure we draw more numbers, we are actively seeking an increase in sponsorship and council contribution to improve participation, the carnival and prizemoney levels.

We will again engage with the local Little Athletics club to host a dedicated a Little Athletics Race as well as the local football teams for a Football Relay, one of the highlights of last year's event.

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The event is a free, family friendly athletics carnival. The handicapped racing format ensures it is an inclusive event for all athletes regardless of their age or ability. The carnival is vibrant and well organised by the South Australian Athletics League and their team of experienced volunteer officials.

Amount of funding applied for: \$ 5000

Which Strategy from Council's Community Plan does your project relate to and how? (The Community Plan is available on Council's website via [this link](#))

Goal 1 and 3: The SA Athletic League reduces the impact on the environment by using online programs rather than paper programs. We also use recycled paper for any printing that needs to be done throughout the meet. We bump in and bump out on the same day. Our event has minimal impact on the environment and is always left tidy by our volunteers

Goal 4: We welcome participants of all abilities from the age of 11 up. Specific races for locals and Little Athletics are organised to increase engagement. The event highlights pro running as a potential pathway for people to commence or continue their athletic pursuits in a welcoming environment and increase community involvement.

Goal 5: The Barossa Gift Carnival is family friendly and free for spectators. It activates the oval and surrounds. It will be an exciting, vibrant, well organised carnival showcasing high quality athletics. The carnival provides an opportunity for social connection and encourages community involvement and interaction with people from all over the state. We build local connections with businesses and local sporting groups.

Goal 9: Our carnival provides an opportunity for social connection and reduce the risk of social isolation. The event is free to spectators. Our ageing and extremely capable volunteers also benefit from the opportunity to engage with the athletes and retain their sense of importance in the community. Athletes become a part the Pro Running community. Training during the week with their stable then competing on the weekends. Pro Running provides a close knit community for all involved, reducing social isolation for the athlete volunteers and family members involved.

Health and well being is promoted. Athletes from the age of 11 years and older of all abilities can compete in the inclusive handicapped format. Little Athletic races and Local Sports club relays are always a highlight and engages and promotes health and wellbeing to the broader community.

Goal 10: The South Australian Athletic League is an inclusive healthy community. We will organise a Little Athletics race to promote the sport to a younger age group. We have an extensive program to encourage youth in our sport. Athletes can compete from 11 and up in our Under 14 and Under 18 categories. We also encourage lifelong participation with a strong Over 35s competition - some of our athletes are now in their 70s!!

Goal 11: The South Australian Athletic League builds good relationships with local businesses and sponsors to ensure event sustainability. Engagement with new sponsors for this year is underway.

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Goal 12: SAAL has an extensive membership from all over South Australia who would travel with their stables, family and friends to the Barossa for the carnival. Destination awareness and visitors to the Barossa will increase amongst the athletic community. We are also actively building our relationship the Victorian Athletic League to promote our carnivals to the athletic community in Victoria.

Location of the project: Williamstown Oval

Could the project/event proceed if only partial funding is received? Yes ☒ No ☐

Provide details: We wish to establish an ongoing annual event in the Barossa and will be seeking the support of the council to establish the event and we will be seeking to establish sustainable partnerships with local sponsors.

Proposed start date: 28/01/2023 end date: 28/01/2023

Is your project upgrading/enhancing land or a building? Yes ☐ No ☒

Who owns the land/building? Event location to be confirmed. _____
(If the applicant is not the owner, written consent must be obtained from the land/building owner and submitted with your application.)

Has Council been contacted in relation to whether approval is needed for this project?
Yes ☐ No ☒

Who will benefit from your project?

How many people: 800

Age range of people: 11 and up for competitors and no age restriction on spectators.

Range of groups: Athletes, Visitors, Officials, Local Community Spectators, Local Sporting Groups, Local Businesses, Sponsors, Council

Activity areas: Sport and Recreation, Health and Well Being.

How will you measure the benefit to these groups?

Race nominations, athlete numbers, sponsor support for the event, local businesses involved in the event, engagement with local community in dedicated races and the number of spectators

Has any other funding been sought for this project? If so, what was the outcome of the application?

4

We are sourcing new sponsors to support the event and reconnecting with supporters from last year.

Any further information which may be relevant to this application:

7. BUDGET AND FUNDING**PROJECT INCOME**

(Group's Contribution to Project)

Group Funds \$ 10,085

Fundraising Activities \$

Donations \$

In Kind (provide details) \$ Event Management and Administration
 \$ Race Day Equipment
 \$ Track Marking Volunteer
 \$ Volunteer Race Day Officials (20 x 8 hours)

Other (provide details) \$

Total Group's Contribution \$ 10000 + in kind

Council Assistance Requested \$ 5,000

TOTAL PROJECT INCOME \$ 15,000 plus in kind**PROJECT EXPENDITURE** (Please provide an itemised list of expenses for the project)

Prize Money \$ 10,000

PA System \$ 630

Race Caller \$ 600

Honorariums - Officials \$ 500

Honorariums - Handicappers \$ 750

Road Side Banner \$ 350

Signage Updates \$ 330

Printing \$ 75

Sashes \$ 600

Oval & Pavilion Hire Fees (Based on last year's cost) \$ 475

Marketing \$ 500

3 cans Turf Paint, \$50 Petrol Voucher for Equipment Trailer Towing \$ 95

Race Bibs \$ 75

Volunteer Officials food and drinks \$ 70

TOTAL PROJECT EXPENDITURE \$ 15050*Note that prizemoney amount is subject to actual sponsorship levels achieved.*

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8. REQUIRED SUPPORTING DOCUMENTATION

The following documents for your organisation are mandatory and must be attached to this application. If you are not an incorporated body, your auspice organisation is also required to provide their documents.

- | | |
|--|-------------------------------------|
| ABN Certificate or Statement by Supplier form | ☒ |
| A copy of your organisation's Certificate of Incorporation | ☒ |
| or | |
| Auspice information completed and a copy of their Certificate of Incorporation | ☐ |
| A copy of your organisation's Terms of Reference/Constitution | ☒ |
| A copy of your organisation's most recent AGM Minutes | ☒ |
| A copy of your organisation's last Audited Financial Statements | ☒ |

The following documents must be attached if applicable:

- | | |
|--|-------------------------------------|
| Endorsement from the asset owner (if applicable - see 3.11 of the Guidelines) | ☐ |
| Details of cash holdings exceeding application amount (if required – see 3.14 of the Guidelines) | ☒ |
| Letters of support for your project | ☐ |
| Plans / quotes / images etc. | ☒ |

This application must be signed by two current senior office holders of the organisation.
i.e. President, Treasurer, Secretary.

SIGNATURE:



Kym Steer

POSITION:

President

DATE:

26/06/2023

SIGNATURE:



Jenny Poole

POSITION:

Executive Officer

DATE:

26/06/2023

South



Australia.

CERTIFICATE OF INCORPORATION OF ASSOCIATION.

I, ALEXANDER GEORGE HERBERT BRISKHAM, Registrar of Companies,

hereby certify that THE SOUTH AUSTRALIAN ATHLETIC LEAGUE

was, on the TWENTIETH day of OCTOBER, 1932.

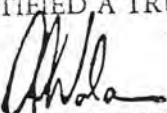
incorporated under the provisions of the "Associations Incorporation Act, 1929."

Dated the 20th day of OCTOBER, 1932.

(L.S.) A. G. H. BRISKHAM

Registrar of Companies.

CERTIFIED A TRUE COPY


'ACTING' COMMISSIONER FOR CORPORATE AFFAIRS

20-MAR-1981

SOUTH AUSTRALIAN ATHLETIC LEAGUE **INCORPORATED**

A.B.N.12 661 360 160

C O N S T I T U T I O N

Adopted 21/06/2022

SECTION 1 – ENTITY

1. NAME

The name of the League shall be the:

SOUTH AUSTRALIAN ATHLETIC LEAGUE INCORPORATED.

2. INTERPRETATION

- a) In this Constitution, unless the context shall require a different construction:
 - i) “Act” means the Associations Incorporation Act 1985.
 - ii) “ADI” means an authorised deposit taking institution.
 - iii) Appointed “Presiding Officer” means the person appointed by the outgoing Management Committee to preside over the election of office bearers at the Annual General Meeting.
 - iv) “Associate Members” means those persons who have paid the Associate Member’s Fee.
 - v) “Ballot” means a vote cast in writing and in secret.
 - vi) “Chairperson” means the person occupying the Chair at any meeting.
 - vii) “Committee” means the Committee of Management of the League.
 - viii) “Constitution” means the Rules of the League pursuant to the Act.
 - ix) “League” means the South Australian Athletic League Incorporated.
 - x) “Life Member” means Honorary Life Member.
 - xi) “Member” means any financial member of the League.
 - xii) “Month” means calendar month.
 - xiii) “Officials” means any person or persons appointed by the Committee to perform an authorised function or task for the League.
 - xiv) “Rules” means the Rules of Competition.

- xv) “Treasurer” means Honorary Treasurer.
 - xvi) “Financial Year” means the League’s financial year, which shall be from the first day of May each year to the thirtieth day of April in the next year.
 - xvii) “Membership Year” means the League’s membership year, which shall be from the first day of September to the thirty-first day of August in the next year.
- b) In this Constitution:
- i) Where words are defined in the Act, they shall have the same meaning herein.
 - ii) Words importing the singular number shall include the plural number and vice versa and word importing the masculine gender shall include the feminine and neuter genders and vice versa and words importing persons shall include partnerships, businesses, associations, leagues, companies, entities, and organisations.
- c) Subject to any right of appeal contained in this Constitution, the Committee shall be the sole authority for the interpretation of this Constitution together with any Regulations and/or By-laws made by the League.

3. OBJECTS

- a) To encourage and promote Athletic Sports in the State of South Australia and Australia.
- b) To arrange, regulate and conduct Athletic Sports meetings and to provide suitable control on race meetings in accordance with the Rules of the League.
- c) To register members and to advance the physical and social interest of members.
- d) To reciprocate with kindred bodies by way of mutual recognition of registrations, penalties, etc. and to do all such things and acts conducive to the advancement of the League and its members.
- e) To engender by association a fraternal consciousness and empathy among all persons engaged in any way with Athletic Sports.
- f) To seek assistance of any description from any person, group, entity or governmental level.
- g) To foster, promote, maintain, conduct and advance a League of a non-political nature to direct and nurture and advance Athletic Sports for the benefit of the League and its members.
- h) To promote, arrange and direct formal, informal and social events deemed appropriate for the promotion of Athletic Sports, the League, and its members.
- i) To do all such things as may appear desirable and prudent to provide recreation, accommodation, comfort, sport and social interaction for members, their guests and visitors.

4. POWERS

Solely for furthering the Objects, the League has, in addition to the rights, powers and privileges conferred on it under section 25 of the Act to:

- a) To do all such lawful acts and things as are incidental and conducive to the attainment of any of the objects of the League.
- b) To purchase, take, lease, exchange, hire, or otherwise acquire any real or personal property and other rights and privileges necessary or convenient for the purpose of the League.
- c) To sell, mortgage, improve, develop, lease, dispose of, or otherwise deal with all or any part of the property of the League. To purchase, hire, rent, take on lease, take on hire-purchase, sell, hire out, rent out, let, exchange or otherwise deal with property, whether real or personal, or any interest there in provided that if any such transaction renders the need for support in any form, either now or in the future, from members for financial support (excluding the payment of normal outgoings) that transaction may not proceed until a Special General Meeting called for the purpose shall have considered the proposal and approved the transaction.
- d) To raise money on the security of any property of the League upon such terms and conditions as shall appear desirable provided that if any such transaction renders the need for support in any form, either now or in the future, from member Clubs for financial support (excluding the payment of normal outgoings) that transaction may not proceed until a Special General Meeting called for the purpose shall have considered the proposal and approved the transaction.
- e) Elect Sub-committees, fill vacancies, make appointments, make By-laws in conformity with the Constitution and Rules of the League and to do all such acts and things that it deems appropriate for carrying out and managing the business and affairs of the League. All Sub-committees and persons appointed for special purposes by it shall be subject to and subordinate to the Committee. No staff person shall be appointed as a Handicapper, Chief Steward or to an Elected Office Bearers position.
- f) On the approval of the Annual General Meeting or of a Special General Meeting, to impose levies on the members.
- g) To deal with resignations of members which must be submitted in writing.
- h) To carry out all resolutions of which the prescribed notice has been given and passed at an Annual General Meeting or Special General Meeting of the League.
- i) To enforce discipline for any misconduct or wilful infringement of the Rules and By-laws of the League.
- j) To purchase insurance to indemnify the League against any matter or thing in which it may have an interest.

5. PATRON AND VICE PATRONS

- a) The League may appoint not more than two (2) Patrons and not more than two (2) Vice Patrons at its Annual General Meeting.
- b) The Patrons shall be selected from a list of not more than three (3) persons recommended by the Committee.
- c) The Vice-Patrons shall be selected from a list of not more than three (3) persons recommended by the Committee.
- d) The Patron and Vice-Patrons shall be a resident of South Australia who is prepared to be a benefactor, sponsor, protector and/or advocate of any just cause promoted by or activity of the League.
- e) Patrons and Vice Patrons are to be given effective communication by the President throughout each year.

6. NON-PROFIT BODY

The income and the property of the League shall be applied towards the promotion of the objects of the League. No proportion of the income and property of the League shall be paid or transferred, directly or indirectly, by any means to the members or relatives of the members of the League. Nothing herein shall prevent the payment in good faith of remuneration to any officer of the League or to any member of the League in return for any services actually rendered to the League.

SECTION 2 – MEMBERSHIP**7. CLASSES OF MEMBERSHIP**

- a) The League shall consist of members in the following classes of members:
 - i) Life Members.
 - ii) Committee Members
 - iii) Track Officials and Office Staff.
 - iv) Registered Athletes, Self-trained Athletes and Coaches.
 - v) Associate Members.
- b) Life Members, Committee Members Track Officials, Registered Athletes, Self-trained Athletes and Coaches shall enjoy all the rights, privileges, obligations, and entitlements of the League.

8. REGISTER OF MEMBERS

- a) The Secretary shall keep on the League's database a register of the members of the League setting forth the name and address of each member of the League and their financial status.
- b) Every member shall communicate in writing, their postal address, email address, and or any change thereof, to the Secretary for retaining in the League's records. All notices posted, emailed, or delivered to such address shall be deemed to have been duly received.

9. LIFE MEMBERS

- a) A properly constituted Annual General Meeting may appoint not more than two (2) Life Members in any one year from names recommended by the Committee.
- b) Voting for Life Membership at an Annual General Meeting shall be by secret Ballot and requires two-thirds majority of voting members present at an Annual General Meeting.
- c) To be eligible for Life Membership a person must have given outstanding and meritorious service on promoting the interest of the League as follows:
 - (i) For a minimum of 15 years including not less than 5 years as an official, or holder of an administrative position.
 - (ii) For a minimum of 10 years as an official or holder of an administrative position.
 - (iii) For a minimum of 20 years as a Registered Athlete or Coach.
- d) Nominations for Life Membership must be in writing signed by two (2) current League Members or Life Members and shall be in the hands of the Secretary before 4.00pm on the last day of April each year.

- e) The Committee shall consider all nominations before voting by way of a secret ballot on recommending not more than two (2) in any one year to the appropriate meeting.
- f) Life Members shall not be required to pay a Registration Fee.

10. REGISTERED ATHLETES, SELF-TRAINED ATHLETES, COACHES, COMMITTEE MEMBERS, OFFICIALS AND ASSOCIATE MEMBERS

- a) A registration form shall be completed and lodged by each person with the Secretary annually.
- b) A person who has successfully registered as one of the above and paid the applicable registration fee, shall be deemed to be a member of the League for the current year.

11. ASSOCIATE MEMBERS

At the discretion of the Committee, Associate Membership may be granted to any person who:

- 1. Has been a member of the League and has retired from running.
- OR
- 2. Takes an active part in the fostering of running and/or the welfare of athletes.

12. BREACHES BY MEMBERS, DISPUTES, DISCIPLINARY ACTION AND HEARINGS

- a) General:
 - i) Where the Committee seek to exercise any power of adjudication that it has by virtue of this Constitution in relation to any dispute or alleged breach of discipline which fall under the League's jurisdiction the Committee shall appoint a Tribunal to hear and determine the matter.
 - ii) Every action, determination and decision by the Tribunal shall observe the rules of natural justice.
 - iii) The Tribunal may, subject to this Constitution, the By-laws, and Regulations of the League, impose penalties, fines, censures, disqualifications, cancellation or revocation of membership, withdrawal of rights and reprimands under such terms and conditions as it may determine. The Committee may refer to the Rules of Competition when exercising any power pursuant to this clause.
 - iv) All persons giving evidence before a Tribunal may be required by the Tribunal to give such evidence under oath.
 - v) The Committee may hear an appeal of the decision of the Tribunal.

SECTION 3 – GENERAL MEETINGS**13. ANNUAL GENERAL MEETING**

- a) The Annual General Meeting shall be held at a date and place to be fixed by the Committee, which shall not be later than the 31st of July in each year.
- b) All members may attend and vote at the Annual General Meeting. Associate Members may attend but not vote.
- c) The business to be transacted at the Annual General Meeting shall be in the following order:
 - i) Receive and confirm the minutes of the last Annual General Meeting and any Special General Meeting held since the last Annual General Meeting.
 - ii) Receive and consider the League's Annual Report which shall contain:
 - 1. President's Annual Report.
 - 2. Secretary's Annual Report.
 - 3. Treasurer's Annual Report.
 - 4. Audited Annual Accounts.
 - iii) Presentation of the audited Annual Accounts and its consideration and adoption.
 - iv) Election of Office Bearers as conducted by the appointed Presiding Officer.

The Elected Office Bearers shall be:

President, Vice-President and five (5) Committee Members.
 - v) Appointment of Patrons and Vice-Patrons.
 - vi) Appointment of the Auditor.
 - vii) Fix the Annual Registration Fees.
 - viii) Transact any other business affecting the interest and welfare of the League, of which due notice has been given according to the Constitution.
 - ix) Any other relevant (as determined by the Chairperson) Business raised by members present.
 - x) Address by the incoming President.
- d) Office Bearers shall take office at the conclusion of the Annual General Meeting at which they were elected.

- a. Any member may give written notice of any other business not later than the last day of April immediately preceding the Annual General Meeting.
- b. If a quorum is not formed within half an hour of the time appointed for a general meeting
 - i) Member's present must appoint another day for the meeting, being a day at least seven (7) days but not more than 21 days away: and
 - ii) The meeting then stands adjourned to that day at the same place and time and
 - iii) If the quorum is not formed at the adjourned meeting within half an hour of the relevant time, the persons present and entitled to vote, constitute a quorum.
 - iv) Where a general meeting is adjourned regarding the above, the Secretary must cause reasonable notice of the day, place, and time of the adjourned meeting to be given, in writing, to the members.

Only items set forth on the agenda unless otherwise decided by the Chairperson as per new clause 13 c) ix) shall be discussed at an Annual General Meeting.

14. SPECIAL GENERAL MEETING

- a) All requests for a Special General Meeting shall be addressed to the President who shall immediately call a special meeting of the Committee.
- b) A Special General Meeting shall be convened by direction of the President upon receiving a requisition in writing to that effect from not less than five (5) members of the Committee or from not less than ten (10) members of the League whose subscriptions are not in arrears.
- c) The date of holding such meeting shall be fixed by the Committee and shall be held not less than fourteen (14) days and not more than twenty-eight (28) days from the time of receiving the requisition, provided always that such requisition shall clearly state the object of such Special General Meeting and no matters shall be discussed except those stated in the written requisition.

SECTION 4 – MANAGEMENT COMMITTEE**15. MANAGEMENT COMMITTEE**

- a) Pursuant to the Act, the Committee of the League shall be the Management Committee.
- b) The administration, management, and control of the affairs of the League and the management and control of funds and other property of the League are vested in the Committee which may exercise all the powers of the League, save those which must, pursuant to this Constitution or Law, be exercised by a General Meeting.
- c) The Elected Office Bearers shall consist of President, Vice-President and five (5) Committee Members. No Person aged under 18 years as at the date of any General Meeting shall be elected to the Management Committee.
- d) Each Office Bearer must at all times act with reasonable care and diligence in the exercise of his/her powers in the discharge of the duties of his/her office.
- e) The Secretary and Treasurer are to be appointed by the Committee and will hold office until resignation or the Committee terminate their services.
- f) Functional Managers may be appointed by the Committee and will hold office until the next Annual General Meeting unless they tender their resignation or are dismissed by the Committee.
- g) Nominations for all positions except the Secretary and Treasurer shall be in writing, signed by the candidate and their proposer and his/her seconder and shall be lodged with the Secretary one month prior to the commencement of the Annual General Meeting.
- h) All retiring Office Bearers shall be eligible for re-election.
- i) In the event of insufficient number of members being nominated for election as office bearers, the vacancy may, notwithstanding, be filled at the Annual General Meeting then being held.
- j) In the event that a vacancy still remains on the Committee after the Annual General Meeting, that vacancy shall be filled as a casual vacancy.
- k) The Committee shall meet at least once in each month for the transaction of the business of the League and the President and/or the Secretary shall, when necessary or when requested by not less than three (3) members of the Committee, convene a Special General Meeting of that Committee.
- l) The President, the Vice-President or, in their absence, one of the Committee shall preside at all Committee Meetings.
- m) Should any member of the Committee fail to attend for three consecutive Committee Meetings without leave or apology delivered at or prior to the meetings, shall thereupon cease to be a member of the Committee.
- n) There shall be no restriction on any member of the Committee holding dual offices.

- o) Committee members shall be elected in accordance with this constitution for a term of 2 years, which shall commence from the conclusion.
- p) The President and three (3) Committee Members shall be elected in each year of an even number. The Vice President and two (2) Committee Members shall be elected in each year of an odd number.

16. RESIGNATION

No Office Bearers or other officers of the League shall be held to have resigned their office until their resignation has been delivered in writing to the Secretary and accepted by the Committee.

17. CASUAL VACANCIES

The Committee shall have the power to fill any casual vacancy for the unexpired term on the Committee.

18. DUTIES OF OFFICE BEARERS

- a) President:

The duties of the President shall include:

- i) To be the principal officer of the League.
- ii) To attend all General and Committee Meetings.
- iii) To preside over General Meetings and Committee Meetings of the League.
- iv) To regulate and keep order at all meetings and functions of the League and to ensure that the affairs of the League are conducted in accordance with this Constitution and any Regulations and By-laws made pursuant to the powers contained in this Constitution.
- v) To undertake all the duties assigned to the President under this Constitution.
- vi) To undertake all the duties assigned to the President by the Committee.
- vii) To be the representative of the League that makes all official and public statements.
- viii) To prepare and present the President's Annual Report to the Annual General Meeting.

- b) Vice-President:

The duties of the Vice-President shall include:

- i) To deputise for the President in their absence or at their request.
- ii) To attend all General and Committee Meetings.

- iii) To preside over Standing Committees and Sub-committees as instructed by the Committee.
- iv) To undertake all the duties assigned to the Vice-President by the Committee.

c) Secretary:

The duties of the Secretary shall include:

- i) To be the Executive Officer of the League. Upon the Executive Officers/ Secretary position being vacant, the Management Committee shall appoint an Office Bearer or staff person to hold the secretary's position temporarily until a new appointment is made.
- ii) To attend all General and Committee Meetings.
- iii) To undertake all the duties assigned to the Secretary by this Constitution.
- iv) To ensure that the minutes of all General Meetings and Committee Meetings of the League are kept and recorded in a manner prescribed by the Committee.
- v) To ensure that minutes are kept of all meetings of the League.
- vi) To keep and maintain all League records placed in their hands by the Committee.
- vii) To conduct the day-to-day business of the League in a proper and lawful manner and in a way approved by the Committee.
- viii) To pay all accounts and then have them approved by the Committee for payment.
- ix) To receive and reply to all League correspondence.
- x) To issue all required notices.
- xi) To receive all moneys belonging or tendered to the League.
- xii) To keep a register of members, details of which shall be decided by the Committee as determined from time to time:
 - 1. Full Name.
 - 2. Residential Address.
 - 3. Postal Address.
 - 4. Telephone Number/s
 - 5. Emergency Contact Phone Number (e.g., Parent or Family Member)
 - 6. E-mail Address

7. Class of Member

8. Date of Birth

- xiii) To prepare the League's Annual Report to the Annual Meeting.
- xiv) To prepare and present the Secretary's Annual Report to the Annual Meeting.
- xv) To keep secure the Common Seal of the League.
- xvi) To keep the President apprised of all the affairs of the League.
- xvii) To undertake such duties as are assigned to the Secretary by the Committee.

d) Treasurer:

The duties of the Treasurer shall include:

- i) To attend all General and Committee Meetings.
- ii) To preside over any Finance Committee or Sub-committee.
- iii) To attend all meetings of a Finance Committee or Sub-committee.
- iv) To administer the financial affairs of the League in accordance with the provision of this Constitution.
- v) To make, maintain and keep accounting records of the League in a manner approved by the Committee.
- vi) To prepare and present the Treasurer's Annual Report to the Annual General Meeting.
- vii) To prepare and submit the Annual Accounts to the Auditor and subsequently present them to the Annual General Meeting.
- viii) To undertake all the duties assigned to the Treasurer by the Committee and Finance Committee or Sub-committee.
- ix) To report on the financial status of the League and other relevant matters to the ordinary meetings of the Committee.

e) Committee Members:

The duties of the Committee Members shall include:

- i) To attend all General and Committee Meetings.
- ii) To undertake all the duties assigned to the Committee Members by the Committee.

19. SUB-COMMITTEES

- a) The Committee may appoint Sub-committees which consist of any number of office bearers, members, or any other persons, who as specialists may be able to assist the cause of the League, whether or not they are directly associated with the League.
- b) A Sub-committee may be delegated any power to act.
- c) When appointing a Sub-Committee, the Committee shall clearly set out the terms of reference to be addressed by the Sub-committee. Such term of reference shall include:
 - i) The name of the Sub-committee.
 - ii) The names of the persons on the Sub-committee.
 - iii) A full description of the task to be addressed including any delegation of power to act.
 - iv) The date by which the final report shall be submitted.
 - v) The name of the Presiding Officer, if desired.
- d) No Sub-committee shall be appointed for a period that extends beyond the date of the next Annual General Meeting.
- e) The Committee shall, at its first meeting, consider all previously existing Sub-committees and their re-appointment.
- f) The Committee may repeal the appointment of any Sub-committee it has appointed.
- g) In the event that the Committee does not name the Presiding Officer of a Sub-committee with the terms of reference, that Sub-committee shall appoint its own Presiding Officer at its first meeting.

20. STANDING COMMITTEES

- a) Following the Annual General Meeting, the Committee shall address the appointment of Standing Committees for the current year.
- b) The Committee may retire and replace members of any Standing Committee as it sees fit.

SECTION 5 – FINANCIAL**21. FINANCE**

League finances shall be administered and managed as set out hereunder:

- i) All moneys received shall be lodged for safe keeping with an ADI approved by the Committee.
- ii) Any funds deemed by the Committee as surplus to the League's immediate needs may be invested in a manner approved by the Committee.
- iii) All the financial transactions of the League shall be properly recorded.
- iv) Other than is provided for in Sub-section (ix) of this clause, all payments shall be made in a form approved by the Committee.
- v) All cheques, bills of exchange, bank drafts, authorities to pay and similar documents transferring the League's funds in any way shall be signed by at least two (2) signatories.
- vi) The ADI signatories shall be approved by the Committee from any of the office bearers as listed in paragraph 13 (c).
- vii) Only debts duly authorised by the Committee, either before or after the debt is raised, shall be paid.
- viii) No remuneration other than authorised expenses shall be paid to any member for services rendered in any capacity.
- ix) Small payments may be made from League petty cash in a manner approved by the Committee.

22. REGISTRATION FEES

- a) Registration Fees shall be assessed and recommended by the outgoing Committee prior to tabling fees to the Annual General Meeting.
- b) The Annual General Meeting shall fix the amount of the annual registration fee for each class of membership.
- c) Registration Fees shall be due and payable immediately after being fixed at the Annual General Meeting.
- d) If a member joins the League after the 1st January in any year, the registration fee for the remaining portion of the year shall be fixed at the discretion of the Committee.
- e) The Committee is empowered to prevent any member whose registration is in arrears from exercising the whole or any of the privileges of the League.

23. AUDITOR

- a) An Auditor shall be appointed at each Annual General Meeting. Such Auditor shall not be an officer of the League.
- b) Nominations for such office shall be taken at the Annual General Meeting.
- c) The Auditor shall have power at all times to examine the books and documents of the League and shall also, as soon as convenient after the close of each year, audit the Annual Accounts setting forth the financial business of the League since the beginning of the preceding financial year.
- d) The Auditor should address all their reports to the President who shall table all such reports for the preceding year to the Annual General Meeting.

SECTION 6 – GENERAL**24. CERTIFICATES OF MERIT**

The Committee may award Certificates of Merit to a person who:

- a) Has given outstanding and meritorious service to the League as an official, administrative officer or competitor.
- b) Assisted the League in any substantial way.
- c) Acted in a way that has been of significant value to the League.

Names may be submitted to the Committee prior to 30th April each year and any awards shall be announced at the Annual General Meeting of the League.

Life Members may also be awarded Merit Certificates.

A person may be awarded more than one Certificate.

25. DELEGATES AND PROXIES

The Delegates and Proxies to any entity, which the League is a member or has, a right to representation shall be appointed by the Committee.

26. HONORARY SOLICITOR

The Committee may appoint one or more Honorary Solicitors upon such terms and conditions as it may decide.

27. NOTICES

- a) Notices of general meetings of the League shall be given to all members in writing which shall advise them of the day, date, time and place of the meeting.
- b) Notices of ordinary meetings of the Committee shall be forwarded in writing to the person to whom notices are required to be dispatched by a recognised postage, messenger service, by e-mail, or by personal delivery by a nominated member of the League. All notices shall advise of the day, date, time, and place of the meeting and shall include an agenda containing the business to be transacted thereat, will be deemed to have been received at noon two (2) days after the date upon which notices were dispatched. A written record shall be kept of the date and time, method of communication of the dispatch of all such notices.
- c) Notices of urgent meetings of the Committee may be given by telephone, or e-mail address provided by the member to whom the notice is being given. All notices shall advise of the day, date, time and place of the meeting and shall include an agenda containing the business to be transacted thereat. A written record of the date, time and method of communication and, if telephone is used, the person given the notice.
- d) The failure to receive a notice by a member shall not render any meeting for which a notice was sent, void.

- e) The required notice for meetings, the person or group who shall call the meeting and the person responsible to forward the notice of the meeting are set out hereunder:
 - i) Annual General Meeting:
 - a) Subject to this Constitution, the date, time and place of the Annual General Meeting will be decided by the Committee.
 - b) The Secretary shall forward the notices of meetings.
 - c) Notice of not less than twenty-one (21) days shall be given to all members.
 - ii) Special General Meeting:
 - a) Subject to this Constitution, the date, time and place of a Special General Meeting shall be decided by the Committee.
 - b) The Secretary shall forward the notices of meetings.
 - c) Notice of not less than fourteen (14) days shall be given to all members.
 - iii) Management Committee:
 - a) Subject to this Constitution, the date, time and place of an Ordinary Committee Meeting shall be decided by the Committee or in the case of an urgent meeting, by the President.
 - b) The Secretary shall forward the notices of meetings.
 - c) Ordinary meetings- Notice of not less than seven (7) days shall be given to all office bearers.

Urgent meetings- Notice of not less than one (1) day shall be given to all office bearers.
 - iv) Standing Committees and Sub-committees.
 - a) The date, time and place of a meeting of a Standing Committee, or Sub-committees shall be decided by the Presiding Officer of the relevant committee.
 - b) The Presiding Officer shall forward the notice of meetings.
 - c) Notice of not less than seven (7) days shall be given to all members of the relevant Standing Committee or Sub-committee.

28. QUORUMS

The quorums at League meetings shall be:

- i) General Meetings:
18 members.
- ii) Committee:
Fifty Percent (50%) of the Committee.
- iii) Standing Committees:
First whole number above half the members of the Standing Committee.
- iv) Sub-committees:
Two Sub-committee members.

29. VOTING

- a) All members aged 16 years or more may vote at a General Meeting (excluding Associate members)
- b) Members attending General Meetings may abstain from voting.
- c) Regardless of the number of offices held by any member of the Committee, they may only exercise one vote at any meeting of the Committee.
- d) Members of all League Standing Committees or Sub-committees may cast one vote only, provided they are members of the Standing Committee or Sub-committee meetings at which they are in attendance. Abstention is permitted.
- e) In the event of tied voting at any meeting of the League, other than a General Meeting, the President shall have the casting vote.
- f) At a General Meeting of the League, a resolution shall require a two-thirds majority to be passed.
- g) The Presiding Officer shall be appointed by the outgoing Management Committee.
- h) In the event of tied voting during the election or appointment of a person or a member to a position or positions in the League, the Presiding Officer will have the deciding vote.

30. MINUTES

- a) Minutes shall be taken and kept of the proceedings of all meetings held under the jurisdiction of the League.
- b) All proceedings at any meeting of the League shall be recorded by the Secretary and in the event of the absence of the Secretary, the Committee shall appoint a member of the Committee to record the minutes.
- c) Minutes shall comprise of a:
 - i) Record of those present with voting rights and any others persons present at the meeting and if not present for the whole meeting the time they arrived at and/or left the meeting as the case may be.
 - ii) Record of all motions placed before the meeting and whether they were carried or lost.
 - iii) Record of all recommendations made to the Committee.
- d) Copies of the minutes shall be available within 21 days to all members entitled to be present at the subject meeting together with a copy to the Secretary.
- e) At the commencement of every meeting, the minutes of the previous meeting shall be read or taken as read, at the discretion of those present and when resolved to be true and correct record of the meeting.
- f) The official record of the minutes of all meetings of the League shall be taken and kept by the Secretary in a manner and form prescribed by the Committee.

31. DELEGATION

The Committee may delegate any of its powers and duties to any Officer, Standing Committee or Sub-committee of the League with or without conditions provided the following powers and duties shall not be delegated:

- a) The sale, lease, rental, or purchase of property whether real or personal.
- b) The raising of loans and mortgages.
- c) The approval of expenditure.
- d) The setting of a registration fee or levy.

The Committee may rescind a delegation at any time.

32. PUBLIC OFFICER

- a) The League shall have a Public Officer.
- b) The Secretary or some other person appointed by the Committee shall be the Public Officer of the League.
- c) The appointment of the Secretary or a minute of the Committee shall constitute appointment as the Public Officer.

33. SIGNATORIES

The Signatories for the League shall be decided:

- a) At the first meeting of the Management Committee.
- b) Shall be required to be an Office Bearer.

34. SEAL

- a) The League shall have a Common Seal.
- b) The Common Seal shall only be affixed to a document pursuant to a Resolution of the Committee.
- c) Any two of the office bearers shall witness the affixing of the Common Seal to any document.
- d) The Secretary in a manner prescribed by the Committee shall keep a register of the use of the Common Seal.

35. EMPLOYEES

- a) The Committee may employ such persons as may be deemed necessary to carry out the objects, duties and obligations of the League and all such employees shall be engaged under terms and conditions set down by the Committee.
- b) All employees of the League shall be paid all the statutory entitlements for which they are qualified.
- c) The Committee may discharge any employee provided such dismissal is undertaken in accordance with all industrial principles recognised at the time of dismissal.

36. INDEMNITY

- a) Every office bearer will be indemnified out of the property of the League against any liability incurred by him/her in that capacity in defending any proceedings, whether civil or criminal, in which judgment is given in his/her favour or in which he/she is acquitted.
- b) Every person who is or has been an officer of the League (and their administrators or executors) will be indemnified out of the property of the League from and against all costs, losses and expenses which that person properly incurred or became liable to pay by reason of any contract entered into or other act or thing done in the discharge of that person's duties on behalf of the League.
- c) The League shall obtain and maintain appropriate insurance cover of officers, executives, and employees of the League for all risks including professional and officers' indemnity cover.

37. BY-LAWS AND REGULATIONS

The Committee may make, alter, amend, or repeal By-laws and Regulations for the efficient management and control of the League.

All By-laws and Regulations shall be entered by the Secretary in a book to be kept for the purpose and be available for inspection by the members.

Notice must be given to the members of any proposal to make, alter, amend, or repeal any By-law or Regulation. Such notice shall be posted on the League's office Notice Board and shall give the members at least fourteen (14) days to place a submission before the Committee in relation to the proposal.

No By-law or Regulation may be made, altered, amended or repealed unless each member of the Committee has been given at least seven (7) days' notice of the proposal and any submission received from members in relation to the proposal.

38. AMENDMENTS TO THE CONSTITUTION

- a) This Constitution may be altered, added to, amended, or repealed by the passage of a resolution with two-thirds majority of voting members present at a General Meeting provided notice of the proposed addition, alteration, additions, amendment or repeal shall have been given to all members with the required notice of meeting.
- b) No substantial additions, amendments, alterations, additions, or repeals to the advised proposal shall be accepted by the person presiding over the General Meeting or carried by such meeting unless five (5) day's written notice thereof shall have been given to the members of the alternative addition, amendment, alteration, or repeal.
- c) A copy of the proposed addition, alteration, amendment, or repeal of the Constitution shall be delivered to the Secretary at least twenty-eight (28) days before such meeting who shall insert the proposal in the notice convening the meeting at which such proposed addition, amendment, alteration, or repeal is to be considered.

39. WINDING UP THE LEAGUE

- a) The League may be wound up or dissolved only at a Special Meeting called for that purpose and the passage of a special resolution to wind up or by such other legal processes set out in the Act.
- b) If upon winding up or dissolution there remains after the satisfaction of all debts and liabilities any property whatsoever, such property shall not be paid or distributed among the members but shall be distributed to such other body or bodies in South Australia having similar objects to the League or to such charitable body or bodies in South Australia which prohibit the distribution of its income and property among its members as the Special Meeting shall determine.

South Australian Athletic League 2022 AGM MINUTES

TUESDAY 21ST JUNE 2022

SA ATHLETICS STADIUM, MILE END 7.00pm

Members present were welcomed and the meeting was declared open at 7pm by the Presiding Officer, Colin Rowston.

Attendees – Gaetano Aiello, Chris Aston, Jacob Aston, Sebastian Baird, Corey Baker, Mark Barnett, James Bayliss, Andrew Beck, Connor Brennan, Peter Brennan, Gordon Brimble, Michael Buckler, Peter Burdett, Ian Burge, Leon Burckhardt, Michelle Burckhardt, Terence Carter, Michael Cassidy, Andrew Chandler, Amin Chehade, Kyan Conte, Jesse Cordoma, Phil Daws, Chris Dimitrak, Hettie Driscoll, Rommi Driscoll, Matthew Forrest, Gino Geracitano, Ian Gore, James Grant, Shane Grimwade, Tyson Hancock, Brian Hart, Graham Henderson, Dylan Hicks, Luke Hildyard, Mark Howson, Liberato Icolaro, Ben Larsson, Sam Laucirica, John LeRay, Kayla Lemm, Dennis Letton, Sarah Manning, Steve McBain, Frank McHugh, Jordan McMillan, Geoff McKechnie, Amie Mittiga, Michael Moschou, Vince Musolino, Katanya Nitschke, Ben Noblet, James Noblet, Peter Noblet, Tim Noblet, Hayley Openshaw, Hayley Orman, Jenny Poole, Xavier Poole, Brett Richards, Colin Rowston, Shaun Ryder, Anne Marie Zoalang Mouri- Nkeng, Ali Saliu, Tjimarri Sanderson-Milera, Brad Schutz, Dan Semmler, Hudson Siegfried, Gary Thompson, Rex Thompson, Bernie Tippins, Damien Tohl, Anthony Tohl, Craig Trewartha, Mitchell Tucker, Sara Turnbull, Sue Turner, John Turner, David Wilczek, Steven Wilson

Apologies – Paul Sideris, Charlie Hildyard, Ray Mules, Ian Byrne, Stephanie Noon, Trevor Mules, John Cronshaw

- Receive and confirm the minutes of the last Annual General Meeting held on 15th June 2021..
 - Moved – Dennis Letton
 - Seconded – Frank McHugh
 - Phil Daws advised that a correction to the minutes was required as there was no mention of identifying Colin Rowston being identified as the appointed Presiding Officer.
 - Carried subject to the correction being added.
- The President's and Executive Officer's reports were received and accepted.
 - Colin Rowston and Jenny Poole gave a brief summary of the President's and Executive Officer's Report.
 - Moved – Mark Howson
 - Seconded – Ali Saliu
 - Carried
- The Treasurer's Annual Report and Audit were received and considered
 - 3. Treasurer's Annual Report
 - Moved - Craig Trewartha
 - Seconded - Michael Buckler
 - Carried
- Presentation of the audited Annual Accounts and its consideration and adoption.
 - Moved – Phil Daws
 - Seconded – Dennis Letton
 - Carried
- Election of Office Bearers due for election as conducted by the appointed Presiding Officer.

Election of President

Colin Rowston was nominated by Mark Barnett and seconded by Chris Dimitrak
Kym Steer was nominated by Luke Hildyard and seconded by Bernie Tippins

Colin Rowston and Kym Steer addressed the AGM and presented their intentions as President.

A secret ballot was conducted and Kym Steer was declared President with the votes being 38 to 36.

Colin Rowston then addressed the meeting advising he was then unable to continue to preside and then left the meeting.

Kym Steer then conducted the remainder of the meeting.

Election of Member Representative positions

Sarah Manning was nominated by Imogen Nobbs and seconded by Courtney Ryder
Gordon Brimble was nominated by Craig Trewartha and seconded by Peter Brennan
Phil Daws was nominated by Mark Barnett and seconded by Terence Carter
Shane Grimwade was nominated by John LeRay and Gary Thompson

Each candidate addressed the AGM.

Sarah Manning, Gordon Brimble and Phil Daws were duly elected to these positions for the following 2 years.

Votes were counted by John Turner and Peter Noblet
Scrutineers – Luke Hildyard and Mark Barnett

- Appointment of Presiding Officer
 - Kym Steer was appointed as Presiding Officer
 - Moved – Phil Daws
 - Seconded – Dennis Letton
 - Carried
- Appointment Of Patrons and Vice Patrons
 - It was moved and accepted that Patron Bruce McAvaney and Vice Patron Peter Noblet, remain in their positions for the upcoming season.
 - Moved – Phil Daws
 - Seconded – Dennis Letton
 - Carried
- Appointment of the Auditor
 - It was moved and accepted that Amin Chehade be appointed as Auditor for the 2022/23 season.
 - Moved – Frank McHugh
 - Seconded – Michael Buckler
 - Carried

- Fix the Annual Registration Fees
 - It was moved and accepted that there be a \$10 increase for all registrations fees for the upcoming season
Moved – John LeRay
Seconded – Steve McBain
Carried
- Appointment of Life Memberships
 - Dennis Letton and Luke Hildyard were nominated as new SAAL Life Members. A secret ballot was conducted with both nominations being carried.
- Transact any other business affecting the interest and welfare of the League, of which due notice has been given according to the Constitution.

- Amendments to the Constitution 1
Moved – Gordon Brimble
Seconded – Jenny Poole

A summary of the rationale behind this proposal was provided by John LeRay, Jenny Poole and Phil Daws.

Motion Passed

- Amendments to the Constitution 2
Moved – Michael Buckler
Seconded – John Turner

Michael Buckler suggested that greater continuity could be provided to the Management Committee by changing the number of committee members elected in the Presidential year to two. Commentary MB continuity for management committee. Shane Grimwade agreed however who is only doing 1 year? Kym is happy to work with all committee members.

Not passed. When put to the vote, this amendment did not receive the 2/3rd majority vote required & therefore was lost.

No further points were raised for discussion prior to closing.

Phil Daws moved that we thank Colin Rowston for his excellent efforts during his term as President.

Seconded – Dennis Letton

Motion Passed and members showed their appreciation for Colin's efforts.

The meeting was closed at 9.35pm



South Australian Athletic League

ANNUAL REPORT
2022/23



Liam Moss – Bay Sheffield Carnival

Photo: Jan Peale

VISION STATEMENT

"To grow the sport of athletics, by providing runners of different ages and abilities the chance to be competitive, in pursuit of ever-increasing incentives, at quality events organized by a well-resourced and financially stable administration."

MISSION STATEMENT

"To promote athletics as an enjoyable, healthy sport for people of all categories and abilities, to provide an opportunity for staff and volunteers to have a sense of purpose and satisfaction, and for sponsors to be attracted to support a sport which is known for its integrity, passion and sportsmanship."



Mort Daly Running Foundation Carnival

Photo: Jan Paule

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Chief Judge Gordon Brimble

Photo: Joe Paole

OUR TEAM

MANAGEMENT COMMITTEE

PRESIDENT

Kym Steer

VICE PRESIDENT

Sarah Manning,

COMMITTEE MEMBERS

Phil Daws, Frank McHugh,
Gordon Brimble, Lisa Boyce,
Connor Mclvor

SAAL OFFICE

FINANCE AND PROJECT MANAGER

Jenny Poole

EVENTS COORDINATOR

Chiara Owens

LEAGUE PATRONS

PATRON

Bruce McAvaney

VICE PATRON

Peter Noblet

BAY SHEFFIELD

EVENT MANAGER

Leon Burckhardt

HANDICAPPERS

MALE SPRINTS

Damian Tohl

FEMALE SPRINTS

Paul Young

DISTANCE

Paul Sutcliffe and Connor Mclvor

OVER 35

Chris Dimitrak

UNDER 18 BOYS

Kym Steer

UNDER 18 GIRLS

Paul Young

UNDER 14

Paul Young

HANDICAP APPEALS SUB COMMITTEE

Andrew Camilleri, Karen Paparella, Dr Peter Noblet and Bernie Tippins.

RACE CALLERS

Chief Race Caller - Terry McAuliffe, Ollie Wurm, Tom Rehn, Paul Young

OFFICIALS

Chief Stewards	Dennis Letton, Trevor Mules
Chief Judge	Gordon Brimble
Chief Starter	Anton van Bavel
Stewards	Phil Daws, Brian Hart
Judges	Brian Curtis, Nic Rogers, David Palmer
Starters	Tricia McHendrie, John Turner, Rob McIntosh
Marksmen	Carlo Quitadamo, Terry Barry, Jenny Poole
Photofinish/Timekeeper	Liberato Icolaro
Race Video Operator	Gordon Brimble
Scratching & Colours Steward	Chiara Owens
Equipment Manager	Michael Buckler
Presentations	Chiara Owens
Track Marking	Michael Buckler
Race Day Results System Management	Chris Dimitrak, Connor McIvor
Finals Distribution	Paige Bateman

CARNIVAL SUPPORT

PA System	Owen Sound
Photographers	Chief Photographer - Jenny Poole, Neil Jameson, Jeff Wray
Videographer	Terence Carter, Xavier Poole
Trailer Towing	Brayden Theil, Max Underwood, Tim Noblet, Justin Arbon, Rob O'Shea, Terry Barry, Michael Buckler, Gary Thompson, Ben Kovacic, Hettie Driscoll, Kym Steer, Matthew Forrest

PRESIDENT'S REPORT

I am pleased to present the President's Report for the South Australian Athletic League's Annual General Meeting, reflecting the accomplishments, challenges, and future prospects of our organisation over the past year.

Overview:

The past year has been a remarkable journey for SAAL. Despite the unprecedented challenges brought by our revisiting of our handicap approach, we have remained resilient, adaptive, and committed to our mission of providing high quality professional athletic meets and support services. Through the dedication of our members, staff, and volunteers, we have achieved significant milestones.

Achievements:

- 2.1 **Stabilisation** - We have gone a long way to stabilize our athletics environment, introducing a new approach to handicapping and moving toward a better culture.
- 2.2 **Finances**: We have turned the SAAL's finances around moving from an \$7.5k loss to a \$21k profit during our last season.
- 2.3 **Operations**: We managed to increase the number of events conducted and provide an increase of prizemoney of over \$18,000
- 2.4 **Relationships**: We have worked hard on relationships, and this was rewarded in terms of funding from Sponsors, Government and local Government. 2023/24 will see us increase our connections to our many stakeholders.

Challenges Faced:

- 3.1 **Culture**: We continue to have challenges in developing a more positive culture within our sport. The residual effects of past disagreements are still evident. We will work harder in 2023 to create an atmosphere where people want to run at their best.
- 3.2 **Athlete Numbers**: During 2022/23 we did experience a downturn in athlete numbers. Some of this was due to attrition however a number of athletes determined not to compete. We are taking step to address what we believe are the chief causes of this and look forward to an increase in numbers this season.
- 3.3 **Carnivals**: The number and location of carnivals is clearly an issue for the League. We need to balance the timing, location and worth of carnivals by what our stakeholders want. We have in particular noted the drop off of support post-Christmas and need to provide events that energize and excite our base.

Financial Report:

Our financial performance has improved significantly over the past year. Our revenue increased by 19% and we were able to register a profit allowing us to allocate resources towards the execution of our programs and initiatives. We spent a lot of time analysing the financial value of each meet and have attempted to provide value to our community by balancing prize money with costs.

A word of warning though. Much of our revenue is dependent upon Government grants. We have to prepare for the situation that these are not available. Your committee will be taking action over the coming year to manage for this contingency.

Membership and Engagement:

As previously stated, membership saw a drop off in 2023. We intend undertaking a number of initiatives in the coming months to entice more athletes to our sport.

Collectively we need to understand and appreciate that this is effectively a sport run by volunteers. We have a range of wonderful people who undertake tasks every week that are extremely complex. We need your help over the coming season in a variety of roles and look forward to your support.

Future Outlook:

Looking ahead, we have exciting plans and strategic goals for the upcoming year. Some key initiatives include:

- 6.1 VICTORIAN ATHLETIC LEAGUE: Creating closer ties with the VAL with a view to a national approach for our sport.
- 6.2 BRANDING: A re-branding of our sport to capture the excitement that it provides.
- 6.3 RECRUITMENT: Innovative recruitment approaches
- 6.4 CORE; An increased focus on getting our core product of Athletics right including better handicapping, stewarding and overall governance.

Appreciation:

On behalf of the committee, we would like to express my sincere gratitude to our members, volunteers, and staff for their unwavering commitment and tireless efforts. Their dedication and passion have been the driving force behind our achievements, and we are honoured to work alongside such exceptional individuals.

In conclusion, we are proud of the progress we have made as an organisation and the positive impact we have had on our community. As we move forward, we are confident that, together, we will overcome any challenges and continue to fulfill our mission with excellence.

Thank you for your continued support, trust, and participation. Let us seize the opportunities that lie ahead and make the coming year a resounding success.

Yours sincerely,



Kym Steer
President
South Australian Athletic League

OFFICE REPORT

REGISTRATIONS

Our registration numbers were good for the season despite a small drop.

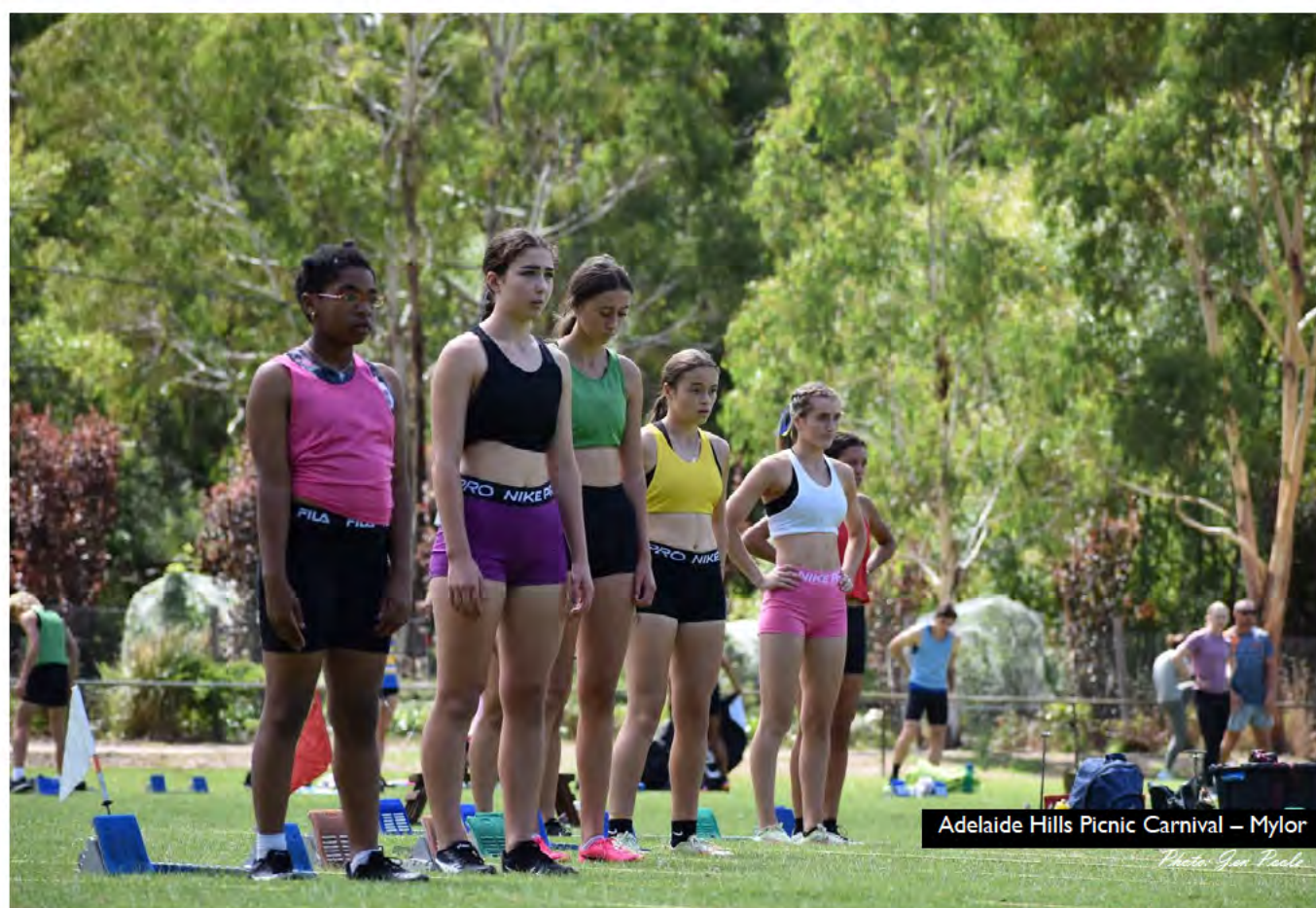
We have sought feedback on carnivals, races, stewarding, handicapping and other important issues then been consulting with the community to improve numbers for the upcoming season. Our junior numbers in particular need some focus to ensure longevity of the sport.

Prizemoney parity was maintained, and we thank all the Carnival Coordinators and sponsors that helped insure equal opportunity for both our male and female athletes.

CATEGORY	13/14	14/15	15/16	16/17	17/18	18/19	19/20	20/21	21/22	22/23
Athlete with a disability (No longer available)	2	0	0	0	1	n/a	n/a	n/a	n/a	n/a
Associate	0	0	0	0	0	2	0	0	0	0
Coach (Inc 4 Life Members)	21	23	27	24	30	30	25	29	28	34
Country (No longer available)	1	1	0	0	0	n/a	n/a	n/a	n/a	n/a
First Year Athletes (No longer available)	21	20	21	20	24	n/a	n/a	n/a	n/a	n/a
Officials (Inc 6 Life Members)	27	31	28	24	18	18	18	19	22	21
Men (inc 19x1 day rego, 31x3 day)	118	115	119	114	123	125	126	124	170	147
Women (inc 10x1 day rego, 14x3 meet)	40	36	33	41	40	56	48	45	69	78
Over 35	27	23	18	25	17	17	17	14	22	23
Under 18	80	68	70	98	104	110	112	97	102	86
Under 14 (inc 1 – 1 day rego & 1 – 3 rego)	29	45	44	49	59	60	48	44	39	20
Under 20 (No longer available)	45	45	42	25	23	n/a	n/a	n/a	n/a	n/a
Total	411	407	402	420	439	426	394	372	452	409
3 day (included above)				18	18	19	17	29	66	45
1 day (included above)				24	21	20	35	23	28	29
1 Day Rego Little Aths						50	47	45	41	56
Total Life Members included above where indicated only.	39	41	43	43	44	45	47	47	49	51

EVENTS

Category	13/14	14/15	15/16	16/17	17/18	18/19	19/20	20/21	21/22	22/23
Men	59	56	55	58	51	53	47	44	44	45
Women	40	36	37	42	35	38	35	38	38	38
Open										10
Over 35	22	21	21	21	15	16	14	20	23	27
Novice	9	9	7	20	14	10	7	6	6	6
Para										4
Women/Over 35	N/A	3	3	5	9	8	6	5	4	5
Under 18	1	2	2	22	34	39	39	13	8	6
Under 18 Girls								13	21	22
Under 18 Boys								13	21	22
Under 14	12	12	13	16	14	14	12	10	17	18
Consolation/Invitation	4	4	2	1	2	4	7	8	7	6
All Comers							8	4	9	1
Restricted							1	1	1	1



CARNIVAL NOMINATIONS

Carnival nominations were low for the season despite a strong start. Dates for the second half of the season were late to be confirmed and despite adding two new carnivals to the program we ideally needed another in the lead up to Stawell.

We are confident we can raise nomination numbers with the earlier release of the draft season calendar and race schedule. We will be reviewing races at each meet to ensure they cater well to our ever-changing membership. A further metropolitan meeting will be added to the calendar.

Significant improvements to Mount Gambier are underway. The event will now be co-hosted with the Victorian Athletic League and significant incentives to race will be put in place.

Whilst the Bay Sheffield dropped in nominations, our focus was on increasing interstate visitation and improving the program for current members. The addition of the 300m races for Over 35 Men and Over 30 women were popular and the 2 mile races on Colley Reserve were highlights on the program.

We welcomed new carnivals in the Barossa Valley and Adelaide Hills to our calendar. These meets were in stunning locations and are both easy drives from Adelaide CBD.

Carnival	13/14	14/15	15/16	16/17	17/18	18/19	19/20	20/21	21/22	22/23	%
Marion	341	297	283	307	303	403	292	221	290	284	-2%
Flinders	321	337	355	348	302	387	389	312	319	310	-3%
Port Adelaide	280	308	278	318	348	365	355	236	277	286	3%
Kensington				163	360	420	478	362	369	306	-17%
Mt Gambier							263	COVID	248	187	-25%
Mort Daly	434	447	426	422	500	441	455	446	409	362	-11%
Brighton	465	453	431	404	427	387	423	389	389	294	-24%
Bay Sheffield	873	872	908	889	914	801	818	741	830	800	-4%
Reynella								296	239	239	-%
Camden	398	388	377	367	357	405	378	338	328	280	-3%
Crystal Brook									238	258	8%
Loxton	319	257	250	290	326	333	212	223	379	245	-15%
Barossa										165	
Adelaide Hills										253	
Brighton #2									319		
Fleurieu						358	360	321	234		
McKinnon	329	298	304	261	291	267	COVID	229	243		
Flagstaff	319	323	330	297	313	338	298	250	0		
Sacred Heart/Bowker	364	413	342	364	269	419	303	0	0		
Tea Tree Gully	272	305	302	358	0	0	0	0	0		
Brighton Launch					99	134	0	0	0		
Henley/St Mich.	352	296	259	275	256	296	0	0	0		
Western	187	181	346	290	273	0	0	0	0		
Hectorville	3060	291	229	279	0	0	0	0	0		
Total	5560	5466	5420	5469	5338	5754	5014	4364	5111	4269	%

Does not include COVID cancelled events.

THANK YOU!

The South Australian Athletic League is a wonderful community to be involved in.

Thank you to all athletes who raced this season, it is a privilege to be a part of your pro running journey. Your struggles, losses, handicap discussions and celebrations all come together to make a fascinating season.

We are blessed with dedicated volunteers that really care about our meets and members. First to arrive and last to leave they are the heart and soul of the SAAL. We thank you for your efforts.

Carnival Coordinators and Clubs that source sponsorship and host meets are invaluable. The work needed behind each meet is large and we can put on a far stronger season with your support. Thankyou.

Thank you to everyone that helped out with the track roster. Whether it be pulling blocks, towing the trailer, unpacking the trailer or setting up the track it is really appreciated.

Our coaches introduce athletes to the S A Athletic League then provide ongoing education and support in the often-confusing world of pro running. A big job! We thank you for all of your efforts and passion for the sport.

Terry McAuliffe is the voice of Pro Running in South Australia. We thank him for his ongoing commitment and passion for making every race exciting.

Thank you to all our dedicated committee members. There is so much work that goes on behind the scenes to make the SAAL an amazing place for members. We cannot thank you enough.

Thank you again to all of our valued race and carnival sponsors for the season.



FINANCIAL STATEMENTS

South Australian Athletic League Inc

12 661 360 160

Report by the Management Committee

16th June 2023

In accordance with Section 35(5) of the Associations Incorporation Act 1985, the Management Committee hereby states that during the financial year ended 30th April 2023:

- a) (i) no Management Committee member of the League:
(ii) no firm of which the Management Committee member is a member: and
(iii) no body corporate in which a Management Committee member

has a substantial financial interest, has received or become entitled to receive benefit as a result of a contract between the Management Committee member, firm or body corporate and the League.

- b) no Management Committee member of the association has received directly or indirectly from the League any payment or other benefit of pecuniary value, other than salaries and honorarium's paid to Management Committee members.

Signed in accordance with a resolution of members of the Management Committee


Committee Member


Committee Member

Dated this 21st day of June 2023

South Australian Athletic League Inc**12 661 360 160****Income and Expenditure Statement****For the Year Ended 30 April 2023**

	2023	2022
	\$	\$
Registrations income	54,053	54,425
Nominations income	81,393	78,424
Sponsorships	232,245	174,155
Grants	47,540	43,320
Other Income	35,022	25,922
Employee benefits expense	(61,210)	(76,409)
Race meeting expenses	(343,599)	(286,325)
Admin and Office expense	(4,980)	(3,763)
Rent	(4,325)	(4,978)
Depreciation	(4,613)	(5,426)
Insurance	(3,957)	(3,710)
Other expenses	(5,076)	(3,292)
Donations	<u>(1,152)</u>	
Profit before income tax	21,342	(7,657)
Income tax expense	-	-
Profit for the year	<u><u>21,342</u></u>	<u><u>(7,657)</u></u>

South Australian Athletic League Inc

12 661 360 160

Assets and Liabilities Statement**As at 30 April 2023**

	Note	2023 \$	2022 \$
ASSETS			
CURRENT ASSETS			
Cash and cash equivalents	2	61,606	42,021
Trade and other receivables	3	2,997	424
Inventories	4	2,706	3,300
TOTAL CURRENT ASSETS		67,309	45,745
NON-CURRENT ASSETS			
Property, plant and equipment	5	26,138	30,751
TOTAL NON-CURRENT ASSETS		26,138	30,751
TOTAL ASSETS		52,276	61,502
LIABILITIES			
CURRENT LIABILITIES			
Trade and other payables	6	2,442	4,145
Other liabilities		6,872	9,567
Employee benefits	7	-	-
TOTAL CURRENT LIABILITIES		9,314	13,712
NON-CURRENT LIABILITIES			
Employee benefits		-	-
TOTAL NON-CURRENT LIABILITIES		-	-
TOTAL LIABILITIES		9,314	13,712
NET ASSETS		42,962	47,790
MEMBERS' FUNDS			
Retained profits		84,153	62,811
TOTAL MEMBERS EQUITY		84,153	62,811

South Australian Athletic League Inc

12 661 360 160

Notes to the Financial Statements

For the year ended 30 April 2023

1 Summary of Significant Accounting Policies

(a) Basis of preparation

This financial report is a special purpose report prepared for distribution to members in order to satisfy the financial reporting requirements of the Associations Incorporations Act (SA) 1985. The committee has determined that the South Australian Athletics League Inc ('the League') is not a reporting entity.

The financial report has been prepared on an accrual basis and is based on historic costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report.

(b) Income Tax

The League is exempt from Income Tax under section 23g(iii) of the Income Tax Assessment Act

(c) Revenue and other income

Revenue is measured at the fair value of the consideration received or receivable after. For this purpose, deferred consideration is not discounted to present values when recognising revenue. Grant and donation revenue is recognised when the League obtains control over the funds which is generally at the time of receipt.

All revenue is stated net of the amount of goods and services tax (GST)

(d) Cash and cash equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short term highly liquid investments with original maturities up to 12 months.

(e) Inventories

Inventories are valued at lower of cost and net realisable value.

(f) Property, plant and equipment

The depreciable amount of all property, plant and equipment is depreciated over the useful lives of the assets to the association commencing from the time the asset is held ready for use.

(g) Employee benefits

Provision is made for the League's liability for employee benefits arising from services rendered by employees to the end of the reporting year. Employee benefits have been measured at the amounts expected to be paid when the liability is settled.

(h) Goods and services tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of expense. Receivables and payables in the assets and liabilities statement are shown inclusive of GST

2 Cash and Cash Equivalents

	2023	2022
	\$	\$
Cash on hand	2,017	685
Cash at Bank	49,541	31,336
Term Deposit due within 12 months	10,048	10,027
	<u>61,606</u>	<u>42,048</u>

3 Trade and Other Receivables

	\$	\$
Trade receivables	2,997	424
	<u>2,997</u>	<u>424</u>

4 Inventories

	\$	\$
General Merchandise	2,706	3,300
	<u>2,706</u>	<u>3,300</u>

5 Property, Plant and Equipment

	\$	\$
Plant and equipment at cost	56,544	56,544
Less accumulated depreciation	(30,406)	(25,793)
Total property, plant and equipment	<u>26,138</u>	<u>30,751</u>

6 Trade and Other Payables

	\$	\$
Trade Creditors	2,442	4,145
Sundry Creditors and accruals	6,872	9,567
	<u>9,314</u>	<u>13,712</u>

7 Employee Benefits

	\$	\$
Provision for employee benefits		
- annual leave	-	-
	<u>-</u>	<u>-</u>

South Australian Athletic League Inc

12 661 360 160

Statement by the Management Committee

The Management Committee has determined that the League is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the Management Committee the financial report:

1. Presents fairly the financial position of the South Australian Athletics League Inc as at 30 April 2023 and its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that the South Australian Athletic League Inc. will be able to pay its debts when they fall due.

This statement is made in accordance with a resolution of the Management Committee and is signed on behalf of the Management Committee by:


Committee Member


Committee Member

Dated this 21st day of June 2023

INDEPENDENT AUDIT REPORT

INDEPENDENT AUDIT REPORT
TO THE MEMBERS OF
SOUTH AUSTRALIAN ATHLETIC LEAGUE INC.

Scope

We have audited the accounts of the entity, being the Profit and Loss Statement, Balance Sheet and Notes to and forming part of the Report for the year ended 30th April 2023. The entity's Treasurer is responsible for the preparation and presentation of the information they contain. We have conducted an independent audit of the accounts in order to express an opinion on them to members of the entity.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the accounts are free from material misstatements. Our procedures included examination, on a test basis, of all evidence supporting the amounts, and evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects, the receipts and payments are presented fairly in accordance with Australian Accounting Standards and statutory requirements so as to present a view of the entity which is consistent with our understanding of its financial position and the results of its operations and cash flows.

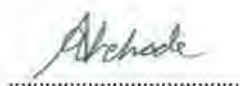
The audit opinion expressed in this report has been formed on the basis.

AUDIT OPINION

In my opinion, the financial statements present fairly, in accordance with applicable accounting standards and the Associations Act 1985, the financial position of the SA ATHLETIC LEAGUE Inc as at 30th April 2023 and the results of its operations for the 12 months ended.

In my opinion the financial report on which this report is prepared is adequate, given the nature and scope of the activities of the SA ATHLETIC LEAGUE Inc as at 30th April 2023.

AFC ACCOUNTING & FINANCE



A.F. Chehade
North Adelaide

Dated this 14th day of June 2023

CARNIVALS AND RESULTS

MARION GIFT CARNIVAL

	1 st	2 nd	3 rd
70m Under 14	River Dowling	Lilliana Hoffman	Matilda Buchanan
70m Under 18 Girls	Ava Griffin	Olivia Tierney	Isabel Ross
70m Under 18 Boys	Luke Simpson	Ian Irwin	Isaac Marschall
120m Novice	Michael Hayes	Ian Irwin	Marcus Quitadamo
120m Women	Jordi McMillan	Liana Channon	Mille Curkpatrick
120m Men	Corey Baker	Hayden Rothe	Jesse Cordoma
300m Under 18 Girls	Georgie Fielder	Emily Cox	Tigerlily Kovacic
300m Under 18 Boys	Angus Mills	Isaac Marschall	Luke Simpson
300m Women	Ellie Whittingham	Charlotte McAuliffe	Jordan McMillan
300m Men	Cailen Hejka	Joe Chigwidden	Hayden Rothe
300m Over 35's	Christopher Leach	Tim Noblet	Albert Jamae
800m Men	Salvador Jurado	Ryan Sibbick	Archer Charles
800m Women	Alison Sorrell	Victoria Cholsh	Isabel Hobbs
1600m Open	Oakley Nilsen	Brayden Theil	Jack McAuliffe



Hayden Rothe, Corey Baker & Jesse Cordoma
with Kris Hanna, City of Marion Mayor

Photo: Jan Peale

CITY OF BURNSIDE GIFT CARNIVAL

	1 st	2 nd	3 rd
120m Under 14	Matilda Buchanan	Madison Brown	Lilliana Hoffman
120m Under 18 Boys	Dylan Boyce	Ryley James	Alex Dunn
120m Under 18 Girls	Jade Dinan	Victoria Acquaviva	Georgie Fielder
120m Men	Hayden Rothe	Corey Baker	Xavier Poole
120m Women	Liana Channon	Leila Croker	Cloe Griffiths
120m Over 35	Damien Nicholls	Christopher Simpson	Lisa Boyce
300m Over 45	Tim Noblet	Albert Jamae	Kerry Goode
300m Women	Amy Mittiga	Layla Kinnane	Cloe Griffiths
300m Men	Toby Cook	Harrison Hunt	Xavier Poole
550m Under 14	Madison Brown	Emma Potter	Leni Knowles
550m Under 18	Isaac Marschall	Matthew Wilson	Sam Sibbick
550m Women	Taylah Parker	Courtney Ryder	Ali Trewartha
550m Men	Toby Cook	Rory White	Andrew Giam
1600m Men	Oakley Nilsen	Ryan Sibbick	Brayden Theil
1600m Women/ Over 35's	Lucie Spurling	Alison Sorrell	Salvador Jurado



Matilda and Luke Buchanan

Photo: Jan Poole

TOBY SCHREIER FLINDERS PRO MEET

	1 st	2 nd	3 rd
70m Under 18 Boys	Isaac Marschall	Sam Sibbick	Ryley James
70m Under 18 Girls	Samantha Lee Pols	Clare Hardy	Leila Croker
70 Novice	Isaac Marschall	Charlie Hildyard	Ryley James
70m Men	Ben Larsson	Hayden Rothe	Cailen Hejka
70m Women	Leila Croker	Helena Schwerdt	Mikayla Round
300m Under 14	Nathan Flesfader	Clare Hardy	Madison Brown
300m Men	Cailen Hejka	Hayden Rothe	Ben Larsson
300m Women	Helena Schwerdt	Hayley Openshaw	Georgie Fielder
300m Over 35's	Janine Frost	Lisa Boyce	Kerry Goode
800m Under 18	Henry McKinnon	Oliver Sibbick	Sam Sibbick
800m Men	Tom Lancaster	Salvador Jurado	Brett Nilsen
800m Women	Ali Trewartha	Kirsten Fantinel	Jessica Kemp
3200m Open	Luke Mitchell	Robbie Killmier	Connor Hortle



PORT ADELAIDE ATHLETIC CARNIVAL

	1 st	2 nd	3 rd
100m Under 18 Girls	Matilda Caven	Georgie Fielder	Ella Clogg
100m Under 18 Boys	Ian Irwin	Alex Dunn	Luke Rigby
100m Men	Timothy Blyzno	Ben Larsson	Tomas Semmler
100m Women	Jessica Payne	Amelie Burge	Ellie Whittingham
100m Over 35	Damien Nicholls	Vince Musolino	Brett Stokes
300m Under 18 Girls	Emily Cox	Jade Dinan	Tully Allen
300m Under 18 Boys	Isaac Marschall	Joel Cedric Ebomo	Luke Rigby
300m Over 35	Tim Noblet	Kerry Goode	Lyn Peake
550m Under 14	Leni Knowles	Nathan Flesfader	Finn Spanagel
550m Men	Rory White	James Grant	Hayden Rothe
550m Women	Victoria Cholsh	Lucie Spurling	Taylah Parker
550m Over 35	Salvador Jurado	Tony Hobbs	Brett Nilsen
1600m Open	Sam Sibbick	John Thomson	Sam Kean



MOUNT GAMBIER GIFT CARNIVAL

	1 st	2 nd	3 rd
70m Women	Tayla Philis	Mikayla Round	Isobel Ross
70m Men	Michael Hayes	Hayden Rothe	Ben Larsson
120m Under 14	Hannah McMeel	Milla Liptak	Hamish Gordon
120m Under 18 Girls	Isobel Ross	Leila Croker	Matilda Caven
120m Under 18 Boys	Luke Simpson	Luke Rigby	Dylan Boyce
120m Women	Tayla Philis	Leila Croker	Mikayla Round
120m Men	Max Underwood	Ben Larsson	Hayden Rothe
120m Over 35	Lisa Boyce	Jarrad Dartnall	Ross Nitschke
300m Under 18 Girls	Matilda Caven	Tigerlily Kovacic	Meg Miles
300m Under 18 Boys	Luke Simpson	Matthew Wilson	Lewis Day
300m Over 35	Owen Boyce	Lisa Boyce	Jarrad Dartnall
400m Women	Brooke Hayball	Meg Miles	Jena Jagger
400m Men	Michael Hayes	Hayden Rothe	Hayden Crowe
1600m Open	Nathan Visiglio	Sam Sibbick	Leslie Jagger
3200m Open	John Thomson	Terence Carter	Izzi Batt Doyle



KEITH PATCHING MEMORIAL CARNIVAL

	1 st	2 nd	3 rd
70m Novice	Alexander Chan	Ryley James	Jade Dinan
70m Men	Tomas Semmler	Michael Moschou	Damien Nicholls
120m Under 14	Clare Hardy	Lilliana Hoffman	Matilda Buchanan
120m Women	Jordan McMillan	Ellie Whittingham	Isabel Ross
120m Men	Michael Moschou	Harrison Hunt	Samuel Blyzno
120m Over 35	Christopher Simpson	Vince Musolino	Lisa Boyce
400m Under 18 Girls	Tigerlily Kovacic	Madison Brown	Meg Miles
400m Under 18 Boys	Lewis Day	Matthew Wilson	Joel Cedric Ebomo
400m Women	Melarn Murphy	Sarah Manning	Hayley Kovacic
1000m Men	Toby Cook	Oliver Sibbick	James Grant
1000m Women & Over 35	Bennett Maxwell	Jed Stanford	Salvador Jurado



Tomas Semmler

Photo: Jan Poole

MORT DALY RUNNING FOUNDATION CARNIVAL

	1 st	2 nd	3 rd
70m Women	Helena Schwerdt	Isabel Ross	Holly Beecham
70m Men	Jack Doney	Damien Nicholls	Mitchell Tucker
70m Novice	Zoe Papanotis	Blake Favretto	Daniel Hobbs
120m U18 Girls	Leila Croker	Rose Jillard	Layla Kinnane
120m U18 Boys	Lachlan Smith	Alex Dunn	Ryley James
120m Women	Ellie Whittingham	Amy Mittiga	Cloe Griffiths/ Liana Channon
120m Men	Cailen Hejka	Harrison Hunt	Jack Doney
120m Para	Brayden Davidson	Keira Post	Nathan Woods
550m Under 14	Tyler Rowston	Alexa Misaildis	Billy Rowston
550m Under 18 Girls	Beth Griffin	Grace Stevens	Rachel Hayball
550m Under 18 Boys	Sam Sibbick	Archer Charles	Matthew Wilson
550m Women	Jessica McManus	Sarah Manning	Courtney Ryder
550m Men	James Grant	Hayden Rothe	Asher Gillings
550m Over 35	Salvador Jurado	Tony Hobbs	Brett Nilsen
1600m Men	Bennett Maxwell	Terence Carter	Sam Kean
1600m Women & Over 35	Alison Sorrell	Bennett Maxwell	Robert Killmier



BAY SHEFFIELD CARNIVAL - DAY 1

	1 st	2 nd	3 rd
70m Women	Amelie Burge	Olivia May	Zoe Neale
70m Men	Blake Jones	Damien Nicholls	Jack Lacey
120m Restricted	Michael Moschou	Alex Dunn	Ryley James
120m Under 14	Madison Brown	Leo McMeel	Lilliana Hoffman
550m Under 14	Leo McMeel	Billy Rowston	Tyler Rowston
550m Under 18 G	Olivia Tierney	Meg Miles	Tigerlily Kovacic
550m Under 18 B	Lachlan Smith	Sam Sibbick	Archer Charles
550m Women	Taylah Parker	Ashlee Munt	Lucy Zotti
550m Over 35	Darren Arthur	Tony Hobbs	Bennett Maxwell
800m Men	Sam Kean	Oakley Nilsen	Cameron Konnis
3200m Backmarkers	Robert Killmier	Max Stevens	Thomas Dowd
3200m Front Markers	Glenn McMillan	Liam Hanrahan	Connor Hortle



BAY SHEFFIELD – DAY 2

	1 st	2 nd	3 rd
Junior Girl's Bay Sheffield	Rose Jillard	Jade Dinan	Georgie Fielder
Junior Boy's Bay Sheffield	Alex Dunn	Dylan Boyce	Lars Ackland
Men's Bay Sheffield	Michael Moschou	Cailen Hejka	Dhruv Rodrigues Chico
Women's Bay Sheffield	Jessie Andrew	Jordan McMillan	Liana Channon
Back Markers Invitational	Harrison Hunt	Harrison Kerr	Duncan Cameron
120m Over 35	Damien Nicholls	Chris Simpson	David Gross
120m Para	Sam Paech	Darcy Bekric	Gabriel Wilson
120m Para Women	Anu Francis	Madelene McNeil	Lillee Wakefield
300m Over 30 Women	Janine Frost	Lynn Peake	Hayley Kovacic
300m Over 35 Men	Owen Boyce	Bennett Maxwell	Albert Jamae
550m Men	Hayden Rothe	Rory White	Jack Atherton
800m Under 18	Henry McKinnon	James McManus	Oliver Sibbick
1600m Women	Jess Pascoe	Sophie Hlipala	Tessa Ebert
1600m Backmarkers	Connor Hortle	Angus Hincksman	Finn Johnson
1600m Frontmarkers	Jack McAuliffe	Timon Sideris	Austin Nykke
1600m Select	Dylan Bosch	Jacob Cocks	Thomas Dowd
1600m Over 35	Jed Stanford	Salvador Jurado	Sue Anderson
Athlete of the meet	Michael Moschou		



Dylan Bosch

Photo: Fox Photo

REYNELLA GIFT CARNIVAL

	1 st	2 nd	3 rd
120m Under 14	Tyler Rowston	Lilliana Hoffman	Scarlett Poole
120m Under 18 Girls	Claire Hardy	Ella Clogg	Lilliana Hoffman
120m Under 18 Boys	Angelo Otero	Luke Rigby	Max Disbury
120m Novice	Charlie Hildyard	Olufemi	Alicia Rawson
120m Women	Amelie Burge	Jordan McMillan	Imogen Nobbs
120m Men	Samuel Chalmers	Hayden Crowe	Dylan Boyce
120m Over 35	Graham Henderson	Christopher Simpson	Lisa Boyce
400m Under 14	Talulah Kovacic	Madison Brown	Leni Knowles
400m Women	Tigerlily Kovacic	Victoria Cholsh	Sarah Manning
400m Men	Michael Hayes	Sam Kean	Luke Simpson
400m Over 35	Albert Jamae	Tony Hobbs	Lisa Boyce
800m Women	Lily Potter	Lucie Spurling	Mercedes Tierney
800m Men	Robert Killmier	Brett Nilsen	Archer Charles



Reynella Gift Carnival

Photo: Jan Poole

CRYSTAL BROOK CLASSIC

	1 st	2 nd	3 rd
70m Under 18 Girls	Clare Hardy	Ella Clogg	Milla Liptak
70m Under 18 Boys	Joel Cedric Ebomo	Angelo Otero	Ian Irwin
70m Women	Isabel Ross	Ruby Sulicich	Imogen Nobbs
70m Men	Jack Doney	Michael Moschou	Ben Larsson
120m Under 14	Lilliana Hoffman	Scarlett Poole	Tyler Rowston
120m Women	Ellie Whittingham	Amelie Burge	Holly Beecham
120m Men	Oliver Burge	Jack Doney	Hayden Rothe
120m Over 35	Albert Jamae	Vince Musolino	Graham Henderson
300m Under 18 Girls	Georgie Fielder	Claire Hardy	Tigerlily Kovacic
300m Under 18 Boys	Matthew Wilson	Oliver Sibbick	Luke Rigby
300m Men	Samuel Blyzno	Oliver Burge	Hayden Rothe
300m Women	Hayley Kovacic	Amelie Burge	Ashlee Munt
300m Over 35	Albert Jamae	Ross Nitschke	Lisa Boyce
1000m Women/Over 35	Steven Wilson	Molly Cook	Robert Killmier
1000m Men	Archer Charles	Bennett Maxwell	Robert Killmier
100m Little Aths Girls U10	Ella Petagna	Jaspa Barnes	Bella Thomas/ Mackensie Oliver
100m Little Aths Boys U10	Ben Rasheed	Rhys Williamson	Cooper Hammond
100m Little Aths Girls U12	Lily Steen	Isla Dewar	Jaspa Barnes
100m Little Aths Boys U12	Riley Fielder	Zaid Barnes	Chase Cunningham



Little Aths. at Crystal Brook

Photo: Jen Paule

CAMDEN CLASSIC

	1 st	2 nd	3 rd
120m Under 14	Zoe Palmer	Scarlett Poole	Alexa Misaildis
120m Under 18 Girls	Lilliana Hoffman	Georgie Fielder	Leila Croker
120m Under 18 Boys	Luke Rigby	Ben Wilson	Dylan Boyce
120m Men	Jack Doney	Ian Irwin	Jesse Cordoma
120m Women	Holly Beecham	Isabel Ross	Imogen Nobbs
120m Para	Keira Post	Akeesha Snowden	Ross Hill-Brown
400m Under 18 Girls	Tigerlily Kovacic	Matilda Caven	Milla Liptak
400m Under 18 Boys	Max Disbury	Luke Rigby	Matthew Wilson
Camden Classic Women	Victoria Cholsh	Sarah Manning	Jade Dinan
Camden Classic Men	Maxwell Underwood	Brandon Smith	Tomas Liivamagi
400m Women Consolation	Meg Miles	Jessica McManus	Natassia Messent
400m Men Consolation	DeGras Amekata	Asher Gillings	Luke Simpson
400m Over 35	David Miller	Bennett Maxwell	Tim Noblet
800m Novice	Oliver Sibbick	Brett Nilsen	James McManus
1600m Open	Robbie Killmier	James Inwood	Terence Carter
Athlete of the meet	Victoria Cholsh		



Sarah Manning, Victoria Cholsh and Jade Dinan

Photo: Jan Poole

NIPPY'S LOXTON GIFT

	1 st	2 nd	3 rd
70m Under 14	River Dowling	Scarlett Poole	Lilliana Hoffman
70m Women	Olivia Hastings	Liana Channon	Ellie Whittingham
70m Men	David Palmer	Michael Moschou	Hayden Rothe
120m Under 18 Girls	Georgie Fielder	Ella Clogg	Ava Griffin
120m Under 18 Boys	James Withnall	Dylan Boyce	Angelo Otero
120m Women	Amelie Burge	Ellie Whittingham/Kayla Lemm	
120m Men	Brett Richards	Jack Doney	Jesse Cordoma
300m Under 18 Girls	Tigerlily Kovacic	Jade Dinan	Ella Clogg
300m Under 18 Boys	Angelo Otero	Luke Rigby	Lewis Day
300m Women	Sarah Manning	Leila Croker	Georgie Fielder
300m Men	Ryan Atkins	Oliver Burge	Sam Kean
300m Over 30 Women	Lisa Boyce	Katanya Nitschke	Courtney Ryder
300m Over 35 Men	Ross Nitschke	Tim Noblet	Steven Wilson
1000m Men	James Grant	Tim Earle	Gianny Scoleri
1000m Women & Over 35	Mercedes Tierney	Steven Wilson	Ella Donnelly
50m Sprint Skins	Michael Moschou	Ella Byrne	Matthew Forrest
Athlete of the meet	Hayden Rothe		



BAROSSA GIFT CARNIVAL

	1 st	2 nd	3 rd
120m Under 14	Taj Allen	Scarlett Poole	Tyler Rowston
120m Under 18 Girls	Chantelle McAneney	Isabel Ross	Ella Clogg
120m Under 18 Boys	Oliver Sibbick	Isaac Marschall	Ben Wilson
120m Women	Holly Beecham	Isabel Ross	Chantelle McAneney
120m Men	Max Tracey	Joseph McKinnon	Michael Hayes
120m Over 35	Christopher Simpson	Graham Henderson	Kerry Goode/Lisa Boyce
400m Over 35	Christopher Simpson	Bennett Maxwell	David Miller
400m Men	Luke Simpson	Tyler Ford	Joseph McKinnon
400m Women	Sarah Manning	Carys Kinsella White	Mercedes Tierney
550m Under 18 Girls	Madison Brown	Grace Stevens	Tigerlily Kovacic
550m Under 18 Boys	Ben Wilson	Oliver Sibbick	Joel Cedric Ebomo
1600m Open	Terence Carter	Bennett Maxwell	James Inwood
400m Little Athletics	Tate Howarth	Angus Pringle	Riley Throup



ADELAIDE HILLS PICNIC CARNIVAL

	1 st	2 nd	3 rd
70m Under 14	Tyler Rowston	Jaya Miller	Taj Allen
70m Under 18 Girls	Lakeisha Sheffield	Olivia Tierney	Chantelle McAneney
70m Under 18 Boys	Ian Irwin	Lewis Day	Angelo Otero
70m Over 35	Mark Howson	Ali Saliu	Graham Henderson
70m Women	Olivia Hastings	Holly Beecham	Imogen Nobbs
70m Men	Hayden Rothe	Michael Hayes	Hayden Crowe
300m All Comers A	Ali Trewartha	Joe Cedric Obomo	Hayden Petherick
300m All Comers B	Sam Sibbick	Tulley Allen	Dylan Boyce
300m Under 14	Alexa Misaildis	Clare Hardy	Tyler Rowston
800m Under 18	Oliver Sibbick	Isobel Hobbs	Leni Knowles
800m Over 35	Bennett Maxwell	David Miller	Steven Wilson
800m Women	Mercedes Tierney	Rachel Hobbs	Kirsten Fantinel
1600m Open	Terence Carter	Tim Earle	Tyler Gridley



STAWELL

This year over 90 South Australians made the annual pilgrimage to Stawell over the Easter long weekend. It was, as always, a wonderful experience. Congratulations to all participants, in particular sash winners Toby Cook - 550m Men and Bennett Maxwell 3200m Men and Olivia Hastings, Stawell Gift Finalist.

Other notable performances include

Bennett Maxwell	2 nd	1600m Masters
Sam Blyzno	2 nd	200m Open
Max Underwood	3 rd	400m Backmarkers
Ali Saliu	3 rd	300m Masters
Dylan Boyce	4 th	200m Open
Ben van Raalte	4 th	3200m Men
Terence Carter	5 th	3200m Men
Arron Nitschke	6 th	3200m Men
Ellie Whittingham	5 th	70m Women
Hayden Rothe	6 th	550m Men



Mark Howson

Photo: Jon Peels



BEHIND THE SCENES

Our team of volunteers at the SAAL are outstanding! On behalf of the Management Committee and all the Membership we say thank you! Want to become a part of the team next season? Give the office a call, we would love to chat to you about how rewarding SAAL volunteering can be.



Trevor Mules, Brian Curtis, Mark up Colley Reserve, Anton van Bavel
Paige Bateman, Judging, Terry McAuliffe, Phil Daws

Javon Brijmohan and Trish McHendrie, Chiara Owens, Terence Carter & Xavier Poole, Jen Poole & Paige Bateman,
Anton van Bavel & Jen Poole, Weather!, RIP Tent Mt Gambier, Brian Curtis and Gordon Brimble

SEASON 2022/2023 AWARD WINNERS



Isaac Marschall, Michael Moschou, Robbie Killmier, Georgie Fielder
 Sarah Manning, Hayden Rothe, Christopher Simpson, Amelie Burge
 Alison Sorrell, Camden Athletic Club, Flinders Athletic Club, Tigerlily Kovacic
 Tyler Rowston, Michael Buckler, Frank McHugh

SEASON 2022/2023 AWARDS

Award Title	1	2	3
Short Sprint Award	Michael Moschou	Jack Doney	Hayden Rothe
Long Sprint Award	Hayden Rothe	Michael Hayes/ Cailen Hejka/ Toby Cook	Oliver Burge/ Rory White
Middle Distance Award	Robert Killmier	Terence Carter	Oakley Nilsen
Women's Short Sprint Award	Amelie Burge	Ellie Whittingham	Holly Beecham/ Jordan McMillan
Women's Long Sprint Award	Sarah Manning	Victoria Cholsh	Taylah Parker
Women's Middle Distance Award	Alison Sorrell	Mercedes Tierney	Lucie Spurling
Under 14 Award	Tyler Rowston	Lilliana Hoffman	Scarlett Poole
Under 18 Girls Award	Georgie Fielder Tigerlily Kovacic	Clare Hardy	Matilda Caven
Under 18 Boys Award	Isaac Marschall	Luke Rigby Oliver Sibbick	Luke Simpson
Over 35 Award	Christopher Simpson	Bennett Maxwell	Albert Jamae
Novice Club Award	Camden Athletic Club	Coastal District Athletic Club	Reynella Athletic Club
Club of the Year	Flinders Athletic Club	Camden Athletic Club	Grange Track Squad
Coach of the Year	Frank McHugh	Paul Sutcliffe	Peter Burdett
Athlete of the Year	Hayden Rothe	Michael Moschou	Bennett Maxwell
Ian Reddaway Memorial Award	Michael Buckler		

INDUCTEES

Congratulations and welcome to our new Life Members and Bay Sheffield Hall of Fame Inductees.

2022 Life Members

Dennis Letton and Luke Hildyard

2022 Bay Sheffield Hall of Fame

Terry McAuliffe and Mark Hipworth

South Australian Athletic League 2022 AGM MINUTES

TUESDAY 21ST JUNE 2022

SA ATHLETICS STADIUM, MILE END 7.00pm

Members present were welcomed and the meeting was declared open at 7pm by the Presiding Officer, Colin Rowston.

Attendees – Gaetano Aiello, Chris Aston, Jacob Aston, Sebastian Baird, Corey Baker, Mark Barnett, James Bayliss, Andrew Beck, Connor Brennan, Peter Brennan, Gordon Brimble, Michael Buckler, Peter Burdett, Ian Burge, Leon Burckhardt, Michelle Burckhardt, Terence Carter, Michael Cassidy, Andrew Chandler, Amin Chehade, Kyan Conte, Jesse Cordoma, Phil Daws, Chris Dimitrak, Hettie Driscoll, Rommi Driscoll, Matthew Forrest, Gino Geracitano, Ian Gore, James Grant, Shane Grimwade, Tyson Hancock, Brian Hart, Graham Henderson, Dylan Hicks, Luke Hildyard, Mark Howson, Liberato Icolaro, Ben Larsson, Sam Laucirica, John LeRay, Kayla Lemm, Dennis Letton, Sarah Manning, Steve McBain, Frank McHugh, Jordan McMillan, Geoff McKechnie, Amie Mittiga, Michael Moschou, Vince Musolino, Katanya Nitschke, Ben Noblet, James Noblet, Peter Noblet, Tim Noblet, Hayley Openshaw, Hayley Orman, Jenny Poole, Xavier Poole, Brett Richards, Colin Rowston, Shaun Ryder, Anne Marie Zoalang Mouri- Nkeng, Ali Saliu, Tjimarri Sanderson-Milera, Brad Schutz, Dan Semmler, Hudson Siegfried, Gary Thompson, Rex Thompson, Bernie Tippins, Damien Tohl, Anthony Tohl, Craig Trewartha, Mitchell Tucker, Sara Turnbull, Sue Turner, John Turner, David Wilczek, Steven Wilson

Apologies – Paul Sideris, Charlie Hildyard, Ray Mules, Ian Byrne, Stephanie Noon, Trevor Mules, John Cronshaw

- Receive and confirm the minutes of the last Annual General Meeting held on 15th June 2021..
 - Moved – Dennis Letton
 - Seconded – Frank McHugh
 - Phil Daws advised that a correction to the minutes was required as there was no mention of identifying Colin Rowston being identified as the appointed Presiding Officer.
 - Carried subject to the correction being added.
- The President's and Executive Officer's reports were received and accepted.
 - Colin Rowston and Jenny Poole gave a brief summary of the President's and Executive Officer's Report.
 - Moved – Mark Howson
 - Seconded – Ali Saliu
 - Carried
- The Treasurer's Annual Report and Audit were received and considered
 - 3. Treasurer's Annual Report
 - Moved - Craig Trewartha
 - Seconded - Michael Buckler
 - Carried
- Presentation of the audited Annual Accounts and its consideration and adoption.
 - Moved – Phil Daws
 - Seconded – Dennis Letton
 - Carried
- Election of Office Bearers due for election as conducted by the appointed Presiding Officer.

Election of President

Colin Rowston was nominated by Mark Barnett and seconded by Chris Dimitrak

Kym Steer was nominated by Luke Hildyard and seconded by Bernie Tippins

Colin Rowston and Kym Steer addressed the AGM and presented their intentions as President.

A secret ballot was conducted and Kym Steer was declared President with the votes being 38 to 36.

Colin Rowston then addressed the meeting advising he was then unable to continue to preside and then left the meeting.

Kym Steer then conducted the remainder of the meeting.

Election of Member Representative positions

Sarah Manning was nominated by Imogen Nobbs and seconded by Courtney Ryder

Gordon Brimble was nominated by Craig Trewartha and seconded by Peter Brennan

Phil Daws was nominated by Mark Barnett and seconded by Terence Carter

Shane Grimwade was nominated by John LeRay and Gary Thompson

Each candidate addressed the AGM.

Sarah Manning, Gordon Brimble and Phil Daws were duly elected to these positions for the following 2 years.

Votes were counted by John Turner and Peter Noblet

Scrutineers – Luke Hildyard and Mark Barnett

- Appointment of Presiding Officer
 - Kym Steer was appointed as Presiding Officer
 - Moved – Phil Daws
 - Seconded – Dennis Letton
 - Carried
- Appointment Of Patrons and Vice Patrons
 - It was moved and accepted that Patron Bruce McAvaney and Vice Patron Peter Noblet, remain in their positions for the upcoming season.
 - Moved – Phil Daws
 - Seconded – Dennis Letton
 - Carried
- Appointment of the Auditor
 - It was moved and accepted that Amin Chehade be appointed as Auditor for the 2022/23 season.
 - Moved – Frank McHugh
 - Seconded – Michael Buckler
 - Carried

- Fix the Annual Registration Fees
 - It was moved and accepted that there be a \$10 increase for all registrations fees for the upcoming season
Moved – John LeRay
Seconded – Steve McBain
Carried
- Appointment of Life Memberships
 - Dennis Letton and Luke Hildyard were nominated as new SAAL Life Members. A secret ballot was conducted with both nominations being carried.
- Transact any other business affecting the interest and welfare of the League, of which due notice has been given according to the Constitution.

- Amendments to the Constitution 1
Moved – Gordon Brimble
Seconded – Jenny Poole

A summary of the rationale behind this proposal was provided by John LeRay, Jenny Poole and Phil Daws.

Motion Passed

- Amendments to the Constitution 2
Moved – Michael Buckler
Seconded – John Turner

Michael Buckler suggested that greater continuity could be provided to the Management Committee by changing the number of committee members elected in the Presidential year to two. Commentary MB continuity for management committee. Shane Grimwade agreed however who is only doing 1 year? Kym is happy to work with all committee members.

Not passed. When put to the vote, this amendment did not receive the 2/3rd majority vote required & therefore was lost.

No further points were raised for discussion prior to closing.

Phil Daws moved that we thank Colin Rowston for his excellent efforts during his term as President.

Seconded – Dennis Letton

Motion Passed and members showed their appreciation for Colin's efforts.

The meeting was closed at 9.35pm

QUOTE

SOUTH AUSTRALIAN ATHLETIC LEAGUE INC
37 Horseshoe Drive
ABERFOYLE PARK SA 5159

Date

09 May 2023

Expiry

Account Number

Quote Number

QU-0105

Reference

INV-8125

ABN

13 007 201 069

Stewart Gillman
Internationale Pty Ltd
PO BOX 977
SUNBURY VIC 3429
AUSTRALIA

Description	Quantity	Unit Price	GST	Amount AUD
018 SAAL PLN SPONSOR OR DONOR, SAAL PLAIN WITH SPONSOR OR DONOR	1 00	39.09	10%	39.09
017 SAAL TRI DONORS/SPONSORS, SAAL TRI WITH DONORS/SPONSORS	1 00	40.91	10%	40.91
021 POST DISTANCE, POST DISTANCE	1 00	31.82	10%	31.82
Quote for season 2023/2024				
Subtotal				111.82
Total GST 10%				11.18
TOTAL AUD				123.00

Terms

SAAL Race Caller Quote - Season 2023/2024

9th June 2023

South Australian Athletic League
PO Box 2006
HILTON SA 5031

<u>Description</u>	<u>Price</u>
Metropolitan Meets	\$500
Barossa Valley, Adelaide Hills	\$600
Loxton, Crystal Brook	\$1000

Owen Sound Services
Tony Owen
0438 397 994

28th June 2023

South Australian Athletic League
Attention: Jenny Poole
admin@saal.org.au
PO Box 2006
HILTON SA 5031

<u>Description</u>	<u>Price</u>
Sound System Quote	
Barossa Gift Carnival – Williamstown	\$ 630

Quotation



SIGNSTYLE
20 Pinn Street
ST. MARYS SA 5042
Ph: 08 8299 0505
email: sales@signstyle.com.au
trusty trust t/as signstyle

ABN	DATE	QUOTE NO
16 296 265 114	8/07/2022	5954

INVOICE TO
SAAL

P.O. NO.	TERMS
	7 Days

DESCRIPTION	QTY	RATE	TAX AMT	Total
900 x 5000mm single sided bannner hemmed edge eyelets every 500mm printed graphics	1	350.00	35.00	350.00
600 x 600mm square removable overlays for logos etc if required each	1	55.00	5.50	55.00

DIRECT DEPOSITS
Bank:Peoples Choice CU
Account: Signstyle
BSB No.: 805 050
Account No.: 4281757

Subtotal	\$405.00
Tax	\$40.50
Total	\$445.50



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Estimated collection in 4-10 business days



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The Barossa Council Community Assistance Scheme Community Grant Application Summary Sheet	
Group/Organisation Details	
Group/Organisation Name	Barossa Gift Carnival - South Australia Athletic League
Address	145 Railway Terrace Mile End
Phone Number	Jenny [REDACTED]
GST Status	ABN but not registered for GST
Incorporation Details	Incorporated
Aims/Objectives of Organisation	To promote athletics as an enjoyable healthy sport for people of all categories and abilities to provide an opportunity for staff and volunteers to have a sense of purpose and satisfaction and for sponsors to be attracted to support a sport which is known for its integrity passion and sportsmanship.
Years of establishment	125 years
Number of Members	409
% of Members in Council Area	1%
Linked to a licenced facility?	No
Government funding received?	Yes
If yes details	Funding for Bay Sheffield - not applicable to this application
Council grants in past 3 years?	Yes
If yes details	Round 1 2023
Project Details	
Project Title	The Barossa Gift Carnival
Project description	The Barossa Gift Carnival is a well organised and exciting athletics carnival. After a successful inaugural Barossa Gift Carnival in February 2023 we are eager to capitalise on the wonderful event feedback we received last year and increase athletic numbers. To ensure we draw more numbers we are actively seeking an increase in sponsorship and Council contribution to improve participation the carnival and prizemoney levels. We will again engage with the local Little Athletics Club to host a dedicated Little Athletics Race as well as the local football teams for a Football relay one of the highlights of last years event. The event is a free family friendly athletics carnival. The handicapped racing format ensures it is an inclusive event for all athletes regardless of thier age or ability. The carnival is vibrant and well organised by the South Australian Athletics League and their team of experienced volunteer officials.
Amount of funding applied for	\$5 000
Total cost of project	\$15 050.00
Community Plan reference	Goals 1 and 3 Goal 4 Goal 5 Goal 9 Goal 10 Goal 11 and Goal 12
Location of project	Williamstown Oval
Can project proceed with partial funding?	Yes
Project start & end dates	28/01/2024
Is the project enhancing land or building?	No
If yes - who owns land/building?	
If yes - has contact been made regarding approvals?	
Who will benefit from project?	Approx 800p - Athletics Visitors Officials Local Community Spectators Local Sporting Groups Local Businesses Sponsors Council.
How will benefit be measured?	Race nominations athletic numbers sponsors support for the event local businesses involved in the event engagement with local community in dedicated races and numbers of spectators.
Has other funding been sought?	Yes
Supporting Documentation	
ABN Certificate or Statement from Supplier form	Received
Certificate of Inc or Auspice Information & certificate	Received
Terms of Reference/Constitution	Received
Endorsement from the Asset Owner (if applicable)	Not Applicable
Most recent AGM Minutes	Received
Most recent Audited Financial Statements	Received
Budget & funding page completed?	Yes
Letters of Support	Not Received (but requested)
Plans/Quotes/Images (if applicable)	Received
Application form TRIM Ref	23/37297
Acknowledgment letter TRIM Ref	23/38959
Staff Feedback	
Asset Management	No asset implications
CASC Admin Officer	
Collaborative Project Officer	
Communications Officers	Nil
Community & Culture	
Coordinator Building & Facility Maintenance	As long as event application completed to cover health and safety requirements and remediation if required no further concerns from CBFM.
Customer Support	No concerns from Customer Support
Development Services	No concerns from Development Services perspective.
Director Corporate and Community Services	
Engineering	
Health Services	
Manager Community Projects	
Manager Financial Services	
Regulatory Services	
Risk Management	
Strategic Projects	Jo Moen - Is the applicant (as a non-Barossa based entity) eligible for funding? Without the benefit of refreshing my knowledge of the grant guidelines is this initiative better placed seeking event sponsorship funds via a separate process within the Council agenda?
Works and Engineering Services	

DEBATE REPORT

4.4 WILLIAMSTOWN ACTION GROUP/WILLIAMSTOWN HISTORICAL SOCIETY - COMMUNITY GRANT APPLICATION

**Author: Executive and Project Support Officer
23/109709**

PURPOSE

To consider a Community Grant application (the Application) from the Williamstown Action Group (WAG) and Williamstown Historical Society, seeking \$3,394.00 (including GST) to assist with the re-location of an ex-army Chevrolet truck that had been converted to a single fixed boom crane to supplement the existing historical artifacts displayed at Victoria Jubilee Park, Williamstown.

RECOMMENDATION

That Community Assistance Scheme Committee:

- (1) Supports/does not support a Community Grant of \$.....(incl GST) towards the re-location of the historical crane to Victoria Jubilee Park, Williamstown.
- (2) Should the application be approved, it will be the responsibility of the Williamstown Action Group and Williamstown Historical Society to maintain the crane and surrounds to the satisfaction of Council. The crane is to be securely bolted to the ground, decommissioned and with no moving parts.
- (3) Require the Williamstown Action Group/ Williamstown Historical Society appropriately acknowledge The Barossa Council as a funding source for the project through social media, signage, website and promotional material if successful in obtaining grant funding.

REPORT

Background

An application seeking grant funding from Williamstown Action Group (WAG) on behalf of Williamstown Historical Society was received in February 2022 (refer Attachment 1). Funding was sought to enable the relocation of an ex-army Chevrolet truck that was converted to a single fixed boom crane to supplement the existing historical artifacts displayed at Victoria Jubilee Park, Williamstown.

Introduction

In the early days of Williamstown settlement, an active forestry and lumber industry supported three sawmills. The Timber industry was important not just to the Williamstown area but to the State of South Australia. There were seven cranes in total working in the Mount Crawford area at any given time loading logs for local and Adelaide mills from 1950 to 1970. Each crane was capable of lifting two tons in a single lift.

The crane was kindly donated to the Williamstown community by Ivan Smith of Smith Brothers Transport and enjoys a breadth of support by local community members. Williamstown is developing a collection of timber industry artifacts which has engaged local historians and provides a significant tourism resource.

The relocation of the crane to the Victoria Jubilee Park, Williamstown has been endorsed by the District Historical Society.

Discussion

Following the receipt of the original application, a request for further information was sent by Council to the Williamstown Action Group (refer Attachment 2).

Council Officers have examined the proposal and determined that Development Approval would not be required, provided that the security fencing does not exceed 2.1m in height. The crane would be situated next to other heritage artifacts, including a jinker (refer Attachment 3).

Council Officers have also suggested consideration be given to the anchoring of the vehicle to the ground to ensure that it is not able to be moved in a way that it would become a hazard, such as during an adverse weather event. The additional information received from the WAG, confirms that the crane will be jacked up and placed on cement blocks with safety stands under each wheel. A 1.2m swimming pool fence will also be placed around the perimeter of the crane, and signage included to deter entry.

The Boom is adjustable and is approximately 5m in length.

An amended application, including the requested additional information forms Attachment 4. It should be noted that the WAG has factored in a inflation rate of 7% to their costings (an additional \$222.03 on quotations).

Summary and Conclusion

It is recommended that the Williamstown Action Group liaise with Council to determine the need for a 'land-only lease' agreement.

Maintenance of the Crane would also remain the responsibility of the Williamstown Action Group and the Williamstown Historical Society.

Officers recommend that, should the Committee support the funding request, that recognition of Council's contribution be included in the promotion of the project and any project deliverables.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

- | | |
|--------------|---|
| Attachment 1 | Community Grant - Williamstown Action Group - completed application form and supporting documents_Redacted - November 2023   |
| Attachment 2 | Community Grant - Williamstown Action Group - Acknowledgement letter and request for further information - November 2023 Agenda   |
| Attachment 3 | Advice - Development Assessment Process - Williamstown Action Group - November 2023   |

- Attachment 4 Community Grant - Williamstown Action Group - Amended Grant Application and requested supporting documentation_Redacted - November 2023 Agenda [↓](#) 
- Attachment 5 Staff Feedback Sheet - Williamstown Action Group_Redacted [↓](#) 

Supporting references

Community Assistance Scheme Policy
Community Grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Legislative Requirements

Nil.

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

Various Officers have reviewed the Grant Application and proposal.

COMMUNITY ENGAGEMENT

Community consultation is not required under Legislation or Council Policy.

**THE BAROSSA COUNCIL
COMMUNITY GRANT APPLICATION**

OVERVIEW

Williamstown Historical Group put together a proposal for an additional artifact -crane to the existing exhibit highlighting the early Timber Industry focused on Mount Crawford environs.

- Project development began in February 2022 after endorsement from the Williamstown Action Group (WAG) which is auspiced through the Southern Barossa Alliance (SBA) .
- The Barossa Council has committed to support in kind by preparing the site.
- The Williamstown has provided support in kind through the donation of the artifact and allied materials. Work will be carried out by local volunteers.
- Project costs has been refigured due to pandemic supply issues and associated inflationary pressures. A comprehensive account has been provided.
- The current application has been prepared by:

John Kassebaum – Historical Committee [REDACTED]

Bob Woodbury – Secretary WAG - [REDACTED]

Graeme Randall – President WAG [REDACTED]

THE BAROSSA COUNCIL

COMMUNITY GRANT APPLICATION FORM



(Please read the Community Grant Guidelines and complete all sections of this form)

Related Policy/Process	TBCPOC4450 Community Assistance Scheme Policy	Form Number:	TBCFOR4452
Form Owner:	Manager – Community and Facilities Development	Last Revised Date:	June 2017
Document Control:	Manager – Community and Facilities Development	TRIM Reference:	17/47438
Date Approved:	7 March 2018	Next Review Date:	June 2019

Date of Application: 1 / 2 / 2023

1. ORGANISATION DETAILS

Name of organisation: WILLIAMSTOWN ACTION GROUP - ENDOWMENT FOR HISTORICAL SOCIETY PROJECT

Physical address of organisation clubroom/facilities/meeting place:
24 QUEEN ST WILLIAMSTOWN 5351

Postal address of organisation:

2. CONTACT DETAILS FOR THIS ORGANISATION

Name: BOB WOODBURY

Position: MINUTE TAKER FOR WAG

Postal Address (for contact person):

BOX 440 WILLIAMSTOWN 5351 -
7 QUEEN WILLIAMSTOWN 5351

Mobile:

Home Phone: () -

Work Phone: () -

Email:

Preferred Method of contact

Home Phone ☐ Work Phone ☐ Mobile ☒ Email ☒

3. GROUP/ORGANISATION GST STATUS (PLEASE TICK)

In accordance with current tax legislation, Council is obliged to withhold 46.5% of the grant and forward this amount to the Australian Taxation Office (ATO) if an Australian Business Number (ABN) is not provided

Form: Community Grant Application Form

Page 1 of 6

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prior to payment of funds. Applicants that have an ABN and are GST registered must provide a tax invoice prior to payment being made. Council will gross up the Grant for the appropriate GST amount, provided all requirements in regard to GST are met to Council's satisfaction.

Applicants that are unable to provide an ABN must legitimately complete a "Statement by Supplier" form which is available from Council. If not provided, Council will be required to withhold 46.5%.

- ☒ No ABN and not registered for GST
(Please request and include a 'Statement by Supplier' form to go with your application)
- ☐ ABN but not registered for GST (please attach a copy of ABN Certificate)
- ☐ ABN and registered for GST (please attach a copy of ABN Certificate)
- ☐ Currently applying for ABN/GST registration
(When received, Council will require this information before funding can be made)

4. PROOF OF INCORPORATION (AS PER GUIDELINE 1.2)

Is your Organisation incorporated? Yes ☐ No ☐
(If yes, please provide a copy of the Certificate of Incorporation and go to Section 5)

If No, are you affiliated with an incorporated body?

Yes ☒ (Please note: An auspice agreement is required if the organisation applying for funding is not part of an incorporated body.)

Auspice Information

Auspice Organisation Name: SOUTHERN BAROSSA ALLIANCE

Contact Person: ZOE PHILLIPS

Postal Address: _____

Telephone (Bus. Hours) (MOBILE) ([REDACTED]) mail: _____

Auspice Declaration:

I, _____ certify that _____
will auspice this proposal and take legal and financial responsibility for the administration of any approved grant funds.

Full name of Authorised Officer: _____

Title of Authorised Officer: _____

Signature: _____ Date: ____ / ____ / ____

No ☐ You are ineligible to apply for a Community Assistance Grant.

5. ABOUT YOUR ORGANISATION

What are the Aims and Objectives of your Organisation?
(Please attach a copy of your organisation's Terms of Reference/Constitution)

SBA CONSTITUTION ATTACHED -

How long has your organisation been established? yrs mths

Number of members associated with your organisation: _____

What proportion of members resides in The Barossa Council area? _____

Is your organisation associated with or does it receive funds through its normal activity, such as bar or canteen facilities?

(See Community Grant Guideline 3.15)

Yes ☐

No ☐

If yes – please detail _____

Is any form of Government funding received by your organisation?

Yes ☐

No ☐

If yes – please detail as you may be ineligible to apply for a Community Assistance Grant over \$500.

(See Community Grant Guideline 3.3)

Has your organisation received assistance from The Barossa Council in the past 3 years?

(This includes cash or in-kind (e.g. Road closures, venue hire etc.)

(See Community Grant Guideline 3.6)

Yes ☐

No ☐

If yes – please detail _____

CASH AND INVESTMENTS

Please provide information on what the cash and investment holdings are earmarked for.

(This will assist in the assessment of this application - See Community Grant Guideline 3.14)

6. PROJECT DETAILS

Project Title: RE: CRANE FOR THE QUEEN JUBILEE PARK.

Description of Project:

(Briefly outline your project, the goals and aims, and how it will benefit the community)

REFER TO ORIGINAL APPLICATION 17/2/2022. IE. THE CRANE
WILL BE POSITIONED ALONGSIDE OUR EXISTING TIMBER
INDUSTRY MACHINES - TOURISM AND LOCAL IDENTITY BENEFIT

Amount of funding applied for: \$ 4,000

Which Strategy from Council's Community Plan does your project relate to and how? (The Community Plan is available on Council's website via [this link](#))

COMMUNITY AMENITY AND TOURISM POTENTIAL.

Form: Community Grant Application Form

Page 3 of 6

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Location of the project: VICTORIA JUBILEE PARK - REFER TO IMAGES

Could the project/event proceed if only partial funding is received? Yes ☐ No ☒

Provide details: PROJECT NEEDS TO BE FENCED TO MEET
SAFETY STANDARDS

* Proposed start date: / / end date: / / PROJECT IS SHOVEL
READY

Is your project upgrading/enhancing land or a building? Yes ☒ No ☐

Who owns the land/building? THE BAROSSA COUNCIL
(If the applicant is not the owner, written consent must be obtained from the land/building owner and submitted with your application.)

Has Council been contacted in relation to whether approval is needed for this project? Yes ☒ No ☐

Who will benefit from your project? COUNCIL FIRST NOTIFIED
VISITORS AND COMMUNITY 17/2/2022

How many people _____ Age range of people _____

Range of groups _____ Activity areas _____

How will you measure the benefit to these groups?

HISTORICAL PRESERVATION PROJECT WHICH WILL HAVE
WIDE APPEAL TO A RANGE OF AGES

Has any other funding been sought for this project? If so, what was the outcome of the application?

NOTE SUPPORT FOR MATERIALS FROM THE
LOCAL COMMUNITY. LABOUR PROVIDED BY LOCAL
VOLUNTEERS

Any further information which may be relevant to this application

* OCTOBER 2022 WAS SUGGESTED FOR THE COUNCIL
TO LAY KEMENT BLOCKS, TO PREPARE SITE
ONCE PREP HAS BEEN COMPLETED THE HISTORICAL
SOCIETY WOULD LOOK AT MID APRIL AS A
COMPLETION DATE

8. REQUIRED SUPPORTING DOCUMENTATION

The following documents for your organisation are mandatory and must be attached to this application.
If you are not an incorporated body, your auspice organisation is also required to provide their documents.

- | | |
|--|-------------------------------------|
| ABN Certificate or Statement by Supplier form | ☒ |
| A copy of your organisation's Certificate of Incorporation
or
Auspice information completed and a copy of their Certificate of Incorporation | ☒ |
| A copy of your organisation's Terms of Reference/Constitution | ☒ |
| A copy of your organisation's most recent AGM Minutes | ☒ |
| A copy of your organisation's last Audited Financial Statements | ☐ N/A |

The following documents must be attached if applicable:

- | | |
|--|-------------------------------------|
| Endorsement from the asset owner (if applicable - see 3.11 of the Guidelines) | ☐ N/A |
| Details of cash holdings exceeding application amount (if required - see 3.14 of the Guidelines) | ☐ N/A |
| Letters of support for your project | ☒ |
| Plans / quotes / images etc. | ☒ |

This application must be signed by two current senior office holders of the organisation.
i.e. President, Treasurer, Secretary.

SIGNATURE *J. Randall*
POSITION Chairperson
DATE 13 / 2 / 23

SIGNATURE *A. Woodley*
POSITION Secretary WAG
DATE 13 / 2 / 23

7. BUDGET AND FUNDING**PROJECT INCOME**

(Group's Contribution to Project)

Group Funds	\$	—
Fundraising Activities	\$	—
Donations	\$	CRAWL WAS DONATED .
* In Kind (provide details)	\$	COMMUNITY DONATED MATERIALS AND LABOUR . (NOT COSTED)
Other (provide details)	\$	
Total Group's Contribution	\$	UNDEFINED .

Council Assistance Requested \$ 4,000 .

TOTAL PROJECT INCOME

\$ TOURISM AND COMMUNITY
BENEFIT — NO CHARGES
~~WERE~~ INVOLVED .

PROJECT EXPENDITURE (Please provide an itemised list of expenses for the project)

GAWLER STEEL QUOTE	\$	2160.00
COST OF MATERIALS	\$	1011.80
POTENTIAL COST OVERRUNS	\$	839.20
(INFLATION, SUPPLY CHAIN)	\$	839.
	\$	
	\$	

TOTAL PROJECT EXPENDITURE

\$ 4000

Community Grant: Required Supporting Documentation

The following documents can be found on-line as they are current and refer to an earlier grant application in 2022 -ROAR Barossa Event.

The page numbers come from Council Minutes p.308 – 354 Community Assistance Scheme 3/08/2022.

SBA ABN p.329.

Certificate of Incorporation p.321 - 322

SBA Constitution p.332 – p.347

AGM Minutes p.349 -354

Insurance p.320

Additional Information**Correspondence to Council 17/2/2022:**

Original correspondence regarding the project proposal. The project was stalled some modifications and commitments were made. Please note the revised costings in this application.

E-mail to council from Councillor Wiese-Smith 18/7/22:

Please note commitment from Council re support in kind regarding site preparation.

Images of Site and the Crane in action

This contains the endorsement by the District Historical Society and the designated space for the crane at Victoria Jubilee Park.

Site Fencing Plan

Note endorsement and modifications suggested by Council at the time of first application.

Further Historical Notes

Note endorsement from the Williamstown Action Group and reference to the Council approved supplier.

Material Costs

Please note that this documentation includes the original costings as well as new costings. Provision has been made for addition funding in anticipation of further price movements given ongoing supply and inflation pressures.

Community Support

Please note the breadth and depth of support for the project from the local community. Also acknowledged is the in kind support offered by the Council in terms of site preparation.

Bim Lange – Mayor- Barossa Council
 Carla Wiese-Smith - Elected Member
 Russell Johnson – Elected Member
 Rebecca Tapett - Manager – Community Projects
 Dear Council Members

Re Crane for the Queen Victoria Jubilee Park

Williamstown and District has been very fortunate to have an important piece of Timber Industry memorabilia donated by Ivan Smith. As the Barossa Council has now taken over the role of administration of the Victoria Park, the request is to permit this piece of machinery to be placed alongside other machinery at the Park and for financial assistance to secure it according to required standards

The crane would be positioned alongside our existing timber industry machines at the Queen Victoria Jubilee Park on the Springton Road.

The crane was an ex Army Chevrolet Truck 4x4 that was converted into a fixed boom crane capable of lifting 2 ton of timber in one lift.

There were 7 cranes in total, working in the forest at any given time, loading logs for local and Adelaide mills from 1950-1970.

We would place 1200mm security fence around the machine and place safety stands under the axles and a steel anchor to the chassis.

Signage would be placed inside the fence.

Costs for materials:

Fencing	2100
Cement Blocks	100
Safety Stands	200
Gravel Surround	520
Signage	130
Quick Concrete	89
Permit to move Crane	<u>68</u>
Total	<u>3207</u> *

17/2/2022

INFORMATION
 SUPPLIED TO
 COUNCIL –
 APPLICATION STALLED.

* PLEASE NOTE REVISED
 APPLICATION.

SEE REVISED COSTING.

Yours sincerely

John Kassebaum (past President of the Queen Victoria Jubilee Park Committee)

Mr Peter Patterson

From: Cr Carla Wiese-Smith [carla@barossa.sa.gov.au]
Sent: Monday, 18 July 2022 3:14 PM
To: Peter Patterson
Subject: RE: [EXTERNAL] Letter re Donated Engine
Attachments: Community-Grant-Application-Form.DOCX; Community-Grant-Guidelines.pdf

Denise

I have just spoken to John on the phone and let him know I'd be emailing you.

Thanks for forwarding this letter again, and please extend my thanks to the Historical Society for their patience on this matter. I know it has taken some time to get answers!

This morning I spoke to our depot team regarding site preparation (gravel, levelling etc). They've advised me that Council will undertake these works as part of the normal operations budget, and hope to have this completed by October (weather permitting). ✓ *

Regarding the other materials that are required (fencing, signage etc), I understand that the Historical Society would like to apply for funding from Council. This requires a formal application (which should have been communicated to you before now, my personal apologies that this was not the case).

Information about Council's community grants can be found here:

<https://www.barossa.sa.gov.au/council/grants/community-grants>

Unfortunately, we have missed the deadline for the next Community Assistance Scheme Committee, so you will need to aim for the next one to be held in November/December. The deadline for this round is September 26.

I have attached the community grant guidelines, as well as an application form. If you run into any issues while filling out the application, please let me know, and I can ask our staff to assist you.

Again, my apologies this has taken so long to get some answers! Hopefully we can get things moving now.

Kind regards

Carla Wiese-Smith
Councillor

Carla Wiese-Smith

carla@barossa.sa.gov.au | T: 08 8563 8444

* PLEASE NOTE COMMITMENT FROM COUNCIL RE SUPPORT IN KIND REGARDING SITE PREPARATION.



Barossa Council

Barossa Council | 43-51 Tanunda Road | PO Box 867 NURIOOTPA SA 5355
www.barossa.sa.gov.au | T: 08 8563 8444

On behalf of the Members of the Williamstown District Historical Society

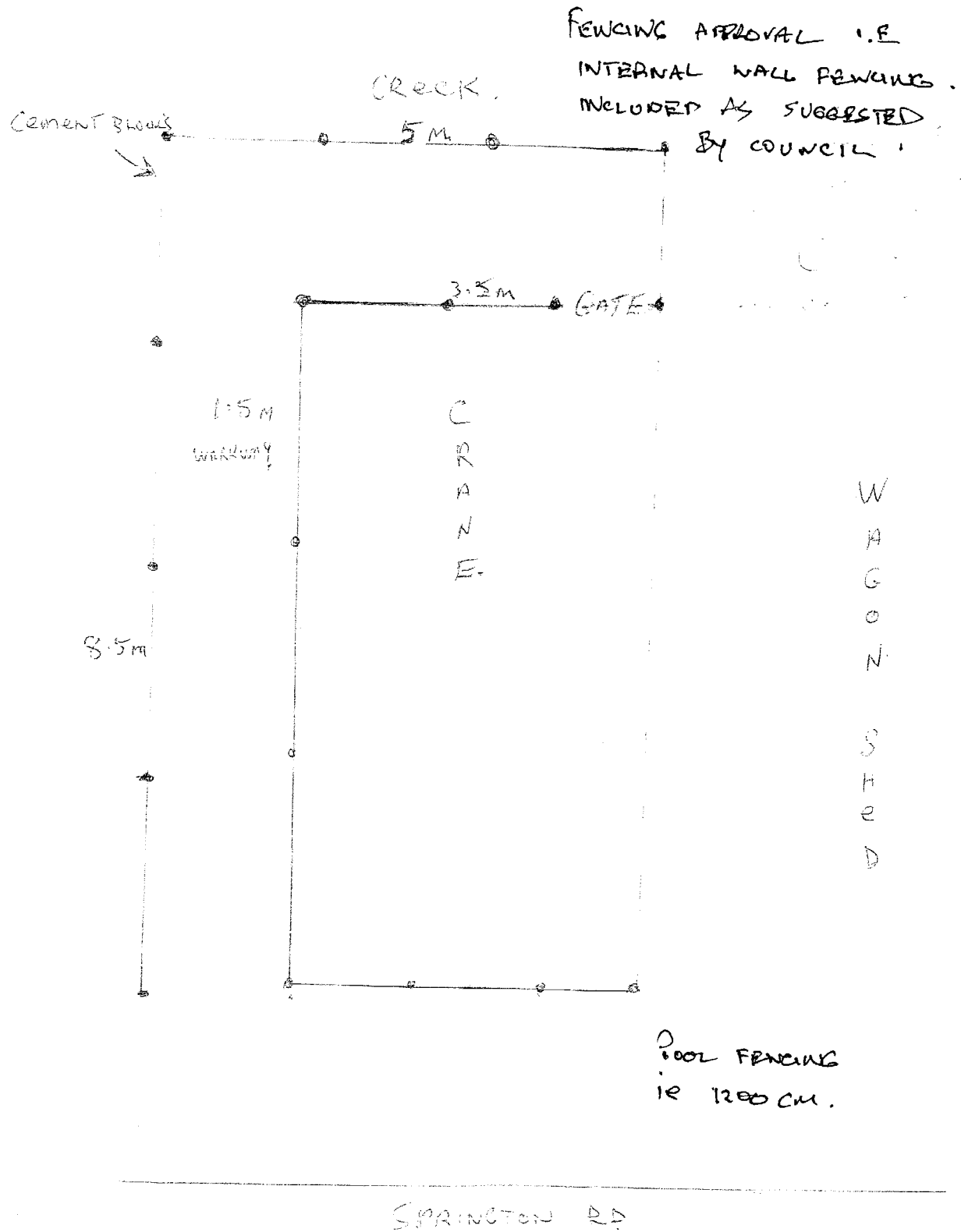
In keeping with our philosophy the Williamstown District Historical Society endorse this project because it will preserve an important historical artifact relating to the history of the region. The importance of the Timber Industry was not just to the Williamstown area but to the development of the State of South Australia.



Designated space for Crane at the
Park



The Crane in Action – Mt Crawford
Forest



HISTORICAL NOTES

The crane was an ex army Chevrolet truck 4x4 that was converted into a fixed boom crane capable of lifting 2 ton of timber in one lift.

There were 7 cranes in total, working in the Mt Crawford area at any given time loading logs for local and Adelaide mills from 1950 - 1970

This crane was kindly donated to the Williamstown Community by Ivan Smith of Smith Bros Transport.

Quote for Williamstown Action Group

please email to jandbkassy@hotmail.com

With thanks,
John Kassebaum.



A.B.N. 69 874 497 573
50 Murray Street, Nuriootpa
South Australia 5355
Ph. 08 8562 3552
Fax. 08 8562 3557
Email: sales@auswidebadges.com.au
Web: www.auswidebadges.com.au

John
Williamstown Action Group

Hello John
As per our conversation, we have pleasure in submitting the following quote for your consideration.

600mm x 600mm IPI External Brushed Silver ABS Engraving Laminate
Crane Signage Laser Engraved

\$471.80 inc GST

Regards
John Baxter

* PLEASE NOTE ENDORSEMENT OF
PROJECT FROM WAG.
* COUNCIL ENDORSED SUPPLIER.

* REVISED COSTINGS.

REFER TO COSTINGS 17/2/2022.

COST OF MATERIALS

FENCING, \$2160 GALVANISED STEEL. BAZZ FENCING. \$2613.60

STD (POOL FENCING) FIRST TOP TUBULAR PANELS

SAFETY STANDS. \$200 SUPA CHEMP, AUTO PRO.

& 4.

CEMENT BLOCKS DONATED BY COLLINS CONCRETE WILKINSON TOWN
FOR UNDER SAFETY STANDS

SIGNAGE. \$471.80 AUSTRALIA WIDE BADGES NURIOOTPA.

WICK SET CONCRETE. \$210 BUNNINGS

15 BAGS

SITE PREPARATION NIL. COUNCIL WILL UNDERTAKE THIS TASK AS
PART OF THEIR NORMAL OPERATIONS BUDGET
REF TO E. MINN 15 JULY 2022 G. CRAWFORD

WINDY ITEMS. \$130 DYNAP BOLTS, PLATE AND NUT FOR SIGN

TOTAL. \$3171.80 LOOSE BOLT ETC.

* ASK FOR \$4000 GIVEN PRICE MOVEMENTS
DUE TO INFLATION AND CONTINGENCIES
DURING CONSTRUCTION.



QUOTE

#0000210

From: Bazza's Fencing

ABN: 54 103 201 627

8 Haahsy Circuit, Roseworthy, 5371, SA

PO Box 94, Willaston, 5118, SA

Mobile: 0418802032

Email: bazzasfencing@yahoo.com.au

www.bazzasfencing.com.au

Amount:

A\$2,613.60

Expiration Date:

17/02/2023

Bill To: john kassebaum



Item	Rate (excl. tax)	Quantity	Tax	Total
SUPPLY ONLY FLAT TOP TUBULAR PANELS	A\$100.00	15	GST(10%)	A\$1,500.00
50 x 50 posts @1800mm	A\$25.00	13	GST(10%)	A\$325.00
50 x 50 posts on plates	A\$35.00	5	GST(10%)	A\$175.00
Single gate	A\$250.00	1	GST(10%)	A\$250.00
Self closing hinges	A\$25.00	1	GST(10%)	A\$25.00
38 x 25 mm fittings x 4 pack	A\$16.00	1	GST(10%)	A\$16.00
Magnetic latch	A\$85.00	1	GST(10%)	A\$85.00
Subtotal				A\$2,376.00
GST (10%)				A\$237.60
Grand Total				A\$2,613.60

Accepted on:

Accepted by:

Signature:

Powered by Thryv



Gawler Steel Quote

Ph: 08 8523 1988 Fax: 08 8523 5340

Quote No.

Date of Quote: 20/1/23

Customer Ph: [REDACTED]

Customer Name: John-

Quote Details:

Flat Top Tubular fencing

Panel 1200x2400 x 15 \$1425.00

50x50 Post 13 @ 1800 \$312.00

Plate Posts 5 @ 1300 \$125.00

Panel Brackets Pkt 4
x 15 \$180.00

1 Single gate 970x1200 \$80.00

1 hinges x1 \$21.50

1 latch - Set D 16.50

Total
inc gst \$2160.00

REVISED QUOTE: NOTE SAVINGS OF APPROX \$500

Please Note: Quote valid for _____ days from date of quote

Total of Quote

\$2160.00

DONORS TO THE PROJECT

IUAN SMITH DONATION OF CRANE AND 4 S/HAND TYRES

STEVE WILSON SHIFTING CRANE WITH LOADER

BAROSSA LANDSCAPE SUPPLIES + EARTHMOVING FOR SHIFTING
CRANE ON FLOAT FROM VICTORIA TC TO WILLIAMSTOWN QVJ PARK

TREVAR FROMM FOR USE OF LOADER TO POSITION CRANE
AT Q.V.J. PARK

WILLIAMSTOWN MENS SHED GROUP FOR ERECTING FENCING
AROUND CRANE ETC.

BARRY BUCKLEY, IUAN SMITH, PAUL MANN, JOHN WISSEBLOM
FOR SUPPLYING MATERIALS AND LABOUR TO
COMPLETE THE PROJECT.

NOTE THE BREADTH AND DEPTH
OF COMMUNITY SUPPORT FOR
THIS PROJECT

Reference: 23/9005

22 February 2023

Mr Bob Woodbury
Williamstown Action Group

Dear Mr Woodbury

Your Community Grant Application

I write to acknowledge receipt of your Community Grant application.

The Community Assistance Scheme's Executive Officer has conducted a preliminary review of your documentation. In order for your application to be assessed, could you please address the following:

- a) Application form:
 - Have the Auspice Declaration form under Section 4 signed by Zoe Phillips
 - Completion of section 5
 - Clarification on monetary value of 'In Kind' support as described under section 7
 - Explanation on calculations of the \$829.20 costs described as 'Potential cost overflows' detailed under section 7 (supply of additional quotes for such costs)
- b) Provide the following supporting documents (which are required to be supplied with every application);
 - Southern Barossa Alliance's Constitution
 - Southern Barossa Alliance's ABN certificate
 - Southern Barossa Alliance's Certificate of Incorporation
 - Latest AGM Minutes
 - Latest Audited Financial Statements
- c) We also would like to advise the following;
 - Enquiries on whether you will require development approval for the fencing of the crane area will need to be made by your group, should a DA be required, you will need to follow that process through and factor in any additional costs.
 - A 'land-only lease' agreement will likely be required in order to display the crane on Council land. This was required as part of a previous application by another groups for the display of a historical piece in Moculta and will likely be required for your piece also.

Once we have received your response to the above, your application can be reviewed by Council Officers prior to the next Community Assistance Scheme Committee meeting to ensure your project is supported in all aspects and that no further information or approvals are required. This review will be conducted 4-6 weeks prior to the next Committee meeting in May so your response would be required by late March.

43-51 Tanunda Road (PO Box 867) Nuriootpa SA 5355 Phone (08) 8563 8444
Email: barossa@barossa.sa.gov.au | www.barossa.sa.gov.au | ABN: 47 749 871 215



Your application will then be considered by the Community Assistance Scheme Committee at their next meeting on 3 May 2023.

Following the Committee meeting, I will contact you to advise the outcome of your application.

Should you have any queries, please feel free to contact me on 85638444.

Sincerely,



Callie Cockshell
Executive Support Officer, The Barossa Council

Chris Kruger

From: Cr Don Barrett
Sent: Sunday, 25 June 2023 9:09 PM
To: Aaron Curtis
Subject: RE: Community Assistance Grant Application - Williamstown Action Group

Hello Aaron,

Thank you so much for your work in relation to this matter, I know it will be very much appreciated by the Williamstown Action Group when I pass the information on to them.

Regards

Don Barrett
Councillor
E: dbarrett@barossa.sa.gov.au | T: 08 8563 8444

From: Aaron Curtis <acurtis@barossa.sa.gov.au>
Sent: Friday, 23 June 2023 12:49 PM
To: Cr Don Barrett <dbarrett@barossa.sa.gov.au>
Cc: Janine Lennon <jlennon@barossa.sa.gov.au>; Rick Stephen <rstephen@barossa.sa.gov.au>; Gary Mavrinac <gmavrinac@barossa.sa.gov.au>
Subject: FW: Community Assistance Grant Application - Williamstown Action Group

Hi Cr Barrett,

Further to below and your email from yesterday which is attached, we have considered the proposal for the parking of the vintage crane and associated fencing and have determined that it would not require a development approval, provided that the fencing does not exceed 2.1m in height.

The land upon which the vintage crane is to be stored is owned by The Barossa Council. The consent of The Barossa Council is required and this would be provided through the CASC request process if agreed/approved.

We consider the vintage crane to be a form of artwork that will be on display such that development approval is not required. We note that the use of the land would not change as a result of the proposal in that it will be displayed next to some other heritage artefacts including the jinker. Our Assessment Officer – Building, Rick Stephen, has also considered that Building Consent is not required.

We note that fencing is proposed around the display but we don't have details of the fencing. Please note that if the fencing exceeds 2.1m (or 1m in case of masonry fence/wall), then Development Approval would be required.

Notwithstanding that a development approval is not required, we suggest consideration be given to the anchoring of the vehicle to ground to ensure it is not able to be moved in a way that would then become a hazard, such as during an adverse weather event.

You are welcome to provide this advice back to Callie as evidence that we have considered and determined that a development approval is not required, subject to commentary above regarding fencing.

Please do not hesitate to contact me if you would like any further information.

Regards

Aaron Curtis

Manager Development Services

E: acurtis@barossa.sa.gov.au | T: T:08 8563 8492 M:0448122161

From: Aaron Curtis

Sent: Monday, 19 June 2023 2:29 PM

To: Cr Don Barrett <d Barrett@barossa.sa.gov.au>

Subject: FW: Community Assistance Grant Application - Williamstown Action Group

Hi Cr Barrett,

Thank you for contacting us seeking advice regarding proposal to erect a vintage crane next to the Williamstown Caravan Park entrance.

I'm reviewing the CASC application for this proposal as this will contain the particulars of it. I'll round back with some further advice shortly.

In the meantime, please do not hesitate to contact me if you would like to discuss.

Regards

Aaron Curtis

Manager Development Services

E: acurtis@barossa.sa.gov.au | T: T:08 8563 8492 M:0448122161

From: Cr Don Barrett <d Barrett@barossa.sa.gov.au>

Sent: Monday, 19 June 2023 12:44 PM

To: Aaron Curtis <acurtis@barossa.sa.gov.au>

Subject: Community Assistance Grant Application - Williamstown Action Group

Hello Aaron,

The Williamstown Action Group has submitted a Community Assistance Grant Application and have received communication back from Callie Cockshell – the Executive Support Officer. I have enclosed the relevant portion of the correspondence as received back from Callie – it relates to the possible requirement of a DA as per section c) of the enclosed letter.

So that I can assist the WAG with their application can you please advise as per the letter from Callie.

In a nutshell what the WAG wish to do is display a vintage crane on Council land adjacent to the jinker that sits outside the entrance to the Williamstown Caravan Park.

Thank you in anticipation of whatever advice and guidance you can provide.

Regards

Don Barrett

Don Barrett

Councillor

E: d Barrett@barossa.sa.gov.au | T: 08 8563 8444



THE BAROSSA COUNCIL

COMMUNITY GRANT APPLICATION FORM



(Please read the Community Grant Guidelines and complete all sections of this form)

Related Policy/Process	TBCPOC4450 Community Assistance Scheme Policy	Form Number:	TBCFOR4452
Form Owner:	Manager – Community and Facilities Development	Last Revised Date:	June 2017
Document Control:	Manager – Community and Facilities Development	TRIM Reference:	17/47438
Date Approved:	7 March 2018	Next Review Date:	June 2019

Date of Application: / /

1.	ORGANISATION DETAILS
----	----------------------

Name of organisation:

Williamstown Action Group-WAG (Southern Barossa Alliance- SBA) on behalf of Williamstown Historical Society

Physical address of organisation clubroom/facilities/meeting place:

24 Queen St Williamstown 5351- Meeting Place- Memorial Hall

Postal address of organisation: as above

2.	CONTACT DETAILS FOR THIS ORGANISATION
----	---------------------------------------

Name: Bob Woodbury-

Position: Secretary WAG

Postal Address (for contact person):

Box440 PO Williamstown 5351

Mobile:

Home Phone: (-)

Work Phone: () Retired

Email: [REDACTED] preferred contact

Preferred Method of contact

home Phone ☐

Work Phone ☐

Mobile ☐Email #

3. GROUP/ORGANISATION GST STATUS (PLEASE TICK)

Form: Community Grant Application Form

Page 1 of 8

This electronic copy is the approved version and is stored in Council's Record Management System (TRIM). Printed copies are considered uncontrolled. Before using a printed copy please verify that it is the current version.

© The Barossa Council 2013

In accordance with current tax legislation, Council is obliged to withhold 46.5% of the grant and forward this amount to the Australian Taxation Office (ATO) if an Australian Business Number (ABN) is not provided prior to payment of funds. Applicants that have an ABN and are GST registered must provide a tax invoice prior to payment being made. Council will gross up the Grant for the appropriate GST amount, provided all requirements in regard to GST are met to Council's satisfaction.

Applicants that are unable to provide an ABN must legitimately complete a "Statement by Supplier" form which is available from Council. If not provided, Council will be required to withhold 46.5%.

- ☐ No ABN and not registered for GST
(Please request and include a 'Statement by Supplier' form to go with your application)
- ☐ ABN but not registered for GST (please attach a copy of ABN Certificate)
- # ☐ ABN and registered for GST (please attach a copy of ABN Certificate)
- ☐ Currently applying for ABN/GST registration
(When received, Council will require this information before funding can be made)

4. PROOF OF INCORPORATION (AS PER GUIDELINE 1.2)

Is your Organisation incorporated? Yes ☐ No# ☐
(If yes, please provide a copy of the Certificate of Incorporation and go to Section 5)

If No, are you affiliated with an incorporated body?

Yes# ☐ (Please note: An auspice agreement is required if the organisation applying for funding is not part of an incorporated body.)

Auspice Information

Auspice Organisation Name: Southern Barossa Alliance _____

Contact Person: Zoe Phillips -President Deb Herring SBA Grants Officer

Postal Address: PO Box 339 Lyndoch 5351

Telephone (Bus. Hours) (_____) _____ Email: info@southernbarossaalliance.com

Auspice Declaration:

I, Zoe Phillips _____ certify that _____

_____ will auspice this proposal and take legal and financial responsibility for the administration of any approved grant funds.

Full name of Authorised Officer :Zoe Phillips _____

Title of Authorised Officer: President SBA _____

Signature: _____ Date: ____/____/____

No ☐ You are ineligible to apply for a Community Assistance Grant.

5. ABOUT YOUR ORGANISATION

What are the Aims and Objectives of your Organisation?
(Please attach a copy of your organisation's Terms of Reference/Constitution)

Attached _____

How long has your organisation been established? 10(SBA) yrs mths

Number of members associated with your organisation: _____ Historical committee members supported by the WAG committee and the SBA _____

What proportion of members resides in The Barossa Council area? This project is a local initiative driven by community members. _____

Is your organisation associated with or does it receive funds through its normal activity, such as bar or canteen facilities?
(See Community Grant Guideline 3.15) Yes ☐ No ☐

If yes – please detail Not applicable to the Historical Society _____

Is any form of Government funding received by your organisation?
Yes# ☐ No ☐

If yes – please detail as you may be ineligible to apply for a Community Assistance Grant over \$500.
(See Community Grant Guideline 3.3)

Funds flow as a consequence of SBA auspicing arrangements. Please refer to SBA audited SBA financial statements. _____

Has your organisation received assistance from The Barossa Council in the past 3 years?
(This includes cash or in-kind (e.g. Road closures, venue hire etc.)
(See Community Grant Guideline 3.6) Yes # ☐ No ☐

If yes – please detail
The Barossa Council has supported SBA affiliated groups such as the ROAR as an example with road closures and an community grant for the inaugural event with secured the community event of the year

CASH AND INVESTMENTS

Please provide information on what the cash and investment holdings are earmarked for.
(This will assist in the assessment of this application - See Community Grant Guideline 3.14)
Please refer to SBA audited statements _____

6. PROJECT DETAILS

Project Title: Sighting of converted ex-army converted crane to the Victoria Jubilee Part Timber Industry Exhibit.

Description of Project:

(Briefly outline your project, the goals and aims, and how it will benefit the community)

____ Relocation of ex-army Chevrolet truck that was converted into a single fixed boom crane to supplement the existing historical artifacts displayed at Victoria Jubilee Park. The importance of the Timber industry was not just to the Williamstown area but to the state of South Australia. There were seven cranes in total working in the Mt.Crawford area at any given time loading logs for local and Adelaide mills from 1950 to 1970. Each crane was capable of lifting two tons in a single lift.

____ The crane was kindly donated to the Williamstown community by Ivan Smith of Smith Brothers Transport and enjoys a breadth of support by local community members. Williamstown is developing a collection of timber industry artifacts which has engaged local historians and gives a significant tourism resource.

Amount of funding applied for: \$ 3393.83

Which Strategy from Council's Community Plan does your project relate to and how? (The Community Plan is available on Council's website via [this link](#))

____ This project focuses directly on community and culture and contributes directly to the sustainability of beliefs values and lifestyle. The Williamstown Historical committee has collaborated to preserve and acknowledge the identity and history of the Mt Crawford Timber Industry.

Location of the project: Victoria Jubilee Park Williamstown

Could the project/event proceed if only partial funding is received? Yes ☐ No# ☐

Provide details: _____

Proposed start date: The project is shovel ready / / end date: __ / /

Is your project upgrading/enhancing land or a building? Yes# ☐ No ☐

Who owns the land/building? The Barossa Council

(If the applicant is not the owner, written consent must be obtained from the land/building owner and submitted with your application.)

Has Council been contacted in relation to whether approval is needed for this project?

through 2022 and 2023, Council first notified 17/2/2022 ☐ Yes # Work has progressed
No ☐

Who will benefit from your project?

How many people community members and visitors/ tourists _____ Age range
of people all demographics
short and long stay tourists – caravan park Activity areas
complementary to existing recreational facilities

How will you measure the benefit to these groups?

Anecdotal observations of community and tourist interactions with Timber History precinct

Has any other funding been sought for this project? If so, what was the outcome of the application?

- Please note the extensive support given by community members in terms of the provision of materials and time spent executing the project. We are aware from council is currently valued at \$45.00 per hour for volunteers. Support in kind is a significant part of this project. Please refer to attachments.

Any further information which may be relevant to this application

October 2022 was suggested for the council to lay cement blocks to prepare the site following this the Historical committee was looking to complete the project during April 2023. This is the second application to Council and has been modified to address issues raised in correspondence 22 February 2023 by Callie Cockshell Executive Support Officer, The Barossa Council: SBA Auspice Declaration; costed in kind support as an attachment; new costings not undertaken due to time delay and a reluctance to spend time on forecasting inflation imposts which was originally considered as a % increase due to age of the original quotes; Deb Herring SBA Grants Officer will now provide supporting documentation; Councilor Don Barrett has followed through on behalf of the Historical committee concerns expressed regarding planning concerns. Reference to an email sent from Aaron Curtis Manager Development services 23 June 2023 indicates that Building Consent is not required. Rick Stephen Assessment Officer concurred with this view. The Historical Committee will take on board commentary regarding fencing;

1

7. BUDGET AND FUNDING**PROJECT INCOME**

(Group's Contribution to Project)

Group Funds	\$
Fundraising Activities	\$
Donations	\$ refer to attachment
In Kind (provide details)	\$ refer to attachment \$2664
Other (provide details)	\$
Total Group's Contribution	\$ 2664

Council Assistance Requested	\$3171.80
------------------------------	-----------

<u>TOTAL PROJECT INCOME</u>	\$ NIL
------------------------------------	---------------

PROJECT EXPENDITURE (Please provide an itemised list of expenses for the project) **REFER TO ATTACHMENT**

Fencing	\$ 2160	
Safety stands	\$ 200	
Signage	\$471.80	
Quick set concrete	\$ 210	
Sundry Items	\$ 130	
	\$	
<u>TOTAL PROJECT EXPENDITURE</u>	\$ 3173.80	

8.	REQUIRED SUPPORTING DOCUMENTATION
-----------	--

The following documents for your organisation are mandatory and must be attached to this application. If you are not an incorporated body, your auspice organisation is also required to provide their documents.

- | | |
|--|----------------------------|
| ABN Certificate or Statement by Supplier form | # ☐ |
| A copy of your organisation's Certificate of Incorporation | # ☐ |
| or
Auspice information completed and a copy of their Certificate of Incorporation | # ☐ |
| A copy of your organisation's Terms of Reference/Constitution | # ☐ |
| A copy of your organisation's most recent AGM Minutes | # ☐ |
| A copy of your organisation's last Audited Financial Statements | # ☐ |

The following documents must be attached if applicable:

- | | |
|--|----------------------------|
| Endorsement from the asset owner (if applicable - see 3.11 of the Guidelines) | # ☐ |
| Details of cash holdings exceeding application amount (if required – see 3.14 of the Guidelines) | # ☐ |
| Letters of support for your project | # ☐ |
| Plans / quotes / images etc. | # ☐ |

This application must be signed by two current senior office holders of the organisation.
i.e. President, Treasurer, Secretary.

SIGNATURE (Graeme Randall) _____
Woodbury) _____

SIGNATURE (Bob _____

POSITION WAG Chairperson _____
WAG Secretary _____

POSITION _____

DATE / / ____

DATE / / ____

Revised Project costings: Materials**Fencing**

Gawler Steel \$2160 *Refer Quote (Bazza's Fencing \$2613.600*

Safety stands

Supa Cheap Auto \$200

Signage

Australia Wide Badges \$471.80 *Refer Quote*

Quick Set Concrete

Bunnings \$210 /15 bags

Site Preparation

Support in Kind from The Barossa Council *Refer email 18th July 2022*

Cement Blocks

Donation from Collins Concrete Williamstown

Sundry Items

\$130: Dyna Bolts, plate and post for sign etc

Inflation

7% \$222.03

TOTAL COST \$3393.83

Costings: shifting crane, setting up of site, fencing at QVJP Williamstown

- Shift crane from South Terrace to Williamstown with a 8ton industrial loader and pilot to QVJP
\$300 Labour x3 \$246
- Position crane alongside existing shed with loader
\$150 Labour x3 \$123
- Jack up crane wheels and place cement blocks and safety stands under each wheel
Labour \$246
- Dig hole and place anchor beam at rear of crane and cement in place
Labour \$41
- Pick up from Williamstown area iron stone rock and place in counterweight basket at rear of crane
\$246
- Pick up fencing material from Gawler
\$82
- Pick up donated wood chips from Wilsons mine and spread around crane area
\$246

- Williamstown Men's shed to erect fencing and walkway etc.

\$984

\$2664.

Donated Items

Loader	Trevor Fromm
Cement Block	Collins concrete
Iron Stone Rocks	Paul Mann
Wood Chips	Steve Wilson
Labour Kassebaum	Ivan Smith; Steve Wilson; Paul Mann; John
Labour	\$41 per hour
Loader Hire	\$150 per hour.

Chris Kruger

From: Cr Don Barrett
Sent: Sunday, 25 June 2023 9:09 PM
To: Aaron Curtis
Subject: RE: Community Assistance Grant Application - Williamstown Action Group

Hello Aaron,

Thank you so much for your work in relation to this matter, I know it will be very much appreciated by the Williamstown Action Group when I pass the information on to them.

Regards

Don Barrett
Councillor
E: d Barrett@barossa.sa.gov.au | T: [08 8563 8444](tel:08 8563 8444)

From: Aaron Curtis <acurtis@barossa.sa.gov.au>
Sent: Friday, 23 June 2023 12:49 PM
To: Cr Don Barrett <d Barrett@barossa.sa.gov.au>
Cc: Janine Lennon <jlennon@barossa.sa.gov.au>; Rick Stephen <rstephen@barossa.sa.gov.au>; Gary Mavrinac <gmavrinac@barossa.sa.gov.au>
Subject: FW: Community Assistance Grant Application - Williamstown Action Group

Hi Cr Barrett,

Further to below and your email from yesterday which is attached, we have considered the proposal for the parking of the vintage crane and associated fencing and have determined that it would not require a development approval, provided that the fencing does not exceed 2.1m in height.

The land upon which the vintage crane is to be stored is owned by The Barossa Council. The consent of The Barossa Council is required and this would be provided through the CASC request process if agreed/approved.

We consider the vintage crane to be a form of artwork that will be on display such that development approval is not required. We note that the use of the land would not change as a result of the proposal in that it will be displayed next to some other heritage artefacts including the jinker. Our Assessment Officer – Building, Rick Stephen, has also considered that Building Consent is not required.

We note that fencing is proposed around the display but we don't have details of the fencing. Please note that if the fencing exceeds 2.1m (or 1m in case of masonry fence/wall), then Development Approval would be required.

Notwithstanding that a development approval is not required, we suggest consideration be given to the anchoring of the vehicle to ground to ensure it is not able to be moved in a way that would then become a hazard, such as during an adverse weather event.

You are welcome to provide this advice back to Callie as evidence that we have considered and determined that a development approval is not required, subject to commentary above regarding fencing.

Please do not hesitate to contact me if you would like any further information.

Regards

Aaron Curtis
Manager Development Services
E: acurtis@barossa.sa.gov.au | T: T:08 8563 8492 M:0448122161

From: Aaron Curtis
Sent: Monday, 19 June 2023 2:29 PM
To: Cr Don Barrett <dbarrett@barossa.sa.gov.au>
Subject: FW: Community Assistance Grant Application - Williamstown Action Group

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So that I can assist the WAG with their application can you please advise as per the letter from Callie.

In a nutshell what the WAG wish to do is display a vintage crane on Council land adjacent to the jinker that sits outside the entrance to the Williamstown Caravan Park.

Thank you in anticipation of whatever advice and guidance you can provide.

Regards

Don Barrett
Don Barrett
Councillor
E: dbarrett@barossa.sa.gov.au | T: 08 8563 8444





SOUTH AUSTRALIA

Associations Incorporation Act 1985
Section 20(1)

Incorporation Number: A41811

Certificate of Incorporation

This is to certify that

**SOUTHERN BAROSSA ALLIANCE
INCORPORATED**

is, on and from the third day of July 2013
incorporated under the Associations Incorporation Act 1985.

Given under the seal of the Corporate Affairs Commission at Adelaide on this
third day of July 2013


Commissioner of Corporate Affairs 

Balance Sheet

Southern Barossa Alliance Inc.

As at 16 September 2023

SBA Sub Groups is Williamstown Action group.

	16 SEP 2023
Assets	
Bank	
NAB Business Account	24,762.97
Total Bank	24,762.97
Fixed Assets	
Equipment	9,568.50
Total Fixed Assets	9,568.50
Total Assets	34,331.47
Liabilities	
Current Liabilities	
Funds Held in Trust	24,662.59
Tracking Transfers	989.00
Total Current Liabilities	25,651.59
Total Liabilities	25,651.59
Net Assets	8,679.88
Equity	
Current Year Earnings	1,211.22
Current Year Surplus/(Deficit)	7,468.66
Total Equity	8,679.88

**Business Name Holder - Organisation**

Extracted from ASIC's database at AEST 16:39:18 on 09/08/2017

Name: Southern Barossa Alliance Incorporated
ABN: 62 930 238 868
Regulator: Australian Securities and Investments Commission
Business name(s): Six Southern Steps



SOUTHERN BAROSSA ALLIANCE INCORPORATED

CONSTITUTION

18 October 2015

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**SOUTHERN BAROSSA ALLIANCE INCORPORATED****CONSTITUTION****1 NAME AND FORMATION**

- 1.1 The name of the Incorporated Association shall be the Southern Barossa Alliance (hereinafter called the Alliance or SBA).

2 DEFINITIONS

‘alliance’ mean the Southern Barossa Alliance being an Association defined under the *Associations Incorporations Act 1985* and registered with the Office of Consumer and Business Affairs

‘committee’ means the committee of management of the Alliance

‘general meeting’ means a general meeting of members of the Alliance convened in accordance with these rules

‘member’ means a member of the Alliance which includes individuals, businesses and community based “Not For Profit” organisations.

‘the Act’ means the *Association Incorporations Act 1985*

‘special resolution’ means a special resolution defined in the Act

‘month’ shall mean a calendar month

‘written’ or ‘writing’ shall mean a hard copy or an electronic submission



3 VISION AND MISSION

3.1 The VISION of the Alliance is:

We will work towards residents, businesses, and other organisations in the Southern Barossa coalescing to form a cohesive and vibrant community promoting communication, lifestyle, wellbeing, heritage, opportunities and prosperity. We aim to achieve the evolution of a sustainable physical, business and social environment in the Southern Barossa which is safe, pleasant and attractive to current and future business and community members and visitors.

3.2 The MISSION of the Alliance is:

- 3.2.1 We campaign on behalf of the people and businesses of the Southern Barossa to protect and enhance the assets and viability of our Community.
- 3.2.2 We work together in areas including commerce, tourism, social, education, wellbeing and sporting activities for the promotion and benefit of the Southern Barossa Community and member groups.
- 3.2.3 We support and promote the local economy, local industry, services, volunteers and volunteer organisations, tourism, agriculture, sport, sustainable energy, art, craft, music and local food projects in the Southern Barossa.
- 3.2.4 We provide a forum for discussion, project development and advocacy for local Business and Community organisations and individuals for matters relating to:
 - a. Regional and Town planning and development.
 - b. Community Health and Wellbeing with focus on Youth, Family, Aged and Disabled groups.
 - c. Beautification, Town and Region Improvement.
 - d. Community Infrastructure, Sport and Recreation Facilities.
 - e. Community Assistance.
 - f. Business Development/Opportunities.
 - g. Tourism.
 - h. Heritage.
 - i. Community and Cultural Services/Activities.
 - j. Environment.
 - k. Grants and Funding Assistance.
 - l. Public Health and Safety.
 - m. Education Services.
 - n. Matters of Community grievance, concern or opportunity within the Southern Barossa.



- 3.2.5 We provide leadership on the Southern Barossa's interests through public consultation and debate on any matters affecting Southern Barossa or its immediate region. Immediate region is the catchment of membership.
- 3.2.6 We receive and facilitate feedback from members of Southern Barossa and to encourage community wide communication and constructive criticism enabling evaluation and improvements.
- 3.2.7 We enhance the sustainability of businesses in Southern Barossa and to welcome new businesses and to encourage members to support businesses in the immediate region.
- 3.2.8 We promote and support any program or event to enhance and promote Southern Barossa and which contributes to the lifestyle of the Barossa while retaining the identity of the current townships.
- 3.2.9 We promote hospitality, service and friendship to all who live near and/or visit the Southern Barossa and to work together for the good of the Southern Barossa as a whole for present and future generations.
- 3.2.10 We source, apply for and hold any grants to attain the above objectives.
- 3.2.11 We hold/manage major fundraising activities and events, manage significant Community initiatives/projects and hold and safeguard funds raised by member Community organisations.
- 3.2.12 We do all such other things as are incidental and conducive to the attainment of the above objects and purposes of the Association or anything that may contribute to the welfare of Southern Barossa
- 3.2.13 We liaise with Government or semi Government bodies and any other Associations to promote and develop Southern Barossa and the Barossa Region and to attain support to achieve the above objects and purposes.
- 3.2.14 We have recognisable branding for the Southern Barossa that complements the Barossa Brand.
- 3.2.15 We are an official body that is recognised for the preservation and promotion of natural, cultural and commercial resources of the Southern Barossa.



4 POWERS OF ALLIANCE

In addition to any of the powers granted by Section 25 of the *Association Incorporated Act 1985* the powers of the Alliance (the Association) are as follows and are limited to the extent that they can only be exercised to further the objects and purposes of the Alliance:

- 4.1 To seek or receive membership fees, donations, gifts and property of any kind.
- 4.2 To hold funds for projects, events, member not for profit organisations or promotional activities.
- 4.3 To publish periodicals, reports and other documents.
- 4.4 To provide education or training relating to the Alliance and its objects and purposes.
- 4.5 To join with or co-operate with any other body in order to further any object or purpose of the Alliance.
- 4.6 To contribute to or support any entity with purposes of a social, educational, benevolent, patriotic or charitable nature within the Southern Barossa or its immediate regions.
- 4.7 To set up endowments, scholarships, bursaries and educational grants.
- 4.8 To arrange, provide or support recreation, sport and other activities for the good of the Southern Barossa and immediate regions.
- 4.9 To deal with property of all kinds and in any manner.
- 4.10 To enter into any agreement.
- 4.11 To invest any property to the Association in any manner.
- 4.12 To borrow money on any terms, operate bank accounts and give any security.
- 4.13 To carry on any business or legal proceedings.
- 4.14 To pay any expenses.
- 4.15 To engage or dismiss any employees or volunteers.
- 4.16 To administer any property or funds held in trust.
- 4.17 To do such other acts and things to further the purposes of the Alliance as the Alliance or it's Committee thinks fit.



5 PROPERTY OF THE ASSOCIATION

- 5.1 The Committee has the management and control of the funds and property of the Alliance.
- 5.2 All income and property of the Alliance may only be applied for the purposes of the Alliance, except that funds held for member “not for profit” organisations are for the use of these organisations. .
- 5.3 No funds or property of the Alliance may be paid or transferred directly or indirectly to the members or relatives of members.

However, this does not restrict the payment in good faith to an officer, member or relative of a member of the Alliance for:

- I. Reasonable remuneration for services rendered provided either a workplace agreement or tax invoice for services rendered is supplied and approved by the Committee,
- II. Reasonable rental for property let or hired to the Alliance by that person, or,
- III. Any payment incidental to the Alliances’s activities provided it is consistent with the Alliances’s purpose.

6 THE COMMITTEE

- 6.1 The Committee consists of the Chair, Vice Chair, Secretary, Treasurer, Public Officer and a minimum of three or maximum of seven other Committee members.
- 6.2 Committee members will be elected at an Annual General Meeting or a Special Meeting of the Association. The Chair, Vice Chair, Treasurer, Secretary and Committee members will be elected for two year terms.
- 6.3 The Committee has the power and right to co-opt additional Committee members as per clause 6.1.
- 6.4 Subject to this Constitution elected Committee members hold office until their term expires.
- 6.5 A Committee member may stand for re-election at the Annual General Meeting when his/her term expires.
- 6.6 Financial members may nominate in writing or by email for election to the Committee Secretary three (3) days prior to the relevant election.
- 6.7 A person may nominate for election to more than one position on the Committee but cannot be elected to more than one position.
- 6.8 If there is only one nominee for a position on the Committee, that person will be declared elected. Otherwise, there will be a closed ballot for the position. The person with the most votes is elected to the position. However, if there is an equality of votes, successive ballots will be taken until the deadlock is broken or a decision by the Chair to defer the vote until the next meeting to account for absent voting members.



7 COMMITTEE MEETINGS

- 7.1 The Committee will meet as and when they deem it necessary. If two Committee members call a meeting, the Committee must meet as soon as practicable.
- 7.2 Notice of a Committee meeting may be given at a previous meeting or by email, fax, telephone or other personal notification. A minimum notice of Twenty Four hours is required.
- 7.3 A Committee meeting is convened for any period when a quorum of Committee members can communicate with each other in person, by telephone, email or video conference facility. Likewise, a Committee member is deemed present at a Committee meeting if he or she takes part in the meeting via a telephone call, email or video conference facility.
- 7.4 A quorum of the Committee consists of half of the elected committee members plus one.
- 7.4.1 A meeting will commence as soon after the time specified in the notice of meeting as a quorum is present.
- 7.4.2 Lack of Quorum
- I. If, prior to the commencement of the meeting, the number of apologies received by the Chair (or their delegate) indicates that a quorum will not be present at that meeting, or
- If at the expiration of 30 minutes from the time specified in the notice of meeting as the time of commencement a quorum is not present.
- The Chair (or their delegate) may adjourn the meeting to a specified day and time or continue the meeting without any motions being formally resolved.
- II. If the meeting is adjourned for want of a quorum, the Chair (or their delegate) will record in the minutes the reason for the adjournment, the names of any members present and the date and time to which the meeting is adjourned.
- 7.5 Each Committee member, including the Chair has one vote on any motion or matter. In the case of an equality of votes, the Chair does not have the casting vote and the motion must be declared lost.
- 7.6 Any motion set out in a document signed by all Committee members is deemed to have been passed at a duly convened meeting. Such a document may be signed in counterparts (i.e. separate copies).
- 7.7 A Committee member must disclose any financial interest in any matter with the Alliance.
- 7.8 No Committee member may vote in any matter in which they may be deemed to have a conflict of interests.



- 7.9 A Committee member is required to attend meetings. Failure to attend 3 consecutive meetings without just cause may result in removal from the Committee.

8 COMMITTEE BUSINESS

- 8.1 The Committee is responsible for the administration and management of the Alliance. It must also carry out any decisions of a General Meeting. The Committee may exercise all the Alliances' powers which are not required by law or this Constitution to be exercised by the Alliance at a General Meeting.
- 8.2 The Committee may delegate any of its functions to any particular Committee member or members.
- 8.3 It may appoint sub-committees to carry out any of its function. Any person (including a non-member) may be a member of a sub-committee. However, at least one Committee member must be a member of any sub-committee.

9 CHAIRPERSON

- 9.1 The Chairperson is the Chair of all meetings of the Alliance and the Committee.
- 9.2 In the absence of the Chair, the Vice Chair will chair the meeting.
- 9.3 In the absence of both the Chair and Vice Chair, those present may elect one other Committee member to be the Chair of that meeting.
- 9.4 The Chair's ruling on any matter of meeting procedure is final and binding on the meeting in accordance with the *Association Incorporation Act 1985* and *Regulations 2008*.
- 9.5 The Chair is responsible for the proper observance of the rules of the Constitution in the conduct of meetings and affairs of the Association.
- 9.6 Ensure all Committee members have an opportunity to participate in discussions in an open, respectful and encouraging manner.
- 9.7 Call the meeting to order and ask for the debate to be finalised if no new information is being presented to allow a motion to be put to the Committee.

10 SECRETARY

- 10.1 The Secretary, who will be the Public Officer must: (Can be two separate roles)
- I. carry out all secretarial functions for the Alliance,
 - II. give all notices that may be required under the Constitution,
 - III. generally carry into effect the directions of the Committee.



10.2 Minutes of the Meeting:

The Secretary must keep accurate minutes of the meetings and decisions of the Alliance including:

- I. names of members present,
- II. each motion carried,
- III. any disclosure of interest made by a member.

10.2.1 To ensure the accuracy of the minutes—

- (a) the minutes of each general meeting must be signed by the chairperson of the meeting, or the chairperson of the next general meeting, verifying their accuracy; and
- (b) the minutes of each annual general meeting must be signed by the chairperson of the meeting, or the chairperson of the next meeting of the SBA that is a general meeting or annual general meeting, verifying their accuracy.

10.2.2 If asked by a member of the association, the secretary must, within 28 days after the request is made—

- (a) make the minute book for a particular general meeting available for inspection by the member at a mutually agreed time and place; and
- (b) give the member copies of the minutes of the meeting.

10.2.3 The SBA may require the member to pay the reasonable costs of providing copies of the minutes

11 TREASURER

11.1 The Treasurer must:

Control all funds of the Alliance, subject to any directions of the Committee and subject always to the overriding authority of the Committee,

- I. Pay all funds received into an Alliance bank account as soon as practicable after receiving them,
- II. Pay the Alliances' debts as they become due, subject to Committee approval. Approval must be attained from 2 Committee members. Approvals may be attained in person, by phone, facsimile or email.

11.2 The Treasurer must keep accurate records of all financial affairs, money matters and fund raising activities of the Alliance, including separate line items for funds in hold for Member Non For Profit Organisations.

11.3 All Alliance cheques or electronic payment transactions must be signed by the Treasurer and one other approved Committee member nominated for that purpose by the Committee.



- 11.4 The Treasurer must submit to the Committee regular statements of the financial position of the Alliance.
- 11.5 The Treasurer must present the Alliances's annual financial statements at the Annual General Meeting.

12 MEMBERS

- 12.1 The initial members will be those declared as members at the special meeting of the Association.
- 12.2 Subsequently any existing member can nominate someone to become a member. That person becomes a member if the Committee accepts him or her as a member.
- 12.3 A business/not for profit organisation may be a member but it must nominate a natural person/s to be its representative, subject to Committee approval. Only two nominees may represent any single business/not for profit organisation. Such nominees are treated as if a member in his or her own right for voting and Committee appointment purposes.
- 12.4 A schedule of membership fees will be set annually by the Committee.
- 12.5 A member may resign at any time by notice in writing to the Secretary.
- 12.6 The Committee may:
 - I. Reprimand a member,
 - II. Suspend the membership of a member, or,
 - III. Cancel the membership of a member.

However, the Committee must give the member at least 10 days' notice of its intention of its intention to do so. This correspondence must outline reasons why it proposes to take this course of action. The Committee must give the member a reasonable opportunity to make submissions to the Committee before it votes on such a motion. All matters relative to this clause will remain confidential between both the Committee and the member.

- 12.7 Membership does not give any right or interest in any property or asset of the Alliance.
- 12.8 No member is liable to contribute to any liabilities of the Alliance or any costs of winding up.
- 12.9 A member does not become a member until such time as they are financial. A member's membership will become null and void if a member does not pay the membership fee as set by the Committee with 90 days of notice of fees.
- 12.10 The Secretary must keep a register of all current members

**13 FINANCIAL YEAR / ANNUAL GENERAL MEETING**

- 13.1 The financial year of the Association shall be the twelve month period commencing on the first day of July each year until the 30th of June in the following year.
- 13.2 The Annual General Meeting will be held once each year at a time and place fixed by the Committee but no later than October in each year.
- 13.3 Each Annual General Meeting may only deal with the following matters:
- (a) To receive apologies,
 - (b) To confirm the minutes of the previous Annual General Meeting and any intervening General Meeting,
 - (c) To receive the Chair's report,
 - (d) To receive, and if decided, accept the Association's financial statements,
 - (e) To elect Committee members for the following year,
 - (f) To deal with any matter notified in the notice of the meeting.

14 SPECIAL GENERAL MEETING

- 14.1 A Special General Meeting of members must be called by the Secretary following:
- (a) A resolution to that effect of the Committee or an Annual General Meeting, or,
 - (b) Receipt of a written request signed by at least 20% of the financial members (providing the request states the matters to be dealt with at the meeting), or,
 - (c) The passing of any resolution requires a two thirds majority.
- 14.2 Within 14 days of any of the above events, the Secretary must give notice of the Special General Meeting.
- 14.3 The notice must state the matters to be dealt with.
- 14.4 A quorum of 4 members is required to make the meeting valid.
- 14.5 A special general meeting must be held within 6 weeks after the secretary is directed to call the meeting by the management committee.
- 14.6 If the secretary is unable or unwilling to call the special meeting, the president must call the meeting.

**15 NOTICE OF GENERAL MEETING**

- 15.1 The secretary or chairperson may call a general meeting of the Alliance.
- 15.2 The secretary or chairperson is required to call a general meeting if one half of the ordinary membership signs a written request that is submitted to the secretary or chairperson.
- 15.3 Subject to 15.2, the secretary or chairperson must call the meeting within 1 month of written notification and the general meeting must be held within 2 months of notification.
- 15.4 Notice of any General Meeting may be given to members:
- I. In any Alliance newsletter,
 - II. By individual written notice posted to each member,
 - III. By notice put up in any premises used or occupied by the Alliance,
 - IV. By advertising in the local papers, or,
 - V. In any other matter fixed by the Committee.
- 15.5 The secretary, or in their absence, the Chairperson, must give at least 14 days' notice of the meeting to each member of the Alliance.
- 15.6 However, notice of the following meetings must be given in writing—
- (a) a meeting called to hear and decide the appeal of a person against the management committee's decision—
 - (i) to reject the person's application for membership of the Alliance; or
 - (ii) to terminate the person's membership of the Alliance;
 - (b) a meeting called to hear and decide a proposed special resolution of the Alliance.
- 15.7 A notice of a general meeting must state the business to be conducted at the meeting.

16 GENERAL MEETING PROCEDURE

- 16.1 Subject to the next sub-clause, the quorum for a General Meeting is not less than 4 members or one third of the committee members whichever is the lesser.
- 16.2 If a quorum is not present at any meeting within 30 minutes of the commencement time, the Chair must adjourn the meeting for not less than 7 days. Those financial members present at the adjourned meeting time constitute a quorum.
- 16.3 Voting at General Meetings will be by show of hands; however, if the Chair or 3 members require it, the vote will be by poll.



- 16.4 At a general meeting, each question, matter or resolution, other than a special resolution, must be decided by a majority of votes of the members present.
- 16.5 Each member, including the Chair, has one vote on any motion or matter for decision. In the case of an equality of votes, the Chair does not have the casting vote and the motion must be declared lost.
- 16.6 A member shall be entitled to appoint in writing a natural person who is also a financial member of the Association to be their proxy, and attend and vote at any general meeting of the Association.
- 16.7 A member is not entitled to vote at a general meeting if the member's annual membership subscription is in arrears at the date of the meeting.
- 16.8 The method of voting is to be decided by the management committee. However, if at least 20% of the members present demand a secret ballot, voting must be by secret ballot.
- 16.9 If a secret ballot is held, the chairperson must appoint 2 members to conduct the secret ballot in the way the chairperson decides.
- 16.10 The result of a secret ballot as declared by the chairperson is taken to be a resolution of the meeting at which the ballot was held.

17 AUDITORS

- 17.1 The Committee may appoint (and remove) auditors to audit the Alliances's annual financial statements or for any other purpose. However, if required by law, auditors must be appointed.
- 17.2 The auditors have the power to call for any and all Alliances books or records at any time.

18 RULES

- 18.1 The Committee may make, alter or rescind rules relating to the Alliance and its matters.
- 18.2 No such rule may be inconsistent with this Constitution.
- 18.3 A rule has a like force as if it was part of this Constitution.

19 ALTERING THIS CONSTITUTION

- 19.1 This Constitution may be altered or rescinded at any time by a Special General Meeting
- 19.2 The alteration shall be registered with the relevant government authority and within the timeframe required by Section 24 of the *Associations Incorporation Act 1985*.



20 DISSOLUTION, WINDING UP OR AMALGAMATION

- 20.1 The members may, by resolution passed by a majority of four fifths of the members, present at any annual general meeting or special general meeting called for that purpose resolve to dissolve the Alliance or to amalgamate it with any other association.
- 20.2 In the event of dissolution, any Barossa Council Reserve funds distributed to and remaining to the credit of the Alliance shall be paid returned to The Barossa Council.
- 20.3 Any operational funds remaining after payment of all debts and liabilities may made available to another incorporated community organisation for the specific purpose of expenditure on matters that meet the objectives within the constitution of the organisation that originally held the funds.
- 20.4 Provided nevertheless that the Alliance shall not be dissolved whilst any four (4) members desire its continuation.
- 20.5 The Alliance may be wound up in the manner provided for the act and any surplus assets as defined in the act shall be paid as specified in the rule 17.2 herein.

21 INDEMNITY

Each Committee member is indemnified by the Alliance against all loss, damages and expenses paid or incurred by him or her as a Committee member in the proper exercise of his or her duties.

22 NO LIABILITY

No member or Committee member is liable for:

- (a) The errors or defaults of any other member or Committee member,
- (b) Any defect of title to any property acquired by or on behalf of the Alliance,
- (c) Any loss or damage arising from the insolvency or tortuous act of any person controlling any property of the Alliance,
- (d) Any default by a member or Committee member when properly exercising his or her duties.

23 INTERPRETATION

“Ordinary Resolution” of the Alliance is a resolution passed by a simple majority at a general meeting.

“Special Resolution” as defined by the Associations Incorporation Act means a resolution passed at a duly convened meeting of the members of the Alliance if –



- (a) At least 14 days written notice specifying the intention to propose the resolution as a specified resolution has been given to all members of the association; and
- (b) It is passed at a meeting referred to in this paragraph by a majority of not less than two thirds of such members of the Alliance as being entitled to do so, vote in person or by proxies at that meeting.

24 PROXIES

- 24.1 An instrument appointing a proxy must be in writing and be in the following or similar form—

[Name of association]:

I, [NAME] of [ADDRESS], being a member of the SBA, appoint [NAME] of [ADDRESS]

as my proxy to vote for me on my behalf at the (annual) general meeting of the association, to be held on the day of

20

and at any adjournment of the meeting.

Signed this day of 20 []

Signature

- 24.2 The instrument appointing a proxy must—
- (a) if the appointer is an individual—be signed by the appointer or the appointer's attorney properly authorised in writing; or
 - (b) if the appointer is a corporation—
 - (i) be under seal; or
 - (ii) be signed by a properly authorised officer or attorney of the corporation.
- 24.3 A proxy must be a member of the SBA.
- 24.4 The instrument appointing a proxy is taken to confer authority to demand or join in demanding a secret ballot.
- 24.5 Each instrument appointing a proxy must be given to the secretary before the start of the meeting or adjourned meeting at which the person named in the instrument proposes to vote.
- 24.6 Unless otherwise instructed by the appointer, the proxy may vote as the proxy considers appropriate.



- 24.7 If a member wants a proxy to vote for or against a resolution, the instrument appointing the proxy must be in the following or similar form—

[Name of association]:

I, [NAME] of [ADDRESS], being a member of the SBA, appoint [NAME] of [ADDRESS]

as my proxy to vote for me on my behalf at the (annual) general meeting of the SBA, to be held on the day of

20

and at any adjournment of the meeting.

Signed this day of 20[]

Signature

*This form is to be used *in favour of/*against [strike out whichever is not wanted] the following resolutions—*

[List relevant resolutions]

25 BY-LAWS

- 25.1 The management committee may make, amend or repeal by-laws, not inconsistent with these rules, for the internal management of the Alliance.
- 25.2 A by-law may be set aside by a vote of members at a general meeting of the Alliance.

26 COMMON SEAL

- 26.1 The management committee must ensure the association has a common seal.
- 26.2 The common seal must be—
- (a) kept securely by the management committee; and
 - (b) used only under the authority of the management committee.
- 26.3 Each instrument to which the seal is attached must be signed by a member of the management committee and countersigned by—
- (a) the secretary; or
 - (b) another member of the management committee; or

**27 FUNDS AND ACCOUNTS**

- 27.1 The funds of the SBA must be kept in an account in the name of the association in a financial institution decided by the management committee.
- 27.2 Records and accounts must be kept accurately and with full description of all the financial affairs of SBA.
- 27.3 All amounts must be deposited in the financial institution account as soon as practicable after receipt.
- 27.4 A payment by the association of \$100 or more must be made by cheque or electronic funds transfer.
- 27.5 If a payment of \$100 or more is made by cheque, the cheque must be signed by any 2 of the following—
- (a) the president;
 - (b) the secretary;
 - (c) the treasurer;
 - (d) any 1 of 3 other members of the SBA who have been authorised by the management committee to sign cheques issued by the SBA.

AGM Report 2021

Achievements:

Attendance at community meetings throughout the Barossa, representing our region.

During this year the Covid 19 Global Pandemic has impacted heavily on all events, with many cancelled altogether over the latter part of 2020/early 2021. The SBA has worked with changing government restrictions to focus on community support, engagement and wellbeing thus enabling the sub-committees focus on some new and innovative activities over this year.

The Emergency Food Relief Program has expanded and now looks after the entire Barossa region.

Continuing to work collaboratively with the Barossa Council and the RDA for the benefit of the community and the businesses in the Southern Barossa.

Developing new partnerships with government bodies such as SA Water and SA Forestry to make the most of the natural assets that are part of the Southern Barossa.



AGM Minutes,	Pages 2-3
Chairperson's Report	Pages 5-6
Treasurer's Report	Pages 7
Sub-Committees	Pages 8-16
Financial Reports	Pages 18-27

Southern Barossa Alliance Incorporated AGM Minutes

**Meeting Held at God's Hill Wines, 31 October at
4.00pm**

Welcome, Introductions and Apologies

Zoe welcomed committee members and guests in attendance after reciting the Welcome to Country text as per the Agenda. She also thanked Charlie and Ennia Scalzi for hosting the meeting.

Present: SBA Committee Members:

Zoe Philips, Steve Balch, Bob Woodbury, Simon Taylor, Gwyn Balch, Russ Stiggants, Irene Liebelt, Monica Wholstadt, Frits van Emden.

Guests and SBA Members:

Don Barrett, Ennia Scalzi, Charlie Scalzi.

Apologies:

Marie-Louise Lees, Lyn Venning

Confirmation of Minutes of Last AGM

Bob Woodbury moved that the last AGM Minutes dated 25th October be confirmed, seconded by Frits van Emden.

Correspondence

No correspondence received.

Chairperson's Report

Zoe Phillips presented the Chairperson's Report as attached. Zoe moved that the report be accepted, seconded Bob Woodbury.

Zoe's contribution was acknowledged for her fine efforts throughout the year. Steve Balch made a presentation to the AGM.

Finance Report

Steve Balch spoke to the Financial Report, a copy is attached.

Steve Balch moved that the Finance Report be accepted, seconded by Frits van Emden.

A vote of thanks to Marie-Louise for her financial management particularly due to increased financial activity throughout the year. Moved by Simon Taylor, seconded by Russ Stiggants.

Sub-Committee Reports

Reports were presented by the Williamstown Action Group, Lyndoch Community Committee, Local Drug Action Team, Business Alliance and Barossa Wildlife Rescue. Copies of sub-committee reports are attached.

Major Projects:

- Strategic Planning and MOU Renewal;
- Further Auspicing of community groups, ie. Friends of Wirraminna;
- Promotion of the South Para and Warren Reservoirs. A successful community Nature Adventure Day was held at South Para and planning was underway for an event at the Warren developing and cementing partnerships with S.A Water, Forestry S.A and the Barossa Council;
- Work continued transitioning the Emergency Food Relief operation to the broader community including the Barossa Council.

Election of Committee

Member	Position
Zoe Philips	Chairperson
Steve Balch	Vice Chair
Bob Woodbury	Secretary
Marie-Louise Lees	Treasurer
Simon Taylor	Public Officer/ Special Projects and Compliance
Gwyn Balch	Volunteer Coordinator/Membership Officer
Russ Stiggants	Publicity Officer
Irene Liebelt	LCC Sub Committee Representative
Lyn Venning	WAG Sub-Committee Representative
Monica Wohlstadt	Grants Officer
Frits van Emden	General Member

Throughout the year we had no resignations.

Meeting Closed 5.30.

Attachments:

- **Chairperson's Report**
- **Treasurer's Report**
- **Sub-Committee Reports**

Southern Barossa Alliance AGM 2021 Chairperson's Report

This time last year we were in quite a different place. We'd had to cancel all of our events and, for a time some of the sub-committees were unable to operate while meeting places were shut down and no action could be implemented. The SBA was compelled to react to the immediate and relatively urgent needs brought about by the global pandemic.

Role of the SBA

The past year has served to consolidate and strengthen the SBA's role in the provision of governance support as the compliance burden of simply operating as a volunteer group has massively increased. As you listen to or read of the substantial achievements of the sub-committees and focus groups, consider the role of the SBA in:

Overseeing operations of the sub-committees and establish new groups when required;

Facilitating community events, including initiating three new ones, in a time that the level of additional compliance has meant that many other community events have not gone ahead;

Risk management, protection via insurance and strategic planning for volunteers, participants and bystanders;

Financial management, a critical part of operation for sub-committees, auspiced groups and all events;

Focus on community health and wellbeing, where a need has been identified, work towards a solution or means of support;

Advocacy for other community organisations and individuals. Where there has been a breakdown in operations we have worked towards an equitable solution;

Communications, publicity and promotion which is a large part of a successful events, as well as for various projects and informing the community about what we do.

Next year:

Of course, there have been some shortfalls. To strengthen our operations I would like to work on:

Increased skilling of the SBA committee. Finding new members with skills that we need and deliver appropriate training for the volunteers that we have;

Finalise the Strategic Plan so that it adequately reflects what we're about and what we want to achieve, setting a clear pathway;

Use the systems and technology that we've set up to improve communication, reduce duplication and increase access to information to work smarter, not harder next year.

To conclude:

Every single one of us is a volunteer giving our time and effort for the benefit of our beautiful region. We're doing it to be a contributing member of our community, to gain satisfaction from achieving a positive outcome and of course, have fun while we're doing it!

A large thank you to all on the SBA committee who have worked tremendously hard this year and nailed some terrific achievements.

Signed

Zoe Phillips
Chairperson
31 October 2021



Treasurer Report to SBA AGM

31 October 2021

Despite the COVID19 restrictions limiting the ability to hold community events 2020/21 was a busy year from the perspective of the Treasurer. Auspicing agreements with additional groups have added complexity and workload to the role. The SBA is currently managing the financial affairs for the following groups

- ✓ Southern Barossa Alliance
- ✓ Southern Barossa Business Group
- ✓ Lyndoch Community Group
- ✓ Lyndoch Grapevine
- ✓ Lyndoch Social Dancing Group
- ✓ Williamstown Action Group
- ✓ Willy Wagtail Newsletter
- ✓ Friends of Wirraminna Care
- ✓ Barossa Wildlife Rescue

Balance Sheet and Profit and Loss Statements for the 12 months to 29 October have been provided to the meeting.

As a snapshot of the overall picture, the combined groups received ~\$30,000 in Grant funding for the year, other income of ~\$50,000 and expenses of ~\$50,000. Funds at bank currently stand at ~\$90,000.

The ROAR 21 was the major event held by the SBA for the year and a report of the current financials are also provided to the meeting. This is not the final report as expenses are still coming in for the report.

With the complexity and funds now involved I would like to propose that for next year the finances should be audited. I have suggested this previously but the committee did not feel it was necessary. I think the time has come to reconsider this decision.

Barossa Wildlife Rescue is preparing to become an incorporated body in its own right and will resume control of financial management at some point in the next year. This will reduce the workload considerably.

I believe that the SBA provides a valued financial management service to the groups and it is a privilege to hold the role of Treasurer. I would like to thank Steve Balch for his invaluable support to me when the unusual comes my way.

Marie-louise Lees, 29 October 2021

SBA Community Health and Wellbeing Projects Report AGM 2021

The SBA Strategic Plan includes the mission of "Partnering regional stakeholders to promote community health and wellbeing". This report covers the SBA activities undertaken to fulfill this mission.

- **Sub-Committee - Barossa Local Drug Action Team (LDAT)**
 - **Aim:** Promote primary prevention of Alcohol and Other Drug Harm through education and enhancing community resilience. Barossa LDAT established under the Alcohol and Drug Foundation (ADF) LDAT Program by the SBA in 2018.
 - **Activities:**
 - **Nature Adventure Day.** Funding of the very successful SBA Nature Adventure Day event in the South Para Reservoir Reserve in March 2021 to promote improved mental health through outdoor nature based recreation and to pilot holding a community run kayaking and trail running event in a SA Water Reservoir Reserve. **Outcome:** Event attended by 150 mainly local people. Collaborative partnership formed with SA Water staff with SA Water subsequently offering a \$6,000 sponsorship under their Reservoir Reserve Partnership Program. The NAD was a very successful pilot with many lessons learned giving the SBA NAD team the confidence to establish a ROAR Barossa project to run an inaugural adventure triathlon based on the Warren Reservoir Reserve.
 - **South Para Park Run.** In partnership with The Barossa Council the Barossa LDAT funded (\$3,200), and SBA volunteers supported, the establishment of a parkrun in the South Para Reservoir Reserve. **Outcome.** Now firmly established as a popular standalone weekly event since the first run on the 5th June 2021 339 participants have completed 657 *parkruns* covering a total distance of 3,285 km.
 - **On-Line Parenting Skills Module.** Under the ADF Strengthening Communities Program the Barossa LDAT was selected to pilot an on-line Parenting Skills Module to enable vulnerable families to strengthen known AOD harm protective factors by developing caring relationships with a parent and reducing risk factors including harsh or inconsistent parenting. Established partnership with Lyndoch Primary School to run the pilot but completion delayed until April 2022 due to COVID restrictions.
- **Family Drug Support Group Meetings.**
 - Monthly Barossa Family Drug Support peer and counsellor support for families affected by alcohol and other drug established by SBA in 2017 have continued with support from Barossa Council.
 - Very successful Stepping Forward FDS Effective Communication workshop held at Tanunda CWA on 8th September with 14 people attending. Highest attended Stepping Forward workshop held in SA.
 - **Outcome:** Seven new people attended the October monthly meeting from Kapunda, Tanunda, Gawler and Lyndoch, 4 with alcohol issues and 3 with ICE issues.
- **Barossa Emergency Relief Food (ERF) – Supply and Delivery.**
 - SBA initiative to coordinate volunteers delivered 2,580 emergency relief meals donated by Williamstown Hotel and to a network of 18 school and church based care providers throughout the Barossa Valley in the past 12 months.
 - **Outcome:** SBA developed ERF delivery model to be utilised by Impact Church to establish an ERF supply and delivery Hub in Nuriootpa to promote sustainability of ERF support in the Barossa.
 -

- **Barossa Dementia Carers Support Group**
 - The SBA initiative to run a 4 month pilot to hold concurrent People with Dementia and their family carers support group meetings in partnership with Dementia Australia and Wirraminna Care completed in September with on average 12 people attending from mainly the Southern Barossa and Gawler. **Outcome:** Following the pilot Dementia Australia has agreed to continue running the Barossa Dementia Support Group Meetings for an further 12 months.
- **Smart Recovery AOD Vulnerability Support Meetings.**
 - With funding support from Barossa Council and with mentoring support from Sonder Nuriootpa, the SBA has initiated a pilot Barossa Smart Recovery Support Group meeting, with two volunteers undergoing facilitator training. **Outcome:** People vulnerable to AOD abuse have access to local AOD support group.

Southern Barossa Business Group

Report to 2021 SBA AGM

This October marked the first 12 months of the existence of the SBBG committee. The committee has seen some issues with members leaving and has operated with 3 casual vacancies for some months. We have had some expressions of interest from other businesses to come onto the committee but to date that has not happened. Of particular concern is that both of the original members on the committee, representing Williamstown, have now stood down from the committee leaving us with no Williamstown “voice”. Our efforts to date to find any willing alternatives have been in vain.

The committee has worked on a number of issues of interest/importance to the Southern Barossa region and these have included:

Southern Barossa Wine Trail map

This has been one of the key successes of the committee and we were successful in securing a grant from the Baross Council and Tourism Barossa and we were able to develop the existing map and print 4,000 copies. The majority have been distributed to SB businesses and we have received very positive feedback.

Signage

This has been a source of great frustration for the committee. Despite making applications to the SA Government Department, seeking support from our local MP, writing to both the State Premier and the CEO of Tourism SA and liaising with another member of the Legislative Council little to no progress has been achieved. This remains a work in progress.

Tourism promotion

In January of this year the Chair and 3 other committee members travelled down to the City to do a formal presentation to the key executive team at Tourism SA. In addition to this we have been working on some tourism initiative to make our map accessible at the Lyndoch Village Green pavilion.

Membership

It has been difficult to get business to join even though we have reduced the annual membership significantly. Given the issues that everyone has been grappling with over the past year it seems that we are competing for attention from already very busy people. But we continue to put forward the argument that we are stronger together and certainly other areas of the BV have seen the merit in that.

Networking events

Over this past 12 months we have held 4 “Business at Sunset” events for SB businesses to come together to discuss issues of mutual interest and for us to put

the case for membership. Whilst these events have only been lightly attended we intend to continue to show that we are here for the long haul.

Meetings with Federal Member, Tony Passin

We have had 3 meetings with Tony over the past 12 months and he continues to be a friend to our causes and has supported where he can.

Nexus Hotel Development

Whilst this is obviously not a project of our committee I was delighted when the Proponent of this project, Karl Roth, reached out and indicated that he would like to make a formal presentation to the committee. This was done at the October meeting.

Whilst there have been challenges and some frustration at getting traction with our SB business community we are determined to continue to promote the SB agenda with the belief that "we are stronger together".

Steve Balch

Chair

Southern Barossa Business Group

WILLIAMSTOWN ACTION GROUP REPORT FOR SBA

THE YEAR 202-2021 has proven to be a hard one to manage with Covid restrictions.

Like all groups we have continued to major on. There has been a drop off attendance at meetings and we struggle to regain the great group we have had in the past. We will continue to strive to regain the interest. Our neighbourhood watch group has melted into nonexistence. We are working to gather the people together again, although it is difficult with no police in the town.

No Christmas events were held although we continued to dress the street with pallet trees and light up the duck pond and have a best house lighting competition.

Our town garage sale was another huge success and our Trivia night held to raise funds for Christmas celebrations was also successful.

Achievements for this year have been:-

Planting around the new stage area, working with the historical society, purchased new tables for the hall, involvement in the Nature Adventure Day at the South Para. ROAR children's activity, helping with planting native plants around the tubs in the street.

Met so far unsuccessfully about the new playground for the park.

Tried unsuccessfully so far to get the hall repairs completed that were promised 3 years ago.

Our goals for the next year are:- Hold a Christmas Fair and decorate the street

Garage sale in February. Push for repairs to finish at the hall and the playground at the park

Prepare a welcome to Williamstown information booklet for new residents. To be distributed by the Post Office.

Conversations regarding a supermarket and possible starting a co-op are some of the other interests.

Much praise must go to Debbie Boehm for her commitment to the group and the editing of the Willy Wagtail.

FRIENDS OF WIRRAMINNA REPORT FOR SBA AGM

Friends of Wirraminna have continued to raise funds by providing food for the Pioneer men and a couple of Private gatherings. The monies transferred originally have also purchased a Tarago people mover as a pilot trial for transport for Wirraminna Care.

This has been helpful for carrying out transport for the Social Isolation club which has built in numbers since inception. This is for the Home Care clients to give carers some respite and lonely some socialization. Another wonderful initiative by Wirraminna.

Friends of Wirraminna have also been providing meals for the Dementia Support group.

Forest Frolic in February 19th will be on the event list again and this will be a major fundraiser.

The committee was formed to negotiate a constitution and will continue to investigate the options available.

We thank SBA for the governance help.

lyn

Lyndoch Community Committee

The Lyndoch Community Committee (LCC) continues to run as committed group with some particularly dedicated members. Special mention should go to Reuben Batten, Event Co-ordinator extraordinaire, Frits van Emden and new members Bill and Margaret Croker.

We were unable to run the 2020 Budburst and Christmas Parties due to Covid restrictions but planning for the 2021 Christmas Party is well underway. Budburst was held on 23 October and we were able to showcase some terrific young, talented performers from our region.

In May of this year, we held the first Southern Barossa Antiques Roadshow at Barossa Chateau. The new event was a resounding success and we plan to add it to our ongoing event calendar. We also held the first Lyndoch Whole Town Garage Sale in September, a relatively low effort event which brought lots of visitors to our town and resulted in some very happy garage salers.

We're looking forward to the Lyndoch Christmas Party on 10 December and working within the various government restrictions in place to reduce the spread of Covid – a challenge for our team!

Steve Balch, LCC Chair

Barossa Wildlife Rescue

Over the year there has been some significant changes in the BWR committee with a well qualified committee now in place.

The need for animal rescue continues to grow as well as, unfortunately, the need to humanely euthanise badly injured animals (mostly kangaroos). While BWR has built up a responsible team of large animal 'dispatchers', the committee is working to obtain suitable insurance for these volunteers.

Over the year we have been able to obtain and upgrade some infrastructure to ensure the wellbeing of animal in care. A significant purchase has been a shipping container for the safe storage of animal food supplies.

Funding is always an issue, with the team being successful in obtaining several grants and benefiting from the generosity of members of our community.

We would like to thank the SBA for the strong governance support as we work towards becoming our own incorporated body. In particular the SBA Treasurer, Marie-louise Lees, who has a busy job graciously handling the ongoing income and expenditure transactions that are part of running a wildlife rescue organisation.

Simon Taylor, BWR Chair

ROAR Barossa Project Report AGM 2021

Background.

Under the SA Water Reservoirs Partnership Program the Southern Barossa Alliance hosted an inaugural Reservoir Outdoor Adventure Race" ROAR Barossa" featuring competitive kayaking, mountain biking and trail running in the Warren Reservoir Reserve and adjacent forest land on Warren Road near Williamstown 9am – 1 pm Saturday 16th October 2021.

The alcohol and smoke free community event was open to the sporting elite, the aspiring triathletes and younger athletes and families who just want to 'come and try' the sport.

This event built on the SBA's successful Nature Adventure Day kayaking and trail running event held in March with the vision that ROAR Barossa will be held annually as part of the Australian Multisport and Adventure race calendar. The vision is that an annual ROAR Barossa event will promote the public use of the SA Water Reservoir Reserves and SA Forestry Land, stimulate the engagement of the local community in outdoor active recreation and promote adventure and outdoor recreation tourism in the Barossa.

The aim of the day was to hold an inaugural, pilot COVID Safe adventure triathlon race with kayaking, mountain bike and running stages to provide elite, intermediate and novice athletes with a well run, challenging and enjoyable event while encouraging their families and friends to also attend. As a pilot event the number of participants was intentionally limited to 100 as the race was run as a pilot to de-risk and develop the skills for a larger event planned for next year. To promote the participation of people with young families food and coffee stalls and activities were provided for friends and families of the participating athletes with 100 – 200 spectators anticipated.

A group of NAD volunteers formed a SBA ROAR Barossa Steering Group lead by Lyn Venning to plan and conduct the event with funding of \$6,000 from the SA Water Reservoir Reserve Partnership Program and \$3,000 from Barossa Council's Community Assistance Program. The group established very effective partnerships with SA Water, Forestry SA, The Barossa Council and Triathlon SA, recruited Martin Finn from Paddling SA (a very experienced Race Director) and Malcolm Robertson from Event Strategies to provide race timing, engaged The Barossa Council for traffic management, produced COVID Safe Plans, Risk assessments, Emergency and Safety Plans, engaged Tourism Barossa and RDA to help with marketing (including the YOWIE mascot), held working bees to clear running and mountain bike trails and kayak launch points and recruited 25 enthusiastic volunteers. A big job, well done.

Outcomes. The challenge was that ROAR Barossa was the first one day Adventure Race to be held in South Australia with kayaking, mountain bike riding and trail running stages. Basically ROAR Barossa was an outstanding success, meeting all of the goals of the steering group and giving the steering group, partners and the Minister the confidence to plan a bigger state level event next year.

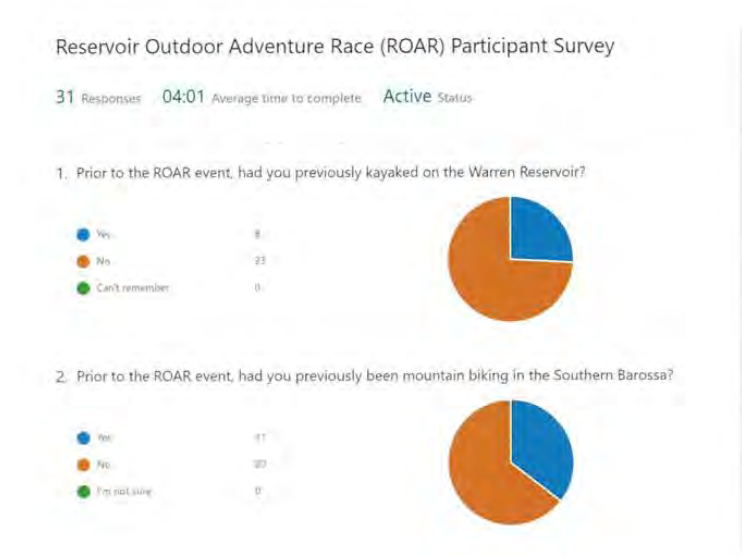
108 competitors and 120 spectators attended with the feedback from 31 post event surveys advising that all would return next year, provided very useful, positive feedback and advice on how we could make the event better and enthusiastically thanked all the volunteers for doing such a great job for a challenging inaugural event run under COVID restrictions. 75% of the kayakers had not previously kayaked on the Warren, 65% had not previously mountain biked in the Reservoir Reserves or local forests. (See attached Survey Summary)

On top of it all, the event was very close to budget.

Future. The ROAR Barossa Steering Group are enthusiastic and confident about doubling the size of the event next year and have booked the site for the and to also utilise the event for additional

recreation and competitive events such as additional "Come and Try"" community events and 24 hour events.

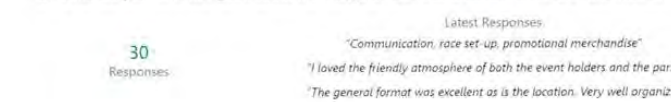
Many thanks to the ROAR Barossa Steering Group, our partners and all of the lovely volunteers.



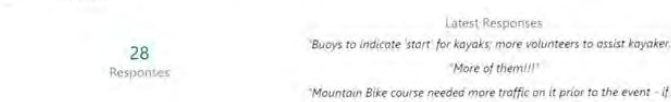
3. Prior to the ROAR event, had you visited the Southern Barossa area for recreation of any kind?



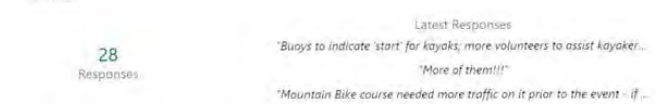
4. What did you think was good about the inaugural Reservoir Outdoor Adventure Race (ROAR)?



5. What did you think could be improved for future Reservoir Outdoor Adventure Race (ROAR) events?



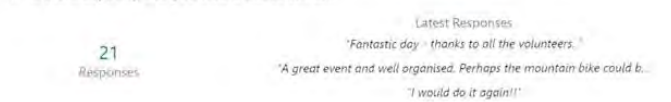
5. What did you think could be improved for future Reservoir Outdoor Adventure Race (ROAR) events?



6. Based on your experience at this year's Reservoir Outdoor Adventure Race (ROAR), would you recommend the event to others?



7. Is there anything else you would like to tell us?



Financial Reports

Profit and Loss

Southern Barossa Alliance Inc.
For the period 29 October 2020 to 31 October 2021

SBA Sub Groups is Unassigned.

	29 OCT 2020-31 OCT 2021
Gross Profit	-
Other Income	
Donations	150.00
Event Income	6,564.50
Grants	10,527.00
Memberships	10.00
Sponsorship	9,000.00
Total Other Income	26,251.50
Operating Expenses	
Accounting/Bookkeeping Fees	433.50
Advertising and Promotion	2,170.72
Event Expenses	6,978.64
General Expenses	334.66
Insurance - General	1,356.35
Insurance - Public Liability	1,861.87
Insurance - Volunteers	555.67
Internet, WiFi, Website	2,277.16
Meeting Expenses	305.18
Membership Fees	50.00
Printing & Stationery	42.50
Volunteer Costs	555.38
Total Operating Expenses	16,921.63
Net Profit	9,329.87

Balance Sheet

Southern Barossa Alliance Inc.
As at 29 October 2021

SBA Sub Groups is Unassigned.

	29 OCT 2021
Assets	
Bank	
NAB Business Account	29,285.53
Total Bank	29,285.53
Fixed Assets	
Equipment	4,304.14
Total Fixed Assets	4,304.14
Total Assets	33,589.67
Liabilities	
Current Liabilities	
Funds Held in Trust	2,849.00
Rounding	0.12
Tracking Transfers	151.00
Total Current Liabilities	3,000.12
Total Liabilities	3,000.12
Net Assets	30,589.55
Equity	
Current Year Earnings	(4,458.07)
Current Year Surplus/(Deficit)	27,896.60
Retained Surplus/(Accumulated Losses)	7,151.02
Total Equity	30,589.55

Profit and Loss

Southern Barossa Alliance Inc.

For the period 29 October 2020 to 31 October 2021

SBA Sub Groups is Superseded Williamstown Action Group - TDU, Williamstown Action group, Williamstown Action Group - Xmas Parade.

	29 OCT 2020-31 OCT 2021
Gross Profit	-
Other Income	
Event Income	1,857.60
Grants	7,920.00
Total Other Income	9,777.60
Operating Expenses	
Advertising and Promotion	148.60
Event Expenses	1,895.02
General Expenses	229.73
Printing & Stationery	49.00
Total Operating Expenses	2,322.35
Net Profit	7,455.25

Balance Sheet

Southern Barossa Alliance Inc.

As at 29 October 2021

SBA Sub Groups is Superseded Williamstown Action Group - TDU, Williamstown Action group, Williamstown Action Group - Xmas Parade.

	29 OCT 2021
Assets	
Bank	
NAB Business Account	28,825.76
Total Bank	28,825.76
Total Assets	28,825.76
Liabilities	
Current Liabilities	
Funds Held in Trust	18,146.11
Tracking Transfers	38.00
Total Current Liabilities	18,184.11
Total Liabilities	18,184.11
Net Assets	10,641.65
Equity	
Current Year Earnings	(1,072.40)
Current Year Surplus/(Deficit)	11,714.05
Total Equity	10,641.65

Profit and Loss

Southern Barossa Alliance Inc.
For the period 29 October 2020 to 31 October 2021

SBA Sub Groups is Lyndoch Community Group.

	29 OCT 2020-31 OCT 2021
Gross Profit	-
Other Income	
Event Income	3,923.49
Grants	9,130.00
Other/Sundry Income	500.00
Total Other Income	13,553.49
Operating Expenses	
Advertising and Promotion	473.38
Bad Debts	200.00
Event Entertainment	1,400.00
Event Expenses	1,613.58
General Expenses	414.91
Volunteer Costs	76.00
Total Operating Expenses	4,177.87
Net Profit	9,375.62

Balance Sheet

Southern Barossa Alliance Inc.
As at 29 October 2021

SBA Sub Groups is Lyndoch Community Group.

	29 OCT 2021
Assets	
Bank	
NAB Business Account	18,088.38
Total Bank	18,088.38
Current Assets	
Accounts Receivable	120.00
Cash Float	500.00
Total Current Assets	620.00
Fixed Assets	
Equipment	5,492.72
Total Fixed Assets	5,492.72
Total Assets	24,201.10
Liabilities	
Current Liabilities	
Funds Held in Trust	13,639.14
Tracking Transfers	175.00
Total Current Liabilities	13,814.14
Total Liabilities	13,814.14
Net Assets	10,386.96
Equity	
Current Year Earnings	576.61
Current Year Surplus/(Deficit)	10,010.35
Total Equity	10,386.96

Profit and Loss

Southern Barossa Alliance Inc.

For the period 29 October 2020 to 31 October 2021

SBA Sub Groups is Barossa Wildlife Rescue.

	29 OCT 2020-31 OCT 2021
Gross Profit	-
Other Income	
Donations	17,951.30
Event Income	1,191.12
Grants	500.00
Other/Sundry Income	30.00
Total Other Income	19,672.42
Operating Expenses	
Advertising and Promotion	1,134.78
Animal Food - BWR	5,916.79
Event Expenses	362.25
Fundraising Expenses	20.00
General Expenses	2,547.83
Internet, WiFi, Website	360.00
Printing & Stationery	672.92
Repairs and Maintenance	2,788.48
Veterinary Expenses BWR	801.29
Volunteer Costs	1,235.44
Total Operating Expenses	15,839.78
Net Profit	3,832.64

Balance Sheet

Southern Barossa Alliance Inc.

As at 29 October 2021

SBA Sub Groups is Barossa Wildlife Rescue.

	29 OCT 2021
Assets	
Bank	
NAB Business Account	9,269.28
Total Bank	9,269.28
Fixed Assets	
Equipment	11,014.70
Total Fixed Assets	11,014.70
Total Assets	20,283.98
Liabilities	
Current Liabilities	
Funds Held in Trust	(258.49)
Total Current Liabilities	(258.49)
Total Liabilities	(258.49)
Net Assets	20,542.47
Equity	
Current Year Earnings	2,361.28
Current Year Surplus/(Deficit)	18,181.19
Total Equity	20,542.47

Profit and Loss

Southern Barossa Alliance Inc.

For the period 29 October 2020 to 31 October 2021

SBA Sub Groups is Business Alliance.

	29 OCT 2020-31 OCT 2021
Gross Profit	-
Other Income	
Grants	1,800.00
Memberships	498.90
Total Other Income	2,298.90
Operating Expenses	
Advertising and Promotion	1,280.00
General Expenses	151.04
Printing & Stationery	1,283.50
Total Operating Expenses	2,714.54
Net Profit	(415.64)

Balance Sheet

Southern Barossa Alliance Inc.

As at 29 October 2021

SBA Sub Groups is Business Alliance.

	29 OCT 2021
Liabilities	
Current Liabilities	
NAB Business Account	1,476.89
Total Current Liabilities	1,476.89
Total Liabilities	1,476.89
Net Assets	(1,476.89)
Equity	
Current Year Earnings	(1,323.50)
Current Year Surplus/(Deficit)	(153.39)
Total Equity	(1,476.89)

Balance Sheet

Southern Barossa Alliance Inc.
As at 29 October 2021

SBA Sub Groups is Lyndoch Social Dancing.

		29 OCT 2021
Assets		
Bank		
NAB Business Account		500.00
Total Bank		500.00
Total Assets		500.00
Liabilities		
Current Liabilities		
Funds Held in Trust		500.00
Total Current Liabilities		500.00
Total Liabilities		500.00
Net Assets		

Balance Sheet

Southern Barossa Alliance Inc.
As at 29 October 2021

SBA Sub Groups is Friends of Wirraminna.

		29 OCT 2021
Assets		
Bank		
NAB Business Account		580.78
Total Bank		580.78
Total Assets		580.78
Liabilities		
Current Liabilities		
Funds Held in Trust		580.78
Total Current Liabilities		580.78
Total Liabilities		580.78
Net Assets		

Profit and Loss

Southern Barossa Alliance Inc.

For the period 29 October 2020 to 31 October 2021

SBA Sub Groups is Drug Action Program.

	29 OCT 2020-31 OCT 2021
Gross Profit	-
Operating Expenses	
Advertising and Promotion	22.00
Event Entertainment	200.00
Event Expenses	(2,243.30)
Insurance - Public Liability	52.30
Total Operating Expenses	(1,969.00)
Net Profit	1,969.00

Balance Sheet

Southern Barossa Alliance Inc.

As at 29 October 2021

SBA Sub Groups is Drug Action Program.

	29 OCT 2021
Assets	
Bank	
NAB Business Account	2,878.62
Total Bank	2,878.62
Total Assets	2,878.62
Liabilities	
Current Liabilities	
Funds Held in Trust	2,878.62
Total Current Liabilities	2,878.62
Total Liabilities	2,878.62
Net Assets	-
Equity	
Current Year Earnings	1,969.00
Current Year Surplus/(Deficit)	(1,969.00)
Total Equity	-

Profit and Loss

Southern Barossa Alliance Inc.

For the period 29 October 2020 to 31 October 2021

SBA Sub Groups is Lyndoch Grapevine.

	29 OCT 2020-31 OCT 2021
Gross Profit	-
Other Income	
Advertising Revenue	4,147.00
Total Other Income	4,147.00
Operating Expenses	
Advertising and Promotion	(175.00)
Bad Debts	66.00
Printing & Stationery	4,225.00
Total Operating Expenses	4,116.00
Net Profit	31.00

Balance Sheet

Southern Barossa Alliance Inc.

As at 29 October 2021

SBA Sub Groups is Lyndoch Grapevine.

	29 OCT 2021
Assets	
Current Assets	
Accounts Receivable	587.00
Total Current Assets	587.00
Total Assets	587.00
Liabilities	
Current Liabilities	
NAB Business Account	2,447.41
Tracking Transfers	(175.00)
Total Current Liabilities	2,272.41
Total Liabilities	2,272.41
Net Assets	(1,685.41)
Equity	
Current Year Earnings	(486.00)
Current Year Surplus/(Deficit)	(1,199.41)
Total Equity	(1,685.41)

Profit and Loss

Southern Barossa Alliance Inc.

For the period 29 October 2020 to 31 October 2021

SBA Sub Groups is Willy Wag Newsletter.

	29 OCT 2020-31 OCT 2021
Gross Profit	-
Other Income	
Advertising Revenue	6,061.00
Donations	50.00
Total Other Income	6,111.00
Operating Expenses	
Bad Debts	430.00
Printing & Stationery	4,647.50
Total Operating Expenses	5,077.50
Net Profit	1,033.50

Balance Sheet

Southern Barossa Alliance Inc.

As at 29 October 2021

SBA Sub Groups is Willy Wag Newsletter.

	29 OCT 2021
Assets	
Bank	
NAB Business Account	3,676.76
Total Bank	3,676.76
Current Assets	
Accounts Receivable	1,135.00
Total Current Assets	1,135.00
Total Assets	4,811.76
Liabilities	
Current Liabilities	
Tracking Transfers	(189.00)
Total Current Liabilities	(189.00)
Total Liabilities	(189.00)
Net Assets	5,000.76
Equity	
Current Year Earnings	37.50
Current Year Surplus/(Deficit)	4,963.26
Total Equity	5,000.76

Profit and Loss

Southern Barossa Alliance Inc.

For the period 29 October 2020 to 31 October 2021

Community Events is 2021 R.O.A.R. Barossa.

	29 OCT 2020-31 OCT 2021
Gross Profit	-
Other Income	
Event Income	6,564.50
Sponsorship	9,000.00
Total Other Income	15,564.50
Operating Expenses	
Advertising and Promotion	2,170.72
Event Expenses	6,978.64
Insurance - General	819.00
Internet, WiFi, Website	2,000.00
Printing & Stationery	42.50
Volunteer Costs	125.00
Total Operating Expenses	12,135.86
Net Profit	3,428.64

The Barossa Council Community Assistance Scheme Community Grant Application Summary Sheet	
Group/Organisation Details	
Group/Organisation Name	Williamstown Action Group - WAG (on behalf of Williamstown Historical Society)
Address	24 Queen Street Williamstown
Phone Number	(Bob Woodbury)
GST Status	ABN and registered for GST
Incorporation Details	Not Incorporated but Auspiced
Aims/Objectives of Organisation	Terms of Reference attached.
Years of establishment	10 years
Number of Members	Historical Committee members supported by the WAG Committee and Southern Barossa Alliance Incorporated
% of Members in Council Area	Not provided
Linked to a licenced facility?	No
Government funding received?	Yes
If yes details	Funds flow as a consequence of SBA auspicing arrangements. Please refer to SBA audited SBA financial statements.
Council grants in past 3 years?	Yes
If yes details	The Barossa Council has supported SBA affiliated groups such as ROAR as an example with road closures and a community grant for the inaugural event which secured the community event of the year.
Project Details	
Project Title	Siting of the converted ex-army converted crane to the Victoria Jubilee Park Timber Industry Exhibit
Project description	Re-location of the ex-army Chevrolet truck that was converted into a single fixed boom crane to supplement the existing historical artifacts displayed at Victoria Jubilee Park. The importance of the timber industry was not just the Williamstown area but to the State of South Australia. There were seven cranes in total working in the Mount Crawford area at any given time loading logs for local and Adelaide mills from 1950 to 1970. The crane was kindly donated to the Williamstown community by Ivan Smith of Smith Brothers Transport and enjoys a breadth of support by local community members. Williamstown is developing a collection of timber industry artifacts which has engaged local historians and gives a significant tourism resource.
Amount of funding applied for	\$3 394
Total cost of project	\$5 836 including in-kind support from WAG
Community Plan reference	The project focuses directly on community and culture and contributes directly to the sustainability of beliefs values and lifestyle. The Williamstown Historical Committee has collaborated to preserve and acknowledge the identity and history of the Mount Crawford Timber Industry.
Location of project	Victoria Jubilee Park Williamstown
Can project proceed with partial funding?	No
Project start & end dates	Not advised
Is the project enhancing land or building?	Yes
If yes - who owns land/building?	The Barossa Council.
If yes - has contact been made regarding approvals?	Yes
Who will benefit from project?	All demographics short and long stay tourists - caravan park complementary to existing recreational facilities.
How will benefit be measured?	Anecdotal observations of community and tourist interactions with Timber History precinct.
Has other funding been sought?	Yes
Supporting Documentation	
ABN Certificate or Statement from Supplier form	Received
Certificate of Inc or Auspice Information & certificate	Received
Terms of Reference/Constitution	Received
Endorsement from the Asset Owner (if applicable)	Not Applicable
Most recent AGM Minutes	Received
Most recent Audited Financial Statements	Received
Budget & funding page completed?	Yes
Letters of Support	Received
Plans/Quotes/Images (if applicable)	Received
Application form TRIM Ref	Refer 23/8976 (original app) 23/37195 (advice re DA approval) and 23/92215 (amended application with requested info)
Acknowledgment letter TRIM Ref	23/9013
Staff Feedback	
Asset Management	This is a council site - Is there an agreement with WAG for the positioning of this equipment at this location? Is it intended for this item to become Council responsibility? Do we need to add to our insurance register from a liability perspective (not replacement)? Has Risk reviewed the item and are happy with the height and type of proposed fence? (reference to the issues that arised when we placed old item behind Moculta Hall)
CASC Admin Officer	
Collaborative Project Officer	
Communications Officers	Nil
Community & Culture	
Coordinator Building & Facility Maintenance	Who is responsible for the ongoing maintenance of the site and equipment.
Customer Support	No concerns from Customer Support
Development Services	Development Approval is not required. Consideration should be given to the anchoring of the vehicle to ground to ensure it is not able to be moved in a way that would then become a hazard such as during an adverse weather event.
Director Corporate and Community Services	
Engineering	
Health Services	
Manager Community Projects	
Manager Financial Services	
Regulatory Services	
Risk Management	
Strategic Projects	
Works and Engineering Services	

DEBATE REPORT

4.5 HERITAGE GRANT APPLICATIONS 2023/2024

**Author: Administrative and Technical Support Officer
23/109711**

PURPOSE

Fifteen (15) heritage grant applications have been received for the period 2023/2024 for consideration by the Committee.

RECOMMENDATION

That the Community Assistance Scheme Committee:

- (1) Grant/Decline a Heritage Grant in the amount of \$ for Mt McKenzie Hall Inc to remove and replace the old leaking roof on the hall located at 13 Yumbunga Road, Mt McKenzie.
- (2) Grant/Decline a Heritage Grant in the amount of \$ for Jonathan Wellesley-Davies and Jodi Keen for the external house and fence to be repainted and repaired for the property located at 4 Murray Street, Tanunda.
- (3) Grant/Decline a Heritage Grant in the amount of \$ for the National Trust of South Australia for repairs of Collingrove Homestead's Fountain for the property located at 450 Eden Valley Road, Angaston.
- (4) Grant/Decline a Heritage Grant in the amount of \$ for the National Trust of South Australia for repairs of the original shutters on the northern and eastern facades of Collingrove Homestead for the property located at 450 Eden Valley Road Angaston.
- (5) Grant/Decline a Heritage Grant in the amount of \$ for the National Trust of South Australia for the installation of a new entrance sign to Collingrove Homestead for the property located at 450 Eden Valley Road, Angaston.
- (6) Grant/Decline a Heritage Grant in the amount of \$ for Rechner Cottage Conservation Association for stage 2 conservation works to the cottage, being the replacement of rotten/deteriorated timber, wall plates and footings with new timber and concrete pads for the property located at 420 Light Pass Road, Light Pass.
- (7) Grant/Decline a Heritage Grant in the amount of \$ for Anthony and Megan Adams for the removal of paintwork to the stone façade and repointing with a lime mortar for the property located at 40 Gilbert Street, Lyndoch.
- (8) Grant/Decline a Heritage Grant in the amount of \$ for Lionize Group Pty Ltd for the repairs to external masonry, including crack repair, re-rendering and repointing to the Former Railway Station building located at Basedow Road, Tanunda.

- (9) Grant/Decline a Heritage Grant in the amount of \$ for Lionize Group Pty Ltd for the removal of existing damaged floorboards and floor framing to three rooms of the Former Railway Station building located at Basedow Road, Tanunda.
- (10) Grant/Decline a Heritage Grant in the amount of \$ for Lionize Group Pty Ltd for new concrete flooring after removal of the timber floor of the Former Railway Station building located at Basedow Road, Tanunda.
- (11) Grant/Decline a Heritage Grant in the amount of \$ for Lionize Group Pty Ltd for internal painting and sealing of the new concrete floor of the Former Railway Station building located at Basedow Road, Tanunda.
- (12) Grant/Decline a Heritage Grant in the amount of \$ for Ben and Sabina Kelley for the replacement of the original bullnose verandah sheeting for the property located at 157 Craneford Road, Flaxman Valley.
- (13) Grant/Decline a Heritage Grant in the amount of \$ for Matthew and Tracy Taylor for repairs of rising damp and salt attack and repairs to verandah posts and balustrades for the property located at 411 Light Pass Road, Light Pass.
- (14) Grant/Decline a Heritage Grant in the amount of \$ for David Zimmermann for repointing of brickwork to the front verandah for the property located at 14 Park Road, Angaston.
- (15) Grant/Decline a Heritage Grant in the amount of \$ for Kathryn Ratcliffe on behalf of the Springton Hotel for the exposure and conservation of the timber flooring in the bar and for the refurbishment of a derelict fireplace for the property located at 16-18 Miller Street, Springton.

REPORT

A summary of the applications, together with comments made by Council's Heritage Advisor, are contained in Attachment 1.

A full copy of the Heritage Grant Applications for the Committee's consideration are contained in Attachments 2 to Attachment 16.

Council at its special meeting on 18 July 2023 set a budget of \$10,100.00 for Heritage Grant Applications for the 2023/2024 financial year.

Council's Heritage Advisor will attend the meeting to discuss the applications.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

- | | |
|--------------|---|
| Attachment 1 | Summary Table of Heritage Grant Applications ↓  |
| Attachment 2 | Mt McKenzie Hall Inc Grant Application ↓  |
| Attachment 3 | J Wellesley-Davies and J Keen Grant Application ↓  |
| Attachment 4 | National Trust of South Australia - Collingrove Homestead Grant Application ↓  |
| Attachment 5 | National Trust of South Australia - Collingrove Homestead Grant Application ↓  |

- Attachment 6 National Trust of South Australia - Collingrove Homestead Grant Application [↓](#) 
- Attachment 7 Rechner Cottage Conservation Association Grant Application [↓](#) 
- Attachment 8 Anthony and Megan Adams Grant Application [↓](#) 
- Attachment 9 Lionize Group Pty Ltd - Former Railway Station Grant Application [↓](#) 
- Attachment 10 Lionize Group Pty Ltd - Former Railway Station Grant Application [↓](#) 
- Attachment 11 Lionize Group Pty Ltd - Former Railway Station Grant Application [↓](#) 
- Attachment 12 Lionize Group Pty Ltd - Former Railway Station Grant Application [↓](#) 
- Attachment 13 Ben and Sabina Kelley Grant Application [↓](#) 
- Attachment 14 Matthew and Tracy Taylor Grant Application [↓](#) 
- Attachment 15 David Zimmermann Grant Application [↓](#) 
- Attachment 16 Kathryn Ratcliffe on behalf of the Springton Hotel Grant Application [↓](#) 

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Council's allocated budget for 2023/2024 is \$10,100, which can be allocated towards this year's heritage grant applications.

COMMUNITY ENGAGEMENT

Nil.

**2023/2024 HERITAGE GRANT APPLICATIONS FOR CONSIDERATION TO THE
NOVEMBER 2023 COMMUNITY ASSISTANCE SCHEME COMMITTEE**

	Applicant	Date Submitted	Address of Property	Application Details of Work	Quotes	Amount Sought	Heritage Advisor Comments & Recommendation
1.	Mt McKenzie Hall Inc (Attachment 2)	10/08/2023	13 Yumbunga Road Mt McKenzie Local Heritage Place	Remove and replace the old leaking roof on the hall.	\$23,800.00	\$23,800.00	The existing roof sheeting and capping is showing signs of corrosion at laps and joints. The application for heritage grant funding is worthy for consideration.
2.	Jonathan Wellesley-Davies and Jodi Keen (Attachment 3)	05/09/2023	4 Murray Street Tanunda Historic Area Overlay	External house and fence to be repainted and repaired.	\$4,620.00	\$4,620.00	The existing painted surface is starting to deteriorate, and good management and maintenance would support repainting. The application for heritage grant funding is worthy for consideration.
3.	National Trust of South Australia (Attachment 4)	04/09/2023	450 Eden Valley Road Angaston State Heritage Place	Repair of Collingrove Homestead's Fountain, located on the lawn in front of the house.	\$20,492.77	\$5,000.00	The works involve masonry repairs and installation of a waterproof membrane. The proposed scope of works are necessary but the value for money is questioned in obtaining a quote from an Adelaide based contractor when there are skilled contractors based in the Barossa able to undertake the works. For the works required the quote seems high and it is recommended that if the grant is approved that additional quotations be obtained.

							A development application is required for the works.
4.	National Trust of South Australia (Attachment 5)	04/09/2023	450 Eden Valley Road Angaston State Heritage Place	Repairs of the original shutters on the northern and eastern facades of Collingrove Homestead.	\$33,282.80	\$5,000.00	The proposed scope of works are necessary but the value for money is questioned in obtaining a quote from an Adelaide based contractor when there are skilled painters etc based in the Barossa. For the works required the quote seems high and it is recommended that if the grant is approved that additional quotations be obtained. A development application is required for the works.
5.	National Trust of South Australia (Attachment 6)	04/09/2023	450 Eden Valley Road Angaston State Heritage Place	Installation of new sign at the entrance to Collingrove Homestead.	\$5,920.00	\$5,000.00	Council grant funds are not usually applied to new signage. It is suggested there are more appropriate projects eligible for grant funding to go towards. A development application is required for the works.
6.	Rechner Cottage Conservation Association (Attachment 7)	12/09/2023	420 Light Pass Road Light Pass State Heritage Place	Stage 2 of conservation works to cottage – replacement of rotten/deteriorated timber wall plates and footings with new timber and concrete pads.	\$35,200.00	\$10,000.00	A development application has been lodged and is currently under assessment by Council. Council's Heritage Advisor has a conflict of interest with the project, having been engaged by the applicant in the preparation of drawings.

							The application for heritage grant funding is worthy for consideration.
7.	Anthony and Megan Adams (Attachment 8)	18/09/2023	40 Gilbert Street Lyndoch Local Heritage Place	Removal of paintwork to the stone façade and reappointed with a lime mortar.	\$7,254.60	\$7,254.60	The application for heritage grant funding is worthy for consideration.
8.	Lionize Group Pty Ltd ATF Tanunda Station Unit Trust (Attachment 9)	15/09/2023	Former Railway Station - Basedow Road Tanunda Local Heritage Place	Repair of external masonry, including crack repair, re-rendering and repointing.	\$5,170.00	\$5,170.00	The proposed works are necessary and until conservation works are undertaken, the building will not be able to be used. The application for heritage grant funding is worthy for consideration.
9.	Lionize Group Pty Ltd ATF Tanunda Station Unit Trust (Attachment 10)	15/09/2023	Former Railway Station - Basedow Road Tanunda Local Heritage Place	Removal of existing damaged floorboards and floor framing to three rooms	\$2,200.00	\$2,200.00	The proposed works are necessary and until conservation works are undertaken, the building will not be able to be used. The application for heritage grant funding is worthy for consideration. A development application is required for the works.
10.	Lionize Group Pty Ltd ATF Tanunda Station Unit Trust (Attachment 11)	15/09/2023	Former Railway Station - Basedow Road Tanunda Local Heritage Place	New concrete flooring after removal of timber floor	\$7,700.00	\$7,700.00	The proposed works are necessary, however only the external component is a like for like and suitable replacement, being the original men's lavatories. The replacement of internal floors with concrete is acceptable but not considered to be ideal from a heritage perspective.

							The heritage grant application is worthy for consideration but only the external portion of the works. A development application is required for the works.
11.	Lionize Group Pty Ltd ATF Tanunda Station Unit Trust (Attachment 12)	15/09/2023	Former Railway Station - Basedow Road Tanunda Local Heritage Place	Internal painting and sealing of the new concrete floors	\$6,413.00	\$6,413.00	The proposed works are necessary and until conservation works are done the building will not be able to be used. The heritage grant application is worthy for consideration.
12.	Ben and Sabina Kelley (Attachment 13)	15/09/2023	157 Craneford Road Flaxman Valley Local Heritage Place	Replacement of the original bullnose verandah sheeting.	No quote provided – advised around \$8,000.00	Not stated	The site has not been inspected but based on the photos provided, they indicate that the roof sheeting is rusting at the joints and the tops and bottoms of the sheets. The heritage grant application is worthy for consideration.
13.	Matthew and Tracy Taylor (Attachment 14)	11/09/2023	411 Light Pass Road Light Pass - Original Lutheran Manse Local Heritage Place	Repair of rising damp and salt attack and repair to verandah posts and balustrades	\$24,000.00	\$3,000.00	A site visit was conducted with the owners to discuss the scope of works. The heritage grant application is worthy for consideration.
14.	David Zimmermann (Attachment 15)	20/09/2023	14 Park Road Angaston Representative Building – Historic Area Overlay	Reappointing of brickwork to front verandah	\$15,026.00	Requesting significant contribution to assist	A site visit was conducted with the owners and they were encouraged to apply for a heritage grant. The heritage grant application is worthy for consideration.

15.	Kathryn Ratcliffe – Springton Hotel (<i>Attachment 16</i>)	17/10/2023	16-18 Miller Street Springton Local Heritage Place	Exposure and conservation of the timber flooring in the bar and for the refurbishment of a derelict fireplace.	\$6,650.00	\$6,650.00	The scope of work has restored the original floor and significantly improved the presentation and character of the hotel. The heritage grant application is worthy for consideration.
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THE BAROSSA COUNCIL

HERITAGE GRANT APPLICATION FORM



Related Policy/Process	TBCPO4450 Community Assistance Scheme Policy	Form Number:	TBCFOR4456
Form Owner:	Senior Manager – Planning Services	Last Revised Date:	4/9/12
Document Control:		TRIM Reference:	13/23586
Date Approved:	4 June 2014	Next Review Date:	June 2015

FOR OFFICE USE ONLY

Received by Council on _____ Application No. _____

Date of Application: 10 August 2023Applicants Name: Mt McKenzie Hall Inc.Address: 13 Yumbunga Rd Mt McKenzie SA 5353

Is the APPLICANT the Owner of the Property?

YES ☒ NO ☐

General Description of Works (details to be specified overleaf)

Remove and replace the old leaking roof on the Mt McKenzie Hall.See Attached Image. Roof area to be replaced is identified as 142.Estimated TOTAL COST of Works: \$ 23,800 (quotation to be attached) ✓ Att. 142.Estimated DATE OF COMPLETION of Works: Q1. 2024 Trade availability may bring job forward.I/We request FUNDING for

PAINT GRANT

☐

MAINTENANCE GRANT

☒

CONSERVATION CONTRIBUTION

☐AMOUNT REQUESTED: \$ 23,800

Applicant's Signature: _____

Owner's Signature: _____

FOR OFFICE USE ONLY

Works/Colour scheme approved by Heritage Adviser and agreed to by applicant

YES ☐NO ☐

Quotation Attached

YES ☐NO ☐

Policy guidelines satisfied

YES ☐NO ☐

Approval granted

YES ☐NO ☐

Form: Heritage Grant Application Form

Page 1 of 3

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DETAILS OF COLOUR SCHEME/CONSERVATION WORKS

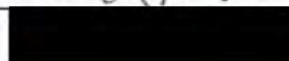
Property Address:

13 Yumbung Rd Mt McKenzie SA 5353

Name of Contact Person:

Phillip Earl

Phone:



Proposed paint colours/extent of works: (TO BE COMPLETED BY APPLICANT)

Roof: Colour Bond Windspray	Walls: N/A
Gutters: Colour Bond Windspray	Verandah Posts: N/A
Fascia: Not Included	Verandah Brackets: N/A
Windows: Not Included	Verandah Post Moulds: N/A
Gable End Slats: N/A	Other Verandah Details: N/A
Doors: N/A	Fence: N/A

Other Details and Comments: Due to the urgent nature of the project we are seeking funds to replace the leaking roof. Water is leaking through the rusting cladding and damaging the ceiling and paint work. The existing cladding was installed in 1926.

Form: Heritage Grant Application Form

Page 2 of 3

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Have you or someone on your behalf applied for a grant for the proposed work from any other source? (eg National Estate Grants, State Heritage Fund Program/Tax Incentive for Heritage Conservation/Local Government/Other)

YES ☒ NO ☐

Would you like further information and/or assistance to apply for grants/tax rebates from any of these sources?

YES ☒ NO ☐

PLEASE READ CAREFULLY THE CONDITIONS OF FUNDING BELOW, SIGN, DATE AND FORWARD YOUR APPLICATION TO THE BAROSSA COUNCIL, 43-51 TANUNDA ROAD, NURIOOTPA SA 5355. KEEP A COPY FOR YOUR RECORDS

CONDITIONS OF GRANT

REGISTER	The owner agrees not to seek the future removal of the place from the Local Heritage Register.
USE OF GRANT	The owner agrees to use the grant only to carry out the works listed in the application.
APPROVALS	The owner agrees to obtain Development Approval and any other necessary approvals prior to carrying out the works.
SALE OF TRANSFER	If the place is sold or transferred in full or in part within eighteen months of the final grant payment, the owner agrees to repay the grant in full, unless a written waiver is obtained from The Barossa Council prior to sale of transfer.
COMMENCEMENT	The grant is made available subject to a substantial commencement of work within a period to be agreed on acceptance. Payment of the grant in the case of late commencement will be subject to availability of funds at the time.
COMPLETION	If the works are not completed within the period agreed at commencement of the project, the owner agrees to forego the unpaid balance of the grant, unless a written extension of time is obtained from The Barossa Council.
INSTALMENTS	Grants will generally be paid in one lump sum on the production of evidence of expenditure and work standard to the satisfaction of The Barossa Council.

I/We have read and understood the above conditions of grant, and hereby agree to be bound by them. I/We certify that the information given by we/us is true and correct, and that no pertinent information which may affect this application has been omitted or withheld.

Signature of Owner(s)

Treasurer, Mt McKenzie Hall Date: *10/11/23*

S. Mt McKenzie 10 @ bigpond.com

Attachment 1

BAROSSA ROOFING	Barossa Roofing P.O Box 429 Nuriootpa S.A 5355	Ph:85642453 Mob:0408642454 Email: pslotcgr@bigpond.net.au
	BAROSSA ROOFING LIC. NO. BLD 250 385	

SPECIALIZING IN....

- | | |
|-------------|------------------------|
| -RE ROOFING | -INSULATION |
| -NEW WORK | -CERAMIC AND ALUMINIUM |
| -BULLNOSE | -TILE REMOVAL |
| -GUTTERS | -WHIRLYBIRDS ETC. |

Phillip Earl Mt Mckenzie Church/Hall Quote too Re-Roof

ROOF 1

- REMOVE OLD ROOFING AND CAPPINGS
- SUPPLY AND FIT COLORBOND .42 CORRUGATED ROOFING
- SUPPLY AND FIT BARGE CAPPINGS
- SUPPLY AND FIT FLASHINGS
- ALL RUBBISH AND SCRAP REMOVED

TOTAL PRICE \$5,300.00 INC GST
THANKYOU

Attachment 2

BAROSSA ROOFING	Barossa Roofing P.O Box 429 Nuriootpa S.A 5355	Ph:85642453 Mob:0408642454 Email: psloTEGR@bigpond.net.au
	BAROSSA ROOFING LIC. NO. BLD 250 385	

SPECIALIZING IN....

- | | |
|-------------|------------------------|
| -RE ROOFING | -INSULATION |
| -NEW WORK | -CERAMIC AND ALUMINIUM |
| -BULLNOSE | -TILE REMOVAL |
| -GUTTERS | -WHIRLYBIRDS ETC. |

Phillip Earl Mt McKenzie Church/Hall Quote too Re-Roof

ROOF 2

- REMOVE OLD ROOFING AND CAPPINGS
- SUPPLY AND FIT COLORBOND .42 CORRUGATED ROOFING
- SUPPLY AND FIT BARGE CAPPINGS
- SUPPLY AND FIT FLASHINGS
- SUPPLY AND FIT GUTTERS WITH DOWNPIPES
- SUPPLY AND ERECT SCAFFOLDING FOR EDGE PROTECTION
- ALL RUBBISH AND SCRAP REMOVED

TOTAL PRICE \$18,500.00 INC GST

THANKYOU

Marie Thom

From: [REDACTED]
Sent: Tuesday, 12 September 2023 1:58 PM
To: Marie Thom
Subject: [EXTERNAL] Mt McKenzie Hall
Attachments: IMG_1409.heic

CAUTION: This Message originated outside your organization. Treat all attachments and hyperlinks with suspicion.

Hi Marie,

I have inspected the Mt McKenzie Hall and can confirm that the existing roof sheeting and capping is showing signs of corrosion at laps and joints.

Based upon that I am of the view that the application for heritage grant funding is worthy of consideration by Council.

Please let me know if you need any additional comments.

Thanks

Sam

Sam Hosking
Director



mobile: [REDACTED]

phone: [REDACTED]

email: sam@hoskingwillis.com.au

web: <https://protect-au.mimecast.com/s/nMr3CxnG9T2YLkhvzYu?domain=hoskingwillis.com.au>

address: level 1, 121 South Tce, Adelaide SA 5000

THE BAROSSA COUNCIL

HERITAGE GRANT APPLICATION FORM



Related Policy/Process	TBCPO4450 Community Assistance Scheme Policy	Form Number:	TBCFOR4456
Form Owner:	Senior Manager – Planning Services	Last Revised Date:	4/9/12
Document Control:		TRIM Reference:	13/23586
Date Approved:	4 June 2014	Next Review Date:	June 2015

FOR OFFICE USE ONLY

Received by Council on _____ Application No. _____

Date of Application: 05/09/2023 _____

Applicants Name: Jonathan Wellesley-Davies and Jodi Keen _____

Address: 4 Murray Street Tanunda SA 5352 _____

Is the APPLICANT the Owner of the Property? YES X NO

General Description of Works (details to be specified overleaf)

As per attached quote areas of the external house and fence to be repaired and repainted

Estimated TOTAL COST of Works: \$4620.00_ (quotation to be attached)

Estimated DATE OF COMPLETION of Works: November 2023 _____

I/We request FUNDING for

PAINT GRANT	X
MAINTENANCE GRANT	☐
CONSERVATION CONTRIBUTION	☐

AMOUNT REQUESTED: \$ 4620.00 _____

Applicant's Signature: J.C. Wellesley-Davies _____ Owner's Signature: J.C. Wellesley-Davies and J.M. Keen _____

FOR OFFICE USE ONLY

Works/Colour scheme approved by Heritage Adviser and agreed to by applicant

YES ☐ NO ☐

Quotation Attached

YES ☐ NO ☐

Form: Heritage Grant Application Form

Page 1 of 4

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Policy guidelines satisfied

YES ☐NO ☐

Approval granted

YES ☐NO ☐

DETAILS OF COLOUR SCHEME/CONSERVATION WORKS

Property Address: 4 Murray Street Tanunda SA 5352_____

Name of Contact Person: Jonathan Wellesley-Davies_____ Phone _____

Heritage app ication
photos.pub

Attached file has copy of quote and areas to be repaired and repainted

****Fix a current colour photo HERE**
showing the existing building and area
requiring Conservation Works

Proposed paint colours/extent of works: *(TO BE COMPLETED BY APPLICANT)*

Roof: N/A_____ Walls: faded north facing walls to be repainted_____

Gutters: N/A_____ Verandah Posts: prime, fill and repaint_____

Fascia:Repair open cracks and joints and repaint____ Verandah Brackets: N/A_____

Windows:N/A_____ Verandah Post Moulds:prime, fill and repaint_____

Gable End Slats: N/A_____ Other Verandah Details: N/A_____

Doors:N/A_____ Fence: remove loose plaster, repair and paint_____

Other Details and Comments: Chimneys-remove and treat mould and repaint._____

Form: Heritage Grant Application Form

Page 3 of 4

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Have you or someone on your behalf applied for a grant for the proposed work from any other source? (eg National Estate Grants, State Heritage Fund Program/Tax Incentive for Heritage Conservation/Local Government/Other)

YES NO X

Would you like further information and/or assistance to apply for grants/tax rebates from any of these sources?

YES X NO

PLEASE READ CAREFULLY THE CONDITIONS OF FUNDING BELOW, SIGN, DATE AND FORWARD YOUR APPLICATION TO THE BAROSSA COUNCIL, 43-51 TANUNDA ROAD, NURIOOTPA SA 5355. KEEP A COPY FOR YOUR RECORDS

CONDITIONS OF GRANT	
---------------------	--

REGISTER	The owner agrees not to seek the future removal of the place from the Local Heritage Register.
USE OF GRANT	The owner agrees to use the grant only to carry out the works listed in the application.
APPROVALS	The owner agrees to obtain Development Approval and any other necessary approvals prior to carrying out the works.
SALE OF TRANSFER	If the place is sold or transferred in full or in part within eighteen months of the final grant payment, the owner agrees to repay the grant in full, unless a written waiver is obtained from The Barossa Council prior to sale of transfer.
COMMENCEMENT	The grant is made available subject to a substantial commencement of work within a period to be agreed on acceptance. Payment of the grant in the case of late commencement will be subject to availability of funds at the time.
COMPLETION	If the works are not completed within the period agreed at commencement of the project, the owner agrees to forego the unpaid balance of the grant, unless a written extension of time is obtained from The Barossa Council.
INSTALMENTS	Grants will generally be paid in one lump sum on the production of evidence of expenditure and work standard to the satisfaction of The Barossa Council.

I/We have read and understood the above conditions of grant, and hereby agree to be bound by them. I/We certify that the information given by we/us is true and correct, and that no pertinent information which may affect this application has been omitted or withheld.

Signature of Owner(s) J.C.Wellesley-Davies _____

J.M Keen _____

Date: 05/09/2023 _____



QUOTE 2307
27 August 2023

J & J Wellesley-Davies.
5 Murray Street,
Tanunda.

Re : Painting exterior off house.

Scope of work.

Chimneys.
- Remove and treat mould, apply 2 coats Dulux Weathershield.
North facing walls. (Faded)
- Prepare and apply 2 coats Dulux Weathershield.
Veranda Foundations.
- Remove loose paint and plaster, repair and paint.
Front fence.
- Remove loose plaster, repair and paint to match.
Facias and posts. (Open joints and cracks)
- Prime, fill and paint to match.

Labour and materials \$ 4,620

All prices include GST

- Guarantee quality workmanship, completed in a high standard and professional manner
- Only premium quality paints and products will be used
- The site will be left in a clean and tidy state
- Free colour consultation



Marie Thom

From: Sam Hosking <[REDACTED]>
Sent: Tuesday, 12 September 2023 4:47 PM
To: Marie Thom
Subject: [EXTERNAL] 4 Murray Street, Tanunda

CAUTION: This Message originated outside your organization. Treat all attachments and hyperlinks with suspicion.

Hi Marie,

I have inspected the property at 4 Murray Street Tanunda can confirm that it is due for repainting. The existing painted surface are starting to deteriorate and a good management of maintenance would support re-painting in the near future.

I am of the view that the application for heritage grant funding is worthy of consideration by Council.

Please let me know if you need any additional comments.

Kind regards
Sam

Sam Hosking
Director



mobile: [REDACTED]

phone: 8212 3089

email: sam@hoskingwillis.com.au

web: <https://protect-au.mimecast.com/s/0hFMCXLW6ncxwklFV-yCU?domain=hoskingwillis.com.au>

address: level 1, 121 South Tce, Adelaide SA 5000

THE BAROSSA COUNCIL

HERITAGE GRANT APPLICATION FORM



Related Policy/Process	TBCPO4450 Community Assistance Scheme Policy	Form Number:	TBCFOR4456
Form Owner:	Senior Manager – Planning Services	Last Revised Date:	4/9/12
Document Control:		TRIM Reference:	13/23586
Date Approved:	4 June 2014	Next Review Date:	June 2015

FOR OFFICE USE ONLY

Received by Council on _____ Application No. _____

Date of Application: 04/09/2023 _____

Applicants Name: National Trust of South Australia, Stuart McNab CEO _____

Address: 154 Tynte St, North Adelaide, SA, 5006 _____

Is the APPLICANT the Owner of the Property? YES ☒ NO ☐

General Description of Works (details to be specified overleaf)

_____ The repair of Collingrove Homestead's fountain is integral to re-opening this historically significant nineteenth-century property to the public. Repairing and conserving the original fabric of the fountain will involve minor masonry repairs and installation of waterproof membrane.

Estimated TOTAL COST of Works: \$20,492.77 _____ (quotation to be attached)

Estimated DATE OF COMPLETION of Works: March 2024 _____

I/We request FUNDING for PAINT GRANT ☒MAINTENANCE GRANT ☒CONSERVATION CONTRIBUTION ☒

AMOUNT REQUESTED: \$ 5000.00 _____

Applicant's Signature: Chloe Ellis Owner's Signature: Stuart McNab
CHLOE ELLIS STUART MCNAB**FOR OFFICE USE ONLY**Works/Colour scheme approved by Heritage Adviser and agreed to by applicant YES ☐ NO ☐Quotation Attached YES ☐ NO ☐Policy guidelines satisfied YES ☐ NO ☐Approval granted YES ☐ NO ☐

Form: Heritage Grant Application Form

Page 1 of 3

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DETAILS OF COLOUR SCHEME/CONSERVATION WORKS

Property Address: 450 Eden Valley Road, Angaston, SA, 5353 _____

Name of Contact Person: Stuart McNab _____

Proposed paint colours/extent of works: *(TO BE COMPLETED BY APPLICANT)*

Roof: _____ Walls: _____

Gutters: _____ Verandah Posts: _____

Fascia: _____ Verandah Brackets: _____

Windows: _____ Verandah Post Moulds: _____

Form: Heritage Grant Application Form

Page 2 of 3

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Gable End Slats: _____ Other Verandah Details: _____

Doors: _____ Fence: _____

Other Details and Comments: further investigations into electrical and plumbing are also required.

Have you or someone on your behalf applied for a grant for the proposed work from any other source? (eg National Estate Grants, State Heritage Fund Program/Tax Incentive for Heritage Conservation/Local Government/Other)

YES ☒ NO ☐

Would you like further information and/or assistance to apply for grants/tax rebates from any of these sources?

YES ☒ NO ☐

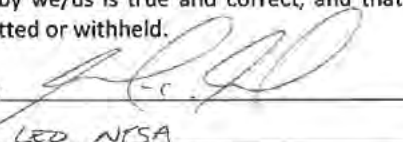
PLEASE READ CAREFULLY THE CONDITIONS OF FUNDING BELOW, SIGN, DATE AND FORWARD YOUR APPLICATION TO THE BAROSSA COUNCIL, 43-51 TANUNDA ROAD, NURIOOTPA SA 5355. KEEP A COPY FOR YOUR RECORDS

CONDITIONS OF GRANT

REGISTER	The owner agrees not to seek the future removal of the place from the Local Heritage Register.
USE OF GRANT	The owner agrees to use the grant only to carry out the works listed in the application.
APPROVALS	The owner agrees to obtain Development Approval and any other necessary approvals prior to carrying out the works.
SALE OF TRANSFER	If the place is sold or transferred in full or in part within eighteen months of the final grant payment, the owner agrees to repay the grant in full, unless a written waiver is obtained from The Barossa Council prior to sale of transfer.
COMMENCEMENT	The grant is made available subject to a substantial commencement of work within a period to be agreed on acceptance. Payment of the grant in the case of late commencement will be subject to availability of funds at the time.
COMPLETION	If the works are not completed within the period agreed at commencement of the project, the owner agrees to forego the unpaid balance of the grant, unless a written extension of time is obtained from The Barossa Council.
INSTALMENTS	Grants will generally be paid in one lump sum on the production of evidence of expenditure and work standard to the satisfaction of The Barossa Council.

I/We have read and understood the above conditions of grant, and hereby agree to be bound by them. I/We certify that the information given by we/us is true and correct, and that no pertinent information which may affect this application has been omitted or withheld.

Signature of Owner(s) Stuart McNab



Date:

12/9/2023

Form: Heritage Grant Application Form

Page 3 of 3

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Chloe Ellis | National Trust SA

From: Elaine Davies <[REDACTED]>
Sent: Thursday, 10 August 2023 12:36 PM
To: Chloe Ellis | National Trust SA
Cc: Elaine Davies
Subject: Re: Collingrove Fountain Repairs - Grant Application

Hi Chloe

Thank you for providing the information on the proposed works to the Fountain at Collingrove.

I am responding based on my experience as a former Heritage Architect (now retired after 23 years at Danvers and Dash Architects).

I have reviewed the information and photos and I note that this is crack repair only to masonry and application of new waterproof membrane. The methods and material described are appropriate for the masonry repair and water containment. I note that electrical and hydraulic work is limited to obtaining a report on these aspects.

This appears to be a reasonable approach to address the current status and prevent further deterioration.

Kind regards

Elaine Davies LFRAIA

On 10 Aug 2023, at 10:45 am, Chloe Ellis | National Trust SA <cellis@nationaltrustsa.org.au> wrote:

Good morning Elaine,

If possible, could you please review the proposed work and provide any advice regarding the works outlined?

Below is a link to images of the fountain and a quote provided by Stone Ideas.

<https://www.dropbox.com/sh/t2ovva5drleo93u/AADa7b9IHmeu2ymMbJcZPKvIa?dl=0>

Kind Regards,

<image001.png>

Chloe Ellis
Receptionist/Admin

Phone 08 8202 9200

Email cellis@nationaltrustsa.org.au

Mall PO Box 290, North Adelaide SA 5006

Address [154 Tynte Street, North Adelaide SA 5006](#)

Website www.nationaltrust.org.au/sa

<image002.png> <image003.png> <image004.png> <image005.png>

The National Trust of South Australia acknowledges the Traditional Owners and ongoing occupants of the lands and waters in South Australia. We respect their spiritual, cultural and heritage beliefs and pay our deep respect to Elders past and present.

**Stoneideas Pty Ltd**

ABN: 79 102 645 787 BLD: 175714

PO Box 715 Fullarton SA 5063

M: 0413 633 747

E: sam@stoneideas.com.au

W: stoneideas.net

DATE: 09/08/2023**Quote Number:** Rev 0**TENDER**

Collingrove Fountain Repair

IMAGE FOR CONTEXT

**BACKGROUND**

Stoneideas Pty Ltd is pleased to provide a PC estimated quotation for the following

FOUNTAIN x 1

- **Minor repairs to masonry (clean and crack repair)**
- **Waterproof membrane application**
- **Test and report for electrical and Hydraulic**

SITE IMAGES OF Existing Condition





ITEMISED PRICING DETAIL

Stoneideas Pty Ltd					Schedule of Rates					Project				
Location					\$/hr	\$	120.00	Labour Days	Labour \$	Materials \$		Ex GST		
					Hrs/day			8.5 supervision		incl 15% margin		Sub Total		
PRELIMINARIES														
1. Allow for admin, indemnity insurances, site safety and suitable supervisory overview (Sam Pentelow- director and licensed building supervisor) and accomodation at \$400 per week for site teams								5	\$	5,100.00	1265.00	\$	6,365.00	
2. Allow for CITB levy (The levy is calculated on the contract price of the building or construction work in South								0	\$	-	60.00	\$	60.00	
3. Allow for waste removal (skip bin if access allows or labour and dump fees to manually remove).								0.05	\$	51.00	517.50	\$	568.50	
<i>Sub total</i>								5.05	\$	5,151.00	1842.50	\$	6,993.50	
STAGE 2 Highlighted BLUE)														
4. Allow to clean and perform minor concrete repairs								3	\$	3,060.00	2575.89	\$	5,635.89	
5. Allow to perform a 2 coat membrane system (Gripset or similar)								4	\$	4,080.00	3783.39	\$	7,863.39	
6. Allow to perform test and inspection report for electrical and plumbing to fountain								2	\$	2,040.00	3783.39	\$	5,823.39	
<i>Sub total</i>								7	\$	7,140.00	6,359.27	\$	13,499.27	
											TOTAL EX GST	\$	20,492.77	
											TOTAL INC GST	\$	22,542.05	

NOTES, ALLOWANCES & EXCLUSIONS

- 10% GST applies to above pricing
- No allowance for provision of water or power
- No allowance for service relocation or repair, glazing, roofing
- No allowance for works other than as costed above. Additional hours for variations for this project will be agreed prior to execution. Fixed price will be agreed or if agreed to proceed as variable invoiced at \$120.00 /hr ex GST or more if site location is regional (Price on Application (POA)). Itemised record of hours can be supplied on request. Materials and or subcontractor costs will generally be invoiced at cost plus 15% margin with supplier invoice supplied for verification.
- Normal business hours 7-4pm Mon-Fri allowed.
- The client acknowledges that lower course of masonry in heritage buildings are by their design subject to moisture and salt related deterioration. Best practice mortars are lime in composition and designed to be sacrificial. Some future maintenance of repointed masonry should be expected and is considered outside of this quoted scope of works and or usual warranty.
- The client acknowledges that if this proposal included partial undersetting (ie not full depth) Whilst this is less invasive and less expensive lower course of masonry in heritage buildings are by their design subject to moisture and salt related deterioration. Best practice mortars are lime in composition and designed to be sacrificial. Some future maintenance of internal masonry is likely and is considered outside of this quoted scope of works and or usual warranty.
- Public Liability cover allowed \$20M.
- No Builders or Professional Indemnity insurance (please advise if required) – no allowance in this price POA

WHY STONEIDEAS?

1. **Experience** – 22 yrs. in the industry. We understand how to manage building and conservation projects.
2. **Capacity** – we have good relationships with our trades. That means we can commit and start on the date agreed and finish when we said we would.
3. **Integrity**– We tender as specified. We allow for the scope required and do the right thing when no one is watching. Ask us about our heritage methodology and material choice
4. **Value Engineering**- We can offer alternative methodology and/or materials to add value to your bid- call us re-award to discuss options

PROGRAM

TBC upon your acceptance and instruction to proceed. We will then advise a start date at the earliest we can or to suit your needs where possible.

ABOUT US

We have enclosed our company profile for further information about our company.

In this link you will find also some images of our workmanship.

https://sastoneideas-my.sharepoint.com/:f/g/personal/sam_stoneideas_com_au/EtPipXniW9tDk7aWZkskdAQB564t9IdP2A3Dyd-a7lCuPw?e=etFsWp

More information can be found on our webpage <https://stoneideas.net/>

Any questions please contact our office on 0413 633 747 or sam@stoneideas.com.au

ENGAGING OUR SERVICES – NEXT STEPS

Thank you for the opportunity to tender and we look forward to partnering with you on this project. Upon receipt of your written approval to proceed, we will be in contact to book in a site date.

Thank you.

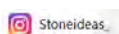
Regards,



Regards,

Sam Pentelow

Director and Supervisor
HERITAGE ASSET CONSERVATION



Marie Thom

From: Sam Hosking <sam@hoskingwillis.com.au>
Sent: Tuesday, 26 September 2023 3:10 PM
To: Marie Thom
Subject: [EXTERNAL] Collingrove Homestead

CAUTION: This Message originated outside your organization. Treat all attachments and hyperlinks with suspicion.

Hi Marie,

I am familiar with Collingrove Homestead, which is listed as a state heritage place.

The grant application is for the repair of the Homestead's Fountain, located on the lawn in front of the House, and involves masonry repairs and installation of a waterproof membrane.

The proposed scope of work is necessary; however, I question the value for money in obtaining a quote from an Adelaide based contractor when there are sufficiently skilled sub-contractors based in the Barossa (unless availability is an issue). The preliminaries also seem high for the total value of the work to be undertaken.

If the grant is to be approved I recommend that additional quotations be obtained.

A development application is required for this scope of work.

Please let me know if you need any additional comments.

Thanks

Sam

Sam Hosking
Director



mobile: [REDACTED]

phone: 8212 3089

email: sam@hoskingwillis.com.au

web: <http://www.hoskingwillis.com.au>

address: level 1, 121 South Tce, Adelaide SA 5000

THE BAROSSA COUNCIL

HERITAGE GRANT APPLICATION FORM



Related Policy/Process	TBCPO4450 Community Assistance Scheme Policy	Form Number:	TBCFOR4456
Form Owner:	Senior Manager – Planning Services	Last Revised Date:	4/9/12
Document Control:		TRIM Reference:	13/23586
Date Approved:	4 June 2014	Next Review Date:	June 2015

FOR OFFICE USE ONLY

Received by Council on _____ Application No. _____

Date of Application: 04/09/2023 _____

Applicants Name: National Trust of South Australia, Stuart McNab CEO _____

Address: 154 Tynte St, North Adelaide, SA, 5006 _____

Is the APPLICANT the Owner of the Property? YES ☒ NO ☐

General Description of Works (details to be specified overleaf)

The works proposed focus on the repair of the original shutters on the northern and eastern facades of the homestead. They require carpentry work, with all shutters repainted, rehung and reframed as needed. We have received advice from Heritage Adviser Michael Queale to assist with the specifics of the repairs. Restoring the facade of the historically significant 19th century property will contribute towards reinstating it as a crown jewel in the Barossa heritage landscape.

Estimated **TOTAL COST** of Works: \$33,282.80 _____ (quotation to be attached)

Estimated **DATE OF COMPLETION** of Works: March 2024 _____

I/We request **FUNDING** for PAINT GRANT ☒

MAINTENANCE GRANT ☒

CONSERVATION CONTRIBUTION ☒

AMOUNT REQUESTED: \$ 5000.00 _____

Applicant's Signature: Chloe Ellis

CHLOE ELLIS

Owner's Signature: Stuart McNab

CEO NATIONAL TRUST

SA

FOR OFFICE USE ONLY

Works/Colour scheme approved by Heritage Adviser and agreed to by applicant

YES ☐

NO ☐

Form: Heritage Grant Application Form

Page 1 of 4

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Quotation Attached

YES ☐NO ☐

Policy guidelines satisfied

YES ☐NO ☐

Approval granted

YES ☐NO ☐

DETAILS OF COLOUR SCHEME/CONSERVATION WORKS

Property Address: 450 Eden Valley Road, Angaston, SA, 5353 _____

Name of Contact Person: Stuart McNab _____ Phone: _____

Proposed paint colours/extent of works: *(TO BE COMPLETED BY APPLICANT)*

Roof: _____ Walls: _____

Gutters: _____ Verandah Posts: _____

Fascia: _____ Verandah Brackets: _____

Windows: _____ Verandah Post Moulds: _____

Gable End Slats: _____ Other Verandah Details: _____

Doors: _____ Fence: _____

Other Details and Comments: Paint of shutters will colour match the existing paintwork. Extent of works outlined in attached quote from StoneIdeas.

Have you or someone on your behalf applied for a grant for the proposed work from any other source? (eg National Estate Grants, State Heritage Fund Program/Tax Incentive for Heritage Conservation/Local Government/Other)

YES ☒ NO ☐

Would you like further information and/or assistance to apply for grants/tax rebates from any of these sources?

YES ☒ NO ☐

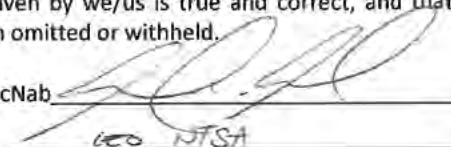
PLEASE READ CAREFULLY THE CONDITIONS OF FUNDING BELOW, SIGN, DATE AND FORWARD YOUR APPLICATION TO THE BAROSSA COUNCIL, 43-51 TANUNDA ROAD, NURIOOTPA SA 5355. KEEP A COPY FOR YOUR RECORDS

CONDITIONS OF GRANT

REGISTER	The owner agrees not to seek the future removal of the place from the Local Heritage Register.
USE OF GRANT	The owner agrees to use the grant only to carry out the works listed in the application.
APPROVALS	The owner agrees to obtain Development Approval and any other necessary approvals prior to carrying out the works.
SALE OF TRANSFER	If the place is sold or transferred in full or in part within eighteen months of the final grant payment, the owner agrees to repay the grant in full, unless a written waiver is obtained from The Barossa Council prior to sale of transfer.
COMMENCEMENT	The grant is made available subject to a substantial commencement of work within a period to be agreed on acceptance. Payment of the grant in the case of late commencement will be subject to availability of funds at the time.
COMPLETION	If the works are not completed within the period agreed at commencement of the project, the owner agrees to forego the unpaid balance of the grant, unless a written extension of time is obtained from The Barossa Council.
INSTALMENTS	Grants will generally be paid in one lump sum on the production of evidence of expenditure and work standard to the satisfaction of The Barossa Council.

I/We have read and understood the above conditions of grant, and hereby agree to be bound by them. I/We certify that the information given by we/us is true and correct, and that no pertinent information which may affect this application has been omitted or withheld.

Signature of Owner(s) Stuart McNab


LEO NTSA

Date:

12/9/2023

**Stoneideas Pty Ltd**

ABN: 79 102 645 787 BLD: 175714

PO Box 715 Fullarton SA 5063

M: 0413 633 747

E: sam@stoneideas.com.au

W: stoneideas.net

DATE: 09/08/2023**Quote Number:** Rev 0**TENDER**

Collingrove Shutter Repair and Paint Maintenance

FAÇADE IMAGE FOR CONTEXT

**BACKGROUND**

Stoneideas Pty Ltd is pleased to provide a PC estimated quotation for the following

Eastern and Northern Façade

- **Painting to timber shutter elements only**
- **including re-hanging and frame re-work as required.**

SITE IMAGES OF BADLY DETERIORATED ELEMENTS





ITEMISED PRICING DETAIL

Stoneideas Pty Ltd						Schedule of Rates					Project			
Location						\$/hr	\$	120.00	Labour Days	Labour \$	Materials \$		Ex GST	
						Hrs/day			8.5 supervision		incl 15% margin		Sub Total	
PRELIMINARIES														
1. Allow for admin, indemnity insurances, site safety and suitable supervisory overview (Sam Pentelow- director and licensed building supervisor) and accomodation at \$400 per week for site teams									7	\$	7,140.00	1265.00	\$	8,405.00
2. Allow for CITB levy (The levy is calculated on the contract price of the building or construction work in South Australia									0	\$	-	100.00	\$	100.00
3. Allow for waste removal (skip bin if access allows or labour and dump fees to manually remove).									0.05	\$	51.00	517.50	\$	568.50
Sub total									7.05	\$	7,191.00	1882.50	\$	9,073.50
STAGE 2 Highlighted BLUE)														
4. SCAFFOLDING provide scaffold to provide safe access for painters and carpenters a									0	\$	-	4,590.00	\$	4,590.00
7. Allow to carpentry repairs to window shutters PC SUM									3	\$	3,060.00	2575.89	\$	5,635.89
8. Allow to spot prime and 2 coat system 9DULUX) as per specification									10	\$	10,200.00	3783.39	\$	13,983.39
Sub total									13	\$	13,260.00	10,949.27	\$	24,209.27
												TOTAL EX GST	\$	33,282.77
												TOTAL INC GST	\$	36,611.05

NOTES, ALLOWANCES & EXCLUSIONS

1. 10% GST applies to above pricing
2. No allowance for provision of water or power
3. No allowance for service relocation or repair, glazing, roofing
4. No allowance for works other than as costed above. Additional hours for variations for this project will be agreed prior to execution. Fixed price will be agreed or if agreed to proceed as variable invoiced at \$120.00 /hr ex GST or more if site location is regional (Price on Application (POA)). Itemised record of hours can be supplied on request. Materials and or subcontractor costs will generally be invoiced at cost plus 15% margin with supplier invoice supplied for verification.
5. Normal business hours 7-4pm Mon-Fri allowed.
6. The client acknowledges that lower course of masonry in heritage buildings are by their design subject to moisture and salt related deterioration. Best practice mortars are lime in composition and designed to be sacrificial. Some future maintenance of repointed masonry should be expected and is considered outside of this quoted scope of works and or usual warranty.
7. The client acknowledges that if this proposal included partial undersetting (ie not full depth) Whilst this is less invasive and less expensive lower course of masonry in heritage buildings are by their design subject to moisture and salt related deterioration. Best practice mortars are lime in composition and designed to be sacrificial. Some future maintenance of internal masonry is likely and is considered outside of this quoted scope of works and or usual warranty.
8. Public Liability cover allowed \$20M.
9. No Builders or Professional Indemnity insurance (please advise if required) – no allowance in this price POA

WHY STONEIDEAS?

1. **Experience** – 22 yrs. in the industry. We understand how to manage building and conservation projects.
2. **Capacity** – we have good relationships with our trades. That means we can commit and start on the date agreed and finish when we said we would.
3. **Integrity**- We tender as specified. We allow for the scope required and do the right thing when no one is watching. Ask us about our heritage methodology and material choice
4. **Value Engineering**- We can offer alternative methodology and/or materials to add value to your bid- call us re-award to discuss options

PROGRAM

TBC upon your acceptance and instruction to proceed. We will then advise a start date at the earliest we can or to suit your needs where possible.

ABOUT US

We have enclosed our company profile for further information about our company.

In this link you will find also some images of our workmanship.

https://sastoneideas-my.sharepoint.com/:f/g/personal/sam_stoneideas_com_au/EtPipXniW9tDk7aWZkskdAQBS64t9ldP2A3Dyd-a7lcuPw?e=etFsWp

More information can be found on our webpage <https://stoneideas.net/>

Any questions please contact our office on 0413 633 747 or sam@stoneideas.com.au

ENGAGING OUR SERVICES – NEXT STEPS

Thank you for the opportunity to tender and we look forward to partnering with you on this project.

Upon receipt of your written approval to proceed, we will be in contact to book in a site date.

Thank you.

Regards,



Regards,

Sam Pentelow

Director and Supervisor

HERITAGE ASSET CONSERVATION



stoneideas



Stoneideas Pty Ltd



Stoneideas.net



Stoneideas_

Chloe Ellis | National Trust SA

From: Queale, Michael (DEW) <michael.queale@sa.gov.au>
Sent: Thursday, 10 August 2023 10:10 AM
To: Chloe Ellis | National Trust SA
Subject: RE: Collingrove Shutters

OFFICIAL

Thanks Chloe,

We would also need specific details of shutter timber repairs – eg: knock apart timbers, replace parts, reglue all timber parts? Looks like there will need to be a bit of timber replacement from the photos.
 We are only interested in this, to ensure that original building fabric is not lost if still in good condition. Hope this assists,

Many thanks,

Michael Queale MICOMOS FRAIA
 Principal Heritage Architect

Heritage South Australia | Environment, Heritage and Sustainability
 Department for Environment and Water
 P 08 8207 7711 M 0429 184 746
 81-95 Waymouth Street, Adelaide SA 5000

Kaurna Country

environment.sa.gov.au/our-places/heritage | envirodata.sa.gov.au parks.sa.gov.au
[#heritagesa](#) [#maritimesa](#)



Government of South Australia
 Department for Environment
 and Water

*Helping South Australians
 conserve, sustain
 and prosper*



The information in this e-mail may be confidential and/or legally privileged. Use or disclosure of the information to anyone other than the intended recipient is prohibited and may be unlawful. If you have received this email in error please advise by return email.

From: Chloe Ellis <cellis@nationaltrustsa.org.au>
Sent: Wednesday, 9 August 2023 1:40 PM
To: Queale, Michael (DEW) <michael.queale@sa.gov.au>
Subject: RE: Collingrove Shutters

Hi Michael,

Attached is the quote and scope of works for Collingrove shutters repair.

Marie Thom

From: Sam Hosking <sam@hoskingwillis.com.au>
Sent: Tuesday, 26 September 2023 3:04 PM
To: Marie Thom
Subject: [EXTERNAL] Collingrove Homestead

CAUTION: This Message originated outside your organization. Treat all attachments and hyperlinks with suspicion.

Hi Marie,

I am familiar with Collingrove Homestead, which is listed as a state heritage place.

The grant application is for the repair of the original shutters on the norther and eastern facades. Heritage advice has apparently been provided by Heritage South Australia.

The proposed scope of work is necessary; however, I question the value for money in obtaining a quote from an Adelaide based contractor when there are sufficiently skilled painters based in the Barossa (unless availability is an issue). The preliminaries also seem high for the total value of the work to be undertaken.

If the grant is to be approved I recommend that additional quotations be obtained.

A development application is required for this scope of work.

Please let me know if you need any additional comments.

Thanks

Sam

Sam Hosking
Director



mobile: [REDACTED]

phone: 8212 3089

email: sam@hoskingwillis.com.au

web: <http://www.hoskingwillis.com.au>

address: level 1, 121 South Tce, Adelaide SA 5000

THE BAROSSA COUNCIL

HERITAGE GRANT APPLICATION FORM



Related Policy/Process	TBCPO4450 Community Assistance Scheme Policy	Form Number:	TBCFOR4456
Form Owner:	Senior Manager – Planning Services	Last Revised Date:	4/9/12
Document Control:		TRIM Reference:	13/23586
Date Approved:	4 June 2014	Next Review Date:	June 2015

FOR OFFICE USE ONLY

Received by Council on _____ Application No. _____

Date of Application: 08/09/2023 _____

Applicants Name: National Trust of South Australia _____

Address: 154 Tynte St Nort Adelaide Sa 5006 _____

Is the APPLICANT the Owner of the Property? YES ☒ NO ☐

General Description of Works (details to be specified overleaf)

Ensure that Collingrove Homestead, a historically significant property to the development of the Barossa region, is accessible to the public by installing a much-needed entry sign on the property that is visible from Eden Valley Road. The works will include sign design and installation.

Estimated TOTAL COST of Works: \$5920 _____ (quotation to be attached)

Estimated DATE OF COMPLETION of Works: Dec 2023 _____

I/We request FUNDING for

PAINT GRANT ☐MAINTENANCE GRANT ☒CONSERVATION CONTRIBUTION ☐

AMOUNT REQUESTED: \$ 5000.00 _____

Applicant's Signature: Chloe Ellis Owner's Signature: Stuart McNaughton**FOR OFFICE USE ONLY**Works/Colour scheme approved by Heritage Adviser and agreed to by applicant YES ☐ NO ☐Quotation Attached YES ☐ NO ☐Policy guidelines satisfied YES ☐ NO ☐

Form: Heritage Grant Application Form

Page 1 of 4

This electronic copy is the approved version and is stored in Council's Record Management System (TRIM). Printed copies are considered uncontrolled. Before using a printed copy please verify that it is the current version.

© The Barossa Council 2014

Approval granted

YES ☐

NO ☐

DETAILS OF COLOUR SCHEME/CONSERVATION WORKS

Property Address: 450 Eden Valley Road, Angaston, SA, 5353

Name of Contact Person: Stuart McNab

Phone: [REDACTED]

Proposed paint colours/extent of works: *(TO BE COMPLETED BY APPLICANT)*

Roof: _____	Walls: _____
Gutters: _____	Verandah Posts: _____
Fascia: _____	Verandah Brackets: _____
Windows: _____	Verandah Post Moulds: _____
Gable End Slats: _____	Other Verandah Details: _____
Doors: _____	Fence: _____

Other Details and Comments: The sign will give updates to the public on the opening hours of the venue, as well as reflect the new branding and colour palette for the site.

Have you or someone on your behalf applied for a grant for the proposed work from any other source? (eg National Estate Grants, State Heritage Fund Program/Tax Incentive for Heritage Conservation/Local Government/Other)

YES ☐ NO ☒

Would you like further information and/or assistance to apply for grants/tax rebates from any of these sources?

YES ☒ NO ☐

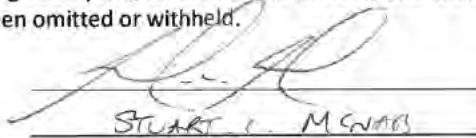
PLEASE READ CAREFULLY THE CONDITIONS OF FUNDING BELOW, SIGN, DATE AND FORWARD YOUR APPLICATION TO THE BAROSSA COUNCIL, 43-51 TANUNDA ROAD, NURIOOTPA SA 5355. KEEP A COPY FOR YOUR RECORDS

CONDITIONS OF GRANT

REGISTER	The owner agrees not to seek the future removal of the place from the Local Heritage Register.
USE OF GRANT	The owner agrees to use the grant only to carry out the works listed in the application.
APPROVALS	The owner agrees to obtain Development Approval and any other necessary approvals prior to carrying out the works.
SALE OF TRANSFER	If the place is sold or transferred in full or in part within eighteen months of the final grant payment, the owner agrees to repay the grant in full, unless a written waiver is obtained from The Barossa Council prior to sale of transfer.
COMMENCEMENT	The grant is made available subject to a substantial commencement of work within a period to be agreed on acceptance. Payment of the grant in the case of late commencement will be subject to availability of funds at the time.
COMPLETION	If the works are not completed within the period agreed at commencement of the project, the owner agrees to forego the unpaid balance of the grant, unless a written extension of time is obtained from The Barossa Council.
INSTALMENTS	Grants will generally be paid in one lump sum on the production of evidence of expenditure and work standard to the satisfaction of The Barossa Council.

I/We have read and understood the above conditions of grant, and hereby agree to be bound by them. I/We certify that the information given by we/us is true and correct, and that no pertinent information which may affect this application has been omitted or withheld.

Signature of Owner(s)


STUART MCNABB

Date:

12/9/2023



QUOTE

To NATIONAL TRUST
COLLINGROVE

Quentin Gore
Propeller Design
43 Lesley Crescent, Crafers, SA,
5152
qgore@adam.com.au
ABN: 19188376162

Number	NTSACO-002
Issued	6 September, 2023
Valid until	20 September, 2023
Total	\$6,512.00

Collingrove Homestead Entry Sign
2000h x 900w - Option B with Vinylcut lettering

DESCRIPTION	RATE	GST	TOTAL
Build Collingrove Homestead Entry Sign 2000h x 900w - Option B with Vinylcut lettering	\$3,340.00	\$334.00	\$3,674.00
Install sign	\$1,260.00	\$126.00	\$1,386.00
Engineer sign	\$600.00	\$60.00	\$660.00
Propeller Design to co-ordinate including site visit with sign contractor	\$720.00	\$72.00	\$792.00
	Subtotal		\$5,920.00
	GST		\$592.00
	Total		\$6,512.00



**National
Trust**
South Australia

Collingrove Homestead

Approved entry sign design

Issue: 06 Sept 2023
JOB REF COL-01

Collingrove Homestead
Sign construction - 2000h x 900w
1:10 SCALE @ A3



Collingrove Homestead
Entry Sign concept - Site entry sign - 2000 X 900mm



Marie Thom

From: Sam Hosking <sam@hoskingwillis.com.au>
Sent: Tuesday, 26 September 2023 3:13 PM
To: Marie Thom
Subject: [EXTERNAL] Collingrove Homestead

CAUTION: This Message originated outside your organization. Treat all attachments and hyperlinks with suspicion.

Hi Marie,

I am familiar with Collingrove Homestead, which is listed as a state heritage place.

The grant application is for the installation of a new sign at the entrance to Collingrove Homestead.

I do not believe that the Council Grant Funds are typically applied to new signage and would suggest that there are more appropriate projects to which funding could be applied.

A development application is required for this scope of work.

Please let me know if you need any additional comments.

Thanks
Sam

Sam Hosking
Director



mobile: [REDACTED]

phone: 8212 3089

email: sam@hoskingwillis.com.au

web: <http://www.hoskingwillis.com.au>

address: level 1, 121 South Tce, Adelaide SA 5000

SCANNED 20230915 113226

THE BAROSSA COUNCIL

HERITAGE GRANT APPLICATION FORM

RECEIVED
14 SEP 2023

BY: Customer Support



Related Policy/Process	TBCPO4450 Community Assistance Scheme Policy	Form Number:	TBCFOR4456
Form Owner:	Senior Manager – Planning Services	Last Revised Date:	4/9/12
Document Control:		TRIM Reference:	13/23586
Date Approved:	4 June 2014	Next Review Date:	June 2015

FOR OFFICE USE ONLY

Received by Council on _____ Application No. _____

Date of Application: 12 September 2023 _____

Applicants Name: Rechner Cottage Conservation Association _____

Address: c/- 53 California St, Collinswood SA 5081 _____

Is the APPLICANT the Owner of the Property? YES ☐ NO ☒

General Description of Works (details to be specified overleaf)

Stage 2 of the conservation of Pastor Rechner's Cottage at Light Pass with the replacement of footings and plates to ensure the timber frame is properly supported and the structure's vulnerability to pest and weather damage is minimized.

Estimated TOTAL COST of Works: \$35,200 _____ (quotation to be attached)

Estimated DATE OF COMPLETION of Works: June 2024 _____

I/We request FUNDING for

PAINT GRANT	☐
MAINTENANCE GRANT	☐
CONSERVATION CONTRIBUTION	☒

AMOUNT REQUESTED: \$ 10,000 _____

Applicant's Signature: Catherine Beldin Owner's Signature: Pat Rechner

FOR OFFICE USE ONLY

Works/Colour scheme approved by Heritage Adviser and agreed to by applicant

YES ☐ NO ☐

Quotation Attached

YES ☐ NO ☐

Policy guidelines satisfied

YES ☐ NO ☐

Approval granted

YES ☐ NO ☐

Form: Heritage Grant Application Form

Page 1 of 3

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DETAILS OF COLOUR SCHEME/CONSERVATION WORKS

Property Address: Rechner Cottage, rear of Strait Gate Lutheran Church, 420 Light Pass Rd. Light Pass _____

Name of Contact Person: Catherine Baldwin _____ Phone: [REDACTED] _____



Proposed paint colours/extent of works: (TO BE COMPLETED BY APPLICANT)

Roof: _____ Walls: Footings and plates to support structure _____

Gutters: _____ Verandah Posts: _____

Fascia: _____ Verandah Brackets: _____

Windows: _____ Verandah Post Moulds: _____

Gable End Slats: _____ Other Verandah Details: _____

Doors: _____ Fence: _____

Other Details and Comments: The wooden uprights that form the walls are in urgent need of securing. The original timbers were placed into the soil at the base of the cottage however weather and pest damage has led to the need for these to be replaced. Andrew Steinkopf, Heritage Builder and John Bowley, Engineer have produced designs that are being assessed for DA by Council. The plans are to replace the front facing footings and plates in the traditional style to respect the heritage value of the cottage while the rear (less damaged) footings would be secured with cement. In reaching this solution the Senior Heritage Architect from Heritage SA and the Council's Heritage Advisor have been consulted. Without this work taking place, we will not be able to complete the conservation of the cottage which has significance to the story of Light Pass and its early settlers, and is of value to locals and visitors to the Barossa.

Form: Heritage Grant Application Form

Page 2 of 3

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Have you or someone on your behalf applied for a grant for the proposed work from any other source? (eg National Estate Grants, State Heritage Fund Program/Tax Incentive for Heritage Conservation/Local Government/Other)

YES ☐ NO ☒

Would you like further information and/or assistance to apply for grants/tax rebates from any of these sources?

YES ☒ NO ☐

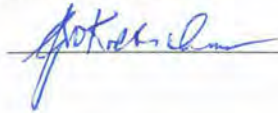
PLEASE READ CAREFULLY THE CONDITIONS OF FUNDING BELOW, SIGN, DATE AND FORWARD YOUR APPLICATION TO THE BAROSSA COUNCIL, 43-51 TANUNDA ROAD, NURIOOTPA SA 5355. KEEP A COPY FOR YOUR RECORDS

CONDITIONS OF GRANT

REGISTER	The owner agrees not to seek the future removal of the place from the Local Heritage Register.
USE OF GRANT	The owner agrees to use the grant only to carry out the works listed in the application.
APPROVALS	The owner agrees to obtain Development Approval and any other necessary approvals prior to carrying out the works.
SALE OF TRANSFER	If the place is sold or transferred in full or in part within eighteen months of the final grant payment, the owner agrees to repay the grant in full, unless a written waiver is obtained from The Barossa Council prior to sale of transfer.
COMMENCEMENT	The grant is made available subject to a substantial commencement of work within a period to be agreed on acceptance. Payment of the grant in the case of late commencement will be subject to availability of funds at the time.
COMPLETION	If the works are not completed within the period agreed at commencement of the project, the owner agrees to forego the unpaid balance of the grant, unless a written extension of time is obtained from The Barossa Council.
INSTALMENTS	Grants will generally be paid in one lump sum on the production of evidence of expenditure and work standard to the satisfaction of The Barossa Council.

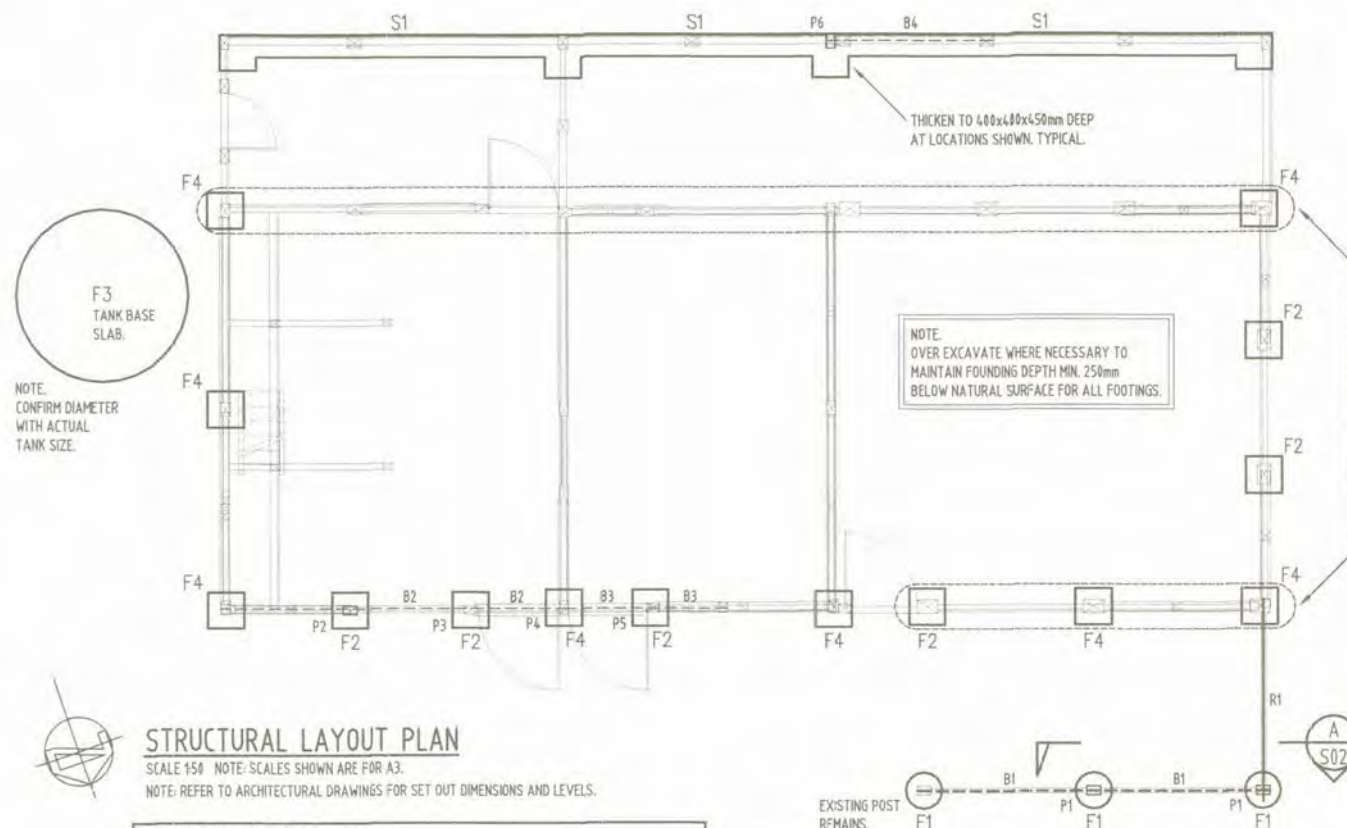
I/We have read and understood the above conditions of grant, and hereby agree to be bound by them. I/We certify that the information given by we/us is true and correct, and that no pertinent information which may affect this application has been omitted or withheld.

Signature of Owner(s)



Date: 12.9.23

SCANNED 20230915 113226



NOTE. LEAN-TO RAFTER (TOP) AND MAIN RAFTER CONNECTION.

NOTE:
NAILED RAFTER FIXINGS BETWEEN LEAN-TO AND MAIN ROOF,
AND VERANDAH AND MAIN ROOF REQUIRE ADDITIONAL FIXING
WITH 3/16 - 7 x 200 SCREWS AT 100mm CTS. DOWN THROUGH
TOP RAFTER INTO MAIN. ADDITIONAL TIMBER WEDGE TO BE
USED WHERE REQUIRED.



NOTE. POST P5 BASE
DETERIORATION.

MEMBER SCHEDULE			REMAINS. F1 F1 F1		
MARK	SIZE mm	COMMENTS	MARK	SIZE mm	COMMENTS
R1	150x80 SEASONED F17 AUST. HW.	RAFTER. 18-7x200 LANDSCAPING CONSTRUCTION SCREW TO B1.	P5	140x85 EXISTING	REPAIR EXISTING POST. NEW SECTION TO MATCH EXISTING TO REPLACE DETERIORATED BASE. REFER DETAIL.
B1	150x80 SEASONED F17 AUST. HW.	NEW BEAM. 2/18-7x250 LANDSCAPING CONSTRUCTION SCREWS TO POSTS P1 AND EXISTING POST.	P6	150x80 SEASONED F17 AUST. HW.	NEW POST. 2-M12 BOLTS TO BASE PLATE CLEAT. REFER DETAIL.
B2	100x80 HW.	EXISTING BEAM. REPAIR SPLICE OVER P2, REFER DETAIL.	F1	400 DIAMETER x 400 DEEP	MASS CONCRETE FOOTING.
B3	100x80 HW.	EXISTING BEAM. REPAIR SPLICE OVER P5, REFER DETAIL.	F2	400 SQUARE x 300 DEEP	MASS CONCRETE FOOTING.
B4	100x80 EXISTING	EXISTING BEAM. REPAIR SPLICE OVER P6, REFER DETAIL.	F3	2000 DIAMETER x 300 DEEP	TANK BASE SLAB. SL92-TOP FACE AND BOTTOM FACE. M12 COG BARS VERTICAL AT 400 CTS. AROUND PERIMETER 100 COG TOP AND BOTTOM. FOUNDED 100 MIN. BELOW NATURAL SURFACE.
P1	150x80 SEASONED F17 AUST. HW.	NEW POST. 2-M12 BOLTS TO BASE PLATE CLEAT. REFER DETAIL.	F4	400 SQUARE x 400 DEEP	MASS CONCRETE FOOTING.
P2	150x100 SEASONED F17 AUST. HW.	NEW POST. 2-M12 BOLTS TO BASE PLATE CLEAT. REFER DETAIL.	S1	450 DEEP x 250 WIDE	REINFORCED CONCRETE STRIP FOOTING. 2-M16 BARS-TOP. 2-M16 BARS-BOTTOM. W6 LIGATURES AT 750mm CTS.
P3	140x85 EXISTING	REPAIR EXISTING POST. NEW SECTION TO MATCH EXISTING TO REPLACE DETERIORATED BASE. REFER DETAIL.			
P4	150x100 EXISTING	REPAIR EXISTING POST. NEW SECTION TO MATCH EXISTING TO REPLACE DETERIORATED BASE. REFER DETAIL.			

CONSTRUCTION ISSUE

B	10.07.23	CONSTRUCTION ISSUE	TD	JK
REV	DATE	DESCRIPTION	DRAFT	EX



JOHN BOWLEY
Consulting Engineer
3 Storey Rise Road, Aston, S.A. 513
Phone: (02) 8390 1332
Fax: (02) 8390 3435
Email: jbowley@eths.co.za

RECHNER COTTAGE CONSERVATION ASSOC.

PROPOSED CONSERVATION WORKS FOR
PASTOR RECHNER'S COTTAGE
AT LIGHT PASS, BAROSSA, S.A.

STRUCTURAL LAYOUT PLAN

Garage	Drawn
JKE	TD
A3	DRAWING NUMBER
22107	S01

SCANNED 20230915 113226

PROPOSED CONSERVATION WORKS FOR PASTOR RECHNER'S COTTAGE.

CONCRETE NOTES

- C1. ALL WORKMANSHIP AND MATERIALS SHALL BE IN ACCORDANCE WITH AUSTRALIAN STANDARD AS3600 CONCRETE STRUCTURES, THE SPECIFICATION AND DETAILS PROVIDED ON THE DRAWINGS, UNLESS INSTRUCTED BY THE ENGINEER OTHERWISE. FORMWORK TO AUSTRALIAN STANDARD AS3600.
- C2. THE BUILDER SHALL CO-ORDINATE WITH ALL TRADES TO ENSURE THAT PROVISION IS MADE FOR ALL NECESSARY REBATES OR OPENINGS IN CONCRETE, AND CASTING IN OF CONDUITS, WHETHER OR NOT SPECIFICALLY DETAILED ON THE DRAWINGS.
- C3. CLEAR CONCRETE COVER TO REINFORCEMENT FOR INSITU CONCRETE ELEMENTS SHALL BE:

	COVER (mm)			
	TOP	BOTTOM	SIDES EXTERNAL	SIDES INTERNAL
SLAB INTERNAL	25	40	—	—
SLAB EXTERNAL	40	40	—	—
FOOTING STRIPS	75	75	75	—
FOOTING BEAMS	65	65	65	50

- C4. REQUIRED SURFACE FINISH AND CLASS OF FORMWORK FOR INSITU CONCRETE SHALL CONFORM WITH THE FOLLOWING UNLESS OTHERWISE INSTRUCTED BY THE ENGINEER.

LOCATION	SURFACE	TYPE OF FINISH	CLASS OF FORMWORK
FLOOR SLABS	TOP FACE	STEEL FLOAT FOR ALL AREAS BROOM FINISH FOR EXPOSED EXTERNAL AREAS	2
TANK STAND	SIDE FACE	OFF-FORM	2

- C5. SCHEDULE OF CONCRETE PROPERTIES TO BE USED FOR THE PARTICULAR SECTION OF WORK SHALL BE AS FOLLOWS UNLESS OTHERWISE INSTRUCTED. MIX DESIGNS SHALL BE SUBMITTED BY THE SUB-CONTRACTOR TO THE ENGINEER FOR INSPECTION 28 DAYS PRIOR TO POUR.

LOCATION	GRADE (MPa)	MAX AGGREGATE (mm)	SUMP
SLAB AND PAD FOOTINGS	25	28	80 ±5

- C6. ALL REINFORCEMENT IN SLABS AND BEAMS SHALL BE SUPPORTED ON CHAIRS TO GIVE THE REQUIRED COVER. SPACING OF THE CHAIRS TO SLAB REINFORCEMENT SHALL NOT EXCEED 800mm IN EACH DIRECTION.
- C7. GIVE THE ENGINEER MINIMUM 48 HOURS PRIOR NOTICE FOR ALL REQUIRED INSPECTIONS AS NOTED IN THE SPECIFICATION.
- C8. ALL CONCRETE SHALL BE CURED FOR A MINIMUM OF 14 DAYS AFTER POURING BY COVERING WITH A PVC MEMBRANE WEIGHED DOWN TO PREVENT AIR FLOW BENEATH IT. JOINTS SHALL BE LAPPED 150mm & CONTINUOUSLY TAPED WITH 'DENSOT' TAPE. ALL CONCRETE IN CONTACT WITH THE GROUND SHALL BE POURED ON 0.2mm MEMBRANE U.L.O. CONCRETE TO BE THOROUGHLY SATURATED PRIOR TO PLACEMENT OF PVC MEMBRANE. CURING TO COMMENCE WITHIN 12 HOURS.
- C9. LAPS, UNLESS NOTED OTHERWISE, ALL LAPS SHALL BE AS FOLLOWS.
- | | | | |
|--------|-----------------|-----|----------|
| FABRIC | - 2 CROSS WIRES | 820 | - 900mm |
| | PLUS 25mm | 824 | - 1000mm |
| H12 | - 600mm | 828 | - 1050mm |
| H16 | - 800mm | | |
- NOTE: ALL BAR CRANKS TO BE NO GREATER THAN 1 IN 6 U.L.O.
- C10. REINFORCEMENT:
- | | |
|------------------|--|
| BARS | - GRADE S500 TO AS4671 |
| FABRIC | - GRADE D500L TO AS4671 |
| LIGATURES & TIES | - HARD DRAWN WIRE GRADE 430W TO AS1393 |

CONCRETE NOTES (CONTINUED)

- C11. WHENEVER THE CURRENT AMBIENT TEMPERATURE OR THE TEMPERATURE FORECAST FOR THE DAY OF POUR EXCEEDS 32° THE BUILDER SHALL NOTIFY THE ENGINEER WITHIN 24 HOURS OF HIS INTENTION TO POUR CONCRETE. THE ENGINEER AT HIS DISCRETION MAY OR MAY NOT PERMIT CONCRETE PLACEMENT.
- C12. BEAM DEPTHS ARE NOTED FIRST AND INCLUDE THE THICKNESS OF THE SLAB IF ANY. SIZES OF CONCRETE ELEMENTS DO NOT INCLUDE THICKNESS OF ANY APPLIED FINISHES.
- C13. CONSTRUCTION JOINTS WHERE NOT SHOWN ON THE DRAWINGS SHALL BE LOCATED TO THE APPROVAL OF THE ENGINEER.
- C14. ALL FORMWORK SHALL BE REMOVED BEFORE ANY MASONRY IS BUILT ABOVE.

STEELWORK NOTES

- S1. ALL WORKMANSHIP AND MATERIALS INCLUDING THE SUPPLY, FABRICATION AND ERECTION SHALL CONFORM WITH THE SPECIFICATION, AS4100 AND RELEVANT CODES.
- S2. ALL WORK AND MATERIALS SHALL BE IN ACCORDANCE WITH DETAILS PROVIDED ON THE DRAWINGS UNLESS OTHERWISE DIRECTED BY THE ENGINEER.
- S3. CONNECTIONS AND JOINTS SHALL BE DETAILED, WHERE NOT DETAILED, OBTAIN PRIOR ADVICE FROM THE ENGINEER.
- S4. ALL WELDING SHALL CONFORM WITH THE REQUIREMENTS OF AS1554 AND AS4100.

TYPE	MINIMUM REQUIREMENTS	TESTING REQUIREMENTS
SHOP BUTT WELDS	FULL STRENGTH BUTT WELD (F.S.B.W.) FULL PENETRATION TO AS1554 U.L.O.	100% - VISUAL SCAN 50% - VISUAL EXAMINATION 5% - ULTRASONICALLY & MAGNETIC PARTICLE TESTED
SHOP FILLET WELDS	MINIMUM 6mm C.F.W. E40xx U.L.O. CATEGORY GP U.L.O.	100% - VISUAL SCAN 25% - VISUAL EXAMINATION 5% - MAGNETIC PARTICLE TESTED
SITE BUTT WELDS	FULL STRENGTH BUTT WELD (F.S.B.W.) FULL PENETRATION TO AS1554 U.L.O.	100% - VISUAL SCAN 25% - VISUAL EXAMINATION 5% - ULTRASONICALLY & MAGNETIC PARTICLE TESTED
SITE FILLET WELDS	MINIMUM 6mm C.F.W. E40xx U.L.O. CATEGORY GP U.L.O.	100% - VISUAL SCAN 50% - VISUAL EXAMINATION 10% - MAGNETIC PARTICLE TESTED

- S5. ALL SHS AND RHS SECTIONS TO BE GRADE 350, UNLESS NOTED OTHERWISE.
- S6. ALL HOLLOW SECTIONS TO BE FULLY SEALED, UNLESS NOTED OR APPROVED OTHERWISE. PROVIDE BLOW HOLES TO GALVANISED HOLLOW SECTIONS.
- S7. SURFACE PREPARATION AND PRIMING OF SURFACES SHALL CONFORM WITH THE FOLLOWING:

LOCATION	SURFACE PREPARATION	ANTI-CORROSION COATING
SITE WELDS	POWER WIRE BRUSH	PRIME COAT-ORGANIC ZINC SILKATE TO 70 MICRONS
ALL EXTERNAL AND INTERNAL STEELWORK	CHEMICAL	HOT DIPPED GALVANISED

TIMBER NOTES

- T1. ALL TIMBER WORK TO BE IN ACCORDANCE WITH AS1720.1 AND AS1684.2.
- T2. DURING CONSTRUCTION IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO ENSURE THE TIMBER IS PROTECTED FROM THE WEATHER AND TIMBER STRENGTH IS NOT IMPAIRED IN ANY WAY.
- T3. THE MINIMUM TIMBER TO TIMBER FIXING SHALL BE ONE TRIPLE GRIP CONNECTOR FULLY NAILED, UNLESS NOTED OTHERWISE.
- T4. ALL TIMBER AT JOINTS SHALL BE FREE OF DEFECTS.
- T5. ALL BOLTS, SCREWS AND NAILS TO BE GALVANIZED AND FIXED IN ACCORDANCE WITH AS1720.1.
- T6. ALL TIMBER SEASONED AUSTRALIAN HARDWOOD FIT UNLESS NOTED OTHERWISE.

GENERAL NOTES

- G1. THESE DRAWINGS MUST BE READ IN CONJUNCTION WITH ALL CONSULTANT DRAWINGS, THE FOOTING CONSTRUCTION REPORT AND STRUCTURAL CALCULATIONS.
- G2. THE CONTRACTOR SHALL BE RESPONSIBLE FOR MAINTAINING THE STRUCTURE IN A STABLE CONDITION AND ENSURING NO PART SHALL BE OVER STRESSED DURING CONSTRUCTION ACTIVITIES. THE CONTRACTOR SHALL PROVIDE INDEPENDENT STRUCTURAL CERTIFICATION FOR ALL BUILDERS WORKS NOT DETAILED ON THE DRAWINGS SUCH AS PROPPING, SHORING, TEMPORARY RETAINING ETC.
- G3. THESE DRAWINGS SHALL NOT BE SCALED. ALL DIMENSIONS ARE IN MILLIMETRES U.L.O.
- G4. THE STRUCTURAL DESIGN CRITERIA ARE:

GENERAL:

- IMPORTANCE LEVEL 2
- ANNUAL PROBABILITY OF EXCEEDANCE: 1500 (WIND) 1500 (EARTHQUAKE)

IMPOSED LOADS:

- GENERAL 2.8 kpa

WIND LOADS:

- TERRAIN CATEGORY 2.5
- REGIONAL GUST WIND SPEED, V_R (50m) = 45m/s
- DIRECTIONAL MULTIPLIER, M_d = 1.0
- TERRAIN/HEIGHT MULTIPLIER, M_z , cat = 0.85
- SHIELDING MULTIPLIER, M_s = 1.0
- TOPOGRAPHIC MULTIPLIER, M_t = 1.0

EARTHQUAKE LOADS:

- ACCELERATION COEFFICIENT, a = 0.10
- SITE FACTOR, S = 1.0

- G5. THE CONTRACTOR SHALL GIVE THE ENGINEER 48 HOURS NOTIFICATION FOR:
- EXCAVATION INSPECTION PRIOR TO PLACEMENT OF VAPOUR BARRIER
 - REINFORCEMENT INSPECTION PRIOR TO PLACEMENT OF CONCRETE

DRAWING LIST

- 22107 - N01 NOTES SHEET
22107 - S01 STRUCTURAL LAYOUT PLAN

B	10.07.23	CONSTRUCTION ISSUE	TD	JKB
REV.	DATE	DESCRIPTION	DRAFT	ENG.


JOHN BOWLEY
 Engineering
 3 Shary Road, Rosedale, SA 5137
 Phone: (08) 8350 1322
 Fax: (08) 8350 3435
 Email: jbowley@jbowley.com.au

RECHNER COTTAGE CONSERVATION ASSOC.

PROPOSED CONSERVATION WORKS FOR
PASTOR RECHNER'S COTTAGE
AT LIGHT PASS, BAROSSA, S.A.

NOTES SHEET

Scale:	TD
JKB:	TD
A3	DRAWING NUMBER
22107	N01

CONSTRUCTION ISSUE

SCANNED 20230915 113226



06/08/2023, 16:10

Gmail - Rechner stage 2



Catherine Baldwin <catherinebaldwin05@gmail.com>

Rechner stage 2

1 message

Andy Steinkopf <bctajs@hotmail.com>

Fri, Aug 4, 2023 at 12:58 PM

To: Catherine Baldwin <catherinebaldwin05@gmail.com>

Quote for stage 2 of conservation of Rechner Cottage

To: Re-prop structure with soffit sets to allow hand digging of footings and pads

- : Stabilize existing section of pug on back wall
- : Oversee hand digging of footings by volunteers
- : Concreting
- : Supply and fit of new posts across back wall, including top plates and shoes
- : Supply and fit of new cyprus bottom plate and scarfing of existing posts
- : Supply and fit of Galv shoes to front lean-to posts
- : Accommodation costs

\$32,000 + GST = \$35,200

Regards, Andrew

<https://mail.google.com/mail/u/0/?ik=ce21696ab0&view=pt&search=all&permthid=thread-f:1773265686889864920&simpl=msg-f:1773265686889...> 1/1



rechnercottage@gmail.com
ABN 23 257 323 682

Rechner Cottage needs your help!

Join our conservation campaign - "A FOOT of FOOTINGS".

Many of the footings are rotting away. The posts and timber that go down to the ground have deteriorated and they need to be conserved. It's a big job, and an expensive one, and this is where you can help.

For \$100 dollars, you can donate to the conservation of a foot of the wall around the cottage. You'll be able to see on a map of the cottage where your 'foot of footings' is acknowledged on our website. More importantly, you'll play an important part in the ongoing history of the cottage.



Put one in your own name, or honor others in your family, by making a gift in their name.

Be a part of something lasting. Donate either to the bank details below or via the donate button on our website rechnercottage.com

Please confirm via email who you would like to be acknowledged rechnercottage@gmail.com

BSB: 704942

Account: 100964214

Name: Rechner Cottage Conservation Association

If you'd like to make a donation of any other amount, that would be most appreciated.



*So don't delay –
get your foot in the door,
and help keep Rechner
Cottage's feet on the
ground.*

Rechner Cottage is located at Light Pass, Barossa Valley, South Australia.

Marie Thom

From: Sam Hosking <sam@hoskingwillis.com.au>
Sent: Tuesday, 26 September 2023 2:44 PM
To: Marie Thom
Subject: [EXTERNAL] Pastor Rechners Cottage, Light Pass

CAUTION: This Message originated outside your organization. Treat all attachments and hyperlinks with suspicion.

Hi Marie,

I am familiar with Pastor Rechners Cottage and prepared documentation for the conservation works being undertaken.

The building is listed as a State Heritage Place.

The grant application is for the replacement of rotten / deteriorated timber wall plates and footings with new timber and concrete pads. The scope of work has been discussed with Heritage South Australia.

I am of the view that the application for heritage grant funding is worthy of consideration by Council (noting that I have a perceived conflict of interest, having been engaged by the applicant for the preparation of earlier drawings).

A development application is required for this scope of work.

Please let me know if you need any additional comments.

Thanks
Sam

Sam Hosking
Director



mobile: [REDACTED]

phone: 8212 3089

email: sam@hoskingwillis.com.au

web: <http://www.hoskingwillis.com.au>

address: level 1, 121 South Tce, Adelaide SA 5000

THE BAROSSA COUNCIL

HERITAGE GRANT APPLICATION FORM



Related Policy/Process	TBCPO4450 Community Assistance Scheme Policy	Form Number:	TBCFOR4456
Form Owner:	Senior Manager – Planning Services	Last Revised Date:	4/9/12
Document Control:		TRIM Reference:	13/23586
Date Approved:	4 June 2014	Next Review Date:	June 2015

FOR OFFICE USE ONLY

Received by Council on _____ Application No. _____

Date of Application: 18/09/23 _____

Applicants Name: Anthony & Megan Adams _____

Address: 40 Gilbert Street, Lyndoch _____

Is the APPLICANT the Owner of the Property? YES

General Description of Works (details to be specified overleaf)

Facade Restoration - Paint removal and repointing to facade to reveal stone to match adjoining cottages. _____

Estimated TOTAL COST of Works: \$7254.60 _____ (quotation to be attached)

Estimated DATE OF COMPLETION of Works: 01/03/24 _____

I/We request FUNDING for

MAINTENANCE GRANT

AMOUNT REQUESTED: \$7254.60

Applicant's Signature: _____ Adam _____ Owner's Signature: _____ Adam _____

FOR OFFICE USE ONLY

Works/Colour scheme approved by Heritage Adviser and agreed to by applicant

YES NO

Quotation Attached

YES NO

Policy guidelines satisfied

YES NO

Approval granted

YES NO

Form: Heritage Grant Application Form

Page 1 of 4

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DETAILS OF COLOUR SCHEME/CONSERVATION WORKS

Property Address: 40 Gilbert Street, Lyndoch _____

Name of Contact Person: Anthony Adams _____

Proposed paint colours/extent of works: *(TO BE COMPLETED BY APPLICANT)*

Roof: _____ Walls: _____

Gutters: _____ Verandah Posts: _____

Fascia: _____ Verandah Brackets: _____

Windows: _____ Verandah Post Moulds: _____

Gable End Slats: _____ Other Verandah Details: _____

Doors: _____ Fence: _____

Other Details and Comments:

Paint stripped back to original stone work. Mortar to match adjoining cottages. _____

Form: Heritage Grant Application Form

Page 2 of 4

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Have you or someone on your behalf applied for a grant for the proposed work from any other source? (eg National Estate Grants, State Heritage Fund Program/Tax Incentive for Heritage Conservation/Local Government/Other)

NO

Would you like further information and/or assistance to apply for grants/tax rebates from any of these sources?

YES

PLEASE READ CAREFULLY THE CONDITIONS OF FUNDING BELOW, SIGN, DATE AND FORWARD YOUR APPLICATION TO THE BAROSSA COUNCIL, 43-51 TANUNDA ROAD, NURIOOTPA SA 5355. KEEP A COPY FOR YOUR RECORDS

CONDITIONS OF GRANT

REGISTER	The owner agrees not to seek the future removal of the place from the Local Heritage Register.
USE OF GRANT	The owner agrees to use the grant only to carry out the works listed in the application.
APPROVALS	The owner agrees to obtain Development Approval and any other necessary approvals prior to carrying out the works.
SALE OF TRANSFER	If the place is sold or transferred in full or in part within eighteen months of the final grant payment, the owner agrees to repay the grant in full, unless a written waiver is obtained from The Barossa Council prior to sale of transfer.
COMMENCEMENT	The grant is made available subject to a substantial commencement of work within a period to be agreed on acceptance. Payment of the grant in the case of late commencement will be subject to availability of funds at the time.
COMPLETION	If the works are not completed within the period agreed at commencement of the project, the owner agrees to forego the unpaid balance of the grant, unless a written extension of time is obtained from The Barossa Council.
INSTALMENTS	Grants will generally be paid in one lump sum on the production of evidence of expenditure and work standard to the satisfaction of The Barossa Council.

I/We have read and understood the above conditions of grant, and hereby agree to be bound by them. I/We certify that the information given by we/us is true and correct, and that no pertinent information which may affect this application has been omitted or withheld.

Signature of Owner(s)



Date: 18/09/23

[illegible]

Form: Heritage Grant Application Form

Page 4 of 4

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Marie Thom

From: Sam Hosking <sam@hoskingwillis.com.au>
Sent: Tuesday, 26 September 2023 2:35 PM
To: Marie Thom
Subject: [EXTERNAL] 40 Gilbert Street, Lyndoch

CAUTION: This Message originated outside your organization. Treat all attachments and hyperlinks with suspicion.

Hi Marie,

I have inspected the property at 40 Gilbert Street, which is listed as a local heritage place within the Lyndoch HAO.

The grant application is for the removal of paintwork to the stone façade and repointing with a lime mortar.

Based upon that I am of the view that the application for heritage grant funding is worthy of consideration by Council.

A development application is not required for this scope of work.

Please let me know if you need any additional comments.

Thanks
Sam

Sam Hosking
Director



mobile: [REDACTED]

phone: 8212 3089

email: sam@hoskingwillis.com.au

web: <http://www.hoskingwillis.com.au>

address: level 1, 121 South Tce, Adelaide SA 5000

THE BAROSSA COUNCIL

HERITAGE GRANT APPLICATION FORM



Related Policy/Process	TBCPO4450 Community Assistance Scheme Policy	Form Number:	TBCFOR4456
Form Owner:	Senior Manager – Planning Services	Last Revised Date:	4/9/12
Document Control:		TRIM Reference:	13/23586
Date Approved:	4 June 2014	Next Review Date:	June 2015

FOR OFFICE USE ONLY

Received by Council on _____ Application No. _____

Date of Application: September 2023 _____

Applicants Name: Lionize Group Pty Ltd ATF Tanunda Station Unit Trust _____

Address: Basedow Road, Tanunda SA 5352 _____

Is the APPLICANT the Owner of the Property? YES ☒ NO ☐

General Description of Works (details to be specified overleaf)

Repair heritage railway station at Tanunda from immediate permanent damage. Works are urgent to prevent collapse of components of the heritage structure.

Specific Areas of Concern/Repair: - Courtyard arch, parapet wall, internal courtyard wall, and outside walls.

See Quote No. QU-0039, Roeher Builders Pty Ltd

Estimated TOTAL COST of Works: \$5,170 _____ (quotation to be attached)Estimated DATE OF COMPLETION of Works: 30th June 2024 _____I/We request FUNDING for PAINT GRANT ☐MAINTENANCE GRANT ☒CONSERVATION CONTRIBUTION ☐

AMOUNT REQUESTED: \$ 5,170 _____

Applicant's Signature: _____ Owner's Signature: _____

FOR OFFICE USE ONLY

Works/Colour scheme approved by Heritage Adviser and agreed to by applicant

YES ☐NO ☐

Form: Heritage Grant Application Form

Page 1 of 4

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SCANNED 2023/09/15 16:39:20

Quotation Attached

YES ☐NO ☐

Policy guidelines satisfied

YES ☐NO ☐

Approval granted

YES ☐NO ☐

Form: Heritage Grant Application Form

Page 2 of 4

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DETAILS OF COLOUR SCHEME/CONSERVATION WORKS

Property Address: Basedow Road, Tanunda SA 5352 _____

Name of Contact Person: Heather Solomon _____ Phone: [REDACTED] _____

Please see attached photos.

Proposed paint colours/extent of works: *(TO BE COMPLETED BY APPLICANT)*

Roof: N/A _____ Walls: See quote _____

Gutters: N/A _____ Verandah Posts: N/A _____

Fascia: N/A _____ Verandah Brackets: N/A _____

Windows: N/A _____ Verandah Post Moulds: N/A _____

Gable End Slats: N/A _____ Other Verandah Details: N/A _____

Doors: N/A _____ Fence: N/A _____

Other Details and Comments: _____

- Note on quote No. QU-0039 stating drainage has been the major issue to the problems incorporated with cracking and building movement, and that when this problem is rectified, the building will settle.

Also Noting - additional applications for Heritage Grant funding in relation to this building. _____

Have you or someone on your behalf applied for a grant for the proposed work from any other source? (eg National Estate Grants, State Heritage Fund Program/Tax Incentive for Heritage Conservation/Local Government/Other)

YES ☐ NO ☒

Would you like further information and/or assistance to apply for grants/tax rebates from any of these sources?

YES ☒ NO ☐

PLEASE READ CAREFULLY THE CONDITIONS OF FUNDING BELOW, SIGN, DATE AND FORWARD YOUR APPLICATION TO THE BAROSSA COUNCIL, 43-51 TANUNDA ROAD, NURIOOTPA SA 5355. KEEP A COPY FOR YOUR RECORDS

CONDITIONS OF GRANT

REGISTER	The owner agrees not to seek the future removal of the place from the Local Heritage Register.
USE OF GRANT	The owner agrees to use the grant only to carry out the works listed in the application.
APPROVALS	The owner agrees to obtain Development Approval and any other necessary approvals prior to carrying out the works.
SALE OF TRANSFER	If the place is sold or transferred in full or in part within eighteen months of the final grant payment, the owner agrees to repay the grant in full, unless a written waiver is obtained from The Barossa Council prior to sale of transfer.
COMMENCEMENT	The grant is made available subject to a substantial commencement of work within a period to be agreed on acceptance. Payment of the grant in the case of late commencement will be subject to availability of funds at the time.
COMPLETION	If the works are not completed within the period agreed at commencement of the project, the owner agrees to forego the unpaid balance of the grant, unless a written extension of time is obtained from The Barossa Council.
INSTALMENTS	Grants will generally be paid in one lump sum on the production of evidence of expenditure and work standard to the satisfaction of The Barossa Council.

I/We have read and understood the above conditions of grant, and hereby agree to be bound by them. I/We certify that the information given by we/us is true and correct, and that no pertinent information which may affect this application has been omitted or withheld.

Signature of Owner(s)



Date:

10/9/23

15/09/2023, 10:51

The South Australia Heritage Places database

SA HERITAGE PLACES DATABASE SEARCH	
Search by Location	Search by ID
Search by Keywords	Extract by Development Plan
About Heritage Places	

HERITAGE PLACES

Heritage Place Details

LOCATION

Map [Show Map](#)

Address Basedow Road TANUNDA

Accuracy H - high level confidence

Development Plan Barossa Council

Polygon Type P - parcel (from DCDB)

DESCRIPTION

Details (Known As) Tanunda Railway Station (sandstone building)

Registered Name

Extent of listing

Class Local

Local Heritage Place Class Type

STATUS

Authorisation Date 25-MAR-2004

REFERENCE

LGA Barossa

Heritage Number 17092

Council Reference

SECTION 23 INFORMATION

Section 23

- a - it displays historical, economic or social themes that are of importance to the local area
- c - it has played an important part in the lives of local residents
- d - it displays aesthetic merit, design characteristics or construction techniques of significance to the local area

DISCLAIMER

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In the majority of cases, the maps of State Heritage Places on this web site show the footprints of the most significant structures on a registered Place. However, sometimes they simply indicate the complete area of land comprising the Place. Work is proceeding to further refine the mapping of such places. It is also important to note that development control is not limited to the registered structures but extends to their setting and structures nearby (what is termed 'development affecting' a State Heritage Place). Hence it is vital that exact details of the listed place and implications for any proposed development be discussed with Heritage South Australia staff, as they cannot be deduced solely from the information on this web site. The inclusion of a place in the SA Heritage Register gives no right of public access. Permission to visit properties must be sought from the owners. The accuracy of the mapping of State Heritage Places is not guaranteed. Please contact Heritage SA (<https://www.environment.sa.gov.au/topics/heritage/sa-heritage-register>) if you believe there is an error.

GIS FILES

To access downloadable GIS files, go to [Data.SA](#)

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Reference: TRIM

27 July 2023

Heritage South Australia
Level 8, 81-95 Waymouth Street
ADELAIDE SA 5000

To whom it may concern

Chateau Tanunda, Basedow Road, Tanunda

Chateau Tanunda (First Cellars, Distilling Tower, Spirit Bond Store, Galvanised Sheds & Brick Chimney), located at 9 Basedow Road, Tanunda, is registered as a State Heritage Place and listed as such in The Barossa Development Plan.

The property's State Heritage number is 10325 and it is a significant winery manufacturing and processing site within the township of Tanunda. The complex contributes to the heritage value and character of the township and is a landmark building in the region.

There are a number of fabric components on the site in urgent need of conservation works to prevent ongoing deterioration of the fabric and to prevent damage to adjacent rooms and spaces. These include masonry cracking and deflection above openings; deteriorating fascias; and failing window frames and sashes. The roof to the main winery building is also in increasingly urgent need of replacement.

An application has been prepared to assist with funding for conservation works to the site. As The Barossa Council Heritage Advisor, I have inspected the works proposed and write in support of the application. Funding this project will assist with the ongoing protection and conserve the Chateau, Distilling Tower and Bond Store. Conservation works will also allow the safe on-going use of the place, and allow activation and public access to the winery to be maintained.

Yours sincerely,



Sam Hosking
Heritage Advisor, The Barossa Council

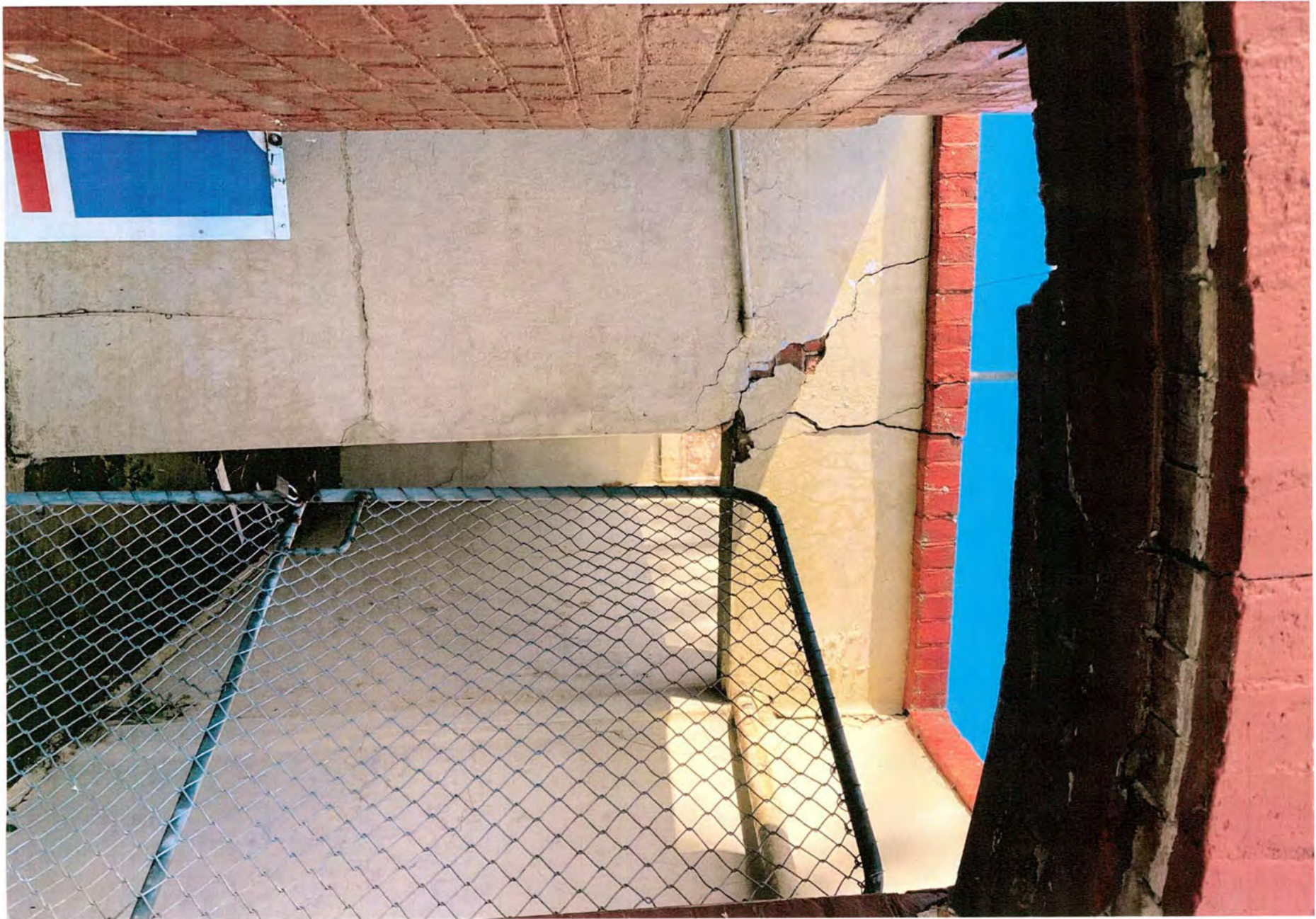
(08) 8563 8444 | barossa@barossa.sa.gov.au | barossa.sa.gov.au
43-51 Tanunda Road (PO Box 867), Nuriootpa SA 5355 | ABN: 47 749 871 215



SCANNED 20230915 163920



SCANNED 20230915 163920



SCANNED 20230915 163920

QUOTE

Chateau Tanunda

Date
8 Aug 2023**Expiry**
8 Nov 2023**Quote Number**
QU-0039**Reference**
Station Building**ABN**
46 651 093 373ROEHR BUILDERS Pty Ltd
PO Box 843
TANUNDA SA 5352
mick@roehrbuilders.com.au

Description	Quantity	Unit Price	GST	Amount AUD
Courtyard arch. prop doorway, supply and install new custom made arch bar, remove bricks where needed and replace with non shrink grout and reinstate, repoint. Parapet wall. remove bricks and grout where needed, replace with non shrink grout and reinstate, repoint. Internal courtyard wall. remove render, remove grout between bricks, pin where necessary ,replace with non shrink grout and reinstate, re-render. Outside walls. remove grout from cracking on outside of building, replace with non shrink grout and reinstate, repoint to match colour as close as possible.	1.00	4,700.00	10%	4,700.00

****NOTE****

-Drainage has been the major issue to the problems incorporated
with cracking and building movement. Please note when this
problem is rectified building will settle.
-No works to internal of building.

Subtotal	4,700.00
TOTAL GST 10%	470.00
TOTAL AUD	5,170.00

Marie Thom

From: Sam Hosking <sam@hoskingwillis.com.au>
Sent: Tuesday, 26 September 2023 3:19 PM
To: Marie Thom
Subject: [EXTERNAL] Former Tanunda Railway Station

CAUTION: This Message originated outside your organization. Treat all attachments and hyperlinks with suspicion.

Hi Marie,

I am familiar with the Former Tanunda Railway Station and have met the owners on site to discuss the scope of work. The building is listed as a local heritage place.

The grant application is for the repair of external masonry, including crack repair, re-rendering and repointing.

The proposed scope of work is necessary and until conservation works are undertaken the building will not be able to be used. Based upon that I am of the view that the application for heritage grant funding is worthy of consideration by Council.

A development application is not required for this scope of work.

Please let me know if you need any additional comments.

Thanks

Sam

Sam Hosking
Director



mobile: [REDACTED]

phone: 8212 3089

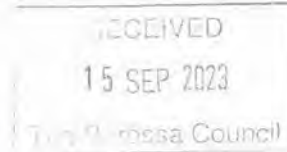
email: sam@hoskingwillis.com.au

web: <http://www.hoskingwillis.com.au>

address: level 1, 121 South Tce, Adelaide SA 5000

THE BAROSSA COUNCIL

HERITAGE GRANT APPLICATION FORM



Related Policy/Process	TBCPO4450 Community Assistance Scheme Policy	Form Number:	TBCFOR4456
Form Owner:	Senior Manager – Planning Services	Last Revised Date:	4/9/12
Document Control:		TRIM Reference:	13/23586
Date Approved:	4 June 2014	Next Review Date:	June 2015

FOR OFFICE USE ONLY

Received by Council on _____ Application No. _____

Date of Application: September 2023 _____

Applicants Name: Lionize Group Pty Ltd ATF Tanunda Station Unit Trust _____

Address: Basedow Road, Tanunda SA 5352 _____

Is the APPLICANT the Owner of the Property? YES ☒ NO ☐

General Description of Works (details to be specified overleaf)

Repair heritage railway station at Tanunda from immediate permanent damage. Works are urgent to prevent collapse of components of the heritage structure.

Specific Areas of Concern/Repair: - Internal floorboard removal, in preparation for total replacement. See Quote No. 293, John Podolski

Estimated TOTAL COST of Works: \$2,200 _____ (quotation to be attached)Estimated DATE OF COMPLETION of Works: 30th June 2024 _____

I/We request FUNDING for

PAINT GRANT	☐
MAINTENANCE GRANT	☒
CONSERVATION CONTRIBUTION	☐

AMOUNT REQUESTED: \$ 2,200 _____

Applicant's Signature: _____ Owner's Signature: _____

FOR OFFICE USE ONLY

Works/Colour scheme approved by Heritage Adviser and agreed to by applicant

YES ☐ NO ☐

Quotation Attached

YES ☐ NO ☐

Form: Heritage Grant Application Form

Page 1 of 4

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SCANNED 2023/09/15 16:39:31

Policy guidelines satisfied

YES ☐NO ☐

Approval granted

YES ☐NO ☐

DETAILS OF COLOUR SCHEME/CONSERVATION WORKS

Property Address: Basedow Road, Tanunda SA 5352 _____

Name of Contact Person: Heather Solomon _____ Phone: [REDACTED] _____

Please see attached photos.

Proposed paint colours/extent of works: *(TO BE COMPLETED BY APPLICANT)*

Roof: N/A _____ Walls: See quote _____

Gutters: N/A _____ Verandah Posts: N/A _____

Fascia: N/A _____ Verandah Brackets: N/A _____

Windows: N/A _____ Verandah Post Moulds: N/A _____

Gable End Slats: N/A _____ Other Verandah Details: N/A _____

Doors: N/A _____ Fence: N/A _____

Other Details and Comments: _____

- To remove timber flooring in three rooms; remove all unwanted wall fittings, fill all holes in walls, pressure wash all walls.

Also Noting - additional applications for Heritage Grant funding in relation to this building. _____

Form: Heritage Grant Application Form

Page 3 of 4

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Have you or someone on your behalf applied for a grant for the proposed work from any other source? (eg National Estate Grants, State Heritage Fund Program/Tax Incentive for Heritage Conservation/Local Government/Other)

YES ☐ NO ☒

Would you like further information and/or assistance to apply for grants/tax rebates from any of these sources?

YES ☒ NO ☐

PLEASE READ CAREFULLY THE CONDITIONS OF FUNDING BELOW, SIGN, DATE AND FORWARD YOUR APPLICATION TO THE BAROSSA COUNCIL, 43-51 TANUNDA ROAD, NURIOOTPA SA 5355. KEEP A COPY FOR YOUR RECORDS

CONDITIONS OF GRANT

REGISTER	The owner agrees not to seek the future removal of the place from the Local Heritage Register.
USE OF GRANT	The owner agrees to use the grant only to carry out the works listed in the application.
APPROVALS	The owner agrees to obtain Development Approval and any other necessary approvals prior to carrying out the works.
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COMPLETION	If the works are not completed within the period agreed at commencement of the project, the owner agrees to forego the unpaid balance of the grant, unless a written extension of time is obtained from The Barossa Council.
INSTALMENTS	Grants will generally be paid in one lump sum on the production of evidence of expenditure and work standard to the satisfaction of The Barossa Council.

I/We have read and understood the above conditions of grant, and hereby agree to be bound by them. I/We certify that the information given by we/us is true and correct, and that no pertinent information which may affect this application has been omitted or withheld.

Signature of Owner(s)



Date:

10/11/23

15/09/2023, 10:51

The South Australia Heritage Places database

SA HERITAGE PLACES DATABASE SEARCH	
Search by Location	Search by ID
Search by Keywords	Extract by Development Plan
About Heritage Places	
HERITAGE PLACES	
Heritage Place Details	
LOCATION	
Map	Show Map
Address	Basedow Road TANUNDA
Accuracy	H - high level confidence
Development Plan	Barossa Council
Polygon Type	P - parcel (from DCDB)
DESCRIPTION	
Details (Known As)	Tanunda Railway Station (sandstone building)
Registered Name	
Extent of listing	
Class	Local
Local Heritage Place Class Type	
STATUS	
Authorisation Date	25-MAR-2004
REFERENCE	
LGA	Barossa
Heritage Number	17092
Council Reference	
SECTION 23 INFORMATION	
Section 23	a - it displays historical, economic or social themes that are of importance to the local area c - it has played an important part in the lives of local residents d - it displays aesthetic merit, design characteristics or construction techniques of significance to the local area
DISCLAIMER	
While due care has been taken to ensure that the SA Heritage Places Database accurately reflects the South Australian Heritage Register and listings of Local Heritage Places in Development Plans, the State of South Australia does not accept liability for the use of the SA Heritage Database for any purpose. Users should consult the Department for Environment and Water - Heritage South Australia to confirm the listing of State Heritage Places and the relevant Development Plan for Local Heritage Places/Contributory Items. In the majority of cases, the maps of State Heritage Places on this web site show the footprints of the most significant structures on a registered Place. However, sometimes they simply indicate the complete area of land comprising the Place. Work is proceeding to further refine the mapping of such places. It is also important to note that development control is not limited to the registered structures but extends to their setting and structures nearby (what is termed 'development affecting' a State Heritage Place). Hence it is vital that exact details of the listed place and implications for any proposed development be discussed with Heritage South Australia staff, as they cannot be deduced solely from the information on this web site. The inclusion of a place in the SA Heritage Register gives no right of public access. Permission to visit properties must be sought from the owners. The accuracy of the mapping of State Heritage Places is not guaranteed. Please contact Heritage SA (https://www.environment.sa.gov.au/topics/heritage/sa-heritage-register) if you believe there is an error.	
GIS FILES	
To access downloadable GIS files, go to Data.SA	

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Reference: TRIM

27 July 2023

Heritage South Australia
Level 8, 81-95 Waymouth Street
ADELAIDE SA 5000

To whom it may concern

Chateau Tanunda, Basedow Road, Tanunda

Chateau Tanunda (First Cellars, Distilling Tower, Spirit Bond Store, Galvanised Sheds & Brick Chimney), located at 9 Basedow Road, Tanunda, is registered as a State Heritage Place and listed as such in The Barossa Development Plan.

The property's State Heritage number is 10325 and it is a significant winery manufacturing and processing site within the township of Tanunda. The complex contributes to the heritage value and character of the township and is a landmark building in the region.

There are a number of fabric components on the site in urgent need of conservation works to prevent ongoing deterioration of the fabric and to prevent damage to adjacent rooms and spaces. These include masonry cracking and deflection above openings; deteriorating fascias; and failing window frames and sashes. The roof to the main winery building is also in increasingly urgent need of replacement.

An application has been prepared to assist with funding for conservation works to the site. As The Barossa Council Heritage Advisor, I have inspected the works proposed and write in support of the application. Funding this project will assist with the ongoing protection and conserve the Chateau, Distilling Tower and Bond Store. Conservation works will also allow the safe on-going use of the place, and allow activation and public access to the winery to be maintained.

Yours sincerely,



Sam Hosking
Heritage Advisor, The Barossa Council

(08) 8563 8444 | barossa@barossa.sa.gov.au | barossa.sa.gov.au
43-51 Tanunda Road (PO Box 867), Nuriootpa SA 5355 | ABN: 47 749 871 215



From: **John Podolski**
10a Mill Street
Tanunda S.A. 5355
Mobile: 0415287251

Revised Quote No. 293
A.B.N 63297355725

podj@internode.on.net

Quote

Customer

Name Chateau Tanunda
Address 9 Basedow Road
City Tanunda SA 5352
Phone

Date 7/09/2023
Week start
Week end

Qty	Description	Unit Price	TOTAL
1	Quote to remove timber flooring in 3 rooms from Tanunda Railway Station building		
2	Remove all unwanted wall fittings, fill all holes in walls		
3	Pressure wash all walls		
	Labour and material cost:		\$2,200.00
	QUOTE IS VALID FOR 21 Day and may be subject to adjustment for unforeseen issues		
6		sub total	\$2,200.00
		GST+	
		Total Cost	\$2,200.00

Thank you for your business

SCANNED 20230915 163931



SCANNED 20230915 163931





SCANNED 20230915 163931

SCANNED 20230915 163931



Marie Thom

From: Sam Hosking <sam@hoskingwillis.com.au>
Sent: Tuesday, 26 September 2023 3:21 PM
To: Marie Thom
Subject: [EXTERNAL] Former Tanunda Railway Station

CAUTION: This Message originated outside your organization. Treat all attachments and hyperlinks with suspicion.

Hi Marie,

I am familiar with the Former Tanunda Railway Station and have met the owners on site to discuss the scope of work. The building is listed as a local heritage place.

The grant application is for the removal of existing termite damaged floor boards and floor framing to three rooms.

The proposed scope of work is necessary and until conservation and upgrade works are undertaken the building will not be able to be used. Based upon that I am of the view that the application for heritage grant funding is worthy of consideration by Council.

A development is required for this scope of work.

Please let me know if you need any additional comments.

Thanks

Sam

Sam Hosking
Director



mobile: [REDACTED]

phone: 8212 3089

email: sam@hoskingwillis.com.au

web: <http://www.hoskingwillis.com.au>

address: level 1, 121 South Tce, Adelaide SA 5000

THE BAROSSA COUNCIL

HERITAGE GRANT APPLICATION FORM



Related Policy/Process	TBCPO4450 Community Assistance Scheme Policy	Form Number:	TBCFOR4456
Form Owner:	Senior Manager – Planning Services	Last Revised Date:	4/9/12
Document Control:		TRIM Reference:	13/23586
Date Approved:	4 June 2014	Next Review Date:	June 2015

FOR OFFICE USE ONLY

Received by Council on _____ Application No. _____

Date of Application: September 2023 _____

Applicants Name: Lionize Group Pty Ltd ATF Tanunda Station Unit Trust _____

Address: Basedow Road, Tanunda SA 5352 _____

Is the APPLICANT the Owner of the Property? YES ☒ NO ☐

General Description of Works (details to be specified overleaf)

Repair heritage railway station at Tanunda from immediate permanent damage. Works are urgent to prevent collapse of components of the heritage structure.

Specific Areas of Concern/Repair: - Pour concrete flooring after removal of damaged wooden floorboards.

See Quote dated 7/09/2023, MA & MY Rothe, Concrete Contractor

Estimated TOTAL COST of Works: \$7,700.00 _____ (quotation to be attached)Estimated DATE OF COMPLETION of Works: 30th June 2024 _____I/We request FUNDING for PAINT GRANT ☐MAINTENANCE GRANT ☒CONSERVATION CONTRIBUTION ☐

AMOUNT REQUESTED: \$ 7,700.00 _____

Applicant's Signature: [Signature] Owner's Signature: [Signature]

FOR OFFICE USE ONLY

Works/Colour scheme approved by Heritage Adviser and agreed to by applicant

YES ☐NO ☐

Quotation Attached

YES ☐NO ☐

Form: Heritage Grant Application Form

Page 1 of 4

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SCANNED 20230915 163946

Policy guidelines satisfied	YES ☐	NO ☐
Approval granted	YES ☐	NO ☐

DETAILS OF COLOUR SCHEME/CONSERVATION WORKS

Property Address: Basedow Road, Tanunda SA 5352 _____

Name of Contact Person: Heather Solomon _____ Phone: [REDACTED] _____

Please see attached photos.

Proposed paint colours/extent of works: *(TO BE COMPLETED BY APPLICANT)*

Roof: N/A _____ Walls: See quote _____

Gutters: N/A _____ Verandah Posts: N/A _____

Fascia: N/A _____ Verandah Brackets: N/A _____

Windows: N/A _____ Verandah Post Moulds: N/A _____

Gable End Slats: N/A _____ Other Verandah Details: N/A _____

Doors: N/A _____ Fence: N/A _____

Other Details and Comments: _____

Quote includes compacted hardcore fill for 100mm concrete floor. Concrete finish will be smooth.Also Noting - additional applications for Heritage Grant funding in relation to this building. _____

Have you or someone on your behalf applied for a grant for the proposed work from any other source? (eg National Estate Grants, State Heritage Fund Program/Tax Incentive for Heritage Conservation/Local Government/Other)

YES ☐ NO ☒

Would you like further information and/or assistance to apply for grants/tax rebates from any of these sources?

YES ☒ NO ☐

PLEASE READ CAREFULLY THE CONDITIONS OF FUNDING BELOW, SIGN, DATE AND FORWARD YOUR APPLICATION TO THE BAROSSA COUNCIL, 43-51 TANUNDA ROAD, NURIOOTPA SA 5355. KEEP A COPY FOR YOUR RECORDS

CONDITIONS OF GRANT

REGISTER The owner agrees not to seek the future removal of the place from the Local Heritage Register.

USE OF GRANT The owner agrees to use the grant only to carry out the works listed in the application.

APPROVALS The owner agrees to obtain Development Approval and any other necessary approvals prior to carrying out the works.

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COMMENCEMENT The grant is made available subject to a substantial commencement of work within a period to be agreed on acceptance. Payment of the grant in the case of late commencement will be subject to availability of funds at the time.

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INSTALMENTS Grants will generally be paid in one lump sum on the production of evidence of expenditure and work standard to the satisfaction of The Barossa Council.

I/We have read and understood the above conditions of grant, and hereby agree to be bound by them. I/We certify that the information given by we/us is true and correct, and that no pertinent information which may affect this application has been omitted or withheld.

Signature of Owner(s)



Date:



15/09/2023, 10:51

The South Australia Heritage Places database

SA HERITAGE PLACES DATABASE SEARCH	
Search by Location	Search by ID
Search by Keywords	Extract by Development Plan
About Heritage Places	

HERITAGE PLACES

Heritage Place Details

LOCATION

Map [Show Map](#)

Address Basedow Road TANUNDA

Accuracy H - high level confidence

Development Plan Barossa Council

Polygon Type P - parcel (from DCDB)

DESCRIPTION

Details (Known As) Tanunda Railway Station (sandstone building)

Registered Name

Extent of listing

Class Local

Local Heritage Place Class Type -

STATUS

Authorisation Date 25-MAR-2004

REFERENCE

LGA Barossa

Heritage Number 17092

Council Reference

SECTION 23 INFORMATION

Section 23

- a - it displays historical, economic or social themes that are of importance to the local area
- c - it has played an important part in the lives of local residents
- d - it displays aesthetic merit, design characteristics or construction techniques of significance to the local area

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Reference: TRIM

27 July 2023

Heritage South Australia
Level 8, 81-95 Waymouth Street
ADELAIDE SA 5000

To whom it may concern

Chateau Tanunda, Basedow Road, Tanunda

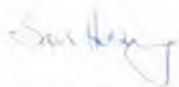
Chateau Tanunda (First Cellars, Distilling Tower, Spirit Bond Store, Galvanised Sheds & Brick Chimney), located at 9 Basedow Road, Tanunda, is registered as a State Heritage Place and listed as such in The Barossa Development Plan.

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There are a number of fabric components on the site in urgent need of conservation works to prevent ongoing deterioration of the fabric and to prevent damage to adjacent rooms and spaces. These include masonry cracking and deflection above openings; deteriorating fascias; and failing window frames and sashes. The roof to the main winery building is also in increasingly urgent need of replacement.

An application has been prepared to assist with funding for conservation works to the site. As The Barossa Council Heritage Advisor, I have inspected the works proposed and write in support of the application. Funding this project will assist with the ongoing protection and conserve the Chateau, Distilling Tower and Bond Store. Conservation works will also allow the safe on-going use of the place, and allow activation and public access to the winery to be maintained.

Yours sincerely,



Sam Hosking
Heritage Advisor, The Barossa Council

(08) 8563 8444 | barossa@barossa.sa.gov.au | barossa.sa.gov.au
43-51 Tanunda Road (PO Box 867), Nuriootpa SA 5355 | ABN: 47 749 871 215





ABN 46 506 819 89111c No. R37135

15B Langmeil Road Tanunda Phone/Fax 8563 2463 Mobile 0419 856 707
marothe@internode.on.net

7-9-2023

To Kel Dickens

Price for concrete floors in Tanunda Railway
station building. Including compacted hardcore fill
for 100mm concrete floor, 32mm concrete SL 12 mesh
and forticon. Concrete finish will be smooth.

Rice	2000.00
GST	200.00

Total \$ 2200.00

Yours faithfully
Mark



SCANNED 20230915 163946

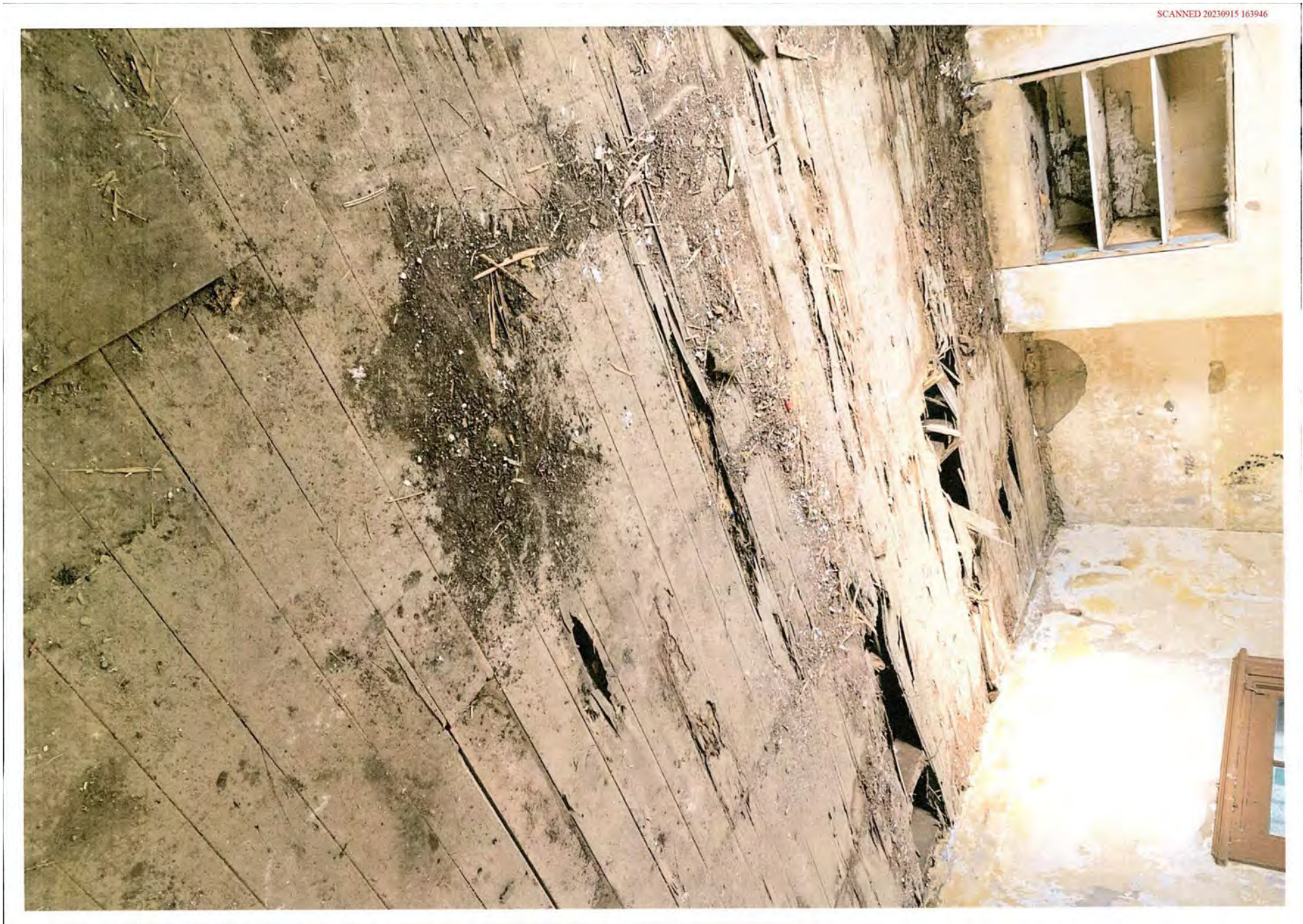
SCANNED 20230915 163946





SCANNED 20230915 163946





Marie Thom

From: Sam Hosking <sam@hoskingwillis.com.au>
Sent: Tuesday, 26 September 2023 3:25 PM
To: Marie Thom
Subject: CM: [EXTERNAL] Former Tanunda Railway Station

Record Number: 23/92572

CAUTION: This Message originated outside your organization. Treat all attachments and hyperlinks with suspicion.

Hi Marie,

I am familiar with the Former Tanunda Railway Station and have met the owners on site to discuss the scope of work. The building is listed as a local heritage place.

The grant application is for the replacement of the existing timber floor in three rooms with a new concrete floor.

The proposed scope of work is necessary; however only the external component (original mens' lavatories) is a like for like and suitable replacement. Replacement of floors internally with concrete is an acceptable outcome, but not ideal from a heritage perspective.

Based upon that I am of the view that only a portion of the application (external concreting) for heritage grant funding is worthy of consideration by Council.

I believe a development application is required for this scope of work.

Please let me know if you need any additional comments.

Thanks

Sam

Sam Hosking
Director



mobile: [REDACTED]

phone: 8212 3089

email: sam@hoskingwillis.com.au

web: <http://www.hoskingwillis.com.au>

address: level 1, 121 South Tce, Adelaide SA 5000

THE BAROSSA COUNCIL

HERITAGE GRANT APPLICATION FORM



Related Policy/Process	TBCPO4450 Community Assistance Scheme Policy	Form Number:	TBCFOR4456
Form Owner:	Senior Manager – Planning Services	Last Revised Date:	4/9/12
Document Control:		TRIM Reference:	13/23586
Date Approved:	4 June 2014	Next Review Date:	June 2015

FOR OFFICE USE ONLY

Received by Council on _____ Application No. _____

Date of Application: September 2023 _____

Applicants Name: Lionize Group Pty Ltd ATF Tanunda Station Unit Trust _____

Address: Basedow Road, Tanunda SA 5352 _____

Is the APPLICANT the Owner of the Property? YES ☒ NO ☐

General Description of Works (details to be specified overleaf)

Repair heritage railway station at Tanunda from immediate permanent damage. Works are urgent to prevent collapse of components of the heritage structure.Specific Areas of Concern/Repair: - Internal painting – walls, ceilings, woodwork, including preparation thereof, etc. See Quote dated 6.9.2023 from Steinert Painters re: Internal Building Basedow Road, internal painting of railway station.Concrete flooring (once installed) – painting, sealing, and associated preparation thereof. See Quote dated 6.9.2023 from Steinert Painters re: Internal Building Basedow Road: internal painting of railway station concrete floors.Estimated TOTAL COST of Works: \$5,395.50 & \$1,017.50 (incl. GST) (quotation to be attached)Estimated DATE OF COMPLETION of Works: 30th June 2024 _____

I/We request FUNDING for

PAINT GRANT	☒
MAINTENANCE GRANT	☐
CONSERVATION CONTRIBUTION	☐

AMOUNT REQUESTED: \$ 6,413 (incl. GST) _____

Applicant's Signature: [Signature] Owner's Signature: [Signature]

Form: Heritage Grant Application Form

Page 1 of 4

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SCANNED 20230915 164006

FOR OFFICE USE ONLY

Works/Colour scheme approved by Heritage Adviser and agreed to by applicant	YES ☐	NO ☐
Quotation Attached	YES ☐	NO ☐
Policy guidelines satisfied	YES ☐	NO ☐
Approval granted	YES ☐	NO ☐

DETAILS OF COLOUR SCHEME/CONSERVATION WORKS

Property Address: Basedow Road, Tanunda SA 5352 _____

Name of Contact Person: Heather Solomon _____ Phone: [REDACTED] _____

Please see attached photos.

Proposed paint colours/extent of works: *(TO BE COMPLETED BY APPLICANT)*

Roof: N/A _____ Walls: See quote _____

Gutters: N/A _____ Verandah Posts: N/A _____

Fascia: N/A _____ Verandah Brackets: N/A _____

Windows: N/A _____ Verandah Post Moulds: N/A _____

Gable End Slats: N/A _____ Other Verandah Details: N/A _____

Doors: N/A _____ Fence: N/A _____

Other Details and Comments: See Quote dated 6.9.2023 from Steinert Painters re: Internal Building Basedow Road, internal painting of railway station.Also Noting - additional applications for Heritage Grant funding in relation to this building. _____

Have you or someone on your behalf applied for a grant for the proposed work from any other source? (eg National Estate Grants, State Heritage Fund Program/Tax Incentive for Heritage Conservation/Local Government/Other)

YES ☐ NO ☒

Would you like further information and/or assistance to apply for grants/tax rebates from any of these sources?

YES ☒ NO ☐

PLEASE READ CAREFULLY THE CONDITIONS OF FUNDING BELOW, SIGN, DATE AND FORWARD YOUR APPLICATION TO THE BAROSSA COUNCIL, 43-51 TANUNDA ROAD, NURIOOTPA SA 5355. KEEP A COPY FOR YOUR RECORDS

CONDITIONS OF GRANT

REGISTER	The owner agrees not to seek the future removal of the place from the Local Heritage Register.
USE OF GRANT	The owner agrees to use the grant only to carry out the works listed in the application.
APPROVALS	The owner agrees to obtain Development Approval and any other necessary approvals prior to carrying out the works.
SALE OF TRANSFER	If the place is sold or transferred in full or in part within eighteen months of the final grant payment, the owner agrees to repay the grant in full, unless a written waiver is obtained from The Barossa Council prior to sale of transfer.
COMMENCEMENT	The grant is made available subject to a substantial commencement of work within a period to be agreed on acceptance. Payment of the grant in the case of late commencement will be subject to availability of funds at the time.
COMPLETION	If the works are not completed within the period agreed at commencement of the project, the owner agrees to forego the unpaid balance of the grant, unless a written extension of time is obtained from The Barossa Council.
INSTALMENTS	Grants will generally be paid in one lump sum on the production of evidence of expenditure and work standard to the satisfaction of The Barossa Council.

I/We have read and understood the above conditions of grant, and hereby agree to be bound by them. I/We certify that the information given by we/us is true and correct, and that no pertinent information which may affect this application has been omitted or withheld.

Signature of Owner(s)



Date:



15/09/2023, 10:51

The South Australia Heritage Places database

SA HERITAGE PLACES DATABASE SEARCH	
Search by Location	Search by ID
Search by Keywords	Extract by Development Plan
About Heritage Places	

HERITAGE PLACES

Heritage Place Details

LOCATION

Map [Show Map](#)

Address Basedow Road TANUNDA

Accuracy H - high level confidence

Development Plan Barossa Council

Polygon Type P - parcel (from DCDB)

DESCRIPTION

Details (Known As) Tanunda Railway Station (sandstone building)

Registered Name

Extent of listing

Class Local

Local Heritage Place Class Type -

STATUS

Authorisation Date 25-MAR-2004

REFERENCE

LGA Barossa

Heritage Number 17092

Council Reference

SECTION 23 INFORMATION

Section 23

- a - it displays historical, economic or social themes that are of importance to the local area
- c - it has played an important part in the lives of local residents
- d - it displays aesthetic merit, design characteristics or construction techniques of significance to the local area

DISCLAIMER

While due care has been taken to ensure that the SA Heritage Places Database accurately reflects the South Australian Heritage Register and listings of Local Heritage Places in Development Plans, the State of South Australia does not accept liability for the use of the SA Heritage Database for any purpose. Users should consult the [Department for Environment and Water - Heritage South Australia](#) to confirm the listing of State Heritage Places and the relevant [Development Plan](#) for Local Heritage Places/Contributory Items.

In the majority of cases, the maps of State Heritage Places on this web site show the footprints of the most significant structures on a registered Place. However, sometimes they simply indicate the complete area of land comprising the Place. Work is proceeding to further refine the mapping of such places. It is also important to note that development control is not limited to the registered structures but extends to their setting and structures nearby (what is termed 'development affecting' a State Heritage Place). Hence it is vital that exact details of the listed place and implications for any proposed development be discussed with Heritage South Australia staff, as they cannot be deduced solely from the information on this web site. The inclusion of a place in the SA Heritage Register gives no right of public access. Permission to visit properties must be sought from the owners. The accuracy of the mapping of State Heritage Places is not guaranteed. Please contact Heritage SA (<https://www.environment.sa.gov.au/topics/heritage/sa-heritage-register>) if you believe there is an error.

GIS FILES

To access downloadable GIS files, go to [Data.SA](#)

[Disclaimer](#) | [Copyright](#) | [Accessibility Statement](#) |

Reference: TRIM

27 July 2023

Heritage South Australia
Level 8, 81-95 Waymouth Street
ADELAIDE SA 5000

To whom it may concern

Chateau Tanunda, Basedow Road, Tanunda

Chateau Tanunda (First Cellars, Distilling Tower, Spirit Bond Store, Galvanised Sheds & Brick Chimney), located at 9 Basedow Road, Tanunda, is registered as a State Heritage Place and listed as such in The Barossa Development Plan.

The property's State Heritage number is 10325 and it is a significant winery manufacturing and processing site within the township of Tanunda. The complex contributes to the heritage value and character of the township and is a landmark building in the region.

There are a number of fabric components on the site in urgent need of conservation works to prevent ongoing deterioration of the fabric and to prevent damage to adjacent rooms and spaces. These include masonry cracking and deflection above openings; deteriorating fascias; and failing window frames and sashes. The roof to the main winery building is also in increasingly urgent need of replacement.

An application has been prepared to assist with funding for conservation works to the site. As The Barossa Council Heritage Advisor, I have inspected the works proposed and write in support of the application. Funding this project will assist with the ongoing protection and conserve the Chateau, Distilling Tower and Bond Store. Conservation works will also allow the safe on-going use of the place, and allow activation and public access to the winery to be maintained.

Yours sincerely,



Sam Hosking
Heritage Advisor, The Barossa Council

(08) 8563 8444 | barossa@barossa.sa.gov.au | barossa.sa.gov.au
43-51 Tanunda Road (PO Box 867), Nuriootpa SA 5355 | ABN: 47 749 871 215



QUOTATION	CHATEAU TANUNDA	02857
------------------	------------------------	--------------

STEINERT PAINTERS

Painting & Decorating

General repairs

Domestic, Commercial & Industrial

Mobile 0418 858 130

steinert.painters@bigpond.com

ABN 36 382 590 133

Licence no R15239

BLD 239073

24 South Terrace

Nuriootpa SA

5355

Reference	TRAIN STATION INTERNAL BUILDING Baseadow road Tanunda
Quote Date	6.9.2023

Issued to: CHATEAU TANUNDA

Description**INTERNAL PAINTING OF RAILWAY STATION**

- To paint internal ceilings throughout as discussed.
- To paint internal walls throughout as discussed.
- To paint internal woodwork throughout as discussed.
- To apply bondcrete to bind surfaces areas that are chalky and fretting as discussed.
- To prepare walls from flaking paint to bondcrete and scrape edges that will lift when paint is applied due to calcified walls as discussed. (Variation if extra time is needed as minimal time has been allocated as discussed with owners.)
- To tape, cover and remove from windows, door fittings, sinks, tiles, toilet, lights, brackets, PowerPoints, smoke detectors, ect as discussed.
- All patching, sanding, gapping and removal of stickers, hook stick backings to be done by owner as discussed.
- All Internal surfaces of building to be cleaned down to remove mould, dust, debri, loose paint in readiness for painting and floor areas completely cleaned out by owner as discussed.
- To supply scaffolding for working at heights, to clean and remove all materials/ rubbish from site and dispose as discussed.

Labour & Materials**\$4,905.00 + gst**

Thank you for the opportunity to quote

SPECIFICATION Preparation

Prior to the application, all surfaces will be prepared in accordance with the schedule below:

Surface Chalking, Dust, Dirt and other Foreign Matter - Clean down all surfaces by either dusting and/or washing as appropriate. **Mould Growth** - Treat areas of mould infestation with suitable Hypochlorite-based treatment and then rinse thoroughly with clean water and allow to dry.

Grease, Stained and Oily Deposits - Mix detergent and/or degreaser and apply to the defined surfaces, agitate as necessary and leave on the surface for the recommended time. Water blast or rinse, clean as appropriate and allow to dry. Block-out sealer where needed.

Blisters - Scrape off all blisters to a firmly adhered edge. Ensure all areas are either filled flush and/or thoroughly sanded to a feathered edge.

Loosely Adhered Coatings - Scrape, water blast, wire brush or sand off all loosely adhered coatings to a sound and firmly adhered edge. Ensure all areas are either filled flushed and/or thoroughly sanded to a feathered edge. APPLIED bonding agent suitable to gain adhesion.

Rust - Use hand or power tool cleaning, as appropriate, to remove mil scale and rust, avoiding burnishing of the surface.

Masonry Render - Scrape out all cracks and holes to provide a sound surface for filling. Treat for moss and mould as necessary. Fill with a suitable two pack filler or Masonry filler as appropriate. Trowel or stipple the surface to match adjacent surfaces as closely as possible. Allow to dry and cure for the required period before painting. Concrete "spalling", drummy render and corroding reinforcing, if discovered, may be the subject of additional cost to repair.

Exterior/Interior Woodwork - Scrape out all cracks and holes to provide a sound surface for filling and treat for moss and mould as necessary. Fill with exterior grade filler as appropriate. Sand to original profile.

Plasterboard/Solid Plaster - Scrape out all cracks and holes to provide a sound surface for filling. Mix a suitable plaster-based filler, apply and allow to dry. Sand the filler after it has dried and wipe clean.

Paint application:

Paint coatings will be applied to all designated surfaces in accordance with the following schedule:

Exterior Woodwork (Painted)

Primer - Spot Prime bare areas with wood primer as appropriate.

Finish Coat - High Gloss Enamel, Gloss Acrylic or Satin Acrylic. To match existing

Masonry Render and Brickwork

Primer - Spot Prime bare areas with alkyl pigmented sealer or acrylic sealer or block filler (as appropriate).

Top Coat - Gloss acrylic/enamel or Satin Acrylic. Or to match existing.

PAYMENT VARIATION

The proposed payment schedules are fixed subject to variation in the cost of labour & materials in accordance with the CPI. **Terms & Conditions:**

1. Validity Period

The prices quoted within this proposal are valid for a period of 30 days from the date printed on this proposal & may be subject to variation after this period has expired.

2. Working Hours

Working hours will be carried out during the normal work day. If required to do specific sections outside of the normal working day then an additional cost may apply.

3. Insurance

Our employees are fully covered by Public Liability & Workers Compensation Insurance.

4. Termination of Agreement

The Painting contract may be terminated at any time by the client or Steinert Painters. Payment will be invoiced on a work performed basis and materials purchased. No cancellation fees will be incurred.

5. Terms of Payment

Payment must be made within 7 days upon receipt of invoice & we reserve the right to progress payments during the course of work performed.

6. Goods & Services Tax

This Proposal is exclusive of any Goods & Services Tax which may apply.

7. Pre-existing Toxic Substrates or Coatings

If identified & unless otherwise noted, pre-existing toxic coatings such as lead or chromate-based paints or asbestos-based substrates, may be subject to an additional cost to prepare &/or remove.

8. Guarantee

- All work performed will be done to the highest of standard.
 - Work will commence at a time of year that is convenient to both parties.
- Work will be completed as quickly as possible to avoid too much inconvenience.

QUOTATION CHATEAU TANUNDA 02858**STEINERT PAINTERS**

Painting & Decorating

General repairs

Domestic, Commercial & Industrial

Mobile 0418 858 130

steinert.painters@bigpond.com

ABN 36 382 590 133

Licence no R15239

BLD 239073

24 South Terrace

Nuriootpa SA

5355

Reference	TRAIN STATION INTERNAL BUILDING Baseadow road Tanunda
Quote Date	6.9.2023

Issued to: CHATEAU TANUNDA**Description****INTERNAL PAINTING OF RAILWAY STATION CONCRETE FLOORS**

- *To paint concrete floors in four rooms as discussed.*
- *All concrete floors to be finished and sealed around walls, frames ect in readiness for painting by owner as discussed.*
- *All concrete floors to be acid etched and washed in readiness for painting by owner as discussed.*
- *To apply concrete sealer over the four concrete floors and clean and remove rubbish off site and dispose as discussed.*

Labour & Materials**\$ 925.00 + gst**

Thank you for the opportunity to quote

SPECIFICATION Preparation

Prior to the application, all surfaces will be prepared in accordance with the schedule below:

Surface Chalking, Dust, Dirt and other Foreign Matter - Clean down all surfaces by either dusting and/or washing as appropriate. **Mould Growth** - Treat areas of mould infestation with suitable Hypochlorite-based treatment and the rinse thoroughly with clean water and allow to dry.

Grease, Stained and Oily Deposits - Mix detergent and/or degreaser and apply to the defined surfaces, agitate as necessary and leave on the surface for the recommended time. Water blast or rinse, clean as appropriate and allow to dry. Block-out sealer where needed.

Blisters - Scrape off all blisters to a firmly adhered edge. Ensure all areas are either filled flush and/or thoroughly sanded to a feathered edge.

Loosely Adhered Coatings - Scrape, water blast, wire brush or sand off all loosely adhered coatings to a sound and firmly adhered edge. Ensure all areas are either filled flushed and/or thoroughly sanded to a feathered edge. APPLIED bonding agent suitable to gain adhesion.

Rust - Use hand or power tool cleaning, as appropriate, to remove mil scale and rust, avoiding burnishing of the surface.

Masonry Render - Scrape out all cracks and holes to provide a sound surface for filling. Treat for moss and mould as necessary. Fill with a suitable two pack filler or Masonry filler as appropriate. Trowel or stipple the surface to match adjacent surfaces as closely as possible. Allow to dry and cure for the required period before painting. Concrete "spalling", drummy render and corroding reinforcing, if discovered, may be the subject of additional cost to repair.

Exterior/Interior Woodwork - Scrape out all cracks and holes to provide a sound surface for filling and treat for moss and mould as necessary. Fill with exterior grade filler as appropriate. Sand to original profile.

Plasterboard/Solid Plaster - Scrape out all cracks and holes to provide a sound surface for filling. Mix a suitable plaster-based filler, apply and allow to dry. Sand the filler after it has dried and wipe clean.

Paint application:

Paint coatings will be applied to all designated surfaces in accordance with the following schedule:

Exterior Woodwork (Painted)

Primer - Spot Prime bare areas with wood primer as appropriate.

Finish Coat - High Gloss Enamel, Gloss Acrylic or Satin Acrylic. To match existing

Masonry Render and Brickwork

Primer - Spot Prime bare areas with alkyd pigmented sealer or acrylic sealer or block filler (as appropriate).

Top Coat - Gloss acrylic/enamel or Satin Acrylic. Or to match existing.

PAYMENT VARIATION

The proposed payment schedules are fixed subject to variation in the cost of labour & materials in accordance with the CPI, **Terms & Conditions:**

1. Validity Period

The prices quoted within this proposal are valid for a period of 30 days from the date printed on this proposal & may be subject to variation after this period has expired.

2. Working Hours

Working hours will be carried out during the normal work day. If required to do specific sections outside of the normal working day than an additional cost may apply.

3. Insurance

Our employees are fully covered by Public Liability & Workers Compensation Insurance.

4. Termination of Agreement

The Painting contract may be terminated at any time by the client or Steinert Painters. Payment will be invoiced on a work performed basis and materials purchased. No cancellation fees will be incurred.

5. Terms of Payment

Payment must be made within 7 days upon receipt of invoice & we reserve the right to progress payments during the course of work performed.

6. Goods & Services Tax

This Proposal is exclusive of any Goods & Services Tax which may apply.

7. Pre-existing Toxic Substrates or Coatings

If identified & unless otherwise noted, pre-existing toxic coatings such as lead or chromate-based paints or asbestos-based substrates, may be subject to an additional cost to prepare &/or remove.

8. Guarantee

- All work performed will be done to the highest of standard.

- Work will commence at a time of year that is convenient to both parties.

Work will be completed as quickly as possible to avoid too much inconvenience.

SCANNED 2023/09/15 16:40:06



SCANNED 20230915 164006



SCANNED 2023/09/15 16:40:06



Marie Thom

From: Sam Hosking <sam@hoskingwillis.com.au>
Sent: Tuesday, 26 September 2023 3:28 PM
To: Marie Thom
Subject: [EXTERNAL] Former Tanunda Railway Station

CAUTION: This Message originated outside your organization. Treat all attachments and hyperlinks with suspicion.

Hi Marie,

I am familiar with the Former Tanunda Railway Station and have met the owners on site to discuss the scope of work. The building is listed as a local heritage place.

The grant application is for internal painting and sealing of the new concrete floors.

The proposed scope of work is necessary and until conservation and upgrade works are undertaken the building will not be able to be used. Based upon that I am of the view that the application for internal painting (not sealing of the new concrete floors) for heritage grant funding is worthy of consideration by Council.

Development approval for this work is not required.

Please let me know if you need any additional comments.

Thanks
Sam

Sam Hosking
Director



mobile: [REDACTED]

phone: 8212 3089

email: sam@hoskingwillis.com.au

web: <http://www.hoskingwillis.com.au>

address: level 1, 121 South Tce, Adelaide SA 5000

THE BAROSSA COUNCIL

HERITAGE GRANT APPLICATION FORM



Related Policy/Process	TBCPO4450 Community Assistance Scheme Policy	Form Number:	TBCFOR4456
Form Owner:	Senior Manager – Planning Services	Last Revised Date:	4/9/12
Document Control:		TRIM Reference:	13/23586
Date Approved:	4 June 2014	Next Review Date:	June 2015

FOR OFFICE USE ONLY

Received by Council on _____ Application No. _____

Date of Application: _____

Applicants Name: BEN & SABINA KELLEYAddress: 157 CRANFORD ROAD, FLAXMAN VALLEY 5235Is the APPLICANT the Owner of the Property? YES ☒ NO ☐

General Description of Works (details to be specified overleaf)

REPLACEMENT OF ORIGINAL BULLNOSE VERANDAH THAT IS DAMAGED & DELAPIDATEDEstimated TOTAL COST of Works: \$ TBA ^{kw are \$10 as a gressimate the job will cost} (quotation to be attached) around \$8,000.Estimated DATE OF COMPLETION of Works: TBAI/We request FUNDING forPAINT GRANT ☐MAINTENANCE GRANT ☒CONSERVATION CONTRIBUTION ☐

AMOUNT REQUESTED: \$ _____

Applicant's Signature: _____

Owner's Signature: _____

FOR OFFICE USE ONLY

Works/Colour scheme approved by Heritage Adviser and agreed to by applicant

YES ☐NO ☐

Quotation Attached

YES ☐NO ☐

Policy guidelines satisfied

YES ☐NO ☐

Approval granted

YES ☐NO ☐

Form: Heritage Grant Application Form

Page 1 of 3

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DETAILS OF COLOUR SCHEME/CONSERVATION WORKS

Property Address: 157 CRANFORD ROAD, FLAXMAN VALLEY 5235Name of Contact Person: BEN KELLY Phone: [REDACTED]

****Fix a current colour photo HERE
showing the existing building and area
requiring Conservation Works**

Proposed paint colours/extent of works: (TO BE COMPLETED BY APPLICANT)

Roof: EXISTING Walls: _____Gutters: EXISTING Verandah Posts: _____Fascia: EXISTING Verandah Brackets: _____

Windows: _____ Verandah Post Moulds: _____

Gable End Slats: _____ Other Verandah Details: Replace Bullnose verandah sheeting.

Doors: _____ Fence: _____

Other Details and Comments: We are told off hand the job will cost around 18000 currently we do not have a builder to quote we are waiting for them to turn up!

Thankyou! Ben

Form: Heritage Grant Application Form

Page 2 of 3

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Have you or someone on your behalf applied for a grant for the proposed work from any other source? (eg National Estate Grants, State Heritage Fund Program/Tax Incentive for Heritage Conservation/Local Government/Other)

YES ☐ NO ☒

Would you like further information and/or assistance to apply for grants/tax rebates from any of these sources?

YES ☒ NO ☐

PLEASE READ CAREFULLY THE CONDITIONS OF FUNDING BELOW, SIGN, DATE AND FORWARD YOUR APPLICATION TO THE BAROSSA COUNCIL, 43-51 TANUNDA ROAD, NURIOOTPA SA 5355. KEEP A COPY FOR YOUR RECORDS

REGISTER	The owner agrees not to seek the future removal of the place from the Local Heritage Register.
USE OF GRANT	The owner agrees to use the grant only to carry out the works listed in the application.
APPROVALS	The owner agrees to obtain Development Approval and any other necessary approvals prior to carrying out the works.
SALE OF TRANSFER	If the place is sold or transferred in full or in part within eighteen months of the final grant payment, the owner agrees to repay the grant in full, unless a written waiver is obtained from The Barossa Council prior to sale of transfer.
COMMENCEMENT	The grant is made available subject to a substantial commencement of work within a period to be agreed on acceptance. Payment of the grant in the case of late commencement will be subject to availability of funds at the time.
COMPLETION	If the works are not completed within the period agreed at commencement of the project, the owner agrees to forego the unpaid balance of the grant, unless a written extension of time is obtained from The Barossa Council.
INSTALMENTS	Grants will generally be paid in one lump sum on the production of evidence of expenditure and work standard to the satisfaction of The Barossa Council.

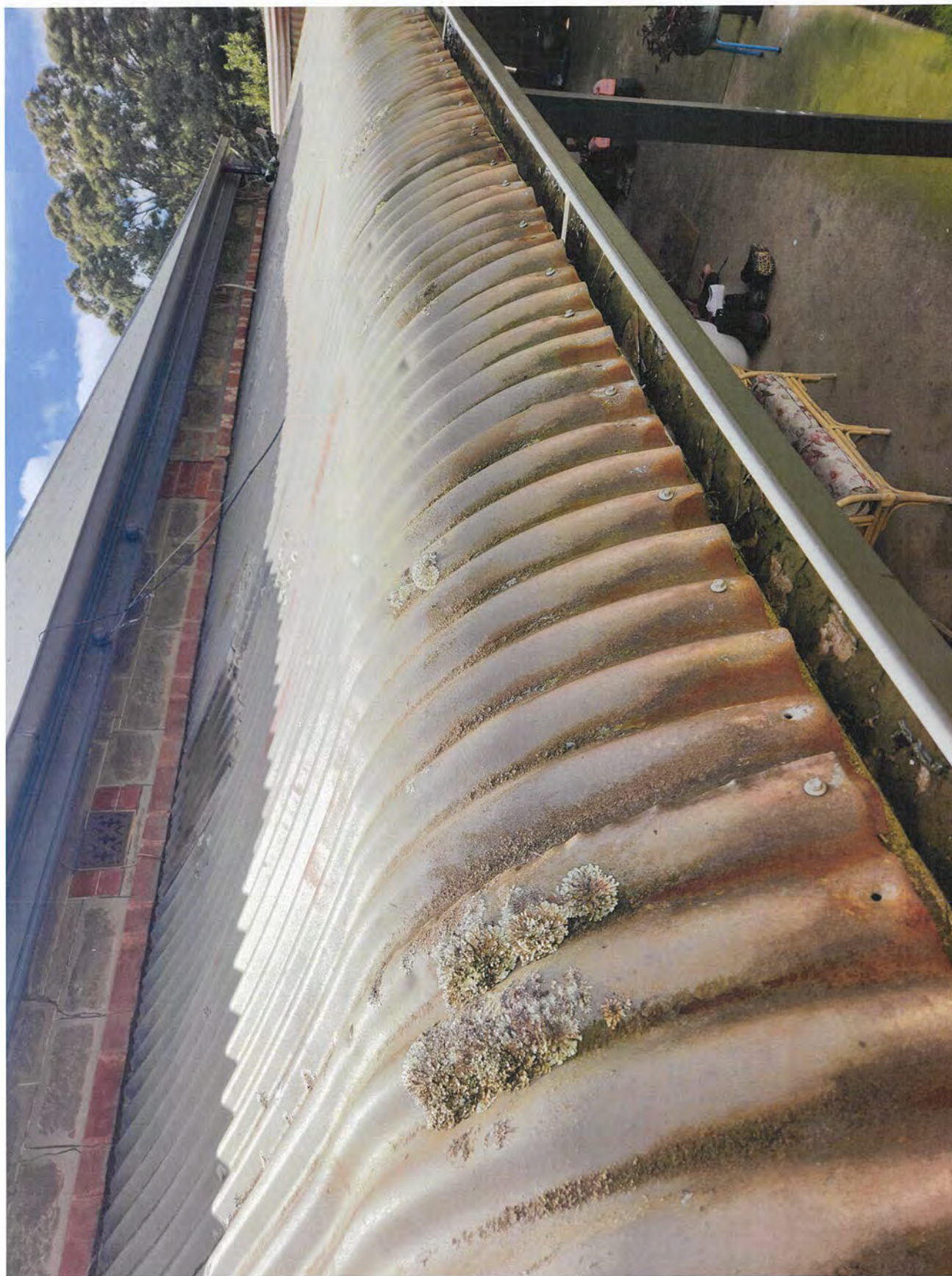
I/We have read and understood the above conditions of grant, and hereby agree to be bound by them. I/We certify that the information given by we/us is true and correct, and that no pertinent information which may affect this application has been omitted or withheld.

Signature of Owner(s)



Date:

15/9/23









Marie Thom

From: Sam Hosking <sam@hoskingwillis.com.au>
Sent: Tuesday, 26 September 2023 2:55 PM
To: Marie Thom
Subject: [EXTERNAL] 157 Craneford Road, Flaxman Valley

CAUTION: This Message originated outside your organization. Treat all attachments and hyperlinks with suspicion.

Hi Marie,

I have not inspected the property at 157 Craneford Road, which is listed as a local heritage place. I have had no communication with the applicant and am not familiar with the property.

The grant application is for the replacement of the original bullnose verandah. The photos provided indicate that the verandah roof sheeting is rusting at the joints and tops and bottoms of the sheets.

Based upon the photographs I am of the view that the application for heritage grant funding is worthy of consideration by Council.

A development application is not required for this scope of work.

Please note that no quote has been provided at this point.

Please let me know if you need any additional comments.

Thanks

Sam

Sam Hosking
Director



mobile: [REDACTED]

phone: 8212 3089

email: sam@hoskingwillis.com.au

web: <http://www.hoskingwillis.com.au>

address: level 1, 121 South Tce, Adelaide SA 5000

THE BAROSSA COUNCIL

HERITAGE GRANT APPLICATION FORM



Related Policy/Process	TBCPO4450 Community Assistance Scheme Policy	Form Number:	TBCFOR4456
Form Owner:	Senior Manager – Planning Services	Last Revised Date:	4/9/12
Document Control:		TRIM Reference:	
Date Approved:		Next Review Date:	June 2014

FOR OFFICE USE ONLY

Received by Council on _____ Application No. _____

Date of Application: 11/9/23

Applicants Name: MATTHEW & TRACY TAYLOR

Address: 411 LIGHT PASS ROAD, LIGHT PASS, SA 5355

Is the APPLICANT the Owner of the Property? YES ☒ NO ☐

General Description of Works (details to be specified overleaf)

REPAIR SALT DAMP DAMAGE TO WALLS, VERANDAH POSTS, BALUSTRADES TO FRONT, LEFT AND RIGHT HAND SIDE OF HOUSE (ORIGINAL MANSE TO LUTHERAN CHURCH IN LIGHT PASS).

Estimated TOTAL COST of Works: \$ 24,000 (quotation to be attached)

Estimated DATE OF COMPLETION of Works: APRIL 2024

☒ We request FUNDING for

PAINT GRANT	☒
MAINTENANCE GRANT	☒
CONSERVATION CONTRIBUTION	☒

AMOUNT REQUESTED: \$ 3,000-

Applicant's Signature: [Signature] Owner's Signature: [Signature]

FOR OFFICE USE ONLY

Works/Colour scheme approved by Heritage Adviser and agreed to by applicant

YES ☐ NO ☐

Quotation Attached

YES ☐ NO ☐

Policy guidelines satisfied

YES ☐ NO ☐

Approval granted

YES ☐ NO ☐

Form: Name

Page 1 of 3

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DETAILS OF COLOUR SCHEME/CONSERVATION WORKS

Property Address: 411 LIGHT PASS ROAD, LIGHT PASS 5355Name of Contact Person: MATTHEW TAYLOR Phone: [REDACTED]

Fix a current colour photo **HERE
showing the existing building and area
requiring Conservation Works

SEE ATTACHED PHOTOS
X 3 PAGES

Proposed paint colours/extent of works: (TO BE COMPLETED BY APPLICANT)

Roof: _____ Walls: REPAIR/RENDER/RE-PLASTER/RE-PAINTGutters: _____ Verandah Posts: X 11 POSTSFascia: _____ Verandah Brackets: X 1Windows: REPAIR/REPAINT FRAMES X 7 WINDOWS Verandah Post Moulds: RE-USE EXISTINGGable End Slats: _____ Other Verandah Details: 1 X CROSS BEAMDoors: RE-PAINT FRONT DOOR

Fence: _____

Other Details and Comments: WE SHALL MATCH THE EXISTING
COLOUR SCHEME ON WALLS/VERANDAH/ROOF

Form: Name

Page 2 of 3

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Have you or someone on your behalf applied for a grant for the proposed work from any other source? (eg National Estate Grants, State Heritage Fund Program/Tax Incentive for Heritage Conservation/Local Government/Other)

YES ☐NO ☒

Would you like further information and/or assistance to apply for grants/tax rebates from any of these sources?

YES ☐NO ☒

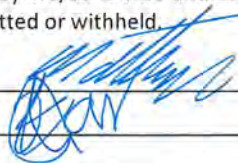
PLEASE READ CAREFULLY THE CONDITIONS OF FUNDING BELOW, SIGN, DATE AND FORWARD YOUR APPLICATION TO THE BAROSSA COUNCIL, 43-51 TANUNDA ROAD, NURIOOTPA SA 5355. KEEP A COPY FOR YOUR RECORDS

CONDITIONS OF GRANT

REGISTER	The owner agrees not to seek the future removal of the place from the Local Heritage Register.
USE OF GRANT	The owner agrees to use the grant only to carry out the works listed in the application.
APPROVALS	The owner agrees to obtain Development Approval and any other necessary approvals prior to carrying out the works.
SALE OF TRANSFER	If the place is sold or transferred in full or in part within eighteen months of the final grant payment, the owner agrees to repay the grant in full, unless a written waiver is obtained from The Barossa Council prior to sale of transfer.
COMMENCEMENT	The grant is made available subject to a substantial commencement of work within a period to be agreed on acceptance. Payment of the grant in the case of late commencement will be subject to availability of funds at the time.
COMPLETION	If the works are not completed within the period agreed at commencement of the project, the owner agrees to forego the unpaid balance of the grant, unless a written extension of time is obtained from The Barossa Council.
INSTALMENTS	Grants will generally be paid in one lump sum on the production of evidence of expenditure and work standard to the satisfaction of The Barossa Council.

I/We have read and understood the above conditions of grant, and hereby agree to be bound by them. I/We certify that the information given by we/us is true and correct, and that no pertinent information which may affect this application has been omitted or withheld.

Signature of Owner(s)



Date:

11/9/23

Form: Name

Page 3 of 3

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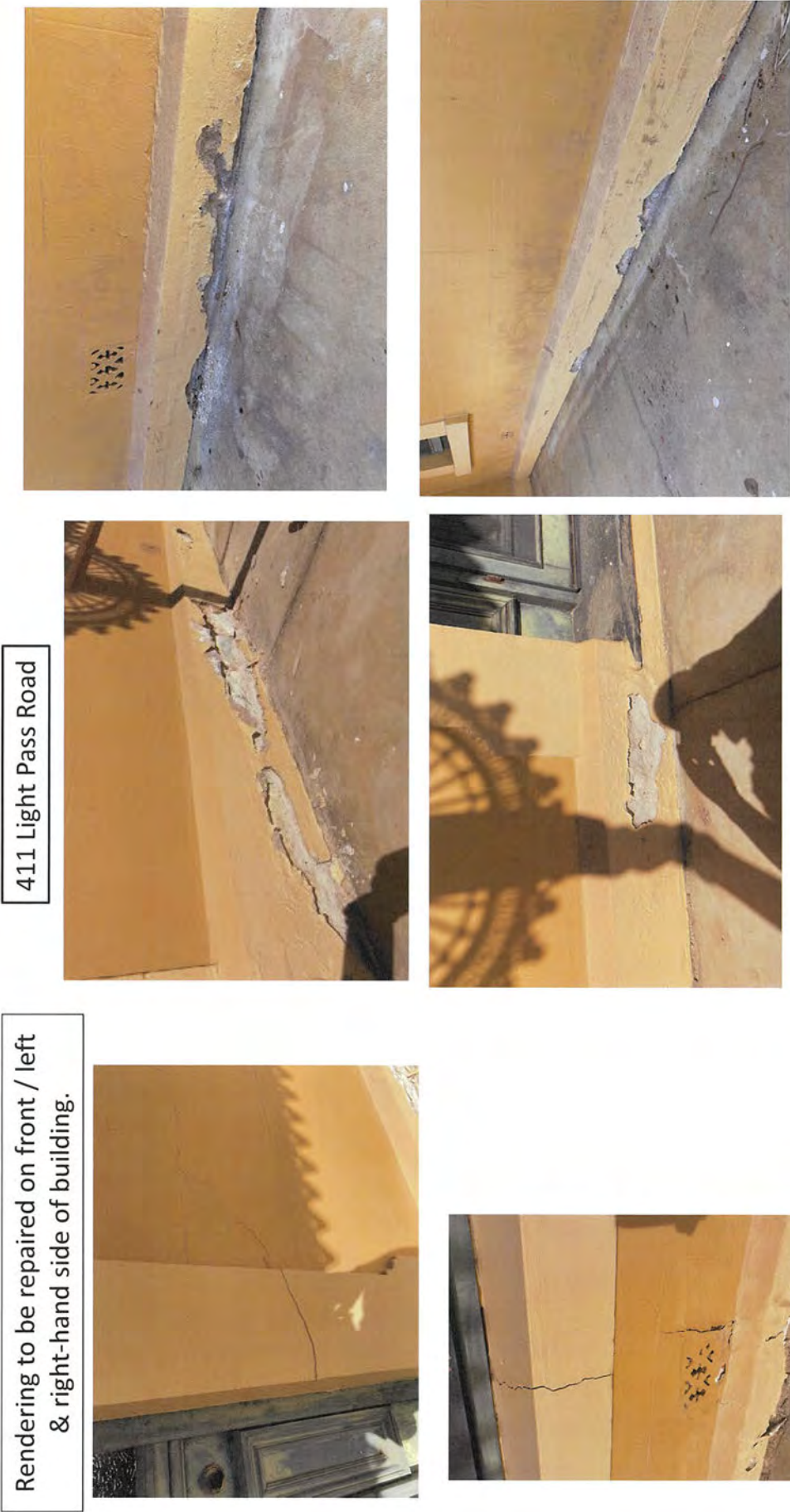
© The Barossa Council 2013



411 Light Pass Road

11 posts to be replaced on the front & left & right-hand side of building.







411 Light Pass Road



Verandah Posts Invoice (paid awaiting delivery):

KAREM WOODCRAFT PTY LTD
 ABN: 12 004 325 197
 852 MOUNTAIN HIGHWAY
 BAYSWATER VIC 3153
 Ph: (03) 9720 7266 FAX: (03) 9720 7191

Tax Invoice No : 10081964

Charge To

Deliver To

COUNTER SALES

Bus Ph	Home Ph	Fax No	Mobile	Ref No	ABN	Map Ref	Job No	Taken By
				10137478				

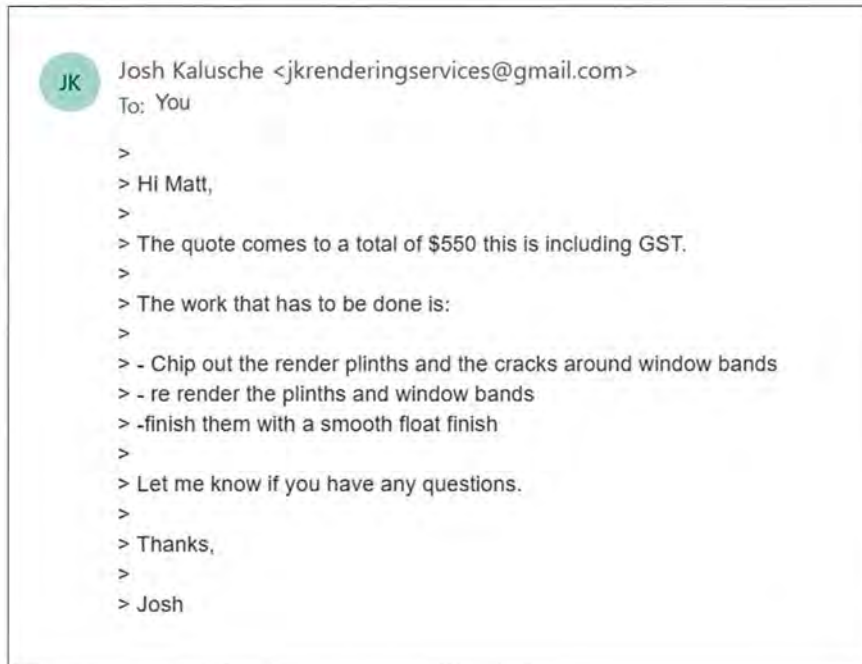
Date	Time	Account	Salesperson	Customer Order #	Comments	Date Recd	Terminal	Page
14-09-23	04.13pm	CASHS	2 Kate			14-09-23	TERM02	1 of 1

Product Code	Description	Qty	Price Inc	Per	Disc	Total Inc	Get \$
TPV1-524112	V1 2.4M TREATED PINE POST 112 X 112	11	314.69	EA		3,461.59	314.69
CRT	DELIVERY CHARGE - TO ADDRESS PROVIDED - AUSTRALIA WIDE machship quote ailed express	1	250.00	A		250.00	22.73

Total Ex GST : \$3,374.17
Total (Inc GST \$337.42) : \$3,711.59
TOTAL PAID IN FULL

Quotes for 411 Light Pass Road Renovations

Rendering Quote:



Replace Verandah Posts Quote Labour:

J BUILT .
BUILDING & CARPENTRY

QUOTE

Matthew Taylor

Date
8 Sep 2023
Expiry
8 Oct 2023
Quote Number
0003
Reference
0003
ABN
77 454 459 845

J Built Building and
Carpentry
Tanunda, SA, 5352
jbuilt@outlook.com.au
0425 122 013

Item	Description	Quantity	Unit Price	GST	Amount AUD
	Remove and replace rotted verandah posts labour	1.00	1,360.00	10%	1,360.00
	M10 x 140mm cup head galvanized bolts	18.00	1.80		32.40
	Paint, nails, screws, other	1.00	50.00		50.00
Subtotal					1,442.40
TOTAL GST 10%					136.00
TOTAL AUD					1,578.40

Exterior Painting Quote (excludes cost of paint)

Original

QUOTATION

5

DATE 24.8.2023

FROM CRAIG MARSTON PAINTING

TO MATT TAYLOR

WE HAVE PLEASURE IN SUBMITTING THE FOLLOWING QUOTATION FOR YOUR CONSIDERATION:

[illegible]

THIS QUOTATION IS VALID UNTIL:

30 DAYS

SIGNATURE

Other Associated Costs (Awaiting quotations):

- Electrician – Craig Davies to replace exterior lights – estimate \$1,200 – excludes purchase of replacement light fittings
- Carpenter – J Built Carpentry to replace door furniture on front door \$750

Total Project Costs: in excess of \$22,000

Marie Thom

From: Sam Hosking <sam@hoskingwillis.com.au>
Sent: Tuesday, 26 September 2023 2:48 PM
To: Marie Thom
Subject: [EXTERNAL] 411 Light Pass Road, Light Pass

CAUTION: This Message originated outside your organization. Treat all attachments and hyperlinks with suspicion.

Hi Marie,

I am familiar with the property at 411 Light Pass Road (the original Lutheran Manse) and have met the owners on site to discuss the scope of work.

The building is listed as a local heritage place.

The grant application is for the repair of rising damp and salt attack and repair to verandah posts and balustrades.

I am of the view that the application for heritage grant funding is worthy of consideration by Council.

A development application is not required for this scope of work.

Please let me know if you need any additional comments.

Thanks

Sam

Sam Hosking
Director



mobile: [REDACTED]

phone: 8212 3089

email: sam@hoskingwillis.com.au

web: <http://www.hoskingwillis.com.au>

address: level 1, 121 South Tce, Adelaide SA 5000

THE BAROSSA COUNCIL

HERITAGE GRANT APPLICATION FORM



Related Policy/Process	TBCPO4450 Community Assistance Scheme Policy	Form Number:	TBCFOR4456
Form Owner:	Senior Manager – Planning Services	Last Revised Date:	4/9/12
Document Control:		TRIM Reference:	
*		Next Review Date:	June 2014

FOR OFFICE USE ONLY

Received by Council on _____ Application No. _____

Date of Application: 20/9/23 _____

Applicants Name: David Zimmermann _____

Address: 14 Park Rd, ANGASTON 5353 _____

Is the APPLICANT the Owner of the Property? YES ☐ ☐

General Description of Works (details to be specified overleaf)

Repainting of brickwork to front verandah _____

Estimated TOTAL COST of Works: \$15,026 _____ (quotation to be attached)Estimated DATE OF COMPLETION of Works: June 2024 _____I/We request FUNDING for PAINT GRANT ☐MAINTENANCE GRANT YES ☒CONSERVATION CONTRIBUTION ☐

AMOUNT REQUESTED: \$ _____ Significant contribution to enable work to proceed

Applicant's Signature: David Zimmermann _____ Owner's Signature: David Zimmermann _____

FOR OFFICE USE ONLY

Works/Colour scheme approved by Heritage Adviser and agreed to by applicant

YES ☐ NO ☐

Quotation Attached

YES ☐ NO ☐

Policy guidelines satisfied

YES ☐ NO ☐

Approval granted

YES ☐ NO ☐

Form: Name

Page 1 of 3

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DETAILS OF COLOUR SCHEME/CONSERVATION WORKS

Property Address: 14 Park Rd, ANGASTON _____

Name of Contact Person: David Zimmermann _____ Phone: _____

See email attachments

****Fix a current colour photo HERE**
showing the existing building and area
requiring Conservation Works

Proposed paint colours/extent of works: *(TO BE COMPLETED BY APPLICANT)*

Roof: _____ Walls: _____

Gutters: _____ Verandah Posts: _____

Fascia: _____ Verandah Brackets: _____

Windows: _____ Verandah Post Moulds: _____

Gable End Slats: _____ Other Verandah Details: _____

Doors: _____ Fence: _____

Other Details and Comments: Restored work will be as close as possible to original

Form: Name

Page 2 of 3

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Have you or someone on your behalf applied for a grant for the proposed work from any other source? (eg National Estate Grants, State Heritage Fund Program/Tax Incentive for Heritage Conservation/Local Government/Other)

☐ NO ☐

Would you like further information and/or assistance to apply for grants/tax rebates from any of these sources?

☐ NO ☐

PLEASE READ CAREFULLY THE CONDITIONS OF FUNDING BELOW, SIGN, DATE AND FORWARD YOUR APPLICATION TO THE BAROSSA COUNCIL, 43-51 TANUNDA ROAD, NURIOOTPA SA 5355. KEEP A COPY FOR YOUR RECORDS

CONDITIONS OF GRANT	
---------------------	--

REGISTER	The owner agrees not to seek the future removal of the place from the Local Heritage Register.
USE OF GRANT	The owner agrees to use the grant only to carry out the works listed in the application.
APPROVALS	The owner agrees to obtain Development Approval and any other necessary approvals prior to carrying out the works.
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INSTALMENTS	Grants will generally be paid in one lump sum on the production of evidence of expenditure and work standard to the satisfaction of The Barossa Council.

I/We have read and understood the above conditions of grant, and hereby agree to be bound by them. I/We certify that the information given by we/us is true and correct, and that no pertinent information which may affect this application has been omitted or withheld.

Signature of Owner(s) David Zimmermann_____

Date: 20/9/23_____



CHRISTIAN FRENZEL r.einh.STM. (Hon.) B.F.A.

Heritage Stone Conservator & Consultant
Traditional German Cathedral Stonemason | Sculptor | Educator

ABN 79 450 294 262

Quotation

To		From	
Name:	David Zimmermann	Name:	Christian Frenzel
Address:	14 Park Road, Angaston SA 5353	Address:	P.O. Box 1025 Williamstown, SA 5351
Ph:		Mob:	C.F. - 0422 499 383
Email:		Email:	C.F. - chrifren@gmail.com

Attention: David
Ref: CF_#1216

Date: 14th of September 2023
Quote is valid for 30 Day's

SCOPE OF WORK	TIME FRAME	RATE	AMOUNT
Brick veranda wall and column repairs			
Preparation and raking out of any loose mortar and re-instating a fiber composite tension rod between the 2 half brick columns. Refilling the bedding mortar where it has fully disintegrated within the single leaf brick walls, to provide structural integrity prior to racking out the remaining pointing mortar.	Approx. 2 Days	\$ 920.00 P/Day	\$ 1,840.00
Raking out of all pointing mortar and repairing/replacing broken bricks where necessary. Repointing of both walls and brick columns. Pressing of lines.	Approx. 4-5 Days	\$ 920.00 P/Day	\$ 4,600.00
Repair to cracked render at back of walls and loose render on column to the right-hand side.	Approx. 1-2 Days	\$ 920.00 P/Day	\$ 1,840.00
Painting of lines in new pointing	Approx. 1-2 Days	\$ 920.00 P/Day	\$ 1,840.00
PC Sum - removal and re-render of both brick veranda walls	2 Days	\$ 920.00 P/Day	\$ 1,840.00
PC Sum for minor variations to scope above (1 Day)	1 Day	\$ 920.00 P/Day	\$ 920.00
SUBTOTAL			\$ 12,880.00
OTHER SERVICES AND CHARGES			AMOUNT
Materials required: Fiber composite pins, sika-repair mortar, Sand, NHL3.5, Metakaolin, Mineral silicate paint for lines			\$ 780.00
OTHER COMMENTS			SUBTOTAL \$ 780.00
1. Labour quoted above applies to 1 Cathedral Stonemason and assistant as required			SUBTOTAL \$ 13,660.00

Christian Frenzel r.frd.einh.Stm. BA (Hon.)
Email: chrifren@gmail.com

+61 422 499 383

	GST	\$ 1,366.00
	TOTAL	\$ 15,026.00

Terms & Conditions:

Any additional work not expressed in the original work is charged at \$ 135.00 P/Hour per person per day plus GST. Minimum charge is 4 hours. Labor and tools required are included in the quote.

Payment Terms:

Payment in full to be made for materials and hire equipment prior to commencing any project. Variation charges (if applicable), and any progress or balance payments to be made within 5 business days of (each) invoice date.

For any queries please contact Christian on 0422 499 383

Thank you for the opportunity to quote on this project.

Yours Sincerely,



Christian Frenzel

Christian Frenzel r.frd.einh.Stm. BA (Hon.)
Email: chrifren@gmail.com

+61 422 499 383









Marie Thom

From: Sam Hosking <sam@hoskingwillis.com.au>
Sent: Tuesday, 26 September 2023 2:39 PM
To: Marie Thom
Subject: [EXTERNAL] 14 Park Road, Angaston

CAUTION: This Message originated outside your organization. Treat all attachments and hyperlinks with suspicion.

Hi Marie,

I am familiar with the property at 14 Park Road, Angaston and have met the owner on site previously and encouraged them to submit a grant application.

The building is listed as a representative building within the Angaston HAO.

The grant application is for the repointing of brickwork to the front verandah

I am of the view that the application for heritage grant funding is worthy of consideration by Council.

A development application is not required for this scope of work.

Please let me know if you need any additional comments.

Thanks

Sam

Sam Hosking
Director



mobile: [REDACTED]

phone: 8212 3089

email: sam@hoskingwillis.com.au

web: <http://www.hoskingwillis.com.au>

address: level 1, 121 South Tce, Adelaide SA 5000

THE BAROSSA COUNCIL

HERITAGE GRANT APPLICATION FORM



Related Policy/Process	TBCPO4450 Community Assistance Scheme Policy	Form Number:	TBCFOR4456
Form Owner:	Senior Manager – Planning Services	Last Revised Date:	4/9/12
Document Control:		TRIM Reference:	13/23586
Date Approved:	4 June 2014	Next Review Date:	June 2015

FOR OFFICE USE ONLY

Received by Council on _____ Application No. _____

Date of Application: 17/10/23 _____

Applicants Name: Kathryn Louise Ratcliffe _____

Address: 16-18 Miller Street, Springton 5235 _____

Is the APPLICANT the Owner of the Property? YES ☒ NO ☐

General Description of Works (details to be specified overleaf)

Necessary renovation and update works to improve electrical safety and provide fire safety compliance. This included a full rewire of the main electrical feed as some original wiring was still in place causing fire hazard. Old wiring and external conduit covers removed from internal walls to tidy surface areas. Old, unused and disconnected ceiling vents removed. All new fire safety lighting and fire equipment installed.

Overdue maintenance works to restore timber flooring and original fireplace, repair plasterwork and improve overall internal amenity. Dirty, old carpets removed from all internal rooms and bar area. Floorboards matched and replaced where required. Floors sanded and stained. Boarded fireplace replaced with 1910 fire insert and mantle.

Extensive replastering to bar area and rear rooms to cover holes and cracks. Repainting.

Removal of old bar and construction of new bar and wet area flooring behind bar.

Estimated TOTAL COST of Works: \$ 40,000 +

Broken down as follows:

Electrical \$8,800

Floor sanding/staining \$6,650

Carpentry: \$15,000

Materials: \$10,000

Plastering & Painting labour _____ (quotation to be attached)

Form: Heritage Grant Application Form

Page 1 of 4

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Estimated DATE OF COMPLETION of Works: 5th August 2023 _____

I/We request FUNDING for

PAINT GRANT

☐

MAINTENANCE GRANT

☒

CONSERVATION CONTRIBUTION

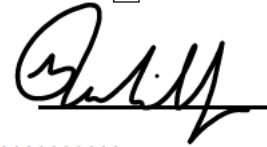
☐

AMOUNT REQUESTED: \$ 6,650

Applicant's Signature:



Owner's Signature:



FOR OFFICE USE ONLY

Works/Colour scheme approved by Heritage Adviser and
agreed to by applicant

YES ☐

NO ☐

Quotation Attached

YES ☐

NO ☐

Policy guidelines satisfied

YES ☐

NO ☐

Approval granted

YES ☐

NO ☐

DETAILS OF COLOUR SCHEME/CONSERVATION WORKS

Property Address: _____

Name of Contact Person: _____ Phone: _____

****Fix a current colour photo HERE**
showing the existing building and area
requiring Conservation Works

Proposed paint colours/extent of works: *(TO BE COMPLETED BY APPLICANT)*

Roof: _____ Walls: _____

Gutters: _____ Verandah Posts: _____

Fascia: _____ Verandah Brackets: _____

Windows: _____ Verandah Post Moulds: _____

Gable End Slats: _____ Other Verandah Details: _____

Doors: _____ Fence: _____

Other Details and Comments: Internal painting completed only _____

Have you or someone on your behalf applied for a grant for the proposed work from any other source? (eg National Estate Grants, State Heritage Fund Program/Tax Incentive for Heritage Conservation/Local Government/Other)

YES ☐ NO ☒

Would you like further information and/or assistance to apply for grants/tax rebates from any of these sources?

YES ☒ NO ☐

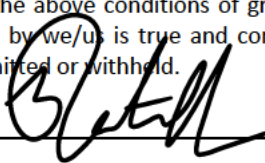
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I/We have read and understood the above conditions of grant, and hereby agree to be bound by them. I/We certify that the information given by we/us is true and correct, and that no pertinent information which may affect this application has been omitted or withheld.

Signature of Owner(s)



Date: 17/10/23

JONWIN FLOORS

Surfacing & Polishing Service Pty Ltd

17 Parkeston Ct Para Hills SA 5096

0414 806 013 Paul or 0411 646 052 Office

email jonwin floors @bigpond.com

ABN 78 329 667 740

Client Kathryn Ratcliffe
Address: Springton Hotel, Main St Springton
Ph: [REDACTED]
[REDACTED] [REDACTED]

Date: 2nd June, 2023

Dear Kathryn

After visiting the above property, I would like to submit the following quotation for your consideration.

Quote 1: Front bar

To fine sand & polish in a Solvent based polyurethane gloss finish, the cost will be \$2900.00 inc gst

Quote 2: Middle Section – Cedar timber

To fine sand & polish in a Solvent based polyurethane gloss finish, the cost will be \$1725.00 inc gst

Quote 3: Large Bedroom, Hallway, Bedroom 2, Small room

To fine sand & polish in a Solvent based polyurethane gloss finish, the cost will be \$2040.00 inc gst

The Earliest date starting on a Monday is 10th July. We will need the whole week for this job. Please let us know if this suits you.

This quote is based on a 3 coat system. All nails will be punched and filled prior to sanding but we do not recommend to fill in between the boards as with timber movement, the filler may become dislodged. All timber is subject to movement which is beyond Jonwin Floors' control. Please note; this quote does not include removal of floor coverings, furniture, floor repairs, quarter round and removal of bags containing the sawdust. As we take every measure to minimise the dust during the sanding process, there will be dust evident on completion. Soft furnishings and materials will absorb odours so client to remove from the premises, any of these items that are of a concern to them. During the sanding process we need to manoeuvre our machines close to the skirting boards so there may be some marks evident on the skirting boards on completion. If you are thinking of painting your skirtings, we suggest that you only apply one coat and then the second coat after the floors are completed. Please note: if you have any floor boards replaced there could be a colour variation between these boards and rest of the flooring. We recommend that you do not replace your furniture for a minimum of 4 days after completion and rugs and runners should be left for 6 weeks. We also recommend refraining from washing the floors for up to 2 weeks after completion. It is suggested not to walk on the floor with bare feet for 6 weeks after completion as the oils in our skin can cause a ghosting effect on the floor at a later date. As these boards are not brand new timber, we are unaware of how the floor has previously been treated. Spillages and Chemicals that the floor has been washed with may cause a reaction once the floor is coated.

We require the balance of payment to be received by the final day of work and before the final coat is applied. If you cannot be on site to pay on the final day and choose to pay by direct debit, the transfer will need to be done prior to 1.00pm the day before completion, to be received by the final day. We do not take Cheques.

conditions above.

Meanwhile, thank you for the opportunity to quote and look forward to hearing from you soon.

Regards Paul Simpson

BEFORE



AFTER





BEFORE



AFTER



Marie Thom

From: Sam Hosking <sam@hoskingwillis.com.au>
Sent: Tuesday, 17 October 2023 4:53 PM
To: Marie Thom
Subject: [EXTERNAL] Springton Hotel

CAUTION: This Message originated outside your organization. Treat all attachments and hyperlinks with suspicion.

Hi Marie,

I have not previously visited the Springton Hotel, but have reviewed the photos provided by the owner. The building is listed as a local heritage place.

The grant application is for exposure and conservation of the timber flooring in the bar and for the refurbishment of a derelict fireplace.

The proposed scope of work has restored the original floor and significantly improved the presentation and character of the Hotel.

Based upon that I am of the view that the application for heritage grant funding is worthy of consideration by Council.

Please let me know if you need any additional comments.

Thanks
Sam

Sam Hosking
Director



mobile: [REDACTED]

phone: 8212 3089

email: sam@hoskingwillis.com.au

web: <http://www.hoskingwillis.com.au>

address: level 1, 121 South Tce, Adelaide SA 5000

DEBATE REPORT

4.6 BAROSSA HISTORY FAIR - COMMUNITY GRANT APPLICATION

**Author: Executive and Project Support Officer
23/109745**

PURPOSE

To consider a Community Grant Application from Barossa History Fair seeking \$5,000.00 ex GST, towards the Barossa History Fair, to be held in Tanunda on 4 and 5 May 2024.

RECOMMENDATION

That Community Assistance Scheme Committee:

- (1) Approves/declines a Community Grant of \$XXXX (ex GST) towards costs associated with holding the Barossa History Fair.
- (2) If the funding application is successful, requires of Barossa History Fair that The Barossa Council be appropriately acknowledged as a funding source for the project through social media, signage, website, promotional material and packaging (if possible).

REPORT

Background

The Barossa History Fair is a bi-annual event with involvement from more than 20 organisations within the Barossa, Gawler, Light and Mid-Murray region.

The History Fair was the recipient of the 2023 The Barossa Council Community Event of the year? for the 2022 Fair, in recognition of the sharing of the heritage of the region.

Introduction

Barossa History Fair began as an idea of one of the members of The Heritage Network in 2018 and is now organised by a sub-committee of The Heritage Network as the popularity and size of the event has increased. The Heritage Network has no funds to support such an event.

Discussion

In 2024 the Event will be held in the township of Tanunda over two days (4-5 May 2024), where there will be displays, talks, a walking tour, the German Heritage Research Group conference, vehicle and costume displays and information sessions in various venues within the central township.

As a possible weekend event, there is opportunity for local accommodation and businesses to benefit, along with the smaller businesses to benefit, along with smaller businesses who would benefit from increased foot traffic as attendees walk from venue to venue.

Summary and Conclusion

In 2022, the Barossa History Fair required an auspicing committee due to planning an application for a grant of \$3,000.00 from the AMAGA which assisted with the development of marketing material for the event. The Barossa Valley Archives and Historical Trust (BVAHT) agreed to take this responsibility, which included opening a bank account for the Fair. This is an account run under the banner of the BVAHT as a sub account. The AMAGA grant application was successful and enabled the creation of a logo and marketing for Barossa History Fair. The Barossa History Fair has minimal funds, with a small profit from the event in 2022. The Heritage Network has no funding so is only able to support an event such as is planned with personnel.

Officers recommend that, should the Committees support the funding request, that recognition of Council's contribution be included in the promotion of the project and any project deliverables.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

- Attachment 1 Community Grant Application - Barossa History Fair_Redacted - Community Assistance Scheme Committee - 21 November 2023 Agenda [!\[\]\(b1b781be830eb908d845c527ab08d5f8_img.jpg\)](#) [!\[\]\(2176a4ba510fa27404d783166e891577_img.jpg\)](#)
- Attachment 2 Community Grant - Barossa History Fair - Staff Feedback Sheet [!\[\]\(a3b1c8d49688274496e55f2751cb8993_img.jpg\)](#) [!\[\]\(428d7e9195be7f8a26074c24b6c91839_img.jpg\)](#)

Supporting references

Community Assistance Scheme Policy
Community Grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTSCommunity PlanLegislative Requirements

Local Government Act 1999.

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

COMMUNITY ENGAGEMENT

Community consultation is not required under Legislation or Council Policy.

SCANNED 20230905 095745

THE BAROSSA COUNCILRECEIVED
2023

BY: _____

**COMMUNITY GRANT APPLICATION FORM**

(Please read the Community Grant Guidelines and complete all sections of this form)

Related Policy/Process	TBCPOC4450 Community Assistance Scheme Policy	Form Number:	TBCFOR4452
Form Owner:	Manager – Community and Facilities Development	Last Revised Date:	June 2017
Document Control:	Manager – Community and Facilities Development	TRIM Reference:	17/47438
Date Approved:	7 March 2018	Next Review Date:	June 2019

Date of Application: 4 / 9 / 23

1. ORGANISATION DETAILS

Name of organisation:

Barossa History Fair

Physical address of organisation clubroom/facilities/meeting place:

C/- Barossa Valley Archives & Historical Trust Inc, 47 Murray Street, Tanunda SA 5352

Postal address of organisation: PO Box 51, Tanunda SA 5352

2. CONTACT DETAILS FOR THIS ORGANISATION

Name: Rebecca Reynolds

Position: Co-ordinator

Postal Address (for contact person):

[REDACTED]

Mobile:

[REDACTED]

Home Phone: ()

Work Phone: ()

Email: [REDACTED] or barossahistoryfair@gmail.com

Preferred Method of contact

Home Phone ☐

Work Phone ☐

Mobile X

Email ☐

3. GROUP/ORGANISATION GST STATUS (PLEASE TICK)

In accordance with current tax legislation, Council is obliged to withhold 46.5% of the grant and forward this amount to the Australian Taxation Office (ATO) if an Australian Business Number (ABN) is not provided

Form: Community Grant Application Form

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prior to payment of funds. Applicants that have an ABN and are GST registered must provide a tax invoice prior to payment being made. Council will gross up the Grant for the appropriate GST amount, provided all requirements in regard to GST are met to Council's satisfaction.

Applicants that are unable to provide an ABN must legitimately complete a "Statement by Supplier" form which is available from Council. If not provided, Council will be required to withhold 46.5%.

- ☐ No ABN and not registered for GST
(Please request and include a 'Statement by Supplier' form to go with your application)
- ☐ ABN but not registered for GST (please attach a copy of ABN Certificate)
- ☐ ABN and registered for GST (please attach a copy of ABN Certificate)
- ☐ Currently applying for ABN/GST registration
(When received, Council will require this information before funding can be made)

4. PROOF OF INCORPORATION (AS PER GUIDELINE 1.2)

Is your Organisation incorporated? Yes No X
(If yes, please provide a copy of the Certificate of Incorporation and go to Section 5)

If No, are you affiliated with an incorporated body?

Yes X (Please note: An auspice agreement is required if the organisation applying for funding is not part of an incorporated body.)

Auspice Information

Auspice Organisation Name: Barossa Valley Archives & Historical Trust Inc.

Contact Person: Geoffrey Saegenschnitter

Postal Address: [REDACTED]

Telephone (Bus. Hours) ([REDACTED]) Email: [REDACTED]

Auspice Declaration:

I, Geoffrey Saegenschnitter certify that Barossa Valley Archives & Historical Trust Inc

will auspice this proposal and take legal and financial responsibility for the administration of any approved grant funds.

Full name of Authorised Officer: Geoffrey Bernard Saegenschnitter

Title of Authorised Officer: Treasurer

Signature: [Signature] Date: 4 / 9 / 23

No ☐ You are ineligible to apply for a Community Assistance Grant.

5. ABOUT YOUR ORGANISATION

What are the Aims and Objectives of your Organisation?
(Please attach a copy of your organisation's Terms of Reference/Constitution)

To ensure the rich heritage of the Barossa, Light, Gawler and Mid Murray region is identified, preserved, promoted and accessible.

Form: Community Grant Application Form

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Helping to create a sense of place, not only for the local residents, but also for the many thousands of visitors to the region.

By understanding and interacting with heritage a transformative effect on individuals and groups and contribution to the social cohesiveness of our communities can be achieved.

How long has your organisation been established? 5 yrs mths

Number of members associated with your organisation: 20+ organisations

What proportion of members resides in The Barossa Council area? 90%

Is your organisation associated with or does it receive funds through its normal activity, such as bar or canteen facilities?

(See Community Grant Guideline 3.15)

Yes ☐

No X

If yes – please detail

Is any form of Government funding received by your organisation?

Yes ☐

No X

If yes – please detail as you may be ineligible to apply for a Community Assistance Grant over \$500.
(See Community Grant Guideline 3.3)

Has your organisation received assistance from The Barossa Council in the past 3 years?

(This includes cash or in-kind (e.g. Road closures, venue hire etc.)

(See Community Grant Guideline 3.6)

Yes X No

If yes – please detail

Venue hire and road closures at Angaston Town Hall and surrounds.

CASH AND INVESTMENTS

Please provide information on what the cash and investment holdings are earmarked for.

(This will assist in the assessment of this application - See Community Grant Guideline 3.14)

The funds in the Barossa History Fair account are planned for the use at the next event in May 2024.

As the auspicing body, Barossa Valley Archives & History Trust Inc (BVAHT) have a separate bank account for Barossa History Fair, and it is completely independent from the BVAHT accounts.

6. PROJECT DETAILS

Project Title: Barossa History Fair

Description of Project:

(Briefly outline your project, the goals and aims, and how it will benefit the community)

Barossa History Fair is a bi-annual event with involvement from more than 20 organisations within the Barossa, Gawler, Light, and Mid-Murray region, promoting an experience for those interested in the heritage. Promotion of the heritage of Gawler, Light, and Mid Murray complements the Barossa history and heritage, strengthens community connectedness, a sense of pride, and draws people to the northern

Form: Community Grant Application Form

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outer Adelaide regions of South Australia. Barossa History Fair is a result of collaboration from the members of The Heritage Network (prev. known as The Barossa, Gawler & Light Regional Heritage Network) which has the majority of the members from within the Barossa, but there are representatives from the other mentioned regions... namely Gawler Heritage, Kapunda, Eudunda Family Heritage Gallery, Keyneton Progress Association, and Cambrai Museum. As a central destination for all the regions, the Barossa is ideally situated as the host, and the naming of the event is a drawcard in itself to attract visitors.

In 2024 the event will be held in the township of Tanunda over two days, where there will be displays, talks, a walking tour, the German Heritage Research Group conference, vehicle and costume displays and information sessions in various venues within the central township. Our aim is to share the heritage with which we are familiar, and "raise awareness and encourage involvement in the preservation of local heritage". As a possible weekend event there is opportunity for local accommodation and businesses to benefit, along with the smaller businesses benefitting from foot traffic with people walking from venue to venue.

Amount of funding applied for: \$ 5000 _____

Which Strategy from Council's Community Plan does your project relate to and how? (The Community Plan is available on Council's website via [\[link\]](#).)

We identify with the Community and Culture of Council's Community Plan.

We aim to enhance our heritage and community spirit. Our network of organisations and groups work collaboratively to preserve and acknowledge the identity and history of the Barossa's people and places. Volunteering, social interaction, creative activities and community history initiatives all play an important part in developing and sustaining a community and its culture. Our programs support inclusion and connectedness which can also impact on the health and wellbeing of community members. We have a commitment to our land and place, by valuing our identity for the benefit of future generations. We also have a commitment to leadership, inspiring vision, courage and enterprise and a commitment to achievement, encouraging and celebrating successes that enrich and strengthen our community.

Location of the project: Various venues in Tanunda – Barossa Regional Gallery, St Paul's Church Hall, CWA Hall and grass area, Tabor Church Hall, Hub space, Barossa Museum, St Johns Hall, Langmeil Church & Carpark, Kegel Hall

Could the project/event proceed if only partial funding is received? Yes ☒ No ☐

Provide details: We are applying for other Grant opportunities e.g. Australian Museums & Galleries Association Inc (AMAGA), History Trust of SA and sponsorship from local organisations for the event.

Proposed start date: 4 / 05 / 2024 end date: 5 / 05 / 2024

Is your project upgrading/enhancing land or a building? Yes ☐ No ☒

Who owns the land/building? _____
(If the applicant is not the owner, written consent must be obtained from the land/building owner and submitted with your application.)

Has Council been contacted in relation to whether approval is needed for this project?
Yes ☐ No ☐

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Who will benefit from your project?

How many people 1000 plus audience, local churches and venues, main street traders who will have added foot traffic. A range of activities planned to cover and attract families with children through to elderly. Age range of people Various – see budget for disabled access bus.

Range of groups Various – at a minimum 30 heritage groups, 5 vintage car clubs

Activity areas Throughout Tanunda stretching from Kegel (Tanunda Oval) to Langmeil Church.

How will you measure the benefit to these groups?

Interest in displays, talks, ticket sales. There will be at least 10 separate venues and attendance at all will be tallied. As per last year, we will also survey stallholders, audience members, venues and main street traders. The Lutheran Archives group (est 70 will be staying the night) and this will have added economic benefit.

Has any other funding been sought for this project? If so, what was the outcome of the application?

In process

Any further information which may be relevant to this application

Barossa History Fair was the recipient of the 2023 The Barossa Council Community Event for the 2022 Fair, in recognition of the sharing of the heritage of the region. Barossa History Fair began from an idea of one of the members of The Heritage Network in 2018 and is now organized by a sub-committee of The Heritage Network, as the popularity and size of the event has increased. The Heritage Network has no funds to support such an event.

The event "builds on the capacity of community members to participate in cultural, creative, recreational, and learning opportunities" and encourages and supports further promotion and development of tourism experiences including "destination awareness with the presentation of such an event, festivals, creative enterprise and attractions."

The Heritage Network aims are "to ensure a strong, knowledgeable and collaborative community heritage sector for the region. To maintain a strong presence in the cultural tourism sector and establish heritage experiences which contribute to the social, environmental and economic status of the community. To ensure productive relationships with government, statutory bodies and private interests to ensure decisions relating to heritage are made with an informed heritage perspective. To ensure effective preservation and digitisation practices in our leading cultural heritage and community facilities." Barossa History Fair fits well within the aims of The Heritage Network.

In 2022 the Barossa History Fair required an auspicing committee due to planning an application for a grant of \$3000 from the AMAGA which assisted with the development of marketing material for the event. The Barossa Valley Archives & Historical Trust Inc (BVAHT) agreed to take this responsibility, which included opening a bank account for the Fair. This is an account run under the banner of the BVAHT as a sub account. The AMAGA grant application was successful and enabled the creation of a logo and marketing for Barossa History Fair. The Barossa History Fair has minimal funds, with a small profit from the event in 2022. The Heritage Network has no funding so is only able to support an event such as is planned with personnel.

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7. BUDGET AND FUNDING**PROJECT INCOME**

(Group's Contribution to Project)

Group Funds	\$ 1000
Fundraising Activities	\$ 2000
Possible sponsorship	
Donations	\$ 500
In Kind (provide details)	
Committee 8 people for 40 hours	\$11,200
Heritage Groups 30 people 8 hours	\$8,400
Other (provide details)	\$ 2500
Entry fee	
Total Group's Contribution	\$ 25600
Council Assistance Requested	\$ 5000
<u>TOTAL PROJECT INCOME</u>	\$30600

PROJECT EXPENDITURE (Please provide an itemised list of expenses for the project)

Marketing	\$ 3000
Hire of facilities	\$ 3000
Insurance	\$ 800
Welcome to Country	\$ 1000
Photography	\$ 2000
Bus hire	\$ 800
Technical support – sound, video, computer	\$ 2000
	\$
<u>TOTAL PROJECT EXPENDITURE</u>	\$ 12600

Form: Community Grant Application Form

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8. REQUIRED SUPPORTING DOCUMENTATION

The following documents for your organisation are mandatory and must be attached to this application.
If you are not an incorporated body, your auspice organisation is also required to provide their documents.

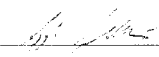
- ABN Certificate or Statement by Supplier form ☒
- A copy of your organisation's Certificate of Incorporation ☒
or
Auspice information completed and a copy of their Certificate of Incorporation ☐
- A copy of your organisation's Terms of Reference/Constitution ☒
<https://cdn.barossa.sa.gov.au/downloads/plans/barossa-regional-heritage-network-regional-heritage-strategy.pdf>
- A copy of your organisation's most recent AGM Minutes ☐
- A copy of your organisation's last Audited Financial Statements ☐

The following documents must be attached if applicable:

- Endorsement from the asset owner (if applicable - see 3.11 of the Guidelines) ☐
- Details of cash holdings exceeding application amount (if required - see 3.14 of the Guidelines) ☐
- Letters of support for your project x
- Plans / quotes / images etc. x

This application must be signed by two current senior office holders of the organisation.
i.e. President, Treasurer, Secretary.

SIGNATURE 
POSITION President/Coordinator
DATE 4/9/2023

SIGNATURE 
POSITION TREASURER
DATE 4/9/23

9 August 2023

Re: Barossa History Fair Grant Application

The Angaston and Penrice Historical Society is an enthusiastic supporter of the Barossa History Fair. Members of APHS volunteer their time and expertise to assist on the committee with the preparation and organisation of the event. APHS also participates through exhibiting as a stall holder and sourcing volunteers to provide support in various capacities at the event.

Cultural heritage tourism plays a significant and growing role in economic sustainability in regional and rural areas. By investing in building a stronger tourism product that showcases the heritage of our district and builds new relationships with traditional owners, the Barossa History Fair is not only seeking to increase tourism visitation and revenue, but to protect and celebrate the stories and structures that are significant to our community.

APHS believes that with adequate support and funding, the Barossa History Fair will become a biennial feature of the region's calendar of events, providing a unique experience and bringing a new audience in the alternate years to the Barossa Vintage Festival.



Bill Gransbury
President

SCANNED 2023/09/05 06:57:45

Mount Pleasant Community Association Inc
PO Box 130
Mount Pleasant SA 5235

8 August 2023



TO WHOM IT MAY CONCERN

The Mount Pleasant Community Association Inc. is the auspicing committee for the Mount Pleasant District History Room. The Historical Research Group which operates with the History Room is a member of The Heritage Network and a supporter of the Barossa History Fair.

The Barossa History Fair is a way for our organisation to share what our interests are and encourage others to visit and/or assist us with our collection of material which pertains to the Mount Pleasant district generally. We exist within The Barossa Council district, but on the edge, and so it is not always recognised that we contribute to the heritage of the region, and the Barossa History Fair is an excellent opportunity to show a sample of our collection, and promote the township and surrounds.

We strongly support the grant application for the Photographic documentation of the Barossa History Fair event. As a bi-annual event it is worthwhile showcasing the many groups who contribute to the heritage of the region, and a photographic record will enable further showcasing when marketing future events of a historical nature.

Yours sincerely,

Paula Bartsch

Paula Bartsch

Mount Pleasant District Historical Research Group

SCANNED 20230905 095745

SOUTH AUSTRALIA
Associations Incorporation Act 1985
Section 20(1)

Incorporation Number: A3155

Certificate of Incorporation

This is to certify that

**BAROSSA VALLEY ARCHIVES AND
HISTORICAL TRUST INCORPORATED**

is, on and from the twenty-fourth day of October 1967
incorporated under the Associations Incorporation Act 1985.

Given under the seal of the Corporate Affairs Commission at Adelaide on this
twentieth day of July 2023



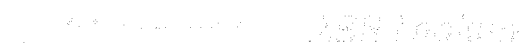
Commissioner of Corporate Affairs



7/17/23, 1:49 PM

Current details for ABN 57 324 671 922 | ABN Lookup

SCANNED 20230905 095745



Current details for ABN 57 324 671 922

ABN details

Entity name:	BAROSSA VALLEY ARCHIVES & HISTORICAL TRUST INCORPORATED
ABN status:	Active from 17 May 2000
Entity type:	Other Incorporated Entity
Goods & Services Tax (GST):	Registered from 01 Jul 2000
Main business location:	SA 5052

Australian Charities and Not-for-profits Commission (ACNC)

BAROSSA VALLEY ARCHIVES & HISTORICAL TRUST INCORPORATED is registered with the Australian Charities and Not-for-profits Commission (ACNC) as follows:

ACNC registration	From
Registered as a charity view ACNC registration	03 Dec 2012

Business name(s)

Business name	From
Barossa Museum	25 Feb 2015

Trading name(s)

From 1 November 2021, ABN Lookup will not display trading names and will only display registered business names. For more information, click help.

Trading name	From
BAROSSA VALLEY ARCHIVES & HISTORICAL TRUST INCORPORATED	10 Oct 2000

Charity tax concession status

BAROSSA VALLEY ARCHIVES & HISTORICAL TRUST INCORPORATED is a Charity registered to access the following tax concessions:

Tax concession	From
GST Concession	01 Jul 2000
PGT Exemption	01 Jul 2000
Income Tax Exemption	01 Jul 2000

Deductible gift recipient status

BAROSSA VALLEY ARCHIVES & HISTORICAL TRUST INCORPORATED is a Deductible Gift Recipient (DGR) from 01 Jul 2000. It is covered by Items 1 & 4 of the table in section 5120-100 of the Income Tax Assessment Act 1997.

<https://abr.business.gov.au/ABN/View?abn=57324671922>

1/2

SCANNED 20230905 095745



SAM KROEPSCH

Commercial Photography Rates – 2023

Prices are exclusive GST.

Rates: (on location)

Mini Session – 1h-2hrs
\$523.00

Half day – Up to 4hrs
\$933.00

Full day – Up to 8hrs
\$1866.00

Photoshoot Inclusions and Process:

- Travel to location, within 30km of Narroona.
- *Outside of the Barossa travel will be quoted on a per job basis.*
- Photography – On location.
- Lighting setup for key images
- Retouching
- Image proofing and selections after the photoshoot
- Turn around time 7-10 days
- Inc. an estimate of 10 images per hour of photography with the option to purchase more after proofing

Booking Information and Inclusions:

- Pre consultation – in-store/onion or phone
- Private online proofing gallery after the photoshoot
- Image retouching (*advanced photoshop editing may incur additional charges*)
- High 300dpi and Low 72dpi resolution JPEGs formats supplied
- Private cloud hosting via Dropbox for image storage and viewing for 12 months
- Additional images can be purchased after proofing and selections
- Aerial photography available upon request (*included in half and full day packages*)
- Image delivery is estimated between 10-20 images per hour of photography
- Custom packages available upon request
- Upon booking, formal quote for acceptance and agreement including terms will be sent

1 x 19 058 352 1 | info@samkroepsch.com.au | 1 samkroepsch.com

© Sam Kroepsch Photography

BAROSSA VALLEY ARCHIVES & HISTORICAL TRUST INC.			
FINANCIAL STATEMENT FOR THE PERIOD 1/7/2022 TO 30/6/2023			
1. MUSEUM	2022/23		2021/22
Door Intake & Book sales	2212.74 ✓		2980.18
Museum box donations	35.40 ✓		136.40
Rent	6464.80 ✓	7703.74	4380.67
<u>Less</u>			
Power	579.20 ✓		531.58
SA Water	451.55 ✓		298.84
Council Rates	5668.80 ✓		3658.10
Repairs & Maint	305.00 ✓		75.00
Emergency Services Levy	187.55 ✓		184.75
Fire Extinguisher Service	167.20 ✓		163.25
Waste	133.74 ✓		123.00
Cleaning	275.00 ✓		400.00
Security System	381.00 ✓		522.40
Insurance	2009.62 ✓	8882.07	-678.52
			2155.20
2. Henschke House			
Rent	13300.00 ✓	3300.00	13350.00
<u>Less</u>			
SA Water	339.87 ✓		303.45
Council Rates	2133.70 ✓		2048.00
Insurance	833.50 ✓		749.00
Repairs			1568.00
Emergency Services Levy	63.35 ✓	3430.62	8889.54
			95.25
3. Baird House			
Rent	8320.00 ✓	8320.00	8320.00
<u>Less</u>			
SA Water	247.63 ✓		331.41
Insurance	1235.00 ✓		651.00
Emergency Services Levy	82.05 ✓		82.78
Repairs	274.05 ✓		
Council Rates	1663.98 ✓	3802.88	4517.12
			1608.36
4. Sundries			
Donations	375.20 ✓		29.20
Subscriptions	137.28 ✓		167.25
GST on sales	887.67 ✓		826.71
Barossa A Vision book sales	622.75 ✓		414.18
Fed - 50's book sales	475.30 ✓		383.84
George Kausch Agency		2495.88	10000.00
<u>Less</u>			
Party Cash & Stationery	46.20 ✓		44.73
Post Box Fee	134.55 ✓		130.91
GST on purchases	401.85 ✓		299.85
GST payment	804.00 ✓		644.08
Tourism Barossa	120.00 ✓		115.05
Sundry book purchase			30.00
USB stick			8.99
Prosperity & Failure book reprint			75.00
Sundry purchase	100.00 ✓		
VistaPrint	168.85 ✓		
Transfer to Investment A/c	1500.00 ✓		
Meeting & Excursion Expenses	627.24 ✓	10599.43	11190.53
			362.78
PLUS Opening Balance 1/7/22			12037.74
TOTAL GROSS A/c			88827.12
			95124.37

Barossa Valley Archives & Historical Trust AGM minutes 25 October 2023

Attendance 18. Apologies from Rosemary Laucke, Doug and Prue Vogelsang, Gilbert Materne

Held at St. Petri hall, Nuriootpa. The speaker was Chris Murphy of Nuriootpa who although having only lived in the area a few years takes a great interest in the history of the area. He outlined the geological history of the area leading up to European settlement. William Coulthard was a prominent settler. On the site of the Vine Inn he established an inn for which he obtained a license in 1849. He bought Section 156 of the Hundred of Nuriootpa in 1850, this section was subdivided thereby creating the township of Nuriootpa also called Angas Park. Coulthard died of thirst while exploring land in the north of South Australia. His well-known house was being built at the time and is now a landmark of Nuriootpa.

By 1857 the town had two hotels three stores, two butchers, a saddler and a wheelwright as well as a brewery, there were 15-25 residences. For a number of years there was a flour mill. The original St. Petri church was built in 1867. Otto Tepper the school teacher established the Institute which was used for adult education. The original Institute built in 1876 still stands adjacent to the Soldiers Memorial hall. The telegraph was connected in 1880 and in 1886 an earthquake was felt.

The museum has continued receiving donations amongst the more interesting is a large print German Bible which belonged the Wilhelm Friedrich Schwarz one of the pioneers of the Hermannsburg mission in Central Australia, presently this Bible is on display at the Regional Gallery in Tanunda. A child's high chair which once belonged to B H Teusner former M P for the area has also been donated.

Oscar Estevan who ran an antique business at the museum has left. The new tenant of the shop will be Rebecca Reynolds who attended the meeting and briefly outlined her hopes of increasing visitor numbers to the museum.

The annual report was adopted on the motion of Quentin Nuske and Rex Burgemeister. The major project facing the Trust is the repair of the balcony on the front of the old Post Office. Because of rot and termite damage the balcony will need to be rebuilt.

The minutes of the 2023 AGM were adopted on the motion of Ev. Leske and Irene Ross.

The financial statement was adopted on the motion of Quentin Nuske and Luke Rothe. Subs are to remain at \$10 for full members and \$8 for associate members.

Elected to office for 2023-2024 are; President Luke Rothe, nominated by Don Ross. Vice President Quentin Nuske, Secretary Don Ross, Treasurer Geoff Saegenschnitter. Committee members; Rex Burgemeister, Ev. Leske and Irene Ross, these positions were nominated in block by Ev. Leske and Chris Leske. Auditor Phil Othams nominated by Luke Rothe and Quentin Nuske.

Chris Kruger

From: [REDACTED]
Sent: Thursday, 9 November 2023 6:43 PM
To: Chris Kruger
Cc: Paula Bartsch
Subject: [EXTERNAL] Grant Quotes
Attachments: KROEPSCH_Quote_BHF_2024.pdf; Barossa History Fair 4988.pdf; bus quote.pdf; WELCOME_COUNTRY_INVOICE_2022.pdf; excel grant.pdf

CAUTION: This Message originated outside your organization. Treat all attachments and hyperlinks with suspicion.

Hi Chris,

Please find attached quotes for our grant application. Printing/Photography/Bus Hire. We are waiting for a formal quote for Welcome/Acknowledgement Country, so have attached our invoice from last year's History Fair. Last year we paid accommodation for Courtney also on top of this fee. I anticipate we will need at least a similar amount in 2024 so have included last year's invoice in the application, hope that is OK..

Please let me know if you need any further information/clarification.

Kind regards,

Rebecca Reynolds



Leader Newspapers Pty Ltd
A.B.N. 57 008 092 779

34 Dean Street, Angaston, 5353 S.A.

P.O. Box 55
Angaston S.A. 5353
Phone (08) 8564 2035

Email: printing@leaderprint.com.au

November 9, 2023

Barossa History Fair

Printing Quotation

Ref # 4988

Dear Rebecca,

Thank you for giving us the opportunity to quote on this printing. We hope this price meets with your approval. If you require further information please don't hesitate to contact us (effective for 30 days from this date)

Job Name: Postcards - A5
Artwork: Print ready PDF to be supplied
Finished Size: 210x148
Paper: Gloss Coated 350gsm
Printing: Digital, Full Colour 2 sides

Quantity	500	1,000	2,000
Price	\$127.40	\$204.50	\$369.70

Job Name: History Fair Corflute
Artwork: Designed & Printed by The Leader
Finished Size: 810x1220
Media: Avery White Gloss Vinyl Blockout - Short Term
Printing: Full Colour, 1 side
Finishing: Mounted to 5mm Corflute. Stainless steel eyelets.

Quantity	6
Price	\$360.60

Job Name: Pull Up Banner
Artwork: Designed & Printed by The Leader
Finished Size: 850 x 2000
Media: Pull Up PVC grey back
Printing: Eco-solvent inks
Includes: Economy silver stand & carry bag

Quantity	1
Price	\$164.00

Job Name: A3 Posters
Artwork: Supplied by client Finished Size: A3
Paper: Gloss coated 150gsm Printing: Digital, full colour 1 side

A3 50qty
A4 50qty
75qty sheets of paper used



Leader Newspapers Pty Ltd
A.B.N. 57 008 092 779

34 Dean Street, Angaston, 5353 S.A.

P.O. Box 55

Angaston S.A. 5353

Phone (08) 8564 2035

Email: printing@leaderprint.com.au

Quantity 75

Price \$55.90

Job Name: Tanunda Map 2024

Artwork: Designed & Printed by The Leader

Finished Size: A4

Paper: Gloss coated 150gsm

Printing: Digital, full colour 2 sides

Design time based on 6 hours

Quantity 500

Price \$732.60

All prices include GST

Regards,

A handwritten signature in black ink that reads 'Ashleigh Seedsman'.

Ashleigh Seedsman
Graphic Designer / Printing Consultant
printing@leaderprint.com.au

doublerrcompany@gmail.com

Subject: Quotes for bus hire

Thank you for your phone call just now.

We can do this for a price of \$1360.00. (History Fair/May 5)

Please let me know if you would like to proceed so I can lock this for you.

Kind regards,

Caitie McGregor

Charter Reservations

Kanga Coachlines Farnham Roadlines Corston Coaches Adelaide Star Bus Company Explorer Coachlines

7 Dan Street

MAWSON LAKES SA 5095

P 08 8262 5111

From: doublerrcompany@gmail.com <doublerrcompany@gmail.com>

Sent: Thursday, November 9, 2023 2:32 PM

To: team@kanga.com.au

Subject: FW: 2 x Quotes Please for bus hire

From: doublerrcompany@gmail.com <doublerrcompany@gmail.com>

Sent: Monday, November 6, 2023 10:21 AM

To: team@kanga.com.au

Subject: 2 x Quotes Please for bus hire

Hello Sharyn,

I am looking for 2 quotes for bus hire please.

1. History Fair-we are looking for a quote to a 24 seater bus for May 5 2024 for the History Fair in Tanunda. The group will be running a loop bus around the town, a member of our group will sit on the bus and both direct and host tours.

Time would be between 10.30 and 4.30pm

2. Can you please also send me a separate quote for bus hire for a heritage tour I am looking to host. Just bus hire with host on board. (doubler company) dates tbc. 2 hours round trip between Tanunda, Gomersal, Marananga, Angaston, Bethany and Tanunda.

Thanks and kind regards,

Rebecca Reynolds



Invoice

Date: 10/5/2022

Invoice #:

From:

Courtney Hebbeman

Bill To:

BAROSSA HISTORY
FAIR

Description

Hours

Rate/Hour

Total

WELCOME TO COUNTRY	1		\$350.00
TRAVEL:	2		\$100.00
- EACH WAY \$50			

Subtotal: \$450.00

Tax Rate:

Tax: NA.

Payment Terms:

Total Amount Due:

Terms and Conditions

Send Payment To:

powered by
GeneralBlue



Australian Government
Australian Taxation Office

Statement by a supplier

Complete this statement if the following applies:

- you are an individual or a business
- you have supplied goods or services to another enterprise (the payer), and
- you are not required to quote an Australia business number (ABN).

HOW TO COMPLETE THE STATEMENT

- Print clearly in BLOCK LETTERS using a black pen only.
- Use BLOCK LETTERS and print one character in each box.
- Place **X** in all applicable boxes.

➤ Payers can check ABN records of suppliers by visiting abr.business.gov.au or phoning 13 72 26 24 hours a day, 7 days a week.

Section A: Supplier details

Your name

COURTNEY LEAH HERBERMAN

Your address

[Redacted address]

Suburb/town

[Redacted suburb/town]

State/territory

SA

Postcode

[Redacted postcode]

Reason/s for not quoting an ABN Place **X** in the appropriate box/es.

- ☐ The payer is not making the payment in the course of carrying on an enterprise in Australia.
- ☐ The supplier is an individual aged under 18 years and the payment does not exceed \$350 a week.
- ☐ The payment does not exceed \$75, excluding any goods and services tax (GST).
- ☐ The supply that the payment relates to is wholly input taxed.
- ☐ The supply is made by an individual or partnership without a reasonable expectation of profit or gain.
- ☐ The supplier is not entitled to an ABN as they are not carrying on an enterprise in Australia.
- ☐ The whole of the payment is exempt income for the supplier.

The supplier is an individual and has given the payer a written statement to the effect that the supply is either:

- ☒ made in the course or furtherance of an activity done as a private recreational pursuit or hobby, or
- ☐ wholly of a private or domestic nature (from the supplier's perspective).

Section B: Declaration

For information about your privacy, visit our website at ato.gov.au/privacy

Under pay as you go (PAYG) legislation and guidelines administered by us, the named supplier is not quoting an ABN for the current and future supply of goods or services for the reason or reasons indicated.

Name of supplier (or authorised person)

COURTNEY LEAH HERBERMAN

Signature of supplier (or authorised person)

[Handwritten signature]

Daytime phone number

[Redacted phone number]

Date

Day: / Month: / Year:

ⓘ Penalties apply for deliberately making a false or misleading statement.

⚠ Do not send this statement to us.
Give the completed statement to any payer that you are supplying goods or services to. The payer must keep this document with other records relating to the supply for five years.

Photograph	1800								quote
Printing	1681.5								quote
Bus (Kanga)	1360								email quote
Welcome to Country	450							2022 invoice quote (ex accommodation)	est 1000 (inc accommodation)
	5291.5								

The Barossa Council Community Assistance Scheme Community Grant Application Summary Sheet	
Group/Organisation Details	
Group/Organisation Name	Barossa History Fair
Address	
Phone Number	Rebecca Reynolds
GST Status	ABN but not registered for GST
Incorporation Details	Incorporated
Aims/Objectives of Organisation	To ensure the rich heritage of the Barossa, Light, Gawler and Mid Murray region is identified, preserved, promoted and accessible. Helping to create a sense of place, not only for the local residents, but also for the many thousands of visitors to the region. By understanding and interacting with heritage a transformative effect on individuals and groups and contribution to the social cohesiveness of our communities can be achieved.
Years of establishment	5 years
Number of Members	20 + organisations
% of Members in Council Area	90%
Linked to a licenced facility?	No
Government funding received?	No
If yes details	
Council grants in past 3 years?	Yes
If yes details	Venue hire and road closures at Angaston Town Hall and surrounds.
Project Details	
Project Title	Barossa History Fair
Project description	Barossa History Fair is a bi-annual event with involvement from more than 20 organisations within the Barossa, Gawler, Light and Mid Murray region, promoting an experience for those interested in heritage. Promotion of the heritage of Gawler, Light and Mid Murray complements the Barossa history and heritage, strenghtens community, connectedness, a sense of pride, and draws people to the northern outer Adelaide regions of South Australia. Barossa History Fair is a result of collaboration from the members of the Heritage Network (previously known as The Barossa, Gawler and Light Regional Heritage Network) which has the majority of members from within the Barossa, but there are representatives from the other mentioned regions...namely Gawler Heritage, Kapunda, Eudunda Family Heritage Gallery, Keyneton Progress Association, and the Cambrai Museum. As a central destination for all regions, the Barossa is ideally situated as the host, and the naming of the event is a drawcard in itself to attract visitors. In 2024 the event will be held in the township of Tanunda for over two days, where there will be displays, talks, a walking tour, the German Heritage Research Group conference, vehicle and costume displays and information sessions in various venues within the central township. Our aim is to share the heritage with which we are familiar, and "raise awareness and encourage involvement in the preservation of local heritage". As a possible weekend event there is opportunity for local accommodation and businesses to benefit, along with the smaller businesses benfitting from foot traffic with people walking from venue to venue.
Amount of funding applied for	\$5,000
Total cost of project	\$12,600
Community Plan reference	We identify with the Community and Culture of Council's Community Plan. We aim to enhance our heritage and community spirit. Our network of organisations and groups work collaboratively to preserve and acknowledge the identity and history of the Barossa's people and places. Volunteering social interaction, creative activities and community history initiatives all play an important part in developing and sustaining a community and its culture. Our programs support inclusion an connectedness which can also impact on the health and wellbeing of community members. We have a committment to our land and place, by valuing our identity for the benefit of future generations. We also have a committment to leadership, inspiring vision, courage and enterprise and a committment to achievement, encouraging and celebrating successes that enrich and strenghten our community.
Location of project	Various venues in Tanunda
Can project proceed with partial funding?	Yes
Project start & end dates	4 and 5 May 2024
Is the project enhancing land or building?	No
If yes - who owns land/building?	
If yes - has contact been made regarding approvals?	
Who will benefit from project?	1000 plus audience, local churches and venues, main street traders who will have added foot traffic. A range of activities planned to cover and attract families with children through to the elderly.
How will benefit be measured?	Interest in displays, talks, ticket sales. There will be at least 10 separate venues and attendance at all will be tallied. As per last year, we will also survey stall holders, audience members, venues and main street traders. The lutheran Archives group (est 70 will be staying the night) and this will have added economic benefit.
Has other funding been sought?	No
Supporting Documentation	
ABN Certificate or Statement from Supplier form	Received
Certificate of Inc or Auspice Information & certificate	Received
Terms of Reference/Constitution	
Endorsement from the Asset Owner (if applicable)	Not Applicable
Most recent AGM Minutes	
Most recent Audited Financial Statements	
Budget & funding page completed?	Yes
Letters of Support	Received
Plans/Quotes/Images (if applicable)	
Application form TRIM Ref	23/72399
Acknowledgment letter TRIM Ref	
Staff Feedback	
Asset Management	No asset management implications or comments.
CASC Admin Officer	
Collaborative Project Officer	
Communications Officers	
Community & Culture	
Coordinator Building & Facility Maintenance	No Building or Facility Maintenance comment required.
Customer Support	Hire permit required for Council venues that will be hired out otherwise no other comment.
Development Services	
Director Corporate and Community Services	
Engineering	No Engineering Comment
Health Services	
Manager Community Projects	
Manager Financial Services	
Regulatory Services	
Risk Management	
Strategic Projects	
Works and Engineering Services	