



NOTICE OF MEETING

**Notice is hereby given that the next ordinary meeting of the Barossa Bushgardens Committee will be held on Wednesday 13 December 2023
in the Council Chambers, 43-51 Tanunda Road, Nuriootpa,
commencing at 1:00pm.**

A G E N D A

Welcome by the Chair

1. ATTENDANCE RECORD

1.1 Members Present

Apologies

Nil

Not Present

Nil

Leave of Absence

Nil

2. CONFIRMATION OF PREVIOUS MINUTES

2.1 Minutes of previous meetings – for confirmation:

2.1.1 Barossa Bushgardens Committee meeting held on Wednesday 11 October 2023 at 1:00pm

2.2 Matters arising from previous minutes

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5. CONFIDENTIAL AGENDA

Nil

6. URGENT OTHER BUSINESS**7. NEXT MEETING**

To be determined.

8. CLOSURE

MATTERS ARISING FROM PREVIOUS MINUTES

2.2.1 MATTERS ARISING FROM PREVIOUS MINUTES

**Author: Executive and Project Support Officer
23/114232**

The following actions from previous meetings are in progress as detailed below;

Meeting Date	Resolution/Action	Status	Actioning Officer
8 February 2023	Investigate the efficiency of the existing solar panels on the Natural Resource Centre	Pending	Coordinator, Building and Facility Maintenance
14 June 2023	Drafting of Event calendar, identifying strategies and target audiences Draft Calendar to be included in Agenda for next S41 Committee meeting.	Pending	Manager, Works and Operations Please refer to Agenda Item.
14 June 2023	Future direction of S41 Committee – Manager, Works and Operations to seek input from key stakeholders to enable the development of a Discussion Paper, examining operating models of like-minded organisations. A report to be presented to a future S41 Committee Meeting.	Pending	Senior Environmental Officer
11 October 2023	R Johnstone to seek expressions	Pending	R Johnstone

	of interest from Barossa Australia in relation to representation from the tourism sector on the Barossa Bushgardens S41 Committee.		
11 October 2023	NRC Coordinator to explore opportunities for cross promotion with the Arid Lands Botanic Gardens Port Augusta.	Pending	NRC Coordinator
11 October 2023	Engage with Mayor Lange to seek inclusion in cycling trails, with linkage to the Bushgardens.	Pending	R Johnstone
11 October 2023	Review of Barossa Bushgardens Masterplan and Strategic Plan Members are requested to review the current Masterplan prior to the next S41 Committee meeting.	Pending	Committee members Refer to the Attached Masterplan and Strategic Plan.
11 October 2023	Draft a proposal for the next Council Budget cycle including a review of the Masterplan and	Pending	Director, Infrastructure and Environmental Services

	possible engagement with a consultant. Key Stakeholders to be engaged prior to a report being presented to Council.		
11 October 2023	Northern and Yorke Landscape Board Funding Draft funding applications for up to five proposals and submit for consideration prior to 1 November 2023 deadline.	Proposals attached in Correspondence Section.	NRC Coordinator

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil

MATTERS ARISING FROM PREVIOUS MINUTES

2.2.2 DEVELOPMENT OF EVENT CALENDAR

**Author: Executive and Project Support Officer
23/116503**

At its meeting held 14 June 2023, the Committee requested that an Event Calendar be prepared to detail upcoming events, and identify strategies and target audiences.

A draft calendar is attached for information.

ATTACHMENTS

Attachment 1 23 114674 Barossa Bushgardens Event Calendar October 2023 -
December 2024 [↓](#) 

SUPPORTING REFERENCES

Nil.

Barossa Bushgardens Event Calendar

November 2023 – December 2024



November 2023						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

November	
3	Bio Blitz Workshop
8	Nuriootpa Highschool – Trad. Uses Trail
9	Snake Awareness Training
13-15	HSR Training (Doreen)
14	Friends of Barossa Bushgardens AGM
15	Nuriootpa Highschool – Trad. Uses Trail
16	Community Climate Conversation
17	Worm Farm Workshop
19	Bushgardens Zen
22	Stepping Stones Childcare – Sensory/Traditional Uses Plants Workshops (x4)

December 2023						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

December	
3	Bushgardens Zen
7-8	HSR Training (Doreen)
12	Christmas Lunch
17	Bushgardens Zen
23-2.1.	Christmas Closure

January 2024						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January	
7	Bushgardens Zen
21	Bushgardens Zen

February 2024						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29			

February	
4	Bushgardens Zen
16	Soul Collage Day - Labyrinth
18	Bushgardens Zen

March 2024						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

March	
2-31	Doreen Annual Leave
3	Bushgardens Zen
17	Bushgardens Zen

April 2024						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

April	
1-2	Doreen Annual Leave
1-30	Barossa Arts Festival – Sculpture Exhibition
7	Bushgardens Zen
12	Printmaker Workshop
17	Possible Community Environment Forum 2024
21	Bushgardens Zen
21	Ikanga Mulka Event – Bethany Reserve

May 2024						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

May	
1	Possible Youth Environment Day
4	World Labyrinth Day – Walk as One
31	Reconciliation Day Event

June 2024						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

June	
5	World Environment Day – Labyrinth Walk

July 2024						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

July	

August 2024						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August	
1-31	SALA Festival

September 2024						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

September	

October 2024						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

October	
3	Nature Play Festival
TBA	Walktober – Labyrinth Walk
10	Nature Mandala Workshop - Home School Group

November 2024						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

November	

December 2024						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

December	

MATTERS ARISING FROM PREVIOUS MINUTES

2.2.3 REVIEW OF BAROSSA BUSHGARDENS URBAN DESIGN FRAMEWORK AND STRATEGIC PLAN

**Author: Executive and Project Support Officer
23/116584**

At its meeting held on 11 October 2023, the Barossa Bushgardens S41 Committee signalled its intent to review both the Strategic Plan and the Urban Design Framework.

The Plans are attached for review and discussion.

ATTACHMENTS

Attachment 1 Barossa Bushgardens Urban Design Framework 2020 Update [↓](#) 
Attachment 2 Attachment - Barossa Bushgardens Strategic Plan [↓](#) 

SUPPORTING REFERENCES

Nil.



Place
Plants
People

Urban Design Framework

2020 Update



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Purpose

The urban design framework has been prepared to identify how the Barossa Bushgardens currently and potentially can connect with the urban context of Nuriootpa and the Barossa Valley.

Introduction

Barossa Bushgardens is a regional native flora centre, conserving, promoting and supplying the Barossa region's unique local native plants. It is a model social enterprise that was founded nearly 20 years ago in context of 97% of native vegetation loss in the Barossa region. Now in 2019, the site features a multi facet seed orchard, display gardens, a greenhouse, Volunteers Centre, Nursery and Sales Area.

Idyllically situated on a seven hectare site (being a Crown Reserve for which The Barossa Council has care and control, at Lot 100 Penrice Road, Part Section of Coulthard Reserve, Nuriootpa - Figure 1), this community project provides a reference point for anyone wishing to learn more about the region's local native plants.



Figure 1 Barossa Bushgardens site

The Barossa Bushgardens Section 41 Committee (of Council) manages and maintains the land.

The Barossa Bushgardens partly generate funds through seed, and seedling sales hence the establishment of the nursery and sales area on the site is vital component of the site.

The Barossa Bushgardens are open to the public 365 days a year and entry is free.

The Barossa Bushgardens needs to be tied into the community to achieve full potential. The infrastructure to link this valuable community resource needs to be

established but costs to do so are prohibitively high. The identity "Barossa Bushgardens" needs to be developed and become a focus for local residents but also visitors and tourists to the area. Barossa Bushgardens has the opportunity to become an important destination and attraction in the Barossa mix.

Barossa Community Plan 2016-2036

The Barossa Community Plan is an aspirational plan that provides a 20 year vision for the community and guides strategic decision making by Council. Council's Community Plan and

supporting corporate plans seek to provide direction on multiple objectives, so of which support the desire to protect and manage community land.

Community and Culture

- 2.7 Embrace place-making principles when developing community infrastructure and regulate planning and development in public spaces.

Infrastructure

- 3.1 Develop and implement sound asset management which delivers sustainable services.
- 3.5 Advocate for and seek out funding opportunities that support the development of community, health and other facilities and infrastructure from both state and federal government
- 3.6 Invest in, and advocate for, community facilities that support cultural and community participation.

Health and Wellbeing

- 4.4 Support sporting, recreational and community clubs and organisations to grow and be sustainable
- 4.9 Design our future developments and facilities to support active lifestyles and community health and wellbeing.

Community Land Management Plans

The Barossa Bushgardens site (being a Crown Reserve for which The Barossa Council has care and control) is governed by the Community Land Management Plans, namely:

- Management Plan 1 - Developed Reserves and Gardens (Version 1.0 / 8 June 2016)

This Community Land Management Plan identifies objectives, and performance targets and measures for the management of The Barossa Council's developed reserves and gardens.

The Objectives and Performance Targets have been considered in the updating of the Urban Design Framework:

Management Issues	Objective	Performance Targets
Public Toilets	To maintain existing public toilet facilities to be used by patrons of the property.	To ensure that the existing public toilets are serviced and maintained to a satisfactory condition and are kept in a tidy condition.
Parking Areas	Provision of appropriate parking areas for use by patrons of the facilities.	To ensure that established designated parking areas can be accessed and utilised by all patrons and are in a reasonable condition.

Driveways	Provision of appropriate driveways throughout the property for use by vehicles.	To ensure all existing driveways are easily accessible by vehicles and are in reasonable condition.
Reserve Infrastructure	To provide reserve infrastructure which may include but is not limited to bins, benches, signage, lighting, monuments etc for the benefit of members of the public.	To ensure existing infrastructure is in reasonable condition, can be utilised adequately by patrons and does not pose a safety hazard.
Fencing	Maintain fencing throughout and around the perimeter of the property to bound the site from adjoining land and road frontages, where appropriate.	To ensure all existing fencing is maintained to a reasonable standard To maintain the fencing surrounds and prohibit unsightly overgrowth and weeds against the fencing.
Landscape Character	To maintain existing lawned areas to be used by patrons of the property and provide lawned and landscaped areas to add to the appeal of the property.	To ensure established lawned and landscaped areas are maintained to a reasonable standard / appearance. This maintenance will involve the removal and control of weeds, watering, mowing and other ongoing general maintenance along with the planting of new trees / shrubs where required. To maintain the undeveloped areas of the property and prohibit overgrowth and weeds.
Buildings	To maintain existing buildings to be available for use by patrons.	Ensure that the buildings are maintained to a high standard by Council
Waterway	Provision of a waterway running through the property.	To ensure the waterway remains unobstructed and free from pollution and does not pose a safety hazard.

Barossa Bushgardens Strategic Plan

The Urban Design Framework aligns with the directions contained within the Strategic Plan that has been prepared by the S41 Committee, and endorsed by The Barossa Council.

Key Result Area 1 - TO DEVELOP AND MAINTAIN A SUSTAINABLE RESOURCE THAT MEETS THE GROWING NEEDS OF THE REGION

Strategy 2 - Adopt and implement sound assets management principles

Action

- 1.2.1 Prepare a master plan taking into consideration requirements for community land under the Local Government Act
- 1.2.2 Manage and maintain facilities in line with sound assets management principles
- 1.2.3 Improve accessibility of the site, including requirements under Council's Disability Access and Inclusion Plan
- 1.2.4 Develop sales, reception/cashier area in the community nursery
- 1.2.5 Improve plant signage/information within the Nursery

Regional Public Health Plan

Both the Strategic Plan and Urban Design Framework are also consistent with the Priority Areas contained within the Barossa, Light and Lower Northern Region Public Health and Wellbeing Plan

The priority areas are:

1. A Regional Framework for Public Health

Our mission is to promote community and stakeholder ownership of public health priorities for the region through regional engagement and collaboration.

2. Community and Cultural Wellbeing

Our mission is to support our community's capacity to live a healthy lifestyle through community participation, knowledge and support.

3. Natural and Built Environment

Our mission is to provide a regional environment that protects and improves the community's health through planning, education and regulatory enforcement.

4. Economic Wellbeing

Our mission is to support the health of our community through a thriving economy.

Disability Access and Inclusion Action Plan

The purpose of the Action Plan is to develop an integrated whole-of-Council approach to achieving equitable access and inclusion for everyone. This plan guides Council in making mainstream facilities and services universally accessible to all residents and visitors with disability. Council also recognises that better access and inclusion will benefit all Barossa residents and visitors.

The Urban Design Framework seek to facilitate actions contained within this plan, namely:

Accessible Communities

- Address disability access issues in relation to Council owned buildings, including community managed facilities.
- Provide DDA compliant access to all Council visitor services properties and facilities and apply the principles of the Barossa DAIP Action Plan.
- Improve access to public open spaces.

A Model of Sustainability and Wellbeing

The Barossa Bushgardens work in partnership with the community in all aspects of development and model sustainability through proactive seed collection, native plant propagation and garden development, and a focus for health and wellbeing initiatives.

The Barossa Bushgardens are focused on developing:

- a model natural heritage resource for the Barossa region and South Australia
- a vital human resource where people are valued for their contribution, knowledge and skills
- a place of learning, where knowledge is shared and practical skills are enhanced
- a model of sustainability through proactive seed collection, native plant propagation and garden development
- a Natural Resource Centre in conjunction with the Northern and Yorke Landscape Board.

To develop community access and use of the site the Barossa Bushgardens Committee has sought to identify common uses and benefits of the precinct both current and potential. These in summary relate to five key areas;

ENVIRONMENT

The Barossa Bushgardens is actively working to build community awareness and commitment to the regeneration and conservation of native vegetation in the region.

EDUCATION

Local school and community groups use the Barossa Bushgardens, typically schools utilise the facility to deal with aspects of their existing school curriculum.

HEALTH and WELLBEING

The creation of the Barossa Bushgardens has established an environment which supports health and wellbeing. The proposed scale of the development along with its accessibility to

existing bike and pedestrian pathways positions the precinct as a destination for recreation, exercise and general community activity.

CULTURE

The Barossa Valley Community has a strong history of celebrating their culture and heritage through festivals and community events. Community consultation has indicated their willingness to include the Barossa Bushgardens in this programme and develop unique events to be held within the Barossa Bushgardens.

TOURISM

The Barossa Bushgardens holds the potential to become an integral part of Barossa Tourism, due to the unique nature of the gardens. However on a fundamental level the site does not benefit from adequate signage directing to and within the site. More broadly there is a need to develop a comprehensive communications and marketing strategy or plan to enable the group to promote their facility within regular tourism channels and media.

Assessment of Urban Design Framework

Accessibility

A key aim of the urban design framework is to enhance accessibility to and through the Bushgardens site, as identified in the Strategic Plan taking into consideration Council's Disability Access and Inclusion Plan.

Pedestrian networks should be planned to provide access to facilities and services, and designed with passive surveillance and good lighting to provide an attractive and safe environment.

Paths should be designed to accommodate users (i.e. walking, running, cycling), and avoid potential conflict with vehicular movements where possible.

Where possible, the concept of Universal Design should be considered. Universal design is the design of buildings, products or environments to make them accessible to all people, regardless of age, disability or other factors (Wikipedia, 2019).

Parking

In addition to pedestrian/cycling access, parking is also seen as a key element in the overall development of the site. Given the level of visitation, especially during events (i.e. nature play), it is considered that a formally car park, designed within the context of the gardens is required.

Facilities

The initial urban design framework (2011) identified the construction of two buildings – a volunteer centre and a future build for community gatherings. Elements of the future build have been included within the Volunteer Centre. The construction of the Volunteer Centre has enabled the Bushgardens to flourish in the years since the gardens was first established. As a focal point, the centre is a hive of activity providing information and activities to the community and volunteers. With the level of activity, and potential for growth, there is a need to expand the centre at some stage to accommodate volunteers and visitors to the centre.

In addition to the centre, the site contains the wholesale nursery and retail nursery components. Completion of the retail nursery is seen as a priority to enable service to the community. Improvements include the installation of a reception/cashier area.

Signage

Signage is required to enable visitors to navigate the site and access the required facilities and activities within the site. It is important to ensure the type and size of signs is appropriate for their location.

Map Post signs and directional signs have been installed at the key entry points (Figure 2), along with a main entry gate. An event promotional sign is to be installed at the corner of Research and Penrice Roads, along with directional signage through the site.



Figure 2 Entrance Signage

Urban Design Framework

Enhancement of major pedestrian access

- The existing major pedestrian access point to the gardens sits directly on the linear park bike/walking path. It is proposed this entry be formally accepted as the main pedestrian/ bike only entry point and hence be enhanced to better cater for traffic and be more appropriately constructed and sign posted.

Description	Quantity	Unit	Rate	Total
Solar lighting to entry pavilion	1	Item	\$991 + freight \$300	\$1,291
Total				\$1,291

New vehicular, pedestrian and bike access off Research Road

- Establish separation of exiting service vehicle and public vehicle access.
- Establish dedicated public/disability and staff/volunteer parking.

Description	Quantity	Unit	Rate	Total
Carpark construction	1	Item	\$11,382	\$11,382
Class 1 22mm Rubble OMC Blue	430	Tonne	\$24.50	\$10,535
Total				\$21,917

Community Volunteer Centre precinct area

- Provide safe and direct access from car park to and within the facility.
- As a destination there is a requirement to provide adequate public facility, pathways, rest areas and gathering space for the community.
- Redesign of the Community Volunteer Centre and office space.
- Expansion of the Nursery Space.

Description	Quantity	Unit	Rate	Total
Directional signage	1	Item	\$1,290	\$1,290
Office refurbishment/Extension	1	Item	\$22,750	\$22,750
Nursery workspace Extension	1	Item	\$80,000	\$80,000
Relocate Cool Room	1	Item	\$2,500	\$2,500
Realign fencing	1	Item	\$1,000	\$1,000
Total				\$107,540

Shared path

- Safe controlled gate access to the perimeter of the Barossa Bushgardens.
- Safe bike riding opportunity especially for children.

Description	Quantity	Unit	Rate	Total
Kissing gates (at path entrances)	4	Item	\$818	\$3,272
Solar lighting at gates	4	Item	\$991 + freight \$300	\$4,264
Total				\$7,536



Figure 3 Kissing gates

Signage and way finding

- A physical sign system needs to be developed based on international standards.
- Specific physical signs directing visitors to the Barossa Bushgardens but also to the new Entrance gate.

Description	Quantity	Unit	Rate	Total
INTERNAL				
interpretive and directional signage				\$2,770
EXTERNAL				
large directional signage				\$3,970
Total				\$6,740

Implementation Strategy

Given the uncertainty of available funds, the implementation of the urban design framework is to be staged commensurate with funding opportunities (i.e. Grants) and budget processes.

Estimates costs provided in Table 1 are indicative only based on 2020 costs of construction. These costs will be subject to annual changes in the cost of materials and labour.

Table 1

Description	Quantity	Unit	Rate	Total
Solar lighting to entry gates	1	Item	\$991 + freight	\$1,291
Carpark construction	1	Item	\$11,382	\$11,382
Class 1 22mm Rubble OMC Blue	430	Tonne	\$24.50	\$10,535
Directional signage	1	Item	\$1290	\$1,290
Office refurbishment/Extension	1	Item		\$22,750
Nursery workspace Extension	1	Item		\$80,000
Relocate Cool Room	1	Item		\$2,500
Realign fencing	1	Item		\$1,000
Kissing gates (at path entrances)	4	Item	\$818	\$3,723
Solar lighting at gates	4	Item	\$991 + freight	\$4,264
interpretive and directional signage				\$2,770
pole signage	1	item	\$1,290	\$1,290
large directional signage	1	item	\$1,640	\$1,640
Total				\$144,435



Figure 4 Bushgardens Master Plan (approximate scale)

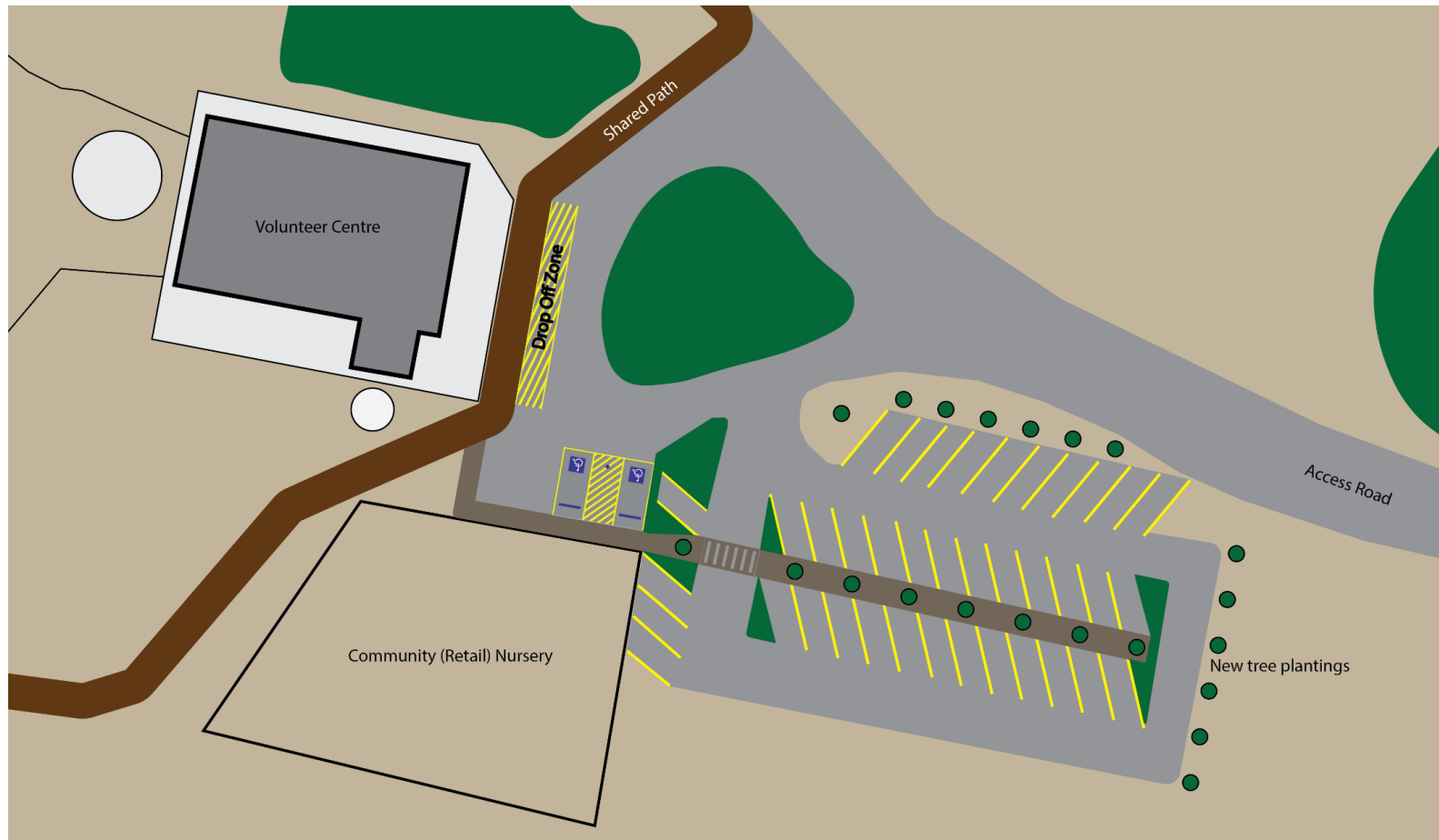


Figure 5 Proposed Car Park Design (not to scale)

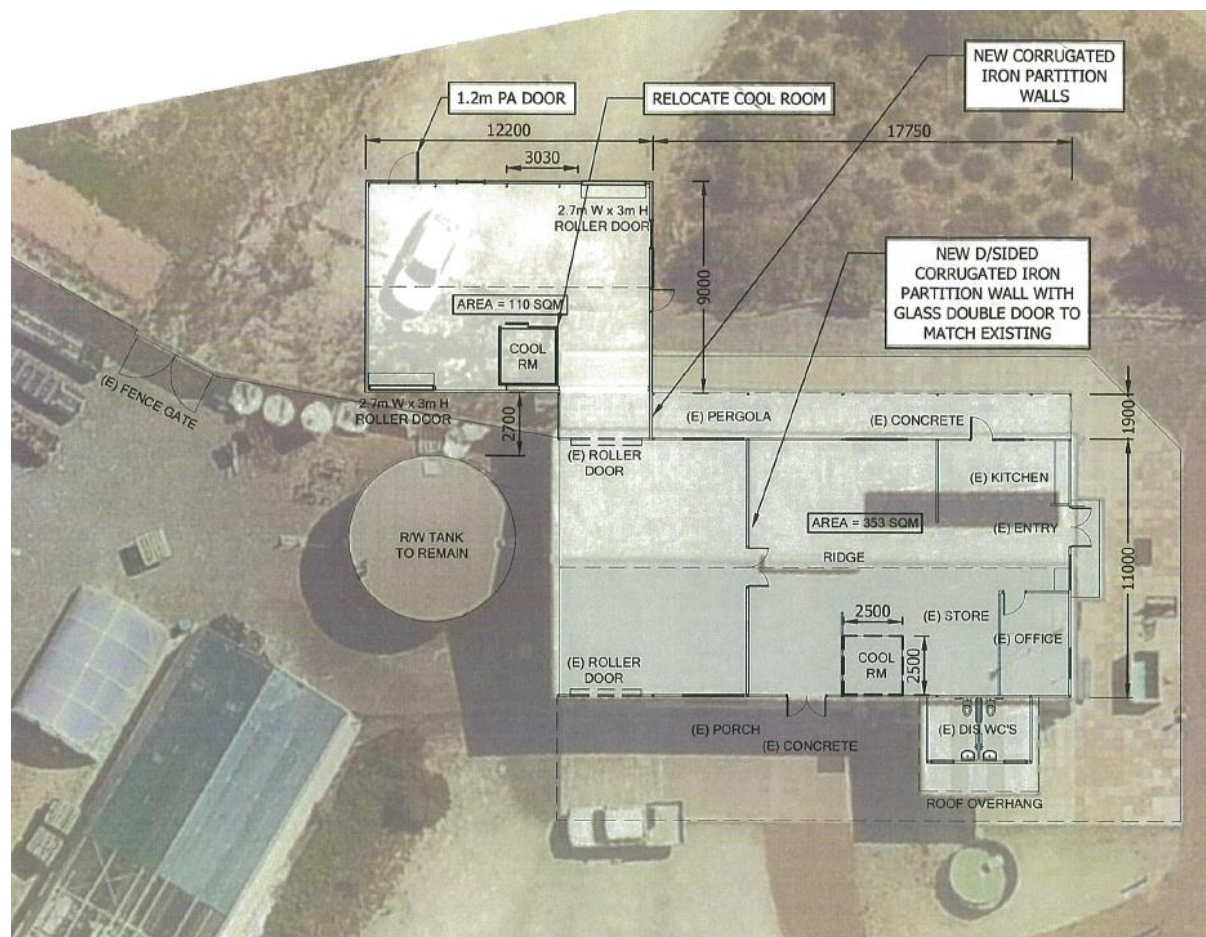


Figure 6 Community Volunteer Centre Upgrade



2022

Strategic Plan



The Barossa Council

Barossa Bushgardens Strategic Plan



Introduction

Barossa Bushgardens is a regional native flora centre, conserving, promoting and supplying the Barossa region's unique local native plants. It is a model social enterprise.

Idyllically situated on a seven-hectare site (being a Crown Reserve for which Council has care and control, at Lot 100 Penrice Road, Part Section of Coulthard Reserve, Nuriootpa), this community project provides a reference point for anyone wishing to learn more about the region's local native plants.

OPERATIONS AND ORGANISATION

A council has the opportunity to create committees under Section 41 of the *Local Government Act 1999* to assist a council perform its duties. The Barossa Bushgardens S41 Committee was established to manage the Bushgardens property in accordance with the objectives set out under the Terms of Reference.

The Barossa Bushgardens currently operate under three main functions:

- Gardens
- Nursery
- Natural Resource Centre

In order to oversee these operations, the Barossa Bushgardens S41 Committee is supported by three sub-committees:

- Site Management Sub-Committee: to oversee the Bushgardens site, including tours and volunteers.
- Nursery Sub-Committee: to oversee the nursery operation, this includes seed collection, planting, sales and volunteer management.
- NRC Sub-Committee: to oversee the NRC component providing information, resources, workshops and training on a broad range of environmental topics.

A Management Committee comprising the Chairperson, Deputy Chairperson, Director Development and Environmental Services, Manager Health and Environmental Services, NRC Coordinator and Nursery Manager oversee the day to day management of the Bushgardens.

Barossa Bushgardens Strategic Plan



Barossa Bushgardens Identity

The following provides an indication of how people see and talk about the Barossa Bushgardens, from both a positive and negative perspective.

It is accessible and has unique qualities that can appeal to diverse audiences.

It is a community-based facility, which is important but its commercial/ business capacity needs to grow.

The environment and biodiversity are critical themes but how these relate to wellbeing and mindfulness are also important.

The place has a branding issue, not enough people know about the Bushgardens or what it has to offer

Education and increasing the region's knowledge and capacity is a critical role for the Bushgardens.

Its grown organically and now it needs strategy to leverage its success and improve facilities.

Barossa Bushgardens Strategic Plan



SWOT Analysis

As part of the strategic planning process, an analysis was undertaken of the Strengths, Weaknesses, Opportunities and Threats. The following were raised:

Strengths	Weaknesses
• Volunteers • Friends group • Staff skills / knowledge • Position – proximity to caravan park, linear park and paths. • Well supported by Barossa Council • Plants – unique approach to growing, selling and cultivating native species locally • Well governed • Workshops • Accessibility – free and all access	• Volunteers – age and reliance on • Trying to do too much • Lack of formal carparking • Reliance on external funding • Governance – time/cost to resource appropriate policies and process • Lack of capacity to develop business / commercial aspects of the facility • Limited resources – staff, funding etc. • Difficult to quantify value on social, environmental, economic and cultural levels. • Risk averse
Opportunities	Threats
• Grow reputation as a tourist attraction and increase visitor numbers / spend • Connecting better with the local community ◦ Public ◦ NFPs / Groups ◦ Schools ◦ Businesses • Connect with co-located venues – Caravan Park, School, Labyrinth etc. • Attracting sponsors • Alternative funding sources e.g., philanthropic • More inclusive activity • Improve business / commercial capacity ◦ Health and wellbeing programs ◦ First Nations ◦ Increase production / sales ◦ Workshops ◦ Carbon crediting ◦ Education ◦ Climate action ◦ Wine industry collaboration • Increasing workshop / education programs for income and exposure • Developing supply relationships – with Council/others	• Limited access to funding • Changing funding landscape – policy and structural shifts with Landscape Boards • Climate change • Pests / disease • Disasters – Covid, Fire, Flood, Drought • Changing political priorities.

Barossa Bushgardens Strategic Plan



Articulating the purpose of the Bushgardens is a critical part of developing a vision and the strategic priorities for the organisation. The purpose of the organisation provides some indication of why the organisation exists. Based on discussions, the following key purposes have been identified for the Barossa Bushgardens from an aspirational perspective.

1. The Barossa Bushgardens protects, preserves and develops the region's natural environment with a particular focus on indigenous habitat and native species. It does this by:

- a. Cultivating, distributing and planting native / indigenous plants and increasing native habitat.
- b. Demonstrating best practice in garden / nature design and management.
- c. Offering formal and informal education opportunities appropriate for domestic, commercial and industrial applications.
- d. Increasing awareness about biodiversity and encouraging people to behave in positive and sustainable ways.
- e. Empowering people to actively participate in positive activities that support stronger and more sustainable eco-systems – in their homes, across the region and on a global level.

2. The Barossa Bushgardens provides a place for people to connect to nature and to each other in both active and passive ways and supports health and wellbeing. It does this by:

- a. Being free and accessible.
- b. Offering opportunities to participate in structured and unstructured opportunities including learning, volunteering, social and play activities.
- c. Being a venue for events and exhibitions.
- d. Connecting with organisations that provide social support for those that are disadvantaged.
- e. To offer activities that support the health and wellbeing of residents and visitors.
- f. Working closely with First Nations representatives to understand and promote connections with the landscape through indigenous storytelling and interpretation.

3. The Barossa Bushgardens contributes to the local economy. It does this by:

- a. Being unique – with a community / environment / cultural offering not available elsewhere.
- b. Attracting visitors and offering experiences that complement the region's tourism strengths including wine, food and heritage.
- c. Operating a commercial standard nursery that meets the needs of both domestic and commercial markets.
- d. Being an attractive partner for commercial and not-for-profit organisations.

Barossa Bushgardens Strategic Plan



Place Plants People

The Bushgardens represents a complex relationship between people, plants, and place.

The Future

Vision statement (**Why** - This is our core belief)

An engaged community committed to the native vegetation of the Barossa

Mission statement (**How** - This is how we intend to fulfil that core belief)

The Barossa Bushgardens collects and propagates native plants, and develops the gardens to showcase ecosystems of the Barossa region, through engaging relationships with people and organisations with appropriate knowledge and skills to encourage the widespread use of Barossa plants, and to share knowledge and practical skills for the conservation of Barossa ecosystems.

Goals/objectives (**What** - This is what we will do to fulfil that core belief)

1. To develop and maintain a sustainable resource that meets the growing needs of the region.
2. To connect people to the natural environment
3. To recruit, train and retain productive volunteers
4. To improve governance

Barossa Bushgardens Strategic Plan



Corporate Planning Framework

Barossa Community Plan

(Strategic Management Plan for the Council)

The Barossa Community Plan is an aspirational plan that provides a 20-year vision for the community and guides strategic decision making by Council.

OUR VISION

Enhancing our premium wine, food and tourism region and its unique lifestyle, heritage and community spirit.

OUR VALUES

A commitment to...

- Our **land and place**, by valuing our identity for the benefit of future generations.
- Our **community**, embracing a culture of mutual respect, inclusion, safety and security.
- **Leadership**, inspiring vision, courage and enterprise.
- **Achievement**, encouraging and celebrating successes that enrich and strengthen our community.

OUR THEMES

Natural Environment and Built Heritage
Community and Culture
Infrastructure
Health and Wellbeing
Business and Employment

Barossa Corporate Plan

The purpose of the Corporate Plan is to outline how Council's administration will deliver the Barossa Community Plan 2020-2040 and connect the strategic directions to what is needed practically on the ground to give effect to Council's vision.

The Corporate Plan primarily reflects internal responsibilities identified within the Community Plan. It should be noted that there may be other initiatives arising from the Community Plan but that fall outside of the Corporate Plan due to their discretionary nature or where Council has a peripheral role as an advocate or supporting stakeholder.

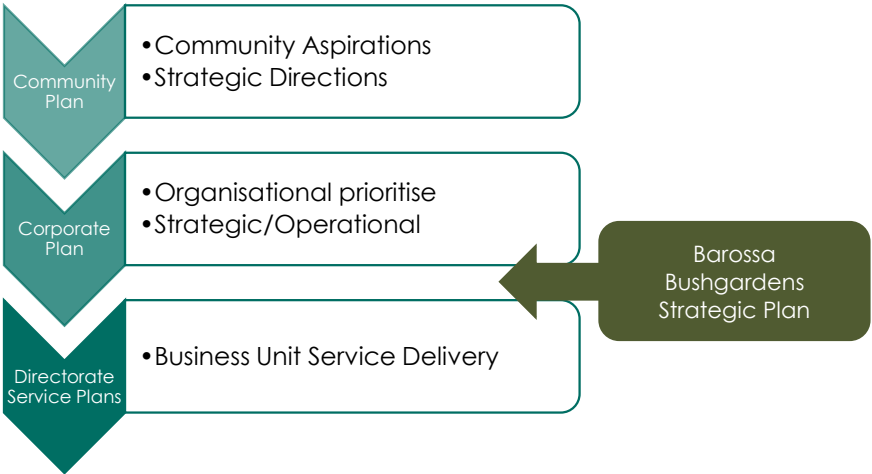
The Corporate Plan will connect to all other relevant documents in a coordinated fashion and deliver accountability targets for Council and the community to measure performance.



Community Land Management Plan

The Barossa Bushgardens site (being a Crown Reserve for which The Barossa Council has care and control) is governed by the Community Land Management Plans, namely Management Plan 1 - Developed Reserves and Gardens (Version 1.0 / 8 June 2016). This Community Land Management Plan identifies objectives, and performance targets and measures for the management of The Barossa Council's developed reserves and gardens. The objectives and performance targets need to be considered in the management of the Bushgardens.

Links with the Corporate Planning Framework



Barossa Bushgardens Strategic Plan



Structure of the Plan

Key Result Area

A statement of what element is necessary for the Bushgardens to achieve its mission.

Strategy <i>A statement of action designed to achieve an overall aim</i>	Theme	Link to the Council's Community Plan Goal
	Icon	Link to the Council's Community Plan Strategy
Service Area	Link to Service Area – Corporate Plan	
Output	Link to Service Outputs – Corporate Plan	
ACTIONS	Action items	

Community Plan Theme icons



Natural Environment and Built Heritage



Community and Culture



Infrastructure



Health and Wellbeing



Business and Employment



How We Work – Good Governance



Key Result Area 1

TO DEVELOP AND MAINTAIN A SUSTAINABLE RESOURCE THAT MEETS THE GROWING NEEDS OF THE REGION

Strategy 1 - Maintain and improve the Seed Bank	1 The Barossa has sustainable farmland providing diverse and stable returns, while protecting the unique natural environment and biodiversity of the region. 1.3 Build on the conservation of the region's natural heritage including bush eco-systems, grassy woodlands, agricultural landscapes and recreational green spaces.
Service Area	CS17 - Natural Resources
Output	Output 4 – Bushgardens Nursery
ACTIONS	a) Provision of nursery for the production and sale of native plants. b) Maintenance of a regional Seed Bank. c) Improve the commercial capacity of the nursery, including inclusion of a council nursery operation.
Strategy 2 - Adopt and implement sound assets management principles	6 The Barossa maintains and develops infrastructure that meets the needs of the region and is efficient. 7 Community infrastructure planning is aligned to both current and the future needs of the community 6.2 Continue to ensure that infrastructure considers placemaking is inclusive and accessible for all. 7.1 Build on sound asset management practices to deliver sustainable services to ensure that infrastructure is adequate to support the community. 7.2 Ensure both current and future infrastructure needs are met in a proactive rather than reactive way.
Service Area	CS3 - Assets
Output	Output 8 – Asset Maintenance and Operations – Open Space

Barossa Bushgardens Strategic Plan



ACTIONS	a) Management/Maintenance of native gardens and Bushgardens site b) Progressive delivery of the Urban Design Framework through identification of key prioritise over the next five years. c) Seek to incorporate Coulthard Reserve as part of the broader Bushgardens site, and improve linkages with caravan park and linear path.
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Key Result Area 2

TO CONNECT PEOPLE TO THE NATURAL ENVIRONMENT

Strategy 1 - improve links with the primary and secondary education sector	3 We take a proactive approach in responding to key environmental challenges such as climate change, water security and waste management 10 Our region enjoys the benefits of sustainable community groups, networks and facilities that encourage everybody to participate in the community. 3.1 Support community-based sustainability initiatives to help reduce the Barossa's contribution to the climate crisis and build on the capacity of local residents and industry to mitigate negative impacts. 10.3 Build on the capacity of community members to participate in cultural, creative, recreational, sporting and learning opportunities.
Service Area	CS17 - Natural Resources
Output	Output 3 – Environmental Education and Awareness
ACTIONS	a) Administer/conduct environmental education and awareness programs. b) Increase the 'experiential' offerings including passive and active programs.

Barossa Bushgardens Strategic Plan



Strategy 2 - Facilitate programs and events to increase visitation	 5 We are a strong community that is welcoming, safe and enjoys a quality lifestyle that celebrates our local identities, diversities, cultures and histories including our Aboriginal heritage. 5.1 Support the development of activities that celebrate the history, art and culture of the Barossa and its people.
Service Area	CS11 – Events
Output	Output 1 – Events delivery – External Output 2 – Events delivery – Internal
ACTIONS	a) Host Barossa Bushgardens Open Day. b) Formalise public programs through long-term planning, diversifying the occurring across environment, art, culture, public health and wellbeing.
Service Area	CS17 - Natural Resources
Output	Output 3 – Environmental Education and Awareness
ACTIONS	a) Support sustainability initiatives and programs within the region. b) Support land, water and biodiversity initiatives and programs within the region.
Service Area	CS19 - Social Inclusion
Output	Output 4 – Social Support Groups
ACTIONS	c) Manage and facilitate the Bushgardens Disability Support program.

Barossa Bushgardens Strategic Plan



Strategy 3 - Create and deliver community-oriented training opportunities	11 The Barossa has a strong local economy that adapts, innovates and thrives on change and strives for a diverse industry base that provides a sustainable range of business and job opportunities for people. 11.1 Work closely with State Government, Federal Government and other key stakeholders to support economic growth, development and job creation.
Service Area	CS10 – Economic Development
Output	Output 1 – Economic Development
ACTIONS	a) Form strong partnerships that link the Bushgardens to the wine and tourism industries.
Strategy 4 - Engage with Aboriginal people	4 The Barossa fosters community resilience, connection and wellbeing through its social planning, recreation, safety, education, preventative health and social strategies especially for our youth and vulnerable people. 4.1 Build on a strong sense of community pride with active community groups and individuals participating in local decision making and community building activities. 4.2 Continue creating strong and sustainable community networks, and support young people to actively participate in the community and develop the leaders of the future.
Service Area	CS19 - Social Inclusion
Output	Output 7 – Aboriginal Reconciliation
ACTIONS	a) Host Reconciliation Week event in association with Council and Reconciliation Group

Barossa Bushgardens Strategic Plan



Strategy 5 - Increase profile of the Bushgardens	11 The Barossa has a strong local economy that adapts, innovates and thrives on change and strives for a diverse industry base that provides a sustainable range of business and job opportunities for people. 12 We are a visitor destination of choice. 11.3 Promote the Barossa as a place for businesses to thrive, invest, innovate, take measured risks and prosper. 12.2 Support economic development and destination awareness through events, festivals, creative enterprise and attractions.
Service Area	BS3 - Communications and Engagement
Output	Output 3 – Community Engagement Output 4 – Online / Website support
ACTIONS	a) Prepare "Environmental Matters" article in the local newspapers. b) Update information and educational materials about each Business Unit services and functions, and update website. c) Develop a contemporary brand that appeals across a range of markets.
Service Area	CS21 – Tourism
Output	Output 2 – Visitor Enquiries/Customer Service
ACTIONS	a) Reposition the Bushgardens as a destination for visitors.



Key Result Area 3

TO RECRUIT, TRAIN AND RETAIN PRODUCTIVE VOLUNTEERS

Strategy 1 - Achieve stable and sustainable volunteer group	4 The Barossa fosters community resilience, connection and wellbeing through its social planning, recreation, safety, education, preventative health and social strategies especially for our youth and vulnerable people. 5 We are a strong community that is welcoming, safe and enjoys a quality lifestyle that celebrates our local identities, diversities, cultures and histories including our Aboriginal heritage. 4.1 Build on a strong sense of community pride with active community groups and individuals participating in local decision making and community building activities. 4.2 Continue creating strong and sustainable community networks, and support young people to actively participate in the community and develop the leaders of the future. 5.1 Support the development of activities that celebrate the history, art and culture of the Barossa and its people. 5.4 Recognising and celebrating the community successes and learning from opportunities.
Service Area	CS22 – Volunteers
Output	Output 2 – Internal Volunteer Support Output 3 - Volunteering Promotion and Advocacy
ACTIONS	a) Provide support and training for Bushgardens volunteers. b) Attract new volunteers to support program delivery.



Key Result Area 4 TO IMPROVE GOVERNANCE

Strategy 1 - Develop and execute a new governance model	14 Striving to meet the standards of good governance and achieve a culture of service and continuous improvement.  14.1 Council's administration will strive to implement systems and processes that are accountable and effective, following principles of continuous improvement, sound governance and support community engagement. 14.2 Council and its administration will work together to achieve the Community Plan vision and implement approved plans.
Service Area	BS2 - Business Transformation
Output	Output 2 – Continuous Improvement Project Management
ACTIONS	a) Documentation of tasks within Business Unit.
Service Area	BS4 - Council and Committees
Output	Output 2 – Coordination: Council Committees and Working Groups
ACTIONS	a) Ensure the effective operation of the Barossa Bushgardens Committee in accordance with the Local Government Act, Terms of Reference, and Meeting Procedures. b) Develop and execute a new governance model for the Barossa Bushgardens.
Service Area	BS7 – Governance
Output	Output 1 – Governance and Policy Advice Output 4 – Legislative Reform Output 5 – Complaints Management
ACTIONS	a) Implement legislative reform, where applicable.



Strategy 2 - Maintain a strong financial framework	 14 Striving to meet the standards of good governance and achieve a culture of service and continuous improvement. 14.1 Council's administration will strive to implement systems and processes that are accountable and effective, following principles of continuous improvement, sound governance and support community engagement. 14.2 Council and its administration will work together to achieve the Community Plan vision and implement approved plans.
Service Area	BS6 – Finance
Output	Output 2 – Budget Management
ACTIONS	a) Ensure effective Budget Performance
Strategy 3- Maintain effective internal controls to reduce risk	 14 Striving to meet the standards of good governance and achieve a culture of service and continuous improvement. 14.1 Council's administration will strive to implement systems and processes that are accountable and effective, following principles of continuous improvement, sound governance and support community engagement. 14.2 Council and its administration will work together to achieve the Community Plan vision and implement approved plans.
Service Area	BS5 - Enterprise Risk
Output	Output 2 – Internal Audit Output 4 – Disaster Recovery and Business Continuity Output 5 – WHS System Management
ACTIONS	a) Identify and prepare Operational Risk Profile. b) Identify and document processes to reduce threat of disease, animals, weeds and pests to nursery and gardens at Barossa Bushgardens c) Manage organisational risk in the delivery of core services d) Ensure that identified Internal Financial Controls are effectively monitored and maintained e) Maintain and facilitate the ongoing testing and development of Council's Business Continuity Plan and associated Sub-Plans

Barossa Bushgardens Strategic Plan



	f) Maintain and champion the implementation of Councils WHS System g) Undertake WHS Compliance Inspections h) Implement, Review and Maintain Work Health Safety Improvement/Action Plan i) Participate in mandatory external WHS Audits j) Maintain ChemaAlert Database for sites where chemicals used
Strategy 4 - Maintain and explore new funding opportunities	14 Striving to meet the standards of good governance and achieve a culture of service and continuous improvement.  14.1 Council's administration will strive to implement systems and processes that are accountable and effective, following principles of continuous improvement, sound governance and support community engagement. 14.2 Council and its administration will work together to achieve the Community Plan vision and implement approved plans.
Service Area	BS8 – Grants
Output	Output 1 – Grant Sourcing Output 2 – Grant Management
ACTIONS	a) Identify funding opportunities to assist in delivery of projects and programs. b) Prepare a prospectus to assist in promoting the benefits of the Bushgardens to potential funding partners. c) Monitor and report on grant status and prepare acquittal reports.

Barossa Bushgardens Strategic Plan



Monitoring and Reporting

Successful implementation of this strategic plan will be achieved by monitoring and measurement of the following areas.

Strategic planning	Update	Total Review	Responsibility
Strategy formulation	As needed	Annually	S41 Committee
Action planning	Annually	Annually	Management Committee
Finance	Monthly Meetings	Annually	Management Committee
Resource requirements	Monthly	Annually	S41 Committee
Review of income and expenditure against budgeted data	Quarterly		Management Committee
Review of action plan progress and achievements	Quarterly		Management Committee

MATTERS FOR INFORMATION

3.1 VISITATION TO BAROSSA BUSHGARDENS

**Author: Executive and Project Support Officer
23/114234**

Details of Event participants during October and November (excludes general visitation) are as follows:

Facilitation and networking events (Nature Play Festival, Food for the Soul Community Garden Opening Event, Tours, Stakeholder meetings): 9 events, 635 participants

Knowledge, Skills and Abilities events (Workshops): 13 events, 194 participants

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil.

MATTERS FOR INFORMATION

3.2 RISK MANAGEMENT/WORK HEALTH AND SAFETY

**Author: Executive and Project Support Officer
23/114235**

Several incidents have been reported in SkyTrust, involving volunteers and staff tripping over a ledge in the Volunteer Centre. The issue has been raised with the Coordinator Building and Facility Maintenance and a solution is being worked on to rectify the issue.

A Snake Awareness Training for volunteers was organised by the Risk Management Team and held on 9 November 2023. 31 people attended the session and was very valuable to all who attended.

Rats have been foraging the newly sown seeds in the shade house. The Nursery Coordinator has resown species, applied rat bait and contacted Coordinator Building and Facility Maintenance to check the bait laying schedule as BBG is supposed to be regularly maintained.

Safe Operating Processes have been reviewed, updated and affected volunteers have signed updated SOP's.

Take 5 has been introduced to all site volunteers.

ChemAlert has been updated.

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil.

MATTERS FOR INFORMATION

3.3 MARKETING INITIATIVES AND SALES OPPORTUNITIES

**Author: Executive and Project Support Officer
23/114238**

Several times throughout the year, the Barossa Bushgardens is approached by businesses to facilitate and host a Corporate Volunteering event. This kind of on ground support has been gaining momentum and is a great way to engage the wider and professional business community of our work at the Barossa Bushgardens.

In previous years, Landcare Australia have facilitated this work, however, over the past 18 months this has declined and the Corporates are coming directly to the Barossa Bushgardens. Landcare Australia charge a service delivery fee for this to their client and pass on the funds on a per person basis. This is usually \$70/head and includes morning tea & lunch and the provision of all tools and equipment.

In September, Treasury Wine Estate (TWE) contacted our volunteer support team to enquire about their team attending during October to celebrate Biodiversity Month. On Wednesday 18 October 2023, 20 of their staff came and joined our Barossa Bushgardens staff and volunteers to replace guards and mulch around the Queens Jubilee planting, hand weeded exotic grass in the Blue Gum garden and replaced the pallets holding the plants in the nursery. Trevor took them on a tour of the gardens and the Friends provided a well-earned Subway lunch. The Friends of Barossa Bushgardens received \$1400.

ATTACHMENTS

Nil

SUPPORTING REFERENCES





MATTERS FOR INFORMATION

3.4 CORRESPONDENCE

**Author: Executive and Project Support Officer
23/114239**

The following correspondence has been received:

ATTACHMENTS

Attachment 1 Correspondence - Barossa Bushgardens S41 Committee Agenda
December 2023 [!\[\]\(1cdebd41c460a75b13440a36e964cfb7_img.jpg\) !\[\]\(96e8867e27ba35d65ab4ad782eb888d1_img.jpg\)](#)

SUPPORTING REFERENCES

Nil.

Chris Kruger

Subject: FW: Incoming Correspondence 1 for S41 Committee Meeting: NRC project proposal

From: Ninnes, Liz (LandscapeSA) <Liz.Ninnes@sa.gov.au>

Sent: Thursday, October 5, 2023 5:31 PM

Subject: NRC project proposal

UNOFFICIAL

Hello lovely ladies!

Hope you are all well. ☺

Please find attached the NRC project proposal template and an example.

- Total pool of funding to be determined next week for 2023/24 (will email you all when I find out)
- Each centre can submit up to 5 projects each
- For 2023/24 - Projects to be submitted via email by 6 November 2023 with assessments taking place by the Board in late November 2023
- The Board will assess each application and funding will be awarded to projects that:
 1. Fit with in the budget available
 2. Aligns with our [plan](#) and [priorities](#)
- For 2023/24 Funding to be awarded in December 2024 with 6 month to deliver projects.
- Projects to be completed by EFY
- Successful projects will be expected to acknowledge the 'Northern and Yorke Landscape Board in promotions and publications.
- Next round 2024/25 - Projects to be submitted via email by 30 June 2024 with assessments taking place by the Board in July 2024 with funding being awarded in August 2024 with 10 month to deliver projects. Projects to be completed by EFY.

Look forward to seeing your proposals. ☺

Feel free to give me a call if you have any questions. ☺

Cheers,

Liz Ninnes

Community Engagement Officer

Planning and Programs

Northern and Yorke Landscape Board

| Unit 1-4 Seventh st, Gawler South 5118

landscape.sa.gov.au/ny/



Government of South Australia
Northern and Yorke
Landscape Board





NRC Project Proposal 2023-2024

NRC: Barossa Bushgardens Natural Resource Centre

Contact person: Doreen von Linde, dvonlinde@barossa.sa.gov.au, 08 8563 8331

Project start date: 1 January 2024

Project end date: 20 June 2024

Funding required: \$2,502

Project title: Barossa Region Environmental Group Workshops

Project description (max 500 words)

The Friends of Barossa Bushgardens held their first Community Environment Forum in May 2023, inviting local Environment Groups to take part in a day of sharing successes, celebrating volunteers, sharing issues and finding opportunities to strengthen, sustain and grow our individual groups.

The forum was well attended by one (or more) representatives from each group and included most of the environmental groups within our Council area including; Upper River Torrens Landcare Group, Friends of Kaiserstuhl, Friends of Parrot Hill Creek, Williamstown/Lyndoch Landcare Group, Seppeltsfield Biodiversity Group and Trees for Life. The Barossa Bushgardens would like to help address some of the knowledge gaps that were identified by the participants. This project will facilitate several workshops to build capacity and increase the skill level of volunteers, focusing on Plant ID, Weed ID, Bird ID, Social media support/promotion, Grant Writing, Ecology and Soil Science.

We will collaborate with Landcare Association of SA to organise the schedule of workshops; identifying the most suitable dates to attract as many volunteers of each group as possible. Workshops will be held at different sites, e.g. Altona CSR Landcare Reserve, Kaiserstuhl Conservation Park, Sandy Creek Conservation Park, Trees for Life Sites and Barossa Bushgardens. This will enable each group to share their patch to the other environmental volunteers and for them to experience and visit other patches of remnant vegetation within the region.

Alignment with key priorities (see [NY Regional Plan](#))

This project aligns with the following priorities:

- Communities
- Biodiversity
- Pest plant (and animal control)

Project timeline, key tasks and budget



Task	When	Budget (in-kind)	Budget (requested)
Liaise with workshop presenters	Dec 2024	3 hours x \$45 = \$135	
Promotion of workshops to the groups	Dec 2024	3 hours x \$45 = \$135	
Social Media for Landcare Groups (National Landcare Network)	Jan 2024		1.5 hours/ each online workshop \$1452 for all three webinars
Messaging and connecting with Media for Landcare Groups (National Landcare Network)	Feb 2024		
Media Training for Landcare Groups (National Landcare Network)	Feb 2024		
Grant Writing Workshop	TBA		
Soil Science Workshop (Brian Hughes – PIRSA)	Feb 2024	PIRSA	
Ecology Workshop	March 2024	2 hours x \$100 = \$200	
Bird ID Workshop (Phil Barron)	April 2024		\$350
Plant ID Workshop (Doug Bickerton)	May 2024		\$350
Weed ID Workshop (Doug Bickerton)	June 2024		\$350
Total		\$470	\$2,502

Measurements of success

Feedback sheets for participants, taking part at the workshops.

Attendance numbers



NRC Project Proposal 2023-2024

NRC: Barossa Bushgardens Natural Resource Centre

Contact person: Doreen von Linde, dvonlinde@barossa.sa.gov.au, 08 8563 8331

Project start date: 17 April 2024

Project end date: 17 April 2024

Funding required: \$3,000

Project title: Community Environment Forum 2024

Project description (max 500 words)

In 2023, The Friends of Barossa Bushgardens organised the first Community Environment Forum, inviting local Environment Groups to take part in a day of sharing successes, celebrating our amazing volunteers, sharing issues, but also finding opportunities to strengthen, sustain and grow our individual groups.

The 2023 forum was well attended with significant interest from local groups to maintain the enthusiasm, information sharing and relationship building that occurred.

This application seeks funding to hold a Community Environment Forum 2024, which presents an opportunity to move to next steps, analysing and building actions against the main issues and opportunities identified by the different groups at the last forum:

- Succession planning
- Attracting members in committee positions
- Climate change affects/adaption across sites
- Skill sharing between groups
- Technical knowledge

Alignment with key priorities (see [NY Regional Plan](#))

The project aligns initially with the Communities priorities, but the outcomes support other key priorities, such as biodiversity, water management and pest plant and animal control as each group strives to work towards building and securing their future, increasing knowledge within their group, attracting new volunteers and sharing resources.

Project timeline, key tasks and budget

Task	When	Budget (in-kind)	Budget (requested)
Liaise with forum facilitator	Jan 2024	1 hours = \$45	



Community Environment Forum preparation (Sarah Barrett)	Feb 2024		\$750
Community Environment Forum Facilitator	April 2024		\$2,250
Lunch and morning tea provision for participants	April 2024	\$300	
Total		\$300	\$3,000

Measurements of success

Feedback sheets provided for each participant.

Participants and number of groups represented on the day.

Implementing outcomes of the day.



NRC Project Proposal 2023-2024

NRC: Barossa Bushgardens Natural Resource Centre

Contact person: Doreen von Linde, dvonlinde@barossa.sa.gov.au, 08 8563 8331

Project start date: 31 May 2024

Project end date: 31 May 2024

Funding required: appr. \$10,000

Project title: Reconciliation Day 2024

Project description (max 500 words)

Reconciliation Day will be held on Friday, 31 May 2024, and in collaboration with Reconciliation Barossa, students from local schools (Angaston Primary School, Nuriootpa Primary School, Light Pass Primary School, Mount Pleasant Primary School, Springton Primary School) will be invited to participate in a day of cultural learning.

This project will engage representatives from each of our First Nations groups (Ngadjuri, Peramangk, Kurna) to deliver an age-appropriate Cultural Awareness and/or cultural learning experience with the students in three sessions across the day. The students will participate in all three activities to provide a full day of activities. Student-focused Reconciliation Day activities have attracted around 300 students at each event in the past.

Alignment with key priorities (see [NY Regional Plan](#))

This project aligns with the Communities priority by engaging students from our local schools.

Project timeline, key tasks and budget

Task	When	Budget (in-kind)	Budget (requested)
Liaise with Ngadjuri Nation	Nov 2023	1 hour x \$45 = \$45	
Liaise with Reconciliation Barossa	Jan-May 2024	4.5 hours x 5 x \$45 = \$1,012.50	
Welcome to Country Organised through Reconciliation Barossa	May 2024	\$1,500 (not confirmed)	
Running of event	May 2024	5 hours x 7 x \$45 = \$1,575	
Cultural Awareness / Activities x 3 Sessions (David Weetra – Ngadjuri)	May 2024		Appr. \$4,500 Please note: Cost and estimate only, detailed



Courtney Hunter- Hebberman (Peramangk Corey Turner - Kurna)			quote can be provided at a later date.
Total			\$10,000

Measurements of success

Feedback sheets will be sent to participating classes.

Student attendance numbers.



NRC Project Proposal 2023-2024

NRC: Barossa Bushgardens Natural Resource Centre

Contact person: Doreen von Linde, dvonlinde@barossa.sa.gov.au, 08 8563 8331

Project start date: 1 May 2024

Project end date: 1 May 2024

Funding required: \$5,500

Project title: Barossa Bushgardens Youth Environment Day 2024

Project description (max 500 words)

This project will see the Barossa Bushgardens invite Year 5/6 students from five local schools (125 students) to participate in five concurrent workshops s throughout the day.

The day will start with a Welcome to Country, followed by the workshop sessions incl.

Aboriginal Culture/Art Session (Ngadjuri Nation)

Planting Session (Barossa Bushgardens)

Tree and Soil Health (Chris Hall)

Refuse, Reduce, Reuse, Recycle Session (Sustainability Officer, The Barossa Council)

Gardening Session (e.g. Wormfarm, Composting or Wicking Beds) (Barossa Bushgardens)

The students will be asked to bring a nude food lunch and will have the opportunity to win a prize if they are able to answer questions about each workshop session. Each class will receive a certificate at the end of the day and all together will celebrate their achievements. The classes will also take home either a wormfarm, in-ground composting bucket or small wicking bed to keep deepening their knowledge at school. The teachers will be provided with additional information to support further learning.

Change starts with our young people. How better to teach students to look after our environment and their own future by using hands-on, interactive activities while being able to come back and see an actual outcome.

Alignment with key priorities (see [NY Regional Plan](#))

The project aligns with the Communities and Biodiversity priorities as it involves children, teachers and parent learning about Aboriginal culture, tree and soil health as well as restoring native vegetation and increasing biodiversity.



Project timeline, key tasks and budget

Task	When	Budget (in-kind)	Budget (requested)
Liaise with workshop presenters	Jan 2024	2 hours = \$90	
Organise plants	Feb 2024	500 plants x \$1.65 = \$825	
Source stakes and tree guards	Feb 2024		Tree guards 500 x \$1.76 = \$880 Stakes 500 x \$1.24 = \$620
Preparing, sending out invitations; liaising with interested schools	Feb 2024	4 hours x \$45 = \$180	
Event/site preparation by staff and volunteers	April 2024	3 x 8 hours x \$45 = \$1,080	
Engagement of Aboriginal Workshop presenter at event	May 2024		TBC. \$3,500
Engagement of Tree and Soil Health Presenter at event	May 2024		\$500
Engagement of Barossa Bushgardens staff and volunteers at event	May 2024	5 x 6 hours x \$45 = \$1,350	
Engagement of Barossa Council staff (Sustainability Officer) at event	May 2024	6 hours x \$45 = \$270	
Total		\$3,795	\$5,500

Measurements of success

Feedback sheets provided for each class – teachers are asked to return to the classroom and discuss the day with their students, e.g. What did they like most? What is a key takeaway for them (something that stuck with them)? Can anything be improved if we hold a Youth Environment Day for other students in the future? Are they interested in learning more about environmental subjects, focusing on the key priorities of the Northern and Yorke Landscape Board.

Number of participants involved.

Seedling survival rate, e.g. seedling survival rate of Youth Environment Day in 2022 is 75%.

MATTERS FOR INFORMATION

3.5 PARTNER PROJECTS UPDATE

**Author: Executive and Project Support Officer
23/114241**

The following update is provided for the Committee's information:

Barossa Community Labyrinth

- 15 October: During the Nature Festival I offered an event, *The Nature of Home- A Sense of Place* which provided the basis for thought, discussion and reflection prior to and during the Labyrinth walk (the weather was shocking)
- Coming up on 16 February 2023, I'm partnering with Margaret Grocke to offer a *Labyrinth and SoulCollage®* day workshop
- 2024 Calendar: there will be walks on 4 May World Labyrinth Day Walk as One at 1:00, 5 June World Environment Day and an *Immersive Discovery & Labyrinth Walk*, date TBA in October for Walktober
- I'm in discussion at the moment with the Visually Impaired Group to design a Labyrinth experience for them in the New Year

Dementia Friendly Community Group

The NRC Coordinator held a wicking bed workshop with the group where they learnt about how wicking beds work, learnt about different substrates used and planted some vegetables and flowers. Four participants enjoyed the morning and all got involved in the hands-on activity.

Seeding Natives

Disability Access and Inclusion Advisory Group (DAIAG)

In September 2022 the NRC Coordinator met with the DAIAG at the Barossa Bushgardens to include them in the development of an Access Action Plan for the Sensory Garden. The aim of the Plan is to design the garden in a way that makes it as accessible as possible for as many abilities as possible, including wheelchair-accessible pathways, sensory focused plantings, colourful artworks and visual guides, sound components and signage.

A sub-committee of DAIAG meets every few months at the Barossa Bushgardens to discuss ideas and resources. The sub-committee consists of people with lived experience, Community Development Officer, Natalie Mudge and NRC Coordinator, Doreen von Linde.

The plan contains what the Barossa Bushgardens currently does to help with accessibility:

- wheelchair and walker for hire (free and accessible any time)
- accessible toilets
- disability parking available
- Dementia Friendly Community Garden
- Nature and Natters Group
- Food for the Soul Community Garden
- most workshops adaptable to a wide range of abilities
- Inclusive and Accessible Nature Play Days

The plan also identifies access issues identified in the Sensory Garden and the Bushgardens in general.

Sensory Garden:

- overhanging branches
- missing plant signage
- gravel in Sensory Garden unsuitable for wheelchairs and people with balance issues
- rock edging around garden beds poses a tripping hazard for people with impaired vision
- no safe seating available

Barossa Bushgardens in general:

- The entrance to the Barossa Bushgardens is not clearly visible from Research Road which can cause anxiety
- The opening hours of the Community Nursery and Natural Resource Centre are not clearly visible (very small on existing sign)
- It is not clearly visible that the gardens are always open, even if the Nursery and NRC are closed

Ideas recorded after the initial meeting and consequent sub-committee meetings include:

Garden Beds/Plants:

- Interspersing colours (plants)
- Tiered angles – looking up, not over plants
- Scented plantings to help with orientation and sensory experience
- Using overhanging branches to create a draping leaf arch

Paths:

- To keep the BBG's natural flair, use of slate rocks, set level or natural looking base using concrete mix to harden the surface.
- Moulded stepping stones in the shape of leaves or plants
- Level garden edging to reduce tripping hazard
- Creating level garden edging using different rock or timber
- Include coloured edging every few metres as visual guide, e.g. rocks painted in bright colours
- Adding different natural textured/coloured break lines across path to guide towards signage
- Adding a sensory path at the back of the garden which contains different materials, e.g. small rocks, gravel, sand, bark, timber, nuts and seed pods – not wheelchair accessible

Signage:

- Ideal height for wheelchair and standing access
- Signage to contain text describing the garden, e.g. the senses engaged in a specific part of the garden and what to do, e.g. rubbing leaves to encourage release of aroma

- Text also to be displayed in braille
- Add a sensory awareness picture, e.g. to advise visitors that they are in a part of the garden that contains plants with a high aroma content (smells)
- Add a QR code leading online to different activities/information
- A button with loudspeaker that, when pushed, describes the garden, offers a mindfulness activity engaging the senses suitable to that part of the garden or tells a story, plus gives information about where to go next

Other:

- Developing an Access Key as part of the Sensory Garden Access Plan (a detailed map of the garden with activities/sensory awareness).
- Updating the website to include the Access Plan and an Access Key
- Developing and providing audio files online, e.g. self-guided tour
- Potentially providing audio devices for hire during opening hours, e.g. self-guided tours
- Developing and providing Communication Boards for hire during opening hours or as paper-based flyers to be displayed outside of the building
- Potentially adding a raised garden bed, containing native herbs to provide wheelchair access and access for people with back issues
- Interspersing colours for times when plants are not flowering, e.g. colourful art installations
- Installation of a solar-powered fountain in the frog pond as the sound of trickling water is soothing and helps with orientation
- Installation of different windchimes to help with orientation, e.g. wood based, metal-based, glass/crystal-based
- Installation of wheelchair-friendly seating within the garden/places for contemplation
- Displaying examples of what to expect within the garden, e.g. nuts, dried plants
- Having a separate 'calm' area with low bee attracting plants, e.g. mainly grasses – perhaps behind Reconciliation Circle

The sub-committee is looking into resourcing contractors that will help with the development of detailed actions for each component of the plan. The group encourages the engagement of the community in the implementation of some of the ideas, e.g. inviting schools to paint colourful rocks that are placed as visual guides along the ledges of the paths, inviting artists in the development of colourful artworks and running a community workshop to create wind chimes.

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil.

MATTERS FOR INFORMATION

3.6 STRATEGIC PLAN PROGRESS REPORT

**Author: Executive and Project Support Officer
23/114248**

The actions within the Barossa Bushgardens Strategic Plan are provided in Attachment 1. The status/progress comments are provided to 30 November 2023 inclusive.

ATTACHMENTS

Attachment 1 Barossa Bushgardens Strategic Plan 2022 - Progress Report
November 2023 [!\[\]\(ab0d301f4fdbd3b447084bd86f0f32e9_img.jpg\) !\[\]\(82238cc05f420b8098ebed119b90bf96_img.jpg\)](#)

SUPPORTING REFERENCES

Nil.

Action	By When	By Whom	Priority	Status/Progress
Key Result Area 1				
TO DEVELOP AND MAINTAIN A SUSTAINABLE RESOURCE THAT MEETS THE GROWING NEEDS OF THE REGION				
Strategy 1 - Maintain and improve the Seed Bank				
CS17 - Natural Resources				
Output 4 – Bushgardens Nursery				
a) Provision of nursery for the production and sale of native plants.	Ongoing	Nursery Manager	High	Spring/Summer propagation underway. The main focus is on producing plants for 2024 orders (17,000 plants). Propagation includes seed sowing, division of existing plants within the gardens and cuttings. Slower sales within the Community Nursery due to the warmer weather. Irrigation system for the Shade house, poly tunnel and the wholesale nursery is connected to the Hydra Wise App. Easy to navigate and use. Training was provided by Cameron Bourke. Increase/reduce irrigation as weather alters. Assistance provided also by Anthony Sheridan in regards to replacing irrigation heads, etc. Aim to include Community Nursery on to the Hydra Wise App early in 2024 with Depot assistance. Looking into new system for cleaning pots/trays. Investigating product to assist in sanitising pots. Rat problem at the beginning of November – they got into newly sown Acacia seed. Purchased baits. So far so good. A corporate volunteering day was held in October with Treasury Wines staff. They assisted in replacing plant benches and weeding stock.
b) Maintenance of a regional Seed Bank.	Ongoing	Nursery Manager	High	Busy collecting seed within the Bushgardens and around the district with assistance from Brayden Fitzpatrick – around 20 different species have been collected in the wild so far. Continuing to document viability of current seed. Cleaning and documenting newly collected seed. Purchasing seed from other sources such as Trees For Life and Blackwood Seeds if we are unable to collect.
c) Improve the commercial capacity of the nursery, including inclusion of a council nursery operation.	Ongoing	Nursery Manager	High	Majority of Irrigation system now linked up to Hydra Wise App. Council Depot tree stock – looking into storage improvements of these plants i.e. pegged next to stake with label. – working with Cam Bourke. Looking into improvements to pot cleaning system. Cleaned up pots/trays that aren't being used. Looking into recycling facility to get rid of them.

				Constant improvements are being made in regards to documenting propagation, seed collecting, seed storage and packaging, written procedures and instructions. Assistance from Deb Hahn. Poly tunnel up and running with new irrigation system. A replacement door has been ordered. Pot cleaning area shade structure. Existing temporary structure has broken. Looking in to quotes for a permanent shade structure (Doreen).
Strategy 2 - Adopt and implement sound assets management principles				
CS3 - Assets				
Output 8 – Asset Maintenance and Operations – Open Space				
a) Management/ Maintenance of native gardens and Bushgardens site	Ongoing	Nursery Manager NRC Coordinator	High	A focus has been tidying up the Peppermint Box Garden on the southern end of the BBG, the Honour Garden, the Central Garden and the Reconciliation Circle next to the driveway. A corporate volunteering day was held in October with Treasury Wines staff volunteering their time to help with maintenance works in the Queens Jubilee Garden as well as the Blue Gum Woodland. Beginning to document and map all plants within Bushgardens with the aim to increase signage labels and create species lists of existing plants.
b) Progressive delivery of the Urban Design Framework through identification of key priorities over the next five years.	Ongoing	Manager HES Nursery Manager NRC Coordinator	Low	Nothing to report.
c) Seek to incorporate Coulthard Reserve as part of the broader Bushgardens site, and improve linkages with caravan park and linear path.	Ongoing	Manager HES Director DES	Low	
Key Result Area 2				
TO CONNECT PEOPLE TO THE NATURAL ENVIRONMENT				
Strategy 1 - improve links with the primary and secondary education sector				
CS17 - Natural Resources				
Output 3 – Environmental Education and Awareness				
a) Administer/conduct environmental education and awareness programs.	Ongoing	NRC Coordinator	High	4 October 2023 - Arid Lands Botanic Gardens Visit (30 participants) 5 October 2023 – Nature Play Festival (403 participants) 6 October 2023 – Composting Workshop (7 participants)

				10 October 2023 – Barossa Library Wellness Day Sensory Activity (15 participants) 13 October 2023 – Wicking Bed Workshop (23 participants) 17 October 2023 – Native Plant Cuttings Workshop (14 participants) 18 October 2023 – Corporate Volunteering Day (16 participants) 27 October 2023 – Food for the Soul Community Garden Opening Event (150 visitors) 31 October 2023 – Sensory Garden DAIAG Sub-Committee meeting (3 participants) 3 November 2023 – Waterbug Blitz (15 participants) 6 November 2023 – Accessible Wicking Bed Workshop (11 participants) 8 November 2023 – Nuriootpa Highschool Traditional Uses Trail Tour (16 students) 8 November 2023 – The Barossa Council New Starter Bus Tour (13 visitors) 9 November 2023 – Snake Awareness Training (31 participants) 14 November 2023 – Friends of Barossa Bushgardens AGM (9 participants) 15 November 2023 – Nuriootpa Highschool Traditional Uses Trail Tour (24 students) 17 November 2023 – Worm Farm Workshop (12 participants) 19 November 2023 – Bushgardens Zen 22 November 2023 – Stepping Stones Childcare Tanunda Traditional Uses and Sensory Sessions (56 children)
b) Increase the 'experiential' offerings including passive and active programs.	Ongoing	NRC Coordinator	Low	Nothing to report.
a) Host Barossa Bushgardens Open Day.	Ongoing	NRC Coordinator Nursery Manager	High	Nothing to report.
b) Formalise public programs through long-term planning, diversifying the occurring across environment, art, culture, public health and wellbeing.	Ongoing	NRC Coordinator	Low	Nothing to report.

a) Support sustainability initiatives and programs within the region.	Ongoing	NRC Coordinator	High	The Barossa Bushgardens has provided a venue for a local collective of artists to display recycled/recreated corrflute panels as part of National Recycling Week 2023 in November. Heather Gordon and Sam Koerner, some of the lead artists and founders of the Barossa Refuse Reduce Reuse Repair Recycle Facebook page have indicated keen interest in helping BBG staff widen the offerings in regards to sustainability.
b) Support land, water and biodiversity initiatives and programs within the region.	Ongoing	NRC Coordinator	High	The NRC Coordinator has applied for funding to organise several workshops for volunteers of local environmental groups, to increase their knowledge and skill level, to maintain and improve the environment they are working in.
CS19 - Social Inclusion				
Output 4 – Social Support Groups				
a) Manage and facilitate the Bushgardens Disability Support program.	Ongoing	Nursery Manager Project Officer	Medium	Carer's and Disability Link (CADL) Approval to continue the program for another 6 months. Continue to support Arthur in facilitating the program. Assistance from Bushgarden volunteers Jenny and Ginny.
Strategy 3 - Create and deliver community-oriented training opportunities				
CS10 – Economic Development				
Output 1 – Economic Development				
a) Form strong partnerships that link the Bushgardens to the wine and tourism industries.	Ongoing	NRC Coordinator Nursery Manager	Medium	Maintaining existing partnerships through plant orders, and providing advice and information.
Strategy 4 - Engage with Aboriginal people				
CS19 - Social Inclusion				
Output 7 – Aboriginal Reconciliation				
a) Host Reconciliation Week event in association with Council and Reconciliation Group	May 2023	Reconciliation Committee	Low	Planning of Reconciliation Week Event to start in January 2023.
Strategy 5 - Increase profile of the Bushgardens				
BS3 - Communications and Engagement				
Output 3 – Community Engagement				
Output 4 – Online / Website support				
a) Prepare "Environmental Matters" article in the local newspapers.	Ongoing	NRC Coordinator Nursery Manager	Medium	Bi-monthly column published in The Leader Newspaper on October 18. E-Newsletter sent to 520 recipients on 21 November.
b) Update information and educational materials about each Business Unit services and	Ongoing	NRC Coordinator Nursery Manager	Low	Website updated regularly.

functions, and update website.				
c) Develop a contemporary brand that appeals across a range of markets.	Ongoing	NRC Coordinator	Low	Nothing to report.
CS21 – Tourism				
Output 2 – Visitor Enquiries/Customer Service				
a) Reposition the Bushgardens as a destination for visitors.	Ongoing	NRC Coordinator	Medium	NRC Coordinator has started to develop plant lists for each garden to improve plant signage.
Key Result Area 3				
TO RECRUIT, TRAIN AND RETAIN PRODUCTIVE VOLUNTEERS				
Strategy 1 - Achieve stable and sustainable volunteer group				
CS22 – Volunteers				
Output 2 – Internal Volunteer Support				
Output 3 - Volunteering Promotion and Advocacy				
a) Provide support and training for Bushgardens volunteers.	Ongoing	NRC Coordinator Nursery Manager	Medium	A Snake Awareness Training has been held for volunteers on November 9. Chris Hall talked at our Toolbox meeting on 7 November on the Bushgardens beginnings – who was involved and why. Deb Hahn ran a Paper Bowl making workshop in National Recycling Week . Volunteers have been helping to review Safe Operating Processes and received an induction to Take5 checklists.
b) Attract new volunteers to support program delivery.	Ongoing	NRC Coordinator Nursery Manager	Medium	BGG staff receives regular requests from members of the community to participate in volunteering or gaining work and study experience. The nursery team is currently at capacity.
Key Result Area 4				
TO IMPROVE GOVERNANCE				
Strategy 1 - Develop and execute a new governance model				
BS2 - Business Transformation				
Output 2 – Continuous Improvement Project Management				
a) Documentation of tasks within Business Unit.	Ongoing	NRC Coordinator Nursery Manager	High	Informal documentation of different processes has commenced but no formal processes have been developed.
BS4 - Council and Committees				
Output 2 – Coordination: Council Committees and Working Groups				
a) Ensure the effective operation of the Barossa Bushgardens Committee in accordance with the Local Government Act, Terms of Reference, and Meeting Procedures.	Ongoing	Manager HES	High	.
b) Develop and execute a new governance model	Ongoing	Manager HES Director DES	Low	

for the Barossa Bushgardens.				
BS7 – Governance				
Output 1 – Governance and Policy Advice				
Output 4 – Legislative Reform				
Output 5 – Complaints Management				
a) Implement legislative reform, where applicable.	Ongoing	Manager HES Director DES	Low	
Strategy 2 - Maintain a strong financial framework				
BS6 – Finance				
Output 2 – Budget Management				
a) Ensure effective Budget Performance	Ongoing	Manager HES	High	
Strategy 3- Maintain effective internal controls to reduce risk				
BS5 - Enterprise Risk				
Output 2 – Internal Audit				
Output 4 – Disaster Recovery and Business Continuity				
Output 5 – WHS System Management				
a) Identify and prepare Operational Risk Profile.	Ongoing	Manager HES NRC Coordinator Nursery Manager	High	Nothing to report.
b) Identify and document processes to reduce threat of disease, animals, weeds and pests to nursery and gardens at Barossa Bushgardens	Ongoing	Manager HES NRC Coordinator Nursery Manager	Medium	Rat problem in Shade house in November. Brought in baits to control. Rabbit problem across all gardens including the North Para – surveillance is in process and control will happen late in Summer.
c) Manage organisational risk in the delivery of core services	Ongoing	Manager HES NRC Coordinator Nursery Manager	High	Nothing to report.
d) Ensure that identified Internal Financial Controls are effectively monitored and maintained	Ongoing	Manager HES NRC Coordinator Nursery Manager	Medium	Nothing to report.
e) Maintain and facilitate the ongoing testing and development of Council's Business Continuity Plan and associated Sub-Plans	Ongoing	Manager HES NRC Coordinator Nursery Manager	Medium	Nothing to report.
f) Maintain and champion the implementation of Councils WHS System	Ongoing	Manager HES NRC Coordinator Nursery Manager	Medium	BBG staff attend regular training sessions and attend WHS meetings. Learnings from these are shared with volunteers to promote safe work and reduce risk to health and wellbeing.
g) Undertake WHS Compliance Inspections	Ongoing	Manager HES NRC Coordinator Nursery Manager	Medium	Nothing to report.
h) Implement, Review and Maintain	Ongoing	Manager HES	Medium	Nothing to report.

Work Health Safety Improvement/Action Plan		NRC Coordinator Nursery Manager		
i) Participate in mandatory external WHS Audits	Ongoing	Manager HES NRC Coordinator Nursery Manager	Medium	Nothing to report.
j) Maintain Chemalert Database for sites where chemicals used	Ongoing	Manager HES Nursery Manager	High	ChemAlert Database updated in September 2023.
a) Identify funding opportunities to assist in delivery of projects and programs.	Ongoing	Manager HES NRC Coordinator Nursery Manager	High	The Northern and Yorke Landscape Board has indicated the availability of a \$50,000 funding pool, available to the three Natural Resource Centres in the N&Y Region. Each Centre has presented the Board with up to five projects and an outcome is expected by the end of December (see Correspondence for details).
b) Prepare a prospectus to assist in promoting the benefits of the Bushgardens to potential funding partners.	Ongoing	Manager HES NRC Coordinator Nursery Manager	High	Nothing to report.
c) Monitor and report on grant status and prepare acquittal reports.	Ongoing	Manager HES NRC Coordinator Nursery Manager	High	The grant from the Department of Human Services has been acquitted.

MATTERS FOR INFORMATION

3.7 CHAIRPERSON'S REPORT

**Author: Executive and Project Support Officer
23/114255**

A verbal report will be presented.

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil.

DEBATE REPORT

4.1 FINANCE REPORT

**Author: Executive and Project Support Officer
23/114256**

PURPOSE

To provide progress on budget income and expenditure as at 30 November 2023.

RECOMMENDATION

That Barossa Bushgardens Committee receive and note the report.

REPORT

Discussion

At the end of November, the expenditure across each cost centre is progressing well.

Funding for the Disability Support program has now been confirmed for the 3rd and 4th Quarter of 2023/24, and an invoice has been issued,

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 Barossa Bushgardens Finance Report - November 2023 [!\[\]\(819d6cfb48690a674df5c04df91cbcc3_img.jpg\) !\[\]\(7bdeeecb6c693efbec6a2e9a1add41af_img.jpg\)](#)

Supporting references

Nil.

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan

Legislative Requirements

Nil.

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Nil.

COMMUNITY ENGAGEMENT

Not required under Legislation or Council's Public Consultation Policy.

BAROSSA BUSHGARDENS

B145- NURSERY

2324PR	Current	Commitments	Actual +	YTD Budget
As at Period 6	Actuals	2324PR	Committed	2324PBL
	2324PR		2324PR	
547 - Commercial Activities - Seedling Sales	-17070.77	0	-17070.77	-12498
623 - Salaries - Works Section	22533.08	0	22533.08	30243
722 - Direct Purchases - Stationery	68.83	50.18	119.01	616
724 - Direct Purchases - Irrigation supplies	169.41	1794.99	1964.4	1036
725 - Direct Purchases - Weed/Pest Chemicals	10.4	69.07	79.47	1640
726 - Direct Purchases - Fertiliser	105.9	0	105.9	308
727 - Direct Purchases - Mulch/Loam	945.54	0	945.54	1742
728 - Direct Purchases- Plants/Shrubs	511.56	0	511.56	256
729 - Direct Purchases - Protective clothing	10.91	159.09	170	256
732 - Direct Purchases - Loose tools	0	45.86	45.86	92
735 - Direct Purchases - Other	2363.66	742.3	3105.96	3843
738 - Office Equipment consumables - Other	0	12.29	12.29	256
790 - Depreciation Expense - Bldgs	6396.65	0	6396.65	7675.98
791 - Depreciation Expense - Infrastructure	3550	0	3550	4260
792 - Depreciation Expense - Equipment	3159.6	0	3159.6	3791.52
810 - Insurance - Income Protection Insurance	1061.66	0	1061.66	977
812 - Insurance - Workers Comp Premium	1384.5	0	1384.5	1564
824 - Staff Training - Seminar/Conference Fees	940.92	0	940.92	794
833 - Mobile Phone Expenses	397.17	0	397.17	130
835 - Internet Expenses	45.41	0	45.41	0
937 - Support Svces Alloc - Rates Admin Suppor	0	0	0	22320
	26584.43	2873.78	29458.21	69302.5

B146 – DISABILITY SUPPORT PROGRAM

2324PR	Current	Commitments	Actual +	YTD Budget
As at Period 6	Actuals	2324PR	Committed	2324PBL
	2324PR		2324PR	
562 - Contributions - Other	-11212.31	0	-11212.31	-3650
624 - Salaries - Environmental Services	2673.46	0	2673.46	0
627 - Salaries - Community Services	0	0	0	2926
735 - Direct Purchases - Other	58.48	0	58.48	510
810 - Insurance - Income Protection Insurance	103.23	0	103.23	95
812 - Insurance - Workers Comp Premium	133.5	0	133.5	113
937 - Support Svces Alloc - Rates Admin Suppor	0	0	0	2160
	-8243.64	0	-8243.64	2154

B160 – NATURAL RESOURCE CENTRE

2324PR	Current	Commitments	Actual +	YTD Budget
As at Period 6	Actuals	2324PR	Committed	2324PBL
	2324PR		2324PR	
562 - Contributions - Other	0	0	0	-5000
564 - Donations - Other	0	0	0	-750
600 - Wages (Normal Rate - Depot Staff)	485.07	0	485.07	0
636 - Contractors - Waste Disposal Services	105	0	105	204
649 - Contractors - Plant/Machinery Servicing	479.95	210	689.95	408
654 - Contractors - Other Services	822.27	454.55	1276.82	2586
715 - Direct Purchases - Canteen Purchases	792.38	220.91	1013.29	510
718 - Direct Purchases - Assets < \$5,000	0	706.36	706.36	1578
720 - Direct Purchases - Signs	175.5	0	175.5	512
722 - Direct Purchases - Stationery	0	9.09	9.09	156
724 - Direct Purchases - Irrigation supplies	581.62	206.71	788.33	408
725 - Direct Purchases - Weed/Pest Chemicals	2.27	0	2.27	48
732 - Direct Purchases - Loose tools	238.36	13.08	251.44	156
735 - Direct Purchases - Other	1085.78	85.9	1171.68	0
750 - Energy Costs - Electricity	3399.74	0	3399.74	3360
751 - Energy Costs - Gas	0	0	0	156
752 - Energy Costs - Fuel & Lubricants	374.73	0	374.73	235
757 - Water Rates	148.4	0	148.4	158
758 - Excess Water Rates	0	0	0	1538
770 - Bank Charges	119.26	0	119.26	0
810 - Insurance - Income Protection Insurance	322.73	0	322.73	0
811 - Insurance - Bldg & Contents	1485.63	0	1485.63	1008
813 - Insurance - Public Liability Insurance	2328.69	0	2328.69	1468
816 - Insurance - Vehicles	771.51	0	771.51	516
820 - Advertising	349.09	0	349.09	0

824 - Staff Training - Seminar/Conference Fees	500	0	500	0
830 - Telephone	136.35	0	136.35	145
833 - Mobile Phone Expenses	0	0	0	130
835 - Internet Expenses	0	0	0	276
836 - Wireless Broadband	0	0	0	255
840 - Vehicle Registration	0	0	0	0
882 - Subscriptions/Memberships	0	0	0	78
884 - Other Misc. Expenses - Sundry	0	0	0	48
900 - Internal Plant Hire Allocations	22	0	22	0
920 - Internal Allocation - Wages Overhead	630.59	0	630.59	0
	15356.92	1906.6	17263.52	10187

DEBATE REPORT

4.2 BAROSSA BUSHGARDENS S41 COMMITTEE MEETING SCHEDULE FOR 2024

**Author: Executive and Project Support Officer
23/115602**

PURPOSE

To seek the approval of the Barossa Bushgardens S41 Committee Meeting Schedule for 2024.

RECOMMENDATION

That Barossa Bushgardens Committee continue to meet on a bi-monthly basis, commencing February 2024 in The Barossa Council Chambers, commencing at 1:00pm.

REPORT

Discussion

Historically, the Barossa Bushgardens S41 Committee meetings have been held on a bi-monthly basis, beginning in February of each year. The meetings are held in The Barossa Council Chambers, commencing at 1:00pm.

The following Schedule of meeting dates is presented for Committee endorsement:

Wednesday 14 February 2024
Wednesday 10 April 2024
Wednesday 12 June 2024

Wednesday 14 August 2024
Wednesday 9 October 2024
Wednesday 11 December 2024

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Nil

Supporting references

Nil.

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan

Legislative Requirements
Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Nil.

COMMUNITY ENGAGEMENT

Not required under legislation or Council's Public Consultation Policy.