



MINUTES OF THE MEETING OF BAROSSA BUSHGARDENS COMMITTEE

held on Wednesday 13 December 2023 commencing at 1:05pm
in the Council Chambers, 43-51 Tanunda Road, Nuriootpa.

MINUTES

1. ATTENDANCE RECORD

1.1 Members Present

Louise Mason (Acting Chairperson), Trevor Waldhuter, Andrew Fairney (via Teams), Kathryn Schilling, Kate Jenkins, Glen Carter (Manager, Works and Operations), Kim Thompson (Senior Environmental Officer) Doreen Von Linde (NRC Coordinator), Penny Devlin (Nursery Manager) and Chris Kruger (Minute Secretary)

Louise welcomed Kate Jenkins to the meeting. Kate is the Chair of the Friends of Barossa Bushgardens (FoBB) and will be the new representative for FoBB on the Committee, replacing Bryce Lillecrapp.

Apologies

Tracey Davis (Carers and Disability Link), Bryce Lillecrapp and Russell Johnstone.

Not Present

Nil

Leave of Absence

Nil

2. CONFIRMATION OF PREVIOUS MINUTES

2.1 Minutes of previous meetings – for confirmation:

MOVED Mr Waldhuter

That the Minutes of the Barossa Bushgardens Committee held on Wednesday 11 October 2023 at 1:00pm, as circulated, be confirmed as true and correct records of the proceedings of those meetings.

SECONDED Mr Fairney

CARRIED BB 2022-26/12

2.2 Matters arising from previous minutes

2.2.1 MATTERS ARISING FROM PREVIOUS MINUTES 23/114232

The following actions from previous meetings are in progress as detailed below;

Meeting Date	Resolution/Action	Status	Actioning Officer
8 February 2023	Investigate the efficiency of the existing solar panels on the Natural Resource Centre	Pending	Coordinator, Building and Facility Maintenance
14 June 2023	Drafting of Event calendar, identifying strategies and target audiences Draft Calendar to be included in Agenda for next S41 Committee meeting.	Pending	Manager, Works and Operations Please refer to Agenda Item.
14 June 2023	Future direction of S41 Committee – Manager, Works and Operations to seek input from key stakeholders to enable the development of a Discussion Paper, examining operating models of like-minded organisations. A	Pending	Senior Environmental Officer

	report to be presented to a future S41 Committee Meeting.		
11 October 2023	R Johnstone to seek expressions of interest from Barossa Australia in relation to representation from the tourism sector on the Barossa Bushgardens S41 Committee.	Pending	R Johnstone
11 October 2023	NRC Coordinator to explore opportunities for cross promotion with the Arid Lands Botanic Gardens Port Augusta.	Pending	NRC Coordinator
11 October 2023	Engage with Mayor Lange to seek inclusion in cycling trails, with linkage to the Bushgardens.	Pending	R Johnstone
11 October 2023	Review of Barossa Bushgardens Masterplan and Strategic Plan Members are requested to review the current Masterplan prior to the next S41 Committee meeting.	Pending	Committee members Refer to the Attached Masterplan and Strategic Plan.

11 October 2023	Draft a proposal for the next Council Budget cycle including a review of the Masterplan and possible engagement with a consultant. Key Stakeholders to be engaged prior to a report being presented to Council.	Pending	Director, Infrastructure and Environmental Services
11 October 2023	Northern and Yorke Landscape Board Funding Draft funding applications for up to five proposals and submit for consideration prior to 1 November 2023 deadline.	Proposals attached in Correspondence Section.	NRC Coordinator
13 December 2023	Event Calendar – Template to be amended to include FoBB, and Feedback Forms to be developed.		NRC Coordinator
13 December 2023	Development of Project Team - Review of Strategic Plan and Urban Design Framework		Manager, Works and Operations
13 December 2023	Provision of Seeding Natives Workshop		A Fairney

13 December 2023	Feros Care to be approached to ascertain interest in participating in a program similar to Nature and Natter		Senior Environmental Officer
------------------	--	--	------------------------------

3. MATTERS FOR INFORMATION

3.1 VISITATION TO BAROSSA BUSHGARDENS

3.2 RISK MANAGEMENT/WORK HEALTH AND SAFETY

3.3 MARKETING INITIATIVES AND SALES OPPORTUNITIES

3.4 CORRESPONDENCE

3.5 PARTNER PROJECTS UPDATE

3.6 STRATEGIC PLAN PROGRESS REPORT

3.7 CHAIRPERSON'S REPORT

4. DEBATE REPORT

4.1 FINANCE REPORT

23/114256

MOVED K Schilling

That Barossa Bushgardens Committee receive and note the report.

SECONDED K Jenkins

CARRIED BB 2022-26/13

PURPOSE

To provide progress on budget income and expenditure as at 30 November 2023.

REPORT

Discussion

At the end of November, the expenditure across each cost centre is progressing well.

Funding for the Disability Support program has now been confirmed for the 3rd and 4th Quarter of 2023/24, and an invoice has been issued,

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 Barossa Bushgardens Finance Report - November 2023 

Supporting references

Nil.

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Legislative Requirements

Nil.

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Nil.

COMMUNITY ENGAGEMENT

Not required under Legislation or Council's Public Consultation Policy.

4.2 BAROSSA BUSHGARDENS S41 COMMITTEE MEETING SCHEDULE FOR 2024 **23/115602**

MOVED K Schilling

That Barossa Bushgardens Committee continue to meet on a bi-monthly basis, commencing February 2024 in The Barossa Council Chambers, commencing at 1:00pm.

SECONDED K Jenkins

CARRIED BB 2022-26/14

PURPOSE

To seek the approval of the Barossa Bushgardens S41 Committee Meeting Schedule for 2024.

REPORT

Discussion

Historically, the Barossa Bushgardens S41 Committee meetings have been held on a bi-monthly basis, beginning in February of each year. The meetings are held in The Barossa Council Chambers, commencing at 1:00pm.

The following Schedule of meeting dates is presented for Committee endorsement:

Wednesday 14 February 2024
 Wednesday 10 April 2024
 Wednesday 12 June 2024

Wednesday 14 August 2024
 Wednesday 9 October 2024
 Wednesday 11 December 2024

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Nil

Supporting references

Nil.

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Legislative Requirements
 Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Nil.

COMMUNITY ENGAGEMENT

Not required under legislation or Council's Public Consultation Policy.

5. CONFIDENTIAL AGENDA

Nil

6. URGENT OTHER BUSINESS

Open Space Grant Funding

K Schilling advised the Committee that the Open Space Grant Program is now open. Applications close at 12:00pm Friday 9 February 2024.

Seedling Sales

The Committee was pleased to note a significant increase in Nursery Sales under the guidance of P Devlin.

Commendations and appreciation

L Mason complimented the standard and content of the FoBB Newsletters.

K Schilling passed on her thanks to the Committee, management team and staff for their enthusiasm and dedication which is achieving great results for the Barossa Bushgardens.

7. NEXT MEETING

Wednesday 14 February 2024

8. CLOSURE

L Mason extended Christmas wishes and declared the meeting closed at 2.:44pm.

Confirmed at Barossa Bushgardens Committee Meeting on

Date:.....

Chairperson.....