



NOTICE OF MEETING

**Notice is hereby given that the next ordinary meeting of the Barossa Bushgardens Committee will be held on Wednesday 14 February 2024
in the Council Chambers, 43-51 Tanunda Road, Nuriootpa,
commencing at 1.00pm.**

A G E N D A

Welcome by the Chair

1. ATTENDANCE RECORD

1.1 Members Present

Apologies

Nil

Not Present

Nil

Leave of Absence

Nil

2. CONFIRMATION OF PREVIOUS MINUTES

2.1 Minutes of previous meetings – for confirmation:

2.1.1 Barossa Bushgardens Committee meeting held on Wednesday 13 December 2023 at 1:00pm

2.2 Matters arising from previous minutes

Nil

3. MATTERS FOR INFORMATION

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4. DEBATE REPORT

4.1	Finance Report	48
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5. CONFIDENTIAL AGENDA

Nil

6. URGENT OTHER BUSINESS**7. NEXT MEETING**

Wednesday 10 April 2024 at 1.00pm

8. CLOSURE

MATTERS FOR INFORMATION

3.1 MATTERS ARISING FROM PREVIOUS MINUTES

**Author: Executive and Project Support Officer
24/4235**

The following actions from previous meetings are in progress as detailed below:

Meeting Date	Resolution/Action	Status	Actioning Officer
8 February 2023	Investigate the efficiency of the existing solar panels on the Natural Resource Centre	Pending	Coordinator, Building and Facility Maintenance
14 June 2023	Drafting of Event calendar, identifying strategies and target audiences Draft Calendar to be included in Agenda for next S41 Committee meeting.	Complete Calendar can be accessed at CM# 23/114674	Manager, Works and Operations
14 June 2023	Future direction of S41 Committee – Manager, Works and Operations to seek input from key stakeholders to enable the development of a Discussion Paper, examining operating models of like-minded organisations. A report to be presented to a future S41	Pending	Senior Environmental Officer

	Committee Meeting.		
11 October 2023	R Johnstone to seek expressions of interest from Barossa Australia in relation to representation from the tourism sector on the Barossa Bushgardens S41 Committee.	Pending	R Johnstone
11 October 2023	NRC Coordinator to explore opportunities for cross promotion with the Arid Lands Botanic Gardens Port Augusta.	Pending	NRC Coordinator
11 October 2023	Engage with Mayor Lange to seek inclusion in cycling trails, with linkage to the Bushgardens.	Pending	R Johnstone
11 October 2023	Review of Barossa Bushgardens Masterplan and Strategic Plan Members are requested to review the current Masterplan prior to the next S41 Committee meeting.	Pending	Committee members
11 October 2023	Draft a proposal for the next Council Budget cycle including a review of the Masterplan and	Pending	Director, Infrastructure and Environmental Services

	possible engagement with a consultant. Key Stakeholders to be engaged prior to a report being presented to Council.		
11 October 2023	Northern and Yorke Landscape Board Funding Draft funding applications for up to five proposals and submit for consideration prior to 1 November 2023 deadline.	Ongoing Funding received for to organise the following events: Community Environment Forum, Youth Environment Day and Reconciliation Day	NRC Coordinator
13 December 2023	Event Calendar – Template to be amended to include FoBB, and Feedback Forms to be developed.	Pending Next FoBB meeting on February 15 where 2024 meeting dates will be discussed.	NRC Coordinator
13 December 2023	Provision of Seeding Natives Workshop		A Fairney
13 December 2023	Feros Care to be approached to ascertain interest on participating in a program similar to Nature and Natter,	Pending	Senior Environmental Officer

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil.

MATTERS FOR INFORMATION

3.2 REVIEW OF BAROSSA BUSHGARDENS URBAN DESIGN FRAMEWORK AND STRATEGIC PLAN

**Author: Executive and Project Support Officer
24/4435**

At its meeting held on 11 October 2023, the Barossa Bushgardens S41 Committee signalled its intent to review both the Strategic Plan and the Urban Design Framework,

It is envisaged that the review will be conducted in two steps, with the first step being the review of the Strategic Plan.

The Barossa Bushgardens Strategic Plan 2022 is attached for review and discussion.

ATTACHMENTS

Attachment 1 Attachment - Barossa Bushgardens Strategic Plan 2022 [↓](#) 

SUPPORTING REFERENCES

Nil.



Place
Barossa Plants
Bushgardens People

2022

Strategic Plan



The Barossa Council

Barossa Bushgardens Strategic Plan



Introduction

Barossa Bushgardens is a regional native flora centre, conserving, promoting and supplying the Barossa region's unique local native plants. It is a model social enterprise.

Idyllically situated on a seven-hectare site (being a Crown Reserve for which Council has care and control, at Lot 100 Penrice Road, Part Section of Coulthard Reserve, Nuriootpa), this community project provides a reference point for anyone wishing to learn more about the region's local native plants.

OPERATIONS AND ORGANISATION

A council has the opportunity to create committees under Section 41 of the *Local Government Act 1999* to assist a council perform its duties. The Barossa Bushgardens S41 Committee was established to manage the Bushgardens property in accordance with the objectives set out under the Terms of Reference.

The Barossa Bushgardens currently operate under three main functions:

- Gardens
- Nursery
- Natural Resource Centre

In order to oversee these operations, the Barossa Bushgardens S41 Committee is supported by three sub-committees:

- Site Management Sub-Committee: to oversee the Bushgardens site, including tours and volunteers.
- Nursery Sub-Committee: to oversee the nursery operation, this includes seed collection, planting, sales and volunteer management.
- NRC Sub-Committee: to oversee the NRC component providing information, resources, workshops and training on a broad range of environmental topics.

A Management Committee comprising the Chairperson, Deputy Chairperson, Director Development and Environmental Services, Manager Health and Environmental Services, NRC Coordinator and Nursery Manager oversee the day to day management of the Bushgardens.

Barossa Bushgardens Strategic Plan



Barossa Bushgardens Identity

The following provides an indication of how people see and talk about the Barossa Bushgardens, from both a positive and negative perspective.

It is accessible and has unique qualities that can appeal to diverse audiences.	It is a community-based facility, which is important but its commercial/ business capacity needs to grow.	The environment and biodiversity are critical themes but how these relate to wellbeing and mindfulness are also important.
The place has a branding issue, not enough people know about the Bushgardens or what it has to offer	Education and increasing the region's knowledge and capacity is a critical role for the Bushgardens.	Its grown organically and now it needs strategy to leverage its success and improve facilities.

Barossa Bushgardens Strategic Plan



SWOT Analysis

As part of the strategic planning process, an analysis was undertaken of the Strengths, Weaknesses, Opportunities and Threats. The following were raised:

Strengths	Weaknesses
• Volunteers • Friends group • Staff skills / knowledge • Position – proximity to caravan park, linear park and paths. • Well supported by Barossa Council • Plants – unique approach to growing, selling and cultivating native species locally • Well governed • Workshops • Accessibility – free and all access	• Volunteers – age and reliance on • Trying to do too much • Lack of formal carparking • Reliance on external funding • Governance – time/cost to resource appropriate policies and process • Lack of capacity to develop business / commercial aspects of the facility • Limited resources – staff, funding etc. • Difficult to quantify value on social, environmental, economic and cultural levels. • Risk averse
Opportunities	Threats
• Grow reputation as a tourist attraction and increase visitor numbers / spend • Connecting better with the local community ◦ Public ◦ NFPs / Groups ◦ Schools ◦ Businesses • Connect with co-located venues – Caravan Park, School, Labyrinth etc. • Attracting sponsors • Alternative funding sources e.g., philanthropic • More inclusive activity • Improve business / commercial capacity ◦ Health and wellbeing programs ◦ First Nations ◦ Increase production / sales ◦ Workshops ◦ Carbon crediting ◦ Education ◦ Climate action ◦ Wine industry collaboration • Increasing workshop / education programs for income and exposure • Developing supply relationships – with Council/others	• Limited access to funding • Changing funding landscape – policy and structural shifts with Landscape Boards • Climate change • Pests / disease • Disasters – Covid, Fire, Flood, Drought • Changing political priorities.

Barossa Bushgardens Strategic Plan



Articulating the purpose of the Bushgardens is a critical part of developing a vision and the strategic priorities for the organisation. The purpose of the organisation provides some indication of why the organisation exists. Based on discussions, the following key purposes have been identified for the Barossa Bushgardens from an aspirational perspective.

1. The Barossa Bushgardens protects, preserves and develops the region's natural environment with a particular focus on indigenous habitat and native species. It does this by:

- a. Cultivating, distributing and planting native / indigenous plants and increasing native habitat.
- b. Demonstrating best practice in garden / nature design and management.
- c. Offering formal and informal education opportunities appropriate for domestic, commercial and industrial applications.
- d. Increasing awareness about biodiversity and encouraging people to behave in positive and sustainable ways.
- e. Empowering people to actively participate in positive activities that support stronger and more sustainable eco-systems – in their homes, across the region and on a global level.

2. The Barossa Bushgardens provides a place for people to connect to nature and to each other in both active and passive ways and supports health and wellbeing. It does this by:

- a. Being free and accessible.
- b. Offering opportunities to participate in structured and unstructured opportunities including learning, volunteering, social and play activities.
- c. Being a venue for events and exhibitions.
- d. Connecting with organisations that provide social support for those that are disadvantaged.
- e. To offer activities that support the health and wellbeing of residents and visitors.
- f. Working closely with First Nations representatives to understand and promote connections with the landscape through indigenous storytelling and interpretation.

3. The Barossa Bushgardens contributes to the local economy. It does this by:

- a. Being unique – with a community / environment / cultural offering not available elsewhere.
- b. Attracting visitors and offering experiences that complement the region's tourism strengths including wine, food and heritage.
- c. Operating a commercial standard nursery that meets the needs of both domestic and commercial markets.
- d. Being an attractive partner for commercial and not-for-profit organisations.

Barossa Bushgardens Strategic Plan



Place Plants People

The Bushgardens represents a complex relationship between people, plants, and place.

The Future

Vision statement (**Why** - This is our core belief)

An engaged community committed to the native vegetation of the Barossa

Mission statement (**How** - This is how we intend to fulfil that core belief)

The Barossa Bushgardens collects and propagates native plants, and develops the gardens to showcase ecosystems of the Barossa region, through engaging relationships with people and organisations with appropriate knowledge and skills to encourage the widespread use of Barossa plants, and to share knowledge and practical skills for the conservation of Barossa ecosystems.

Goals/objectives (**What** - This is what we will do to fulfil that core belief)

1. To develop and maintain a sustainable resource that meets the growing needs of the region.
2. To connect people to the natural environment
3. To recruit, train and retain productive volunteers
4. To improve governance

Barossa Bushgardens Strategic Plan



Corporate Planning Framework

Barossa Community Plan

(Strategic Management Plan for the Council)

The Barossa Community Plan is an aspirational plan that provides a 20-year vision for the community and guides strategic decision making by Council.

OUR VISION

Enhancing our premium wine, food and tourism region and its unique lifestyle, heritage and community spirit.

OUR VALUES

A commitment to...

- Our **land and place**, by valuing our identity for the benefit of future generations.
- Our **community**, embracing a culture of mutual respect, inclusion, safety and security.
- **Leadership**, inspiring vision, courage and enterprise.
- **Achievement**, encouraging and celebrating successes that enrich and strengthen our community.

OUR THEMES

Natural Environment and Built Heritage
Community and Culture
Infrastructure
Health and Wellbeing
Business and Employment

Barossa Corporate Plan

The purpose of the Corporate Plan is to outline how Council's administration will deliver the Barossa Community Plan 2020-2040 and connect the strategic directions to what is needed practically on the ground to give effect to Council's vision.

The Corporate Plan primarily reflects internal responsibilities identified within the Community Plan. It should be noted that there may be other initiatives arising from the Community Plan but that fall outside of the Corporate Plan due to their discretionary nature or where Council has a peripheral role as an advocate or supporting stakeholder.

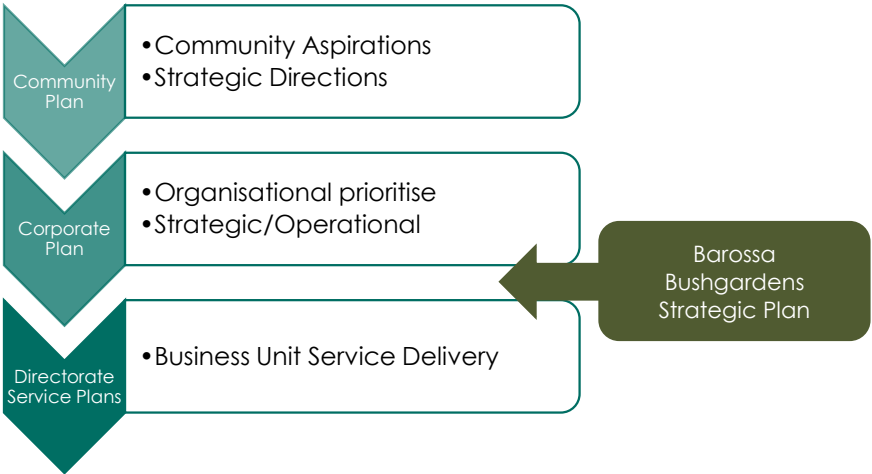
The Corporate Plan will connect to all other relevant documents in a coordinated fashion and deliver accountability targets for Council and the community to measure performance.



Community Land Management Plan

The Barossa Bushgardens site (being a Crown Reserve for which The Barossa Council has care and control) is governed by the Community Land Management Plans, namely Management Plan 1 - Developed Reserves and Gardens (Version 1.0 / 8 June 2016). This Community Land Management Plan identifies objectives, and performance targets and measures for the management of The Barossa Council's developed reserves and gardens. The objectives and performance targets need to be considered in the management of the Bushgardens.

Links with the Corporate Planning Framework





Structure of the Plan

Key Result Area
A statement of what element is necessary for the Bushgardens to achieve its mission.

Strategy <i>A statement of action designed to achieve an overall aim</i>	Theme	Link to the Council's Community Plan Goal
	Icon	<i>Link to the Council's Community Plan Strategy</i>
Service Area	<i>Link to Service Area – Corporate Plan</i>	
Output	<i>Link to Service Outputs – Corporate Plan</i>	
ACTIONS	<i>Action items</i>	

Community Plan Theme icons



Natural Environment and Built Heritage



Community and Culture



Infrastructure



Health and Wellbeing



Business and Employment



How We Work – Good Governance



Key Result Area 1

TO DEVELOP AND MAINTAIN A SUSTAINABLE RESOURCE THAT MEETS THE GROWING NEEDS OF THE REGION

<i>Strategy 1 - Maintain and improve the Seed Bank</i>	 1 The Barossa has sustainable farmland providing diverse and stable returns, while protecting the unique natural environment and biodiversity of the region. 1.3 Build on the conservation of the region's natural heritage including bush eco-systems, grassy woodlands, agricultural landscapes and recreational green spaces.
Service Area	CS17 - Natural Resources
Output	Output 4 – Bushgardens Nursery
ACTIONS	a) Provision of nursery for the production and sale of native plants. b) Maintenance of a regional Seed Bank. c) Improve the commercial capacity of the nursery, including inclusion of a council nursery operation.
<i>Strategy 2 - Adopt and implement sound assets management principles</i>	6 The Barossa maintains and develops infrastructure that meets the needs of the region and is efficient. 7 Community infrastructure planning is aligned to both current and the future needs of the community 6.2 Continue to ensure that infrastructure considers placemaking is inclusive and accessible for all. 7.1 Build on sound asset management practices to deliver sustainable services to ensure that infrastructure is adequate to support the community. 7.2 Ensure both current and future infrastructure needs are met in a proactive rather than reactive way. 
Service Area	CS3 - Assets
Output	Output 8 – Asset Maintenance and Operations – Open Space

Barossa Bushgardens Strategic Plan



ACTIONS	a) Management/Maintenance of native gardens and Bushgardens site b) Progressive delivery of the Urban Design Framework through identification of key prioritise over the next five years. c) Seek to incorporate Coulthard Reserve as part of the broader Bushgardens site, and improve linkages with caravan park and linear path.
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Key Result Area 2

TO CONNECT PEOPLE TO THE NATURAL ENVIRONMENT

Strategy 1 - improve links with the primary and secondary education sector	3 We take a proactive approach in responding to key environmental challenges such as climate change, water security and waste management 10 Our region enjoys the benefits of sustainable community groups, networks and facilities that encourage everybody to participate in the community. 3.1 Support community-based sustainability initiatives to help reduce the Barossa's contribution to the climate crisis and build on the capacity of local residents and industry to mitigate negative impacts. 10.3 Build on the capacity of community members to participate in cultural, creative, recreational, sporting and learning opportunities.
Service Area	CS17 - Natural Resources
Output	Output 3 – Environmental Education and Awareness
ACTIONS	a) Administer/conduct environmental education and awareness programs. b) Increase the 'experiential' offerings including passive and active programs.

Barossa Bushgardens Strategic Plan



Strategy 2 - Facilitate programs and events to increase visitation	 5 We are a strong community that is welcoming, safe and enjoys a quality lifestyle that celebrates our local identities, diversities, cultures and histories including our Aboriginal heritage. 5.1 Support the development of activities that celebrate the history, art and culture of the Barossa and its people.
Service Area	CS11 – Events
Output	Output 1 – Events delivery – External Output 2 – Events delivery – Internal
ACTIONS	a) Host Barossa Bushgardens Open Day. b) Formalise public programs through long-term planning, diversifying the occurring across environment, art, culture, public health and wellbeing.
Service Area	CS17 - Natural Resources
Output	Output 3 – Environmental Education and Awareness
ACTIONS	a) Support sustainability initiatives and programs within the region. b) Support land, water and biodiversity initiatives and programs within the region.
Service Area	CS19 - Social Inclusion
Output	Output 4 – Social Support Groups
ACTIONS	c) Manage and facilitate the Bushgardens Disability Support program.

Barossa Bushgardens Strategic Plan



Strategy 3 - Create and deliver community-oriented training opportunities	11 The Barossa has a strong local economy that adapts, innovates and thrives on change and strives for a diverse industry base that provides a sustainable range of business and job opportunities for people. 11.1 Work closely with State Government, Federal Government and other key stakeholders to support economic growth, development and job creation.
Service Area	CS10 – Economic Development
Output	Output 1 – Economic Development
ACTIONS	a) Form strong partnerships that link the Bushgardens to the wine and tourism industries.
Strategy 4 - Engage with Aboriginal people	4 The Barossa fosters community resilience, connection and wellbeing through its social planning, recreation, safety, education, preventative health and social strategies especially for our youth and vulnerable people. 4.1 Build on a strong sense of community pride with active community groups and individuals participating in local decision making and community building activities. 4.2 Continue creating strong and sustainable community networks, and support young people to actively participate in the community and develop the leaders of the future.
Service Area	CS19 - Social Inclusion
Output	Output 7 – Aboriginal Reconciliation
ACTIONS	a) Host Reconciliation Week event in association with Council and Reconciliation Group

Barossa Bushgardens Strategic Plan



Strategy 5 - Increase profile of the Bushgardens	11 The Barossa has a strong local economy that adapts, innovates and thrives on change and strives for a diverse industry base that provides a sustainable range of business and job opportunities for people. 12 We are a visitor destination of choice. 11.3 Promote the Barossa as a place for businesses to thrive, invest, innovate, take measured risks and prosper. 12.2 Support economic development and destination awareness through events, festivals, creative enterprise and attractions.
Service Area	BS3 - Communications and Engagement
Output	Output 3 – Community Engagement Output 4 – Online / Website support
ACTIONS	a) Prepare "Environmental Matters" article in the local newspapers. b) Update information and educational materials about each Business Unit services and functions, and update website. c) Develop a contemporary brand that appeals across a range of markets.
Service Area	CS21 – Tourism
Output	Output 2 – Visitor Enquiries/Customer Service
ACTIONS	a) Reposition the Bushgardens as a destination for visitors.



Key Result Area 3

TO RECRUIT, TRAIN AND RETAIN PRODUCTIVE VOLUNTEERS

Strategy 1 - Achieve stable and sustainable volunteer group	4 The Barossa fosters community resilience, connection and wellbeing through its social planning, recreation, safety, education, preventative health and social strategies especially for our youth and vulnerable people. 5 We are a strong community that is welcoming, safe and enjoys a quality lifestyle that celebrates our local identities, diversities, cultures and histories including our Aboriginal heritage. 4.1 Build on a strong sense of community pride with active community groups and individuals participating in local decision making and community building activities. 4.2 Continue creating strong and sustainable community networks, and support young people to actively participate in the community and develop the leaders of the future. 5.1 Support the development of activities that celebrate the history, art and culture of the Barossa and its people. 5.4 Recognising and celebrating the community successes and learning from opportunities.
Service Area	CS22 – Volunteers
Output	Output 2 – Internal Volunteer Support Output 3 - Volunteering Promotion and Advocacy
ACTIONS	a) Provide support and training for Bushgardens volunteers. b) Attract new volunteers to support program delivery.



Key Result Area 4 TO IMPROVE GOVERNANCE

Strategy 1 - Develop and execute a new governance model	14 Striving to meet the standards of good governance and achieve a culture of service and continuous improvement.
	 14.1 Council's administration will strive to implement systems and processes that are accountable and effective, following principles of continuous improvement, sound governance and support community engagement. 14.2 Council and its administration will work together to achieve the Community Plan vision and implement approved plans.
Service Area	BS2 - Business Transformation
Output	Output 2 – Continuous Improvement Project Management
ACTIONS	a) Documentation of tasks within Business Unit.
Service Area	BS4 - Council and Committees
Output	Output 2 – Coordination: Council Committees and Working Groups
ACTIONS	a) Ensure the effective operation of the Barossa Bushgardens Committee in accordance with the Local Government Act, Terms of Reference, and Meeting Procedures. b) Develop and execute a new governance model for the Barossa Bushgardens.
Service Area	BS7 – Governance
Output	Output 1 – Governance and Policy Advice Output 4 – Legislative Reform Output 5 – Complaints Management
ACTIONS	a) Implement legislative reform, where applicable.

Barossa Bushgardens Strategic Plan



Strategy 2 - Maintain a strong financial framework	 14 Striving to meet the standards of good governance and achieve a culture of service and continuous improvement. 14.1 Council's administration will strive to implement systems and processes that are accountable and effective, following principles of continuous improvement, sound governance and support community engagement. 14.2 Council and its administration will work together to achieve the Community Plan vision and implement approved plans.
Service Area	BS6 – Finance
Output	Output 2 – Budget Management
ACTIONS	a) Ensure effective Budget Performance
Strategy 3- Maintain effective internal controls to reduce risk	 14 Striving to meet the standards of good governance and achieve a culture of service and continuous improvement. 14.1 Council's administration will strive to implement systems and processes that are accountable and effective, following principles of continuous improvement, sound governance and support community engagement. 14.2 Council and its administration will work together to achieve the Community Plan vision and implement approved plans.
Service Area	BS5 - Enterprise Risk
Output	Output 2 – Internal Audit Output 4 – Disaster Recovery and Business Continuity Output 5 – WHS System Management
ACTIONS	a) Identify and prepare Operational Risk Profile. b) Identify and document processes to reduce threat of disease, animals, weeds and pests to nursery and gardens at Barossa Bushgardens c) Manage organisational risk in the delivery of core services d) Ensure that identified Internal Financial Controls are effectively monitored and maintained e) Maintain and facilitate the ongoing testing and development of Council's Business Continuity Plan and associated Sub-Plans

Barossa Bushgardens Strategic Plan



	f) Maintain and champion the implementation of Councils WHS System g) Undertake WHS Compliance Inspections h) Implement, Review and Maintain Work Health Safety Improvement/Action Plan i) Participate in mandatory external WHS Audits j) Maintain ChemaAlert Database for sites where chemicals used
Strategy 4 - Maintain and explore new funding opportunities	14 Striving to meet the standards of good governance and achieve a culture of service and continuous improvement.  14.1 Council's administration will strive to implement systems and processes that are accountable and effective, following principles of continuous improvement, sound governance and support community engagement. 14.2 Council and its administration will work together to achieve the Community Plan vision and implement approved plans.
Service Area	BS8 – Grants
Output	Output 1 – Grant Sourcing Output 2 – Grant Management
ACTIONS	a) Identify funding opportunities to assist in delivery of projects and programs. b) Prepare a prospectus to assist in promoting the benefits of the Bushgardens to potential funding partners. c) Monitor and report on grant status and prepare acquittal reports.

Barossa Bushgardens Strategic Plan



Monitoring and Reporting

Successful implementation of this strategic plan will be achieved by monitoring and measurement of the following areas.

Strategic planning	Update	Total Review	Responsibility
Strategy formulation	As needed	Annually	S41 Committee
Action planning	Annually	Annually	Management Committee
Finance	Monthly Meetings	Annually	Management Committee
Resource requirements	Monthly	Annually	S41 Committee
Review of income and expenditure against budgeted data	Quarterly		Management Committee
Review of action plan progress and achievements	Quarterly		Management Committee

MATTERS FOR INFORMATION

3.3 VISITATION TO THE BAROSSA BUSHGARDENS

**Author: Executive and Project Support Officer
24/4436**

With December and January being generally very quiet months, 135 people have visited the BBG to join a variety of networking and awareness raising events. Some of the travellers came as far as WA, Queensland and Darwin to visit the Barossa.

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil.

MATTERS FOR INFORMATION

3.4 RISK MANAGEMENT/WORK HEALTH AND SAFETY

**Author: Executive and Project Support Officer
24/4437**

As a temporary measure, the bulk soil bags are being emptied into half-sized grape bins to reduce strain on the back of staff and volunteers. The grape bin is covered with a tarp to reduce the risk of contamination with weed seeds. A soil bay design is being developed as a permanent solution.

The Risk and Safety Operations Officer is helping staff to find ways to reduce back strain, e.g. raising the trays on trolleys to reduce bending and lifting movements.

The Nursery Coordinator is looking into organising a Manual Handling Workshop for volunteers.

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil.

MATTERS FOR INFORMATION

3.5 MARKETING INITIATIVES AND SALES OPPORTUNITIES

**Author: Executive and Project Support Officer
24/4438**

BBG staff have been approached by Green Adelaide and Dementia Australia to help organise an event for support workers, carers and clients, living with dementia. The event will showcase the opportunities people with the disease have when visiting the Bushgardens and will also promote the space to be utilised by care providers, potentially funding more programs like the Nature and Natters Group.

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil

MATTERS FOR INFORMATION

3.6 CORRESPONDENCE

**Author: Executive and Project Support Officer
24/4439**

The following correspondence has been received (copies attached):

Date	Sender	Action
13 December 2023	Fred Wheeler	Note incoming correspondence

ATTACHMENTS

Attachment 1 Attachment One - Barossa Bushgardens Agenda 14 February 2024 -
Correspondence_Redacted [↓](#) 

SUPPORTING REFERENCES

Nil.

Chris Kruger

From: Doreen Von Linde
Sent: Friday, 2 February 2024 10:32 AM
To: Chris Kruger
Subject: Correspondence 1 for S41 Committee Meeting: Bushgardens original signage
Attachments: A Truly Australian Front Garden Sign.jpg; Barossa Plant Collection.jpg; Barossa Species Display Garden.jpg; Grasslands Sign.jpg; Mandala Sign.jpg; Old Man's Beard Sign.jpg; Seed Collection Techniques.jpg; Seed Orchard Sign.jpg; The Old Gum Tree - a tree enclosure.jpg

Categories: Red Category

Doreen Von Linde
Barossa Bushgardens NRC Co-ordinator
E: Dvonlinde@barossa.sa.gov.au | T: [08 8563 8331](tel:08-8563-8331)

From: Barossa Bushgardens <MBXBushgardens@barossa.sa.gov.au>
Sent: Wednesday, December 13, 2023 5:03 PM
To: Doreen Von Linde <Dvonlinde@barossa.sa.gov.au>
Subject: FW: [EXTERNAL] Att Doreen re signs

Doreen Von Linde
Barossa Bushgardens NRC Co-ordinator
E: Dvonlinde@barossa.sa.gov.au | T: [08 8563 8331](tel:08-8563-8331)

From: Fred Wheeler [REDACTED]
Sent: Thursday, 7 December 2023 8:02 AM
To: Barossa Bushgardens <MBXBushgardens@barossa.sa.gov.au>
Subject: [EXTERNAL] Att Doreen re signs

CAUTION: This Message originated outside your organization. Treat all attachments and hyperlinks with suspicion.

Hi Doreen,

I have attached 9 files of signs that I've found so far. I don't know how many I did but if there's more could you send me the name of the sign and I may be able to find it amongst my files. These files are Jpegs of the originals which are very large files.

These signs were done a long time ago and the method of setting them up was complicated. Any changes to wording may be difficult to make without starting from scratch. We can but try.

Cheers

--

Fred Wheeler

[REDACTED]
[REDACTED]

A "Truly Australian" Front Garden

Established 2004

Imagine you are standing on the footpath looking at an average-sized front garden (16m x 9m) complete with driveway (on right).



Features of this Display Garden

- Comprises mainly Barossa species
- Formal layout (eg groupings of single species; topiarised shrubs along driveway)
- A model for a low-maintenance, low water use, wildlife-friendly garden
- Mounding (most natives thrive on well-drained soil)
- Use of porous weedmat beneath pebbles (inhibits weeds, maintains soil moisture and warmth which means less watering, faster growth)
- Plants of different heights provide shelter, food, perches and nesting sites for birds and insects
- Trellising: climbing plants (eg Australian bindweed *Convolvulus remotus*) provide an attractive screen when trained on a fence

Pebbles courtesy of sponsor Barossa Quarries

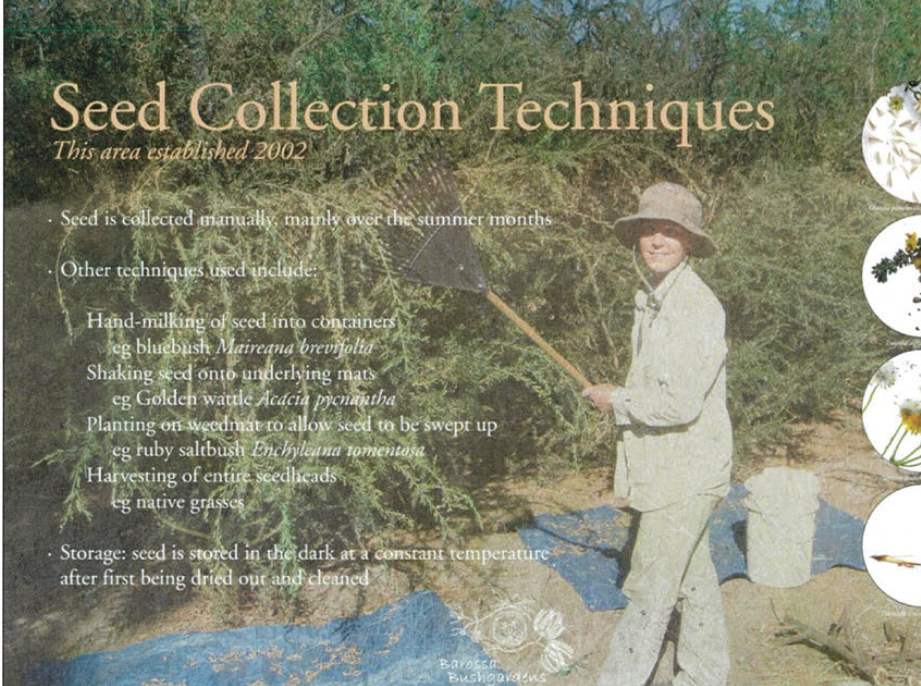
Sponsored by Rotary Club of Adelaide

Barossa Bushgardens

Seed Collection Techniques

This area established 2002

- Seed is collected manually, mainly over the summer months
- Other techniques used include:
 - Hand-milking of seed into containers
eg bluebush *Maireana brevifolia*
 - Shaking seed onto underlying mats
eg Golden wattle *Acacia pycnantha*
 - Planting on weedmat to allow seed to be swept up
eg ruby saltbush *Encalypta tomentosa*
 - Harvesting of entire seedheads
eg native grasses
- Storage: seed is stored in the dark at a constant temperature after first being dried out and cleaned



Barossa Bushgardens

Barossa Bushgardens

Barossa Plant Collection

Established 2002



Grevillea ilicifolia (Holly-leaf grevillea)

Some of the plants in this garden are locally threatened, only existing as isolated specimens in the wild. These plants were grown from seed collected off roadsides and tiny remnant patches of bushland across the Barossa.

Dedicated volunteers have played a vital role in identifying plants, collecting seed and propagating these plants. Additional plants are added as they are discovered, collected and propagated.

The use of sandy loam or clay (depending on a plant's preference) for mounding aids drainage, as well as showing the plants to advantage.



Olearia Pannosa sp. *pannosa* (Silver-leaved daisy, velvet daisy-bush)










Banksia marginata
(Silver banksia)

Allocasuarina prostrata
(Drooping sheoak)

Dianella revoluta
(Black-sheath flax-lily)

Acacia pycnantha
(Golden wattle)

Acacia saligna
(Black-sheath wattle)

Casuarina macrophylla
(Old man's beard)

Halimolobos laevis
(Beaked halimolobos)

Hesperandria violacea
(Native lilac)

Seed Orchard

Established 2001

- In this seed production area the plantings are in rows for ease of seed collection and maintenance. Trellises and mounding have been used for climbers
- Each row is adopted by a volunteer "patch carer" who is responsible for keeping the plants free of weeds, and for watering during the first twelve months. After the first year the plants rely solely on natural rainfall
- Seed collection takes place mainly over the summer months.



Barossa Species Display Garden

Established 2004

- You don't need a large area for an Australian native garden
- This is a model for a low-maintenance, low water use, bird and insect-attracting garden in a suburban setting
- Plants featured here are solely from the Barossa area
- Low-maintenance features include the use of weedmat and gravel mulch to inhibit weeds and retain soil moisture and warmth. Drip irrigation is used to provide one or two good soakings in summer
- Pruning improves plant shape and promotes flowering

*Sponsored by the
Rotary Club of Adelaide*



*Pebbles courtesy sponsor
Barossa Quarries*

Barossa Bushgardens

"The Old Gum Tree"

A tree enclosure

- The few remaining paddock gums of the Barossa are under many threats. Our gums need active help if they are to be conserved and rehabilitated
- Forty per cent of Australian animals live and breed in tree hollows and crevices in trees
- An enclosure has been created around this 300-400 yr old redgum (*Eucalyptus camaldulensis*) and has been planted with local understorey species (wattles, saltbush, grasses) since 2001
- The aims of a tree enclosure are:
(1) to rest and regenerate the soil, allowing the gum to recover;
(2) to provide a habitat layer
- Stressors such as crops, vines, chemicals, cattle and sheep have been removed
- The shrub layer attracts native wildlife crucial to the gum's health. Honeyeaters and pardalotes keep insects (such as lerps) under control naturally



Above: The Old Gum Tree in 2001 - before the shrub layer was planted.



Gum leaves affected by lerps: psyllids (tiny, sap-sucking insects) shelter and feed under the "lerp" (the white, sugary coating).

Lerp photos courtesy of Barossa Bushgardens

Barossa Bushgardens

Grasslands

- are an undervalued habitat
- consist of grasses, herbs, lilies, mosses and small shrubs
- have sedges and reeds growing in wetter depressions
- naturally have few or no trees
- are important habitat for butterflies
- are important habitat for insects, reptiles, small mammals, and insect-eating wildlife
- are under threat from exotic weed species
- Many grasses are green in summer, provide summer grazing and act as a fire-retardant
- Deep-rooted, perennial grasses lessen the effects of salinity



One of the few remaining native grasslands in the Barossa at Altona, near Lyndoch



Iron grass (*Lomandra multiflora* ssp. *durra*) in flower

Barossa Bushgardens

Barossa Bushgardens Mandala

Four local women, Kristin Wohlers, Kate Jenkins, Jude Prest and Rebecca Falland, laid this Mandala (Sanskrit for 'circle') with stones from the Barossa Quarries for SALA 2010.

The variety of colours and shapes of local Barossa Quarries stone inspired leading artist **Kristin Wohlers**. **Kate Jenkins** has joined the quartet because she is fascinated by the natural textures of the stones complementing the Bushgarden setting. **Jude Prest** feels that the repetitive, circular design of the mandala adds to the sensory experience of the area. **Rebecca Falland** enjoys working artistically with the Barossa stone.

The different stones used in this installation:

Black Granite
Not actually a granite but an igneous material called Norite, as it contains no silica in the form of quartz or feldspar. Norite is approx 20% denser/heavier than granite or marble. The quarry is located on the Murray Plains of South Australia near the town of Mannum. It is known to have magnetic anomalies due to its high level of ancient magnetite. It is primarily quarried as a "dimension stone".

Green Epidote
Keyneton Green Epidote, sometimes described as "banded calc-silicate" is an unusual stone formed by a metamorphic process. It can vary in colour from yellow / greens through to very dark green / black. It is very dense, approximately 3.3 tonnes per cubic metre. The small quarry is located near the town of Keyneton on the Eastern edge of the Barossa and because of its very hard but brittle nature is very difficult to sculpt successfully but will polish beautifully.

Sunset Gold Marble
This Calcium Carbonate based stone occurs in a small part of the Brownlow marble deposit on the Murray Plains between Truro and Blanchetown in SA. It is known as a metamorphic formation as a result of its transition or "morphing" from limestone to marble due to an additional heat and pressure process after its original sedimentary sea bed formation.

Cudgee Marble
This is a blend of two fine grained marbles sourced close to the Barossa. 50% is from the Brownlow deposit close to the sunset Gold, the other 50% from Koonunga Hill between Nuriootpa and Kapunda. The stone used for the building of the South Australian Parliament House building on North Terrace was quarried from the Koonunga Hill site in the 1880's and 1930's.

Calca Granite
Calca Granite derives from the vast granite deposits of the Eyre Peninsula of SA close to Streaky Bay. It is a typical coarse grain granite with a density of 2.6 tonnes per cubic metre. The red colouring is derived from Iron Oxide particles in the feldspar component. It is very high (approx 50%) in silica, making it one of the toughest and most durable granites available.

Quartz Pebble
This naturally rounded 99% pure silica pebble was recovered from the tailing heaps of an old "Deep Lead" underground gold mining operation operated in central Victoria during the 1870's. These pebbles formed the beds of ancient rivers, which were smothered by the volcanic activity in the area about 3 million years ago. The gold bearing quartz ore was mined from hundreds of feet below ground and lifted to the surface for processing.




Sponsored by Barossa Quarries



Yalkuri - Aboriginal name

Aboriginal people used Old man's beard in various ways:

- Long, fibrous roots were cooked on hot coals, then beaten into dough;
- Leaves were warmed or bruised, then applied as a poultice for rheumatism and skin sores;
- Stalks were used as a binding for stone axes.



Old Man's Beard

Clematis microphylla

- Native climber occurring naturally in a shaded position within a woodland. Responds well to mounding and thrives also in full sun. Brilliant display of cream flowers (Aug/Sept), followed by masses of attractive, fluffy seedheads persisting over summer months.
- Important nesting material for birds.
- Useful screening plant: spectacular on a fence or trellis.

Barossa Bushgardens

MATTERS FOR INFORMATION

3.7 PARTNER PROJECTS UPDATE

**Author: Executive and Project Support Officer
24/4454**

The following update is provided for the Committee's information:

Barossa Community Labyrinth

Louise Mason made a Labyrinth for us to use at the Australia Day ceremony which was utilised well by the children.

On Friday 16 February there is a SoulCollage and the Labyrinth Day workshop at the Bushgardens. Participants will create collaged cards that represent different aspects of their personality, dreams, personal symbols or spirit using imagination and intuition, and then take those into their Labyrinth walks.

On Thursday 11 April, for Dementia and Carers Day at the Barossa Bushgardens, orientation to the Labyrinth and its benefits will be made available.

Dementia Friendly Community Group

The programme is operating well.

With the assistance of our two volunteers (Jenny & Ginny Stillong) we have been able to offer more activities to the participants.

Currently, their focus is on

1. Potting on plants for the May sale
2. Seed Cleaning
3. Germinating vegetable seedlings for the community garden

(Toilet roll centres are being fashioned into tubes into which seeds are planted. The resulting seedling and tube can be planted without disturbance of the seedling. The tube degrades as the plant grows.)

To avoid muscle strain for the participants who are not very mobile, we are beginning and ending each session with **very gentle** stretching exercises while seated. (Exercises are based on those listed in Council's WH&S induction course)

Seeding Natives

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil

MATTERS FOR INFORMATION

3.8 STRATEGIC PLAN PROGRESS REPORT

**Author: Executive and Project Support Officer
24/4458**

The actions within the Barossa Bushgardens Strategic Plan are provided in Attachment 1. The status/progress comments are provided to 31 January 2024.

ATTACHMENTS

Attachment 1 Barossa Bushgardens Strategic Plan 2022 - Progress Report January 2024 [!\[\]\(52bf2d3ad6161796fa8d42c289183aca_img.jpg\) !\[\]\(657dfea0c34844713859eb5bb82db97f_img.jpg\)](#)

SUPPORTING REFERENCES

Nil.

Action	By When	By Whom	Priority	Status/Progress
Key Result Area 1				
TO DEVELOP AND MAINTAIN A SUSTAINABLE RESOURCE THAT MEETS THE GROWING NEEDS OF THE REGION				
Strategy 1 - Maintain and improve the Seed Bank				
CS17 - Natural Resources				
Output 4 – Bushgardens Nursery				
a) Provision of nursery for the production and sale of native plants.	Ongoing	Nursery Manager	High	Volunteers have been busy potting up seedlings for orders. The bulk of the seedlings have now been completed. Cleaning of pots/trays is working well. The use of dishwashing liquid is being trialled in the barrels. Pots are rinsed off before and after soaking. Procedures are being written up to assist volunteers. Soil is now emptied into a large tub for ease of removal and shovelling into wheelbarrows, with the idea to build a soil bay where a truck can deliver soil directly into. Volunteers are hand weeding stock as we go along. The use of a vinegar/water mix is also used to spray certain weeds, especially in the shade house. The poly tunnel is too hot at the moment to hold any cuttings so the cuttings were moved into the shade house (we did lose some cuttings due to the heat). Aim to replace. Sales in the Community Nursery have slowed. Adjusting the irrigation as the weather alters – Hydrowise Ap working well. Monday's Dementia group busy potting up plants to fill Community Nursery and in preparation for Autumn sale day. Looking in to increased signage for the Community nursery.
b) Maintenance of a regional Seed Bank.	Ongoing	Nursery Manager	High	Volunteers have been busy cleaning seed, weighing, packaging and documenting. Seed collection is still progressing, mostly within the gardens with a few being collected elsewhere.
c) Improve the commercial capacity of the nursery, including inclusion of a council nursery operation.	Ongoing	Nursery Manager	High	Permanent shelter will be erected in the pot washing area – waiting on Crown approval. Getting quote from Schick Valente in regards to extending the shade cloth on the roof of the shade house.
Strategy 2 - Adopt and implement sound assets management principles				
CS3 - Assets				
Output 8 – Asset Maintenance and Operations – Open Space				
a) Management/ Maintenance of	Ongoing	Nursery Manager	High	Regular Caltrop scouting has begun in middle of December with large numbers found during the second

native gardens and Bushgardens site		NRC Coordinator		week in January. Numbers have reduced significantly and scouting of all open areas is done every two weeks. Three European Wasp nests have been identified in the Peppermint Box Grassy Woodland that have been destroyed by a contractor. Weed load has reduced due to the warm and dry conditions and general garden maintenance is ongoing. Removal of old signage – looking in to replacing with new. Native plant lists being developed gradually in each area of the gardens for documenting and with the idea to increase plant signage.
b) Progressive delivery of the Urban Design Framework through identification of key priorities over the next five years.	Ongoing	Manager HES Nursery Manager NRC Coordinator	Low	
c) Seek to incorporate Coulthard Reserve as part of the broader Bushgardens site, and improve linkages with caravan park and linear path.	Ongoing	Manager HES Director DES	Low	
Key Result Area 2				
TO CONNECT PEOPLE TO THE NATURAL ENVIRONMENT				
Strategy 1 - improve links with the primary and secondary education sector				
CS17 - Natural Resources				
Output 3 – Environmental Education and Awareness				
a) Administer/conduct environmental education and awareness programs.	Ongoing	NRC Coordinator	High	3 December 2023, Tanunda Art Gallery Painting Workshop (13 participants) 3 December 2023, Bushgardens Zen (12 participants) 5 December 2023, Emergency Exercise with Volunteers (19 volunteers) 12 December 2023, Volunteer Christmas Lunch (31 volunteers) 14 December 2023, Creating a Recycling Point Register for the Barossa (5 participants) 17 December 2023, Bushgardens Zen (10 participants) 17 January 2024, Office of the Commissioner of the Voice to Parliament Information Session (5 participants) 21 January 2024, Bushgardens Zen (10 participants)

				26 January 2024, Australia Day Event (30 stall attendees)
b) Increase the 'experiential' offerings including passive and active programs.	Ongoing	NRC Coordinator	Low	NRC Coordinator has been in contact with Camp Australia, offering information on experiential offerings at the Bushgardens.
a) Host Barossa Bushgardens Open Day.	Ongoing	NRC Coordinator Nursery Manager	High	Autumn Plant Sale Day will be held on Saturday, 4 May 2024.
b) Formalise public programs through long-term planning, diversifying the occurring across environment, art, culture, public health and wellbeing.	Ongoing	NRC Coordinator	Low	Ongoing
a) Support sustainability initiatives and programs within the region.	Ongoing	NRC Coordinator	High	Facilitated a meeting between Council's Sustainability Officer and several representatives from the community, who are passionate about improving sustainability in the region to talk about sustainability solutions. As an action from the meeting, the Sustainability Officer, with the help of the attendees, will develop a register of recycling options within the Barossa region.
b) Support land, water and biodiversity initiatives and programs within the region.	Ongoing	NRC Coordinator	High	Sent out invitations to local environmental groups, inviting them to attend the Community Environment Forum on April 17. The NRC Coordinator is organising workshops for volunteers of those groups to increase their knowledge and skill level around weed ID, plant ID, ecology, soil science and bird ID.
CS19 - Social Inclusion				
Output 4 – Social Support Groups				
a) Manage and facilitate the Bushgardens Disability Support program.	Ongoing	Nursery Manager Project Officer	Medium	Continue to support the Nature & Natter group (Dementia group) each Monday.
Strategy 3 - Create and deliver community-oriented training opportunities				
CS10 – Economic Development				
Output 1 – Economic Development				
a) Form strong partnerships that link the Bushgardens to the wine and tourism industries.	Ongoing	NRC Coordinator Nursery Manager	Medium	Nothing to report.

Strategy 4 - Engage with Aboriginal people				
CS19 - Social Inclusion				
Output 7 – Aboriginal Reconciliation				
a) Host Reconciliation Week event in association with Council and Reconciliation Group	May 2023	Reconciliation Committee	Low	A Reconciliation Day event, targeted to primary aged school children, will be held on 31 May. Funding was received to organise sessions where the three Nations can share their cultural knowledge with the students.
Strategy 5 - Increase profile of the Bushgardens				
BS3 - Communications and Engagement				
Output 3 – Community Engagement				
Output 4 – Online / Website support				
a) Prepare "Environmental Matters" article in the local newspapers.	Ongoing	NRC Coordinator Nursery Manager	Medium	Bi-monthly column published in The Leader Newspaper on 13 December 2023.
b) Update information and educational materials about each Business Unit services and functions, and update website.	Ongoing	NRC Coordinator Nursery Manager	Low	Senior Environment Officer has updated a plant list by soil type which has been added to the Bushgardens web site and will be added to the Council's web site. The NRC Coordinator has added information about Corporate Volunteering to the website.
c) Develop a contemporary brand that appeals across a range of markets.	Ongoing	NRC Coordinator	Low	Nothing to report.
CS21 – Tourism				
Output 2 – Visitor Enquiries/Customer Service				
a) Reposition the Bushgardens as a destination for visitors.	Ongoing	NRC Coordinator	Medium	Nothing to report.
Key Result Area 3 TO RECRUIT, TRAIN AND RETAIN PRODUCTIVE VOLUNTEERS				
Strategy 1 - Achieve stable and sustainable volunteer group				
CS22 – Volunteers				
Output 2 – Internal Volunteer Support				
Output 3 - Volunteering Promotion and Advocacy				
a) Provide support and training for Bushgardens volunteers.	Ongoing	NRC Coordinator Nursery Manager	Medium	Volunteers have taken part in an Emergency Exercise on 5 December and a Seed Collection Workshop was held on 1 February 2024.
b) Attract new volunteers to support program delivery.	Ongoing	NRC Coordinator Nursery Manager	Medium	The nursery and site operations are currently at full capacity.
Key Result Area 4 TO IMPROVE GOVERNANCE				
Strategy 1 - Develop and execute a new governance model				
BS2 - Business Transformation				
Output 2 – Continuous Improvement Project Management				
a) Documentation of tasks within Business Unit.	Ongoing	NRC Coordinator Nursery Manager	High	Daily volunteer tasks are recorded on a Site Maintenance spreadsheet.
BS4 - Council and Committees				

Output 2 – Coordination: Council Committees and Working Groups				
a) Ensure the effective operation of the Barossa Bushgardens Committee in accordance with the Local Government Act, Terms of Reference, and Meeting Procedures.	Ongoing	Manager HES	High	.
b) Develop and execute a new governance model for the Barossa Bushgardens.	Ongoing	Manager HES Director DES	Low	
BS7 – Governance				
Output 1 – Governance and Policy Advice				
Output 4 – Legislative Reform				
Output 5 – Complaints Management				
a) Implement legislative reform, where applicable.	Ongoing	Manager HES Director DES	Low	
Strategy 2 - Maintain a strong financial framework				
BS6 – Finance				
Output 2 – Budget Management				
a) Ensure effective Budget Performance	Ongoing	Manager HES	High	
Strategy 3- Maintain effective internal controls to reduce risk				
BS5 - Enterprise Risk				
Output 2 – Internal Audit				
Output 4 – Disaster Recovery and Business Continuity				
Output 5 – WHS System Management				
a) Identify and prepare Operational Risk Profile.	Ongoing	Manager HES NRC Coordinator Nursery Manager	High	Nothing to report.
b) Identify and document processes to reduce threat of disease, animals, weeds and pests to nursery and gardens at Barossa Bushgardens	Ongoing	Manager HES NRC Coordinator Nursery Manager	Medium	A rabbit control program for the site is being developed in collaboration with the Northern and Yorke Landscape Board. Trail cameras to identify the numbers and movements of rabbits have been installed across the site. Continue to spray weeds around the nursery. Hand weed nursery stock. Cover soil with tarp to stop weed seeds contaminating soil.
c) Manage organisational risk in the delivery of core services	Ongoing	Manager HES NRC Coordinator Nursery Manager	High	The NRC Coordinator has developed a list of site specific tasks and has started to develop processes.
d) Ensure that identified Internal Financial Controls are effectively	Ongoing	Manager HES NRC Coordinator	Medium	

monitored and maintained		Nursery Manager		
e) Maintain and facilitate the ongoing testing and development of Council's Business Continuity Plan and associated Sub-Plans	Ongoing	Manager HES NRC Coordinator Nursery Manager	Medium	
f) Maintain and champion the implementation of Councils WHS System	Ongoing	Manager HES NRC Coordinator Nursery Manager	Medium	Training for all staff members is ongoing to improve the safety for visitors, staff and volunteers on site.
g) Undertake WHS Compliance Inspections	Ongoing	Manager HES NRC Coordinator Nursery Manager	Medium	6-monthly Building Inspection has been completed in December 2023.
h) Implement, Review and Maintain Work Health Safety Improvement/Action Plan	Ongoing	Manager HES NRC Coordinator Nursery Manager	Medium	Quote has been received in regards to new desks, chairs and screens for volunteer work space to improve WHS. Moved tubs of seed to lower shelves in the cold room for ease of access. A mat has been placed over join in the Resource Centre to assist in less trips.
i) Participate in mandatory external WHS Audits	Ongoing	Manager HES NRC Coordinator Nursery Manager	Medium	
j) Maintain Chemalert Database for sites where chemicals used	Ongoing	Manager HES Nursery Manager	High	Nothing to report.
a) Identify funding opportunities to assist in delivery of projects and programs.	Ongoing	Manager HES NRC Coordinator Nursery Manager	High	
b) Prepare a prospectus to assist in promoting the benefits of the Bushgardens to potential funding partners.	Ongoing	Manager HES NRC Coordinator Nursery Manager	High	
c) Monitor and report on grant status and prepare acquittal reports.	Ongoing	Manager HES NRC Coordinator Nursery Manager	High	

MATTERS FOR INFORMATION

3.9 CHAIRPERSON'S REPORT

**Author: Executive and Project Support Officer
24/4467**

A verbal report will be presented.

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil.

MATTERS FOR INFORMATION

3.10 FRIENDS OF BAROSSA BUSHGARDENS UPDATE

**Author: Executive and Project Support Officer
24/4549**

A verbal report will be provide.

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil.

DEBATE REPORT

4.1 FINANCE REPORT

**Author: Executive and Project Support Officer
24/22529**

PURPOSE

To provide progress on budget income and expenditure as at 31 January 2024.

RECOMMENDATION

That Barossa Bushgardens Committee receive and note the report.

REPORT

Discussion

At the end of January, the expenditure across each cost centre is progressing well.

Green Adelaide have now confirmed funding of the Natural Resource Centre for 2024-26. It is anticipated that the Service Agreement will be forwarded shortly.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 Barossa Bushgardens Finance Report Attachment 1  

Supporting references

Nil.

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan



Natural Environment and Built Heritage



Health and Wellbeing

Goal

3. We take a proactive approach in responding to key environmental challenges such as climate change, water security and waste management.
10. Our region enjoys the benefits of sustainable community groups, networks and facilities that encourage everybody to participate in the community.

Strategies

- 3.1. Support community based sustainability initiatives to help reduce the Barossa's contribution to the climate crisis and build on the capacity of local residents and industry to mitigate negative impacts.
- 10.3. Build on the capacity of community members to participate in cultural, creative, recreational, sporting and learning opportunities.

Corporate Plan

- CS17 Natural Resources - Regional development and management of the environment including natural resource management to ensure the region is managed sustainably and the environment is protected and enhanced
- CS20 Sport and Recreation - Provide a broad range of sporting, recreational and leisure facilities/ services/programs at a range of facilities, parks and open space areas
- BS4 Council and Committees - Provision of support to Council and Committees through the provision of required information, agendas, and minutes. Council and Committees are provided with support to enable informed decisions

Legislative Requirements

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Nil.

COMMUNITY ENGAGEMENT

Not required under Legislation or Council's Public Consultation Policy.

Barossa Bushgardens Finance Report

Attachment 1

B145- Nursery

Natural Account	Period Actual	Period Budget	Period Var	Period %Var	Accum Actual	Accum Budget	Accum Var	Accum %Var
547 - Commercial Acti	-172.67	-2083	-1910.33	-91.71051368	-19495.8	-14581	4914.8	33.70687881
623 - Salaries - Work	8246.37	7428	-818.37	-11.01736672	36144.18	37671	1526.82	4.053038146
722 - Direct Purchase	354.46	308	-46.46	-15.08441558	449.02	924	474.98	51.4047619
723 - Direct Purchase	0	0	0	0	300	0	-300	0
724 - Direct Purchase	0	518	518	100	187.31	1554	1366.69	87.94658945
725 - Direct Purchase	0	820	820	100	95.42	2460	2364.58	96.12113821
726 - Direct Purchase	0	154	154	100	105.9	462	356.1	77.07792208
727 - Direct Purchase	0	871	871	100	945.54	2613	1667.46	63.81400689
728 - Direct Purchase	0	128	128	100	511.56	384	-127.56	-33.21875
729 - Direct Purchase	0	128	128	100	10.91	384	373.09	97.15885417
732 - Direct Purchase	0	46	46	100	0	138	138	100
735 - Direct Purchase	48.21	0	-48.21	0	2626.03	3843	1216.97	31.66718709
738 - Office Equipmen	0	128	128	100	0	384	384	100
790 - Depreciation Ex	1279.33	1279.33	0	0	8955.31	8955.31	0	0
791 - Depreciation Ex	710	710	0	0	4970	4970	0	0
792 - Depreciation Ex	631.92	631.92	0	0	4423.44	4423.44	0	0
810 - Insuran IncProt	0	0	0	0	1061.66	977	-84.66	-8.665301945
812 - Insurance - Wor	0	0	0	0	1384.5	1564	179.5	11.4769821
824 - Staff Training	0	795	795	100	940.92	1589	648.08	40.78539962
833 - Mobile Phone Ex	63.62	26	-37.62	-144.6923077	611.92	156	-455.92	-292.2564103
835 - Internet Expens	0	0	0	0	45.41	0	-45.41	0
937 - Support Svces A	0	3720	3720	100	0	26040	26040	100
	11161.24	15608.25	4447.01	28.49140679	44273.23	84910.75	40637.52	47.85909911

B146 – Disability Support Program

Natural Account	Period Actual	Period Budget	Period Var	Period %Var	Accum Actual	Accum Budget	Accum Var	Accum %Var
562 - Contributions -	0	-3650	-3650	-100	-11212.31	-7300	3912.31	53.59328767
624 - Env Svces Salar	836.11	0	-836.11	0	4271.71	0	-4271.71	0
627 - Comm Svce Sal	0	719	719	100	0	3645	3645	100
735 - Direct Purchase	0	85	85	100	58.48	595	536.52	90.17142857
810 - Insuran IncProt	0	0	0	0	103.23	95	-8.23	-8.663157895
812 - Insurance - Wor	0	0	0	0	133.5	113	-20.5	-18.14159292
937 - Support Svces A	0	360	360	100	0	2520	2520	100
	836.11	-2486	-3322.11	133.6327434	-6645.39	-332	6313.39	-1901.623494

B160 – Bushgardens Site/NRC Program

Natural Account	Period Actual	Period Budget	Period Var	Period %Var	Accum Actual	Accum Budget	Accum Var	Accum %Var
474 - Operating Grant	10.71	0	-10.71	0	-21809.29	0	21809.29	0
562 - Contributions -	-40.91	0	40.91	0	-81.82	-5000	-4918.18	-98.3636
564 - Donations - Oth	0	0	0	0	0	-750	-750	-100
600 - Wages (Normal R	0	0	0	0	485.07	0	-485.07	0
636 - Contractors - W	0	0	0	0	105	204	99	48.52941176
649 - Contractors - P	119.27	68	-51.27	-75.39705882	599.22	476	-123.22	-25.88655462
654 - Contractors - O	0	431	431	100	822.27	3017	2194.73	72.74544249
715 - Direct Purchase	118.55	85	-33.55	-39.47058824	963.24	595	-368.24	-61.88907563
718 - Direct Purchase	0	263	263	100	0	1841	1841	100
720 - Direct Purchase	0	0	0	0	175.5	512	336.5	65.72265625
722 - Direct Purchase	15.45	26	10.55	40.57692308	15.45	182	166.55	91.51098901
724 - Direct Purchase	0	68	68	100	581.62	476	-105.62	-22.18907563
725 - Direct Purchase	0	8	8	100	2.27	56	53.73	95.94642857
732 - Direct Purchase	0	26	26	100	238.36	182	-56.36	-30.96703297
735 - Direct Purchase	0	0	0	0	1085.78	0	-1085.78	0
750 - Energy Costs -	950.7	560	-390.7	-69.76785714	3231.61	3920	688.39	17.56096939
751 - Energy Costs -	28.06	26	-2.06	-7.923076923	28.06	182	153.94	84.58241758
752 - Energy Costs -	0	47	47	100	451.76	282	-169.76	-60.19858156
757 - Water Rates	0	0	0	0	148.4	158	9.6	6.075949367
758 - Excess Water Ra	0	0	0	0	0	1538	1538	100
770 - Bank Charges	14.98	0	-14.98	0	152.27	0	-152.27	0
810 - Insuran IncProt	0	0	0	0	322.73	0	-322.73	0
811 - Insurance - Bld	0	504	504	100	1485.63	1512	26.37	1.744047619
813 - Insurance - Pub	0	734	734	100	2328.69	2202	-126.69	-5.753405995
816 - Insurance - Veh	0	258	258	100	771.51	774	2.49	0.321705426
820 - Advertising	0	0	0	0	698.18	0	-698.18	0
824 - Staff Training	0	0	0	0	500	0	-500	0
830 - Telephone	54.54	29	-25.54	-88.06896552	190.89	174	-16.89	-9.706896552
833 - Mobile Phone Ex	0	26	26	100	0	156	156	100
835 - Internet Expens	0	46	46	100	0	322	322	100
836 - Wireless Broadb	0	51	51	100	0	306	306	100
840 - Vehicle Registr	0	0	0	0	0	0	0	0
882 - Subscriptions/M	0	13	13	100	0	91	91	100
884 - Other Misc. Exp	0	8	8	100	0	56	56	100
900 - Internal Plant	0	0	0	0	22	0	-22	0
920 - Internal Alloca	0	0	0	0	630.59	0	-630.59	0
	1271.35	3277	2005.65	61.20384498	-5855.01	13464	19319.01	143.4864082