



MINUTES OF THE MEETING OF COMMUNITY ASSISTANCE SCHEME COMMITTEE

held on Tuesday 20 February 2024 commencing at 5:00pm
in the Council Chambers, 43-51 Tanunda Road, Nuriootpa.

MINUTES

Welcome by Cr Kathryn Schilling and declared the meeting open at 5:00pm.

1. ATTENDANCE RECORD

1.1 Members Present

Mayor Bim Lange, Crs Kathryn Schilling, John Angas, Bruce Preece and Cr David de Vries

Apologies

Nil

Not Present

Nil

Leave of Absence

2. CONFIRMATION OF PREVIOUS MINUTES

2.1 Minutes of previous meetings – for confirmation:

MOVED Cr Preece

That the Minutes of the Community Assistance Scheme Committee held on Tuesday 21 November 2023 at 4.00pm, as circulated, be confirmed as true and correct records of the proceedings of those meetings.

SECONDED Cr de Vries

CARRIED CA 2022-26/42

2.2 Matters arising from previous minutes

Nil

3. MATTERS FOR INFORMATION

3.1 BUDGET UPDATE - 2ND QUARTER 2023/2024

3.2 ACTIONS FROM PREVIOUS MEETINGS

4. DEBATE REPORT

4.1 ROAD SAFETY EDUCATION LIMITED - ACQUITTAL REPORT 23/96242

MOVED Cr de Vries

That the Community Assistance Scheme Committee receive and approve the Acquittal documentation in relation to the Community Grant of \$1,500.00 (ex GST) awarded to Road Safety Education Limited towards the RYDA Road Safety Education for Barossa Youth Starting the Driving Process program.

SECONDED Cr Angas

CARRIED CA 2022-26/43

PURPOSE

To consider the Acquittal documentation in relation to the Community Grant awarded to Road Safety Education Limited towards the RYDA Road Safety Education for Barossa Youth Starting the Driving Process program.

REPORT

Background

The Community Assistance Scheme Committee (CASC), at its meeting held 2 August 2023, assessed a Community Grant application submitted by Road Safety Education

Limited, for funding towards the RYDA Road Safety Education Program for Barossa Youth.

The following was resolved;

MOVED Cr Angas

That Community Assistance Scheme Committee:

- (1) Supports a Community Grant of \$1,500.00 (ex GST) towards the RYDA Road Safety Education Program for Barossa Youth
- (2) Require Road Safety Education Limited appropriately acknowledge The Barossa Council as a funding source for the project through social media, signage, website, promotional material and packaging (if possible) if successful in obtaining grant funding.

SECONDED Cr Schilling

CARRIED CA 2022-26/1

Introduction

The Community Assistance Scheme Policy requires that 'a written assessment of the project, including a financial statement (Acquittal Statement) is required from the Grant recipient on completion of the project'.

Discussion

Road Safety Education Limited have provided and Acquittal statement which is included as Attachment 1.

Summary and Conclusion

CASC is requested to consider and approve the acquittal information provided by the Road Safety Education Limited.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 Acquittal documentation - Road Safety Education - Barossa Council Community Assistance Scheme Accountability Documents 

Supporting references

Community Assistance Scheme Policy
Community Grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan



Health and Wellbeing

Goal

10. Our region enjoys the benefits of sustainable community groups, networks and facilities that encourage everybody to participate in the community.

Strategies

- 10.1. Children and young people are supported to feel safe and to engage, thrive and feel empowered within the community.

Legislative Requirements

Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

COMMUNITY ENGAGEMENT

Community consultation is not required under Legislation or Council policy.

4.2 NURIOTPA BOWLING CLUB INC. - COMMUNITY GRANT APPLICATION **23/127217**

MOVED Cr Preece

That Community Assistance Scheme Committee:

- (1) Supports a Community Grant of \$3,000.00 (ex GST) towards the Nuriootpa Bowling Club's kitchen upgrade.
- (2) Require the Nuriootpa Bowling Club Inc. to appropriately acknowledge The Barossa Council as a funding source for the project through social media, signage, website, promotional material and packaging if successful in obtaining grant funding.

SECONDED Cr de Vries

CARRIED CA 2022-26/44

PURPOSE

To consider a Community Grant application (the Application) for the Nuriootpa Bowling Club Inc, seeking \$5,000 ex GST towards the Nuriootpa Bowling Club's kitchen upgrade (replacement refrigerator).

REPORT

Background

The Nuriootpa Bowling Club was established in 1928 and is supported by approximately 140 active local members. The Club hosts a variety of competitions and social events, as well as offering its facilities for hire to local groups and organisations.

Introduction

Recent upgrades to the Club have included improvements to the parking area to the rear of the Club, a substantial upgrade to the interior of the Club (including a new-look Bar, kitchen improvements, large screen TV and painting), upgrades to the audio and visual system, and substantial improvements to the electrical systems with all lighting in the Club now converted to halogen.

Much of this was accomplished via the generous assistance and time of volunteers and local businesses were engaged for supply and installation.

Discussion

Current cash and investment holdings and fundraising activities are earmarked to replace existing grass greens with a synthetic surface. The decision to replace the grass greens was based on the high cost of maintenance and outsourced labour and Greenkeeper costs. It is envisaged that a new synthetic surface will provide a year round playing venue and help to ensure the Club's financial viability.

As existing funds are allocated to the above improvements, the Club is seeking financial assistance to enable the purchase of a replacement refrigerator. The current appliance does not meet the energy standards of newer models and would increase food storage capacity for large events.

The Nuriootpa Bowling Club Board has plans to increase membership to 200 members over the next year or two and has flagged the need for further significant capital investment in the short term to meet this growing need.

Summary and Conclusion

Due to the use and popularity of the Club, the two existing single fridges in the Club kitchen are no longer sustainable for the safe and adequate storage of the volume of food required to meet the needs and those of catering services going forward.

Officers recommend that, should the Committee approve the funding, that recognition of Council's support and Council's contribution be included in the promotion of the project and any project deliverables.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 Community Grant Application - Nuriootpa Bowling Club _Redacted

Supporting references

Community Assistance Scheme Policy
Community Grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan

Community and Culture

Goal

4. The Barossa fosters community resilience, connection and wellbeing through its social planning, recreation, safety, education, preventative health and social strategies especially for our youth and vulnerable people.
5. We are a strong community that is welcoming, safe and enjoys a quality lifestyle that celebrates our local identities, diversities, cultures and histories including our Aboriginal heritage.

Strategies

- 4.1. Build on a strong sense of community pride with active community groups and individuals participating in local decision making and community building activities.
- 5.1. Support the development of activities that celebrate the history, art and culture of the Barossa and its people.
- 5.3. Create vibrant public spaces that provide places for creative development, cultural interaction and social connections.

Legislative Requirements

Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

Various Officers have reviewed the Grant Application and proposal.

COMMUNITY ENGAGEMENT

Community consultation is not required under Legislation or Council Policy.

4.3 BAROSSA ARTS FESTIVAL - COMMUNITY GRANT APPLICATION **24/1056**

Cr Angas declared a conflict of interest due to the fact that Barossa Village has been noted as the Auspicing Body for the Barossa Arts Festival. Cr Angas left the meeting at 5:04pm.

MOVED Cr Preece

That Community Assistance Scheme Committee does not support a Community Grant towards the Barossa Arts Festival Cultural Day.

SECONDED Mayor Lange

CARRIED CA 2022-26/45

PURPOSE

To consider a Community Grant application (the Application) for the Barossa Arts Festival , seeking \$5,000.00 ex GST towards the Barossa Arts Festival Cultural Day to be held in April 2024.

REPORT

Background

The Barossa Arts Festival was established in 2022 by Sole Trader/business owner Karen Nickels of Art Innovations.

After a successful inaugural event held in 2022, with an estimated 10,000 participants, it was proposed that the 2024 biennial event be held over the entire month of April, with the aim to provide multiple opportunities for new and established Australian artists to perform their original works at local venues.

The festival aims to attract visitors from SA, interstate and overseas and provide economic and cultural benefits to the region.

An Assessment Model has indicated that the Festival will attract an average of 337 visitors per day to the region over a 30-day period.

Introduction

The Barossa Council previously supported the inaugural Festival in 2022 with \$3,000 sponsorship and \$1,000 in-kind support. It is estimated that participation was in the vicinity of 10,000 people.

The Barossa Arts Festival is aiming to include a 'Ikanga Mulka' Cultural Day, to be held at Bethany Reserve on 21 April 2024 as part of the month long Barossa Arts Festival.

The event will support the employment of Aboriginal artists for their involvement on the day as musical, Aboriginal storytelling and arts activity providers.

Discussion

At its meeting held 17 October 2023, Council considered a request from Barossa Arts Festival for sponsorship of the 2024 Barossa Arts Festival. Funding of \$30,000.00 was endorsed as per the below resolution:

MOVED Cr Greatwich

That Council:

- (1) Provide sponsorship funds of \$30,000 for the 2024 Barossa Arts Festival contingent upon the following conditions:
 - a. That the event does not include the proposed immersive lights trail unless a major sponsor is identified to cover the full operational costs of this activity.
 - b. That additional sponsorship funds of at least \$40,000 (separate to funds sourced for the immersive light trail) are secured by 30 November 2023 to ensure the financial sustainability of the festival.
 - c. That the sponsorship funds are paid after 30 November 2023.
 - d. That Council is exempt from paying participation fees when registering for an event in the program.

- e. That Council is recognised in all relevant media, promotional and publications as a key sponsor which shall include the use of Council's logo.
- f. That Council is provided with an event management plan, as per Council's Event Management Framework and the event organiser provides evidence of the holding of \$20 million Public Liability Insurance.
- g. That a comprehensive post-festival report is submitted within 3 months of the festival's conclusion. The report should include information on visitor numbers, ticket sales, financial results, marketing outcomes, and profit plans for reinvestment in the 2026 Festival.

(2) That Council provides in-kind support, valued at \$5,200, limited to:

- a. The Barossa Visitor Centre will serve as a central collection point for participating businesses to collect and install their own corflute signs and act as an information Hub for the event, as part of Council's standard Tourism Services.
- a. Council will waive venue hire fees for the CWA Hall, Tanunda Town Square, Barossa Regional Gallery and Bethany Reserve.
- b. Officers will assist with creating a tear off event program.
- c. The Barossa Visitor Centre and Regional Gallery will collaborate and create a Twilight Makers Market as part of the festival program.

SECONDED Cr Angas

CARRIED 2022-26/1

Clause 2.7 of the Community Grant Guidelines states that 'Priority will be given to organisations that have not received financial assistance (including in-kind work e.g road closures, venue hire etc) from Council within the past three years.

Summary and Conclusion

The 2024 Barossa Arts Festival is anticipated to benefit businesses in the tourism and hospitality sectors, as well as creative industries.

Officers recommend that, should the Committee approve the funding, that recognition of Council's support and Council's contribution be included in the promotion of the project and any project deliverables.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 Community Grant - Barossa Arts Festival - Redacted Application 

Supporting references

Community Assistance Scheme Policy
Community grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan



Community and Culture

Goal

5. We are a strong community that is welcoming, safe and enjoys a quality lifestyle that celebrates our local identities, diversities, cultures and histories including our Aboriginal heritage.

Strategies

- 5.1. Support the development of activities that celebrate the history, art and culture of the Barossa and its people.

Legislative Requirements

Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

COMMUNITY ENGAGEMENT

Community consultation is not required under Legislation or Council Policy.

Cr Angas returned to the meeting at 5:05pm.

4.4 VARIATION TO APPROVED HERITAGE GRANT - MOUNT MCKENZIE HALL 24/3337

MOVED Cr de Vries

That the Community Assistance Scheme Committee:

- (1) Approve the variation to the Mount McKenzie Hall heritage grant application originally approved for the re-roofing of the main hall, with now re-allocating the approved \$2000.00 grant amount to the supper room component of the hall.

SECONDED Cr Angas

CARRIED CA 2022-26/46

PURPOSE

To present a request from the Mount McKenzie Hall Management Committee to amend their approved heritage grant application relative to the re-roofing of the hall to use funds to re-roofing of the supper room attached to the hall, refer Attachment 1.

REPORT

Background

The Community Assistance Scheme Committee at its meeting held on the 21 November 2023 approved the amount of \$2,000.00 towards the heritage grant application for the re-roofing of the main hall at the Mount McKenzie Hall. Attachment 2 refers to the grant application, which also indicates the main hall roof area to be replaced.

Prior to commencement of works, a roofing professional completed a review of all the roof components of the Mount McKenzie Hall and recommended that the supper room attached to the main hall was in most urgent need of repair. The applicant subsequently completed the re-roofing of the supper room. The main hall is yet to be re-roofed but is proposed to be completed as a separate stage.

The Mount McKenzie Hall Management Committee have requested consent to amend their approved application to use the funds for roofing of the supper room, refer [Attachment 1](#). The Committee has indicated they would like to apply for a further grant, at a future round of heritage funding, for re-roofing of the main hall and has objective to complete this work prior to the hall centenary celebration in 2026.

Council's Heritage Advisor has also provided comments in relation to the amendment for the grant application, as per [Attachment 3](#) and on balance supports the request.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1	Mt McKenzie Hall Request for Amendment to Heritage Grant 
Attachment 2	Mt McKenzie Hall Original Heritage Grant Applications 
Attachment 3	Heritage Advisors Comments - Amendment to Mount McKenzie Hall 

COMMUNITY PLAN / CORPORATE PAN / LEGISLATIVE REQUIREMENTS

Community Plan



Natural Environment and Built Heritage

Goal

2. The history of our region including aboriginal sites is reflected in our streetscapes and our historic buildings are maintained for future generations.

Strategies

- 2.1. Continue to maintain streetscapes that reflect the character and heritage of the region and facilitate opportunities to repurpose or find alternative uses of built heritage.
- 2.2. Ensure clearly defined townships are maintained to manage residential and commercial development that is sensitive to the natural environment and areas of historical significance.

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Council's allocated budget for 2023/2024 towards heritage grants was \$10,100.00. Of the budgeted amount, \$2,000.00 was allocated towards the Mt McKenzie Hall original grant application. Therefore, the budget shall not be impacted if the committee approves the amendment to the Mount McKenzie Hall application.

There are no further funds available for 2023/2024 heritage grant applications.

COMMUNITY ENGAGEMENT

Nil.

5. CONFIDENTIAL AGENDA

Nil

6. URGENT OTHER BUSINESS

Request for additional funding

At its meeting held 21 November 2023, the Community Assistance Scheme Committee endorsed a motion to recommend to Council that consideration be given to increasing the level of funding in the 2024-24 budget to \$50,000.00 for Community Grants, and \$50,000.00 for Heritage Grants.

Cr Schilling advised that she had instigated a New Initiative for the increased funding, and this will be considered by Council during budget deliberations.

7. NEXT MEETING

Wednesday 1 May 2024 at 4.30pm

8. CLOSURE

Cr Schilling declared the meeting closed at 5:08pm.

Confirmed at Community Assistance Scheme Committee Meeting on 1 May 2024

Date:.....

Chairperson:.....