



NOTICE OF MEETING

Notice is hereby given that the next ordinary meeting of an Audit and Risk Committee will be held on Thursday 28 March 2024 in the Peramangk Room (Committee Room), 43-51 Tanunda Road, Nuriootpa, commencing at 3:30pm.



Martin McCarthy
CHIEF EXECUTIVE OFFICER
AUDIT AND RISK COMMITTEE

A G E N D A

Welcome by the Chair

1. ATTENDANCE RECORD

1.1 Members Present

Apologies

Nil

Not Present

Nil

Leave of Absence

Nil

2. CONFIRMATION OF PREVIOUS MINUTES

2.1 Minutes of previous meetings – for confirmation:

2.1.1 Audit and Risk Committee meeting held on Monday 27 November 2023 at 4:00pm

2.2 Matters arising from previous minutes

Nil

3. MATTERS FOR INFORMATION

3.1	2023/2024 Mid Year Budget Review as at 31 December 2023	3
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5. CONFIDENTIAL AGENDA

5.1	Prudential Management Report Update for The Big Project	50
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6. URGENT OTHER BUSINESS**7. NEXT MEETING**

To be determined.

8. CLOSURE

MATTERS FOR INFORMATION

3.1 2023/2024 MID YEAR BUDGET REVIEW AS AT 31 DECEMBER 2023

**Author: Senior Accountant
24/29750**

The 2023/24 Mid-Year Budget Review as at 31 December 2023 was adopted by Council on 20 February 2024 and is available on Council's website – www.barossa.sa.gov.au

ATTACHMENTS

Attachment 1 2023 - 2024 Mid-year Budget Review as at 31 December 2023 [↓](#) 

SUPPORTING REFERENCES

Nil



Annual Budget and Business Plan 2023/24

Mid-Year Budget Review

As at 31 December 2023

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Executive Summary

This report is a Mid-Year Budget Review as at 31 December 2023 for the 2023/24 financial year pursuant to Regulations 7, 9 and 10 of the Local Government (Financial Management) Regulations 2011 under the Act. Unless otherwise indicated figures shown are for the 2023/24 financial year and the variance report comparison is actual to original budget.

The proposed Revised Budget adjustments include a number of 'one-off' variations shown as Favourable (F) or Unfavourable (U).

Long Term Financial Plan (LTFP) - Review

Since the adoption of the Budget, Council has made decisions on projects that have material financial implications not only for the 2023/24 year (these are included within the yearly budget wherever possible) but also may affect the longer term. In some cases, not all information is available for these projects and not included in the budget review. The following list is a summary of these types of projects:

- ❖ Infrastructure expenditure on project scoping, designs and works with this budget update at \$11.5m. The updated budget includes not limited to: Bridges \$0.2m; Foot/bike paths \$0.5m; Resheeting and road shoulders – \$1.0m; Motor vehicles and plant and equipment \$0.7m; Sealing/resealing/reconstruction – \$4.0m; Stormwater – \$0.7m and Community Wastewater Management Systems (CWMS) \$2.5m.
- ❖ Office and Community Facilities inc. The Big Project (TBP) expenditure on project scoping, designs and works with this budget update at \$15m. TBPs are included in the adopted LTFP and will be regularly monitored as/when substantial costings and actual build costs are incurred to ensure financial sustainability is checked and reported to Council. TBP actual expenditure included in this budget update:
 - Tanunda Oval Renovation - \$1.6m
 - Barossa Rugby - \$4.1
 - Lyndoch Rec Park - \$1.3m
 - Nuriootpa Soccer - \$1.7m
 - Talunga Caravan Park Facilities, including cabins \$0.9m
 - Tanunda Recreation Park –oval widening, junior sports field, playground and cricket nets \$1.7m
- ❖ The Councils Community Wastewater Management Systems (CWMS) operating result and capital expenditure programs are transferred to/from a reserve held specifically for this service area. A review of the service charges and rating methodology is required to check the charge vs service provision in line with legislative and ESCOSA requirements.

Uniform Presentation of Finances

for the year ending 30 June 2024

The following is a high level summary of both operating and capital investment activities of the Council prepared in a uniform and consistent basis. All Councils in South Australia voluntarily have agreed to summarise annual budgets and long term financial plans on the same basis. The arrangement ensures that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances.

			Original Full Year Budget	Actuals as at 31 Dec	*Restated Full year Revised Budget in	Budget Adjustments Quarter 2	Proposed Full Year Revised Budget
	Budget Adjustment Notes	Variance Report Notes	(\$'000)	(\$'000)	(\$'000)	(\$'000)	(\$'000)
Income	1-7	9-15	45,014	42,227	45,480	537	46,017
Less Expenses	8-11	16-19	(47,359)	(22,908)	(47,544)	(236)	(47,780)
Operating Surplus / (Deficit)			(2,345)	19,319	(2,064)	301	(1,763)
Less Net Outlays on Existing Assets							
Capital Expenditure on Renewal and Replacement of Existing Assets	12	26	(8,031)	0	(21,171)	0	(10,574)
add back Depreciation, Amortisation and Impairment	10	18	10,170	5,085	20,340	0	10,170
add back Proceeds from Sale of Replaced Assets	13	20	224	0	394	0	206
			2,363	5,085	(437)	0	(198)
Less Net Outlays on New and Upgraded Assets							
Capital Expenditure on New and Upgraded Assets	14	26	(14,822)	0	(34,038)	1,378	(16,708)
add back Amounts Received Specifically for New and Upgraded Assets	15	21	2,838	1,732	3,692	0	2,281
add back Proceeds from Sale of Surplus Assets	16	20	0	0	0	0	0
			(11,984)	1,732	(30,346)	1,378	(14,427)
Net Lending / (Borrowing) for Financial Year			(11,966)	26,136	(32,847)	1,679	(16,388)

Uniform Presentation of Finances

Funding Source for the movement in Net Lending / (Borrowing)	(\$'000)
Original Full year Budget Net Lending / (Borrowing)	(11,966)
Carried Forward Budget Adjustments – Report on Financial Results	(7,605)
Funds were held for these projects in cash and investments at 30 June 2023	
Other Budget Adjustments - September Budget Update. Funds required for these items will decrease Councils cash and investments. This amount includes amendments approved at the Council meetings held July, August and September 2023	1,504
Budget Adjustments - December (includes Sept correction). Funds required for these items will decrease Council's cash and investments	1,679
Carried Forward Budget Adjustments to 2023/24	0
Proposed Full-year Revised Budget - Net Lending / (Borrowing)	(16,388)

Key Performance Indicators (KPI)

Key Performance Indicators (KPI)		Original Budget 30 June 2024	Mid-year Budget Review 31 Dec 2023
Operating Surplus / (Deficit) (\$'000)		(2,345)	(1,763)
Target	To achieve an operating breakeven position, or better, over any five-year period.		
Notes	Operating Deficit decreased by \$299k as a result of an increase of revenue of \$537k and an increase of net costs of \$236k. Due to the advance payment of Financial Assistance Grants totalling \$2.086M (received June 2023) the true underlying budget position for 2023-24 is \$321K surplus not \$1.765M deficit.		
Operating Surplus Ratio		(5.2%)	(3.83%)
Target	To achieve an operating surplus ratio of between -2% to 10%.		
Notes	The adopted LTFP 3 year average for this ratio was (4.3%), this update forecasts an annual result of (3.83%) which is outside of the target range. Using the last 2 years actuals 2022 at 6.4% and 2023 at 2.1% and this Budget update of (3.83%) the three year average is 1.4%, within the adopted target range of (2%) to 10%. Due to the advance payment of Financial Assistance Grants totalling \$2.086M the true underlying budget position for 2023-24 is an operating surplus ratio of 0.7% well within the target range.		
Net Financial Liabilities (\$'000)		29,744	23,302
Target	Council's level of net financial liabilities (NFL) is no greater than its annual operating revenue and not less than zero.		
Notes	An improvement (reduction) to net liabilities as a result of the better cash at bank position from last year actual result as compared to the estimates used for this year adopted budget.		
Net Financial Liabilities Ratio		66%	50.6%
Target	Net financial liabilities ratio is greater than zero but less than 100% of total operating revenue.		
Notes	This ratio has improved; refer to the comments in the Net Financial Liabilities indicator above.		
Asset Funding Renewal Ratio		122%	120%
Target	Capital outlays on renewing/replacing assets is greater than 80% but less than 110% of Infrastructure Asset Management Plans (previously depreciation) over a rolling 3-year period, the ratio shown above is for the current year only.		
Notes	For the purposes of this Financial Indicator the 2023 Infrastructure Asset Management Plan (IAMP) does not contain renewal spend information. The Long Term Financial Plan (LTFP) required an annual spend for the major asset classes at \$6,607k, the adopted 23/24 budget renewal spend is \$8,031k that calculates a budget Asset Renewal Funding Ratio (ARFR) of 122%.		

Department	Description	Income/Expenditure Account	Reason for Budget Adjustment	Type of Adjustment	2023/24 Adjustment Quarter 2
Operating Adjustments					
Regulatory Services	563 - Compliance, Monitoring & Enforcement-Regulatory	426 - Statutory Fines - Parking Expiations	Higher than anticipated income	Addition to income (negative amount)	(2,000)
Statutory Charges				Note 2	(2,000)
Nuriootpa Centennial Park	Nuriootpa Centennial Park	Nuriootpa Centennial Park	Changes to operating for Q2 for NCPA Budgets (excluding wages)	Transfer To - Income (negative amount)	(238,950)
User Charges				Note 3	(238,950)
Works Administration	552 - Engineering Services - Miscellaneous	561 - Contributions - Other Councils	Regional Growth Fund Payment	Addition to income (negative amount)	(290,906)
Grants, Subsidies and Contributions				Note 4	(290,906)
Office of the Mayor and CEO	462 - Office of the Mayor and CEO	567 - Other Income - Misc.	Funds retained for outstanding defects - Tanunda Rec Park Playground	Addition to income (negative amount)	(4,500)
Other Income				Note 7	(4,500)
NET TOTAL - Operating Income Adjustments					(536,356)
Nuriootpa Centennial Park	Nuriootpa Centennial Park	Nuriootpa Centennial Park	Salary and Wages - NCPA	Addition to expenditure (positive amount)	205,587
Financial Services	118 - Accounting/Finance - Miscellaneous	622 - Salaries - Finance staff	Transfer Salary to Contractors	Transfer From - expenditure (negative amount)	(60,467)
Works Operating	638 - Parks & Gardens Services	600 - Wages (Normal Rate - Depot Staff)	Transfer to Wages	Transfer To - expenditure (Positive amount)	29,708
Offices and Community Facilities	037 - Barossa Aquatic & Fitness Centre 'The Rex'	600 - Wages (Normal Rate - Depot Staff)	Reallocation of funds to apply to inside workers for open space work to the gardens we have brought in house as approved by Jo Moen	Transfer To - expenditure (Positive amount)	15,000
Multiple	Multiple	Multiple	Full recalculation of salaries and wages and associated insurances - savings	Reduction to expenditure (negative amount)	(95,658)
Employee Costs				Note 8	94,170
Office of the Mayor and CEO	462 - Office of the Mayor and CEO	654 - Contractors - Other Services	Transfer contractor budget to Concordia Township Development Budget	Transfer of expenditure	(17,500)
Office of the Mayor and CEO	462 - Office of the Mayor and CEO	658 - Contractors - Recyclables Sorting Svces	Transfer consultant budget to Concordia Township Development Budget	Transfer of expenditure	(17,500)
Library Services	175 - Library: Programs and Experience	654 - Contractors - Other Services	Programs budget, add to contractors	Addition to expenditure (positive amount)	2,000
Works Operating	637 - Play Equipment - Inspection/Repair/Maintenance	654 - Contractors - Other Services	Tanunda Playground - Defect Works	Addition to expenditure (positive amount)	4,500
Financial Services	118 - Accounting/Finance - Miscellaneous	641 - Contractors - Relief Staff	Backfilling Finance vacancies transferring salaries to contractors	Transfer To - expenditure (Positive amount)	60,467
Offices and Community Facilities	206 - Rec Park - Curdnatta (Sandy Creek)	638 - Contractors - Bldg Maintenance Services	Curdnatta Park reallocation of caretakers fees	Transfer To - expenditure (Positive amount)	17,499
Offices and Community Facilities	182 - Mt Pleasant Caravan Park (Talunga)	654 - Contractors - Other Services	Talunga Caravan Park contract management fee reduction	Transfer To - expenditure (Positive amount)	67,677
Offices and Community Facilities	210 - Rec Park - Talunga (Mt Pleasant)	637 - Contractors - Fire Equipment Servicing	Transfer To - expenditure (Positive amount)	Transfer To - expenditure (Positive amount)	1,513
Offices and Community Facilities	188 - Hall - Union Chapel	642 - Contractors - Lawn Mowing/Grass slashing	Transfer From - expenditure (negative amount)	Transfer From - expenditure (negative amount)	(4,000)
Works Operating	600 - Spray Weeds/plants	638 - Contractors - Bldg Maintenance Services	Transfer To - expenditure (Positive amount)	Transfer To - expenditure (Positive amount)	8,000
Offices and Community Facilities	190 - Hall - Rowland Flat	642 - Contractors - Lawn Mowing/Grass slashing	Transfer From - expenditure (negative amount)	Transfer From - expenditure (negative amount)	(4,000)
Nuriootpa Centennial Park	Nuriootpa Centennial Park	Nuriootpa Centennial Park	Changes to operating for Q2 for NCPA Budgets (excluding wages)	Reduction to expenditure (negative amount)	(38,247)
Works Ovals and Open Space	298 - Ovals & Open Space-RecreationParks (PR)	657 - Contractors - Works Contract Labour Staff	Transfer to Wages	Transfer to Wages	(29,708)
Works Ovals and Open Space	298 - Ovals & Open Space-RecreationParks (PR)	657 - Contractors - Works Contract Labour Staff	Transfer To - expenditure (Positive amount)	Transfer To - expenditure (Positive amount)	19,787

Department	Description	Income/Expenditure Account	Reason for Budget Adjustment	Type of Adjustment	2023/24 Adjustment Quarter 2
Operating Adjustments					
	Angaston & Tanunda 2	Angaston & Tanunda 2	Transfer From - expenditure (negative amount)	Transfer From - expenditure (negative amount)	(6,666)
	Talunga Rec Park	Talunga Rec Park	Transfer From - expenditure (negative amount)	Transfer From - expenditure (negative amount)	(13,121)
Office of the Mayor and CEO	454 - Regional Development - Miscellaneous	735 - Direct Purchases - Other	Sister City Committee - Seed Funding As approved by Council at its meeting of 21/11/2023	Addition to expenditure (positive amount)	10,000
Library Services	155 - Library: History and Heritage	735 - Direct Purchases - Other	Heritage App subscription	Addition to expenditure (positive amount)	1,095
Library Services	175 - Library: Programs and Experience	735 - Direct Purchases - Other	Programs budget change	Reduction to expenditure (negative amount)	(2,000)
Library Services	275 - Library DVDs & CDs	735 - Direct Purchases - Other	Collections reduction	Reduction to expenditure (negative amount)	(1,000)
Library Services	276 - Library Magazines & Periodicals	735 - Direct Purchases - Other	Collections addition	Addition to expenditure (positive amount)	1,000
Planning	385 - Assessment and Advice- Planning	878 - Legal Fees	Judicial Review - Barossa Central Development - Legal Costs	Addition to expenditure (positive amount)	5,000
Office of the Mayor and CEO	454 - Regional Development - Miscellaneous	856 - Contributions - Regional Development Australia (RDA)	RDA Annual Contribution	Addition to expenditure (positive amount)	2,883
Office of the Mayor and CEO	454 - Regional Development - Miscellaneous	668 - Consultants - Other	Transfer consultant budget to Concordia Township Development Budget	Transfer of expenditure	(50,000)
Office of the Mayor and CEO	462 - Office of the Mayor and CEO	878 - Legal Fees	Talunga Village Transfer	Addition to expenditure (positive amount)	5,000
Office of the Mayor and CEO	482 - Elected Members - Miscellaneous (PR)	868 - Donations - Sundry	Barossa Wildlife Rescue Service	Addition to expenditure (positive amount)	5,000
Office of the Mayor and CEO	462 - Office of the Mayor and CEO	824 - Staff Training - Seminar/Conference Fees	OMCEO - Training Budget	Reduction to expenditure (negative amount)	3,000
Information Technology	142 - Info Tech - Lease Agreements	690 - Operating Lease Payments - Computer Eq.	Additional contribution to purchase of additional tablets	Transfer From - expenditure (negative amount)	4,820
Organisational Development	053 - Human Resources - Miscellaneous	668 - Consultants - Other	Increased costs associated with outsourced recruitment for specialist roles - offset by savings in forecast salaries	Reduction to expenditure (negative amount)	15,000
Organisational Development	053 - Human Resources - Miscellaneous	820 - Advertising	Increase in recruitment advertising costs due to vacancy activity - offset by savings in forecast salaries	Addition to expenditure (positive amount)	5,000
Publicity and Public Relations	005 - Public Relations Service	700 - Software - Annual Licence Fees	Centralisation of Communications Software Expenses in ICT Software Budget - Bang the Table Subscription Costs	Transfer From - expenditure (negative amount)	(25,894)
Corporate Services	371 - Compliance, Monitoring & Enforcement- Development	878 - Legal Fees	Transfer required to increase funds for legal fees associated with planning	Transfer From - expenditure (negative amount)	(20,000)
Information Technology	139 - Info Tech - Soft/Hardware Agreements	700 - Software - Annual Licence Fees	Centralisation of Communications Software Expenses in ICT Software Budget - Bang the Table Subscription Costs	Transfer To - expenditure (Positive amount)	25,894
Planning	385 - Assessment and Advice- Planning	878 - Legal Fees	Transfer required to increase funds for legal fees associated with planning	Transfer To - expenditure (Positive amount)	20,000
Environmental Services	399 - Land, Water and Biodiversity	735 - Direct Purchases - Other	Arboregreen Invoice was paid from NRC Budget but needs to be paid from Kim Thompson's budget	Transfer To - expenditure (Positive amount)	270
Environmental Services	307 - Environmental Education and Awareness	735 - Direct Purchases - Other	Arboregreen Invoice was paid from NRC Budget but needs to be paid from Kim Thompson's budget	Transfer From - expenditure (negative amount)	(270)
Offices and Community Facilities	206 - Rec Park - Curdnatta (Sandy Creek)	630 - Caretakers/Co-ordinators Payments	Reallocation of caretakers fees to building maintenance as site maintenance is now being done in house	Transfer From - expenditure (negative amount)	(17,499)
Offices and Community Facilities	182 - Mt Pleasant Caravan Park (Talunga)	659 - Contract Management Fees	Reallocation of funding for Talunga Caravan Park Contract Management fee as per new agreement for site maintenance	Transfer From - expenditure (negative amount)	(67,677)
Offices and Community Facilities	037 - Barossa Aquatic & Fitness Centre 'The Rex'	659 - Contract Management Fees	Reallocation of funds to apply to inside workers for open space work to the gardens we have brought in house as approved by Jo Moen	Transfer From - expenditure (negative amount)	(15,000)
Offices and Community Facilities	210 - Rec Park - Talunga (Mt Pleasant)	699 - Contractors - Tagging & Testing	Transfer To - expenditure (Positive amount)	Transfer To - expenditure (Positive amount)	584
Works Ovals and Open Space	298 - Ovals & Open Space-RecreationParks (PR)	735 - Direct Purchases - Other	Angaston second oval - \$15,944 (chemical and irrigation) Tanunda second oval - \$15,944 (chemical and irrigation) Tanunda main oval - \$6000 to cover additional fert required following upgrade	Addition to expenditure (positive amount)	37,888

Department	Description	Income/Expenditure Account	Reason for Budget Adjustment	Type of Adjustment	2023/24 Adjustment Quarter 2
Operating Adjustments					
Offices and Community Facilities	182 - Mt Pleasant Caravan Park (Talunga)	659 - Contract Management Fees	Transfer From - expenditure (negative amount)	Transfer From - expenditure (negative amount)	(33,839)
Offices and Community Facilities	210 - Rec Park - Talunga (Mt Pleasant)	657 - Contractors - Works Contract Labour Staff	Transfer To - expenditure (Positive amount)	Transfer To - expenditure (Positive amount)	11,774
Offices and Community Facilities	210 - Rec Park - Talunga (Mt Pleasant)	657 - Contractors - Works Contract Labour Staff	Transfer To - expenditure (Positive amount)	Transfer To - expenditure (Positive amount)	1,471
Works Operating	638 - Parks & Gardens Services	735 - Direct Purchases - Other	Transfer To - expenditure (Positive amount)	Transfer To - expenditure (Positive amount)	3,402
Offices and Community Facilities	210 - Rec Park - Talunga (Mt Pleasant)	654 - Contractors - Other Services	Transfer To - expenditure (Positive amount)	Transfer To - expenditure (Positive amount)	2,500
Offices and Community Facilities	210 - Rec Park - Talunga (Mt Pleasant)	654 - Contractors - Other Services	Transfer To - expenditure (Positive amount)	Transfer To - expenditure (Positive amount)	3,389
Offices and Community Facilities	210 - Rec Park - Talunga (Mt Pleasant)	638 - Contractors - Bldg Maintenance Services	Transfer To - expenditure (Positive amount)	Transfer To - expenditure (Positive amount)	5,000
Offices and Community Facilities	210 - Rec Park - Talunga (Mt Pleasant)	640 - Contractors - Hygiene Services	Transfer To - expenditure (Positive amount)	Transfer To - expenditure (Positive amount)	360
Offices and Community Facilities	210 - Rec Park - Talunga (Mt Pleasant)	634 - Contractors - Cleaning Services	Transfer To - expenditure (Positive amount)	Transfer To - expenditure (Positive amount)	2,375
Offices and Community Facilities	210 - Rec Park - Talunga (Mt Pleasant)	670 - Contractors - Airconditioning Services	Transfer To - expenditure (Positive amount)	Transfer To - expenditure (Positive amount)	1,471
Office of the Mayor and CEO	Q100 - Concordia Township Development	654 - Contractors - Other Services	Setting Up Concordia Township Development support budget	Increase to expenditure	67,500
Office of the Mayor and CEO	Q100 - Concordia Township Development	668 - Consultants - Other	Setting Up Concordia Township Development support budget	Increase to expenditure	67,500
Office of the Mayor and CEO	Q100 - Concordia Township Development	735 - Direct Purchases - Other	Setting Up Concordia Township Development support budget	Increase to expenditure	2,000
Office of the Mayor and CEO	Q100 - Concordia Township Development	820 - Advertising	Setting Up Concordia Township Development support budget	Increase to expenditure	1,000
Office of the Mayor and CEO	Q100 - Concordia Township Development	821 - Printing	Setting Up Concordia Township Development support budget	Increase to expenditure	1,000
Office of the Mayor and CEO	Q100 - Concordia Township Development	878 - Legal Fees	Setting Up Concordia Township Development support budget	Increase to expenditure	5,000
Office of the Mayor and CEO	Q100 - Concordia Township Development	884 - Other Misc. Expenses - Sundry	Setting Up Concordia Township Development support budget	Increase to expenditure	1,000
Elected Members	E330 - Other Benefits - Mayor Lange	842 - Elected Members - Mayor Allowance	Annual elected member increase above budget estimate.	Increase to expenditure	1,503
Elected Members	E310 - Other Benefits - Cr Hurn	843 - Elected Members - Councillor Allowances	Annual elected member increase above budget estimate.	Increase to expenditure	376
Elected Members	E307 - Other Benefits - Cr De Vries	843 - Elected Members - Councillor Allowances	Annual elected member increase above budget estimate.	Decrease to expenditure	(2,733)
Elected Members	E334 - Other Benefits - Cr Schilling	843 - Elected Members - Councillor Allowances	Annual elected member increase above budget estimate.	Increase to expenditure	3,578
Elected Members	E331 - Other Benefits - Cr Barrett	843 - Elected Members - Councillor Allowances	Annual elected member increase above budget estimate.	Increase to expenditure	376
Elected Members	E314 - Other Benefits - Cr Angas	843 - Elected Members - Councillor Allowances	Annual elected member increase above budget estimate.	Increase to expenditure	376
Elected Members	E335 - Other Benefits - Cr Troup	843 - Elected Members - Councillor Allowances	Annual elected member increase above budget estimate.	Increase to expenditure	376
Elected Members	E341 - Other Benefits - Cr Preece	843 - Elected Members - Councillor Allowances	Annual elected member increase above budget estimate.	Increase to expenditure	376
Elected Members	E339 - Other Benefits - Cr Thompson	843 - Elected Members - Councillor Allowances	Annual elected member increase above budget estimate.	Increase to expenditure	376
Elected Members	E337 - Other Benefits - Cr Greatwich	843 - Elected Members - Councillor Allowances	Annual elected member increase above budget estimate.	Increase to expenditure	376
Elected Members	E340 - Other Benefits - Cr Evans	843 - Elected Members - Councillor Allowances	Annual elected member increase above budget estimate.	Increase to expenditure	376
Elected Members	E338 - Other Benefits - Cr Lane	843 - Elected Members - Councillor Allowances	Annual elected member increase above budget estimate.	Increase to expenditure	376
Materials, Contract and Other Expenses				Note 9	142,426
Depreciation, Amortisation and Impairment				Note 10	0
Finance Costs				Note 11	0
NET TOTAL - Operating Expense Adjustments					236,596
NET TOTAL - Operating Adjustments					(299,760)

Department	Asset	Description	Income/Expenditure Account	Type of Adjustment	2023/24 Adjustment Quarter 2	Favourable/ Unfavourable
Capital Expenditure on Renewal and Replacement of existing assets						
Works Administration	601755 - Office Vehicle - Contingency	801 - Capital Exp-Admin Vehicles	975 - Capital Expenditure Equip - Materials	Transfer From - expenditure (negative amount)	(5,350)	Favourable
Works Administration	601619 - Office Vehicle - Manager Works & Operations	801 - Capital Exp-Admin Vehicles	975 - Capital Expenditure Equip - Materials	Transfer To - expenditure (positive amount)	5,350	Unfavourable
Capital Expenditure on Renewal and Replacement of Existing Assets				Note 12	0	
NET TOTAL - Asset Renewal/Replacement Adjustments					0	
Department	Asset	Description	Income/Expenditure Account	Type of Adjustment	2023/24 Adjustment Quarter 2	Favourable/ Unfavourable
Capital Expenditure on New and Upgraded assets						
Sec 41 Committees - Gallery	601461 - Barossa Regional Gallery Air Conditioning	824 - Capital Exp-Barossa Regional Gallery	961 - Capital Expenditure Bldgs - Contractors	Reduction in expenses	(88,745)	Favourable
Offices and Community Facilities	601539 - Show Hall Upgrade - Tanunda Recreation Park	834 - Capital Exp-Tanunda Rec Park	969 - Capital Expenditure Structures - Contrac	Reduction in expenses	(22,981)	Favourable
Offices and Community Facilities	601571 - Tanunda Recreation Park - Oval	834 - Capital Exp-Tanunda Rec Park	969 - Capital Expenditure Structures - Contrac	Reduction in expenses	(20,479)	Favourable
Offices and Community Facilities	601633 - Nuriootpa Office Led Lighting Replacement	844 - Capital Exp-Misc properties	989 - Capital Exp - Salaries	Reduction in expenses	(52,270)	Favourable
Nuriootpa Centennial Park	601740 - Nuriootpa Soccer Clubrooms	837 - Capital Exp-Nuriootpa Recreation Park	969 - Capital Expenditure Structures - Contrac	Carry forward to 24-25	(859,411)	Favourable
Works Capital Stormwater	601585 - Calton Road to Hameister Court Drainage Kalbeeba	848 - Capital Exp-S/W Drainage	969 - Capital Expenditure Structures - Contrac	Carry forward to 24-25	(367,901)	Favourable
Works Capital	601799 - Signage Track System in townships	812 - Capital Exp-Nuriootpa Caravan Park	969 - Capital Expenditure Structures - Contrac	Addition to expenditure (positive amount)	30,000	Unfavourable
Information Technology	601727 - Asset Management System	806 - Capital Exp-Computer Equipment and system improvements	975 - Capital Expenditure Equip - Materials	Transfer From - expenditure (negative amount)	(4,820)	Favourable
Works Capital	601632 - Barossa Visitor Centre Carpark Sealing	864 - Capital Exp-Kerbs	969 - Capital Expenditure Structures - Contrac	Transfer From - expenditure (negative amount)	(21,326)	Favourable
Works Capital - Road Seal	313247 - ROAD SEAL,JULIUS ST,TANUNDA	870 - Capital Exp - Road resealing	969 - Capital Expenditure Structures - Contrac	Transfer To - expenditure (positive amount)	21,326	Unfavourable
Works Capital Stormwater	312690 - Road Drain - Elizabeth Street Tanunda	848 - Capital Exp-S/W Drainage	969 - Capital Expenditure Structures - Contrac	Addition to expenditure (positive amount)	9,000	Unfavourable
Capital Expenditure on New and Upgraded Assets				Note 14	(1,377,607)	Favourable
NET TOTAL - Asset New/Upgrade Adjustments					(1,377,607)	
NET TOTAL - Capital Adjustments			Note: for reconciliation purposes the report includes Approved Carried Forw (1,377,607)			

Statement of Comprehensive Income

for the year ending 30 June 2024

	Budget Adjustment Notes	Original Full Year Budget (\$'000)	Actuals as at 31 Dec (\$'000)	*Full year Revised Budget in Last Update (\$'000)	Correction Budget Adjustments Quarter 1 (\$'000)	Budget Adjustments Quarter 2 (\$'000)	Proposed Full Year Revised Budget (\$'000)
Income							
Rates	1	37,892	37,877	37,892			37,892
Statutory Charges	2	828	477	828		2	830
User Charges	3	3,837	1,717	3,837	0	239	4,076
Grants, Subsidies and Contributions	4	1,471	1,143	1,848	0	291	2,139
Investment Income	5	152	94	175			175
Reimbursements	6	62	31	62			62
Other Income	7	772	888	838	0	5	843
Net Gain – Joint Ventures and Associations		0		0			0
Total Revenues		45,014	42,227	45,480	0	537	46,017
Expenses							
Employee Costs	8	17,478	8,466	17,478	0	94	17,572
Materials, Contracts and Other Expenses	9	18,426	9,113	18,611	0	142	18,753
Depreciation, Amortisation and Impairment	10	10,170	5,085	10,170			10,170
Finance Costs	11	1,285	244	1,285			1,285
Net Loss – Joint Ventures and Associations		0		0			0
Total Expenses		47,359	22,908	47,544	0	236	47,780
Operating Surplus / (Deficit)		(2,345)	19,319	(2,064)	0	301	(1,763)
Physical Resources Received Free of Charge		0		0		1,371	1,371
Asset Disposal and Fair Value	16	(854)		(854)			(854)
Amounts Received Specifically for New or Upgraded Assets	15	2,838	1,732	2,281		0	2,281
Net Surplus / (Deficit)		(361)	21,051	(637)	0	1,672	1,035
Changes in revaluation surplus - infrastructure, property, plant and equipment		0	0	0	0	7,565	7,565
Infrastructure, property, plant and equipment							
Impairment (Expense)/Recoupments offset to		0	0	0	0	0	0
Asset Revaluation Reserve							
Total Other Comprehensive Income		0	0	0	0	7,565	7,565
Total Comprehensive Income		(361)	21,051	(637)	0	9,237	8,600

Statement of Financial Position

as at 30 June 2024

	Variance Report Notes	Original Full Year Budget	*Full year Revised Budget in Last Update	Budget Adjustments Quarter 2	Proposed Full Year Revised Budget
		(\$'000)	(\$'000)	(\$'000)	(\$'000)
Assets					
Current Assets					
Cash and Cash Equivalents		902	(1,347)	1,679	332
Trade and Other Receivables		2,703	2,951		2,951
Other Financial Assets		0	0		0
Inventories		391	245		245
Subtotal		3,996		1,679	3,528
Non-Current Assets Held for Sale		0			0
Total Current Assets	35	3,996		1,679	3,528
Non-current Assets					
Financial Assets		1,212	1,114		1,114
Equity Accounted Investments in Council Businesses		2,281	2,263		2,263
Infrastructure, Property, Plant and Equipment		439,067	434,404	(1,378)	433,026
Other Non-Current Assets		0	0		0
Total Non-current Assets	36	442,560		(1,378)	436,403
Total Assets		446,556		301	439,931
Liabilities					
Current Liabilities					
Trade and Other payables		5,429	5,074	0	5,074
Borrowings		22,644	16,694		16,694
Provisions		3,035	3,001		3,001
Total Current Liabilities		31,108		0	24,769
Non-Current Liabilities					
Borrowings		2,380	2,375		2,375
Provisions		1,073	682		682
Total Non-current Liabilities		3,453		0	3,057
Total Liabilities	37	34,561		0	27,826
Net Assets		411,995		301	412,105
Equity					
Accumulated Surplus		105,899	107,241	301	107,542
Asset Revaluation Reserve		293,089	290,470		290,470
Other Reserves	38	13,007	14,093	0	14,093
Total Equity	39	411,995		301	412,105

Statement of Changes in Equity

as at 30 June 2024

	Accumulated Surplus (\$'000)	Asset Revaluation Reserve (\$'000)	Other Reserves (\$'000)	Total Equity (\$'000)
Original Budget				
Balance at end of previous reporting period 30 June 2023 (Original Budget 2022/23)	104,602	297,205	10,969	412,776
Restated opening balance (Revised Budget)	104,781	287,623	14,486	406,890
Net Surplus / (Deficit) for year	(361)			(361)
Other Comprehensive Income	0	0	0	0
Gain on revaluation of infrastructure, property, plant and equipment	0	5,466	0	5,466
Transfer between reserves	1,479	0	(1,479)	0
Balance at the End of Period	105,899	293,089	13,007	411,995
<i>For actual results for the Statement of Changes in Equity please refer to the General Purpose Financial Statements for the year ended 30 June 2023</i>				
Proposed Full Year Revised Budget				
Balance at end of previous reporting period	104,602	297,205	10,969	412,776
Restated opening balance (2022/23 Financial Statements)	105,026	282,905	15,572	403,503
Net Surplus / (Deficit) for year	1,035			1,035
Other Comprehensive Income	0	0	0	0
Gain on revaluation of infrastructure, property, plant and equipment	0	7,567	0	7,567
Transfer between reserves	1,479	0	(1,479)	0
Balance at the End of Period	107,540	290,472	14,093	412,105

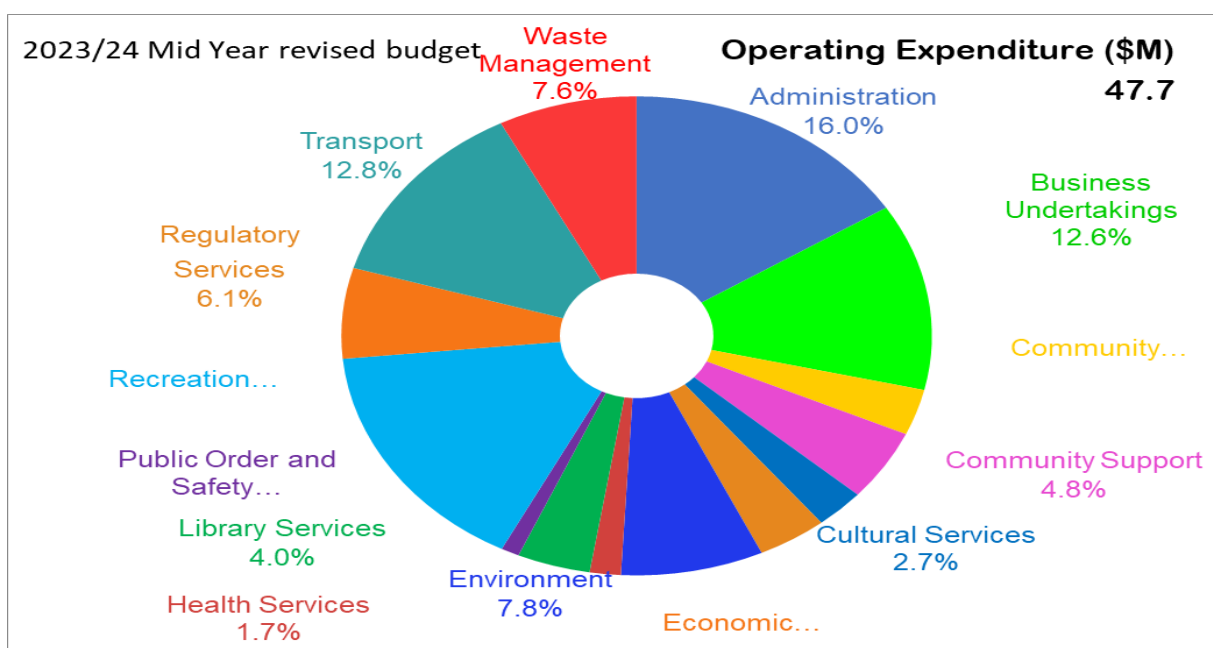
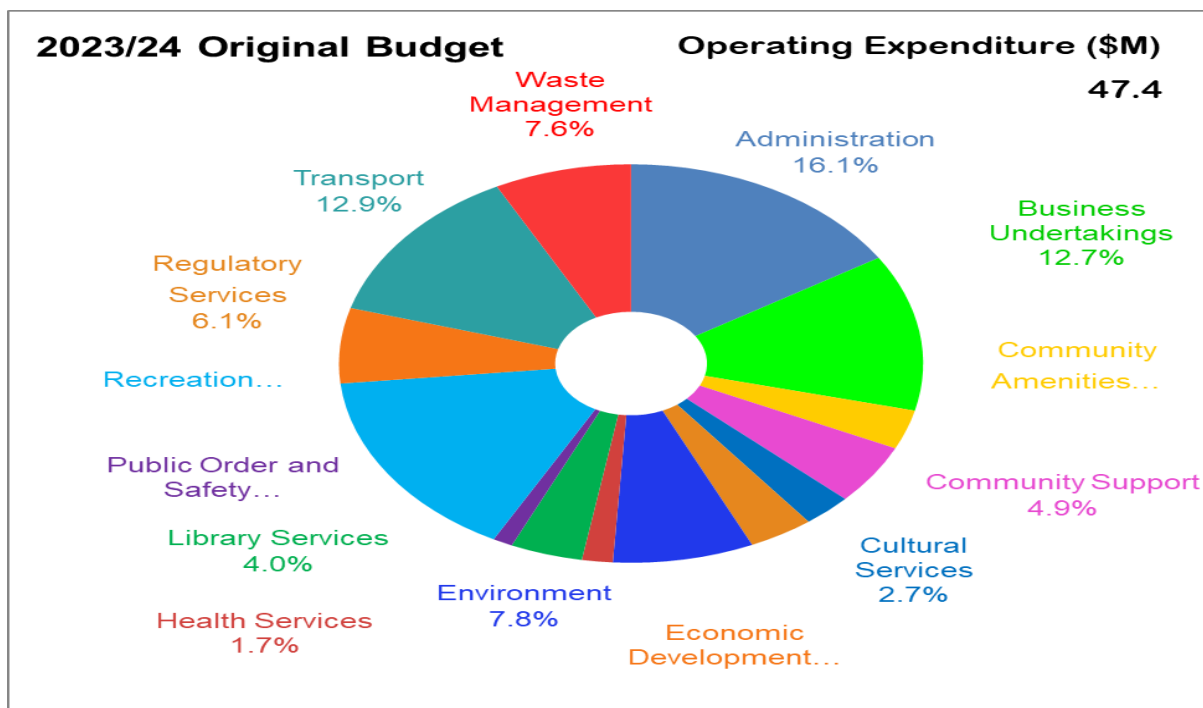
Statement of Cash Flows

as at 30 June 2024

	Original Full Year Budget	*Full year Revised Budget in Last Update	Budget Adjustments Quarter 2	Proposed Full Year Revised Budget
	(\$'000)	(\$'000)	(\$'000)	(\$'000)
Cash Flows from Operating Activities				
Receipts				
Operating Receipts	44,861	45,304	537	45,841
Investment Receipts	152	175	0	175
Payments				
Operating payments to Suppliers and Employees	(35,899)	(36,084)	(236)	(36,320)
LandFill rehabilitation expense	(362)	0		0
Finance Payments	(1,286)	(1,286)	0	(1,286)
Net Cash Provided by (or Used in) Operating Activities	7,466	8,109	301	8,410
Cash Flows from Investing Activities				
Receipts				
Amounts Specifically for New or Upgraded Assets	2,796	2,281	0	2,281
Sale of Replaced Assets	224	206	0	206
Sale of Surplus Assets	0	0	0	0
Net Purchase of Investment Securities	0	0		0
Repayments of Loans by Community Groups	101	101		101
Payments				
Expenditure on Renewal / Replacement of Assets	(8,031)	(10,678)	0	(10,678)
Expenditure on New / Upgraded Assets	(14,822)	(15,828)	1,378	(14,450)
Net Purchase of Investment Securities	0	0		0
Loans made to Community Groups	0	0	0	0
Net Cash Provided by (or Used in) Investing Activities	(19,732)	(23,918)	1,378	(22,540)
Cash Flows from Financing Activities				
Receipts				
Loans Received	14,000	10,850		10,850
Proceeds from Bonds and Deposits	0	0		0
Finance Lease Funds	0	0		0
Proceeds from Internal Borrowings	600	600		600
Payments				
Repayments of Borrowings	(977)	(977)	0	(977)
Repayment of Bonds and Deposits	0	0		0
Repayment of Lease Liabilities	(49)	(49)		(49)
Repayment of Internal Borrowings	(600)	(600)		(600)
Net Cash Provided by (or Used in) Financing Activities	12,974	9,824	0	9,824
Net Increase / (Decrease) in Cash Held	708	(5,985)	1,679	(4,306)
Cash and Cash Equivalents at Beginning of Period	194	4,638		4,638
Cash and Cash Equivalents at End of Period	902	(1,347)	1,679	332

Functional Reporting Operating Expenditure

The following graphs show Budget operating expenditure for the 2023/24 year by the following functions: Administration, Business Undertakings, Community Amenities, Community Support, Cultural Services, Economic Development, Environment, Health Services, Library Services, Public Order and Safety, Recreation, Regulatory Services, Transport, Waste Management.



Capital Program 2023/24					
Description	2023/24 Budget	Actuals as at 31 Dec	Full Year Revised Budget in Last Update	Budget Adjustments Quarter 2	Proposed Full Year Revised Budget
CORPORATE AND COMMUNITY SERVICES	11,453,582	6,336,685	16,006,588	(991,616)	15,014,972
Community Services - Community Transport	65,000	94,344	99,000	0	99,000
Community Transport Vehicles	65,000	94,344	99,000	—	99,000
Library Services	90,470	3,819	90,470	0	90,470
Library Books	90,470	3,819	90,470	—	90,470
Barossa Regional Gallery	0	0	88,745	(88,745)	0
Barossa Regional Gallery Air Conditioning	0	—	88,745	(88,745)	—
Corporate Services and Business Innovation	518,000	64,912	667,404	0	667,404
ICT Software/Hardware - (part carried forward)	518,000	64,912	667,404	—	667,404
Offices and Community Facilities	10,780,112	6,173,609	2,364,568	0	2,364,568
The Big Project - Salary, design and preparation	200,000	138,527	332,568	—	332,568
Soccer Development Contribution (\$200k consolidated)	200,000	—	200,000	—	200,000
Aquatic Swimming Pool, Kokoda Road - Swimming Championships	42,000	42,568	42,000	—	42,000
Talunga Pak Light Replacement	200,000	2,876	200,000	—	200,000
Tanunda Oval Renovation	1,190,000	1,151,244	1,590,000	—	1,590,000
Angas Recreation Park Cricket Nets and Ancillary Works	0	420	—	—	—
Angas Recreation Park Clubrooms Canopy	0	1,079	—	—	—
Angas Recreation Park Multi Functional Clubrooms	0	655	—	—	—
Angas Recreation Park Tennis/Netball Courts	0	1,124	—	—	—
Barossa Culture Hub - The Big Project	250,000	2,465	250,000	—	250,000
Barossa Rugby Park - The Big Project (Infrastructure Projects Grant Programs) (part carried forward)	2,444,473	2,445,263	4,057,022	—	4,057,022
Irrigation Equipment Tanunda Rec Park	0	448	—	—	—
Library & Branch Office, Mount Pleasant	0	5,670	10,150	—	10,150
Library & Branch Office, Nuriootpa	0	—	44,550	—	44,550
Lyndoch Land purchase	0	10,638	1,549,716	—	1,549,716
Nuriootpa Office Minor Building Improvements	0	1,125	—	—	—
Nuriootpa Soldiers Memorial Hall	0	29,027	—	—	—
Lyndoch Rec Park Change/Clubrooms	3,841,504	18,514	1,250,000	—	1,250,000
Nuriootpa Soccer Clubrooms (carried forward)	1,300,000	98,863	2,400,990	(859,411)	1,541,579
Nuriootpa Soccer Civil Infrastructure	0	7,651	153,223	—	153,223
Nuriootpa Soccer Infrastructure Pitches	0	8,936	—	—	—
Rex Water Heaters	165,150	19,786	340,000	—	340,000
Rex Aquatic Fitness building	0	132	—	—	—
Stockwell Park Civil Works/Signage/Landscaping	0	635	—	—	—
Talunga Caravan Park Facilities (carried forward)	0	899,797	938,234	—	938,234
Tanunda Recreation Park Junior Sports Field (part carried forward - Infrastructure Projects Grant Programs)	0	25,334	—	—	—
Tanunda Recreation Park - Oval Widening	0	8,582	20,479	(20,479)	(0)
Tanunda Recreation Park Playground (Open Space and Places for People Grant Funding) (carried forward)	0	2,529	—	—	—
Tanunda Recreation Park Cricket Nets (Infrastructure Projects Grant Programs)	0	26,143	—	—	—
Tanunda Rec Park Change/Club Rooms	946,985	1,223,198	1,659,056	—	1,659,056
Tanunda Recreation Park - Electrical Capacity Upgrade Retention (carried forward)	0	—	22,981	(22,981)	(0)
New Public Toilet - Tanunda Recreational Park	0	—	63,000	—	63,000
Williamstown Hall Floor Resurfacing	0	—	49,715	—	49,715
Samuel Road Stand Alone Solar	0	—	7,000	—	7,000
Audio Visual System Council Chamber	0	379	—	—	—
Barossa Gallery Gutter Works	0	—	18,500	—	18,500
DEVELOPMENT AND ENVIRONMENTAL SERVICES	0	0	0	0	0
Barossa Bushgardens	0	0	0	0	0
Bushgardens Stormwater Recovery System	0	—	—	—	—
EXECUTIVE SERVICES	0	67,359	132,775	(4,820)	127,955
Office and Community Facilities	0	—	—	—	—
Asset Management System	0	67,359	132,775	(4,820)	127,955

Capital Program 2023/24 (Continued)					
Description	2023/24 Budget	Actuals as at 31 Dec	Full Year Revised Budget in Last Update	Budget Adjustments Quarter 2	Proposed Full Year Revised Budget
NURIOOTPA CENTENNIAL PARK AUTHORITY	200,000	44,980	519,770	0	519,770
Finance Budgeting Software (carried forward)	0	—	40,653		40,653
Intranet	0	—	84,160		84,160
Mobile Phone Fleet	0	40,379	50,000		50,000
Pathway System	0	2,776	84,957		84,957
Switching Technology	0	—	40,000		40,000
TechOne System	0	496			
Website Development Project	0	—	20,000		20,000
NCPA - Adventure Playground	0	1,328			
NCPA - Amenities Facilities - 'C' Block amenities upgrade	180,000	—	180,000		180,000
NCPA - 'Internal Roadworks	20,000	—	20,000		20,000
WORKS AND ENGINEERING	11,199,564	3,553,162	11,862,905	(381,171)	11,481,734
Bridges	503,500	15,415	150,000	0	150,000
Lyndoch Valley road, Lyndoch Footbridge Replacement	150,000	14,160	150,000		150,000
Moss Smith Brodge - Design Only	103,500	506	103,500		103,500
Footbridge, King Street North	0	126			
Mangler Hill Road Angaston Safety Guardrails	0	100			
Moculta Road Bridge - Design only	0	397			
Smyth Road Tanunda Bridge (part carried forward)	250,000	126			
Buildings	330,000	242,222	439,861	0	439,861
Community Buildings and Office/ Depot Works	330,000	231,636	439,861	—	439,861
Access and inclusion works - Nuriootpa Oval	0	186			
Nuriootpa Office - LED Lighting Replacement	0	4,150	52,270	(52,270)	0
The Rex Barossa Aquatic and Fitness Centre - LED Lighting Replacement	0	6,250	21,007		21,007
Cemeteries	0	0	0	0	0
	0				
Footpaths/Kerbs	490,641	263,669	490,641	0	490,641
Northern Side Kalimna Road	100,000	98,667	100,000		100,000
Atze Park upgrade	0	6,285			
College Street, Tanunda, footpath upgrade (NI)	0	213			
Barossa Trail extension to Gawler	0	2,153			
Barossa Trail Shared Path - renewal	0	420			
Footpath Renewal Budget - Salaries	390,641	155,932	390,641		390,641
Motor Vehicles, Plant and Equipment	775,000	409,067	725,000	(5,350)	719,650
General Inspector, Office and Other Vehicles (part carried forward)	325,000	36,194	325,000	(5,350)	319,650
Motor Vehicles Renewal - including Depot Utes	400,000	—	400,000	—	400,000
Minor Plant	50,000	14,257	50,000		50,000
Motor Vehicles Renewal	0	59,919	54,917	5,350	60,267
Plant and Equipment	0	298,697	290,000		290,000
Motor Vehicle, Plant & Equipment		—			
Parks and Gardens	161,784	17,195	59,384	0	59,384
Recreation assets- including internal roads	59,384	—	59,384		59,384
Krieg Park BMX Track	0	15,000			
Playground Equipment Renewal	30,000	256	30,000		30,000
Playground	72,400	51	72,400		72,400
Play Equipment Tolley Reserve	0	—			
Tanunda Recreation Park Oval Renewal	0	1,888			
Road Resheeting	1,064,848	613,818	1,064,848	0	1,064,848
Resheeting Budget Contingency	1,064,848	471,300	1,064,848	—	1,064,848
E Lorkes Road Springton	0	—			
Resheet Program	0	136,583	231,734		231,734
Seven Steps Road Flaxman Valley	0	886			
Middleton Road Cockatoo Valley	0	(883)			
Research Road, Nuriootpa	0	—			
Road Reseal Program Budget (Spray and Asphalt)	0	3,981			
R Rogers Road, Eden Valley	0	1,950			
Barossa Visitor Centre Carpark Upgrade	0	—	21,323	(21,323)	—

Capital Program 2023/24 (Continued)					
Description	2023/24 Budget	Actuals as at 31 Dec	Full Year Revised Budget in Last Update	Budget Adjustments Quarter 2	Proposed Full Year Revised Budget
Road Sealing	120,000	14,290	145,000	30,000	175,000
Fife Street sealing- design	30,000	886	30000	—	30000
Road Seal - Basedow Road Tanunda	0	121	—	—	—
Gawler Recreation Park	0	—	—	—	—
Road Seal, Valley Road, Angaston	0	156	—	—	—
MacDonnell Street (Basedow Road to Bushman Street) Tanunda	0	51	—	—	—
Short Row Angaston	0	886	—	—	—
South Terrace Angaston	0	443	—	—	—
Springton Road Williamstown	0	443	—	—	—
Staehr Street Nuriootpa	0	443	—	—	—
Tolley Road Nuriootpa	0	443	—	—	—
Trial Hill Road Altona	0	—	—	—	—
Goldfields Rd, Cockatoo Valley	0	1,231	—	—	—
Moculta Road Moculta	0	6,791	25,000	—	25,000
Research Road, Tanunda	0	754	—	—	—
Yaldara Drive, Lyndoch	0	1,641	—	—	—
Signage track system in townships	90,000	—	90000	30000	120000
Road Construction, Resealing	3,953,801	1,369,092	3,953,801	21,323	3,975,124
Craneford Road, Flaxman Valley	410,000	2,865	410,000	—	410,000
Julius Street, Tanunda Reconstruction (part carried forward)	520,000	258,950	520,000	21,323	541,323
Keyneton Road Moculta	220,000	4,016	220,000	—	220,000
Road Pavements (formed)	0	60,418	—	—	—
Meadow Road, Kalbeeba	120,000	1,813	120,000	—	120,000
Road Reseal Program Budget (Spray and Asphalt)	1,763,801	1,028,501	1,763,801	—	1,763,801
Melrose Street Mt Pleasant	920,000	12,529	920,000	—	920,000
Road Shoulders	127,082	2,729	127,082	0	127,082
Road Shoulders Program	127,082	2,729	127,082	—	127,082
Stormwater	945,153	157,399	1,052,381	(358,901)	693,480
Baird Street, drainage upgrade	500,000	21,622	500,000	—	500,000
Calton Road to Hameister Court Drainage, Kalbeeba	368,740	839	368,740	(367,901)	839
Project Management Salaries	76,413	90,268	76,413	—	76,413
Elizabeth Street Tanunda - Road Drain	0	1,976	45,400	9,000	54,400
Kalimna Road Nuriootpa	0	—	—	—	—
Kerb and Gutter Upgrades - critical K&G works to be completed as part of road re seal programme	0	326	—	—	—
Maria Street Tanunda Drainage Swale	0	40,861	61,828	—	61,828
Murray Street, Nuriootpa	0	254	—	—	—
Old Talunga Park - Tennis Court / Men's Shed drainage	0	118	—	—	—
Roendfeldt Street / Third Avenue / Homburg Street / Langmeil Road - Design Only	0	—	—	—	—
Road Drain - Memorial Avenue Mt Pleasant	0	—	—	—	—
Road Drain - Stockwell Road Stockwell	0	—	—	—	—
Yettie Road Williamstown	0	1,134	—	—	—
Community Wastewater Management System (CWMS)	2,727,755	448,266	2,550,055	0	2,550,055
Gravity Mains Operation Emergency IP and Manhole Repairs/Replacement	0	—	—	—	—
Ford Pk Ranger XI, S056Ago, 4*4 Single Chassis	0	—	—	—	—
Lyndoch Bevalaqua pump Station Emergency Storage	0	3,450	—	—	—
CWMS Pipeline Radio Link Upgrade/Control Change (carried forward)	92,100	—	92,100	—	92,100
Nuriootpa Waste Water Treatment Plant - upgrades/improvements	1,600,000	223,696	1,600,000	—	1,600,000
CWMS - Irrigation Stockwell Recreation Park	0	—	—	—	—
Nuriootpa Township Stormwater Management Plan	0	—	—	—	—
Springton WWTP upgrade and renewal	300,000	—	300,000	—	300,000
Lyndoch Raising Main/ Pump Replacement	200,000	88,850	200,000	—	200,000
Vehicle Replacements Coordinator	42,000	—	42,000	—	42,000
Williamstown Lagoon and Infrastructure (carried forward)	350,000	—	350,000	—	350,000
Vehicle New Operators Technical Support	58,055	31,226	58,055	—	58,055
Streetscaping	85,600	101,045	85,600	0	85,600
Streetscaping - townships- unallocated	85,600	76,786	85,600	—	85,600
Streetscaping Budget Renew/ Replace	0	171	—	—	—
Mt Pleasant Main Street	0	21,896	—	—	—
Murray Street Angaston Streetscaping	0	2,191	—	—	—
Grand Total (Notes 12 and 14)	22,853,146	10,002,185	28,660,253	(1,377,607)	27,282,646

Grants, Contributions and Asset Sales 2023/24						
Description	2023/24 Budget	Proposed Full Year Revised Budget	Actuals as at 31 Dec	Full Year Revised Budget in Last Update	Budget Adjustments Quarter 2	Proposed Full Year Revised Budget
CORPORATE AND COMMUNITY SERVICES	2,380,381	1,823,000	1,220,240	1,823,000	—	1,823,000
Lyndoch Recreation Park Change/Clubrooms (carried forward)	890,381	0	0	0	—	—
Lyndoch Recreation Park - LRCIP R4	565,000	565,000	0	565,000	—	565,000
Lyndoch Recreation Park - Sport and Rec Grant	500,000	500,000	498,336	500,000	—	500,000
Angas Recreation Park Junior Oval	—	313,000	313,261	313,000	—	313,000
Talunga Caravan Park - Cabins and Amenities Buildings	—	0	408,643	0	—	—
Tanunda Recreation Park - Club contribution to changerooms	300,000	300,000	0	300,000	—	300,000
Tanunda Recreation Park Public Toilet	—	20,000	—	20,000	—	20,000
Barossa Culture Hub - Creative Industries Centre	125,000	125,000	0	125,000	—	125,000
NURIOOTPA CENTENNIAL PARK AUTHORITY	15,000	15,000	0	15,000	—	15,000
Soccer Club contribution towards Soccer TBP	15,000	15,000	0	15,000	—	15,000
INFRASTRUCTURE AND ENVIRONMENTAL SERVICES	665,236	648,736	458,377	648,736	—	648,736
LRCIP R4 Roads Only Funding	250,000	250,000	0	250,000	—	250,000
CWMS Developer Contributions	50,000	50,000	202,514	50,000	—	50,000
Open Space Developer Contributions	142,736	142,736	0	142,736	—	142,736
Vehicle and Equipment Trade-in Sales - Motor Vehicles and Plant	222,500	206,000	255,863	206,000	—	206,000
Grand Total (Notes 13 and 15)	3,060,617	2,486,736	1,678,617	2,486,736	—	2,486,736

MATTERS FOR INFORMATION

3.2 LONG TERM FINANCIAL PLAN UPDATE FROM QUARTER 2 REVIEW

**Author: Chief Executive Officer
24/30042**

To table an update to the long-term financial plan approved by Council its February ordinary meeting of 20 February 2024.

ATTACHMENTS

Attachment 1 Update Long Term Financial Plan [↓](#) 

SUPPORTING REFERENCES

Nil



ASSUMPTIONS AND FINANCIAL INDICATORS

Under the *Local Government Act 1999*, Councils are required to have a **Long Term Financial Plan (LTFP)** (for a minimum period of 10 years). This Long Term Financial Plan (LTFP) has been declared by The Barossa Council as a Strategic Management Plan pursuant to Section 122(8) of the *Local Government Act 1999*. This document subsequently reflects a review of Council's Long Term Financial Plan based upon the review of Council budget and business plan as at 31 December 2023.

The Long Term Financial Plan is designed as a 'high-level' document that summarises the future planning of Council's financial operations – particularly in relation to key components such as rate movements, service levels to our community, major infrastructure asset replacement/renewal, loan indebtedness and internal cash reserves.

On this basis and given the 'high-level' nature of the document, the Plan has been developed based on a number of key assumptions previously discussed and endorsed by Council. Further, Council has also previously endorsed a number of strategic financial policies which have also driven the formulation of the Plan.

Section 122 of the *Local Government Act 1999* also prescribes that Councils must have a Long Term Infrastructure and Asset Management Plan to guide the future replacement, renewal and maintenance of our significant fixed asset base. Council's Infrastructure and Asset Management Plan (IAMP) was adopted by Council in February 2023, with an ongoing review process to provide improved asset data and information.

Consequently, in recognition of this, it is appropriate that a cautious and conservative approach be undertaken with financial modelling as part of the update to the Long Term Financial Plan.

With a significant fixed asset base being predominantly comprised of major community infrastructure such as roads, footpaths, stormwater drainage and community wastewater management systems, it is imperative that there is an appropriate link and consistency between the Infrastructure and Asset Management Plan and the Long Term Financial Plan, towards ensuring that the Long Term Financial Plan provides for the necessary capital outlays (as identified in the Infrastructure and Asset Management Plan) for the renewal and replacement of existing community assets – herein referred to as 'non-discretionary' capital expenditure.

GENERAL ASSUMPTIONS

- Long term financial plans have been prepared to measure and check financial sustainability for all components of Council business and operations and provides a consolidated set of financial estimates and that the 31 December 2023 budget and business plan revision will be approved by Council.
- The LTFP reflects existing recurrent service levels to our community being maintained. Council's budget process considers on-going service delivery and commitments and new expenditure items or initiatives.
- The plan does not include impact associated with the Concordia growth area development.

OPERATIONS

- General Rate Revenue and Service Charges increments have been reviewed to ensure funding and service level provision is maintained in line with sustainability requirements.
- Operating Costs for Employee, Contractors and Materials have been based on a zero based method for this budget year.
- Selected costs have been isolated from general expenditure, eg. energy use for electricity, water costs, insurance premiums and waste collection and disposal service costs.
- Depreciation has been calculated on existing asset classes, structures, valuation, and condition rating; asset componentisation has been included as appropriate to selected asset types. A review of useful lives of all assets and components is an ongoing task refining the data.
- The Federal Government continues to allocate Supplementary Road Funding to South Australia.

- The Federal Government, as announced, will continue the Roads to Recovery (RTR) grant funded program and increase allocation to 2027/2028.

CAPITAL

- Asset Renewal and/or Replacement expenditure is provided for on buildings, recreation, transport, stormwater, bridge, CWMS (community wastewater management systems) and plant & equipment assets and aligned to current updated asset management modelling.
- The Big Project capital expenditure program has been included as approved by Council at the time of competing this revision.

LOAN PRINCIPAL AND INTEREST REPAYMENTS

- The internal loan from Council to Nuriootpa Centennial Park Authority (NCPA) is included in the LTFP and is to be repaid at \$130k in 2023/24.
- Council's loan debt is predicted to peak at \$31.365m in 2025/26. The net loan balance outstanding as at 30 June 2024 will be \$19.069m and a projected balance of \$3.599m by 30 June 2033.
- There is a scheduled balloon payment for \$2.9m on an existing loan in the year 2024/25 at which time Council will assess its loan requirements and re-finance if/as needed.

FINANCIAL SUSTAINABILITY PERFORMANCE CHIEF EXECUTIVE OFFICER REPORT

- KPI 1: Operating Surplus - a deficit for years 2023/24 to 2025/26; accumulative surplus by year 2032/33. The general rate increases for years for 2023/24 was 3.3% and for 2024/25 and 2025/26 at 4%, 3.5% for 2026/27, 2.5% from 2027/28 to 2029/30 and the remaining years in the LTFP are 2.0% plus growth in assessments.
- KPI 2: Operating surplus ratios average 3 years. Council's forecast retrospective results range from (2.7%) to 2.8%; Annual ranges from (3.8%) to 3.3%. Due to the Federal Government paying \$2.085m from the 2023/24 financial assistance grants early on 29 June 2023 the 2023/24 operating result is now showing a deficit of \$1.763m. Although an early payment improves Council's cash position it impacts the operating position and financial indicators for 2023-24 and the 10 year long term financial plan. The underlying operating position of Council for the 2023-24 year if grants were paid in the year they were due is a surplus of \$322K.
- KPI 3: Net Financial Liabilities. The forecast peaks at 72.0% or \$30.025m in the 2024/5 financial year and by year 2032/33 is projected to be at 7.2% or \$3.599m based on Council continuing to use cash advance debenture funding.
- KPI 4: The target is being met over the ten year period, the average being 108.2%.
- In line with Council Policy a regular review of Council's treasury management will be required to ensure a positive cash position is maintained.

FINANCIAL SUSTAINABILITY

The Barossa Council is committed to the principles of financial sustainability. The importance of this is to ensure that each generation 'pays their way', rather than any generation 'living off their assets' and leaving it to future generations to address the issue of repairing worn out infrastructure. Such issues are frequently referred to as 'intergenerational equity'.

With community infrastructure such as roads, footpaths and stormwater drainage comprising a major proportion of Council's balance sheet, it is important that Council implement appropriate strategies towards the effective maintenance and renewal of such assets to ensure it is fairly and equitably funded from current ratepayers (general rate income) and future ratepayers (long term loan borrowings).

Given the importance of ensuring financial sustainability of operations in the longer term, it is a legislative requirement that Council adopt Long Term Financial Management and Infrastructure and Asset Management Plans (minimum 10 years) as part of future planning.

The Long Term Financial Plan is designed as a 'high-level' summarised document towards the future planning of Council's financial operations; particularly in relation to key components such as rate movements, service levels to our community, major infrastructure asset replacement/renewal, loan financing and internal cash reserves. Council conducts an annual review of its Long Term Financial Plan each year.

The financial sustainability of Council is measured by the surplus/deficit (before capital revenues) disclosed in the Income Statement; with a consistent breakeven or operating surplus result indicative of a Council that is financially sustainable in the long term. Other financial sustainability indicators are separately included within this report.

FUNDING PLAN

Council uses a mix of service, user and statutory charges, grants, commercial, other income and loan financing as a means of funding both operating and capital expenditure. Refer to the appendix for funding the long term indexation, financial assumptions and estimates and the review of financial indicators.

To assist in keeping rates affordable, Council is limiting general rates income to an increase per annum to provide required service levels to the community over the life of this Plan, the general rate increases for years for 2023/24 is 3.3% and for 2024/25 and 2025/26 at 4%, 3.5% for 2026/27, 3% for 2027/28 and the remaining years in the LTFP are 2.5% plus growth in assessments. Selected services areas use services charges and service rates to recover the cost, including - Waste services for Refuse, Recycling and Green Organic with 2023/24 at 9.7% and future years ranging from 2.5% to 3.75%; and CWMS with 2023/24 at 6.63% and future years ranging from 2.25% to 2.75%.

Council is planning to spend an average of \$14.858m per annum (including indexation and The Big Project) on capital projects and an average of \$43.858m per annum on day to day essential services (operational expenditure, excluding interest and depreciation but including indexation) over the next 10 years.

OUR FINANCIAL PRINCIPLES

As part of its commitment to financial sustainability, Council operates under the following key financial principles in preparing the Annual Business Plan:

- Ongoing education and training such that all Council Members and Staff understand and fulfil their financial governance responsibilities.
- Policies and practices that support decision making and assessment of performance.
- Budget and financial information is presented at a strategic level, succinct and easy to follow.

- Budget and financial information is based on the Long Term Financial Plan.
- The Asset Management Plans are maintained and reflect whole of life costs.
- The Rating strategy is equitable and generates sufficient revenue to meet financial needs.
- Financial performance is managed using suitable financial indicators and targets.
- A robust audit and internal control process is in place to ensure effective financial and governance compliance.
- Information provided to the community is open, transparent and relevant.



APPENDIX 1: KEY PERFORMANCE INDICATORS AND FINANCIAL PARAMETERS

Consolidated Results: Key Performance Indicators and Financial Parameters		2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33
Draft Bud - next years draft; LTFP = Long Term Financial Plan		Q2 Revised	LTFP	LTFP	LTFP	LTFP	LTFP	LTFP	LTFP	LTFP	LTFP
		\$'000 or %	\$'000 or %	\$'000 or %	\$'000 or %	\$'000 or %	\$'000 or %	\$'000 or %	\$'000 or %	\$'000 or %	\$'000 or %
Key Performance Indicators (KPI's) - Summary		Adopted target									
KPI 1 - Operating Surplus cumulative forward 10 year period*	Surplus year 10	(1,763)	(2,892)	(3,861)	(3,484)	(2,660)	(1,415)	578	2,099	3,823	5,661
KPI 2 - Operating Surplus Ratio - Rolling 3 year - retrospective average	(2%) to 10%	1.5%	(1.4%)	(2.7%)	(1.2%)	0.1%	1.4%	2.3%	2.7%	2.8%	2.7%
KPI 2 - Operating Surplus Ratio - Annual		(3.8%)	(2.3%)	(1.9%)	0.7%	1.5%	2.2%	3.3%	2.5%	2.7%	2.8%
KPI 3 - Net Financial Liabilities ratio	0-100%	50.9%	72.0%	70.4%	61.5%	51.5%	41.9%	31.2%	22.0%	15.4%	7.2%
KPI 4 - Asset Renewal Funding Ratio - Annual	80% to 110%	119.8%	133.3%	131.0%	106.5%	95.9%	95.7%	98.9%	100.5%	100.0%	100.2%
Financial parameters - Indexation											
RATE REVENUE INCREASES											
General - Rate Revenue Net Increase (excl growth)			4.00%	4.00%	3.50%	2.50%	2.50%	2.50%	2.00%	2.00%	2.00%
Growth -Development - General rates			1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%
CWMS - Service Charge & Rates Increase (+ growth 0.5-1.5%)			2.50%	2.50%	2.75%	2.75%	2.50%	2.50%	2.25%	2.25%	2.25%
Refuse, Recycling and Green Organic Services Charge Net Increase (excl growth)			3.75%	3.75%	3.75%	3.75%	2.75%	2.50%	2.50%	2.50%	2.50%
OPERATING REVENUE											
Operating Grants			2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%
Statutory Charges			3.0%	3.0%	3.0%	3.0%	2.0%	2.0%	2.0%	2.0%	2.0%
User Charges			3.0%	3.0%	3.0%	3.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Investment Income			1.8%	1.8%	1.8%	1.8%	1.8%	1.8%	1.8%	1.8%	1.8%
Reimbursements			3.0%	3.0%	3.0%	3.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Other Revenue			3.0%	3.0%	3.0%	3.0%	2.0%	2.0%	2.0%	2.0%	2.0%
OPERATING EXPENDITURE											
Service Cost Natural Growth** (Waste, CWMS, NCPA growth is 1% all years)			0.0%	0.0%	0.0%	0.5%	0.5%	0.5%	1.0%	1.0%	1.0%
Employee Costs			3.4%	3.1%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%
Contracts, Materials & Other			3.5%	3.5%	3.5%	3.5%	3.5%	3.5%	3.5%	3.5%	3.5%
Energy Costs			3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
Water Costs			3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
Debenture & Cash Advance Loan interest rate			6.5%	6.0%	5.0%	5.0%	5.0%	4.5%	4.5%	4.5%	4.5%
Insurance			4.0%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%
Asset Revaluation Increments											
Land Assets			3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
Building Assets			0.0%	0.0%	6.0%	0.0%	0.0%	6.0%	0.0%	0.0%	0.0%
Recreation Assets			0.0%	0.0%	6.0%	0.0%	0.0%	6.0%	0.0%	0.0%	0.0%
Infrastructure Assets			6.0%	0.0%	0.0%	6.0%	0.0%	0.0%	6.0%	6.0%	0.0%
CWMS			0.0%	0.0%	7.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Stormwater Assets			0.0%	6.0%	0.0%	0.0%	6.0%	0.0%	0.0%	0.0%	6.0%
Asset Renewal Expenditure Increments											
Infrastructure renewal increments			3.5%	3.5%	3.5%	3.5%	3.5%	3.5%	3.5%	3.5%	3.5%
Office fleet vehicles			3.5%	3.5%	3.5%	3.5%	3.5%	3.5%	3.5%	3.5%	3.5%

APPENDIX 2: LONG TERM PLAN FINANCIAL STATEMENTS 2023/24 TO 2032/33

Added for rounding											
A2-1 Consolidated Results: Budgeted Statement of Comprehensive Income	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	
	Q2 Revised	LTFP	LTFP	LTFP	LTFP	LTFP	LTFP	LTFP	LTFP	LTFP	
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	
REVENUES											
Rates	37,892	39,715	41,627	43,472	45,046	46,632	48,264	49,747	51,276	52,853	
Statutory Charges	830	854	878	904	930	948	967	987	1,007	1,027	
User Charges	4,076	4,114	4,236	4,362	4,492	4,613	4,737	4,865	4,997	5,132	
Grants, subsidies and contributions	2,139	3,772	3,950	4,131	4,315	4,403	4,494	4,587	4,683	4,781	
Investment Income	175	186	190	194	198	201	206	210	215	219	
Reimbursements	62	58	52	47	41	36	31	26	21	16	
Other Income	843	868	894	920	947	966	985	1,005	1,025	1,045	
Net Gain - Joint Venture	0	0	0	0	0	0	0	0	0	0	
TOTAL INCOME	46,017	49,567	51,827	54,030	55,969	57,799	59,684	61,427	63,224	65,073	
EXPENSES											
Employee Costs	17,572	18,489	19,083	19,514	20,098	20,701	21,321	22,055	22,814	23,600	
Materials, Contracts & Other expenses	18,753	19,415	20,482	21,017	21,553	22,406	23,193	24,277	25,109	26,097	
Depreciation, Amortisation & Impairment	10,170	10,772	11,363	11,650	12,187	12,317	12,390	12,996	13,162	13,371	
Finance Costs	1,285	2,020	1,868	1,472	1,307	1,130	787	578	415	167	
Net Gain - Joint Venture	0	0	0	0	0	0	0	0	0	0	
TOTAL EXPENSES	47,780	50,696	52,796	53,653	55,145	56,554	57,691	59,906	61,500	63,235	
OPERATING SURPLUS / (DEFICIT)	(1,763)	(1,129)	(969)	377	824	1,245	1,993	1,521	1,724	1,838	
Asset disposal & fair value adjustments	(854)	(706)	(791)	(828)	(1,039)	(1,033)	(1,101)	(1,136)	(1,148)	(1,204)	
Amounts specifically for new or upgraded assets	2,281	4,449	3,327	70	70	70	343	711	70	70	
Physical Resources received free of charge	1,371	2,234	2,381	2,438	2,499	2,556	2,588	2,626	2,686	2,728	
Operating result from discontinued operations											
NET SURPLUS / (DEFICIT)	1,035	4,848	3,948	2,057	2,354	2,838	3,823	3,722	3,332	3,432	
Transfer to Equity Statement											
Other Comprehensive Income	-	-	-	-	-	-	-	-	-	-	
Changes in revaluation surplus - infrastructure, property, plant & equipment	7,565	-	-	-	-	-	-	-	-	-	
Total Other Comprehensive Income	7,565	-	-	-	-	-	-	-	-	-	

APPENDIX 2: LONG TERM PLAN FINANCIAL STATEMENTS 2023/24 TO 2032/33 (CONTINUED)

A2-2 Consolidated Results: Budgeted Statement of Financial Position	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33
	Q2 Revised \$'000	LTFP \$'000	LTFP \$'000	LTFP \$'000	LTFP \$'000	LTFP \$'000	LTFP \$'000	LTFP \$'000	LTFP \$'000	LTFP \$'000
ASSETS										
Current Assets										
Cash and cash equivalents	333	139	692	2,074	3,082	4,111	4,509	5,027	5,213	4,875
Trade & other receivables	2,951	2,956	2,962	2,957	2,941	2,940	2,938	2,943	2,929	2,845
Other financial assets	0	0	0	0	0	0	0	0	0	0
Inventories	245	245	245	245	245	245	245	245	245	245
	3,529	3,340	3,899	5,276	6,268	7,296	7,692	8,215	8,387	7,965
Non-Current Assets held for Sale	-	-	-	-	-	-	-	-	-	-
Total Current Assets	3,529	3,340	3,899	5,276	6,268	7,296	7,692	8,215	8,387	7,965
Non-Current Assets										
Financial Assets	1,114	1,003	887	776	680	586	493	395	311	311
Equity accounted investments in Council businesses	2,263	2,263	2,263	2,263	2,263	2,263	2,263	2,263	2,263	2,263
Infrastructure, Property, Plant & Equipment	433,026	461,325	471,631	480,146	490,271	495,442	501,795	512,389	519,297	525,066
Other Non-Current Assets	0	0	0	0	0	0	0	0	0	0
Total Non-Current Assets	436,403	464,591	474,781	483,185	493,214	498,291	504,551	515,047	521,871	527,640
TOTAL ASSETS	439,932	467,931	478,680	488,461	499,482	505,587	512,243	523,262	530,258	535,605
LIABILITIES										
Current Liabilities										
Trade & Other Payables	5,074	5,074	5,074	5,074	5,074	5,074	5,074	5,074	5,074	5,074
Borrowings	16,694	28,260	30,013	28,517	25,406	22,054	16,943	12,448	8,934	3,518
Provisions	3,001	3,011	3,018	3,024	3,030	3,036	3,043	3,049	3,056	3,064
Total Current Liabilities	24,769	36,345	38,105	36,615	33,510	30,164	25,060	20,571	17,064	11,656
Non-Current Liabilities										
Borrowings (External)	2,375	1,765	1,352	934	629	425	332	234	150	81
Provisions	682	682	682	682	682	682	682	682	682	682
Total Non-Current Liabilities	3,057	2,447	2,034	1,616	1,311	1,107	1,014	916	832	763
TOTAL LIABILITIES	27,826	38,792	40,139	38,231	34,821	31,271	26,074	21,487	17,896	12,419
NET ASSETS	412,106	429,139	438,541	450,230	464,661	474,316	486,169	501,775	512,362	523,186
EQUITY										
Accumulated Surplus	107,543	111,076	114,314	115,605	117,710	120,410	123,929	127,410	130,348	133,272
Asset Revaluation Reserve	290,470	304,872	310,932	320,718	332,474	338,908	346,603	358,058	364,886	372,033
Other Reserves	14,093	13,191	13,295	13,907	14,477	14,998	15,637	16,307	17,128	17,881
TOTAL EQUITY	412,106	429,139	438,541	450,230	464,661	474,316	486,169	501,775	512,362	523,186

APPENDIX 2: LONG TERM PLAN FINANCIAL STATEMENTS 2023/24 TO 2032/33 (CONTINUED)

A2-3 Consolidated Results: Budgeted Statement of Cash Flows	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33
	Q2 Revised	LTFP	LTFP	LTFP	LTFP	LTFP	LTFP	LTFP	LTFP	LTFP
	\$ '000	\$ '000	\$ '000	\$ '000	\$ '000	\$ '000	\$ '000	\$ '000	\$ '000	\$ '000
CASH FLOWS FROM OPERATING ACTIVITIES										
Receipts:										
Operating receipts	45,841	49,380	51,638	53,836	55,770	57,598	59,479	61,217	63,008	64,853
Investment receipts	175	186	190	194	198	201	206	210	215	219
Payments:										
LandFill rehabilitation expense	0	0	0	0	0	0	0	0	0	0
Operating payments to suppliers & employees	(36,320)	(37,895)	(39,558)	(40,525)	(41,645)	(43,101)	(44,507)	(46,325)	(47,916)	(49,689)
Finance payments	(1,286)	(2,021)	(1,868)	(1,472)	(1,307)	(1,130)	(787)	(578)	(415)	(167)
Net cash provided by (or used in) Operating Activities	8,410	9,650	10,402	12,033	13,016	13,568	14,391	14,524	14,892	15,216
CASH FLOW FROM INVESTING ACTIVITIES										
Receipts:										
Amounts specifically for new or upgraded assets	2,281	4,449	3,327	70	70	70	343	711	70	70
Sale of replaced assets	206	479	367	376	385	514	404	413	423	433
Repayment of loans by community groups	101	106	111	117	111	95	94	93	98	84
Payments:										
Expenditure on renewal/replacement of assets	(10,678)	(10,616)	(8,924)	(7,687)	(8,736)	(9,330)	(9,291)	(9,974)	(9,841)	(10,168)
Expenditure on new/upgraded assets	(14,450)	(15,219)	(6,067)	(1,615)	(421)	(334)	(338)	(659)	(1,856)	(487)
Net Purchases of Investment securities	0	0	0	0	0	0	0	0	0	0
Loans made to community groups	0	0	0	0	0	0	0	0	0	0
Net cash provided by (or used in) Investment Activities	(22,540)	(20,801)	(11,186)	(8,739)	(8,591)	(8,985)	(8,788)	(9,416)	(11,106)	(10,068)
CASH FLOWS FROM FINANCING ACTIVITIES										
Receipts:										
Proceeds from borrowings	10,850	14,500	1,950	(1,500)	(3,000)	(3,250)	(5,000)	(4,500)	(3,500)	(5,400)
Proceeds from internal borrowings (CWMS)	600	1,000	1,200	1,730	2,060	700	0	0	0	0
Payments:										
Repayment of borrowings	(977)	(3,530)	(604)	(413)	(417)	(306)	(204)	(93)	(98)	(84)
Repayment of Lease	(49)	(14)	(7)	0	0	0	0	0	0	0
Repayment of internal borrowings (CWMS)	(600)	(1,000)	(1,200)	(1,730)	(2,060)	(700)	0	0	0	0
Net cash provided by (or used in) Financing Activities	9,824	10,956	1,339	(1,913)	(3,417)	(3,556)	(5,204)	(4,593)	(3,598)	(5,484)
Net Increase/(Decrease) in Cash held	(4,306)	(195)	555	1,381	1,008	1,027	399	515	188	(336)
Cash at beginning of period	4,638	332	137	692	2,073	3,081	4,108	4,507	5,022	5,210
CASH AT END OF PERIOD	332	137	692	2,073	3,081	4,108	4,507	5,022	5,210	4,874

APPENDIX 2: LONG TERM PLAN FINANCIAL STATEMENTS 2023/24 TO 2032/33 (CONTINUED)

A2-4 Consolidated Results: Budgeted Uniform Presentation of Finances	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33
	Q2 Revised	LTFP	LTFP	LTFP	LTFP	LTFP	LTFP	LTFP	LTFP	LTFP
	\$ '000	\$ '000	\$ '000	\$ '000	\$ '000	\$ '000	\$ '000	\$ '000	\$ '000	\$ '000
Operating Revenues	46,017	49,567	51,827	54,030	55,969	57,799	59,684	61,427	63,224	65,073
less Operating Expenses	(47,780)	(50,696)	(52,796)	(53,653)	(55,145)	(56,554)	(57,691)	(59,906)	(61,500)	(63,235)
Operating Surplus / (Deficit)	(1,763)	(1,129)	(969)	377	824	1,245	1,993	1,521	1,724	1,838
less Net outlays on existing Assets										
Capital expenditure on renewal and replacement of existing assets	(10,678)	(10,616)	(8,924)	(7,687)	(8,736)	(9,330)	(9,291)	(9,974)	(9,841)	(10,168)
less Depreciation, Amortisation and Impairment	10,170	10,772	11,363	11,650	12,187	12,317	12,390	12,996	13,162	13,371
less Proceeds from Sale of Replaced Assets	206	479	367	376	385	514	404	413	423	433
	(302)	635	2,806	4,339	3,836	3,501	3,503	3,435	3,744	3,636
less Net outlays on New and Upgraded Assets										
Capital expenditure on New and Upgraded Assets	(14,450)	(15,219)	(6,067)	(1,615)	(421)	(334)	(338)	(659)	(1,856)	(487)
less Amounts received specifically for New and Upgraded Assets	2,281	4,449	3,327	70	70	70	343	711	70	70
less Proceeds from Sale of Surplus Assets	0	0	0	0	0	0	0	0	0	0
	(12,169)	(10,770)	(2,740)	(1,545)	(351)	(264)	5	52	(1,786)	(417)
Net Lending / (Borrowing) for Financial Year	(14,234)	(11,264)	(903)	3,171	4,309	4,482	5,501	5,008	3,682	5,057

APPENDIX 3: CAPITAL EXPENDITURE

A3 Consolidated Results: Budgeted Capital Expenditure											
	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	
	Budget	LTFP	LTFP	LTFP	LTFP	LTFP	LTFP	LTFP	LTFP	LTFP	
	\$' 000	\$' 000	\$' 000	\$' 000	\$' 000	\$' 000	\$' 000	\$' 000	\$' 000	\$' 000	\$' 000
Renewal/Replacement Capital summary: Non-Discretionary											
Land	0	0	0	0	0	0	0	0	0	0	0
Buildings	2,579	3,291	2,415	765	969	974	979	1,475	1,139	1,144	
Recreation	1,754	981	94	302	398	411	424	438	452	467	
Transport - Roads & Footpaths	5,278	3,939	4,089	4,636	5,311	5,492	5,677	5,870	6,069	6,276	
Stormwater, Bridges & Floodplain	349	306	312	318	325	331	338	345	351	359	
CWMS	58	844	879	543	760	843	751	758	641	746	
Equipment - Plant & Vehicles	1,219	1,094	871	892	913	1,174	957	979	1,002	1,025	
Other Assets	369	156	117	124	151	157	162	168	174	180	
	11,606	10,611	8,777	7,580	8,827	9,382	9,288	10,033	9,828	10,197	
New/Upgrade Capital summary: Discretionary											
Land	1,554	0	0	0	0	0	0	0	0	0	
Buildings (includes TBP program)	6,759	8,279	4,210	187	0	0	0	341	0	0	
Recreation (includes TBP program)	2,657	5,116	78	192	83	86	89	92	1,699	99	
Transport - Roads & Footpaths	1,203	591	594	597	98	101	105	109	112	116	
Stormwater, Bridges & Floodplain	597	701	337	341	345	349	353	358	362	367	
CWMS	2,100	671	271	131	34	33	35	31	31	31	
Equipment - Plant & Vehicles	0	0	0	0	0	0	0	0	0	0	
Other	836	225	85	87	89	91	94	96	98	101	
	15,706	15,583	5,575	1,535	649	660	676	1,027	2,302	714	
Total Capital Expenditure	27,312	26,194	14,352	9,115	9,476	10,042	9,964	11,060	12,130	10,911	

MATTERS FOR INFORMATION

3.3 ENTERPRISE RISK AND SAFETY REPORT - JULY TO DECEMBER 2023

**Author: Team Leader Risk and Safety
24/30132**

The purpose of this report is to provide the Audit and Risk Committee with a regular update on the Risk and Safety performance of Council.

This report contains the following topics:

- Risk Management and WHS & Injury Management Plans
- Enterprise Risk Management and Risk Registers
- WHS Committees
- Workplace Emergency Management
- Community Emergency Management
- Business Continuity
- WHS Incident Reporting
- Internal and External Auditing
- Internal Financial Control (ControlTrack)

ATTACHMENTS

Attachment 1 Quarterly Risk Management Report Quarter 1 & 2 2023-2024 [↓](#) 

SUPPORTING REFERENCES

Nil

A large, faint, light gray graphic of a landscape with a hill and a vineyard, serving as a background for the title. The graphic is composed of several overlapping shapes: a large triangle representing a hill, a smaller triangle representing a vineyard, and a series of curved lines representing a field or road.

QUARTERLY RISK MANAGEMENT REPORT

Quarter 1 and 2 – 2023/2024

Quarterly Risk Management Report – Quarter 1 and 2 - 2023/24

Quarterly Risk Management Report

The following report has been developed to assist Council's Executive Leadership Team (ELT) in monitoring and reviewing their Risk, Work Health Safety and Injury Management (Return to Work) duties. It is comprised of Risk/WHS monitoring information, current WHS Plan actions, and insurance data.

A summary of this information is provided to the Audit Committee for their information/action also.

Contents

Risk Management and WHS & IM Plans 3

Enterprise Risk Management and Risk Registers 5

WHS Committees 8

Workplace Emergency Management 8

Community Emergency Management 9

Business Continuity 9

WHS Incident Reporting..... 10

Safety Inspections 11

WHS Internal and External Audits 11

Internal Financial Control (ControlTrack)..... 12

Quarterly Risk Management Report – Quarter 1 and 2 - 2023/24

Risk Management and WHS & IM Plans

RESULTS/INTERPRETATION

Legislation

The Automated External Defibrillators (Public Access) Bill 2022 was introduced in September 2022 mandating the installation of defibrillators in public buildings, including Council buildings, from 1 January 2025.

Council is waiting for further instruction from the Local Government Association (LGA) on drafting regulations that are reasonable to reduce the financial impact on local government where possible while meeting the intent to make Automatic External Defibrillators (AEDs) more accessible. More information will be provided as it becomes available.

Note – Council currently maintains 15 AEDs across the region, with a defibrillator publicly available in every major township in the Barossa Council Area.

Managing Psychological Hazards in the Workplace

Changes to the regulations under the Work Health and Safety Act 2012 regarding managing the risk of psychological injuries and illnesses in the workplace came into effect 25 December 2023.

Code of Practice Managing Psychosocial Hazards at Work has been released to provide practical guidance on how to manage these risks. Council is working with the LGA and Safework SA to learn all about the changes and will audit current systems and policies to identify process gaps.

Coming Soon - Code of Practice: Sexual and Gender-based Harassment

We have been advised a new Code of Practice will be released in the 2023/2024 third quarter to coincide with the Managing Psychosocial Hazards at Work Code of Practice. This Code of Practice will address how to eliminate or minimise the risk of sexual and gender-based harassment at work. More information will be provided upon its release.

Emergency Evacuation Diagrams

The project to recreate the emergency evacuation diagrams has begun. This project will involve working with the Communications and Engagement Team, Facilities Team and Property Team to use the modified floor plans to create diagrams that provide emergency safety information. Completion due date is approximately December 2024.

New Training System Investigation

The Local Government Risk Services (LGRS) has established an agreement with ELMO to provide a training system to Councils. ELMO is a web-based system that connects with the incident and hazard reporting system Skytrust to update staff Training Needs Analysis. ELMO is not compulsory for Council to use; the Risk and Safety team are reviewing the system and will provide their recommendation to ELT early in 2024 should ELMO be warranted. More information will be provided in the next report.

Quarterly Risk Management Report – Quarter 1 and 2 - 2023/24

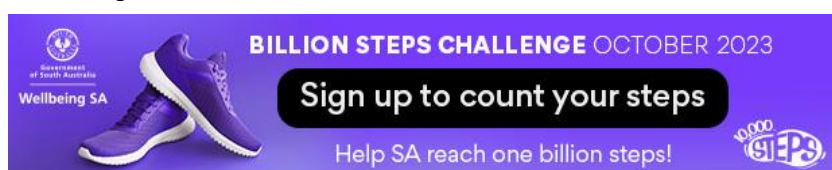
National Safe Work Month – October 2023

National Safe Work month is an annual campaign initiated by Safe Work Australia and promoted through each state's regulator (SafeWork SA) to encourage workplaces to shine a light on workplace safety and promote healthy working environments.

The theme for 2023 was **“For everyone's safety, work safely”**. There was a weekly focus on different health and safety areas including injuries at work, mental health and managing WHS risks.

- **Week 1:** Working together to manage risks at work
- **Week 2:** Working together to protect workers' mental health
- **Week 3:** Working together to support all workers
- **Week 4:** Working together to ensure a safe and healthy workplace

The Risk and Safety team sent out weekly focus emails shining a light on the topic and providing tools, encourage and process/action mitigations to uplift supervisor and worker knowledge.



To encourage wellbeing and physical activity during the month, 27 Council workers choose to participate in the Billion Step Challenge. This Wellbeing SA initiative operated throughout October and aimed to inspire South Australians to collectively reach the billion-step milestone, which is equivalent to walking from Earth to the moon and back. The total step count for the 27 workers was 5,825,192 over the 31 days.

WHS & Injury Management Plan

Operating from October to September annually, the Rebate Action Plan (action plan) is generated by Council and approved by LGRS to identify and work through strategic WHS and Injury Management (IM) improvements.

RESPONSE**1 October 2022 to 30 September 2023**

All agreed actions on the action plan have been concluded, with the LGRS awarding Council with a 100% completion rate. It was noted by Council's LGRS Risk and Safety Advisor as a great achievement as not all Council's fully complete their plans.

Quarterly Risk Management Report – Quarter 1 and 2 - 2023/24

1 October 2023 to 30 September 2024

The new action plan is being developed by the Risk and Safety Team and will be provided to the Executive Leadership Team (ELT) in January 2024 for approval. Once internally approved, the action plan will be provided to LGRS for initial and peer review.

Enterprise Risk Management and Risk Registers

RESULTS/INTERPRETATION**Risk Appetite**

Council in collaboration with the LGRS have held two workshops with the Executive Leadership Team and The Elected Members to support developing risk appetite statements for the organisation.

A risk appetite defines the level of risk Council is willing to take in order to achieve its objectives.

The benefits of having a clearly articulated risk appetite are to:

- Gain a better understanding of Council's attitude to risk, in order to support decision making.
- Influence risk culture by setting boundaries that are aligned with achievement of the organisation's objectives.
- Prioritise risk treatment, given finite resources - risk appetite helps management and staff to understand which risks need mitigating or further treatment.
- Enable management to take appropriate risks in order to achieve objectives, by striking the balance between too much and not enough. Risk appetite statement helps curtail excessive risk taking but can also be used to encourage people who are too conservative to balance risk and reward.
- Monitoring and review of actual levels of risks vs appetite will highlight where potential problems (and emerging risks) are which can be used in setting strategy and in making decisions.

Council in collaboration with the LGRS has articulated its appetite for risk taking through the use of qualitative risk appetite statements that are based on its nominated risk categories. Council has chosen to identify its risks within five risk categories, and has a primary risk appetite for each category, with secondary appetite statements where considered necessary.

Risk appetite levels were determined for each risk category through a workshop exercise involving Council's Executive Leadership Team, using an ordinal scale of four risk appetite levels: averse, cautious, accepting and open. In this order, the risk appetite levels provide an indication of an increasing willingness to take on or retain risk.

Quarterly Risk Management Report – Quarter 1 and 2 - 2023/24

Council has a primary risk appetite position that is reasonably accepting of risk, with four (4) of the five (5) risk categories having a primary risk appetite of accept or open, which represents 80% of all categories. The remaining risk category is in the cautious level. The secondary risk appetite levels are a little more conservative with 50% of the secondary risk appetites split between averse (12%)/cautious (38%) and accepting (38%)/open (12%).

Risk Statements have been drafted based on the outcomes of this workshop and will be shared further with the Elected Members to consider in more detail before being finalised and incorporated as part of the Strategic Risk Register.

Strategic Risk Register

The Strategic Risk Register has been compiled from data sourced through:

Strategic Risk Workshops facilitated by the LGRS;

- Workshops with the Executive Leadership Team
- Consultation with key stakeholders;
- Reviews of the Council's identified operational risks;
- Validating against known categories/types of strategic risks;
- Researching risks of comparative local government bodies;

The Risk Register is based on the requirements of Australian Standard AS/NZS ISO 31000:2018 Risk Management – Principles and Guidelines.

Monitoring and reporting of the Strategic Risk register will occur on a quarterly basis with the Risk and Audit Committee and Executive Leadership Team.

Status: Complete

Operational Risk Register

24 operational risk sessions have been conducted between July to December 2023; carrying out the next stage from the operational risk identification workshops held in May 2022.

In these sessions, teams have started to analyse each risk to identify:

- in what circumstances the risk could occur;
- the inherit, current and residual risk score ratings;
- the controls implemented and how adequate and effective they are to provide reasonable assurance; and
- potential further treatments where controls are not designed to give reasonable mitigation and/or operate in a manner that is effective in terms of being consistent, complete, reliable and timely.

Status: In progress

Quarterly Risk Management Report – Quarter 1 and 2 - 2023/24

Insurance - Local Government Risk Services

RESULTS/INTERPRETATION

LGRS provide insurance coverage for Council which is reviewed on an annual basis together with updates provided during the year where significant changes to the schedules are identified.

Certificates of Currency

Council has certificates of currency for financial year 2023/2024 for LGA Mutual Liability Scheme (MLS), LGA Workers Compensation Scheme (WCS), LGA Asset Mutual Fund (AMF) and LG Income Protection Fund (IPF).

Coming Soon - Member Renewals

In March 2024, Council will be required to undertake the annual assessment on our insurance requirements and provide to LGRS to obtain 2024/2025 certificates of currency for MLS, WCS, AMF and IPF.

Claims History

The following table shows new insurance claims by type for 2023/2024:

Claim Type	23/24 Q1 & Q2	23/24 Q3	23/24 Q4	Total 2023/24	Total 22/23	Total 21/22	Total 20/21	Total 19/20
Liability (MLS)	6	0	0	6	6	8	12	12
Property (AMF)	9	0	0	9	3	6	11	2
Motor Vehicle (AMF)	4	0	0	4	9	22	16	14
Personal Injury (IPF)	0	0	0	0	3	1	3	3
Workers Compensation (WCS)	5	0	0	5	5	6	3	7
Total Claims	24	0	0	24	26	43	45	38

New Asset Management System

A new asset management system (Assetic) has been implemented by the Infrastructure and Environmental Services Directorate and is currently undergoing testing and uploading of asset information. The Risk and Safety team will be able to better utilise this system with the 2024/2025 member renewal assessments to support correct valuation of assets.

Quarterly Risk Management Report – Quarter 1 and 2 - 2023/24

WHS Committees

RESULTS/INTERPRETATION

WHS Committee:

The quarterly WHS Committee meeting was held on:

- 16 August 2023 – minutes can be provided (23/44648)
- 21 November 2023 – minutes can be provided (23/111642)

Infrastructure and Environmental Services (Depot) WHS Sub-Committee:

The quarterly WHS Sub-Committee meeting was held on:

- 10 August 2023 – minutes can be provided (23/44793)
- 14 November 2023 – minutes can be provided (23/112989)

RESPONSE

No action required; quarterly meetings are being held in accordance with Council policy commitments.

Workplace Emergency Management

RESULTS/INTERPRETATION

Emergency Planning Committee (EPC)

The quarterly EPC meeting was held on:

- 2 August 2023 – minutes can be provided (23/42686)
- 1 November 2023 – minutes can be provided (23/95380)

RESPONSE

The Workplace Emergency Management Plan 21/32494 provides a written set of instructions that outlines what staff should do in an emergency.

In order to ensure staff have appropriate training to best respond to an emergency the Risk and safety Team have revised the Emergency Exercise Register with annual schedule of exercises occurring across all Council sites.

Exercise History

The following table depicts the amount of completed exercises completed up to 31 December 2023:

Exercises	23/24 Q1 & Q2	23/24 Q3	23/24 Q4	23/24 YTD	22/23 YTD
Completed	10	0	0	14	10
Planned	0	5	5	10	

Quarterly Risk Management Report – Quarter 1 and 2 - 2023/24

As depicted in the table, it is identified that the Risk and Safety team has planned 24 exercises this year which is over double the amount conducted the previous year. This result is mainly due to the supervisors and workers requesting further testing and preparation within their locations/teams. This is a great outcome and demonstrates everyone within Council is committed to uplifting knowledge and our safety culture.

Community Emergency Management

RESULTS/INTERPRETATION

Zone Emergency Management Committee (ZEMC)

No significant community emergency events required Council support during this period.

Council continues to operate in accordance with the Local Government Council Ready Framework, with policy settings, incident procedures and arrangements and training are in place.

Community Incident Response Arrangements

ELT have conducted a review of the Community Incident Response Arrangements 20/42995 which details Councils response should a community emergency occur. Several actions were initiated including an update of the document. Staff consultation will occur in early 2024, with training for staff to subsequently transpire.

RESPONSE

No response required.

Business Continuity

RESULTS/INTERPRETATION

Review of the Business Continuity Plan has commenced this period.

Background:

Council has met with Marsh Advisory seeking a proposal to support an in depth review of the Business Continuity Plan which will incorporate;

- BCP Health Check- Designed to provide an overview of compliance of an existing plan against AS/NZS 5050:2010
- Training
- Testing the BCP
- Business Impact Analysis

RESPONSE

No response required.

Quarterly Risk Management Report – Quarter 1 and 2 - 2023/24

WHS Incident Reporting

RESULTS/INTERPRETATION

Workplace incident and injury reporting is captured electronically in Skytrust.

As at 31 December 2023, the following incidents have been recorded:

Incident Type	2023/24 Q1	2023/24 Q2	2023/24 Q3	2023/24 Q4	2023/24 YTD	22/23 YTD
Injury	11	5	0	0	16	21
Environment	2	0	0	0	2	3
Near Miss	9	7	0	0	16	32
Property	11	10	0	0	21	31
Community	2	0	0	0	2	7
Other	5	3	0	0	8	10
Total	40	25	0	0	65	104

Monthly Incident and Hazard Reporting is provided to ELT and the Health and Safety (HSR) Representatives for information. This spreadsheet includes:

- Corrective Actions Monitoring – details description of the action and its status
- Hazard Reports for the current month – details hazard reports for month and status
- Incident Reports for the current month – details incidents for month and status

Further details around incident and hazard reporting can be found in 23/1263.

RESPONSE

No response required

Quarterly Risk Management Report – Quarter 1 and 2 - 2023/24

Safety Inspections

RESULTS/INTERPRETATION

Council is committed to providing a safe working environment for staff. Workplace safety inspections are an essential tool used to mitigate risk through the examination and identification of safety hazards.

As at the end of December 2023 (Quarter 2), the following safety inspections have been completed:

	2023/24 Q1 & Q2	2023/24 Q3	2023/24 Q4	2023/24 YTD	2022/23 YTD
Completed	45	0	0	45	51

Further details around inspections can be found in 14/14684.

RESPONSE

No response required

WHS Internal and External Audits

RESULTS/INTERPRETATION

Internal Audits

In quarter 3 and 4 2023/2024, the Internal Audit Schedule (23/71904) will be implemented.

External Audits

One externally conducted audit occurred in October 2023, Return to Work (RTW) SA Observation Review (observation review).

The observation review measured Council's maturity level in relation to the work health and safety systems across four focus areas:

1. WHS program planning including setting objectives and performance indicators; monitoring and reporting.
2. Training, induction and competency verification systems.
3. WHS Internal audit processes and outcomes.
4. How responsibility and accountability is applied where positive outcomes and areas of improvement are identified and followed up.

Council has been notified in December 2023, a RTW Procedural Validation audit will occur in March 2024. A procedural validation audit involves the review of systems, processes and work practices conducted by Council to ensure it meets RTW legislation and standards for self-insured employers. More information to be provided upon the completion of the procedural validation audit.

Quarterly Risk Management Report – Quarter 1 and 2 - 2023/24

RESPONSE

The final report identifying the observation review findings was provided in the last week of December 2023. It is currently being reviewed and any actions determined will be included within the 2023/2024 Rebate Action Plan (refer to section 'Risk Management and WHS & IM Plans' within this report for further information).

In relation to the RTW Procedural Validation, more information to be provided upon the completion of the audit.

Internal Financial Control (ControlTrack)

The self-assessment tool Council uses to manage the assessment and review of Financial Risks and Controls is ControlTrack.

The 3-year residual risk review and control self-assessment cycle is as follows:

1st yr 2022/23

- all financial controls from the Better Practice Model to be assessed/reviewed and rated.

2nd yr 2023/24

- all extreme/high rated risks and their associated controls to be assessed/ reviewed and rated; and
- progress any incomplete actions plans from previous assessments; and
- any controls that were assigned to new assessors (eg new staff, role changes).

3rd yr 2024/25

- all extreme/high rated risks and associated controls to be assessed/reviewed and rated; and
- progress any incomplete actions plans from previous assessments; and
- any controls that were assigned to new assessors (eg new staff, role changes); and
- residual risk assessment of all financial risks from the Better Practice Model – in preparation for the control self-assessment of all financial controls in the following year.

2023/2024 Control Self-Assessment Cycle

The 2023/2024 self-assessment cycle is now in progress with 6 extreme/high risk financial controls being assessed and reviewed by staff against the 92 financial risks monitored with Controltrack software.

DEBATE REPORT

4.1 CREDIT CARD STATEMENT REVIEW

**Author: Chief Executive Officer
24/30041**

PURPOSE

To review the credit card statements of the Mayor and CEO.

RECOMMENDATION

That the Audit and Risk Committee, having reviewed the statements, receive, and note the information.

REPORT

As per the recommendation of the External Auditor the statements of the Mayor and CEO since 1 July 2023 to 28 February 2024 are attached and tabled for Audit and Risk Committee review. Any questions can be addressed at the meeting.

As with any expenditure it is incurred with procurement policy and aligned to approved budgets and is no different to purchasing goods and services through other means which is reviewed by the auditors through their testing processes.

At each quarterly meeting the prior quarters statements will be provided should the Committee wish to continue to review the matter at this operational level.

Further like all expenditure there is separation of duties and independent review of payments. The Mayor's transactions are reviewed and approved by the CEO and the CEO's transactions are reviewed and approved by the Director of Corporate Services on Business Innovation.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 Credit Card Transactions  

Supporting references

Nil

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Corporate Plan

BS7 Governance - Provision of governance advice and support in the discharge of legislative responsibilities for policy development, delegations and authorisations, internal review of Council decisions, delegations and authorisations, Native Title claims

BS6 Finance - Transparency and accountability regarding Council activity and expenditure. Provision of organisational performance report (outcomes), activity report (outputs), a range of statutory reporting (e.g. public health, tax, superannuation), financial reporting

Legislative Requirements

Nil

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Nil

COMMUNITY ENGAGEMENT

Nil

Cardholder first name	Cardholder last name	Transaction date	Transaction type	Supplier	Purpose	Amount	Tax amount	Budget Amount
Martin	McCarthy	28/07/2023	Account Fees	NAB	Monthly account fee	5.50	0.50	5.00
Martin	McCarthy	29/08/2023	Account Fees	NAB	Monthly account fee	5.50	0.50	5.00
Martin	McCarthy	28/09/2023	Account Fees	NAB	Monthly account fee	5.50	0.50	5.00
Martin	McCarthy	05/10/2023	Purchase	Upark Grote	Parking - meeting with Premier	10.00	0.91	9.09
Martin	McCarthy	13/10/2023	Purchase	Dit - Plansa	Land division lodgement fee for Lyndoch land purchase	1,120.00	0.00	1,120.00
Martin	McCarthy	27/10/2023	Account Fees	NAB	Monthly account fee	5.50	0.50	5.00
Martin	McCarthy	08/11/2023	Purchase	Care Park	Parking for GRFMA meeting with Deputy Premier, Minister and other CEO's and Mayors	17.41	1.58	15.83
Martin	McCarthy	14/11/2023	Purchase	Thorpys Never Endin	Materials for Grapevine presentation frames for foyer display	108.00	9.82	98.18
Martin	McCarthy	15/11/2023	Purchase	Pagefreezer.Com	Annual subscription for Council website management tool	3,240.00	294.55	2,945.45
Martin	McCarthy	28/11/2023	Account Fees	NAB	Monthly account fee	5.50	0.50	5.00
Martin	McCarthy	03/12/2023	Purchase	Cpa Australia	Annual membership fee as per employment contract	847.66	77.06	770.60
Martin	McCarthy	28/12/2023	Account Fees	NAB	Monthly account fee	5.50	0.50	5.00
Martin	McCarthy	02/01/2024	Purchase	Otr Nuriootpa 5925	Milk for office after new year break none available.	22.56	2.05	20.51
Martin	McCarthy	29/01/2024	Account Fees	NAB	Monthly account fee	5.50	0.50	5.00
Martin	McCarthy	30/01/2024	Purchase	Care Park	Parking for meeting with HIPU - Condordia development	17.41	1.58	15.83
Martin	McCarthy	02/02/2024	Purchase	Bean Addiction	Coffee for visitors from Premier and Cabinet Office	20.40	1.85	18.55
Martin	McCarthy	26/02/2024	Purchase	Upark Grote	Parking for PLUS strategic planning conference	24.00	2.18	21.82
Martin	McCarthy	28/02/2024	Account Fees	NAB	Monthly account fee	5.50	0.50	5.00
Total						5,471.44	395.58	5,075.86
Michael	Lange	28/07/2023	Account Fees	NAB	Monthly account fee	5.50	0.50	5.00
Michael	Lange	31/07/2023	Purchase	Wohlers Cafe	Purchased coffee with meeting with Deb Miles - show matters	9.60	0.87	8.73
Michael	Lange	29/08/2023	Account Fees	NAB	Monthly account fee	5.50	0.50	5.00
Michael	Lange	28/09/2023	Account Fees	NAB	Monthly account fee	5.50	0.50	5.00
Michael	Lange	04/10/2023	Purchase	Bean Addiction	Purchased coffee meeting with Deputy Premier	23.20	2.11	21.09
Michael	Lange	27/10/2023	Account Fees	NAB	Monthly account fee	5.50	0.50	5.00
Michael	Lange	26/10/2023	Purchase	Board Of The Botanic	Parking LGA annual general meeting	28.75	2.61	26.14
Michael	Lange	30/10/2023	Purchase	Care Park	Parking meeting with Stormwater Management Authority	24.59	2.24	22.35
Michael	Lange	31/10/2023	Purchase	Adelaide Central Mkt	Parking - SA Water construction and development forum	13.00	1.18	11.82
Michael	Lange	11/11/2023	Purchase	Stamford Grand Adelaide	Accommodation for attendance at SA Achievement Awards	378.97	34.45	344.52
Michael	Lange	28/11/2023	Account Fees	NAB	Monthly account fee	5.50	0.50	5.00
Michael	Lange	28/12/2023	Account Fees	NAB	Monthly account fee	5.50	0.50	5.00
Michael	Lange	29/01/2024	Account Fees	NAB	Monthly account fee	5.50	0.50	5.00
Michael	Lange	20/02/2024	Purchase	Makenzie Cooper Pl	Purchased coffee meeting with RDA Chair	11.00	1.00	10.00
Michael	Lange	28/02/2024	Account Fees	NAB	Monthly account fee	5.50	0.50	5.00
Total						533.11	48.46	484.65

COVER SHEET

CONFIDENTIAL REPORT

28 March 2024

Audit and Risk Committee Meeting

5 Debate Report Report

5.1 PRUDENTIAL MANAGEMENT REPORT UPDATE FOR THE BIG PROJECT

There is strong public interest in enabling members of the public to observe Audit and Risk Committee's transparent and informed decision-making. This helps to ensure accountability, maintain transparency of public expenditure, facilitate public participation, assist public awareness and allow for the scrutiny of information. Attendance at an Audit and Risk Committee meeting is one means of satisfying this interest. The public will only be excluded from an Audit and Risk Committee meeting when the need for confidentiality pursuant to Section 90(2) of the Act outweighs the public interest of open decision-making.

In this matter, the reasons that receipt, consideration or discussion of the information or matter in a meeting open to the public would be contrary to the public interest are that interest are that as Council is undertaking negotiation for funding of the developments with third parties.

On balance, the above reason which supports the need for confidentiality pursuant to Section 90(2) of the Act outweighs the factors in favour of the public interest of open decision-making.

RECOMMENDATION

That Audit and Risk Committee:

- (1) Under the provisions of Section 90(2) of the *Local Government Act 1999*, make an order that the public be excluded from the meeting with the exception of the Chief Executive Officer, Director Corporate Services and Business Innovation, Director Development and Community Services, Director Infrastructure and Environmental Service and the Minute Secretary, in order to consider in confidence a report relating to being information that must be considered in confidence pursuant to:

Section 90(3)(d) of the *Local Government Act 1999*:

commercial information of a confidential nature (not being a trade secret) the disclosure of which-

- (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
 - (ii) would, on balance, be contrary to the public interest;
- (2) Accordingly, on this basis, Audit and Risk Committee is satisfied that public interest in conducting meetings in a place open to the public has been outweighed by the need to keep the information and discussion confidential in order that interest are that as Council is undertaking negotiation for funding of the developments with third parties.