**NOTICE OF MEETING**

**Notice is hereby given that the next ordinary meeting of the Community Assistance Scheme Committee will be held on Wednesday 1 May 2024 in the Council Chambers, 43-51 Tanunda Road, Nuriootpa, commencing at 4.30pm.**

# A G E N D A

Welcome by the Chair

## 1. ATTENDANCE RECORD

### 1.1 Members Present

Apologies

Nil

Not Present

Nil

Leave of Absence

Cr Bruce Preece

## 2. CONFIRMATION OF PREVIOUS MINUTES

### 2.1 Minutes of previous meetings – for confirmation:

2.1.1 Community Assistance Scheme Committee meeting held on Tuesday 20 February 2024 at 5:00pm

### 2.2 Matters arising from previous minutes

Nil

## 3. MATTERS FOR INFORMATION


3.1 Actions from Previous Meetings 3

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## 4. DEBATE REPORT


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4.3 The Moculta District History Society Inc. - Community Grant Application 30

4.4 Stockwell Community Association Inc. - Community Grant Application 56

4.5 Barossa Go-Kart Club Incorporated - Community Grant Application 70

4.6 Mount Pleasant Farmers Market Inc. - Community Grant Application 94

4.7 South Australian Indoor Bias Bowls Association Inc. - Community Grant Application 126


## 5. CONFIDENTIAL AGENDA

Nil

## 6. URGENT OTHER BUSINESS

## 7. NEXT MEETING

Wednesday 7 August 2024 at 4.30pm

## 8. CLOSURE

# MATTERS FOR INFORMATION

## 3.1 ACTIONS FROM PREVIOUS MEETINGS

**Author: Executive and Project Support Officer and Administrative and Technical Support Officer**

**24/30794**

Six Youth Grant applications were received in the 3rd Quarter.

| Applicant | Activity | $ |
|---|---|---|
| Harrison Schubert | Australian Junior Country Basketball Championships – Albury NSW | $200.00 |
| Aiden Schubert | Australian Junior Country Basketball Championships – Albury NSW | $200.00 |
| Isabella Dowler | 2024 Australian Age Swimming Championships – Gold Coast | $200.00 |
| Annabel Ashmead | 2024 Australian Age Swimming Championships – Gold Coast | $200.00 |
| Malika Fletcher | 2024 Australian Age and MC Age Championship – Gold Coast | $200.00 |
| Ashleigh Heggie | Australian Little Athletics Championships - Adelaide | $200.00 |

**COMMUNITY GRANTS – 3rd QUARTER 2023-2024**

Five Community Grants were received in the 3rd Quarter.

**COMMUNITY GRANTS – ACTIONS**

| Meeting Date | COMMUNITY GRANTS | Successful letter sent | Invoice received | Payment made | *Project End Date* | Acquittal Statement received | Written Assessment Received | STATUS P-Pending C- Completed E - Expired |
|---|---|---|---|---|---|---|---|---|
| 15/2/2022 | Tanunda RSL | Y | Y | Y | TBA | N | N | P |
| 15/2/2022 | Barossa Food Security Network | Y | Y | Y | 28/2/2023 | Y | Y | C |
| 4/5/2022 | Regional Development Australia Barossa (Rebekah Rosenzweig) | Y | Y | Y | 31/12/2022 | Y | Y | C |
| 3/8/2022 | Nuriootpa Town Band | Y | Y | Y | 23/7/2022 | N | N | P |
| 3/8/2022 | Angaston Bowling Club | Y | Y | Y | 31/8/2022 | Y | Y | C |
| 3/8/2022 | Dash 4 Cash Inc | Y | Y | Y | 12/2022 | N | N | P |
| 3/8/2022 | Southern Barossa Alliance | Y | Y | Y | 16/10/2022 | Y | Y | C |
| 3/8/2022 | Rechner Cottage Conservation Association | Y | Y | Y | 30/12/2022 | N | N | P |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| 20/12/2022 | Barossa Ark Incorporated | Y | Y | Y | 5/12/2022 | N | N | P |
| 20/12/2022 | South Australian Athletic League | Y | Y | Y | 27/2/2023 | Y | Y | C |
| 3/5/2023 | Barossa Film Club | Y | Y | Y | 31/12/2023 | N | N | P |
| 3/5/2023 | Williamstown Uniting Church | Y | Y | Y | 30/6/2024 | N | N | P |
| 3/5/2023 | Southern Barossa Men's Shed Inc | Y | Y | Y | 31/12/2023 | Y | Y | C |
| 3/5/2023 | Adelaide Italian Festival | Y | Y | Y | 31/12/2023 | N | N | P |
| 3/5/2023 | Tutti Arts Incorporated | Y | Y | Y | 30/6/2024 | N | N | P |
| 3/5/2023 | Young Life Australia | Y | Y | Y | 30/6/2023 | N | N | P |
| 2/8/2023 | Lyndoch Community Committee | Y | Y | Y | 30/6/2024 | N | N | P |
| 2/8/2023 | Angaston Agricultural, Horticultural & Floricultural Show Society | Y | Y | Y | 30/6/2024 | Y | Y | C |
| 2/8/2023 | Barossa German Language Association | Y | Y | Y | 30/11/2023 | N | N | P |
| 2/8/2023 | Road Safety Education Limited | Y | Y | Y | 30/9/2023 | Y | Y | C |
| 21/11/2023 | South Australian Athletic League | Y | Y | Y | 28/1/2024 | Y | Y | C |
| 21/11/2023 | Nuriootpa Rover Football Club | Y | Y | Y | 31/3/2024 | N | N | P |
| 21/11/2023 | Barossa History Fair | Y | Y | Y | 31/5/2024 | N | N | P |
| 21/11/2023 | Williamstown Action Group | Y | Y | Y | 21/11/2024 | N | N | P |
| 20/2/2024 | Nuriootpa Bowling Club Inc | Y | Y | Y | 31/5/2024 | Y | Y | C |

**HERITAGE GRANTS - ACTIONS**

**Budget Year 2023/2024**

| **Budget Year** | **HERITAGE GRANTS** | $ | Approval letter | *Expiry Date* | *Payment made* | STATUS P-Pending C- Completed E - Expired |
|---|---|---|---|---|---|---|
| 2023/2024 | Mt McKenzie Hall 23/57918 | $2000 | 23/114206 | 21/11/2024 | Yes | C |
| | Jonathan Wellesley-Davies and Jodi Keen 23/72166 | $500 | 23/114219 | 21/11/2024 | Yes | C |
| | National Trust of South Australia (Collingrove Homestead) 23/74162 | $500 | 23/114222 | 21/11/2024 | No | P |
| | National Trust of South Australia (Collingrove Homestead) 23/74164 | $2000 | 23/114240 | 21/11/2024 | No | P |

| | | | | | | |
|---|---|---|---|---|---|---|
| | Rechner Cottage 23/74183 | $600 | 23/114249 | 21/11/2024 | Yes | C |
| | Anthony and Megan Adams 23/74453 | $500 | 23/114475 | 21/11/2024 | No | P |
| | Lionize Group Pty Ltd (Former Tanunda Railway Station) 23/74545 | $500 | 23/114844 | 21/11/2024 | No | P |
| | Lionize Group Pty Ltd (Former Tanunda Railway Station) 23/74547 | $500 | 23/114848 | 21/11/2024 | No | P |
| | Lionize Group Pty Ltd (Former Tanunda Railway Station) 23/74554 | $500 | 23/114851 | 21/11/2024 | No | P |
| | Lionize Group Pty Ltd (Former Tanunda Railway Station) 23/23/74555 | $500 | 23/114855 | 21/11/2024 | No | P |
| | Ben and Sabina Kelley 23/74566 | $500 | 23/114859 | 21/11/2024 | No | P |
| | Matthew and Tracy Taylor 23/74569 | $500 | 23/114860 | 21/11/2024 | Yes | C |
| | David Zimmermann 23/75101 | $500 | 23/114861 | 21/11/2024 | No | P |
| | Springton Hotel 23/93838 | $500 | 23/114863 | 21/11/2024 | Yes | C |

NOTE: Heritage Grants have until the 21 November 2024 to provide proof of expenditure to claim grant monies.

## ATTACHMENTS

Nil

## SUPPORTING REFERENCES

Nil.

# MATTERS FOR INFORMATION

## 3.2 BUDGET UPDATE - 3RD QUARTER 2023/2024

**Author: Executive and Project Support Officer and Administrative and Technical Support Officer**

**24/31292**

**COMMUNITY GRANTS AND YOUTH GRANTS**

The adopted Budget for the Community Grants and Youth Grants for 2023-2024 is $25,000 (excl GST) and are in accordance with the normal base funding allocations.

There was an allocation of two additional years of funds which was funded from the successful street lighting case. These funds are operating and are not carried over and the two years has concluded. Further, the source of these funds is under legal challenge and are no longer available. At this time, unless Council determines to allocate further funding from its budget the core funding for this, and the future years, is $25,000 per annum.

| | **Total (excl GST)** |
|---|---|
| **BUDGET 2023-2024** | $25,000.00 |
| | |
| LESS APPROVED COMMUNITY GRANTS FROM 1ST & 2nd QUARTER | $13,394.00 |
| LESS APPROVED YOUTH GRANTS FROM 1ST & 2nd QUARTER | $2,950.00 |
| ***FUNDS REMAINING*** | ***$8,656,.00*** |
| | |
| **Youth Grants** | $1,200.00 |
| **Community Grants** | $15,677.00 |
| **Grant Total for 3rd Quarter** | $16,877.00 |
| | |
| Balance of funds available if all grants approved | **-$8,221.00** |

**HERITAGE GRANTS**

**2023/2024**

| **Funding Type** | **No. of Applications** | **Funding Approved/ Requested** |
|---|---|---|
| Heritage Grants | **BUDGET 2023/2024** | $ 10,100.00 |
| | Less Payment made 2023/2024 | - $ 4,100.00 |
| | Less Applications still to be paid 2023/2024 (expires 21 November 2024) | $ 6,000.00 |
| | **FUNDS REMAINING** | NIL |

**ATTACHMENTS**

Nil

**SUPPORTING REFERENCES**

Nil.

# DEBATE REPORT

## 4.1 GRANT ACQUITTAL - ANGASTON AH&F SHOW SOCIETY

**Author: Executive and Project Support Officer**
**23/109714**

**PURPOSE**

To consider the Acquittal documentation in relation to the Community Grant awarded to Angaston AH&F Show Society towards the redevelopment of the Angaston Show website.

**RECOMMENDATION**

That Community Assistance Scheme Committee receives and approves the Acquittal documentation in relation to the Community Grant for $5,000 (ex GST) awarded to Angaston AH&F Show Society towards the redevelopment of the Angaston Show website.

**REPORT**

*Background*
The Community Assistance Scheme Committee at its meeting held 2 August 2023, assessed a Community Grant application submitted by the Angaston AH&F Show Society for funding towards the redevelopment of the Angaston Show website.
The following was resolved:

**MOVED** Mayor Lange

That Community Assistance Scheme Committee:

(1) Supports a Community Grant of $5,000.00 (ex GST) towards the redevelopment of the Angaston Show Website.

(2) Require the Angaston Agricultural, Horticultural and Floricultural Show Society appropriately acknowledge The Barossa Council as funding source for the project through social media, signage, website, promotional material and packaging (if possible) if successful in obtaining grant funding.

**SECONDED** Cr Schilling **CARRIED CA 2022-26/30**

*Introduction*
The Community Assistance Scheme Policy requires that a 'written assessment of the project, including a financial statement (Acquittal Statement) is required from the Grant recipient upon completion of the project'. The website redevelopment has now been completed.

*Discussion*
The Angaston AH&F Show Society have provided an acquittal statement which is included as Attachment 1.

*Summary and Conclusion*
CASC is requested to approve the acquittal information provided by the Angaston AH&F Show Society.

## ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 Grant Acquittal documentation- Angaston AH&F Show Society _Redacted

*Supporting references*
Community Assistance Scheme Policy
Community Grant Guidelines

## COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan

Goal
4. The Barossa fosters community resilience, connection and wellbeing through its social planning, recreation, safety, education, preventative health and social strategies especially for our youth and vulnerable people.
5. We are a strong community that is welcoming, safe and enjoys a quality lifestyle that celebrates our local identities, diversities, cultures and histories including our Aboriginal heritage.
10. Our region enjoys the benefits of sustainable community groups, networks and facilities that encourage everybody to participate in the community.

Strategies
4.1. Build on a strong sense of community pride with active community groups and individuals participating in local decision making and community building activities.
5.1. Support the development of activities that celebrate the history, art and culture of the Barossa and its people.
10.3. Build on the capacity of community members to participate in cultural, creative, recreational, sporting and learning opportunities.

Legislative Requirements
Local Government Act 1999

## FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

## COMMUNITY ENGAGEMENT

Community consultation is not required under legislation or Council policy.

## Chris Kruger

**From:** [redacted]
**Sent:** Sunday, 24 March 2024 9:31 PM
**To:** Chris Kruger
**Subject:** [EXTERNAL] Community Grant - The Angaston Show
**Attachments:** Invoice-IV00000001183.pdf; Invoice-IV00000001216.pdf; Invoice-IV00000001205.pdf; Invoice-IV00000001161.pdf; Invoice-IV00000001166.pdf; Chookapeck web proposal - Angaston Show.pdf; Community Assistance Scheme - Community Grant - Acquittal Statement - Angaston Show.docx

**CAUTION: This Message originated outside your organization. Treat all attachments and hyperlinks with suspicion.**

Hi Chris,

Please find attached the Acquittal Statement and invoices for your records.

Below is the project summary:

The newly launched Angaston Show's website, established with the Barossa Council's Community Grant, serves as a comprehensive hub for educational resources, a repository of the show's rich history, and a platform for engaging content tailored to the community. The site aims to provide valuable information and resources, fostering a sense of community involvement and encouraging participation in the show.

Key features include a wealth of educational materials, catering to diverse interests and age groups, fostering learning and understanding about various aspects of the show. The website also serves as a digital archive, capturing the history of the Angaston Show, making it accessible to all interested individuals.

With a focus on community engagement, the website features interactive content, event updates, and opportunities for involvement, creating a dynamic online space for residents and enthusiasts alike. Moreover, the platform extends its reach beyond Angaston, offering resources for other Show societies, aiming to foster collaboration and shared knowledge across communities.

In summary, the Angaston Show's website is a multifaceted platform funded by the Barossa Council, providing educational resources, a historical archive, engaging content, and support for broader community involvement, all while promoting collaboration among Show societies for a more vibrant and connected show community.

Thank you so very much for your support throughout this process. 😊

Kind regards,

Ella

**Attachment 1**

TheBarossaCouncil

# Community Grant Acquittal Statement

Grant Recipient: Angaston AH&F Society Show

Project Title: Redevelopment of Angaston AH&F Society Show Website

Grant Value: $5,000.00

## Financial Statement

| EXPENDITURE | | |
|---|---|---|
| **Type** | **Details** | **$ (ex GST)** |
| Contractors | Annemaree Clementson, Chookapeck | |
| | | |
| Materials | **WEBSITE DESIGN & DEVELOPMENT**<br>- Project research & administration.<br>- Wordpress theme purchase.<br>- Wordpress theme customisation.<br>- Content entry & image resizing as required.<br>- Basic SEO.<br>- Social media integration.<br>- Google Analytics integration.<br>- Domain email address set up (back-end) | $4975.00 |
| | | |
| Other Expenses | | |
| | Domain name registration / transfer – per annum (paid direct to Siteground) | $30 |
| | 12 month hosting (SSL included) – per annum (paid direct to Siteground) | $240 |
| | **TOTAL EXPENDITURE** | **$5245.00** |

| REVENUE | | |
|---|---|---|
| **Type** | **Details** | **$ (ex GST)** |
| Grant Funding | Barossa Council Community Grant Application | $5000.00 |
| Other Revenue | Angaston AH&F Society Show Expense | |
| | | |
| | **TOTAL REVENUE** | **$5000** |

NOTE: Please return completed Acquittal Statement together with any relevant supporting documents (such as receipts, invoices, photos etc) and a written summary of the project once complete.

I certify that the above financial statement is correct and the funds provided by The Barossa Council under the 2021/2022 Community Assistance Scheme have been applied to the purpose for which they were approved.

Name: ___Chris Linke_____

Position: ___Secretary, Angaston AH&F Society Show_____

Signature: Date: __31.8.2023_____

**Attachment 1**

**Clementson-Duncan Pty Ltd**
PO Box 563
TANUNDA, SA, 5352
Phone: 0400 262 250
ABN: 19 940 530 892

# Tax invoice

| Invoice number | Issue date | Due date |
|---|---|---|
| IV00000001161 | 15/11/2023 | 29/11/2023 |

**Bill to**
*Angaston Show Society*

| Description | Tax | Amount ($) *excluding tax* |
|---|---|---|
| Stage One payment for engagement and commencement of new website project. | GST | 1,492.50 |

| | |
|---|---|
| Subtotal *(exc. tax)* | $1,492.50 |
| Tax | $149.25 |
| Total Amount *(inc. tax)* | $1,641.75 |
| Total paid | $0.00 |
| **Balance due** | **$1,641.75** |

**View your invoice online**
Click here to view

**How to pay** Due date: 29/11/2023

**View your invoice online** **Bank deposit via EFT**

[redacted]

Page 1 of 1 Invoice no: IV00000001161 Due date: 29/11/2023 Balance due: $1,641.75

**Clementson-Duncan Pty Ltd**
PO Box 563
TANUNDA, SA, 5352
Phone: 0400 262 250
ABN: 19 940 530 892

## Tax invoice

| Invoice number | Issue date | Due date |
|---|---|---|
| IV00000001183 | 07/12/2023 | 21/12/2023 |

**Bill to**
*Chris Linke*
*Angaston Show Society*
Angaston SA 5353

| Description | Tax | Amount ($) *excluding tax* |
|---|---|---|
| Stage Two progress payment for new website project | GST | 1,492.50 |

| | |
|---|---|
| Subtotal *(exc. tax)* | $1,492.50 |
| Tax | $149.25 |
| Total Amount *(inc. tax)* | $1,641.75 |
| Total paid | $0.00 |
| **Balance due** | **$1,641.75** |

**View your invoice online**
Click here to view

**How to pay** Due date: 21/12/2023

[redacted]

**Attachment 1**

**Clementson-Duncan Pty Ltd**
PO Box 563
TANUNDA, SA, 5352
Phone: 0400 262 250
ABN: 19 940 530 892

# Tax invoice

| Invoice number | Issue date | Due date |
|---|---|---|
| IV00000001216 | 31/01/2024 | 14/02/2024 |

**Bill to**
*Chris Linke*
*Angaston Show Society*
Angaston SA 5353

| Description | Tax | Amount ($) *excluding tax* |
|---|---|---|
| 31 Jan. Website updates (show book, favicons, pdfs). Website administration (theme & plugin updates) | GST | 93.75 |
| 7 Feb. Website admin. (applied patch, updated plugins) | GST | 10.40 |

| | |
|---|---|
| Subtotal *(exc. tax)* | $104.15 |
| Tax | $10.42 |
| Total Amount *(inc. tax)* | $114.57 |
| Total paid | $0.00 |
| **Balance due** | **$114.57** |

**View your invoice online**
Click here to view

**How to pay** Due date: 14/02/2024

[redacted]

**Attachment 1**

**Clementson-Duncan Pty Ltd**
PO Box 563
TANUNDA, SA, 5352
Phone: 0400 262 250
ABN: 19 940 530 892

# Tax invoice

| Invoice number | Issue date | Due date |
|---|---|---|
| IV00000001205 | 15/01/2024 | 22/01/2024 |

**Bill to**
*Chris Linke*
*Angaston Show Society*
Angaston SA 5353

| Description | Tax | Amount ($) *excluding tax* |
|---|---|---|
| Stage Three payment for website project | GST | 1,990.00 |
| Mailchimp Account setup & administration | GST | 125.00 |

| | |
|---|---|
| Subtotal *(exc. tax)* | $2,115.00 |
| Tax | $211.50 |
| Total Amount *(inc. tax)* | $2,326.50 |
| Total paid | $0.00 |
| **Balance due** | **$2,326.50** |

**View your invoice online**
Click here to view

**How to pay** Due date: 22/01/2024

[redacted]

**Clementson-Duncan Pty Ltd**
PO Box 563
TANUNDA, SA, 5352
Phone: 0400 262 250
ABN: 19 940 530 892

# Tax invoice

| Invoice number | Issue date | Due date |
|---|---|---|
| IV00000001166 | 17/11/2023 | 01/12/2023 |

**Bill to**
*Angaston Show Society*

| Description | Tax | Amount ($) *excluding tax* |
|---|---|---|
| 12 months website hosting (Siteground) for www.angastonshow.org.au | GST | 59.88 |

| | |
|---|---|
| Subtotal *(exc. tax)* | $59.88 |
| Tax | $5.99 |
| Total Amount *(inc. tax)* | $65.87 |
| Total paid | $0.00 |
| **Balance due** | **$65.87** |

**View your invoice online**
Click here to view

**How to pay** Due date: 01/12/2023

[redacted]

# Angaston Show

## WEBSITE DESIGN & DEVELOPMENT PROPOSAL

JUNE 23 2023

chookapeck

**ANNEMAREE CLEMENTSON** | PO Box 563 Tanunda SA 5352 | 0400 262 250
annemaree@chookapeck.com | www.chookapeck.com | ABN 19 940 530 892

# APPROACH

## STAGE ONE: Briefing / Formulation of Key Requirements

- Discuss and confirm the project, scope, production schedule, deliverables and timeline.
- Undertake competitor analysis.
- Establish a clear set of front-end creative & functionality specifications.

## STAGE TWO: Creative Design

- Collect content (text, images, video, pdfs etc) and production notes.
- Develop the creative design direction.
- Present to the client the creative design concepts for consideration.

## STAGE THREE: Development and Implementation

- Apply approved design across the website.
- Set up widgets, plugins and pages.
- Basic search engine optimisation (SEO).
- Undertake thorough testing on multiple platforms and browsers.
- Provide a completed website ready for client training and future content entry.
- Client sign-off to go LIVE.
- Transfer of site to LIVE status.

APPROXIMATE TIMEFRAME TO COMPLETE – 4-6 WEEKS.

***Note***: Stage One can begin from July 1, 2023, or at a mutually agreeable date .

# PROJECT COST ESTIMATES

All content outlined in this proposal is based on both information exchanged to-date, and informed assumptions made by Chookapeck, for the purpose of this initial submission. The pricing outlined within this proposal is subject to change based on agreed changes and clarifications of the project scope.

## WEBSITE DESIGN & DEVELOPMENT

- Project research & administration.
- Wordpress theme purchase.
- Wordpress theme customisation.
- Content entry & image resizing as required.
- Basic SEO.
- Social media integration.
- Google Analytics integration.
- Domain email address set up (back-end)

**COST $4975.00 +GST**

## PAYMENT MILESTONES

30% - Deposit on engagement and commencement of project.
30% - Progress payment on sign off of creative development.
40% - On completion of project.

## ADDITIONAL OPTIONS & FEES

| | |
|---|---|
| - Author's corrections / Additional work | $125/hr +GST |
| - Basic content management training | $125/hr +GST |
| - MailChimp account setup | $125/hr +GST |
| - MailChimp training | $125/hr +GST |
| - Ongoing Website Maintenance | $125/hr +GST |
| - Content Planning Session & Content Calendar | $125/hr +GST |
| - Quarterly Mentoring Session | $125/hr +GST |

# TERMS & CONDITIONS

## Commencement of work

The Client agrees to provide written approval, (email is acceptable), before any work is commenced.

## Fees for service

It is agreed that the fee for service shall be the cost estimates provided in this proposal, unless work undertaken exceeds work outlined. If work undertaken exceeds the items specified in this proposal, the Client agrees to pay appropriate fees for the excess work.

## Payment

The Client must agree to pay all invoiced amounts within 14 days of receipt of invoice.

## Design Copyright

Copyright in all artistic work designed by Chookapeck shall be the property of Chookapeck.
The Client is granted exclusive rights to use the selected designs upon Chookapeck having received all monies due under these Terms & Conditions.
It is agreed that the Client will have the exclusive right to retain and reproduce any artwork, manual, information, material reports and other output which is produced from the performance of the work outlined in this proposal. It is agreed that Chookapeck will assign to the Client, having received all monies due, all rights title and interest in the future copyright of any artwork, manuals, information, material reports and other output with is produced from the performance of the work outlined in this document. This granting of copyright does not extend to the use of design proposals submitted but not approved by the Client.

## Materials

Text/copy, images, graphics, data or material are to be provided by the client in a format specified by Chookapeck as suitable for incorporation in your website (usually in Word, JPEG, PNG, PDF format). If material is not provided in a suitable format you will be billed for the additional work this causes.

chookapeck

# TERMS & CONDITIONS

## Permissions & Copyrights

**1** It is the client's responsibility to obtain all the necessary permissions and authorities in respect of the use of all copy, graphics, registered company logos, names and trademarks or any other material supplied by the client.

**2** Supply of above-mentioned material by the client shall be regarded as a guarantee by the client to Chookapeck that all such permissions and authorities have been obtained.

**3** No responsibility will be accepted by Chookapeck for damages to or losses incurred by the client from the use of material for which the required permission or authority has not been obtained.

## Delivery Deadlines

Delivery deadlines must be supplied when the job is fully briefed to ensure a timeline can be established. Where production schedules are not adhered to by the Client, final delivery date or dates will be adjusted accordingly.

## Revisions and Alterations

Additional work requested by the Client and performed by Chookapeck after this proposal has been approved, is considered a revision and author's corrections will apply. If the job changes to an extent that substantially alters the specifications described in the original estimate, an updated quotation will be submitted to you, and the revised fee must be agreed to by both parties before work proceeds.

## Confidentiality

It is agreed that Chookapeck shall not at any time either during the continuance of the work outlined or thereafter, except in the cause of her duties, divulge any of the confidential affairs of the Client or any of its clients or associated companies.

chookapeck

# DEBATE REPORT

## 4.2 GRANT ACQUITTAL - NURIOOTPA BOWLING CLUB

**Author: Executive and Project Support Officer**
**24/34069**

**PURPOSE**

To consider the Acquittal documentation in relation to the Community Grant awarded to the Nuriootpa Bowling Club towards the kitchen upgrade (replacement refrigerator).

**RECOMMENDATION**

That the Community Assistance Scheme Committee receives and approves the Acquittal documentation in relation to the Community Grant for $3,000.00 (ex GST) towards the Nuriootpa Bowling Club's kitchen upgrade.

**REPORT**

*Background*
The Community Assistance Scheme Committee at its meeting held 20 February 2024 assessed a Community Grant application submitted by the Nuriootpa Bowling Club for funding towards their kitchen upgrade (replacement refrigerator).

The following was resolved:

**MOVED** Cr Preece

That Community Assistance Scheme Committee:

(1) Supports a Community Grant of $3,000.00 (ex GST) towards the Nuriootpa Bowling Club's kitchen upgrade.

(2) Require the Nuriootpa Bowling Club Inc. to appropriately acknowledge The Barossa Council as a funding source for the project through social media, signage, website, promotional material and packaging if successful in obtaining grant funding.

**SECONDED** Cr de Vries **CARRIED CA 2022-26/44**

*Introduction*
The Community Assistance Scheme Policy requires that a 'written assessment of the project, including a financial statement (Acquittal Statement) is required from the Grant recipient upon completion of the project'. The refrigerator purchase has now been finalised.

*Discussion*
The Nuriootpa Bowling Club have provided an acquittal statement which is included as Attachment 1.

*Summary and Conclusion*
CASC is requested to approve the acquittal information provided by the Nuriootpa Bowling Club.

## ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 Acquittal documentation - Nuriootpa Bowling Club Community Grant_Redacted

*Supporting references*
Community Assistance Scheme Policy
Community Grant Guidelines

## COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan

Community and Culture

Health and Wellbeing

Goal

4. The Barossa fosters community resilience, connection and wellbeing through its social planning, recreation, safety, education, preventative health and social strategies especially for our youth and vulnerable people.
5. We are a strong community that is welcoming, safe and enjoys a quality lifestyle that celebrates our local identities, diversities, cultures and histories including our Aboriginal heritage.
10. Our region enjoys the benefits of sustainable community groups, networks and facilities that encourage everybody to participate in the community.

Strategies

4.1. Build on a strong sense of community pride with active community groups and individuals participating in local decision making and community building activities.
5.1. Support the development of activities that celebrate the history, art and culture of the Barossa and its people.
10.3. Build on the capacity of community members to participate in cultural, creative, recreational, sporting and learning opportunities.

Legislative Requirements
Local Government Act 1999

## FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

## COMMUNITY ENGAGEMENT

Community consultation is not required under legislation or Council policy.

**Chris Kruger**

**From:** [redacted]
**Sent:** Thursday, 14 March 2024 9:27 AM
**To:** Hannah Doecke
**Subject:** [EXTERNAL] Community Grant - Nuriootpa Bowling Club
**Attachments:** Nuriootpa Bowling Club Community Grant Acquittal Statement_2.pdf

**Categories:** CASC

**CAUTION: This Message originated outside your organization. Treat all attachments and hyperlinks with suspicion.**

Hi Hannah,
Attached is the Community Grant Acquittal Statement from Nuriootpa Bowling Club along with a copy of the supplier invoice.

When the fridge has been delivered, we will acknowledge the grant and include a photo of the fridge on our website, facebook and next edition of the newsletter.
Please let me know if you have any questions.

Regards,
Richard Moyle
Treasurer
Nuriootpa Bowling Club
[redacted]

1

TheBarossaCouncil

## Community Grant Acquittal Statement

Grant Recipient: NURIOOTPA BOWLING CLUB

Project Title:

Grant Value: $3000

### Financial Statement

| EXPENDITURE | | |
|---|---|---|
| **Type** | **Details** | **$ (ex GST)** |
| Contractors | | |
| | SKOPE BME1200N-A (BLACK) ACTIVE CORE DISPLAY FRIDGE, 2 GLASS DOOR BOTTOM MOUNT COMPRESSOR, 1079 LITRE CAPACITY, 1280MM WIDE X 758MM DEEP X 2005 MM HIGH, EMS CONTROLLER WITH HIGH ENERGY EFFICIENCY TO AUTOMATICALLY PUT FRIDGE INTO SLEEP MADE DURING PERIODS OF LOW USE | 4,450 |
| Materials | | |
| Other Expenses | | |
| | | |
| | | |
| | | |
| | **TOTAL EXPENDITURE** | **$** |

| REVENUE | | |
|---|---|---|
| **Type** | **Details** | **$ (ex GST)** |
| Grant Funding | | |
| Other Revenue | | |
| | | |
| | | |
| | | |
| | | |
| | **TOTAL REVENUE** | **$** |

NOTE: Please return completed Acquittal Statement together with any relevant supporting documents (such as receipts, invoices, photos etc) and a written summary of the project once complete.

I certify that the above financial statement is correct and the funds provided by The Barossa Council under the 2023/2024 Community Assistance Scheme have been applied to the purpose for which they were approved.

Name: RICHARD MOYLE

Position: TREASURER

Signature: R Moyle Date: 13/3/2024

Total Commercial Equipment

# Sales Order

ABN 51 645 337 104
PHONE 1300 355 769
Unit 17/22 Ware Street
Thebarton, SA 5031
www.totalce.com.au

| | |
|---|---|
| Date | 12/03/2024 |
| Sales Rep | PMH |
| TCE Order No. | nur33261 |
| P.O. No. | nur33261 |

**Delivery Address**

**Name / Address**

Nuriootpa Bowling Club
Buna Terrace
Nuriootpa

**Payment and Deposit Terms:**

In full before dispatch

| Description | Qty | Unit Price | GST | Total ex GST |
|---|---|---|---|---|
| Refrigeration | | | | |
| Skope BME1200N-A (Black) Active Core Display Fridge. 2 x glass door, bottom mount compressor, 1079 litre capacity, 1280mm wide x 758mm deep x 2005mm high. EMS controller with high energy efficiency to automatically put fridge into sleep mode during periods of low use. | 1 | 4,250.00 | 425.00 | 4,250.00 |
| Standard general freight to you with tailgate delivery kerbside only. | 1 | 200.00 | 20.00 | 200.00 |

**$100 deposit paid, balance due $4795**

[redacted]

| | |
|---|---|
| Subtotal | $4,450.00 |
| Tax | $445.00 |
| **Total** | **$4,895.00** |

**Use the TCE Order No. as your reference**

Please email remittance to remittances@totalce.com.au
VISA, MasterCard and AMEX payments will incur a 1.5% fee.

**Please complete the acceptance section below and return by email.**

Prepared by Peter Holmes [redacted]

Order Acceptance

All equipment and services contained in this order remain the property of Total Commercial Equipment until all monies owed are paid in full. If payment in full is not made by the due date, Total Commercial Equipment will have no choice but to refer the collection of any outstanding amount to a collection agency of our choice, where the customer shall be liable for any costs associated with the recovery action including legal costs. Delivery dates of equipment and services are only approximate and Total Commercial Equipment cannot be held responsible if equipment and or services are delayed in anyway. Refunds cannot be made for returned goods or services or if this order is cancelled or changed in anyway.

**I agree with the terms and conditions of this order.**

**Name:** **Signed:** **Date:**

**CONTRACTORS LICENCE NO:** PGE 307 456 ARC AU56620

# DEBATE REPORT

## 4.3 THE MOCULTA DISTRICT HISTORY SOCIETY INC. - COMMUNITY GRANT APPLICATION

**Author: Executive and Project Support Officer**
**24/30808**

**PURPOSE**

To consider a Community Grant application (the Application) for The Moculta District History Society Incorporated (the Society), seeking $865.00 (GST inclusive) for the reprinting of the 'A Heritage Walk of Moculta" brochure.

**RECOMMENDATION**

That Community Assistance Scheme Committee:

(1) Support/Does not support a Community Grant of $.....(ex GST) towards the cost of reprinting the 'A Heritage Walk of Moculta' Brochure.
(2) Require The Moculta District History Society to appropriately acknowledge The Barossa Council as a funding source for the project through social media, signage, website and promotional material if successful in obtaining grant funding.

**REPORT**

*Background*
The Moculta District History Society Incorporated has been established for over 15 years, and has an active membership base of 26 people.

*Introduction*
The Moculta District History Society Incorporated first published 'A Heritage Walk of Moculta' in 2007 to commemorate the milestones of the Moculta Primary School, the Moculta Soldier's Memorial Hall and the Moculta Recreation Park. The interest shown led to the formation of the Moculta District History Society Incorporated.

Since then, several changes have occurred within the township.

The Moculta District History Society Incorporated are seeking funds to assist with reprinting the brochures, which will be updated to reflect minor changes.

*Discussion*
The Moculta District History Society Incorporated is responsible for the upkeep of the State Heritage listed Shannon Mausoleum, its grounds and the public liability insurance for the Linke Stripper Shelter located at the Moculta Recreation Park.

Current funds are allocated to the above projects, therefore the Society are seeking Council funding assistance to ensure their financial viability.

*Summary and Conclusion*
The brochure is a valuable tool to promote the history of Moculta, and will benefit visitors and residents alike.

Officers recommend that, should the Committee approve the funding, that recognitions of Council's contribution be included in the promotion of the project and any project deliverables.

## ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 Community Grant Application - Moculta District History Society Inc_Redacted
Attachment 2 Community Assistance Scheme Staff Feedback Sheet -Moculta District History Society - Round Three May 2024

*Supporting references*
Community Assistance Scheme Policy
Community Grant Guidelines

## COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan

Community and Culture

Health and Wellbeing

Goal
5. We are a strong community that is welcoming, safe and enjoys a quality lifestyle that celebrates our local identities, diversities, cultures and histories including our Aboriginal heritage.
10. Our region enjoys the benefits of sustainable community groups, networks and facilities that encourage everybody to participate in the community.

Strategies
5.1. Support the development of activities that celebrate the history, art and culture of the Barossa and its people.
10.3. Build on the capacity of community members to participate in cultural, creative, recreational, sporting and learning opportunities.

Legislative Requirements
Local Government Act 1999

## FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

Various Officers have reviewed the Grant application and proposal and their comments are included as Attachment 2.

## COMMUNITY ENGAGEMENT

Community consultation is not required under Legislation or Council Policy.

**Attachment 1**

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RECEIVED

13 MAR 2024

THE BAROSSA COUNCIL

The Moculta District History Society Incorporated
C/- PO Box 90
Moculta SA 5353
[redacted]

The Barossa Council
43-51 Tanunda Road
Nuriootpa SA 5355
Attn: Community Assistance Scheme Committee

12th March 2024

Dear Committee Members,

On behalf of the Moculta District History Society I have enclosed an application for a Community Grant. The funds requested will enable the reprinting of "A Heritage Walk of Moculta".

The brochure was first published in 2007 to commemorate the milestones of the Moculta Primary School, the Moculta Soldiers' Memorial Hall and the Moculta Recreation Park. This then led to the formation of the Moculta District History Society Incorporated in 2008.

Whilst our Society is financially able to fund the reprint ourselves, we are asking for assistance from the Barossa Council so that our Society which is responsible for the upkeep of the State Heritage listed Shannon Mausoleum, its grounds and public liability insurance for the Linke Stripper Shelter located at the Moculta Recreation Park, will remain financially viable in future years.

Yours faithfully,

C. J. Pfeiffer

Carmel Pfeiffer
Treasurer

**Attachment 1**

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# THE BAROSSA COUNCIL

## COMMUNITY GRANT APPLICATION FORM

(Please read the Community Grant Guidelines and complete all sections of this form)

| | | | |
|---|---|---|---|
| **Related Policy/Process** | **TBCPOC4450 Community Assistance Scheme Policy** | **Form Number:** | **TBCFOR4452** |
| **Form Owner:** | Manager – Community and Facilities Development | **Last Revised Date:** | **June 2017** |
| **Document Control:** | Manager – Community and Facilities Development | **TRIM Reference:** | **17/47438** |
| **Date Approved:** | **7 March 2018** | **Next Review Date:** | **June 2019** |

Date of Application: / /

### 1. ORGANISATION DETAILS

Name of organisation: MOCULTA DISTRICT HISTORY SOCIETY INC.

Physical address of organisation clubroom/facilities/meeting place: 184 GRUENBERG ROAD, MOCULTA SA 5353 / GRUENBERG CHURCH HALL

Postal address of organisation: P.O. BOX 90 MOCULTA SA 5353

### 2. CONTACT DETAILS FOR THIS ORGANISATION

Name: CARMEL PFEIFFER

Position: TREASURER

Postal Address (for contact person):
PO BOX 90 MOCULTA SA 5353

Mobile: [redacted]

Home Phone: ( ) "

Work Phone: ( ) "

[redacted]:

Preferred Method of contact

Home Phone ☐ Work Phone ☐ Mobile ☒ Email ☒

### 3. GROUP/ORGANISATION GST STATUS (PLEASE TICK)

In accordance with current tax legislation, Council is obliged to withhold 46.5% of the grant and forward this amount to the Australian Taxation Office (ATO) if an Australian Business Number (ABN) is not provided



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prior to payment of funds. Applicants that have an ABN and are GST registered must provide a tax invoice prior to payment being made. Council will gross up the Grant for the appropriate GST amount, provided all requirements in regard to GST are met to Council's satisfaction.

Applicants that are unable to provide an ABN must legitimately complete a "Statement by Supplier" form which is available from Council. If not provided, Council will be required to withhold 46.5%.

- ☐ No ABN and not registered for GST
  (Please request and include a 'Statement by Supplier' form to go with your application)
- ☑ ABN but not registered for GST (please attach a copy of ABN Certificate)
- ☐ ABN and registered for GST (please attach a copy of ABN Certificate)
- ☐ Currently applying for ABN/GST registration
  (When received, Council will require this information before funding can be made)

## 4. PROOF OF INCORPORATION (AS PER GUIDELINE 1.2)

Is your Organisation incorporated? Yes ☑ No ☐
(If yes, please provide a copy of the Certificate of Incorporation and go to Section 5)

If No, are you affiliated with an incorporated body?

Yes ☐ (Please note: An auspice agreement is required if the organisation applying for funding is not part of an incorporated body.)

**Auspice Information**
Auspice Organisation Name: _____

Contact Person: _____

Postal Address: _____

Telephone (Bus. Hours) (___) _____ Email: _____

**Auspice Declaration:**
I,_____ certify that _____
will auspice this proposal and take legal and financial responsibility for the administration of any approved grant funds.

Full name of Authorised Officer: _____

Title of Authorised Officer: _____

Signature: _____ Date: / /

No ☐ You are ineligible to apply for a Community Assistance Grant.

## 5. ABOUT YOUR ORGANISATION

What are the Aims and Objectives of your Organisation?
(Please attach a copy of your organisation's Terms of Reference/Constitution)

OUR SOCIETY AIMS TO ENCOURAGE THE PRESERVATION OF LOCAL RECORDS, HISTORICAL SITES AND RELICS. TO HOLD, MAINTAIN AND PRESERVE ITEMS OF HISTORICAL VALUE THAT MAY BE DONATED OR LOANED TO THE MOCULTA DISTRICT HISTORY SOCIETY INC.



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How long has your organisation been established? 15 yrs 4 mths

Number of members associated with your organisation: 26

What proportion of members resides in The Barossa Council area? 60%

Is your organisation associated with or does it receive funds through it normal activity, such as bar or canteen facilities?
(See Community Grant Guideline 3.15) Yes ☐ No ☑

If yes – please detail

Is any form of Government funding received by your organisation?
Yes ☐ No ☑

If yes – please detail as you may be ineligible to apply for a Community Assistance Grant over $500.
(See Community Grant Guideline 3.3)

Has your organisation received assistance from The Barossa Council in the past 3 years?
(This includes cash or in-kind (e.g. Road closures, venue hire etc.)
(See Community Grant Guideline 3.6) Yes ☐ No ☑

If yes – please detail

CASH AND INVESTMENTS

Please provide information on what the cash and investment holdings are earmarked for.
(This will assist in the assessment of this application - See Community Grant Guideline 3.14)
THE M.D.H.S. DOES HAVE FUNDS THAT EXCEED THE AMOUNT APPLIED FOR, HOWEVER THESE MONIES ARE NEEDED FOR THE OPERATING COSTS OF THE SOCIETY INCLUDING INSURANCE AND THE MAINTENANCE OF THE SHANNON MAUSOLEUM AND ITS GROUNDS.

## 6. PROJECT DETAILS

Project Title: A HERITAGE WALK OF MOCULTA BROCHURE

Description of Project:
(Briefly outline your project, the goals and aims, and how it will benefit the community)
THE BROCHURE WAS FIRST PUBLISHED IN 2007. SINCE THEN SEVERAL CHANGES HAVE OCCURRED WITHIN THE TOWNSHIP. OUR GOAL IS TO HAVE THE BROCHURES REPRINTED WITH MINOR CHANGES MADE. OUR AIM IS TO HIGHLIGHT THE HISTORY OF THE TOWNSHIP, THUS BENEFITING VISITORS AND RESIDENTS ALIKE.

Amount of funding applied for: $ 864-30

Which Strategy from Council's Community Plan does your project relate to and how? (The Community Plan is available on Council's website via this link) THE BROCHURE RELATES TO THE STRATEGY OF GOAL 5 BY CELEBRATING THE HISTORY OF THE BAROSSA AND IT RELATES TO THE STRATEGY OF GOAL 12 BY PROMOTING AND DEVELOPING A TOURISM EXPERIENCE.



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Location of the project: MOCULTA TOWNSHIP

Could the project/event proceed if only partial funding is received? Yes ☑ No ☐

Provide details: FUNDING MAY BE SOURCED FROM THE SOCIETY'S TERM DEPOSIT.

Proposed start date: 15 / 05 / 2024 end date: 30 / 06 / 2024

Is your project upgrading/enhancing land or a building? Yes ☐ No ☑

Who owns the land/building?
(If the applicant is not the owner, written consent must be obtained from the land/building owner and submitted with your application.)

Has Council been contacted in relation to whether approval is needed for this project? Yes ☐ No ☐

Who will benefit from your project?

How many people 0 - 1000 Age range of people ALL AGES

Range of groups TOURISTS, RESIDENTS, HISTORY FOLLOWERS, LAVENDER TRAIL WALKERS Activity areas HISTORY & HERITAGE

How will you measure the benefit to these groups?

REPLACEMENT OF HERITAGE WALK BROCHURES, SOCIAL MEDIA & CORRESPONDENCE TO THE MOCULTA DISTRICT HISTORY SOCIETY INC.

Has any other funding been sought for this project? If so, what was the outcome of the application?

SAHF 2021 - 2022 HISTORY GRANT - APPLICATION UNSUCCESSFUL.

Any further information which may be relevant to this application

THE BROCHURE WAS FIRST PRODUCED BY THE MOCULTA HISTORY GROUP 2007 TO CELEBRATE MILESTONES OF THE SCHOOL (NOW CLOSED) 125 YEARS, THE SOLDIERS MEMORIAL HALL, 50 YEARS AND THE RECREATION PARK, 70 YEARS. THE INTEREST SHOWN LED TO THE FORMATION OF THE MOCULTA DISTRICT HISTORY SOCIETY INCORPORATED.



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**Attachment 1**

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## 7. BUDGET AND FUNDING

| **PROJECT INCOME** | (Group's Contribution to Project) |
|---|---|
| Group Funds | $ |
| Fundraising Activities | $ |
| Donations | $ |
| In Kind (provide details) | $ |
| Other (provide details) | $ |
| **Total Group's Contribution** | $ NIL |
| Council Assistance Requested | $ 864-30 |
| **TOTAL PROJECT INCOME** | $ 864-30 |

**PROJECT EXPENDITURE** (Please provide an itemised list of expenses for the project)

| | | |
|---|---|---|
| JOB NAME: A HERITAGE WALK OF MOCULTA | $ | |
| ARTWORK: MINOR UPDATES | $ | |
| FINISHED SIZE: 396 x 210mm | $ | |
| PAPER: MOHAWK UIA VELLUM - WARM WHITE 165gsm | $ | |
| PRINTING: 2 COLOURS, 2 SIDES | $ | |
| FOLDING: DL (210mm x 99mm) 1000 PCPIES | $ | |
| **TOTAL PROJECT EXPENDITURE** | $ 864-30 | |



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## 8. REQUIRED SUPPORTING DOCUMENTATION

**The following documents for your organisation are mandatory and must be attached to this application. If you are not an incorporated body, your auspice organisation is also required to provide their documents.**

| | |
|---|---|
| ABN Certificate or Statement by Supplier form | ☑ |
| A copy of your organisation's Certificate of Incorporation | ☑ |
| or | |
| Auspice information completed and a copy of their Certificate of Incorporation | ☐ |
| A copy of your organisation's Terms of Reference/Constitution | ☑ |
| A copy of your organisation's most recent AGM Minutes | ☑ |
| A copy of your organisation's last Audited Financial Statements | ☑ |

**The following documents must be attached if applicable:**

| | |
|---|---|
| Endorsement from the asset owner (if applicable - see 3.11 of the Guidelines) | ☐ |
| Details of cash holdings exceeding application amount (if required – see 3.14 of the Guidelines) | ☐ |
| Letters of support for your project | ☐ |
| Plans / quotes / images etc. | ☑ |

This application must be signed by two current senior office holders of the organisation.
i.e. President, Treasurer, Secretary.

| | | | |
|---|---|---|---|
| SIGNATURE | maRodda | SIGNATURE | C.J. Pfeiffer |
| POSITION | President | POSITION | TREASURER |
| DATE | 12 / 03 / 2024 | DATE | 12 / 03 / 2024 |



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**Attachment 1**

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## Australian Business Register

| | | |
|---|---|---|
| Australian business number (ABN) | : | 80 933 078 950 |
| Entity name | : | Moculta District History Society Incorporated |
| ABN status | : | Active |
| ABN registration date | : | 7 September 2018 |
| Postal address | : | PO Box 90<br>MOCULTA SA<br>5353 |
| Business address | : | 302 PARROT HILL RD<br>MOCULTA SA<br>5353 |
| Email address | | [redacted] |
| Type of entity | : | Other Incorporated Entity |
| ANZSIC code | : | 9559 - Other Interest Group Services N.E.C. |

### Associates

The following are the associates of the entity:

| Associate name | Position held |
|---|---|
| Mrs CARMEL PFEIFFER | Office Bearer Of A Club/Association |

**Attachment 1**

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Government of South Australia
Office of Consumer and Business Affairs

# SOUTH AUSTRALIA

Associations Incorporation Act 1985
Section 20(1)

Incorporation Number: **A40054**

# Certificate of Incorporation

This is to certify that

## MOCULTA DISTRICT HISTORY SOCIETY INCORPORATED

is, on and from the seventeenth day of October 2008
incorporated under the Associations Incorporation Act 1985.

Given under the seal of the Corporate Affairs Commission at Adelaide on this seventeenth day of October 2008

Commissioner of Corporate Affairs

**Attachment 1**

SCANNED 20240313 104317

# CONSTITUTION OF
# MOCULTA DISTRICT HISTORY SOCIETY INCORPORATED

## 1. Name

The name of the Association shall be **MOCULTA DISTRICT HISTORY SOCIETY INCORPORATED** (hereinafter referred to as **'the Society'**).

## 2. Objects

The objects of the Society are:-

2.1 to arouse the interest in and to promote the study and discussion of the history of the Moculta district through meetings, excursions, publications and exhibitions, and any other appropriate means;

2.2 to encourage the preservation of local records, historical sites and relics;

2.3 to hold, maintain and preserve such items as may be donated or loaned to the Society; and

2.4 to arrange for or carry out and do all lawful things necessary for the attainment of the above objects and any other objects which may seem desirable at any future time which are not consistent with the above objects.

## 3. Membership

3.1 The membership of the Society is open to any person, organisation interested in furthering the above objects.

3.2 Applications for membership are to be directed in writing to the Committee with the appropriate joining fee, which shall be refundable in the event that the application is not successful. The granting of membership will be at the sole discretion of the Committee.

3.3 There will be three classes of membership as follows:

3.3.1 Full member.

3.3.2 Life; and

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3.3.3 Corporate.

3.4 The subscription fees for each class of member shall be such sum as the members shall determine from time to time in general meeting.

3.5 Membership of the Society shall cease upon failure to pay the subscription within three (3) months of it becoming due.

3.6 A member may resign from membership of the Society by giving written notice thereof to the secretary or public officer of the Society. Any member so resigning shall be liable for any outstanding subscriptions which shall be recovered as a debt due to the Society.

**4. Subscriptions & Voting Rights**

4.1 Each member except for life members shall pay an annual subscription fee, such fee to be determined at the Annual General Meeting of the Society.

4.2 Life Members shall be deemed to be financial members.

4.3 Only financial members of the Society shall be entitled to vote with one vote per member applying.

4.4 In the case of corporate membership, a corporate member shall annually notify the Society of its voting nominee.

**5. Management**

5.1 The management of the affairs of the Society shall be under the control of the Committee of Management (hereinafter referred to as 'the Committee').

5.2 The Committee shall consist of the President, Vice President, Secretary and Treasurer of the Society, all of whom shall be elected annually to the specific office at the Annual General meeting. The balance of the Committee shall consist of at least one other financial member of the Society, who shall be elected at the Annual General Meeting.

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5.3 The Committee shall meet at least once per year or more often as required. A quorum shall be three of the Committee members.

5.4 The Committee shall have the power to co-opt any financial member to fill any casual vacancy that may occur on the Committee from time to time. Any person so co-opted shall hold office only until the next Annual General Meeting of the Society.

5.5 The committee shall have the power to delegate its authority in any particular matter or matters to a sub-committee appointed by the Committee for that purpose. Any such sub-committee so appointed shall at all times be and remain under the overriding authority of the Committee to whom it shall be responsible and to whom it shall report.

5.6 Voting within the Committee shall be by a show of hands unless the President shall decide otherwise, in which case the voting shall be by a secret ballot. The decision of the Committee shall be by simple majority of those present and voting. The President shall have a casting vote.

5.7 The office of committee member shall become vacant if a committee member is:

5.7.1 disqualified by the Act;

5.7.2 expelled under these rules;

5.7.3 permanently incapacitated by ill health;

5.7.4 absent without apology for more than three consecutive committee meetings, or more than three committee meetings in a financial year;

5.7.5 no longer the duly appointed representative of a corporate member.

**6. Committee powers**

In furtherance of the above the Committee shall have the powers available to it as afforded under the Associations Incorporation Act 1985 as amended and shall specifically have the following powers:-

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6.1 to raise money and create funds for any purpose of the Society by subscription or donation or in any other manner whatsoever and to use such money or funds for carrying out or furthering the objects of the Society;

6.2 to confer co-operate and liaise with any other person group body corporate or government department having object or interest similar to the Society as necessary or desirable from time to time;

6.3 to invest any monies of the Society not immediately required for any of its object in such a way as the Committee shall from time to time determine;

6.4 to receive and approve and/or reject membership applications;

6.5 to approve applications for funding as may be received from time to time;

6.6 to call meetings; and

6.7 to prepare and approve reports as may be required from time to time.

## 7. Meetings

7.1 Annual General Meetings of the Society shall be held not later than the 31st of October each year.

7.2 Ordinary General Meetings of the Society shall be called from time to time at the discretion of the Committee.

7.3 Special General meetings shall be called by the President upon receipt of a written request of five (5) financial members of the Society, and may be called by the President on the recommendation of the Committee. Notice of such Special General Meetings shall be by way of notification in writing or advertisement in a newspaper circulating in the area or by such other means as the Committee shall determine, such notice to be given at least fourteen (14) days prior to the meeting so called.

7.4 Voting at Annual, Ordinary or Special General meetings may either be by a show of hands unless the President shall decide otherwise, in which case the voting shall be by secret ballot. The

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decisions of the Meeting shall be by simple majority of those present and voting, with the exception of matters referred to in clauses 15 and 16 herein. The President shall have a deliberative as well as a casting vote.

**8. Minutes**

8.1 Proper minutes of all proceedings of meetings of the Society and of meetings of the Committee. shall be entered within one month after the relevant meeting in minute books kept for the purpose.

8.2 The minutes kept pursuant to this rule shall be signed by the chairperson of the next succeeding meeting.

8.3 Where minutes are entered and signed they shall until the contrary is proved to be evidence that the meeting was convened and duly held, that all proceedings held at the meeting shall be deemed to have been duly held, and that all appointments made at a meeting shall be deemed to be valid.

**9. Quorums**

At Annual, Special and ordinary General Meetings of the Society the quorum shall be five (5) financial members.

**10. Seal**

The seal holders of the Society shall be the President, Treasurer and Secretary. Any instruments to which the seal is affixed shall not be valid unless authorized by resolution of the Committee and countersigned by any two of the seal holders.

**11. Public Officer**

The Public Officer of the Society shall be appointed by the members at any Annual General Meeting from time to time as shall be necessary and shall not be a person who is also the Auditor of the Society.

**12. Indemnity**

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Every officer or other member of the Committee and every agent or employee of the Society shall be indemnified by the Society against liability incurred by them in respect of the affairs of the Society in defending any proceedings whether civil or criminal in which judgment is given in their favour or in which they are acquitted. It shall be the duty of the Committee to pay all costs, losses and expenses (including travelling expenses when approved by the Committee) which any such officer, member, agent or employee shall incur or become liable for by reason of any contract properly entered into or deed or act done by them in the course of their duties out of the funds of the Society.

**13. Financial Year**

The financial year of the Society shall end on the 30th day of June in each year.

**14. Finance**

14.1 All monies received by and on behalf of the Society shall be deposited to the credit of the Society in an account at such financial institution as the Committee shall from time to time direct.

14.2 All withdrawals are to be signed by any two (2) of President, Vice President or Treasurer of the Committee.

14.3 An Auditor shall be appointed by members at each Annual General Meeting of the Society.

14.4 The accounts of the Society shall be examined and their correctness certified by the Auditor in time for presentation at the Annual General Meeting of the Society.

14.5 The income of the Society shall be applied solely to the carrying out of the objects of the Society and no portion thereof shall be paid or transferred directly or indirectly by way of the dividend bonus or otherwise howsoever to the members or relatives of the members of the Society provided that nothing herein shall prevent the payment in good faith or remuneration to any officer

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or servant of the Society or to any member of the Society in return for any services actually rendered to the Society.

**15. Alteration to Constitution**

15.1 This Constitution may be amended at the Annual General meeting or a Special General Meeting of the Society called for that purpose, such amendment to be carried by a majority of at least two thirds of the members present at such meeting.

15.2 The proposed amendments must be in writing and submitted to the Secretary not less than twenty-eight (28) days prior to the meeting at which it will be considered.

**16. Dissolution**

16.1 The members may by special resolution passed by a majority of not less than three quarters of the members of the Society at any Annual General Meeting or Special General Meeting called for that purpose resolve to dissolve the Society. At least twenty-one (21) days written notice to be given specifying the intention to propose the resolution as a special resolution. Members of the Society, being entitled to do so, vote in person or by proxy at that meeting.

16.2 If upon the winding up of the Society there shall remain after satisfaction of all its debts and liabilities any assets whatsoever the same shall not be paid or distributed amongst members of the Society but shall be given or transferred to the Historical Society of South Australia.

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# Moculta & District History Society Annual General Meeting

**October 29, 2023**
**1.30 pm**
**Gruenberg Church Hall**

**President:** Marilyn Rodda
**Secretary:** Fiona Koch
**Treasurer:** Carmel Pfeiffer

**Attendees:** Marilyn Rodda, Fiona Koch, Carmel Pfeiffer, Jill Eastham, Deb Chinca, Chris Henschke, Gaby Weber, Ellen Kruger, Cynthia Betterman, Detlef Stolpe, John Shepherd, Jan Shepherd, Elliot Woidt, Dianne Woidt, Sani Pfeiffer, Rex Koch, Christine Sherwood, Christina Wilkey, Zara Wilkey, Rob Meissner.

**Apologies:** Steve Hausler, Christine Hausler, Manfred Rabee, Maria Rabee
**Welcome:** Marilyn Rodda welcomed members and guests to the meeting
**Guest Speaker:** Member Cynthia Betterman was guest speak at the AGM this year

## *AGM*

**Agenda items:**

**1. Guest Speaker Cynthia Betterman. Report at End of Minutes**

**2. 2023 AGM Minutes. Presenter**: Fiona Koch

**Discussion:** That the 2022 AGM minutes be accepted.
Moved: Fiona Koch Seconded: Carmel Pfeiffer

**3. Presidents Report. Presenter:** Marilyn Rodda
The following is a summary of Marilyn's report. Marilyn presented her fourth report as president of the MDHS taking on the position in 2020 when COVID restrictions were in place with the next couple of years having tentative dates for meetings. The Society welcomed new member Detlef Stolpe. The Mausoleum saw many visitors. Marilyn thanked Jill Eastham for looking after the Stripper Shelter. In March the meeting title bring an item of personal interest to talk about. Sadly, only four people attended. May was a visit to David Scholz's personal collection of old and interesting items he has collected since childhood as well as his restored car collection. The meeting was held in his shed bar which was made from an old car chassis. There was a good attendance on the cold wet day. July was a highlight with the time capsule openings at the Moculta Soldiers Memorial Hall. The past students were able to read out the entries they had contributed as children. September was a visit to the Angas family vault which was special. As a Society we have been privileged to visit three in SA. Moculta is a hidden gem in the Barossa Valley and Marilyn commented on its values which are special.

Moved: Marilyn Rodda Seconded: Cynthia Betterman

**4. Mausoleum Report. Presenter:** Carmel Pfeiffer.
The following is a summary of Carmel's report. Marcus Hearl has slashed the grounds three times this year, Sani Pfeiffer sprayed the outside of the mausoleum to deter millipedes. Sani has done this annually since the Mausoleum was gifted to the society in 2010. Large pine trees were removed in April by David Errington who trades as Valley Trees and Gardens. Kevin Graetz volunteered his time and bulldozer to remove the smaller pine trees and the much talked about stump. The

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adjoining neighbour agreed to have the felled trees pushed onto his property for burning at a later date. Thanks was extended to Steve Hausler for organising and coordinating. Native shrubs have been planted by Rick and Carmel Pfeiffer and Di Davidson. The native shrubs were donated and purchased at Manuka nursery. Rick Pfeiffer has also repainted the door to the Mausoleum removing the old graffiti that was etched into it. Since February this year about 109 people have visited the Mausoleum. In September Gillian King- Lynne from Western Australia a direct descendant of John and Catherine Mahood kindly donated the funds to pay for our 2024 Public Liability Insurance policy.

Moved: Carmel Pfeiffer Seconded: Sani Pfeiffer

**4. Finance Report. Presenter:** Carmel Pfeiffer.

The following is a summary of Carmel's report. The society's accounts were kindly audited by Ian Williamson. Records were found to be true and correct.

| | |
|---|---|
| Closing cheque account as at 30th June 2023 | $1854.34 |
| Term Deposit balance as at 30th June 2023 | $10 854.05 |
| **Total Funds as at 30th June 2023** | **$12708.39** |

| | |
|---|---|
| Cheque Account balance as at 30th October 2023 | $2580.34 |
| Term Deposit balance as at 30th October 2023 | $11 050.56 |
| **Total Funds as at 30th October 2023** | **$13 630.90** |

The motion that was accepted at the 2018 AGM in part being: "All future life memberships be limited to ten years and that the existing life memberships be extended to 2023…" has now come into effect. All previous life memberships have now expired.

Moved: Carmel Pfeiffer Seconded: John Shepherd

**5. Election of Officers: Convened by Marilyn Rodda. All positions declared open.**

**Nominations:**

| | |
|---|---|
| **President: Marilyn Rodda** | Seconded: Carmel Pfeiffer |
| **Secretary: Fiona Koch** | Seconded: Elliot Woidt |
| **Treasurer: Carmel Pfeiffer** | Seconded: John Shepherd |
| **Vice President: Greg Koch** | Seconded: Cynthia Betterman |

**Committee Members:**

| | |
|---|---|
| **Mausoleum Sub Committee**: Steve Hausler, Greg Koch and Carmel Pfeiffer | Seconded: John Shepherd |
| **Additional Committee Members**: Deb Chinca, Steve Hausler and Jill Eastham | Seconded: Cynthia Betterman |
| **Auditor:** Ian Williamson | Seconded: Carmel Pfeiffer |

**6. Other Business: To be discussed at the next meeting 26th November Christmas break up.** Fiona to book first choice Greenock hotel or alternatively Brauhaus. Suggestion was made to get funding for brochure reprint.

AGM closed 2.39 pm

**Attachment 1**

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**Moculta District History Society Inc**

**Income & Expenditure Statement**

**Year ended 30th June 2023**

| | | | 2023 | | 2022 |
|---|---|---|---|---|---|
| **Operating Account** | **Opening Balance** | | $2,185.14 | | $2,843.14 |
| Plus | | | | | |
| **Income** | | | | | |
| Donations & Tours | | 1,250.00 | | 175.00 | |
| Member Subscriptions | | 240.00 | | 225.00 | |
| Transfer from Term Deposit | | 3,000.00 | | 1,000.00 | |
| Interest | | 0.00 | 4,490.00 | 0.00 | 1,400.00 |
| Less | | | | | |
| **Expenditure** | | | | | |
| Insurance | | 916.00 | | 872.00 | |
| Maintenance - Mausoleum | | 3,190.00 | | 275.00 | |
| Construction Cost - Linke Stripper Shelter | | 0.00 | | 886.00 | |
| Disbursement - Gruenberg Lutheran Church | | 400.00 | | 0.00 | |
| Stationery & Publications | | 62.00 | | 0.00 | |
| Meeting Costs | | 252.80 | 4,820.80 | 25.00 | 2,058.00 |
| | **Closing Balance** | | $1,854.34 | | $2,185.14 |
| **Term Deposit** | **Opening Balance** | | $13,673.27 | | $14,643.79 |
| Plus | | | | | |
| Interest | | | 180.78 | | 29.48 |
| Less | | | | | |
| Transfer to Operating Account | | | 3,000.00 | | 1,000.00 |
| | **Closing Balance** | | $10,854.05 | | $13,673.27 |
| **Total Funds at Year End** | | | $12,708.39 | | $15,858.41 |

In my opinion, this Income & Expenditure Statement presents fairly the financial position of the Moculta District History Society Inc as at 30th June 2023 and the results of its operations for the year then ended.

17/8/23

Ian Williamson, Honorary Auditor

**Attachment 1**

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LeaderPrint
Barossa Valley

Leader Newspapers Pty Ltd
A.B.N. 57 008 092 779
**34 Dean Street, Angaston, 5353 S.A.**

P.O. Box 55
Angaston S.A. 5353
Phone (08) 8564 2035
Email: printing@leaderprint.com.au

January 16, 2024

**Printing Quotation**
Ref # 5075

Moculta District History Society
PO Box 90
Moculta, SA 5353

Dear Fiona,

Thank you for giving us the opportunity to quote on this printing. We hope this price meets with your approval. If you require further information please don't hesitate to contact us (effective for 30 days from this date)

Job Name: A Heritage Walk brochure
Artwork: Minor updates made to previous artwork.
Finished Size: 396 x 210
Paper: Mohawk Via Vellum - Warm White 148gsm
Printing: 2 colours, 2 sides
Folding: to DL (210mm x 99mm)

| | |
|---|---|
| **Quantity** | **1,000** |
| **Price** | **$864.30** |

All prices include GST

Regards,

*Peter Robinson*

Peter Robinson
Print Manager
printing@leaderprint.com.au

Original owner, Franz Xavier Brezinsky, was the town's first boot and shoemaker. Second owner, Martin Groch, was also a bootmaker.

*Former home of Mr Martin Groch. Photo taken 1966*

**10. HOUSE, 23 Truro Road, left (c. 1912)** *(private)*
This house was originally built for widow, Anna Dorothea Kruschel (nee Altmann) of Stockwell. Was owned by the Arthur Henschke family in the early 1920s. Arthur worked for Hentschkes Store (Item 21) before starting his own store opposite the school (Item 20).

**11. site of CREAMERY AND CHAFF MILL, 25 Truro Road (c. late 1880s removed 1982)**
Wilhelm Altmann had a milk separator business next door to his house. (Item 12). He had his own cows and also bought milk from local farmers. In early 1900, he had the first power-driven separator in the district. Twice a week he sent cream to Adelaide via the Freeling railway. The chaff cutting business was located here until 1909.

*The original Creamery and Chaff Mill building*

**12. ALTMANN HOUSE, 27 Truro Road ( 1858)** *(private)*
Built by stone mason and farmer, August Altmann, before the town was established. He owned forty acres west of the main street, which he sold for building blocks between 1878-1886. His wife ,Johanne Eleonore, was a local midwife, skilled in homeopathic medicine. Heinrich Steinert lived here from 1914 to 1977. He was a blacksmith at the Linke factory until 1933. In later years he conducted a bike and clock repair shop.

**13. former BLACKSMITH SHOP AND HOUSE, right (c.1867)** *(private)*
First blacksmith premises in Moculta, owned by Ferdinand Benjamin Kraft. From 1870-1872, the second blacksmith Eduard Cowland leased the site, teaching the trade to J.A.Linke (Item 3) who then bought the business in 1872.

**14. HOUSE (c.1866)** *(private)*
First leased by Traugott Jaehne, from Abraham Shannon (until 1872) , on this site there has been a wheelwright, and Moculta's first store and post office. A wine licence was granted to the Jaehne Store from 1867-1868. Ernst Hentschke began his store here in 1875. The town's first school run by Daniel Lemke was also located here for a short time in 1875.

**15. HOUSE (c.1867)** *(private)*
First resident, Eduard Wuttke, had a listed occupation of winemaker. Other early residents were the Albert Weckert family from 1893-1926. Albert worked in the Hentschkes store (Item 21), as a mailman and general hand until 1915.

**16. HOUSE, Albert Presser Street (c.1900)** *(private)*
The original farmhouse of Gottfried Geister (c.1860s now removed) was situated to the rear of the current house. This second house was built by carpenter, Hermann Drescher, who worked at the Linke factory until 1891. Alfred Zinkler, also a factory employee, ran a small blacksmithing business here, from 1933-1941.

**17. HOUSE, Altmann Street (c.1915)** *(private)*
Paul Kurtzer began a small blacksmith business here after the Linke factory closed in 1933. During the depression years (1930s), his wife baked many delights such as *Deutsche Kuchen* (German Cake), bread and biscuits. Her sons travelled by horse and cart, selling the baked goods around the district. Later a Dodge Tourer car was used.

**18. HOUSE, 19 Truro Road (c.1890)** *(private)*
Berthold Linke, partner in the Linke Factory (Item 3), was the first resident. A post office operated here from 1966-1982 with Mrs Audrey Steventon as post-mistress. This house was named *Happy Landings* for many years.

**19. site of AIR RAID TRENCHES**
Constructed for the school children in 1942, in a formerly open paddock opposite school's main gate. It was claimed that up to 8 children could pack into a trench in 50 seconds. Trenches were removed in 1944. Such was the fear of war that in 1920 the Angaston Council requested a machine gun for Moculta. It remained on a wall at the school until 1939.

**20. former GENERAL STORE, 11 Truro Road (1887)** *(private)*
House with one room for a store was built by Gottlieb Bartsch. Saddlery and bootmaking occurred here in late 1800s. Hawking vans (door to door sales) worked from here until 1944 visiting outlying farms as far as Stonefield. A *Shell* petrol pump was installed here prior to 1950, the second pump in Moculta at that time. The store was operated by various owners until 1980s.

**21. former GENERAL STORE AND POST OFFICE, 1 Truro Road (c.1885)** *(private)*
Established by Ernst Hentschke, the store offered a wide variety of goods and services including bridal wear. Hawking vans also worked from here until 1942, selling goods to outlying farms as far as Truro, Stockwell and Keyneton. They also collected eggs and butter from farmers. A *Plume* petrol pump was installed in 1926, the first in town. The Hentschke Store continued for 49 years until it changed hands in 1934. The store also housed the post office and telephone exchange until 1965. The final storekeeper was Les Gabel.

**22. former PICNIC GROUND (Located near town entrance)** *(private)*
Marked by a stand of sugar gums, the original access was near large pepper tree on Moculta Rd. In the 1880s store keeper, Ernst Hentschke, decided to provide his land for annual community picnics. It was used until 1936, and was also the site of the first tennis court in 1920-1922.

This pamphlet was produced by the Moculta History Group 2007
Information in this leaflet is reproduced, with permission, from Mr Reg Munchenberg's book "Moculta 1843-1982, Valley of Smithy's, Schools and Spires".
'Leader' Print Angaston, SA

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# A HERITAGE WALK OF

# Moculta

General Store & Post Office c. 1920

Main Street c. 1920

**Barossa**
**South Australia**

**Attachment 1**

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# HISTORY OF MOCULTA

*The township was created in 1865 when wealthy landowner, Abraham Shannon, saw the need for tradesmen to serve the surrounding farming community.*
*The first 32 town allotments were all along the eastern side of the main street, being situated on Parrot Hill Creek and to the junction of Duckponds Creek.*

*Prior to 1865, the district had been predominantly settled by German speaking Lutherans in three areas - Duckponds, Gruenberg and Parrot Hill (the site of the first post office and store).*
*Abraham Shannon named the town Moculta after the Aboriginal name for Parrot Hill, which rises prominently to the south east of the town. Side streets were named after the Shannon children, Elizabeth, Jane, Sarah, William and David.*

*Moculta was originally headquarters of a large tribe of Aborigines, with whom early settlers had some interaction, up until about the 1880s.*
*August Altmann subdivided the western side of the main street between 1878 and 1886.*
*Many small industries flourished in Moculta, before the days of rapid transport encouraged growth of larger regional centres.*

*There are two Lutheran churches in the Moculta region. Gnadenberg (Hill of Grace) is situated south east of the town and Gruenberg (Green Hill) is located to the southwest.*

## 1. RECREATION PARK (Opened 1937)

At a public meeting in 1936, it was decided to purchase land to provide a permanent park and recreation ground. As a South Australian centenary celebration project, it was dedicated to the district's pioneers.
It was formerly the site of the Linkes Factory paint shop and new equipment storage shed (Item 3).

## 2. OLD BARN (c. 1880s) *(private)*

Built by the Linke family for storage of fodder for milking cows. Hay was stored on the timber-floored loft, with 'cocky' chaff below.
A partition wall in the building consisted of red gum slabs, which were 2 ½ feet wide, 7-8 feet high and 3 inches thick.

## 3. SOLDIERS MEMORIAL HALL

Opened in 1957 by the then SA premier Sir Thomas Playford. Was built by mainly volunteer labour and community donations. Flagpole was originally located in front of Hentschkes Store (Item 21) during early 1900s. The Moreton Bay fig and pepper trees are c.1880 plantings.
The site was formerly an implement factory. Johann August Linke, blacksmith and wheelwright, began the business in 1873. At its peak the factory had 50 men making ploughs, strippers (harvesters) and wagons. These were sold all over the state via railway at Freeling, prior to railway extension to Angaston in 1911. The factory continued to operate under various names including C&B Linke until closure due to hardship in 1933.

*Linkes Blacksmith & Implement Works*

## 4. HOUSE, 6 Truro Road (c.1870) *(private)*

Original owner, Simon Wallent, was Moculta's first wheelwright. He was also a carpenter by trade. Another resident, Benno Linke, learnt his trade of carpentry at his fathers implement factory (Item 3) until its closure in 1933.

## 5. HOUSE, 8 Truro Rd (c.1870) *(private)*

Childhood home for 5 years of Max Schubert (Penfolds Grange wine pioneer). His father, Carl, was blacksmith at Linkes factory, 1910-1919. Other Linke employees also lived here before 1910.

## 6. PRIMARY SCHOOL (1882)

This was a Lutheran School from 1882-1917. It changed to a government school during World War 1. It was also used for public functions before the present Hall was opened in 1957. Peak enrolment was 93 students in 1884. The Moreton Bay fig at the front of the school was planted c.1880.

## 7. site of THE LEMKE SCHOOL (1875 , removed 1962)

In late 1875 teacher, Daniel Lemke, built a school and residence here. A total of 22 children were enrolled. In 1876 the Gruenberg and Gnadenberg churches bought the school. With enrolments at 79 in 1881 the building proved too small. A new school was then built by the community (Item 6). Lemke was also a renowned church organ builder, with one of his pipe organs still in use at Gruenberg today.

*Former Lemke School*

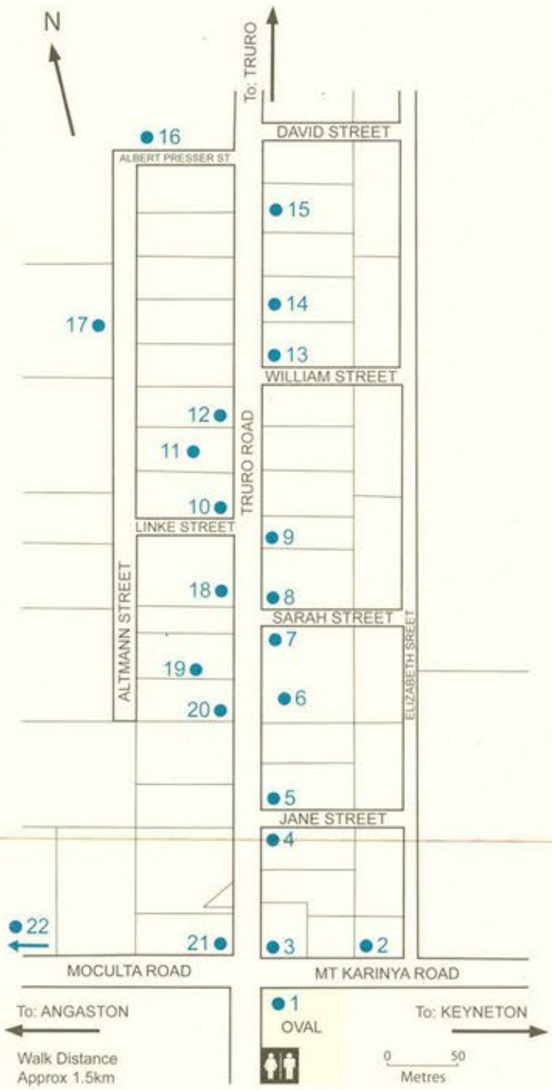
## 8. HOUSE (c. 1904) *(private)*

Originally built by Friedrich Kalisch who lived here until 1910. He worked for Abraham Shannon.
Friedrich Matschoss retired here from 1925-1939. He had also been a Shannon employee for 32 years, helping build the 28 km long stone wall boundary fence, on the Shannon property.

## 9. site of GROCH HOUSE (c. 1866 removed in 1970s)

It would have been the oldest pug-walled, thatched roofed house in Moculta.

## Map of Moculta



| The Barossa Council Community Assistance Scheme Community Grant Application Summary Sheet | |
|---|---|
| **Group/Organisation Details** | |
| Group/Organisation Name | **Moculta District History Society** |
| Address | Gruenberg Church Hall, 184 Gruenberg Road Moculta |
| Phone Number | Carmel Pfeiffer 0458 142 322 |
| GST Status | ABN but not registered for GST |
| Incorporation Details | Incorporated |
| Aims/Objectives of Organisation | Our Society aims to encourage the preservation of local records, historical sites and relics. To hold, maintain and preserve items of historical value that may be donated or loaned to the Moculta District History Society Inc. |
| Years of establishment | 15 years, 4 months |
| Number of Members | 26 |
| % of Members in Council Area | 60% |
| Linked to a licenced facility? | No |
| Government funding received? | No |
| If yes, details | |
| Council grants in past 3 years? | No |
| If yes, details | |
| **Project Details** | |
| Project Title | A Heritage Walk of Moculta Brochure |
| Project description | The brochure was first published in 2007. Since then several changes have occurred within the township. Our goal is to have the brochures reprinted with minor changes made. Our aim is to highlight the history of the township, thus benefiting visitors and residents alike. |
| Amount of funding applied for | $865 |
| Total cost of project | $865.00 |
| Community Plan reference | The brochure relates to the strategy of goal 5 by celebrating the history of the Barossa and it relates to the strategy 12 by promoting and developing a tourism experience. |
| Location of project | Moculta township |
| Can project proceed with partial funding? | Yes |
| Project start & end dates | 15/05/2024 |
| Is the project enhancing land or building? | No |
| If yes - who owns land/building? | |
| If yes - has contact been made regarding approvals? | |
| Who will benefit from project? | Tourists, residents, history followers, lavender trail walkers. |
| How will benefit be measured? | Replacement of Heritage Walk Brochures, Social Media and correspondence to the Moculta District History Society Inc. |
| Has other funding been sought? | No |
| **Supporting Documentation** | |
| ABN Certificate or Statement from Supplier form | Received |
| Certificate of Inc or Auspice Information & certificate | Received |
| Terms of Reference/Constitution | Received |
| Endorsement from the Asset Owner (if applicable) | Not Applicable |
| Most recent AGM Minutes | Received |
| Most recent Audited Financial Statements | Received |
| Budget & funding page completed? | Yes |
| Letters of Support | |
| Plans/Quotes/Images (if applicable) | Received |
| Application form TRIM Ref | 24/30664 |
| Acknowledgment letter TRIM Ref | 24/30786 |
| **Staff Feedback** | |
| Asset Management | No asset management implications |
| CASC Admin Officer | |
| Collaborative Project Officer | |
| Communications Officers | Rather than a standalone brochure could this be integrated with the BVC Trails and Townships initiative and/or the Barossa Heritage Trails app to provide a holistic heritage experience. |
| Community & Culture | |
| Coordinator Building & Facility Maintenance | |
| Customer Support | |
| Development Services | No development implications. |
| Director Corporate and Community Services | |
| Engineering | |
| Health Services | |
| Manager Community Projects | |
| Manager Financial Services | |
| Regulatory Services | |
| Risk Management | |
| Strategic Projects | |
| Works and Engineering Services | |

# DEBATE REPORT

## 4.4 STOCKWELL COMMUNITY ASSOCIATION INC. - COMMUNITY GRANT APPLICATION

**Author: Executive and Project Support Officer**
**24/31172**

**PURPOSE**

To consider a Community Grant application (the Application) for the Stockwell Community Association Incorporated, seeking $1,064.00 (GST inclusive) towards the History Trail App and archiving materials.

**RECOMMENDATION**

That Community Assistance Scheme Committee:

(1) Support/Does not support a Community Grant of $.....(GST inclusive) towards the History Trail App and Archiving materials.

(2) Require the Stockwell Community Association Incorporated appropriately acknowledge The Barossa Council as a funding source for the project through social media, signage, website, promotional materials if successful in obtaining grant funding.

**REPORT**

*Background*
The Stockwell Community Association Incorporated was established approximately two years ago with the aim of promoting, documenting and preserving the history of Stockwell for current and future generations.

The Committee currently consists of 15 dedicated volunteers.
*Introduction*
The Barossa Heritage Trail app was launched in May 2022, and features six self-guided walking trails and one driving trail, the interactive app highlights the rich and sometimes little-known heritage stories and experiences of the region.

The trails were created with local heritage groups and features the townships of Angaston, Bethany, Light Pass, Mount Pleasant and Tanunda, with a trail for Nuriootpa coming soon.

The project is an initiative of The Barossa Council Public Libraries supported by Barossa Regional Heritage Network, Foundation Barossa and the Peter Lehmann Arts and Education Trust.

The Barossa Heritage Trail app is available for free download on Apple and Android devices.

The trail can be accessed by the below link:

Barossa Heritage Trails on the App Store (apple.com)

*Discussion*
The Stockwell Community Association (the Association) are applying for a Community Grant with the goal of including Stockwell in the Barossa Heritage Trail app, a platform to showcase Stockwell's visual history but also document its oral history, ensuring that the voices and stories of its residents are preserved for future generations.

In addition to the proposed inclusion of Stockwell on the Barossa Heritage Trail app, the application includes the provision of preservation of Stockwell's photographic heritage, safeguarding the visual treasures in acid-free photography books.

*Summary and Conclusion*
The inclusion of Stockwell in the Barossa Heritage Trail app, and the preservation of Stockwell's photographic history, will ensure that future generations will have access to a multifaceted understanding of Stockwell's history.

Collaborating closely with local residents, historical societies and community organisations, a wealth of oral histories, anecdotes and personal narratives will be collected and recorded.

Officers recommend that, should the Committee approve the funding, that recognition of Council's contribution be included in the promotion of the project and any project deliverables.

## ATTACHMENTS OR OTHER SUPPORTING REFERENCES

| | |
|---|---|
| Attachment 1 | Community Grant Application - Stockwell Community Association Inc_Redacted |
| Attachment 2 | Community Assistance Scheme Staff Feedback Sheet - Stockwell Community Association - Round Three May 2024 |

*Supporting references*
Community Assistance Scheme Policy
Community Grant Guidelines

## COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan

Community and Culture

Health and Wellbeing

Goal

5. We are a strong community that is welcoming, safe and enjoys a quality lifestyle that celebrates our local identities, diversities, cultures and histories including our Aboriginal heritage.

10. Our region enjoys the benefits of sustainable community groups, networks and facilities that encourage everybody to participate in the community.

Strategies
5.1. Support the development of activities that celebrate the history, art and culture of the Barossa and its people.
10.3. Build on the capacity of community members to participate in cultural, creative, recreational, sporting and learning opportunities.

Legislative Requirements
Local Government Act 1999

## FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

Various Officer have reviewed the Grant Application and proposal and their comments are included as Attachment 2.

At the time of writing this report, the written quotes for the Photographer preservation albums and refill pages remains outstanding.

## COMMUNITY ENGAGEMENT

Community consultation is not required under Legislation or Council policy.

# THE BAROSSA COUNCIL

## COMMUNITY GRANT APPLICATION FORM

(Please read the Community Grant Guidelines and complete all sections of this form)

| | | | |
|---|---|---|---|
| **Related Policy/Process** | **TBCPOC4450 Community Assistance Scheme Policy** | **Form Number:** | **TBCFOR4452** |
| **Form Owner:** | Manager – Community and Facilities Development | **Last Revised Date:** | **June 2017** |
| **Document Control:** | Manager – Community and Facilities Development | **TRIM Reference:** | **17/47438** |
| **Date Approved:** | **7 March 2018** | **Next Review Date:** | **June 2019** |

Date of Application: 21 / 03 / 2024

| 1. | **ORGANISATION DETAILS** |
|---|---|

Name of organisation: **Stockwell Community Association Incorporated**

Physical address of organisation clubroom/facilities/meeting place: **4 Duck Ponds Road, Stockwell**

Postal address of organisation: **PO BOX 17 Stockwell, 5355**

| 2. | **CONTACT DETAILS FOR THIS ORGANISATION** |
|---|---|

Name: _____**Alice Hyde**_____

Position: ___Treasurer_____

Postal Address (for contact person):

**PO Box 46 Stockwell 5355**

Mobile: [redacted]

Home Phone: ( )

Work Phone: ( )

Email: **stockwellcommunityassociation@gmail.com**

Preferred Method of contact **Email**



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| 3. | GROUP/ORGANISATION GST STATUS (PLEASE TICK) |
|---|---|

In accordance with current tax legislation, Council is obliged to withhold 46.5% of the grant and forward this amount to the Australian Taxation Office (ATO) if an Australian Business Number (ABN) is not provided prior to payment of funds. Applicants that have an ABN and are GST registered must provide a tax invoice prior to payment being made. Council will gross up the Grant for the appropriate GST amount, provided all requirements in regard to GST are met to Council's satisfaction.

Applicants that are unable to provide an ABN must legitimately complete a "Statement by Supplier" form which is available from Council. If not provided, Council will be required to withhold 46.5%.

No ABN and not registered for GST
(Please request and include a 'Statement by Supplier' form to go with your

application) **ABN but not registered for GST (please attach a copy of ABN Certificate)**

ABN and registered for GST (please attach a copy of ABN Certificate)

Currently applying for ABN/GST registration
(When received, Council will require this information before funding can be made)

| 4. | PROOF OF INCORPORATION (AS PER GUIDELINE 1.2) |
|---|---|

Is your Organisation incorporated? **Yes**
(If yes, please provide a copy of the Certificate of Incorporation and go to Section

5) If No, are you affiliated with an incorporated body?

Yes (Please note: An auspice agreement is required if the organisation applying for funding is not part of an incorporated body.)

**Auspice Information**
Auspice Organisation Name:

Contact Person:

Postal Address:

Telephone (Bus. Hours) ( ) Email:

**Auspice Declaration:**
I, certify that
will auspice this proposal and take legal and financial responsibility for the administration of any approved grant funds.

Full name of Authorised Officer:

Title of Authorised Officer:

Signature: Date: / /

No You are ineligible to apply for a Community Assistance Grant.

| 5. | ABOUT YOUR ORGANISATION |
|---|---|

What are the Aims and Objectives of your Organisation?



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(Please attach a copy of your organisation's Terms of Reference/Constitution)
The objects and purposes of the Association are:
3.1 To work together in areas including commerce, tourism, history, social and sporting activities for the promotion and benefit of Stockwell and immediate regions.
3.2 To work together with member groups and where necessary act as a lobby with matters relating to: I. Community Facility Management,
II. Amenity Horticulture and Turf Management,
III. Tourism and Events,
IV. Sport and Recreation,
V. Matters of Community grievance and concern.
VI. History and Culture
VII.

How long has your organisation been established? 2 yrs mths

Number of members associated with your organisation: 15

What proportion of members resides in The Barossa Council area? 100%

Is your organisation associated with or does it receive funds through it normal activity, such as bar or canteen facilities?
(See Community Grant Guideline 3.15) Yes **No** If yes – please detail

Is any form of Government funding received by your organisation? Yes **No**
If yes – please detail as you may be ineligible to apply for a Community Assistance Grant over $500. (See Community Grant Guideline 3.3)

Has your organisation received assistance from The Barossa Council in the past 3 years? (This includes cash or in-kind (e.g. Road closures, venue hire etc.)
(See Community Grant Guideline 3.6) **Yes** No
**1st year as incorporated body, council paid our Public Liability insurance**

CASH AND INVESTMENTS
Please provide information on what the cash and investment holdings are earmarked for. (This will assist in the assessment of this application - See Community Grant Guideline 3.14) _____ _____

| 6. | **PROJECT DETAILS** |
|---|---|

Project Title: History Trail App and Archiving materials
Description of Project:
(Briefly outline your project, the goals and aims, and how it will benefit the community)

**Our project is dedicated to documenting the captivating history of Stockwell and enriching the Barossa Heritage Trails App with a comprehensive account of this vibrant community. While other Barossa towns have been included in the app, Stockwell's rich heritage has been overlooked until now. We see the app as an opportunity to not only showcase Stockwell's visual history but also to document its oral history, ensuring that the voices and stories of its residents are preserved for future generations.**

**Alongside the Barossa Heritage App, we are committed to preserving Stockwell's photographic heritage through meticulous collection, curation, and preservation efforts. Employing archival-grade practices, we safeguard these visual treasures in acid-free photography books, honoring Stockwell's legacy and providing future generations with a tangible connection to their history. Through these combined efforts, we celebrate Stockwell's unique identity and contribute to the rich tapestry of the Barossa region's cultural heritage.**

Amount of funding applied for: $ 1063.50


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Which Strategy from Council's Community Plan does your project relate to and how? (The Community Plan is available on Council's website via this link)

**Community and Culture- by documenting and preserving the Stockwell Town history we are fostering a sense of community for our residents. Building a strong sense of pride for our community. We are discovering and developing opportunities to celebrate the history of Stockwell.**

Location of the project: **Stockwell**

Could the project/event proceed if only partial funding is received? **Yes** No Provide details:

Proposed start date: 1 / 5 / 2024 end date: ongoing / /

Is your project upgrading/enhancing land or a building? Yes **No**

Who owns the land/building?
(If the applicant is not the owner, written consent must be obtained from the land/building owner and submitted with your application.)

Has Council been contacted in relation to whether approval is needed for this project? Yes No

Who will benefit from your project? ThePast, present and future residents of Stockwell. The broader Barossa Community

How many people **450+** Age range of people **0-100**

Range of groups **Residents and Visitors** Activity areas **Stockwell Region**

How will you measure the benefit to these groups?

**Stockwell Heritage trail available 7 days a week via app.**

**Restore and protect historical photographs for future generations.**

Has any other funding been sought for this project? If so, what was the outcome of the application? **No**

Any further information which may be relevant to this application

**In addition to our efforts in photograph collection, curation, and preservation, the Stockwell Community Association Inc is deeply committed to documenting the oral history of Stockwell alongside its photographic history. Collaborating closely with local residents, historical societies, and community organisations, we are gathering a wealth of oral histories, anecdotes, and personal narratives that complement the visual documentation of Stockwell's past. By incorporating these diverse perspectives, we aim to create a more nuanced and comprehensive portrayal of the community's rich heritage, ensuring that future generations have access to a multifaceted understanding of Stockwell's history.**



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**7. BUDGET AND FUNDING**

**PROJECT INCOME** (Group's Contribution to Project)

Group Funds $

Fundraising Activities $

Donations $

In Kind (provide details) $ hours of volunteers time to curate, document and preserve

Other (provide details) $

**Total Group's Contribution** $

Council Assistance Requested $ 1063.50

**TOTAL PROJECT INCOME** $ 1063.50

**PROJECT EXPENDITURE (**Please provide an itemised list of expenses for the project)

**6 x Photography preservation albums @ $40 each $ 240**
**30 x Refill pages @ $14.95 $ 448.50**
**Barossa Heritage Trails App - editing text and images for the Stockwell Heritage Trail and uploading to Stqry platform $ 375**

**TOTAL PROJECT EXPENDITURE $ 1063.50**



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| 8. | REQUIRED SUPPORTING DOCUMENTATION |
|---|---|

**The following documents for your organisation are mandatory and must be attached to this application. If you are not an incorporated body, your auspice organisation is also required to provide their documents.**

ABN Certificate or Statement by Supplier form

A copy of your organisation's Certificate of Incorporation
or
Auspice information completed and a copy of their Certificate of Incorporation A copy of your organisation's Terms of Reference/Constitution

A copy of your organisation's most recent AGM Minutes

A copy of your organisation's last Audited Financial Statements

**The following documents must be attached if applicable:**

Endorsement from the asset owner (if applicable - see 3.11 of the Guidelines)

Details of cash holdings exceeding application amount (if required – see 3.14 of

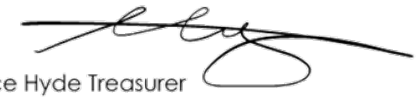
the Guidelines)

Letters of support for your project

Plans / quotes / images etc.

This application must be signed by two current senior office holders of the organisation. i.e. President, Treasurer, Secretary.

SIGNATURE SIGNATURE



Alice Hyde Treasurer

DATE 22/03/2024



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Australian Government
Australian Business Register

# ABN Lookup

## Current details for ABN 20 641 431 819

| ABN details | |
|---|---|
| Entity name: | Stockwell Community Association Incorporated |
| ABN status: | Active from 20 May 2022 |
| Entity type: | Other Incorporated Entity |
| Goods & Services Tax (GST): | Not currently registered for GST |
| Main business location: | SA 5355 |

| Deductible gift recipient status |
|---|
| Not entitled to receive tax deductible gifts |

**Disclaimer**
The Registrar makes every reasonable effort to maintain current and accurate information on this site. The Commissioner of Taxation advises that if you use ABN Lookup for information about another entity for taxation purposes and that information turns out to be incorrect, in certain circumstances you will be protected from liability. For more information see disclaimer

**Warning Statement**
If you use ABN Lookup for information about a person or entity that provides financial or investment products or advice, make sure they have an Australian Financial Services (AFS) licence. You can check licenced professional registers here

**ABN last updated:** 21 May 2022 **Page** 1 of 1 **Record extracted:** 21 Mar 2024

**Attachment 1**

Consumer and Business Services

**SOUTH AUSTRALIA**
Associations Incorporation Act 1985
Section 20(1)

Incorporation Number: **A44637**

# Certificate of Incorporation

This is to certify that

**STOCKWELL COMMUNITY ASSOCIATION INCORPORATED**

is, on and from the thirtieth day of December 2021
incorporated under the Associations Incorporation Act 1985.

Given under the seal of the Corporate Affairs Commission at Adelaide on this thirtieth day of December 2021

Commissioner of Corporate Affairs

Certificate

Government of South Australia
Attorney-General's Department

Scanned with CamScanner

**Rebecca Bolton**
PO Box 316
Angaston SA 5353
[redacted]
**ABN: 47 415 776 346**

**QUOTATION FOR:**
Stockwell Community Association

**Invoice No :** N/A
**Date :** 14/03/24

| Quantity | Description | Unit Price | Line Total |
|---|---|---|---|
| 10 | Barossa Heritage Trails App - editing text and images for the Stockwell Heritage Trail and uploading to Stqry platform | $37.50 | $375.00 |
| | | | |
| | | | |
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| | | | |
| | | | |

Not registered for GST

TOTAL **$375.00**

**Please pay via direct debit to:**
[redacted]

| The Barossa Council Community Assistance Scheme Community Grant Application Summary Sheet | |
|---|---|
| **Group/Organisation Details** | |
| Group/Organisation Name | **Stockwell Community Association Incorporated** |
| Address | 4 Duck Ponds Road, Stockwell |
| Phone Number | 0466 778 941 - Alice Hyde |
| GST Status | No ABN and not registered for GST |
| Incorporation Details | Incorporated |
| Aims/Objectives of Organisation | The objects and purposes of the Association are:<br>3.1 To work together in areas including commerce, tourism, history, social and sporting activities for the promotion and benefit of Stockwell and immediate regions.<br>3.2 To work together with member groups and where necessary act as a lobby with matters relating to:<br>i. Community Facility Management;<br>ii. Amenity Horticulture and Turf Management;<br>iii. Tourism and Events;<br>iv. Sport and Recreation;<br>v. Matters of Community grievance and concern.<br>vi. History and Culture<br>vii. |
| Years of establishment | 2 years |
| Number of Members | 15 |
| % of Members in Council Area | 100% |
| Linked to a licenced facility? | No |
| Government funding received? | No |
| If yes, details | |
| Council grants in past 3 years? | Yes |
| If yes, details | First year of Incorporated Body, Council paid Public Liability Insurance |
| **Project Details** | |
| Project Title | History Trail App and Archiving materials |
| Project description | Our project is dedicated to documenting the captivating history of Stockwell and enriching the Barossa Heritage Trails App with a comprehensive account of this vibrant community. While other Barossa towns have been included in the app, Stockwell's rich heritage has been overlooked until now. We see the app as an opportunity to not only showcase Stockwell's visual history but also document its oral history, ensuring that the voices and stories of its residents are preserved for future generations. Alongside the Barossa Heritage App, we are committed to preserving Stockwell's photographic heritage through meticulous collection, curation, and preservation efforts. Employing achival-grade practices, we safeguard these visual treasures in acid-free photography books, honoring Stockwell's legacy and providing future generations with a tangible connection to their history. Through these combined efforts, we celebrate Stockwell's unique identity and contribute to the rich tapestry of the Barossa region's cultural heritage. |
| Amount of funding applied for | $1,064 |
| Total cost of project | $1,064 |
| Community Plan reference | Commnuity and Culture - by documenting and preserving the Stockwell Town history we are fostering a sense of community for our residents. Building a strong sense of pride for our community, we are discovering and developing opportunities to celebrate the history of Stockwell. |
| Location of project | Stockwell |
| Can project proceed with partial funding? | Yes |
| Project start & end dates | 1/05/2024 |
| Is the project enhancing land or building? | No |
| If yes - who owns land/building? | |
| If yes - has contact been made regarding approvals? | |
| Who will benefit from project? | The past, present and future residents of Stockwell,and the borader community |
| How will benefit be measured? | Stockwell Heritage trail available 7 days a week via app. Restore and protect historical photpgraphs for future generations. |
| Has other funding been sought? | No |
| **Supporting Documentation** | |
| ABN Certificate or Statement from Supplier form | Received |
| Certificate of Inc or Auspice Information & certificate | Received |
| Terms of Reference/Constitution | Not Received (but requested) |
| Endorsement from the Asset Owner (if applicable) | |
| Most recent AGM Minutes | Not Received (but requested) |
| Most recent Audited Financial Statements | Not Received (but requested) |
| Budget & funding page completed? | Partially |
| Letters of Support | Not Received (but requested) |
| Plans/Quotes/Images (if applicable) | Not Received (but requested) |
| Application form TRIM Ref | 24/31170 |
| Acknowledgment letter TRIM Ref | 24/31171 |
| **Staff Feedback** | |
| Asset Management | No asset management implications |
| CASC Admin Officer | |
| Collaborative Project Officer | |
| Communications Officers | Where will photography archives be stored/ has the Library History Team been consulted? |
| Community & Culture | |
| Coordinator Building & Facility Maintenance | |
| Customer Support | |
| Development Services | No development implications. |
| Director Corporate and Community Services | |
| Engineering | |
| Health Services | |
| Manager Community Projects | |
| Manager Financial Services | |
| Regulatory Services | |
| Risk Management | |
| Strategic Projects | |
| Works and Engineering Services | |

# DEBATE REPORT

## 4.5 BAROSSA GO-KART CLUB INCORPORATED - COMMUNITY GRANT APPLICATION

**Author: Executive and Project Support Officer**
**24/31332**

**PURPOSE**

To consider a Community Grant application (the Application) for Barossa Go-Kart Club Incorporated, seeking $3,748.00 (GST inclusive) for the purchase of two branded, foldable marquees.

**RECOMMENDATION**

That Community Assistance Scheme Committee:

(1) Supports/Does not support a Community Grant of $.....(ex GST) towards the purchase of two branded foldable marquees.

(2) Require the Barossa Go-Kart Club Incorporated to appropriately acknowledge The Barossa Council as a funding source for the project through social media, signage, website, promotional material and packaging if successful in obtaining grant funding.

**REPORT**

*Background*
The Barossa Go-Kart was established approximately 70 years ago, and became an Incorporated Body in September 2002.

Barossa Go-Kart Club Incorporated core purpose is that of developing community and social interactions through the sport of Go-Karting, and providing the community one of five tracks within South Australia.

*Introduction*
Robinson Park Raceway, the home of the Barossa Go Kart Club is located just off the Sturt Highway at 9 Belvidere Road Nuriootpa.

The Club is well supported, with a membership basis of approximately 300 including family members.

*Discussion*
Current cash holdings will be fully depleted by critical repairs to the track, which is needed to ensure safe operations.

As the existing funds are allocated to the above repairs, the Club is seeking financial assistance for the purchase of the Marquees.

*Summary and Conclusion*
The purchase of the Marquees will ensure protection from inclement weather conditions for spectators and participants.

The purchase will also enable the Club to raise their presence at community events such as town shows, parades and fund raising events.

Officers recommend that, should the Committee approve the funding, that recognition of Council's contribution be included in the promotion of the project and any project deliverables.

## ATTACHMENTS OR OTHER SUPPORTING REFERENCES

| | |
|---|---|
| Attachment 1 | Barossa Go Kart Club - complete application_Redacted - Round Three May 2024 |
| Attachment 2 | Community Assistance Scheme Staff Feedback Sheet -Barossa Go-Kart Club - Round Three May 2024 |

*Supporting references*
Community Assistance Scheme Policy
Community Grant Guidelines

## COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan

Community and Culture

Health and Wellbeing

Goal

5. We are a strong community that is welcoming, safe and enjoys a quality lifestyle that celebrates our local identities, diversities, cultures and histories including our Aboriginal heritage.
10. Our region enjoys the benefits of sustainable community groups, networks and facilities that encourage everybody to participate in the community.

Strategies

5.1. Support the development of activities that celebrate the history, art and culture of the Barossa and its people.
10.3. Build on the capacity of community members to participate in cultural, creative, recreational, sporting and learning opportunities.

Legislative Requirements
Local Government Act 1999

## FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

Various Officers have reviewed the Grant Application and proposal and their comments are included as Attachment 2.

## COMMUNITY ENGAGEMENT

Community Consultation is not required under Legislation or Council Policy.

# THE BAROSSA COUNCIL

## COMMUNITY GRANT APPLICATION FORM

(Please read the Community Grant Guidelines and complete all sections of this form)

| | | | |
|---|---|---|---|
| **Related Policy/Process** | **TBCPOC4450 Community Assistance Scheme Policy** | **Form Number:** | **TBCFOR4452** |
| **Form Owner:** | Manager – Community and Facilities Development | **Last Revised Date:** | **June 2017** |
| **Document Control:** | Manager – Community and Facilities Development | **TRIM Reference:** | **17/47438** |
| **Date Approved:** | **7 March 2018** | **Next Review Date:** | **June 2019** |

Date of Application: 19 / 03 / 2023

### 1. ORGANISATION DETAILS

Name of organisation:
Barossa Go-Kart Club Incorporated

Physical address of organisation clubroom/facilities/meeting place:
9 Belvidere Road Nuriootpa South Australia 5353

Postal address of organisation: C/o 13C Yalumba Terrace Angaston SA 5353

### 2. CONTACT DETAILS FOR THIS ORGANISATION

Name: Jason Spiteri

Position: Committee Member

Postal Address (for contact person):
13C Yalumba Terrace, Angaston, South Australia

Mobile: [redacted]
Home Phone: ( )As Above
Work Phone: [redacted]
Email: [redacted]

Preferred Method of contact

Home Phone ☐ Work Phone ☐ Mobile X Email X

### 3. GROUP/ORGANISATION GST STATUS (PLEASE TICK)

In accordance with current tax legislation, Council is obliged to withhold 46.5% of the grant and forward this amount to the Australian Taxation Office (ATO) if an Australian Business Number (ABN) is not provided



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prior to payment of funds. Applicants that have an ABN and are GST registered must provide a tax invoice prior to payment being made. Council will gross up the Grant for the appropriate GST amount, provided all requirements in regard to GST are met to Council's satisfaction.

Applicants that are unable to provide an ABN must legitimately complete a "Statement by Supplier" form which is available from Council. If not provided, Council will be required to withhold 46.5%.

X No ABN and not registered for GST
(Please request and include a 'Statement by Supplier' form to go with your application)

☐ ABN but not registered for GST (please attach a copy of ABN Certificate)

☐ ABN and registered for GST (please attach a copy of ABN Certificate)

☐ Currently applying for ABN/GST registration
(When received, Council will require this information before funding can be made)

## 4. PROOF OF INCORPORATION (AS PER GUIDELINE 1.2)

Is your Organisation incorporated? Yes X No ☐
(If yes, please provide a copy of the Certificate of Incorporation and go to Section 5)

If No, are you affiliated with an incorporated body?

Yes ☐ (Please note: An auspice agreement is required if the organisation applying for funding is not part of an incorporated body.)

**Auspice Information**
Auspice Organisation Name: _____

Contact Person: _____

Postal Address: _____

Telephone (Bus. Hours) (__) _____ Email: _____

**Auspice Declaration:**
I,_____ certify that _____
will auspice this proposal and take legal and financial responsibility for the administration of any approved grant funds.

Full name of Authorised Officer: _____

Title of Authorised Officer: _____

Signature: _____ Date: / /

No ☐ You are ineligible to apply for a Community Assistance Grant.

## 5. ABOUT YOUR ORGANISATION

What are the Aims and Objectives of your Organisation?
(Please attach a copy of your organisation's Terms of Reference/Constitution)

To encourage the sport of Go-Karting and to promote the spirit of sportsmanship and good fellowship amongst members. To encourage the social side of go-karting.., and incidentals which support these objectives.



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How long has your organisation been established? 70 yrs mths (incorporated September 2002)

Number of members associated with your organisation: ~300 (including family members)

What proportion of members resides in The Barossa Council area? 20%

Is your organisation associated with or does it receive funds through it normal activity, such as bar or canteen facilities?
(See Community Grant Guideline 3.15) Yes X No ☐

If yes – please detail Annual takings from a canteen in the order of $4,500

Is any form of Government funding received by your organisation?
Yes ☐ No X

If yes – please detail as you may be ineligible to apply for a Community Assistance Grant over $500.
(See Community Grant Guideline 3.3)

Has your organisation received assistance from The Barossa Council in the past 3 years?
(This includes cash or in-kind (e.g. Road closures, venue hire etc.)
(See Community Grant Guideline 3.6) Yes ☐ No X

If yes – please detail

CASH AND INVESTMENTS

Please provide information on what the cash and investment holdings are earmarked for.
(This will assist in the assessment of this application - See Community Grant Guideline 3.14)
Cash holding will be fully depleted by recently quoted repair of track. Track is in critical need of repair for safe operations. Our club grounds contain native species which are detrimental to the stability of the track surface requiring regular maintenance

## 6. PROJECT DETAILS

Project Title: Community Support and Interest Programs

Description of Project:
(Briefly outline your project, the goals and aims, and how it will benefit the community)

PROJECT: To acquire two 6x3 branded foldable marques

GOAL: For BGKC to have facilities and equipment supporting property use as muti-purpose facility, supporting participation and visitation by the community in varied events, functions and hire.



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HOW: Shelters will provide significantly increased amenity and enhance the club's value to the community. Examples of how, but not limited to are;

1) Spectators (members of Barossa Community and Region Visitors) with mobility restraint during race meetings are able to enjoy racing with out fear of weather.
2) Marquees will allow club to investigate further community opportunities eg offering facility to schools for road safety training, cycling clubs, mens shed activities, community events, these are common alternative uses amongst Kart clubs nationally.
3) Provide club presence at community events with shelter to equipment eg town shows, parades, fund raising events

Example of club activity - Barossa Go-Kart Club recently held a community initiative hosted by the Barossa Fun Factory focused on father's taking part in activities with their children. (Rad Dad and Kids Events – Letter of Support - Kate Blacksell – 20th March 2024 – Attached) Marquees will allow complete utilisation of the club facility for such events rather than being restricted to a current tin shed.

Amount of funding applied for: $ 3,748

Which Strategy from Council's Community Plan does your project relate to and how? (The Community Plan is available on Council's website via this link)
Goal 4 – Community and Culture – Strategy "Continue creating strong and sustainable community networks, and support young people to actively participate in the community" The provision of outdoor shelters of flexible application will broaden the use case of our club facilities and increase utilisation by the community and region visitors. Increased use by the community and visitors for recreation and learning will positively contribute to wellbeing, safety and cater to people of diverse interests.

Location of the project: 9 Belvidere Road Nuriootpa

Could the project/event proceed if only partial funding is received? Yes No X

Provide details: No – Club funds are utilised fully in maintenance of facility for core purpose

Proposed start date: 1 / 7 / 2024 end date: 31 / 7 / 2024

Is your project upgrading/enhancing land or a building? Yes ☐ No X

Who owns the land/building? Not Applicable

(If the applicant is not the owner, written consent must be obtained from the land/building owner and submitted with your application.)

Has Council been contacted in relation to whether approval is needed for this project? Yes ☐ No X

Who will benefit from your project?



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How many people 2,000+ (annual visitors)___ Age range of people All Ages_____

Range of groups Cross section of the community – all groups who use the facility_____
_____ Activity areas Spectators _____

How will you measure the benefit to these groups?

1) Participation at outdoor events 2) First time visitors to club events 3) Number non-karting events held at the club 4)number of community events participated in by BGKC

Has any other funding been sought for this project? If so, what was the outcome of the application?

No Other Funding has be been sought

Any further information which may be relevant to this application

BGKC's core purpose of developing community and social interactions through the sport of Karting provides the Barossa community one of 5 tracks within South Australia. BGKC hosts a State Round of the Festival State Cup annually where some 600 people visit the region over a 3 day period providing economic value to council community. This is in addition to 8 other club level race meetings each year. Members are able to utilise track for practice at other times. The BGKC committee acknowledges that the clubs continued viability and value to the community will be ensured by utilising assets and infrastructure more broadly. Council's support of our project to acquire outdoor shelters will ensure broader appeal and value to the community and support a viable and enduring club.



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## 7. BUDGET AND FUNDING

| **PROJECT INCOME** | (Group's Contribution to Project) | |
|---|---|---|
| Group Funds | $ | |
| Fundraising Activities | $ | |
| Donations | $ | |
| In Kind (provide details) | $ | |
| Other (provide details) | $ | |
| | **Total Group's Contribution** | $ |
| Council Assistance Requested | | $ 3,748 |
| | **TOTAL PROJECT INCOME** | $ |

**PROJECT EXPENDITURE** (Please provide an itemised list of expenses for the project)

| | | |
|---|---|---|
| Two (2) Altegra 6mx3m Marqees with Printed Valance | $ | 3,748 |
| | $ | |
| | $ | |
| | $ | |
| | $ | |
| | $ | |
| **TOTAL PROJECT EXPENDITURE** | **$** | **3.748** |



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| 8. | REQUIRED SUPPORTING DOCUMENTATION |
|---|---|

**The following documents for your organisation are mandatory and must be attached to this application. If you are not an incorporated body, your auspice organisation is also required to provide their documents.**

ABN Certificate or Statement by Supplier form ☐

A copy of your organisation's Certificate of Incorporation ☐
or
Auspice information completed and a copy of their Certificate of Incorporation ☐

A copy of your organisation's Terms of Reference/Constitution ☐

A copy of your organisation's most recent AGM Minutes ☐

A copy of your organisation's last Audited Financial Statements ☐

**The following documents must be attached if applicable:**

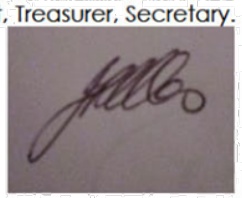
Endorsement from the asset owner (if applicable - see 3.11 of the Guidelines) ☐

Details of cash holdings exceeding application amount (if required – see 3.14 of the Guidelines) ☐

Letters of support for your project ☐

Plans / quotes / images etc. ☐

This application must be signed by two current senior office holders of the organisation.
i.e. President, Treasurer, Secretary.



SIGNATURE _____ SIGNATURE _____

POSITION John Ellis - President POSITION Corey Fechner - Treasurer

DATE 25/3/2024 DATE 25/3/2024



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ASIC
Australian Securities & Investments Commission

**Association**

'BAROSSA GO-KART CLUB' INCORPORATED

Extracted from ASIC's database at AEST 20:41:05 on 18/03/2024

| **Association Summary** | |
|---|---|
| Name: | 'BAROSSA GO-KART CLUB' INCORPORATED |
| ABN: | |
| Registration Number: | A3676 |
| Registered State: | South Australia |
| Registration Date: | 12/09/2002 |
| Status: | Registered |
| Type: | Associations |
| Regulator: | Office of Consumer & Business Affairs, South Australia |

Australian Government
Australian Taxation Office

# Statement by a supplier

Complete this statement if the following applies:

- you are an individual or a business
- you have supplied goods or services to another enterprise (the payer), and
- you are not required to quote an Australia business number (ABN).

**HOW TO COMPLETE THE STATEMENT**

- Print clearly in BLOCK LETTERS using a black pen only.
- Use BLOCK LETTERS and print one character in each box.
- Place **X** in all applicable boxes.

Payers can check ABN records of suppliers by visiting **abr.business.gov.au** or phoning **13 72 26** 24 hours a day, 7 days a week.

## Section A: **Supplier details**

**Your name**

BAROSSA GO-KART CLUB INCORPORATED

**Your address**

9 BELVIDERE RD

Suburb/town: NURIOOTPA

State/territory: SA

Postcode: 5355

**Reason/s for not quoting an ABN** Place **X** in the appropriate box/es.

- ☐ The payer is not making the payment in the course of carrying on an enterprise in Australia.
- ☐ The supplier is an individual aged under 18 years and the payment does not exceed $350 a week.
- ☐ The payment does not exceed $75, excluding any goods and services tax (GST).
- ☐ The supply that the payment relates to is wholly input taxed.
- ☒ The supply is made by an individual or partnership without a reasonable expectation of profit or gain.
- ☐ The supplier is not entitled to an ABN as they are not carrying on an enterprise in Australia.
- ☐ The whole of the payment is exempt income for the supplier.

The supplier is an individual and has given the payer a written statement to the effect that the supply is either:

- ☐ made in the course or furtherance of an activity done as a private recreational pursuit or hobby, or
- ☐ wholly of a private or domestic nature (from the supplier's perspective).

## Section B: **Declaration**

For information about your privacy, visit our website at **ato.gov.au/privacy**

Under pay as you go (PAYG) legislation and guidelines administered by us, the named supplier is not quoting an ABN for the current and future supply of goods or services for the reason or reasons indicated.

**Name of supplier** (or authorised person)

JASON SPITERI

**Signature of supplier** (or authorised person)

**Daytime phone number** [redacted]

Day / Month / Year: 24 / 03 / 2024

**Penalties apply for deliberately making a false or misleading statement.**

**Do not send this statement to us.**
Give the completed statement to any payer that you are supplying goods or services to. The payer must keep this document with other records relating to the supply for five years.

NAT 3346-08.2015

**Sensitive** (when completed)

Page 1

Consumer and Business Services

# Certificate of Incorporation

## South Australia

*Associations Incorporation Act 1985*

Section 20(1)

Incorporation Number: A3**676**

This is to certify that

**'BAROSSA GO-KART CLUB' INCORPORATED**

is, on and from the twenty-third day of November 1970 incorporated under the *Associations Incorporation Act 1985*.

Given under the seal of the Corporate Affairs Commission at Adelaide on this fourth day of April 2024.

Fraser Stroud
Commissioner of Corporate Affairs

Government of South Australia
Attorney-General's Department

# ***INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE BAROSSA GO-KART CLUB INC.***

## SCOPE

We have audited the financial report of the Barossa Go-Kart Club Inc., for the year ended 31st December, 2022, as set out on pages 1- 3. The Committee Members are responsible for the preparation and presentation of the financial report and the information contained therein. We have performed an audit of the financial report in order to express an opinion on it to the Members.

Our audit has been planned and performed in accordance with Australian Auditing Standards to provide a reasonable level of assurance as to whether the financial report is free of material misstatement. The procedures have been undertaken to form an opinion whether, in all material respects, the financial report is presented fairly in accordance with the cash basis of Accounting and the provisions of the Associations Incorporation Act, 1985, so as to present a view of the Club which is consistent with our understanding of it's operations. Statement of accounting Concepts and Accounting Standards are not applicable to the cash basis of accounting adopted by the Club.

The audit opinion expressed in this report has been formed on the above basis.

## QUALIFICATION

It is not practicable for the Club to establish accounting control over income from social activities and fund raising activities prior to receipt of same. Accordingly, it was not practicable for our examination of these areas to extend beyond amounts recorded in the accounting records of the Club.

## QUALIFIED AUDIT OPINION

In our opinion, subject to the effects of such adjustments, if any, that might have been determined to be necessary had the limitation referred to in the qualification paragraph not existed, the financial report presents fairly the payments and receipts of the Barossa Go-Kart Club, as at 31st December, 2022 and its cash and bank balances as at that date in accordance with the cash basis of accounting as described above.

Date: 01/08/2023

Firm: Carbon Dakarmo Pty Ltd

S. L. Linke

Unit1/16 Second Street
Nuriootpa SA 5355

Samieko Linke
Accountant

## BAROSSA GO-KART CLUB INC.

### STATEMENT OF RECEIPTS & PAYMENTS
### FOR THE YEAR 01/01/22 TO 31/12/22

| | | 2022 | | 2021 |
|---|---|---|---|---|
| **RECEIPTS** | | | | |
| Canteen / Bar | 4,527.93 | | 6,615.21 | |
| Cash Float Rebanked | 530.00 | | | |
| Fuel Tax Credits | | | 347.00 | |
| Funds Returned - Lawn Mower | 1,000.00 | | | |
| Interest Received - Express Saver Account | 141.36 | | 4.50 | |
| Membership Fees | 7,411.00 | | 4,974.46 | |
| Race Meetings & Entry Fees | 17,900.01 | | 13,981.28 | |
| Sponsorship | 1,600.00 | | | |
| Track Hire | 3,000.00 | | 2,272.75 | |
| **TOTAL RECEIPTS** | | **36,110.30** | | **28,195.20** |
| **PAYMENTS** | | | | |
| A.K.A. | 3,573.37 | | 3,069.81 | |
| Amenities | | | 187.39 | |
| Asset Purchases & Improvements | 9,554.00 | | 7,000.00 | |
| Audit Fees | 605.00 | | 520.00 | |
| Bank Charges | 60.00 | | 297.40 | |
| Bar & Canteen Expenses | 2,757.05 | | 3,784.83 | |
| Cash Float | 530.00 | | | |
| Covid Purchases | | | 6.36 | |
| Fuel / Gas | 1,951.95 | | 611.50 | |
| Functions | 400.00 | | 300.00 | |
| Insurance | 3,197.43 | | 2,825.81 | |
| Keys / Padlocks | | | 338.45 | |
| Lawn Mower Payments - Returned | 1,000.00 | | | |
| Meeting Room Hire | 330.00 | | 450.00 | |
| Postage & Stationery | 144.00 | | 123.64 | |
| Refunds | 485.00 | | | |
| Repairs & Maintenance | 4,372.55 | | 4,601.80 | |
| Rubbish Removal | 383.50 | | 398.27 | |
| St John | 130.00 | | 648.10 | |
| Sundry | 49.00 | | 87.27 | |
| Trophies & Prizes | 1,987.40 | | 529.05 | |
| Utilities | 2,092.59 | | 1,738.57 | |
| Website | 113.99 | | 503.64 | |
| **TOTAL PAYMENTS** | | **33,716.83** | | **28,021.89** |
| **SURPLUS OF RECEIPTS OVER PAYMENTS** | | **$2,393.47** | | **$173.31** |

* 2022 Figures are GST Inclusive - GST registration cancelled 01/01/2022
* 2021 Figures are GST Exclusive

## BAROSSA GO-KART CLUB INC.

### BALANCE SHEET AS AT 31/12/22

| MEMBERS FUNDS | 2022 | 2011 |
|---|---|---|
| Opening Balance | 320,652.98 | 313,481.13 |
| Add: Surplus of Receipts over Payments | 2,393.47 | 173.31 |
| Add: Transfer to Assets | 9,554.00 | 7,000.00 |
| Less: Rounding Adjustments (GST) | | -1.46 |
| **BALANCE OF FUNDS** | **$332,600.45** | **$320,652.98** |

Represented by:

| | | | | |
|---|---|---|---|---|
| CURRENT ASSETS | | | | |
| Cheque Account - Bank SA | 26,142.41 | | 24,145.30 | |
| Express Saver Account - Bank SA | 37,175.04 | | 37,033.68 | |
| Improvements - Canteen | 8,420.00 | | 8,420.00 | |
| Improvements - First Aid Room | 3,104.00 | | 3,104.00 | |
| Plant & Equipment | 87,134.00 | | 77,580.00 | |
| Input Tax Credits | | | 294.00 | |
| Fuel Tax Credits | | | 149.00 | |
| TOTAL CURRENT ASSETS | | 161,975.45 | | 150,725.98 |
| NON CURRENT ASSETS | | | | |
| Property Improvements - Track Upgrade | 170,625.00 | | 170,625.00 | |
| TOTAL NON CURRENT ASSETS | | 170,625.00 | | 170,625.00 |
| **TOTAL ASSETS** | | **332,600.45** | | **321,350.98** |
| CURRENT LIABILITIES | | | | |
| GST Payable | | | 698.00 | |
| TOTAL CURRENT LIABILITIES | | 0.00 | | 698.00 |
| TOTAL NON CURRENT LIABILITIES | | 0.00 | | 0.00 |
| **TOTAL LIABILITIES** | | **0.00** | | **698.00** |
| **EXCESS ASSETS OVER LIABILITIES** | | **$332,600.45** | | **$320,652.98** |

## BAROSSA GO-KART CLUB INC.

### BANK RECONCILIATION STATEMENT AS AT 31/12/22

**Bank SA Society Cheque Account - 229098340**

| | |
|---|---|
| Balance as per Bank Statement (31/12/22) | 26,142.41 |
| Add: Deposits not recorded | 0.00 |
| | 26,142.41 |
| Less: Unpresented Payments | 0.00 |
| Balance as per Books (31/12/22) | **$26,142.41** |

**Bank SA Business Access Saver - 040234140**

| | |
|---|---|
| Balance as per Bank Statement (31/12/22) | 37,175.04 |
| Balance as per Books (31/12/22) | **$37,175.04** |

## ***BAROSSA GO-KART CLUB INC.***

In the opinion of the members of the committee:

(a) the accompanying Statement of Receipts and Payments is drawn up so as to give a true and fair view of the income and expenditure of the Club for the last financial year;

(b) the accompanying Statement of Assets and Liabilities is drawn up so as to give a true and fair view of the cash and bank balances of the Club as at the end of the financial year;

(c) at the date of this statement there are reasonable grounds to believe that the Club will be able to pay its debts as and when they fall due.

Signed in accordance with a resolution of the committee.

Place: NURIOOTPA, SA Date: .....

President: ..... Treasurer: .....

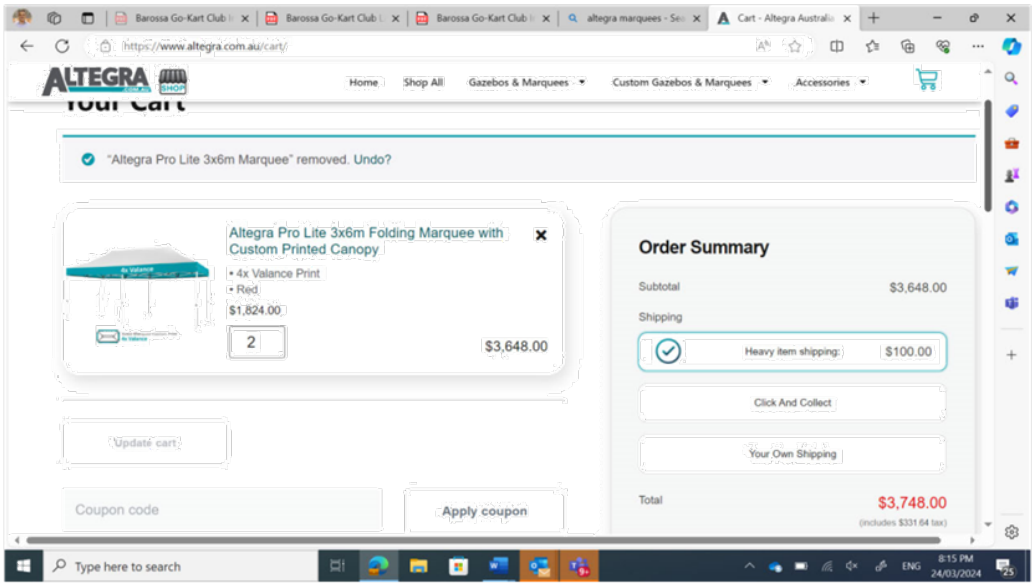
**BAROSSA GO-KART CLUB INC.**

**LIST OF ASSETS**

| | | |
|---|---|---|
| 15-06-09 | Tractor | 4,750 |
| 11-06-10 | Laptop Computer | 905 |
| 2010 | Flag Light System | 7,922 |
| 2010 | Lap Scorers Box | 3,964 |
| 2011 | Lap Scorers Box | 19,886 |
| 09-01-12 | Haughton Honda Generator | 2,255 |
| 24-02-12 | Emergency Flood Lights | 253 |
| 25-06-12 | Coffee Machine | 549 |
| 27-06-12 | Life Member Board | 464 |
| 01-08-12 | Speakers | 252 |
| 18-09-12 | Pump Spray | 232 |
| 23-01-13 | Fire Extinguishers | 193 |
| 22-02-13 | 12kva Honda Generator | 4,545 |
| 03-04-13 | Compressor (s/h) | 50 |
| 18-09-13 | Pump | 136 |
| 10-05-14 | Dlink Network Kit | 63 |
| May/Jun 14 | Track Lights | 1,463 |
| 19-08-14 | Drink Fridges (2) | 227 |
| 12-12-14 | Portable Toilet | 1,363 |
| 17-08-15 | Cordless Microphone Set | 126 |
| 31-10-15 | Mixer / Amplfier | 659 |
| 10-12-15 | Weigh Shed | 7,264 |
| 20-01-16 | Weigh Shed - Installation | 1,465 |
| 07-04-16 | Weigh Shed - Concrete | 4,090 |
| 06-05-16 | Fuji Xerox Printer | 135 |
| 22-07-17 | S/H MTD Mower | 1,200 |
| 16-10-17 | Stihl FS85 Brushcutter | 499 |
| 21-10-17 | Tech Shed - Concrete | 1,178 |
| 02-01-18 | Tech Shed - Shelving Units (6) | 490 |
| 03-12-18 | Fencing - Main Straight | 3,630 |
| 13-01-20 | 62cc Pole Saw Chainsaw & Multi Tool | 183 |
| 30-01-20 | 34L Microwave | 189 |
| 29-01-21 | Disabled Toilet | 7,000 |
| 21-09-22 | Microphone | 150 |
| 19-12-22 | Sliding Gate | 8,904 |
| 14-06-22 | Toro Ride on Lawn Mower | 500 |
| | | 87,134 |

| | | |
|---|---|---|
| 2011 | Improvements - Canteen | 8,420 |
| 2013 | Improvements - First Aid Room | 3,104 |

**Attachment 1**



OFFICIAL

Government of South Australia

human services

Daniel Anderson
Barossa Go-Kart Club Inc.
9 Belvidere Road
NURIOOTPA SA 5355

**Community Development Program**
Elsie Ey Children's Centre
Kingfisher Drive
Hewett SA 5118
[redacted]
Email: kate.blacksell@sa.gov.au

March 20th 2024

Re: Barossa Community Grant

Dear Daniel,

Thank you for providing me with a brief plan of growth for the Barossa Go-Kart Club and your involvement in the ongoing collaboration to overcome challenges fathers face due to the lack of supports for male caregivers in the health and social parenting space.

The Department of Human Service, Community Development Program seeks new and innovative ways to engage and support families. Many families have multiple and complex needs that can impact their parenting.

It is acknowledged men are traditionally difficult to engage, however, the Go-Kart Club has been a popular venue for men to gather for parenting support. We are very appreciative of the Barossa Go-Kart Club being proactive in developing strong community networks and the club's openess to supporting a wide range of commuity capacity building initatives. The club hosts Rad Dad and Kids events once monthly, opening the club to the community for male caregivers to play and connect with their children, an integral part of physical, social and emotional health and wellbeing. The 'Being a Dad' workshop held in February recorded the highest number of registrations and attendees to date.

I strongly support your application for funding so you can continue updating your club resources.

Yours sincerely,

**Kate Blacksell**
**Community Development Coordinator**

# BAROSSA GO KART CLUB

## Special Annual General Meeting

## Held at Starplex, Evanston South 6th September 2023

## With John Ellis in the chair.

**Meeting commenced: 7.35 pm**

1. **Present:, Linda Harris, David Harris, Bev Chessell, Frank Chessell, John Ellis, Steve Blee Simon Granfield, Corey Fechner, Stewy Herring, Darryl Staight, Daniel Anderson, Steve Clarke, Cheryl Ellis, James Place (by phone)**

2. **Apologies: Jason Spiteri, Andrew Chapman, Colin Gray, Dale Provan, Rachel Ford**

3. **Business Arising From the 2022 Special Annual General Meeting.**
   **Nil.**

4. **Chairman's Report. Presented by John Ellis.**
   **The Club is still in a good financial situation with the help of hiring of the track by Kartsport SA. Club ran a good FSC meeting and the 4SS State Trophy meeting. Thank you to all the volunteers throughout the year. Thank you everyone.**

5. **Treasurers Report. Presented by Corey Fechner.**
   **(See activity Summary).**
   **Good financial year. Surplus of $2300.00, attributed to Memberships being up 30%, successful race meetings and entry fees.**
   **Moved: Steve Blee Seconded: Frank Chessell. Carried.**

6. **Elections.**

   **Note: The incoming Committee begins their duties from January 1st 2024.**

   **All seats declared vacant.**
   **Simon Granfield acted as convenor of the meeting until the chairman was elected.**

   **Chairman: John Ellis nominated himself. Seconded by Stewy Herring.**
   **No other nominations. John Ellis was elected unopposed.**

   **Vice Chairman: James Place was nominated by himself. Seconded by John Ellis.**
   **No other nominations. James Place was elected unopposed.**

   **Secretary (public officer): No nominations. Position was declared Vacant.**

   **Treasurer: Corey Fechner nominated by John Ellis. Seconded by Linda Harris.**
   **No other nominations. Corey Fechner was elected unopposed.**

   **Race Secretary: Daniel Anderson was nominated by himself. Seconded by David Harris.**
   **No other nominations. Daniel Anderson was elected unopposed.**

   **Karting SA Delegate: Rachel Ford was nominated by herself. Seconded by John Ellis.**
   **No other nominations. Rachel Ford was elected unopposed.**

   **Karting SA Co Delegate: Colin Gray was nominated by himself. Seconded by John Ellis.**
   **No other nominations. Colin Gray was elected unopposed.**

   **Track Safety Officer: Stewart Herring was nominated by himself. Seconded by Frank Chessell.**
   **No other nominations. Stewart Herring elected unopposed.**

   **Membership Secretary. Daniel Anderson nominated himself. Seconded by Simon Granfield. No other nominations.**
   **Daniel Anderson elected unopposed.**

**Public Officer: Role by secretary. Position was declared vacant.**

**Committee members: the following existing committee members were willing to re stand.**
**David Harris.**
**Simon Granfield**
**Steve Clarke**
**Jason Spiteri**
**Andrew Chapman**
**All were seconded by John Ellis.**
**No other nominations. All elected unopposed.**

7. **2024 Membership Fees.**
**Motion: Membership fees to remain at $200.00.**
**- Secure gate access.**
**Motion: Simon Granfield. Seconded: David Harris. Voted. Carried.**

**Motion to allow D and E grade drivers a $50.00 Day Membership when accompanied by a Barossa Member under Social Karting KAC rules. Payment by Bank Transfer only.**
**Motion: Daniel Anderson. Seconded: Simon Granfield Voted. Carried**

8. **Life Membership nominations.**
**No nominations.**

**Meeting closed: 8.17.pm.**

| The Barossa Council Community Assistance Scheme Community Grant Application Summary Sheet | |
|---|---|
| **Group/Organisation Details** | |
| Group/Organisation Name | **Barossa Go-Kart Club Incorporated** |
| Address | 9 Belvidere Road, Nuriootpa |
| Phone Number | 0412 398 495 - Jason Spiteri |
| GST Status | No ABN and not registered for GST |
| Incorporation Details | Incorporated |
| Aims/Objectives of Organisation | To encourage the sport of Go-Karting and to promote the spirit of sportsmanship and good fellowship amongst members. To encourage the social side of go-karting...and incidentals which support these objectives. |
| Years of establishment | 70 years (Incorporated in 2002) |
| Number of Members | 300 (including family members) |
| % of Members in Council Area | 20% |
| Linked to a licenced facility? | Yes |
| Government funding received? | No |
| If yes, details | |
| Council grants in past 3 years? | No |
| If yes, details | |
| **Project Details** | |
| Project Title | Community Support and Interest Programs |
| Project description | To acquire two 6X3 branded foldable marques |
| Amount of funding applied for | $3,748 |
| Total cost of project | $3,748 |
| Community Plan reference | Goal 4 - Community and Culture - Strategy "continue creating strong and sustainable community networks, and support young people to actively participate in the community". The provision of outdoor shelters of flexible application will broaden the use case of our club facilities and increase utilisation by the community and region visitors. Increased use by the community and visitors for recreation and learning will positively contribute to wellbeing, safety and cater for people of diverse interests. |
| Location of project | 9 Belvidere Road Nuriootpa |
| Can project proceed with partial funding? | No |
| Project start & end dates | 1/07/2024 |
| Is the project enhancing land or building? | No |
| If yes - who owns land/building? | |
| If yes - has contact been made regarding approvals? | |
| Who will benefit from project? | 2000 plus people annually - cross section of the community |
| How will benefit be measured? | Participation at outdoor events, first time visitors to club events, number non-karting events held in the club, number of community events participated in by BGKC |
| Has other funding been sought? | No |
| **Supporting Documentation** | |
| ABN Certificate or Statement from Supplier form | Received |
| Certificate of Inc or Auspice Information & certificate | |
| Terms of Reference/Constitution | Received |
| Endorsement from the Asset Owner (if applicable) | |
| Most recent AGM Minutes | Received |
| Most recent Audited Financial Statements | Received |
| Budget & funding page completed? | Yes |
| Letters of Support | |
| Plans/Quotes/Images (if applicable) | Received |
| Application form TRIM Ref | 24/31267 |
| Acknowledgment letter TRIM Ref | 24/31345 |
| **Staff Feedback** | |
| Asset Management | No asset management implications |
| CASC Admin Officer | |
| Collaborative Project Officer | |
| Communications Officers | No comment |
| Community & Culture | |
| Coordinator Building & Facility Maintenance | |
| Customer Support | |
| Development Services | Marques are for temporary use on occasion - no development implications. |
| Director Corporate and Community Services | |
| Engineering | |
| Health Services | |
| Manager Community Projects | |
| Manager Financial Services | |
| Regulatory Services | |
| Risk Management | |
| Strategic Projects | |
| Works and Engineering Services | |

# DEBATE REPORT

## 4.6 MOUNT PLEASANT FARMERS MARKET INC. - COMMUNITY GRANT APPLICATION

**Author: Executive and Project Support Officer**
**24/34100**

**PURPOSE**

To consider a Community Grant application (the Application) from the Mount Pleasant Farmer's Market Inc., seeking $5,000.00 (GST exclusive) towards facilitating the 2024 Annual SA Spring Garden Festival.

**RECOMMENDATION**

That Community Assistance Scheme Committee:

(1) Support/Does not support a Community Grant of $.....(ex GST) towards the cost of facilitating the 2024 Annual SA Spring Garden Festival.

(2) Require the Mount Pleasant Farmer's Market Inc. to appropriately acknowledge The Barossa Council as a funding source for the project through social media, signage, website, and promotional materials in successful in obtaining grant funding.

**REPORT**

*Background*
The Mount Pleasant Farmers Market Inc. was established approximately twelve years ago, with the aim of supporting local farmers and food producers in delivering fresh, quality produce, and provides an opportunity to showcase local businesses and produce.

The Farmer's Market is well supported by locals and visitors alike and promotes a strong sense of community.

The Farmer's Market is a not-for-profit organisation, and any income generated is invested back into running the Farmer's Market.

*Introduction*
As part of the Mount Pleasant Farmer's Market, the Annual Spring Garden Festival has been running for over seven years and each year sees a growth in attendance numbers and enthusiasm.

The 2024 Annual SA Spring Garden Festival is planned for 21 September 2024, and it is anticipated that attendance numbers will be in the vicinity of between 8,000 and 10,000 people.

*Discussion*
The Mount Pleasant Farmer's Market are aiming to expand the 2024 Spring Garden Festival, offering a VIP guest, and creating some larger and more attractive entrances closer to the festival, and engage paid traffic management to ensure a smooth flow of visitors.

In previous years, The Barossa Council have provided in-kind support by way of provision of 'slow down' road signs on Melrose Street to help with congestion on the day.

*Summary and Conclusion*
The 2024 Annual SA Spring Garden Festival offers the opportunity and encouragement for visitors to participate in workshops, and educational talks. It also provides an environment for local businesses to participate and share knowledge, and sell their products.

Officers recommend that, should be Committee approve the request for funding, that recognition of Council's contribution be included in the promotion of the project and other project deliverables.

## ATTACHMENTS OR OTHER SUPPORTING REFERENCES

| | |
|---|---|
| Attachment 1 | Community Grant Application - Mount Pleasant Farmers Market_Redacted |
| Attachment 2 | Community Assistance Scheme Staff Feedback Sheet - Mount Pleasant Farmers Market - Round Three May 2024 |

*Supporting references*
Community Assistance Scheme Policy
Community Grant Guidelines

## COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan

Community and Culture

Health and Wellbeing

Goal
5. We are a strong community that is welcoming, safe and enjoys a quality lifestyle that celebrates our local identities, diversities, cultures and histories including our Aboriginal heritage.
10. Our region enjoys the benefits of sustainable community groups, networks and facilities that encourage everybody to participate in the community.

Strategies
5.1. Support the development of activities that celebrate the history, art and culture of the Barossa and its people.
5.3. Create vibrant public spaces that provide places for creative development, cultural interaction and social connections.

10.3. Build on the capacity of community members to participate in cultural, creative, recreational, sporting and learning opportunities.

Legislative Requirements
Local Government Act 1999

## FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

Various Officers have reviewed the Grant application and proposal, and their comments are included within Attachment 2.

## COMMUNITY ENGAGEMENT

Community consultation is not required under Legislation or Council policy.

# THE BAROSSA COUNCIL

## COMMUNITY GRANT APPLICATION FORM

(Please read the Community Grant Guidelines and complete all sections of this form)

| | | | |
|---|---|---|---|
| **Related Policy/Process** | **TBCPOC4450 Community Assistance Scheme Policy** | **Form Number:** | **TBCFOR4452** |
| **Form Owner:** | Manager – Community and Facilities Development | **Last Revised Date:** | **June 2017** |
| **Document Control:** | Manager – Community and Facilities Development | **TRIM Reference:** | **17/47438** |
| **Date Approved:** | **7 March 2018** | **Next Review Date:** | **June 2019** |

Date of Application: 15Our / 03 / 2024

### 1. ORGANISATION DETAILS

Name of organisation:
Mount Pleasant Farmers Market Inc.

Physical address of organisation clubroom/facilities/meeting place:
Mount Pleasant Show Grounds, Mount Pleasant

Postal address of organisation: 132 Melrose Street, Mount Pleasant, SA 5235

### 2. CONTACT DETAILS FOR THIS ORGANISATION

Name: Chelsea Honner

Position: Manager

Postal Address (for contact person):

As above

Mobile: [redacted]

Home Phone: ( )

Work Phone: ( )

Email: info@saspringgardenfestival.com.au

Preferred Method of contact

Home Phone ☐ Work Phone ☐ Mobile ☐ Email ☒

### 3. GROUP/ORGANISATION GST STATUS (PLEASE TICK)

In accordance with current tax legislation, Council is obliged to withhold 46.5% of the grant and forward this amount to the Australian Taxation Office (ATO) if an Australian Business Number (ABN) is not provided



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prior to payment of funds. Applicants that have an ABN and are GST registered must provide a tax invoice prior to payment being made. Council will gross up the Grant for the appropriate GST amount, provided all requirements regarding GST are met to Council's satisfaction.

Applicants that are unable to provide an ABN must legitimately complete a "Statement by Supplier" form which is available from Council. If not provided, Council will be required to withhold 46.5%.

☐ No ABN and not registered for GST
(Please request and include a 'Statement by Supplier' form to go with your application)

☒ ABN but not registered for GST (please attach a copy of ABN Certificate)

☐ ABN and registered for GST (please attach a copy of ABN Certificate)

☐ Currently applying for ABN/GST registration
(When received, Council will require this information before funding can be made)

## 4. PROOF OF INCORPORATION (AS PER GUIDELINE 1.2)

Is your Organisation incorporated? Yes ☒ No ☐
(If yes, please provide a copy of the Certificate of Incorporation and go to Section 5)

If No, are you affiliated with an incorporated body?

Yes ☐ (Please note: An auspice agreement is required if the organisation applying for funding is not part of an incorporated body.)

**Auspice Information**
Auspice Organisation Name: _____

Contact Person: _____

Postal Address: _____

Telephone (Bus. Hours) (___)_____ Email: _____

**Auspice Declaration:**
I,_____ certify that _____
will auspice this proposal and take legal and financial responsibility for the administration of any approved grant funds.

Full name of Authorised Officer: _____

Title of Authorised Officer: _____

Signature: _____ Date: / /

No ☐ You are ineligible to apply for a Community Assistance Grant.

## 5. ABOUT YOUR ORGANISATION

**What are the Aims and Objectives of your Organisation?**
(Please attach a copy of your organisation's Terms of Reference/Constitution)

*The Mt Pleasant Farmers Market has it's own Constitution based on its weekly market (attached). Our aim and objective is to support local farmers and food producers in delivering fresh, quality produce to our local community. With no close supermarkets, aside from the weekly visitors, locals rely on our farmers market to forfil their weekly shopping orders.*



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**How long has your organisation been established?** 12 yrs

**Number of members associated with your organisation:** *464 Members of the market and then 1,634 subscribers.*

**What proportion of members resides in The Barossa Council area?** *80%*

**Is your organisation associated with or does it receive funds through its normal activity, such as bar or canteen facilities?**
(See Community Grant Guideline 3.15) Yes ☒ No ☐

**If yes – please detail:** *Our Market is a not-for-profit organisation. We get income from stallholder fees and Memberships. We do stock some merchandise that is sold also. All money made is put back into the market and used to costs of running a business.*

**Is any form of Government funding received by your organisation?**
Yes ☐ No ☒

If yes – please detail as you may be ineligible to apply for a Community Assistance Grant over $500.
(See Community Grant Guideline 3.3)

**Has your organisation received assistance from The Barossa Council in the past 3 years?**
(This includes cash or in-kind (e.g. Road closures, venue hire etc.)
(See Community Grant Guideline 3.6) Yes ☒ No ☐

**If yes** – please detail
*We have had the Barossa Council each year provide some 'slow down' road signs on Melrose Street to help with congestion on the day of the event we are asking funding for.*

CASH AND INVESTMENTS

**Please provide information on what the cash and investment holdings are earmarked for.**
(This will assist in the assessment of this application - See Community Grant Guideline 3.14)

*Any cash or investment made to the Farmers Market is put back into maintaining the markets and hosting it's larger annual Twilight events, Farmers Market Long Lunch and Spring Garden Festival. Along with this, we pay rent for our space, other expenses involved in running a business including wages, super and tax.*

## 6. PROJECT DETAILS

**Project Title: 2024 Annual SA Spring Garden Festival**

Description of Project:
(Briefly outline your project, the goals and aims, and how it will benefit the community)

*The SA Spring Garden Festival has been running for over 7 years now and runs in conjunction with the Farmers Market on the day of the event (8am-3pm). The aim and objective or our annual SA Spring Garden Festival is to provide an opporunity where we encourage our local garden/landscaping businesses to come along in an enviornment to share knowledge and sell their products. We host not only stallholders but provide an opportunity for local businesses to give workshops / talks with audiences to further educate them on their brand, ethos and/or story. Along with our local gardeners and businesses,*



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*we have a VIP list of guests that come along. Hannah Moloney is our very own VIP guests of the festival. She came along last year and has agreed to keep coming as the face of the festival. This obviously costs money through her agent as well. As a part of her fees, we take care of accommoation and food personally so that we can use local airbnb's and local food producers while Hannah enjoys her stay. This left a wholesome and positive impression on Hannah's time in Mt Pleasant.*

*With the increase in visitors on the day and stallholders, we are hoping to take the festival to the next level and encourage more local businesses to come along. The number of visitors and feedback we have received shows that the festival is growing and now it's just finding the resources and funding to match the success. Talunga Park is such a large area, and it takes a lot of effort from volunteers and staff to manage the park on the day with parking and ticketing. With only two paid staff employees (manager full-time / casual 2hrs a week) any work preparation for the day is carried out by staff and any volunteers within the local community. The market has a database of around 8 active volunteers.*

*Our project for this year is to create some larger more attractive entrances closer to the festival and then have some paid traffic management to take care of parking within Talunga Park. We'd also like to have a local garden group 'man' the gates and then we can offer a donation to them. This will really allow staff and volunteers to focus on other areas needing time on the day. Along with this, creating entrances will include hiring fencing to section the site and then some wall/paneling/fencing for two main entrances. Another area we'd like to spend some money on is signage. Again, with Talunga Park being so large, signage is an important part in helping visitors know where certain areas are including food, workshops, stallholders, toilets, exits etc.*

*If the funds are there and we are successful with this grant application, we would also look to:*

- *Allow money to pay local gardeners participating in speaking roles so that they are free for visitors*
- *Hire two large marquees (one for guest speakers and one for kids/workshops)*
- *Include a clear specific area for disabled carparking (always been difficult to manage at Talunga Park)*
- *Hire sufficient Audio equipment*
- *Security overnight for stallholders to bump in the day before*
- *Invite and fund two more guests speakers*

**Amount of funding applied for:** *$ 5,000.00*

**Which Strategy from Council's Community Plan does your project relate to and how? (The Community Plan is available on Council's website via this link)**

*The Annual SA Spring Garden Festival certainly relates to several of the strategies from the Council's Community Plan. The key strategies that stand out come under Community & Culture. The festival really brings our community together and we take a lot of pride in that. With over 6,000 visitors (both locally and non-local) it provides the town with an opportunity to showcase its businesses and the qualities that make our community great.*

*The volunteers are really the key to our success at not only to the festival, but the market itself. So having that strong sense of community and togetherness is important to us. We want to show visitors what we have to offer and encourage them to come back again, and we do this by supporting our volunteers to actively participate in this planning and carrying out of this event.*
*Another strategy that focuses on Tourism that this festival encourages is providing an event that supports economic development and destination awareness.*

**Location of the project**: *Mount Pleasant Showgrounds, Melrose Street, Mt Pleasant*

**Could the project/event proceed if only partial funding is received?** Yes ☒ No ☐

**Provide details:** *We will certainly still run the festival and aim to include what we have put in our project. Given being not-for-profit it would be highly unlikely that we could deliver it to the standard we are hoping for but the event would certainly go ahead.*



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**Proposed start date:** 21 / 09 / 2024 **end date:** 21 / 09 / 2024

**Is your project upgrading/enhancing land or a building?** Yes ☐ No ☒

**Who owns the land/building?** *Barossa Council*

(If the applicant is not the owner, written consent must be obtained from the land/building owner and submitted with your application.)

Has Council been contacted in relation to whether approval is needed for this project?
Yes ☐ No ☒

Who will benefit from your project?

**How many people:** *8,000-10,000 people* **Age range of people:** *all ages*

**Range of groups:** *visitors/businesses/volunteers/employed staff/market/community* **Activity areas:** ?

**How will you measure the benefit to these groups?**

*Post festival, we always provide stallholders and visitors the chance to give some feedback. Normally we provide a survey for each of the groups. In terms of numbers, we will know visitor numbers on the day and obviously have a record of how many stallholders have attended.*

**Has any other funding been sought for this project? If so, what was the outcome of the application?**

*None at this stage. We have applied for the BankSA marquee, which we have received in previous years but was unsuccessful this year.*

**Any further information which may be relevant to this application**

*Thank you for your time and reading through our application. The growth of this festival has been really encouraging and with over 6,000 attendees last year, we know this year will be looking to welcome even more through the gates. Last year we had over 100 stallholders with the majority of those being from the local community/surrounding towns. The festival always has wonderful feedback from stallholders, really highlighting that economic benefit for our local businesses. We look forward to hearing from you.*



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## 7. BUDGET AND FUNDING

| **PROJECT INCOME** | (Group's Contribution to Project) | |
|---|---|---|
| Group Funds | $ 8,000.00 | |
| Fundraising Activities | $ 600.00 | |
| Donations | $ 350.00 | |
| In Kind (provide details) | $ | |
| Other (provide details) | $ | |
| | **Total Group's Contribution** | $ 8,950.00 |
| Council Assistance Requested | | $ 5,000.00 |
| | **TOTAL PROJECT INCOME** | $ 13,950 |

**PROJECT EXPENDITURE** (Please provide an itemised list of expenses for the project)

| | |
|---|---|
| Temporary Fencing | $ 3,250.00 |
| Booked VIP Guest – Hannah Moloney (Current) | $ 2,200.00 |
| Signage (The Leader) | $ 2,000.00 |
| Extra guests speakers | $ 1,500.00 |
| Donation to Garden Group (on the 'gate') | $ 1,000.00 |
| Marquees/Audio/Staging | $ 4,000.00 |
| **TOTAL PROJECT EXPENDITURE** | **$ 13,950** |



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## 8. REQUIRED SUPPORTING DOCUMENTATION

**The following documents for your organisation are mandatory and must be attached to this application. If you are not an incorporated body, your auspice organisation is also required to provide their documents.**

| | |
|---|---|
| ABN Certificate or Statement by Supplier form | ☒ |
| A copy of your organisation's Certificate of Incorporation | ☒ |
| or<br>Auspice information completed and a copy of their Certificate of Incorporation | ☐ |
| A copy of your organisation's Terms of Reference/Constitution | ☒ |
| A copy of your organisation's most recent AGM Minutes | ☒ |
| A copy of your organisation's last Audited Financial Statements | ☒ |

**The following documents must be attached if applicable:**

| | |
|---|---|
| Endorsement from the asset owner (if applicable - see 3.11 of the Guidelines) | ☐ |
| Details of cash holdings exceeding application amount (if required – see 3.14 of the Guidelines) | ☐ |
| Letters of support for your project | |
| Plans / quotes / images etc. | ☐ |

This application must be signed by two current senior office holders of the organisation.
i.e. President, Treasurer, Secretary.

| | | | |
|---|---|---|---|
| SIGNATURE | C Honner | SIGNATURE | A Dent |
| | Chelsea Honner | | Ashley Dent |
| POSITION | Manager | POSITION | Chairman |
| DATE | 25 / 03 / 2024 | DATE | 25/ 03 / 2024 |



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Government of South Australia
Office of Consumer and Business Affairs

SOUTH AUSTRALIA
Associations Incorporation Act 1985
Section 20(1)

Incorporation Number: A41210

# Certificate of Incorporation

This is to certify that

## MOUNT PLEASANT FARMERS MARKET INCORPORATED

is, on and from the seventeenth day of November 2011, incorporated under the Associations Incorporation Act 1985.

Given under the seal of the Corporate Affairs Commission at Adelaide on this seventeenth day of November 2011

Australian Government
Australian Business Register
Australian Taxation Office

## Application Confirmation

**Your application for an Australian Business Number (ABN) has been successful**

| | |
|---|---|
| **Your Name:** | Mount Pleasant Farmers Market Incorporated |
| **Your ABN is:** | 49687082718 |
| **ABN Status:** | Active from 23/11/2011 |

**Important Information**

- You will also receive written notification of your ABN.
- Your application for Goods and Services Tax (GST) has been accepted for processing
- Note: Your ABN will not be displayed immediately on ABN Lookup at www.abr.business.gov.au

**Register to deal with government online**

- An ABR AUSkey is your pass to login to a range of business to government online services. Learn more about AUSkey at www.abr.gov.au/auskey

Register for an AUSkey now

**Contact Us**

If you have any queries about your ABN application, please contact the *Business Tax Enquiries Line* on **13 28 66** between 8.00am and 6.00pm AEST.

Exit

Your privacy is important to us. Please read the ABR's ... The policy outlines our approach to safeguarding your details on the Register

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https://abr.gov.au/abrweb/default.aspx?pid=78&sid=33&outcome=1&key=eaa12a7d-... 24/11/201

# Rules for Incorporation of the Association of the Mt. Pleasant Farmers' Market Incorporated.

## I. NAME

The name of the incorporated association is Mt Pleasant Farmers Market Incorporated.

## 2. DEFINITI0NS

'Associate' means an associate as described within the Act

: Association' means the Mt Pleasant Farmers Marker Incorporated

'Committee' means the committee of management of the association

'Committee member' means a person elected or appointed to the committee

'General meeting' means a general meeting of members of the Association convened in accordance with these rules

'Member' means a member of the Association

'The Act' means the Associations Incorporation Act 1985

'Special Resolution' means a special resolution defined in the Act

'Month' shall mean a calendar month.

'Market' means Mt Pleasant Farmers Market

'Office bearer' means the chairperson, deputy chairperson, secretary or treasurer of the Association

'Producer' means a person who grows or produces fresh food in South Australia, or who value adds to the South Australian produce in South Australia, and who offers the fresh food or value added product for sale at the Market.

'Specialist representative' means a committee member appointed pursuant to Clause 6.2.c herein

## 3. OBJECTS OR PURPOSES OF THE ASSOCIATION

The objects of the Association are:

- to ensure the successful establishment and continued development of the Mt Pleasant Farmers Market
- to support by means of the Market, the production and trading of South Australian products by producers direct to consumers.
- to support by means of the Market the production and sale of fresh, local, diversified and seasonal produce from the Mt Pleasant and associated regions.
- to promote by means of the Market wherever possible the practice of sustainable food production in the Mt Pleasant and associated regions.
- to promote by means of the Market, an understanding, within the community, of the importance of a healthy environment to healthy food production.
- to work with the community through the market, to provide an environment which enables understanding and acceptance of the importance of the production and use of local fresh food.

## 4. POWERS OF THE ASSOCIATION

The association shall have all the powers conferred by section 25 of the Act.

## 5. MEMBERSHIP

5.1 Any person who supports the objects of the association and agrees to be bound by its rules and who applies for membership of the association can apply for membership. The application for membership shall be made in writing. Upon the acceptance of the application by the committee or its representatives – the staff of the association - and upon payment of the first annual subscription, the applicant shall be a member of the association.

5.2 A person or entity is only entitled to one membership. That is, a person who is a member of the Association by reason of his or her involvement in an entity may not also be a member of the Association as an individual.

**5.2** Subscriptions

a. The subscription fee will be determined by the committee and reviewed annually.

b. The subscription fee will be payable annually by the 31st January each year or as determined by the management committee.

c. A member whose subscription fee is outstanding for more than three months after the due date for payment, shall cease to be a member of the association, provided always that the committee may reinstate such a person's membership on such terms as it thinks fit.

**5.3** Resignations

A member may resign from membership of the association by giving written notice to the secretary or public officer of the Association. Any member so resigning will be liable for any outstanding subscription fee which may be recovered as a debt due to the Association.

**5.4** Expulsion of a Member

a. Subject to giving a member an opportunity to be heard or to make a written submission, the committee may resolve to expel a member upon a charge of conduct detrimental to the interests of the Association.

b. Particulars of the charge will be communicated in writing to the member at least one month before the meeting of the committee at which the matter will be determined.

c. The member will be entitled to attend or make a written submission to the meeting of the committee at which the matter will be determined, and answer the charge.

The procedure at such a meeting will be determined by the chairperson.

d. The determination of the committee shall be communicated to the member in writing.

e. In the event of an adverse determination, the member will cease to be a member as soon as the committee has communicated its determination in writing to the member.

**5.5** Register of Members

A register of members will be kept by the secretary or public officer and may contain:

i) The full contact details of each member including name, address, phone, fax and email.

ii) The date on which each member was admitted to the Association; and

iii) If applicable, the date of, and reason(s) for termination of membership.

## 6. THE COMMITTEE

**6.1** Powers and Duties

a. The affairs of the association shall be managed and controlled by the committee which in addition to any powers and authorities conferred by these rules may exercise all such powers and do all such things as are within the objects of the association, and are not by the Act or by these rules required to be done by the association in general meeting.

b. The committee has the management and control of the funds and other property of the association for the benefit of the Association

c. The committee shall have authority to interpret the meaning of these rules and any other matter relating to the affairs of the association on which these rules are silent.

d. The committee shall appoint a public officer as required by the Act.

**6.2** Appointment

a. The committee shall be comprised of:

- Six elected members elected in accordance with clause 6.2b
- Up to three specialist representatives appointed in accordance with clause 6.2c

b. Six of the committee members will be elected from amongst the members of the Association by the members at the Annual General Meeting.

c. The elected members may appoint up to three persons with specialist skills that might assist the Association ( for example, a lawyer, an accountant and a person with recognized marketing skills) Such appointments will be for a period of up to two years and be revocable for cause by the committee. A person appointed as a specialist representative will be eligible for reappointment.

d. Not more than half of the committee members may be producers

e. A committee member must be a natural person

f. The officer bearers of the Association (being a chairperson, a deputy chairperson, a treasurer and a secretary) will be appointed by the committee following the Annual General Meeting and otherwise by the committee when a casual vacancy arises.

g. The first committee of the Association will be the interim committee which has promoted the Association. The first committee will hold office until the first Annual General Meeting after Incorporation. At this time half of the committee members who will be chosen by ballot at that Annual General Meeting, (unless retiring by choice) will retire from the committee and their positions declared vacant and available for nomination. At the subsequent Annual General Meeting the remaining long standing committee members will retire from the committee and their positions declared vacant and available for nomination.

h. An elected committee member's term will be for 2 years. Each year, those members who have served for 2 years shall retire from the committee.

i. A retiring committee member shall be eligible to stand for re-election without nomination. No other person shall be eligible to stand for election unless a member of the Association has nominated that person at least 28 days before the meeting by delivering the nomination of that person to the secretary of the Association. The nomination shall be signed by the proposer and by the nominee.

j. The Chairperson of the committee shall be appointed by election every 2 years from amongst the elected committee members at the committee's first meeting after the AGM. The Chairperson's term will be for 2 years but may be reelected for further 2 year terms.

k. Notice of all persons seeking election to the committee shall be given to all members of the association with the notice calling the meeting at which the election is to take place.

l. The committee may appoint a person to fill a casual vacancy. and such a Committee member shall hold office until the next Annual General Meeting of the Association and shall be eligible for election to the committee without nomination.

### 6.3 Proceedings of Committee

The committee shall meet together for the dispatch of business at least 10 times per year.

a. The acting chairperson shall chair the meeting in the absence of the chairperson.
b. Questions arising at any meeting of the committee will be decided by a majority of votes, and in the event of equality of votes the chairperson or acting chairperson shall have a casting vote in addition to a deliberative vote.
c. A quorum for a meeting of the committee shall be one half of the members of the committee plus one.
d. A member of the committee having a direct or indirect pecuniary interest in a contract or proposed contract with the association, must disclose the nature and extent of that interest to the committee as required by the Act, and shall not vote with respect to that contract or proposed contract. The member of the committee must disclose the nature and extent of his or her interest in the contract at the next Annual General Meeting of the association

### 6.4 Disqualification of Committee Members

The office of a committee member shall become vacant if a committee member

- ceases to be a member
- has his or her appointment revoked ( in the case of a specialist representative)
- is permanently incapacitated by ill health
- is absent without apology from more than four meetings in a financial year or absent from more than 4 consecutive meetings in a financial year
- Is deemed by a majority of Committee members to be behaving in a way that is detrimental to the Association achieving its objectives

## 7. THE SEAL

The association shall have a common seal upon which its corporate name will appear in legible characters.

The seal shall not be used without the express authorisation of the committee, and every use of the seal shall be recorded in the minute book of the Association. The affixing of the seal shall be witnessed by two committee members.

## 8. GENERAL MEETINGS

### 8.1 Annual General Meetings

a. The committee will call an annual general meeting in accordance with the Act and these rules.

b. The first annual general meeting shall be held within 18 months after the incorporation of the Association, and thereafter within three months after the end of its financial year.

c. The order of the business at the meeting shall be:

I) the confirmation of the minutes of the previous annual general meeting and of any special general meeting held since that meeting
ii) The consideration of the accounts and reports of the committee and the auditor's report (if auditor's report is required)
iii) The election of committee members
iv) The appointment of auditors (if required)
v) Any other business requiring consideration by the Association in general meeting.

### 8.2 Special General Meetings

a. The committee may call a special general meeting of the association at any time.

b. Upon a requisition in writing of not less than 20% of the total number of members of the Association, the committee shall within one month of the receipt of the requisition, convene a special general meeting for the purpose specified in the requisition.

c. Every requisition for a special general meeting shall be signed by all of the parties to the requisition and will state the purpose of the meeting.

d. If a special general meeting is not convened within one month, as required by 8.2b above, the requisitionists or at least 50% of their number may convene a special general meeting. Such a meeting shall be convened in the same manner as nearly as practical as a meeting convened by the committee, and for this purpose the committee will ensure that the requisitionists are supplied free of charge with particulars of the members entitled to receive a notice of meeting. The reasonable expenses of convening and conducting such a meeting shall be borne by the Association.

### 8.3 Notice of General Meetings

a. Subject to 83b. At least 14 days notice of any general meeting shall be given to Members. The notice shall set out where and when the meeting will be held, and particulars of the nature and order of the business to be transacted at the meeting.

b. Notice of a meeting at which a special resolution is to be proposed shall be given at least 21 days prior to the date of the meeting.

c. A notice may be given by the Association to any member by serving the member with the notice personally, or by sending it by post to the address appearing in the register of members or by sending it by email to the email address appearing in the register of members.

d. Where a notice is sent by post:

i) The service is effected by properly addressing, prepaying and posting a letter or packet containing the notice; and
ii) Unless the contrary is proved, service will be taken to have been effected at the time at which the letter or packet would be delivered in the ordinary course of post.

### 8.4 Proceedings at General Meetings

a. Twenty members present personally shall constitute a quorum for the transaction of business at any general meeting. This number may be varied in time to a number not less than 12 should it suit the purpose of the committee.

b. If within 30 minutes after the time appointed for the meeting a quorum of members is not present, a meeting convened upon the requisition of members shall lapse. In any other case, the meeting shall stand adjourned to the same day in the next week, at the same time and place and if at such adjourned meeting a quorum is not present within 30 minutes of the time appointed for the meeting the members present shall form a quorum.

c. Subject to 8.4d. The chairperson shall preside as chairperson at a general meeting of the association.

d. If the chairperson is not present within 10 minutes after the time appointed for holding the meeting, or he or she is present but declines to take or retires from the chair, the members may choose a committee member or one of their own number to be the chairperson of that meeting.

**8.5** Voting at General Meetings

a. Subject to these rules, every member of the association has only one vote at a meeting of the association.

b. Subject to these rules, a question for decision at a general meeting, other than a special resolution, must be determined by a majority of members who vote in person or, where proxies are allowed, by proxy, at that meeting.

c. Unless a poll is demanded by at least five members, a question for decision at a general meeting must be determined by a show of hands.

**8.6** Poll at General Meetings

a. If a poll is demanded by at least five members, it must be conducted in a manner specified by the person presiding and the result of the poll is the resolution of the meeting on that question.

b. A poll demanded for the election of a person presiding or on a question of adjournment must be taken immediately, but any other poll may be conducted at any time before the close of the meeting.

**8.7** Special and Ordinary Resolutions

a. A special resolution is a special resolution as defined in the Act.

b. An ordinary resolution is a resolution passed by a simple majority at a general Meeting.

**8.8** Proxies

A member shall be entitled to appoint in writing a natural person who is also a member of the association to be their proxy and attend and vote at any general meeting of the association.

**9. MINUTES**

a. Proper minutes of all proceedings of general meetings of the association and of meetings of the committee, shall be entered within one month after the relevant meeting in minute books kept for the purpose.

b. The minutes kept pursuant to this rule must be confirmed by the members of the association or the members of the committee (as relevant) at a subsequent meeting.

c. The minutes kept pursuant to this rule shall be signed by the chairperson of the meeting at which the proceedings took place or by the chairperson of the next succeeding meeting at which the minutes are confirmed.

d. Where minutes are entered and signed they shall, until the contrary is proved, be evidence that the meeting was convened and duly held, that all proceedings held at the meeting shall be deemed to have been duly held, and that all appointments made at a meeting shall be deemed to be valid.

**10. DISPUTE RESOLUTION**

a. The dispute resolution procedure set out in this rule applies to disputes under these Rules between -

(i) a member and another member
(ii) a member and the association

b. The parties to the dispute must meet and discuss the matter in dispute, and, if possible resolve the dispute within 14 days after the dispute comes to the attention of all of the parties.

c. If the parties are unable to resolve the dispute at the meeting the parties may choose to meet and discuss the dispute before an independent third person agreed to by the parties.

d. In this rule "member" includes any person who was a member not more than six months before the dispute occurred.

## 11. FINANCIAL REPORTING

**11.1** Financial Year

The first financial year of the association shall be the period ending on the next 30 June following incorporation, and thereafter a period of 12 months commencing on I July and ending on 30 June of each year.

**11.2** Accounts to be kept

The association shall keep and retain such accounting records as are necessary to correctly record and explain the financial transactions and financial position of the association in accordance with the Act.

**11.3** Accounts and Reports to be laid before Members

The accounts, together with the auditor's report on the accounts, the committee's statement and the committee's report shall be laid before members at the annual general meeting.

**11.4** Annual Return.

The annual (periodic) return shall be lodged with the Office of Consumer and Business Affairs within six months after the end of each financial year.

**11.5** Appointment of Auditor

a. At each annual general meeting the members shall appoint a person to be auditor of the association.

b. The auditor shall hold office until the next annual general meeting and is eligible for re-appointment.

c. If an appointment is not made at an annual general meeting the committee shall appoint an auditor for the current financial year.

## 12. PROHIBITION AGAINST SECURING PROFITS FOR MEMBERS

The income and capital of the association shall be applied exclusively to the promotion of its objects and no portion shall be paid or distributed directly or indirectly to members or their associates except as bona fide remuneration of a member for services rendered or expenses incurred on behalf of the association.

**13. WINDING UP**

The association may be voluntarily wound up if a resolution to wind up is proposed at a special general meeting called for the purpose and carried by a majority of not less than three quarters of the members attending the special general meeting.

**14. APPLICATION OF SURPLUS ASSETS**

a. If after the winding up of the association there remain "surplus assets" as defined in the Act, such surplus assets shall be distributed to any organization which has similar objects and rules which prohibit the distribution of its assets and income to its members. The preferred organization for this distribution of assets would be the Mt Pleasant Natural Resource Centre Inc.
b. No member of the association may gain a benefit from the association as an ongoing concern or when the association is under liquidation.
c. The association may determine to distribute surplus assets to nominated charities.
d. Such organization or organizations shall be identified and determined by a resolution of members in general meeting.
e. Section 43 of the Act prohibits the distribution of surplus assets at the completion of a winding up to members or former members, or associates of those persons.

**15. RULES**

These rules may be altered (including an alteration to the association's name) by special resolution of the members of the association. This includes rescission or replacement by substitute rules.

The alteration shall be registered with the Office of Consumer and Business Affairs, Corporate Affairs and Compliance Branch, as required by the Act.

The registered rules shall bind the association and every member to the same extent as if they have respectively signed and sealed them, and agreed to be bound by all of the provisions thereof.

*The Act provides that an alteration to a rule may be made by special resolution of the association unless other provision is made in the rules.*
*Note per requirement of Section 24(6) and 24(7):*
*Subject to any provision in the rules or a resolution to the contrary an alteration to the rules comes into force at the time that the alteration is passed. This does not apply to an alteration to the name of the association which does not come into force until registered by the once of Consumer and Business Affairs. Corporate Affairs and Compliance Branch.*

# Profit and Loss

## Mt Pleasant Farmers Market Inc.
## For the year ended 30 June 2022

| | 2022 |
|---|---|
| **Trading Income** | |
| ATM Commission | 69.00 |
| Donations | 14,327.00 |
| Gate Takings | 16,559.70 |
| Interest Income | 48.67 |
| Memberships | 17,460.00 |
| Merchandise | 2,332.89 |
| Misc. Sales | 1,436.10 |
| Online Store | 99.00 |
| Other Revenue | 762.83 |
| Sales | 13,649.25 |
| SGF Admission Fees | 8,290.05 |
| SGF Donations | 1,000.00 |
| SGF Stall Holder Fees | 5,334.05 |
| SH Late Fees | 550.00 |
| Shopify Discounts | (1,994.01) |
| Shopify Sales | 24,293.67 |
| Shopify Shipping/Delivery Fees | 9.09 |
| Square Discounts | (44.00) |
| Square Service Charges | 163.84 |
| Stall Holder Fees | 73,598.79 |
| Workshop or Event | 100.00 |
| **Total Trading Income** | **178,045.92** |
| **Cost of Sales** | |
| Cost of Goods Sold | 7,334.79 |
| **Total Cost of Sales** | **7,334.79** |
| **Gross Profit** | **170,711.13** |
| **Operating Expenses** | |
| Advertising | 6,503.46 |
| ATM Fee | 1,031.04 |
| Bank Fees | 180.09 |
| Cleaning | 3,340.81 |
| Consulting & Accounting | 1,218.25 |
| Discount | 79.00 |
| Freight & Courier | 30.37 |
| Gate Donations | 9,392.45 |
| General Expenses | 3,214.59 |
| Gifts | 2,293.82 |
| Insurance | 2,990.98 |
| Market Entertainment | 3,124.80 |

Profit and Loss

| | 2022 |
|---|---|
| Meeting Expenses | 574.53 |
| Merchandise Purchase | 1,477.00 |
| Motor Vehicle Expenses | 93.00 |
| MPFM Donations | 1,000.00 |
| Office Expenses | 594.59 |
| Paypal Fees | 424.96 |
| Printing & Stationery | 874.06 |
| Reimbursement | 273.50 |
| Rent | 6,187.50 |
| Repairs and Maintenance | 825.74 |
| SGF Advertising | 2,224.79 |
| SGF Contractor Fees | 8,063.75 |
| SGF Equipment Hire | 312.00 |
| SGF Misc. | 48.58 |
| SGF Website | 138.11 |
| SH Online Sales | 14,259.68 |
| Shopify Fees | 178.61 |
| Square Fees | 500.94 |
| Subscriptions | 1,063.93 |
| Telephone & Internet | 1,070.00 |
| Travel - National | 1,509.60 |
| Volunteer Expenses | 12.50 |
| Voucher Reimburse | 667.88 |
| Wages and Salaries | 99,142.16 |
| Wages Superannuation | 9,616.37 |
| Website | 1,201.63 |
| Work Cover | 1,368.45 |
| Workshop & Events | 1,760.97 |
| **Total Operating Expenses** | **188,864.49** |
| **Net Profit** | **(18,153.36)** |

**Marie Wiebrecht**
2 Ariel Way
Mannum SA 5238

ABN: 62495916048
BAS Agent: 8715 1001

Ph: [redacted]
[redacted]

17 October 2023

**Mount Pleasant Farmers Market Incorporated**

**Statement of Review**
**Financial Reports**
**For The Period Ended 30th June 2022**

**To the members/Board/committee/management of**
**Mount Pleasant Farmers Market Incorporated (ABN 49 687 082 718)**

On the basis of information provided by you, I have reviewed the financial reports of Mount Pleasant Farmers Market Incorporated "the client" for the period 1st July 2021 and ended 30th June 2022

The client is responsible for the financial records and has determined that the accounting policies used are appropriate to meet the needs of the members. We have conducted a bookkeeping review and an examination on a test basis of evidence supporting the amounts and other financial elements of the reports. These procedures are not a full audit and take the nature of a bookkeeping and accounts review. We have undertaken procedures to form an opinion whether the reports contain correct information and are a correct reflection of the financial transactions during the period. The procedures have been conducted in order to provide members with a view as to the accuracy of the years trading and financial position.

Based on the above review we have formed a view that the financial reports of the client for the period are based on materially correct bookkeeping procedures and have been properly prepared for the financial period ended on that date.

**Marie Wiebrecht**

17th October 2023
**Date of issue**

Marie Wiebrecht ICB
*Institute of Certified Bookkeepers - Registered Bas Agent - Xero Advisor*

***Please note ***
*To accept the following review, the board has acknowledged in writing, Marie Wiebrecht is not a registered company auditor and does not have audit training.*
*If your constitution requires a formal audit or requires a registered company auditor, I cannot accept the appointment.*

*Additional Details from ATO*

- *When you need to register for GST, If your non-profit organisation has a GST turnover of $150,000 per year or more. To confirm your specific circumstances, please contact Australian Taxation Office and/or Registered Tax Agent.*

# BAROSSA VALLEY HIRE

59 TANUNDA ROAD
NURIOOTPA SA 5355
PHONE: 8562 3399 FAX: 8562 3797

## QUICK QUOTE

QUOTE DATE: 08/04/2024 TIME: 15:18:55
CUSTOMER #: 23122 MT PLEASANT FARMERS MARKET
DIVISION..: BAROSSA VALLEY HIRE
FROM DATE.: 08/04/2024 TIME: 15:15:00
TO DATE...: 09/04/2024 TIME: 15:15:00

| PRODUCT # | DESCRIPTION | UNIT PRICE: 2 HOURS | 4 HOURS | DAILY | WEEKLY | DATE/TIME OUT | QTY | AMOUNT |
|---|---|---|---|---|---|---|---|---|
| 2000-00 | 10 X 15M STRUCTURE | | | 3600.00 | 4950.00 | MON APR 08/24 15:15 DUE:TUE APR 09/24 15:15 | 1 | 3600.00 |
| 2000-00 | 10 X 9M STRUCTURE | | | 2160.00 | 2970.00 | MON APR 08/24 15:15 DUE:TUE APR 09/24 15:15 | 1 | 2160.00 |
| 2030-01 | AMERICANA CHAIR | | | 5.50 | 10.51 | MON APR 08/24 15:15 DUE:TUE APR 09/24 15:15 | 100 | 550.00 |
| 187-50 | TEMPORARY FENCING 2.5MTR PANEL | | | | | MON APR 08/24 15:15 DUE:TUE APR 09/24 15:15 | 60 | 958.20 |

TOT RENTALS: 7268.20 TOT SALES: .00 TOT SERVICES: .00 GST 726.82

TOTAL: 7995.02

PO Box 2311
Prahran VIC 3181

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f +61 3 9529 4573
e accounts@icmi.com.au
w icmi.com.au

*ABN: 42 114 669 224 - Incorporating Incisive Edge Solutions*

**Chelsea Honner**
info@saspringgardenfestival.com.au
**Mt Pleasant Farmers Market Inc**
**132 Melrose St**
**Mount Pleasant SA 5235**

Thursday, 15 February 2024

# STATEMENT OF ACCOUNT

**Contract Number / Payment Reference: ICMI-37188**

**2024 SA Spring Garden Festival**
**Saturday, 21 September 2024**

| Talent / Services | GST | Total |
|---|---|---|
| Hannah Moloney | 10% | $2,200.00 |
| | Total: | **$2,200.00** |
| | *GST inc. in Total:* | ***$200.00*** |

| Payment Schedule | Due Date | Amount |
|---|---|---|
| Deposit | 22 February 2024 | $1,100.00 |
| Balance | 22 August 2024 | $1,100.00 |

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**Chelsea Honner**
info@aspringgardenfestival.com.au
**Mt Pleasant Farmers Market Inc**
**132 Melrose St**
**Mount Pleasant SA 5235**

Thursday, 15 February 2024

# TAX INVOICE A - DEPOSIT

**Contract Number / Payment Reference: ICMI-37188A**

**2024 SA Spring Garden Festival**
**Saturday, 21 September 2024**

| Talent / Services | GST | Total | Deposit |
|---|---|---|---|
| Hannah Moloney | 10% | $2,200.00 | $1,100.00 |
| | Total: | **$2,200.00** | **$1,100.00** |
| | ***GST inc. in Total:*** | ***$200.00*** | **$100.00** |
| | Deposit Due: | | **22 February 2024** |

**PAYMENT OPTIONS**

**Please Quote reference: ICMI-37188**

**Direct Deposit:**

**Account Name:** Inform Communicate Motivate International (Australia) Pty Ltd [redacted]

[redacted]

[redacted]

**Credit Card Authorisation**

**All credit card payments incur a surcharge of 1.75 % plus a 25 cent transaction fee.**

**Card Type:** ☐ Visa ☐ Mastercard ☐ AMEX

**Card Number:** _____ **Name on Card:** _____

**Expiry:** _____ **CCV:** _____ **Signature:** _____

**Email for Receipt:** _____ **Date:** _____

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**Chelsea Honner**
info@saspringgardenfestival.com.au
**Mt Pleasant Farmers Market Inc**
**132 Melrose St**
**Mount Pleasant SA 5235**

Thursday, 15 February 2024

# TAX INVOICE B - BALANCE

**Contract Number / Payment Reference: ICMI-37188B**

**2024 SA Spring Garden Festival**
**Saturday, 21 September 2024**

| Talent / Services | GST | Total | Balance |
|---|---|---|---|
| Hannah Moloney | 10% | $2,200.00 | $1,100.00 |
| | Total: | **$2,200.00** | **$1,100.00** |
| | ***GST inc. in Total:*** | ***$200.00*** | **$100.00** |
| | Balance Due: | | **22 August 2024** |

**PAYMENT OPTIONS**

**Please Quote reference: ICMI-37188**

**Direct Deposit:**

**Account Name:** Inform Communicate Motivate International (Australia) Pty Ltd [redacted]

[redacted]

[redacted]

**Credit Card Authorisation**

**All credit card payments incur a surcharge of 1.75 % plus a 25 cent transaction fee.**

**Card Type:** ☐ Visa ☐ Mastercard ☐ AMEX

**Card Number:** _____ **Name on Card:** _____

**Expiry:** _____ **CCV:** _____ **Signature:** _____

**Email for Receipt:** _____ **Date:** _____

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| The Barossa Council Community Assistance Scheme Community Grant Application Summary Sheet | |
|---|---|
| **Group/Organisation Details** | |
| Group/Organisation Name | **Mount Pleasant Farmers Market** |
| Address | Mount Pleasant Showgrounds |
| Phone Number | 0493 280 881 |
| GST Status | ABN but not registered for GST |
| Incorporation Details | Incorporated |
| Aims/Objectives of Organisation | The Mt Pleasant Farmers Market has its own Constitution based on its weekly market. Our aim and objective is to support local farmers and food producers in delivering fresh, quality produce to our local community. With no close Supermarkets, aside from the weekly visitors, locals rely on our farmers market to fulfill their weekly shopping orders. |
| Years of establishment | 12 years |
| Number of Members | 464 members of market, and 1,634 subscribers |
| % of Members in Council Area | 80% |
| Linked to a licenced facility? | Yes |
| Government funding received? | No |
| If yes, details | |
| Council grants in past 3 years? | No |
| If yes, details | In kind assistance with 'slow down' road signage on Melrose Street on event day. |
| **Project Details** | |
| Project Title | 2024 Annual SA Spring Garden Festival |
| Project description | The SA Spring Garden Festival has been running for over 7 years and now runs in conjunction with the Farmers Market on the day of the event (8am - 3pm). The aim and objective of our annual SA Spring Garden Fetival is to provide an opportunity where we encourage our local garden/landscaping businesses to come along in an environment to share knowledge and sell their products. We host not only stallholders but provide an opportunity for local businesses to give workshops/talks with audiences to further educate them on their brand, ethos and/or story. |
| Amount of funding applied for | $5,000 |
| Total cost of project | $13,950 |
| Community Plan reference | The Annual SA Spring Garden Festival certainly relates to several of the strategies from Council's Community Plan. The key strategies that stand out come under Commnity and Culture. The Festival really brings our community together and we take a lot of pride in that. With over 6,000 visitors (both locally and non-local), it provides the town with an opportunity to showcase the businesses and the qualities that make our community great. |
| Location of project | Mount Pleasand Showgrounds |
| Can project proceed with partial funding? | Yes |
| Project start & end dates | 21/09/2024 |
| Is the project enhancing land or building? | |
| If yes - who owns land/building? | The Barossa Council |
| If yes - has contact been made regarding approvals? | No |
| Who will benefit from project? | 8,000 - 10,000 people, all ages - Visitors/Businesses/volunteers/employes staff/market/community |
| How will benefit be measured? | Post Festival, we always provide stallholders and visitors the chance to give some feedback. Normally we provide a survey for each of the groups. In terms of numbers, we will know visitor numbers on the day and obviously have a record of how many stallholders have attended. |
| Has other funding been sought? | No |
| **Supporting Documentation** | |
| ABN Certificate or Statement from Supplier form | Received |
| Certificate of Inc or Auspice Information & certificate | Received |
| Terms of Reference/Constitution | Received |
| Endorsement from the Asset Owner (if applicable) | Not Applicable |
| Most recent AGM Minutes | Received |
| Most recent Audited Financial Statements | Received |
| Budget & funding page completed? | Yes |
| Letters of Support | |
| Plans/Quotes/Images (if applicable) | Not Received (but requested) |
| Application form TRIM Ref | 24/31359 |
| Acknowledgment letter TRIM Ref | 24/31346 |
| **Staff Feedback** | |
| Asset Management | No asset management implications |
| CASC Admin Officer | |
| Collaborative Project Officer | |
| Communications Officers | Note Council is currently investing in infrastructure to benefit the Farmers Market including sealing betweenthe farmers market and the Show shed and upgrading the kitchen facility worth $175,000. |
| Community & Culture | |
| Coordinator Building & Facility Maintenance | |
| Customer Support | |
| Development Services | No development implications. |
| Director Corporate and Community Services | |
| Engineering | |
| Health Services | |
| Manager Community Projects | |
| Manager Financial Services | |
| Regulatory Services | |
| Risk Management | |
| Strategic Projects | |
| Works and Engineering Services | |

# DEBATE REPORT

## 4.7 SOUTH AUSTRALIAN INDOOR BIAS BOWLS ASSOCIATION INC. - COMMUNITY GRANT APPLICATION

**Author: Executive and Project Support Officer**
**24/30807**

**PURPOSE**

To consider a Community Grant application (the Application) for the South Australian Indoor Bias Bowls Association Inc., seeking $5,000 (ex GST) towards the facilitation of the 54th Australian Indoor Bias Bowls National Championships.

**RECOMMENDATION**

That Community Assistance Scheme Committee:

(1) Supports/Does not support a Community Grant of $.....(ex GST) towards the facilitation of the 54th Australian Indoor Bias Bowls Championships.

(2) Require the South Australian Indoor Bias Bowls Association Inc. to appropriately acknowledge The Barossa Council as a funding source for the project through social media, signage, website, promotional material and packaging is successful in obtaining grant funding.

**REPORT**

*Background*
The South Australian Indoor Bias Bowls Association Inc. (SAIBBA) was established approximately 80 years ago, with the aim to provide an avenue and opportunity for all people to participate in the activity of Indoor Bias Bowling at a variety of levels including locally, regionally, State, National and International.

*Introduction*
The 54th Australian Indoor Bias Bowls National Championships are being held in Tanunda (based at The Rex Barossa Aquatic Fitness Centre) over a six day period commencing 25 August 2024. It is envisaged that the Championships will bring over 300 participants (plus family and friends) to the Barossa Valley.

*Discussion*
SAIBBA have applied for a Community Grant to assist with costs associated with staging the six-day Championships. SAIBBA had approached both State and Federal departments, including Tourism and Events, but are not eligible for any of the State or funding grants due to the comparatively small number of participants.

Participants will be travelling from NSW, Victoria, Tasmania and Queensland in addition to South Australia (both metropolitan and regional areas) and it could be assumed that the majority of the participants will require accommodation, creating a flow on benefit to hospitality and tourism businesses in the Barossa.

*Summary and Conclusion*
The 54th Australian Indoor Bias Bowls National Championships will be held in Tanunda over a six day period commencing 25 August 2024, and is expected to attract in the vicinity of 300 participants, bringing economic benefits to various businesses in the Barossa Valley.

Officers recommend that, should the Committee approve the request for funding, that recognition of Council's contribution be included in the promotion of the project and other project deliverables.

## ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 Community Grant Application 2 - South Australian Indoor Bias Bowls Association Inc_Redacted
Attachment 2 Community Assistance Scheme Staff Feedback Sheet - South Australian Indoor Bias Bowls - Round Three May 2024

*Supporting references*
Community Assistance Scheme Policy
Community Grant Guidelines

## COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan

Business and Employment

Goal
12. We are a visitor destination of choice

Strategies
12.2. Support economic development and destination awareness through events, festivals, creative enterprise and attractions.

Legislative Requirements
Local Government Act 1999

## FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

Various Offices have reviewed the Grant Application and proposal and their comments are included as Attachment 2.

## COMMUNITY ENGAGEMENT

Community consultation is not required under Legislation or Council Policy.

# THE BAROSSA COUNCIL

## COMMUNITY GRANT APPLICATION FORM

(Please read the Community Grant Guidelines and complete all sections of this form)

| | | | |
|---|---|---|---|
| **Related Policy/Process** | **TBCPOC4450 Community Assistance Scheme Policy** | **Form Number:** | **TBCFOR4452** |
| **Form Owner:** | Manager – Community and Facilities Development | **Last Revised Date:** | **June 2017** |
| **Document Control:** | Manager – Community and Facilities Development | **TRIM Reference:** | **17/47438** |
| **Date Approved:** | **7 March 2018** | **Next Review Date:** | **June 2019** |

Date of Application: 15 / 03 / 2024

### 1. ORGANISATION DETAILS

Name of organisation:
South Australian Indoor Bias Bowls Association Inc.

Physical address of organisation clubroom/facilities/meeting place:
SAIBBA does not hav a physical of its own and games are conducted at various lawn bowling clubs for some pennants, regional clubs and at the community centres in Marion and at Campbelltown.

Postal address of organisation: PP Box 689 Glenelg SA 5045

### 2. CONTACT DETAILS FOR THIS ORGANISATION

Name: Dr Patrick HJ Falckh

Position: Treasurer

Postal Address (for contact person):

[redacted]

Mobile: [redacted]

Home Phone: AS above

Work Phone: As Above

Email: [redacted]

Preferred Method of contact

Home Phone ☐ Work Phone ☐ Mobile ☒ Email ☒

### 3. GROUP/ORGANISATION GST STATUS (PLEASE TICK)

In accordance with current tax legislation, Council is obliged to withhold 46.5% of the grant and forward this amount to the Australian Taxation Office (ATO) if an Australian Business Number (ABN) is not provided



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prior to payment of funds. Applicants that have an ABN and are GST registered must provide a tax invoice prior to payment being made. Council will gross up the Grant for the appropriate GST amount, provided all requirements in regard to GST are met to Council's satisfaction.

Applicants that are unable to provide an ABN must legitimately complete a "Statement by Supplier" form which is available from Council. If not provided, Council will be required to withhold 46.5%.

☐ No ABN and not registered for GST
(Please request and include a 'Statement by Supplier' form to go with your application)

☒ ABN but not registered for GST (please attach a copy of ABN Certificate)

☐ ABN and registered for GST (please attach a copy of ABN Certificate)

☐ Currently applying for ABN/GST registration
(When received, Council will require this information before funding can be made)

## 4. PROOF OF INCORPORATION (AS PER GUIDELINE 1.2)

Is your Organisation incorporated? Yes ☒ No ☐
(If yes, please provide a copy of the Certificate of Incorporation and go to Section 5)

If No, are you affiliated with an incorporated body?

Yes ☐ (Please note: An auspice agreement is required if the organisation applying for funding is not part of an incorporated body.)

**Auspice Information**
Auspice Organisation Name: _____

Contact Person: _____

Postal Address: _____

Telephone (Bus. Hours) (___) _____ Email: _____

**Auspice Declaration:**
I, _____ certify that _____
will auspice this proposal and take legal and financial responsibility for the administration of any approved grant funds.

Full name of Authorised Officer: _____

Title of Authorised Officer: _____

Signature: _____ Date: / /

No ☐ You are ineligible to apply for a Community Assistance Grant.

## 5. ABOUT YOUR ORGANISATION

What are the Aims and Objectives of your Organisation?
(Please attach a copy of your organisation's Terms of Reference/Constitution)

SAIBBA aims to provide an avenue and opportunity for all people, regardsless of age, gender, ethnicity, religious views or physical or mental afflictions, to participate in the activity of Indoor Bias Bowling, both locally, regionally, state, National and International. We encourage a community spirit and participation



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in a friendly and supportive competition, as well as being able to provide opportunities to play at a National and International level.

How long has your organisation been established? 80 years

Number of members associated with your organisation: Currently some 450 State wide

What proportion of members resides in The Barossa Council area? Zero

Is your organisation associated with or does it receive funds through it normal activity, such as bar or canteen facilities?
(See Community Grant Guideline 3.15) Yes ☐ No ☒

If yes – please detail _____

Is any form of Government funding received by your organisation?
Yes ☐ No ☒

If yes – please detail as you may be ineligible to apply for a Community Assistance Grant over $500.
(See Community Grant Guideline 3.3)

Has your organisation received assistance from The Barossa Council in the past 3 years?
(This includes cash or in-kind (e.g. Road closures, venue hire etc.)
(See Community Grant Guideline 3.6) Yes ☐ No ☒

If yes – please detail

CASH AND INVESTMENTS

Please provide information on what the cash and investment holdings are earmarked for.
(This will assist in the assessment of this application - See Community Grant Guideline 3.14)

The monies are to be used to help support the National Indoor Bias Bowling Championships which will see over 300 participants, plus associated family and friends, converge in Tanunda for the games, thereby increasing revenue to the area by over $300K over a seven day period.

## 6. PROJECT DETAILS

Project Title: 54th Australian Indoor Bias Bowls National Championships

Description of Project:
(Briefly outline your project, the goals and aims, and how it will benefit the community)

The Championship will bring over 300 participants from NSW, Qld, Victoria, Tasmania and SA to Tanunda, where they will compete for the Australian titles in Indoor Bias Bowls. SAIBBA chose the Barossa region as it has a lot to offer visitors and we wish to promote the area as it has a lot to offer. Local businesses will benefit from the number of visitors and it is hoped that some of the participants will stay on after the Games to



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enjoy the region. We expect that the Games will bring an increase of over $300,000 to business, via accommodation, restaurants, venues etc. We intend to utilise as many local businesses in the area as possible to supply services for the games; e.g equipment, State dinners venues, associated services (food trucks, coffee venders etc.).

Amount of funding applied for: $ 5,000.00 + GST

Which Strategy from Council's Community Plan does your project relate to and how? (The Community Plan is available on Council's website via this link)

Goal 4: SAIBBA is striving to increase connections and networking with the Tanunda Community, through business and interactions with social groups in the area; e.g. Scouts, Lions Club etc.
Goal 11: Bringing a sporting event to the Barossa which will increase the economic outcomes for the area, and increase destination awareness through the Barossa Information Centre.
Goal 12: Present the Barossa to the participants and other visitor to the event of the tourism opportunities and experiences possible in the Barossa.

Location of the project: The Rex – Barossa Aquatic Fitness Centre, Tanunda

Could the project/event proceed if only partial funding is received? Yes ☒ No ☐

Provide details: SAIBBA has budgeted the entire National Championships to cost in the vicinity of $47,000 for the 6 day Championships. While there are adequate funds in the accounts, expenditure of this amount will seriously deplete the funds to operate SAIBBA significantly. Since the National body, the Australian Indoor Bias Bowls Council, remains unlisted on the Australia Institute of Sport, this curtails access to both National and State funding to support the Championship. It is hoped that the amount of monies that the Championships will bring into the area would offset any funding that may be received through the Council, actual or in-kind.

Proposed start date: 25 / 08 / 2024 end date: 31 / 08 / 2024

Is your project upgrading/enhancing land or a building? Yes ☐ No ☒

Who owns the land/building? _____
(If the applicant is not the owner, written consent must be obtained from the land/building owner and submitted with your application.)

Has Council been contacted in relation to whether approval is needed for this project? Yes ☐ No ☐

Who will benefit from your project?

How many people: more than 400 Age range of people: 12-80+

Range of groups: participants, businesses, visitors Activity areas: indoor bowling & spectating

How will you measure the benefit to these groups?



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It is hard to quantify the benefits to the businesses, accommodation providers and service providers, however, the income they will receive by holding the event in the Barossa is not insignificant; greater than $350K. As to the participants of the event, they are generally reviewed to see if the games met, or exceeded, their expectations. It is hoped that having the event in the Barossa might attract more people, regardless of age, to consider playing the sport and develop an Indoor Bias pennant program in the Barossa. For visitors that will attend the event, there is no cost to spectators, and it is hoped that the event might foster development of Indoor Bias Bowls within the community.

Has any other funding been sought for this project? If so, what was the outcome of the application?

Due to restrictions in applying for State and Federal funding, the only other source of funding being sought is through sponsorship; this is ongoing. SAIBBA has approached both state and federal departments, including Tourism and Events, but since the Championship has only 300+ participants it is not eligible for any of the State or funding grants.

Any further information which may be relevant to this application

SAIBBA could have held the Championships within the Metropolitan area, however, the association decided that this was a good opportunity to advertise part of our state, and provide participants with a better experience before, after and during the Championships. Since visitors will be coming from NSW, Victoria, Tasmania and Queensland, not to mention South Australia (both metropolitan and regional areas) why not promote one of the state's premier wine regions.



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## 7. BUDGET AND FUNDING

| **PROJECT INCOME** | (Group's Contribution to Project) | |
|---|---|---|
| Group Funds | $ 27,000 | |
| Fundraising Activities | $ 5,000 | |
| Donations | $ TBD | |
| In Kind (provide details) | $ 2,000 | Volunteer labour to set up the games, bunk out and support for 6 days of the Championnships; amounting to over 100 hours @$20/hour. |
| Other (provide details) | $ 8,000 | Funds provided by the National Body to assist in running the Championship. |
| | **Total Group's Contribution** | $ 42,000 |
| Council Assistance Requested | | $ 5,000 |
| | **TOTAL PROJECT INCOME** | $ 47,000 |

**PROJECT EXPENDITURE** (Please provide an itemised list of expenses for the project)

| | |
|---|---|
| *Venue:* The Rex – Barossa Aquatic and Fitness Centre | $ 11,000 |
| *Support Equipment:* Tables, Chairs, Cartage, Delivery, miscellaneous | $ 3,800 |
| *Carpets & Bowls:* Hire and transport (32 carpets and 64 sets of bowls) | $ 7,900 |
| *Promotions:* Information packs, shirts etc | $ 9,000 |
| *Printing:* Programs, Certificates, signage, frames for certificates | $ 2,100 |
| *Honorariums/gifts for VIPs:* includes volunteer T-shirts | $ 700 |
| *Hydration:* Water, ice , Staminade, containers and cups | $ 1,000 |
| *Awards:* Trophies and engravings | $ 1,500 |
| *In-kind:* Volunteer setup, bump out and daily activities (200 hrs@$10/hr) | $ 2,000 |
| *Opening Function:* For all participating and supporting individuals | $ 4,000 |
| *Contingencies:* Unforeseen increases in cost and items | $ 4,000 |
| **Total Project Expenditure** | **$ 47,000** |



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## 8. REQUIRED SUPPORTING DOCUMENTATION

**The following documents for your organisation are mandatory and must be attached to this application. If you are not an incorporated body, your auspice organisation is also required to provide their documents.**

| | |
|---|---|
| ABN Certificate or Statement by Supplier form | ☒ |
| A copy of your organisation's Certificate of Incorporation | ☒ |
| or<br>Auspice information completed and a copy of their Certificate of Incorporation | ☐ |
| A copy of your organisation's Terms of Reference/Constitution | ☒ |
| A copy of your organisation's most recent AGM Minutes | ☒ |
| A copy of your organisation's last Audited Financial Statements | ☒ |

**The following documents must be attached if applicable:**

| | |
|---|---|
| Endorsement from the asset owner (if applicable - see 3.11 of the Guidelines) | ☐ |
| Details of cash holdings exceeding application amount (if required – see 3.14 of the Guidelines) | ☐ |
| Letters of support for your project NO 3.14 IN GUIDELINES! | ☐ |
| Plans / quotes / images etc. | ☐ |

This application must be signed by two current senior office holders of the organisation.
i.e. President, Treasurer, Secretary.

SIGNATURE [signature] SIGNATURE [signature]

POSITION Treasurer POSITION President

DATE 15 / 3 / 2024 DATE 15 / 3 / 2024



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Australian Government
Australian Business Register

# ABN Lookup

## Current details for ABN 47 372 026 022

| ABN details | |
|---|---|
| Entity name: | SOUTH AUST INDOOR BIAS BOWLSASSOCIATION INCORPORATED |
| ABN status: | Active from 21 Jun 2000 |
| Entity type: | Other Incorporated Entity |
| Goods & Services Tax (GST): | Not currently registered for GST |
| Main business location: | SA 5043 |

### Trading name(s)

From 1 November 2025, ABN Lookup will not display trading names and will only display registered business names. For more information, click help

| Trading name | From |
|---|---|
| SOUTH AUST INDOOR BIAS BOWLS ASSN INC | 21 Jun 2000 |
| SAIBBA | 21 Jun 2000 |

### Deductible gift recipient status

Not entitled to receive tax deductible gifts

**Disclaimer**
The Registrar makes every reasonable effort to maintain current and accurate information on this site. The Commissioner of Taxation advises that if you use ABN Lookup for information about another entity for taxation purposes and that information turns out to be incorrect, in certain circumstances you will be protected from liability. For more information see disclaimer

**Warning Statement**
If you use ABN Lookup for information about a person or entity that provides financial or investment products or advice, make sure they have an Australian Financial Services (AFS) licence. You can check licenced professional registers here

**ABN last updated:** 14 Aug 2000 **Page** 1 of 1 **Record extracted:** 15 Feb 2024

**Attachment 1**

Consumer and Business Services

**SOUTH AUSTRALIA**
Associations Incorporation Act 1985
Section 20(1)

Incorporation Number: **A8015**

# Certificate of Incorporation

This is to certify that

## SOUTH AUSTRALIAN INDOOR BIAS BOWLS ASSOCIATION INCORPORATED

is, on and from the twenty-ninth day of June 1982
incorporated under the Associations Incorporation Act 1985.

Given under the seal of the Corporate Affairs Commission at Adelaide on this fifth day of April 2022

Commissioner of Corporate Affairs

Government of South Australia
Attorney-General's Department

1 Amended at AGM 22/2/2019

# CONSTITUTION OF THE

# SOUTH AUSTRALIAN INDOOR BIAS BOWLS ASSOCIATION Inc.

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# SOUTH AUSTRALIAN INDOOR BIAS BOWLS ASSOCIATION INCORPORATED

## MEMORANDUM OF CONSTITUTION

Throughout the Constitution, unless otherwise appearing by the context; the singular shall include the plural and the plural shall include the singular and all single gender references are to be taken as either gender.

## SECTION 1. NAME AND OBJECTIVES

### 1.A NAME:

i. The name of the Incorporated Association is **SOUTH AUSTRALIAN INDOOR BIAS BOWLS ASSOCIATION INCORPORATED,** referred to herein as the **SAIBBA.**

ii. The head office of the SAIBBA shall be located at the address of the Secretary of the SAIBBA.

### 1.B OBJECTIVES:

i. To advance, control and promote the sport of Indoor Bias Bowls in South Australia.

ii. To arrange pennant matches, State events, Intra and Inter State matches.

iii. To consider and deal with all matters from time to time submitted to the SAIBBA by any of its Members or Affiliated Associations.

iv. To engender by association a fraternal feeling amongst bowlers and to promote the best interest of the sport.

v. To be an affiliated member of the Australian Indoor Bias Bowls Council Incorporated, referred to herein as the AIBBC.

vi. To co-operate with similar bodies and the AIBBC as opportunities arise.

## SECTION 2. MEMBERSHIP AND ITS OBLIGATIONS

### 2.A MEMBERSHIP

i. The SAIBBA shall consist of such indoor bias bowls Clubs and Affiliated Associations as are at present Member Clubs and Affiliated Associations of the SAIBBA and paying the prescribed fees and those clubs which from time to time are admitted by the Administration Committee as Member Clubs provided that for the purposes of this section when any sporting body or club (not being solely an indoor bias bowls club) has an indoor bias bowls section which itself has no separate constitution the group of members within and comprising such section shall be deemed to be an indoor bias bowls club.

ii. "Members of a Member Club or Affiliated Association" shall mean:

a) The financial members of that Club or Affiliated Association and who are also registered with the SAIBBA.

b) Where a Member Club or Affiliated Association is only a section of a club then the term means the financial members of the indoor bias bowls section only.

iii. A player shall mean a Member of a Member Club or Affiliated Association or a Member of any club under the jurisdiction of the SAIBBA.

**2.B ADMISSION OF CLUBS**

i. a) Any indoor bias bowls club or Affiliated Association in South Australia, or within its jurisdiction, may apply for admission as a member of the SAIBBA. Every such application shall be forwarded to the secretary of the SAIBBA in writing, accompanied by a copy of its constitution or rules and the names and addresses of its officers.

b) The Administration Committee may grant membership absolutely or subject to such specified stipulations terms and conditions to be observed and performed within a prescribed period.

ii. Where two indoor bias bowls clubs, each of which has been a member of the SAIBBA, agree to operate one set of carpets or premises for their dual use, the Administration Committee may grant permission for each to continue their separate membership of the Association providing:

a) Each Club must have a separate constitution

b) The members of each Club are registered separately with the SAIBBA.

c) Each Club is registered separately with the SAIBBA and each continues to honour its separate obligations.

d) In regard to clause 7. A. ii of this constitution the two Clubs shall not nominate more sides for pennant matches than their carpets can accommodate.

**2.C FEES**

i. **Club Subscriptions**

a) Each Member Club or Affiliated Association shall pay annually to the SAIBBA a Club Subscription fee.

b) Such fee shall become due and payable at the March Council Meeting.

c) The amount of such fee shall be as determined by the Annual General Meeting of the SAIBBA.

ii. **Members Registration**

a) General registration terms

i) Each year a Member Club or Affiliated Association shall provide a list of all registered members and copy of its constitution or rules and the names and addresses of its officers if these have changed since the previous year. Such members shall be entitled to play in all SAIBBA and AIBBC events for which they are qualified and shall receive an SAIBBA registration card.

ii) Non-registered members shall not play in SAIBBA or AIBBC events, nor shall they be entitled to a registration card, but they may play in events designated by Clubs as open to Club Members. Non-registered members shall not be eligible for election to any office of the SAIBBA.

b) The Administration Committee will make by-laws concerning the regulation and fees for Mixed Night Pennants.

c) The Administration Committee will make by-laws concerning the regulation and fees for Daytime Pennants:

d) In the event of a person being simultaneously a Member of two or more Member Clubs a registration fee shall be paid by only one member club.

e) Registration cards provided by the SAIBBA shall be issued only after the receipt by the SAIBBA of the prescribed registration fee applicable to the individual member.

iii. **Pennant Nomination**

a) An annual fee, as determined from time to time by the SAIBBA, shall be paid by member clubs for each side nominated for metropolitan pennant matches, such fee to be paid at the time of such nominations.

b) Upon any member club failing to pay its club subscription, member registration fees, pennant nomination fees or any other moneys payable under the terms of this Constitution, within sixty days of notification thereof, such club shall, on the resolution of the Administrative Committee, be deprived of the benefits of membership of the SAIBBA until full payment is made.

## SECTION 3. OFFICE BEARERS AND THEIR DUTIES

### 3.A OFFICE BEARERS

i. The officers of the SAIBBA shall be a President, two Vice-Presidents, Secretary, Treasurer, Assistant Secretary and Immediate Past President.

ii. The Patron shall be nominated and elected at the Annual General Meeting.

### 3.B DUTIES OF OFFICE BEARERS

i. **The President:**

The President shall preside at all meetings of the SAIBBA at which he is present unless the Administration Committee has appointed a person specifically for that purpose

ii. **Vice-Presidents:**

In the absence of the President, the Senior Vice-President shall preside at all meetings of the SAIBBA at which he is present unless the Administration Committee has appointed a person specifically for that purpose.

iii. **The Secretary:**

The secretary shall: -

a) Properly convene by notice and attend Executive, Administration and Council meetings of the SAIBBA and sub-committees as directed.

b) Conduct all correspondence in accordance with the directions received from the Administration

Committee and all sub-committees of the SAIBBA.

c) Attend to all clerical duties of the SAIBBA.

d) Carry out such duties as may be determined by the Administration Committee from time to time.

iv. **The Treasurer**

The Treasurer shall:

a) Check bank deposit receipts, records of the receipts and expenditure, assets and liabilities, and other financial transactions of the SAIBBA.

b) Correctly keep proper books of account, receive all moneys, issue official receipts, and regularly pay all moneys received to the current account of the SAIBBA at such bank as the Administration Committee may from time to time determine and submit all bank deposit receipts to the Auditor and pay by cheque and internet transfer all accounts of the SAIBBA after authorization by the Administration Committee.

c) Submit a written report to each meeting of the Administration Committee and Council with regard to the finances of the SAIBBA.

d) Prepare in respect of each year ending eight (8) weeks prior to the Annual General Meeting, a Financial Statement. Produce this financial statement along with such books, papers and documents, as required, to the Auditor, for verification and sign such verified documents.

e) Submit a budget of estimated income for the next financial year at the Administration Committee meeting immediately prior to the Annual General Meeting, together with a recommendation about the club subscription, team registration and player registration fees to be determined at the Annual General Meeting of the SAIBBA.

f) Carry out such other duties relating to the finances of the SAIBBA as may be directed by the Administration Committee from time to time.

v. **The Assistant Secretary**

a) The Assistant Secretary shall take and produce the minutes of the Administration Committee and Council meetings of the SAIBBA and provide the Secretary with a copy.

## SECTION 4. EXECUTIVE AND ADMINISTRATION COMMITTEES AND THEIR POWERS

### 4.A ADMINISTRATION COMMITTEE

i. The control and management of the SAIBBA shall be vested in the Administration Committee. Each member of the Administration Committee shall have been a registered full member of SAIBBA for the immediately preceding one (1) year.

ii. The Administration Committee shall consist of:

a) An Executive Committee consisting of:

i) The President who shall have been a member of SAIBBA for the immediately preceding one (1) year.

ii) The Secretary.

iii) The Treasurer.

b) Two Vice-Presidents:

i) Senior Vice-President.

ii) Junior Vice-President.

c) Assistant Secretary.

d) Immediate Past President who shall remain a full registered member of a Member Club or Affiliated Association.

e) And a maximum of six (6) Committee Members.

**4.B ELECTION OF THE ADMINISTRATION COMMITTEE**

i. **Nomination for the positions of President, Vice-Presidents, Secretary, Treasurer, Assistant Secretary and committee members.**

a) Nominations for all positions of the SAIBBA must be lodged with the Secretary of the SAIBBA, on the official nomination form, by or at the Administration Committee meeting immediately prior to the AGM.

b) Each such nomination shall be signed by a proposer and seconder, each of whom shall be a full registered member of SAIBBA or Affiliated Association, and shall include the consent of the candidate to act, if elected.

c) If no nominations are received by the due date, then the meeting may by resolution agree to accept nominations from the floor.

ii. **Elections**

The Administration Committee, at the Administration Committee meeting immediately prior to the Annual General Meeting, shall appoint two scrutineers to determine the result of any secret ballot(s) at the Annual General Meeting.

a) If more than one nomination for the position of President, Senior Vice-President, Junior Vice-President, Secretary, Treasurer or Assistant Secretary is received, the election shall be made by secret ballot at the Annual General Meeting of the SAIBBA.

b) A minimum three (3) committee members of the SAIBBA are to be elected for a two year term each year. If more than the required numbers of nominations are received the election of committee members of the SAIBBA shall be made by secret ballot at the Annual General Meeting of the SAIBBA.

i) The election of Administration Committee members shall be made by ballot, one vote from each Member of a Member Club or Delegate(s) of Affiliated Associations who are present at the Annual General Meeting of the SAIBBA.

ii) In all elections, the candidate receiving the highest number of votes shall be elected. In the event of a tie, the presiding officer of the meeting at which the announcement of the result is made, shall have a casting vote. If however one of those candidates involved in the tie is the holder of the office subject to the election, such holder shall retain the office.

iii) All newly elected officers and committee members shall take office immediately. The newly appointed Secretary and Treasurer will be afforded the opportunity to liaise with their predecessor during the period from the date of his election and two (2) calendar months hence.

**4.C POWERS OF THE ADMINISTRATION COMMITTEE**

i. The Administration Committee shall have power to:

a) Authorize collection of the revenue of the SAIBBA and invest, convert, or reinvest any funds or other assets in investments (other than mortgages of real estate) in the name of the SAIBBA. Such officers of the SAIBBA as may be determined from time to time shall operate all banking accounts.

b) See that all accounts are duly paid and to incur such expenses as are necessary in carrying out its duties provided, however, that no member club of the SAIBBA is entitled or shall at any time hereafter become entitled to participate in the income or assets of the SAIBBA, either by way of dividend distribution, or in any way howsoever.

c) Deal with the correspondence of the SAIBBA.

d) Hire, rent or take on lease any property and to let or lease, sublet or sublease, or build, upon any existing properties or part thereof with powers to alter buildings for the purpose of maintenance or improvement of them. (See also current Associations Incorporation Act.)

e) Commence, prosecute and defend any court proceedings in the name of the SAIBBA and with power to settle or compromise any disputed claims or account and to compound or release any debt or claim.

f) Manage and control all matters in connection with State, interstate and intrastate competitions and to arrange for visits, receptions and entertainments of country or interstate sides or teams and to provide prizes in connection therewith.

g) Amend or refuse entries for any SAIBBA event from any registered Member, Member Club or Affiliated Association. Those concerned to be advised in writing of such action and the reason therefore. If objection be taken an opportunity shall be given for the case to be reconsidered by the SAIBBA.

h) Hold enquires if thought necessary and to make decisions concerning all charges, complaints, disputes, protests and all other matters referred to it by any Sub-committee.

i) Impose conditions or restrictions upon any Member Club whose carpet or carpets are considered to be unfit for play.

j) Inflict penalties on a Member Club or registered member for any action or behaviour considered inimical to the status of the game or its government, provided that the Member Club or registered Member concerned is first advised in writing of any charge made and is given an opportunity to enter a defense in writing or by appearing in person before the Administration Committee or a sub-committee of the Administration Committee appointed for the purpose.

k) Deal with any petition on any matter concerning the game or its management received directly from any Member Club, or Affiliated Association.

l) Deal with and adjudicate upon in accordance with the terms of this Constitution any dispute arising

between Member Clubs, Affiliated Associations, or registered Members of a Member Club in connection with any matter within its jurisdiction, if referred to it by the relevant members.

m) Restrain a Member Club from making any change in its Name or Constitution without approval and to approve or disapprove of the name of any club seeking membership.

n) After such enquiries as the Administration Committee deems necessary to grant, terminate, or suspend for any period the membership of any Member Club provided always that in the case of a termination or suspension the Member Club concerned shall be entitled to make a written request for its case to be heard at a Special General Meeting of the SAIBBA called for that purpose. A decision of this meeting to suspend or expel a Member Club shall require a motion to that effect being carried by two-thirds of those present and entitled to vote at the meeting in person and who cast their vote, voting in the affirmative.

o) Appoint any eligible person to the Administration Committee in the event of insufficient candidates being nominated, or a casual vacancy occurring in which case the appointed person shall hold office for the remainder of his predecessor.

p) Appoint any eligible person to act as a proxy in the unavoidable absence of a member of the Administration Committee.

q) Appoint the SAIBBA delegates to the AIBBC, at least two of whom shall be members of the SAIBBA Administration Committee.

r) The Administration Committee, in addition to its general powers, shall have such powers and do such business as the SAIBBA at a General Meeting may delegate to it.

s) Have and exercise such other powers and duties that are not provided for in this Constitution or the Constitution of the AIBBC, but are deemed necessary and proper for the management of the affairs of the SAIBBA and for achieving its objects.

t) Appoint the Public Officer for the Association.

**4.D APPOINTMENT OF SAIBBA SELECTION PANEL**

i. The selection panel shall consist of a Chairperson and four (4) Selectors two (2) of whom are elected in alternate years and country advisers as required.

a) The Chairperson of the selection panel shall be appointed bi-annually by the Administration Committee.

b) At the same meeting the appointment of two Selectors for a period of two years shall be made. Preferably only one (1) selector from any one (1) single Member Club or Affiliated Association.

c) The Chairperson shall have a casting vote only.

d) The Chairperson to authorize sending out of Expressions of Interest and any other correspondence pertaining to Selection

ii. The duties of the Selection Panel shall be as defined from time to time by the Administration Committee.

**4.E APPOINTMENT OF THE SUB-COMMITTEES**

The Administration Committee may appoint such sub-committees, as it shall deem necessary. The

respective personnel, the duration of office and the duties of each subcommittee shall be as determined from time to time. Any such sub-committee shall include at least one member of the Administration Committee and may also include any person or persons who are not Administration Committee members. The president shall be an ex-officio member of all sub-committees.

## SECTION 5. COUNCIL

### 5.A SAIBBA COUNCIL

i. The SAIBBA Council shall comprise the following:

a) The Administration Committee

b) The two delegates or their proxies from each of the Member Clubs and Affiliated Associations.

## SECTION 6. SAIBBA COUNCIL MEETINGS

### 6.A COUNCIL MEETINGS

i. The Administration Committee, all Delegates (or their proxies) and any registered member shall be entitled to be present. Any visitor wishing to attend may be approved by any three members of the Administration Committee.

ii. Only Delegates (or their proxies) and the Administration Committee may vote at Council Meetings.

a. Delegates should vote according to the decisions taken by their respective Club or Affiliated Association. Where a vote has not been taken such member shall vote in accordance with their personal views to advance, control and promote the game of indoor bowls in South Australia.

### 6.B ANNUAL GENERAL MEETING

i. The Annual General Meeting of the SAIBBA shall be held on or about the last Friday in the month of February each year.

a) All registered Members of the SAIBBA and delegates of Affiliated Associations attending the Annual General Meeting of the SAIBBA have the right to vote.

ii. Order of business - unless a variation requested by a resolution of the Administration Committee, and accepted by the meeting, the order of business shall be as follows:

a) Confirm the minutes of the previous Annual General Meeting and of any other SAIBBA General Meetings held during the year.

b) Receive reports of matters or tabled by Officer Bearers and Sub-committees.

c) Receive and adopt the Annual Report and Financial Statement.

d) Correspondence

e) Elect the Patron.

f) Election of Office Bearers including the Auditor.

g) Deal with notices of motion of which due notice has been given.

h) Receive and consider the recommendations of the Administration Committee.

i) General Business.

**6.C SPECIAL GENERAL MEETINGS**

a) The SAIBBA shall meet when summoned by direction of the President or upon a written request to the Secretary signed by five (5) or more Administration Committee members.

b) The meeting shall be convened within thirty days of the receipt of the request.

c) At least twenty-one calendar days notice in writing shall be given of such meeting to all Member Clubs and Affiliated Associations.

d) Such notice shall state the nature of the business to be considered there-at.

e) No other business shall be considered by the meeting.

f) All registered Members of the SAIBBA and delegates of Affiliated Associations attending the Special General Meeting of the SAIBBA have the right to vote.

**6.D PROCEDURE**

i. **Presiding Officer**

The President shall preside at all meetings of the SAIBBA and in his absence, the Vice-President (s) shall preside. In their absence those entitled to be present shall elect a chairperson.

ii. **Quorum**

At Administration Committee meetings held in accordance with this Constitution one more than half those entitled to be present and entitled to vote shall form a quorum. If no quorum be present fifteen minutes after the time fixed, those in attendance may by resolution adjourn the meeting to a time and date decided upon by them, being not less than ten days from the date of the resolution, and if there be no quorum at such adjourned meeting, those present there-at may act as if there were a quorum present. Written notice of any such adjourned meeting must be sent to all those entitled to be present at least three days prior to the adjourned meeting.

iii. **Voting**

On matters other than election of officers, the voting shall be by show of hands in the first instance. A ballot shall be taken if determined by the chairman or demanded by at least five (5) of those present and entitled to vote.

iv. The President, if in the chair, or a Chairman shall have a casting vote but not a deliberative vote.

v. All voting shall be by simple majority unless otherwise provided for.

vi. No Delegate shall be permitted to speak or vote at any meeting unless all moneys due and payable by their club or Affiliated Association to the SAIBBA shall have been paid, provided that they may do so on such conditions as the meeting may impose.

vii. Each person eligible and attending the meeting shall have one vote.

### 6.E NOTICES OF MOTION

i. In the absence of the mover of a motion, notice of which has been duly given, it may by consent of the meeting be moved by another person entitled to speak at the meeting, provided the original mover has not expressed in writing a contrary desire, in which case it shall stand adjourned.

ii. The chairman shall permit no amendment to a notice of motion unless they are of the opinion that the amendment is either of a minor or procedural nature and does not affect, substantially, the subject matter of the notice of motion. The decision of the chairman thereon shall be final.

iii. A notice of motion involving any proposed unusual item of expenditure shall not be voted upon at any Special General Meeting until it has been referred to and/or reported upon to the meeting by the Administrative Committee.

iv. Unless otherwise expressly provided in this Constitution any notice of motion shall be lodged with the secretary of the SAIBBA at least thirty (30) calendar days prior to the date of the meeting at which it is to be dealt with and all member clubs and affiliated Associations shall receive a written notice at least twenty one (21) calendar days prior to such meeting or meetings and such notice shall set out fully the notice or notices of motion.

v. No motion shall be considered unless duly moved and seconded at the meeting at which such motion is proposed.

## SECTION 7. MATCHES AND TOURNAMENTS

### 7.A CARPETS, FEES AND ELIGIBILITY

i. Every Member Club or Affiliated Association may allow the SAIBBA the use of its carpets and appointments whenever requested by the SAIBBA, during the season, for its matches and tournaments and shall do all in its power to provide the best available carpets and each Member Club or Affiliated Association should give to the SAIBBA its full co-operation in such events.

ii. Having due regard to the principle that the respective sides nominated by a club are rostered to play "at home" and "away" on the one night, a club shall not nominate more sides for pennant matches than it can accommodate on its own carpets.

iii. Matches may with the consent of the controlling body be played on any other carpet by mutual agreement.

iv. The Administration Committee shall from time to time arrange competitions or tournaments of such nature and under such circumstances, terms and conditions and with such entrance fees as it deems fit, and may vote from SAIBBA funds such sum or sums of money as may be necessary to provide any trophies and prizes it may decide to allot in connection with the said competitions.

v. Only Registered Members of the SAIBBA shall be eligible to play in Pennant matches under the control of the SAIBBA.

vi. Only full Registered Members of the SAIBBA, or registered Members of a Non Metropolitan Affiliated Association shall be eligible to play in State Championships arranged by the SAIBBA.

vii. The SAIBBA reserves the right to endorse all other Tournaments arranged by the SAIBBA as open or closed events.

viii. Notwithstanding the terms outlined in Clauses 7.A.v and 7.A.vi the SAIBBA reserves the right to vary these terms in such circumstances as it may see fit.

### 7.B TOURNAMENTS - GENERAL

i. All matches and tournaments shall be governed by the AIBBC Laws of the Sport of Indoor Bias Bowls and shall be conducted in accordance with the Constitution and By-Laws of the SAIBBA.

## SECTION 8. MISCELLANEOUS

### 8.A SETTLEMENT OF DISPUTES

i. Notice of any dispute between Member Clubs, Affiliated Associations or Members of a Member Club, or any protest by these bodies required to be dealt with by the SAIBBA must be given in writing to the Secretary of the SAIBBA within seven days from the time when the dispute or protest arises. The Administration Committee in its absolute discretion may extend the time for the giving of such written notice.

ii. The Secretary of the SAIBBA shall forthwith forward a copy of such notice to those affected and such dispute or protest shall be dealt with by the Administration Committee at its next meeting.

iii. The decision of the Administration Committee shall be final.

iv. No Member of the Administration Committee shall adjudicate upon a dispute or protest in which he is involved or in which a Club of which he is a Member is involved.

### 8.B SUSPENSION OR EXPULSION FOR MISCONDUCT

i. In addition to the power given under Sub-Section 4.C.l. the Administration Committee shall have the power, after a review of all facts, to suspend any Club Member(s), from any Club, or SAIBBA activities, for whatever period the Administration Committee shall deem fit, or expel such Member from all Clubs affiliated with the SAIBBA.

ii. Every suspension or expulsion of a Member by a Member Club shall be promptly reported in writing to the Secretary of the SAIBBA. Each such report shall include details of the offence and any other information upon which the decision to suspend or expel was based and notification of the time allowed for any appeal within the Club. Such report must also include confirmation that the Member has been informed of his rights of appeal under the Club and SAIBBA Constitutions. On receipt of such advice, the Administration Committee of the SAIBBA shall review the case and if considered necessary take such action as it deems fit.

iii. When a SAIBBA Member is charged with an offence by the SAIBBA, or the Administration Committee of the SAIBBA is to review a case reported by a Club, the Member and the member's Club concerned (if applicable) shall be furnished with a copy of any charge made against them, and shall have at least seven days notice of the time at which such charge is to be considered by the Administration Committee, in order that they may attend and be heard, or enter a defense in writing. A decision of this meeting to suspend or expel a SAIBBA Member shall require a motion to that effect being carried by two-thirds of those present and entitled to vote at the meeting.

iv. If a Member of a Member Club is suspended or expelled by order of any Club of which he is a member, and the suspension or expulsion has been reviewed and confirmed by the Administration Committee of the

SAIBBA, or if a SAIBBA Member has been charged by the SAIBBA and the charge proven they shall be liable to incur the following penalties: -

a) Loss of rights and privileges as a registered member of the SAIBBA during the period of their suspension.

b) Expulsion.

v. If after the expiration of any period, which may be allowed for an appeal, provided for in a Club Constitution, the person has failed to appeal, or if his appeal is subsequently rejected, the Secretary of the SAIBBA shall immediately notify all Member Clubs of the suspension or expulsion. Not withstanding the above, the Administration Committee of the SAIBBA may at its discretion withhold such notification in cases where the penalty should, in the view of the Administration Committee of the SAIBBA, be limited to the imposition of restrictions within the member's Club.

vi.

a) The Administration Committee of the SAIBBA may at any time subsequent to a suspension or expulsion review the case, and if considered necessary revise the penalty imposed by the Administration Committee of the SAIBBA.

b) If a Club should subsequently review a case, which it has previously determined, and vary the penalty, it shall immediately report the matter to the Secretary of the SAIBBA. On receipt of such a report the Administration Committee of the SAIBBA shall also review the case as described in Sub-Section 8.B.vi.a).

vii. Every Member Club shall implement the final decision of the SAIBBA Administration Committee in respect of any such suspension or expulsion of any Member of a Member Club by that Committee.

**8.C PROVISION FOR CASES NOT PROVIDED FOR**

In any matter whatsoever which is referred to the Administration Committee by any Affiliated Association, Member Club, SAIBBA member or registered member of a member club that is not provided for in the Constitution of the SAIBBA or in the Laws of the Sport of Indoor Bias Bowls, the Administration Committee shall determine such matter and its decision there on shall be final.

**8.D BY-LAWS**

Meetings of the:
i Administration Committee,
ii Council,
iii Annual General Meeting or,
iv Special General Meeting,
may make, and from time to time, alter, amend or repeal by-laws for the conduct of the business of the SAIBBA and the carrying out of its objects and this Constitution.

**8.E AUDITOR**

The auditor of the SAIBBA shall be elected each year at the annual general meeting and shall audit the accounts of the SAIBBA and submit a report to the annual general meeting.

**8.F COMMON SEAL OF THE SAIBBA**

i. The Administration Committee of the SAIBBA shall provide a Common Seal and shall provide for the

safe custody thereof with the Public Officer.

ii. The seal holders shall be the President, the Senior Vice-President and the Secretary of the SAIBBA.

iii. The seal shall not be affixed to any deed, instrument or document except under and by virtue of a resolution of the Administration Committee of the SAIBBA, and in the presence of two seal holders, who shall attest every deed, instrument or document to which the seal is affixed, and every such deed, instrument or document shall be signed by two seal holders in the following form: -

The Common Seal of the South Australian Indoor Bias Bowls Association Incorporated was here unto affixed this day of 20 .

In the presence of seal holders

Signatures 1 _____

2 _____

**8.G HONORARY SOLICITOR**

An Honorary Solicitor of the SAIBBA may be appointed by the Administration Committee, and shall hold office during the pleasure of such committee.

**8.H LIFE MEMBERSHIP**

i. Life Membership of the SAIBBA may be conferred on any Member of a Member Club or Affiliated Association only on the recommendation of the Administration Committee and confirmed at an Annual General Meeting of the SAIBBA. A decision of such meeting to confer Life Membership shall require a motion to that effect being carried by nine-tenths of those present and entitled to vote at the meeting.

ii. A Life Member shall be entitled to all the privileges of membership of the SAIBBA and have the right to attend any meeting of the SAIBBA but shall not have the right to vote there-at unless otherwise qualified and they shall be notified in writing annually of all SAIBBA meetings and may be consulted upon any matters affecting the SAIBBA.

iii. There shall be no more than five (5) living Life Members.

**8.I ALTERATION OF THIS CONSTITUTION**

i. This Constitution shall not be altered, amended or rescinded except at the Annual General Meeting of the SAIBBA or at a Special Meeting duly called for the purpose.

ii. A notice of motion setting out the proposed alteration, amendment or rescission shall be lodged with the secretary of the SAIBBA. At least twenty eight (28) calendar days must elapse before a meeting is called.

iii. All Member Clubs, SAIBBA members and Affiliated Associations shall receive a written notice thereof twenty one (21) calendar days prior to such meeting or meetings and such notice shall set out fully the notice of motion.

iv. A decision of a meeting as prescribed in Clause 8.I.i to alter, amend or rescind this Constitution shall require a motion to that effect being carried by three quarters of those present and entitled to vote at the meeting.

v. Any alteration, amendment or rescission of any clause of this Constitution, shall be forwarded to the secretaries of all Member Clubs and affiliated associations, and the secretary of the SAIBBA shall keep a master file of such amendments, alterations or rescissions at the office of the SAIBBA.

**8.J WINDING UP THE ASSOCIATION**

i. The Association shall not be dissolved except at a meeting of the Association specially convened for the purpose and by a resolution carried by a majority of three quarters of the votes recorded in respect of the same. If upon the winding up or dissolution of the Association there remains after the satisfaction of all its debts and liabilities any property what-so-ever the same shall not be paid to or distributed among the members of the Association but shall be given or transferred to some other institution or institutions having objects similar or in part similar to the objects of the Association and which shall also prohibit the distribution of its or their property among its or their members of the Association at or before the time of dissolution or in default thereof by the Chief Judge of such Court as may have or acquire jurisdiction in the matter.

ii. The liability of a Member Club or Affiliated Association to contribute towards the payment of debts and liabilities of the Association or the costs, charges and expenses of the winding up of the Association is limited to the amount, if any, unpaid by the Member Club or Affiliated Association in respect of membership of the Association as required by section 2.C. of this Constitution.

## SECTION 9. POWERS OF THE ASSOCIATION

The Association shall have all the powers conferred by Section 25 of the Act.

## SECTION 10. FINANCIAL YEAR

The period of the Financial year shall be from 1st January to 31st December.

**Change History**

Amended at Annual General Meeting on the 26th February 2016
Amended at Annual General Meeting on the 22nd February 2019

R K Smith CPA
13 Norfolk Road, Marion SA 5043

# AUDIT REPORT

To: S.A.I.B.B.A. Inc.

## Scope

I have conducted an independent audit of the Income and Expense Statement of the S.A.I.B.B.A. Inc. for the year ended 31st December 2023.

My procedures included examination on a test basis of evidence supporting the amounts in the Income and Expense Statement. These procedures were undertaken to form an opinion whether, in all material respects, the financial statement represents fairly the transactions of the body.

The audit opinion expressed in this report has been formed on the above basis, with reliance upon the allocation of revenue and expense as detailed in the books of account.

## Audit Opinion

I believe that the audit evidence I have obtained is sufficient and appropriate to provide an opinion that the Income and Expense Statement presents fairly the transactions of the S.A.I.B.B.A. Inc. for the year ended 31st December 2023.

**R. K. Smith,** CPA # 358857
Auditor
[redacted]

5th February 2024

# South Australian Indoor Biased Bowls Association Inc.

## Profit & Loss Statement

| | Year Ending 31 December 2023 |
|---|---|
| **Net Income** | |
| Affiliations [a] | $ 150.00 |
| National EOI | 2,380.00 |
| Fund Raising [b] | 951.50 |
| Catering [c] | 27.00 |
| Mat Fees [d] | 10,338.00 |
| Regional Tournament Entry [e] | 1,090.00 |
| State Championship Fees | 340.00 |
| Player Registrations [f] | 3,325.00 |
| Regional Player Registrations | 690.00 |
| Sales [g] | 1,957 |
| ***Total Net Income*** | **$ 21,248.50** |
| **Cost of Sales** | |
| Purchase of Regional & National Shirts | 1,699.20 |
| ***Gross Profit*** | **$ 19,549.30** |
| **Operating Expenses** | |
| AIBBC Affiliations/registration | $ 4,060.00 |
| Assistance to Player [h] | 750.00 |
| Catering (Sunshine Coast Dinner) | 1,501.00 |
| Court Hire [i] | 9,532.64 |
| Equipment [j] | 99.00 |
| Expenses Associated with the 2024 Nationals [k] | 1,080.50 |
| General and Administrative [l] | 958.44 |
| Honorariums | 1,200.00 |
| Insurance | 2,532.75 |
| Internet & Software [m] | 689.84 |
| Regional Tournament Entry | 1,144.00 |
| Transport & Freight [n] | 250.00 |
| Trophies, Plaques and Engraving | 796.30 |
| ***Total Operating Expenses*** | **$ 24,594.53** |
| **Operating Loss** | **-$ 5,045.23** |

| **Balance of Funds, as at 31 December 2023** | |
|---|---|
| Balance of Accounts as at last Audit | $ 57,255.14 |
| Loss for period 01/01/2023 – 31/12/2023 | $ 5,045.23 |
| ***Funds Available, as at 31 December 2023*** | **$ 52,209.91** |

| **Balance of Accounts, as at 31 December 2023** | |
|---|---|
| General Account Bank Balance | $ 7,209.91 |
| Term Investment | $ 45,000.00 |
| ***Balance of Funds Available*** | **$ 52,209.91** |

**Notes associated to P&L Statement**:

a. Include only Regional affiliations – no affiliations from SAWIBBA or Snr Citizens Club of SA Inc.
b. Includes Lucky Envelopes (ARC, Marion & Regionals) and a minor $2.00 Sundries.
c. Milk and Biscuits for National/Regional Training sessions.
d. Inclusive of Marion Pennant and the ARC Pennant.
e. Registration from Mt Gambier District and MSE Regional players.
f. Players Registrations from Marion, the Arc and Night Pennants (inclusive of casual registrations.
g. Includes Rule Books, Badges and Uniforms (State and Regional).
h. Financial Hardship Assistance to 3 Mt Gambier District players to attend Nations.
i. Inclusive hire of courts for ARC and Marion day pennants and Seaview for National Training and State Championships.
j. Purchase of Hard drive for Secretary.
k. Purchase of items and printing for promo of 2024 and purchase on pens that will be sold.
l. Office consumables, new postal box and associated redirection costs.
m. Domain name and internet expenses, as well as accounting software.
n. Cost to transport mats from Marion Leisure Centre to Seaview High School each weekend of trials and State Championships.

**Dr Patrick HJ Falckh**
**SAIBBA Treasurer**
**23/1/2023**

monwealthBank

monwealth Bank of Australia
BN 48 123 123 124

# Your account confirmation as at 10 July 2023

Thank you for banking with us. Here is a quick summary of some of the important features of your Account.

If you have any questions or need more information please go to **netbank.com.au**, call **13 2221** or visit any branch.

## Account details

| | |
|---|---|
| **Account type** | Term Deposit |
| **Account number** | [redacted] |
| **BIC/SWIFT Code** | [redacted] |
| **Account holder(s)** | SOUTH AUSTRALIAN INDOOR BIAS BOWLSASSOCIATION |
| **Investment term** | 12 Months |
| **Amount invested at start of term** | $45,000.00 |
| **Current balance** | $45,000.00 |
| **Start date** | 10/07/2023 |
| **Maturity date** | 10/07/2024 |
| **TFN/ABN/Exemption quoted** | Yes |
| **Early withdrawal** | 31 days' notice is required to withdraw before maturity. A prepayment interest adjustment and administration fee will apply. |
| **Maturity instructions** | Place in Holding Facility<br><br>At maturity we will place your funds in the holding facility of your account, where you can choose to reinvest or withdraw your funds anytime once you decide what to do. Holding facility interest is paid every 7 days at the applicable interest rate, and may be lower than for a fixed term. Please refer to the Term Deposit General Information and Terms and Conditions for more information.<br><br>If you wish to update your maturity instructions, please visit any of our branches, contact your Relationship Manager, call **13 2221** or provide your instructions on **netbank.com.au** before the maturity date. |
| **Features** | You can use NetBank to manage your Term Deposit online, including keeping track of your maturity date and interest payments. Contact us to get started using NetBank today. |

## Credit interest

| | |
|---|---|
| **Interest rate** | 4.55% p.a. |
| **When is interest paid?** | You have chosen to receive your interest every 12 months and/or at maturity. For terms of 12 months or less, interest is paid at maturity. |
| **Nominated account for interest payments** | Added to your Term Deposit balance. |

OCL-006-141016 10/07/2023 11:23

# FEES FOR 2024

***Metro Day-time pennant:***

Remains at $20 registration/annum and players are required to pay $5 each day they play in the ARC or Marion Day time pennant to cover hire costs.

Casual players remain at $2.00 registration per game, as previously required..

***Metro Night-Time Pennant:***

Players who have already paid a registration fee to participate in Daytime pennant will not need to pay an additional registration fee. [*Constitution: Section 2.C Fees, ii a) General registration terms, i) ...all registered members .....shall be entitled to play in all SAIBBA and AIBBC events....*; and *ii) d0 In the event of a person being simultaneously a Member of two or more Member Clubs a registration fee shall be paid only one member club.].*

Casual Players will also be required to pay the $2.00 registration per game for Night time Pennant.

There will be a modest increase in Team registrations for the Night Time Pennant. This has yet to be finalised.

***Expression of Interest for 2024 Nationals:***

All players wishing to nominate for the trials for the 2024 SA National Team will pay a fee of $50/person. This increase is necessitated by the increase in the hourly rate to hire the gymnasium to play the trials.

***Regional Registration of Players:***

All Regional Players are required to pay a fee of $6/annum to be registered with SAIBBA. This was increased from $3 to $6 since AIBBC charges SAIBBA and annual registration fee of $3,200/annum. The Affiliation fee of $75/regional team remains the same.

In cases where a regional team has disbanded and thereby does not pay the Affiliation fee then the players who wish to be considered for the SA National Team must either join another region or pay the equivalent $20 registration fee that the Metro teams does. Players who have not paid a registration fee directly through the Metro team, or a Regional Team will not be considered registered for the purposes under the SAIBBA Constitution or the AIBBC Constitution and is ineligible to play in the Nationals.

Patrick Falckh
Treasurer SAIBBA
15/2/2024

SOUTH AUSTRALIAN INDOOR BIAS BOWLS ASSOCIATION INC.

SECRETARY: Liz Rowley
Email: secretary@saibba.com.au
[redacted]
PO Box 689, Glenelg

Patron: Mr John Nash
President: Mr Geoff Amos

**ANNUAL GENERAL MEETING OF THE S.A.I.B.B.A.**
**held at the Woodville Bowling Club, Oval Avenue, Woodville South, 5011**
**on Friday 23rd FEBRUARY 2024 at 7.30 pm.**

**OPENING:** President Geoff Amos opened the meeting at 7.36pm and welcomed all to the meeting.

**PRESENT:** Geoff Amos, Chris Chrisakis, Joyce Clayton, Darryl Croft, Margaret Crowe, Terry Culbertson, Sandra Desmond, Patrick Falckh, Dean Ferris, Lorraine Hall, Ann Kennedy, Elaine McCormick, Judy Marbrow, Ian Miller, Jan Miller, Pat Minett, John Munden, John Nash, Jan Prosser, Sue Rodda, Carole Ross, Kevin Rowley, Liz Rowley, Brian Scarlett, Linda Scarlett, Jeffery Stanley, Julie Stanley, Paul Stockham, Jeanette Stott, Barbara Tripodi, Barbara Turbil, John Whalan, Peter Wynen, Gary Young, Rainy Young.

**APOLOGIES:** Colleen Barclay, Pauline Herring

**MINUTES:** To receive and adopt the Minutes of the Annual General Meeting held on Friday 24th February 2023.

**MATTERS ARISING FROM MINUTES**:- None

***Minutes moved, seconded and adopted.***

**REPORTS:** PRESIDENT'S REPORT:- Geoff Amos delivered his report.
SECRETARY'S REPORT: - Liz Rowley delivered her report.
FUNDRAISING:- No report
UMPIRES REPORT: - Aaron Hawke – No Report
CHAIRPERSON OF SELECTORS: - Milton Hawke

- Secretary read out Chair of Selectors Report.
- Jeanette Stott commented that Brad and Tony Bowditch & had also won a medal and their names were not read out.
- Secretary confirmed that Tony Bowditch and Daniel Langdon had indeed won a medal and she would let Milton know he had missed them off his report.
  They had all been congratulated on Facebook.

AIBBC COM REPORT: – No Report

- Changes of personnel and people getting used to their roles this year.
- SA AIBBC Reps have been updating them on our progress with Nationals 2024 preparations.

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be active.

All Correspondence to the Secretary
secretary@saibba.com.au
ABN 47 372 026 022

SOUTH AUSTRALIAN INDOOR BIAS BOWLS ASSOCIATION INC.

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[redacted]
PO Box 689, Glenelg

Patron: Mr John Nash
President: Mr Geoff Amos

DAYTIME PENNANT:- Campbelltown & Marion: - Lorraine Hall delivered her report.
OTHER ASSOCIATION REPORTS:- None received.

**FINANCIAL REPORT:**

Receive and adopt the Annual Report and Financial Statement –
Patrick Falckh, Treasurer, delivered his report, detailing Income and Expenditure.

- Treasurer has put together his budget forecast for 2024 SA Nationals.
- Estimated $42,500.
- In-house First Aid available at a better rate.
- Acquisition and transport of correct mats and bowls is costly.
- Some will be recuperated in sales of merchandise, including Souvenir shirts.
- Geoff showed shirt sample.
- Grants and Sponsorship will be important and a number of potential Sponsors and grants have been applied for.
- All offers of Sponsorship welcome from individuals, groups, small or large businesses.
- Family groups sponsored Scoreboards at Queensland Nationals.
- AIBBC give us some funding.
- Cannot apply to AIS as AIBBC not registered with them.

- Discussion ensued with various suggestions for potential sponsors.

- Volunteers needed for 2024 Nationals.

- Please send in all ideas to Secretary.

***Reports moved, seconded and adopted.***

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be active.

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secretary@saibba.com.au
ABN 47 372 026 022

# SOUTH AUSTRALIAN INDOOR BIAS BOWLS ASSOCIATION INC.

SECRETARY: Liz Rowley
Email: secretary@saibba.com.au
[redacted]
PO Box 689, Glenelg

Patron: Mr John Nash
President: Mr Geoff Amos

**ELECTION OF PATRON:**

Patron was elected in 2022 – new Patron to be elected.
John Nash was asked if he was willing to stand again as Patron.

***Moved, seconded and adopted.***

John Nash elected as Patron.

**ELECTION OF OFFICE BEARERS including the Auditor:**

PRESIDENT – 1 nomination, Geoff Amos. ***Geoff Amos appointed.***
SECRETARY – 1 nomination, Liz Rowley. ***Liz Rowley appointed.***
TREASURER – 1 nomination, Patrick Falckh. ***Patrick Falckh appointed.***
ASSISTANT SECRETARY – 1 nomination Linda Scarlett. ***Linda Scarlett appointed.***
SENIOR VICE PRESIDENT – 1 nomination, Milton Hawke Snr. ***Milton Hawke Snr appointed.***
JUNIOR VICE PRESIDENT – 1 nomination, Aaron Hawke. ***Aaron Hawke appointed.***
COMMITTEE MEMBERS – 1 nomination Terry Culbertson. ***Terry Culbertson appointed.***
AUDITOR – 1 nomination, Reg Smith. ***Reg Smith appointed.***

**NOTICES of MOTION**: None received.

**RECEIVE AND CONSIDER RECOMMENDATIONS FROM THE ADMINISTRATION COMMITTEE:**

1. **Fees for 2024 Season to be presented.**
   Patrick Falckh advised as to the Fees for 2024.

   - Expression of Interest Fee increased from $40 to $50. This was necessary due to Hall Hire cost and had not been increased for many years.
   - $20 Membership Fee remains the same.
   - $15 additional fee for Evening Pennants members no longer applied.
   - Evening Pennant Team Fee will increase.
   - Regional contribution will need to increase to $6 per player.
   - Metro bear the largest burden of the AIBBC fee.

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- Mount Gambier may host a State Practice to ease their burden of travel – see Calendar dates TBA.
- MSE have not confirmed their position yet regarding affiliation.
- MSE unable to field a Regional Team due to ageing population.
  If MsE is not affiliated then members must affiliate through either Mt Gambier or Metro and pay those relevant fees.
- Individuals can affiliate by paying $20 direct to SAIBBA to play in the Leagues.

- Jeanette Stott stated that Mid South East will still affiliate to SAIBBA this year following a conversation she had with Bev King.

- Secretary will await official confirmation from MSE after their AGM in April.

- Need to think about solutions to the problem such as recruiting Juniors as currently need to borrow from other states. Juniors cannot play during schooltime.
  Funding available from State Government if Junior Programme running.
  School Sport SA is body that controls it now.

- SA will run the last year of old format for Nationals.
  Victoria will take on new format in 2025.
  Proposals are that the Monday Open Tournament will be scrapped and an Open Singles and Junior Tournament will run separately.

***Fees moved, seconded and adopted.***

**GENERAL BUSINESS**

1. **The Regional Tournament**
   - No longer viable in current form as MSE unable to field a team.
   - State will host an **Open Tournament** on the weekend reserved for Regionals as per Calendar dates issued on Expression of Interest Forms.
   - Any 4 players able to play in any gender combination.
   - Prize money.
   - Forms will be issued as soon as format confirmed.

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2. **Advise 2024 State Selection Panel**

Geoff Amos announced the Selection Panel for 2024.

*Chair of Selectors – Milton Hawke.*

**Ongoing Selectors – ( 1 year to serve)**
*Linda Scarlett* (Metro North, Daytime and Evening Pennants)
*Aaron Hawke* (Broken Hill and Metro).

**Outgoing Selectors (served 2 years)**

Chris Chrisakis,
Fiona Pearson

**Newly appointed Selectors – 2 years**

Tony Bowditch (Mount Gambier)
Mike Haywood (Metro South, Daytime & Evening Pennants)

- Chris Chrisakis asked if Mike Haywood had been asked by President if he would be a Selector.
  Geoff confirmed he had asked Mike to stand.
- Mike represents both Daytime and Evening Pennants in Metro South.
  Tried to cover most areas so all represented.

3. Any other Business:

- Constitution
  - Constitution needs to be reviewed.
  - Last amended 2019.

SOUTH AUSTRALIAN INDOOR BIAS BOWLS ASSOCIATION INC.

SECRETARY: Liz Rowley
Email: secretary@saibba.com.au
[redacted]
PO Box 689, Glenelg

Patron: Mr John Nash
President: Mr Geoff Amos

- Secretary can send it to all members for their input.

- Jeanette Stott wanted to know why Mixed Pairs was done in a Round Robin format and stated that it had never been played as a Round Robin before.
  - Few or uneven amount of teams so Round Robin was agreed.
  - State Singles was a Round Robin the year before so no reason why Pairs could not be done in this format.

- Dean Ferris mentioned congratulations to Fiona & Keisha Pearson Australian National Team and Serena Bourn for making the Australian National Team Squad as a Reserve.
  - They had also been congratulated on their achievement on the SAIBBA Facebook page.

- Regional Report
  - This had been sent our earlier in the year after the Regionals.

- John Nash asked why other States were more successful in Nationals.
  - Some States play all year round.
  - Bigger pool of players and younger players available.
  - Local pub venues.
  - Possible monetary reward.

**CLOSE OF MEETING: Geoff closed the meeting at 8.45pm**

we're smoke-free
be active.

All Correspondence to the Secretary
secretary@saibba.com.au
ABN 47 372 026 022

**From:** George Draffen <georgedraffen@gmail.com>
**Date:** 29 January 2024 at 4:46:33 pm ACDT
**To:** amosg1@bigpond.com, George Draffen <georgedraffen@gmail.com>
**Subject: Bowls mats for nationals in SA**

Hi Geoff
Further to our phone conversations, I am happy to confirm that Indoor Bowls Warrnambool can provide 19 needle punch mats and 19 sets of yellow bowls(if you need them) for the Australian Championships in SA this year. ( We also have black bowls if you need them, but we don't have blue bowls)
Hire of Mats and Bowls will be $2000
and transport by us over and back $2500 - a total of $4500

regards George Draffen
Chairman IBW Match Committee

BAROSSA FUNCTION HIRE

Trimark Enterprises Pty Ltd
88 074 281 637

BAROSSA FUNCTION HIRE
59 TANUNDA ROAD
NURIOOTPA SA 5355
PHONE: 8562 3399 FAX: 8562 3797

# RENTAL QUOTATION: 4975

**BILL TO:**
**SA INDOOR BIAS BOWLING ASSOC**
PATRICK FALCKH
[redacted]

**SHIP TO:**
**DELIVER TO: THE REX CENTRE**
FRIDAY 23RD AUGUST 2024
PICKUP MON 2ND SEPT 2024

**CUSTOMER #:** 23395
**BILLING TEL:** 04-1117-4601
**SITE TEL:**
**SALESMAN:** UNASSIGNED

**DELIVERY AND PICKUP**

**RENTAL QUOTATION NOTES:**
SUBJECT TO AVAILABILITY AT THE TIME OF PLACING THE ORDER
SECURITY WHILST ON SITE IS YOUR RESPONSIBILITY
NO OFF RENTAL ALLOWED

**TERMS:** CASH
**REF:** REGO HERE
**ID:** X

| RENTAL# | QTY | DESCRIPTION | EXTENDED AMT |
|---|---|---|---|
| 2020-01 | 41.00 | TRESTLE TABLE 1.8 MTR 6FT | $902.00 |
| | | DAILY: $22.00 WEEKLY: $32.72 MONTHLY: $70.00 | |
| | | DATE OUT: FEB 02/24 12:27PM DATE DUE: FEB 03/24 12:27PM | |
| | | RENTAL PERIOD: 1 DAY(S) | |
| 2030-00 | 330.00 | BISTRO CHAIR | $1,584.00 |
| | | DAILY: $4.80 WEEKLY: $7.11 MONTHLY: $80.00 | |
| | | DATE OUT: AUG 11/23 12:27PM DATE DUE: AUG 18/23 12:27PM | |
| | | RENTAL PERIOD: 1 DAY(S) | |

**SUBTOTAL RENTALS: $2,486.00**

| SERVICES# | QTY | DESCRIPTION | UNIT PRICE | AMOUNT |
|---|---|---|---|---|
| C | | CARTAGE | $130.00 | $130.00 |
| | | DELIVERY TO SITE | | |
| C | | CARTAGE | $130.00 | $130.00 |
| | | PICKUP FROM SITE | | |
| L | 1.00 | LABOUR | $220.00 | $220.00 |
| | | LABOUR TO MANUALLY WALK FURNITURE INTO VENUE 2 X STAFF | | |

**SUBTOTAL SERVICES: $480.00**

| TAXES | TAXABLE | AMOUNT |
|---|---|---|
| GST | $2,966.00 | $296.60 |

**SUBTOTAL TAXES: $296.60**

**DAMAGE WAIVER HAS BEEN DECLINED**

**GRAND TOTAL: $3,262.60**

**Remittance:**
If paying by direct deposit please use your Customer Account Number or Name as the Reference.

[redacted]

DATE PRINTED: 02/02/2024 10:59 DATE CREATED: 05/04/2023 12:27:38 CINDY COOPER DIV: F PAGE 1 OF 2

**Attachment 1**

BAROSSA FUNCTION HIRE

Trimark Enterprises Pty Ltd
88 074 281 637

BAROSSA FUNCTION HIRE
59 TANUNDA ROAD
NURIOOTPA SA 5355
PHONE: 8562 3399 FAX: 8562 3797

## RENTAL QUOTATION: 4975

**BILL TO:**
**SA INDOOR BIAS BOWLING ASSOC**
PATRICK FALCKH
[redacted]

**SHIP TO:**
**DELIVER TO: THE REX CENTRE**
FRIDAY 23RD AUGUST 2024
PICKUP MON 2ND SEPT 2024

**CUSTOMER #:** 23395
**BILLING TEL:** 04-1117-4601
**SITE TEL:**
**SALESMAN:** UNASSIGNED

I, the undersigned renter, specifically acknowledge that I have received and understand the instructions regarding the use and operation of the rented equipment.
Renter further acknowledges that they have read and fully understands the within rental equipment contract and agrees to be bound by all of the terms, conditions and provisions hereof, which can be found on our website. www.barossavalleyhire.com.au. Renter acknowledges that they have received a true and correct copy of this agreement at the time of execution hereof.

X [signature]
**SIGNATURE**
PATRICK FALCKH
**PRINT NAME**
SAIBBA TREASURER

DATE PRINTED: 02/02/2024 10:59 DATE CREATED: 05/04/2023 12:27:38 CINDY COOPER DIV: F PAGE 2 OF 2

ALLEN PRESS PTY LTD
A.B.N. 58 007 608 782
2 Everard Avenue, Keswick, South Australia 5035
P.O. Box 115, Marleston, South Australia 5033
Telephone: (08) 8293 2225
Facsimile: (08) 8297 4112
Email: sales@allenpress.com.au

# QUOTATION

DATE: 04-12-2023

COMPANY: Indoor Bias Bowls Council CLIENT: Geoff Amos

QUOTE No: 041223-1

JOB TITLE: Match Programs

FINAL SIZE: A5 210 x 148mm

PAGES: 40pp + 4pp Cover

STOCK: Cover: 300gsm Gloss Artboard Text: 80gsm Uncoated Paper

INK (S): Cover: Full Colour Outside Text: Black

ARTWORK: Client supplied print ready file

PROOF: Hard Copy

FINISHING: Folded and Saddle Stapled

NOTES: Quote includes a small amount of time to format supplied artwork.
Extra cost for setting content if applicable @ $50 per hour + GST.
Delivery cost not included in price.

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| QUANTITY A: | 300 | PRICE FOR A: | $760.00 | GST FOR A: | $76.00 | **TOTAL inc. GST FOR A:** | $836.00 |
| QUANTITY B: | | PRICE FOR B: | | GST FOR B: | $0.00 | **TOTAL inc. GST FOR B:** | $0.00 |
| QUANTITY C: | | PRICE FOR C: | | GST FOR C: | $0.00 | **TOTAL inc. GST FOR C:** | $0.00 |

*Prices quoted are valid for 30 days from date of issue.*
*Payment Terms: 30 days from date of invoice.*

Thank you for the opportunity to quote, please don't hesitate to contact us with any questions.

Yours faithfully,

Simon Hewett

OFFSET, LETTERPRESS, SELF-ADHESIVE LABEL, CONTINUOUS FORM PRINTERS AND SPECIALIST BOOKBINDERS

| The Barossa Council Community Assistance Scheme Community Grant Application Summary Sheet | |
|---|---|
| **Group/Organisation Details** | |
| Group/Organisation Name | **South Australian Indoor Bias Bowls Association** |
| Address | 38 Minchinbury Terrace, Marion |
| Phone Number | 0411 174 601 Dr Patrick Falckh |
| GST Status | ABN but not registered for GST |
| Incorporation Details | Incorporated |
| Aims/Objectives of Organisation | SAIBBA aims to provide an avenue and opportunity for all people, regardless of age, gender, ethnicity, religious views or physical or mental afflictions, to participate in the activity of Indoor Bias Bowling, both locally, regionally, state, national and International. We encourage a community spirit and participation in a friendly and supportive competition, as well as being able to provide opportunities to play at a National and International level. |
| Years of establishment | 80 years |
| Number of Members | 450 State wide |
| % of Members in Council Area | 0% |
| Linked to a licenced facility? | No |
| Government funding received? | No |
| If yes, details | |
| Council grants in past 3 years? | No |
| If yes, details | |
| **Project Details** | |
| Project Title | 54th Australian Indoor Bias Bowls National Championships |
| Project description | The Championship will bring over 300 participants from NSW, Qld, Victoria, Tasmania to Tanunda where they will compete for the Australian Titles in Indoor Bias Bowls. SAIBBA chose the Barossa region as it is a lot to offer visitors and we wsih to promote the area. Local businesses will benefit from the number of visitors and it is hoped some participants will stay after the Games to enjoy the region. We expect that the Games will bring an increase of over $3000,000 to businesses via accommodation, restaurants, venues etc. We intend to utilise as many businesses in the area as possible to supply services for the games: eg equipment., State dinner venues, associated services (food trucks) etc. |
| Amount of funding applied for | $5,000 |
| Total cost of project | **$47,000** |
| Community Plan reference | Goal 4 - SAIBBA is striving to increase connections and networking with the Tanunda community, through business and interactions with social groups in the area such as Scouts, Lions Club etc. Goal 11: Bringing a sporting event to the Barossa which will increase the economic outcomes for the area and increase destination awareness through the Barossa Information Centre. Goal 12: Present the Barossa to the participants and other visitors to the event and the tourism opportunities and experiences. |
| Location of project | The Rex |
| Can project proceed with partial funding? | Yes - SAIBBA has budgeted the entire National Championships to cost in the vicinity of $47,000 for the 6 day event. While there are adequate funds in the account, expenditure of this nature will seriously deplete the funds. Since the National body, the Australian Indoor Bias Bowls Council, remains unlisted on the Australian Insitute of Sport, this curtails access to both National and State funding to support the Championships. It is hoped that the amount of monies that the Championships will bring into the area would offset any funding that may be received through the Council, actual or in-kind. |
| Project start & end dates | **25-31/8/2024** |
| Is the project enhancing land or building? | No |
| If yes - who owns land/building? | |
| If yes - has contact been made regarding approvals? | |
| Who will benefit from project? | More than 400 people |
| How will benefit be measured? | It is hard to quantify the benefits to the businesses, accommodation providers and service providers, however, the income they will receive by holding the event in the Barossa is not insignificant; greater than $350K. As to the participants of the event, they are generally reviewed to see if the games met, or exceeded their expectations. It is hoped that having the event in the Barossa might attract more people, regardless of age, to consider playing the sport and develop an Indoor Bias pennant program in the Barossa. For visitors who will attend, there is no cost to spectators, and it is hoped that the event might foster development of Indoor Bias Bowls within the community. |
| Has other funding been sought? | No |
| **Supporting Documentation** | |
| ABN Certificate or Statement from Supplier form | Received |
| Certificate of Inc or Auspice Information & certificate | Received |
| Terms of Reference/Constitution | Received |
| Endorsement from the Asset Owner (if applicable) | Not Applicable |
| Most recent AGM Minutes | Received |
| Most recent Audited Financial Statements | Received |
| Budget & funding page completed? | Yes |
| Letters of Support | Not Received (but requested) |
| Plans/Quotes/Images (if applicable) | Received |
| Application form TRIM Ref | 24/30720 |
| Acknowledgment letter TRIM Ref | 24/30785 |
| **Staff Feedback** | |
| Asset Management | No asset management implications |
| CASC Admin Officer | |
| Collaborative Project Officer | |
| Communications Officers | consideration to determine cost benefit before committing funds, especially considering the cost to deliver the event as a proportion of their available funds and the unavailability of state and national funding. |
| Community & Culture | |
| Coordinator Building & Facility Maintenance | |
| Customer Support | |
| Development Services | No development implications. |
| Director Corporate and Community Services | |
| Engineering | |
| Health Services | |
| Manager Community Projects | |
| Manager Financial Services | |
| Regulatory Services | |
| Risk Management | |
| Strategic Projects | |
| Works and Engineering Services | |