NOTICE OF ORDINARY COUNCIL MEETING
Tuesday 18 June 2024
in the Council Chambers, 43-51 Tanunda Road, Nuriootpa,
commencing at 5.30pm.

A recording of the meeting will be available to view on the Council's website.

Martin McCarthy
CHIEF EXECUTIVE OFFICER
THE BAROSSA COUNCIL

A G E N D A

Welcome by Mayor

1. ATTENDANCE RECORD

1.1 Members Present

Apologies

Nil

Not Present

Nil

Leave of Absence

Nil

2 CONFIRMATION OF PREVIOUS MINUTES

2.1 Minutes of previous meetings – for confirmation:

2.1.1 Council meeting held on Tuesday 21 May 2024 at 5.30pm

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Old Union Chapel Volunteer Advisory Group - 35 years

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10. NEXT MEETING

Tuesday 16 July 2024 at 5.30pm

11. CLOSURE

MATTERS ARISING FROM PREVIOUS MINUTES

2.2.1 DRAFT ELECTED MEMBER BEHAVIOURAL MANAGEMENT POLICY AND PROCESS

Author: Executive and Project Support Officer
24/42569

At its meeting held 16 April 2024, Council endorsed the Draft Elected Member Behavioural Management Policy and Draft Elected Member Behavioural Management Process for public consultation.

Council's resolution was as follows:

MOVED *Cr de Vries*

That Council:

(1) Endorse the Draft Elected Member Behavioural Management Policy as at Attachment 1 and the Draft Elected Member Behavioural Management Process for public consultation as at Attachment 2.

(2) Adopt the Elected Member Behavioural Management Policy and Elected Member Behavioural Management Process at the immediate conclusion of the public consultation period, in the absence of any written submissions for significant change or amendments being received.

SECONDED *Cr Thompson* ***CARRIED 2022-26/412***

Public Consultation commenced on 8 May 2024, and concluded at 5:00pm on Wednesday 29 May 2024. No submissions were received during the consultation period.

As specified in Council's resolution, in the absence of any written submissions for significant change or amendments being received, the Elected Member Behavioural Management Policy and Elected Member Behavioural Management Process would be immediately adopted at the conclusion of the public consultation period.

The Elected Member Behavioural Management Policy will now be uploaded to Council's website.

ATTACHMENTS

Nil

SUPPORTING REFERENCES
Nil.

MATTERS ARISING FROM PREVIOUS MINUTES

2.2.2 DRAFT ANCILLARY ACCOMMODATION AND STUDENT ACCOMMODATION DEFINITIONS REVIEW CODE AMENDMENT

Author: Executive and Project Support Officer
24/43496

At its meeting held on 19 March 2024, Council endorsed a Submission on the Ancillary Accommodation and Student Accommodation Definitions Review Code Amendment.

Feedback was invited on the draft Code Amendment from 29 February to 15 April 2024, and a total of 110 submissions were received from industry, council, government agencies and the community.

Plan SA have provided a short summary of the consultation feedback, which is included as Attachment 1.

Once completed, an Engagement Report will provided to the Minister to enable a final decision to be made on the Code Amendment.

ATTACHMENTS

Attachment 1 Fact Sheet - Plan SA - Updating the Definitions of Ancillary and Student Accommodation - What We Heard

SUPPORTING REFERENCES

Nil.

PlanSA

WHAT WE HEARD

Updating the definitions of ancillary and student accommodation

About the proposed changes

To help provide a more diverse range of housing options for South Australians, changes have been proposed to the definitions for "ancillary accommodation" and "student accommodation" in the Planning and Design Code.

These proposed changes will allow ancillary and student accommodation to be self-contained, meaning they can have their own bathroom/kitchen/laundry.

Other aspects of the definitions remain unchanged, which means that ancillary accommodation must still be subordinate to a main dwelling with floor area limitations. Student accommodation must still incorporate common facilities for shared use by students.

The proposed changes are a response to the state's current housing crisis and will allow more flexibility to provide smaller housing choices for the South Australian community.

Feedback was invited on the draft Code Amendment from 29 February to 15 April 2024.

What we heard

A total of 110 submissions were received from industry, councils, government agencies and the community. These submissions have now been reviewed, providing a range of feedback and comments on more than 300 topics relating to ancillary and student accommodation.

The most popular topics of feedback relating to the definitions included:

- the number of ancillary accommodation buildings allowed per allotment
- querying the need to be connected to all of the main dwelling's utilities and services in all circumstances
- the desire to increase the distance that ancillary accommodation can be located from the main dwelling to more than 20 m in Rural zones
- improvements to clarify/improve definition wording.

Key topics of feedback that relate to the associated policy included:

- requests to increase the allowable size of ancillary accommodation (number of bedrooms and floor area)

plan.sa.gov.au

Government of South Australia
Department for Trade and Investment

- concerns that additional dwellings will increase traffic congestion on streets and requests for additional on-site car parking
- private open space needs and protecting against increased pressures on public open space
- a call for standards to ensure equity, quality and affordability for all South Australians
- protecting against future subdivision
- ensuring appropriate amenity, given anticipated increases in density.

Feedback demonstrated strong support for the proposed Code Amendment and anticipated benefits, including increasing affordability and quality of living, opportunities for aging in place, offering better land use opportunities, removing red tape and potentially easing student housing pressures.

Engagement activities

The following engagement opportunities provided information and gathered feedback from the community and stakeholders:

- an online information session on 19 March, open to everyone and attended by 43 people
- YourSAy consultation website and survey, with 75 survey responses submitted by community and interest groups
- PlanSA website and online submission form/email address, with 35 responses submitted, mostly from councils, state agencies and industry.

These engagement activities were promoted through the media, social media, Planning Ahead e-newsletter and letters to councils, state government agencies and industry.

Next steps

All feedback is now being collated and considered in greater detail in updating the land use definitions for ancillary and student accommodation to reflect current housing needs in South Australia.

An engagement report is now being prepared, which includes a summary of written submissions and feedback received, how these were considered and proposed updates to the draft Code Amendment that was released for consultation. Once complete this report will be provided to the Minister to enable a final decision on the Code Amendment.

The engagement report, along with the outcome of the Code Amendment and any further updates, will be published on the YourSAy and PlanSA websites.

More information

Contact: PlanSA
Phone: 01800 752 664
Email: PlanSA@sa.gov.au
Visit YourSAy: yoursay.sa.gov.au/ancillary-student-accommodation-code-amendment
Visit PlanSA: plan.sa.gov.au

MATTERS ARISING FROM PREVIOUS MINUTES

2.2.3 TALUNGA VILLAGE - COMPLETION OF OWNERSHIP TRANSFER

Author: Chief Executive Officer
24/44606

On Tuesday 11 June 2024 the transfer of ownership of Talunga Village was completed. The transaction and settlement of the asset transfer was affected as per Councils resolution of 19 December 2023 and I have extended Councils thanks to Barossa Village for its collaborative and proactive approach to ensure the ongoing housing services provided through Talunga Village to Mount Pleasant and district is maintained and supported by an industry and community housing provider.

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil

PROCEDURAL ITEMS

3.3 NOTICE OF MOTION

3.3.1 REMOVAL OF TREES - NURIOOTPA BOWLING CLUB

From: Councillor Tony Hurn
24/44602

PURPOSE

To debate the Notice of Motion put forward by Cr Hurn to seek a report on the removal of trees related to the development of artificial bowling greens at the Nuriootpa Bowling Club.

NOTICE OF MOTION RECOMMENDATION

That Council staff furnish a report on removal of the trees in Buna Terrace next to the bowling green and replace with something suitable to the space that will not have any impact on the green and the users of the parking spaces, for consideration at the Council ordinary meeting of July 2024.

REPORT

Cr Hurn has provided the attached Notice of Motion and rationale.

Officers have undertaken a preliminary assessment and a report can be prepared for Council consideration at the July meeting of Council at this time the assessment is sympathetic of the request and likely to be supportive subject to various needs for replanting and management including contribution from the club.

The Council has also received correspondence in support of this motion from the Nuriootpa Bowling Club and that is also attached.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 Notice of Motion
Attachment 2 Letter from Nuriootpa Bowling Club
Attachment 3 Photographs

Supporting references
Nil

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Corporate Plan
CS12 Facility and Community Land - Management of buildings, maintenance and occupancy, including inspections and advice to enable safe, accessible, fit

for purpose and well managed community facilities, office spaces and community land

CS17 Natural Resources - Regional development and management of the environment including natural resource management to ensure the region is managed sustainably and the environment is protected and enhanced

BS7 Governance - Provision of governance advice and support in the discharge of legislative responsibilities for policy development, delegations and authorisations, internal review of Council decisions, delegations and authorisations, Native Title claims

Legislative Requirements
Local Government (Procedures at Meetings) Regulations 2013

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

To be determined as part of the July report.

COMMUNITY ENGAGEMENT

To be determined as part of the July report.

Mr Martin McCarthy
Chief Executive Officer
The Barossa Council
PO Box 837
Nuriootpa SA 5355

Via email: mmccarthy@barossa.sa.gov.au

Dear Martin

I hereby propose to move the following motion at the next ordinary Council meeting of 18 June 2024 pursuant to Regulation 12(1) of the *Local Government (Procedures at Meetings) Regulations 2013.*

Having provided the requisite notice of 7 clear days please place the matter on the relevant agenda.

Motion

That the Council staff furnish a report on removal of the trees in Buna Terrace next to the bowling green and replace with something suitable to the space that will not have any impact on the green and the users of the parking spaces, for consideration at the Council ordinary meeting of July 2024.

Rationale

I understand you are in receipt of correspondence from the Nuriootpa Bowling Club and you shall attach this correspondence and photographs I have provided to support this motion,

As work will be starting on the new installation in the next couple of weeks thus this is a matter of urgency.

Many of the trees are not shade trees and are of nuisance value only and it would be fabulous if Council could work with the club to work out a solution.

I will speak to the motion further at the meeting, upon the seconding of the motion.

Yours sincerely

Tony Hurn – received and authorised via email

Cr Tony Hurn

7 June 2024

NURIOOTPA BOWLING CLUB INC.

25 Buna Terrace, Nuriootpa SA 5353
P.O. Box 474, Nuriootpa SA 5355

ABN: 37 99 750 705
Phone: (08) 8562 2150 Email: nuribowls@bigpnd.com
Website: nuriootpa.bowls.com.au

The Barossa Council CEO

Mr. Martin McCarthy

07/06/2024

Dear Sir,

The Nuriootpa Bowling Club is seeking approval and assistance from the Barossa Council for the removal of the trees on the club's Buna Terrace boundary.

All trees should be removed, in particular the two large trees namely the Bottle Brush and the Paperbark on Buna Terrace, as discussed with councillor Tony Hurn.

Constant shading by the above-mentioned trees has resulted in consistent problems e.g. moss, and large uneven dry areas to the playing surface. Not only are the trees causing damage to the bowling greens, but they are also lifting our brick boundary wall, lifting and cracking the footpath which is used by the public, the Nuriootpa Primary School and many visitors to the Bowling Club.

This has contributed to increased volunteer and management hours along with increased operating costs, namely water, fertilizers and fungicides.

The new Synthetic green has been partially funded by a loan approved by the Barossa Council. By not removing the trees the long-term liability of our investment will be at risk. The Board, applying good governance principles, has an obligation to protect the club's capital improvements.

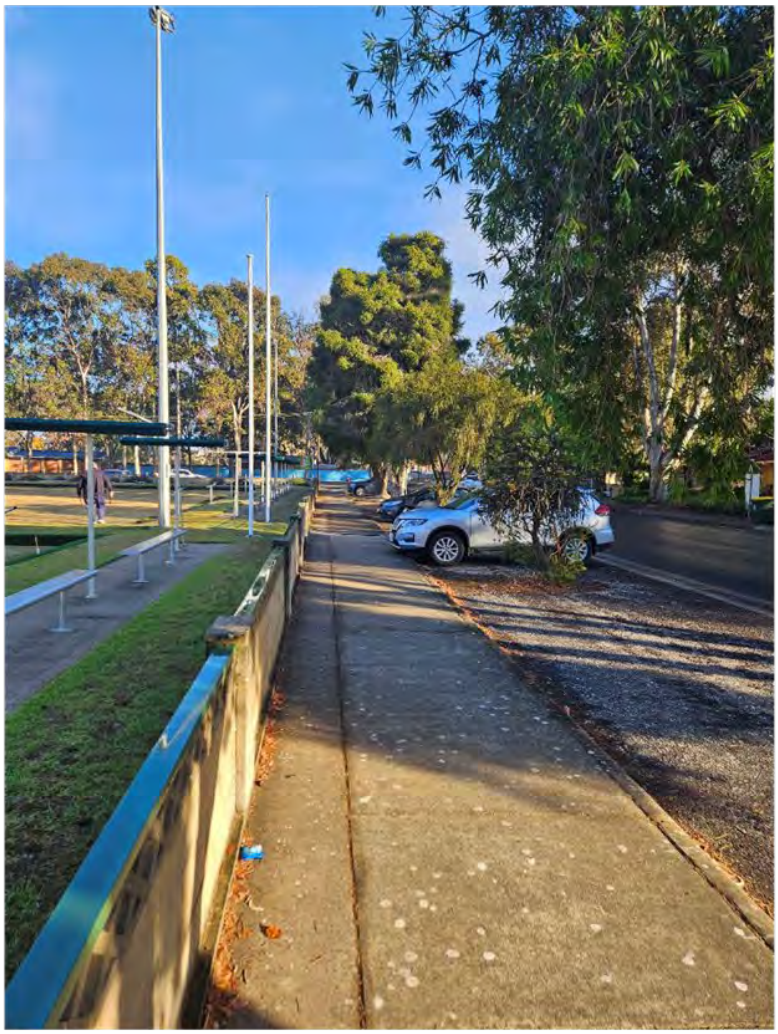
The Bowling Club is prepared to contribute towards the cost of tree removal.

With Regards

Andrew Booth
President

Robert Grope
Greens Manager

MAJOR SPONSORS | Vine Inn Barossa Community Hotel | barossa | Lutheran Homes Barossa | DIAMOND SPONSORS | RayWhite Barossa Valley



Kerbing lifting

Need replacing
90% dead
This shows how much the roots have pushed up the kerbing

Roots under footpath

Tree And kerbing lifting

PROCEDURAL ITEMS

3.3 NOTICE OF MOTION

3.3.2 BAROSSA HOSPITAL

From: Councillor Bruce Preece
24/44605

PURPOSE

To debate the notice of motion put forward by Cr Preece to seek the Mayor to write to Premier regarding the Barossa Hospital project.

NOTICE OF MOTION RECOMMENDATION

That Mayor Lange writes to the Premier of South Australia on behalf of the residents and The Barossa Council in support of a Barossa Regional Hospital being built as soon as possible.

REPORT

The requisite written notice has been received as required under the *Local Government (Procedure at Meetings) Regulations 2013* and is hereby placed on the Agenda. The signed Notice is at the Attachment and provides the rationale put forward by Cr Preece.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 Notice of Motion

Supporting references
Nil

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan

Health and Wellbeing

Goal

9. Our community has fair and equitable access to the resources and services they need to lead a safe, healthy, inclusive and connected lifestyle

Strategies

9.2. Promote a healthy community through a planned approach to public health, and sustainable access to allied, primary and mental healthcare services and facilities.

Legislative Requirements

Local Government (Procedures at Meetings) Regulations 2013

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Nil considerations.

COMMUNITY ENGAGEMENT

Nil considerations.

Mr Martin McCarthy
Chief Executive Officer
The Barossa Council
PO Box 837
Nuriootpa SA 5355

Via email: mmccarthy@barossa.sa.gov.au

Dear Martin

I hereby propose to move the following motion at the next ordinary Council meeting of 18 June 2024 pursuant to Regulation 12(1) of the *Local Government (Procedures at Meetings) Regulations 2013.*

Having provided the requisite notice of 7 clear days please place the matter on the relevant agenda.

Motion

That Mayor Lange writes to the Premier of South Australia on behalf of the residents and The Barossa Council in support of a Barossa Regional Hospital being built as soon as possible.

Rationale

The consideration and completion of the business case for a Barossa Hospital is ongoing. The purpose of seeking to write to the Premier is so seek an update, lobby and offer any support Council can provide for the next stages of the State's business case and decision making.

This investment would help alleviate ramping and help reduce numbers of patients being sent to City Hospitals and is in the interests of residents and the future success of the community.

I will speak to the motion further at the meeting, upon the seconding of the motion.

Yours sincerely

Bruce Preece – received and approved via email

Cr Bruce Preece

7 June 2024

Mayor's Report - June Meeting 2024

24/34277

JUNE

10/05/2024	Attended the 23rd Annual Leadership Excellence Awards Gala Dinner – Adelaide Convention Centre with Council's Community Services Team being nominated as a finalist in the Category of Excellence in Diversity and Inclusion for the Diverse Workplaces Project.
13/05/2024	Meeting with Mrs Chris Rogers to discuss a number of concerns that was identified in an email to all Elected Members. Monthly Concordia update meeting with Martin McCarthy and Natasha Weedon.
15/05/2024	Storm Water Management Authority meeting – Copper Coast Council.
19/05/2024	Presented prizes to the winners and runners-up - National Badminton Tournament held at the REX, Tanunda.
20/05/2024	RDA Barossa Gawler Light Adelaide Plains cross regional discussion - 'Creating Greater Housing Choice' also attending Deputy Mayor Kathryn Schilling, and staff representatives.
21/05/2024	National Volunteer Week - thank you luncheon and service awards assisted by Deputy Mayor Kathryn Schilling – Tanunda Football Clubrooms. Meeting with Helen Walker – (Operations Manager), Farron Studt, Joanne Koen, and Susan Richards, Lutheran Care.
23/05/2024	Meeting with The Leader reporters and Heidi Helbig – discussion in relation to various Council matters. Teams meeting DTI Concordia Growth Area Project Control Group representatives with Martin McCarthy and Natasha Weedon.
24/05/2024	LGA General Meeting and Vision 2050 Conference- the Future of Local Government Adelaide Town Hall.

Councillor's Report to Council - Cr Schilling - June Meeting 2024

24/43226

MAY 2024

20/05/2024	At F.A.R.M. Centre in Freeling on 20th May, the RDA BGLAP hosted a significant event where key stakeholders from Local Government, RDA BGLAP, and industry leaders gathered to explore solutions for enhancing housing diversity and affordability. Keynote by John Stimson, Member of the State Planning Commission. Discussions emphasised the importance of good design in achieving greater housing choices including affordability, diversity, accessibility, and sustainability. The collaborative effort marks the beginning of a concerted effort to create more liveable communities in our region.
31/05/2024	Reconciliation Day at Barossa Bush Gardens. Ngadjuri Elder Uncle Quenten and his grandchildren taught the students how to tell story through dance. Peramangk woman, Courtney Hebberman-Hunter, shared her knowledge about plants, animals and fire and its healing power for people and country. Kaurna Elder Aunty Yvonne and her son Jamie represented the Kaurna culture by teaching the uses of tools and weapons. The kids had damper with native jams for lunch while kicking the footy and one student of each school received a signed football from legendary Central Districts player, Sonny Moray. It was well received by the students and teachers well done to the Reconciliation Committee, Doreen and the Barossa Bush Gardens team.

Councillor's Report to Council - Cr Troup - June Meeting 2024

24/44055

MAY

31/05/2024

As Chairperson of Reconciliation Barossa, I had the privilege of attending the Reconciliation Day Event on Friday the 31st of May with the Deputy Mayor Schilling and Councillor Don Barrett. This event was seed funded by Reconciliation Barossa and organised by Barossa Bushgardens with a grant from Northern and Yorke Landscape Board.

Through the dedicated work of the Bushgarden Staff all 3 of Barossa's First Nations were represented:

Ngadjuri Elder Uncle Quenten Agius and his 3 grandchildren (Shawn, Nakaissha and Kyan.).

Kuarna Elder Aunty Yvonne Agius her son Jamie Agius.

Peramangk and Ngdarrinddjeri leader Courteney Hunter-Hebberan
Uncle Sonny Moray (who lives locally) from the Aranda people attended as well.

They all came representing all 3 of our Nation's. Quite a feat of organisation and liaison.

The event was attended by close to 100 excited local Barossa primary students and teachers.

Significantly Uncle Quenten invited all 3 Nations front and centre to do the Welcome to Country Ceremony, and all 3 Elders and Leaders arm in arm welcomed us to the land. This poignant, significant, inclusive act set the stage for a Reconciliation day rich in unity, culture and mutual understanding.

Together with the students we all moved through 3 sessions of incredibly culturally rich and memorable experiences with our Elders and Leaders. Including Ngadjuri dancing and storytelling with Uncle Quenten and his grandchildren using sticks and leaves as we danced near the fire. (https://aboriginalculturaltourssa.com/

Aunty Yvonne shared about her life as an Aboriginal child growing up in Adelaide, sharing stories of swimming and yabbying in the Torrens many years ago, to the advocacy and work she still does, at 84 years old with Adelaide Council, also with the Nunga Courts and Aboriginal youth. https://www.cityofadelaide.com.au/media-centre/yvonne-agius-honoured-for-a-lifetime-of-service/

Jamie Agius and Uncle Sonny explained tools they had brought. Allowing the children to touch and explore them asking fascinating questions, which our Elders answered patiently with grace, kindness, sharing and truth telling.

We also explored the Bushgardens with Courtney learning about soil science, healing land, and cool fire techniques and the ways which Peramangk people knew when to burn, and the deep cultural significance and scientific evidence behind cool burning. We explored signs (such as moth eggs and spider eggs) as indications when Peramangk elders knew it was time to

burn. https://www.landscape.sa.gov.au/hf/news/local-first-nations-learn-more-about-cultural-fire-to-care-for-country
Uncle Sonny (a former AFL player for Central Districts) gave away 5 signed footballs to inspire football players in each school. https://www.afl.com.au/video/1125854/son-of-central-district-the-sonny-morey-story?videoId=1125854&modal=true&type=video&publishFrom=1715544000001)
We munched on home made damper around the fire pit and the Reconciliation Circle whilst children and teachers freely talked to our local Aboriginal leaders and Elders.

We spent the day together as one, reconciled, teaching the next generation and healing ourselves and the past as we simply shared our lives. We are all culturally richer as we learnt more about each other. We are a better community for this wonderful thought provoking day, filling our Committee with hope for the future. It assures us as allies and advocates that authentic reconciliation with our 3 Nations in the Barossa is safe in the hands of the youngest in our community.

I also want to acknowledge our local First Nations Elders and Leaders who tirelessly share their culture, their intimacy with land, their hearts, even reliving their trauma to facilitate a reconciled future for all of us. We honour them for their time and seemingly unending energy.

I leave you with a reflective and emotional comment from a local teacher who stated the following : "Today was so powerful, this meant more to our school children and had more impact on them than the week's work we have done at school leading up to Reconciliation Week. We are so thankful that this event was organised."

CELTICS

MATTERS FOR INFORMATION

6.1 INITIATION OF THE ACCOMMODATION DIVERSITY CODE AMENDMENT - STATE PLANNING COMMISSION

Author: Manager Development Services
24/40940

The State Planning Commission (the Commission) has initiated the *Accommodation Diversity Code Amendment.* A copy of the letter received from the Chair of the State Planning Commission is contained within Attachment 1.

The Code Amendment will establish a suitable policy framework for the assessment of Build-to-Rent housing as a distinct "development type" including consideration of a definition, and tailored policy. The Code Amendment will also review:

- Current definitions and policies for apartment-type housing typologies to encourage a range of affordable and sustainable smaller housing types;

- How affordable housing policy applies to apartment-type housing;

- Policies guiding retirement facilities and supported accommodation.

Further information on the Code Amendment is contained within Attachment 2.

Public consultation on the Code Amendment will be undertaken once the State Planning Commission has undertaken pre-consultation with key stakeholders and local government practitioners to gain preliminary feedback on the potential definition changes and policy directions.

Thereafter, public engagement will be undertaken in accordance with the Community Engagement Charter.

It is proposed that a draft submission will be presented to Council when the Code Amendment is released for public consultation.

ATTACHMENTS

Attachment 1 Advice from State Planning Commission - Initiation of the Accommodation Diversity Code Amendment
Attachment 2 State Planning Commission - Proposal to Initiate the Accommodation Diversity Code Amendment

SUPPORTING REFERENCES
Nil.

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STATE PLANNING COMMISSION

20619195

Level 10, 83 Pirie Street
Adelaide SA 5000

GPO Box 1815
Adelaide SA 5001

08 7109 7466
saplanningcommission@sa.gov.au

16 May 2024

Mayor Michael Lange
The Barossa Council

By email: mayor.lange@barossa.sa.gov.au

Dear Mayor Lange

Initiation of the Accommodation Diversity Code Amendment

I write to advise you that the State Planning Commission (the Commission) has initiated the Accommodation Diversity Code Amendment, pursuant to section 73(2)(a) of the *Planning, Infrastructure and Development Act 2016* (the Act).

The Malinauskas Labor Government and State Planning Commission are committed to the provision of more affordable housing options and increasing housing supply. The Minister for Planning has asked the State Planning Commission to consider progressing a Code Amendment, which the Commission has supported, to establish a suitable policy framework for the assessment of Build-to-Rent housing as a distinct "development type" including consideration of a definition and tailored policy.

The Code Amendment also includes a review of:

- the nature of various apartment-type housing typologies – including student accommodation, residential flat buildings and build-to-rent – to identify where distinct land use definitions and policy are needed to encourage a range of affordable and sustainable smaller housing types, while ensuring clear differentiation between land uses;

- policy applying to apartment-type housing to provide greater flexibility in design requirements, such as allowance for reduced apartment size where high-quality communal amenities and facilities are provided, while ensuring appropriate amenity standards and design quality for smaller apartments, to encourage diversity and support provision of new accommodation.

- student accommodation policy to ensure it is up to date and contemporary; suitably addresses both self-contained and not self-contained student accommodation, and ensure it suitably guides the provision of common areas and facilities;

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- how affordable housing policy applies to apartment-type housing; and
- policies guiding retirement facilities and supported accommodation to ensure they are up to date and contemporary, and that such forms of accommodation are not unreasonably constrained by building height criteria in strategic locations.

The proposed policy review seeks to encourage diversity and additional flexibility for these forms of accommodation in response to the current housing crisis.

A copy of the signed Proposal to Initiate is enclosed for your reference.

This Code Amendment seeks to affect land across the entirety of South Australia.

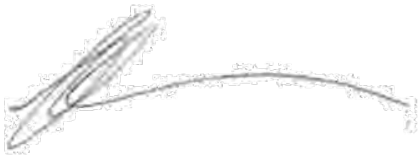
The Commission intends to undertake pre-consultation with key stakeholders and local government practitioners to gain preliminary feedback on the suitability of potential definition changes and policy directions prior to statutory consultation.

Thereafter, public engagement will be undertaken in accordance with the Community Engagement Charter. More information on the Community Engagement Charter is available in the Community Engagement Charter toolkit online at https://plan.sa.gov.au/resources/learning_and_toolkits/community_engagement_charter_toolkit/overview.

Further, pursuant to section 44(6)(b) of the Act, given that the Code Amendment will be generally relevant to all councils, the Local Government Association will be notified in writing and consulted.

Should you require further information, please contact Mr Jason Bailey from Planning and Land Use Services within the Department for Trade and Investment on 08 7133 2299 or via email at: Jason.Bailey@sa.gov.au.

Yours sincerely



Craig Holden
Chair

Enc Signed Proposal to Initiate the Accommodation Diversity Code Amendment

Cc: Mr Martin McCarthy, Chief Executive Officer, The Barossa Council

PROPOSAL TO INITIATE AN AMENDMENT TO THE PLANNING & DESIGN CODE

Accommodation Diversity Code Amendment

By the State Planning Commission (the Designated Entity)

Contact details:

PlanSA

Email: plansa@sa.gov.au

Phone: 1800 752 664

_____ (Signature)

CHAIR, STATE PLANNING COMMISSION

Date: 1/05/2024

This Proposal to Initiate document forms the basis for the preparation of a proposed amendment to the Planning and Design Code for the purpose of section 73(2)(a) of the *Planning, Development and Infrastructure Act 2016.*

PlanSA

Government of South Australia
Department for Trade and Investment

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1. INTRODUCTION

The State Planning Commission (the Commission) is an independent body providing advice and leadership on all aspects of planning and development in South Australia. A key role is to ensure the Planning and Design Code (the Code) is maintained, reflects contemporary values relevant to planning and is responsive to emerging trends and issues.

The Commission is proposing to initiate an amendment to the Code as it relates to the whole of South Australia, at the request of the Minister for Planning.

The Accommodation Diversity Code Amendment (the Code Amendment) proposes refinements to policy to provide more flexibility in housing design to encourage housing choices to meet the needs of South Australians. The Code Amendment seeks to:

- review the nature of various apartment-type housing typologies – including student accommodation, residential flat buildings and build-to-rent housing – to identify where distinct land use definitions and policy are needed to encourage a range of affordable and sustainable smaller housing types, while ensuring clear differentiation between land uses;
- consider policy applying to apartment-type housing to provide greater flexibility in design requirements, such as allowance for reduced apartment size where high-quality communal amenities and facilities are provided, while ensuring appropriate amenity standards and design quality for smaller apartments;
- ensure student accommodation policy is up to date and contemporary, suitably addresses both self-contained and not self-contained student accommodation, and appropriately guides the provision of common areas and facilities;
- review how affordable housing policy applies to apartment-type housing; and
- ensure policies guiding retirement facilities and supported accommodation are up to date and contemporary, and such forms of accommodation are not unreasonably constrained by building height criteria in strategic locations.

The Commission seeks to amend the Code pursuant to section 73(2)(a) of the *Planning, Development and Infrastructure Act 2016* (the Act). This Proposal to Initiate details the scope, relevant strategic and policy considerations, nature of investigations to be carried out and information to be collected for the Code Amendment. It also details the timeframes to be followed in undertaking the Code Amendment.

The Commission is the 'designated entity' responsible for conducting this Code Amendment process. The Commission is required to undertake consultation in accordance with the Community Engagement Charter, and make final recommendations to the Minister for Planning (the Minister), prior to consideration whether to approve, amend or refuse the Code Amendment.

1.1. Designated Entity for Undertaking the Code Amendment

In accordance with section 73(2)(a) of the Act, the Commission will be the Designated Entity responsible for undertaking the Code Amendment process. As a result:

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1.1.1. The Commission acknowledges that it will be responsible for undertaking the Code Amendment in accordance with the requirements of the Act.

1.1.2. The Commission intends to undertake the Code Amendment by utilising the professional expertise of employees of the Planning and Land Use Services division of the Department for Trade and Investment (PLUS) including:

- Planning officers
- Communications staff
- Staff responsible for the technical management and operation of the online Planning and Design Code.

1.2. Rationale for the Code Amendment

Student Accommodation

Under Part 7 – Land Use Definitions of the Code, student accommodation:

> *Means premises used to accommodate students in room or dormitory style accommodation that can be (but need not be) self-contained and that includes common facilities for shared use by student occupants such as:*
>
> *a) shared cooking facilities and/or the provision of meals;*
> *b) common rooms and recreation areas;*
> *c) shared laundry facilities or a laundry service; or*
> *d) shared bathroom facilities*[1]

The requirement to not be self-contained has been a feature of the definition of student accommodation since it was introduced as part of the commencement of the Phase Three (Urban Areas) Code in March 2021, but was varied through the interim operation of the Ancillary Accommodation and Student Accommodation Definitions Review Code Amendment.

To complement the Ancillary Accommodation and Student Accommodation Definitions Review Code Amendment, this proposed Code Amendment seeks to consider policy adjustments to support the development of self-contained student accommodation. And to consider whether other policy adjustments are required more generally to ensure student accommodation meets contemporary needs, provides functional communal areas, and is adaptable to meet accommodation needs into the future.

Apartments / Residential Flat Buildings

The change to the student accommodation definition to allow rooms to be self-contained, has introduced a greater level of commonality with other types of apartment dwellings / dwellings in residential flat buildings, and potentially with Build-to-Rent dwellings. Accordingly, a review of Code policy applying to residential flat

[1] This definition reflects the 2024.4 version of the Code on interim operation through the Ancillary Accommodation and Student Accommodation Definitions Review Code Amendment

buildings is proposed to provide a comprehensive analysis of housing policy across different accommodation types.

It is also proposed to review policy applying to residential flat building / apartment dwellings with a view to providing additional design flexibility including such as allowing certain apartment requirements (e.g. apartment size and private open space) to be offset where suitable high standard common areas are provided. Importantly the Code Amendment is not intending to support apartments with reduced amenity. It is proposed to review apartment policy to ensure reasonable amenity is achieved considering possible additional flexibility in apartment building design, to encourage diversity and support provision of new accommodation in response to the current housing crisis.

Build-to-Rent

The Build-to-Rent model for residential development is growing in Australia. This class of housing is focussed on providing purpose-designed rental apartment stock which is then managed by a single entity on an ongoing basis. The approach is different to the conventional Build-to-Sell model, where a developer builds an apartment block, then sells off each individual apartment or unit to different entities.

With Build-to-Rent, the developer retains ownership of all apartments and offers them for rent. Build-to-Rent developments typically offer longer-term leases, which provides tenants with greater security of tenure. It also provides further flexibility, by allowing tenants to move to smaller or larger apartments within the same complex to suit their needs. As a result, the development often has a 'community' feel to it, given the long-term nature of the tenancies.

While Build-to-Rent accommodation is largely the same as conventional residential apartment development with respect to built-form, design and apartment amenity, there are some aspects that, based on interstate experience, may warrant tailored policy, for example in relation to:

- Flexibility – accommodating a range of apartment types and sizes to suit different tenant profiles, designing in adaptability to changing needs such as ageing in place to provide the ability for long term tenants to move within the development and remain part of their community.
- Common areas – creating a range of internal and external spaces and amenities to strengthen the sense of community and social interaction among residents, as well as encouraging physical activity and promoting wellness, supported by an on-site community manager responsible for activating spaces and curating events and experiences to foster connections.
- Operation of the building, including:
    - more convenient opportunities for loading and unloading (as more people are likely to be moving in and out).

- more emphasis on bike parking and storage, including electric bikes and scooters, car share, drop off and pick up zones to reduce reliance on private car use.
- provision of facilities for concierges and building maintenance (with professionally managed services providing 24/7 support, on-site maintenance and same day service being common attributes).

Two Build-to-Rent applications have been submitted to the State Commission Assessment Panel for assessment (one has been determined) so far. Under the Code, Build-to-Rent developments are presently classified and assessed in the same way as other multi storey residential buildings. As such, these proposals follow the same assessment pathway, using the same Code policies as other apartment buildings across Adelaide.

This Code Amendment will investigate a policy framework in the Code for Build-to-Rent housing to provide suitable policy and assessment pathways to enable appropriate assessment of this type of development.

Retirement Facilities / Supported Accommodation

Accommodation in the form of retirement facilities and supported accommodation is a critical segment of housing supply in South Australia, with demand rising as the state's population ages.

Code policy is therefore proposed to be reviewed given the need for the continued supply of retirement and supported accommodation, and to ensure related policy remains contemporary and up-to-date.

2. SCOPE OF THE CODE AMENDMENT

2.1. Affected Area

The whole of the state will be affected by the Code Amendment given it seeks to review general development policies (Part 4) and land use definitions (Part 7), which can apply state-wide.

2.2. Scope of Proposed Code Amendment

Current Policy	Residential Flat Buildings/Apartments/Build-to-Rent
	Policy from zones guide land use suitability and built form parameters for residential flat buildings / apartment dwellings, while the Design in Urban Areas general development policies have a range of provisions for apartments and building design. Car parking and access requirements are contained in the Transport, Access, and Parking general development policies. Other general development policies may be relevant to a residential flat building / apartment dwelling depending on a development's circumstances. Certain overlays

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	such as the Design Overlay and Affordable Housing Overlay can also apply. Build-to-Rent housing is currently assessed as a residential flat building or a dwelling (depending on the nature of a proposal). **Student Accommodation** Student accommodation is defined in Part 7 – Land Use Definitions of the Code. The Code contains policy in the Design and Design in Urban Areas general development policies to guide the development of student accommodation. The policies are called up through zone classification tables, providing performance assessed assessment pathways in several City and Urban type zones. **Retirement facility / Supported Accommodation** Both retirement facility and supported accommodation are defined in Part 7 – Land Use Definitions of the Code. Design in Urban Areas general development policies provide two performance outcomes specifically for supported accommodation and retirement facilities, encouraging siting on flatter locations and incorporating universal design features. These land uses are envisaged in a number of neighbourhood-type zones. The scale of such facilities is guided by the prevailing zone/subzone policies.
Amendment Outline	The Code Amendment seeks to: • review the nature of various apartment-type housing typologies – including student accommodation, residential flat buildings and build-to-rent housing – to identify where distinct land use definitions and policy are needed to encourage a range of affordable and sustainable smaller housing types, while ensuring clear differentiation between land uses; • consider policy applying to apartment-type housing to provide greater flexibility in design requirements, such as allowance for reduced apartment size where high-quality communal amenities and facilities are provided, while ensuring appropriate amenity standards and design quality for smaller apartments;

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	• ensure student accommodation policy is up to date and contemporary, suitably addresses both self-contained and not self-contained student accommodation, and appropriately guides the provision of common areas and facilities; • review how affordable housing policy applies to apartment-type housing; and • ensure policies guiding retirement facilities and supported accommodation are up to date and contemporary, and such forms of accommodation are not unreasonably constrained by building height criteria in strategic locations.

Intended Policy	Subject to investigations, the Code Amendment is anticipated to:
	• In relation to residential flat buildings/apartment dwellings:
	  ○ review self-contained student accommodation, Build-to-Rent development, and residential flat building/apartment dwellings, and ensure approval pathways support the development of diverse and affordable housing options
	  ○ consider policy changes aimed at providing additional design flexibility, such as allowing apartment size and private open space to be off-set where suitable high standard common areas are provided
	  ○ review policy applying to apartment-style accommodation to ensure design quality, amenity and sustainability are achieved when providing smaller housing options.
	• In relation to Build-to-Rent:
	  ○ consider introducing a definition for Build-to-Rent in the Code's Land Use definitions
	  ○ Investigate how affordable housing policy could apply to Build-to-Rent and other similar accommodation
	  ○ consider establishing assessment pathways in suitable zones with appropriate policies
	  ○ explore what specific, tailored policies are required in addition to those that are already available in the Code for conventional apartment dwellings

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	○ consider policy to ensure that Build-to-Rent housing is preserved for this purpose, and that apartments established under this model are not able to be subsequently fragmented. ○ consider the use of incentive policy to encourage Build-to-Rent development ○ consider designating the State Planning Commission as the relevant authority. • In relation to student accommodation: ○ review policy (including definition) applying to student accommodation to consider if any refinements are necessary to ensure self-contained student accommodation is supported. ○ consider strengthening requirements for common areas, particularly in instances where student accommodation is not proposed to be self-contained. • In relation to retirement facilities and supported accommodation: ○ consider policy changes aimed at providing additional design flexibility, such as allowing additional building height.

2.3. Additional Measures

The Chief Executive of the Department for Trade and Investment is also progressing the Ancillary Accommodation and Student Accommodation Definitions Review Code Amendment to enable ancillary accommodation and student accommodation to be self-contained.

These additional measures relating to student accommodation will complement the potential amendments to the Code outlined in this Proposal to Initiate.

3. STRATEGIC PLANNING OUTCOMES

Proposed Code Amendments occur within a state, regional and local strategic setting, which includes:

- State Planning Policies (SPPs)
- Regional Plans
- Other relevant strategic documents.

3.1. Alignment with State Planning Policies

The State Planning Policies (SPPs) set out the State's overarching goals and requirements for the planning system. Under section 66(3)(f) of the Act, the Code must comply with any principle prescribed by a SPP.

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The Code Amendment should be initiated because the strategic planning outcomes sought to be achieved through the Code Amendment align with or seek to implement the following SPPs:

State Planning Policy (SPP)	Code Amendment Alignment with SPPs
SPP 6: Housing Supply and Diversity To promote the development of a well-serviced and sustainable housing and land choices where and when required.	
SPP 6: Housing Supply and Diversity 6.1 A well-designed, diverse, and affordable housing supply that responds to population growth and projections and the evolving demographic, social, cultural and lifestyle needs of our current and future communities. 6.3 Develop healthy neighbourhoods that include diverse housing options; enable access to local shops, community facilities and infrastructure; promote active travel and public transport use; and provide quality open space, recreation, and sporting facilities. 6.6 A diverse range of housing types within residential areas that provide choice for different household types, life stages and lifestyle choices.	The Code Amendment seeks to facilitate the development of student accommodation, Build-to-Rent housing (including those which support housing affordability and ageing in place), and support the provision of supported accommodation particularly in strategic locations. The Code Amendment also seeks to provide greater flexibility in apartment design, including opportunities for more communal living and for smaller housing options.

3.2. Alignment with Regional Plans

As with the SPPs, the directions set out in Regional Plans provide the long-term vision as well as setting the spatial patterns for future development in a region. This includes consideration of land use integration, transport infrastructure and the public realm.

As a State-wide Code Amendment, all Regional Plans (identified as volumes of the South Australian Planning Strategy prepared under the *Development Act 1993*, and applicable until such time as the new Regional Plans are prepared and adopted under the Act) are relevant for consideration as part of this Code Amendment:

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- The 30-Year Plan for Greater Adelaide (2017 Update)
- The Eyre and Western Region Plan (April 2012) (EWRP)
- Far North Region Plan (July 2010) (FNRP)
- Kangaroo Island Plan (January 2011) + addendum Kangaroo Island Sustainable Futures (January 2014) (KIP)
- Limestone Coast Region Plan (May 2011) (LCRP)
- Mid North Region Plan (May 2011) (MNRP)
- Murray and Mallee Region Plan (January 2011) + addendum special character of the Barossa Valley and McLaren Vale (December 2013) (MMRP)
- Yorke Peninsula Regional Land Use Framework (December 2007) (YPRLUF)

Regional Plan Identified Priorities or Targets	**Code Amendment Alignment with Regional Plan**
The 30-Year Plan for Greater Adelaide (2017 Update)	
Policy Theme: Transit corridors, growth areas and activity centres P.1 Deliver a more compact urban form by locating the majority of Greater Adelaide's urban growth within existing built-up areas by increasing density at strategic locations close to public transport. **Policy Theme: Design Quality** P.26 Develop and promote a distinctive and innovative range of building typologies for residential housing which responds to metropolitan Adelaide's changing housing needs, reflects its character and climate, and provides a diversity of price points. **Policy Theme: Housing mix, affordability, and competitiveness** P.37 Facilitate a diverse range of housing types and tenures (including affordable housing) through increased policy flexibility in residential and mixed-use areas, including: ○ Ancillary dwellings such as granny flats, laneway and mews housing	Broadly, the key goals and strategies contained in the 30-Year Plan for Greater Adelaide (2017 Update) relating to the following areas will be given due consideration in the preparation of this Code Amendment: • transit corridors and growth areas; • design quality; • housing mix, affordability and competitiveness; • health, wellbeing and inclusiveness. The policy review seeks to facilitate a more diverse range of housing types, including supported accommodation and retirement villages.

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○ Dependent accommodation such as nursing homes ○ Assisted living accommodation ○ Aged-specific accommodation such as retirement villages ○ Small lot housing types ○ In-fill housing and renewal opportunities. P.38 Promote universal and adaptable housing principles in new housing stock to support changing needs over a lifetime, including the needs of those who are less mobile. **Policy Theme: Health, wellbeing and inclusion** P.47 Plan future suburbs and regenerate and renew existing ones to be healthy neighbourhoods that include: ○ diverse housing options that support affordability ○ access to local shops, community services and facilities ○ access to fresh food and a range of food services ○ safe cycling and pedestrian-friendly streets that are tree-lined for comfort and amenity ○ diverse areas of quality public open space (including local parks, community gardens and playgrounds) ○ sporting and recreation facilities ○ walkable connections to public transport and community infrastructure.	
Other Regional Plans *(given the remaining regional plans contain similar principles and policies, relevant policies and principles have been grouped and generalised for discussion)*	
Principle: Provide residential land for a supply of diverse, affordable and sustainable housing to meet the needs of current and future residents and visitors Policy: Ensure that appropriately serviced towns provide a range of housing types and	Broadly, the key goals and strategies contained in the Regional Plans relating to housing diversity and affordability

densities to enable people to stay in their community as their housing needs change and to cater for the region's changing demographics. Policy: Provide a range of accommodation for older people and people with a disability and focus high level care accommodation in towns with health services.	will be progressed through this Code Amendment.

Updated Regional Plans Program

The Commission has now initiated the preparation of a new set of Regional Plans for the State's proclaimed planning regions (including Greater Adelaide) which are to be progressed through 2024 and into 2025.

A Discussion Paper for the new Greater Adelaide Regional Plan (which will replace *The 30-Year Plan for Greater Adelaide*) has been released for community and stakeholder engagement and identifies the following Principles (and issues) as key matters for further attention under the heading of "A greater choice of housing in the right places":

- Increase the supply and variety of housing available in established neighbourhoods
- Provide a range of well designed, diverse, and affordable housing options across the region.

Preparation of the Code Amendment will be cognisant of any strategic directions coming out of the current Regional Plans program.

4. INVESTIGATIONS AND ENGAGEMENT

4.1. Investigations Already Undertaken

The table below identifies what investigations have already been undertaken in support of the proposed Code Amendment.

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Investigation Undertaken	Summary of Scope of Investigations	Summary of Outcome of Recommendations
Preliminary review of Interstate Build-to-Rent schemes interstate	Initial review of information readily available on interstate planning department websites. For example, New South Wales has a well-developed scheme.	The requirements of interstate schemes have assisted in informing the Proposal to Initiate regarding the potential areas of policy change and scope of the amendment.

4.2. Further Investigations Proposed

In addition to the investigations already undertaken and identified above, the table below outlines what additional investigations will be undertaken to support the Code Amendment.

Further Investigations Proposed	Explanation of how the further investigations propose to address an identified issue or question
Review of interstate policy for student accommodation (or equivalent)	Student accommodation (or similar) is an established model of accommodation in most jurisdictions. It is prudent to undertake a review of interstate experience to determine if there are any policies / requirements (including in relation to definitions) that may be applicable in South Australia to assist in supporting self-contained student accommodation. Given the student accommodation policy is longstanding, it is also prudent to review relevant Code provisions to ensure they are up to date and contemporary.
Definitions review	Review the relationship between student accommodation, Build-to-Rent, and all dwelling definitions to consider any interactions or issues arising from potential policy changes.
Review interstate policy relating to Build-to-Rent housing	Build-to-Rent is an accepted alternative housing model in several Australian states and is a long-established model in many overseas countries. In this context, it is prudent for the Commission to undertake a review of interstate experience / case studies to: • determine the various types or models of Build-to-Rent housing that exist; • examine what impediments (if any) exist to approving these developments;

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	• review the steps undertaken by relevant interstate planning jurisdictions to remedy any issues identified; • assist in identifying any tailored policy necessary for the Build-to-Rent development model; and • assist defining / classifying Build-to-Rent accommodation as a new "development type".
Review interstate policy relating regarding provision of communal space in apartment buildings	It is prudent to undertake a review of interstate experience to determine if there are any policies / requirements (including in relation to definitions) that may be applicable in South Australia to regarding the provision of common areas and any associated apartment off-set allowances.
Review interstate policy regarding any minimum standards for apartment-style dwellings	It is prudent to undertake a review of interstate experience to determine if there are any policies / requirements that may be applicable in South Australia to regarding dwelling design standards to ensure reasonable amenity is achieved in light of additional flexibility.
Consideration of policy mechanisms to ensure Build-to-Rent development is preserved for rental purposes	To ensure suitable policy mechanisms are in place so that Build-to-Rent housing is preserved for rental purposes. These will complement and reinforce any other broader incentives provided by the state government to support establishing Build-to-Rent housing.
Review incentive policies currently used in the Code	The Code currently contains incentive policies to encourage certain outcomes, such as the provision of affordable housing. It is prudent to review these to determine if they could be applicable to Build-to-Rent housing, retirement facilities or supported accommodation.
Review zones to determine where Build-to-Rent housing would be an appropriate form of development	Identifying Code zones where built form that is typical for Build-to-Rent development is supported will assist in establishing assessment pathways in suitable zones, consistent with desired outcomes.
Consider mechanisms to	Build-to-Rent developments interstate have typically charged a price premium because of the higher level of services and amenity. As a result, the Build-to-Rent model has not typically

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encourage affordability	been used to deliver affordable rental properties to the residential market. Further exploration is required to determine how successful the Build-to-Rent model could be in increasing supply of affordable rental properties in South Australia, and what policy could support this.
Identify key areas for retirement facilities / supported accommodation	Review guiding policies, particularly building height, in key locations where supported accommodation and retirement facilities are envisaged.

4.3. Engagement Already Undertaken

To date, no public engagement / consultation has been undertaken in relation to this Proposal in accordance with *Practice Direction 2 – Consultation on the Preparation or Amendment of a Designated Instrument*.

Two Build-to-Rent developments (on Greenhill Road and in Bowden) have been the subject of consideration by the State Commission Assessment Panel. Both proposals are mixed use with a non-residential component on the ground floor and apartments above. The need to consider amending the Code to include a policy framework for the assessment of Build-to-Rent development has arisen given the arrival of this housing typology in South Australia. Preliminary feedback from key stakeholders, in particular industry groups, has indicated the need to consider tailored assessment policy.

4.4. Further Engagement Proposed

In addition to the engagement already undertaken and identified above, the table below outlines what additional engagement will be undertaken to support the Code Amendment.

Further Engagement Proposed	**Explanation of how the further engagement propose to address an identified issue or question**
Pre-consultation with key industry stakeholders and local government practitioners	Targeted pre-consultation with key stakeholders to gain preliminary feedback on the suitability of potential definition changes and policy directions prior to statutory engagement, particularly in relation to Build-to-Rent given it is proposed as a new class of development.
Community engagement	Broad community engagement to provide an opportunity for any interested community

	members to comment on the proposed outcomes of the Code Amendment.
Consultation with any person or body specified by the Commission under section 73(6)(e) of the Act.	The Engagement Plan will outline the specific method and nature of consultation.

5. CODE AMENDMENT PROCESS

5.1. Engagement Plan

The Code Amendment process will occur in accordance with the Community Engagement Charter and *Practice Direction 2 – Consultation on the Preparation or Amendment of a Designated Instrument* (Practice Direction 2).

The Designated Entity will prepare an Engagement Plan prior to the commencement of engagement on the proposed Code Amendment. The Engagement Plan will include the following mandatory consultation requirements (which may be in addition to the engagement outlined in this Proposal to Initiate):

- Given the proposal is relevant to councils, the Local Government Association must be notified in writing and consulted on the proposed Code Amendment;
- Consultation must also occur with any person or body specified by the State Planning Commission under section 73(6)(e) of the Act.

5.2. Engagement Report

Once engagement on the Code Amendment is complete, the Designated Entity will prepare an Engagement Report under section 73(7) of the Act.

The Designated Entity must ensure that a copy of the Engagement Report is furnished on the Minister and also published on the SA Planning Portal. This will occur in accordance with Practice Direction 2.

The Engagement Plan and the Engagement Report will also be considered by the State Planning Commission during the final stages of the Code Amendment process. The Commission will provide a report to the Environment, Resources and Development Committee of Parliament under section 74(3) of the Act. The Commission's report will provide information about the reason for the Code Amendment, the consultation undertaken on the Code Amendment and any other information considered relevant by the Commission.

5.3. Code Amendment Timetable

The Code Amendment is intended to be undertaken in line with the timeframe outlined **Attachment A**.

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ATTACHMENT A

Timetable for Code Amendment by the State Planning Commission

Step	Responsibility	Timeframe
Preparation of the Code Amendment		
Engagement Plan prepared Investigations conducted; Code Amendment Report prepared Drafting instructions and draft mapping prepared	The Department on behalf of the Commission	16 weeks
Preparation of Materials for Engagement	The Department on behalf of the Commission	Informed by the Engagement Plan
Engagement on the Code Amendment		
Code Amendment Report released for public engagement in accordance with the Community Engagement Charter and the prepared Community Engagement Plan	The Department on behalf of the Commission	To be specified in the Engagement Plan
Consideration of Engagement and Finalisation of Amendments		
Submissions summarised; Amended drafting instructions provided, Engagement Report prepared	The Department on behalf of the Commission	4 weeks
Prepare report to the Commission	The Department	4 weeks
Consideration of Advice		
Decision Process		
Minister considers the Code Amendment Report and the Engagement Report and makes decision – decision published on the PlanSA Portal within 5 business days (policy is not live)	Minister	Unknown
Implementing the Amendment (operation of the Code Amendment)		
Implement the Code Amendment in the Planning and Design Code and the South Australian Property and Planning Atlas	The Department	4-6 weeks
Parliamentary Scrutiny		
Referral of adopted Code Amendment to Environment, Resources and Development Committee of Parliament – referred within 28 days of implementation		

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MATTERS FOR INFORMATION

6.2 DISABILITY ACCESS AND INCLUSION PLAN UPDATE

Author: Community Development Officer
24/41181

Extension of the Disability Action and Inclusion Plan to 2024

The Barossa Council Disability Action and Inclusion Plan was revised in 2020 and formally ended in 2023. Councils were provided an exemption this year from conducting a formal review and community consultation until the State Disability Inclusion Plan has been published in the Government Gazette, under the *Disability Inclusion Act 2018 (SA)*. (Refer to Attachment 1). The Department of Human Services has advised the new Plan is likely to be released in late 2024 or early 2025. As a result of the revised timeline, the Council's Disability Access and Inclusion Action Plan will be extended for 12 months to the end of 2024. Refer to Attachment 2 – Updated version of the Action Plan.

2023 Report on the Disability Access and Inclusion Action Plan

The final report for the 2023 calendar year on the progress of actions for the Disability Access and Inclusion Action Plan was prepared by Community Services with revisions and endorsements from CEO Martin McCarthy. It was submitted to the Department of Human Services on 28 March 2024, with minor revisions made on 8 April 2024. Refer to Attachment 3.

A summary of the 2023 Report was presented to the Disability Access and Inclusion Advisory Group on 3 April 2024. Refer to Attachment 4.

There are 77 deliverables within the Plan, with 60 completed or in progress.

The final Report will be completed in January 2025.

ATTACHMENTS

Attachment 1	Disability Inclusion (Exemptions) Amendment Regulations 2024 - Notice to State Authorities - Department of Human Services - 19 March 2024
Attachment 2	2023 Report on Actions - Disability Access and Inclusion Plan - DAIP - The Barossa Council
Attachment 3	2023 Summary Report - Disability Access and Inclusion Plan - presentation to Disability Access and Inclusion Advisory Group - 3 April 2024
Attachment 4	Extended Barossa Council Disability Access and Inclusion Action Plan - 2020-2024

SUPPORTING REFERENCES
Nil

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DISABILITY INCLUSION (EXEMPTIONS) AMENDMENT REGULATIONS 2024

Dear State authorities

As you may be aware, the Disability Inclusion (Review Recommendations) Amendment Bill 2023 (the Amendment Bill 2023) was drafted by Parliamentary Counsel to enact 14 of the 20 legislative recommendations made by Mr Richard Dennis AM PSM in his Report on the Review of the *Disability Inclusion Act 2018 (SA)* (the Act).

These recommendations included the requirement for annual reporting on both the State Disability Inclusion Plan (the State Plan) and State authority Disability Access and Inclusion Plans (DAIPs) to move from financial year to calendar year.

The Amendment Bill 2023 was drafted to enact this recommendation, among others, with transitional provisions included to align the reporting period from financial year to calendar year for the final year of the State Plan (2023). Due to unforeseen delays, the Amendment Bill 2023 has not yet passed through Parliament.

For this reason, the Disability Inclusion (Exemptions) Amendment Regulations 2024 (the Amendment Regulations) have been prepared to:

- **exempt a State authority from the operation of Section 17(1) of the Act:** *Each State authority must, on or before the 31 October in each year, report to the Chief Executive on the operation of its disability access and inclusion plan during the preceding financial year (including a summary of the extent to which the disability access and inclusion plan has been implemented by the State authority).*

- **Exempt a State authority from the operation of Section 18(1) of the Act:** *A State authority must cause a review of its disability access and inclusion plan to be undertaken at least once in each 4-year period, and a report on the review to be prepared and submitted to the State authority.*

These exemptions will now allow you to prepare a report on the operation of your DAIPs for the period commencing 1 January 2023 and ending 31 December 2023, with my department, at present, coordinating this reporting process with your agency contacts. No further action is required in this instance.

In addition, they will exempt you from conducting a formal review of your DAIP until such time that the new State Plan, or a variation of the State Plan, has been published in the Government Gazette.

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My department is currently conducting the statewide consultation process on the State Plan for 2024 and beyond and we will keep you updated through our existing networks as this work continues. Further consultation with State authorities will also occur throughout the coming months as we look at how the reporting process for both the State Plan and DAIPs can be effectively coordinated.

If you have any questions relating to these exemptions, please contact Reece Turtur, Manager, Strategy on reece.turtur3@sa.gov.au.

Thank you for your continued commitment to disability access and inclusion in South Australia. There is plenty of work to do as we design the new State Plan and your support is essential to ensuring we achieve our vision of *an accessible and inclusive South Australia based on fairness and respect.*

Yours sincerely

Sandy Pitcher
CHIEF EXECUTIVE

19 / 03 / 2024

Encl: Disability Inclusion (Exemptions) Amendment Regulations 2024

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Development and Community Services

THE BAROSSA COUNCIL DISABILITY ACCESS AND INCLUSION PLAN 2020-2023

2023 REPORT ON ACTIONS

2023 Report – Disability Access and Inclusion Plan 2020-2023 – The Barossa Council

SDIP THEME 1: Inclusive communities for all

Social inclusion is a priority for people living with disability as it affects all aspects of their lives. It is our aim that the contributions and rights of people living with disability are valued and understood by all South Australians and that their rights are promoted, upheld and protected. We also want to ensure that people living with disability are supported to advocate for their own rights.

Action TBC-1-01: Council policies, procedures and guidelines will consider the needs of people with disability.

Inclusive Homes and Communities

#	Deliverable	Lead	Partner	Status	2023 Update
1-01.1	Council meetings will be clearly communicated.	Office of the Mayor & CEO	Community Services	✓	▪ PDF Version of minutes uploaded to Council website for local community to access. ▪ YouTube video links are uploaded to website for viewing Council meetings.
1-01.2	Encourage proposals from the community to be presented to Council regarding access and inclusion issues and concerns.	Community Services		✓	▪ Disability, Access and Inclusion • The Barossa Council ▪ Community have opportunity to provide proposals via Disability Access and Inclusion (DAI) Advisory Group. ▪ Community Development Officer and Manager Community Services (September 2023) support with strong knowledge and connections in the local disability sector and disabled community and will support ongoing promotion of engagement to address issues.
1-01.3	Venues in which Council meetings are held will be accessible and encourage participation of people with disability. **State DIP Interim 2022: DHS Action 10**	Community Services	Infrastructure & Engineering Services	✓	▪ Venues where Council meetings are held include accessibility for mobility needs, access via online attendance which has captioning options and amplification for people who are deaf or hard-of-hearing.

Not Started | Acceptable Progress | Delayed/ On Hold | Completed | Cancelled

Development and Community Services

2023 Report – Disability Access and Inclusion Plan 2020-2023 – The Barossa Council

#	Deliverable	Lead	Partner	Status	2023 Update
1-01.4	Encourage participation of people with disabilities, their carers, service providers and community members on the DAI Advisory Group.	Community Services			▪ Council website link: Disability and Inclusion Access Advisory Group • The Barossa Council ▪ Promotional flyer distributed to DAI Advisory Group members in June 2023 and added to link above. ▪ Participation from identified priority cohorts, women and children: women with disability and carers of children and/or young people with disability are regular attendees at the DAI Advisory group.

Action TBC-1-02: Promote Council's achievements in providing and improving access and inclusion to the community and relevant stakeholders.

Inclusive Homes and Communities

#	Deliverable	Lead	Partner	Status	2023 Update
1-02.1	Develop and implement a DAIP marketing plan.	Community Services	Communications & Engagement		▪ Council DAIP exempted by State Government amendment bill from being reviewed in early 2024. DAIP will be extended to 2024 with a review in early 2025, as per legislation requirements. ▪ Communications plan to be reviewed in 2024, noting 18 months until new DAIP to be published.

Not Started | Acceptable Progress | Delayed/ On Hold | Completed | Cancelled

Development and Community Services

2023 Report – Disability Access and Inclusion Plan 2020-2023 – The Barossa Council

Action TBC-1-03: Build on existing community and Council programs, projects and events to increase access and inclusion opportunities.

Inclusive Homes and Communities

#	Deliverable	Lead	Partner	Status	2023 Update
1-03.1	Identify relevant community initiatives and an appropriate role for Council involvement.	Community Services			Enduring Commitment ▪ **Diverse Workplaces: Partners in Employment** program – November and December 2023. ▪ International Day of People with Disability event on 3 December where Council supported in connection with event organiser My Ability Pathway. ▪ Sensory space planning and connections to support Tour Down Under Tanunda event in January 2024 included collaboration with Barossa Regional Gallery venue and support, Library Services and partnering with Feros Care NDIS Partner, Carers SA, Your Caring Way and Barossa Fun Factory.

Action TBC-1-04: Facilitate inclusive community events.

Inclusive Homes and Communities

#	Deliverable	Lead	Partner	Status	2023 Update
1-04.1	Develop a DAIP checklist for event and venue hire applications.	Community Services	Corporate Services		▪ Event Checklist prepared in previous reporting period. Local checklist and Inclusive SA checklist shared here - Inclusive events checklist • The Barossa Council ▪ Additional work on Event Management Framework is in progress, which covers venue hire applications. Customer Experience is working with Community Development on access and inclusion measures. Implementation in 2024.

Not Started | Acceptable Progress | Delayed/ On Hold | Completed | Cancelled

Development and Community Services

#	Deliverable	Lead	Partner	Status	2023 Update
1-04.2	Conduct an audit of Council venues and provide information about level of accessibility in venue hire information.	Community Services	Corporate Services		▪ Site audits were undertaken at Council venues in Q3 and Q4 with involvement of Communications and Engagement, Customer Experience and Community Development. Exploration of ways to facilitate and implement actions from the audits will be explored in 2024. ▪ Accessibility assessment project to be undertaken to 2024.

Action TBC-1-05: Facilitate local involvement in inclusive programs. *Inclusive Homes and Communities / Community Attitudes*

#	Deliverable	Lead	Partner	Status	2023 Update
1-05.1	Promote, inform and encourage participation in inclusion projects, eg:	Community Services			▪ Community Development strategy will be a targeted data-driven approach and will give a basis for asset-based community development with bottom-up and top-down approaches to implementing social inclusion and community wellbeing. ▪ DAI Advisory Group sub-committee worked with the Barossa Bushgardens on the sensory gardens and engaged in site visits with people with disability and allied health professionals. ▪ State Autism Strategy Discussion Paper – community encouraged to submit to yourSAy in January and February 2023. ▪ Ongoing collaboration with JFA Purple Orange and SKILL Connectors who run the SKILL Barossa Peer Network and SKILL capacity building workshops for people with disability.

Not Started | Acceptable Progress | Delayed/ On Hold | Completed | Cancelled

Development and Community Services

2023 Report – Disability Access and Inclusion Plan 2020-2023 – The Barossa Council

#	Deliverable	Lead	Partner	Status	2023 Update
					▪ Library Services collaborate with Barossa Enterprises on creative wellbeing activities as part of their Community Options program. ▪ Engagement with a grant recipient and carer who has identified gaps in social programs for neurodiverse young adults during the post-school transition stage in the Barossa region. Community Development will assist in-kind in 2024 with community connection, focus groups, place-based venues and administration support. ▪ Information sharing established through relationships with Disability Employment Service providers and Workforce Australia. ▪ Scoping of fit was undertaken for the national project rollout of Sport4All - Disability Inclusion in Sport Across Australia targeted at SA local government – not engaged as it highlighted further need for a Council framework to employ people with disability (a project commitment). This will be addressed via the 2024 project Diverse Workplaces: Inclusive Employment Program.
	1-05.1a Blue Bays (parking app) Updated deliverable: Pavely app	Community Services			▪ Pavely is a State Government accessibility app. ▪ Community Development met with app developer Moonshine Labs to assist with feature development – May 2023.
	1-05.1b National Public Disability Toilet app	Community Services			▪ National Public Toilet Map – toilet venue accessibility information updated for Tanunda Cycle Hub. Changing Places locations are also listed for The REX and Barossa Village.

Development and Community Services

2023 Report – Disability Access and Inclusion Plan 2020-2023 – The Barossa Council

#	Deliverable	Lead	Partner	Status	2023 Update
	1-05.1c National Disability Insurance Scheme (NDIS) Information, Linkages & Capacity building (ILC) program	Community Services			▪ Ongoing relationships with Feros Care as ILC grant recipient and provider of disability inclusion programs.

Action TBC-1-06: Increase community awareness around access and inclusion consideration. *Community Attitudes*

#	Deliverable	Lead	Partner	Status	2023 Update
1-06.1	Identify and establish partnerships with relevant stakeholders, eg NDIS Local Area Coordinator (LAC), Regional Development Australia (RDA), service providers etc.	Community Services			Enduring Commitment. ▪ DAI Advisory Group has representatives from disability advocacy, NDIS providers and aged care providers. ▪ Community Development engages with: ❖ Feros Care – NDIS Partner in Community ❖ JFA Purple Orange – SKILL Barossa Peer Network ❖ Barossa Community Services Network Inc ❖ Local Jobs Program, Workforce Australia ❖ Regional Development Australia ❖ Carers SA, Your Caring Way ❖ WCH MyTime Support Group for families of children who need a higher level of care. ❖ Lutheran Care - emergency relief, financial counselling, Community Connections program, homelessness pilot program ❖ Country & Outback Health - Carefinder ❖ Centacare – homelessness support for young people ❖ Local Government Access & Inclusion Network ❖ Inclusive SA – Department of Human Services

Not Started | Acceptable Progress | Delayed/ On Hold | Completed | Cancelled

Development and Community Services

Action TBC-1-07: Support local businesses to assist them in increasing access to their services. *Community Attitudes*

#	Deliverable	Lead	Partner	Status	2023 Update
1-07.1	Liaise with local businesses and provide guidelines encouraging Disability Discrimination Act 1992 (DDA) compliance.	Development Services	Community Services		Enduring commitment. ▪ Development assessment and approval process includes addressing the DDA, Planning and Design Code, and National Construction Code. ▪ Accessibility Guidelines: Exploration in 2024 of transferring enduring DAIP actions to an Accessibility Guideline for Development as a tool for enduring obligations.
1-07.2	Facilitate opportunities for input from the Disability Access & Inclusion Advisory Group.	Community Services			Enduring commitment ▪ Ongoing deliverable. Exploration of engagement with business community and peak bodies to support service accessibility in 2024.

Action TBC-1-08: Provide appropriate training to staff, elected members and volunteers regarding effective communication and engagement with people with disability. *Community Attitudes*

#	Deliverable	Lead	Partner	Status	2023 Update
1-08.1	All frontline staff to be trained in disability awareness.	Organisational Culture & People	Community Services		Enduring commitment. ▪ Disability Inclusion Training: 12/12/23 11 attendees.
1-08.2	All staff to progressively attend disability awareness sessions.	Organisational Culture & People	Community Services		Enduring commitment. ▪ Disability Inclusion Training: 12/12/23 11 attendees
1-08.3	Ensure staff, elected members, and volunteers have an understanding of the DAIP and DDA obligations.	Organisational Culture & People	Community Services		▪ DAIP awareness training updated in 2023 and rolled out to current staff and Elected Members. ▪ Ongoing deliverable. Rollout to volunteers.

Not Started | Acceptable Progress | Delayed/ On Hold | Completed | Cancelled

Development and Community Services

2023 Report – Disability Access and Inclusion Plan 2020-2023 – The Barossa Council

#	Deliverable	Lead	Partner	Status	2023 Update
1-08.4	Raise awareness of the DAIP at all new staff member and volunteer inductions.	Organisational Culture & People	Community Services		▪ DAIP awareness training included as part of induction for new staff via SkyTrust system. ▪ Current service review in the Volunteer Resource Centre to update volunteer inductions.

Development and Community Services

2023 Report – Disability Access and Inclusion Plan 2020-2023 – The Barossa Council

SDIP THEME 2: Leadership & Collaboration

People living with disability want to have a greater role in leading and contributing to government and community decision-making. It is our aim that the perspectives of people living with disability are actively sought and that they are supported to participate meaningfully in government and community consultation and engagement activities.

Action TBC-2-01: Link the Community and relevant stakeholders to the Council DAIP. *Community Attitudes*

#	Deliverable	Lead	Partner	Status	2023 Update
2-01.1	Establish a DAIP Advisory Group to advise, monitor, evaluate and review Council's DAIP and make recommendations to management as appropriate.	Community Services			Enduring commitment. ▪ Disability Access and Inclusion (DAI) Advisory Group: established 2018, ongoing, bi-monthly meetings, generally 6x per year. Disability and Inclusion Access Advisory Group • The Barossa Council ▪ Attendees include people with disability, caregivers, disability service providers, advocates, support workers and Council representatives. Elected Members (2) attending regularly since September 2023 meeting. ▪ Promotional flyer for DAI Advisory Group distributed to increase broader representation of disability.
2-01.2	Provide practical opportunities for Advisory Group members to be involved in implementation of the DAIP:	Community Services			Refer to sub-deliverables 2-012a-2-01.2e.

Not Started | Acceptable Progress | Delayed/ On Hold | Completed | Cancelled

Development and Community Services

2023 Report – Disability Access and Inclusion Plan 2020-2023 – The Barossa Council

#	Deliverable	Lead	Partner	Status	2023 Update
	2-01.2a Infrastructure audits	Community Services	Infrastructure & Engineering Services		▪ Site audits were undertaken at Council venues in Q3 and Q4 with involvement of Communications and Engagement, Customer Experience and Community Development. Exploration of ways to facilitate and implement actions from the audits and including the DAI Advisory Group will be explored in 2024. ▪ Nuriootpa Foyer Upgrade - February input from Chair and Barossa Blindies support group. ▪ Manager Strategic Assets and Engineering engaged with Advisory Group attendees – Sept.
	2-01.2b Identifying and reporting access and inclusion issues that need to be addressed	Community Services			▪ DAI Advisory Group has an ongoing agenda item for feedback to Council on access and inclusion.
	2-01.2c Reviewing Council documents and providing advice about access improvements	Community Services			▪ Ongoing deliverable in 2024.
	2-01.2d Advising on accessible community events and engagement activities	Community Services			▪ Refer Action 1-04 - Sensory space activation for 2024 Tour Down Under event. ▪ Event Management Framework is being drafted and implementation anticipated in 2024. ▪ Accessible event training to be arranged in 2024. ▪ Inclusive events checklist • The Barossa Council
	2-01.2e Having input into planning and capital works projects	Community Services	Infrastructure & Engineering Services		▪ Continuous improvement in 2024 through implementation of the new structure in capital project delivery, including the Strategic Asset Coordination Committee and Project Management Framework. ▪ Review of input process will be undertaken in 2024 for all associated Directorate areas.

Not Started | Acceptable Progress | Delayed/ On Hold | Completed | Cancelled

Development and Community Services

Action TBC-2-02: Provide administrative support to the DAIP Advisory Group. *Inclusive Homes and Communities*

#	Deliverable	Lead	Partner	Status	2023 Update
2-02.1	Establish a position for a Council social inclusion and access officer, to support the DAIP Advisory Group.	Community Services			▪ Community Development Officer (December 2022) appointed with strong connections in the local disability sector and disabled community. Facilitator role to the DAI Advisory Group. ▪ Administrative officer support provided as minute-taker for the meetings.

Action TBC-2-03: Young people living with disability will be supported to actively participate in youth leadership programs. *Community Attitudes*

#	Deliverable	Lead	Partner	Status	2023 Update
2-03.1	There will be participation by young people living with disability in Council's youth leadership program.	Community Services	Library Services		▪ Ongoing deliverable in 2024. Council's youth strategy to be assessed in line with the new Wellbeing Plan's implementation in 2024.

Not Started | Acceptable Progress | Delayed/ On Hold | Completed | Cancelled

Development and Community Services

SDIP THEME 3: Accessible Communities

The accessibility of the built environment, quality services and information is key to ensuring people living with disability are included and have the opportunity to equally participate in all aspects of community life. It is our aim to increase accessibility to public and community infrastructure, transport, services, information, sport and recreation and the greater community.

Action TBC-3-01: The Disability Access and Inclusion Plan (DAIP) will be accessible to people with disability.

Inclusive Homes and Communities

#	Deliverable	Lead	Partner	Status	2023 Update
3-01.1	Hard copies of the DAIP will be available at key customer service points (in Arial font and set at the recommended minimum size of 12pt).	Community Services	Corporate Services	✓	Enduring commitment. ▪ After the Nuriootpa Foyer Upgrade in 2023, printed hard copies of the DAIP were again made available at Customer Support (Nuriootpa) and 4x Library branches (Lyndoch, Mt Pleasant, Nuriootpa, Tanunda).
3-01.2	The DAIP will be available on The Barossa Council website.	Community Services		✓	Enduring commitment. ▪ Council's Disability Access and Inclusion Action Plan 2020-2023 is available on the Council website.

Action TBC-3-02: Link the DAIP to all areas of Council.

Inclusive Homes and Communities

#	Deliverable	Lead	Partner	Status	2023 Update
3-02.1	Ensure the Corporate Plan is inclusive regarding obligations under all relevant statutes and standards.	Corporate Services & Business Innovation	Community Services	✓	▪ Corporate Plan reviewed and updated in June for period 2023-2027. References to Disability Inclusion Act 2018 (SA) and Disability Discrimination Act 1992 (Commonwealth). ▪ Improvement of strategies to link and implement the DAIP deliverables through internal mechanisms which include an internal working group across all departments.

Not Started | Acceptable Progress | Delayed/ On Hold | Completed | Cancelled

Development and Community Services

Action TBC-3-03: Council published information will support and inform people with disability. ***Inclusive Homes and Communities***

#	Deliverable	Lead	Partner	Status	2023 Update
3-03.1	Review information and publication processes and formats to comply, where possible, with disability accessible standards.	Community Services	Corporate Services & Business Innovation		▪ Ongoing deliverable in 2024. Staff training and development around communication such as Easy Read, plain language and formats such as digital documents and videos.
3-03.2	Documents that comply with disability accessible standards will be readily available at Council facilities.	Community Services	Corporate Services & Business Innovation		▪ Ongoing deliverable in 2024. Staff training and development around communication such as Easy Read, plain language and formats such as digital documents and videos.

Action TBC-3-04: Council Information Technology is provided in accessible formats. ***Inclusive Homes and Communities***

State DIP Interim 2022: DHS Action 10

#	Deliverable	Lead	Partner	Status	2023 Update
3-04.1	Council website meets the standards of the Australian Government Web Content Accessibility Guidelines for government websites.	Corporate Services & Business Innovation	Community Services		▪ Monsido accessibility and readability training undertaken for delegated website editors.
3-04.2	Web-based information on disability access will be made available on the Council website.	Corporate Services & Business Innovation	Community Services		▪ Disability, Access and Inclusion • The Barossa Council ▪ Ongoing deliverable in 2024. Wayfinding and accessibility guidelines to be introduced to support with access to Council venues and events.

Not Started | Acceptable Progress | Delayed/ On Hold | Completed | Cancelled

Development and Community Services

2023 Report – Disability Access and Inclusion Plan 2020-2023 – The Barossa Council

#	Deliverable	Lead	Partner	Status	2023 Update
3-04.3	Investigate voice activated technology for services.	Community Services	Corporate Services & Business Innovation		▪ Refer to DHS Action #10 at the end of this document. ▪ Implementation plan will need to consider staff resourcing and budgets.
3-04.4	Investigate hearing loop technology for main Council customer service points.	Community Services	Corporate Services & Business Innovation		▪ Ongoing deliverable in 2024. Review of hearing augmentations requirements under Building Code in consultation with DAI Advisory Group.
3-04.5	Progressively make available adaptive technology, for example, screen magnifiers, alternative keyboards.	Community Services	Corporate Services & Business Innovation		▪ Ongoing deliverable in 2024. Review of assistive technology requirements in consultation with DAI Advisory Group. ▪ Larger font keyboard available at Nuriootpa Library branch. ▪ Site assistance tools in Library branches such as sheet magnifiers, large print collection noise cancelling headphones for emotional regulation.

Not Started | Acceptable Progress | Delayed/ On Hold | Completed | Cancelled

Development and Community Services

2023 Report – Disability Access and Inclusion Plan 2020-2023 – The Barossa Council

Action TBC-3-05: Disability Discrimination Act 1992 (DDA) requirements will be integrated into the development approval process and will reflect the principles of the Barossa DAIP Action Plan. *Inclusive Homes and Communities*

#	Deliverable	Lead	Partner	Status	2023 Update
3-05.1	Ensure that any application for government, commercial and industrial buildings meet DDA requirements.	Development Services	Community Services		Enduring commitment. ▪ Development assessment and approval process includes addressing the Planning and Design Code, and National Construction Code at the building consent stage for external and internal building needs. ▪ Accessibility Guidelines: Exploration in 2024 of transferring enduring DAIP actions that are legislative and Australian standards requirements to an Accessibility Guideline for Development as a tool for enduring obligations.
3-05.2	Inform builders and developers of access obligations pursuant to the DDA and the National Construction Code (NCC).	Development Services	Community Services		Enduring commitment. ▪ Ongoing deliverable. Exploration of draft Accessibility Guidelines for Development in 2024.
3-05.3	Development Services staff will remain informed of changes to standards and legislation and will engage with the Disability Access and Inclusion Advisory Group.	Development Services	Community Services		Enduring commitment. ▪ Ongoing deliverable. Gaps in Development Services training needs to be explored further in 2024. ▪ Attendance schedule to be rolled out in 2024 to ensure council staff from relevant areas engage with DAI Advisory Group members and report on DAIP at bi-monthly meetings.

Development and Community Services

2023 Report – Disability Access and Inclusion Plan 2020-2023 – The Barossa Council

Action TBC-3-06: Conduct audit of customer service areas of Council to identify issues and plan for improved access.

Inclusive Homes and Communities

#	Deliverable	Lead	Partner	Status	2023 Update
3-06.1	Lower a portion of front counters to enable access by wheelchair users.	Corporate Services & Business Innovation	Community Services		▪ Council Foyer upgrade completed June 2023. Customer Support has a lowered desk space for people with mobility needs to sit or wheel to enable better interaction with staff.
3-06.2	Improve signage. **State DIP Interim 2022: DHS Action 10**	Corporate Services & Business Innovation	Community Services		▪ Ongoing deliverable. Wayfinding and accessibility guidelines for community to be explored to support with access to Council venues and events in 2024.
3-06.3	Improve entrance way into main building.	Corporate Services & Business Innovation	Community Services		▪ Council Foyer upgrade at Nuriootpa office completed in June 2023.

Action TBC-3-07: Address disability access issues in relation to Council owned buildings, including community managed facilities.

Inclusive Homes and Communities

#	Deliverable	Lead	Partner	Status	2023 Update
3-07.1	Addressing access issues that meet legislative requirements and community health and well-being objectives, as per the Community Plan, will be prioritised.	Community Services	Infrastructure & Engineering Services		Enduring commitment ▪ Ongoing deliverable in 2024. Community infrastructure needs analysis will be undertaken in 2024. ▪ Accessibility Guidelines: Exploration in 2024 of transferring enduring DAIP actions that are legislative and Australian standards requirements to an Accessibility Guideline for Infrastructure and Engineering as a tool for ongoing obligations.

Not Started | Acceptable Progress | Delayed/ On Hold | Completed | Cancelled

Development and Community Services

2023 Report – Disability Access and Inclusion Plan 2020-2023 – The Barossa Council

#	Deliverable	Lead	Partner	Status	2023 Update
3-07.2	Access issues will be addressed in accordance with relevant Australian standards such as Disability (Access to Premises – Buildings) Standards 2010 and Disability Discrimination Act 1992 (DDA) obligations.	Infrastructure & Engineering Services	Community Services		Enduring commitment. ▪ Ongoing deliverable. Exploration of draft Accessibility Guidelines for Infrastructure and Engineering in 2024.
3-07.3	Provide advice and support that assists in improving DDA compliance for groups renting or leasing Council property.	Corporate Services & Business Innovation	Community Services		▪ Preparation and consultation process undertaken for Leasing and Licensing Policy with implementation expected in 2024. ▪ Event Management Framework in progress, which covers venue hire applications. Customer Experience is receiving ongoing assistance for access and inclusion measures by Community Development. Implementation in 2024.
3-07.4	Establish evacuation plans that consider people with disability and ensure relevant staff are aware of these procedures.	Corporate Services & Business Innovation	Community Services		▪ Personal Emergency Evacuation Plan (PEEP) is a practical measure to ensure appropriate assistance and agreed upon actions are taken for an individual and provides clear instructions to colleagues and supervisors to follow in the event of an emergency. Draft undertaken in 2023 by Risk & Safety. ▪ Ongoing deliverable in June 2024. PEEP will be finalised and rolled out to Emergency Control Organisation, all staff and teams are aware, line manager.
3-07.5	Identify opportunities to progressively provide charge points for gophers and electric wheelchairs at Council sites.	Infrastructure & Engineering Services	Community Services		▪ Ongoing deliverable. Strategic Assets & Engineering to consider opportunities in 2024 that meet multi-purpose needs such as e-bikes and electric vehicles.

Not Started | Acceptable Progress | Delayed/ On Hold | Completed | Cancelled

Development and Community Services

2023 Report – Disability Access and Inclusion Plan 2020-2023 – The Barossa Council

#	Deliverable	Lead	Partner	Status	2023 Update
3-07.6	Provide opportunities for input from the Disability Access & Inclusion Advisory Group on existing buildings and proposed works.	Infrastructure & Engineering Services	Community Services		▪ Existing infrastructure: ❖ Nuriootpa Centennial Park Authority - Oval access ramp completed. ❖ Council Foyer Upgrade at Nuriootpa office completed in June 2023. ❖ Mobility stairs at Nuriootpa Swimming Pool supported as an initiative of the Pool Working Group. ▪ New works: ❖ Tanunda Recreation Park Upgrade.

Action TBC-3-08: Identify and address inclusive recreation needs of the community. *Inclusive Homes and Communities*

#	Deliverable	Lead	Partner	Status	2023 Update
3-08.1	Address inclusive recreational needs as part of the Big Project engagement and master planning process.	Infrastructure & Engineering Services	Community Services		▪ Ongoing deliverable in 2024. ▪ Community infrastructure needs analysis will be undertaken in 2024. ▪ Process improvement will be explored through implementation of new structure in 2024, following 2023 disbandment of The Big Project team who undertook capital project delivery. ▪ Review of input process will take place for all associated Directorate areas.

Not Started | Acceptable Progress | Delayed/ On Hold | Completed | Cancelled

Development and Community Services

2023 Report – Disability Access and Inclusion Plan 2020-2023 – The Barossa Council

Action TBC-3-09: Identify access issues and opportunities for community emergency response procedures to ensure vulnerable people are considered.

Inclusive Homes and Communities

#	Deliverable	Lead	Partner	Status	2023 Update
3-09.1	Address disability access & inclusion issues and opportunities through the Local Emergency Risk Management Project	Corporate Services	Community Services		Enduring commitment ▪ Community Incident Response Arrangements – preparation of draft for internal management of significant events. Consultation and rollout planned in 2024. ▪ Preparing your community for disasters & emergencies - handbook prepared by Legatus Group and distributed for implementation. ▪ Community Services attended training by Collaborating 4 Inclusion – Emergency Management DIDRR Capabilities Plenary Session undertaken. Addressing future needs in the disabled community will be explored in 2024 with Risk & Safety.
3-09.2	Provide opportunities for input from the Disability Access & Inclusion Advisory Group on all new projects.	Corporate Services	Community Services		Enduring Commitment. ▪ Ongoing deliverable. Attendance schedule to be rolled out in 2024 to ensure council staff from relevant areas engage with DAI Advisory Group members and report on DAIP at bi-monthly meetings.

Development and Community Services

2023 Report – Disability Access and Inclusion Plan 2020-2023 – The Barossa Council

Action TBC-3-10: Accessible transport options need to be available where and when appropriate. ***Inclusive Homes and Communities***

#	Deliverable	Lead	Partner	Status	2023 Update
3-10.1	Provide inclusive accessible transport options for our community.	Community Services	Infrastructure Services		▪ Continuation of accessible transport options provided by the Council for affordable hire with provision of own driver. Promotion to DAI Advisory Group and NDIS providers has increased bookings for use. 1x Wheelchair Accessible Vehicle 1x Community Accessible 18-seater Bus ▪ Community Transport - Federal and State funding provide affordable transport to medical and social appointments for people living with disability needs where not eligible for NDIS. ▪ Home Assist - Federal funding providing services for eligible residents to stay living in their own homes for 65+, home maintenance, domestic assistance, social supports. ▪ Ongoing involvement in Lighthouse Project #1 – Community Transport from Regional Public Health Plan 2022-2027 ▪ In October, an audit was undertaken of the LinkSA public transport bus stops in The Barossa Council area in terms of assessment against the Department for Infrastructure and Transport Bus Operational Guidelines. Further work to be undertaken in regard to a long-term compliance project.

Development and Community Services

2023 Report – Disability Access and Inclusion Plan 2020-2023 – The Barossa Council

Action TBC-3-11: Provide Disability Discrimination Act 1992 (DDA) compliant access to all Council visitor services properties and facilities and apply the principles of the Barossa DAIP Action Plan. *Inclusive Homes and Communities*

#	Deliverable	Lead	Partner	Status	2023 Update
3-11.1	Investigate adequacy of access facilities at peak visitor times.	Tourism Services	Community Services		▪ Survey by Library Services in June 2023 demonstrated that 69% of respondents believe the libraries are disability friendly, noting that 30% indicated not applicable/don't know/neither agree nor disagree. ▪ Ongoing deliverable in 2024. Accessible and Inclusive Tourism workshop being run by Tourism Industry Council SA in 2024.
3-11.2	Where appropriate, integrate access recommendations in the South Australian Tourism Plan 2015-2020 into Council's DAIP.	Tourism Services	Community Services		▪ Ongoing deliverable. Review being undertaken by Tourism Services of current State tourism plan.
3-11.3	Provide opportunities for input from the Disability Access & Inclusion Advisory Group.	Community Services	Tourism Services		Enduring Commitment ▪ Ongoing deliverable. Attendance schedule to be rolled out in 2024 to ensure council staff from relevant areas engage with DAI Advisory Group members and report on DAIP at bi-monthly meetings.

Not Started | Acceptable Progress | Delayed/ On Hold | Completed | Cancelled

Development and Community Services

2023 Report – Disability Access and Inclusion Plan 2020-2023 – The Barossa Council

Action TBC-3-12: All Council capital works projects will consider Disability Discrimination Act 1992 (DDA) compliance issues and apply the principles of the Barossa DAIP Action Plan. *Inclusive Homes and Communities*

#	Deliverable	Lead	Partner	Status	2023 Update
3-12.1	Project briefs to reference DDA compliance.	Infrastructure & Engineering Services (I&ES)	Community Services		Enduring commitment. ▪ I&ES provide all necessary advice so that road, footpath and other capital projects consider necessary DDA standards and guidelines. ▪ Ongoing deliverable. Exploration of draft Accessibility Guidelines for Infrastructure and Engineering in 2024.
3-12.2	New facilities and initiatives will incorporate access and inclusion needs and respond to legislative obligations of the DDA.	Infrastructure & Engineering Services	Community Services		Enduring commitment. ▪ Tanunda Recreation Park development. ▪ Nuriootpa Centennial Park Authority - Oval wheelchair access ramp completed. ▪ I&ES provide all necessary advice so that all new facilities consider necessary DDA standards and guidelines. ▪ Ongoing deliverable. Exploration of draft Accessibility Guidelines for Infrastructure and Engineering in 2024. ▪ Community infrastructure needs analysis will be undertaken in 2024.
3-12.3	Identify opportunities to upgrade footpaths, ramps, refuge islands and crossings to meet access guidelines where possible.	Infrastructure & Engineering Services	Community Services		▪ Council's Infrastructure Asset Management Plan (IAMP) in conjunction with the Future Footpath Upgrade List, guides the priority for footpaths and associated infrastructure investment, including refuges and crossings. Reference is made to Department of Transport (DIT) Code of Technical Requirements and other relevant Australian Standards.

Development and Community Services

2023 Report – Disability Access and Inclusion Plan 2020-2023 – The Barossa Council

#	Deliverable	Lead	Partner	Status	2023 Update
3-12.4	Develop a Tactile Ground Surface Indicators (TGSI) Policy outlining best use in the public realm.	Infrastructure & Engineering Services	Community Services		▪ Legislative compliance for Council footpath design and construction is guided by Australian Standard 1428 Design for Access Mobility, Part 4: Tactile indicators; and Part 4.1: Means to assist the orientation of people with vision impairment - Tactile ground surface indicators. ▪ Ongoing deliverable. Exploration of draft Accessibility Guidelines for Infrastructure and Engineering in 2024 for a consistent accessibility approach.
3-12.5	Consider the installation of additional refuge islands or pedestrian crossings where possible.	Infrastructure & Engineering Services	Community Services		▪ Merit for pedestrian crossings and format is determined with reference to DIT Code of Technical Requirements and other relevant Australian Standards. ▪ Council's Infrastructure Asset Management Plan (IAMP) in conjunction with the Future Footpath Upgrade List, guides the priority for footpaths and associated infrastructure investment, including refuges and crossings. Reference is made to Department of Transport (DIT) Code of Technical Requirements and other relevant Australian Standards. ▪ Specific matters have been discussed at the DAI Advisory Group, particularly in relation to pedestrian safety on DIT road infrastructure.
3-12.6	Investigate areas where lighting can be improved to address access issues.	Infrastructure & Engineering Services	Community Services		Enduring commitment. ▪ Council provides engineering conditions for street lighting in all new developments at the current safe level of service in accordance with Australian Standards. ▪ Streetlighting Budget is allocated to improve place-based lighting needs.

Not Started | Acceptable Progress | Delayed/ On Hold | Completed | Cancelled

Development and Community Services

#	Deliverable	Lead	Partner	Status	2023 Update
3-12.7	Provide opportunities for input from the Disability Access & Inclusion Advisory Group on all existing infrastructure and new projects.	Infrastructure & Engineering Services	Community Services		Enduring Commitment. ▪ Ongoing deliverable. Attendance schedule to be rolled out in 2024 to ensure council staff from relevant areas engage with DAI Advisory Group members and report on DAIP at bi-monthly meetings.

Action TBC-3-13: Ensure ongoing future compliance by incorporating Disability Discrimination Act 1992 (DDA) in all future capital works performed by external contractors and apply the principles of the Barossa DAIP Action Plan. ***Inclusive Homes and Communities***

#	Deliverable	Lead	Partner	Status	2023 Update
3-13.1	Review relevant Council contracts and work orders.	Infrastructure & Engineering Services	Community Services		Enduring commitment. ▪ Procurement policy has specific reference to DDA principles, including a relevant score weighting.
3-13.2	Project briefs and contracts to reflect compliance with DDA and relevant Australian standards.	Infrastructure & Engineering Services	Community Services		Enduring commitment. ▪ Project planning, design and construction processes are referenced to the relevant Australian Standards and guidelines for DAA compliance. ▪ Universal design principles will be explored in 2024 as part of DHS Action 9.
3-13.3	Tender documents to show compliance with DDA requirements.	Infrastructure & Engineering Services	Community Services		Enduring commitment. ▪ Ongoing deliverable. Project planning, design and construction processes are referenced to the relevant Australian Standards and guidelines for DAA compliance, including a relevant score weighting.

Not Started | Acceptable Progress | Delayed/ On Hold | Completed | Cancelled

Development and Community Services

Action TBC-3-14: Improve access to public open spaces. *Inclusive Homes and Communities*

#	Deliverable	Lead	Partner	Status	2023 Update
3-14.1	Identify opportunities to improve access to public open spaces.	Community Services	Infrastructure & Engineering Services		Enduring commitment. ▪ Ongoing deliverable. Continuous improvement in 2024 through implementation of the new structure in capital project delivery, including the Strategic Asset Coordination Committee and Project Management Framework. ▪ Ongoing deliverable. Community infrastructure needs analysis will be undertaken in 2024.
3-14.2	All new park facilities to provide adequate access.	Infrastructure & Engineering Services	Community Services		Enduring commitment. ▪ Ongoing deliverable. Continuous improvement in 2024 through implementation of the new structure in capital project delivery, including the Strategic Asset Coordination Committee, Playspace Strategy and Project Management Framework. ▪ Ongoing deliverable. Community infrastructure needs analysis will be undertaken in 2024.
3-14.3	Identify opportunities to create continuous accessible paths of travel to key points such as barbeques, toilets, seating and play equipment.	Infrastructure & Engineering Services	Community Services		▪ Universal design principles will be explored in 2024 as part of DHS Action 9.

Not Started | Acceptable Progress | Delayed/ On Hold | Completed | Cancelled

Development and Community Services

2023 Report – Disability Access and Inclusion Plan 2020-2023 – The Barossa Council

#	Deliverable	Lead	Partner	Status	2023 Update
3-14.4	Identify opportunities to improve disability signage throughout the Council area and at Council facilities. **State DIP Interim 2022: DHS Action 10**	Infrastructure & Engineering Services	Community Services		▪ Ongoing deliverable. Exploration of draft Accessibility Guidelines for Infrastructure and Engineering in 2024.
3-14.5	New street furniture will be designed within disability access guidelines.	Infrastructure & Engineering Services	Community Services		Enduring commitment. ▪ Ongoing deliverable. Universal design principles will be explored in 2024 as part of DHS Action 9.
3-14.6	When replacing or upgrading play spaces consider the incorporation of accessible equipment and inclusive spaces for example, accessible play items, sensory gardens etc.	Infrastructure & Engineering Services	Community Services		Enduring commitment. ▪ Ongoing deliverable. Universal design principles will be explored in 2024 as part of DHS Action 9. ▪ Ongoing deliverable. Exploration of a Playspace Strategy will be considered in 2024.
3-14.7	Provide opportunities for input from the Disability Access & Inclusion Advisory Group on all existing infrastructure and new projects.	Community Services	Infrastructure & Engineering Services		Enduring Commitment. ▪ Ongoing deliverable. Attendance schedule to be rolled out in 2024 to ensure council staff from relevant areas engage with DAI Advisory Group members and report on DAIP at bi-monthly meetings.

THEME 4: Learning & Employment

Workforce participation is fundamental to social inclusion. It provides economic independence and choice, social connections and friendships, value, identity and belonging. It is our aim that people living with disability have access to inclusive places of study and that education and training provides pathways to meaningful and inclusive employment and volunteering opportunities.

Action TBC-4-01: Provide an equal opportunity workplace. *Inclusive Homes and Communities*

#	Deliverable	Lead	Partner	Status	2023 Update
4-01.1	Council recruitment and employment processes will be reviewed to eliminate all areas of possible discrimination.	Organisational Culture & People	Community Services		▪ Educational Workshop Series – JFA Purple Orange: Embracing Disability Employment in Local Councils – May 2023. ▪ New Starter Experience online survey gives opportunity for feedback on recruitment and onboarding experience after probation period. ▪ Improvements will be implemented as part of the 2024 Diverse Workplaces: Inclusive Employment Program.
4-01.2	Council employment interview panels to be aware of Disability Discrimination Act 1992 (DDA) obligations.	Organisational Culture & People	Community Services		▪ Improvements will be implemented as part of the 2024 Diverse Workplaces: Inclusive Employment Program, including line manager upskilling.
4-01.3	Ensure that physical access and communication assistance is provided in interview processes as appropriate.	Organisational Culture & People	Community Services		▪ Improvements will be implemented as part of the 2024 Diverse Workplaces: Inclusive Employment Program, including a single-site access check.
4-01.4	Advertise employment opportunities in inclusive formats and locations.	Organisational Culture & People	Community Services		▪ Improvements will be implemented as part of the 2024 Diverse Workplaces: Inclusive Employment Program.

Not Started | Acceptable Progress | Delayed/ On Hold | Completed | Cancelled

Development and Community Services

2023 Report – Disability Access and Inclusion Plan 2020-2023 – The Barossa Council

#	Deliverable	Lead	Partner	Status	2023 Update
4-01.5	Advertisements for positions are Equal Employment Opportunity (EEO) compliant.	Organisational Culture & People	Community Services		▪ Referenced in job adverts to EEO. Recruitment & Selection policy outlines to EEO. ▪ Improvements will be implemented as part of the 2024 Diverse Workplaces: Inclusive Employment Program.
4-01.6	Investigate grant opportunities for inclusive employment.	Organisational Culture & People	Community Services		▪ Community Development monitoring opportunities in the disability funding space and sharing with relevant areas. ▪ Ongoing deliverable in 2024. Diverse Workplaces: Inclusive Employment Program will be undertaken through free business mentoring services from the Road To Employment project offered by JFA Purple Orange. Relationships with local Disability Employment Services Providers will also be further developed.
4-01.7	Where practicable, ensure that worksites are accessible and usable for people with disability.	Organisational Culture & People	Community Services		▪ Ongoing deliverable in 2024. Access check and accessible environment training will be provided under the Diverse Workplaces: Inclusive Employment Program,

Not Started | Acceptable Progress | Delayed/ On Hold | Completed | Cancelled

Development and Community Services

2023 Report – Disability Access and Inclusion Plan 2020-2023 – The Barossa Council

#	Deliverable	Lead	Partner	Status	2023 Update
4-01.8	Develop a staff mental health and well-being policy.	Organisational Culture & People	Community Services		▪ Council's Employee Wellbeing and Resilience Framework and Program implemented for the majority of staff in 2023 with a wide range of personal services. ▪ Teamgage Pulse checks for PQ monthly which are reviewed and assessed by leaders. Direct line managers also meet with their teams as part of the engagement process. ▪ Flexible Work policy – new in June 2023. ▪ Flexible work policies for outdoor/field staff have been solidified in the AWU Enterprise Agreement 2023. ▪ Expansion of different leave types in Municipal Salaried Officers Enterprise Agreement.

Action TBC-4-02: Provide meaningful volunteering opportunities for people with disability. *Education and Learning*

State DIP Interim 2022 – DHS Action 27

#	Deliverable	Lead	Partner	Status	2023 Update
4-02.1	There will be volunteering opportunities for people with disability at the Barossa Bushgardens.	Community Services	Volunteering Services		Enduring commitment. ▪ Person-centred and disability-specific supports, induction process, training and relationships with Council and support worker agencies have allowed for successful case-by-case volunteer workforce participation.
4-02.2	There will be participation by volunteers with disability on Council's Disability Access and Inclusion Advisory Group.	Community Services	Volunteering Services		▪ Council volunteer is represented at the DAI Advisory Group. ▪ Volunteering Services representatives attends on a regular basis.

Not Started | Acceptable Progress | Delayed/ On Hold | Completed | Cancelled

Development and Community Services

2023 Report – Disability Access and Inclusion Plan 2020-2023 – The Barossa Council

#	Deliverable	Lead	Partner	Status	2023 Update
4-02.3	Opportunities for volunteering by people with disability in other areas of Council operations will be explored.	Community Services	Volunteering Services		Enduring commitment. ▪ With 53 new volunteers starting in 2023, Volunteering Services supported with volunteer inductions and accessible workplaces in a broad approach to additional needs, offering flexible start times, communication support, engaging with the support worker team and access to information. Council locations include: ❖ Barossa Regional Gallery ❖ Barossa Visitor Centre ❖ Library Services ❖ Community Transport ❖ Open Spaces (gardening groups) ▪ **Diverse Workplaces: Partners in Employment** program – November 2023. The event Employers Connect to Diversity had an engaging lived experience volunteer representation from Volunteerability. The event Your Pathway to Valued Work Roles was targeted at local people with disability and included a presentation from Volunteering Services.

Not Started | Acceptable Progress | Delayed/ On Hold | Completed | Cancelled

Development and Community Services

2023 Report – Disability Access and Inclusion Plan 2020-2023 – The Barossa Council

Actions - State Disability Inclusion Plan – Interim 2022: Reportable to Minister of Human Services

NEW Action DHS-5: Develop data measures to track the percentage of people living with disability who are employed in South Australian Government and local councils. (Targeted Action Plan Deliverable – Australia's Disability Strategy 2021-2031)

Action deferred to 2024.
2024 - Phase 2 - **Diverse Workplaces: Inclusive Employment Program** - 6-month project in partnership with JFA Purple Orange as part of their Road to Employment project with Business Mentoring to support The Barossa Council with a framework for inclusive recruitment, culture and workplace accessibility. Business Mentoring framework addresses multiple opportunities in onboarding process to disclose - interview, induction, monthly check ins. Estimated date of completion - December 2024.

NEW Action DHS-9: Local council access and inclusion planning to consider consultation outcomes including:

- **Incorporating Universal Design principles in criteria for all new building and public projects and planning for programs, services and events**
- **Developing Universal Design training plans for staff and contractors**
- **Reviewing availability for accessible car parks in identified areas.**

Planning and project delivery is compliant to the DDA and all aspects and standards are adhered to by Council.

Deferred action - Universal Design principles will be incorporated into the Capital Project Delivery Project Management Framework being developed in 2024 at The Barossa Council. Estimated completion date - December 2024.

Deferred action - Training plans for staff will be identified as part of the Project Management Framework and incorporated into position descriptions and training needs analysis. Contractor knowledge and training will also be addressed in the Project Management Framework and tendering process. Estimated completion date - December 2024.

Deferred action - Accessible car parks are DDA compliant. There are 60 Council car park locations where accessible car parks will need to be mapped and added as pin to system. This will also be shared to the wider community by sharing the data to the Pavely app developers. Estimated completion date - December 2024.

Not Started | Acceptable Progress | Delayed/ On Hold | Completed | Cancelled

Development and Community Services

NEW Action DHS-10: Consider the installation of multi-media devices and inclusive signage at service outlets and at the front of public buildings to accommodate people with disability.

Refer Deliverables at TBC 1-01.3, 3-04, 3-06.2 and 3-14.4. Director Infrastructure and Environmental Services will need to consider and submit requests for resourcing and budgets to be considered.

Deferred action - 2024 project to be coordinated by Community Development to establish a Framework and implement accessibility as an enduring commitment across infrastructure, universal design, and accessibility guidelines. Communications and Engagement will consider place and interpretative signage moving forward. This will also require input from Enterprise, Technology and Innovation and business units such as Library Services, Barossa Visitor Centre, Bushgardens and Regional Gallery that deal with external-facing devices. Consultation and co-design will be undertaken with the Disability Access and Inclusion Advisory Group, in particular, identifying needs per disability cohort. Estimated completion date - December 2024.

Action DHS-27: State authorities to facilitate meaningful volunteering opportunities for people living with disability and to identify clear pathways to transition from volunteering to work placement.

Refer TBC 4-02 Action and 3 deliverables.

Volunteering opportunities are offered with support from Volunteering Services at Council as part of the Barossa and Light Volunteer Resource Centre. Collaboration with Community Development to support with access and inclusion. Engagement continued in 2023 with external partners including Volunteerability and Northern Volunteering SA Inc.

Diverse Workplaces: Partners in Employment program – November 2023. The event **Employers Connect to Diversity** had an engaging lived experience volunteer representation from Volunteerability. The event **Your Pathway to Valued Work Roles** was targeted at local people with disability with a presentation from Volunteering Services.

2023 Report – Disability Access and Inclusion Plan 2020-2023 – The Barossa Council

NEW Action DHS-33: Provide opportunities for active participation in decision-making for people living with disability, with particular focus on the identified priority groups:

- **Aboriginal and Torres Strait Islander people**
- **Culturally and Linguistically Diverse communities**
- **Women**
- **Children (and young people).**

Action deferred to 2024.
Working with Preventive Health SA on a social atlas, Community Development strategy will be a targeted data-driven approach and will give a basis for asset-based community development with bottom-up and top-down approaches to implementing social inclusion and community wellbeing.

2021 Census data for the Barossa Local Government Area indicates a very small Barossa population of priority groups for Aboriginal and Torres Strait Islander people and Culturally and Linguistically Diverse people. Further exploration of support needs will be undertaken by Community Development to determine actions for all priority groups.

Outcome Areas from Australia's Disability Strategy 2021-2031 are highlighted in green and listed next to each action or deliverable as now referred to in the State Disability Inclusion Plan (Interim).

CM: 24/31716

Prepared by Natalie Mudge, Community Development Officer.

Submitted to Department of Human Services iApply Platform on 28 March 2024. Minor changes made after CEO endorsement on 8 April 2024.

Development and Community Services

2023 Report – Disability Access and Inclusion Plan 2020-2023 – The Barossa Council

Additional information:

Disability Discrimination Act 1992 (DDA)

The DDA makes it illegal to discriminate (directly or indirectly) against someone for having a disability, in the following areas of life, for example:

- **Employment**
  When someone is trying to get a job, equal pay or promotion.
- **Education**
  When enrolling in a school, TAFE, university or other institution.
- **Access to buildings used by the public**
  Libraries, places of worship, government offices, hospitals, restaurants, shops or other premises used by the public.
- **Provision of goods, services and facilities**
  When a person wants goods or services from shops, pubs, entertainment venues, cafes, banks, lawyers, government departments, doctors, hospitals, and so on.
- **Accommodation**
  When renting (or trying to rent) a room in a boarding house, flat, unit or house.
- **Buying land**
  Buying a house, a place for a group of people, or a drop-in centre.
- **Activities of clubs and associations**
  Wanting to enter or join a registered club (such as a sports club, RSL or fitness centre), or when a person is already a member.
- **Sport**
  When playing or wanting to play a sport.
- **Administration of Commonwealth Government laws and programs**
  When seeking information on government entitlements, trying to access government programs, wanting to use voting facilities.

Disability Access and Inclusion Plan

2023 Report Summary

Community Development Team

Community Services

Development and
Community Services

Legislated Annual Reporting

The Disability Inclusion (Review Recommendations) Amendment Bill 2023 (the Amendment Bill 2023) was drafted by Parliamentary Counsel to enact 14 of the 20 legislative recommendations made in the Report on the Review of the Disability Inclusion Act 2018 (SA) (the Act).

These recommendations included the requirement for annual reporting on both the State Disability Inclusion Plan (the State Plan) and State authority Disability Access and Inclusion Plans (DAIPs) to move from financial year to calendar year.

Transitional provisions were included to align the reporting period from financial year to calendar year for the final year of the State Plan (2023), but due to unforeseen delays, the Amendment Bill 2023 has not yet passed through Parliament.

For this reason, the Disability Inclusion (Exemptions) Amendment Regulations 2024 (the Amendment Regulations) have been prepared to:

- **Exempt a State authority from the operation of Section 17(1) of the Act:**

  Each State authority must, on or before the 31 October in each year, report to the Chief Executive on the operation of its disability access and inclusion plan during the preceding financial year (including a summary of the extent to which the disability access and inclusion plan has been implemented by the State authority).

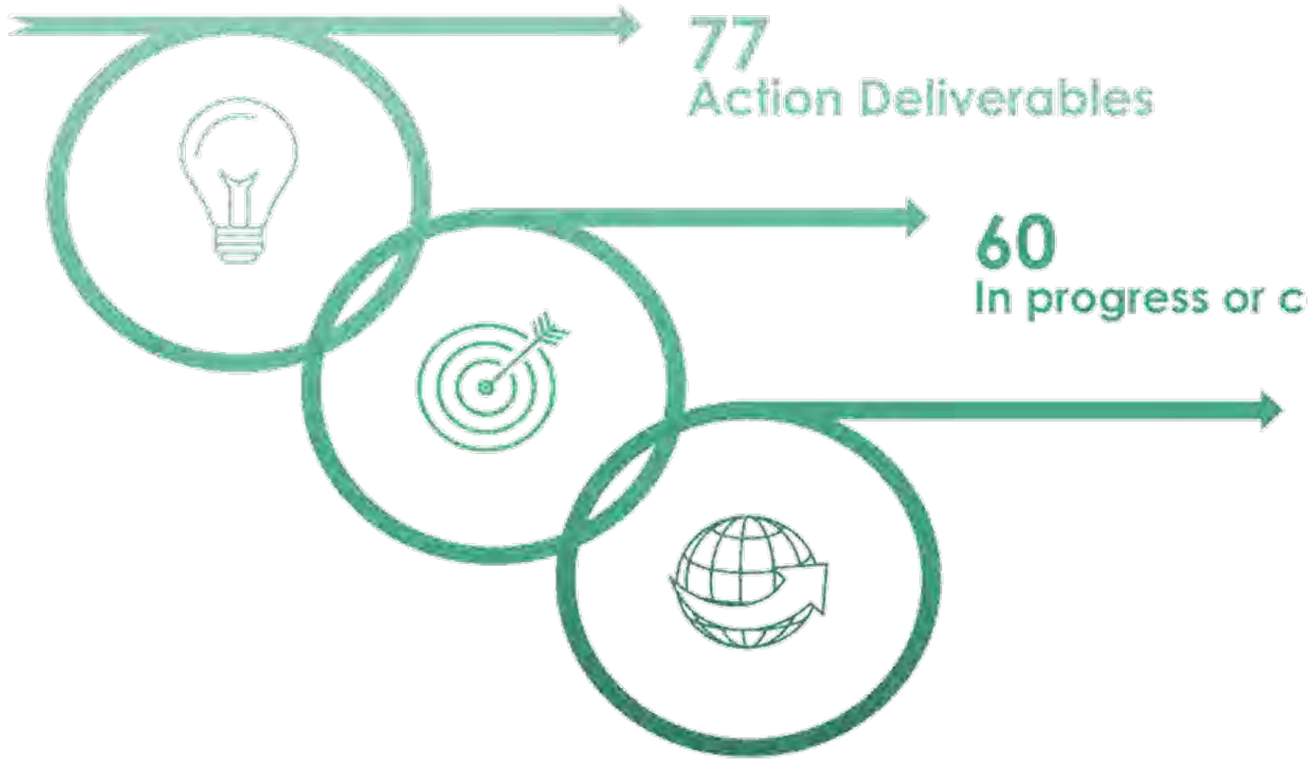
- **Exempt a State authority from the operation of Section 18(1) of the Act:**

  A State authority must cause a review of its disability access and inclusion plan to be undertaken at least once in each 4-year period, and a report on the review to be prepared and submitted to the State authority.

These exemptions allowed Council to prepare a report on the operation of our DAIP for the period 1 January 2023 to 31 December 2023. **In addition, they will exempt Council from conducting a formal review of our DAIP until such time that the new State Plan, or a variation of the State Plan, has been published in the Government Gazette.**

Disability Access and Inclusion Plan 2020-2023

Request to Council in April to extend DAIP to 2024 to align with State Disability Inclusion Plan



77
Action Deliverables

60
In progress or completed

17
Ongoing or not yet completed

Development and Community Services

THEME 1: Inclusive communities for all

HIGHLIGHTS

8 actions with 16 deliverables

Completed: 6 In Progress: 9 Ongoing: 1

Reported deliverables:

- Enduring Commitment:
  Disability Inclusion Training for frontline staff.
  11 attendees.
- International Day of People with Disability event on 3 December where Advisory Group planning committee supported event organiser My Ability Pathway.
- Site audits were undertaken at Council venues in Q3 and Q4 with involvement of Communications and Engagement, Customer Experience and Community Development.
- Advisory Group sub-committee worked with the Barossa Bushgardens on the sensory gardens and engaged in site visits with people with disability and allied health professionals.

Ongoing deliverable:

Accessibility assessment project to be undertaken to 2024.

THEME 2: Leadership and Collaboration

HIGHLIGHTS

3 actions with 4 deliverables

Completed: 2 In Progress: 1 Ongoing: 1

Reported deliverables:

- Nuriootpa Foyer Upgrade – Advisory Group engagement with Customer Experience Manager in February from Chair and Barossa Blindies support group.
- Event Management Framework is being drafted with assistance from accessible event toolkits. Advisory Group engagement and implementation anticipated in 2024.
- Advisory Group attendees include people with disability, caregivers, disability service providers, advocates, support workers and Council representatives. Elected Members (2) attending regularly since September 2023 meeting.

Ongoing deliverable:

Continuous improvement of input process in capital works projects in 2024 through implementation of new internal structure for capital project delivery. It includes a new Project Management Framework.

Council's youth strategy to be assessed in line with the new Wellbeing Plan's implementation in 2024, with consideration of participation of young people living with disability in leadership roles.

THEME 3: Accessible Communities

HIGHLIGHTS

14 actions with 46 deliverables

Completed: 10 In Progress: 23 Ongoing: 13

Reported deliverables:

- Nuriootpa Foyer Upgrade – entrance way into main building improved and portion of front counter lowered to enable access by wheelchair users.
  Nuriootpa Centennial Park Authority - Oval access ramp completed.
- Personal Emergency Evacuation Plan (PEEP) is a practical measure to ensure appropriate assistance and agreed upon actions are taken for an individual with additional needs in the event of an emergency. Draft prepared by Risk & Safety.
- Council's Infrastructure Asset Management Plan (IAMP) in conjunction with the Future Footpath Upgrade List, guides the priority for footpaths and associated infrastructure investment, including refuges and crossings. Reference is made to Department of Transport (DIT) Code of Technical Requirements and other relevant Australian Standards.

Ongoing deliverable:

Universal design principles will be explored in 2024 as part of State Plan Action 9.

Accessibility Guidelines: Exploration in 2024 of transferring enduring DAIP actions that are legislative and Australian standards requirements to Accessibility Guidelines for both Development and Infrastructure and Engineering as tools for management of enduring DAIP obligations.

THEME 4: Learning and Employment

HIGHLIGHTS

2 actions with 11 deliverables

Completed: 2 In Progress: 7 Ongoing: 2

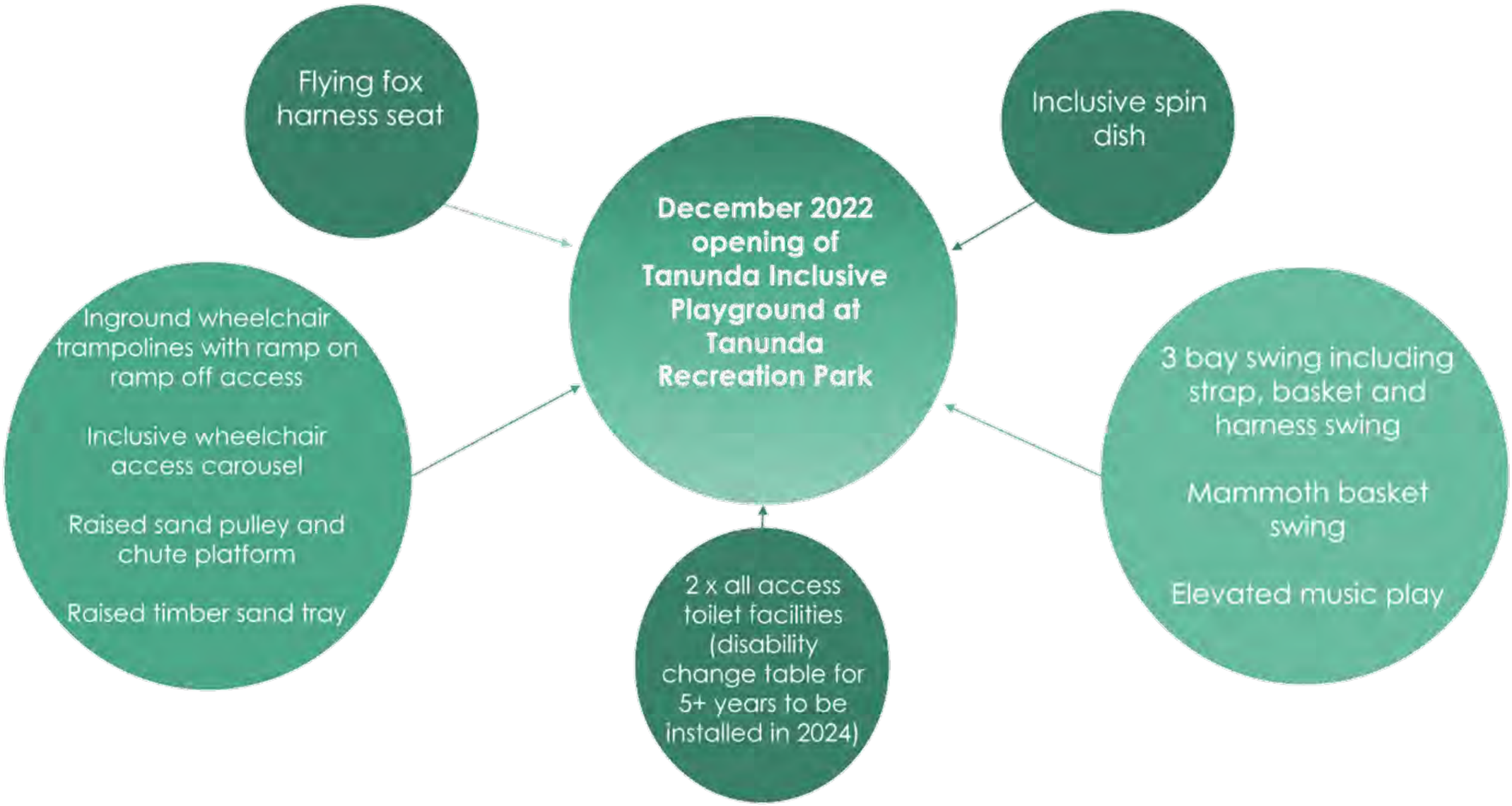
Reported deliverables:

- Council's Employee Wellbeing and Resilience Framework and Program implemented for all staff in 2023 with a wide range of personal services.
- Improvements in work practices as a blanket workplace approach included the introduction of a Flexible Work policy in June 2023 and expansion of leave types.
- Person-centred and disability-specific supports, induction process, training and relationships with Council and support worker agencies have allowed for successful case-by-case volunteer workforce participation.

Ongoing deliverable:

PHASE 2 Diverse Workplaces: 2024 Inclusive Employment Program will be undertaken through free business mentoring services from the Road To Employment project offered by JFA Purple Orange. Focus will be on Inclusive Culture, Inclusive Recruitment and Accessible Workplaces.

July to December 2022 – Special Report



Attachment 3

EXCELLENCE IN DIVERSITY AWARD FINALIST

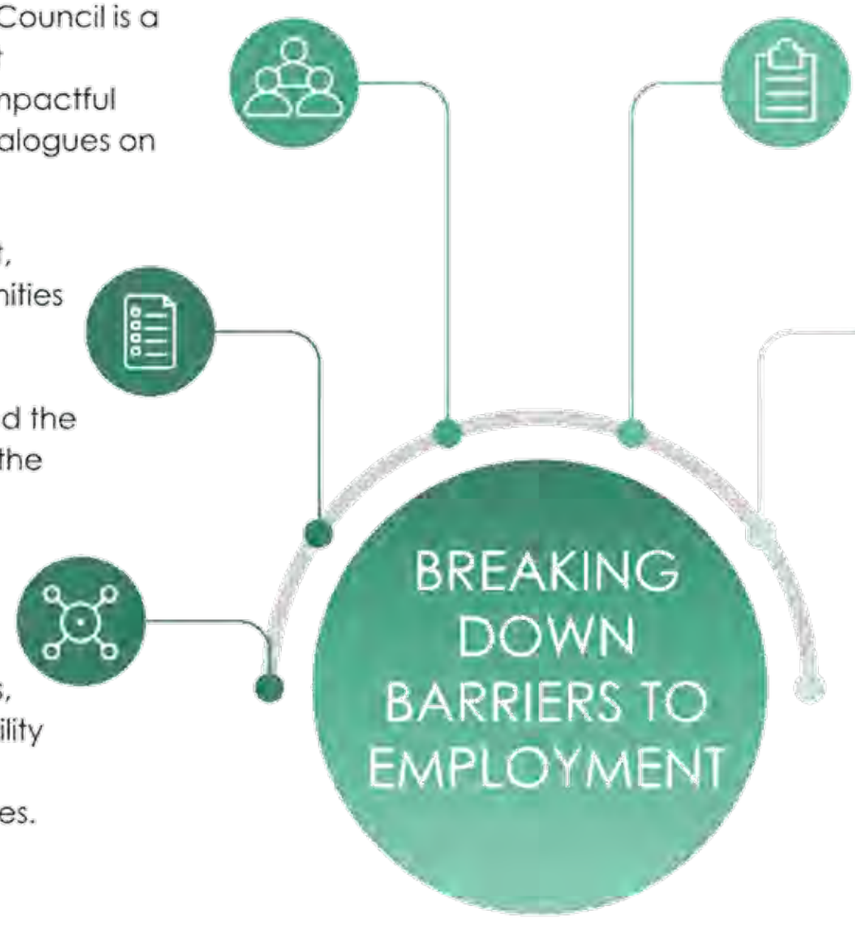
Guidelines: This Award recognises excellence and innovation in fostering a diverse and inclusive workforce as evidenced by the development and implementation of a particular internal strategy, program, policy or practice with measurable results. Applications should demonstrate a commitment to diversity and inclusion and examples of how this has been embedded into the organisation's culture.

Diverse Workplaces: Partners in Employment

The **Diverse Workplaces Project** initiated by The Barossa Council is a three-phase project that commenced with two impactful events fostering open dialogues on workplace diversity.

The **Your Pathway to Valued Roles** event, facilitated relationship-building opportunities between individuals with disabilities and employment, micro-enterprise, and volunteering services. It further advanced the project's goal of promoting inclusivity in the broader employment landscape.

Both events had employment services, people with lived experience of disability and Council ready to collaborate on guiding inclusive employment practices. It offered various supports including workplace adjustments, mentoring, coaching, and programs to work together collectively.



The **Employers Connect to Diversity** event showcased the experiences of individuals with disabilities through interactive presentations alongside their employers. It allowed the Council's internal managers to see how diversifying the workforce presents opportunities to break down barriers and support individuals with disabilities to thrive in employment and volunteering.

The success of Phase 1 sees the Community Services team partnering with OCP and collaborating with JFA Purple Orange to launch Phase 2 - **Diverse Workplaces: Inclusive Employment Program**. Creating a best practice approach in a 6-month training series centered around Business Mentoring. Equipping the Council with a replicable framework to enhance the onboarding and progression of current/ future employees.

Development and Community Services

The Barossa Council

DISABLITY ACCESS AND INCLUSION PLAN 2020-2024

DISABILITY ACCESS AND INCLUSION ACTION PLAN 2020 – 2024

Revised 2020, extended 2024

The Barossa Council's Disability Access and Inclusion Action Plan complements the values of The Barossa Council's Community Plan that expounds *"A commitment to our community, embracing a culture of mutual respect, inclusion, safety and security."* It acknowledges that disability is a natural part of human diversity and that people with disability are to be included in all aspects of life. This Action Plan was a deliverable identified in the Barossa, Light & Lower Northern Region Public Health & Wellbeing Plan, and was approved by Council in 2018 following community consultation.

The purpose of the Action Plan is to develop an integrated whole-of-Council approach to achieving equitable access and inclusion for everyone. This plan guides us in making mainstream facilities and services universally accessible to all residents and visitors with disability. Council also recognises that better access and inclusion will benefit all Barossa residents and visitors.

The Action Plan is supported by the Disability Access and Inclusion Advisory Group whose membership is comprised of people with disability, carers of people with disability, disability service providers and relevant Council officers. The Advisory Group's role is to be actively involved in identifying and reporting access issues across the Council area, and in developing and implementing activities that promote and facilitate the inclusion of people with disability to enable them to lead and enjoy an ordinary life.

Revision of the Disability Action and Inclusion Plan in 2020

In 2018 the SA Disability Inclusion Act was passed with a requirement that all state authorities develop a disability access and inclusion plan (DAIP) by 31 October 2020. The State Disability Inclusion Plan developed by the Department of Human Services was published in October 2019 on the *Inclusive SA* website. All State authorities were required to demonstrate their alignment with the State Disability Inclusion Plan. State authorities with an existing DAIP were not required to produce a new DAIP but to undertake a review and identify how to align it with the themes, priority areas and actions of the State Disability Inclusion Plan.

Consequently, The Barossa Council's DAIP Action Plan was reviewed in consultation with the Disability Access and Inclusion Advisory Group and the result was this revised document which demonstrated how The Barossa Council's Disability Access and Inclusion Action Plan aligns with the State Disability Inclusion Plan. It was approved by Council in August 2020.

Extension of the Disability Action and Inclusion Plan to 2024

The Barossa Council Disability Action and Inclusion Plan formally ended in 2023. In 2024, Councils became exempt under the Disability Inclusion Act 2018 (SA) from conducting a formal review and community consultation until the new State Disability Inclusion Plan is published in the Government Gazette. As a result, the Council's Disability Access and Inclusion Action Plan is extended for a 12-month period to the end of 2024.

The revised Action Plan is presented under the four themes of the original State Disability Inclusion Plan (SDIP):

1. Inclusive communities for all

2. Leadership and collaboration

3. Accessible communities

4. Learning and employment

The following principles underpin the Council's Action Plan. They reflect the principles of the United Nations Convention on the Rights of Persons with Disabilities and the National Disability Strategy 2010-2020 and give effect to the principles and objectives of the SA Disability Inclusion Act 2018. Australia's Disability Strategy 2021-2031 has since been published and the new Council DAIP will be aligned to the Strategy and the SDIP in 2025.

- **Abilities, not disabilities**
- **Fundamental rights for all**
- **Genuine dialogue and participation**
- **Improving access and inclusion for all**
- **Prudent utilisation of resources**
- **The benefits of working across sectors Universal design**

This Action Plan will seek opportunities to implement deliverables within existing budget allocations, new initiatives and grant funding over a five-year period within short, medium and long term timeframes:

Short term: 1 year Medium term: 2-3 years Long term: 4-5 years Ongoing: Duration of Plan

Consultation with Priority Groups

The SA Disability Inclusion Act 2018 requires that DAIPs must contain provisions setting out strategies to ensure the needs of persons referred to in section 9 (2), (3) (4) and (5) of the Act are properly addressed by the DAIP, i.e.. Aboriginal and Torres Strait Islander people, Culturally and Linguistically Diverse communities, women, and children.

The consultation process undertaken in the original development of The Barossa Council's Disability Access and Inclusion Action Plan did not specifically target these priority groups, therefore further and more targeted consultation with these priority groups will need to take place to ensure that future plans respond to their specific needs.

THEME 1: Inclusive communities for all

Social inclusion is a priority for people living with disability as it affects all aspects of their lives. It is our aim that the contributions and rights of people living with disability are valued and understood by all South Australians and that their rights are promoted, upheld, and protected. We also want to ensure that people living with disability are supported to advocate for their own rights.

Priority 1:	Involvement in the community	(SDIP actions 1-5)
Priority 2:	Improving community understanding and awareness	(SDIP actions 6-7)
Priority 3:	Promoting the rights of people living with disability	(SDIP actions 8-9)

Actions	Measurable Target	Timeframe	Responsibility	Alignment with specific SDIP Actions
Council policies, procedures and guidelines will consider the needs of people with disability.	• Council meetings will be clearly communicated. • Encourage proposals from the community to be presented to Council regarding access and inclusion issues and concerns. • Venues in which Council meetings are held will be accessible and encourage participation of people with disability. • Encourage participation of people with disabilities, their carers, service providers and community members on the DAIP Advisory Group.	Ongoing	Director Development & Community Services	
Promote Council's achievements in providing and improving access	• Develop and implement a DAIP marketing plan	Short term	Director Development & Community Services	

Actions	Measurable Target	Timeframe	Responsibility	Alignment with specific SDIP Actions
and inclusion to the community and relevant stakeholders.				
Build on existing community and Council programs, projects, and events to increase access and inclusion opportunities.	• Identify relevant community initiatives and an appropriate role for Council involvement.	Ongoing	Director Development & Community Services	
Facilitate inclusive community events.	• Develop a DAIP checklist for event and venue hire applications. • Conduct an audit of Council venues and provide information about level of accessibility in venue hire information.	Short term	Director Development & Community Services	Action 1 Develop an event toolkit to promote accessible and inclusive practices for State authorities in community events.
Facilitate local involvement in inclusive programs.	• Promote, inform, and encourage participation in inclusion projects, e.g. - Blue Bays (parking app) - National Public Disability Toilet app - National Disability Insurance Scheme (NDIS) Information, Linkages & Capacity building (ILC) program	Ongoing	Director Development & Community Services	Action 2 Explore the redesign or creation of an app (or other medium) that displays existing and future services and facilities (such as toilets, eateries, sports and recreation facilities, parks and trails, arts organisations and

Actions	Measurable Target	Timeframe	Responsibility	Alignment with specific SDIP Actions
				cultural institutions, transport services, beaches that are wheelchair and disability-access friendly).
Increase community awareness around access and inclusion consideration.	• Identify and establish partnerships with relevant stakeholders, e.g., NDIS Local Area Coordinator (LAC), Regional Development Australia (RDA), service providers etc.	Ongoing	Director Development & Community Services	Action 6 Work with relevant State authorities to improve community understanding and awareness that complements and leverages the national effort under the National Disability Strategy 2010-2020 and the emerging national disability strategy for beyond 2020.
Support local businesses to assist them in increasing access to their services.	• Liaise with local businesses and provide guidelines encouraging DDA compliance. • Facilitate opportunities for input from the Disability Access & Inclusion Advisory Group.	Ongoing	Director Development & Environment	Action 6 Work with relevant State authorities to improve community understanding and awareness that complements and leverages the national effort under the National Disability Strategy 2010-2020 and

Actions	Measurable Target	Timeframe	Responsibility	Alignment with specific SDIP Actions
				the emerging national disability strategy for beyond 2020.
Provide appropriate training to staff, elected members and volunteers regarding effective communication and engagement with people with disability.	• All frontline staff to be trained in disability awareness. • All staff to progressively attend disability awareness sessions. • Ensure staff, elected members, and volunteers have an understanding of the DAIP and DDA obligations. • Raise awareness of the DAIP at all new staff member and volunteer inductions.	Short term Medium term Short term Short term	Director Development & Community Services	Action 9 Ensure induction of new State authority employees includes information about working with people living with disability.

THEME 2: Leadership & Collaboration

People living with disability want to have a greater role in leading and contributing to government and community decision-making. It is our aim that the perspectives of people living with disability are actively sought and that they are supported to participate meaningfully in government and community consultation and engagement activities.

Priority 4: Participation in decision making (SDIP actions 10-11)

Priority 5: Leadership and raising profile (SDIP actions 12-13)

Priority 6: Engagement and consultation (SDIP actions 14-15)

Actions	Measurable Target	Timeframe	Responsibility	Alignment with specific SDIP Actions
Link the Community and relevant stakeholders to the Council DAIP	• Establish a DAIP Advisory Group to advise, monitor, evaluate and	Ongoing	Director Development	

Actions	Measurable Target	Timeframe	Responsibility	Alignment with specific SDIP Actions
	review Council's DAIP and make recommendations to management as appropriate. • Provide practical opportunities for Advisory Group members to be involved in implementation of the DAIP e.g.: o Infrastructure audits o identifying and reporting access and inclusion issues that need to be addressed. o reviewing Council documents and providing advice about access improvements o advising on accessible community events and engagement activities o having input into planning and capital works projects		& Community Services	
Provide administrative support to the DAIP Advisory Group	• Establish a position for a Council social inclusion and access officer, to support the DAIP Advisory Group	Ongoing	Director Development & Community Services	
New Action: Young people living with disability will be supported to actively participate in youth leadership programs.	**New Deliverable** • There will be participation by young people living with disability in Council's youth leadership program.			Action 11 State authorities to support young people living with disability to actively participate in decision-making.

THEME 3: Accessible Communities

The accessibility of the built environment, quality services and information are key to ensuring people living with disability are included and can equally participate in all aspects of community life. It is our aim to increase accessibility to public and community infrastructure, transport, services, information, sport and recreation and the greater community.

Priority 7: Universal Design across South Australia (SDIP actions 16-19)

Priority 8: Accessible and available information (SDIP actions 20-22)

Priority 9: Access to services (SDIP actions 23-31)

Actions	Measurable Target	Timeframe	Responsibility	Alignment with specific SDIP Actions
The Disability Access and Inclusion Plan (DAIP) will be accessible to people with disability.	• Hard copies of the DAIP will be available at key customer service points (in Arial font and set at the recommended minimum size of 12pt). • The DAIP will be available on The Barossa Council website.	Short Term	Director Development & Community Services	
Link the DAIP to all areas of Council	• Ensure the Corporate Plan is inclusive regarding obligations under all relevant statutes and standards.	Short term	Director Development & Community Services	
Council published information will support and inform people with disability.	• Review information and publication processes and formats to comply, where possible, with disability accessible standards.	Medium term	Director Development & Community Services	

Actions	Measurable Target	Timeframe	Responsibility	Alignment with specific SDIP Actions
	• Documents that comply with disability accessible standards will be readily available at Council facilities.			
Council Information Technology is provided in accessible formats	• Council website meets the standards of the Australian Government Web Content Accessibility Guidelines for government websites. • Web-based information on disability access will be made available on the Council website. • Investigate voice activated technology for services. • Investigate hearing loop technology for main Council customer service points. • Progressively make available adaptive technology, for example, screen magnifiers, alternative keyboards.	Medium term	Director Development & Community Services	
DDA requirements will be integrated into the development approval process and will reflect the principles of the Barossa DAIP Action Plan.	• Ensure that any application for government, commercial and industrial buildings meet DDA requirements. • Inform builders and developers of access obligations pursuant to the DDA and the National Construction Code (NCC).	Ongoing	Director Development & Community Services	Action 19 Local council access and inclusion planning to consider consultation outcomes including: • incorporating Universal Design principles in criteria

Actions	Measurable Target	Timeframe	Responsibility	Alignment with specific SDIP Actions
	• Development Services staff will remain informed of changes to standards and legislation and will engage with the Disability Access & Inclusion Advisory Group.			for all new building and public projects and planning for programs, services, and events • developing Universal Design training plans for staff and contractors • review of availability of accessible car parks.
Conduct audit of customer service areas of Council to identify issues and plan for improved access	• Lower a portion of front counters to enable access by wheelchair users. • Improve signage. • Improve entrance way into main building	Medium term	Director Development & Community Services	Action 26 State authorities to consider including in their infrastructure maintenance and upgrade schedules the installation of signs on the front of public buildings indicating disability access (where this has been assessed by an accredited access consultant) and installation of multi-media devices in queues at service outlets to include

Actions	Measurable Target	Timeframe	Responsibility	Alignment with specific SDIP Actions
				people who are deaf, hard of hearing, vision impaired or blind.
Address disability access issues in relation to Council owned buildings, including community managed facilities.	• Addressing access issues that meet legislative requirements and community health and well- being objectives, as per the Community Plan, will be prioritised. • Access issues will be addressed in accordance with relevant Australian standards such as Disability (Access to Premises – Buildings) Standards 2010 and DDA obligations. • Provide advice and support that assists in improving DDA compliance for groups renting or leasing Council property. • Establish evacuation plans that consider people with disability and ensure relevant staff are aware of these procedures. • Identify opportunities to progressively provide charge points for gophers and electric wheelchairs at Council sites. • Provide opportunities for input from the Disability Access & Inclusion Advisory Group on existing buildings and proposed works.	Ongoing	Director Infrastructure & Environmental Services	Action 26 State authorities to consider including in their infrastructure maintenance and upgrade schedules the installation of signs on the front of public buildings indicating disability access (where this has been assessed by an accredited access consultant) and installation of multi-media devices in queues at service outlets to include people who are deaf, hard of hearing, vision impaired or blind.

Actions	Measurable Target	Timeframe	Responsibility	Alignment with specific SDIP Actions
Identify and address inclusive recreation needs of the community.	• Address inclusive recreational needs as part of the Big Project engagement and master planning process.	Short term	Director Development & Community Services	Action 31 Consider establishing minimum standards for priority parks and reserves (including coasts, heritage places and Crown land) that improve access and inclusion for people living with disability and implement a program of priority actions, including exemplary visitor experiences.
Identify access issues and opportunities for community emergency response procedures to ensure vulnerable people are considered.	• Address disability access & inclusion issues and opportunities through the Local Emergency Risk Management Project • Provide opportunities for input from the Disability Access & Inclusion Advisory Group on all new projects.	Medium term	Director Development & Community Services	
Accessible transport options need to be available where and when appropriate.	• Provide inclusive accessible transport options for our community.	Ongoing	Director Development & Community Services	
Provide DDA compliant access to all Council visitor services properties and facilities and apply	• Investigate adequacy of access facilities at peak visitor times. • Where appropriate, integrate access recommendations in the	Medium term	Director Development & Community Services	

Actions	Measurable Target	Timeframe	Responsibility	Alignment with specific SDIP Actions
the principles of the Barossa DAIP Action Plan.	South Australian Tourism Plan 2015-2020 into Council's DAIP. • Provide opportunities for input from the Disability Access & Inclusion Advisory Group.			
All Council capital works projects will consider DDA compliance issues and apply the principles of the Barossa DAIP Action Plan.	• Project briefs to reference DDA compliance. • New facilities and initiatives will incorporate access and inclusion needs and respond to legislative obligations of the DDA. • Identify opportunities to upgrade footpaths, ramps and refuge islands and crossings that meet access guidelines where possible. • Develop a Tactile Ground Surface Indicators (TGSI) Policy outlining best use in the public realm. • Consider the installation of additional refuge islands or pedestrian crossings where possible. • Investigate areas where lighting can be improved to address access issues. • Provide opportunities for input from the Disability Access & Inclusion Advisory Group on all existing infrastructure and new projects.	Ongoing	Director Infrastructure & Environmental Services	
Ensure ongoing future compliance by	• Review relevant Council contracts and work orders.	Ongoing	Director Infrastructure &	

Actions	Measurable Target	Timeframe	Responsibility	Alignment with specific SDIP Actions
incorporating DDA in all future capital works performed by external contractors and apply the principles of the Barossa DAIP Action Plan.	• Project briefs and contracts to reflect compliance with DDA and relevant Australian standards. • Tender documents to show compliance with DDA requirements.		Environmental Services	
Improve access to public open spaces.	• Identify opportunities to improve access to public open spaces. • All new park facilities to provide adequate access. • Identify opportunities to create continuous accessible paths of travel to key points such as barbeques, toilets, seating and play equipment. • Identify opportunities to improve disability signage throughout the Council area and at Council facilities. • New street furniture will be designed within disability access guidelines. • When replacing or upgrading play spaces consider the incorporation of accessible equipment and inclusive spaces for example, accessible play items, sensory gardens etc. • Provide opportunities for input from the Disability Access & Inclusion Advisory Group on all existing infrastructure and new projects.	Ongoing	Director Infrastructure & Environmental Services	Action 31 Consider establishing minimum standards for priority parks and reserves (including coasts, heritage places and Crown land) that improve access and inclusion for people living with disability and implement a program of priority actions, including exemplary visitor experiences.

THEME 4: Learning & Employment

Workforce participation is fundamental to social inclusion. It provides economic independence and choice, social connections and friendships, value, identity and belonging. It is our aim that people living with disability have access to inclusive places of study and that education and training provides pathways to meaningful and inclusive employment and volunteering opportunities.

Priority 10: Better supports within educational and training settings (SDIP actions 32-34)

Priority 11: Skill development through volunteering and support in navigating the pathway between learning and earning (SDIP actions 35-36)

Priority 12: Improved access to employment opportunities and better support within workplaces (SDIP actions 37-39)

Actions	Measurable Target	Timeframe	Responsibility	Alignment with specific SDIP Actions
Provide an equal opportunity workplace.	• Council recruitment and employment processes will be reviewed to eliminate all areas of possible discrimination. • Council employment interview panels to be aware of DDA obligations. • Ensure that physical access and communication assistance is provided in interview processes as appropriate. • Advertise employment opportunities in inclusive formats and locations. • Advertisements for positions are Equal Employment Opportunity (EEO) compliant.	Medium term Short term Short term Short term Ongoing	Director Corporate Services & Business Innovation	

Actions	Measurable Target	Timeframe	Responsibility	Alignment with specific SDIP Actions
	• Investigate grant opportunities for inclusive employment. • Where practicable, ensure that worksites are accessible and usable for people with disability. Develop a staff mental health and well-being policy.	Ongoing Medium term		
New Action: Provide meaningful volunteering opportunities for people with disability.	**New Deliverables:** • There will be volunteering opportunities for people with disability at the Barossa Bushgardens. • There will be participation by volunteers with disability on Council's Disability Access and Inclusion Advisory Group • Opportunities for volunteering by people with disability in other areas of Council operations will be explored.	Ongoing Ongoing Short term	Director Development & Community Services	Action 36 State authorities to facilitate meaningful volunteering opportunities for people living with disability

MATTERS FOR INFORMATION

6.3 WILLIAMSTOWN AND LYNDOCH LANDCARE GROUP INC.

Author: Executive and Project Support Officer
24/42211

Minutes of the Williamstown and Lyndoch Landcare Group Inc. meeting held 22 May 2024, are attached for information.

ATTACHMENTS

Attachment 1 Minutes - Williamstown and Lyndoch Landcare Group Inc - 22 May 2024

SUPPORTING REFERENCES

Nil.

WILLIAMSTOWN & LYNDOCH LANDCARE GROUP INC.
LANDCARE SOUTH AUSTRALIA

Meeting Minutes

PO Box 694
Lyndoch, SA 5351

Purpose **General Meeting**

Prepared by Terry Redman **Phone No.** 0418 857 915

Location Council Rooms, **Date** 22 May 2024
29 Barossa Valley Way,
Lyndoch, SA 5351

Attendees
Angus Atkinson (Chair)
Joerg Wiese
Elke Wiese
Kym Burton
Maria Burton
Terry Redman
Tina Woods
Peter Henshaw
Margaret Puddy

Distribution All current & life members, Chris Kruger (Executive Assistant, Development and Environmental Services, The Barossa Council) and Kim Thompson

File 20240522_GeneralMeetingMinutes.docx

Item		Action by	Date Due
1	**Meeting Opened** 7.28 pm.		
2	**Apologies** – Mick Kobryn, Pam Cross, Tracy Sinclair, Nelly Van Der Lerssel, Trish Adamson.		
3	**Minutes of previous Meeting** held 27 March 2024 – Accepted. Moved by Kym Burton, seconded by Joerg Wiese – Carried.		
4	**Business Arising last meeting:**		
	Nil		
4.1	**Actions now closed:**		
	ACTION: Finance – Draft Financial protocols and complete "How to Guides" for instigation of a payment and approving a payment **Refer Finance Report**		

	WILLIAMSTOWN & LYNDOCH LANDCARE GROUP INC. LANDCARE SOUTH AUSTRALIA	Meeting Minutes	
	ACTION: Ecological Directions – Engaged to fulfill action item 6.2 of the 5-year objectives. Upload all current flora and fauna listings into the Biological Database for South Australia **Data has been provided and will be uploaded to database in the near future.**		
4.2	**Actions Still open:**		
	ACTION: **Environmental and Cultural Flows Project** – Waterwatch (waterbugs and water quality monitoring - schools program in Winter) and Bioblitz (waterbugs and water quality monitoring – citizen science in Spring), Liz Ninnes - Co-ordinator. **No contact at this stage**	Angus Atkinson	July 24
	ACTION: **Tour of Hansen Australia Quarries –** Organise a tour as offered by Angie Garzon Gutierrez, Enviro Compliance & Planning Officer. **Contact to be made later in the year**	Angus Atkinson	July 24
	ACTION: **2024/25 Year Objectives Plan -** Meeting to be held at Weekly Working Bee **To be conducted before 30 June.**	Tina Woods	June 24
	ACTION: **OHS –** Annual Review of OHS Documents	Committee	June 24
	ACTION: **LandscapeSA** - Bio Control agents for the control of Horehound and Salvation Jane. **Awaiting contact from LandscapeSA**	Terry Redman	July 24
	ACTION: **Container Meetings –** Proposal for meetings to be held at Container on Working Bee days **To be discussed during General business**	Angus Atkinson	June 24
5	**New Actions from Business arising this meeting:**		
	ACTION: **Cultural Awareness activities with three First Nations of the Barossa – Matt Turner – Co-ordinator**	Angus Atkinson	June24

WILLIAMSTOWN & LYNDOCH LANDCARE GROUP INC. LANDCARE SOUTH AUSTRALIA	Meeting Minutes

6	**Correspondence IN-**		
	Friends of Parks SA • **Wednesday Weekly mailout –** 3/4/24, 9/4/24, 10/4/24, 11/4/24,17/4/2024,24/4/2024,1/5/2024,8/5/2024,15/5/2024 • **Friends of Parks AGM –** 27/5/2024 • **Aussie Bird Count 2024 –** • **House of Assembly** acknowledging impact Friends of Parks SA has in the South Australian environment – 2/4/2024 • **Nature Festival** 28/9/2024 to 13/10/2024 **Northern and Yorke** • **Yakka –** 30/4/2024 **Landcare SA** • **Members Blast –** 15/4/2024,15/5/2024 • **SA Landcare Awards –** WLLG nominated for Australian Government Community Partnership Landcare Award. – Unsuccessful in progressing to finals. • **Quarterly Volunteer Newsletter – 15/5/2024**		
	Green Adelaide News – 15/5/2024		
	Ecological Directions, Ellen Krahnert. Upload species list for Altona Landcare Reserve to Biological Database of SA.		
	Environmental Weed Control & Revegetation, Amanda Pearce – Report/Monitoring Report		
	National Volunteering Week, – 20th - 26th May 2024		
	Nature Festival – to be held 28th September – 13 October 2024		
	Correspondence OUT- **Ecological Directions –** various emails		

WILLIAMSTOWN & LYNDOCH LANDCARE GROUP INC.
LANDCARE SOUTH AUSTRALIA

Meeting Minutes

7 **Chair Report**

A lack of rain has enabled other maintenance jobs to be undertaken such as installing new reserve sign to the Reserve Noticeboard, re-painting the Noticeboard and all seats throughout the reserve.

The recently installed trail camera has revealed Deer and Fox activity with re-location of the camera each week allowing useful date to be collected for later review and recommended action.

Contact has yet to be made with Matt Turner in relation to cultural awareness activities with first nation elders of the Barossa.

8 **Monthly Volunteer Hours**

Tasks	YTD	MAR 24	APR 24	MAY 24
1. Admin Duties (Committee Members)	163	16	-	8
2. Meetings, home & away	128	22	14	
3. Promotions. (Tours, demos, etc.)	154	-		
4. Propagation (Sowing, planting out, seed collection, etc.)	0	-		
5. Weed & Pest Control	547	12		2
6. Construction & maintenance (Equipment, fencing, trails, buildings, etc.)	147	53	63	26
7. Equipment design & manufacture (Seed boxes, displays, jigs, tools, etc.)	35	22		
8. Monitoring	140	10	9	43
Totals	**1314**	**134**	**86**	**79**

WILLIAMSTOWN & LYNDOCH LANDCARE GROUP INC.
LANDCARE SOUTH AUSTRALIA

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9 **Treasurers Report** – as presented by Tina Woods:
Moved that Report be accepted by Maria Burton, seconded by Margaret Puddy – Carried

- **Monthly Income and Expenditure** – since last General Meeting

	MAR 24	APR 24	MAY (to date)
Balance Brought Forward	$ 4,365.57	$ 5,235.12	$ 5,043.59
Income	$ 1,352.24	$ 2.07	
Expenses	$ 482.69	$ 193.60	$2,750.00
End Month Balance	**$ 5,235.12**	**$ 5,043.59**	**$2,293.59**

Account Balances – since last General Meeting

	MAR 24	APR 24	MAY (to date)
Administration	$3313.12	$3315.19	$1815.19
Credit Union Share	$2.00	$2.00	$2.00
Project No 2 (Altona)	$1920.00	$1726.40	$476.40
Project No X (Care for Landcare Grant)	-		
Total End Month Balance	**$5235.12**	**$5043.59**	**$2293.59**

Note:
1. Three "How to Guides" have now been published for use by the Account "signatories":
- How to create a batch payment (current revision 4)
- How to approve a batch payment (current revision 1)
- How to download an e-statement (current revision 1)
All can be accessed on the G Drive

10 **Petty Cash** – as presented by Angus Atkinson
Current balance $189.70

WILLIAMSTOWN & LYNDOCH LANDCARE GROUP INC. LANDCARE SOUTH AUSTRALIA	Meeting Minutes

11	**Work Health and Safety** • Review of OHS documents will be completed by 30 June		
12	**Publicity:** • **Facebook** ○ Regular updates continuing. 596 followers. • **Lyndoch Grapevine** ○ Standing Advertisement • **Willy Wagtail** ○ Standing Advertisement		
13	**General Business:** **Container Meetings –** Proposal that meetings be held at Container on Thursdays working bee was deferred to a later date. **Orlando Lookout –** The state of the Perma pine lookout was discussed. Agreed to discuss at Thursday's working bee.		
14	**Key Dates for 2024** • **Nature Festival – 28 September to 13 October 2024**		
	• **Bird Walk –** Tina will be leading a bird walk for BirdSA on Thursday 15 August 2024. ○ Meet at the gate before 8.30 for a prompt 8.30 start. ○ Please bring binoculars if you have them. ○ Walk is approximately 3 ½ hours followed by lunch and a bird call at Lyndoch Green.		
15	**Next Meeting –** Next meeting will be **Wednesday 26 June 2024,** 7.30pm Council Rooms, 29 Barossa Valley Way, Lyndoch, SA		
16	**Meeting Closed:** 8.12pm.		

MATTERS FOR INFORMATION

6.4 NORTHERN AND YORKE LOCAL GOVERNMENT ASSOCIATION MINUTES OF 7 JUNE 2024

Author: Chief Executive Officer
24/44609

The minutes of the Northern and Yorke Local Government Association of 7 June 2024 are provided at Attachment 1 for Councils review and information. The Executive Officer has provided the following key points for note.

1. Audit and Risk Management Committee (reference item 6.4.1 of the Charter) The Board is seeking confirmation from your councils on the following members for the Audit and Risk Management Committee Mayor Rodney Reid, Mayor Stephen McCarthy, Stephen Rufus and Ian McDonald. They are also seeking member councils to encourage a professionally qualified officer to apply to fill the vacancy for this position. If there is anyone interested, please send through their details to me for consideration by the Board at their next meeting.

2. 2024/2025 Business Plan and Budget was adopted and this has been forwarded with separate email and should be on the website by this Friday.

3. N&YLGA Board Proxies the meeting noted the advice from 14 of the member councils on who their proxies are.

4. Executive Committee The N&YLGA accepted the terms of reference for the Executive Committee and CEO Dylan Strong will join the Chairperson and 2 Deputy Chairpersons on this committee.

5. N&YLGA to delivers 2 forums (1) Regional Roads which is being held on 12 July 2024 and (2) Regional Waste (date tbc) for member councils.

6. A separate email was sent to all CEOs regarding member councils feedback re the proposed amendments to the Dog and Cat Management Act 1999 to prepare a submission to the Local Government Association.

Also provided at Attachment 2 is the adopted Business Plan for 2024-25 which Council considered at its meeting of 21 May 2024 where it resolved as follows. This review request was communicated to the Executive Officer and was represented in the Boards' agenda for the June meeting; at this time no response has been provided on the specific review matters raised and the Boards rationale and consideration of the review request. There are no specific notes in the minutes providing such detail. I have requested that be provided by the Executive Officer when time permits.

MOVED Cr Angas

That Council having reviewed the Northern and Yorke Local Government Association 2024-2025 Business Plan:

(1) Supports the Business Plan settings.

(2) Does not support the implementation of a levy on Councils' who are successful in receiving a special local road grant as the management of this process and the associated transport plan is a core service and deliverable to Councils that should be funded by the membership fees, and therefore request the NYLGA to recast the budget without this revenue stream and that the outcomes of the recasting of the budget be reported back to Councils for further consideration once completed.

SECONDED Cr Evans **CARRIED 2022-26/426**

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil

NORTHERN AND YORKE LOCAL GOVERNMENT ASSOCIATION Draft Minutes

Ordinary Meeting 7 June 2024

Quorn Community Hall Park Terrace Quorn

OPENING OF MEETING

The President Mayor Rodney Reid opened the meeting at 10am

ACKNOWLEDGEMENT OF COUNTRY & WELCOME

The Flinders Ranges Mayor Ken Anderson provided an acknowledgement of Country and welcome. He outlined the program of events being held across the council, projects completed and in progress, current initiatives and key issues including Childcare, Health, Water Quality, Housing, Aged Care and Electronic Meetings.

1 ADMINISTRATIVE MATTERS (Attendance Sheet)

Members: Cr Peter Sims (Proxy for Mayor Talbot), Mayor Ken Anderson, Mayor Mark Wasley, Mayor Stephen McCarthy, Mayor Grant Chapman, Mayor Allan Aughey OAM, Mayor Bill Gebhardt, Mayor Darren Braund, Mayor Sue Scarman, Mayor Leon Stephens, Mayor Leonie Kerley, Mayor Ruth Whittle OAM and Mayor Rodney Reid.

Non-members: MP Geoff Brock. Council CEOs Sean Holden, Dr Helen Macdonald, Maree Wauchope, Richard Dodson, Dylan Strong and Darren Starr. NYLGA CEO Simon Millcock and LGA CEO Clinton Jury.

1.1 Apologies

Members: Mayor Roslyn Talbot, Mayor Stephen McCarthy and Mayor Bim Lange OAM. Non-members MPs Penny Pratt, Eddie Hughes and Fraser Ellis. Tony Fox (GM Landscape Board), Daniel Willson (CEO RDA YMN). Council CEOs David Stevenson, James Miller, Kelly Westell, Paul Simpson, Andrew Cameron, Peter Ackland, Martin McCarthy and Acting CEO Martin Borgas.

1.2 Leave of Absence Mayor O'Brien advised he will be on leave from 30 June 2024.

1.3 Conflict of Interest Nil

1.4 Previous meeting minutes Legatus Group Meeting held 23 February 2024

The Legatus Group CEO provided a report with the agenda and the minutes were distributed.

Motion: That the minutes of the Legatus Group Meeting held on 23 February 2024 be confirmed as a true and correct record.

Moved: Mayor Scarman Seconded: Mayor Wasley CARRIED

DRAFT

1.5 N&YLGA Action List

The N&YLGA CEO provided a report with the agenda.

Motion: That the Northern and Yorke Local Government Association receives and notes the report.

Moved:Mayor Stephens Seconded: Mayor Kerley CARRIED

1.6 Deferred / Adjourned Items Nil

2 PRESENTATIONS / PETITIONS / DEPUTATIONS

2.1 Clinton Jury CEO LGA

Key points: Federal Government Financial Sustainability Enquiry, Untied funding, indexation freeze, regional migration / workforce and unfunded delivery of state services by councils. R&D Scheme will open at the end of June and CWMS Innovation Fund to open soon. SLRP received $27m of applications with a pool of $21m. Nomination for LGA elections will open mid-June. New strategic plan process underway. Fair rates bill ready to go with refreshed data.

3 REPORTS FOR INFORMATION

3.1 Committee minutes

The N&YLGA CEO provided a report with attachments of committee minutes with the agenda.

Motion: That the Northern and Yorke Local Government Association receives and notes the Audit and Risk Management Committee, Road Transport and Infrastructure Advisory Committee minutes and the Waste Management Advisory Committee notes and the report on the CWMS Advisory Committee.

Moved:Mayor Scarman Seconded: Mayor Anderson CARRIED

3.2 Business Plan Update

N&YLGA CEO provided a report with the agenda.

Motion: That the Legatus Group notes the report.

Moved:Mayor Stephens Seconded: Mayor Gebhardt CARRIED

DRAFT

3.3 National Disaster Ready Fund

N&YLGA CEO provided a report with the agenda.

Motion: That the Legatus Group notes the report.

Moved:Mayor Wasley Seconded: Mayor Braund CARRIED

3.4 N&YLGA Board Proxies

N&YLGA CEO provided a report with the agenda which included the responses from 13 member councils of their decision and he advised that Adelaide Plains Council have nominated their Deputy Mayor as Proxy and that the District Council of Mount Remarkable have yet to decide.

Motion: That the Northern and Yorke LGA notes the report.

Moved:Mayor Chapman Seconded: Mayor Gebhardt CARRIED

4 REPORTS FOR DECISIONS

4.1 Financial Reports 2023/2024

N&YLGA CEO provided a report and attachments with the agenda.

Motion: That the Northern and Yorke Local Government Association:

1. **Receives the report and that pursuant to Section 123(13) of the Local Government Act 1999 and Section 7 of the Local Government (Financial Management) Regulations 2011 the Legatus Group notes the contents of the Statutory Finance Reports for the period ending 30 April 2024.**
2. **Receives and adopts the revised 2023/2024 Budget Review 4.**
3. **Notes the CEOs credit card expenditure report.**

Moved:Mayor Whittle Seconded: Mayor Braund CARRIED

4.2 N&YLGA 2024/2025 Business Plan and Budget

N&YLGA CEO provided a report and attachments with the agenda.

Motion:

That the Northern and Yorke Local Government Association receives and notes the report and adopts the Northern and Yorke Local Government Association 2024/2025 Business Plan and Budget and requires as its priority to:

1. **Deliver an advocacy plan via consultation with individual councils, the advisory committees and the board.**
2. **Deliver a major review of the Northern and Yorke LGA Regional Transport Plan.**
3. **Undertake increased consultation with individual councils on the 4 year rolling business plan.**

Moved:Mayor Stephens Seconded: Mayor Anderson CARRIED

DRAFT

4.3 Audit and Risk Committee Membership and Terms of Reference

The N&YLGA CEO provided a report and attachments with the agenda.

Motion:

That the Northern and Yorke Local Government Association notes the report and:

1. **Approves the names of Mayor Rodney Reid, Mayor Stephen McCarthy, Stephen Rufus and Ian McDonald to be distributed to member council of confirmation of their membership of the Northern and Yorke Local Government Association Audit and Risk Management Committee.**
2. **Approves the Terms of Reference as presented for the Northern and Yorke Local Government Association Audit and Risk Management Committee.**
3. **Request the member councils encourage a professionally qualified officer to apply to fill the vacancy for this position.**

Moved:Mayor Anderson Seconded: Mayor Stephens CARRIED

4.4 Special Local Roads Program (SLRP)

The N&YLGA CEO provided a report with the agenda.

Motion:

That the Northern and Yorke Local Government Association endorses the following response provided for the 2024/2025 Special Local Roads Program:

1. **The Northern and Yorke LGA has assessed the following roads for the 2024 SLRP application with their priorities as:**
    - **Yorke Peninsula Council North Coast Road Point Turton Township to Point Souttar Road**
    - **The Barossa Council Bethany Road Barossa Valley Way to Menge Road**
    - **Copper Coast Council Bowman Road Copper Coast Highway to Spencer Highway**
    - **Light Regional Council Bethel Road Horrocks Highway to End of Seal**

2. **The Northern and Yorke LGA provides no comment on the applications by the Northern Areas Council Andrews Road and Upgrade Bute Road and Belalie Creek Culvert.**

Moved:Mayor Braund Seconded: Mayor Kerley CARRIED

4.5 Executive Committee

The N&YLGA CEO provided a report and attachments with the agenda.

Motion:

1. That the Northern and Yorke Local Government Association forms an Executive Committee as outlined in the attached terms of reference.

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2. That the nomination of CEO Dylan Strong be accepted for the CEO position to the Committee.

Moved:Mayor Whittle Seconded: Mayor Aughey CARRIED

4.6 Financial Services

The N&YLGA CEO provided a report with the agenda.

Motion: That the Northern and Yorke Local Government Association financial services continue to be delivered beyond the 31 December 2024 by an external independent financial service.

Moved:Mayor Scarman Seconded: Mayor Braund CARRIED

4.7 Forums

The N&YLGA CEO provided a report with the agenda.

Motion:

1. That the Northern and Yorke Local Government Association notes the report.
2. That the Northern and Yorke Local Government Association delivers 2 forums (1) Regional Roads and (2) Regional Waste for member councils.

Moved:Mayor Kerley Seconded: Mayor Scarman CARRIED

5 MOTIONS AND QUESTIONS

5.1 Motions of which Notice has been given.

5.1.1 ALGA National General Assembly Motions Wakefield Regional Council

Darren Starr CEO Wakefield Regional Council provided a report with the agenda.

Motion: That the Board receive and note the report titled 2024 ALGA National General Assembly Motions Wakefield Regional Council.

Moved:Mayor Chapman Seconded: Mayor Gebhardt CARRIED

5.2 Motions without Notice

Mayor Bill Gebhardt introduced the matter of Dog and Cat Management Act 1995 Breeder Reforms.

Motion: That the Chief Executive Officer engage with each Constituent Council in relation to the proposed amendments to the Dog and Cat Management Act 1999 and prepare a submission to the Local Government Association on behalf of the member councils by the due date 1 July 2024.

Moved: Mayor Gebhard Seconded: Kerley CARRIED

Action CEO to liaise with Tony Fox.

5.3 Questions with Notice Nil

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5.4 Questions without Notice Nil

6 MEMBERS COMMUNICATION

6.1 Chairperson's Report February 2024

Mayor Rodney Reid Chairperson of N&YLGA provided a report with the agenda. He congratulated the Flinders Alliance Cross Council Collaboration Award and Goyder Council Top Tourism Town Tiny Town and People's Choice for Burra.

Motion: That the chairperson's report for June 2024 be received and noted.

Moved: Mayor O'Brien Seconded: Mayor Scarman CARRIED

6.2 Member Updates

Chairperson invited members to provide updates.

Mayor Wasley – Electoral Commission matters awaiting outcome.

By leave of the meeting MP Geoff Brock was invited to present and he provided an update on his reason for stepping down as Minister and spoke about the issues relating to last Local Govt elections. Will continue to engage with the LGA and the N&YLGA as a strong advocate.

7 BEST PRACTICE PRESENTATION

Port Pirie Regional Council Chris Davey – held over until August 2024 meeting.

8 Northern and Yorke LGA CEO Performance Review and CEO Review

Mayor Rodney Reid provided a report with the agenda

Motion

That the Northern and Yorke Local Government Association:

1. Pursuant to section 90(2) of the Local Government Act 1999, orders that all members of the public, be excluded from the meeting to enable discussion on item 8.1 - CEO's Annual Performance Review Proposal and Review of CEO position.

2. Is satisfied that, pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which -could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and would, on balance, be contrary to the public interest.

3. Is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the information to be disclosed and discussed has the potential to impact adversely and contains commercial information which will be disclosed.

Moved: Mayor Braund Seconded: Mayor Kerley CARRIED

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All non-members left the meeting at 12.05pm

The Chairperson with approval of two thirds of the members present suspended the meeting procedures pursuant to Regulation 20 (1) of the Local Government (Procedures at Meetings) Regulations 2013, for a period of 30 minutes to allow informal discussion on 8.1 CEO's annual performance review proposal and review of CEO position.

12.08 Formal meeting procedures suspended

12.45 Formal meeting procedures resumed.

Motion: **That the Northern and Yorke Local Government Association receives and notes the report and adopts the 6 recommendations from the CEO Position Review:**

a) Review and update the Position Description to ensure the objectives, responsibilities, skills and experience of the role accurately reflect the requirements of the role and align to the new strategic directions.
b) Complete the Position Description review prior to June 2024 to inform a decision about the CEO position beyond the current contract expiry in January 2025.
c) Maintain the position title as Chief Executive Officer (CEO).
d) Provide flexibility for a 0.8 FTE to be negotiated in a future employment contract.
e) Maintain the CEO role as an employee of the organisation.
f) By June 2024, confirm organisational needs through the business planning process and consider a term of employment of four years from January 2025.

Moved: Mayor Scarman Seconded: Mayor Anderson CARRIED

Motion: That the Northern and Yorke Local Government Association board honours the extension given to the CEOs contract till 31 December 2024 and that this meeting enacts the clause in the CEOs contract to give notice, and that the Board informs the CEO of its intent to go to market for the position, and encourage him to apply

Moved: Mayor Stephens Seconded: Mayor Scarman CARRIED

Motion: That the Northern and Yorke Local Government Association seeks expressions of interest from no less than 3 recruitment firms to handle the transaction.

Moved: Mayor Stephens Seconded: Mayor Kerley CARRIED

Motion: That the CEOs review committee be also the Selection Committee but be increased by 2 new members, adding to the existing members to give diversity in selection. The Selection Committee is to bring a recommendation to the board, and that the Selection Committee consists of Chairperson, Mayor Reid, Deputy Chairpersons, Mayors O'Brien and Anderson and Mayor Scarman and Mayor Talbot.

Moved: Mayor Stephens Seconded: Mayor Wasleys CARRIED

Motion:

That, having considered Agenda Item 8.1 – 'CEO's Annual Performance Review Proposal' in confidence under Sections 90(2) and 90(3)(d) of the Local Government Act 1999, the Council, pursuant to Section 91(7) (b) of the Act orders that all the

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discussion, documents and reports relating to this agenda item be retained in confidence for a period of 12 months.

Moved: Mayor Stephens Seconded: Mayor Scarman CARRIED

1.03 pm the meeting was reopened to the public

Mayor Reid thanked Mayor Anderson and the Flinders Ranges Council for hosting the meeting.

9 CLOSE and DATE FOR NEXT MEETING Closed at: 1.05pm Next Meeting: AGM 30 August 2024 10am to be followed by Ordinary Meeting – Hosted by Clare and Gilbert Valleys Council.

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NORTHERN & YORKE
LOCAL GOVERNMENT ASSOCIATION

2024 - 2025

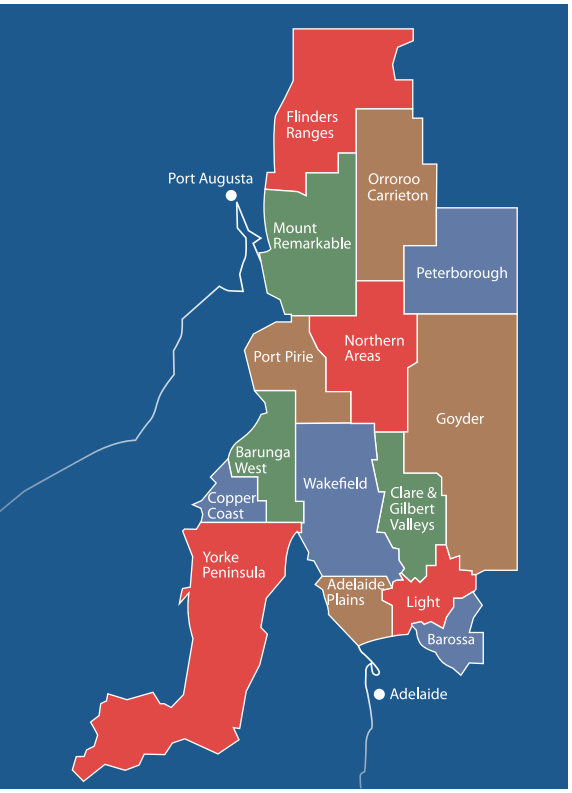
BUSINESS PLAN

The Central Local Government Region was established in 1998 under Section 200 of the Local Government Act 1934 as a controlling authority and continues in existence as a regional subsidiary of the Local Government Act 1999.

In 2024 the Central Local Government Region of South Australia adopted the trading name of Northern and Yorke Local Government Association (N&YLGA) to which it is now referred.

01 OVERVIEW

" Regional Local Government ambassador and advocate."



The Central Local Government Region was established in 1998 under Section 200 of the Local Government Act 1934 as a controlling authority and continues in existence as a regional subsidiary of the Local Government Act 1999. In 2024 the Central Local Government Region of South Australia adopted the trading name of Northern and Yorke Local Government Association (N&YLGA) to which it is now referred. The constituent councils (members) are:

- Adelaide Plains Council
- Barunga West Council
- Clare and Gilbert Valleys Council
- Copper Coast Council
- District Council of Mount Remarkable
- District Council of Orroroo Carrieton
- District Council of Peterborough
- Light Regional Council
- Northern Areas Council
- Port Pirie Regional Council
- Regional Council of Goyder
- The Barossa Council
- The Flinders Ranges Council
- Wakefield Regional Council
- Yorke Peninsula Council

This Business Plan is to be read as a 4 year rolling business plan, noting that this replaces the need for a N&YLGA Strategic Plan. The plan is to be read in conjunction with the N&YLGA Charter and the strategic plan framework report prepared by BRM Advisory Group in 2023 as adopted by the N&YLGA in February 2024. This business plan is developed in alignment with the:

- Legatus Group Regional Transport Plan
- Legatus Group Waste Resource & Recovery Strategy
- Northern and Yorke Regional Plan
- Northern and Yorke Climate Change Sector Agreement
- Northern and Yorke Drought Resilience Plan

These documents guide priority actions where they are needed and supported by members.

OVERVIEW
cont.

The strategic context for the N&YLGA over the next four years includes the 2025 Federal and 2026 State Elections with key focus areas to include:

- Maximise the region's opportunity and capacity to benefit from the funding streams and grant programs available.
- Increased access to Federal and State funding for roads and transport infrastructure.
- Support advocacy for local government partnering in solutions towards housing, health, education and childcare.
- Support to constituent councils in mitigating climate risk, building resilience and achieving net-zero targets.
- Initiate and support strong sector-wide advocacy to address increasing government fees and charges and the cost of complying with regulatory requirements.
- Identify and deliver actions on financial constraints facing its members.
- Coordinate engagement and advocacy to align with State planning instruments to the needs of the region.
- Strengthen the role of the N&YLGA within the Local Government Association and influence in state-wide forums.

BOARD OPERATION & GOVERNANCE

The operation of the N&YLGA is in accordance with legislative requirements and the board's policies and procedures and it provides an opportunity for members to have a:

- cohesive point of view;
- combined and collective voice;
- work collaboratively to achieve common goals;
- attract funding and resources;
- be proactive and responsive to regional matters of interest; and
- share experiences and information.

The Board comprises of the 15 Mayors with the following set of advisory committees to assist in developing, monitoring, reviewing and recommending the business plan and budget.

- Audit and Risk Committee
- Executive Committee (to be confirmed)
- Road Transport and Infrastructure Advisory Committee
- Waste Management Advisory Committee
- Community Wastewater Management Advisory Committee

Staffing – CEO (full time until 31 December 2024 and then 0.8FTE from 1 January 2025) and outsourced contract for financial services.

REGIONAL ALLIANCE

The N&YLGA is a member of the Northern and Yorke Regional Alliance a partnership with RDA Yorke and Mid North, RDA Barossa Light Gawler Adelaide Plains and the Northern and Yorke Landscape Board to work collaboratively on strategic issues of importance to the region. Their primary role is to provide a mechanism for regional partner organisations to work closely together, share information and resources and promote better coordination and collaboration on initiatives that may have a better long-term benefit for the community.

The membership of the Alliance comprises the Chair and Executive Officer (or their proxy) of each organisation. The N&YLGA will continue to liaise with RDA Far North, which includes The Flinders Ranges Council. The Port Pirie Regional Council is also a member of the N&YLGA and the Upper Spencer Gulf Common Purpose Group.

02

KEY PRIORITIES & ACTIONS

1.0 ADVOCATE

To harness and leverage the strength of fifteen Councils speaking together with a united and powerful voice to advocate for better outcomes of the region.

Objectives:

- Through relationships and engagement with members, develop a deep understanding of the collective advocacy needs and priorities of local government in the region.
- Implement a planned and strategic approach to targeted and tactical regional advocacy to achieve the region's priorities.
- Focus advocacy efforts on attracting more funding and services to the region.
- Work collaboratively with the Local Government Association and SAROC to initiate and support sector-wide advocacy and achieve greater influence for members.
- Build third party support for the region's advocacy priorities through beneficial alliances, partnerships and relationships.
- Have a reputation with Federal and State Governments and their agencies as a 'go to' organisation for consultation and advice on matters relevant to local government.

ACTION	2024/2025	2025/2026	2026/2027	2027/2028
Advocacy Plan - Set priorities and guide a targeted and tactical approach to regional advocacy.	*Federal Govt Election May 2025* **Q1** Review current advocacy priorities and develop an Advocacy Plan and Framework. **Q2-3** *(1)* Develop State and Federal Govt Election advocacy campaigns. *(2)* Provide members with a campaign toolkit to amplify regional priorities through local advocacy. *(3)* Prepare Federal Budget submission in accordance with the adopted Advocacy Plan. **Q4** Review.	*State Govt Election March 2026* **Q1** Prepare State Budget submission in accordance with the adopted Advocacy Plan. **Q2-3** Focus on Implementing the Advocacy Plan with regards State elections. **Q4** Review outcome of the election and advocacy targets.	*Local Govt Election November 2026* **Q1** Review current advocacy priorities and develop an Advocacy Plan and Framework. **Q2** Develop induction for new members following outcome of the elections. **Q3-4** *(1)* Develop State and Federal Govt Election advocacy campaigns. *(2)* Provide members with a campaign toolkit to amplify regional priorities through local advocacy.	*Federal Govt Election May 2028* **Q1-2** Prepare Federal Budget submission in accordance with the adopted Advocacy Plan. **Q4** Review.

KEY PRIORITIES & ACTIONS

2.0 CO ORDINATE

Councils and partners work together through N&YLGA on issues, actions and outcomes that can be sensibly, efficiently and effectively progressed at a regional level to provide benefits to members.

Objectives:

- Encourage and support members to share information, identify common solutions and learn from each other's best practices.
- Coordinate and manage the region's requirements for the Special Local Roads Program.
- Keep regional plans, strategies and partnerships under review and evaluate their effectiveness and value to member councils.
- Provide information and resources to Councils to support service delivery and compliance, where there has been a clear and consistent need for N&YLGA assistance established across the region.
- Collate research, data and case studies that provide a strong and compelling evidence-base for the region's priorities identified in the Advocacy Plan.
- Identify and apply for grants that are directly linked to the delivery of the Business Plan.

ACTION	2024/2025	2025/2026	2026/2027	2027/2028
Regional Transport Plan	**Q1-Q2** Complete a major review of the Legatus Group 2030 Regional Transport Plan. **Q3** Develop the prioritising for roads for the Special Local Road Program (SLRP). **Q4** Regional Roads Forum and provide final prioritising report for SLRP.	**Q1-Q2** Complete a minor review of the Legatus Group 2030 Regional Transport Plan. **Q3** Develop the prioritising for roads for the Special Local Road Program (SLRP). **Q4** Regional Roads Forum and provide final prioritising report for SLRP.	**Q1-Q2** Complete a minor review of the Legatus Group 2030 Regional Transport Plan. **Q3** Develop the prioritising for roads for the Special Local Road Program (SLRP). **Q4** Regional Roads Forum and provide final prioritising report for SLRP.	**Q1-Q2** Complete a minor review of the Legatus Group 2030 Regional Transport Plan. **Q3** Develop the prioritising for roads for the Special Local Road Program (SLRP). **Q4** Regional Roads Forum and provide final prioritising report for SLRP.
Waste and Resource Recovery Strategy and a Waste Management Action Plan	**Q1** Identify and support a project that will assist member councils with promoting waste collection at events. **Q2** Identify and support a project to assist member councils with delivering a message on use of bins. **Q3** Regional Waste Forum.	**Q1-2** Complete a major review of the Waste and Resource Recovery Strategy and Action Plan. **Q3-4** Implement, monitor and evaluate the Group Waste and Resource Recovery Strategy and a Waste Management Action Plan.	Implement, monitor and evaluate the Waste and Resource Recovery Strategy and a Waste Management Action Plan	Implement, monitor and evaluate the Waste and Resource Recovery Strategy and a Waste Management Action Plan
Community Wastewater Management Schemes (CWMS)	**Q1-2** Facilitate regional collaboration and information sharing on CWMS. **Q3-4** Collaborate with the LGA CWMS Management Committee on a State Conference.	**Q1-2** Facilitate regional collaboration and information sharing on CWMS. **Q3-4** Collaborate with the LGA CWMS Management Committee on a State Conference.	**Q1-2** Facilitate regional collaboration and information sharing on CWMS. **Q3-4** Collaborate with the LGA CWMS Management Committee on a State Conference.	**Q1-2** Facilitate regional collaboration and information sharing on CWMS. **Q3-4** Collaborate with the LGA CWMS Management Committee on a State Conference.

KEY PRIORITIES & ACTIONS

2.0 CO ORDINATE cont.

ACTION	2024/2025	2025/2026	2026/2027	2027/2028
Northern and Yorke Climate Change Sector Agreement and Regional Drought Resilience Plan	**Q1-Q2** Update the current Climate Change Sector Agreement and identify grant opportunities from both plans. **Q 3-4** Subject to outcome of grant application to the Disaster Ready fund commence the Community Resilience Project.	**Q1-Q2** Subject to outcome of grant application to the Disaster Ready fund deliver the Community Resilience Project. **Q3-4** Review the Regional Drought Resilience Plan and identify possible projects.	Review Climate Change Sector Agreement and identify grant opportunities.	Review the Drought Resilience Plan and identify grant opportunities.
Regional Forum & Workshops	**Q1** Review the previous year's 'Regional Forum' and identify theme for the coming year. **Q2** Deliver a forum specific to identified member council's needs. **Q3-4** Assist regional partners with the Regional Forum.	**Q1** Review the previous year's 'Regional Forum' and identify theme for the coming year. **Q2** Deliver a forum specific to identified member council's needs. **Q3-4** Assist regional partners with the Regional Forum.	**Q1** Review the previous year's 'Regional Forum' and identify theme for the coming year. **Q2** Deliver a forum specific to identified member council's needs. **Q3-4** Assist regional partners with the Regional Forum.	**Q1** Review the previous year's 'Regional Forum' and identify theme for the coming year. **Q2** Deliver a forum specific to identified member council's needs. **Q3-4** Assist regional partners with the Regional Forum.

KEY PRIORITIES & ACTIONS

3.0 OPERATE

The N&YLGA operates effectively in accordance with legislative requirements and delivers value to its members.

- Member satisfaction is a priority and is regularly measured and monitored.
- Constituent Council elected members and staff are well informed of what N&YLGA is doing and able to actively contribute to regional initiatives.
- N&YLGA is financially sustainable and has robust financial management in place.
- The Business Plan is reviewed and updated annually and gives priority to the issues and outcomes that matter most to member Councils.
- The Board makes good decisions that are in the best interest of the region by carefully evaluating the potential benefits and risks of each item of business.
- N&YLGA is committed to continuous improvement and systematically reviews and evaluates its operations and outcomes.

ACTION	2024/2025	2025/2026	2026/2027	2027/2028
Annual Member Satisfaction Survey	**Q1** Develop the survey. **Q2** Distribute and collate responses. **Q3** Report prepared on identified areas required.	**Q1** Develop the survey. **Q2** Distribute and collate responses. **Q3** Report prepared on identified areas required.	**Q1** Develop the survey. **Q2** Distribute and collate responses. **Q3** Report prepared on identified areas required.	**Q1** Develop the survey. **Q2** Distribute and collate responses. **Q3** Report prepared on identified areas required.
Office Bearers and Committees	**Q1** Develop and adopt position descriptions for officer bearers of the Board. **Q2** Review the Terms of Reference of all Advisory Committees and their membership.	**Q3-4** CEO and President attend a meeting of each Constituent Council.	**Q2** Induction for new members. **Q3** Review the Charter. **Q4** Review the Terms of Reference of all Advisory Committees and their membership.	**Q1-2** CEO and President attend a meeting of each Constituent Council.

03

BUDGET

The 2024/2025 Budget should be read in conjunction with the draft 4-year long term financial plan.

At the direction of the board the N&YLGA have made a genuine effort during the past 4 years to reduce its cash reserves to an agreed level. This is to ensure reserves provide around 18 months of operational expenses to cover its commitments.

In 2022/2023 the Legatus Group reviewed its longer-term sustainability and a report was provided to the Legatus Group 10 February 2023 meeting which included the approach to the long-term financial plan. The budget shows a deficient for 24/25 of $20,300 and then surpluses for the next 3 years. This is in keeping with the approach to phase out using the reserves for administration.

The finances will be in a stronger position that originally projected as the deficient for 2023/2024 is reduced by $15,800.

This budget has been prepared based on all 15 member councils remaining as members.

Notes re the Budget

Income:

2024/2025 – Membership fees of $13,395 which is a 5% increase on 2023/2024 fees and then 3.5% increase for 2025/2026, 2026/2027 and 2027/2028.

2024/2025 – and each following year $35,000 from a levy which would come from member councils who receive SLRP funding in that year (this would cover the costs associated with the Regional Transport Plan).

2024/2025 – expected LGA Regional Development Capacity funding $40,000.

Expenditure:

Reduction of the CEO hours as required due to reduced project costs.

There is no allocation for an Administration Officer.

Note:

Allocation for funding SA Coastal Council Alliance on behalf of member councils.

BUDGET
cont.

Northern & Yorke Local Government Association

Statement of Comprehensive Income
Budget 2024-2025

$	2022 - 2023 Actual	2023 - 2024 Forecast	**2024 - 2025 Budget**
Income			
Council Contributions	173,850	237,600	251,000
Grants, Subsidies and Contributions	107,600	107,400	40,000
Investment Income	22,035	25,000	18,000
Other Income	18,329	18,200	4,000
Total Income	**321,814**	**388,200**	**313,000**
Expenses			
Employee Costs	272,632	213,200	175,800
Materials, Contracts & Other Expenses	167,150	247,000	155,000
Depreciation, Amortisation & Impairment	1,372	20,500	2,500
Total Expenses	**441,154**	**480,700**	**333,300**
Operating Surplus / (Deficit)	**(119,340)**	**(92,500)**	**(20,300)**
Total Comprehensive Income	**(119,340)**	**(92,500)**	**(20,300)**

Northern & Yorke Local Government Association

Statement of Financial Position
Budget 2024-2025

$	2022 - 2023 Actual	2023 - 2024 Forecast	**2024 - 2025 Budget**
ASSETS			
Current Assets			
Cash and Cash Equivalents	504,240	444,200	426,400
Trade & Other Receivables	91,100	10,000	10,000
Total Current Assets	**595,340**	**454,200**	**436,400**
Non-Current Assets			
Property, Plant & Equipment	13,409	12,500	10,000
Total Non-Current Assets	**13,409**	**12,500**	**10,000**
Total Assets	**608,749**	**466,700**	**446,400**
LIABILITIES			
Current Liabilities			
Trade & Other Payables	74,037	10,000	10,000
Provisions	13,457	18,000	18,000
Total Current Liabilities	**87,494**	**28,000**	**28,000**
Non-Current Liabilities			
Provisions	21,423	16,500	16,500
Total Non-Current Liabilities	**21,423**	**16,500**	**16,500**
Total Liabilities	**108,917**	**44,500**	**44,500**
NET ASSETS	**499,832**	**422,200**	**401,900**
EQUITY			
Accumulated Surplus	230,062	152,400	132,100
Other Reserves	269,770	269,800	269,800
Total Equity	**499,832**	**422,200**	**401,900**

BUDGET cont.

Northern & Yorke Local Government Association

Statement of Changes in Equity
Budget 2024-2025

$	2022 - 2023 Actual	2023 - 2024 Forecast	**2024 - 2025 Budget**
ACCUMULATED SURPLUS			
Balance at end of previous reporting period	349,402	244,900	152,400
Restated Opening Balance	**349,402**	**244,900**	**152,400**
Net Surplus / (Deficit) for year	(119,340)	(92,500)	(20,300)
Other Comprehensive Income	-	-	-
Total Comprehensive Income	**(119,340)**	**(92,500)**	**(20,300)**
Balance at End of Reporting Period	**230,062**	**152,400**	**132,100**
ASSET REVALUATION RESERVE			
Balance at end of previous reporting period			
Restated Opening Balance	-	-	-
Net Surplus / (Deficit) for year			
Other Comprehensive Income	-	-	-
Total Comprehensive Income	-	-	-
Balance at End of Reporting Period	-	-	-
OTHER RESERVES			
General Reserve			
Opening Balance	269,770	269,800	269,800
	269,770	**269,800**	**269,800**
Balance at End of Reporting Period	**269,770**	**269,800**	**269,800**
TOTAL EQUITY	**499,832**	**422,200**	**401,900**

BUDGET cont.

Northern & Yorke Local Government Association

Statement of Cash Flows
Budget 2024-2025

$	2022 - 2023 Actual	2023 - 2024 Forecast	**2024 - 2025 Budget**
Cash Flows from Operating Activities			
Receipts			
Operating Receipts	210,831	363,200	295,000
Investment Receipts	22,035	25,000	18,000
Payments			
Operating Payments to Suppliers and Employees	(385,450)	(460,200)	(330,800)
Net Cash provided by (or used in) Operating Activities	**(152,584)**	**(72,000)**	**(17,800)**
Cash Flows from Investing Activities			
Receipts			
Amounts Received Specifically for New/Upgraded Assets	-	-	-
Sale of Replaced Assets	-	-	-
Sale of Surplus Assets	-	-	-
Payments			
Expenditure on Renewal/Replacement of Assets	-	-	-
Expenditure on New/Upgraded Assets	(909)	-	-
Net Cash provided by (or used in) Investing Activities	**(909)**	**-**	**-**
Net Increase (Decrease) in Cash Held	**(153,493)**	**(72,000)**	**(17,800)**
plus: **Cash & Cash Equivalents at beginning of period**	657,733	516,200	444,200
Cash & Cash Equivalents at End of Reporting Period	**504,240**	**444,200**	**426,400**

Northern & Yorke Local Government Association

Uniform Presentation of Finances
Budget 2024-2025

$	2022 - 2023 Actual	2023 - 2024 Forecast	**2024 - 2025 Budget**
The following is a high level summary of both operating and capital investment activities of the organisation prepared on a simplified Uniform Presentation Framework basis. Local Government in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis. The arrangements ensure that all organisations provide a common 'core' of financial information, which enables meaningful comparisons of each organisation's finances.			
Income	321,814	388,200	313,000
less Expenses	(441,154)	(480,700)	(333,300)
Operating Surplus / (Deficit)	**(119,340)**	**(92,500)**	**(20,300)**
less **Net Outlays on Existing Assets**			
less Depreciation, Amortisation and Impairment	1,372	(20,500)	(2,500)
	1,372	**(20,500)**	**(2,500)**
less **Net Outlays on New & Upgraded Assets**			
Capital Expenditure on New & Upgraded Assets	(909)	-	-
	(909)	**-**	**-**
Net Lending / (Borrowing) for Financial Year	**(118,877)**	**(72,000)**	**(17,800)**

BUDGET cont.

Northern & Yorke Local Government Association

Financial Indicators
Budget 2024-2025

$	2022 - 2023 Actual	2023 - 2024 Forecast	**2024 - 2025 Budget**
These Financial Indicators have been calculated in accordance with Information Paper 9 - Local Government Financial Indicators prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia. Detailed methods of calculation are set out in the SA Model Financial Statements.			
1. Operating Surplus Ratio	**(52.8%)**	**(23.8%)**	**(6.5%)**
Operating Surplus	(172,800)	(92,500)	(20,300)
Total Operating Revenue	327,400	388,200	313,000
This ratio expresses the operating surplus as a percentage of total operating revenue.			
2. Net Financial Liabilities Ratio	**(151.2%)**	**(105.5%)**	**(125.2%)**
Net Financial Liabilities	(486,423)	(409,700)	(391,900)
Total Operating Revenue	321,814	388,200	313,000
Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses). These are expressed as a percentage of total operating revenue.			
3. Asset Sustainability Ratio	**0.0%**	**0.0%**	**0.0%**
Net Asset Renewals	-	-	-
Infrastructure & Asset Management Plan required expenditure	1,372	20,500	2,500
Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets. Depreciation is used as a substiture where a I&AMP does not exist.			

BUDGET cont.

Northern & Yorke Local Government Association

Statement of Comprehensive Income
Long Term Financial Plan

$	Long Term Financial Plan 2026	2027	2028
Income			
Council Contributions	259,700	268,800	278,200
Grants, Subsidies and Contributions	41,200	42,400	43,700
Investment Income	10,000	10,300	10,600
Other Income	4,100	4,200	4,300
Total Income	**315,000**	**325,700**	**336,800**
Expenses			
Employee Costs	162,200	167,000	171,900
Materials, Contracts & Other Expenses	140,500	145,200	150,000
Depreciation, Amortisation & Impairment	2,500	2,500	2,500
Total Expenses	**305,200**	**314,700**	**324,400**
Operating Surplus / (Deficit)	**9,800**	**11,000**	**12,400**
Total Comprehensive Income	**9,800**	**11,000**	**12,400**

BUDGET cont.

Northern & Yorke Local Government Association

Statement of Financial Position
Long Term Financial Plan

$	Long Term Financial Plan 2026	2027	2028
ASSETS			
Current Assets			
Cash and Cash Equivalents	438,700	452,200	467,100
Trade & Other Receivables	10,000	10,000	10,000
Total Current Assets	**448,700**	**462,200**	**477,100**
Non-Current Assets			
Property, Plant & Equipment	7,500	5,000	2,500
Total Non-Current Assets	**7,500**	**5,000**	**2,500**
Total Assets	**456,200**	**467,200**	**479,600**
LIABILITIES			
Current Liabilities			
Trade & Other Payables	10,000	10,000	10,000
Provisions	18,000	18,000	18,000
Total Current Liabilities	**28,000**	**28,000**	**28,000**
Non-Current Liabilities			
Provisions	16,500	16,500	16,500
Total Non-Current Liabilities	**16,500**	**16,500**	**16,500**
Total Liabilities	**44,500**	**44,500**	**44,500**
NET ASSETS	**411,700**	**422,700**	**435,100**
EQUITY			
Accumulated Surplus	141,900	152,900	165,300
Other Reserves	269,800	269,800	269,800
Total Equity	**411,700**	**422,700**	**435,100**

BUDGET
cont.

Northern & Yorke Local Government Association

Statement of Changes in Equity
Long Tewrm Financial Plan

$	Long Term Financial Plan 2026	2027	2028
ACCUMULATED SURPLUS			
Balance at end of previous reporting period	132,100	141,900	152,900
Restated Opening Balance	**132,100**	**141,900**	**152,900**
Net Surplus / (Deficit) for year	9,800	11,000	12,400
Other Comprehensive Income	-	-	-
Total Comprehensive Income	**9,800**	**11,000**	**12,400**
Balance at End of Reporting Period	**141,900**	**152,900**	**165,300**
ASSET REVALUATION RESERVE			
Balance at end of previous reporting period			
Restated Opening Balance	-	-	-
Net Surplus / (Deficit) for year			
Other Comprehensive Income	-	-	-
Total Comprehensive Income	-	-	-
Balance at End of Reporting Period	-	-	-
OTHER RESERVES			
General Reserve			
Opening Balance	269,800	269,800	269,800
	269,800	**269,800**	**269,800**
Balance at End of Reporting Period	**269,800**	**269,800**	**269,800**
TOTAL EQUITY	**411,700**	**422,700**	**435,100**

BUDGET cont.

Northern & Yorke Local Government Association

Statement of Cash Flows
Long Term Financial Plan

$	Long Term Financial Plan 2026	2027	2028
Cash Flows from Operating Activities			
Receipts			
Operating Receipts	305,000	315,400	326,200
Investment Receipts	10,000	10,300	10,600
Payments			
Operating Payments to Suppliers and Employees	(302,700)	(312,200)	(321,900)
Net Cash provided by (or used in) Operating Activities	**12,300**	**13,500**	**14,900**
Cash Flows from Investing Activities			
Receipts			
Amounts Received Specifically for New/Upgraded Assets	-	-	-
Sale of Replaced Assets	-	-	-
Sale of Surplus Assets	-	-	-
Payments			
Expenditure on Renewal/Replacement of Assets	-	-	-
Expenditure on New/Upgraded Assets	-	-	-
Net Cash provided by (or used in) Investing Activities	**-**	**-**	**-**
Net Increase (Decrease) in Cash Held	**12,300**	**13,500**	**14,900**
plus: **Cash & Cash Equivalents at beginning of period**	426,400	438,700	452,200
Cash & Cash Equivalents at End of Reporting Period	**438,700**	**452,200**	**467,100**

BUDGET cont.

Northern & Yorke Local Government Association

Uniform Presentation of Finances

Long Term Financial Plan

$	Long Term Financial Plan 2026	2027	2028
The following is a high level summary of both operating and capital investment activities of the organisation prepared on a simplified Uniform Presentation Framework basis. Local Government in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis. The arrangements ensure that all organisations provide a common 'core' of financial information, which enables meaningful comparisons of each organisation's finances.			
Income	315,000	325,700	336,800
less Expenses	(305,200)	(314,700)	(324,400)
Operating Surplus / (Deficit)	**9,800**	**11,000**	**12,400**
less **Net Outlays on Existing Assets**			
less Depreciation, Amortisation and Impairment	(2,500)	(2,500)	(2,500)
	(2,500)	**(2,500)**	**(2,500)**
less **Net Outlays on New & Upgraded Assets**			
Capital Expenditure on New & Upgraded Assets	-	-	-
	-	**-**	**-**
Net Lending / (Borrowing) for Financial Year	**12,300**	**13,500**	**14,900**

BUDGET cont.

Northern & Yorke Local Government Association

Financial Indicators
Long Term Financial Plan

$	Long Term Financial Plan 2026	2027	2028

These Financial Indicators have been calculated in accordance with Information Paper 9 - Local Government Financial Indicators prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia. Detailed methods of calculation are set out in the SA Model Financial Statements.

1. Operating Surplus Ratio	**3.1%**	**3.4%**	**3.7%**
Operating Surplus	9,800	11,000	12,400
Total Operating Revenue	315,000	325,700	336,800

This ratio expresses the operating surplus as a percentage of total operating revenue.

2. Net Financial Liabilities Ratio	**(128.3%)**	**(128.2%)**	**(128.4%)**
Net Financial Liabilities	(404,200)	(417,700)	(432,600)
Total Operating Revenue	315,000	325,700	336,800

Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses). These are expressed as a percentage of total operating revenue.

3. Asset Sustainability Ratio	**0.0%**	**0.0%**	**0.0%**
Net Asset Renewals	-	-	-
Infrastructure & Asset Management Plan required expenditure	2,500	2,500	2,500

Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets. Depreciation is used as a substiture where a I&AMP does not exist.

CORPORATE SERVICES AND BUSINESS INNOVATION

DEBATE AGENDA

7.2.1 REVIEW PUBLIC SUBMISSIONS AND FINAL ADJUSTMENTS TO THE ANNUAL BUSINESS PLAN AND BUDGET FOR THE 2024/25 FINANCIAL YEAR

Author: Chief Executive Officer
24/44323

PURPOSE

To review public submissions and final adjustments related to the Annual Business Plan and Budget 2024/25 (ABP&B), incorporating the Long-Term Financial Plan 2024/25 to 2033/34 (LTFP).

RECOMMENDATION

That Council having noted and considered the submissions and revised budget outcomes as presented at Attachment 1, endorse the responses and amendments as proposed in that Attachment.

REPORT

Introduction
Council's draft ABP&B has been distributed and consulted on with the community as required by the *Local Government Act 1999* (the Act) and Council's instructions of 14 May 2024.

Discussion
Council must consider any submissions made during the public consultation period before adopting its ABP&B (with or without amendment) as required in Section 123 of the Act.

The consultation process was undertaken as approved by Council and closed on 7 June 2024. Public notices, social media, and the holding of a meeting which allowed the required 1 hour to hear any submission and answer questions was undertaken.

There were seven public submissions received and are outlined in the following table and provided at Attachment 1.

Public Submissions

At Appendix 1, a summation of the submissions, the submissions themselves, and notes from the public meeting held on 6 June 2024 are provided with associated recommendations.

Revised Budget Outcomes Since Commencement of Consultation

As part of continually refining the budget with new and updated information there are various changes necessary and recommended, they are also provided at Attachment 1. In summary they are:

Operating Adjustments

1. The Federal Assistance Grants to be paid in 2024-25 are estimated to be $59,325 more than budgeted due to the adjustment for inflation being higher than budgeted.
2. The next iteration of the Commonwealth Roads to Recovery Program funding from the budget papers is estimated to be $9,289 more than budgeted.
3. Minor adjustment of $210 has been made to the statutory fee paid to the Electoral Commission based on correspondence provided.
4. An increase to the planning system portal to the State of $12,900 is required to meet our legislative payment requirements as Council now has met the tier one development threshold requiring a greater contribution.
5. Recalculation and updates of the LTFP along with an extensive cash flow calculation month by month for 2024-25 has resulted in a saving of (net) $268,256 in interest costs through cash flow management techniques.
6. Recommendation to support Barossa Australia with China Marketing proposal for $30,000.
7. Adjustments necessary to raise rubble for capital and maintenance programs, has a net zero operating budget impact.

Capital Adjustments

1. Recognising the management of the State Government contribution to Barossa Park, has a net zero impact on the capital and capital budget but needs to be recognised as discussed with our Auditor.
2. Various adjustments, as provided at Attachment 2 which reflect the estimated capital program outcomes and carry over requirements, which have been factored into the updated ABP&B and LTFP.
3. Nuriootpa Centennial Park Authority (NCPA) has requested consideration of three additional capital adjustments and it is recommended in the table at Attachment 1 that two be placed in the budget totalling $75,000 as they are replacement asset needs and the third be deferred until the borrowings from its prior upgrades are repaid.

Summary and Conclusion

With consultation completed, the final stages of budget assessment and adoption (later in this meeting) are prepared and ready for final determination.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1	Public Submissions - Public Meeting Notes - Recommended Budget Amendments
Attachment 2	23-24 Capital Budgets - Estimated Carry Forward for Final Budget Approval for 24-25 with Q3 Adjustments As At 10 June 2024

Supporting references

Nil

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Corporate Plan

BS3 Communications and Engagement - Management of media, social media, digital communications, branding and strategy, special projects, grants and research, corporate publications, community engagement and events.

BS6 Finance - Transparency and accountability regarding Council activity and expenditure. Provision of organisational performance report (outcomes), activity report (outputs), a range of statutory reporting (e.g. public health, tax, superannuation), financial reporting

BS7 Governance - Provision of governance advice and support in the discharge of legislative responsibilities for policy development, delegations and authorisations, internal review of Council decisions, delegations and authorisations, Native Title claims

Advocacy Plan

Nil

Legislative Requirements

Section 50 of the Local Government Act
Section 123 of the Local Government Act

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Outlined in the report and as part of the documents presented at the upcoming Special Council Meeting for adoption of the ABP&B and LTFP.

COMMUNITY ENGAGEMENT

Detailed within this report and included as part of the draft Annual Budget and Business Plan 2024/25 consultation and adoption process, and in accordance with the Act.

Summary of Public Consultation Submissions - Budget 2024/25

	From	Subject	ELT Recommendation	$
1	Kathryn Brown	Springton gets nothing. Partitioning to leave Barossa and go to Adelaide Hills.	Noted - the business plan and budget reflects highlights however existing service levels are also provided for all services and assets including Springton. Investments also occurs in cycles as required by the infrastructure replacement needs. Concluding in the 2019-20 10 years worth of road and footpath infrastructure needs where undertaken and brought forward for Springton, through a partnership with the State Government through a stimulus program and borrowings. Instead of undertaking 1 road each year as the plan was at that time all roads / footpaths requiring their upgrade when after the CWMS was implemented, where completed in a 15 month period at a cost of $4.125M. The only strategic matter outstanding for Springton is master planning the oval precinct however this is not recommended to proceed as future investments in recreation and sport infrastructure are what is currently being undertaken plus forward estimates for Stockwell second oval, Mt Pleasant Equestrian, Eden Valley minor improvements and Williamston redevelopment.	$0
2	Joel Nitschke	Footpath between St Jakobi and Williamstown. Forms part of the wider regional wine trail funding has not been sought or received at this time.	Consider for future funding as part of the requested new footpath investment programs to be considered for future budget periods and assess the need for this request versus other residential areas still awaiting footpath infrastructure.	$0
3	Anonymous	More pedestrian islands on Queen Street.	Raised request with State this is a State Government Road.	$0
4	Anonymous	Graffiti in Williamstown.	Customer request raised and being followed up.	$0
5	Anonymous	Bike track between Williamstown and Warren.	Currently being investigated with a off road but low cost option, will come back to Council in due course.	$0
6	Barossa Australia	Funding support to assist with China market re-entry strategy for Barossa Australia.	Support, critical to economic and social base for community.	$30,000
7	Ben	Footpath on eastern side of Murray Street Nuriootpa from school to new housing developments.	This level of service has not been assessed as warranted for the location nor through the recent traffic management study.	$0

Summary of Public Consultation Submissions - Budget 2024/25 - From Public Hearing

	From	Subject	ELT Recommendation	$
1	Daniel Habermann and Shane Kraft	Sealing of Neldner' Road - see meeting notes.	No action recommended, report has been requested by Council and is on target for July 2024 meeting.	$0
2	David Mahlo	Sealing of Neldner' Road and budget matters generally - see meeting notes.	No action recommended, report has been requested by Council and is on target for July 2024 meeting.	$0
3	Malcolm Linke	Questions only - see meeting notes	No action recommended, questions responded to on the evening.	$0

Additional Requests from Nuriootpa Centennial Park Authority

	From	Subject	ELT Recommendation	$
1	NCPA	Airconditioning replacement at Nuriootpa Sports Centre	Requires replacement and in renewal expenditure, recommended it be supported.	$50,000
2	NCPA	Fencing upgrades to Nuriootpa sporting complex	Requires replacement and in renewal expenditure, recommended it be supported.	$25,000
3	NCPA	Two new cabins	No action it is recommended that investment in new cabins occur once the original debt funding for the prior upgrades is repaid.	$0

Operating Budget A/c	Amount	Revised Budget	Adjustment Type	Comment	Cumulative	In Tech 1	Who	LTFP Impact
665-476	-9,289.00	-603,767.00	Increase in revenue	Slight increase in roads to recovery funding than modelled	[illegible]	Yes	Martin	Minor, but ongoing has been factored in the long term financial plan
033-470	-42,044.00		Increase in revenue	Estimated increase in Financial Assistance Grants - general from 2024 Federal Budget papers due to higher inflation adjustment than budgeted.	[illegible]	Yes	Martin	Minor, but ongoing has been factored in the long term financial plan
033-472	-17,281.00	-2,674,455.00	Increase in revenue	Estimated increase in Financial Assistance Grants - general from 2024 Federal Budget papers due to higher inflation adjustment than budgeted.	[illegible]	Yes	Martin	Minor, but ongoing has been factored in the long term financial plan
504-654	210.00	4,997,768.00	Increase to expense	Recalculation of statutory fee for representation review based on 23-24 account received 24/5/24	[illegible]	Yes	Martin	Minor, but ongoing has been factored in the long term financial plan
385-864	12,900.00	634,510.00	Increase in expense	Recalculation of statutory fee for planning portal contribution based on 23-24 account and correspondence received from State places Council in highest tier of contribution cost.	[illegible]	Yes	Martin	Minor, but ongoing has been factored in the long term financial plan
092-781	-267,408.00	1,642,342.00	Decrease in expense	Full calculation and a monthly cash flow management plan projects results in a operating expenditure saving for cash advance borrowings for 2024-25.	[illegible]	Yes	Martin	No impacts - 24-25 budget only
092-780	19,152.00	70,849.00	Increase in expense	Adding two new community loans and recalculating principal and interest loans, this increase is recovered, as outlined in the following line.	[illegible]	Yes	Martin	Yes expense is offset by fully recovery from the community group.
228-514	-7,669.00	-70,849.00	Increase in revenue	Recovered interest expenses from two new community loans Angaston Bowling Club and Nuriootpa Futures Association	[illegible]	Yes	Martin	Yes expense is offset by fully recovery from the community group.
454-864	30,000.00	30,000.00	Increase in expense	Funding Support to Assist with China Market re-entry strategy on condition Council is co-branded as financial supporter and report is provided on activity and outcomes.	[illegible]	Yes	Martin	No impacts - 24-25 budget only
598-832	525,000.00	525,000.00	Increase in expense	Rubble was not required to be raised in 2023-24 bringing forward the budget as it will be required for 2024-25	[illegible]	Yes	Martin	Yes this is factored into the long term financial plan already
601-921	-525,000.00	-525,000.00	Increase in revenue	Rubble was not required to be raised in 2023-24 bringing forward the budget as it will be required for 2024-25	[illegible]	Yes	Martin	Yes this is factored into the long term financial plan already
Total Operating	-300,769.00							

Capital Budget A/c	Amount	Revised Budget	Adjustment Type	Comment	Cumulative	In Tech 1	Who	LTFP Impact
601788-857-955	18,000,000	18,000,000	Expenditure increase	Resolved with auditor how to manage state arrangements for Lyndoch Recreation Park redevelopment	[illegible]	Not yet	Martin	Nil
601788-857-961	- 18,000,000	- 18,000,000	Expenditure reimbursement	Resolved with auditor how to manage state arrangements for Lyndoch Recreation Park redevelopment		Not yet	Martin	Nil
Various	- 282,009	- 282,009	Net estimated outcome of capital budget for 2023-24 net of carry overs.	Net estimated outcome of anticipated capital program performance and forecast carry overs will be finalised as part of financial year post end of year budget amendments	[illegible]	Not yet	Martin	Improvement to LTFP cash position of $282,009 effectively reducing borrowing needs
Asset number to be allocated	50,000	50,000	Increase to capital	Airconditioning replacement at Nuriootpa Sports Centre	[illegible]	Not yet	Martin	Yes for current year for cash and future years impacts depreciation.
Asset number to be allocated	25,000	25,000	Increase to capital	Fencing upgrades to Nuriootpa sporting complex	[illegible]	Not yet	Martin	Yes for current year for cash and future years impacts depreciation.
Total Capital	- 207,009							

Operating - General Ledger	-300,769
Operating - Project Ledger	0
Capital - Asset Ledger	-207,009
Total Change	-507,778

Other Including Long Term Financial Impacts - Not Impacting Current Budget A/c	Amount	Revised Budget		Comment	Cumulative	In Tech 1	Who	LTFP Impact LTFP Impact
671-472	- 251,024	-	Decrease in revenue	2026-27 is the end of the current extension to the supplementary road funding for South Australia this impacts future long term plan which has been adjusted.	[illegible]	N/a	N/a	Reduced untied revenue for road and transport infrastructure indexed into the forward years.
Various	- 55,966	TBD	Increase in expenses	Adjustments to 2024-25 salary and wages budget - not included as budget is estimated at 100% occupancy, vacancies and adjustments through the year will be reviewed as part of the Quarter 2 budget review.	[illegible]	N/a	N/a	Will depend on construction of next years salary and wages budget however this is not considered material and likely to be absorbed for the 2024-25 financial year.

From: Kathryn Brown
To: Your Say Barossa
Subject: [EXTERNAL] Budget
Date: Wednesday, 15 May 2024 10:41:13 AM

CAUTION: This Message originated outside your organization. Treat all attachments and hyperlinks with suspicion.

Good Morning,
I've had a brief look at the budget to see what Springton gets out of this years budget.
I can see Lyndoch, Nuri, Tanunda, Angaston getting $ Millions, and as usual Springton gets nothing.....oh. sorry we get a waste water upgrade...
Why should we be paying rates for Barossa when apart from rubbish collection we get nothing!
Our town is sick of being overlooked because we are closer to Adelaide Hills than Nuri.
I will be partitioning to leave Barossa Council and instead join Adelaide Hills council, who know how to look after this littler towns.
Just Pathetic....truely....

From: Your Say Barossa
To: Your Say Barossa
Subject: [EXTERNAL] joelnitschke completed 2024-25 Annual Business Plan and Budget
Date: Friday, 24 May 2024 9:44:39 AM

CAUTION: This Message originated outside your organization. Treat all attachments and hyperlinks with suspicion.

joelnitschke just submitted the survey 2024-25 Annual Business Plan and Budget with the responses below.

Provide feedback on The Barossa Council's draft 2024-25 Annual Business Plan and Budget, incorporating the annual review of the Long Term Financial Plan 2024/25 to 2033/34

Hi All, Regarding goal 8. Under infrastructure We desperately need to finish (start) the footpath between St Jakobi and Williamstown. (What happened to the planned bike path)? The children who attend St Jakobi and live in Williamstown do not have a safe or even viable option to ride to school, which as a parent with a child attending St Jakobi is saddening. Can we please have this added to this or a future budget asap. Currently there is no safe way for a child (or even an adult) to access or leave Williamstown via a bike. We should be encouraging our kids to be active and independent. Thanks

From: Your Say Barossa
To: Your Say Barossa
Subject: [EXTERNAL] Anonymous User completed 2024-25 Annual Business Plan and Budget
Date: Sunday, 26 May 2024 4:03:58 AM

CAUTION: This Message originated outside your organization. Treat all attachments and hyperlinks with suspicion.

Anonymous User just submitted the survey 2024-25 Annual Business Plan and Budget with the responses below.

Provide feedback on The Barossa Council's draft 2024-25 Annual Business Plan and Budget, incorporating the annual review of the Long Term Financial Plan 2024/25 to 2033/34

Williamstown needs more pedestrian islands. In particular on queens Street, Victoria crescent near the bakery and My Crawford road. Because of the hilly terrain, it is very hard for elderly and children to safely cross the road. As some places do not have a footpath on both sides of the road, crossing it is unavoidable.

From: Your Say Barossa
To: Your Say Barossa
Subject: [EXTERNAL] Anonymous User completed 2024-25 Annual Business Plan and Budget
Date: Sunday, 26 May 2024 4:07:12 AM

CAUTION: This Message originated outside your organization. Treat all attachments and hyperlinks with suspicion.

Anonymous User just submitted the survey 2024-25 Annual Business Plan and Budget with the responses below.

Provide feedback on The Barossa Council's draft 2024-25 Annual Business Plan and Budget, incorporating the annual review of the Long Term Financial Plan 2024/25 to 2033/34

The graffiti along the main street of williamstown has been there too long. It was reported to council, but remains. The retaining wall as you enter town from lyndoch way is particularly unsightly.

From: Your Say Barossa
To: Your Say Barossa
Subject: [EXTERNAL] Anonymous User completed 2024-25 Annual Business Plan and Budget
Date: Sunday, 26 May 2024 4:10:53 AM

CAUTION: This Message originated outside your organization. Treat all attachments and hyperlinks with suspicion.

Anonymous User just submitted the survey 2024-25 Annual Business Plan and Budget with the responses below.

Provide feedback on The Barossa Council's draft 2024-25 Annual Business Plan and Budget, incorporating the annual review of the Long Term Financial Plan 2024/25 to 2033/34

A bike track is needed from williamstown to the new reservoir along the Kersbrook Rd. It is dangerous for bikeriders to get to the reservoir along the 80km road.

6 June 2024

Chief Executive Officer
Mr Martin McCarthy
The Barossa Council

Dear Martin,

Thank you for your recent engagement with regards to The Barossa Council's on going and much valued commitment to funding the work of Barossa Australia. This commitment remains key to ensuring the organisation is able to operate optimally in the spaces that we are highly equipped to do so for the benefit of region.

As discussed at our recent meeting, a request on behalf of the wine industry to the federal government for a modest $86 Million in funding in 2025 to support the grape growing sector, facilitate continued international market development and drive domestic wine tourism was disappointingly rejected in the resulting Federal budget. This lack of industry support occurs at a time when reengagement in both domestic and international markets, and driving regional visitation are as important as ever. Ensuring the region remains present and active in the eyes of both trade and consumer is key to being able to maintain and grow our market share and ensure the profitability of local wine businesses in a challenging operating environment.

I am writing to you to request consideration in your budget process of an application from Barossa Australia for $30K additional funding from Barossa Council (over and above the valued $45K core funding that Barossa Australia already receives). This additional funding would be used to support regional marketing initiatives to continue to drive visitation to region and on key specific projects designed to drive demand for the region and its products.

Many thanks for your consideration of this request and Council's ongoing commitment and support. I am of course available to discuss any aspect of this proposal and provide any further detail as required and look forward to discussing further at your leisure.

Best regards,

Scott Hazeldine

Scott Hazeldine
Chief Executive Officer – Barossa Australia

Barossa Grape & Wine Association | The Barossa Cellar 9915 Stockwell Road Vine Vale SA 5352 | PO Box 420 Tanunda SA 5352 | 08 85630690

From: Your Say Barossa
To: Your Say Barossa
Subject: [EXTERNAL] Anonymous User completed 2024-25 Annual Business Plan and Budget
Date: Wednesday, 5 June 2024 10:41:52 AM

CAUTION: This Message originated outside your organization. Treat all attachments and hyperlinks with suspicion.

Anonymous User just submitted the survey 2024-25 Annual Business Plan and Budget with the responses below.

Provide feedback on The Barossa Council's draft 2024-25 Annual Business Plan and Budget, incorporating the annual review of the Long Term Financial Plan 2024/25 to 2033/34

I would like to propose enclosing the open drain along Murray street Nuriootpa by the high school, and putting a foot path on top for students to walk safely towards Coulthard estate and beyond into the new housing developments. Kids are currently walking near the road edge looking at phones or distracted. Hopefully not an accident waiting to happen. I understand there is a footpath on the other side, but human nature won't cross to walk in the same direction. Closing the drain with under ground piping would also make the entrance to Nuriootpa look much better for visitors coming in from the highway. Regards Ben.

Asset Ledger Budget 2024/25

2324ABL	Accum Actual	Accum Budget
Vehcile change over	0.00	25,000.00
Capital Provision - Contribution towards Oval Lights Rec/Sport	0.00	175,733.00
Amenities Facilities - Refurbishment C-Section	0.00	120,000.00
Install 2 x New Cabins	0.00	260,000.00
Replace Air-Conditioner Sports Centre	0.00	50,000.00
Fencing Rec/Sport	0.00	25,000.00
Capital Payments	**0.00**	**655,733.00**
Loan Repayments		55,000.00
LGFA principle repayment - December 2024		55,000.00
LGFA principle repayment - June 2025		
		110,000.00
Loan Payments		

Public Meeting for the Purposes of Hearing Public Submissions on the 2024-2025 Annual Business Plan and Budget

Meeting of 6 June 2024 5.30pm
Held at the Council Chamber
43-51 Tanunda Road, Nuriootpa

RECORD OF MEETING

1. **OPENING**
   Deputy Mayor Councillor Kathryn Schilling declared the meeting open at 5.31pm

   Present:
   Councillors Thompson, de Vries, Greatwich, Barrett, Evans, Hurn.

   Apologies:
   Mayor Lange and Cr Troup

2. **PUBLIC SUBMISSIONS**
   The Deputy Mayor invited those present in the public, in order of their arrival to come forward to make their submission or ask questions.

   Presentation 1

   Mr Daniel Habermann and Mr Shane Kraft

   Request to seal Neldner Road

- Road has fundamentally changed its use due to surrounding development.
- Safety due to dust for children.
- Dust also to Magnolia Road.
- Dust to various household items and areas.
- Conduit to other community infrastructure.
- Traffic increases due to changes in the road use, no longer a rural road.
- Re-rocking (re-sheeting) the road will not solve the problem.
- Efficiency of solar cells.
- Presentation of photographs, which are attached.

These factors warrant the sealing of the road.

Elected members asked questions of the presenters and discussed the concerns and impacts with them.

Presentation 2

Mr David Mahlo

Request to seal Neldner Road and the Budget in general:

- Council forgotten on Neldner Road.
- Further development and community infrastructure has changed road use.
- Petition provided and spoken about it including prior representations.
- Done everything the proper way still no investment.
- Spoke of the De Vine article about the resealing of 850m of Coulthard reserve footpath path for children, all we are asking for is the same for the Neldner Road.
- Significant funding for bike paths, footpaths, sports developments but not Neldner Road.
- Object to the fact Fife Street is being funded.
- Neldner is a rural road anymore.
- He is not going away not said as a threat rather a promise.

Clarification was provided on the history of Fife Street of which the representor made response on his views. There were no further questions from Elected Members.

Presentation 3

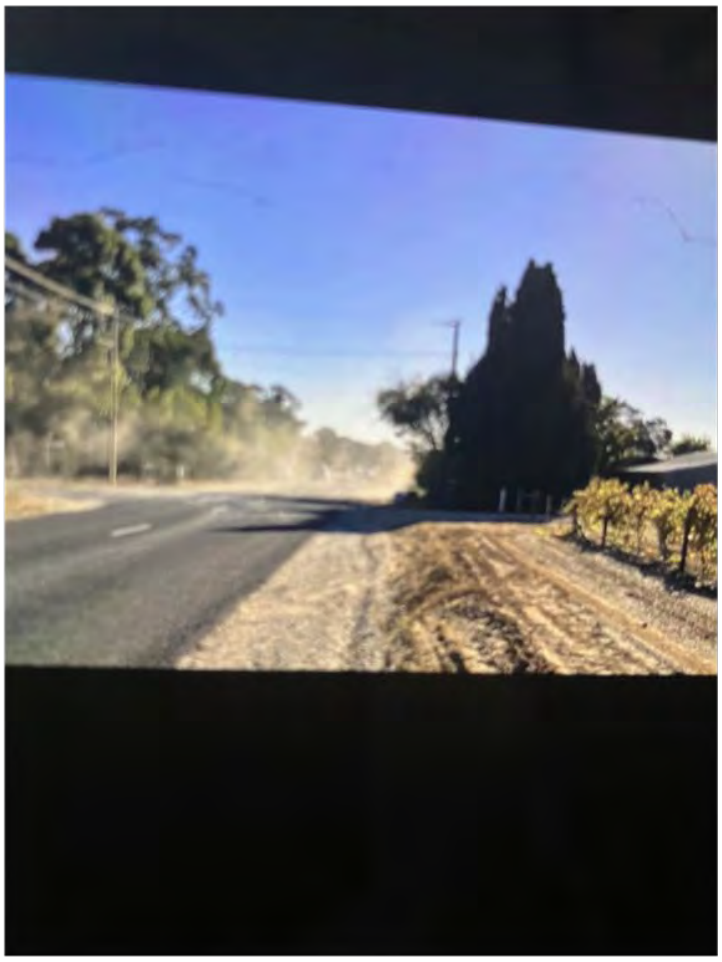
Mr Malcolm Linke asked about the decision and funding for the investment in Barossa Park. Outlining concerns as to the sudden investment, why isn't Gather Round in Tanunda, why not a hospital, what is AFL funding, other funding needs.

Council responded to the questions providing background to the strategy and investment needs in summary:

- Community started conversation by one resident undertaking the initial study in 2013.
- Planning started in 2016.
- Not building for Gather Round, that is a significant bonus for the Barossa, it is a long-term investment for the southern Barossa and early stages of Concordia.
- Council not responsible for health services and Barossa Hospital but we continue to support the business case for the hospital when requested and raise questions of the State.
- We are not privy to commercial arrangements between the State and AFL for Gather Round.
- General update to achieve the funding to give rise to the implementation of Barossa Park.
- Is an investment in health and wellbeing of community and is to be the main infrastructure for the southern Barossa of no greater net investment made for the northern Barossa.

3. PUBLIC SUBMISSIONS

There being no other presenters the Deputy Mayor closed the meeting at 6.31pm.



FILTHY

Asset Ledger Enquiry

Parameters: Definition = ASSETENQ , Enquiry = $DEFAULT , Enquiry Description = Asset Ledger Enquiry , User = TECHONE , Apply Ledger Account Security = True
Criteria: Account Class is equal to AC02

2324AFQ2	Accum Actual	Accum Budget	Q3 Change	Q4 Est Changes	Revised Budget	Variation	Forecast	Available for Carry Over	Expected Carry Over	Responsible Area
200065 - LIBRARY & BRANCH OFFICE, NURIOOTPA	0	44,550			44,550	44,550	0	44,550	0	DDCS
200069 - NURIOOTPA SOLDIERS MEMORIAL HALL	29,027	0		29,027	29,027	0	29,027	0	0	DIES
200075 - Buildings Capital - Salary	0	28,017		-28,017	0	0	0	0	0	DIES
200125 - NCPA- Amenities facilities	0	60,000			60,000	60,000	60,000	0	0	NCPA
200159 - TANUNDA SOLDIERS MEMORIAL HALL	0	0			0	0	0	0	0	DIES
200192 - LIBRARY & BRANCH OFFICE, MOUNT PLEASANT	5,670	10,150			10,150	4,480	0	10,150	0	DDCS
200281 - Mt Pleasant Farmers Market Kitchen	2,400	175,000			175,000	172,600	2,400	172,600	172,600	DIES
200307 - Nuriootpa Office/Library	9,882	30,000			30,000	20,118	9,882	20,118	20,118	DIES
306360 - ROAD SEAL,FIFE ST,ANGASTON	5,206	30,000			30,000	24,794	5,206	24,794	0	DIES
306459 - Road Seal - Kalimna Road Nuriootpa	100,015	100,000			100,015	0	100,015	0	0	DIES
306476 - ROAD SEAL,KEYNETON RD,MOCULTA	241,443	220,000		21,443	241,443	0	241,443	0	0	DIES
306544 - Road Seal - Moculta Road Moculta	25,000	25,000			25,000	0	25,000	0	0	DIES
307681 - ROAD PAVE,MIROOLOO RD,ANGASTON	33,068	0		33,068	33,068	0	33,068	0	0	DIES
310236 - AQUATIC SWIMMING POOL, LOT 2 KOKODA ROAD	42,568	42,000			42,568	0	42,568	0	0	DIES
310961 - ROAD DRAIN, BAIRD STREET, NURIOOTPA	68,162	100,000			100,000	31,838	100,000	0	0	DIES
311594 - STEDS LAGOONS, GOTTWALD RD, WILLIAMSTOWN	0	350,000	-250,000		100,000	100,000	0	100,000	100,000	CWMS
311599 - SWIMMING POOL, WILLIAMSTOWN QVJ PARK	10,909	0		10,909	10,909	0	10,909	0	0	DIES
311690 - STEDS, PUMP STATION, RESERVE, LYNDOCH	3,450	0			0	-3,450	0	0	0	CWMS
311942 - Road Drain - Yettie Road Williamstown	1,338	0			0	-1,338	0	0	0	DIES
312218 - ROAD PAVE,BARRITT RD,LYNDOCH	6,174	0		6,174	6,174	0	6,174	0	0	DIES
312236 - Road Pave - McCallum Road Concordia	9,710	0		9,710	9,710	0	9,710	0	0	DIES
312318 - Meadow Rd,KALBEEBA	104,032	120,000			120,000	15,968	120,000	0	0	DIES
312324 - Road Pave - Mount Road Mount Crawford	7,732	81,134			81,134	73,402	81,134	0	0	DIES
312360 - Road Pave - Trial Hill Road Altona	7,733	0		7,733	7,733	0	7,733	0	0	DIES
312364 - ROAD PAVE,TWEEDIES GULLY RD,LYNDOCH	39,711	0		39,711	39,711	0	39,711	0	0	DIES
312373 - ROAD PAVE,WINTON RD,ROSEDALE	22,904	0		22,904	22,904	0	22,904	0	0	DIES
312376 - ROAD PAVE,WIRRA WIRRA RD, Pewsey Vale	2,093	0		2,093	2,093	0	2,093	0	0	DIES
312462 - ROAD SEAL, ROSEDALE ROAD, ROSEDALE	13,800	0		13,800	13,800	0	13,800	0	0	DIES
312690 - Road Drain - Elizabeth Street Tanunda	63,133	54,400		45,600	100,000	36,867	100,000	0	0	DIES
313247 - ROAD SEAL,JULIUS ST,TANUNDA	459,420	541,326			541,326	81,906	541,326	0	0	DIES
313388 - Swimming Pool, BV Recreation Centre	22,771	340,000			340,000	317,229	22,771	317,229	316,375	DIES
313455 - Road Pave - Craneford Road Eden Valley	147,214	61,200		86,014	147,214	0	147,214	0	0	DIES
313466 - Road Pave - Nitschke Road Krondorf	6,027	0		6,027	6,027	0	6,027	0	0	DIES
313544 - Road Pave - Jutland Road Eden Valley	22,006	0		22,006	22,006	0	22,006	0	0	DIES
313554 - ROAD PAVE,MARLEY RD, Mount Pleasant	719	59,400			59,400	58,681	59,400	0	0	DIES

Asset Ledger Enquiry

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Criteria: Account Class is equal to AC02

2324AFQ2	Accum Actual	Accum Budget	Q3 Change	Q4 Est Changes	Revised Budget	Variation	Forecast	Available for Carry Over	Expected Carry Over	Responsible Area
313706 - ROAD PAVE,RHINE PARK ROAD, EDEN VALLEY	14,908	0		14,908	14,908	0	14,908	0	0	DIES
313744 - BRIDGE, MOSS SMITH ROAD, EDEN VALLEY	506	103,500			103,500	102,994	0	103,500	103,500	DIES
313765 - ROAD PAVE,JOHNS RD,MT PLEASANT	15,521	30,000			30,000	14,479	30,000	0	0	DIES
313990 - Craneford Road Flaxman Valley	143,045	410,000		-266,955	143,045	0	143,045	0	0	DIES
314003 - Road Seal - Balmoral Road Cockatoo Valley	29,400	0		340,000	340,000	310,600	340,000	0	0	DIES
314360 - ROAD SEAL, RUSHLEA ROAD, EDEN VALLEY	22,543	0		22,543	22,543	0	22,543	0	0	DIES
314441 - ROAD PAVE, R ROGERS ROAD, EDEN VALLEY	6,287	0		6,287	6,287	0	6,287	0	0	DIES
315049 - STEDS - LYNDOCH RISING MAINS	134,758	200,000	-50,000		150,000	15,242	134,758	15,242	0	CWMS
400557 - TRUCK, Arboriculture Tower Truck	298,697	298,700			298,700	3	298,697	3	0	DIES
400562 - ISUZU FXZ 1500 Tandem Truck	0	250,000			250,000	250,000	250,000	0	0	DIES
400656 - Mobile Phone Fleet	40,379	50,000		16,000	66,000	25,621	40,379	25,621	25,621	DCS&BI
401119 - Samuel Road Stand-alone Solar	0	14,000			14,000	14,000	14,000	0	0	DIES
401148 - Barossa Gallery Gutter Works	11,380	37,000		-25,620	11,380	0	11,380	0	0	DIES
401297 - 23/24 Ute 1	41,366	40,000		1,366	41,366	0	41,366	0	0	DIES
401305 - 23/24 Ute 2	40,443	40,000		443	40,443	0	40,443	0	0	DIES
401464 - TechOne System	224,334	230,513		200,000	430,513	206,179	224,334	206,179	206,179	DCS&BI
401494 - Depot Pool Vehicle 23/24	24,895	27,000		-2,105	24,895	0	24,895	0	0	DIES
401539 - 23/24 Ute 3	41,370	40,000		1,370	41,370	0	41,370	0	0	DIES
500244 - Mount Pleasant Main Street Upgrade	21,896	0		21,896	21,896	0	21,896	0	0	DIES
600296 - OVAL COURTS/LIGHTS, TALUNGA REC PK	142,713	200,000			200,000	57,287	142,713	57,287	57,287	DIES
600547 - CWMS, WASTE WATER TREATMENT PLANT, LOT 17 C KUCHELS ROAD,	0	300,000	-300,000		0	0	0	0	0	CWMS
600563 - ROAD SEAL, YALDARA DRIVE, LYNDOCH	1,045	0		1,045	1,045	0	1,045	0	0	DIES
600728 - RESERVE, ATZE PARADE, NURIOOTPA,	6,285	0			0	-6,285	0	0	0	DIES
601095 - FOOTBRIDGE, LYNDOCH VALLEY ROAD - LYNDOCH	68,360	150,000			150,000	81,640	80,000	70,000	0	DIES

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2324AFQ2	Accum Actual	Accum Budget	Q3 Change	Q4 Est Changes	Revised Budget	Variation	Forecast	Available for Carry Over	Expected Carry Over	Responsible Area
601230 - Bushgardens Office	0	13,442			13,442	13,442	0	13,442	13,442	DIES
601233 - Library Books - PLS	0	76,000			76,000	76,000	76,000	0	0	DDCS
601239 - Pathway System	2,776	254,957			254,957	252,181	2,776	252,181	252,181	DCS&BI
601249 - CWMS Operator Vehicle	55,339	58,055			58,055	2,716	55,339	2,716	0	CWMS
601260 - Reseal Budget - Contrctors	1,019,830	1,433,032		-413,202	1,019,830	0	1,019,830	0	0	DIES
601260 - Reseal Budget - Salary	237,549	135,049		102,500	237,549	0	237,549	0	0	DIES
601261 - Road Resheeting Budget	1,097,022	1,064,848		32,174	1,097,022	0	1,097,022	0	0	DIES
601262 - Footpath Renewal Budget	206,047	382,963			382,963	176,916	382,963	0	0	DIES
601264 - Playground Budget New	0	72,400			72,400	72,400	6,285	66,115	66,115	DIES
601269 - Misc Buildings Renewal	4,028	125,804		-121,776	4,028	0	4,028	0	0	DIES
601273 - Upgrade Tanunda Oval	1,602,701	1,590,000		12,701	1,602,701	0	1,602,701	0	0	DIES
601303 - WWTP Nuriootpa	236,696	1,600,000	692,100		2,292,100	2,055,404	400,000	1,892,100	1,892,000	CWMS
601311 - IT System Infrastructure Hardware	0	60,000			60,000	60,000	0	60,000	60,000	DCS&BI
601340 - Streetscaping Murray Street Angaston	2,623	0		2,623	2,623	0	2,623	0	0	DIES
601348 - Road Shoulders Budget	197,285	127,082		70,203	197,285	0	197,285	0	0	DIES
601371 - Playground Budget - Renew/Replace	0	30,000			30,000	30,000	0	30,000	30,000	DIES
601378 - Tanunda Rec Park Oval Irrigation	1,968	0			0	-1,968	0	0	0	DIES
601384 - 15/16 Rex Air Cooling	8,111	0		8,111	8,111	0	8,111	0	0	DIES
601404 - Minor Plant Budget Renewal	30,573	50,000			50,000	19,427	30,573	19,427	0	DIES
601429 - Library Books - Local Purchase	8,990	14,470			14,470	5,480	14,470	0	0	DDCS
601440 - Office Vehicle- Capital Project Officer	24,683	25,000			25,000	317	24,683	317	0	DIES
601467 - Nuriootpa Soccer Development- contribution	0	200,000			200,000	200,000	200,000	0	0	NCPA
601479 - Finance Budgeting Software	0	0			0	0	0	0	0	DCS&BI
601515 - Drainage Maria Street Open Channel	40,759	61,825			61,825	21,066	40,759	21,066	21,066	DIES

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2324AFQ2	Accum Actual	Accum Budget	Q3 Change	Q4 Est Changes	Revised Budget	Variation	Forecast	Available for Carry Over	Expected Carry Over	Responsible Area
601551 - Works Road Sweeper referb	0	30,000			30,000	30,000	0	30,000	30,000	DIES
601571 - Tanunda Recreation Park - Oval	51,681	1		51,680	51,681	0	51,681	0	0	DIES
601574 - The Big Project - Buildings Phase 1 Implementation	12,590	204,424		-191,834	12,590	0	12,590	0	0	DIES
601575 - The Big Project - Recreation Phase 1 Implementation	6,710	207,522		-200,812	6,710	0	6,710	0	0	DIES
601577 - Bushgardens Access Paths	13,721	0		13,721	13,721	0	13,721	0	0	DIES
601584 - Internal Roadways - NCPA Nuriootpa Centennial Park Authority	0	20,000			20,000	20,000	20,000	0	0	NCPA
601585 - Calton Road to Hameister Court Drainage Kalbeeba	839	839			839	0	839	0	0	DIES
601591 - Barossa Rugby Park - The Big Project	3,797,365	4,057,022			4,057,022	259,657	4,057,022	0	0	DIES
601594 - Creative Industries Centre - The Big Project	51,756	250,000			250,000	198,244	75,000	175,000	175,000	OMCEO
601618 - Office Vehicle - General Inspector	36,194	40,000			40,000	3,806	36,194	3,806	0	DIES
601619 - Office Vehicle - Manager Works & Operations	35,236	35,267			35,267	31	35,236	31	0	DIES
601622 - Office Vehicle - Community Transport Vehicle 1	31,803	34,000			34,000	2,197	31,803	2,197	0	DIES
601633 - Nuriootpa Office Led Lighting Replacement	4,150	4,150			4,150	0	4,150	0	0	DIES
601634 - The Rex LED Lighting Replacement	6,250	21,007			21,007	14,757	6,250	14,757	0	DIES
601637 - Tanunda and Williamstown Depot Upgrades	1,526	0			0	-1,526	0	0	0	DIES
601640 - CWMS Vehicle - Co-Ordinator	40,630	42,000			42,000	1,371	40,630	1,371	0	CWMS
601653 - Mt Pleasant Caravan Park Upgrade	1,152,889	1,118,234		34,655	1,152,889	0	1,152,889	0	0	DIES
601662 - Angas Rec Park Multi Functional Clubrooms	6,470	0		6,470	6,470	0	6,470	0	0	DIES
601675 - Website Development Project	0	0			0	0	0	0	0	DCS&BI
601677 - Office Vehicle-Director Development and Environmental Servic	0	50,000			50,000	50,000	0	50,000	50,000	DIES
601678 - Office Vehicle - Manager Community Services	0	0			0	0	0	0	0	DIES
601679 - Office Vehicle - Manager Health Services	0	0			0	0	0	0	0	DIES
601682 - Office Vehicle - Community Transport Vehicle 5	31,271	32,500			32,500	1,229	31,271	1,229	0	DIES
601683 - Office Vehicle - Community Transport Vehicle 10	31,271	32,500			32,500	1,229	31,271	1,229	0	DIES
601690 - CWMS Pipeline Radio Link Upgrad/Control Change	0	92,100	-92,100		0	0	0	0	0	CWMS
601711 - Nuriootpa Soccer Infrastructure	9,006	0		9,006	9,006	0	9,006	0	0	DIES
601727 - Asset Management System	93,032	127,955			127,955	34,923	127,955	0	0	DCS&BI
601728 - Tanunda Recreation Park Junior Sports Field	25,088	0		25,088	25,088	0	25,088	0	0	DIES
601729 - Tanunda Recreation Park Playground	9,644	0		9,644	9,644	0	9,644	0	0	DIES

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Criteria: Account Class is equal to AC02

2324AFQ2	Accum Actual	Accum Budget	Q3 Change	Q4 Est Changes	Revised Budget	Variation	Forecast	Available for Carry Over	Expected Carry Over	Responsible Area
601734 - Tanunda Recreation Park Cricket Nets	27,514	0		27,514	27,514	0	27,514	0	0	DIES
601739 - Stormwater Budget - Salaries (New)	184,022	110,952		64,351	175,303	-8,719	184,022	-8,719	0	DIES
601740 - Nuriootpa Soccer Clubrooms	887,505	1,541,579			1,541,579	654,074	1,541,579	0	0	DIES
601741 - Nuriootpa Soccer Civil Infrastructure	9,193	153,223			153,223	144,030	153,223	0	0	DIES
601755 - Office Vehicle - Contingency	0	24,650		-1,074	23,576	23,576	0	23,576	23,576	DIES
601757 - Works Ute 2	37,316	40,000			40,000	2,684	40,000	0	0	DIES
601759 - Office Vehicle- Works Project Officer	0	0			0	0	0	0	0	DIES
601762 - Krieg Park BMX Track	15,000	0		15,000	15,000	0	15,000	0	0	DIES
601769 - CWMS - Irrigation Stockwell Recreation Park	10,654	0		0	0	-10,654	0	0	0	CWMS
601776 - Tanunda Recreation Park Change/Club Rooms	1,739,206	1,659,056		80,150	1,739,206	0	1,739,206	0	0	DIES
601777 - ICT Software/Hardware	5,727	307,544		-216,000	91,544	85,817	5,727	85,817	85,817	DCS&BI
601780 - Williamstown Hall Floor Resurfacing	17,300	99,430		-74,430	25,000	7,700	25,000	0	0	DIES
601788 - Lyndoch Recreation Park Redevelopment	1,285,000	1,285,000			1,285,000	0	1,285,000	0	0	DIES
601791 - Office Vehicle - Manager Development Services	0	35,000			35,000	35,000	0	35,000	35,000	DIES
601795 - Office Vehicle - Manager Organisational Culture and People	0	0			0	0	0	0	0	DIES
601798 - NCPA - Adventure Playground	1,328	0			0	-1,328	0	0	0	NCPA
601799 - Signage Track System in townships	15,963	120,000			120,000	104,038	15,963	104,037	104,037	DIES
601802 - Lyndoch Rec Park - Ovals and Rec	1,020,820	3,750,000			3,750,000	2,729,180	1,815,000	1,935,000	1,935,000	DIES
608855 - Intranet	11,516	104,160			104,160	92,644	16,500	87,660	87,660	DCS&BI
608859 - Lyndoch Land Purchase	1,556,011	1,549,716		6,295	1,556,011	0	1,556,011	0	0	OMCEO
608861 - Melrose Street, Mt Pleasant	16,953	740,000		-21,896	718,104	701,151	538,104	180,000	180,000	DIES
608862 - Recreation Asset Budget - Renew/Replace	0	59,384		-59,384	0	0	0	0	0	DIES
608863 - Streetscaping Budget New/ Upgrade	76,786	85,600		-3,031	82,569	5,783	76,786	5,783	0	DIES
608864 - New Public Toilet - Tanunda Rec Park	0	63,000			63,000	63,000	0	63,000	63,000	DIES
Less Lyndoch Recoveries							-1,616,920			OMCEO
NCPA - Electric Buggy Replacement	0	25,000			25,000	25,000	25,000	0	0	NCPA
NCPA Oval Shed	0	20,000			20,000	20,000	20,000	0	0	NCPA
REX - Replacement kinder gym equipment	0	6,600			6,600	6,600	6,600	0	0	DIES
REX - Replacement kinder gym equipment	0	13,800			13,800	13,800	13,800	0	0	DIES
	19,987,366	**30,461,032**	**0**	**-72,173**	**30,389,442**	**10,402,076**	**22,457,112**	**6,315,410**	**6,105,574**	

DEBATE REPORT

7.2 Corporate Services and Business Innovation

7.2.2 MONTHLY FINANCE REPORT AS AT 31 MAY 2024

Author: Senior Accountant
24/43270

PURPOSE

The Uniform Presentation of Finances report provides information as to the financial position of Council, including notes on material financial trends and transactions.

RECOMMENDATION

That Council receive and note the Monthly Finance Report as at 31 May 2024 as provided at Attachment 1.

REPORT

The Monthly Finance Report (as at 31 May 2024) is Attached. The report has been prepared comparing actuals to the original adopted budget 2023/24.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 Monthly Finance Report Council May 2024

Supporting references
Nil

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Legislative Requirements
Local Government (Financial Management) Regulations 2011, Regulation 9(1)(b) LGA information paper no.25 – Monitoring Council Budget Performance.

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

To enable Council to make effective and strategic financial decisions, a regular up to date high level financial report is provided.

COMMUNITY ENGAGEMENT

Community Consultation was part of the original budget adoption process in June/July 2023, as per legislation. This report is advising Council of the monthly finance position compared to that budget.

MONTHLY FINANCE REPORT

AS AT 31 May 2024
FOR YEAR ENDING 30 JUNE 2024

Uniform Presentation of Finances

	Notes	% Actual Expenditure to Original Budget	Original Budget (Full-Year) $'000	Revised Budget (Q2) (Full-Year) $'000	Actual Result (Year-to-Date) (Full-Year) $'000
OPERATING ACTIVITIES:		*Operating*			
Operating Income			45,014	45,977	44,752
					0
Less Operating Expenses		85.56%	(47,359)	(47,970)	(40,518)
Operating Surplus / (Deficit)			**(2,345)**	**(1,993)**	**4,234**
CAPITAL ACTIVITIES:					
Net Outlays on Existing Assets		*Capital*			
Capital Expenditure on Renewal and Replacement of Existing Assets		107.99%	(8,031)	(10,191)	(8,673)
Add back Depreciation, Amortisation & Impairment			10,170	10,170	9,323
					0
Add back Proceeds from Sale of Replaced Assets			224	206	256
Subtotal			**2,363**	**185**	**906**
Net Outlays on New and Upgraded Assets					
Capital Expenditure on New and Upgraded Assets		74.03%	(14,822)	(20,147)	(10,973)
Add back Amounts Received Specifically for New and Upgraded Assets			2,796	4,281	4,384
Add back Proceeds from Sale of Surplus Assets			0	0	0
Subtotal			**(12,026)**	**(15,866)**	**(6,589)**
Net Lending/(Borrowing) for the Financial Year			**(12,008)**	**(17,674)**	**(1,449)**
Total % Capital Budget Spent		**85.97%**			

NOTES

1) 2023/24 Capital Expenditure to end of May includes:
- The Big Project - Tanunda Rec Park - $1.79M
- Upgrade Tanunda Oval - $1.6M
- Bridges - $71k
- Road Resheeting $1.33M
- Mt Pleasant Caravan Park Upgrade - $1.15M
- The Big Project -Barossa Rugby Park - $3.8M
- Drainage $359k
- Streetscaping $116k
- Footpaths & Kerbing $313k
- Sealed Roads $2.44M
- The Big Project - Lyndoch Rec Park - $2.26M

DEBATE REPORT

7.2 Corporate Services and Business Innovation

7.2.3 FEES AND CHARGES REGISTER 2024-25

Author: Manager Financial Services
24/44495

PURPOSE

To review and adopt the fees and charges to be applied for the 2024-25 financial year.

RECOMMENDATION

That Council adopt the fees and charges to be applied for the 2024-25 financial year as included in Attachment 1.

REPORT

Background

Section 188 of the *Local Government Act 1999* allows a Council to impose a variety of fees and charges for the goods and/or services it provides. These fees and charges may be fixed, varied or revoked by decision of the Council.

Discussion

A list of the proposed fees and charges for 2024-25 is provided in Attachment 1. The list includes fees and charges for the goods and/or services that the Council provides, including dog registration fees, which were previously adopted by Council at the 19 March 2024 meeting.

Any fees and charges set by the State Government have been excluded from Attachment 1 given they do not require approval from Council and are available through the relevant State Government authorities.

Any fees and charges that do not have a comparable 2023-24 amount are new for 2024-25.

Summary and Conclusion

To continue to minimise the general rate burden on our community, it is imperative that Council increases the fees and charges in line with the cost increases being experienced by the council in delivering such goods and/or services to our community. Accordingly, all fees and charges have been reviewed by the relevant Budget Managers and increased where appropriate.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 Draft Fees and Charges Register 2024-25 - To Council

Supporting references
Nil

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Corporate Plan

BS3 Communications and Engagement - Management of media, social media, digital communications, branding and strategy, special projects, grants and research, corporate publications, community engagement and events.

BS6 Finance - Transparency and accountability regarding Council activity and expenditure. Provision of organisational performance report (outcomes), activity report (outputs), a range of statutory reporting (e.g. public health, tax, superannuation), financial reporting.

BS7 Governance - Provision of governance advice and support in the discharge of legislative responsibilities for policy development, delegations and authorisations, internal review of Council decisions, delegations and authorisations, Native Title claims.

Legislative Requirements

Section 188 of the Local Government Act 1999.

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

The Draft Annual Budget and Business Plan 2024-25 is aligned to the draft Fees and Charges Register and this report represents no change in risk, financial outcomes or resource allocations.

COMMUNITY ENGAGEMENT

Fees and charges set by the State Government are a legislative requirement and Council is required to charge these amounts in accordance with the relevant Act. These fees and charges are not shown as part of the Council's Fees and Charges Register but are available through the relevant State Government authorities.

Other fees and charges are set by the Council as part of the 2024-25 budget process, with the Draft Annual Budget and Business Plan 2024-25 made available to the community for public consultation. This public consultation process has now been completed.

The newly adopted fees and charges will be made available for the community to access on the Council's website from 1 July 2024.

Register of Fees and Charges
As at 1 July 2024

Service	Title	General Information	GST	2023-2024	2024-2025
Animal Control	Annual Registration Fee - Non Standard Dog	Dogs not desexed and/or microchipped 50% rebate off fees otherwise payable after 1 January for new dog registrations only	No	$88.00	$88.00
Animal Control	Annual Registration Fee - Non Standard Dog - Concession	Dogs not desexed and/or microchipped - Owner must hold current concession card Maximum of two dogs per person at concession rate 50% rebate off fees otherwise payable after 1 January for new dog registrations only	No	$44.00	$44.00
Animal Control	Annual Registration Fee - Assistance Dog	Accredited Guide, hearing or disability dogs - Including dogs in training	No	No Charge	No Charge
Animal Control	Annual Registration Fee - Working Livestock Dog	One set fee - A dog kept or worked on rural land by a person who is a primary producer (or engaged or employed by a primary producer) and is kept primarily for the purpose of herding, droving, protecting, tending or working stock - No other rebates apply	No	$25.00	$25.00
Animal Control	Annual Registration Fee - Racing Greyhound	Greyhounds registered with the Greyhound Racing Association - Certification must be provided	No	$25.00	$25.00
Animal Control	Annual Registration Fee - Standard Dog	Dogs that are both desexed and microchipped - Certification must be provided 50% rebate off fees otherwise payable after 1 January for new dog registrations only	No	$44.00	$44.00
Animal Control	Annual Registration Fee - Standard Dog - Concession	Dogs that are both desexed and microchipped - Certification must be provided Owner must hold a current concession card Maximum of two dogs per person at concession rate 50% rebate off fees otherwise payable after 1 January for new dog registrations only	No	$22.00	$22.00
Animal Control	Annual Registration Fee - Standard Dog - Trained	Dogs that are both desexed and microchipped - Certification must be provided Certificate of training to approved level to be provided 50% rebate off fees otherwise payable after 1 January for new dog registrations only	No	$40.00	$40.00
Animal Control	Annual Registration Fee - Standard Dog - Trained and Concession	Dogs that are both desexed and microchipped - Certification must be provided Certificate of training to approved level to be provided Owner must hold a current concession card Maximum of two dogs per person at concession rate 50% rebate off fees otherwise payable after 1 January for new dog registrations only	No	$20.00	$20.00
Animal Control	Dog Registration Late Renewal Fee	Late Dog Registration Renewal Fee if paid after 31st August Not applicable to new registrations.	No	$25.00	$25.00
Animal Control	Dog Business Registration	Per Dog	No	$88.00	$88.00
Animal Control	New Dog Registrations for 2023/24 - applied for in June	For the month of June only - No Charge	No	No Charge	No Charge
Animal Control	Dog Impound Fee	Impound Fee (Per Occasion)	No	$85.00	$85.00
Animal Control	Dog Pound Daily Sustenance Fee	Daily maintenance fee - Per day or part thereof	No	$25.00	$25.00
Animal Control	Cat Trap Rental	Per Week	Yes	$20.00	$20.80
Animal Control	Cat Cage Replacement Fee	For damaged or non-return of Council cages. At cost of a new cage.	Yes	$150.00	At Cost
Animal Control	Menacing / Dangerous Dog Collar	At Cost	Yes	At Cost	At Cost
Animal Control	Dangerous Dog Sign	At Cost	Yes	At Cost	At Cost
Animal Control	Dogs Relinquished to Council	Owner surrendering all rights, title and interest in the dog to the Council - per Dog - At Cost - based on Animal Welfare League Fees	No	$261.75	$294.60
Animal Control	Cats Relinquished to Council	Owner surrendering all rights, title and interest in the cat to the Council - per Cat - At Cost - based on Animal Welfare League Fees	No	$104.70	$117.84
Animal Control	Citronella Anti-barking Dog Collar Hire Fee	Per week, includes consumables	Yes	$30.00	$31.20
Barossa Regional Gallery	Barossa Regional Gallery Bond		No	$500.00	$500.00
Barossa Regional Gallery	Barossa Regional Gallery: Gallery 2	Per Hour	Yes	$46.00	$50.00
Barossa Regional Gallery	Barossa Regional Gallery: Gallery 2	Per Day	Yes	$217.00	$210.00
Barossa Regional Gallery	Barossa Regional Gallery: Gallery 3 (Main Hall)	Per Hour (includes Gallery 1 and 2 access)	Yes		$80.00
Barossa Regional Gallery	Barossa Regional Gallery: Gallery 3 (Main Hall)	Per Day (inlcudes Gallery 1 and 2 access)	Yes	$217.00	$210.00
Barossa Regional Gallery	Barossa Regional Gallery: Gallery 3 (Main Hall)	Per Week (includes Gallery 1 and 2 access)	Yes	$568.00	$568.00
Barossa Regional Gallery	Barossa Regional Gallery: Gallery 3 (Main Hall)	Per Exhibition (non-exclusive exhibition space)	Yes		$250.00
Barossa Regional Gallery	Barossa Regional Gallery: Gallery 1, 2 and 3	Per Week charge - whole complex hire to by negotiation	Yes		As negotiated
Barossa Regional Gallery	Barossa Regional Gallery - Kitchen use	Per hour charge in conjunction with the hire of Gallery spaces (inlcudes use of urn, cups/saucers, microwave, stove, fridge as negotiated with Gallery management)	Yes		$10.00
Barossa Regional Gallery	Barossa Regional Gallery - Council Staff Cost Recovery (Events after 5pm)	Per hour per person charge for bookings starting/finishing after 5pm (including packup/cleanup time)	Yes		$55.00
Barossa Regional Gallery	Barossa Regional Gallery - Consignment Stock Commission	33% Commission on Consignment Stock	Yes		33% Commission
Barossa Regional Gallery	Barossa Regional Gallery - Expired agreement - consignment stock	Per Day for consignment stock and artwork left after agreed pick up date has expired (as per Agency Consignment Agreement)	Yes	$5.00	$5.00
Barossa Regional Gallery	Barossa Regional Gallery - Concert seating setup by Council Staff	Setup concert seating by Council Staff (chairs only)	Yes		$100.00

Register of Fees and Charges
As at 1 July 2024

Service	Title	General Information	GST	2023-2024	2024-2025
Barossa Regional Gallery	Barossa Regional Gallery - Concert seating pack up by Council Staff	Pack up concert seating by Council Staff (chairs only)	Yes		$100.00
Barossa Regional Gallery	Barossa Regional Gallery - Aditional Cleaning	At cost charge if a cleaner is required to be called out following a booking	Yes		At cost
Barossa Regional Gallery	Barossa Regional Gallery - Table Cloths	Per table cloth inclusive of laundering	Yes		$5.00
Barossa Regional Gallery	Barossa Regional Gallery - Trestle tables	Per trestle table (subject to availability)	Yes		$10.00
Barossa Regional Gallery	Adornment Market - Stallholder Site Fee - 3m x3m (no power)	Per Stall charge	Yes	$40.00	$45.00
Barossa Regional Gallery	Adornment Market - Stallholder Site Fee - Trestle Table size (no power)	Per Stall charge	Yes		$40.00
Barossa Regional Gallery	Adornment Market - Stallholder Site Fee - Powered	Per Stall charge	Yes		$50.00
Barossa Regional Gallery	Barossa Regional Gallery	Other Items for Sale - GST is included in all pricing	Yes	Sale Price	Sale Price
Barossa Regional Gallery	Adornment Market / Event Limited Liquor Licence Fee	At cost of the actual Liquor Licence Fee Gallery to apply for licence on behalf of the producers selected	No	At cost	At cost
Barossa Valley Tourist Park	Barossa Valley Tourist Park	Please refer to the Barossa Valley Tourist Park website for detailed fees and charges: https://barossatouristpark.com.au	Yes		
Barossa Visitor Centre	Event Ticketing - Consumer Booking/Administration Fee	Per Transaction (previously charged at $3.50 per ticket)	Yes	$4.50	$4.60
Barossa Visitor Centre	Event Ticketing - Event Organiser Commission	6% Commission charged to Event Organisers on tickets sold	Yes	6% Commission	6% Commission
Barossa Visitor Centre	Accommodation and Tours Online Booking Fee		Yes	$4.50	$4.60
Barossa Visitor Centre	Accommodation and Tours Operator Fee	12% Commission on Bookings made	Yes	12% Commission	12% Commission
Barossa Visitor Centre	Bike Hire	20% Commission charged by Bike Provider	Yes	20% Commission	20% Commission
Barossa Visitor Centre	Membership Fee - Out of Region	Annual Fee (pro-rata for part year membership when joining)	Yes	$120.00	$130.00
Barossa Visitor Centre	Window Display Space Hire	Per Month	Yes	$90.00	$100.00
Barossa Visitor Centre	Barossa Makers Table	Per Week	Yes	$50.00	$50.00
Barossa Visitor Centre	Digital Signage Advertising - Large screen	Per Month	Yes	$40.00	$40.00
Barossa Visitor Centre	Digital Signage Advertising - Small screen	Per Month	Yes		$25.00
Barossa Visitor Centre	"Barossa Made" Markets - Stallholder Site Fee - Trestle Table size (no power)	Per Stall charge	Yes	$30.00	$40.00
Barossa Visitor Centre	"Barossa Made" Markets - Stallholder Site Fee - 3m x 3m marquee (no power)	Per Stall charge	Yes		$45.00
Barossa Visitor Centre	"Barossa Made" Markets - Stallholder Site Fee - Powered	Per Stall charge	Yes	$42.00	$50.00
Barossa Visitor Centre	"Barossa Made" Markets Trestle Hire	Per Trestle	Yes	$10.00	$10.00
Barossa Visitor Centre	"Barossa Made" Markets / Event Limited Liquor Licence Fee	At cost of the actual Liquor Licence Fee Visitor Centre to apply for licence on behalf of the producers selected	No	At Cost	At Cost
Barossa Visitor Centre	Stock for Sale	Other Items for Sale - GST is included in all pricing (if applicable)	Yes	Sale Price	Sale Price
Bushgardens	Retail - Plants - Tube - sales/clearance		Yes	$2.00	$2.00
Bushgardens	Retail - Plants - Square Pot - sale/clearance		Yes	$3.00	$3.00
Bushgardens	Retail - Plants - 140mm Pot - sale/clearance		Yes	$5.50	$5.50
Bushgardens	Retail - Plants - 200mm Pot - sale/clearance		Yes	$12.50	$12.50
Bushgardens	Wholesale - Plants - Square Pot		Yes	$4.00	$4.00
Bushgardens	Wholesale - Plants - 140mm Pot		Yes	$6.00	$6.00
Bushgardens	Wholesale - Plants - 200mm Pot		Yes	$18.00	$18.00
Bushgardens	Retail - Plants - Tube		Yes	$4.00	$4.00
Bushgardens	Wholesale - Plants - Tube		Yes	$1.65	$1.65
Bushgardens	Calico Bags		Yes	$5.00	$5.00
Bushgardens	Guided Tours	Per Person	Yes	$5.00	$5.00
Bushgardens	Guided Tours - Concession	Per Person	Yes	$2.00	$2.50
Bushgardens	Self-Guided Tours	No Charge	Yes	No Charge	No Charge
Bushgardens	Open Day Admission	Gold Coin Donation	No	Gold Coin Donation	Gold Coin Donation
Bushgardens	Open Day and Other Events - Stall Fees - Community Groups	No Charge	Yes	No Charge	No Charge
Bushgardens	Open Day and Other Events - Stall Fees - Businesses	Per Day	Yes	$25.00	$30.00
Bushgardens	Open Day and Other Events - Trestle Hire	Per Trestle	Yes	$5.00	$10.00
Bushgardens	Open Day and Other Events - Chair Hire	Per Chair	Yes	$2.00	$2.00
Bushgardens	Natural Resource Centre NRC Meeting Space Hire - Half Day	15% Surcharge for bookings starting or finishing after 5.00pm (including pack up and clean up)	Yes	$45.00	$75.00

Register of Fees and Charges
As at 1 July 2024

Service	Title	General Information	GST	2023-2024	2024-2025
Bushgardens	Natural Resource Centre NRC Meeting Space Hire - Full Day	15% Surcharge for bookings starting or finishing after 5.00pm (including pack up and clean up)	Yes	$65.00	$100.00
Bushgardens	Natural Resource Centre NRC Meeting Space Hire - Half or Full Day - Not for Profit/Community Groups	No Charge	Yes	No Charge	No Charge
Bushgardens	Barossa Enterprises Consignment Stock Commission	Per Item Sold	Yes	$5.00	$5.20
Caravan Park	Eden Valley Caravan Park: Cancellation Policy - Off-Peak Periods	24 hours notice is required for all off-peak cancellations	Yes	$15.00	$15.00
Caravan Park	Eden Valley Caravan Park: Cancellation Policy - Peak Period - under 7 days notice	Peak Periods (all SA school holidays, public holidays and long weekend bookings)	Yes	Full Fee	Full Fee
Caravan Park	Eden Valley Caravan Park: Cancellation Policy - Peak Period - more than 7 days notice	Peak Periods (all SA school holidays, public holidays and long weekend bookings)	Yes	$15.00	$15.00
Caravan Park	Eden Valley Caravan Park: Powered Site	Per Night for up to 2 adults, children 5 & under are free	Yes	$25.00	$28.00
Caravan Park	Even Valley Caravan Park: Unpowered Site	Per Night for up to 2 adults, children 5 & under are free	Yes	$20.00	$22.00
Caravan Park	Eden Valley Caravan Park: Extra Person on Site	Per Night	Yes	$12.00	$12.00
Caravan Park	Eden Valley Caravan Park: Stay7 pay 6	Stay 7 Nights, Pay for 6	Yes	Special Deal	Special Deal
Caravan Park	Eden Valley Caravan Park: Mid-week stay	Stay 4 Nights, Pay for 3	Yes	Special Deal	Special Deal
Caravan Park	Eden Valley Caravan Park: Shower Use Only	Per Person	Yes	$5.00	$6.00
Caravan Park	Eden Valley Caravan Park: Washing Machine Usage	Per Load	Yes	$4.00	$5.00
Caravan Park	Eden Valley Caravan Park: Long Term Powered Site	Per Week	Yes	$120.00	$130.00
Caravan Park	Eden Valley Caravan Park: Long Term Unpowered Site	Per Week	Yes	$100.00	$110.00
Caravan Park	Mt Pleasant (Talunga) Caravan Park: Cancellation Policy - Off-Peak Periods	24 hours notice is required for all off-peak cancellations	Yes	$15.00	$15.00
Caravan Park	Mt Pleasant (Talunga) Caravan Park: Cancellation Policy - Peak Period - under 7 days notice	Peak Periods (all SA school holidays, public holidays and long weekend bookings)	Yes	Full Fee	Full Fee
Caravan Park	Mt Pleasant (Talunga) Caravan Park: Cancellation Policy - Peak Period - more than 7 days notice	Peak Periods (all SA school holidays, public holidays and long weekend bookings)	Yes	$15.00	$15.00
Caravan Park	Mt Pleasant (Talunga) Caravan Park: Powered Site	Per Night for up to 2 adults, children 5 & under are free	Yes	$40.00	$42.00
Caravan Park	Mt Pleasant (Talunga) Caravan Park: Unpowered Site	Per Night for up to 2 adults, children 5 & under are free	Yes	$26.00	$27.50
Caravan Park	Mt Pleasant (Talunga) Caravan Park: Extra Person on Site	Per Night	Yes	$12.00	$12.00
Caravan Park	Mt Pleasant (Talunga) Caravan Park: Cabin	Per Night for up to 2 adults, children 5 & under are free	Yes	$120.00	$130.00
Caravan Park	Mt Pleasant (Talunga) Caravan Park: Premium Cabin	Per Night for up to 2 adults, children 5 & under are free (Min 2 Nights)	Yes	$160.00	$190.00
Caravan Park	Mt Pleasant (Talunga) Caravan Park: Extra Person in Cabin	Per Night	Yes	$12.00	$15.00
Caravan Park	Mt Pleasant (Talunga) Caravan Park: Mid-week stay	Stay 4 Nights, Pay for 3	Yes	Special Deal	Special Deal
Caravan Park	Mt Pleasant (Talunga) Caravan Park: Stay 7 nights pay 6 Special	Stay 7 Nights, Pay for 6	Yes	Special Deal	Special Deal
Caravan Park	Mt Pleasant (Talunga) Caravan Park: Shower Use Only	Use of Amenity, not staying overnight	Yes	$5.00	$6.00
Caravan Park	Mt Pleasant (Talunga) Caravan Park: Washing Machine Usage	Per Load	Yes	$4.00	$5.00
Caravan Park	Williamstown QVJ Caravan Park: Cancellation Policy - Off-Peak Periods	24 hours notice is required for all off-peak cancellations	Yes	$15.00	$15.00
Caravan Park	Williamstown QVJ Caravan Park: Cancellation Policy - Peak Period - under 7 days notice	Peak Periods (all SA school holidays, public holidays and long weekend bookings)	Yes	Full Fee	Full Fee
Caravan Park	Williamstown QVJ Caravan Park: Cancellation Policy - Peak Period - more than 7 days notice	Peak Periods (all SA school holidays, public holidays and long weekend bookings)	Yes	$15.00	$15.00
Caravan Park	Williamstown QVJ Caravan Park: Powered Site	Per Night for up to 2 adults, children 5 & under are free	Yes	$37.00	$40.00
Caravan Park	Williamstown QVJ Caravan Park: Non-powered Site	Per Night for up to 2 adults, children 5 & under are free	Yes	$26.00	$27.50
Caravan Park	Williamstown QVJ Caravan Park: Extra Person on Site	Per Night	Yes	$12.00	$12.00
Caravan Park	Williamstown QVJ Caravan Park: Cabin	Per Night for up to 2 adults, children 5 & under are free	Yes	$120.00	$130.00
Caravan Park	Williamstown QVJ Caravan Park: Extra Person in Cabin	Per Night	Yes	$12.00	$15.00
Caravan Park	Williamstown QVJ Caravan Park: Mid-week stay	Stay 4 Nights, Pay for 3	Yes	Special Deal	Special Deal
Caravan Park	Williamstown QVJ Caravan Park: Stay 7 nights pay 6 Special	Stay 7 Nights, Pay for 6	Yes	Special Deal	Special Deal
Caravan Park	Williamstown QVJ Caravan Park: Shower Use Only	Per Person	Yes	$5.00	$6.00
Caravan Park	Williamstown QVJ Caravan Park: Longer Term Powered Site	Per Week	Yes	$165.00	$173.50
Caravan Park	Williamstown QVJ Caravan Park: Washing Machine Usage	Per Load	Yes	$4.00	$5.00
Cemetery	Nuriootpa Cemetery RSL Lawn Section and RSL Niche Wall - Interment Right Fee	Fee Waived	Yes	Fee Waived	Fee Waived
Cemetery	Cemetery Records - Administration Fee	Discretionary fee - Memorial Applications - Interment Rights Transfer - Requests for information	Yes	$50.00	$55.00
Cemetery	Burial Fee - Single Depth Grave (5ft)		Yes	$1,082.00	$1,128.00
Cemetery	Burial Fee - Double Depth Grave (6ft)		Yes	$1,217.00	$1,269.00
Cemetery	Burial Fee - Triple Depth Grave (7ft)	Not available in all cemeteries	Yes	$1,300.00	$1,355.00

Register of Fees and Charges
As at 1 July 2024

Service	Title	General Information	GST	2023-2024	2024-2025
Cemetery	Burial Fee - Hand Digging if required - single depth (5ft) only	At Cost	Yes	At Cost	At Cost
Cemetery	Burial Fee - Child - up to 10 years of age		Yes	$814.00	$849.00
Cemetery	Burial - Infant - up to 2 years of age		Yes	$248.00	$258.00
Cemetery	Extra Large Coffin / Casket Fee (in addition to burial fee)		Yes	$253.00	$263.00
Cemetery	Ledger Removal (in addition to burial fee)	To be coordinated by Funeral Director - At Cost	Yes	At Cost	At Cost
Cemetery	Weekend/Public Holiday Fee - Administration - Burial - Placement of Ashes (in addition to burial and placement fees)		Yes	$512.00	$534.00
Cemetery	Exhumation	Lift and Deepen	At Cost	Yes	At Cost	At Cost
Cemetery	Maintenance Fee (charged in addition to burial fee for a 2nd/3rd burial)		Yes	$336.00	$350.00
Cemetery	Maintenance Fee (charged in addition to burial fee on Interment Rights issued prior to 1 July 2003)		Yes	$336.00	$350.00
Cemetery	Ashes Interment - by Council		Yes	$540.00	$563.00
Cemetery	Ashes interment on Burial Site - by 3rd Party	Funeral Director / Monumental Mason	Yes	$121.00	$126.00
Cemetery	Memorial Plaque - Niche Wall - Rose Garden - Memory Garden	At Cost	Yes	At Cost	At Cost
Cemetery	Ashes retrieval - by Council - from Niche Wall, Memory Garden, Rose Garden, Burial Site		Yes	$540.00	$563.00
Cemetery	Nuriootpa Cemetery RSL Lawn Section - Maintenance Fee (in addition to burial fee)		Yes	$727.00	$758.00
Cemetery	Interment Right Fee (50 Year Term) - Resident/Ratepayer		Yes	$1,183.00	$1,233.00
Cemetery	Interment Right Fee (50 Year Term) - Non-Resident/Non-ratepayer		Yes	$2,541.00	$2,650.00
Cemetery	Grave Interment Right Fee - Children's Section (60 Year Term) - Resident/Ratepayer		Yes	$546.00	$569.00
Cemetery	Grave Interment Right Fee - Children's Section (60 Year Term) - Non-Resident/Non-ratepayer		Yes	$1,268.00	$1,322.00
Community Transport	Gawler Shopping Bus (return)	Hardship fee negotiation and waiver options available.	Yes	$5.00	$5.20
Community Transport	Elizabeth Shopping Bus (return)	Hardship fee negotiation and waiver options available.	Yes	$10.00	$10.40
Community Transport	Bus Hire (per km fee)		Yes	$1.30	$1.35
Community Transport	Car Service - Local - short trips within the town and to neighbouring towns	Hardship fee negotiation and waiver options available.	Yes	$5.00	$7.50
Community Transport	Car Service - Outlying Towns and Gawler	Hardship fee negotiation and waiver options available.	Yes	$10.00	$12.50
Community Transport	Car Service - Munno Para, Elizabeth, Salisbury, Modbury	Hardship fee negotiation and waiver options available.	Yes	$12.50	$15.00
Community Transport	Car Service - Mawsons Lake, Adelaide	Hardship fee negotiation and waiver options available.	Yes	$15.00	$17.50
Community Transport	Car Service - Flinders Medical Centre	Hardship fee negotiation and waiver options available.	Yes	$17.50	$20.00
Community Transport	Out and About Trips	Fees are based on location and event type - most trips will be planned to cost around $20 - $35 - Hardship fee negotiation and waiver options available.	Yes	Various	Various
Community Transport	Disability Vehicle Hire - Subsidised / Eligible Clients	Same fees as Car Service - more than 100km one way, per km fee + $10 per day	Yes	$0.30	$0.30
Community Transport	Disability Vehicle Hire - Not Subsidised / Ineligible Clients	Per km fee with a minimum $10 charge	Yes	$1.00	$1.00
Compliance, Monitoring and Enforcement	By-Laws Application for Permission Fee	Not applicable to community groups	No	$30.00	$31.20
Compliance, Monitoring and Enforcement	Council Staff Cost Recovery - Enforcement Action under By-Laws	Per Person, Per Hour	No	$55.00	At Cost
Compliance, Monitoring and Enforcement	Council Contractor Cost Recovery - Enforcement Action under By-Laws	Contractor costs - Enforcement	No	At Cost	At Cost
Compliance, Monitoring and Enforcement	Expiations Fees - By-Laws		No	$312.50	$312.50
Compliance, Monitoring and Enforcement	Vehicle Registration Search Fee	At Cost Per Vehicle - applied to expiation reminder notice for parking infringements	No	$10.00	$10.00
Compliance, Monitoring and Enforcement	Abandoned Vehicles - Vehicle Removal Fee	At Cost	Yes	At Cost	At Cost
Compliance, Monitoring and Enforcement	Abandoned Vehicles - Daily Storage Fee	Storage Fee at Council Facility - Per Day	Yes	$100.00	At Cost
Compliance, Monitoring and Enforcement	Abandoned Vehicles - Daily Storage Fee - Contractor	Storage Fee at Contractor Facility - At Cost Per Day	Yes	At Cost	At Cost
Compliance, Monitoring and Enforcement	Abandoned Vehicles - Administration and Release Fee	Administration and Release Fee	Yes	$100.00	At Cost
Compliance, Monitoring and Enforcement	One-off Application Fee - Operating a Business on Council Land		No	$100.00	$104.00
Compliance, Monitoring and Enforcement	Outdoor Cafe Licence - per Seat	Annual Fee (New applications calculated on pro-rata basis, based on number of months) Minimum Fee $250 (combined seat & table)	No	$30.00	$31.20
Compliance, Monitoring and Enforcement	Outdoor Cafe Licence - per Table	Annual Fee (New applications calculated on pro-rata basis, based on number of months) Minimum Fee $250 (combined seat & table)	No	$10.00	$10.40

Register of Fees and Charges
As at 1 July 2024

Service	Title	General Information	GST	2023-2024	2024-2025
Compliance, Monitoring and Enforcement	Display of Goods on Footpath	Annual Fee	No	$150.00	$156.00
Compliance, Monitoring and Enforcement	Outdoor Cafe Licence - per Seat	Biennual Fee (New applications calculated on pro-rata basis, based on number of months) Minimum Fee $250 (combined seat & table)	No	$55.00	$57.00
Compliance, Monitoring and Enforcement	Outdoor Cafe Licence - per Table	Biennual Fee (New applications calculated on pro-rata basis, based on number of months) Minimum Fee $250 (combined seat & table)	No	$10.00	$10.40
Compliance, Monitoring and Enforcement	Display of Goods on Footpath	Biennual Fee	No	$250.00	$260.00
Compliance, Monitoring and Enforcement	Operating a business on Public Footpath	Minimum Annual Fee	No	$150.00	$156.00
Compliance, Monitoring and Enforcement	Operating a business on Public Footpath	Minimum Biennual Fee	No	$250.00	$260.00
Compliance, Monitoring and Enforcement	Mobile Food Vendor Annual Permit Fee	Per Year	No	$2,000.00	$2,000.00
Compliance, Monitoring and Enforcement	Mobile Food Vendor Monthly Permit Fee	Per Month	No	$200.00	$200.00
Compliance, Monitoring and Enforcement	Legionella routine water sample analysis	High risk manufactured water systems - at cost	Yes		At Cost
Council Facilities Hire	BOND - Low Impact Event (no more than 200 patrons)	Per Event	No		$500.00
Council Facilities Hire	BOND - Medium Impact Event (no more than 1,000 patrons)	Per Event	No		$1,000.00
Council Facilities Hire	BOND - High Impact Event (no more than 2,500 patrons)	Per Event	No		$1,500.00
Council Facilities Hire	BOND - Significant Event (more than 2,500 patrons)	Per Event	No		$2,000.00
Council Facilities Hire	BOND - Significant Event (more than 4,000 patrons)	Per Event	No		$5,000.00
Council Facilities Hire	Library Activity Room	Per Hour	Yes	$10.00	$10.00
Council Facilities Hire	Facility Hire - Additional Cleaning Fee	Per Hour	Yes		$15.00
Council Facilities Hire	Set Up & Pack Down - All Halls and Facilities	Per Hour	Yes	$10.00	$10.00
Council Facilities Hire	Lyndoch Library Meeting Room	Per Hour	Yes	$5.00	$10.00
Council Facilities Hire	Old Cromer School House and Tennis Club	Per Day	Yes	$20.00	$20.00
CWMS	CWMS Connection Charge	Charged per new Residential Connection Allotment or additional loads to the CWMS are based on the need to construct additional treatment infrastructure to cater for the additional wastewater. The augmentation is paid per dwelling load blocks with a disposals rate of 490L/day (SA Health Design Guideline flow rate)	No	$4,500.00	$4,500.00
CWMS	Kalimna Road Development CWMS Connection	In addition to CWMS Connection Charge Charged per Square Metre of created/connected allotment	No	$2.80	$2.90
CWMS	CWMS Drainage Fee Charge (Non-Council Area)	Charged per Connection allotment or additional loads to The Barossa Council's CWMS via third party drainage systems not within The Barossa Council Area	No	$29.47	$30.27
CWMS	Sale of Water Class C	Price calculated for cost recovery as per Water Industry Act Guidelines and Current Water Supplier Agreements CPI as at 30 June 2022 to June 2023 to be applied to Base Rate	No	+ CPI June 21 + CPI June 22 + CPI June 23+ CPI June 24	$0.2718
CWMS	Sale of Water Class B	Price calculated for cost recovery as per Water Industry Act Guidelines and Current Water Supplier Agreements CPI as at 30 June 2022 to June 2023 to be applied to Base Rate	No	Base rate $0.3821 + CPI June 21 + CPI June 22 + CPI June 23+ CPI June 24	$0.4658
CWMS	Community Wastewater Management System - Residential		No	$386.00	$396.50
CWMS	Community Wastewater Management System - Springton Capital Repayment Contribution		No	$386.00	$396.50
CWMS	Community Wastewater Management System - Vacant Land		No	$110.00	$125.00
CWMS	Community Wastewater Management System - Springton Vacant Land		No	$95.00	$125.00
CWMS	Community Wastewater Management System - Non-Residential and Non-Vacant Land Properties	The adopted service rate in the dollar of the capital value of the property is charged - refer to the current adopted Annual Budget and Business Plan on Council's website for further details:	No		
Fire Prevention	Private Property Slashing and Fuel Reduction - Enforcement - Fire & Emergency Services Act	At Cost - following non-compliance with Fire and Emergency Services Act requirements	No	At Cost	At Cost
Fire Prevention	Private Property Slashing and Fuel Reduction - Enforcement - Administration Fee	Added to actual cost of works	No	$165.00	$172.00
Food Inspections	Thermometer Sales	Per Thermometer	Yes	$40.00	At Cost
Food Inspections	Food Premises Audits (Governed by the Food Act 2001) - Aged Care Facilities (Desk top)	Fee per hour	Yes		$100.00
Food Inspections	Food Premises Audits (Governed by the Food Act 2001) - Aged Care Facilities (On-site audits)	Fee per hour	Yes		$210.00
Food Inspections	Food Premises Audits (Governed by the Food Act 2001) - Child Care Centres (Desk top)	Fee per hour	Yes		$100.00
Food Inspections	Food Premises Audits (Governed by the Food Act 2001) - Child Care Centres (On-site audits)	Fee per hour	Yes		$210.00

Register of Fees and Charges
As at 1 July 2024

Service	Title	General Information	GST	2023-2024	2024-2025
Halls	Angaston Hall	Per Hour	Yes	$25.00	$26.00
Halls	Angaston Hall: Annexe	Per hour	Yes	$15.00	$15.00
Halls	Lyndoch Institute	Per Hour	Yes	$25.00	$26.00
Halls	Moculta Soldiers Memorial Hall	Per Hour	Yes	$25.00	$26.00
Halls	Mt Pleasant Soldiers Memorial Hall	Per Hour	Yes	$25.00	$26.00
Halls	Nuriootpa Soldiers Memorial Hall	Per Hour	Yes	$25.00	$26.00
Halls	Old Union Chapel	Per Hour	Yes		$35.00
Halls	Old Union Chapel: Tour Fee		Yes	$5.00	$5.00
Halls	Old Union Chapel: Chapel Membership		Yes	$15.00	$15.00
Halls	Old Union Chapel: Jigsaw Puzzle		Yes		$49.95
Halls	Williamstown Hall	Per Hour	Yes		$26.00
Halls	Tanunda Community CWA Hall	Per Hour	No	$20.00	$20.00
Health Club	The Rex - Gym and Swim		Yes	$19.50	$20.50
Health Club	The Rex - Gym and Swim Concession		Yes	$17.30	$18.20
Health Club	The Rex - Fitness Class/Aqua Class		Yes	$19.50	$20.50
Health Club	The Rex - Strength for Life		Yes	$8.40	$9.00
Health Club	The Rex - Kindergym		Yes	$7.50	$8.00
Health Club	The Rex - Kindergym 2nd Child		Yes	$7.00	$7.50
Health Club	The Rex - Badminton and Pickleball		Yes	$6.50	$7.00
Health Club	The Rex - Social Sport		Yes	$7 / $8	$8 / $9
Health Club	The Rex - Health Club - Membership - Direct Debit - Adult	Per Week	Yes	$18.20	$19.10
Health Club	The Rex - Health Club - Membership - Direct Debit - Concession	Per Week	Yes	$16.40	$17.30
Health Club	The Rex - Health Club - Membership - Direct Debit - Family	2 adults, 2 children under 18 yrs - Per Week	Yes	$52.80	$55.50
Health Club	The Rex - Health Club - Membership - Direct Debit - Teens	13-16 year olds - Gym Access Only - Per Week	Yes	$14.90	$15.50
Health Club	The Rex - Health Club - 10 Visit Pass Fitness/Aqua		Yes	$175.50	$184.50
Health Club	The Rex - Health Club - 10 Visit Pass - Strength for Life		Yes	$78.80	$81.00
Health Club	The Rex - Personal Training - Casual - 30 Minutes		Yes	$48.50	$50.90
Health Club	The Rex - Personal Training - Casual - 30 Minutes - Non-member		Yes	$55.00	$58.00
Health Club	The Rex - Personal Training - Direct Debit - 30 Minutes		Yes	$44.00	$46.00
Health Club	The Rex - Personal Training - Direct Debit - 60 Minutes		Yes	$88.00	$92.00
Health Club	The Rex - Personal Training - 5 Pack - 30 Minutes		Yes	$220.00	$245.00
Health Club	The Rex - Personal Training - 5 Pack - 30 Minutes - Non-member		Yes	$275.00	$290.00
Health Club	The Rex - Group Personal Training - Direct Debit 2 People - 30 Mins		Yes	$32.50	$34.00
Health Club	The Rex - Group Personal Training - 5 Pack - 2 People - 30 Mins		Yes	$160.00	$174.70
Health Club	The Rex - Stadium Hire - Casual Entry		Yes	$6.50	$7.00
Health Club	The Rex - Stadium Hire - Booking Court Hire - 1 Hour		Yes	$53.00	$55.70
Health Club	The Rex - Stadium Hire - Basketball Training - Per Hour		Yes	$38.00	$39.90
Health Club	The Rex - Stadium Hire - Basketball Games (Senior)		Yes	$53.00	$55.70
Health Club	The Rex - Stadium Hire - Basketball Games (Junior)		Yes	$44.00	$46.20
Health Club	The Rex - Stadium Hire - Schools - per 30 minutes		Yes	$15.00	$16.50
Health Club	The Rex - Stadium Hire - Schools - per 45 minutes		Yes	$22.00	$24.20
Health Club	The Rex - Stadium Hire - Gymnastics - per hour		Yes	$30.00	$32.00
Health Club	The Rex - Birthday Parties - Up to 10 kids		Yes	$230.00	$250.00
Health Club	The Rex - Birthday Parties - Extra child (above 10 kids)		Yes	$23.00	$24.00
Home Assistance Scheme	Client Contribution towards Home Assist Service	Hourly fee	No	$7.00	$10.00
Library	Library Item Replacement Fee	Fee may be waived if a same or similar item is provided as a replacement	Yes	At Cost	At Cost

Register of Fees and Charges
As at 1 July 2024

Service	Title	General Information	GST	2023-2024	2024-2025
Library	Library Bags		Yes	No Charge	No Charge
Library	Inter Library Loans	Fee charged by Interstate, University or Special Libraries to lend items. Borrower will now be charged the fee that the Library charges us, instead of 50% of the total. National Fee - Australian Library and Information Association (ALIA) - Fee Range - Basic to Express Delivery by Courier (from $18.50 to $70.50)	Yes	Refer General Information for Fee Range	Refer General Information for Fee Range
Library	Library Events	Various Event Charges (usually $2.00 to $20.00)	Yes	Refer General Information for Fee Range	Refer General Information for Fee Range
Library	History Scanner	No Charge	Yes	No Charge	No Charge
Local Nuisance and Litter Control	Council Staff Cost Recovery - Enforcement Action under the Local Nuisance and Litter Control Act 2016	Per Person, Per Hour	No	$55.00	At Cost
Local Nuisance and Litter Control	Council Contractor Cost Recovery - Enforcement Action under the Local Nuisance and Litter Control Act 2016	At Cost	No	At Cost	At Cost
Local Nuisance and Litter Control	Application Fee for exemption from Local Nuisance provisions		No	$30.00	$75.00
Men's Shed	Men's Shed Member Fee - Subsidised Client	Subsidised Clients - referred by My Aged Care - Per Session / Day	Yes	$3.00	$3.10
Men's Shed	Men's Shed Member Fee - Non-Subsidised Client	Subsidised Clients - NOT referred by My Aged Care - Per Session / Day	Yes	$5.00	$5.20
Other Administration	Hire of Bin for Events	Per Bin	Yes	$40.00	$45.00
Other Administration	Photocopying - with own paper supplied - A4 Paper - black and white printed	50% Discount for Council Committee's/Service Clubs/Community Groups	Yes	$0.10	$0.10
Other Administration	Photocopying - with own paper supplied - A3 Paper - black and white printed	50% Discount for Council Committee's/Service Clubs/Community Groups	Yes	$0.25	$0.25
Other Administration	Photocopying - with own paper supplied - A4 Paper - colour printed	50% Discount for Council Committee's/Service Clubs/Community Groups	Yes	$0.25	$0.25
Other Administration	Photocopying - with own paper supplied - A3 Paper - colour printed	50% Discount for Council Committee's/Service Clubs/Community Groups	Yes	$0.50	$0.50
Other Administration	Standpipe - Access Swipe Card issue		Yes	$60.00	$62.50
Other Administration	Standpipe - Access Swipe Card replacement		Yes	$30.00	$31.25
Other Administration	Photocopying - A4 White Paper - black and white printed	50% Discount for Council Committees/Service Clubs/Community Groups	Yes	$0.25	$0.25
Other Administration	Photocopying - A3 White Paper - black and white printed	50% Discount for Council Committee's/Service Clubs/Community Groups	Yes	$0.50	$0.50
Other Administration	Photocopying - A4 Coloured Paper - black and white printed	50% Discount for Council Committee's/Service Clubs/Community Groups	Yes	$0.50	$0.50
Other Administration	Photocopying - A3 Coloured Paper - black and white printed	50% Discount for Council Committee's/Service Clubs/Community Groups	Yes	$1.00	$1.00
Other Administration	Photocopying - A4 page - colour printed	50% Discount for Council Committee's/Service Clubs/Community Groups	Yes	$0.50	$0.50
Other Administration	Photocopying - A3 page - colour printed	50% Discount for Council Committee's/Service Clubs/Community Groups	Yes	$1.00	$1.00
Other Administration	Photocopying - A4 Overhead Transparencies (provided by the Library only)	50% Discount for Council Committee's/Service Clubs/Community Groups	Yes	$1.00	$1.00
Other Administration	Personal calls made on Council Mobile Phones	At Cost	Yes	At Cost	At Cost
Other Administration	Laminating - A5 Size		Yes	$1.50	$1.50
Other Administration	Laminating - A4 Size		Yes	$1.50	$1.50
Other Administration	Laminating - A3 Size		Yes	$2.00	$2.00
Other Administration	Road and Street Name Maps: Individual map	Per photocopied page (double cost for double sided)	Yes	$1.00	$0.25
Other Administration	Customised Mapping Requests	Printed A4 size - Per Map Community Groups or Electronic Copy only - No Charge	Yes	$25.00	$26.00
Other Administration	Standpipe Water	Charged per Kilolitre (1,000Ltr)	No	$5.00	$5.20
Other Administration	Dishonoured Cheque Fee	At Cost	Yes	At Cost	At Cost
Other Administration	Debtor Collection Agency Court Fees (Rates and Accounts Receivable)	At Cost (per Magistrates Court Scale)	No	At Cost	At Cost
Other Administration	Debtor Collection Agency Other Collection Fees (Rates and Accounts Receivable)	At Cost	No	At Cost	At Cost
Other Administration	Facility Hire - Post Inspection Fee (Out of Hours)	Per Hour	Yes		$80.00
Other Administration	Facility Hire - Post Inspection Fee (Business Hours)	Per Hour	Yes		$40.00
Planning, Development and Infrastructure	Public Notification Fee		No	$350.00	$350.00
Public Open Spaces & Reserves	Bethany Reserve Shelter Hire	Per Hour	Yes	$10.00	$15.00
Public Open Spaces & Reserves	Bethany Reserve Kitchen and Shelter Hire	Per Hour	Yes	$25.00	$26.00
Public Open Spaces & Reserves	Angaston Memorial Reserve	Per Hour	Yes	$20.00	$20.00
Public Open Spaces & Reserves	Barossa Adventure Station	Per Hour	Yes	$20.00	$20.00
Public Open Spaces & Reserves	Coulthard Reserve	Per Hour	Yes	$20.00	$20.00
Public Open Spaces & Reserves	Heinemann Park Reserve	Per Hour	Yes	$20.00	$20.00
Public Open Spaces & Reserves	Kroemers Crossing Reserve	Per Hour	Yes	$20.00	$20.00

Register of Fees and Charges
As at 1 July 2024

Service	Title	General Information	GST	2023-2024	2024-2025
Public Open Spaces & Reserves	Lyndoch Village Green Reserve	Per Hour	Yes	$20.00	$20.00
Public Open Spaces & Reserves	Nuriootpa Village Green Reserve	Per Hour	Yes	$20.00	$20.00
Public Open Spaces & Reserves	Tanunda Memorial Gardens Reserve	Per Hour	Yes	$20.00	$20.00
Public Open Spaces & Reserves	Tolley Reserve	Per Hour	Yes	$20.00	$20.00
Public Open Spaces & Reserves	Tanunda Rotunda	Per Hour	Yes	$10.00	$10.00
Publications	Assessment Book extract	Per Property	No	$1.15	$1.20
Publications	Annual Financial Statements	Per Page	No	$0.35	$0.35
Publications	Annual Report	Per Page	No	$0.35	$0.35
Publications	Annual Budget and Business Plan Document	Per Page	No	$0.35	$0.35
Publications	Building Application Register	Per Page	No	$0.35	$0.35
Publications	Committee Agendas (except Confidential Items)	Per Page	No	$0.35	$0.35
Publications	Committee Minutes (except Confidential Items)	Per Page	No	$0.35	$0.35
Publications	Council Agenda (except Confidential Items)	Per Page	No	$0.35	$0.35
Publications	Council By-Laws	Per Page	No	$0.35	$0.35
Publications	Council Minutes (except Confidential Items)	Per Page	No	$0.35	$0.35
Publications	Delegated Authorities Guide	Per Page	No	$0.35	$0.35
Publications	Development Plan	Per Page	No	$0.35	$0.35
Publications	Planning Application Register	Per Page	No	$0.35	$0.35
Publications	Register of Elected Members Allowances & Benefits	Per Page	No	$0.35	$0.35
Publications	Register of Employee's Salaries, Wages and Benefits	Per Page	No	$0.35	$0.35
Publications	Register of Fees and Charges Levied by Council	Per Page	No	$0.35	$0.35
Publications	Register of Public Streets and Roads	Per single sided Page (Double cost for double sided page)	Yes	$0.50	$0.50
Publications	Strategic Plan	Per Page	No	$0.35	$0.35
Publications	Long Term Financial Plan	Per Page	No	$0.35	$0.35
Rates	Copy of Rate Notices	Per Assessment Current and Prior Financial Year(s) - No Charge	Yes	$0.00	$0.00
Rates	Copy of Rate Notices	Per Assessment 2 to 5 Financial Years	Yes	$15.00	$15.60
Rates	Copy of Rate Notices	Per Assessment Schedule of Multiple Financial Years	Yes	$30.00	$31.20
Recreation Parks	Angas Recreation Park: Oval	Per Hour	Yes		$20.00
Recreation Parks	Angas Recreation Park: Junior Oval	Per Hour	Yes		$15.00
Recreation Parks	Angas Recreation Park: Show Hall	Per Hour	Yes	$10.00	$10.00
Recreation Parks	Curdnatta Park: Oval	Per Hour	Yes	$20.00	$20.00
Recreation Parks	Curdnatta Park: Pavillion	Per Hour	Yes	$30.00	$31.00
Recreation Parks	Lyndoch Oval - closed to public use for financial year 2024/25	Per Hour	Yes	$20.00	Fees Paused in 2024-25
Recreation Parks	Lyndoch Recreation Park: Pavilion Only - closed to public use for financial year 2024/25	Per Hour	Yes	$30.00	Fees Paused in 2024-25
Recreation Parks	Moculta Recreation Park: Pavillion	Per Hour	Yes	$20.00	$20.00
Recreation Parks	Moculta Recreation Park: Oval	Per Hour	Yes	$20.00	$20.00
Recreation Parks	Stockwell Recreation Park: Oval		Yes	$20.00	$20.00
Recreation Parks	Stockwell Recreation Park: Pavillion		Yes	$25.00	$26.00
Recreation Parks	Talunga Recreation Park: Permitted Event Camping Fee - Non Powered (Bookings/payments to be referred to Mt Pleasant Caravan Park)	Per Person Per Day	Yes		$10.00
Recreation Parks	Talunga Recreation Park: Oval	Per Hour	Yes		$20.00
Recreation Parks	Talunga Recreation Park: Atrium	Per Hour	Yes		$25.00
Recreation Parks	Talunga Recreation Park: Cattle Shed	Per Hour	Yes		$10.00
Recreation Parks	Talunga Recreation Park: Horse Shed	Per Hour	Yes		$10.00
Recreation Parks	Talunga Recreation Park: Sheep Shed	Per Hour	Yes		$20.00
Recreation Parks	Talunga Recreation Park: Shearing Shed	Per Hour	Yes		$5.00
Recreation Parks	Talunga Recreation Park: Pavilion Hire	Per Hour	Yes		$30.00

Register of Fees and Charges
As at 1 July 2024

Service	Title	General Information	GST	2023-2024	2024-2025
Recreation Parks	Tanunda Recreation Park: Oval	Per Hour	Yes		$30.00
Recreation Parks	Tanunda Recreation Park: Junior Oval	Per Hour	Yes		$15.00
Recreation Parks	Tanunda Recreattion Park: Show Hall	Per Hour	Yes	$85.00	$80.00
Recreation Parks	Tanunda Recreation Park: Show Hall Green Room	Per Hour	Yes	$20.00	$20.00
Recreation Parks	Tanunda Recreation Park: Show Hall Rex Starick Pavilion	Per Hour	Yes	$25.00	$20.00
Recreation Parks	Tanunda Recreation Park: Show Hall Kitchen	Managed by the Tanunda Football Club from 2024-25	Yes	$60.00	Managed by Tanunda Football Club
Recreation Parks	Williamstown QVJ Recreation Park: Oval Hire	Per Hour	Yes		$20.00
Recreation Parks	Williamstown QVJ Recreation Park: Clubroom Hire	Per Hour	Yes		$30.00
Rent	Road Rental - Minimum Charge for less than 1ha		Yes	No Charge	No Charge
Rent	Road Rental - Charge per ha for area greater than 1ha		Yes	No Charge	No Charge
Rowland Flat Community Centre	Rowland Flat Community Centre Hire	Per Hour	Yes		$20.00
Sharps Containers	1.4 Litre Containers		Yes	$7.00	$7.50
Sharps Containers	2.8 Litre Containers		Yes	$10.00	$10.50
Stockwell Hall	Stockwell Hall Hire	Per Hour	Yes	$20.00	$20.00
Stormwater	Kalimna Road Development Stormwater Drainage Head-works Levy	Per square metre of Development applied to all Land Developments north of Kalimna Road, Nuriootpa	Yes	$5.07	$5.29
Swimming Pool	Nuriootpa Swimming Pool: Adult		Yes	$5.20	$5.60
Swimming Pool	Nuriootpa Swimming Pool: Concession		Yes	$4.70	$5.00
Swimming Pool	Nuriootpa Swimming Pool: Family	2 Adults, 3 Kids	Yes	$18.50	$19.10
Swimming Pool	Nuriootpa Swimming Pool: Under 5 Yrs		Yes	No Charge	No Charge
Swimming Pool	Nuriootpa Swimming Pool: Adult - 10 Visit Pass		Yes	$46.80	$50.40
Swimming Pool	Nuriootpa Swimming Pool: Concession - 10 Visit Pass		Yes	$42.30	$45.00
Swimming Pool	Nuriootpa Swimming Pool: Monthly Pass - Single		Yes	$67.00	$70.30
Swimming Pool	Nuriootpa Swimming Pool: Monthly Pass - Family	2 Adults, 3 Kids	Yes	$79.00	$82.90
Swimming Pool	Nuriootpa Swimming Pool: Season Pass - Adult		Yes	$153.20	$160.90
Swimming Pool	Nuriootpa Swimming Pool: Season Pass - Concession		Yes	$138.00	$144.90
Swimming Pool	Nuriootpa Swimming Pool: Season Pass - Family		Yes	$228.00	$239.40
Swimming Pool	Nuriootpa Swimming Pool: Group	Minimum 20 Kids - 1.5hr timeframe	Yes	$5.50	$6.00
Swimming Pool	Nuriootpa Swimming Pool: Pool Hire	As negotiated	Yes	As negotiated	As negotiated
Swimming Pool	The Rex - Casual Entry - Adult	Per Session	Yes	$7.80	$8.20
Swimming Pool	The Rex - Casual Entry - Child/Concession/Senior Card Holders	Per Session	Yes	$6.30	$6.60
Swimming Pool	The Rex - Casual Entry - Family	Per Session	Yes	$22.30	$23.40
Swimming Pool	The Rex - Casual Entry - Under 4 yrs / spectator	Per Session	Yes	No Charge	No Charge
Swimming Pool	The Rex - Pool - Membership - Direct Debit - Adult	Per Week	Yes	$10.00	$10.50
Swimming Pool	The Rex - Pool - Membership - Direct Debit - Concession	Per Week	Yes	$9.00	$9.50
Swimming Pool	The Rex - Pool - Membership - Direct Debit - Family	2 adults, 2 children under 18 yrs - Per Week	Yes	$29.00	$31.90
Swimming Pool	The Rex - Pool - Membership - 3 Month - Adult		Yes	$172.20	$180.60
Swimming Pool	The Rex - Pool - Membership - 3 Month - Concession		Yes	$155.80	$163.00
Swimming Pool	The Rex - Pool -Membership - 12 Month - Adult		Yes	$550.20	$577.70
Swimming Pool	The Rex - Pool - Membership - 12 Month - Concession		Yes	$491.60	$517.00
Swimming Pool	The Rex - Pool - Membership - 12 Month - Family		Yes	$1,657.60	$1,740.50
Swimming Pool	The Rex - Pool - 15 Visit Passes - Adult		Yes	$108.00	$110.70
Swimming Pool	The Rex - Pool - 15 Visit Passes - Concession		Yes	$85.00	$89.10
Swimming Pool	The Rex - Pool - 10 Visit Passes - Adult		Yes	$72.00	$73.80
Swimming Pool	The Rex - Pool - 10 Visit Passes - Concession		Yes	$56.70	$59.40
Swimming Pool	The Rex - Pool - GoSwim - Direct Debit - 1st & 2nd Child		Yes	$19.40	$20.40
Swimming Pool	The Rex - Pool - GoSwim - Direct Debit - 3rd, 4th and above Extra Child		Yes	$17.45	$18.30

Register of Fees and Charges
As at 1 July 2024

Service	Title	General Information	GST	2023-2024	2024-2025
Swimming Pool	The Rex - Pool - Lane Hire - Single User	Per Hour (on top of per hour charge)	Yes	$29.20	$29.80
Swimming Pool	The Rex - Pool - Lane Hire - Single User	Per Entry (on top of lane hire)	Yes	$6.30	$6.80
Swimming Pool	The Rex - Pool - Lane Hire - Ongoing Use	Per Hour - Physios, water or gym use	Yes	$17.00	$17.80
Swimming Pool	The Rex - Sections of Leisure Pool	Per Hour - Physios	Yes	$28.50	$29.90
Swimming Pool	The Rex - DECS Swimming	Department of Education daily use, for special needs	Yes	$4.00	$4.50
Swimming Pool	Williamstown QVJ Swimming Pool: Adult		Yes	$5.20	$5.60
Swimming Pool	Williamstown QVJ Swimming Pool: Concession		Yes	$4.70	$5.00
Swimming Pool	Williamstown QVJ Swimming Pool: Family	2 Adults, 3 Kids	Yes	$18.50	$19.10
Swimming Pool	Williamstown QVJ Swimming Pool: Under 5 Yrs		Yes	No charge	No charge
Swimming Pool	Williamstown QVJ Swimming Pool: Adult - 10 Visit Pass		Yes	$46.80	$50.40
Swimming Pool	Williamstown QVJ Swimming Pool: Concession - 10 Visit Pass		Yes	$42.30	$45.00
Swimming Pool	Williamstown QVJ Swimming Pool: Monthly Pass - Single		Yes	$67.00	$70.30
Swimming Pool	Williamstown QVJ Swimming Pool: Monthly Pass - Family	2 Adults, 3 Kids	Yes	$79.00	$82.90
Swimming Pool	Williamstown QVJ Swimming Pool: Season Pass - Adult		Yes	$153.20	$160.90
Swimming Pool	Williamstown QVJ Swimming Pool: Season Pass - Concession		Yes	$138.00	$144.90
Swimming Pool	Williamstown QVJ Swimming Pool: Season Pass - Family		Yes	$228.00	$239.40
Swimming Pool	Williamstown QVJ Swimming Pool: Group	Minimum 20 Kids - 1.5hr timeframe	Yes	$5.50	$6.00
Swimming Pool	Williamstown QVJ Swimming Pool: Pool Hire	By negotiation	Yes	As negotiated	As negotiated
Tanunda Town Square Lawns	Tanunda Town Square Lawns: Not for Profit - Full Day		Yes	$58.00	$60.00
Tanunda Town Square Lawns	Tanunda Town Square Lawns: Not for Profit - Full Day with Power		Yes	$74.00	$77.00
Tanunda Town Square Lawns	Tanunda Town Square Lawns: Not for Profit - Half Day		Yes	$26.00	$30.00
Tanunda Town Square Lawns	Tanunda Town Square Lawns: Not for Profit - Half Day with Power		Yes	$42.00	$43.00
Tanunda Town Square Lawns	Tanunda Town Square Lawns: Commercial - Full Day		Yes	$158.00	$164.00
Tanunda Town Square Lawns	Tanunda Town Square Lawns: Commercial - Full Day with Power		Yes	$210.00	$219.00
Tanunda Town Square Lawns	Tanunda Town Square Lawns: Commercial - Half Day		Yes	$78.00	$81.00
Tanunda Town Square Lawns	Tanunda Town Square Lawns: Commercial - Half Day with Power		Yes	$105.00	$109.00
Tourism	Tourism & Road Service Signs - Administration/Installation Fee		Yes	$95.00	$120.00
Tourism	Tourism & Road Service Signs - Additional Post (if needed)		Yes	$60.00	$62.00
Tourism	Tourism & Road Service Signs - Double Sided Sign - Signage Cost	At Cost	Yes	At cost	At Cost
Tourism	Tourism & Road Service Signs - Single Sided Sign - Signage Cost	At Cost	Yes	At cost	At Cost
Waste Disposal/Recycling	140 Litre Waste & 240 Litre Recycling		No	$200.00	$203.50
Waste Disposal/Recycling	240 Litre Waste & 240 Litre Recycling		No	$239.00	$244.50
Waste Disposal/Recycling	140 Litre Waste Only		No	$130.00	$133.00
Waste Disposal/Recycling	240 Litre Waste Only		No	$169.00	$174.00
Waste Disposal/Recycling	240 Litre Recycling Only		No	$70.00	$70.50
Waste Disposal/Recycling	240 Litre Green Organics Only	Pro-rata fees apply for new services Optional Service - no refund applies for service cancellation	No	$71.00	$72.00
Waste Disposal/Recycling	Bin Services - Administration Cancellation Fee		Yes	$10.00	$11.00
Waste Transfer Station	Car Boots and Small Wagons - Resident Fee		Yes	$36.50	$39.00
Waste Transfer Station	Car Boots and Small Wagons - Non-Resident Fee		Yes	$68.00	$72.00
Waste Transfer Station	Utes and Small Trailers up to 6x4 to Water Level - Resident Fee		Yes	$52.50	$56.00
Waste Transfer Station	Utes and Small Trailers up to 6x4 to Water Level - Non-Resident Fee		Yes	$84.00	$89.00
Waste Transfer Station	Utes and Small Trailers up to 6x4 above Water Level no Hurdles - Resident Fee		Yes	$68.00	$72.00
Waste Transfer Station	Utes and Small Trailers up to 6x4 above Water Level no Hurdles - Non-Resident Fee		Yes	$94.50	$101.00
Waste Transfer Station	Utes and Small Trailers up to 6x4 above Water Level with Hurdles - Resident Fee		Yes	$73.50	$78.00
Waste Transfer Station	Utes and Small Trailers up to 6x4 above Water Level with Hurdles - Non-Resident Fee		Yes	$99.50	$106.00
Waste Transfer Station	Trailers, Utes and Tandem Trailers to Water Level (exceeding 6x4 up to 10x5) - Resident Fee		Yes	$73.50	$78.00

Register of Fees and Charges
As at 1 July 2024

Service	Title	General Information	GST	2023-2024	2024-2025
Waste Transfer Station	Trailers, Utes and Tandem Trailers to Water Level (exceeding 6x4 up to 10x5) - Non-Resident Fee		Yes	$105.00	$112.00
Waste Transfer Station	Trailers, Utes and Tandem Trailers above Water Level (exceeding 6x4 up to 10x5) no Hurdles - Resident Fee		Yes	$73.50	$78.00
Waste Transfer Station	Trailers, Utes and Tandem Trailers above Water Level (exceeding 6x4 up to 10x5) no Hurdles - Non-Resident Fee		Yes	$105.00	$112.00
Waste Transfer Station	Trailers, Utes & Tandem Trailers above Water Level (exceeding 6x4 up tp 10x5) with Hurdles - Resident Fee		Yes	$89.00	$95.00
Waste Transfer Station	Trailers, Utes & Tandem Trailers above Water Level (exceeding 6x4 up to 10x5) with Hurdles - Non-Resident Fee		Yes	$120.00	$128.00
Waste Transfer Station	Trailers exceeding 10x5 with hurdles, small trucks, horse floats, car trailers etc (operator's discretion) - Resident Fee		Yes		$160.00
Waste Transfer Station	Trailers exceeding 10x5 with hurdles, small trucks, horse floats, car trailers etc (operator's discretion) - Non-Resident Fee		Yes		$200.00
Waste Transfer Station	Mattress Disposal - Resident Fee	Per Mattress - Single size	Yes	$47.00	$49.00
Waste Transfer Station	Mattress Disposal - Non-Resident Fee	Per Mattress - Single size	Yes	$78.00	$81.00
Waste Transfer Station	Mattress Disposal - Resident Fee	Per Mattress - Double/Queen/King size	Yes	$57.00	$59.00
Waste Transfer Station	Mattress Disposal - Non-Resident Fee	Per Mattress - Double/Queen/King size	Yes	$89.00	$92.00
Waste Transfer Station	Green Waste - Utes & Small Trailers up to 6x4 to Water Level - Resident Fee		Yes	$30.00	$31.00
Waste Transfer Station	Green Waste - Utes & Small Trailers up to 6x4 to Water Level - Non-Resident Fee		Yes	$60.00	$62.00
Waste Transfer Station	Green Waste - Utes & Small Trailers Up to 6x4 above Water Level - Resident Fee		Yes	$35.00	$36.00
Waste Transfer Station	Green Waste - Utes & Small Trailers Up to 6x4 above Water Level - Non-Resident Fee		Yes	$65.00	$67.00
Waste Transfer Station	Green Waste - Light Trucks up to 5 Tonne GMV - Resident Fee		Yes	$65.00	$67.00
Waste Transfer Station	Green Waste - Light Trucks up to 5 Tonne GMV - Non-Resident Fee		Yes	$95.00	$99.00
Waste Transfer Station	Green Organics Disposal Fee (Tandem Truck) - Resident Fee		Yes	$105.00	$109.00
Waste Transfer Station	Green Organics Disposal Fee (Tandem Truck) - Non-Resident Fee		Yes	$135.00	$140.00
Waste Transfer Station	Rural Refuse Tickets - Resident Fee Only		Yes	$136.50	$145.00
Waste Transfer Station	Mulch Purchase (6x4 Trailer Load) - Resident and Non-Resident		Yes	$40.00	$41.00

DEBATE REPORTS

7.2 Corporate Services and Business Innovation

7.2.4 ADOPTION OF ANNUAL BUSINESS PLAN AND BUDGET FOR THE 2024-2025 FINANCIAL YEAR INCORPORATING THE LONG TERM FINANCIAL PLAN FOR THE FINANCIAL YEARS 2024-2025 TO 2033-2034

Author: Chief Executive Officer
24/40141

PURPOSE

To adopt the consolidated Annual Business Plan and Budget (ABP&B) 2024-2025, incorporating the annual review of the Long-Term Financial Plan (LTFP) 2024-2025 to 2033-2034.

RECOMMENDATION 1

That Council, pursuant to Section 123 of the *Local Government Act 1999*, having previously reviewed the submissions made during the public consultation period and considered those submissions and further amendments to the Annual Business Plan for 2024-2025, adopt the Annual Business Plan 2024-2025 as presented at Attachment 1.

Subject to recommendation 1 being passed:

RECOMMENDATION 2

That Council having adopted the Annual Business Plan for the 2024-25 financial year:

(1) Pursuant to Section 122 and 123 of the *Local Government Act 1999*, having previously reviewed the submission made during the public consultation period and considered those submissions and further amendments to the Annual Budget and Business Plan, adopt, as presented at Attachment 1:

(a) the draft Annual Budget 2024-2025, used for the purpose of public consultation, as amended, as The Barossa Council Annual Budget for the 2024-2025 financial year;

(b) the annual review of the draft Long Term Financial Plan for the 2024-2025 to 2033-2034 financial years, used for the purpose of public consultation, as amended, as The Barossa Council Long Term Financial Plan 2024-2025 to 2033-2034.

(2) Notes the Chief Executive Officer's Council's Sustainability report on the Council's long term financial performance and position as recorded in the Annual Business Plan and Budget 2024-2025, incorporating the Long-Term Financial Plan 2024-2025 to 2033-2034.

(3) Authorises the Chief Executive Officer to make necessary typographical and grammatical changes to the Annual Budget and Business Plan as necessary prior to formal publication.

(4) Pursuant to Section 123 of the *Local Government Act 1999*, approve the borrowing of funds up to the amount identified in the Annual Business Plan and Budget 2024-2025, incorporating the Long Term Financial Plan 2024-2025 to 2033-2034 and that they shall be drawn from the Local Government Finance Authority using a combination of Cash Advance Debentures and Principal Interest loans as determined by the Chief Executive Officer in consultation with the Mayor and in alignment with Council's Treasury Management Policy.

(5) Authorise the Mayor and Chief Executive Officer to sign and seal any loan and related documentation to give effect to Part 2 of this resolution.

REPORT

Background

Council approved a draft ABP&B and LTFP for consultation which has concluded. Council will (and will have concluded) consider the feedback provided and also alterations recommended as part of the Ordinary Council meeting of 18 June 2024, this matter cannot proceed until the report 7.2.1 Review Public Submissions and Final Adjustments to the Annual Business Plan and Budget for the 2024/25 Financial Year of this meeting is completed. This report outlines the submission outcomes and revised proposals for the budget.

The ABP&B has been developed through a rigorous process of consultation and review with Council Officers and Elected Members and follows the Business Planning Framework outlined in the Strategic Directions area of this document.

This report provides a summary of the final proposed ABP&B and LTFP.

Discussion

Revised Information

Valuation, General Rating, Service Changes - Analysis

Valuation

Valuation data, as provided by the Valuer-General, has been received and updated in Council's modelling tools, using the draft Rating Model as included within the Draft ABP&B for 2024-25. Updates have been made to the property valuation for the final data received on the week commencing 11 June 2024; an increase of 12.27% over last year and the increase in growth assessment numbers is 0.58%. Valuations have increased from $7,478,941,400 to $8,396,696,800 for all property. The value of rateable land has increased by 12.19% from $7,328,819,865 to $8,221,975,722.

General Rate Revenue

The overall increase to general rate revenue from last year has been reduced from the draft projection of 4.3% down to 4.16%, below the CPI rate of 4.3%. Due to slightly higher valuation increases from the consultation rating valuations and the growth in valuations for new rateable assessment being greater than budgeted at 1.12% this is despite actual net property growth being 0.58%. Where there has been growth in valuations from revisions since the draft budget rates in the dollar have been reduced to counter the increases and align the rates collected to the target budget value.

Service Charges - Community Wastewater Management Systems (CWMS)

The CWMS Service charge for Residential customers is set at $396.50 per annum a small reduction against the draft plan due to greater connections than modelled; last

year this was $386 per annum representing a 2.72% increase, and for non-residential customers the amount decreased from last year at $0.001004 rate in the dollar for their valuation to $0.000932 reflecting valuation changes.

Service Charges - Waste Services
Overall, the refuse, recycling and green organics collection service charge has been increased from last year at $271 to $275.50, this is a significant reduction to the draft budget due to greater number of services than originally budgeted and reflects an increase of 1.66%. The 140L Refuse Bin has increased from last year at $130 to $133. recycling has increased from last year at $70 to $70.50 and Green Organics increased from $71 to $72. The refuse collection service rate for 240L bins, available to commercial premises to upsize to 240L, has increased from last year at $169 to $174. The service charges are based on cost increases for collection and disposal.

Operating Budget
Further reviews to the Budget since the draft was adopted have been outlined in the report at 7.2.1 of this agenda and represents a reduction in the budget deficit from $737,000 to $437,000 an improvement to the bottom line of $300,000 with associated improvements to the forward years in the LTFP.

The Nuriootpa Centennial Park Authority (NCPA) board approved their 2024-2025 Budget and Business Plan and LTFP. The NCPA operating and capital budget information is contained within Council's ABP&B and LTFP.

Reserve Transfers
Service areas for CWMS and Waste, which have separate service charges and rates, are reconciled to the net operating result at the end of the financial year. Movements within these budgets are adjusted to/from the relevant reserve at the end of 2024-2025 and a report provided to Council in due course as is standard end of financial year practices. This is undertaken to ensure compliance with the rating provisions of the *Local Government Act* (the Act) where service areas that are subject to a service charge or rate are over the long-term covering the cost of the service.

Annual Budget and Business Plan
As required under Section 123 of the Act, the draft Business Plan has been prepared and is contained within the first section of the draft ABP&B 2024-2025.

The consolidated budgeted financial statements are included in the Annual Budget section of the ABP&B.

Pursuant to Section 123 (7) of the Act, Council must adopt its Annual Business Plan with or without amendment before the adoption of its Annual Budget, as per the following excerpt:

(7) Each budget of a council must-
  (a) be considered in conjunction with the council's annual business plan (and must be consistent with that plan, as adopted); and
  (b) be adopted by the council after the council has adopted its annual business plan.

Pursuant to Section 153(5)(a) of the Act, Council must adopt its ABP&B *prior* to adopting rates for the financial year.

Long Term Financial Plan

As required in Section 122 of the Act, Council must undertake a review of its LTFP as soon as practical after adopting the Council's Annual Business Plan.

The annual review of the LTFP is included as a section within the ABP&B document. It is noted that following the inclusion of the submissions and revised information above, the LTFP has been updated from the draft consultation document.

The LTFP sub-plans are prepared for Waste Service, CWMS Services, NCPA, all other Council services and consolidated to form Council's summary LTFP - this summary annual review is reported within the consolidated financial estimates in the ABP&B.

The LTFP includes known operational and capital expenditure programs to maintain, renew and implement assets and services as required for Council services over the ten years.

Funding Plan
As required in Section 122 (1e) of the Act, to meet future service provision Council uses a mix of revenue sources including general rates, service charges, user and statutory charges, grants and contributions, commercial and other income along with loan financing as a means of funding both operating and capital expenditure.

Refer to the LTFP for Council's funding of operating and capital programs and requirements, indexation, financial assumptions and estimates, loan financing and financial indicators.

Revenue and Financing
The general rate revenue increase excluding growth at 4.16% for 2024/25 and for 2024/25 and 2025/26 at 4%, 3.5% for 2026/27, 3% for 2027/28 and the remaining years in the LTFP are 2.5% plus growth in assessments plus growth in assessment numbers at 1.00% pa. Further and full details are provided in the LTFP and there are no significant deviations in the settings from that which was adopted for consultation other than those already explained in this report.

Expenditure
Operating expenditure is indexed within a range of 0% to 4%, with one-off and cyclic expenditure works and programs scheduled in the appropriate year as and when required. Further and full details are provided in the LTFP and there are no significant deviations in the settings from that which was adopted for consultation other than those already explained in this report.

Summary and Conclusion

As required in Section 122 of the Act, the Council's Chief Executive Officer (CEO) is to prepare a report on the Council's long term financial performance and position, considering the provisions of Council's annual business plan and strategic management plans.

Council's Financial Sustainability Principles play an important part of the preparation of the LTFP and are included in the document. Council has adopted the Local Government sector key financial indicators to assess Council's long-term financial sustainability. The CEO report uses the Key Performance Indicators (KPIs) as a tool to analyse and measure forecasts to targets.

The measurement of Council's performance includes both financial and non-financial KPIs. These are reported within the document in detail for the budget year and in summary for the 10 year plan. An explanation of the variances for the LTFP KPIs are recorded in the document.

A Financial Sustainability Performance Report is included in the final ABP&B in the LTFP. The amendments to the budget and LTFP see all key performance indicators meeting target settings based on the current Elected body policy, service level and investment settings.

The plans and budgets do not currently include the Concordia development estimates, these are currently under development.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 Annual Business Plan and Budget 2024-25 including the Long Term Financial Plan 2024-25 to 2033-34

Supporting references
Nil

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan

Natural Environment and Built Heritage

Community and Culture

Infrastructure

Health and Wellbeing

Business and Employment

Goal

1. The Barossa has sustainable farmland providing diverse and stable returns, while protecting the unique natural environment and biodiversity of the region.
2. The history of our region including aboriginal sites is reflected in our streetscapes and our historic buildings are maintained for future generations.
3. We take a proactive approach in responding to key environmental challenges such as climate change, water security and waste management.
4. The Barossa fosters community resilience, connection and wellbeing through its social planning, recreation, safety, education, preventative health and social strategies especially for our youth and vulnerable people.

5. We are a strong community that is welcoming, safe and enjoys a quality lifestyle that celebrates our local identities, diversities, cultures and histories including our Aboriginal heritage.
6. The Barossa maintains and develops infrastructure that meets the needs of the region and is efficient.
7. Community infrastructure planning is aligned to both current and the future needs of the community
8. To have a connected and safe transport network that meets the needs of our community
9. Our community has fair and equitable access to the resources and services they need to lead a safe, healthy, inclusive and connected lifestyle
10. Our region enjoys the benefits of sustainable community groups, networks and facilities that encourage everybody to participate in the community.
11. The Barossa has a strong local economy that adapts, innovates and thrives on change and strives for a diverse industry base that provides a sustainable range of business and job opportunities for people.
12. We are a visitor destination of choice
13. The Barossa is competitive and in a strong position to attract both private and public investment in the development of new and existing businesses, services and industry.

Strategies

1.1. Ensure land use planning and resource use protects the quality of the natural environment, the existing character of rural landscapes, historic significance and the high value of agricultural land.
1.2. Support tourism development that is sensitive to the natural environment and ensures that the unique character of the rural landscape is appropriately managed and promoted.
1.3. Build on the conservation of the region's natural heritage including bush eco-systems, grassy woodlands, agricultural landscapes and recreational green spaces.
2.1. Continue to maintain streetscapes that reflect the character and heritage of the region and facilitate opportunities to repurpose or find alternative uses of built heritage.
2.2. Ensure clearly defined townships are maintained to manage residential and commercial development that is sensitive to the natural environment and areas of historical significance.
3.1. Support community based sustainability initiatives to help reduce the Barossa's contribution to the climate crisis and build on the capacity of local residents and industry to mitigate negative impacts.
3.2. Collaborate with partners and our community to support innovative approaches to waste minimisation, and increase reuse and recycling opportunities.
3.3. Ensure long term confidence in the Barossa's capacity to access water to meet its industrial, domestic and environmental needs.
4.1. Build on a strong sense of community pride with active community groups and individuals participating in local decision making and community building activities.
4.2. Continue creating strong and sustainable community networks, and support young people to actively participate in the community and develop the leaders of the future.
4.3. Embrace place-making principles when developing community infrastructure and regulate planning and development in public spaces and active recreation.

5.1. Support the development of activities that celebrate the history, art and culture of the Barossa and its people.
5.2. Create places where people want to live and plan for the future in a coordinated, affordable, appropriate and proactive way.
5.3. Create vibrant public spaces that provide places for creative development, cultural interaction and social connections.
5.4. Recognising and celebrating the community successes and learning from opportunities.
6.1. Advocate for and identify funding opportunities that support the development of community, cultural, health and other facilities and infrastructure to meet personal and commercial needs of residents and businesses.
6.2 Continue to ensure that infrastructure considers place-making is inclusive and accessible for all.
6.3. The use of new and emerging technologies, alternative and renewable materials where appropriate and cost effective will be trailed.
7.1. Build on sound asset management practices to deliver sustainable services to ensure that infrastructure is adequate to support the community.
7.2. Ensure both current and future infrastructure needs are met in a proactive rather than reactive way.
8.1. Support opportunities to increase community transport and access to services and facilities.
8.2. Ensure a high quality road, shared paths and footpath network throughout the Barossa in partnership with all levels of government.
9.1. Work towards combating loneliness and social isolation and ensuring that people enjoy a sense of inclusion and feel connected.
9.2. Promote a healthy community through a planned approach to public health, and sustainable access to allied, primary and mental healthcare services and facilities.
10.1. Children and young people are supported to feel safe and to engage, thrive and feel empowered within the community.
10.2. Advocate for and encourage services that ensure equity and support inclusion and at risk members of the community.
10.3. Build on the capacity of community members to participate in cultural, creative, recreational, sporting and learning opportunities.
11.1. Work closely with State Government, Federal Government and other key stakeholders to support economic growth, development and job creation.
11.2. Support proactive population growth that is incremental, well managed and is backed up by local planning and development opportunities.
11.3. Promote the Barossa as a place for business's to thrive, invest, innovate, take measured risks and prosper.
12.1. Encourage and support the sector to further promote and develop tourism experiences including ecological, cultural and agricultural tourism.
12.2. Support economic development and destination awareness through events, festivals, creative enterprise and attractions.
12.3. Provide experiences and infrastructure that continue to support the needs of the tourism market.
13.1. Foster small business and industry confidence and growth that translates into innovation and strong employment figures.
13.2. Attract investment for new and innovative industries, and facilitate business growth by supporting local industry and their capacity to compete for government contracts.

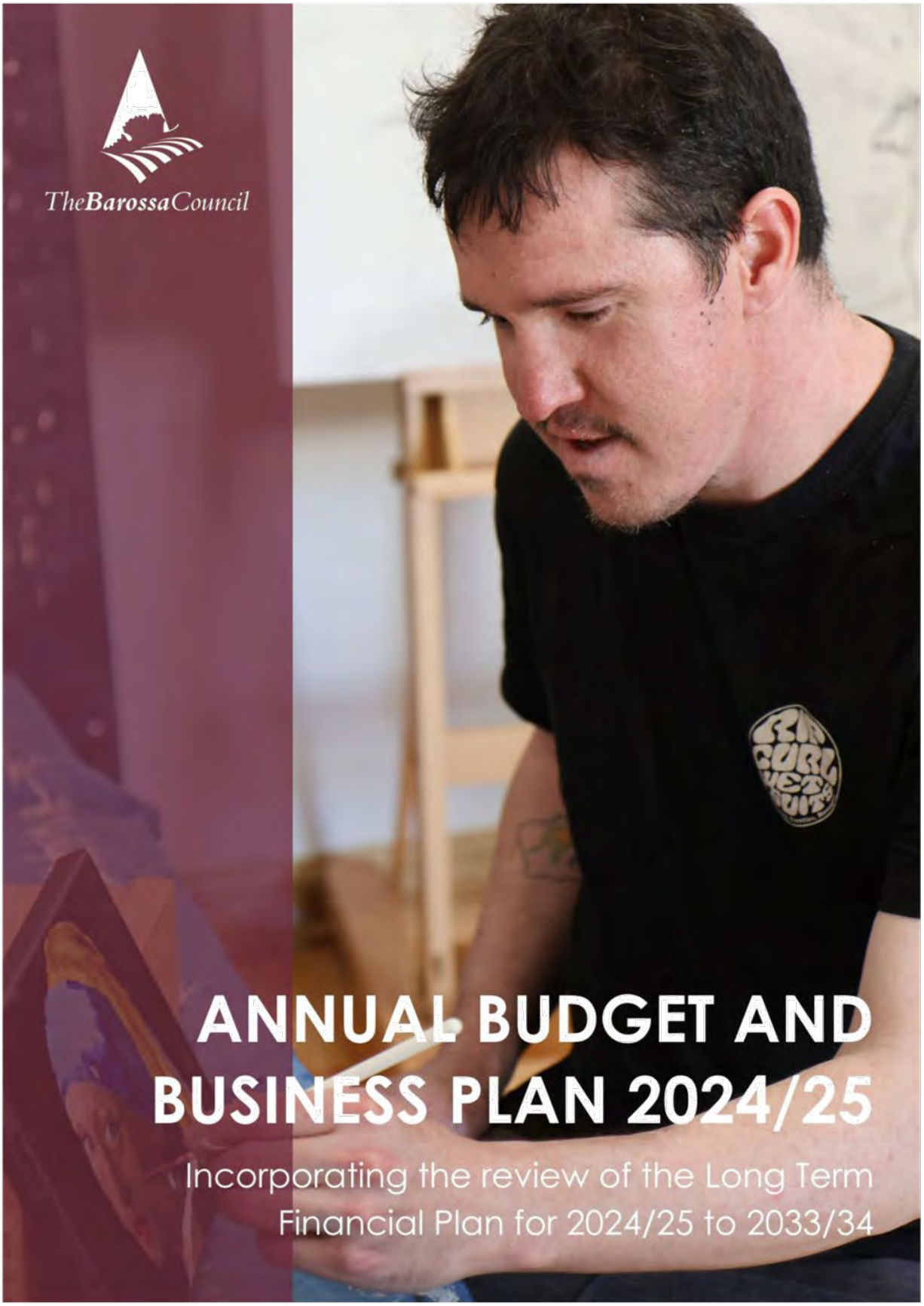
Legislative Requirements
Section 123 of the Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Outlined in the body of the report and the attachment.

COMMUNITY ENGAGEMENT

Has been undertaken and presented in the Ordinary Council meeting agenda of 18 June 2024 at agenda item 7.2.1.


TheBarossaCouncil
ANNUAL BUDGET AND BUSINESS PLAN 2024/25
Incorporating the review of the Long Term Financial Plan for 2024/25 to 2033/34

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The Barossa Council acknowledges the Ngadjuri, Peramangk and Kaurna people and their ancestral connection to land and pays respects to Elders past, present and emerging.

FROM THE MAYOR

The Barossa is a unique and highly desirable tourism destination, and a community with strong underpinning values and a pride in its heritage. As a Council we are prepared to maximise opportunities to work together with the community to enhance our unique lifestyle, heritage and community spirit while creating a strong future for the region.

Our 2024/25 budget proposes a CPI equivalent, net 4.16% increase in general rate revenue to existing ratepayers to deliver expanded services, additional road infrastructure and The Big Project activities as we continue to strive for savings and efficiencies. There is also growth in new properties, currently forecast at a further 1.0% increase in general rates.

Highlights within our 2024/25 budget include:

- Transport, stormwater, and footpath infrastructure investment of $7.956m consisting of:
  - $1.836m for maintenance of road, bridge, footpath, kerbing assets and road vegetation and tree management.
  - $3.308m for renewal and upgrading of roads being road resheeting and resealing of existing assets.
  - Sealing of Fife Street Angaston for $399k.
  - $750k per year for four years, which will be applied this year to continuing Keyneton Road sealing.
  - $1.509m for stormwater projects, primarily completion of stage 2 of Baird Street drainage in Nuriootpa.
  - A further increase to footpath renewals of $191k, bringing next year's budget to $589k, and increase to the footpath budget for the next 10 years of $2.192m to address a backlog of works on the existing network.
  - Streetscaping projects $89k.

- $29.459m in project funding under The Big Project, some subject to obtaining successful grant allocations and third-party contributions. Continuing and newly funded works included in this figure (the figures reflect the 2024/25 costs, not the total project costs) are:
  - Completion of the Nuriootpa Centennial Park soccer infrastructure investment.
  - Lyndoch Recreational Park precinct construction.
  - Initiate work on the Barossa Culture Hub - Creative Industries Centre.
  - Commence planning for the next phase of investments including Williamstown oval repurposing, Stockwell second oval and equestrian investment at Talunga Park (for future funding opportunities).

- $3.959m in 2024/25 for Common Wastewater Management System upgrades, mainly Nuriootpa service expansion, to cater for population growth, and an estimated $3.63m over the next 5 years to upgrade the capacity of the wastewater treatment system across the network.

- Additional fencing at Tanunda Recreation Park playground $15k, and $226k for playground renewal in the district.
- Investment in our internal information technology systems to continue to achieve target efficiencies, customer management improvements and management of risk including the ever-growing cyber security risk.

- Subject to funding support, funding to assist lighting upgrades at Nuriootpa Centennial Park main oval.
- Increasing funding to building renewal to $450k next year and an increase in the next 10 years of $3.108m. This year funds will be applied to renewal of balance tanks, wall panelling and pool decking at The Rex, Old Union Chapel flooring, Kegel Club rebuild and the commencement of a long-term plan to renew our public toilets, with Nuriootpa Tolley Reserve, Victoria Creek Williamstown and Bethany Reserve being this year's priorities.

- In recognition of challenges for our rural businesses, an effective rate freeze for rural ratepayers for 1 year.

The Annual Business Plan and Budget incorporating the annual review of the Long-Term Financial Plan is available on our website and at the Customer Support desk at our principal office located at 43-51 Tanunda Road, Nuriootpa.
Bim Lange OAM

Mayor, The Barossa Council

HAVE YOUR SAY

Consultation closed at 5pm on 7 June 2024.

CONTACT US

You are welcome to contact Council if you have questions regarding the Annual Business Plan and Budget 2024/25 or would like further information regarding the finances of Council.

barossa.sa.gov.au

barossa@barossa.sa.gov.au

Principal Office: 43-51 Tanunda Road, Nuriootpa (Monday – Friday, 9am – 5pm)

Phone: 8563 8444

Version	Status	Date
Version 1.1	Draft Council adopted for Public Consultation	14 May 2024
Version 1.2	Final for Adoption	13 June 2024

OUR VISION

Enhancing our *premium wine, food* and *tourism* region and its unique *lifestyle, heritage* and *community* spirit.

OUR VALUES

A commitment to our **land and place**, by valuing our identity for the benefit of future generations

A commitment to our **community**, embracing a culture of mutual respect, inclusion, safety and security

A commitment to **leadership**, inspiring vision, courage and enterprise

A commitment to **achievement**, encouraging and celebrating successes that enrich and strengthen our community

OUR BAROSSA

The Barossa is a rich and diverse region and home to the internationally renowned Barossa wine region.

Prior to European settlement, the Barossa region was inhabited by the Peramangk, Ngadjuri and Kaurna people. Colonel William Light first visited the area in 1837, naming the Barossa Range from which the region derives its name. The settlement of the Barossa region began in 1840, with settlers originating from the British Isles, Prussia and Silesia. Lyndoch was the first township to be settled in 1837.

Early farmers of the Barossa established vineyards in the 1840s and 1850s to supplement their primary activities of wool and livestock production and crop farming. In the late 1880s and 1890s there were substantial increases in the production of wine in the region which resulted in the establishment and subsequent expansion of a number of cellars. The wine industry has continued to grow from these early beginning and is the major source of income for the region, with the cultural landscape of present day Barossa being reflective of the influence of the early British and German settler's influence.

The tourism industry has become a major focus for the continued development of the region with the Barossa acknowledged as one of the five most recognised wine regions in the world.

The Barossa Council was originally formed in 1996 after the amalgamation of the District Councils of Barossa, Tanunda and Angaston. The majority of the District Council of Mount Pleasant was later amalgamated in 1997. The Council covers an area of approximately 912 square kilometres, is located approximately 70 kilometres north east of Adelaide, adjacent to the town of Gawler, and is home to a population of 23,558 people.

Distance of Principal Office from Adelaide CBD ..... 70 km

Area of Council ..... 893.5 km²

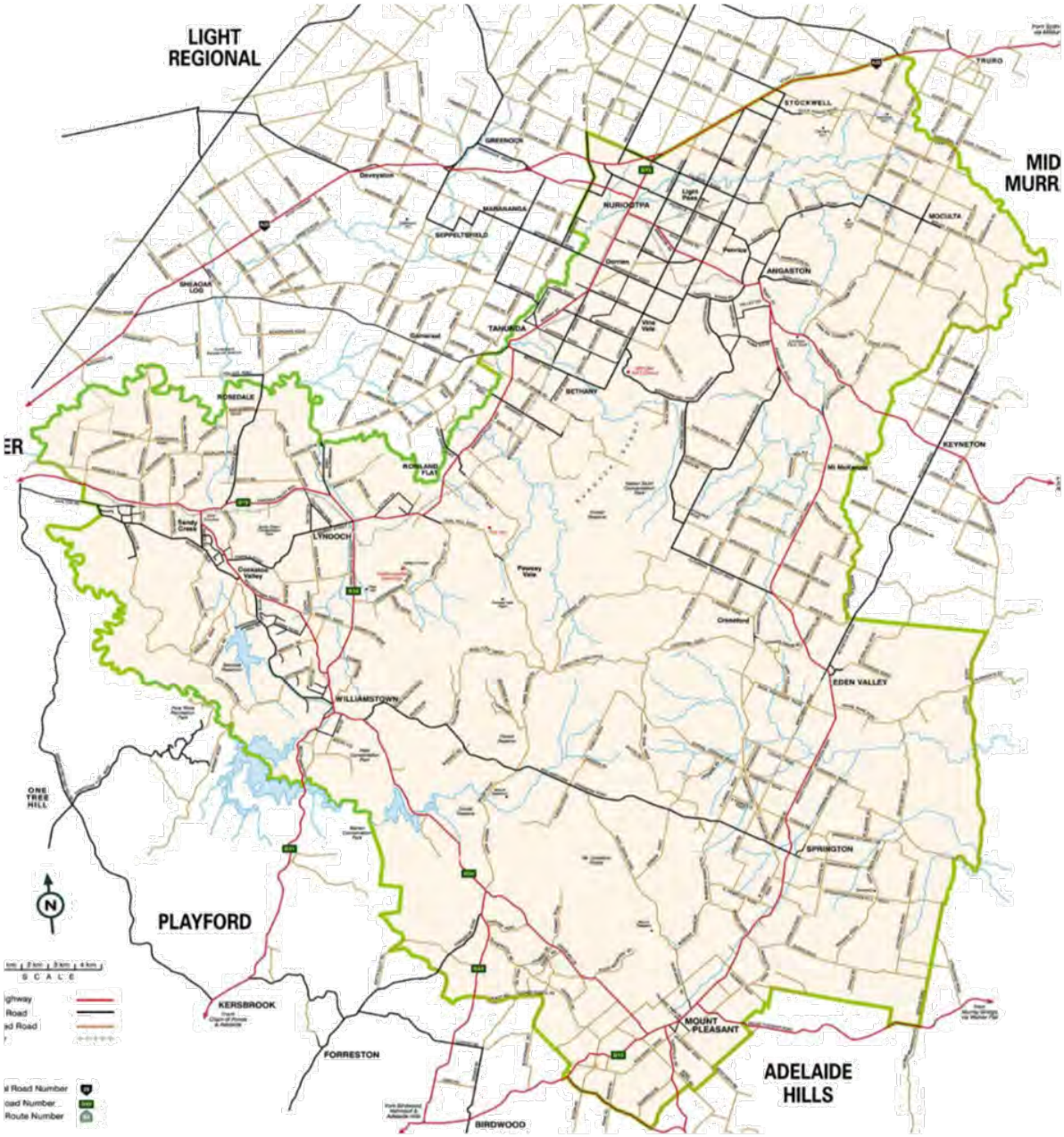
Number of Rateable Assessments 13,356

Number of Non-Rateable Assessments 551

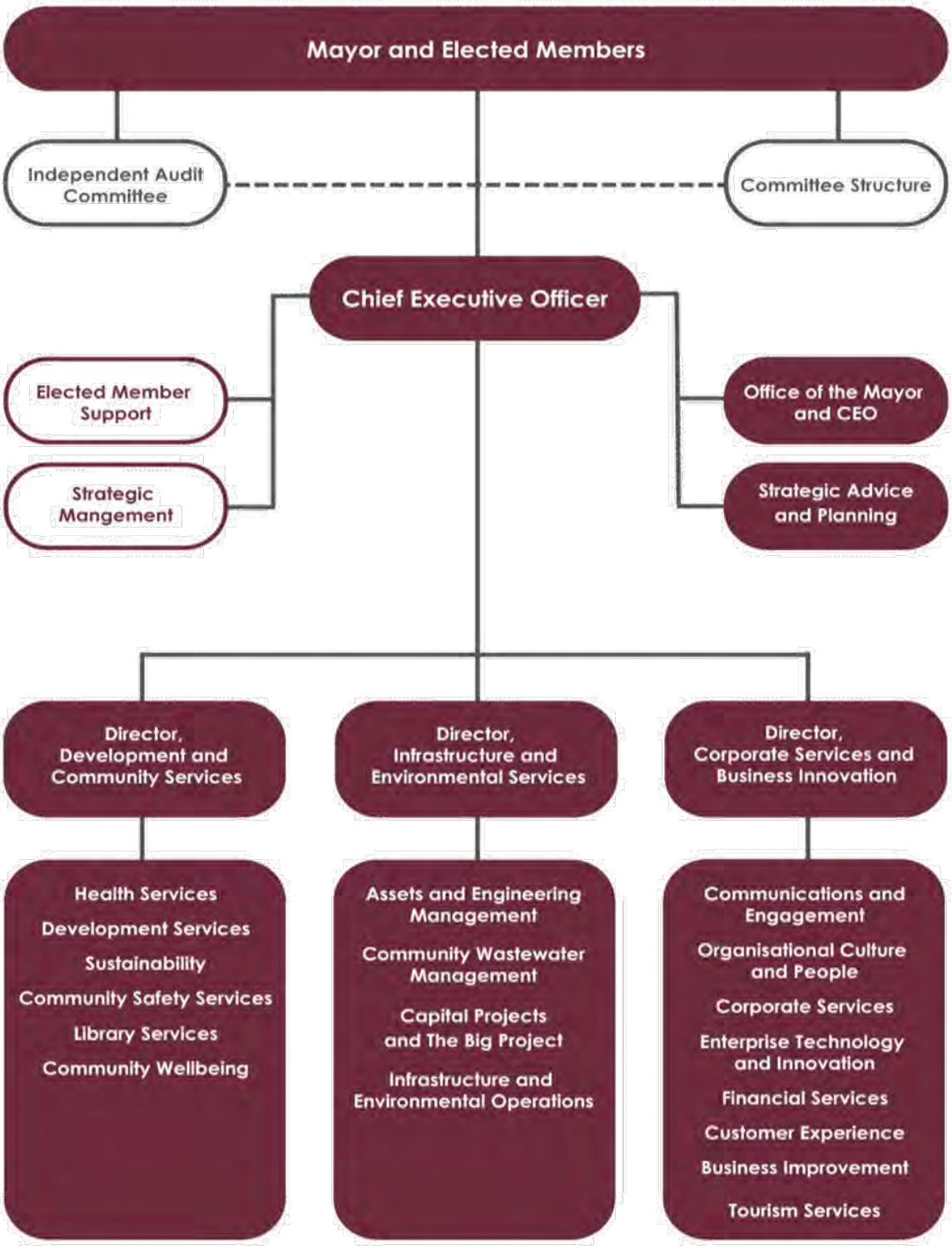
OUR TOWNSHIPS

Altona, Angaston, Barossa Goldfields, Bethany, Cockatoo Valley, Concordia, Craneford, Cromer, Dorrien, Eden Valley, Flaxman Valley, Kalbeeba, Krondorf, Light Pass, Lyndoch, Moculta, Mount Crawford, Mount McKenzie, Mount Pleasant, Nuriootpa, Penrice, Pewsey Vale, Rosedale, Rowland Flat, Sandy Creek, Springton, Stockwell, Tanunda, Taunton, Vine Vale, Williamstown and Wilton.

COUNCIL AREA MAP



ORGANISATIONAL STRUCTURE



OVERVIEW

Net Rate and Service Revenue	$39.84m
Other Operating Revenue	$9.68m
Operating Expenditure	$49.95m
Net Operating Position Surplus / (Deficit)	($0.44m)
Capital Income	$6.72m
Capital Expenditure (assumes 100% delivery achieved not including carried forward projects)	$38.41m
Capital Expenditure (projects underway and carried forward funds from 2023-24)	$6.11m
Net Borrowing	$23.21m

The **Annual Business Plan and Budget** is The Barossa Council's statement of intended programs and outcomes for the coming financial year. This Plan has been developed through a rigorous process of consultation and review with Council Officers and Elected Members and follows the **Business Planning Framework** outlined in the Strategic Directions area of this document. It includes both continuing services, programs, and follows the strategic directions outlined in Council's Community Plan 2020 - 2040, the Long Term Financial Plan (LTFP) – (the annual review is included in this document) and Long Term Infrastructure and Asset Management Plan.

Local Government is the most asset-intensive tier of government. The Barossa Council acts as custodian of approximately $432m of net assets, including road infrastructure encompassing approximately 350 kilometres of sealed, 570 kilometres of unsealed roads and 70 kilometres of unformed roads. This presents Council with a number of complexities, including how to allocate resources in order to satisfy community demands for new and expanded services, whilst ensuring appropriate resources are provided for maintenance and future replacement of existing community assets.

Council is committed to ensuring that the wide variety of services and activities it provides to the community reflect financial sustainability. The key measure of financial sustainability is ensuring operating expenditure (inclusive of depreciation) is fully funded from recurrent operating revenue streams. This means that Council should generally have sufficient recurrent revenue funds generated over the long term financial plan in order to finance the programmed replacement of existing community assets at the end of their useful lives where services remain required. Refer to the section Financial Sustainability for details for this plan's forecast results.

2024/25 GENERAL RATE AND SERVICE CHARGES

General Rate (Excl. Growth)	Net Revenue Increase	4.16%
Refuse, Recycling and Green Organics	Service Charge Increase	$4.50
CWMS	Service Charge Increase	$10.50

UNDERLYING ASSUMPTIONS

- General Rate and Service Charge revenue increase on existing ratepayers to ensure Council is sustainable; indexation above includes revenue from growth but not increases in service numbers for Waste and CWMS.
- All other income and expenditure has been increased in line with the current cost for providing those services and consideration of Council's Long Term Financial Plan (LTFP).
- Staffing costs increase in line with existing contracts, Enterprise Bargaining Agreements, Superannuation and current Legislation.
- The SA Local Government Price Index is 4.8% (December 2023) and the general Consumer Price Index for Adelaide all groups is 4.3% as at March 2024.
- Operating costs have been estimated from current known escalation costs, trends in costs associated with service delivery and contractual commitments.

For further information on rating and its impact please refer to the relevant areas within this document

KEY FEATURES

A comprehensive capital works program of $38.33m with a further estimated $6.11m carried forward from the 2023-24 financial year. The program includes $5.6m for transport assets renewal and upgrading (resealing and resheeting of roads, replacement footpaths, kerbing) including additional $2.1m over 10 years for footpath renewal; drainage and bridge works $1.0m, and Community Wastewater Management Systems (CWMS) $4.0m. Net expenditure of $20.7m for the Lyndoch Redevelopment, $7.8m for the Creative Industries Centre, $860k for completion of the Soccer Clubrooms, and $1.3m in general building renewal.

STRATEGIC DIRECTIONS

The Barossa Council's Community Plan 2020-2040 was adopted by Council on 17 November 2020. The Community Plan is an aspirational document and cornerstone for future investment. It will guide future decision making over the next 20 years through the delivery of highlighted strategies and targets. The Community Plan shows commitment to the values of Land and Place, Community, Leadership and Achievement and will drive performance through objectives within the key result areas of Natural Environment and Built Heritage, Community and Culture, Infrastructure, Health and Wellbeing and Business and Employment.

The Community Plan is currently under review and will be completed during 2024.

The Corporate Plan of Council gives effect to the Community Plan aspirations through strategic actions and business as usual activities and is reviewed annually.

The Annual Business Plan and Budget outlines the annual program that delivers upon the Community and Corporate Plan and their strategies as outlined in the following tables.

Council activity for 2024/25 is identified as one or more of the following four roles and relates to the Community Plan strategies as outlined in the following tables.

Natural Environment and Built Heritage

Goal	Strategies		Council Role
1. The Barossa has sustainable farmland providing diverse and stable returns, while protecting the unique natural environment and biodiversity of the region.	1.1	Ensure land use planning and resource use protects the quality of the natural environment, the existing character of rural landscapes, historic significance and the high value of agricultural land.	Provider /Regulator
	1.2	Support tourism development that is sensitive to the natural environment and ensures that the unique character of the rural landscape is appropriately managed and promoted.	Advocator Facilitator/Partner
	1.3	Build on the conservation of the region's natural heritage including bush eco-systems, grassy woodlands, agricultural landscapes and recreational green spaces.	Leader Advocator
2. The history of our region including aboriginal sites is reflected in our streetscapes and our historic buildings are maintained for future generations.	2.1	Continue to maintain streetscapes that reflect the character and heritage of the region and facilitate opportunities to repurpose or find alternative uses of built heritage.	Provider/ Regulator
	2.2	Ensure clearly defined townships are maintained to manage residential and commercial development that is sensitive to the natural environment and areas of historical significance.	Provider/ Regulator
3. We take a proactive approach in responding to key environmental challenges such as climate change, water security and waste management.	3.1	Support community based sustainability initiatives to help reduce the Barossa's contribution to the climate crisis and build on the capacity of local residents and industry to mitigate negative impacts.	Leader Facilitator/Partner
	3.2	Collaborate with partners and our community to support innovative approaches to waste minimisation, and increase reuse and recycling opportunities.	Advocator Facilitator/Partner
	3.3	Ensure long term confidence in the Barossa's capacity to access water to meet its industrial, domestic and environmental needs.	Facilitator/Partner Advocator

Community and Culture

Goal	Strategies		Council Role
4. The Barossa fosters community resilience, connection and wellbeing through its social planning, recreation, safety, education, preventative health and social strategies especially for our youth and vulnerable people.	4.1	Build on a strong sense of community pride with active community groups and individuals participating in local decision making and community building activities.	Leader Facilitator/Partner
	4.2	Continue creating strong and sustainable community networks, and support young people to actively participate in the community and develop the leaders of the future.	Leader Facilitator/Partner
	4.3	Embrace place-making principles when developing community infrastructure and regulate planning and development in public spaces and active recreation.	Provider/Regulator
5. We are a strong community that is welcoming, safe and enjoys a quality lifestyle that	5.1	Support the development of activities that celebrate the history, art and culture of the Barossa and its people.	Leader Facilitator/Partner

celebrates our local identities, diversities, cultures and histories including our Aboriginal heritage.	5.2	Create places where people want to live and plan for the future in a coordinated, affordable, appropriate and proactive way.	Leader Facilitator/Partner
	5.3	Create vibrant public spaces that provide places for creative development, cultural interaction and social connections.	Provider/Regulator
	5.4	Recognising and celebrating the community successes and learning from opportunities.	Leader Facilitator/Partner

Infrastructure

Goal	Strategies		Council Role
6. The Barossa maintains and develops infrastructure that meets the needs of the region and is efficient.	6.1	Advocate for and identify funding opportunities that support the development of community, cultural, health and other facilities and infrastructure to meet personal and commercial needs of residents and businesses.	Advocator
	6.2	Continue to ensure that infrastructure considers place-making is inclusive and accessible for all.	Provider/Regulator Facilitator/Partner
	6.3	The use of new and emerging technologies, alternative and renewable materials where appropriate and cost effective will be trailed.	Leader Facilitator/Partner
7. Community infrastructure planning is aligned to both current and the future needs of the community.	7.1	Build on sound asset management practices to deliver sustainable services to ensure that infrastructure is adequate to support the community.	Provider/Regulator
	7.2	Ensure both current and future infrastructure needs are met in a proactive rather than reactive way.	Provider/Regulator
8. To have a connected and safe transport network that meets the needs of our community.	8.1	Support opportunities to increase community transport and access to services and facilities.	Leader Advocator
	8.2	Ensure a high quality road, shared paths and footpath network throughout the Barossa in partnership with all levels of government.	Provider/Regulator Facilitator/Partner

Health and Wellbeing

Goal	Strategies		Council Role
9. Our community has fair and equitable access to the resources and services they need to lead a safe, healthy, inclusive and connected lifestyle.	9.1	Work towards combating loneliness and social isolation and ensuring that people enjoy a sense of inclusion and feel connected.	Leader Advocator
	9.2	Promote a healthy community through a planned approach to public health, and sustainable access to allied, primary and mental healthcare services and facilities.	Provider/Regulator Advocator
10. Our region enjoys the benefits of sustainable community groups, networks and facilities that encourage everybody to participate in the community.	10.1	Children and young people are supported to feel safe and to engage, thrive and feel empowered within the community.	Leader Advocator
	10.2	Advocate for and encourage services that ensure equity and support inclusion and at risk members of the community.	Leader Advocator
	10.3	Build on the capacity of community members to participate in cultural, creative, recreational, sporting and learning opportunities.	Leader Advocator

Business and Employment

Goal	Strategies		Council Role
11. The Barossa has a strong local economy that adapts, innovates and thrives on change and strives for a diverse industry base that provides a sustainable range of business and job opportunities for people.	11.1	Work closely with State Government, Federal Government and other key stakeholders to support economic growth, development and job creation.	Leader Advocator Facilitator/Partner
	11.2	Support proactive population growth that is incremental, well managed and is backed up by local planning and development opportunities.	Provider/Regulator Facilitator/Partner
	11.3	Promote the Barossa as a place for businesses to thrive, invest, innovate, take measured risks and prosper.	Provider/Regulator Facilitator/Partner
12. We are a visitor destination of choice.	12.1	Encourage and support the sector to further promote and develop tourism experiences including ecological, cultural and agricultural tourism.	Leader Facilitator/Partner
	12.2	Support economic development and destination awareness through events, festivals, creative enterprise and attractions.	Leader Facilitator/Partner
	12.3	Provide experiences and infrastructure that continue to support the needs of the tourism market.	Leader Facilitator/Partner
13. The Barossa is competitive and in a strong position to attract both private and public investment in the development of new and existing businesses, services and industry.	13.1	Foster small business and industry confidence and growth that translates into innovation and strong employment figures.	Leader Advocator Facilitator/Partner
	13.2	Attract investment for new and innovative industries, and facilitate business growth by supporting local industry and their capacity to compete for government contracts.	Leader Advocator Facilitator/Partner

BUSINESS PLANNING FRAMEWORK

Council's Business Planning Framework describes how the Community Plan and its Key Result Areas, their associated Objectives and the Strategies reach these Objectives and provide guidance to the preparation of other Council long term and operational plans. Council's long term and operational plans are listed below.

Corporate Plan

Outlines key corporate actions to support the Community Plan and performance targets over four years;

Long Term Financial Plan

Provides financial directions for the next 10 years;

Long Term Infrastructure and Asset Management Plan

Provides the strategic upgrade, replacement and renewal programs for Council assets and infrastructure;

Annual Business Plan and Budget

Provides the annual financial and operational plans, objectives and performance targets for Council;

Regional Public Health Plan

Provides a coordinated strategy across Council to the health and wellbeing of communities and helps inform decisions in both soft and hard infrastructure;

Local Economic Development Plan

Provides policy direction for the continued development of the Council area;

Infrastructure and Asset Management Plans

Describes the current programs of upgrade, replacement and renewal of assets and infrastructure.

The above framework has various internal and external reporting and accountability systems;

Quarterly Business Plan and Budget Reviews

Outlines financial performance against the Annual Business Plan and Budget;

Monthly Financial Reports

Regularly tracks the finances of Council;

Annual Report

Describe the performance of Council on objectives set in the Annual Business Plan and Budget, as well as disclosing statutory information regarding the status of Council and Council services.

JOINT VENTURES AND ASSOCIATED ENTITIES

NURIOOTPA CENTENNIAL PARK AUTHORITY (NCPA)

Established as a subsidiary of Council pursuant to Section 42 of the *Local Government Act 1999*, the Nuriootpa Centennial Park Authority (NCPA) manages and maintains the Barossa Tourist Park and adjacent sporting and leisure facilities on behalf of Council.

To this end, and in accordance with the Authority's Charter, operating surpluses of the Tourist Park activities are utilised to maintain the Nuriootpa Recreation Park facilities (including tennis courts, 2 ovals, soccer pitch and associated buildings and infrastructure), as well as the picturesque Coulthard Reserve located adjacent to the Tourist Park. Operating surpluses from the Tourist Park activities are also utilised to provide important funding for the programmed upgrade and replacement of the facility assets managed by the Authority.

The two ovals, a soccer pitch and eight tennis courts are extensively used by local sporting clubs. The four-star rated Tourist Park facilities include on-site cabins and vans, a camp kitchen, and various other standard amenities.

The projected 2024/25 Income Statement for the Authority is included within Council's financial statements contained within this document. The Authority's ten-year business case has been reviewed, updated for current activity and included within the consolidated Long Term Financial Plan financial forecasts in this document.

NORTHERN AND YORKE LOCAL GOVERNMENT ASSOCIATION

Established in 1998, this organisation is formed under Section 43 of the *Local Government Act 1999* and operates as a regional subsidiary of Councils included in the membership. An amount of $13,395 is included for the subscription.

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY (GRFMA)

Established in 2002, this organisation is responsible for the construction, operation and maintenance of flood mitigation infrastructure in the Gawler River catchment. An amount of $58,327 is included for the operational and maintenance subscription. Council has a share in the Net Assets of $2,239k as at 30 June 2023.

SERVICE PROVISION

OFFICE OF THE MAYOR AND CEO

Australia Day Awards, Strategic Planning and Management, Organisational Reform and Leadership, Citizenship Ceremonies, Economic Development, Executive Support and Management, Advocacy, Governance.

CORPORATE SERVICES AND BUSINESS INNOVATION

Enterprise Systems, Records Management, Information Management, Advocacy, Governance, Organisational Development, Internal Audit, Human Resource Management, External and Internal Communications, Community Engagement and Consultation, Event Management, Customer Support, Risk Management, Business Transformation, Work Health and Safety, Grant Writing, Insurance Management, Organisational Performance Reporting, Procurement & Contract Advice, Property Management, Operational Financial Management, Rating Services, Taxation Management, Payroll, Creditor and Debtor Management, Tourism Services.

DEVELOPMENT AND COMMUNITY SERVICES

Planning and Building Assessment, Liquor Licensing, Dog and Cat Control, Compliance, Monitoring and Enforcement Matters, Public Health, Fire Prevention, Safe Food Practices, Heritage Advice, Immunisation, Parking and Traffic Controls, Strategic Land Use Planning, Sustainability, Waste and Resource Recovery, Advocacy, Library Services, Community Grants, Art and Culture, Volunteering, Services, Community Development, Community Transport and Home Assistance.

INFRASTRUCTURE AND ENVIRONMENTAL SERVICES

Building Asset Construction and Maintenance, Bridge Construction and Maintenance, Cemetery Management, Unmade Public Road Management, Road Closure Management and Approvals, Community Wastewater Management System Construction Operations and Maintenance, Treated Water Reuse Distribution System Construction, General Operations and Maintenance, Open Space Construction and Maintenance, Footpath and Bike Path Construction and Maintenance, Infrastructure Planning and Development, Asset Management, Advocacy, Recreational Oval Management, Public Lighting, Public Conveniences, Road Design Construction and Maintenance, Traffic Planning and Management, Road Safety Control, Event Support, Roadside Vegetation Management and Control, Tree Management, Stormwater Drainage and Construction and Maintenance, Engineering Development Assessment, Facilities (Buildings) Management, Quarry Operations and Resource Management, Waste (Transfer Station) Operations, Operational Environmental and Natural Resource Management.

The Big Project Strategic Planning and Management of Community Buildings and Recreational Facilities, Project Management, Grant Management, Community Engagement, Contractor Management.

2024/25 KEY ACTIVITIES

The following key activities represent strategic actions in Council's Corporate Plan that are set as specific works during the 2024-25 financial year or are ongoing and are above normal business as usual operations and delivery of associated service levels. Council's Community Plan provides a plan of core works, strategic actions and informs this Annual Business Plan and Budget.

Council's Corporate Plan provides extensive detail on the services provided and the levels of service provided, and can be located at www.barossa.sa.gov.au

Key Strategic Action	Service Area
Commence implementation of agreed structure and service review outcomes from 2023-24.	CS2 – Art and Culture
Complete the review of the statutory review of asset management plans	CS3 – Assets
Undertake a review of Caravan Park service levels, policy settings and service delivery model – carried over from 2023-2024 financial year.	CS4 – Caravan Parks
Undertake review of land availability and determine future land needs.	CS5 – Cemeteries
Commence agreed implementation of outcomes of an adopted Community Wellbeing Plan.	CS6 – Community
Implement an adopted the Customer Surveying Strategy actions	CS9 – Customers
Commence implementation of agreed outcomes from review of Economic Development services including tourism and event services undertaken in 2023-24 – phase 1	CS10 – Economic Development CS21 – Tourism
Commence implementation of adopted Council Event Management Framework.	CS11 – Events
Review the requirements for an electronic bookings management system and provide recommendation for future improvements – carried forward from 2023-24	CS12 – Facilities and Community Land
Commence 18-month review of community land management plans, registers and undertaken engagement needs	CS12 – Facilities and Community Land
Commence implementation of agreed Growth and Infrastructure Investment Strategy actions	CS15 – Land Use and Development
Continue to plan and advocate for infrastructure provisions and development policies that align with Council's strategic vision for the Concordia Growth Area in the proposed Master Planning and Code Amendment.	CS15 – Land Use and Development
Commence implementation of the outcomes of the Strategic Directions Review of the Barossa Character District Overlay Code Amendment	CS15 – Land Use and Development
Undertake review of stage 2 of the Library Review outcomes for consideration by the Executive Leadership Team and Council	CS16 – Libraries
Commence implementation of high yield actions arising from the agreed Carbon Management Plan	CS17 – Natural Resources
Continue to partner with industry to achieve a long term sustainable water supply and security to the Barossa.	CS17 – Natural Resources
Continue to provide Social Inclusion training for all staff across the Organisation and coordinate a 'Whole of Organisation' approach to social inclusion	CS19 – Social Inclusion
Continue to develop ongoing relationships with Ngadjuri, Peramangk and Kaurna Nations and potential pathways for reconciliation and recognition	CS19 – Social Inclusion
Undertake review of the Disability Access and Inclusion Plan to align with the new State level plan	CS19 – Social Inclusion
Undertake structural review of Volunteer Service model and delivery service.	CS22 – Volunteers
Analyse, negotiate and execute a new waste management contract renew or commence market approach	CS23 – Waste Management
Continue to implement system, infrastructure, training and other needs to protect Council system and data through implementation of the Cyber Security plan and highlighted investments for 2024-25.	BS1 – Business Technology
Modernise TechnologyOne through implementation of HR and Budgeting Systems	BS2 – Continuous Improvement
Complete Elector Representation Review	BS4 – Council and Committees
Implement Enterprise Budgeting module in TechnologyOne	BS6 – Finance
Complete a review of the Office of the Mayor and CEO function, structure, service delivery model (carried forward from 2023-24)	BS7 – Governance
Complete automation of policy and process review systems and processes	BS9 – Information
Implement outcomes of 2023-24 review of Contractor and Contract Register requirements and identify new software solution for electronic contract and contractor management	BS11 - Procurement
Develop rolling Strategic Forward procurement plan for key areas of spend	BS11 - Procurement
Implement and embed amendments approved by Council from the review of the Community Plan from 2023-24	BS13 – Strategic / Legislative Planning and Reporting
Continue to plan for, collaborate and advocate on matters related to the Concordia growth area development aligned with the State program and Council project plan.	BS13 – Strategic / Legislative Planning and Reporting

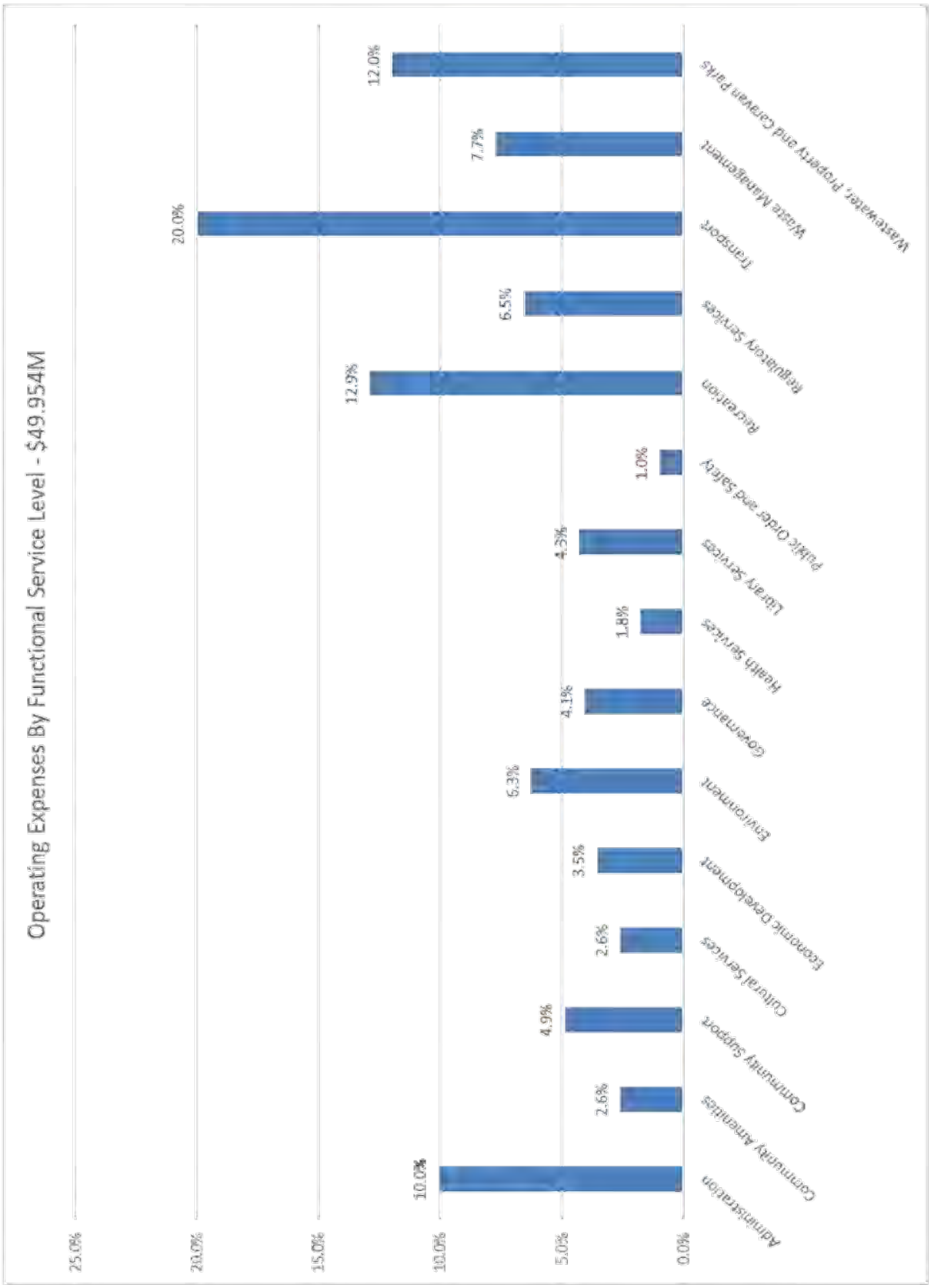
2024/25 OPERATING EXPENDITURE

In support of service provision for 2024/25

The following graph shows operating expenditure for the 2024/25 year by the following functions in support of the provision of the services outlined. Full cost attribution has been applied to the budget, this is an allocation of internal services to external services and does not affect the overall net result.

FUNCTIONS

Administration (includes interest payable on loans), Business Undertakings, Community Amenities, Community Support, Cultural Services, Economic Development, Governance, Environment, Health Services, Library Services, Public Order and Safety, Recreation, Regulatory Services, Transport, Waste Management


Operating Expenses By Functional Service Level - $49.954M
25.0%
20.0%
15.0%
10.0%
5.0%
0.0%
12.0%
7.7%
20.0%
6.5%
12.9%
1.0%
4.3%
1.8%
4.1%
6.3%
3.5%
2.6%
4.9%
2.6%
10.0%
Administration
Community Amenities
Community Support
Cultural Services
Economic Development
Environment
Governance
Health Services
Library Services
Public Order and Safety
Recreation
Regulatory Services
Transport
Waste Management
Wastewater, Property and Caravan Parks

2024/25 CAPITAL INVESTMENT

In support of service provision for 2024/25

Capital Program 2024/25	
Description	**2024/25 Budget**
(Items noted as 'Carried Forward' are items transferred from 2023/24 Budget)	
Development and Community Services	**80,919**
Library books	80,919
Infrastructure and Environmental Services	**43,019,395**
Building Renewal	**1,309,019**
Asset renewal The Rex	100,000
Old Union Chapel – main hall flooring renewal	35,000
Kegel Club – Tanunda Recreation Park – Clubrooms rebuild	172,000
Public Toilet renewal program – year 1 of multiyear program	143,000
Office Fitout Renewal (includes carry over from 2023-24 awaiting grant application)	50,118
The Rex – Main Pool Heaters (carry over from 2023-24 awaiting grant application)	316,375
Mount Pleasant Farmers Market Kitchen Upgrade (carry over from 2023-24)	172,600
Bushgardens Office Renewal (carry over from 2023-24)	13,442
Talunga Park Lighting Upgrade (carry over from 2023-24)	57,287
Toilet Kegel Club (carry over from 2023-24)	63,000
Project Management Costs	186,197
Footpath Renewal	**589,590**
Bilyara Road Tanunda – Elizabeth Street to Park Street	10,000
Fifth Street Nuriootpa – First Street to Old Kapunda Road	16,000
Hospital Road Mt Pleasant – Phillips Street to Giles Thorpe Crescent	14,000
Lyndoch Valley Road Lyndoch – 130m before railway line to footbridge	10,000
Margaret Street Williamstown – Queen Street to end	25,000
Mill Street Tanunda – Edwards Street to MacDonnell Street and Murray Street to Edward Street	27,000
Mount Crawford Road Williamstown– Wild Street to Charles Street	14,000
North Street Angaston – Dean Street to Schilling Street	28,000
Park Street Angaston – Christian Street to Dean Street	16,000
Park Street Tanunda – Langmeil Road to Bilyara Road	16,000
Penrice Road Nurioopta – Murray Street to end bitumen and concrete	45,000
Penrice Road Angaston – Breakneck Hill Road to Murray Street	20,000
Second Street Nuriootpa – Gawler Street to First Street	26,000
Tolley Reserve Nuriootpa – Within Reserve	39,000

Cross Street Angaston – Tyne Street to Middle Street and Middle Street to Moculta Road	28,000
Dean Street Angaston – Schilling Street to end of bitumen	8,000
Bethany Road Bethany - In front of Church	16,000
Gilbert Street Lyndoch – Foster Street to Kleinig Street	12,000
Truro Road Moculta – Sarah Street to Jane Street	19,000
Queen Street Williamstown – Margaret Street to 42 Queen Street	100,000
Project Management	100,590
The Big Project, Recreation, Sport and Open Spaces	**29,459,370**
Barossa Park - Lyndoch Recreation Precinct Redevelopment and Expansion (includes carry over from 2023-24 and net of State contribution)	20,651,920
Creative Industries Centre (includes carry over from 2023-24)	7,832,100
Nuriootpa Soccer Development – Completion of Clubrooms (carry over from 2023-24)	859,411
Tanunda Recreational Park Playground – Fencing	15,000
Project Management	100,939
Motor Vehicles, Plant and Equipment	**957,751**
General Inspector, Office and Other Vehicles (includes carry over from 2023-24)	444,751
Minor Plant – Depots	50,000
Security System Updates	25,000
Loader Replacement	408,000
Sweeper Refurbishment (carry over from 2023-24)	30,000
Parks and Gardens	**226,250**
Playgrounds New and Upgrade (includes carry over from 2023-24)	141,015
Playground Equipment Renewal (includes carry over from 2023-24)	60,000
Project Management Costs	25,235
Road Resheeting	**1,600,776**
Trial Hill Pewsey Vale – 2.60 kms	147,408
Jutland Road Eden Valley – 1.80 kms	117,752
Allendale Road Kalbeeba– 1.90 kms	121,454
Bastion Hill Road Moculta – 1.19 kms	87,035
Berryfield Road Lyndoch – 1.66 kms	75,550
High Eden Road Flaxman Valley – 2.12 kms	145,438
Kalbeeba Road Kalbeeba – 0.35 kms	22,534
Keyneton Road Keyneton – 0.37 kms	25,743
Koch Road Krondorf – 0.92 kms	58,663
Rifle Range Tanunda – 1.07 kms	67,881
Rosedale Scenic Rosedale – 2.76 kms	154420
Mount Road Mt Crawford – 2.81 kms	171,723
Wirra Wirra Road Pewsey Vale – 1.89 kms	135,000
Cromer Road Cromer – 2.50 kms	163,544

Blackwood Road Cromer – 1.63 kms	106,631
Road Resealing	**1,585,028**
Light Pass Road Angaston - Siegersdorf Road Surface change to Spray Sealed 38m South	111,090
Light Pass Road Angaston - Surface change to Siegersdorf Road	
Siegersdorf Road Angaston - Surface change to Light Pass Road	
Siegersdorf Road Angaston - Light Pass Road to Surface change Spray Sealed 40m E	
Baird Street Nuriootpa - Macarthur Street to Flinders Street	125,877
Baird Street Nuriootpa - Flinders Street to Francis Street West	
Baird Street Nuriootpa - Francis Street West to Old Kapunda Road	
Lange Street Nuriootpa - Centenary Avenue to Welland Road	48,979
Acacia Street Tanunda - 64m from Krieg Street- Carob Street	61,060
Acacia Street Tanunda - Carob Street to 16m from end	
Acacia Street Tanunda - 74m from Carob Street to end (West)	
Ash Street Tanunda – end to Pioneer Avenue	67,299
Ash Street Tanunda - Pioneer Avenue to Hobbs Street	
Bethany Road Tanunda- 580m from Barossa Valley Way to Biscay Road (subject to grant application)	700,000
Bethany Road Tanunda - Biscay Road to Menge Road (subject to grant application)	
Basedow Road Tanunda - Murray Street to MacDonnell Street	110,855
Basedow Road Tanunda - MacDonnell Street to Railway Line	
Carob Street Tanunda - Braunack Avenue to Acacia Street	29,186
Falkenberg Street Tanunda- Barossa Valley Way to end	16,160
Magnolia Road Tanunda - Menge Road to Surface change	137,610
Magnolia Street Tanunda - railway line to Kerryn Drive	
Magnolia Street Tanunda - Kerryn Drive to Surface change	
Magnolia Street Tanunda - Surface change to Menge Road	
Menge Road Tanunda - Surface change to Magnolia Road	
Menge Road Tanunda - Magnolia Street to Surface change-Spray sealed	
Menge Road Tanunda - Surface change to Spray sealed to Start-Rural 80k Zone (to water course only)	
Pioneer Avenue Tanunda Ash Street to Walden Street	64,734
Project Management	112,178
Road Construction / Reconstruction / Other	**1,612,537**
Fife Street Angaston – from gravel to two coat sealed surface	398,500
Keyneton Road Keyneton – year 2 – from gravel to two coast sealed surface	750,000
Melrose Street Mt Pleasant – complementary drainage and footpath works prior to State Government Reseal of road (carry over from 2023-24)	360,000
Signage Track System (carry over from 2023-24)	104,037

Kerbing Upgrades	**122,500**
Elizabeth Street Tanunda – Left 195m	15,000
Gilbert Street – Lyndoch – Left 129m	10,500
Gilbert Street – Lyndoch – Right 157m	12,000
Kleinig Street- Lyndoch – Left 55m	6,000
Magnolia Street Tanunda – Left 158m	12,500
Melrose Street Mount Pleasant - Right 245m	21,500
Murray Street Angaston – Right 106m	9,000
Murray Street Tanunda – Right 253m	25,500
Gramp Avenue Angaston – Left 118m	10,500
Stormwater	**1,509,391**
Baird Street, drainage upgrade – stage 2 (includes carry over from 2023-24)	900,000
Calton Road to Hameister Court Drainage Kalbeeba (carry over from 2023-24)	367,901
Maria Street / Goat Square Drainage (carry over from 2023-24)	21,066
Moss Street Bridge Design Only (carry over from 2023-24)	103,500
Project Management	116,924
Streetscaping	**88,500**
Streetscaping - unallocated	88,500
Community Wastewater Management System (CWMS)	**3,958,683**
Gravity Mains Asset Management	60,000
Gooden Drive Pump Station Upgrade	320,000
Gooden Drive Pump Station Rising Main	320,000
Lagoon and Infrastructure Tanunda	65,840
Pump Station and Infrastructure	83,480
Water reuse infrastructure	42,300
Lyndoch Waste Water Treatment Plant Pumps	16,400
Lyndoch Waste Water Treatment Plant – Upgrade	50,000
Springton Waste Water Treatment Plant	240,000
Nuriootpa Treatment Plant Stage 1 – completion (includes carry over from 2023-24)	2,555,404
Operation Emergency IP and Manhole Repairs/Replacement	30,000
Operation Emergency Drain Repairs	20,000
Operation Construction of New Inspection Points	12,000
Lagoon Upgrades Williamstown	100,000
Project Management	43,259
Corporate Services and Business Innovation	**1,017,458**
Continuous Improvement and Reform Program - ICT Software/Hardware (includes carry over from 2023-24)	385,817
Intranet (carry over from 2023-24)	87,660
Mobile Phone Fleet Renewal (carry over from 2023-24)	25,621

Finance System Upgrades (carry over from 2023-24)	206,179
Pathway Systems Upgrades (carry over from 2023-24)	252,181
Switching Technology Renewal (carry over from 2023-24)	60,000
Nuriootpa Centennial Park Authority	**395,733**
Nuriootpa Main Oval Lighting Upgrade	175,733
Vehicle Change Over	25,000
Airconditioning Replacement for Sports Centre	50,000
Fencing Recreation Park	25,000
Amenities and Camp Kitchen Refurbishment (carry over from 2023-24)	120,000
Grand total	**44,513,505**

Disclaimer: Capital items are a target program and subject to variation, alterations and additions to this list may occur throughout the year. Items noted as 'Carried Forward' are items transferred from the 2023/24 budget.

2024/25 GRANTS, CONTRIBUTIONS AND ASSET SALES

Grants, Contributions and Asset Sales 2024/25	
Description	**2024/25 Budget**
The Big Project	**6,754,625**
Lyndoch Recreation Park Precinct Redevelopment and Expansion – Barossa Districts Contribution	300,000
Tanunda Recreation Park Redevelopment – Tanunda Football Club Contribution	300,000
Rugby Park Development – Barossa Rams Contribution	300,000
Local Community Infrastructure Program (carried forward)	891,075
Lyndoch Recreation Park Precinct Redevelopment and Expansion – Sport and Recreation Grant (carried forward)	500,000
Creative Industries Centre – Growing Regions Fund Program and State Open Spaces Fund	4,453,550
Lyndoch Tennis Club – Contribution to Lighting	10,000
Nuriootpa Centennial Park Authority	**20,000**
Soccer Club contribution	20,000
Infrastructure and Environmental Services	**768,376**
Vehicle and Equipment Trade-in Sales - Motor Vehicles and Plant	368,376
Bethany Road Reseal	400,000
Grand total	**7,543,001**

2024/25 OPERATING BUDGET

Council is budgeting expenditure of $83.651m in 2024/25 on the delivery of services, programs, maintenance of assets (not including depreciation), replacement, new and upgraded assets and loan servicing, $6.11M of this is carry over projects from 2023-24. Estimated full cost attribution has been applied in this plan. It is budgeting to receive $7.543m in additional grants and contributions for capital programs the net investment for Council therefore being $76.044m.

OPERATING REVENUE

The 2024/25 Budget provides for operating revenue increase from the 2023/24 third quarter Budget Update of $45.977m to $49.517m. Recurrent revenue streams of Council are:

$m	%	Type	Description
39.840	80.46%	General Rates and Service Charges	General rates on properties as well as service rates (i.e. sewerage and refuse/recycling rates).
3.991	8.06%	User Pay Charges set by Council	Charges for the Council's fee based facilities and services such as caravan parks, swimming pools, community halls, cemeteries and refuse dump fees.
4.055	8.019%	Grants and Subsidies	Council seeks to attract as much grant funding from other tiers of government as possible, thereby reducing the reliance on other revenue streams.
0.806	1.63%	Investment, Reimbursements and Other Income	Interest received on Council's internal cash reserves and deposits, Reimbursements for work undertaken and Other Income.
0.825	1.67%	Statutory Charges set by State Government	Fees and charges set by State Government regulation and received by the Council for regulatory functions undertaken such as assessment of development and building applications, and dog control management.
49.517	**100%**	**Total**	

OPERATING EXPENDITURE

The 2024/25 Budget provides for operating expenditure to increase from the 2023/24 third quarter Budget Update of $47.97m to $49.954m. Full Cost Attribution has been applied - this is an allocation of internal services to external services and does not affect the overall net result. Recurrent expenditures incurred by Council are:

$m	%	Type	Description
18.869	37.77%	Contractual Services, Materials and Other Expenses	Payments for external provision of services. Payments for physical goods such as water, fuel, energy, road materials, office consumables and administrative costs. Includes expenses not separately classified above such as insurances, postage, telephone, government levies, contributions and donations.
18.382	36.80%	Employee Costs	All labour related expenses such as wages and salaries, and on-costs such as allowances, leave entitlements and employer superannuation.
10.816	21.65%	Depreciation	Annual consumption of Council's fixed assets (e.g. infrastructure, equipment, buildings, etc) over their useful lives.
1.887	3.78%	Finance Costs	Costs of financing Council's activities through borrowings.
49.954	**100%**	**Total**	

Council plans to raise a net sum of $32.428m from general rates in 2024/25 (which includes growth of 1.12% in revenue growth from an increase of 0.43% in rateable properties), this excludes service charges and the State Government Landscape Board levy.

Council recognises that ratepayers would like increases to their rates to be as low as possible, however it is necessary to ensure that current services are properly funded and can continue to be delivered without significantly impacting standards or passing on a financial burden to future ratepayers or cutting services utilised by the community. Current assets and infrastructure owned by Council deteriorate over time through wear and tear and must be replaced or renewed at appropriate intervals in order to prolong their lives and continue to deliver services to the community.

The increase in rate revenue will provide the necessary funding to meet the programmed upgrade, renewal and replacement plans and growth investments in place as outlined in the Long-Term Infrastructure and Asset Management Plan, ensuring that existing services to the community will be maintained.

The indexation applied to general rate revenue is 4.16% plus 1.12% in additional revenue from new properties. Our number of property assessments has grown by 0.43, this is below the target rate of 1.00%. The SA Local Government Price Index is 4.8% (December 2023) and the general Consumer Price Index Adelaide all Groups is 4.3% as at March 2024.

Council is aware of the impact on ratepayers and is committed to providing and developing options to ease the rate burden through increasing its own efficiency and by providing those under hardship with appropriate alternatives to suit their circumstances.

RATING POLICY

Section 147 of the *Local Government Act 1999* provides Council with the power to rate all land within The Barossa Council, except for land specifically exempted, such as Crown land and land occupied by Council.

Council is mindful of its responsibility to continually review its rating policy to ensure it is fair and equitable on its residents. The current Rating Policy is available for inspection at all Council branches and can be downloaded from Council's website at barossa.sa.gov.au (Council rates are exempt from GST).

LAND VALUATION METHOD

Council uses the capital value determined by the Office of the Valuer General as the basis for valuing land and calculating rates.

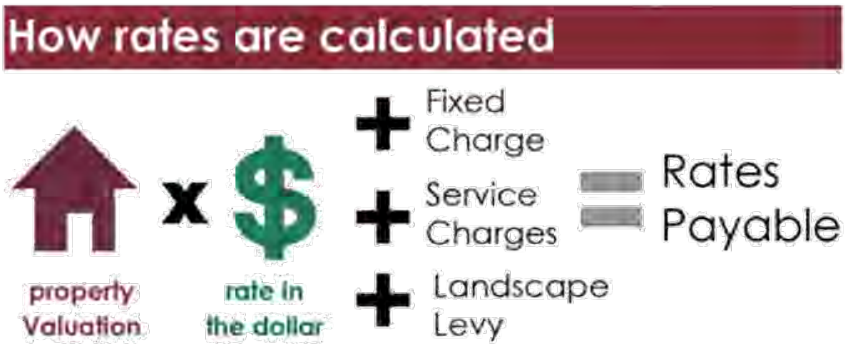
Council considers that this method provides the fairest method of distributing the rate burden across all ratepayers on the following basis:

The equity principle of taxation requires that ratepayers of similar wealth pay similar taxes and ratepayers of greater wealth pay more taxes than ratepayers of lesser wealth.

Property value is a relatively good indicator of market value of a property, providing the fairest method of calculating rates.

The total property rateable valuations provided by the Office of the Valuer General as at 8 June 2024 was $8,396,969,800, an increase of 12.27% over last year. The table includes valuation movements within Local Government Categories, eg. vacant land to residential for house builds.

Local Govt. Category	Total Valuation Movement
Residential	13.60%
Commercial	11.49%
Industry – Light	21.46%
Industry – Other	3.54%
Primary Production	9.57%
Vacant Land	13.65%
Other	18.15%



DIFFERENTIAL RATES

Council applies differential general rates based on the land use of the property, as outlined in the Local Government Category and Land Use tables which are on page 36.

FIXED CHARGE

As part of the general rates, Council applies a fixed charge component so that all rateable properties make a fixed contribution towards the cost of administering Council's activities. The fixed charge has increased from $420 to $438 per assessment.

STATE GOVERNMENT LEVIES

Council collects a regional Landscape Levy on behalf of Northern and Yorke Landscape Board on all rateable properties. In this capacity, Council is operating as a revenue collector for the State Government and does not retain the revenue or determine how it is spent. Further information is available from the Board. The Board has increased the amount payable by 5.9%.

MANDATORY REBATES

Council is required under the *Local Government Act 1999* to rebate rates payable on some land. Specific provisions are made for land used for specific purposes, e.g. health services, public cemeteries and educational institutions.

SERVICE RATES & CHARGES

Council provides various prescribed services pursuant to Section 155 of the Local Government Act 1999 which includes community wastewater management systems, refuse collection and kerbside recycling service.

The cost of these services, including a component for future capital works where appropriate, is recovered from those ratepayers utilising the service. Council is budgeting to recover:

1. $3.440m for the service rates and charge for providing community wastewater management systems.
2. $3.196m for the service charges for providing refuse, recycling and green waste services.

DISCRETIONARY REBATES

Discretionary rebates may be applied by Council on land used for community purposes under Section 166 of the Act.

GENERAL RATE CAPPING – RESIDENTIAL AND PRIMARY PRODUCTION

Council offers a rebate of general rates (excluding the fixed charge) which constitutes the principal place of residence of a principal ratepayer where the increase in general rates levied upon a property exceeds the 2023/24 general rates levied by more than:

- 7.5% for ratepayers on fixed government incomes;
- 15% for other ratepayers

Rate rebate, remission, relief and capping application forms with other eligibility criteria are available on-line on Council's website barossa.sa.gov.au, from Council's Principal Office or any branch office.

CONCESSIONS AND POSTPONEMENT

In order to support ratepayers who are in receipt of fixed incomes, there are concessions are available for eligible pensioners. The 'Cost of Living Concession Payment' is paid *directly to eligible concession holders by the State Government* and the concession for Community Wastewater Management System (CWMS), which will also be paid directly by the State Government. The Department of Human Services administer all State concessions and Council has no part in approving or providing these concessions. In accordance with the *Local Government Act 1999*, persons who hold a Seniors Card may apply to postpone payment for any amount in excess of $500 ($125 per quarter) for their principal place of residence.

Council encourages ratepayers who are experiencing difficulties in paying rates to contact Council on (08) 8563 8444 to discuss support that may be available to alleviate any financial hardship. Council treats such enquiries confidentially.

PAYING RATES

Council provides for quarterly payment of rates in September, December, March and June each year. Payments can be made via Council's website (barossa.sa.gov.au), B-Pay, Australia Post Billpay, by mail, allocated EFT payment or by cash/cheque/EFTPOS over the counter at the Nuriootpa or branch offices. If you would like to discuss alternative payment arrangements, please contact the Council on (08) 8563 8444.

SERVICE CHARGES

The adopted LTFP included an increase for Waste and CWMS service charges to ensure cost recovery and the service charge increase is rounded to the nearest dollar.

CWMS SERVICES

The Residential CWMS Service charge will increase from last year at $386 to $396.50. The Non-Residential CWMS service rate for each of the townships reduces from $0.001004 per dollar of the property valuation to $0.000932, a reduction of 7.2%. An annual charge for vacant allotments has been increased to $125 for all other vacant allotments where a CWMS connection fee has been paid but no wastewater is being discharged. Total capital expenditure for CWMS is $3.959m.

WASTE SERVICES

Overall, the refuse, recycling and green organics collection service charge has been increased from last year at $271 to $275.50. The 140L Refuse Bin has increased from last year at $130 to $133. Recycling has increased from last year at $70 to $70.50 and Green Organics increased from $71 to $72. The refuse collection service rate for 240L bins, available to commercial premises to upsize to 240L, has increased from last year at $169 to $174. The service charges are based on cost increases for collection and disposal.

IMPACT ON RATEPAYERS

The Annual Business Plan and Budget for 2024/25 for general rate revenue is 4.16%. Growth from new assessments in value of rate revenue is 1.12% with property growth being 0.43%, below the 1% growth target.

For more information on the rate revenue increases please refer to the Long-Term Financial Plan (LTFP) section in this document.

The information on the following pages incorporates the overall rating and its impact using average valuations; rate changes for individual assessments will vary from these amounts.

Further information is provided in the following tables.

Statement on Expected Rate Revenue

Please note: These figures represent a considered estimate of Expected Rate Revenue based on the most current information available at the time of going out to consultation on the DRAFT Annual Business Plan and Budget (ABP&B). This information is updated regularly and therefore these figures may be subject to confirmation at the time of actual adoption of the ABP&B.

Expected Rates Revenue

	2023/24 (as adopted)	2024/25 (estimated)		Change	Comments
General Rates Revenue					
General Rates (existing properties)	$31,340,427	$32,644,937	*(a)*	4.16%	
General Rates (new properties)		$351,024	*(b)*	1.12%	
General Rates (GROSS)	**$31,340,427**	**$32,995,961**	*(c)*		
Less: Mandatory Rebates	($545,000)	($568,435)	*(d)*		
General Rates (NET)	**$30,795,427**	**$32,427,526**	*(e)*	**5.30%**	
		(e)=(c)+(d)			
Other Rates (inc. service charges)					
Regional Landscape Levy	$821,926	$850,122	*(f)*		The Regional Landscape Levy is a State tax, it is **not retained** by council and they have increased the charge by 5.9%.
Waste collection	$3,020,318	$3,196,902	*(g)*		Increased costs of contract and disposal and general operations.
CWMS	$3,323,951	$3,440,289	*(h)*		Increased costs of general costs and general operations
	$37,961,622	$39,914,839			
Less: Discretionary Rebates	($160,000)	($166,880)	*(i)*		
Expected Total Rates Revenue	**$36,979,696**	**$38,897,837**	*(j)*	**5.19%**	Excluding the Regional Landscape Levy
		(m)=(e)+(g)+(h)+(i)			

Estimated growth in number of rateable properties

Number of rateable properties	**13,356**	**13,413**	*(k)*	**0.43%**
	Actual	*Estimate*		

'Growth' is defined in the regulations as where new properties have been created which has added rateable properties to council's ratepayer base. Growth can also increase the need and expenditure related to infrastructure, services and programs which support these properties and residents.

Estimated average General Rates per rateable property

Average per rateable property	**$2,347**	**$2,460**	*(l)*	**4.84%**

Estimated average rates and service charges for resident receiving all serices

Average per rateable property	**$2,883**	**$3,018**	**4.69%**

Councils use property valuations to calculate each rateable property's contribution to the required rate revenue total. Councils do not automatically receive more money because property values increase but this may alter how rates are apportioned (or divided) across each ratepayer (ie. some people may pay more or less rates, this is dependent on the change in value of their property relative to the overall valuation changes across the council area).
The total General Rates paid by all rateable properties will equal the amount adopted in the budget.

Notes

(d) Councils are **required** under the Local Government Act to provide a rebate to qualifying properties under a number of categories:

Health Services - 100 per cent	Religious purposes - 100 per cent	Royal Zoological Society of SA - 100 per cent
Community Services - 75 per cent	Public Cemeteries - 100 per cent	Educational purposes - 75 per cent

The rates which are foregone via Mandatory Rebates are redistributed across the ratepayer base (ie. all other ratepayers are subsidising the rates contribution for those properties who receive the rebate).

(e) Presented as required by the *Local Government (Financial Management) Regulations 2011* reg 6(1)(ea)

Please Note: The percentage figure in *(e)* relates to the change in the total amount of General Rates revenue to be collected from all rateable properties, not from individual rateable properties (ie. individual rates will not necessarily change by this figure).

(f) Councils are required under the *Landscape South Australia Act 2019* to collect the levy on all rateable properties on behalf of the State Government. The levy helps to fund the operations of regional landscape boards who have responsibility for the management of the State's

(h) Community Wastewater Management Systems

(i) A council **may** grant a rebate of rates or service charges in a number of circumstances. The rates which are foregone via Discretionary Rebates are redistributed across the ratepayer base (ie. all other ratepayers are subsidising the rates contribution for those properties who

(j) Expected Total Rates Revenue excludes other charges such as penalties for late payment and legal and other costs recovered.

(k) 'Growth' as defined in the *Local Government (Financial Management) Regulations 2011* reg 6(2)

Statement on Expected Rate Revenue

Please note: These figures represent a considered estimate of Expected Rate Revenue based on the most current information available at the time of going out to consultation on the DRAFT Annual Business Plan and Budget (ABP&B). This information is updated regularly and therefore these figures may be subject to confirmation at the time of actual adoption of the ABP&B.

Expected Rates Revenue (excluding fixed charge)

	Total expected revenue			No. of rateable properties		Average per rateable property				Cents in the $
	2023/24	**2024/25**	Change	2023/24	**2024/25**	2023/24	**2024/25**		Change	2024/25
Land Use (General Rates - GROSS)										
Residential	$13,494,646	**$14,398,391**	**6.7%**	9752	**9861**	$1,384	$1,460	*(p)*	**$76**	**0.002762**
Commercial - Shop	$727,987	**$766,240**	**5.3%**	256	**256**	$2,844	$2,993	*(p)*	**$149**	**0.004340**
Commercial - Office	$146,803	**$162,625**	**10.8%**	71	**72**	$2,068	$2,259	*(p)*	**$191**	**0.004340**
Commercial - Other	$1,326,158	**$1,416,989**	**6.8%**	356	**355**	$3,725	$3,992	*(p)*	**$266**	**0.004340**
Industry - Light	$95,232	**$114,386**	**20.1%**	43	**48**	$2,215	$2,383	*(p)*	**$168**	**0.004450**
Industry - Other	$3,942,854	**$4,229,670**	**7.3%**	90	**91**	$43,809	$46,480	*(p)*	**$2,670**	**0.014850**
Primary Production	$5,222,112	**$5,137,145**	**-1.6%**	2174	**2157**	$2,402	$2,382	*(p)*	**-$20**	**0.002649**
Vacant Land	$634,323	**$724,849**	**14.3%**	466	**433**	$1,361	$1,674	*(p)*	**$313**	**0.005590**
Other	$370,112	**$394,594**	**6.6%**	148	**140**	$2,501	$2,819	*(p)*	**$318**	**0.004400**
Total Land Use	**$25,960,227**	**$27,344,889**	**5.3%**	**13,356**	**13,413**	**$1,944**	**$2,039**	*(p)*	**$95**	

The above information is general rates only for each Land Use. Note: a rate notice also includes the fixed charge, Landscape Levy and w here relevant service charges. Service charges include Waste Services for Refuse, Recycling and Green Organics and Community Wasterw ater Management Systems (CWMS).

Fixed Charge

	Total expected revenue			Charge			
	2023/24	**2024/25**	Change	2023/24	**2024/25**		Change
Fixed Charge	$5,380,620	**$5,653,704**	**5.1%**	$420	**$438**	*(q)*	**$18**

This revenue amount is **included** in the General Rates GROSS figure at *(c)*.

Adopted valuation method

Capital Value/Site Value/Annual Value

Council has the option of adopting one of three valuation methodologies to assess the properties in its area for rating purposes:
Capital Value – the value of the land and all improvements on the land;
Site Value – the value of the land and any improvements w hich predominantly affect the amenity of use of the land, such as drainage w orks, but excluding the value of buildings and other improvements (Note: Site Value w ill cease to be an option from 1 Sept 2023); or
Annual Value – a valuation of the rental potential of the property.

Council uses the capital value determined by the State Valuation Office as the basis for valuing land and calculating rates. Council considers that this method provides the fairest method of distributing the rate burden across all ratepayers on the follow ing basis:
• The equity principle of taxation requires that ratepayers of similar w ealth pay similar taxes and ratepayers of greater w ealth pay more taxes than ratepayers of lesser w ealth;
• Property value is a relatively good indicator of market value of a property, providing the fairest method of calculating rates.

Notes

(p) Average per rateable property calculated as General Rates for category, including any fixed charge or minimum rate (if applicable) but excluding any separate rates, *divided* by number of rateable properties w ithin that category in the relevant financial year.

(q) A fixed charge can be levied against the w hole of an allotment (including land under a separate lease or licence) and only one fixed charge can be levied against tw o or more pieces of adjoining land (w hether intercepted by a road or not) if they are ow ned by the same ow ner and occupied by the same occupier. Also if tw o or more pieces of rateable land w ithin the area of the council constitute a single farm enterprise, only one fixed charge may be imposed against the w hole of the land.

PERFORMANCE MEASURES

Measuring and monitoring performance is important to ensure our objectives are achieved and services are delivered to our community. Council monitors financial performance through its **Business Planning Framework** (refer also to the section on "Strategic Directions"). This includes:

Monthly Financial Reports which regularly track Council finances;

Quarterly Budget Reviews which outline financial performance against the Annual Business Plan and Budget;

Audited Financial Statements which are included in the Annual Report as required under the *Local Government Act 1999*;

The Annual Report which describes the performance of Council on objectives set in the Annual Business Plan and Budget;

Council's Community Plan 2020-2040 includes the long term objectives and strategies Council is striving to achieve. The Community and Corporate plans are used to form the Annual Business Plan and Budget.

To provide advice and recommendations on financial and governance matters, Council has appointed an Audit Committee which includes independent members with qualifications and experience in related disciplines.

KEY PERFORMANCE INDICATORS

Council has a number of financial Key Performance Indicators (KPI's) which measure the impact of the annual budget on Council's financial position. Each of these indicators, together with associated comments, is outlined below:

Indicator Legend:	Target Not Met	Target At Risk	Target Met

Forecast is the second Budget Update for the year, adopted by Council at the February meeting and material financial information received since that time has been included.

Individual years are shown within the Long Term Financial Plan section in this document from including a rolling 3 year period on selected KPIs.

Key Performance Indicator 1: Operating Result ($'000)

Council's target is to achieve an operating break-even position, or better, over any ten year period. The operating result for 2024/25 is forecast as a deficit of $437k. The cumulative ten year period operating surplus is forecast at $11.223m surplus, for more information refer to LTFP section within this plan. The Federal Government paid $2.086m from the 2023/24 financial assistance grants early on 29 June 2023, therefore impacting the operating result for the 2023/24 financial year forecast; this indicator shows an adjusted underlying budget position.

Year	2021/22 Actual $'000	2022/23 Actual $'000	2023/24 Forecast $'000	2024/25 Budget $'000
Result	2,749	949	(476)	(437)
Underlying Result			Adjusted for early financial grant payments made in 2022/2023 1,609	
Status				
Underlying Status			Adjusted Indictor 	

Key Performance Indicator 2 Operating Surplus/(Deficit) Ratio

Expresses the projected Operating Surplus/(Deficit) result as a percentage of Operating Revenue. Council has set a target too achieve an operating surplus ratio of between -2% to 10%. The forecast is ratio within the target range at -0.9%. When removing the prepayment of grants as explained above for the 2023/24 financial year the ratio is 3.3% well within the indicator range.

Year	2021/22 Actual	2022/23 Actual	2023/24 Forecast	2024/25 Budget
Result	6.4%	2.1%	(1.0%)	(0.9)
Underlying Result			Adjusted for early financial grant payments made in 2022/2023 3.3%	
Status				
Underlying Status			Adjusted Indictor 	

Key Performance Indicator 3-1: Net Financial Liabilities ($'000)

Council has set a target that Council's level of net financial liabilities is no greater than its annual operating revenue and not less than zero the target is met.

Year	2021/22 Actual $'000	2022/23 Actual $'000	2023/24 Forecast	2024/25 Budget $'000
Result	1,773	9,238	21,314	46,308
Status				

Key Performance Indicator 3-2: Net Financial Liabilities Ratio

Expresses the projected Net Financial Liabilities as a percentage of total operating revenue for each year. It is Council policy (and industry best practice) that this ratio shall not exceed 100%. Council has set the target that a Net financial liabilities ratio is greater than zero but less than 100% of total operating revenue the target is met.

Year	2021/22 Actual	2022/23 Actual	2023/24 Forecast	2024/25 Budget
Result	4%	20%	46%	93.5%
Status				

Key Performance Indicator 4: Asset Renewal Funding Ratio

Expresses the rate by which assets are wearing out and being replaced by comparing capital outlays on renewal/replacement to the Infrastructure Asset Management Plans. Council has set the following target: Capital outlays on renewing/replacing assets net of proceeds from sale of replaced assets is greater than 80% but less than 110% of Infrastructure Asset Management Plans. A substantial amount of 'Upgraded' asset work completed each year is partly renewing components of existing assets. The calculation to compile this ratio does not include any upgrade costs as it is not considered 'renewal/replacement'. This is then effectively understating the expenditure for asset replacement and the ratio is not then reflecting the true actual net asset renewals. It is expected the renewal spend information will be more accurate when the four year review of the IAMP's is undertaken and the improvement plans from that work provides these projections pa. The target is exceeded.

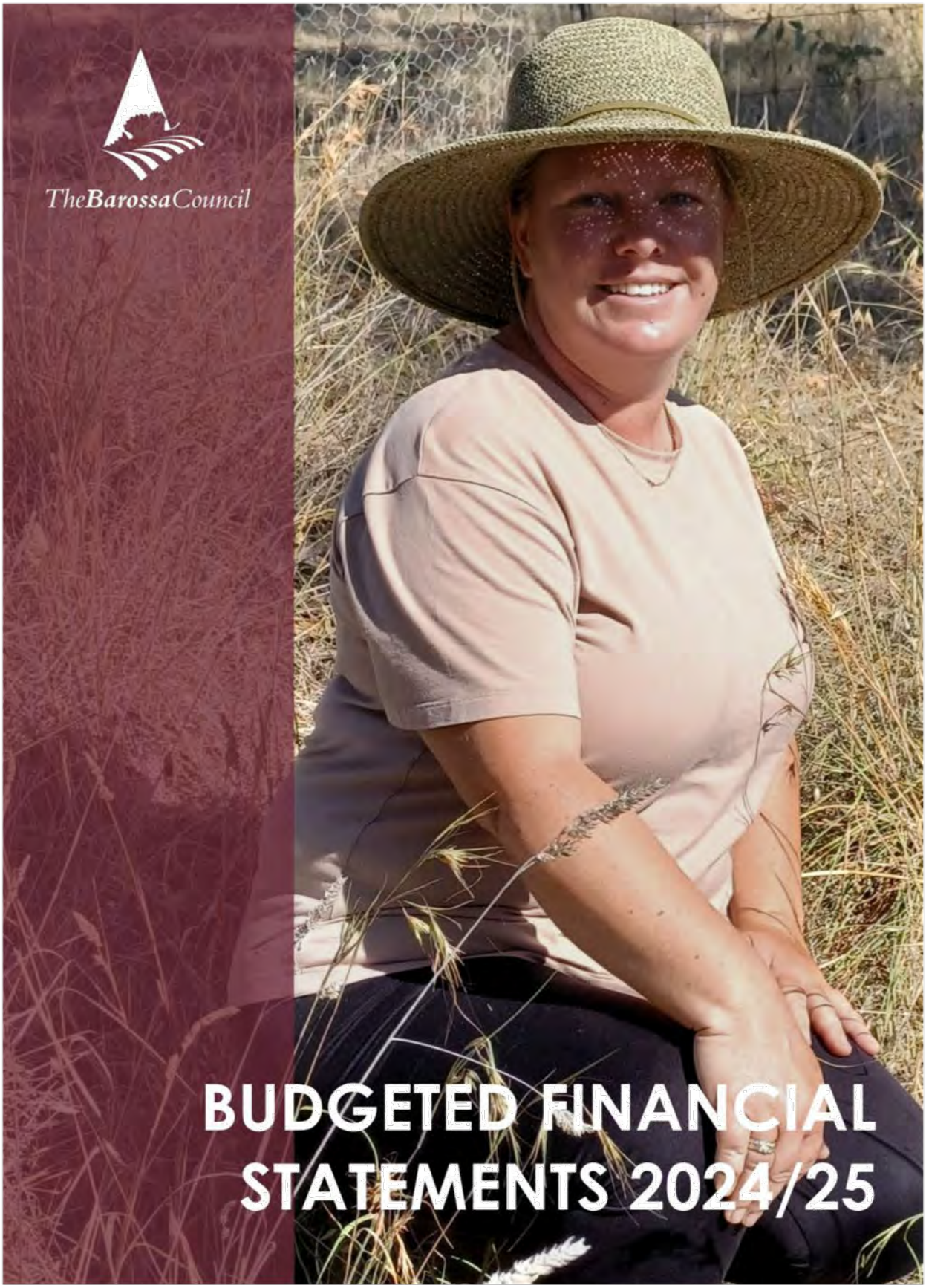
Year	2021/22 Actual	2022/23 Actual	2023/24 Forecast	2024/25 Budget
Result	89%	108%	109%	129%
Status				

NON-FINANCIAL PERFORMANCE MEASURES

Council continues to review its Key Performance Indicators (KPIs) to improve the measurement of performance. This is part of Council's Community Plan, as well as continuous improvement initiatives related to Council's Business Planning Framework. Indicators measuring the performance of Council in relation to the Annual Business Plan are shown below.

They provide information with regards to Council's capacity to effectively deliver services to our community and the targets Council intends to meet. Council's performance against these indicators is then reported in the Annual Report each year.

Indicator	Description	Target
Theme 1 – Natural & Built Heritage		
Development Performance	% of development applications determined within statutory timeframes	90%
Theme 2 – Community & Culture		
Library Visits	The number of library visits and participation within the Barossa Council Area	5 visits per capita
Mutual Liability Claims	Number of successful Mutual Liability Claims against Council	3 or less per annum
Theme 3 – Infrastructure		
Asset Spending Ratio	Ratio of asset expenditure on renewal, replacement and upgraded assets and maintenance on assets	Between 100% and 150% of Depreciation
Theme 4 – Health & Wellbeing		
Waste Disposal Rate	Percentage of waste disposed to landfill	Less than 65%
Recycling Rate	Percentage of waste recycled	More than 35%
Theme 5 – Business & Employment		
Tourism Customer Satisfaction with Visitor Information Services	Average Customer Satisfaction Rating	4 or above
Visitor Information Centre Bookings	Annual Booking Revenue (Accommodation/Tours/Tickets)	100% of Budget
How We Work – Good Governance		
LGA KPI Audit Action Plan	Percentage of KPI Audit Actions Complete	90%
LGA Risk Review	Percentage risk review conformance	90%
Operational Expenditure Against Budget	Actual Operating Expenditure as a % of Budgeted Operating Expenditure	100%
Capital Expenditure Against Budget	Actual Capital Expenditure as a percentage of Budgeted Capital Expenditure	90%


TheBarossaCouncil
BUDGETED FINANCIAL STATEMENTS 2024/25

BUDGETED FINANCIAL STATEMENTS

The following pages contain Council's budgeted financial statements, **including the Nuriootpa Centennial Park Authority (NCPA),** in a format consistent with the requirements of Regulation 5B of *the Local Government (Financial Management) Regulations*, comprising for the year ending 30 June 2025:

- **Statement of Comprehensive Income**
- **Statement of Financial Position**
- **Statement of Changes in Equity**
- **Statement of Cash Flows**
- **Uniform Presentation of Finances**

Please note: the format of the following Financial Statements is based on the 2020 Model Financial Statements.

STATEMENT OF COMPREHENSIVE INCOME

For the year ending 30 June 2025

	2023-24 Original Budget ($'000)	2023-24 Forecast* ($'000)	2024-25 Draft Budget ($'000)
Income			
Rates	37,892	37,892	39,840
Statutory Charges	828	837	825
User Charges	3,837	3,927	3,991
Grants, Subsidies and Contributions	1,471	2,139	4,055
Investment Income	152	175	150
Reimbursements	62	62	74
Other Income	772	1,122	582
Net Gain – Joint Ventures and Associates	0	0	0
TOTAL REVENUES	45,014	46,154	49,517
Expenses			
Employee Costs	17,478	17,824	18,382
Materials, Contracts and Other Expenses	18,426	17,503	18,869
Depreciation, Amortisation and Impairment	10,170	10,420	10,816
Finance Costs	1,285	883	1,887
Net Loss – Joint Ventures and Associations	0	0	0
TOTAL EXPENSES	47,359	46,630	49,954
Operating Surplus / (Deficit)	(2,345)	(476)	(437)
Asset Disposal & Fair Value Adjustments	(854)	(668)	(878)
Amounts Received Specifically for New or Upgraded Assets	2,838	193	6,725
Physical Resources Received Free of Charge	0	1,371	2,211
Net Surplus / (Deficit)	(361)	420	7,621
Transferred to Equity Statement	0	0	0
Other Comprehensive Income	0	0	0
Changes in revaluation surplus - infrastructure, property, plant & equipment	0	0	0
Total Other Comprehensive Income	0	0	0
Total Comprehensive Income	(361)	420	7,621

* Forecast uses the third quarter revised budget and estimates for operating and capital expenditure to 30 June 2024 using the latest information available at 30 April 2024 including material financial information received since the draft budget was placed on public consultation.

STATEMENT OF FINANCIAL POSITION

For the year ending 30 June 2025

	2023-24 Original Budget ($'000)	2023-24 Forecast* ($'000)	2024-25 Draft Budget ($'000)
Assets			
Current Assets			
Cash and Cash Equivalents	902	183	39
Trade and Other Receivables	2,703	2,960	2,966
Other Financial Assets	0	0	0
Inventories	391	245	245
Subtotal	3,996	3,388	3,250
Non-Current Assets Held for Sale	0	0	0
Total Current Assets	3,996	3,388	3,250
Non-current Assets			
Financial Assets	1,212	1,106	985
Equity Accounted Investments in Council	2,281	2,263	2,263
Infrastructure, Property, Plant and Equipment	439,067	428,275	474,818
Other Non-Current Assets	0	0	0
Total Non-current Assets	442,560	431,644	478,066
Total Assets	**446,556**	**435,032**	**481,316**
Liabilities			
Current Liabilities			
Trade and Other payables	5,429	5,074	5,077
Borrowings	22,644	14,430	37,697
Provisions	3,035	3,001	3,008
Total Current Liabilities	31,108	22,505	45,782
Non-Current Liabilities			
Borrowings	2,380	2,375	2,908
Provisions	1,073	682	682
Total Non-current Liabilities	3,453	3,057	3,590
Total Liabilities	**34,561**	**25,562**	**49,372**
Net Assets	**411,995**	**409,470**	**431,944**
Equity			
Accumulated Surplus	105,899	103,462	114,759
Asset Revaluation Reserve	293,089	290,470	304,871
Other Reserves	13,007	15,538	12,314
Total Equity	**411,995**	**409,470**	**431,944**

* Forecast uses the third quarter revised budget and estimates for operating and capital expenditure to 30 June 2024 using the latest information available at 30 April 2024 including material financial information received since the draft budget was placed on public consultation.

STATEMENT OF CHANGES IN EQUITY

As at 30 June 2025

	Accumulated Surplus	Asset Revaluation Reserve	Other Reserves	Total Equity
	($'000)	($'000)	($'000)	($'000)
Balance at end of previous reporting period 30 June 2023	105,899	293,089	13,007	411,995
Restated opening balance (Revised Budget)	103,914	290,470	15,538	409,922
Net Surplus / (Deficit) for year	(437)			(437)
Other Comprehensive Income	8,058	0	0	8,058
Gain on revaluation of infrastructure, property, plant	0	14,401	0	14,401
Transfer to accumulated surplus on sale of infrastructure, property, plant and equipment	0	0	0	0
Transfer between reserves	3,224	0	(3,224)	0
Balance at the End of Period	114,759	304,871	12,314	431,944

* Forecast uses the third quarter revised budget and estimates for operating and capital expenditure to 30 June 2024 using the latest information available at 30 April 2024 including material financial information received since the draft budget was placed on public consultation.

STATEMENT OF CASH FLOWS

As at 30 June 2025

	2023-24 Original Budget ($'000)	2023-24 Forecast* ($'000)	2024-25 Draft Budget ($'000)
Cash Flows from Operating Activities			
Receipts			
Operating Receipts	44,861	45,979	49,368
Investment Receipts	152	175	150
Payments			
Operating payments to Suppliers and Employees	(35,899)	0	0
LandFill rehabilitation expense	(362)	(35,322)	(37,244)
Finance Payments	(1,286)	(883)	(1,888)
Net Cash Provided by (or Used in) Operating Activities	7,466	9,949	10,386
Cash Flows from Investing Activities			
Receipts			
Amounts Specifically for New or Upgraded Assets	2,796	193	6,725
Sale of Replaced Assets	224	206	368
Repayments of Loans by Community Groups	101	101	115
Payments			
Expenditure on Renewal / Replacement of Assets	(8,031)	(9,254)	(11,202)
Expenditure on New / Upgraded Assets	(14,822)	(13,203)	(29,484)
Loans made to Community Groups	0	0	0
Net Cash Provided by (or Used in) Investing Activities	(19,732)	(21,957)	(33,478)
Cash Flows from Financing Activities			
Receipts			
Loans Received	14,000	8,250	26,600
Lease	0	0	0
Proceeds from Bonds and Deposits	0	0	0
Proceeds from Internal Borrowings	600	600	0
Payments			
Repayments of Borrowings	(977)	(977)	(3,638)
Repayment Lease Liabilities	(49)	(49)	(14)
Repayment of Bonds and Deposits	0	0	0
Repayment of Internal Borrowings	(600)	(600)	0
Net Cash Provided by (or Used in) Financing Activities	12,974	7,224	22,948
Net Increase / (Decrease) in Cash Held	708	(4,784)	(144)
Cash and Cash Equivalents at Beginning of Period	194	4,968	183
Cash and Cash Equivalents at End of Period	902	183	39

* Forecast uses the third quarter revised budget and estimates for operating and capital expenditure to 30 June 2024 using the latest information available at 30 April 2024 including material financial information received since the draft budget was placed on public consultation.

UNIFORM PRESENTATION OF FINANCES

For the year ending 30 June 2025

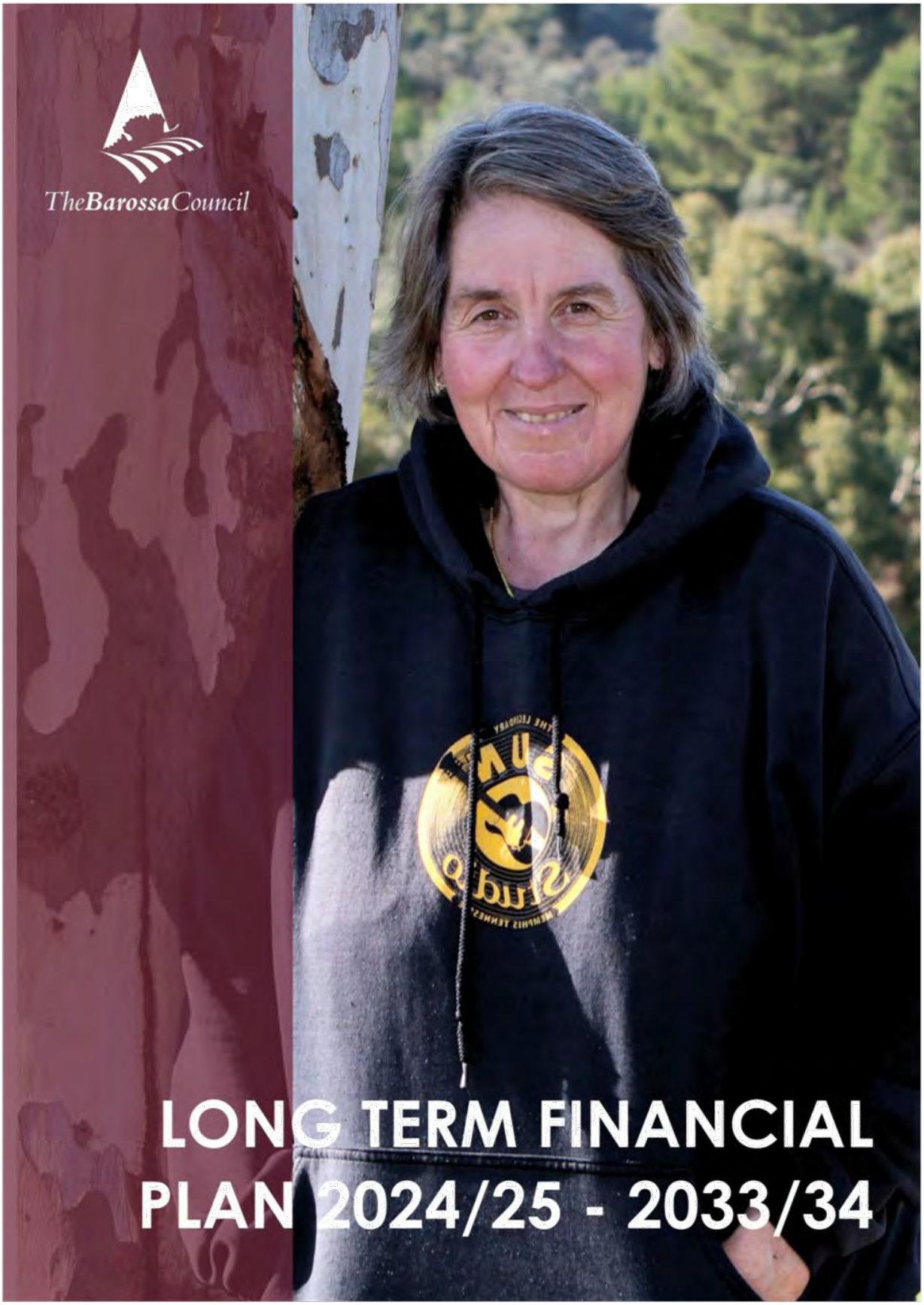
The following is a high-level summary of both operating and capital investment activities of the Council prepared in a uniform and consistent basis.

All Councils in South Australia voluntarily have agreed to summarise annual budgets and long term financial plans on the same basis.

The arrangement ensures that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances.

	2023-24 Original Budget ($'000)	2023-24 Forecast* ($'000)	2024-25 Draft Budget ($'000)
Income	45,014	46,154	49,517
Less Expenses	(47,359)	(46,630)	(49,954)
Operating Surplus / (Deficit)	(2,345)	(476)	(437)
Less Net Outlays on Existing Assets			
Capital Expenditure on Renewal and Replacement of Existing Assets	(8,031)	(9,254)	(11,202)
Less Depreciation, Amortisation and Impairment	10,170	10,420	10,816
Less Proceeds from Sale of Replaced Assets	224	206	368
	2,363	1,372	(18)
Less Net Outlays on New and Upgraded Assets			
Capital Expenditure on New and Upgraded Assets	(14,822)	(13,203)	(29,484)
Less Amounts Received Specifically for New and Upgraded Assets	2,796	193	6,725
Less Proceeds from Sale of Surplus Assets	0	0	0
	(12,026)	(13,010)	(22,759)
Net Lending / (Borrowing) for Financial Year	(12,008)	(12,114)	(23,214)

* Forecast uses the third quarter revised budget and estimates for operating and capital expenditure to 30 June 2024 using the latest information available at 30 April 2024 including material financial information received since the draft budget was placed on public consultation.


TheBarossaCouncil
LONG TERM FINANCIAL PLAN 2024/25 - 2033/34

ASSUMPTIONS AND FINANCIAL INDICATORS

Under the *Local Government Act 1999*, Councils are required to have a **Long Term Financial Plan (LTFP)** (for a minimum period of 10 years). This Long Term Financial Plan (LTFP) has been declared by The Barossa Council as a Strategic Management Plan pursuant to Section 122(8) of the *Local Government Act 1999*. This document subsequently reflects an annual review of Council's Long Term Financial Plan and acts as a starting reference point in the formulation of Council's Annual Business Plan and Budget 2024/25.

The Long Term Financial Plan is designed as a 'high-level' document that summarises the future planning of Council's financial operations – particularly in relation to key components such as rate movements, service levels to our community, major infrastructure asset replacement/renewal, loan indebtedness and internal cash reserves.

On this basis and given the 'high-level' nature of the document, the Plan has been developed based on a number of key assumptions previously discussed and endorsed by Council. Further, Council has also previously endorsed a number of strategic financial policies which have also driven the formulation of the Plan.

Section 122 of the *Local Government Act 1999* also prescribes that Councils must have a Long Term Infrastructure and Asset Management Plan to guide the future replacement, renewal and maintenance of our significant fixed asset base. Council's Infrastructure and Asset Management Plan (IAMP) was adopted by Council in February 2023, with an ongoing review process to provide improved asset data and information.

Consequently, in recognition of this, it is appropriate that a cautious and conservative approach be undertaken with financial modelling as part of the update to the Long Term Financial Plan.

With a significant fixed asset base being predominantly comprised of major community infrastructure such as roads, footpaths, stormwater drainage and community wastewater management systems, it is imperative that there is an appropriate link and consistency between the Infrastructure and Asset Management Plan and the Long Term Financial Plan, towards ensuring that the Long Term Financial Plan provides for the necessary capital outlays (as identified in the Infrastructure and Asset Management Plan) for the renewal and replacement of existing community assets – herein referred to as 'non-discretionary' capital expenditure.

GENERAL ASSUMPTIONS

- Long term financial plans (LTFP) have been prepared to measure and check financial sustainability for Council and its component operations.
- The LTFP reflects existing recurrent service levels to our community being maintained. Council's budget process considers on-going service delivery and commitments and new expenditure items or initiatives.
- The LTFP does not include the Concordia development, this is currently being modelled and is estimated to be available by September 2024.
- 92% of the capital program is achieved and the remainder of 8% is carried forwards as works in progress or not commenced. The cash flow estimates align to the 92% capital program spend; historically this is the upper performance outcome.

OPERATIONS

- General Rate Revenue and Service Charges increments have been reviewed to ensure funding and service level provision is maintained in line with sustainability requirements.
- Operating Costs for Employee, Contractors and Materials have been based on a recalculation of budgets based on current expenditure trends, contractual arrangements and estimates for inflation and other cost growth.

- Depreciation has been calculated on existing asset classes, structures, valuation, and condition rating; asset componentisation has been included as appropriate to selected asset types. A review of useful lives, asset condition and replacement cost of all assets and components is an ongoing task refining the data.
- The LTFP assumes that the Federal Government budget will continue to supplement South Australia road funding application through Supplementary Road Funding and reflect revenue of $268K per annum until 2025/26.
- The Roads to Recovery (RTR) grant funded program will continue in 2024/25. The Federal Government budget has announced an increase in the roads to recover payment estimated to be $111K; funding is being used to increase footpath replacement.
- Full Cost Attribution - an allocation of internal services to relevant charge areas has been allocated in the LTFP. This allocation from internal to external service areas does not affect the overall net result.
- Provisions have been estimated for the forward years of salary growth due to increased population and support costs for growth infrastructure that is being built.

CAPITAL

- Asset Renewal and/or Replacement expenditure is provided for on various buildings, recreation, transport, stormwater, bridge, CWMS and plant & equipment assets at $100.574m, providing for future needs.
- The current Infrastructure and Asset Management Plans are currently being reviewed and the above estimates meet the current required renewal and replacement program from the asset information.
- Infrastructure programs for new and upgraded roads, recreation and open space, bike path, bridges, carparks, footpath program, stormwater and the continuous improvement program at $47.675m.

LOAN PRINCIPAL AND INTEREST REPAYMENTS

- Council's loan debt is predicted to peak at $42.441m in 2025/26. The net loan balance outstanding as at 30 June 2024 is estimated to be $16.805m. Loans outstanding at the end of this plan on 30 June 2034 is $2.144M.
- Financing cost will increase over 2024/25 and 2025/26 from the current interest cover percentage of 1.5% in 2023-24 to 3.9% of revenue in 2025/26 in support of growth infrastructure development and will return to -0.1% by 30 June 2034.

FINANCIAL SUSTAINABILITY PERFORMANCE CHIEF EXECUTIVE OFFICER REPORT – BASED ON CURRENT POLICY AND SERVICE LEVEL SETTINGS OF COUNCIL

- KPI 1: Operating Surplus. A deficit for two years being 2024/25 to 2025/26 and practically balanced budget in 2025/26 and annual surpluses for the remainder of the plan; the accumulative surplus by year 2033/34 is a cumulative amount of $11.188m. The general rate increases for years 2024/25 to 2026/27 at 4.3%, 3.25% for 2027/28 and 2028/29 and 2.5% for 2029/30 and the remaining years in the LTFP. Growth for the future is estimated at 1% excluding the Concordia development.
- KPI 2: Operating surplus ratios average 3 years. Council's forecast retrospective results range from (1.1%) to 3.5%; Annual surplus ratios ranges from (0.9%) to 3.8%.
- KPI 3: Net Financial Liabilities. The forecast is 93.6% in 2024/25 the peak year and by year 2033/34 is projected to be at 11.8%.

- KPI 4: Asset Renewal Funding Ratio. The target is being met over the ten-year period, the average being 105.6%.
- Council has reviewed its financial parameters for the LTFP including the indexation used for forward projections on income and expenditure.
- In line with Council Policy a regular review of Council's treasury management is undertaken to ensure a positive cash position is maintained.

The key performance indicators are all within the target ranges indicating a financially sustainable position over the 10-year period of the LTFP based on the current policy and service levels set by the Elected Body. Council has the capacity to undertake growth asset construction, operational costs and other minor additional projects along with consideration of other major works in future years.

FINANCIAL SUSTAINABILITY

The Barossa Council is committed to the principles of financial sustainability. The importance of this is to ensure that each generation 'pays their way', rather than any generation 'living off their assets' and leaving it to future generations to address the issue of repairing worn out infrastructure. Such issues are frequently referred to as 'intergenerational equity'.

With community infrastructure such as recreation and sporting facilities, roads, footpaths and stormwater drainage comprising a major proportion of Council's balance sheet, it is important that Council implements appropriate strategies towards the effective maintenance and renewal of such assets to ensure it is fairly and equitably funded from current ratepayers (general rate income) and future ratepayers (long term loan borrowings).

Given the importance of ensuring financial sustainability of operations in the longer term, it is a legislative requirement that Council adopt Long Term Financial Management and Infrastructure and Asset Management Plans (minimum 10 years) as part of future planning.

The Long Term Financial Plan is designed as a 'high-level' summarised document towards the future planning of Council's financial operations; particularly in relation to key components such as rate movements, service levels to our community, major infrastructure asset replacement/renewal, loan financing and internal cash reserves. Council conducts an annual review of its Long Term Financial Plan each year.

The financial sustainability of Council is measured by the surplus/deficit (before capital revenues) disclosed in the Income Statement; with a consistent breakeven or operating surplus result indicative of a Council that is financially sustainable in the long term. Other financial sustainability indicators are separately included within this report.

FUNDING PLAN

Council uses a mix of service, user and statutory charges, grants, commercial, other income and loan financing as a means of funding both operating and capital expenditure. Refer to the appendix for funding the long term indexation, financial assumptions and estimates and the review of financial indicators.

To assist in keeping rates affordable, Council is limiting general rates income to an increase per annum to provide required service levels to the community over the life of this Plan. The general rate increases for years for 2024/25 to 2026/27 is 4.3%, 2027/28 and 2028/29 is 3.25% and the remainder of the LTFP is 2.5%. Council is estimating growth will be 1% per annum. Selected service areas use services charges and service rates to recover the cost, including - Waste services for Refuse, Recycling and Green Organic with 2024/25 at 3.75% and future years range from 2.5% to 3.75%; and CWMS with 2024/25 and all future years at 2.5%.

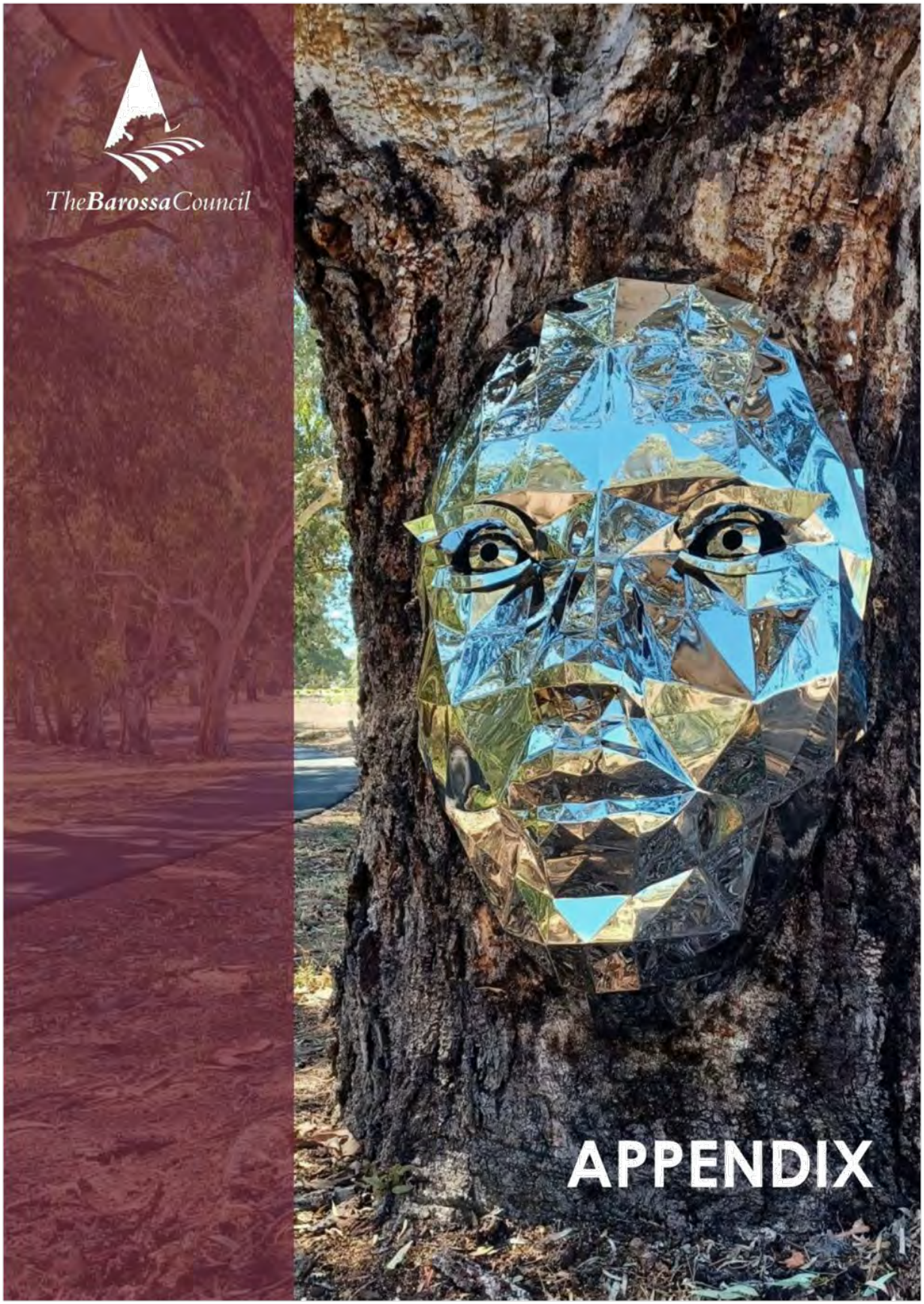
Council is planning to spend an average of $14.825m per annum (including indexation and The Big Project) on capital projects and an average of $43.955m per annum on day-to-day essential services (operational expenditure, excluding interest and depreciation but including indexation) over the next 10 years.

OUR FINANCIAL PRINCIPLES

As part of its commitment to financial sustainability, Council operates under the following key financial principles in preparing the Annual Business Plan:

- Ongoing education and training such that all Council Members and Staff understand and fulfil their financial governance responsibilities.
- Policies and practices that support decision making and assessment of performance.
- Budget and financial information is presented at a strategic level, succinct and easy to follow.

- Budget and financial information is based on the Long Term Financial Plan.
- The Asset Management Plans are maintained and reflect whole of life costs.
- The Rating strategy is equitable and generates sufficient revenue to meet financial needs.
- Financial performance is managed using suitable financial indicators and targets.
- A robust audit and internal control process is in place to ensure effective financial and governance compliance.
- Information provided to the community is open, transparent and relevant.


TheBarossaCouncil
APPENDIX

APPENDIX 1: KEY PERFORMANCE INDICATORS AND FINANCIAL PARAMETERS 2024/25 TO 2033/34

Consolidated Results: Key Performance Indicators and Financial Parameters		2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34
Draft Bud - next years draft; LTFP = Long Term Financial Plan		Q4 Forecast	Budget	LTFP	LTFP	LTFP	LTFP	LTFP	LTFP	LTFP	LTFP	LTFP
		$'000 or %	$'000 or %	$'000 or %	$'000 or %	$'000 or %	$'000 or %	$'000 or %	$'000 or %	$'000 or %	$'000 or %	$'000 or %
Key Performance Indicators (KPI's) Summary	Adopted target											
KPI 1 - Operating Surplus cumulative forward 10 year period	Surplus year 10	(476)	(437)	(1,213)	(1,212)	(656)	760	2,578	4,232	6,329	8,831	11,188
KPI 2 - Operating Surplus Ratio - Rolling 3 year - retrospective average	(2%) to 10%	2.4%	(0.0%)	(1.1%)	(0.8%)	(0.2%)	1.1%	2.1%	2.7%	3.0%	3.2%	3.5%
KPI 2 - Operating Surplus Ratio - Rolling 5 year - retrospective average	(2%) to 10%	3.4%	2.4%	1.0%	(0.3%)	(0.5%)	0.2%	1.0%	1.8%	2.5%	3.0%	3.2%
KPI 2 - Operating Surplus Ratio - Annual		(1.0%)	(0.9%)	(1.5%)	0.0%	1.0%	2.4%	3.0%	2.6%	3.3%	3.8%	3.4%
KPI 3 - Net Financial Liabilities ratio	0-100%	46.2%	93.6%	92.7%	83.2%	71.5%	60.2%	49.1%	38.8%	31.1%	21.4%	11.8%
KPI 4 - Asset Renewal Funding Ratio - Annual	80% to 110%	108.6%	129.4%	127.3%	113.2%	93.9%	92.9%	97.1%	100.4%	100.7%	100.9%	100.2%
Financial parameters - Indexation												
RATE REVENUE INCREASES												
General - Rate Revenue Net Increase (excl growth)				4.30%	4.30%	3.25%	3.25%	2.50%	2.50%	2.50%	2.50%	2.50%
Growth -Development - General rates				1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%
CWMS - Service Charge & Rates Increase (+ growth 0.5-1.5%)				2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Refuse, Recycling and Green Organic Services Charge Net Increase (excl growth)				3.75%	3.75%	3.75%	2.75%	2.50%	2.50%	2.50%	2.50%	2.50%
OPERATING REVENUE												
Operating Grants				3.0%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%
Statutory Charges				3.0%	3.0%	3.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%
User Charges				3.0%	3.0%	3.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Investment Income				1.8%	1.8%	1.8%	1.8%	1.8%	1.8%	1.8%	1.8%	1.8%
Reimbursements				3.0%	3.0%	3.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Other Revenue				3.0%	3.0%	3.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%
OPERATING EXPENSES												
Service Cost Natural Growth				0.0%	0.8%	1.0%	0.8%	1.0%	0.8%	1.0%	0.8%	1.0%
Employee Costs				2.6%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%
Contracts, Materials & Other				3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
Energy Costs				3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
Water Costs				3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
Debenture & Cash Advance Loan interest rate				5.5%	5.0%	5.0%	4.5%	4.5%	4.0%	4.0%	4.0%	4.0%
Insurance				4.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
ASSET REVALUATION												
Land Assets				6.0%	6.0%	6.0%	6.0%	6.0%	6.0%	6.0%	6.0%	6.0%
Building Assets				0.0%	7.5%	0.0%	0.0%	7.5%	0.0%	0.0%	7.5%	0.0%
Recreation Assets				0.0%	7.5%	0.0%	0.0%	7.5%	0.0%	0.0%	7.5%	0.0%
Infrastructure Assets				0.0%	0.0%	7.5%	0.0%	0.0%	7.5%	0.0%	0.0%	7.5%
CWMS				0.0%	7.5%	0.0%	0.0%	7.5%	0.0%	0.0%	7.5%	0.0%
Stormwater Assets				7.5%	0.0%	0.0%	7.5%	0.0%	0.0%	7.5%	0.0%	0.0%
Equipment Assets				3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
ASSET RENEWAL EXPENDITURE												
Infrastructure renewal increments				3.5%	3.5%	3.5%	3.5%	3.5%	3.5%	3.5%	3.5%	3.5%
Office fleet vehicles				3.5%	3.5%	3.5%	3.5%	3.5%	3.5%	3.5%	3.5%	3.5%

Included in Budget Estimates

** All amounts in KPI 1 are in $'000*

*** Growth index included where relevant to Employee Costs and Contracts, Materials & Other for additional service requirements*

****2024/25 the operating expenditure is based on last years budget unless a contract or agreement(s) applies or where actual costs are higher to provide the current service level then no index was added to actual for the budget $*

APPENDIX 2: LONG TERM PLAN FINANCIAL STATEMENTS 2024/25 TO 2033/34

A2-1 Consolidated Results: Budgeted Statement of Comprehensive Income	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34
	Q4 Forecast	Budget	LTFP	LTFP	LTFP	LTFP	LTFP	LTFP	LTFP	LTFP	LTFP
	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
REVENUES											
Rates	37,892	39,840	41,855	43,973	45,824	47,717	49,387	51,116	52,905	54,756	56,673
Statutory Charges	837	825	849	873	899	917	935	954	973	992	1,012
User Charges	3,927	3,991	4,109	4,231	4,357	4,475	4,596	4,721	4,849	4,981	5,116
Grants, subsidies and contributions	2,139	4,055	4,349	4,360	4,529	4,619	4,711	4,806	4,903	5,003	5,105
Investment Income	175	150	154	158	162	166	170	174	178	183	187
Reimbursements	62	74	69	61	52	44	36	29	23	18	12
Other Income	1,122	582	600	618	636	649	662	675	689	702	716
Net Gain - Joint Venture	0	0	0	0	0	0	0	0	0	0	0
TOTAL INCOME	46,154	49,517	51,985	54,274	56,459	58,587	60,497	62,475	64,520	66,635	68,821
EXPENSES											
Employee Costs	17,824	18,382	19,096	19,580	20,301	20,950	21,667	22,361	23,126	23,867	24,685
Materials, Contracts & Other expenses	17,503	18,869	19,665	20,762	21,089	21,951	22,782	23,808	24,615	25,539	26,458
Depreciation, Amortisation & Impairment	10,420	10,816	11,789	12,076	12,788	12,938	13,146	13,911	14,107	14,387	15,232
Finance Costs	883	1,887	2,211	1,855	1,725	1,332	1,084	741	575	340	89
Net Gain - Joint Venture	0	0	0	0	0	0	0	0	0	0	0
TOTAL EXPENSES	46,630	49,954	52,761	54,273	55,903	57,171	58,679	60,821	62,423	64,133	66,464
OPERATING SURPLUS / (DEFICIT)	(476)	(437)	(776)	1	556	1,416	1,818	1,654	2,097	2,502	2,357
Asset disposal & fair value adjustments	(668)	(878)	(674)	(784)	(975)	(1,113)	(1,167)	(1,202)	(1,266)	(1,322)	(1,386)
Amounts specifically for new or upgraded assets	193	6,725	3,077	70	70	70	343	711	70	70	70
Physical Resources received free of charge	1,371	2,211	2,449	2,521	2,605	2,684	2,734	2,825	2,912	2,977	3,076
Operating result from discontinued operations											
NET SURPLUS / (DEFICIT)	420	7,621	4,076	1,808	2,256	3,057	3,728	3,988	3,813	4,227	4,117
Transfer to Equity Statement / Adjustment	-	-	-	-	-	-	-	-	-	-	-
Other Comprehensive Income	-	-	-	-	-	-	-	-	-	-	-
Changes in revaluation surplus - infrastructure, property, plant & equipment	-	-	-	-	-	-	-	-	-	-	-
Total Other Comprehensive Income	-	-	-	-	-	-	-	-	-	-	-
TOTAL COMPREHENSIVE INCOME	420	7,621	4,076	1,808	2,256	3,057	3,728	3,988	3,813	4,227	4,117

APPENDIX 2: LONG TERM PLAN FINANCIAL STATEMENTS 2024/25 TO 2033/34 (CONTINUED)

A2-2 Consolidated Results: Budgeted Statement of Financial Position	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34
	Q4 Forecast	Budget	LTFP	LTFP	LTFP	LTFP	LTFP	LTFP	LTFP	LTFP	LTFP
	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
ASSETS											
Current Assets											
Cash and cash equivalents	183	39	50	38	42	36	20	11	22	30	29
Trade & other receivables	2,960	2,966	2,972	2,967	2,952	2,952	2,951	2,957	2,947	2,933	2,871
Other financial assets	0	0	0	0	0	0	0	0	0	0	0
Inventories	245	245	245	245	245	245	245	245	245	245	245
	3,388	3,250	3,267	3,250	3,239	3,233	3,216	3,213	3,214	3,208	3,145
Non-Current Assets held for Sale	-	-	-	-	-	-	-	-	-	-	-
Total Current Assets	3,388	3,250	3,267	3,250	3,239	3,233	3,216	3,213	3,214	3,208	3,145
Non-Current Assets											
Financial Assets	1,106	985	859	737	630	524	418	307	205	118	92
Equity accounted investments in Council businesses	2,263	2,263	2,263	2,263	2,263	2,263	2,263	2,263	2,263	2,263	2,263
Infrastructure, Property, Plant & Equipment	428,275	474,818	488,075	501,077	515,440	524,006	537,920	553,808	565,356	580,511	596,106
Other Non-Current Assets	0	0	0	0	0	0	0	0	0	0	0
Total Non-Current Assets	431,644	478,066	491,197	504,077	518,333	526,793	540,601	556,378	567,824	582,892	598,461
TOTAL ASSETS	435,032	481,316	494,464	507,327	521,572	530,026	543,817	559,591	571,038	586,100	601,606
LIABILITIES											
Current Liabilities											
Trade & Other Payables	5,074	5,077	5,081	5,084	5,088	5,092	5,096	5,100	5,104	5,108	5,112
Borrowings	14,430	37,697	40,249	37,685	33,422	28,765	23,398	17,977	13,947	8,216	2,063
Provisions	3,001	3,008	3,014	3,019	3,025	3,031	3,038	3,044	3,051	3,058	3,081
Total Current Liabilities	22,505	45,782	48,344	45,788	41,535	36,888	31,532	26,121	22,102	16,382	10,256
											2,144
Non-Current Liabilities											
Borrowings (External)	2,375	2,908	2,192	1,664	1,129	703	487	381	270	169	81
Provisions	682	682	682	682	682	682	682	682	682	682	682
Total Non-Current Liabilities	3,057	3,590	2,874	2,346	1,811	1,385	1,169	1,063	952	851	763
TOTAL LIABILITIES	25,562	49,372	51,218	48,134	43,346	38,273	32,701	27,184	23,054	17,233	11,019
NET ASSETS	409,470	431,944	443,246	459,193	478,226	491,753	511,116	532,407	547,984	568,867	590,587
EQUITY											
Accumulated Surplus	103,462	114,759	116,808	117,633	119,445	122,200	125,677	129,458	133,238	137,285	141,191
Asset Revaluation Reserve	290,470	304,871	313,870	328,284	344,745	354,801	370,050	386,878	398,142	414,499	431,675
Other Reserves	15,538	12,314	12,568	13,276	14,036	14,752	15,389	16,071	16,604	17,083	17,721
TOTAL EQUITY	409,470	431,944	443,246	459,193	478,226	491,753	511,116	532,407	547,984	568,867	590,587

APPENDIX 2: LONG TERM PLAN FINANCIAL STATEMENTS 2024/25 TO 2033/34 (CONTINUED)

A2-3 Consolidated Results: Budgeted Statement of Cash Flows	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34
	Q4 Forecast	Budget	LTFP	LTFP	LTFP	LTFP	LTFP	LTFP	LTFP	LTFP	LTFP
	$ '000	$ '000	$ '000	$ '000	$ '000	$ '000	$ '000	$ '000	$ '000	$ '000	$ '000
CASH FLOWS FROM OPERATING ACTIVITIES											
Receipts:											
Operating receipts	45,979	49,368	51,831	54,116	56,297	58,421	60,328	62,301	64,342	66,453	68,635
Investment receipts	175	150	154	158	162	166	170	174	178	183	187
Payments:											
Operating payments to suppliers & employees	(35,322)	(37,244)	(38,751)	(40,333)	(41,380)	(42,892)	(44,439)	(46,158)	(47,730)	(49,395)	(51,131)
Finance payments	(883)	(1,888)	(2,211)	(1,855)	(1,725)	(1,332)	(1,084)	(741)	(575)	(340)	(89)
Net cash provided by (or used in) Operating Activities	9,949	10,386	11,023	12,086	13,354	14,363	14,975	15,576	16,215	16,901	17,602
CASH FLOW FROM INVESTING ACTIVITIES											
Receipts:											
Amounts specifically for new or upgraded assets	193	6,725	3,077	70	70	70	343	711	70	70	70
Sale of replaced assets	206	368	505	366	377	389	402	414	427	441	455
Repayment of loans by community groups	101	115	120	127	122	107	106	106	111	101	87
Payments:											
Expenditure on renewal/replacement of assets	(9,254)	(11,202)	(9,223)	(7,737)	(8,567)	(9,386)	(9,788)	(10,525)	(10,662)	(11,033)	(11,459)
Expenditure on new/upgraded assets	(13,203)	(29,484)	(7,343)	(1,850)	(570)	(476)	(478)	(773)	(2,013)	(646)	(519)
Net cash provided by (or used in) Investment Activities	(21,957)	(33,478)	(12,864)	(9,024)	(8,568)	(9,296)	(9,415)	(10,067)	(12,067)	(11,067)	(11,366)
CASH FLOWS FROM FINANCING ACTIVITIES											
Receipts:											
Proceeds from borrowings	8,250	26,600	2,575	0	0	0	0	0	0	0	0
Payments:											
Repayment of borrowings	(977)	(3,638)	(714)	(3,076)	(4,783)	(5,074)	(5,575)	(5,521)	(4,136)	(5,826)	(6,237)
Repayment of Lease	(49)	(14)	(7)	0	0	0	0	0	0	0	0
Net cash provided by (or used in) Financing Activities	7,224	22,948	1,854	(3,076)	(4,783)	(5,074)	(5,575)	(5,521)	(4,136)	(5,826)	(6,237)
Net Increase/(Decrease) in Cash held	(4,784)	(144)	13	(14)	3	(7)	(15)	(12)	12	8	(1)
Cash at beginning of period	4,968	183	39	50	38	42	36	20	11	22	30
CASH AT END OF PERIOD	183	39	50	38	42	36	20	11	22	30	29

APPENDIX 2: LONG TERM PLAN FINANCIAL STATEMENTS 2024/25 TO 2033/34 (CONTINUED)

A2-4 Consolidated Results: Budgeted Uniform Presentation of Finances	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34
	Q4 Forecast	Budget	LTFP	LTFP	LTFP	LTFP	LTFP	LTFP	LTFP	LTFP	LTFP
	$ '000	$ '000	$ '000	$ '000	$ '000	$ '000	$ '000	$ '000	$ '000	$ '000	$ '000
Operating Revenues	46,154	49,517	51,985	54,274	56,459	58,587	60,497	62,475	64,520	66,635	68,821
less Operating Expenses	(46,630)	(49,954)	(52,761)	(54,273)	(55,903)	(57,171)	(58,679)	(60,821)	(62,423)	(64,133)	(66,464)
Operating Surplus / (Deficit)	(476)	(437)	(776)	1	556	1,416	1,818	1,654	2,097	2,502	2,357
less Net outlays on existing Assets											
Capital expenditure on renewal and replacement of existing assets	(9,254)	(11,202)	(9,223)	(7,737)	(8,567)	(9,386)	(9,788)	(10,525)	(10,662)	(11,033)	(11,459)
less Depreciation, Amortisation and Impairment	10,420	10,816	11,789	12,076	12,788	12,938	13,146	13,911	14,107	14,387	15,232
less Proceeds from Sale of Replaced Assets	206	368	505	366	377	389	402	414	427	441	455
	1,372	(18)	3,071	4,705	4,598	3,941	3,760	3,800	3,872	3,795	4,228
less Net outlays on New and Upgraded Assets											
Capital expenditure on New and Upgraded Assets	(13,203)	(29,484)	(7,343)	(1,850)	(570)	(476)	(478)	(773)	(2,013)	(646)	(519)
less Amounts received specifically for New and Upgraded Assets	193	6,725	3,077	70	70	70	343	711	70	70	70
less Proceeds from Sale of Surplus Assets	0	0	0	0	0	0	0	0	0	0	0
	(13,010)	(22,759)	(4,266)	(1,780)	(500)	(406)	(135)	(62)	(1,943)	(576)	(449)
Net Lending / (Borrowing) for Financial Year	(12,114)	(23,214)	(1,971)	2,926	4,654	4,951	5,443	5,392	4,026	5,721	6,136

APPENDIX 3: CAPITAL EXPENDITURE 2024/25 TO 2033/34

AS Consolidated Result: Budgeted Capital Expenditure	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34
	Q4 Forecast	Budget	LTFP	LTFP	LTFP	LTFP	LTFP	LTFP	LTFP	LTFP	LTFP
	$' 000	$' 000	$' 000	$' 000	$' 000	$' 000	$' 000	$' 000	$' 000	$' 000	$' 000
Renewal/Replacement Capital summary: Non-Discretionary											
Land	0	0	0	0	0	0	0	0	0	0	0
Buildings	1,587	5,568	2,606	960	1,170	1,180	1,190	1,691	1,360	1,371	1,381
Recreation	1,665	85	120	329	325	335	346	357	368	379	391
Transport - Roads & Footpaths	4,607	4,605	3,888	4,425	5,091	5,761	5,954	6,154	6,361	6,576	7,038
Stormwater, Bridges & Floodplain	113	0	312	321	331	341	351	362	373	384	395
CWMS	96	782	773	488	606	691	800	809	959	1,065	962
Equipment - Plant & Vehicles	991	958	1,201	929	958	988	1,019	1,051	1,084	1,117	1,152
Other Assets	195	177	152	154	157	160	163	166	169	173	176
	9,254	12,178	9,052	7,606	8,638	9,456	9,823	10,590	10,674	11,065	11,495
New/Upgrade Capital summary: Discretionary											
Land	1,556	0	0	0	0	0	0	0	0	0	0
Buildings (includes TBP program)	5,496	5,295	4,210	187	0	0	0	341	0	0	0
Recreation (includes TBP program)	3,899	20,442	181	295	187	189	192	196	1,802	202	205
Transport - Roads & Footpaths	1,011	994	594	597	98	101	105	109	112	116	120
Stormwater, Bridges & Floodplain	393	1,509	385	388	391	394	397	400	404	407	411
CWMS	535	3,176	271	131	34	33	35	31	81	81	81
Equipment - Plant & Vehicles	0	0	0	0	0	0	0	0	0	0	0
Other	313	921	85	87	89	91	94	96	98	101	103
	13,203	32,337	5,726	1,685	799	808	823	1,173	2,497	907	920
Total Capital Expenditure	22,457	44,512	14,778	9,291	9,437	10,264	10,646	11,763	13,171	11,972	12,415
Note: includes internal allocations											

DEBATE REPORTS

7.2 Corporate Services and Business Innovation

7.2.5 ADOPTION OF VALUATIONS FOR THE 2024-2025 FINANCIAL YEAR RATING PURPOSES

Author: Chief Executive Officer
24/40140

PURPOSE

Property valuations received from the Valuer-General require adoption for the purpose of generating the 2024-2025 rates.

RECOMMENDATION

That Council, in accordance with Section 167(2)(a) of the *Local Government Act 1999*, adopts for rating purposes for the year ending 30 June 2025, the Valuer-General's most recent valuations available to Council of the Capital Value in relation to the area of the Council, which specifies that the total values to apply within the area is $8,396,696,800 of which $8,221,975,722 is rateable.

REPORT

The movement in property valuations from 2023-2024 to 2024-2025 is outlined in the table below.

Table 1 – Property Valuation Movement – Rateable Assessments

	2024-25			2023-24			
Local Government Categories	**No. of assessments**	**Total Valuations**	**Ave Valuation**	**No. of assessments**	**Total Valuations**	**Ave Valuation**	**% Movement Total Valuations**
Residential	9861	5,213,030,791	528,651	9752	4,590,015,758	470,674	13.57%
Commercial	256	176,553,108	689,661	256	160,349,541	626,365	10.11%
Commercial	72	37,471,245	520,434	71	32,335,395	455,428	15.88%
Commercial	355	326,495,057	919,704	356	292,105,271	820,520	11.77%
Industry - Light	48	25,704,678	535,514	43	21,162,773	492,158	21.46%
Industry - Other	91	284,826,261	3,129,959	90	275,146,833	3,057,187	3.52%
Primary Production	2157	1,938,545,230	898,723	2174	1,770,207,292	814,263	9.51%
Vacant Land	433	129,668,900	299,466	466	113,474,622	243,508	14.27%
Other	140	89,680,452	640,575	148	74,022,380	500,151	21.15%
Totals	**13413**	**8,221,975,722**	**612,986**	**13356**	**7,328,819,865**	**548,729**	**12.19%**
				Assessments	**Value**	**Ave Value**	**Assessment Growth**
Difference between years				**57**	**893,155,857**	**64,257**	**0.43%**

There has been an increase of approximately $893m in total property valuations from last years' property valuations being 12.19%.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Nil

Supporting references
Nil

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Corporate Plan

BS6 Finance - Transparency and accountability regarding Council activity and expenditure. Provision of organisational performance report (outcomes), activity report (outputs), a range of statutory reporting (e.g. public health, tax, superannuation), financial reporting

Legislative Requirements
Section 167 of the Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

There are no changes to the financial, resources or risk management considerations not already known and embedded in the organisation because of this report.

COMMUNITY ENGAGEMENT

Included as part of the draft Annual Budget and Business Plan 2024-2025 consultation and adoption process.

DEBATE REPORTS

7.2 Corporate Services and Business Innovation

7.2.6 DECLARATION OF DIFFERENTIAL GENERAL RATES FOR THE 2024-2025 FINANCIAL YEAR

Author: Chief Executive Officer
24/40136

PURPOSE

To adopt the differential general rates-in-the-dollar to apply for the 2024/2025 rating year and the general rates cap on application and the Revaluation Initiative general rates cap.

RECOMMENDATION

That Council, pursuant to Sections 152(1)(c)(i), 153(1)(b) and 156(1)(a) of the *Local Government Act 1999*, declares the following differential general rates on rateable land within its area for the year ending 30 June 2025, based upon the capital value of the land, with rates varying with reference to land use categories as per Regulation 14 of the *Local Government (General) Regulations 2013*:

(1) Category (a) (Residential), a rate of 0.002762 in the dollar;
(2) Category (b) (Commercial – Shop), Category (c) (Commercial – Office) and Category (d) (Commercial – Other), a rate of 0.00434 in the dollar;
(3) Category (e) (Industry – Light) a rate of 0.00445 in the dollar;
(4) Category (f) (Industry – Other) a rate of 0.01485 in the dollar;
(5) Category (g) (Primary Production) a rate of 0.002649 in the dollar;
(6) Category (h) (Vacant Land) a rate of 0.00559 in the dollar;
(7) Category (i) (Other) a rate of 0.0044 in the dollar.

AND

GENERAL RATES CAP - RESIDENTIAL AND PRIMARY PRODUCTION
That Council, pursuant to section 153(3) and (4) of the *Local Government Act 1999*, has determined to fix, on application of the property owner, a maximum increase in general rates (excluding fixed charge) levied upon a category (a) land use (Residential) or category (g) land use (Primary Production) property, for the year ending 30 June 2025 which constitutes the principal place of residence of a principal ratepayer at:

(a) 7.5% over and above the general rates levied for the 2023/2024 financial year (for those eligible for a State Government concession on their Council rates including those in receipt of the Cost of Living Concession) or;
(b) 15% over and above the general rates levied for the 2023/2024 financial year (for all other such ratepayers), provided that:
(i) the property has been the principal place of residence of the principal ratepayer since at least 1 July 2023, and;
(ii) the property has not been subject to improvements with a value of more than $10,000 since 1 July 2023, and;

(iii) excluding land related to the principal place of residence for the purposes of single farm enterprise and/or contiguous land.

REPORT

A comparison of the rates-in-the-dollar for 2023/24 and 2024/25 is outlined in the table below:

	2024/25		2023/24					
Local Government Categories	Rate in the $	Total Rates	Rate in the $	Total Rates	% Movement Total Valuations	% increase in rate in $	Average 23/24	Average 24/25
Residential	0.002762	$ 18,711,175.86	0.00294	$ 17,585,446.33	13.56%	-6.05%	$ 1,803.27	$ 1,893.65
Commercial	0.00434	$ 877,930.49	0.00454	$ 835,086.92	10.11%	-4.41%	$ 3,262.06	$ 3,429.42
Commercial	0.00434	$ 193,723.20	0.00454	$ 176,202.69	15.88%	-4.41%	$ 2,481.73	$ 2,690.60
Commercial	0.00434	$ 1,570,288.55	0.00454	$ 1,473,577.93	11.77%	-4.41%	$ 4,139.26	$ 4,423.35
Industry - Light	0.00445	$ 135,409.82	0.0045	$ 113,292.48	21.46%	-1.11%	$ 2,634.71	$ 2,821.04
Industry - Other	0.01485	$ 4,264,271.98	0.01433	$ 3,977,294.12	3.52%	3.63%	$ 44,192.16	$ 46,860.13
Primary Production	0.002649	$ 5,901,268.31	0.00295	$ 5,946,611.51	9.51%	-10.20%	$ 2,735.33	$ 2,735.87
Vacant Land	0.00559	$ 894,783.25	0.00559	$ 807,783.14	14.61%	0.00%	$ 1,733.44	$ 2,061.71
Other	0.0044	$ 448,467.99	0.005	$ 425,551.90	21.15%	-12.00%	$ 2,875.35	$ 3,203.34
		$ 32,997,319.45		**$ 31,340,847.01**	**12.19%**		**$ 2,346.57**	**$ 2,456.25**

Local Government Categories	Valuation Change Rateable			Share of Rates Burden		
	24-25	23-24	%	24-25	23-24	Change
Residential	5,212,640,791.00	4,590,015,758.00	13.6%	56.71%	56.11%	0.59%
Commercial	176,553,108.00	160,349,541.00	10.1%	2.66%	2.66%	0.00%
Commercial	37,471,245.00	32,335,395.00	15.9%	0.59%	0.56%	0.02%
Commercial	326,495,057.00	292,105,271.00	11.8%	4.76%	4.70%	0.06%
Industry - Light	25,704,678.00	21,162,773.00	21.5%	0.41%	0.36%	0.05%
Industry - Other	284,826,261.00	275,146,833.00	3.5%	12.92%	12.69%	0.23%
Primary Production	1,938,545,230.00	1,770,207,292.00	9.5%	17.88%	18.97%	-1.09%
Vacant Land	130,058,900.00	113,474,622.00	14.6%	2.71%	2.58%	0.13%
Other	89,680,452.00	74,022,380.00	21.2%	1.36%	1.36%	0.00%
	$ 8,221,975,722.00	**$ 7,328,819,865.00**	**12.2%**	**100.00%**	**100.00%**	**0.00%**

The rating settings are directly aligned to the Annual Budget and Business Plan, which is now ready for adoption.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Nil

Supporting references
Nil

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Corporate Plan

BS6 Finance - Transparency and accountability regarding Council activity and expenditure. Provision of organisational performance report (outcomes), activity report (outputs), a range of statutory reporting (e.g. public health, tax, superannuation), financial reporting

Legislative Requirements
Chapter 10 of the Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

There are no changes to the financial, resources or risk management considerations not already known and embedded in the organisation because of this report.

COMMUNITY ENGAGEMENT

Has been undertaken and presented in the Ordinary Council meeting agenda of 18 June 2024 at agenda item 7.2.1.

DEBATE REPORTS

7.2 Corporate Services and Business Innovation

7.2.7 DECLARATION OF FIXED CHARGE FOR THE 2024-2025 FINANCIAL YEAR

Author: Chief Executive Officer
24/40139

PURPOSE

To adopt a Fixed Charge on all rateable properties for the 2024-25 rating year.

RECOMMENDATION

That Council, pursuant to Section 152(1)(c)(ii) of the Local Government Act 1999, impose a Fixed Charge of $438.00 on each separately valued piece of rateable land within the Council area for the year ending 30 June 2025.

REPORT

A Fixed Charge of $438 represents an $18 increase on the amount applied for the 2023-24 rating year.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Nil

Supporting references
Nil

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Corporate Plan

BS6 Finance - Transparency and accountability regarding Council activity and expenditure. Provision of organisational performance report (outcomes), activity report (outputs), a range of statutory reporting (e.g. public health, tax, superannuation), financial reporting

Legislative Requirements
Section 152 of the Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

There are no changes to the financial, resources or risk management considerations not already known and embedded in the organisation because of this report.

COMMUNITY ENGAGEMENT

Has been undertaken and presented in the Ordinary Council meeting agenda of 18 June 2024 at agenda item 7.2.1.

DEBATE REPORTS

7.2 Corporate Services and Business Innovation

7.2.8 DECLARATION OF WASTE COLLECTION SERVICE CHARGES FOR THE 2024-2025 FINANCIAL YEAR

Author: Chief Executive Officer
24/40052

PURPOSE

To adopt the Waste Collection Service Charge for the 2024/2025 rating year.

RECOMMENDATION

That Council, pursuant to Section 155 of the Local Government Act 1999, and in order to provide the service of waste collection in those parts of the Council's area described in (3) below, declares the following service charges by reference to the nature and/or level of usage of the service, for the year ending 30 June 2025:

(1) Non-recyclable Waste Collection
   a. An annual service charge of $133 per 140L General (Landfill) Waste collection receptacle;
   b. An annual service charge of $174 per 240L General (Landfill) Waste collection receptacle except in instances where, subject to written application to and the approval of the Council, residential households with six or more permanent residents or a special medical condition may receive a 240L receptacle at the same service charge for a 140L receptable.

(2) Recyclable Waste Collection
   a. An annual service charge of $70.50 for 240L Co-mingled Recycling collection receptacle;
   b. An annual service charge of $72 for 240L Green Organic Recycling collection receptacle.

(3) Parts of Council Area
   a. All Service Entitled Properties in the Designated Waste Collection Areas and along the Approved Waste Collection Route as identified in the Waste Management Services Policy.

REPORT

The proposed service charges are based on the estimated cost to Council in providing the service.

Pursuant to Section 155(5) of the Local Government Act 1999, Council cannot recover by way of the service rate an amount exceeding the estimated cost of operating the service.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Nil

Supporting references
Nil

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Corporate Plan

BS6 Finance - Transparency and accountability regarding Council activity and expenditure. Provision of organisational performance report (outcomes), activity report (outputs), a range of statutory reporting (e.g. public health, tax, superannuation), financial reporting

Legislative Requirements
Section 155 of the Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

There are no changes to the financial, resources or risk management considerations not already known and embedded in the organisation because of this report.

COMMUNITY ENGAGEMENT

Has been undertaken and presented in the Ordinary Council meeting agenda of 18 June at agenda item 7.2.1.

DEBATE REPORTS

7.2 Corporate Services and Business Innovation

7.2.9 DECLARATION OF COMMUNITY WASTEWATER MANAGEMENT SYSTEMS (CWMS) RATE AND SERVICE CHARGES FOR THE 2024-2025 FINANCIAL YEAR

Author: Chief Executive Officer
24/40054

PURPOSE

To adopt the declaration of Community Wastewater Management Systems (CWMS) rates and charges for the 2024/2025 rating year.

RECOMMENDATION

That Council, pursuant to Section 155 of the *Local Government Act 1999*, declare a service rate and impose a service charge for the year ending 30 June 2025, in the following areas to which Council makes available a Community Wastewater Management System (CWMS):

(1) Residential & Vacant Land Properties

a. An annual service charge of $396.50 for occupied residential rateable and non-rateable land;
b. An annual service charge of $125 on each assessment of vacant rateable and non-rateable land.

(2) Non-Residential & Non-Vacant Land Properties a service rate of 0.000932 in the dollar of the capital value of occupied non-residential rateable land.

REPORT

The proposed service rates and charges are based on the estimated cost to Council in delivering the service.

Pursuant to Section 155(5) of the *Local Government Act 1999*, Council cannot recover by way of the service rate and charges an amount exceeding the estimated cost of operating, maintaining, improving and replacing the service.

The charge for all residential properties connected to a CWMS scheme is solely based on a service charge.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Nil

Supporting references
Nil

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Corporate Plan

BS7 Governance - Provision of governance advice and support in the discharge of legislative responsibilities for policy development, delegations and authorisations, internal review of Council decisions, delegations and authorisations, Native Title claims

Legislative Requirements

Section 155 of the Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

There are no changes to the financial, resources or risk management considerations not already known and embedded in the organisation because of this report.

COMMUNITY ENGAGEMENT

Has been undertaken and presented in the Ordinary Council meeting agenda of 18 June 2024 at agenda item 7.2.1.

DEBATE REPORTS

7.2 Corporate Services and Business Innovation

7.2.10 DECLARATION OF REGIONAL LANDSCAPE LEVY FOR THE 2024-2025 FINANCIAL YEAR

Author: Chief Executive Officer
24/40053

PURPOSE

To adopt the declaration of the State Government Northern and Yorke Landscape Board Levy for the 2024-2025 rating year.

RECOMMENDATION

That Council, in exercise of the powers contained in section 154 of the *Local Government Act 1999* and section 69 of the *Landscape South Australia Act 2019*, for the year ending 30 June 2025 and in order to reimburse the Council for the amount contributed to the Northern and Yorke Landscape Board, a levy in the nature of a separate rate of 0.0001036 in the dollar of the capital value of land, be declared on all rateable land in the area of that Board.

REPORT

The levy is collected on behalf of the State Government and then forwarded to the Northern and Yorke Landscape Board on a quarterly basis. Council has no control over the expenditure and is simply collecting the State's taxes.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Nil

Supporting references
Nil

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Corporate Plan

BS6 Finance - Transparency and accountability regarding Council activity and expenditure. Provision of organisational performance report (outcomes), activity report (outputs), a range of statutory reporting (e.g. public health, tax, superannuation), financial reporting

Legislative Requirements
Section 154 of the Local Government Act 1999
Section 69 of the Landscape South Australia Act 2019

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

There are no changes to the financial, resources or risk management considerations not already known and embedded in the organisation because of this report.

COMMUNITY ENGAGEMENT

Has been undertaken and presented in the Ordinary Council meeting agenda of 18 June 2024 at agenda item 7.2.1.

DEBATE REPORT

7.2 Corporate Services and Business Innovation

7.2.11 PAYMENT OF RATES FOR THE 2024-2025 FINANCIAL YEAR

Author: Chief Executive Officer
24/40050

PURPOSE

To adopt the quarterly payment due dates for the 2024-2025 rating year.

RECOMMENDATION

That Council:

(1) Pursuant to Section 181(1) and (2) of the Local Government Act 1999, all rates and charges will be payable in four quarterly instalments due on 3 September 2024, 3 December 2024, 4 March 2025 and 3 June 2025; provided that in cases where the initial account requiring payment of rates is not sent at least 30 days prior to these dates, or an amended account is required to be sent, authority to fix the date by which rates must be paid in respect of those assessments affected, is hereby delegated to the Chief Executive Officer.

(2) Pursuant to Section 44 of the Local Government Act 1999 the Chief Executive Officer (or his delegate) be delegated power under Section 181(4)(b) of the Act to enter into agreements with ratepayers relating to the payment of rates in any case where he considers it necessary or desirable to do so.

REPORT

In accordance with the provisions of the Local Government Act 1999, rate payments must be offered on a quarterly basis in September, December, March and June each year.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Nil

Supporting references
Nil

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Corporate Plan

BS6 Finance - Transparency and accountability regarding Council activity and expenditure. Provision of organisational performance report (outcomes), activity report (outputs), a range of statutory reporting (e.g. public health, tax, superannuation), financial reporting

Legislative Requirements
Section 181 of the Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

There are no changes to the financial, resources or risk management considerations not already known and embedded in the organisation because of this report.

COMMUNITY ENGAGEMENT

Not required or recommended, applying the legislative standards to payment and the Annual Business Plan and Budget has been through the necessary consultation processes.

DEBATE REPORT

7.3 Infrastructure and Environment Services

7.3.1 PROPOSED ROAD CLOSURE - MSS SAFETY RALLY BAROSSA

Author: Manager, Engineering Services
24/40313

PURPOSE

Mr Stanelis, on behalf of Rally One, has written to The Barossa Council requesting road closures for the 2023 MSS Safety Rally Barossa, which will be held on the weekend of Saturday 19 and Sunday 20 October 2024.

RECOMMENDATION

That Council:

(1) Advise the Commissioner of Police that Council endorses the road closures of

1.
Lindsay Park Road, Angaston between Stott Highway and Lamb Tail Corner Road, and
Lamb Tail Corner Road, Between Lindsay Park Road and Hutton Vale Road, and
Hutton Vale Road between Lamb Tail Corner Road and Stone Jar Road, and
Stone Jar Road between Hutton Vale Road and Boundary Road, and
Boundary Road between Stone Jar Road and Geisters Road, and
Geisters Road between Boundary Road and Gnadenberg Road, and
Gnadenberg Road between Geisters Road and Keyneton Road.

On Saturday 19 October 2024 from 6.00pm to 10.30pm, and
Sunday 20 October 2024 from 7.30am to 11.45am to host the Lazer Lamps Stone Jar Stage of the 2024 MSS Safety Rally Barossa

2.
McBeans Range Road, Springton between Springton Road and Glen Devon Road, and
Glen Devon Road between McBeans Range Road and Mc Bean Road

On Saturday 19 October 2024 from 6.45pm to 10.45pm to host the Lazer Lamps McBeans Stage of the 2024 MSS Safety Rally Barossa.

3.
High Eden Road, Mount Crawford between Springton Road and Corryton Park Road, and
Corryton Park Road between High Eden Road and Trial Hill Road, and
Trial Hill Road between Corryton Park Road and Barossa Valley Way

On Saturday 19 October 2024 from 7.00pm to 11.55pm to host the Lazer Lamps Corryton Stage of the 2024 MSS Safety Rally Barossa

4.
H Muellers Road, Mount Pleasant between a point approximately 700 metres northeast of Cromer Road and Whites Boundary Road, and
Whites Boundary Road between Cricks Mill Road and Cromer Road, and
Cromer Road between Whites Boundary Road and Peek Road, and
Peek Road between Cromer Road and Blackwood Road, and
Blackwood Road between Peek Road and Hissey Road, and
Hissey Road between Blackwood Road and a point 400 metres south of the junction with Muster Road

On Sunday 20 October 2024 from 8.15am to 12.15pm to host the Cromer Stage of the 2024 MSS Safety Rally Barossa

5.
High Eden Road, Mount Crawford between Springton Road and Wynns Road, and
Wynns Road between High Eden Road and R Seeligers Road, and
R Seeligers Road between Wynns Road and Seven Steps Road

On Sunday 20 October 2024 from 8.45am and 3.45pm to host the Eden High Stage of the 2024 MSS Safety Rally Barossa

6.
Heggies Range Road, Flaxman Valley between Seven Steps Road and Brownes Road, and
Brownes Road between C Rogers Road and Corryton Park Road, and
Corryton Park Road between Brownes Road and Trial Hill Road, and
Trial Hill Road between Corryton Park Road and a point 2km east of the junction of Trial Hill Road and Barossa Valley Way

On Sunday 20 October 2024 from 9.00am to 4.15pm to host the Down Hill Stage of the 2024 MSS Safety Rally Barossa

7.
Para Wirra Road, Barossa Goldfields between Humbug Scrub Road and Green Gully Road, and
Green Gully Road between Para Wirra Road and Goldfields Road, and
Goldfields Road between Green Gully Road and Woodlands Road, and
Woodlands Road between Goldfields Road and Allendale Road, and
Allendale Road between Goldfields Road and Balmoral Road

On Sunday 20 October 2024 from 10.00am to 5,15pm to host the Goldfields Reversed Stage of the 2024 MSS Safety Rally Barossa

REPORT

Background
The MSS Safety Rally Barossa will be held on 19 and 20 October 2024, and is a round of the South Australian Rally Championship (SARC) and the South Australian Regularity Series.

Discussion
This event hopes to continue to deliver direct economic benefit to the region, with over 40 competing cars and crews, along with service crew teams and spectators attending the local area. It takes in Classic, Regularity, Intro and Clubman Categories, and is based at the Pernod Ricard Winery, Rowland Flat. From there cars set out on two loops of the course that takes in iconic Rally SA stages of old, some run in both directions.

Summary and Conclusion
Rally organisers have committed to :

- Fully indemnify the Barossa Council from any potential claims associated with this event (including personal and property)
- Reinstate any or all damage caused because of the event including fences and other property damage
- Participate in pre and post event road inspections with a nominated Council staff member as required
- Personally correspond with all property owners on the proposed closed roads
- Place at their cost the appropriate advertisements regarding pending road closures within the local paper and "Advertiser" newspapers two weeks before the event.
- Erect advance notice warning signs on affected roads three weeks approximately before the event takes place
- Attend debrief sessions on request of Council staff
- Provide an event evaluation and economic impact statement in relation to this year's event as soon as practicable following the conduct of the event.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Nil

Supporting references
Nil

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan

Health and Wellbeing

Business and Employment

Goal
10. Our region enjoys the benefits of sustainable community groups, networks and facilities that encourage everybody to participate in the community.
12. We are a visitor destination of choice

Strategies
10.3. Build on the capacity of community members to participate in cultural, creative, recreational, sporting and learning opportunities.
12.2. Support economic development and destination awareness through events, festivals, creative enterprise and attractions.

Corporate Plan
CS11 Events - Management of community development projects and events, including enquiries and logistics. Event management supporting a variety of internal service areas and community that support the delivery of successful, community focused events.

Legislative Requirements
Local Government Act 1999
Road Traffic Act 1961

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

The cost of the road closures and associated advertising will be met by event organisers.

There are no unforeseen risk management considerations. Council officers, together with MSS Safety Rally Barossa staff, inspect the roads involved prior to the event and if required again after the event to ascertain any dilapidation due to the event.

COMMUNITY ENGAGEMENT

MSS Safety Rally Barossa will be actively promoting the event on their social media platforms.

Organisers will personally correspond with local property owners regarding the event, and advisory advance notice signage will be erected approximately three weeks before the event.

The event and associated road closures will be promoted and advertised by organisers in local newspapers and The Advertiser.

Council will support notification of the closures via placement of the SAPOL Section 33 Notice on Council's website.

DEBATE REPORT

7.3 Infrastructure and Environment Services

7.3.2 PROPOSED ROAD CLOSURE - THUNDA IN TANUNDA

Author: Manager, Engineering Services
24/40570

PURPOSE

Port Adelaide Cycling Club has made application to Council requesting road closures in Tanunda to support the staging of the "Thunda in Tanunda" Criterium Event to be held on Sunday 1 September 2024.

RECOMMENDATION

That Council advise the Commissioner of Police that Council endorses the road closures of

Elizabeth Street, Tanunda between Bilyara Road and Langmeil Road, and
Langmeil Road, Tanunda between Elizabeth Street and Park Street, and
Park Street, Tanunda in its entirety,
Bilyara Road, Tanunda between Park Street and Murray Street

On Sunday 1 September 2024 from 8.00am to 7.00pm to host the Thunda in Tanunda Criterium Event.

REPORT

Background
The Port Adelaide Cycling Club (PACC) is an entirely volunteer driven club that was established in 1885 and has served the community for over 130 years.

The Club caters for cyclists of all ages, skill levels and disciplines and hosts and participates in road racing over winter months and criteriums, time trials, track racing and cyclo cross all year round.

Introduction
The "Thunda in Tanunda" event is proposed to be a full day of racing, the morning will include junior racing and the afternoon will include seniors and elite racing and it is also hoped to run a novelty race with representation from event sponsors and Local, State and Federal Government representatives.

The races will be in a criterium format, where riders race around a closed circuit for a pre-determined period plus two laps. The winner is the first person across the line at the end of the two laps.

The circuit is planned to go completely around the Tanunda Recreation Park requiring the closure of Elizabeth Street, Langmeil Road, Park Street and Bilyara Road, Tanunda between 8.00am and 7.00pm on Sunday 1 September 2024.

It is noted that 1 September 2024 is Father's Day.

Discussion
The following information has been provided by organisers to try and pre-empt any questions the Elected Members or community may raise about the event.

The current draft schedule anticipates that the event fencing will be installed by 8:30am and racing will start at 9.30am with the juniors. Until racing starts, roads will be open, and residents will be able to come and go as required. Traffic controllers will be situated at each intersection once the event fencing is complete, with volunteers on site from 8:30am if assistance and advice is required. A PA system will be operational between 10.00am and 6.30pm.

The racing schedule will conclude at 5:00pm, after which the priority will be the removal of event fencing and the opening of roads and ensuring that unrestricted property access is restored. It is anticipated that there will be no impacts on property access after 5:30pm, the requested 7.00pm finish time is a buffer that allows for any issues should they arise.

During the day, 5 minutes is scheduled between each race event to allow residents supervised vehicle access and egress, facilitated by volunteers situated on every corner with radios. The longest race event will be of 60 minutes duration between 4pm and 5pm for the elite men's race, however, most race events will be between 45-50 minutes long.

Property owners/residents will retain pedestrian access to their properties during the day. Whilst there will be event fencing around the corners, there will be traffic marshals ready to facilitate crossing the course during racing at each corner, and pedestrians can walk across the course away from the corners with no issues.

The exception will be on the finishing straight on Elizabeth Street, where access will be restricted to designated crossing points installed within a fully fenced section between the intersection with Bilyara Road and a point approximately 300m northwest, by the oval, where the finishing line will be located.

Pedestrian access to the Tanunda Recreation Park will be available and facilitated all day, except during the race events when pedestrians will need to either cross at designated crossing points, or cross safely at times when riders are not nearby. There will be significant localised signage erected during the event advising that there is a cycling event in progress. There will be no vehicle access to Tanunda Recreation Park or Playground during the event.

In conjunction with Council Officers a 'Notice to Residents' document, is being prepared for distribution to the 96 immediately impacted properties. The first to be distributed 6 weeks from the date of the event and the second the week before the event.

Organisers are not providing on site catering, specifically to encourage participants and spectators to spend their money and time in the main street of Tanunda, which they hope will have a significant benefit to the traders in the town.

Organisers are expecting between 250 and 300 competitors and a total of 400 people including spectators, across the day. The event will be promoted via PACC's and AusCycling's social media channels, AusCycling being the national and state sanctioning body for cycling.

Summary and Conclusion
Organisers suggest that criterium racing is the most accessible form of bike racing, from a non-cyclist perspective. Criterium racing sees the racers come past spectators every 2 minutes, and it's easy to get a hold on what's happening in a race, even if you're not a cycling fan. Spectators don't need to sit through hours and hours of racing to feel like they've enjoyed the event.

Organisers hope that the success of this initial event will support the expansion of the event in future years to become a multi-day event, where participants and spectators would stay in Tanunda for a weekend.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Nil

Supporting references
Nil

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan

Health and Wellbeing

Business and Employment

Goal
10. Our region enjoys the benefits of sustainable community groups, networks and facilities that encourage everybody to participate in the community.
12. We are a visitor destination of choice

Strategies
10.3. Build on the capacity of community members to participate in cultural, creative, recreational, sporting and learning opportunities.
12.2. Support economic development and destination awareness through events, festivals, creative enterprise and attractions.

Corporate Plan
CS11 Events - Management of community development projects and events, including enquiries and logistics. Event management supporting a variety of internal service areas and community that support the delivery of successful, community focused events.

Legislative Requirements
Local Government Act 1999
Road Traffic Act 1961

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

The cost of the road closures and associated advertising is to be met by event organisers.

COMMUNITY ENGAGEMENT

Port Adelaide Cycling Club and AusCycling will be actively promoting the event.

Organisers will personally correspond via letter with the immediately adjacent property owners twice prior to the event.

Council will support notification of the closures via placement of the SAPOL Section 33 Notice on Council's website.

DEBATE REPORT

7.4 Development and Community Services

7.4.1 BUILDING FIRE SAFETY COMMITTEE MEMBERSHIP

Author: Manager Development Services
24/40929

PURPOSE

To appoint a new Country Fire Service (CFS) delegate to the Building Fire Safety Committee as result of internal staffing changes within the CFS and to note the resignation of the Council Member from the Building Fire Safety Committee

RECOMMENDATION

That Council:

(1) Appoint Mr Damien Roland as the new CFS delegate to the Building Fire Safety Committee in place of previous member (Mr Darren Chapman) for the duration of the current term of the Committee expiring 30 June 2025; and

(2) Note the vacancy in the membership of the Council Member of the Building Fire Safety Committee, following the resignation of Mr Rick Stephen from The Barossa Council on 5 June 2024.

REPORT

Discussion

The *Planning, Development and Infrastructure Act 2016* (PDI Act) requires Council to establish and designate a body to act as an appropriate authority under Section 157(17) of the PDI Act. The "appropriate authority" is charged with authority to enter and inspect any building for the purpose of determining whether the fire safety of a building is adequate.

The Committee meets at least two times per year and undertakes scheduled inspections to ensure appropriate fire safety of buildings within The Barossa Council.

Clause 2.1.1 of the Terms of Reference Building Fire Safety Committee provides that:

2.1 Pursuant to Section 157(17) of the PDI Act, the Committee shall consist of:

2.1.1 A person who holds prescribed qualifications in building surveying appointed by the Council;
2.1.2 An authorised officer under Part 3 Division 5 or Section 86 of the Fire and Emergency Services Act 2005 who, depending on the location of the council area, has been approved by the Chief Officer of the relevant fire authority to participate as a member of the appropriate authority;
2.1.3 A person with expertise in the area of fire safety appointed by the Council; and

2.1.4 If so determined by the Council, a person selected by the Council who shall be appointed to the Committee by Council.

The membership of the Building Fire Safety Committee consists of Mr Peter Harmer (Chair), Mr Darren Chapman (CFS Delegate), Mr Jon Pearce (MFS Delegate) and Mr Rick Stephen (Council Member) and the members were appointed by Council for a period until 30 June 2025.

Council received notice on 21 May 2024 that internal staffing changes within the CFS have occurred which have resulted in changes to the CFS membership of the Building Fire Safety Committees across the State. The letter is contained in *Attachment 1*.

Mr Damien Roland has been assigned as the new CFS delegate to the Building Fire Safety Committee in place of the previous CFS member (Mr Darren Chapman). It is recommended that Council appoint Mr Damien Roland for duration of the current term (30 June 2025).

In addition, the Council Member of the Building Fire Safety Committee, Mr Rick Stephen, concluded his employment at The Barossa Council on 5 June 2024. Accordingly, Council is requested to note the resignation of Mr Rick Stephen from the Committee pursuant to Clause 2.5 of the Terms of Reference.

Council is presently seeking expression of interest to appoint a new Assessment Officer – Building. When an appointment has been made, the new Council Member will be recommended for appointment to the Building Fire Safety Committee under a future Council report.

Summary and Conclusion

The Council is requested to endorse the appointment of a new CFS Member to the Building Fire Safety Committee and to note the resignation of the Council Member.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 Building Fire Safety Committee - SA Country Fire Service Nominated Representative

Supporting references

Building Fire Safety Policy
Building Fire Safety Committee Terms of Reference

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Legislative Requirements

Section 157 Planning, Development and Infrastructure Act 2016.

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Nil

COMMUNITY ENGAGEMENT

Nil

South Australian
Country Fire Service

cfs.sa.gov.au

DEVELOPMENT ASSESSMENT SERVICES

Tuesday, 21 May 2024

The Barossa Council
43-51 Tanunda Road
Nuriootpa SA 5355

Attn: CEO Martin McCarthy

RE: BUILDING FIRE SAFETY COMMITTEE - CFS DELEGATES

Dear Mr McCarthy,

Due to staffing changes within the South Australian Country Fire Service (CFS) Development Assessment Services, it has become necessary to update the CFS nominated representatives for the Council Building Fire Safety Committees (BFSC).

Under Section 157 of the PDI Act, these BFSCs are charged with the responsibility to undertaking building-related fire safety investigation functions in protecting and ongoing safety of building occupiers and users and ensuring building owners are maintaining proper levels of fire safety

The CFS is committed to providing its full support to these Committees and encourages Councils to continue to take a proactive approach by adopting an inspection policy that targets 'at risk premises within their areas. To fulfil the CFS on-going commitment one of the following authorised CFS staff will be made available to attend these committees and represent the CFS on these matters.

Name	**Email**
Colin Paton	Col.paton@eso.sa.gov.au
Damien Roland	Damien.roland@eso.sa.gov.au
Darren Chapman	Darren.chapman@eso.sa.gov.au
Kevin Churchward	Kevin.churchward@eso.sa.gov.au
Phil McDonough	Phil.mcdonough@eso.sa.gov.au

Please do not hesitate to contact Leah Bertholini, Manager of Development Assessment Services on 8115 3372 or via email leah.bertholini@eso.sa.gov.au to discuss this matter further.

Yours sincerely

Brett Loughlin AFSM
Chief Officer
SA Country Fire Service

Government of South Australia

Office Level 1, Emergency Services Headquarters "Kumatpi Tmuku', 37 Richmond Road, Keswick SA 5035
Phone (08) 8115 3372 **Fax** (08) 8115 3301
Post PO Box 2468 Adelaide SA 5000 **Email** das@cfs.sa.gov.au **ABN** 97 677 077 835 **DX** 666

Attachment 1

Primary contact for each of the following committees:

Colin Paton	Damien Roland	Darren Chapman	Kevin Churchward
BFSC Ceduna	BFSC AHC	BFSC Barunga West	BFSC Coorong
BFSC Cleve	BFSC Alexandrina	BFSC Berri/Barmera	BFSC Kangaroo Island
BFSC Coober Pedy	BFSC Barossa	BFSC Clare	BFSC Murray Bridge
BFSC Cowell	BFSC Burnside	BFSC Copper Coast	BFSC Onkaparinga
BFSC Elliston	BFSC Campbelltown	BFSC Goyder	BFSC Victor
BFSC Franklin Harbor	BFSC Mitcham	BFSC Grant	
BFSC Flinders	BFSC Mount Barker	BFSC Kingston SE	
BFSC Karoonda East	BFSC Playford	BFSC Light	
BFSC Kimba	BFSC Pt Augusta	BFSC Loxton/ Waikerie	
BFSC Le Hunte	BFSC Pt Pirie	BFSC Mallala	
BFSC Mt Remarkable	BFSC Salisbury	BFSC Mid Murray	
BFSC Northern Areas	BFSC Tea Tree Gully	BFSC Mount Gambier	
BFSC Orrorroo	BFSC Yankalila	BFSC Lucindale	
BFSC Out of Area		BFSC Paringa	
BFSC Peterborough		BFSC Renmark	
BFSC Roxby Downs		BFSC Robe	
BFSC Tumby		BFSC Tatiara	
BFSC Southern Mallee		BFSC Wakefield	
BFSC Streaky Bay		BFSC Wattle Range	
BFSC Wudinna		BFSC Yorkes	

DEBATE REPORT

7.4 Development and Community Services

7.4.2 REVIEW OF DOG AND CAT MANAGEMENT ACT 1995 - DRAFT BILL SUBMISSION

Author: Manager Health Services and Community Safety
24/42117

PURPOSE

To seek Council endorsement of the draft Submission prepared in relation to the *Dog and Cat Management Act 1995* draft Bill.

RECOMMENDATION

That Council:

(1) Endorse the draft submission prepared in response to the *Dog and Cat Management Act 1995* - draft Bill contained within Attachment 1.

REPORT

Background
The *Dog and Cat Management Act* (The Act) must be reviewed every 5 years.

As part of the recent *Dog and Cat Management Act* review, Local Government, State Government and industry stakeholders highlighted various minor matters within the Act that either caused confusion, were no longer relevant or were a barrier to action.

Introduction
A draft Submission has been prepared in response to the *recent Dog and Cat Management Act 1995* draft Bill. Council, and the community, has been provided the opportunity to comment on the numerous proposed amendments outlined in the Bill and staff have drafted a Submission which includes comments further suggestions (Attachment 1).

An Explanatory guide has been supplied by the Dog and Cat Management Board which forms Attachment 2.

Discussion
The intent of the review and subsequent draft Bill was to help Councils manage dogs and cats and facilitate better services for owners and the community.

There has been various proposed amendments to the Act, including:

- Interpretation changes; and
- Proposed increase to dog attack penalties and expiations; and
- More robust legislation that will introduce a licensing scheme, where all breeders will be assessed against a set of criteria in order to obtain a Breeder's Licence.

The draft Bill does not propose any amendments in relation to the clarification of registration requirements for cats, the containment of owned cats or the detention and return of owned cats.

It should be Council's position that it is the function of State Government to respond to community expectation for greater cat management and consider the legislative framework that is required for the control of cats.

If reforms are not considered, individual Councils are likely to have to develop by-laws to deal with the matter which will result in a mix of different requirements across the state, which would be a less than desirable outcome.

Summary and Conclusion

The *Dog and Cat Management Act 1995* is a key piece of legislation that contributes to the ongoing management of dogs and cats to ensure the safety and enjoyment of pet ownership in our community.

Council's submission reflects the thoughts on the proposed amendments and offers further suggestions for immediate changes or future amendments.

It is recommended that Council endorse the submission prepared in response to the Dog and Cat Management Act 1995 - draft Bill contained within Attachment 1.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 Dog and Cat Management Act Draft submission - final
Attachment 2 Dog and Cat Management Act Explanatory Guide

Supporting references

Nil

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan

Community and Culture

Goal

4. The Barossa fosters community resilience, connection and wellbeing through its social planning, recreation, safety, education, preventative health and social strategies especially for our youth and vulnerable people.

Strategies

4.3. Embrace place-making principles when developing community infrastructure and regulate planning and development in public spaces and active recreation.

Legislative Requirements
Dog and Cat Management Act 1995

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Nil

COMMUNITY ENGAGEMENT

Not required – this has been undertaken by the Dog and Cat Management Board.

7 June 2024

Kym Pryde
Director

Environment, Heritage and Sustainability Planning, Heritage, and Dog & Cat Management
Department for Environment and Water

Dear Kym,

Submission to the proposed reforms to the Dog and Cat Management Act.

Thank you for the opportunity to provide a submission to the proposed amendments of the *Dog and Cat Management Act, 1995* (the Act).

Council would like to acknowledge the substantial work that has occurred to introduce these reforms to assist in stronger legislative measures to ensure community safety and the health and wellbeing of dogs and cats in our community. It is considered that a generous portion of these reforms are necessary and are a sensible approach to assist staff in the administering of the Act.

We offer our comments and recommendations to the proposed reforms below.

Breeder Licensing

Council understands there is a commitment to banning puppy factories in South Australia. Should the proposed amendments be adopted there will be significant changes in this area.

The proposed new Breeder Licensing allows the introduction of robust legislative changes to the Act. The Dog and Cat Management board (the Board) developing standards and guidelines that prospective breeders will need to adhere to before the issuing of a breeder's license is supported. We are encouraged by the opportunity for the Board to have the ability for better monitoring and enforcement. The introduction for the Department for Environment and Water (DEW) to assist the investigation of any breaches will be a benefit to the Local Government sector and allows for better controls over the breeding of dogs.

Whilst there are major reforms being proposed, there is an opportunity to consider including in Section 70 of the Act, that all dogs and cats must be recorded in DACO at point of sale in the breeder profile.

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Dog attacks

The significant amendments to dog attack penalties are warranted and encouraging. It is noted that penalties can only be determined in a Court jurisdiction – the prescribed penalties issued by the Courts in the past have fallen significantly short of the maximum allowed. This being the case, penalties need to be determined proportional to the seriousness of the attack. It is important that the judiciary understand the ability of issuing of Court Orders also.

Increase of numerous expiation amounts

Expiation fees being increased is also a significant amendment that is supported. This enables Authorised Officers to take appropriate action when investigating alleged offences. With sound enforcement policies and decision making, the ability to issue expiations are a suitable deterrent to dog owners.

Interpretation changes

We understand the reasons and desired outcome with these interpretation changes. These changes are accepted.

Composition of the Board Amend to reduce Board members from 9 to 7 which is the contemporary number for this type of Board.

Consideration to be given to include more Local Government representatives on the Board. This may assist the Board in being more aware of local community concerns, activities, and requirements.

Centralised registration and management system Add new section that recognises the statewide register (Dogs and Cats Online) which was introduced in 2018.

This has been in place for some time now. The introduction has been a benefit to the community and Local Government itself. No further comment is required.

Annual report (of the Board) Amend the publishing date to 31 October to align with other reporting timeframes.

Accepted.

Dog and Cat Management Fund Allows for the Dog and Cat Management Funds to be applied to facilities for the detention of dogs and cats.

Councils are currently facing concerns in terms of the Animal Welfare League and RSPCA refusing to take impounded dogs and cats for rehoming. This needs to be acknowledged and considered by the board. Currently, Council contributes 12% of registration fees to the Board. As this is the case, more funding needs to be distributed back to local Councils to assist in the administering of the Act. It is important to recognise the community expectations of cat management in Local Government areas. Assisting Council in extending current facilities to detain dogs and cats needs to start occurring. More clarity around the distribution of funds back to Council would be welcomed.

Plans of management relating to dogs and cats

This amendment is a good initiative. The proposed change will allow Councils to incorporate their dog and cat management planning with other operational planning to simplify processes and improve clarity for the community.

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34, 35 & 37—Registration procedure for business involving dogs is proposed to be removed given the introduction of mandatory microchipping and recording in Dogs and Cats Online. Every dog now has its own unique record so when dogs move around within the state, there is no need to re-register them. This change will require all dogs to be individually registered with a dog registration disc issued and the appropriate registration fee payable. Removing business registration also prevents unfair registration fee disparity for businesses registered in one council area, where dogs are kept in another council area.

These changes will not affect how Council registers these dogs - currently there is a charge per dog as per the proposed change.

Transfer ownership of a dog Remove clause stating certificates and discs should be passed on from the current owner to the new owner. This is no longer necessary as the state-wide register (Dogs and Cats Online) allows for paperless transfers and paper registration certificates no longer exist.

This amendment is supported. Currently, the lifetime number remains with the dog and owners have the opportunity to arrange their own type of disc as long as it displays the correct registration number.

Miscellaneous duties relating to dogs Add a new subclause penalty for dog owners who do not remove their dog's faeces from a private place.

Unfortunately, complaints are received raising this type of issue. In principle, this is a good amendment. Limiting to public place (only) could be prohibitive, depending on the situation, and having to prove the offence maybe difficult.

Dogs of prescribed breed Remove subclause 4 which states it is an offence to sell or give away a prescribed breed, which is addressed via breeder licence offences.

No further comment as it will be captured pursuant to Section 71(G)(1) of the Dog and Cat Management Act.

Greyhounds Changes to remove the need for pet/retired racing greyhounds to wear a muzzle when in public, which is consistent with many other states. Greyhounds must still always be physically restrained off property and racing greyhounds must wear a muzzle and be restrained.

In principle, this is a good amendment. However, the non-requirements should only apply to a Greyhound that has never been trained as a racing Greyhound. Those dogs that have been racing Greyhounds (or have trained to be) should still be subject to the current GAP training.

50 & 51—Destruction and control orders & Grounds on which orders may be made Add subclauses introducing a new 'Wandering Dog' order to manage dogs which continually escape. The new order will stipulate reasonable steps be taken by the owner to prevent the dog escaping and attend training where appropriate. Section 4-Interpretation will also be updated to reflect the definition of orders.

This amendment is supported. The current legislation required the dog to have also attacked, or harassed, for an Order to be considered to curb ongoing wandering at large complaints.

However, this new Order, and the remaining Orders, need to embody the required steps/conditions and not rely on the additional conditions as determined by Council. Perhaps further consideration can be given to remove 53(2) of the Act?

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Recognition of certain interstate orders Add a clause which allows the Minister (on application) to recognise specific interstate orders, such as a dangerous dog order, or a prohibition order. This amendment aims to manage the risk identified in another jurisdiction, without having to wait for an attack or incident to occur in South Australia.

This amendment is a good initiative as it would assist the local Council to be aware of dogs subject to an interstate control order. However, there is a question as to why it needs to go through the Minister – this may hinder Councils in terms of timeframes for Councils to take appropriate action.

Furthermore, for this inclusion to serve its intention, the Board, via policy or guidelines, needs to outline the equivalent Orders from other States and how they are equivalent to those in South Australia.

Power to seize and detain dogs Add a subclause to allow council officers to collect and detain animals in emergency situations. Emergency services, such as police and ambulance officers, seek council assistance when a person is no longer to provide care for an animal. These new subclauses are needed for councils to have a clear process for seizing and handling these animals.

These types of seizures generally occur across Council at present. Unfortunately, once a dog is impounded by the local Council, it is difficult to return the dog to either the owner or another appropriate person on behalf of the owner. The Council is then, essentially, left holding the dog. There needs to be more clarity around when and why the seizure needs to occur, and what are the steps to occur once the dog is impounded.

Notice of seizure of dog When dogs are seized, councils must return the dog to the owner, and display public notices with the dog's details in council offices or police stations if detained. This amendment contemporises the permissible actions by allowing councils to post these notices online to help owners find their missing animals.

This amendment is a good initiative. There also needs to be consideration to whether email can be included as a notification method pursuant to section 61(2)(b) of the Act.

Review of certain decisions by South Australian Civil and Administrative Tribunal Amend to include decisions of the Board to refuse a breeder licence application.

No comment required.

Sharing of information between Board and councils etc Amend to allow the authorities governing dog and cat management matters to share information, particularly in situations where there is a risk of harm to animals.

This amendment would allow Local Councils to share information to benefit for the animals.

Can this amendment be broadened to include SAPOL, to assist Council Officers with information when needing to investigate matters for alleged breaches of the Act?

No liability for action taken under the Act Clarifying liability protection for lawful actions under Part 5A-Destruction, seizure and detention of dogs and cats.

No comment required.

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Review of Act: Amend to have the Act reviewed again in 3 years.

Having a shorter review timeframe will enable legislation to be amended more frequently, therefore acknowledging current situations, and community and Local Government requirements. We believe this is a necessary amendment.

Regulations: Amend to include fee notices, pursuant to the Legislation (Fees) Act 2019. This will allow regulation making powers for transitional provisions and support the new breeder licensing scheme being introduced.

Allows for breeder fees to be set yearly via regulation. This will have no impact on the administration or operations at a Local Government level.

Contemporising amendments the following small changes are also proposed to bring the legislation up to date.

- ***Changing reference of 'justice' to 'magistrate'***
- ***Changing reference of 'Veterinary surgeon' to 'veterinarian'***
- ***Updated evidentiary provision***
- ***Removing provision about service of documents as this is covered by Legislation Interpretation Act 2021***

Other than Council Officers, on the rare occasions, needing to get a warrant signed by a Magistrate, and not a Justice, these changes will have little impact on the administration, or operations, at a Local Government level.

- ***Updating the offence of abusing an authorised person to the Criminal Law Consolidation Act***

This is a good amendment and fully supported. As this will now exist in the Criminal law consolidation Act – the abuse of an Authorised Officer will be regarded as that of emergency services personnel.

The Barossa Council wish the Dog and Cat Management Board and Department for Environment and Water well with its proposed amendments, and we look forward to receiving feedback in respect to its recommendations to the Minister.

Yours Sincerely,

Martin McCarthy
Chief Executive Officer

DRAFT

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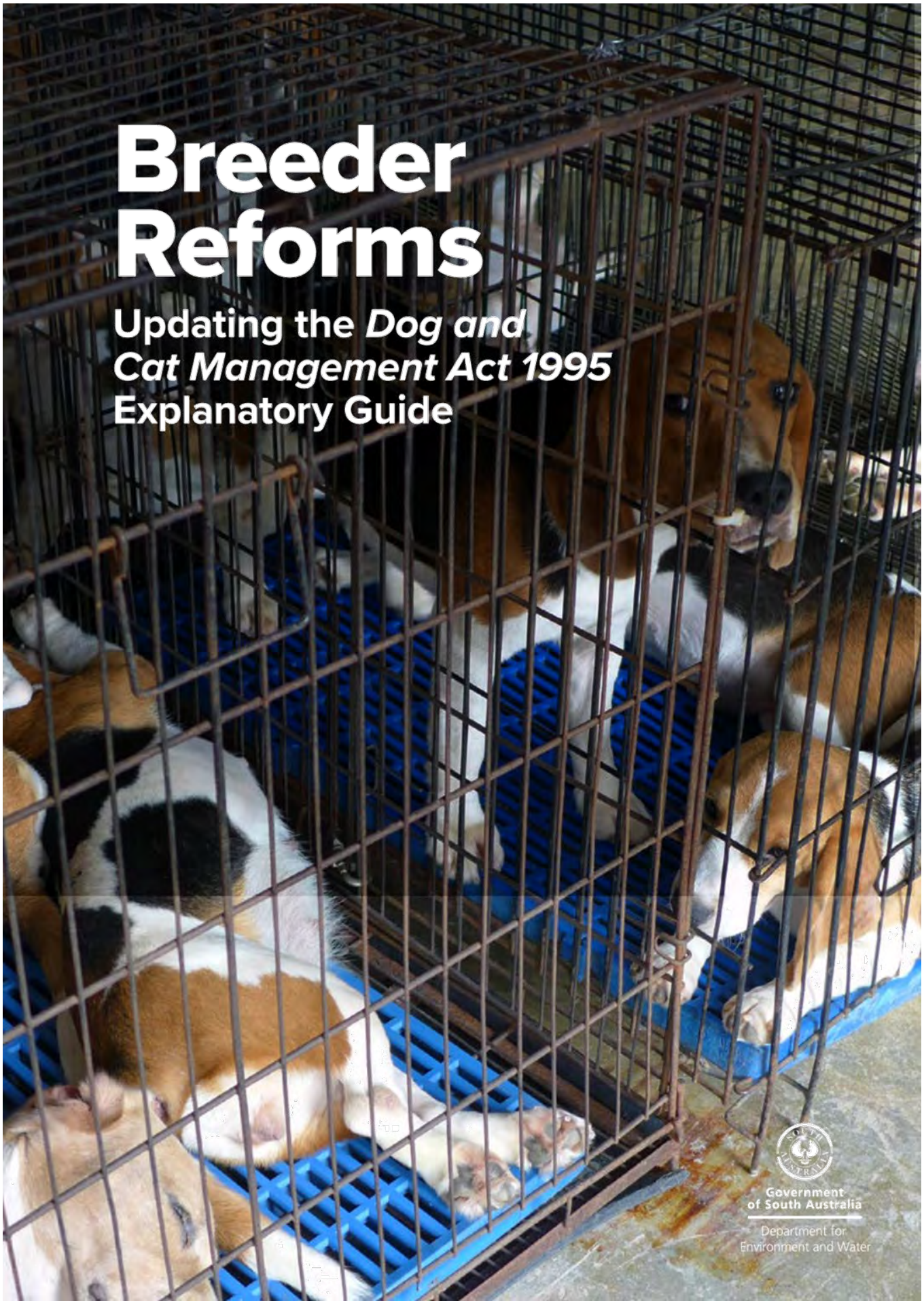
Attachment 2



Introduction

We are inviting South Australians to have their say on proposed changes to dog and cat management laws in our state.

The Act

The *Dog and Cat Management Act 1995* (the Act) is South Australia's legal framework for managing dogs and cats in South Australia. The Act outlines the responsibilities of dog and cat owners as well as breeders who have legal obligations relating to breeding and selling dogs and cats. The Act is administered in partnership with local government.

The Dog and Cat Management Board (the Board) undertook a review of the Act in 2022, which assessed the impact of the 2018 Act changes (mandatory desexing, microchipping and breeder registration), analysed the reforms needed to outlaw puppy factories, and identified a number of other changes which would improve administration of the Act.

The Board has also undertaken consultation with local government, welfare and breeding sectors about priority reforms for the dog and cat management sector.

Banning puppy factories – the need for change

The South Australian Government has made a commitment to ban puppy factories, the cruel practice of breeding dogs to sell the puppies while keeping the mothers in cramped conditions. Dog and cat owners in South Australia deserve to know that when you get a new dog for the family, it has come from a healthy and cared for mother.

Stronger penalties for dog attacks

Dog bites are a serious public health and safety issue. Too many attacks occur in the community and this cannot be tolerated. The Act has offences for dog attacks and harassment, however, fines and penalties need to be reviewed and increased to act as a stronger deterrent for irresponsible owners.

The draft Bill

A Bill is a formal proposal for creating new laws or changing existing laws. Laws come into effect after a Bill (proposal) is passed in the same form by both houses of Parliament. The draft Bill, available on YourSAy, has all the detail and we've endeavoured to summarise the proposed changes in this document.

Explanatory guide

This explanatory guide outlines the proposed changes in the draft Bill in simple terms. The purpose of this document is to make it quicker and easier for you to understand the proposed changes and provide feedback as part of the community consultation process.

Have YourSAy

We want to know if you think these changes to ban puppy factories, increase penalties for dog attacks, and improve the operation of the Act are appropriate.

Your feedback will help us understand the collective community views regarding dog and cat management expectations.

After reading about the proposed changes, you may wish to respond to the online questionnaire via YourSAy.

Industry associations, government and non-government organisations have been invited to respond independently.

Banning puppy factories

Better regulation is required to eradicate puppy factories and ensure these cruel practices are illegal in South Australia.

Current situation

Dog and cat breeders must be registered on Dogs and Cats Online (DACO) and meet certain requirements to breed and sell animals. Breeders must also comply with the *Animal Welfare Act 1985* and the South Australian *Standards and Guidelines for Breeding and Trading Companion Animals 2017.*

The government is committed to banning puppy factories, and ensuring South Australia's rules governing dog and cat breeding are at least as strict as any other jurisdiction in the nation.

In 2022, the government introduced an immediate cap of fertile breeding females (50) which could be kept on a premises, or by one owner. Equal to the strictest in the nation, this removes the incentive for unscrupulous breeders to move from states with stricter laws to establish puppy factories in South Australia.

A review of legislation and approaches across Australia was undertaken to inform changes proposed in the draft Bill and support quality breeding practices.

Proposed amendments

Dog and cat breeding laws must be changed to meet community expectations. Breeders must provide appropriate care and respect for the animals they breed and produce. Puppies and kittens must not be bred from an animal that has been inadequately housed or cared for or bred from too many times.

The Bill proposes to introduce a robust licensing scheme where all breeders will be assessed against set criteria in order to obtain a breeder's licence. Breeders will need to demonstrate that they have appropriate knowledge, facilities and management plans in place to properly care for and breed animals. This means that larger breeders will need to do much more, to gain a licence.

The amendments will also include robust monitoring and enforcement, with new penalties for failing to comply with breeding laws. These changes will act to eliminate puppy factories and create greater confidence in South Australia's breeding sector.

Breeder licensing

The draft Bill proposes to introduce a new breeder licensing scheme based on best practice elements.

Preliminary

Section 68—Meaning to breed and bred
This section sets out definitions of breeding for context and clarity. These definitions reflect different ownership models and circumstances where breeders may arrange a breeding match between two differently owned animals. However, these models should not allow a person to avoid breeder regulation. Vets caring for or assisting animals in breeding processes are not required to obtain a breeder's licence.

Section 69—Board may publish or adopt standards and guidelines
This section sets out the Board's responsibility to publish or adopt standards and guidelines to set minimum requirements for dog and cat breeding.

The South Australian *Standards and Guidelines for Breeding and Trading Companion Animals 2017* are currently in review. Similar approaches in other states and territories are being considered. This will inform the changes required to provide the high standard of welfare in line with public expectations. The review is being conducted alongside the amendments to ensure changes are aligned with new requirements and best practice.

Licensing of breeders of dogs and cats

Section 70—Offence to breed dogs or cats unless licensed
This section introduces an offence and penalty for breeding dogs or cats without a licence. If an individual breeds dogs or cats without a licence or attempts to avoid the requirements, they will be operating illegally and penalties may apply.

Section 71—Application for licence
This section sets out the process and requirements for applying for a breeder licence. The Board will determine the information requirements, develop the application form, and set licence fees. Individuals will need to provide information specified by the Board or set by regulations to obtain a breeder's licence. This includes information about their breeding property, facilities, animal management and breeding experience, and plans outlining how animals will be cared for, socialised, exercised and bred from.

All breeders, even those with one animal, will need to apply for a licence. Even animals in smaller breeding operations can be harmed by inappropriate practices and overbreeding. When setting application requirements, the Board will consider smaller operations with 5 or less fertile females as well as larger breeders. The process will balance appropriateness of ad-hoc and smaller hobby breeding operations whilst ensuring more stringent requirements for large or commercial breeders.

Breeders who have been banned from holding a breeder's licence in another state or territory, or convicted of specific offences (including animal welfare offences) will be ineligible for holding a breeder's licence.

Breeder licencing fees will fund breeder licensing administration, auditing and enforcement. Working together, the Board and councils will ensure breeders comply with local by-laws, such as land use and limits on number of animals kept at a property. Animal welfare laws remain governed by the *Animal Welfare Act 1985*.

Section 71A—Terms and conditions of licence
In granting a licence, the Board will specify terms and conditions that the breeder must comply with. It will be an offence to breach licence conditions, and depending on the nature of the offence, licences can be revoked. Alternative arrangements may be made for breeding animals and penalties may apply (see 71E).

The following mandatory terms and conditions are included in the draft Bill:

- A requirement to comply with the *Standards and Guidelines*
- A limit on the number of fertile females owned by the breeder. This limit will be set based on the information provided as part of the application, such as facilities and care arrangements a breeder has in place.
- A limit on the number of litters from any one animal to prevent overbreeding from an individual animal.

Licences will be valid for a maximum of three years. The Board may impose other conditions, and vary conditions if required.

Section 71B—Reporting obligations
Licensed breeders will be required to report:

- Every litter, including details of the mother.
- Changes to animals in a breeding program, such as a fertile female dog or cat is desexed, sold, removed from the breeding program, or dies.
- Other matters required by regulations.

Failure to fulfil reporting obligations is an offence and penalties may apply.

Section 71C—Renewal of breeders licence
Licensed breeders must apply to renew their breeders licence. The Board will establish a process to facilitate this.

Section 71D—Suspension or cancellation of breeder's licence
This is an important enforcement mechanism, allowing a breeder's licence to be suspended or cancelled if a breeder no longer meets the licence requirements, or breaches the terms and conditions. Breeders may also be disqualified from breeding for up to 5 years.

While most breeders provide good care to their animals, poorly performing or recalcitrant breeders must not be able to operate. Where the behaviour is a serious offence under the *Animal Welfare Act* a breeder may also be liable for prosecution.

Section 71E—Dealing with dogs and cats where breeder's licence suspended or cancelled
This section is to ensure animals are dealt with safely and humanely in circumstances where enforcement is required.

Section 71F—Register of licensed breeders
This section supports the existing public register of breeders so purchasers of puppies and kittens can check breeders are appropriately licensed.

Sale of dogs and cats

Sales requirements are also updated to reflect the new licensing model.

Section 71G—Offence to sell etc dogs of prescribed breed
This section reflects the current offence to sell or give away dogs of a prescribed breed.

Section 71H—Offences relating to sale of certain dogs and cats
This section reflects the current requirements for dogs and cats to be microchipped, and if required desexed, before sale.

Section 71I—Certain information to be given to buyers
This section reflects the current requirements for specific information which must appear in advertisements and given to buyers as part of sale.

What do you think?

- *Do you think the changes proposed in the draft Bill requiring people to obtain a conditional licence to breed dogs and cats are appropriate?*
- *Do you think the application assessment elements are appropriate?*
- *Do you think the terms and conditions of the licence are appropriate?*

Dog attacks

Stronger penalties are needed for serious dog attacks. Irresponsible owners must be held accountable for their dogs and ensure they are not a public safety risk.

Current situation

Dog attacks are a serious safety risk and can cause significant distress to owners, animals and the community. Unfortunately, the numbers of attacks have been increasing over the past decade or more. Stronger penalties are needed to respond to irresponsible and unsafe behaviour.

In 2023, the government launched the Good Dogs have Bad Days campaign to increase awareness of the risk of dog attacks in the community. It is important we all understand that any dog can bite if feeling threatened, protecting territory, sick, frightened or provoked. Dog owners must keep their dogs properly contained, and on a leash or under effective control.

Under the Act, it is an offence for a dog to attack or harass another animal or person but the penalties are small. Local councils investigate and manage all dog attacks and have the power to issue a fine or prosecute owners. Councils may also impose control or destruction orders depending on the nature or severity of the attack.

Current penalties include:

- Where a person sets a dog to attack a person or another animal, the maximum penalty is $20 000 or imprisonment for 4 years, where the offence involves a dangerous dog. The maximum penalty is $10 000 or imprisonment for 2 years where the dog is not previously identified as dangerous.
- The maximum penalty for an owner of a dog that attacks, harasses or chases a person or animal is $2 500. This increases for the owner of a dangerous dog to $5 000 for a first offence and $10 000 for a subsequent offence.
- Similarly, for a dog wandering at large the maximum penalty is $2 500, with a penalty of $5 000 for a first offence involving a dangerous dog and $10 000 for a subsequent offence.

A dangerous dog is defined in the Act as a dog with a Dangerous Dog Control Order placed on it. Higher penalties also apply to offences by dogs of prescribed breeds – as set out in the Act.

New penalties

We are proposing significant updates to dog attack penalties and safety offences.

- Increase the maximum penalty where an owner sets their dog to attack another person or animal to $100 000 or imprisonment for 4 years (if a dangerous dog) or $50 000 or 2 years imprisonment otherwise. Further criminal law provisions may be applied if appropriate to these circumstances.
- Increase the maximum penalty for a dog attack by a dangerous dog causing serious injury to $50 000 and $25 000 for a dog not previously identified as dangerous.
- Increase the maximum penalty for a dog chasing, harassing or attacking and causing injury (other than a serious injury) to $25 000 if committed by a dangerous dog or $10 000 for a dog not previously identified as dangerous.
- Increase the current maximum penalty for the owner of a dog wandering at large (often a precursor to an attack occurring) to $5 000, or $10 000 where the dog is a dangerous dog.
- Substantially increase the expiation fees applying in these circumstances.

Further amendments are proposed to related offences and other duties relating to dogs, and in particular dangerous dogs as set out in the draft Bill.

What do you think?

Do you agree with the proposed increases to dog attack penalties?

Even good, well behaved dogs can have bad days and bite. Last year, over 500 South Australians were admitted to hospital for dog bites. Many could have been avoided.
Visit gooddogsbaddays.com.au to learn more about dog behaviour and let's bring this number down.
"Our pup wouldn't hurt a fly."
GoodDogs BadDays
Government of South Australia

Aid clarity, remove red tape and facilitate action

Current situation

During the 2022 Act review, local government, state government, and industry stakeholders highlighted a number of minor issues within the Act which either caused confusion, were no longer relevant, or were a barrier to action.

The following miscellaneous amendments reflected in the draft Bill are explained in simple terms below. The intent is to help councils manage dogs and cats and facilitate better services for owners and the community.

Themes

- *Governance*
- *Registration*
- *Specific dogs*
- *Orders and enforcement*
- *Operational matters*

Amendments proposed in the draft Bill

4—Interpretation
The Act sets out a number of terms and their interpretation. A number of definition changes are proposed to clarify ambiguity and to add new definitions as required.

(4—Interpretation) Attack trained dog
Amend the definition of an attack trained dog to accommodate the various types of attack training. The amendment will place additional obligations on the owners of these dogs.

12—Composition of the Board
Amend to reduce Board members from 9 to 7 which is the contemporary number for this type of Board.

20—Centralised registration and management system
Add new section that recognises the state-wide register (Dogs and Cats Online) which was introduced in 2018.

24—Annual report (of the Board) Amend the publishing date to 31 October to align with other reporting timeframes.

25—Dog and Cat Management Fund
Allows for the Dog and Cat Management Funds to be applied to facilities for the detention of dogs and cats.

26—Plans of management relating to dogs and cats
The proposed changes allow councils to incorporate their dog and cat management planning with other operational planning to simplify processes and improve clarity for the community.

34, 35 & 37—Registration procedure for business involving dogs
Is proposed to be removed given the introduction of mandatory microchipping and recording in Dogs and Cats Online. Every dog now has its own unique record so when dogs move around within the state, there is no need to re-register them. This change will require all dogs to be individually registered with a dog registration disc issued and the appropriate registration fee payable. Removing business registration also prevents unfair registration fee disparity for businesses registered in one council area, where dogs are kept in another council area.

38—Transfer ownership of a dog
Remove clause stating certificates and discs should be passed on from the current owner to the new owner. This is no longer necessary as the state-wide register (Dogs and Cats Online) allows for paperless transfers and paper registration certificates no longer exist.

45A—Miscellaneous duties relating to dogs
Add a new subclause penalty for dog owners who do not remove their dog's faeces from a *private* place.

45B—Dogs of prescribed breed
Remove subclause 4 which states it is an offence to sell or give away a prescribed breed, which is addressed via breeder licence offences.

45C—Greyhounds
Changes to remove the need for pet/retired racing greyhounds to wear a muzzle when in public, which is consistent with many other states. Greyhounds must still always be physically restrained off property and racing greyhounds must wear a muzzle and be restrained.

50 & 51—Destruction and control orders & Grounds on which orders may be made
Add subclauses introducing a new 'Wandering Dog' order to manage dogs which continually escape. The new order will stipulate reasonable steps be taken by the owner to prevent the dog escaping and attend training where appropriate. Section 4-Interpretation will also be updated to reflect the definition of orders.

59C—Recognition of certain interstate orders
Add a clause which allows the Minister (on application) to recognise specific interstate orders, such as a dangerous dog order, or a prohibition order. This amendment aims to manage the risk identified in another jurisdiction, without having to wait for an attack or incident to occur in South Australia.

60—Power to seize and detain dogs
Add a subclause to allow council officers to collect and detain animals in emergency situations. Emergency services, such as police and ambulance officers, seek council assistance when a person is no longer to provide care for an animal. These new subclauses are needed for councils to have a clear process for seizing and handling these animals.

61—Notice of seizure of dog
When dogs are seized, councils must return the dog to the owner, and display public notices with the dog's details in council offices or police stations if detained. This amendment contemporises the permissible actions by allowing councils to post these notices online to help owners find their missing animals.

72—Review of certain decisions by South Australian Civil and Administrative Tribunal
Amend to include decisions of the Board to refuse a breeder licence application.

73—Sharing of information between Board and councils etc
Amend to allow the authorities governing dog and cat management matters to share information, particularly in situations where there is a risk of harm to animals.

83—No liability for action taken under the Act
Clarifying liability protection for lawful actions under Part 5A-Destruction, seizure and detention of dogs and cats.

90A—Review of Act: Amend to have the Act reviewed again in 3 years.

91—Regulations: Amend to include fee notices, pursuant to the *Legislation (Fees) Act 2019*. This will allow regulation making powers for transitional provisions and support the new breeder licensing scheme being introduced.

Contemporising amendments
The following small changes are also proposed to bring the legislation up to date.

- Changing reference of 'justice' to 'magistrate'
- Changing reference of 'Veterinary surgeon' to 'veterinarian'
- Updated evidentiary provision
- Removing provision about service of documents as this is covered by *Legislation Interpretation Act 2021*
- Updating the offence of abusing an authorised person to the *Criminal Law Consolidation Act*.

What do you think?

Do you agree with these proposed amendments?

Attachment 2

Have YourSAy

What do you think? Do you agree these changes will improve dog and cat management practices in South Australia? We have consulted widely to prepare these changes; now we want to know your thoughts.

Industry associations, government and non-government organisations have been invited to respond independently.

We will consider all feedback to finalise the draft Bill for Parliament to consider. A consultation report will be published on YourSAy. All respondents will be notified.

To have your say, complete the submission form at
yoursay.sa.gov.au/breeder-reforms

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Government of South Australia
Department for Environment and Water

DEBATE REPORT

7.4 Development and Community Services

7.4.3 DEED OF VARIATION - COMMONWEALTH HOME SUPPORT PROGRAM

Author: Team Leader Community Programs
24/42457

PURPOSE

That approval be provided for the Mayor and Chief Executive Officer to sign and seal the Commonwealth Government Deed of Variation relating to extension of the current Commonwealth Home Support Program funding for 2024/25.

RECOMMENDATION

That Council approve the Mayor and Chief Executive Officer to affix the seal and sign the Commonwealth Government Deed of Variation in relation to Commonwealth Home Support Program funding for 2024/25 in accordance with section 38 of the *Local Government Act 1999*.

REPORT

The current Commonwealth Home Support funding agreement ends on 30 June 2024. These grant monies fund / part fund; Home Assistance; Community Transport; Out and About Social Groups; Barossa Community Men's Shed and Sector Support and Development (Collaborative Project Officer role).

The Commonwealth Government are offering a one-year extension to this contract as detailed in attachments 1, 2 and 3 and require return of a signed and sealed deed of variation if Council wish to accept the offer.

Funding for the extension period is in line with the existing contract with the total funding for 2024-25 being $663,099.

Expected outputs for services remain consistent with 2023-24 period.

During 2024-25 payments will continue to be delivered to providers monthly, at a twelfth of the total funding.

Scoping the impact of the new funding model beginning 1 July 2027 will be undertaken when more detailed information is made available by the Federal Government and reported to Council in due course.

Exception for sector Support and Development

During 2024-25 Sector Support and Development funding will continue to be delivered quarterly in advance.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1	CHSP - Commonwealth Home Support Programme - contract - 2024-25 - Deed of Variation
Attachment 2	CHSP - Commonwealth Home Support Programme - contract - 2024-25 - Contract agreement
Attachment 3	CHSP - Commonwealth Home Support Programme - contract - 2024-25 - Activity Work Plan

Supporting references

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan

Infrastructure

Health and Wellbeing

Goal

8. To have a connected and safe transport network that meets the needs of our community
9. Our community has fair and equitable access to the resources and services they need to lead a safe, healthy, inclusive and connected lifestyle

Strategies

8.1. Support opportunities to increase community transport and access to services and facilities.

9.1. Work towards combating loneliness and social isolation and ensuring that people enjoy a sense of inclusion and feel connected.

Legislative Requirements

Nil

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

It is not anticipated that monthly funding during 2024-25 will impact Council or service delivery.

COMMUNITY ENGAGEMENT

Nil

Australian Government

Department of Health and Aged Care

Organisation ID:	1-AWMWY2
Agreement ID:	4-7RK0SLP
Program Schedule ID:	4-7SYEL5H

Deed of Variation in relation to Aged Care Services

1. Date

This Deed is made on

2. Parties

This Deed is made between:

1. The Commonwealth, as represented by Department of Health and Aged Care, ABN 83 605 426 759 (the 'Commonwealth'); and
2. The Barossa Council, ABN 47 749 871 215 (the 'Grantee').

3. Context

A. The Parties entered in an agreement on 31 May 2018 under which the Commonwealth gave a Grant to the Grantee for Aged Care Services (the 'Agreement').
B. The Parties have agreed to amend the Agreement on the terms and conditions contained in this Deed.

4. Amendments

With effect from the date of execution of this Deed, the Agreement is amended:

Funding for existing Activities under this Agreement is adjusted as per the table below. This table shows only those existing Activities with funding varied under this Deed:

Activity Name	Activity Id	Financial Year	Current Grant Amount (excl. GST)	Variation Amount (excl. GST)	New Total Grant Amount (excl. GST)
Sector Support and Development - Service System Development	4-813VEJA	2018-2019	$71,159.79	$0.00	$71,159.79
Sector Support and Development - Service System Development	4-813VEJA	2019-2020	$72,227.19	$0.00	$72,227.19
Sector Support and Development - Service System Development	4-813VEJA	2020-2021	$73,310.60	$0.00	$73,310.60
Sector Support and Development - Service System Development	4-813VEJA	2021-2022	$74,556.88	$0.00	$74,556.88

Sector Support and Development - Service System Development	4-813VEJA	2022-2023	$75,675.23	$0.00	$75,675.23
Sector Support and Development - Service System Development	4-813VEJA	2023-2024	$79,459.00	$0.00	$79,459.00
Sector Support and Development - Service System Development	4-813VEJA	2024-2025	$0.00	$82,240.07	$82,240.07
Domestic Assistance - Community and Home Support	4-7W49GRO	2018-2019	$141,484.89	$0.00	$141,484.89
Domestic Assistance - Community and Home Support	4-7W49GRO	2019-2020	$143,607.16	$0.00	$143,607.16
Domestic Assistance - Community and Home Support	4-7W49GRO	2020-2021	$145,761.27	$0.00	$145,761.27
Domestic Assistance - Community and Home Support	4-7W49GRO	2021-2022	$148,239.21	$0.00	$148,239.21
Domestic Assistance - Community and Home Support	4-7W49GRO	2022-2023	$150,462.80	$0.00	$150,462.80
Domestic Assistance - Community and Home Support	4-7W49GRO	2023-2024	$161,462.40	$0.00	$161,462.40
Domestic Assistance - Community and Home Support	4-7W49GRO	2024-2025	$0.00	$167,113.58	$167,113.58
Home Maintenance - Community and Home Support	4-7W49GUW	2018-2019	$151,764.67	$0.00	$151,764.67
Home Maintenance - Community and Home Support	4-7W49GUW	2019-2020	$176,040.01	$0.00	$176,040.01
Home Maintenance - Community and Home Support	4-7W49GUW	2020-2021	$189,572.44	$0.00	$189,572.44
Home Maintenance - Community and Home Support	4-7W49GUW	2021-2022	$192,795.17	$0.00	$192,795.17
Home Maintenance - Community and Home Support	4-7W49GUW	2022-2023	$195,687.10	$0.00	$195,687.10
Home Maintenance - Community and Home Support	4-7W49GUW	2023-2024	$205,471.46	$0.00	$205,471.46
Home Maintenance - Community and Home Support	4-7W49GUW	2024-2025	$0.00	$212,662.96	$212,662.96
Social Support - Group - Community and Home Support	4-7W4D6HT	2018-2019	$68,488.30	$0.00	$68,488.30
Social Support - Group - Community and Home Support	4-7W4D6HT	2019-2020	$69,515.62	$0.00	$69,515.62
Social Support - Group - Community and Home Support	4-7W4D6HT	2020-2021	$70,558.35	$0.00	$70,558.35
Social Support - Group - Community and Home Support	4-7W4D6HT	2021-2022	$71,757.84	$0.00	$71,757.84

Social Support - Group - Community and Home Support	4-7W4D6HT	2022-2023	$72,834.21	$0.00	$72,834.21
Social Support - Group - Community and Home Support	4-7W4D6HT	2023-2024	$76,475.93	$0.00	$76,475.93
Social Support - Group - Community and Home Support	4-7W4D6HT	2024-2025	$0.00	$79,152.59	$79,152.59
Social Support - Individual - Community and Home Support	4-7W4D6LV	2018-2019	$12,029.88	$0.00	$12,029.88
Social Support - Individual - Community and Home Support	4-7W4D6LV	2019-2020	$12,210.33	$0.00	$12,210.33
Social Support - Individual - Community and Home Support	4-7W4D6LV	2020-2021	$12,393.48	$0.00	$12,393.48
Social Support - Individual - Community and Home Support	4-7W4D6LV	2021-2022	$12,604.17	$0.00	$12,604.17
Social Support - Individual - Community and Home Support	4-7W4D6LV	2022-2023	$12,793.23	$0.00	$12,793.23
Social Support - Individual - Community and Home Support	4-7W4D6LV	2023-2024	$13,432.90	$0.00	$13,432.90
Social Support - Individual - Community and Home Support	4-7W4D6LV	2024-2025	$0.00	$13,903.05	$13,903.05
Transport - Community and Home Support	4-7W4D6OU	2018-2019	$43,347.53	$0.00	$43,347.53
Transport - Community and Home Support	4-7W4D6OU	2019-2020	$21,998.87	$0.00	$21,998.87
Transport - Community and Home Support	4-7W4D6OU	2020-2021	$51,084.39	$0.00	$51,084.39
Transport - Community and Home Support	4-7W4D6OU	2021-2022	$92,274.20	$0.00	$92,274.20
Transport - Community and Home Support	4-7W4D6OU	2022-2023	$93,658.31	$0.00	$93,658.31
Transport - Community and Home Support	4-7W4D6OU	2023-2024	$99,277.81	$0.00	$99,277.81
Transport - Community and Home Support	4-7W4D6OU	2024-2025	$0.00	$108,027.05	$108,027.05
		Total	**$3,355,472.62**	**$663,099.30**	**$4,018,571.92**

This variation extends the provider's CHSP agreement through till the end of 2024-25 financial year.

Revised payment amounts, reporting milestones and other detailed amendments resulting from this Deed are described in the Program Schedule, including any attachments, enclosed.

5. Entire agreement and interpretation

5.1 The parties confirm all the other provisions of the Agreement and, subject only to the amendments contained in this Deed, the Agreement remains in full force and effect.

5.2 This Deed and the Agreement, when read together, contain the entire agreement of the parties with respect to the parties' rights and obligations under the Agreement.

5.3 Unless otherwise specified or the context otherwise requires, terms that are defined in the Agreement have the same meaning in this Deed.

Signatures

Organisation ID:	1-AWMWY2
Agreement ID:	4-7RK0SLP
Program Schedule ID:	4-7SYEL5H

Executed as a Deed

Signed, sealed and delivered for and on behalf of the Commonwealth of Australia by the relevant Delegate, represented by and acting through Department of Health and Aged Care, ABN 83 605 426 759 in the presence of:

(Name of Departmental Representative)

(Signature of Departmental Representative)

..../..../.....

(Position of Departmental Representative)

(Name of Witness in full)

(Signature of Witness)

..../..../.....

Signed, sealed and delivered by The Barossa Council, ABN 47 749 871 215 in accordance with its rules, and who warrants that he/she is authorised to sign this Deed:

(Name and position held by Signatory)

(Signature)

..../..../.....

(Name and position held by second Signatory/Name of Witness)

(Signature of second Signatory/Witness)

..../..../.....

Explanatory notes on the signature block

- If you are an **incorporated association**, you must refer to the legislation incorporating the association as it will specify how documents must be executed. This process may differ between each State and Territory. If an authorised person is executing a document on behalf of the incorporated association, you should be prepared to provide evidence of this authorisation upon request.
- If you are a **company**, generally two signatories are required – the signatories can be two Directors or a Director and the Company Secretary. Affix your **Company Seal**, if required by your Constitution.
- If you are a **company with a sole Director/Secretary**, the Director/Secretary is required to be the signatory in the presence of a witness (the witness date must be the same as the signatory date). Affix your **Company Seal**, if required by your Constitution.
- If you are a **partnership**, the signatory must be a partner with the authority to sign on behalf of all partners receiving the grant. A witness to the signature is required (the witness date must be the same as the signatory date).
- If you are an **individual**, you must sign in the presence of a witness (the witness date must be the same as the signatory date).
- If you are a **university**, the signatory can be an officer authorised by the legislation creating the university to enter into legally binding documents. A witness to the signature is required (the witness date must be the same as the signatory date).
- If you are a **trustee of a Trust**, the signatory must be a trustee (NOT the Trust) – as the trustee is the legal entity entering into the Agreement. If requested by you, the words 'as trustee of the XXX Trust' could be included at the end of the name.

Schedule – Amendments to the Agreement

- *The Program Schedule 4-7SYEL5H is deleted and replaced with the updated Program Schedule 4-7SYEL5H enclosed.*

Australian Government
Department of Health

Commonwealth Standard Grant Agreement

between
the Commonwealth represented by
Department of Health and Aged Care
and
The Barossa Council

Grant Agreement 4-7RK0SLP

Once completed, this document, together with each set of Grant Details and the Commonwealth Standard Grant Conditions (Schedule 1), forms an Agreement between the Commonwealth and the Grantee.

Parties to this Agreement

The Grantee

Full legal name of Grantee	The Barossa Council
Legal entity type (e.g. individual, incorporated association, company, partnership etc)	Local Government
Trading or business name	
Any relevant licence, registration or provider number	
Australian Company Number (ACN) or other entity identifiers	
Australian Business Number (ABN)	47 749 871 215
Registered for Goods and Services Tax (GST)	Y
Date from which GST registration was effective	
Registered office (physical)	The Barossa Council, 43-51 Tanunda Road, NURIOOTPA SA 5355
Relevant business place (if different)	
Telephone	08 8563 8444
Fax	08 8563 8461
Email	barossa@barossa.sa.gov.au

The Commonwealth

The Commonwealth of Australia represented by Department of Health and Aged Care
23 Furzer Street PHILLIP ACT 2606
ABN 83 605 426 759

Background

The Commonwealth has agreed to enter into this Agreement under which the Commonwealth will provide the Grantee with one or more Grants for the purpose of assisting the Grantee to undertake the associated Activity.

The Grantee agrees to use each Grant and undertake each Activity in accordance with this Agreement and the relevant Grant Details.

Scope of this Agreement

This Agreement comprises:

(a) this document;

(b) the Supplementary Terms from the Clause Bank (if any);

(c) the Standard Grant Conditions (Schedule 1);

(d) the Grant Details;

(e) any other document referenced or incorporated in the Grant Details.

Each set of Grant Details, including Supplementary Terms (if any), only applies to the particular Grant and Activity covered by that set of Grant Details and a reference to the 'Agreement' in the Grant Details or the Supplementary Terms is a reference to the Agreement in relation to that particular Grant and Activity. If there is any ambiguity or inconsistency between the documents comprising this Agreement in relation to a Grant, the document appearing higher in the list will have precedence to the extent of the ambiguity or inconsistency.

This Agreement represents the Parties' entire Agreement in relation to each Grant provided under it and the relevant Activity and supersedes all prior representations, communications, Agreements, statements and understandings, whether oral or in writing.

Certain information contained in or provided under this Agreement may be used for public reporting purposes.

Grant Details

Organisation ID:	1-AWMWY2
Agreement ID:	4-7RK0SLP
Schedule ID:	4-7SYEL5H

A. Purpose of the Grant

The purpose of the Grant is to:

Provide funding to deliver the aged care Activities described in Item B, which are outlined in more detail in the Commonwealth Home Support Program (CHSP) Manual, in accordance with the objectives of the CHSP program outlined below.

It is noted that the CHSP program is expected to be delivered under the proposed new Aged Care Act (the new Act), when it commences on or after 1 July 2024, with the Activities listed in Item B to be included within the funded aged care services that can be accessed under the new Act.

The objectives of the CHSP program, which forms part of the Commonwealth funded aged care system, include to:

- provide high quality home support services at a low intensity on a short-term or ongoing basis, or higher intensity services delivered on a short-term or episodic basis to eligible individuals* who are assessed as requiring such services to maximise their independence at home and in the community, enhancing their wellbeing and quality of life.
- support eligible individuals* through linking them to appropriate and sustainable housing, community care and other support services
- support eligible individuals* through the delivery of planned respite activities which allow carers to take a break from their usual caring responsibilities, and
- contribute to the delivery of quality and safe funded aged care services in Australia.

This Grant is being provided under, and these Grant Details form part of, the Agreement between the Commonwealth and the Grantee.

Note: To access services under the CHSP program individuals are generally required to be aged 65 years or over and be assessed as requiring access to Commonwealth funded aged care services, with some exceptions for younger individuals who are considered to be prematurely aged. The details of eligibility criteria is currently outlined in the CHSP program manual. From the date of its commencement, the new Act is expected to outline eligibility criteria and assessment requirements for all Commonwealth funded aged care services.

This Grant is being provided under, and these Grant Details form part of, the Agreement between the Commonwealth and the Grantee.

The Grant is being provided as part of the Aged Care Services program.

Sector Support and Development - Service System Development - 4-813VEJA

B. Grant Activity

Objective
To support CHSP service providers through reforms to the CHSP, in preparation for a new in-home aged care system, and to operate effectively in line with the objectives of the CHSP and within the context of the broader aged care system.

Description

The Grantee agrees to carry out the Activity as described in the Program Manual to eligible clients identified for this Activity in accordance with the Activity Work Plan (Item E.2) and the CHSP Program Manual (https://www.health.gov.au/resources/publications/commonwealth-home-support-programme-chsp-manual)

The Grantee agrees to participate in program development activity as reasonably requested by the Commonwealth.

Performance Indicators

The Activity will be measured against the following Performance Indicator/s:

Performance Indicator Description	Measure
As described in the Activity Work Plan	As described in the Activity Work Plan and Item E. Reporting

Location Information

The Activity will be delivered from the following site location/s:

	Location Type	Name	Address
1	Direct Funded	The Barossa Council	The Barossa Council 43-51 Tanunda Road NURIOOTPA SA 5355

Service Area Information

The Activity will service the following service area/s:

	Type	Service Area
1	Australia	Australia

C. Duration of the Grant

The Activity starts on 1 July 2018.

The Activity (other than the provision of any final reports) ends on 30 June 2025, which is the Activity's Completion Date.

The Agreement ends on 31 October 2025 or when the Grantee has provided all of the reports and repaid any Grant amount as required under this Agreement.

D. Payment of the Grant

The total amount of the Grant is $528,628.76* (GST exclusive).

A break down by Financial Year is below:

Financial Year	Amount * (excl. GST)

2018-2019	$71,159.79
2019-2020	$72,227.19
2020-2021	$73,310.60
2021-2022	$74,556.88
2022-2023	$75,675.23
2023-2024	$79,459.00
2024-2025	$82,240.07

*This amount may include Social, Community, Home Care and Disability Services Industry Award 2010 Supplementation (SACS).

The Grantee must ensure that the Grant is held in an account in the Grantee's name and which the Grantee controls, with an authorised deposit-taking institution authorised under the Banking Act 1959 (Cth) to carry on banking business in Australia.

The Grantee's nominated bank account into which the Grant is to be paid is:

BSB Number	085-005
Financial Institution	Adelaide Ground Level 22-28 King William St NAB
Account Number	393831998
Account Name	The Barossa Council

The Grant will be paid in instalments by the Commonwealth in accordance with the agreed Milestones, and compliance by the Grantee with its obligations under this Agreement.

Milestone	Anticipated date	Amount (excl. GST)	GST	Total (incl. GST)
Payment for the period 1 July 2018 - 30 September 2018 for the Activity described in Item B. Grant Activity	1 July 2018	$17,527.04	$0.00	$17,527.04
Payment for the period 1 October 2018 - 31 December 2018 for the Activity described in Item B. Grant Activity	1 October 2018	$17,527.04	$0.00	$17,527.04
Payment for the period 1 January 2019 - 31 March 2019 for the Activity described in Item B. Grant Activity	1 January 2019	$17,527.04	$0.00	$17,527.04
Payment for the period 1 April 2019 - 30 June 2019 for the Activity described in Item B. Grant Activity	1 April 2019	$17,789.95	$0.00	$17,789.95
Indexation 2018-19 back payment	1 April 2019	$788.72	$0.00	$788.72

Payment for the period 1 July 2019 - 30 September 2019 for the Activity described in Item B. Grant Activity	1 July 2019	$17,789.94	$0.00	$17,789.94
Payment for the period 1 October 2019 - 31 December 2019 for the Activity described in Item B. Grant Activity	1 October 2019	$17,789.94	$0.00	$17,789.94
Indexation 2019-20 back payment	1 October 2019	$533.70	$0.00	$533.70
Payment for the period 1 January 2020 - 31 March 2020 for the Activity described in Item B. Grant Activity	1 January 2020	$18,056.79	$0.00	$18,056.79
Payment for the period 1 April 2020 - 30 June 2020 for the Activity described in Item B. Grant Activity	1 April 2020	$18,056.82	$0.00	$18,056.82
Payment for the period 1 July 2020 - 30 September 2020 for the Activity described in Item B. Grant Activity	4 July 2020	$18,327.65	$0.00	$18,327.65
Payment for the period 1 October 2020 - 31 December 2020 for the Activity described in Item B. Grant Activity	4 October 2020	$18,327.65	$0.00	$18,327.65
Payment for the period 1 January 2021 - 31 March 2021 for the Activity described in Item B. Grant Activity	4 January 2021	$18,327.65	$0.00	$18,327.65
Payment for the period 1 April 2021 - 30 June 2021 for the Activity described in Item B. Grant Activity	4 April 2021	$18,327.65	$0.00	$18,327.65
Payment for the period 1 July 2021 - 30 September 2021 for the Activity described in Item B. Grant Activity	4 July 2021	$18,639.22	$0.00	$18,639.22
Payment for the period 1 October 2021 - 31 December 2021 for the Activity described in Item B. Grant Activity	4 October 2021	$18,639.22	$0.00	$18,639.22
Payment for the period 1 January 2022 - 31 March 2022 for the Activity described in Item B. Grant Activity	4 January 2022	$18,639.22	$0.00	$18,639.22

Payment for the period 1 April 2022 - 30 June 2022 for the Activity described in Item B. Grant Activity	4 April 2022	$18,639.22	$0.00	$18,639.22
Payment for the period 1 July 2022 - 30 September 2022 for the Activity described in Item B. Grant Activity	4 July 2022	$18,918.81	$0.00	$18,918.81
Payment for the period 1 October 2022 - 31 December 2022 for the Activity described in Item B. Grant Activity	4 October 2022	$18,918.81	$0.00	$18,918.81
Payment for the period 1 January 2023 - 31 March 2023 for the Activity described in Item B. Grant Activity	4 January 2023	$18,918.81	$0.00	$18,918.81
Payment for the period 1 April 2023 - 30 June 2023 for the Activity described in Item B. Grant Activity	4 April 2023	$18,918.80	$0.00	$18,918.80
Payment for the period 1 July 2023 - 30 September 2023 for the Activity described in Item B. Grant Activity	4 July 2023	$19,864.75	$0.00	$19,864.75
Payment for the period 1 October 2023 - 31 December 2023 for the Activity described in Item B. Grant Activity	24 July 2023	$19,864.75	$0.00	$19,864.75
Payment for the period 1 January 2024 - 31 March 2024 for the Activity described in Item B. Grant Activity	24 November 2023	$19,864.75	$0.00	$19,864.75
Payment for the period 1 April 2024 - 30 June 2024 for the Activity described in Item B. Grant Activity	24 November 2023	$19,864.75	$0.00	$19,864.75

Payment for the period 1 July 2024 - 30 September 2024 for the Activity described in Item B. Grant Activity	4 July 2024	$20,560.02	$0.00	$20,560.02
Payment for the period 1 October 2024 - 31 December 2024 for the Activity described in Item B. Grant Activity	4 October 2024	$20,560.02	$0.00	$20,560.02
Payment for the period 1 January 2025 - 31 March 2025 for the Activity described in Item B. Grant Activity	4 January 2025	$20,560.02	$0.00	$20,560.02
Payment for the period 1 April 2025 - 30 June 2025 for the Activity described in Item B. Grant Activity	4 April 2025	$20,560.01	$0.00	$20,560.01
Total Amount		**$528,628.76**	**$0.00**	**$528,628.76**

Invoicing

The Grantee agrees to allow the Commonwealth to issue it with a Recipient Created Tax Invoice (RCTI) for any taxable supplies it makes it relation to the Activity.

Taxes, duties and government charges

Refer to Clause 9. Taxes, duties and government charges.

E. Reporting

The Grantee agrees to create the following reports in the form specified and to provide the reports to the Commonwealth representative in accordance with the following.

Milestone	Information to be included	Due Date
Performance Report	A report with progress against the Activity Work Plan for the period 1 July 2018 to 31 December 2018 as described in E.1 Performance Reports for Sector Support and Development - Service System Development Activities.	31 March 2019
Financial Acquittal Report	As described in item E.4 Accounting for the Grant.	31 October 2019
Performance Report	A report with progress against the Activity Work Plan for the period 1 January 2019 to 30 June 2019 as described in Item E.1 Performance Reports for Sector Support and Development - Service System Development Activities.	31 October 2019

Performance Report	A report with progress against the Activity Work Plan for the period 1 July 2019 to 31 December 2019 as described in item E.1 Performance Reports for Sector Support and Development - Service System Development Activities.	31 March 2020
Other Report	Unspent funds stocktake for 2019/20 financial year	7 August 2020
Performance Report	A report with progress against the Activity Work Plan for the period 1 January 2020 to 30 June 2020 as described in item E.1 Performance Reports for Sector Support and Development - Service System Development Activities.	31 October 2020
Performance Report	A report with progress against the Activity Work Plan for the period 1 July 2020 to 31 December 2020 as described in item E.1 Performance Reports for Sector Support and Development - Service System Development Activities.	31 March 2021
Financial Acquittal Report	As described in item E.4 Accounting for the Grant.	30 July 2021
Performance Report	A report with progress against the Activity Work Plan for the period 1 January 2021 to 30 June 2021 as described in item E.1 Performance Reports for Sector Support and Development - Service System Development Activities.	31 October 2021
Performance Report	A report with progress against the Activity Work Plan for the period 1 July 2021 to 31 December 2021 as described in item E.1 Performance Reports for Sector Support and Development - Service System Development Activities.	31 March 2022
Financial Acquittal Report	As described in item E.4 Accounting for the Grant.	30 July 2022
Performance Report	A report with progress against the Activity Work Plan for the period 1 January 2022 to 30 June 2022 as described in item E.1 Performance Reports for Sector Support and Development - Service System Development Activities.	31 October 2022
Performance Report	A report with progress against the Activity Work Plan for the period 1 July 2022 to 31 December 2022 as described in E.1 Performance Reports for Sector Support and Development Activities.	31 January 2023
Performance Report	A report with progress against the Activity Work Plan for the period 1 January 2023 to 30 June 2023 as described in E.1 Performance Reports for Sector Support and Development Activities.	31 July 2023
Financial Acquittal Report	As described in item E.4 Accounting for the Grant.	31 August 2023
Performance Report	A report with progress against the Activity Work Plan for the period 1 July 2023 to 31 December 2023 as described in E.1 Performance Reports for Sector Support and Development Activities.	31 January 2024
Activity Work Plan	An Activity Work Plan for the period 1 July 2024 to 30 June 2025 which must be approved by the Commonwealth. It must include individual activity details and budgets; a risk assessment with mitigation strategies; and a stakeholders and target audiences list. Biannual performance reporting will be against each activity in the approved Activity Work Plan.	15 July 2024

Performance Report	A report with progress against the Activity Work Plan for the period 1 January 2024 to 30 June 2024 as described in E.1 Performance Reports for Sector Support and Development Activities.	31 July 2024
Financial Acquittal Report	As described in item E.4 Accounting for the Grant.	31 August 2024
Performance Report	A report on progress against all activities in the Activity Work Plan for the period 1 July 2024 to 31 December 2024 as described in E.1 Performance Reports for Sector Support and Development Activities.	31 January 2025
Performance Report	A report on progress against all activities in the Activity Work Plan for the period 1 January 2025 to 30 June 2025 as described in E.1 Performance Reports for Sector Support and Development Activities.	31 July 2025
Financial Acquittal Report	As described in Item E.4 Accounting for the Grant.	31 August 2025

E.1 Performance Reports

The Grantee must provide client level data and service delivery information for all Activities described in Item B. Grant Activity (except for Sector Support and Development - Service System Development Activities) in accordance with the Data Exchange Protocols.

The Grantee must provide the data required within the Data Exchange Protocols through an approved mechanism as outlined in the Data Exchange Protocols.

The Grantee is required to finalise the submission of data within the Data Exchange by the due date set out at Item E.

For Sector Support and Development - Service System Development Activities, the Grantee must report progress in accordance with the Activity Work Plan in the format notified, referred or made available by the Commonwealth to the Grantee (including by reference to an internet site). The Grantee is required to submit reports by the applicable due date set out at Item E.

The Commonwealth will monitor activity levels as reported in the Data Exchange and in proportion to expected service levels according to the Activity Work Plan and may adjust payments (outlined in Item D) according to achieved service delivery levels. Any variation to the payment amount or schedule will only arise if the Commonwealth notifies the Grantee.

Wellness and Reablement Reports

The Grantee must provide service level information to the Commonwealth on wellness and reablement approaches being implemented by the Grantee as part of the Activities described in Item B Grant Activity. The service level information must be provided in accordance with the report template nominated by the Commonwealth.

The Grantee is required to provide a wellness and reablement report by the applicable due date set out at Item E.

For Sector Support and Development - Service System Development Activities, the Wellness and Reablement report is not a requirement.

E.2 Activity Work Plan

The Grantee agrees that its performance will be measured against the attached Activity Work Plan.

E.3 Annual Report

Not applicable

E.4 Accounting for the Grant

The Grantee must provide a financial declaration for each financial year of this Agreement. A financial declaration is a certification from the Grantee which:

- states that all grant funds were spent for the purpose as outlined in the Agreement; and
- declares the amount of unspent Grant funds.

The financial declaration must be certified by the Grantee's board, the chief executive officer or an officer with the authority to do so verifying the funds have been spent on the Activity in accordance with the Grant Agreement. If SACS supplementation has been paid, confirmation must be provided that the funding was spent in accordance with Clause cb21.

The Grantee is required to provide a financial declaration by the applicable due date at Item E.

E.5 Other Reports

The Grantee must provide assistance and information to the Commonwealth as reasonably required by the Commonwealth, including but not limited to data on existing clients not registered on My Aged Care in the format notified, referred or made available by the Commonwealth in the timeframe specified by the Commonwealth.

F. Party representatives and address for notices

Grantee's representative and address

Grantee's representative name	Mrs Courtney Dswonitzky
Position	Coordinator
Postal/physical address(es)	The Barossa Council, 43-51 Tanunda Road, NURIOOTPA, SA, 5355
Business hours telephone	08 8563 8411
Mobile	
Fax	
E-mail	cdswonitzky@barossa.sa.gov.au

Commonwealth representative and address

Name of representative	Khalida Saud
Position	CGH Grant User
Postal/physical address(es)	Department of Health and Aged Care GPO Box 9848 CANBERRA ACT 2601
Business hours telephone	08 8318 2741
Mobile	Not specified
Fax	Not specified
E-mail	SAperformanceHealth@communitygrants.gov.au

The Parties' representatives will be responsible for liaison and the day-to-day management of the Grant, as well as accepting and issuing any written notices in relation to the Grant.

G. Activity Material

Activity Material means any material, other than Reporting Material, created or developed by the Grantee as a result of the Activity and includes any Existing Material that is incorporated in or supplied with the Activity Material.

None specified

Domestic Assistance - Community and Home Support - 4-7W49GRO

B. Grant Activity

Objective

To provide frail, older people with assistance with domestic chores to maintain their capacity to manage everyday activities in a safe, secure and healthy home environment.

Description

The Grantee agrees to carry out the Activity as described in the Program Manual to eligible clients identified for this Activity in accordance with the Activity Work Plan (Item E.2) and the CHSP Program Manual (https://www.health.gov.au/resources/publications/commonwealth-home-support-programme-chsp-manual)

The Grantee agrees to participate in program development activity as reasonably requested by the Commonwealth.

Any variation to the payment amount or schedule will only arise if the Commonwealth notifies the Grantee otherwise. The Grantee is responsible for sustainably managing its service delivery and number of clients.

Grantees are contracted to deliver a specific number of outputs and any decision to exceed the agreed outputs is taken at the Grantee's own risk and cost.

The Activity period for the grant is until 30 June 2025. Providers must not carry out any Activities, using this funding, after this date. The Activity Completion date of 31 July 2025 is to enable any payment to be made for services delivered in June 2025.

Payments are made for activities that comply with requirements outlined in the Program Manual.

Performance Indicators

The Activity will be measured against the following Performance Indicator/s:

Performance Indicator Description	Measure
As described in the Activity Work Plan	As described in the Activity Work Plan and Item E. Reporting

Location Information

The Activity will be delivered from the following site location/s:

	Location Type	Name	Address
1	Direct Funded	The Barossa Council	The Barossa Council 43-51 Tanunda Road NURIOOTPA SA 5355

Service Area Information

The Activity will service the following service area/s:

	Type	Service Area
1	Aged Care Planning Region (2015)	Yorke, Lower North & Barossa

C. Duration of the Grant

The Activity starts on 1 July 2018.

The Activity (other than the provision of any final reports) ends on 31 July 2025, which is the Activity's Completion Date.

The Agreement ends on 31 October 2025 or when the Grantee has provided all of the reports and repaid any Grant amount as required under this Agreement.

D. Payment of the Grant

The total amount of the Grant is $1,058,131.31* (GST exclusive).

A break down by Financial Year is below:

Financial Year	Amount * (excl. GST)
2018-2019	$141,484.89
2019-2020	$143,607.16
2020-2021	$145,761.27
2021-2022	$148,239.21
2022-2023	$150,462.80
2023-2024	$161,462.40
2024-2025	$167,113.58

*This amount may include Social, Community, Home Care and Disability Services Industry Award 2010 Supplementation (SACS).

The Grantee must ensure that the Grant is held in an account in the Grantee's name and which the Grantee controls, with an authorised deposit-taking institution authorised under the Banking Act 1959 (Cth) to carry on banking business in Australia.

The Grantee's nominated bank account into which the Grant is to be paid is:

BSB Number	085-005
Financial Institution	Adelaide Ground Level 22-28 King William St NAB
Account Number	393831998
Account Name	The Barossa Council

The Grant will be paid in instalments by the Commonwealth in accordance with the agreed Milestones, and compliance by the Grantee with its obligations under this Agreement.

Milestone	Anticipated date	Amount (excl. GST)	GST	Total (incl. GST)
Payment for the period 1 July 2018 - 30 September 2018 for the Activity described in Item B. Grant Activity	1 July 2018	$34,848.50	$0.00	$34,848.50
Payment for the period 1 October 2018 - 31 December 2018 for the Activity described in Item B. Grant Activity	1 October 2018	$34,848.50	$0.00	$34,848.50

Payment for the period 1 January 2019 - 31 March 2019 for the Activity described in Item B. Grant Activity	1 January 2019	$34,848.50	$0.00	$34,848.50
Indexation 2018-19 back payment	1 April 2019	$1,568.19	$0.00	$1,568.19
Payment for the period 1 April 2019 - 30 June 2019 for the Activity described in Item B. Grant Activity	1 April 2019	$35,371.20	$0.00	$35,371.20
Payment for the period 1 July 2019 - 30 September 2019 for the Activity described in Item B. Grant Activity	1 July 2019	$35,371.22	$0.00	$35,371.22
Payment for the period 1 October 2019 - 31 December 2019 for the Activity described in Item B. Grant Activity	1 October 2019	$35,371.22	$0.00	$35,371.22
Indexation 2019-20 back payment	1 October 2019	$1,061.13	$0.00	$1,061.13
Payment for the period 1 January 2020 - 31 March 2020 for the Activity described in Item B. Grant Activity	1 January 2020	$35,901.79	$0.00	$35,901.79
Payment for the period 1 April 2020 - 30 June 2020 for the Activity described in Item B. Grant Activity	1 April 2020	$35,901.80	$0.00	$35,901.80
Payment for the period 1 July 2020 - 30 September 2020 for the Activity described in Item B. Grant Activity	4 July 2020	$36,440.32	$0.00	$36,440.32
Payment for the period 1 October 2020 - 31 December 2020 for the Activity described in Item B. Grant Activity	4 October 2020	$36,440.32	$0.00	$36,440.32
Payment for the period 1 January 2021 - 31 March 2021 for the Activity described in Item B. Grant Activity	4 January 2021	$36,440.32	$0.00	$36,440.32
Payment for the period 1 April 2021 - 30 June 2021 for the Activity described in Item B. Grant Activity	4 April 2021	$36,440.31	$0.00	$36,440.31
Payment for the period 1 July 2021 - 30 September 2021 for the Activity described in Item B. Grant Activity	4 July 2021	$37,059.80	$0.00	$37,059.80

Payment for the period 1 October 2021 - 31 December 2021 for the Activity described in Item B. Grant Activity	4 October 2021	$37,059.80	$0.00	$37,059.80
Payment for the period 1 January 2022 - 31 March 2022 for the Activity described in Item B. Grant Activity	4 January 2022	$37,059.80	$0.00	$37,059.80
Payment for the period 1 April 2022 - 30 June 2022 for the Activity described in Item B. Grant Activity	4 April 2022	$37,059.81	$0.00	$37,059.81
Payment in advance for performance of Activity described in Item B for period 1 July 2022 - 31 July 2022	4 July 2022	$12,548.60	$0.00	$12,548.60
Payment in arrears for performance of Activity described in Item B for period 1 August 2022 - 31 August 2022	31 August 2022	$12,548.60	$0.00	$12,548.60
Payment in arrears for performance of Activity described in Item B for period 1 September 2022 - 30 September 2022	30 September 2022	$12,548.60	$0.00	$12,548.60
Payment in arrears for performance of Activity described in Item B for period 1 October 2022 - 31 October 2022	31 October 2022	$12,548.60	$0.00	$12,548.60
Payment in arrears for performance of Activity described in Item B for period 1 November 2022- 30 November 2022	30 November 2022	$12,533.55	$0.00	$12,533.55
Payment in arrears for performance of Activity described in Item B for period 1 December 2022 - 31 December 2022	31 December 2022	$12,533.55	$0.00	$12,533.55
Payment in arrears for performance of Activity described in Item B for period 1 January 2023 - 31 January 2023	31 January 2023	$12,533.55	$0.00	$12,533.55

Payment in arrears for performance of Activity described in Item B for period 1 March 2023 - 31 March 2023	14 February 2023	$12,533.55	$0.00	$12,533.55
Payment in arrears for performance of Activity described in Item B for period 1 February 2023 - 28 February 2023	14 February 2023	$12,533.55	$0.00	$12,533.55
Payment in arrears for performance of Activity described in Item B for period 1 April 2023 - 30 April 2023	30 April 2023	$12,533.55	$0.00	$12,533.55
Payment in arrears for performance of Activity described in Item B for period 1 May 2023 - 31 May 2023	31 May 2023	$12,533.55	$0.00	$12,533.55
Payment in arrears for performance of Activity described in Item B for period 1 June 2023 - 30 June 2023	30 June 2023	$12,533.55	$0.00	$12,533.55
Payment in arrears for performance of Activity described in Item B for period 1 December 2023 - 31 December 2023	24 July 2023	$13,449.82	$0.00	$13,449.82
Payment in arrears for performance of Activity described in Item B for period 1 November 2023- 30 November 2023	24 July 2023	$13,449.82	$0.00	$13,449.82
Payment in arrears for performance of Activity described in Item B for period 1 September 2023 - 30 September 2023	24 July 2023	$13,465.96	$0.00	$13,465.96
Payment in arrears for performance of Activity described in Item B for period 1 August 2023 - 31 August 2023	24 July 2023	$13,465.96	$0.00	$13,465.96

Payment in arrears for performance of Activity described in Item B for period 1 July 2023 - 31 July 2023	24 July 2023	$13,465.96	$0.00	$13,465.96
Payment in arrears for performance of Activity described in Item B for period 1 October 2023 - 31 October 2023	24 July 2023	$13,465.96	$0.00	$13,465.96
Payment in arrears for performance of Activity described in Item B for period 1 January 2024 - 31 January 2024	24 November 2023	$13,449.82	$0.00	$13,449.82
Payment in arrears for performance of Activity described in Item B for period 1 February 2024 - 29 February 2024	24 November 2023	$13,449.82	$0.00	$13,449.82
Payment in arrears for performance of Activity described in Item B for period 1 March 2024 - 31 March 2024	24 November 2023	$13,449.82	$0.00	$13,449.82
Payment in arrears for performance of Activity described in Item B for period 1 April 2024 - 30 April 2024	24 November 2023	$13,449.82	$0.00	$13,449.82
Payment in arrears for performance of Activity described in Item B for period 1 May 2024 - 31 May 2024	24 November 2023	$13,449.82	$0.00	$13,449.82
Payment in arrears for performance of Activity described in Item B for period 1 June 2024 - 30 June 2024	30 June 2024	$13,449.82	$0.00	$13,449.82
Payment in arrears for performance of Activity described in Item B for period 1 July 2024 - 31 July 2024	31 July 2024	$13,937.27	$0.00	$13,937.27

Payment in arrears for performance of Activity described in Item B for period 1 August 2024 - 31 August 2024	31 August 2024	$13,937.27	$0.00	$13,937.27
Payment in arrears for performance of Activity described in Item B for period 1 September 2024 - 30 September 2024	30 September 2024	$13,937.27	$0.00	$13,937.27
Payment in arrears for performance of Activity described in Item B for period 1 October 2024 - 31 October 2024	31 October 2024	$13,937.27	$0.00	$13,937.27
Payment in arrears for performance of Activity described in Item B for period 1 November 2024- 30 November 2024	30 November 2024	$13,920.56	$0.00	$13,920.56
Payment in arrears for performance of Activity described in Item B for period 1 December 2024 - 31 December 2024	31 December 2024	$13,920.56	$0.00	$13,920.56
Payment in arrears for performance of Activity described in Item B for period 1 January 2025 - 31 January 2025	31 January 2025	$13,920.56	$0.00	$13,920.56
Payment in arrears for performance of Activity described in Item B for period 1 February 2025 - 28 February 2025	28 February 2025	$13,920.56	$0.00	$13,920.56
Payment in arrears for performance of Activity described in Item B for period 1 March 2025 - 31 March 2025	31 March 2025	$13,920.56	$0.00	$13,920.56
Payment in arrears for performance of Activity described in Item B for period 1 April 2025 - 30 April 2025	30 April 2025	$13,920.56	$0.00	$13,920.56

Payment in arrears for performance of Activity described in Item B for period 1 May 2025 - 31 May 2025	31 May 2025	$13,920.56	$0.00	$13,920.56
Payment in arrears for performance of Activity described in Item B for period 1 June 2025 - 30 June 2025	30 June 2025	$13,920.58	$0.00	$13,920.58
Total Amount		**$1,058,131.31**	**$0.00**	**$1,058,131.31**

Invoicing

The Grantee agrees to allow the Commonwealth to issue it with a Recipient Created Tax Invoice (RCTI) for any taxable supplies it makes it relation to the Activity.

Taxes, duties and government charges

Refer to Clause 9. Taxes, duties and government charges.

E. Reporting

The Grantee agrees to create the following reports in the form specified and to provide the reports to the Commonwealth representative in accordance with the following.

Milestone	Information to be included	Due Date
Performance Report	A report on wellness and reablement approaches to service delivery for the period 1 July 2018 to 30 September 2018 as described in item E.1 Performance Reports.	31 October 2018
Performance Report	Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2018 to 31 December 2018 as described in Item E.1 Performance Reports.	30 January 2019
Performance Report	Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2019 to 30 June 2019 as described in Item E.1 Performance Reports.	30 July 2019
Performance Report	A report on wellness and reablement approaches to service delivery for the period 1 October 2018 to 30 June 2019 as described in Item E.1 Performance Reports.	31 October 2019
Financial Acquittal Report	As described in item E.4 Accounting for the Grant.	31 October 2019
Performance Report	Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2019 to 31 December 2019 as described in Item E.1 Performance Reports.	30 January 2020
Performance Report	Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2020 to 30 June 2020 as described in Item E.1 Performance Reports.	30 July 2020

Other Report	Unspent funds stocktake for 2019/20 financial year	7 August 2020
Performance Report	A report on wellness and reablement approaches to service delivery for the period 1 July 2019 to 30 June 2020 as described in Item E.1 Performance Reports.	30 November 2020
Performance Report	Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2020 to 31 December 2020 as described in Item E.1 Performance Reports.	30 January 2021
Performance Report	Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2021 to 30 June 2021 as described in Item E.1 Performance Reports.	30 July 2021
Financial Acquittal Report	As described in item E.4 Accounting for the Grant.	30 July 2021
Performance Report	A report on wellness and reablement approaches to service delivery for the period 1 July 2020 to 30 June 2021 as described in item E.1 Performance Reports.	31 October 2021
Performance Report	Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2021 to 31 December 2021 as described in Item E.1 Performance Reports.	28 February 2022
Performance Report	Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2022 to 30 June 2022 as described in Item E.1 Performance Reports.	30 July 2022
Financial Acquittal Report	As described in Item E.4 Accounting for the Grant.	30 July 2022
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2022 to 30 July 2022 as described in Item E.1 Performance Reports.	14 August 2022
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 August 2022 to 31 August 2022 as described in Item E.1 Performance Reports.	14 September 2022
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 September 2022 to 30 September 2022 as described in Item E.1 Performance Reports.	14 October 2022
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 October 2022 to 31 October 2022 as described in Item E.1 Performance Reports.	14 November 2022
Performance Report	A report on wellness and reablement approaches to service delivery for the period 1 July 2021 to 30 June 2022 as described in Item E.1 Performance Reports.	30 November 2022

Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 November 2022 to 30 November 2022 as described in Item E.1 Performance Reports.	14 December 2022
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 December 2022 to 31 December 2022 as described in Item E.1 Performance Reports.	14 January 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2023 to 31 January 2023 as described in Item E.1 Performance Reports.	14 February 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 February 2023 to 28 February 2023 as described in Item E.1 Performance Reports.	14 March 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 March 2023 to 31 March 2023 as described in Item E.1 Performance Reports.	14 April 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 April 2023 to 30 April 2023 as described in Item E.1 Performance Reports.	14 May 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 May 2023 to 31 May 2023 as described in Item E.1 Performance Reports.	14 June 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 June 2023 to 30 June 2023 as described in Item E.1 Performance Reports.	14 July 2023
Performance Report	A report on wellness and reablement approaches to service delivery for the period 1 July 2022 to 30 June 2023 as described in Item E.1 Performance Reports.	31 July 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2023 to 31 July 2023 as described in Item E.1 Performance Reports.	14 August 2023
Financial Acquittal Report	As described in Item E.4 Accounting for the Grant.	31 August 2023

Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 August 2023 to 31 August 2023 as described in Item E.1 Performance Reports.	14 September 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 September 2023 to 30 September 2023 as described in Item E.1 Performance Reports.	14 October 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 October 2023 to 31 October 2023 as described in Item E.1 Performance Reports.	14 November 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 November 2023 to 30 November 2023 as described in Item E.1 Performance Reports.	14 December 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 December 2023 to 31 December 2023 as described in Item E.1 Performance Reports.	14 January 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2024 to 31 January 2024 as described in Item E.1 Performance Reports.	14 February 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 February 2024 to 29 February 2024 as described in Item E.1 Performance Reports.	14 March 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 March 2024 to 31 March 2024 as described in Item E.1 Performance Reports.	14 April 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 April 2024 to 30 April 2024 as described in Item E.1 Performance Reports.	14 May 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 May 2024 to 31 May 2024 as described in Item E.1 Performance Reports.	14 June 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 June 2024 to 30 June 2024 as described in Item E.1 Performance Reports.	14 July 2024
Performance Report	A report on wellness and reablement approaches to service delivery for the period 1 July 2023 to 30 June 2024 as described in Item E.1 Performance Reports.	31 July 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2024 to 31 July 2024 as described in Item E.1 Performance Reports.	14 August 2024
Financial Acquittal Report	As described in Item E.4 Accounting for the Grant.	31 August 2024

Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 August 2024 to 31 August 2024 as described in Item E.1 Performance Reports.	14 September 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 September 2024 to 30 September 2024 as described in Item E.1 Performance Reports.	14 October 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 October 2024 to 31 October 2024 as described in Item E.1 Performance Reports.	14 November 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 November 2024 to 30 November 2024 as described in Item E.1 Performance Reports.	14 December 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 December 2024 to 31 December 2024 as described in Item E.1 Performance Reports.	14 January 2025
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2025 to 31 January 2025 as described in Item E.1 Performance Reports.	14 February 2025
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 February 2025 to 28 February 2025 as described in Item E.1 Performance Reports.	14 March 2025
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 March 2025 to 31 March 2025 as described in Item E.1 Performance Reports.	14 April 2025
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 April 2025 to 30 April 2025 as described in Item E.1 Performance Reports.	14 May 2025
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 May 2025 to 31 May 2025 as described in Item E.1 Performance Reports.	14 June 2025
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 June 2025 to 30 June 2025 as described in Item E.1 Performance Reports.	14 July 2025

Performance Report	A report on wellness and reablement approaches to service delivery for the period 1 July 2024 to 30 June 2025 as described in Item E.1 Performance Reports.	31 July 2025
Financial Acquittal Report	As described in Item E.4 Accounting for the Grant.	31 August 2025

E.1 Performance Reports

The Grantee must provide client level data and service delivery information for all Activities described in Item B. Grant Activity (except for Sector Support and Development - Service System Development Activities) in accordance with the Data Exchange Protocols.

The Grantee must provide the data required within the Data Exchange Protocols through an approved mechanism as outlined in the Data Exchange Protocols.

The Grantee is required to finalise the submission of data within the Data Exchange by the due date set out at Item E.

For Sector Support and Development - Service System Development Activities, the Grantee must report progress in accordance with the Activity Work Plan in the format notified, referred or made available by the Commonwealth to the Grantee (including by reference to an internet site). The Grantee is required to submit reports by the applicable due date set out at Item E.

The Commonwealth will monitor activity levels as reported in the Data Exchange and in proportion to expected service levels according to the Activity Work Plan and may adjust payments (outlined in Item D) according to achieved service delivery levels. Any variation to the payment amount or schedule will only arise if the Commonwealth notifies the Grantee.

Wellness and Reablement Reports

The Grantee must provide service level information to the Commonwealth on wellness and reablement approaches being implemented by the Grantee as part of the Activities described in Item B Grant Activity. The service level information must be provided in accordance with the report template nominated by the Commonwealth.

The Grantee is required to provide a wellness and reablement report by the applicable due date set out at Item E.

For Sector Support and Development - Service System Development Activities, the Wellness and Reablement report is not a requirement.

E.2 Activity Work Plan

The Grantee agrees that its performance will be measured against the attached Activity Work Plan.

E.3 Annual Report

Not applicable

E.4 Accounting for the Grant

The Grantee must provide a financial declaration for each financial year of this Agreement. A financial declaration is a certification from the Grantee which:

- states that all grant funds were spent for the purpose as outlined in the Agreement; and
- declares the amount of unspent Grant funds.

The financial declaration must be certified by the Grantee's board, the chief executive officer or an officer with the authority to do so verifying the funds have been spent on the Activity in accordance with the Grant Agreement. If SACS supplementation has been paid, confirmation must be provided that the funding was

spent in accordance with Clause cb21.

The Grantee is required to provide a financial declaration by the applicable due date at Item E.

E.5 Other Reports

The Grantee must provide assistance and information to the Commonwealth as reasonably required by the Commonwealth, including but not limited to data on existing clients not registered on My Aged Care in the format notified, referred or made available by the Commonwealth in the timeframe specified by the Commonwealth.

F. Party representatives and address for notices

Grantee's representative and address

Grantee's representative name	Mrs Courtney Dswonitzky
Position	Coordinator
Postal/physical address(es)	The Barossa Council, 43-51 Tanunda Road, NURIOOTPA, SA, 5355
Business hours telephone	08 8563 8411
Mobile	
Fax	
E-mail	cdswonitzky@barossa.sa.gov.au

Commonwealth representative and address

Name of representative	Khalida Saud
Position	CGH Grant User
Postal/physical address(es)	Department of Health and Aged Care GPO Box 9848 CANBERRA ACT 2601
Business hours telephone	08 8318 2741
Mobile	Not specified
Fax	Not specified
E-mail	SAperformanceHealth@communitygrants.gov.au

The Parties' representatives will be responsible for liaison and the day-to-day management of the Grant, as well as accepting and issuing any written notices in relation to the Grant.

G. Activity Material

Activity Material means any material, other than Reporting Material, created or developed by the Grantee as a result of the Activity and includes any Existing Material that is incorporated in or supplied with the Activity Material.

None specified

Home Maintenance - Community and Home Support - 4-7W49GUW

B. Grant Activity

Objective

To provide home maintenance services that assist clients to maintain their home in a safe and habitable condition. Maintenance services provided must be linked to assisting clients to maintain their independence, safety, accessibility and health and wellbeing within the home environment. Maintenance services can also assist in creating a home environment that facilitates a client's reablement goals.

Description

The Grantee agrees to carry out the Activity as described in the Program Manual to eligible clients identified for this Activity in accordance with the Activity Work Plan (Item E.2) and the CHSP Program Manual (https://www.health.gov.au/resources/publications/commonwealth-home-support-programme-chsp-manual)

The Grantee agrees to participate in program development activity as reasonably requested by the Commonwealth.

Any variation to the payment amount or schedule will only arise if the Commonwealth notifies the Grantee otherwise. The Grantee is responsible for sustainably managing its service delivery and number of clients.

Grantees are contracted to deliver a specific number of outputs and any decision to exceed the agreed outputs is taken at the Grantee's own risk and cost.

The Activity period for the grant is until 30 June 2025. Providers must not carry out any Activities, using this funding, after this date. The Activity Completion date of 31 July 2025 is to enable any payment to be made for services delivered in June 2025.

Payments are made for activities that comply with requirements outlined in the Program Manual.

Performance Indicators

The Activity will be measured against the following Performance Indicator/s:

Performance Indicator Description	Measure
As described in the Activity Work Plan	As described in the Activity Work Plan and Item E. Reporting

Location Information

The Activity will be delivered from the following site location/s:

	Location Type	Name	Address
1	Direct Funded	The Barossa Council	The Barossa Council 43-51 Tanunda Road NURIOOTPA SA 5355

Service Area Information

The Activity will service the following service area/s:

	Type	Service Area
1	Aged Care Planning Region (2015)	Yorke, Lower North & Barossa

C. Duration of the Grant

The Activity starts on 1 July 2018.

The Activity (other than the provision of any final reports) ends on 31 July 2025, which is the Activity's Completion Date.

The Agreement ends on 31 October 2025 or when the Grantee has provided all of the reports and repaid any Grant amount as required under this Agreement.

D. Payment of the Grant

The total amount of the Grant is $1,323,993.81* (GST exclusive).

A break down by Financial Year is below:

Financial Year	Amount * (excl. GST)
2018-2019	$151,764.67
2019-2020	$176,040.01
2020-2021	$189,572.44
2021-2022	$192,795.17
2022-2023	$195,687.10
2023-2024	$205,471.46
2024-2025	$212,662.96

*This amount may include Social, Community, Home Care and Disability Services Industry Award 2010 Supplementation (SACS).

The Grantee must ensure that the Grant is held in an account in the Grantee's name and which the Grantee controls, with an authorised deposit-taking institution authorised under the Banking Act 1959 (Cth) to carry on banking business in Australia.

The Grantee's nominated bank account into which the Grant is to be paid is:

BSB Number	085-005
Financial Institution	Adelaide Ground Level 22-28 King William St NAB
Account Number	393831998
Account Name	The Barossa Council

The Grant will be paid in instalments by the Commonwealth in accordance with the agreed Milestones, and compliance by the Grantee with its obligations under this Agreement.

Milestone	Anticipated date	Amount (excl. GST)	GST	Total (incl. GST)
Payment for the period 1 July 2018 - 30 September 2018 for the Activity described in Item B. Grant Activity	1 July 2018	$32,046.67	$0.00	$32,046.67
Payment for the period 1 October 2018 - 31 December 2018 for the Activity described in Item B. Grant Activity	1 October 2018	$32,046.67	$0.00	$32,046.67

Payment for the period 1 January 2019 - 31 March 2019 for the Activity described in Item B. Grant Activity	1 January 2019	$32,046.67	$0.00	$32,046.67
Additional Growth Round Payment for the period 1 July 2018 - 31 March 2019 for the Activity described in Item B. Grant Activity	1 January 2019	$16,001.37	$0.00	$16,001.37
Additional Growth Round Payment for the period 1 April 2019 - 30 June 2019 for the Activity described in Item B. Grant Activity	1 April 2019	$5,413.79	$0.00	$5,413.79
Indexation 2018-19 back payment	1 April 2019	$1,682.13	$0.00	$1,682.13
Payment for the period 1 April 2019 - 30 June 2019 for the Activity described in Item B. Grant Activity	1 April 2019	$32,527.37	$0.00	$32,527.37
Payment for the period 1 July 2019 - 30 September 2019 for the Activity described in Item B. Grant Activity	1 July 2019	$37,941.16	$0.00	$37,941.16
Payment for the period 1 October 2019 - 31 December 2019 for the Activity described in Item B. Grant Activity	1 October 2019	$37,941.16	$0.00	$37,941.16
Indexation 2019-20 back payment	1 October 2019	$1,138.23	$0.00	$1,138.23
Payment for the period 1 January 2020 - 31 March 2020 for the Activity described in Item B. Grant Activity	1 January 2020	$49,509.73	$0.00	$49,509.73
Payment for the period 1 April 2020 - 30 June 2020 for the Activity described in Item B. Grant Activity	1 April 2020	$49,509.73	$0.00	$49,509.73
Payment for the period 1 July 2020 - 30 September 2020 for the Activity described in Item B. Grant Activity	4 July 2020	$47,393.11	$0.00	$47,393.11
Payment for the period 1 October 2020 - 31 December 2020 for the Activity described in Item B. Grant Activity	4 October 2020	$47,393.11	$0.00	$47,393.11

Payment for the period 1 January 2021 - 31 March 2021 for the Activity described in Item B. Grant Activity	4 January 2021	$47,393.11	$0.00	$47,393.11
Payment for the period 1 April 2021 - 30 June 2021 for the Activity described in Item B. Grant Activity	4 April 2021	$47,393.11	$0.00	$47,393.11
Payment for the period 1 July 2021 - 30 September 2021 for the Activity described in Item B. Grant Activity	4 July 2021	$48,198.79	$0.00	$48,198.79
Payment for the period 1 October 2021 - 31 December 2021 for the Activity described in Item B. Grant Activity	4 October 2021	$48,198.79	$0.00	$48,198.79
Payment for the period 1 January 2022 - 31 March 2022 for the Activity described in Item B. Grant Activity	4 January 2022	$48,198.79	$0.00	$48,198.79
Payment for the period 1 April 2022 - 30 June 2022 for the Activity described in Item B. Grant Activity	4 April 2022	$48,198.80	$0.00	$48,198.80
Payment in advance for performance of Activity described in Item B for period 1 July 2022 - 31 July 2022	4 July 2022	$16,320.30	$0.00	$16,320.30
Payment in arrears for performance of Activity described in Item B for period 1 August 2022 - 31 August 2022	31 August 2022	$16,320.30	$0.00	$16,320.30
Payment in arrears for performance of Activity described in Item B for period 1 September 2022 - 30 September 2022	30 September 2022	$16,320.30	$0.00	$16,320.30
Payment in arrears for performance of Activity described in Item B for period 1 October 2022 - 31 October 2022	31 October 2022	$16,320.30	$0.00	$16,320.30

Payment in arrears for performance of Activity described in Item B for period 1 November 2022-30 November 2022	30 November 2022	$16,300.74	$0.00	$16,300.74
Payment in arrears for performance of Activity described in Item B for period 1 December 2022 - 31 December 2022	31 December 2022	$16,300.74	$0.00	$16,300.74
Payment in arrears for performance of Activity described in Item B for period 1 January 2023 - 31 January 2023	31 January 2023	$16,300.74	$0.00	$16,300.74
Payment in arrears for performance of Activity described in Item B for period 1 March 2023 - 31 March 2023	14 February 2023	$16,300.74	$0.00	$16,300.74
Payment in arrears for performance of Activity described in Item B for period 1 February 2023 - 28 February 2023	14 February 2023	$16,300.74	$0.00	$16,300.74
Payment in arrears for performance of Activity described in Item B for period 1 April 2023 - 30 April 2023	30 April 2023	$16,300.74	$0.00	$16,300.74
Payment in arrears for performance of Activity described in Item B for period 1 May 2023 - 31 May 2023	31 May 2023	$16,300.74	$0.00	$16,300.74
Payment in arrears for performance of Activity described in Item B for period 1 June 2023 - 30 June 2023	30 June 2023	$16,300.72	$0.00	$16,300.72
Payment in arrears for performance of Activity described in Item B for period 1 November 2023-30 November 2023	24 July 2023	$17,115.77	$0.00	$17,115.77

Payment in arrears for performance of Activity described in Item B for period 1 October 2023 - 31 October 2023	24 July 2023	$17,136.32	$0.00	$17,136.32
Payment in arrears for performance of Activity described in Item B for period 1 August 2023 - 31 August 2023	24 July 2023	$17,136.32	$0.00	$17,136.32
Payment in arrears for performance of Activity described in Item B for period 1 July 2023 - 31 July 2023	24 July 2023	$17,136.32	$0.00	$17,136.32
Payment in arrears for performance of Activity described in Item B for period 1 December 2023 - 31 December 2023	24 July 2023	$17,115.77	$0.00	$17,115.77
Payment in arrears for performance of Activity described in Item B for period 1 September 2023 - 30 September 2023	24 July 2023	$17,136.32	$0.00	$17,136.32
Payment in arrears for performance of Activity described in Item B for period 1 January 2024 - 31 January 2024	24 November 2023	$17,115.77	$0.00	$17,115.77
Payment in arrears for performance of Activity described in Item B for period 1 February 2024 - 29 February 2024	24 November 2023	$17,115.77	$0.00	$17,115.77
Payment in arrears for performance of Activity described in Item B for period 1 March 2024 - 31 March 2024	24 November 2023	$17,115.77	$0.00	$17,115.77
Payment in arrears for performance of Activity described in Item B for period 1 April 2024 - 30 April 2024	24 November 2023	$17,115.77	$0.00	$17,115.77

Payment in arrears for performance of Activity described in Item B for period 1 May 2024 - 31 May 2024	24 November 2023	$17,115.77	$0.00	$17,115.77
Payment in arrears for performance of Activity described in Item B for period 1 June 2024 - 30 June 2024	30 June 2024	$17,115.79	$0.00	$17,115.79
Payment in arrears for performance of Activity described in Item B for period 1 July 2024 - 31 July 2024	31 July 2024	$17,736.09	$0.00	$17,736.09
Payment in arrears for performance of Activity described in Item B for period 1 August 2024 - 31 August 2024	31 August 2024	$17,736.09	$0.00	$17,736.09
Payment in arrears for performance of Activity described in Item B for period 1 September 2024 - 30 September 2024	30 September 2024	$17,736.09	$0.00	$17,736.09
Payment in arrears for performance of Activity described in Item B for period 1 October 2024 - 31 October 2024	31 October 2024	$17,736.09	$0.00	$17,736.09
Payment in arrears for performance of Activity described in Item B for period 1 November 2024- 30 November 2024	30 November 2024	$17,714.82	$0.00	$17,714.82
Payment in arrears for performance of Activity described in Item B for period 1 December 2024 - 31 December 2024	31 December 2024	$17,714.82	$0.00	$17,714.82
Payment in arrears for performance of Activity described in Item B for period 1 January 2025 - 31 January 2025	31 January 2025	$17,714.82	$0.00	$17,714.82

Payment in arrears for performance of Activity described in Item B for period 1 February 2025 - 28 February 2025	28 February 2025	$17,714.82	$0.00	$17,714.82
Payment in arrears for performance of Activity described in Item B for period 1 March 2025 - 31 March 2025	31 March 2025	$17,714.82	$0.00	$17,714.82
Payment in arrears for performance of Activity described in Item B for period 1 April 2025 - 30 April 2025	30 April 2025	$17,714.82	$0.00	$17,714.82
Payment in arrears for performance of Activity described in Item B for period 1 May 2025 - 31 May 2025	31 May 2025	$17,714.82	$0.00	$17,714.82
Payment in arrears for performance of Activity described in Item B for period 1 June 2025 - 30 June 2025	30 June 2025	$17,714.86	$0.00	$17,714.86
Total Amount		**$1,323,993.81**	**$0.00**	**$1,323,993.81**

Invoicing

The Grantee agrees to allow the Commonwealth to issue it with a Recipient Created Tax Invoice (RCTI) for any taxable supplies it makes it relation to the Activity.

Taxes, duties and government charges

Refer to Clause 9. Taxes, duties and government charges.

E. Reporting

The Grantee agrees to create the following reports in the form specified and to provide the reports to the Commonwealth representative in accordance with the following.

Milestone	Information to be included	Due Date
Performance Report	A report on wellness and reablement approaches to service delivery for the period 1 July 2018 to 30 September 2018 as described in item E.1 Performance Reports.	31 October 2018
Performance Report	Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2018 to 31 December 2018 as described in Item E.1 Performance Reports.	30 January 2019

Performance Report	Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2019 to 30 June 2019 as described in Item E.1 Performance Reports.	30 July 2019
Performance Report	A report on wellness and reablement approaches to service delivery for the period 1 October 2018 to 30 June 2019 as described in Item E.1 Performance Reports.	31 October 2019
Financial Acquittal Report	As described in item E.4 Accounting for the Grant.	31 October 2019
Performance Report	Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2019 to 31 December 2019 as described in Item E.1 Performance Reports.	30 January 2020
Performance Report	Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2020 to 30 June 2020 as described in Item E.1 Performance Reports.	30 July 2020
Other Report	Unspent funds stocktake for 2019/20 financial year	7 August 2020
Performance Report	A report on wellness and reablement approaches to service delivery for the period 1 July 2019 to 30 June 2020 as described in Item E.1 Performance Reports.	30 November 2020
Performance Report	Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2020 to 31 December 2020 as described in Item E.1 Performance Reports.	30 January 2021
Financial Acquittal Report	As described in item E.4 Accounting for the Grant.	30 July 2021
Performance Report	Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2021 to 30 June 2021 as described in Item E.1 Performance Reports.	30 July 2021
Performance Report	A report on wellness and reablement approaches to service delivery for the period 1 July 2020 to 30 June 2021 as described in item E.1 Performance Reports.	31 October 2021
Performance Report	Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2021 to 31 December 2021 as described in Item E.1 Performance Reports.	28 February 2022
Financial Acquittal Report	As described in Item E.4 Accounting for the Grant.	30 July 2022
Performance Report	Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2022 to 30 June 2022 as described in Item E.1 Performance Reports.	30 July 2022
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2022 to 30 July 2022 as described in Item E.1 Performance Reports.	14 August 2022
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 August 2022 to 31 August 2022 as described in Item E.1 Performance Reports.	14 September 2022

Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 September 2022 to 30 September 2022 as described in Item E.1 Performance Reports.	14 October 2022
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 October 2022 to 31 October 2022 as described in Item E.1 Performance Reports.	14 November 2022
Performance Report	A report on wellness and reablement approaches to service delivery for the period 1 July 2021 to 30 June 2022 as described in Item E.1 Performance Reports.	30 November 2022
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 November 2022 to 30 November 2022 as described in Item E.1 Performance Reports.	14 December 2022
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 December 2022 to 31 December 2022 as described in Item E.1 Performance Reports.	14 January 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2023 to 31 January 2023 as described in Item E.1 Performance Reports.	14 February 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 February 2023 to 28 February 2023 as described in Item E.1 Performance Reports.	14 March 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 March 2023 to 31 March 2023 as described in Item E.1 Performance Reports.	14 April 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 April 2023 to 30 April 2023 as described in Item E.1 Performance Reports.	14 May 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 May 2023 to 31 May 2023 as described in Item E.1 Performance Reports.	14 June 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 June 2023 to 30 June 2023 as described in Item E.1 Performance Reports.	14 July 2023

Performance Report	A report on wellness and reablement approaches to service delivery for the period 1 July 2022 to 30 June 2023 as described in Item E.1 Performance Reports.	31 July 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2023 to 31 July 2023 as described in Item E.1 Performance Reports.	14 August 2023
Financial Acquittal Report	As described in Item E.4 Accounting for the Grant.	31 August 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 August 2023 to 31 August 2023 as described in Item E.1 Performance Reports.	14 September 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 September 2023 to 30 September 2023 as described in Item E.1 Performance Reports.	14 October 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 October 2023 to 31 October 2023 as described in Item E.1 Performance Reports.	14 November 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 November 2023 to 30 November 2023 as described in Item E.1 Performance Reports.	14 December 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 December 2023 to 31 December 2023 as described in Item E.1 Performance Reports.	14 January 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2024 to 31 January 2024 as described in Item E.1 Performance Reports.	14 February 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 February 2024 to 29 February 2024 as described in Item E.1 Performance Reports.	14 March 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 March 2024 to 31 March 2024 as described in Item E.1 Performance Reports.	14 April 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 April 2024 to 30 April 2024 as described in Item E.1 Performance Reports.	14 May 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 May 2024 to 31 May 2024 as described in Item E.1 Performance Reports.	14 June 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 June 2024 to 30 June 2024 as described in Item E.1 Performance Reports.	14 July 2024

Performance Report	A report on wellness and reablement approaches to service delivery for the period 1 July 2023 to 30 June 2024 as described in Item E.1 Performance Reports.	31 July 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2024 to 31 July 2024 as described in Item E.1 Performance Reports.	14 August 2024
Financial Acquittal Report	As described in Item E.4 Accounting for the Grant.	31 August 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 August 2024 to 31 August 2024 as described in Item E.1 Performance Reports.	14 September 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 September 2024 to 30 September 2024 as described in Item E.1 Performance Reports.	14 October 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 October 2024 to 31 October 2024 as described in Item E.1 Performance Reports.	14 November 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 November 2024 to 30 November 2024 as described in Item E.1 Performance Reports.	14 December 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 December 2024 to 31 December 2024 as described in Item E.1 Performance Reports.	14 January 2025
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2025 to 31 January 2025 as described in Item E.1 Performance Reports.	14 February 2025
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 February 2025 to 28 February 2025 as described in Item E.1 Performance Reports.	14 March 2025
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 March 2025 to 31 March 2025 as described in Item E.1 Performance Reports.	14 April 2025
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 April 2025 to 30 April 2025 as described in Item E.1 Performance Reports.	14 May 2025

Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 May 2025 to 31 May 2025 as described in Item E.1 Performance Reports.	14 June 2025
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 June 2025 to 30 June 2025 as described in Item E.1 Performance Reports.	14 July 2025
Performance Report	A report on wellness and reablement approaches to service delivery for the period 1 July 2024 to 30 June 2025 as described in Item E.1 Performance Reports.	31 July 2025
Financial Acquittal Report	As described in Item E.4 Accounting for the Grant.	31 August 2025

E.1 Performance Reports

The Grantee must provide client level data and service delivery information for all Activities described in Item B. Grant Activity (except for Sector Support and Development - Service System Development Activities) in accordance with the Data Exchange Protocols.

The Grantee must provide the data required within the Data Exchange Protocols through an approved mechanism as outlined in the Data Exchange Protocols.

The Grantee is required to finalise the submission of data within the Data Exchange by the due date set out at Item E.

For Sector Support and Development - Service System Development Activities, the Grantee must report progress in accordance with the Activity Work Plan in the format notified, referred or made available by the Commonwealth to the Grantee (including by reference to an internet site). The Grantee is required to submit reports by the applicable due date set out at Item E.

The Commonwealth will monitor activity levels as reported in the Data Exchange and in proportion to expected service levels according to the Activity Work Plan and may adjust payments (outlined in Item D) according to achieved service delivery levels. Any variation to the payment amount or schedule will only arise if the Commonwealth notifies the Grantee.

Wellness and Reablement Reports

The Grantee must provide service level information to the Commonwealth on wellness and reablement approaches being implemented by the Grantee as part of the Activities described in Item B Grant Activity. The service level information must be provided in accordance with the report template nominated by the Commonwealth.

The Grantee is required to provide a wellness and reablement report by the applicable due date set out at Item E.

For Sector Support and Development - Service System Development Activities, the Wellness and Reablement report is not a requirement.

E.2 Activity Work Plan

The Grantee agrees that its performance will be measured against the attached Activity Work Plan.

E.3 Annual Report

Not applicable

E.4 Accounting for the Grant

The Grantee must provide a financial declaration for each financial year of this Agreement. A financial declaration is a certification from the Grantee which:

- states that all grant funds were spent for the purpose as outlined in the Agreement; and
- declares the amount of unspent Grant funds.

The financial declaration must be certified by the Grantee's board, the chief executive officer or an officer with the authority to do so verifying the funds have been spent on the Activity in accordance with the Grant Agreement. If SACS supplementation has been paid, confirmation must be provided that the funding was spent in accordance with Clause cb21.

The Grantee is required to provide a financial declaration by the applicable due date at Item E.

E.5 Other Reports

The Grantee must provide assistance and information to the Commonwealth as reasonably required by the Commonwealth, including but not limited to data on existing clients not registered on My Aged Care in the format notified, referred or made available by the Commonwealth in the timeframe specified by the Commonwealth.

F. Party representatives and address for notices

Grantee's representative and address

Grantee's representative name	Mrs Courtney Dswonitzky
Position	Coordinator
Postal/physical address(es)	The Barossa Council, 43-51 Tanunda Road, NURIOOTPA, SA, 5355
Business hours telephone	08 8563 8411
Mobile	
Fax	
E-mail	cdswonitzky@barossa.sa.gov.au

Commonwealth representative and address

Name of representative	Khalida Saud
Position	CGH Grant User
Postal/physical address(es)	Department of Health and Aged Care GPO Box 9848 CANBERRA ACT 2601
Business hours telephone	08 8318 2741
Mobile	Not specified
Fax	Not specified
E-mail	SAperformanceHealth@communitygrants.gov.au

The Parties' representatives will be responsible for liaison and the day-to-day management of the Grant, as well as accepting and issuing any written notices in relation to the Grant.

G. Activity Material

Activity Material means any material, other than Reporting Material, created or developed by the Grantee as a result of the Activity and includes any Existing Material that is incorporated in or supplied with the Activity Material.

None specified

Home Modifications - Community and Home Support - 4-7W49GXL

B. Grant Activity

Objective

To provide home modifications that increase or maintain levels of independence, safety, accessibility and wellbeing. Modification services can also assist in creating a home environment that supports reablement and restorative practices.

Description

The Grantee agrees to carry out the Activity as described in the Program Manual to eligible clients identified for this Activity in accordance with the Activity Work Plan (Item E.2) and the CHSP Program Manual (https://www.health.gov.au/resources/publications/commonwealth-home-support-programme-chsp-manual)

The Grantee agrees to participate in program development activity as reasonably requested by the Commonwealth.

Any variation to the payment amount or schedule will only arise if the Commonwealth notifies the Grantee otherwise. The Grantee is responsible for sustainably managing its service delivery and number of clients.

The Activity period for the grant is until 30 June 2025. Providers must not carry out any Activities, using this funding, after this date. The Activity Completion date of 31 July 2025 is to enable any payment to be made for services delivered in June 2025.

Payments are made for activities that comply with requirements outlined in the Program Manual.

Performance Indicators

The Activity will be measured against the following Performance Indicator/s:

Performance Indicator Description	Measure
As described in the Activity Work Plan	As described in the Activity Work Plan and Item E. Reporting

Location Information

The Activity will be delivered from the following site location/s:

	Location Type	Name	Address
1	Direct Funded	The Barossa Council	The Barossa Council 43-51 Tanunda Road NURIOOTPA SA 5355

Service Area Information

The Activity will service the following service area/s:

	Type	Service Area
1	Aged Care Planning Region (2015)	Yorke, Lower North & Barossa

C. Duration of the Grant

The Activity starts on 1 July 2018.

The Activity (other than the provision of any final reports) ends on 31 July 2024, which is the Activity's Completion Date.

The Agreement ends on 31 October 2025 or when the Grantee has provided all of the reports and repaid any Grant amount as required under this Agreement.

D. Payment of the Grant

The total amount of the Grant is $30,416.16* (GST exclusive).

A break down by Financial Year is below:

Financial Year	Amount * (excl. GST)
2018-2019	$6,350.66
2019-2020	$4,632.33
2020-2021	$4,701.81
2021-2022	$4,781.74
2022-2023	$4,853.47
2023-2024	$5,096.15

*This amount may include Social, Community, Home Care and Disability Services Industry Award 2010 Supplementation (SACS).

The Grantee must ensure that the Grant is held in an account in the Grantee's name and which the Grantee controls, with an authorised deposit-taking institution authorised under the Banking Act 1959 (Cth) to carry on banking business in Australia.

The Grantee's nominated bank account into which the Grant is to be paid is:

BSB Number	085-005
Financial Institution	Adelaide Ground Level 22-28 King William St NAB
Account Number	393831998
Account Name	The Barossa Council

The Grant will be paid in instalments by the Commonwealth in accordance with the agreed Milestones, and compliance by the Grantee with its obligations under this Agreement.

Milestone	Anticipated date	Amount (excl. GST)	GST	Total (incl. GST)
Payment for the period 1 July 2018 - 30 September 2018 for the Activity described in Item B. Grant Activity	1 July 2018	$1,124.11	$0.00	$1,124.11
Payment for the period 1 October 2018 - 31 December 2018 for the Activity described in Item B. Grant Activity	1 October 2018	$1,124.11	$0.00	$1,124.11
Payment for the period 1 January 2019 - 31 March 2019 for the Activity described in Item B. Grant Activity	1 January 2019	$1,124.11	$0.00	$1,124.11
Indexation 2018-19 back payment	1 April 2019	$50.59	$0.00	$50.59

Payment for the period 1 April 2019 - 30 June 2019 for the Activity described in Item B. Grant Activity	1 April 2019	$1,140.95	$0.00	$1,140.95
Home Modifications Supplementary Funding	1 May 2019	$1,786.79	$0.00	$1,786.79
Payment for the period 1 July 2019 - 30 September 2019 for the Activity described in Item B. Grant Activity	1 July 2019	$1,140.97	$0.00	$1,140.97
Payment for the period 1 October 2019 - 31 December 2019 for the Activity described in Item B. Grant Activity	1 October 2019	$1,140.97	$0.00	$1,140.97
Indexation 2019-20 back payment	1 October 2019	$34.24	$0.00	$34.24
Payment for the period 1 January 2020 - 31 March 2020 for the Activity described in Item B. Grant Activity	1 January 2020	$1,158.08	$0.00	$1,158.08
Payment for the period 1 April 2020 - 30 June 2020 for the Activity described in Item B. Grant Activity	1 April 2020	$1,158.07	$0.00	$1,158.07
Payment for the period 1 July 2020 - 30 September 2020 for the Activity described in Item B. Grant Activity	4 July 2020	$1,175.45	$0.00	$1,175.45
Payment for the period 1 October 2020 - 31 December 2020 for the Activity described in Item B. Grant Activity	4 October 2020	$1,175.45	$0.00	$1,175.45
Payment for the period 1 January 2021 - 31 March 2021 for the Activity described in Item B. Grant Activity	4 January 2021	$1,175.45	$0.00	$1,175.45
Payment for the period 1 April 2021 - 30 June 2021 for the Activity described in Item B. Grant Activity	4 April 2021	$1,175.46	$0.00	$1,175.46
Payment for the period 1 July 2021 - 30 September 2021 for the Activity described in Item B. Grant Activity	4 July 2021	$1,195.44	$0.00	$1,195.44
Payment for the period 1 October 2021 - 31 December 2021 for the Activity described in Item B. Grant Activity	4 October 2021	$1,195.44	$0.00	$1,195.44

Payment for the period 1 January 2022 - 31 March 2022 for the Activity described in Item B. Grant Activity	4 January 2022	$1,195.44	$0.00	$1,195.44
Payment for the period 1 April 2022 - 30 June 2022 for the Activity described in Item B. Grant Activity	4 April 2022	$1,195.42	$0.00	$1,195.42
Payment in advance for performance of Activity described in Item B for period 1 July 2022 - 31 July 2022	4 July 2022	$404.78	$0.00	$404.78
Payment in arrears for performance of Activity described in Item B for period 1 August 2022 - 31 August 2022	31 August 2022	$404.78	$0.00	$404.78
Payment in arrears for performance of Activity described in Item B for period 1 September 2022 - 30 September 2022	30 September 2022	$404.78	$0.00	$404.78
Payment in arrears for performance of Activity described in Item B for period 1 October 2022 - 31 October 2022	31 October 2022	$404.78	$0.00	$404.78
Payment in arrears for performance of Activity described in Item B for period 1 November 2022- 30 November 2022	30 November 2022	$404.29	$0.00	$404.29
Payment in arrears for performance of Activity described in Item B for period 1 December 2022 - 31 December 2022	31 December 2022	$404.29	$0.00	$404.29
Payment in arrears for performance of Activity described in Item B for period 1 January 2023 - 31 January 2023	31 January 2023	$404.29	$0.00	$404.29

Payment in arrears for performance of Activity described in Item B for period 1 February 2023 - 28 February 2023	14 February 2023	$404.29	$0.00	$404.29
Payment in arrears for performance of Activity described in Item B for period 1 March 2023 - 31 March 2023	14 February 2023	$404.29	$0.00	$404.29
Payment in arrears for performance of Activity described in Item B for period 1 April 2023 - 30 April 2023	30 April 2023	$404.29	$0.00	$404.29
Payment in arrears for performance of Activity described in Item B for period 1 May 2023 - 31 May 2023	31 May 2023	$404.29	$0.00	$404.29
Payment in arrears for performance of Activity described in Item B for period 1 June 2023 - 30 June 2023	30 June 2023	$404.32	$0.00	$404.32
Payment in arrears for performance of Activity described in Item B for period 1 November 2023-30 November 2023	24 July 2023	$424.51	$0.00	$424.51
Payment in arrears for performance of Activity described in Item B for period 1 October 2023 - 31 October 2023	24 July 2023	$425.02	$0.00	$425.02
Payment in arrears for performance of Activity described in Item B for period 1 September 2023 - 30 September 2023	24 July 2023	$425.02	$0.00	$425.02
Payment in arrears for performance of Activity described in Item B for period 1 August 2023 - 31 August 2023	24 July 2023	$425.02	$0.00	$425.02

Payment in arrears for performance of Activity described in Item B for period 1 July 2023 - 31 July 2023	24 July 2023	$425.02	$0.00	$425.02
Payment in arrears for performance of Activity described in Item B for period 1 December 2023 - 31 December 2023	24 July 2023	$424.51	$0.00	$424.51
Payment in arrears for performance of Activity described in Item B for period 1 April 2024 - 30 April 2024	24 November 2023	$424.51	$0.00	$424.51
Payment in arrears for performance of Activity described in Item B for period 1 March 2024 - 31 March 2024	24 November 2023	$424.51	$0.00	$424.51
Payment in arrears for performance of Activity described in Item B for period 1 February 2024 - 29 February 2024	24 November 2023	$424.51	$0.00	$424.51
Payment in arrears for performance of Activity described in Item B for period 1 January 2024 - 31 January 2024	24 November 2023	$424.51	$0.00	$424.51
Payment in arrears for performance of Activity described in Item B for period 1 May 2024 - 31 May 2024	24 November 2023	$424.51	$0.00	$424.51
Payment in arrears for performance of Activity described in Item B for period 1 June 2024 - 30 June 2024	30 June 2024	$424.50	$0.00	$424.50
Total Amount		**$30,416.16**	**$0.00**	**$30,416.16**

Invoicing

The Grantee agrees to allow the Commonwealth to issue it with a Recipient Created Tax Invoice (RCTI) for any taxable supplies it makes it relation to the Activity.

Taxes, duties and government charges

Refer to Clause 9. Taxes, duties and government charges.

E. Reporting

The Grantee agrees to create the following reports in the form specified and to provide the reports to the Commonwealth representative in accordance with the following.

Milestone	Information to be included	Due Date
Performance Report	A report on wellness and reablement approaches to service delivery for the period 1 July 2018 to 30 September 2018 as described in item E.1 Performance Reports.	31 October 2018
Performance Report	Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2018 to 31 December 2018 as described in Item E.1 Performance Reports.	30 January 2019
Performance Report	Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2019 to 30 June 2019 as described in Item E.1 Performance Reports.	30 July 2019
Financial Acquittal Report	As described in item E.4 Accounting for the Grant.	31 October 2019
Performance Report	A report on wellness and reablement approaches to service delivery for the period 1 October 2018 to 30 June 2019 as described in Item E.1 Performance Reports.	31 October 2019
Performance Report	Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2019 to 31 December 2019 as described in Item E.1 Performance Reports.	30 January 2020
Performance Report	Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2020 to 30 June 2020 as described in Item E.1 Performance Reports.	30 July 2020
Other Report	Unspent funds stocktake for 2019/20 financial year	7 August 2020
Performance Report	A report on wellness and reablement approaches to service delivery for the period 1 July 2019 to 30 June 2020 as described in Item E.1 Performance Reports.	30 November 2020
Performance Report	Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2020 to 31 December 2020 as described in Item E.1 Performance Reports.	30 January 2021
Performance Report	Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2021 to 30 June 2021 as described in Item E.1 Performance Reports.	30 July 2021
Financial Acquittal Report	As described in item E.4 Accounting for the Grant.	30 July 2021
Performance Report	A report on wellness and reablement approaches to service delivery for the period 1 July 2020 to 30 June 2021 as described in item E.1 Performance Reports.	31 October 2021

Performance Report	Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2021 to 31 December 2021 as described in Item E.1 Performance Reports.	28 February 2022
Performance Report	Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2022 to 30 June 2022 as described in Item E.1 Performance Reports.	30 July 2022
Financial Acquittal Report	As described in Item E.4 Accounting for the Grant.	30 July 2022
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2022 to 30 July 2022 as described in Item E.1 Performance Reports.	14 August 2022
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 August 2022 to 31 August 2022 as described in Item E.1 Performance Reports.	14 September 2022
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 September 2022 to 30 September 2022 as described in Item E.1 Performance Reports.	14 October 2022
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 October 2022 to 31 October 2022 as described in Item E.1 Performance Reports.	14 November 2022
Performance Report	A report on wellness and reablement approaches to service delivery for the period 1 July 2021 to 30 June 2022 as described in Item E.1 Performance Reports.	30 November 2022
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 November 2022 to 30 November 2022 as described in Item E.1 Performance Reports.	14 December 2022
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 December 2022 to 31 December 2022 as described in Item E.1 Performance Reports.	14 January 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2023 to 31 January 2023 as described in Item E.1 Performance Reports.	14 February 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 February 2023 to 28 February 2023 as described in Item E.1 Performance Reports.	14 March 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 March 2023 to 31 March 2023 as described in Item E.1 Performance Reports.	14 April 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 April 2023 to 30 April 2023 as described in Item E.1 Performance Reports.	14 May 2023

Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 May 2023 to 31 May 2023 as described in Item E.1 Performance Reports.	14 June 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 June 2023 to 30 June 2023 as described in Item E.1 Performance Reports.	14 July 2023
Performance Report	A report on wellness and reablement approaches to service delivery for the period 1 July 2022 to 30 June 2023 as described in Item E.1 Performance Reports.	31 July 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2023 to 31 July 2023 as described in Item E.1 Performance Reports.	14 August 2023
Financial Acquittal Report	As described in Item E.4 Accounting for the Grant.	31 August 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 August 2023 to 31 August 2023 as described in Item E.1 Performance Reports.	14 September 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 September 2023 to 30 September 2023 as described in Item E.1 Performance Reports.	14 October 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 October 2023 to 31 October 2023 as described in Item E.1 Performance Reports.	14 November 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 November 2023 to 30 November 2023 as described in Item E.1 Performance Reports.	14 December 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 December 2023 to 31 December 2023 as described in Item E.1 Performance Reports.	14 January 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2024 to 31 January 2024 as described in Item E.1 Performance Reports.	14 February 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 February 2024 to 29 February 2024 as described in Item E.1 Performance Reports.	14 March 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 March 2024 to 31 March 2024 as described in Item E.1 Performance Reports.	14 April 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 April 2024 to 30 April 2024 as described in Item E.1 Performance Reports.	14 May 2024

Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 May 2024 to 31 May 2024 as described in Item E.1 Performance Reports.	14 June 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 June 2024 to 30 June 2024 as described in Item E.1 Performance Reports.	14 July 2024
Performance Report	A report on wellness and reablement approaches to service delivery for the period 1 July 2023 to 30 June 2024 as described in Item E.1 Performance Reports.	31 July 2024
Financial Acquittal Report	As described in Item E.4 Accounting for the Grant.	31 August 2024

E.1 Performance Reports

The Grantee must provide client level data and service delivery information for all Activities described in Item B. Grant Activity (except for Sector Support and Development - Service System Development Activities) in accordance with the Data Exchange Protocols.

The Grantee must provide the data required within the Data Exchange Protocols through an approved mechanism as outlined in the Data Exchange Protocols.

The Grantee is required to finalise the submission of data within the Data Exchange by the due date set out at Item E.

For Sector Support and Development - Service System Development Activities, the Grantee must report progress in accordance with the Activity Work Plan in the format notified, referred or made available by the Commonwealth to the Grantee (including by reference to an internet site). The Grantee is required to submit reports by the applicable due date set out at Item E.

The Commonwealth will monitor activity levels as reported in the Data Exchange and in proportion to expected service levels according to the Activity Work Plan and may adjust payments (outlined in Item D) according to achieved service delivery levels. Any variation to the payment amount or schedule will only arise if the Commonwealth notifies the Grantee.

Wellness and Reablement Reports

The Grantee must provide service level information to the Commonwealth on wellness and reablement approaches being implemented by the Grantee as part of the Activities described in Item B Grant Activity. The service level information must be provided in accordance with the report template nominated by the Commonwealth.

The Grantee is required to provide a wellness and reablement report by the applicable due date set out at Item E.

For Sector Support and Development - Service System Development Activities, the Wellness and Reablement report is not a requirement.

E.2 Activity Work Plan

The Grantee agrees that its performance will be measured against the attached Activity Work Plan.

E.3 Annual Report

Not applicable

E.4 Accounting for the Grant

The Grantee must provide a financial declaration for each financial year of this Agreement. A financial declaration is a certification from the Grantee which:

- states that all grant funds were spent for the purpose as outlined in the Agreement; and
- declares the amount of unspent Grant funds.

The financial declaration must be certified by the Grantee's board, the chief executive officer or an officer with the authority to do so verifying the funds have been spent on the Activity in accordance with the Grant Agreement. If SACS supplementation has been paid, confirmation must be provided that the funding was spent in accordance with Clause cb21.

The Grantee is required to provide a financial declaration by the applicable due date at Item E.

E.5 Other Reports

The Grantee must provide assistance and information to the Commonwealth as reasonably required by the Commonwealth, including but not limited to data on existing clients not registered on My Aged Care in the format notified, referred or made available by the Commonwealth in the timeframe specified by the Commonwealth.

F. Party representatives and address for notices

Grantee's representative and address

Grantee's representative name	Mrs Courtney Dswonitzky
Position	Coordinator
Postal/physical address(es)	The Barossa Council, 43-51 Tanunda Road, NURIOOTPA, SA, 5355
Business hours telephone	08 8563 8411
Mobile	
Fax	
E-mail	cdswonitzky@barossa.sa.gov.au

Commonwealth representative and address

Name of representative	Khalida Saud
Position	CGH Grant User
Postal/physical address(es)	Department of Health and Aged Care GPO Box 9848 CANBERRA ACT 2601
Business hours telephone	08 8318 2741
Mobile	Not specified
Fax	Not specified
E-mail	SAperformanceHealth@communitygrants.gov.au

The Parties' representatives will be responsible for liaison and the day-to-day management of the Grant, as well as accepting and issuing any written notices in relation to the Grant.

G. Activity Material

Activity Material means any material, other than Reporting Material, created or developed by the Grantee as a result of the Activity and includes any Existing Material that is incorporated in or supplied with the Activity Material.

None specified

Social Support - Group - Community and Home Support - 4-7W4D6HT

B. Grant Activity

Objective

To assist frail, older people to participate in community life and feel socially included through structured, group-based activities that develop, maintain or support independent living and social interaction.

Description

The Grantee agrees to carry out the Activity as described in the Program Manual to eligible clients identified for this Activity in accordance with the Activity Work Plan (Item E.2) and the CHSP Program Manual (https://www.health.gov.au/resources/publications/commonwealth-home-support-programme-chsp-manual)

The Grantee agrees to participate in program development activity as reasonably requested by the Commonwealth.

Any variation to the payment amount or schedule will only arise if the Commonwealth notifies the Grantee otherwise. The Grantee is responsible for sustainably managing its service delivery and number of clients.

Grantees are contracted to deliver a specific number of outputs and any decision to exceed the agreed outputs is taken at the Grantee's own risk and cost.

The Activity period for the grant is until 30 June 2025. Providers must not carry out any Activities, using this funding, after this date. The Activity Completion date of 31 July 2025 is to enable any payment to be made for services delivered in June 2025.

Payments are made for activities that comply with requirements outlined in the Program Manual.

Performance Indicators

The Activity will be measured against the following Performance Indicator/s:

Performance Indicator Description	Measure
As described in the Activity Work Plan	As described in the Activity Work Plan and Item E. Reporting

Location Information

The Activity will be delivered from the following site location/s:

	Location Type	Name	Address
1	Direct Funded	The Barossa Council	The Barossa Council 43-51 Tanunda Road NURIOOTPA SA 5355

Service Area Information

The Activity will service the following service area/s:

	Type	Service Area
1	Aged Care Planning Region (2015)	Yorke, Lower North & Barossa

C. Duration of the Grant

The Activity starts on 1 July 2018.

The Activity (other than the provision of any final reports) ends on 31 July 2025, which is the Activity's Completion Date.

The Agreement ends on 31 October 2025 or when the Grantee has provided all of the reports and repaid any Grant amount as required under this Agreement.

D. Payment of the Grant

The total amount of the Grant is $508,782.84* (GST exclusive).

A break down by Financial Year is below:

Financial Year	Amount * (excl. GST)
2018-2019	$68,488.30
2019-2020	$69,515.62
2020-2021	$70,558.35
2021-2022	$71,757.84
2022-2023	$72,834.21
2023-2024	$76,475.93
2024-2025	$79,152.59

*This amount may include Social, Community, Home Care and Disability Services Industry Award 2010 Supplementation (SACS).

The Grantee must ensure that the Grant is held in an account in the Grantee's name and which the Grantee controls, with an authorised deposit-taking institution authorised under the Banking Act 1959 (Cth) to carry on banking business in Australia.

The Grantee's nominated bank account into which the Grant is to be paid is:

BSB Number	085-005
Financial Institution	Adelaide Ground Level 22-28 King William St NAB
Account Number	393831998
Account Name	The Barossa Council

The Grant will be paid in instalments by the Commonwealth in accordance with the agreed Milestones, and compliance by the Grantee with its obligations under this Agreement.

Milestone	Anticipated date	Amount (excl. GST)	GST	Total (incl. GST)
Payment for the period 1 July 2018 - 30 September 2018 for the Activity described in Item B. Grant Activity	1 July 2018	$16,869.04	$0.00	$16,869.04
Payment for the period 1 October 2018 - 31 December 2018 for the Activity described in Item B. Grant Activity	1 October 2018	$16,869.04	$0.00	$16,869.04

Payment for the period 1 January 2019 - 31 March 2019 for the Activity described in Item B. Grant Activity	1 January 2019	$16,869.04	$0.00	$16,869.04
Indexation 2018-19 back payment	1 April 2019	$759.11	$0.00	$759.11
Payment for the period 1 April 2019 - 30 June 2019 for the Activity described in Item B. Grant Activity	1 April 2019	$17,122.07	$0.00	$17,122.07
Payment for the period 1 July 2019 - 30 September 2019 for the Activity described in Item B. Grant Activity	1 July 2019	$17,122.07	$0.00	$17,122.07
Payment for the period 1 October 2019 - 31 December 2019 for the Activity described in Item B. Grant Activity	1 October 2019	$17,122.07	$0.00	$17,122.07
Indexation 2019-20 back payment	1 October 2019	$513.66	$0.00	$513.66
Payment for the period 1 January 2020 - 31 March 2020 for the Activity described in Item B. Grant Activity	1 January 2020	$17,378.90	$0.00	$17,378.90
Payment for the period 1 April 2020 - 30 June 2020 for the Activity described in Item B. Grant Activity	1 April 2020	$17,378.92	$0.00	$17,378.92
Payment for the period 1 July 2020 - 30 September 2020 for the Activity described in Item B. Grant Activity	4 July 2020	$17,639.59	$0.00	$17,639.59
Payment for the period 1 October 2020 - 31 December 2020 for the Activity described in Item B. Grant Activity	4 October 2020	$17,639.59	$0.00	$17,639.59
Payment for the period 1 January 2021 - 31 March 2021 for the Activity described in Item B. Grant Activity	4 January 2021	$17,639.59	$0.00	$17,639.59
Payment for the period 1 April 2021 - 30 June 2021 for the Activity described in Item B. Grant Activity	4 April 2021	$17,639.58	$0.00	$17,639.58
Payment for the period 1 July 2021 - 30 September 2021 for the Activity described in Item B. Grant Activity	4 July 2021	$17,939.46	$0.00	$17,939.46

Payment for the period 1 October 2021 - 31 December 2021 for the Activity described in Item B. Grant Activity	4 October 2021	$17,939.46	$0.00	$17,939.46
Payment for the period 1 January 2022 - 31 March 2022 for the Activity described in Item B. Grant Activity	4 January 2022	$17,939.46	$0.00	$17,939.46
Payment for the period 1 April 2022 - 30 June 2022 for the Activity described in Item B. Grant Activity	4 April 2022	$17,939.46	$0.00	$17,939.46
Payment in advance for performance of Activity described in Item B for period 1 July 2022 - 31 July 2022	4 July 2022	$6,074.37	$0.00	$6,074.37
Payment in arrears for performance of Activity described in Item B for period 1 August 2022 - 31 August 2022	31 August 2022	$6,074.37	$0.00	$6,074.37
Payment in arrears for performance of Activity described in Item B for period 1 September 2022 - 30 September 2022	30 September 2022	$6,074.37	$0.00	$6,074.37
Payment in arrears for performance of Activity described in Item B for period 1 October 2022 - 31 October 2022	31 October 2022	$6,074.37	$0.00	$6,074.37
Payment in arrears for performance of Activity described in Item B for period 1 November 2022- 30 November 2022	30 November 2022	$6,067.09	$0.00	$6,067.09
Payment in arrears for performance of Activity described in Item B for period 1 December 2022 - 31 December 2022	31 December 2022	$6,067.09	$0.00	$6,067.09
Payment in arrears for performance of Activity described in Item B for period 1 January 2023 - 31 January 2023	31 January 2023	$6,067.09	$0.00	$6,067.09

Payment in arrears for performance of Activity described in Item B for period 1 March 2023 - 31 March 2023	14 February 2023	$6,067.09	$0.00	$6,067.09
Payment in arrears for performance of Activity described in Item B for period 1 February 2023 - 28 February 2023	14 February 2023	$6,067.09	$0.00	$6,067.09
Payment in arrears for performance of Activity described in Item B for period 1 April 2023 - 30 April 2023	30 April 2023	$6,067.09	$0.00	$6,067.09
Payment in arrears for performance of Activity described in Item B for period 1 May 2023 - 31 May 2023	31 May 2023	$6,067.09	$0.00	$6,067.09
Payment in arrears for performance of Activity described in Item B for period 1 June 2023 - 30 June 2023	30 June 2023	$6,067.10	$0.00	$6,067.10
Payment in arrears for performance of Activity described in Item B for period 1 December 2023 - 31 December 2023	24 July 2023	$6,370.44	$0.00	$6,370.44
Payment in arrears for performance of Activity described in Item B for period 1 November 2023- 30 November 2023	24 July 2023	$6,370.44	$0.00	$6,370.44
Payment in arrears for performance of Activity described in Item B for period 1 September 2023 - 30 September 2023	24 July 2023	$6,378.09	$0.00	$6,378.09
Payment in arrears for performance of Activity described in Item B for period 1 August 2023 - 31 August 2023	24 July 2023	$6,378.09	$0.00	$6,378.09

Payment in arrears for performance of Activity described in Item B for period 1 July 2023 - 31 July 2023	24 July 2023	$6,378.09	$0.00	$6,378.09
Payment in arrears for performance of Activity described in Item B for period 1 October 2023 - 31 October 2023	24 July 2023	$6,378.09	$0.00	$6,378.09
Payment in arrears for performance of Activity described in Item B for period 1 January 2024 - 31 January 2024	24 November 2023	$6,370.44	$0.00	$6,370.44
Payment in arrears for performance of Activity described in Item B for period 1 February 2024 - 29 February 2024	24 November 2023	$6,370.44	$0.00	$6,370.44
Payment in arrears for performance of Activity described in Item B for period 1 March 2024 - 31 March 2024	24 November 2023	$6,370.44	$0.00	$6,370.44
Payment in arrears for performance of Activity described in Item B for period 1 April 2024 - 30 April 2024	24 November 2023	$6,370.44	$0.00	$6,370.44
Payment in arrears for performance of Activity described in Item B for period 1 May 2024 - 31 May 2024	24 November 2023	$6,370.44	$0.00	$6,370.44
Payment in arrears for performance of Activity described in Item B for period 1 June 2024 - 30 June 2024	30 June 2024	$6,370.49	$0.00	$6,370.49
Payment in arrears for performance of Activity described in Item B for period 1 July 2024 - 31 July 2024	31 July 2024	$6,601.33	$0.00	$6,601.33

Payment in arrears for performance of Activity described in Item B for period 1 August 2024 - 31 August 2024	31 August 2024	$6,601.33	$0.00	$6,601.33
Payment in arrears for performance of Activity described in Item B for period 1 September 2024 - 30 September 2024	30 September 2024	$6,601.33	$0.00	$6,601.33
Payment in arrears for performance of Activity described in Item B for period 1 October 2024 - 31 October 2024	31 October 2024	$6,601.33	$0.00	$6,601.33
Payment in arrears for performance of Activity described in Item B for period 1 November 2024- 30 November 2024	30 November 2024	$6,593.41	$0.00	$6,593.41
Payment in arrears for performance of Activity described in Item B for period 1 December 2024 - 31 December 2024	31 December 2024	$6,593.41	$0.00	$6,593.41
Payment in arrears for performance of Activity described in Item B for period 1 January 2025 - 31 January 2025	31 January 2025	$6,593.41	$0.00	$6,593.41
Payment in arrears for performance of Activity described in Item B for period 1 February 2025 - 28 February 2025	28 February 2025	$6,593.41	$0.00	$6,593.41
Payment in arrears for performance of Activity described in Item B for period 1 March 2025 - 31 March 2025	31 March 2025	$6,593.41	$0.00	$6,593.41
Payment in arrears for performance of Activity described in Item B for period 1 April 2025 - 30 April 2025	30 April 2025	$6,593.41	$0.00	$6,593.41

Payment in arrears for performance of Activity described in Item B for period 1 May 2025 - 31 May 2025	31 May 2025	$6,593.41	$0.00	$6,593.41
Payment in arrears for performance of Activity described in Item B for period 1 June 2025 - 30 June 2025	30 June 2025	$6,593.40	$0.00	$6,593.40
Total Amount		**$508,782.84**	**$0.00**	**$508,782.84**

Invoicing

The Grantee agrees to allow the Commonwealth to issue it with a Recipient Created Tax Invoice (RCTI) for any taxable supplies it makes it relation to the Activity.

Taxes, duties and government charges

Refer to Clause 9. Taxes, duties and government charges.

E. Reporting

The Grantee agrees to create the following reports in the form specified and to provide the reports to the Commonwealth representative in accordance with the following.

Milestone	Information to be included	Due Date
Performance Report	A report on wellness and reablement approaches to service delivery for the period 1 July 2018 to 30 September 2018 as described in item E.1 Performance Reports.	31 October 2018
Performance Report	Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2018 to 31 December 2018 as described in Item E.1 Performance Reports.	30 January 2019
Performance Report	Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2019 to 30 June 2019 as described in Item E.1 Performance Reports.	30 July 2019
Performance Report	A report on wellness and reablement approaches to service delivery for the period 1 October 2018 to 30 June 2019 as described in Item E.1 Performance Reports.	31 October 2019
Financial Acquittal Report	As described in item E.4 Accounting for the Grant.	31 October 2019
Performance Report	Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2019 to 31 December 2019 as described in Item E.1 Performance Reports.	30 January 2020
Performance Report	Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2020 to 30 June 2020 as described in Item E.1 Performance Reports.	30 July 2020

Other Report	Unspent funds stocktake for 2019/20 financial year	7 August 2020
Performance Report	A report on wellness and reablement approaches to service delivery for the period 1 July 2019 to 30 June 2020 as described in Item E.1 Performance Reports.	30 November 2020
Performance Report	Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2020 to 31 December 2020 as described in Item E.1 Performance Reports.	30 January 2021
Performance Report	Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2021 to 30 June 2021 as described in Item E.1 Performance Reports.	30 July 2021
Financial Acquittal Report	As described in item E.4 Accounting for the Grant.	30 July 2021
Performance Report	A report on wellness and reablement approaches to service delivery for the period 1 July 2020 to 30 June 2021 as described in item E.1 Performance Reports.	31 October 2021
Performance Report	Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2021 to 31 December 2021 as described in Item E.1 Performance Reports.	28 February 2022
Performance Report	Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2022 to 30 June 2022 as described in Item E.1 Performance Reports.	30 July 2022
Financial Acquittal Report	As described in Item E.4 Accounting for the Grant.	30 July 2022
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2022 to 30 July 2022 as described in Item E.1 Performance Reports.	14 August 2022
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 August 2022 to 31 August 2022 as described in Item E.1 Performance Reports.	14 September 2022
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 September 2022 to 30 September 2022 as described in Item E.1 Performance Reports.	14 October 2022
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 October 2022 to 31 October 2022 as described in Item E.1 Performance Reports.	14 November 2022
Performance Report	A report on wellness and reablement approaches to service delivery for the period 1 July 2021 to 30 June 2022 as described in Item E.1 Performance Reports.	30 November 2022

Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 November 2022 to 30 November 2022 as described in Item E.1 Performance Reports.	14 December 2022
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 December 2022 to 31 December 2022 as described in Item E.1 Performance Reports.	14 January 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2023 to 31 January 2023 as described in Item E.1 Performance Reports.	14 February 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 February 2023 to 28 February 2023 as described in Item E.1 Performance Reports.	14 March 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 March 2023 to 31 March 2023 as described in Item E.1 Performance Reports.	14 April 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 April 2023 to 30 April 2023 as described in Item E.1 Performance Reports.	14 May 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 May 2023 to 31 May 2023 as described in Item E.1 Performance Reports.	14 June 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 June 2023 to 30 June 2023 as described in Item E.1 Performance Reports.	14 July 2023
Performance Report	A report on wellness and reablement approaches to service delivery for the period 1 July 2022 to 30 June 2023 as described in Item E.1 Performance Reports.	31 July 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2023 to 31 July 2023 as described in Item E.1 Performance Reports.	14 August 2023
Financial Acquittal Report	As described in Item E.4 Accounting for the Grant.	31 August 2023

Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 August 2023 to 31 August 2023 as described in Item E.1 Performance Reports.	14 September 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 September 2023 to 30 September 2023 as described in Item E.1 Performance Reports.	14 October 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 October 2023 to 31 October 2023 as described in Item E.1 Performance Reports.	14 November 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 November 2023 to 30 November 2023 as described in Item E.1 Performance Reports.	14 December 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 December 2023 to 31 December 2023 as described in Item E.1 Performance Reports.	14 January 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2024 to 31 January 2024 as described in Item E.1 Performance Reports.	14 February 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 February 2024 to 29 February 2024 as described in Item E.1 Performance Reports.	14 March 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 March 2024 to 31 March 2024 as described in Item E.1 Performance Reports.	14 April 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 April 2024 to 30 April 2024 as described in Item E.1 Performance Reports.	14 May 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 May 2024 to 31 May 2024 as described in Item E.1 Performance Reports.	14 June 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 June 2024 to 30 June 2024 as described in Item E.1 Performance Reports.	14 July 2024
Performance Report	A report on wellness and reablement approaches to service delivery for the period 1 July 2023 to 30 June 2024 as described in Item E.1 Performance Reports.	31 July 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2024 to 31 July 2024 as described in Item E.1 Performance Reports.	14 August 2024
Financial Acquittal Report	As described in Item E.4 Accounting for the Grant.	31 August 2024

Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 August 2024 to 31 August 2024 as described in Item E.1 Performance Reports.	14 September 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 September 2024 to 30 September 2024 as described in Item E.1 Performance Reports.	14 October 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 October 2024 to 31 October 2024 as described in Item E.1 Performance Reports.	14 November 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 November 2024 to 30 November 2024 as described in Item E.1 Performance Reports.	14 December 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 December 2024 to 31 December 2024 as described in Item E.1 Performance Reports.	14 January 2025
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2025 to 31 January 2025 as described in Item E.1 Performance Reports.	14 February 2025
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 February 2025 to 28 February 2025 as described in Item E.1 Performance Reports.	14 March 2025
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 March 2025 to 31 March 2025 as described in Item E.1 Performance Reports.	14 April 2025
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 April 2025 to 30 April 2025 as described in Item E.1 Performance Reports.	14 May 2025
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 May 2025 to 31 May 2025 as described in Item E.1 Performance Reports.	14 June 2025
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 June 2025 to 30 June 2025 as described in Item E.1 Performance Reports.	14 July 2025
Performance Report	A report on wellness and reablement approaches to service delivery for the period 1 July 2024 to 30 June 2025 as described in Item E.1 Performance Reports.	31 July 2025
Financial Acquittal Report	As described in Item E.4 Accounting for the Grant.	31 August 2025

E.1 Performance Reports

The Grantee must provide client level data and service delivery information for all Activities described in

Item B. Grant Activity (except for Sector Support and Development - Service System Development Activities) in accordance with the Data Exchange Protocols.

The Grantee must provide the data required within the Data Exchange Protocols through an approved mechanism as outlined in the Data Exchange Protocols.

The Grantee is required to finalise the submission of data within the Data Exchange by the due date set out at Item E.

For Sector Support and Development - Service System Development Activities, the Grantee must report progress in accordance with the Activity Work Plan in the format notified, referred or made available by the Commonwealth to the Grantee (including by reference to an internet site). The Grantee is required to submit reports by the applicable due date set out at Item E.

The Commonwealth will monitor activity levels as reported in the Data Exchange and in proportion to expected service levels according to the Activity Work Plan and may adjust payments (outlined in Item D) according to achieved service delivery levels. Any variation to the payment amount or schedule will only arise if the Commonwealth notifies the Grantee.

Wellness and Reablement Reports

The Grantee must provide service level information to the Commonwealth on wellness and reablement approaches being implemented by the Grantee as part of the Activities described in Item B Grant Activity. The service level information must be provided in accordance with the report template nominated by the Commonwealth.

The Grantee is required to provide a wellness and reablement report by the applicable due date set out at Item E.

For Sector Support and Development - Service System Development Activities, the Wellness and Reablement report is not a requirement.

E.2 Activity Work Plan

The Grantee agrees that its performance will be measured against the attached Activity Work Plan.

E.3 Annual Report

Not applicable

E.4 Accounting for the Grant

The Grantee must provide a financial declaration for each financial year of this Agreement. A financial declaration is a certification from the Grantee which:

- states that all grant funds were spent for the purpose as outlined in the Agreement; and
- declares the amount of unspent Grant funds.

The financial declaration must be certified by the Grantee's board, the chief executive officer or an officer with the authority to do so verifying the funds have been spent on the Activity in accordance with the Grant Agreement. If SACS supplementation has been paid, confirmation must be provided that the funding was spent in accordance with Clause cb21.

The Grantee is required to provide a financial declaration by the applicable due date at Item E.

E.5 Other Reports

The Grantee must provide assistance and information to the Commonwealth as reasonably required by the Commonwealth, including but not limited to data on existing clients not registered on My Aged Care in the format notified, referred or made available by the Commonwealth in the timeframe specified by the Commonwealth.

F. Party representatives and address for notices

Grantee's representative and address

Grantee's representative name	Mrs Courtney Dswonitzky
Position	Coordinator
Postal/physical address(es)	The Barossa Council, 43-51 Tanunda Road, NURIOOTPA, SA, 5355
Business hours telephone	08 8563 8411
Mobile	
Fax	
E-mail	cdswonitzky@barossa.sa.gov.au

Commonwealth representative and address

Name of representative	Khalida Saud
Position	CGH Grant User
Postal/physical address(es)	Department of Health and Aged Care GPO Box 9848 CANBERRA ACT 2601
Business hours telephone	08 8318 2741
Mobile	Not specified
Fax	Not specified
E-mail	SAperformanceHealth@communitygrants.gov.au

The Parties' representatives will be responsible for liaison and the day-to-day management of the Grant, as well as accepting and issuing any written notices in relation to the Grant.

G. Activity Material

Activity Material means any material, other than Reporting Material, created or developed by the Grantee as a result of the Activity and includes any Existing Material that is incorporated in or supplied with the Activity Material.

None specified

Social Support - Individual - Community and Home Support - 4-7W4D6LV

B. Grant Activity

Objective

To assist frail, older people to participate in community life and feel socially included through meeting their need for social contact and company.

Description

The Grantee agrees to carry out the Activity as described in the Program Manual to eligible clients identified for this Activity in accordance with the Activity Work Plan (Item E.2) and the CHSP Program Manual (https://www.health.gov.au/resources/publications/commonwealth-home-support-programme-chsp-manual).

The Grantee agrees to participate in program development activity as reasonably requested by the Commonwealth.

Any variation to the payment amount or schedule will only arise if the Commonwealth notifies the Grantee otherwise. The Grantee is responsible for sustainably managing its service delivery and number of clients.

Grantees are contracted to deliver a specific number of outputs and any decision to exceed the agreed outputs is taken at the Grantee's own risk and cost.

The Activity period for the grant is until 30 June 2025. Providers must not carry out any Activities, using this funding, after this date. The Activity Completion date of 31 July 2025 is to enable any payment to be made for services delivered in June 2025.

Payments are made for activities that comply with requirements outlined in the Program Manual.

Performance Indicators

The Activity will be measured against the following Performance Indicator/s:

Performance Indicator Description	Measure
As described in the Activity Work Plan	As described in the Activity Work Plan and Item E. Reporting

Location Information

The Activity will be delivered from the following site location/s:

	Location Type	Name	Address
1	Direct Funded	The Barossa Council	The Barossa Council 43-51 Tanunda Road NURIOOTPA SA 5355

Service Area Information

The Activity will service the following service area/s:

	Type	Service Area
1	Aged Care Planning Region (2015)	Yorke, Lower North & Barossa

C. Duration of the Grant

The Activity starts on 1 July 2018.

The Activity (other than the provision of any final reports) ends on 31 July 2025, which is the Activity's Completion Date.

The Agreement ends on 31 October 2025 or when the Grantee has provided all of the reports and repaid any Grant amount as required under this Agreement.

D. Payment of the Grant

The total amount of the Grant is $89,367.04* (GST exclusive).

A break down by Financial Year is below:

Financial Year	Amount * (excl. GST)
2018-2019	$12,029.88
2019-2020	$12,210.33
2020-2021	$12,393.48
2021-2022	$12,604.17
2022-2023	$12,793.23
2023-2024	$13,432.90
2024-2025	$13,903.05

*This amount may include Social, Community, Home Care and Disability Services Industry Award 2010 Supplementation (SACS).

The Grantee must ensure that the Grant is held in an account in the Grantee's name and which the Grantee controls, with an authorised deposit-taking institution authorised under the Banking Act 1959 (Cth) to carry on banking business in Australia.

The Grantee's nominated bank account into which the Grant is to be paid is:

BSB Number	085-005
Financial Institution	Adelaide Ground Level 22-28 King William St NAB
Account Number	393831998
Account Name	The Barossa Council

The Grant will be paid in instalments by the Commonwealth in accordance with the agreed Milestones, and compliance by the Grantee with its obligations under this Agreement.

Milestone	Anticipated date	Amount (excl. GST)	GST	Total (incl. GST)
Payment for the period 1 July 2018 - 30 September 2018 for the Activity described in Item B. Grant Activity	1 July 2018	$2,963.03	$0.00	$2,963.03
Payment for the period 1 October 2018 - 31 December 2018 for the Activity described in Item B. Grant Activity	1 October 2018	$2,963.03	$0.00	$2,963.03

Payment for the period 1 January 2019 - 31 March 2019 for the Activity described in Item B. Grant Activity	1 January 2019	$2,963.03	$0.00	$2,963.03
Indexation 2018-19 back payment	1 April 2019	$133.34	$0.00	$133.34
Payment for the period 1 April 2019 - 30 June 2019 for the Activity described in Item B. Grant Activity	1 April 2019	$3,007.45	$0.00	$3,007.45
Payment for the period 1 July 2019 - 30 September 2019 for the Activity described in Item B. Grant Activity	1 July 2019	$3,007.47	$0.00	$3,007.47
Payment for the period 1 October 2019 - 31 December 2019 for the Activity described in Item B. Grant Activity	1 October 2019	$3,007.47	$0.00	$3,007.47
Indexation 2019-20 back payment	1 October 2019	$90.23	$0.00	$90.23
Payment for the period 1 January 2020 - 31 March 2020 for the Activity described in Item B. Grant Activity	1 January 2020	$3,052.58	$0.00	$3,052.58
Payment for the period 1 April 2020 - 30 June 2020 for the Activity described in Item B. Grant Activity	1 April 2020	$3,052.58	$0.00	$3,052.58
Payment for the period 1 July 2020 - 30 September 2020 for the Activity described in Item B. Grant Activity	4 July 2020	$3,098.37	$0.00	$3,098.37
Payment for the period 1 October 2020 - 31 December 2020 for the Activity described in Item B. Grant Activity	4 October 2020	$3,098.37	$0.00	$3,098.37
Payment for the period 1 January 2021 - 31 March 2021 for the Activity described in Item B. Grant Activity	4 January 2021	$3,098.37	$0.00	$3,098.37
Payment for the period 1 April 2021 - 30 June 2021 for the Activity described in Item B. Grant Activity	4 April 2021	$3,098.37	$0.00	$3,098.37
Payment for the period 1 July 2021 - 30 September 2021 for the Activity described in Item B. Grant Activity	4 July 2021	$3,151.04	$0.00	$3,151.04

Payment for the period 1 October 2021 - 31 December 2021 for the Activity described in Item B. Grant Activity	4 October 2021	$3,151.04	$0.00	$3,151.04
Payment for the period 1 January 2022 - 31 March 2022 for the Activity described in Item B. Grant Activity	4 January 2022	$3,151.04	$0.00	$3,151.04
Payment for the period 1 April 2022 - 30 June 2022 for the Activity described in Item B. Grant Activity	4 April 2022	$3,151.05	$0.00	$3,151.05
Payment in advance for performance of Activity described in Item B for period 1 July 2022 - 31 July 2022	4 July 2022	$1,066.96	$0.00	$1,066.96
Payment in arrears for performance of Activity described in Item B for period 1 August 2022 - 31 August 2022	31 August 2022	$1,066.96	$0.00	$1,066.96
Payment in arrears for performance of Activity described in Item B for period 1 September 2022 - 30 September 2022	30 September 2022	$1,066.96	$0.00	$1,066.96
Payment in arrears for performance of Activity described in Item B for period 1 October 2022 - 31 October 2022	31 October 2022	$1,066.96	$0.00	$1,066.96
Payment in arrears for performance of Activity described in Item B for period 1 November 2022- 30 November 2022	30 November 2022	$1,065.68	$0.00	$1,065.68
Payment in arrears for performance of Activity described in Item B for period 1 December 2022 - 31 December 2022	31 December 2022	$1,065.68	$0.00	$1,065.68
Payment in arrears for performance of Activity described in Item B for period 1 January 2023 - 31 January 2023	31 January 2023	$1,065.68	$0.00	$1,065.68

Payment in arrears for performance of Activity described in Item B for period 1 March 2023 - 31 March 2023	14 February 2023	$1,065.68	$0.00	$1,065.68
Payment in arrears for performance of Activity described in Item B for period 1 February 2023 - 28 February 2023	14 February 2023	$1,065.68	$0.00	$1,065.68
Payment in arrears for performance of Activity described in Item B for period 1 April 2023 - 30 April 2023	30 April 2023	$1,065.68	$0.00	$1,065.68
Payment in arrears for performance of Activity described in Item B for period 1 May 2023 - 31 May 2023	31 May 2023	$1,065.68	$0.00	$1,065.68
Payment in arrears for performance of Activity described in Item B for period 1 June 2023 - 30 June 2023	30 June 2023	$1,065.63	$0.00	$1,065.63
Payment in arrears for performance of Activity described in Item B for period 1 December 2023 - 31 December 2023	24 July 2023	$1,118.96	$0.00	$1,118.96
Payment in arrears for performance of Activity described in Item B for period 1 November 2023- 30 November 2023	24 July 2023	$1,118.96	$0.00	$1,118.96
Payment in arrears for performance of Activity described in Item B for period 1 September 2023 - 30 September 2023	24 July 2023	$1,120.30	$0.00	$1,120.30
Payment in arrears for performance of Activity described in Item B for period 1 August 2023 - 31 August 2023	24 July 2023	$1,120.30	$0.00	$1,120.30

Payment in arrears for performance of Activity described in Item B for period 1 July 2023 - 31 July 2023	24 July 2023	$1,120.30	$0.00	$1,120.30
Payment in arrears for performance of Activity described in Item B for period 1 October 2023 - 31 October 2023	24 July 2023	$1,120.30	$0.00	$1,120.30
Payment in arrears for performance of Activity described in Item B for period 1 January 2024 - 31 January 2024	24 November 2023	$1,118.96	$0.00	$1,118.96
Payment in arrears for performance of Activity described in Item B for period 1 February 2024 - 29 February 2024	24 November 2023	$1,118.96	$0.00	$1,118.96
Payment in arrears for performance of Activity described in Item B for period 1 March 2024 - 31 March 2024	24 November 2023	$1,118.96	$0.00	$1,118.96
Payment in arrears for performance of Activity described in Item B for period 1 April 2024 - 30 April 2024	24 November 2023	$1,118.96	$0.00	$1,118.96
Payment in arrears for performance of Activity described in Item B for period 1 May 2024 - 31 May 2024	24 November 2023	$1,118.96	$0.00	$1,118.96
Payment in arrears for performance of Activity described in Item B for period 1 June 2024 - 30 June 2024	30 June 2024	$1,118.98	$0.00	$1,118.98
Payment in arrears for performance of Activity described in Item B for period 1 July 2024 - 31 July 2024	31 July 2024	$1,159.51	$0.00	$1,159.51

Payment in arrears for performance of Activity described in Item B for period 1 August 2024 - 31 August 2024	31 August 2024	$1,159.51	$0.00	$1,159.51
Payment in arrears for performance of Activity described in Item B for period 1 September 2024 - 30 September 2024	30 September 2024	$1,159.51	$0.00	$1,159.51
Payment in arrears for performance of Activity described in Item B for period 1 October 2024 - 31 October 2024	31 October 2024	$1,159.51	$0.00	$1,159.51
Payment in arrears for performance of Activity described in Item B for period 1 November 2024- 30 November 2024	30 November 2024	$1,158.12	$0.00	$1,158.12
Payment in arrears for performance of Activity described in Item B for period 1 December 2024 - 31 December 2024	31 December 2024	$1,158.12	$0.00	$1,158.12
Payment in arrears for performance of Activity described in Item B for period 1 January 2025 - 31 January 2025	31 January 2025	$1,158.12	$0.00	$1,158.12
Payment in arrears for performance of Activity described in Item B for period 1 February 2025 - 28 February 2025	28 February 2025	$1,158.12	$0.00	$1,158.12
Payment in arrears for performance of Activity described in Item B for period 1 March 2025 - 31 March 2025	31 March 2025	$1,158.12	$0.00	$1,158.12
Payment in arrears for performance of Activity described in Item B for period 1 April 2025 - 30 April 2025	30 April 2025	$1,158.12	$0.00	$1,158.12

Payment in arrears for performance of Activity described in Item B for period 1 May 2025 - 31 May 2025	31 May 2025	$1,158.12	$0.00	$1,158.12
Payment in arrears for performance of Activity described in Item B for period 1 June 2025 - 30 June 2025	30 June 2025	$1,158.17	$0.00	$1,158.17
Total Amount		**$89,367.04**	**$0.00**	**$89,367.04**

Invoicing

The Grantee agrees to allow the Commonwealth to issue it with a Recipient Created Tax Invoice (RCTI) for any taxable supplies it makes it relation to the Activity.

Taxes, duties and government charges

Refer to Clause 9. Taxes, duties and government charges.

E. Reporting

The Grantee agrees to create the following reports in the form specified and to provide the reports to the Commonwealth representative in accordance with the following.

Milestone	Information to be included	Due Date
Performance Report	A report on wellness and reablement approaches to service delivery for the period 1 July 2018 to 30 September 2018 as described in item E.1 Performance Reports.	31 October 2018
Performance Report	Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2018 to 31 December 2018 as described in Item E.1 Performance Reports.	30 January 2019
Performance Report	Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2019 to 30 June 2019 as described in Item E.1 Performance Reports.	30 July 2019
Performance Report	A report on wellness and reablement approaches to service delivery for the period 1 October 2018 to 30 June 2019 as described in Item E.1 Performance Reports.	31 October 2019
Financial Acquittal Report	As described in item E.4 Accounting for the Grant.	31 October 2019
Performance Report	Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2019 to 31 December 2019 as described in Item E.1 Performance Reports.	30 January 2020
Performance Report	Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2020 to 30 June 2020 as described in Item E.1 Performance Reports.	30 July 2020

Other Report	Unspent funds stocktake for 2019/20 financial year	7 August 2020
Performance Report	A report on wellness and reablement approaches to service delivery for the period 1 July 2019 to 30 June 2020 as described in Item E.1 Performance Reports.	30 November 2020
Performance Report	Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2020 to 31 December 2020 as described in Item E.1 Performance Reports.	30 January 2021
Performance Report	Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2021 to 30 June 2021 as described in Item E.1 Performance Reports.	30 July 2021
Financial Acquittal Report	As described in item E.4 Accounting for the Grant.	30 July 2021
Performance Report	A report on wellness and reablement approaches to service delivery for the period 1 July 2020 to 30 June 2021 as described in item E.1 Performance Reports.	31 October 2021
Performance Report	Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2021 to 31 December 2021 as described in Item E.1 Performance Reports.	28 February 2022
Performance Report	Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2022 to 30 June 2022 as described in Item E.1 Performance Reports.	30 July 2022
Financial Acquittal Report	As described in Item E.4 Accounting for the Grant.	30 July 2022
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2022 to 30 July 2022 as described in Item E.1 Performance Reports.	14 August 2022
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 August 2022 to 31 August 2022 as described in Item E.1 Performance Reports.	14 September 2022
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 September 2022 to 30 September 2022 as described in Item E.1 Performance Reports.	14 October 2022
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 October 2022 to 31 October 2022 as described in Item E.1 Performance Reports.	14 November 2022
Performance Report	A report on wellness and reablement approaches to service delivery for the period 1 July 2021 to 30 June 2022 as described in Item E.1 Performance Reports.	30 November 2022

Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 November 2022 to 30 November 2022 as described in Item E.1 Performance Reports.	14 December 2022
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 December 2022 to 31 December 2022 as described in Item E.1 Performance Reports.	14 January 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2023 to 31 January 2023 as described in Item E.1 Performance Reports.	14 February 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 February 2023 to 28 February 2023 as described in Item E.1 Performance Reports.	14 March 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 March 2023 to 31 March 2023 as described in Item E.1 Performance Reports.	14 April 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 April 2023 to 30 April 2023 as described in Item E.1 Performance Reports.	14 May 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 May 2023 to 31 May 2023 as described in Item E.1 Performance Reports.	14 June 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 June 2023 to 30 June 2023 as described in Item E.1 Performance Reports.	14 July 2023
Performance Report	A report on wellness and reablement approaches to service delivery for the period 1 July 2022 to 30 June 2023 as described in Item E.1 Performance Reports.	31 July 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2023 to 31 July 2023 as described in Item E.1 Performance Reports.	14 August 2023
Financial Acquittal Report	As described in Item E.4 Accounting for the Grant.	31 August 2023

Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 August 2023 to 31 August 2023 as described in Item E.1 Performance Reports.	14 September 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 September 2023 to 30 September 2023 as described in Item E.1 Performance Reports.	14 October 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 October 2023 to 31 October 2023 as described in Item E.1 Performance Reports.	14 November 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 November 2023 to 30 November 2023 as described in Item E.1 Performance Reports.	14 December 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 December 2023 to 31 December 2023 as described in Item E.1 Performance Reports.	14 January 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2024 to 31 January 2024 as described in Item E.1 Performance Reports.	14 February 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 February 2024 to 29 February 2024 as described in Item E.1 Performance Reports.	14 March 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 March 2024 to 31 March 2024 as described in Item E.1 Performance Reports.	14 April 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 April 2024 to 30 April 2024 as described in Item E.1 Performance Reports.	14 May 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 May 2024 to 31 May 2024 as described in Item E.1 Performance Reports.	14 June 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 June 2024 to 30 June 2024 as described in Item E.1 Performance Reports.	14 July 2024
Performance Report	A report on wellness and reablement approaches to service delivery for the period 1 July 2023 to 30 June 2024 as described in Item E.1 Performance Reports.	31 July 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2024 to 31 July 2024 as described in Item E.1 Performance Reports.	14 August 2024
Financial Acquittal Report	As described in Item E.4 Accounting for the Grant.	31 August 2024

Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 August 2024 to 31 August 2024 as described in Item E.1 Performance Reports.	14 September 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 September 2024 to 30 September 2024 as described in Item E.1 Performance Reports.	14 October 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 October 2024 to 31 October 2024 as described in Item E.1 Performance Reports.	14 November 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 November 2024 to 30 November 2024 as described in Item E.1 Performance Reports.	14 December 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 December 2024 to 31 December 2024 as described in Item E.1 Performance Reports.	14 January 2025
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2025 to 31 January 2025 as described in Item E.1 Performance Reports.	14 February 2025
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 February 2025 to 28 February 2025 as described in Item E.1 Performance Reports.	14 March 2025
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 March 2025 to 31 March 2025 as described in Item E.1 Performance Reports.	14 April 2025
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 April 2025 to 30 April 2025 as described in Item E.1 Performance Reports.	14 May 2025
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 May 2025 to 31 May 2025 as described in Item E.1 Performance Reports.	14 June 2025
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 June 2025 to 30 June 2025 as described in Item E.1 Performance Reports.	14 July 2025

Performance Report	A report on wellness and reablement approaches to service delivery for the period 1 July 2024 to 30 June 2025 as described in Item E.1 Performance Reports.	31 July 2025
Financial Acquittal Report	As described in Item E.4 Accounting for the Grant.	31 August 2025

E.1 Performance Reports

The Grantee must provide client level data and service delivery information for all Activities described in Item B. Grant Activity (except for Sector Support and Development - Service System Development Activities) in accordance with the Data Exchange Protocols.

The Grantee must provide the data required within the Data Exchange Protocols through an approved mechanism as outlined in the Data Exchange Protocols.

The Grantee is required to finalise the submission of data within the Data Exchange by the due date set out at Item E.

For Sector Support and Development - Service System Development Activities, the Grantee must report progress in accordance with the Activity Work Plan in the format notified, referred or made available by the Commonwealth to the Grantee (including by reference to an internet site). The Grantee is required to submit reports by the applicable due date set out at Item E.

The Commonwealth will monitor activity levels as reported in the Data Exchange and in proportion to expected service levels according to the Activity Work Plan and may adjust payments (outlined in Item D) according to achieved service delivery levels. Any variation to the payment amount or schedule will only arise if the Commonwealth notifies the Grantee.

Wellness and Reablement Reports

The Grantee must provide service level information to the Commonwealth on wellness and reablement approaches being implemented by the Grantee as part of the Activities described in Item B Grant Activity. The service level information must be provided in accordance with the report template nominated by the Commonwealth.

The Grantee is required to provide a wellness and reablement report by the applicable due date set out at Item E.

For Sector Support and Development - Service System Development Activities, the Wellness and Reablement report is not a requirement.

E.2 Activity Work Plan

The Grantee agrees that its performance will be measured against the attached Activity Work Plan.

E.3 Annual Report

Not applicable

E.4 Accounting for the Grant

The Grantee must provide a financial declaration for each financial year of this Agreement. A financial declaration is a certification from the Grantee which:

- states that all grant funds were spent for the purpose as outlined in the Agreement; and
- declares the amount of unspent Grant funds.

The financial declaration must be certified by the Grantee's board, the chief executive officer or an officer with the authority to do so verifying the funds have been spent on the Activity in accordance with the Grant Agreement. If SACS supplementation has been paid, confirmation must be provided that the funding was

spent in accordance with Clause cb21.

The Grantee is required to provide a financial declaration by the applicable due date at Item E.

E.5 Other Reports

The Grantee must provide assistance and information to the Commonwealth as reasonably required by the Commonwealth, including but not limited to data on existing clients not registered on My Aged Care in the format notified, referred or made available by the Commonwealth in the timeframe specified by the Commonwealth.

F. Party representatives and address for notices

Grantee's representative and address

Grantee's representative name	Mrs Courtney Dswonitzky
Position	Coordinator
Postal/physical address(es)	The Barossa Council, 43-51 Tanunda Road, NURIOOTPA, SA, 5355
Business hours telephone	08 8563 8411
Mobile	
Fax	
E-mail	cdswonitzky@barossa.sa.gov.au

Commonwealth representative and address

Name of representative	Khalida Saud
Position	CGH Grant User
Postal/physical address(es)	Department of Health and Aged Care GPO Box 9848 CANBERRA ACT 2601
Business hours telephone	08 8318 2741
Mobile	Not specified
Fax	Not specified
E-mail	SAperformanceHealth@communitygrants.gov.au

The Parties' representatives will be responsible for liaison and the day-to-day management of the Grant, as well as accepting and issuing any written notices in relation to the Grant.

G. Activity Material

Activity Material means any material, other than Reporting Material, created or developed by the Grantee as a result of the Activity and includes any Existing Material that is incorporated in or supplied with the Activity Material.

None specified

Transport - Community and Home Support - 4-7W4D6OU

B. Grant Activity

Objective

To provide frail, older people with access to transport services that supports their access to the community.

Description

The Grantee agrees to carry out the Activity as described in the Program Manual to eligible clients identified for this Activity in accordance with the Activity Work Plan (Item E.2) and the CHSP Program Manual (https://www.health.gov.au/resources/publications/commonwealth-home-support-programme-chsp-manual)

The Grantee agrees to participate in program development activity as reasonably requested by the Commonwealth.

Any variation to the payment amount or schedule will only arise if the Commonwealth notifies the Grantee otherwise. The Grantee is responsible for sustainably managing its service delivery and number of clients.

Grantees are contracted to deliver a specific number of outputs and any decision to exceed the agreed outputs is taken at the Grantee's own risk and cost.

The Activity period for the grant is until 30 June 2025. Providers must not carry out any Activities, using this funding, after this date. The Activity Completion date of 31 July 2025 is to enable any payment to be made for services delivered in June 2025.

Payments are made for activities that comply with requirements outlined in the Program Manual.

Performance Indicators

The Activity will be measured against the following Performance Indicator/s:

Performance Indicator Description	Measure
As described in the Activity Work Plan	As described in the Activity Work Plan and Item E. Reporting

Location Information

The Activity will be delivered from the following site location/s:

	Location Type	Name	Address
1	Direct Funded	The Barossa Council	The Barossa Council 43-51 Tanunda Road NURIOOTPA SA 5355

Service Area Information

The Activity will service the following service area/s:

	Type	Service Area
1	Aged Care Planning Region (2015)	Yorke, Lower North & Barossa

C. Duration of the Grant

The Activity starts on 1 July 2018.

The Activity (other than the provision of any final reports) ends on 31 July 2025, which is the Activity's Completion Date.

The Agreement ends on 31 October 2025 or when the Grantee has provided all of the reports and repaid any Grant amount as required under this Agreement.

D. Payment of the Grant

The total amount of the Grant is $509,668.16* (GST exclusive).

A break down by Financial Year is below:

Financial Year	Amount * (excl. GST)
2018-2019	$43,347.53
2019-2020	$21,998.87
2020-2021	$51,084.39
2021-2022	$92,274.20
2022-2023	$93,658.31
2023-2024	$99,277.81
2024-2025	$108,027.05

*This amount may include Social, Community, Home Care and Disability Services Industry Award 2010 Supplementation (SACS).

The Grantee must ensure that the Grant is held in an account in the Grantee's name and which the Grantee controls, with an authorised deposit-taking institution authorised under the Banking Act 1959 (Cth) to carry on banking business in Australia.

The Grantee's nominated bank account into which the Grant is to be paid is:

BSB Number	085-005
Financial Institution	Adelaide Ground Level 22-28 King William St NAB
Account Number	393831998
Account Name	The Barossa Council

The Grant will be paid in instalments by the Commonwealth in accordance with the agreed Milestones, and compliance by the Grantee with its obligations under this Agreement.

Milestone	Anticipated date	Amount (excl. GST)	GST	Total (incl. GST)
Payment for the period 1 July 2018 - 30 September 2018 for the Activity described in Item B. Grant Activity	1 July 2018	$10,676.73	$0.00	$10,676.73
Payment for the period 1 October 2018 - 31 December 2018 for the Activity described in Item B. Grant Activity	1 October 2018	$10,676.73	$0.00	$10,676.73

Payment for the period 1 January 2019 - 31 March 2019 for the Activity described in Item B. Grant Activity	1 January 2019	$10,676.73	$0.00	$10,676.73
Indexation 2018-19 back payment	1 April 2019	$480.45	$0.00	$480.45
Payment for the period 1 April 2019 - 30 June 2019 for the Activity described in Item B. Grant Activity	1 April 2019	$10,836.89	$0.00	$10,836.89
Payment for the period 1 July 2019 - 30 September 2019 for the Activity described in Item B. Grant Activity	1 July 2019	$10,836.88	$0.00	$10,836.88
Payment for the period 1 October 2019 - 31 December 2019 for the Activity described in Item B. Grant Activity	1 October 2019	$10,836.88	$0.00	$10,836.88
Indexation 2019-20 back payment	1 October 2019	$325.11	$0.00	$325.11
Payment for the period 1 July 2020 - 30 September 2020 for the Activity described in Item B. Grant Activity	4 July 2020	$2,859.26	$0.00	$2,859.26
Payment for the period 1 October 2020 - 31 December 2020 for the Activity described in Item B. Grant Activity	4 October 2020	$2,859.26	$0.00	$2,859.26
Payment for the period 1 January 2021 - 31 March 2021 for the Activity described in Item B. Grant Activity	4 January 2021	$22,682.94	$0.00	$22,682.94
Payment for the period 1 April 2021 - 30 June 2021 for the Activity described in Item B. Grant Activity	4 April 2021	$22,682.93	$0.00	$22,682.93
Payment for the period 1 July 2021 - 30 September 2021 for the Activity described in Item B. Grant Activity	4 July 2021	$23,068.55	$0.00	$23,068.55
Payment for the period 1 October 2021 - 31 December 2021 for the Activity described in Item B. Grant Activity	4 October 2021	$23,068.55	$0.00	$23,068.55

Payment for the period 1 January 2022 - 31 March 2022 for the Activity described in Item B. Grant Activity	4 January 2022	$23,068.55	$0.00	$23,068.55
Payment for the period 1 April 2022 - 30 June 2022 for the Activity described in Item B. Grant Activity	4 April 2022	$23,068.55	$0.00	$23,068.55
Payment in advance for performance of Activity described in Item B for period 1 July 2022 - 31 July 2022	4 July 2022	$7,811.10	$0.00	$7,811.10
Payment in arrears for performance of Activity described in Item B for period 1 August 2022 - 31 August 2022	31 August 2022	$7,811.10	$0.00	$7,811.10
Payment in arrears for performance of Activity described in Item B for period 1 September 2022 - 30 September 2022	30 September 2022	$7,811.10	$0.00	$7,811.10
Payment in arrears for performance of Activity described in Item B for period 1 October 2022 - 31 October 2022	31 October 2022	$7,811.10	$0.00	$7,811.10
Payment in arrears for performance of Activity described in Item B for period 1 November 2022- 30 November 2022	30 November 2022	$7,801.74	$0.00	$7,801.74
Payment in arrears for performance of Activity described in Item B for period 1 December 2022 - 31 December 2022	31 December 2022	$7,801.74	$0.00	$7,801.74
Payment in arrears for performance of Activity described in Item B for period 1 January 2023 - 31 January 2023	31 January 2023	$7,801.74	$0.00	$7,801.74

Payment in arrears for performance of Activity described in Item B for period 1 March 2023 - 31 March 2023	14 February 2023	$7,801.74	$0.00	$7,801.74
Payment in arrears for performance of Activity described in Item B for period 1 February 2023 - 28 February 2023	14 February 2023	$7,801.74	$0.00	$7,801.74
Payment in arrears for performance of Activity described in Item B for period 1 April 2023 - 30 April 2023	30 April 2023	$7,801.74	$0.00	$7,801.74
Payment in arrears for performance of Activity described in Item B for period 1 May 2023 - 31 May 2023	31 May 2023	$7,801.74	$0.00	$7,801.74
Payment in arrears for performance of Activity described in Item B for period 1 June 2023 - 30 June 2023	30 June 2023	$7,801.73	$0.00	$7,801.73
Payment in arrears for performance of Activity described in Item B for period 1 December 2023 - 31 December 2023	24 July 2023	$8,269.84	$0.00	$8,269.84
Payment in arrears for performance of Activity described in Item B for period 1 November 2023- 30 November 2023	24 July 2023	$8,269.84	$0.00	$8,269.84
Payment in arrears for performance of Activity described in Item B for period 1 September 2023 - 30 September 2023	24 July 2023	$8,279.77	$0.00	$8,279.77
Payment in arrears for performance of Activity described in Item B for period 1 August 2023 - 31 August 2023	24 July 2023	$8,279.77	$0.00	$8,279.77

Payment in arrears for performance of Activity described in Item B for period 1 July 2023 - 31 July 2023	24 July 2023	$8,279.77	$0.00	$8,279.77
Payment in arrears for performance of Activity described in Item B for period 1 October 2023 - 31 October 2023	24 July 2023	$8,279.77	$0.00	$8,279.77
Payment in arrears for performance of Activity described in Item B for period 1 January 2024 - 31 January 2024	24 November 2023	$8,269.84	$0.00	$8,269.84
Payment in arrears for performance of Activity described in Item B for period 1 February 2024 - 29 February 2024	24 November 2023	$8,269.84	$0.00	$8,269.84
Payment in arrears for performance of Activity described in Item B for period 1 March 2024 - 31 March 2024	24 November 2023	$8,269.84	$0.00	$8,269.84
Payment in arrears for performance of Activity described in Item B for period 1 April 2024 - 30 April 2024	24 November 2023	$8,269.84	$0.00	$8,269.84
Payment in arrears for performance of Activity described in Item B for period 1 May 2024 - 31 May 2024	24 November 2023	$8,269.84	$0.00	$8,269.84
Payment in arrears for performance of Activity described in Item B for period 1 June 2024 - 30 June 2024	30 June 2024	$8,269.85	$0.00	$8,269.85
Payment in arrears for performance of Activity described in Item B for period 1 July 2024 - 31 July 2024	31 July 2024	$9,009.46	$0.00	$9,009.46

Payment in arrears for performance of Activity described in Item B for period 1 August 2024 - 31 August 2024	31 August 2024	$9,009.46	$0.00	$9,009.46
Payment in arrears for performance of Activity described in Item B for period 1 September 2024 - 30 September 2024	30 September 2024	$9,009.46	$0.00	$9,009.46
Payment in arrears for performance of Activity described in Item B for period 1 October 2024 - 31 October 2024	31 October 2024	$9,009.46	$0.00	$9,009.46
Payment in arrears for performance of Activity described in Item B for period 1 November 2024- 30 November 2024	30 November 2024	$8,998.65	$0.00	$8,998.65
Payment in arrears for performance of Activity described in Item B for period 1 December 2024 - 31 December 2024	31 December 2024	$8,998.65	$0.00	$8,998.65
Payment in arrears for performance of Activity described in Item B for period 1 January 2025 - 31 January 2025	31 January 2025	$8,998.65	$0.00	$8,998.65
Payment in arrears for performance of Activity described in Item B for period 1 February 2025 - 28 February 2025	28 February 2025	$8,998.65	$0.00	$8,998.65
Payment in arrears for performance of Activity described in Item B for period 1 March 2025 - 31 March 2025	31 March 2025	$8,998.65	$0.00	$8,998.65
Payment in arrears for performance of Activity described in Item B for period 1 April 2025 - 30 April 2025	30 April 2025	$8,998.65	$0.00	$8,998.65

Payment in arrears for performance of Activity described in Item B for period 1 May 2025 - 31 May 2025	31 May 2025	$8,998.65	$0.00	$8,998.65
Payment in arrears for performance of Activity described in Item B for period 1 June 2025 - 30 June 2025	30 June 2025	$8,998.66	$0.00	$8,998.66
Total Amount		**$509,668.16**	**$0.00**	**$509,668.16**

Invoicing

The Grantee agrees to allow the Commonwealth to issue it with a Recipient Created Tax Invoice (RCTI) for any taxable supplies it makes it relation to the Activity.

Taxes, duties and government charges

Refer to Clause 9. Taxes, duties and government charges.

E. Reporting

The Grantee agrees to create the following reports in the form specified and to provide the reports to the Commonwealth representative in accordance with the following.

Milestone	Information to be included	Due Date
Performance Report	A report on wellness and reablement approaches to service delivery for the period 1 July 2018 to 30 September 2018 as described in item E.1 Performance Reports.	31 October 2018
Performance Report	Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2018 to 31 December 2018 as described in Item E.1 Performance Reports.	30 January 2019
Performance Report	Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2019 to 30 June 2019 as described in Item E.1 Performance Reports.	30 July 2019
Financial Acquittal Report	As described in item E.4 Accounting for the Grant.	31 October 2019
Performance Report	A report on wellness and reablement approaches to service delivery for the period 1 October 2018 to 30 June 2019 as described in Item E.1 Performance Reports.	31 October 2019
Performance Report	Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2019 to 31 December 2019 as described in Item E.1 Performance Reports.	30 January 2020
Performance Report	Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2020 to 30 June 2020 as described in Item E.1 Performance Reports.	30 July 2020

Other Report	Unspent funds stocktake for 2019/20 financial year	7 August 2020
Performance Report	A report on wellness and reablement approaches to service delivery for the period 1 July 2019 to 30 June 2020 as described in Item E.1 Performance Reports.	30 November 2020
Performance Report	Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2020 to 31 December 2020 as described in Item E.1 Performance Reports.	30 January 2021
Performance Report	Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2021 to 30 June 2021 as described in Item E.1 Performance Reports.	30 July 2021
Financial Acquittal Report	As described in item E.4 Accounting for the Grant.	30 July 2021
Performance Report	A report on wellness and reablement approaches to service delivery for the period 1 July 2020 to 30 June 2021 as described in item E.1 Performance Reports.	31 October 2021
Performance Report	Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2021 to 31 December 2021 as described in Item E.1 Performance Reports.	28 February 2022
Financial Acquittal Report	As described in Item E.4 Accounting for the Grant.	30 July 2022
Performance Report	Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2022 to 30 June 2022 as described in Item E.1 Performance Reports.	30 July 2022
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2022 to 30 July 2022 as described in Item E.1 Performance Reports.	14 August 2022
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 August 2022 to 31 August 2022 as described in Item E.1 Performance Reports.	14 September 2022
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 September 2022 to 30 September 2022 as described in Item E.1 Performance Reports.	14 October 2022
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 October 2022 to 31 October 2022 as described in Item E.1 Performance Reports.	14 November 2022
Performance Report	A report on wellness and reablement approaches to service delivery for the period 1 July 2021 to 30 June 2022 as described in Item E.1 Performance Reports.	30 November 2022

Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 November 2022 to 30 November 2022 as described in Item E.1 Performance Reports.	14 December 2022
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 December 2022 to 31 December 2022 as described in Item E.1 Performance Reports.	14 January 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2023 to 31 January 2023 as described in Item E.1 Performance Reports.	14 February 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 February 2023 to 28 February 2023 as described in Item E.1 Performance Reports.	14 March 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 March 2023 to 31 March 2023 as described in Item E.1 Performance Reports.	14 April 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 April 2023 to 30 April 2023 as described in Item E.1 Performance Reports.	14 May 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 May 2023 to 31 May 2023 as described in Item E.1 Performance Reports.	14 June 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 June 2023 to 30 June 2023 as described in Item E.1 Performance Reports.	14 July 2023
Performance Report	A report on wellness and reablement approaches to service delivery for the period 1 July 2022 to 30 June 2023 as described in Item E.1 Performance Reports.	31 July 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2023 to 31 July 2023 as described in Item E.1 Performance Reports.	14 August 2023
Financial Acquittal Report	As described in Item E.4 Accounting for the Grant.	31 August 2023

Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 August 2023 to 31 August 2023 as described in Item E.1 Performance Reports.	14 September 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 September 2023 to 30 September 2023 as described in Item E.1 Performance Reports.	14 October 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 October 2023 to 31 October 2023 as described in Item E.1 Performance Reports.	14 November 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 November 2023 to 30 November 2023 as described in Item E.1 Performance Reports.	14 December 2023
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 December 2023 to 31 December 2023 as described in Item E.1 Performance Reports.	14 January 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2024 to 31 January 2024 as described in Item E.1 Performance Reports.	14 February 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 February 2024 to 29 February 2024 as described in Item E.1 Performance Reports.	14 March 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 March 2024 to 31 March 2024 as described in Item E.1 Performance Reports.	14 April 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 April 2024 to 30 April 2024 as described in Item E.1 Performance Reports.	14 May 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 May 2024 to 31 May 2024 as described in Item E.1 Performance Reports.	14 June 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 June 2024 to 30 June 2024 as described in Item E.1 Performance Reports.	14 July 2024
Performance Report	A report on wellness and reablement approaches to service delivery for the period 1 July 2023 to 30 June 2024 as described in Item E.1 Performance Reports.	31 July 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2024 to 31 July 2024 as described in Item E.1 Performance Reports.	14 August 2024
Financial Acquittal Report	As described in Item E.4 Accounting for the Grant.	31 August 2024

Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 August 2024 to 31 August 2024 as described in Item E.1 Performance Reports.	14 September 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 September 2024 to 30 September 2024 as described in Item E.1 Performance Reports.	14 October 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 October 2024 to 31 October 2024 as described in Item E.1 Performance Reports.	14 November 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 November 2024 to 30 November 2024 as described in Item E.1 Performance Reports.	14 December 2024
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 December 2024 to 31 December 2024 as described in Item E.1 Performance Reports.	14 January 2025
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2025 to 31 January 2025 as described in Item E.1 Performance Reports.	14 February 2025
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 February 2025 to 28 February 2025 as described in Item E.1 Performance Reports.	14 March 2025
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 March 2025 to 31 March 2025 as described in Item E.1 Performance Reports.	14 April 2025
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 April 2025 to 30 April 2025 as described in Item E.1 Performance Reports.	14 May 2025
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 May 2025 to 31 May 2025 as described in Item E.1 Performance Reports.	14 June 2025
Performance Report	Entry of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 June 2025 to 30 June 2025 as described in Item E.1 Performance Reports.	14 July 2025

Performance Report	A report on wellness and reablement approaches to service delivery for the period 1 July 2024 to 30 June 2025 as described in Item E.1 Performance Reports.	31 July 2025
Financial Acquittal Report	As described in Item E.4 Accounting for the Grant.	31 August 2025

E.1 Performance Reports

The Grantee must provide client level data and service delivery information for all Activities described in Item B. Grant Activity (except for Sector Support and Development - Service System Development Activities) in accordance with the Data Exchange Protocols.

The Grantee must provide the data required within the Data Exchange Protocols through an approved mechanism as outlined in the Data Exchange Protocols.

The Grantee is required to finalise the submission of data within the Data Exchange by the due date set out at Item E.

For Sector Support and Development - Service System Development Activities, the Grantee must report progress in accordance with the Activity Work Plan in the format notified, referred or made available by the Commonwealth to the Grantee (including by reference to an internet site). The Grantee is required to submit reports by the applicable due date set out at Item E.

The Commonwealth will monitor activity levels as reported in the Data Exchange and in proportion to expected service levels according to the Activity Work Plan and may adjust payments (outlined in Item D) according to achieved service delivery levels. Any variation to the payment amount or schedule will only arise if the Commonwealth notifies the Grantee.

Wellness and Reablement Reports

The Grantee must provide service level information to the Commonwealth on wellness and reablement approaches being implemented by the Grantee as part of the Activities described in Item B Grant Activity. The service level information must be provided in accordance with the report template nominated by the Commonwealth.

The Grantee is required to provide a wellness and reablement report by the applicable due date set out at Item E.

For Sector Support and Development - Service System Development Activities, the Wellness and Reablement report is not a requirement.

E.2 Activity Work Plan

The Grantee agrees that its performance will be measured against the attached Activity Work Plan.

E.3 Annual Report

Not applicable

E.4 Accounting for the Grant

The Grantee must provide a financial declaration for each financial year of this Agreement. A financial declaration is a certification from the Grantee which:

- states that all grant funds were spent for the purpose as outlined in the Agreement; and
- declares the amount of unspent Grant funds.

The financial declaration must be certified by the Grantee's board, the chief executive officer or an officer with the authority to do so verifying the funds have been spent on the Activity in accordance with the Grant Agreement. If SACS supplementation has been paid, confirmation must be provided that the funding was

spent in accordance with Clause cb21.

The Grantee is required to provide a financial declaration by the applicable due date at Item E.

E.5 Other Reports

The Grantee must provide assistance and information to the Commonwealth as reasonably required by the Commonwealth, including but not limited to data on existing clients not registered on My Aged Care in the format notified, referred or made available by the Commonwealth in the timeframe specified by the Commonwealth.

F. Party representatives and address for notices

Grantee's representative and address

Grantee's representative name	Mrs Courtney Dswonitzky
Position	Coordinator
Postal/physical address(es)	The Barossa Council, 43-51 Tanunda Road, NURIOOTPA, SA, 5355
Business hours telephone	08 8563 8411
Mobile	
Fax	
E-mail	cdswonitzky@barossa.sa.gov.au

Commonwealth representative and address

Name of representative	Khalida Saud
Position	CGH Grant User
Postal/physical address(es)	Department of Health and Aged Care GPO Box 9848 CANBERRA ACT 2601
Business hours telephone	08 8318 2741
Mobile	Not specified
Fax	Not specified
E-mail	SAperformanceHealth@communitygrants.gov.au

The Parties' representatives will be responsible for liaison and the day-to-day management of the Grant, as well as accepting and issuing any written notices in relation to the Grant.

G. Activity Material

Activity Material means any material, other than Reporting Material, created or developed by the Grantee as a result of the Activity and includes any Existing Material that is incorporated in or supplied with the Activity Material.

None specified

ACTIVITY WORK PLAN

ORGANISATION ID: 1-AWMWY2
AGREEMENT ID: 4-7RK0SLP

Organisation name	The Barossa Council		**Grant Activity Name**	Sector Support and Development - Service System Development	
ACTIVITY DETAILS					
Grant Activity ID	4-813VEJA	**Activity Start Date**	01/07/2018	**Activity End Date**	30/06/2025

Financials

The total amount of the Grant is $528,628.76* (GST exclusive).

A break down by Financial Year is below

Financial Year	Amount * (excl. GST)
2018-2019	$71,159.79
2019-2020	$72,227.19
2020-2021	$73,310.60
2021-2022	$74,556.88
2022-2023	$75,675.23
2023-2024	$79,459.00
2024-2025	$82,240.07

Activity Requirement:

Objective

To support CHSP service providers through reforms to the CHSP, in preparation for a new in-home aged care system, and to operate effectively in line with the objectives of the CHSP and within the context of the broader aged care system.

Description

The Grantee agrees to carry out the Activity as described in the Program Manual to eligible clients identified for this Activity in accordance with the Activity Work Plan (Item E.2) and the CHSP Program Manual (https://www.health.gov.au/resources/publications/commonwealth-home-support-programme-chsp-manual)

The Grantee agrees to participate in program development activity as reasonably requested by the Commonwealth.

Area Funding and Performance Matrix

The following table shows funding and performance expectations for this Activity by service area (Aged Care Planning Region) and by financial year (excluding SACS supplementation funding).

Service Area (Aged Care Planning Region)	FY	Type of Units	No. Units	Amount (excl. GST)
Australia	2024-2025	Not Specified	0	$82,240.07
Totals			0	$82,240.07

Organisation name	The Barossa Council		**Grant Activity Name**	Domestic Assistance - Community and Home Support	
ACTIVITY DETAILS					
Grant Activity ID	4-7W49GRO	**Activity Start Date**	01/07/2018	**Activity End Date**	31/07/2025

Financials

The total amount of the Grant is $1,058,131.31* (GST exclusive).

A break down by Financial Year is below

Financial Year	Amount * (excl. GST)
2018-2019	$141,484.89
2019-2020	$143,607.16
2020-2021	$145,761.27
2021-2022	$148,239.21
2022-2023	$150,462.80
2023-2024	$161,462.40
2024-2025	$167,113.58

Activity Requirement:

Objective

To provide frail, older people with assistance with domestic chores to maintain their capacity to manage everyday activities in a safe, secure and healthy home environment.

Description

The Grantee agrees to carry out the Activity as described in the Program Manual to eligible clients identified for this Activity in accordance with the Activity Work Plan (Item E.2) and the CHSP Program Manual (https://www.health.gov.au/resources/publications/commonwealth-home-support-programme-chsp-manual)

The Grantee agrees to participate in program development activity as reasonably requested by the Commonwealth.

Any variation to the payment amount or schedule will only arise if the Commonwealth notifies the Grantee otherwise. The Grantee is responsible for sustainably managing its service delivery and number of clients.

Grantees are contracted to deliver a specific number of outputs and any decision to exceed the agreed outputs is taken at the Grantee's own risk and cost.

	The Activity period for the grant is until 30 June 2025. Providers must not carry out any Activities, using this funding, after this date. The Activity Completion date of 31 July 2025 is to enable any payment to be made for services delivered in June 2025. Payments are made for activities that comply with requirements outlined in the Program Manual.

Area Funding and Performance Matrix

The following table shows funding and performance expectations for this Activity by service area (Aged Care Planning Region) and by financial year (excluding SACS supplementation funding).

Service Area (Aged Care Planning Region)	FY	Type of Units	No. Units	Amount (excl. GST)
Yorke, Lower North & Barossa	2018-2019	Hours	3058	$141,484.89
Yorke, Lower North & Barossa	2019-2020	Hours	3058	$143,607.16
Yorke, Lower North & Barossa	2020-2021	Hours	3058	$145,761.27
Yorke, Lower North & Barossa	2021-2022	Hours	3058	$148,239.21
Yorke, Lower North & Barossa	2022-2023	Hours	3058	$150,462.80
Yorke, Lower North & Barossa	2023-2024	Hours	3058	$161,462.40
Yorke, Lower North & Barossa	2024-2025	Hours	3058	$167,113.58
Totals			21406	$1,058,131.31

Organisation name	The Barossa Council		**Grant Activity Name**	Home Maintenance - Community and Home Support	
ACTIVITY DETAILS					
Grant Activity ID	4-7W49GUW	**Activity Start Date**	01/07/2018	**Activity End Date**	31/07/2025

Financials

The total amount of the Grant is $1,323,993.81* (GST exclusive).

A break down by Financial Year is below

Financial Year	Amount * (excl. GST)
2018-2019	$151,764.67
2019-2020	$176,040.01
2020-2021	$189,572.44
2021-2022	$192,795.17
2022-2023	$195,687.10
2023-2024	$205,471.46
2024-2025	$212,662.96

Activity Requirement:

Objective

To provide home maintenance services that assist clients to maintain their home in a safe and habitable condition. Maintenance services provided must be linked to assisting clients to maintain their independence, safety, accessibility and health and wellbeing within the home environment. Maintenance services can also assist in creating a home environment that facilitates a client's reablement goals.

Description

The Grantee agrees to carry out the Activity as described in the Program Manual to eligible clients identified for this Activity in accordance with the Activity Work Plan (Item E.2) and the CHSP Program Manual (https://www.health.gov.au/resources/publications/commonwealth-home-support-programme-chsp-manual)

The Grantee agrees to participate in program development activity as reasonably requested by the Commonwealth.

Any variation to the payment amount or schedule will only arise if the Commonwealth notifies the Grantee otherwise. The Grantee is responsible for sustainably managing its service delivery and number of clients.

Grantees are contracted to deliver a specific number of outputs and any decision to exceed the agreed outputs is taken at the

	Grantee's own risk and cost. The Activity period for the grant is until 30 June 2025. Providers must not carry out any Activities, using this funding, after this date. The Activity Completion date of 31 July 2025 is to enable any payment to be made for services delivered in June 2025. Payments are made for activities that comply with requirements outlined in the Program Manual.

Area Funding and Performance Matrix

The following table shows funding and performance expectations for this Activity by service area (Aged Care Planning Region) and by financial year (excluding SACS supplementation funding).

Service Area (Aged Care Planning Region)	FY	Type of Units	No. Units	Amount (excl. GST)
Yorke, Lower North & Barossa	2018-2019	Hours	2894	$151,764.67
Yorke, Lower North & Barossa	2019-2020	Hours	3357	$176,040.01
Yorke, Lower North & Barossa	2020-2021	Hours	3509	$189,572.44
Yorke, Lower North & Barossa	2021-2022	Hours	3509	$192,795.17
Yorke, Lower North & Barossa	2022-2023	Hours	3509	$195,687.10
Yorke, Lower North & Barossa	2023-2024	Hours	3509	$205,471.46
Yorke, Lower North & Barossa	2024-2025	Hours	3509	$212,662.96
Totals			23796	$1,323,993.81

Organisation name	The Barossa Council		**Grant Activity Name**	Home Modifications - Community and Home Support	
ACTIVITY DETAILS					
Grant Activity ID	4-7W49GXL	**Activity Start Date**	01/07/2018	**Activity End Date**	31/07/2024

Financials

The total amount of the Grant is $30,416.16* (GST exclusive).

A break down by Financial Year is below

Financial Year	Amount * (excl. GST)
2018-2019	$6,350.66
2019-2020	$4,632.33
2020-2021	$4,701.81
2021-2022	$4,781.74
2022-2023	$4,853.47
2023-2024	$5,096.15

Activity Requirement:

Objective

To provide home modifications that increase or maintain levels of independence, safety, accessibility and wellbeing. Modification services can also assist in creating a home environment that supports reablement and restorative practices.

Description

The Grantee agrees to carry out the Activity as described in the Program Manual to eligible clients identified for this Activity in accordance with the Activity Work Plan (Item E.2) and the CHSP Program Manual (https://www.health.gov.au/resources/publications/commonwealth-home-support-programme-chsp-manual)

The Grantee agrees to participate in program development activity as reasonably requested by the Commonwealth.

Any variation to the payment amount or schedule will only arise if the Commonwealth notifies the Grantee otherwise. The Grantee is responsible for sustainably managing its service delivery and number of clients.

The Activity period for the grant is until 30 June 2025. Providers must not carry out any Activities, using this funding, after this date. The Activity Completion date of 31 July 2025 is to enable any payment to be made for services delivered in June 2025.

Payments are made for activities that comply with requirements outlined in the Program Manual.

Area Funding and Performance Matrix

The following table shows funding and performance expectations for this Activity by service area (Aged Care Planning Region) and by financial year (excluding SACS supplementation funding).

Service Area (Aged Care Planning Region)	FY	Type of Units	No. Units	Amount (excl. GST)
Yorke, Lower North & Barossa	2018-2019	Dollars	6350.66	$6,350.66
Yorke, Lower North & Barossa	2019-2020	Dollars	4632.33	$4,632.33
Yorke, Lower North & Barossa	2020-2021	Dollars	4701.81	$4,701.81
Yorke, Lower North & Barossa	2021-2022	Dollars	4781.74	$4,781.74
Yorke, Lower North & Barossa	2022-2023	Dollars	4853.47	$4,853.47
Yorke, Lower North & Barossa	2023-2024	Dollars	5096.15	$5,096.15
Totals			30416.16	$30,416.16

Organisation name	The Barossa Council		**Grant Activity Name**	Social Support - Group - Community and Home Support	
ACTIVITY DETAILS					
Grant Activity ID	4-7W4D6HT	**Activity Start Date**	01/07/2018	**Activity End Date**	31/07/2025

Financials

The total amount of the Grant is $508,782.84* (GST exclusive).

A break down by Financial Year is below

Financial Year	Amount * (excl. GST)
2018-2019	$68,488.30
2019-2020	$69,515.62
2020-2021	$70,558.35
2021-2022	$71,757.84
2022-2023	$72,834.21
2023-2024	$76,475.93
2024-2025	$79,152.59

Activity Requirement:

Objective

To assist frail, older people to participate in community life and feel socially included through structured, group-based activities that develop, maintain or support independent living and social interaction.

Description

The Grantee agrees to carry out the Activity as described in the Program Manual to eligible clients identified for this Activity in accordance with the Activity Work Plan (Item E.2) and the CHSP Program Manual (https://www.health.gov.au/resources/publications/commonwealth-home-support-programme-chsp-manual)

The Grantee agrees to participate in program development activity as reasonably requested by the Commonwealth.

Any variation to the payment amount or schedule will only arise if the Commonwealth notifies the Grantee otherwise. The Grantee is responsible for sustainably managing its service delivery and number of clients.

Grantees are contracted to deliver a specific number of outputs and any decision to exceed the agreed outputs is taken at the Grantee's own risk and cost.

	The Activity period for the grant is until 30 June 2025. Providers must not carry out any Activities, using this funding, after this date. The Activity Completion date of 31 July 2025 is to enable any payment to be made for services delivered in June 2025. Payments are made for activities that comply with requirements outlined in the Program Manual.

Area Funding and Performance Matrix

The following table shows funding and performance expectations for this Activity by service area (Aged Care Planning Region) and by financial year (excluding SACS supplementation funding).

Service Area (Aged Care Planning Region)	FY	Type of Units	No. Units	Amount (excl. GST)
Yorke, Lower North & Barossa	2018-2019	Hours	3282	$68,488.30
Yorke, Lower North & Barossa	2019-2020	Hours	3282	$69,515.62
Yorke, Lower North & Barossa	2020-2021	Hours	3282	$70,558.35
Yorke, Lower North & Barossa	2021-2022	Hours	3282	$71,757.84
Yorke, Lower North & Barossa	2022-2023	Hours	3282	$72,834.21
Yorke, Lower North & Barossa	2023-2024	Hours	3282	$76,475.93
Yorke, Lower North & Barossa	2024-2025	Hours	3282	$79,152.59
Totals			22974	$508,782.84

Organisation name	The Barossa Council		**Grant Activity Name**	Social Support - Individual - Community and Home Support	
ACTIVITY DETAILS					
Grant Activity ID	4-7W4D6LV	**Activity Start Date**	01/07/2018	**Activity End Date**	31/07/2025

Financials

The total amount of the Grant is $89,367.04* (GST exclusive).

A break down by Financial Year is below

Financial Year	Amount * (excl. GST)
2018-2019	$12,029.88
2019-2020	$12,210.33
2020-2021	$12,393.48
2021-2022	$12,604.17
2022-2023	$12,793.23
2023-2024	$13,432.90
2024-2025	$13,903.05

Activity Requirement:

Objective

To assist frail, older people to participate in community life and feel socially included through meeting their need for social contact and company.

Description

The Grantee agrees to carry out the Activity as described in the Program Manual to eligible clients identified for this Activity in accordance with the Activity Work Plan (Item E.2) and the CHSP Program Manual (https://www.health.gov.au/resources/publications/commonwealth-home-support-programme-chsp-manual).

The Grantee agrees to participate in program development activity as reasonably requested by the Commonwealth.

Any variation to the payment amount or schedule will only arise if the Commonwealth notifies the Grantee otherwise. The Grantee is responsible for sustainably managing its service delivery and number of clients.

Grantees are contracted to deliver a specific number of outputs and any decision to exceed the agreed outputs is taken at the Grantee's own risk and cost.

The Activity period for the grant is until 30 June 2025. Providers must not carry out any Activities, using this funding, after this date.

	The Activity Completion date of 31 July 2025 is to enable any payment to be made for services delivered in June 2025. Payments are made for activities that comply with requirements outlined in the Program Manual.

Area Funding and Performance Matrix

The following table shows funding and performance expectations for this Activity by service area (Aged Care Planning Region) and by financial year (excluding SACS supplementation funding).

Service Area (Aged Care Planning Region)	FY	Type of Units	No. Units	Amount (excl. GST)
Yorke, Lower North & Barossa	2018-2019	Hours	260	$12,029.88
Yorke, Lower North & Barossa	2019-2020	Hours	260	$12,210.33
Yorke, Lower North & Barossa	2020-2021	Hours	260	$12,393.48
Yorke, Lower North & Barossa	2021-2022	Hours	260	$12,604.17
Yorke, Lower North & Barossa	2022-2023	Hours	260	$12,793.23
Yorke, Lower North & Barossa	2023-2024	Hours	260	$13,432.90
Yorke, Lower North & Barossa	2024-2025	Hours	260	$13,903.05
Totals			1820	$89,367.04

Organisation name	The Barossa Council		**Grant Activity Name**	Transport - Community and Home Support	
ACTIVITY DETAILS					
Grant Activity ID	4-7W4D6OU	**Activity Start Date**	01/07/2018	**Activity End Date**	31/07/2025

Financials

The total amount of the Grant is $509,668.16* (GST exclusive).

A break down by Financial Year is below

Financial Year	Amount * (excl. GST)
2018-2019	$43,347.53
2019-2020	$21,998.87
2020-2021	$51,084.39
2021-2022	$92,274.20
2022-2023	$93,658.31
2023-2024	$99,277.81
2024-2025	$108,027.05

Activity Requirement:

Objective

To provide frail, older people with access to transport services that supports their access to the community.

Description

The Grantee agrees to carry out the Activity as described in the Program Manual to eligible clients identified for this Activity in accordance with the Activity Work Plan (Item E.2) and the CHSP Program Manual (https://www.health.gov.au/resources/publications/commonwealth-home-support-programme-chsp-manual)

The Grantee agrees to participate in program development activity as reasonably requested by the Commonwealth.

Any variation to the payment amount or schedule will only arise if the Commonwealth notifies the Grantee otherwise. The Grantee is responsible for sustainably managing its service delivery and number of clients.

Grantees are contracted to deliver a specific number of outputs and any decision to exceed the agreed outputs is taken at the Grantee's own risk and cost.

	The Activity period for the grant is until 30 June 2025. Providers must not carry out any Activities, using this funding, after this date. The Activity Completion date of 31 July 2025 is to enable any payment to be made for services delivered in June 2025. Payments are made for activities that comply with requirements outlined in the Program Manual.

Area Funding and Performance Matrix

The following table shows funding and performance expectations for this Activity by service area (Aged Care Planning Region) and by financial year (excluding SACS supplementation funding).

Service Area (Aged Care Planning Region)	FY	Type of Units	No. Units	Amount (excl. GST)
Yorke, Lower North & Barossa	2018-2019	Trips	7030	$43,347.53
Yorke, Lower North & Barossa	2019-2020	Trips	3565	$21,998.87
Yorke, Lower North & Barossa	2020-2021	Trips	3029	$51,084.39
Yorke, Lower North & Barossa	2021-2022	Trips	4258	$92,274.20
Yorke, Lower North & Barossa	2022-2023	Trips	4258	$93,658.31
Yorke, Lower North & Barossa	2023-2024	Trips	4258	$99,277.81
Yorke, Lower North & Barossa	2024-2025	Trips	4477	$108,027.05
Totals			30875	$509,668.16

COVER SHEET

CONFIDENTIAL REPORT

18 June 2024

Council Meeting

8.1 Office of the Mayor and CEO Confidential Report

8.1.1 CEO PERFORMANCE REVIEW OUTCOMES AND REMUNERATION REVIEW

The matter of the agenda item being: 8.1.1 – CEO Performance Review Outcomes and Remuneration Review – all information provided pursuant to Section 83(5) of the Local Government Act 1999 ("the Act") being information that must be considered in confidence.

There is strong public interest in enabling members of the public to observe Council's transparent and informed decision-making. This helps to ensure accountability, maintain transparency of public expenditure, facilitate public participation, assist public awareness and allow for the scrutiny of information. Attendance at a Council meeting is one means of satisfying this interest. The public will only be excluded from a Council meeting when the need for confidentiality pursuant to Section 90(2) of the Act outweighs the public interest of open decision-making.

In this matter, the reasons that receipt, consideration or discussion of the information or matter in a meeting open to the public would be contrary to the public interest are that relates to the personal affairs of the Chief Executive Officer being his annual performance and remuneration review

On balance, the above reason which supports the need for confidentiality pursuant to Section 90(2) of the Act outweighs the factors in favour of the public interest of open decision-making.

RECOMMENDATION
That Council:

(1) Under the provisions of Section 90(2) of the *Local Government Act 1999*, make an order that the public be excluded from the meeting in order to consider in confidence a report relating to being information that must be considered in confidence pursuant to:

Section 90(3)(a) of the *Local Government Act 1999:*

information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead);

(2) Accordingly, on this basis, Council is satisfied that public interest in conducting meetings in a place open to the public has been outweighed by the need to keep the information and discussion confidential in order that relates to the personal affairs of the Chief Executive Officer being his annual performance and remuneration review

COVER SHEET

CONFIDENTIAL REPORT

18 June 2024

Council Meeting

8.1 Office of the Mayor and CEO

8.1.2 CREATIVE INDUSTRY CENTRE TENDER FOR ARCHITECTURAL, ENGINEERING AND OTHER TECHNICAL SERVICES AND CONSTRUCTION GOVERNANCE MODEL

The matter of the agenda item being: 8.1.2 – Creative Industry Centre Tender for Architectural, Engineering and other Technical Services and Construction Governance Model – all information is provided pursuant to Section 83(5) of the Local Government Act 1999 ("the Act") being information that must be considered in confidence.

There is strong public interest in enabling members of the public to observe Council's transparent and informed decision-making. This helps to ensure accountability, maintain transparency of public expenditure, facilitate public participation, assist public awareness and allow for the scrutiny of information. Attendance at a Council meeting is one means of satisfying this interest. The public will only be excluded from a Council meeting when the need for confidentiality pursuant to Section 90(2) of the Act outweighs the public interest of open decision-making.

In this matter, the reasons that receipt, consideration or discussion of the information or matter in a meeting open to the public would be contrary to the public interest are that provides quotation and tender information.

On balance, the above reason which supports the need for confidentiality pursuant to Section 90(2) of the Act outweighs the factors in favour of the public interest of open decision-making.

RECOMMENDATION
That Council:

(1) Under the provisions of Section 90(2) of the *Local Government Act 1999*, make an order that the public be excluded from the meeting with the exception of the Chief Executive Officer, Director Corporate Services and Business Innovation, Director Development and Community Services, Acting Director Infrastructure and Environmental Service and the Minute Secretary, in order to consider in confidence a report relating to being information that must be considered in confidence pursuant to:

Section 90(3)(k) of the *Local Government Act 1999:*

tenders for the supply of goods, the provision of services or the carrying out of works;

(2) Accordingly, on this basis, Council is satisfied that public interest in conducting meetings in a place open to the public has been outweighed by the need to keep the information and discussion confidential in order that provides quotation and tender information.