NOTICE OF MEETING

Notice is hereby given that the next ordinary meeting of the Community Assistance Scheme Committee will be held on Wednesday 7 August 2024 in the Council Chambers, 43-51 Tanunda Road, Nuriootpa, commencing at 4.30pm.

Martin McCarthy
CHIEF EXECUTIVE OFFICER
COMMUNITY ASSISTANCE SCHEME COMMITTEE

A G E N D A

Welcome by the Chair

1. ATTENDANCE RECORD

1.1 Members Present

Apologies

Nil

Not Present

Nil

Leave of Absence

Nil

2. CONFIRMATION OF PREVIOUS MINUTES

2.1 Minutes of previous meetings – for confirmation:

2.1.1 Community Assistance Scheme Committee meeting held on Wednesday 1 May 2024 at 4.30pm

2.2 Matters arising from previous minutes

2.2.1 Actions from Previous Meetings 3

3. MATTERS FOR INFORMATION

3.1 Budget Update - 4th Quarter 2023/2024 6

4. DEBATE REPORT

4.1 Grant Acquittal - South Australian Athletic League 8
4.2 Grant Acquittal - Adelaide Italian Festival 29
4.3 Grant Acquittal - Barossa German Language Association Inc 38
4.4 Grant Acquittal - Williamstown Uniting Church 48
4.5 Lyndoch Community Committee - Request for extension 76
4.6 Adelaide Italian Festival - Community Grant Application 81
4.7 Road Safety Education - Community Grant Application 126

5. CONFIDENTIAL AGENDA

Nil

6. URGENT OTHER BUSINESS

7. NEXT MEETING

Wednesday 6 November 2024 at 4.30pm

8. CLOSURE

MATTERS ARISING FROM PREVIOUS MINUTES

2.2.1 ACTIONS FROM PREVIOUS MEETINGS

Author: Executive and Project Support Officer and Administrative and Technical Support Officer

24/50460

Seven Youth Grants applications were received in the 4th Quarter:

Applicant	Activity	$
Sierra Hansen	Generation Next Tumbling Camp – North Arm Cove, NSW	$200.00
Alex Carpenter	Junior Theatre Festival – Newcastle NSW	$200.00
Phoenix Hansen	2024 Kurt Defris 15U Ice Hockey National Championships – Newcastle NSW	$200.00
Mitchell Haley	2024 Border Artistic Gymnastics Challenge – Caloundra QLD	$200.00
Noah Lewcock	School Sports National Games – Southport QLD	$200.00
Fablicio Towers	School Sports National Games – Southport QLD	$200.00
D'Artagnan Molineux	2024 Australian Junior Championships – Platinum, Squash – Thornleigh NSW	$200.00

COMMUNITY GRANTS – 4th QUARTER 2023-2024

Two Community Grants were received in the 4th Quarter.

COMMUNITY GRANTS – ACTIONS

Meeting Date	COMMUNITY GRANTS	Successful letter sent	Invoice received	Payment made	*Project End Date*	Acquittal Statement received	Written Assessment Received	STATUS P-Pending C- Completed E - Expired
15/2/2022	Tanunda RSL	Y	Y	Y	TBA	N	N	P
15/2/2022	Barossa Food Security Network	Y	Y	Y	28/2/2023	Y	Y	C
4/5/2022	Regional Development Australia Barossa (Rebekah Rosenzweig)	Y	Y	Y	31/12/2022	Y	Y	C
3/8/2022	Nuriootpa Town Band	Y	Y	Y	23/7/2022	N	N	P
3/8/2022	Angaston Bowling Club	Y	Y	Y	31/8/2022	Y	Y	C
3/8/2022	Dash 4 Cash Inc	Y	Y	Y	12/2022	N	N	P
3/8/2022	Southern Barossa Alliance	Y	Y	Y	16/10/2022	Y	Y	C
3/8/2022	Rechner Cottage Conservation Association	Y	Y	Y	30/12/2022	N	N	P

20/12/2022	Barossa Ark Incorporated	Y	Y	Y	5/12/2022	N	N	P
20/12/2022	South Australian Athletic League	Y	Y	Y	27/2/2023	Y	Y	C
3/5/2023	Barossa Film Club	Y	Y	Y	31/12/2023	N	N	P
3/5/2023	Williamstown Uniting Church	Y	Y	Y	30/6/2024	N	N	P
3/5/2023	Southern Barossa Men's Shed Inc	Y	Y	Y	31/12/2023	Y	Y	C
3/5/2023	Adelaide Italian Festival	Y	Y	Y	31/12/2023	Y	Y	C
3/5/2023	Tutti Arts Incorporated	Y	Y	Y	30/6/2024	N	N	P
3/5/2023	Young Life Australia	Y	Y	Y	30/6/2023	Y	Y	C
2/8/2023	Lyndoch Community Committee	Y	Y	Y	30/6/2024	N	N	P
2/8/2023	Angaston Agricultural, Horticultural & Floricultural Show Society	Y	Y	Y	30/6/2024	Y	Y	C
2/8/2023	Barossa German Language Association	Y	Y	Y	30/11/2023	Y	Y	C
2/8/2023	Road Safety Education Limited	Y	Y	Y	30/9/2023	Y	Y	C
21/11/2023	South Australian Athletic League	Y	Y	Y	28/1/2024	Y	Y	C
21/11/2023	Nuriootpa Rover Football Club	Y	Y	Y	31/3/2024	N	N	P
21/11/2023	Barossa History Fair	Y	Y	Y	31/5/2024	N	N	P
21/11/2023	Williamstown Action Group	Y	Y	Y	21/11/2024	Y	Y	C
20/2/2024	Nuriootpa Bowling Club Inc	Y	Y	Y	31/5/2024	Y	Y	C
1/5/2024	Barossa Go-Kart Incorporated	Y	Y	Y	30/9/2024	N	N	P
1/5/2024	Stockwell Community Association Inc.	Y	N	N	1/5/2025	N	N	P
1/5/2024	Mount Pleasant Farmers Market Inc.	Y	Y	Y	21/9/2024	N	N	P
1/5/2024	The Moculta District History Inc	Y	Y	Y	30/6/2024	N	N	P

HERITAGE GRANTS - ACTIONS

Budget Year 2023/2024

Budget Year	**HERITAGE GRANTS**	$	Approval letter	*Expiry Date*	*Payment made*	STATUS P-Pending C- Completed E - Expired
2023/2024	Mt McKenzie Hall 23/57918	$2000	23/114206	21/11/2024	Yes	C
	Jonathan Wellesley-Davies and Jodi Keen 23/72166	$500	23/114219	21/11/2024	Yes	C

	National Trust of South Australia (Collingrove Homestead) 23/74162	$500	23/114222	21/11/2024	No	P
	National Trust of South Australia (Collingrove Homestead) 23/74164	$2000	23/114240	21/11/2024	No	P
	Rechner Cottage 23/74183	$600	23/114249	21/11/2024	Yes	C
	Anthony and Megan Adams 23/74453	$500	23/114475	21/11/2024	No	P
	Lionize Group Pty Ltd (Former Tanunda Railway Station) 23/74545	$500	23/114844	21/11/2024	No	P
	Lionize Group Pty Ltd (Former Tanunda Railway Station) 23/74547	$500	23/114848	21/11/2024	No	P
	Lionize Group Pty Ltd (Former Tanunda Railway Station) 23/74554	$500	23/114851	21/11/2024	No	P
	Lionize Group Pty Ltd (Former Tanunda Railway Station) 23/23/74555	$500	23/114855	21/11/2024	No	P
	Ben and Sabina Kelley 23/74566	$500	23/114859	21/11/2024	No	P
	Matthew and Tracy Taylor 23/74569	$500	23/114860	21/11/2024	Yes	C
	David Zimmermann 23/75101	$500	23/114861	21/11/2024	No	P
	Springton Hotel 23/93838	$500	23/114863	21/11/2024	Yes	C

NOTE: Heritage Grants have until the 21 November 2024 to provide proof of expenditure to claim grant monies.

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil.

MATTERS FOR INFORMATION

3.1 BUDGET UPDATE - 4TH QUARTER 2023/2024

Author: Executive and Project Support Officer and Administrative and Technical Support Officer

24/50531

COMMUNITY GRANTS AND YOUTH GRANTS

The adopted Budget for the Community Grants and Youth Grants for 2023-2024 is $25,000 (excl GST) and is in accordance with the normal base funding allocations.

There was an allocation of two additional years of funds which was funded from the successful street lighting case. These funds are operating, are not carried over and the two years has concluded. Further, the source of these funds is under legal challenge and are no longer available. Currently, unless Council determines to allocate further funding from its budget, the core funding for this, and the future years, is $25,000 per annum.

The timing of the Rounds for the Community Assistance Scheme (February, May, August and November) is neither based on calendar year or financial years, and although there are very limited funds remaining for Round Four, the approved budget for the 2024-25 financial year is available for allocation.

	Total (excl GST)
BUDGET 2023-2024	$25,000.00
LESS APPROVED COMMUNITY GRANTS FROM 1ST & 2nd and 3rd QUARTER	$19,396.50
LESS APPROVED YOUTH GRANTS FROM 1ST & 2nd and 3rd QUARTER	$4,150.00
FUNDS REMAINING	***$1,453.50***
Round Four Applications	
Youth Grants	$1,400.00
Community Grants	$8,750.00
Grant Total for 4th Quarter	$10,150.00
Balance of funds available if all grants approved	**-$8,696.50**

HERITAGE GRANTS BUDGET UPDATE

2023/2024

Funding Type	No. of Applications	Funding Approved/ Requested
Heritage Grants	**BUDGET 2023/2024** Less Payment made 2023/2024 Less Applications still to be paid 2023/2024 (expires 21 November 2024) **FUNDS REMAINING**	$ 10,100.00 - $ 4,100.00 $ 6,000.00 NIL

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil.

DEBATE REPORT

4.1 GRANT ACQUITTAL - SOUTH AUSTRALIAN ATHLETIC LEAGUE

Author: Executive and Project Support Officer
24/40984

PURPOSE

To consider the Acquittal documentation in relation to the Community Grant awarded to South Australian Athletic League towards the staging of The Barossa Gift Carnival.

RECOMMENDATION

That Community Assistance Scheme Committee receives and approves the Acquittal documentation in relation to the Community Grant for $2,500.00 (ex GST) awarded to South Australian Athletic League towards the staging of The Barossa Gift Carnival.

REPORT

Background

The Community Assistance Scheme Committee, at its meeting held 21 November 2023, assessed a Community Grant application submitted by South Australian Athletic League for funding toward the staging of The Barossa Gift Carnival.

The following was resolved:

MOVED Mayor Lange

That Community Assistance Scheme Committee:

(1) Supports a Community Grant of $2,500.00 (ex GST) towards the South Australian Athletic League for the Barossa Gift Event.

(2) Requires of South Australian Athletic League that The Barossa Council be appropriately acknowledged as a funding source for the project through social media, signage, website, promotional material and packaging (if possible)

SECONDED Cr Schilling **CARRIED** **CA 2022-26/38**

Introduction

The Community Assistance Scheme Policy requires that a 'written assessment of the project, including a financial statement (Acquittal Statement) is required from the Grant recipient upon completion of the project'. The Barossa Gift Carnival was held on 28 January 2024, at the Williamstown Oval.

Discussion
The South Australian Athletic League have provided an Acquittal statement which is included as Attachment 1.

Summary and Conclusion
CASC is requested to approval the acquittal information provided by the South Australian Athletic League.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 South Australian Athletic League Inc Acquittal Documentation_Redacted - Community Assistance Scheme Committee ⇩

Supporting references
Community Assistance Scheme Policy
Community Grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan

Health and Wellbeing

Goal
10. Our region enjoys the benefits of sustainable community groups, networks and facilities that encourage everybody to participate in the community.

Strategies
10.3. Build on the capacity of community members to participate in cultural, creative, recreational, sporting and learning opportunities.

Legislative Requirements
Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

COMMUNITY ENGAGEMENT

Community consultation is not required under legislation or Council policy.

TheBarossaCouncil

Community Grant Acquittal Statement

Grant Recipient: South Australian Athletic League

Project Title: Barossa Gift Carnival

Grant Value: $2,500.00

Financial Statement

EXPENDITURE		
Type	**Details**	**$ (ex GST)**
Contractors	Race Caller	$400
	PA System	$630
Materials		
	Sashes	$653.40
	Race Bibs	$75.30
Other Expenses	Prizemoney (From sponsors and SAAL nomination fees)	$3700
	Oval and Pavilion Hire	$425
	Honorariums – Race Day Officials	$482
	Honorariums – Handicappers	$502
	Official's Drinks & Ice	$37.80
	Official's Food	In kind
	Turf Paint (Track Marking) 1 Can. 2 provided from SAAL stock	$12.96
	Trailer Volunteer Petrol Payment	$40
	TOTAL EXPENDITURE	**$6958**

REVENUE		
Type	**Details**	**$ (ex GST)**
Grant Funding	Grant	$2500
Other Revenue	SAAL Race Nominations & Sponsorship	$4633
	TOTAL REVENUE	**$7133**

NOTE: Please return completed Acquittal Statement together with any relevant supporting documents (such as receipts, invoices, photos etc) and a written summary of the project once complete.

I certify that the above financial statement is correct and the funds provided by The Barossa Council under the 2023/2024 Community Assistance Scheme have been applied to the purpose for which they were approved.

Name: Jenny Poole
Position: Executive Officer

Signature: Date: 15/05/2024

BAROSSA GIFT CARNIVAL
QUEEN VICTORIA JUBILEE OVAL, WILLIAMSTOWN
28TH January 2024

Under 18 Athletes at the Barossa Gift Carnival

The Barossa Gift Carnival was held on Sunday the 28th of January 2024.

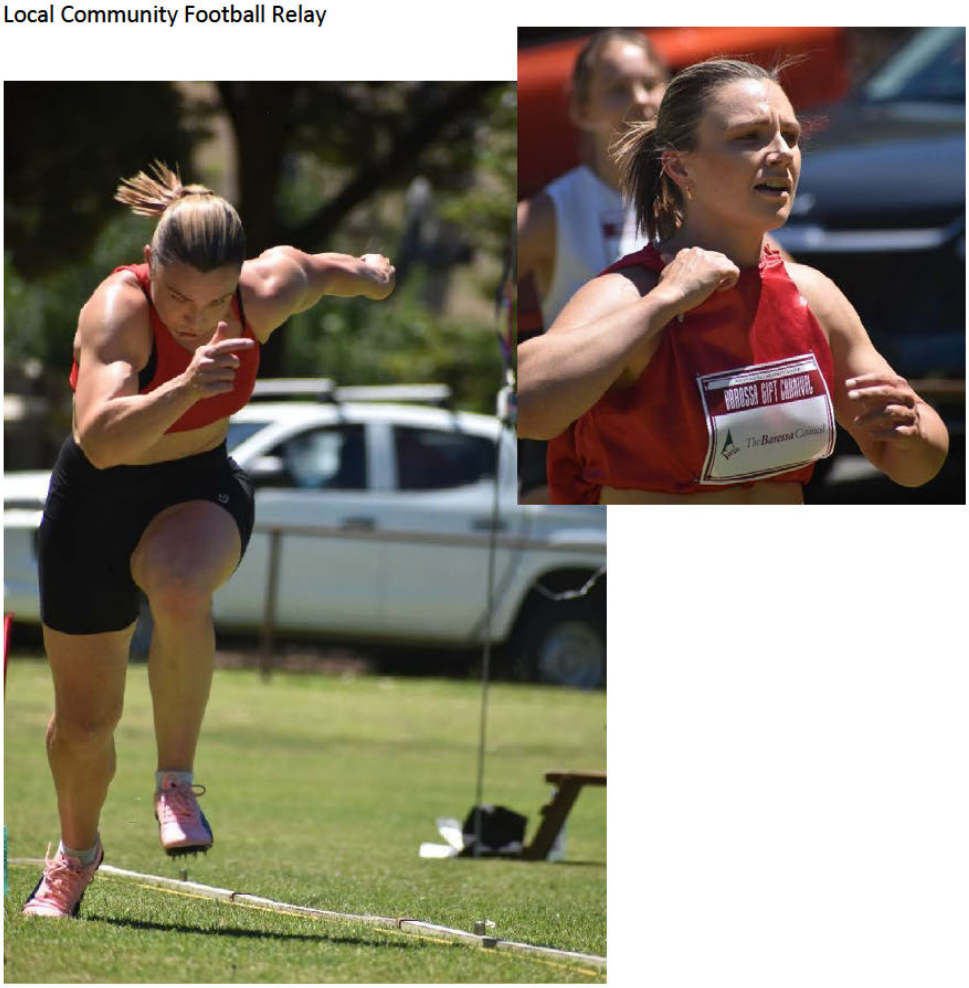
Following last year's successful inaugural event, we reviewed the time, season calendar, and race cards offered at all events. A few changes were made to the Barossa Gift race card to reflect demand for races and time of the season.

Well known TV personality and experienced race caller, Tom Rehn, was arranged to provide the engaging call of the race to the community. The event provided a great quality of races and even attracted 2021 Stawell Gift winner Haley Orman amongst the athletes competing.

The Queen Victoria Jubilee Oval was activated into a free family friendly athletics carnival. Attendees enjoyed the spectacular picnic setting and the opportunity to make social connections.

The race card provided for a wide range of both male and females from 11 and up:

100m Under 14
100m Under 18 Girls
100m Under 18 Boys
100m Over 35
100m Women
100m Men
400m Under 18 Girls
400m Under 18 Boys
400m Over 35
400m Women
400m Men
800m Women
800m Men
Local Community Football Relay



Stawell Gift Winner Hayley Orman in action

Barossa Gift Finalists

The event was a great showcase to the community of healthy lifestyles and wellbeing provided in an inclusive format that welcomes people from all backgrounds and aims for all competitors to be competitive with its handicapped race format.

The event was run seamlessly by our volunteer officials. We worked with local business BakerSt who catered the event and provided in kind support by feeding our officials.

Barossa Gift Podium

The event was scheduled on the Australia Day Long Weekend with communications to athletes revolving around spending time in the Barossa and incorporating the Barossa Gift Carnival.

We again engaged with locals to help with the event and sponsorship. Development of a local committee needs be considered to further grow the event, expand sponsorship and develop stronger local connections.

A Williamstown Football Club relay was organised and was an exciting part of the day. The bar and pavilion were opened for spectators and athletes. BakerSt operated from the pavilion. The long weekend and January time slot unfortunately did not suit for the Little Athletics club.

Race day officials checked the ground at the conclusion of the event to ensure it was left in a good state following the event. Bump in and bump out was all on race day. Programs were online, not paper. Official's programs (required for race day duties) were printed on recycled paper.

There were over 100 participants in the event. Families and friends also travelled to the Barossa to enjoy the day at Williamstown.

Location, timing and the race card will again be reviewed to improve numbers at this carnival.

The Barossa Council Men's Gift was won by Olufemi Komolafe, and the Barossa Council Women's Gift was won by Hettie Driscoll.

The South Australian Athletic League thanks the Barossa Council for their support of the event.

We look forward to working with the Council on this event again in the future.

SAAL promotes female participation and parity in race offerings

Additional photographs from the carnival have been posted to our Facebook page under the photographs tab - **Albums** Barossa Gift Carnival 2023/24

Link to photos: https://www.facebook.com/media/set/?set=a.881784607288241&type=3

YouTube Playlist: https://www.youtube.com/@saathleticleague/playlists

INKIND SUPPORT

SAAL - Event Management and Administration

SAAL - Race Day Equipment

SAAL - Volunteer Officials

SAAL – Volunteer Handicappers

SAAL – Volunteer Track Marking

Baker St Bakery – Official's lunches

ATHLETES:	112
RACE NOMINATIONS:	176
ESTIMATED SPECTATORS	530

Under 14 100m Final

Barossa Gift Women's Finalists

Barossa Gift Women's Podium

Barossa Gift Winner – Olufemi Komolafe

Over 35 Action

Sprint Action

STEWART GILLMAN INTERNATIONALE PTY LTD

"Proudly Celebrating 46 years of Service"

PO BOX 977,
SUNBURY VIC 3429
TEL: 03 9744 1952 FAX: 03 8746 9058
[redacted]

TAX INVOICE

SOUTH AUSTRALIAN ATHLETIC LEAGUE INC
37 Horseshoe Drive
ABERFOYLE PARK SA 5159

Invoice Date
19 Jan 2024

Invoice Number
INV-8691
Reference

Description	Quantity	Unit Price	GST	Amount AUD
018 SAAL PLN SPONSOR OR DONOR, SAAL PLAIN WITH SPONSOR OR DONOR	13.00	43.00	10.00%	559.00
021 POST DISTANCE, POST DISTANCE	1.00	35.00	10.00%	35.00
BAROSSA GIFT				
Tracking number 0211002527963006340993 PARCEL POSTED TODAY EXPRESS				

Subtotal	594.00
Total GST 10%	59.40
Invoice Total	653.40
Total Net Payments	0.00
Amount Due	**653.40**

Due Date: 26 Jan 2024

[redacted]

PLEASE NOTE OUR NEW BANKING DETAILS AND CHANGE OF ADDRESS DETAILS AND ADVISE ALL COMMITTE MEMBERS OF THESE PERMANENT CHANGES. THANK YOU.

PAYMENT ADVICE

To: Stewart Gillman Internationale Pty Ltd
PO BOX 977
SUNBURY VIC 3429
AUSTRALIA

BY DIRECT CREDIT
[redacted]

Customer	SOUTH AUSTRALIAN ATHLETIC LEAGUE INC
Invoice Number	INV-8691
Amount Due	653.40
Due Date	26 Jan 2024
Amount Enclosed	

Enter the amount you are paying above

ABN: 13 007 201 069. Registered Office: PO BOX 977, SUNBURY, VIC, 3429, Australia

STEWART GILLMAN INTERNATIONALE PTY LTD

"Proudly Celebrating 46 years of Service"

PO BOX 977,
SUNBURY VIC 3429
TEL: 03 9744 1952 FAX: 03 8746 9058
[redacted]

PACKING SLIP

SOUTH AUSTRALIAN ATHLETIC LEAGUE INC
37 Horseshoe Drive
ABERFOYLE PARK SA 5159

Invoice Date
19 Jan 2024

Invoice Number
INV-8691

Reference

ABN
13 007 201 069

Stewart Gillman
Internationale Pty Ltd
PO BOX 977
SUNBURY VIC 3429
AUSTRALIA

Description	Quantity
018 SAAL PLN SPONSOR OR DONOR, SAAL PLAIN WITH SPONSOR OR DONOR	13.00
021 POST DISTANCE, POST DISTANCE	1.00
BAROSSA GIFT	
Tracking number 02110025279630063409 93 PARCEL POSTED TODAY EXPRESS	

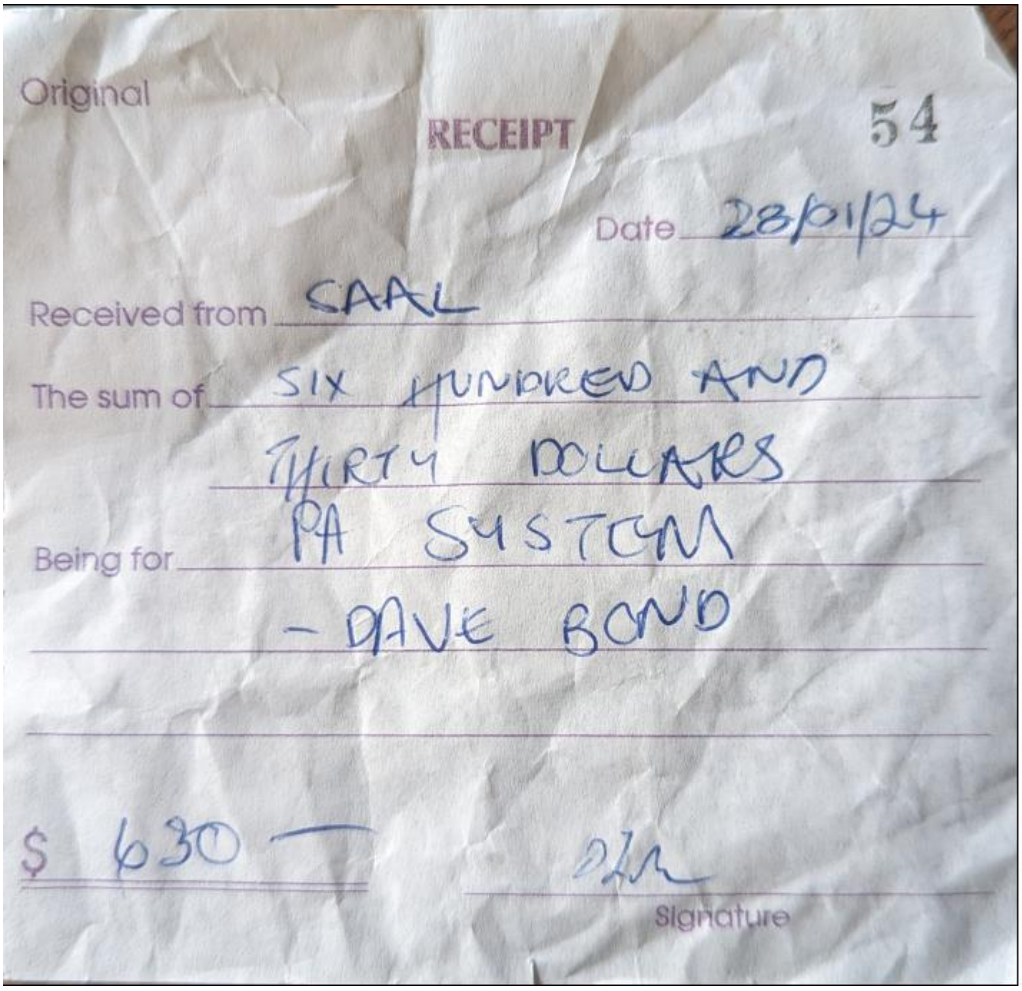
Business Banking Online

S A ATHLETIC LEAGUE INC

Payee Transfer details

Payment ID	85269236
Payment date	05/02/2024
From	S.A. ATHLETIC LEAG[redacted]
[redacted]	Michael Hayes 105-078 065 381 340
Amount	$40.00
Paid by	SAAthleticLeague
Status	Transferred
Payment description	Barossa Trailer

© BankSA. A Division of Westpac Banking Corporation ABN 33 007 457 141. AFSL and Australian credit licence 233714



Original

RECEIPT 54

Date 28/01/24

Received from SAAL

The sum of SIX HUNDRED AND THIRTY DOLLARS

Being for PA SYSTEM - DAVE BOND

$ 630 —

Signature

ICE - WILLIAMSTOWN

convenience
X Convenience Paradise
690-694 Lower Nth East Rd
PH: 08 8365 0552
ABN: 51 640 502 192
TAX INVOICE

(*) denotes items which attract GST
28/01/2024 09:08am Sunday

*5KG BAG OF ICE
3 @ $5.00 $15.00

Subtotal $15.00
BAGS OF ICE 3X5KG DEAL $-3.00
Total (3 items) $12.00
EFTPOS $12.00

COMMONWEALTH BANK EFTPOS
X CONVENIENCE PARAD
PARADISE SA
TERMINAL 17852901
REFERENCE 373241

CUSTOMER COPY
CARD NO: 4564-2669(i)
EXPIRY DATE:
28 JAN 2024 09:08

Visa Credit
SAVINGS
PURCHASE $12.00
TOTAL AUD $12.00

APPROVED 00
POS REF NO: 0100502575

GST $1.09
Served by KRISH Lane #01
Receipt Number 00502575

Trading Hours
7 Days a week
5am - 12am

ICE - REYNELLA

convenience
X Convenience Paradise
690-694 Lower Nth East Rd
PH: 08 8365 0552
ABN: 51 640 502 192
TAX INVOICE

(*) denotes items which attract GST
19/01/2024 01:46pm Friday

*5KG BAG OF ICE
3 @ $5.00 $15.00

Subtotal $15.00
BAGS OF ICE 3X5KG DEAL $-3.00
Total (3 items) $12.00
EFTPOS $12.00

COMMONWEALTH BANK EFTPOS
X CONVENIENCE PARAD
PARADISE SA
TERMINAL 17852901
REFERENCE 368580

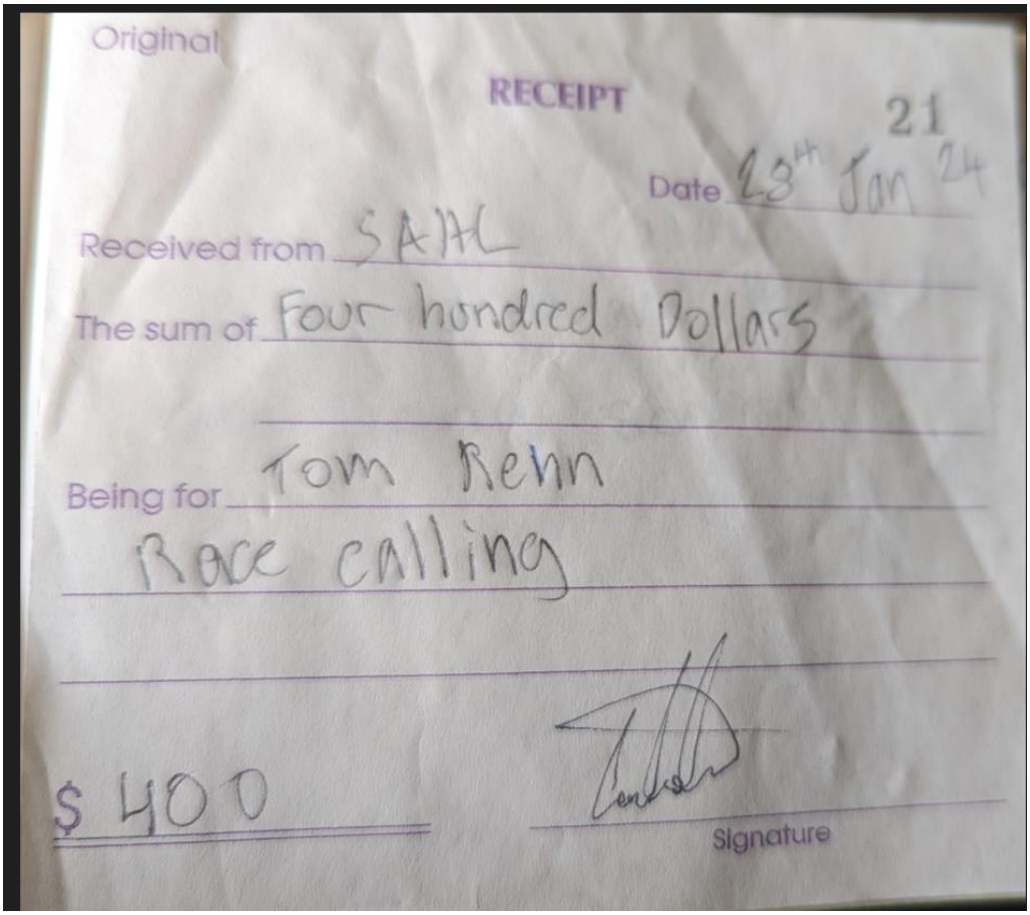
CUSTOMER COPY
CARD NO: 7563(c)
EXPIRY DATE:
AID: A0000000041010
ATC:239 TVR:0000 3001
CSN:01 20DA0BA6F022F042
19 JAN 2024 13:46

Deb Mastercard
CREDIT
PURCHASE $12.00
TOTAL AUD $12.00

APPROVED 00
AUTH NO: R15080
POS REF NO: 0100496535

GST $1.09
Served by MARSHA Lane #01
Receipt Number 00496535

Trading Hours
7 Days a week
5am - 12am



Original

RECEIPT

21

Date 23rd Jan 24

Received from SAHL

The sum of Four hondred Dollars

Being for Tom Renn
Race calling

$ 400

Signature

Regency Park - Chilled Juice Beverages

Tax Invoice 241959

NIPPYS FRUIT JUICE PTY LTD
33-39 Birralee Road
Regency Park SA 5010

Ph: 08 8268 1504
Fax: 08 8268 9422
Email:

ABN 26 007 841 492

Date	27-Dec-2023
Account #	3925
Ref1 #	18 DEC 2023
Ref2 #	
Warehouse Order #	
Customer Order #	

Invoice To :

SOUTH AUSTRALIAN ATHLETICS LEAGUE (SAAL)
Athletics SA Stadium
First Floor
Mile End SA

Deliver To :

SOUTH AUSTRALIAN ATHLETICS LEAGUE (SAAL)
Athletics SA Stadium
First Floor
Mile End SA 5031

Stockcode	Description	Quantity	Unitprice	Discount	GST	Linetotal Ex Gst
PET-CH500	NIPPYS BOTTLE CHOCOLATE 500ML 12 PACK	36	$2.84		$10.22	$102.24
PET-IC500	NIPPYS BOTTLE COFFEE 500ML 12 PACK	36	$2.84		$10.22	$102.24
PET-ST500	BOTTLE STRAWBERRY 500ML 12 PACK	24	$2.84		$6.82	$68.16
PET-CHNASLF500	NIPPYS CHOCOLATE NAS LF 500ML	12	$2.84		$3.41	$34.08
BW600	600ML SPRINGWATER	840	$0.95			$798.00
RASP/MIN600	AP/RASPBERRY MINERAL WATER 600ML	84	$1.98		$16.63	$166.32
LIME/MIN600	LIME MINERAL WATER 600ML	84	$1.98		$16.63	$166.32
PUNCH/MIN600	P/PUNCH MINERAL WATER 600ML	48	$1.98		$9.50	$95.04
ORMIN600	ORANGE MINERAL WATER 600ML	48	$1.98		$9.50	$95.04
LEM/MIN600	LEMON MINERAL WATER 600ML	48	$1.98		$9.50	$95.04

SubTotal $1,722.48 **GST** $92.43 **Amount** **$1,814.91**

[redacted]

Please use your account number as a reference and email remittance advice to accounts@nippys.com.au

TITLE OF GOODS ON THIS INVOICE DOES NOT PASS UNTIL ACCOUNT IS PAID IN FULL.
NO CLAIM RECOGNISED AFTER 7 DAYS FOR DAMAGED GOODS OR INCORRECT DELIVERY.

Williamstown Queen Victoria Jubilee Park
15 Springton Rd
PO Box 663
Williamstown SA 5351

ABN: 47 749 871 215
Phone: (08) 8524 6363
williamstowncp@belgraviapro.com.au
https://www.williamstowncaravanpark.com.au/

Tax Invoice (AUD)

Invoice No: 1164

Billed To:

SAAL
Jenny Poole
.

Date:	11 Jan 2024
Site:	Oval
Adults:	2
Arrive Date:	28 Jan 2024
Depart Date:	28 Jan 2024
Account No:	46388
Reservation No:	36282
Cashier:	property

Date	Detail	GST	Amount (Inc. GST)
11 Jan 2024	Oval Hire - (28-Jan-24)	$13.64	$150.00
	Pavilion Hire Full Day - (28-Jan-24)	$13.64	$150.00
	Kitchen Hire (with Pavilion hire) - (28-Jan-24)	$6.82	$75.00
	Cleaning Fee - (28-Jan-24)	$4.55	$50.00
		NET	$386.35
		GST	$38.65
		Total	$425.00
		Balance	$425.00

Cancellation Policy:
During peak periods 7 days notice of cancellation is required for a refund. Outside of peak periods 24 hours notice is required. A cancellation fee of $10 is applicable to cancellations.

Our bank details for direct deposits are
Williamstown Caravan Park
[redacted]
Please use your Surname and Reservation number as your reference.

Thankyou for staying at Williamstown Queen Victoria Jubilee Park. We look forward to your next visit.

Powered by rmscloud.com

DEBATE REPORT

4.2 GRANT ACQUITTAL - ADELAIDE ITALIAN FESTIVAL

Author: Executive and Project Support Officer
24/49047

PURPOSE

To consider Acquittal documentation in relation to the Community Grant awarded to the Adelaide Italian Festival towards the staging of the 'La Grande Gita' (The Grand Tour) held on 5 November 2023.

RECOMMENDATION

That Community Assistance Scheme Committee receives and approves the Acquittal documentation in relation to the Community Grant for $2,000.00 (ex GST) awarded to the Adelaide Italian Festival towards the staging of the 'La Grande Gita'.

REPORT

Background
The Community Assistance Scheme Committee, at its meeting held 3 May 2023, assessed a Community grant application submitted by the Adelaide Italian Festival for funding towards the staging of 'La Grande Gita' held on 5 November 2023.

The following was resolved:

MOVED Mayor Lange

That Community Assistance Scheme Committee:

(1) Approves a Community Grant of $2,000 (ex GST) for Adelaide Italian Festival "La Grande Gita"

(2) Should the project be approved, require the Adelaide Italian Festival to appropriately acknowledge The Barossa Council as a funding source for the project through social media, signage, website and promotional material.

SECONDED Cr Preece **CARRIED 2018-22/1**

Introduction
The Community Assistance Scheme Policy requires that a 'written assessment of the project, including financial statement (Acquittal Statement) is required from the Grant recipient upon completion of the project'. The Adelaide Italian Festival was held on 5 November 2023, starting and finishing at Calabria Wines Tanunda, with over 350 riders participating.

Discussion
The Adelaide Italian Festival have provided an Acquittal Statement which is included as Attachment 1.

Photos of the event can be accessed through the link - La Grande Gita 5.11.23

Summary and Conclusion
CASC is requested to approve the acquittal information provided by the Adelaide Italian Festival.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 Acquittal Documentation - Adelaide Italian Festival_Redacted - Community Assistance Scheme Committee - Round Three May 2023

Supporting references
Community Assistance Scheme Policy
Community grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan

Health and Wellbeing

Goal
10. Our region enjoys the benefits of sustainable community groups, networks and facilities that encourage everybody to participate in the community.

Strategies
10.3. Build on the capacity of community members to participate in cultural, creative, recreational, sporting and learning opportunities.

Legislative Requirements
Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

COMMUNITY ENGAGEMENT

Community consultation is not required under legislation or Council policy.

TheBarossaCouncil

Community Grant Acquittal Statement

Grant Recipient: Adelaide Italian Festival

Project Title: La Grande Gita

Grant Value: $2,000

Financial Statement

EXPENDITURE		
Type	**Details**	**$ (ex GST)**
Contractors	BikeSA event management fee	5,500
	Portable toilet hire	469
	Entertainment	600
Materials		
Other Expenses	Photography & videography	1,078
	TOTAL EXPENDITURE	**$7,647**
REVENUE		
Type	**Details**	**$ (ex GST)**
Grant Funding	Barossa Council community grant	2,000
Other Revenue	Rider entry fee share with BikeSA	2,552
	TOTAL REVENUE	**$4,552**

NOTE: Please return completed Acquittal Statement together with any relevant supporting documents (such as receipts, invoices, photos etc) and a written summary of the project once complete.

I certify that the above financial statement is correct and the funds provided by The Barossa Council under the 2021/2022 Community Assistance Scheme have been applied to the purpose for which they were approved.

Name: Tania Milohis

Position: Chair, Adelaide Italian Festival

Signature: _____ Date: 1/7/2024

BICYCLE SA

11A Croydon Road
KESWICK SA 5035

Tax Invoice

A.B.N. [redacted]

Invoice No.: 000002297
Date: 17/06/2024

Bill To:
Adelaide Italian Festival Inc
Ms Tania Milohis

DESCRIPTION	EX GST AMOUNT	CODE
2023 La Grande Gita cycle event : $5000 +gst = Event Management fee less $2320 + gst = Commission on sales over 200 - 116 x $20	$2,680.00	GST

GST:	$268.00
Total Inc GST:	$2,948.00
Amount Applied:	$0.00
Balance Due:	**$2,948.00**

Please make cheques payable to : Bicycle South Australia Inc
[redacted]

Ph: 08 8168 9999 Fax: 08 8168 9988
Email : office@bikesa.asn.au www.bikesa.asn.au

Term : Net 7 Days

ce.

TAX INVOICE

Adelaide Italian Festival

Invoice Date
20 Sep 2023

Invoice Number
INV-0917

Reference
Italian Festival 2023

ABN
[redacted]

Cinematic Events.
Level, 1 Suite 127/33 Pirie St,
Adelaide SA 5000

Description	Quantity	Unit Price	GST	Amount AUD
6 Extra events TBA, Photo & Video	1.00	2,750.00	10%	2,750.00
Management & Event Organisation	1.00	1,485.00	10%	1,485.00
Closing Gala When: Sat 18 Nov SAIA – SA Italian Ass 6 pm – 9 pm Photo + NDE - $550. $100hr, Video - $300, Edit $200	1.00	1,155.00	10%	1,155.00
Autoclassica When: Sunday, 12 Nov Festival Centre 12 pm - 2 pm $140hr, Photography + NDE $280 $120hr, Video - $280, Edit - $100	1.00	726.00	10%	726.00
Cathedral Mass When: Saturday, 11 Nov St Francis Xavier Cathedral 3 pm – 5 pm. $140hr, Photography + NDE - $280, Videography - $400, Edit - $300 Flat Rate	1.00	1,078.00	10%	1,078.00
Opening Night Street Party. Friday, 10 Nov East End CBD Time: From 5 pm - 9 pm. $140hr, Photography + NED - $560. $120hr, Videography - $480, Edit - $200	1.00	1,364.00	10%	1,364.00
La Grande Gita. Sunday, 5 Nov at Calabria Family Wines, Barossa 11am - 2pm. $140hr, Photography + NDE - $420 $120hr, Videography - $360, Edit - $200	1.00	1,078.00	10%	1,078.00
When: Wednesday, 4 October. 6 pm-8 pm Where: Zagame Automotive (West Tce) $140hr, Photography + NDE	1.00	308.00	10%	308.00
x4 Ambassador videos. Filmed and Edited at NO CHARGE in support for the AIF.	1.00	0.00		0.00
As per our booking policy, a deposit of 10% is necessary to secure your reservation. The full payment is required by the 20th of November.				
			INCLUDES GST 10%	904.00
			TOTAL AUD	9,944.00
			Less Amount Paid	994.40
			AMOUNT DUE AUD	**8,949.60**

[redacted]. Registered Office: Attention: Cineamtic Events, David Vincent Rocca , 4/112, PROSPECT, SA, 5082, Australia.

Due Date: 17 Nov 2023
Please contact David Vincent Rocca for all Terms & Conditions
Bank Account Details: David Vincent Rocca PTY LTD
[redacted]

PAYMENT ADVICE

Customer	Adelaide Italian Festival
Invoice Number	INV-0917
Amount Due	**8,949.60**
Due Date	17 Nov 2023
Amount Enclosed	

Enter the amount you are paying above

To: Cinematic Events.
Level, 1 Suite 127/33 Pirie St, Adelaide SA 5000

ABN: [redacted] . Registered Office: Attention: Cineamtic Events, David Vincent Rocca , 4/112, PROSPECT, SA, 5082, Australia.

INVOICE FOR SERVICES

Invoice no.: 20231113-1

Invoice date: 13th Nov. 2023

Payment due date: 20th Nov. 2023

CUSTOMER	PROVIDER
Adelaide Italian Festival 262 Carrington Street Adelaide SA 5000 info@adelaideitalianfestival.com.au ABN: [redacted] **Contact: Ms. Tania Milohis** **Email:** [redacted] m: [redacted]	Lino Cardone 9 Gladstone St., Fullarton, South Australia, 5063. e: [redacted] m: [redacted]

TIME/DATE	DESCRIPTION	SUBTOTAL
Sun 5 Nov 2023 10:00am ~ 3:30pm	Italian Festival Gran Gita, Calabria Famly Wines, Barossa Valley. Accordion performance	$600
Fri 10 Nov 2023 5:00pm ~ 9:15pm	Italian Festival Street Party, Adelaide East End. Two accordion performers and PA	$800
Sun 12 Nov 2023 10:00am ~ 12:15pm	Italian Festival Auto Classico, Festival Plaza Accordion performance	$230
	TOTAL	**$1,630**

NOTE: GST HAS NOT BEEN INCLUDED.

BANK DETAILS:

Lino Cardone
Comm. Bank Aust., Unley Branch
[redacted] [redacted]

BAROSSA VALLEY HIRE

Trimark Enterprises Pty Ltd
88 074 281 637

BAROSSA VALLEY HIRE
59 TANUNDA ROAD
NURIOOTPA SA 5355
PHONE: 8562 3399 FAX: 8562 3797

RESERVATION: 191

BILL TO:
CALABRIA FAMILY WINES PTY LTD
7 HOTCHKISS CRESCENT
CROYDON PARK SA 5008

SHIP TO:
CALABRIA WINES
JANELLE
284 MAGNOLIA ROAD
VINEVALE

CUSTOMER #: 16456
BILLING TEL: [redacted]
SITE TEL:
SALESMAN: UNASSIGNED

RESERVATION NOTES:
BANK ACCOUNT DETAILS FOR DIRECT DEPOSIT
[redacted]
PLEASE USE RESERVATION NUMBER AS REFERENCE

TERMS: CASH
REF: S389ADX
ID: AS9387

RENTAL#	QTY	DESCRIPTION	EXTENDED AMT
270-00	1.00	TRAILER LEAD	$0.00
		DATE OUT: NOV 03/23 9:00AM DATE DUE: NOV 06/23 11:00AM RENTAL PERIOD: 3 DAY(S) 02:00 HOUR(S)	
286-01	1.00	DOUBLE TOILET TRAILER UNIT2	$318.18
		7 DAYS: $318.18	

DATE OUT: NOV 03/23 9:00AM
DATE DUE: NOV 06/23 11:00AM
RENTAL PERIOD: 3 DAY(S) 02:00 HOUR(S)

PLEASE NOTE: IT IS THE RESPONSIBILITY OF HIRER/DRIVER TO ENSURE TRAILER IS CORRECTLY FITTED TO TOW VEHICLE BEFORE LEAVING HIRE DEPOT AND THROUGH OUT PERIOD OF HIRE.
YOUR LEGAL RESPONSIBILITIES
THE COMBINED WEIGHT OF THE TRAILER AND LOAD MUST NOT EXCEED THE UNLADEN WEIGHT OF THE TOWING VEHICLE. MAXIMUM TOWING SPEED 80KM/H
CHECK YOU TOWBAR RATING TO ENSURE COMPLIANCE
SIGNED.....
PRINT NAME.....
LEG STABILIZER SPANNER SUPPLIED IF NOT RETURNED WILL BE CHARGED OUT AT $50.00 INC GST

SUBTOTAL RENTALS: $318.18

SERVICES#	QTY	DESCRIPTION	UNIT PRICE	AMOUNT
ENL		ENVIRONMENTAL LEVY	$7.95	$7.95
UTE	1.00	DLVY / P UP - UTE	$50.00	$50.00
UTE	1.00	DLVY / P UP - UTE	$50.00	$50.00

SUBTOTAL SERVICES: $107.95

TAXES	TAXABLE	AMOUNT
GST	$426.13	$42.61

SUBTOTAL TAXES: $42.61

DAMAGE WAIVER HAS BEEN DECLINED

GRAND TOTAL: $468.74

DATE DEPOSIT REQUIRED BY: OCT 31/23 DEPOSIT REQUIRED: $468.74

Remittance:
If paying by direct deposit please use your Customer Account Number or Name as the Reference.

Bank: Bank SA
BSB: [redacted] Account No: [redacted] Account Name: **Barossa Valley Hire**
Please email remittance advice to:
admin@barossavalleyhire.com.au

DATE PRINTED: 30/10/2023 11:49 DATE CREATED: 30/10/2023 12:35:05 TIM MIKKELSEN DIV: PAGE 1 OF 2

Trimark Enterprises Pty Ltd
88 074 281 637

BAROSSA VALLEY HIRE
59 TANUNDA ROAD
NURIOOTPA SA 5355
PHONE: 8562 3399 FAX: 8562 3797

RESERVATION: 191

BILL TO:
CALABRIA FAMILY WINES PTY LTD
7 HOTCHKISS CRESCENT
CROYDON PARK SA 5008

SHIP TO:
CALABRIA WINES
JANELLE
284 MAGNOLIA ROAD
VINEVALE

CUSTOMER #: 16456
BILLING TEL: [redacted]
SITE TEL:
SALESMAN: UNASSIGNED

I, the undersigned renter, specifically acknowledge that I have received and understand the instructions regarding the use and operation of the rented equipment.
Renter further acknowledges that they have read and fully understands the within rental equipment contract and agrees to be bound by all of the terms, conditions and provisions hereof, which can be found on our website. www.barossavalleyhire.com.au. Renter acknowledges that they have received a true and correct copy of this agreement at the time of execution hereof.

X _____
SIGNATURE

_____
PRINT NAME

DATE PRINTED: 30/10/2023 11:49 **DATE CREATED: 30/10/2023 12:35:05 TIM MIKKELSEN** **DIV:** **PAGE 2 OF 2**

DEBATE REPORT

4.3 GRANT ACQUITTAL - BAROSSA GERMAN LANGUAGE ASSOCIATION INC

Author: Executive and Project Support Officer
24/51242

PURPOSE

To consider the Acquittal documentation in relation to the Community Grant awarded to Barossa German Language Association Inc. towards facilitating 'A Sunday Afternoon at the Chateau'.

RECOMMENDATION

That Community Assistance Scheme Committee receives and approves the Acquittal documentation in relation to the Community Grant of $2,500.00 (ex GST) awarded to the Barossa German Language Association Inc.

REPORT

Background
The Community Assistance Scheme Committee, at its meeting held 2 August 2023, approved a Community Grant to the value of $2,500.00 (ex GST) for the German Language Association Inc, towards the facilitation of 'A Sunday Afternoon at the Chateau'. The following was resolved:

MOVED Cr Angas

That Community Assistance Scheme Committee:

(1) Supports a Community Grant of $2,500.00 (ex GST) towards 'A Sunday Afternoon at the Chateau'

(2) Require the Barossa German Language Association Inc. appropriately acknowledge the Barossa Council as a funding source for the project through social media, signage, website, promotional material and packaging (if possible) if successful in obtaining grant funding.

SECONDED Cr Schilling **CARRIED CA 2022-26/1**

Introduction
The Community Assistance Scheme Policy requires that 'a written assessment of the project, including a financial statement (Acquittal Statement) is required form the Grant recipient upon the completion of the project'. The project has now been completed.

Discussion
The Barossa German Language Association Inc. have provided an Acquittal Statement which is included as Attachment 1.

Summary and Conclusion
CASC is requested to approve the acquittal information provided by the German Language Association Inc.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 Acquittal documentation - Barossa German Language Association Inc - Community Assistance Scheme ⇩
Attachment 2 Barossa German Language Association Inc - Konzert programme ⇩

Supporting references
Community Assistance Scheme Policy
Community Grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan

Community and Culture

Goal
5. We are a strong community that is welcoming, safe and enjoys a quality lifestyle that celebrates our local identities, diversities, cultures and histories including our Aboriginal heritage.

Strategies
5.1. Support the development of activities that celebrate the history, art and culture of the Barossa and its people.

Corporate Plan
CS2 Art and Culture - Organising and facilitating the gallery, arts culture and events, including workshops and concerts and support for art-based committees' calendar of events and exhibitions

Legislative Requirements
Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

COMMUNITY ENGAGEMENT

Community consultation is not required under legislation or Council policy.

TheBarossaCouncil

Community Grant Acquittal Statement

Grant Recipient:

Project Title:

Grant Value:

Financial Statement

EXPENDITURE		
Type	**Details**	**$ (ex GST)**
Contractors	Clemens Leske – Piano recital, Return airfare SYD – ADEL	$2,500.00
Materials		
Other Expenses		
	TOTAL EXPENDITURE	$2,500.00
REVENUE		
Type	**Details**	**$ (ex GST)**
Grant Funding		
Other Revenue		
	TOTAL REVENUE	$

NOTE: Please return completed Acquittal Statement together with any relevant supporting documents (such as receipts, invoices, photos etc) and a written summary of the project once complete.

I certify that the above financial statement is correct and the funds provided by The Barossa Council under the 2021/2022 Community Assistance Scheme have been applied to the purpose for which they were approved.

Name: Christine Leske

Position: Treasurer, Barossa German Language Association

Signature: Christine Leske Date: 16/7/2024

CLEMENS LESKE

TAX INVOICE

To: Christine Leske,
Treasurer, Barossa German Language Association

[redacted]

From : Clemens Leske
ABN: [redacted]

[redacted]

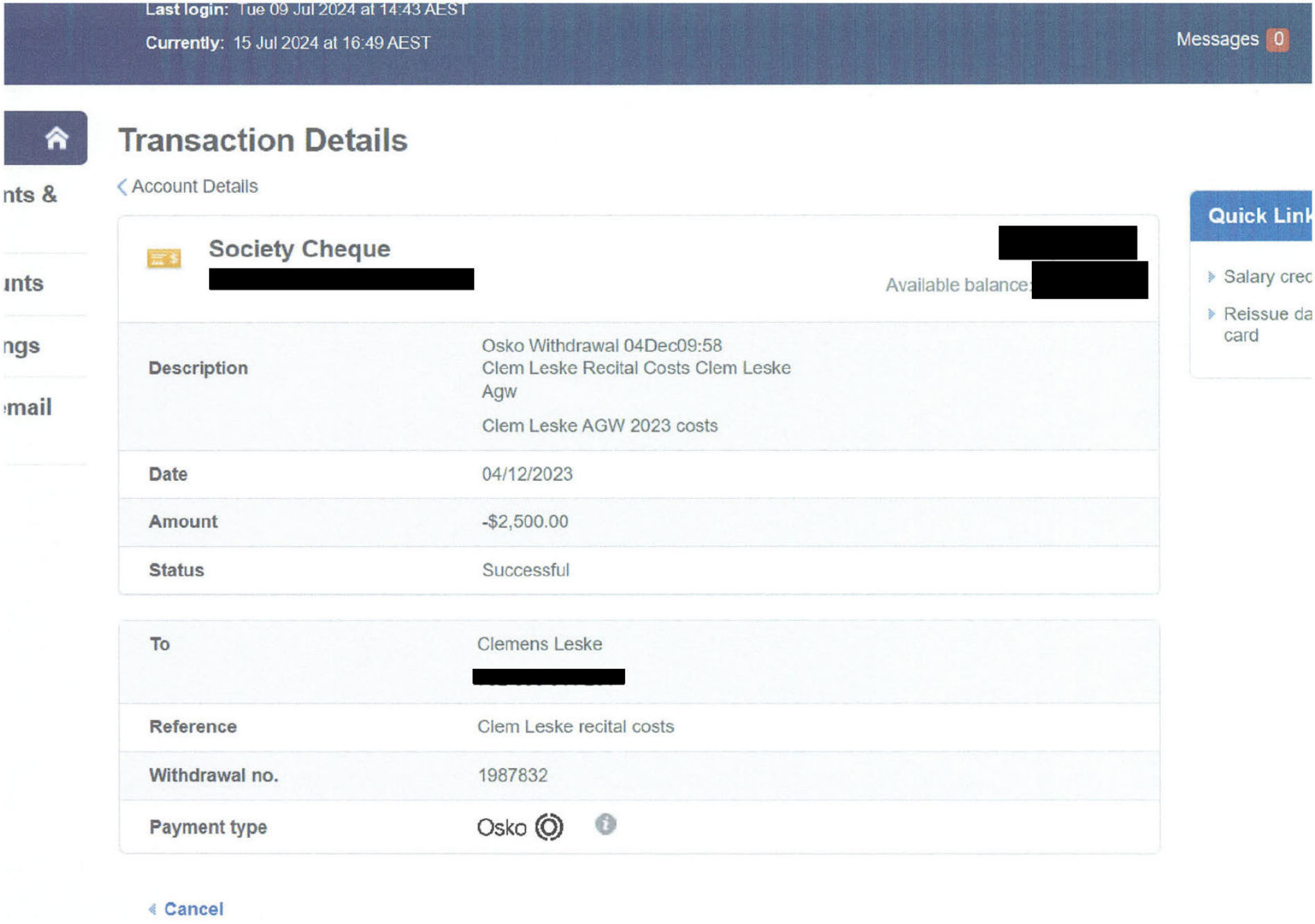
Description	Quantity	Unit Price	Cost
Piano recital, Chateau Tanunda. Return airfare SYD-ADL	1	$2,500.00	$2,500.00
			$0.00
			$0.00
		Subtotal	$2,500.00
	Tax		$0.00
		Total	$2,500.00

With thanks,

Clemens Leske

Nov. 30, 2023

1



Last login: Tue 09 Jul 2024 at 14:43 AEST
Currently: 15 Jul 2024 at 16:49 AEST
Messages 0

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Transaction Details

< Account Details

Society Cheque [redacted]

Available balance: [redacted]

Description	Osko Withdrawal 04Dec09:58 Clem Leske Recital Costs Clem Leske Agw Clem Leske AGW 2023 costs
Date	04/12/2023
Amount	-$2,500.00
Status	Successful

To	Clemens Leske [redacted]
Reference	Clem Leske recital costs
Withdrawal no.	1987832
Payment type	Osko

Cancel

Quick Link
- Salary crec
- Reissue da card

Summary of the event planned by the Barossa German Language Association (BGLA)

The event for which the BGLA was generously granted $2,500.00 funding by the Barossa Council, was a piano recital, held at Chateau Tanunda, at Tanunda in the Barossa Valley, on Sunday November the 26th 2023 at 2pm. The guest pianist was Clemens Leske Junior of Sydney.

Originally we named the event "A Sunday Afternoon at the Chateau", but then we changed it to "Konzert at The Chateau". There were a couple reasons for this: for advertising purposes it was better to have a shorter title, and the spelling of *Konzert* was intended to attract people's attention with the use of a German word. This emphasised the connection with a different culture, specifically that of Germany, in particular German music by Beethoven and Schubert.

The BGLA was the main organiser of the day with some input from the committee of Adelaide German Week, and much practical help from the event planners at Chateau Tanunda, with setting up and preparing the venue.

We advertised the concert in the Barossa local paper "The Leader" and Gawler's newspaper "The Bunyip". Flyers and A4 posters were printed at "The Leader" office and displayed or distributed in many different places, such as libraries, shops, businesses and churches. The Barossa Council's Community Grant towards the expenses for the concert was acknowledged on the advertising material and at the concert.

Tickets were sold through the Trybooking website and they recorded 130 ticket sales. With some tickets sold at the door and a few people unable to attend on the day, the final attendance at the event was about 130 people. People came from the local area, as well as Adelaide, including staff from the Elder Conservatorium, where Clem received his initial qualifications. Stephen Watkins of ABC Classic also attended. More than half of the patrons were from outside of the Barossa, and I am sure that there would have been some financial benefits for the area, with people buying food, wine and spending time before and after the event in our local area. Quite a few people hadn't visited Chateau Tanunda previously, and were impressed, and some indicated a desire to come back again.

Our BGLA and the organisers of Adelaide German Week were all very happy with the success of the event. It was wonderful to be entertained by a world class pianist in Clem Leske, and he was enthusiastically appreciated and applauded by the audience. Thank you to the Barossa Council for your generous support of the concert, which provided a very pleasant experience for many people, and showcased many aspects of our beautiful Barossa Valley.

CHÂTEAU TANUNDA
ESTD 1890
BAROSSA · AUSTRALIA
ICON OF THE BAROSSA

9 Basedow Rd
Tanunda SA 5352

Reference: Testimonial **30th November 2023**

To whom it may concern

I wish to commend the "Barossa German Language Association" and their president Stefani Traeger for their involvement in the annual "Adelaide German Week" which was held from 20th to 26th November 2023.

The Adelaide German Week consists of a series of cultural, educational and business initiatives across the greater Adelaide metropolitan area and close-by regional areas such as the Barossa Valley, and was held in cooperation with several community organisations.

For 2023 the Barossa German Language Association hosted a musical concert at Chateau Tanunda – Konzert at the Chateau - with world renowned concert pianist Clemens Leske, as part of the Adelaide German Week to showcase the German cultural *heritage of the Barossa Valley*.

Chateau Tanunda are pleased to be associated with the Barossa German Language Association and enjoy it as an active and welcoming organisation. I can highly recommend the association for support by relevant stakeholders and wish them best luck with their future event.

You are welcome to contact me if you have any questions.

Regards,

Mitch McKenzie
Head of Direct Sales and Marketing

Phone
08 8563 3888

Email
info@chateautanunda.com

CHÂTEAU TANUNDA
ESTD 1890
BAROSSA-AUSTRALIA
ICON OF THE BAROSSA

The Barossa German Language Association
in conjunction with
germani week adelaide presents

KONZERT AT THE CHÂTEAU

With Concert Pianist Clemens Leske

Internationally recognised pianist Clemens Leske has performed with Australian symphony orchestras and played at venues across Europe, the UK and USA. Join us for this special solo recital of German classical pieces at the beautiful Château Tanunda.

Supported by a grant from the South Australian Government and a Community Grant from the Barossa Council.

Sunday 26th Nov 2-4pm

Enjoy Chateau wines & German catering
by "Oma's Imbiss" from 12.30pm
www.trybooking.com/CLBYI

The Barossa German Language Association

And

Adelaide German Week

Would like to thank the following for their support

Government of South Australia

Supported by a Grant

from the Department of the Premier and Cabinet

The Barossa German Language Association

in conjunction with

Present

KONZERT AT THE CHÂTEAU

with

Clemens Leske

PROGRAMME

Sonata no. 7 in D major, Op. 10 no.3. - **Beethoven PrestoLargo e mestoMenuetto : AllegroRondo : Allegro.**

The composer wrote this masterpiece around the time of his string trios, Op. 9 and a revised version of the second piano concerto, in 1798. The first movement hustles and bustles with youthful energy and all its themes bar one - in various guises - are constructed upon a simple falling four note motif. The *Largo e mesto* is "one of the greatest slow movements Beethoven ever wrote" (Brendel) and is said to have been composed under the impact of reading the description of Klärchen's death in Goethe's *Egmont.* At times orchestral, at times operatic, there are cries of anguish and despair here. Out of the silence comes a return to an old form - the minuet, striking in its simplicity of lyricism. The sense of release is reminiscent of the start of the finale of the Op. 53 'Waldstein' sonata, or the gentle chords following the storm from the Pastoral symphony.The last movement is full of irony, quirky humour and a touch of burlesque. The main theme appears to pose a repeated unanswered question, and before we can give too many answers, the end is upon us in a quiet evaporation.

Sonata. - Carl Vine ii.

There are some 60 albums of Carl Vine's piano music world-wide, and this, his first piano sonata, was composed for the Sydney Dance Company in 1990 and remains one of his most acclaimed scores. This afternoon we hear the second movement, which spans the length of the keyboard and communicates an irrepressible energy and drive in the outer sections, contrasting with a mournful 'cello solo in the middle.

Interval

PROGRAMME Cont.

Sonata in A major, D. 959. - Schubert*Allegro Andantino Scherzo : Allegro vivace - un poco più lento Rondo : Allegretto*.

Schubert's last three sonatas were written in the final months of his life in 1828. He was 31. The first movement of the A major sonata is symphonic in its scope and, after an initial majestic opening, proceeds to a dreamy, simple second theme, taking its course through fantastic modulations as these themes develop, and concluding with the return of the first theme, but this time in a rarified, hushed atmosphere. The second movement begins with a plaintive song alternating between the keys of F sharp minor and A major, but this is invaded by one of the most alarming, cataclysmic outbursts in the history of Western music.What follows is a hat-throwing scherzo and a trio which could be a male choir. The structure of the finale parallels that of the last movement of Beethoven's Op. 31 no.1 sonata. Alfred Brendel calls it a 'never-ending day-dream of bliss'.

———————————

CLEMENS LESKE

Clemens has performed with the six Australian symphony orchestras and played at venues in Spain, the UK, Singapore, New Zealand, the US, Hungary and China. He has appeared with the Australian String Quartet, the Australian Chamber Orchestra, Ensemble Offspring, the Moscow Virtuosi and at the *Bang on a Can* and *Focus!* festivals of new music in New York City. Appearances in Australia have included performances of Mozart's K467 and K413 piano concerti, Strauss' *Burlesque,* and Beethoven's Triple Concerto with the Sydney Symphony Orchestra and Vladimir Ashkenazy, a national tour in partnership with flautist Sir James Galway, and tours as principal pianist with the Omega Ensemble. He has released two albums of solo piano works of Chopin and Schumann to the post-minimalist gems of William Duckworth. Leske enjoys his work in teaching and research at the Sydney Conservatorium of Music and has performed recently for the newly established *Piano Fest Out West* in Bathurst, the Mozart Society in Sydney, and Friends of the Sydney International Piano Competition. Musical inspirations have been Erroll Garner, Walter Gieseking, Sviatoslav Richter and his parents.

DEBATE REPORT

4.4 GRANT ACQUITTAL - WILLIAMSTOWN UNITING CHURCH

Author: Executive and Project Support Officer
24/73102

PURPOSE

To consider the Acquittal documentation in relation to the Community Grant awarded to the Williamstown Uniting Church towards the establishment of a Community Garden.

RECOMMENDATION

That Community Assistance Scheme Committee receives and approve the Acquittal documentation in relation to the Community Grant for $2,500.00 (ex GST) awarded to the Williamstown Uniting Church towards the establishment of a Community Garden.

REPORT

Background
The Community Assistance Scheme Committee, at its meeting held 3 May 2023, assessed a Community Grant application submitted by the Williamstown Uniting Church towards the establishment of a Community Garden.

The following was resolved:

MOVED Mayor Lange

That Community Assistance Scheme Committee:

(1) Approves a Community Grant of $2,500 (ex GST) towards the establishment of a Community Garden.

(2) Should the project be approved, require the Williamstown Uniting Church to appropriately acknowledge The Barossa Council as a funding source for the project through social media, signage, website and promotional material.

SECONDED Cr Preece **CARRIED 2018-22/1**

Introduction
The Community Assistance Scheme Policy requires that a 'written assessment of the project, including a financial statement (Acquittal Statement) is required from the Grant recipient upon completion of the project'. The project has now been completed.

Discussion
The Williamstown Uniting Church have provided an Acquittal statement which is included as Attachment 1.

Summary and Conclusion
CASC is requested to approve the acquittal information provided by the Williamstown Uniting Church.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 Williamstown Uniting Church Acquittal Statement - Community Assistance Scheme Round Three 2023

Supporting references
Community Assistance Scheme Policy
Community Grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan

Community and Culture

Health and Wellbeing

Goal

4. The Barossa fosters community resilience, connection and wellbeing through its social planning, recreation, safety, education, preventative health and social strategies especially for our youth and vulnerable people.
5. We are a strong community that is welcoming, safe and enjoys a quality lifestyle that celebrates our local identities, diversities, cultures and histories including our Aboriginal heritage.
9. Our community has fair and equitable access to the resources and services they need to lead a safe, healthy, inclusive and connected lifestyle

Strategies

4.1. Build on a strong sense of community pride with active community groups and individuals participating in local decision making and community building activities.
5.3. Create vibrant public spaces that provide places for creative development, cultural interaction and social connections.
9.1. Work towards combating loneliness and social isolation and ensuring that people enjoy a sense of inclusion and feel connected.

Corporate Plan

CS6 Community - To help the prosperity and wellbeing of the community. Community grants programs. Support for community groups – networking, advice, input to The Big Project

Legislative Requirements
Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

COMMUNITY ENGAGEMENT

Community consultation is not required under Legislation or Council policy.

TheBarossaCouncil

Community Grant Acquittal Statement

Grant Recipient: WILLIAMSTOWN UNITING CHURCH

Project Title: WILLIAMSTOWN UNITING COMMUNITY GARDEN

Grant Value: $2500—

Financial Statement

EXPENDITURE		
Type	**Details**	**$ (~~ex GST~~)**
Contractors		
	BAROSSA EARTHWORKS	4,400—
	AM + SF HAWKES	7,832—
Materials		
	MITRE 10 – RAISED GARDEN BEDS	1,980—
	BAROSSA LANDSCAPING SUPPLIES – RAINWATER TANK	2,570—
	MITRE 10 – STORMWATER PIPE + FITTINGS	150—
Other Expenses		
	MINISKIP	400—
	BAROSSA HIRE – TRENCHING MACHINE	200—
	TOTAL EXPENDITURE	**$ 17,532—**
REVENUE		
Type	**Details**	**$ (~~ex GST~~)**
Grant Funding	TBC COMMUNITY GRANT	2500—
Other Revenue	VOLUNTEER LABOUR + MATERIALS DONATED.	2,650—
	TOTAL REVENUE	**$ 5,150—**

NOTE: Please return completed Acquittal Statement together with any relevant supporting documents (such as receipts, invoices, photos etc) and a written summary of the project once complete.

I certify that the above financial statement is correct and the funds provided by The Barossa Council under the 2021/2022 Community Assistance Scheme have been applied to the purpose for which they were approved.

Name: PETER MORGAN

Position: DEPUTY CHAIRPERSON / PROJECT CO-ORDINATOR

Signature: PMorgan Date: 26/7/2024

Reference: TRIM

4 May 2023

Mr Peter Morgan
Williamstown Uniting Church
PO Box 860
WILLIAMSTOWN SA 5351
[redacted]

Dear Peter

Your Community Grant Application

I am pleased to advise that the Community Assistance Scheme Committee, at its meeting held 3 May 2023, approved a Community Grant to the value of $2,500.00 (excl GST) for the Williamstown Uniting Community Garden. A copy of the motion from the meeting is as follows;

MOVED Mayor Lange

That Community Assistance Scheme Committee:

(1) Approves a Community Grant of $2,500 (ex GST) towards the establishment of a Community Garden.

(2) Should the project be approved, require the Williamstown Uniting Church to appropriately acknowledge The Barossa Council as a funding source for the project through social media, signage, website and promotional material.

SECONDED Cr Preece **CARRIED 2018-22/1**

In order for payment to be finalised, please forward a tax invoice to Council for the Grant amount of $2,500.00. Please also complete the attached New Creditor Request form which will allow us to set your group up in our Finance program and process your invoice once received.

I have also attached a copy of Council's Grant Acquittal Statement that will need to be submitted on completion of the project (which is to be within 12 months of the Grant approval).

Council is delighted to support your organisation through the Community Assistance Scheme. Please contact me on (08) 8563 8444 should you have any queries; otherwise I look forward to receiving your invoice shortly.

Yours sincerely,

Chris Kruger
Executive and Project Support Officer – The Barossa Council

Enc - Acquittal Statement
- New Creditor Request form

(08) 8563 8444 | barossa@barossa.sa.gov.au | barossa.sa.gov.au
43-51 Tanunda Road (PO Box 867), Nuriootpa SA 5355 | ABN: 47 749 871 215

Outstanding bills 4,400.00 AUD

Log in to save invoice as a bill

4,400.00 AUD

Due in 2 days

Options

Ask a question

TAX INVOICE

To	Williamstown Uniting Church PO BOX 245 Lyndoch SA 5351
Invoice Number	INV-0863
Reference	Vegetable Garden
Issue date	May 12, 2023
Due date	**May 13, 2023,** due in 2 days
From	Barossa Earthworks PO Box 855 WILLIAMSTOWN SA 5351

Description	**Amount**
Vegetable Garden area construction	
Remove concrete and dispose	**728.00**
1.00 x 728.00	
GST: 10%	
Remove and dispose of greenwaste	**628.00**
1.00 x 628.00	

Outstanding bills 4,400.00 AUD Log in to save invoice as a bill

4,400.00 AUD

Due in 2 days

Supply and place 10 large concrete blocks for retaining boundary side	2,000.00
1.00 x 2,000.00	
GST: 10%	
Supply and spread 12 t blue rubble to level planter area	1,044.00
1.00 x 1,044.00	
GST: 10%	
Subtotal	
Includes GST 10%	400.00
Amount due	**AUD 4,400.00**

Terms

Net 7 Days

EFT - Payment Details

Barossa Earthworks

[redacted]

Powered by xero

AM & SF Hawkes
Carpentry & Building
PO Box 159 Williamstown SA 5351
[redacted]

TAX INVOICE
ABN: [redacted]

6th March 2024

Ref: Uniting Church 6.3.24

Invoice To: Uniting Church of Australia Property Trust
On behalf of Uniting Church, Little Eva St, Williamstown SA 5351

As per quote ref Uniting Church 7.1.23

Price:	$7120.00
GST	$ 712.00
Amount due:	**$7832.00**

AM & SF Hawkes
Carpentry & Building
PO Box 159 Williamstown SA 5351
[redacted]

Quote

ABN: [redacted]

7th January 2024

Ref: Uniting Church 7.1.23

Quote to: Williamstown Uniting Church (C/- Uniting Church of Aust Property)
Little Eva Street,
Williamstown 5351

Old Stables

Remove existing roof sheets.
Supply and fit colorbond roof, gutters, barge boards and downpipes x 2.
Bugle screw existing roof purlins

Lean- to roof at rear entrance door

Remove existing roof sheets
Supply and fit polycarbonate roof sheets and purlins
Replace rear gutter – 20 LM D gutter and x 3 downpipes

Replace front fascia to church entrance 230 x 32 mm

Material and Labour	$7120.00
GST	$ 712.00
Quote price	**$7832.00**

Terms: Payment within 7 days of work completion
Painting not included in quote

WHEN CUST COMES IN PLEASE GET DEL ADRSS

MIGHTY HELPFUL MITRE 10 7am

GAWLER MITRE 10
7 Adelaide Road
GAWLER SA 5118
ABN 13 065 489 161
Ph: 08 8522 1944
Fax: 08 8522 6420
sales@gawlermitre10.com.au

DATE	DUE DATE	ORDER #	TAKEN BY	OPERATOR	STATION	PAGE
28/11/2023 12:12PM	28/12/2023	peter	peter morgan	Alan	13	1

Sold To:
Gawler Uniting Church Parish (106426)
P.O. Box 1009
GAWLER SA 5118
[redacted]

REPRINT

Customer Order 113005938

Description	Order Qty	Collect Qty	Remain Qty	Unit	Retail	Disc$	Total GST	Total
GARDEN BED RECTANGULAR 2100L X 1000W X 650H GALVANISED SC=500001342	2	0	2	Each	359.00	17.95	62.01	682.10
GARDEN BED RECTANGULAR 2100L X 1000W X 400H GALVANISED SC=500001326	2	0	2	Each	265.00	13.25	45.77	503.50
GARDEN BED RECTANGULAR 2100L X 1000W X 800H GALVANISED SC=500001348	2	0	2	Each	395.00	19.75	68.23	750.50
DELIVERY SC=33972	1	0	1	Each	60.00	16.10	3.99	43.90

peter morgan [redacted] delivery to williamstown uniting church

Gross Total:	$2,098.00
Discount:	$118.00
Customer Order TOTAL:	**$1,980.00**
Includes GST of:	$180.00
Deposit Paid:	$0.00
Customer Order Balance:	**$1,980.00**

Thankyou for Ordering with Gawler Mitre 10
[redacted]

1/13/117/117/117/OL

MIGHTY HELPFUL
MITRE 10

GAWLER MITRE 10
7 Adelaide Road
GAWLER SA 5118
ABN 13 065 489 161
Ph: 08 8522 1944
Fax: 08 8522 6420
sales@gawlermitre10.com.au

Tax Invoice
109331377

Wed 20/12/2023 02:36PM
Operator: Janelle, Station: 9
Packed By:

Order No: peter
Taken By: DELIVERED

Sold To.
Gawler Uniting Church Parish (2345)
P.O. Box 1009
GAWLER SA 5118
Phone: 08 522 5269

Qty	Retail	Disc$	Total GST	Total
GARDEN BED RECTANGULAR 2100L X 1000W X 650H GALVANISED				
2	359.00	17.95	62.01	682.10
SC=500001342				
GARDEN BED RECTANGULAR 2100L X 1000W X 400H GALVANISED				
2	265.00	13.25	45.77	503.50
SC=500001326				
GARDEN BED RECTANGULAR 2100L X 1000W X 800H GALVANISED				
2	395.00	19.75	68.23	750.50
SC=500001348				
DELIVERY				
1	60.00	16.10	3.99	43.90
SC=33972				
PETER MORGAN 0456202004 DELIVERY TO WIL LIAMSTOWN UNITING CHURCH				

Gross Total:	$2,098.00
Discount	$118.00
Nett Total:	**$1,980.00**
Includes GST of:	$180.00

THANKYOU FOR SHOPPING AT
GAWLER MITRE 10
WEBER SPECIALIST
STIHL SALES AND SERVICE
JAYCAR RESELLER
DULUX TRADE DEPOT
BANK DETAILS BSB 065 122 ACCOUNT 10784842
Non faulty goods must be returned in their original packaging and in saleable condition or a restocking fee may apply

I/9/226//226/OL

Anna Blasche

From: Peter Morgan [redacted]
Sent: Wednesday, 1 May 2024 9:59 AM
To: Anna Blasche
Subject: Fw: You paid an invoice! (#000484)

Hi Anna,
Sorry to bother you but could you print the receipt below and bring it on Sunday (or Monday). THANK YOU.
I'll need it to prove to Council how we spent the community grant they gave us.
Blessings, Peter

From: Barossa Landscape Supplies <invoicing@messaging.squareup.com>
Sent: Tuesday, 30 April 2024 11:40 AM
To: [redacted]
Subject: You paid an invoice! (#000484)

Barossa Landscape Supplies

Tax Invoice Paid

$2,570.00

Paid with other on 30 April 2024 at 11:40 AM

Uniting Church
Tax invoice #000484
30 April 2024

Customer
Peter
[redacted]

Download Invoice PDF

Message

1

APR tanks

APR MANUFACTURING GROUP

DELIVERY note

02404041

4/04/2024

Barossa Landscape Supplies
PO Box 855
WILLIAMSTOWN SA 5351

Deliver to

Williamstown Uniting Church
Little Eva St
WILLIAMSTOWN SA 5351

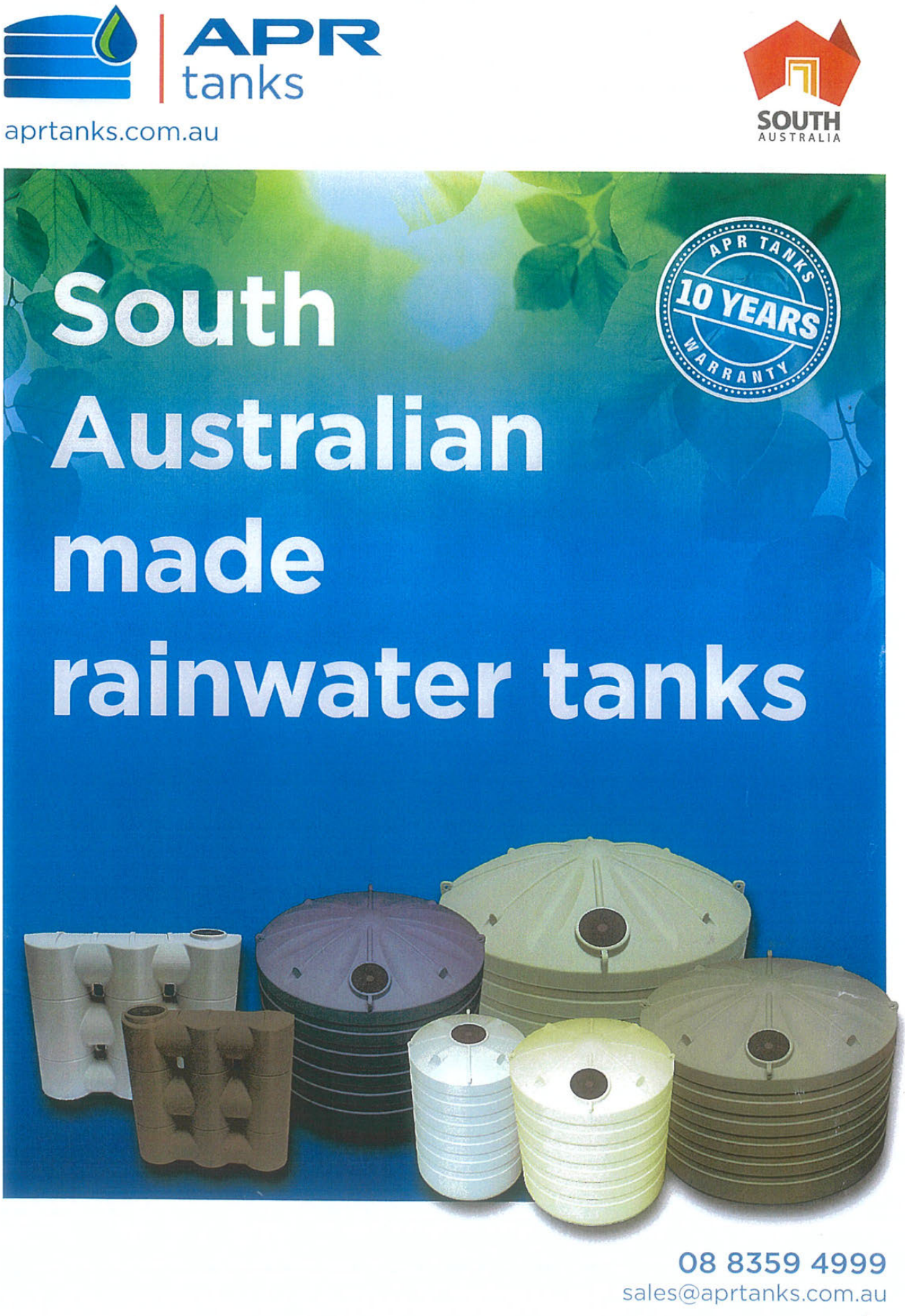
cust ref: T-6632-1

Your P.O.	Delivery via	Proposed Delivery Date
T-6632-1	APR Tanks	

Item No.	Qty	Unit	Description
T20R-SG1-CSC	1	ea	Water Tank 20K Litre Round - Smooth Cream | Classic Cream® inc 400mm Leaf Strainer & Light Guard
t.TATO45*	1	ea	90mm Plain Tank Overflow Outlet Kit
t.SFOMF25L*	1	ea	25mm M/F Brass Outlet
t.BV25E*	1	ea	25mm F/F Brass Ball Valve
DEL-C	1		Delivery contact - Peter: 0458 202 004 | Barossa Landscape Supplies contact: Brent: 0448 881 665
DEL-I.A	1		Delivery Instructions: Delivery required on the 22nd April.
Contact...			If you require further assistance please contact Operations/Logistics on 08 8164 4990 e: operations@aprmg.com.au

SOUTH AUSTRALIA

comment:
Thank you for supporting Australian manufacturing!


APR tanks
aprtanks.com.au
SOUTH AUSTRALIA
South Australian made rainwater tanks
APR TANKS 10 YEARS WARRANTY
08 8359 4999
sales@aprtanks.com.au

APR tanks

Slimline Tank Range*

TANK SIZE	HEIGHT (M)	WIDTH (M)	LENGTH (M)	PRODUCT CODE	PRICE
1,000L	1.72	0.51	1.69	T01S	
2,000L	2.07	0.63	2.09	T02S	
3,000L	2.12	0.78	2.58	T03S	
5,000L	2.12	1.00	3.32	T05S	

Round Tank Range*

TANK SIZE	INLET HEIGHT (M)	DIAMETER (M)	TOTAL HEIGHT (M)	PRODUCT CODE	PRICE
2,500L	2.05	1.33	2.05	T2.5R	
5,000L	1.96	1.85	2.16	T05R	
10,000L	2.02	2.65	2.32	T10R	
15,000L	2.02	3.15	2.40	T15R	
20,000L	2.03	3.72	2.44	T20R	2570.

* *Capacities and measurements may vary due to the roto-moulding process.*

Standard Tank & Pump Cover Colour Range^

WHITE	SMOOTH CREAM	MERINO	BEIGE	RIVERGUM	GULL GREY	SLATE GREY	CHARCOAL	MOUNTAIN BLUE
Surfmist®	Classic Cream®	Paperbark®		Wilderness®	Shale Grey®	Woodland Grey®	Monument®	Deep Ocean®

^ *APR Tanks also offers a range of additional tank colours above their standard colour range shown above. Non-standard colours incur an additional cost and can also result in a longer delivery time. The closest equivalent COLORBOND® colours are listed below APR's tank colours and are for reference only. Printed colours may vary to actual tank colours.*

Standard Tank Fittings

LEAF STRAINER WITH LIGHT GUARD 400MM

BRASS OUTLET 25MM

OVERFLOW OUTLET KIT 90MM

BRASS BALL VALVE 25MM

APR Tanks can supply options such as larger diameter overflow outlets, ball valves and solid lids which can incur an additional cost.

Pump Covers

Suitable for most standard pumps, APR pump covers are available in a range of colours to match your tank.

Total Height = 550mm
Total Width = 340mm
Total Length = 600mm

APR TANKS | SOUTH AUSTRALIAN MADE & OWNED

Williamstown Uniting Church
c/- PO Box 960
WILLIAMSTOWN SA 5351

22/7/24

Chris Kruger
The Barossa Council
PO Box 867
NURIOOTPA SA 5355

Hi Chris,

RE: Overdue Acquittal Statement and Supporting Documentation - Community Assistance Scheme Grant Funding (Williamstown Uniting Church – Community Garden).

My apologies for the lateness of this return and I hope this hasn't caused you any inconvenience. My understanding of the conditions of the Community Grant of $2500 approved by Council's CASC (3/5/23), is that the following information be provided back to Council for verification of the expenditure, namely:

A) Community Grant – Acquittal Statement (see attached)
B) Community Grant – Project Summary (see below)

PROJECT SUMMARY:

STAGE ONE

This stage of the project has been completed and was totally funded by our congregation ($4,400.00) and involved the restoration and transformation of a derelict and unused portion of land within the Uniting Church grounds. This work included the professional removal of a concrete floor (formerly an outside toilet demolished 1970's) and a few small (prickly) shrubs, the area then being retained, levelled and resurfaced with compacted 20mm rubble, providing a safe, accessible surface in readiness for the raised garden beds. No record was kept of the members hours required to meet with contractors on site to discuss the project and obtain quotes, obtain authorization etc. plus being on-site during the construction to assist.

In addition, a room within the church building, formerly used as a children's play area has been cleared out and set up to use as a 'coffee lounge' for the Community Garden. This work was undertaken by members (contribution in kind equal to $480).

If compared to the photos submitted with the grant application – the evidence of the transformation of this area is evident in readiness for the raised garden beds to be installed i.e. the area has been cleared, retained and levelled.
Note: the barn is shown in its unrestored state. The adjacent small garden shed has also been removed by members and donated to another community group (Kersbrook men's Shed).

A room formerly used as a children's play area within the church has been cleared out and set up to use as a 'coffee lounge' for the Community Garden.
Note: the sliding door behind the drawn curtains opens out to the garden area.

STAGE TWO & THREE

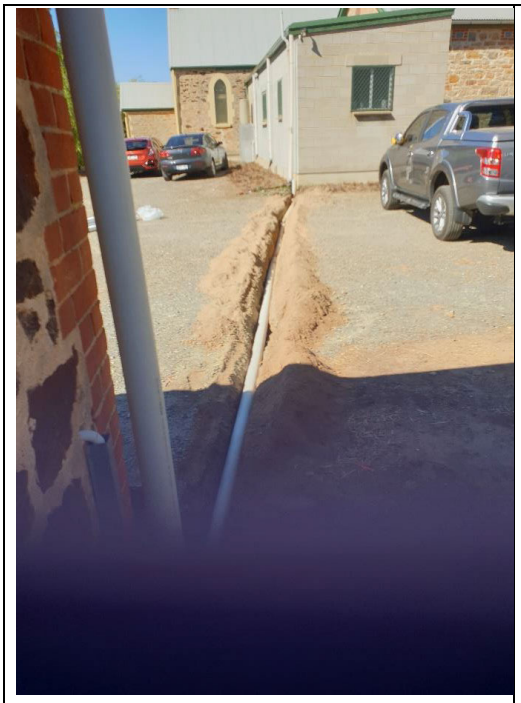
It was opportunistic and seasonally advantageous to bring aspects of Stage Three (i.e. Barn roof repairs and stormwater system integration) of the project forward and to work on it simultaneously with Stage Two (i.e. raised garden beds and the 20,000L rainwater tank).

The barn roof renovations have been completed using a combination of volunteer labour and a local builder, and was totally funded by the congregation ($7832). This work involved: removing the old roof iron; installing new timber barge and fascia beams; installing new powder coated guttering; and recladding the roof in powder coated corrugated iron (to match the existing church roof colour).

By completing this Stage tree work ahead of Stage Two, the additional roof area (adjacent to the community garden and water tank location) can immediately assist in rainwater collection for use in the Community Garden. Note: the barn will also provide an area for the 'community gardeners to store tools etc.).

The previous photo does not adequately portray the very poor condition of the previous roof, gutters and timberwork (c1880's). This has all now been rectified (the block wall infill will be painted to match the church in due course).
The area to the right of the barn is to be the community garden. The area left of the barn is for the rainwater tank to be located.

	The 20,000L rain water tank (manufactured in SA by APR) has also now been installed (after preparation of an adequate base was completed). With significant alterations to the existing stormwater drainage system, the tank now collects rain water from the church, veranda, kitchen, hall, toilets and barn roofs to store and supply water for the community garden. The 20,000L rainwater tank was procured through a local distributor (Barossa Landscape Supplies) and was paid for by the Community Grant received from Council. The tank cost $2570 (including delivery to site).

	
Trenching work was undertaken by volunteers to enable installation of new stormwater drain to connect existing buildings to the new rainwater tank enables the new rainwater tank to be filled (and refreshed quicker when in use). Note: the tank is already full. In addition there was a significant contribution in kind including the hire of the trenching machine (Barossa Hire = $200), pipework and fittings (Gawler Mitre 10 = $150), and volunteer labour (15hrs @ $40/hr = $600) totalling $950.	

Included in the barn roof renovation quote, new guttering and pops were also installed on the (c1970) kitchen and toilet additions (to be painted in due course). Member volunteer labour then installed the new stormwater downpipes and horizontal connections to the rain water tank. This contribution in kind is estimated at 8hrs @ $40/hr = $320.

The tank and roofed areas are now connected by a dry and sealed stormwater system. This work was also undertaken by volunteer labour and is estimated at 4 hours @ $40/hr = $160. The additional 75mm & 90mm pipe and fittings in this instance were donated by members.

Pipework is yet to be painted (to match existing building).

	As per the project brief submitted for the community grant, six (6) raised garden beds (SA made) have been purchased at a cost of $1980.00 Shown in the photo are the two 800mm high x 2400mm long beds that have thus far been installed (cold/wet weather has prevented further progress and work will resume in Spring). Approximate cost of soil (approx. $250 purchased from Barossa Landscape Supplies was donated by members). The site preparation (removal of compacted rubble), installation of beds and the addition of soil took approx. 16 hours of volunteer labour = $640. The four remaining raised beds (2 @ 650 high, 2 @ 400 high) are in storage pending more favourable weather for our volunteers and community members to install. Soil for these beds still needs to be purchased.

Progress as at 22/7/24. Stages One and Three completed. Only four more raised beds (already purchased and currently stored) to complete Stage Two need to be installed (when the weather improves), and this will involve community assistance.
The rainwater tank (paid for by the community grant) was installed at the end of April and is already full (and a temporary overflow pipe to trees installed).

PROJECT RECONCILIATION (to date)

Stage One					
Description	**Units**	**Quote**	**Actual cost**	**Contribution in kind**	**Actual expenditure**
Site works		$4400	$4400	Not counted	$4400
Conversion of playroom into coffee lounge (for community gardeners)	12 person hours @ $40/hour			$480	
Hire of mini skip	1 bin	$400	$400	Not counted	$400
Clean out of existing barn to become store room for community garden	8 person hours @ $40/hour			$320	
Clear out playroom and set up 'coffee lounge' for community gardeners.	12 person hours @ $40/hour			$480	
Stage Two & Three					
Removal and replacement of roof sheets, gutters, barge and fascia boards. Plus replace rear gutter to kitchen/toilet and install downpipes.	AM & SF Hawkes Carpentry & Building	$7832	$7832	Not counted	$7832
Purchase & install 20,000L poly rainwater tank.	APR T20R tank from Barossa Landscape Supplies	$2450 (2023)	$2570	Not counted	$2570
Trench and installation of drain to connect existing buildings to the new rainwater tank.	Barossa Hire Mitre 10	$200 n/a	$200 $150	$600	$350
Connection of new downpipes via horizontal				$320	

pipework on back of building.					
Final connections (dry and sealed) to the new rainwater tank.ted at 4 hours @ $40/hr = $160.				$160	
Six (SA made) raised garden beds $1980.00 (2 installed, 4 yet to complete). Soil (2 cubic metres). Installation of beds and the addition of soil. took approx.	Gawler Mitre 10 Barossa Landscape supplies.	$2098 (before solicited discount)	$1980	 $250 $640	$1980
				3,400.00	17,532.00

PROJECT ACQUITAL STATEMENT

EXPENDITURE		
Type	**Details**	**Cost**
Contractors	Barossa Earthworks (site preparation)	4400.00
	AM&SF Hawkes (roofing, gutters & downpipes)	7832.00
Other materials	Mitre 10 (6 raised garden beds)	1980.00
	Barossa Landscaping Supplies (20kl rainwater tank)	2570.00
	Mitre 10 (90mm stormwater pipe and fittings)	150.00
Other expenses	Miniskip	400.00
	Barossa Hire (trenching machine)	200.00
	TOTAL EXPENDITURE	17,532.00
REVENUE		
Type	**Details**	**Cost**
Grant funding	Barossa Council Community Grant	2500.00
Other revenue	Volunteer labour and materials donated	2650.00
	TOTAL EXPENDITURE	5150.00

DEBATE REPORT

4.5 LYNDOCH COMMUNITY COMMITTEE - REQUEST FOR EXTENSION

Author: Executive and Project Support Officer
24/50090

PURPOSE

At its meeting held 2 August 2023, CASC approved a Community Grant of $4,000 (ex GST) for the Lyndoch Community Committee Wall Art Project.

The Committee has experienced significant delays, and are now seeking an extension to finalise an alternative proposal.

RECOMMENDATION

That Community Assistance Scheme Committee:

(1) Approve/decline the request for an extension to enable an alternative proposal to be presented to the CASC meeting to be held 6 November 2024.

(2) Should the request be declined, the Lyndoch Community Committee will be required to return the Grant funding amount of $4,000 in a timely manner.

REPORT

Background
The Lyndoch Community Committee (the Committee) first submitted an application for the Wall Art project to the CASC Special meeting held on 20 December 2022.

At the time of the Special meeting clause 2.11 of the Community Grant Guidelines, stated "*Only one application per Australian Business Number (ABN) will be approved each financial year*". As SBA had already received funding for another application, the application from Lyndoch Community Committee was deemed to be ineligible, and it was subsequently declined.

At its meeting held on 21 March 2023, Council resolved to amend the Community Grant Guidelines to allow more flexibility and accessibility to the Scheme. Clause 2.11 of the Community Grant Guidelines was amended, enabling the application to be again presented to the Committee, and finally approved on 2 August 2023.

Introduction
The project was to commission a piece of artwork to be painted on a select wall at Laganas Supermarket in Lyndoch.

Unfortunately, during the final stages of negotiations and planning, permission has now been withdrawn by the owner of the property in question, Laganas Supermarket.

Discussion
Correspondence has been received from Monica Wohlstadt (Grants Officer for Lyndoch Community Committee), seeking an extension to enable an alternative proposal to be considered at the next CASC meeting, scheduled for 6 November 2024.

The Committee is now liaising with the owners of an alternative site for a 'billboard' style artwork (refer Attachment 1).

Summary and Conclusion
It is proposed that an alternative (amended) application will be presented to the CASC meeting to be held 6 November 2024, detailing the proposed site, design and style and relevant permissions.

Should the Committee not approve the extension, it would be required that the Grant monies of $4,000 be returned in full to Council.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 Request for Extension - Lyndoch Community Committee - Community Grant for Lyndoch Wall Art Project ⇩

Supporting references
Community Assistance Scheme Policy
Community Grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan

Natural Environment and Built Heritage

Community and Culture

Goal

2. The history of our region including aboriginal sites is reflected in our streetscapes and our historic buildings are maintained for future generations.
4. The Barossa fosters community resilience, connection and wellbeing through its social planning, recreation, safety, education, preventative health and social strategies especially for our youth and vulnerable people.
5. We are a strong community that is welcoming, safe and enjoys a quality lifestyle that celebrates our local identities, diversities, cultures and histories including our Aboriginal heritage.

Strategies

2.1. Continue to maintain streetscapes that reflect the character and heritage of the region and facilitate opportunities to repurpose or find alternative uses of built heritage.
4.1. Build on a strong sense of community pride with active community groups and individuals participating in local decision making and community building activities.

5.1. Support the development of activities that celebrate the history, art and culture of the Barossa and its people.

Corporate Plan

CS2 Art and Culture - Organising and facilitating the gallery, arts culture and events, including workshops and concerts and support for art-based committees' calendar of events and exhibitions

CS6 Community - To help the prosperity and wellbeing of the community. Community grants programs. Support for community groups – networking, advice, input to The Big Project

Legislative Requirements

Local Government Act 1999.

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Should the Committee not endorse the request for an extension, the Lyndoch Community Committee would be required to return the Grant monies of $4,000 in full.

COMMUNITY ENGAGEMENT

Not required.

Chris Kruger

From: Chris Kruger
Sent: Monday, 1 July 2024 3:56 PM
To: [redacted]
Subject: RE: [EXTERNAL] Lyndoch Wall Art

Hi Monica

Thank you for your email in relation to the Community Grant funding for the Wall Art on the Lagana Building

I have spoken to Mayor Lange and explained the situation. He has advised me to submit a report to the August meeting of the Community Assistance Scheme Committee, to seek an extension and consideration of a new site for the project. I will seek an extension from the Committee at its meeting to be held 3 August, to the following meeting scheduled for 6 November 2024.

As this will be a significant change to what was previously approved, an updated application will be required, detailing the site, design, and approval from the owner of the property. The amended application would be due 30 September 2024, in order to meet the timeframe for the November meeting.

I would be grateful if you could please confirm if this may be possible?

Please do not hesitate to contact me if you have any queries

Kind regards, Chris

Chris Kruger
Executive and Project Support Officer
E: ckruger@barossa.sa.gov.au | T: 08 8563 8483

From [redacted]
Sent: Monday, 17 June 2024 3:14 PM
To: Chris Kruger <ckruger@barossa.sa.gov.au>
Cc: 'Lyndoch Community Committee' [redacted]
Subject: [EXTERNAL] Lyndoch Wall Art

CAUTION: This Message originated outside your organization. Treat all attachments and hyperlinks with suspicion.

Dear Chris,

Further to our telephone conversation on Friday I wish to notify the Barossa Council of the disappointment of our plan for some vibrant wall art which we obtained a community grant for in August 2023 on the Lagana building wall, Lyndoch.

It hasn't been without issues from Matt Lagana re his conditions to the picture, concept, plan and timing. Also, him not understanding community grants and conditions.

Providing and in agreeance with the Barossa Council, we would still like to go ahead with the artwork by way of a billboard style, on private land with the same recognised artist, Kyle Armstrong, "Whale Art". Final decisions will be discussed at our next monthly meeting in July.

Could the Lyndoch Community Committee please ask for an extension of six months for our project ?

With kind regards

Monica Wohlstadt
On behalf of
LCC

DEBATE REPORT

4.6 ADELAIDE ITALIAN FESTIVAL - COMMUNITY GRANT APPLICATION

Author: Executive and Project Support Officer
24/49074

PURPOSE

To consider a Community Grant application from the Adelaide Italian Festival seeking $5,000 (ex GST) to assist in delivery of the 'La Grande Gita' event scheduled for Sunday 10 November 2024.

RECOMMENDATION

That Community Assistance Scheme Committee:

(1) Approves/declines a Community Grant of $.....(ex GST) for the Adelaide Italian Festival 'La Grande Gita'.

(2) Should the project be approved, require the Adelaide Italian Festival to appropriately acknowledge The Barossa Council as a funding source for the project through social media, signage, website and promotional material.

REPORT

Background
The Adelaide Italian Festival has been established for approximately four years, The purpose of the Association is to primarily to oversee and manage the Adelaide Italian Festival and related events to promote, encourage and advance local community knowledge of and participation in Italian culture.

Introduction
The 2023 'La Grande Gita' was successful in receiving Grant funding of $2,000 through the Community Assistance Scheme at its meeting held 3 May 2023.

The 2023 Event was held on 5 November 2023, which saw 367 riders participate with over 400 attendees at the start and finish line at Calabria Wines (284 Magnolia Road Vine Vale).

Discussion
The 2024 annual 'La Grande Gita' event is scheduled for Sunday 10 November 2024.

The event is planned to be a family friendly Barossa weekend ride experience, from quiet background and flat rail-trail riding in some of the most challenging gravel and bitumen riding in the Barossa. The ride is being held in conjunction with a number of local wineries and restaurants, and it is anticipated that the number of participants will grow each year.

The event aims to engage as many Barossa businesses as possible to be part of the day, encouraging participants to spend the weekend in the Barossa enjoying all it has to offer.

The event will once again start and finish at Calabria Wines, 284 Magnolia Road Vine Vale.

The event will be managed by BikeSA with minimised operational risk.

Summary and Conclusion
The Adelaide Italian Festival is hoping to build this event to be an annual part of the Festival and attract people from interstate and overseas.

If successful, the Grant will be used to fund traffic management, first aid and management of the event, to be delivered by BikeSA. The grant will also be used to promote the event to encourage as many riders and participants as possible.

Various Council officers have reviewed the application, and raised some concerns (refer to Feedback Sheet which forms Attachment 2).

Officers recommend that, should the Committee approve the funding, that recognition of Council's contribution be included in the promotion of the project and any project deliverables.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

(1) Attachment 1 Community Grant Application - Adelaide Italian Festival Grant Application 2024 - Redacted - Community Assistance Scheme Committee Round Four August 2024 ⇩
(2) Attachment 2 Adelaide Italian Festival - Staff Feedback Form - Community Assistance Scheme Committee - Round Four August 2024 ⇩

Supporting references
Community Assistance Scheme Policy
Community Grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan

Health and Wellbeing

Goal
10. Our region enjoys the benefits of sustainable community groups, networks and facilities that encourage everybody to participate in the community.

Strategies
10.3. Build on the capacity of community members to participate in cultural, creative, recreational, sporting and learning opportunities.

Legislative Requirements
Local Government Act 1999.

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Adherence to Council's Community Assistance Scheme Policy and Community grant Guidelines is a risk management tool.

Various Officers have reviewed the Grant application and proposal, and comments are included as Attachment 2.

COMMUNITY ENGAGEMENT

Community consultation is not required under Legislation, or Council policy.

THE BAROSSA COUNCIL

COMMUNITY GRANT APPLICATION FORM

(Please read the Community Grant Guidelines and complete all sections of this form)

Related Policy/Process	**TBCPOC4450 Community Assistance Scheme Policy**	**Form Number:**	**TBCFOR4452**
Form Owner:	Manager – Community and Facilities Development	**Last Revised Date:**	**June 2017**
Document Control:	Manager – Community and Facilities Development	**TRIM Reference:**	**17/47438**
Date Approved:	**7 March 2018**	**Next Review Date:**	**June 2019**

Date of Application: 30 / 06 / 2024

1. ORGANISATION DETAILS

Name of organisation:
ADELAIDE ITALIAN FESTIVAL

Physical address of organisation clubroom/facilities/meeting place:
262 CARRINGTON STREET, ADELAIDE SA 5000

Postal address of organisation: AS ABOVE

2. CONTACT DETAILS FOR THIS ORGANISATION

Name: TANIA MILOHIS

Position: CHAIR

Postal Address (for contact person):

262 CARRINGTON STREET, ADELAIDE SA 5000

Mobile: [redacted]

Home Phone: ( )

Work Phone: ( )

Email: TANIA@ADELAIDEITALIANFESTIVAL.COM.AU

Preferred Method of contact

Home Phone ☐ Work Phone ☐ Mobile ☒ Email ☐

3. GROUP/ORGANISATION GST STATUS (PLEASE TICK)

In accordance with current tax legislation, Council is obliged to withhold 46.5% of the grant and forward this amount to the Australian Taxation Office (ATO) if an Australian Business Number (ABN) is not provided prior to payment of funds. Applicants that have an ABN and are GST registered must provide a tax invoice

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prior to payment being made. Council will gross up the Grant for the appropriate GST amount, provided all requirements in regard to GST are met to Council's satisfaction.

Applicants that are unable to provide an ABN must legitimately complete a "Statement by Supplier" form which is available from Council. If not provided, Council will be required to withhold 46.5%.

☐ No ABN and not registered for GST
(Please request and include a 'Statement by Supplier' form to go with your application)

☒ ABN but not registered for GST (please attach a copy of ABN Certificate)

☐ ABN and registered for GST (please attach a copy of ABN Certificate)

☐ Currently applying for ABN/GST registration
(When received, Council will require this information before funding can be made)

4. PROOF OF INCORPORATION (AS PER GUIDELINE 1.2)

Is your Organisation incorporated? Yes ☒ No ☐
(If yes, please provide a copy of the Certificate of Incorporation and go to Section 5)

If No, are you affiliated with an incorporated body?

Yes ☐ (Please note: An auspice agreement is required if the organisation applying for funding is not part of an incorporated body.)

Auspice Information
Auspice Organisation Name: _____

Contact Person: _____

Postal Address: _____

Telephone (Bus. Hours) (___)_____ Email: _____

Auspice Declaration:
I,_____ certify that _____
will auspice this proposal and take legal and financial responsibility for the administration of any approved grant funds.

Full name of Authorised Officer: _____

Title of Authorised Officer: _____

Signature: _____ Date: / /

No ☐ You are ineligible to apply for a Community Assistance Grant.

5. ABOUT YOUR ORGANISATION

What are the Aims and Objectives of your Organisation?
(Please attach a copy of your organisation's Terms of Reference/Constitution)

THE PURPOSE OF THE ASSOCIATION IS PRIMARILY TO OVERSEE AND MANAGE THE ADELAIDE ITALIAN FESTIVAL AND RELATED EVENTS TO PROMOTE, ENCOURAGE AND ADVANCE LOCAL COMMUNITY KNOWLEDGE OF AN PARTICIPATION IN THE ITALIAN CULTURE

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How long has your organisation been established? 4yrs mths

Number of members associated with your organisation: 10 (BOARD MEMBERS ONLY)

What proportion of members resides in The Barossa Council area? 0

Is your organisation associated with or does it receive funds through it normal activity, such as bar or canteen facilities?
(See Community Grant Guideline 3.15) Yes ☐ No ☒

If yes – please detail

Is any form of Government funding received by your organisation?
Yes ☒ No ☐

If yes – please detail as you may be ineligible to apply for a Community Assistance Grant over $500.
(See Community Grant Guideline 3.3)

ANNUAL SUPPORT FROM DEPARTMENT OF PREMIER & CABINET, MULTICULTURAL AFFAIRS

Has your organisation received assistance from The Barossa Council in the past 3 years?
(This includes cash or in-kind (e.g. Road closures, venue hire etc.)
(See Community Grant Guideline 3.6) Yes ☒ No ☐

If yes – please detail
BAROSSA COMMUNITY GRANT

CASH AND INVESTMENTS

Please provide information on what the cash and investment holdings are earmarked for.
(This will assist in the assessment of this application - See Community Grant Guideline 3.14)

GRANT FUNDS WILL BE ALLOCATED TO DELIVERING "LA GRANDE GITA" EVENT SCHEDULED FOR SUNDAY 10 November 2024, A SIGNATURE EVENT OF THE ADELAIDE ITALIAN FESTIVAL.

THE GRANT WILL BE USED TO FUND TRAFFIC MANAGEMENT, FIRST AID AND MANAGEMENT OF THE EVENT, TO BE DELIVERED BY BIKESA. THE GRANT WILL ALSO BE USED TO PROMOTE THE EVENT TO ENCOURAGE AS MANY RIDERS AND PARTICIPANTS AS POSSIBLE. LAST YEAR THE EVENT SAW 367 RIDERS PARTICPATE WITH OVER 400 ATTENDEES AT THE START AND FINISH LINE AT CALABRIA WINES.

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6.	PROJECT DETAILS

Project Title: "LA GRANDE GITA" THE GRAND TOUR

Description of Project:
(Briefly outline your project, the goals and aims, and how it will benefit the community)

A FAMILY FRIENDLY WEEKEND RIDE EXPERIENCE – FROM QUIET BACKROADS AND FLAT RAIL-TRAIL RIDING TO SOME OF THE MOST CHALLENGING GRAVEL AND BITUMEN RIDING IN THE BAROSSA. COMBINED WITH LOCAL FOOD PRODUCE AND WINE TASTINGS. THE EVENT AIMS TO ENGAGE AS MANY BAROSSA BUSINESSES TO BE PART OF THE DAY, ENCOURAGING PARTICPANTS TO SPEND THE WEEKEND IN THE BAROSSA EATING, DRINKING AND RIDING AROUND THE REGION.

Amount of funding applied for: $ 5,000

Which Strategy from Council's Community Plan does your project relate to and how? (The Community Plan is available on Council's website via this link)

GOAL 5: WE ARE A STRONG COMMUNITY THAT IS WELCOMING, SAFE AND ENJOYS A QUALITY LIFESTYLE THAT CELEBRATES OUT LOCAL IDENTITIES, DIVERSITIES, CULTURES AND HISTORIES INCLUDING OUR ABORIGINAL HERITAGE

STRATEGY: TO SUPPORT THE DEVELOPMENT OF ACITIVITES THAT CELEBRATES THE HISOTRY, ART AND CULTURE OF THE BAROSSA AND ITS PEOPLE

Location of the project: THE EVENT WILL START AND FINISH AT CALABRIA WINES, 284 MAGNOLIA ROAD VINE VALE 5352. THE VARIOUS RIDE ROUTES WILL INCLUDE WINERIES ACROSS THE BAROSSA

Could the project/event proceed if only partial funding is received? Yes ☐ No ☒

Provide details: _____

Proposed start date: 10 / 11 / 2024 end date: 10 / 11 / 2024

Is your project upgrading/enhancing land or a building? Yes ☐ No ☒

Who owns the land/building? _____
(If the applicant is not the owner, written consent must be obtained from the land/building owner and submitted with your application.)

Has Council been contacted in relation to whether approval is needed for this project?
Yes ☐ No ☐

Who will benefit from your project?

How many people 500 Age range of people ALL AGES

Range of groups _____ Activity areas WINERIES AND ROADWAYS ACROSS THE BAROSSA

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How will you measure the benefit to these groups?

The ride is being held in conjunction with a number of local wineries and restaurants. The Adelaide Italian Festival will work with the participating wineries to understand the increase in sales on the day of the event but also maintain contact over the next 12 months to understand the impact of the PR and exposure to their business

Has any other funding been sought for this project? If so, what was the outcome of the application?

NO

Any further information which may be relevant to this application

The event will be managed by BikeSA to ensure a quality event with minimised operational risk.

This event is now a highlight of the Adelaide Italian Festival and has seen exceptional growth in participants and attendees over the past 3 years.
Last year's event saw in excess of 350 riders with this number expected to be exceeded again this year.
The festival will promote the event this year to an Australian wide audience and is hoping to attract visitors from across Australia who will spend time in the Barossa while attending the event.
The aim is to make this an annual family event, with no barriers, celebrating the region and all things Italian.

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7. BUDGET AND FUNDING

PROJECT INCOME	(Group's Contribution to Project)	
Group Funds	$ 10,000	
Fundraising Activities	$	
Donations	$	
In Kind (provide details)	$	
Other (provide details)	$	
	Total Group's Contribution	$ 10,000
Council Assistance Requested		$ 5,000
	TOTAL PROJECT INCOME	$ 15,000

PROJECT EXPENDITURE (Please provide an itemised list of expenses for the project)

BIKE SA MANAGEMENT FEE	$ 6,000
EVENT MARKETING	$ 1,500
PROMOTIONAL BAGS FOR RIDERS	$ 1,000
TJOUR VILLAGE INFRASTRUCTURE	$ 2,000
PHOTOGRAPHY & VIDEOGRAPHY	$ 500
	$
TOTAL PROJECT EXPENDITURE	**$ 10,000**

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8. REQUIRED SUPPORTING DOCUMENTATION

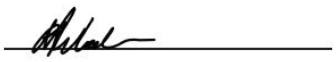
The following documents for your organisation are mandatory and must be attached to this application. If you are not an incorporated body, your auspice organisation is also required to provide their documents.

ABN Certificate or Statement by Supplier form	☒
A copy of your organisation's Certificate of Incorporation	☒
or Auspice information completed and a copy of their Certificate of Incorporation	☐
A copy of your organisation's Terms of Reference/Constitution	☒
A copy of your organisation's most recent AGM Minutes	☒
A copy of your organisation's last Audited Financial Statements	☒

The following documents must be attached if applicable:

Endorsement from the asset owner (if applicable - see 3.11 of the Guidelines)	☐
Details of cash holdings exceeding application amount (if required – see 3.14 of the Guidelines)	☐
Letters of support for your project	☐
Plans / quotes / images etc.	☐

This application must be signed by two current senior office holders of the organisation.
i.e. President, Treasurer, Secretary.

SIGNATURE		SIGNATURE	
POSITION	Chair, Adelaide Italian Festival	POSITION	
DATE	30 / 6 /2024	DATE	/ /

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Australian Government
Australian Business Register | ABN Lookup

Current details for ABN 78 450 175 376

ABN details

Entity name:	Adelaide Italian Festival Inc.
ABN status:	Active from 24 Sep 2019
Entity type:	Other Incorporated Entity
Goods & Services Tax (GST):	Not currently registered for GST
Main business location:	SA 5000

Deductible gift recipient status

Not entitled to receive tax deductible gifts

ABN last updated: 22 Feb 2020 Record extracted: 02 Sep 2021

Disclaimer

The Registrar makes every reasonable effort to maintain current and accurate information on this site. The Commissioner of Taxation advises that if you use ABN Lookup for information about another entity for taxation purposes and that information turns out to be incorrect, in certain circumstances you will be protected from liability. For more information see disclaimer.

Consumer and Business Services

SOUTH AUSTRALIA
Associations Incorporation Act 1985
Section 20(1)

Incorporation Number: **A44179**

Certificate of Incorporation

This is to certify that

ADELAIDE ITALIAN FESTIVAL INCORPORATED

is, on and from the twenty-fifth day of February 2020
incorporated under the Associations Incorporation Act 1985.

Given under the seal of the Corporate Affairs Commission at Adelaide on this twenty-fifth day of February 2020

Commissioner of Corporate Affairs

Government of South Australia
Attorney-General's Department

RULES

OF

ADELAIDE ITALIAN FESTIVAL INC

DTO19177

RULES OF

ADELAIDE ITALIAN FESTIVAL INC

PART 1 - PRELIMINARY

1. **Dictionary**

In these rules:

Act means the Associations Incorporation Act 1985;

Association means the Adelaide Italian Festival Inc;

Board means the managing committee of the Association;

Honorary Member means an honorary member of the Association appointed under rule 13;

Initial Members means those persons named in the schedule to these rules;

Life Member means a life member of the Association appointed under rule 12;

Member means a member of the Association;

Objects means the objects of the Association set out in clause 4;

Ordinary Members means those Members of the Association invited to be Members by the Board who are not Life Members, Honorary Members or Sponsor Members.

ordinary resolution means a resolution passed by a simple majority at a general meeting;

Regulations means the regulations to the Act;

special resolution has the meaning in section 3 of the Act;

Sponsor Members means a Member of the Association appointed by the Board under rule 14.

2. **Interpretation**

In these rules:

2.1 neuter includes masculine and feminine;

2.2 singular includes plural and vice versa;

2.3 reference to a person includes a corporation and partnership and vice versa;

2.4 headings do not affect interpretation;

2.5 reference to a statute includes:

2.5.1 the statute as amended;

2.5.2 any substituted statute;

2.5.3 any regulations and instruments under the statute.

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3. **Name**

The name of the Association is the Adelaide Italian Festival Inc.

PART 2 – OBJECTS & POWERS

4. **Objects**

The purpose of the Association is primarily to oversee and manage an Adelaide Italian Festival and related events to achieve the following Objects:

4.1 the promotion, encouragement and advancement of local community knowledge of and participation in Italian culture primarily in the areas of:

4.1.1 language,

4.1.2 art, music and literature,

4.1.3 customs,

4.1.4 national identity and heritage;

4.1.5 science and innovation;

4.1.6 wine and food;

4.2 to preserve and advance Italian culture, traditions and heritage by organising and holding Italian cultural themed community events;

4.3 to assist in furthering the knowledge of the Italian culture by promoting and to maintaining goodwill and developing bonds between the Italian and the non-Italian communities;

4.4 to cooperate with support organisations that have similar Objects to the Association;

4.5 to do such other things as are incidental or conducive to the attainment of any or all of the Objects.

5. **Powers**

The Association has:

5.1 the power to accept donations, gifts, bequests, endorsements pledges for all or any purposes and objects set out in these Rules; and

5.2 the powers conferred by section 25 of the Act.

6. **No Benefit to Members**

The income and capital of the Association must be applied exclusively to the promotion of the Objects and no portion may be paid or distributed directly or indirectly to Members or their associates except as bona fide remuneration of a Member for services rendered or expenses incurred on behalf of the Association.

PART 3 - MEMBERSHIP

7. **Number of members**

7.1 The number of Members of the Association may be such number as the Board determines from time to time.

7.2 The first members of the Association are the Initial Members.

8. **Membership**

The Members of the Association are any persons the Board admits to membership in accordance with these rules.

9. **Categories of membership**

9.1 The initial categories of membership are:

9.1.1 Ordinary Members;

9.1.2 Life Members;

9.1.3 Honorary Members;

9.1.4 Sponsor Members;

But the Board is not obliged to appoint Members in all of these categories.

9.2 Additional categories of Members may be created by the Board from time to time.

10. **Invitations to prospective members**

10.1 The Board may from time to time invite such persons as it chooses to apply to become Ordinary Members of the Association.

10.2 The Board may from time to time and in its complete discretion establish categories of Members who are to be appointed by a government department and establish such rules as it determines are necessary for that power of appointment.

11. **Form of application**

11.1 An application for ordinary membership must be:

11.1.1 in writing in a form approved by the Board;

11.1.2 signed by the applicant.

11.2 If the applicant is not an individual the applicant must nominate 1 person (***nominated representative***) to represent it in the Association. The application form must:

11.2.1 state the name and address of the nominated representative; and

11.2.2 be signed by the nominated representative.

11.3 An application form must be accompanied by:

11.3.1 an application fee, if any, determined in accordance with rule 15; and

11.3.2 the annual subscription, if any, determined in accordance with rule 16.

12. **Life membership**

12.1 If, in the opinion of the Board, a Member has made over a period of years a significant contribution to the Association, the Board may appoint that member as a Life Member of the Association.

12.2 If the Life Member is not an individual, the Life Member must nominate in writing a nominated representative within 1 month after it becomes a Life Member.

12.3 A Life Member has all the rights and privileges of membership and is otherwise subject to these rules.

13. **Honorary membership**

13.1 If, in the opinion of the Board, a person, not being a Member of the Association, has made over a period of years a significant contribution to the Objects of the Association, the Board may nominate that person as an Honorary Member of the Association.

13.2 A person nominated under rule 13.1 becomes an Honorary Member of the Association on the person consenting in writing to be an Honorary Member.

13.3 An Honorary Member who is not an individual may, but need not, nominate a nominated representative.

13.4 An Honorary Member has no rights and privileges of membership, other than the right to receive notices of and attend and be heard at any general meeting (but not vote), and is otherwise subject to these rules.

13.5 The Board may give an Honorary Member the title of "Patron" if the Board so determines.

14. **Sponsor members**

14.1 The Board may invite an entity who is significant sponsor of an event being promoted by the Association to be a Sponsor Member of the Association.

14.2 A person nominated under rule 14.1 becomes a Sponsor Member of the Association on the person consenting in writing to be Sponsor Member.

14.3 A Sponsor Member may not be an individual and may, but need not, nominate a nominated representative.

14.4 A Sponsor Member has no rights and privileges of membership, other than the right to receive notices of and attend and be heard at any general meeting (but not vote), and is otherwise subject to these rules.

15. **Application fee**

15.1 The application fee payable by each applicant for membership is the sum (if any) the Board determines for each category of membership.

15.2 No application fee is payable by any Honorary Member.

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16. **Annual subscription**

16.1 The annual subscriptions payable by an Ordinary Member and a Sponsor Member is such sum for each category of membership as the Board determines from time to time.

16.2 All annual subscriptions are due and payable in advance on such date as the Board determines.

16.3 No annual subscription is payable by any Life Member or Honorary Member.

17. **Unpaid annual subscriptions**

17.1 If:

17.1.1 the annual subscription of a Member remains unpaid for 2 months after it becomes payable; and

17.1.2 a notice of default is given to the Member following a resolution of the Board to do this;

the Member ceases to be entitled to any of the rights or privileges of membership but these may be reinstated on payment of all arrears if the Board see fit.

17.2 If a Member has not paid all arrears of annual subscriptions or, if paid, the Member's rights and privileges are not reinstated the Member remains liable for all the obligations and liabilities of membership until

17.2.1 the expiration of 6 months after the date of notification under rule 16.1.2 and

17.2.2 the Member ceases to be a Member and the Member's name must be removed from the Register at the expiration of the 6 month period.

18. **Resignation**

18.1 A Member may resign from membership of the Association by giving written notice to the secretary.

18.2 The resignation of a Member takes effect on the date of receipt of the notice of resignation or any later date provided in the notice.

19. **Member Expulsion**

19.1 After giving a Member an opportunity to be heard or to make a written submission, the Board may expel a Member for conduct which, in the opinion of the Board, is detrimental to the Association.

19.2 The Board must give the Member particulars in writing of the alleged misconduct at least 1 calendar month before the Board meets to decide the matter.

19.3 The Board must notify the Member of its decision.

19.4 Within 14 days after notification of expulsion, the Member may notify the Board that the Member will appeal against expulsion to the Members in general meeting.

19.5 The Members in general meeting must give the Member an opportunity to be heard or to make a written submission.

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19.6 The Member's membership ends on the date the Members in general meeting uphold expulsion.

19.7 If the Member does not appeal against expulsion, its membership ends 14 days after notification of expulsion by the Board.

20. **Cessation of membership**

20.1 A Member who is an individual ceases to be a Member:

20.1.1 on the death of the Member; or

20.1.2 if the Member is expelled under rule 17 or rule 19.

20.2 A Life Member or an Honorary Member ceases to be a Member:

20.2.1 in accordance with rule 20.1; or

20.2.2 if the Board, for any reason, request in writing the resignation of the Life Member or Honorary Member and the Member does not resign within 2 months after the request is sent.

20.3 A Sponsor Member ceases to be a Member:

20.3.1 if the Member is expelled under rule 17 or rule 19; or

20.3.2 if the Board, for any reason, request in writing the resignation of the Sponsor Member and the Sponsor Member does not resign within 2 months after the request is sent; or

20.3.3 the Sponsor Member ceases to sponsor or substantially reduces its sponsorship of any Association event of which the Board will be the sole determiner.

21. **Register of Members**

A register of Members must be kept and contain:

21.1 the name and address of each Member;

21.2 the date on which each Member was admitted;

21.3 the category of that Member's membership; and

21.4 if applicable, the date and reason for termination of membership.

PART 4 - BOARD

22. **The Board**

The Board has the following duties and powers:

22.1 The Board alone manages the affairs of the Association, including management of the funds and other property of the Association.

22.2 The Board may exercise all the powers of the Association (except the powers of the Members in general meeting) within the objects of the Association.

22.3 The Board will appoint officers (including the Public Officer within the meaning of section 56 of the Act),

22.4 The Board may employ persons in such roles as the Board sees fit including managerial and artistic director positions.

22.5 The Board may appoint such special sub-committees as they deem fit with such powers and for such purposes as they determine.

22.6 The Board may delegate any of its powers to the officers and employees.

22.7 The Board has the authority to interpret the meaning of these rules and any other matter relating to the affairs of the Association on which these rules are silent.

23. **Composition of Board**

23.1 The Board must be comprised of at least 6 but no more than 9 general members (inclusive of office bearers).

23.2 The initial Board members are those persons set out in the schedule who will hold office until the third annual members' meeting after incorporation of the Association.

23.3 A Board member must be a natural person and must have expertise in one or more of the areas or arts, marketing, media, accounting, law, business, innovation or governance.

23.4 In addition to the general Board members referred to in clause 23.1, the Board may appoint up to 3 persons with special expertise as Board members (***Special Board Members)*** on such terms as the Board determines which may include:

23.4.1 a limited term of appointment or appointment in relation to a specific event only;

23.4.2 the ability to vote in respect of specific decisions only.

23.5 The Board can remove a Special Board Member at any time.

23.6 The Members of the Association have no power to appoint or remove a Special Board Member.

24. **Appointment of Board**

24.1 At the third annual members' meeting after incorporation, the initial Board members must retire and Board members will be elected pursuant to these Rules. Board members on the initial Board may stand for re-election at the third annual general meeting.

24.2 At every third annual general meeting after incorporation the chair of the meeting must declare all positions on the Board vacant and hold elections for those positions in accordance with these Rules.

24.3 Prior to the election of each position, the chair of the meeting must call for nominations to fill that position.

24.4 An eligible Member of the Association may:

24.4.1 nominate himself or herself; or

24.4.2 with the Member's consent, be nominated by another Member.

24.5 No Member may propose more than 1 person as a candidate.

24.6 A Board member may be re-elected for a second 3 year term but may not nominated for a third term unless the Board recommends that the member be entitled to serve for a further term.

24.7 A nomination of a candidate for election must:

24.7.1 be in writing;

24.7.2 be signed by the candidate; and

24.7.3 in applicable, signed by the nominator.

24.8 A nomination of a candidate for election must be received by the secretary not later than 5pm on the day which is 30 days prior to the annual general meeting at which the candidate seeks election.

24.9 A list of the candidates' names in alphabetical order must be sent to Members with the notice of the annual general meeting.

24.10 If the number of candidates for election as Board members is equal to or less than the number of vacancies on the Board, the Chairperson of the annual general meeting must declare those candidates to be duly elected as Board members.

24.11 If the number of candidates for election as Board members is greater than the number of vacancies on the Board, a ballot must be held for the election of the candidates.

24.12 If a ballot is required, balloting lists must be prepared listing the names of the candidates only in alphabetical order.

24.13 At the annual general meeting each person entitled to vote and voting on the ballot may vote for a number of candidates equal to the number of vacancies.

24.14 The candidates receiving the greatest number of votes cast in their favour must be declared by the Chairperson of the meeting to be elected as Board members.

24.15 If an equality of votes would otherwise prevent the successful candidate for a vacancy from being determined, the Chairperson, prior to the declaration of the result of the ballot, in addition to his or her deliberative vote (if any) is entitled to a casting vote, except that if the Chairperson:

24.15.1 does not exercise a casting vote; or

24.15.2 is one of the candidates who received the same number of votes;

then the names of the candidates who received the same number of votes must be put to a further ballot immediately.

24.16 There is not a vacancy for a Board member because the number of Board members is less than the maximum allowed these Rules.

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24.17 There is a vacancy only if the number of Board members is less than the number elected at the previous annual general meeting (adjusted for any increase because of the appointment of a casual or additional Board member under clause 24.20).

24.18 A Board member may resign from the Board by written notice addressed to the Board.

24.19 A person ceases to be a Board member if he or she:

24.19.1 ceases to be a Member of the Association (except if the Board member is a Special Board member);

24.19.2 fails to attend 3 consecutive Board meetings without the Board having granted a leave of absence from attendance at meetings (which the Board may do for a period not exceeding 3 months);

24.19.3 is disqualified from being a Board member by the Act;

24.19.4 becomes permanently incapacitated by ill health or dies.

24.20 The Board may at any time appoint a person qualified to be a Board member, either to fill a casual vacancy or as an addition to the existing Board member, but so that the total number of Board member does not at any time exceed the number fixed in accordance with these Rules.

24.21 Any Board member appointed under rule 24.20 holds office until the termination of the next annual general meeting and is then eligible for re-election at that annual general meeting subject to clause 24.6.

25. **Office Bearers**

25.1 The Board must elect from its general members, the following office bearers who may be the same or different persons:

25.1.1 a chair;

25.1.2 a secretary; and

25.1.3 a treasurer.

25.2 The first office bearers will be elected by the Board and will hold office until the third annual general meeting after incorporation of the Association.

25.3 Subsequent office bearers will be elected by the Board at the first Board meeting held after the immediately preceding annual member's meeting and will hold office until the end of the first Board meeting held after the next annual member's meeting.

25.4 Each Board member standing for election as an office bearer must be proposed by another Board member.

25.5 If a Board member stands for election for more than 1 position as an office bearer separate nominations must be received in respect of each position.

25.6 A nomination may be:

25.6.1 in writing, received by the secretary not less than 24 hours prior to the Board meeting at which the election is to take place and signed by the candidate and the proposer; or

25.6.2 made orally at the meeting, provided that the candidate is present and consents to the nomination.

25.7 The election of the office bearers is held in the order in which the positions are listed in rule 25.1.

25.8 If there is only 1 candidate for election to any office bearer position that person is declared elected to that position.

25.9 If there is more than 1 candidate for election to any office bearer position a ballot must be held among the candidates. The candidate receiving the greatest number of votes cast in his or her favour is declared elected to that position.

25.10 In the case of an equality of votes in respect of any position a further ballot must be held immediately but if there is still an equality of votes the successful candidate must be determined by lot.

25.11 Subject to this rule 25 a ballot is conducted in the manner the Board determines.

26. **Board meetings**

26.1 The Board must meet at least 10 times per year at the dates, times and places determined by the Board.

26.2 Notice of each Board meeting must be given to each Board member no later than 7 days before the date of the meeting stating the date, time and place of the meeting.

26.3 If a special Board meeting is convened, the notice must include the general nature of the business to be conducted and the only business that may be conducted at the meeting is the business for which the meeting is convened.

26.4 The procedure to be followed at a meeting of a Board must be determined from time to time by the Board.

26.5 A Board member who is not physically present at a Board meeting may participate in the meeting by the use of technology that allows that Board member and the Board members present at the meeting to clearly and simultaneously communicate with each other.

26.6 A Board member participating in a Board meeting as permitted under rule 26.5 is taken to be present at the meeting and, if the member votes at the meeting, is taken to have voted in person.

26.7 No business may be conducted at a Board meeting unless a quorum is present.

26.8 The quorum for a Board meeting is the presence of 50% of the Board members holding office plus 1 additional Board member.

26.9 If a quorum is not present within 30 minutes after the notified commencement time of a Board meeting:

26.9.1 in the case of a special meeting—the meeting lapses;

26.9.2 in any other case—the meeting must be adjourned to a date no later than 14 days after the adjournment and notice of the time, date and place to which the meeting is adjourned must be given in accordance with rule 26.2.

26.10 On any question arising at a Board meeting, each Board member present at the meeting has one vote and a motion is carried if a majority of Board members present at the meeting vote in favour of the motion.

26.11 The chair of the meeting does not have a casting vote.

26.12 Voting by proxy is not permitted.

26.13 A Board member who has a material personal interest in a matter being considered at a Board meeting must disclose the nature and extent of that interest to the Board and must not be present while the matter is being considered at the meeting and must not vote on the matter. This rule does not apply to a material personal interest that exists only because the member belongs to a class of persons for whose benefit the Association is established or that the member has in common with all, or a substantial proportion of, the Members of the Association.

26.14 The Board must ensure that minutes are taken and kept of each Board meeting which record:

26.14.1 the names of the Board members in attendance at the meeting;

26.14.2 the business considered at the meeting;

26.14.3 any resolution on which a vote is taken and the result of the vote;

26.14.4 any material personal interest disclosed under rule 26.13.

27. **Delegation**

27.1 The Board may delegate any of its powers to a subcommittees of Members and revoke the delegation.

27.2 Each subcommittee must have a Board member as its chair.

27.3 A subcommittee must exercise the powers delegated to it in accordance with any directions of the Board.

28. **Executive officer**

28.1 The Board may appoint any person, not being a Board members, to the position of executive officer for the period and on the terms (including as to remuneration) the Board sees fit.

28.2 The executive officer is not a member of the Board but may attend meetings of the Board except where the Board members otherwise request.

28.3 The Board may, upon terms and conditions and with any restrictions they see fit, confer on an executive officer such powers as the Board determines.

28.4 The Board may at any time revoke or vary:

28.4.1 an appointment; or

28.4.2 any of the powers conferred on an executive officer.

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PART 5 - MEMBERS MEETINGS

29. **Annual general meeting**

29.1 The Board must call an annual general meeting in accordance with the Act and these rules.

29.2 The first annual general meeting must be held within 18 months after the incorporation of the Association, and thereafter within five months after the end of its financial year

29.3 The order of the business at the meeting will be:

29.3.1 confirmation of the minutes of the previous annual general meeting and of any special general meeting held since that meeting;

29.3.2 the consideration of the accounts and reports of the Board and the auditor's report (if auditor's report is required);

29.3.3 the election of Board members (if required);

29.3.4 the appointment of auditors (if required); and

29.3.5 any other business requiring consideration by the Association in general meeting.

30. **Special General Meeting**

30.1 The Board may call a special general meeting of the Association at any time.

30.2 Upon a requisition in writing of not less than 10% of the total number of Members of the Association, the Board must, within one month of the receipt of the requisition, convene a special general meeting for the purpose specified in the requisition.

30.3 Every requisition for a special general meeting shall must be signed by the relevant Members and must state the purpose of the meeting

30.4 If a special general meeting is not convened within one month, as required by rule 30.2, the requisitioners, or at least 50% of their number, may convene a special general meeting. Such a meeting must be convened in the same manner as nearly as practical as a meeting convened by the board, and for this purpose the Board must ensure that the requisitioners are supplied free of charge with particulars of the Members entitled to receive a notice of meeting and the reasonable expenses of convening and conducting such a meeting will be borne by the Association.

31. **Notice of general meetings**

31.1 Subject to 31.2, at least 14 days notice of any general meeting must be given to Members. The notice must set out where and when the meeting will be held, and particulars of the nature and order of the business to be transacted at the meeting.

31.2 Notice of a meeting at which a special resolution is to be proposed must be given at least 21 days prior to the date of the meeting.

31.3 A notice may be given by the Association to any Member by serving the Member with the notice personally, or by sending it by post to the address appearing in the register of Members.

31.4 Where a notice is sent by post:

31.4.1 the service is effected by properly addressing, prepaying and posting a letter or packet containing the notice;

31.4.2 unless the contrary is proved, service will be taken to have been effected at the time at which the letter or packet would be delivered in the ordinary course of post.

32. **Procedure of general meetings**

32.1 A quorum of a general meeting is 50% of Members present in person or by proxy.

32.2 A quorum must be present when business is transacted.

32.3 If within 30 minutes after the time appointed for the meeting, a quorum is not present:

32.3.1 a general meeting, convened on the requisition of Members, lapses;

32.3.2 any other general meeting is adjourned to the same day in the next week at the same time and place. If, within 30 minutes after the time appointed for that meeting, a quorum is not present, the Members present are a quorum.

32.4 Each general meeting of the Association is chaired by:

32.4.1 the chair of the Board;

32.4.2 if the chair is absent or unwilling to chair the meeting, any other Board member chosen by the meeting.

32.5 A Member not physically present at a general meeting may be permitted to participate in the meeting by the use of technology that allows that Member and the Members present at the meeting to clearly and simultaneously communicate with each other.

32.6 A Member participating in a general meeting as permitted under rule 32.5 is taken to be present at the meeting and, if the Member votes at the meeting, is taken to have voted in person.

33. **Body corporate representative**

33.1 A body corporate may appoint an individual as a representative to exercise all or any of the powers the body corporate may exercise at meetings of the Company's members. The appointment may be a standing one.

33.2 The appointment may set out restrictions on the representative's powers. If the appointment is to be by reference to a position held, the appointment must identify the position.

33.3 A body corporate may appoint more than 1 representative but only 1 representative may exercise the body's powers at any one time.

33.4 Unless otherwise specified in the appointment, the representative may exercise, on the body corporate's behalf, all of the powers that the body could exercise at a meeting or in voting on a resolution.

34. **Voting at General Meetings**

34.1 Subject to rules 34.3 and 34.4 at any general meeting of Members, each Ordinary Member and each Life Member present has 1 vote on a show of hands and on a poll.

34.2 The vote may be exercised in person or by proxy, body corporate representative or attorney.

34.3 A Member is not entitled to vote at a general meeting if the annual subscription of the Member is more than 1 month in arrears at the date of the meeting or the postponed or adjourned meeting.

34.4 A challenge to a right to vote at a meeting of Members:

34.4.1 may only be made at the meeting; and

34.4.2 must be determined by the chair, whose decision is final.

34.5 A vote not disallowed following the challenge is valid for all purposes.

34.6 A resolution put to the vote at a meeting of Members must be decided on a show of hands unless a poll is demanded.

34.7 On a show of hands, a declaration by the chair is conclusive evidence of the result. Neither the chair nor the minutes need to state the number or proportion of the votes recorded in favour or against.

34.8 Unless otherwise required by these rules or the Act, all resolutions of Members are ordinary resolutions which are resolutions passed by more than 50% of the votes cast by Members entitled to vote on the resolutions.

34.9 A poll may be demanded on any resolution and a demand for a poll may be withdrawn.

34.10 At a meeting of Members, a poll may be demanded by:

34.10.1 at least 3 Members entitled to vote on the resolution;

34.10.2 a Member or Members with at least 5% of the votes that may be cast on the resolution on a poll; or

34.10.3 the chair.

34.11 The poll may be demanded:

34.11.1 before a vote is taken;

34.11.2 before the voting results on a show of hands are declared; or

34.11.3 immediately after the voting results on a show of hands are declared.

34.12 A poll demanded on a matter other than the election of a chair or the question of an adjournment must be taken when and in the manner the chair directs.

34.13 The demand for a poll does not prevent the continuance of a meeting for the transaction of any business other than the question on which a poll has been demanded.

34.14 The result of the poll is the resolution of the meeting at which the poll was demanded.

34.15 In the case of an equality of votes, whether on a show of hands or on a poll, the chair of the meeting has a casting vote in addition to any vote he or she may have in his or her capacity as a Member or proxy.

34.16 The chair has a discretion both as to use of the casting vote and as to the way in which it is used.

35. **Proxies**

35.1 A Member may appoint in writing another Member to be his or her proxy, to vote at any meeting of the Association on his or her behalf.

35.2 The appointment of a proxy must be in writing and signed by the member making the appointment.

35.3 The Member appointing the proxy may give specific directions as to how the proxy is to vote on his or her behalf, otherwise the proxy may vote on behalf of the Member in any matter as he or she sees fit.

35.4 If the Board has approved a form for the appointment of a proxy, the Member may use any other form that clearly identifies the person appointed as the Member's proxy and that has been signed by the Member.

35.5 Notice of a general meeting given to a Member must:

35.5.1 state that the Member may appoint another Member as a proxy for the meeting; and

35.5.2 include a copy of any form that the Board has approved for the appointment of a proxy.

35.6 A form appointing a proxy must be given to the chair of the meeting before or at the commencement of the meeting.

35.7 A form appointing a proxy sent by post or electronically is of no effect unless it is received by the Association no later than 24 hours before the commencement of the meeting.

36. **Minutes**

36.1 Proper minutes of all proceedings of general meetings of the Association and of meetings of the board, must be entered within one month after the relevant meeting in minute books kept for the purpose.

36.2 The minutes kept pursuant to this rule must be confirmed by the Members of the Association or the members of the Board (as relevant) at a subsequent meeting.

36.3 The minutes kept pursuant to this rule must be signed by the chair of the meeting at which the proceedings took place or by the chair of the next succeeding meeting at which the minutes are confirmed.

36.4 Where minutes are entered and signed they must, until the contrary is proved, be evidence that the meeting was convened and duly held, that all proceedings held at the meeting shall be deemed to have been duly held, and that all appointments made at a meeting are be deemed to be validly made.

PART 6—FINANCIAL MATTERS

37. **Source of funds**

The funds of the Association may be derived from joining and membership fees, annual subscriptions, donations, fund-raising activities, event ticket sales, sponsorships, grants, interest and any other sources approved by the Board.

38. **Management of funds**

38.1 The Association must open an account with a financial institution from which all expenditure of the Association is made and into which all of the Association's revenue is deposited.

38.2 The Board may approve expenditure on behalf of the Association.

38.3 The Board may authorise the treasurer, general manager or other persons to expend funds on behalf of the Association (including by electronic funds transfer) up to a specified limit without requiring approval from the Board for each item on which the funds are expended.

38.4 All funds of the Association must be deposited into the financial account of the Association no later than 5 working days after receipt.

39. **Financial records**

39.1 The Association must keep financial records that:

39.1.1 correctly record and explain its transactions, financial position and performance; and

39.1.2 enable financial statements to be prepared as required by the Act.

39.2 The Treasurer must oversee the keeping of:

39.2.1 the financial records for the current financial year; and

39.2.2 any other financial records as authorised by the Board.

40. **Financial statements**

For each financial year, the Board must ensure that the requirements under the Act relating to the financial statements of the Association are met.

41. **Financial year**

The first financial year of the Association will be the period ending on the next 30 June following incorporation, and thereafter a period of 12 months commencing on 1 July and ending on 30 June each year.

PART 7 – MISCELLANEOUS

42. **By-laws and Policies**

The Board may make, alter and repeal by-laws and internal policies for its own guidance.

43. **Alteration of rules**

43.1 The rules may be altered by Special Resolution of the Members.

43.2 Upon registration of any alteration to the rules in accordance with section 24 of the Act, the rules (as amended) bind the Association and each Member.

44. **Winding up**

The Association may be wound up in accordance with section 41 of the Act.

45. **Application of Surplus Assets**

On a winding up, any surplus assets (within the meaning of section 43(5) of the Act) must be distributed to the Coordinating Italian Committee Incorporated (CIC) or such other organisation which has similar Objects and has rules which prohibit the distribution of its assets and income to its Members chosen by:

45.1 the Board on or before the winding up; or

45.2 (if the Board does not make that decision) any Court with jurisdiction.

SCHEDULE

INTIAL BOARD MEMBERS

BENJAMIN JOSEPH RILLO

CHRISTIAN VERDICCHIO

PHILLIP RAYMOND DONATO

DTO19177

Not-For-Profit - Association Report

Adelaide Italian Festival
For the year ended 30 June 2023

Prepared by Nuevo Accounting & Advisory

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Board Report

Adelaide Italian Festival
For the year ended 30 June 2023

Board Report

Your board members submit the financial report of Adelaide Italian Festival for the financial year ended 30 June 2023.

Board Members

The names of board members throughout the year and at the date of this report are:

Board Member	**Position**			
Tania Milohis	Chairman			
Vince Ciccarello	Deputy Chairman			
Phillip Donato	Treasurer			
Christian Vincent Verdicchio	Secretary			
Benedetta Giovannelli	Member			
Dominic Lagana	Member			
Rosie Cardone	Member			
Tom Raggatt	Member			

Principal Activities

The purpose of the Adelaide Italian Festival Board is to oversee and manage an Adelaide Italian Festival and related events.

Significant Changes

No significant changes.

Operating Result

The loss after providing for income tax for the financial year amounted to, as per below: ($3,274.30)

Going Concern

This financial report has been prepared on a going concern basis which contemplates continuity of normal business activities and the realisation of assets and settlement of liabilities in the ordinary course of business. The ability of the association to continue to operate as a going concern is dependent upon the ability of the association to generate sufficient cashflows from operations to meet its liabilities. The members of the association believe that the going concern assumption is appropriate.

Signed in accordance with a resolution of the Members of the Board on:

Tania Milohis (Chairman)

Date 2 /2 / 24
Type text here

Vince Ciccarello (Deputy Chairman)

Date / /

Income and Expenditure Statement

Adelaide Italian Festival

For the year ended 30 June 2023

	NOTES	2023	2022
Income			
Revenue	2	158,900	69,789
Total Income		158,900	69,789
Gross Surplus		158,900	69,789
Expenditure			
Advertising and Marketing		37,971	25,300
Bank charges and fees		150	300
Consulting & Accounting		2,860	-
Contractor Expenses		11,900	9,740
Event Expenses	3	70,790	43,910
Freight & Courier		1,166	276
Insurance		3,185	3,185
Legal expenses		369	-
Photography/Videography		14,979	9,350
Printing & Stationery		4,851	1,518
Rent		8,800	8,800
Socials & Subsriptions		5,154	3,917
Total Expenditure		162,174	106,295
Current Year Surplus/ (Deficit)		(3,274)	(36,506)

Assets and Liabilities Statement

Adelaide Italian Festival

As at 30 June 2023

	NOTES	30 JUN 2023	30 JUN 2022
Assets			
Current Assets	4	29,580	24,426
Total Assets		29,580	24,426
Liabilities			
Current Liabilities		8,428	-
Total Liabilities		8,428	-
Net Assets		21,151	24,426
Member's Funds			
Capital Reserve		21,151	24,426
Total Member's Funds		21,151	24,426

Notes to the Financial Statements

Adelaide Italian Festival
For the year ended 30 June 2023

1. Summary of Significant Accounting Policies

The financial statements are special purpose financial statements prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Act of South Australia. The committee has determined that the association is not a reporting entity.

The financial statements have been prepared on an accruals basis and are based on historic costs and do not take into account changing money values or, except where stated specifically, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless stated otherwise, have been adopted in the preparation of these financial statements.

Accounts Receivable and Other Debtors

Accounts receivable and other debtors include amounts due from members as well as amounts receivable from donors. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Revenue and Other Income

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. For this purpose, deferred consideration is not discounted to present values when recognising revenue.

Interest revenue is recognised using the effective interest method, which for floating rate financial assets is the rate inherent in the instrument. Dividend revenue is recognised when the right to receive a dividend has been established.

Grant and donation income is recognised when the entity obtains control over the funds, which is generally at the time of receipt.

If conditions are attached to the grant that must be satisfied before the association is eligible to receive the contribution, recognition of the grant as revenue will be deferred until those conditions are satisfied.

All revenue is stated net of the amount of goods and services tax.

Accounts Payable and Other Payables

Accounts payable and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the association during the reporting period that remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

	2023	2022
2. Revenue		
Ticket Sales	14,400	4,423
Sponsorship	144,500	65,366
Total Revenue	158,900	69,789

	2023	2022
3. Event Expenses		
Events - Entertainment	5,320	2,235
Events - Food & Beverage	42,230	26,543
Events - Venue Hire	1,950	8,250
Events - Licences & Permits	205	192
Events - Infrastructure	21,085	6,690
Total Event Expenses	70,790	43,910

	2023	2022
4. Current Assets		
Bank Account		
Adelaide Italian Festival	20,080	15,926
Total Bank Account	20,080	15,926
Trade Debtors	9,500	8,500
Total Current Assets	29,580	24,426

	2023	2022
5. Current Liabilities		
Accounts Payable	8,428	-
Total Current Liabilities	8,428	-

Movements in Equity

Adelaide Italian Festival
For the year ended 30 June 2023

	2023	2022
Equity		
Opening Balance	24,426	-
Increases		
Profit for the Period	(3,274)	(36,506)
Retained Earnings	-	60,932
Total Increases	(3,274)	24,426
Total Equity	21,151	24,426

True and Fair Position

Adelaide Italian Festival
For the year ended 30 June 2023

Annual Statements Give True and Fair View of Financial Position and Performance of the Association

We, Tania Milohis and Vincent Ciccarello, being members of the board of Adelaide Italian Festival, certify that –

The statements attached to this certificate give a true and fair view of the financial position and performance of Adelaide Italian Festival during and at the end of the financial year of the association ending on 30 June 2023.

Signed:

Dated: 2 / 2 / 24

Signed:

Dated: / /

Auditor's Report

Adelaide Italian Festival
For the year ended 30 June 2023

Independent Auditors Report to the members of the Association

We have audited the accompanying financial report, being a special purpose financial report, of Adelaide Italian Festival (the association), which comprises the board report, the assets and liabilities statement as at 30 June 2023, the income and expenditure statement for the year then ended, cash flow statement, notes comprising a summary of significant accounting policies and other explanatory information, and the certification by members of the board on the annual statements giving a true and fair view of the financial position and performance of the association.

Board's Responsibility for the Financial Report

The board of Adelaide Italian Festival is responsible for the preparation and fair presentation of the financial report, and has determined that the basis of preparation described in Note 1 is appropriate to meet the requirements of the Act of South Australia and is appropriate to meet the needs of the members. The board's responsibility also includes such internal control as the board determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We have conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the association's preparation and fair presentation of the financial report, in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the board, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial report presents fairly, in all material respects (or gives a true and fair view –refer to the applicable state/territory Act), the financial position of Adelaide Italian Festival as at 30 June 2023 and (of) its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements, and the requirements of the South Australia Act.

Basis of Accounting and Restriction on Distribution

Without modifying our opinion, we draw attention to Note 1 to the financial statements, which describes the basis of accounting. The financial report has been prepared to assist Adelaide Italian Festival to meet the requirements of the South Australia Act. As a result, the financial report may not be suitable for another purpose.

Auditor's signature:

Auditor's address: 19 Albermarle Avenue, Trinity Gardens SA 5068

Dated: 18 July 2023

Certificate By Members of the Committee

Adelaide Italian Festival
For the year ended 30 June 2023

I, Tania Milohis of 262 Carrington St, ADELAIDE, SA, Australia, 5000 certify that:

1. I attended the annual general meeting of the association held on [31 / 1 / 2024].

2. The financial statements for the year ended 30 June 2023 were submitted to the members of the association at its annual general meeting.

Dated: 2 / 2 / 2024

Compilation Report

Adelaide Italian Festival
For the year ended 30 June 2023

Compilation report to Adelaide Italian Festival.

We have compiled the accompanying special purpose financial statements of Adelaide Italian Festival, which comprise the asset and liabilities statement as at 30 June 2023, income and expenditure statement, the statement of cash flows, a summary of significant accounting policies and other explanatory notes. The specific purpose for which the special purpose financial statements have been prepared is set out in Note 1.

The Responsibility of the Board Member's

The board of Adelaide Italian Festival are solely responsible for the information contained in the special purpose financial statements, the reliability, accuracy and completeness of the information and for the determination that the basis of accounting used is appropriate to meet their needs and for the purpose that financial statements were prepared.

Our Responsibility

Based on information provided by the partners we have compiled the accompanying special purpose financial statements in accordance with the basis of accounting as described in Note 1 to the financial statements and APES 315 *Compilation of Financial Information*.

We have applied our expertise in accounting and financial reporting to compile these financial statements in accordance with the basis of accounting described in Note 1 to the financial statements. We have complied with the relevant ethical requirements of APES 110 *Code of Ethics for Professional Accountants.*

Brendan Connolly

Director

Nuevo Accounting and Advisory

19 Albermarle Avenue, Trinity Gardens SA 5068

Dated: 18 July 2023

The Barossa Council Community Assistance Scheme Community Grant Application Summary Sheet	
Group/Organisation Details	
Group/Organisation Name	**Adelaide Italian Festival**
Address	Carrington Street ADELAIDE SA 5000
Phone Number	[redacted]
GST Status	ABN but not registered for GST
Incorporation Details	Incorporated
Aims/Objectives of Organisation	The purpose of the association is primarily to oversee and manage the Adelaide Italian Festival and related events to promote, encourage and advance local community knowledge of an participation in the Italian culture
Years of establishment	4 years
Number of Members	10
% of Members in Council Area	0%
Linked to a licenced facility?	No
Government funding received?	Yes
If yes, details	Annual support from department of premier & cabinet, multicultral affairs
Council grants in past 3 years?	Yes
If yes, details	The Barossa Council - Community Grant - May 2023
Project Details	
Project Title	"LA GRANDE GITA" THE GRAND TOUR
Project description	A family friendly weekend ride experience - from quiet backroads and flat rail-trail riding to some of the most challenging gravel and bitumen riding in the Barossa. Combined with local food produce and wine tastings. The event aims to engage as mant Barossa businesses to be part of the day, encouraging participants to spend the weekend in the Barossa eating, drinking and riding the region
Amount of funding applied for	$5,000
Total cost of project	$10,000
Community Plan reference	GOAL 5: We are a strong community that is welcoming, safe and enjoys a quality lifestyle that celebrates out local identities, divesities, cultures and histories including our aboriginal heritage STRATEGY: To support the development of activities that celebrates the history, art and culture of the Barossa and its people
Location of project	Calabria Wines - 284 Magnolia Road VINE VALE
Can project proceed with partial funding?	NO
Project start & end dates	10-Nov-24
Is the project enhancing land or building?	NO
If yes - who owns land/building?	
If yes - has contact been made regarding approvals?	
Who will benefit from project?	500 people of all ages
How will benefit be measured?	The ride is being held in conjunction with a number of local wineries and restaurants. The Adelaide Italian Festival will work with the participating wineries to undeistand the increase in sales on the day of the event but also maintain contact over the next 12 months to understand the impact of the PR and exposure to their business
Has other funding been sought?	NO
Supporting Documentation	
ABN Certificate or Statement from Supplier form	Received
Certificate of Inc or Auspice Information & certificate	Received
Terms of Reference/Constitution	Received
Endorsement from the Asset Owner (if applicable)	Not Applicable
Most recent AGM Minutes	Received
Most recent Audited Financial Statements	Received
Budget & funding page completed?	Yes
Letters of Support	No
Plans/Quotes/Images (if applicable)	Not Applicable
Application form TRIM Ref	24/48897
Acknowledgment letter TRIM Ref	24/48917
Staff Feedback	
Asset Management	No Asset Management Impacts
CASC Admin Officer	
Collaborative Project Officer	This appears to be a commercial event? Why would Council subsidise this?
Communications Officers	
Community & Culture	
Coordinator Building & Facility Maintenance	No impact on Council Buildings or Facilities
Customer Support	Project income states $10k from the group and asks for $5k from Council but the project expenditure listed only equals $10k. The projected spend does not include itemised costs for traffic management and first which the application states is the purpose of Council's grant funds and the event cant go ahead without it. I would expect that the group would be generating funds from sponsorship or winery/cellar door participation to offset the costs of the bike ride or potentially a small ride fee from participants rather than relying on Council support. The event is commercial in nature and would benefit from consideration against Council's draft Event Management Framework policy settings (noting they have not been adopted by Council yet). (JM Comment)
Development Services	Development Approval should not be required, given that the activity involves a bike riding trail, unless the proposed event will result in exceedance in capacity of individual facilities (ie. occupancy inside buildings exceeding authorised limits). Individual venues are subject to ongoing approvals such as capacity limits of buildings and such conditions continue to apply and participating venues should be advised of such. Liquor licenses will need to be in place for all relevant venues and special circumstances license may be required for the event if event numbers exceed capacity of the venues under their general license. Temporary wastewater facilities may also be required by the venues to cater for expected attendees, should capacities exceed the venues capacity limits. Health team may wish to provide further comment on this matter.
Director Corporate and Community Services	
Engineering	No direct engineering comment, however, we question the road safety associated with drinking and riding, as outlined in their project description *"Encouraging participants to spend the weekend in the Barossa eating, drinking and riding around the region"*
Health Services	Organisers will need to contact Health team so we can understand the food and wine componant
Manager Community Projects	
Manager Financial Services	I agree with all comments from Customer Support above. Per website registration fees for this event start from $55 (kids under 16 free) and therefore based on rider numbers advised from last year (approximately 350 - assuming maybe 200 or so adults) total registration fees received would be $11,000, which would fully cover cost of event. I also have issues with the aquittal provided to the Council for funding received in 2023 (for example, management fee to BikeSA is higher than actually paid) and believe further financial information needs to be provided before considering providing funding to this event. I feel like the grant application is deceiving given there is no mention of the registration fee participants are required to pay.
Regulatory Services	No impact on Regulatory Services
Risk Management	
Strategic Projects	
Works and Engineering Services	

DEBATE REPORT

4.7 ROAD SAFETY EDUCATION - COMMUNITY GRANT APPLICATION

Author: Executive and Project Support Officer
24/49086

PURPOSE

To consider a Community Grant Application (the Application) from Road Safety Education Limited, seeking $3,750.00 (ex GST) towards the RYDA 'Enabling Access to RYDA Road Safety Education Programs for Barossa Youth'.

RECOMMENDATION

That Community Assistance Scheme Committee:

(1) Supports/Does not support a Community Grant of $.....(ex GST) towards the 'Enabling Access to RYDA Road Safety Education Programs for Barossa Youth'.

(2) Require Road Safety Education Limited appropriately acknowledge The Barossa Council as a funding source for the project through social media, signage, website, promotional material and packaging (if possible) if successful in obtaining grant funding.

REPORT

Background
Road Safety Education Limited (RSE) was established in 2004 as a response to the over representation of youth in road trauma. With the support of both road safety and education experts, a comprehensive, evidence based, youth development program has been developed.

Introduction
In 2023, South Australia experienced a sharp increase of 61.4% in road deaths, with 19% of all fatalities were aged between 16 – 24 years old.

Road trauma is a significant community problem resulting in huge economic costs and extensive costs to community social wellbeing.

Enabling students to take part in the RYDA Road Safety Program is a critical tool to reduce these statistics.

The RYDA program teaches young people essential life skills such as question asking, critical and lateral thinking, decision making and problem solving. In driving, these skills assist with hazard and risk perception, resisting distraction and appropriately allocating attention between tasks.

Drivers under 25 years old are responsible for the majority of the crashes they are involved in. In most cases, these crashes are not accidents, but result from poor decisions.

Discussion
Internal and external evidence shows that by participating in the RYDA program, the risk to young drivers is reduced, they are better equipped with strategies to keep themselves and the community safer on the road.

Summary and Conclusion
RSE is working with the Rotary Club of Barossa Valley to coordinate and provide potentially life-saving education to youth in the region. The following schools have requested to participate in the RYDA program, to be held at Nuriootpa Sports Centre: Nuriootpa High School, Kapunda High School, Eudunda Area School and Faith Lutheran College. It is estimated that over 360 year 11 students will attend.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 Redacted Community Grant Application and Supporting documentation - Road Safety Education Application - Round Four August 2024

Attachment 2 Road Safety Education - Staff Feedback Sheet - August 2024

Supporting references
Community Assistance Scheme Policy
Community Grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan

Community and Culture

Health and Wellbeing

Goal

4. The Barossa fosters community resilience, connection and wellbeing through its social planning, recreation, safety, education, preventative health and social strategies especially for our youth and vulnerable people.
10. Our region enjoys the benefits of sustainable community groups, networks and facilities that encourage everybody to participate in the community.

Strategies

4.2. Continue creating strong and sustainable community networks, and support young people to actively participate in the community and develop the leaders of the future.
10.3. Build on the capacity of community members to participate in cultural, creative, recreational, sporting and learning opportunities.

Corporate Plan

CS6 Community - To help the prosperity and wellbeing of the community. Community grants programs. Support for community groups – networking, advice, input to The Big Project

Legislative Requirements
Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guideline is a risk management tool.

Various officers have reviewed the grant application and proposal, and the feedback is included as Attachment 2.

COMMUNITY ENGAGEMENT

Community consultation is not required under Legislation or Council Policy.

1 July 2024

The Barossa Council
Community Grants
43-51 Tanunda Road
Nuriootpa
SA 5355

Road Safety Education Limited
10 Julius Avenue
North Ryde, NSW, 2113
Toll free 1300 127 642
www.rse.org.au
ABN [redacted]

Dear Trustees,

Thank you for taking the time to consider our application for funding of $3,750 from the Barossa Council Community Assistance Scheme towards the delivery of our road safety education program for youth throughout the Barossa and surrounding areas**. If successful, your funding will help over 375 young people attend a potentially lifesaving program about road safety just at the time of getting their licence and setting them up for safe road use throughout their lives.**

2023 was the deadliest on Australia's roads in five and a half years, with the road death toll reaching 1,253, despite the growing population and advancements in vehicle safety. 244 of these fatalities were youth aged 17-25 years, an increase of 7% from last year. Youth safety remains a priority, as they are overrepresented in the nation's road toll, particularly in regional and rural areas.

While there is considerable emphasis on young people further developing their driving skills so they can pass their licence, road trauma statistics show there is need for greater education for our young drivers. There is clear demand from schools to provide our program but often tight budgets and limited funding can be a barrier. Road Safety Education try to minimise the cost to the schools as much as possible by working with community groups and organisations to source costs so all students can be included.

The program is aimed at year 11 students with a focus on the life skills required for making good decisions. It includes comprehensive classroom resources and web-based activities boosted by a full day workshop. The whole cohort approach increases social equity, meaning all students receive the same opportunity and for many RYDA will be the only road safety education they receive.

Road Safety Education work collaboratively to build community connections sourcing facilitators and volunteers from the local region including Police Officers, Driving Instructors and Crash Survivors. We believe together we are collectively making a significant impact towards better outcomes for young people and the community as a whole.

Regular and robust evaluation shows that RYDA is a highly impactful experience for students. It produces substantial increases in understanding of road risk factors, such as; speed, following distance, distractions, car safety features, hazard perception, and the role of personality and mind-state. Students obtain and retain new knowledge: our evaluation tools tell us that before participating at RYDA workshops, students grossly underestimate the impact of risk in key areas. Retained knowledge (measured three months post workshop), virtually doubles to 73%.

South Australia road fatalities rose by 61.4% from 70 deaths in 2022 to 113 deaths in 2023. 133 people were killed or injured due to road crashes in the Barossa LGA in 2023. Although much progress has been made to improve road safety these statistics show more needs to be done to keep our communities safer for all.

At the time of this application teaching staff of four Barossa and surrounding high schools have identified their students need additional support to help reduce the disproportionate youth road crash statistics in their area, and have requested our program to support them. Once we have enough funding secured for these students we will contact more schools in the area to also participate.

Schools currently working with:	Student numbers:
Nuriootpa High School	200
Faith Lutheran School	100
Kapunda High School	20
Eudunda Area School	15
Total Students impacted:	**375**

Youth road trauma is a community problem that needs a whole of community response. Road Safety Education is in a unique position to bring together all the essential elements to provide an effective and highly successful education program for young people.

We strongly believe every young person should have the opportunity to attend this program, not just those that can afford it.

With your support we hope to reduce the financial barriers to participation for students and schools and grow the program throughout Barossa, providing more young people with our road safety program and contributing towards safer drivers on our roads.

Yours sincerely,

Nickie Mouncey
Grant Coordinator

THE BAROSSA COUNCIL

COMMUNITY GRANT APPLICATION FORM

(Please read the Community Grant Guidelines and complete all sections of this form)

Related Policy/Process	**TBCPOC4450 Community Assistance Scheme Policy**	**Form Number:**	**TBCFOR4452**
Form Owner:	Manager – Community and Facilities Development	**Last Revised Date:**	**June 2017**
Document Control:	Manager – Community and Facilities Development	**TRIM Reference:**	**17/47438**
Date Approved:	**7 March 2018**	**Next Review Date:**	**June 2019**

Date of Application: 01 / 07 / 2024

1. ORGANISATION DETAILS

Name of organisation:
Road Safety Education Limited

Physical address of organisation clubroom/facilities/meeting place:
9 Julius Avenue, North Ryde, NSW 2113 – this is the head office - however all of our staff work from homes around the country

Postal address of organisation: Same as above

2. CONTACT DETAILS FOR THIS ORGANISATION

Name: Nickie Mouncey

Position: Grant Coordinator

Postal Address (for contact person):

PO Box 536, Pascoe Vale, VIC 3044

Mobile:

Home Phone: ( )

Work Phone: [redacted]

Email: fundraising@rse.org.au

Preferred Method of contact

Home Phone ☐ Work Phone ☐ Mobile ☐ Email ☒

3. GROUP/ORGANISATION GST STATUS (PLEASE TICK)

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In accordance with current tax legislation, Council is obliged to withhold 46.5% of the grant and forward this amount to the Australian Taxation Office (ATO) if an Australian Business Number (ABN) is not provided prior to payment of funds. Applicants that have an ABN and are GST registered must provide a tax invoice prior to payment being made. Council will gross up the Grant for the appropriate GST amount, provided all requirements in regard to GST are met to Council's satisfaction.

Applicants that are unable to provide an ABN must legitimately complete a "Statement by Supplier" form which is available from Council. If not provided, Council will be required to withhold 46.5%.

☐ No ABN and not registered for GST
(Please request and include a 'Statement by Supplier' form to go with your application)

☐ ABN but not registered for GST (please attach a copy of ABN Certificate)

☒ ABN and registered for GST (please attach a copy of ABN Certificate)

☐ Currently applying for ABN/GST registration
(When received, Council will require this information before funding can be made)

4. PROOF OF INCORPORATION (AS PER GUIDELINE 1.2)

Is your Organisation incorporated? Yes ☒ No ☐
(If yes, please provide a copy of the Certificate of Incorporation and go to Section 5)

If No, are you affiliated with an incorporated body?

Yes ☐ (Please note: An auspice agreement is required if the organisation applying for funding is not part of an incorporated body.)

Auspice Information
Auspice Organisation Name: _____

Contact Person: _____

Postal Address: _____

Telephone (Bus. Hours) (___)_____ Email: _____

Auspice Declaration:
I,_____ certify that _____
will auspice this proposal and take legal and financial responsibility for the administration of any approved grant funds.

Full name of Authorised Officer: _____

Title of Authorised Officer: _____

Signature: _____ Date: / /

No ☐ You are ineligible to apply for a Community Assistance Grant.

5. ABOUT YOUR ORGANISATION

What are the Aims and Objectives of your Organisation?
(Please attach a copy of your organisation's Terms of Reference/Constitution)

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Road Safety Education (RSE) was established in 2004 in response to the over representation of youth in road trauma. With the support of both road safety and education experts we have developed a comprehensive, evidence-based youth development program that equips youth aged 16-18 years, starting the driving process with the cognitive skills required to back up the physical skills of driving, to help them better assess risk and make improved decisions as a novice driver or a passenger of a new driver.

Through consistent quality education, we strive to save lives and prevent serious injuries. We continuously focus on: accessibility and affordability for our students, stability and value for our partners, confidence and security for our team, and earning the trust of our communities.

Our RYDA road safety program is unique in that includes a "whole school" approach that develops a culture in schools that supports students through age appropriate pre/post teaching resources, access to our education specialist boosted by our powerful and practical full day workshop.

Our aim is to be able to make this education accessible and affordable to youth. The holistic focus and inclusion of the entire cohort of senior students at the schools, whether they are ready to driver or not, ensures socially disadvantaged students aren't singled out and learn alongside their peers, and for many of them it will be the only road safety education they receive.

Youth road trauma is a community issue that requires a whole community solution. RSE work with Rotary Clubs to build community connections. Clubs provide insight into their local needs, they identify local mentors, including Police Officers, driving instructors and crash survivors RSE train to deliver the learning sessions in our workshops in their region and they also provide volunteers to help on each workshop day.

How long has your organisation been established? 20yrs mths

Number of members associated with your organisation: 4 members however we provide our youth development programs to over 300 Barossa youth each year.

What proportion of members resides in The Barossa Council area? This application is only for RYDA road safety workshops that will benefit Barossa students, estimated by teaching staff to be 375.

Is your organisation associated with or does it receive funds through it normal activity, such as bar or canteen facilities?
(See Community Grant Guideline 3.15) Yes ☐ No ☒

If yes – please detail _____

Is any form of Government funding received by your organisation?
Yes ☒ No ☐

If yes – please detail as you may be ineligible to apply for a Community Assistance Grant over $500.
(See Community Grant Guideline 3.3)

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Road Safety Education operates in states throughout Australia. The organisation receives state funding in Queensland and New South Wales, however, none in any of the other states. All of the QLD and NSW state funding is allocated to the costs related to delivering our RYDA program within the states provided. We do not receive any funding from the South Australian Government.

Has your organisation received assistance from The Barossa Council in the past 3 years?
(This includes cash or in-kind (e.g. Road closures, venue hire etc.)
(See Community Grant Guideline 3.6) Yes ☒ No ☐

If yes – please detail
We are very grateful to have been awarded $1500 funding from the Barossa Council in 2023. With your support we were able to deliver our programs to year 11 student cohorts from both Nuriootpa High School and Faith Lutheran School in September 2023. Neighbouring Kurpunda High School also attended one of our workshops alongside Nuriootpa students.

CASH AND INVESTMENTS

Please provide information on what the cash and investment holdings are earmarked for.
(This will assist in the assessment of this application - See Community Grant Guideline 3.14)
RSE provide our program to youth throughout the country. Any current cash and investments the organisation has is tagged to be allocated to RYDA programs to be delivered outside of the Barossa LGA region.

6. PROJECT DETAILS

Project Title: Enabling Access to RYDA Road Safety Education Programs for Barossa Youth

Description of Project:
(Briefly outline your project, the goals and aims, and how it will benefit the community)

This application requests support to provide our RYDA road safety program to youth in the Barossa and neighbouring communities in September 2024.

RSE is working with the Rotary Club of Barossa Valley and the Rotary Club of Barossa District to coordinate and provide our potentially life-saving education to youth in the region. The following schools have requested our RYDA program, to be attended at Nuriootpa Sports Centre: Nuriootpa High School, Kapunda High School, Eudunda Area School and Faith Lutheran College. Teaching staff of these schools have estimated over 360 year 11 students will attend.

In 2023, there were 1266 people killed on Australian roads, a 7.3% increase compared to the previous year. The sharpest increase was in South Australia, which rose by 61.4% from 70 deaths in 2022 to 113 deaths in 2023. SA Police data shows to date in 2024 19% of all road fatalities occurred in the Barossa LSA, this data also shows that 19% of all fatalities were aged between 16-24 years old. Road trauma is a significant community problem resulting in huge economic costs and extensive costs to community social wellbeing.

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Safety of Barossa students and the community as a whole is of utmost importance. In most cases, crashes are not accidents, but result from poor decisions. Local road safety statistics prove that it is not enough to just teach young drivers how to control/manoeuvre a vehicle, we must balance this with the skill of critical thinking, planning and resilience along with an appreciation for safety on the road.

Enabling students to take part in the RYDA Road Safety program is a critical tool to reduce these statistics because, while the program supports the school curriculum, the information and strategies provided are not otherwise available from driving lessons or books and often parents do not have the time or have not thought about how these areas affect their teenagers driving.

Our RYDA program teaches young people essential life skills such as question asking, critical and lateral thinking, decision making and problem solving. In driving, these skills assist with hazard and risk perception, resisting distraction and appropriately allocating attention between tasks.

Internal and External evidence shows that by participating in our RYDA program the risk to young drivers is reduced, they are better equipped with strategies to keep themselves and the community safer on the road.

Amount of funding applied for: $ 3750

Which Strategy from Council's Community Plan does your project relate to and how? (The Community Plan is available on Council's website via this link)

This RYDA road safety project aligns with several Barossa Council strategies in the following ways:
Goal 4. Our RSE program aims to foster community resilience - students are provided with strategies to keep themselves and their community safe, Connection - we utilise local mentors to deliver our messages and address the local needs identified by teaching staff and Rotarians, Wellbeing - RYDA sessions utilise the road safety context to improve youth empathy and build global citizenship. The program is aimed to be provided to youth when they start the driving process in order to provide preventative education to the group statistics show are at highest risk on the roads. The RYDA inclusive program model where all year11 students attend supports young people to actively participate and teaches them skills and strategies to make improved decisions on the road and in life.

Goal 9. Fair and equitable access to this education is a key focus for RSE. We try to minimise the cost to the schools/students as much as possible by working with community groups, councils and trusts to source costs so all students can be included. We strongly believe every young person should have the opportunity to attend this program, not just those that can afford it.

Goal 10. The RYDA program's focus is to ensure young people are supported, to feel safe and to engage, thrive and feel empowered. We incorporate the latest education techniques in our program and utilise a

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road safety context to provide key life skills in an effective way. By including the whole cohort in our program ensures inclusion on all of our vulnerable young people. For many it will be the only road safety education they receive as they are not wealthy enough to afford private lessons nor sufficiently disadvantaged to qualify for community funded licensing programs.

Additionally, the Council Value of Community Safety and Inclusion is directly supported through the provision of our education program.

We regularly receive feedback from students telling us that they feel more confident, empowered and armed with techniques to deal with risky situations.

Students are encouraged to take greater responsibility for themselves and their community when they face challenges driving solo or as a passenger of a new driver.

Location of the project: Nuriootpa Sports Centre

Could the project/event proceed if only partial funding is received? Yes ☒ No ☐

Provide details: The total cost per student to attend our RYDA workshop is $59. We work with sponsors, local funders and request donations to help reduce/eliminate this cost for students and ensure no school is asked to pay more than $25 per student.
If we receive part funding we can reduce the number of school students subsidised to attend RYDA, and or reduce the level of funding available to schools. The greater the level of funding the greater the level of support that can help with accessibility of potentially life-saving education, both at the school and individual student level.

Proposed start date: 01 / 09 / 2024 end date: 30 / 06 / 2025

Is your project upgrading/enhancing land or a building? Yes ☐ No ☒

Who owns the land/building?
(If the applicant is not the owner, written consent must be obtained from the land/building owner and submitted with your application.)

Has Council been contacted in relation to whether approval is needed for this project?
Yes ☐ No ☐

Who will benefit from your project?

How many people 375 youth starting the driving process Age range of people 16-18 years
Range of groups Year 11 cohorts from Nuriootpa High School, Kapunda High School, Eudunda Ara School and Faith Lutheran College Activity areas Youth development and road safety education

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How will you measure the benefit to these groups?

RSE measure the efficacy of the program with a number of evaluation tools designed to measure knowledge retention, attitude shift and intended and practiced behaviour change across time. Data is gathered from teachers and students after every workshop and results are mapped against learning outcomes and business objectives and informs RYDA's annual review.

The key findings to date from our surveys are that RYDA is a highly impactful course for students and produces substantial increases in understanding of road risk factors, such as; speed, following distance, distractions, car safety features, hazard perception, and the role of personality and mind-state. Students obtain and retain new knowledge: our evaluation tools tell us that before participating at RYDA workshops, students grossly underestimate the impact of risk in key areas. Retained knowledge (measured three months post workshop), virtually doubles to 73%.

Success of RSE programs can also be measured through the repeated and increased demand from the schools and their teaching staff walking alongside young people

Has any other funding been sought for this project? If so, what was the outcome of the application?

We have secured in-kind support from Rotary volunteers and Facilitators, local Police Facilitators, Barossa Hire for chairs and traffic barriers and Barossa Toyota for loan of car for demonstration.
Schools have also indicated that they will contribute between $5.90 and $6.50 per student towards this project.

Any further information which may be relevant to this application

Drivers under 25 years old are responsible for the majority of crashes they are involved in. In most cases, these crashes are not accidents, but result from poor decisions. Being able to participate in a best-practice, professionally developed program, proven to produce long term behavioural change, will ensure Barossa youth are provided the best opportunity to learn key life skills required to keep themselves and other road users safe.

To best serve the community our RYDA program has the following learning outcomes:

- Improved understanding of road safety issues as drivers and passengers and development of strategies to reduce distractions and eliminate risks.
- Greater insight into their personality risk profile and mindset and how this can influence and affect their driving and reactions (e.g. speeding when feeling rushed).
- Development of personal road safety strategies and self-monitoring of actions.
- Understanding of the Safe Systems approach and the ability to identify government, community and personal responses to prevent crashes and/or reduce their severity.

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- Improved understanding of their rights and responsibilities as a driver by learning about the protective measures of the Graduated Driver Licensing System.
- Increased road safety education by learning practical elements of car safety features (e.g importance of seatbelts, good tyres, and ANCAP safety rating system).
- Increased understanding of the relationship between speed and stopping.
- Increased strategies around planning car trips and managing mood.
- Increased understanding of the special challenges faced by other road users (heavy vehicles and vulnerable road users) and development of strategies to anticipate and accommodate the actions of others.

By participating in RYDA high-risk young drivers are provided with an opportunity to learn essential life skills. Students are encouraged to take greater responsibility for themselves and their community when they face challenges driving solo or as a passenger of a new driver.

Overall, safer outcomes on our roads will lead to a reduction in the social and economic impacts of fatal and injury-related crashes in Barossa.

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7. BUDGET AND FUNDING

PROJECT INCOME	(Group's Contribution to Project)	
Group Funds	$ 1429.50	
Fundraising Activities	$	
Donations	$	
In Kind (provide details)	We receive in-kind support from Rotary volunteers and Facilitators, local Police Facilitators, Nuriootpa Sports Centre venue hire, Barossa Hire for chairs and traffic barriers $3000	
Other (provide details)	School Contribution of between $5.90 and $6.50 per student $ 1141.50	
	Total Group's Contribution	$ 5571
Council Assistance Requested		$ 3750
	TOTAL PROJECT INCOME	$

PROJECT EXPENDITURE (Please provide an itemised list of expenses for the project)

Facilitator Fees x7 required per workshop @ $250 each x3 workshops	$ 5250
Catering for volunteers, facilitators, teachers and students	$ 900
Workshop resources – student workbooks/wristbands & teacher resources	$ 546
Program Coordination/Evaluation/Development/Training	$ 2625
TOTAL PROJECT EXPENDITURE	**$ 9321.00**

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8.	REQUIRED SUPPORTING DOCUMENTATION

The following documents for your organisation are mandatory and must be attached to this application. If you are not an incorporated body, your auspice organisation is also required to provide their documents.

ABN Certificate or Statement by Supplier form	☒
A copy of your organisation's Certificate of Incorporation or Auspice information completed and a copy of their Certificate of Incorporation	☒ ☐
A copy of your organisation's Terms of Reference/Constitution	☒
A copy of your organisation's most recent AGM Minutes	☒
A copy of your organisation's last Audited Financial Statements	☒

The following documents must be attached if applicable:

Endorsement from the asset owner (if applicable - see 3.11 of the Guidelines)	☐
Details of cash holdings exceeding application amount (if required – see 3.14 of the Guidelines)	☐
Letters of support for your project	☐
Plans / quotes / images etc.	☐

Please see: Feedback from teachers and students attending RYDA workshops in FY2024 attached

This application must be signed by two current senior office holders of the organisation.
i.e. President, Treasurer, Secretary.

SIGNATURE		SIGNATURE	
POSITION	Grant Coordinator	POSITION	Program Coordinator VIC&SA
DATE	01 / 07 / 2024	DATE	01 / 07 / 2024

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ORGANISATION BACKGROUND

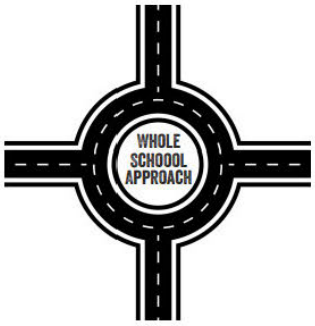
MISSION - Making our roads a safer place by empowering and motivating young people through world class education.

VALUES - Innovation, evidence-led, inclusivity, sustainability. Through consistent quality education, we strive to save lives and prevent serious injuries. We continuously focus on: accessibility and affordability for our students, stability and value for our partners, confidence and security for our team, and earning the trust of our communities.

Road Safety Education Limited (RSE) is a not-for-profit organisation with a commitment to saving lives through the delivery of evidence-based road safety education programs. Our flagship program RYDA, has been providing novice drivers and their passengers throughout Australia and New Zealand with lifesaving knowledge and skills for eighteen years. To date over 775,000 students have been through our program. Since establishment in 2004 the demand for the program continues to build.

Our Advisory Council of road safety and education experts play a crucial role in ensuring that our education programs are responsive to new research, evidence led and best practice.

Youth road trauma is a community problem that needs a whole community response. RSE is in a unique position to bring together all the essential elements to provide an effective and highly successful road safety education program for young people.



HOW RYDA WORKS

RYDA focuses on building resilience - giving students the tools and motivation they need to make good choices from any seat in the car.

RYDA follows best practice guidelines and supports teachers in taking a **whole-school approach to road safety.**

The workshop front-loads student and teacher road safety knowledge and provides students with practical tools for lasting behaviour change. Supporting resources provide additional assistance for parents and the school community.

Teachers are provided with an extensive kit of resources, covering everything from school policy to over 50 classroom and homework lesson resources giving teachers an authentic road safety context for curriculum learning. Further, harnessing a sophistical learning management system, students are invited to complete an online course which includes assignments and quizzes. Teacher can use this course to assess learning outcomes.

EVIDENCE OF NEED

Getting into the car as a novice driver or as a passenger of a novice driver is said to be among the most dangerous things a person will do in their lives.

THE STATISTICS - In 2023, there were 1266 people killed on Australian roads, a 7.3% increase compared to the previous year. **The sharpest increase was in South Australia, which rose by 61.4% from 70 deaths in 2022 to 113 deaths in 2023.** In Victoria road deaths increased by 14.5%, from 249 in 2022 to 285 2023. In New South Wales road deaths increased by almost a quarter, from 286 to 364.

Police data shows that young drivers are more at risk of having a serious crash in the first 12 months of driving solo than at any other time in their lives. Novice drivers lack of experience affects their recognition of and response to hazardous situations and results in dangerous practices such as speeding and tailgating. In most

cases, crashes are not accidents, but result from poor decisions. Capturing students at the time they are starting the driving process is critical for setting them up for a lifetime of safer road use.
Additionally, a huge 87% of students reported that while displaying their L plates they have experienced negative behaviour from drivers including tailgating (70%), aggressive overtaking (66%), road rage (29%), honking horns (46%) and flashing lights (26%). One student even reported that another driver got out of their car and pointed aggressively at them. It would be greatly appreciated if experienced drivers could endeavour to be more patient and supportive of our young drivers.

Now, more than ever, we need to be investing time into our young people and the next generation of drivers and their passengers, to ensure they can be safer road users and ultimately, they don't miss out on the future they're looking forward to.

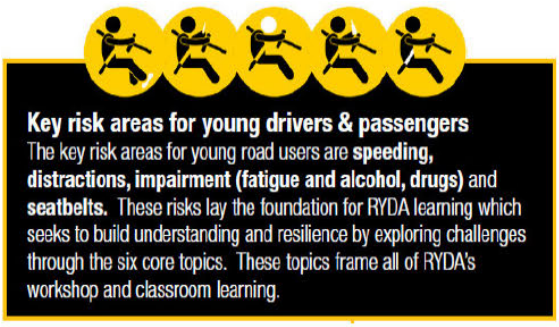
THE LOGIC - While there is considerable emphasis on young people learning driving skills so they can pass their licence, there is need for greater education around driver and passenger attitudes and how making better decisions can actually keep young people safer on the road. It has been suggested that physical vehicle handling and traffic laws can be learned with approximately 15 hours of driving experience. It's the higher-order cognitive skills that are more difficult to develop and need increased focus through education like our RYDA program. Skills such as question asking, critical and lateral thinking, decision making and problem solving. In driving, these skills assist with hazard and risk perception, resisting distraction and appropriately allocating attention between tasks.

Youth road trauma is a major problem in all local communities; resulting in huge economic and social costs. Education for high-risk young drivers and their passengers is recognised as the key to making our roads a safer place for all.

OUR RYDA PROGRAM

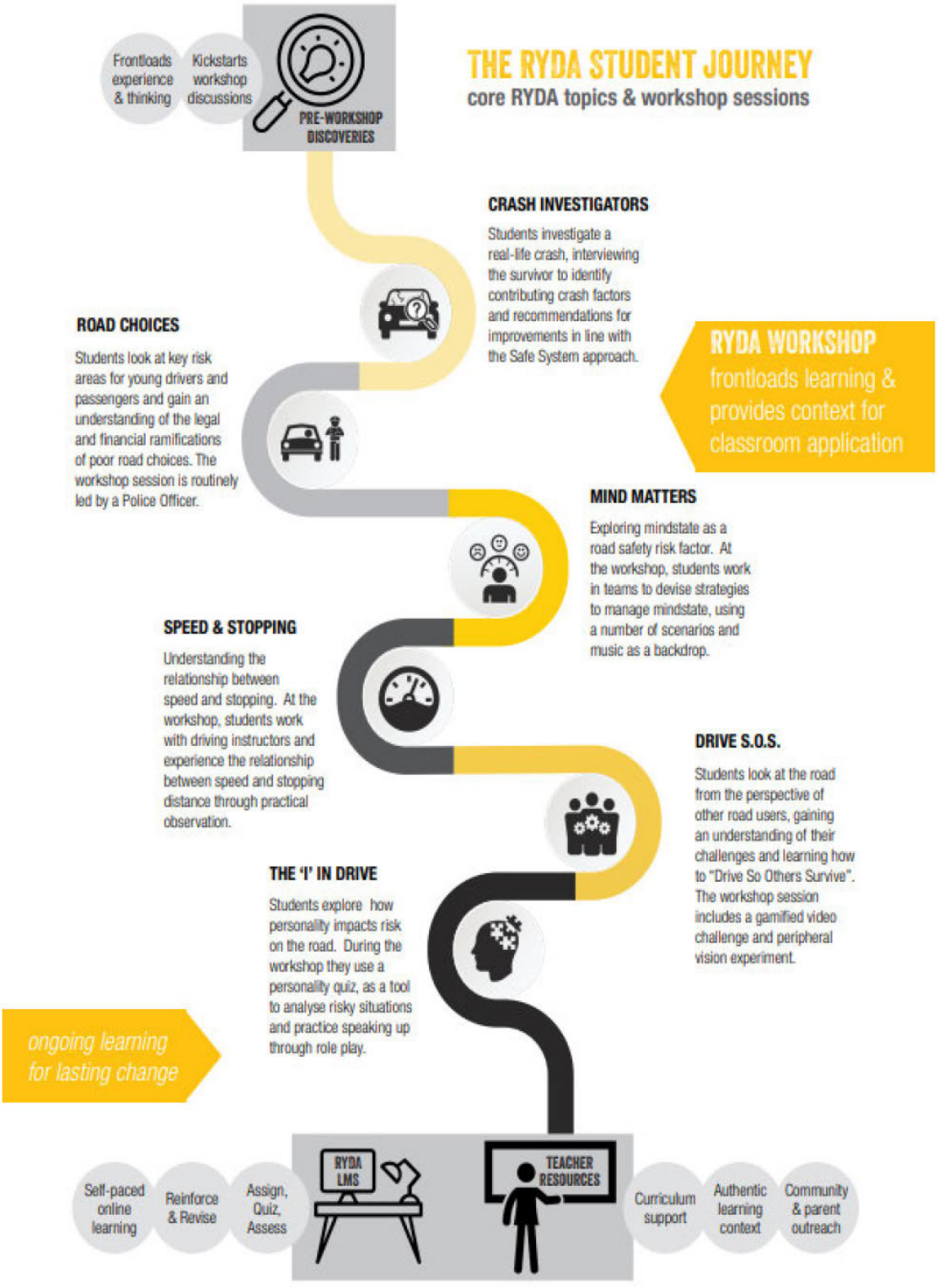
RYDA is an essential youth development and resilience program, Our RYDA program is curriculum-aligned, evidence-based and best practice designed for 16-18 year old students approaching the time in their lives where they start to drive independently or are travelling as passengers of novice drivers. RYDA features pre and post classroom learning resources and a highly engaging and memorable one-day workshop, designed to front-load students' understanding of road safety.

What makes our RYDA road safety program unique is the holistic focus and the inclusion of the entire cohort of senior students at the schools, whether they are ready to drive or not. By attending as part of their cohort socially disadvantaged students aren't singled out but learn alongside their peers and for many of them it will be the only road safety education they receive. Our workshop has a much more all-inclusive approach and is taught in facilitator lead class sized groups to enable discussion and inquiry from students which has proven the most effective method to achieve long term behaviour change.



Key risk areas for young drivers & passengers
The key risk areas for young road users are **speeding, distractions, impairment (fatigue and alcohol, drugs)** and **seatbelts.** These risks lay the foundation for RYDA learning which seeks to build understanding and resilience by exploring challenges through the six core topics. These topics frame all of RYDA's workshop and classroom learning.

While the RYDA program is built around the leading causes of death and injury in young people - speed, distraction, impairment and seatbelts, it approaches the topics in an innovative way, allowing students to acquire essential life skills as they go.


Frontloads experience & thinking
Kickstarts workshop discussions
PRE-WORKSHOP DISCOVERIES
THE RYDA STUDENT JOURNEY
core RYDA topics & workshop sessions
CRASH INVESTIGATORS
Students investigate a real-life crash, interviewing the survivor to identify contributing crash factors and recommendations for improvements in line with the Safe System approach.
RYDA WORKSHOP
frontloads learning & provides context for classroom application
ROAD CHOICES
Students look at key risk areas for young drivers and passengers and gain an understanding of the legal and financial ramifications of poor road choices. The workshop session is routinely led by a Police Officer.
MIND MATTERS
Exploring mindstate as a road safety risk factor. At the workshop, students work in teams to devise strategies to manage mindstate, using a number of scenarios and music as a backdrop.
SPEED & STOPPING
Understanding the relationship between speed and stopping. At the workshop, students work with driving instructors and experience the relationship between speed and stopping distance through practical observation.
DRIVE S.O.S.
Students look at the road from the perspective of other road users, gaining an understanding of their challenges and learning how to "Drive So Others Survive". The workshop session includes a gamified video challenge and peripheral vision experiment.
THE 'I' IN DRIVE
Students explore how personality impacts risk on the road. During the workshop they use a personality quiz, as a tool to analyse risky situations and practice speaking up through role play.
ongoing learning for lasting change
Self-paced online learning
Reinforce & Revise
Assign, Quiz, Assess
RYDA LMS
TEACHER RESOURCES
Curriculum support
Authentic learning context
Community & parent outreach

LEARNING OUTCOMES

The aim of the program is to increase an understanding of road safety issues (including risk factors), educate students about their rights and responsibilities on the road and equip them with the tools they need to choose behaviours that lead to safer outcomes on our roads.

The RYDA program takes students on a journey from first identifying and understanding road safety issues to accepting the risk on a personal level, developing strategies to mitigate the risk and finally approaching road use as a social responsibility.

After attending the program the following learning outcomes are achieved:

- Improved understanding of road safety issues as drivers and passengers and development of strategies to reduce distractions and eliminate risks.
- Greater insight into their personality risk profile and mindset and how this can influence and affect their driving and reactions (e.g. speeding when feeling rushed).
- Development of personal road safety strategies and self-monitoring of actions.
- Understanding of the Safe Systems approach and the ability to identify government, community and personal responses to prevent crashes and/or reduce their severity.
- Improved understanding of their rights and responsibilities as a driver by learning about the protective measures of the Graduated Driver Licensing System.
- Increased road safety education by learning practical elements of car safety features (e.g importance of seatbelts, good tyres, and ANCAP safety rating system).
- Increased understanding of the relationship between speed and stopping.
- Increased strategies around planning car trips and managing mood.
- Increased understanding of the special challenges faced by other road users (heavy vehicles and vulnerable road users) and development of strategies to anticipate and accommodate the actions of others.

Road Safety Education's RYDA program is an essential learning experience for senior high school students that aims to change the way young people think and act on the road not only as drivers but also as passengers and encourages them to make better decisions. By teaching a cohort from a school at once we are also reinforcing these messages to a peer group who often will be driving and socialising together.

STUDENT WELLBEING

RYDA is a youth development program which has been designed by education experts to not only teach youth responsibility on the road but also foster global citizenship and social responsibility.

Self-awareness is a theme taught throughout. Students learn to understand their personality risk profile and how this impacts their behaviours. Techniques to identify their mindstate and mood are also explored and strategies developed to help students to mitigate negative outcomes. The program builds resilience in a number of life-skills, such as strengthening personality areas that leave students vulnerable to risk, and practicing speaking up in a dangerous situation.

RYDA also seeks to **increase empathy** towards others through discussions and activities on vulnerable road users, challenges faced by other drivers and face to face interviews with crash survivors. These impactful sessions repeatedly emphasise the long-term impacts of behaviours personally and on others.

Evidence of the holistic impacts on wellbeing and the long-term implications on behaviours is expressed in our post survey student feedback:

"So meaningful and encourages me to be more careful and considerate on the road and off. I was also reminded that I was not invincible and neither is anyone else"

"The concepts seemed to have a lot of implications in real world situations and were easy to apply to my own driving"

"I learnt valuable self coaching tips that could help me when driving. We were shown how we could speak up if we weren't comfortable as a passenger in the car or how to say no when asked if we can give someone a ride on our restricted. It was good because I think I will definitely be needing these skills in the future and could relate to these scenarios"

PROGRAM EVALUATION

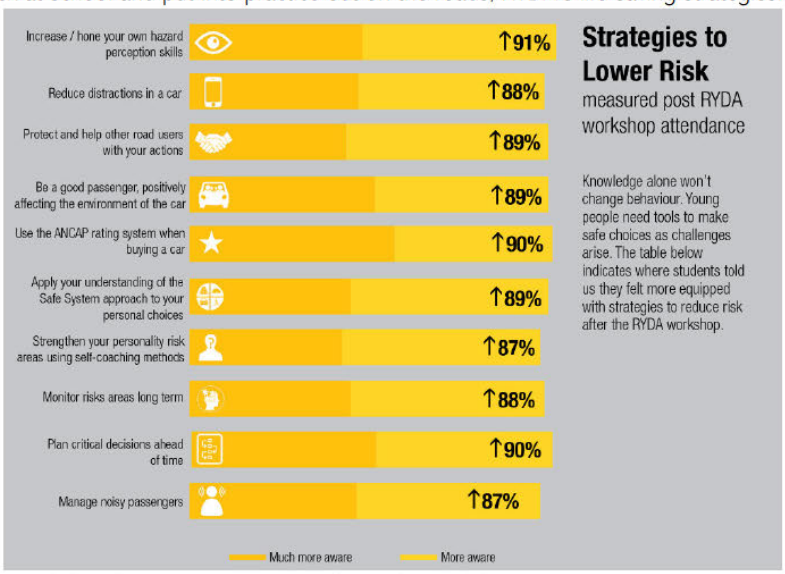
As a "top of the cliff" charity, it can be challenging to measure outcomes - how do you measure a good decision? We conduct regular and robust program evaluation designed to measure knowledge retention, attitude shift and intended and practiced behaviour change across time. We employ a number of evaluation tools, including post workshop surveys, open feedback, teacher and parent surveys. In 2023, over 4,000 stakeholders participated in our evaluation. We also report student evaluation which compares results from the same students pre, immediately post and three months post workshop attendance collected in 2022.

Evaluation results:

Based on the theory of change, the key findings from our surveys highlight that RYDA is a highly impactful experience for students. It produces substantial increases in understanding of road risk factors, such as; speed, following distance, distractions, car safety features, hazard perception, and the role of personality and mind-state.

Students obtain and retain new knowledge: our evaluation tools tell us that before participating at RYDA workshops, students grossly underestimate the impact of risk in key areas. Retained knowledge (measured three months post workshop), virtually doubles to 73%.

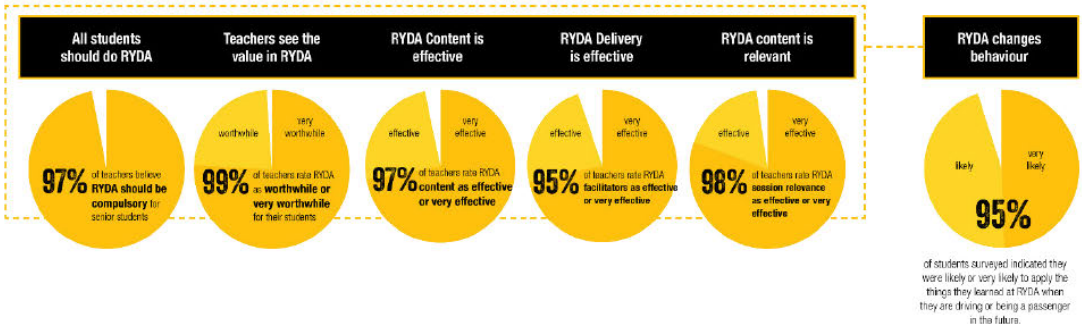
Attitudes leading to behaviour change is also measured as students are motivated to pursue RYDA e-learning opportunities back at school and put into practice out on the roads, RYDA's life-saving strategies.



RYDA is an evidence–led resilience programme and complies with best practice government guidelines and incorporates the characteristics of a longitudinal (13 years) study.

We are seeing that teachers are getting more confident in teaching road safety and using our resources more back in the classrooms which are improving our 3 month post retention and adoption of strategies as seen above.

The evidence is strong that RYDA is an effective intervention and positively contributing to the governments quest for zero fatalities. RYDA is a product that research demonstrates reduces deaths and serious injuries.



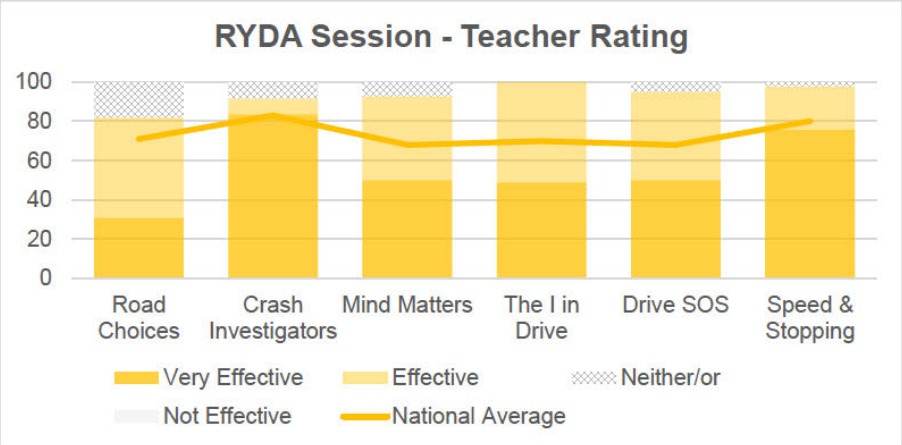
LOCAL FEEDBACK – BAROSSA

Road Safety Education provided our RYDA program to 303 students from Barossa in September 2023. Feedback below is from teachers and students from the school who participated in this workshop.

TEACHER EVALUATIONS

The feedback received from 16 staff attending RYDA in September 2023 showed that 100% of teachers found our program **"worthwhile"** including 53% who found it **"very worthwhile"**. 88% of staff stated that RYDA should be **compulsory** for all secondary school students. 100% of teachers attending also experienced personal changes as a result of accompanying students to RYDA, all stated an "increase awareness of road safety issues" and "Personal satisfaction from helping learner drivers to be safer on the road".

We ask teachers to rate **facilitator performance, session content and relevance** from 1 to 4 (4 being very effective and 1 being not effective). In 2023 teachers who attended RYDA told us:



Below are quotes noted on teacher evaluation forms received after the Barossa Programs:

"Excellent! All great!"

"Thank you for your hard work. The students get a lot of it and will keep them safer."

"Wonderful presenters - very engaging, enthusiastic and personable. Thank you"

"A program like this is very worthwhile"

"Great day and well organised"

"The program provides an invaluable insight into driver safety and the booklets made it very interactive."

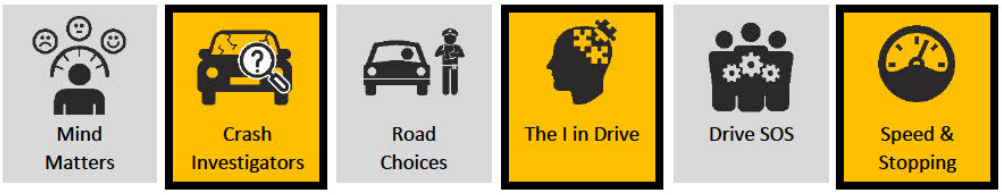
STUDENT EVALUATIONS

After every program we ask students to complete our online surveys. We utilise the **learning outcomes** to help us evaluate and develop our program and sessions, and to enable us to make the most impact on the youth we contact.

100% of Barossa student respondents stated that they were **"very likely" to apply the things they learn at the workshop** when they are driving or being a passenger. Students were also asked the **most valuable messages or strategies they pick up from RYDA**. Below are the top three responses from Barossa students:

- increased understanding of crash factors and their impact on the occurrence and severity of a crash
- strategies for sharing the road with heavy vehicles and vulnerable road users
- increased understanding of the relationship between speed and stopping distance

Students were asked which of the six workshop sessions impacted them the most and the reason for this decision. The top three across the country are highlighted with a black border and top three in Barossa are highlighted yellow. We've picked out a few entries from student feedback below.



Most Impactful Session:	*Reason for Choice:*	*School:*
Crash Investigators	*I enjoyed listening to Eli and the story that he told and the questions we got to ask him. It was a very interesting story*	*Nuriootpa High School*
Crash Investigators	*They gave a us a real world example of someone who was been affected, that really made me realise the dangers*	*Nuriootpa High School*
Crash Investigators	*Good to hear about what other people had to say about there life and how it affected his life after the crash*	*Faith Lutheran College*
Crash Investigators	*It gave a very in-depth and meaningful view in a life of someone who took the wrong decisions. How someone is able to talk about there mistakes for others to learn is so selfless and amazing. Got a lot out of it and was able to learn how things can change so quickly was very interesting. Overall got so much out of this session and many others*	*Faith Lutheran College*
Crash Investigators	*The group was told a personal story and the risks on the road were really clear. Able to feel connected to the story and find ways to avoid crashes*	*Kapunda High School*
Drive SOS	*I thought the presenter was very compelling and well practiced. The information was well given.*	*Nuriootpa High School*
Road Choices	*A police officer came in and gave us her perspective of the law and how she sees the world and the road. This was refreshing and helps me understand how I can stay on the right side of the law*	*Faith Lutheran College*

Speed & Stopping	*The live interactions gave a clear idea of just how important it is to pay attention as a reaction time could save lives*	*Kapunda High School*
The I in Drive	*I found it very interesting the extent of how being able to understand ourselves as people can affect how we perceive situations on the road and how we can create a stable plan to eliminate risks. I think it really puts it into perspective when students can consider themselves in a scenario and how their personality and abilities can be applied to driving and road safety. I was surprised to find out i have a poor risk awareness meaning i was more likely to underestimate the risks of actions, and effects of how my choices. I really appreciated this session as it has made think more consciously about how i could potentially act in a situation, and the self coaching tips i can use to help myself. This is something i believe i will share to more people and remember throughout my whole driving experience*	*Nuriootpa High School*
The I in Drive	*It was entertaining to learn about what might affect me when driving, and what im good at to keep myself safe*	*Kapunda High School*

Thank you for taking the time to consider our funding application. Please contact us if you need any further information to assist with our request.

With your support we hope to grow the program providing more young people with our road safety messages and contributing towards safer drivers on our roads.

Australian Government
Australian Business Register

ABN Lookup

Current details for ABN 17 110 667 706

ABN details

Entity name:	ROAD SAFETY EDUCATION LIMITED
ABN status:	Active from 01 Jan 2005
Entity type:	Australian Public Company
Goods & Services Tax (GST):	Registered from 01 Jan 2005
Main business location:	NSW 2113

Australian Charities and Not-for-profits Commission (ACNC)

ROAD SAFETY EDUCATION LIMITED is registered with the Australian Charities and Not-for-profits Commission (ACNC) as follows:

ACNC registration	From
Registered as a charity view ACNC registration	03 Dec 2012

ASIC registration - ACN or ARBN

110 667 706 View record on the ASIC website

Charity tax concession status

ROAD SAFETY EDUCATION LIMITED is a Charity endorsed to access the following tax concession:

Tax concession	From
GST Concession	01 Jul 2005
FBT Rebate	01 Jul 2005
Income Tax Exemption	25 Aug 2004

Deductible gift recipient status

Not entitled to receive tax deductible gifts

ABN last updated: 09 Apr 2019 **Page** 1 of 1 **Record extracted:** 24 Feb 2022

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ASIC
Australian Securities & Investments Commission

Australian Company

ROAD SAFETY EDUCATION LIMITED
ACN 110 667 706

Extracted from ASIC's database at AEST 09:42:11 on 26/06/2023

Company Summary	
Name:	ROAD SAFETY EDUCATION LIMITED
ACN:	110 667 706
ABN:	17 110 667 706
Registration Date:	25/08/2004
Next Review Date:	25/08/2013
Former Name(s):	RYDA AUSTRALIA LIMITED, ROTARY YOUTH DRIVER AWARENESS AUSTRALIA LIMITED, ROTARY YOUTH DRIVER AWARENESS LIMITED
Status:	Registered
Type:	Australian Public Company, Limited By Guarantee
Locality of Registered Office:	NORTH RYDE NSW 2113
Regulator:	Australian Securities & Investments Commission

Registered Charity

This company is registered as a charity with the Australian Charities and Not-for-Profits Commission (ACNC). For further information on the charity, including the address for service, details of responsible persons (for example company directors) and financial reports, search the Charities register at www.acnc.gov.au

Further information relating to this organisation may be purchased from ASIC.

CONSTITUTION AMENDED – 28th June 2012 v2 .
(NB insertion (14A) Members' resolution dated 23/06/12)

CORPORATIONS LAW

CONSTITUTION

Road Safety Education Limited
(formerly "RYDA Australia Limited")
ABN 17 110 667 706

A COMPANY LIMITED BY GUARANTEE

CONSTITUTION

1. The name of the Company is "Road Safety Education Limited (formerly "RYDA Australia Limited").

OBJECTS, PURPOSES AND POWERS OF COMPANY

2. (a) Charitable purpose
The Company may only pursue charitable purposes associated with its objects, and must do so predominantly in Australia.

(b) Principal Object
The principal object of the Company is to promote road safety education to youth in Australia.

(c) Further Objects

In furtherance of the Principal Object, the further objects of the Company are to, as the Board thinks fit:

(i) promote in each state and territory of Australia its road safety education programs including the program styled the 'RYDA Program' or similar;

(ii) make the RYDA Program available to Rotary in Australia, as a project styled "Rotary's Road Safety Program for Youth" or similar and enter into agreements relating to same;

(iii) promulgate road safety information to youth;

(iv) encourage and cooperate with, organisations undertaking research into youth and road safety aimed at reducing road trauma in youth and evaluate same;

(v) promote and make known and further the objects and activities of the Company by publications or advertising or electronically or by any means thought desirable;

(vi) enter into agreements with governments in furtherance of these objects;

(vii) enter into arrangements or partnership with any organisation whose objects are similar to those of the Company;

(viii) enter into agreements with corporations in furtherance of these objects;

(ix) seek or raise funds from the public or other persons for the purpose of the above objects;

(x) do all other things as may be incidental or ancillary to the attainment of these objects.

and in furtherance of those objects, the Company may exercise any power which by the law a company of its type may exercise if authorised by its rules and all other general powers which a company of its type may exercise, subject only to the law and these Rules.

3. The income and property of the Company from wherever derived must be applied towards promoting the Company as provided in these Rules and no portion thereof shall be paid or transferred directly or indirectly by way of a dividend, bonus or otherwise to the members of the Company PROVIDED THAT nothing shall prevent the payment in good faith of remuneration to any officers or servants of the Company or to any member of the Company or to any Board member of the Company in return for any services actually rendered to the Company or for goods supplied in the ordinary and usual way of business nor prevent the payment of interest at reasonable and proper commercial rates of money borrowed from any members of the Company or reasonable and proper rent for premises demised or let by any member of the Company. A Board member may be paid the remuneration determined by the Company in general meeting for his or her services as a Board member of the Company together with all travelling and other expenses properly incurred concerning the Company's business.

4. The liability of the Members is limited.

5. Each member of the Company undertakes to contribute to the property of the Company in the event of the same being wound up while he or she is a Member or within one year after he or she ceases to be a Member for payment of the debts and liabilities of the Company (contracted before he or she ceases to be a

member) and of the costs, charges and expenses of the winding up and for the adjustment of the rights of the contributories amongst themselves, such amount as may be required not exceeding ten dollars ($10.00).

6. If upon the winding up or dissolution of the Company there remains, after satisfaction of all its debts and liabilities, any property whatsoever, it shall not be paid to nor distributed amongst the members of the Company but shall be given or transferred to some other institution or Company having objects similar to the objects of the Company and whose constitution shall prohibit the distribution of its or their income and property among its or their members to an extent at least as great as is imposed on the Company under these Rules. Such institution or institutions to be determined by the members of the Company at or before the time of dissolution and may include The Rotary Foundation and in default thereof, shall be The Rotary Foundation.

7. The names, addresses and occupations of the Members registering the Company are set out at the end of these Rules.

THE BOARD OF DIRECTORS

8. Unless otherwise determined by the Company in general meeting by resolution:

   (i) the office bearers of the Company shall be Members of the Company;

   (ii) the Board of the Company shall consist of not less than five (5) Directors;

   (iii) the Directors may co-opt onto the Board additional persons as the Directors think fit (who need not be Members of the Company).

9. The Company in general meeting may by resolution increase or reduce the number of Directors, and may also determine the rotation in which the increased or reduced number is to retire from office

10. Road Safety Education Foundation shall be entitled to appoint one Director.

11. Election of Members of the Board

(1) The maximum period each member of the Board is to hold office is three consecutive years but in July of each year, one third of the Board (determined by rotation with those having been appointed the earliest, retiring and in the event that there are more than one third within such group then the number be determined by alphabetical order or in the alternative as agreed by the Board) shall retire but if otherwise eligible shall be eligible for re-election.

(2) A special general meeting of Members for the purpose of the election of members of the Board (including office bearers) shall be held in July each year

(3) Nominations of candidates for election as members of the Board:

(a) must be made in writing, signed by (two) 2 Members of the Company and accompanied by the written consent of the candidate (which may be endorsed on the form of the nomination); and

(b) must be delivered to the Company at least fourteen (14) days before the date fixed for the holding of the special general meeting or such lesser period that the Board may approve at which the election is to take place.

(4) If insufficient nominations are received to fill all vacancies on the Board, the candidates nominated are taken to be elected and further nominations are to be received at the special general meeting.

(5) If insufficient further nominations are received, any vacant positions remaining on the Board are taken to be casual vacancies.

(6) If the number of nominations received is equal to the number of vacancies to be filled, the persons nominated are taken to be elected.

(7) If the number of nominations received exceeds the number of vacancies to be filled, a ballot is to be held.

(8) The ballot for the election of members of the Board is to be conducted at the special general meeting in such usual and proper manner as the Board may direct.

(9) In the event of a casual vacancy occurring in the membership of the Board, the Board may appoint a member of the Company to fill the vacancy and the member so appointed is to hold office subject to these Rules until the conclusion of the special general meeting held in July next following the date of appointment

(10) Unless the casual vacancy be in respect of an office bearer it shall not be necessary for a casual vacancy to be filled.

12. Casual vacancies

(1) For the purposes of these Rules, a casual vacancy in the office of a member of the Board occurs if the member:

(i) dies; or

(ii) ceases to be a Member of the Company; or

(iii) becomes an insolvent under administration within the meaning of the Law; or

(iv) resigns office by notice in writing given to the Secretary; or

(v) is removed from office under Rule 13; or

(vi) becomes a mentally incapacitated person; or

(vii) is absent without the consent of the Board from all meetings of the Board held during a period of six (6) months ; or

(viii) is not appointed as provided in Rule 23(4).

13. Removal of member of the Board

(1) The Company in general meeting may by resolution remove any member of the Board from the office of member before the expiration of the member's term of office and may by resolution appoint another person to hold office until the expiration of the term of office of the member so removed.

(2) If a member of the Board to whom a proposed resolution referred to in clause (I) relates makes representations in writing to the Secretary or president (not exceeding a reasonable length) and requests that the representations be notified to the Members of the Company, the Secretary or the president may send a copy of the representations to each Member of the Company or, if the representations are not so sent, the member is entitled to require that the representations be read out at the meeting at which the resolution is considered.

POWERS AND DUTIES OF THE BOARD

14. The business of the Company shall be managed by the Board who may pay all expenses incurred in promoting and registering the Company and may exercise all such powers of the Company as are not by the Law or these Rules required to be exercised by the Company in general meeting subject nevertheless to any of these Rules the provisions of the Law, and directions be inconsistent with these Rules as may be given by the Company in general meeting provided that any rule regulation or by-law of the Company issued or made by the Board may be disallowed by the Company in general meeting; and provided further that no resolution passed by the Company in general meeting shall invalidate any prior act of the Board which would have been valid had that resolution not been passed.

14A. The directors of the company may appoint a managing director and/or chief executive officer of the company for the period and on the terms as the directors see fit.

15. The Board may exercise all the powers of the Company to borrow money and to mortgage or charge its property or any part thereof and to issue debentures and other securities whether outright or as security for any debt liability or obligation of the Company.

16. All cheques, promissory notes, drafts, bills of exchange and other negotiable instruments and all receipts for money paid to the Company shall be signed drawn accepted endorsed or otherwise executed as the case may be by any two Directors or in such other manner as the Board from time to time determines.

17. The Board shall cause minutes to be made of:

    (i) all appointments of officers, employees and contractors ; and

    (ii) the names of the Directors present at all meetings of the Company and of the Board; and

    (iii) all proceedings at all meetings of the Company and of the Board.

    Such minutes shall be signed by the Chair of the meeting at which the proceedings were held or by the Chair of the next succeeding meeting.

18 Establishment of Rotary Districts of Australia Committee

(1) The Board shall, pursuant to these Rules establish an Advisory Committee styled "Rotary Districts of Australia Committee " or similar to which each District Governor of a supporting District is entitled to appoint one representative. In this rule "supporting District " means a district in which the Rotary clubs have passed a resolution establishing the RYDA Program as an approved project.

(2) In addition to the obligations to members of the Company to report pursuant to these Rules and the Law, the Board will report to each of those supporting Districts which have appointed a representative under clause (1) on the financial position and activities of the RYDA Program in each supporting District.

(3) The Rotary District 9680 was at the date of registering the Company a supporting District.

PROCEEDINGS OF THE BOARD OF DIRECTORS

19. Meetings and quorum

(1) The Board may meet together for the dispatch of business adjourn and otherwise regulate its meetings as it thinks fit.

(2) Meetings of the Board may be convened by the Chair or by any member of the Board by giving not less than five days' oral or written notice to all current members of the Board (or such other period as may be unanimously agreed on by the members of the Board) before the time appointed for the holding of the meeting.

(3) Notice of a meeting given under clause (2) must specify the general nature of the business to be transacted at the meeting.

(4) Any three (3) members of the Board, one (1) of which being an office bearer constitute a quorum for the transaction of the business of a meeting of the Board.

(5) No business is to be transacted by the Board unless a quorum is present and if, within half an hour of the time appointed for the meeting, a quorum is not present, the meeting is to stand adjourned to the same place and at the same hour of the same day in the following week.

(6) If at the adjourned meeting a quorum is not present within half an hour of the time appointed for the meeting, the meeting is to be dissolved.

(7) The Chair shall preside as Chair at every meeting of the Board or if there is no Chair or if at any meeting he or she is not present within fifteen minutes after the time appointed for holding the meeting or if being present is unwilling to preside the Directors may choose one of their number to be Chair of the meeting.

(8) The continuing Directors may act notwithstanding any vacancy in the Board but if and so long as their number is reduced below the number fixed as the necessary quorum of the Board the continuing Director or Directors may act for the purpose of increasing the number of Directors to that number or of convening a general meeting of the Company but for no other purpose.

(9) All acts done by any meeting of the Board or a Board or by any Director shall notwithstanding that it is afterwards discovered that there was some defect in the appointment of the Board or committee or Director or that the Directors or any of them were disqualified be as valid as if every such person had been duly appointed and was qualified to be a Director or Board member or committee member.

20. Voting and decisions

(1) Each member present at a meeting of the Board (including the person presiding at the meeting) is entitled to one vote. Subject to these Rules questions arising at any meeting of the Board shall be decided by a majority of votes and a determination by a majority of the Directors present shall for all purposes be deemed a determination of the Directors. In case of an equality of votes the Chair of the meeting shall have a second or casting vote.

(2) A resolution in writing signed by all Directors in Australia for the time being entitled to receive notice of a meeting of the Board shall be as valid and effectual as if it had been passed at a meeting of the Board duly convened and held. Any such resolution may consist of several documents in like form each signed by one or more Directors.

21. Delegation by Board to Committee

(1) The Board may delegate to one or more committees (including Advisory Committees) consisting of such person or persons as the Board thinks fit any of its powers and functions other than:

(i) this power of delegation; and

(ii) a function which is a duty imposed on the Board by the Law or by any other law.

(2) Any committee so formed shall conform to the terms of the delegation that may be given by the Board and subject thereto shall have power to co-opt any Members of the Company and with the approval of the Board persons who are not Members of

the Company. Office bearers of the Company shall be ex officio members of every committee and every Advisory Committee. All members of such committees shall have one vote.

(3) A delegation under this rule may be made subject to such conditions or limitations as to the exercise of any function, or as to time or circumstances, as the Board may determine from time to time.

(4) Despite any delegation under this rule, the Board may continue to exercise any function delegated.

(5) Any act or thing done or suffered by a committee acting in the exercise of a delegation under this rule does not bind the Board unless adopted by a resolution of the Board.

(6) The Board may revoke wholly or in part any delegation under this Rule.

MEMBERSHIP

22. Membership qualifications

A person is qualified to be a member of the Company if, but only if:

the person is a natural person:

(i) who has been nominated for membership of the Company as provided by Rule 23; and

(ii) who has been approved for membership of the Company by the Board

23. Membership

(1) A nomination of a person for membership of the Company:

(i) must be made by a member of the Company in writing in the form set out in Appendix I to these Rules or such other form as may be approved by the Board from time to time; and

(ii) must be lodged with the Company together with payment of the prescribed admission fee and annual subscription;

(2) As soon as practicable after receiving a nomination for membership, the Secretary must refer the nomination to the Board which must determine whether to approve or to reject the nomination.

(3) The Board must approve the nomination for membership by the Road Safety Education Foundation of a person who is a trustee of the Road Safety Education Foundation.

(4) If the Board determines to approve a nomination for membership, the nominee must, as soon as practicable after that determination, be notified of that approval and the nominee shall be a Member of the Company.

(5) If the Board determines not to approve a nomination for membership the nominee must be promptly informed and the payment of any monies refunded. In no case shall the Board be required to give any reason for the non approval of a nomination.

(6) Not used

(7) Notwithstanding anything else contained in these Rules and subject to clause (8), the Board may invite from time to time persons to become honorary members of the Company on such terms and conditions as the Board thinks fit and if such invitation is accepted each such person shall be known as an “honorary member”.

(8) The Board may at its discretion invite persons to hold honorary membership for a period of up to two (2) years (without renewal of that membership by the Board) where it believes such person(s) will enhance the standing of the Company and

contribute to the achievement of its objects. Honorary members will not be required to pay any fees relating to their membership, will have no right to vote at any meeting of the Company nor any right to be appointed a member of the Board.

(9) Notwithstanding anything else contained in these Rules and subject to clause (10)**,** the Board may invite a person to become a patron of the Company on such terms as the Board shall think fit and if such invitation is accepted such person shall be known as a "patron".

(10) The Board may at its discretion invite persons to hold the position of patron for a period of up to three (3) years (without renewal of that patron by the Board) where it believes such person will enhance the standing of the Company and contribute to the achievement of its objects. A patron will not be required to pay any fees relating to their position, will have no right to vote at any meeting of the Company, nor any right to be appointed a member of the Board.

(11) Notwithstanding anything else contained in these Rules the Board may at its discretion appoint a person to a position of honorary membership of the Company or honorary membership of the Board of the Company on such terms as the Board shall think fit in recognition of service to the Company or its objects.

24. Cessation of membership

A person ceases to be a member of the Company if the person:

(i) dies; or

(ii) resigns membership; or

(iii) is expelled from the Company; or

(iv) fails to renew their membership as provided for in Rule 28(2).

25. Membership entitlements not transferable

A right, privilege or obligation which a person has by reason of being a member of the Company:

(i) is not capable of being transferred or transmitted to another person; and

(ii) terminates on cessation of the person's membership.

26. Resignation of membership

A member of the Company may resign that membership by notice in writing given to the Company.

27. Register of members

(1) The secretary of the Company must establish and maintain a register of Members of the Company specifying the name and address of each person who is a Member of the Company together with the date on which the person became and ceased to be a Member.

(2) The register of Members must be kept at the principal place of administration of the Company and must be open for inspection, free of charge, by any Member of the Company at any reasonable hour.

28. Fees, subscriptions and renewals

(1) A member of the Company must, on admission to membership, pay to the Company a fee of $10.00 or, if some other amount is determined by the Board, that other amount.

(2) In addition to any amount payable by the Member under clause (I), a member of the Company must pay to the Company an annual membership fee of $10.00 or, if some other amount is determined by the Board, that other amount before 31 July in each calendar year, or if the Member becomes a Member on or after 1 July in any calendar year on becoming a Member and before 31 July in each succeeding calendar year.

(3) Each Member shall re-apply each year on such form as may be approved from time to time by the Board for renewal of their membership and in the event that such application is not received by the Secretary by the 1st day of October, such membership shall be deemed to have ceased PROVIDED THAT:

(i) a continuing Director shall be deemed to have complied with this rule;

(ii) a continuing nominee of the Road Safety Education Foundation shall be deemed to have complied with this rule;

(ii) this Rule will not operate if it causes the number of members to be in breach of the Law.

29. Members' liabilities

The liability of a member of the Company to contribute towards the payment of the debts and liabilities of the Company or the costs, charges and expenses of the winding up of the Company is limited to the amount, if any, unpaid by the member in respect of membership of the Company as required by Rule 28 and any amount as provided for in Rule 5**.**

30. Resolution of internal disputes

(1) Disputes between Members (in their capacity as Members) of the Company, and disputes between Members and the Company, are at the discretion of the Board, to be referred to mediation administered by the Leading Edge Dispute Resolution (LEADR) before recourse to arbitration or litigation and in the case of such referral:

(i) the mediation shall be conducted in accordance with the LEADR Guidelines for Commercial Mediation which are operating at the time the matter is referred to LEADR;

(ii) the Guidelines set out the procedures to be adopted, the process of selection of the mediator and the costs involved; and,

(iii) the terms of the Guidelines are hereby deemed incorporated herein.

31. Disciplining of Members

(1) A complaint may be made by any Member of the Company that some other Member of the Company:

(i) has persistently refused or neglected to comply with a provision or provisions of these Rules; or

(ii) has persistently and wilfully acted in a manner prejudicial to the interests of the Company.

(2) On receiving such a complaint, the Board:

(i) must cause notice of the complaint to be served on the Member concerned; and must:

(ii) give the Member at least fourteen (14) days from the time the notice is served within which to make submissions to the Board in connection with the complaint; and

(iii) take into consideration any submissions made by the Member in connection with the complaint.

(3) The Board may, by resolution, expel the Member from the Company or suspend the Member from membership of the Company if, after considering the complaint and any submissions made in connection with the complaint, it is satisfied that the facts alleged in the complaint have been proved but is not required to publish its reasons for so deciding.

(4) If the Board expels or suspends a Member, the secretary must, within seven (7) days after the action is taken, cause written notice to be given to the member of the action taken and of the Member's right of appeal under Rule 35.

(5) The expulsion or suspension does not take effect:

(i) until the expiration of the period within which the Member is entitled to

appeal against the resolution concerned; or

(ii) if within that period the Member exercises the right of appeal, unless and until the Company confirms the resolution under rule 35(5), whichever is the later.

32. Right of appeal of disciplined Member

(1) A Member may appeal to the Company in general meeting against a resolution of the Board under Rule 34, within seven (7) days after notice of the resolution is served on the Member, by lodging with the Secretary a notice to that effect.

(2) The notice may, but need not, be accompanied by a statement of the grounds on which the Member intends to rely for the purposes of the appeal.

(3) On receipt of a notice from a Member under clause (1), the Secretary must notify the Board which is to convene a general meeting of the Company to be held within twenty eight (28) days after the date on which the Secretary received the notice.

(4) At a general meeting of the Company convened under clause (3):

(i) no business other than the question of the appeal is to be transacted; and

(ii) the Board and the Member must be given the opportunity to state their respective cases orally or in writing, or both; and

(iii) the Members present are to vote by secret ballot on the question of whether the resolution should be confirmed or revoked.

(5) If at the general meeting the Company passes a Special Resolution in favour of the confirmation of the resolution, the resolution is confirmed.

GENERAL MEETINGS

33. Annual general meetings

(1) With the exception of the first annual general meeting of the Company, the Company must, at least once in each calendar year and within the period of six (6) months after the expiration of each financial year of the Company, convene an annual general meeting of its Members.

(2) The Company must hold its first annual general meeting:

(i) within the period of 18 months after its incorporation under the Law; and

(ii) within the period of 6 months after the expiration of the first financial year of the Company.

34. Annual general meetings - calling of and business at

(1) The annual general meeting of the Company is, subject to the Law and Rule 36, to be convened on such date and at such place and time as the Board thinks fit.

(2) In addition to any other business which may be transacted at an annual general meeting, the business of an annual general meeting is to include the following:

(i) to confirm the minutes of the last preceding annual general meeting and of any special general meeting held since that meeting;

(ii) to receive from the Board the financial report including reports on the activities of the Company during the last preceding financial year;

(iv) to receive and consider the statement which is required to be submitted to Members under the Law

(3) An annual general meeting must be specified as such in the notice convening it.

35. Special general meetings

(1) The Board may, whenever it thinks fit, convene a special general meeting of the Company.

(2) The Board must, on the requisition in writing of at least fifteen per cent (15%) of the total number of Members or five (5) Members (whichever is the greater), convene a special general meeting of the Company,

(3) A requisition of Members for a special general meeting:

(i) must state the purpose or purposes of the meeting; and

(ii) must be signed by the Members making the requisition; and

(iii) must be lodged with the Secretary; and

(iv) may consist of several documents in a similar form, each signed by one or more of the Members making the requisition.

(4) If the Board fails to convene a special general meeting to be held within one (1) month after that date on which a requisition of Members for the meeting is lodged with the Company, anyone or more of the Members who made the requisition may convene a special general meeting to be held not later than three (3) months after that date.

(5) A special general meeting convened by a Member or Members as referred to in clause (4) must be convened as nearly as is practicable in the same manner as general meetings are convened by the Board and any Member who consequently incurs expense is entitled to be reimbursed by the Company for any expense so incurred.

36. Notices

(1) A notice may be served by or on behalf of the Company on any Member either

personally or by sending it to the Member's address as shown in the register of Members.

(2) If a document is sent to a person by properly addressing the posting to a person a letter containing a document or despatch by facsimile or by e-mail, the document is, unless the contrary is proven, taken for the purposes of these Rules to have been serviced on the person at the time at which the letter would have been delivered in the ordinary course of post or received if sent by facsimile or by e-mail.

(3) Subject to the Law relating to Special Resolutions and agreements for shorter notice, fourteen days notice of every general meeting shall be given specifying the place, date and time of the meeting and the general nature of the business proposed to be transacted at the meeting to every Member except those Members for whom the Company has no address for the giving of notice.

(3) No business other than that specified in the notice convening a general meeting is to be transacted at the meeting except, in the case of an annual general meeting, business which may be transacted under Rule 37 (2).

(4) The accidental omission to give notice of a general meeting to, or the non receipt of the notice by, any person entitled to receive notice thereof does not invalidate the proceedings or any resolution passed at the meeting.

(5) Notice of the annual general meeting shall be given to the auditor for the time being of the Company.

PROCEEDINGS AT GENERAL MEETINGS

37. Procedure

(1) No item of business is to be transacted at a general meeting unless a quorum of Members entitled under these Rules to vote is present during the time the meeting is considering that item.

(2) Five (5) Members or a majority of Members whichever is the lesser present in

person or by proxy (being Members entitled under these Rules to vote at a general meeting) constitute a quorum for the transaction of the business of a general meeting.

(3) If within half an hour after the appointed time for the commencement of a general meeting a quorum is not present, the meeting:

(i) if convened on the requisition of Members, is to be dissolved; and

(ii) in any other case, is to stand adjourned to the same day in the following week at the same time and (unless another place is specified at the time of the adjournment by the person presiding at the meeting or communicated by written notice to Members given before the day to which the meeting is adjourned) at the same place.

(4) If at the adjourned meeting a quorum is not present within half an hour after the time appointed for the commencement of the meeting, the Members present are to constitute a quorum.

38. Presiding Member

(1) The Chair is to preside as chair at each general meeting of the Company.

(2) If the Chair is absent or unwilling to act, the Members present must elect one of their number to preside as chair at the meeting.

39. Adjournment

(1) The chair of a general meeting at which a quorum is present may, with the consent of the majority of Members present at the meeting, adjourn the meeting from time to time and place to place, but no business is to be transacted at an adjourned meeting other than the business left unfinished at the meeting at which the adjournment took place unless notice of any further business is given as provided

by Rule 39.

(2) If a general meeting is adjourned for more than fourteen (14) days, the Company must give written or oral notice of the adjourned meeting to each member of the Company stating the place, date and time of the meeting and the nature of the business to be transacted at the meeting.

(3) Except as provided in clauses (1) and (2), notice of an adjournment of a general meeting or of the business to be transacted at an adjourned meeting is not required to be given.

40. Making of decisions

(1) A question arising at a general meeting of the Company is to be determined on a show of hands and, unless before or on the declaration of the show of hands a poll is demanded, a declaration by the Chair that a resolution has, on a show of hands, been carried or carried unanimously or carried by a particular majority or lost, or an entry to that effect in the minute book of the Company, is evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against that resolution.

(2) At a general meeting of the Company, a poll may be demanded by the Chair or by at least five (5) Members present in person or by proxy at the meeting.

(3) If a poll is demanded at a general meeting, the poll must be taken:

(i) immediately in the case of a poll which relates to the election of the chair of the meeting or to the question of an adjournment; or

(ii) in any other case, in such manner and at such time before the close of the meeting as the chair directs,

and the resolution of the poll on the matter is taken to be the resolution of the meeting on that matter.

41. Voting

(1) On any question arising at a general meeting of the Company a Member has one vote only.

(2) All votes must be given personally or by proxy but no Member may hold more than five (5) proxies.

(3) In the case of an equality of votes on a question at a general meeting, the chair of the meeting is entitled to exercise a second or casting vote.

(4) A Member or proxy is not entitled to vote at any general meeting of the Company unless all money due and payable by the Member or proxy to the Company has been paid, other than the amount of the annual subscription payable in respect of the then current year.

42. Appointment of proxies

(1) Each Member is to be entitled to appoint another Member as proxy by notice given to the Company no later than forty eight (48) hours before the time of the meeting in respect of which the proxy is appointed (or such lesser time as the Board may approve).

(2) The notice appointing the proxy is to be in the form set out in Appendix 2 to these Rules or such other form as is approved by the Board from time to time.

SEAL

43 Use of Seal

(1) Unless the Directors make a determination, under clause (6) the Company shall have a common seal.

(2) The Directors shall provide for the safe custody of the seal and shall only use the seal by the authority of the Directors or of a Board of the Directors authorised by the Directors to authorise the use of the seal.

(3) The affixing of the seal shall be sufficient and shall bind the Company if it shall be affixed in the presence of one Director who shall sign every instrument to which the seal is affixed and every such instrument shall be counter-signed by another Director or the Secretary or some other person appointed by the Directors.

(4) A Director may affix the seal to or sign any instrument and the Secretary may counter-sign any instrument on behalf of the Company notwithstanding that the Director and Secretary may be in any way interested in the transaction.

(5) The Directors may at any time determine that the Company shall not have a common seal.

(6) If the Directors determine that the Company shall not have a common seal then a document shall be validly executed and shall be binding upon the Company if it is signed by any two Directors or by one Director and the Secretary (who may not be the same person).

(7) A Director and the Secretary may sign any instrument binding the Company notwithstanding that the Director and the Secretary may be in any way interested in the transaction

ACCOUNTS

44 Financial Reporting

(1) The Board shall cause proper accounting and other records to be kept and shall distribute copies of a financial report (which shall include an income and expenditure statement and balance sheet and every document required by law to be attached thereto); accompanied by a copy of the Auditors report as required by the Law to every Member. The Board shall cause to be made out and laid before each Annual General Meeting the financial report made up to the end of the

Company's financial year but in no case shall that date be more than five months before the date of the meeting.

(2) The Directors shall from time to time determine and to what extent, and at what times and places and under what conditions or regulations the accounting and other records of the Company or any of them shall be open to the inspection of Members other than Directors, and a Member other than a Director does not have the right to inspect any document of the Company except as provided by Law or authorised by the Directors or by the Company in general meeting.

AUDIT

45. The accounts of the Company are to be audited each year by a member of a recognised accounting body who shall supply an audit certificate in respect of such audit.

INDEMNITY

46 Indemnity

(1) Subject to the provisions of the Law every Director Secretary manager or officer of the Company any person employed by the Company as auditor shall be indemnified out of the funds of the Company against all liability incurred by such person as a Director Secretary manager officer or auditor in defending any proceedings whether civil or criminal in which judgement is given in the persons favour or in which the person is acquitted or in connection with any application under the Law in which relief is granted to the person by a court.

(2) Subject to the Law no Director auditor or other officer of the Company shall be liable for the acts receipts neglects or defaults of any other Director or officer or for joining in any receipt or other act for conformity or for any loss or expense happening to the Company through the inefficiency or deficiency of title to any property acquired by the order of Directors or on behalf of the Company or for the insufficiency or deficiency of any security in or upon which any of the monies of the Company shall be invested or for any loss or damage arising from bankruptcy

insolvency tortious act of any person with whom any monies securities or effects shall be deposited or for any loss occasioned by any error of judgement omission or misfortune or default whatsoever which shall happen in relation to those things unless the same shall happen through the persons own negligence default breach of duty breach of trust or dishonesty.

(3) To the extent permitted by law the Company may pay, or agree to pay, a premium in respect of a contract insuring a person who is or has been an officer of the Company against liability:

(i) incurred by the person in his or her capacity as an officer of the Company provided that the liability does not arise out of conduct involving a wilful breach of duty in relation to the Company a contravention of section 183 of the Law; or

(ii) for the costs and expenses occurred by that person in defending proceedings, whatever the outcome.

INCONSISTENCY WITH CORPORATIONS LAW

47 Inconsistency With Corporations Law

(1) In the event that any of these Rules shall be inconsistent with or in breach of any provision of the Law then these Rules then these Rules shall be read down to the extent that they comply with the Law and any rules that are inconsistent with or in breach of the Law shall be deemed to be struck out and shall not form part of these Rules.

(2) In the event that the provisions of the Law permits an act to be done, a decision to be made or a meeting to be held that is more convenient for the Company or the Directors or is more favourable to the Members or the Directors than as required or permitted by these Rules then the Directors may but shall not be obliged so to do (unless the Law so requires) to make the decision, take the action, give the notice or hold the meeting or do the particular thing as is permitted and in the time and in the manner permitted by the Law

VARIATION

48. The Constitution and these Rules including the objects may be varied by Special Resolution.

CHARITABLE FUNDRAISING LEGISLATION

49. Funds raised by means of a collection within the meaning of the Charitable Fundraising Legislation must be maintained in accordance with those Acts.

INTERPRETATION

50. In this Constitution unless there be something in the subject or context inconsistent then the following words and expressions shall have the following meanings: -

"Company" shall mean Road Safety Education Limited.

"Director" shall mean all or any number of the directors for the time being of the Company acting in accordance with these Rules.

"Law" shall mean the Corporations Law in force from time to time and any reference to a section of the Corporations Law or a section of the law shall mean a reference to the Corporations Law and the particular section of the Corporations Law.

"Member" shall mean any person for the time being registered as a member of the Company.

"Office bearers of the Company" shall mean, unless otherwise determined by the Company in general meeting by resolution, the Chair, CEO/Managing Director and the Secretary

"Rotarian" means a current financial member of a Rotary club of Australia.

"Rules" shall mean the Rules forming part of the Company's Constitution as originally adopted or as from time to time added to or amended.

"Road Safety Education Foundation" (formerly "RYDA Foundation") shall mean an endowment trust constituted for the dominant purpose of promoting and financially supporting the Company.

"Seal" or "Common Seal" shall mean the common seal of the Company (if any).

"Secretary" means and includes the Secretary and any assistant or acting secretary and any other person for the time being appointed to perform whether alone or in addition to any other person or persons the duties of a secretary of the Company.

"Signature" shall mean the impression of a mark by hand facsimile mechanical electronic or other means which is properly authorised by the person purported to have signed the document, signed shall mean the result of a signature produced by any means defined above.

"Special Resolution" shall have the meaning assigned to that expression by section 253 of the Law.

"In writing and "written" shall include printing and lithography and other modes of reproducing or representing words in a visible form and shall include electronic means provided the same can be recorded in a permanent form.

"Words" or "Expressions" contained in these Rules shall be interpreted in accordance with the provisions of the law as in force at the date of which such interpretation is required.

51. In these Rules unless a different intention appears:

(i) Words importing a singular number only shall include plural number and vice versa;

(ii) Words importing one gender only shall include the other gender;

(iii) Words importing persons shall include companies and corporations.

Any heading or marginal note inserted in these Rules is included for convenience only and shall not affect the construction of these Rules.

APPENDIX 1

APPLICATION FOR MEMBERSHIP OF THE COMPANY

I, [name] of [address]

hereby apply for membership to Road Safety Education Limited

Dated:

SIGNED ……..

Contact details:
Home phone
Office phone
Mobile phone
Facsimile
Email

APPENDIX 2

FORM OF PROXY

I, [name]

being a current member of Road Safety Education Limited
hereby appoint as my proxy [name]
or in the absence of a named person, Chair of the meeting to be my proxy at the general meeting on [date] and to vote as follows:

[insert instructions on voting or insert “as my proxy thinks fit”]

Dated:

SIGNED ……..

30

CONSTITUTION AS AMENDED BY SPECIAL RESOLUTION PASSED AT A MEETING OF MEMBERS OF THE COMPANY HELD ON ……..2012.

Signed by……,……
for identification purposes

Members

ROAD SATIETY EDUCATION LIMITED
ABN: 17 110 667 706

Minutes of the Annual General Meeting of Members
Held at the offices of Hunt & Hunt, solicitors, one Bligh Street, Sydney, NSW 2000
on 7 December 2023 commencing at 4:55 PM.

PRESENT Ned Boyce (Chair), Terry Birss (CEO/MD), John Loughlin, Gillian Kidson and Wendy Teasdale-Smith.

APOLOGIES Stuart Boland, Paul Pixton,

PROXIES The Chair declared a quorum present, advising that 5 members were present, and proxies had been received from, Geoff McIntyre and Keith Barton, each in favour of the resolutions to be considered.

ORDINARY BUSINESS

MINUTES OF PREVIOUS

MEETING NOTED that the minutes of the previous members' meeting had been approved by the chair of that meeting, and the minutes had been signed as a true and correct record.

FINANCIAL REPORT

RESOLVED THAT that the F23 Consolidated Financial Report of the company and its controlled entities be and is hereby ADOPTED.

It was NOTED that an abbreviated version of the financial report, together with auditor's certificate, would be published in the group's 2023 Concise Annual Report.

OTHER BUSIINESS

CLOSURE There being no further business the meeting duly closed.

Signed as a true and correct record

Chair min.agm

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This document marked "A" Certified true and correct.
Albert Terrence Birss

CEO & Managing Director
Company Secretary
Dated 15 November 2023

Financial Report

Road Safety Education Limited & Controlled Entity (year ended 30 June 2023)

Statement of Comprehensive Income

	Consolidated 2023	Consolidated 2022
	$	$
REVENUE		
Program school fees & grants for Program delivery	2,805,723	1,696,373
Sponsorships & grants for Program maintenance, development, QA & subsidies	1,900,934	1,430,647
TOTAL REVENUE	4,706,657	3,127,020
Program discounts & subsidies given	(1,299,956)	(830,996)
NET REVENUE	3,406,701	2,296,024
Other Income	23,057	118,722
Program delivery	(2,272,852)	(1,452,446)
Program research, maintenance, QA & delivery support	(1,183,619)	(848,248)
Depreciation & amortisation	(39,045)	(32,500
TOTAL EXPENSES	(3,472,459)	(2,214,472)
SURPLUS before other comprehensive income	(65,758)	81,552
OTHER COMPREHENSIVE INCOME		
Exchange difference on translating foreign controlled entities	(3,631)	(775)
SURPLUS (1)	(69,389)	80,777
Retained earnings at the beginning of the financial year	191,978	110,426
Retained earnings at the end of the financial year	126,220	191,978

(1) Total comprehensive revenue and expense for the year

Statement of Financial Position

ASSETS		
CURRENT ASSETS		
Cash and cash equivalents	1,867,960	1,467,249
Trade and other receivables	163,282	309,724
Inventories	6,214	
TOTAL CURRENT ASSETS	2,037,456	1,776,973
NON-CURRENT ASSETS		
Financial assets	801	801
Plant and equipment	30,119	16,407
Intangible assets - education programs	167,218	116,553
TOTAL NON-CURRENT ASSETS	198,138	133,761
TOTAL ASSETS	2,235,594	1,910,734
LIABILITIES		
CURRENT LIABILITIES		
Trade and other payables	529,520	500,137
Employee benefits	274,665	209,375
Contract liabilities	847,902	569,127
TOTAL CURRENT LIABILITIES	1,652,087	1,278,639
NON-CURRENT LIABILITIES		
Employee benefits	23,956	23,779
TOTAL NON-CURRENT LIABILITIES	23,956	23,779
TOTAL LIABILITIES	1,676,043	1,302,418
NET ASSETS	559,551	608,316
EQUITY		
Reserves	433,331	416,338
Retained surplus	126,220	191,978
TOTAL EQUITY	559,551	608,316

Excerpts from the audited financial report

National Audits Group
Authorised Audit Company No: 325055

ROAD SAFETY EDUCATION LIMITED AND CONTROLLED ENTITIES
ABN 17 110 667 706

INDEPENDENT AUDITOR'S REPORT ON THE SUMMARY FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2023

Opinion

We have audited the concise financial report of Road Safety Education Limited and Controlled Entities (the Group), which comprises the statement of financial position as at 30 June 2023, the statement of profit or loss and other comprehensive income, statement of changes in equity, statement of cash flows for the year then ended, and related notes, derived from the financial report of the Group for the year ended 30 June 2023 and the discussion and analysis.

In our opinion, the accompanying concise financial report, including the discussion and analysis of Road Safety Education Limited and Controlled Entities (the Group), complies with Accounting Standard AASB 1039 *Concise Financial Reports*.

Summary Financial Statements

The summary financial statements do not contain all the disclosures required by the *Australian Charities and Not-for-profits Commission Act 2012*. Reading the summary financial statements and the auditor's report thereon, therefore, is not a substitute for reading the audited financial report and the auditor's report thereon. The summary financial statements and the audited financial report do not reflect the effects of events that occurred subsequent to the date of our report on the audited financial report.

The Financial report and Our Report Thereon

We expressed an unmodified audit opinion on the financial report in our report dated 26 October 2023.

Responsibilities of the Directors for the Concise Financial Report

The Directors are responsible for the preparation of the concise financial report in accordance with Accounting Standard *AASB 1039 Concise Financial Reports*, and the *Australian Charities and Not-for-profits Commission Act 2012*.

Auditor's Responsibilities for the Audit of the Concise Financial Report

Our responsibility is to express an opinion on whether the summary financial statements are consistent, in all material respects, with (or are a fair summary of) the audited financial report based on our procedures, which were conducted in accordance with Auditing Standard *ASA 810 Engagements to Report on Summary Financial Statements*.

National Audits Group Pty Ltd
Authorised Audit Company

Chang Chow

Chang Chow
Registered Company Auditor

Dated: 26 October 2023

Sydney

MORE THAN JUST AUDITORS T: 1300 734 707 E: info@audits.com.au www.audits.com.au
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The Barossa Council Community Assistance Scheme Community Grant Application Summary Sheet	
Group/Organisation Details	
Group/Organisation Name	**Road Safety Education**
Address	9 Julius Ave NORTH RYDE NSW 2113
Phone Number	[redacted]
GST Status	ABN and registered for GST
Incorporation Details	Incorporated
Aims/Objectives of Organisation	Our aim is to be able to make this education accessible and affordable to youth. The holistic focus and inclusion of the entire cohort of senior students at the schools, whether they are ready to driver or not, ensures socially disadvantaged students aren't singled out and learn alongside their peers, and for many of them it will be the only road safety education they receive.
Years of establishment	20 Years
Number of Members	4 Members
% of Members in Council Area	0%
Linked to a licenced facility?	No
Government funding received?	Yes
If yes, details	The organisation receives state funding in Queensland and New South Wales, however, none in any of the other states. All of the QLD and NSW state funding is allocated to the costs related to delivering our RYDA program within the states provided. We do not receive any funding from the South Australian Government.
Council grants in past 3 years?	Yes
If yes, details	We are very grateful to have been awarded $1500 funding from the Barossa Council in 2023. With your support we were able to deliver our programs to year 11 student cohorts from both Nuriootpa High School and Faith Lutheran School in September 2023. Neighbouring Kurpunda High School also attended one of our workshops alongside Nuriootpa student's.
Project Details	
Project Title	Enabling Access to RYDA Road Safety Education Programs for Barossa Youth
Project description	RSE is working with the Rotary Club of Barossa Valley and the Rotary Club of Barossa District to coordinate and provide our potentially life-saving education to youth in the region. The following schools have requested our RYDA program, to be attended at Nuriootpa Sports Centre: Nuriootpa High School, Kapunda High School, Eudunda Area School and Faith Lutheran College. Teaching staff of these schools have estimated over 360 year 11 students will attend.
Amount of funding applied for	$3,750
Total cost of project	$9,321
Community Plan reference	Goal 4. Our RSE program aims to foster community resilience - students are provided with strategies to keep themselves and their community safe. Connection - we utilise local mentors to deliver our messages and address the local needs identified by teaching staff and Rotarians. Wellbeing - RYDA sessions utilise the road safety context to improve youth empathy and build global citizenship. The program is aimed to be provided to youth when they start the driving process in order to provide preventative education to the group statistics show are at highest risk on the roads. The RYDA inclusive program model where all year11 students attend supports young people to actively participate and teaches them skills and strategies to make improved decisions on the road and in life. Goal 9. Fair and equitable access to this education is a key focus for RSE. We try to minimise the cost to the schools/students as much as possible by working with community groups, councils and trusts to source costs so all students can be included. We strongly believe every young person should have the opportunity to attend this program, not just those that can afford it. Goal 10. The RYDA program's focus is to ensure young people are supported, to feel safe and to engage, thrive and feel empowered. We incorporate the latest education techniques in our program and utilise a road safety context to provide key life skills in an effective way. By including the whole cohort in our program ensures inclusion on all of our vulnerable young people. For many it will be the only road safety education they receive as they are not wealthy enough to afford private lessons nor sufficiently disadvantaged to qualify for community funded licensing programs.
Location of project	Nuriootpa Sports Centre
Can project proceed with partial funding?	Yes
Project start & end dates	1/9/2024 - 30/6/2025
Is the project enhancing land or building?	No
If yes - who owns land/building?	
If yes - has contact been made regarding approvals?	
Who will benefit from project?	375 youth - Year 11 cohorts from Nuriootpa High School, Kapunda High School, Eudunda Area School and Faith Lutheran College
How will benefit be measured?	RSE measure the efficacy of the program with a number of evaluation tools designed to measure knowledge retention, attitude shift and intended and practiced behaviour change across time. Data is gathered from teachers and students after every workshop and results are mapped against learning outcomes and business objectives and informs RYDA's annual review.
Has other funding been sought?	Yes
Supporting Documentation	
ABN Certificate or Statement from Supplier form	Received
Certificate of Inc or Auspice Information & certificate	Received
Terms of Reference/Constitution	Received
Endorsement from the Asset Owner (if applicable)	Not Applicable
Most recent AGM Minutes	Received
Most recent Audited Financial Statements	Received
Budget & funding page completed?	Yes
Letters of Support	Not Applicable
Plans/Quotes/Images (if applicable)	Not Applicable
Application form TRIM Ref	24/48895
Acknowledgment letter TRIM Ref	24/48934
Staff Feedback	
Asset Management	No Asset Management Impacts
CASC Admin Officer	
Collaborative Project Officer	Would like to see evaluation/outcomes of 2023 project. If positive then it would be worth repeating.
Communications Officers	
Community & Culture	
Coordinator Building & Facility Maintenance	No impact on Council Buildings or Facilities
Customer Support	
Development Services	No impact on Development Services
Director Corporate and Community Services	
Engineering	No direct engineering comment, however, we acknowledge the associated road safety benefits from this type of initiative.
Health Services	No impact on Health services
Manager Community Projects	
Manager Financial Services	There is an inconsistency in the revenue amount disclosed by RSE - $1,141.50 is disclosed as contributions from schools. Based on 375 students at the lesser amount of $5.90 per student (when a range of $5.90-$6.50 is given), I estimate that the contribution from schools is at least $2,215.50 and therefore receiving at least $1,000 more than disclosed. Could we potentially reduce our contribution by this amount if it's already being covered by contributions from the school? Apart from that, I agree with Engineering's comments that there are many benefits to the community in delivering this road safety education to year 11 students.
Regulatory Services	No impact of Regulatory Services
Risk Management	
Strategic Projects	
Works and Engineering Services	