



NOTICE OF MEETING

Notice is hereby given that the next ordinary meeting of the Barossa Bushgardens Committee will be held on Wednesday 9 October 2024 in the Council Chambers, 43-51 Tanunda Road, Nuriootpa, commencing at 1.00pm.

A G E N D A

Welcome by the Chair

1. ATTENDANCE RECORD

1.1 Members Present

Apologies

Nil

Not Present

Nil

Leave of Absence

Nil

2. CONFIRMATION OF PREVIOUS MINUTES

2.1 Minutes of previous meetings – for confirmation:

2.1.1 Barossa Bushgardens Committee meeting held on Wednesday 14 August 2024 at 1.00pm

2.2 Matters arising from previous minutes

Nil

3. MATTERS FOR INFORMATION

3.1	Matters Arising from Previous Minutes	3
3.2	Correspondence	6
3.3	Partner Projects Update	12
3.4	Strategic Plan Progress Report	14
3.5	Chairperson's Report	22
3.6	Friends of Barossa Bushgardens Update	23
3.7	Visitation to the Barossa Bushgardens	24
3.8	Risk Management/Work Health and Safety	25
3.9	Marketing Initiatives and Sales Opportunities	26
3.10	Carers and Disability Link - Discontinuation of Nature and Natter Program	27

4. DEBATE REPORT

4.1	Finance Report	32
-----	----------------	----

5. CONFIDENTIAL AGENDA

Nil

6. URGENT OTHER BUSINESS

7. NEXT MEETING

Wednesday 11 December 2024 at 1.00pm

8. CLOSURE

MATTERS FOR INFORMATION

3.1 MATTERS ARISING FROM PREVIOUS MINUTES

**Author: Executive and Project Support Officer
24/86976**

The following actions from previous meetings are in progress as detailed below:

Meeting Date	Resolution/Action	Status	Actioning Officer
8 February 2023	Investigate the efficiency of the existing solar panels on the Natural Resource Centre	Completed – Final report to June meeting of S41 Committee.	Coordinator, Building and Facility Maintenance
14 June 2023	Future direction of S41 Committee – Manager, Works and Operations to seek input from key stakeholders to enable the development of a Discussion Paper, examining operating models of like-minded organisations. A report to be presented to a future S41 Committee Meeting.	Ongoing – will form part of the review of the Strategic Plan.	Senior Environmental Officer
11 October 2023	R Johnstone to seek expressions of interest from Barossa Australia in relation to representation from the tourism sector on the Barossa Bushgardens S41 Committee.	Pending R Johnstone to provide update report at June meeting of S41 Committee.	R Johnstone
11 October 2023	NRC Coordinator to explore opportunities	Pending	NRC Coordinator

	for cross promotion with the Arid Lands Botanic Gardens Port Augusta.		
11 October 2023	Engage with Mayor Lange to seek inclusion in cycling trails, with linkage to the Bushgardens.	Pending K Thompson to liaise with Council's Communications and Engagement team to investigate wider network promotion.	R Johnstone and K Thompson
11 October 2023	Review of Barossa Bushgardens Masterplan and Strategic Plan	In progress	Committee members
11 October 2023	Draft a proposal for the next Council Budget cycle including a review of the Masterplan and possible engagement with a consultant. Key Stakeholders to be engaged prior to a report being presented to Council.	Pending	Director, Infrastructure and Environmental Services
13 December 2023	Feros Care to be approached to ascertain interest on participating in a program similar to Nature and Natter,	Ongoing – K Thompson has made contact and awaiting a response.	Senior Environmental Officer
10 April 2024	Progression of review of Barossa Bushgardens Strategic Plan and supporting documentation.	Pending To be tabled and progressed at management meetings.	BBG Management group
10 April 2024	BBG representatives to meet with Caleb Lilley and Andrew	Ongoing	NRC Coordinator

	Fairney to investigate potential partnership and identify any barriers such as insufficient water capacity and pressure.	The BBG is currently growing approximately 2000 plants for a project with SA Water/Seeding Natives.	and Nursery Manager
10 April 2024	Meet with SA Water to discuss potential support for the Barossa Bushgardens/Seeding Natives tube stock project, either by the supply of discounted water, or meter upgrades.	Pending	NRC Coordinator, Nursery Manager and Senior Environmental Officer

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil.

MATTERS FOR INFORMATION

3.2 CORRESPONDENCE

**Author: Executive and Project Support Officer
24/87209**

The following correspondence has been received (copies attached):

Date	Sender	Action
23 July 2024	Cr Don Barrett	Note incoming correspondence
19 August 2024	Kate Jenkins	Note incoming correspondence

ATTACHMENTS

Attachment 1 Correspondence Attachment - Barossa Bushgardens S41
Committee Meeting 9 October 2024 [↓](#) 

SUPPORTING REFERENCES

Nil.

From: Cr Don Barrett <dbarrett@barossa.sa.gov.au>
Sent: Tuesday, July 23, 2024 8:29 PM
To: Cr Cathy Troup <ctroup@barossa.sa.gov.au>
Cc: Doreen Von Linde <Dvonlinde@barossa.sa.gov.au>; Rowena Sloane <rsloane@barossa.sa.gov.au>
Subject: Reconciliation and the drawing together of the Bush Gardens and the Gallery

Hello Ladies,

As the meeting was taking place today I was reflecting on the tremendous Reconciliation event at the Bush Gardens and how it is linked through art and the Barossa Gallery. I hope you don't mind but I'll share a few personal pictures to show the linkages.

Many years ago I used to live and work on the APY Lands, getting to know many Anangu, many of whom are still friends. One of those people was a lady by the name of Sadie Singer from Indulkana or to use the Pitjantjatjara word – Iwantja Community – I employed her as the first Female Community Constable on the APY Lands. Sadie was quite an artist and painted for me a painting depicting women going out and gathering bush tucker. In the painting you can see a couple of food bowls containing several bush foods such as bush tomatoes, witchetty grubs and honey ants – more on the honey ants later – they are the linkage.

Several years ago my eldest son followed in his fathers footsteps and returned to the APY Lands to work where he grew up as a child. He was invited out to gather some bush tucker with some ladies. I've included a few photographs of the ladies gathering the honey ants or to use the Pitjantjatjara word for honey ants – Tjala – I do love the red sand. Satisfying your hunger is not easy work.

Now to how it is all linked together. At our recent Reconciliation event at the bush gardens Courtney gave an excellent presentation, taking us out into the Bush Gardens. This group of ladies from the APY Lands has taken my eldest son (he is now 42) out gathering food and he has learnt from them just like I did from Courtney. Sadie has painted for me a lovely painting depicting women gathering bush tucker, going from site to site. In amongst the food gathered were honey ants or Tjala. Each of the communities on the APY Lands has an arts centre, the art centre at Amata is called Tjalaarts or art of the honey ants. Tjala is the Tjukurpa or creation story for the Amata area. Artists from that area create works that reflect the stories and lives of the Amata community.

The Bush Gardens and the Art Gallery are very different however through the painting of Sadie Singer and the storey of the gathering of honey ants everything is linked – stories such as this just need to be curated and told.

Hope you enjoy a bit of history from the APY Lands and a few photos of the subject (honey ant gathering) not usually seen. To close, honey ants do taste nice – very sweet and they are not killed in eating the honey.

Regards

Don Barrett
Don Barrett
Councillor
E: dbarrett@barossa.sa.gov.au | T: 08 8563 8444



The Barossa Council | 43-51 Tanunda Road | PO Box 867 NURIOOTPA SA 5355
www.barossa.sa.gov.au | T: [08 8563 8444](tel:0885638444)







From: kate jenkins [REDACTED]
Sent: Monday, August 19, 2024 11:38 PM
To: Kolar, Sarah (DPC) <Sarah.Kolar3@sa.gov.au>
Cc: Doreen Von Linde <Dvonlinde@barossa.sa.gov.au>; Kim Thompson <kthompson@barossa.sa.gov.au>; Trevor Waldhuter [REDACTED]
Subject: [EXTERNAL] Re: Barossa Bushgardens

CAUTION: This Message originated outside your organization. Treat all attachments and hyperlinks with suspicion.

Hi Sarah thank you for your email it will be wonderful to have the Minister Cook visit I will pass on to our volunteers and staff on the ground and get them to respond directly

Regards
Kate Jenkins

Sent from my iPad

On 19 Aug 2024, at 1:55 PM, Kolar, Sarah (DPC) <Sarah.Kolar3@sa.gov.au> wrote:

OFFICIAL

Hi Bryce and Kate,

I hope you are well. I am Minister Nat Cook's media adviser.

Minister Cook will be in the Barossa on Wednesday and was hoping to stop by and see the bushgarden? I understand she has previously wanted to visit but it hadn't worked out.

She will be available about 11.40am – would anyone be around at that time to show her around?

Thank you.

Sarah Kolar

Media Adviser

Office of the Hon Nat Cook MP
Minister for Human Services
Minister for Seniors and Ageing Well

M 0422 982 129 | **E** sarah.kolar3@sa.gov.au

State Administration Centre, 200 Victoria Square, ADELAIDE SA 5000



Government of South Australia
Department of the Premier
and Cabinet



MATTERS FOR INFORMATION

3.3 PARTNER PROJECTS UPDATE

**Author: Executive and Project Support Officer
24/87212**

The following update is provided for the Committee's information:

Barossa Community Labyrinth

- We hosted a Nature Festival immersive and expansive nature and labyrinth experience on the occasion of the Micromoon (October 3rd)
- The Barossa Community Labyrinth Facebook page is accumulating more followers each week, we have hit 599 which is double what it was last time I checked a couple of years ago. Big thanks to everyone sharing onto their respective pages
- I plan to post more suggestions and ideas for self-motivated walks onto the FB page since I can't be there as often as I used to be
- Did anyone else see the charming little pebble art pieces at the threshold and in the centre of the labyrinth a couple of weeks back? Nice!



Dementia Friendly Community Group

Please refer to Update Report.

Seeding Natives

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil.

MATTERS FOR INFORMATION

3.4 STRATEGIC PLAN PROGRESS REPORT

**Author: Executive and Project Support Officer
24/87213**

The actions within the Barossa Bushgardens Strategic Plan are provided in Attachment 1. The status/progress comments are provided to 30 September 2024.

ATTACHMENTS

Attachment 1 Attachment One - Strategic Plan Update - Barossa Bushgardens S41
Committee meeting 9 October 2024 [!\[\]\(7a315dbd5736d1ca324577d88145843b_img.jpg\)](#) 

SUPPORTING REFERENCES

Nil.

Action	By When	By Whom	Priority	Status/Progress
Key Result Area 1				
TO DEVELOP AND MAINTAIN A SUSTAINABLE RESOURCE THAT MEETS THE GROWING NEEDS OF THE REGION				
Strategy 1 - Maintain and improve the Seed Bank				
CS17 - Natural Resources				
Output 4 – Bushgardens Nursery				
a) Provision of nursery for the production and sale of native plants.	Ongoing	Nursery Manager	High	A highly successful Spring Plant sale was held on Saturday 21st September. Approx 2325 plants were sold with \$3836 taken through the till and around 154 visitors, many of which had never been to the Bushgardens before. Social media was the most successful form of promotion, followed by the Bushgardens newsletter, radio announcements, word of mouth and Coulthard House noticeboard (thanks Cathy!!). End of winter propagation has been completed and spring propagation is underway. Plant orders for Autumn 2025 are slowly streaming in. Seed has been sown and plants currently being propagated for the Lyndoch Rec Park (aiming for 15,000 tube stock) ready for Jan/Feb planting. Mesh has been installed onto the benches in the shade house. What a difference this has made!! Continued documentation of seedlings potted, seed sown, and cuttings produced. Continued movement of stock from the wholesale into the Community nursery to maintain a well-stocked shop! And also, to create room for newly potted up seedlings ready for the following seasons orders. Still waiting on a few 2024 orders to be collected. Regular contact with these customers is ongoing. The volunteer team is working really well at the moment and doing an amazing job!!
b) Maintenance of a regional Seed Bank.	Ongoing	Nursery Manager	High	Spring collection of species has begun. The purchasing of some seed from outside sources i.e Succession

				Ecology, Blackwood Seeds, Trees For Life. Continued documentation of new seed and germination of current seed.
c) Improve the commercial capacity of the nursery, including inclusion of a council nursery operation.	Ongoing	Nursery Manager	High	Poly tunnel working well – added sprays for increased coverage. Currently a nice temperature and humidity perfect for cuttings. Heat bed was shorting out. This has now been fixed. Community Nursery drainage was installed with the intention of assisting in the drainage of water to be quickly and efficiently moved away – still a few issues to rectify. A new storage cupboard was purchased for extra storage and general tidy up in the Community Nursery has been carried out. Waiting on shade house to be fully covered with shade cloth to aid in extra shade for new seedlings. Brenton Valente is completing this. Quote was done in Feb 2024. Waiting on permanent structure for pot washing area to provide shade and protection for volunteers/staff. A gazebo is being used in the meantime. Looking into shade cover for the poly tunnel in summer. In the meantime white wash will be used to cover the outside of the tunnel.
Strategy 2 - Adopt and implement sound assets management principles				
CS3 - Assets				
Output 8 – Asset Maintenance and Operations – Open Space				
a) Management/ Maintenance of native gardens and Bushgardens site	Ongoing	Nursery Manager NRC Coordinator	High	With the completion of the new carpark, plantings have begun. Weeding, mulching, pruning, planting, watering, mowing, and irrigating are just some of the jobs that our wonderful volunteers have been busy doing.
b) Progressive delivery of the Urban Design Framework through identification of key priorities over the next five years.	Ongoing	Manager, I&ES Nursery Manager NRC Coordinator	Low	Have asked our volunteers to have a think about what they would like to see progress at the Bushgardens.
c) Seek to incorporate Coulthard Reserve as part of the broader	Ongoing	Manager I&ES Director I&ES	Low	Nothing to report

Bushgardens site, and improve linkages with caravan park and linear path.				
Key Result Area 2 TO CONNECT PEOPLE TO THE NATURAL ENVIRONMENT				
Strategy 1 - improve links with the primary and secondary education sector				
CS17 - Natural Resources				
Output 3 – Environmental Education and Awareness				
a) Administer/conduct environmental education and awareness programs.	Ongoing	NRC Coordinator	High	2 August - SA Health, Aboriginal Workforce Art Workshop/Wellbeing Day (23 participants) 8 August – Barossa Bush Playgroup (14 children) 8 August – Friends of Barossa Bushgardens Committee Meeting (5 participants) 13 August – Volunteer Toolbox Meeting (24 volunteers) 16 August – Food under Foot Workshop (9 attendees) 22 August – Barossa Bush Playgroup (14 children) 27 August – Tool Sharpening Workshop (13 volunteers) 3 September – CWMS Collaborative planting on public land (4 participants) 10 September – Toolbox Meeting RUOK Day (30 volunteers) 11 September – Native Vegetation Council Information Session (8 participants) 13 September – Gawler East Primary School Workshops (105 students) 16 September – Kapunda High School Traditional Uses Trail Tour (18 students) 17 September – Nuriootpa High School Traditional Uses Trail Tour (18 students) 19 September – Barossa Bush Playgroup (30 children) 21 September – Spring Plant Sale Day (154 customers) 25 September – Mount Torrens Christian School Traditional Uses Plants and Wellbeing (8 students) 29 September – Rotary Club of Barossa Valley Long Lunch
b) Increase the 'experiential' offerings including passive and active programs.	Ongoing	NRC Coordinator	Low	Nothing to report

a) Host Barossa Bushgardens Open Day.	Ongoing	NRC Coordinator Nursery Manager	High	Several Plant Sale Days are held throughout the year.
b) Formalise public programs through long-term planning, diversifying the occurring across environment, art, culture, public health and wellbeing.	Ongoing	NRC Coordinator	Low	No formalised programs, however, Barossa Enterprises visit and join for volunteering and other experiences regularly.
a) Support sustainability initiatives and programs within the region.	Ongoing	NRC Coordinator	High	The NRC Coordinator supports local artists and Reuse, Reduce, Recycle members to share information and support where possible.
b) Support land, water and biodiversity initiatives and programs within the region.	Ongoing	NRC Coordinator	High	Continued support for local schools to plant native plants. Volunteers supported members of the CWMS team to plant around 30 natives on a public area, currently bare and not used.
CS19 - Social Inclusion				
Output 4 – Social Support Groups				
a) Manage and facilitate the Bushgardens Disability Support program.	Ongoing	Nursery Manager Project Officer	Medium	Ongoing. Continued support of Arthur and the group. New participants have joined the group.
Strategy 3 - Create and deliver community-oriented training opportunities				
CS10 – Economic Development				
Output 1 – Economic Development				
a) Form strong partnerships that link the Bushgardens to the wine and tourism industries.	Ongoing	NRC Coordinator Nursery Manager	Medium	Rockford Wines Media release mentioning the Bushgardens as the source of where the Lemon grass idea came about for one of their beverages. Corporate volunteering partnerships. TWE have booked in a date for October.
Strategy 4 - Engage with Aboriginal people				
CS19 - Social Inclusion				
Output 7 – Aboriginal Reconciliation				
a) Host Reconciliation Week event in association with Council and Reconciliation Group	May 2023	Reconciliation Committee	Low	Nothing to report.
Strategy 5 - Increase profile of the Bushgardens				
BS3 - Communications and Engagement				
Output 3 – Community Engagement				
Output 4 – Online / Website support				
a) Prepare "Environmental	Ongoing	NRC Coordinator	Medium	Article for The Leader Newspaper published on 14 th August.

Matters" article in the local newspapers.		Nursery Manager		E-newsletter sent out on 20 th September.
b) Update information and educational materials about each Business Unit services and functions, and update website.	Ongoing	NRC Coordinator Nursery Manager	Low	Ongoing
c) Develop a contemporary brand that appeals across a range of markets.	Ongoing	NRC Coordinator	Low	Staff, volunteers and the Friends of Barossa Bushgardens continue to work on a process to purchase new uniforms for staff/volunteers, including the TBC and BBG logos. This will help improve branding and give a sense of ownership to participating volunteers.
CS21 – Tourism				
Output 2 – Visitor Enquiries/Customer Service				
a) Reposition the Bushgardens as a destination for visitors.	Ongoing	NRC Coordinator	Medium	Continued support from the Barossa Visitors centre in Tanunda (referring people to the Bushgardens).
Key Result Area 3 TO RECRUIT, TRAIN AND RETAIN PRODUCTIVE VOLUNTEERS				
Strategy 1 - Achieve stable and sustainable volunteer group				
CS22 – Volunteers				
Output 2 – Internal Volunteer Support				
Output 3 - Volunteering Promotion and Advocacy				
a) Provide support and training for Bushgardens volunteers.	Ongoing	NRC Coordinator Nursery Manager	Medium	New lunch tables were purchased for the Natural Resource centre. New uniforms have been discussed and voted on. WHS videos on muscle injuries related to work shown to volunteers. Volunteers received training on how to sharpen tools.
b) Attract new volunteers to support program delivery.	Ongoing	NRC Coordinator Nursery Manager	Medium	Recent Maintenance role has been filled. Direct advertising of position was successful. Recent interest by community members to volunteer. Met and discussed roles and referred to Volunteer centre.
Key Result Area 4 TO IMPROVE GOVERNANCE				
Strategy 1 - Develop and execute a new governance model				
BS2 - Business Transformation				
Output 2 – Continuous Improvement Project Management				
a) Documentation of tasks within Business Unit.	Ongoing	NRC Coordinator Nursery Manager	High	Ongoing
BS4 - Council and Committees				
Output 2 – Coordination: Council Committees and Working Groups				
a) Ensure the effective operation of the Barossa Bushgardens Committee in accordance with the	Ongoing	Manager I&ES	High	Ongoing

Local Government Act, Terms of Reference, and Meeting Procedures.				
b) Develop and execute a new governance model for the Barossa Bushgardens.	Ongoing	Manager I&ES Director I&ES	Low	Ongoing
BS7 – Governance				
Output 1 – Governance and Policy Advice				
Output 4 – Legislative Reform				
Output 5 – Complaints Management				
a) Implement legislative reform, where applicable.	Ongoing	Manager I&ES Director I&ES	Low	Nothing to report.
Strategy 2 - Maintain a strong financial framework				
BS6 – Finance				
Output 2 – Budget Management				
a) Ensure effective Budget Performance	Ongoing	Manager I&ES	High	Ongoing.
Strategy 3- Maintain effective internal controls to reduce risk				
BS5 - Enterprise Risk				
Output 2 – Internal Audit				
Output 4 – Disaster Recovery and Business Continuity				
Output 5 – WHS System Management				
a) Identify and prepare Operational Risk Profile.	Ongoing	Manager I&ES NRC Coordinator Nursery Manager	High	Ongoing
b) Identify and document processes to reduce threat of disease, animals, weeds and pests to nursery and gardens at Barossa Bushgardens	Ongoing	Manager I&ES NRC Coordinator Nursery Manager	Medium	Weed spraying throughout the gardens has been completed. Seeding Natives have sprayed broad-leaf herbicide in the Peppermint Box Grassy Woodland area. Chemical control in and around the nurseries ongoing due to continuous water supply. The fence line has been sprayed. Manual weeding ongoing with priority areas done first.
c) Manage organisational risk in the delivery of core services	Ongoing	Manager I&ES NRC Coordinator Nursery Manager	High	Ongoing
d) Ensure that identified Internal Financial Controls are effectively monitored and maintained	Ongoing	Manager I&ES NRC Coordinator Nursery Manager	Medium	Ongoing
e) Maintain and facilitate the ongoing testing and development of Council's Business Continuity Plan and associated Sub-Plans	Ongoing	Manager I&ES NRC Coordinator Nursery Manager	Medium	Ongoing

f) Maintain and champion the implementation of Councils WHS System	Ongoing	Manager I&ES NRC Coordinator Nursery Manager	Medium	Ongoing
g) Undertake WHS Compliance Inspections	Ongoing	Manager I&ES NRC Coordinator Nursery Manager	Medium	Nothing to report.
h) Implement, Review and Maintain Work Health Safety Improvement/Action Plan	Ongoing	Manager I&ES NRC Coordinator Nursery Manager	Medium	Nothing to report.
i) Participate in mandatory external WHS Audits	Ongoing	Manager I&ES NRC Coordinator Nursery Manager	Medium	Nothing to report.
j) Maintain Chemalert Database for sites where chemicals used	Ongoing	Manager I&ES Nursery Manager	High	Next stocktake scheduled for October.
a) Identify funding opportunities to assist in delivery of projects and programs.	Ongoing	Manager I&ES NRC Coordinator Nursery Manager	High	Staff want to apply for a grant to cover the cost of the design and development of a mosaic for a concrete table setting in the gardens. Other grant opportunities sought for other artistic work to be completed in the car park.
b) Prepare a prospectus to assist in promoting the benefits of the Bushgardens to potential funding partners.	Ongoing	Manager I&ES NRC Coordinator Nursery Manager	High	Nothing to report.
c) Monitor and report on grant status and prepare acquittal reports.	Ongoing	Manager I&ES NRC Coordinator Nursery Manager	High	All grants have been acquitted and reported on. Currently no open grants.

MATTERS FOR INFORMATION

3.5 CHAIRPERSON'S REPORT

**Author: Executive and Project Support Officer
24/87219**

A verbal report will be presented.

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil.

MATTERS FOR INFORMATION

3.6 FRIENDS OF BAROSSA BUSHGARDENS UPDATE

**Author: Executive and Project Support Officer
24/87222**

The Friends of Barossa Bushgardens have transferred to online banking and now have a tablet with a Square card reader at the Bushgardens. Revenue from book sales go to the Friends. An agreement has been signed with Ellen Bennet for the sale of her book 'That Grass Book'. The book is sold for \$45 of which \$15 stay with the Friends.

The Group are hosting a stall at the Barossa Co-op on 13 November to raise awareness about the Bushgardens and Friends.

The Friends AGM is held on Thursday, 14 November from 1pm. This year, the group has moved the meeting to commence earlier in the day to allow volunteers to join. The speaker is John Gillen, who holds an Agricultural Science degree and completed a PhD titled "An ecological study of the landscape, perennial plants and soils of the cooper creek floodplain, South Australia". He will share information about his work in the arid lands.

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil.

MATTERS FOR INFORMATION

3.7 VISITATION TO THE BAROSSA BUSHGARDENS

**Author: Executive and Project Support Officer
24/87234**

Staff and volunteers held a total of 17 facilitation/networking, knowledge/skills and awareness raising events during August and September. A total of 517 people joined these events.

During casual catch-up's with people in the gardens, we established that we had visitors from all around Australia and Tasmania.

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil.

MATTERS FOR INFORMATION

3.8 RISK MANAGEMENT/WORK HEALTH AND SAFETY

**Author: Executive and Project Support Officer
24/87236**

At the toolbox meeting, held on 10 September, Samantha House from the Risk Team and Ella Baker from OCP joined to raise awareness about RUOK Day. Volunteers were reminded to wear appropriate PPE and to let staff know if it is not suitable.

An issue was raised by a volunteer who suggested making/buying a tool to help turn the handle on in-ground ball valves. Some of the valves in the nursery are constantly submerged in water and will degrade over time. If a handle breaks or the volunteer slips, this can cause an injury. Staff have enquired with the irrigation supplier for a suitable tool which they don't have. The NRC Coordinator is looking at alternatives to make this task safe.

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil.

MATTERS FOR INFORMATION

3.9 MARKETING INITIATIVES AND SALES OPPORTUNITIES

**Author: Executive and Project Support Officer
24/87237**

On 21 September the Barossa Bushgardens held a Spring Plant Sale Day which attracted 154 people and resulting in the sale of 2195 plants. Customers came from as far as Mount Barker, Adelaide and Kapunda.

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil.

MATTERS FOR INFORMATION

3.10 CARERS AND DISABILITY LINK - DISCONTINUATION OF NATURE AND NATTER PROGRAM

**Author: Senior Environmental Officer
24/88181**

Carers and Disability Link have advised in writing they wish to discontinue the Nature and Natter program as of 31 December 2024.

ATTACHMENTS

- Attachment 1 Letter of advice from Carers & Disability Links discontinuing the Nature and Natter programme [!\[\]\(2c8b760ead07f3808fc542ceb6e0a779_img.jpg\)](#) 
- Attachment 2 Project proposal and costs for July-December 2024 [!\[\]\(2473b3a84740eb9f7227513c4946c867_img.jpg\)](#) 

SUPPORTING REFERENCES

The N&N programme has been running for over 10 years and last financial year they indicated they would prefer to commit to six monthly contracts not the standard 12 which raised some alarm bells. Consequently, we have been working off six month contracts since then. They state their budget cuts are the main reason and the small number of clients that utilise the programme, making the cost per head too high to justify, as their reasons for not continuing. The numbers and attendance of clients do fluctuate throughout the year due to deteriorating health and illness to the point where they no longer participate, however, there are new people joining too. Currently we engage five clients on a regular basis.

Our Disability Support Officer, Arthur Mousamas has been employed for 11 years delivering this programme and is paid for three hours per week which includes an additional one hour to prepare and pack up each Monday. We also have two of our Bushgardens volunteers attend to assist Arthur for the session, in addition to a CADL employee and one volunteer. That volunteer is the partner of one of the clients.

Our charge to CADL have been calculated for Arthur's salary and on costs, plus some additional time for the Nursery Coordinator to support the preparation and programme, totalling \$4621 for six months

The BBG staff who are present on a Monday include Arthur, Penny Devlin (Nursery Manager) and myself and we all can confidently agree that the enjoyment the clients demonstrate whilst on site is very rewarding. A recent comment made by one of the newer clients was that she hadn't felt so happy in such a long time and the work she was doing was meaningful and made her feel so worthwhile. The sessions go for two hours, with the first one hour spent catching up over tea, coffee and biscuits to reacquaint and spend time in the Dementia Friendly garden built specifically for the group, however, if the weather is inclement they will stay inside. The second hour is spent working inside the Volunteer Resource Centre, emptying or filling pots, weeding tubestock and/or pricking out small germinants and planting them in the tubes. These plants are donated to our local community groups including schools, church groups

and other not for profit groups with a recent contribution made to the Barossa Wildlife Rescue group for their new property purposely acquired for rescued kangaroos.

Disability Support Officer salary and on costs equate to approximately \$7200 per annum. An additional \$1260 was charged to CADL for coordination by the Nursery Coordinator.

Communication has started with our Community Development Team to enquire as to whether The Barossa Council could continue this programme under our Community Home Support Programming.



30 September 2024

Glen Carter
Manager, Works and Operations
The Barossa Council
PO Box 867
Nuriootpa SA 5355

Dear Glen,

I am writing to advise of our intent to cease our partnership with the Barossa Council to utilise the Barossa Bushgardens for clients of Carers and Disability Link. Our current partnership agreement ends on 31 December 2024. We are very grateful to the Barossa Council for the many years of support under this partnership.

Unfortunately, challenges with unit pricing across the sectors we work have forced us to review expenditure across our services. It is no longer affordable for us to continue to fund this partnership with the Barossa Council for the utilisation of the Barossa Bushgardens.

I want to take this opportunity to thank the Barossa Council for their wonderful support to our organisation over many years. Your support has been very much appreciated.

Kind regards,

A handwritten signature in blue ink, appearing to read "Kate Preiss", followed by a period.

Kate Preiss
CEO

carersanddisabilitylink.support

Nuriootpa - Kadina - Woodside - Clare

Head Office
15 Second St, Nuriootpa SA 5355
enquiries@cadl.support
08 8562 4000

Reference: CM 23/20060

2 May 2023

Ms Marg Ryan
CEO
Carers and Disability Link
15 Second Street
NURIOOTPA SA 5355

Dear Marg

Thank you for considering a continued contribution towards a partnership with The Barossa Council to provide meaningful and enjoyable activity for some of your 'cared for' clients at the Barossa Bushgardens.

The Barossa Council is to contribute to the partnership by:

- Delivering a nursery based activity program for the general dementia group, for a 2 hour period (plus preparation time) on one morning per week (for the 2023-24 financial year).
- Run this program for minimum 48 weeks per year with a break over the Christmas/New Year period.
- Arranging alternative activities on days over 35 degrees for the groups at the senior citizens or Carer's and Disability Link offices. This may involve an ongoing summer activity for the groups.

The outcomes of this partnership will be:

- Social interaction and engagement in the community for participants
- Physical and mental wellbeing for participants
- Valued contributions towards community projects
- Increase in locally available indigenous native plants to the local community

Outlined below is the proposed breakdown of the contributions.

	Carers and Disability Link	The Barossa Council
NRC Coordinator	\$2,523.00	
Project Officer	\$6,719.00	
FCA Approximation		\$1,441.00
Nursery Materials & Facility Costs		\$1,000.00
Total	\$9,242.00	\$2,441.00



Roles and Expectations:

NRC Co-Ordinator

- Timetable nursery activities
- Provide materials and resources necessary for activities
- Support and advice

Project Officer

- Coordinate the activities and the group
- Maintain contact with relevant Carers and Disability Link staff
- Consult the Nursery Manager for advice and support
- Maintain records of participants and outcomes of the group
- Undertake 6 monthly reports to The Barossa Council and Carers and Disability Link
- Undertake their role in accordance with the Position Description

Carers and Disability Link Contractors

- Responsible for the welfare of the participants
- Assist where necessary
- Liaise with Project Officers re: schedule
- Work with the project officers to ensure that program delivery is appropriate for the needs of the group

Upon your acceptance of the proposal, an invoice will be forwarded.

We appreciate your assistance and commitment and hope to continue this program into the 2023-24 financial year.

Yours sincerely



Per

Glen Carter
Manager, Works and Operations

DEBATE REPORT

4.1 FINANCE REPORT

**Author: Executive and Project Support Officer
24/87240**

PURPOSE

To provide progress on budget income and expenditure as at 30 September 2024.

RECOMMENDATION

That Barossa Bushgardens Committee receive and note the report.

REPORT

Discussion

At the end of September, the expenditure across each cost centre is progressing well..

Following the advice from Carer's and Disability Link confirming the conclusion of funding for the Nature and Natter Program, internal discussions are being held to examine the options for potential ongoing program provision.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 Attachment One - Barossa Bushgardens Budget - September 2024 [↓](#)



Supporting references

Nil.

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan



Natural Environment and Built Heritage

Goal

- 1 The Barossa has sustainable farmland providing diverse and stable returns, while protecting the unique natural environment and biodiversity of the region.
- 3 We take a proactive approach in responding to key environmental challenges such as climate change, water security and waste management.

Strategies

- 1.3 Build on the conservation of the region's natural heritage including bush eco-systems, grassy woodlands, agricultural landscapes and recreational green spaces.
- 3.1 Support community based sustainability initiatives to help reduce the Barossa's contribution to the climate crisis and build on the capacity of local residents and industry to mitigate negative impacts.

Corporate Plan

CS17 Natural Resources - Regional development and management of the environment including natural resource management to ensure the region is managed sustainably and the environment is protected and enhanced

Legislative Requirements

Nil.

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Nil.

COMMUNITY ENGAGEMENT

Not required under Legislation or Council's Public Consultation Policy.

Barossa Bushgardens Budget

Bushgardens Nursery (Previously B145)

2425GLA	Current	Commitments	Actual +	YTD Budget	% of YTD	Full Year
As at Period 04	Actuals	2425GLA	Committed	2425GLB	Budget	Current Budget
	2425GLA		2425GLA		2425GLB	2425GLB
41547 - Commercial Activities - Seedling Sales	-12742.86	0	-12742.86	-8332	1.529387902	-25000
60001 - Wages - Normal Rate	0	0	0	0	0	
60020 - Salaries - Normal	12566.08	0	12566.08	21517.31	0.58399865	69931.19
60023 - Salaries - Superannuation	817.62	0	817.62	0	0	
61210 - Direct Purchases - Stationery	333.25	0	333.25	0	0	
61212 - Direct Purchases - Irrigation supplies	11.05	0	11.05	0	0	
61213 - Direct Purchases - Weed/Pest Chemicals	0	0	0	1100	0	3300
61214 - Direct Purchases - Fertiliser	0	0	0	200	0	600
61215 - Direct Purchases - Mulch/Loam	1877.48	1877.48	3754.96	1168	3.214863014	3500
61216 - Direct Purchases- Plants/Shrubs	71.89	112.09	183.98	168	1.095119048	500
61220 - Direct Purchases - Loose tools	362.16	0	362.16	0	0	
61223 - Direct Purchases - Other	3985.87	0	3985.87	0	0	
62002 - Depreciation Expense - Bldgs	0	0	0	5180	0	15538.82
62003 - Depreciation Expense - Infrastructure	0	0	0	2876	0	8624.03
62004 - Depreciation Expense - Equipment	0	0	0	2560	0	7675.57
63101 - Insurance - Income Protection Insurance	978.54	0	978.54	0	0	
63102 - Insurance - Workers Comp Premium	618	0	618	0	0	
63404 - General - Mobile Phone Expenses	63.62	0	63.62	0	0	
90010 - Full Cost Attribution to External Services	0	0	0	31487.64	0	
	8942.7	1989.57	10932.27	57924.95	0.188731626	84669.61

Bushgardens Disability (Previously B146)

2425GLA	Current	Commitments	Actual +	YTD Budget	% of YTD	Full Year
As at Period 04	Actuals	2425GLA	Committed	2425GLB	Budget	Current Budget
	2425GLA		2425GLA		2425GLB	2425GLB
1015 - Asset Maintenance and Operations: Facilities	105	0	105	0	0	0
1375 - Management and Maintenance: Indoor Facility	611.43	2348.72	2960.15	0	0	0
1450 - Sustainability	721.26	0	721.26	0	0	0
1455 - Land, Water and Biodiversity	0	236.36	236.36	0	0	0
1460 - Environmental Education and Awareness	4332.6	1866.84	6199.44	0	0	0
1465 - Bushgardens Nursery	8414.16	-4030.82	4383.34	-19353.06	-0.226493381	134665
2080 - Insurance and Claims Management	981.74	0	981.74	0	0	
	15166.19	421.1	15587.29	-19353.06	-0.805417335	134665

Bushgardens NRC (Previously B160)

2425GLA	Current	Commitments	Actual +	YTD Budget	% of YTD	Full Year
As at Period 04	Actuals	2425GLA	Committed	2425GLB	Budget	Current Budget
	2425GLA		2425GLA		2425GLB	2425GLB
41304 - Contributions - Other	-59.09	0	-59.09	0	0	0
41547 - Commercial Activities - Seedling Sales	0	0	0	0	0	0
41576 - Other Income - Donations - Other	-1000	0	-1000	0	0	0
60021 - Salaries - Increase in Leave Liabilities	0	0	0	505.58	0	1643
61122 - Contractors - Cleaning Services	0	0	0	1732	0	5200
61124 - Contractors - Waste Disposal Services	105	0	105	0	0	0
61125 - Contractors - Fire Equipment Servicing	0	0	0	212	0	630
61126 - Contractors - Bldg Maintenance Services	611.43	-243.12	368.31	1268	0.2904653	3800
61140 - Contractors - Other Services	59.09	236.36	295.45	1724	0.17137471	5176
61145 - Contractors - Airconditioning Services	0	0	0	52	0	150
61182 - Contractors - Tagging & Testing	0	0	0	188	0	560
61203 - Direct Purchases - Canteen Purchases	580.9	0	580.9	0	0	0
61206 - Direct Purchases - Assets < \$5,000	3207.73	-1872.73	1335	0	0	0
61210 - Direct Purchases - Stationery	46.37	0	46.37	0	0	0
61212 - Direct Purchases - Irrigation supplies	188.96	0	188.96	0	0	0
61213 - Direct Purchases - Weed/Pest Chemicals	29.04	0	29.04	0	0	0
61214 - Direct Purchases - Fertiliser	0	0	0	0	0	0
61215 - Direct Purchases - Mulch/Loam	0	0	0	0	0	0
61216 - Direct Purchases- Plants/Shrubs	150.82	0	150.82	0	0	0
61220 - Direct Purchases - Loose tools	162.32	0	162.32	0	0	0
61223 - Direct Purchases - Other	1279.03	467.84	1746.87	0	0	0
61226 - Office Equipment consumables - Other	936.36	0	936.36	0	0	0
61301 - Energy Costs - Electricity	-4.98	0	-4.98	2464	-0.002021104	7391
61302 - Energy Costs - Gas	0	0	0	92	0	276
61303 - Energy Costs - Fuel & Lubricants	87.71	0	87.71	188	0.466542553	564
61304 - Water - Service Rates	78.6	0	78.6	313	0.251118211	313
61305 - Water - Usage Charges	0	0	0	1024	0	3075
62002 - Depreciation Expense - Bldgs	2589.8	0	2589.8	0	0	0
62003 - Depreciation Expense - Infrastructure	1437.34	0	1437.34	0	0	0
62004 - Depreciation Expense - Equipment	1279.26	0	1279.26	0	0	0
63012 - Bank Charges	43.82	0	43.82	0	0	0
63100 - Insurance - Public Liability	1537.84	0	1537.84	980	1.56922449	2936
63101 - Insurance - Income Protection Insurance	297.92	0	297.92	943	0.31592789	1106
63104 - Insurance - Vehicle Insurance	0	0	0	344	0	1032
63105 - Insurance - Buildings & Contents	981.74	0	981.74	118	8.319830508	911
63401 - General - Advertising	366.55	1832.75	2199.3	600	3.6655	1800
63402 - General - Telephone	81.81	0	81.81	116	0.705258621	350
63406 - General - Internet Expenses	90.82	0	90.82	184	0.493586957	550
90010 - Full Cost Attribution to External Services	0	0	0	-32400.64	0	97202
	15166.19	421.1	15587.29	-19353.06	-0.805417335	134665

Green Adelaide Budget – (previously B172)

2425GLA	Current	Commitments	Actual +	YTD Budget	% of YTD	Full Year
As at Period 04	Actuals	2425GLA	Committed	2425GLB	Budget	Current Budget
	2425GLA		2425GLA		2425GLB	2425GLB
60001 - Wages - Normal Rate	0	0	0	0	0	0
60020 - Salaries - Normal	7279.6	0	7279.6	6325.53	1.150828468	20557.95
60023 - Salaries - Superannuation	481.44	0	481.44	0	0	0
61140 - Contractors - Other Services	1386.36	1000	2386.36	0	0	0
61208 - Direct Purchases - Signs	1798	0	1798	0	0	0
61223 - Direct Purchases - Other	819.32	-300	519.32	0	0	0
63102 - Insurance - Workers Comp Premium	187	0	187	-249	-0.751004016	0
63401 - General - Advertising	0	643.64	643.64	0	0	0
90010 - Full Cost Attribution to External Services	0	0	0	9552.36	0	0
	11951.72	1343.64	13295.36	15628.89	0.850691252	20557.95