



NOTICE OF MEETING

**Notice is hereby given that the next ordinary meeting of the Barossa Bushgardens Committee will be held on Wednesday 19 February 2025
in the Council Chambers, 43-51 Tanunda Road, Nuriootpa,
commencing at 1:00pm.**

A G E N D A

Welcome by the Deputy Chair

1. ATTENDANCE RECORD

1.1 Members Present

Apologies

Nil

Not Present

Nil

Leave of Absence

Nil

2. CONFIRMATION OF PREVIOUS MINUTES

2.1 Minutes of previous meetings – for confirmation:

2.1.1 Barossa Bushgardens Committee meeting held on Wednesday 18 December 2024 at 1.00pm

2.2 Matters arising from previous minutes

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3. MATTERS FOR INFORMATION

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4. DEBATE REPORT

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5. CONFIDENTIAL AGENDA

Nil

6. URGENT OTHER BUSINESS

REVIEW OF STRATEGIC PLAN – KEY RESULTS AREAS

7. NEXT MEETING

Wednesday 16 April 2025 at 1:00pm

8. CLOSURE

MATTERS ARISING FROM PREVIOUS MINUTES

2.2.1 MATTERS ARISING FROM PREVIOUS MINUTES

**Author: Executive and Project Support Officer
25/14856**

The following actions from previous minutes are in progress as detailed below:

Meeting Date	Resolution/Action	Status	Actioning Officer
14 June 2023	Future direction of S41 Committee – Manager, Works and Operations to seek input from key stakeholders to enable the development of a Discussion Paper, examining operating models of like-minded organisations. A report to be presented to a future S41 Committee Meeting.	Ongoing Kim Thompson has held initial discussions with previous Chair's of S41 Committees and will seek further feedback from other Groups.	Senior Environmental Officer
11 October 2023	NRC Coordinator to explore opportunities for cross promotion with the Arid Lands Botanic Gardens Port Augusta.	Ongoing Brayden has spoken to representatives of the Arid Land Botanical Gardens and they are keen to collaborate and are investigating the potential of exchanging 200 plants and developing a small display garden at the Bushgardens.	NRC Coordinator

		Discussions will continue.	
10 April 2024	Meet with SA Water to discuss potential support for the Barossa Bushgardens/Seeding Natives tube stock project, either by the supply of discounted water, or meter upgrades.	Ongoing A meeting will be arranged with SA Water representative, Andrew and Council representative.	Andrew Fairney, NRC Coordinator, Nursery Manager and Senior Environmental Officer
18 December 2024	Barossa Community Labyrinth – MOU to be wound up	Pending	NRC Coordinator
18 December 2024	NCPA promotion of Barossa Bushgardens and Labyrinth	Pending NCPA to be approached in relation to opportunities to promote the Barossa Bushgardens and Labyrinth.	NRC Coordinator

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil

MATTERS FOR INFORMATION

3.1 PARTNER PROJECT UPDATES

**Author: Executive and Project Support Officer
25/14857**

Verbal updates will be provided for the Committee's information:

Barossa Community Labyrinth

Seeding Natives

Nurture and Natter Program

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil.

MATTERS FOR INFORMATION

3.2 MARKETING INITIATIVES AND SALES OPPORTUNITIES

Author: Executive and Project Support Officer
25/14867

Josh Martin (University student) is working on an Insect Field Guide for the Bushgardens. Doreen assisting with this through applying for a grant to cover the cost of printing.

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil.

MATTERS FOR INFORMATION

3.3 CORRESPONDENCE

**Author: Executive and Project Support Officer
25/14873**

The following correspondence has been received (copies attached):

Date	Sender	Action
27 November 2024	Alfie Lem	Note incoming correspondence
2 December 2024	Cath Mossop	Note incoming correspondence
22 December 2024	Kristin Wohlers	Note incoming correspondence
11 January 2025	Tamara Froud	Note incoming correspondence

ATTACHMENTS

Attachment 1 Barossa Bushgardens Correspondence - January 2025_Redacted [↓](#)


SUPPORTING REFERENCES

Nil.

From: Alfie Lem <hello@portenvironmentcentre.org.au>

Sent: Wednesday, November 27, 2024 11:10 AM

To: Doreen Von Linde <Dvonlinde@barossa.sa.gov.au>; GEC Coordinator

<coordinator@gawlerenvironmentcentre.org.au>; erin.sautter@conservationsa.org.au; Mossop,

Catherine (DEW) <Catherine.Mossop@sa.gov.au>; Sarah Ansell

<sarah.ansell@secondnature.org.au>; Val Hunt <coordinator@hecinc.org.au>; Bec Lane

<recreatemp@outlook.com>; Janine <info@willungaenviro.org.au>; dani@flec.com.au

Subject: [EXTERNAL] Fw: WOMADelaide 2025 Stallholder Application Outcome

CAUTION: This Message originated outside your organization. Treat all attachments and hyperlinks with suspicion.

Hi all

Unfortunately our application for a stall at Womad next year has been unsuccessful. Its very disappointing and no clues offered as to how we could frame ourselves better next year.

Cath - does Green Adelaide host a stall at Womad? And are we able to have a small GAEN presence there potentially?

It would be great if we can work toward a presence at other community events during the year, let me know if any particular events come to mind!

Kind regards,

Alfie Lem

Port Environment Centre Coordinator

27 North Parade, Port Adelaide

Wednesday, Thursday, Friday


portenvironmentcentre.org.au

The Port Environment Centre acknowledges the Traditional Owners of the land, sea and waters of the area that we live and work, the Kaurra Miyurna. We acknowledge their continuing connection to their culture and we pay our respects to their Elders past and present.

From: WOMADelaide <stalls@womadelaide.com.au>

Sent: Friday, November 22, 2024 16:19

To: Alfie Lem <hello@portenvironmentcentre.org.au>

Subject: WOMADelaide 2025 Stallholder Application Outcome

Hi there,

We are writing today regarding your WOMADelaide 2025 stall application. Unfortunately your stall application has been unsuccessful this year.

It is always a difficult decision to give disappointing news to stallholders, including those who traded at WOMAdelaide in the past. As in previous years we have received more applications than sites available and have therefore been unable to accommodate everyone.

We appreciate the time and effort involved in submitting an application. Our decision was not based on dissatisfaction with your stall proposal, we consider each application on individual merits as well as a fit with the greater offerings at the festival. Within our curation we must include a balanced mix of crafts, makers, and arts, new stalls and returning, to create a wide variety of offerings for our patrons.

We are sorry that we cannot offer you a site at WOMAdelaide 2025 but would like to encourage you to apply again in future years.

We will also keep you on a waiting list should any successful stall applicants withdraw over the next few months.

Kind regards,

WOMAdelaide Stalls Team

P | +61 8 8271 1488

A | 12 King William Road, Unley SA 5061

W | womadelaide.com.au

Botanic Park / Tainmuntilla

7 - 10 March 2025

We acknowledge the Kaurna people, the traditional owners of the Adelaide plains and we pay our respects to Elders past and present. Always was, always will be.

From: Mossop, Catherine (DEW) <Catherine.Mossop@sa.gov.au>
Sent: Monday, December 2, 2024 11:48 AM
To: Doreen Von Linde <Dvonlinde@barossa.sa.gov.au>; jacquie shannon <jacquie.shannon@barossa.sa.gov.au>; GEC Coordinator <coordinator@gawlerenvironmentcentre.org.au>; Erin Sautter <erin.sautter@conservationsa.org.au>; Emma <hello@portenvironmentcentre.org.au>; Val Hunt <coordinator@hecinc.org.au>; Janine <info@willungaenviro.org.au>; Sarah Ansell <sarah.ansell@secondnature.org.au>; dani@flec.com.au
Subject: [EXTERNAL] Huge favour please...

CAUTION: This Message originated outside your organization. Treat all attachments and hyperlinks with suspicion.

OFFICIAL

Happy Monday everyone,

I am emailing to request a huge favour please:

Green Adelaide has been approached by Renewal SA to provide some information on environment centres. It's part of work Renewal is doing to look into successful community hub models. We've already provided them with the new GISA hubs guide, but they're requesting info on real examples of what's already happening across Adelaide, and where.

ONLY IF YOU HAVE TIME PLEASE, it would be good to share the successes of your centres, and any learnings – I've created a bit of a table below, so you can just fill in via return email (only fill in the bits relevant to your centre, and don't spend too long, just approx. off the top of your head is fine). I can provide the location info.

If you have a photo or two that you could attach (or sms me) that shows the inside and/or front of your centre, that might be helpful to include.

Please let me know if there is someone else I could reach out to who could help gather the info. Otherwise, I am happy to share on your behalf, to the best of my knowledge, or let Renewal SA know to approach you directly and/or visit on a day you're open.

Will collate everything this Friday.

Many, many thanks.
Cath

XX Environment Centre/Natural Resource Centre

Opening days/hours:

Governance model: (most will be elected committee, except BBG and ASC?)

Financial arrangement: (Incorporated or auspice by?)

No. regular volunteers:

Room / Spaces	Y/N (approx. m2 if possible)	Use	Special features	Wish list
Commons / entrance	xxm2	Examples: information, exhibition etc...	Examples : reception desks, shelving	
Meeting Room 1	xxm2	Examples: Casual, regular, events	Examples: Number of seats, tables, projector, screen, stage	
Meeting room 2	xxm2	...		
Office 1	xxm2	...		
Office 2	xxm2	...	...	
Kitchen (indoor)	xxm2	...	Examples: Fridge, sink,	
Canteen / Restaurant	xxm2	...		
Cafe	xxm2	...		
Outdoor kitchen	xxm2	...		
Storage	xxm2	..		
Toilet amenities	xxm2	..		
Bathroom / Shower	xxm2	..		
Change room	xxm2			
Vegetable garden	xxm2	..		
Tool shed	xxm2	..		
Workshop	xxm2	Example: Repair, craft, professional, events		
Other (eg nursery)	xxm2	..		
Total existing surface area	xxm2			

From: KRISTIN Wohlers [REDACTED]
Sent: Sunday, December 22, 2024 5:45 PM
To: doreen.vonlinde@gmail.com; Doreen Von Linde <Dvonlinde@barossa.sa.gov.au>; Tank Girl [REDACTED]
Subject: [EXTERNAL] Barossa Bushgardens Table Mosaic

CAUTION: This Message originated outside your organization. Treat all attachments and hyperlinks with suspicion.

Hi Doreen,
First of all I would like to thank you for the extraordinary quick application and turn around for the Quick Response grant. Thank you!

Working at the Barossa Bushgardens in mosaics was a dream come true for me. The concept of the Bushgardens is very close to my heart and I have been involved with the Bushgardens and Friends of the Barossa Bushgardens for almost 15 years now. At last I had the opportunity to create a lasting mosaic artwork with international artist Tamara Froud not only for the Bushgardens but also with many Barossa volunteers and some of my mosaic artist friends.

The collaboration with Tamara Froud for the making process was amazing - seeing how she managed the large group of inexperienced mosaic makers and got them collaborating in groups with more experienced mosaicists. The can-do attitude of everyone was infectious and the collegial teamwork of all involved was a joy!

Finishing off the table with epoxy grout from Mapei with Karen Wishart makes it a very long lasting artwork - prepared for the harsh weather. Mapei's products fit well into the Bushgarden environment as their products are aiming to have least environmental impact and a number of the adhesives being CO2 neutral.

Thank you for the opportunity - the learning experience with Tamara Froud - as a community mosaic artist was very valuable.

Last but not least - the design process with local artist Kate Jenkins, Tamara Froud and myself brought together knowledge of the local flora and fauna, artistic experience and a community-possible design achievable in a two day workshop environment.

Overall - a great intense experience - made possible by your amazing support and can-do attitude and hard work!

Kind regards
Kristin

Kristin Wohlers

Sculpture and Mosaic Artist, m: [REDACTED]
<https://www.barossamosaic.com>
South Australian **MAANZ** Rep



MAANZ National Community Officer
[Mosaic For Afghan Women Australia/ IYOG22](#)

From: Tamara froud [REDACTED]
Sent: Saturday, January 11, 2025 5:27 AM
To: Doreen Von Linde <Dvonlinde@barossa.sa.gov.au>
Cc: Kristin Wohlers [REDACTED]
Subject: [EXTERNAL] Re: Testimonial/Feedback

CAUTION: This Message originated outside your organization. Treat all attachments and hyperlinks with suspicion.

Dear Doreen,

I'm attaching a few reflections on our project. I hope they are not too late.

All the best.

Tamara Froud

Director
MOSAIC ART LTD

FB: Mosaic Art Ltd
I: Mosaicallsorts
T: [REDACTED]
[REDACTED]

President
British Association for Modern Mosaic

BAROSSA BUSHGARDENS REFLECTIONS

Tamara Froud, December 2024

The project as a whole

The concept behind the project was an excellent way to recognise and celebrate the strong volunteer community that supports the Bushgardens.

I particularly enjoyed having the opportunity to experience the gardens, the projects and the nature. It was exciting researching the plants and then working with Kate and Kristin on the design. Our design development session fizzled with ideas, and I felt we inspired each other and worked well together.

The space was fantastic, and the atmosphere was supportive. Doreen provided solid support for all aspects of this undertaking, while also leaving us to get on with the job without micro-managing.

The Group

The workshops were fun filled and high energy.

The group worked well being divided up into smaller groups.

The addition of some participants with more experience made the sessions productive and learner friendly.

Although many of the group were inexperienced, they more than made up for it in enthusiasm and learning - I have nothing but praise for their attitude to learning, willingness to try new things and to help each other out, discussing things along the way and finding the solutions needed.

Overall, this was a great way to upskill the volunteers, to research and recognise the flora and fauna of the Bushgardens and to improve the concrete table in the process.

A huge thank you to the organisers, all the volunteers, to Kristin for finishing the grouting process and to the funders for making it all possible.

MATTERS FOR INFORMATION

3.4 STRATEGIC PLAN PROGRESS REPORT

Author: Executive and Project Support Officer
25/14877

The actions within the Barossa Bushgardens Strategic Plan are provided in Attachment 1. The status/progress comments are provided to 31 January 2025.

ATTACHMENTS

Attachment 1 Barossa Bushgardens Strategic Plan - Progress Report January 2025
 

SUPPORTING REFERENCES

Nil.

Action	By When	By Whom	Priority	Status/Progress
Key Result Area 1				
TO DEVELOP AND MAINTAIN A SUSTAINABLE RESOURCE THAT MEETS THE GROWING NEEDS OF THE REGION				
Strategy 1 - Maintain and improve the Seed Bank				
CS17 - Natural Resources				
Output 4 – Bushgardens Nursery				
a) Provision of nursery for the production and sale of native plants.	Ongoing	Nursery Manager	High	Volunteers continuing to work on fulfilling plant orders for the Barossa Park project (10,000 plants), Seeding Natives SA Water project (1750) and general orders (8000 plants). Community Nursery looking full, with a variety of healthy plants.
b) Maintenance of a regional Seed Bank.	Ongoing	Nursery Manager	High	Summer seed collection in progress. Continuing to clean, package, store and record collections.
c) Improve the commercial capacity of the nursery, including inclusion of a council nursery operation.	Ongoing	Nursery Manager	High	Permanent shelter structure now in place in pot washing area. Shade house roof fully covered in shade cloth. X 2 new stainless steel potting up benches have arrived. Need to be assembled. Looking into purchasing more benches for the Community Nursery. Looking into a Community Nursery sign on the outside of the fence (facing Research Road). Looking into building a soil bay.
Strategy 2 - Adopt and implement sound assets management principles				
CS3 - Assets				
Output 8 – Asset Maintenance and Operations – Open Space				
a) Management/ Maintenance of native gardens and Bushgardens site	Ongoing	Nursery Manager NRC Coordinator	High	Caltrop control ongoing with only few plants found due to dry weather. Poplar seedlings controlled by contractor. Pruning during cooler weather across site (after seed and cuttings have been collected). Watering schedule working well with over 95% survival of 2024 plantings recorded.
b) Progressive delivery of the Urban Design Framework through identification of key priorities over the next five years.	Ongoing	Manager, I&ES Nursery Manager NRC Coordinator	Low	Nothing to report
c) Seek to incorporate Coulthard Reserve as part of the broader Bushgardens site, and improve linkages with caravan park and linear path.	Ongoing	Manager I&ES Director I&ES	Low	
Key Result Area 2				
TO CONNECT PEOPLE TO THE NATURAL ENVIRONMENT				
Strategy 1 - improve links with the primary and secondary education sector				
CS17 - Natural Resources				
Output 3 – Environmental Education and Awareness				
a) Administer/conduct	Ongoing	NRC Coordinator	High	1 December 2024 – Bushgardens Zen

environmental education and awareness programs.				10 December 2024 – Volunteer Christmas Lunch (43 volunteers) 10 December 2024 – Mosaic Unveiling (51 participants) 12 December 2024 – Barossa Bush Playgroup (23 children) 15 December 2024 – Bushgardens Zen (11 participants) 21 December 2024 – Barossa Community Labyrinth – Summer Solstice Sunrise Labyrinth Walk 5 January 2025 – Bushgardens Zen 14 January 2025 – Memorial Service (178 participants) 15 January 2025 – Cultural Awareness Training Barossa Ambassadors – (12 participants) 16 January 2025 – Barossa Bush Playgroup (30 children) 19 January 2025 – Bushgardens Zen 22 January 2025 – EDIE Dementia Australia VR Session (13 participants) 26 January 2025 – Australia Day Breakfast Kids Activities (27 children) 28 January 2025 – Volunteer Manual Handling Workshop (25 volunteer) 30 January 2025 – Barossa Bush Playgroup (30 children)
b) Increase the 'experiential' offerings including passive and active programs.	Ongoing	NRC Coordinator	Low	Bush School Sessions organised for July school holidays.
a) Host Barossa Bushgardens Open Day.	Ongoing	NRC Coordinator Nursery Manager	High	N/A
b) Formalise public programs through long-term planning, diversifying the occurring across environment, art, culture, public health and wellbeing.	Ongoing	NRC Coordinator	Low	Nature and Natter Program on Mondays. Semester 1 – Faith Lutheran College – Year 11 students volunteering each week for 1.25 hours, Project: Nature Trail, including removal and replacement of rotten logs, clean up pathway, development of games along trail, plant identification, sowing, propagation, planting, watering, weeding. Development of fun information signs for children.

a) Support sustainability initiatives and programs within the region.	Ongoing	NRC Coordinator	High	Collaboration with TBC Sustainability Officer for projects/workshops in March.
b) Support land, water and biodiversity initiatives and programs within the region.	Ongoing	NRC Coordinator	High	NRC Coordinator to support Tanunda Kindergarten and Riverton and District Highschool with native garden/foodplant garden developments. Information sessions about traditional uses plants.
CS19 - Social Inclusion				
Output 4 – Social Support Groups				
a) Manage and facilitate the Bushgardens Disability Support program.	Ongoing	Nursery Manager Project Officer	Medium	Nature and Natter program up and running. Reta and Arthur sharing role with support from Penny.
Strategy 3 - Create and deliver community-oriented training opportunities				
CS10 – Economic Development				
Output 1 – Economic Development				
a) Form strong partnerships that link the Bushgardens to the wine and tourism industries.	Ongoing	NRC Coordinator Nursery Manager	Medium	Ongoing
Strategy 4 - Engage with Aboriginal people				
CS19 - Social Inclusion				
Output 7 – Aboriginal Reconciliation				
a) Host Reconciliation Week event in association with Council and Reconciliation Group	May 2023	Reconciliation Committee	Low	Reconciliation Day Event:
Strategy 5 - Increase profile of the Bushgardens				
BS3 - Communications and Engagement				
Output 3 – Community Engagement				
Output 4 – Online / Website support				
a) Prepare "Environmental Matters" article in the local newspapers.	Ongoing	NRC Coordinator Nursery Manager	Medium	Ongoing
b) Update information and educational materials about each Business Unit services and functions, and update website.	Ongoing	NRC Coordinator Nursery Manager	Low	Ongoing
c) Develop a contemporary brand that appeals across a range of markets.	Ongoing	NRC Coordinator	Low	Comms Team helping BBG staff to design signage for the gardens. NRC Coordinator to send signage content and photos to the team.
CS21 – Tourism				
Output 2 – Visitor Enquiries/Customer Service				
a) Reposition the Bushgardens as a	Ongoing	NRC Coordinator	Medium	Brochures distributed across the region. Visitors come from near and far.

destination for visitors.				
Key Result Area 3 TO RECRUIT, TRAIN AND RETAIN PRODUCTIVE VOLUNTEERS				
Strategy 1 - Achieve stable and sustainable volunteer group				
CS22 – Volunteers				
Output 2 – Internal Volunteer Support				
Output 3 - Volunteering Promotion and Advocacy				
a) Provide support and training for Bushgardens volunteers.	Ongoing	NRC Coordinator Nursery Manager	Medium	Risk Team has organised a Manual Handling Workshop for volunteers which was well received. Regular exercises are recommended to be implemented before each day and after lunch.
b) Attract new volunteers to support program delivery.	Ongoing	NRC Coordinator Nursery Manager	Medium	A new volunteer has started in January, joining the outdoor team. Several visitors that live in the region have expressed interest in volunteering.
Key Result Area 4 TO IMPROVE GOVERNANCE				
Strategy 1 - Develop and execute a new governance model				
BS2 - Business Transformation				
Output 2 – Continuous Improvement Project Management				
a) Documentation of tasks within Business Unit.	Ongoing	NRC Coordinator Nursery Manager	High	Ongoing
BS4 - Council and Committees				
Output 2 – Coordination: Council Committees and Working Groups				
a) Ensure the effective operation of the Barossa Bushgardens Committee in accordance with the Local Government Act, Terms of Reference, and Meeting Procedures.	Ongoing	Manager I&ES	High	
b) Develop and execute a new governance model for the Barossa Bushgardens.	Ongoing	Manager I&ES Director I&ES	Low	
BS7 – Governance				
Output 1 – Governance and Policy Advice				
Output 4 – Legislative Reform				
Output 5 – Complaints Management				
a) Implement legislative reform, where applicable.	Ongoing	Manager I&ES Director I&ES	Low	
Strategy 2 - Maintain a strong financial framework				
BS6 – Finance				
Output 2 – Budget Management				
a) Ensure effective Budget Performance	Ongoing	Manager I&ES	High	NRC Coordinator has still problems with viewing the budget and budget allocations.
Strategy 3- Maintain effective internal controls to reduce risk				
BS5 - Enterprise Risk				
Output 2 – Internal Audit				
Output 4 – Disaster Recovery and Business Continuity				

Output 5 – WHS System Management				
a) Identify and prepare Operational Risk Profile.	Ongoing	Manager I&ES NRC Coordinator Nursery Manager	High	. Nothing to report.
b) Identify and document processes to reduce threat of disease, animals, weeds and pests to nursery and gardens at Barossa Bushgardens	Ongoing	Manager I&ES NRC Coordinator Nursery Manager	Medium	Ongoing
c) Manage organisational risk in the delivery of core services	Ongoing	Manager I&ES NRC Coordinator Nursery Manager	High	Ongoing
d) Ensure that identified Internal Financial Controls are effectively monitored and maintained	Ongoing	Manager I&ES NRC Coordinator Nursery Manager	Medium	Ongoing
e) Maintain and facilitate the ongoing testing and development of Council's Business Continuity Plan and associated Sub-Plans	Ongoing	Manager I&ES NRC Coordinator Nursery Manager	Medium	Ongoing
f) Maintain and champion the implementation of Councils WHS System	Ongoing	Manager I&ES NRC Coordinator Nursery Manager	Medium	Staff keep exploring ways to improve safety on site and for volunteers/visitors.
g) Undertake WHS Compliance Inspections	Ongoing	Manager I&ES NRC Coordinator Nursery Manager	Medium	Building inspection has been completed in December 2024.
h) Implement, Review and Maintain Work Health Safety Improvement/Action Plan	Ongoing	Manager I&ES NRC Coordinator Nursery Manager	Medium	Ongoing
i) Participate in mandatory external WHS Audits	Ongoing	Manager I&ES NRC Coordinator Nursery Manager	Medium	Nothing to report
j) Maintain Chemalert Database for sites where chemicals used	Ongoing	Manager I&ES Nursery Manager	High	Currently up to date
a) Identify funding opportunities to assist	Ongoing	Manager I&ES NRC Coordinator	High	Ongoing – currently funding is sought for:

in delivery of projects and programs.		Nursery Manager		- Art workshop with Aboriginal Highschool Students from Nuri High to create a mosaic tabletop in memory of the late Russell Johnstone. - Reconciliation Day Event on 3 June - Printing of 50 BBG Bug Field Guides
b) Prepare a prospectus to assist in promoting the benefits of the Bushgardens to potential funding partners.	Ongoing	Manager I&ES NRC Coordinator Nursery Manager	High	Nothing to report
c) Monitor and report on grant status and prepare acquittal reports.	Ongoing	Manager I&ES NRC Coordinator Nursery Manager	High	Currently no open grants, all recent grants completed and acquitted.

MATTERS FOR INFORMATION

3.5 FRIENDS OF BAROSSA BUSHGARDENS UPDATE

Author: Executive and Project Support Officer
25/14884

The Friends are considering of organising another Community Environment Forum. The last two forums were very successful and the group managed to connect environmental groups with each other and work together on issues that affect all.

Changes in the Register for Environmental Organisations status will need to be reflected in the Friends' Constitution.

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil.

MATTERS FOR INFORMATION

3.6 RISK MANAGEMENT/WORK HEALTH AND SAFETY

**Author: Executive and Project Support Officer
25/14888**

Shade house – benches too close together. Difficult to navigate with plant trolleys.
Logged in Skytrust.

Fan installed in Community Nursery shelter to assist with air flow particularly when hot
– comfort of volunteers.

Fan installed in Tractor Shed to assist with airflow for comfort of volunteers.

Manual Handling workshop for volunteers was a valuable experience with exercises
being implemented each morning and after lunch.

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil.

MATTERS FOR INFORMATION

3.7 VISITATION TO THE BAROSSA BUSHGARDENS

**Author: Executive and Project Support Officer
25/17433**

Visitation was down during the last two months with a total of 452 people joining seven regular activities, like Bushgardens Zen and Bush Playgroup as well as eight other events.

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil.

DEBATE REPORT

4.1 FOOD FOR WILDLIFE PROJECT

**Author: Senior Environmental Officer
25/14850**

PURPOSE

To seek the Committee's approval to develop a Food for Wildlife project on site at the Barossa Bushgardens.

RECOMMENDATION

That Barossa Bushgardens Committee approve the development of the Food for Wildlife project on site at the Barossa Bushgardens.

REPORT

Background

The Food for Wildlife (FfW) project is an initiative whereby specific native plants are grown in an orchard style space to allow easy access for wildlife carers and rescuers to provide native and natural food for injured native animals whilst being rehabilitated. Most of the injured and juvenile fauna in care rely on having fresh, native food supplied daily which can be challenging to find at times. FfW programmes have been supported and implemented by several Councils, including City of Port Adelaide and Enfield, City of Charles Sturt, Light Regional Council and Mount Barker Council, in collaboration with their local animal rescue organisations.

Introduction

The Barossa Wildlife Rescue (BWR) members and other carers permitted by the Department of Environment currently source native browse from our roadsides, road reserves and private properties. This can be a risky activity and may impact the integrity of our roadsides and of our conservation significant sites.

Discussion

The area identified for the orchard is adjacent the track at the entrance to enable easy access by the BWR volunteers and will incorporate an aesthetically pleasing design with interpretation to explain why we have built this and will help to educate the public about the importance of native vegetation for habitat and food resources for our native animals.

The plantings will incorporate a suite of natives that have been approved by BWR to support the native animals predominately in care including koalas, kangaroos, ring-tailed and brush-tailed possums and a variety of seed-eating and nectivorous birds. Training will be provided on correct techniques for coppicing to ensure the aesthetics of the site.

Once approved, planning will be underway to facilitate a planting event on World Koala Day (May 3rd, 2025) and will include BWR and other carers to assist with the planting. This will also coincide with our Nursery Plant Sale to maximise exposure and further enhance the educational opportunity.

Summary and Conclusion

Plants are being grown at present to support the project.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 Food for Wildlife Project Overview - 2025 copy [!\[\]\(a870788d6ed9b8fd294b7654a8c8526b_img.jpg\) !\[\]\(18065afa4ef6662bca9f3f6088f7de30_img.jpg\)](#)

Supporting references

Nil.

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan



Natural Environment and Built Heritage

Goal

- 1 The Barossa has sustainable farmland providing diverse and stable returns, while protecting the unique natural environment and biodiversity of the region.
- 3 We take a proactive approach in responding to key environmental challenges such as climate change, water security and waste management.

Strategies

- 1.3 Build on the conservation of the region's natural heritage including bush eco-systems, grassy woodlands, agricultural landscapes and recreational green spaces.
- 3.1 Support community based sustainability initiatives to help reduce the Barossa's contribution to the climate crisis and build on the capacity of local residents and industry to mitigate negative impacts.

Legislative Requirements

Nil.

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Initial conversations have been undertaken with a local Corporate business who are interested in funding the signage

COMMUNITY ENGAGEMENT

The FfW proposal has been sent to the BWR Committee and members including other DEW permitted carers in our region for their input

Food for Wildlife (FfW)

Project overview

Food for Wildlife (FfW) is an initiative whereby specific native plants are grown in an orchard style space to allow easy access for wildlife carers & rescuers to provide native food for injured native animals whilst being rehabilitated. Most of the injured and juvenile fauna in care rely on having fresh, native food supplied during daily which can be a challenging at times. FfW programmes have been supported and implemented by several other Councils, including City of Port Adelaide and Enfield (Figure 1), City of Charles Sturt, Light Regional Council and Mount Barker Council, in collaboration with their local animal rescue organisations.



Figure 1. City of Port Adelaide and Enfield Wildlife Fodder Plantation

The Barossa Wildlife Rescue (BWR) members continue to source native browse from our roadsides, road reserves and private properties which can be a risky activity and may impact the integrity of our roadsides and of our conservation significant sites. The area for the orchard could be up close to the entrance to enable easy access by the BWR volunteers and incorporate interpretative signage as per the example provided by the City of Charles Sturt (Figure 2).

The orchard style plantings would incorporate a suite of natives including eucalypts (which get coppiced to allow easy picking/cutting), grevilleas, hakeas, callistemons, and other flowering varieties, all which can be prepared and grown by the community, including our volunteers and our People living with Dementia group members. The fauna species this project would support include koalas, ring-tailed possums, brush-tailed possums, and birds (seed-eating & nectivorous).

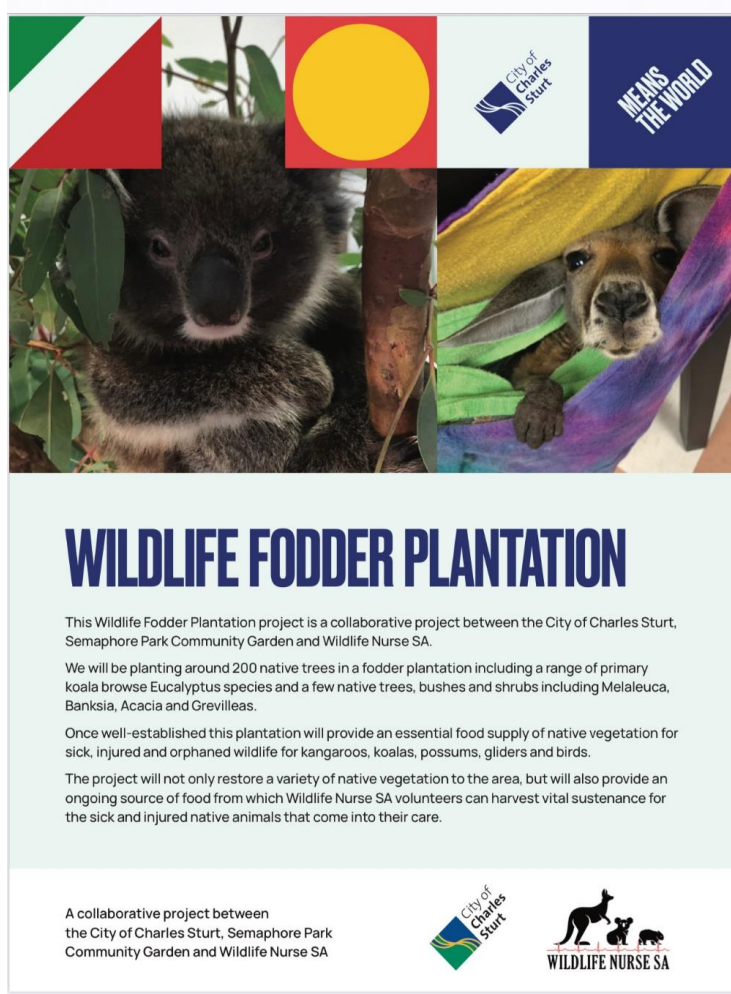


Figure 2. City Charles Sturt Interpretation sign

Site proposal and preparation

The proposed area (Figure 3) is approximately 80m x 40m wide.

Tubestock can be planted in rows with four metres in between each plant to allow for growth, access for wildlife volunteers and for ongoing maintenance (mowing, weed control, etc.). This will provide space for approximately 150 trees and shrubs. Grasses can be planted in groups (25 tubestock) for ease of harvesting.

The area will need to be sprayed out to reduce competition (exotic grass and weeds) and once planted covered in mulch. This will help maintain moisture and ongoing weed management.

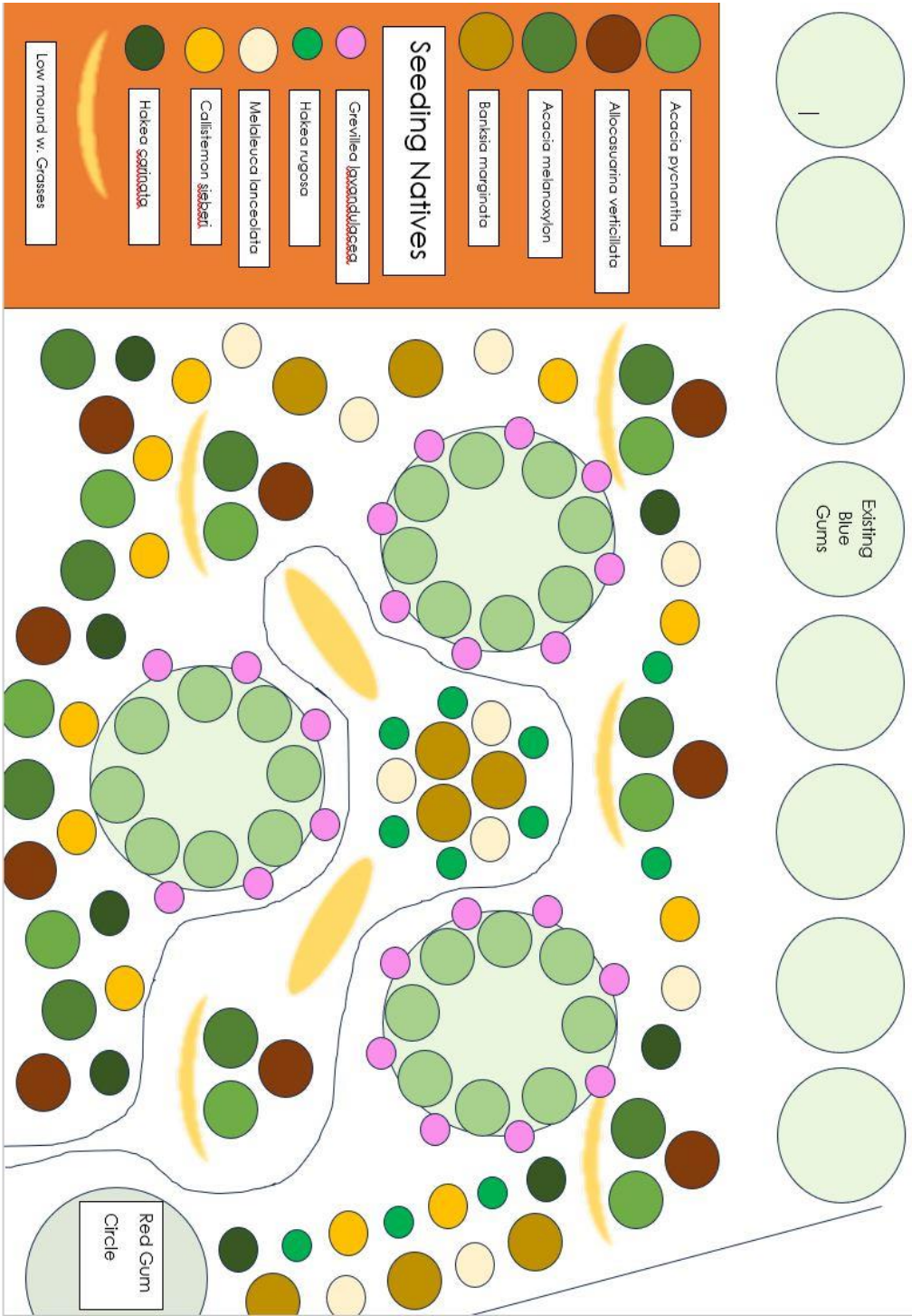


Figure 3. Proposed site at the Barossa Bushgardens

Species selection and proposed numbers

Trees & Shrubs		
<i>Eucalyptus camaldulensis</i>	River Red gum	10
<i>E. leucoxylon</i> ssp. <i>leucoxylon</i>	South Australian Blue gum	10
<i>E. viminalis</i> ssp. <i>cygnetensis</i>	Rough-bark Manna gum	10
<i>E. goniacalyx</i>	Long-leaf box	10
<i>Allocasuarina verticillata</i>	Sheoak	10
<i>Acacia pycnantha</i>	Golden Wattle	10
<i>A.melanoxylon</i>	Blackwood	10
<i>Melaleuca lanceolata</i>		10
<i>M. halmaturorum</i>	South Australian swamp paperbark	10
<i>Grevillea lavandulacea</i>	Lavender grevillea	10
<i>Banksia marginata</i>	Silver banksia	10
<i>Callistemon sieberi</i>	River bottlebrush	10
<i>Hakea carinata</i>	Erect hakea	10
<i>Hakea rugosa</i>	Dwarf hakea	10
Any other species?		10
Grasses		
<i>Austrostipa scabra</i>	Rough Spear-grass	25
<i>Austrostipa nodosa</i>	Knotty Spear-grass	25
<i>Rhytidosperma caespitosa</i>	Common Wallaby-grass	25
<i>Rhytidosperma racemose</i>	Slender Wallaby-grass	25
<i>Themeda triandra</i>	Kangaroo grass	25

Food for Wildlife (FfW) Planting Design



Coppicing techniques

These videos have been developed and shared by [Save our Wildlife Foundation Inc. \(SOWFI\)](#) and will be an important training resource for BWR volunteers:

<https://youtu.be/mUoQ1aH69Gw>

<https://youtu.be/knnasXmf4mw>

<https://youtu.be/lou94onoaLg>

<https://youtu.be/MWZvRqSJ-V0>

Actions:

Seed collection – grow plants – numbers to be confirmed	Brayden/Penny	ASAP
Confirm date or launch/planting event on World Koala Day – proposal with Glen	Kim	January 28, 2025
Liaise with BWR re proposal/ timing, species selection, MOU, event, etc.	Kim	January 28, 2025
Preparation of site – mark out area, spray halos, order guards/stakes	Doreen	February 2025
Work with comms for sign design & development, costings, etc.	Kim	ASAP
Liaise with Brendon – Adelaide Brighton Cement regarding funding	Kim	February 2025
BWR communications / MOU / induction for pruning/ ongoing management agreement	Kim/Glen	April 2025

Proposed event

Saturday 3rd May, 2025

Planting event with Barossa Wildlife Rescue volunteers and ??

MOU ?

Sign – design (with Heidi/Comms team), development and installation – KT to liaise with Adelaide Brighton Cement re funding project – launch with Mayor, Ashton Hurn & Rose Brooks BWR

Interpretation sign

DEBATE REPORT

4.2 FINANCE REPORT

**Author: Executive and Project Support Officer
25/14892**

PURPOSE

To provide progress on budget income and expenditure as at 31 January 2025.

RECOMMENDATION

That Barossa Bushgardens Committee receive and note the report.

REPORT

Discussion

At the end of January, the expenditure across most cost centres is progressing well.

Any budget adjustments completed in Quarter 2 are not currently showing in the report.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 Bushgardens Financial Statements to 31 January 2025 [↓](#) 

Supporting references

Nil

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan



Natural Environment and Built Heritage

Goal

- 1 The Barossa has sustainable farmland providing diverse and stable returns, while protecting the unique natural environment and biodiversity of the region.
- 3 We take a proactive approach in responding to key environmental challenges such as climate change, water security and waste management.

Strategies

- 1.2 Support tourism development that is sensitive to the natural environment and ensures that the unique character of the rural landscape is appropriately managed and promoted.

- 3.1 Support community based sustainability initiatives to help reduce the Barossa's contribution to the climate crisis and build on the capacity of local residents and industry to mitigate negative impacts.

Legislative Requirements

Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Nil.

COMMUNITY ENGAGEMENT

Not required under Legislation or Council's Public Consultation Policy.

Bushgardens Site

Bushgardens CC4115								
2425GLA As at Period 7	Current Actuals 2425GLA	Commitment s 2425GLA	Actual + Committed 2425GLA	YTD Budget 2425GLF1	% of YTD Budget 2425GLF1	Full Year Current Budget	% of Full Yr Budget 2425GLF1	Full Year Remaining Budget
41304 - Contributions - Other	-59.09	0	-59.09	0	0%	0	0%	59.09
41547 - Commercial Activities - Seedling Sales	0	0	0	-14581	0%	-25000	0%	-25000
41576 - Donations - Other Income	-1000	0	-1000	0	0%	0	0%	1000
60021 - Salaries - Increase in Leave Liabilities	0	0	0	947.91	0%	1643	0%	1643
61120 - Contractors - Rubble Crushing	69.95	0	69.95	0	0%	0	0%	-69.95
61121 - Contractors - Pest Control Services	0	0	0	0	0%	0	0%	0
61122 - Contractors - Cleaning Services	0	0	0	3031	0%	5200	0%	5200
61124 - Contractors - Waste Disposal Services	105	0	105	0	0%	0	0%	-105
61125 - Contractors - Fire Equipment Servicing	0	0	0	371	0%	630	0%	630
61126 - Contractors - Bldg Maintenance Services	3444.3	-3075.99	368.31	2219	17%	3800	10%	3431.69
61137 - Contractors - Plant/Machinery Servicing	105	0	105	0	0%	0	0%	-105
61140 - Contractors - Other Services	6529.17	0	6529.17	3017	216%	5176	126%	-1353.17
61145 - Contractors - Airconditioning Services	0	0	0	91	0%	150	0%	150
61182 - Contractors - Tagging & Testing	0	0	0	329	0%	560	0%	560
61203 - Direct Purchases - Canteen Purchases	1075.68	89.51	1165.19	0	0%	0	0%	-1165.19
61206 - Direct Purchases - Assets < \$5,000	3767.73	-1872.73	1895	0	0%	0	0%	-1895
61209 - Direct Purchases - Vehicle/Machine Parts	119.27	0	119.27	0	0%	0	0%	-119.27
61210 - Direct Purchases - Stationery	239.34	0	239.34	0	0%	0	0%	-239.34
61212 - Direct Purchases - Irrigation supplies	188.96	0	188.96	0	0%	0	0%	-188.96
61213 - Direct Purchases - Weed/Pest Chemicals	29.04	0	29.04	1925	2%	3300	1%	3270.96

61214 - Direct Purchases - Fertiliser	0	0	0	350	0%	600	0%	600
61215 - Direct Purchases - Mulch/Loam	0	0	0	2044	0%	3500	0%	3500
61216 - Direct Purchases- Plants/Shrubs	150.82	0	150.82	294	51%	500	30%	349.18
61220 - Direct Purchases - Loose tools	344.2	0	344.2	0	0%	0	0%	-344.2
61223 - Direct Purchases - Other	959.42	147.18	1106.6	0	0%	0	0%	-1106.6
61226 - Office Equipment consumables - Other	936.36	0	936.36	0	0%	0	0%	-936.36
61301 - Energy Costs - Electricity	3050.18	0	3050.18	4312	71%	7391	41%	4340.82
61302 - Energy Costs - Gas	0	0	0	161	0%	276	0%	276
61303 - Energy Costs - Fuel & Lubricants	374.31	0	374.31	329	114%	564	66%	189.69
61304 - Water - Service Rates	157.2	0	157.2	313	50%	313	50%	155.8
61305 - Water - Usage Charges	0	0	0	1792	0%	3075	0%	3075
62002 - Depreciation Expense - Bldgs	9064.3	0	9064.3	9065	100%	15538.82	58%	6474.52
62003 - Depreciation Expense - Infrastructure	5030.69	0	5030.69	5033	100%	8624.03	58%	3593.34
62004 - Depreciation Expense - Equipment	4477.41	0	4477.41	4480	100%	7675.57	58%	3198.16
63012 - Bank Charges	131.85	0	131.85	0	0%	0	0%	-131.85
63100 - Insurance - Public Liability	2306.76	0	2306.76	1715	135%	2936	79%	629.24
63101 - Insurance - Income Protection Insurance	297.92	0	297.92	1025	29%	1106	27%	808.08
63104 - Insurance - Vehicle Insurance	0	0	0	602	0%	1032	0%	1032
63105 - Insurance - Buildings & Contents	1472.61	0	1472.61	345	427%	911	162%	-561.61
63401 - General - Advertising	1099.65	1099.65	2199.3	1050	209%	1800	122%	-399.3
63402 - General - Telephone	190.89	0	190.89	203	94%	350	55%	159.11
63406 - General - Internet Expenses	248.82	118.02	366.84	322	114%	550	67%	183.16
90010 - Full Cost Attribution to External Services	0	0	0	16200.35	0%	97202	0%	97202
	44907.74	-3494.36	41413.38	46985.26	88%	149403.42	28%	107990.04

Disability Program

Bushgardens Disability CC4110

2425GLA As at Period 7	Current Actuals 2425GLA	Commitments 2425GLA	Actual + Committed	YTD Budget 2425GLF1	% of YTD Budget 2425GLF1	Full Year Current	% of Full Yr Budget 2425GLF1	Full Year Remaining Budget
60001 - Wages - Normal Rate	0	0	0	0	0%	0	0%	0
60020 - Salaries - Normal	3374.16	936.74	4310.9	3319.4	130%	5753.59	75%	1442.69
60023 - Salaries - Superannuation	427.38	-352.69	74.69	0	0%	0	0%	-74.69
61210 - Direct Purchases - Stationery	6.32	0	6.32	0	0%	0	0%	-6.32
61223 - Direct Purchases - Other	48.75	0	48.75	0	0%	0	0%	-48.75
63101 - Insurance - Income Protection Insurance	94.78	0	94.78	0	0%	0	0%	-94.78
63102 - Insurance - Workers Comp Premium	89.27	0	89.27	0	0%	0	0%	-89.27
90010 - Full Cost Attribution to External Services	905.76	0	905.76	1905.5	48%	0	0%	-905.76
	4946.42	584.05	5530.47	5224.9	106%	5753.59	96%	223.12

Bushgardens Nursery

Bushgardens Nursery CC4105								
2425GLA As at Period 7	Current Actuals 2425GLA	Commitments 2425GLA	Actual + Committed 2425GLA	YTD Budget 2425GLF1	% of YTD Budget 2425GLF1	Full Year Current Budget	% of Full Yr Budget 2425GLF1	Full Year Remaining Budget
41547 - Commercial Activities - Seedling Sales	-19675.09	0	-19675.09	0	0%	0	0%	19675.09
60001 - Wages - Normal Rate	0	0	0	0	0%	0	0%	0
60020 - Salaries - Normal	26777.04	5519.92	32296.96	40344.93	80%	69931.19	46%	37634.22
60022 - Salaries - Travel allowance-	8825.69	0	8825.69	0	0%	0	0%	-8825.69
60023 - Salaries - Superannuation	3403.75	-2811.42	592.33	0	0%	0	0%	-592.33
61140 - Contractors - Other Services	163.18	0	163.18	0	0%	0	0%	-163.18
61210 - Direct Purchases - Stationery	333.25	0	333.25	0	0%	0	0%	-333.25
61212 - Direct Purchases - Irrigation supplies	212.48	0	212.48	0	0%	0	0%	-212.48
61213 - Direct Purchases - Weed/Pest Chemicals	0	1417.27	1417.27	0	0%	0	0%	-1417.27
61214 - Direct Purchases - Fertiliser	0	0	0	0	0%	0	0%	0
61215 - Direct Purchases - Mulch/Loam	5473.63	0	5473.63	0	0%	0	0%	-5473.63
61216 - Direct Purchases- Plants/Shrubs	1257.85	0	1257.85	0	0%	0	0%	-1257.85
61220 - Direct Purchases - Loose tools	362.16	0	362.16	0	0%	0	0%	-362.16
61223 - Direct Purchases - Other	7842.88	306.65	8149.53	0	0%	0	0%	-8149.53
61226 - Office Equipment consumables - Other	54.32	0	54.32	0	0%	0	0%	-54.32
62002 - Depreciation Expense - Bldgs	0	0	0	0	0%	0	0%	0
62003 - Depreciation Expense - Infrastructure	0	0	0	0	0%	0	0%	0
62004 - Depreciation Expense - Equipment	0	0	0	0	0%	0	0%	0
63101 - Insurance - Income Protection Insurance	978.54	0	978.54	0	0%	0	0%	-978.54
63102 - Insurance - Workers Comp Premium	927	0	927	0	0%	0	0%	-927
63404 - General - Mobile Phone Expenses	0	0	0	0	0%	0	0%	0
90010 - Full Cost Attribution to External Services	8556.54	0	8556.54	19680.15	43%	0	0%	-8556.54
	45493.22	4432.42	49925.64	60025.08	83%	69931.19	71%	20005.55

Bushgardens - Green Adelaide

Bushgardens Green Adelaide CC4120								
2425GLA As at Period 7	Current Actuals 2425GLA	Commitment s 2425GLA	Actual + Committed 2425GLA	YTD Budget 2425GLF1	% of YTD Budget 2425GLF1	Full Year Current Budget	% of Full Yr Budget 2425GLF1	Full Year Remaining Budget
41403 - Operating Grant - CWM Boards	-59334.46	0	-59334.46	0	0%	0	0%	59334.46
41404 - Operating Grant - Other	-2182.05	0	-2182.05	0	0%	0	0%	2182.05
60001 - Wages - Normal Rate	0	0	0	0	0%	0	0%	0
60020 - Salaries - Normal	19733.37	3411.71	23145.08	11860.36	195%	20557.95	113%	-2587.13
60023 - Salaries - Superannuation	1945.85	-1616.85	329	0	0%	0	0%	-329
61123 - Contractors - Recycling/Green Collection Svce	8.01	0	8.01	0	0%	0	0%	-8.01
61140 - Contractors - Other Services	3186.36	450	3636.36	0	0%	0	0%	-3636.36
61208 - Direct Purchases - Signs	1798	0	1798	0	0%	0	0%	-1798
61223 - Direct Purchases - Other	1516.22	-300	1216.22	0	0%	0	0%	-1216.22
63102 - Insurance - Workers Comp Premium	280.5	0	280.5	0	0%	0	0%	-280.5
63401 - General - Advertising	643.64	0	643.64	0	0%	0	0%	-643.64
90010 - Full Cost Attribution to External Services	4740.66	0	4740.66	5969.85	79%	0	0%	-4740.66
	-27663.9	1944.86	-25719.04	17830.21	-144%	20557.95	-125%	46276.99