



NOTICE OF MEETING

**Notice is hereby given that the next ordinary meeting of the
Community Assistance Scheme Committee will be held on
Wednesday 5 February 2025
in the Council Chambers, 43-51 Tanunda Road, Nuriootpa,
commencing at 4:30pm.**

A G E N D A

Welcome by the Chair

1. ATTENDANCE RECORD

1.1 Members Present

Apologies

Nil

Not Present

Nil

Leave of Absence

Nil

2. CONFIRMATION OF PREVIOUS MINUTES

2.1 Minutes of previous meetings – for confirmation:

2.1.1 Community Assistance Scheme Committee meeting held on
Tuesday 19 November 2024 at 4:00pm

2.2 Matters arising from previous minutes

Nil

3. MATTERS FOR INFORMATION

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3.2	Budget Update - 2nd Quarter 2024/2025	6

4. DEBATE REPORT

4.1	Australian Highland Cattle Society Inc. - Community Grant Application	8
4.2	Pain Revolution - Barossa Local Pain Collective - Community Grant Application	95

5. CONFIDENTIAL AGENDA

Nil

6. URGENT OTHER BUSINESS**7. NEXT MEETING**

To be advised

8. CLOSURE

MATTERS FOR INFORMATION

3.1 ACTIONS FROM PREVIOUS MEETINGS

Author: Executive and Project Support Officer and Administrative and Technical Support Officer

25/1313

YOUTH GRANTS

One Youth Grants application was received in the 2nd Quarter:

Applicant	Activity	\$
Ava Hansen	MTM Allstar Cheerleading National Championships - Queensland	\$200.00
	Total	\$200.00

COMMUNITY GRANTS – 2nd QUARTER 2024-2025

Two Community Grants were received in the 2nd Quarter.

COMMUNITY GRANTS – ACTIONS

Meeting Date	COMMUNITY GRANTS	Successful letter sent	Invoice received	Payment made	Project End Date	Acquittal Statement received	Written Assessment Received	STATUS P-Pending C-Completed E-Expired
15/2/2022	Tanunda RSL	Y	Y	Y	TBA	N	N	P
15/2/2022	Barossa Food Security Network	Y	Y	Y	28/2/2023	Y	Y	C
4/5/2022	Regional Development Australia Barossa (Rebekah Rosenzweig)	Y	Y	Y	31/12/2022	Y	Y	C
3/8/2022	Nuriootpa Town Band	Y	Y	Y	23/7/2022	Y	Y	C
3/8/2022	Angaston Bowling Club	Y	Y	Y	31/8/2022	Y	Y	C
3/8/2022	Dash 4 Cash Inc	Y	Y	Y	12/2022	N	N	P
3/8/2022	Southern Barossa Alliance	Y	Y	Y	16/10/2022	Y	Y	C
3/8/2022	Rechner Cottage Conservation Association	Y	Y	Y	30/12/2022	N	N	P
20/12/2022	Barossa Ark Incorporated	Y	Y	Y	5/12/2022	N	N	P
20/12/2022	South Australian Athletic League	Y	Y	Y	27/2/2023	Y	Y	C
3/5/2023	Barossa Film Club	Y	Y	Y	31/12/2023	N	N	P
3/5/2023	Williamstown Uniting Church	Y	Y	Y	30/6/2024	Y	Y	C

3/5/2023	Southern Barossa Men's Shed Inc	Y	Y	Y	31/12/2023	Y	Y	C
3/5/2023	Adelaide Italian Festival	Y	Y	Y	31/12/2023	Y	Y	C
3/5/2023	Tutti Arts Incorporated	Y	Y	Y	30/6/2024	N	N	P
3/5/2023	Young Life Australia	Y	Y	Y	30/6/2023	Y	Y	C
2/8/2023	Lyndoch Community Committee	Y	Y	Y	30/6/2024	N	N	P
2/8/2023	Angaston Agricultural, Horticultural & Floricultural Show Society	Y	Y	Y	30/6/2024	Y	Y	C
2/8/2023	Barossa German Language Association	Y	Y	Y	30/11/2023	Y	Y	C
2/8/2023	Road Safety Education Limited	Y	Y	Y	30/9/2023	Y	Y	C
21/11/2023	South Australian Athletic League	Y	Y	Y	28/1/2024	Y	Y	C
21/11/2023	Nuriootpa Rover Football Club	Y	Y	Y	31/3/2024	N	N	P
21/11/2023	Barossa History Fair	Y	Y	Y	31/5/2024	N	N	P
21/11/2023	Williamstown Action Group	Y	Y	Y	21/11/2024	Y	Y	C
20/2/2024	Nuriootpa Bowling Club Inc	Y	Y	Y	31/5/2024	Y	Y	C
1/5/2024	Barossa Go-Kart Incorporated	Y	Y	Y	30/9/2024	N	N	P
1/5/2024	Stockwell Community Association Inc.	Y	N	N	1/5/2025	N	N	P
1/5/2024	Mount Pleasant Farmers Market Inc.	Y	Y	Y	21/9/2024	N	N	P
1/5/2024	The Moculta District History Inc	Y	Y	Y	30/6/2024	N	N	P
7/8/2024	Road Safety Education	Y	Y	Y	1/12/2024	N	N	P

HERITAGE GRANTS - ACTIONS

Budget Year 2024/2025

Budget Year	HERITAGE GRANTS	\$	Approval letter	Expiry Date	Payment made	STATUS P-Pending C-Completed E-Expired
2024/2025	Kai Robinson 24/41346	\$1500	24/110874	19/11/2025	No	P
	Mount McKenzie Hall 24/81137	\$1500	24/110876	19/11/2025	No	P
	Donald Craill 24/81233	\$520	24/110884	19/11/2025	No	P
	Leanne Hutton 24/83311	\$1500	24/110886	19/11/2025	No	P
	Rob and Shelley Walsh 24/85214	\$520	24/110890	19/11/2025	No	P
	Apex Bakery 24/85891	\$520	24/110893	19/11/2025	No	P

	Nuriootpa Uniting Church 24/88443	\$1500	24/110895	19/11/2025	Yes	C
	Julie Harper 24/88491 and 24/88492	\$520	24/110915	19/11/2025	No	P
	Rebecca August 24/88650	\$520	24/110918	19/11/2025	No	P
	Natasha and Timothy Rogers 24/88656	\$1500	24/110921	19/11/2025	No	P

NOTE: Heritage Grants have until the 19 November 2025 to provide proof of expenditure to claim grant monies.

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil.

MATTERS FOR INFORMATION

3.2 BUDGET UPDATE - 2ND QUARTER 2024/2025

Author: Executive and Project Support Officer and Administrative and Technical Support Officer

25/1314

COMMUNITY GRANTS AND YOUTH GRANTS

The adopted Budget for the Community Grants and Youth Grants for 2024-2025 is \$25,000 (excl GST) and is in accordance with the normal base funding allocations.

At the Council meeting of 28 January 2025, Council resolved to pause all future CASC for period of 18 months to enable a detailed review of the current model to be undertaken. The February 2025 CASC meeting will be the final meeting for the current CASC.

The timing of the Rounds for the current Community Assistance Scheme has taken place in February, May, August and November and is not based on either a calendar year or financial year. The August 2024 round totalled \$5,150.00 which was brought forward from the 2024/25 budget year, therefore leaving an available balance of \$19,850.00 for the 2024/25 financial year.

	Total (excl GST)
BUDGET 2024-2025	\$25,000.00
LESS APPROVED COMMUNITY & YOUTH GRANTS FROM FOURTH QUARTER (August 2024)	\$5,150.00
FUNDS REMAINING	\$19,850.00
<u>Round One Applications</u>	
Youth Grants	\$1,200.00
Community Grants	\$15,926.59
Funds available at conclusion of 1ST Quarter	\$2,723.41
<u>Round Two Applications</u>	
Youth Grants	\$200.00
Community Grants	\$10,000.00
Balance of funds available if all grants approved	-\$7,476.59

HERITAGE GRANTS BUDGET UPDATE**2024/2025**

Funding Type	No. of Applications	Funding Approved/ Requested
Heritage Grants	BUDGET 2024/2025	\$ 10,100.00
	Less Payments made 2024/2025	- \$ 1,500.00
	Less Applications still to be Paid 2024/2025 (expires 19 November 2025)	<u>\$ 8,600.00</u>
	FUNDS REMAINING	NIL

Budget for 2024/2025 was adopted on the 18 June 2024

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil.

DEBATE REPORT

4.1 AUSTRALIAN HIGHLAND CATTLE SOCIETY INC. - COMMUNITY GRANT APPLICATION

**Author: Executive and Project Support Officer
25/2397**

PURPOSE

To consider a Community Grant application (the Application) for the Australian Highland Cattle Society Inc., seeking \$5,000.00 (ex GST) towards the facilitation of the 2025 Australian Highland Cattle Society Inc National Show.

RECOMMENDATION

That Community Assistance Scheme Committee:

- (1) Supports/Does not support a Community Grant of \$.....(ex GST) towards the facilitation of the 2025 Australian Highland Cattle Society Inc. National Show.
- (2) Should the Grant application be successful in obtaining funding, require the Australian Highland Cattle Society Inc. to appropriately acknowledge The Barossa Council as a funding source for the project through social media, signage, website, promotional material and packaging.

REPORT

Background

The Australian Highland Cattle Society Inc. was established approximately 32 years ago, with the aim to 'preserve heritage, protect integrity and advance Highland Cattle in Australia through herd registration, education, promotion and fellowship'. It currently has a membership base of 406.

The Highland is the oldest registered breed of cattle, that has developed into an efficient and versatile beef breed. Highlands are well known for being even-tempered and intelligent animals that adapt well in the varying Australian climate.

In 2017, thanks to the efforts of AHCS breeders through history, the Rare Breeds Trust of Australia announced that Highland Cattle had been removed from its At Risk List and reclassified as a Recovering Breed.

Introduction

The 2025 Australian Highland Cattle Society Inc. (AHCS) National Show will be held at Talunga Park, Mount Pleasant from 6 – 8 June 2025. It is envisaged that the National Show will attract as estimated 1,2000 visitors over the period.

Discussion

The Australian Highland Cattle Society Inc National Show is the flagship event for the Australian Highland Cattle Society and breeders from around the country congregate

to compete for the title of Supreme Exhibit. It is the largest gathering of Highland Cattle in Australia, advancing the breed through education and promotion.

The AHCS is self funded each year by the hosting State, through sponsors and donations for the on-line auction, with support from the AHCS. If the event should suffer a loss, the AHCS covers any shortfall.

Mount Pleasant has been chosen as it is a central location for exhibitors from South Australia, Victoria and southern New South Wales.

Local schools will be invited to attend on the Friday, providing an opportunity to participate in workshops and gain hands-on experience and insights into the world of Highland Cattle and agriculture.

Local stallholders will provide food and beverage services.

Summary and Conclusion

The 2025 Australian Highland Cattle Society Inc National Show will be held in Mount Pleasant from 6-8 June 2025, and is expected to attract in the vicinity of 1,200 participants and visitors, bringing economic benefits to various businesses in the Barossa Valley.

Officers recommend that, should the Committee approve the request for funding, that recognition of Council's contribution be included in the promotion of the project and other project deliverables.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

- | | |
|--------------|---|
| Attachment 1 | Australian Highland Cattle Society Inc - complete application_Redacted   |
| Attachment 2 | Community Assistance Scheme Staff Feedback Sheet - Round 2 - Australian Highland Cattle   |

Supporting references

Community Assistance Scheme Policy
Community Grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Corporate Plan

CS6 Community - To help the prosperity and wellbeing of the community. Community grants programs. Support for community groups – networking, advice, input to The Big Project

Legislative Requirements

Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

Various Officers have reviewed the Grant Application and proposal and their comments are included as Attachment 2.

COMMUNITY ENGAGEMENT

Community consultation is not required under Legislation or Council Policy.

THE BAROSSA COUNCIL

COMMUNITY GRANT APPLICATION FORM



(Please read the Community Grant Guidelines and complete all sections of this form)

Related Policy/Process	TBCPOC4450 Community Assistance Scheme Policy	Form Number:	TBCFOR4452
Form Owner:	Manager – Community and Facilities Development	Last Revised Date:	June 2017
Document Control:	Manager – Community and Facilities Development	TRIM Reference:	17/47438
Date Approved:	7 March 2018	Next Review Date:	June 2019

Date of Application: 27 / 12 / 2024

1. ORGANISATION DETAILS

Name of organisation: Australian Highland Cattle Society Inc

Physical address of organisation clubroom/facilities/meeting place:
48 Paracombe Road, Paracombe SA 5132

Postal address of organisation: C/- Agri Elements, PO Box 194 St Agnes SA 5097

2. CONTACT DETAILS FOR THIS ORGANISATION

Name: Scott Carter

Position: Show Convenor

Postal Address (for contact person):
PO Box 948, Nuriootpa SA 5355

Mobile:

Home Phone: ()

Work Phone: ()

Email: show@australianhighlandcattle.org , amrabull_park@hotmail.com

Preferred Method of contact

Home Phone ☐

Work Phone ☐

Mobile ☒

Email ☐

3. GROUP/ORGANISATION GST STATUS (PLEASE TICK)

In accordance with current tax legislation, Council is obliged to withhold 46.5% of the grant and forward this amount to the Australian Taxation Office (ATO) if an Australian Business Number (ABN) is not provided
Form: Community Grant Application Form

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prior to payment of funds. Applicants that have an ABN and are GST registered must provide a tax invoice prior to payment being made. Council will gross up the Grant for the appropriate GST amount, provided all requirements in regard to GST are met to Council's satisfaction.

Applicants that are unable to provide an ABN must legitimately complete a "Statement by Supplier" form which is available from Council. If not provided, Council will be required to withhold 46.5%.

- ☐ No ABN and not registered for GST
(Please request and include a 'Statement by Supplier' form to go with your application)
- ☐ ABN but not registered for GST (please attach a copy of ABN Certificate)
- ☒ ABN and registered for GST (please attach a copy of ABN Certificate)
- ☐ Currently applying for ABN/GST registration
(When received, Council will require this information before funding can be made)

4. PROOF OF INCORPORATION (AS PER GUIDELINE 1.2)

Is your Organisation incorporated? Yes ☒ No ☐
(If yes, please provide a copy of the Certificate of Incorporation and go to Section 5)

If No, are you affiliated with an incorporated body?

Yes ☐ (Please note: An auspice agreement is required if the organisation applying for funding is not part of an incorporated body.)

Auspice Information

Auspice Organisation Name: _____

Contact Person: _____

Postal Address: _____

Telephone (Bus. Hours) (____) _____ Email: _____

Auspice Declaration:

I, _____, certify that _____
will auspice this proposal and take legal and financial responsibility for the administration of any approved grant funds.

Full name of Authorised Officer: _____

Title of Authorised Officer: _____

Signature: _____ Date: ____ / ____ / ____

No ☐ You are ineligible to apply for a Community Assistance Grant.

5. ABOUT YOUR ORGANISATION

What are the Aims and Objectives of your Organisation?
(Please attach a copy of your organisation's Terms of Reference/Constitution)

Our mission is to preserve heritage, protect integrity and advance Highland Cattle in Australia through herd registration, education, promotion and fellowship. A copy of our constitution is attached.

How long has your organisation been established? 32 yrs 6 mths

Number of members associated with your organisation: 406

What proportion of members resides in The Barossa Council area? <5%

Is your organisation associated with or does it receive funds through its normal activity, such as bar or canteen facilities?

(See Community Grant Guideline 3.15)

Yes ☐

No ☒

If yes – please detail

Is any form of Government funding received by your organisation?

Yes ☐

No ☒

If yes – please detail as you may be ineligible to apply for a Community Assistance Grant over \$500.
(See Community Grant Guideline 3.3)

Has your organisation received assistance from The Barossa Council in the past 3 years?

(This includes cash or in-kind (e.g. Road closures, venue hire etc.)

(See Community Grant Guideline 3.6)

Yes ☐

No ☒

If yes – please detail

CASH AND INVESTMENTS

Please provide information on what the cash and investment holdings are earmarked for.

(This will assist in the assessment of this application - See Community Grant Guideline 3.14)

A completed budget for the event is attached. We intend to raise the majority of funds through sponsorship and an online auction of donated goods. From previous shows we can generally assume an income of up to \$19,000.00 from the online auction and direct sponsorship.

6. PROJECT DETAILS

Project Title: 2025 Australian Highland Cattle Society Inc National Show

Description of Project:

(Briefly outline your project, the goals and aims, and how it will benefit the community)

The AHCS National Show has two primary objectives: to provide an opportunity for Highland cattle breeders to showcase their animals and to allow the public the opportunity to experience this iconic breed.
The National Show is the flagship event of the Australian Highland Cattle Society and breeders from around the country congregate to compete for the title of Supreme Exhibit. It is the largest gathering of Highland cattle in Australia, advancing the breed through education and promotion. (see attached for further information).

Amount of funding applied for: \$ 5,000.00

Which Strategy from Council's Community Plan does your project relate to and how? (The Community Plan is available on Council's website via [this link](#))

The AHCS National Show will support the Economy strategy (CS11 Events - Output 1 External)

(see attached for details)

Location of the project: Talunga Park, Mount Pleasant SA 5235

Could the project/event proceed if only partial funding is received? Yes ☒ No ☐

Provide details: The event will proceed with or without the funding applied for in this grant application.

Any funding received will allow us to better promote the event throughout the local community and will reduce pressure to find sponsors and support.

Proposed start date: 04 / 06 / 24 end date: 09 / 06 / 24

Is your project upgrading/enhancing land or a building? Yes ☐ No ☒

Who owns the land/building? _____

(If the applicant is not the owner, written consent must be obtained from the land/building owner and submitted with your application.)

Has Council been contacted in relation to whether approval is needed for this project?

Yes ☐ No ☐

Who will benefit from your project?

How many people 1,200 visitors estimated Age range of people 0 to 80

Range of groups agricultural community, schools Activity areas not for profits, local producers, celtic community

How will you measure the benefit to these groups?

Measured by the level of engagement between participants and local community, and by the number of visitors the event attracts.

Has any other funding been sought for this project? If so, what was the outcome of the application?

No other funding has been sought. The AHCS is self funded each year by the hosting state, through sponsors and donations for the online auction, with support of the AHCS. If the event should suffer a loss, The AHCS will cover any shortfall.

Any further information which may be relevant to this application

The 2025 AHCS National Show aims to be an inclusive and accessible event for the entire community.

In order to do this, several measures are considered:

1. Low-cost entry
 2. Accessibility for urban residents
 3. Inclusive workshops
 4. Junior participation
 5. Cultural experiences
 6. Embracing diversity
 7. Creating opportunities for individuals with all disabilities including autism and intellection disabilities
 8. Positive atmospher
 9. Disability access
- (please see attached for further information)

Form: Community Grant Application Form

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7. BUDGET AND FUNDING**PROJECT INCOME**

(Group's Contribution to Project)

Group Funds	\$	10,000.00
Fundraising Activities	\$	26,100.00
Donations	\$	9,000.00
In Kind (provide details)	\$	
Other (provide details)	\$	3,500.00
Total Group's Contribution		\$ 48,600.00

Council Assistance Requested	\$	5,000.00
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<u>TOTAL PROJECT INCOME</u>	\$	53,600.00
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PROJECT EXPENDITURE (Please provide an itemised list of expenses for the project)

Venue costs and equipment	\$	8,010.00
Advertising	\$	5,350.00
Merchandise and auction costs	\$	5,750.00
Catering and entertainment	\$	16,483.00
Volunteers and judges	\$	17,637.00
	\$	

<u>TOTAL PROJECT EXPENDITURE</u>	\$	52,230.00
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8. REQUIRED SUPPORTING DOCUMENTATION

The following documents for your organisation are mandatory and must be attached to this application. If you are not an incorporated body, your auspice organisation is also required to provide their documents.

- | | |
|--|-------------------------------------|
| ABN Certificate or Statement by Supplier form | ☐ |
| A copy of your organisation's Certificate of Incorporation | ☐ |
| or | |
| Auspice information completed and a copy of their Certificate of Incorporation | ☐ |
| A copy of your organisation's Terms of Reference/Constitution | ☒ |
| A copy of your organisation's most recent AGM Minutes | ☒ |
| A copy of your organisation's last Audited Financial Statements | ☒ |

The following documents must be attached if applicable:

- | | |
|--|--------------------------|
| Endorsement from the asset owner (if applicable - see 3.11 of the Guidelines) | ☐ |
| Details of cash holdings exceeding application amount (if required – see 3.14 of the Guidelines) | ☐ |
| Letters of support for your project | ☐ |
| Plans / quotes / images etc. | ☐ |

This application must be signed by two current senior office holders of the organisation.
i.e. President, Treasurer, Secretary.

SIGNATURE _____

POSITION Co-convenor

DATE 27/ 12 /2024

SIGNATURE  _____

POSITION Co-convenor

DATE 27/ 12 /2024

Signature: 
Scott Carter (Dec 24, 2024 00:07 GMT+10.5)

Email: amrabull_park@hotmail.com

THE BAROSSA COUNCIL

Final Audit Report

2024-12-23

Created:	2024-12-23
By:	Erica Smith [REDACTED]
Status:	Signed
Transaction ID:	CBJCHBCAABAA7sS254PAk3y6tkaspgo8U!78r4bRWrVY

"THE BAROSSA COUNCIL" History

-  Document created by Erica Smith (glenstraehighlands@outlook.com)
2024-12-23 - 6:14:40 AM GMT- IP address: 101.185.10.105
-  Document emailed to Scott Carter (amrabull_park@hotmail.com) for signature
2024-12-23 - 6:14:44 AM GMT
-  Email viewed by Scott Carter (amrabull_park@hotmail.com)
2024-12-23 - 11:35:23 AM GMT- IP address: 49.178.111.126
-  Document e-signed by Scott Carter (amrabull_park@hotmail.com)
Signature Date: 2024-12-23 - 1:37:51 PM GMT - Time Source: server- IP address: 103.103.105.151
-  Agreement completed.
2024-12-23 - 1:37:51 PM GMT



Chris Kruger

From: AHCS National Show <show@australianhighlandcattle.org>
Sent: Wednesday, 15 January 2025 10:36 AM
To: Chris Kruger
Subject: [EXTERNAL] Re: Community Grant Application - Australian Highland Cattle Society Inc
Attachments: Quote_judge travel.pdf; RENTAL QUOTE 6331.pdf; 900307 - Certificate of Incorporation.pdf; ABNHistoryDetails_46934590042.pdf; ABNdetails _ ATO_AHCS.pdf
Categories: Red Category

CAUTION: This Message originated outside your organization. Treat all attachments and hyperlinks with suspicion.

Good morning Chris,

Apologies for the delay, but we were waiting on documents from AHCS and also some formal quotes. We have them in writing but they are not a format that is easily sent to others.

I have attached quotes for the following:

- Travel for the judge to fly from Germany **\$2461.00**
- The photography quote is a link to their options but does not include travel or accommodation. We will be using option 4 **\$1452.00**
- Toilet and heater hire for the event **\$1501.50**

We also have a verbal quote for live streaming (still waiting for it in writing) for **\$1500.00**

Photography quote link:

<https://portal.dubsado.com/public/form/view/67849f141fbcc2003a2a34dd?>

I have also attached as requested

- Certificate of incorporation
- The AHCS registrar is unable to locate the original ABN Certificate for the society so has provided an extracted business details summary and a print of the ABN Details Record. Hopefully this is sufficient.

Kind regards,
2025 AHCS National Show

itinerary Costing



Date: 13 January 2025

For: CONNECTED TRAVEL (0405289773)

The following itinerary costing has not been confirmed for travel.

DEPART	FLIGHT DETAILS	ARRIVE	
Frankfurt / FRA Germany Wed, 04 Jun 2025 11:00	Qantas Airways QF 8044 Economy NOT Confirmed Operated by Emirates	 Dubai / DXB United Arab Emirates Wed, 04 Jun 2025 19:15	Baggage Allowance: 30 KG Duration: 06 hours, 15 minutes Boeing 777-300
Dubai / DXB United Arab Emirates Wed, 04 Jun 2025 21:15	Qantas Airways QF 8404 Economy NOT Confirmed Operated by Emirates	 Melbourne - Tullamarine Arpt / MEL Australia Thu, 05 Jun 2025 16:40	Baggage Allowance: 30 KG Duration: 13 hours, 25 minutes Boeing 777-300
Melbourne - Tullamarine Arpt / MEL Australia Thu, 12 Jun 2025 05:15	Qantas Airways QF 8409 Economy NOT Confirmed Operated by Emirates	 Dubai / DXB United Arab Emirates Thu, 12 Jun 2025 13:05	Baggage Allowance: 30 KG Duration: 13 hours, 50 minutes Airbus A380-800
Dubai / DXB United Arab Emirates Thu, 12 Jun 2025 15:20	Qantas Airways QF 8047 Economy NOT Confirmed Operated by Emirates	 Frankfurt / FRA Germany Thu, 12 Jun 2025 20:05	Baggage Allowance: 30 KG Duration: 06 hours, 45 minutes Boeing 777-300

This document is not valid for travel purposes.

The itinerary costing is subject to change without notice.

Please contact your travel consultant to secure the above flights before seats are sold out.

Price for 1 adult

TOTAL

AUD \$2461.00 per person





Trimark Enterprises Pty Ltd
88 074 281 637

GENERAL - BAROSSA VALLEY HIRE
59 TANUNDA ROAD
NURIOOTPA SA 5355

RENTAL QUOTATION: 6331

BILL TO:
CUSTOMER QUOTE
59 TANUNDA ROAD
NURIOOTPA

SHIP TO:
CHLOE TROTTA AUSTRALIAN
HIGHLAND CATTLE NATIONAL SHOW
MOUNT PLEASANT OVAL
MOUNT PLEASANT SA 5235

CUSTOMER #: 23961
BILLING TEL: [REDACTED]
SITE TEL:
SALESMAN: UNASSIGNED

DELIVERY AND PICKUP

TERMS: CASH ONLY -NO SALES ON
REF: QUOTE
ID: QUOTE

RENTAL#	QTY	DESCRIPTION	EXTENDED AMT
283-07	1.00	TOILET SKID EVENT 16945	\$160.00
MONTHLY: \$240.00			
DATE OUT: JUN 10/25 10:00AM DATE DUE: JUN 15/25 10:00AM RENTAL PERIOD: 5 DAY(S)			
283-15	1.00	TOILET SKID EVENT 26649	\$160.00
MONTHLY: \$240.00			
DATE OUT: JUN 10/25 10:00AM DATE DUE: JUN 15/25 10:00AM RENTAL PERIOD: 5 DAY(S)			
283-12	1.00	TOILET SKID MOUNTED 26588 LED	\$160.00
MONTHLY: \$240.00			
DATE OUT: JUN 10/25 10:00AM DATE DUE: JUN 15/25 10:00AM RENTAL PERIOD: 5 DAY(S)			
285-01	1.00	TOILET ACCESSIBLE	\$250.00
WEEKLY: \$250.00			
SERIAL 11775 DATE OUT: JUN 10/25 10:00AM DATE DUE: JUN 15/25 10:00AM RENTAL PERIOD: 5 DAY(S)			
314-01	1.00	AREA HEATER INCL GAS	\$85.00
DAILY: \$85.00 WEEKLY: \$105.00			
DATE OUT: JUN 10/25 10:00AM DATE DUE: JUN 15/25 10:00AM RENTAL PERIOD: 5 DAY(S)			
I HAVE RECIEVED INSTRUCTIONS ON THE SAFE USE OF THIS EQUIPMENT. PLEASE READ SAFETY PROCEEDURES ATTACHED TO THIS UNIT BEFORE LIGHTING			

SUBTOTAL RENTALS: \$815.00

SERVICES#	QTY	DESCRIPTION	UNIT PRICE	AMOUNT
CRANE	2.00	TRUCK & DRIVER P/H	\$100.00	\$200.00
DELIVER TO SITE				
CRANE	2.00	TRUCK & DRIVER P/H	\$100.00	\$200.00
PICK UP FROM SITE				
POO	1.00	TOILET SERVICE EXTNL	\$165.00	\$165.00
PUMP OUT ACCESSIBLE TOILET BEFORE PICK UP.				

SUBTOTAL SERVICES: \$565.00

TAXES	TAXABLE	AMOUNT
GST	\$1,215.00	\$121.50

SUBTOTAL TAXES: \$121.50

DATE PRINTED: 10/01/2025 03:08

DATE CREATED: 10/01/2025 15:51:04 TRAVIS BURTON

DIV: G

PAGE 1 OF 2



Trimark Enterprises Pty Ltd
88 074 281 637

GENERAL - BAROSSA VALLEY HIRE
59 TANUNDA ROAD
NURIOOTPA SA 5355

RENTAL QUOTATION: 6331

BILL TO:
CUSTOMER QUOTE
59 TANUNDA ROAD
NURIOOTPA

SHIP TO:
CHLOE TROTTA AUSTRALIAN
HIGHLAND CATTLE NATIONAL SHOW
MOUNT PLEASANT OVAL
MOUNT PLEASANT SA 5235

CUSTOMER #: 23961
BILLING TEL: [REDACTED]
SITE TEL:
SALESMAN: UNASSIGNED

GRAND TOTAL: \$1,501.50

Remittance:

If paying by direct deposit please use your Customer Account Number or Name as the Reference.

Bank: Bank SA

BSB: [REDACTED] Account No: [REDACTED] Account Name: Barossa Valley Hire

Please email remittance advice to:

admin@barossavalleyhire.com.au

I, the undersigned renter, specifically acknowledge that I have received and understand the instructions regarding the use and operation of the rented equipment.

Renter further acknowledges that they have read and fully understands the within rental equipment contract and agrees to be bound by all of the terms, conditions and provisions hereof, which can be found on our website. www.barossavalleyhire.com.au. Renter acknowledges that they have received a true and correct copy of this agreement at the time of execution hereof.

X

SIGNATURE

PRINT NAME

ASSOCIATIONS INCORPORATION REFORM ACT 2012

Section 8

No. A0021191U

CERTIFICATE OF INCORPORATION

This is to certify that

AUSTRALIAN HIGHLAND CATTLE SOCIETY INC.

is on and from the 3 July 1990

incorporated under the Associations Incorporation Reform Act 2012

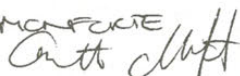
Given under my hand at MELBOURNE, this 25 October 2019



Deputy Registrar of Incorporated Associations

ASSOCIATIONS INCORPORATION
REFORM ACT 2012 VICTORIA

As an authorised Delegate,
I hereby certify this to be
a true copy of the form, Certificate
being a document kept by the
Registrar of Incorporated Associations

Name ANNETTE MCNEIL
Delegate for the / 
Registrar of Incorporated Associations

Date: 25 / 10 / 2019**CONSUMER
AFFAIRS VICTORIA**



Historical details for ABN 46 934 590 042

ABN details		
Entity name	From	To
AUST HIGHLAND CATTLESOCIETY INC	17 May 2000	(current)
ABN Status	From	To
Active	01 Nov 1999	(current)
Entity type		
Other Incorporated Entity		
Good & Services Tax (GST)	From	To
Registered	01 Jul 2000	(current)
Main business location	From	To
SA 5132	03 Oct 2024	(current)
NSW 2350	09 Aug 2007	03 Oct 2024
VIC 3052	01 Aug 2005	09 Aug 2007
VIC 3031	25 Nov 2002	01 Aug 2005
VIC 3052	17 May 2000	25 Nov 2002
Trading name(s)		
From 1 November 2025, ABN Lookup will not display trading names and will only display registered business names. For more information, click help .		
Trading name	From	To
AUST HIGHLAND CATTLE SOCIETY	17 May 2000	(current)
Deductible gift recipient status		
Not entitled to receive tax deductible gifts		

Disclaimer
The Registrar makes every reasonable effort to maintain current and accurate information on this site. The Commissioner of Taxation advises that if you use ABN Lookup for information about another entity for taxation purposes and that information turns out to be incorrect, in certain circumstances you will be protected from liability. For more information see [disclaimer](#)

Warning Statement
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Name AUST HIGHLAND CATTLESOCIETY
INC
ABN 46 934 590 042

Business details

All fields marked with * are mandatory.
Privacy: For important information about your privacy see our [privacy notice](#)

Name
AUST HIGHLAND CATTLESOCIETY INC
[Update](#)

Tax file number (TFN)
727 519 474

ACN/ARBN identifier
Not applicable

Australian business number (ABN)
46 934 590 042

Entity type
Other Incorporated
Entity

Resident
Yes

Ultimate holding company ACN/ARBN
Not applicable

Immediate holding company ACN/ARBN
Not applicable

Notifications

Account	For	Channel	
Activity statement 001 (ABR) AUST HIGHLAND CATTLE SOCIETY	Activity statement	Digital	▼

Description of Project (cont)

The event blends the allure of Highland Cattle with Scottish traditions and entertainment, appealing to urban, semi-rural and rural families. Engaging workshops enable participants to learn about the Highland breed, preparing and showing cattle.

Mount Pleasant's central location benefits exhibitors from South Australia, Victoria, and southern New South Wales. With diverse accommodation options and enticing tourist attractions, guests can extend their stay to enjoy a comprehensive experience. The Talunga Park Showgrounds, designed for safety and inclusivity, will enhance the event's ambiance.

In the lead-up to the show we intend to engage with local producers through organized visits and have local producers show case their produce during the show. Where possible we will also involve the local celtic community.

Together, we celebrate the heritage and beauty of Highland Cattle, fostering a community bonded by our shared passion.

Strategy (cont)

Implementing economic development strategies to support future growth opportunities and a diversified and resilient economy showcasing the Barossa rural and regional character.

The AHCS National Show actively fosters local participation in various ways:

1. Involvement of local educational institutions: Local schools will receive invitations to attend the event on Friday. This provides students with a unique opportunity to participate in the workshops and gain hands-on experience and insights into the world of Highland Cattle and agriculture.
2. Collaboration with local pipe bands and highland dancing schools: On Sunday, during the main show, local pipe bands and highland dancing schools will be invited to perform. This inclusion not only adds cultural richness to the event but also encourages local talent to showcase their skills and engage with the community.
3. Participation of local stallholders: Commerce opportunities arise from engaging local stallholders, including food and beverage vendors. This not only enhances the event experience for attendees but also supports local businesses and promotes the region's diverse offerings.
4. Support for regional nonprofit organizations: The event provides opportunities for supporting regional nonprofit organizations through

gate entry collections and other partnership agreements wherever possible. This involvement strengthens community ties and fosters a spirit of collaboration.

By actively involving the local community, educational institutions, artistic groups, businesses, and nonprofit organizations, the event creates a sense of belonging and fosters a thriving local presence, making the AHCS National Show a true celebration of both Highland Cattle, Scottish culture and the Barossa community.

Further Information (cont)

The AHCS National Show actively fosters local participation in various ways:

1. **Low-cost entry:** The event charges a gold coin donation as the entry fee, making it affordable for a wide range of attendees. This allows urban and semi-rural families to participate without financial barriers.
2. **Accessibility for urban residents:** Friday's workshops offer educational opportunities for attendees who may not be familiar with cattle showing or rural practices. This allows urban residents to learn and engage with the event on a deeper level.
3. **Inclusive workshops:** The workshops cover a variety of topics, catering to a diverse audience with varying interests and levels of knowledge. This approach ensures that participants with different backgrounds and experiences can find something of interest.
4. **Junior participation:** By offering judging sessions for Handlers and Junior Judging on Saturday, the event encourages young people and families to take part. This inclusion helps foster a sense of involvement and connection with the cattle showing experience.
5. **Cultural experiences:** The inclusion of Scottish elements such as Bagpipes and Highland Dancers on Sunday adds to the diversity of the event and creates a multicultural experience for attendees.
6. **Embracing diversity:** The Australian Highland Cattle Society Inc's commitment to being a gender-diverse organization, and the acceptance of members from all walks of life, including LGBTQIA+ individuals, reflects the event's values of inclusivity and respect for everyone regardless of their identity.
7. **Creating opportunities for individuals with all disabilities including autism and intellectual disabilities:** Past events have actively fostered participation and engagement for individuals with autism and intellectual disabilities by offering tailored activities and supportive resources to ensure their inclusion and enjoyment throughout our events. At each event, we have had increased participants with both visible and non-visible disability and is something we pride ourselves on.
8. **Positive atmosphere:** By promoting an inclusive and accepting

environment, the event encourages all participants to feel welcome and comfortable, fostering a positive experience for everyone involved.

9. **Disability access:** The venue has wheelchair accessible entrance, parking and restrooms.

By taking these measures, the event strives to be a welcoming and inclusive space for all attendees, embracing diversity and providing a memorable experience for everyone involved.

2025 AHCS National Show - Mt Pleasant SA**June 6-8 2025****Date 16th August 2024****Adelaide
Budget**

Revenue	Description	Budget
	Exhibitor entry fees	\$ 3,500.00
	Sponsors - cash	\$ 9,000.00
	Online auction	\$ 10,000.00
	Grants	\$ -
	Raffle	\$ 1,500.00
	Parking fees?	
	Entry Fees	\$ 2,000.00
	Program sales	\$ 100.00
	Merchandise (show apparel sales)	\$ 6,000.00
	Food sales	
	Dinner - Saturday	\$ 3,000.00
	Dinner - Sunday	\$ 8,000.00
	Sundry income	\$ 500.00
	AHCS Cash Flow	\$ 10,000.00
	Vendor fees	\$ -
		\$ 53,600.00

Expenses	Description	Budget
	UPDATE when reviewd quote is received	
Venue	Mt Pleasant Showgrounds - cattle pavilion hire	\$ 2,160.00
	Refuse & ablutions cleaning	\$ 1,000.00
	Grandstands	\$ 300.00
	Tables	\$ 400.00
	Wheelie bins	\$ 300.00
	Skip	\$ 300.00
	crowd control barriers	\$ 300.00
	Straw supply	
	Straw removal	
	PA system	\$ 1,250.00
	Car park rental	\$ -
	Electrical supply - food vans	\$ 550.00
	Shed decorations	\$ 500.00
	Permits and approvals	\$ 200.00
	Test & tag	\$ 250.00
	Portaloo	\$ 500.00
Advertising	Design (catalogue, entry)	\$ 1,400.00
	Printing banners & signage	\$ 300.00
	Signage - Geelong roadside	\$ 400.00
	Shed cards and neck ties	\$ 250.00
	Rosettes & ribbons	\$ 900.00

	Trophies & medallions	\$	800.00
	Printing show programs	\$	1,300.00
	Winners display booth	\$	-
	Advertising - radio/print	\$	-
Merchandise	Show apparel	\$	5,000.00
Auction and Raffles	Air Auctioneer	\$	150.00
	Auction postage	\$	250.00
	Sponsor postage	\$	-
	Raffle	\$	350.00
Catering and entertainment	food sales costs	\$	-
	fee (food stand, parking & gate)	\$	200.00
	Labour provider - Lyons? profit share	\$	1,000.00
	Dinner - Friday BBQ	\$	800.00
	Outdoor lighting	\$	300.00
	Dinner - Saturday	\$	500.00
	Drinks - Saturday	\$	200.00
	Entertainer Saturday - lunch and dinner	\$	300.00
	Pipe Band - Sunday	\$	400.00
	Dinner - Sunday	\$	4,000.00
	Dinner - Sunday venue	\$	300.00
	Dinner - Sunday bar service	\$	-
	Dinner - Sunday tables, chairs & heaters	\$	200.00
	Dinner - Sunday decorations	\$	783.00
	Dinner - Sunday entertainment	\$	1,700.00
	Event commemorative glass	\$	1,300.00
	Gas for heaters/wood for fir pit Fri/Sat	\$	400.00
	VIP meals	\$	300.00
	Alcohol License	\$	700.00
Media	Photographer	\$	2,000.00
	Live stream (FB)	\$	1,100.00
Skilled Volunteers (honorarium)	Master of Ceremony - Lauren Jakeway	\$	250.00
	Marshalling steward - Jackie Wilson	\$	250.00
	Ring steward(s) - Chloe Trotta	\$	250.00
	Stewards helpers	\$	-
	Volunteer - food and gifts	\$	512.00
	Volunteer - accomodation	\$	875.00
Judge Sat. Local			
	Saturday judge gift	\$	150.00
Judge Sun International			
	International flights	\$	2,500.00
	Judge - accomodation	\$	500.00
	Judge - honorarium	\$	1,000.00
	Judge - gift	\$	150.00

Other	Exhibitors gift	\$ 700.00
	Bad debt	\$ -
	AHCS Cash Flow	\$ 10,000.00
	Contingency	\$ 500.00
		\$ 53,230.00
	Surplus	\$ 370.00



AUSTRALIAN HIGHLAND CATTLE SOCIETY INC

Victorian Registration No A21191U

ARBN 638 624 601

ABN 46 934 590 042

CONSTITUTION AND RULES

With Effect from 25 June 2022

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PART 1—PRELIMINARY**1. Application**

- 1.1. The persons who from time to time are members of the Association are an incorporated association by the name given in rule 2 of these Rules.
- 1.2. Under section 46 of the *Associations Incorporation Reform Act 2012*, these Rules are taken to constitute the terms of a contract between the Association and its members.

2. Name

- 2.1. The name of the incorporated association is "Australian Highland Cattle Society Incorporated".
- 2.2. Under section 23 of the *Associations Incorporation Reform Act 2012*, the name of the association and its registration number must appear on all its business documents.
- 2.3. Under the *Corporations Act 2001* the Australian Registered Body Number (ARBN) must be displayed after its name and other details on all its public documents.

3. Jurisdiction

- 3.1. The association became a Victorian Incorporated Association under the *Associations Incorporation Reform Act 2012* and authorised to operate in the state of Victoria on 3 July 1990.
- 3.2. The association became a Registered Australian Body with the Australian Securities and Investments Commission (ASIC), recognised by the Commonwealth Government and authorised to operate in any state or territory in Australia on 22 January 2020.

4. Mission

- 4.1. The mission of the Australian Highland Cattle Society is to preserve heritage, protect integrity and advance Highland Cattle in Australia through herd registration, education, promotion and fellowship.

5. Purposes

- 5.1. The purposes of the association are:
- 5.2. The purposes for which the incorporated association is established are:
 - a) To develop and maintain the purity of the breed of cattle known as "Highland Cattle" and to promote the breed for commercial purposes;
 - b) To collect, verify, preserve and publish the pedigrees of Highland Cattle and other useful information relating to them;
 - c) To establish and maintain a Herd Book in which to register the pedigrees of Highland Cattle;
 - d) To issue publications on Highland Cattle and generally promote the names and pedigree of Highland Cattle; and
 - e) To grant approval and recognition of Association subcommittees including Regional Highland Breeder or Promotional Groups.

5.3. Solely for the purpose of furthering the purposes set out above, the Association shall have power:

- a) To take over the funds and other assets and the liabilities of the present unincorporated Association known as The Australian Highland Cattle Society and to indemnify all officers and members of the said present Association in respect of any liability that may have occurred or may have arisen from any acts, deeds, or events prior to incorporation;
- b) Invest and deal with monies of the Association not immediately required in such manner as is from time to time thought fit;
- c) To raise or borrow money upon such terms and in such manner as it thinks fit;
- d) Secure the repayment of monies so raised or borrowed or the repayment of debt or liability of the Association by giving mortgages, charges or securities upon or over all or any of the property of the Association;
- e) Do all such things as are incidental or conducive to the attainment of the purposes and the exercise of the powers of the Association; and
- f) Act as a Trustee and accept and hold upon trust real and personal estate, provided however that the Association shall not have power as Trustee of a trust to do any act or thing that if done by it otherwise than as trustee would contravene the provisions of the *Associations Incorporation Reform Act 2012* or the Rules of the Association.

6. Financial Year

6.1. The financial year of the Association is each period of 12 months ending on 31st December.

7. Definitions

In these Rules:

Absolute majority of the Council means a majority of the Councillors currently holding office and entitled to vote at the time (as distinct from a majority of Councillors present at a Council meeting);

Association means the Australian Highland Cattle Society Incorporated;

Awards subcommittee means the subcommittee appointed under rule 28;

Chairperson of a general meeting or council meeting, means the person chairing the meeting as required under rule 56;

Council means the committee having management of the business of the Association;

Council meeting means a meeting of the Council held in accordance with these Rules;

Councillor means a member of the Council elected or appointed under Division 3 of Part 5;

Disciplinary appeal meeting means a meeting of the members of the Association convened under rule 33;

Disciplinary meeting means a meeting of the Council convened for the purposes of rule 32;

Disciplinary subcommittee means the subcommittee appointed under rule 30;

Executive Councillors means the President, Vice President, Secretary and Treasurer under Division 3 of Part 5;

Financial member means a member who has paid in full their annual subscription for the year;

Financial year means the 12-month period specified in rule 6;

General meeting means a general meeting of the members of the Association convened in accordance with Part 4 and includes an annual general meeting, a special general meeting and a disciplinary appeal meeting;

Honorary Life Member is a class of membership held by a natural person who has been awarded a life membership;

Full (Lifetime Paid) Member is a Full member who has paid a one-off life-time subscription under rule 18.2 and is regarded as a Full member;

Member means a member of the Association;

Member entitled to vote means a member who under rule 17(2) is entitled to vote at a general meeting;

Nominated voter in the case of a full member who is a company, partnership, organisation, Society or club, the person formally nominated as having the voting rights on behalf of that member;

Non-financial member means a member who has not paid in full their annual subscription for the year;

Patron means any person who in the opinion of the Council has rendered special service to the Association and has been appointed to the role by Council;

Regulations means the Regulations and Rules which provide members with the requirements to register and transact with Highland cattle in the Australian Highland Cattle Society Herdbook, and with the Association;

Returning officer means an official who is in charge of an election, supervising the counting of the votes and announcing the result;

State Representative means any person appointed to represent the Association at a local level for members and prospective members;

Special resolution means a resolution that requires not less than three-quarters of the members voting at a general meeting, whether in person or by proxy, to vote in favour of the resolution;

The Act means the *Associations Incorporation Reform Act 2012* and includes any regulations made under that Act;

The Registrar means the Registrar of Incorporated Associations under section 187 of the *Associations Incorporation Reform Act 2012*, being Consumer Affairs Victoria.

PART 2 - POWERS OF ASSOCIATION

8. Powers of Association

8.1. Subject to the *Associations Incorporation Reform Act 2012*, the Association has power to do all things incidental or conducive to achieve its purposes.

8.2. Without limiting rule 8.1, the Association may:

- a) acquire, hold and dispose of real or personal property;
 - b) open and operate accounts with financial institutions;
 - c) invest its money in any security in which trust monies may lawfully be invested;
 - d) raise and borrow money on any terms and in any manner as it thinks fit;
 - e) secure the repayment of money raised or borrowed, or the payment of a debt or liability;
 - f) appoint agents to transact business on its behalf; and
 - g) enter into any other contract it considers necessary or desirable.
- 8.3. The Association may only exercise its powers and use its income and assets (including any surplus) for its purposes.

9. Not for profit organisation

- 9.1. The Association must not distribute any surplus, income or assets directly or indirectly to its members.
- 9.2. Rule 9.1 does not prevent the Association from paying a member:
- a) reimbursement for expenses properly incurred by the member; or
 - b) for goods or services provided by the member if this is done in good faith on terms no more favourable than if the member was not a member.
- 9.3. Section 33 of the *Associations Incorporation Reform Act 2012* provides that an incorporated association must not secure pecuniary profit for its members. Section 4 of the *Associations Incorporation Reform Act 2012* sets out in more detail the circumstances under which an incorporated association is not taken to secure pecuniary profit for its members.

PART 3 - MEMBERS, DISCIPLINARY PROCEDURES AND GRIEVANCES

DIVISION 1 – MEMBERSHIP

10. Minimum number of members

- 10.1. The Association must have at least 5 members.

11. Who is eligible to be a member?

- 11.1. Any person who supports the purposes of the Association is eligible for membership.

12. Classes of membership

- 12.1. There shall be five (5) classes of membership:
- a) Full Member: A natural person, company or partnership;
 - b) Commercial Member: A natural person, organisation, Society or Club (an affiliate or associate type membership);
 - c) Junior Member: A natural person who is under the age of twenty five (25) years (an

affiliate or associate type membership);

- d) Heritage Member: A natural person, organisation, school, Association or club (an affiliate or associate type membership); and
- e) Honorary Life Member: A natural person to whom the Council prior to 2022, after which the awards subcommittee have awarded a life membership.

12.2. An Honorary Life Member have the same rights and privileges under these Rules as a Full Member.

12.3. In the case of a full membership held by a company, partnership, organisation, school Association or club, a natural person shall be nominated as the person to have voting rights on behalf of that member (hereafter referred to as the "Nominated Voter").

13. Application for membership

13.1. To apply to become a member of the Association, a person must submit a written application to the Secretary stating that the person:

- a) wishes to become a member of the Association; and
- b) supports the purposes of the Association; and
- c) agrees to comply with these Rules.

13.2. The application:

- a) must be signed by the applicant; and
- b) must be accompanied by the appropriate membership and joining fee.

14. Consideration of application

14.1. As soon as practicable after the receipt of an application, the Secretary shall refer the application to the Council.

14.2. Upon an application being referred to the Council, the Council shall determine by resolution whether to approve or to reject the application.

14.3. If the Council rejects the application, it must return any money accompanying the application to the applicant.

15. New membership

15.1. If an application for membership is approved by the Council, the Secretary;

- a) records the resolution to accept the membership in the minutes of the Council meeting;
- b) notifies the applicant in writing of Council's decision; and
- c) enters the name and address of the new member, and the date of becoming a member, in the register of members.

15.2. A person becomes a member of the Association and, subject to rule 17.2, is entitled to exercise their rights of membership from the date on which the Council approves the person's membership.

16. Annual subscription and joining fee

- 16.1. All subscriptions shall be invoiced annually in advance on the 1st day of January in each year.
- 16.2. The Council may from time to time vary the annual subscription and joining fee as it sees fit.
- 16.3. The Council may from time to time impose additional fees by way of levies on the various categories of members as the Council sees fit.
- 16.4. The rights of a member (including the right to vote) who has not paid the annual subscription 30 days from the invoice date are suspended until the subscription is paid and rights are re-instated upon payment.

17. General rights of members

- 17.1. A member of the Association who is entitled to vote has the following rights:
 - a) To receive notice of general meetings and of proposed special resolutions in the matter and time prescribed by these Rules;
 - b) To submit items of business for consideration at a general meeting;
 - c) To attend and be heard at general meetings;
 - d) To vote at a general meeting;
 - e) To have access to the minutes of general meetings and other documents of the Association as provided under rule 89.1; and
 - f) To inspect the register of members.
- 17.2. A member is entitled to vote if:
 - a) The member is a member other than an associate member; and
 - b) More than 10 business days have passed since they became a member of the Association; and
 - c) The members' membership rights are not suspended for any reason.

18. Full member

- 18.1. A Full member has all the rights and privileges of membership.
- 18.2. A Full member may be one who pays an annual subscription, or one who has paid a one-off life-time subscription.

19. Honorary Life member

- 19.1. An Honorary Life member has all the rights and privileges of membership.
- 19.2. An Honorary Life member pays no annual subscription.
- 19.3. Holders of Honorary Life membership are those who have provided exceptional, loyal and outstanding service and contribution to the Association over an extended period of time, are regarded as a role model within the Association and have displayed valued leadership.

20. Associate member

- 20.1. A member is an associate member if they are a Commercial member, a Junior member or a Heritage member.
- 20.2. Associate members cannot vote but may have other rights as determined by the Council or by resolution at a general meeting.

21. Commercial member

- 21.1. Commercial members of the Association are Associate members.
- 21.2. They may include any members who are new owners of Highland cattle, often who have purchased registered cattle which have been transferred to them in the Herdbook and are considering becoming a Full member. Commercial members may be breeding cattle for consumption rather than to develop a registered herd.
- 21.3. A Commercial member may have any number of registered cattle they have purchased transferred to their membership, however to register Highland cattle the member will need to upgrade to Full membership.

22. Junior member

- 22.1. Junior members of the Association are Associate members.
- 22.2. Junior members include any members under the age of 25 years.
- 22.3. A member may elect to be a junior member at the time of application for membership if they are under the age of 25 years.
- 22.4. In the case of annual subscriptions:
 - a) While the member remains under the age of 25 years the junior member will receive the annual subscription of a Junior member.
 - b) A junior member who is 25 years or more as at 1 January will be transferred to a Full membership and will receive the annual subscription of a Full member.
- 22.5. A Junior member may register a maximum of 5 cattle, after which the member will need to upgrade to Full membership.

23. Heritage member

- 23.1. Heritage members of the Association are Associate members.
- 23.2. Heritage members are those who have an interest in Highland cattle, their origins and history, who wish to support the preservation of the breed being of cultural significance to Scotland and those with Scottish heritage.
- 23.3. A Heritage member cannot register cattle.

24. Rights not transferable

- 24.1. The rights of a member are not transferable and end when membership ceases.

25. Ceasing membership

25.1. The membership of a person ceases on resignation, expulsion or death, and:

- a) For an Honorary Life membership refers to the resignation, expulsion or death of the natural person to whom the membership was awarded under rule 12.1 e), or their surviving spouse.
- b) For a Full (Lifetime Paid) membership refers to the resignation, expulsion or death of the natural person nominated as the “Nominated Voter” on the original membership application form, or their surviving spouse.

25.2. If a person ceases to be a member of the Association, the Secretary must, as soon as practicable enter the date the person ceased to be a member in the register of members.

26. Resigning as a member

26.1. A member may resign by notice in writing given to the Association in accordance with rule 86.3 which sets out how notice may be given to the Association. It includes by post, email or by handing the notice to a member of the Council.

26.2. Any member who resigns will not be entitled to a refund of any membership or joining fee paid either in full or pro-rata.

26.3. A member is taken to have resigned if:

- a) the member's annual subscription is more than 3 months in arrears from the date of invoice; or
- b) for an Honorary Life or Full (Lifetime Paid) member, where no annual subscription is payable;
 - i. the Secretary has made a written request to the member to confirm that they wish to remain a member; and
 - ii. the member has not, within 3 months after receiving that request, confirmed in writing that they wish to remain a member.

27. Register of members

27.1. The Secretary must keep and maintain a register of members that includes:

- a) For each current member:
 - i. The member's name;
 - ii. The address for notice last given by the member;
 - iii. The date of becoming a member;
 - iv. Class of membership;
 - v. If the member has elected to have their personal details withheld;
 - vi. Any other information determined by the Council; and
- b) For each former member, the date of ceasing to be a member.

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27.2. Any member may, at a reasonable time and free of charge, inspect the register of members apart from those details as are withheld under rule 26.1(a) and rule 26.3.

27.3. Under Section 59 of the *Associations Incorporation Reform Act 2012*, access to the personal information of a person recorded in the register of members may be restricted in certain circumstances. Section 58 of the *Associations Incorporation Reform Act 2012* provides that it is an offence to make improper use of information about a person obtained from the Register of Members.

28. Membership Award

28.1. The Association may bestow a maximum of two awards of Honorary Life membership each year, announced at the Annual General Meeting.

28.2. Nominations

- a) The Secretary shall call for nominations for Honorary Life membership at least ninety (90) days prior to the date fixed for the holding of the Annual General Meeting.
- b) Any current or retired member of the Association may be nominated, and a member may nominate another member or themselves. The nomination must be supported by a proposer and seconder distinct from the nominee.
- c) Each nomination must be accompanied by a written statement of five hundred (500) words or more in support of the nomination. This statement may be prepared by the nominee or the proposer of the nomination.
- d) Nominations must be received by the Secretary not less than sixty (60) days prior to the date fixed for the holding of the Annual General Meeting.

28.3. Awards subcommittee

- a) An awards subcommittee must be formed by Council at least sixty (60) days prior to the date fixed for the holding of the Annual General Meeting.
- b) The members of the awards subcommittee:
 - i. shall comprise of at least 7 individuals who may be Councillors, State Representatives and current Honorary Life members; but
 - ii. Must not have a conflict of interest including being a nominee, a family member or a person under the same membership as a nominee.

28.4. Meeting of the awards subcommittee

- a) The awards subcommittee shall consider all nominations received and vote whether a nominee has the merit for the award.
- b) Merit is exceptional, loyal and outstanding service and contribution to the Association over an extended period of time, are regarded as a role model within the Association and have displayed valued leadership.

- c) Where any member of the awards subcommittee votes that a nominee does not have the merit for the award, the nominee may not be bestowed the award.
- d) As a maximum of two awards may be bestowed by the awards subcommittee each year, should the awards subcommittee have all voted that more than two nominees have the merit for the award, the awards subcommittee shall vote between the nominees until it is resolved which two nominees shall be bestowed the award.
- e) The awards subcommittee may resolve that no award should be bestowed for the year at its absolute discretion.
- f) The decision of the awards subcommittee is notified to Council at least thirty (30) days prior to the date fixed for the holding of the Annual General Meeting.

DIVISION 2 - DISCIPLINARY ACTION

29. Grounds for taking disciplinary action

29.1. The Association may take disciplinary action against a member in accordance with this Division if it is determined that the member:

- a) has failed to comply with these Rules; or
- b) refuses to support the purposes of the Association;
- c) fails to comply with the Code of Conduct and Ethical Behaviour; or
- d) has engaged in conduct prejudicial to the Association.

30. Disciplinary subcommittee

30.1. If the Council is satisfied that there are sufficient grounds for taking disciplinary action against a member, the Council must appoint a disciplinary subcommittee to hear the matter and determine what action, if any, to take against the member.

30.2. The members of the disciplinary subcommittee:

- a) may be Councillors, members of the Association or anyone else; but
- b) must not have a conflict of interest with respect to the matter or member concerned, be biased against, or in favour of, the member concerned.

31. Notice to member

31.1. Before disciplinary action is taken against a member, the Secretary must give written notice to the member:

- a) stating that the Association proposes to take disciplinary action against the member; and
- b) stating the grounds for the proposed disciplinary action; and
- c) specifying the date, place and time of the meeting at which the disciplinary subcommittee intends to consider the disciplinary action (the ***disciplinary meeting***); and
- d) advising the member that they may do one or both of the following;

- i. attend the disciplinary meeting and address the disciplinary subcommittee at that meeting;
- ii. give a written statement to the disciplinary subcommittee at any time before the disciplinary meeting; and

e) setting out the member's appeal rights under rule 33.

31.2. The notice must be given at least 28 days before the disciplinary meeting is held.

32. Decision of disciplinary subcommittee

32.1. At the disciplinary meeting, the disciplinary subcommittee must:

- a) Give the member an opportunity to be heard; and
- b) Consider any written statement submitted by the member.

32.2. After complying with rule 32.1, the disciplinary subcommittee may:

- a) Take no further action against the member; or
- b) Reprimand the member; or
- c) Suspend the membership rights of the member for a specified period; or
- d) Expel the member from the Association.

32.3. The disciplinary subcommittee may not fine the member.

32.4. The suspension of membership rights or the expulsion of a member by the disciplinary subcommittee under this rule takes effect immediately after the vote is passed.

33. Appeal rights

33.1. A person whose membership rights have been suspended or who has been expelled from the Association under rule 32 may give notice to the effect that they wish to appeal against the suspension or expulsion.

33.2. The notice must be in writing and given:

- a) To the disciplinary subcommittee immediately after the vote to suspend or expel the person is taken; or
- b) To the Secretary not later than 3 business days after the vote.

33.3. If a person has given notice under rule 33.2, a disciplinary appeal meeting must be convened by the Council as soon as practicable, but in any event not later than 21 days, after the notice is received.

33.4. Notice of the disciplinary appeal meeting must be given to each member of the Association who is entitled to vote as soon as practicable and must:

- a) Specify the date, time and place of the meeting at least 21 days prior to the meeting; and

- b) State:
 - i. The name of the person against whom the disciplinary action has been taken; and
 - ii. The grounds for taking that action and the disciplinary subcommittee's decision and any recommendations; and
 - iii. That at the disciplinary appeal meeting the members present must vote on whether the decision to suspend or expel the member should be upheld or revoked.

34. Conduct of disciplinary appeal meeting

- 34.1. At a disciplinary appeal meeting:
 - a) no business other than the question of the appeal may be conducted; and
 - b) the disciplinary subcommittee must state the grounds for suspending or expelling the member and the reasons for taking that action; and
 - c) the person whose membership has been suspended or who has been expelled must be given an opportunity to be heard.
- 34.2. After complying with rule 34.1, the members present and entitled to vote at the meeting must vote by secret ballot on the question of whether the decision should be upheld or revoked.
- 34.3. A member may not vote by proxy at the meeting.
- 34.4. The decision is upheld if 75% or more of the members voting at the meeting vote in favour of the decision.
- 34.5. The decision is revoked if more than 25% of the members voting at the meeting vote against the decision and the suspension or membership rights or the expulsion of a member by the disciplinary subcommittee under this rule is immediately reversed.

DIVISION 3 - GRIEVANCE PROCEDURE

35. Application

- 35.1. The grievance procedure set out in this Division applies to disputes under these Rules between:
 - a) A member and another member;
 - b) A member and the Council;
 - c) A member and the Association.
- 35.2. A member must not initiate a grievance procedure in relation to a matter that is the subject of a disciplinary procedure until the disciplinary procedure has been completed.

36. Parties must attempt to resolve the dispute

36.1. The parties to a dispute must attempt to resolve the dispute between themselves within 14 days of the dispute coming to the attention of each party.

37. Appointment of mediator

37.1. If the parties to a dispute are unable to resolve the dispute between themselves within the time required by rule 36, the parties must within 10 days:

- a) notify the Council of the dispute; and
- b) agree to or request the appointment of a mediator; and
- c) attempt in good faith to settle the dispute by mediation.

37.2. The mediator must be:

- a) a person chosen by agreement between the parties; or
- b) in the absence of agreement;
 - i. if the dispute is between a member and another member, a person appointed by the Council; or
 - ii. if the dispute is between a member and the Council or the Association, a person appointed or employed by a recognised dispute resolution centre.

37.3. A mediator appointed by the Council may be a member or former member of the Association but in any case, must not be a person who:

- a) has a personal interest in the dispute; or
- b) is biased in favour of or against any party.

38. Mediation process

38.1. The mediator to the dispute, in conducting the mediation, must:

- a) give each party every opportunity to be heard; and
- b) allow due consideration by all parties of any written statement submitted by any party; and
- c) ensure that natural justice is accorded to the parties throughout the mediation process.

38.2. The mediator must not determine the dispute.

39. Failure to resolve dispute by mediation

39.1. If the mediation process does not resolve the dispute, the parties may seek to resolve the dispute in accordance with the *Associations Incorporation Reform Act 2012* or otherwise the law.

PART 4 - GENERAL MEETINGS OF THE ASSOCIATION**40. Annual general meetings**

- 40.1. The Council must convene an annual general meeting of the Association to be held within 5 months after the end of each financial year or within such time as required by the Registrar where an extension to convene the annual general meeting has been granted.
- 40.2. Despite rule 40.1, the Association may hold its first annual general meeting at any time within 18 months after its incorporation.
- 40.3. The Council will determine the date, time and place of the annual general meeting.
- 40.4. The ordinary business of the annual general meeting is as follows:
- a) to confirm the minutes of the previous annual general meeting and of any special general meeting held since then; and
 - b) to receive and consider:
 - i. the Annual Report of the Association on the activities during the preceding financial year; and
 - ii. the Financial Statements of the Association for the preceding financial year submitted by the Council in accordance with Part 7 of the *Associations Incorporation Reform Act 2012*;
 - c) to elect the members of the Council.
- 40.5. The annual general meeting may also conduct any other business of which notice has been given in accordance with these Rules.

41. Special general meetings

- 41.1. Any general meeting of the Association, other than an annual general meeting or a disciplinary appeal meeting, is a special general meeting.
- 41.2. The Council may convene a special general meeting as it deems appropriate.
- 41.3. No business other than that set out in the notice under rule 43 may be conducted at the meeting however general business may be considered at the meeting if:
- a) it is included as an item for consideration in the notice under rule 43; and
 - b) the majority of members at the meeting agree.

42. Special general meeting held at request of members

- 42.1. The Council must convene a special general meeting if a request to do so is made in accordance with rule 42.2 by at least 10% of the total number of members eligible to vote.
- 42.2. A request for a special general meeting must:
- a) be in writing; and

- b) state the business to be considered at the meeting and any resolutions to be proposed; and
- c) include the names and signatures of the members requesting the meeting; and
- d) be given to the Secretary.

42.3. If the Council does not convene a special general meeting within one month after the date on which the request is received by the Secretary, the members making the request (or any of them) may convene the special general meeting.

42.4. A special general meeting convened by members under rule 42.3:

- a) must be held within 3 months after the date on which the original request was received by the Secretary; and
- b) may only consider the business stated in that request.

42.5. The Association must reimburse all reasonable expenses incurred by the members convening a special general meeting under rule 42.3.

43. Notice of general meetings

43.1. The Secretary (or, in the case of a special general meeting convened under rule 40.3, the members convening the meeting) must give to each member of the Association:

- a) at least 21 days' notice of a general meeting if a special resolution is to be proposed at the meeting; or
- b) at least 14 days' notice of a general meeting in any other case.

43.2. The notice must:

- a) specify the date, time and place of the meeting; and
- b) indicate the general nature of each item of business to be considered at the meeting; and
- c) if a special resolution is to be proposed;
 - i. state in full the proposed resolution; and
 - ii. state the intention to propose the resolution as a special resolution; and
 - iii. comply with rule 44.5.

43.3. This rule does not apply to a disciplinary appeal meeting as rule 33.4 sets out the requirements for notice of a disciplinary appeal meeting.

44. Proxies

44.1. A member may appoint another member as their proxy to vote and speak on their behalf at a general meeting other than at a disciplinary appeal meeting.

- 44.2. The appointment of a proxy must be in writing and signed by the member making the appointment.
- 44.3. The member appointing the proxy may give specific directions as to how the proxy is to vote on their behalf, otherwise the proxy may vote on behalf of the member in any matter as they see fit.
- 44.4. If the Council has not approved a form for the appointment of a proxy, the member may use any other form that clearly identifies the person appointed as the member's proxy and that has been signed by the member.
- 44.5. Notice of a general meeting given to a member under rule 43 must:
- a) state that the member may appoint another member as a proxy for the meeting; and
 - b) include a copy of any form that the Council has approved for the appointment of a proxy.
- 44.6. A form appointing a proxy must be given to the Chairperson of the meeting before or at the commencement of the meeting.
- 44.7. A form appointing a proxy sent by post or electronically is of no effect unless it is received by the Association no later than 72 hours before the commencement of the meeting.

45. Use of technology

- 45.1. A member not physically present at a general meeting may be permitted to participate in the meeting by the use of technology that allows that member and the members present at the meeting to clearly and simultaneously communicate with each other.
- 45.2. For the purposes of this Part, a member participating in a general meeting as permitted under rule 45.1 is taken to be present at the meeting and, if the member votes at the meeting, is taken to have voted in person.

46. Quorum at general meetings

- 46.1. No business may be conducted at a general meeting unless a quorum of members is present.
- 46.2. The quorum for a general meeting is the presence (physically, by proxy, or as allowed under rule 45.1) of 10% of the members entitled to vote.
- 46.3. If a quorum is not present within 30 minutes after the notified commencement time of a general meeting:
- a) In the case of a meeting convened by, or at the request of, members under rule 42: the meeting:
 - i. Must be dissolved; and
 - ii. The business that was to have been considered at the meeting is taken to have been dealt with; and

- iii. If members wish to have the business reconsidered at another special meeting, the members must make a new request under rule 42.

b) in any other case:

- i. the meeting must be adjourned to a date not more than 21 days after the adjournment; and
- ii. notice of the date, time and place to which the meeting is adjourned must be given at the meeting and confirmed by written notice given to all members as soon as practicable after the meeting.

46.4. If a quorum is not present within 30 minutes after the time to which a general meeting has been adjourned under rule 46.3(b), the members present at the meeting (if not fewer than 3) may proceed with the business of the meeting as if a quorum were present.

47. Adjournment of general meeting

47.1. The Chairperson of a general meeting at which a quorum is present may, with the consent of a majority of members present at the meeting, adjourn the meeting to another time at the same place or at another place.

47.2. Without limiting rule 47.1, a meeting may be adjourned:

- a) if there is insufficient time to deal with the business at hand; or
- b) to give the members more time to consider an item of business.

47.3. No business may be conducted on the resumption of an adjourned meeting other than the business that remained unfinished when the meeting was adjourned.

47.4. Notice of the adjournment of a meeting under this rule is not required unless the meeting is adjourned for 14 days or more, in which case notice of the meeting must be given in accordance with rule 43.

48. Voting at general meeting

48.1. On any question arising at a general meeting:

- a) subject to rule 48.3, each member who is entitled to vote has one vote; and
- b) members may vote personally or by proxy; and
- c) except in the case of a special resolution, the question must be decided on a majority of votes.

48.2. If votes are divided equally on a question, the Chairperson of the meeting has a second or casting vote.

48.3. If the question is whether or not to confirm the minutes of a previous meeting, only members who were present at that meeting may vote.

48.4. This rule does not apply to a vote at a disciplinary appeal meeting conducted under rule 34.

49. Special resolutions

- 49.1. A special resolution is passed if 75% or more of the members voting at a general meeting (whether in person or by proxy) vote in favour of the resolution.
- 49.2. In addition to certain matters specified in the *Associations Incorporation Reform Act 2012*, a special resolution is required:
- a) to remove a Councillor from office, except as provided for by rule 60;
 - b) to alter this document, including changing the name or any of the purposes of the Association.

50. Determining whether resolution carried

- 50.1. Subject to rule 50.2, the Chairperson of a general meeting may, on the basis of a show of hands, declare that a resolution has been:
- a) carried; or
 - b) carried unanimously; or
 - c) carried by a particular majority; or
 - d) lost;
- and an entry to that effect in the minutes of the meeting is conclusive proof of that fact.
- 50.2. If a poll (where votes are cast in writing) is demanded by three or more members on any question:
- a) the poll must be taken at the meeting in the manner determined by the Chairperson of the meeting; and
 - b) the Chairperson must declare the result of the resolution on the basis of the poll.
- 50.3. A poll demanded on the election of the Chairperson or on a question of an adjournment must be taken immediately.
- 50.4. A poll demanded on any other question must be taken before the close of the meeting at a time determined by the Chairperson.

51. Minutes of general meeting

- 51.1. The Council must ensure that minutes are taken and kept of each general meeting.
- 51.2. The minutes must record the business considered at the meeting, any resolution on which a vote is taken and the result of the vote.
- 51.3. In addition, the minutes of each annual general meeting must include:
- a) the names of the members attending the meeting and apologies; and
 - b) proxy forms given to the Chairperson of the meeting under rule 44.6; and
 - c) the annual report and financial statements submitted to the members in accordance with rule 40.4(b).

PART 5—COUNCIL

DIVISION 1—POWERS OF COUNCIL

52. Role and powers

52.1. The business of the Association must be managed by or under the direction of a Council.

52.2. The Council may exercise all the powers of the Association except those powers that these Rules or the *Associations Incorporation Reform Act 2012* require to be exercised by general meetings of the members of the Association.

52.3. The Council may:

- a) Appoint and remove staff;
- b) Establish subcommittees consisting of members with terms of reference it considers appropriate.

53. Delegation

53.1. The Council may delegate to a member of the Council, a subcommittee or staff, any of its powers and functions other than:

- a) this power of delegation; or
- b) a duty imposed on the Council by the *Associations Incorporation Reform Act 2012* or any other law.

53.2. The delegation must be in writing and may be subject to the conditions and limitations the Council considers appropriate.

53.3. The Council may, in writing, revoke a delegation wholly or in part.

DIVISION 2—COMPOSITION OF COUNCIL AND DUTIES OF COUNCILLORS

54. Composition of Council

54.1. The Council consists of seven (7) members duly elected in accordance with Division 3 of Part 5 and announced at the annual general meeting of the Association.

54.2. The Council consists of:

- a) The Executive Council, comprising:
 - i. the President; and
 - ii. the Vice-President;
 - iii. the Secretary;

- iv. the Treasurer; and
- b) Three (3) ordinary councillors.

55. General Duties

- 55.1. As soon as practicable after being elected or appointed to the Council, each Councillor become familiar with these Rules and the Act, specifically Division 3 of Part 6 of the *Associations Incorporation Reform Act 2012* which sets out the general duties of the office holders of an incorporated association.
- 55.2. The Council is collectively responsible for ensuring that the Association complies with the *Associations Incorporation Reform Act 2012* and that individual members of the Council comply with these Rules.
- 55.3. Councillors must exercise their powers and discharge their duties with reasonable care and diligence.
- 55.4. Councillors must exercise their powers and discharge their duties:
 - a) in good faith in the best interests of the Association; and
 - b) for a proper purpose.
- 55.5. Councillors and former Councillors must not make improper use of:
 - a) their position; or
 - b) information acquired by virtue of holding their position;so as to gain an advantage for themselves or any other person or to cause detriment to the Association.
- 55.6. In addition to any duties imposed by these Rules, a Councillor must perform any other duties imposed from time to time by resolution at a general meeting.

56. President and Vice-President

- 56.1. Subject to rule 56.2, the President or, in the President's absence, the Vice-president is the Chairperson for any general meetings and for any Council meetings.
- 56.2. If the President and the Vice-President are both absent, or are unable to preside, the Chairperson of the meeting must be:
 - a) in the case of a general meeting, a member elected by the other members present; or
 - b) in the case of a Council meeting, a Councillor elected by the other Councillors present.

57. Secretary

- 57.1. The Secretary must be a natural person and reside in Australia to comply with the *Corporations Act 2001*.

57.2. The Secretary must perform any duty or function required under the *Associations Incorporation Reform Act 2012* to be performed by the Secretary of an incorporated Association.

57.3. The Secretary must:

- a) Maintain the register of members in accordance with rule 24; and
- b) Maintain the registers of minutes of meetings; and
- c) Ordinarily take and prepare all minutes of meetings; and
- d) Keep custody of the common seal of the Association, and except for the financial records referred to in rule 84.3, all books, documents and securities of the Association in accordance with rules 82 and 85; and
- e) Subject to the *Associations Incorporation Reform Act 2012* and these Rules, provide members with access to the register of members, the minutes of general meetings and other books and documents; and
- f) Lodge documents of the Association with Consumer Affairs Victoria and the Australian Securities and Investments Commission in the prescribed form and within prescribed timeframes;
- g) Perform any other duty or function imposed on the Secretary by these Rules.

57.4. The Secretary must give to the Registrar notice of their appointment within 14 days after the appointment.

58. Treasurer

58.1. The Treasurer must:

- a) ensure that all moneys received are paid into the account of the Association within 5 working days after receipt and that receipts for those monies are issued in the name of the Association; and
- b) make any payments authorised by the Council or by a general meeting of the Association from the Association's funds; and
- c) ensure that the financial records of the Association are kept in accordance with the *Associations Incorporation Reform Act 2012* and oversee any person to whom duties are delegated, such as an accountant or bookkeeper; and
- d) coordinate the preparation of the financial statements of the Association, their audit or review and their certification by the Council prior to their submission at the annual general meeting of the Association.

58.2. The Treasurer must ensure that at least one other Councillor has access to the accounts and financial records of the Association.

DIVISION 3—ELECTION OF COUNCILLORS AND TENURE OF OFFICE**59. Who is eligible to be a Councillor**

59.1. A member is eligible to be elected or appointed as a Councillor if the member:

- a) is 18 years or over;
- b) is entitled to vote at a general meeting; and
- c) has no other person from the same membership or family who, as a result of election or appointment would be serving on Council concurrently.

60. Positions to become vacant

60.1. This rule applies to:

- a) the first annual general meeting of the Association after its incorporation; or
- b) any subsequent annual general meeting of the Association, after the annual report and financial statements of the Association have been received.

60.2. The Chairperson of the first annual general meeting must declare all positions on the Council vacant and hold elections for those positions in accordance with rules 61 to 64.

60.3. For subsequent annual general meetings, the Secretary must advise members which Council members' term of office will expire in accordance with rule 61 at the next annual general meeting, and the Association will be holding elections for those positions in accordance with rules 61 to 64.

61. Nominations

61.1. Not less than 60 days prior to the election of each position, the Secretary must call for nominations to fill the positions becoming vacant.

61.2. An eligible member of the Association may:

- a) nominate themselves; or
- b) with the member's consent, be nominated by another member.

61.3. Each nominee must make a written statement of between three hundred (300) and five hundred (500) words in support of their nomination.

61.4. Nominations must be received by the Secretary not less than forty-two (42) days prior to the date fixed for the holding of the Annual General Meeting.

62. Election of Councillors

62.1. If the number of nominations for Council exceeds the positions to become vacant a ballot is required for the election for the positions.

62.2. If the nominations for Council positions do not exceed the number of positions due for election, then those people nominated shall be declared elected without the need for an election.

63. Ballot

- 63.1. If a ballot is required under rule 62.1 the Council will then appoint a person to act as Returning Officer to conduct the ballot.
- 63.2. The Returning Officer must not be a member nominated for Council.
- 63.3. The election must be conducted by secret ballot advised to all members eligible to vote and delivered either by post or electronically not less than thirty (30) days prior to the annual general meeting.
- 63.4. The ballot paper must detail each candidate for Council together with the written statement provided by each candidate under rule 61.3 and instructions as to how to cast their vote.
- 63.5. The ballot paper must provide for the member ID and the name of the member voting which the voter must complete to allow the Returning Officer to validate the eligibility of the vote and to ensure no duplicate votes are received.
- 63.6. Proxy votes are not allowed.
- 63.7. Votes received after the closing date are invalid and will not be counted.
- 63.8. As each ballot will be for more than one position:
 - a) the voter must select on the ballot paper the name of each candidate for whom they wish to vote;
 - b) the voter must not select the names of more candidates than the number to be elected.
- 63.9. Ballot papers that do not comply with rules 63.5 to 63.8 are invalid and will not to be counted.
- 63.10. Each ballot paper on which the name of a candidate has been written counts as one vote for that candidate.
- 63.11. The Returning Officer must advise the Council of the candidates who received the most votes.
- 63.12. If the result of the election is unable to be declared under rule 63.11 because 2 or more candidates received the same number of votes, the result must be decided by a tiebreaker ballot in accordance with rules 63.1 to 63.11 which of them is to be elected. This will be conducted by the Returning Officer unless one or more of the candidates withdraws, leaving the nominations equal to the numbers of positions available.

64. Election of Council Executive

- 64.1. At the annual general meeting, separate elections must be held for each of the following positions:
 - a) President;
 - b) Vice President;
 - c) Secretary; and

d) Treasurer.

- 64.2. Nominees are called for each position and a Councillor may nominate or be nominated for more than one Council Executive position.
- 64.3. Voting will be conducted in the order of President, Vice-President, Secretary and then Treasurer.
- 64.4. A nominee who accepts a position is no longer a nominee for a position that has not yet been voted upon, and their nomination is considered withdrawn.
- 64.5. If only one member is nominated for any position, that person will be automatically elected to the position.
- 64.6. To be elected, a ballot will be decided by a show of hands unless there is more than one nomination for a position AND any Councillor requests a secret ballot. In that case a Returning Officer is to be appointed from outside of the Council and each member will write the name of the person they are voting for on a blank piece of paper.
- 64.7. Councillors nominated for a position may vote.
- 64.8. The person receiving the most votes will be elected to the position.
- 64.9. In the event of a tied vote, a secret ballot will be conducted. If that also fails to resolve the impasse the position will be decided by the toss of a coin, drawing of straws or drawing a name out of a hat.
- 64.10. Once all council executive positions are filled the new President will introduce the Council Executive and Ordinary Councillors to the members.

65. Term of office

- 65.1. Each member of the Council shall subject to these Rules, hold office for a period of two (2) years but shall be eligible for re-election, provided that at the end of the first year of the Association, four (4) of the Council (longest serving members at date of election) shall retire but shall be eligible for re-election and at the end of the second year of the Association, the remaining three (3) members of the Council (from the initial Council) shall retire but shall be eligible for re-election.
- 65.2. A Councillor retiring in accordance with Rule 65.1 is eligible for re-election.
- 65.3. Subject to rule 65.6 and rule 66, a retiring Councillor holds office until the end of the next annual general meeting.
- 65.4. A general meeting of the Association may:
- a) by special resolution remove a Councillor from office; and
 - b) elect an eligible member of the Association to fill the vacant position in accordance with this Division.

65.5. A Councillor who is the subject of a proposed special resolution under rule 65.6(a) may make representations in writing to the Secretary or President of the Association (not exceeding a reasonable length) and may request that the representations be provided to the members of the Association.

65.6. The Secretary or the President may give a copy of the representations to each member of the Association or, if they are not so given, the Councillor may require that they be read out at the meeting at which the special resolution is to be proposed.

66. Vacation of office

66.1. A Councillor may resign from the Council by written notice addressed to the Council.

66.2. A person ceases to be a Councillor if they:

- a) Cease to be a member of the Association; or
- b) Fail to attend 3 consecutive Council meetings (other than special or urgent Council meetings) without leave of absence under rule 77; or
- c) Otherwise cease to be a Councillor by operation of section 78 of the *Associations Incorporation Reform Act 2012*.

66.3. A Councillor who has been removed by reason of rule 64.2(b) is ineligible to nominate or be elected to the Council at the following Annual General Meeting.

67. Filling casual vacancies

67.1. The Council may appoint an eligible member of the Association to fill a position on the Council that;

- a) has become vacant under rule 66; or
- b) was not filled by election at the last annual general meeting.

67.2. In the event of a Councillor vacating office under rule 66, the Council may appoint an unsuccessful nominee from the most recent Election to the vacant position.

67.3. If the position of Secretary becomes vacant, the Council must appoint a member to the position within 14 days after the vacancy arises.

67.4. Rule 65 applies to any Councillor appointed by the Council under rule 67.1.

67.5. The Council may continue to act despite any vacancy in its membership.

67.6. A Councillor appointed in accordance with rule 67.1 will serve the balance of the term of the person they are replacing.

DIVISION 4—MEETINGS OF COUNCIL**68. Meetings of Council**

- 68.1. The Council must meet at least 6 times in each year at the dates, times and places determined by the Council.
- 68.2. The date, time and place of the first Council meeting must be determined by the members of the Council as soon as practicable after the annual general meeting of the Association at which the members of the Council were elected.
- 68.3. Urgent Council meetings may be convened by the President or by any 4 members of the Council.

69. Notice of meetings

- 69.1. Notice of each Council meeting must be given to each Councillor no later than 14 days before the date of the meeting.
- 69.2. Notice may be given of more than one Council meeting at the same time.
- 69.3. The notice must state the date, time and place of the meeting.

70. Urgent meetings

- 70.1. In cases of urgency, a meeting can be held without notice being given in accordance with rule 69 provided that as much notice as practicable is given to each Councillor by the quickest means practical.
- 70.2. Any resolution made at the meeting must be passed by an absolute majority (more than 50%) of the Council.
- 70.3. The only business that may be conducted at an urgent meeting is the business for which the meeting is convened.

71. Procedure and order of business

- 71.1. The procedure to be followed at a meeting of a Council must be determined from time to time by the Council.
- 71.2. The order of business may be determined by the Councillors present at the meeting.
- 71.3. If the President is not present at the meeting, the Councillors must appoint the Vice President as the meeting Chairperson.
- 71.4. If both the President and the Vice President are not present at the meeting, the Councillors must appoint a meeting Chairperson from amongst those Councillors present.
- 71.5. If the Secretary is not present at the meeting the Chairperson must appoint a meeting Secretary from amongst those Councillors present to take and prepare the minutes of the meeting.

72. Use of technology

- 72.1. Meetings may be held via tele or video conference or by the use of other technology that allows Councillors to clearly and simultaneously communicate with each other.
- 72.2. Meetings may be recorded by the Secretary for the sole purpose of preparing complete and accurate minutes. Once minutes have been accepted by the Council recordings are to be deleted.
- 72.3. A Councillor who is not physically present at a Council meeting may participate in the meeting by the use of technology that allows that Council member and the Council members present at the meeting to clearly and simultaneously communicate with each other.
- 72.4. For the purposes of this Part, a Councillor participating in a Council meeting as permitted under rule 72 is taken to be present at the meeting and, if the member votes at the meeting, is taken to have voted in person.

73. Quorum

- 73.1. No business may be conducted at a Council meeting unless a quorum is present.
- 73.2. The quorum for a Council meeting is the presence (in person or as allowed under rule 72) of a majority of the Councillors holding office.
- 73.3. If a quorum is not present within 30 minutes after the notified commencement time of a Council meeting;
 - a) in the case of a special meeting—the meeting lapses;
 - b) in any other case—the meeting must be adjourned to a date no later than 14 days after the adjournment. Notice of the time, date and place to which the meeting is adjourned must be given in accordance with rule 69.

74. Voting

- 74.1. On any question arising at a Council meeting, each Councillor present at the meeting has one vote.
- 74.2. A motion is carried if a majority of Councillors present at the meeting vote in favour of the motion.
- 74.3. Rule 74.2 does not apply to any motion or question which is required by these Rules to be passed by an absolute majority of the Council.
- 74.4. If votes are divided equally on a question, the Chairperson of the meeting has a second or casting vote.
- 74.5. Each Councillor is required to vote either in favour or against a motion, abstaining from voting is not allowed apart from rule 75.2 wherein a Councillor is considered to have abstained due to a conflict of interest on the matter.
- 74.6. Voting by proxy is not permitted.

75. Conflict of interest

75.1. A Councillor who has a material personal interest in a matter being considered at a Council meeting must disclose the nature and extent of that interest to the Council.

75.2. The member:

- a) must not be present while the matter is being considered at the meeting; and
- b) must not vote on the matter.

75.3. Under section 81(3) of the *Associations Incorporation Reform Act 2012*, if there are insufficient Councillors to form a quorum because a member who has a material personal interest is disqualified from voting on a matter, a general meeting may be called to deal with the matter.

75.4. This rule does not apply to a material personal interest:

- a) that exists only because the member belongs to a class of persons for whose benefit the Association is established; or
- b) that the member has in common with all, or a substantial proportion of, the members of the Association.

76. Minutes of meeting

76.1. The Council must ensure that minutes are taken and kept of each Council meeting.

76.2. The minutes must record the following:

- a) the names of the members in attendance at the meeting and any apologies;
- b) the meeting Chairperson and the Secretary;
- c) any conflict of interest disclosed under rule 75;
- d) the business considered at the meeting; and
- e) any resolution on which a vote is taken and the result of the vote.

77. Leave of absence

77.1. The Council may grant a Councillor leave of absence from Council meetings for a period not exceeding 3 months.

77.2. The Council must not grant leave of absence retrospectively unless it is satisfied that it was not feasible for the Councillor to seek the leave in advance.

PART 6—REGULATIONS**78. Authority**

78.1. Members and Councillors must comply with Regulations as if they were part of this Constitution.

78.2. The Regulations shall be those in force as at the date of incorporation and shall remain in force until amended, rescinded or otherwise altered with rule 79.

79. Alteration of Regulations

79.1. The Council may from time to time make such Regulations as it deems fit for and in respect of any one or more of the following: -

- a) the compilation and publication of the Australian Highland Cattle Society Incorporated Herdbook; and
- b) the registration of stock.

80. Notice of Change of Regulations

80.1. The Secretary must give to each member of the Association a Notice of Change of Regulations at least 90 days before the effective date of the change.

81. Member objection

81.1. Members have the right to submit a formal objection to a change of Regulations to the Secretary within 30 days of receipt of the Notice of Change of Regulations.

81.2. Should at least ten (10) full financial members submit an objection, the rule is referred to:

- a) The Annual General Meeting if this is scheduled to occur within 3 months; or
- b) A Special General Meeting convened by Council under rule 41.2.

81.3. Where deferral of implementation occurs under rule 81.2, the Secretary must give to each member of the Association a notice that:

- a) the change of Regulations is deferred and shall be subject to the prior approval of a majority (at least 50%) of the members of the Association present in person or by proxy at a General Meeting; and
- b) the prior Regulations remain in force for the intervening period.

81.4. A postal vote is not a valid form of approval from members for changes to the Regulations.

PART 7—FINANCIAL MATTERS

82. Source of funds

82.1. The funds of the Association may be derived from joining fees, annual subscriptions, donations, fund-raising activities, grants, interest and any other sources approved by the Council.

83. Management of funds

83.1. The Association must open an account with a financial institution from which all expenditure of the Association is made and into which all of the Association's revenue is deposited.

- 83.2. Subject to any restrictions imposed by a general meeting of the Association, the Council may approve expenditure on behalf of the Association.
- 83.3. The Council may authorise the Treasurer to expend funds on behalf of the Association up to a specified limit without requiring approval from the Council for each item on which the funds are expended.
- 83.4. Any purchase which is unbudgeted must be authorised by a majority vote of the whole Council before services or products are provided.
- 83.5. All payments by cheque, electronic funds transfer or credit card must be authorised by 2 Councillors, one of whom is the Treasurer or the President.
- 83.6. All funds of the Association must be deposited into the financial account of the Association no later than 5 working days after receipt.
- 83.7. With the approval of the Council, the Treasurer may maintain a cash float provided that all money paid from or paid into the float is accurately recorded at the time of the transaction.

84. Financial records

- 84.1. The Association must keep financial records that:
- a) correctly record and explain its transactions, financial position and performance; and
 - b) enable financial statements to be prepared as required by the *Associations Incorporation Reform Act 2012* and the *Corporations Act 2001*.
- 84.2. The Association must retain the financial records for 7 years after the transactions covered by the records are completed.
- 84.3. The Treasurer must keep in their custody, or under their control:
- a) the financial records for the current financial year; and
 - b) any other financial records as authorised by the Council.

85. Financial Statements

- 85.1. For each financial year, the Council must ensure that the requirements under the *Associations Incorporation Reform Act 2012*, the *Corporations Act 2001* and the Australian Accounting Standards relating to the financial statements of the Association are met.
- 85.2. Without limiting rule 85.1, those requirements include:
- a) the preparation of the financial statements; and
 - b) if required, the review or auditing of the financial statements; and
 - c) the approval of the financial statements by the Council; and
 - d) the submission of the financial statements to the annual general meeting of the Association; and

- e) the lodgement with the Registrar of the financial statements and accompanying reports, certificates, statements and fee.

PART 8—GENERAL MATTERS

86. Common seal

- 86.1. The Association's common seal must have the name of the Association in legible characters together.
- 86.2. A document may only be sealed with the common seal by the authority of the Council and the sealing must be witnessed by the signatures of two Council Executives.
- 86.3. A register must be maintained which documents all use of the common seal.
- 86.4. The register and the common seal must be kept together in the custody of the Secretary.

87. Registered Office address

- 87.1. The registered office address of the Association is an address in the state of Victoria as this is required by the *Associations Incorporation Reform Act 2012*.
- 87.2. The registered office address of the Association is:
 - a) the address determined from time to time by resolution of the Council; or
 - b) if the Council has not determined an address to be the registered office address; the postal address of the Secretary.

88. Notice requirements

- 88.1. Except in the cases of election of Councillors, and voting on motions at a general or special meeting, any notice required to be given to a member or a Councillor under these Rules may be given:
 - a) by handing the notice to the member personally; or
 - b) by sending it by post to the member at the address recorded for the member in the register of members; or
 - c) by sending it by email to the member at the email address recorded for the member in the register of members.
- 88.2. Rule 88.1 does not apply to notice given under Rule 70.
- 88.3. Any notice required to be given to the Association or the Council may be given:
 - a) by handing the notice to a member of the Council; or
 - b) by sending the notice by post to the registered office address; or
 - c) by leaving the notice at the registered office address; or

- d) by email to the email address of the Association or the Secretary.

89. Custody and inspection of books and records

89.1. Members may on request inspect free of charge:

- a) the register of members subject to rule 28;
- b) the minutes of general meetings;
- c) subject to rule 89.2, the financial records, books, securities and any other relevant document of the Association, including minutes of Council meetings.

89.2. The Council may refuse to permit a member to inspect records of the Association that relate to confidential, personal, employment, commercial or legal matters or where to do so may be prejudicial to the interests of the Association.

89.3. The Council must on request make copies of these rules available to members and applicants for membership free of charge.

89.4. Subject to rule 89.2, a member may make a copy of any of the other records of the Association referred to in this rule and the Association may charge a reasonable fee for provision of a copy of such a record.

89.5. For purposes of this rule **relevant documents** means the records and other documents, however compiled, recorded or stored, that relate to the incorporation and management of the Association and includes the following:

- i. its membership records;
- ii. its financial statements;
- iii. its financial records;
- iv. records and documents relating to transactions, dealings, business or property of the Association.

90. Winding up and cancellation

90.1. The Association may be wound up voluntarily by special resolution.

90.2. In the event of the winding up or the cancellation of the incorporation of the Association, the surplus assets of the Association must not be distributed to any members or former members of the Association.

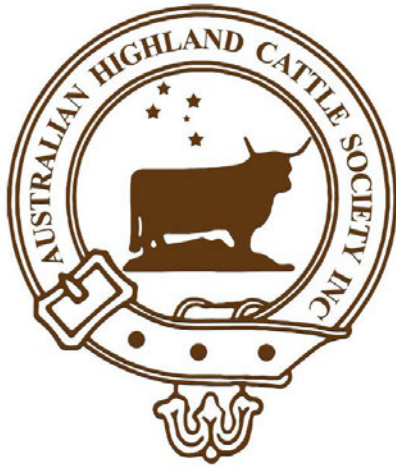
90.3. Subject to the *Associations Incorporation Reform Act 2012* and any court order made under Section 133 of the *Associations Incorporation Reform Act 2012*, the surplus assets must be given to a body that has similar purposes to the Association and which is not carried on for the profit or gain of its individual members.

90.4. The body to which the surplus assets are to be given must be decided by special resolution.

91. Alteration of Rules

91.1. These Rules may only be altered by special resolution of a general meeting of the Association.

91.2. An alteration of the Rules does not take effect unless or until it is approved by the Registrar of Incorporated Associations under section 50 of the Act, being Consumer Affairs Victoria.



2023 Annual Report

Australian Highland Cattle Society Incorporated

ABN 46 934 590 042

**AUSTRALIAN HIGHLAND CATTLE SOCIETY INC.**

Reg. No. A21191U ABN 46 934 590 042 ARBN 638 624 601

Members' liability is limited

C/- Agri Elements, PO Box 194, ST AGNES SA 5097 AUSTRALIA

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Email: admin@australianhighlandcattle.orgWeb: www.australianhighlandcattle.org

President's Report

By Jeanette Rawlings

Welcome to the Australian Highland Cattle Society's 35th Annual Report.



HIGHLIGHTS FOR 2023

I am pleased to report that the Society's trajectory of strong growth over recent years continued in 2023.

In March 2023 a key milestone was reached, with the 10,000th animal registered into the Herdbook since the Society began in 1989. The fortuitous animal, Madonna of Rivertree, was featured in the Winter 2023 Highland Fling.

One of the surest signs of a thriving breed society is growth in membership, annual registrations and annual revenue, **all of which have doubled for the Society the past 5 years**. In 2023 the Society has 406 members, registered 449 animals and Revenue surpassed \$100k.

In the media Highland Cattle continue to be spoken of as the most popular breed, they're frequently featured in news stories and the AHCS Discussion Group on Facebook has an outstanding 7.6k followers, all evidence that the awareness of the breed is growing.

Highland Cattle and the AHCS continues to hold a prominent position amongst British Breeds and Australian Derivatives according to the latest ARCBA (Australian Registered Cattle Breeders Association) [statistics](#), with Highland registrations 10th highest and AHCS membership 5th largest amongst its peer group. Council sees this as evidence the breed and the AHCS has a firm position in Australia.

This success is the result of strategic planning and considerable dedication and skill of all those involved past and present, including members, volunteers, event organisers, Regional Breeders Groups, State Representatives and Councillors.

Our mission at Australian Highland Cattle Society is

*to preserve heritage, protect integrity and advance Highland Cattle in Australia
through herd registration, education, promotion and fellowship*

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Email: admin@australianhighlandcattle.orgWeb: www.australianhighlandcattle.org**STRATEGIC PLAN INITIATIVES**

Under the current 2020-25 Strategic Plan the strategic building blocks identified were:

***Custodians of the
Breed***

***Maintaining
integrity***

***Supporting
through
education***

***Growing the
Society***

Council's core focus areas for 2023 within the framework of the strategic plan has been:

Governance ensuring the Society continues to be supported by an active and engaged Council, an engaged membership, appropriate governance and effective policies and procedures.

Culture fostering a positive and collaborative corporate culture focused on empowering and supporting our peers, celebrating passion and initiative.

Promotion of the story of the breed in Australia, raising the breed's profile from the perspective of "Highland Cattle Enterprises", and facilitating useful and relevant information to members through the AHCS Facebook Discussion Group, Website, Highland Fling biannual magazine and the AHCS National Show.

Support for compulsory DNA testing and Parent Verification to both sire and dam for registrations from 1 January 2024 through guidance material and member forums, including how to be prepared and early adopt.

Growth as evidenced by the below membership and registrations snapshots; the Society has been on a significant growth trajectory over the last 5 years.

Maintaining integrity Following news in late 2023 that a new genetic variant, Myostatin mutation nt821 was found in the breed overseas, Council initiated a review in of all genetic variants known in the Highland breed including Chondrodysplasia (congenital dwarfism), Myostatin mutation nt821 (double muscling), Crop Ear and Hypotrichosis (Rats Tail Syndrome). Council appointed a DNA Subcommittee to review scientific information and make recommendations to Council, the DNA Subcommittee also created member information and held two member forums which were well attended. The review project completed in early 2024 with Council announcing the Society's position and actions it will take by the proposed introduction of new Regulations for members to vote on at the 2024 AGM.

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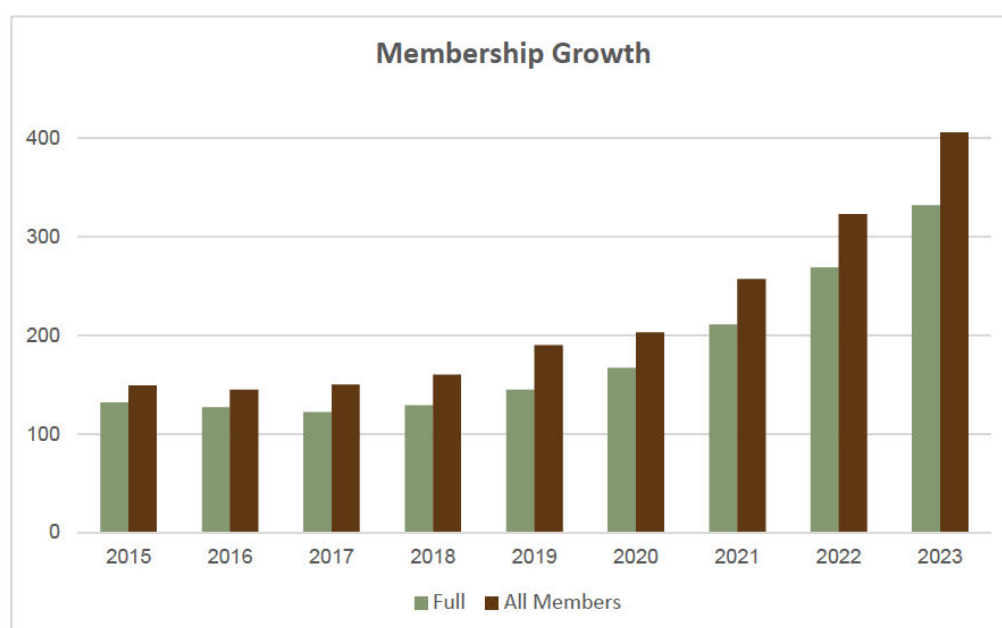
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Email: admin@australianhighlandcattle.orgWeb: www.australianhighlandcattle.org**MEMBERSHIP SNAPSHOT**

Membership continued to grow strong and there are now 406 Members including 332 Full members. This is an impressive **26% growth** on the 2022 year and a consistent trajectory the last 3 years. Membership has **more than doubled the last 5 years** (2018: 160, 2023: 406).



AHCS's exceptional growth is evidence of both the appeal of the breed, and the appeal of AHCS membership for Highland Cattle breeders and hobbyists. AHCS Members are supported by website resources, the Facebook Discussion Group, local events run by State Representatives, Regional Breeders Groups and enthusiastic members, and the annual AHCS National Show.

Aside from resources and events, AHCS's membership growth is no doubt also attributed to the wonderful effort put in by all to promote the Breed and AHCS; to supporting a positive culture of collaboration and inclusiveness; and to maintain a broad network centered around the majestic Highland Cattle breed in Australia.

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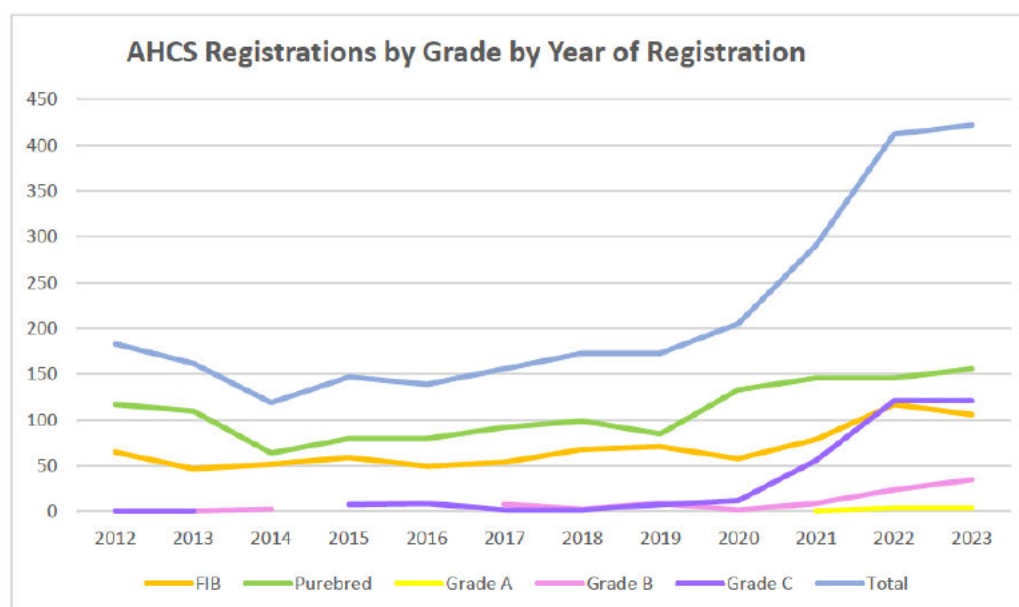
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Email: admin@australianhighlandcattle.orgWeb: www.australianhighlandcattle.org**REGISTRATIONS SNAPSHOT**

A key role of a Breed Society is to register animals. In a climate where many Breed Societies' annual animal registrations are falling as evidenced by ARCBA's Registration Statistics, AHCS's annual registrations continue to increase.

Total Registrations* are up 2% (2023: 422, 2022: 412), and Herdbook registrations** are consistent with last year (2023: 262, 2022: 263) - gains of recent years have remained stable. This is tangible evidence that members value registering animals and the differentiation of Highland Cattle registered with the AHCS from unregistered *might-be* highlands is proving effective, as it should be.



Animal age in the Herdbook as shown on the following page illustrates a spike in Registrations* of animals born in 2021 and 2022; an extremely positive sign for future forecasts of progeny registrations. The continued strength in FIB and Purebred registrations in 2021 and 2022 (noting many 2023 drop animals will not yet have been registered) is similarly extremely positive for the projected purity of the breed into the future. Based on these figures the Highland Cattle breed in Australia has a bright future ahead.

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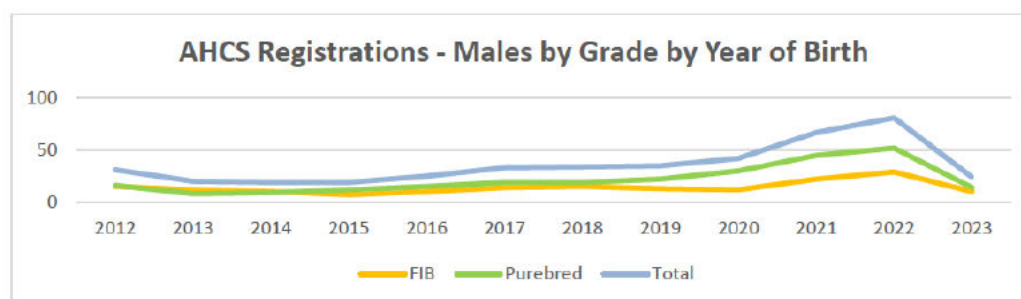
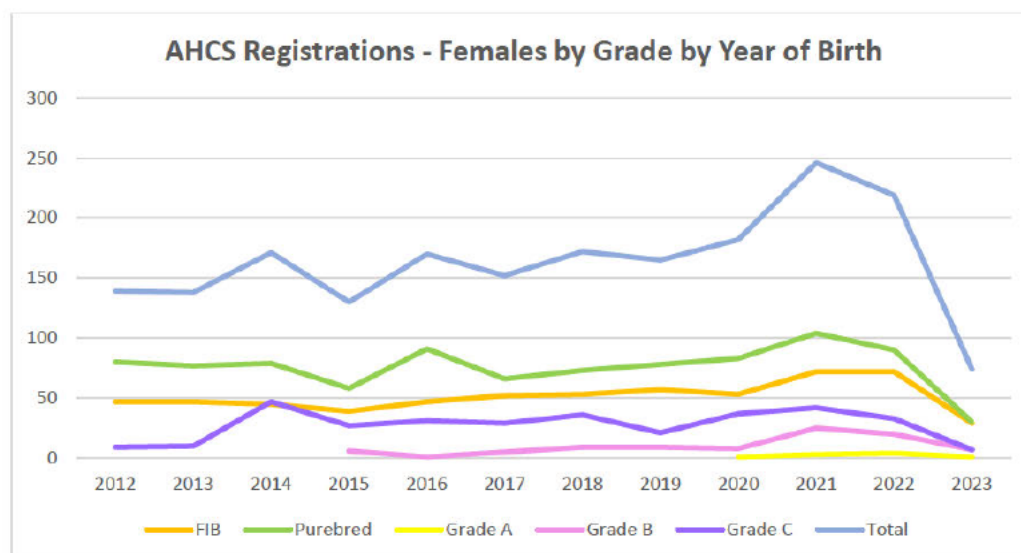
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* Total Registrations includes both Herdbook (FIB and Purebred) as well as Grade (A, B, C) registrations

** Herdbook Registrations includes only FIB and Purebred.

In reviewing the above snapshot of registrations in the last 10 years, note that members have 2 years to register progeny, and 2023 drop registrations are incomplete.

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The AHCS continues to grow and evolve as we strive to achieve our mission “*to preserve heritage, protect integrity and advance Highland Cattle in Australia through herd registration, education, promotion and fellowship*”. It is wonderful to see the passion and skill contributed to help achieve this.

Firstly, to our front-line service and support to members, our Secretariat and Registrar Nikki Ward of Agri-Elements and her team. Thank you for conscientiously assisting with queries, completing animal transactions so diligently, championing much of our marketing workload and supporting Council with our various new initiatives to support and grow the Society.

On behalf of Council and members, a sincere thank you to the AHCS State Representatives for your engagement with, and assistance to new members, attending and hosting local events and promotion and networking; your role is of pivotal importance to the Society at a local level and exceptionally valued and sincerely appreciated.

To our exceptional volunteers including the National Show Committee and Regional Breeders Groups and all the many helpers of our events along the way; your dedication and tireless efforts to put on amazing events are exceptionally valued and sincerely appreciated.

To our longer-term members who give so freely of their time to mentor and assist newer members; your wisdom, advice, encouragement and support is invaluable.

And last, a sincere thankyou to my fellow Council members in 2023: Mollie Agostino, Brad Crompton, Deniz Karaca, Jane Komacha, Lesley Harris, Nathan Hersey and Paul MacLeman. Your leadership, dedication and substantial contributions of time, skill and expertise in service of the Society, its members and the Highland breed in Australia is commendable and sincerely appreciated.

I have enjoyed the privilege of working with you all in 2023.

Cheers


Jeanette Rawlings
President
Australian Highland Cattle Society

Our mission at Australian Highland Cattle Society is
*to preserve heritage, protect integrity and advance Highland Cattle in Australia
through herd registration, education, promotion and fellowship*

**AUSTRALIAN HIGHLAND CATTLE SOCIETY INC.**

Reg. No. A21191U ABN 46 934 590 042 ARBN 638 624 601

Members' liability is limited

C/- Agri Elements, PO Box 194, ST AGNES SA 5097 AUSTRALIA

Phone: [REDACTED]

Email: admin@australianhighlandcattle.orgWeb: www.australianhighlandcattle.org

Treasurer's Report

By Brad Crompton

I write this 2023 fiscal report with a famous movie in mind "The Good, the Bad and the Ugly!" The good being the ever increasing numbers both membership and registrations, the bad being, our loss of \$3,497 and the ugly being me.

Before I highlight some of the more notable facts and figures, thanks must go to Nikki Ward, who gets the job done with all the T's crossed and all the i's dotted. Also to our President, Jeanette Rawlings, the accountant shows through in all her tremendous help. The balance of your Council also does the hard yards, such great volunteers they are.



Now back to the numbers, the loss is the 2nd I have reported in all my years as your Treasurer. That negative comes despite so many positives in the explosive membership increase. To reach over 400 members is fantastic, this bringing with it an almighty increase in servicing those new members. Along with this, animal registrations climbing creates unbudgeted extra expenses. So many more T's and i's need to be crossed and dotted, then posted etc.

The National Show profit in June did not reach budgeted expectations. The winners from the show were June charities, local schools and businesses. Our breed was so well exposed to sponsor's, members new and old, and the general public.

I surmise that the cost-of-living rise explains how we went from 9 Paid lifetime members in 2022 (\$18k income) to none in 2023.

Showing cattle is also on the increase which is reflected in our merchandise sales increase. Both uniforms and Jane Komancha's fashion choices of our regalia made sales jump.

I would like to remind all that Highland Breeders are at their core, optimists prepare for the worst and at the same time hope for the best, so not dismissing the challengers we faced over the year 2023 did give us so many things to be grateful and thankful for.

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To all the new members, just a reminder that looking at our figures, our financial year is the same as the calendar year. On that note our calendar sales are also excellent. So, keep those orders flowing.

As Susan Elder would say "Expose yourself" by way of advertising with us in the Fling or on our website rolling add. I digress but the salesman in me is hard to keep at bay. We do need your adds or someone you know who could benefit. No more losses.

Please cast your own eyes over the financial report and digest the figures. Let's hope 2024 brings a mild La Nina, "there is money in mud".

H Brad Crompton.
Hon Treasurer

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*to preserve heritage, protect integrity and advance Highland Cattle in Australia
through herd registration, education, promotion and fellowship*



Financial Statements

Australian Highland Cattle Society Incorporated

ABN 46 934 590 042

For the year ended 31 December 2023

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Council Members' Report

Australian Highland Cattle Society Incorporated

For the year ended 31 December 2023

Council Member's Report

Your Council members submit the financial statements of Australian Highland Cattle Society Incorporated for the financial year ended 31 December 2023.

Councillors

The names of each person who has been a member of the Council during the year and to the date of this report are:

Councillor	Date Appointed to Council	Date Ceased on Council
Jeanette Rawlings (President)	14 August 2019	
Paul MacLeman (Vice-President)	10 June 2023	
Harold Crompton (Treasurer)	2 April 2016	
Mollie Agostino (Secretary)	15 May 2021	
Deniz Karaca	19 July 2020	
Jane Komacha	25 June 2022	
Leslie Harris	10 June 2023	
Nathan Hersey	15 May 2021	10 June 2023

Meetings of Council

During the year 9 Council meetings were held. Attendances by each Councillor was as follows:

Councillor	Number Eligible to Attend	Number Attended
Jeanette Rawlings	8	8
Paul MacLeman	4	4
Harold Crompton	7	7
Mollie Agostino	9	9
Deniz Karaca	9	7
Jane Komacha	8	7
Leslie Harris	4	4
Nathan Hersey	5	4

Principal Activities

The principal activities of the Australian Highland Cattle Society Incorporated during the year was:

1. To develop and maintain the purity of the breed of cattle known as "Highland Cattle" and to promote the breed for commercial purposes;
2. To collect, verify, preserve and publish the pedigrees of Highland Cattle and other useful information relating to them;

Council Members' Report

3. To establish and maintain a Herd Book in which to register the pedigrees of Highland Cattle;
4. To issue publications on Highland Cattle and generally promote the names and pedigree of Highland Cattle; and
5. To grant approval and recognition of Regional Highland Breeder or Promotional Groups.

Significant Changes

There has been no significant changes in the association during the year.

Operating Result

The loss for the year ended 31 December 2023 was \$3,497 (2022: profit \$4,683).

Going Concern

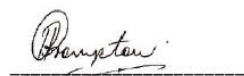
This financial report has been prepared on a going concern basis which contemplates continuity of normal business activities and the realisation of assets and settlement of liabilities in the ordinary course of business. The ability of the association to continue to operate as a going concern is dependent upon the ability of the association to generate sufficient cashflows from operations to meet its liabilities. The members of the association believe that the going concern assumption is appropriate.

Signed in accordance with a resolution of the Members of the Council on 27 February 2024:



Jeanette Rawlings (President)

Dated: 27 February 2024



Harold Crompton (Treasurer)

Dated: 27 February 2024

Profit and Loss Statement

Australian Highland Cattle Society Incorporated

For the year ended 31 December 2023

	2023	2022
Income		
Communications and Marketing Revenue		
Advertising Income	2,253	3,264
National Show Income	8	1,948
Sales Calendars	3,395	3,429
Sales Merchandise	12,363	4,850
Total Communications and Marketing Revenue	18,018	13,491
Herdbook Revenue		
Registration Fees	15,670	11,760
Registration Fees - AI Sire / ET Dam Accreditation	852	580
Registration Fees - Late	278	1,800
Certificate Reissues	147	590
Transfer Fees - Female	7,633	5,580
Transfer Fees - Male	2,612	1,620
Transfer Fees - Late	274	750
Total Herdbook Revenue	27,465	22,680
Membership Revenue		
Membership Fees - Joining Fee	9,600	9,120
Membership Fees - Full	39,579	29,501
Membership Fees - Full (Lifetime Paid)	-	18,000
Membership Fees - Commercial	660	227
Membership Fees - Heritage	2,700	1,682
Membership Fees - Junior	850	636
Total Membership Revenue	53,389	59,166
Other Revenue		
Interest Income	3,268	437
Other Revenue	200	917
DNA Testing Revenue	59	879
Total Other Revenue	3,527	2,233
Total Income	102,400	97,570
Expenditure		
Comms, Mktg & Event Expenses		
Advertising Expense	110	-
Event Sponsorship	1,000	-
Exhibitions & Show Expenses	451	63
Calendars - Print/Post	1,773	1,866
Merchandise - Postage	232	44
Promotional Items	1,669	-
Publications - Highland Fling - Production	3,934	3,961
Publications - Highland Fling - Print/Post	10,550	7,595

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached audit report.

Profit and Loss Statement

	2023	2022
Publications - Other - Production	-	200
State Breeder Group Grants	1,000	1,000
Subscriptions Comms & Mktg	168	394
Website Hosting, Support & Subscriptions	2,910	9,997
Merchandise/Uniforms COGS		
Opening Stock	1,650	5,786
Purchases - Uniforms	6,454	-
Purchases - Merchandise	6,806	-
Closing Stock	(7,019)	(1,650)
Total Merchandise/Uniforms COGS	7,891	4,136
Total Comms, Mktg & Event Expenses	31,687	29,255
Corporate Services Expenses		
Audit Fees	591	545
Bank / Merchant Fees	1,436	589
Filing Fees - CAV & ASIC	102	251
Insurance - Liability & Business	9,302	6,179
Insurance - Volunteers	650	689
Professional Advisor Fees	3,358	4,925
Subscriptions - Accounting Software	665	586
Sundry Expenses	25	-
General Meetings (AGM) & Council Ballot Expenses	1,859	2,750
Total Corporate Services Expenses	17,988	16,515
Council Expenses		
Disciplinary Subcommittee F2F Meeting Expenses	-	620
Telecommunications	210	191
Total Council Expenses	210	811
Member Services Expenses		
DNA Testing	100	857
Secretariat - Executive Officer	16,360	15,773
Secretariat - Oncosts (print, post, stationery)	1,643	3,052
Secretariat - Registrar	33,069	21,566
Secretariat - Rent	-	877
Secretariat - Software	2,687	2,702
Secretariat - Software Internet Solutions	1,153	979
Secretariat - Software Maintenance & Development	1,000	500
Total Member Services Expenses	56,012	46,307
Total Expenditure	105,897	92,887
Net Current Year Surplus/(Deficit)	(3,497)	4,683

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached audit report.

Balance Sheet

Australian Highland Cattle Society Incorporated

As at 31 December 2023

	NOTES	31 DEC 2023	31 DEC 2022
Assets			
Current Assets			
Cash and Cash Equivalents	2	22,349	28,004
Trade and Other Receivables	3	4,204	2,225
Inventories		7,019	1,650
Accrued Income	4	2,251	321
Other Assets	5	6,282	6,727
Total Current Assets		42,105	38,927
Non-Current Assets			
Term Deposits	6	98,121	96,783
Total Non-Current Assets		98,121	96,783
Total Assets		140,226	135,710
Liabilities			
Current Liabilities			
Trade and Other Payables	7	16,341	9,836
GST Payable		634	966
Other Financial Liabilities	8	7,294	4,171
Loans	9	281	1,564
Total Current Liabilities		24,550	16,537
Total Liabilities		24,550	16,537
Net Assets		115,676	119,173
Member's Funds			
Retained Earnings		115,676	119,173
Total Member's Funds		115,676	119,173

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached audit report.

Movements in Equity

Australian Highland Cattle Society Incorporated

For the year ended 31 December 2023

	2023	2022
Equity		
Opening Balance	119,173	114,490
Increases		
Profit for the Period	(3,497)	4,683
Total Increases	(3,497)	4,683
Total Equity	115,676	119,173

Statement of Cash Flows

Australian Highland Cattle Society Incorporated

For the year ended 31 December 2023

	2023	2022
Operating Activities		
Receipts From Customers	111,079	106,881
Payments to Suppliers and Employees	(115,452)	(97,866)
Interest Received	1,338	154
Net Cash Flows from Operating Activities	(3,035)	9,168
Investing Activities		
Investments in Financial Assets	(1,338)	(8,154)
Net Cash Flows from Investing Activities	(1,338)	(8,154)
Financing Activities		
Proceeds from Borrowing	(1,282)	1,459
Net Cash Flows from Financing Activities	(1,282)	1,459
Net Cash Flows	(5,655)	2,474
Cash and Cash Equivalents		
Cash and cash equivalents at beginning of period	28,004	25,530
Cash and cash equivalents at end of period	22,349	28,004
Net change in cash for period	(5,655)	2,474

Notes to the Financial Statements

Australian Highland Cattle Society Incorporated For the year ended 31 December 2023

1. Statement of Significant Accounting Policies

The financial statements are special purpose financial statements prepared in order to satisfy the financial reporting requirements of the *Associations Incorporation Reform Act 2012 (Vic)* and the *Corporations Act 2001 (Cwth)*. The Council has determined that the association is not a reporting entity.

The financial statements have been prepared on an accruals basis and are based on historic costs and do not take into account changing money values or, except where stated specifically, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless stated otherwise, have been adopted in the preparation of these financial statements.

Cash and Cash Equivalents

Cash and cash equivalents includes cash on hand, deposits, held at call with banks, other short-term highly liquid investments with original maturities cash within three months.

Accounts Receivable and Other Debtors

Accounts receivable and other debtors include amounts due from members as well as amounts receivable from donors. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Property, Plant and Equipment (PPE)

Plant and equipment are measured on the cost basis less depreciation and impairments losses.

The carrying amount of plant and equipment is reviewed annually by the Council members to ensure that it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows that will be received from the assets' employment and subsequent disposal. The expected net cash flows have been discounted to their present values in determining recoverable amounts.

Depreciation

The depreciable amount of all fixed assets is depreciated on a straight-line basis over the asset's useful life to the association commencing from the time the asset is held ready to use.

The depreciation rates used for each class of depreciable asset are:

Plant and equipment	20%
---------------------	-----

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are recognised immediately in profit and loss.

When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained earnings.

These notes should be read in conjunction with the attached audit report.

Notes to the Financial Statements

At each reporting date the Council members assess whether there is objective evidence that a financial instrument has been impaired. If any such indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the income statement.

Income Tax

The association is a not-for-profit organisation and is exempt from income tax under section 50-45 of the *Income Tax Assessment Act 1997*.

Provisions

Provisions are recognised when the association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured at the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Revenue and Other Income

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. For this purpose, deferred consideration is not discounted to present values when recognising revenue.

Interest revenue is recognised using the effective interest method, which for floating rate financial assets is the rate inherent in the instrument. Dividend revenue is recognised when the right to receive a dividend has been established.

Grant and donation income is recognised when the entity obtains control over the funds, which is generally at the time of receipt.

If conditions are attached to the grant that must be satisfied before the association is eligible to receive the contribution, recognition of the grant as revenue will be deferred until those conditions are satisfied.

All revenue is stated net of the amount of goods and services tax.

Leases

Leases of PPE, where substantially all the risks and benefits incidental to the ownership of the asset (but not the legal ownership) are transferred to the association, are classified as finance leases.

Finance leases are capitalised by recording an asset and a liability at the lower of the amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for that period.

Leased assets are depreciated on a straight-line basis over the shorter of their estimated useful lives or the lease term. Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the assets and liabilities statement.

These notes should be read in conjunction with the attached audit report.

Notes to the Financial Statements

Investments in financial assets are initially recognised at cost, which includes transaction costs, and are subsequently measured at fair value, which is equivalent to their market bid price at the end of the reporting period. Movements in fair value are recognised through an equity reserve.

Accounts Payable and Other Payables

Accounts payable and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the association during the reporting period that remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

Related Party Transactions

Transactions between related parties are on normal commercial terms and conditions no more favourable than those available to other parties unless otherwise stated.

Council members pay various service fees to the association. These purchases of services are on the same terms and conditions as those of any other member.

Council members act in an honorary capacity and do not receive directors fees. The Association may pay Councillors travel fees that they properly incur in attending face to face council meetings, any general meeting of the Association and in connection with the Association's business.

	2023	2022
2. Cash and Cash Equivalents		
Cash at Bank - Business Ac	22,349	28,004
Total Cash and Cash Equivalents	22,349	28,004
	2023	2022
3. Accounts Receivable and Other Debtors		
Trade Receivables		
Trade Debtors	4,204	2,225
Total Trade Receivables	4,204	2,225
Total Accounts Receivable and Other Debtors	4,204	2,225
	2023	2022
4. Accrued Income		
Accrued Interest Income	2,251	321
Total Accrued Income	2,251	321
	2023	2022
5. Other Assets		
Prepayments	6,282	6,727
Total Other Assets	6,282	6,727

These notes should be read in conjunction with the attached audit report.

Notes to the Financial Statements

	2023	2022
6. Financial Assets		
Held to Maturity Investments		
Investment - TD 358	34,387	33,443
Investment - TD 578	63,735	63,340
Total Held to Maturity Investments	98,121	96,783
Total Financial Assets	98,121	96,783
	2023	2022
7. Trade and Other Payables		
Trade Payables		
Accounts Payable	16,341	9,836
Total Trade Payables	16,341	9,836
Total Trade and Other Payables	16,341	9,836
	2023	2022
8. Other Financial Liabilities		
Income in Advance - Member Credit Balances	7,294	4,171
Total Other Financial Liabilities	7,294	4,171
	2023	2022
9. Loans		
Current Liability		
Credit Card	281	1,564
Total Current Liability	281	1,564
Total Loans	281	1,564

These notes should be read in conjunction with the attached audit report.

True and Fair Position Statement

Australian Highland Cattle Society Incorporated

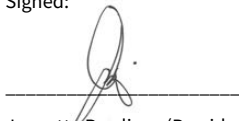
For the year ended 31 December 2023

Annual Statements Give True and Fair View of Financial Position and Performance of the Association

We, Jeanette Rawlings and Harrold Crompton, being members of the Council of Australian Highland Cattle Society Incorporated, certify that –

The statements attached to this certificate give a true and fair view of the financial position and performance of Australian Highland Cattle Society Incorporated during and at the end of the financial year of the association ending on 31 December 2023.

Signed:



Jeanette Rawlings (President)

Dated: 27 February 2024



Harold Crompton (Treasurer)

Dated: 27 February 2024



Principal: Bob Locke B.Ec CA SMSF Specialist

121 Allingham Street | PO Box 876 Armidale NSW 2350
Phone: 02 6771 6171 Fax: 02 6771 6199
Email: mail@psaonline.com.au Web: www.psaonline.com.au

**INDEPENDENT AUDITOR'S REVIEW REPORT
TO THE MEMBERS OF
AUSTRALIAN HIGHLAND CATTLE SOCIETY INC
ABN 46 934 590 042**

Report on the financial report

We have reviewed the accompanying annual financial report of the Australian Highland Cattle Society Inc, which comprises the balance sheet as at 31 December 2023, the income and expenditure statement and the statement of cash flows for the year ended on that date, notes comprising a summary of significant accounting policies and other explanatory information, and the statement by members of the Council.

Responsibility for the Special Purpose Financial Report

The Council are responsible for the preparation of the annual financial report that gives a true and fair view in accordance with the applicable financial reporting framework. This responsibility includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the special purpose financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies and making accounting estimates that are reasonable in the circumstances.

Assurance practitioner's responsibility

Our responsibility is to express a conclusion on the special purpose financial report based on our review. We conducted our review in accordance with Auditing Standard on Review Engagements ASRE 2400 Review of a Financial Report Performed by an Assurance Practitioner who is not the Auditor of the Entity, in order to state whether, on the basis of the procedures described, anything has come to our attention that causes us to believe that the financial report is not presented fairly, in all material respects, in accordance with the applicable financial reporting framework. ASRE 2400 requires us to comply with the requirements of the applicable code of professional conduct of an accounting body.

A review of an annual financial report consists of making enquiries, primarily of persons responsible for financial and accounting matters, and applying analytical and other review procedures. A review is substantially less in scope than an audit conducted in accordance with Australian Auditing Standards and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in an audit. Accordingly, we do not express an audit opinion.

Independence

In conducting our review, we have complied with the independence requirements of the Australian professional accounting bodies.

Professional Accounting, Taxation and Superannuation Services

Taxation • Computer Software • GST • Business Advice • Superannuation • Farm Accounting
Liability limited by a scheme approved under Professional Standards Legislation

Conclusion

Based on our review, which is not an audit, nothing has come to our attention that causes us to believe that the annual financial report of the Australian Highland Cattle Society Inc does not present fairly, in all material respects, the Association's financial position as at 31 December 2023 and of its financial performance and its cash flows for the year ended on that date in accordance with the applicable financial reporting framework.

Basis of accounting

Without modifying our conclusion, we draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the Council's reporting responsibilities. As a result, the financial report may not be suitable for another purpose.



Bob Locke
Chartered Accountant
PS Accounting Pty Ltd

Dated: 19 March 2024

Certificate By Members of the Council

Australian Highland Cattle Society Incorporated

For the year ended 31 December 2023

I, Jeanette Rawlings of Bemboka, NSW certify that:

1. I attended the annual general meeting of the association held on 25 May 2024.
2. The financial statements for the year ended 31 December 2023 were submitted to the members of the association at its annual general meeting.

Signed:

Jeanette Rawlings (President)

Dated:

The Barossa Council Community Assistance Scheme Community Grant Application Summary Sheet	
Group/Organisation Details	
Group/Organisation Name	Australian Highland Cattle Society Inc
Address	48 Paracombe Road, Paracombe SA 5132
Phone Number	
GST Status	ABN and registered for GST
Incorporation Details	Incorporated
Aims/Objectives of Organisation	Our mission is to preserve heritage, protect integrity and advance Highland Cattle in Australia through herd registration, education, peomotion and fellowship.
Years of establishment	32.5 years
Number of Members	406
% of Members in Council Area	<5%
Linked to a licenced facility?	No
Government funding received?	No
If yes, details	
Council grants in past 3 years?	No
If yes, details	
Project Details	
Project Title	2025 Australian Highland Cattle Society Inc Natonal Show
Project description	The AHCS National Show has two primary objectives: to provide an opportunity for Highland cattle breeders to showcase their animals and to allow the public the opportunity to experience this iconic breed. The National Show is a flagship event of the Australian Highland Cattle Society and breeders from around the country congregate to compete for the title of Supreme Exhibit. It is the largest gathering of Highland cattle in Australia, advancing the breed through education and promotion.
Amount of funding applied for	\$5,000
Total cost of project	\$52,230
Community Plan reference	The AHCS National Show will support the Economy strategy (CS11 Events - Output 1 External)
Location of project	Talunga Park Mount Pleasant
Can project proceed with partial funding?	Yes
Project start & end dates	4/6/2025 - 9/6/2025
Is the project enhancing land or building?	No
If yes - who owns land/building?	
If yes - has contact been made regarding approvals?	
Who will benefit from project?	1,200 visitors estimated
How will benefit be measured?	Measured by the level of engagement between participants and the local community, and by the number of visitors the event attracts.
Has other funding been sought?	No
Supporting Documentation	
ABN Certificate or Statement from Supplier form	Received
Certificate of Inc or Auspice Information & certificate	Received
Terms of Reference/Constitution	Received
Endorsement from the Asset Owner (if applicable)	Not Applicable
Most recent AGM Minutes	Received
Most recent Audited Financial Statements	Received
Budget & funding page completed?	Yes
Letters of Support	Not Received (but requested)
Plans/Quotes/Images (if applicable)	Not Applicable
Application form TRIM Ref	25/1272
Acknowledgment letter TRIM Ref	25/1231
Staff Feedback	
Asset Management	No asset implications / comments
CASC Admin Officer	
Collaborative Project Officer	
Communications Officers	
Community & Culture	No arts and cultural comments.
Coordinator Building & Facility Maintenance	No Building and Facility Maintenance comments
Customer Support	
Development Services	Based on estimated visitor numbers, matters such as traffic management, event management and wastewater and waste management will
Engineering	No engineering comments
Health Services and Community Safety	No comment
Manager Community Projects	
Manager Financial Services	
Risk Management	
Strategic Projects	
Works and Engineering Services	

DEBATE REPORT

4.2 PAIN REVOLUTION - BAROSSA LOCAL PAIN COLLECTIVE - COMMUNITY GRANT APPLICATION

**Author: Executive and Project Support Officer
25/2399**

PURPOSE

To consider a Community Grant Application (the Application) for Pain Revolution – Barossa Local Pain Collective, seeking \$5,000.00 (ex GST) towards the facilitation of 'Colour Your Health: Pain Awareness and Wellness Day'.

RECOMMENDATION

That Community Assistance Scheme Committee:

- (1) Supports/Does not support a Community Grant of \$.....(ex GST) towards the facilitation of the 'Colour Your Health: Pain Awareness and Wellness Day'.
- (2) Require the Pain Revolution – Barossa Local Pain Collective to appropriately acknowledge The Barossa Council as a funding source for the project through social media, signage, website, promotional material and packaging if successful in obtaining grant funding.

REPORT

Background

The Barossa Local Pain Collective was formed as part of the Pain Revolution's Local Pain Educator Program. Pain Revolution is a not-for-profit organisation dedicated to addressing the growing issue of persistent pain in Australia. Their mission is to ensure that every Australian, particularly those in rural and regional areas, has access to the expertise, resources, and local support necessary to prevent and overcome chronic pain.

Pain Revolution is a UniSA initiative, and all funds raised support the development of accessible, community-based pain education programs for people living with persisting pain via the Local Pain Educator Program.

The Applicant, Karine Meadley completed the UniSA Professional Certificate in Pain Science Management in July 2024, which was part of an unfunded scholarship. The return of service demonstration was to create a Local Pain Collective of Health Professionals, which was completed in November 2024, and to provide a community event to raise awareness about pain management and chronic pain prevention.

'Colour Your Health: Pain Awareness and Wellness Day' is planned for 10 May 2025, at the Barossa Bushgardens.

In addition, 6 Pain Awareness Group sessions will be scheduled between May and December 2025.

Introduction

The Barossa Local Pain Collective have held 5 workshops since August 2024, attracting 22-35 participants per session. More than 50 health professionals are now part of the Network, representing 14 different health disciplines, including GP's, nurses, physios, exercise physiologists, occupational therapists, chiropractors, dieticians and more.

Discussion

Local GP's have expressed frustrations that many individuals seeking help cannot afford to access healthcare. The Wellness Day (which is a free event apart from participation in the colour run) has been designed to address this barrier and provide a platform to connect people with no-cost services and wellness resources and giving them practical tools to manage pain without financial pressure.

Summary and Conclusion

The inaugural 'Colour Your Health: Pain Awareness and Wellness Day' will be held on 10 May 2025. Attendees will be invited to participate in a range of interactive and educational activities aimed at demystifying pain science and promoting positive health behaviours. The Wellness Day will be supported by various local health professionals.

In addition, 6 Pain Awareness Group sessions will be held between May and December 2025.

Officers recommend that, should the Committee approve the request for funding, that recognition of Council's contribution be included in the promotion of the project and other project deliverables.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

- | | |
|--------------|---|
| Attachment 1 | Community Grant application with attachments - Pain Revolution - Barossa Local Pain Collective_Redacted ↓  |
| Attachment 2 | Community Assistance Scheme Staff Feedback Sheet - Round 2 - February 2025 - Pain Revolution ↓  |

Supporting references

Community Assistance Scheme Policy
Community Grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Corporate Plan

CS6 Community - To help the prosperity and wellbeing of the community. Community grants programs. Support for community groups – networking, advice, input to The Big Project

Legislative Requirements

Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

Various Officers have reviewed the Grant application and proposal and comments are included as Attachment 2.

COMMUNITY ENGAGEMENT

Community consultation is not required under Legislation or Council Policy.

THE BAROSSA COUNCIL

COMMUNITY GRANT APPLICATION FORM



(Please read the Community Grant Guidelines and complete all sections of this form)

Related Policy/Process	TBCPOC4450 Community Assistance Scheme Policy	Form Number:	TBCFOR4452
Form Owner:	Manager – Community and Facilities Development	Last Revised Date:	June 2017
Document Control:	Manager – Community and Facilities Development	TRIM Reference:	17/47438
Date Approved:	7 March 2018	Next Review Date:	June 2019

Date of Application: 10 / 12 / 2024

1. ORGANISATION DETAILS

Name of organisation:

Pain Revolution – Barossa Local Pain Collective

Physical address of organisation clubroom/facilities/meeting place:

Barossa LPC have met at various locations in Nuriootpa, Tanunda and Angaston

Postal address of organisation: Barossa LPC c/o Karine Meadley, 5 Atze Parade, Nuriootpa

2. CONTACT DETAILS FOR THIS ORGANISATION

Name: Karine Meadley

Position: Local Pain Educator

Postal Address (for contact person):

5 Atze Parade, Nuriootpa

Mobile:

Home Phone: ()

Work Phone: ()

Email:

Preferred Method of contact

Home Phone ☐

Work Phone ☐

Mobile ☐

Email ☒

3. GROUP/ORGANISATION GST STATUS (PLEASE TICK)

In accordance with current tax legislation, Council is obliged to withhold 46.5% of the grant and forward this amount to the Australian Taxation Office (ATO) if an Australian Business Number (ABN) is not provided prior to payment of funds. Applicants that have an ABN and are GST registered must provide a tax invoice

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prior to payment being made. Council will gross up the Grant for the appropriate GST amount, provided all requirements in regard to GST are met to Council's satisfaction.

Applicants that are unable to provide an ABN must legitimately complete a "Statement by Supplier" form which is available from Council. If not provided, Council will be required to withhold 46.5%.

- ☐ No ABN and not registered for GST
(Please request and include a 'Statement by Supplier' form to go with your application)
- ☐ ABN but not registered for GST (please attach a copy of ABN Certificate)
- ☒ ABN and registered for GST (please attach a copy of ABN Certificate)
- ☐ Currently applying for ABN/GST registration
(When received, Council will require this information before funding can be made)

4. PROOF OF INCORPORATION (AS PER GUIDELINE 1.2)

Is your Organisation incorporated? Yes ☒ No ☐
(If yes, please provide a copy of the Certificate of Incorporation and go to Section 5)

If No, are you affiliated with an incorporated body?

Yes ☐ (Please note: An auspice agreement is required if the organisation applying for funding is not part of an incorporated body.)

Auspice Information

Auspice Organisation Name: _____

Contact Person: _____

Postal Address: _____

Telephone (Bus. Hours) () _____ Email: _____

Auspice Declaration:

I, _____ certify that _____
will auspice this proposal and take legal and financial responsibility for the administration of any approved grant funds.

Full name of Authorised Officer: _____

Title of Authorised Officer: _____

Signature: _____ Date: / /

No ☐ You are ineligible to apply for a Community Assistance Grant.

5. ABOUT YOUR ORGANISATION

What are the Aims and Objectives of your Organisation?
(Please attach a copy of your organisation's Terms of Reference/Constitution)

The Barossa Local Pain Collective has been formed as part of my involvement in Pain Revolution's Local Pain Educator program. Pain Revolution, is a not-for-profit organisation dedicated to addressing the growing issue of persistent pain in Australia. Pain Revolution's mission is to ensure that every Australian, particularly those in rural and regional areas, has access to the expertise, resources, and local support necessary to prevent and overcome

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chronic pain. In the Barossa Council district, the Barossa Local Pain Collective aims to improve community awareness and understanding of contemporary pain science, providing the local population with tools and knowledge to manage pain and enhance overall well-being.

This application is to raise funds for an **inaugural community event** which will serve as a powerful catalyst for **building a sustainable support network for pain sufferers and their carers**. By bringing together individuals who share similar experiences, the event creates a space for open dialogue, fostering a sense of solidarity and understanding. This shared connection can help reduce the isolation often felt by those living with chronic pain, while also educating the wider community about the challenges faced by sufferers, and also how to **prevent** Chronic Pain. The aim will be to raise awareness about and facilitate the formation of a dedicated group that meets regularly to provide ongoing emotional, practical, and informational support. By establishing a foundation for mutual care and advocacy, the event can evolve into a long-term, self-sustaining network that empowers both pain sufferers and their carers, offering them resources, coping strategies, and a united voice to address issues surrounding pain management.

Barossa Local Pain Collective Inaugural Community Event:

Colour Your Health: Pain Awareness and Wellness Day

This event will focus on initiating important conversations about pain, its management, and prevention. With an emphasis on education, particularly for children, we hope to reduce the future prevalence of chronic pain in our community, helping to build a more resilient and informed Barossa.

Aims and Objectives of the Inaugural Event:

1. **Promote Pain Education and Awareness:**
Our core aim is to enhance community knowledge about contemporary pain science, focusing on the importance of early education and intervention in managing and preventing chronic pain. Through events like the *Colour Your Health: Pain Awareness and Wellness Day*, we seek to engage the community in conversations that make it easier for individuals to understand pain and access appropriate care. The event is specifically designed to meet the needs of the Barossa region, raising awareness of pain science and its relevance to the community's health and well-being. This will then be an ongoing theme for the Pain Awareness Group Meetings.
2. **Encourage Collaboration and Community Support:**
This event will foster collaboration with local organisations, other health initiatives and residents. Also by bringing together people with the shared experience of chronic pain and their carers, we will be able to create a robust network of support and launch **The Pain Awareness Group**. Through joint efforts and shared resources, we can build a stronger, more resilient community that is better equipped to address the challenges of persistent pain.
3. **Build a Resilient and Informed Community:**
Educating children and younger generations about pain and its management is a vital step in preventing chronic pain in future generations. By raising awareness of pain science, we aim to reduce the long-term impact of chronic pain, fostering a more resilient and informed Barossa community that can effectively manage and prevent pain.
4. **Promote Transparency, Honesty, and Accountability:**
Pain Revolution values transparency, honesty, and accountability in all its initiatives. Thus we strive for excellence by ensuring our programs are evidence-based, effective, and aligned with the needs of the Barossa community. This approach guarantees that our work is both meaningful and sustainable.
5. **Respect and Embrace Diversity:**
We recognise the diverse experiences people have with pain and are committed to respecting and valuing all perspectives involved in the pain care system. Our aim is to create a safe, inclusive environment where everyone's voice is heard and respected, promoting unity and collaboration across the community.

Event Overview: Colour Your Health: Pain Awareness and Wellness Day

Colour Your Health: Pain Awareness and Wellness Day on **Saturday, May 10, 2025**, will be held at the **Barossa Bushgardens**. This (mostly) free, inclusive event is designed to raise awareness of chronic pain and promote holistic approaches to health and wellness. Attendees will be invited to participate in a range of interactive and educational activities aimed at demystifying pain science and promoting positive health behaviours.

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Key features of the event will include:

- **Colour Trail/Run:** For a small fee and limited numbers this engaging activity will get people moving and attract a different range of participants than the main event
- **Pain Science Knowledge Trail:** Interactive educational stations that provide practical information on pain management and prevention.
- **Yoga Demonstrations and Wellness Workshops:** To promote movement and relaxation as part of a holistic approach to pain management.
- **Children's Activities:** Nature play, visual illusions, and other fun activities designed to engage younger attendees in learning about pain and wellness.
- **Cooking Workshops and Health Talks:** Offering practical tips for healthy living and pain prevention.

Proposed Key Partnerships and Contributions:

- **Barossa Bushgardens and Nuriootpa parkrun:** Event space, equipment, and personnel support for nature-based engagement.
- **Health Advisory Council (HAC):** Administrative support for the event.
- **Barossa Village and Tanunda Lutheran Homes:** Involvement as stallholders and community outreach contributors.
- **Professor Lorimer Moseley and Research Team:** Providing expert resources and evidence-based insights on pain science.
- **Jenny O'Brien of Beyond Wellness Co.:** Event coordinator and key sponsor, overseeing efficient planning and execution.
- **Local Businesses:** Potential support from the Lions Club, Heart Foundation walking group, Barossa Tri Club, and businesses like the Vine Inn and Vinpac for in-kind or financial contributions.
- **Local Schools** will be encouraged to participate as well.

The sustainable support network group: **The Pain Awareness Group**

This group will initially meet on the 3rd Friday of every month from 1000-1130 at Countrywide Physio, Nuriootpa and will be facilitated by myself as a Local Pain Educator. Once again the **Outcomes** to be achieved focus on building health literacy, encouraging behaviour change, and strengthening community connections:

- Be **facilitated by a health professional** with a special interest in Pain Science and Pain Management
- Connect individuals living with pain and their carers with those who have recovered or are living better with Chronic Pain with the aim of **reducing social isolation and promoting social cohesion and sense of belonging**.
- Offer emotional, practical, and informational support.
- Establish a foundation for mutual care and advocacy.
- **Aim to evolve into a self-sustaining network** empowering pain sufferers and carers.
- Provide resources and coping strategies.
- **Provide a united voice to address pain management issues** in the region such as the lack of funded pain management programs.

Timeframe and Sustainability:

Colour Your Health: Pain Awareness and Wellness Day event planning and promotion will commence immediately upon securing funding, with the event scheduled for **May 10, 2025**. Beyond the event, the Barossa Local Pain Collective will continue to meet quarterly for workshops and networking sessions and planning other community events and programs to sustain community engagement and support.

The budget that has been proposed includes the cost of running 6 **Pain Awareness Group** sessions between May to December 2025. In those 6 sessions the aim would be to create a strong sense of community ownership, encourage clear communication, to allow the group to thrive and remain sustainable for the long term. The aim would be:

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- To identify some passionate volunteers within the group who can take on leadership roles and foster community ownership.
- For the group to get involved in active fund raising and further grant applications or sponsorship.
- Create Ongoing value by the group leading and organising external speakers or other activities to ensure a diversity of perspectives and ideas.

These efforts will promote long-term access to pain education and help foster a culture of ongoing resilience and health literacy in our region.

By working within the guidelines of the Barossa Council's Community Grants program, Pain Revolution and the Barossa Local Pain Collective aim to create a lasting, positive impact on the region. Our initiatives are designed to complement existing services, address unmet community needs, and improve overall well-being.

How long has your organisation been established? yrs (4 mths LPC Barossa) Pain Revolution 7yrs

Number of members associated with your organisation: 50 in the LPC Barossa

What proportion of members resides in The Barossa Council area? 90% but the community Event is targeting ALL Barossa Council residents

Is your organisation associated with or does it receive funds through its normal activity, such as bar or canteen facilities?

(See Community Grant Guideline 3.15)

Yes ☐

No ☒

If yes – please detail

Is any form of Government funding received by your organisation?

Yes ☐

No ☒

If yes – please detail as you may be ineligible to apply for a Community Assistance Grant over \$500.
(See Community Grant Guideline 3.3)

Has your organisation received assistance from The Barossa Council in the past 3 years?

(This includes cash or in-kind (e.g. Road closures, venue hire etc.)

(See Community Grant Guideline 3.6)

Yes ☐

No ☒

If yes – please detail

CASH AND INVESTMENTS

Please provide information on what the cash and investment holdings are earmarked for.

(This will assist in the assessment of this application - See Community Grant Guideline 3.14)

The Local Pain Collective does not have any cash/investment holdings

6. PROJECT DETAILS

Project Title: ***Colour Your Health: Pain Awareness and Wellness Day***

Description of Project:

(Briefly outline your project, the goals and aims, and how it will benefit the community)

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The *Barossa Local Pain Collective Community Event* is an initiative aimed at starting a vital conversation about pain, its management, and prevention within the Barossa Valley Region. Our goal is to raise awareness and improve understanding of *Contemporary Pain Science* across the community, with a particular focus on education and prevention, especially for children. By providing accessible, evidence-based information on pain management, we hope to reduce the impact of chronic pain, prevent its development in future generations, and foster a more resilient and informed community in the Barossa.

This free, interactive community event will bring together local residents, families, and health professionals to engage in educational activities, wellness demonstrations, and practical tools for managing pain. Through this event, we aim to connect people with valuable local services and opportunities while showing them what can be done at no cost—removing financial barriers that often prevent individuals from accessing care. Also to launch the Pain Awareness Group.

The event will include a Colour Run/Trail, wellness demonstrations (such as yoga, meditation, and nutrition talks), and educational stations on pain science, promoting both physical activity and health literacy. This will provide a fun and informative experience for all ages and highlight the importance of self-care in pain prevention and management.

Amount of funding applied for: current short fall \$5000

Which Strategy from Council's Community Plan does your project relate to and how?

The *Barossa Local Pain Collective Community Event* aligns with several key strategies outlined in the Barossa Council's Community Plan:

Our Community

The event directly supports Barossa Council's vision to create a vibrant, growing community where people support one another and come together to foster a sense of belonging, community spirit, and connection. This will be achieved by offering a fun, interactive event that engages local residents, promotes health and wellness, and encourages social connection.

A central aspect of the event is to link individuals living with pain to local services and resources while demonstrating practical, self-managed approaches to pain prevention. By showcasing affordable or free wellness options, we aim to reduce barriers to care that many individuals face. *Contemporary Pain Science* encourages a holistic, multi-faceted approach to health care, and this event will feature a variety of educational sessions that reflect this approach, such as yoga, meditation, nutrition advice, and sleep health. Additionally, we plan to focus on educating children, teachers, parents, and carers about pain prevention and management, ensuring that the next generation is better equipped to prevent chronic pain and live healthier lives.

Our Economy

Chronic pain presents a significant economic burden on individuals and the local community. A large proportion of those living with chronic pain are of working age (68% nationwide) and often face early retirement or reduced work capacity due to their condition. This event aims to raise awareness about *Contemporary Pain Science*—a key area of research that informs how individuals can recover from, live better with, and potentially prevent chronic pain. By improving awareness, we hope to reduce the personal and economic impacts of chronic pain, ultimately helping to increase workforce participation and productivity.

Incorporating a Colour Run/Trail into the event is designed to not only raise awareness but also draw visitors to the Barossa, contributing to local tourism and the regional economy. This fun, community-based activity is expected to attract participants from outside the immediate area, helping to boost local business and tourism during the event.

Our Environment

Outdoor activities play a key role in managing and preventing persistent pain, and we will highlight the health and well-being benefits of connecting with nature. The Barossa Bushgardens will provide the perfect backdrop for the

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event, reinforcing the message that time spent outdoors—whether through nature walks, play, or simply being active—can help prevent and manage chronic pain. We plan to incorporate outdoor nature play activities for children, which will not only promote physical activity but also encourage environmental awareness and sustainability.

By connecting pain prevention with environmental stewardship, we aim to inspire future generations to take an active interest in both their own well-being and the health of the environment around them.

In Summary:

The *Barossa Local Pain Collective Community Event* and subsequent community network group, seeks to raise awareness of contemporary pain science, improve pain management strategies, and foster a resilient, connected community. It aligns with Barossa Council's *Our Community*, *Our Economy*, and *Our Environment* strategies by promoting health and well-being, supporting local services, encouraging economic growth through tourism, and highlighting the role of outdoor activities in pain prevention and overall wellness. This event will provide a platform for education, self-care, and community engagement, creating a lasting impact on the region's health and resilience.

Location of the project: Barossa Bushgardens and Coulthard Reserve. The follow up Pain Awareness Group will take place at Countrywide Physio, Nuriootpa

Could the project/event proceed if only partial funding is received? Yes ☒ No ☐

Provide details: Currently struggling to find other grants for which this fits eligibility criteria. Less funding would result in a smaller event with less impact and no community group. The cost of the Colour Run could be reduced by increasing ticket costs and not including t-shirts

Proposed start date: 10 / 05 / 2025 end date: 31 / 12 / 2025

Is your project upgrading/enhancing land or a building? Yes ☐ No ☒

Who owns the land/building? _____
(If the applicant is not the owner, written consent must be obtained from the land/building owner and submitted with your application.)

Has Council been contacted in relation to whether approval is needed for this project?
Yes ☐ No ☒

Who will benefit from your project? Barossa Residents

How many people approx. 500-1000 _____ Age range of people ALL

Range of groups: a **broad cross-section of the community**, with particular emphasis on:

- **Individuals living with chronic pain** and their **families** and carers.
- **Children and young people**, to promote early education about pain prevention.
- **Local healthcare professionals** and **community groups** to foster collaboration and knowledge-sharing.
- The **general public** to raise awareness of chronic pain, its prevention, and management.
- **Tourists and visitors**, to potentially boost tourism and local economy through engaging community events like the Colour Run/Trail.

By targeting these groups, the event aims to create a more **resilient, informed, and health-conscious Barossa community**.

How will you measure the benefit to these groups?

We aim to measure outcomes through Evaluation and Reporting:

Participation numbers from the Colour Trail and Pain Science Knowledge Trail; Pre- and post-event knowledge surveys to measure changes in awareness; Centralised data collection through Pain Revolution's evaluation framework.

Attendance at the Pain Awareness Group and whether it can become a sustainable venture beyond Dec 2025.

Has any other funding been sought for this project? If so, what was the outcome of the application?

None of these have been confirmed:

Barossa Coop community grant \$500

Health Advisory Council have been approached but because the Local Pain Collective is not linked to a community health organization or hospital, financial support might not be possible \$1000, although they have committed to supporting the project in any way they can.

Awaiting advice on the outcome of a Country SA PHN Health Promotion Grant \$4000.

Gradually building network in local community with the hope of exploring in kind and financial support for the day \$1000.

Pain Revolution \$500

Income from Colour Run registrations \$1500 (a small fee to encourage family participation and for them to stay and participate in the rest of the event)

TOTAL INCOME = \$8500

Any further information which may be relevant to this application

This project has come about as part of my participation in Pain Revolution's, Local Pain Educator Program <https://www.painrevolution.org/lpe-program> . Pain Revolution are a not-for-profit organisation. The scholarship I received was the opportunity to complete a Professional Certificate in Pain Science Education and Management at UniSA. My return of service includes creating a Local Pain Collective and hosting a community event to raise awareness about Chronic Pain. The community event and community group that I am planning goes well beyond Pain Revolution's expectations of what is required to demonstrate a return on their investment. However, I feel that our community is worth it.

Over the last year I have had numerous meetings and presented to various potential stakeholders including Local GPs, Local Health Professional Business Owners, Barossa Councillors, Members of Parliament, The Health Advisory Council, Lutheran Care, Barossa Bush Gardens and many more. As a result of these discussions the event and the subsequent community group plans have evolved to reflect my understanding of the needs of our community.

The Barossa Local Pain Collective has been well-received, with 5 workshops held since August 2024, attracting 22-35 participants per session. More than 50 health professionals are now part of the network, representing 14 different health disciplines, including GPs, nurses, physios, exercise physiologists, occupational therapists, chiropractors, dieticians, and more. We aim to continue quarterly workshops to promote ongoing learning and enhance multidisciplinary collaboration for effective pain management and plan future community engagement opportunities like this. These meetings will also enhance my local knowledge of Chronic Pain Management issues in the Barossa which will facilitate my contribution as a member of the CEIH Steering Committee for the Chronic Pain Statewide Clinical Network.

A key frustration shared by local GPs is that many individuals seeking help cannot afford to access healthcare. To address this barrier, this free event (apart from participation in the colour run) will provide a platform to connect people with no-cost services and wellness resources, giving them practical tools to manage pain without financial

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strain. This is an issue I feel deeply passionate about, and my dedication to this cause has been further fuelled by the strong support of the local health professional community, particularly as I have worked to establish the *Barossa Local Pain Collective*.

Creating a colorful, vibrant, and engaging event will help capture the attention of a wide audience, including children and families, and create a more resilient, informed community. While Pain Revolution's guidelines for Local Pain Educators allow for a simple presentation as a return of service, I believe that a larger, interactive event will have a more significant impact, reaching not only those living with pain but also the wider Barossa community. The Pain Awareness community group will expand on this.

By continuing to expand the *Barossa Local Pain Collective*, hosting events like this, and collaborating with local health professionals, we aim to build a sustainable network of support for effective pain management in the region. This project represents a significant step toward preventing and managing chronic pain in the Barossa Valley and ensuring that every member of our community has access to the tools, knowledge, and support they need to live a healthier, pain-free life.

This event aligns with the goals of *Pain Revolution*, our community's health and well-being priorities, and will contribute to the Barossa's overall resilience and capacity to address the growing issue of chronic pain. Through education, collaboration, and ongoing support, we aim to make a lasting difference for those living with pain in our region.

7. BUDGET AND FUNDING**PROJECT INCOME**

(Group's Contribution to Project)

Group Funds Pain Revolution	\$ 500	
Fundraising Activities	\$ 500 stall holders	
Donations	\$ 1000 from local businesses	
Other Colour Run registrations	\$ 1500	
CSA PHN/HAC	\$ 5000	
Flexible Fund through Lutheran Care	\$ 2000	
Total Group's Contribution		\$ 10,500

Council Assistance Requested \$ 5000

TOTAL PROJECT INCOME \$ 15,500

PROJECT EXPENDITURE (Please provide an itemised list of expenses for the project)

Items	Comment	Budgeted cost
Colour Your Health: Pain Awareness and Wellness Day		
Venue Hire/Charity Donations/Toilet Hire	Cost of BBG shed for video presentations and weather protection, marshals, table and chairs borrowing etc, accessible toilet hire	\$3,500
Interactive Demonstrations	Fees to support holistic approach to pain management, wellness education and behavior change.	\$1000
Marketing	Design and printing promotional materials such as flyers, posters, banners, maps. Support with event organizing and logistics.	\$4000
Colour Run and Insurance	Vibrant color powder, branded event T-shirts with sponsor logos, and other materials to enhance participant engagement will create a visually exciting and memorable experience, plus promote physical activity and community connection	\$5000
The Pain Awareness Group		
Health Professional Fee	Health Professions time for facilitating, administrating and coordinating	\$1500
Marketing and Promotion	Design and printing etc	\$100
Equipment + consumables	Trolley, drinks, fresh fruit etc	\$400
	<u>TOTAL PROJECT EXPENDITURE</u>	\$15,500

8. REQUIRED SUPPORTING DOCUMENTATION

The following documents for your organisation are mandatory and must be attached to this application. If you are not an incorporated body, your auspice organisation is also required to provide their documents.

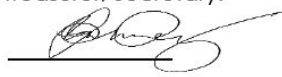
- ABN Certificate or Statement by Supplier form ☒
- A copy of organisation's Certificate of Incorporation see UniSA letter ☒
or
Auspice information completed and a copy of their Certificate of Incorporation ☐
- A copy of your organisation's Terms of Reference/Constitution ☒
- A copy of your organisation's most recent AGM Minutes - The Local Pain Collective has not had an AGM and Pain Revolution have advised they do not have them either ☐
- A copy of your organisation's last Audited Financial Statements. Pain Revolution have advised they do not have financial statements to share ☐

The following documents must be attached if applicable:

- Endorsement from the asset owner (if applicable - see 3.11 of the Guidelines) ☐
- Details of cash holdings exceeding application amount (if required – see 3.14 of the Guidelines) ☐
- Letters of support for your project ☒
- Plans / quotes / images etc. ☐

This application must be signed by two current senior office holders of the organisation.
i.e. President, Treasurer, Secretary.

SIGNATURE



SIGNATURE



POSITION

CEO, Founder Pain Revolution

POSITION

LPE Program Manager

DATE

17/12/2024

DATE

17 / 12 / 2024

Chris Kruger

From: Karine Meadley <[REDACTED]>
Sent: Wednesday, 15 January 2025 8:20 AM
To: Chris Kruger
Subject: Re: [EXTERNAL] Barossa Council Community Grant Application Form Submission
Attachments: Beyond wellness Quote QU0001.pdf; Bushgardens Hire quote.rtf; Toilet Quote Barossa Bush Gardens.rtf.zip; Barossa Fx Hire quote.pdf; Colour run powder quote.pdf

CAUTION: This Message originated outside your organization. Treat all attachments and hyperlinks with suspicion.

Hello Chris

Thank you for your time on the phone yesterday.

Hopefully the application is detailed enough and explains my Pain Revolution scholarship. Just to clarify I did not receive funds for the scholarship. The opportunity to complete the UniSA Professional Certificate in Pain Science and Management was what I received, which I completed in July 2024. The return of service I have to demonstrate is to create a Local Pain Collective of Health Professionals (completed Nov 2024) and provide a community event to raise awareness about pain management and chronic pain prevention.

The exact details of which local providers will be involved in the day will not be finalised until I can guarantee substantial funding, however of the 60 health professions involved in the Local Pain Collective many have expressed an interest in participating in some form.

Please find attached the following quotes:

Colour Trail Powder = \$1200
4 Accessibility Toilets @\$313.50 each= \$1254
Barossa Function Hire = \$800
Barossa Bush Gardens venue hire = \$100
Event Organiser support from Jenny O'Brien = \$2500
TOTAL = \$5854

Please don't hesitate to ask for any further information.

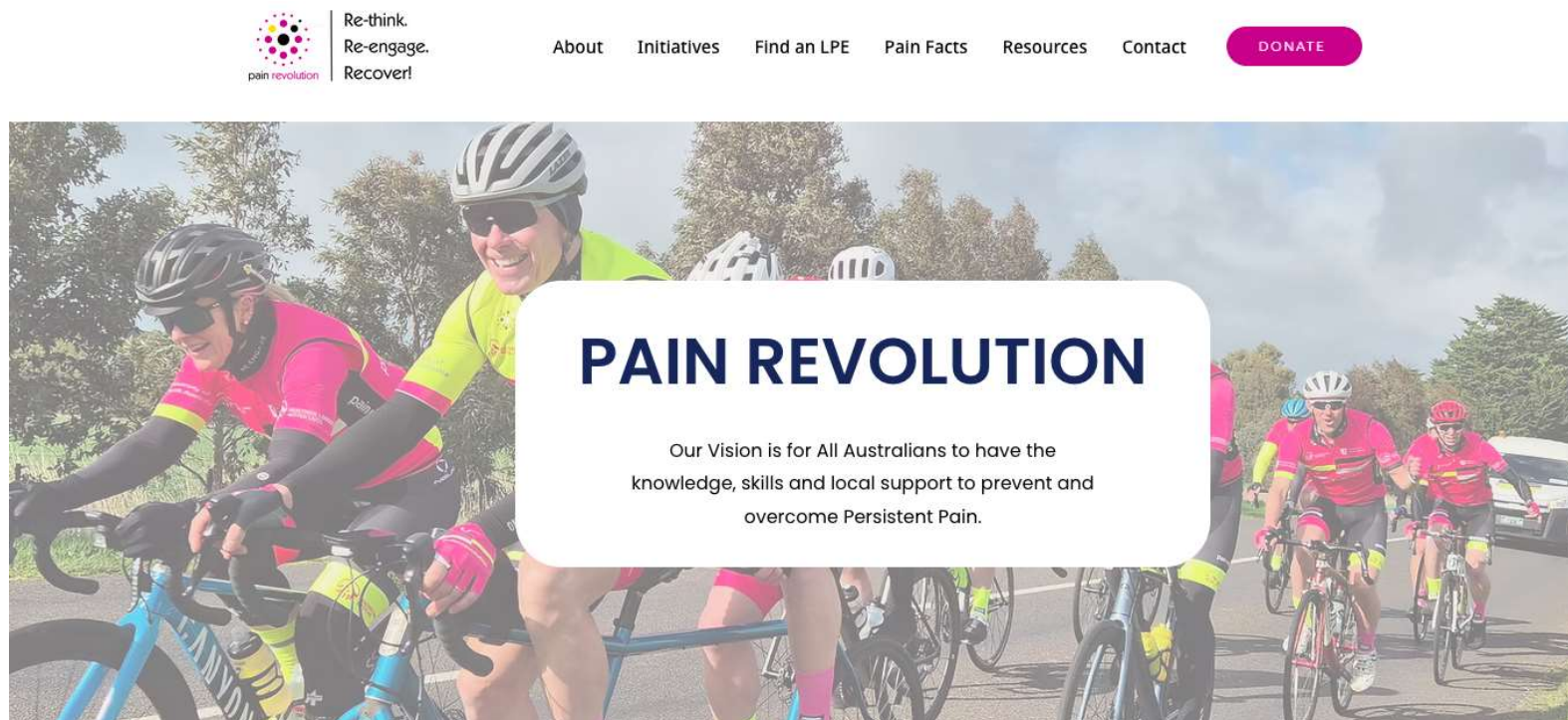
On 13 Jan 2025, at 2:20 pm, Chris Kruger <ckruger@barossa.sa.gov.au> wrote:

Hi Karine

Thank you for sending through the information.

I will be available anytime tomorrow up until 3.30pm tomorrow if you would like to call when it suits you?

Screen shots from Pain Revolutions Home Page <https://www.painrevolution.org/>



What we do

Our initiatives are centered around starting the conversation about pain and what to do about it, in rural and regional communities.

Screen shots from Pain Revolutions Home Page <https://www.painrevolution.org/>

Get the conversation started with our Essential Pain Facts



Learning about pain is not easy, but it can be fun. It is usually surprising. There is much to learn, but the most important ideas are covered here. These ideas are not the be all and end all of pain care. They simply open a door and help you take the first step.

[TAKE THE FIRST STEP →](#)

Our Mission

Our mission is to train and support 1000 healthcare professionals to become Local Pain Educators, bringing their advanced knowledge and skills in pain education and care to their colleagues and communities so that every Australian has access to the skills, knowledge and local support to prevent and overcome persistent pain.

We aim to inspire and enable each other and communities to make sustainable, positive change. As a collective, we strive for excellence and promote transparency, honesty and accountability in everything we do. Pain Revolution respects diversity of stories and all the parties who comprise the pain care system.

[/www.youtube.com/watch?v=IMt2KQ29iGA](https://www.youtube.com/watch?v=IMt2KQ29iGA)

2-12 Macquarie Street, Parramatta NSW 2150
PO Box 9977, Parramatta NSW 2124

Telephone: 132 866
Facsimile: (02) 6225 0970
Our Reference: 1013063238585



Australian Government
Australian Taxation Office

Issue date: 29 July 2016

Certificate of Status of Taxable Person

We hereby certify that

UNIVERSITY OF SOUTH AUSTRALIA

Of

*LEVEL 2 101 CURRIE STREET
ADELAIDE SA 5000*

Nature Of Business: UNIVERSITY EDUCATION AND RESEARCH

*is a resident of Australia as defined by Section 6(1) of the
Income Tax Assessment Act 1936.*

ABN: 37 191 313 308



Australian Government
AUSTRALIAN TAXATION OFFICE
DELEGATE OF THE DEPUTY
COMMISSIONER

A handwritten signature in black ink, appearing to read 'Sally Druhan'.

Sally Druhan
*Assistant Commissioner of Taxation
Australian Taxation Office*

*This certificate is valid from 1 May 2016 to 30 April 2017 based on the information
provided.*

*If a change in circumstances within this period affects your residency status,
contact the Australian Taxation Office as this certificate may no longer be valid.*



University of
South Australia

Advancement Services
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f: +61 8 8302 0970

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CRI/COS Provider Number 001218

To whom it may concern,

This letter is to confirm that the University of South Australia (UniSA) is an Australian Regulated Charity and a Deductible Gift Recipient (DGR) under Australian law.

Pain Revolution is a UniSA initiative. All funds raised support the development of accessible, community-based pain education programs for people living with persisting pain via the Local Pain Educator Program.

Pain Revolution is not politically aligned nor union affiliated.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Colin Taylor'.

Dr Colin Taylor
Chief Advancement Officer
University of South Australia

Australian Business Register

Australian business number (ABN) : 37 191 313 308
Entity name : UNIVERSITY OF SOUTH AUSTRALIA
ABN status : Active
ABN registration date : 1 November 1999
Postal address : GPO BOX 2471 - UNISA FINANCE UNIT
ATTN KRISTIAN THOROUGHGOOD - TAX ACC
ADELAIDE SA
5001
Business address : NORTH TERRACE
ADELAIDE SA
5000
Email address : KRISTIAN.THOROUGHGOOD@UNISA.EDU.AU
Type of entity : Other Incorporated Entity
ANZSIC code : 8102 - Higher Education
GST status : Active
GST registration date : 1 July 2000

Associates

The following are the associates of the entity:

Associate name	Position held
Mr PETER PREST	Office Bearer Of A Club/Association

Deductible gift recipient status

The following funds, authorities or institutions are endorsed as deductible gift recipients:

Name of fund, authority or institution	Date of deductible gift endorsement
	1 July 2000
UNIVERSITY OF SOUTH AUSTRALIA LIBRARY	1 July 2000
UNIVERSITY OF SOUTH AUSTRALIA ART MUSEUM	1 July 2000

Tax concession status

The following funds, authorities or institutions are endorsed to access the following tax concessions:

Name of fund, authority or institution	Date of tax concession charity endorsement	Tax concession endorsed
	1 July 2005	GSTC
	1 July 2000	ITEC

**Ashton Hurn MP**

MEMBER FOR SCHUBERT

129A Murray Street, Tanunda, SA

Phone 08 8563 3636

schubert@parliament.sa.gov.au

ashtonhurn.com.au

f AshtonHurnSchubert

ashton_hurn

To whom it may concern,

I write to express my support for the *Colour Your Health: Pain Awareness and Wellness Day* event and the application for funding through The Barossa Council's community grants.

This free and inclusive event, hosted by the Barossa Local Pain Collective in collaboration with local partners, will be held at the Barossa Bushgardens on Saturday, May 10, 2025.

Its aim is to raise awareness of chronic pain and promote holistic approaches to health and wellness. Attendees will be invited to participate in a range of interactive and educational activities aimed at demystifying pain science and promoting positive health behaviours.

Key features will include a Colour Trail/Run, Pain Science Knowledge Trail, yoga demonstrations, health and wellness workshops and children's activities.

The *Colour Your Health: Pain Awareness and Wellness Day* will be a welcome addition to local health education and I look forward to its success.

Should further verbal support be required, I will be pleased to provide it.

Kind regards,

ASHTON HURN MP
Member for Schubert
Shadow Minister for Health

18 /12/2024

Putting Schubert first.





12 December 2024

Karine Meadley



By email only: [REDACTED]

TO WHOM IT MAY CONCERN

I write in support of the application made by Karine Meadley to the Barossa Council's Community Grants Program.

Ms Meadley, a proponent of the newly formed "The Barossa Local Pain Collective" is seeking funding for an inaugural community event bringing together individuals living with chronic pain who share similar experiences, to raise awareness, foster a sense of solidarity and educate the wider community about the challenges faced by sufferers. It is also planned that this event will serve as a catalyst for a sustainable support network for pain sufferers and their carers in the Barossa region to strengthen community connections.

The Barossa Local Pain Collective aims to improve community awareness and understanding of contemporary pain science, providing the local population with tools and knowledge to manage pain and enhance overall well-being.

The event - **Colour Your Health: Pain Awareness and Wellness Day** – is scheduled for Saturday May 10, 2025 at the Barossa Bushgardens and will promote holistic approaches to health and wellness

I support this application and wish Ms Meadley all the best with this event and funding application.

Yours sincerely

Tony Pasin MP
Federal Member for Barker
Shadow Assistant Minister for Infrastructure & Transport

Murray Bridge Office

Shop 5, Murray Bridge Green, Riverview Road, Murray Bridge SA 5253
Phone (08) 8531 2466 Freecall 1300 301 648

Mount Gambier Office

27 Commercial Street East, Mount Gambier SA 5290
Phone (08) 8724 7730 Freecall 1300 723 935

Email tony.pasin.mp@aph.gov.au Web tonypasin.com f TonyPasinMP @TonyPasin

Tony Pasin MP | Liberal Party of Australia | Mount Gambier SA 5290



*Walking a different
path to wellbeing!*

The Chateau at Beckwith Park
30 - 38 Tanunda Road
Nuriootpa SA 5355

p. (08) 8562 1700 **f.** (08) 8562 3211

e. admin@yourfootdoctor.com.au

w. www.yourfootdoctor.com.au

8th December 2024

Dear Sir/Madam,

Re: Letter of Support for the “Colour Your Health: Pain Awareness and Wellness Day”

On behalf of Footprint Health, a multidisciplinary health clinic providing podiatry, exercise physiology, and massage therapy services, we are writing to express our enthusiastic support for the upcoming “**Colour Your Health: Pain Awareness and Wellness Day**” organized by the Barossa Local Pain Collective.

As a clinic dedicated to improving the health and well-being of our community, we are passionate about initiatives that empower individuals to take proactive steps toward better health, particularly in managing chronic pain—a condition that affects many in our region. This event, scheduled for May 10, 2025, at the Barossa Bushgardens, aligns strongly with our mission and values by promoting education, movement, and holistic approaches to wellness.

The event’s innovative and inclusive activities, such as the Colour Trail/Run, Pain Science Knowledge Trail, and yoga demonstrations, provide a unique platform to engage the community in meaningful conversations about pain management and prevention. These activities not only raise awareness but also offer practical tools for attendees to integrate positive health behaviors into their daily lives.

At Footprint Health, we witness first hand the transformative impact of movement therapy, manual therapy, and health education in helping individuals manage and prevent pain. By supporting this event, the funding body has a remarkable opportunity to foster a healthier, more informed community while addressing a critical health issue.

Our clinic is committed to contributing to the success of this event through:

- **Expert Participation:** Providing interactive sessions or demonstrations in areas such as biomechanics, injury prevention, and self-management strategies.
- **On-site Support:** Offering advice or assessments at the event to encourage movement and address specific concerns.
- **Collaboration:** Partnering with the Barossa Local Pain Collective and other organizations to ensure the event's inclusivity and reach.

PODIATRISTS

Rebecca Healey

Rebekah Clarke Cameron Hankinson

Poojan Mistry Fatema Yahya

EXERCISE PHYSIOLOGY

Carla Roocke

MASSAGE THERAPY

Josh Patterson



*Walking a different
path to wellbeing!*

The Chateau at Beckwith Park
30 - 38 Tanunda Road
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p. (08) 8562 1700 **f.** (08) 8562 3211

e. admin@yourfootdoctor.com.au

w. www.yourfootdoctor.com.au

We strongly believe that the “Colour Your Health: Pain Awareness and Wellness Day” will create a lasting positive impact, both in raising awareness about chronic pain and in inspiring individuals to take a more active role in their well-being. We urge you to support this valuable initiative and help make it a success.

Thank you for considering this opportunity to promote health and wellness in our community. Please do not hesitate to contact us at 08 8562 1700 or rebecca@yourfootdoctor.com.au if you require further information or wish to discuss our involvement.

Yours faithfully,

Rebecca Healey

Director

PODIATRISTS

Rebecca Healey

Rebekah Clarke Cameron Hankinson

Poojan Mistry Fatema Yahya

EXERCISE PHYSIOLOGY

Carla Roocke

MASSAGE THERAPY

Josh Patterson



Government of South Australia
Barossa and Districts Health Advisory
Council Inc.

Barossa Hills Fleurieu Local Health Network
Angaston Hospital
PO Box 270
Angaston SA 5263

Tel: 08 8663 8500
Fax: 08 8663 8507
Email: k.meadley@sa.gov.au

ABN: 4194 2053 967

www.team.sa.gov.au

11th December 2024

TO: WHOMEVER IT MAY CONCERN

Dear Sir/Madam

**RE: "COLOUR YOUR HEALTH: PAIN AWARENESS AND WELLNESS DAY"
GRANT APPLICATION**

The Barossa & Districts Health Advisory Council (HAC) is pleased to support the grant application for this event. Our support includes collaborating with other organizations or community groups to ensure its success.

In August 2024, Karine Meadley attended a Barossa & Districts HAC meeting to present her vision for the Barossa Local Pain Collective and the community event, "Colour Your Health: Pain Awareness and Wellness Day." This unique concept goes beyond a one-time education and information session. By using the event as a catalyst to establish a Pain Awareness Group, it aims to create an ongoing support network for pain sufferers and their carers. This vision is both innovative and impactful.

A highlight of the event is the inclusion of a Colour Run, which will attract families who might not otherwise participate. The activity is inclusive and relevant to all members of our community, regardless of age, ability, or current health.

This initiative aligns with the core role of the HAC, which includes facilitating Consumer and Community Engagement Activities. Specifically, our responsibilities encompass:

- Providing information to, and consulting with, consumers, volunteers, carers, and the community.
- Advocating on behalf of the community to address gaps in health services and programs in the region.
- Encouraging community participation in programs that support health services and emphasize the importance of carers and volunteers in achieving successful outcomes.
- Consulting with other bodies interested in the provision of health services within the community.

From the HAC perspective, a key outcome of this event would be empowering our community with greater knowledge and tools to self-manage pain, potentially reducing presentations at hospital emergency departments and general practices.

The HAC has formally agreed to support this initiative as a Consumer and Community Engagement Activity. We will continue working with Karine and other partners or sponsors to bring this vision to fruition.

While the event has significant potential, its scale exceeds the resources of the HAC alone. Successful execution will require the support of other community groups or organizations through financial contributions or in-kind assistance. Given our limited finances, we acknowledge that the associated costs are beyond our capacity to fund independently. However, we are committed to exploring sponsorships and partnerships to ensure the event's success.

We look forward to collaborating with all stakeholders to make "Colour Your Health: Pain Awareness and Wellness Day" a valuable and transformative event for the Barossa community.

Please contact me if you require any further information to support the application.

Yours sincerely



Heather Richardson
Presiding Member
Barossa & Districts Health Advisory Council
Email: [REDACTED]
Mobile: [REDACTED]

The Barossa Council Community Assistance Scheme Community Grant Application Summary Sheet	
Group/Organisation Details	
Group/Organisation Name	Pain Revolution - Barossa Local Pain Collective
Address	5 Atze Parade Nuriootpa
Phone Number	Karine Meadley - [REDACTED]
GST Status	ABN and registered for GST
Incorporation Details	Incorporated
Aims/Objectives of Organisation	The Barossa Local Pain Collective has been formed as part of my involvement in Pain Revolution's Local Pain Educator program. Pain Revolution, is a not-for-profit organisation dedicated to addressing the growing issue of persistent pain in Australia. Pain Revolution's mission is to ensure that every Australian, particularly those in rural and regional areas, has access to the expertise, resources, and local support necessary to prevent and overcome chronic pain. In the Barossa Council district, the Barossa Local Pain Collective aims to improve community awareness and understanding of contemporary pain science, providing the local population with tools and knowledge to manage pain and enhance overall well-being. This application is to raise funds for an inaugural community event which will serve as a powerful catalyst for building a sustainable support network for pain sufferers and their carers. By bringing together individuals who share similar experiences, the event creates a space for open dialogue, fostering a sense of solidarity and understanding. This shared connection can help reduce the isolation often felt by those living with chronic pain, while also educating the wider community about the challenges faced by sufferers, and also how to prevent Chronic Pain. The aim will be to raise awareness about and facilitate the formation of a dedicated group that meets regularly to provide ongoing emotional, practical, and informational support. By establishing a foundation for mutual care and advocacy, the event can evolve into a long-term, self-sustaining network that empowers both pain sufferers and their carers, offering them resources, coping strategies, and a united voice to address issues surrounding pain management.
Years of establishment	4 months in Barossa, 7 Years exteral to Barossa
Number of Members	50
% of Members in Council Area	90%
Linked to a licenced facility?	No
Government funding received?	No
If yes, details	
Council grants in past 3 years?	No
If yes, details	
Project Details	
Project Title	Colour Your Health: Pain Awareness and Wellness Day
Project description	The Barossa Local Pain Collective Community Event is an initiative aimed at starting a vital conversation about pain, its management, and prevention within the Barossa Valley Region. Our goal is to raise awareness and improve understanding of contempory pain science across the community, with a particular focus on education and prevention, especially for children. By providing accessible, evidence-based inforation on pain management, we hope to reduce the impact of chronic pain, prevent its development in future generations, and foster a more resilient and informed community in the Barossa. This free, interactive commyunity event will bring together local residents, famiilites and health professionals to engage in educational activitires, wellness demonstrations and practical tools for managing pain.
Amount of funding applied for	\$5,000.00
Total cost of project	\$15,500.00
Community Plan reference	The Barosssa Local Pain Collective Community Events aligns with several key strategies outlied in the Barossa Council's Commuinity Plan: Our community, Our Economy, our Environment
Location of project	The Barossa Bushgardens
Can project proceed with partial funding?	Yes
Project start & end dates	10/05/2025
Is the project enhancing land or building?	No
If yes - who owns land/building?	
If yes - has contact been made regarding approvals?	
Who will benefit from project?	Approx 500-1000 people, depending on budget
How will benefit be measured?	We aim to measure outcomes through Evaluation and Reporting: Participation numbers from the Colour Trail and Pain Science Knowledge Trail; Pre-and Post event knowledge surveys to measure changes in awareness; Centralised data collection through Pain Revolution's evaluation framework. Attendance at the Pain Awareness Group and whether it can become a sustainable venture beyond December 2025.
Has other funding been sought?	Yes
Supporting Documentation	
ABN Certificate or Statement from Supplier form	Received
Certificate of Inc or Auspice Information & certificate	Received
Terms of Reference/Constitution	Received
Endorsement from the Asset Owner (if applicable)	Not Applicable
Most recent AGM Minutes	Not Received (but requested)
Most recent Audited Financial Statements	Not Received (but requested)
Budget & funding page completed?	Yes
Letters of Support	Received
Plans/Quotes/Images (if applicable)	Not Received (but requested)
Application form TRIM Ref	25/2594
Acknowledgment letter TRIM Ref	25/1222
Staff Feedback	
Asset Management	No asset implications / comments
CASC Admin Officer	
Collaborative Project Officer	
Communications Officers	
Community & Culture	No arts and culture comments.
Coordinator Building & Facility Maintenance	No Building and Facility Maintenance comments
Customer Support	
Development Services	No Development Services comments
Engineering	No engineering comments
Health Services and Community Safety	No comment
Manager Community Projects	
Manager Financial Services	
Risk Management	
Strategic Projects	
Works and Engineering Services	