



NOTICE OF MEETING

Notice is hereby given that the next ordinary meeting of the Barossa Bushgardens Committee will be held on Wednesday 6 August 2025 in the Council Chambers, 43-51 Tanunda Road, Nuriootpa, commencing at 1:00pm.

A G E N D A

Welcome by the Chair

1. ATTENDANCE RECORD

1.1 Members Present

Apologies

Nil

Not Present

Nil

Leave of Absence

Nil

2. CONFIRMATION OF PREVIOUS MINUTES

2.1 Minutes of previous meetings – for confirmation:

2.1.1 Barossa Bushgardens Committee meeting held on Wednesday 7 May 2025 at 1:00pm

2.2 Matters arising from previous minutes

Nil

3. MATTERS FOR INFORMATION

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5. CONFIDENTIAL AGENDA

Nil

6. URGENT OTHER BUSINESS

7. NEXT MEETING

Wednesday 15 October 2025 at 1:00pm

8. CLOSURE

MATTERS FOR INFORMATION

3.1 MATTERS ARISING FROM PREVIOUS MINUTES

**Author: Executive and Project Support Officer
25/43999**

The following actions from previous minutes are in progress as detailed below:

Meeting Date	Resolution/Action	Status	Actioning Officer
14 June 2023	Future direction of S41 Committee – Manager, Works and Operations to seek input from key stakeholders to enable the development of a Discussion Paper, examining operating models of like-minded organisations. A report to be presented to a future S41 Committee Meeting.	Ongoing Kim Thompson has had initial discussions with Council's Collaborative Project Officer and will also make contact with representatives of two other former S41 Committees. A report will be submitted to a future S41 BBG Committee meeting.	Senior Environmental Officer
19 February 2025	Seek funding assistance from Community Helpers to assist with the provision of the Nature and Natter Program beyond 30 June 2025.	Kim advised that the proposal will be discussed at the Board meeting of the Community Helpers on 21 May 2025.	NRC Coordinator Senior Environmental Officer

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil.

MATTERS FOR INFORMATION

3.2 CORRESPONDENCE

**Author: Executive and Project Support Officer
25/43983**

The following correspondence has been received (copies attached):

Date	Sender	Action
22 April 2025	Kathy Whitta	Note incoming correspondence
30 April 2025	Kathy Whitta	Note incoming correspondence
4 June 2025	Kathy Whitta	Note incoming correspondence

ATTACHMENTS

Attachment 1 Barossa Bushgardens Correspondence to July 2025_Redacted [!\[\]\(17413706fd4997a1a4bdf85c6864eee1_img.jpg\) !\[\]\(f419710cbe076aa30a9c6c031b5cbe84_img.jpg\)](#)

SUPPORTING REFERENCES

Nil.

From: GEC Coordinator
Sent: Tuesday, 22 April 2025 10:32 AM
To: Doreen Von Linde ; Admin Officer
Subject: Re: [EXTERNAL] Re: Progress re Cultural Burning Project

CAUTION: This Message originated outside your organization. Treat all attachments and hyperlinks with suspicion.

Hi Doreen,

I completely agree with you, I have probably just been so focused on making something happen that I've lost sight of where we were to begin with. To be frank the events are now for Firesticks, not for us, and there is very little if any value in the project for us. They are supposed to be working to a budget of \$18,000 (with \$2,000 to cover our admin costs) but it could easily blow out beyond this, e.g they want portaloos on site at Mudla Wirra and have not thus far factored that into the budget.

I've tried to think about legit reasons why things have drifted in this direction. We probably have different concepts of what an information session is e.g we were thinking they would send a couple of people to address a gathering of 30 or so community members, they see it as a cultural event that needs to involve multiple First Nations stakeholders, because of the ceremonial aspects it will need to run over a day or two rather than a few hours etc. The sessions haven't really been clearly defined and because of the communication issues they are presenting us with what they want rather than discussing options.

Doreen do you mind if I forward your email to Jack, and potentially to Liz and Andrew Case at Northern and Yorke? Now that you have put in your two cents worth I'm thinking it might be best to try to wind it back before signing any contracts. I'll also try to contact Jess at Hills Environment Centre to see how she is going negotiating with them for her project.

Thanks so much for the reality check and I'll keep you in the loop re further developments.

Best regards,

Kathy Whitta | Coordinator



Part-time hours. Tue-Thu 9.30am – 4pm

8 Main North Rd, Gawler SA 5118

P 85246265 | E coordinator@gawlerenvironmentcentre.org.au
gawlerenvironmentcentre.org.au | [Facebook](#) | [E-newsletter](#)

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From: Doreen Von Linde <Dvonlinde@barossa.sa.gov.au>
Sent: Tuesday, 22 April 2025 8:42 AM
To: Admin Officer <admin@environmentcentre-mp.com>; GEC Coordinator
<coordinator@gawlerenvironmentcentre.org.au>
Subject: RE: [EXTERNAL] Re: Progress re Cultural Burning Project

Hi George and Kathy,

I hope you enjoyed a lovely Easter weekend.

If this is what it is, I guess we don't have much choice, but I do like to point out that I am not happy about this whole situation.
The original grant was for three sessions at three locations, this has then gone down to two sessions and now even just one location. I just think that \$20,000 is a huge amount of money for two days of work.

Also, all the work you, Kathy, Jack and George, have put into organising all this (which is not covered by the grant by the way), for an outcome that just feels very much off the original proposal. I know that you will have to give back the money (minus what already has been spent) if this doesn't go ahead, but do you feel the service provided is value for money? I think we should get Liz Ninnes involved in making a final decision to go ahead. I know and understand you just want to get done with it, but I also think we have to send a message, stating that this is not a good way to do business.

I haven't done any work with this so I am absolutely happy to go ahead if you'd like to, but I just needed to put my five cents worth in. 😊

Kind regards,

Doreen Von Linde
Barossa Bushgardens NRC Co-ordinator
E: Dvonlinde@barossa.sa.gov.au | T: 08 8563 8331

From: Admin Officer <admin@environmentcentre-mp.com>
Sent: Friday, 18 April 2025 10:00 AM
To: GEC Coordinator <coordinator@gawlerenvironmentcentre.org.au>
Cc: Doreen Von Linde <Dvonlinde@barossa.sa.gov.au>
Subject: [EXTERNAL] Re: Progress re Cultural Burning Project

CAUTION: This Message originated outside your organization. Treat all attachments and hyperlinks with suspicion.

Hi Kath and Doreen, I'm glad to hear that Firesticks have responded. I'm having my morning tea at my day-job at present and setting up a pre-poll voting centre tomorrow. We will certainly help out with promotion when material becomes available. I will give you a bell when I need a breather from cranky voters next week. I had hit a wall regarding defib regulations. Our cco-chair, Lea was intending to bring the subject up with Council, which I had been saving as a last resort, but hasn't got a round tuit. The grant deadline was on my radar.

Kindly,

George King
Administration Officer
Mount Pleasant Natural Resource Centre Inc.

On 2025-04-17 14:49, GEC Coordinator wrote:

Hi George and Doreen,

I thought I would touch base with you re where we are at with the Cultural Burning project.

After some to and fro re the draft contract Firesticks have now indicated that they are happy to sign it, which is great. They are proposing to do two workshops at Mudla Wirra/Pengilly Scrub, one day for Kaurna attendees and one for community/agency attendees, with a maximum of 30 people each day. I think given the communication issues we don't have much choice but to go with this arrangement. Unfortunately this means that there won't be a workshop in either of your areas this time around but hopefully if these workshops are a success it will lead to further opportunities in the future. Of course we can ensure that representatives from your centres have places at the community/agency session. Please let me know if you would like to discuss any of this, I'm happy to give you a call for a chat.

On another note have either of you found out any more about whether the centres are required to purchase defibrillators under the Automated External Defibrillators (Public Access) Act 2022? George I think you were looking into this. There is a [grant for \\$1000](#) now available through Preventative Health SA, closing 30 April. They seem to be mainly between \$2,500 to \$3,500 though, so quite an outlay even with the grant.

Many thanks,
Kathy Whitta | Coordinator



Part-time hours. Tue-Thu 9.30am – 4pm
8 Main North Rd, Gawler SA 5118
P 85246265 | E coordinator@gawlerenvironmentcentre.org.au
gawlerenvironmentcentre.org.au | [Facebook](#) | [E-newsletter](#)
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From: GEC Coordinator

Sent: Wednesday, 30 April 2025 3:01 PM

To: Doreen Von Linde ; Jack Gill ; Mout Pleasant NRC (admin@environmentcentre-mp.com)

Subject: [EXTERNAL] Re: Draft email to Firesticks

CAUTION: This Message originated outside your organization. Treat all attachments and hyperlinks with suspicion.

Ok, thanks for the feedback. I'll hit the send button. I don't think I will cc Northern and Yorke into the email but will invite them to any further meetings.

Cheers,

Kathy Whitta | Coordinator



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gawlerenvironmentcentre.org.au | [Facebook](#) | [E-newsletter](#)
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From: Doreen Von Linde <Dvonlinde@barossa.sa.gov.au>
Sent: Wednesday, 30 April 2025 2:01 PM
To: Jack Gill <[REDACTED]>; GEC Coordinator <coordinator@gawlerenvironmentcentre.org.au>; Mout Pleasant NRC (admin@environmentcentre-mp.com) <admin@environmentcentre-mp.com>
Subject: Re: Draft email to Firesticks

That sounds great 👍

Doreen Von Linde
Barossa Bushgardens NRC Co-ordinator
E: Dvonlinde@barossa.sa.gov.au | T: 08 8563 8331

From: Jack Gill [REDACTED]
Sent: Wednesday, April 30, 2025 1:39:14 PM
To: GEC Coordinator <coordinator@gawlerenvironmentcentre.org.au>; Doreen Von Linde <Dvonlinde@barossa.sa.gov.au>; Mout Pleasant NRC (admin@environmentcentre-mp.com) <admin@environmentcentre-mp.com>
Subject: [EXTERNAL] Re: Draft email to Firesticks

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Hi Kathy,
Amazing work - this reads really well and sets out our expectation on this next iteration of the project. Happy for this to go to Rayne. I think it is worthwhile including NY staff in the discussion - but open to what others think.
Cheers,
Jack

Get [Outlook for iOS](#)

From: GEC Coordinator <coordinator@gawlerenvironmentcentre.org.au>
Sent: Wednesday, April 30, 2025 12:26:13 PM
To: Jack Gill <[REDACTED]>; Doreen Von Linde <dvonlinde@barossa.sa.gov.au>; Mout Pleasant NRC (admin@environmentcentre-mp.com) <admin@environmentcentre-mp.com>
Subject: Draft email to Firesticks

Hi Jack, Doreen and George,

Please see below for a draft email to Firesticks, please let me know if you have any edits. I decided to focus on delivery of the three workshops as originally planned. I have

suggested that all three centres, and perhaps N&Y, are involved in these discussions going forward, let me know what you think re this.

Hi Rayne,

Further to our meeting on 9 April 2025 Jack and I have presented the Firesticks proposal for workshops on Mon 23 and Tue 24 June to the other environment centres and Northern and Yorke Landscape Board and after discussion we all agree that the proposal has drifted significantly from that outlined in the environment centres application to, and agreement with, Northern and Yorke. It has been noted that recent discussions have moved the deliverables away from a focus on workshops of a couple of hours duration towards major events over multiple days. This is outside the scope of the original project and could potentially leave partners open to significant cost overruns. We have been advised that for it to be feasible for the project to proceed we need to revisit the application and agreement and scale the workshops back to suit.

I have attached the application FYI and have copied the relevant section re deliverables below (obviously the dates are no longer relevant).

Project Work Plan

Outline each of the activities to be undertaken as part of the grant and include the start and finish dates. Add a new line for each activity.

You will be required to report on these activities in your interim and final reports.

Activities	Start Date	End Date
Add as much information about the activity as possible	Must be a date.	Must be a date.
Firesticks Alliance Workshop - Gawler	01/05/2024	30/06/2024
Firesticks Alliance Workshop - Barossa Bushgardens Site	01/05/2024	30/06/2024
Firesticks Alliance Workshop - Mt Pleasant	01/05/2024	30/06/2024
Project Management	01/12/2023	30/06/2024

The original application was submitted on 23/11/2023 with information sessions proposed at three sites. We acknowledged the receipt of the attached quote on 6/12/2023 proposing two workshops rather than three.

We now propose to return to the original proposal of workshops at the three sites as follows:

- 1 x 2-3 hour workshop for the Gawler community, either at Mudla Wirra or a combination of a presentation in Gawler and then a site visit to Mudla Wirra. This

will be targeted at the general community and organised in partnership with Gawler Environment Centre. It is beyond the scope of the project to fund a second session at Mudla Wirra specifically for Kurna attendees. It will not be possible to provide infrastructure such as portaloos at Mudla Wirra.

- 1 x 2-3 hour workshop for the Barossa community at Barossa Bushgardens. They have a 7ha site with native vegetation and are located on the North Para river and close to Coulthard Reserve, providing access to natural areas to provide examples. Shelter and bathrooms are available on site. The workshop will be targeted at the general community and organised in partnership with the Barossa Bushgardens environment centre.
- 1 x 2-3 hour workshop for the Mount Pleasant community, either at a local revegetation site, or a combination of Mount Pleasant Natural Resource Centre and a local site. The workshop will be targeted at the general community and organised in partnership with Mount Pleasant Natural Resource Centre.

Hopefully these scaled back versions will enable three workshops to be delivered within the original proposed budget of \$6,000 per workshop.

Could you please review the above suggestions and get back to us with a date and time to discuss further? It would be of benefit for the other environment centres to also be involved in these discussions going forward [and potentially Northern and Yorke?] so I have copied them into this email.

Many thanks,

Kathy Whitta | Coordinator



Part-time hours. Tue-Thu 9.30am – 4pm

8 Main North Rd, Gawler SA 5118

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gawlerenvironmentcentre.org.au | [Facebook](#) | [E-newsletter](#)

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om: GEC Coordinator <coordinator@gawlerenvironmentcentre.org.au>
Sent: Wednesday, 4 June 2025 9:33 AM
To: Doreen Von Linde <Dvonlinde@barossa.sa.gov.au>; Mount Pleasant NRC
<admin@environmentcentre-mp.com>
Cc: Jack Gill <[REDACTED]>
Subject: [EXTERNAL] Re: Cultural Burning workshop proposal

CAUTION: This Message originated outside your organization. Treat all attachments and hyperlinks with suspicion.

Thanks so much Doreen,

Let us know what Courtney comes back with and we can take it from there.

Cheers,
Kathy Whitta | Coordinator



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P 85246265 | E coordinator@gawlerenvironmentcentre.org.au
gawlerenvironmentcentre.org.au | [Facebook](#) | [E-newsletter](#)
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From: Doreen Von Linde <Dvonlinde@barossa.sa.gov.au>
Sent: Tuesday, 3 June 2025 4:03 PM
To: GEC Coordinator <coordinator@gawlerenvironmentcentre.org.au>; Mount Pleasant NRC <admin@environmentcentre-mp.com>
Cc: Jack Gill [REDACTED] >
Subject: RE: Cultural Burning workshop proposal

Hi All,

I had a good conversation with Peramangk woman Courtney Hunter-Hebberman today. I have told her about our situation with Firesticks and that it seems just really hard to get something organised and asked if she could run information sessions. She suggested that she can probably run Healing Country with Fire information sessions which include a PowerPoint presentation and some brochures for people to take home. If there is a private property, she could do a walk and talk as part of the session as well and even a cool burn that would obviously sit outside of the grant, e.g. the information session in the morning and if someone stays after lunch there may be a cool burn happening if that is in the property owner's interest.

Courtney will check with her Board to make sure that it is appropriate and get back to me. She suggested to perhaps do the first session at the BBG and inviting you to come along and see if that is what you'd like to do at your centres as well.

Liz Nannes was there as well and she is very supportive and happy for us to do it that way.

Kind regards,

Doreen Von Linde
Barossa Bushgardens NRC Co-ordinator
E: Dvonlinde@barossa.sa.gov.au | T: 08 8563 8331

From: GEC Coordinator <coordinator@gawlerenvironmentcentre.org.au>
Sent: Tuesday, 6 May 2025 10:29 AM
To: Rayne Simpson [REDACTED] >
Cc: Jack Gill [REDACTED]; Doreen Von Linde <Dvonlinde@barossa.sa.gov.au>; Mount Pleasant NRC <admin@environmentcentre-mp.com> <admin@environmentcentre-mp.com>; Tim White [REDACTED] >
Subject: [EXTERNAL] Re: Cultural Burning workshop proposal

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Thank you Rayne,

Look forward to hearing back from you.

Best regards,

Kathy Whitta | Coordinator



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From: Rayne Simpson <rsimpson@firesticks.org.au>
Sent: Monday, 5 May 2025 11:20 AM
To: GEC Coordinator <coordinator@gawlerenvironmentcentre.org.au>
Cc: Jack Gill <[REDACTED]> Doreen Von Linde <dvonlinde@barossa.sa.gov.au>; Mout Pleasant NRC (admin@environmentcentre-mp.com) <admin@environmentcentre-mp.com>; Tim White <[REDACTED]>
Subject: Re: Cultural Burning workshop proposal

Good morning

Thank you for your email.

I am reviewing this with my management and will reply once completed.

Kind regards

Rayne Simpson
Kaurna
Regional Coordinator

M [REDACTED]
E [REDACTED]
www.firesticks.org.au



I acknowledge the Traditional Owners and Custodians of the lands and waters on which I live and work. I pay my respect to Elders past, present and future.

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From: GEC Coordinator <coordinator@gawlerenvironmentcentre.org.au>

Date: Wednesday, 30 April 2025 at 16:04

To: Rayne Simpson <[REDACTED]>

Cc: Jack Gill <[REDACTED]>, Doreen Von Linde <dvonlinde@barossa.sa.gov.au>, Mout Pleasant NRC (admin@environmentcentre-mp.com) <admin@environmentcentre-mp.com>

Subject: Cultural Burning workshop proposal

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Kathy Whitta | Coordinator



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Draft Meeting Minutes: GAEN Meeting, Wednesday, 14 May 2025

Time: 3pm – 5pm

Location: Online

Chair: Doreen von Linde

Minutes: Kathy Whitta

1. ACKNOWLEDGMENT OF COUNTRY

Kathy 'We acknowledge and pay our respects to the Kaurna people, the traditional custodians whose ancestral lands we gather on. We acknowledge the deep feelings of attachment and relationship of the Kaurna people to country and we respect and value their past, present and ongoing connection to the land and cultural beliefs. We also acknowledge that their land and traditions were never ceded.'

2. PRESENT

Andrew Davidson (HEC), Doreen von Linde (BBG), Alfie Lem (PEC), Erin Sautter (ASC), Jack Gill (GEC – joined partway through), Kathy Whitta (GEC), Ross Oke (SNC), Jess Bamford (HEC), Matt Robertson (FLEC), Sarah Ansell (SNC – joined partway through), Janine Anninos (WEC).

3. APOLOGIES

Julie Anne Stoll (PEC), Kirsty Bevan (ASC), Cath Mossop (GA).

4. INTRODUCTION OF EACH PARTICIPANT

Participants acknowledged.

5. DECLARATIONS OF INTEREST

Nil

6. WELCOME NEW MEMBERS

No new members to introduce.

7. UPDATES FROM THE STEERING COMMITTEE

a. Support Roles Proposal/Green Adelaide Proposal for Support funding

Doreen still working on this.

b. GAEN maps for each centre

Erin has developed a display for stalls with the GAEN map, can provide to each centre for their use. She mentioned that ASC quite often connects people with other centres.

Erin asked if the GAEN website links to individual centres, Kathy – it does, each centre has their own page.

ACTION: Erin to contact Alfie re Canva files of the map that previous PEC Coordinator Emma may have saved.

c. Nominations to the Steering Committee

Discussion ensued re a callout to the GAEN Coordinators and Chairs to see who may want to join the Steering Committee. Some members have been involved for a long time and would like to step down. Elections of members need to take place annually, around the end of the financial year, according to the Terms of Reference.

Jess asked where to find the Terms of Reference and Kathy mentioned that she will send them to Jess.

ACTION: Kathy to send Terms of Reference to Jess.

Discussion ensued re a central place to store all GAEN related documents. Kathy mentioned that there is a GAEN OneDrive, but she needs to upload more documents to it. Details on accessing the OneDrive were sent out to Coordinators and Chairs when it was created, probably 18 months or so ago now.

ACTION: Kathy to finish uploading GAEN documents to OneDrive and will send login details to Coordinators and Chairs.

Matt suggested rotating the membership through Chairs and Coordinators on an annual basis to share the load. Ross is currently happy to continue, Erin is happy to continue but may need to step aside when CCSA move, Doreen is happy to continue, Kathy would like to step down, Matt could be interested in rejoining. Kathy mentioned that Dani from FLEC may be interested but this needs to be confirmed.

ACTION: Doreen to email Coordinators and Chairs to ask for nominations.

Ratification can occur via email.

Erin suggested including an estimate of how many hours members contribute as it is less than most would expect.

8. BUSINESS ARISING FROM PREVIOUS MEETING

a. GAEN branding and promotion

ACTION: Doreen to do some designs in Canva for banners.

Erin mentioned that GA have an account with Signarama if that is of use.

b. NRC/EC bus tours

Discussion ensued re the idea of a bus tour to centres. Reminder that GA centres need to be included or GA won't fund e.g PEC and northern centres, ASC and southern centres. Some clarity sought over who this is for, is it for the centres to see each other's work or is it to profile the centres to GA? The original idea may have been that centres get to see each other's work but since GA are funding the board should be included.

Ross suggested that time might be better spent with a strategic focus on the election.

Andrew mentioned the need to honour Russell Johnstone's wish for a celebration of our work, could this be incorporate with bus tour ending at BBG?

Discussion ensued re current engagement with state government. The Minister has been asked to the Quiet Green Achiever awards at HEC but is not able to attend. AG Kyam Maher was invited to the BBG Connect on Country event but is not able to attend (he is very interested in our work though).

Discussion ensued re drought and possible need for related support services, such as those offered with federal funding though SNC during the millennium drought. HEC are discussing something similar at the moment that could be rolled out to other centres.

ACTION: Ross to make enquiries re whether state government might be interested in supporting something similar.

WEC are also looking into something similar and are keen to pursue. Andrew proposed a session on drought tolerant plants. Discussion re eco resilience groups, the need to ensure that any service provided re grief needs to be facilitated by someone suitably qualified.

ACTION: Alfie to contact previous coordinator of PEC eco-resilience group for suggestions.

ACTION: Erin to contact Doctors for the Environment re suggestions.

Discussion returned to bus tour/celebration. Suggestion to have a GAEN catch up/celebration at HEC awards.

ACTION: Jess/Andrew to forward invite to GAEN network

It was generally agreed that we should work toward a celebration at BBG at the end of the year, and that the bus tour idea can go on the backburner pre-election. Time frame: early November or early September suggested.

9. GA RELATIONSHIP / LONG TERM FUNDING STRATEGY

Ross provided a recap of our recent funding history, the election commitment to rectify the anomaly that occurred when AMLR became GA, N&Y and H&F. The current arrangement is a structural one to fix the problem i.e. GA are currently funding us but funding could come from other areas in DEW. The main point to reinforce is that it is up to DEW to sort the problem, we just need to make sure that the issue is top of mind heading into the election next year.

To that end the Steering Group identified some people who may be able to help with lobbying efforts, or are strategic to liaise with, including:

- Kirsty Bevan of Conservation SA
- GA Chair Chris Daniels
- Jack Gill (GEC) who has contacts in the Minister's office, and Labor Environment Action Network
- GA staff such as Cath Mossop
- Directors including Brenton Gear of GA, Michael Garrod of H&Y, Tony Fox of N&Y (need to be thinking of GAEN centres if they end up with a bigger piece of the levy pie)
- Merridee Martin, Director, Native Veg etc at DEW

ACTION: Ross to start looking at some key messaging.

10. OTHER BUSINESS

a. Awards/Contracts

PEC are currently working on moving staff to permanent contracts from fixed term based on recent changes to legislation. Alfie mentioned an offer from Fair Work Commission to provide some training for centres around contracts.

Ross received advice from the SA Business Chamber re the transition and staff at SNC were moved to permanent agreements. They also started providing an annual letter of agreement relating to hours for the forthcoming year. When Kathy's contract was up for renewal for 2024/2025 GEC Chair Jack contacted Ross for advice and Kathy was subsequently moved to a permanent agreement with a letter of agreement regarding hours.

Discussion ensued re redundancy provisions with Ross confirming that they don't apply to organisations with less than 20FTE.

Alfie has also been looking at whether PEC staff have been on the correct award and is liaising with GA re this. PEC staff are currently on an ASO4 category.

Kathy provided some context re the work undertaken by GAEN centre Chairs approximately six years ago to establish the correct award for Coordinators. The Social Home Care and Disability Services Award (SCHADS) was identified as the correct award and those centres that managed their own wages moved onto this award. Previously Coordinators were on what was called an ASO4, supposedly pegged to the public sector employee pay rate but there were some concerns that this wasn't legal/appropriate. Back then Adelaide Mount Lofty Ranges NRM Board played a much more active role in assisting centres with advice on employment, governance etc because centres were all in the same region. With the change to the landscape board system in 2020, and the centres split across three regions, there was no longer any overarching support on these matters.

Conservation SA also identified that SCHADS was the appropriate award to underpin their EB. This happened about ten years ago with Erin confirming that this was reviewed and reaffirmed as part of recent EB bargaining. She also suggested that the Working Women's Association can be useful for advice re wages and contracts.

Discussion ensued about the 3.2% CPI GA have allowed for the 2025/2026 financial year and the fact that percentages allowed in the past haven't always covered the increase in wages, with centres having to cut into operating costs and backfill to fund wage increases. GA are apparently open to discussion re the percentage applied to various budget lines but centres haven't always been aware of this.

Ross stated that it is acceptable to benchmark wages to an award (as was done prior to SCHADS with the ASO4 category), discussion ensued about whether this is just for those on EBs or if any employer can do this. Discussion

also ensued about whether there will be a need for back pay if those still on ASO4 need to transition to SCHADS.

There was also discussion about whether it is the role of GAEN to provide advice to centres about awards. Ross pointed out that our Terms of Reference specifically mentions that GAEN is not be involved in any aspect of centre management.

ACTION: Kathy to send out link to GAEN OneDrive again, contains documents such as the Terms of Reference.

b. Timetable of working hours for each coordinator

Has been created, centres can add their hours.

11. CENTRE HIGHLIGHTS SINCE SEPTEMBER 2024

No time for this item.

12. MEETING CLOSED

5pm

MATTERS FOR INFORMATION

3.3 STRATEGIC PLAN PROGRESS REPORT

**Author: Executive and Project Support Officer
25/43984**

The actions within the Barossa Bushgardens Strategic Plan are provided in Attachment 1. The status/progress comments are provided to 31 July 2025.

ATTACHMENTS

Attachment 1 Barossa Bushgardens Strategic Plan updates - June and July 2025 [↓](#)


SUPPORTING REFERENCES

Nil.

Action	By When	By Whom	Priority	Status/Progress
Key Result Area 1				
TO DEVELOP AND MAINTAIN A SUSTAINABLE RESOURCE THAT MEETS THE GROWING NEEDS OF THE REGION				
Strategy 1 - Maintain and improve the Seed Bank				
CS17 - Natural Resources				
Output 4 – Bushgardens Nursery				
a) Provision of nursery for the production and sale of native plants.	Ongoing	Nursery Manager	High	Successful plant sale day in May with approx. \$2400 taken on the day. Over 1000 plants sold. Another sale day is 14/06/25. Free plant giveaway still going with 68 residents still able to collect their plants. Lots of new faces visiting the nursery. Potting up of plants has slowed. Propagation of Autumn species completed. Focus has been on topping up Community Nursery, ready for sales.
b) Maintenance of a regional Seed Bank.	Ongoing	Nursery Manager	High	Seed cleaning and documenting has nearly been completed of the Summer seed.
c) Improve the commercial capacity of the nursery, including inclusion of a council nursery operation.	Ongoing	Nursery Manager	High	Benches in the shade house have been moved out to make more room between the isles. Large green tub in pot washing area has been elevated to reduce bending. Work is currently being carried out on existing plant trolleys to add a removable bench to reduce the amount of bending. Different wheels/tyres are being looked into to make pushing/pulling the trolleys on the gravel a bit easier.
Strategy 2 - Adopt and implement sound assets management principles				
CS3 - Assets				
Output 8 – Asset Maintenance and Operations – Open Space				
a) Management/ Maintenance of native gardens and Bushgardens site	Ongoing	Nursery Manager NRC Coordinator	High	Weeds are now starting to emerge. A new volunteer with weed control skills is helping to develop a weed management plan for the gardens and North Para River. This will help us with a more coordinated approach to weed control. The expansion of the Nature Play area is ongoing. Faith students have completed the upgrade of the Nature Trail and added a hopscotch, dry river/creek bed, added a second, wheelchair-friendly track and added a couple of games along the trail. Students and volunteers have planted around 200 understorey plants along the trail as well. Thanks to the Arborist Team there is a new snake to climb on and volunteers have added around 60 stepping logs and landscape features throughout the nature play

				area. Plants have also been added to complement the extensions. Other plantings have been added to the Queens Jubilee Garden (April) and Blue Gum Woodland, with another 800 plants expected to go in the ground over the next few months. Volunteers have been busy clearing up fallen branches and trees as well as cleaning pathways.
b) Progressive delivery of the Urban Design Framework through identification of key priorities over the next five years.	Ongoing	Manager, I&ES Nursery Manager NRC Coordinator	Low	
c) Seek to incorporate Coulthard Reserve as part of the broader Bushgardens site, and improve linkages with caravan park and linear path.	Ongoing	Manager I&ES Director I&ES	Low	
Key Result Area 2				
TO CONNECT PEOPLE TO THE NATURAL ENVIRONMENT				
Strategy 1 - improve links with the primary and secondary education sector				
CS17 - Natural Resources				
Output 3 – Environmental Education and Awareness				
a) Administer/conduct environmental education and awareness programs.	Ongoing	NRC Coordinator	High	3 April 2025 Faith Lutheran College Volunteering (14 students) 6 April 2025 Bushgardens Zen (8 participants) 8 April 2025 Toolbox Meeting (23 volunteers) 9 April 2025 GAEN Steering Committee Meeting (5 participants) 10 April 2025 Barossa Bush Playgroup (25 children) 15 April 2025 Play Therapy Session (10 children and adults) 16 April 2025 Camp Australia (28 children) 20 April 2025 Bushgardens Zen (6 participants) 22 April 2025 World Earth Day Event (23 participants) 24 April 2025 Barossa Bush Playgroup (26 children) 24 April 2025 Keira Stone Traditional Uses Trail Tour (6 visitors) 29 April 2025 Grapevine Delegation visit, tour, morning tea (20 visitors) 1 May 2025 Barossa Bush Playgroup (31 children) 1 May 2025 Student Placement 1 May 2025 Faith Lutheran College Volunteering (12 students) 3 May 2025 World Koala Day and Autumn Plant Sale Day (199 visitors/participants)

				4 May 2025 Bushgardens Zen (5 participants) 6 May 2025 Tanunda Kindergarten Planting (17 children) 6 May 2025 Willunga Basin Walking Trail Garden Tour (21 visitors) 8 May 2025 Student Placement 8 May 2025 Faith Lutheran College Volunteering (12 students) 10 May 2025 Colour your Health Event (150 visitors) 13 May 2025 Barossa Park Volunteering (12 volunteers and staff) 13 May 2025 Nuri High Aboriginal Students Trad Uses Trail Learning Tour (10 students) 14 May 2025 GAEN Network Meeting (online, 11 participants) 15 May 2025 Student Placement 18 May 2025 Bushgardens Zen (7 participants) 20 May 2025 Native Bee Workshop (14 participants) 22 May 2025 Student Placement 22 May 2025 Faith Lutheran College Volunteering (10 students) 27 May 2025 Redeemer ELC Activities (33 students) 27 May 2025 Friends of Barossa Bushgardens Committee Meeting (9 participants) 29 May 2025 Student Placement 29 May 2025 Faith Lutheran College Volunteering (12 students)
b) Increase the 'experiential' offerings including passive and active programs.	Ongoing	NRC Coordinator	Low	
a) Host Barossa Bushgardens Open Day.	Ongoing	NRC Coordinator Nursery Manager	High	Plant sale day / Friends BBQ and raffle / Food for Wildlife planting day in on May 3rd was hugely successful. Lots of new faces and visitors to the gardens / nursery that have not been here before.
b) Formalise public programs through long-term planning, diversifying the occurring across environment, art, culture, public health and wellbeing.	Ongoing	NRC Coordinator	Low	

a) Support sustainability initiatives and programs within the region.	Ongoing	NRC Coordinator	High	
b) Support land, water and biodiversity initiatives and programs within the region.	Ongoing	NRC Coordinator	High	The NRC Coordinator is running four education session with Year 4 students at Good Shepherd in Angaston. The students will get an understanding about soil, what lives in and on the soil, how it affects plant choice and how to improve it. The students will undertake soil testing, including pH, texture and structure. Explore their environment and record observations of animals (birds, insects, etc.), learn about native plants and choose the right plants for their nature play area and plant them at the last session. Staff are collaborating with the Library to develop a Citizen Science Kit that can be borrowed from the library and used at the BBG or the wider Barossa region.
CS19 - Social Inclusion				
Output 4 – Social Support Groups				
a) Manage and facilitate the Bushgardens Disability Support program.	Ongoing	Nursery Manager Project Officer	Medium	This very successful program has been extended. Continued support to Arthur, Reta, the clients and their carers' in their role.
Strategy 3 - Create and deliver community-oriented training opportunities				
CS10 – Economic Development				
Output 1 – Economic Development				
a) Form strong partnerships that link the Bushgardens to the wine and tourism industries.	Ongoing	NRC Coordinator Nursery Manager	Medium	Ongoing
Strategy 4 - Engage with Aboriginal people				
CS19 - Social Inclusion				
Output 7 – Aboriginal Reconciliation				
a) Host Reconciliation Week event in association with Council and Reconciliation Group	May 2023	Reconciliation Committee	Low	In 2025, the event is held on June 3 rd . 100 Aboriginal Students from five high schools/colleges have been invited to learn from Ngadjuri, Peramangk and Kaurna Elders and representatives about culture and plant around 500 bird habitat plants in the Blue Gum/Peppermint Box Woodlands.
Strategy 5 - Increase profile of the Bushgardens				
BS3 - Communications and Engagement				
Output 3 – Community Engagement				
Output 4 – Online / Website support				
a) Prepare "Environmental	Ongoing	NRC Coordinator	Medium	A bi-monthly column was printed in The Leader Newspaper on 9 th April.

Matters" article in the local newspapers.		Nursery Manager		An e-newsletter was sent to 670 recipients in April.
b) Update information and educational materials about each Business Unit services and functions, and update website.	Ongoing	NRC Coordinator Nursery Manager	Low	Ongoing
c) Develop a contemporary brand that appeals across a range of markets.	Ongoing	NRC Coordinator	Low	Ongoing
CS21 – Tourism				
Output 2 – Visitor Enquiries/Customer Service				
a) Reposition the Bushgardens as a destination for visitors.	Ongoing	NRC Coordinator	Medium	Placement student Isabella Zollo has been working on developing new maps, including pathways and signage positions to highlight different aspects of the gardens and give visitors choices of what to experience. Trails include a boundary trail, mostly suitable for long walks/dog walkers, a Reconciliation Trail, Garden Trail and also a trail that connects to Coulthard Reserve. This will help guide people away from areas we don't want them to go, e.g. near the tractor shed. More plant signs have been ordered for several garden beds.
Key Result Area 3				
TO RECRUIT, TRAIN AND RETAIN PRODUCTIVE VOLUNTEERS				
Strategy 1 - Achieve stable and sustainable volunteer group				
CS22 – Volunteers				
Output 2 – Internal Volunteer Support				
Output 3 – Volunteering Promotion and Advocacy				
a) Provide support and training for Bushgardens volunteers.	Ongoing	NRC Coordinator Nursery Manager	Medium	During formal and informal meetings and catch ups, staff continue to work with volunteers on improving working conditions, safety and offer training opportunities where possible. Volunteers have been raising hazards with staff which were able to be rectified before incidents happened and tell us if new tools/equipment is needed to be able to fulfil their roles.
b) Attract new volunteers to support program delivery.	Ongoing	NRC Coordinator Nursery Manager	Medium	Five new volunteers have started as part of the Garden Team and no more volunteers are accepted at this time.
Key Result Area 4				
TO IMPROVE GOVERNANCE				
Strategy 1 - Develop and execute a new governance model				
BS2 - Business Transformation				
Output 2 – Continuous Improvement Project Management				

a) Documentation of tasks within Business Unit.	Ongoing	NRC Coordinator Nursery Manager	High	Staff continue to record works undertaken in the nursery and on site.
BS4 - Council and Committees				
Output 2 – Coordination: Council Committees and Working Groups				
a) Ensure the effective operation of the Barossa Bushgardens Committee in accordance with the Local Government Act, Terms of Reference, and Meeting Procedures.	Ongoing	Manager I&ES	High	Ongoing
b) Develop and execute a new governance model for the Barossa Bushgardens.	Ongoing	Manager I&ES Director I&ES	Low	
BS7 – Governance				
Output 1 – Governance and Policy Advice				
Output 4 – Legislative Reform				
Output 5 – Complaints Management				
a) Implement legislative reform, where applicable.	Ongoing	Manager I&ES Director I&ES	Low	
Strategy 2 - Maintain a strong financial framework				
BS6 – Finance				
Output 2 – Budget Management				
a) Ensure effective Budget Performance	Ongoing	Manager I&ES	High	
Strategy 3- Maintain effective internal controls to reduce risk				
BS5 - Enterprise Risk				
Output 2 – Internal Audit				
Output 4 – Disaster Recovery and Business Continuity				
Output 5 – WHS System Management				
a) Identify and prepare Operational Risk Profile.	Ongoing	Manager I&ES NRC Coordinator Nursery Manager	High	Ongoing
b) Identify and document processes to reduce threat of disease, animals, weeds and pests to nursery and gardens at Barossa Bushgardens	Ongoing	Manager I&ES NRC Coordinator Nursery Manager	Medium	Greg Donovan, former BBG Coordinator and Weed Contractor has started volunteering at the BBG and is helping to develop a Weed Management Plan for the gardens and North Para River.
c) Manage organisational risk in the delivery of core services	Ongoing	Manager I&ES NRC Coordinator Nursery Manager	High	Ongoing
d) Ensure that identified Internal Financial Controls are effectively monitored and maintained	Ongoing	Manager I&ES NRC Coordinator Nursery Manager	Medium	Ongoing

e) Maintain and facilitate the ongoing testing and development of Council's Business Continuity Plan and associated Sub-Plans	Ongoing	Manager I&ES NRC Coordinator Nursery Manager	Medium	Ongoing
f) Maintain and champion the implementation of Councils WHS System	Ongoing	Manager I&ES NRC Coordinator Nursery Manager	Medium	WHS is part of monthly team meetings as well as Toolbox Meetings.
g) Undertake WHS Compliance Inspections	Ongoing	Manager I&ES NRC Coordinator Nursery Manager	Medium	Nothing to report
h) Implement, Review and Maintain Work Health Safety Improvement/Action Plan	Ongoing	Manager I&ES NRC Coordinator Nursery Manager	Medium	Ongoing
i) Participate in mandatory external WHS Audits	Ongoing	Manager I&ES NRC Coordinator Nursery Manager	Medium	Nothing to report
j) Maintain Chemsalart Database for sites where chemicals used	Ongoing	Manager I&ES Nursery Manager	High	Ongoing
a) Identify funding opportunities to assist in delivery of projects and programs.	Ongoing	Manager I&ES NRC Coordinator Nursery Manager	High	The NRC Coordinator was successful in securing \$1,951.35 from Landcare SA, to print copies of the Bugs of the Barossa Bushgardens guide. Josh Martin has completed developing the information and the guide sits currently with the Comms Team for input in the design and set up of the guide.
b) Prepare a prospectus to assist in promoting the benefits of the Bushgardens to potential funding partners.	Ongoing	Manager I&ES NRC Coordinator Nursery Manager	High	Nothing to report
c) Monitor and report on grant status and prepare acquittal reports.	Ongoing	Manager I&ES NRC Coordinator Nursery Manager	High	The Connect on Country event grant from the Northern and Yorke Landscape Board will need to be acquitted by the end of June 2025. The LASA grant has been rolled over to the next financial year and needs to be acquitted by the end of March 2026.

Action	By When	By Whom	Priority	Status/Progress
Key Result Area 1				
TO DEVELOP AND MAINTAIN A SUSTAINABLE RESOURCE THAT MEETS THE GROWING NEEDS OF THE REGION WITH CONSIDERATION TO THE CHANGING CLIMATE				
Strategy 1 - Maintain and improve the Seed Bank				
CS17 - Natural Resources				
Output 1 - Sustainability				
Output 4 – Bushgardens Nursery				
a) Provision of nursery for the production and sale of native plants.	Ongoing	Nursery Manager	High	Successful plant sale day in May with approx. \$2400 taken on the day. Over 1000 plants sold. And the plant sale day in June approx. \$1450 taken. Free plant giveaway finished with 2000 plants donated. Lots of new faces visiting the nursery. Potting up of plants has slowed. Propagation of Autumn species completed. Looking towards Winter propagation shortly. Focus has been on topping up Retail nursery, weeding stock, cleaning pots and trays. Plants donated to local schools, kindergartens, land care groups to reduce excess stock. Most plant orders taken and invoiced.
b) Maintenance of a regional Seed Bank and Database	Ongoing	Nursery Manager	High	Seed cleaning and documenting has nearly been completed of the Summer seed.
c) Development and maintenance of a Plant Collection Database.	Ongoing	Nursery Manager	High	Ongoing
d) Improve the commercial capacity of the nursery, including inclusion of a council nursery operation.	Ongoing	Nursery Manager	High	Benches in the shade house have been moved outwards to make more room between the isles. Large green tub in pot washing area has been elevated to reduce bending. Also drying benches have been elevated. Work is currently being carried out on existing plant trolleys to add a removable bench to reduce the amount of bending. Different wheels/tyres are being looked into to make pushing/pulling the trolleys on the gravel a bit easier. New potting up benches have arrived and been erected.

Strategy 2 - Adopt and implement sound assets management principles				
CS3 - Assets				
Output 8 – Asset Maintenance and Operations – Open Space				
a) Management/Maintenance of native gardens and Bushgardens site	Ongoing	Nursery Manager NRC Coordinator	High	Weeding, Planting Cleaning up after storms Etc etc
b) Review and update the Masterplan identifying key priorities for the next five years.	Ongoing	Manager, I&ES Nursery Manager NRC Coordinator	Low	Ongoing
c) Seek to incorporate and access/linkages to Coulthard Reserve as part of the broader Bushgardens site.	Ongoing	Manager I&ES Director I&ES	Low	Ongoing
d) Develop Guidelines for Curation of the Barossa Bushgardens	Ongoing	Nursery Manager	High	Ongoing
Key Result Area 2				
TO CONNECT PEOPLE TO THE NATURAL ENVIRONMENT				
Strategy 1 - Improve links with the early years, primary, secondary and tertiary education sector				
CS17 - Natural Resources				
Output 3 – Environmental Education and Awareness				
a) Administer/conduct environmental education and awareness programs.	Ongoing	NRC Coordinator	High	1 June – Bushgardens Zen (5 participants) 3 June – Connect on Country Reconciliation Day Event (65 students and teachers) 5 June – Student Placement 5 June – Faith Lutheran College Volunteering (14 students) 10 June – Toolbox Meeting (26 Volunteers) 12 June – Wirraminna Home Care Group Tour (4 participants) 12 June – Faith Lutheran College Volunteering (10 students) 12 June – Student Placement 12 June – Bush Playgroup (31 children) 13 June – Good Shepherd Angaston Year 4 Soil Workshop (22 students) 15 June – Bushgardens Zen (6 participants) 17 June – Slurping Soup Soiree (26 volunteers) 17 June – Good Shepherd Angaston Year 4 Bird ID, Insect Observations (21 students) 19 June – Ferros Care – Stigma doesn't live here Presentation (19 volunteers) 24 June – Barossa Valley and District Gardening Club Morning Tea and Talk (32 visitors)

				25 June – Mallala Primary School Traditional Uses Trail Tour (7 students) 26 June – Bush Playgroup (24 children) 26 June – Edmund Rice Flexi School Traditional Uses Trail Tour (7 students) 6 July – Bushgardens Zen 10 July – Memorial Tree Planting Foundation Barossa (12 participants) 11 July – Bush Playgroup Holiday Special (34 children) 18 July – Bush School (11 children) 20 July – Bushgardens Zen 22 July – Volunteer Toolbox Meeting (24 volunteers) 23 July – New Starter Bus Tour (10 staff)
b) Provide opportunities for students and researchers to support the delivery of the Barossa Bushgardens outcomes.	Ongoing	NRC Coordinator	Low	Nothing to report
c) Organise suitable events to support the key objectives of the Barossa Bushgardens.	Ongoing	NRC Coordinator	Low	Plant sale day / Friends BBQ and raffle / Food for Wildlife planting day in on May 3 rd was hugely successful. Lots of new faces and visitors to the gardens / nursery that have not been here before.
d) Provide opportunities and access across a range of sectors (art, culture, First nations, public health and wellbeing) that align with the objectives of the Barossa Bushgardens.	Ongoing	NRC Coordinator	Low	Colour Your Health Event on 10 th May, organised by Pain Revolution Network. Raising awareness about pain and provision of information and support for people living with a wide variety of pain.
Strategy 2 – support and promote sustainability				
CS17 – Natural Resources				
Output 1 – Sustainability				
Output 2 – Land, Water and Biodiversity				
Output 3 – Environmental Education and Awareness				
a) Support The Barossa Council's Sustainability Officer, programs and initiatives within the region.	Ongoing	NRC Coordinator Nursery Manager	High	Nothing to report
b) Develop, implement and support land, water and biodiversity initiatives and programs within the region.	Ongoing	NRC Coordinator	Low	Currently working with Year 4 students from Good Shepherd in Angaston to learn about soil, observing living things (birds, insects) to find suitable plants for their nature play area. Planting (50 tubestock) to be completed as part of Schools National Tree Day on 25 th July.
c) Increase and improve collaborations with key				Ongoing

stakeholders of the Barossa Bushgardens.				
Strategy 3 – Create and deliver social inclusion opportunities				
CS19 – Social Inclusion				
Output 4 – Social Support Groups				
a) Deliver, develop and facilitate disability support programs, activities and events.	Ongoing	Nursery Coordinator NRC Coordinator	High	This very successful program has been extended. Continued support from Arthur, Reta, the clients and their carers' in their role.
b) Ensure the Barossa Bushgardens are developed and align with The Barossa Council's Disability Access and Inclusion Action Plan.	Ongoing	NRC Coordinator	High	Faith Lutheran College Year 11 students have upgraded the Nature Trail, which is now wheelchair/pram-friendly in dry weather.
Strategy 4 - Create and deliver community-oriented training opportunities				
CS10 – Economic Development				
Output 4 – Social Support Groups				
a) Form strong partnerships that link the Bushgardens to the wine and tourism industries.	Ongoing	Nursery Manager Project Officer	Medium	Ongoing
Strategy 5 - Engage with Aboriginal people				
CS19 - Social Inclusion				
Output 7 – Aboriginal Reconciliation				
a) Host Reconciliation Week event co-designed with our First Nations in association with The Barossa Council and in collaboration with Barossa Reconciliation Group.				On 3 June staff and volunteers welcomed 65 Aboriginal high school-aged students and teachers from 5 schools across the region. The students learnt from representatives of the Ngadjuri, Peramangk and Kaurna Nations and planted seedlings in the Blue Gum and Peppermint Box Grassy Woodlands.
b) Engage and continue to develop relationship with First Nations Elders and the wider community.				Ongoing
Strategy 6 - Increase profile of the Bushgardens				
BS3 - Communications and Engagement				
Output 3 – Community Engagement Output 5 – Online / Website support				
a) Prepare editorial articles for the local newspapers and subscribers.				Ongoing
b) Update information/educational materials and maintain and update website and social media platforms				Ongoing
c) Update signage (does this apply here?)				New 'Community Nursery Open' sandwich sign has been purchased to be placed on the road side (Research Rd) during opening hours to increase advertising. New 'Community Nursery' sign has been purchased and placed on the Community Nursery fencing.

				New 'Wholesale Nursery' sign has been purchased and placed on the fence as you enter the wholesale nursery. 116 plant signs for several garden beds have been purchased.
d) Support the Friends of the Barossa Bushgardens (FoBB) to increase their profile and engage the wider community in core business of the Barossa Bushgardens..				Ongoing
CS20 – Tourism				
Output 1 – Visitor Information and Resource Management				
Output 2 – Visitor Enquiries/Customer Service				
a) Increase interpretation signage to guide and enhance visitor experience.	Ongoing	NRC Coordinator Nursery Manager	Medium	Ongoing
b) Position the Barossa Bushgardens and Natural Resource Centre as a destination for visitors and as a community hub for social club meetings, gathers and tours..	Ongoing	NRC Coordinator	Low	This season, around 1,100 plants have been added to the gardens by volunteers and during public events. Another 500 to 600 are expected to be planted by the end of the season, totalling 1,600 to 1,700 plants.
Key Result Area 3				
TO RECRUIT, TRAIN AND RETAIN PRODUCTIVE VOLUNTEERS				
Strategy 1 - Achieve stable and sustainable volunteer group				
CS22 – Volunteers				
Output 1 – External Volunteer Support				
Output 2 – Internal Volunteer Support				
Output 3 – Volunteering Promotion and Advocacy				
Output 4 – Community Engagement				
a) Provide support, training and development opportunities for Barossa Bushgardens volunteers	Ongoing	NRC Coordinator Nursery Manager	Medium	Staff have organised a Slurping Soup Soiree event for volunteers to thank them for their contribution throughout the year. Ferros Care delivered a presentation about stigma of people living with disability.
b) Attract new volunteers to support program delivery.	Ongoing	NRC Coordinator Nursery Manager	Medium	There are currently sufficient volunteers in the nursery and five new volunteers have started with the garden team. Training for the new team members is ongoing before any new volunteers are accepted in the garden team.
c) Recognise and acknowledge volunteer contributions to the Barossa Bushgardens	Ongoing	NRC Coordinator Nursery Manager	Medium	Always Staff have organised a Slurping Soup Soiree event for volunteers to thank them for their contribution throughout the year. At every toolbox meeting two volunteers are chosen that have gone the extra mile and

				they receive a \$25 voucher, sponsored by The Barossa Co-op
Key Result Area 4 TO IMPROVE GOVERNANCE				
Strategy 1 - Develop and execute a new governance model				
BS2 - Business Transformation				
Output 2 – Continuous Improvement Project Management				
a) Documentation of tasks and processes for the Barossa Bushgardens.	Ongoing	NRC Coordinator Nursery Manager	High	Ongoing
BS4 - Council and Committees				
Output 2 – Coordination: Council Committees and Working Groups				
a) Ensure the effective operation of the Barossa Bushgardens Committee in accordance with the Local Government Act, Terms of Reference, and Meeting Procedures.	Ongoing	Manager I&ES	High	
b) Develop and execute a new governance model for the Barossa Bushgardens.	Ongoing	Manager I&ES Director I&ES	Low	
BS7 – Governance				
Output 1 – Governance and Policy Advice				
Output 4 – Legislative Reform				
Output 5 – Complaints Management				
Output 6 – Policy Framework Management				
a) Implement legislative reform, where applicable	Ongoing	Manager I&ES Director I&ES	Low	
Strategy 2 - Maintain a strong financial framework				
BS6 – Finance				
Output 2 – Budget Management and Financial Accounting				
a) Ensure effective Budget Performance	Ongoing	Manager I&ES	High	BBG staff have met with Manager Financial Services to work on budget transfers and correct set up.
Strategy 3- Maintain effective internal controls to reduce risk				
BS5 – Risk and Safety				
Output 1 – Risk Framework Management				
Output 2 – Internal Audit				
Output 4 – Disaster Recovery and Business Continuity				
Output 5 – Work Health and Safety Systems Management				
a) Identify and prepare Operational Risk Profile.	Ongoing	Manager I&ES NRC Coordinator Nursery Manager	High	Nothing to report.
b) Identify and document processes to reduce threat of disease, animals, weeds and pests to nursery and gardens at Barossa Bushgardens	Ongoing	Manager I&ES NRC Coordinator Nursery Manager	Medium	Rats have disturbed newly sown seeds in the shade house. Baits have been placed around the area. Ongoing hand weeding of all stock. Ongoing contractor spraying around all areas of community and wholesale nurseries. The contractor has used organic herbicides to knock down weed seedlings

				emerging after recent rains. Volunteers have started the manual weeding around plants and sensitive sites.
c) Manage organisational risk in the delivery of core services	Ongoing	Manager I&ES NRC Coordinator Nursery Manager	High	Ongoing
d) Ensure that identified Internal Financial Controls are effectively monitored and maintained	Ongoing	Manager I&ES NRC Coordinator Nursery Manager	Medium	Ongoing
e) Maintain and facilitate the ongoing testing and development of Council's Business Continuity Plan and associated Sub-Plans	Ongoing	Manager I&ES NRC Coordinator Nursery Manager	Medium	Ongoing
f) Maintain and champion the implementation of Council's WHS System	Ongoing	Manager I&ES NRC Coordinator Nursery Manager	Medium	Ongoing
g) Undertake WHS Compliance Inspections	Ongoing	Manager I&ES NRC Coordinator Nursery Manager	Medium	Ongoing
h) Implement, Review and Maintain Work Health Safety Improvement/Action Plan	Ongoing	Manager I&ES NRC Coordinator Nursery Manager	Medium	Ongoing
i) Participate in mandatory external WHS Audits	Ongoing	Manager I&ES NRC Coordinator Nursery Manager	Medium	Nothing to report.
j) Maintain ChemaAlert Database for sites where chemicals used	Ongoing	Manager I&ES Nursery Manager	High	Next stocktake is due in October 2025.
Strategy 4 - Maintain and explore new funding opportunities				
BS8 – Grants				
Output 1 – Grant Sourcing				
Output 2 – Grant Management				
a) Identify and develop funding opportunities to assist in delivery of projects and programs.	Ongoing	Manager I&ES NRC Coordinator Nursery Manager	High	Funding has been received from the Northern and Yorke Landscape Board to deliver the Connect on Country event (\$12,500). The BBG was successful in receiving funding from Landcare SA to print copies of the Barossa Bushgardens Bug Guide that is currently being developed with Josh Martin and the TBC Comms Team. (\$1,400).
b) Prepare a prospectus to assist in promoting the	Ongoing	Manager I&ES	High	Nothing to report.

benefits of the Barossa Bushgardens to potential funding partners		NRC Coordinator Nursery Manager		
c) Monitor and report on grant status and prepare acquittal reports.	Ongoing	Manager I&ES NRC Coordinator Nursery Manager	High	The Green Adelaide Grant (24/25) for the NRC has been acquitted and an annual report sent to Cath Mossop (GA).

MATTERS FOR INFORMATION

3.4 PARTNER PROJECT UPDATES

**Author: Executive and Project Support Officer
25/43980**

Updates are provided for the Committee's information:

Bush Playgroup

Runs fortnightly on a Thursday during school terms. We provide support to the group in the way of toys and/or tools needed during their play time.

Barossa Community Labyrinth

Seeding Natives

The plants grown for Seeding Natives SA Water project have all been collected and invoiced.

Nurture and Natter Program

This successful program has now been extended. Continued support is provided to Arthur and Reta, the clients, and their carers'. This is a wonderful program that enables the clients to feel worthwhile and connected with others. It also enables the carers to have some time together to support one another.

Arthur has now retired from his role as Coordinator of the Nature and Natter Program and Reta has taken his place.

We wish Arthur all the best for the future and thank him for his incredible support, his caring and kind attitude and his commitment over the course of the program.

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil.

MATTERS FOR INFORMATION

3.5 MARKETING INITIATIVES AND SALES OPPORTUNITIES

**Author: Executive and Project Support Officer
25/43982**

The Autumn Plant Sale Day and World Koala Day Celebrations attracted a diverse group of visitors. Many new people visited the Community Nursery to buy native seedlings, and it was great to have Barossa Wildlife Rescue involved in the planting of the new Food for Wildlife Garden. 188 people bought plants and 11 BWR volunteers helped plant over 80 seedlings.

The Friends of Barossa Bushgardens organised a BBQ and Raffle for visitors which was well attended and a good opportunity to raise awareness and interest in the BBG.

A second Autumn Plant Sale Day was held on 14 June 2025.

Cross promotion with the Big 4 Caravan Park has commenced. The BBG are now mentioned on their website and if suitable, they will mention the gardens on their Facebook site. The Caravan Park is keen to help promote the gardens, including through distribution of flyers, which we have been collaborating on for a long time already.

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil.

MATTERS FOR INFORMATION

3.6 RISK MANAGEMENT/WORK HEALTH AND SAFETY

**Author: Executive and Project Support Officer
25/43993**

Shade house benches have been moved further out to enable more room and easier movement between benches.

Rat baits have been put in place around the shade house due to rats getting into newly sown seed.

Pot washing area – Large green bin elevated with bessa blocks to help with bending issues. The Pot drying area has also been elevated for the same reason.

One plant trolley has had a removable raised working area added for ease of weeding and/or sorting through plant orders to reduce the amount of bending in the nursery areas. Thank you to Peter Hahn who invented this idea.

Consideration will be given to raising all plant trolleys to the similar level of the plant benches in order to reduce bending. Also, new tyres are being investigated to make it easier to push/pull over gravel.

Four more new potting benches have arrived in the potting up area of the NRC. This will help in keeping the area much more hygienic to reduce risks of disease, etc.

Options for improved stools and seating for volunteers in propagation area are being considered.

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil.

MATTERS FOR INFORMATION

3.7 VISITATION TO THE BAROSSA BUSHGARDENS

**Author: Executive and Project Support Officer
25/52676**

During May, June and early July we had 1,200 people during workshops, events, for tours and use of the gardens/building for meetings and morning teas.

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil.

MATTERS FOR INFORMATION

3.8 RECONCILIATION DAY 2025 SUMMARY

**Author: Senior Environmental Officer
25/54354**

The Barossa Bushgardens team have been working with the Community Development team to build a platform where we can evaluate our events. The Reconciliation Day event this year was our pilot and the survey results are attached for your information.

ATTACHMENTS

Attachment 1 Community Development - Internal Wellbeing Network Survey Results [↓](#) 

SUPPORTING REFERENCES

Nil

COMMUNITY DEVELOPMENT – INTERNAL WELLBEING NETWORK SURVEY RESULTS



Program Event: Reconciliation Day, 3 June 2025

Department: Barossa Bushgardens

Program Logic and Activity Tracking data

PROGRAM LOGIC:		ACTIVITY TRACKING:	
Department Strategic Alignment: Barossa Bushgardens Strategic Plan May 2025 – DRAFT - Develop & promote wellbeing-focused programs & activities - Partner with & celebrate First Nations communities & culture - Schools- High Schools + Elders (intergenerational workshop) Program Title (as promoted): 'Connect On Country'	Number of Participants Booked:		102
	Number of Participants attended:		64
	Number of Access & Inclusion participants, accommodations made by staff for event:		Nil
	Number of Community Groups:		20 High School classes
	Event Session duration:		255 minutes – 4 hours 25 minutes
		Cost to community to participate:	Nil
		Project Partners & Financial Contribution to event:	Funding Support by The Northern and Yorke Landscape Board \$12, 152.17

COMMUNITY DEVELOPMENT – INTERNAL WELLBEING NETWORK SURVEY RESULTS



Program Event: Reconciliation Day, 3 June 2025

Department: Barossa Bushgardens

	The Barossa Council, budget for event:	\$110
	Project Contractors/ Facilitators:	Quenten Agius - Ngadjuri Elder Courtney Hunter- Hebbberman Peramangk James Agius - Kurna
	Number of staff during participant engagement:	3 staff
	Number of Volunteers contribute to event:	5 volunteers
	Number of Volunteer collective hours contributed to event:	22 hours
	Council Staff reflection :	It was difficult to engage with this age group. Expectations by organising staff should have been better communicated with the presenters. It felt like opportunities have been missed by presenters to help connect the students better with their culture. More hands-on activities are needed to engage with this age group.

COMMUNITY DEVELOPMENT – INTERNAL WELLBEING NETWORK SURVEY RESULTS



Program Event: Reconciliation Day, 3 June 2025

Department: Barossa Bushgardens

SOCIAL ISSUE TABLE – Wellbeing Project priorities data

Being Mentally Well	☒	Employment opportunities	☐
Access to affordable and healthy food	☒ Partially	Being creative and expressing myself	☐ Partially
Having a space to go outside my home where I am safe and welcome (included below safe online)	☒	Learning and sharing new things and ideas	☒
Being Physically well & active	☒	Volunteering opportunities	☐
Spending time outside in nature and green spaces	☒	Other: nominate social issue	☐
Connecting with others	☒		
Reducing the impact of my activities on the environment	☒		

COMMUNITY DEVELOPMENT – INTERNAL WELLBEING NETWORK SURVEY RESULTS



Program Event: Reconciliation Day, 3 June 2025

Department: Barossa Bushgardens

FEEDBACK SURVEY RESULTS – 22 responses received

What was the most memorable moment or experience during the Barossa Bushgardens 'Connect on Country'?
When we sat around the hot fire and listen to them telling us the story while eating the damper.
talking in a Circle with uncle was fun and learning thing at the same time
It was sitting around the fire and listing to the story's
I enjoyed watching the students communicate with each other across schools and find family mob connections. As a teacher I really appreciated the time out of a classroom environment to make lasting memories for our kids that then fosters a better understanding of culture and community.
the people/ directors, explaining in more context, it was also very good with friends and sitting with them and listening.
at the end of the excursion when we did the fire stick farming on the snake in the front of the barossa bush gardens was probably the most memorable thing from the excursion for me
Fire snake
Watching the students I work with learn, engage and connect to culture. My students have not had the cultural experience like that before and what you provided for them was extremely encouraging to continue to want to learn more about their Culture.
other and the damper
connecting with the land again
traditional burning ceremony at the end of the day and connecting with the other schools
looking at all the plants and their traditional uses and seeing Trevor
it was fun to learn a bit
Uncle Quentin Agius storylines, ceremony and talk was an excellent way to start the day and he was our first session which followed on seamlessly, which was great. Also really enjoyed Courtney Hunter-Hebbeman's session which was truly inspiring with our students able to remember and speak about parts of her session when we were at school.
The Damper was deliciously received as well.
it was amazy there was a lot to isplf and you get to make new friends ans see some old friends i love it i would love to go aming the love the people who were talking because tere were lovey
Connecting with Elders and Cultural Educators
getting to meet other Aboriginal kids from other schools
The Fire snake
Having fun with Uncle Quenten
Meeting Sonny Morey.
Watching the fire snake burn

COMMUNITY DEVELOPMENT – INTERNAL WELLBEING NETWORK SURVEY RESULTS



Program Event: Reconciliation Day, 3 June 2025

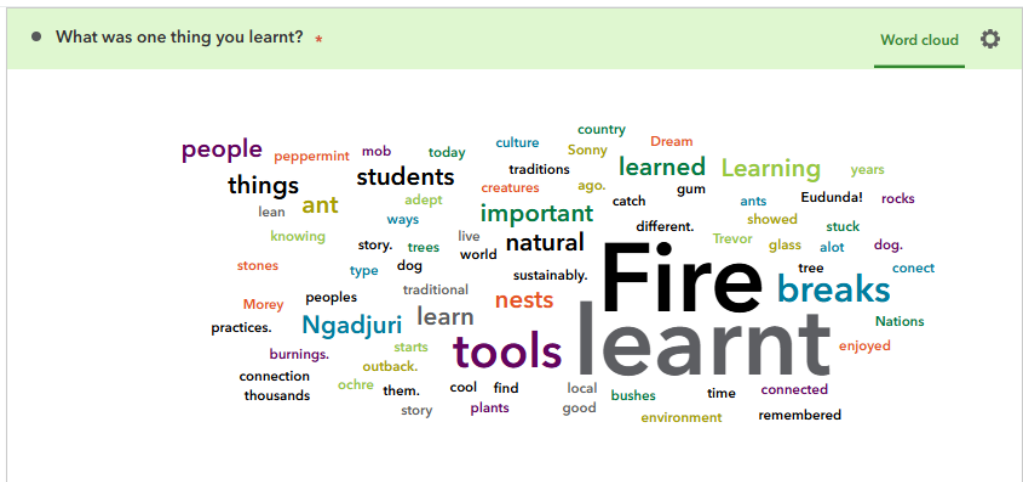
Department: Barossa Bushgardens

Just being at a fun event and being around Culture.
What was one thing you learnt?
I learnt about the tools and how people used to use them
so many things like the ants and all the trees were cool to learn about
I learnt about the tools and you people used them and what they used them for
The students enjoyed learning about the fire practices.
the type of bushes that can catch on fire, that also starts a fire if you in the outback.
i learnt that fire is good for particular plants
Fire on country
I learnt about Sonny Morey and his connection to Eudunda!
got to connect with other
ochre
i learnt alot of things but one stuck out to me, was the traditions tools and knowing how they used them
Trevor showed me peppermint gum tree it is important to the local mob
about the dog
That the world we live in and all of us are connected in more ways than we think and that our First Nations peoples were adept at using all of their environment and the creatures in it sustainably.
Also, our students remembered that where ant nests were became natural fire breaks in traditional burnings.
i lean how to see some rocks and learn about them
I learnt about the tools and how people used to use them
I learnt about how ant nests are natural fire breaks
We are all one even though we are different.
I learned our culture is still as important today as it was thousands of years ago.
I learned a Ngadjuri Dream time story.
Learning about glass, tools and stones
I learnt a Ngadjuri story about the dog.
I learnt where fire breaks are and how to find them.

COMMUNITY DEVELOPMENT –
INTERNAL WELLBEING NETWORK
SURVEY RESULTS



Program Event: Reconciliation Day, 3 June 2025
Department: Barossa Bushgardens

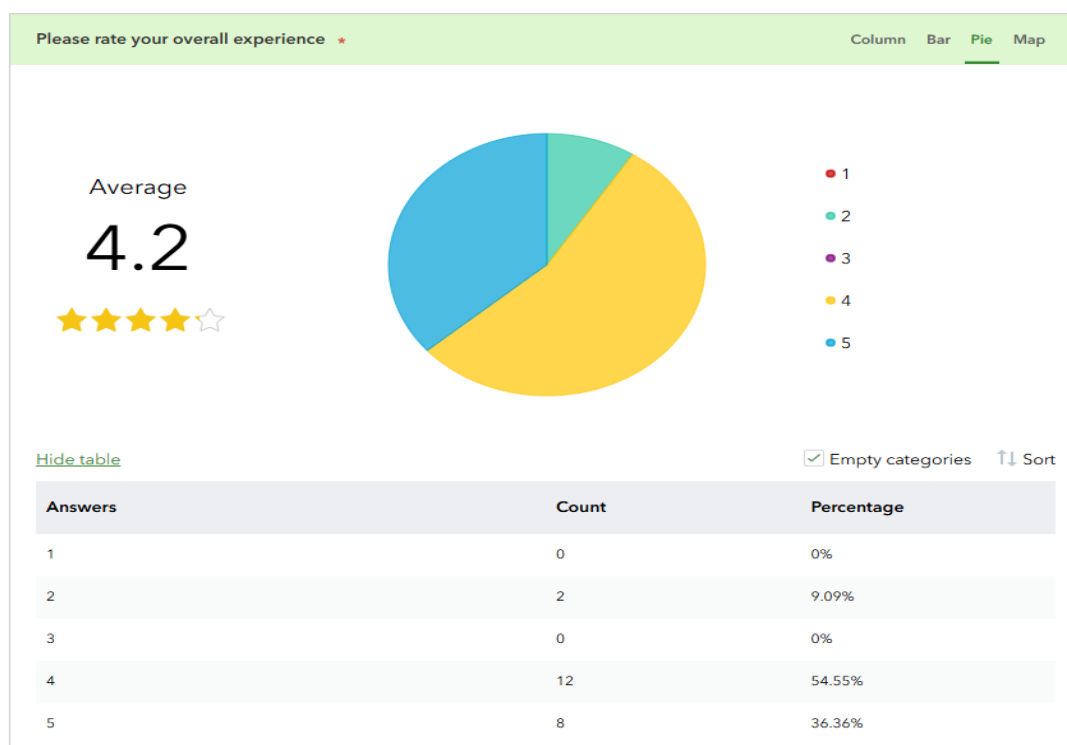


COMMUNITY DEVELOPMENT – INTERNAL WELLBEING NETWORK SURVEY RESULTS



Program Event: Reconciliation Day, 3 June 2025

Department: Barossa Bushgardens



1. Evaluation of Program:

- 1.1 Conclusion
- 1.2 Evaluation findings
- 1.3 Evaluation and Program continuous improvement for future planning of Reconciliation Day 2026
- 1.4 Staff informal phone interviews post event notes
- 1.5 Reconciliation Day 2026 Recommendations

1.1 Conclusion:

- 1.1 Barossa Bushgardens Reconciliation Day 2025 event was attended by 64 Aboriginal students and teachers, 10 from The Barossa Council Region and 54 from neighbouring Councils. Prior to the event, 102 attendees had accepted the invitation, for a variety of reasons such as illness, 64 attendees were present – a variation of 38. (see **1.4 Staff informal phone interviews post event notes**)

COMMUNITY DEVELOPMENT – INTERNAL WELLBEING NETWORK SURVEY RESULTS



Program Event: Reconciliation Day, 3 June 2025

Department: Barossa Bushgardens

, BBG staff conducted informal phone interviews post event, see notes regarding variation.)

Evaluation findings are based on Internal Staff inputs; informal phone interviews post event notes and Activity Tracking Survey as well as External Attendees Survey - 22 responses were received = 31% of all Attendees.

Evaluation Framework is measured through Community Capital Framework – Social, Human, Cultural, Natural, Built, Political and Economic Capital and Wellbeing Themes – Healthy & Active Lifestyles; Safe, Inclusive & Welcoming Spaces; Belonging, Connection & Participation; Learning, Creativity & Purpose and Essentials for Everyday Wellbeing.

1.2 Evaluation findings:

Evaluation Findings indicate that the 'Connect to Country' event had a significant positive impact on social connection, with 82% of participants reporting an increased sense of connection as a direct outcome of attending. This aligns strongly with the Wellbeing Strategy theme of Belonging, Connection, and Participation, which emphasises the importance of inclusive community events that create meaningful relationships.

Students from 5 High Schools and 20 different school classes spent 4 hours across 4 workshop spaces, learning, engaging and connecting to local cultural practices. Those students who responded to the survey, all confirmed their attendance had enhanced their cultural knowledge; some attendees participating in Reconciliation Day at the Barossa Bushgardens (BBG) for the first time.

BBG partnership with *The Northern and York Landscape Board* allowed for the engagement of 3x local Aboriginal representatives to facilitate a peer-led learning environment and intergenerational skill sharing environment. The overall experience was rated as 4.2 out of a 5.

Of those attendees sharing their memorable moments and experiences during the event many expressed their connection with peers in a fun and safe environment. Additionally, the Barossa Bushgardens continues to be recognised as a safe and welcoming community space, with 90% of attendees stating they felt safe and included while visiting. This reinforces the site's value as a trusted, inclusive venue for community-based wellbeing initiatives.

1.3 Evaluation and Program continuous improvement for future planning of Reconciliation Day 2026:

- Did the **variation in attendance** impact the program delivery or program logic outcomes?
- **Barossa Reconciliation** support – how can we measure support needed for future planning? One Barossa Reconciliation member was present on the day.
- How can we **cross departmental collaboration** to share programming load and resources?
- **Staff Observations** noted in Activity Tracker Survey :

COMMUNITY DEVELOPMENT – INTERNAL WELLBEING NETWORK SURVEY RESULTS



Program Event: Reconciliation Day, 3 June 2025

Department: Barossa Bushgardens

It was difficult to engage with this age group. Expectations by organising staff should have been better communicated with the presenters. It felt like opportunities have been missed by presenters to help connect the students better with their culture. More hands-on activities are needed to engage with this age group.

1.4 Staff informal phone interviews post event notes:

Nuriootpa High School : Originally 20 students but only 6 came on the day.

Wanted to bring most of the young First Nations students with us, we had a couple of trips to the BBG in the weeks prior, and some had already been and thought they didn't need to attend; had done the Indigenous food trail and were going to lead the group (on the preceding Tuesday) and due to the cancellation of that plan with Quenten lost a bit of interest; they had 1 excursion - 2nd one was cancelled; had a student on the day who didn't return the correct form - in retrospect one excursion would have been sufficient. They are no other reconciliation activities that we attend - Natalie did complete the Survey 123; she will ask the students to do their survey by tomorrow - she will make it a class lesson tomorrow - she promises! She thought it was a great day, she also commented on the fact that they could never afford to have one Elder at school and appreciates the expense to the BBG to have three!

Kapunda and Eudunda High School:

Mel returned my call - main reason there were less students was because of sickness on the day for Eudunda;

Kapunda HS - two students weren't given permission to go (family is hit and miss with excursions); some students didn't turn up; some decided on the day that they didn't want to come; one has an injury so couldn't walk around much and decided not to come; one student had moved schools from when we registered and when the event ; AET was on leave; fill in staff so that the students could still attend;

She thought it was a good day; and most of the kids don't have connection to culture, so definitely sees the value in the day; most enjoyed and learnt a lot; they thrived; she loved what we do at the BBG; a lot of the Eudunda kids are not confident and are not likely to speak out, that's also part of the Aboriginal culture; Kapunda kids loved it and were really engaged - those kids are out there are loved it and weren't shy at all. She is at Kapunda tomorrow and Eudunda on Friday and will aim to have the surveys completed by then.

Xavier Gawler Belt and Two Wells:

Advised earlier only 35 were attending; 51 students that ID as FN - parents need to consent some families choose to not participate in these kinds of events; Year 11's were doing exams; 7 didn't show up on the day.

Jayde said it was very cold; too cold and not engaged due to weather; walk around with lady was good; artefacts session was sitting around and not as engaging; Uncle Quenten

COMMUNITY DEVELOPMENT – INTERNAL WELLBEING NETWORK SURVEY RESULTS



Program Event: Reconciliation Day, 3 June 2025

Department: Barossa Bushgardens

was visibly not engaged; boys who he asked to be involved ; watching our students engage with others and making connections with the other students; students did take something from the day; it was great that we were able to have that time in a different environment with the students, not in a classroom situation - does create good memories and experiences.

1.5 Reconciliation Day Recommendations

- **Barossa Reconciliation** support – set clear expectations of support needed for planning and engagement of Reconciliation Day 2026, communicate to Barossa Reconciliation using this follow up report.
- Using **Internal Wellbeing Network** determine **cross departmental collaboration** to share programming demands and resources, use this follow up report to establish departmental commitment to Reconciliation Day 2026 – create co-designed Program Logic to set clear expectations, responsibilities and outcomes for future planning.
- BBG **Reconciliation Day propose trialling alternative date and event** in 2026 – determine between a public or student focus event for 2026, proposed day in Spring to celebrate local cultural groups to minimise reconciliation day fatigue.
- Think tank to **explore ideas for engagement** specific to lifespan approach in cross departmental context.

MATTERS FOR INFORMATION

3.9 FRIENDS OF BAROSSA BUSHGARDENS UPDATE

**Author: Executive and Project Support Officer
25/54510**

The Friends are currently updating their Constitution due to changes with the Environmental Organisation Status. They are in the process of developing a membership process for ease of managing new and existing members. A three-year membership option will be introduced as part of the process.

On 17 September, from 9am to 1pm, the group will have a promotional stall at Barossa Central to attract new members and raise awareness about the Barossa Bushgardens.

The group has kindly offered to support the purchase of heat beds for the polytunnel in the nursery. The cost can be up to \$4,000, which is currently not covered by the existing budget.

The Minutes of the Friends of the Barossa Bushgardens meeting held 27 May 2025 is included within Attachment 1.

ATTACHMENTS

Attachment 1 Minutes - Friends of Barossa Bushgardens meeting held 27 May 2025
 

SUPPORTING REFERENCES

Nil.

**MINUTES FOR THE MEETING OF
THE FRIENDS OF BAROSSA BUSHGARDENS COMMITTEE**

held at the Barossa Bushgardens on Tuesday 27th May 2025 at 1.30 pm

1. **WELCOME: Acknowledgement of Country**

"I would like to begin by acknowledging the Ngadjuri, Peramangk and Kurna People, the Traditional Custodians of the land on which we meet today, and pay our respect for their cultural heritage, beliefs, and relationship with this land, and acknowledge that this land is of continuing importance to the Ngadjuri, Peramangk and Kurna People living today.

I also extend that respect to other Aboriginal and Torres Strait Islander peoples here today."

2. PRESENT – Kate Jenkins, Greg Donovan, Kim Thomson, Doreen Von Linde, Chris Hoff, Penny Devlin, Trevor Waldhuter, Bob Modra

3. APOLOGIES – Teresa Schiller

4. GUESTS – Sonia Wilson

5. **CONFIRMATION OF MINUTES FROM PREVIOUS MEETING**

Moved – Trevor Seconded - Greg

6. **MATTERS ARISING FROM PREVIOUS MINUTES**

8. **CORRESPONDENCE**

Incoming - Invoice for volunteer shirts
Outgoing – none

9. **REPORTS**

9.1 Financial Report: Trevor

x 2 Grass books sold
x 3 Barossa Wild books sold

9.2 FoBB Fund Financial Report: Trevor

Closing balance Fund Account - \$7397.57

Cash Account - \$1586.24

Autumn Plant Sale Day BBQ and raffle didn't make a lot (\$25.00 profit) due to expenses.

Will aim for another BBQ and raffle for the Spring Plant Sale Day.

Financial Report –

Moved – Trevor

Seconded - Kate

9.3 Membership Report

Doreen

41 Volunteers

5 new Volunteers

46 Volunteer members in total

ACTION: Doreen to add 'Reference' with example of surname onto the Membership form.

Trevor

4 new members

No new life members

ACTION: Trevor to forward any bank transactions coming through to his personal email to the FOBB email.

Membership report

Moved – Trevor

Seconded - Chris

10. GENERAL BUSINESS

- 1) Bob visits the BBG Volunteers on a regular basis to discuss any needs. At his visit on Tuesday 20th May, the following items were raised:
 - Hose Reels – one of the hose reels in the gardens is not fully retracting. The hose reel is only two years old and are very expensive. The team is thinking of replacing the hose reel with a hose hook – **Action:** Greg inspected – suggested a hand reel rather than a spring based system.
 - Extension to Volunteer Centre – this has already been discussed as part of the BBG Masterplan
 - Plant trolleys are too low, causing back issues and making it hard to move plants. Penny and some volunteers are looking to raising one of the trolleys for a trial. The trolleys are also hard to push on the gravel in the wholesale nursery and Bob dropped of a wider wheel to try out – **Action:** Pete Hahn is building a crate to sit on top of one of the trolleys to assist volunteers when working outside in the wholesale nursery, reducing the amount of bending and lifting. **Action:** Penny to investigate options for raising one of the trolleys to see if this is possible.

- The volunteers would like to have more shopping baskets for plant sales. Some have disappeared over the years. No need for more shopping baskets as more have been found in shed.
- 2) Kim thanked Bob for coming in and chatting to the volunteers and finding out what they need.
- 3) Kim informed the Friends that Glen has resigned.
It was suggested that we hold a **Soup Soiree on Tuesday 17th June** and invite Glen and thank him for all of his support. **ACTION:** Penny to send invite to Glen. Kate also wanted to invite a few Depot staff to the soup day. **ACTION:** Kate to invite other staff
Kate wanted to formally acknowledge Glen's incredible support of the Friends group, the volunteers and the staff at the Bushgardens. **ACTION:** Kate to write a letter of appreciation on behalf of the Friends. Will forward the letter on to Ben Clark.

A formal acknowledgement of Glen also needs to be actioned at the next S41 Committee meeting. **ACTION:** Penny to let Chris Kruger know.

Bob also wanted to write a letter to the Depot staff and acknowledge their support and contribution which is really appreciated. **ACTION:** Bob to write letter.

11. NEXT MEETING – Tuesday 15th July – 1.30pm

12. MEETING CLOSED – 2.36pm

Actions	Responsible Person/s	To be completed by
Kim/Doreen to add clause with suggested times to wear the shirt but not making it compulsory.	Kim/Doreen	Complete
Kim to organise an invoice sent for the first 60 shirts (if TBC is not covering the cost). \$2020 total cost.	Kim	Complete
Bob to approach the Co-op to ask if lighter materials for shirts are an option. Polyester was the only other option in the way of lighter material. Decided that this was no good.	Bob	Complete
Kim/Doreen to order missing shirts/sizes to cover up on all volunteers.	Kim/Doreen	Complete
Bob to contact the Co-op to find a suitable date during September. Preferably on a Wednesday, 9am to 1pm. – 17 th September – all booked	Bob	Complete

Kate and Greg will work on a draft constitution to be presented at the next AGM. ACTION: Doreen to send constitution and Greg's notes to Friends to read through. A workshop to be held at the next meeting – ACTION: to add workshop to next Agenda	Kate/Greg	June 2025
Doreen to find out how to have two accounts with Square. Fund: Memberships, Donations Cash Account: Plant sales, book sales, corporate volunteering	Doreen/Trevor	June 2025
Doreen to print Life Membership Certificates for Trevor to send to new life members. ACTION: Doreen to print off more certificates and give to Trevor	Doreen	Complete
Teresa, Trevor and Doreen to develop a membership process. Targeted approach, e.g. donations/memberships towards projects. Thanking existing members.	Teresa/Trevor/Doreen/Chris	June 2025
Membership drive. Memberships not just annual or life-time, but also three years with a discount. Annual Membership timeframes. Project focused. Drive to end at the end of May, including reminding people that contributions are tax deductible.	Teresa/Kate/Trevor	June 2025
Teresa to organise a thank you card for Neil. ACTION: Check with Teresa	Teresa	Complete

MATTERS FOR INFORMATION

3.10 RUSSELL JOHNSTONE AWARD

**Author: Senior Environmental Officer
25/54371**

The BBG team and Kate Jenkins met with Lynette and Natalie Johnstone this week to discuss the progressing of the Russell Johnstone Award (RJA).

- Nominations will be open for an 8 week period preceding the award ceremony
- Date proposed is Saturday 25 October, 2025 (to be confirmed) 1:00-3.30pm held at the Barossa Bushgardens
- Nomination period (30 August – 24 October)
- Open to anyone in the region to include Light, Adelaide Plains, Mid Murray and The Barossa Council areas
- Invite Quenten to do a Welcome to Country
- Invite Mayor Lange (to be confirmed) to speak on behalf of Council about Russell and the history behind the award
- Physical award (yet to be designed) will be on display with a photo of Russell and some information about his contributions to the BBG and the background
- Ask S41 Committee volunteers to read out each nomination
- Nominees are invited to speak about their projects
- All nominees will be recipients of the RJA and receive a certificate and a book
- All nominees will have their names displayed in the foyer of the BBG alongside the physical award
- Promotion in the media through TBC communications team

Still need to do the following:

- Design the physical award
- Prepare nomination platform
- Develop communication strategy through TBC
- Need budget: - advertising, award, books (as prizes for nominees), Welcome to Country, refreshments

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil.

MATTERS FOR INFORMATION

3.11 ACKNOWLEDGEMENT AND THANKS TO GLEN CARTER

**Author: Executive and Project Support Officer
25/42788**

The Environmental Services team, Kim, Doreen, Penny, Arthur and Reta and all the volunteers would like to acknowledge and thank Glen for his contributions to the Barossa Bushgardens. His passion and enthusiasm to support us to reach our goals has been greatly appreciated.

Glen constantly challenged our team to think outside of the square, and through his leadership and unwavering advocacy enabled us to grow in a professional capacity. This has given each of us more confidence to continue to thrive and strive in our individual roles, further enhancing the outputs and team environment at the Barossa Bushgardens.

Glen has driven the recent updating of the BBG Strategic Plan and has facilitated an inclusive environment within the S41 Committee and with the Friends of the Barossa Bushgardens teams, strengthening the engagement between all parties. Under his guidance our relationship with Council's Outdoor Space, Arborist and Civil teams have improved and this is evident on the ground with the additional features in the Nature Play area, carpark and the ongoing development of our Plant Collection Guidelines.

Our team would like to thank Glen for his support as our Manager and wish him all the best in his new employment.

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil.

DEBATE REPORT

4.1 FINANCE REPORT - AS AT 31 JULY 2025

**Author: Executive and Project Support Officer
25/44000**

PURPOSE

To provide progress on budget income and expenditure as at 31 July 2025.

RECOMMENDATION

That Barossa Bushgardens Committee received and notes the Finance Report as at 31 July 2025, as provided in Attachment 1.

REPORT

Discussion

The BBG team are working with the Finance team to realign the budgets to reflect the appropriate natural accounts where expenditure is, particularly regarding Doreen's Environmental Education (4005) and BBG site (4115) budgets. Amongst other tasks this will include moving Kims salary & oncosts and staff training from the 4005 budget line. This should improve our ability to report more accurately into the future.

A request has been made through the Manager and Director of IES to increase the nursery budget to reflect the increase in production from \$12369 to \$25000 – these adjustments should be completed after Q1 if approved by Council..

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 Barossa Bushgardens Finance Report - July 2025 [↓](#) 

Supporting references

Nil.

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan



Our Environment

Supporting a sustainable Barossa.

Strategic Outcome

- We support actions that manage our environment for future generations.
- We sustainably manage our resources and encourage sustainable practices.

Legislative Requirements
Local Government Act 1999

RISK MANAGEMENT CONSIDERATIONS

These statements are qualitative in nature and designed to provide an indication of Council's general position when deciding to take or retain risk in pursuit of its objectives.

1. SERVICE DELIVERY

Refers to the delivery of services to the community, which includes the systems and physical assets that enable provision of these services, including structures (such as roads, buildings and facilities) as well as IT infrastructure, plant, vehicles & other equipment.

Regular monitoring of financial performance ensures budget and expenditure are aligned to meet approved levels of service.

2. SUSTAINABILITY & ENVIRONMENT

Relates to measures to preserve, protect and minimise impact on the natural environment, including sacred and indigenous lands, flora, fauna, heritage, water, waste, hazardous materials and pollution.

Nil.

3. FINANCIAL

Refers to planning and control of Council's budget to align with the sustainable achievement of the desired outcomes articulated in its Community Plan.

To enable effective and strategic decisions, a finance report is provided for noting.

4. PEOPLE

Relates to recruitment, retention, wellbeing and safety of employees and volunteers and engagement and management of contractors as well as the wellbeing and safety of the community.

Nil.

5. REPUTATION

Relates to policy, decisions, actions and circumstances that may cause Council to lose credibility with the community, ratepayers, key stakeholders, other levels of government and its own employees and contractors.

Nil.

COMMUNITY ENGAGEMENT

Not required under Legislation or Council's Public Consultation Policy.

Bushgardens CC4115

2526GLA	Current	Commitment	Actual +	YTD	% of	Full Year	% of Full	Full Year
As at Period 1	Actuals	s	Committed	Budget	YTD	Current	Yr	Remainin
	2526GL	2526GLA	2526GLA	2526GL	Budget	Budget	Budget	g Budget
	A			B	2526GL	2526GLB	2526GL	
					B		B	
20012 - Accrued Expenses - RDOs/Leave in Lieu	-56.17	0	-56.17	0	0.0%	0	0.0%	56.17
41403 - Operating Grant - CWM Boards	0	0	0	0	0.0%	0	0.0%	0
60001 - Wages - Normal Rate	0	0	0	131.87	0.0%	992.76	0.0%	992.76
60002 - Wages - Overtime	0	0	0	3.35	0.0%	29.34	0.0%	29.34
60004 - Wages - Superannuation	0	0	0	13.11	0.0%	113.39	0.0%	113.39
60020 - Salaries - Normal	1428.35	0	1428.35	5097.23	28.0%	44175.96	3.2%	42747.61
60023 - Salaries - Superannuation	141.79	0	141.79	0	0.0%	0	0.0%	-141.79
61122 - Contractors - Cleaning Services	0	0	0	430.05	0.0%	5160.6	0.0%	5160.6
61125 - Contractors - Fire Equipment Servicing	0	0	0	45.65	0.0%	547.8	0.0%	547.8
61126 - Contractors - Bldg Maintenance Services	0	0	0	317.14	0.0%	3805.7	0.0%	3805.7
61137 - Contractors - Plant/Machinery Servicing	0	782.18	782.18	0	0.0%	0	0.0%	-782.18
61140 - Contractors - Other Services	0	2000	2000	464.11	430.9%	5569.32	35.9%	3569.32
61145 - Contractors - Airconditioning Services	0	0	0	12.52	0.0%	150.23	0.0%	150.23
61182 - Contractors - Tagging & Testing	0	0	0	46.74	0.0%	560.84	0.0%	560.84
61203 - Direct Purchases - Canteen Purchases	94.46	32.93	127.39	0	0.0%	0	0.0%	-127.39
61206 - Direct Purchases - Assets < \$5,000	1238.6	0	1238.6	0	0.0%	0	0.0%	-1238.6
61212 - Direct Purchases - Irrigation supplies	0	909.09	909.09	0	0.0%	0	0.0%	-909.09
61213 - Direct Purchases - Weed/Pest Chemicals	0	0	0	0	0.0%	0	0.0%	0
61214 - Direct Purchases - Fertiliser	0	0	0	0	0.0%	0	0.0%	0
61215 - Direct Purchases - Mulch/Loam	0	0	0	0	0.0%	0	0.0%	0
61216 - Direct Purchases- Plants/Shrubs	0	0	0	25	0.0%	300	0.0%	300
61220 - Direct Purchases - Loose tools	0	0	0	0	0.0%	0	0.0%	0
61223 - Direct Purchases - Other	118.66	1755.69	1874.35	83.33	2249.3%	1000	187.4%	-874.35
61301 - Energy Costs - Electricity	0	0	0	616.84	0.0%	7402.09	0.0%	7402.09

61302 - Energy Costs - Gas	0	0	0	23.03	0.0%	276.41	0.0%	276.41
61303 - Energy Costs - Fuel & Lubricants	0	0	0	47.07	0.0%	564.85	0.0%	564.85
61304 - Water - Service Rates	0	0	0	26.12	0.0%	313.47	0.0%	313.47
61305 - Water - Usage Charges	0	0	0	256.63	0.0%	3079.61	0.0%	3079.61
63012 - Bank Charges	39.75	0	39.75	0	0.0%	0	0.0%	-39.75
63100 - Insurance - Public Liability	0	0	0	247.54	0.0%	2970.48	0.0%	2970.48
63104 - Insurance - Vehicle Insurance	0	0	0	105.17	0.0%	1262.15	0.0%	1262.15
63401 - General - Advertising	0	0	0	175.21	0.0%	2102.3	0.0%	2102.3
63402 - General - Telephone	0	0	0	29.02	0.0%	348.24	0.0%	348.24
63405 - General - Internal Communications Expenses	27.27	0	27.27	0	0.0%	0	0.0%	-27.27
	3032.71	5479.89	8512.6	8196.73	103.9%	80725.54	10.5%	72212.94

Bushgardens Green Adelaide CC4120

2526GLA	Current	Commitments	Actual +	YTD	% of YTD	Full Year	% of Full	Next Year	Full Year
As at Period 1	Actuals	2526GLA	Committed	Budget	Budget	Current	Yr	Original	Remaining
	2526GLA		2526GLA	2526GLB	2526GLB	Budget	Budget	Budget	Budget
41403 - Operating Grant - CWM Boards	-23848	0	-23848	0	0.0%	-60000	39.7%	-60000	-36152
60020 - Salaries - Normal	1430.39	0	1430.39	2187.57	65.4%	18959.28	7.5%	18959.28	17528.89
60023 - Salaries - Superannuation	171.65	0	171.65	262.5	65.4%	2275.11	7.5%	2275.11	2103.46
61140 - Contractors - Other Services	300	500	800	0	0.0%	0	0.0%	0	-800
61223 - Direct Purchases - Other	108.56	454.65	563.21	166.67	337.9%	2000	28.2%	2000	1436.79
61226 - Office Equipment consumables - Other	0	535.53	535.53	0	0.0%	0	0.0%	0	-535.53
	-21837.4	1490.18	-20347.22	2616.74	-777.6%	-36765.61	55.3%	-36765.61	-16418.39

Bushgardens Nursery CC4105

2526GLA	Current	Commitments	Actual +	YTD	% of	Full Year	% of Full	Next Year	Full Year
As at Period 1	Actuals	2526GLA	Committed	Budget	YTD	Current	Yr	Original	Remaining
	2526GLA		2526GLA	2526GLB	Budget	Budget	Budget	Budget	Budget
					2526GLB	2526GLB	2526GLB	2526GLB	
20012 - Accrued Expenses - RDOs/Leave in Lieu	-34.56	0	-34.56	0	0.0%	0	0.0%	0	34.56
41547 - Commercial Activities - Seedling Sales	-3055	0	-3055	-2473.09	123.5%	-29677	10.3%	-29677	-26622
60020 - Salaries - Normal	3255	0	3255	9652.45	33.7%	83654.49	3.9%	83654.49	80399.49
60022 - Salaries - Travel allowance-	6.67	0	6.67	0	0.0%	0	0.0%	0	-6.67
60023 - Salaries - Superannuation	376.37	0	376.37	1158.25	32.5%	10038.54	3.7%	10038.54	9662.17
61210 - Direct Purchases - Stationery	54.32	0	54.32	0	0.0%	0	0.0%	0	-54.32
61212 - Direct Purchases - Irrigation supplies	56.82	0	56.82	0	0.0%	0	0.0%	0	-56.82
61213 - Direct Purchases - Weed/Pest Chemicals	0	0	0	141.67	0.0%	1700	0.0%	1700	1700
61214 - Direct Purchases - Fertiliser	0	0	0	50.76	0.0%	609	0.0%	609	609
61215 - Direct Purchases - Mulch/Loam	0	0	0	297.37	0.0%	3568.5	0.0%	3568.5	3568.5
61216 - Direct Purchases- Plants/Shrubs	0	0	0	208.34	0.0%	2500	0.0%	2500	2500
61223 - Direct Purchases - Other	57.7	18.88	76.58	416.67	18.4%	5000	1.5%	5000	4923.42
62002 - Depreciation Expense - Bldgs	0	0	0	1423.58	0.0%	17082.97	0.0%	17082.97	17082.97
62003 - Depreciation Expense - Infrastructure	0	0	0	790.09	0.0%	9481.03	0.0%	9481.03	9481.03
62004 - Depreciation Expense - Equipment	0	0	0	703.19	0.0%	8438.32	0.0%	8438.32	8438.32
	717.32	18.88	736.2	12369.28	6.0%	112395.85	0.7%	112395.85	111659.65

DEBATE REPORT

4.2 BAROSSA BUSHGARDENS MASTERPLAN

**Author: Senior Environmental Officer and Economic Development and Strategy Lead
25/54167**

PURPOSE

To commit funding for an updated Barossa Bushgardens Masterplan to drive social, economic and tourism outcomes aligned with the Local Economic Development Plan and 2024-2029 Barossa Bushgardens Strategic Plan.

RECOMMENDATION

That Barossa Bushgardens Committee endorse a request to Council for an additional sum of \$25,000 as part of the Quarter One budget adjustment process, to create a Capital Works budget line.

The additional funds will be used to fund an updated Masterplan by a suitably qualified Consultant to reposition the Barossa Bushgardens as a regional destination and site for future activation and visitation.

REPORT

Background

In May 2025 Council adopted the 2024-2029 Barossa Bushgardens Strategic Plan, outlining a range of strategic priorities to deliver the vision for the Bushgardens as a biodiversity, community and visitor precinct.

An update of the Masterplan is identified as a key priority in the Plan to ensure the Bushgardens is best positioned to meet its potential as a visitor destination.

The last update of the Masterplan occurred in 2020 and the recommendations for improvements were largely cosmetic and/or have been completed. A more substantive refresh of the Masterplan is needed by a landscape architect, applying a broader strategic lens to the form and function of the Bushgardens.

This project aligns with the re-prioritisation of the Barossa Local Economic Development Plan (LEDP) and specifically, the key Action to "reposition Barossa Bushgardens as a destination for visitors".

Discussion

While Barossa Bushgardens has traditionally been viewed as a community and biodiversity resource, the re-prioritisation of the LEDP has created an opportunity to re-consider how the Bushgardens is positioned in the marketplace.

The Barossa Bushgardens offerings as a biodiversity hub are comparable to the highly successful Arid Lands Botanic Garden of Port Augusta. Investment in the visitor experience has not kept pace with these emerging opportunities. Several recent pieces of strategic work have highlighted the need for the Bushgardens to mature its visitor experience. This is well-timed given the renewed focus and interest on First Nations heritage and the cultural tourism opportunities that will emerge as a result of the Barossa Creative Industries Centre.

An updated Masterplan should reconsider how visitors locate and navigate in and around the open space precinct (ie visual and physical wayfinding and signage), and how precinct design can support diversification and potential commercialisation of the offerings at the Bushgardens, such as events, tours and interactive/digital storytelling. Stronger linkages are also needed to link key walking/cycling destinations beyond the precinct, such as Coulthard Reserve, Big 4 Caravan Park, Nuriootpa Linear Park and Barossa Farmers Market.

The Masterplan should also take a long-term view of a potential future Cultural Centre as part of a phased approach, subject to a cost benefit analysis and funding.

This strategic lens is needed to ensure the Bushgardens not only remains sustainable and relevant but becomes a regional economic driver alongside its traditional function as a natural resource precinct. Other priorities identified by staff include improvements to the existing Volunteer and Natural Resource Centre to provide better functionality and separation of functions (visitors, volunteers, nursery production and staff).

Actions, Timeline & costs for implementation

Stage 1 – 2025/26		
Engage with internal & external stakeholders to develop scope for Masterplan	S41 BBG Committee; Friends of Barossa Bushgardens; Tourism & Events team; Works and Operations; Community Development Team	Internal
Develop Masterplan	Landscape Architect	\$25k
Stage 2 – 2026/27		
Update all Signage (Interactive, directional, Places of Interest, Gardens); Update maps and brochures Pathway development Community Nursery		\$30k
Stage 3 2027/28		
Design & implementation – Natural Resource/Volunteer Centre		Approx. \$80k-\$100k
Stage 4 – 2028-2029		
Design & implementation – First Nations Cultural Centre (co-design)	Shed structure with internal cladding	Approx. \$1-\$1.5 million

Summary and Conclusion

An update of the Masterplan will ensure the Barossa Bushgardens is well-positioned to embrace emerging cultural tourism opportunities as a regional visitor destination. A cohesive design framework will elevate the Barossa Bushgardens beyond its traditional role as a biodiversity and community hub by ensuring the design takes a holistic view of current and future activations and opportunities at the site.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

- Attachment 1 barossa bushgardens report_June 2025_Adelaide University Internship [!\[\]\(a88007b249b36c75dcbde101f514cec3_img.jpg\)](#) [!\[\]\(800628c068083563f747129d8b339031_img.jpg\)](#)
- Attachment 2 Barossa Bushgardens Urban Design Framework 2020 Update [!\[\]\(01f5879e654468630e790d983a473ee0_img.jpg\)](#) [!\[\]\(ce8b778f402aca455ccdfd070a33a08d_img.jpg\)](#)

Supporting references

Nil

Community Plan



Our Environment

Supporting a sustainable Barossa.

Strategic Outcome

- We support actions that manage our environment for future generations.
- We sustainably manage our resources and encourage sustainable practices.



Our Economy

Implementing economic development strategies to support future growth opportunities and a diversified and resilient economy showcasing the Barossa rural and regional character.

Strategic Outcome

- We are a destination of choice.



Our Places

Our places and spaces enhance the liveability, retain rural and regional character and diversity of our communities.

Strategic Outcome

- Our places are planned, managed, and sustainable.
- We have connected transport infrastructure and networks.
- We plan for and deliver infrastructure to enhance our places.



Our Council

We strive to be a leader in regional Local Government and are committed to delivering effective, efficient, and valued services to the community.

Strategic Outcome

- We have strong relationships, and where appropriate, partner with our community, industries, stakeholders, the Local Government sector and Governments.

Legislative Requirements

Nil

RISK MANAGEMENT CONSIDERATIONS

These statements are qualitative in nature and designed to provide an indication of Council's general position when deciding to take or retain risk in pursuit of its objectives.

1. SERVICE DELIVERY

Refers to the delivery of services to the community, which includes the systems and physical assets that enable provision of these services, including structures (such as roads, buildings and facilities) as well as IT infrastructure, plant, vehicles & other equipment.

Low Risk

2. SUSTAINABILITY & ENVIRONMENT

Relates to measures to preserve, protect and minimise impact on the natural environment, including sacred and indigenous lands, flora, fauna, heritage, water, waste, hazardous materials and pollution.

Low Risk

3. FINANCIAL

Refers to planning and control of Council's budget to align with the sustainable achievement of the desired outcomes articulated in its Community Plan.

Low Risk

4. PEOPLE

Relates to recruitment, retention, wellbeing and safety of employees and volunteers and engagement and management of contractors as well as the wellbeing and safety of the community.

Low Risk

5. REPUTATION

Relates to policy, decisions, actions and circumstances that may cause Council to lose credibility with the community, ratepayers, key stakeholders, other levels of government and its own employees and contractors.

Low Risk

COMMUNITY ENGAGEMENT

In addition to consultation with the Friends of Barossa Bushgardens and Section 41 Committee, it is recommended that the update to the Masterplan involve key internal stakeholders beyond the Bushgardens cohort, such as Economic Development, Tourism, Events, Works and Operations and Community Development, to ensure the design takes a holistic view of current and future activations at the site.

Isabella Zollo and Barossa Council internship, semester 1, 2025.

Reimagining navigation: a strategic redesign of The Barossa Bushgardens mapping

Isabella Zollo, May 2025.



Figure 1 – Big red gum

Isabella Zollo and Barossa Council internship, semester 1, 2025.

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- New maps
- Points of interest
- Accessibility (QR codes & Audio Tours)
- New facilities

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Introduction

Isabella Zollo and Barossa Council internship, semester 1, 2025.

Creating positive experiences through place within the Barossa bushgarden (BBG) is at the upmost importance in order for the Barossa council to achieve their long-term goals. The Barossa Bushgardens is abundant in places of interest, natural environments, education opportunities and intricate pathways. The existing map system plays a role in helping visitors navigate their way through the BBG, by redesigning and creating flow the goal is to enhance visitor experience which inherently translates into more visitors through positive experiences.

This report explores the strategic redesign of the BBG through a new mapping system and signage, with the aim to enhance visitor experience, improve accessibility and create a sense of place (Sack, 1993). By examining current challenges and proposing innovative mapping solutions and technologies, this project aims to create a more seamless, enjoyable and intuitive way for visitors to explore the BBG.

Aims and objectives

Different paths for different purposes

Creating different paths for different purposes is important because not everyone uses the BBG for the same reason. Creating these different paths allows for the BBG to become more versatile, providing visitors with opportunities to explore. This is achieved by dividing the map into three distinct paths.

- An educational and understanding path through reconciliation
- A leisure and education path which encourages exploration of all gardens and places of interest within the BBG and a recreational path
- An outer path suitable for dog walking and other daily exercises.

Updating the current map

Keeping the map up to date with new additions is critical for the BBG sense of place; by adding new additions to the BBG it honours the evolving story of the Barossa bushgardens, creating a sense of identity and meaning which people attach to a sense of place. It reflects the important living relationship with the land and recognises historical and social changes. To do this the map should be updated and include more recent additions:

- Queens Jubilee Garden
- Repatriation Site
- Shelter belt/Windbreak display
- Peppermint box Grassland
- Foods for Wildlife plantation.

Isabella Zollo and Barossa Council internship, semester 1, 2025.

New facilities and existing facilities also need to be added to the map, including the locations of toilets, bins and water fountains. The map also will be divided into “places of interest” and gardens, instead of labeled by number, this will draw visitors to the parts of the BBG that are of interest to them.

Increase accessibility within the Barossa Bush gardens

The BBG prides itself on its inclusivity and accessibility, however there is room for improvement. With the use of audio tours and QR codes, the technologies can create accessible education helps improve and enable access to those with vision impairment, learning difficulties and potentially children who are too young to read. This could be accomplished through attaching a QR code to signage for visitors to gain access to audio tours and additional information about the gardens and places of interest.

Increase funding through public donations

Public donations are vital for all not-for-profit organisations as they provide financial and community support needed to fulfil the mission at the BBG. Finding sustainable and easily accessible means of funding that doesn't rely on the presence of physical cash. Attaching a “donate here” option to the QR code on the main sign situated on the visitor centre through a link tree, a third party service that consolidates and organises multiple links into one, this software is an easily accessible way for visitors to donate electronically. There are many third-party sites and softwares that make electronic donations easy, streamlining fundraising, reaching more donors and building long term sustainability for not-for-profits just like the BBG. From some investigating DonorBox and PayPal offer the most efficient use of resources, with lowest fees and best ease of use.

Creating a sense of place within the Barossa Bushgardens

Why is this important for the development of the BBG?

One of the goals set by the BBG was to create a memorable experience when visiting the BBG, by incorporating all the aims and objectives above the BBG will have the tools to create a sense of place for all visitors (Sack, 1993), first time or returning visitors.

By enhancing visitor experience and education, visitors will gain a deeper connection, understanding and emotional engagement with the BBG. Hopefully, this will encourage return visitation and potentially donations/investments through the wholesale/community nursery.

Current issues and disconnections within the Barossa Bushgardens

Confusing and indirect pathways

Isabella Zollo and Barossa Council internship, semester 1, 2025.

The current mapping is outdated. New gardens and places of interest need to be added to updated mapping, these need to be added to avoid confusion for visitors when exploring the BBG with current mapping. The indirect pathways and confusing mapping may be a deterrent for visitors returning.

Outdated signage

The current signage in the BBG is outdated, sun-damaged, and all at different various heights that are not inviting or attractive to the eye. Creating aesthetic, informative and correctly positioned signage will help create a better visitor experience through clear navigation, engagement and educational value.

Outdated mapping

The current mapping in the BBG is outdated, leaving lots of facilities such as the toilets, water fountain and new garden and places of interests off the map. Updating the main map is integral to keep visitors not only happy but safe.

Places of interest and gardens that need to be added are as follows:

- Queens Jubilee garden
- Food for Wildlife
- Repatriation site
- Peppermint Box woodlands
- Bio-retention basin
- Food for the Soul
- Seeding Natives seed production area (SPA)

Overall, the BBG has some good draw-points which bring people to the gardens, however with improvements to signage and by updating the mapping and pathways, the flow and aesthetic appeal and value to visitors will increase. Turning this space into place for visitors and communities.

Recommendations for improvements within the BBG

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Signage (main map signage)



Figure 2 – main signage suggestion

Figure 2 is an example of main signage that could be utilised at the BBG to enhance visitor experience. The sign shows an updated map, a QR code that accesses a link tree, enabling visitors to learn more, donate and access audio tours.

Location of this signage is important as it needs to be a focal drawing point for visitors. Placing this sign on the front of the visitor centre would be the ideal location as it is close to the car

park and through observations noting that on arrival they tend to migrate towards the Visitor Centre. Another big sign should be placed at the entrance along Coulthard reserve, as this is the main entry point from Coulthard reserve, connecting the caravan park and other external visitors to the BBG. Removing the numbering system on the main map is important to keep the sign and map easy to read and not overwhelming to use.

Signage (individual gardens and places of interest)

Figure 3 is an example of proposed signage for the Individual gardens and places of interest. This example is more layout focused than an incorporated example due to not having access to colours, fonts and logos.

A clearer sign, with symmetrical grid of pictures, bold title, small number of words and QR code for access to more information is critical in creating attractive signs that avoid cognitive overload.



Figure 3 – suggested place of interest signage and gardens

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New sign spots on the map

The updated map to the right shows where new places of interest and garden signage should be located in conjunction with the new paths for optimal visibility.

Signs should be around 85cm from the ground to allow for average human hip height (based on 5'7 human). This allows for signs to be an ideal height for reading unless stuck to a wall or part of the garden.



Figure 4 – suggest path separation

Maps

Creating a new updated map was the main goal of this project set for the BBG. Creating a clearer understanding of the BBG through the lens of a visitor was important to enhance others visitors experiences.

Dividing the BBG into three separate walking trails was important to help understand why people use the BBG, highlighting that not every visitor experiences the BBG the same way or uses the bush gardens the same way. By separating the paths into Reconciliation, Recreational and Leisurely the BBG has opened itself up for more meaningful use to visitors and will be able to attract more visitors for different reasons. Having the reconciliation path especially is important for the BBG, as it is an educational hub for local primary and high school students to learn about reconciliation and how agriculture and conservation intertwines with our Indigenous history and culture.

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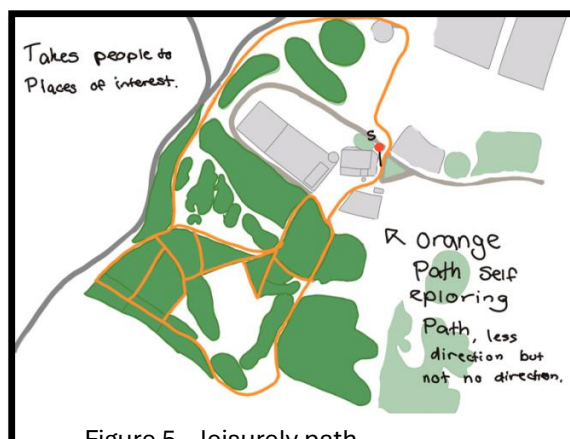


Figure 5 – leisurely path

Leisurely path – orange

This path is important for exploration within the BBG, the path interacts with almost all of the gardens and places of interest, it doesn't have a specific direction and encourages visitors to go at their own pace.

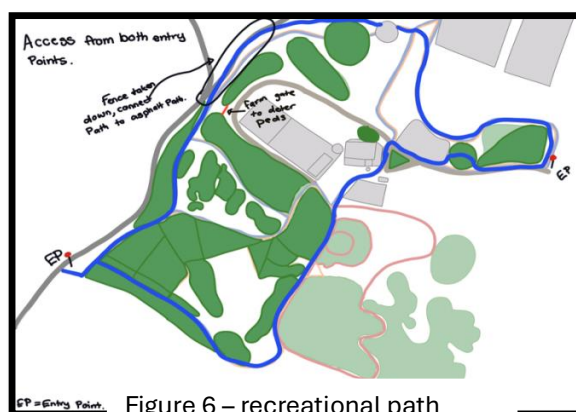


Figure 6 – recreational path

Recreational path - blue

This path is ideal for daily exercise and dog walks. It features the removal of some fence along Coulthard reserve to open up access and create a bigger walking path for visitors. This path catches some key places within the BBG such as the Food for Wildlife, Reconciliation Circle, Queens Jubilee, Seeding Natives and Labyrinth.

Reconciliation path – red

This path is an important educational path and have the potential to create something really unique within the BBG. This path has the potential to educate visitors (individually or through school/educational excursion trips) on the path to reconciliation and closing the gap for indigenous Australians.

Key on reconciliation map –

1. Reconciliation circle
2. Repatriation site
3. Peppermint box grassy woodlands
4. Ngadjuri culture
5. European settlement/truth telling
6. Building bridges-what we do now-education

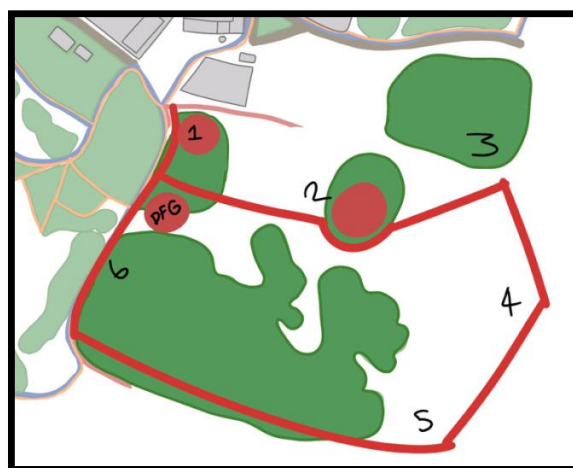


Figure 7 – reconciliation path

Isabella Zollo and Barossa Council internship, semester 1, 2025.

Points 5 and 6 on the map are important, getting the local community involved in the design or creation process. The involvement of local Nuriootpa High Indigenous students is something that could be further explored during the creation process as continual community involvement fosters conversation and reconciliation which is imbedding in the culture of the BBG.

Points of interest

Instead of numbering the continually growing map, opting for a key of “places of interest” and gardens is more helpful when differentiating the map. A place of interest qualifies as a place within the BBG that the community can use, educate themselves or for cultural uses/education. These places are an integral part to the BBG and if they did not exist within the BBG, the BBG would just be a collection of gardens, having less of an impact on the community through education and the services that they currently provide.

Places of interest in the Barossa bushgardens are as follows:

- **Food for the soul:** a community garden allowing for visitors to experience new vegetables and herbs they may not have access to through financial or other barriers.
- **Food for wildlife:** a new place of interest growing food for injured wildlife within the region for local rescue groups.
- **Dementia friendly garden:** a garden that hosts local elderly people with dementia to help them support their cognitive function. The nature and natter program is important to the local community.
- **Labyrinth:** the biggest unique walking circle in the southern hemisphere, it provides visitors a mindful, meditative and reflective place within their community.
- **Nature play:** the nature play space is continually growing and hosting groups of children, this place of interest is important for critical development stages of young children and also serves as a critical social place for new parents.
- **Environment/Resource centre:** an important centre for education, volunteering and community engagement. This centre is important for planting seedlings for the nursery to sell to visitors and farmers.
- **Repatriation site:** this site is important to the local community as it is a burial ground for indigenous bones, this site acts as an important meeting spot for indigenous elders and tribes.
- **Community nursery:** the community nursery
- **Queens Jubilee:** this site was a funded project in honour of the Queen Elizabeth II 70th year in her role as the queen, this garden aims to increase biodiversity and habitat for declining woodland birds.

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- **Peppermint Box Grassland:** project that was funded to demonstrate traditional grasslands pre-colonisation of the local area Nuriootpa, traditional grasslands are continually undervalued and poorly represented across the Barossa due to ease of clearance and productive activities. The diversity of grasses and herbaceous species are a critical component of what makes a healthy grassland ecosystem.
- **Bio Retention Basin:** the basin was built to utilise the excess runoff of water from the nurseries and demonstrates the variety of important riparian plants that are integral to ensuring that water passing from the nursery through to the North Para River has been filtered and is free of any pesticides or additives. It also provides a suitable aquatic environment for invertebrates and amphibians.
- **Blue Gum Woodland:** this woodland hosts a representative suite of plants found in Blue Gum ecosystems.
- **Seed production area (Seeding Natives):** this seed production area is utilised to grow specific native plants for the sole intention to collect seed for larger scale revegetation projects. This is managed by setting natives in who I love the preferred environmental organisation working in and around Mount lofty ranges.

QR Codes & audio tours

The goal is to enhance accessibility through the BBG, the implementation of QR codes and audio tours to enhance accessibility to those who are blind, hard of hearing, and intellectually disabled.

Audio tours to be recorded by volunteers and staff at the bush garden and possibly Quinton when recording anything relating to any reconciliation or indigenous culture/story. The use of Quinton helps with the connection of visitors to the land.

Facilities

The BBG already has toilets and a water fountain and basic seating around the the BBG. A bin on Coulthard reserve with animal waste bags near the entrance and new sign on Coulthard reserve. This is highly recommended as on observation walks through the BBG and nearby reserve, a big amount of dog faeces was on the paths.

As well as implementing another water fountain next to the Visitor Centre, with a bowl for dog drinking water, this encourages people to bring their dog to the BBG.

Summary of findings & proposals

The Barossa Bushgardens is crying out for an update for its mapping and signage throughout the site. The missing places of interest and gardens need to be included in the new maps and signs, updating all of this will generate positive experience for visitors in the BBG. The segregation of the paths makes the BBG more appealing to different people as understanding that the BBG is used for different things/reasons to different

Isabella Zollo and Barossa Council internship, semester 1, 2025.

individuals. With these updates and understanding of how the BBG is used, place attachment will be formed and continue to grow to the immediate community of Nurioopta and the Barossa, as well as by travellers all around the globe.

References

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<https://doi.org/10.2307/215735>



Place
Plants
People

Urban Design Framework

2020 Update



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Purpose

The urban design framework has been prepared to identify how the Barossa Bushgardens currently and potentially can connect with the urban context of Nuriootpa and the Barossa Valley.

Introduction

Barossa Bushgardens is a regional native flora centre, conserving, promoting and supplying the Barossa region's unique local native plants. It is a model social enterprise that was founded nearly 20 years ago in context of 97% of native vegetation loss in the Barossa region. Now in 2019, the site features a multi facet seed orchard, display gardens, a greenhouse, Volunteers Centre, Nursery and Sales Area.

Idyllically situated on a seven hectare site (being a Crown Reserve for which The Barossa Council has care and control, at Lot 100 Penrice Road, Part Section of Coulthard Reserve, Nuriootpa - Figure 1), this community project provides a reference point for anyone wishing to learn more about the region's local native plants.



Figure 1 Barossa Bushgardens site

The Barossa Bushgardens Section 41 Committee (of Council) manages and maintains the land.

The Barossa Bushgardens partly generate funds through seed, and seedling sales hence the establishment of the nursery and sales area on the site is vital component of the site.

The Barossa Bushgardens are open to the public 365 days a year and entry is free.

The Barossa Bushgardens needs to be tied into the community to achieve full potential. The infrastructure to link this valuable community resource needs to be

established but costs to do so are prohibitively high. The identity "Barossa Bushgardens" needs to be developed and become a focus for local residents but also visitors and tourists to the area. Barossa Bushgardens has the opportunity to become an important destination and attraction in the Barossa mix.

Barossa Community Plan 2016-2036

The Barossa Community Plan is an aspirational plan that provides a 20 year vision for the community and guides strategic decision making by Council. Council's Community Plan and

supporting corporate plans seek to provide direction on multiple objectives, so of which support the desire to protect and manage community land.

Community and Culture

- 2.7 Embrace place-making principles when developing community infrastructure and regulate planning and development in public spaces.

Infrastructure

- 3.1 Develop and implement sound asset management which delivers sustainable services.
- 3.5 Advocate for and seek out funding opportunities that support the development of community, health and other facilities and infrastructure from both state and federal government
- 3.6 Invest in, and advocate for, community facilities that support cultural and community participation.

Health and Wellbeing

- 4.4 Support sporting, recreational and community clubs and organisations to grow and be sustainable
- 4.9 Design our future developments and facilities to support active lifestyles and community health and wellbeing.

Community Land Management Plans

The Barossa Bushgardens site (being a Crown Reserve for which The Barossa Council has care and control) is governed by the Community Land Management Plans, namely:

- Management Plan 1 - Developed Reserves and Gardens (Version 1.0 / 8 June 2016)

This Community Land Management Plan identifies objectives, and performance targets and measures for the management of The Barossa Council's developed reserves and gardens.

The Objectives and Performance Targets have been considered in the updating of the Urban Design Framework:

Management Issues	Objective	Performance Targets
Public Toilets	To maintain existing public toilet facilities to be used by patrons of the property.	To ensure that the existing public toilets are serviced and maintained to a satisfactory condition and are kept in a tidy condition.
Parking Areas	Provision of appropriate parking areas for use by patrons of the facilities.	To ensure that established designated parking areas can be accessed and utilised by all patrons and are in a reasonable condition.

Driveways	Provision of appropriate driveways throughout the property for use by vehicles.	To ensure all existing driveways are easily accessible by vehicles and are in reasonable condition.
Reserve Infrastructure	To provide reserve infrastructure which may include but is not limited to bins, benches, signage, lighting, monuments etc for the benefit of members of the public.	To ensure existing infrastructure is in reasonable condition, can be utilised adequately by patrons and does not pose a safety hazard.
Fencing	Maintain fencing throughout and around the perimeter of the property to bound the site from adjoining land and road frontages, where appropriate.	To ensure all existing fencing is maintained to a reasonable standard To maintain the fencing surrounds and prohibit unsightly overgrowth and weeds against the fencing.
Landscape Character	To maintain existing lawned areas to be used by patrons of the property and provide lawned and landscaped areas to add to the appeal of the property.	To ensure established lawned and landscaped areas are maintained to a reasonable standard / appearance. This maintenance will involve the removal and control of weeds, watering, mowing and other ongoing general maintenance along with the planting of new trees / shrubs where required. To maintain the undeveloped areas of the property and prohibit overgrowth and weeds.
Buildings	To maintain existing buildings to be available for use by patrons.	Ensure that the buildings are maintained to a high standard by Council
Waterway	Provision of a waterway running through the property.	To ensure the waterway remains unobstructed and free from pollution and does not pose a safety hazard.

Barossa Bushgardens Strategic Plan

The Urban Design Framework aligns with the directions contained within the Strategic Plan that has been prepared by the S41 Committee, and endorsed by The Barossa Council.

Key Result Area 1 - TO DEVELOP AND MAINTAIN A SUSTAINABLE RESOURCE THAT MEETS THE GROWING NEEDS OF THE REGION

Strategy 2 - Adopt and implement sound assets management principles

Action

- 1.2.1 Prepare a master plan taking into consideration requirements for community land under the Local Government Act
- 1.2.2 Manage and maintain facilities in line with sound assets management principles
- 1.2.3 Improve accessibility of the site, including requirements under Council's Disability Access and Inclusion Plan
- 1.2.4 Develop sales, reception/cashier area in the community nursery
- 1.2.5 Improve plant signage/information within the Nursery

Regional Public Health Plan

Both the Strategic Plan and Urban Design Framework are also consistent with the Priority Areas contained within the Barossa, Light and Lower Northern Region Public Health and Wellbeing Plan

The priority areas are:

1. A Regional Framework for Public Health

Our mission is to promote community and stakeholder ownership of public health priorities for the region through regional engagement and collaboration.

2. Community and Cultural Wellbeing

Our mission is to support our community's capacity to live a healthy lifestyle through community participation, knowledge and support.

3. Natural and Built Environment

Our mission is to provide a regional environment that protects and improves the community's health through planning, education and regulatory enforcement.

4. Economic Wellbeing

Our mission is to support the health of our community through a thriving economy.

Disability Access and Inclusion Action Plan

The purpose of the Action Plan is to develop an integrated whole-of-Council approach to achieving equitable access and inclusion for everyone. This plan guides Council in making mainstream facilities and services universally accessible to all residents and visitors with disability. Council also recognises that better access and inclusion will benefit all Barossa residents and visitors.

The Urban Design Framework seek to facilitate actions contained within this plan, namely:

Accessible Communities

- Address disability access issues in relation to Council owned buildings, including community managed facilities.
- Provide DDA compliant access to all Council visitor services properties and facilities and apply the principles of the Barossa DAIP Action Plan.
- Improve access to public open spaces.

A Model of Sustainability and Wellbeing

The Barossa Bushgardens work in partnership with the community in all aspects of development and model sustainability through proactive seed collection, native plant propagation and garden development, and a focus for health and wellbeing initiatives.

The Barossa Bushgardens are focused on developing:

- a model natural heritage resource for the Barossa region and South Australia
- a vital human resource where people are valued for their contribution, knowledge and skills
- a place of learning, where knowledge is shared and practical skills are enhanced
- a model of sustainability through proactive seed collection, native plant propagation and garden development
- a Natural Resource Centre in conjunction with the Northern and Yorke Landscape Board.

To develop community access and use of the site the Barossa Bushgardens Committee has sought to identify common uses and benefits of the precinct both current and potential. These in summary relate to five key areas;

ENVIRONMENT

The Barossa Bushgardens is actively working to build community awareness and commitment to the regeneration and conservation of native vegetation in the region.

EDUCATION

Local school and community groups use the Barossa Bushgardens, typically schools utilise the facility to deal with aspects of their existing school curriculum.

HEALTH and WELLBEING

The creation of the Barossa Bushgardens has established an environment which supports health and wellbeing. The proposed scale of the development along with its accessibility to

existing bike and pedestrian pathways positions the precinct as a destination for recreation, exercise and general community activity.

CULTURE

The Barossa Valley Community has a strong history of celebrating their culture and heritage through festivals and community events. Community consultation has indicated their willingness to include the Barossa Bushgardens in this programme and develop unique events to be held within the Barossa Bushgardens.

TOURISM

The Barossa Bushgardens holds the potential to become an integral part of Barossa Tourism, due to the unique nature of the gardens. However on a fundamental level the site does not benefit from adequate signage directing to and within the site. More broadly there is a need to develop a comprehensive communications and marketing strategy or plan to enable the group to promote their facility within regular tourism channels and media.

Assessment of Urban Design Framework

Accessibility

A key aim of the urban design framework is to enhance accessibility to and through the Bushgardens site, as identified in the Strategic Plan taking into consideration Council's Disability Access and Inclusion Plan.

Pedestrian networks should be planned to provide access to facilities and services, and designed with passive surveillance and good lighting to provide an attractive and safe environment.

Paths should be designed to accommodate users (i.e. walking, running, cycling), and avoid potential conflict with vehicular movements where possible.

Where possible, the concept of Universal Design should be considered. Universal design is the design of buildings, products or environments to make them accessible to all people, regardless of age, disability or other factors (Wikipedia, 2019).

Parking

In addition to pedestrian/cycling access, parking is also seen as a key element in the overall development of the site. Given the level of visitation, especially during events (i.e. nature play), it is considered that a formally car park, designed within the context of the gardens is required.

Facilities

The initial urban design framework (2011) identified the construction of two buildings – a volunteer centre and a future build for community gatherings. Elements of the future build have been included within the Volunteer Centre. The construction of the Volunteer Centre has enabled the Bushgardens to flourish in the years since the gardens was first established. As a focal point, the centre is a hive of activity providing information and activities to the community and volunteers. With the level of activity, and potential for growth, there is a need to expand the centre at some stage to accommodate volunteers and visitors to the centre.

In addition to the centre, the site contains the wholesale nursery and retail nursery components. Completion of the retail nursery is seen as a priority to enable service to the community. Improvements include the installation of a reception/cashier area.

Signage

Signage is required to enable visitors to navigate the site and access the required facilities and activities within the site. It is important to ensure the type and size of signs is appropriate for their location.

Map Post signs and directional signs have been installed at the key entry points (Figure 2), along with a main entry gate. An event promotional sign is to be installed at the corner of Research and Penrice Roads, along with directional signage through the site.

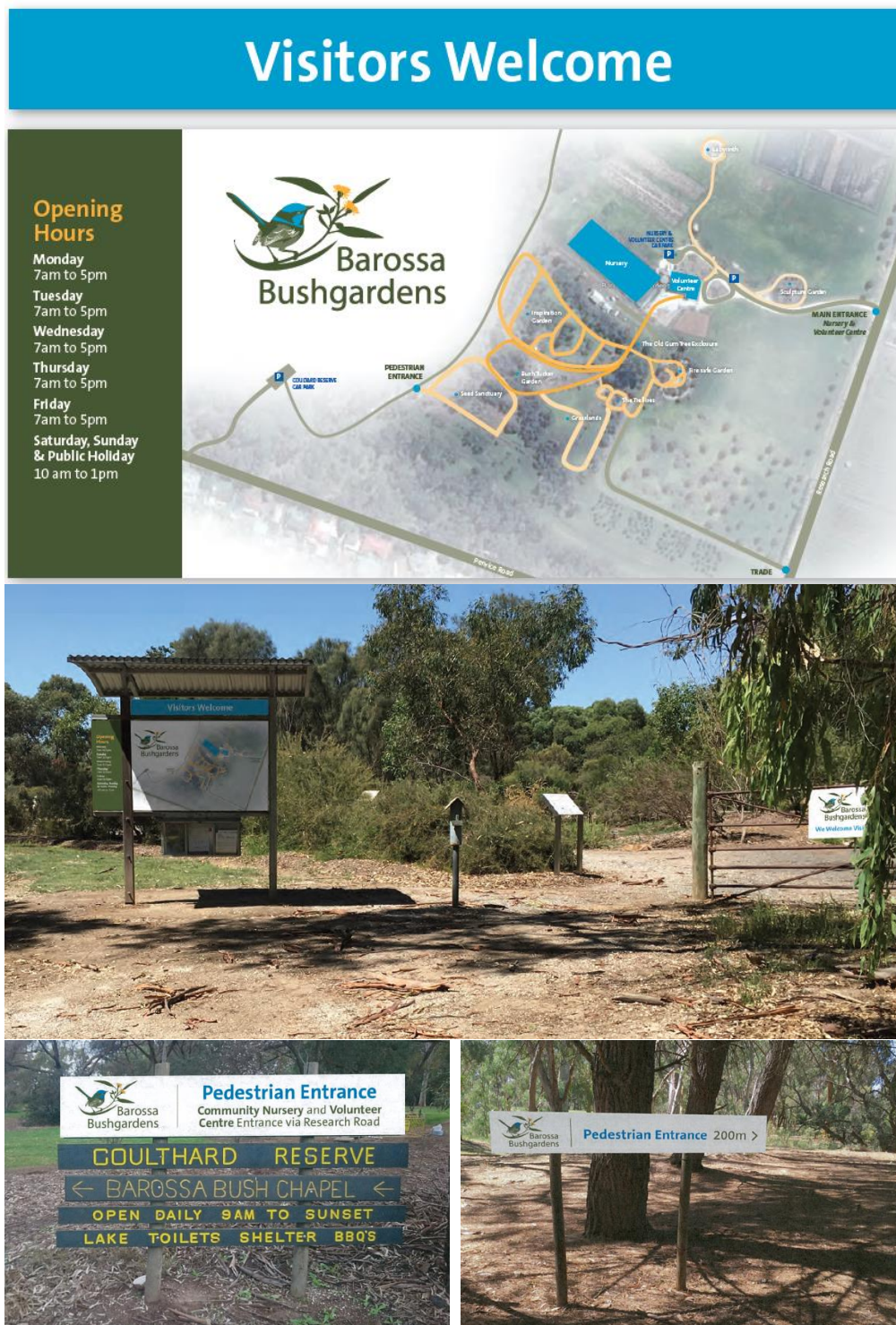


Figure 2 Entrance Signage

Urban Design Framework**Enhancement of major pedestrian access**

- The existing major pedestrian access point to the gardens sits directly on the linear park bike/walking path. It is proposed this entry be formally accepted as the main pedestrian/ bike only entry point and hence be enhanced to better cater for traffic and be more appropriately constructed and sign posted.

Description	Quantity	Unit	Rate	Total
Solar lighting to entry pavilion	1	Item	\$991 + freight \$300	\$1,291
Total				\$1,291

New vehicular, pedestrian and bike access off Research Road

- Establish separation of exiting service vehicle and public vehicle access.
- Establish dedicated public/disability and staff/volunteer parking.

Description	Quantity	Unit	Rate	Total
Carpark construction	1	Item	\$11,382	\$11,382
Class 1 22mm Rubble OMC Blue	430	Tonne	\$24.50	\$10,535
Total				\$21,917

Community Volunteer Centre precinct area

- Provide safe and direct access from car park to and within the facility.
- As a destination there is a requirement to provide adequate public facility, pathways, rest areas and gathering space for the community.
- Redesign of the Community Volunteer Centre and office space.
- Expansion of the Nursery Space.

Description	Quantity	Unit	Rate	Total
Directional signage	1	Item	\$1,290	\$1,290
Office refurbishment/Extension	1	Item	\$22,750	\$22,750
Nursery workspace Extension	1	Item	\$80,000	\$80,000
Relocate Cool Room	1	Item	\$2,500	\$2,500
Realign fencing	1	Item	\$1,000	\$1,000
Total				\$107,540

Shared path

- Safe controlled gate access to the perimeter of the Barossa Bushgardens.
- Safe bike riding opportunity especially for children.

Description	Quantity	Unit	Rate	Total
Kissing gates (at path entrances)	4	Item	\$818	\$3,272
Solar lighting at gates	4	Item	\$991 + freight \$300	\$4,264
Total				\$7,536



Figure 3 Kissing gates

Signage and way finding

- A physical sign system needs to be developed based on international standards.
- Specific physical signs directing visitors to the Barossa Bushgardens but also to the new Entrance gate.

Description	Quantity	Unit	Rate	Total
INTERNAL				
interpretive and directional signage				\$2,770
EXTERNAL				
large directional signage				\$3,970
Total				\$6,740

Implementation Strategy

Given the uncertainty of available funds, the implementation of the urban design framework is to be staged commensurate with funding opportunities (i.e. Grants) and budget processes.

Estimates costs provided in Table 1 are indicative only based on 2020 costs of construction. These costs will be subject to annual changes in the cost of materials and labour.

Table 1

Description	Quantity	Unit	Rate	Total
Solar lighting to entry gates	1	Item	\$991 + freight	\$1,291
Carpark construction	1	Item	\$11,382	\$11,382
Class 1 22mm Rubble OMC Blue	430	Tonne	\$24.50	\$10,535
Directional signage	1	Item	\$1290	\$1,290
Office refurbishment/Extension	1	Item		\$22,750
Nursery workspace Extension	1	Item		\$80,000
Relocate Cool Room	1	Item		\$2,500
Realign fencing	1	Item		\$1,000
Kissing gates (at path entrances)	4	Item	\$818	\$3,723
Solar lighting at gates	4	Item	\$991 + freight	\$4,264
interpretive and directional signage				\$2,770
pole signage	1	item	\$1,290	\$1,290
large directional signage	1	item	\$1,640	\$1,640
Total				\$144,435



Figure 4 Bushgardens Master Plan (approximate scale)

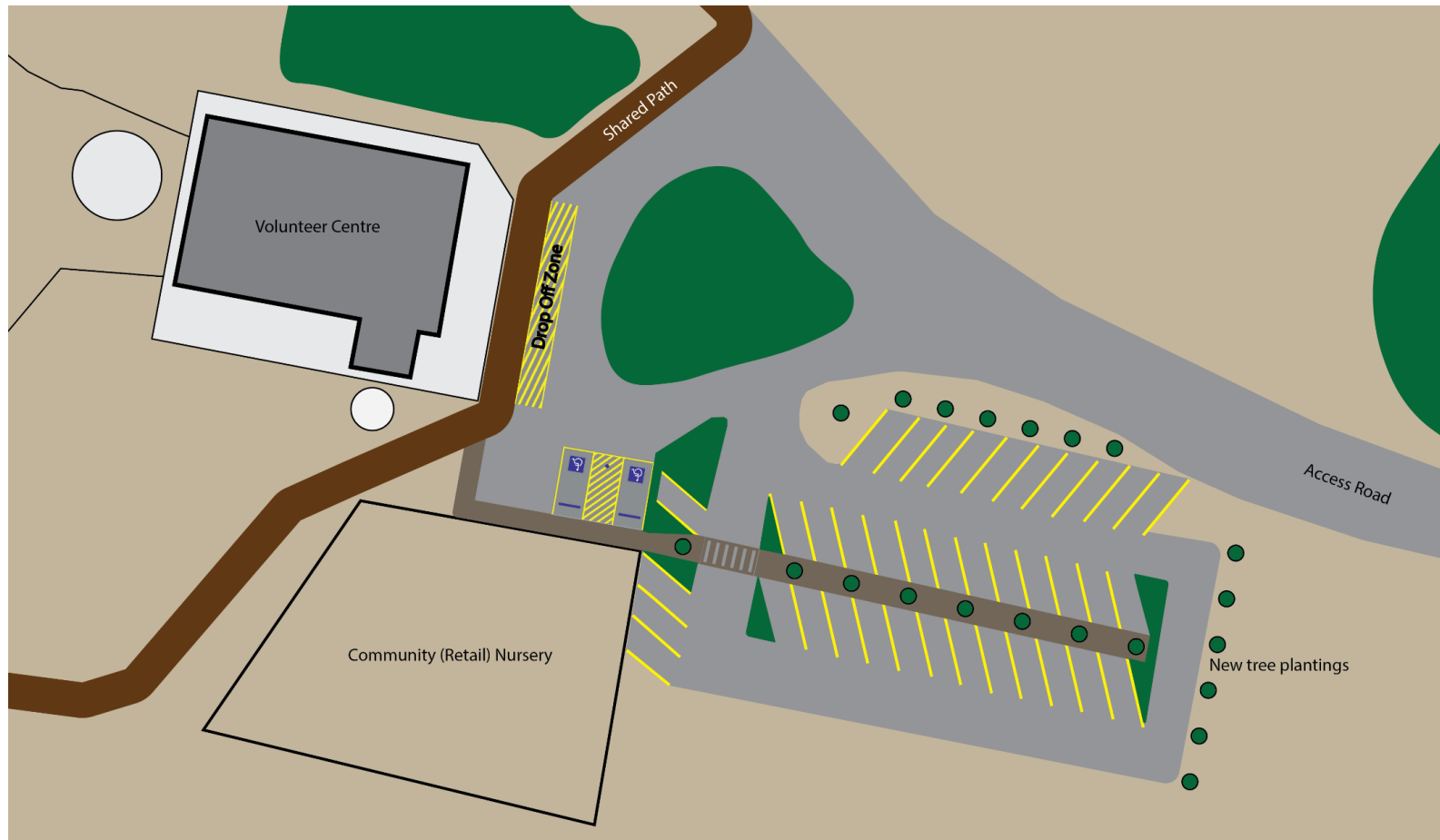


Figure 5 Proposed Car Park Design (not to scale)

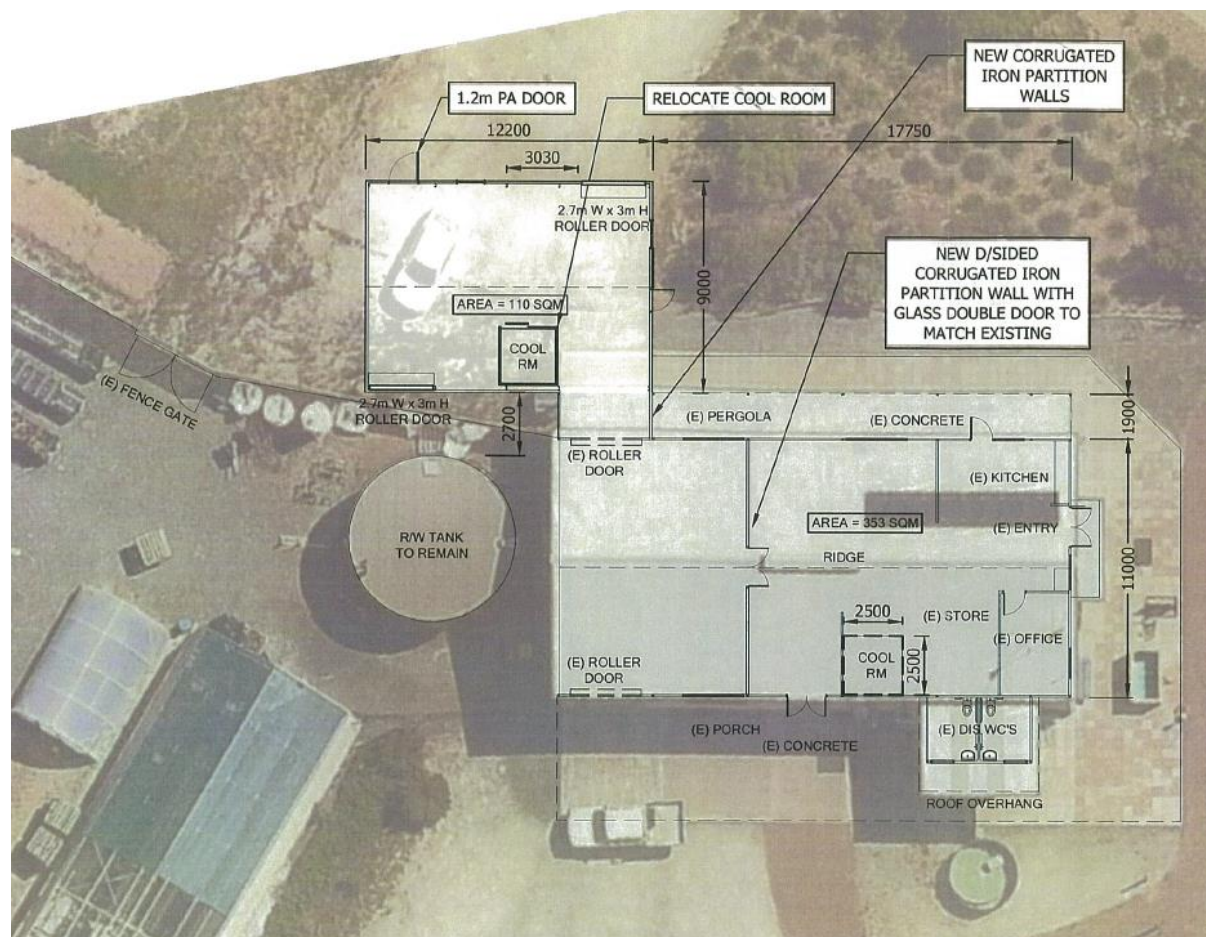


Figure 6 Community Volunteer Centre Upgrade