



NOTICE OF ORDINARY COUNCIL MEETING
Tuesday 19 August 2025
in the Council Chambers, 43-51 Tanunda Road, Nuriootpa,
commencing at 5.30pm.

A recording of the meeting will be available to view on the Council's website.



Jo Moen
Acting Chief Executive Officer
The Barossa Council

A G E N D A

Welcome by Mayor

1. ATTENDANCE RECORD

1.1 Members Present

Apologies

Nil

Not Present

Nil

Leave of Absence

Nil

2 CONFIRMATION OF PREVIOUS MINUTES

2.1 Minutes of previous meetings – for confirmation:

2.1.1 Council meeting held on Tuesday 15 July 2025 at 5.30pm

2.2 Matters arising from previous minutes

2.2.1 Correspondence from Minister for Local Government -
consideration of request from Adelaide Hills Council to
withdraw from Gawler River Floodplain Management
Authority 4

3 PROCEDURAL ITEMS

3.1 Petitions

Nil

3.2 Deputations/Visitors to the meeting

Nil

3.3 Notice of Motion

Nil

3.4 Questions with Notice

4. MAYOR

4.1 Mayor's Report..... 8

5. COUNCILLORS' REPORTS

5.1 Councillor's Report to Council - Don Barrett..... 12

6. MATTERS FOR INFORMATION

6.1 Completion of Gawler River Stormwater Management Plan 13

6.2 Food Act Annual Report 2024-2025 16

6.3 Australian Local Government Association (ALGA) - Report:
Adapting Together, Local Government Leadership in a Changing
Climate..... 29

6.4 Williamstown and Lyndoch Landcare Group Inc. - Minutes of
meeting..... 38

6.5	Development Applications Report - Quarter 2 - April to June 2025	46
6.6	Residential Hard Waste Program - Summary Report for Financial Year 2024 - 2025	49

7. DEBATE REPORTS

7.1 Office of the Mayor and CEO

Nil

7.2 Corporate Services, Strategy and Innovation

7.2.1	Monthly Finance Report as at 31 July 2025	51
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7.3 Infrastructure and Environmental Services

7.3.1	Moss Smith Road Bridge Eden Valley - Bridge Upgrade	54
7.3.2	Revised Cemetery Management Policy - Adoption Post Public Consultation.....	87

7.4 Development and Community Services

7.4.1	Consideration and Adoption of Committee Resolutions - Barossa Bushgardens.....	99
7.4.2	Draft Amended Barossa Water Allocation Plan.....	112

8. CONFIDENTIAL REPORTS

8.1 Office of the Mayor and CEO

8.1.1	Supreme Court Case Matter - Quarterly Update	117
8.1.2	Concordia Social Infrastructure - Update	119

9. URGENT OTHER BUSINESS

10. NEXT MEETING

Tuesday 16 September 2025 at 5.30pm

11. CLOSURE

MATTERS ARISING FROM PREVIOUS MINUTES

2.2.1 CORRESPONDENCE FROM MINISTER FOR LOCAL GOVERNMENT - CONSIDERATION OF REQUEST FROM ADELAIDE HILLS COUNCIL TO WITHDRAW FROM GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY

**Author: Executive and Project Support Officer
25/52593**

At its meeting held 15 April 2025, Council considered a report in relation to correspondence from Minister for Local Government – Adelaide Hills Council request to leave Gawler River Floodplain Management Authority (Refer Agenda Item 7.1.4).

A copy of the resolution is included below:

MOVED Cr de Vries

That Council having reviewed the material from the Adelaide Hills Council:

- (1) Note their analysis and concur with its conclusions, and authorise the Mayor to respond to the Minister that it has no objection to Adelaide Hills Council request to leave the Gawler River Floodplain Management Authority (GRFMA).
- (2) Notwithstanding the Minister's decision, it be put to the Minister that an alternative model should be considered and put to Adelaide Hills Council and other constituent that would:
 - a. Limit the extent of the current GRFMA to the prior agreed Bruce Eastick Dam only; and
 - b. If determined necessary, a cross-government group be established to address risk and the business case for further stage 2 investment for flood mitigation on the North Para River from Gawler to the Gulf.
 - c. With the limited GRFMA being of the current six Councils and the alternative body be established with downstream Local Government entities, private sector and State Government to address the future risk mitigation and business case outcomes.
- (3) Instruct the Chief Executive Officer to develop and review paper on the benefits, costs and risk of being a member of the GRFMA (in its current form) and consideration of The Barossa Councils future membership with this Authority to meet budget discussions for the 2026-27 financial year.

SECONDED Cr Troup

CARRIED 2022-26/667

Correspondence has now been received from the Hon Joe Szakacs MP (Minister for Trade and Investment, Minister for Local Government and Minister for Veterans' Affairs), advising that the request has been denied (refer [Attachment 1](#)).

The Constituent Councils of the GRFMA are encouraged to engage constructively to determine how they should contribute to flood mitigation in the Gawler River catchment.

ATTACHMENTS

Attachment 1 Advice from Hon Joe Szakacs MP - Adelaide Hills Council request to withdraw from Gawler River Floodplain Management Authority [↓](#) 

SUPPORTING REFERENCES

Nil

Hon Joe Szakacs MP



Government
of South Australia

Minister for Trade and
Investment

Minister for Local
Government

Minister for Veterans'
Affairs

GPO Box 1533
ADELAIDE SA 5000

T: (08) 7133 2070

E: minister.szakacs@sa.gov.au

24MINLG-0591
LG25/00100

Mr Michael 'Bim' Lange OAM
Mayor
The Barossa Council
PO Box 867
NURIOOTPA SA 5355

By email: mayor.lange@barossa.sa.gov.au

Dear Mayor Lange OAM

A handwritten signature in blue ink, appearing to read 'Bim', written over the name 'Bim' in the address block.

I am writing in relation to the Adelaide Hills Council's (AHC) application to withdraw from the Gawler River Floodplain Management Authority (GRFMA).

As you are aware, AHC have requested that I provide my approval under clause 29 of Schedule 2 of the *Local Government Act 1999* to enable AHC to cease to be a constituent council of GRFMA.

Having carefully considered the information provided by AHC and the submissions provided by The Barossa Council, the other constituent councils and the Minister for Climate, Environment and Water, the Hon Dr Susan Close MP, I am of the view that that all councils in the Gawler River catchment have a responsibility to contribute towards flood mitigation and participate in GRFMA to achieve its functions and objectives.

As you are aware, the State Government, through the Department for Environment and Water, has worked with GRFMA on the development of a Business Case to establish a long-term strategy in respect to Gawler River flood management. The withdrawal of a council from GRFMA may also impact the ability for the GRFMA to attract future co-investment from both the State and Commonwealth Governments.

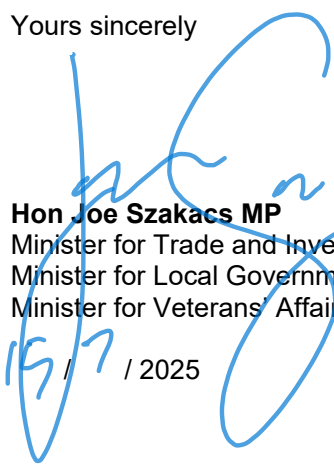
Accordingly, I have written to AHC to advise of my decision not to approve its application to withdraw from the GRFMA.



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Protecting communities from natural disasters is a core function of councils and I therefore encourage GRFMA's Constituent Councils to engage constructively to determine how they should contribute to flood mitigation in the Gawler River catchment.

Yours sincerely



Hon Joe Szakacs MP
Minister for Trade and Investment
Minister for Local Government
Minister for Veterans' Affairs

15/7 / 2025

Mayor's Report - August Meeting 2025

25/54237

AUGUST

5/07/2025

Presented with a tribute to the Gather Round held at Barossa Park.



15/07/2025

Radio Interview with 5AA regarding announcement of the cancellation of the Medieval Fair and future event options.

21/07/2025

Northern Growth Areas Collaboration meeting with a report to come to a future Ordinary Council Meeting for consideration.

21/07/2025

Radio Interview with ABC North & West covering the requirement for public transport provisions because of growth.

24/07/2025

Local Government Association (LGA) Mayor and CEO Forum with a focus on '*Unlocking strategy – a united approach.*'

Topics presented by Carl Harman and James Koch from CulturAlchemy included strategy and leadership: "The space between us", "Courage and ruthless compassion" and major learnings.



Pictured with Lord Mayor Adelaide, Jane Lomax-Smith

29/07/2025

I was invited to deliver a keynote speech at the Global Launch of Auswan Creek Zodiac Wine. I presented to those at lunch, in addition to those attending via live-stream in China, acknowledging the Swan Wine Group, led by CEO Mr Wei Li, has made a long-term commitment to the Barossa and contributed towards its position as one of the finest wine producers in the world.

With the recently established Economic Activation, Strategy and Customer Relations business unit focussing on increasing visitation to the Barossa, I was able to highlight brand and tourism product awareness, tourism product development, facilitation of events with third party organisers such as the Gather Round with the State Government and AFL, and also the delivery of events such as the highly successful Tanunda Food & Wine Village which was held over Gather Round.

I am grateful to the Swan Wine Group for the many opportunities to promote our premium tourist destination as they have a keen interest in tourism prospects here in the Barossa.



Pictured with CEO Mr Wei Li

31/07/2025

Interview for Channel 7 with Nathan Shanks, Deputy Mayor Town of Gawler, regarding Concordia and Northern Growth Strategy.

2/08/2025

Following consultation on the Draft Concordia Code Amendment, the Sunnydale Avenue residents were invited to a

meeting regarding the future role of Sunnydale Avenue in the local road network as a transport corridor for the Concordia development. Initiated by James Agness, Labor Candidate for Light, invitees also included Nathan Shanks, Acting Mayor and Chris Cowley, CEO of the Town of Gawler.



2/08/2025

I was invited to be a judge at the Stars of Barossa event with Barossa locals stepping onto the dance floor to help raise over \$120,000 for Make-A-Wish Australia, Barossa Valley Volunteer Branch. Belinda Martinella and her dance partner, Leigh Roesler took out the mirror ball trophy.



Pictured with Belinda Martinella, Vanesa Lambert and Kristie Nash

6/08/2025

Mountain bike trail scoping meeting with appropriate staff to review and develop a strategy in alignment with the Big Project priorities, including a Mount Pleasant to Birdwood link.

Councillor's Report to Council - Don Barrett - August Meeting 2025

25/55944

JULY

24/07/2025

Attended the Annual General Meeting, followed by a General Meeting of the South Australian Recreational Trails Inc. (SARTI) at the Mount Pleasant Council premises. The meetings were presided over by Alan Harton, the re-elected Chair of SARTI with Helen Dominish re-elected as Secretary.



Sitting at the head of the table is the re-elected Secretary – Helen Dominish and the re-elected Chair – Alan Harton, immediately to the right of Helen Dominish is Ann Lavender – Patron of SARTI.

MATTERS FOR INFORMATION

6.1 COMPLETION OF GAWLER RIVER STORMWATER MANAGEMENT PLAN

**Author: Executive and Project Support Officer
25/52367**

A Stormwater Management Plan (SMP) has been developed in partnership with the Stormwater Management Authority and the Gawler River Floodplain Management Authority, identifying and recommending opportunities for improving stormwater management.

Following extensive community consultation, Constituent Councils have been advised that the SMP has now been finalised (refer [Attachment 1](#)). The report on the outcomes of the consultation process, including community feedback has been incorporated in the SMP document.

The full Gawler River Stormwater management Plan can be accessed at:
[Gawler River Stormwater Management Plan](#)

The SMP will now be forwarded to the Stormwater Management Authority for final approval.

ATTACHMENTS

Attachment 1 Advice from Gawler River Floodplain Management Authority -
Finalisation of Stormwater Management Plan [↓](#) 

SUPPORTING REFERENCES

Nil

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY

PO Box 366 Seacliff Park, SA 5049

P: 0407 717 368

E: eo@grfma.com

W: www.gawler.sa.gov.au/grfma

07 July 2025

Martin Mc Carthy
Chief Executive Officer
The Barossa Council
43-51 Tanunda Road
NURIOOTPA SA 5355
By email barossa@barossa.sa.gov.au

Dear Martin

Gawler River Stormwater Management Plan

I write to advise of the completion of the Gawler River Stormwater Management Plan (SMP).

The development of the plan was supported by various partnership members, including constituent councils, the Stormwater Management Authority (SMA) as funding partner, the Green Adelaide Board, the Northern and Yorke Landscape Board, and the Department for Environment and Water (DEW).

The main findings and recommendations from the development of the Gawler River SMP are:

- The flood risk remains and the recommended approach to mitigate that flood risk is to repair / reinstate the existing levees (and ensure ongoing maintenance) and raise the height of the Bruce Eastick Flood Mitigation Dam.
- Revisit and determine the most effective way forward regarding the complicated land ownership and responsibility arrangements along the length of the Gawler River including the channel itself and the associated levee banks.
- The communities are continually changing within the catchment area and there are many opportunities (and needs) for ongoing community education and awareness programs covering many topics including flooding, climate change, benefits of river systems and opportunities to be involved in the protection and enhancement of the local environment.

Community engagement on the SMP document has been in accordance with the IAP2 Public Participation Spectrum. The report on the outcomes of the consultation process, including community feedback has been incorporated in the SMP document.

At the 19 June 2025 GRFMA meeting the Board resolved to.

- Receive the Gawler River Draft Stormwater Management Plan Consultation Report – May 2025.
- Formally approve the completed Gawler River Stormwater Management Plan, as attached Item 8.2 of the 19 June 2025 GRFMA Meeting.
- Request the GRFMA Executive Officer to send correspondence to Green Adelaide and Northern and York Landscape Board, including a copy of the SMP, asking for their support in advising the Stormwater Management Authority (SMA) that the plan contains appropriate provisions.



The Barossa Council

Gawler



Gawler River Floodplain Management Authority

- Distribute an approved copy of the SMP to constituent councils, as endorsed by GRFMA.
- Notes that the GRFMA does not at this stage commit to funding any of the initiatives identified in the Stormwater Management Plan.

A copy of the SMP and the GRFMA meeting minutes, where the plan was approved, will now be sent to the SMA for approval.

See this link for a copy of the GRFMA approved SMP [Item 8.2 Attach - SMP.pdf](#)

Complementary to the SMP process, the Department for Environment and Water facilitated development of the Gawler River Flood Management Business Case (Business Case) via the Infrastructure SA Assurance Review Process.

The Business Case identified SMP initiatives such as raising the Bruce Eastick North Para Flood Mitigation Dam by 10 metres and upgrading levees. GRFMA is consulting State and Federal MPs to consider these measures.

Yours Sincerely



David Hitchcock, Executive Officer

MATTERS FOR INFORMATION

6.2 FOOD ACT ANNUAL REPORT 2024-2025

**Author: Executive and Project Support Officer
25/52460**

Section 93 of the *Food Act 2001* requires that Council provide a summary of activities related to the administration of the *Food Act 2001*. The report ([Attachment 1](#)) is created from the template supplied (and required) by SA Health and was forwarded to their Food Standard Surveillance Branch prior to 15 July 2025 (to comply with their requested deadline).

Local councils, in their roles as enforcement agencies, have an essential role in the administration of this Act. The information provided by Local Government contributes an essential part of the required Annual Food Act Report to Parliament each year by the Minister.

Traditionally food businesses in The Barossa Council area are inspected using the *Australian Food Safety Assessment (AFSA)* system. Developed in SA, food businesses were given an overall risk classification (i.e low, medium, high) and routine inspection frequencies vary from six to twenty-four months (according to risk) to ensure compliance with the National Food Standards.

The *SA Food Business Risk Classification System* requires an in-depth assessment of the types of foods being provided, the food processes undertaken, determining the highest food risk, and categorising the business sector to arrive at an inspection priority (i.e P1, P2, P3 and P4 with P1 being the highest risk category). A consequence of this priority system is the disclosure of many premises identified as being of high risk, thereby requiring more frequent and longer inspections and, thus, more resourcing.

Food businesses which cater for vulnerable populations (e.g Child Care Centres, Hospitals or Nursing Homes) are required to have *Food Safety Plans (FSP)*. Such premises are required to have their FSP independently audited (by external third party Auditors, from other councils or SA Health) and reports on these Audits are then forwarded to the local council by the Auditor. Council currently has two approved Food Safety Auditors on staff, auditing premises within the Council area. A fee is charged per Audit. Hospital FSP's are audited by SA Health. There were in total four businesses subject to a food audit in the period of 2024/25.

ATTACHMENTS

Attachment 1 Copy of Food Act Report Council Questionnaire 2024-25 [↓](#) 

SUPPORTING REFERENCES

Nil

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FOOD ACT 2001 - ANNUAL REPORT QUESTIONNAIRE

Purpose: To collect information on activities undertaken by Local Government under the *Food Act 2001* for the previous financial year period, as required under the Section 93 of the *Food Act 2001* (the Act). Note: When completing the questionnaire please do not delete or remove any formulas.

Council Name: The Barossa Council

1. Authorised Officers

An authorised officer (AO) is defined as a person appointed under Part 9, Division 3 of the Act. Under Division 3 councils are required to maintain a list of AOs appointed under the Act. The purpose of this section is to update the current list of authorised officers working in South Australia. Complete the table to provide the details of all AOs appointed under the Act for your council **at 30th June 2025**.

Explanatory notes:

- Where part time staff are employed by more than one council, please indicate the name of all other councils the officer works for.

- If at 30th of June 2025 council did not have an AO under the Food Act please write NIL in the first row of the table.

-** FTE = Full Time Equivalent and is calculated as part time working hrs per week/full time working hours per week. e.g. AO works 15 hours/week when fulltime hours for the week are 37.5. Therefore $15/37.5 = 0.4$ FTE.

Name of Authorised Officer	Position title	Contact details			Full time or part time appointment	If part time record the **FTE	Does the AO work for more than one council?	If applicable name other councils worked for
		Phone	Mobile	Email				
Debra Harding	Environmental Health Officer	8563 8379		dharding@barossa.sa.gov.au	Full Time		No	
Fiona Hayter	Environmental Health Officer	8563 8419		fhayter@barossa.sa.gov.au	Full Time		No	
Yoshan Wijeyeratne	Cadet Environmental Health Officer	8563 8435		ywijeyeratne@barossa.sa.gov.au	Full Time		No	

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					TOTAL full time employees	3	No. AOs that work for >1 council	0
					TOTAL part time employees	0		

2. Audited Food Premises

2A. Number of food audits

The Food Act requires businesses that process food for service to “Vulnerable Populations” to implement a documented Food Safety Program which is audited to verify compliance with Standard 3.2.1. Explanatory notes:

- complete the following table for audits conducted in your council area only.
- if you conduct audits outside your council area, these details will be captured by the respective council.
- if audited businesses were also inspected by your council during the financial year, please indicate in the table.
- do not include audit statistics for public hospitals or not-for-profit delivered meal organisations as they are audited by SA Health and reported separately.

Business Type - Vulnerable Population	No. of Businesses	Routine audits (Standard 3.2.1, 3.2.2 & 3.2.3)		Inspections (Standard 3.2.2 & 3.2.3)	
		No. of audits conducted by your council (in your jurisdiction)	No. of audits conducted by other councils (in your jurisdiction)	No. of routine inspections conducted at audited businesses	No. of follow-up inspections conducted at audited businesses
Child Care Centres	4	2	1		
Aged Care Facilities	3	2			
Private Hospitals	0				
Others - e.g. central production kitchen for vulnerable pops					
TOTAL	7	4	1	0	0

Vulnerable Populations are those types of businesses as defined in Standard 3.3.1 and are required to be audited.

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2B. Food audit fees

Councils are able to charge for audits conducted by AOs.

Does your council conduct Food Audits?

Yes If NO proceed to section 2C.

Does your council charge fees for conducting Food Audits?

Yes If NO proceed to section 2C.

State the food audit fees currently charged by your council including specifying the unit per fee i.e. whether the fee is "per audit" OR "per hour".

	Audit Activity Type				
	Desktop (offsite) audit	Routine (onsite) audit	Follow up audit	Travel costs	Other
Audit fee \$\$/unit*		560 per audit			
Is there is a cap on the maximum cost of an audit? If yes, please specify.					

*Unit - please specify in your response, for example "per audit" OR "per hour"

2C. Food audit enforcement activities

Please complete the following table indicating the enforcement activities undertaken by your councils on businesses captured by Std 3.2.1 during financial year 2024-2025.

Reason for enforcement activity	Written warnings	Improvement notices	Prohibition orders	Expiations	Prosecutions
FSP not prepared, implemented, maintained and monitored					
FSP not audited at the frequency determined by the auditor					
FSP not revised so as to comply with the regulations					
FSP audit report not retained by business for four years					
TOTALS	0	0	0	0	0

3. Inspected Food Premises

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3A. Number of inspections of food businesses

All food businesses in South Australia are required to comply with the *Food Act 2001*, the *Food Regulations 2017* and the Food Safety Standards. Please complete the following table with respect to your Council EXCLUDING businesses that service "Vulnerable Populations" that were reported in section 2A of the questionnaire. Note: Number of businesses includes all the businesses during the financial year including the ones that were closed or changed ownership.

Businesses Inspections per Risk Classification				
Risk Classification	Number of businesses	Routine inspections	Follow up inspections	No. of inspections resulting from complaints
P1 (exc. "Vulnerable Pop" businesses)	129	37	12	5
P2	176	19	2	1
P3	218	35		
P4	15	2		
Total	538	93	14	6

3B. Food inspection fees

Councils are able to charge for inspections conducted by Authorised Officers.

Does your council charge fees for conducting food premises inspections?

Yes If NO proceed to section 3C.

State the fees currently charged by your council for inspections.

Inspection charge (\$)/unit*	Inspection Type				
	Routine Inspection	Follow up inspection	Complaint inspection	Home activity inspection	Other
	142			71	

*Unit - please specify in your response, for example "per inspection" OR "per hour"

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3C. Enforcement activities

Please complete the following table indicating the enforcement activities undertaken by your councils during financial year 2024-2025. Notes for completing this section:

- "No. of businesses" includes all businesses that are/were open within the financial year (inc. ones that changed ownership or closed by the end of the year). **This column MUST be completed, even if no enforcement action has been taken.**

- "No. of businesses inspected" must be recorded as the number of businesses that were inspected in the financial year NOT the number of inspections. e.g. a takeaway may be inspected twice a year, but as this is only one business, it would be recorded as 1 in this column.

- "No. of businesses requiring enforcement action" means the number of businesses that had any one or more of the following: improvement notices, prohibition orders, expiations or prosecutions. Only count the business once, even if multiple enforcement actions are undertaken.

-Only enter numerals as values. For Example, do not put in N/A or notes as the formula will not work.

Table 3C.1

Retail business sector	Risk classification	Total no. of businesses	No. of businesses Inspected	No. of business requiring enforcement action	No. of improve-ment notices issued	No. of prohibition orders issued	No. of expiations issued	No. of prosecutions	Percent compliance per inspected businesses
TOTAL Retailer		48	9	0	0	0	0	0	100%
Alcoholic beverages packaged	P4	2	1						#DIV/0!
Bakery products (low risk)	P3	1							#DIV/0!
Bakery products Perishable fillings	P2	2							100%
Continental Type Delicatessen food	P2	3	1						100%
High risk food - perishable	P2	2	1						100%
Low risk packaged food	P4	13	1						#DIV/0!
Low risk food unpackaged	P3	2							100%
Medium risk food - perishable	P3	23	5						#DIV/0!
Raw meat & poultry	P2								#DIV/0!
Seafood (exc processing of bivalve molluscs)	P2								#DIV/0!
Other P2 - indicate in comments	P2								#DIV/0!

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Other P3 - indicate in comments	P3								#DIV/0!	
Other P4 - indicate in comments	P4								#REF!	
Comments:										

Table 3C.2

Food service business sector	Risk classification	Total no. of businesses	No. of businesses Inspected	No. of business requiring enforcement action	No. of improve-ment notices issued	No. of prohibition orders issued	No. of expiations issued	No. of prosecutions	Percent compliance per inspected businesses	
TOTAL Food Service		295	68	5	5	1	2	0	93%	
Catering offsite activity	P1	6	2						100%	
Catering onsite activity	P1	1							#DIV/0!	
Medium risk foods perishable	P3	20	2						100%	
Restaurants and takeaway RTE Food-Prepared in advance >4 hrs	P1	109	46	5	5	1	2		89%	
Restaurants and takeaway food RTE food - express order <4hrs	P2	80	5						100%	
Restaurants and takeaway food - RTE no raw preparation	P2	79	13						100%	
Other P1 - indicate in comments	P1								#DIV/0!	
Other P2 - indicate in comments	P2								#DIV/0!	
Other P3 - indicate in comments	P3								#DIV/0!	
Comments:										

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Table 3C.3

Business sector	Risk classification	Total no. of businesses	No. of businesses Inspected	No. of business requiring enforcement action	No. of improve-ment notices issued	No. of prohibition orders issued	No. of expiations issued	No. of prosecutions	Percent compliance per inspected businesses
TOTAL Processor/Manufacturer		189	34	1	2	0	0	0	97%
Bakery products									
Perishable fillings processing	P1	8	2	1	1				50%
Baby Food processing	P2								#DIV/0!
Beverage processing	P3	54	6						100%
Beverage processing (small producer)	P3								#DIV/0!
Canned food processing	P2	3	1						100%
Canned food processing very small producer & high acid food	P3	6	3						100%
Chocolate processing	P2								#DIV/0!
Chocolate processing (small producer)	P3	2							#DIV/0!
Cereal processing & medium/low risk bakery	P3	70	13						100%
Confectionary processing	P3	17	1						100%
Cook-Chill food Short shelf-life processing	P1	1	1						100%
Cook-chill food Extended shelf life processing	P1	1	1						100%
Cook-chill food Extended shelf life processing + aseptic packaging	P2	1			1				#DIV/0!

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Cook-frozen food processing	P2								#DIV/0!	
Dairy processing (exc. soft cheese)	P2								#DIV/0!	
Dairy processing - Soft cheese processing	P1								#DIV/0!	
Egg Processing	P2								#DIV/0!	
Fruit and Vegetables processing	P1								#DIV/0!	
Fruit and vegetable processing frozen	P2								#DIV/0!	
Fruit and vegetable processing frozen, Blanch, wash & pack, dehydrating, condiments , small producer	P3	16	2						100%	
Fruit and vegetable juice unpasteurised processing	P1	1							#DIV/0!	
Fruit juice pasteurisation processing, shelf stable processing	P2								#DIV/0!	
Fruit juice pasteurisation processing, shelf stable processing small producer	P3								#DIV/0!	
Infant formula product processing	P1								#DIV/0!	
Meat processing, abattoir/boning room	P2	3							#DIV/0!	
Meat processing, fermented meat processing, small goods processing	P1								#DIV/0!	
Oils and fats processing	P3	2	1						100%	

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Peanut butter processing, nut processing	P2								#DIV/0!
Peanut butter processing, Nut processing , small producer	P3								#DIV/0!
Poultry processing	P1								#DIV/0!
Prepared not ready to eat food processing	P2	2	1						100%
Prepared ready to eat food processing	P1								#DIV/0!
Salt & other low risk ingredients/additives processor	P3								#DIV/0!
Seafood processing	P2								#DIV/0!
Seafood processing RTE and shelf stable	P2								#DIV/0!
Seafood processing - mollusc processing	P1								#DIV/0!
Snack chips processing	P3								#DIV/0!
Spices and dried herbs processing	P2								#DIV/0!
Spices and dried herbs processing small producer	P3	2	2						100%
Sprout processing	P1								#DIV/0!
Sushi processing	P1								#DIV/0!
Vegetables in oil processing	P1								#DIV/0!
Other P1 - indicate in comments	P1								#DIV/0!
Other P2 - indicate in comments	P2								#DIV/0!
Other P3 - indicate in comments	P3								#DIV/0!
Comments:									

Table 3C.4

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Business sector	Risk classification	Total no. of businesses	No. of businesses Inspected	No. of business requiring enforcement action	No. of improve-ment notices issued	No. of prohibition orders issued	No. of expiations issued	No. of prosecutions	Percent compliance per inspected businesses	
TOTAL Transporter		0	0	0	0	0	0	0	#DIV/0!	
Bulk flour storage distributor	P3								#DIV/0!	
Bulk milk collection distributor	P2								#DIV/0!	
Dairy produce distributor	P3								#DIV/0!	
Dry goods and beverages distributor	P4								#DIV/0!	
Frozen food distributor	P3								#DIV/0!	
Fruit and vegetables distributor	P3								#DIV/0!	
Perishable ready to eat, packaged, medium risk food distributor	P3								#DIV/0!	
Perishable, ready to eat, packaged, high risk food distributor	P2								#DIV/0!	
Processed meat distributor	P2								#DIV/0!	
Seafood distributor	P2								#DIV/0!	
Other P2 - indicate in comments	P2								#DIV/0!	
Other P3 - indicate in comments	P3								#DIV/0!	
Other P4 - indicate in comments	P4								#DIV/0!	
Comments:										

4. Food complaints

4A Food complaint data

Please complete the following table indicating the type of complaints received by your councils during the 2024-2025 financial year.

OFFICIAL

Nature of complaint	Total No. of Complaints	Total justified complaints
Alleged food poisoning	1	
Allergens		
Chemical contamination		
Foreign matter	1	
Garbage/recyclable storage		
Labelling		
Pests and animals	2	1
Poor personal hygiene or poor food handling practices	2	1
Unclean premises	7	3
Unsafe/unsuitable food due to microbial contamination		
Other (please state)	1	
TOTALS	14	5
% Complaints Justified		35.71428571

Nature of "other" complaints: 1 x food past use-by date

5. Temporary events

Some councils undertake inspections of mobile food vendors (MFVs) whilst they are trading at events. Inspections at events can include routine, or shortened routine, inspections/assessments. If your council conducts and records inspections of MFVs when trading at events please enter the details below. Note: do not include routine inspections of MFVs at their garaging (home) council location - this information should be recorded in Section 3.

Inspections at temporary events		
Risk Classification	Inspections at temp events	Follow up inspections at temp events

OFFICIAL

P1		
P2		
P3		
P4		
Total	0	0

6. Proactive projects, surveys and sampling programs

If your council has conducted any projects, surveys, sampling or education campaigns please provide a brief summary of the activity below including what was done, how and why it was done, and any results or outcomes. These comments will not be included in the report to the Minister.

With the addition of temporary events data required for this report, THe Barossa Council will establish a project ofr 25/26 to record MFV inspections.

MATTERS FOR INFORMATION

6.3 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (ALGA) - REPORT: ADAPTING TOGETHER, LOCAL GOVERNMENT LEADERSHIP IN A CHANGING CLIMATE.

**Author: Sustainability Officer
25/54335**

The Australian Local Government Association (ALGA) has delivered the *Adapting Together: Local Government Leadership in a Changing Climate* report at the National General Assembly in Canberra on 26 June 2025.

The report contains:

- Information on how local government is adapting to a changing climate,
- Examples of how councils are acting to tackle the risks of climate change to their communities,
- Analysis of the avoided costs and benefits from local government action, and
- Five case studies to model the national value of local government climate adaptation.

The summary report is attached and the full report can be accessed at [Adapting Together – Local Government Leadership in a Changing Climate report – ALGA](#).

ATTACHMENTS

Attachment 1 Australian Local Government Association (ALGA) Summary Report - Adapting Together: Local Government Leadership in a Changing Climate - June 2025 [↓](#) 

SUPPORTING REFERENCES

[Adapting Together – Local Government Leadership in a Changing Climate report – ALGA](#).



ALGA
Australian Local
Government Association

SUMMARY

Adapting Together: Local Government Leadership in a Changing Climate

June 2025



Research produced by:

**nation
partners**

R RICARDO

What's in this report for you

- Information on how local government is adapting to a changing climate.
- Examples of how councils are acting to tackle the risks of climate change to their communities.
- Analysis of the avoided costs and benefits from local government action.



Want to learn more? ALGA is hosting a webinar on this research and an open discussion on climate adaptation by councils. Check the back of this brochure for details.

Introduction

Australia's municipalities will face escalating impacts from climate change. This includes more frequent and severe disaster events, as well as more heatwaves and rising sea levels.

While the challenges of climate impacts are different across Australia, local governments are similarly dedicated to ensuring communities are healthy, prosperous, and prepared. Consecutive Local Government Climate Reviews (2018¹, 2021², 2024³) have demonstrated local governments' continued commitment to climate change adaptation.

With their local knowledge, experience, connections and leadership roles in their communities, local governments play an indispensable role in addressing climate-related risks, seizing opportunities arising from new industries, and achieving national climate adaptation objectives.

Councils hold powerful levers to build the climate resilience of communities, including in emergency management, operating critical community services and facilities, and land use planning. Climate adaptation requires integrating climate considerations across everything that councils do, and how local governments make decisions. Not doing so exacerbates existing threats to the financial sustainability of local government and results in poorer community outcomes.

ALGA's new report, *Adapting Together: Local Government Leadership in a Changing Climate*, lays out the range of approaches councils are taking to climate change adaptation. It provides economic modelling for this national contribution.

ALGA has called for the Australian Government to establish an Adaptation Fund of \$400 million per year that provides dependable resources to councils to prepare their communities for the impacts of a changing climate.

ALGA represents local governments at the Energy and Climate Ministers Council and engages directly with the Department of Climate Change, Energy, Environment and Water on climate adaptation policy.

ALGA believes that the Australian Government must appropriately account for the significant and unique contribution that local government makes on a national scale.

The findings presented in this report point to the significant opportunities ahead for Australian communities when their local governments are supported to adapt into the long term.

¹ <https://www.ironbarksustainability.com.au/resources/articles/australian-local-government-climate-review-2018>

² <https://www.ironbarksustainability.com.au/resources/articles/launch-of-the-australian-local-government-climate-review>

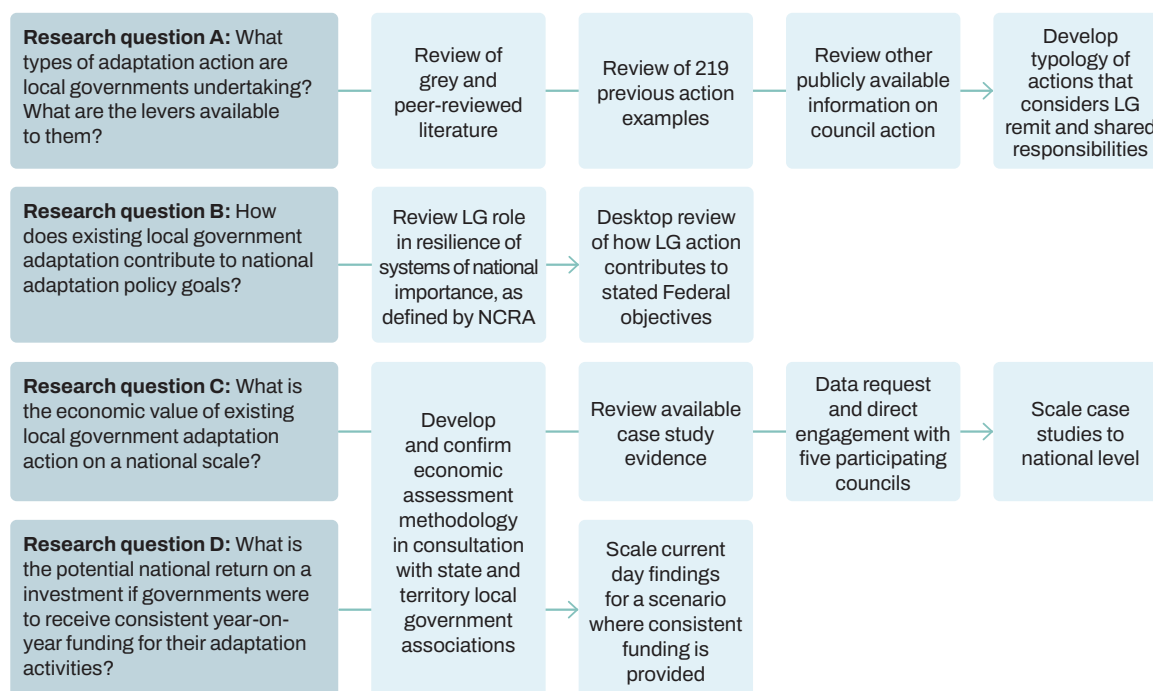
³ https://www.ironbarksustainability.com.au/fileadmin/public/downloads/2024/IRO_GEN_001_Local_Government_Climate_Review_2024_FA1.pdf

Key findings

- **Local governments are indispensable in adapting to a changing climate.** They play a critical role in supporting the systems we value nationally, such as our infrastructure, health, natural environment, and emergency management.
- Climate change adaptation is the **ongoing process of evolving how we make decisions so that we can cope with the expected impacts of climate change.** This research takes a snapshot of actions to show how local governments are doing this to benefit their communities.
- Based on five project case studies, **conservative estimates of local government adaptation actions delivered benefits of between at least \$0.8 and \$3.1 per \$1 of investment.** Cost-benefit analysis in respect to climate adaptation refers to **avoided costs** and benefits gained, not financial return.
- When modelled at the national scale, continued local government spending on adaptation at these levels would equate to at least \$400 million per year, or **\$2 billion invested in the 5 years to 2030.** This \$2 billion investment is estimated to benefit local communities by between **\$2.2 and \$4.7 billion.**
- **These benefits are on top of those derived** from councils factoring climate considerations into core council decision making – which are difficult to quantify.
- There is **critical need for ongoing funding for local governments** to incorporate climate considerations across all council work with their communities.
- **Secure, ongoing funding for councils will generate the best national return on investment for adaptation expenditure.** Larger projects currently rely on short-term funding which is inefficient and undermines capacity building.

Approach

The research took a mixed qualitative and quantitative approach.



Our economic modelling followed several phases to understand the return on investment for five case studies and estimating the national contribution of local government adaptation.

Cost-benefit analysis (CBA) of five case studies across Australia

- Case studies were selected to ensure a broadly representative sample of the type and scale of action across Australia.
- Each case study used a structured economic analysis that compared the base case (no adaptation) against the key actions undertaken as part of the program.
- Each case study was tested through a range of assumptions and scenarios to understand the key drivers of value.

An assessment of the national value of adaptation

- Understanding the value of adaptation action required information on current council expenditure on adaptation.
- Adaptation expenditure by councils was estimated through a limited survey of local councils and a review of annual expenditure reports for 30 councils.
- The national value of adaptation was conservatively estimated based on case study benefit-cost ratios and expenditure.

Literature review and benchmarking

- National and global studies were reviewed to validate case study results and ensure alignment with broader findings.
- Additional literature was assessed to understand the additional value of ongoing funding for adaptation.

How councils have been engaged

Project co-developed and delivered by ALGA with all seven state and territory local government associations.

Council activities from all states and the NT are represented in the analysis.

These represented

8 different natural resource management regions, demonstrating that councils are undertaking action across the nation and in response to diverse climatic drivers of change.



Economic modelling of 5 in-depth case studies.



219 examples

of local government adaptation action to assess the diversity of approaches and actions taken by councils which result from incorporating climate change considerations into their work.



Survey inviting 60 councils

to provide information on adaptation expenditure.

14 accepted our invitation.

What we found

What types of adaptation actions are councils taking?

Local governments implement a variety of strategies to address the effects of climate change on their communities and operations. Local government approaches relate to considerations of the risk, their remit, and the most effective response.



Risk: What are the problems and opportunities driven by a changing climate?

This is influenced by the climate hazards in the area, how things we value are exposed to those hazards, and factors that make some people or things differently or disproportionately at risk.



Remit: To what extent can local government address the risk or opportunity?

How issues fall in spheres of local government control, influence or concern, as driven by statutory obligations, agreements, and the community's vision and needs.



Response: What is the best use of local government strengths and resources to reduce the problems and seize the opportunities?

The diverse actions that local governments take to respond and reduce climate risks and seize opportunities in support of their communities.

Councils often use a suite of connected capabilities and activities based on their resourcing, capacity, statutory requirements and community input.

For example, undertaking climate risk assessment and writing an adaptation strategy is intended to inform broader decision making across council work, such as changing how road infrastructure is designed and delivered to account for intensifying climate hazards.

44% of councils in the sample are incorporating climate considerations within their governance, such as conducting climate risk assessments. These kinds of assessments are designed to help councils make climate-considerate decisions which are difficult to quantify but make a deeply significant contribution to climate adaptation.	▶ Example: City of Onkaparinga (SA) - Climate change risk assessment and climate response plan. A dedicated climate change risk assessment to identify climate-related gaps in the council's strategic and governance structures, culminating in the development of the Climate Change Response Plan 2022-2027.
Physical, nature-based and technological measures (like building sea walls) comprise 29% of the sample but usually depend on one-time grant funding.	▶ Example: City of Cockburn (WA) - C.Y. O'Connor Artificial Reef This reef was installed to reduce coastal erosion has reduced wave force and wave height while providing new habitat for ocean life.
24% of activities involve knowledge-based, behavioural, and cultural change measures, primarily through education or targeted information provision, to improve the community's understanding and decisions around climate hazards.	▶ Example: Northern Rivers councils (NSW) - Tackling Mosquitos Together A coalition of Northern Rivers councils developed a behavioural change program aimed at reducing residents' risk of impact from mosquito carrying illnesses; risks which are exacerbated by a warming climate.
Regulatory, economic, and financial measures constitute the smallest portion of the activities analysed, accounting for 5%. This underrepresentation may stem from insufficient data or the challenges of implementing measures, such as amending planning to relocate assets away from risk, without broader support.	▶ Example: City of Darebin (VIC) - Solar Savers The council implemented a financing model using council rates to help low-income households access solar energy. This approach attracted private investment through bank partnerships and highlighted the benefits of shared services in reducing risks and resource burdens for participating councils.

What is the value of local government adaptation on a national scale?

The most important value that councils deliver for national adaptation is their knowledge of communities, uniquely positioning them to broker collaboration and support those most susceptible to impacts.

Conservative modelling of the quantifiable benefits of 5 selected projects shows that local government adaptation actions deliver significant public benefits of between **\$0.8 and \$3.1 per \$1 of investment** (in current day terms).

Estimated Australian local government expenditure on adaptation activities is at least **\$400 million per annum, or \$2 billion over 5 years**. This \$2 billion investment is estimated to benefit local communities by between **\$2.2 and \$4.7 billion** in net present value terms.

It is also difficult to quantify the costs and benefits associated with building knowledge and skills to understand climate change's impact on council work, and mainstreaming climate knowledge into decision making.

Additional funding of \$400 million per year from the Australian Government would more than double the benefits of local government adaptation.

- Increased planning activities allowing better targeted actions and longer-term investment
- Increased council capability and skills
- Increased efficiencies and reduced costs of delivery
- Reduced risks to achieving project outcomes
- Increased likelihood of achieving higher benefit-cost ratios from investment

Here is a break down of benefits and avoided costs associated with case studies.

Case study	Category of action (see typology in report)	Dollar benefits per dollar of cost	Key public benefits
City of Darwin (NT): Urban Cooling	Physical and technological measures	\$1.3 - \$3.1 benefit per \$1 cost	  
Lockyer Valley Regional Council (Qld): Flood Management	Economic and financial measures	\$1.0 - \$1.5 benefit per \$1 cost	  
City of Hobart (Tas): Bushfire Resilience	Knowledge-based, behavioural and cultural change measures	\$0.8 - \$1.6 benefit per \$1 cost	   
Moyne Shire Council (Vic): Coastal Hazard Management	Regulatory measures	\$1.2 - \$2.7 benefit per \$1 cost	  
Buloke Shire Council (Vic): Urban Cooling	Physical and technological measures	\$1.1 - \$2.5 benefit per \$1 cost	 



health and wellbeing



ecosystem services



recreation and amenity



avoided property damage



avoided emergency response costs

Case study: City of Darwin's Greening Darwin Strategy

The 2030 Greening Darwin Strategy⁴ includes actions to increase tree canopy coverage across heat-vulnerable and cyclone-prone areas. The strategy and planned tree planting program provides opportunities for the City to plant cyclone-resilient, climate-appropriate tree species in suburbs with low canopy cover and high vulnerability to heat.



Value of adaptation action

For every \$1 spent the local community will receive between **\$1.3 and \$3.1 in benefits**, of which:

-  **68-85%** of benefits are due to avoided fatalities and healthcare costs during heatwaves
-  **1-2%** of benefits from environmental benefits like increased carbon sequestration such as reduced air pollution, increased carbon sequestration, avoided stormwater runoff
-  **15-27%** of benefits are from the enhanced aesthetic and recreational value of public spaces

Value of adaptation planning activities

- Planting trees in the most vulnerable suburbs significantly reduces fatalities and healthcare costs, more than doubling the benefit per tree planted
- Planting cyclone resilient trees can reduce future tree planting and management costs following a cyclone event, reducing costs by up to 10% compared to planting non-resilient trees

How does local government adaptation contribute to national policy goals?

Local government adaptation is critical for protecting systems of national importance as identified by the First Pass National Climate Risk Assessment.

System of national importance	Examples of council contributions	Examples of national benefits
 Health and social support system	Providing safe community facilities where people can connect, seek relief and access services.	• Reduces demand on Australian Government and state/territory-funded healthcare and other support mechanisms (eg. Jobseeker) • Reduces underlying community vulnerability to disaster events.
 Infrastructure and built environment	Delivering and managing a significant proportion of Australia's critical infrastructure.	• Quality local roads and drainage improves flood resilience and reduce requests for support under Disaster Recovery Funding Arrangements (DRFA).
 Natural environment	Protecting and enhancing natural and culturally significant spaces to support human and ecological health outcomes.	• Protecting Matters of National Environmental Significance. • Supports healthier, more disaster resilient communities.
 Defence and national security	Delivering social and community development programs, as well as local emergency response and recovery.	• Social cohesion reduces underlying drivers of violent extremism. • Strong local emergency management reduces demands on Australian Government and Australian Defence Force.

⁴ https://www.darwin.nt.gov.au/sites/default/files/publications/attachments/1091987_CoD_GreeningDarwinStrategy_WEB.pdf



Download *Adapting Together: Local Government Leadership in a Changing Climate* from ALGA's website.



Join our webinar on Adapting Together

ALGA will host a free online webinar on **Wednesday 30 July from 2:30-3:30pm AEST** for councillors and local government staff to present the findings of this report and have an open discussion and share ideas.

More information and registration information are available on ALGA's website, under [Events](#).

Get in touch

Questions can be directed to ALGA's Policy Director – Environment, Eleanor Robson, at eleanor.robson@alga.asn.au.

This research was produced by:

Kieran Power, Stephanie Lyons and Charlotte Webster – Nation Partners

Martijn Gough and Sarah Leck – Ricardo

www.alga.com.au



MATTERS FOR INFORMATION

6.4 WILLIAMSTOWN AND LYNDOKH LANDCARE GROUP INC. - MINUTES OF MEETING

**Author: Executive and Project Support Officer
25/54355**

Minutes of the Williamstown and Lyndoch Landcare Group Inc. Meeting held 23 July 2025, are attached for information.

ATTACHMENTS

Attachment 1 Minutes - Williamstown and Lyndoch Landcare Group Inc - 23 July 2025 [!\[\]\(9c300fffd88bdb3763537ae0c20e64d3_img.jpg\) !\[\]\(1ed4903561218938ce4cb96a7ad57646_img.jpg\)](#)

SUPPORTING REFERENCES

Nil



Meeting Minutes

PO Box 694
Lyndoch, SA 5351

Purpose General Meeting

Prepared by Terry Redman

Phone No. 0418 857 915

Location Council Rooms,
29 Barossa Valley Way,
Lyndoch, SA 5351

Date 23 July 2025

Attendees

Angus Atkinson (Chair)
Terry Redman
Peter Henshaw
Tina Woods

Tracy Sinclair
Don Wegener

Quorum	Number of Ordinary members:	20% of Ordinary members	Attendees	Quorum ¹ achieved?
	14	2.8 (rounded up) 3	6	Yes

Distribution All current & life members, Chris Kruger (Executive Assistant, Development and Environmental Services The Barossa Council) and Kim Thompson.

File 20250723_GeneralMeetingMinutes.docx

Item		Action by	Date Due
1	Meeting Opened 7.32 pm.		
2	Apologies – Nelly Van Der Lerssel, Shirley Wegener, Kym Burton, Maria Burton, Margaret Puddy, Pam Cross		
3	Minutes of previous Meeting held 25 June 2025. Moved: Tina Woods, Seconded: Don Wegener – Carried unanimously		
4	Business Arising last meeting: No business arising.		



Meeting Minutes

4.1	Actions now closed		
	ACTION: WLLG Constitution Following acceptance of the revised Constitution in the general meeting held 25 June 20225, a "Change of Rules" application was lodged with the Consumer and Business Services (CBS) on 7 July 2025. The CBS has confirmed the "the Commission is satisfied that the Constitution conforms with the requirements of the Associations Incorporation Act 1985 (SA). The Constitution has been registered with Consumer and Business Services on 17 July 2025. A sealed copy of the registered Constitution was sent to us by email.		
4.2	Actions Still open:		
	ACTION: BBBFM," Lets chat Barossa" Podcast Tina Woods and Nelly Van Der Lerssel to contact BBBFM	Tina Woods Nelly Van der Lerssel	Aug 25
5	New Actions from Business arising this meeting: Nil		
6	Correspondence IN-		
	• Friends of Parks and Nature SA - ○ Wednesday Weekly mailout - • 02/07/2025, 09/07/2025, 16/07/2025, 23/07/2025 ○ Grant Writing Information Session – attend or "on-line" 23/07/2025 • Northern and Yorke – • Yakka News – 30/06/2025 • Rebecca Howard – Draft Barossa Water Allocation Plan released for Public Consultation • Liz Nannes - • Landcare Association of South Australia - • 05/06/2025 - What's next for Landcare SA. • 16/06/2025 – Update • DEW – • Pam Smith – 07/07/2025 – Update re member groups interested in having help from volunteers from the Bedford Group. • Pam Smith – 18/07/2025 – unique code for 2025/2026		

20250723_General Meeting Minutes.docx



Meeting Minutes

	• Green Adelaide Newsletter – • July 2025 • Consumer and Business Services – • 07/07/2025 – Notification of receipt of Application. • 17/07/2025 – Association Application decision • 17/07/2025 – Copy of sealed Constitution provided. • CBS Connect June 2025, 19/06/2025 • Gina McCulloch – Resident/Community Member – Seeking support from Landcare Groups to stop a major development in the Barossa. • Liz Baldwin – Garage Sale Trail November 2025 • Zoom session re Garage Sale Trail • Barossa Bushgardens – Penny Devlin – 21/07/2025 • 50 free plants offered to WLLG.														
	Correspondence OUT - Nil														
7	Chair Report – The Truck Gearbox: The issue has been corrected and the truck has returned to service. No permanent damage to the gearbox was found and we hope the issue will not recur. Total cost for oils and fluids for the service after the repair was approximately \$300. Many thanks again for Kym and Maria Burton for the use of their car transporter and workshop space/labour for the repair and service. Weed control: Opening rains have started germination of weed species. Mostly scabiosa and bridal creeper so far. Hand weeding of scabiosa and trial bridal creeper spraying have commenced. No significant maintenance issues other than limited track clearing due to trees falling over the path on the top track.														
8	Monthly Volunteer Hours Summary <table><tr><th>Tasks</th><th>FY25 YTD</th><th>JUNE 25</th></tr><tr><td>1. Admin Duties (Committee Members)²</td><td>154</td><td>10</td></tr><tr><td>2. Meetings, home & away</td><td>124</td><td>6</td></tr><tr><td>3. Promotions. (Tours, demos, etc.)</td><td>51</td><td></td></tr></table>	Tasks	FY25 YTD	JUNE 25	1. Admin Duties (Committee Members) ²	154	10	2. Meetings, home & away	124	6	3. Promotions. (Tours, demos, etc.)	51			
Tasks	FY25 YTD	JUNE 25													
1. Admin Duties (Committee Members) ²	154	10													
2. Meetings, home & away	124	6													
3. Promotions. (Tours, demos, etc.)	51														



Meeting Minutes

	4. Propagation (Sowing, planting out, seed collection, etc.)	nil	
	5. Weed & Pest Control	661	
	6. Construction & maintenance (Equipment, fencing, trails, buildings, etc.)	107	26
	7. Equipment design & manufacture (Seed boxes, displays, jigs, tools, etc.)	nil	
	8. Monitoring	179	38
	Totals	1274	80
	Tasks	FY26 YTD	JULY 25 (to 22/7/25)
	1. Admin Duties (Committee Members) ²	4	4
	2. Meetings, home & away		
	3. Promotions. (Tours, demos, etc.)		
	4. Propagation (Sowing, planting out, seed collection, etc.)		
	5. Weed & Pest Control	40	40
	6. Construction & maintenance (Equipment, fencing, trails, buildings, etc.)	40	40
	7. Equipment design & manufacture (Seed boxes, displays, jigs, tools, etc.)		
	8. Monitoring	10	10
	Totals	94	94



Meeting Minutes

9	Treasurers Report – As presented by Tina Woods Moved: Terry Redman, Seconded: Don Wegener – Carried unanimously. Monthly Income & Expenditure – since last General Meeting <table><tr><td></td><td>JUN 25</td><td>JUL 25 (as at 22/7/25)</td></tr><tr><td>Balance Brought Forward</td><td>\$ 3,618.78</td><td>\$ 3,618.81</td></tr><tr><td>Income</td><td>\$ 0.03</td><td>\$ -</td></tr><tr><td>Expenses</td><td>\$ -</td><td>\$ 2,155.55</td></tr><tr><td>End Month Balance</td><td>\$ 3,618.81</td><td>\$ 1,463.26</td></tr></table> Account Balances – since last General Meeting <table><tr><td></td><td>JUN 25</td><td>JUL 25 (as at 22/7/25)</td></tr><tr><td>Administration</td><td>\$ 2,732.09</td><td>\$ 1,326.54</td></tr><tr><td>Credit Union Share</td><td>\$ 2.00</td><td>\$ 2.00</td></tr><tr><td>Project No.2 (Altona)</td><td>\$ 884.72</td><td>\$ 134.72</td></tr><tr><td>Total End Month Balance</td><td>\$ 3,618.81</td><td>\$ 1,463.26</td></tr></table> Notes: - At beginning of FY26, \$1000 reallocated from the Admin bucket to the Project No.2 bucket. Petty Cash – to be reconciled for AGM.		JUN 25	JUL 25 (as at 22/7/25)	Balance Brought Forward	\$ 3,618.78	\$ 3,618.81	Income	\$ 0.03	\$ -	Expenses	\$ -	\$ 2,155.55	End Month Balance	\$ 3,618.81	\$ 1,463.26		JUN 25	JUL 25 (as at 22/7/25)	Administration	\$ 2,732.09	\$ 1,326.54	Credit Union Share	\$ 2.00	\$ 2.00	Project No.2 (Altona)	\$ 884.72	\$ 134.72	Total End Month Balance	\$ 3,618.81	\$ 1,463.26		
	JUN 25	JUL 25 (as at 22/7/25)																															
Balance Brought Forward	\$ 3,618.78	\$ 3,618.81																															
Income	\$ 0.03	\$ -																															
Expenses	\$ -	\$ 2,155.55																															
End Month Balance	\$ 3,618.81	\$ 1,463.26																															
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Administration	\$ 2,732.09	\$ 1,326.54																															
Credit Union Share	\$ 2.00	\$ 2.00																															
Project No.2 (Altona)	\$ 884.72	\$ 134.72																															
Total End Month Balance	\$ 3,618.81	\$ 1,463.26																															
10	Petty Cash: – as presented by Angus Atkinson Donations: 26/06/2025 \$5.00 17/07/2025 \$25.00 Balance: 17/07/2025 - \$159.35.																																
11	Work Health and Safety: Nil																																
12	Publicity: Facebook - Regular updates continuing. 659 followers.																																

20250723_General Meeting Minutes.docx



Meeting Minutes

	• Lyndoch Grapevine ○ Standing Advertisement • Willy Wagtail ○ Standing Advertisement		
13	General Business: • Birds SA Walk: A recent BirdsSA walk was held at the Reserve on 12 July. The walk was led by a Landcare volunteer and a further 8 people attended. The weather was cold but sunny and a total of 39 different bird species were identified. • Woody Weeds Workshop: Workshop scheduled for 11/07/2025 by Landscapes SA Northern and Yorke was cancelled due to inclement weather. Waiting to be advised of new date.		
14	Key Dates for 2025 – • St Jakobi - school visits ○ 31/07/2025 ○ 7/8/2025 ○ 4/9/2025 ○ 30/10/2025 ○ 17/11/2025		
15	Next Meeting – The next Meeting will be Wednesday 28th August 2025, Council Rooms, 29 Barossa Valley Way, Lyndoch, SA.		
16	Meeting Closed: .8.07 pm		

Notes-

1. Under the Constitution dated 26 June 2025 – A **quorum** (that is the minimum number of members that must be present at a general meeting to make the proceedings of that meeting valid) shall be determined as 20% of the number of Ordinary Members.

	Name	Signature	Date
Member who presided over the meeting which these minutes record:		I confirm that these minutes are an accurate record of the proceedings of the meeting:	
Member who presided at the meeting where these minutes are confirmed:			

20250723_General Meeting Minutes.docx



Meeting Minutes

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MATTERS FOR INFORMATION

6.5 DEVELOPMENT APPLICATIONS REPORT - QUARTER 2 - APRIL TO JUNE 2025

**Author: Administrative and Technical Support Officer
25/55089**

The following data provides a snapshot of development application activity for the second quarter of 2025, 1 April to 30 June 2025 calendar year. The data includes numbers of development applications by category and the timeframes for assessment.

In total for the second quarter of 2025, there were 199 development applications submitted and 204 development applications lodged. Submitted refers to development applications that are received within the Planning SA Portal but not yet verified and fees paid.

Consent types with average number of days

Decision		
Consent Type	Total Consent	Average Days
Building	56	7.18
Land Division	0	0
Planning	162	20.09
Planning and Land Division	8	51.25
Total	226	18.00

Planning Consent by Development Category

Decision		
Consent Type	Total Consent	Average Days
Accepted	16	5.81
Deemed to Satisfy	30	4.10
Dev Category not assigned	0	0
Exempt	0	0
Other	0	0
Performance Assessed	180	21.39
Total	226	18.00

Average Days per development decision

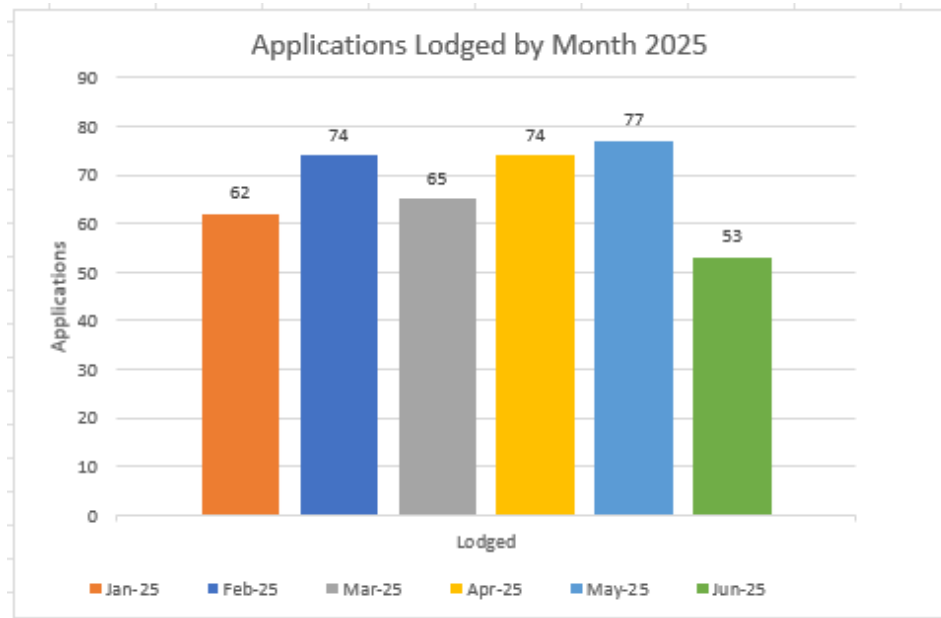
DA Status	Number of DAs	Average Days
Granted	226	18.00
Refused	0	0
Total	226	18.00

Total consents (inclusive of Development Act applications)

Consent Type	Total Consents Lodged	Total Consent Decisions
Planning	161	162
Building	59	56
Land Division	0	0
Planning and Land Division	12	8

The below graphs show the number of development applications lodged per month between 1 January 2025 to 30 June 2025 and assessment timeframes for Planning and Building Consent expressed in average days.

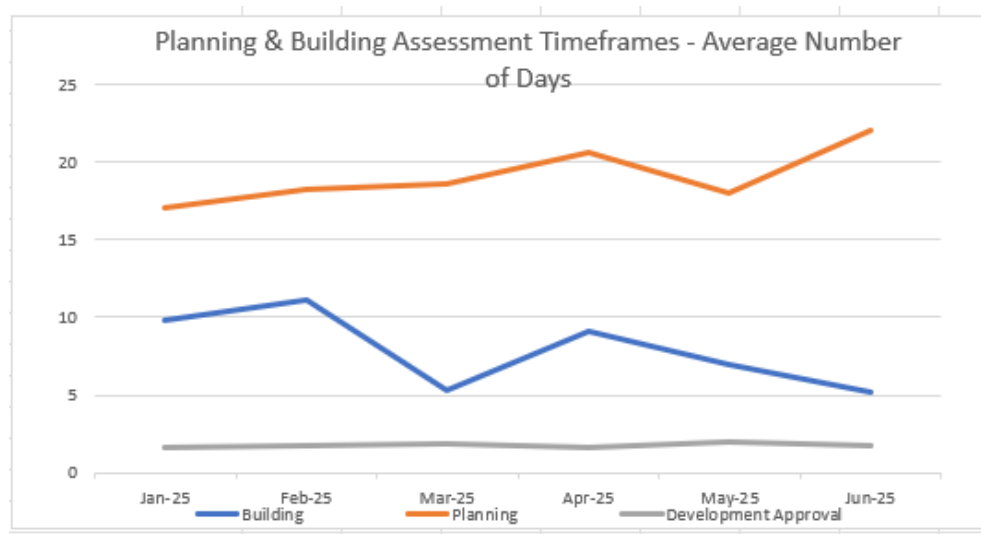
Number of Applications Lodged for the period 1 January 2025 to 30 June 2025:



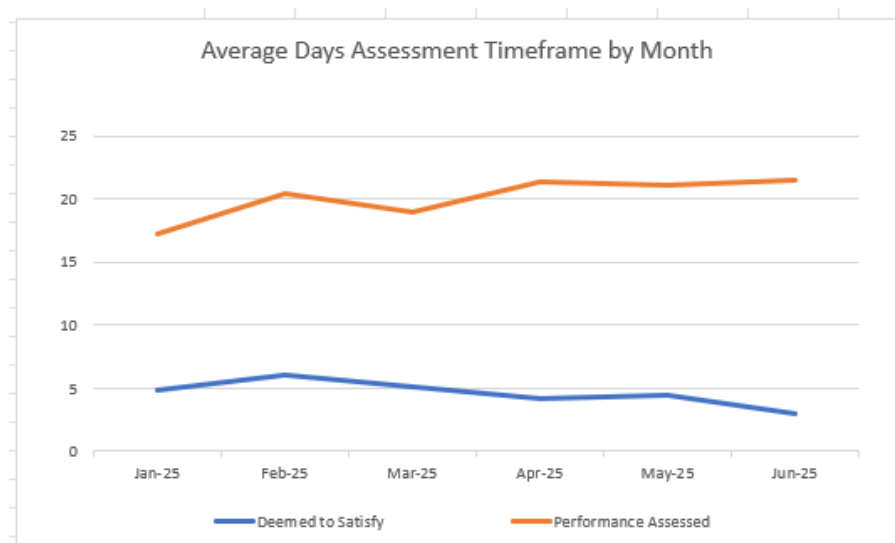
The statutory assessment timeframe for Planning Consent is 20 business days for straight forward applications, 20 business days for Building Consent and five business days for the granting of Development Approval.

Some applications for Planning Consent are subject to referrals or public notification. For applications involving public notification and/or referrals, typically the referral timeframe is 70 business days.

Assessment Timeframe - Planning and Building Consent – average number of days:



Planning Consents – Average Days by Development Category



ATTACHMENTS

Nil

MATTERS FOR INFORMATION

6.6 RESIDENTIAL HARD WASTE PROGRAM - SUMMARY REPORT FOR FINANCIAL YEAR 2024 - 2025

**Author: Sustainability Officer
25/55225**

To inform Council of the results of the Residential Hard Waste Program (the Program) for financial year 2024 – 2025.

Two campaigns were facilitated that provided opportunity for residential properties to register for a direct kerbside collection (townships only) or a disposal voucher (rural and townships). 1000 kerbside and 1000 vouchers were made available over the financial year.

Overall, the Program was undersubscribed. Advertising and promotion of the program was extensive and campaign timings were consistent with last financial year. The percentage of redeemed vouchers, as compared to vouchers claimed, remained consistent with previous campaigns.

A slightly later commencement date will be trailed to align with day-light savings change to see if that improves up-take for the first campaign of financial year 2025 – 2026. A recommendation to increase the value of the voucher will be proposed in budget 2026 – 2027 to remain competitive with landfill disposal costs.

A summary of measures and results of The Program is presented in Table 1.

Table 1: Summary of the measures and results of Residential Hard Waste Program for financial year 2024 – 2025.

Measures	Campaign dates	Kerbside Collection	Vouchers
Redemption rate	September 2024 – December 2024	500 budgeted. 367 serviced. 73.4% utilisation.	500 vouchers budgeted. 367 vouchers claimed. 238 vouchers redeemed (64%).
	April 2025 – June 2025.	500 collections budgeted. 235 serviced. 47% utilisation.	500 vouchers budgeted. 283 vouchers claimed. 153 vouchers redeemed (54%).
Cost of collection	September 2024 – December 2024	\$10,745	\$ 4,400 Springton 2 extra opening days
	April 2025 – June 2025	\$ 6,880	\$ 4,400 Springton 2 extra opening days
Disposal costs	September 2024 – December 2024	\$ 7,163 37 tonnes of material disposed.	\$ 8,700 Springton \$ 7,499 Other suppliers
	April 2025 – June 2025	\$ 5,231 20 tonnes of material disposed.	\$ 5,664 Springton \$ 4,840 Other suppliers
Sub total cost (ex. GST)		\$30,019	\$35,503
		Total cost (ex. GST)	\$65,522
Marketing costs were additional. All costs incurred for The Program were within budget.			

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil

DEBATE REPORT

7.2 Corporate Services, Strategy and Innovation

7.2.1 MONTHLY FINANCE REPORT AS AT 31 JULY 2025

**Author: Senior Accountant
25/55124**

PURPOSE

The monthly finance update report as at 31 July 2025 provides information on the financial position and performance of the Council, including notes on material trends and transactions.

RECOMMENDATION

That Council receives and notes the monthly finance update report as at 31 July 2025, as provided in Attachment 1.

REPORT

The monthly finance report as at 31 July 2025 is at Attachment 1. It should be noted that there are still ongoing 2024-25 end of year transactions being processed, which may affect the actual balances presented here (e.g. accrued expenses and income).

This report has been prepared comparing the year-to-date actuals at the end of the period, to the original adopted 2025-26 budget.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 Monthly Finance Report Council July 2025 [↓](#) 

Supporting references

Nil

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Corporate Plan

BS6 Finance - Provision of financial and budgetary accounting services, treasury and investment services, management reporting, reconciliation and taxation services, asset accounting, internal control, accounts payable and receivable services

Legislative Requirements

Nil

RISK MANAGEMENT CONSIDERATIONS

These statements are qualitative in nature and designed to provide an indication of Council's general position when deciding to take or retain risk in pursuit of its objectives.

1. SERVICE DELIVERY

Refers to the delivery of services to the community, which includes the systems and physical assets that enable provision of these services, including structures (such as roads, buildings and facilities) as well as IT infrastructure, plant, vehicles & other equipment.

Monthly monitoring of financial performance ensures Council is in a position to ensure budget and expenditure are aligned to meet approved levels of service.

2. SUSTAINABILITY & ENVIRONMENT

Relates to measures to preserve, protect and minimise impact on the natural environment, including sacred and indigenous lands, flora, fauna, heritage, water, waste, hazardous materials and pollution.

Nil

3. FINANCIAL

Refers to planning and control of Council's budget to align with the sustainable achievement of the desired outcomes articulated in its Community Plan.

To enable Council to make effective and strategic decisions, a high-level monthly finance report is provided for Council's noting.

4. PEOPLE

Relates to recruitment, retention, wellbeing and safety of employees and volunteers and engagement and management of contractors as well as the wellbeing and safety of the community.

Nil

5. REPUTATION

Relates to policy, decisions, actions and circumstances that may cause Council to lose credibility with the community, ratepayers, key stakeholders, other levels of government and its own employees and contractors.

Nil

COMMUNITY ENGAGEMENT

Community consultation was undertaken as part of the original budget adoption process for 2025-26, as required by the relevant legislation. This report is advising Council of the monthly finance position compared to that budget.

MONTHLY FINANCE REPORT

AS AT 31 July 2025

For Year Ending 30 June 2026

	Notes	% Actual Expenditure to Original Budget	Original Budget (Full-Year) \$'000	Actual Result (Year-to-Date) \$'000
Uniform Presentation of Finances				
OPERATING ACTIVITIES:		Operating		
Operating revenue			52,900	42,029
<i>Less: Operating expenses</i>		3.17%	(53,078)	(1,684)
Operating Surplus / (Deficit)			(178)	40,345
CAPITAL ACTIVITIES:				
Net Outlays on Existing Assets		Capital		
Capital expenditure on renewal and replacement of existing assets	1	0.58%	(21,999)	(127)
<i>Add back: Depreciation, amortisation & impairment</i>			11,615	968
<i>Add back: Proceeds from sale of replaced assets</i>			344	0
Subtotal			(10,040)	841
Net Outlays on New and Upgraded Assets				
Capital Expenditure on new and upgraded assets	1	9.05%	(22,717)	(2,056)
<i>Add back: Amounts received specifically for new and upgraded assets</i>			5,623	119
Subtotal			982	(1,937)
Net Lending/(Borrowing) for the Financial Year			(9,236)	39,249
Total % Capital Budget Spent		4.88%		

NOTES

- 1) 2025-2026 capital expenditure to end of July includes:
 - Sealed roads - \$0.036

DEBATE REPORT

7.3 Infrastructure and Environmental Services

7.3.1 MOSS SMITH ROAD BRIDGE EDEN VALLEY - BRIDGE UPGRADE

**Author: Manager, Engineering Services
25/54252**

PURPOSE

A report was requested by Council on options for the upgrade of the Moss Smith Road bridge to be considered by Council in future budget deliberations.

RECOMMENDATION

That Council progress the proposal for replacement of the Moss Smith Road bridge with a cost-effective precast beam bridge construction methodology, and that this be developed to a level of detailed design and construction cost estimate for consideration by Council in a future financial year capital bridge upgrade budget.

REPORT

Background and Introduction

The existing Moss Smith Road bridge, constructed in 1937, traverses the Marne River and connects the rural area between Rhine Park Road and Shearers Road, Eden Valley. See general locality plan [Attachment 1](#).

With reference to The Barossa Council Bridge Audit performed by WSP, dated February 2018, the Moss Smith Road bridge is in poor condition with major structural defects and safety deficiencies. The main components of the structure have reached end of life and do not meet current bridge design standards for safe vehicular loading or road widths. As a result, there is a Bridge Load Limit of 3 Tonnes, which accommodates only up to equivalent car traffic loads.

A local area community meeting was held onsite on 5 September 2024 with strong community opinion expressed for retaining a bridge type structure for regular 42 tonne 19m semitrailer truck traffic at a 100-year Marne River flood level of service.

Within the 2023/2024 financial year budget, Council engaged Wallbridge Gilbert Aztec (WGA) consulting engineers to undertake concept design options for the upgrade of the Moss Smith Road bridge, with 11 possible bridge upgrade or replacement options determined.

Discussion

The land surrounding the Moss Smith Road bridge is primarily large acre grazing farmland with sparse rural residential land uses which is not expected to significantly change in the foreseeable future.

The average daily traffic count measured on Moss Smith Road at the bridge in 2023 was an average of 22 vehicles per day. There have been no recorded crashes at the bridge site. The land is classified as a high fire risk area, which will require area wide evacuation access and egress at times of catastrophic fire risk.

The Marne River has a significant upstream catchment with high flood levels experienced, as evidenced by the level of bridge abutment rock erosion. The anecdotal memory of the highest water level is approximately the existing bridge deck level. Empirical analysis of catchment hydrology and hydraulic flows and levels have not been investigated further.

A presentation at The Barossa Council Workshop held 2 March 2025 outlined the current bridge condition and upgrade options. Refer to the Council Workshop presentation [Attachment 2](#).

At the Council Workshop, it was expressed that the following bridge replacement options warranted further review for consideration at a future Council meeting:

- "M-Lock Bridge System"
- Low profile box culvert crossing
- Low profile floodway with baseflow pipe

Council staff subsequently reviewed these options with the assistance of WGA consulting engineers and the quantity surveyor. Below is a summary of the benefits and concept construction cost estimates:

"M-Lock Bridge System". Refer concept plan [Attachment 3](#).

The "M-Lock Bridge System" consists of modular precast concrete beams connected together to a compliant width for single lane 19 m semitrailer truck vehicles, with new concrete wing abutments and protective railing. This is of similar construction to the North Para River bridge on Research Road, Nuriootpa.

The new structure would be constructed southerly adjacent to the existing bridge within the existing road reserve without the need for land acquisition.

This option provides the most benefits in terms of cost-effective construction, design life, design loading, approximate 100 year high water level of service, minimal maintenance and low impact on the waterway.

The approximate construction cost for a "M-Lock Bridge System" is estimated to be \$1,085,000 with a 40% project contingency, excluding internal project management costs.

Low profile culvert crossing. Refer concept plan [Attachment 4](#).

A lower cost option with less benefit is a low-profile multi-cell box culvert crossing, constructed southerly adjacent to the existing bridge within existing road reserve and again without the need for land acquisition. The construction would be to a compliant width for single lane 19 m semitrailer truck vehicles, with a concrete deck at least above the high pool level water level of the dam, new concrete wing abutments and protective railings.

This option provides a reduced level of service, with the culvert crossing closed in frequent storm events due to high water levels over the road carriageway. The alternative detour route at times of high-water level is up to 15 km distance via Rhine Park Road or Shearers Road, and Eden Valley Road.

The approximate construction cost for a low-profile culvert crossing is currently estimated to be \$706,000 with a 40% project contingency, excluding internal project management costs.

Low profile floodway with baseflow pipe. Refer concept plan at end of Council Workshop presentation as per Attachment 1.

Additional investigation was requested on feasibility for construction of a low-profile concrete floodway crossing with a base flow pipe. This would be of similar construction to the culvert crossing on Memorial Drive, Nuriootpa; Jane Place, Tanunda, and at numerous other locations in the region.

The low-profile floodway would need to cross the river either upstream, outside of the dam storage extent, or downstream, well clear of the damaging high energy overflow of the concrete weir. Either placement would be problematic and would require considerable land acquisition and extensive road realignment / reconstruction works.

This option provides a further reduced level of service, with the ford crossing closed more frequently than the above low profile culvert option, due to more frequent high-water levels. The alternative detour remains up to 15 km distance.

The complexity of this option is compounded further by the extensive surface level granite rock in the area making cut construction works very expensive and the need for major Telstra communication relocation costs.

A detailed costing for the low-profile floodway with baseflow pipe has not been pursued further due to the inherent difficulties in feasibility, construction cost and community expectation.

Summary and Conclusion

The Moss Smith Road bridge warrants replacement, as expressed at the September 2024 community meeting and the March 2025 Council Workshop.

A replacement bridge option was considered to provide the most benefits in terms of cost-effective construction, design life, design loading, high water level of service, minimal maintenance and low impact on the waterway. The most effective construction methodology was found to be the "M-Lock Bridge System", consisting of modular precast concrete beams, with new concrete wing abutments and protective railing.

After significant investigation, Council staff recommend that Council progress the proposal for replacement of the Moss Smith Road bridge with a cost-effective precast beam bridge construction methodology, and that this be developed to a level of detailed design and construction cost estimate for consideration by Council in a future financial year capital bridge upgrade budget.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1	Moss Smith Road Bridge, Locality Plan and detour route ↓ 
Attachment 2	Moss Smith Road Bridge - Powerpoint Presentation - Council Workshop 2 April 2025 ↓ 
Attachment 3	Moss Smith Road Bridge - WGA240306-SK-ST-0010_A-M-Lock 15% Design Sketch - 6 June 2025 ↓ 
Attachment 4	Moss Smith Road Bridge Upgrade - WGA240306-DR-CV-Low Level Culvert 15% Design Drawings - 6 June 2025 ↓ 

Supporting references

Nil

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS**Corporate Plan**

CS3 Assets - Planning, construction, maintenance and operation of Council's assets (Transport, Bridges, Community Wastewater Management System, Community, Cultural, Recreation and Stormwater)

Legislative Requirements

Nil

RISK MANAGEMENT CONSIDERATIONS

These statements are qualitative in nature and designed to provide an indication of Council's general position when deciding to take or retain risk in pursuit of its objectives.

1. SERVICE DELIVERY

Refers to the delivery of services to the community, which includes the systems and physical assets that enable provision of these services, including structures (such as roads, buildings and facilities) as well as IT infrastructure, plant, vehicles & other equipment.

The Moss Smith Road bridge serves as a rural local area access route. There is strong community support for retaining a bridge type structure for 19 m semitrailer truck traffic at a 100-year flood level of service for farm and emergency vehicle access.

2. SUSTAINABILITY & ENVIRONMENT

Relates to measures to preserve, protect and minimise impact on the natural environment, including sacred and indigenous lands, flora, fauna, heritage, water, waste, hazardous materials and pollution.

The proposed bridge option least impacts the local watercourse, relative to the other culvert options, although the watercourse is already significantly impacted by the existing dam structure.

3. FINANCIAL

Refers to planning and control of Council's budget to align with the sustainable achievement of the desired outcomes articulated in its Community Plan.

Nil

4. PEOPLE

Relates to recruitment, retention, wellbeing and safety of employees and volunteers and engagement and management of contractors as well as the wellbeing and safety of the community.

Nil

5. REPUTATION

Relates to policy, decisions, actions and circumstances that may cause Council to lose credibility with the community, ratepayers, key stakeholders, other levels of government and its own employees and contractors.

Nil

COMMUNITY ENGAGEMENT

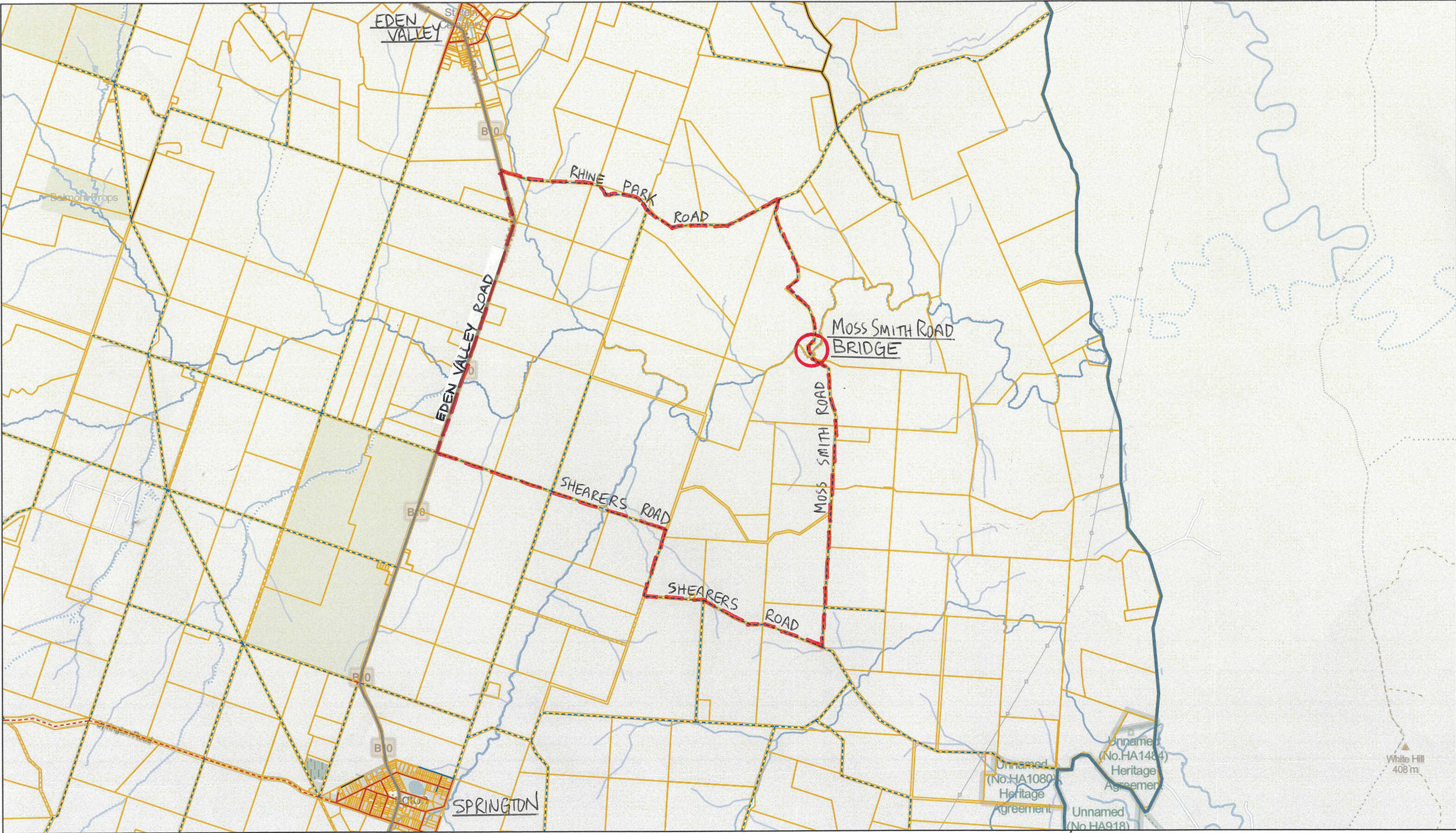
A letter was sent to landowners soliciting feedback regarding the bridge, future upgrade and level of service options.

A local area community meeting was held onsite on 5 September 2024 with strong community opinion expressed for retaining a bridge type structure for regular truck traffic at a 100-year flood level of service.

Current Time: 31/01/2025 5:15 PM

Moss Smith Road Bridge - Alternative

While every effort has been made to ensure the accuracy of the product, location and attribute data can not be guaranteed. Council accepts no responsibility for any errors or omissions. Any feedback on omissions or errors would be appreciated.



Moss Smith Road Bridge Eden Valley

An outline of current condition and future upgrade options

March 2025

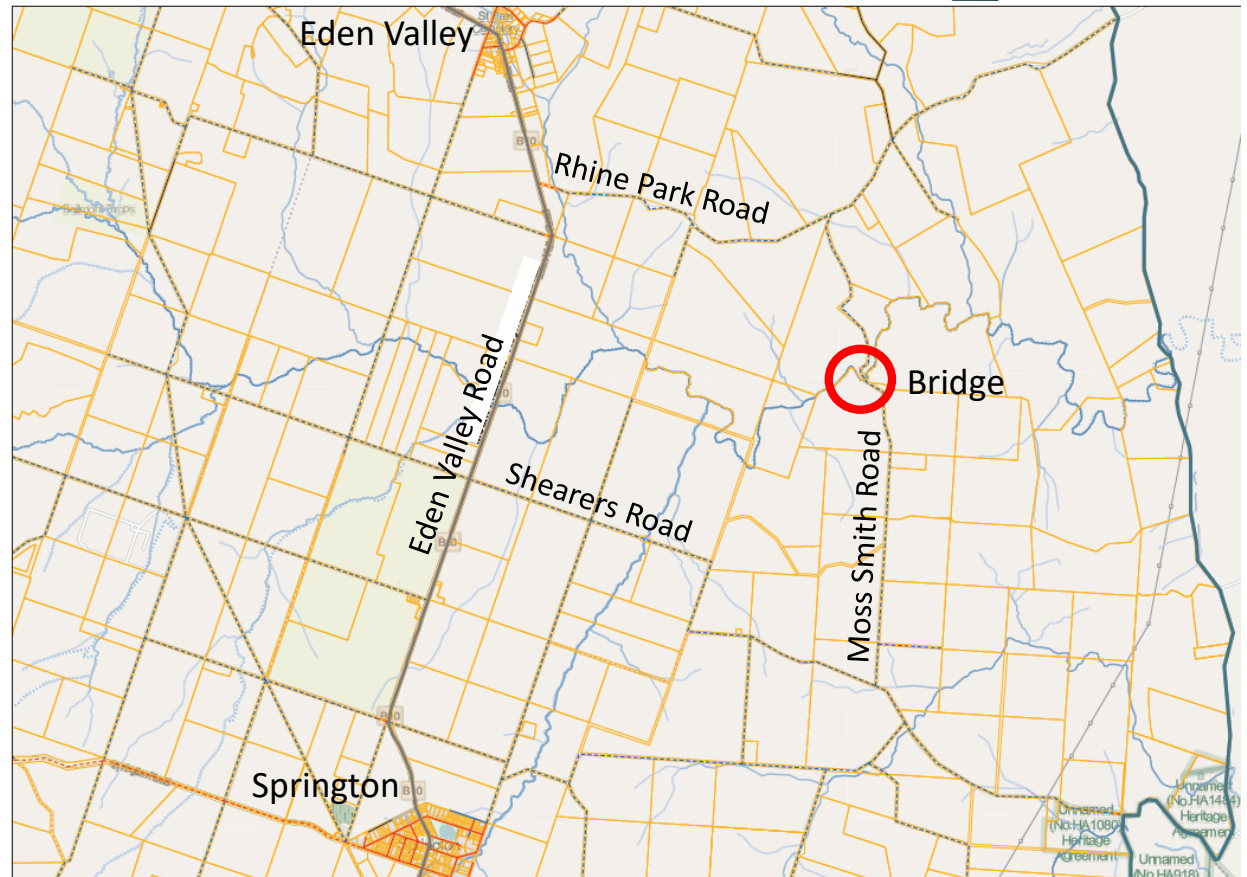
Background

Moss Smith Road Bridge,
Eden Valley:

- traverses the Marne River
- connects the rural area between Rhine Park Road and Shearers Road
- Constructed in 1937

Bridge ID - B1

Bridge Asset – 16735



Background

Existing Bridge structure:

- **Stone abutments**
- **Steel bearers**
- **Timber deck**
- Nominal safety barriers
- 5 Tonne Load Limit (car only)
- Very dilapidated and poor condition
- Is at end of useful life

Single lane width for Community access
Low traffic Counts – 22 vehicles per day
No recorded crash history



Background

Existing Bridge structure:

- Stone abutments
- Steel bearers
- Timber deck
- **Nominal safety barriers**
- **5 Tonne Load Limit (car only)**
- Very dilapidated and poor condition
- Is at end of useful life

Single lane width for Community access
Low traffic Counts – 22 vehicles per day
No recorded crash history



Background

Existing Bridge structure:

- Stone abutments
- Steel bearers
- Timber deck
- Nominal safety barriers
- 5 Tonne Load Limit (car only)
- **Very dilapidated and poor condition**
- **Is at end of useful life**

Single lane width for Community access
Low traffic Counts – 22 vehicles per day
No recorded crash history



Community Consultation

On site local area community meeting held 5 September 2024.

Strong community spirit and opinions were expressed for retaining and upgrading bridge.

Despite 5 tonne Bridge Load Limit, two 13 tonne CFS trucks traversed the bridge to and from the meeting.



Community Consultation

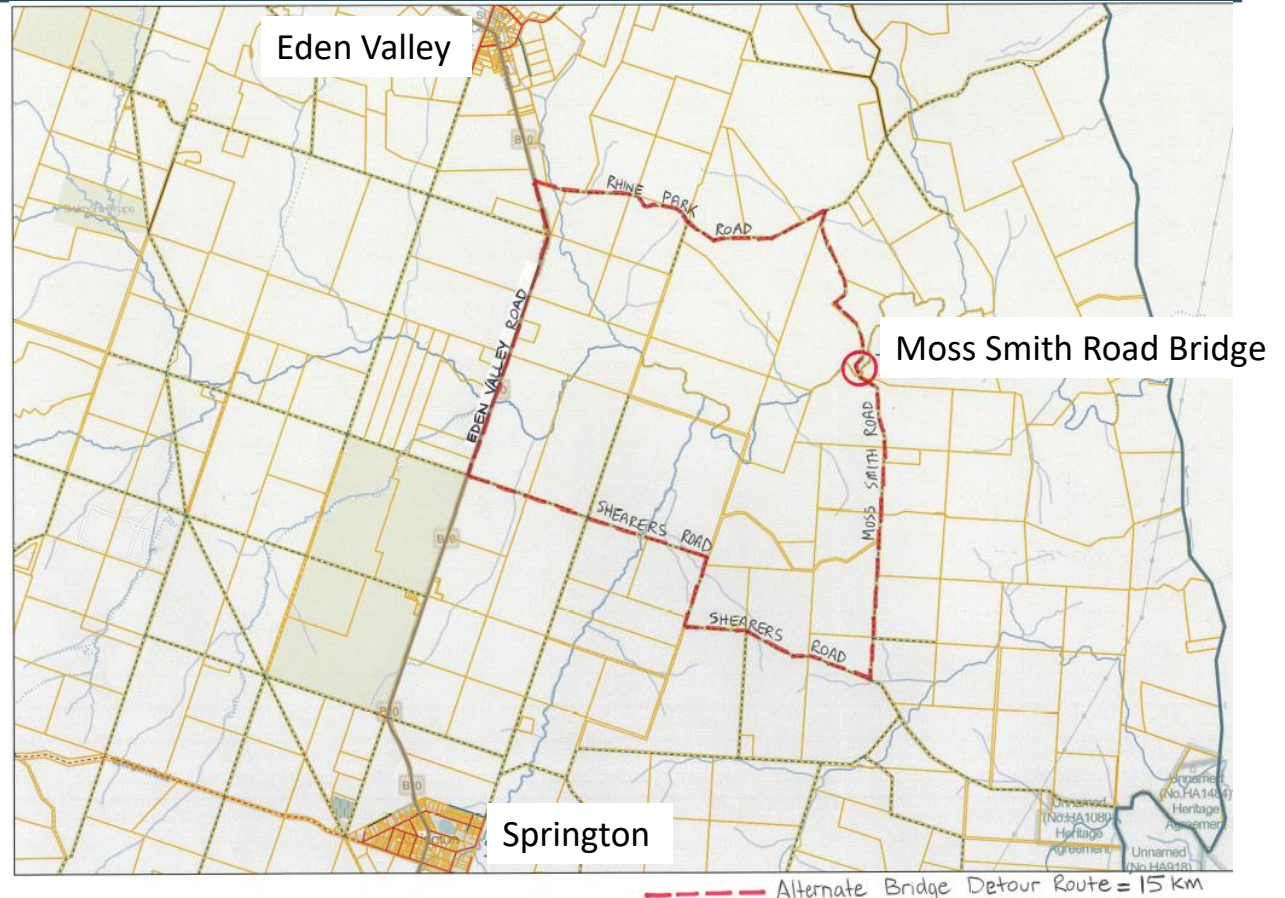
Common themed feedback from local community:

- Keep bridge open for local community access.
- Increase the load rating and level of service to allow access for:
 - Local community emergency evacuation ie. In case of fire or ambulance
 - CFS trucks and other emergency vehicles
 - General truck transport and farm machinery
 - Rubbish truck



Detour Route

Without the Moss Smith Road Bridge over the Marne River, the alternative access detour is up to 15 kilometres extra travel distance, via Rhine Park Road or Shearers Road, and Eden Valley Road.



Options Assessment

Wallbridge Gilbert Aztec (WGA) performed an assessment of upgrade or replacement options:

11 possible bridge options were reviewed and refined, with consideration to:

- Bridge code compliance (AS 5100.1)
- Low future maintenance
- 100-year design life
- Hydraulic impact
- Benefit / cost comparison

Also:

- Increase bridge deck width by 400mm, from 3.8 metres to 4.2 metres
- Increase load rating to allow for single lane truck vehicles where possible
- Maintain bridge deck height, notionally above 1 in 100 year flood levels



Options Assessment

11 possible bridge upgrade or replacement options:

- A. Repair existing structure or replace like for like, as required.
- B. New concrete deck. Maintain existing girders. Concrete line abutments.
- C. New Fibre Reinforced Plastic (FRP) deck. Maintain existing girders. Concrete line abutments.
- D. New concrete deck composite with new steel beams. New support structure.
- E. New Fibre Reinforced Plastic (FRP) deck, on new steel beams. New support structure.
- F. New prestressed planks with insitu composite deck. New support structure.
- G. New composite fibre technology (CFT) girders with cast in-situ deck. New support structure.
- H. Multi cell Box Culvert bridge replacement.
- I. “Humes” precast concrete arch culverts. New support structure.
- J. Multi cell pipe culvert replacement.
- K. Precast Modular system (ie “M-Lock” or similar). New support structure.

Options Assessment

5 optimum options were further analysed in detail, with inclusion of approximate cost range comparisons.

- A. Repair existing structure or replace like for like, as required.
- B. New concrete deck. Maintain existing girders. Concrete line abutments.
- D. New concrete deck composite with new steel beams. New support structure.
- G. New composite fibre technology (CFT) girders with cast in-situ deck. New support structure.
- H. Multi cell Box Culvert bridge replacement.
- K. Precast Modular system (ie “M-Lock” or similar). New support structure.

2 other options also considered include:

- A(*) Remedial works to the existing bridge - like for like
- Z. Flood way and low flow culvert with road realignment away from permanent water

Options Assessment

Concept Option A(*)

Remedial works of existing bridge, like for like:

- Replace timber deck and pavement with same
- Re-pointing existing stone abutments
- Rebuilding southwest wingwall, like for like
- Replace timber bearing plates and steel supports
- Clean and paint existing girders
- Like for like barrier replacement – not compliant
- Existing narrow 3.8m carriageway width maintained
- Existing 5 tonne Bridge Load Limit maintained (cars only)
- Notional cost \$500k

* Additional 15 - 20 years of life expected with this option



Options Assessment

Concept Option A

New concrete deck

Maintain existing girders

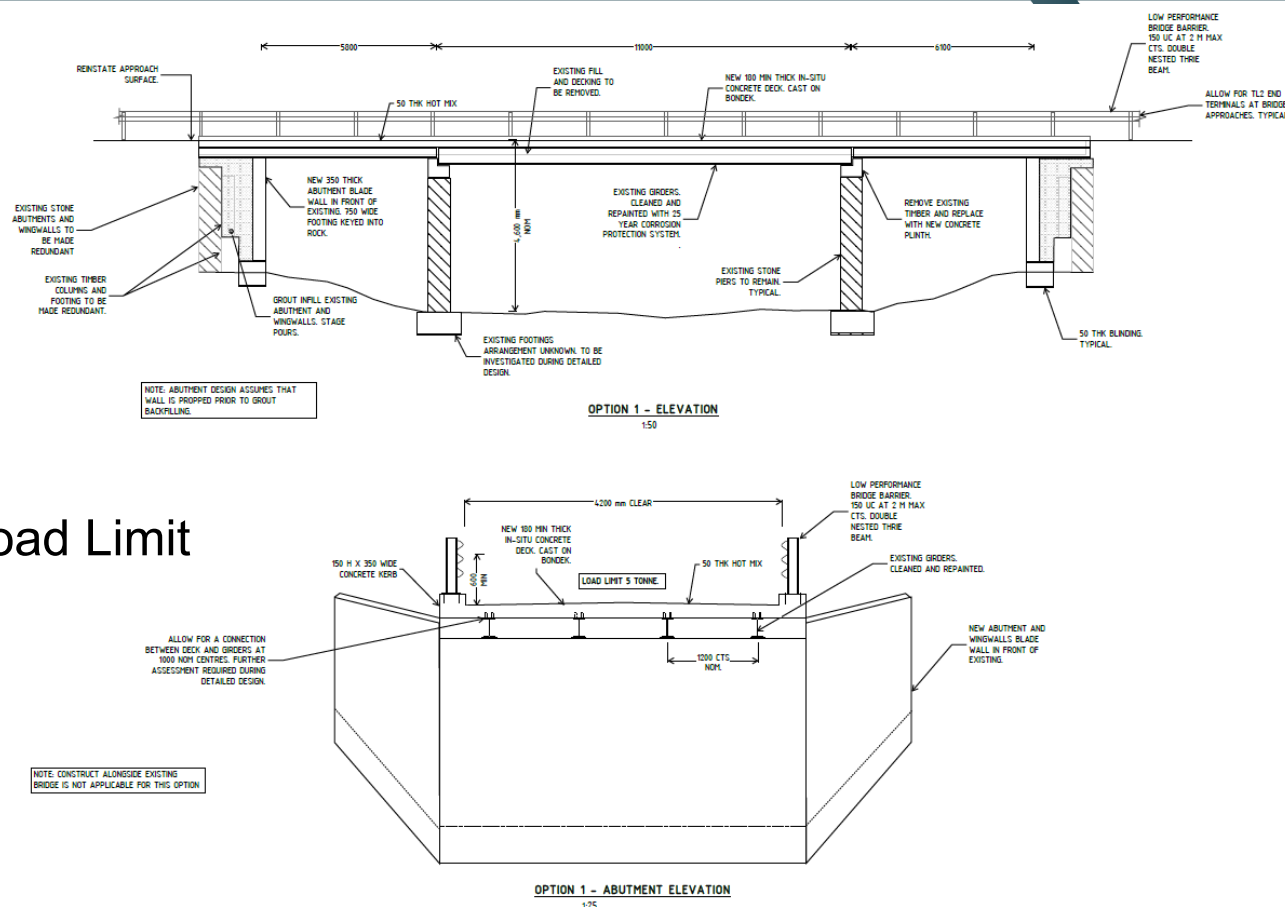
Maintain existing support structures

New abutments

Existing 5 tonne Bridge Load Limit

Cost: \$650k – \$900k

Additional 15 - 20 years life



Options Assessment

Concept Option D

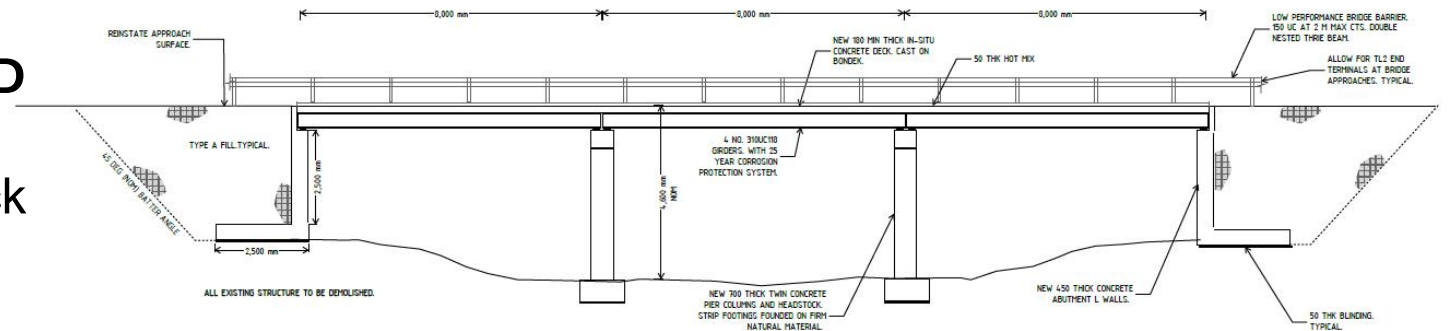
New concrete deck
composite

New steel beams

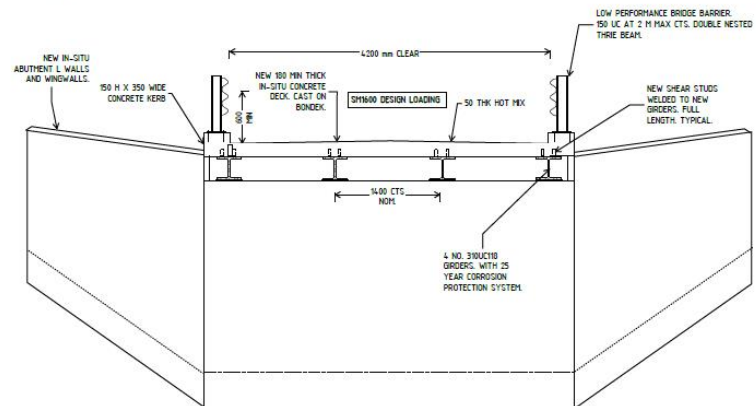
New support structure

New abutments

Cost: \$1.15m – \$1.6m



OPTION 2 - ELEVATION
1:50



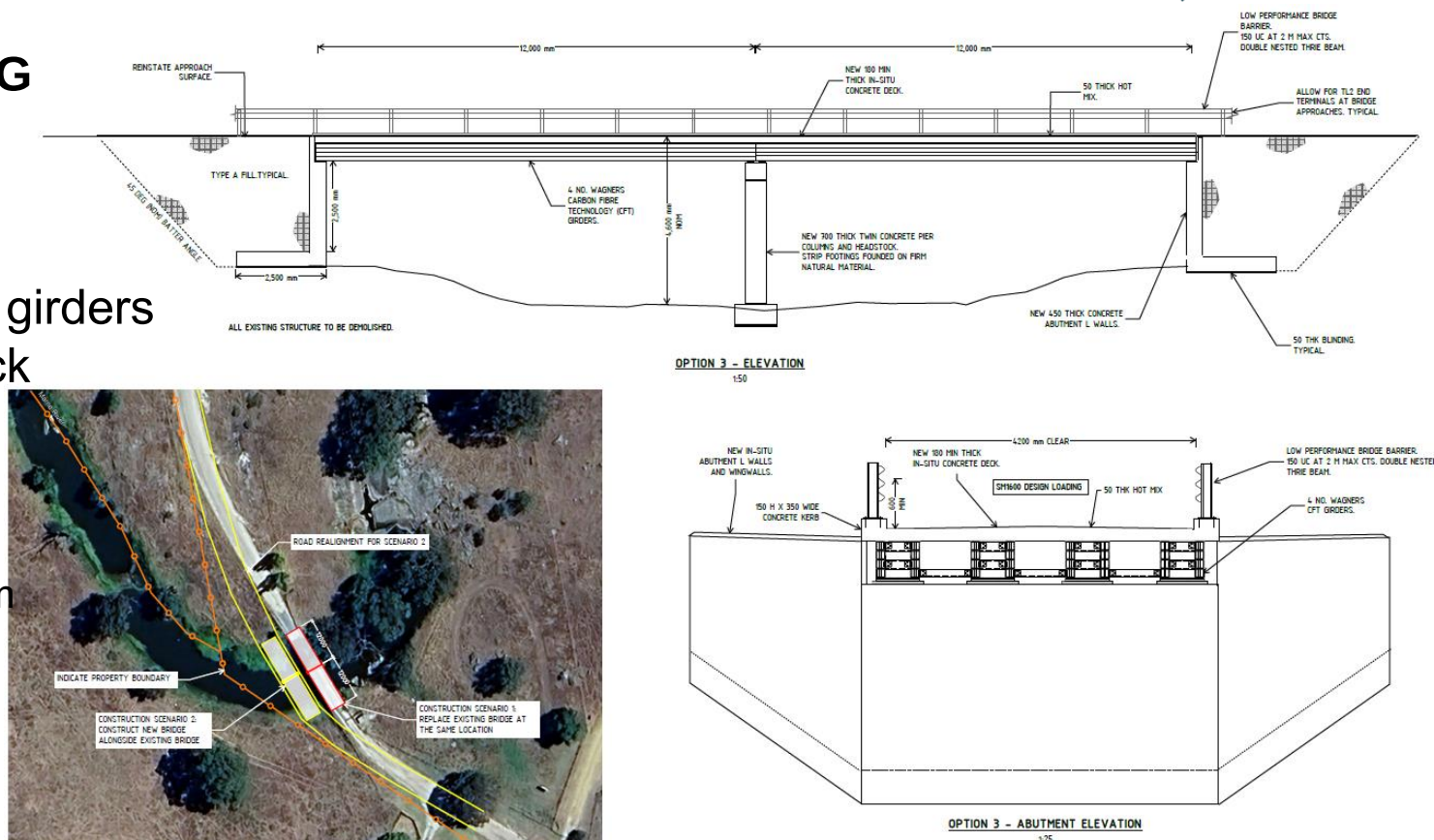
OPTION 2 - ABUTMENT ELEVATION
1:25

Options Assessment

Concept Option G

New “Wagners”
Composite fibre
technology (CFT) girders
New concrete deck
New support
New abutments

Cost: \$1.5m – \$1.95m

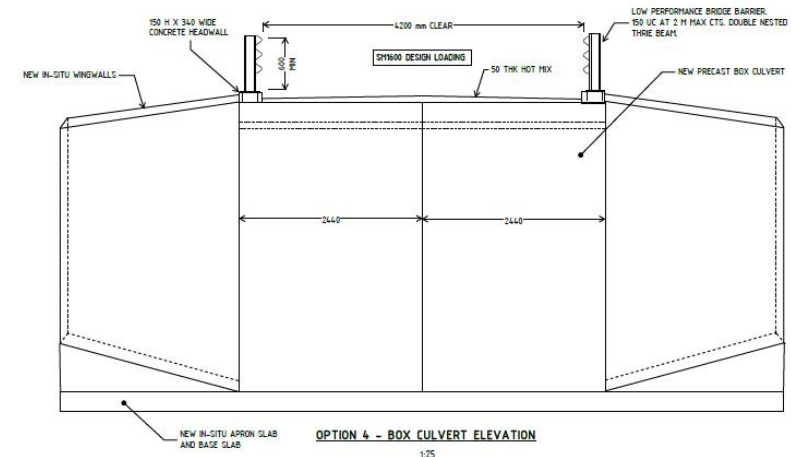
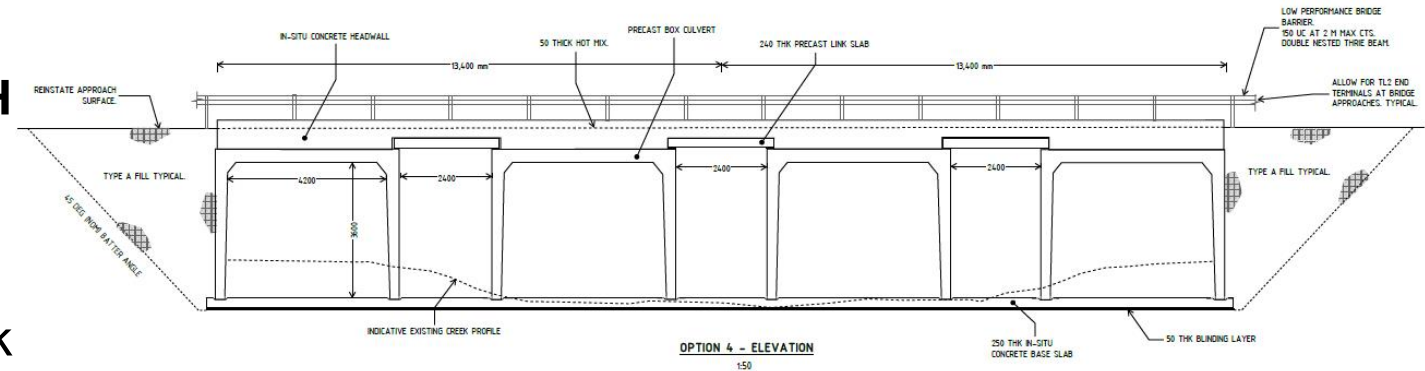


Options Assessment

Concept Option H

New multi-cell Box Culvert
New concrete deck

Cost: \$1.2m – \$1.65m



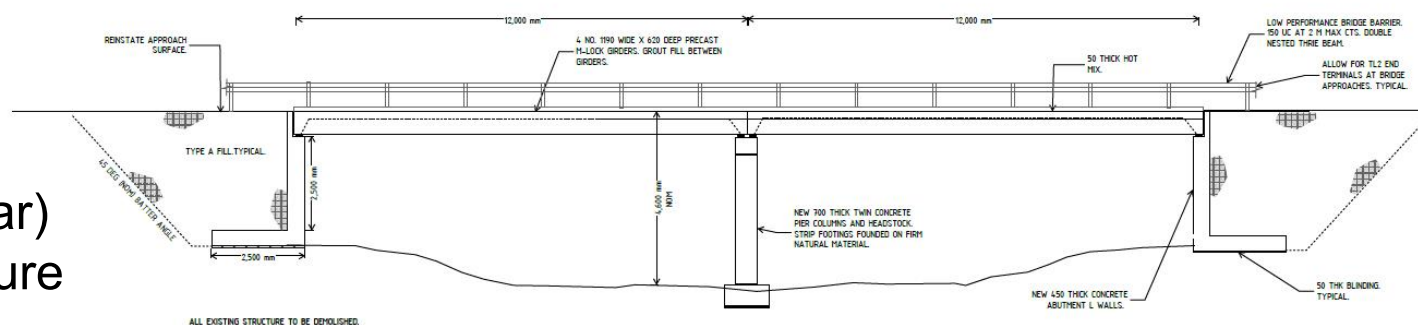
Options Assessment

Concept Option K

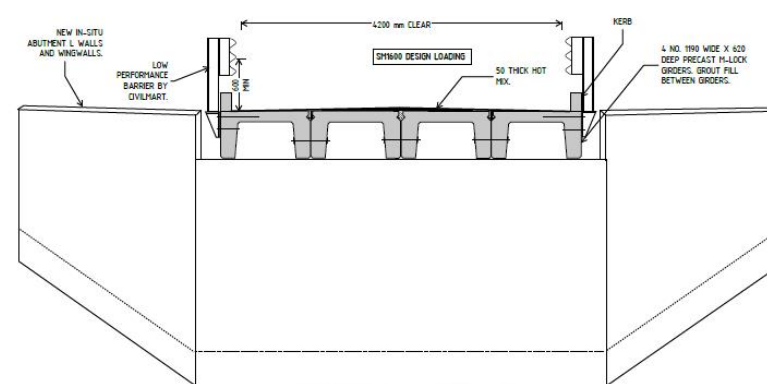
Precast Modular
(i.e. M lock or similar)
New support structure
New abutments

Cost: \$1.2m – \$1.65m

*(Similar to bridge
on Research Road,
Nuriootpa, over
North Para River)*



OPTION 5 - ELEVATION
1:50



OPTION 5 - ABUTMENT ELEVATION
1:25

Options Assessment

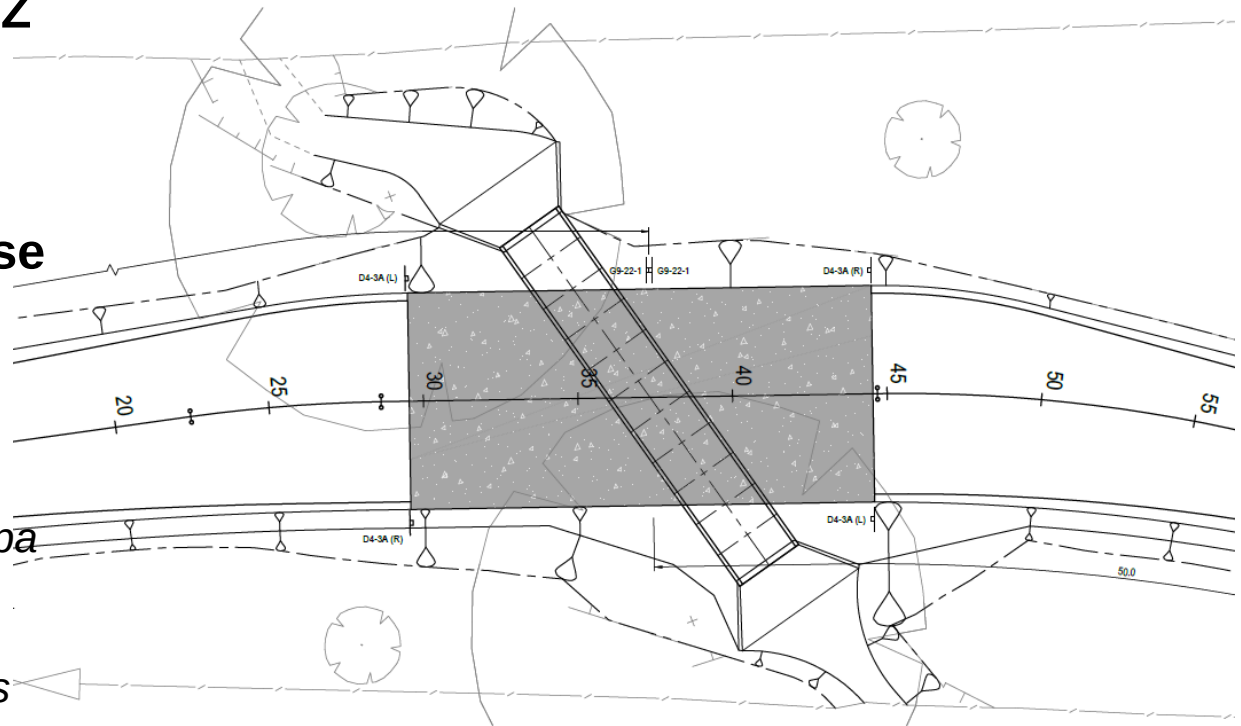
Additional Concept Option Z

Additional to WGA options

Construct new low profile concrete floodway, with base flow culvert.

Realign Moss Smith Road to avoid permanent water body

*(Similar to Memorial Drive, Nuriootpa
Jane Place, Tanunda,
Herman Thumm Drive, Lyndoch,
Allandale Road, Barossa Goldfields)*



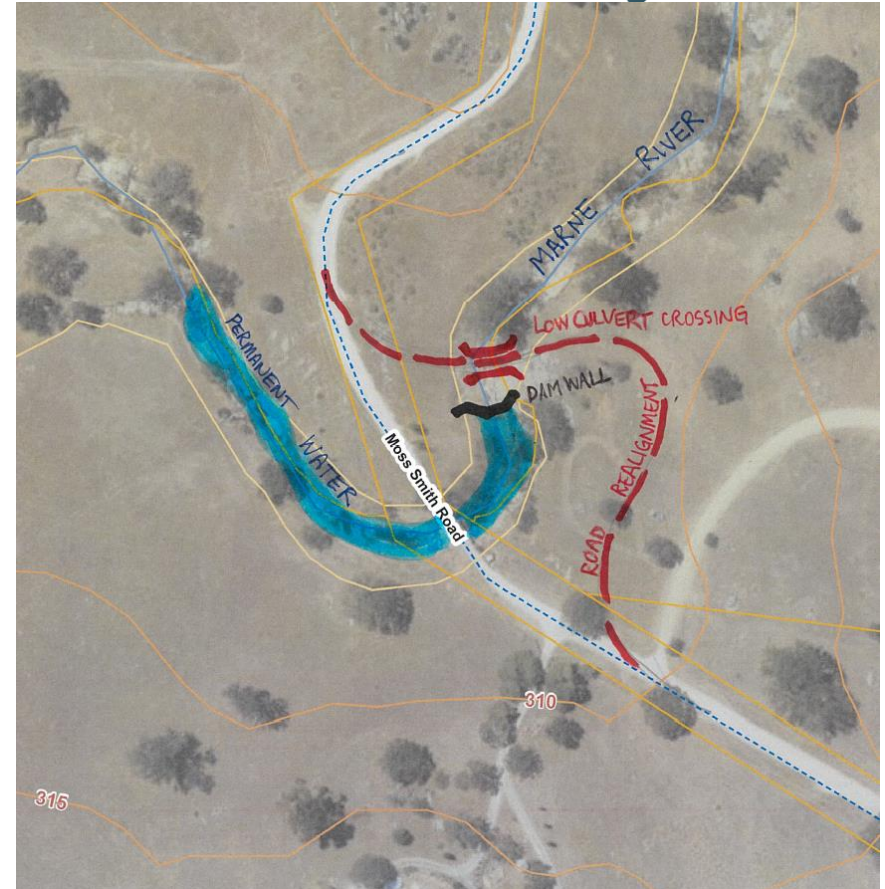
Options Assessment

Additional Concept Option Z Additional to WGA options

Construct new low profile concrete floodway, with base flow culvert.

Realign Moss Smith Road to avoid permanent water body

Notional cost \$600k



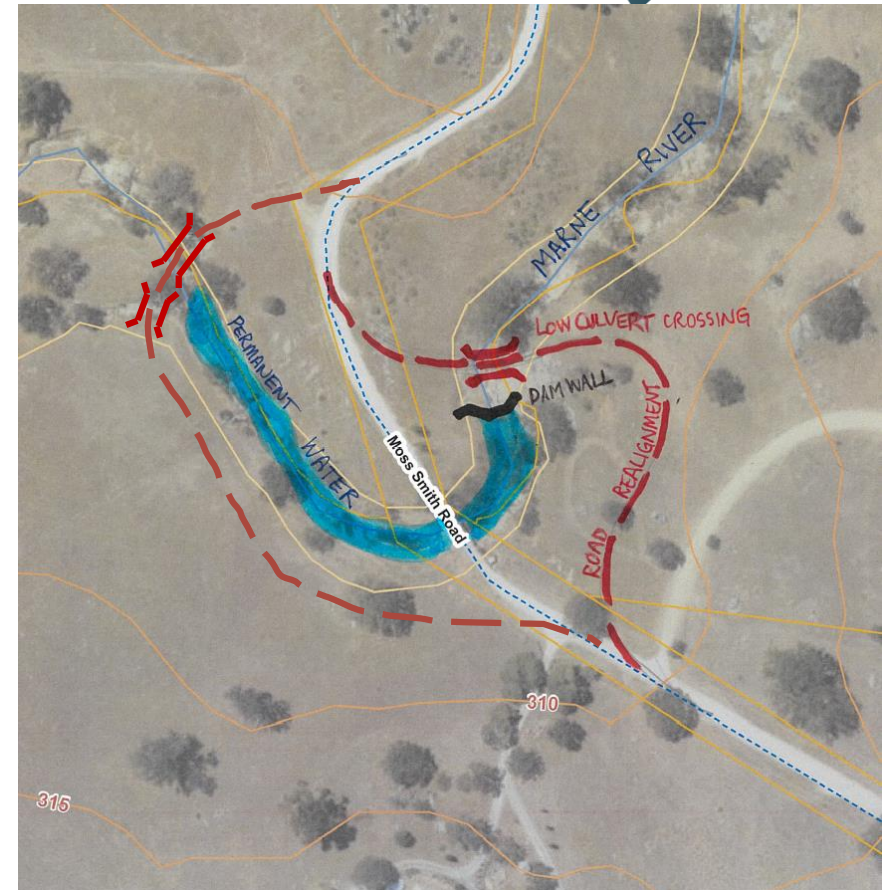
Options Assessment

Additional Concept Option Z Additional to WGA options

Construct new low profile concrete floodway, with base flow culvert.

Realign Moss Smith Road to avoid permanent water body

Notional cost \$600k



Conclusions & Recommendations

Summary of Concept Options

Option K – M-Lock System - provides the most benefits in terms of design life, design loading, minimal maintenance and low impact on the waterway. Approx cost \$1.2m – \$1.65m.

Option B - Upgrade of existing - is a cheaper solution but limits the bridge use and will require ongoing regular maintenance. Approx cost \$650k – \$900k.

Option A(*) - Repair of existing - is not recommended as it is expected that the cost of completing the significant remedial works will not translate to the benefits of design loading and maintenance that can be achieved in other replacement options. In all likelihood this will end up essentially replacing the majority of structural elements. Notional cost \$500k

Option Z – Floodway – Numerous inherent risk in terms of land acquisition, exposed surface rock, practical constructability, relocation of services on existing bridge, and considerably lower level of service relative to expressed community expectations. Notional cost \$600k



Conclusions & Recommendations

Next Steps

Council review the preferred upgrade options and consider engaging a quantity surveyor to provide more accurate cost estimates to confirm any recommendations. Note that the WGA options assessment presented has been completed on high level analysis only.

After consideration on balance, the greater benefit / cost ratio is demonstrated in the “M-Lock System” bridge (of similar construction to the North Para River bridge on Research Road, Nuriootpa)

The current Moss Smith Road bridge structure is in poor condition with major structural defects and safety deficiencies. Reinspection every 6 months is required to assess if the condition has worsened and if further control measures are required to maintain use of the bridge.

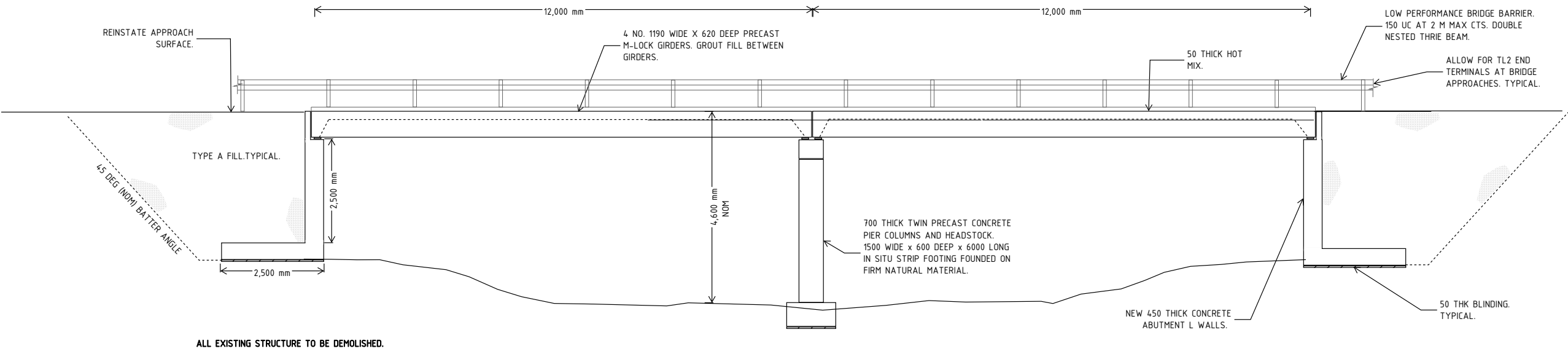
We note the vibrant local community opinions expressed, including expectations for truck vehicle access Level of Service, not currently provided due to the 5 tonne bridge safety load limit.



Moss Smith Road Bridge

Questions ?





OPTION 5 - ELEVATION

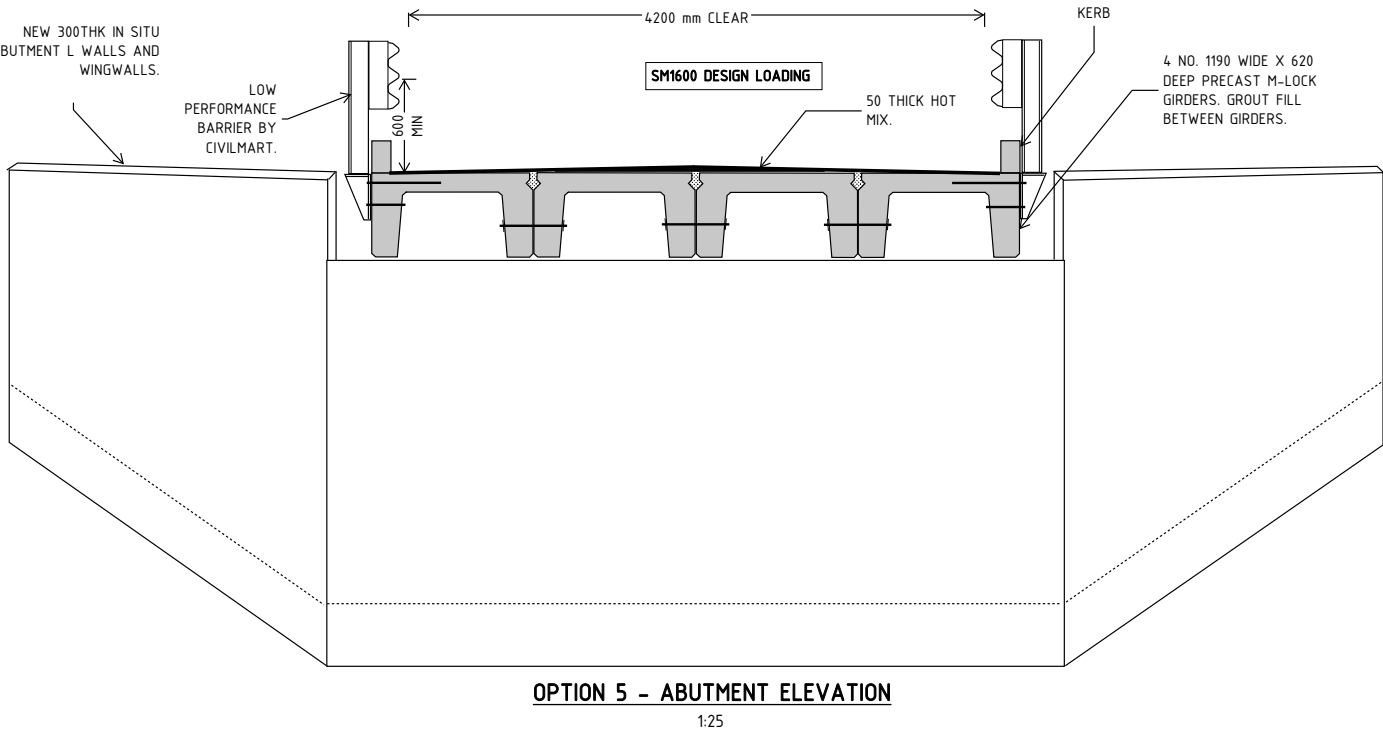
1:50



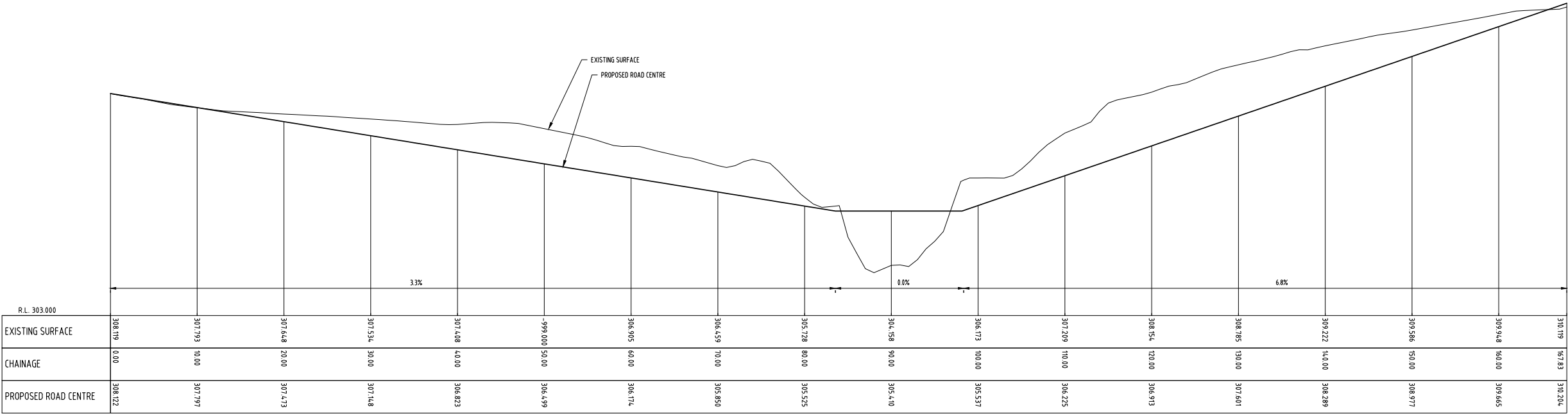
CONSTRUCTION SCENARIO PLAN
SCALE 1 : 500

When sheet printed full size, the scale bar is 1:1 (100mm).

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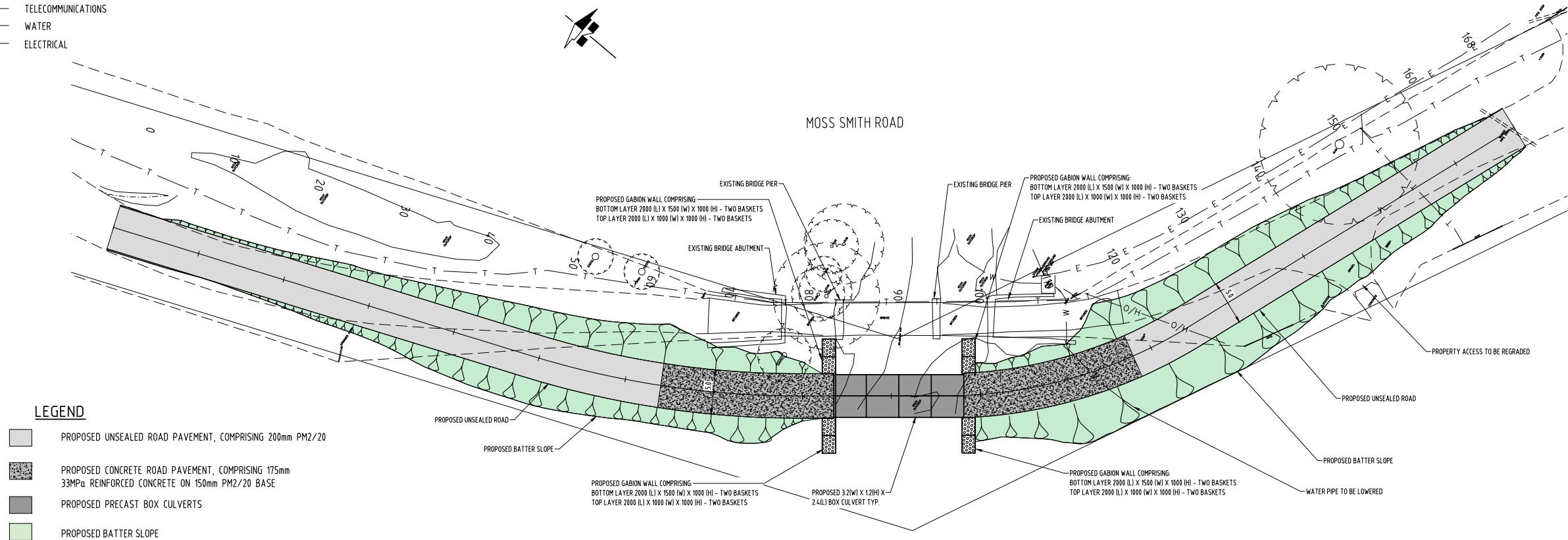


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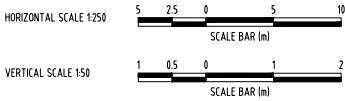
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- SERVICES LEGEND
- T T TELECOMMUNICATIONS
 - W W WATER
 - E E ELECTRICAL



- LEGEND
- PROPOSED UNSEALED ROAD PAVEMENT, COMPRISING 200mm PM2/20
 - PROPOSED CONCRETE ROAD PAVEMENT, COMPRISING 175mm 33MPa REINFORCED CONCRETE ON 150mm PM2/20 BASE
 - PROPOSED PRECAST BOX CULVERTS
 - PROPOSED BATTER SLOPE

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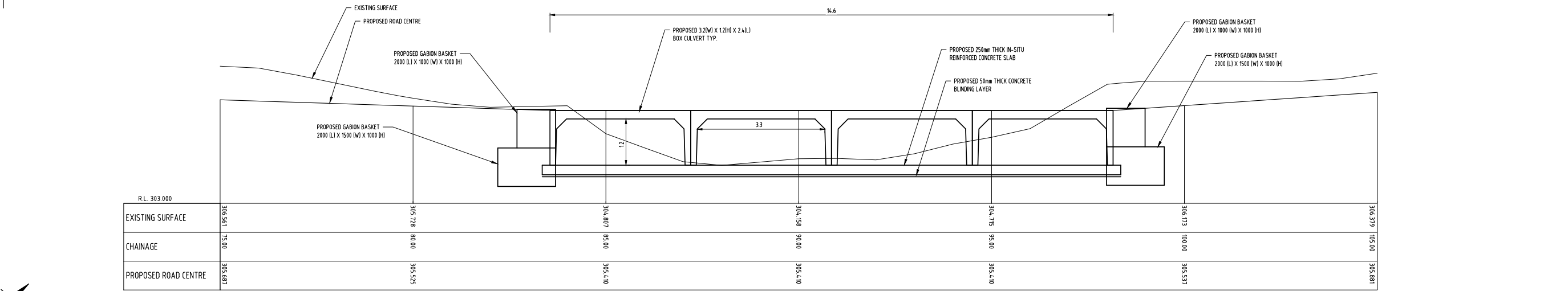
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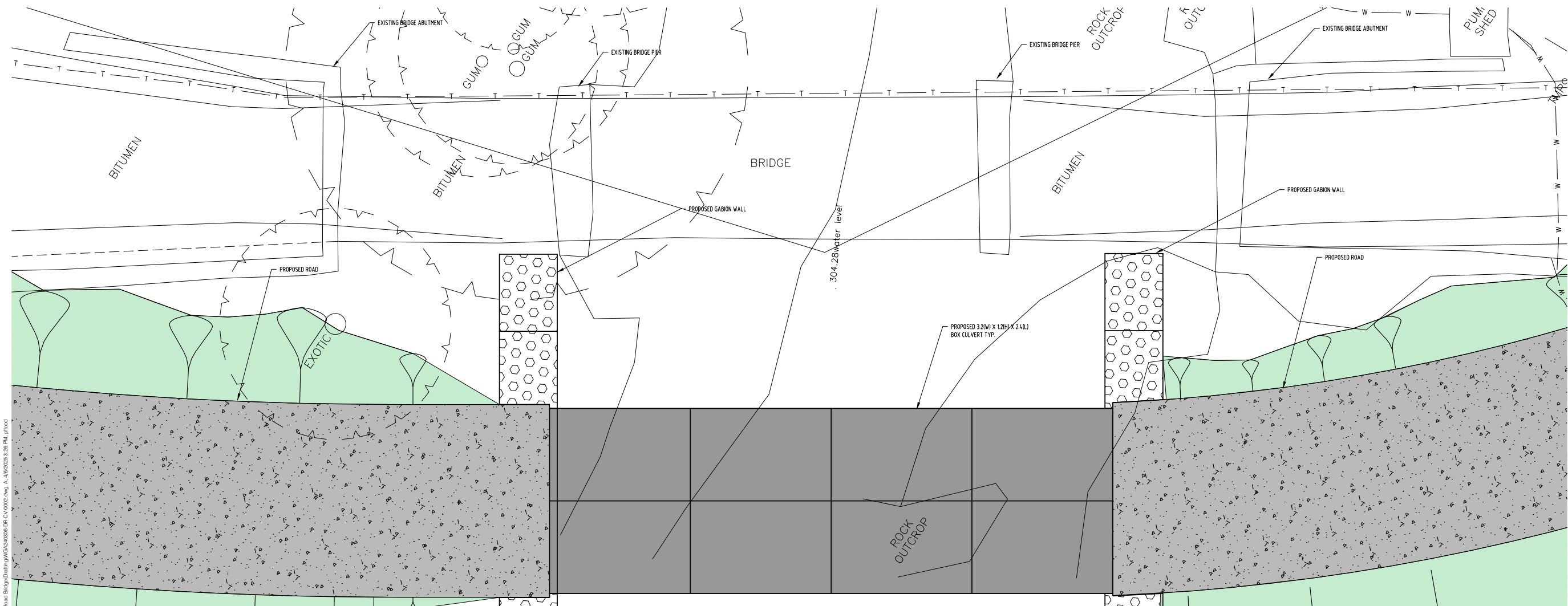
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EDEN VALLEY, SA 5235
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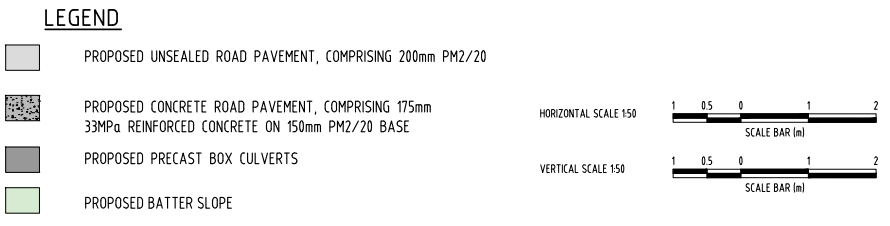
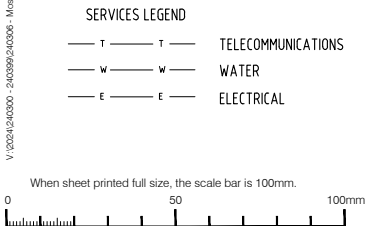
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MOSS SMITH ROAD
EDEN VALLEY, SA 5235
CONCEPT PLANVIEW & PROFILE

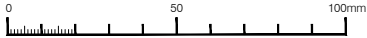
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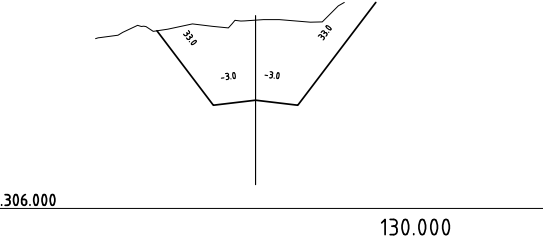
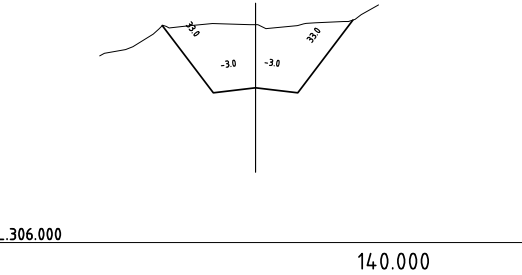
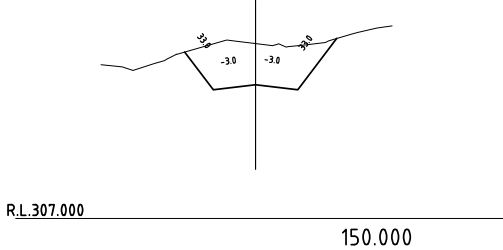
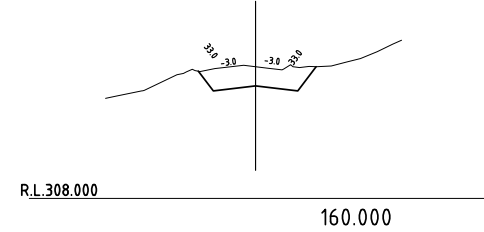
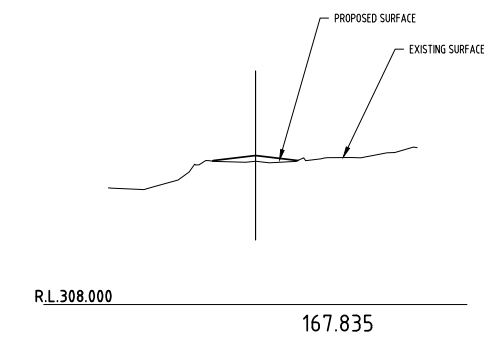
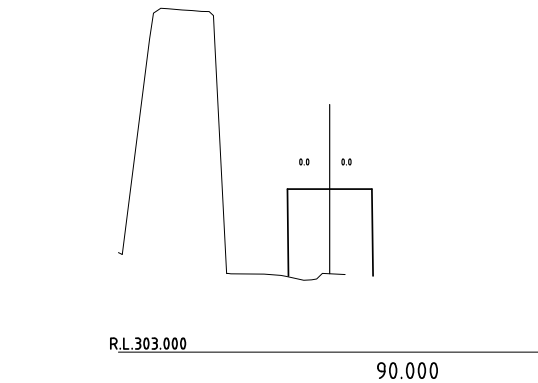
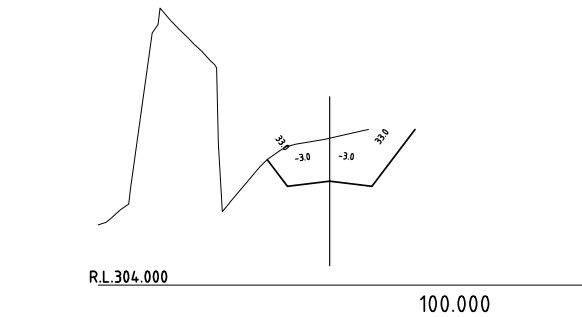
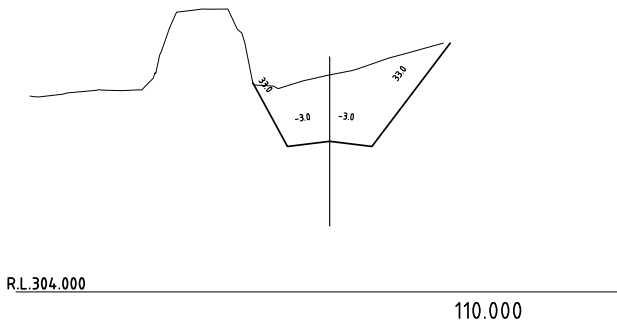
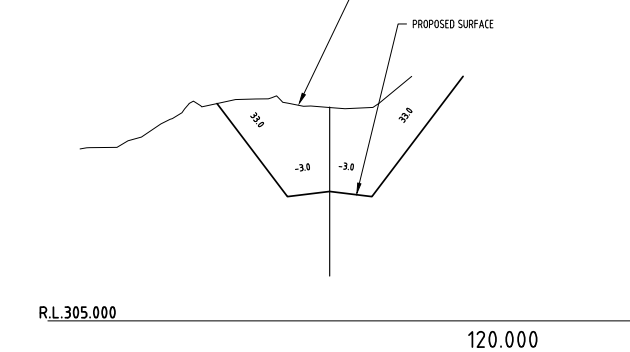
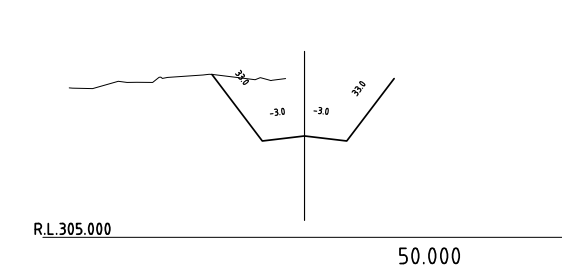
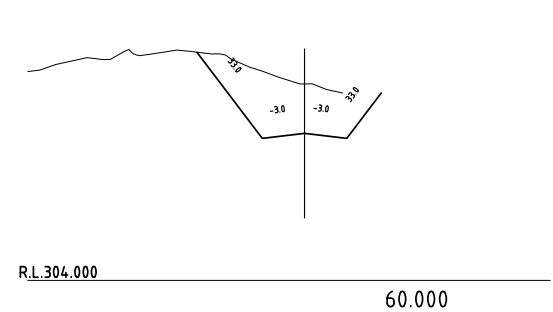
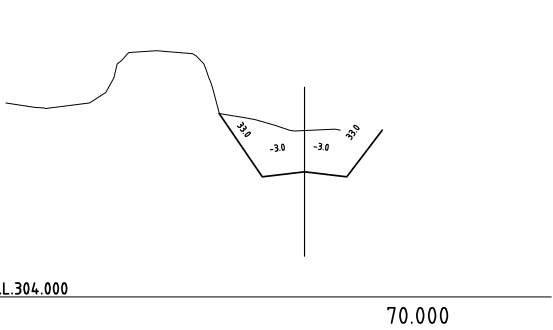
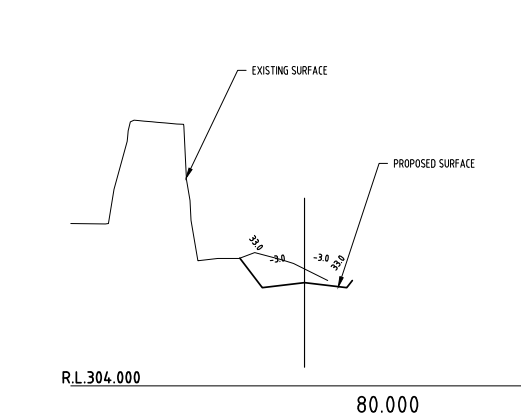
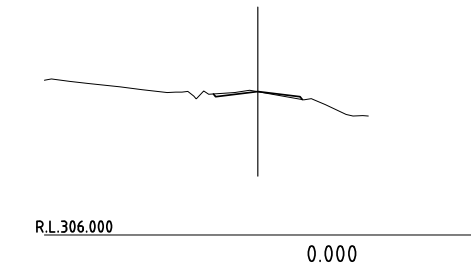
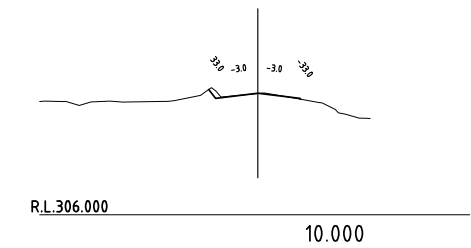
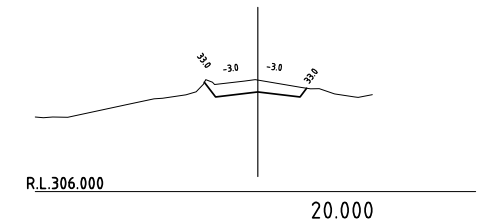
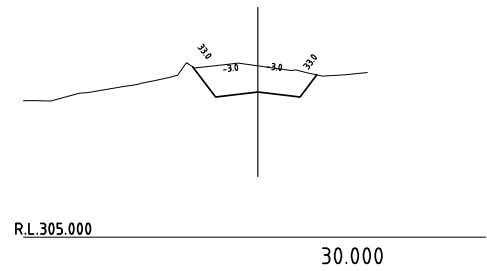
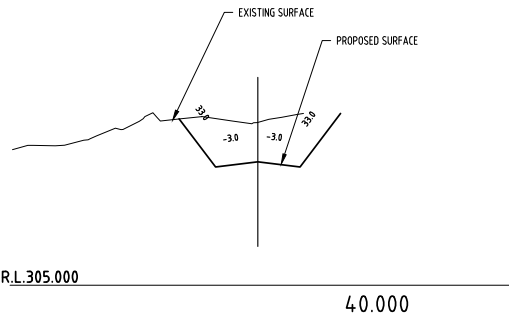
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HORIZONTAL SCALE 1:200



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MOSS SMITH BRIDGE UPGRADE
MOSS SMITH ROAD
EDEN VALLEY, SA 5235
CROSS SECTIONS

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DEBATE REPORT

7.3 Infrastructure and Environmental Services

7.3.2 REVISED CEMETERY MANAGEMENT POLICY - ADOPTION POST PUBLIC CONSULTATION

**Author: Executive and Project Support Officer and Director Infrastructure and Environmental Services
25/54272**

PURPOSE

To receive and consider submissions received during public consultation and to seek Council's endorsement to adopt the revised Cemetery Management Policy.

RECOMMENDATION

That Council:

- (1) Receives and notes two submissions received from the community during the public consultation period.
- (2) Having considered the submissions, endorse the revised Cemetery Management Policy as per Attachment 1.

REPORT

Background

A Cemetery Management Policy was first adopted in June 2021 and provides a framework to guide Council and its officers in the management of the seven operational cemeteries under Council care and control.

At the June 2025 meeting of Council, a revised Cemetery Management Policy was endorsed for public consultation.

Introduction

The *Burial and Cremation Act 2013* places responsibilities on Council to ensure that the cemeteries and other interment sites under direct or indirect Council control are properly managed and that appropriate records are kept.

A Cemetery Management Policy was endorsed in 2021 to provide a framework to guide Council and its officers in the management of the seven operational cemeteries under Council care and control.

Discussion

In accordance with Council's Public Consultation Policy, a phase of community consultation was undertaken inviting written submissions from the community. The consultation phase commenced on 25 June 2025 and concluded on 16 July 2025.

One response was received via Your Say Barossa, and another via letter to the CEO. A third response was received outside of the consultation period.

Submitter	Submission	Response	Action/Recommendation
Anonymous	"In reference to point 3.9.6, this information ... In all children sized grave sites there may be a maximum of one (1) child aged under 10 years burial, well in the Nuriootpa Cemetery, there is 1 grave that is where 2 children are buried, is that allowable?"	Noted	Without specific details of the grave mentioned staff are unable to provide a response to this question. No change to the Policy is recommended.
David Mahlo (reference made to the existing policy not the revised version)	Questions related to the maintenance of memorials and volunteer participation specific to pioneer/respected citizen sites	Noted	Management of all memorials is clearly defined in the Burial and Cremation Act 2013 Division 4. No change to the Policy is recommended.

Summary and Conclusion

Officers recommend that Council endorse the revised Cemetery Management Policy as a Policy of Council and schedule the next review for four years' time.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 Revised Cemetery Management Policy - June 2025 [↓](#) 

Supporting references

Nil

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan



Our Places

Our places and spaces enhance the liveability, retain rural and regional character and diversity of our communities.

Strategic Outcome

- Our places are planned, managed, and sustainable.

Corporate Plan

CS5 Cemetery - The efficient and effective management and maintenance of Council cemeteries in a caring and equitable manner in line with community expectations

Legislative Requirements

Nil

RISK MANAGEMENT CONSIDERATIONS

These statements are qualitative in nature and designed to provide an indication of Council's general position when deciding to take or retain risk in pursuit of its objectives.

1. SERVICE DELIVERY

Refers to the delivery of services to the community, which includes the systems and physical assets that enable provision of these services, including structures (such as roads, buildings and facilities) as well as IT infrastructure, plant, vehicles & other equipment.

Nil

2. SUSTAINABILITY & ENVIRONMENT

Relates to measures to preserve, protect and minimise impact on the natural environment, including sacred and indigenous lands, flora, fauna, heritage, water, waste, hazardous materials and pollution.

Nil

3. FINANCIAL

Refers to planning and control of Council's budget to align with the sustainable achievement of the desired outcomes articulated in its Community Plan.

The majority of the routine cemetery management matters are operational and accounted for in existing annual budgeting processes.

4. PEOPLE

Relates to recruitment, retention, wellbeing and safety of employees and volunteers and engagement and management of contractors as well as the wellbeing and safety of the community.

Nil

5. REPUTATION

Relates to policy, decisions, actions and circumstances that may cause Council to lose credibility with the community, ratepayers, key stakeholders, other levels of government and its own employees and contractors.

A Policy is not a legal requirement but is considered best practice. It is based on existing approaches to cemetery management and provides formal guidance to Council and Council officers.

COMMUNITY ENGAGEMENT

In accordance with Council's Public Consultation Policy, the community were invited to provide written feedback and submissions in relation to the draft document.

Consultation commenced on 25 June 2025 and concluded on 16 July 2025. Engagement methods included Council's yoursay.barossa.sa.gov.au consultation platform, Council's website and Facebook page, a Public Notice in the local newspapers and hard copy documents available on request.

THE BAROSSA COUNCIL

CEMETERY MANAGEMENT POLICY



1 Purpose

- 1.1 To outline The Barossa Council's objectives with respect to Council owned and operated cemeteries, in accordance with the Burial and Cremation Act 2013 (the "Act") and Burial and Cremation Regulations 2014 (the "Regulations").
- 1.2 Council recognises that these community cemeteries are the resting place of many of the districts past pioneers and respected citizens and is committed to the efficient and effective management of these cemeteries in a caring and equitable manner in line with community expectations.

2 Scope

- 2.1 This policy applies to operational cemeteries under the care and control of Council;
 - Nuriootpa – 20 Vine Street, Nuriootpa SA 5355
 - Angaston* - 302 Angaston Road, Angaston SA 5355
 - Williamstown* - 21 Church Street, Williamstown SA 5351
 - Lyndoch* - 26-28 King Street, Lyndoch SA 5351
 - Mount Pleasant* - 30 Herriot Road, Mount Pleasant SA 5235
 - Mount Crawford* - 393 Mount Road Mount Crawford SA 5351
 - Eden Valley – 119 Rushlea Road, Eden Valley SA 5235

*Denotes a cemetery listed on the South Australian Heritage Register - meaning the care, maintenance and development of the cemetery is subject to the requirements of the *Heritage Places Act 1993*.

3 Policy Statement

- 3.1 The management of interments and the granting of Interment Rights in Council's cemeteries is vested in the Council and delegated to its administration.
- 3.2 Council will maintain a plan of each cemetery that shows:
 - Each site at which human remains are interred;
 - Each site set aside for the interment of human remains; and
 - The number allocated to, or a description of, each site.
- 3.3 Existing Interment Rights (previously called lease) issued by Council prior to the development of this policy will be honoured by Council.
- 3.4 The cemeteries will not be segregated into areas based on religion or ethnicity. Council will have regard to the customs and specific needs of all those who apply for an Interment Right.
- 3.5 Cemetery Service Fees and Charges are set annually for all services provided at cemeteries as part of Council's budget process and published in Council's current Fees and Charges Register, available on Council's website.
- 3.6 **Hours of Operation**
 - 3.6.1 All Council cemeteries are open to the public 24 hours a day, 7 days a week.
 - 3.6.2 The hours for interment are Monday to Friday between 9.00 am and 4.00 pm.

Approval date: DD/MM/YYYY	Review date: DD/MM/YYYY	Approved by: [Council/CEO/Director] Council Minute Book Ref: [xxx]	Ref: [20/45078]	Page 1 of 9
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- 3.6.3 An interment outside of these hours may be available on application and by special arrangement only and will incur additional fees as per Council's current Fees and Charges Register, available on Council's website.
- 3.6.4 Weekend and Public holiday interments may be available on application and by special arrangement only and will incur additional fees as per Council's current Fees and Charges Register, available on Council's website.
- 3.6.5 There will be no interments on Christmas Day or Good Friday.

3.7 Visiting a Cemetery

- 3.7.1 A person must not remove, damage, deface or interfere with;
- Any building, memorial, other fixture or structure in a cemetery; or
 - Any part of the cemetery grounds including a tree, shrub, plant/flower or lawn.
- 3.7.2 A person whilst within the cemetery grounds is not permitted to;
- Disturb a funeral service, cause a nuisance or breach the peace; or
 - Discharge a firearm (except where approved at an armed services funeral); or
 - Consume alcohol, other than as part of a funeral service as authorised by Council; or
 - Deposit refuse, except in receptacles provided for the purpose.
- 3.7.3 No dogs shall be within cemetery grounds other than those held upon a leash.

3.8 Maintenance

- 3.8.1 Council will maintain the area of the cemetery, including grassed areas, pathways, roadways, drains, plants, fencing and structures and may remove or reposition any item that impedes the maintenance of the cemetery.
- 3.8.2 Any work undertaken by Council volunteers within a cemetery must be done in accordance with Council's *Volunteer Management Policy* (19/70725*).
- 3.8.3 For the safety and security of the general public, workers and the environment, no landscaping or maintenance of cemetery grounds, niche walls or memorial sites is permitted to be carried out by members of the public.
- 3.8.4 Over time, floral tributes and memorabilia will wither, weather and deteriorate affecting their presentation. Interment Right Holders are encouraged to remove these items before they become unsightly.
- 3.8.5 Council may prune, cut down or remove any plant, unattached ornament/memorabilia, empty flower container, broken masonry, decayed or broken wreath or dead floral tribute that is, in the opinion of Council, unsightly.
- 3.8.6 In the event that the surface of any interment site in the cemetery sinks below the level of the natural surface of the ground, Council may cause the site to be filled up to that level.

3.9 Issue of Interment Rights (previously called Lease)

- 3.9.1 An Interment Right gives the Interment Right Holder the exclusive right to bury or inter human remains in the allotted site. The Interment Right Holder must use the site only for the interment of human remains, consistent with this Policy, the Act and Regulations.

Approval date: DD/MM/YYYY	Review date: DD/MM/YYYY	Approved by: [Council/CEO/Director] Council Minute Book Ref: [xxx]	Ref: [20/45078*]	Page 2 of 9
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- 3.9.2 Interment sites will be allocated by Council. Council will assess requests to allocate a specific site giving consideration to operational requirements and will not unreasonably withhold approval.
- 3.9.3 The term of an Interment Right commences at the date of issue, not the date of the first interment. Council will not grant Interment Rights in perpetuity, the exception being within the Veterans' Section of the Nuriootpa Cemetery.
- 3.9.4 Council reserves the right
- To refuse any application for an Interment Right or renewal;
 - To limit the number of Interment Rights issued to any person or entity;
 - To not permit a site to be used for burial or the placement of cremated remains; and
 - To permit the capacity of a burial site to be changed.
- 3.9.5 Council has the right to re-use an Interment site in accordance with the Act.
- 3.9.6 Interment Rights may be issued for the following:

In all adult sized grave sites there may be a maximum of three (3) burials and a maximum of 10 (ten) cremated remains interred.

In all children sized grave sites there may be a maximum of one (1) child aged under 10 years burial and a maximum of 2 (two) cremated remains interred, being the parents of the deceased child. Upon application, consideration will be given regarding the placement of ashes of any siblings of the deceased child.

(i) Grave sites for a multiple depth system of burial.

The term of the Interment Right is for a period of **50** years with renewal rights for a further period on the application of an Interment Right Holder or authorised person and payment of the current fee.

A burial site can be used for an adult, child or infant burial or placement of ashes up to the permitted maximum.

(ii) Children's Section Grave sites for a single depth system of burial.

The term of Interment Right is for a period of **60** years with renewal rights for a further period on the application of an Interment Right Holder or authorised person and payment of the current fee.

A Children's Section burial site can be used for the burial of a single infant or single child under the age of 10 years and the placement of ashes of the parents of the child.

Currently only Angaston and Nuriootpa cemeteries have a designated Children's Section.

(iii) Veterans' Section

The designated Veterans' Section in the Nuriootpa Cemetery has provision for the burial of, and placement of cremated remains, of deceased Barossa veterans who meet the definition of veteran as stipulated by the Australian Veteran's Recognition (Putting Veterans and their Families First) Act 2019 and their life partner. Proof of eligibility will be required.

Council administration will issue an Interment Right in perpetuity for a site in the designated Veterans' Section but will not charge an Interment Right fee.

(iv) Memory Gardens, Memorial Rose Garden or Niche Walls

Approval date: DD/MM/YYYY	Review date: DD/MM/YYYY	Approved by: [Council/CEO/Director] Council Minute Book Ref: [XXX]	Ref: [20/45078]	Page 3 of 9
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The term of Interment Right is for a period of **50** years with renewal rights for a further period on the application of an Interment Right Holder or authorised person and payment of the current fee.

(v) Scattering of ashes

Requests for scattering of ashes of deceased persons (or animals) in a Cemetery or on Community Land will not be approved.

Refer to Council's *Memorials on Council Land Policy* (19/31010*)

(vi) Burial on Private Rural Land

In accordance with the Act, Council will receive application and may grant permission for a burial on private land outside "metropolitan Adelaide" and outside the boundary of a township.

(vii) Natural Burials

While there is no dedicated natural burial site in any of the Council cemeteries, natural burials can be carried out in all Barossa Council cemeteries. The installation of a headstone or memorial is at the discretion of the Interment Right Holder.

3.10 Renewal or Transfer of Interment Rights (previously called Lease)

3.10.1 Renewal of Interment Right

At the end of the Interment Right period Council may, on application of the Interment Right Holder or an authorised person, renew or extend an Interment Right on payment of the current fee.

3.10.2 Surrender of an Interment Right

The Holder of an unexercised Interment Right may surrender the Interment Right to Council as per the Act.

3.10.3 Transfer of Interment Rights

An Interment Right Holder for an interment site (occupied or vacant) may make application to seek approval of Council to transfer the interment right to another person.

The transfer of a current Interment Right held in an Estate, must be actioned to a living person prior to any burial or placement of ashes being approved.

Council will not unreasonably withhold its approval to transfer an Interment Right. However, an administrative fee may be charged as per the current Fees and Charges Register, available on Council's website.

3.11 Interment of Human Remains

3.11.1 All burials in Council cemeteries are to be requested by the Funeral Director, approved by Council administration, and recorded in the Council's Customer Request Management System.

3.11.2 Funeral Directors are to provide a minimum of two (2) working days' notice that an interment is required. Where less notice is provided, Council staff may advise that the proposed interment cannot be accommodated.

3.11.3 Requests for the interment of cremated remains will be accepted from Funeral Directors or Interment Right Holders, approved by Council administration, and recorded in the Council's Customer Request Management System.

3.11.4 Funeral Directors or Interment Right Holders are to provide a minimum of five (5) working days' notice that a placement of ashes is required. Should a memorial

Approval date: DD/MM/YYYY	Review date: DD/MM/YYYY	Approved by: [Council/CEO/Director] Council Minute Book Ref: [xxx]	Ref: [20/45078*]	Page 4 of 9
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plaque be required it is recommended to make application three (3) months in advance of the proposed interment date.

- 3.11.5 Burials must be carried out by the Funeral Director as specified in the Customer Request.
- 3.11.6 Placement of cremated remains within an existing grave site only, may be carried out by the Funeral Director, Interment Right Holder or Council employee as specified in the Customer Request. All other placement of ashes will be carried out by a Council employee.
- 3.11.7 Funeral Directors are responsible for providing the equipment and staff to undertake the burial of bodily remains. It is expected that the persons involved will be trained and competent to a level where they can undertake all necessary arrangements and foreseeable occurrences associated with the regulation of a burial service. Funeral Directors must hold the appropriate level of public liability insurance and provide proof of currency if requested by Council.
- 3.11.8 All requests to bury bodily remains in a Council cemetery must be accompanied by appropriate documentation in accordance with the Act and Regulations.
- 3.11.9 Council cannot allow the burial of bodily remains without seeing (and recording the details of):
 - a certificate of identification for the body; and
 - a partial certificate of cause of death; or
 - a disposal authorisation; or
 - an authorisation to dispose of human remains granted by the Minister or the Registrar under the Act.

3.12 Cemetery Records

- 3.12.1 Under the Act, Council, as the "relevant authority" must maintain and make available to the public documentation for each cemetery.
- 3.12.2 Council maintains a register of interments in the cemeteries to the best available knowledge and records.
- 3.12.3 Cemetery records are available for inspection by the public on request at the Principal Council office during Council office hours, and at all times online via the Council website - www.barossa.sa.gov.au

3.13 Access to an Interment Site

- 3.13.1 The opening and closing of a burial site must be undertaken by a Council employee or a Contractor employed by the Council.
- 3.13.2 The allocation of a burial site must be confirmed with the Funeral Director or Monumental Mason by Council's administration, prior to any excavation or other work on the site being approved.
- 3.13.3 Council will not remove or replace top stones/ledgers/granite slabs erected as part of a memorial to accommodate additional interments or memorial works. The Funeral Director or Monumental Mason is to make arrangements, and the associated cost will be the responsibility of the Funeral Director or Monumental Mason.
- 3.13.4 Interment will not be permitted if the term of an Interment Right has expired.
Council will not unreasonably withhold its approval to renew an expired Interment Right, however, depending on location, a site inspection may be

Approval date: DD/MM/YYYY	Review date: DD/MM/YYYY	Approved by: [Council/CEO/Director] Council Minute Book Ref: [XXX]	Ref: [20/45078]	Page 5 of 9
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required to determine safe machinery access. Should it be determined by Council that safe access is not available an alternative site will be allocated by Council in consultation with the Interment Right Holder.

Fees will be as per the current Fees and Charges; however, an additional administrative fee may be charged as per the current Fees and Charges Register, available on Council's website.

- 3.13.5 Council reserves the right to erect or install a temporary access at any time on or across any interment site, for equipment and material as necessary for interment on adjoining sites or for other operational purposes.

3.14 Memorial (Headstone – Monument – Bronze plaque)

- 3.14.1 No new or additional memorial works shall be commenced on any interment site unless the Interment Right for the site is current, in the name of a living person and a Memorial Application has been submitted to and approved by Council administration.
- 3.14.2 Council will accept applications for memorial works on an expired historical site without the financial renewal of the Interment Right provided the Interment Right is in the name of a living person. Should the site be requested for an interment at a future date the payment of the current fee will apply.
- 3.14.3 New memorials should reflect the existing character of the area in which they will be located and be in a similar form and dimension to those adjacent or close by.
- 3.14.4 Applications to use a service badge on a private memorial within the general or Veteran's Section are to be accompanied by approval to use insignia from Department of Veteran's Affairs through the Office of Australian War Graves.
- 3.14.5 Only a Council employee or a licensed and qualified Contractor approved by Council shall install a memorial headstone, full monument or plaque.
- All Contractors must hold the appropriate level of public liability insurance and provide proof of currency if requested by Council.
- 3.14.6 Full Monumental works must be kept within the confines of the allocated interment site.
- 3.14.7 Concrete surrounds must retain an internal measurement to allow for additional burials if required.
- 3.14.8 Headstones must be placed entirely on the beam within the confines of the allocated interment site.
- 3.14.9 Council will not be held responsible for damage to memorials through acts of vandalism, ageing or deterioration. Repair of damaged memorials is the responsibility of the Interment Right Holder.
- 3.14.10 Temporary grave markers, including wooden crosses, are permitted. If Council forms the opinion that a marker has deteriorated to the extent that they are unreadable Council has the right to remove them.
- 3.14.11 The installation of all memorial plaques for any Niche Wall, Memory Garden or Memorial Rose shall be arranged between the Interment Right Holder and Council administration. The plaque will be ordered by Council administration and the cost charged to the Interment Right Holder.
- 3.14.12 The ownership of memorials, headstones, plaques, monuments and other approved structures remains with the Interment Right Holder. The Council is not responsible for the upkeep, repair or maintenance of any memorial.

Approval date: DD/MM/YYYY	Review date: DD/MM/YYYY	Approved by: [Council/CEO/Director] Council Minute Book Ref: [XXX]	Ref: [20/45078]	Page 6 of 9
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3.14.13 In accordance with the Act, the Council may issue a notice to the Interment Right Holder of a memorial requiring repairs, removal or reinstatement of the memorial.

3.14.14 Council may act to remove any memorial or other structure that it deems, at its discretion, to be unsightly, in poor condition, dangerous or dilapidated or repair it consistent with the Act at the Interment Right Holder's cost.

3.14.15 Council may, after giving notice in accordance with the Act, remove and dispose of a memorial.

3.15 Ornaments (attached and unattached)

3.15.1 Full monument Section

Monumental works, attached ornaments, vases, flowers and wreaths must be kept within the confines of the interment site and must not be fixed to surrounding trees, plants or shrubs. Items that encroach on neighbouring sites may cause considerable distress. If Council forms the opinion that the items are offensive or have deteriorated to the extent that they are unsightly Council has the right to remove them.

3.15.2 Lawn, Beam or Headstone Only Section

Ornaments, vases, flowers and wreaths must be attached to the headstone or its base and must not extend out on to the surrounding lawn section or be fixed to surrounding trees, plants or shrubs. Items that encroach upon the lawn hinder efficient maintenance and those that encroach on to neighbouring sites may cause considerable distress. If Council forms the opinion that the items are offensive or have deteriorated to the extent that they are unsightly Council has the right to remove them.

3.15.3 Niche Walls, Memory Gardens, Memorial Roses

Items other than an attached purpose-built vase, on, or adjacent to a niche or on a plinth are not permitted.

All vases shall be ordered on request by the Interment Right Holder by Council administration and the cost charged to the Interment Right Holder.

3.15.4 Lighting

Solar powered lights or solar spikes on interment sites are not permitted, however, solar powered lights included in a permanent monument may be approved by Council.

All naked flames, such as candles and incense, are prohibited due to the risk of fire.

3.16 Authorised Officers

Council may appoint Authorised Officers to ensure administration and enforcement of Section 59 of the Act

4 Supporting Processes and Documents

- 4.1 User Guide – Cemetery – Processing a request for burial - Ref: CD/20/33*
- 4.2 Management Plan Guidelines for South Australian Cemeteries 2005 McDougall & Vines
- 4.3 The Barossa Council Register of Interment Rights
- 4.4 The Barossa Council Fees and Charges Register
- 4.5 Australian Standard AS4204:2019 – Headstones and Cemetery Monuments

5 Related Policies

Approval date: DD/MM/YYYY	Review date: DD/MM/YYYY	Approved by: [Council/CEO/Director] Council Minute Book Ref: [XXX]	Ref: [20/45078*]	Page 7 of 9
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5.1 Memorials on Community Land – Ref 19/31010*

5.2 Volunteer Management Policy – Ref 19/70725*

6 Legislation and References

6.1 Burial and Cremation Act 2013

6.2 Burial and Cremation Regulations 2014

6.3 The Barossa Council - By Laws

7 Review

7.1 This Policy will be reviewed by the Council in consultation with the relevant stakeholders, within four (4) years or more frequently if legislation or Council's need changes.

8 Further Information

8.1 This Policy is available on Council's website at www.barossa.sa.gov.au. It can also be viewed electronically at Council's principal office at 43-51 Tanunda Road, Nuriootpa and all Council branches, during ordinary business hours. A copy of this Policy can be obtained at those venues upon payment of a fixed fee.

8.2 Complaints regarding this Policy or its application can be made to the Customer Service team on 8563 8444 or barossa@barossa.sa.gov.au at first instance, who will refer you to the most appropriate officer according to Council's *Customer Service Policy*.

9 Definitions

9.1 Words and phrases used in this policy have the same meaning as they do in the Burial and Cremation Act 2013 and/or the Burial and Cremation Regulations 2014.

Act	<i>The Burial and Cremation Act 2013</i>
Attached ornament	Permanently fastened, joined or connected to the memorial
Bodily Remains	Means the whole or any part of a human body (whatever its physical state may be) but does not include the whole or any part of a human body that has been cremated.
Business Day	A day when Council is normally open for business – Monday to Friday, excluding Public Holidays and when Council's Principal Office may be declared closed (e.g. over the Christmas holiday period).
Employee	All full-time, part-time and casual employees of The Barossa Council including trainees, apprentices, and on-hire employees.
Electronic Document and Records Management System ("EDRMS")	An automated system used to manage the creation, use, management, storage and disposal of physical and electronic Documents and Records, for the purposes of supporting the creation, revision and management of digital Documents; improving Council's work-flow, and providing evidence of business activities.
Human Remains	Means bodily remains and includes – (a) The remains of a still-born child, and (b) Bodily remains after they have been cremated
Interment Right Holder	A person who is authorised by Council to hold the exclusive right to bury or inter human remains in an allotted site. The Interment Right Holder must use the site only for the interment of human remains, consistent with this Policy, the Act and Regulations.
Regulations	<i>The Burial and Cremation Regulations 2014</i>

Approval date: DD/MM/YYYY	Review date: DD/MM/YYYY	Approved by: [Council/CEO/Director] Council Minute Book Ref: [XXX]	Ref: [20/45078*]	Page 8 of 9
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Supervisor	Any direct line supervisor, including Chief Executive Officer, Director, Team Manager, Line Manager, Coordinator, Supervisor or Leading Worker who are responsible for Worker(s) reporting to them.
Unattached ornament	Not permanently fastened, joined or connected to the memorial
Worker	A person is a worker if the person carries out work in any capacity for Council, including work as: (a) an employee; or (b) a contractor or subcontractor; or (c) an employee of a contractor or subcontractor; or (d) an employee of a labour hire company who has been assigned to work in the person's business or undertaking; or (e) an outworker; or (f) an apprentice or trainee; or (g) a student gaining work experience; or (h) a volunteer; or (i) a person of a prescribed class.

10 Document Control

Corporate/Community Plan Link:	CS5- Cemeteries The efficient and effective management and maintenance of Council cemeteries in a caring and equitable manner in line with community expectations Creating a safe and connected community where people have access to sustainable services and service levels, the infrastructure they need, and feel a sense of belonging.		
Document Owner:	Director Infrastructure and Environmental Services		
Document Control Officer:	Executive and Project Support Officer – IES		
Approval Date	15/06/2021	Next Review Date	15/06/2025
Version history			
Version No.	Date	Description of Change	
1.0	15/06/2021	New Policy	
2.0	xx/xx/xxxx	Revision	

Approval date: DD/MM/YYYY	Review date: DD/MM/YYYY	Approved by: [Council/CEO/Director] Council Minute Book Ref: [xxx]	Ref: [20/45078]	Page 9 of 9
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DEBATE REPORT

7.4 Development and Community Services

7.4.1 CONSIDERATION AND ADOPTION OF COMMITTEE RESOLUTIONS - BAROSSA BUSHGARDENS

**Author: Executive and Project Support Officer
25/54915**

PURPOSE

The Minutes of the Barossa Bushgardens, Section 41 Committee are presented here for consideration and adoption by Council.

RECOMMENDATION

That Council receives and notes the minutes of the Barossa Bushgardens S41 Committee meeting held on 6 August 2025 as per Attachment 1.

REPORT

Discussion

The consideration and adoption of recommendations of Council Committees to Council requires assessment by Council to ensure compliance obligations under section 6(a) of the *Local Government Act*. The relevant minutes received in the past month are therefore presented to Council.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 Minutes - Barossa Bushgardens Committee Meeting - 6 August 2025
- pdf [↓](#) 

Supporting references

Nil

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan



Supporting a sustainable Barossa.

Strategic Outcome

- We support actions that manage our environment for future generations.
- We sustainably manage our resources and encourage sustainable practices.

Corporate Plan

- CS17 Natural Resources - Regional development and management of the environment including natural resource management to ensure the region is managed sustainably and the environment is protected and enhanced
- BS4 Council and Committees - Provision of support to Council and Committees through the provision of required information, agendas, and minutes. Council and Committees are provided with support to enable informed decisions

Legislative Requirements

Local Government Act 1999 and Regulations

RISK MANAGEMENT CONSIDERATIONS

These statements are qualitative in nature and designed to provide an indication of Council's general position when deciding to take or retain risk in pursuit of its objectives.

1. SERVICE DELIVERY

Refers to the delivery of services to the community, which includes the systems and physical assets that enable provision of these services, including structures (such as roads, buildings and facilities) as well as IT infrastructure, plant, vehicles & other equipment.

Nil

2. SUSTAINABILITY & ENVIRONMENT

Relates to measures to preserve, protect and minimise impact on the natural environment, including sacred and indigenous lands, flora, fauna, heritage, water, waste, hazardous materials and pollution.

Nil

3. FINANCIAL

Refers to planning and control of Council's budget to align with the sustainable achievement of the desired outcomes articulated in its Community Plan.

Expenditure identified in the body of the minutes is included within Council's endorsed budget.

4. PEOPLE

Relates to recruitment, retention, wellbeing and safety of employees and volunteers and engagement and management of contractors as well as the wellbeing and safety of the community.

Nil

5. REPUTATION

Relates to policy, decisions, actions and circumstances that may cause Council to lose credibility with the community, ratepayers, key stakeholders, other levels of government and its own employees and contractors.

Nil

COMMUNITY ENGAGEMENT

Not required.

2025/1

**MINUTES OF THE MEETING OF BAROSSA BUSHGARDENS COMMITTEE**

held on Wednesday 6 August 2025 commencing at 1:00pm
in the Council Chambers, 43-51 Tanunda Road, Nuriootpa.

MINUTES

1. ATTENDANCE RECORD

1.1 Members Present

Sarah Barrett (Chairperson), Louise Mason (via Teams), Trevor Waldhuter, Kate Jenkins, Andrew Fairney (via Teams), and Cr Kathryn Schilling

Council Staff

Doreen Von Linde (NRC Coordinator), Kim Thompson (Senior Environmental Officer), Penny Devlin (Nursery Manager), Ben Clark (Director, Infrastructure and Environmental Services), Benn Kromwyk (Manager, Infrastructure and Environmental Services) and Chris Kruger (Minute Taker).

Acknowledgement of Country and Welcome

Sarah Barrett welcomed all and thanked Louise Mason for her work as Deputy Chairperson following the passing of Russell Johnstone.

Apologies

Bryce Lillecrapp

Not Present

Nil

2025/2Leave of Absence

Nil

2. CONFIRMATION OF PREVIOUS MINUTES**2.1 Minutes of previous meetings – for confirmation:**

MOVED K Jenkins	CARRIED
That the Minutes of the Barossa Bushgardens Committee held on Wednesday 7 May 2025 at 1:00pm, as circulated, be confirmed as true and correct records of the proceedings of those meetings.	
SECONDED T Waldhuter	CARRIED

2.2 Matters arising from previous minutes**2.2.1 MATTERS ARISING FROM PREVIOUS MINUTES****25/14856**

The following actions from previous minutes are in progress as detailed below:

Meeting Date	Resolution/Action	Status	Actioning Officer
14 June 2023	Future direction of S41 Committee – Manager, Works and Operations to seek input from key stakeholders to enable the development of a Discussion Paper, examining operating models of like-minded organisations. A report to be presented to a future S41 Committee Meeting.	To be placed on hold and removed as Action item until further notice	Senior Environmental Officer
19 February 2025	Seek funding assistance from Community Helpers to assist with the provision of the	Complete Funding provided by Council.	NRC Coordinator Senior Environmental Officer

*The Barossa Council 25/55226**Minutes of Barossa Bushgardens Committee Meeting held on Wednesday 6 August 2025*

2025/3

	Nature and Natter Program beyond 30 June 2025.		
6 August 2025	Bush Play Group	Investigate potential promotional opportunities for	NRC Coordinator
6 August 2025	Annual Sponsorship packages	Develop Sponsorship package in conjunction with Friends of Barossa Bushgardens	Senior Environmental Officer
6 August 2025	WHS Audit processes	Agenda Item for next S41 Committee meeting	NRC Coordinator Nursery Manager
6 August 2025	Russell Johnstone Award To be held Saturday 25 October 2025	Assist with Award Design Ascertain available funding for the provision of books for nominees	Kate Jenkins Trevor Waldhuter

3. MATTERS FOR INFORMATION

- 3.1 Matters Arising from Previous Minutes
- 3.2 Correspondence
- 3.3 Strategic Plan Progress Report
- 3.4 Partner Project Updates
- 3.5 Marketing Initiatives and Sales Opportunities
- 3.6 Risk Management/Work Health and Safety
- 3.7 Visitation to the Barossa Bushgardens
- 3.8 Reconciliation Day 2025 Summary
- 3.9 Friends of Barossa Bushgardens Update
- 3.10 Russell Johnstone Award
- 3.11 Acknowledgement and Thanks to Glen Carter

2025/4

4. DEBATE REPORT

4.1 FINANCE REPORT - AS AT 31 JULY 2025 25/44000

MOVED Cr Schilling

That Barossa Bushgardens Committee received and notes the Finance Report as at 31 July 2025, as provided in Attachment 1.

SECONDED T Waldhuter

CARRIED

PURPOSE

To provide progress on budget income and expenditure as at 31 July 2025.

REPORT

Discussion

The BBG team are working with the Finance team to realign the budgets to reflect the appropriate natural accounts where expenditure is, particularly regarding Doreen's Environmental Education (4005) and BBG site (4115) budgets. Amongst other tasks this will include moving Kim's salary & oncosts and staff training from the 4005 budget line. This should improve our ability to report more accurately into the future.

A request has been made through the Manager and Director of IES to increase the nursery budget to reflect the increase in production from \$12369 to \$25000 – these adjustments should be completed after Q1 if approved by Council..

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 Barossa Bushgardens Finance Report - July 2025

Supporting references

Nil.

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan



Supporting a sustainable Barossa.

Strategic Outcome

- We support actions that manage our environment for future generations.
- We sustainably manage our resources and encourage sustainable practices.

Legislative Requirements

Local Government Act 1999

2025/5

RISK MANAGEMENT CONSIDERATIONS

These statements are qualitative in nature and designed to provide an indication of Council's general position when deciding to take or retain risk in pursuit of its objectives.

1. SERVICE DELIVERY

Refers to the delivery of services to the community, which includes the systems and physical assets that enable provision of these services, including structures (such as roads, buildings and facilities) as well as IT infrastructure, plant, vehicles & other equipment.

Regular monitoring of financial performance ensures budget and expenditure are aligned to meet approved levels of service.

2. SUSTAINABILITY & ENVIRONMENT

Relates to measures to preserve, protect and minimise impact on the natural environment, including sacred and indigenous lands, flora, fauna, heritage, water, waste, hazardous materials and pollution.

Nil.

3. FINANCIAL

Refers to planning and control of Council's budget to align with the sustainable achievement of the desired outcomes articulated in its Community Plan.

To enable effective and strategic decisions, a finance report is provided for noting.

4. PEOPLE

Relates to recruitment, retention, wellbeing and safety of employees and volunteers and engagement and management of contractors as well as the wellbeing and safety of the community.

Nil.

5. REPUTATION

Relates to policy, decisions, actions and circumstances that may cause Council to lose credibility with the community, ratepayers, key stakeholders, other levels of government and its own employees and contractors.

Nil.

COMMUNITY ENGAGEMENT

Not required under Legislation or Council's Public Consultation Policy.

**4.2 BAROSSA BUSHGARDENS MASTERPLAN
25/54167**

2025/6

MOVED K Jenkins

That Barossa Bushgardens Committee endorse a request to Council for an additional sum of \$25,000 as part of the Quarter One budget adjustment process, to create a Capital Works budget line.

The additional funds will be used to fund an updated Masterplan by a suitably qualified Consultant to reposition the Barossa Bushgardens as a regional destination and site for future activation and visitation.

SECONDED T Waldhuter**CARRIED****PURPOSE**

To commit funding for an updated Barossa Bushgardens Masterplan to drive social, economic and tourism outcomes aligned with the Local Economic Development Plan and 2024-2029 Barossa Bushgardens Strategic Plan.

REPORTBackground

In May 2025 Council adopted the 2024-2029 Barossa Bushgardens Strategic Plan, outlining a range of strategic priorities to deliver the vision for the Bushgardens as a biodiversity, community and visitor precinct.

An update of the Masterplan is identified as a key priority in the Plan to ensure the Bushgardens is best positioned to meet its potential as a visitor destination.

The last update of the Masterplan occurred in 2020 and the recommendations for improvements were largely cosmetic and/or have been completed. A more substantive refresh of the Masterplan is needed by a landscape architect, applying a broader strategic lens to the form and function of the Bushgardens.

This project aligns with the re-prioritisation of the Barossa Local Economic Development Plan (LEDP) and specifically, the key Action to "reposition Barossa Bushgardens as a destination for visitors".

Discussion

While Barossa Bushgardens has traditionally been viewed as a community and biodiversity resource, the re-prioritisation of the LEDP has created an opportunity to re-consider how the Bushgardens is positioned in the marketplace.

The Barossa Bushgardens offerings as a biodiversity hub are comparable to the highly successful Arid Lands Botanic Garden of Port Augusta. Investment in the visitor experience has not kept pace with these emerging opportunities. Several recent pieces of strategic work have highlighted the need for the Bushgardens to mature its visitor experience. This is well-timed given the renewed focus and interest on First Nations heritage and the cultural tourism opportunities that will emerge as a result of the Barossa Creative Industries Centre.

An updated Masterplan should reconsider how visitors locate and navigate in and around the open space precinct (ie visual and physical wayfinding and signage), and how precinct design can support diversification and potential commercialisation of the offerings at the Bushgardens, such as events, tours and interactive/digital storytelling. Stronger linkages are also needed to link key walking/cycling destinations beyond the precinct, such as Coulthard Reserve, Big 4 Caravan Park, Nuriootpa Linear Park and Barossa Farmers Market.

The Barossa Council 25/55226

**Minutes of Barossa Bushgardens Committee Meeting
held on Wednesday 6 August 2025**

2025/7

The Masterplan should also take a long-term view of a potential future Cultural Centre as part of a phased approach, subject to a cost benefit analysis and funding.

This strategic lens is needed to ensure the Bushgardens not only remains sustainable and relevant but becomes a regional economic driver alongside its traditional function as a natural resource precinct. Other priorities identified by staff include improvements to the existing Volunteer and Natural Resource Centre to provide better functionality and separation of functions (visitors, volunteers, nursery production and staff).

Actions, Timeline & costs for implementation

Stage 1 – 2025/26		
Engage with internal & external stakeholders to develop scope for Masterplan	S41 BBG Committee; Friends of Barossa Bushgardens; Tourism & Events team; Works and Operations; Community Development Team	Internal
Develop Masterplan	Landscape Architect	\$25k
Stage 2 – 2026/27		
Update all Signage (Interactive, directional, Places of Interest, Gardens); Update maps and brochures Pathway development Community Nursery		\$30k
Stage 3 2027/28		
Design & implementation – Natural Resource/Volunteer Centre		Approx. \$80k-\$100k
Stage 4 – 2028-2029		
Design & implementation – First Nations Cultural Centre (co-design)	Shed structure with internal cladding	Approx. \$1-\$1.5 million

Summary and Conclusion

An update of the Masterplan will ensure the Barossa Bushgardens is well-positioned to embrace emerging cultural tourism opportunities as a regional visitor destination. A cohesive design framework will elevate the Barossa Bushgardens beyond its traditional role as a biodiversity and community hub by ensuring the design takes a holistic view of current and future activations and opportunities at the site.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 barossa bushgardens report_June 2025_Adelaide University Internship

Attachment 2 Barossa Bushgardens Urban Design Framework 2020 Update

Supporting references

Nil

2025/8

Community Plan



Our Environment

Supporting a sustainable Barossa.

Strategic Outcome

- We support actions that manage our environment for future generations.
- We sustainably manage our resources and encourage sustainable practices.



Our Economy

Implementing economic development strategies to support future growth opportunities and a diversified and resilient economy showcasing the Barossa rural and regional character.

Strategic Outcome

- We are a destination of choice.



Our Places

Our places and spaces enhance the liveability, retain rural and regional character and diversity of our communities.

Strategic Outcome

- Our places are planned, managed, and sustainable.
- We have connected transport infrastructure and networks.
- We plan for and deliver infrastructure to enhance our places.



Our Council

We strive to be a leader in regional Local Government and are committed to delivering effective, efficient, and valued services to the community.

Strategic Outcome

- We have strong relationships, and where appropriate, partner with our community, industries, stakeholders, the Local Government sector and Governments.

Legislative Requirements

Nil

RISK MANAGEMENT CONSIDERATIONS

These statements are qualitative in nature and designed to provide an indication of Council's general position when deciding to take or retain risk in pursuit of its objectives.

1. SERVICE DELIVERY

The Barossa Council 25/55226

*Minutes of Barossa Bushgardens Committee Meeting
held on Wednesday 6 August 2025*

2025/9

Refers to the delivery of services to the community, which includes the systems and physical assets that enable provision of these services, including structures (such as roads, buildings and facilities) as well as IT infrastructure, plant, vehicles & other equipment.

Low Risk

2. SUSTAINABILITY & ENVIRONMENT

Relates to measures to preserve, protect and minimise impact on the natural environment, including sacred and indigenous lands, flora, fauna, heritage, water, waste, hazardous materials and pollution.

Low Risk

3. FINANCIAL

Refers to planning and control of Council's budget to align with the sustainable achievement of the desired outcomes articulated in its Community Plan.

Low Risk

4. PEOPLE

Relates to recruitment, retention, wellbeing and safety of employees and volunteers and engagement and management of contractors as well as the wellbeing and safety of the community.

Low Risk

5. REPUTATION

Relates to policy, decisions, actions and circumstances that may cause Council to lose credibility with the community, ratepayers, key stakeholders, other levels of government and its own employees and contractors.

Low Risk

COMMUNITY ENGAGEMENT

In addition to consultation with the Friends of Barossa Bushgardens and Section 41 Committee, it is recommended that the update to the Masterplan involve key internal stakeholders beyond the Bushgardens cohort, such as Economic Development, Tourism, Events, Works and Operations and Community Development, to ensure the design takes a holistic view of current and future activations at the site.

5. CONFIDENTIAL AGENDA

Nil

2025/10

6. URGENT OTHER BUSINESS

Nil

7. NEXT MEETING

Wednesday 15 October 2025 at 1:00pm

8. CLOSURE

Sarah Barrett declared the meeting closed at 2:46pm.

Confirmed at Barossa Bushgardens Committee Meeting on 15 October 2025

Date:.....

Chairperson:.....

DEBATE REPORT

7.4 Development and Community Services

7.4.2 DRAFT AMENDED BAROSSA WATER ALLOCATION PLAN

**Author: Director Development and Community Services
25/54955**

PURPOSE

To present a draft submission for Council endorsement in respect to the Draft amended Barossa Water Allocation Plan (WAP).

RECOMMENDATION

That Council:

- (1) Endorse the draft submission in respect to the Draft amended Barossa Water Allocation Plan as contained within Attachment 1.
- (2) Authorises the Chief Executive Officer or delegate, to make minor technical or typographical amendments to the submission.

REPORT

Background

The Northern and Yorke Landscape Board has advised that it will be amending the Barossa Water Allocation Plan (WAP) pursuant to the *Landscape South Australia Act 2019*.

The Landscape Board and the Department for Environment and Water are working in partnership to consult on, and finalise, the draft amended Barossa Water Allocation Plan. Consultation is currently open until 31 August 2025.

Introduction

The Water Allocation Plan (WAP) for the Barossa Prescribed Water Resources Area (PWRA) was adopted in 2009.

The 2009 WAP was developed by the former Adelaide and Mount Lofty Ranges Natural Resource Management Board. Since 2020, the Northern and Yorke Landscape Board has continued the process of updating and amending the Plan and public consultation on the draft amended WAP is now underway.

Discussion

The draft amended Barossa Water Allocation Plan takes into account the high level of water use and storage that, combined with a changing climate, is placing pressure on the availability of water resources for all users, including the environment. Preliminary results of recent modelling indicate a reduction in resource capacity of at least 25%.

Some water users across the Barossa are being advised to prepare for reduced water allocations in the next water use year, as new surface and groundwater data shows that the supply is under serious threat.

The Plan incorporates new science, greater flexibility, and updated risk triggers to safeguard the long-term water security for the region.

The partially unbundled licensing model introduced in the Plan will allow annual allocations to be adjusted independently of long-term entitlements – providing flexibility to respond to seasonal conditions while protecting the overall integrity of the resource,

Water monitoring data collected across the Barossa will continue to be collated and assessed between December and February each year.

Summary and Conclusion

Council's draft submission on the Barossa Water Allocation Plan has been prepared and is contained at [Attachment 1](#).

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 Submission - Draft Water Allocation Plan - August 2025 [↓](#) 

Supporting references

Nil.

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan



Our Environment

Supporting a sustainable Barossa.

Strategic Outcome

We sustainably manage our resources and encourage sustainable practices.

Legislative Requirements

Nil

RISK MANAGEMENT CONSIDERATIONS

These statements are qualitative in nature and designed to provide an indication of Council's general position when deciding to take or retain risk in pursuit of its objectives.

1. SERVICE DELIVERY

Refers to the delivery of services to the community, which includes the systems and physical assets that enable provision of these services, including structures (such as roads, buildings and facilities) as well as IT infrastructure, plant, vehicles & other equipment.

Not applicable

2. SUSTAINABILITY & ENVIRONMENT

Relates to measures to preserve, protect and minimise impact on the natural environment, including sacred and indigenous lands, flora, fauna, heritage, water, waste, hazardous materials and pollution.

The submission supports the balancing of community water usage needs and the need to protect the source into the future.

3. FINANCIAL

Refers to planning and control of Council's budget to align with the sustainable achievement of the desired outcomes articulated in its Community Plan.

Not applicable

4. PEOPLE

Relates to recruitment, retention, wellbeing and safety of employees and volunteers and engagement and management of contractors as well as the wellbeing and safety of the community.

Not applicable

5. REPUTATION

Relates to policy, decisions, actions and circumstances that may cause Council to lose credibility with the community, ratepayers, key stakeholders, other levels of government and its own employees and contractors.

Council should be seen to be advocating for responsible usage and availability of water.

COMMUNITY ENGAGEMENT

No consultation is required regarding the draft submission. Consultation on the amendment to the WAP will be conducted by the Northern and Yorke Landscape Board in accordance with State legislation.

Reference: CM B14573, 25/55426

20 August 2025

Northern and Yorke Landscape Board
318 Main North Road
CLARE SA 5453

Dear Sir/Madam,

Re: Amended Barossa Water Allocation Plan

The Barossa Council welcomes an opportunity to comment on the amended Barossa Water Allocation Plan (the Plan) as part of the current consultation process being undertaken by the Northern and Yorke Landscape Board (the Board).

Council understands that the Plan, as proposed, incorporates new science, greater flexibility and updated risk triggers to safeguard future water security within the Region.

The findings of the review of the 2009 Plan are also noted and supported by Council, including the following factors:

- climate variability during and since the Millennium drought, and the impact on the reliability and condition of surface water and groundwater resources;
- the environmental water requirements of ecosystems in a changing and variable climate;
- maximum extraction volumes for sustainable use of surface water and groundwater resources;
- the rules around storing and using imported and treated water, with alternate and new water investigations being considered;
- water management zones (consumptive pools) and transfer rules to protect water users and ecosystems; and
- First Nations cultural objectives to be included in the plan, for the first time.

Further, The Barossa Council provides the following comments for consideration.

- Council is supportive of policy changes that afford protections to water security within the region whilst also balancing this with the need for our community to access water, particularly the mechanism that allows annual allocations to be adjusted independent of long-term entitlements. This provides flexibility to respond to seasonal conditions.
- The principal that the Plan provides equitable water allocation for users whilst maintaining the health of water dependent eco-systems is supported.
- Council agrees with the amendments to support 'partially unbundled' Licensing.

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Council commends the Board on taking a contemporary and proactive approach in balancing the needs of the Region's water users and the safeguarding of this precious resource.

If you have any questions please contact Jake McVicar, Director, Development & Community Services via jmcvicar@barossa.sa.gov.au.

Regards,

Jo Moen

Acting Chief Executive Officer

COVER SHEET

CONFIDENTIAL REPORT

19 August 2025

Council Meeting

8.1 Office of the Mayor and CEO

8.1.1 SUPREME COURT CASE MATTER - QUARTERLY UPDATE

There is strong public interest in enabling members of the public to observe Council's transparent and informed decision-making. This helps to ensure accountability, maintain transparency of public expenditure, facilitate public participation, assist public awareness and allow for the scrutiny of information. Attendance at a Council meeting is one means of satisfying this interest. The public will only be excluded from a Council meeting when the need for confidentiality pursuant to Section 90(2) of the Act outweighs the public interest of open decision-making.

In this matter, the reasons that receipt, consideration or discussion of the information or matter in a meeting open to the public would be contrary to the public interest are that it contains information that is related to the Supreme Court Case between Councils and TTEG

On balance, the above reason which supports the need for confidentiality pursuant to Section 90(2) of the Act outweighs the factors in favour of the public interest of open decision-making.

RECOMMENDATION

That Council:

- (1) Under the provisions of Section 90(2) of the *Local Government Act 1999*, make an order that the public be excluded from the meeting with the exception of the Acting Chief Executive Officer, Acting Director Corporate Services, Strategy and Innovation, Director Development and Community Services, Director

Infrastructure and Environmental Services and the Minute Secretary, in order to consider in confidence a report relating to being information that must be considered in confidence pursuant to:

Section 90(3)(i) of the Local Government Act 1999:

information relating to actual litigation, or litigation that the council or council committee believes on reasonable grounds will take place, involving the council or an employee of the council;

- (2) Accordingly, on this basis, Council is satisfied that public interest in conducting meetings in a place open to the public has been outweighed by the need to keep the information and discussion confidential in order that it contains information that is related to the Supreme Court Case between Councils and TTEG

COVER SHEET

CONFIDENTIAL REPORT

19 August 2025

Council Meeting

8.1 Office of the Mayor and CEO

8.1.2 CONCORDIA SOCIAL INFRASTRUCTURE - UPDATE

There is strong public interest in enabling members of the public to observe Council's transparent and informed decision-making. This helps to ensure accountability, maintain transparency of public expenditure, facilitate public participation, assist public awareness and allow for the scrutiny of information. Attendance at a Council meeting is one means of satisfying this interest. The public will only be excluded from a Council meeting when the need for confidentiality pursuant to Section 90(2) of the Act outweighs the public interest of open decision-making.

In this matter, the reasons that receipt, consideration or discussion of the information or matter in a meeting open to the public would be contrary to the public interest are that it contains information pertaining to the negotiation of a social infrastructure deed, including legal advice and feedback from parties.

On balance, the above reason which supports the need for confidentiality pursuant to Section 90(2) of the Act outweighs the factors in favour of the public interest of open decision-making.

RECOMMENDATION

That Council:

- (1) Under the provisions of Section 90(2) of the *Local Government Act 1999*, make an order that the public be excluded from the meeting with the exception of the Acting Chief Executive Officer, Acting Director Corporate Services, Strategy

and Innovation, Director Development and Community Services, Director Infrastructure and Environmental Services and the Minute Secretary, in order to consider in confidence a report relating to being information that must be considered in confidence pursuant to:

Section 90(3)(d) of the Local Government Act 1999:

commercial information of a confidential nature (not being a trade secret) the disclosure of which-

- (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
- (ii) would, on balance, be contrary to the public interest; and

Section 90(3)(h) of the Local Government Act 1999:

legal advice; and

Section 90(3)(j) of the Local Government Act 1999:

information the disclosure of which-

- (i) would divulge information provided on a confidential basis by or to a Minister of the Crown, or another public authority or official (not being an employee of the council, or a person engaged by the council); and
- (ii) would, on balance, be contrary to the public interest;

- (2) Accordingly, on this basis, Council is satisfied that public interest in conducting meetings in a place open to the public has been outweighed by the need to keep the information and discussion confidential in order that it contains information pertaining to the negotiation of a social infrastructure deed, including legal advice and feedback from parties.