



NOTICE OF MEETING

Notice is hereby given that the next ordinary meeting of the Barossa Bushgardens Committee will be held on Wednesday 15 October 2025
in the Council Chambers, 43-51 Tanunda Road, Nuriootpa,
commencing at 1:00pm.

A G E N D A

Welcome by the Chair

1. ATTENDANCE RECORD

1.1 Members Present

Apologies

Nil

Not Present

Nil

Leave of Absence

Nil

2. CONFIRMATION OF PREVIOUS MINUTES

2.1 Minutes of previous meetings – for confirmation:

2.1.1 Barossa Bushgardens Committee meeting held on Wednesday 6 August 2025 at 1:00pm

2.2 Matters arising from previous minutes

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3. MATTERS FOR INFORMATION

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4. DEBATE REPORT

4.1	Finance Report - as at 30 September 2025	22
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5. CONFIDENTIAL AGENDA

Nil

6. URGENT OTHER BUSINESS**7. NEXT MEETING**

Wednesday 17 December 2025 at 1:00pm

8. CLOSURE

MATTERS ARISING FROM PREVIOUS MINUTES

2.2.1 WHS AUDIT PROCESS

**Author: Executive and Project Support Officer
25/78074**

Following the last S41 Committee meeting, Staff met with the Risk and Safety Team Leader and discussed options for formal internal WHS audits, which will be recorded in Sky Trust.

A WHS audit was undertaken on Tuesday 26 August 2025 with all volunteers. WHS risks and hazards have been recorded and mostly addressed.

Future WHS audits will be done every 6 months.

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil.

MATTERS FOR INFORMATION

3.1 MATTERS ARISING FROM PREVIOUS MINUTES

**Author: Executive and Project Support Officer
25/75267**

The following actions from previous minutes are in progress as detailed below:

Meeting Date	Resolution/Action	Status	Actioning Officer
6 August 2025	Bush Play Group	Investigate potential for promotional opportunities Alicia (Comms Team) has recently attended a Bush Playgroup and taken photos. Promotional material production is ongoing.	NRC Coordinator
6 August 2025	Annual Sponsorship packages	Develop Sponsorship package in conjunction with Friends of Barossa Bushgardens	Senior Environmental Officer
6 August 2025	WHS Audit processes	Agenda Item for next S41 Committee meeting Staff is working with the Risk and Safety Team Leader to develop a formal process for internal WHS Audits through SkyTrust.	NRC Coordinator Nursery Manager

6 August 2025	Russell Johnstone Award To be held Saturday 25 October 2025	Assist with Award Design Ascertain available funding for the provision of books for nominees	Kate Jenkins Trevor Waldhuter
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ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil.

MATTERS FOR INFORMATION

3.2 CORRESPONDENCE

**Author: Executive and Project Support Officer
25/75270**

The following correspondence has been received (copies attached):

Date	Sender	Action
24 September 2025	Jack Gill, Chair GEC	Note incoming correspondence

ATTACHMENTS

Attachment 1 Correspondence - Barossa Bushgardens - October 2025 [↓](#) 

SUPPORTING REFERENCES

Nil.

From: [Doreen Von Linde](#)
To: [Chris Kruger](#)
Subject: Correspondence 1 for S41 Meeting: Cultural Burning Project
Date: Wednesday, 8 October 2025 11:29:32 AM
Attachments: [image001.png](#)

Doreen Von Linde
Barossa Bushgardens NRC Co-ordinator
E: Dvonlinde@barossa.sa.gov.au | T: [08 8563 8331](tel:0885638331)

From: Chair <Chair@gawlerenvironmentcentre.org.au>
Sent: Wednesday, 24 September 2025 8:24 AM
To: Doreen Von Linde <Dvonlinde@barossa.sa.gov.au>
Cc: GEC Coordinator <coordinator@gawlerenvironmentcentre.org.au>;
admin@environmentcentre-mp.com
Subject: [EXTERNAL] Re: Cultural Burning Project

CAUTION: This Message originated outside your organization. Treat all attachments and hyperlinks with suspicion.

Thanks Doreen!

Just an update that I've received no response yet from Firesticks. I'll give another week before I call as it would be good to close the loop soon.

Jack Gill | Chair



Centre Open Hours: Mon-Thu 9.30am – 4pm
8 Main North Rd, Gawler SA 5118

chair@gawlerenvironmentcentre.org.au
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From: Doreen Von Linde <Dvonlinde@barossa.sa.gov.au>
Sent: Wednesday, September 10, 2025 3:21:52 PM
To: Chair <Chair@gawlerenvironmentcentre.org.au>
Subject: RE: Cultural Burning Project

I think that this is a very reasonable and sensible email.

Doreen Von Linde
Barossa Bushgardens NRC Co-ordinator
E: Dvonlinde@barossa.sa.gov.au | T: [08 8563 8331](tel:0885638331)

From: Chair <Chair@gawlerenvironmentcentre.org.au>
Sent: Wednesday, 10 September 2025 1:58 PM
To: Doreen Von Linde <Dvonlinde@barossa.sa.gov.au>; Admin Officer <admin@environmentcentre-mp.com>; GEC Coordinator <coordinator@gawlerenvironmentcentre.org.au>
Subject: [EXTERNAL] Fw: Cultural Burning Project

CAUTION: This Message originated outside your organization. Treat all attachments and hyperlinks with suspicion.

Hi all - just an FYI of the below email that was sent to Firesticks. We will keep you updated with any response or further actions.

Cheers

Jack Gill | Chair



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[gawlerenvironmentcentre.org.au](mailto:chair@gawlerenvironmentcentre.org.au) | [Facebook](#) | [E-newsletter](#)
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From: Chair
Sent: Wednesday, September 10, 2025 12:17:23 PM
To: Rayne Simpson <simpson@firesticks.org.au>
Cc: GEC Coordinator <coordinator@gawlerenvironmentcentre.org.au>
Subject: Cultural Burning Project

Dear Rayne, we hope this email finds you well.

I had tried to get in contact with you in July and left several voicemails, but have not heard back. I hope you and the team have remained safe during the past few weeks of wild weather.

We wanted to follow up on our previous ongoing discussions regarding the Cultural Burning Project.

Following consultation with the Northern and Yorke Landscape Board, we have decided there is a need to progress the Project immediately.

In light of this, and noting difficulties in finalising the project scope/contract with Firesticks, we, in agreement with the Barossa Bush Gardens and Mount Pleasant Natural Resource Centre, have decided to engage another provider to deliver short information sessions.

We recognise and appreciate that you and your team are extremely busy with burns and other projects. However, we believe it is best for us to move forward with a new provider in order to fulfil our obligation to Northern and Yorke (who are the funding body), and to align with our own resourcing capabilities.

I note that a project contract has not been agreed to/signed as it was an ongoing discussion item. I would appreciate your views as to whether there are any outstanding obligations remaining that we need to address.

I do just want to reiterate, that we have really appreciated your engagement and involvement in this project, and hope that there are future opportunities for our organisations to work together.

Please do not hesitate to reach out via email or phone to discuss any of this further.

Kind regards

Jack Gill | Chair



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MATTERS FOR INFORMATION

3.3 STRATEGIC PLAN PROGRESS REPORT

**Author: Executive and Project Support Officer
25/75271**

The actions within the Barossa Bushgardens Strategic Plan are provided in Attachment 1. The status/progress comments are provided to 30 September 2025.

ATTACHMENTS

Attachment 1 Barossa Bushgardens Strategic Plan - Progress Report September - October 2025 [↓](#) 

SUPPORTING REFERENCES

Nil.

Action	By When	By Whom	Priority	Status/Progress
Key Result Area 1				
TO DEVELOP AND MAINTAIN A SUSTAINABLE RESOURCE THAT MEETS THE GROWING NEEDS OF THE REGION WITH CONSIDERATION TO THE CHANGING CLIMATE				
Strategy 1 - Maintain and improve the Seed Bank (needs reviewing in line with TBC corporate/community plans)				
a) Provision of nursery for the production and sale of native plants.				A successful Spring plant sale was held at the end of September, where we sold around 1200 plants. The Australian Plants Society (Gawler branch) joined us for the day and ran a workshop on Eremophila's, which was well attended. Community Nursery has been busy over the past few months with a regular flow of customers. Winter propagation of species has been completed (42 species) and Spring propagation is underway (approx. 57 species so far). Plant orders for 2026 are starting to come in from various places i.e. local vignerons, Adbri Quarries Poly tunnel – old irrigation removed – poly pipe installed to withstand the heat better. Cuttings underway including Grevillea lavandulacea.
b) Maintenance of a regional Seed Bank and Database				Seed collection season is underway with the warmer weather. Our volunteer Natalie has been assisting with seed collection within the gardens and other volunteers are assisting with cleaning and documenting. Propagating seeds from Prue Henschke.
c) Maintenance of a Plant Collection Database.				Ongoing
d) Improve the commercial capacity of the nursery, including inclusion of a council nursery operation.				Ongoing
Strategy 2 – Adopt and Implement sound asset management principles				
a) Management/Maintenance of native gardens and Bushgardens site.				Currently a mix of chemical and manual weed control is being undertaken throughout the gardens. Slashing/mowing is undertaken regularly in open areas and where accessible as well as line trimming. Depot staff have completed the development of a wet land/bog, next to the Community Nursery which will capture excess water.
b) Review and update the Masterplan identifying key priorities over the next five years.				Ongoing
c) Seek to incorporate and access/linkages to Coulthard Reserve as part of the broader Bushgardens site				Ongoing
d) Develop Guidelines for Curation of the Barossa Bushgardens				Ongoing
Key Result Area 2 – To connect people to the natural environment				
Strategy 1 – Improve links with the primary and secondary education sector				
a) Administer/conduct environmental education and awareness programs.				1 August - Schools National Tree Day – Good Shepherd – planting (22 students) 3 August – Bushgardens Zen 7 August – Bush Playgroup (28 children) 8 August - Faith Lutheran College Junior School Nature Day (49 students) 12 August - Mushroom Ecology workshop – (23 participants) 13 August – Nuriootpa Primary School Nature Education (59 students) 13 August - BBBfm Podcast recording 13 August – Nuriootpa Highschool Careers Expo 17 August – Bushgardens Zen

	20 August - Redeemer Lutheran College Sustainability Initiatives Interview (3) 21 August – Bush Playgroup (20 children) 4 September – Bush Playgroup (14 children) 7 September – Bushgardens Zen 9 September – Volunteer Toolbox Meeting (29 participants) 11 September – Mindful Connections Traditional Uses Trail Tour (18 participants) 12 September – Gawler Trinity College Community Service (30 students) 16 September – Tea Tree Gully Garden club (23 visitors) 17 September – Coop mall stall – Friends group – (63 stall attendees) 18 September – Bush Playgroup (26 children) 20 September – Spring Equinox Labyrinth Walk (4 attendees) 21 September – Bushgardens Zen 22 September – Ladies Probus talk – Vine Inn (40 women) 25 September – Nuriootpa High School Traditional uses Trail Tour (25 students) 26 September – Flow with the Labyrinth (1 participant) 27 September – Spring Plant Sale Day (89 visitors) 27 September – Propagation Workshop (34 participants)
b) Provide opportunities for students and researchers to support the delivery of the Barossa Bushgardens outcomes	The NRC Coordinator met with year 4 students from Redeemer Lutheran College to discuss issues around sustainability, habitat loss and other problems our environment and people face. The students were then required to come up with solutions to a problem of their choosing, which will be presented at the school on 4 th November.
c) Organise suitable events to support the key objectives of the Barossa Bushgardens	Ongoing
d) Provide opportunities and access across a range of sectors (art, culture, First Nations, public health and wellbeing) that align with the objectives of the Barossa Bushgardens	Nothing to report
e) Support The Barossa Council's Sustainability Officer, programs and initiatives within the region.	Ongoing
f) Develop, implement and support land, water and biodiversity initiatives and programs within the region.	Nothing to report
Social Inclusion	
a) Deliver, develop and facilitate disability support programs, activities and events.	Nature and Natter program every Monday – For people living with Dementia and their carers - 10am-12pm New initiative – Senior Sprout program – Pilot program – Elderly people living in ILU with lack of transport - 17th Nov – 8th Dec – 1.30pm – 3.00pm
b) Ensure the Barossa Bushgardens is	Ongoing

developed and aligned with The Barossa Council's Disability Access and Inclusion Action Plan.	
Strategy 3 – Create and Deliver community-orientated training opportunities	
a) Form strong partnerships that link the Barossa Bushgardens to the wine and tourism industries.	Continue fostering partnerships with local vignerons.
Strategy 4 – Engage with Aboriginal people	
a) Host a Reconciliation Week event in association with The Barossa Council and in collaboration with the Barossa Reconciliation Group	Was held 3 rd June 2025
b) Engage and continue to develop relationships with First Nations Elders and the wider community	Ongoing
Strategy 5 – Increase profile of the Bushgardens	
a) Prepare editorial articles for the local newspapers and subscribers	Bi-monthly column published in The Leader Newspaper on 13 th August E-newsletter sent out to 743 recipients on 25 th August
b) Update information /educational materials and maintain and update website and social media platforms.	Ongoing
Tourism	
a) Position the Barossa Bushgardens and Natural Resource Centre as a destination for visitors and as a community hub for social club meetings, gatherings and tours	Ongoing Regular tours are conducted by volunteers
Key Result Area 3 To recruit, train and retain productive volunteers	
Strategy 1 – Achieve stable and sustainable volunteer group	
a) Provide support, training and development opportunities for Barossa Bushgardens volunteers.	Ongoing Toolbox meeting – 9 th Sept – Fire Extinguisher talk Toolbox meeting – 9 th Sept – Video was shown in regards to using Defibrillator machine
b) Attract new volunteers to support program delivery.	Ongoing – staff are receiving an increase in enquiries for NDIS clients to participate in volunteering activities.
Key Result Area 4 – To improve governance	

Strategy 1 – Develop and execute a new governance model	
a) Documentation of tasks and processes for the Barossa Bushgardens.	Ongoing
Council and Committees	
a) Ensure the effective operation of the Barossa Bushgardens Committee in accordance with the Local Government Act, Terms of Reference, and Meeting Procedures.	Ongoing
b) Develop and explore a new governance model for the Barossa Bushgardens.	Ongoing
Governance	
a) Implement legislative reform, where applicable.	Ongoing
Strategy 2 – Maintain a strong financial framework	
a) Ensure effective Budget Performance	Ongoing
Strategy 3 – Maintain effective internal controls to reduce risk	
a) Identify and prepare Operational Risk Profile. Is this clear, what does it mean to you?	Nothing to report
b) Identify and document processes to reduce threat of disease, animals, weeds and pests to nursery and gardens at Barossa Bushgardens	Ongoing
c) Manage organisational risk in the delivery of core services – identify core services to clarify wording	Ongoing
d) Ensure that identified Internal Financial Controls are effectively monitored and maintained	Ongoing
e) Maintain and facilitate the ongoing testing and development of Council's Business Continuity Plan and associated Sub-Plans	Ongoing
f) Maintain and champion the	Ongoing – WHS has a very high priority for staff. Improvements are made whenever possible.

implementation of Councils WHS System	
g) Undertake WHS Compliance Inspections	A site and nursery inspection was undertaken by staff and volunteers on 26 th August. Hazards were recorded and addressed where possible.
h) Implement, Review and Maintain Work Health Safety Improvement/Action Plan	Ongoing
i) Participate in mandatory external WHS Audits	Nothing to report.
j) Maintain Chemsalert Database for sites where chemicals used	Next stocktake is due in October 2025.
Strategy Four – Maintain and explore new funding opportunities	
a) Identify and develop funding opportunities to assist in delivery of projects and programs.	Ongoing
b) Prepare a prospectus to assist in promoting the benefits of the Bushgardens to potential funding partners.	Nothing to report.
c) Monitor and report on grant status and prepare acquittal reports.	One grant, to develop a Bug Guide, is currently still open with acquittal due in March 2026.

MATTERS FOR INFORMATION

3.4 MARKETING INITIATIVES AND SALES OPPORTUNITIES

**Author: Executive and Project Support Officer
25/75273**

Spring Plant Sale Day

The Spring Sale Day was held on Saturday 27 September along with The Australian Plants Society (Gawler branch) who ran an Eremophila cuttings workshop.

30 people registered for the workshop.

In total 89 people walked through the gate.

A Total of \$1892.90 was taken on the day.

Plant orders for 2026

Contact was made with list of buyers from previous years.

Aim to expand list to source new buyers.

The NRC Coordinator used 'What's on in Adelaide' on Facebook to advertise the Nature Play Festival (held on 2 October). Post views were 6,700 people with a further reach to around 33,000 people across Adelaide.

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil.

MATTERS FOR INFORMATION

3.5 VISITATION TO THE BAROSSA BUSHGARDENS

**Author: Executive and Project Support Officer
25/75275**

During August and September, staff and volunteers organised or hosted a total of 24 events with 619 participants. This includes workshops, tours, facilitated events, like Bush Playgroup, and presentations.

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil.

MATTERS FOR INFORMATION

3.6 PARTNER PROJECT UPDATES

**Author: Executive and Project Support Officer
25/75272**

Verbal updates are provided for the Committee's information:

Bush Playgroup

Seeding Natives

Barossa Community Labyrinth

Nurture and Natter Program

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil

MATTERS FOR INFORMATION

3.7 FRIENDS OF BAROSSA BUSHGARDENS UPDATE

Author: Executive and Project Support Officer
25/75277

A verbal report will be provided.

- Constitution
- The Friends of Barossa Bushgardens hosted a stall at Barossa Central. 68 people attended the stall to find out information about BBG, the Friends and to get plant advice. The Friends signed up three new members and sold 40 plants.
- The Friends purchased 30 new pillows for the chairs in the Volunteer Centre.

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil.

MATTERS FOR INFORMATION

3.8 CHAIRPERSON'S REPORT

**Author: Executive and Project Support Officer
25/75313**

A verbal report will be provided.

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil.

MATTERS FOR INFORMATION

3.9 RUSSELL JOHNSTONE AWARD UPDATE

**Author: Senior Environmental Officer
25/78189**

The Russell Johnstone Award Ceremony has been planned for Saturday 25 October 2025 from 1-3pm.

The Mayor is attending and Elected Members will also be invited to attend. We currently have 6 nominations and will be recognising each one who will receive a certificate and a book.

S41 Committee members will be personally invited to read out one of the nominations and present the recipient with their gifts.

Lynette Collins and Natalie Johnstone will be invited to introduce the Russell Johnstone Award and have invited Uncle Quenten as a friend to Welcome us to Ngadjuri Country.

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil.

DEBATE REPORT

4.1 FINANCE REPORT - AS AT 30 SEPTEMBER 2025

**Author: Executive and Project Support Officer
25/75282**

PURPOSE

To provide progress on budget income and expenditure as at 30 September 2025.

RECOMMENDATION

That Barossa Bushgardens Committee receive and notes the Finance Report as at 30 September 2025, as provided in Attachment 1.

REPORT

Discussion

The process to realign budgets to reflect the appropriate natural accounts is underway and should be apparent following Q1 adjustments.

A recent request to increase the nursery budget to reflect the increase in production will be presented to Council for approval as part of Q1 adjustments.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 Barossa Bushgardens Budget update - October 2025 [↓](#) 

Supporting references

Nil.

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Corporate Plan

BS4 Council and Committees - Provision of support to Council and Committees through the provision of required information, agendas, and minutes. Council and Committees are provided with support to enable informed decisions

Legislative Requirements

Local Government Act 1999

RISK MANAGEMENT CONSIDERATIONS

These statements are qualitative in nature and designed to provide an indication of Council's general position when deciding to take or retain risk in pursuit of its objectives.

1. SERVICE DELIVERY

Refers to the delivery of services to the community, which includes the systems and physical assets that enable provision of these services, including structures (such as roads, buildings and facilities) as well as IT infrastructure, plant, vehicles & other equipment.

Regular monitoring of financial performance ensures budget and expenditure are aligned to meet approved levels of service.

2. SUSTAINABILITY & ENVIRONMENT

Relates to measures to preserve, protect and minimise impact on the natural environment, including sacred and indigenous lands, flora, fauna, heritage, water, waste, hazardous materials and pollution.

Nil.

3. FINANCIAL

Refers to planning and control of Council's budget to align with the sustainable achievement of the desired outcomes articulated in its Community Plan.

To enable effective and strategic decisions, a finance report is provided for noting.

4. PEOPLE

Relates to recruitment, retention, wellbeing and safety of employees and volunteers and engagement and management of contractors as well as the wellbeing and safety of the community.

Nil.

5. REPUTATION

Relates to policy, decisions, actions and circumstances that may cause Council to lose credibility with the community, ratepayers, key stakeholders, other levels of government and its own employees and contractors.

Nil.

COMMUNITY ENGAGEMENT

Not required under Legislation or Council's Public Consultation Policy.

CC 4115

Site Expenditure

2526GLA	Current	Commitments	Actual +	YTD	% of YTD	Full Year	% of Full	Full Year
As at Period 3	Actuals	2526GLA	Committed	Budget	Budget	Current	Yr	Remaining
	2526GLA		2526GLA	2526GLB	2526GLB	Budget	Budget	Budget
						2526GLB	2526GLB	
41304 - Contributions - Other	-3636.36	0	-3636.36	0	0%	0	0%	3636.36
41403 - Operating Grant - CWM	0	0	0	0	0%	0	0%	0
Boards								
60001 - Wages - Normal Rate	0	0	0	281.59	0%	992.76	0%	992.76
60002 - Wages - Overtime	0	0	0	7.87	0%	29.34	0%	29.34
60004 - Wages - Superannuation	0	0	0	30.55	0%	113.39	0%	113.39
60020 - Salaries - Normal	9025.48	0	9025.48	11893.53	76%	44175.96	20%	35150.48
60023 - Salaries - Superannuation	850.74	0	850.74	0	0%	0	0%	-850.74
61122 - Contractors - Cleaning	0	0	0	1290.15	0%	5160.6	0%	5160.6
Services								
61125 - Contractors - Fire Equipment	0	0	0	136.95	0%	547.8	0%	547.8
Servicing								
61126 - Contractors - Bldg	0	484.15	484.15	951.42	51%	3805.7	13%	3321.55
Maintenance Services								
61137 - Contractors -	918.81	0	918.81	0	0%	0	0%	-918.81
Plant/Machinery Servicing								
61140 - Contractors - Other Services	2832.27	9694.96	12527.23	1392.33	900%	5569.32	225%	-6957.91
61145 - Contractors -	0	0	0	37.56	0%	150.23	0%	150.23
Airconditioning Services								
61182 - Contractors - Tagging &	0	0	0	140.22	0%	560.84	0%	560.84
Testing								
61203 - Direct Purchases - Canteen	198	0	198	0	0%	0	0%	-198
Purchases								
61206 - Direct Purchases - Assets <	1463.15	0	1463.15	0	0%	0	0%	-1463.15
\$5,000								

61209 - Direct Purchases - Vehicle/Machine Parts	31.82	0	31.82	0	0%	0	0%	-31.82
61212 - Direct Purchases - Irrigation supplies	78.46	909.09	987.55	0	0%	0	0%	-987.55
61213 - Direct Purchases - Weed/Pest Chemicals	51.47	0	51.47	0	0%	0	0%	-51.47
61214 - Direct Purchases - Fertiliser	0	0	0	0	0%	0	0%	0
61215 - Direct Purchases - Mulch/Loam	0	0	0	0	0%	0	0%	0
61216 - Direct Purchases- Plants/Shrubs	0	0	0	75	0%	300	0%	300
61220 - Direct Purchases - Loose tools	0	0	0	0	0%	0	0%	0
61223 - Direct Purchases - Other	888.19	1301.15	2189.34	249.99	876%	1000	219%	-1189.34
61301 - Energy Costs - Electricity	0	0	0	1850.52	0%	7402.09	0%	7402.09
61302 - Energy Costs - Gas	0	0	0	69.09	0%	276.41	0%	276.41
61303 - Energy Costs - Fuel & Lubricants	75.75	0	75.75	141.21	54%	564.85	13%	489.1
61304 - Water - Service Rates	82.3	0	82.3	78.36	105%	313.47	26%	231.17
61305 - Water - Usage Charges	0	0	0	769.89	0%	3079.61	0%	3079.61
63012 - Bank Charges	94.55	0	94.55	0	0%	0	0%	-94.55
63100 - Insurance - Public Liability	1709.16	0	1709.16	742.62	230%	2970.48	58%	1261.32
63104 - Insurance - Vehicle Insurance	0	0	0	315.53	0%	1262.15	0%	1262.15
63105 - Insurance - Buildings & Contents	1083.18	0	1083.18	0	0%	0	0%	-1083.18
63401 - General - Advertising	0	0	0	525.59	0%	2102.3	0%	2102.3
63402 - General - Telephone	0	0	0	87.06	0%	348.24	0%	348.24
63405 - General - Telephone Expenses	81.81	0	81.81	0	0%	0	0%	-81.81
63606 - IT - Internet Expenses	136.28	0	136.28	0	0%	0	0%	-136.28
63811 - Entertainment Expenses	0	0	0	0	0%	0	0%	0
90010 - Full Cost Attribution to External Services	2363.97	0	2363.97	0	0%	0	0%	-2363.97
	18329.03	12389.35	30718.38	21067.03		80725.54	38%	50007.16

CC4120

Green Adelaide

2526GLA	Current	Commitments	Actual +	YTD	% of YTD	Full Year	% of Full	Next Year	Full Year
As at Period 3	Actuals	2526GLA	Committed	Budget	Budget	Current	Yr	Original	Remaining
	2526GLA		2526GLA	2526GLB	2526GLB	Budget	Budget	Budget	Budget
						2526GLB	2526GLB	2526GLB	
41403 - Operating Grant - CWM Boards	-23848	0	-23848	-15000	159%	-60000	40%	-60000	-36152
60020 - Salaries - Normal	8516.47	0	8516.47	5104.39	167%	18959.28	45%	18959.28	10442.81
60023 - Salaries - Superannuation	1029.9	0	1029.9	612.52	168%	2275.11	45%	2275.11	1245.21
61140 - Contractors - Other Services	300	769	1069	0	0%	0	0%	0	-1069
61208 - Direct Purchases - Signs	2294	0	2294	0	0%	0	0%	0	-2294
61223 - Direct Purchases - Other	411	454.65	865.65	500.01	173%	2000	43%	2000	1134.35
61226 - Office Equipment consumables - Other	0	535.53	535.53	0	0%	0	0%	0	-535.53
63401 - General - Advertising	0	0	0	0	0%	0	0%	0	0
90010 - Full Cost Attribution to External Services	2276.45	0	2276.45	0	0%	0	0%	0	-2276.45
	-9020.18	1759.18	-7261	-8783.08	667%	-36765.61	173%	-	-
								3676561%	2950461%

CC4105

Barossa Nursery

2526GLA	Current	Commitments	Actual +	YTD	% of YTD	Full Year	% of Full	Next	Full Year
As at Period 3	Actuals	2526GLA	Committed	Budget	Budget	Current	Yr	Year	Remaining
	2526GLA		2526GLA	2425GLF3	2425GLF3	Budget	Budget	Original	Budget
						2425GLF3	2425GLF3	Budget	
								2526GLB	
41547 - Commercial Activities - Seedling Sales	-19746	0	-19746	-12742.9	155%	-40000	49%	-29677	-20253.99
60001 - Wages - Normal Rate	0	0	0	0	0%	0	0%	0	0
60020 - Salaries - Normal	15679.9	0	15679.9	15484.57	101%	62718.56	25%	83654.49	47038.66
60022 - Salaries - Travel allowance-	6.67	0	6.67	0	0%	0	0%	0	-6.67
60023 - Salaries - Superannuation	1867.37	0	1867.37	1090.16	171%	7212.63	26%	10038.54	5345.26
61140 - Contractors - Other Services	0	0	0	0	0%	0	0%	0	0
61210 - Direct Purchases - Stationery	489.22	0	489.22	333.25	147%	0	0%	0	-489.22
61212 - Direct Purchases - Irrigation supplies	56.82	0	56.82	11.05	514%	0	0%	0	-56.82
61213 - Direct Purchases - Weed/Pest Chemicals	0	0	0	0	0%	0	0%	1700	0
61214 - Direct Purchases - Fertiliser	98.62	0	98.62	0	0%	0	0%	609	-98.62
61215 - Direct Purchases - Mulch/Loam	1637.24	0	1637.24	1877.48	87%	0	0%	3568.5	-1637.24
61216 - Direct Purchases- Plants/Shrubs	1109.05	0	1109.05	71.89	1543%	0	0%	2500	-1109.05
61220 - Direct Purchases - Loose tools	0	0	0	362.16	0%	0	0%	0	0

61223 - Direct Purchases - Other	1045.35	139.57	1184.92	3985.87	30%	15000	8%	5000	13815.08
61226 - Office Equipment consumables - Other	0	0	0	0	0%	0	0%	0	0
62002 - Depreciation Expense - Bldgs	4270.74	0	4270.74	0	0%	0	0%	17082.97	-4270.74
62003 - Depreciation Expense - Infrastructure	2370.27	0	2370.27	0	0%	0	0%	9481.03	-2370.27
62004 - Depreciation Expense - Equipment	2109.57	0	2109.57	0	0%	0	0%	8438.32	-2109.57
63101 - Insurance - Income Protection Insurance	0	0	0	978.54	0%	0	0%	0	0
63102 - Insurance - Workers Comp Premium	0	0	0	618	0%	0	0%	0	0
90010 - Full Cost Attribution to External Services	4338.48	0	4338.48	0	0%	0	0%	0	-4338.48
	15333.29	139.57	15472.86	12070.11	2748%	44931.19	108%	112395.9	29458.33

DEBATE REPORT

4.2 BAROSSA BUSHGARDENS S41 COMMITTEE MEMBERSHIP

**Author: Executive and Project Support Officer
25/78188**

PURPOSE

To seek Committee endorsement of Andrew Philpott to the voluntary position of Barossa Bushgardens S41 Committee member.

RECOMMENDATION

That Barossa Bushgardens Committee:

- (1) Endorse the appointment of Andrew Philpott to the voluntary position of Barossa Bushgardens S41 Committee member
- (2) That the appointment for approved by resolution of Council.

REPORT

Discussion

Barossa Bushgardens staff are very pleased to have been advised that Andrew Philpott has expressed an interest in joining the S41 Committee.

Andrew has worked for Light Regional Council as Coordinator of Biodiversity and Sustainability for many years and has contributed tirelessly to the efforts of protecting biodiversity in the Northern Regions, both in is employed position but also personally.

Andrew will be retiring from his position at Light Regional Council in October and would be a wonderful asset to the S41 Committee.

Summary and Conclusion

Appointments to the Barossa Bushgardens S41 Committee are to be in accordance with the Terms of Reference and must be approved by resolution of Council.

Andrew's extensive experience and expertise would be a positive benefit to the Barossa Bushgardens S41 Committee.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Nil

Supporting references

Barossa Bushgardens S41 Committee Terms of Reference

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS**Community Plan**

Our Environment

Supporting a sustainable Barossa.

Strategic Outcome

- We support actions that manage our environment for future generations.
- We sustainably manage our resources and encourage sustainable practices.

Corporate Plan

- CS17 Natural Resources - Regional development and management of the environment including natural resource management to ensure the region is managed sustainably and the environment is protected and enhanced
- BS4 Council and Committees - Provision of support to Council and Committees through the provision of required information, agendas, and minutes. Council and Committees are provided with support to enable informed decisions

Legislative Requirements

Nil.

RISK MANAGEMENT CONSIDERATIONS

These statements are qualitative in nature and designed to provide an indication of Council's general position when deciding to take or retain risk in pursuit of its objectives.

1. SERVICE DELIVERY

Refers to the delivery of services to the community, which includes the systems and physical assets that enable provision of these services, including structures (such as roads, buildings and facilities) as well as IT infrastructure, plant, vehicles & other equipment.

Nil.

2. SUSTAINABILITY & ENVIRONMENT

Relates to measures to preserve, protect and minimise impact on the natural environment, including sacred and indigenous lands, flora, fauna, heritage, water, waste, hazardous materials and pollution.

Nil.

3. FINANCIAL

Refers to planning and control of Council's budget to align with the sustainable achievement of the desired outcomes articulated in its Community Plan.

The position of Committee member, Barossa Bushgardens S41 Committee is a voluntary position and does not attract remuneration fees.

4. PEOPLE

Relates to recruitment, retention, wellbeing and safety of employees and volunteers and engagement and management of contractors as well as the wellbeing and safety of the community.

Nil.

5. REPUTATION

Relates to policy, decisions, actions and circumstances that may cause Council to lose credibility with the community, ratepayers, key stakeholders, other levels of government and its own employees and contractors.

Nil.

COMMUNITY ENGAGEMENT

Not required.