TheBarossaCouncil

NOTICE OF ORDINARY COUNCIL MEETING
Tuesday 18 November 2025
in the Council Chambers, 43-51 Tanunda Road, Nuriootpa,
commencing at 5.30pm.

A recording of the meeting will be available to view on the Council's website.

Martin McCarthy
CHIEF EXECUTIVE OFFICER
THE BAROSSA COUNCIL

A G E N D A

Welcome by Mayor

1. ATTENDANCE RECORD

1.1 Members Present

Apologies

Nil

Not Present

Nil

Leave of Absence

Nil

2 CONFIRMATION OF PREVIOUS MINUTES

2.1 Minutes of previous meetings – for confirmation:

2.1.1 Council meeting held on Tuesday 21 October 2025 at 5.30pm

2.2 Matters arising from previous minutes

2.2.1 Community Battery Proposal at Stockwell Oval - Public Consultation Update 5

3 PROCEDURAL ITEMS

3.1 Petitions

Nil

3.2 Deputations/Visitors to the meeting

Graeme Ruwoldt - St Jakobi Lutheran School - Sealing of Part of Krieg Road, Safety Crossing and Speed Signage

3.3 Notice of Motion

3.3.1 Future Use of Talunga Park 6

3.4 Questions with Notice

Nil

4. MAYOR

4.1 Mayor's Report 25

5. COUNCILLORS' REPORTS

Nil

6. MATTERS FOR INFORMATION

6.1 Local Housing Strategies - Project Update 30
6.2 Williamstown and Lyndoch Landcare Group Inc - Minutes of Meeting 76
6.3 Northern and Yorke Local Government Association Annual Report 2024-25 82
6.4 Gawler River Floodplain Management Authroity - Minutes of Meeting 126
6.5 Development Applications Report - Quarter 3 - July to September 2025 134

6.6 Local Government Association of South Australia - Adopted New Strategic Plan 2025-2030 137
6.7 Regional Response to Regulatory Impact Analysis to Reduce the Open Road Default Speed Limit 138
6.8 Environmental Services Team Update 144
6.9 Green Industries SA Clothing and Textile Collection 'Set Your Clothes Free' - Event Outcome Summary 160
6.10 Barossa Wellbeing Project- Resource Hub 161
6.11 LGA South Australia Climate Risk Assessment and Planning Resources 175
6.12 Local Government Association Annual General Meeting Agenda 176

7. DEBATE REPORTS

7.1 Office of the Mayor and CEO

7.1.1 Revocation of the Legacy Policy Statements 180
7.1.2 Appointment of Deputy Mayor 221
7.1.3 City of Grapevine Texas Sister City Relationship - September 2023 Visit Delegation Report 226
7.1.4 Request for Funds from the Tanunda Town Committee Reserve - Tanunda Christmas Parade 269

7.2 Corporate Services, Strategy and Innovation

7.2.1 Licence Agreement - The Tanunda Club 273
7.2.2 Office Closure - All Staff End of Year Event 279
7.2.3 SANTOS Tour Down Under Men's Stage 1 - Request to Land Helicopter on Nurioopta Centennital Park Oval 282
7.2.4 Annual Report 2024 - 2025 302
7.2.5 Tanunda Archway Rebrand / Artwork Refresh 469
7.2.6 Monthly Finance Report as at 31 October 2025 478

7.3 Infrastructure and Environmental Services

7.3.1 Tree Management Policy - Adoption Post Public Consultation 481

7.4 Development and Community Services

7.4.1 After Hours Animal Management Services 497
7.4.2 The Father's Farm - Additional Funding Proposal 501
7.4.3 Consideration and Adoption of Committee Resolutions - Barossa Bushgardens 509
7.4.4 Revised Waste Management Services Policy - Outcomes of Consultation 521

7.4.5 Accommodation Diversity Code Amendment - Part Two 553
7.4.6 Barossa Bushgardens Section 41 Committee Independent Member Appointments 560

8. CONFIDENTIAL REPORTS

8.1 Office of the Mayor and CEO

8.1.1 Concordia Basic Infrastructure Scheme 570

9. URGENT OTHER BUSINESS

10. NEXT MEETING

Tuesday 16 December 2025 at 5.30pm

11. CLOSURE

MATTERS ARISING FROM PREVIOUS MINUTES

2.2.1 COMMUNITY BATTERY PROPOSAL AT STOCKWELL OVAL - PUBLIC CONSULTATION UPDATE

Author: Sustainability Officer
25/93619

At the Council Meeting 16 September 2025, Council resolved to commence public consultation on a proposal to enter a lease to occupy community land for the purpose of establishing a Community Battery by the Department for Energy and Mining (DEM) at Stockwell Oval (decision 2022-26/807).

Public consultation occurred 8 October 2025 – 5pm 31 October 2025, pursuant to *Section 202(2)* & *Section 50(6)* of the *Local Government Act 1999*.

More cautious and opposing responses were received than supportive responses. The general sentiment, particularly from Stockwell residents, was that the development does not meet the intent of the community land that was donated by Mr. Jacob Mickan and that the direct benefits of the battery for the Stockwell community are lower relative to other Barossa townships with a higher number of Housing Trust properties.

Community feedback has been shared with the Department for Energy and Mining. The suitability of the proposed location at Stockwell Oval and potentially other locations is being explored collaboratively before a final recommendation is made at a future Council meeting.

The aim is to bring a decision report to Council on 16 December 2025, subject to the completion of the reviews.

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil

PROCEDURAL ITEMS

3.3 NOTICE OF MOTION

3.3.1 FUTURE USE OF TALUNGA PARK

From: Councillor Don Barrett
25/94227

PURPOSE

To debate the notice of motion put forward by Cr Barrett to rescind a prior motion of council and investigate changed service levels at Talunga Park.

NOTICE OF MOTION RECOMMENDATION

That Council rescind motion 2022-26/766 of the Ordinary Council meeting of 15 July 2025.

If the above recommendation is passed Cr Barrett intends to move the following motion.

NOTICE OF MOTION RECOMMENDATION

That Council, noting new information, continue equestrian and football activities on Talunga Park Oval, Mount Pleasant:

(1) Maintain the Talunga Park Oval to a football playing standard so that there is an even cover of turf and level surface with no obvious depressions or holes within the playing surface reflecting local requirements, environmental conditions and the intended standard of play as per the 2024 AFL preferred Community Facilities Guidelines.

(2) Any Licence involving playing and training of Australian Rules Football on Talunga Park shall reflect that the oval surface is being maintained as per the 2024 AFL Community Facilities Guidelines with an even cover of turf and a level surface with no obvious depressions or holes.

(3) Permit the Torrens Valley Football Club to use the oval for up to 4 competition days of football, 1 training night per week, 1 finals game per season, a presentation day/evening and up to 11 Auskick events throughout the football season.

(4) Council staff to prepare a report for the January, 2026 Ordinary Meeting of Council, based on the information provided by Councillor Barrett covering, but

not limited to, the identification of reasonably foreseeable risks and putting in place control measures that cover those identified reasonably foreseeable risks.

(5) All deliberations involving the future use of Talunga Park to take particular heed of Section 8(b) of the LGA in relation to the needs, interests and aspirations of individuals and groups within its community and section 8(i) of the LGA in relation to equitable access to services, facilities and programs.

(6) Endorse the prior master planning process regarding oval infrastructure such that there is support and promotion of Talunga Park to facilitate sport including Australian Rules Football competition and training to a level of service commensurate with use and increased population growth.

(7) Endorse the Talunga Park Master Plan whereby the facility is an agricultural, community, sport and equestrian hub for people visiting, working and living in Mount Pleasant and surrounds.

REPORT

Cr Barrett has provided a notice of motion to rescind and, subject to the recission motion outcome, propose and debate a second motion pertaining to service levels at Talunga Park.

The information provided is at Attachment 1.

CEO Comments

Regardless of the information provided and the fact that historical changes have occurred over many decades, thus decisions made previously were within the relevant context of that time, it is suggested that no definitive decision be made on new service levels if the recission motion is supported, but rather a report be sought from Officers for consideration at a future meeting so that Council can make its decision in accordance with the requirements of the *Local Government Act 1999*; specifically, an informed decision maker about the service level change impacts being sought in the secondary motion. To assist that process I have provided an alternative recommendation following.

That Council:

1. *Instruct the Chief Executive Office to prepare a report, cost, business case and other necessary information outlined, for the January 2026 Ordinary Council Meeting of Council to continue equestrian and football activities on Talunga Park Oval, Mount Pleasant in accordance with the following desired service levels:*

   a.) *Maintain the Talunga Park Oval to a football playing standard so that there is an even cover of turf and level surface with no obvious depressions or holes*

within the playing surface reflecting local requirements, environmental conditions and the intended standard of play as per the 2024 AFL preferred Community Facilities Guidelines.

b.) *Any Licence involving playing and training of Australian Rules Football on Talunga Park shall reflect that the oval surface is being maintained as per the 2024 AFL Community Facilities Guidelines with an even cover of turf and a level surface with no obvious depressions or holes.*

c.) *Permit the Torrens Valley Football Clus to use the oval for up to 4 competition days of football, 1 training night per week, 1 finals game per season, a presentation day/evening and up to 11 Auskick events throughout the football season.*

d.) *The report shall be based on the information provided by Councillor Barrett covering, but not limited to, the identification of reasonably foreseeable risks and putting in place control measures that cover those identified reasonably foreseeable risks.*

2. *Endorse the prior master planning process regarding oval infrastructure such that there is support and promotion of Talunga Park to facilitate sport including Australian Rules Football competition and training to a level of service commensurate with use and increased population growth.*

3. *Endorse the Talunga Park Master Plan whereby the facility is an agricultural, community, sport and equestrian hub for people visiting, working and living in Mount Pleasant and surrounds.*

Officers have commenced sourcing information to inform an updated risk assessment and deficiency report from an independent source and this will be tabled with Council if it is provided in time for Council's meeting. Subject to Council's decision making, this report will be the basis for a consultant to develop a full remediation solution and ongoing program to deliver the service level sought, which primarily is equestrian and football collectively.

It should be noted that whilst every effort will be made to develop a comprehensive assessment and report by the January 2026 meeting, I flag that the nature of the work and availability of people and contractors/consultants over the Christmas and New Year period is likely to impact our ability to deliver a full report. Such work would normally take anywhere up to 6 months to build the necessary information, business case and financial modelling.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 Notice of Motion ⇩

Supporting references
Nil

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Corporate Plan

BS4 Council and Committees - Provision of support to Council and Committees through the provision of required information, agendas, and minutes. Council and Committees are provided with support to enable informed decisions

BS7 Governance - Provision of governance advice and support in the discharge of legislative responsibilities for policy development, delegations and authorisations, internal review of Council decisions, delegations and authorisations, Native Title claims

Legislative Requirements
Regulation 12 Local Government (Procedures at Meetings) Regulations 2013

RISK MANAGEMENT CONSIDERATIONS

These statements are qualitative in nature and designed to provide an indication of Council's general position when deciding to take or retain risk in pursuit of its objectives.

1. SERVICE DELIVERY

Refers to the delivery of services to the community, which includes the systems and physical assets that enable provision of these services, including structures (such as roads, buildings and facilities) as well as IT infrastructure, plant, vehicles & other equipment.

Proposes to increase the current service levels in both use and quality of infrastructure.

2. SUSTAINABILITY & ENVIRONMENT

Relates to measures to preserve, protect and minimise impact on the natural environment, including sacred and indigenous lands, flora, fauna, heritage, water, waste, hazardous materials and pollution.

Nil

3. FINANCIAL

Refers to planning and control of Council's budget to align with the sustainable achievement of the desired outcomes articulated in its Community Plan.

Needs to be assessed as part of the reporting and investigation sought by the resolutions.

4. PEOPLE

Relates to recruitment, retention, wellbeing and safety of employees and volunteers and engagement and management of contractors as well as the wellbeing and safety of the community.

Needs to be assessed as part of the reporting and investigation sought by the resolutions.

5. REPUTATION

Relates to policy, decisions, actions and circumstances that may cause Council to lose credibility with the community, ratepayers, key stakeholders, other levels of government and its own employees and contractors.

Needs to be assessed as part of the reporting and investigation sought by the resolutions.

COMMUNITY ENGAGEMENT

No community engagement has been undertaken on this proposal, the current masterplan has had extensive consultation completed. Council has indicated the need to review the masterplan and that will include consultation, however this work has not been funded at this time.

Martin McCarthy
Chief Executive Officer
The Barossa Council
PO Box 837
Nuriootpa SA 5355

Via email: mmccarthy@barossa.sa.gov.au

Dear Martin,

I hereby propose to move the following motion at the next ordinary Council meeting of Tuesday the 18th of November, 2025 pursuant to Section 12 (3) of the Local Government Act (Procedures at Meetings) Regulations 2013.

Notice of Motion

Councillor Barrett will move a motion and seek a seconder for the matter shown below to facilitate consideration by the Council namely:

'That the 5-part decision of Council on the 15th of July, 2025 in relation to Future Use of Talunga Park Oval, namely:

'That Council, noting the risk advice and that safety cannot be guaranteed on an oval used to provide ongoing service to both equestrian and football activities:

(1) Notes that the current license held by Torrens Valley Football Club permits up to four games per season, one finals game per season, and one end-of-season presentation night, that existing service levels cannot be maintained in a safe manner; and that our insurance status is in jeopardy should dual use continue to be maintained.

(2) Notes the increased demand and current reliance on Talunga Park Oval by regional equestrian groups, alongside the recent incidence of surface damage following horse events, which were approved in accordance with agreed core service levels.

(3) Acknowledge complaints raised by football users regarding surface safety, and the fact that no matter what investments are made, the oval cannot provide a service level that appropriately meets the requirements of both competing interests.

(4) Endorse the prior master planning outcomes whereby the facility is primarily an equestrian and agricultural and tourism facility incompatible with ongoing football use.

(5) Endorses an update to the Talunga Park Master Plan to confirm the oval's primary purpose as an equestrian facility and commits to exploring other options to support honouring the Torrens Valley Football Club's current lease commitments that do not put the community at risk or contribute to unacceptable insurance and liability risks.

be revoked

Contingent upon the decision of the Council on the 15th of July, 2025 being revoked, I Councillor Barrett having complied with the Regulations will then move:

RECOMMENDATION

That Council, noting new information, continue equestrian and football activities on Talunga Park Oval, Mount Pleasant:

1 Maintain the Talunga Park Oval to a football playing standard so that there is an even cover of turf and level surface with no obvious depressions or holes with the playing surface reflecting local requirements, environmental conditions and the intended standard of play as per the 2024 AFL preferred Community Facilities Guidelines.

2 Any Licence involving playing and training of Australian Rules Football on Talunga Park shall reflect that the oval surface is being maintained as per the 2024 AFL Community Facilities Guidelines with an even cover of turf and a level surface with no obvious depressions or holes.

3 Permit the Torrens Valley Football Clus to use the oval for up to 4 competition days of football, 1 training night per week, 1 finals game per season, a presentation day/evening and up to 11 Auskick events throughout the football season.

4 Council staff to prepare a report for the January, 2026 Ordinary Meeting of Council, based on the information provided by Councillor Barrett covering, but not limited to, the identification of reasonably foreseeable risks and putting in place control measures that cover those identified reasonably foreseeable risks.

5 All deliberations involving the future use of Talunga Park to take particular heed of Section 8(b) of the LGA in relation to the needs, interests and aspirations of individuals and groups within its community and section 8(i) of the LGA in relation to equitable access to services, facilities and programs.

6 Endorse the prior master planning process regarding oval infrastructure such that there is support and promotion of Talunga Park to facilitate sport including Australian Rules Football competition and training to a level of service commensurate with use and increased population growth.

7 Endorse the Talunga Park Master Plan whereby the facility is an agricultural, community, sport and equestrian hub for people visiting, working and living in Mount Pleasant and surrounds.

RATIONALE

Contextual Background – the origins of AFL in Mount Pleasant

In 1884 approaches were made to H & HA Giles to rent eleven acres of land across the River Torrens from the township for a recreation ground. During 1919 arrangements were concluded with Henry Giles Jnr. for the site to become a permanent township facility. Robert Melrose advised he would give the money necessary for the purchase. By the end of the year, volunteers had constructed a footbridge to the reserve and pegged out areas for cricket, football and tennis. That location was to be home of the local football club. The location was to be known as Talunga Park, now commonly referred to as Old Talunga Park.

In July 1969 the forward-thinking people of Mount Pleasant saw an opportunity for a bigger and better recreational facility for the town following the closure of the railway station in 1963. There

was a combined meeting of the Mt. Pleasant AH&F Society and the Talunga Park Committee. They resolved unanimously to approach the District Council requesting a survey of the cost for preparing the area of land on the old Railway yards, plus some additional land, for use as a Recreation Park and Showground.

Fast forward to 1978 and everything that had been planned for and worked towards came to fruition. An oval had been constructed for the primary use of AFL football in winter and cricket in summer, plus use by the Show Society with its annual show. The local football club even provided a cash contribution to the construction of the facilities and oval. His Excellency (the Governor, Mr. K. Seaman) in March 1978 opened the annual show. In May 1978, following the first use of the new facilities and oval, there was an Executive meeting of the Show Society and a suggestion was put forward that an alternative area be investigated for the Horses in Action. Still today the conflict with equestrian events on ovals primarily designed for AFL football and cricket remain. The local football club, under a different name was an inaugural tenant of the new Talunga Park facility and it continues to use the facility today, however in a much-diminished capacity.

In the late 1990's Council amalgamations took place and the former District Council of Mount Pleasant was split with the townships of Eden Valley, Springton and Mount Pleasant forming part of The Barossa Council. The oval and facilities at that time were in good condition, so much so that the SANFL even played a game on the oval involving Sturt and Norwood. Additionally, the local footy club used to train on the oval under lights. Gradually the oval and facilities deteriorated, so much so that the lights at the oval became inoperative and the club ceased training at the facility. Training elsewhere involved cost and great inconvenience, especially for the underage sides. Approximately 7 years ago the dam that supplied water for watering the oval dried up, with no alternative source of water the oval became dry with a considerable portion of the oval turf dying. Despite these barriers the club hasn't gone away, to the contrary it is still here today and thriving.

Talunga Park Use

Talunga Park is the main recreational facility within the township of Mt. Pleasant, used by, but not limited to, the Torrens Valley Football Club, the Lobethal Poultry Club, the Mt. Pleasant Pony Club, numerous annual horse shows/events, the Mt. Pleasant Farmers Market, incorporating the annual S.A. Spring Garden Festival, the Makers Market, the annual Mt. Pleasant Agricultural, Horticultural and Floricultural Show, the Caravan Park, the local Standpipe, Council CWMS facilities, a monthly bric a brac auction, a BMX track, and BBQ facilities around the Rex Amber wooden animal sculptures.

Legislative principles to be observed by council

All councils **must** act to uphold and promote the observance of numerous principles in the performance of their roles and functions, for this motion I will concentrate on two of those principles.

Section 8(b) Local Government Act

Firstly, Section 8(b) of the Local Government states that Councils need to be responsive to the needs, interests and aspirations of individuals and groups within its community. The agenda item and subsequent decision of the July, 2025 meeting of Council has placed the needs, interests and aspirations of many non-Barossa based equestrian participants over and above the needs, interests and aspirations of the locally based group namely the Torrens Valley Football Club. Mike Ferguson, the President of the Torrens Valley Football Club provided a presentation to all Council members at the October, 2025 Ordinary Meeting of The Barossa Council. He set out the needs, interests and

aspirations of the local footy club and the steps the local footy club is prepared to take to enable football to continue at Mount Pleasant on the Talunga Park Oval.

The Talunga Park agenda item of July, 2025 put forward the Springton Oval as an alternative viable venue solution, advising that with some capital investment it could be developed into a suitable venue for junior and community football. As the Big Project has been rolled out over the last 7 years each of the joint football and cricket facilities at Angaston, Nuriootpa, Tanunda and Lyndoch have received massive infrastructure improvements. There are two ovals at each of those locations. Each of the infrastructure improvements proceeded due in part to the existence of a local Master Plan for the relevant recreational facility. No such plan exists for the Springton Oval, so any prospect of the Springton Oval being a viable alternative venue solution for junior, let alone community football is many years away.

On Thursday evening the 23rd of October, 2025 I attended the AGM of the Springton Progress Association. Whilst there I spoke with the outgoing caretaker of the oval, he advised that he has retired from the position because, at his age, he can not physically move around the hoses and mobile tractor to water the oval. The Springton Oval sporting complex has a small open fronted pavilion with no internal seating, heating or cooling and furthermore there is no ceiling in the open area of the pavilion. There are no lights at the Springton Oval thus making it an oval only suitable for day time use, not enabling evening training to take place. Additionally, there are no change rooms, umpires room or a medical room and the toilets are detached from the pavilion. These are all facilities that can be found at contemporary football venues.

The Talunga Park facility already has a computerised oval irrigation system, an approximate $200K new lighting system, change rooms, an enclosed glass fronted pavilion which includes toilets, a bar, kitchen and numerous tables and seats for players and visitors to the facility to use and enjoy during and after a game of football. To summarise, what is currently in place at Talunga Park meets the current needs of the Torrens Valley Football Club, whereas Springton does not, if we as elected members are responsive to the needs of a group within our community, namely the Torrens Valley Football Club, Talunga Park is the solution, not Springton.

Section 8(i) Local Government Act – Equitable access to services, facilities and programs

Secondly, Section 8(i) of the Local Government Act states that Councils **must** act to uphold and promote the principle of seeking to provide services, facilities and programs that are appropriate and seek to ensure equitable access to its services, facilities and programs. Delivering on this principle is not an exact science but the important word in this principle is equitable. The Oxford University Press defines equitable as fair and just, especially in a way that takes account of and seeks to address existing inequalities. That is my starting point.

In 2024 the AFL released its preferred Community Facilities Guidelines. That document, when referring to playing surfaces states:-

'All ovals and training areas should provide an even turf cover and level surface with no obvious depressions or holes. Playing field maintenance should reflect local requirements, environmental conditions and the intended standard of play. All grounds should be deemed fit to play following an oval inspection undertaken by both participating teams (home and away) and officials prior to the first game played on any given day or if playing field conditions have changed or deteriorated.'

Following the July, 2025 meeting of The Barossa Council, after several months of not being able to play football on the Talunga Park Oval the Torrens Valley Football Club was granted permission to

play games of football on the oval. Council staff deemed the oval fit to play football and both participating teams and officials deemed the oval fit.

The Torrens Valley Football Club is a member of the Hills Football League, with its headquarters in Mount Barker. The League's Clubs are divided into two playing Divisions:-

- Division 1 (Formerly Central Division – mostly the larger towns in the Hills region);
- Division 2 (Formerly Country Division – the remaining clubs in the region).

The Torrens Valley Football Club plays football in Division 2 with the standard of play not being up to Division 1 standard. Despite that, all it needs is an oval that is maintained as per the Community Facilities Guidelines, that is an oval that has an even turf cover, level surface and no obvious depressions or holes.

From the agenda item of July, 2025, regarding Talunga Park and its future use, under the heading of Summary and Conclusion the following is stated, '*…the 2018 Master Plan made limited reference to potential football activity.*' There is nothing potential regarding football being played in Mount Pleasant and in particular on Talunga Park Oval. Australian Rules Football has been played in Mount Pleasant for over 100 years and on Talunga Park Oval since its inception in the late 1970's. The Master Plan in relation to Oval Infrastructure states unequivocally, *'Support and promote to facilitate sport including: Australian Rules Football competition and practice to a level of service commensurate with use.'* It is my view the placing of equestrian pursuits over and above the interests of football, based on over a century of football in Mount Pleasant, is not fair and just, as per the definition of equitable from the Oxford University Press. If the oval is not maintained to a football standard there is the distinct possibility that there will be no football played on Talunga Park oval, contrary to the 2018 and 2014 Master Plans for the facility.

Section 8(i) Local Government Act – Oval lighting and equitable access to facilities

In 2013 Jensen Planning Design prepared a Master Plan in relation to Talunga Park. That Master Plan came before The Barossa Council on the 14th of April, 2014. The Master Plan was endorsed by Council however it wasn't funded, consequently it wasn't acted upon. In 2018 another Master Plan was developed by Jensen Planning Design for consideration by Council at its April 2018 meeting. There were some subtle and some not-so-subtle differences in the two Master Plans.

Despite not being acted upon there are many points within the Master Plan that have direct relevance to this recission motion. Just like the 2018 Master Plan there is an aerial shot of Talunga Park showing most of the facility. Written across the oval are the words: '*Sport and Recreation Hub – Resurfaced Oval with New Lighting and Irrigation using Recycled Water.* In compiling the 2014 Master Plan Jensen Planning Design consulted widely, including the Torrens Valley Football Club, 6 dot points were put forward by the football club, the one most relevant to this particular issue is worded as follows: *'Needs improved lighting in order to guarantee football competition being played on the oval into the future.'* Further on in the Jensen Planning Design document, under the heading of 'A Sport and Recreation Hub' lights rate a mention again: '*New lighting to provide for ongoing football competition.'* Towards the end of the Jensen Planning Design Master Plan, under the heading of Making it all Happen there is a list of short, medium and long term priorities, the first should be initiated over the next 1-3 years, the next over 3 to 7 years and lastly beyond 7 years. From the Sport and Recreation Hub '*New Lighting'* – is in the short term priority list, that is in the next 1 to 3 years.

Despite the 2014 report having numerous references to lighting, not so in the 2018 report. Lighting barely rates a mention despite 4 years earlier being a short-term priority that should receive attention in the next 1 to 3 years. Lighting rates a mention under the SWAT analysis heading of Weaknesses – *'Oval playing surface and lighting – require major investment if football clubs are to stay.'*

I then looked elsewhere within Council and see how other lighting issues have received attention. In late 2019 there was a modest upgrade to the lights at Lyndoch Oval. The initial implementation of an additional panel of LED lights per post did not achieve the desired outcome for the Barossa Rams Rugby Club, being the sporting group that were in season at the time. While a 30% improvement in brightness (measured by Lux levels) was achieved, the uniformity of the upgraded lights was patchy and left dark spots on the oval. Additional funds were allocated from central community assets budgets reserved for unplanned failures and breakdowns, for the addition of 1 extra LED light per pole. It was then observed during high wind events in mid-November that the light poles were showing signs of movement and potential failure at the sleeved join half way up the pole.

The lights at Talunga Park did not receive such consideration.

Over several years as a Councillor, as budgets were being formulated, I would raise the issue of the non-operational lights at Talunga Park Oval. I even submitted New Initiatives bringing it to the attention of staff and fellow Councillors. As a Councillor I had numerous discussions with the Torrens Valley Football Club about the state of the lights at Talunga Park. In September 2021, Peter Wilde, a Committee member of the Torrens Valley Football Club attended a Workshop and spoke about the lack of lights and the impact upon the football club. This presentation was well received and eventually in late to mid-2024 new lights were installed at Talunga Park – 10 years after first being flagged as a short term priority that should be done in the next 1 to 3 years. Despite Talunga Park having brand new lights for a bit under 12 months the Torrens Valley Football Club has not been able to train under the lights because using the oval for training is not covered in their licence agreement.

We were informed that the purpose of the July, 2025 report on the Future use of Talunga Park was, amongst other things, to consider a request from the Torrens Valley Football Club to expand its use of Talunga Park oval beyond current licence terms. Referring specifically to the lights, when the lights were fully operational, the local football club, be it the then Mt. Pleasant Football Club or the Torrens Valley Football club used to train on the Talunga Park oval up to twice a week. Yes, the football club has sought an expansion of its current licence terms however that expansion in relation to the lights is nothing more than a return to historical use. For the football club there was no point incorporating training use, under lights, into a licence agreement when there were no functional lights for training to take place. Once installed the football club, in relation specifically to the lights, sought to reinstate training use under lights, not expand.

The door to evening training is currently closed, and thus access to functional lighting. Now, after approximately 10 years of waiting for lights and them being supplied, access is still denied. I just do not see equity, firstly in the provision of lights at Talunga Park and then once supplied and operational, access to those lights so that the club can train under the lights just like all other football clubs within The Barossa Council.

Licence to use Talunga Park oval

The licence for the Torrens Valley Football Club is relatively short and not overly complicated with legal terms. Item 9 of the Schedule of the Licence, under the heading of Permitted Use states the following; *'For the purpose and activities of a Football Club and such ancillary uses as permitted within the Licence Agreement.* Furthermore, at Item 2, under the heading of Times of Use it is stated: *Games: 4 games per season 8am to midnight. Finals: 1 game per season 8 am to midnight. Allowance of 1 presentation night to be held per season.*

Within the Licence agreement there is an Annexure B, titled Special Conditions. Point 1 states:

'The Oval will be maintained as part of the Council's regular maintenance schedule; however it will not be maintained to a football standard as the Oval will be mainly used for Equestrian events.

There are two other points that are relevant to this matter.

In 2024 and continued over into 2025, a licence was granted to the Torrens Valley Football Club to play football on the Talunga Park Oval however the oval would not be maintained to a football standard. That is, Council were permitting the Torrens Valley Football Club and other visiting clubs, to use the Talunga Park Oval with the full knowledge that it was not being maintained to a football standard.

This year, 2025, more horse events, specifically show jumping events were held on Talunga Park Oval well into April. These events caused extensive damage to the oval surface such that it needed remediation before any football could be safely played on the oval. The football club was prevented from playing on the oval until the 19th of July, 2025 whilst the remediation took place.

Talunga Park oval investment costs

The July, 2025 Council report on the Future Use of Talunga Park makes several mentions regarding service levels and costs, referring specifically to point 3 of the Recommendation, it is stated: '*no matter what investments are made, the oval cannot provide a service level that appropriately meets the requirements of both competing interests.'*

I have a different view. The Talunga Park Oval is a Category 2 Sportsfield, as such it has a particular level of service, e.g. 52 cuts per year, cut height 25 mm in summer and 40 mm in winter, 8 fertliser/herbicide/wetting agent applications and 1 verti-drains per year (solid or hollow tine).

On the 1st of October, 2025 there was a Council workshop held covering Talunga Park and its use. There were numerous Power Point Slides presented for elected members to consider. The slide titled Current Talunga Park Sportsfield Levels of Service is worth re-visiting. It provides a cost per year of $21,718.81 for a Category 2 Sportsfield. Immediately below the spread sheet regarding the costing of the oval surface are an additional 3 dot points. These extra works were undertaken on Mount Pleasant oval this year post the equestrian season for remediation to try and get the oval to a point at which it was safe for football. These costs were:

- Additional solid tine x 2 (relieve compaction) - $1325.73
- Localised top dressing - $3900
- Localised Over sowing of winter grass - $2,500

This indicates to me that Council ground staff have done an excellent job in bringing an oval that has not been maintained to a football standard up to one that is safe to play on in about 2 and a half months. The remediation costs are there for all to see - $7,725.73 over and above the normal maintenance costs. An additional investment of $7,725.73 has brought the oval up to a standard whereby football can be played on the oval and it hasn't put the community at risk or contributed to unacceptable insurance and liability risks. I pose the rhetorical question, if it wasn't a safe and a fit for purpose oval on the 19th of July, 2025 after an additional investment of $7725.73 then why was the oval allowed to be used?

Equestrian use of Talunga Park – Section 8(b) of the Local Government Act

Earlier in this motion I mention Section 8(b) of the Local Government Act whereby elected members must observe the principle of being responsive to the needs, interests and aspirations of individuals and groups within its community. I now revisit that section of the LGA but with particular emphasis on the interests and aspirations and groups within the Barossa Community. The Torrens Valley Football Club certainly fits the definition of a group within our community and football has been played in Mount Pleasant for over 100 years.

Section 8(b) of the LGA gives us as Elected Members guidance as to where we should be directing our energies and finances, namely individuals and groups within our community. Based on that guidance I searched for an application of that principle by The Barossa Council. The example I provide to highlight the application of this principle comes from the Community Assistance Scheme Committee of the 16th of February, 2021. On that date the CASA committee considered a grant application by the Koonunga Agricultural Bureau for its members to undertake First Aid Training. The group is one of 65 agricultural bureau branches across the State. The group holds it meetings at Ebenezer (Light Regional Council). At that time it had 60 members, 36 of whom reside within the Barossa Council.

In applying for the grant, one of the questions asked on the grant applications is:

% of Members in Council Area

The asking of that question is to ensure that The Barossa Council is following the principle as laid down in section 8(b) of the LGA in that it is being responsive to the needs, interests and aspirations of individuals and groups within its community.

Upon the grant application being submitted Council staff made comment as follow:

- *Suggest we reimburse funding $75.00 per member who attends the course and is a resident of the Barossa Council*

- *My comments would be similar to others on here, I would be interested in knowing if the figures stated are correct in terms of how many farmers in the Barossa Council area are a part of the Ag Bureau and would be accessing this First Aid Course. I have no issues supporting this grant but would have preference to ensure that there is an equitable split of our $s in and our Community and Farmers access and benefit within our Council area.*

- *Would like to see confirmation that members are The Barossa Council resident/ratepayers*

Council staff were cognizant of the principles as laid down in the LGA and provided members of CASC information about that particular group and its membership within our community.

The end result was that the Koonunga Agricultural Bureau grant was approved with Council subsidising the costs for Koonunga Agricultural Bureau members who reside in the Barossa Council to attend a St. Johns Provide First Aid 1 Day course, to the value of $50.00 (incl GST) per member.

Living where I do I attend many of the of the equestrian events at Talunga Park. It is my observation that most of the competitors and visitors to equestrian events do not reside within The Barossa Council area. Not only do many not reside in our Council area, and unlike the Torrens Valley Football Club, their home base is not within The Barossa Council area. Despite this, the needs, interests and aspirations of many external equestrian bodies have been placed over and above a local community group.

Equestrian venues in the district

Contained within the Council report of the 15th of July, 2025 there are a couple of references in relation to equestrian venues within the district. Under the heading of Background, from the 2018 Master Plan, Talunga Park is identified as a significant equestrian venue due to limited alternatives in the district.

Further on in the report, under the heading of Discussion I was informed as follows:

*'The continued growth in activity affirms the facility's role (*when referring to Talunga Park*) as the districts **ONLY** (my emphasis) dedicated equestrian venue.'*

The statement that the continued growth in activity affirms the facility's role as the districts only dedicated equestrian venue was repeated again in the Council workshop of the 1st of October, 2025, please refer to the slide titled Equestrian Activity.

My research reveals a position different to what has been postulated, in fact it is the polar opposite. Located on the outskirts of Williamstown is Gower Reserve, home of the Williamstown Horse and Pony Club. Gower Reserve is owned by The Barossa Council. From the Community Land Register number 3 the property is described at Property Key No. 108766, at 889 Williamstown Road, C/T 5172/946 and it is Freehold Land. Three leases/licenses have been issued by The Barossa Council over that land, one to the SA Fire and Emergency Services Commission for a CFS base and the other two for specific horse related activities. The permitted uses upon that land for the two horse related entities are as follows:

- *For the purposes and activities of a Horse and Pony Club and such ancillary uses as permitted within the License; and*
- *For the purposes and activities of a Historical Association and such ancillary uses as permitted within the Licence.*

From the Williamstown Horse and Pony Club website I have learnt that there are 2 surfaced arenas, a show jumping arena, a complete cross-country course graded at levels 5, 4 and 3. The surfaced arenas provide ample space for members to train in flatwork, dressage, and other arena disciplines. The show jumping arena allows members to improve their jumping skills, while the cross-country course offers a more challenging and exciting riding experience. The Williamstown Horse and Pony Club is a dedicated equestrian venue.

Also based in Williamstown is the Barossa Light Horse Association which is an historical re-enactment troop that strives to accurately portray the skills and heritage of the men who served in the Australian Light Horse during the First World War. Training takes place at Gower Reserve on the fourth Sunday of each month.

A little closer to home there is the Murray Dawson Memorial Polo Grounds situated on Cowell Road, Mount Crawford approximately 13 Kilometres from Mount Pleasant. The grounds sit on 23 acres of donated land that is governed by a trust. It was established for equestrian pursuits and as such it is a dedicated equestrian venue and currently home to the Mount Crawford Dressage Club Inc. Over the years there have been numerous equestrian pursuits on the site including Polo Horses, Polo Cross, trotting track and lately a base for endurance events. Recently the Adelaide Hills Team Penning Club made overtures to The Barossa Council to locate within Talunga Park. Due to insurance liability risk issues at Talunga Park the Adelaide Hills Team Penning Organisation ceased pursuing Talunga Park as a venue and they are now located at the dedicated equestrian venue at Mount Crawford.

For those unfamiliar with the venue it is easily viewed via Google Earth, or alternately an on-site visit. There are 5 dedicated dressage arenas, overhead lighting, sand arenas for all year-round use, dedicated warm up areas, secure yards and undercover yards. Additionally, there are the newly constructed Team Penning Facilities. Running right around the venue is a disused trotting track.

The Murray Dawson Memorial Polo Grounds venue is also an overnight campsite for those using the Kidman Trail be they horse riders, cyclists or walkers. There is a Kidman Trail sign on site that acknowledges The Barossa Council, amongst others, for their support and contributions to bring the vision of the trail to reality.

The Murray Dawson Memorial Polo Grounds is a dedicated equestrian venue within our district.

Talunga Park Oval and risk

During 2024 The Barossa Council was exposed to a potential insurance liability risk in that there was a lease in existence with the Torrens Valley Football Club and Council was not maintaining the oval to a football standard. There was the potential of injury to football players due to an uneven playing surface and divots following horse events on the Talunga Park oval. Following insurance advice and knowing of the foreseeable risk in 2025, plus an email to Senior staff by myself on the 28th of April, 2025 that risk was mitigated by preventing the Torrens Valley Football Club using the oval until the 19th of July and in that time bringing the oval up to a football playing standard at a cost $7,725.63. On the 30th of April, 2024, not knowing that there was a clause in the Special Condition section of the Torrens Valley Football Club licence that advised the club that the oval will not be maintained to a football standard as the oval will be mainly used for Equestrian events I submitted a Customer Request regarding the condition of the oval following several horse events. My customer request reads as follows;

'Over the last few weeks there have been several horse events at the Talunga Park Oval in Mt. Pleasant. On Sunday I went down to the oval to have a look and see how the surface was coping with such continuous use. Whilst there I took a few photographs, a couple are enclosed to show the condition of the oval. Football has now commenced within the Hills Football League and the first home game at Mount Pleasant will be in just under two weeks. Based on the current condition of the oval can some remediation please be carried out on the oval before the first home game of the year so that the oval is a safe place to play AFL.

I believe a Mr. Peter Wilde, a committee member of the local football club has already had contact with Glen Carter and he has promised to roll the oval before the first home game. I have submitted this Customer Request to that there is documentation regarding the oval needing remediation after several horse events.

Thank you for taking the time to consider this request.

There was a foreseeable risk in 2024 and again in 2025. To deal with that risk there needed to be a risk assessment so that any reasonable foreseeable risk was identified and remediated, just like I did when I submitted a Customer Request in April, 2024. Despite knowing of the risks that I had identified in April 2024 a new lease was executed between The Barossa Council and the Torrens Valley Football Club on the 29th of January, 2025 with the same special condition of the oval not being maintained to a football standard.

On the 15th of July, at the Ordinary General Meeting of The Barossa Council Elected Members were presented with a 5 clause recommendation regarding the future use of Talunga Park Oval. In summary, the Agenda item placed the oval's primary purpose as an equestrian facility as the risk advice was that safety cannot be guaranteed on an oval used to provide ongoing service for both equestrian and football activities. The motion as presented was carried with the addition of a follow-up workshop.

In August, 2024 there was a workshop that covered Event Policy settings, specifically horses and high impact events on ovals and open spaces. In preparation for the workshop I asked some questions of senior staff regarding Talunga Park Oval and its condition following several horse events. I was provided information/advice regarding a meeting with the Torrens Valley Football Club representative/s. Following that meeting an agreement was to be drafted with special conditions that '*…the oval will not be maintained to the same standard as other football ovals as it is shared with equestrian events…'* In a legal sense the information that was provided to me on the 7th of August, 2024 is extremely important and is at the crux of the current insurance liability status.

Earlier in this report I spoke about the AFL Community Facilities Guidelines. I repeat two sentences from those guidelines: *'Playing field maintenance should reflect local requirements, environmental conditions and the intended standard of play. All grounds should be deemed fit to play following an oval inspection undertaken by both participating teams (home and away) and officials prior to the first game played on any given day or if playing field conditions have changed or deteriorated.'*

The Torrens Valley Football Club play in a second-tier competition, they do not play the highest level of football and thus they need an oval that is fit for their intended standard as per the AFL Community Facilities Guidelines. The advice I received on the 7th of August, 2024 was consistent with the Community Standard Guidelines in that I was advised that '*the oval will not be maintained to the same standard as other football ovals.'* I was more than comfortable with that information/advice as it fell into line with AFL Community Facilities Guidelines. When it came time to sign the licence agreement the Special Conditions Annexure did not reflect the information I had been provided on the 7th of August, 2024. Instead, the Special Condition read: *'The Oval will be maintained as part of the Council's regular maintenance schedule; however, it will not be maintained to a football standard as the Oval will be mainly used for Equestrian events.'* There has been a clear shift in wording from '*the oval will not be maintained to the same standard as other football ovals' to '…it will not be maintained to a football standard…'* I can now fully understand why there are such concerns over insurance. To summarise, a licence has been executed for the purpose and activities of a Football Club and such ancillary uses as permitted within the Licence Agreement and at the same time a Special Conditions has been inserted that the oval will not be maintained to a football

standard. The shift in wording, although slight, has serious implications as to insurance and it is none of the doing of the Torrens Valley Football Club. This is the issue at the crux of the matter and needs remedying so that football can be played safely on the oval.

Control Measures and the identification and remediation of any reasonably foreseeable risk

As per my Customer Request in 2024 and an email to senior staff on the 28th of April 2025, following horse events at Talunga Park I raised concerns regarding safety. Short terms measures took place in that the outside staff worked hard and brought the oval up to a standard whereby football could be safely played on the oval. Additionally, in August, 2024 there was a workshop that covered Event Policy Settings and horses at Talunga Park oval were discussed. Following on from that workshop there was another workshop on the 1st of October, 2025 discussing the History of Engagement and the Talunga Park Master Plan. These emails and workshops discussed risk and potential remedies. The October, 2025 workshop proposed that consideration of interim restrictions on both activities to improve capacity to maintain the oval at an appropriate standard to mitigate known risks e.g. narrowing of months of use for equestrian and no expansion on current football beyond historically approved levels of access. Despite discussion they haven't been implemented I now expand further, with a localised example.

In the early 1970 the SANFL left Adelaide Oval and built their own oval, known as Football Park at West Lakes. Many years later SANFL returned to Adelaide Oval and they now co-share the Adelaide Oval facility with SACA. There is an act of parliament that covers the joint use of Adelaide Oval. The Act is known as the Adelaide Oval Redevelopment Act and Management Act 2011. From section 5 of that Act there is a Sublease of the Adelaide Oval Core Area to a body known as the Stadium Management Authority (SMA). The sublease is subject to the rights of SACA and the SANFL set out in licenses granted by the Minister that provide certain rights to unrestricted and exclusive use of Adelaide Oval. There are even designated periods of use for both organisations. In relation to SACA – a period commencing on 8 October in each year and expiring on the 14th of March in the next year (both dates inclusive) and in relation to the SANFL – a period commencing on 15th March in each year and expiring on 7 October in the same year (both dates inclusive), or such periods as may be agreed between SACA and SANFL. It is worth noting, should this proposal be considered, there is one constant with Talunga Park oval and that is the Mount Pleasant Show, it is always held on the 3rd Saturday of March each year. This is a model worthy of consideration.

Another control measure well worth consideration is the timing of specific horse events at Talunga Park oval. Many horse events cause little damage to the Talunga Park oval surface. From personal observation it is the show jumping events and the timing of those events that have left the Talunga Park oval not in a fit state to play football for much of 2024 and 2025. In early April of this year a show jumping body held their Annual Equestrian Event at the oval followed closely afterwards, towards the end of April the SA Show Jumping Championships. It was these two show jumping events, so close together and at the end of the summer season that left the oval in such a poor condition with little warm weather for the grasses to grow and the oval recover to a state fit for football. This is not a recent phenomenon, the staging of show jumping events during April has occurred in April 2024, two events in April, 2025 and the SA Show Jumping Championships are scheduled to take place at Talunga Park oval on the 22nd of April, 2026.

The next reasonably foreseeable risk covered is that of pre and post event inspections. The current Event Management Policy only has pre and post event inspections for High Impact and Significant Events. I am not aware if any of the equestrian events held at Talunga Park have fallen into those two categories however I am aware that for the second equestrian event held at Talunga Park there was no pre or post event inspection. After the event The Barossa Council expended $7725.73 to

bring the oval back up to a fit state so that football could be played on the oval during the 2025 season. Not knowing the state of the oval before its use, that money has and cannot be recovered. With a pre event inspection of the site Council would have been in a position to know the exact condition of the oval before the event commenced, and possibly stopped the event taking place if the oval was not in a condition for the event to occur. Plus, post event inspections would readily identify any damage caused leading to potential recompense for the damage caused. This would require an update to the Event Management Policy. It might be argued that it is too difficult to organise pre and post event inspections. I have been provided with a booking list for equestrian events at Talunga Park from January, 2025 right through until April of 2026 so whilst the events are ad hoc their specific dates are known well in advance.

The next area I touch upon is the number of horses allowed on the oval for any particular event. In 2024 I enquired as to the number of horses on Talunga Park oval during equestrian events. I was advised that it was approximately 200 – 250 over two months of March/April, 2024 however that number was a 'guesstimate' based on previous similar events as Council records do not include actual post event numbers. With jumping events the more horses, you have competing, the more the oval will be churned up, thus leading to potentially an unsafe oval surface for footballers. There needs to be some form of oversight as to the number of horses and placement of arenas/rings e.g. control measures on the oval pre event and post event. There are none at the moment and the show jumping events are the major cause of damage to the oval.

The last area I mention regarding control measures is the height of the jumps. The higher the jump the more effort needs to be put in by the horse and rider to get over the jump. This extra effort has a consequential impact on the oval surface. Consideration should be given to limiting the number of horses jumping at these higher heights due to the impact upon the oval surface.

Summary and conclusion

Via the Council Agenda of the 15th of July and the Council workshop of the 1st of October elected members and the public have been advised that continued growth in activity affirms the facility's role as the districts only dedicated equestrian facility. That premise is wrong and as such it undermines the base upon which the case and confirmation of Talunga Park becoming primarily an equestrian venue. I have shown and provided proof that there are at least two dedicated equestrian venues within The Barossa Council.

In 2024 The Barossa Council issued a licence for the purpose and activities of a Football Club and such ancillary uses as permitted within the Licence Agreement. Despite that the oval would not be maintained to a football standard. If football had been played on the oval and players injured themselves on such a surface Council would be exposed to an unacceptable insurance liability. Time and remediation made the surface safe to play football. None of this was the doing of the Torrens Valley Football Club however they are the impacted entity.

To mitigate against insurance claims, bodies such as a council, any council, need to undertake risk assessments that identify and ameliorate any reasonable foreseeable risk. Through this report I have identified several of those risks from limiting horse numbers on the oval, placement of arenas/rings, designated periods of use that allow oval recovery, height of the jumps, timing of the scheduling of specific events. My list is not exhaustive and some have already been identified however they haven't been implemented. Their implementation will certainly go a long way to mitigate any reasonable foreseeable risk and ensure that the Talunga Park Oval is a safe place to play football on an oval designed for football, not equestrian events.

Through this report I have also touched upon two specific sections of the LGA whereby elected members must act to uphold and promote the observance of certain principles in the performance of their roles. The first was being responsive to the needs, interests and aspirations of individuals and groups within its community. The Springton Oval was put forward as an alternative viable solution. The Springton Oval and facilities need considerable investment to bring it up to a contemporary football standard. I do not see suggesting Springton Oval as an alternative as being responsive to the needs of the locally based football club when those facilities already exist at Talunga Park Oval in Mount Pleasant.

The second was seeking to provide services, facilities and programs that are adequate and appropriate and seek to ensure equitable access to its services, facilities and programs. I touched upon the words 'fair and just'. I find it difficult to accept that it is fair and just that problems were identified regarding lights on Talunga Park oval over 10 years ago, money wasn't allocated to rectify the situation and then once rectified access to the functioning lights is not permitted. Likewise I struggle with the justness of the water supply to the oval so that it is in a fit state for equestrian and football use.

A decision has been made whereby Talunga Park oval is now primarily an equestrian facility. I have provided information showing that Talunga Park isn't the district's only dedicated equestrian venue. Importantly, based on my research, the insurance concerns centred around the permitted use of the oval and how that oval is to be maintained and that is not to a football standard. With appropriate wording of the licence those concerns will be addressed and backed up with the implementation of control measures. Springton oval, without considerable investment isn't currently a viable alternative. As elected members the decision of the 15th of July, 2025 needs revisiting and for elected members to show that we as the elected body we are truly responsive to the needs, interests and aspirations of a group within our community namely the Torrens Valley Football Club.

Cr. Don Barrett

Mayor's Report - November Meeting 2025

25/92443

OCTOBER/NOVEMBER

16/10/2025 Attended the Nuriootpa High School Study Tour and Barossa Young Ambassador visit to Grapevine, Texas presentation.

What began as a Sister City agreement between the Council and the City of Grapevine, Texas has grown into a thriving international partnership.

We heard from the 8 Nuriootpa High School students as they recapped their study tour and also Amber Perry, our Barossa Young Ambassador and the amazing opportunities and learnings they have taken away from this inaugural exchange with Grapevine, Texas.

Member for Barker, Tony Pasin MP, Councillors John Angas and Jane Evans and all those who supported the students in their journey were also in attendance.



Pictured with Member for Barker, Tony Pasin MP,
Back row CEO Martin McCarthy, Nick Richardson, Riley Falkenberg, Rick Lane, Rolf Binder, Janine Harding, Louise Hickinbotham

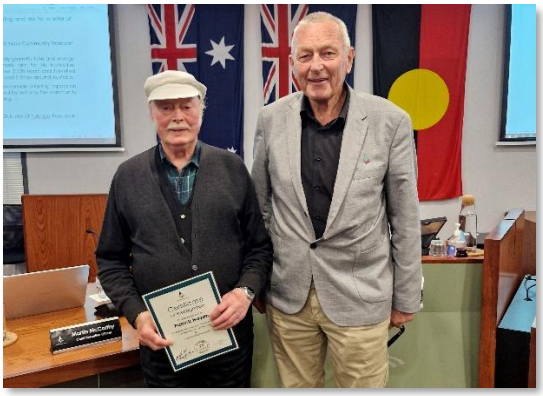
Front row Amber Perry, Miyu Endersby, Arrabella Haaren, George McCarthy, Maya Klose, Maddy Sherwood, Milly Hoffmann

18/10/2025 Attended the Lyndoch Cricket Club 2025/26 Season Launch at Barossa Park.



Pictured with Ashton Hurn MP and President William Aylett

21/10/2025 Presented a certificate of recognition to Patrick Haydn who has retired from his role as volunteer driver for Barossa Community Transport after 24 years.



Pictured with Patrick Haydn

22/10/2025 Meeting with Adelaide Hills Council and The Barossa Council staff regarding the Adelaide Wine trail delivery across councils.

23/10/2025 Visited the newly renovated Barossa Palms Motel in Nuriootpa.



Pictured with Elizabeth Hoyt

23/10/2025 Attended the Faith Lutheran College Year 12 Valedictory Service.

24/10/2025 Attended The Gawler Cup hosted by Gawler & Barossa Jockey Club.

24/10/2025 Attended the Nuriootpa High School Year 12 Presentation.

25/10/2025 It was my pleasure to the welcome attendees to the inaugural Russell Johnstone Awards, honouring the late Russell Johnstone, an avid volunteer at the Barossa Bushgardens.

Seven individuals were awarded, celebrating achievements as environmental champions with the recipients inspiring others and delivering meaning and impactful projects or improving sustainable practices. Councillors Cathy Troup, Don Barrett and Kathryn Schilling were in attendance to present awards.



Inaugural recipients – Daniel Falkenberg, Andrew Philpott, Lise Temple, Stephen Anderson, Olivia Sharp, Adrian Shackley and Liz Ninnes



Pictured with Natalie Johnstone, Lynette Collins and
fellow Councillors Cathy Troup, Don Barrett and Kathryn Schilling

28/10/2025 I visited the Williamstown Hotel to look at current renovations.



Pictured with Shane Wilkin

30/10/2025 Presented the Opening Address at the Kelledy Jones CEO Forum held at Barossa Park.



31/10/2025 Attended the SANFL Community Volunteers Awards Night where Barossa Park was awarded 2025 SA Community Football Facility of the Year recognising outstanding contributions to community football infrastructure and the positive impact that the facility as had on the game and the local community.



Pictured with (back row) Barossa District Football and Netball Club President, Simon Carpenter, SANFL Community Venues & Experience Manager, Rebecca Tappert, Barossa District Sporting Club Chairman, Jamie Sibbick, James Martin from iEDM and Euleena MacLachlan, Dash Architects
(front row) Tom Prest and Will Verco iEDM



Pictured with Barossa District Sporting Club President, Jamie Sibbick and SANFL SA Football Commissioner, Luke Powell



Pictured with Karen Underwood from the Tanunda Primary School Disability Unit who was awarded Disability Inclusion Ambassador of the Year

7/11/2025 We were visited by the Nuriootpa High School Debate Team who were eager to learn about the Council and how Council meetings operate with a discussion on the roles of the Mayor, Elected Members and support staff. Students spoke with Councillors Rick Lane and Kathy Schilling and Council staff on local issues, decision making and youth involvement. They also conducted a mock debate.



Pictured with Councillor Schilling, Janine Harding, teacher Samantha Drewett and students from Nuriootpa High School Debate Team

MATTERS FOR INFORMATION

6.1 LOCAL HOUSING STRATEGIES - PROJECT UPDATE

Author: Manager Development Services
25/78180

A key action within the Greater Adelaide Regional Plan (GARP), released on 17 March 2025, is the preparation of Local Housing Strategies by Local Government. Local Government's within the GARP are being requested to undertake strategic planning for their local area to plan for the implementation of housing and employment targets through the preparation of a Local Housing Strategy (LHS). The LHS shall include requirements and timing for local infrastructure and services, to inform updates to the Greater Adelaide Regional Plan. The plans are due to be completed by April 2028.

To initiate this project, a workshop was hosted by the Department of Housing and Urban Development (DHUD) and the Local Government Association of South Australia on 21st July 2025 and Council representatives were in attendance. The workshop was held to outline the linkages between the LHS and GARP, guide the development and refinement of the project framework, to provide insight and feedback on draft guidance materials being prepared for the LHS and for Councils to learn how the LHS can inform infrastructure planning and influence local housing outcomes.

Following the workshop, DHUD have released the *Workshop Outcomes Report,* contained in Attachment 1, which collates the feedback, discussions and questions from the day. A technical note is also provided within the Attachment, prepared by Mal Griffin from PSA Consulting, which outlines key findings from a best practice review of LHS across Australian jurisdictions. In addition, DHUD have prepared a Template Structure and Division of Responsibility which provides further detail of the content that will be expected within the LHS.

DHUD are currently compiling a suite of guidance materials for Councils to use to assist in the preparation of the LHS and these materials are expected to be received in January 2026. The draft program outlines the development and delivery phase for the LHS will extend from January 2026 until late 2027 with DHUD approval expected by late 2027 and State Planning Commission endorsement in 2028. While currently not mandated under the *Planning, Development and Infrastructure Act 2016, the Statutes Amendment (Planning, Infrastructure and Other Matters) Bill 2025* has been tabled in Parliament and proposes a new obligation for Councils to prepare Local Area Plans.

Having endorsed the Phase 1 Growth and Infrastructure Investment Strategy in early 2025, The Barossa Council is well positioned to advance the LHS. A further report will be presented to Council in early 2026 in relation to the next steps in preparing the LHS.

ATTACHMENTS

Attachment 1 Attachment One - Local Housing Strategy Project Update ⇩

SUPPORTING REFERENCES
https://regional.plan.sa.gov.au/regional-plans/greater-adelaide/

OFFICIAL

Outcomes Report

Local Housing Strategy Workshop

Department for Housing and Urban Development and Local Government Association of South Australia

21 July 2025



lga. South Australia

Government of South Australia
Department for Housing and Urban Development

OFFICIAL

Contents

Workshop context, attendees and structure 3
Keynote address by Tess Pickering 4
Pre-engagement activity 5
Activity 1: Value of LHS in your region/ council 6
Key themes emerging across all feedback 6
Region specific feedback 7
Activity 2: Opportunities and challenges 10
Activity 3: Shaping the housing strategy template 12
Part 1: Shaping the housing strategy template 13
Part 2: Shaping the strategy 18
Activity 4: Opportunities, barriers and further information 24
Evaluation 25
Closing Remarks by Craig Holden 27
Next steps 28
More information 28
Appendix A – Run Sheet 29
Appendix B - Questions asked throughout the day 30
Appendix C – Presentation Slides 34

OFFICIAL

Workshop context, attendees and structure

On the 21 July 2025 the Department of Housing and Urban Development (DHUD), in collaboration with the Local Government Association of South Australia (LGASA), hosted a one-day collaborative workshop at U City, Adelaide. The workshop brought together senior council policy planning, strategic planning and engineering staff from across the Greater Adelaide region.

The purpose of the workshop was to initiate the Local Housing Strategy project (LHS), a key action identified in the Greater Adelaide Regional Plan (GARP), and to foster cross-sector collaboration in shaping future housing outcomes across the region.

The workshop aimed to:

- Provide and overview of how the project aligns with GARP objectives and the broader state planning program
- Guide the development and refinement of the project framework
- Gather feedback on guidance materials being prepared by DHUD and LGASA to support councils in preparing their Local Housing Strategies
- Explore how Local Housing Strategies can inform infrastructure planning and influence local housing outcomes.

The workshop was attended by 58 local council staff, representing all 27 metropolitan Adelaide Councils. In addition, 19 staff members from DHUD participated. The session was facilitated by TSA Riley, who facilitated the workshop and assisted with activities.

The day was broadly structured into four key sections with a keynote address by Tess Pickering and closing remarks from Craig Holden, Chair of the State Planning Commission. A copy of the run sheet has been included in Appendix A, Presentation Slides in Appendix B and Questions asked Appendix C.

Each table was grouped by councils from similar local areas and supported by a DHUD or LGASA staff member who acted as a facilitator to guide the conversations throughout the day.

The four sessions included:

- **Session 1:** Revisiting GARP
- **Session 2:** Purpose of Local Housing Strategies
- **Session 3:** Designing and developing Local Housing Strategies
- **Session 4:** Implementing the Local Housing Strategies

OFFICIAL

Keynote address by Tess Pickering

National housing challenges opportunities

Tess Pickering is a public sector leader and experienced planner, having worked at senior executive level both nationally and in Queensland and Victoria. Most recently, Tess was appointed National Housing Delivery Coordinator for the Commonwealth Treasury. Tess is passionate about delivering place-based planning outcomes that will contribute to a better future. Tess outlined that housing unaffordability is a pressing national issue, driven by high land prices, the preference for large, costly homes, and limited focus on medium-density housing. Regulatory complexity, slow infrastructure sequencing, and insufficient collaboration between government and industry are hindering progress. Presentation slides are available in Appendix B.



Image of Tess Pickering presenting

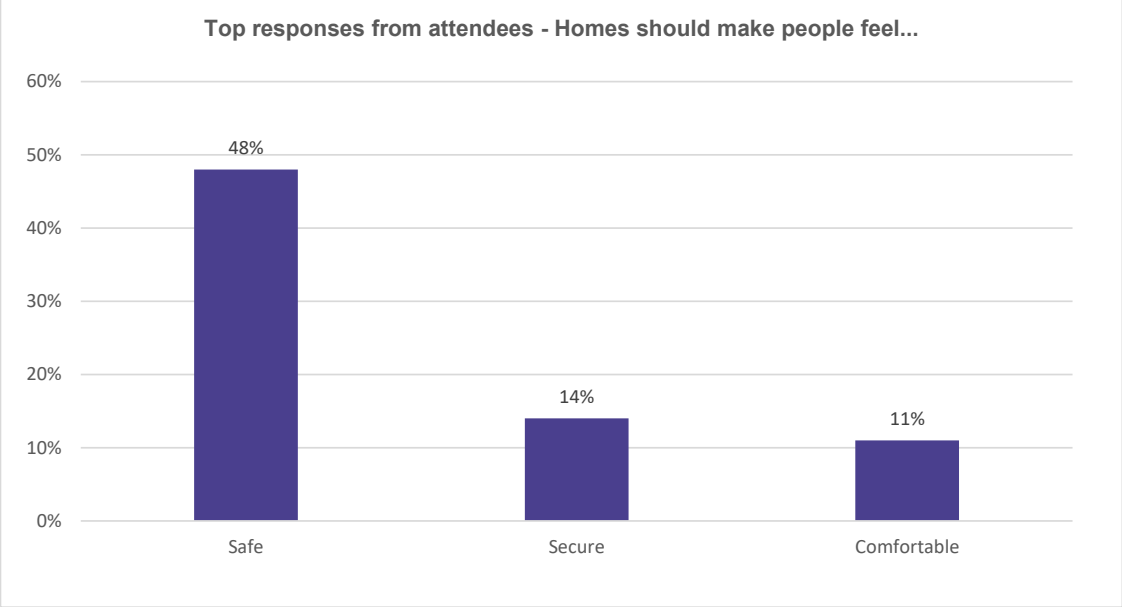
OFFICIAL

Pre-engagement activity

Question asked: Homes should make people feel?

Tool: Mentimetre online open-ended feedback

93% (n=69) of those who scanned the QR code completed the question.



Other words used included: happy, welcome, proud, settled, loved, warm, well, peaceful, where the heart is, like they belong, relaxed, enabled to live and connected.



OFFICIAL

Activity 1: Value of LHS in your region/ council

Question asked: Why do you think a local housing strategy could be valuable for your council and in what ways could it support your council's goals and decision making?

Tool: Regional table conversations facilitated by table host and recorded on butchers' paper.

The workshop participants identified a wide range of reasons why a LHS would be valuable for their councils. Across all nine tables, there was strong agreement that such a strategy would provide clear direction, support evidence-based decision making, and strengthen alignment between housing, infrastructure, and broader community goals. Participants highlighted the potential for LHS to guide investment, improve coordination with state and federal agencies, and foster community understanding and acceptance of housing change. It was also seen as an important tool to address housing diversity and affordability, attract funding, and ensure that growth is planned in a way that supports livability, resilience, and long-term council priorities.

Key themes emerging across all feedback

Participants agreed that a LHS would be a valuable tool to guide councils in responding to current and future housing challenges. It was seen as a framework that brings clarity, direction, and evidence-based decision making, while fostering better coordination between state, local government, and the community.

1. Strategic alignment and direction

LHS were viewed as essential for aligning housing priorities with broader council objectives, including infrastructure planning, open space provision, employment, and social services. Councils believed that it would help create integrated, long-term plans that connect housing needs with financial planning, budgeting, and asset management. Many participants saw the LHS as a way to document clear goals, set mandated targets, and provide a roadmap for code amendments and zoning decisions.

2. Community and stakeholder engagement

The LHS was recognised as a communication and education tool, useful for shifting public perceptions about housing, challenging outdated assumptions, and increasing acceptance of new housing forms. It could also support elected members by providing evidence and narratives that explain the need for growth, higher densities in some areas, and long-term planning. Participants highlighted the potential to involve a wider range of voices, including youth and future generations.

3. Infrastructure and funding

A recurring theme was the need to better link housing with infrastructure requirements. Participants believed the LHS could help forecast future demands, support funding

applications, and strengthen advocacy for state and federal investment in civic, social, and transport infrastructure. It was also seen as a way to encourage private sector investment by providing certainty and clarity on future growth areas.

4. Housing diversity and affordability

Participants noted the ongoing challenge of housing diversity, particularly in peri-urban and greenfield areas where developers often prefer detached dwellings. A LHS was seen as a mechanism to promote diverse housing types, tackle affordability issues, and ensure that housing supply meets the needs of all demographics. Some groups suggested stronger measures such as minimum density policies, financial incentives, or even land acquisition by councils to achieve desired outcomes.

5. Integration with other policies

Many participants stressed that the LHS must work alongside other local and regional strategies, such as open space, transport, and climate resilience plans. It was seen as a way to embed housing considerations into wider urban design and environmental strategies, addressing issues like urban heat, flooding, and coastal impacts.

6. Economic and social outcomes

The LHS was also seen as a tool to attract investment, support workforce needs, and ensure housing contributes to the liveability and resilience of communities. Participants highlighted that housing strategies should go beyond simply increasing supply; they should enhance the quality of life and provide for future generations.

Region specific feedback

Table 1: Adelaide Hills and Murray Bridge

Participants highlighted the need for transparency between housing and infrastructure requirements, with a mechanism to report back to state and federal governments. They emphasised that a LHS could unlock funding opportunities by providing evidence and support a geographically focused approach. It was seen as a catalyst to shift thinking among elected members and the community, acting as a public education tool to challenge housing assumptions and shift narratives. A LHS would help document overall objectives, add transparency to budgets, provide an additional layer of evidence, and forecast where infrastructure resources are needed. It would also help identify commitments from state and federal governments for civic and social infrastructure.

Table 2: Adelaide West

This group noted that a strategy could build acceptance and support in the community and serve as a framework for integrated planning, bringing together land use, open space, social infrastructure, and funding needs. They also highlighted the potential to encourage private sector investment, address design issues not covered by existing codes, and

identify barriers faced by people wanting to live in the area. Using good and poor examples from local experiences was suggested as a way to learn and guide decisions.

Table 3: Fleurieu Peninsula

The group saw value in state and local collaboration to determine where growth and infrastructure should occur. They noted unique peri-urban issues, including housing diversity challenges and resistance to change. They raised concerns about fragmented land ownership and developer preferences for detached dwellings, which limit housing diversity despite council plans. Suggestions included land tax for unoccupied houses and councils acting like Renewal SA to acquire land and set controls. The group discussed strategic land acquisition opportunities, the need for minimum density policies, and clear direction for future code amendments. Housing affordability was flagged as a pressing political issue that could influence future elections.

Table 4: Northern Plains and Barossa Subregions

Participants said a LHS could provide clear direction for future investment, localise state-level growth plans, and enable better communication with communities about change. They discussed the tension between state and local governments, especially when elected members are resistant. The group saw value in master planning key areas, aligning with infrastructure and financial planning documents, and supporting grant applications. They also noted the importance of timing infrastructure investments and balancing growth with the loss of agricultural land, while fostering understanding within local townships.

Table 5: Outer North and South

This group focused on the need for better coordination with infrastructure, such as stormwater systems, and addressing fragmented land assembly. They also discussed leveraging activity centres and ensuring that planning integrates open space and employment considerations.

Table 6: Inner South

Participants saw a strategy as providing a sense of direction and helping to articulate challenges for both communities and elected members. They noted its role in shaping political will, future-proofing housing, and encouraging broader engagement, including youth perspectives. Key benefits identified included support for aged care planning, funding opportunities, guidance on higher density locations, and evidence-based code policies. They also stressed the need to address flooding, coastal impacts, and urban heat, and to hold councils accountable.

Table 7: Inner North

This group highlighted the LHS's role in providing clarity to both council and the community, ensuring housing meets diverse community needs, and improving liveability and living locally principles. They emphasised the importance of aligning housing strategies with other council strategies, attracting workers and investment, and increasing

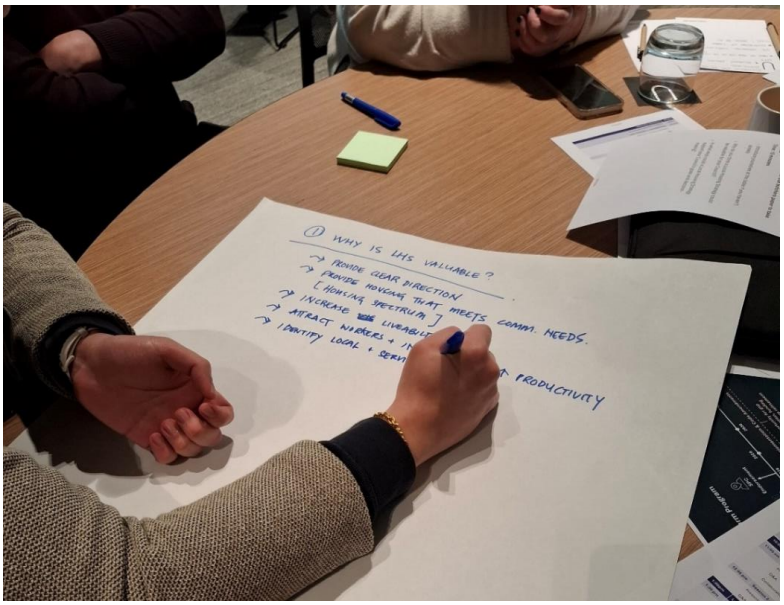
awareness among elected members and the community. A LHS could identify local infrastructure constraints, support budget alignment, and drive strategic asset management. It would also promote a holistic approach to economic growth and service delivery.

Table 8: Inner Metro 1

Participants emphasised the importance of medium and high-density housing and ensuring that spatial design integrates closely with existing council strategies. They noted the need for better coordination between state and local governments and suggested that the term *housing strategy* might be too narrow, advocating for a broader focus on strategic land use policy, including how to achieve employment land and housing targets set by the GARP. The LHS should focus on creating supportive environments rather than delivering houses, while building strong narratives around housing diversity and using examples and stories to engage the community. Participants also highlighted the need for benchmarking infrastructure, open space, and parklands to meet community needs, as well as aligning with other government strategies such as the Greening Strategy and Public Transport Strategy. They stressed the importance of quality policy frameworks to ensure good development outcomes and to help councils contribute effectively to the GARP targets.

Table 9: Inner Metro 2

This group highlighted the importance of leveraging funding for housing development and infrastructure, including through rezoning and financial incentives. They discussed the need to shift community mindsets away from traditional housing models, ensure state agencies consult with local government, and use the strategy to reshape city master plans to enhance walkability and open space connections.



Activity 2: Opportunities and challenges

Question asked: What are the core opportunities and challenges facing your region?

Tool: Mentimetre online open-ended feedback tool



What are the core opportunities facing your region?

78% (n= 58) of those who scanned the QR code provided a response. Top responses were:

- Employment (n=11)
- Environment (n=10)
- Housing diveristy (n=9)
- Infill (n = 7)
- Infrastructure (n = 7)
- Community (n=6)
- Growth (n = 6)
- Liefstyle and liveability (n=6)
- Transport (n=6)
- Affordabiliyu (n = 5)
- Planning (n = 5)

Other responses included:

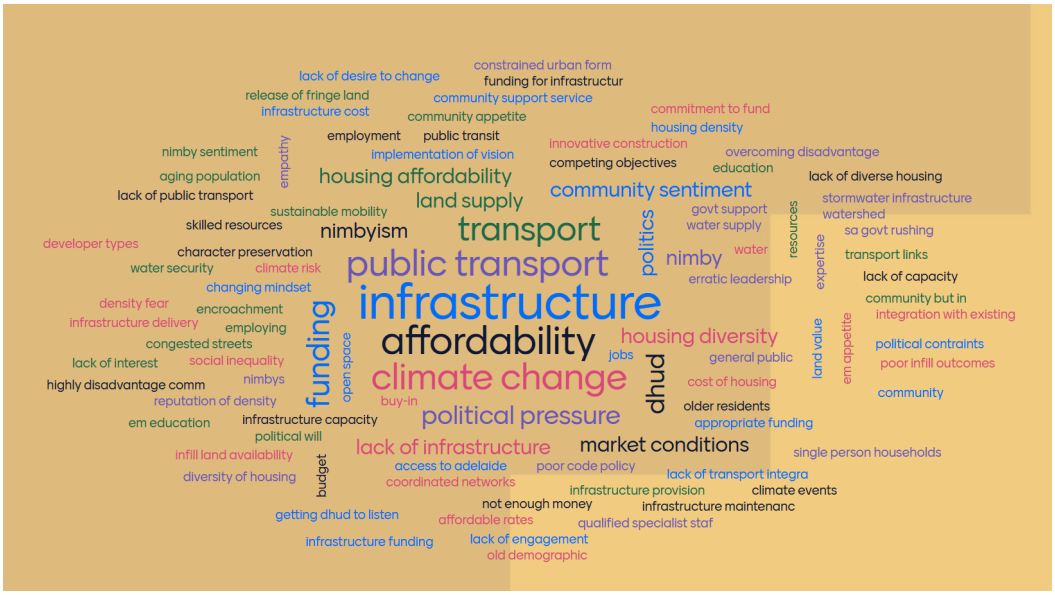
- Regional prominence
- Diversity of the Region
- Local activity centres
- Walkable communities
- Mix of new and old
- Character protection
- Placemaking
- Community representation

Specific redevelopment projects mentioned:

- Keswick Barracks redevelopment
- Uplift Greenhill Road
- Concordia

Question asked: What are the core challenges facing your region?

Tool: Mentimetre online open-ended feedback tool



77% (n = 57) of those who scanned the QR code provided a response. Top responses were:

- Infrastructure (n= 25)
- Affordability of housing (n = 11)
- NIMBYism sentiment (n = 10)
- Climate change (n = 8)
- Public transport (n = 8)
- Transport and transport links (n = 8)
- Funding and budget (n = 7)
- Political pressure/ politics (n = 7)
- DHUD (n = 4)
- Land supply (n = 3)
- Emplyment/ jobs (n = 3)
- Diversity of housing stock (n = 2)
- Market conditions (n = 2)
- Water security (n= 2)
- Resourcing (n = 2)
- Older demgrahics (n = 2)

Activity 3: Shaping the housing strategy template

Tool: Following a presentation about the Local Housing Strategy template each table facilitator completed a digital template which was split into two parts.



Feedback over the following pages has been divided into overall comments to each question and then regional specific feedback.

- **Part 1: Shaping the housing strategy template**
    1. Further information you would like on template
    2. Suggestions for additions to the template
    3. Tailored chapters/ sub-sections that would help reflect the uniqueness of your community
- **Part 2: Shaping the strategy**
    1. What information do you think you already have access to? What cross overs are there to other strategies/ plans?
    2. What information do you need to gather?
    3. I'd like DHUD and LGASA to help with…

Part 1: Shaping the housing strategy template

Summary of feedback regarding template

Across all regions, participants emphasised the importance of flexibility, local relevance, and collaboration. Adelaide Hills and Murray Bridge requested better structure, clarity on the housing continuum, and inclusion of social infrastructure and hazard resilience. Adelaide West sought more emphasis on economic drivers, social infrastructure, and evidence-based planning. The Fleurieu Peninsula highlighted the need for water security and coordination with state infrastructure investment. Northern Plains and Barossa requested clear definitions, digital tools, and collaboration across council boundaries.

Outer North and South stressed the need for state agency coordination, funding clarity, and community engagement. Inner South asked for clarity on pre-populated content, council roles, and scenario planning. Inner North called for clearer links between challenges and recommendations, incentives for density, and economic analysis. Inner Metro 1 raised the importance of addressing local issues and assumptions, while Inner Metro 2 requested clarity on timeframes, social infrastructure, and alignment with other agencies.



Further information participants would like on the template

Participants from various regions expressed a need for clearer definitions and a more structured template. Many councils requested clarity on references to 'region' and its relationship to state-level plans like the GARP. There was a recurring call for explanatory materials or guideline documents that clearly state the purpose and audience for the template. Several councils sought clarity on what content will be pre-populated, the assumptions used, and where councils have the flexibility to adapt or provide input. Requests were also made for more detailed information about infrastructure requirements, including civil, social, and environmental infrastructure. Concerns were raised about how social housing, aged care, and ancillary accommodation would be incorporated into the strategy. Some regions emphasised the importance of including considerations around water security, hazards, bushfire and drought resilience, as well as localised environmental factors. Participants also requested clear communication about responsibilities, workflow, and how councils' contributions will be used.

Suggestions for additions to the template

Feedback suggested that the template should include additional chapters or sections that reflect the uniqueness of each council's challenges and priorities. Proposed additions included a section on enablers, such as nearby economic drivers, funding mechanisms, and state agency initiatives. Participants called for more emphasis on evidence and data, including local socio-economic data (e.g., SEIFA) and housing demand projections. There were suggestions for clearer links between housing strategies and other local or state plans, such as transport strategies, open space plans, and employment areas. Several councils requested tools or guidance notes to help with community engagement and advocacy, as well as examples of successful strategies. Some regions recommended the inclusion of a 'toolkit' component with recommendations, thresholds for infrastructure, and flexibility to account for local policies and contexts.

Tailored chapters or sub-sections

Participants suggested that the template should allow for tailored chapters or sub-sections to reflect the specific characteristics of each region. Examples included chapters dedicated to coastal areas, peri-urban settings, or unique local environments. Some regions suggested incorporating scenario planning, climate change considerations, and local character studies. There were calls for a dedicated evidence chapter that includes demographic analysis, employment trends, and local development constraints. Councils also recommended the inclusion of both planning and non-planning actions, such as engineering or urban design initiatives, to provide a holistic approach.

Regional specific feedback

Adelaide Hills and Murray Bridge

Participants from the Adelaide Hills and Murray Bridge sub-region highlighted the need for a clearer structure for the template. They noted that the template does not resemble a traditional structured document and requires clear chapter headings to improve usability. There was also a request to clarify the reference to 'region' to determine whether it refers to the Greater Adelaide Region or local sub-regions. Councils requested more information

on implementation, including resourcing, prioritisation, and delivery timing. They also raised questions about the definition of housing, including whether social housing, aged care, and ancillary accommodation such as granny flats are covered within the strategy. The inclusion of civil and social infrastructure elements, such as roads, stormwater, potable water, recreation facilities, education, childcare, and local and public transport, was emphasised.

In terms of additions, this region suggested the inclusion of hazard and environmental resilience topics like water security, flooding, bushfire resilience, and drought. Councils wanted a more localised definition of the housing continuum that could vary between councils. For tailored sub-sections, the region recommended chapters that reflect local infrastructure needs, housing diversity requirements, and unique environmental challenges such as waterways and creeks. They suggested that ancillary accommodation trends, particularly the surge in granny flats, should be specifically addressed in the strategy.

Adelaide West

The Adelaide West sub-region suggested that the template should clearly outline which elements are fixed and cannot be changed, along with an explanation from DHUD to ensure consistency across councils. Participants highlighted the need for more detailed evidence supporting DHUD's identification of specific areas and the inclusion of social behaviours and infrastructure needs, such as open space. They also recommended adding a 'living locally' test to ensure that local needs are properly considered.

For additions, the region recommended adding a section on enablers, focusing on nearby economic drivers that could influence residential and economic development, particularly in peri-urban areas. They also emphasised the importance of local context and vision, as well as the need to address market acceptance and conditions. Examples such as West Lakes and Port Adelaide were mentioned as references for best practices. Tailored subsections should reflect the specific challenges and opportunities of Adelaide West's communities.

Fleurieu Peninsula

Feedback from the Fleurieu Peninsula focused strongly on infrastructure and utilities. Participants questioned how the LHS would coordinate with state infrastructure investments and whether infrastructure schemes would follow housing strategies. Water availability was highlighted as a critical issue, with participants stating that without certainty around water augmentation, planning for growth would be unrealistic.

The region also noted that the template feels metro-focused and does not adequately address peri-urban contexts. Issues such as wastewater management (public versus private systems), limited public transport, and the absence of a '15-minute city' model in peri-urban areas need to be considered. Tailored sections were recommended to address unique challenges of peri-urban environments, including constrained infrastructure and reliance on private utilities.

Northern Plains and Barossa

Participants from the Northern Plains and Barossa sub-region emphasised the importance of addressing regional housing demand and supply projections within the template. They expressed uncertainty around how the template applies when council boundaries cross different regions and sought guidance on this. The need for a companion guideline or explanatory document to clarify the template's expectations and minimum requirements was highlighted.

The group stressed that the template should clarify its purpose and audience, ensuring it is written in a way that is accessible to both state government and local communities. There was also interest in creating a digital version of the LHS that could integrate with GARP. Tailored sub-sections should reflect collaborative approaches between councils, given that misalignment between local areas and sub-regions has been challenging.

Outer North and South

Feedback from the Outer North and South sub-regions centred on the need for clearer guidance notes, key contacts, and visibility of pre-commitments from state agencies, such as housing stock plans and Renewal SA initiatives. Participants emphasised the importance of early prioritisation and coordination with state agencies to avoid fragmented approaches. They also requested more awareness of available funding and grants, as well as a commitment from DHUD to timely feedback and advocacy with other agencies.

For additions, participants wanted an infrastructure coordinator role to facilitate inter-agency collaboration and thresholds for infrastructure that define when investment is triggered. Community engagement was flagged as a missing element, and there was interest in including a toolkit component that addresses challenges and provides recommendations. Tailored sections should account for unique local factors such as Onkaparinga's extensive coastline and character preservation districts, with evidence chapters including SEIFA data and regional context.

Inner South

Participants from the Inner South wanted clarity on which parts of the template will be pre-populated, what assumptions are used, and where councils can adjust or add content. They requested greater understanding of council roles, particularly how local context, policy, and external factors are integrated into the strategy. Questions were raised about engagement processes and how councils can influence the recommendations within the LHS.

The sub-region recommended adding an executive summary, local context chapters, and sections on scenario planning, particularly in relation to climate change, corridors, and infill development. Image-based content was suggested over text-heavy sections. Tailored subsections should reflect lessons learned, unique challenges, and evidence on local character and community preferences.

Inner North
Feedback from the Inner North region emphasised the need for clearer connections between the challenges identified and the recommendations proposed in the template. Participants wanted the template to address community sentiment, housing affordability, transport links, and employment more explicitly. They also recommended the inclusion of state-level strategies, such as the public transport and open space strategies.

The region suggested adding incentives beyond planning mechanisms to promote certain lot sizes and density. There were calls for feasibility and economic analyses, as well as tailored sub-sections to account for the uniqueness of each council. Flexibility within the template was considered essential for councils to address specific challenges with infill development.

Inner Metro (Prospect and Walkerville) and City of Adelaide
The City of Adelaide and Inner Metro councils highlighted the need for better clarity around roles, responsibilities, and assumptions within the template. They expressed a desire for mechanisms to incorporate local issues and specific council concerns, while ensuring that timelines are clearly communicated.

They suggested that tailored chapters be developed to incorporate local planning contexts and ensure that council-specific feedback is acknowledged within the broader strategy framework.

Inner Metro (Unley, Norwood, Payneham & St Peters, Campbeltown and Burnside)
Participants from Inner Metro councils requested that the preamble of the template clearly outline why the document is being prepared, what the state government expects, and the benefits for councils. They also sought clarity on how the LHS connects to code amendment approvals and funding. Questions were raised about the types of housing that count toward targets, and there was a desire for input from agencies such as the Housing Trust.

The sub-region suggested including chapters on social infrastructure, such as schools, childcare, and carers, as well as planning and non-planning actions like urban design. They emphasised the need for clarity around timeframes (short, medium, and long term) and recognition of ongoing council initiatives. Tailored sections should capture local contexts and the cost-of-living aspects of affordable housing.

Other feedback provided about the template

Participants highlighted the importance of understanding industry perspectives and ensuring the strategy aligns with industry expectations. They noted that industry groups, such as UDIA, may not want to engage separately with every council, and support is needed to coordinate a collective engagement approach across councils.

There were also questions about how flexible the template will be if pre-populated content is provided and whether councils will be able to make changes. Participants discussed the need to clearly define what kind of growth is desired and recognised that local councils

may have limited influence in some areas. An example from Onkaparinga showed a tension between greenfield and infill development, with a gap between local policy and state policy. Finally, there was an emphasis on ensuring housing is both fit for purpose and suited to local context.



Part 2: Shaping the strategy

Summary of feedback regarding strategy

Adelaide Hills and Murray Bridge hold regional plans and asset management frameworks but need updated hazard mapping, funding commitments, and population data. They asked DHUD for data and support similar to the stormwater management model.

Adelaide West stressed the need for detailed evidence behind DHUD's assumptions, spatial data sharing, community sentiment analysis, and better integration of local plans with state strategies. Fleurieu Peninsula raised concerns about infrastructure gaps, water limitations, and low growth demand. They called for regional-scale employment land planning and influence over sequencing of development. Northern Plains and Barossa have existing growth and housing strategies but need improved social infrastructure benchmarking, migration and housing data, and clearer alignment with GARP, alongside collaboration on shared facilities. Outer North and South noted overlaps with local and state strategies and requested visibility of infrastructure sequencing, demographic data, scenario testing, and clearer funding contributions.

Inner South asked for timely access to DHUD's data, ageing housing information, and guidance on engagement, scenario planning, and toolkits. Inner North is advancing housing diversity and affordability work and wants DHUD's support for data analysis, feasibility studies, and prioritising growth areas. City of Adelaide and Inner Metro

requested clarity on aligning regional directions with local strategies, gap analysis of state infrastructure plans, and better alignment of timelines. Inner Metro 2 highlighted the need for infrastructure baselines, asset management plans, and feasibility testing, seeking stronger state-local alignment on housing diversity, affordability, and design quality.

What information councils already have and crossovers

Councils reported that they already hold a variety of strategic plans, data sets, and frameworks that could inform the housing strategy. These include regional public health and wellbeing plans, environment and landscape strategies, tree canopy targets, stormwater management plans, open space strategies, asset management plans, and urban design frameworks. Some regions also noted that they have existing growth strategies, affordable housing reports, and action plans that align with state planning objectives. There was recognition of crossover with state-level strategies such as the GARP, state transport strategies, and public health frameworks. Councils also mentioned needing better integration with industry insights and state agency plans.

Information councils need to gather

Across the regions, councils expressed the need for additional data to fill critical gaps in planning for housing and infrastructure. This includes updated hazard mapping (bushfire, flooding, coastal erosion), infrastructure capacity data (stormwater, water supply, energy), and population and housing forecasts. Several councils requested better access to social and community infrastructure benchmarks, such as libraries, recreation facilities, and community centres. There was also a need for clearer projections of housing demand, dwelling types, and density targets, as well as feasibility analysis for different development scenarios. Some councils identified the need to gather employment and economic data to better integrate housing strategies with broader regional development goals.

What councils would like DHUD and LGASA to help with

Participants called for strong support from DHUD and LGASA in coordinating data, providing funding, and facilitating collaboration with other state agencies. There was a clear desire for DHUD to provide foundational data sets, such as those used in GARP, and to assist with feasibility testing and scenario planning. Councils emphasised the need for consistent templates, clear communication of targets, and guidance on community engagement. They also sought advocacy from DHUD to help align state and local infrastructure priorities, and requested briefings for elected members and executives to ensure alignment and support throughout the strategy process. In addition, councils asked for shared resources, such as image libraries, case studies, and toolkits, to improve the quality and consistency of Local Housing Strategies.

Regional specific feedback

Adelaide Hills and Murray Bridge

The Adelaide Hills and Murray Bridge sub-region noted that they already have access to various plans and strategies, such as regional public health and wellbeing plans, environment plans, landscape strategies, and tree canopy targets. They have also developed stormwater and asset management plans, though they recognised likely gaps in areas such as social infrastructure, open space, and urban design. They emphasised

the need for updated hazard mapping, particularly for bushfire and flood risks, and expressed concerns around the alignment of regional development board funding with their housing strategy.

The sub-region asked for DHUD to provide all data that has informed the GARP, including population, housing, and water forecasts. They highlighted the need for funding support, similar to the Stormwater Management Authority program, to address urgent infrastructure requirements. They also called for DHUD to help councils achieve ‘quick wins’ while securing longer-term infrastructure investment. Support for accommodation data, as well as guidance on integrating social and civil infrastructure, was requested to strengthen the local housing strategy.

Adelaide West

Adelaide West reported that they require access to detailed evidence behind DHUD’s identification of growth areas and assumptions. They recognised the importance of integrating social behaviour insights, open space needs, and infrastructure planning with housing strategies. They also raised the need for a 'living locally' test and consideration of community sentiment, noting that community engagement should go beyond traditional consultation approaches.



The sub-region sought support for data-sharing arrangements, spatial data integration (e.g., GIS and asset planning), and collaboration with state government agencies on local strategies. They requested DHUD assistance in coordinating state agencies and reviewing policies related to strategic infill and minimum density requirements. There was also interest in co-funded marketing campaigns and initiatives to build public support for housing developments.

Fleurieu Peninsula

The Fleurieu Peninsula highlighted that significant infrastructure gaps exist between current capacity and future needs, particularly for water and wastewater systems. They expressed concern about the region's relatively low growth priority within GARP, suggesting that the LHS might not need to be developed as urgently as in higher-growth regions. The area has a high proportion of holiday homes and lifestyle villages, which impacts rates revenue and infrastructure demand.

Participants noted challenges in attracting families due to limited employment opportunities and inadequate infrastructure. They suggested that employment land planning should occur at a regional scale, rather than for individual towns, to maximise economic potential. There was also a call for better sequencing of development and infrastructure investment to avoid speculative development and leapfrogging.

Northern Plains and Barossa

The Northern Plains and Barossa regions reported having a mix of existing growth strategies, affordable housing reports, and action plans. They highlighted a need for better social and community infrastructure benchmarking, as well as greater collaboration between councils for regional facilities such as sports and libraries. They identified gaps in leveraging existing data and recognised the need for clearer understanding of migration trends, housing demand, and housing supply.

Participants requested support from DHUD to provide assumptions and data sources used in the GARP, as well as guidance on how councils can conduct their own housing analyses. They also noted the importance of yield analysis, dwelling age data, and capital needs assessments to inform the strategy. A housing supply dashboard and consistent analytical methods were recommended to enhance transparency and coordination.

Outer North and South

The Outer North and South sub-regions reported that they hold several strategic documents, including community plans, open space strategies, and road network plans. They emphasised the need for better visibility of infrastructure sequencing and state agency planning efforts, particularly with SA Water and Renewal SA. Participants called for improved access to demographic projections, housing diversity data, and financial planning information.

They sought a stronger coordination and advocacy role from DHUD, especially to clarify what information and contributions from councils will be accepted. Scenario testing was identified as a priority, with councils wanting to explore different housing and infrastructure

outcomes (e.g., do nothing versus maximum development scenarios). They requested clearer guidance on funding responsibilities and pathways to align with state infrastructure commitments.

Inner South
Inner South councils reported gaps in strategic plans, particularly for open space and housing data. They requested access to the data and assumptions DHUD used to set housing targets and investigation areas, noting the need to receive this information within a short timeframe. They also identified the importance of understanding ageing housing stock, infrastructure services, and strategic landowners.

Councils called for DHUD to facilitate workshops with agencies and councils, support engagement with the private sector, and provide consistent templates for communication. They emphasised the need for guidance on community engagement, resource guides, and visual tools such as image libraries to communicate housing types and scenarios. Additional support for climate and hazard modelling, particularly coastal erosion and flooding, was also requested.

Inner North
The Inner North councils highlighted that they already have several local strategies underway, such as economic development strategies and master plans. They noted a focus on housing diversity and affordability, as well as the integration of transport and employment corridors. The City of Salisbury, for example, prioritises densification around its centre, supported by existing infrastructure and amenities.

They requested DHUD's support with feasibility analysis, social infrastructure benchmarks, and consistent housing modelling approaches. There was also interest in data-sharing tools, GIS mapping, and open space planning principles. Participants emphasised the importance of aligning timelines with local government elections and ensuring councils can influence regional strategies early in the process.

City of Adelaide and Inner Metro
City of Adeliade and Inner Metro councils noted that they have access to a good base of information, including asset management plans and master plans. They sought clarity on how regional strategies will align with specific council objectives and requested gap analysis for state infrastructure planning.

The councils highlighted the importance of reconciling regional priorities with local issues and timelines. They asked for improved transparency regarding the outcomes of current planning frameworks (e.g. 'blue and yellow' coding) and how these will inform the housing strategy.

Inner Metro (Unley, Norwood Payneham & St Peters, Campbeltown and Burnside)
Inner Metro councils reported that they have infrastructure baselines, master plans, open space plans, and asset management strategies already in place. They raised questions about how housing diversity targets are calculated and how ancillary housing types are

considered. They also discussed the challenges of attracting housing diversity given current developer preferences.

They requested DHUD support in testing proposals against market conditions and aligning the strategy with long-term agency and public transport plans. There was strong interest in understanding the funding implications, partnerships for priority projects, and actions that could promote affordable housing while ensuring design quality and environmental outcomes.

Additional feedback provided

Councils raised concerns about housing diversity and affordability. Campbelltown noted that developers prefer building large three-bedroom homes due to resale value, with little incentive for smaller dwellings. Burnside identified challenges in encouraging development along corridors where targets could be met but uptake is low. Unley expressed frustration over lost opportunities, citing the Brethren site where policy aimed for high density but only 19 dwellings were built. Burnside also emphasised that affordable housing should consider ongoing living costs, not just purchase price.

Regarding the housing strategy, participants called for clearer collaboration and direction, including understanding what types of housing count towards targets and where ancillary housing fits. They questioned funding availability for councils, the need for community consultation, and how the strategy aligns with GARP, which may not match community expectations. There were also concerns about ensuring employment areas, quality design, and environmental considerations are not overshadowed by housing goals. Councils encouraged engagement with the SA Housing Trust on affordable housing portfolios, retention of affordability, and housing trust contributions. Finally, there was interest in testing the strategy's feasibility, understanding costs for councils, and ensuring DHUD staff brief executives and members to support a smoother process.

OFFICIAL

Activity 4: Opportunities, barriers and further information

Question: What information do you want to know more about?

Tool: Sticky dots on a voting wall

Most participants wanted to know more about prioritization, integration and information from other agencies (e.g. SA Water, DIT) followed by innovative housing models and housing for diverse needs (aging, disability, cultural diversity, multi generations). While ranked lower, participants were also interested in sustainable and climate resilient housing, affordable housing and rental options and zoning, density and land use.

Question: What do you see as the main opportunities or challenges for achieving housing targets in your Council area?

Tool: Sticky dots on a voting wall

Top challenges:

- Lack of road and traffic infrastructure
- Alternative housing models
- Community engagement
- Community resistance to infill housing

Top opportunities:

- Alternative housing models
- Innovation
- Partnership with housing providers
- Addressing missing middle housing
- Additional funding opportunities
- Increased diversity

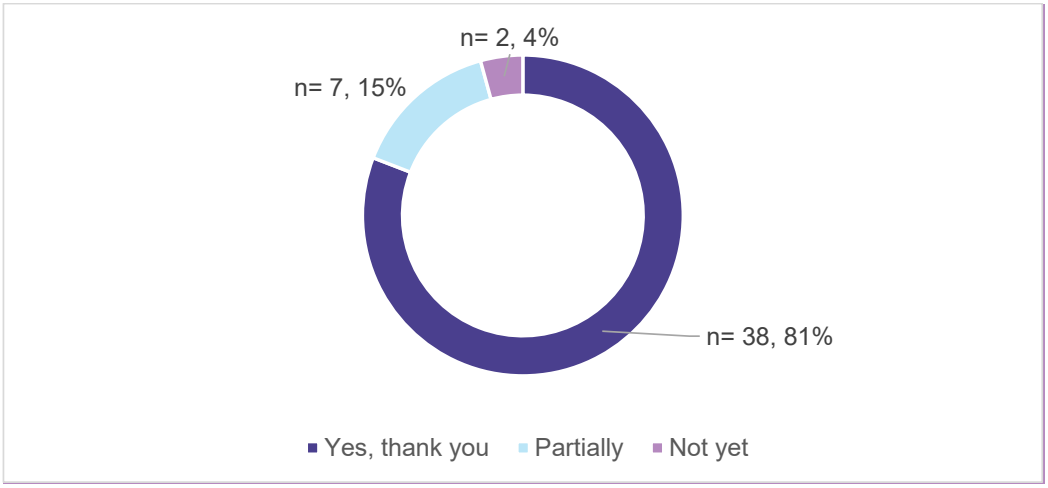


Evaluation

The workshop ended with three evaluation questions. These were delivered through the mentimetre tool and remained anonymous and hidden from the screen.

Do you feel your voice has been heard today?

81% of participants felt their voice had been heard, 15% partially and 4% had not felt heard.



What's one word you'd use to describe this workshop?

Informative (n =10), collaborative (n = 6) and interesting (n = 4) were the most commonly used words.

Positive: 85% (35 mentions) **Negative:** 10% (4 mentions) **Neutral:** 5% (2 mentions)



What would you like future workshops to focus on?

Participants provided a range of ideas on what future workshops should focus on. The feedback has been grouped into key themes below.

Data and evidence
Participants emphasised the need for better access to data and evidence, including GARP data, state agency investigations, and information about housing supply and demand. They highlighted the importance of data sharing across councils and agencies, as well as streamlining data collection methods, such as housing preferences and market feasibility studies.

Implementation and delivery
There was a strong call for workshops to focus on implementation strategies and how councils can deliver actions, including the ownership of responsibilities and commitments from infrastructure providers. Participants wanted to see clear timeframes, roles, and responsibilities for councils and state government, as well as case studies of successful delivery and innovative housing partnerships.

Strategy templates and process
Councils requested more detail about the templates, including practical examples, updates on the process, and clearer explanations of state government expectations. Workshops should road test draft templates and refine what local housing plans need to include, while also helping councils understand the scope and content of these strategies.

Infrastructure and alignment
There was a consistent theme around coordination of infrastructure, with calls to bring state agencies such as DIT, SA Water, and Housing SA into the conversation. Participants want workshops to cover infrastructure planning, sequencing, and funding alignment with housing targets, as well as ways to remove roadblocks that delay infrastructure delivery.

Collaboration and engagement
Councils requested workshops that enhance collaboration across state and local governments, including cross-regional opportunities and inter-departmental integration. There was interest in exploring community engagement approaches, building community sentiment, and involving decision-makers such as elected members.

Innovation and future focus
Participants wanted to discuss innovative housing models, market feasibility, and new approaches to delivering housing diversity in local communities. They also suggested exploring real-world commitments from the state to help councils overcome constraints, as well as conducting deep dives into blue and yellow investigation areas.

Name suggestion

Groups were invited to suggest alternative names for the Local Housing Strategy and suggestions included: Towards 2051 Living Local Strategy and [Local Council Name] Housing Strategy/Plan

OFFICIAL

Closing Remarks by Craig Holden

Craig Holden, Chair of the State Planning Commission, emphasised that housing affordability is a moral and ethical challenge, particularly for younger generations who feel they may never own a home. He highlighted the importance of developing policies that provide real opportunities for these groups.

He stressed the need for strategic planning and meaningful engagement with communities, noting that planning decisions must balance opportunities with protecting amenity. Craig acknowledged that the current government is demonstrating its capacity to address these challenges and praised South Australia's collaborative approach, encouraging councils to engage openly with their elected members as significant work is underway to advance housing initiatives.



Craig Holden, Chair State Planning Commission

OFFICIAL

Next steps

Over the coming six months, DHUD and LGASA will have several planned touchpoints with councils relating to the LHS project. These will include, but are not limited to

- Release of workshop outcomes report, technical report and project resposonsibilities
- Data sharing agreements
- Draft template feedback
- LGASA events (e.g. CEO Forum, Mayor Forum and relevant LG professional forums)
- Updates through DHUD's Bi-monthly Policy Forums.

More information

Contact: Dr Jessica Porter
Phone: 08 7133 3955
Email: jessica.porter@sa.gov.au

Contact: Madeleine Parkyn
Phone: Phone: 08 7133 1868
Email: madeleine.parkyn@sa.gov.au
Visit: dhud.sa.gov.au

OFFICIAL

Appendix A – Run Sheet

Government of South Australia
Department for Housing and Urban Development

lga South Australia

Local Housing Strategy workshop
Monday 21st July 2025
U City, 43 Franklin Street, Adelaide

9:30 am	**Arrival**
9:45 am	**Welcome and introductions** Workshop facilitator: TSA Riley
10:00am	**Keynote speaker – Tess Pickering** *Tess Pickering is a public sector leader and experienced planner, having worked at senior executive level both nationally and in Qld and Vic. Most recently, Tess was appointed National Housing Delivery Coordinator for the Commonwealth Treasury. Prior to this engagement, Tess was the Deputy Director-General of Planning in Queensland and has held an extensive range of roles throughout the Victorian planning system including Executive Director- Metropolitan Melbourne, Executive Director- Outer Melbourne, and Executive Director- Strategy, Engagement and Futures. Tess is passionate about delivering place-based planning outcomes that will contribute to a better future.*
10:45 am	**Tea and coffee break**
11:00 am	**Session 1 – Designing the Local Housing Strategies**
	Presentations – LGA(SA) & DHUD Collaboration session
12:00 pm	**Session 2 - Developing the Local Housing Strategies framework**
	Presentations – PSA Consulting & DHUD Collaboration session
1:00pm	**Lunch break**
1:30 pm	**Session 3 – Preparing the local housing strategies**
	Presentation - DHUD Collaboration session
3:00 pm	**Session 4 – Implementing the Local Housing Strategies**
	Presentation - DHUD Collaboration session
3:40 pm	**Closing Remarks**
4:00 pm	**Conclusion of workshop**

OFFICIAL

Appendix B - Questions asked throughout the day

1. **Question: The 'no go' areas - state led investigation areas, we need to be mindful of what the state led areas will do?**

   Answer: Councils should use the LHS to identify the prioritisation and timing of state significant infill areas. State-led infill investigation areas can be used to inform key priorities and opportunities within a council area. Councils cannot amend the spatial boundaries of these areas. DHUD will provide an assumptions document to provide further clarity and detail on state significant infill areas.

2. **Question: Coverage on local strategies - areas which have not been identified as investigation areas, is there opportunity to look at these?**

   Answer: Yes, as councils understand local context and opportunities, they are best placed to identify additional areas for targeted housing strategies.

3. **Question: Are two approvals needed - DHUD and SPC?**

   Answer: The approval process mirrors a code amendment and will involve both DHUD and SPC review. DHUD will provide a technical review of local housing strategies before they proceed to the SPC for endorsement.

4. **Question: Will LHS consider more than housing?**

   Answer: Yes, local housing strategies will consider broader elements such as infrastructure, employment lands, and social services to ensure holistic housing outcomes.

5. **Question: Should councils include information about local infrastructure, or will only infrastructure provided by state agencies be considered?**

   Answer: Yes, housing strategies will consider local infrastructure needs in conjunction with agency planning, particularly around employment lands and activity centres.

6. **Question: Has DHUD considered the LGA elections next year in this timeline?**

   Answer: Yes, an extra year was added to the timeline (compared to the draft GARP) to account for the LGA election cycle.

7. **Question: Are we too focused on home ownership? If we focused on the provision of affordable housing and not necessarily ownership, would that be better?**

   Answer: Home ownership remains the preference for many Australians, but alternative housing models, such as build-to-rent and affordable rentals, must also be considered. The focus of local housing strategies is housing in the private market.

8. **Question: There is a lot of digital/ AI around, is this used for housing analysis?**

   Answer: Yes, AI and digital tools are available to assist with housing market analysis, but councils should also utilise in-house expertise and local market knowledge.

9. **Question: In 1 -2 sentences what makes a LHS work/not work?**

   Answer: A successful Local Housing Strategy (LHS) is evidence-based, includes clear implementation actions, and has a robust monitoring framework. Without these, a strategy is unlikely to succeed.

OFFICIAL

10. **Question: If councils start the work now, is there a risk the work won't be on the right track?**

    Answer: No, starting now is safe as long as councils use the GARP objectives and guidelines as the foundation for their work.

11. **Question: Point of contact for LHS?**

    Answer: Jessica Porter and Madeleine Parkyn from DHUD are the key contacts for guidance and support.

12. **Question: How does employment land fit into the model?**

    Answer: Employment lands should be prioritised alongside housing when planning for growth. Housing development is encouraged in areas surrounding existing activity centres and employment hubs.

13. **Question: EFPA review - how does this fit into the timeline?**

    Answer: The first iteration of the LHS should be based on current targets. The EFPA review planned for 2027 aligns with the LHS project timeline**.**

14. **Question: Can the LHS be a digital tool instead of a PDF?**

    Answer: There is no obligation for the LHS to be digital. However, it could be integrated into platforms like the GARP portal for ease of access.

15. **Question: Approval process - is there a way we can approach it to ensure it gets approved?**

    Answer: Following the LHS template closely and regular check ins with the DHUD team will increase the likelihood of approval.

16. **Question: Will DHUD assist with agency collaboration with council?**

    Answer: Yes, DHUD will facilitate collaboration with relevant agencies, particularly during the development phase of the project (February 2026 – August 2027).

Additional Questions Received

Question: Is there a need to release the LHS for community consultation?

Answer: Councils are expected to run their own engagement on their LHS, during the development phase of the project (February 2026 – August 2027). Particularly when it occurs early in the strategic planning process, community consultation and engagement provides a valuable opportunity to ensure the needs and concerns of local residents are addressed. Early engagement can significantly help minimise NIMBY sentiment and garner support for LHS recommendations.

Question: Should affordable housing be included as a specific target in the LHS?

Answer: An LHS can be used to provide evidence of what affordable and specific housing needs are required in a council area, when based on local context and detailed demographic analysis. Councils may wish to establish a specific affordable housing target based on this analysis.

Question: What minimum densities or housing diversities should be required?

Answer: Targets for minimum densities and housing diversity should be established by each local council based on local context, including household composition and demographic statistics available through ABS data. Background research, used to inform the GARP, found that detached housing across all subregions had a significantly higher proportion of dwellings with 2, 3 and 4+ excess bedrooms; while semi-detached housing and units/apartments were generally well utilised. These findings suggest that if the built form of dwellings in the middle and outer suburbs more closely matched the current built form found in the inner suburbs (i.e. 61% detached, 22% semi-detached, and 17% apartments), housing supply would better match housing demand.

Question: How were the targets calculated (e.g., blue and yellow coding)?

Answer: A more detailed breakdown of the targets within each subregion, and the methodology that was used to identify these areas and their potential yield, will be provided in data package to be released by DHUD to all councils in January 2026.

Question: Can a gap analysis be provided showing what is the state's responsibility and what is local government's role?

Answer: Yes – a technical note, developed in response to discussions, and incorporating the feedback received from the workshop, will be distributed in Q3 2025. This will provide further clarity on the division of responsibility between state and local government, and the types of data and information that will be pre-populated by DHUD in the LHS template document.

Question: Can the roles of state and local government, and the process for setting numbers, be clarified?

Answer: The technical note will provide further details on the roles of state and local government in preparing the LHS. The methodology that was used to identify the GARP growth areas and their potential yields, will be provided in the data package to be released by DHUD to all councils in January 2026.

Question: Could there be a regional briefing on the numbers, particularly for councils with significant blue areas?

Answer: Yes, subregional briefings can be organised with DHUD in early 2026, to run through the breakdown of housing targets within each of the growth type areas (including the 'blue' state significant infill and 'yellow' local infill investigation areas, and 'purple' future greenfield growth areas)

Question: Can all councils with blue and yellow areas meet to understand how these figures were developed?

Answer: As above.

Question: Before finalising the template, can there be a meeting of all councils with blue and yellow zones?

Answer: As above.

Question: How will alignment be ensured between state tasks and local government tasks?

Answer: The technical note will provide more clarity on the division of responsibilities between state and local government. During the development phase of the project (February 2026 – August 2027), DHUD will organise information sessions with relevant agencies (e.g. SA Water, DIT, SAPN) at a subregional level. These sessions will further facilitate alignment between local and state government entities.

Question: Can more information be provided about the role of councils?

Answer: Yes – this will be distributed to councils in Q3 2025, to provide further clarity on the division of responsibilities between state and local government.

Question: Are there potential partnerships for priority areas, funding, or joint projects?

Answer: Councils are encouraged to collaborate at a subregional level to pool resources and initiate joint projects and funding opportunities. Other examples of potential partnerships include collaboration with state housing authorities, community housing providers and state and federal funding and grant programs.

Question: Can clarity be provided on the state's priority actions that may be valuable to councils in preparing their LHS?

Answer: There are a number of GARP actions that are planned or in progress that may be valuable to councils in preparing their LHS. A full list of the work that is being undertaken, including details of timing and responsible party, can be viewed on the Regional Planning Portal online at https://regional.plan.sa.gov.au/dashboard.

Question: Some smaller councils have reported that all their numbers are in the 'blue' – what should their LHS include?

Answer: Where housing targets are anticipated to be achieved primarily, or entirely, through state significant infill growth areas, councils should use LHS to inform the prioritisation and timing of each area within their spatial boundary. The LHS should also be used to identify local infrastructure gaps that are essential for achieving living local objectives, and outline where upgrades to roads, stormwater systems, footpaths, and social infrastructure such as open space, playgrounds and libraries are required to support the needs of existing and future residents.

Question: How is the housing and development industry being encouraged to diversify its typologies to better reflect evolving community demographics? Are we at risk of perpetuating a supply model that prioritises the easy option and familiarity over demographic responsiveness? How can local housing strategies actively address this gap and promote more inclusive, future-ready development outcomes?

Answer: By using detailed household composition data and demographic analysis as an evidence base, an LHS may be used to encourage private sector investment in diverse housing forms, by providing certainty and clarity on local housing needs and future growth areas. An LHS may also be used as communication and education tool for both elected members and the local community, providing evidence for the need for growth and higher densities, and illustrating successful examples of housing diversity and new housing forms through case studies of best practice housing across Australia and internationally. Councils may wish to establish targets for housing diversity or minimum density policies based on their local context and demographic analysis. In these ways, an LHS can be considered as a mechanism to promote diverse housing types.

OFFICIAL

Appendix C – Presentation Slides

OFFICIAL

PSA Consulting Pty Ltd ABN 83 109 836 197
T + 61 7 3220 0288 **F** +61 7 3220 0388 **W** psaconsult.com.au
Brisbane (Head Office) L20 / 127 Creek Street, Brisbane / Meeanjin Qld 4000
PO Box 10824 Adelaide Street Brisbane Qld 4000

2 September 2025

Department for Housing and Urban Development
GPO Box 1475
Adelaide, South Australia

Attention: Jess Porter and Madeleine Parkyn

RE: TECHNICAL NOTE – HOUSING STRATEGY DEVELOPMENT FRAMEWORK – BEST PRACTICE RESEARCH

1. Introduction

1.1 Purpose of this Tech Note

The purpose of this report is to outline the key findings identified through the 'best practice' review into local housing planning and present best practice recommendations for the development of Strategic Local Government Housing Strategies (SLGHS) within the Greater Adelaide Region. It provides a summary of findings which have been considered in the development of a framework for Local Housing Strategies in South Australia.

1.2 Background

The Department for Housing and Urban Development (the Department), engaged PSA Consulting to develop the Housing Strategy Development Framework (the Framework) which outlined an agreed methodology, data sourcing expectations and document template for the implementation of consistent and sustainable Local Housing Strategies across all Local Government Areas (LGAs) within the Greater Adelaide Region.

The Framework is intended to provide guidance and support to Local Governments in the delivery of SLGHSs that:

- Align with the housing targets and population projects outlined in the Greater Adelaide Regional Plan (GARP).
- Provide consistent outcomes and deliverables across the region; and
- Simultaneously address issues and constraints contextually within the separate LGAs.

The SLGHS are intended to establish clear, holistic and sustainable strategies for residential development and identify significant housing priorities in response to local issues, constraints and opportunities. The desired outcome is for:

- Local planners to support the implementation of the GARP by maximising opportunities through planning for integrated infrastructure delivery
- Diverse housing choice matched to demographic requirements; and
- Enhanced local amenity.

In addition, the SLGHS provides an opportunity for local governments to consider current and emerging trends in housing typologies to meet the diverse and evolving needs of South Australians.

2. Best Practice Review

2.1 Approach

To ensure an evidence-based approach to the development of the Framework, an extensive policy review and benchmarking exercise was carried out against a variety of housing strategies and plans from multiple municipalities including Queensland, Victoria and New South Wales. Additionally, an analysis of State Government planning



approaches was also conducted to understand the relationship between local and regional planning outcomes. The review was targeted to identify best practice principles for housing strategy methodology, document structure and data input. In addition, the review considered universal principles and themes in the approach taken to understanding housing supply and demand.

2.2. Key Findings

2.2.1 Overview

As anticipated, the review highlighted the similarity in approach and challenges in planning for housing across all three states and subsequently most of the Local Government Areas (LGAs).

General themes in housing and planning for housing were identified and are outlined below:

- There is a universal shift towards **'consolidation'** of urban form which priorities infill development over green fill and **'efficiency of greenfield delivery'**
- Housing **affordability** impacts the ability of the community to **access** suitable housing.
- **Infrastructure** requirements need to be **considered in parallel** with housing planning to support sustainable, liveable and resilient communities. This can also help streamline development, reduce delays and avoid unnecessary additional costs.
- **Changing demographics** impact housing choice, demand and suitability. There is a common discrepancy between housing supply and housing suitability.
- The majority of LGAs primarily sourced data inputs from the **ABS Census Data** and **State Planning Projections**. (i.e. ShapingSEQ, NSW DEIP, etc).

2.2.1 Housing Strategy Structure

While every Housing Strategy is unique and each planning authority has adopted its own document structure and priorities, there were clear planning priorities that were present universally across all strategies reviewed. These planning priorities can be used to determine Key Elements of an informed housing strategy structure.

The key structural elements are :

1. **Introduction / Purpose–** Outlines what a housing strategy is, why it is necessary and introduces the aims and objectives for the local area in relation to housing and community.
2. **Context –** Assesses the regional and state policy position as it relates to the LGA. This is critical to enable policy alignment and integration of state housing targets and priorities.
3. **The Evidence –** Incorporates the methodology, data and analysis used to inform the housing strategy. This includes a detailed examination of the housing supply and demand to identify gaps and understand the relationship between planning policy, market sector and land use constraints and yield capacities.
4. **The Challenge –** Identifies specific opportunities, challenges, constraints and issues relevant to the provision of adequate housing within specific LGAs.
5. **Recommendations –** Comprises the strategies, priorities, actions and implementation mechanisms to accommodate the projected population and household needs.
6. **Implementation –** Outlines how the recommendations will be implemented. This includes the need for monitoring and feedback to support successful implementation of desired housing outcomes.

2.2.2 Supply and Demand Fundamentals (The Evidence)

The detailed benchmarking exercise was carried out to map themes and trends in demand and supply analysis methodologies and approaches across the different municipalities. While it is acknowledged that each LGA will have unique influences and challenges that may impact specific housing demand and supply variables, as a general principle it is possible to identify universal themes which can be applied across all LGAs to appropriately capture and interpret housing need (demand) and provision (supply).

This is particularly relevant for South Australia noting that GARP has identified dwelling targets and the Department maintains a monitoring function.

Housing Demand/ Need

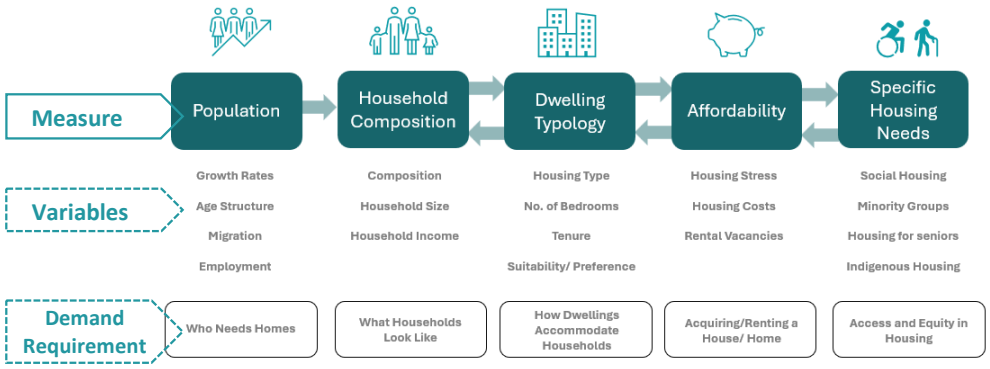
Housing demand is a complex and fluid concept that can be influenced by factors in the broader housing market, changes in demographic and population patterns, and availability of employment and access to economic activity.

The determination of housing demand follows a number of generally accepted common methodologies. At its simplest, housing demand is a calculation of the future housing needs of growing and / or changing population expressed in different household compositions. Assessing housing demand with demographic lens is critical, however, at the same time it is noted housing demand is subject to factors ancillary to demographic trends including suitability and viability of existing housing stock, housing choice and market trends and economic variations.

As part of the review, five universal measures were identified that capture the fundamentals of local housing demand and form the basis for 'best practice' in the development of a local housing strategy. These fundamental measures have been outlined and summarised in **Figure 1**.

It is noted that in the South Australian context the Department has undertaken the process of determining a quantitative demand figure for each LGA expressed as a housing target within GARP.

Figure 1: Summary of housing demand universal measures



Housing Supply

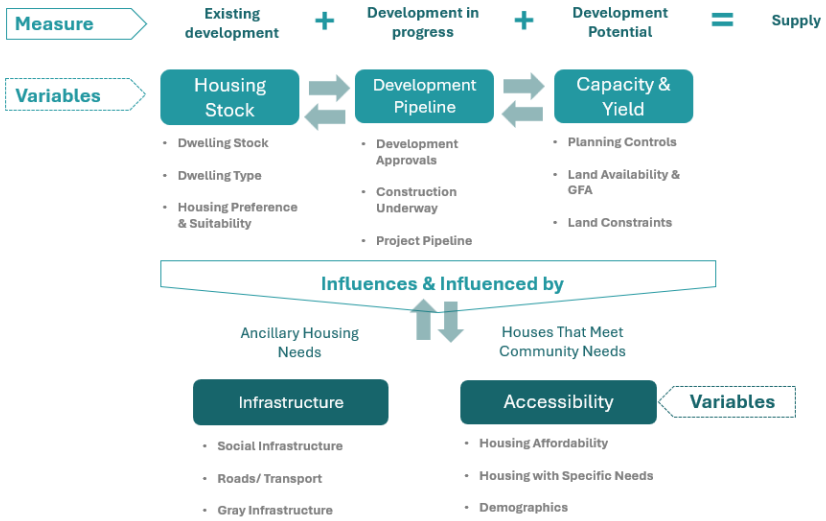
Housing supply respresents the quantity of housing available for consumer uptake, either as a rental or owner occupied. However, the actual housing supply also consists of planned housing (in various states of readiness), dwelling approvals, dwellings currently under construction and existing housing stock.

NB: The accurate calculation of housing supply can be very complex and is often subject to competing interpretations or priorities and significant challenge from different stakeholders.

The policy review identified several factors that impact housing suppy that should be considered when measuring current housing supply within a LGA. These factors include and are not limited to construction activities, feasibility for private market, appropriately zoned and unconstrained land, servicing with necessary infrastructure and state and local government initiatives.

A conceptual method for supply has been outlined in **Figure 2**, with further detail into influencing factors and variables that impact supply.

Figure 2: Conceptual method - housing supply and influencing factors.



3. Advancing Supply and Demand Modelling

While the fundamental principles outlined in section 2.2.2 provide a solid foundation for the planning of housing provision, a more detailed and sophisticated understanding of the planning and development system is required to capture 'realistic' supply calculations and projections. There exists a disconnect between current supply modelling, where information available for desktop review and analysis does not always accurately reflect the realistic barriers and constraints on the ground.

Additionally, there is a need to shift away from traditional views of supply as a quantum, static figure generated by number crunching, to a more dynamic understanding of the housing and development process as a dynamic system that is consistently evolving and changing.

3.1 Realistic Supply

While determining potential yield rates based on statutory mapping and overlays provides a theoretical framework for understanding planned supply, unknown and/or untested contingencies can often tip the scales on development potential ultimately resulting in an under provision of housing stock, increased housing prices to correct or mitigate issues and can lead to costly development delays. The obvious examples include infrastructure constraints to servicing and economic factors which render housing development unfeasible.

Aside from physical and environmental constraints that differ to the existing overlay mapping and known constraints, supply can also be impeded by inappropriately planned or sequenced infrastructure provision. Therefore, to determine 'realistic supply' the method of measuring supply can be modified to include consideration for these outlying variables. **Figure 3** summaries the method for accounting for un-serviced and unfeasible land in determining this realistic supply.

Councils should be encouraged to investigate and develop a realistic understanding of supply.

Figure 3: Realistic supply methodology



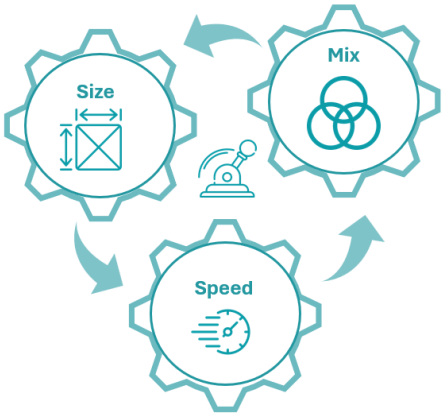
3.2 Size, Mix and Speed

The fundamental challenge to be addressed in housing delivery is the translation of strategic planning priorities into on the ground serviced housing stock. This includes the conversion of pipeline, approved development, into constructed and occupied dwellings. Understanding and overcoming the barries and limitations of the development system is critical to advance the planning priorities and delivery of appropriately located and serviced housing supply while anticipating and proactively responding to challenges before they arise.

The concept of Size, Speed and Mix provides a framework for conceptualising a high-level breakdown of dynamic nature of the housing system and is considered best practice as outlined in the *ShapingSEQ 2023*, the South East Queensland Regional Plan. **Size**, the most commonly understood aspect of the housing supply, being the quantum and estimated figures of potential housing yield and supply shortfall. **Mix** refers to housing typology and choice that is influenced by housing need and demand and is transmute in nature, constantly evolving as demographic trends develop, communities grow, markets fluctuate and political cycles progress. Finally, **Speed** is the sequencing and pace of construction, scheduling for land release and planning and development of infrastructure enabling development. The ability to deliver a rate of housing that matches need on an annual basis is foundational in well operating housing system.

The relationship between these variables is reciprocal in nature, each impacting and influenced by the others. It is possible to interpret each variable as a lever, which when shifted, must be considered in the system at large. This concept highlights the need for the local housing strategies to consider the implications of size, mix and speed in relation to housing delivery.

Figure 4: Size, Mix and Speed in the housing system.



4. Challenges

A range of broadly encountered challenges in housing provision were identified as part of the review, that highlight overarching barriers that need to be considered and addressed as part of the SLGHS development. These barriers are summarised below:

- Over reliance on individual housing typologies in different LGA's is thereby excluding different family types and limiting housing choice and suitability.
- Poor development feasibility of dwelling typologies consistent with community need.
- Lack of integration between land use and infrastructure planning leading to delays in priority housing projects and the delivery of anticipated housing stock.
- Lack of community buy-in and subsequent resistance to infill development.
- Lack of investment by Governments in social housing.
- Fundamentally inadequate planned supply to meet housing need.

The SLGHS provide an important opportunity for each LGA to assess and address the challenges relevant within the local context. Councils are able to identify, test and refine the challenges as they relate to their local community and develop informed, place-based strategies to effectively identify and implement housing priorities and actions.

4. Greater Adelaide – Best Practice Opportunities

The following section includes a range of opportunities for Councils to advance best practice through the development of SLGHSs.

4.1 Working Across Local Government Boundaries

Councils should take the opportunity to coordinate and align individual SLGHS with the view of potential integrated delivery across boundaries with neighbouring LGAs. The housing market, drivers and influences are not restricted by local government and planning boundaries and as such Councils should take the opportunity to work across boundaries.

4.2 Building on Monitoring – Learning Systems

As previously highlighted, the greatest challenge of housing provision is the transition from planning policy to actual, on the ground housing stock in line with demand. The greatest risk to this succession from planning to actualisation, is the implementation stage post strategy endorsement.

A regular and responsive feedback, or learning, system needs to be established early on in the process to monitor the progression of planning actions and measure the levels of success or otherwise. The function of this 'learning system' is two-fold. The first in establishing accountability and to continuously bring the subject to the forefront of continuous works programs and secondary, arguable more importantly, to provide opportunities for learning that highlight successful implementation methods and examine unsuccessful strategies to outline key obstacles that hindered implementation.

4.3 Long Term Commitment

To enable the successful delivery of housing strategies and subsequent housing provision, long term commitment across sectors is critical to meet the demands of the evolving nature of housing development. Population projects and housing targets are consistently revised and shifted over time in response to changing demographic and political climates, which will require elasticity in the planning process to accommodate for this dynamism. In addition, the circumstances which have led to the current housing shortage and affordability crisis, have taken several decades to materialise and while not ideal, it is prudent to consider the requirement for sustained focus and a long-term commitment that is proportionate to the complexity of the challenge in addressing the shortage.

Building off the learnings and outcomes established in the monitoring stage, regular reviews and updates of the SLGHSs will be essential to enabling a proactive and responsive approach to housing within the Greater Adelaide Region. The development of the SLGSHs should, therefore, be seen as the beginning of a continuous planning journey, with opportunity to test and refine practice over years rather than the immediate and comprehensive solution.

OFFICIAL

Document History and Status:

VERSION NUMBER	ISSUE DATE	DETAILS	AUTHOR	AUTHORISATION
2	1 September 2025	Final	Hannah Luyt / Malcolm Griffin	Malcolm Griffin

Government of South Australia
Department for Housing and Urban Development

Local Housing Strategies –

Template structure and division of responsibilities

*Please note: further detail about the elements, including which ones are mandatory/minimum requirements and which are optional considerations, will be provided as part of the template and guidance package to be distributed in January 2026.

LHS Chapter title/ subheading	Elements (for example, but not limited to)	Responsibility	
		DHUD	Council
1. Introduction			
Purpose	• Why the document is being prepared • Target audience: state government and local communities	✓	
Objectives and aims	• Expectations of the state government • Benefits for councils	✓	
Assumptions	• Definitions/glossary of key terms • Housing classifications – what housing counts towards the housing targets	✓	
2. Sub-regional Context			
Subregional context (extracted from GARP)	• Population trends • Key opportunities • Key issues • Housing Land supply • Employment land supply • Key infrastructure considerations	✓	
Sub-regional housing objectives (extracted from GARP)	• Housing affordability and diversity • Landscape and character preservation • Living locally *definition or benchmark TBC	✓	
Subregional housing demand and supply	• Population projections • Housing targets • Current zoned land • Identified future growth: ◦ State significant infill ◦ Local investigation infill ◦ Future greenfield	✓	

plan.sa.gov.au



		DHUD	Council
3. Local context and evidence (local context)			
Housing need	• Local context • Local area snapshot: • Demographic analysis (ABS) – household composition and household income • Market analysis • Community preferences (engagement and consultation) • Community trends • Affordable housing needs • Social housing needs • Supported accommodation needs (aged care, specialist disability accommodation, supported independent living • Ancillary accommodation • Localised employment and economic growth		✓
Housing supply	• Current housing diversity: • Housing tenure • Dwelling types (ABS) • No. of bedrooms • Median housing costs - rental and purchase		✓
Infrastructure	• Infrastructure considerations: • Electricity – SAPN and Electranet • Gas • Wastewater/sewer • Water supply • Stormwater • Telecommunications including fibre • Roads • Pedestrian and shared paths • Cycle network • Public transport • Assets mapping, capacity mapping and capital needs assessment as per councils Asset Management Plan • Social and community infrastructure: • Schools • Childcare • Open space • Community facilities (libraries, community centres, youth centres • Sports and recreation facilities,	✓*DHUD will provide any existing data as available	✓



		DHUD	Council
	• Aged care • Health services and facilities (including allied health and pharmacies) transport services		✓
4. The Challenge			
The Vision	• Local housing objectives • Housing diversity targets • Housing affordability targets • infrastructure requirements (including social infrastructure)		✓
The Gap	• Gap between local housing objectives and 'evidence': • Lack of housing diversity • Updates to infrastructure networks • New/updates to existing social infrastructure • Further information, studies or investigations required		✓
Opportunities/enablers	• Economic drivers • Funding mechanisms • State agency initiatives • Potential partnerships • Alignment with other state and council strategies (eg. transport, employment, open space) • Unique local environment characteristics (eg. coastal areas, waterways and creeks, transport corridors, activity centres) • Local character or peri urban settings • Employment trends and employment land planning • Local transport • Findings from PointData Urban Policy Model • Inter council considerations and connections		✓
Constraints	• Known issues and concerns, for example: • zoned land • utilities • services (eg waste and recycling, tree management, community services) • social infrastructure and community facilities • infrastructure		✓



		DHUD	Council
	• roads and transport • community sentiment • hazard resilience • water security • economic analysis and financial drivers • local environment factors • current policies • Inter council considerations and connections		✓
5. Recommendations			
Priorities	• housing diversity • prioritization and timing of individual growth areas • prioritisation and timing of additional infrastructure requirements (including social infrastructure) • Spatial representation of Councils response to delivering housing and employment land targets		✓
Actions *note: actions should respond directly to constraints identified in the 'challenge' chapter.	• Regional plan amendment • Code amendments • Further infrastructure investigations (state and/or local) • Infrastructure upgrades and/or establishment • Structure plans • Policy recommendations • Urban design initiatives • Engineering initiative		✓
6. Implementation			
Community engagement	• Outline of the consultation process that was undertaken • Summary of 'what we heard'		✓
Endorsement	• Outline of the endorsement process • Council endorsement date	✓	✓
Management and review	• Outline of the monitoring and review process • timeline for updates to housing targets • timeline for updates to LHS	✓	

MATTERS FOR INFORMATION

6.2 WILLIAMSTOWN AND LYNDOCH LANDCARE GROUP INC - MINUTES OF MEETING

Author: Executive and Project Support Officer
25/78218

The Minutes of the Williamstown and Lyndoch Landcare Group Inc. meeting held 24 September 2025, are attached for information.

ATTACHMENTS

Attachment 1 General Meeting Minutes - Williamstown and Lyndoch Landcare Group 24 September 2025 ⇩

SUPPORTING REFERENCES

Nil

Meeting Minutes

PO Box 694
Lyndoch, SA 5351

Purpose **General Meeting**

Prepared by Terry Redman **Phone No.** 0418 857 915

Location Council Rooms, 29 Barossa Valley Way, Lyndoch, SA 5351 **Date** 24 September 2025

Attendees

Angus Atkinson (Chair)
Terry Redman
Peter Henshaw
Tina Woods
Joerg Wiese
Tracy Sinclair
Don Wegener

Quorum

Number of Ordinary members:	20% of Ordinary members	Attendees	Quorum[1] achieved?
12	2.8 (rounded up) **3**	7	**Yes**

Distribution All current & life members, Chris Kruger (Executive Assistant, Development and Environmental Services The Barossa Council) and Kim Thompson.

File 20250924_GeneralMeetingMinutes.docx

Item		Action by	Date Due
1	**Meeting Opened** 7.27 pm.		
2	**Apologies –** Nelly Van Der Lerssel, Pam Cross, Margaret Puddy, Elke Wiese, Shirley Wegener		
3	**Minutes of previous Meeting** held 27 August 2025. **Moved:** Peter Henshaw, **Seconded:** Joerg Wiese – **Carried unanimously**		
4	**Business Arising last meeting:** No business arising.		

WILLIAMSTOWN & LYNDOCH LANDCARE GROUP INC.
LANDCARE SOUTH AUSTRALIA

Meeting Minutes

4.1	**Actions now closed** **ACTION:** Tractor repair as reported in the AGM Chair Report. Tractor was collected from the Reserve by The Barossa Council staff on 28 August 2025. Returned on the 18 September 2025. Tractor has undergone a complete overhaul/service. Letter of thanks and appreciation to be sent to the Barossa Council **Moved** Angus Atkinson **Seconded** Terry Redman - Carried unanimously		
4.2	**Actions Still open:**		
	ACTION: BBBFM," Lets chat Barossa" Podcast Tina Woods and Nelly Van Der Lerssel to contact BBBFM	Tina Woods/ Nelly Van der Lerssel	Oct 25
5	**New Actions from Business arising this meeting:** **ACTION:** Letter of thanks and appreciation to be sent to The Barossa Council following the servicing of the Tractor. **ACTION:** Landcare SA Members Insurance Package A review of the current policy to be undertaken **ACTION:** Action Plan - Review Objectives and Strategies for 2025	Terry Redman Tina Woods Tina Woods	Oct 25 Oct 25 Oct 25
6	**Correspondence IN-**		
	• **Friends of Parks and Nature SA -** • Wednesday Weekly mailout -27/08/2025, 03/09/2025, 10/09/2025, 17/09/2025 • 29/08/2025 – Grants round open from 04/09/2025 to 16/10/2025 • 15/09/2025 – Seed Collection Workshop, 07/11/2025 at Belair • **CBS Connect –** • 01/09/2025 - September Newsletter • **St Jakobi School -** • 04/09/2025 - School visits to Altona - 23/10/2025 and 30/10/2025. • **Northern and Yorke –** • 02/09/2025 - Yakka News • **Landcare Association of South Australia –** • 22/09/2025 - Quarterly Newsletter from LandcareSA • 12/09/2025 - LandcareSA Members Insurance Package • **DEW –** • 12/09/2025 – Volunteer support E-news September		

WILLIAMSTOWN & LYNDOCH LANDCARE GROUP INC.
LANDCARE SOUTH AUSTRALIA

Meeting Minutes

	• **Green Adelaide** – • 04/09/2025 - Nature Festival – Come and Try • 17/09/2025 - Green Adelaide News September 2025 • **The Barossa Council** – • Remittance advice • 18/09/2025 – Amy Rudieger – Premiers Certificate of Recognition for outstanding volunteer service - Nominations. • **Nature Festival** – • 12/09/2025 – From 26/09/2025 to 12/10/2025 • **Barossa Bushgardens –** • 05/09/2025 – Doreen Von Linde – Nomination for Russell Johnstone Award open • **WLLG** – • 12/09/2025 – Angus Atkinson – document phone call from adjoining landowner Pasquale re missing sheep.		
	Correspondence OUT – Nil		
7	**Chair Report – Nil**		
8	**Monthly Volunteer Hours Summary**		

Tasks	FY26 YTD	SEPT 25 (to 24/9/25)
1. Admin Duties (Committee Members)[2]	**18**	8
2. Meetings, home & away	**17**	nil
3. Promotions. (Tours, demos, etc.)	**20**	nil
4. Propagation (Sowing, planting out, seed collection, etc.)	**nil**	nil
5. Weed & Pest Control	**209**	37
6. Construction & maintenance (Equipment, fencing, trails, buildings, etc.)	**76**	35
7. Equipment design & manufacture (Seed boxes, displays, jigs, tools, etc.)	**17**	nil

WILLIAMSTOWN & LYNDOCH LANDCARE GROUP INC.
LANDCARE SOUTH AUSTRALIA

Meeting Minutes

	8. Monitoring	**30**	4		
	Totals	**386**	**84**		
9	**Treasurers Report** – As presented by Tina Woods **Moved**: Terry Redman, **Seconded:** Don Wegener – **Carried unanimously**. **Monthly Income & Expenditure** – since last General Meeting				

	AUG 25	**SEPT 25 (as at 24/9/25)**
Balance Brought Forward	$ 1,463.28	$ 1,523.29
Income	$ 60.01	$ 10,000.00
Expenses	$ -	$ -
End Month Balance	**$ 1,523.29**	**$ 11,523.29**

Account Balances – since last General Meeting

	AUG 25	**SEPT 25 (as at 24/9/25)**
Administration	$ 1,386.57	$ 1,386.57
Credit Union Share	$ 2.00	$ 2.00
Project No.2 (Altona)	$ 134.72	$ 10,134.72
Total End Month Balance	**$ 1,523.29**	**$ 11,523.29**

Notes:
1. Funding from TBC received on 17 September.

10	**Petty Cash:** – as presented by Angus Atkinson Balance: $203.70				
11	**Work Health and Safety:** Nil				
12	**Publicity:** • **Facebook** o Regular updates continuing. 671 followers.				

WILLIAMSTOWN & LYNDOCH LANDCARE GROUP INC.
LANDCARE SOUTH AUSTRALIA

Meeting Minutes

	• **Lyndoch Grapevine** ○ Standing Advertisement • **Willy Wagtail** ○ Standing Advertisement		
13	**General Business:** • Action Plan Review – Objectives and Strategies for 2025. • Review Insurance coverage following correspondence from LandcareSA.		
14	**Key Dates for 2025** – • **St Jakobi - school visits** ○ 23/10/2025 ○ 30/10/2025		
15	**Next Meeting –** The next Meeting will be Wednesday 22nd October 2025, Council Rooms, 29 Barossa Valley Way, Lyndoch, SA.		
16	**Meeting Closed:** .7.57 pm		

Notes-

1. Under the Constitution dated 26 June 2025 – A **quorum** (that is the minimum number of members that must be present at a general meeting to make the proceedings of that meeting valid) shall be determined as 20% of the number of Ordinary Members.

	Name	**Signature**	**Date**
Member who presided over the meeting which these minutes record:		I confirm that these minutes are an accurate record of the proceedings of the meeting:	
Member who presided at the meeting where these minutes are confirmed:			

MATTERS FOR INFORMATION

6.3 NORTHERN AND YORKE LOCAL GOVERNMENT ASSOCIATION ANNUAL REPORT 2024-25

Author: Chief Executive Officer
25/79308

The Northern and Yorke Annual Report 2024-25 has been recently completed and is hereby tabled for information.

ATTACHMENTS

Attachment 1 Northern and Yorke Local Government Association Annual Report 2024-25 ⇩

SUPPORTING REFERENCES

Nil



NYLGA
NORTHERN & YORKE
LOCAL GOVERNMENT ASSOCIATION

Annual Report

Northern & Yorke Local Government Association

2024-2025

The Central Local Government Region was established in 1998 under Section 200 of the Local Government Act 1934 as a controlling authority and continues in existence as a regional subsidiary of the Local Government Act 1999. In 2024 the Central Local Government Region of South Australia adopted the trading name of Northern and Yorke Local Government Association (N&YLGA) to which it is now referred.

The Northern and Yorke Local Government Association (N&YLGA)

Charter Clause 6.3 Annual Report

6.3.1 The N&YLGA must each year, produce an Annual Report summarising the activities, achievements and financial performance of the N&YLGA for the preceding financial year.

6.3.2 The Annual Report must incorporate the audited financial statements of the N&YLGA for the relevant financial year.

6.3.3 The Annual Report must be provided to the Constituent Councils by 30th September each year. The Central Local Government Region was established in 1998 under Section 200 of the Local Govern ment Act 1934 as a controlling authority.

Contact details:

Address: PO Box 39, Bridgewater SA 5155

Telephone: 0403 008 331

Email: ceo@nylga.sa.gov.au

Website: https://nylga.sa.gov.au/



Board of Management

Council	Delegate Member
Adelaide Plains Council	Mayor Mark Wasley
Barunga West Council	Mayor Leonie Kerley
Clare and Gilbert Valleys Council	Mayor Allan Aughey OAM
Copper Coast Council	Mayor Roslyn Talbot
District Council of Mount Remarkable	Mayor Stephen McCarthy
District Council of Orroroo Carrieton	Mayor Grant Chapman
District Council of Peterborough	Mayor Ruth Whittle OAM
Light Regional Council	Mayor Bill O'Brien (resigned), Acting Mayor Michael Phillips-Ryder; and new Mayor Bill Close
Northern Areas Council	Mayor Sue Scarman
Port Pirie Regional Council	Mayor Leon Stephens
Regional Council of Goyder	Mayor Bill Gebhardt
The Barossa Council	Mayor Michael (Bim) Lange OAM
The Flinders Ranges Council	Mayor Ken Anderson
Wakefield Regional Council	Mayor Rodney Reid
Yorke Peninsula Council	Mayor Darren Braund (resigned) and Acting Mayor Richard Carruthers

Office Bearers for 2024-2025

N&YLGA Chairman	Mayor Rodney Reid
Deputy Chairs	Mayor Ken Anderson Mayor Roslyn Talbot
South Australian Regional Organisation of Councils (SAROC)	Mayor Rodney Reid Mayor Roslyn Talbot
N&YLGA Chief Executive Officer	Mr Simon Millcock (June 2024-November 2025); Mrs Bridget Ransome (November 2024 to June 2025)
Auditor	ATA Audits

The following meetings of the Board of Management were held during the 2024-2025 year

N&YLGA Board Meetings	30th August 2024 (including AGM) 29th November 2024 9th December 2024 (Special Meeting) 21st February 2025 6th June 2025	Clare & Gilbert Valleys Copper Coast Online Adelaide Plains Orroroo Carrieton

There were four advisory committees in 2024-2025

Audit & Risk Committee	20th August 2024 19th November 2024 17th February 2025 22nd May 2025 28th May 2025
Road Transport & Infrastructure Advisory Committee	6th August 2024 22nd April 2025
CWMS Advisory Committee	12th August 2025
Waste Management Advisory Committee	A meeting was arranged, but there was insufficient quorum to proceed.

All agendas and minutes from the Board meetings and these committees are published in the N&YLGA website at this location: https://nylga.sa.gov.au/

All advisory committee minutes were provided with the agendas to the Northern & Yorke LGA board meetings.

The constituent councils during the year are provided with Board Agendas, Minutes, Annual Reports, Business Plan, Budget, Financial Reports and any other required documents.



COMMITTEE	MEMBERS
Audit & Risk Management Committee	Stephen Rufus, CEO (Chair) Mayor Rodney Reid Mayor Stephen McCarthy Mayor Ken Anderson Ian McDonald (Independent Member)
Executive Committee	Mayor Rodney Reid (Chair) Mayor Roslyn Talbot Mayor Ken Anderson Paul Simpson, CEO Barunga West
Road Transport & Infrastructure Advisory Committee	Mayor Leon Stephens (Port Pirie) Lee Wallis (Goyder) Steve Kaesler (Barossa) Tim Neumann (Copper Coast) Andre Kompler (Yorke Peninsula) Russell Troupe (Department for Infrastructure and Transport) Daniel Willson (RDA Yorke and Mid North) Stuart Roberts (Wakefield) Mitchell Foote (Flinders Ranges) Scott Reid (Northern Areas
Community Wastewater and Management Advisory Committee	Mayor Leon Stephens (Pirie) Gary Easthope (Clare and Gilbert Valleys) Grant Smith (Yorke Peninsula) Nathan Berry (Light) Kirsty Morgan (Wakefield)
Waste Management Advisory Committee	Mayor Mark Wasley (Adelaide Plains) Simon Neumann (Copper Coast) Tom Jones (Adelaide Plains) Robyn Ridsdale (Barossa) Glen Growden (Wakefield) Andrew Kompler (Yorke Peninsula) Megan Renzella (Light)

CHAIRMAN'S REPORT
MAYOR RODNEY REID

The 2024-2025 year has seen many changes.

Simon Millcock had been our Chief Executive Officer of Legatus/N&YLGA for several years. It was a decision of the board not to renew his contract but encouraged him to apply for the position. Simon chose not to apply.

I thank Simon for his contribution to the organisation.

In October 2024 N&YLGA appointed our new Chief Executive Officer, Bridget Ransome, who commenced in November. Bridget has spent time addressing the need to update the organisation's records and there were many issues with the bank but hopefully these have all been sorted. She methodically tackles everything we ask her to attend to.

I am pleased to say that Bridget has made herself available for all council's Mayors/Chief Executive Officers to gain an understanding of what priorities each council may have within the group. She has also built relationships with Chief Executive Officers of other Regional Local Government Association (LGA) groups.

Bridget is working with two RDAs and the Landscape Board as part of the Regional Alliance.

Colin Davies had supported the N&YLGA as a finance contractor. In April/May 2025 Colin resigned from his finance officer role. I thank Colin for his handling of the finances since taking them on from Flinders Council staff.

At the same time that Colin resigned I was made aware that the LGA SA may be considering handling the Limestone Coast LGA finances from July. Bridget and I spoke with senior staff at the LGA SA and then, endorsed by the board we entered into a trial with LGA SA managing the N&YLGA finances until June 2026. So far this is working well and as can be seen in the reports it is meeting our financial reporting needs
.
This year within N&YLGA we saw two Mayors, Bill O'Brien, Mayor of Light Council and Darren Braund, Mayor of Yorke Peninsula Council, resign from their positions.

I have always appreciated Bill's knowledge of decisions made by Legatus and N&YLGA. For many years he was a Deputy Chairperson, and I do miss my conversations with Bill.

Darren brought great wisdom and a willingness to contribute as needed to our meetings. I valued his support of me taking on the Chairperson's role.



Many CEOs have resigned from councils within our region requiring councils to have interim and or acting CEOs. I have always advocated for CEO's being present in our discussions and listening to our decision-making at N&YLGA meetings. They often need to act upon them. Various CEOs have sat on our advisory committees as well.

Regardless of the time span that you have been at a council in the N&YLGA I thank you for your contributions, knowledge sharing and follow up as required. Our advisory committees provide local knowledge and expertise.

Mayors Roslyn Talbot and Ken Anderson are the current deputy chairpersons and are twelve months into their two-year appointments. We have had many Executive meetings throughout the year, and CEO Paul Simpson has also been part of this. Sharing thoughts and ideas makes my role easier and has greatly influenced our board meeting agendas.

Bridget has met all our local MPs both State and Federal. She has also interacted with many others. Bridget and I sat in the Gallery of the Legislative Council to listen to the bill presented by Hon Frank Pangallo MP, regarding the rating of sites involved with electricity generation. Bridget presented to the Country Cabinet held at Mallala on behalf of the N&YLGA in March of this year.

I have represented N&YLGA at Regional Alliance Meetings and attended functions hosted by Landscape SA, RDA and/or local councils.

This year Mayor Talbot and I have been the SAROC representatives for fourteen of our councils and Mayor Stephens has represented Port Pirie Council through the Spencer Gulf Cities group. SAROC has also had a year of changes with their terms of reference and procedures experiencing an ongoing review.

I maybe your chairperson, but the success of the N&YLGA is built on the support and encouragement we offer each other as Mayors and staff of neighbouring councils. In our major review of the organisation, we believed that having fifteen councils as one voice when needed makes us very influential in the local government sector in South Australia.

I am humbled by your patience and support personally for me throughout 2024-2025 and look forward to leading N&YLGA to greater sharing and building of our region in the 2025-2026 year.



29th August 2025
Mayor Rodney Reid
Chairperson
Northern and Yorke Local Government Association

NYLGA
NORTHERN & YORKE
LOCAL GOVERNMENT ASSOCIATION



CEOs REPORT
BRIDGET RANSOME

I commenced in the role of Chief Executive Officer on 25th November 2024, excited to be taking on a new opportunity and also returning to local government after a four-year absence.

I am grateful to Simon Millcock the previous CEO for a hand over period in the initial first three weeks of the role.

I cannot report on the months July – November 2024 for the period that Simon was CEO, except to list some of the activities that were undertaken during this period:

2024	Activity	Organisation/Comment
July	Regional LGA grants proposal	Covering 2024-25 period
	Tourism Forum	UniSA
	Regional Roads Forum	Melrose
	SAROC Meeting	LGA
	Standing Committee on Regional Infrastructure and Transport	LGA
	CWMS	Discussion
	Lifeline	Volunteer Australia
	Road Transport & Infrastructure Advisory Discussion	N&YLGA
August	Lifeline	Volunteer Australia
	Road Transport & Infrastructure Advisory Meeting	N&YLGA
	SA Community Foundation Initiative	The Healthy Collective
	Audit & Risk Management Committee	N&YLGA
	Regional Development Funding opportunities	UniSA
	AGM	N&YLGA
September	SAROC	LGA
	Roads and Waste Committee	N&YLGA
	Regional LGAs	Get together
	SA Suicide Prevention Council	Port Pirie
October	Executive Committee	N&YLGA
	Climate Risk Community of Practice	LGA
	Suicide Prevention	Conversations
	SA, NT, WA Regional CoP	Climate Change
	Community Resilience	Northern & Yorke
	CWMS Project Discussion	N&YLGA
	Special Meeting	N&YLGA
November	Agenda Ordinary Meeting	N&YLGA
	Audit & Risk Management Committee	N&YLGA
	Executive Meeting	N&YLGA
	Tourism Symposium	UniSA
	LGA AGM	LGA

In my first week as CEO, I attended the November Board meeting of the Northern & Yorke LGA and met the mayors of the fifteen councils, and some of the CEOs and invited guests that were in attendance.

To understand the requirements of the role I was advised to follow the *Annual Business Plan* document, which has helped me to organise priorities for the association. I offer these in key headings within this report.

Advocacy Plan

The first time I organised a board meeting for N&YLGA was the February 2025 meeting.
Directly following the formalities of the meeting, we held an advocacy workshop with members. This workshop identified the following as most important to the councils at that time:

- Water (connectivity/access, especially for new housing developments)
- Childcare
- Health Services
- Roads and Transport
- Cost shifting.

I was also advised that the previous CEO conducted a member survey in August 2024 and the results of this survey also helped in understanding as to those items considered to be most important to the region from an advocacy perspective. As well as the above-mentioned items, other issues include:

- Regional high-speed broadband access
- Housing
- Local Government legal fees
- Rating Equity – Power Generators
- Centralised Model of Mental Health Service delivery
- Increased Commonwealth assistance grants
- The removal of barriers to State and Federal grant programs
- Increased funding for tourism and promotion of the region
- Increased funding for regional waste infrastructure.

These items have been summarised in further detail about each issue in the *N&YLGA Advocacy Plan*, which I presented to the board at its June 2025 meeting, and which was subsequently endorsed at that meeting.



Prior to the June meeting I also presented key issues at the Premier's Country Cabinet in March 2025 and received a favourable response from the Premier.

During the first 3-6 months in the role of CEO I also met with most of the member council Mayors and CEOs; members of the Flinders Alliance; and Members of Parliament for the Northern and Yorke region.

I also attended the ALGA Conference in June 2025 in Canberra, which gave me great insight into the issues impacting local government councils across Australia. During the conference I also attended a briefing with the Federal Minister for Local Government Hon Kristy McBain MP.

2025-26 Annual Business Plan

A requirement of the CEO role is to review and update the *Annual Business Plan* for N&YLGA. The review is conducted annually at the completion of the financial year.

This review included an update on the finances, after a budget review which I carried out in preparation for the February 2025 Board meeting, and which was endorsed by the board at that meeting.

The *Annual Business Plan 2025-2026* guides the priorities of the association over a rolling 4-year period, and this replaces the need for a long-term financial plan. The plan was approved by the board at the 6th June 2025 Ordinary meeting.

Board Meetings

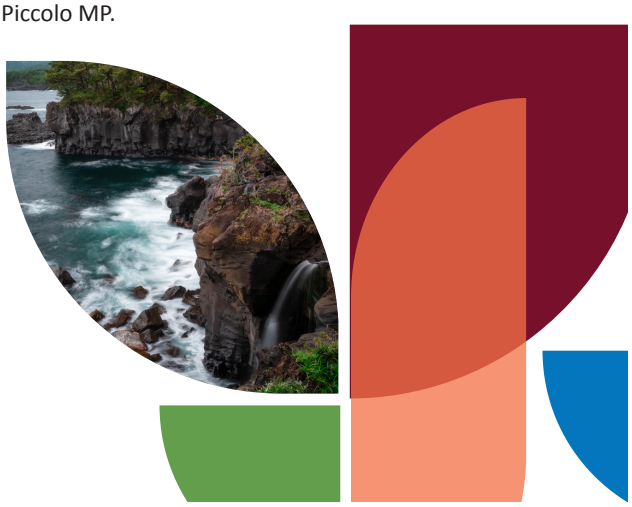
I have attended and arranged the board papers for the following Ordinary Meetings of the association since I commenced in the role of CEO:

- 25th November 2024 (Copper Coast as an observer)
- 21st February 2025 (Adelaide Plains)
- 6th June 2025 (Orroroo Carrieton)

At the February meeting, I arranged three presentations as follows:

- Childcare Model, Michael French
- Equip Psychological Well-being program for regional communities, Dr Amanda Taylor, University of Adelaide
- 2025 Small Town Re-invention Conference, Hon Tony Piccolo MP.

As a result of the presentations, Orroroo Carrieton Council agreed to participate in the Equip program; and the Board approved N&YLGA sponsoring the 2025 Small Town Re-Invention Conference.



At the June meeting, I arranged the following presentations:

- Tom Venning (Liberal for Grey)
- Heather Holmes-Ross (President, LGA)
- Tim Viner-Smith (HDS Consulting, Road Transport Plan Update).

Communications Plan

I prepared and presented a Communications Plan for the N&YLGA which was endorsed at the June 2025 Board Meeting.

The plan was put together after reviewing the current website of N&YLGA, social media and general communications profile. The emphasis of the plan going forward is to lift the profile of the association to ensure visibility to state and federal government agencies, and to be the point of attraction into the region for on-going engagement.

I have commenced implementing the plan and can advise the following:

- A new logo brand was approved at the June board meeting and has started to be implemented across documents and reports
- Work will commence on the updating of the internal file structure of the organisation in September 2025
- IT services have been consolidated into one location out of Clare
- Meetings have been conducted with a web designer in relation to building a new website
- Social media is on-going utilising the new brand.

Financial Services

In March 2025 I initiated a review of the finances in consultation with the Chairman N&YLGA and the Chair of the Audit & Risk Management Committee.

The financial services of N&YLGA had not been reviewed for several years, and so it was timely to initiate this, and to implement more rigour around the financial controls of the association.

As a result of the review the existing contractor, Colin Davies, chose to resign and negotiations were then undertaken with LGA to provide financial services going forward. LGA has been providing services since May 2025 and it was negotiated as a 12-month initial contract, which is working very well at this time; and has seen all financial reporting streamlined to a more user-friendly format.

At the time of updating the financial services provider, all signatories at bank were also updated.

Also, in preparing the paperwork for the first Audit & Risk Committee meeting I noticed that although the Board had approved the appointment of a new Auditor, it had not been progressed. This has now been rectified, with ATA Audits confirmed and on board as the new auditor. The auditor has prepared the financials for the August 2025 AGM, with no issues apparent in financial operation at this time.

IT Services

The IT contractor for the association decided to move his business activities away from the type of services offered to N&YLGA.

As a result of this, I consolidated N&YLGAs IT based services to Honeycomb Design located in Clare. Honeycomb currently support our website and provides adhoc design services as required.

With the changeover it has been identified that N&YLGA is currently holding a number of licences that are considered unnecessary, and I am working with them to streamline our operations in this regard.

Policies and Procedures

The policies and procedures of N&YLGA have not been reviewed for several years. I am currently reviewing and updating these policies, and they will be presented at forthcoming board meetings for review and ratification by the board.

Road Transport and Infrastructure Advisory Committee

The Road Transport and Infrastructure Advisory Committee (RTIAC) met on 22nd April 2025. At this meeting we conducted the scoring of the SLRP applications received from N&YLGA councils. I wrote up supporting notes from this meeting and then worked with Tim Viner-Smith of HDS Consulting to refine the grant applications.

I was pleased to be advised that N&YLGA were awarded all 6 projects submitted under the SLRP this year as follows:



Road	SLRP Funding	Priority Score
North Coast Road Stage 3 Pt Turton Yorke Peninsula Council	$1,460,000	1
Bethel Road Stage 2 Light Regional Council	$1,333,000	2
College Road Light Regional Council	$1,333,000	3
Hart Road Adelaide Plains Council	$ 559,667	4
Vandeleur Road Clare & Gilbert Valleys Council	$1,080,000	5
Bruce Road Clare & Gilbert Valleys Council	$ 736,000	6
TOTAL FUNDING APPLICATIONS	$6,501,667	

N&YLGA will shortly be invoicing the councils that were successful at 0.64% of each grant, in return for the association's scoring and support of submissions and advice supplied by HDS Consulting.

I continue to liaise with Tim Viner-Smith on the review of the Road Transport Plan for the Northern & Yorke region.

Community Wastewater Management Scheme (CWMS)

I inherited a CWMS project from the previous CEO entitled: *Climate Resilience Community Wastewater Management System Through Data Driven Awareness and Connectivity for Regional SA Communities.*

I attended a briefing for this project at Mawson Lakes with the project team, and from there I progressed discussions with Mt Remarkable Council, and they agreed to be one of the councils participating in the study.

I have contacted the previous members of the CWMS Committee for N&YLGA and have received mixed reactions as to the need and purpose of the group. Some members feel it is no longer required, whilst others have indicated that it would be important to continue with this committee. I arranged a meeting on 12th August 2025, and some members attended including David Eggers of the LGA. It was a good robust discussion, and I will be progressing some items in relation to CWMS training at the local officer level in councils, due to the outcomes of this meeting.

Since I commenced in my role, I have had regular meetings with David Eggers and will continue to ensure that the N&YLGAs CWMS committee continues to meet on a regular basis.



Governance

I continue to action all of the relevant administrative duties attached to preparing agendas, minutes and correspondence, including guest presenters in relation to N&YLGA meetings, which include:

- Board meetings
- Audit & Risk Committee
- CWMS Committee
- Road Transport & Infrastructure Advisory Committee
- Executive Committee
- Waste Management Advisory Committee.

These committees met as follows during the 2024-2025 financial year:

N&YLGA Board Meetings	30th August 2024 (including AGM) 29th November 2024 9th December 2024 (Special Meeting) 21st February 2025 6th June 2025
Audit & Risk Committee	20th August 2024 19th November 2024 17th February 2025 22nd May 2025 28th May 2025 (online)
Executive Committee	22nd August 2024 1st October 2024 19th November 2024 14th February 2025 30th May 2025
Road Transport & Infrastructure Advisory Committee	6th August 2024 22nd April 2025
CWMS Advisory Committee	12th August 2025
Waste Management Advisory Committee	A meeting was arranged, but there was insufficient quorum to proceed.

SAROC

I have provided regular reports on time prior to each SAROC Meeting. Reports include a summary of the regional priorities, activities and initiatives being carried out by N&YLGA.



Regional Alliance

I am a member of the Regional Alliance, and I organised the June meeting, as this activity rotates amongst regular participants.

I have been working with alliance members on a range of initiatives including:

- Drought (allocation of priorities for the $300k provided to the region for activities beyond the $55m provided by the State Government) – as per initiatives listed in the Regional Drought Resilience Plan
- Joint submission on the Draft Yorke Peninsula and Mid North Regional Plan
- RAA Mid-North Regional Road Assessment project
- Business Mentoring program in collaboration with Honeycomb Design, Clare.

Other items

Media Training: I recently organised media training for some Mayors and CEOs within the Northern & Yorke region.

The media training was presented by journalist and media personality Graeme Goodings, along with his cameraman David Hales. Participants presented both to camera and were also mock interviewed on a relevant issue during the training.

All participants have been sent personalised feedback from Graeme Goodings upon completion of the training.

Campaign Monitor: I have implemented an electronic e:newsletter to keep in touch with member councils and regional stakeholders and to inform them of both N&YLGA initiatives and activities; and other types of opportunities that may be beneficial to the region. I have received very positive feedback about the electronic e:newsletter and continue to send them out on a monthly basis.

2025 Small Town Reinvention Conference: I have met with the organiser, Peter Kenyon of the Bank of I.D.E.A.S. Northern & Yorke have also undertaken a silver sponsorship of the event which is being held in Kapunda this September.

I have been asked to MC one of the days of the conference and ensured that our logo is being featured on all promotional materials.

Five Nations Board: N&YLGA contributes financially to support the Five Nations Landscape Board. Members of the Regional Alliance have all committed to providing funding in support of the board. We were invoiced to contribute $3,000 on an annual basis and when I went back over the minutes, I noticed all other agencies were contributing $2,000 per annum. After following this up I managed to have our contribution reduced to $2,000 per annum.

I have also written to each of the Indigenous leaders within the Five Nations Board confirming our support and inviting them to present at a forthcoming N&YLGA Board meeting.

Other Regional LGAs: I have been connecting with the other CEOs of regional LGAs as there are a number of new appointments. We regularly connect to share challenges, information and any issues. This has been a very helpful group for me as a relatively new CEO to the association.

Grants: Regional LGAs are provided with $40,000 from the LGA each year to progress regional initiatives. I have reported on the previous projects that were implemented by the previous CEO to finalise the acquittal process for the 2024-25 grant period.

I have submitted grant requirements for the 2025-2026 period with the following projects:

- Waste Management webinar series for council staff
- Get Home Safe Foundation road safety project for Flinders Ranges Council
- Community Plans for 4 townships impacted by Algal Bloom in the Yorke Peninsula council area.

In addition to the above grant, I have also secured the following:

- $47,300 for business mentoring for drought impacted businesses
- $38,500 for Stage 2 of the Desert Childcare Advocacy Project
- $11,000 for business mentoring for businesses impacted by the Golden North closure in the Northern Areas Council.

Climate Change Adaptation Plan: This is regularly discussed in Regional Alliance Meetings. I am also a member of the LGAs RCP Climate group that meets online to share ideas and initiatives.

I attended the LGAs Climate Ready Regions Workshop in Clare and agreed to liaise with the LGA on initiatives emanating from this project on behalf of councils in the Northern & Yorke region.

I introduced the Equip project to the region and this will deliver climate adaptation on the ground in the local community of Orroroo Carrieton. I also continue to manage the Community Disaster Prep website which is under the N&YLGA responsibility. Link: Home - Preparing your community for disasters & emergencies

Waste and Resource Recovery Strategy and a Waste Management Action Plan: I have met with the CEO of KESAB to discuss regional initiatives around waste management, and this has led to the potential funding of the Waste Management webinar series for council staff.



The Waste Management Strategy 2021-2026 for the region is also due to be updated. I have met with Rawtec consultants as the previous consultants employed to produce the strategy, and they have submitted a proposal to conduct the review by 2026.

Internal operating environment: I inherited quite a mess in relation to the internal workings of the N&YLGA. Documentation has been difficult to locate if at all. This has required me to spend quite a lot of time trying to locate information so I can determine what has been actioned, missed or requires follow up.

In addition to this, the invoicing by external contractors had been left to expand without any checks and balances in place. Some of the invoices I have received since I commenced have been excessive and I have had to go back to query the services provided and the rates charged, which has resulted in some savings.

Procedural Document: As I had limited time with the previous CEO during the handover period. There were many parts of N&YLGA that I was not made aware of; there are also no procedural guidelines on any aspect of the operation of N&YLGA. This is a serious fault that I am now in the process of rectifying. As internal procedures start to settle, I will be producing a complete procedural manual for the association, covering all aspects of its operation and this will include updating all policies and procedures.

Conclusion: I would like to thank all Mayors and CEOs within the Northern and Yorke region and also representatives of regional stakeholder organisations that have made me welcome and also continue to support me in my role as CEO. I would particularly like to thank the Chairman, Mayor Reid for his continued support, advice and direction and also Stephen Rufus, Chair of the Audit & Risk Management Committee for his guidance and support especially with the financial transition side of the association's activities these past 8 months.

B. Ransome

29th August 2025
Bridget Ransome
Chief Executive Officer
Northern and Yorke Local Government Association

NYLGA
NORTHERN & YORKE
LOCAL GOVERNMENT ASSOCIATION

AUDIT & RISK MANAGEMENT COMMITTEE
CHAIR, STEPHEN RUFUS

It gives me great pleasure to present this report to the Board of the Northern and Yorke LGA AGM on the activities of the Audit and Risk Management Committee for the 2024-2025 year, and I thank the Board for my continued appointment to the position of Chair.

The Committee has met on the following occasions during the year with all members being active during the year:

- 20th August 2024
- 19th November 2024
- 17th February 2025
- 22nd May 2025
- 28th May 2025.

With the transition of the appointment of the new Chief Executive Officer, the Committee has overseen a number of changes, including a revised banking process and change in signatories, and financial services provider to a shared service model provided by the LGA.

These changes have incorporated a review of the financial reporting to the Committee and the Board that addresses previous concerns raised by Member Councils with the complexity of the reporting.

Furthermore, the change in financial service provider has improved efficiency in the financial management of the organisation, with open reporting and accountability that is reassuring for the Committee.

A concern is raised with the membership of the Committee and that a vacancy remains for an appointment of another CEO from a Member Council, which in my view, requires the attention of the Board. I therefore encourage my fellow CEOs to consider nominating for the vacant position to be a part of the Committee.

I take this opportunity to thank the previous CEO Simon Millcock for his reporting and interaction with the Committee and the financial services provided by Colin Davies.

In closing, it has been a pleasure to work with the CEO Bridget Ransome in the role and to work through the challenges and changes to the financial system of the organisation, and I look forward to this ongoing professional relationship and conduct that Bridget brings to the role.



29th August 2025
Stephen Rufus
Chair
Northern and Yorke Local Government Association

NYLGA
NORTHERN & YORKE
LOCAL GOVERNMENT ASSOCIATION

This is a summary of activities undertaken, and recommendations made during 2024-2025.
The committee met as follows:

Audit & Risk Management Committee	20th August 2024 19th November 2024 17th February 2025 22nd May 2025 28th May 2025 (online)

COMMITTEE MEMBERS	NO. OF MEETINGS ATTENDED
Mayor Rodney Reid	5
Mayor Stephen McCarthy	6
Stephen Rufus (Chair)	6
Ian McDonald	6
Colin Davies	0

The following table sets out the principal issues addressed by the Committee for 2024-2025.

Principal Issues Examined	Comment
Audit Committee Chair and Members	Stephen Rufus continued as Chair and all members are serving within their 2-year tenure
Annual Financial Report	No issues, and a new auditor was appointed being ATA Audits and endorsed by the committee and the N&YLGA full Board. Noted the continued independence of the auditing process
Review of budget against actuals	Noted no issues and supported the allocation of the expenditure certified of carry over reserves and accumulated surplus for business plan and budgets
Review of work plan and internal controls	The provision of external financial services to the association was reviewed and a new provider endorsed being LGA Shared Services
Charter	No change to the Charter
Business, Budget and Strategic Plan	Monitored the 2024-2025 business plan and budget Noted, supported and provided input to the N&YLGA *Annual Business Plan 2025-2026* Simplified budget reporting
Equity/Reserves	Recommendations to the Board on the levels to be held and noted that they are in alignment with previous agreed levels.



CENTRAL LOCAL GOVERNMENT REGION

of SA trading as

Northern and Yorke Local Government Association

Annual Financial Statements

For the financial year

01 July 2024 - 30 June 2025

NYLGA
NORTHERN & YORKE
LOCAL GOVERNMENT ASSOCIATION

NORTHERN and YORKE LOCAL GOVERNMENT ASSOCIATION

General Purpose Financial Reports for the year ended 30 June 2025

TABLE OF CONTENTS

Certification of Financial Statements 21

Principal Financial Statements

Statement of Comprehensive Income 22
Statement of Financial Position 23
Statement of Changes in Equity 24
Statement of Cash Flows 25

Notes to, and forming part of, the Principal Financial Statements

Note 1 - Significant Accounting Policies 26
Note 2 - Income 29
Note 3 - Expenses 30
Note 4 - Current Assets 31
Note 5 - Liabilities 32
Note 6 - Reserves 32
Note 7 - Reconciliation of Cash Flow Statement 33
Note 8 - Functions 34
Note 9 - Financial Indicators 35
Note 10 - Related Party Disclosures 36
Note 11 - Contingencies & Assets & Liabilities Not Recognised 37
Note 12 - Events Occurring After Reporting Date 37

Certification of Auditor Independence 38
Independent Auditor's Report 40

NORTHERN and YORKE LOCAL GOVERNMENT ASSOCIATION

ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30th June 2025

CERTIFICATION OF FINANCIAL STATEMENTS

We have been authorised by the Northern and Yorke Local Government Association ('the Association') to certify the financial statements in their final form. In our opinion:

- The accompanying financial statements comply with the Local Government Act 1999, Local Government (Financial Management) Regulations 2011 and Australian Accounting Standards.
- The financial statements present a true and fair view of the Association's financial position at 30th June 2025 and the results of its operations and cash flows for the financial year.
- Internal controls implemented by the Association provide a reasonable assurance that the Group's financial records are complete, accurate and reliable and were effective throughout the financial year.
- The financial statements accurately reflect the Association's accounting and other records.

.....

Bridget Ransome
CHIEF EXECUTIVE OFFICER
Date: 3rd September 2025

.....

Mayor Rodney Reid
CHAIRMAN

NORTHERN and YORKE LOCAL GOVERNMENT ASSOCIATION

ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30th June 2025

STATEMENT OF COMPREHENSIVE INCOME

	Note	2025 $	2024 $
INCOME			
CouncilContributions	2	251,182	237,615
Grants,subsidiesandcontributions	2	70,000	107,400
InvestmentIncome	2	25,837	27,731
Otherincome	2	450	7,211
TotalIncome		347,469	379,957
EXPENSES			
EmployeeCosts	3	186,190	239,291
Materials,Contracts&OtherExpenses	3	112,100	188,815
Depreciation,amortisation&impairment	3	3,721	2,500
TotalExpenses		302,011	430,606
OperatingSurplus/(Deficit)		45,458	(50,649)
OtherComprehensiveIncome		-	-
NetSurplus/(Deficit)		**45,458**	**(50,649)**
TOTALCOMPRENSIVEINCOME/(LOSS)		**45,458**	**(50,649)**

This statement is to be read in conjunction with the attached Notes

NORTHERN and YORKE LOCAL GOVERNMENT ASSOCIATION

STATEMENT OF FINANCIAL POSITION
as at 30th June 2025

	Note	2025	2024
ASSETS		$	$
Current Assets			
Cashandcashequivalents	4	433,856	486,022
Tradeandotherreceivables	4	34,503	1,791
TotalCurrentAssets		468,359	487,813
Non-currentassets			
Property,plantandequipment		44,072	10,000
TotalNon-CurrentAssets		44,072	10,000
TOTALASSETS		512,431	497,813
LIABILITIES			
Currentliabilities			
Tradeandotherpayables	5	8,971	8,469
Provisions	5	8,819	-
TotalCurrentLiabilities		17,790	8,469
Non-currentliabilities			
Provisions		-	40,161
TotalNon-CurrentLiabilities		-	40,161
TOTALLIABILITIES		17,790	48,630
NETASSETS		**494,642**	**449,183**
EQUITY			
AccumulatedSurplus		224,872	179,413
OtherReserves	6	269,770	269,770
TOTALEQUITY		**494,642**	**449,183**

This statement is to be read in conjunction with the attached Notes

NORTHERN and YORKE LOCAL GOVERNMENT ASSOCIATION

STATEMENT OF CHANGES IN EQUITY
for the year ended 30th June 2025

2025	Notes	Accumulated Surplus $	Other Reserves $	TOTAL EQUITY $
Balance at end of previous reporting period		179,413	269,770	449,183
Net Surplus for Year		45,458		45,458
Other Comprehensive Income				-
Transfers between reserves		-	-	-
Balance at end of period		**224,872**	**269,770**	**494,641**
2024				
Balance at end of previous reporting period		230,062	269,770	499,831
Net Deficit for Year		(50,649)	-	(50,649)
Other Comprehensive Income		-	-	-
Transfers between reserves				-
Balance at end of period		**179,413**	**269,770**	**449,182**

NORTHERN and YORKE LOCAL GOVERNMENT ASSOCIATION

STATEMENT OF CASH FLOWS
for the year ended 30th June 2025

	Note	2025	2024
		$	$
CASHFLOWSFROMOPERATINGACTIVITIES			
Receipts			
Council Contributions		251,082	237,615
Investmentreceipts		26,226	27,731
Grantsutilisedforoperatingpurpose		44,000	196,708
Reimbursement			
Other Revenues		450	7,211
Payments			
EmployeeCosts		(219,831)	(234,009)
Materials,contracts&otherexpenses		(116,299)	(254,383)
FinancePayments			
NetCashusedinOperating Activities		**(14,372)**	**(19,127)**
CASHFLOWSFROMINVESTINGACTIVITIES			
Receipts			
Amountsspecificallyfornew orupgraded assets		-	-
Saleofreplacedassets			
Payments		-	-
Expenditureonrenewal/replacementof assets		(37,793)	909
Expenditureonnew/upgradedassets			
Purchaseofinvestmentsecurities		-	-
Netpurchaseofinvestmentsecurities		-	-
Development ofrealestateforsale		-	-
LoanMadetocommunitygroups		-	-
CapitalcontributedtoequityaccountedCouncilbusinesses		-	-
NetCashusedinInvestingActivities		**(37,793)**	**909**
CASHFLOWSFROMFINANCINGACTIVITIES			
Receipts		-	-
Payments		-	-
NetCashprovidedby(orusedin)FinancingActivities		**-**	**-**
Netcashincrease/(decrease)incashheld		(52,165)	(18,218)
Cashandcashequivalentsatbeginningofperiod	7	486,022	504,240
Cashandcashequivalentsatendofperiod		**433,856**	**486,022**

Thisstatementistobereadinconjunctionwiththe attachedNotes

NORTHERN and YORKE LOCAL GOVERNMENT ASSOCIATION

NOTES to and FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30th June 2025

Note 1 - SIGNIFICANT ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

1. Basis of Preparation
This general-purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the Local Government (Financial Management) Regulations 2011.

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates and requires management to exercise its judgement in applying the Association's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of this Note.

All amounts in the financial statements have been rounded to the nearest dollar ($).

1.1 Historical Cost Convention
Except as stated below, these financial statements have been prepared in accordance with the historical cost convention.

1.2 The Local Government Reporting Entity
The Northern and Yorke Local Government Association ('the Association') is a regional subsidiary under Section 43 and Schedule 2 of the Local Government Act 1999.

The Constituent Councils are:

1. The Barossa Council
2. District Council of Mount Remarkable
3. Barunga West Council
4. Northern Areas Council
5. Clare and Gilbert Valleys Council
6. District Council of Orroroo/Carrieton
7. Copper Coast Council
8. District Council of Peterborough
9. The Flinders Ranges Council
10. Port Pirie Regional Council
11. Regional Council of Goyder
12. Wakefield Regional Council
13. Light Regional Council
14. Yorke Peninsula Council
15. Adelaide Plains Council.

All funds received and expended by the Association have been included in the Financial Statements forming part of this Financial Report.

1.3 Income recognition

The Association recognises revenue under AASB 1058 Income of Not-for-Profit Entities (AASB 1058) or AASB 15 Revenue from Contracts with Customers (AASB 15) when appropriate. In cases where there is an 'enforceable' contract with a customer with 'sufficiently specific' performance obligations, the transaction is accounted for under AASB 15 where income is recognised when (or as) the performance obligations are satisfied (i.e. when it transfers control of a product or service to a customer). Revenue is measured based on:

The consideration to which the Association expects to be entitled in a contract with a customer. In other cases, AASB 1058 applies when the Association enters into transactions where the consideration to acquire an asset is significantly less than the fair value of the asset principally to enable the entity to further its objectives. The excess of the asset recognised (at fair value) over any 'related amounts' is recognised as income immediately, except in the case where a financial asset has been received to enable the council to acquire or construct a recognisable non-financial asset that is to be controlled by the Association.

1.4 Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at the Association's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables generally unsecured and do not bear interest. All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

1.5 Vehicles & Contents

All non-current assets purchased are capitalised as the expenditure is incurred and depreciated as soon as the asset is held 'ready for use.' All assets are recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition.

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by the Association for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are as follows:

Contents	$2,000
Motor Vehicles	$5,000

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. Plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of the Association, best reflects the consumption of the service potential embodied in those assets.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually. Major depreciation periods for each class of asset are shown below.

Contents	1 to 5 years
Motor Vehicles	3 to 5 years

1.6 Payables

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

Amounts (other than grants) received from external parties in advance of service delivery are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

1.7 Provisions

Salaries, Wages & Compensated Absences
The Association has 0.8 FTE employees as at 30th June 2025, a Chief Executive Officer. Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll- based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll-based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government 10-year bond rates.

No accrual is made for sick leave as the Association's experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. The Association does not make payment for untaken sick leave.

1.8 Superannuation
The Association contributes the statutory 11.5% SGC superannuation to the nominated superannuation funds for all staff. This will increase to 12% for the 2025-26 financial year.

1.9 GST Implications
In accordance with UIG Abstract 1031 'Accounting for the Goods & Services Tax:'

- Ø Receivables and Creditors include GST receivable and payable.
- Ø Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Ø Non-current assets and capital expenditures include GST net of any recoupment.
- Ø Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

1.10 New Accounting Standards
No new accounting standards were applied by the Association during the financial year. The Association has not elected to early adopt any new accounting standards, interpretations or amendments which are not yet effective.

1.11 Economic Dependencies
The Association is aware of its current dependence on Grants Revenue received from the Commonwealth Government, State Government and the Local Government Association for the ongoing operations of the Association. Should the Association not secure funding or a significantly reduced level of funding in future years, it may impact on the ability of the Association to continue operating as a going concern.

1.12 Disclaimer
Nothing contained within these statements may be taken to be an admission of any liability to any person under any circumstance.

1.13 Comparative Information
During the financial year, the Association has reviewed the allocation and classification of some transactions which have been updated in the comparative information presented. Changes in classification have resulted in no change to the previously reported financial performance and position of the Association.

NORTHERN and YORKE LOCAL GOVERNMENT ASSOCIATION

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30th June 2025

Note 2 - INCOME

	2025	2024
COUNCIL CONTRIBUTIONS	$	$
General Contribution	201,091	191,325
Other Council Contributions		
Coastal Alliance	15,000	13,290
SLRP Assessment Fee	35,091	33,000
	50,091	46,290
	251,182	**237,615**
INVESTMENT INCOME		
Interest on investments		
Local Government Finance Authority	25,837	27,731
Banks	-	-
	25,837	**27,731**
OTHER INCOME		
Conference Registrations & Sponsorship	450	7,211
Sundry	-	-
	450	**7,211**
GRANTS, SUBSIDIES, CONTRIBUTIONS		
CWMS	-	4,500
Disaster Recovery	-	62,900
Regional Childcare Desert Advocacy Project	30,000	-
Volunteering	-	-
Regional Capacity	40,000	40,000
	70,000	**107,400**
Commonwealth Government	-	-
State government	-	62,900
LGA	70,000	44,500
Other	-	-
	70,000	**107,400**

NORTHERN and YORKE LOCAL GOVERNMENT ASSOCIATION

NOTES to and FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30th June 2025

Note 3 - EXPENSES

EMPLOYEE COSTS	**2025**	**2024**
	$	**$**
Salaries and Wages	142,643	171,614
Employee leave expense	20,100	34,466
Pay in Lieu of Notice	-	909
Superannuation	19,101	22,108
Workers' Compensation Insurance	636	2,963
Professional Development	475	1,011
FBT	3,614	6,220
Total Operating Employee Costs	**186,190**	**239,291**
Total Number of Employees		
(Full time equivalent at end of reporting period)	0.80	1.00
MATERIALS, CONTRACTS & OTHER EXPENSES		
Prescribed Expenses		
Auditor's Remuneration	2,849	2,645
Subtotal - Prescribed Expenses	2,849	2,645
Other Materials, Contracts & Expenses		
Contractors & Consultants	54,172	133,005
Legal Expenses	572	0
Unleaded Fuel	4,595	5,362
Other Motor Vehicle Costs	2,929	3,378
Members Allowances & Support	5,000	5,292
Meetings & Conferences	2,498	2,206
Insurance	9,681	9,839
Rental - Premises	177	195
Advertising	8,316	1,419
Accommodation	3,033	1,046
Airfares, Taxi Fares & Parking	532	488
Travel - Reimbursement	3,135	630
Catering & Meals	2,945	14,085
Telephone & Internet	1,053	2,079
IT & Web	9,062	5,169
Postage/Stationery	1,297	1103
Sundry	256	874
Subtotal - Other Materials, Contracts & Expenses	109,251	186,170
	112,100	**188,815**
DEPRECIATION, AMORTISATION & IMPAIRMENT		
Depreciation		
Motor Vehicle	3,721	2,500
Contents	-	-
	3,721	**2,500**

NORTHERN and YORKE LOCAL GOVERNMENT ASSOCIATION

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30th June 2025

Note 4 - CURRENT ASSETS

CASH & EQUIVALENT ASSETS	2025 $	2024 $
Cash at Bank	22,630	36,022
Deposits at Call	411,226	450,000
	433,856	**486,022**
TRADE & OTHER RECEIVABLES		
Accrued Revenues	1,403	1,791
Other levels of Government	-	-
Debtor - General	33,100	-
	34,503	**1,791**

NORTHERN and YORKE LOCAL GOVERNMENT ASSOCIATION

NOTES to and FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30th June 2025

Note 5 – LIABILITIES

	2025 $		2024 $	
TRADE & OTHER PAYABLES	**Current**	**Non-current**	**Current**	**Non-current**
Goods & Services	50	-	1,068	-
Payments received in advance	-	-	-	-
Accrued expenses - employee benefits	3,531	-	3,622	-
Accrued expenses - other	1,450	-	1,972	-
GST & PAYG	3,940	-	1,807	-
	8,971	**-**	**8,469**	-
PROVISIONS				
Employee entitlements - Annual Leave	6,519	-	10,031	-
Employee entitlements - Long Service Leave	-	-	30,130	-
Superannuation Payable	2,300	-	-	-
	8,819	-	**40,161**	-

Note 6 – RESERVES

OTHER RESERVES	**1/07/2024**	**Transfers to Reserve**	**Transfers from Reserve**	**30/06/2025**
General Reserve	269,770	-	-	**269,770**
TOTAL OTHER RESERVES	**269,770**	-	-	**269,770**
Comparatives	*269,770*			*269,770*

PURPOSES OF RESERVES

Other Reserves

This reserve was established to provide for one year of basic operation (employee costs, vehicle costs, insurance, materials), should no revenue be received.

NORTHERN and YORKE LOCAL GOVERNMENT ASSOCIATION

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30th June 2025

Note 7 - Reconciliation of Cash Flow Statement

(a) **Reconciliation of Cash**

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Cash Flow Statement is reconciled to the related items in the Balance Sheet as follows:

	Notes	2025 $	2024 $
Total cash & equivalent assets	4	433,856	486,022
Less: Short-term borrowings		-	-
Balances per Cash Flow Statement		**433,856**	**486,022**
( ) **Reconciliation of Change in Net Assets to Cash from Operating Activities**			
Net Surplus (Deficit)		45,458	-50,649
Non-cash items in Income Statement			
Depreciation, amortisation & impairment		3,721	2,500
Net increase (decrease) in unpaid employee benefits		(33,642)	5,281
		15,537	(42,868)
Add (Less): Changes in Net Current Assets			
Net (increase) decrease in receivables		(32,711)	89,308
Net (increase) decrease in other current assets		(37,793)	909
Net increase (decrease) in trade & other payables		2,802	(65,568)
Net Cash provided used in operations		**(52,165)**	**(18,219)**

NORTHERN and YORKE LOCAL GOVERNMENT ASSOCIATION

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30th June 2025

Note 8 – Functions

Revenues and expenses have been attributed to the following functions/activities throughout the financial year. The activities of the Association are categorised into the following broad functions:

1	A	- Corporate Function
2	P001	- Regional & Community Sustainability
3	P006	- Disaster & Emergency Management
4	P009	- CWMS & Climate Change Co-ordination
5	P017	- Waste Management Composting
6	P022	- Roads & Transport
7	P027	- Community Capacity Building
8	P028	- Regional Capacity Building
9	P034	- N&Y Coastal Management Action Plan
10	P038	- Regional Waste Strategy
11	P040	- Disability Inclusion Action Plan
12	P045	- Aboriginal Engagement Committee
13	P046	- DCP Pilot Organics Plant
14	P047	- Regional Childcare Desert Advocacy Project

NORTHERN and YORKE LOCAL GOVERNMENT ASSOCIATION

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30th June 2025

Note 9 - Financial Indicators

These Financial Indicators have been calculated in accordance with Information Paper 9 - Local Government Financial Indicators prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia. Detailed methods of calculation are set out in the SA Model Statements.

	2025	2024	2023
Operating Surplus Ratio			
Operating Surplus / Total Operating Income	13.1%	(13.3%)	(37.1%)
This ratio expresses the operating surplus as a percentage of total operating revenue			
Net Financial Liabilities Ratio			
Net Financial Liabilities / Total Operating Income	(129.7%)	(115.6%)	(151.2%)
Net Financial Liabilities are defined as total liabilities less financial assets. These are expressed as a percentage of total operating revenue			

NORTHERN and YORKE LOCAL GOVERNMENT ASSOCIATION

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30th June 2025

Note 10 – Related Party Disclosures

KEY MANAGEMENT PERSONNEL

The Key Management Personnel of the Association include the Chief Executive Officer and 15 Mayors/Chairpersons of the constituent Councils. In all Key Management Personnel were paid the following total compensation:

	2025	2024
CEO	$	$
Salaries, allowances & other short-term benefits	160,804	166,637
Post-employment benefits	19,101	11,197
Long term benefits	1,559	-
FBT	3,614	6,220
Termination benefits	-	-
Total CEO	**185,078**	**184,054**
Chairperson		
Allowance	5,000	5,292
Total Chairperson	**5,000**	**5,292**
Total Key Personnel Remuneration	**190,078**	**189,346**

OTHER RELATED PARTIES

Amounts received from Related Parties during the financial year (exclusive of GST).

	Received 2025	Outstanding 2025
	$	$
The Barossa Council	13,400	0
Barunga West Council	13,400	0
Clare and Gilbert Valleys Council	13,400	0
Copper Coast Council	13,400	0
The Flinders Ranges Council	13,400	0
Regional Council of Goyder	13,400	0
Light Regional Council	13,400	0
Adelaide Plains Council	13,400	0
District Council of Mount Remarkable	13,400	0
Northern Areas Council	13,400	0
District Council of Orroroo / Carrieton	13,400	0
District Council of Peterborough	13,400	0
Port Pirie Regional Council	13,400	0
Wakefield Regional Council	13,400	0
Yorke Peninsula Council	13,400	0
TOTAL	**201,000**	**0**

Description of Services provided to all Related Parties above:
The Association is the peak regional local government organisation that is focused on the interests of its communities. The Association's primary purpose focuses on the wealth, wellbeing and social cohesion of these communities via a sustainable approach of productive landscapes and natural environment. Its focus is on the key roles of local government.

NORTHERN and YORKE LOCAL GOVERNMENT ASSOCIATION

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30th June 2025

Note 11 - Contingencies & Assets & Liabilities Not Recognised in the Statement of Financial Position

There are no contingencies, assets or liabilities not recognised in the financial statements for the year ended 30th June 2025.

Note 12 - Events Occurring After Reporting Date

There were no events subsequent to 30th June 2025 that need to be disclosed in the financial statements.

NORTHERN and YORKE LOCAL GOVERNMENT ASSOCIATION

ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30th June 2025

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of the Northern and Yorke Local Government Association for the year ended 30 June 2025, the Council's Auditor, ATA Audits , has maintained its independence in accordance with the requirements of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) Local Government (Financial Management) Regulations 2011.

.....
MAYOR
The Barossa Council

.....
MAYOR
Barunga West Council

.....
MAYOR
Clare & Gilbert Valleys Council

.....
MAYOR
Copper Coast Council

.....

.....
MAYOR
Regional Council of Goyder

MAYOR
The Flinders Ranges Council

.....
MAYOR
Light Regional Council

.....
ACTING MAYOR
Adelaide Plains Council

.....
MAYOR
District of Mount Remarkable

.....
MAYOR
Northern Areas Council

NORTHERN and YORKE LOCAL GOVERNMENT ASSOCIATION

ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30th June 2025

CERTIFICATION OF AUDITOR INDEPENDENCE (Continued)

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of the Northern and Yorke Local Government Association for the year ended 30 June 2025, the Council's Auditor, ATA Audits , has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.

.....
MAYOR
Port Pirie Regional Council

.....
MAYOR
District council of Orroroo Carrieton

.....
MAYOR
York Peninsula Council

.....
MAYOR
District Council of Peterborough

.....
MAYOR
Wakefield Regional Council

.....
CHAIR, Northern and Yorke LGA Audit & Risk Management Committee

.....
CHIEF EXECUTIVE OFFICER
Northern and Yorke Local Government Association

.....
CHAIRMAN, Northern and Yorke Local Government Association

ATA AUDITS

ATA Audits Pty Ltd
ABN 98 323 856 209

118 Fullarton Road
Norwood SA 5067

GPO Box 1037
Adelaide SA 5001

INDEPENDENT AUDITOR'S REPORT TO THE BOARD OF MANAGEMENT OF NORTHERN AND YORKE LOCAL GOVERNMENT ASSOCIATION

Opinion

We have audited the financial report of Northern And Yorke Local Government Association (the Association), which comprises the Statement of Comprehensive Income for the year ended, the Statement of Financial Position as at 30 June 2025 the, the statement of Changes in Equity and the Statement of Cash Flows for the year then ended, notes to the financial statements, including a summary of significant accounting policies, and the declaration by those charged with governance.

In our opinion, the accompanying financial report of the Association is prepared, in all material respects, in accordance with the accounting policies described in the notes to the financial statements.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of Financial Report section of our report. We are independent of the Association in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter – Basis of Accounting

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the Board of Management's financial reporting responsibilities and for due diligence purposes. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

Responsibilities of the Board of Management for the Financial Report

The Board of Management of the Association are responsible for the preparation of the financial report, and for such internal control as the Board of Management determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Board of Management are responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Board of Management either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Association's financial reporting process.

CHARTERED ACCOUNTANTS™
AUSTRALIA + NEW ZEALAND

Liability limited by a scheme approved under Professional Standards Legislation

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individual or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board of Management.

- Conclude on the appropriateness of the Board of Management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Association to cease to continue as a going concern.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

ATA Audits



Tammy Atkins
Director

14 October 2025
Adelaide SA

CHARTERED ACCOUNTANTS™
AUSTRALIA + NEW ZEALAND

Liability limited by a scheme approved under Professional Standards Legislation



Contact:

Bridget Ransome
Chief Executive Officer
Northern & Yorke LGA
Email: ceo@nylga.sa.gov.au
Mobile: 0403 008 331

MATTERS FOR INFORMATION

6.4 GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHROITY - MINUTES OF MEETING

Author: Executive and Project Support Officer
25/79737

Minutes and Key Outcome Summary of the Gawler River Floodplain Management Authority meeting held 16 October 2025, are attached for information.

ATTACHMENTS

Attachment 1 Minutes and Key Outcome Summary - Gawler River Floodplain Management Authority - 16 October 2025 ⇩

SUPPORTING REFERENCES

Nil

MINUTES

**GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY
BOARD**

**9:45am Thursday 16 October 2025
Adelaide Plains Council
Council Chambers – 2a Wasleys Road, Mallala**

1. Meeting of the Board

1.1 Welcome by the GRFMA Chairperson

Mr Lino Di Lernia formally welcomed Board Members, Deputy Board Members, Observers and the Executive Officer and opened the 159th meeting of the Board.

1.2 Present

- Mr Lino Di Lernia, Independent Board Member, Chair
- Cr Terry-Anne Keen, Adelaide Plains Council, Board Member
- Mr James Miller, Adelaide Plains Council, Board Member
- Cr Malcolm Herrmann, Adelaide Hills Council, Board Member
- Ms Jade Ballantine, Adelaide Hills Council, Board Member
- Cr Tony Hurn, The Barossa Council, Board Member
- Mr Jake McVicar, The Barossa Council, Board Member
- Mr Mark McShane, Light Regional Council, Board Member
- Mayor Bill Close, Light Regional Council, Board Member
- Mr Greg Pattinson, City of Playford, Board Member
- Mr David Hitchcock, Executive Officer

1.3 Apologies

- Cr Clint Marsh, City of Playford, Board Member

1.4 Appointment of Observers

GB51/25 **Observers**
Moved: Cr Terry-Anne Keen
Seconded: Mr James Miller

That Cr Mel Lawrence of Adelaide Plains Council be appointed as Observer.

CARRIED UNANIMOUSLY

1.5 Declarations of Interest

Nil

2. Confirmation of Minutes

2.1 GRFMA Ordinary Meeting Minutes

GB52/25 GRFMA Ordinary Meeting Minutes
Moved: Cr Malcolm Herrmann
Seconded: Mr Greg Pattinson

That the Minutes of the Gawler River Floodplain Management Authority Board meeting held on 28 August 2025 be confirmed as a true and accurate record of that meeting with one alteration required at Item 1.4: Cr Mel Lawrence is from Adelaide Plains Council, not Adelaide Hills Council.

CARRIED UNANIMOUSLY

2.2 Actions on Previous Resolutions

The Board noted the actions on previous resolutions.

2.3 Matters Arising from the Minutes

Nil

3. Questions on Notice

Nil

4. Motions on Notice

Nil

5. Presentations

Nil

6. Audit and Risk Committee

6.1 GRFMA Audit and Risk Committee Meeting Minutes 8/10/2025

GB53/25 GRFMA Audit and Risk Committee Meeting Minutes 8/10/2025
Moved: Cr Malcolm Herrmann
Seconded: Mr James Miller

That the GRFMA receives the minutes of the Gawler River Floodplain Management Authority Audit and Risk Committee meeting held on 8/10/2025.

CARRIED UNANIMOUSLY

7. Technical Assessment Panel

Nil

8. Reports

8.1 GRFMA 2024/2025 Financial Statements and Audit Report

GB54/25 GRFMA 2024/2025 Financial Statements and Audit Report
Moved: Mr Greg Pattinson
Seconded: Cr Tony Hurn

That the GRFMA:
1. *Receives the 2024/2025 External Audit Report.*
2. *Adopts the financial results report (regulation 10).*

CARRIED UNANIMOUSLY

8.2 GRFMA Budget Review 1 Variations Consideration

GB55/25 GRFMA Budget Review 1 Variations Consideration
Moved: Mr James Miller
Seconded: Cr Tony Hurn

That the GRFMA Adopts Budget Review 1 (BR1) as of 25 September 2025 as the amended and current budget for the period ended 30 June 2026.

CARRIED UNANIMOUSLY

8.3 Executive Officer Report

GB56/25 Executive Officer Report
Moved: Mr James Miller
Seconded: Cr Terry-Anne Keen

That the GRFMA
1. *Receives the report.*
2. *Acknowledges that the GRFMA Charter does not provide for the permanent appointment of a Deputy Chairperson.*

CARRIED UNANIMOUSLY

8.4 Financial Report

GB57/25 Financial Report
Moved: Mr Greg Pattinson
Seconded: Mayor Bill Close

That the GRFMA receives the financial report as of 30 September 2025 showing a cash at bank balance of $166,352.10.

CARRIED UNANIMOUSLY

9. Correspondence

Nil

10. Confidential

10.1 Review of the Register of Confidential Items

GB58/25 Review of the Register of Confidential Items
Moved: Cr Terry-Anne Keen
Seconded: Ms Jade Ballantine

That:

1. *Pursuant to Section 90(2) of the Local Government Act 1999, the meeting orders that the public be excluded from attendance at this part of the meeting relating to Item 10.1 Review of the Register of Confidential Items, excepting the following persons:*
   - *Executive Officer; and*
   - *Observers*

   to enable the meeting to consider in confidence agenda Item 10.1 on the basis that the meeting considers it necessary and appropriate to act in a meeting closed to the public (excepting the persons listed above) pursuant to Sections 90(3)(a)(b)(d)(e)(i)(k) of the Local Government Act 1999 in order to receive, discuss or consider in confidence the information or matter relating to Item 10.1:

   a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead)
   b) information the disclosure of which — (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and (ii) would, on balance, be contrary to the public interest
   (d) commercial information of a confidential nature (not being a trade secret), the disclosure of which — (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and (ii) would, on balance, be contrary to the public interest Ordinary Council Meeting Agenda 28 September 2021
   (e) matters affecting the security of the council, members or employees of the council, or council property; or the safety of any person
   (i) information relating to actual litigation, or litigation that the council or council committee believes on reasonable grounds will take place, involving the council or an employee of the council
   (k) tenders for the supply of goods, the provision of services or the carrying out of works

2. *Accordingly, on this basis, the principle that meetings of the GRFMA Board should be conducted in a place open to the public has been outweighed by the need to keep the information or matter confidential.*

CARRIED UNANIMOUSLY

10:18am the confidential session commenced.

10.1 Review of the Register of Confidential Items

GB59/25 Review of the Register of Confidential Items
Moved: Mr Greg Pattinson
Seconded: Mr James Miller

That the GRFMA Board having reviewed the items held in confidence:

1. *Releases from confidence the items identified in the attachment to Item 10.1:*

Meeting Date	Item No.	Order Motion No.	Item Title	Items Held Under Order	Legislative Section
27/07/2023	2.1	57/23	Appointment of GRFMA Chairperson	Report, attachments and minutes	90(3)(d)(e)
17/08/2023	4.1	78/23	Appointment of GRFMA Chairperson	Report, attachments and minutes	90(3)(d)(e)
14/12/2023	10.3	102/23	GRFMA Chairperson	Minutes and Report	90(3)(a)
7/03/2024	2.1	22/24	Appointment GRFMA Chairperson	Report and attachment	90(3)(a)
4/12/2024	6.1	GAC24/13	Cyber Security	Report and attachment	90(3)(b)(i)(II)

2. *Keeps in confidence the items identified in the attachment to Item 10.1:*

Meeting Date	Item No.	Order Motion No.	Item Title	Items Held Under Order	Legislative Section
19/10/2023	10.2	93/23	Review of the Register of Confidential Items	Report and attachments	90(3)(a)
14/12/2023	10.1	116/23	Draft Funding Advocacy Plan	Report and attachments	90(3)(b)(i)(II)
15/02/2024	8.1	11/24	Gawler River Flood Mitigation Business Case	Report, attachments and motion GB8/24	90(3)(b)(i)(II)
20/06/2024	10.1	41/24	Gawler River Flood Mitigation Business Case - Funding Strategy	Discussion	90(3)(b)(i)(II)
15/08/2024	10.1	54/24	Gawler River Flood Mitigation Business Case - Funding Strategy	Discussion and presentation	90(3)(b)(i)(II)
17/10/2024	10.1	64/24	Gawler River Flood Mitigation Business Case - Funding Strategy	Minutes, report and attachments	90(3)(b)(i)(II)

CARRIED UNANIMOUSLY

10.1 Review of the Register of Confidential Items

GB60/25 Review of the Register of Confidential Items
Moved: Cr Terry-Anne Keen
Seconded: Mr Mark McShane

That:
1. *Pursuant to Section 90(2) and Section 91(7) of the Local Government Act 1999, the GRFMA orders that the following aspects of item10.1 Review of the Register of Confidential Items be kept confidential in accordance with the GRFMA Boards reasons to deal with this item in confidence pursuant to Section 90(3)(b) (i) (II) of the Local Government Act 1999:*
   - *Report for Item 10.1.*
   - *Attachment for Item 10.1*
2. *This order shall operate until reviewed and determined as part of the annual review by the Authority in accordance with Section 91(9)(a) of the Local Government Act 1999.*

CARRIED UNANIMOUSLY

10:20am the confidential session concluded.

11. Urgent Matters Without Notice

Nil

12. Next Meeting

Date and Time: Thursday, 4 December 2025 at 9.45am
Host: City of Playford

13. Closure

The Chairperson thanked the members for their attendance and contributions and closed the meeting at 10:21am.

Chair _____ Date _____

Gawler River Floodplain Management Authority

Adelaide Hills Council, Adelaide Plains Council, The Barossa Council,
Town of Gawler, Light Regional Council, City of Playford

KEY OUTCOMES SUMMARY
GRFMA Board Meeting – 16 October 2025

Gawler River SMP
The meeting noted that Green Adelaide and the Northern and Yorke Landscape Board have endorsed the Gawler River Stormwater Management Plan (SMP), which now awaits final approval from the SA Stormwater Management Authority.

Business Case Gawler River Floodplain Flood Management
The meeting noted that the announcement of outcome of the GRFMA Disaster Ready Fund (DRF) Round 3 application to the National Emergency Management Agency is still pending.

GRFMA 2024/2025 Audit Report and Financial Statements
The 2024/2025 External Audit Report was received, and the financial results report (regulation 10) was also adopted.

GRFMA Budget Review 1 Variations
The GRFMA Budget Review 1 (BR1) as of 25 September 2025 was adopted as the amended and current budget for the period ended 30 June 2026.

Financial Report
The financial report as of 30 September 2025 provided a cash at bank balance of $166,352.10 with internal cash lending for CAD offset of $ 305,812.00.

Review of the Register of Confidential Items
The GRFMA Board undertook annual review of the items held in confidence and released from confidence the items identified in the attachment to Item 10.1 (Appointment of GRFMA Chairperson and Cyber Security).

Schedule of Meetings
The 2025 schedule of ordinary GRFMA meetings, each commencing at 9:45am, is:
Thursday 4 December 2025, City of Playford.

Contact: eo@grfma.com

MATTERS FOR INFORMATION

6.5 DEVELOPMENT APPLICATIONS REPORT - QUARTER 3 - JULY TO SEPTEMBER 2025

Author: Administrative and Technical Support Officer
25/91807

The following data provides a snapshot of development application activity for the third quarter of 2025, 1 July to 30 September 2025 calendar year. The data includes numbers of development applications by category and the timeframes for assessment.

In total for the third quarter of 2025, there were 204 development applications submitted and 209 development applications lodged. Submitted refers to development applications that are received within the Planning SA Portal but not yet verified and fees paid.

Consent types with average number of days

Decision		
Consent Type	**Total Consent**	**Average Days**
Building	58	7.79
Land Division	2	56.50
Planning	140	16.56
Planning and Land Division	7	54.29
Total	**207**	**15.77**

Planning Consent by Development Category

Decision		
Consent Type	**Total Consent**	**Average Days**
Accepted	16	4.31
Deemed to Satisfy	21	2.67
Dev Category not assigned	0	0
Exempt	0	0
Other	0	0
Performance Assessed	170	18.46
Total	**207**	**15.77**

Average Days per development decision

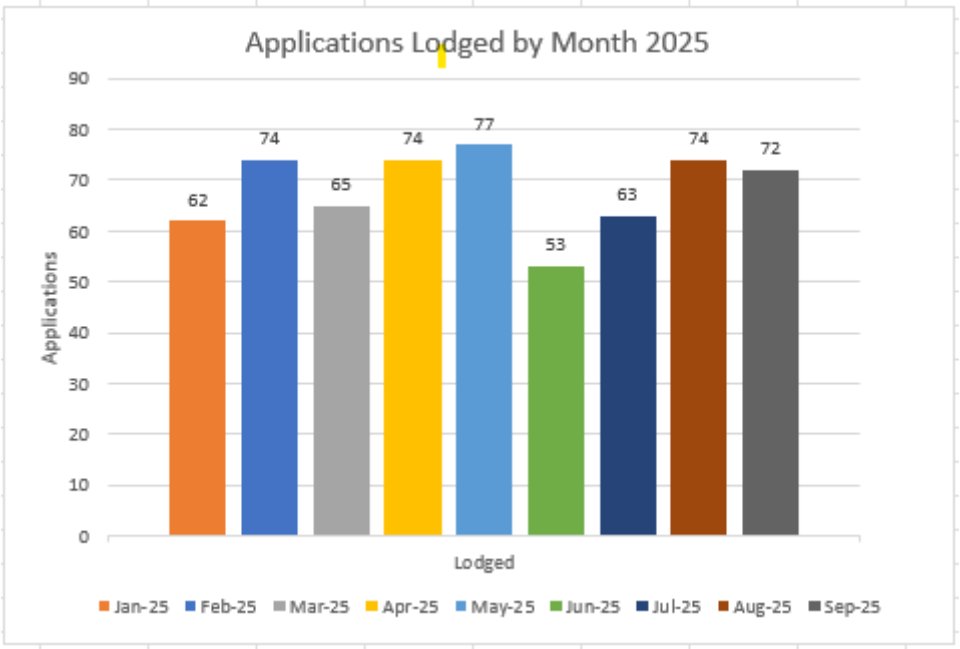
DA Status	Number of DAs	Average Days
Granted	206	15.57
Refused	1	56.00
Total	**207**	**15.77**

Total consents (inclusive of Development Act applications)

Consent Type	Total Consents Lodged	Total Consent Decisions
Planning	198	140
Building	71	58
Land Division	0	2
Planning and Land Division	7	7

The below graphs show the number of development applications lodged per month between 1 January 2025 to 30 September 2025 and assessment timeframes for Planning and Building Consent expressed in average days.

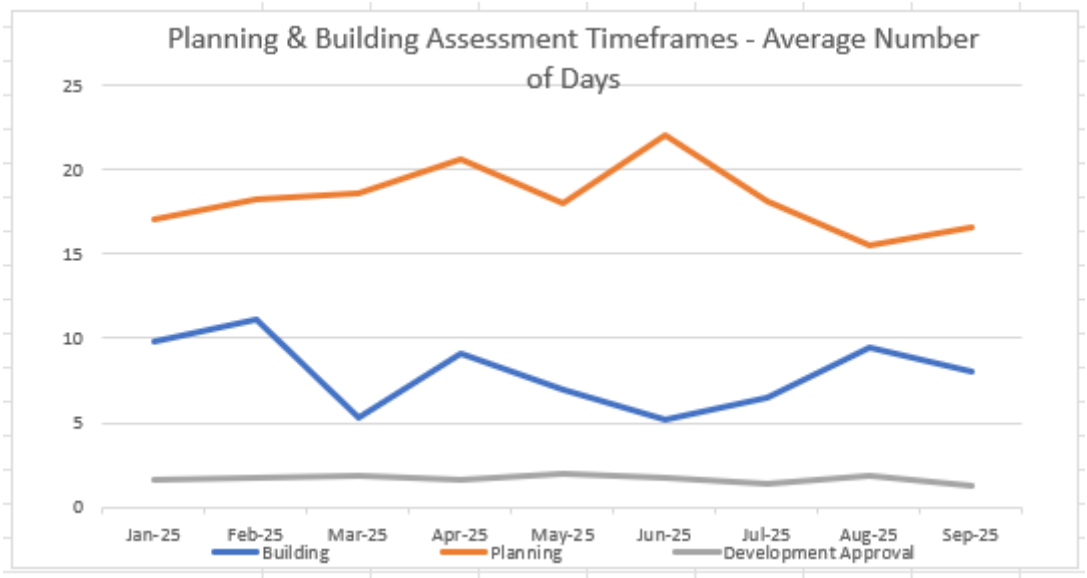
Number of Applications Lodged for the period 1 January 2025 to 30 September 2025:



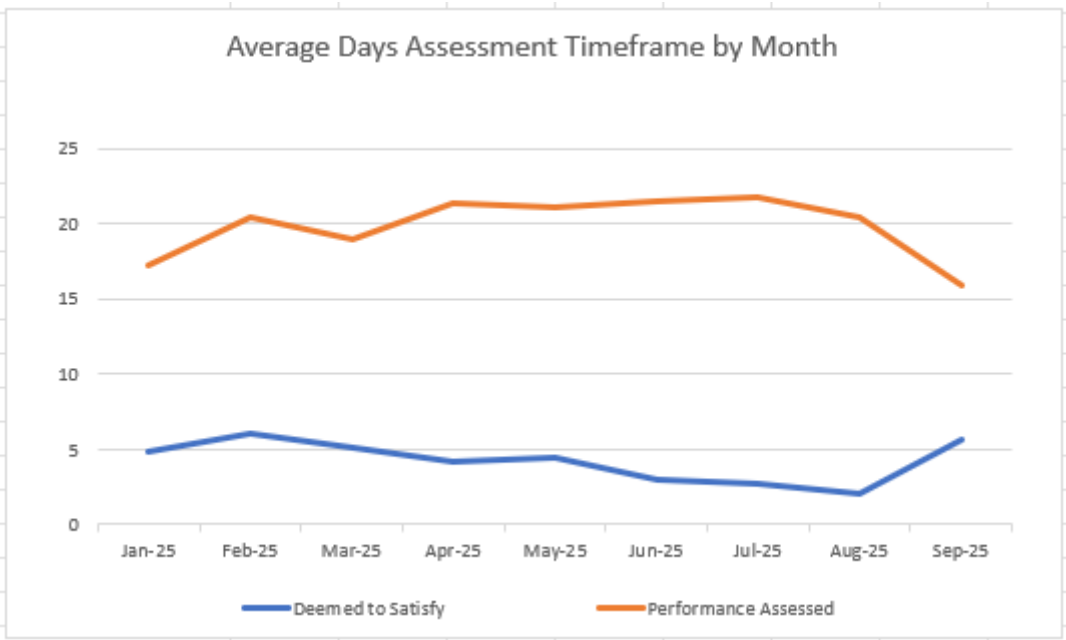
The statutory assessment timeframe for Planning Consent is 20 business days for straight forward applications, 20 business days for Building Consent and five business days for the granting of Development Approval.

Some applications for Planning Consent are subject to referrals or public notification. For applications involving public notification and/or referals, typically the referral timeframe is 70 business days.

Assessment Timeframe - Planning and Building Consent – average number of days:



Planning Consents – Average Days by Development Category



ATTACHMENTS

Nil

MATTERS FOR INFORMATION

6.6 LOCAL GOVERNMENT ASSOCIATION OF SOUTH AUSTRALIA - ADOPTED NEW STRATEGIC PLAN 2025-2030

Author: Chief Executive Officer
25/92868

The Local Government Association of South Australia has adopted its new Strategic Plan 2025-2030, a link to the new plan and other relevant information is provided below.

In summary it aims to focus its resourcing and strategies around a raft of matters including those most heard from members being:

- a strong focus on core services, such as advocacy, training and governance.
- strengthening member engagement, ensuring members are heard and informed.
- support for financial sustainability and advocacy to reduce cost-shifting.
- opportunities for sector collaboration and opt-in shared services.
- governance support, including model policies and templates.
- leadership, learning and mentorship programs for council members, CEOs and staff.
- coordinated workforce planning, attraction and retention.
- importance of building digital capability and readiness.
- strengthening public trust and sector reputation.

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Strategic Plan | LGA South Australia

MATTERS FOR INFORMATION

6.7 REGIONAL RESPONSE TO REGULATORY IMPACT ANALYSIS TO REDUCE THE OPEN ROAD DEFAULT SPEED LIMIT

Author: Chief Executive Officer
25/92898

The Federal Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts has released information pertaining to a proposal to reduce default speed limits on open roads, namely roads in the rural and regional areas of Australia.

The Northern and Yorke LGA has taken a regional approach to the call for submission. Due to the timing of consultation and the regional approach input where appropriate has been provided and supportive of the approach.

The final submission is tabled for members information as per Attachment 1.

Also provided should members want further information on the proposal is a link to the relevant web site.

ATTACHMENTS

Attachment 1 Regional Response to Regulatoiry Impact Analysis - Northern and Yorke Local Government Association. ⇩

SUPPORTING REFERENCES

Regulatory Impact Analysis to reduce the open road default speed limit | Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts

Regulatory Impact Analysis to Reduce the Open Road Default speed limit

Submission regarding Regulatory Impact Analysis to reduce the open road default speed limit on behalf of Northern & Yorke Local Government Association, South Australia.

Overview

Australia's regional and remote road networks form the essential backbone of daily life for millions of Australians. These roads connect communities to vital services, freight routes, emergency care, and economic opportunities. However, these networks are increasingly deteriorating, posing significant safety and connectivity risks.

Faced with this decline, the Federal Government has frequently resorted to reducing speed limits as a default response. While this measure is well-intentioned, it is not a sustainable long-term solution. Lowering speed limits does not address the fundamental safety hazards presented by degraded or unsealed road surfaces, nor does it mitigate the structural weaknesses threatening regional connectivity, economic resilience, and equity.

Has the poor condition of these roads been considered in the scenario-based modelling? It appears that road condition has not even been acknowledged as a contributing factor in the broader discussion of road trauma on regional and remote roads.

Key concerns

- Poor infrastructure is the core issue: Nationally, over 60% of the local road network remains unsealed. Many regional corridors, especially in South Australia, are rapidly deteriorating due to insufficient funding.

- Speed reductions are a temporary fix, not a solution: Although lower speed limits may reduce crash severity marginally, they fail to address the primary hazard of unsafe road surfaces. Blanket speed reductions result in longer travel times, reduced freight efficiency, delayed emergency response, and diminished access to critical services such as healthcare and education. Expecting regional Australians to compensate for deteriorating infrastructure by traveling more slowly places an unfair burden on communities already facing disadvantage.

- The federal government must prioritise funding for the delivery and maintenance of a safe, reliable regional road network.

Current Condition of Regional Roads (Including South Australia)

Australia's local road network extends approximately 678,000 km, with local governments responsible for about 77% of this length. According to the Australian Local Government Association's (ALGA) 2024 National State of the Assets report, approximately 39% of this network is sealed, while 61% remains unsealed, reflecting the predominance of rural and regional roads. Nationally, 9% of sealed local roads are rated in poor condition, compared with 13% of unsealed roads, highlighting greater vulnerability in the unsealed segment (ALGA 2024 Report).

The challenge is particularly pronounced in regional and rural areas such as South Australia (SA). The SA Department for Infrastructure and Transport manages approximately 13,000 km of sealed roads and 10,000 km of unsealed roads, while local governments are responsible for an additional 75,000 km of local roads. The Royal Automobile Association (RAA) estimates a road maintenance backlog exceeding A$2 billion in SA, with up to 20% (around 2,500 kms) of the sealed network requiring urgent repair (RAA Road Condition Report).

While reduced speeds may lessen crash severity, they do not prevent crashes, especially when road surfaces are poor and unstable or visibility is compromised.

This reactive approach unfairly places responsibility on regional road users to adapt to unsafe conditions instead of on governments to provide safe, reliable infrastructure.

Questions

Where is the breakdown on the cause of accidents, it is difficult to provide accurate insight and response commentary without this data being available. For example:

1. Speed, fatigue, and alcohol almost always are reported
2. Drugs are rarely highlighted
3. We are not aware of any report where the road has been highlighted as the cause which in many cases we suspect would feature.

We are aware that there are other causes, and effects impacting our country roads:

- **Road condition State and Federally managed**
    - State and federal funded / managed roads have deteriorated rapidly and continue to do so. The vast majority of accidents have been caused by vehicles being caught in poor road conditions, e.g. low/no maintenance, corrugations, loose gravel etc.
    - A greater allocation of funding towards regional road maintenance would eliminate a number of accidents
    - Propensity to place signage where there are issues for months and years in some instances rather than repair. We all understand it takes time to plan action however there appears to be a deterioration in what is

important/urgent such as roadside steel barriers when damaged. Incredible cost and critically important when established but not after they have been impacted. (refer to our new South Australian national highway)
    - Road build is not an adequate standard as in the past, overtaking lanes are repaired whilst being built and not even open to the public
    - New bitumen highways with lanes closed due to poor design, workmanship and or limited due diligence on sign off on the contractual works
    - Take note of many 40> 60 plus year old roads holding up when the new passing lanes alongside are less than a few years old and are failing.

- **Road condition (Council managed)**
    - Rural (country) Councils have in many cases very large dirt road networks as well as significant bitumen. The councils are under ever increasing cost pressure to upgrade the quality of roads and roadsides with ever decreasing funding as well as competing pressures for council's rate income. This is further impacted by drought and heavy rain events and increased vehicle size
    - Instead of a reduced speed limit a warning sign should be placed at either end of notorious accident-prone roads e.g. 'Poor Road Conditions Slow Down.'

- **Road edge environment**
    - Roadside vegetation is encroaching so much that any slight curvature in the road limits longer vision, thus holding up traffic which in turn creates frustration and subsequently irrational decisions especially by inexperienced drivers
    - Example: olive trees in the regions are a declared pest plant yet they are trimmed, not removed
    - Similarly, roadside vegetation can limit the ability to see kangaroos, which are one of the greatest reasons for damage to vehicles and insurance claims in the countryside (according to local repairers and insurance companies).

- **Mixed use traffic**
    - Many country roads are not suited for the mix of multi combination trucks and users such as caravans etc. we would advocate for a review of the permit system in this regard
    - Access vision on roads egress and access points is questionable. In many cases this is important as by the time the whole of the truck is on the road oncoming vehicles not in vision initially have emerged from nowhere
    - Mixed speed requirements of different vehicles once again causes on-going frustrations.

- **In car technology**
    - Technology and the reliance on what are an ever-increasing dimension of associated screens in the dashboard. Much of the functions available in these screens is not driver related, more so entertainment focused
    - It has been evident that technology in newer vehicles can continue to apply safety functions at incorrect times, there needs to be greater scrutiny on this type of equipment before cars are released to the public. Especially if the government has the perception that this will save lives.

- **Driver skills and awareness**
    - Are new drivers able to be trained on country roads, especially in understanding the impacts of driver fatigue? Whilst dashboard alarms exist, improved driver education is more the issue.
    - An inexperienced driver can buy a 3.5 tonne van, not having had any training or experience then hook onto a 4x4 and head off into the wilderness not having any understanding of wind, fatigue, breaking speed requirements etc.

- **Greater visibility of the extremes of wide loads cargo**
    - Often the simple two-colour flag is dirty from road grime etc. and becomes difficult to see. With magnetic high visibility flashing hazard lights. There should simply be a requirement to have flashing beacons.

- **Greater road traffic police presence is clearly a deterrent to poor driver behaviour which is on the increase.**

The case for increased funding

Local governments in rural and remote areas manage extensive and complex road networks with limited revenue bases. This funding disparity directly affects road quality and safety.

We urge the Federal Government to prioritise investment to:

- Seal high-priority regional corridors to reduce crash risk and support economic development.
- Upgrade pavement strength and width to accommodate freight and heavy vehicles.
- Install critical safety features such as signage, guardrails, and clear road markings.
- Improve drainage and flood resilience to ensure year-round access in weather-prone regions.

These investments will deliver:

- Enhanced safety outcomes.
- Lower long-term maintenance costs.
- Reduced vehicle operating costs for residents and businesses.
- Improved connectivity for health, education, and the economy.

Recommendations

We respectfully request the Federal Government to:

1. Provide sustained funding and guarantee annual allocations to local councils for road sealing, strengthening, and safety upgrades.

2. Refocus national road safety policy from reactive speed reduction measures to proactive investment in infrastructure that prevents accidents over the long term.

On behalf of the 15 councils in the Northern & Yorke region, thank you for considering this important matter.

Bridget Ransome
Chief Executive Officer
Northern & Yorke Local Government Association
PO Box 39
Bridgewater SA 5155
Mobile: 0403 008 331
Email: ceo@nylga.sa.gov.au
Website: https://nylga.sa.gov.au/

MEMBER COUNCILS

Adelaide Plains Council
Barunga West
Clare & Gilbert Valleys Council
Copper Coast
District Council of Mount Remarkable
District Council of Orroroo Carrieton
District Council of Peterborough
Light Regional Council
Northern Areas Council
Port Pirie Regional Council
Goyder
The Barossa Council
The Flinders Ranges Council
Wakefield Regional Council
Yorke Peninsula Council

MATTERS FOR INFORMATION

6.8 ENVIRONMENTAL SERVICES TEAM UPDATE

Author: Senior Environmental Officer
25/92906

The report provides an update to Elected Members regarding our annual activities at the Barossa Bushgardens and within the wider landscape of Council's area.

ATTACHMENTS

Attachment 1 Environmental Services Update 2025

SUPPORTING REFERENCES

Nil

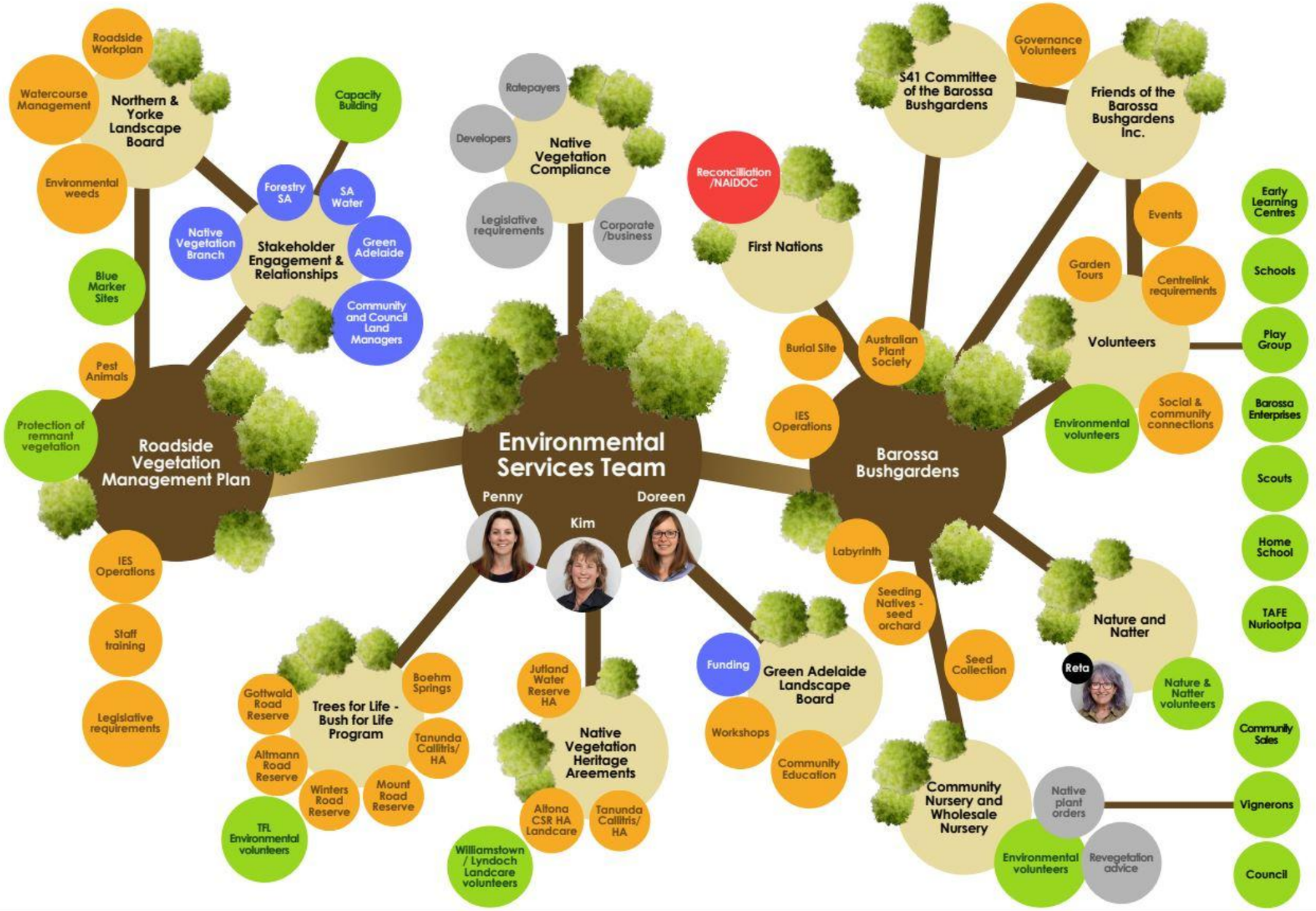
Environmental Services Update 2025

Infrastructure and Environmental Services

Infrastructure and Environmental Services

Purpose

To provide an update and overview of the services provided by the Environmental Services Team


Environmental Services Team
Penny
Kim
Doreen
Northern & Yorke Landscape Board
Roadside Workplan
Watercourse Management
Environmental weeds
Blue Marker Sites
Pest Animals
Protection of remnant vegetation
IES Operations
Staff training
Legislative requirements
Stakeholder Engagement & Relationships
Capacity Building
Forestry SA
SA Water
Native Vegetation Branch
Green Adelaide
Community and Council Land Managers
Roadside Vegetation Management Plan
Native Vegetation Compliance
Ratepayers
Developers
Legislative requirements
Corporate /business
Trees for Life - Bush for Life Program
Gottwald Road Reserve
Boehm Springs
Altmann Road Reserve
Tanunda Callitris/ HA
Winters Road Reserve
Mount Road Reserve
TFL Environmental volunteers
Native Vegetation Heritage Areements
Jutland Water Reserve HA
Altona CSR HA Landcare
Tanunda Callitris/ HA
Williamstown / Lyndoch Landcare volunteers
Reconciliation /NAIDOC
First Nations
Burial Site
IES Operations
Australian Plant Society
Barossa Bushgardens
Funding
Green Adelaide Landscape Board
Workshops
Community Education
Labyrinth
Seeding Natives - seed orchard
Seed Collection
Community Nursery and Wholesale Nursery
Native plant orders
Environmental volunteers
Revegetation advice
S41 Committee of the Barossa Bushgardens
Governance Volunteers
Friends of the Barossa Bushgardens Inc.
Events
Garden Tours
Centrelink requirements
Volunteers
Environmental volunteers
Social & community connections
Nature and Natter
Reta
Nature & Natter volunteers
Early Learning Centres
Schools
Play Group
Barossa Enterprises
Scouts
Home School
TAFE Nuriootpa
Community Sales
Vignerons
Council

Barossa Bushgardens

Environmental Services Team – One stop shop across TBC for all things green

- **Natural Resource Coordinator - .76 FTE – 50% funded by Green Adelaide – potential future risk to funding**
- **Nursery Coordinator - .71 FTE**
- **Disability Support Officer - .08 FTE**
- **Team Leader Environmental Services - .8 FTE**







Nursery Coordinator



Volunteer management – 20 volunteers

Maintenance of seed bank – collection, cleaning, documenting source sites and managing Seed Database

Focused on growing threatened local plants and increasing our species diversity

Plant Orders

- **18,108** Customer Orders
- **1,750** Seeding Natives Orders
- **1,265** Council – General Stock Orders
- **10,000** Council – Lyndoch Oval Orders
- **1,307** Bushgardens Site Orders

Plant Sale Days

- **3,300** Plants Sold at three plant sale days



Opportunity:

Improving species diversity; building resilience in the landscape; increase biodiversity; raising awareness about the importance of native plants

Natural Resource Centre Coordinator

- **Responsible for managing the 13Ha site/gardens**
  - **Plant Collection Guidelines 2025**
  - **Plant Collection Database – since early 2024**
- **Volunteer management – currently 27 volunteers**
  - **WHS**
  - **Inductions/Training**
- **Co-ordinating & facilitating environmental education and awareness programs for the community**
  - **Workshops, Events, Presentations, Stalls**
- **Co-ordinating & facilitating environmental education and awareness programs for schools**
  - **Workshops, Presentations, Awareness Raising**
  - **57 educational sessions in 24/25**



Impact:

Changing behaviours one session at a time

Risk:

Funding 50% (2 days/ week) from Green Adelaide (Landscape Board)

"Children who experience personal and direct interactions with nature are more likely to develop a genuine concern for the environment and take action to protect it."

Nature and Natter

Disability Support Officer – 3 hours / week – supported by three Barossa Bushgardens volunteers

Program for people and carers living with Dementia







Volunteers

Volunteers provide on ground support to:

- **The Barossa Bushgardens**
- **Angaston Biodiversity Volunteer Group**
- **Williamstown, Lyndoch Landcare Group**
- **Friends of Parrot Hill Creek**









Why do volunteers keep coming back to the Barossa Bushardens?

- **Save the planet**
- **Social connections**
- **Improving their physical and mental health**
- **Sense of purpose**
- **Give back to the community & environment**
- **<u>Barossa Bushgardens</u> is a special place for people living with a disability**

First Nations

We have developed a great relationship with representatives and Elders from Ngadjuri, Peramangk and Kaurna Nations

Hosted several successful Reconciliation Day Events and other educational opportunities for community to learn about their culture, history and use of native plants.







Council & Community Land

Working with Community groups/clubs/landholder groups to improve biodiversity; access funding, building capacity

- **Sandy Creek Golf Club – supporting club to get funding for weed control, revegetation, interpretation signs**
- **Barossa Valley Archery Club – supporting club with training to control weeds, provision of plants, resources**
- **Langmeil Road North Para Biodiversity Improvement Project – building capacity of ratepayers to increase biodiversity & reduce threats to important riparian**







Trees for Life – Bush for Life Program

Six significant sites managed by TFL through the BFL program – cost to Council approximately $10,500 per year

- **Gottwald Road, Williamstown (adjacent Significant Environmental Benefit (SEB) site)**
- **Winters Road, Williamstown**
- **Mount Road, Mt Crawford**
- **Boehm Springs, Eden Valley**
- **Tanunda Callitris Woodland, Tanunda (under Native Vegetation Heritage Agreement)**
- **Altmann Road, Cromer (site adjacent Forestry SA Road Reserve – EPBC listed orchids)**











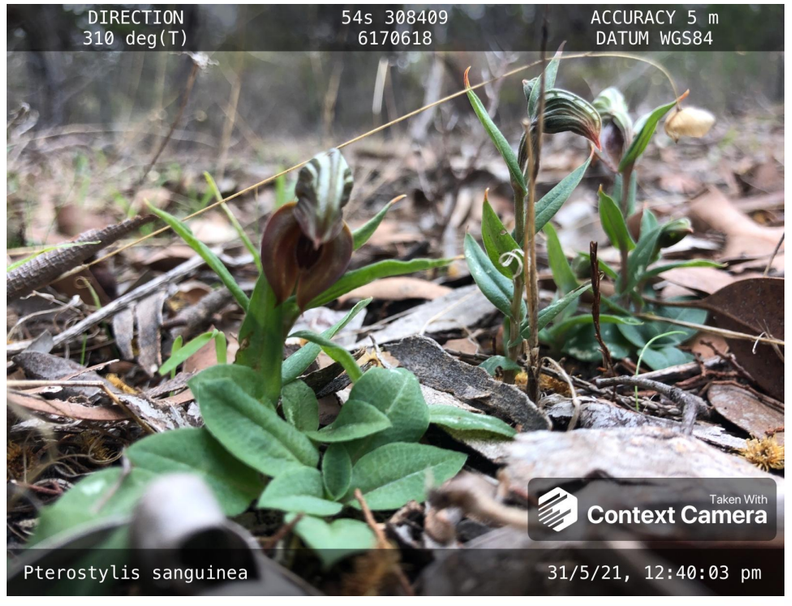
Native Vegetation Heritage Agreements

- Established in perpetuity to protect and restore native plants and animals on private lands
- **ACCESS TO GRANT FUNDING and SUPPORT SERVICES**









Roadside Vegetation Management Plan







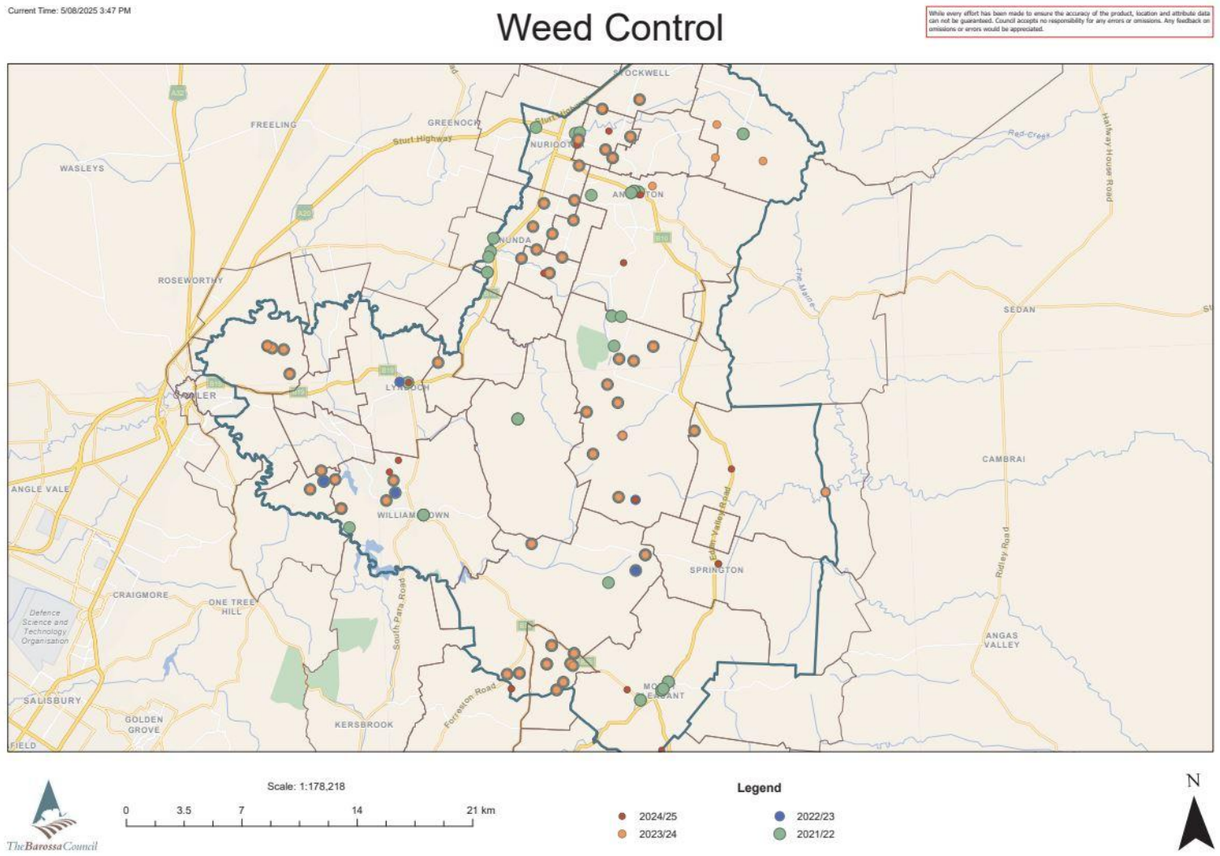


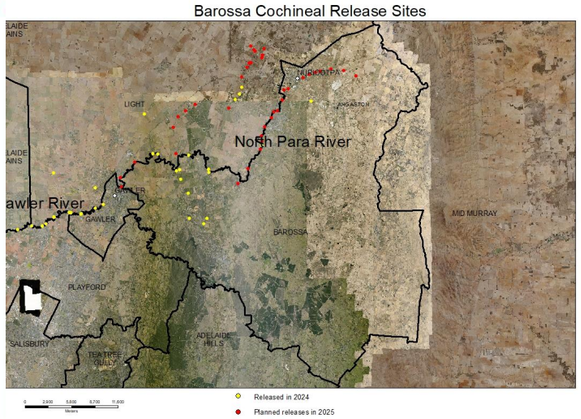


Action Plan

- Working with Depot staff; Northern & Yorke Landscape Board (Roadside Workplan)
- Contractor management – RMS
- Staff training
- Adding new blue marker sites & collection of species information, threats, etc.

Weeds









Year	Total spend $	TBC $	N&Y $
2024-2025	$71,000	$42,000	$22,500
2023-2024	$32,500	$22,500	$10,000
2022-2023	$35,700	$27,400	$8,350
2021-2022	$81,700	$37,200	$32,500

Opportunity:

- Continue to build Weed mapping layer (spatial data) – Outdoor Space Team
- Inform and develop weed control strategy (proactive)

Collaboration
=
Success


OFFICIAL

The Barossa Council roadside site plan

(2025 - 2026)

This document describes the proposed scope of work for your project with the Northern and Yorke Landscape Board (the board). Board funding for all components of this project will be subject to the availability of funds in the financial year for which they have been approved.

Compliance











- RVMP – Operating Guidelines S2.15 Removing plant material
- *Collection of timber for firewood from our roadsides and reserves is illegal*
- Community Education – ratepayers/developers

Collaboration

=

Success

MATTERS FOR INFORMATION

6.9 GREEN INDUSTRIES SA CLOTHING AND TEXTILE COLLECTION 'SET YOUR CLOTHES FREE' - EVENT OUTCOME SUMMARY

Author: Sustainability Officer
25/93033

This report summarises the outcomes from the Green Industries SA (GISA) clothing and textile collection drive, known as 'Set Your Clothes Free', that was held in Council's Nuriootpa carpark on 1 November 2025. Council was 1 of 13 sites across South Australia that hosted the event.

- 160 cars attended the event between 9am and 3pm. Attendees were largely Barossa residents, but it also attracted residents from adjoining Councils including Gawler.
- Every item that was donated was sorted on the day. The quality of donations was high, and 75 bulk bags of saleable clothes went to The Valley Red Cross Op Shop in Angaston – an estimated 800kg,
- 10 x 1 cubic metre stillages of linens and unsaleable textiles were collected by Green Industries SA for re-purposing into housing insulation by a Victorian textile recycler; Upparel.

This initiative was a successful collaboration between State Government, Council and Australian Red Cross, that supported the local community and diverted unusable textiles away from landfill. This event also avoided the associated cost burdens of disposing donated but unsellable clothing on The Valley Red Cross Op Shop, which remains a constant challenge for all charity shops.

Council provided in-kind access to the carpark and incurred wages for 2 employees, with Green Industries SA covering of all other event costs.

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Government of South Australia - Green Industries SA - Set your clothes free | 1 November
Textile Recycler - Upparel

MATTERS FOR INFORMATION

6.10 BAROSSA WELLBEING PROJECT- RESOURCE HUB

Author: Wellbeing Development Officer
25/93059

Introduction
This information report is provided to outline the approach for delivering the Barossa Wellbeing Network Resource Hub (Website v1) as Council's community-facing "digital front door" for wellbeing information and collaboration, and to provide the associated governance, funding context, timeline and next steps.

This initiative is a key deliverable under Phase 2 of The Barossa Council Wellbeing Project, endorsed by Council in January 2025. It builds on the foundational engagement and governance work from Phase 1 and transitions the COVID-era Barossa Cares website into a sustainable platform that supports implementation of the Draft Barossa Wellbeing & Inclusion Strategy.

Background
Council's Wellbeing Project is now transitioning from foundational design to implementation. A key barrier identified through engagement was "not knowing what's available". The Barossa Wellbeing Resource Hub addresses this by providing a single, trusted entry point for local services, programs, community groups and evidence, while also supporting the Wellbeing Network's governance and reporting.

Key context includes:

- **Barossa Cares transition:** Effective during pandemic recovery but not fit-for-purpose for a broader, long-term, whole-of-community wellbeing system.
- **Funding:** Enhance Barossa Mental Health (EBMH) has secured $20,000 (Stronger Communities Programme Round 9) to support digital infrastructure and launch collateral.
- **ELT direction:** ELT has endorsed progression of the Hub under Council's masterbrand and governance requirements.
- **Strategic alignment:** The Hub directly supports four priorities of the Draft Wellbeing & Inclusion Strategy (Healthy Active Lifestyles; Safe, Inclusive & Welcoming Spaces; Belonging, Connection & Participation; Learning, Creativity & Purposeful Contribution).

Community & Stakeholder Engagement
Development of the Barossa Wellbeing Network Resource Hub builds on engagement undertaken through the 2024 Barossa Wellbeing Project, which involved 862 participants across community, service and partner sectors.

Engagement has continued through a mix of formal and informal mechanisms, including:

- **Community:** Participants from the 2024 engagement process who contributed to wellbeing priorities are being re-engaged through the emerging Barossa

Wellbeing Network and its Lifespan and Advisory Groups. These groups will provide co-design input and ongoing feedback.
- **Internal:** Collaboration with Council's Communications and Marketing, ICT, Libraries, Volunteering, and Social Planning/Data teams to align content, branding and governance standards.
- **Existing digital channels:** Review of current wellbeing-related information on the Barossa Council website and Barossa Cares platform to inform the new site's structure and ensure continuity for residents.

Governance & Delivery Model

The Resource Hub will be delivered under a partnership approach, formalised through an MOU between The Barossa Council and EBMH. This agreement will:

- Define shared accountability and financial management responsibilities, with EBMH auspicing the Stronger Communities Programme grant and overseeing acquittal requirements.
- Confirm Council as the delivery partner, responsible for design, build, rollout, governance compliance, and long-term sustainability under Council's masterbrand and Wellbeing & Inclusion Strategy.
- Establish a joint milestone review process to ensure delivery remains aligned with the broader Barossa Wellbeing Network framework.

This model ensures the Resource Hub remains a Council-led initiative while leveraging community partnerships and external funding.

Deliverables

Website v1 will deliver the following components as part of the initial build:

- **Public directory & content**
  - Clear, plain-English listings for local supports, programs, places and community groups.
  - News, stories and "how to get involved" content.
- **Findability**
  - Search function and filters (lifespan/theme/location).
  - Accessibility compliance and mobile-first design.
- **Network support & Governance**
  - Dedicated pages for the Wellbeing Network (Internal Group, Lifespan Action Groups, Advisory Groups, Wellbeing Alliance).
  - Key documents including meeting rhythms, Terms of Reference or summaries and "how to participate."
  - Approvals workflow, moderation controls and audit trail.
- **Evidence & evaluation**
  - Integration points for data capture, monitoring and evaluation aligned with the Wellbeing Project.
  - Ability to highlight insights, case studies and initiative outcomes over time.

Roles and Responsibilities

Role	Responsibility
Sponsor (Council)	Manager Community Development/Community Development Lead (oversight, decisions, risk).
Project Lead	Wellbeing Development Officer (delivery, content model, stakeholder onboarding).

Support Roles	Communications & Marketing (brand, editorial), ICT (hosting/security), Community Development (monitoring and evaluation; Data/Mapping; Volunteering)
Fundholder/Partner	EBMH acquits grant; Council is delivery partner under masterbrand and relevant policies.

Timeline/Phased Delivery

Timeframe	Phase	Key Deliverables
Nov–Dec 2025	Initiate & Design	Information architecture, governance, brand framework
Dec 2025–Mar 2026	Build	Minimal Viable Product pages, search & filters, moderation workflow; partner onboarding pack.
Apr–Jun 2026	Launch	Go-live (aligned to Strategy endorsement)
From Jun 2026	Evaluation & Improve	Analytics, feedback loops, incremental features (e.g. self-service listings).

Financial

A preliminary budget has been endorsed by ELT, with a total cost estimate of $30,000 comprising $20,000 from the Stronger Communities Programme Round 9 Grant and $10,000 from existing operational budgets. Costs include digital development, hosting and launch collateral. Recurrent annual costs of approximately $10,000 will be absorbed within the Community Services operational budget.

Risk Management

The following risks have been identified for the development and launch of the Resource Hub, along with strategies in place to manage them.

- **Grant compliance and timelines:** Managed through the MOU, milestone schedule and regular joint check-ins to ensure obligations are met.
- **Brand clarity and duplication:** Mitigated through retirement of the existing Barossa Cares site and application of Council's masterbrand and editorial standards.
- **Longevity and maintenance:** Addressed through defined ownership, quarterly content audits, ICT support arrangements and a light backlog governance process.
- **Partner engagement and uptake:** Supported through the Wellbeing Network with onboarding partners and providing simple contribution pathways.
- **Privacy and safety:** Managed through clear content moderation rules, referral disclaimers and a report-a-problem mechanism for users.

ATTACHMENTS

Attachment 1	The Barossa Council- High Level Implementation Plan ⇩
Attachment 2	Enhance Barossa Mental Health EBMH - Approval Letter Grant Agreement - Stronger Communities Programme Round 9 - August 2025 ⇩

SUPPORTING REFERENCES

Nil

PHASE 2 Objectives	High - Level Actions	Resource Outputs	Wellbeing Guiding Principles						Timeframe	
			Working Together	Building Community Capacity	Evidence-Informed	Sense of Place	Sharing Knowledge	Innovative & Inclusive	FY 24-25	FY 25-26
Use and build data to identify existing wellbeing ecology	Leverage existing data to catalog: ◦ Wellbeing programs and initiatives ◦ Organisations and services ◦ Community groups and networks ◦ Green Spaces, Social Infrastructure and Facilities	Community and Council Database and Asset Map			●	●	●	●	✓	
Scope an ongoing stakeholder group	Develop a Council-wide vision that incorporates wellbeing as a foundational principle, ensuring initiatives align with shared values and goals. Involve community leaders, service providers, and Council staff in designing the strategy and on-going objectives. Gain support for community-wide engagement.	Wellbeing Network	●	●	●		●	●	✓	
Mapping Current and Prospective Wellbeing Programs, Initiatives & Needs	Review existing Council programs and initiatives to identify alignment opportunities and avoid duplications Analyse current service-level structures to pinpoint gaps and overlaps. Review existing frameworks and plans to ensure consistency with broader strategic goals. Assess information-sharing platforms like Barossa Cares, Facebook, and the Council website to determine their effectiveness in delivering wellbeing-related information.	Wellbeing Program Map / Updated Platforms	●	●			●		✓	
Create a streamlined and accessible process for monitoring, evaluating, and planning wellbeing initiatives	Develop shared goals and accountability measures across departments. Design and implement a Council-wide monitoring and evaluation process tailored to wellbeing initiatives. Develop and roll out accessible tools that facilitate: ▪ Internal cross-department collaboration ▪ Real-time data sharing and reporting Assess Access and Inclusion across initiatives and barrier to participation.	Centralised Program and Project Evaluation Process / Access and Inclusion Planning Tool	●		●		●	●	✓	
Rollout of Immediate Wellbeing Initiatives and Programs	Identify existing or readily available wellbeing initiatives that can be activated immediately. Centralise access to all wellbeing programs through a one-stop shop model, such as a dedicated website, app, or community hub. Communicate program availability effectively to stakeholders and residents.	One-Stop Wellbeing Resource Hub (physical or digital) showcasing available initiatives and programs.		●	●	●	●	●		✓

PHASE 2 Objectives	High - Level Actions	Resource Outputs	Wellbeing Guiding Principles						Timeframe	
			Working Together	Building Community Capacity	Evidence-Informed	Sense of Place	Sharing Knowledge	Innovative & Inclusive	FY 24-25	FY 25-26
Develop a Wellbeing Economic Measurement Tool	Partner with UNISA build a measurement tool to capture social, economic, and cultural outcomes for the Community.	Wellbeing Economic Measurement Tool and Metrics Dashboard			●		●			✓
Integrate Existing Strategies and Plans	Review and align key strategies (e.g., Disability Access and Inclusion Plan, Aboriginal Engagement Plan, Regional Public Health Plan) under the new framework. Incorporate wellbeing objectives into other Council plans, such as economic development, environmental sustainability, and infrastructure planning.	Aligned Plans and Policies	●		●		●	●	✓	✓
Create District Profiling for Community Planning	Profile regional and districts, scope needs, and conduct a strengths-based analysis. Define and pilot techniques for district-specific approaches (tailoring methods to meet unique demographics and geographies). Leverage community consultation to ensure culturally responsive and inclusive planning processes.	District Profile Model	●	●	●	●	●	●	✓	✓
Apply Life Stage Approach	Integrate wellbeing focus areas with life stages focusing on data insights • Early Childhood • Youth • Young Adult • Adults • Mature Adults	Life Stage Wellbeing Strategy	●	●	●	●	●	●		✓
Connect Community Governance Framework and Funding Program	Build wellbeing as a foundational pillar in the community governance framework. Identify and allocate funding streams to support wellbeing initiatives.	Governance framework with integrated wellbeing priorities	●	●	●	●	●	●		✓
Wellbeing Strategy Roll Out	Develop a communication plan for strategy implementation. Wellbeing Project Phase 3 Implementation.	Council-Wide Strategic Framework	●	●	●	●	●	●		✓

Australian Government
Department of Industry, Science and Resources

Your reference no: SCIXA000524

Ms Jenny O'Brien
Enhance Barossa Mental Health Incorporated
95 MURRAY ST
ANGASTON SA 5353
Australia

10 Binara Street
CANBERRA ACT 2601
GPO Box 2013
CANBERRA ACT 2601
e: SCP9contracts@industry.gov.au
w: business.gov.au
abn: 74 599 608 295

Dear Ms Jenny O'Brien

Letter of Agreement

Your application is successful

As outlined in your Stronger Communities Programme Round 9 application and the grant opportunity guidelines, on receipt of this letter you are a party to a grant agreement (Agreement). You must contact us immediately if your circumstances have changed and you are no longer able to carry out your project.

The Agreement

This Agreement is a binding agreement between Enhance Barossa Mental Health Incorporated ABN 92734971828 (Grantee/you) and the Commonwealth of Australia as represented by the Department of Industry, Science and Resources on behalf of the Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts (Commonwealth/we).

The Agreement includes:

- this letter
- the grant schedule (attachment A)
- the letter of agreement terms and conditions (attachment B)
- your application
- the grant opportunity guidelines applicable on the date you submitted your application.

We may use information contained in this Agreement for public reporting purposes, including the grantee name and grant amount.

What you must do

1	**Complete** your project in line with this Agreement.	2	**Submit** your End of Project report via the grant portal.

You must undertake the project in line with this Agreement. You must only spend the grant on the project or on eligible activities to undertake the project.

If you spend any amount of the grant on activities not identified in the project, or if you have a grant amount unspent at the project end date, you will need to repay those amounts to the Commonwealth.

You must provide an end of project report in line with the grant schedule at attachment A. A sample report template is at attachment C. You must complete and submit your report on the business.gov.au portal.

Due to delays in the assessment process, the start and end dates for your project have been adjusted as shown in attachment A. Most project start dates have been aligned to the date you submitted your application, and any approved eligible expenditure incurred after this date can be included in your project. The project end date has been extended to account for any delays and ensure you have the time required to complete your project.

We may, at our absolute discretion, unilaterally extend the project end date, the final report due date and the agreement end date, by notice where we consider it appropriate to enable you to complete your project. The extension will take effect from your receipt of the notice. For the avoidance of doubt such notification will act to vary the agreement despite clause 15.2 of the grant terms and condition.

You must ensure that anyone who has direct, unsupervised contact with children as part of your project under this Agreement has undertaken and passed a working with children check, if required under relevant state or territory legislation. You are also responsible for assessing the suitability of the people you engage as part of your project to ensure children are kept safe.

You must provide us with a statement of compliance with working with children legislation if requested.

If you make a public statement, publish any material or erect signage in relation to your project you must acknowledge the funding you received from this grant. You must use any form of acknowledgement the Commonwealth reasonably specifies. You must notify us about events relating to the project and provide an opportunity for the Minister or their representative to attend.

Project sponsors

If you are entering into this Agreement as a project sponsor of another organisation (Sponsee) (pursuant to paragraph 4.2 of the grant opportunity guidelines), you acknowledge and agree that you will be legally responsible for ensuring all requirements under the Agreement are met – this includes, but is not limited to:

- reporting on the project in accordance with the terms of the Agreement;
- provision of statements of compliance with working with children legislation in accordance with the Agreement; and

- repayment of any Grant amounts, if required by clause 6 of the letter of agreement terms and conditions (attachment B).

You acknowledge Grant amounts can be paid into an account held in the name of a representative of the Sponsee. In such cases where the sponsee bank account is provided for grant payments, you give authority for this representative to receive Grant amounts on your behalf.

What we will do

We will pay the grant into your nominated bank account within 20 days of the grant execution date.

Any questions?

If you have any questions you can email us at SCP9Contracts@industry.gov.au and a member of the team will be in contact with you.

Yours sincerely

Helen Agouridis

5 August 2025

The Commonwealth Acknowledges the Aboriginal and Torres Strait Islander Peoples throughout Australia and their continuing connection to land, water, culture and community. We pay our respects to the Elders both past and present. We acknowledge that our services are provided on many Indigenous lands. We continue to recognise that to achieve true reconciliation we need to work together with Aboriginal and Torres Strait Islander peoples, communities, staff and stakeholders to ensure that we are meeting the needs of the community.

Attachment A - Grant schedule

Program	Stronger Communities Programme Round 9
Grantee	Enhance Barossa Mental Health Incorporated
Grantee ABN	92734971828
Project title	Building Community Connection: EBMH Engagement Awareness Initiative
Project number	SCIXA000524
Project description (Grant Activity)	The project will purchase and install of ICT equipment that delivers social benefits to the community. This will foster the use of electronic communications. This project will deliver a stronger, more connected regional community wellbeing ecosystem. The project will achieve the following outcomes: Increased Participation in Local Projects The 'Health & Wellbeing Network' will invite residents, organisations, and community leaders to engage in wellbeing subcommittees. The website and promotional materials will increase awareness and lower barriers to joining. Improved Community Access & Inclusion The website provides centralised, inclusive digital infrastructure to access support and wellbeing opportunities. Stronger Regional Collaboration Community members, service providers, and government bodies will coalesce around a shared regional strategy and platform. The platform enables co-design and transparent communication, reducing fragmentation and overlap. Enhanced Long-Term Viability The sponsorship and funding collateral created through this project will allow the Network to attract new investment and diversify funding. Exploration of the establishment of a regional "Wellbeing Fund" (with Foundation Barossa) to sustain grassroots wellbeing efforts. Community Identity & Belonging Through shared branding, messaging, and governance tools, the region will build a sense of collective identity around mental health, wellbeing and community connection. This project doesn't create a new organisation or service—it strengthens and galvanises existing structures already in place, ensuring they are unified, visible, and

	accessible. The intention is to work together toward improved wellbeing outcomes for the Barossa community.
Project start date	1 May 2025
Project end date	30 April 2026
Total eligible expenditure	$20,000
Grant percentage	Up to 100.00 per cent
Total/maximum grant	$20,000 (plus GST where applicable)
Capped amount in financial year 2024/25	$0 (plus GST where applicable)
Capped amount in financial year 2025/26	$20,000 (plus GST where applicable)
Agreement end date	07 October 2026

Reporting table

Report type	Period start date	Period end date	Agreed evidence	Due date
End of project report	1/05/2025	30/04/2026	Portal End of Project Report	30/05/2026

Attachment B - Letter of Agreement Terms and Conditions

1. Undertaking the Grant Activity

1.1 The Grantee agrees to use the Grant and undertake the Grant Activity in accordance with this Agreement.

1.2 The Grantee must meet the eligibility requirements relating to the National Redress Scheme[1] set out under the relevant grant opportunity guidelines at all times during the term of this Agreement.

2. Acknowledgements

The Grantee agrees to acknowledge the Commonwealth's support in any material published in connection with this Agreement and agrees to use any form of acknowledgment the Commonwealth reasonably specifies.

3. Notices

The Grantee agrees to promptly notify the Commonwealth of anything reasonably likely to affect the performance of the Grant Activity, including any actual, perceived or potential conflict of interest which could affect the Grantee's performance of this Agreement and to take action to resolve the conflict.

4. Payment of the Grant

4.1 The Commonwealth agrees to pay the Grant to the Grantee in accordance with this Agreement.

4.2 The parties agree that the amount of the Grant is inclusive of any GST payable and the Grantee agrees to pay all taxes, duties and government charges in connection with the performance of this Agreement. The Grantee must on request provide the Commonwealth with a tax invoice before the Commonwealth is obliged to pay any amount under this Agreement.

4.3 Where applicable, the parties acknowledge and agree that they are each registered for GST purposes, have each quoted their Australian Business Number to the other and must notify the other of any changes in their GST status. The Grantee agrees that the Commonwealth will issue the Grantee with a recipient created tax invoice, and the Grantee will not issue any tax invoices, for any taxable supply the Grantee makes under this Agreement.

5. Spending the Grant

The Grantee agrees to spend the Grant for the sole purpose of undertaking the Grant Activity, and to provide a statement, in the form required by the Commonwealth and signed by the Grantee, verifying that the Grant Activity has been undertaken and the Grant was spent in accordance with this Agreement.

6. Repayment

If any of the Grant amount has been spent other than in accordance with this Agreement or on expiration or termination of this Agreement is additional to the requirements of the Grant Activity, the Grantee agrees to repay that amount to the Commonwealth, unless the Commonwealth agrees in writing otherwise.

7. Record keeping

The Grantee agrees to maintain records of the performance of the Grant Activity and the expenditure of the Grant for two years after completing the Grant Activity and to make them available to the Commonwealth on request.

8. Privacy

When dealing with Personal Information (as defined in the *Privacy Act 1988*) in carrying out the Grant Activity, the Grantee agrees not to do anything which, if done by the Commonwealth, would be a breach of the Privacy Act 1988.

9. Grant Activity material

The Grantee gives (or procures for) the Commonwealth a non-exclusive, irrevocable, royalty-free licence to use, reproduce, communicate, publish and adapt all material that is provided to the Commonwealth under this Agreement. This includes a right to sub-license that material.

10. Confidentiality

A party agrees not to disclose the other's confidential information without its prior written consent unless required or authorised by law or Parliament.

11. Insurance

The Grantee agrees to maintain adequate insurance for the duration of this Agreement and provide the Commonwealth with proof when requested.

12. Licences and approvals

The Grantee must ensure that all persons engaged to work on the Grant Activity obtain and maintain all relevant licences, registrations or other approvals required by applicable laws or as directed by the Commonwealth, including but not limited to police checks, Working With Children checks and Working with Vulnerable People checks. The Grantee must ensure that any subcontract entered into by the Grantee for the purposes of this Agreement imposes these same obligations on the subcontractor and requires the subcontractor to include these obligations in any secondary subcontracts.

13. Dispute resolution

13.1 The parties agree not to initiate legal proceedings in relation to a dispute unless they have tried and failed to resolve the dispute by negotiation.

13.2 The parties agree to continue to perform their respective obligations under this Agreement where a dispute exists.

13.3 The procedure for dispute resolution does not apply to action relating to termination or urgent litigation.

[1] The National Redress Scheme can be found at https://www.nationalredress.gov.au

14. Termination for default

The Commonwealth may terminate this Agreement by notice where it reasonably believes the Grantee:

a. has breached this Agreement; or

b. has provided false or misleading statements in their application for the Grant; or

c. has become bankrupt or insolvent, entered into a scheme of arrangement with creditors, or come under any form of external administration.

The Commonwealth will not be required to make any further payments of the Grant after the termination of the Agreement.

15. General provisions

15.1 A party is not by virtue of this Agreement an employee, agent or partner of the other party.

15.2 This Agreement may only be varied by the parties' signed written agreement.

15.3 Clauses 5 (Spending of the Grant), 6 (Repayment), 7 (Record keeping), and 9 (Grant Activity material) survive the expiry or termination of this Agreement.

15.4 This agreement is governed by the law of the Australian Capital Territory.

Attachment C – Reporting requirements

Appendix 1

Stronger Communities Programme Round 9 - end of project report requirements

You will need to provide the following information in your end of project report. The Commonwealth reserves the right to amend or adjust the requirements.

You must complete and submit your report on the business.gov.au portal. You can enter the required information in stages and submit when it is complete.

a. Please confirm:

- ☐ All project activities have been completed in line with your grant agreement
- ☐ You spent the entire grant amount to undertake the approved project
- ☐ You spent your total matching funds financial contribution (including cash and in-kind contributions) to undertake the approved project.

If your project is not complete contact us about your project on SCP9contracts@industry.gov.au

Project outcomes

a. Did you complete all project activities in line with your grant agreement?
If no, explain why

b. Did your project (select below)

- ☐ Encourage and support participation in local projects
- ☐ Improve local community participation
- ☐ Contribute to vibrant and viable communities

If no, explain why

Project benefits

a. On average, how many people are expected to utilise he upgraded facilities/equipment purchased through your project per year?

b. Is there any other information you wish to provide about your project, for example, lessons learnt and/or unexpected outcomes?

If yes, provide details.

Project expenditure

a. Have you spent the entire grant amount to undertake your approved project?

If No, provide more detail

b. If you are a local governing body, have you spent your total financial contribution required (matched funding) to undertake the approved project?

Sample

Attachments

a. Please attach up to three photographs to evidence your completed project activities as specified in your grant agreement.

Declaration

You must ensure an authorised person completes the report and can declare the following:

- The information in this report is accurate, complete and not misleading and that I understand the giving of false or misleading information is a serious offence under the *Criminal Code 1995* (Cth).
- The grant was spent in accordance with the grant agreement.
- I am aware of the grantee's obligations under their grant agreement, including survival clauses.
- I am aware that the grant agreement empowers the Commonwealth to terminate the grant agreement and to request repayment of funds paid to the grantee where the grantee is in breach of the grant agreement.

Sample

MATTERS FOR INFORMATION

6.11 LGA SOUTH AUSTRALIA CLIMATE RISK ASSESSMENT AND PLANNING RESOURCES

Author: Sustainability Officer
25/93192

The LGA South Australia (LGA) has released climate risk assessment and planning resources on the LGA Climate Change Resource Hub. To compliment the release of these guides and toolkit, Elected Members from the region were invited by the LGA to attend a Climate Risk information session, held at Gawler Council, on the evening of Tuesday 14th October 2025.

The following video produced by the LGA and shared at the information session explores Council's Role in Managing Climate Risk.

ATTACHMENTS

Nil

SUPPORTING REFERENCES

LGA South Australia Climate Change Resource Hub

MATTERS FOR INFORMATION

6.12 LOCAL GOVERNMENT ASSOCIATION ANNUAL GENERAL MEETING AGENDA

Author: Chief Executive Officer
25/94261

The Local Government Association of South Australia has released the Annual General Meeting (AGM) agenda, and the link is provided below.

LGA Annual General Meeting - Agenda and Papers - 21 November 2025 Book-6.pdf

The Mayor attends as the voting delegate of Council and the Chief Executive Officer will attend. The Mayor aligns any matters of debate on the agenda to the Council known positions. If Members wish to discuss any matters on the agenda, please notify the Mayor and CEO, prior to the Council meeting so that those matters can be listed and prepared for conversation and if necessary, Members can provide a direction to the Mayor on any matters arising for decision at the meeting. A summary of the matters for decision and alignment to Council policy are outlined in the following table:

Agenda Item	Notes - Proposal	Proposed Voting
1.1-5.2	General administrative matters and minutes	Support all
6.1-6.6	General accountability reporting, annual reports, allowances, committee reports,	Support all
6.7	Review into preferential voting outcomes and recommendations. That the Annual General Meeting: 1. Notes that any alterations to the LGA Constitution, and alterations to clauses 4.2–4.4 of the SAROC Terms of Reference and GAROC Terms of Reference, require approval from the Minister for Local Government; 2. Will consider and vote upon the proposed alterations to the LGA Constitution, GAROC Terms of Reference, and SAROC Terms of Reference as separate 'groups' of amendments (grouped together in the manner described in the following two subparagraphs), to be considered separately and voted on in the order specified below: a. DECISION A – Preferential Voting for LGA President b.	There is no Council policy basis to assess this matter. Support the motion as it is designed to improve voting processes for our sector leaders.

	DECISION B – Voting Submission Method for LGA President, GAROC Committee and SAROC Committee Elections 144 LGA South Australia 3. Determines that DECISION B, which includes some amendments that require a 75% majority of votes and some that require only a 50% majority of votes, will be considered not to have been carried unless a 75% majority is achieved; and 4. Authorises the Chief Executive to make any typographical, numbering and formatting corrections which the Chief Executive sees fit prior to submission of the alterations to the Minister for approval under Schedule 1 of the Local Government Act 1999. DECISION A - Preferential Voting for LGA President (must be carried by ≥75% of votes) That the Annual General Meeting approves the proposed changes to the LGA Constitution, as marked up in Attachment 1 of this report (item 6.7 'Preferential Voting Review Outcomes and Recommendations', LGA AGM – 21 November 2025), that would implement a Preferential Voting method for the election of LGA President. DECISION B - Voting Submission Method for LGA President, GAROC Committee and SAROC Committee Elections (must be carried by ≥75% of votes) That the Annual General Meeting approves the proposed changes to the LGA Constitution, SAROC Terms of Reference, and GAROC Terms of Reference, as marked up in Attachments 1-3 of this report (item 6.7 'Preferential Voting Review Outcomes and Recommendations', LGA AGM – 21 November 2025), that would remove physical sealed ballot papers from the process for LGA President, SAROC Committee, and GAROC Committee elections, and instead accept the provision of council resolutions as a Member Council's vote in those elections.	
7.	Nil SA Region of Councils reports	Not applicable
8.1	That the Annual General Meeting requests the LGA to:	Aligns to our Enforcement Framework and

	1. Advocate to the Minister for Transport to consider the inclusion of legislation to enable the Council to enforce long term parking controls of vehicles on Council roads. 2. Advocate to the Minister for Transport to consider the inclusion of legislation to enable the Council to enforce long term parking controls of vehicles on State roads.	management of safe roads and pedestrian access. Is a very minor issue. Support the motion.
9.1	That the Annual General Meeting requests: 1. LGA to engage with the State Government, renewing advocacy to oppose council collection of the landscape levy, seek a commitment to remove this responsibility from the remit of councils and have this function transferred to RevenueSA or another appropriate state agency for collection; and 2. LGA to consider, as part of its annual review of the model rates notice, more clearly defining the separation of council rates charges from the state-imposed landscape levy.	Prior Councils have responded to various reviews of this and its predecessor the NRM Levy that it should be collected by the State as it is their levy and therefore, and as a general principle the level of government that benefits from the taxation should collect it. Support the motion.
9.2	That the Annual General Meeting requests the LGA to: 1. Recognise the critical role of sustainable procurement in supporting councils to reduce emissions, stimulate the circular economy and meet net zero targets; and 2. Investigate the development of a coordinated sector-wide approach to sustainable procurement, including: a. Development of standardised sustainable procurement guidance and tools for councils; b. Integration of strong sustainability and emissions reduction criteria into LGA Procurement contracts and supplier arrangements; c. Capacity building and training for council staff on sustainable procurement practices;	The motion seeks to grow better procurement methodology and efficiency whilst aligning to environmental outcomes. It aligns with Council strategic policy settings in the Community and Corporate Plan. Support the motion.

	d. A shared platform to access case studies, supplier information, and procurement templates; and e. Alignment with the LGA Climate Commitment Action Plan 2024–2030, LGA Net Zero Accelerate Program recommendations and State Government circular economy objectives.	
9.3	That the Annual General Meeting requests the LGA advocate to the South Australian Government to progress the recommendations of its 2020 review of the Water Industry Act to extend community service obligation payments to water industry entities other than SA Water, notably local government CWMS networks.	This matter is seeking the extension of support provided to SA Water for compensation of service provided that are not commercial, SA Water will receive $40m in the current year. The 2020 report recommended this be extended to all bodies providing waste water services on a non-commercial basis (that is Councils namely who can only recover the cost of the service). The extension of the program would provide greater support to Council and thus its residents receiving water industry services (CWMS) and provision of the costs for future service needs. Support the motion.
10-11	Administrative and procedural matters	No voting required

ATTACHMENTS

Nil

SUPPORTING REFERENCES

Nil

DEBATE REPORT

7.1 Office of the Mayor and CEO

7.1.1 REVOCATION OF THE LEGACY POLICY STATEMENTS

Author: Manager Governance and OMCEO
25/92290

PURPOSE

To provide an update on the review of the Legacy Statement Policy and to seek Council endorsement to revoke.

RECOMMENDATION

That Council:

(1) Endorse the revocation of the Legacy Policy Statements as per Attachment 1.

(2) Endorse the policy position that the Chief Executive Officer or Director responsible for asset management and infrastructure is authorised at their discretion to deploy Council plant and labour to assist in reasonable and authorised works that is clearly of community benefit and only for not for profit / community groups and clubs involving Council land or publicly accessible facilities and land to a value of $5,000 and not more than once in every three years, otherwise the matter shall be determined by Council and that no other works on private land are permitted without the expressed approval of Council except in emergency management situations.

REPORT

Background
The Barossa Council's Policy Manual, which was first adopted on 6th October 1998 and last updated as far back as 24th April 2008, was subject to a 2017 cross-team audit to ascertain its ongoing relevance. All content from the Manual that was not superseded by new legislation or policy was compiled for convenience in the Legacy Policy Statements document (Attachment 1).

All remaining Policy Manual content was formally revoked by Council on 19 September 2017.

The Legacy Policy Statement document was then reviewed and endorsed by Council on 20 July 2021.

Discussion
As included in the purpose of the policy, *'is the intent that all subject matter within the Legacy Policy Statements document will be reviewed and updated within Council's*

new Policy Framework by authorised officers in due course, after which time the Policy Manual will be revoked in its entirety'.

A comprehensive review of the Legacy Policy Statements has now been completed.

Consultation and confirmation from officers with knowledge specialisation has now been undertaken on all clauses within the document, noting the current Clauses may be:

- covered under current legislation, codes, standards, guidelines, frameworks, or plans
- are obsolete and can longer be used
- deemed an internal process
- included into another Council policy
- not a policy position

A summary of the clauses and an explanation on where content within each clause is currently sitting in current documents is his presented in Attachment 2.

Summary and Conclusion
The Legacy Policy Statements document is now presented to Council for endorsement to revoke the Legacy Policy Statements in its entirety.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 Legacy Policy Statements - approved 20 July 2021
Attachment 2 Legacy Policy Review - Summary document

Supporting references
Nil

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Corporate Plan

BS7 Governance - Provision of governance advice and support in the discharge of legislative responsibilities for policy development, delegations and authorisations, internal review of Council decisions, delegations and authorisations, Native Title claims

Legislative Requirements
Nil

RISK MANAGEMENT CONSIDERATIONS

These statements are qualitative in nature and designed to provide an indication of Council's general position when deciding to take or retain risk in pursuit of its objectives.

1. **SERVICE DELIVERY**
   Refers to the delivery of services to the community, which includes the systems and physical assets that enable provision of these services, including structures (such as roads, buildings and facilities) as well as IT infrastructure, plant, vehicles & other equipment.

Nil

2. SUSTAINABILITY & ENVIRONMENT

Relates to measures to preserve, protect and minimise impact on the natural environment, including sacred and indigenous lands, flora, fauna, heritage, water, waste, hazardous materials and pollution.

Nil

3. FINANCIAL

Refers to planning and control of Council's budget to align with the sustainable achievement of the desired outcomes articulated in its Community Plan.

Nil

4. PEOPLE

Relates to recruitment, retention, wellbeing and safety of employees and volunteers and engagement and management of contractors as well as the wellbeing and safety of the community.

Nil

5. REPUTATION

Relates to policy, decisions, actions and circumstances that may cause Council to lose credibility with the community, ratepayers, key stakeholders, other levels of government and its own employees and contractors.

Nil

COMMUNITY ENGAGEMENT

Not required.

THE BAROSSA COUNCIL
LEGACY POLICY STATEMENTS

Corporate Plan Link:	6.2 Ensure that Council's policy and process frameworks are based on principles of sound governance and meet legislative requirements.		
Policy Owner:	Chief Executive Officer	**Previous Approval Date(s):**	Compiled from Policy Manual which had multiple approval dates
Document Control Officer:	Governance Advisor	**Current Approval Date:**	20/07/2021
HPE Content Manager Ref:	17/55374	**Next Review Date:**	01/08/2022

A	Purpose

A1 The Barossa Council's Policy Manual, which was first adopted on 6th October 1998 and last updated as far back as 24th April 2008, was subject to a 2017 cross-team audit to ascertain its ongoing relevance. All content from the Manual that was not superseded by new legislation or policy has been compiled for convenience in this Legacy Policy Statements document.

A2 All remaining Policy Manual content was formally revoked by Council on 19 September 2017.

A3 It is the intent that all subject matter within this Legacy Policy Statements document will be reviewed and updated within Council's new Policy Framework by authorised officers in due course, after which time the Policy Manual will be revoked in its entirety.

B	Index *(note: same numbering as Policy Manual)*

Section 1: Council Meetings (page 2)
- Agendas
- Use of Cameras

Section 2 – General Management (pages 3 -5)
- Citizenship Ceremonies
- Council Offices – hours open
- Letters – official response
- Reply to letters from ratepayers/residents
- Retirement of Elected Members / gifts
- Elected Members requests for information from staff
- Wreaths

Section 3 – Finance (page 5)
- Insurance Cover
- Reserve Funds

Section 11 – Community Services - Australia Day Awards (page 6)

Section 15 – Works (pages 6 -29)

- Access to private property (pg 6)
- Council Plant – use of for private works (pg 6)
- Electoral Advertisements, display (pg 6)
- Entrances and Crossovers - location, construction and maintenance (pg 7)
- Entranceways – additional (on request) (pg 8)
- Roadside Timber Collection (pg 8)
- Road Closure (pg 9
- Roads – construction and associated works on sub-divisional roads (pg 10)
- Roads – footpath construction (pg 13)
- Roads – forming and construction of unmade (pg 15)
- Roads and streets – slashing and clearing road of verges (pg 16)
- Signs – Stock Control – use on district roads (pg 18)
- Road Signage Policy (pg 19)
- Streetlights (pg 22)
- Tree planting and removal (pg 23)
- Trees – white ant infestation on road reserves or council reserves (pg 28)
- Trees fallen across Transport SA Roads – afterhours call out (pg 29)
- Trees overhanging from private property (pg 29)
- Council landscaping of road verge policy guidelines for established urban areas (pg 29)

Section 16 – Health

- Winery Wastewater collection, treatment, storage and disposal (pg 29)
- Designated Rural Domestic Waste Collection Route (pg 30)
- Township Domestic Kerbside Recycling Service (pg 30)

Section 17 – Development (Planning)

- Caravans (p32)
- General Policy Statement (p33)
- Land Development Roadworks Guarantees, Binding Arrangements and Delegated Authority (p33)
- Heritage (p33)

POLICY MANUAL SECTION 1:	**COUNCIL MEETINGS**

1.1 AGENDA – CLOSE

The closing time for items for inclusion in the Agenda shall be two (2) weeks prior to the scheduled meeting date.

1.2 AGENDA - ELECTED MEMBER QUERIES

Elected Members are encouraged to contact officers with Agenda enquiries prior to the meeting wherever possible to assist in the smooth operation of the systems. The Chief Executive Officer and Directors are to be available from 8.30am on Council meeting days.

	Approval date: 20/07/2021	Review date: 01/08/2022	Approved by: CEO Council Minute Ref: 2018-22/510	CM Ref: 17/55374
Uncontrolled once removed from webpage or Council's Record Management System. Before using printed copy please verify that it is the current version. © The Barossa Council 2020				

1.3 AGENDA – DELIVERY

The Agenda for consideration by Council is to be delivered electronically to Elected Members to ensure at least five (5) full days reading time for Elected Members prior to the scheduled meeting date and two (2) full days reading time for Late Items.

Any late written reports received by Elected Members will only be considered in the light of Policy 1.4.

1.4 AGENDA - MATTERS OF URGENCY

Only late items of matters of urgency may be added to the Council Agenda and this shall be at the discretion of the Mayor and Chief Executive Officer. Unless considered urgent the item shall be listed for the next Agenda.

Late Agenda Items should only be allowed to be introduced if they are approved by the Mayor and the Chief Executive Officer prior to the commencement of the meeting.

"Other Business" should not be used as a forum or opportunity to discuss matters not on the Agenda, to provide information, or for Elected Members to make statements of any nature.

Any urgent item an Elected Member wishes to raise in "Other Business" should be discussed with, and approved by the Mayor prior to the meeting.

1.5 AGENDA - SET OUT

The Chief Executive Officer is authorised to define items which fit the concept of a Consensus/Debate Agenda.

1.6 MEETING PROCEDURE: ACKNOWLEDGEMENT OF COUNTRY

On appropriate occasions, The Barossa Council will acknowledge the Peramangk and Ngadjuri People with the following words (or similar):

"The Barossa Council acknowledges the traditional owners of the land on which we meet, the Peramangk and Ngadjuri People. We respect their cultural heritage, beliefs and relationship with the land and acknowledge that they are of continuing importance to the Peramangk and Ngadjuri People living today."

1.7 USE OF CAMERAS IN COUNCIL CHAMBERS

Council will not permit the use (by members of the public) of any audio or visual equipment during Council meetings without the express permission of Council.

POLICY MANUAL SECTION 2:	**GENERAL MANAGEMENT**

2.4 CITIZENSHIP CEREMONIES

Citizenship Ceremonies will be held in public and invitations to such ceremonies will be extended to Elected Members and the local member of State and Federal Government. A private ceremony may be held if an individual is seeking citizenship urgently.

	Approval date: 20/07/2021	Review date: 01/08/2022	Approved by: CEO Council Minute Ref: 2018-22/510	CM Ref: 17/55374
Uncontrolled once removed from webpage or Council's Record Management System. Before using printed copy please verify that it is the current version. © The Barossa Council 2020				

2.11 COUNCIL OFFICES - HOURS OPEN

The Council Offices shall be open to the public on weekdays (excluding declared holidays and the period between Christmas Day and New Year's Day) from 9.00am to 5.00pm.

2.16 LETTERS - OFFICIAL RESPONSE

Notwithstanding the right of an Elected Member of Council to personally reply on matters personally directed to him/her, letters received by Elected Members of Council from an organisation are to be officially replied under the hand of the Chief Executive Officer.

2.21 REPLY TO LETTERS FROM RATEPAYERS/ RESIDENTS

If a ratepayer wishes a matter to be referred to full Council a copy of the letter should also be forwarded to their local Elected Member.

The letter (addressed to the Chief Executive Officer and received at the office) is immediately acknowledged in writing and then referred to the appropriate Manager for report to Council.

A detailed response is given within fourteen (14) days of the Council meeting.

All the correspondence to be dealt with in the following way:

- The letter (addressed to the Chief Executive Officer and received at the office) is immediately acknowledged in writing and then referred to the appropriate Manager for response.
- A detailed response is given within fourteen (14) days.
- If the letter has been received via an Elected Member, the response would normally begin "Cr ..... has required me to reply".
- The majority of correspondence is routine and can be simply replied to without reference.
- Other correspondence is replied to with reference to information which has already received Council endorsement and authority in the Policy Manual, Minutes, Budget, etc.
- If the letter is received via an Elected Member a copy of the reply is sent to that Member.
- All controversial or contentious issues and matters outside Council policy are referred to Council for direction.

2.22 RETIREMENT OF ELECTED MEMBERS - GIFTS

Council shall allocate an amount up to $200.00 for the purchase and presentation of a suitably engraved gift to retiring Elected Members who have served a minimum term of nine years. In addition, the retiring Elected Member shall be presented with a Council plaque.

2.24 ELECTED MEMBERS REQUESTS FOR INFORMATION FROM STAFF

It is acknowledged that from time to time elected members will request information from staff and will require this information to properly enact their role as an elected member.

	Approval date: 20/07/2021	Review date: 01/08/2022	Approved by: CEO Council Minute Ref: 2018-22/510	CM Ref: 17/55374

Uncontrolled once removed from webpage or Council's Record Management System. Before using printed copy please verify that it is the current version. © The Barossa Council 2020

Staff are required to give such assistance where the information required can be given immediately or with little research.

If the information required will take substantial research then the elected member will be required to take the matter to Council as a Question on Notice.

2.28 WREATHS

On the death of any Elected Member of the Council, ex member, Council employee, or ex-employee, Local Member of Federal or State Parliament (or at her/his discretion on other deaths) a wreath or flowers are to be purchased for the family.

POLICY MANUAL SECTION 6	**FINANCE**

6.7 INSURANCE COVER

Council shall insure its Assets and provide for its Liabilities through Council's Insurance Broker, Local Government Risk Services, under the following general headings:

(a) Local Government Special Risks Policy

(b) Worker's Compensation Policy

(c) Public Liability Policy

(d) Personal Accident Policy

(e) Motor Vehicle Policy

(f) Fidelity Guarantee Policy

(g) Personal Accident - Journey Policy

(h) Machinery Breakdown

(i) Computer Policy

(j) Occasional Hirers Liability

6.10 RESERVE FUNDS

Cash Reserve funds will be established and maintained by Council as part of prudent financial management.

Expenditure funded from Cash Reserves to be in accordance and consistent with the reason for establishing the Reserve fund, unless directed by Council.

Use of internal reserve funds to be considered prior to consideration of external loan borrowings.

POLICY MANUAL SECTION 11	COMMUNITY SERVICES

11.1 AUSTRALIA DAY AWARDS

Council supports the granting of the Annual Australia Day Awards for the Citizen of the Year, Young Citizen of the Year and Community Event of the Year.

Nominations be invited from the Community through the media, Council Newsletter and letter to Community Groups.

Selection of the Awards be undertaken by Council.

The Awards be undertaken in conjunction with the Australia Day Council each year.

The Citizen of the Year be for persons 27 years and over, while the Young Citizen of the Year must be under 27 years of age on Australia Day in each year, ie 26th January. They must be resident in the Council area.

Such Awards be made in recognition of outstanding service to the Community of The Barossa Council.

POLICY MANUAL SECTION 15	WORKS

15.1 ACCESS - PRIVATE PROPERTY

Applications for access to private property by way of a public reserve other than a road reserve be a prohibited use.

15.3 COUNCIL PLANT - USE OF FOR PRIVATE WORKS

15.3.1 The Director - Works & Engineering is authorised at his/her discretion to deploy Council plant and labour to assist in any works that would be of community benefit involving Council land or public parklands (except for those organisations supported by Council funded budgets).

15.3.2 Any private work (ie work for the benefit of an individual) is generally not to be performed (excepting Works Policy 15.5 [Entrances and Crossovers - Location, Construction and Maintenance]) either during or out of hours. No item of plant/equipment with or without a Council employee driver/operator is to be engaged in any private work; with the exception however in cases of emergency (at the discretion of the Director – Works & Engineering), and for community projects (at the discretion of the Director – Works & Engineering).

15.4 ELECTORAL ADVERTISEMENTS - DISPLAY OF

15.4.1 ELECTION SIGNS IN PUBLIC PLACES

Important Note: The policy position is to be applied consistently to all political parties and candidates for Federal, State and Council elections.

Approval date: 20/07/2021	Review date: 01/08/2022	Approved by: CEO Council Minute Ref: 2018-22/510	CM Ref: 17/55374

Uncontrolled once removed from webpage or Council's Record Management System. Before using printed copy please verify that it is the current version. © The Barossa Council 2020

In accordance with this Policy Council does not consent to the erecting of Election signs on Council property.

15.4.2 ETSA PROPERTY

In addition to the above, ETSA, as owner of infrastructure items often used to support signs, carries the following requirements.

ETSA has a policy which permits election campaign signs to be displayed on ETSA infrastructure without requiring approval from ETSA, providing the following criteria are met:

15.4.2.1 No signs to be erected until an election is called.

15.5 ENTRANCES AND CROSSOVERS - LOCATION, CONSTRUCTION & MAINTENANCE

15.5.1 CONSTRUCTION

15.5.1.1 Unless otherwise arranged, all entrances and crossovers shall be constructed by Council employees at cost to the property owners.

15.5.1.2 By arrangement with the authorised Council Officer, entrances may be constructed to Council specifications by a person experienced in roadworks and drainage.

15.5.1.3 Where other than Council employees are employed to construct entrances, Council shall be indemnified against any claim for negligence that may arise during the course of preparation, construction and clearing away of plant and surplus materials.

15.5.1.4 The specification for all entrances and crossovers of all such crossings and sizing of culverts to be approved by the appropriate Council officer.

15.5.1.5 Appropriate warning signs shall be placed in accordance with Australian Standard as 1742.3 Part 3 - Traffic Control Devices for Works Roads, on the road approaches on either side of the entrance during the course of construction.

15.5.1.6 No work is to be carried out on any land under the care, control or management of Council without prior approval of the Director – Works & Engineering.

15.5.2 CONSTRUCTION OF ENTRANCEWAY - SPECIAL CIRCUMSTANCES

Where a culvert is required in the interim, but not required following the scheduled road construction, ie due to kerbing being laid, Council will construct the entranceway at the full cost of the landowner concerned, but will credit the landowner with the salvage value of the culvert when accounts are sent out for the road moiety following the road construction.

Uncontrolled once removed from webpage or Council's Record Management System. Before using printed copy please verify that it is the current version. © The Barossa Council 2020

15.5.3 LOCATION

15.5.3.1 Generally, entrances may be positioned at the location preferred by the property owner provided that due regard has been given to safety factors and future maintenance.

15.5.3.2 Pursuant to the provisions of the Local Government Act, Council may require a change in position if it is satisfied that the location would be detrimental to public safety, impact on native vegetation or to the future development of the area.

15.5.3.3 Applications for entrances are to be referred to the Director - Works & Engineering who shall, on behalf of Council, approve or by agreement with the owner, change the location. If agreement to change the location cannot be reached, the application shall be referred to Council for determination.

15.5.3.4 Should Council vary the horizontal or vertical alignment of any road, Council will be responsible for reinstating accesses to a standard equal to that which was in existence prior to such work being carried out.

15.5.4 MAINTENANCE

15.5.4.1 Minor maintenance of entrances, as determined by Council's authorised officer, may be carried out by Council at the request of the property owner at no charge to the property owner.

15.5.4.2 Any replacement of a pipe or drain or bridge which is part of an entrance or crossover shall be carried out by Council at the request of the property owner at cost to the property owner (Section 15.5.1 above applies).

15.6 ENTRANCEWAYS - ADDITIONAL (ON REQUEST)

In respect of kerbing work for new construction projects, one entranceway will be provided, and any additional entranceway requested is to be at the full cost of the landholder.

15.16 ROADSIDE TIMBER COLLECTION

15.16.1 Council does not issue permits for the collection of fallen timber from roadsides and reserves.

15.16.2 Authorisation for the removal of dangerous fallen timber will be subject to delegated authority at the discretion of the Director – Works & Engineering.

15.16.3 The Director – Works & Engineering, at the appropriate time may call tenders for the sale of timber collected from tree trimming operations (estimated 50 tonne lots).

15.17 ROAD CLOSURE

Council acknowledges that some road reserves upon which no carriage-way is constructed may not serve a road need in the district and may be considered to be closed as road reserves and the land be disposed of or be dedicated for any one or more of the following purposes:

15.17.1 To the preservation of trees and other plant life.

15.17.2 To the use, by properly licensed persons, of the land for recreational purposes such as horse riding, walking and cycling.

15.17.3 No such piece of land shall be disposed of until Council is satisfied that the land is either not required or is unsuitable for the above purposes, the following conditions to apply:

15.17.3.1 Seek comment from the Department of Recreation and Sport prior to proceeding with the following process.

15.17.3.2 The applicant(s) to obtain written advice from other adjoining landowners indicating that there are no objections to the proposed road closure.

15.17.3.3 The applicant(s) at their cost, to engage a licensed surveyor to prepare all plans and documentation as required under the Roads (Opening and Closing) Act.

15.17.3.4 The applicant(s) to pay all fees required under the Roads (Opening and Closing) Act.

15.17.3.5 The road when closed to be merged with the applicant's property.

15.17.3.6 The applicant(s) to pay Council for the land at a price determined by valuation.

15.19 ROADS - CONSTRUCTION AND ASSOCIATED WORKS ON SUBDIVISIONAL ROADS

The following information should be regarded as a general guideline to Council's requirements, with the knowledge that every application will be treated individually and subject to any or all of these requirements being amended.

All work shall generally be constructed in accordance with Council's Standard Specification for Road Construction and Associated Works on Subdivisional Roads; and plans shall be prepared by the developer's prescribed Engineer for Council approval.

15.19.1 ROAD STANDARDS

Urban Cul-de-sac or no Through Road minimum pavement width to be (7) seven metres of hotmix.

Urban Through Roads to have a minimum pavement width of (8) eight metres.

Rural Living where roads that adjoin a similar standard road of a lower standard road to be a two coat seal of minimum pavement width of (7) metre seal with 2 x 1.8 metre unsealed shoulders.

Rural Roads which service properties only to be a minimum all weather pavement width of (5) five metres.

15.19.2 EARTHWORKS STANDARD

Batters are to be no steeper than:

- 5 horizontal to 1 vertical for urban roadworks
- 3 horizontal to 1 vertical for rural living roadworks
- 2 horizontal to 1 vertical for rural roadworks.

15.19.3 DRIVEWAY CROSSOVER STANDARDS

Driveway crossovers shall be surfaced as a minimum requirement with approved rubble (minimum depth of 100mm) to the width indicated from the carriageway to the property boundary subject to the following conditions:

15.19.3.1 where kerbing exists, inverts shall have a minimum width of (4.0) metres for a single and a maximum width of (6.0) metres for a double;

15.19.3.2 where a culvert is required shall have a minimum length of (4.0) metres and a maximum width of (6.0) metres with headwalls to be constructed of 100mm thick concrete of stone with mortar;

15.19.3.3 where no culvert is required shall be minimum of (4.0) metres and maximum of (6.0) metres.

15.19.3.4 crossover gradient to be not greater than 6 horizontal to 1 vertical.

***NOTE:** Council policy numbers 15.19.3.1 to 15.19.3.4 inclusive can be considered for variation to the standard policy by the Director – Works & Engineering upon receiving a written request.

15.19.4 PAVEMENTS

15.19.4.1 The general standard pavement shall consist of a 175mm thickness of quarry rubble as sub-base, a 125mm thickness of crushed rock as base and a prime and 14/7mm two coat bituminous seal for spray seal pavements and a 175mm thickness of quarry rubble as sub-base, a 100mm thickness of crushed rock as base and a 25mm thickness of hotmix for asphalt concrete pavements.

15.19.4.2 The pavement's thickness may be reduced where a developer arranges for soil tests to be carried out and an appropriate pavement design is prepared. The pavement design shall be based on the results of soil tests carried out at intervals not exceeding 150 metres along the centreline of each road. During construction, supervising engineer and/or Director – Works & Engineering may direct that an increased pavement depth be constructed along any section of road where the sub-grade is inferior.

15.19.5 STORMWATER DRAINAGE STANDARD

The stormwater drainage system shall be designed in accordance with the 1987 edition of "Australian Rainfall and Runoff".

15.19.5.1 Side entry pit locations shall be determined by limiting the gutter flow width to a maximum of 2.5 metres, gutter flow lengths shall not exceed 200 metres in length and a using a 1 in 5 year recurrence interval critical storm event.

15.19.5.2 Watercourse crossings shall be designed to pass the 1 in 20 year recurrence interval critical storm event without being overtopped.

15.19.5.3 In all cases the effects of the 1 in 100 year average recurrence interval critical flood shall be used in the design to ensure that the residential, commercial and industrial areas do not become inundated during such an event.

15.19.5.4 If easements are required, these are to be obtained in the name of the Council at the full cost of the developer. Adequate attention shall be given to downstream drainage, and if upgrading work is required outside the subject land, the developer shall enter into negotiations with the Council. Council may consider to contribute to the cost of this work providing the upgrading also benefits other areas than the subject land. Alternately Council may require that the outflow from the subject land in its fully developed state shall not exceed the outflow from the land in its pre-developed state both in quantity and intensity.

15.19.5.5 Gross Pollutant Traps (GPT), trash racks and other litter separators may be required to be installed at the Developers cost at the discretion of the Director – Works & Engineering.

15.19.6 TREE PLANTING

In urban land divisions where Council requires tree planting to be carried out, the developer may enter into an agreement with the Council whereby the developer or Council will plant and maintain the required trees

(generally two per allotment frontage) for a standard fee per tree including a 12 month maintenance fee.

15.19.7 RESERVE DEVELOPMENT

15.19.7.1 Establishment of buffers between industrial and residential areas must be provided.

15.19.7.2 The developer must provide a detailed landscape plan including planting layout for reserve land included in the subdivision, for approval by Council. The developer must implement the approved landscape plan and maintain the reserve for a period of 12 months following a "Practical Completion" certificate being issued for the subdivision.

15.19.8.1 The Developer shall be responsible for submitting plans of the proposed CWMS for approval prior to commencing works.

15.19.8.2 All allotments are to be connected to a Community Waste Water Management System if available. The Developer is required to pay a 'Community Waste Water Management System (CWMS – Developer Contribution' (GST exempt) for every additional unit/allotment (based on the applicable charge at the time of lodgement of the application) and all associated costs to Council for any upgrade required to existing infrastructure to cater for new development. This is additional to the Community Waste Water Management System connection fee for each allotment.

15.19.9 OTHER SERVICES

The developer shall consult with SA Water, Telstra, Optus, the Gas Company and the ETSA Corporation, to make the necessary arrangements for services supplied by those authorities.

15.19.10 SUPERVISION OF PRIVATE SUBDIVISION CONSTRUCTION

The Developer shall engage a Consulting Engineer to supervise all construction and ensure that performance standards in accordance with the specification have been met prior to the commencement of the next stage of work. Council's Director – Works & Engineering shall be notified of the completion of various stages of work. (These stages are to be determined at the point of approving the detailed construction plans and specifications.)

15.19.11 PRAM RAMPS

15.19.11.1 Pedestrian access will be provided in accordance with Australian Standard AS1428.1-1993, AS1428.2, AS1428.3, AS1428.4. Standard specifications may be amended subject to approval by Council.

Uncontrolled once removed from webpage or Council's Record Management System. Before using printed copy please verify that it is the current version. © The Barossa Council 2020

15.19.11.2 Tactile ground surface indicators are to be supplied and installed in all pram ramps as per AS 1428.4 by the Developer. Standard specifications may be amended subject to approval from Council.

15.19.12 FENCING

The Developer will be required to provide and install perimeter fencing to boundaries of the subject land (include reserve land) in accordance with Council's requirements. Fencing material will be determined in consideration of adjoining land use (ie urban/residential, industrial or rural).

15.19.13 FOOTPATH CONSTRUCTION

All land division applications creating residential streets shall be subject to the following criteria:

Residential through streets Collector, Arterial Road

15.19.13.1 Construction of a paved footpath on both sides of the road - 1.5 metres minimum width.

***NOTE**: For footpaths deemed to be in a high pedestrian usage area, Council may require the paved footpath to be full width.

15.19.13.2 Concrete pavers 80mm thick laid on 20mm of sand and 100mm of compacted quarry rubble.

15.19.14 ROAD VERGE

At the discretion of the Director – Works & Engineering the developer may be required to contribute to the cost of 100mm thickness of rubble to be placed between the paved footpath/kerb and the property boundary when required.

15.19.15 MISCELLANEOUS REQUIREMENTS

15.19.15.1 Street signs, warning signs, posts, to be provided and installed to Council's specifications. Clearance of roadside vegetation requires authority, in writing, from Council.

15.19.15.2 "As" constructed drawings are to be supplied to Council in hardcopy format and electronically in .dwg or .dxf format.

15.20 ROADS - FOOTPATH CONSTRUCTION

The Director – Works & Engineering will establish a priority footpath development program each financial year.

	Approval date: 20/07/2021	Review date: 01/08/2022	Approved by: CEO Council Minute Ref: 2018-22/510	CM Ref: 17/55374

Uncontrolled once removed from webpage or Council's Record Management System. Before using printed copy please verify that it is the current version. © The Barossa Council 2020

Property owners requesting the area of land between the property boundary to road edge which is not listed for priority footpath development, Council will provide the quantity of fine crushed rock.

All other work to be arranged by and at the cost of the adjacent property owner.

15.20.1 CONSTRUCTION, RESIDENTIAL STREETS
All land division applications creating residential streets shall be subject to the following criteria:

Collector, Arterial Roads

15.20.1.1 Construction of a formal footpath on both sides of the road reserve 1.5 metres minimum width.

15.20.1.2 Concrete pavers 80mm thick laid on 20mm of sand and 100mm of compacted quarry rubble.

Residential through streets and cul-de-sacs

15.20.1.3 Construction of a formal footpath on one side of the road reserve 1.5 metres minimum width.

15.20.1.4 Concrete pavers 80mm thick laid on 20mm of sand and 100mm of compacted quarry rubble.

15.20.2 PRIORITIES

Council will determine the order in which footpaths will be laid and will generally take into consideration frequency of public use, business area requirements, special pedestrian needs and funding available.

15.20.3 PROPERTY OWNER CHARGE

The maximum moiety permitted under the Local Government Act will be charged to those properties fronting the footpath.

15.20.4 STANDARD CONSTRUCTION

The complete area between the boundary line and kerbing will be surfaced with a 100mm thick layer of fine crushed rock. Paving bricks or a bitumen seal (consisting of emulsion and fine screenings) may be laid at a nominal width of 1.2m except for commercial areas where the paving brick or bitumen seal may be extended to cover the entire area. Entranceways will be paved or sealed from the boundary line to the kerb line.

15.20.5 VARIATION TO STANDARD

Variations to standard construction specifications will be considered by the Director – Works & Engineering, and approval or otherwise will be determined on the merits of each application. As a general rule Council would agree to contribute an amount equal to the construction cost for a standard specification at the time of application less the maximum moiety charge applicable at that time for new construction work (reconstruction

Uncontrolled once removed from webpage or Council's Record Management System. Before using printed copy please verify that it is the current version. © The Barossa Council 2020

projects exempt).

15.21 ROADS - FORMING AND CONSTRUCTION OF UNMADE

15.21.1 Council will not form, construct or maintain carriageways on unmade roads unless such work is included in Council's Works Programme for the current financial year.

15.21.2 If a carriageway is formed or constructed to Council's specifications by others, the Council will take over the responsibility for maintaining the road as a normal Council road.

15.21.3 Council will not issue approval for any planning application that is likely to generate traffic if the land lies along an unmade road. The landowner or developer must agree to construct the road to the specified standard prior to gaining development approval. The developer or landowner may request Council to enter into a financial arrangement to conform with this requirement, however, each case will be considered by Council on its merits. Council's main consideration in this matter is whether further planning applications along the road in question are likely to be received within the next few years. If further applications are likely, Council will most likely accept a financial agreement whereby each applicant agrees to pay their share of the cost of constructing the road to the required standard. If no further applications are likely, Council will most likely not accept a contribution to the road costs, but rather, require the work to be completed at the sole cost of the developer or landowner.

15.21.4 **Minimum Standard of Road Construction**
Applicable to all cases except roads servicing urban sized allotments within township areas.

15.21.4.1 Minimum Pavement Width

(5.0) five metres for roads servicing properties in the rural area.

Note: These widths may be reduced by Council if the removal of significant vegetation is required, or increased if considered necessary for safety.

15.21.4.2 Minimum Pavement Depth

150mm compacted depth.

15.21.4.3 Road is to be properly shaped to shed water and levelled for safe vehicular travel.

15.21.4.4 Maximum longitudinal gradient of any section of road to be no greater than 1 (horizontal) in 4 (vertical).

15.21.4.5 Stormwater drainage to be adequately catered for with appropriate side drains and culverts.

15.21.4.6 For roads servicing urban sized allotments within township areas, the required standard of road shall be in accordance with the standards specified in Council's policy for subdivisional roads.

15.21.4.7 **Note:** For the purpose of this policy, any existing carriageway that does not meet these standards is considered to be an unmade road.

15.22 ROADS AND STREETS - SLASHING AND CLEARING ROAD OF VERGES

15.22.1 WORK OBJECTIVES

15.22.1.1 Paved road shoulders, free of regrowth for a distance generally be up to 1.8m (depending on the shoulder width) from the edge of the road seal, are preferred along bitumen roads to allow for safe passing and driver error. On unsealed roads the clearances and distances generally can be reduced due to the nature of these roads, as speeds and traffic volumes are generally lower.

15.22.1.2 Consideration will be given with regard to clearance relative to Grader operations.

15.22.1.3 Sufficient trimming of roadside vegetation should be undertaken to avoid accidents and damage resulting to vehicles.

15.22.1.4 Reduction of fire risk and fire hazards.

15.22.1.5 Controlled removal of pest plants.

15.22.1.6 Elimination of invasive non-indigenous vegetation, including pinus radiata in native vegetation zones.

15.22.1.7 To facilitate maintenance, road shoulders should be free of excessive growth in order to allow adequate drainage of water from the road pavement, and for the provision and the maintenance of roadside drains.

15.22.2 SEALED ROADWAYS

15.22.2.1 Road shoulders should be generally slashed, mown or sprayed for a distance of 1.8 metres from the edge of the road seal, and in such a manner that guide posts are clearly visible.

15.22.2.2 Selected areas (for example, bends and intersections) may be cleared at the discretion of the Director – Works & Engineering when appropriate, with such clearing being performed having regard to safety of road users, sight distance requirements and the nature of the vegetation.

15.22.2.3 Vegetation encroaching on to roadways which causes a hazard to road users, shall be removed at the discretion of the Director – Works & Engineering with regard to emergency situations.

15.22.3 UNSEALED ROADWAYS

Unsealed roads shall be graded and maintained to the original constructed width, and other clearing shall be performed in accordance with policies for sealed carriageways at the discretion of the Director – Works & Engineering.

15.22.4 ROADSIDES GENERALLY

15.22.4.1 Attention shall be given to areas of pest plant infestation and fire hazard situations to conform with Council's control programme where practicable.

15.22.4.2 Attention should be given to areas of invasive non-indigenous vegetation, and proposals to remove this type of vegetation shall be made by Council.

15.22.4.3 Areas of high fuel loading shall be inspected by the Fire Prevention Officer and a programme for the reduction of this fuel loading shall be implemented. For environmentally sensitive areas the proposed method of reduction is to be presented to Council.

15.22.5 INDIGENOUS ROADSIDE VEGETATION

Works to be undertaken will be directed where possible towards:

15.22.5.1 Preservation and maintenance of vegetation indigenous to the local area.

15.22.5.2 Encouragement of the natural re-establishment of such vegetation.

15.22.5.3 Planting of indigenous vegetation and, where appropriate, planting of vegetation foreign to the local area.

15.22.5.4 Removal of Pinus radiata seedlings and semi-mature pines to be undertaken in consultation with Primary Industries.

Uncontrolled once removed from webpage or Council's Record Management System. Before using printed copy please verify that it is the current version. © The Barossa Council 2020

15.22.6 SIGNIFICANT ROADSIDE VEGETATION

This policy has been produced to establish acceptable procedures and guidelines to allow the clearance of road shoulders and verges (where required) to be undertaken to a designated standard to ensure safe passage of road users. It is essential to have a consistent approach to clearance distances and methodology across the district with set criteria.

15.22.6.1 Significant roadside vegetation should be preserved where possible and where removal is contemplated this should be reported to Council.

15.22.7 ROADS, STREETS AND PUBLIC PLACES - TREE PRUNING/TREE REMOVAL - INTERFERENCE WITH OVERHEAD ELECTRICITY

Where a tree growing on Council property is interfering with overhead powerlines, and pruning or removal is required, then application is to be made to the Director – Works & Engineering for approval (refer to Tree Risk Management Document Policy).

15.25 SIGNS - STOCK CONTROL (PORTABLE) - USE ON DISTRICT ROADS

Stockowners moving stock on roads must comply with the following:

15.25.1 PERIOD OF USE

Use of signs during movement of stock on roads must comply with Australian Road Rules and Road Traffic Act 1961. The signs are not to be left on the road on a permanent basis. These signs are not permitted for use at night as it is undesirable to have stock movements on the road during darkness.

15.25.2 SUPPLY AND MANUFACTURE

Signs and stands are to be supplied by the stockowner who will erect and remove signs at the appropriate times. Signs must be manufactured in accordance with the AS1742.2 - Uniform Traffic Control Devices.

15.25.3 INSTALLATION

Generally, these signs should be mounted on the formed shoulder of a road, adjacent to and temporarily fixed by means of a strap to a sighter post or fixed object. They should generally be visible to the approaching motorists for a minimum distance of 120 metres in advance of the crossing area. If stock are being moved along a road, the signs should never be more than 3km from the stock. This requires the signs to be moved along the road shoulder at regular intervals to maintain their effectiveness.

15.25.4 LEGAL PROTECTION

These signs are used to warn a motorist of a potential hazard ahead to enable him/her to take the appropriate action in relation to that hazard. They offer no legal protection to the stockowner and the stockowner may be legally responsible for any damage incurred by their use.

Uncontrolled once removed from webpage or Council's Record Management System. Before using printed copy please verify that it is the current version. © The Barossa Council 2020

Stockowner must take all precautions to ensure that reasonable care is taken in moving stock within a road reserve.

15.25.5 ADVICE ON USE

15.25.5.1 Ensure that motorists have a clear view of the signs.

15.25.5.2 Do not erect signs around bends or below crests.

15.25.5.3 Ensure that signs are firmly fixed to prevent them being dislodged by wind gusts from passing vehicles. However, any appearance of "permanence" should be avoided; and obviously temporary sign will give a better indication that some unusual activity is actually in progress.

15.25.5.4 Use only signs which have been manufactured to Australian Standard specifications.

15.25.5.5 Signs are more effective when regularly maintained and cleaned.

15.25.5.6 Use signs only when stock movements are actually taking place. Frequent encounters with signs when there is no activity will lead road users to expect that there will be none and to take no special care.

15.25.6 AMBER FLASHING LIGHT

The Minister of Transport has given blanket approval for the fitting and use of a rotating amber flashing light on vehicles actually involved in stock droving, providing the light is a temporary fixture which is fitted only when the vehicle is being used for moving stock along the road.

15.26 ROAD SIGNAGE POLICY

Road signs indicate street names and geographical names. Road signs connect the tourism business and the visitor; give advance notice of attractions and services, reinforce locations, reassure visitors that they are travelling in the right direction and direct visitors to information services.

Consistent signage nationally enhances the usefulness and understanding of road signs and benefits business and visitors alike.

In our region, main arterial road signage is regulated and administered by the Department for Transport Energy and Infrastructure (DTEI). Under the authority of the Minster for Transport, The Barossa Council ("The Council") supervises road signage on council roads within its area of operation. With these two authorities regulating road signage in our locality, consistency is important.

South Australian Tourism Commission and the Road Transport division of the DTEI have jointly produced Road Sign Guidelines "the Guidelines") to visitor and services road signs. The Guidelines may be accessed at www.dtei.sa.gov.au or at the Council.

The Council adopts the Guidelines as a general guide to visitor and service signage in the Barossa. Where necessary to make sense of the Guidelines, references to DTEI shall be read as references to the Council.

This Policy sets out the general principles of the Guidelines and the process to be followed to apply for relevant signage in relation to a particular service or destination.

15.26.1 Overview of Road Sign Guidelines

15.26.1.1 The primary *function* of signs is to inform road users as to location and direction; the primary considerations in sign *design* are road use safety and visual amenity;

15.26.1.2 Street name signs must be clearly visible and are the primary means of directing road users;

15.26.1.3 For directional signs on the arterial network generally signing from the nearest arterial road shall suffice;

15.26.1.4 Signing to a tourist attraction or service will usually be provided only on the most direct access route to the business;

15.26.1.5 Where rural destinations are accessed from more than one main arterial road, consideration will be given to signage from more than one arterial.

15.26.1.6 Signage must not interfere with the safety of road users;

15.26.1.7 The numbers of signs must be limited; where possible signs should be rationalised including aggregation of signs and, where appropriate, the creation of an information bay;

15.26.1.8 Where appropriate, references to individual attractions and destinations shall be replaced with a generic descriptor using internationally recognised symbols;

15.26.1.9 Only the Council may install, maintain, replace or alter signs on roads under Council control.

15.26.2 Criteria for signage approval

15.26.2.1 The Council will, where appropriate, adhere to the criteria set out in the Guidelines;

15.26.2.2 In adopting the Guidelines, and in considering applications for signage, the Council shall bear in mind the more limited maps available to road users in regional towns and rural areas and the fact that some facilities, eg educational institutions, may not be marked on most available maps and may need to be signed.

Uncontrolled once removed from webpage or Council's Record Management System. Before using printed copy please verify that it is the current version. © The Barossa Council 2020

15.26.2.3 In section 3 of the Guidelines signage is categorised into 8 major types: Direction Signs, Tourist Attraction Signs, Gateway Signs, Township/Council Area Welcome Signs, Road User Services Signs, Community Facility Signs, Commercial Facility Signs and Advertising Signs.

15.26.2.4 Commercial Facility signage is not specifically dealt with by the Guidelines and may be dealt with as a special case application.

15.26.3 Special Case

15.26.3.1 Where Council is satisfied that a special case exists for permitting directional signs not otherwise provided for or permitted by the Guidelines, it may authorise such signage but will only do so where it is necessary for user or visitor access and will not authorise signage when a map and road name signage is deemed satisfactory;

15.26.3.2 Special case applications are to be considered in accordance with paragraph 5 below.

15.26.4 Commercial Signage

15.26.4.1 Commercial signage is directional signage indicating a commercial facility which can not be considered tourist or servicing oriented in accordance with the Guidelines;

15.26.4.2 In general, commercial signage which is essentially advertising signage does not qualify for road signage approval.

15.26.4.3 Where there are special circumstances justifying a special case for directional commercial signage, application may be made in accordance with paragraph 5 below.

15.26.4.4 Commercial signage which is not directional but is essentially advertising is to be dealt with as a development under the Planning Act.

15.26.5 The Approval Process

15.26.5.1 The application and approval process adopted by the Council will follow the process set out in Section 4 of the Guidelines;

15.26.5.2 From time to time Council will publish a schedule to this policy which sets out the indicative fees associated with the application and approval.

15.26.5.3 Applications shall in the first place be assessed by a nominee of the Council's Works and Engineering Department;

Uncontrolled once removed from webpage or Council's Record Management System. Before using printed copy please verify that it is the current version. © The Barossa Council 2020

15.26.5.4 Where a special case for signage outside the Guidelines is pleaded, the special case shall be by set out in a letter attached to the application form and shall be assessed.

15.26.5.5 Where a special case is pleaded Council will obtain comment from the BLD & BWTA and a report will be prepared for Council to consider the request. The Council shall take into account a range of relevant matters including whether the location is rural or within a township, general road conditions, availability of space for signage without impeding the vision or path or road users, the need for road users to find the destination and the facility for doing so without signage, the limited information generally available maps of the regions, the significance of the destination to the region and the general benefit to the region of such signage. Comments from BLD and BWTA will be included in the report to Council.

15.26.5.6 In assessing applications, the Council's overall aim is to make relevant destinations in the region accessible to visitors and residents subject to the overriding concern for the safety of road users and the general amenity of the region.

15.26.6 Street signage

15.26.6.1 Street signage is the primary means of directing road users;

15.26.6.2 The Council will ensure that all streets and roads under its authority are clearly identified with street name signs. The standard street signs are 200mm wide with 150 mm lettering.

15.26.7 General

15.26.7.1 To the extent that there is any inconsistency between the express terms of this Policy and the Guidelines, the express terms of this policy shall prevail

15.27 STREETLIGHTS

15.27.1 STREETLIGHTS - INSTALLATION OF

Council will consider any written request for one or more streetlights to be erected at specific locations within any township.

If Council is in agreement with the request, ETSA Corporation will be requested to install a streetlight in accordance with its recommendations as to type and spacing of lights, subject to the cost of the lights being within budget.

Council will not provide floodlights to private buildings/premises.

15.27.2 STREETLIGHTS - ACTIVATION IN NEW LAND DIVISIONS

Council will activate all streetlights in a subdivision once 50% of the land division has been developed.

15.28 TREE PLANTING AND REMOVAL

15.28.1 COUNCIL'S POLICY

In general, Council's policy is to retain all trees which are growing on road reserves and other reserves.

15.28.1.1 A tree, for the purpose of this Policy, shall be a "tree" within the definition contained in Section 880a of the Local Government Act, whether the "tree" is living or dead (ie a tree of over 4.5m in height).

15.28.1.2 Trimming of limbs of trees is not regarded by the Council to come within the meaning of Section 880a of the Local Government Act.

15.28.1.3 Where a tree is reported to be in a dangerous condition, the Council may decide that the tree be removed following an assessment of the trees/tree by the Director – Works & Engineering. This inspection may include relevant Works Advisory Committee Elected Members from the area, or the Chairperson from the Vegetation Advisory Committee.

15.28.1.4 In cases where a request for removal of a tree/trees is made by a resident for purposes of access, environmental or other than safety reasons and Council agrees with the request, an estimate of the cost of removal, as determined by the Director – Works & Engineering shall be lodged by the applicant with the Council prior to the removal of the tree (which shall, in appropriate cases, include the stump removal).

15.28.1.5 Permission will not be given for ratepayers to remove trees on Council property.

15.28.1.6 Council may agree to removal of a tree/trees from road reserves on receipt of a written request from an adjoining landholder, where it can be shown to the satisfaction of Council that the said tree/trees:

15.28.1.6.1 Constitute a nuisance to the adjoining landholder.

15.28.1.6.2 Impair the amenity of the area.

15.28.1.6.3 Exclude or appear likely to exclude the growth of other more desirable flora over an area.

15.28.1.6.4 Is/are, by reason of its health, age, poor shape, aesthetic or historic value to the community.

15.28.1.6.5 Has been established as a result of regeneration from nearby pine plantations.

15.28.1.7 Where roads are widened or re-constructed (or will be in the foreseeable future) and it is not possible to avoid the trees.

15.28.1.8 Where the tree/trees are on a surveyed fenceline.

15.28.1.9 Where the tree/trees affect in any way public utilities such as powerlines, water mains, Telstra cables or overhead wires.

15.28.1.10 Where the tree/trees are obstructing the view of traffic.

15.28.1.11 Where considered that a tree/trees shall be removed due to some special circumstance not mentioned above.

15.28.1.12 Where Council agrees to remove a tree/trees for any of the above mentioned reasons, such agreement may be given subject to the adjoining landowners agreeing to pay all or such part of the cost as Council may determine.

15.28.1.13 Where road widening or other works are undertaken and removal of trees and/or other roadside vegetation is necessary as part of the work, the Council shall undertake rehabilitative works where practicable.

15.28.2 OTHER ASSOCIATED COSTS

15.28.2.1 Council reserves the right to charge for the cost of tree removal that is not within the general terms of the policy.
Examples:

15.28.2.1.1 A request for tree removal when making an application for a driveway.

15.28.2.1.2 Removing a tree that has been incorrectly planted beneath electrical wires by the resident and without Council permission.

15.28.2.1.3 Removing a tree that has been incorrectly located without Council permission which may block vision, eg near a street corner.

15.28.2.1.4 Any other request as a result of a resident's action that Council may consider inappropriate to the general terms of the policy.

15.28.3 TREE PLANTING AND REPLACEMENT

Plantings on Council land is subject to Council approval in accordance with the following conditions:

15.28.3.1 Non-Township Roadsides and Non Recreational Reserves
Endemic plants should be used on non-town roadsides and non-residential reserves where:

15.28.3.1.1 The roadside of adjoining land already has native vegetation.

15.28.3.1.2 The roadside is cleared but links other areas of native vegetation.

15.28.3.1.3 The roadside has significance in terms of regional corridor developments.

15.28.3.1.4 Roadside and adjoining areas are cleared of native vegetation and there is no "district character" attributable to non-native plantings.

15.28.3.2 Non-Local Plants
Non local plants may be considered where:

15.28.3.2.1 None of the above apply (paragraphs 15.28.3.1.1 to 15.28.3.1.4).

15.28.3.2.2 The area is part of the district that has developed an historical "district character" through non-local plantings and where such plantings would maintain the character provided that no plantings of invasive non-local plants shall occur.

15.28.3.2.3 A limited and controlled representative planting is proposed, eg.

Township Streetscape

A distinct treescape shall be developed for the towns and townships in The Barossa Council area.

The number of species of trees or shrubs which will be planted along any particular street or road shall be no more than two.

15.28.3.2.4 Plantings currently exist and these plantings contain more than two species, the planting will be left untouched until such time as the need for a major rehabilitation arrives.

15.28.3.2.5 A street turns so sharply that from the point of view of vision it has become a new section, a change in the nature of the planting may occur.

15.28.3.2.6 Major changes in soil or natural water availability occur, a change in the species used may occur.

15.28.3.3 Trees and Shrubs
Trees and shrubs shall be chosen with the following criteria in mind:

15.28.3.3.1 Adherence to ETSA requirements.

15.28.3.3.2 Likelihood to cause problems with various services - waterCWMS, telephone, gas, etc.

15.28.3.3.3 Obstruction to view of traffic along road.

15.28.3.3.4 Soil type.

15.28.3.3.5 Amount of natural water supply and natural drainage.

15.28.3.3.6 Maintenance of trees themselves and of road drainage.

15.28.3.4 Council shall develop, or require to be developed, a list of street and roadside plantings in conjunction with the overall plan for all new developments - residential or industrial.

15.28.3.5 In these new developments, consideration shall be given to the preservation of endemic vegetation.

15.28.3.6 Where endemic species are unsuitable, consideration shall be given to opportunity to use and preserve other suitable Native Australian vegetation or exotics.

15.28.3.7 Main Street Projects shall be exempt from this policy. Main Street Committees shall develop streetscape themes with the

appropriate planting being considered by the relevant "Main Street" committee with one representative from the Vegetation Advisory Committee.

15.28.4 TREE ROOT ENCROACHMENT

15.28.4.1 In the event a request regarding tree root encroachment from Council property the following action is to be invoked:

15.28.4.1.1 An inspection to be carried out to determine the appropriate action or whether the tree is to be removed or tree root encroachment treatment is to be undertaken.

15.28.4.1.2 The applicant shall expose, on their property, the roots alleged to be causing the problem.

15.28.4.1.3 A comprehensive report shall be submitted to Council by the applicant, with photographs including horticulture advice as to how the problem may be rectified.

15.28.4.2 If a tree is to be removed as a result, for reasons of causing structural damage, an Engineer's Report must be provided by the applicant with the relevant details. The applicant, if claiming damages, must provide quotations to quantify their claim for the cost of repairs. The authorised officer of Council shall then confirm that the repairs as quoted are in accordance with the damage claimed.

15.28.4.3 If a tree's roots entered third party property and damage is only minor (eg to gardens, paths, or fences, etc.) and the decision is to implement trenching to prevent further root encroachment, then the trench must be lined with a suitable suppression barricade and recorded on the property file.

15.28.4.4 Advise applicant in writing of intended action.

15.28.4.5 If it is decided to remove the tree a suitable replacement is to be replanted as soon as possible.

15.28.4.6 All costs for removal, disposal, trenching and replacement of trees in accordance with the terms of this policy will be met by Council, with due consideration of Council's funding capacity.

15.28.4.7 The Council reserves the right to make the final decision in all cases of tree removal and in the selection of suitable replacement species.

Uncontrolled once removed from webpage or Council's Record Management System. Before using printed copy please verify that it is the current version. © The Barossa Council 2020

15.28.5 TREES - PLANTING OF BY LANDOWNERS ON NATURE STRIP

Trees or shrubs may be planted in nature strips by adjoining landowners provided:

15.28.5.1 The species and position is first approved by the Director – Works & Engineering in accordance with Policy 15.28.3.

15.28.5.2 The cost is met by the landowner (unless planted under a tree planting programme approved by Council).

15.28.5.3 All future care and maintenance of the trees is provided by landowner.

15.28.6 TREES - SUPPLY OF BY COUNCIL FOR STREET PLANTING

15.28.6.1 Residents may be supplied with trees in April/May each year for the purpose of planting along roadsides for which a tree planting programme has been approved and funded by Council.

15.28.6.2 Streets and roads as required and determined by Council each year will scheduled for plantings within budget allocation.

15.28.7 TREE TRIMMING - ORNAMENTAL

The pruning of street trees shall be carried out by experienced personnel or contractors.

15.28.8 TREES - FALLEN

If a tree falls from Council property to private property, the whole tree becomes the responsibility of the landowner involved.

15.28.9 PLANTINGS

All plantings on Council Road Reserves, Reserves and Land are subject to Council approval and in accordance with Policy.

15.28.10 OTHER LEGISLATION

All plantings, tree trimming and tree removal is subject to the Local Government Act, Native Vegetation Act, ETSA Act and any other relevant Acts.

15.29 TREES - WHITE ANT INFESTATIONS ON ROAD RESERVES OR COUNCIL RESERVES

15.29.1 Where a tree is of particular ornamental value, or is one that has been planted by Council under a tree planting scheme, the arrangements and cost for eradicating the white ants will be undertaken by Council.

15.29.2 Where a tree is not as described above, the adjoining land owner is responsible for controlling the white ants if he/she so desires.

Uncontrolled once removed from webpage or Council's Record Management System. Before using printed copy please verify that it is the current version. © The Barossa Council 2020

15.30 TREES FALLEN ACROSS TRANSPORT SA ROADS - AFTER HOURS CALL OUTS

On receipt of advice that timber has fallen across a Transport SA road, the Council officer receiving the call is to obtain all relevant information and notify Transport SA on its 24 hour contact number.

If no response is received, the Council Officer to arrange for the timber to be removed by Council Staff in accordance with the usual procedure. All associated costs will be invoiced to Transport SA.

15.31 TREES OVERHANGING FROM PRIVATE PROPERTY

Owners of trees overhanging from within their property and causing a nuisance to pedestrians or vehicles will be requested to trim their trees back to the common boundary.

If the owner fails to act on this advice, Council may issue an order in accordance with the Local Government Act 1999 Section 254.

15.33 COUNCIL LANDSCAPING OF ROAD VERGE POLICY GUIDELINES FOR ESTABLISHED URBAN AREAS

See Policy at 11/36303

POLICY MANUAL SECTION 16	**HEALTH POLICIES**

16.3 WINERY WASTEWATER COLLECTION, TREATMENT, STORAGE AND DISPOSAL/REUSE SYSTEMS

16.3.1 OBJECTIVE

To ensure that operating wineries within The Barossa Council make proper provision for the collection, treatment, storage and disposal/reuse of wastewaters.

The following definition applies for the purpose of this policy:

"*approved*" means authorisation given by the relevant approving authority including The Barossa Council, Environmental Protection Authority and/or South Australian Health Commission.

STATEMENTS

The Barossa Council requires that operating wineries observe the following requirements:

16.3.2 Wastewater Collection

All wastewater generated by a winery's operation shall be collected via a system of impervious graded surfaces and drains for conveyance to an *approved* wastewater collection, treatment, storage and disposal/reuse system.

Operating wineries are encouraged to make provision for the removal of contaminants (i.e. organic matter and chemicals) from the wastewater stream at the point of contamination by employing efficient filtration and chemical neutralisation processes.

Uncontrolled once removed from webpage or Council's Record Management System. Before using printed copy please verify that it is the current version. © The Barossa Council 2020

Non-polluted stormwater run-off from winery buildings and associated surfaces (i.e, roofs, sealed plinths and paving areas) should be separated from the wastewater stream unless incorporated as part of the *approved* wastewater collection, treatment, storage and disposal/reuse system for the winery.

Wastewater collected shall be held within an *approved* collection system pending treatment. The capacity of the collection system should be designed to receive the maximum volume of wastewater generated by the winery within a 72 hour period.

The wastewater collection system shall be designed in a manner to ensure that there is no potential for untreated wastewater to escape to the environment.

16.3.3 Wastewater Treatment

Wastewater collected shall be treated in an *approved* manner as soon as possible, and in every case, within 72 hours of generation to reduce potential for anaerobic activity and associated odour emanation.

The wastewater should be treated to ensure that its quality meets *approved* criteria acceptable for the intended method of disposal/reuse.

16.3.4 Treated Wastewater Storage

Treated wastewater shall be held within an *approved* storage vessel unless released for direct disposal/reuse.

The wastewater storage vessel shall be of 'turkey nest' construction and be designed in a manner to ensure there is no potential for the treated wastewater to escape to the environment.

The wastewater vessel shall constructed in a manner that will ensure there is no potential for the wastewater to be grossly contaminated by other sources following treatment by the *approved* means.

16.3.5 Treated Wastewater Disposal/Reuse

The disposal/reuse of treated wastewater shall only be undertaken by the *approved* means.

Operating wineries are encouraged to ensure that the treated wastewater is disposed/reused in a manner that supports sustainable land use practices.

Disposal of treated wastewater by total evaporation shall only be permitted after all alternatives for application to land have been determined as unsustainable.

16.3.6 Monitoring Plans

Operating wineries must implement an *approved* Monitoring Plan as a minimum requirement to monitor the efficiency and environmental impact of the wastewater collection, treatment, storage and disposal/reuse system.

The Monitoring Plan shall be certified by an *approved* independent auditor and be reviewed every 24 months.

16.3.7 Contingency Plan

Operating wineries must implement an *approved* Contingency Plan to ensure that sufficient resource is available to avoid detrimental environmental impact due to the malfunction of the wastewater collection, treatment, storage and disposal/reuse system.

Wineries shall review their Contingency Plans after each alteration made to the wastewater collection, treatment, storage and disposal/reuse system and when changes are made in operating staff or every 12 months, whichever is the lesser period.

16.3.8 Operation and Maintenance

Operating wineries must ensure that their premises and plant is operated and maintained in accordance with approvals issued by The Barossa Council and relevant authorities at all times.

16.3.9 References

The Barossa Council requires that the following references be used to determine the design and operation of a winery wastewater collection, treatment, storage and disposal/reuse system:

- Australian and New Zealand Environmental Conservation Council "Draft Effluent Management Guidelines for Wineries".
- National Health and Medical Research Council "Australian Water and Wastewater Guidelines".
- Department of Environment, Heritage and Aboriginal Affairs Water Quality, Environmental Protection Authority/Wine and Brandy Industry Association "Draft Environmental Management Code of Practice for Wineries and Distilleries".

16.4 DESIGNATED RURAL DOMESTIC WASTE COLLECTION ROUTE

16.4.1 PROPERTIES WITH OCCUPIED DWELLINGS

It is mandatory for all properties having an occupied dwelling with a boundary adjoining the Designated Rural Domestic Waste Collection Route to be included within Council's Domestic Waste Management Service and that the declared service rates be charged accordingly.

16.4.2 SERVICE EXEMPTIONS

Permit exemption from the Domestic Waste Management Service in the following instances:

- where a property having an occupied dwelling with a boundary adjoining the Designated Rural Domestic Waste Collection Route has its main access off a road which is not included as a Designated Rural Domestic Waste Collection Route;

- the owners/occupiers of dwellings on properties with boundaries adjoining the Designed Rural Domestic Waste Collection Route who demonstrate difficulty in positioning bins for service due to disability or infirmity.

Uncontrolled once removed from webpage or Council's Record Management System. Before using printed copy please verify that it is the current version. © The Barossa Council 2020

16.5 TOWNSHIP DOMESTIC KERBSIDE RECYCLING SERVICE

16.5.1 PROPERTIES WITH OCCUPIED DWELLINGS

It be mandatory for all properties which have an occupied dwelling within the prescribed townships of Angaston, Lyndoch (including Altona), Mt Pleasant, Nuriootpa, Tanunda and Williamstown to be included within the Township Kerbside Recycling Service and that the declared service rates be charged accordingly.

16.5.2 SERVICE EXEMPTIONS

Exemption from the Township Kerbside Recycling Service only be granted by Council where the owner/occupier of a dwelling demonstrates difficulty in positioning crates for service due to disability or infirmity.

POLICY MANUAL SECTION 17	**DEVELOPMENT (PLANNING)**

17.2.1 CARAVANS

17.2.1.1 Definitions

In this Policy a caravan means a campervan, van, vehicle, house on wheels, covered cart, carriage or trailer.

17.2.1.2 Objective

The objective of the Policy is to ensure that the use of caravans for accommodation or retail use does not result in overcrowding, risk to health, unsightliness, a decline in living standards, or unfair trade.

17.2.1.3 Policy Statement

No person shall within the area, with the exception of a public caravan park or Council approved place, use or occupy a caravan or any other vehicle as a place of habitation.

A caravan will be considered for approval by Council as a place of human habitation under the following circumstances:

(1) For emergency accommodation;

(2) Used on private premises and occupied for periods of not more than 14 days by persons visiting the owner of the private premises;

and providing also that the caravan is:

(3) Screened from public view by vegetation, landform, or other means to the satisfaction of Council;

(4) Provided with sanitary and bathing facilities which are adequate and comply with the Public and Environmental Health Act 1987, as amended.

(5) Provided with a water supply suitable for drinking, food preparation, showers and laundry;

Uncontrolled once removed from webpage or Council's Record Management System. Before using printed copy please verify that it is the current version. © The Barossa Council 2020

(6) Provided with refuse facilities adequate for the intended use of the caravan.

(7) Connected to electricity in accordance with ETSA regulations or an adequate alternative power supply.

No person shall within the area use a caravan for retail use except under the following circumstances:

(1) Special community functions, activities or festivals.

(2) A Council approved retail use not usually available in the area.

(3) Health, Dental or Educational Services

(4) Sale of products of the land on which the caravan is located.

(5) Any other purpose considered by Council to be inconsistent with the Objective of this policy.

17.2.3 GENERAL POLICIES

(1) Council, having serviced all allotments containing a dwelling, or all vacant land not having a practical relation with another serviced allotment, requires that any developer of land or owner, construct, at a developer's or owner's cost, all-weather access from the nearest constructed road to the allotment to be serviced, and also all services likely to be required by the user of the land.

(2) Any road and services constructed must be to Council specification and having regard to the intended use of the road or services.

(3) After construction of roads and installation of services, Council assumes ownership and maintenance of the roads or services, providing however, a road is on public land, or in the case of services, an easement is granted to Council.

(4) Private Roads will not be constructed or maintained by Council unless they are constructed to Council's specifications at the cost of the user, and are vested in Council, without cost, as public roads.

(5) Subject to the above, vacant allotments must be serviced with an all-weather road and services likely to be required by the user of the land prior to the Council granting approval for the construction of a dwelling or any other building.

17.2.5 LAND DEVELOPMENT ROADWORKS - GUARANTEES, BINDING ARRANGEMENTS AND DELEGATED AUTHORITY

When binding arrangements are requested from a land developer, Council requires that 80% of the bank guarantee be released upon practical completion of works and the remaining 20% of the guarantee be held for a twelve month maintenance period.

17.2.15 HERITAGE

Council will as a matter of policy:

- Waive the lodgement and development plan consent fees payable under the Development Act 1993 (as amended) for applications submitted for conservation work in relation to places identified as State and Local Heritage lists and "contributory" places listed under Council's authorised Development Plans for the area; and

- negotiate with Heritage South Australia to waive referral fees on Development Applications for State heritage places.

8.	Review

8.1 This Policy will be reviewed by Document Control Officer annually to ensure that when updated policy positions are adopted, the relevant section within this document is removed.

9.	Further Information

9.1 This document can be viewed electronically at Council's principal office at 43-51 Tanunda Road, Nuriootpa and all Council branches, during ordinary business hours. A copy of this Policy can be obtained at those venues upon payment of a fixed fee.

9.2 Complaints regarding this Policy or its application can be made to the Customer Service team on 8563 8444 or barossa@barossa.sa.gov.au at first instance, who will refer you to the most appropriate officer according to Council's *Complaints Handling Policy* (see clause 9.1 above for availability).

Uncontrolled once removed from webpage or Council's Record Management System. Before using printed copy please verify that it is the current version. © The Barossa Council 2020

LEGACY POLICY STATEMENTS REVIEW – October 2025

Clause Number	Topic	Recommendation
A	**Purpose**	Obsolete if the Legacy Policy Statements is revoked
B	**Index**	Obsolete if the Legacy Policy Statements is revoked
SECTION 1	**Council Meetings**	
1.1 - 1.2	Agenda – Close & Elected Member Queries	Internal processes only.
1.3	Agenda - Delivery	A legislative requirement (Section 83 - LG Act), also within Council's Code of Practice for Public Access to Meetings and Meeting Documents (Clause 3.1).
1.4	Agenda – Matters of Urgency	Undertaken pursuant to the Code of Practice for Meeting Procedures as endorsed by Council (Clause 15 - Additional Procedures).
1.5	Agenda – Set out	This has been updated and endorsed at Ordinary Council Meeting 28 November 2022 (Item 3.1.4 - Agenda Format for Ordinary Meetings of Council - 22/66375. This is also required to be reviewed every 4 years with the new Council.
1.6	Meeting Procedure: Acknowledgement of Country	This has been updated in the Code of Practice for Meeting Procedures (Page 7 - Acknowledgement of Country).
1.7	Use of cameras in Council Chambers	This has been updated in the Code of Practice for Meeting Procedures (Page 21 - Mobile Devices and Recording and Photography at meetings by third parties).
SECTION 2	**General Management**	
2.4	Citizenship Ceremonies	This has been revoked at Ordinary Council Meeting 20 August 2024 (Item 7.1.1 - Revocation of the Australian Citizenship Ceremonies Policy - 24/50194 Resolution Number 2022-26/487). Ceremonies are federally dictated by the Citizenship Ceremonies Code.
2.11	Council Offices – Hours Open	A legislative requirement (Section 45 - LG ACT - Principal Office).
2.16	Letters – Official Response	This has been replaced within the Media and Communications Policy and Customer Service Policy (both endorsed by Council).
2.22	Retirement of Elected Members - Gifts	Removed from the Elected Members Allowances and Benefits Policy.
2.24	Elected Members Request for Information from Staff	A legislative requirement (Section 62 - LG Act - Member Integrity - General Duties) In addition the CEO has delegated direct staff contacts as part of their formal Council Induction and is included in the Staff Governance Handbook.

LEGACY POLICY STATEMENTS REVIEW – October 2025

2.28	Wreathes	This has been revoked a long time ago and no longer required.
SECTION 6	**Finance**	
6.7	Insurance Cover	The Local Government Act 1999, Section 142—Duty to insure against liability; constitutes insurance for the purposes of this section.
6.10	Reserve Funds	Included in Budget and Treasury policies.
SECTION 11	**Community Services**	
11.1	Australia Day Awards	This is undertaken by the Australia Day Council with affiliate group in SA.
SECTION 15	**Works**	
15.1	Access – Private Property	Covered in By-Law number 4.
15.3	Council Plant – Use of for private works	Martin will draft a recommendation and report to go to Council to implement Clause 5.3.1(as it is still in use).
15.4	Electoral Advertisements – Display Of	Signage Policy plus legislative updates to the Local Government (Elections) Act in 2022 now make this redundant.
15.5	Entrances and Crossovers – location, construction and maintenance	Covered within the Standard Specification for Construction or Modification on Council property and not applicable as Council is not responsible for crossovers. Council is unable to partake in works for works for individual private property owners or on private property. Note: 15.5.1.3 – 15.5.1.6, available through the Section 221 Application process.
15.6	Construction of Entrance way – Special Circumstances	Covered in the Standards and Requirements for the Design, Construction and Development of Infrastructure Assets – Guidelines for undertaking Land Division as well as the Planning & Design Code
15.16	Roadside Timber Collection	Covered in Roadside Vegetation Management Plan, Roadside Vegetation Management Plan - Operating Procedures, And Guidelines for the Management of Roadside native Vegetation and Regrowth Vegetation.
15.17	Road Closure	Covered under Road Opening and Closing Act, Road Rental Process. Community Land Management Plans, Disposal of Asset policy plus Community Land Revocation process as outlined in the Local Government Act 1999.
15.19	Roads, Construction and Associated Works on Subdivisional Roads	Covered in the Standards and Requirements for the Design, Construction and Development of Infrastructure Assets – Guidelines for Undertaking Land Division. Note: 15.19.9 is covered under the Planning, Development and Infrastructure Act 2016.

LEGACY POLICY STATEMENTS REVIEW – October 2025

15.20	Roads – Footpath Construction	Covered in the Standards and Requirements for the Design, Construction and Development of Infrastructure Assets – Guidelines for Undertaking Land Division and occurs annually as part of the Annual Business Plan and Budget process and Priority Listing. Note: 15.20, parts of which are also available through the Section 221 Application process.
15.21	Roads – Forming and Construction of Unmade	Covered in the Standards and Requirements for the Design, Construction and Development of Infrastructure Assets – Guidelines for Undertaking Land Division. Note: 15.21.3 - is covered under the Planning, Development and Infrastructure Act 2016.
15.22	Roads and Streets – Slashing and Clearing Road and Verges	Covered in the Department of Infrastructure and Transport Standard and Guidelines, Environment Protection, Biodiversity Conservation Act 1999, Road Traffic Act 1961, Tree Management Policy and Roadside Vegetation Management Plan.
15.25	Signs – Stock Control (Portable) – Use on District Roads	Covered in the Standards and Requirements for the Design, Construction, Road Traffic Act 1961 and Development of Infrastructure Assets – Guidelines for Undertaking Land Division and Signage Policy.
15.26	Road Signage Policy	Covered in the Signage Policy.
15.27	Streetlights	Not a policy position and will be added to Corporate Plan 2026.
15.28	Tree Planting and Removal	Obsolete, referring to legislation that no longer exists. Covered in the Development of Infrastructure Assets – Guidelines for Undertaking Land Division, Roadside Vegetation Management Plan and Tree Management Policy.
15.29	Trees – White Ant Infestations on Road Reserves or Council Reserves	Covered in the Tree Management Policy.
15.30	Trees Fallen Across Transport SA Roads – After Hours Call Outs	Covered in the Tree Management Policy.
15.31	Trees Overhanging from Private Property	Covered in the Tree Management Policy.
15.33	Council Landscaping of Road Verges Policy Guidelines for Established Urban Areas	Covered in the Development of Infrastructure Assets – Guidelines for Undertaking Land Division.
SECTION 16	**Health Policies**	
16.3	Winery Wastewater Collection, Treatment,	Covered under the Water Industry Act.

LEGACY POLICY STATEMENTS REVIEW – October 2025

	Storage and Disposal/Reuse Systems	
16.4	Designated Rural Domestic Waste Collection Route	Covered in the Waste Management Policy.
16.5	Township Domestic Kerbside Recycling Services	Covered in the Waste Management Policy.
SECTION 17	**Development (Planning)**	
17.2	Caravans General Policies	Covered in the Planning, Development and Infrastructure Act 2016 and Council will set limitations under Use of Council Land Section 221 permit conditions. Covered in the Planning, Development and Infrastructure Act 2016, SA Planning and Design Code and the Standards and Requirements for the Design, Construction and Development of Infrastructure Assets – Guidelines for Undertaking Land Division
Section 8	**Review**	Obsolete if the Legacy Policy Statements is revoked
Section 9	**Further Information**	Obsolete if the Legacy Policy Statements is revoked

DEBATE REPORT

7.1 Office of the Mayor and CEO

7.1.2 APPOINTMENT OF DEPUTY MAYOR

Author: Manager Governance and OMCEO
25/92427

PURPOSE

Section 51(3) of the L*ocal Government Act 1999* provides that a Council may resolve to elect a Deputy Mayor. Further, that the Deputy Mayor can hold office for a term determined by the Council, but for a period not exceeding 4 years (which is now only 1 year remaining for this Council).

RECOMMENDATION 1
That Council:

(1) Appoint a Deputy Mayor for a period commencing on 28 November 2025 until the conclusion of the term of the Council;

(2) Determine that the method of choosing a Deputy Mayor be by an election process using Option B - preferential voting system;

(3) Undertake an indicative secret ballot should it be required;

(4) Appoint the Chief Executive Officer to be the returning officer for any ballot;

(5) On completion of the ballot (if required), authorise the returning officer (Chief Executive Officer) to declare the successful candidate of the ballot to the position of Deputy Mayor and require the Council to consider Recommendation 3.

The Mayor, on the outcome of recommendation 1, shall call for nominations to the position of Deputy Mayor. Nominations are **not required** to be seconded but can be declined.

Subject to receiving more than one nomination.

Subject to recommendation 1 being passed and more than one nomination being received:

RECOMMENDATION 2

That Council, having received more than one nomination for the position of Deputy Mayor, adjourn the meeting for the purposes of undertaking the indicative secret ballot and that the meeting shall recommence once the Chief Executive Officer announces the result of the ballot.

At the conclusion of the ballot of elected members (which includes the Mayor) or having only received one nomination.

In the event that Council determines to appoint the new Deputy Mayor as the Mayor's Proxy to the Local Government Association SA part 2 of the resolution needs to be enacted.

Subject to recommendation 2 being passed or if not more than one nomination the following shall become recommendation 2:

RECOMMENDATION 3

(1) That Council, pursuant to Section 51 (3) of the *Local Government Act 1999*, appoints Cr …… as Deputy Mayor of The Barossa Council for a period commencing on 28 November 2025 until the conclusion of the term of the Council.

(2) That Deputy Mayor, …….. be appointed to represent Council as the Mayoral Proxy on the Local Government Association SA, for the period of appointment and the Chief Executive Officer inform the Local Government Association SA.

REPORT

Background
Section 51(3) of the *Local Government Act 1999* provides that a Council may resolve to elect a Deputy Mayor. Further, that the Deputy Mayor will hold office for a term determined by the Council, but for a period not exceeding 4 years (now that the Council is three years into its term it can only appoint for a maximum of 1 year).

Introduction
The Barossa Council has historically elected a Deputy Mayor for a term of 12 months. The rationale for this has been that shorter terms allows for role of Deputy Mayor to provided development opportunities to more than one Elected Member though the four-year Council term, should they be interested in gaining the experience in the role. There is no restriction on any of these variables or those who have been Deputy Mayor during the term from re-nominating and continuing. No resolution can be structured so as to exclude any nominee.

It is Council usual policy practice for the Deputy Mayor to be appointed as the Mayor's Proxy to the Local Government Association SA.

Delegates appointed to the Local Government Association SA shall attend the Annual General Meeting, and any meetings Ordinary General Meetings and Special General Meetings that may be called. It is recommended that a Proxy be appointed to represent Council in the event the Mayor is unable to attend a meeting.

Discussion
There are various ways to undertake the election and appointment of a Deputy Mayor.

Option A - Resolution of Council

Option B - An election process determined by the Council

Option A requires Council to test each nomination by resolution, and only if a resolution is lost (or not seconded) can it proceed to the next nomination. How the nominations are tested through this process is undertaken in the order the Mayor accepts the nominations. If there are two nominations and the first nominee receives majority support then they are appointed, the second nominee's nomination in this case does not proceed.

Option B, which is that which has traditionally been adopted by Council, is to undertake a nomination and secret ballot, conducted by the Chief Executive Officer. In accordance with the Local Government Association SA guidelines, this should be undertaken in adjourned Council so that nominees and the Mayor may cast a ballot. The Mayor will call on nominees if they wish to say anything in support of their nomination prior to the vote. Once the result is determined the adjournment ends and the result is formally tested as a motion of the Council.

It should be noted that whilst a ballot is undertaken, no conflict of interest arises for the nominees. The Mayor is also provided a ballot due to the fact that they form part of the members of Council pursuant to Section 51(4) of the Act and it is not a question before Council, it is a ballot. Once formal meeting procedures commence again the nominee determined by the ballot by virtue of the provisions of Section 74 of the Act will have a material conflict of interest due to the increased allowance and status of the position and must declare a conflict of interest and leave the meeting before the final motion is considered and debated by Council.

Option B if selected should stipulate if the voting system shall be first past the post or preferential voting utilising a show of hands or a secret ballot. Traditionally Council has undertaken a secret ballot using preferential voting. By way of example:

Example 1 - First past the post

Candidate 1 = 5 votes
Candidate 2 = 4
Candidate 3 = 3

Candidate 1 has the most votes and would be elected, but with a minority of the votes cast.

Example 2 - A preferential system with the elimination of the candidate with the lowest vote until a preferred candidate is left.

Candidate 1 = 5
Candidate 2 = 4
Candidate 3 = 3

Candidate 3 is eliminated, and those three votes are distributed to the second preference demonstrated on the ballots. Let's assume candidate 3's second preferences all when to candidate 2, then the result will be:

Candidate 1 = 5
Candidate 2 = 7

Candidate 2 would be elected with a majority of the total votes cast on a preferential basis. Traditionally this has been the method chosen by Council.

Further if there is a tied vote it is an established practice under Section 51(8) that lots shall be drawn (by the returning officer) to determine who is excluded from the ballot. This is done by placing the tied nominee's names on identical pieces of paper, placing them in a receptacle so that no one can see the names on the paper and the returning officer drawing names until only one nominee remains (of those on the tied vote). The name of the candidate/s withdrawn will be the one/s excluded from the ballot.

Council must also consider whether or not to appoint the newly appointed Deputy Mayor (or other Elected Member) as the Mayor's Proxy to the Local Government Association SA. Council may choose to appoint the newly appointed Deputy Mayor (or other Elected Member)

Summary
Council is now asked to consider appointing a new Deputy Mayor, and whether or not to appoint the new Deputy Mayor as the Mayor's Proxy on the Local Government Association SA.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Nil

Supporting references
Periodic adjustment of council member allowances | LGA South Australia

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Corporate Plan

BS7 Governance - Provision of governance advice and support in the discharge of legislative responsibilities for policy development, delegations and authorisations, internal review of Council decisions, delegations and authorisations, Native Title claims

Legislative Requirements
Section 51, Local Government Act 1999

RISK MANAGEMENT CONSIDERATIONS

These statements are qualitative in nature and designed to provide an indication of Council's general position when deciding to take or retain risk in pursuit of its objectives.

1. SERVICE DELIVERY
Refers to the delivery of services to the community, which includes the systems and physical assets that enable provision of these services, including structures (such as roads, buildings and facilities) as well as IT infrastructure, plant, vehicles & other equipment.

Nil

2. SUSTAINABILITY & ENVIRONMENT

Relates to measures to preserve, protect and minimise impact on the natural environment, including sacred and indigenous lands, flora, fauna, heritage, water, waste, hazardous materials and pollution.

Nil

3. FINANCIAL

Refers to planning and control of Council's budget to align with the sustainable achievement of the desired outcomes articulated in its Community Plan.

Elected Members are entitled to an allowance as determined by the independent Remuneration Tribunal of South Australia and in line with Section 76 of the *Local Government Act 1999.*

The Remuneration Tribunal Determination sets the annual allowance for all council members, as well as sitting fees and travel time allowances where applicable.

All allowances must be adjusted in accordance with section 76(9) of the *Local Government Act 1999*, on the first, second and third anniversaries of a periodic election to reflect changes in the Consumer Price Index.

The current allowance set by the Renumeration Tribunal of SA as of 31 October 2025 for the Deputy Mayor is $26,732.50.

Renumeration required under legislation is already budgeted for the term of the Council and included in the Annual Budget,

4. PEOPLE

Relates to recruitment, retention, wellbeing and safety of employees and volunteers and engagement and management of contractors as well as the wellbeing and safety of the community.

Nil

5. REPUTATION

Relates to policy, decisions, actions and circumstances that may cause Council to lose credibility with the community, ratepayers, key stakeholders, other levels of government and its own employees and contractors.

Nil

COMMUNITY ENGAGEMENT

Consultation is not required under policy or legislation.

DEBATE REPORT

7.1 Office of the Mayor and CEO

7.1.3 CITY OF GRAPEVINE TEXAS SISTER CITY RELATIONSHIP - SEPTEMBER 2025 VISIT DELEGATION REPORT

Author: Manager Governance and OMCEO
25/92428

PURPOSE

To provide Council with a Sister City Visit Delegation Report in accordance with Council's Sister City Relationships and Engagement Policy following the official delegation travel to the City of Grapevine, Texas in September 2025.

RECOMMENDATION

That Council receives and notes the Sister City Visit Delegation Report provided at Attachment 1 in accordance with requirements set out within Council's Sister City Relationships and Engagement Policy following the official delegation travel to the City of Grapevine, Texas in September 2025.

REPORT

Background
Following the signing of the intention to enter into a Sister City Accord with the City of Grapevine, Texas during their visit in April 2023, the Barossa Council was invited to attend Grapevine's premier event, GrapeFest 2023, in September to sign the official Sister City Accord.

Mayor Bim Lange, Jo Moen, Acting CEO The Barossa Council, Scott Hazeldine, CEO Barossa Australia, and a delegation of Barossa Winemakers travelled to the City of Grapevine, Texas from 12th to 18th of September to attend GrapeFest 2023 which facilitated the official signing of a Sister City Accord between the two local government entities.

Since then, Council has proactively established a Sister Cities Advisory Committee (the Committee) pursuant to Section 41 of the *Local Government 1999*. Council then appointed the member representatives to the Sister Cities Advisory Committee on 20 February 2024, consisting of a diverse group of representatives from education, economic development, events, service clubs, community development and business owners.

Members of the Committee are outlined below:

Committee Member	Who
Chairperson	Mayor Lange
Council Staff	Janine Harding, Sister Cities Program Manager Catherine Nacey, Executive Support Officer

Community Members	• Ingrid Day • Carol Dadds • Vanesa Lambert • Louise Hickinbotham
Organisational Members	• Scott Hazeldine – Barossa Australia • Rolf Binder - RDA, BGLAP • Sandie Simons - Rotary Club of Barossa Valley • Milly Hoffmann & Rick Lane - Nuriootpa High School

The Committee, in partnership with Council, industry and community, objectives are to support Council's strategic commitment to the development and maintenance of effective international relations via Sister City and Friendship City relationships and provide a framework for entering into, maintaining and assessing such relationships to ensure that maximum benefits can be realised by both parties.

The Committees Terms of Reference and through the signed Accord with Grapevine outline the following:

> The Committee will provide advice and support to Council, industry and the community to enhance Sister City relationships and programs and will actively undertake the facilitation of activities with the objective of nurturing and fostering the relationship and providing cross-cultural understanding, building connected communities, and generating mutual benefits for Sister Cities by:
>
> 2.1.1 Facilitation of the sharing of best practice and exchange of new ideas and successful experiences across a range of disciplines to improve capability and build more vibrant cities and local government authorities.
>
> 2.1.2 Fostering trade and investment initiatives that promote business development, provide accelerated access and open doors into key markets to connect our cities more effectively with buyers and sellers.
>
> 2.1.3 Promotion of each other's cities as visitor destinations, cross participation in festivals and events and facilitation of the exchange of destination marketing expertise and experience to enhance the tourism market intelligence of both cities.
>
> 2.1.4 Facilitation of education, cultural and sporting exchanges that empower our youth, support the education sector, celebrate our unique heritage, create opportunities for artistic expression and activate community participation.
>
> 2.1.5 Enhancement of each other's reputation and capacity to meet emerging policy issues facing our cities in addition to capitalizing on opportunities to explore innovations and improvements in science and technology, viticulture, rural and urban design, public infrastructure and sustainability.
>
> 2.1.6 Fostering friendship, mutual regard, and understanding among the citizens of our communities.

The Committee are committed to facilitating and working towards implementing 'on ground' these objectives with direct benefit to our community and industries within.

Introduction
The Committee has been meeting regularly and actively working towards developing the Sister City relationship with clear benefits coming to fruition over the past 12 months.

In support of the Committee objectives, The Barossa Council hosted a delegation of officials from City of Grapevine during the Barossa Vintage Festival in April 2025.

Some of the direct community benefits have been:

- The Committee presented a $3000 cheque to 2025 Barossa Young Ambassador, Amber Perry, who demonstrated a deep commitment to the community, to attend Grapevine with the other official delegates to perform her role as Barossa Ambassador.
    - Delegates from Grapevine have a keen interest in youth development and education and were particularly interested in the Barossa Vintage Festival's Barossa Young Ambassadors Program which they are now implementing into their 'Grapefest' program.

- The establishment of a Committee Study Tour Working Group
    - Supporting and sending 8 agriculture students and 2 teachers from Nuri High School to join the delegation in Grapevine.

- Supporting our local service groups; Lions, Kiwanis and Rotary to work side by side with the Study Tour students and teachers – connecting, mentoring and creating lasting relationship bridging generational gaps.
    - Seeing amazing fundraising efforts with widespread community support over a 9 month period raising well over $40,000!

- The establishment of a Working Group focusing on economic development that is working to strengthen regional industries, support economic growth and enhance trade and community prosperity.

- Participation in the Barossa Vintage Festival Parade with a Sister City Float as well as the Touchdown and Taste Off – American Football event, promoting awareness of the Sister City with the community.

- Implementing a 'Meet the Makers' Trade Show so Grapevine delegates could experience some our local businesses show casing their wares – 14 stall holders including, Aboriginal wines, local gin distilleries, artists, artisan foods and products.

Discussion
A comprehensive itinerary of events, site visits and networking opportunities were curated for The Barossa Council Delegation over the seven day visit providing an opportunity to develop key relationships with City of Grapevine Council Officials, Staff, Business Leaders, representatives from Rotary, Volunteer Groups, the Education Sector and the Tourism industry, Texas government officials to provide a platform for future conversations and collaborations in the pursuit of education, tourism, trade, cultural and innovation outcomes.

In addition to key contacts made with Texas stakeholders, Barossa's delegates also capitalised on the opportunity to establish strong connections with delegates attending Grapefest from the City of Grapevine's other sister cities including West Lothian, Scotland and Parras de la Fuente, Mexico.

Representatives from Barossa Australia and the contingent of Barossa Wineries were also afforded a range of media, education, networking and promotional opportunities as a result of being showcased as a featured wine region at GrapeFest 2025.

A detailed Sister City Visit Delegation Report is provided at Attachment 1 which provides the following for Council consideration:

- Background
- Grapevine Key Statistics
- City of Grapevine Summary & Community Profile
- Detailed Visit Program Overview
- Study Tour
- Barossa Young Ambassador
- Grapevine Visit Key Takeaways
- Financial Analysis
- Acknowledgement and Thanks

The report also sets out a number of observations and opportunities for improvement within the Barossa Council region based on learnings from the visit. These ideas and concepts, summarised in overarching themes within the Key Takeaways section of the report, will be explored further by Council Officers in due course.

To provide Council with additional details on the success of the visit to Grapevine, Attachment 2 provides a collated summary document of Student and Parent commentary and feedback on the experience of being part of the inaugural Study Tour.

Barossa Australia has provided their report - Grapefest Texas 2025 – Activation Report as at Attachment 3 as The Grapefest activation reaffirmed that connection, collaboration and continuity remain central to Barossa's success in North America.

Summary and Conclusion
In accordance with Council's Sister City Relationships and Engagement Policy, a Sister City Visit Delegation Report has been prepared for Council consideration following Council's official delegation travel to the City of Grapevine, Texas in September 2025.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1	Grapevine, Texas Sister City Visit Delegation Report - September 2025 ⇩
Attachment 2	NHS Study Tour Feedback - Students and Parents - 2025 ⇩
Attachment 3	Barossa Australia - Grapefest Report ⇩

Supporting reference
Sister City Relationships and Engagement Policy
Terms of Reference - Sister Cities Advisory Committee

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Corporate Plan

CS10 Economic Development - Facilitating the economic well-being and quality of life of the local businesses and the community

CS20 Tourism - Provision of a range of tourism services, including; managing the nationally accredited Barossa Visitor Centre, development and maintenance of tourism resources both digital and printed, customer service delivery encouraging longer stays, dispersal throughout the region, and maximising visitor yield and investment in our region, Tourism Business Support, capacity building, training, product development, marketing

Legislative Requirements
Nil

RISK MANAGEMENT CONSIDERATIONS

These statements are qualitative in nature and designed to provide an indication of Council's general position when deciding to take or retain risk in pursuit of its objectives.

1. SERVICE DELIVERY

Refers to the delivery of services to the community, which includes the systems and physical assets that enable provision of these services, including structures (such as roads, buildings and facilities) as well as IT infrastructure, plant, vehicles & other equipment.

Nil

2. SUSTAINABILITY & ENVIRONMENT

Relates to measures to preserve, protect and minimise impact on the natural environment, including sacred and indigenous lands, flora, fauna, heritage, water, waste, hazardous materials and pollution.

Nil

3. FINANCIAL

Refers to planning and control of Council's budget to align with the sustainable achievement of the desired outcomes articulated in its Community Plan.

Council's total financial commitment for the Mayor, CEO and Sister Cities Program Manager's visit to Grapevine including flights, entry requirements, minor incidentals in September 2025 is outlined in the report noting catering and accommodation paid by City of Grapevine as part of the reciprocal arrangements under the sister city arrangements and other out of pocket expenses paid by the individuals. Council did not fund any costs of any other visitor. This expenditure was incurred in accordance with approved budget provisions and relevant policy settings (Sister City Relationships and Engagement Policy; Clause 3.5.3 of the Elected Member's Allowances and Benefits Policy; and Clause 4.1.3 of the Employee Travel and

Accommodation Policy) and approved by Council at its meeting of 18 February 2025.

Deliverables and outcomes associated with this spend are detailed within the attached report.

4. PEOPLE

Relates to recruitment, retention, wellbeing and safety of employees and volunteers and engagement and management of contractors as well as the wellbeing and safety of the community.

Nil

5. REPUTATION

Relates to policy, decisions, actions and circumstances that may cause Council to lose credibility with the community, ratepayers, key stakeholders, other levels of government and its own employees and contractors.

The delegation visit to Grapevine, Texas has reinforced the community's appreciation of the valuable opportunities created through our Sister City relationship, highlighting the direct benefits it brings, particularly for our young people.

COMMUNITY ENGAGEMENT

Engagement with the community representatives appointed to the Sister Cities Advisory Committee enabled extensive collaboration across the community to support the official delegation.

The strong community involvement and shared commitment were instrumental to the success of this delegation.

This partnership not only made the visit possible but also strengthened Council's reputation as a collaborative, community focused organisation that values and invests in international relationships.

On behalf of the Sister Cities Advisory Committee, we extend our sincere thanks and appreciation to all who contributed.

The Barossa Council



GRAPEVINE, TEXAS

Our Sister City

Delegation Report – September 2025

BACKGROUND

Following the signing of the intention to enter into a Sister City Accord with the City of Grapevine, Texas during their visit in April 2023, Mayor Bim Lange, Jo Moen, Acting CEO - The Barossa Council, Scott Hazeldine, CEO Barossa Australia, and a delegation of Barossa Winemakers travelled to the City of Grapevine, Texas from 12th to 18th of September 2023 to attend GrapeFest which facilitated the official signing of a Sister City Accord between the two local government entities.

Since then, Council has proactively established a Sister Cities Advisory Committee (the Committee) pursuant to Section 41 of the *Local Government 1999*. Council then appointed the member representatives to the Sister Cities Advisory Committee on 20 February 2024, consisting of a diverse group of representatives from education, economic development, events, service clubs, community development and business owners.

The Sister City relationship is based on an alignment of our core values, with both cities incredibly passionate about preserving and upholding character, traditions and cultural identity. We are also equally aspirational about our future and the ways in which we can innovate and diversify to maintain our international brand and build a region that is vibrant, sustainable and owns its place in a global marketplace.

Delegates attended the City of Grapevine, Texas from 9th to 16th of September to attend GrapeFest 2025:

- Mayor Bim Lange
- Martin McCarthy - CEO The Barossa Council
- Janine Harding - Sister Cities Program Manager
- Rolf Binder & Louise Hickinbotham - Sister Cities Advisory Committee Members
- Amber Perry - Barossa's Young Ambassador for 2025
- 8 Nuriootpa High School agriculture students and 2 teachers

A comprehensive itinerary of events, site visits and networking opportunities were curated for The Barossa Council Delegation over the seven day visit providing an opportunity to develop key relationships with City of Grapevine Council Officials, Staff, Business Leaders, representatives from Rotary, Volunteer Groups, the Education Sector and the Tourism industry, Texas government officials and sister city delegates from Scotland and Mexico to provide a platform for conversations and collaborations in the pursuit of education, tourism, trade, cultural and innovation outcomes.

In addition to key contacts made with Texas stakeholders, Barossa's delegates also capitalised on the opportunity to establish strong connections with delegates attending Grapefest from the City of Grapevine's other sister cities including West Lothian, Scotland and Parras de la Fuente, Mexico.

Representatives from Barossa Australia and the contingent of Barossa Wineries were also afforded a range of media, education, networking and promotional opportunities as a result of being showcased as a featured wine region at GrapeFest 2025.

CITY OF GRAPEVINE SUMMARY

Grapevine, Texas established in 1844 is in the northeast Tarrant County of Texas. It's known for its restored 19th- and 20th-century buildings and authentic Texas charm.

The City represents the best of what Texas has to offer: a thriving historic downtown, an active and vibrant community, fantastic shopping, dining, and entertainment, and a coveted school district in the center of one of the fastest-growing metropolitan areas in the country. Grapevine sits in the center of the Dallas-Fort Worth (DFW) metroplex with direct access to seven major highways as well as DFW International Airport and the TEXRail commuter line, providing unparalleled connection to Fort Worth now and Dallas by 2024.

Grapevine uses a council–manager government, consisting of an elected city council, composed of the mayor and six at-large council members, with a city manager appointed by the council. Mayor William D Tate is the current Mayor and Mr Bruno Rumbelow is the City Manager.

In addition to services traditionally managed by local government in South Australia, The City of Grapevine also manages water supply, housing, birth and death certificates, municipal court services, and emergency services.

The City of Grapevine Community Profile

The City of Grapevine Estimated Resident Population is 51,454, across 22,637 households.

The City of Grapevine's median age is 37.81, the median household income is $115,468 USD ($177,475 AUD), and the unemployment rate is approximately 2.9%.

The city has a total labour force of 33,395 with an average commute time of 23 minutes and access to one of the nation's top passenger & cargo airports.

- Host to Dallas Fort Worth International (DFW) Airport -2,000 plus daily flights around the globe and within four hours of any city in the US, and Canada.
- 10 minutes from DFW International Airport to Historic Downtown.
- Over 15 million visitors per year.
- 20 hotels, over 6000 hotel rooms & suites and 1 million square feet of meeting space.
- 30 plus boutiques/shops on historic main street and 200 plus restaurants.
- 20 plus cultural sites and attractions and 8,000 acres of fun on Lake Grapevine.

Location and Boundaries

Grapevine is a city located in northeast Tarrant County, Texas, United States, with minor portions extending into Dallas County and Denton County. The city is located in the Mid-Cities suburban region between Dallas and Fort Worth and includes a larger portion of Dallas/Fort Worth International Airport than other cities.

The City of Grapevine has a total area of 35.9 square miles (93 km2), of which 32.3 sq mi (84 km2) are land and 3.6 sq mi (9.3 km2) are covered by water.

Name Origin

The City takes its name from the wild mustang grapes that grew abundantly across the area.

Settlement History

In October 1843, General Sam Houston and fellow Republic of Texas Commissioners camped at Tah-Wah-Karro Creek, also known as Grape Vine Springs, to meet with leaders of 10 Indian nations. This meeting culminated in the signing of a treaty of "peace, friendship, and commerce," which opened the area for homesteaders. The settlement that emerged was named Grape Vine due to its location on the appropriately named Grape Vine Prairie near Grape Vine Springs, both names in homage to the wild grapes that grew in the area. Grapevine is the oldest settlement in Tarrant County, dating back to 1844 when Texas was a republic before statehood in 1845.

The first recorded white settlement in what would become the modern city occurred in the late 1840s and early 1850s. General Richard Montgomery Gano owned property near Grape Vine and helped organize the early settlement against Comanche raiding parties before leading his band of volunteers to battle in the American Civil War. Growth during the 19th century was slow but steady; by 1890, Grape Vine had about 800 residents supported by such amenities as a newspaper, a public school, several cotton gins, a post office, and railroad service. The settlement made continued gains early in the 20th century and on January 12, 1914, the post office altered the town's name to one word: Grapevine.

On Easter Sunday, April 1, 1934, Henry Methvin, an associate of Bonnie Parker and Clyde Barrow, killed two police officers, E.B. Wheeler, and H.D. Murphy, during an altercation near Grapevine.

Grapevine's population fell during the interwar period, as the economy stagnated, though the city was officially incorporated in 1936. Cotton was the primary crop for Grapevine until the early 20th century when it was overtaken by cantaloupe farms that accounted for 25,000 acres.

For several decades, until the early 1970s, the Rotary Club sign outside of town boasted Grapevine as the "Cantaloupe Capital of the World". Population growth and economic gains resumed to some extent in the decades after World War II. The opening of Dallas Fort Worth International Airport in 1974 spurred massive development. Grapevine depended heavily upon agricultural production prior to the mid-20th century but transformed into a regional center of commerce because of its proximity to the airport's north entrance.

In recent years, several wineries have opened in Grapevine, and the city has been active in maintaining its historic downtown corridor.

Economy

Grapevine's economy is largely centered around travel and tourism, although those sectors also promote strong growth in other areas such as entertainment, retail trade, and transportation. Travelers arriving to and departing from Dallas/Fort Worth International Airport make up the majority of the city's visitors. The Gaylord Texan and Great Wolf Lodge are the two biggest hotels in Grapevine and among the biggest in the Metroplex. The hotels also have large convention centres and entertainment venues. In 2020, Coury Hospitality launched Hotel Vin, a new boutique hotel attached to the recently finished TEXRail station.

Nearby Grapevine Mills Mall is a regional outlet shopping center with many amenities, including a movie theatre. Embassy Suites Grapevine and the DFW Lakes Hilton complex also lay adjacent to Grapevine Mills and Bass Pro Shops.

In addition to these areas, Main Street in historic downtown Grapevine is a popular attraction. Public amenities like City Hall, the Grapevine Convention and Visitor's Bureau, the city library, public parks, and a recreation center are located on Main Street, nestled in between a wealth of small businesses. These include antique stores, restaurants, bars, theatres, and many specialty shops. The Grapevine Vintage Railroad follows a historic route between Grapevine and the Fort Worth Stockyards, departing from a station on South Main Street. The city is also the home of several wineries and tasting rooms including Umbra Winery as well as the Texas Wine and Grape Growers Association.

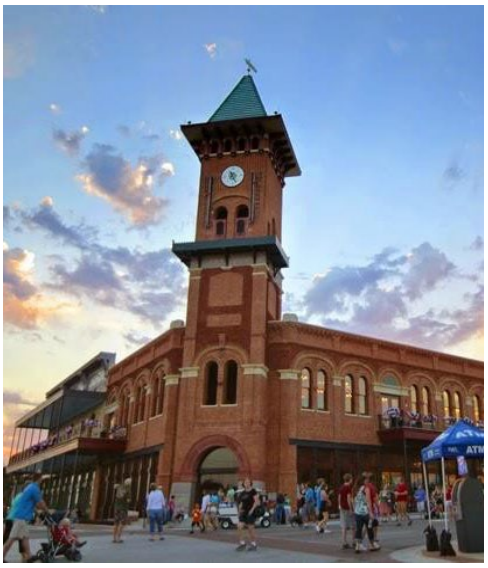
According to the City's 2024 Annual Comprehensive Financial Report, the city's top employers are:

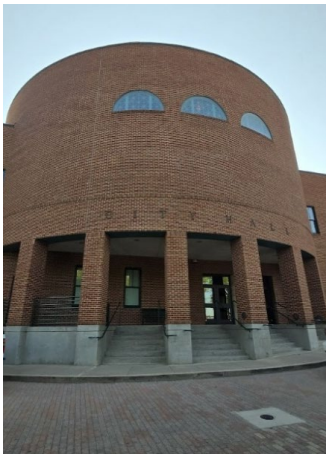
#	Employer	# of Employees
1	Dallas Fort Worth International Airport	2110
2	Gaylord Texan Resort	2000
3	Grapevine Colleyville Independent School District	1830
4	Paycom	1180
5	Baylor Medical	660
6	Great Wolf Lodge	600
7	City of Grapevine	590
8	Kubota	520
9	Boeing Distribution	500
10	Hyatt Regency DFW	500

Sister Cities

- Krems an der Donau, Austria (since 1999)
- Parras de la Fuente, Mexico (since 1996)
- Linlithgow, West Lothian, Scotland (since 2008)
- The Barossa Council, Australia (since 2023)

PROGRAM

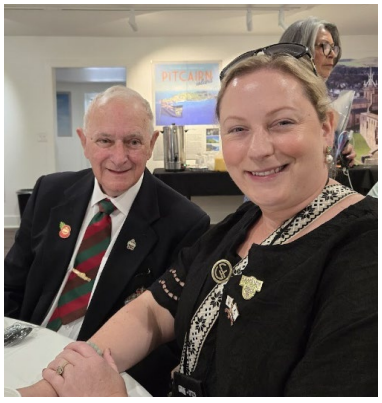
Day 1 - Tuesday, 9 September 2025 Flight Arrival at Dallas Fort Worth Airport – 4.30pm	
Activity	**Notes**
Grapevine Convention & Visitors Bureau – **Meet & greet of the Study Tour Host families.**	The Grapevine Convention & Visitors Bureau is wholly managed under the City Council Governance structure and acts as the promotional arm of the City of Grapevine and is responsible for actively selling, marketing and promoting Grapevine globally. The Bureau promotes the city's hotels, meeting facilities, historic and family attractions, festivals and events, dining establishments and retail businesses to the group meetings and leisure markets.   Nuriootpa High School Study Tour students with Host Family Colleyville students on arrival.

Day 2 - Wednesday, 10 September 2025	
Activity	**Notes**
Grapevine's Historic Main Street	 Main Street banner including SA Flag
Tour City Hall & Council Chambers with Deputy City Manager, Jennifer Hibbs	Delegates met and received presentations from a range of executive staff including planning, corporate services and finance, Chief of Police, Fire Chief, marketing and media, toured the City Hall and the Mayor's Office and met with Deputy City Manager Jennifer Hibbs. Grapevine, TX - Official Website | Official Website (grapevinetexas.gov)    Mayor Tate's office  Grapevine Council Chambers

Peace Circle	The Peace Circle Is an interpretation of a moment in time of a meeting of Republic of Texas President Sam Houston and 10 American Indian chiefs/captains on the Grape Vine Prairie in 1843. The work of public art features 11 bronze statues standing 1.25 percent larger than life size, representing Republic of Texas President Sam Houston and American Indian chiefs/captains from the Delaware, Chickasaw, Waco, Tawakoni, Keechi, Caddo, Anadarko, Ioni, Biloxi and Cherokee Nations.  Three of the Peace Circle statues
Grapevine Observation Tower and Harvest Hall	Located in Historic Downtown Grapevine, the 42,000-square-foot rail station consists of Harvest Hall, a European-style food hall with seven globally-inspired kitchens; Third Rail, an indoor/outdoor entertainment and event venue; 38,000-square-foot expansive outdoor Plaza; and a 150-foot-tall Observation Tower with 360-degree views of the city and beyond all connected to Hotel Vin, a six-story, 120-room Marriott and a 552-space parking garage.   View of Main Street from the tower  One of the Visitor Information counters

Grapevine Rotary Meeting and Luncheon.	Barossa was warmly welcomed by the Grapevine Texas Rotary Club who are a key partner in the Grapevine Sister City Program. Mayor Bim Lange made a presentation to Grapevine Rotary Club on behalf of James Dunn, President of Rotary Club of Barossa Valley.   Judge Bill Brandt & Mayor Lange
Tour the Grapevine Service Centre with Public Works Director, Bryan Beck	The center sustained damage during a tornado in Dec 2013. About 95 city employees were displaced after the building had damage to its interior walls, furniture, computers and water damage. Public Works's new facility (2021), consolidates several departments; water, wastewater, streets, and fleet maintenance with new fleet maintenance bays, office, space for storing materials & equipment.  Staff making street signs 
Tour of Dove Park Pickleball Courts & Casey's Clubhouse	A community park with inclusive, wheelchair-accessible play structures and adaptive equipment. The playground includes separate areas for toddlers and older children, a rubberised play surface in most areas, bathrooms, and a large, shaded pavilion. This special playground was inspired by a little girl, Casey, and her dream to play with the other children.   Nuriootpa High School Study Tour

Oak Grove Sports Complex	A multi-field regional complex with batting cages, baseball fields, and softball fields with a shady playground, picnic area, comfortable stadium seating, and a concession stand. Both the park and the play area are handicap accessible. Oak Grove Baseball Complex is an award-winning baseball/softball complex.  
Tour Historic Nash Farm	Delegates and students learnt about Grapevine and the city's heritage by visiting Nash Farm. Purchased by Thomas Jefferson Nash in 1859, this historic landmark brings history to life through exhibits, interpretive programs and touchable displays.  Nuriootpa High School Study Tour & Council delegates
Welcome Dinner at Farina's Winery and Cafe	Farina's Winery and Café is located within the festival district and while Barossa delegates networked with Grapevine City Staff and Sister City Representatives. We were able to watch Council staff and volunteers facilitate Festival set up.  Mayor Lara from Parras, Mexico, Mayor Lange and Grapevine's Mayor Tate  Amber Perry, spoke of her experiences and role as ambassador for our region.

Day 3 - Thursday, 11 September 2025	
Activity	**Notes**
9/11 Remembrance Ceremony	Delegate's attendance at the 9/11 Remembrance Ceremony at the Grapevine memorial. Mayor Bim Lange and Nuriootpa High School's, Miyu Endersby were honored to lay a wreath on the Barossa's behalf, to remember those who died and reflect on the bravery of first responders.   Amber Perry & Mayor Lange
Tour of Sister City Friendship Hall	The Barossa Council's honorary wall within the City of Grapevine's Sister City Friendship Hall. Barossa was represented along with Krems, Austria, West Lothian, Scotland and Parras, Mexico.   Louise Hickinbotham – Barossa's Sister Cities Committee Member
Mayor's Brunch Reception Honoring GrapeFest Sponsors	A reception held to 'kick off' Grapefest and to acknowledge and thank the sponsors and volunteers supporting the event.  Three Mayors and Rolf Binder Barossa's Sister Cities Committee Member

39th Annual GrapeFest, A Texas Wine Experience	Delegates were able to spend time experience the Grapefest' Event on Main Street. The 39th annual GrapeFest saw more than 200,000 wine lovers gather in Grapevine, Texas to celebrate all things vino. Grapevine's historic Main Street was closed to traffic for the four-day event, which included wine tasting, charcuterie and candle-making workshops, live music, festival food, live entertainment, market stalls and GrapeStomp competitions Barossa's presence showcased regional collaboration and diversity, with wines poured by: **Two Hands Wines, Yalumba, Pewsey Vale, Elderton, Hewitson, Stage Door Wine Co., Kalleske Wines** and **Lambert Estate** (represented by Vanesa Lambert).   Main Street
Sister City Friendship Dinner at The REC's Stewart Hall	Delegates enjoyed a networking dinner with key city staff, Elected Members, volunteers and families. The evening also gave opportunities to network with Grapevine Sister City Committee Members and delegates from Mexico and Scotland. Entertainment was provided by Grapevine Colleyville Heritage High School – dance group, the Panteras.   The Panteras

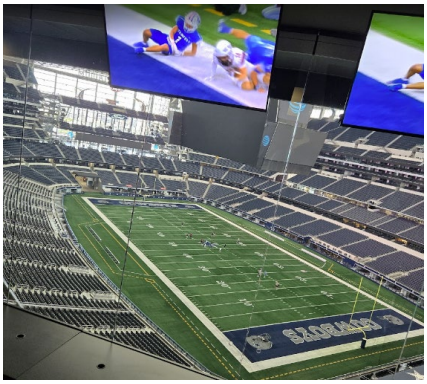
Day 4 - Friday, 12 September 2025	
Activity	**Notes**
Colleyville Heritage High School tour and pep rally	Both Nuriootpa High School Study Tour students, their teachers and the Barossa delegates joined in the excitement of a Traditional Texas High School Pep Rally. Followed by a guided tour of school district facilities to include: Technology, Education & Career Center (TECC), Agricultural Facilities, Multipurpose Activity Centre, (MAC) and Mustang-Panther Stadium and more.   The School has donated and sent American Football playing gear to the Adelaide American Football League.    

Lunch with Grapevine-Colleyville Independent School District Superintendent, Brad Schnautz, and teachers	Nuriootpa High school students and teachers, along with the Council delegation had lunch at Cracker Barrel with the Grapevine-Colleyville Independent School District Superintendent, Brad Schnautz, and teachers - Stephanie Speaks - Director of Career and Technical Education & Charity McConnell - Coordinator of Career and Technical Education. 
Guided tour of Kubota Tractor Headquarters - facilities and lab	Kubota is proud to support the National Farmers Federation of America. The tour included presentations on the organisation, its community and educational support programs and commitment to innovation and environmental sustainability.  
Mustang Panther Stadium **Panthers Football game**	Nuriootpa High school students and teachers, along with the Council delegation attended a High School Football game. The entertainment was provided by the schools themselves, from music, band, dancers, cheerleaders, batons etc.  

Day 5 - Saturday, 13 September 2025	
Activity	**Notes**
Grape Stomp	Mayor Lange and CEO, Martin McCarthy participated in the 2025 Mayoral GrapeStomp competition for the 3 Sister Cities. The competition, featuring costumes from each country, was a great opportunity to build festival goers interest in Australia and more specifically the Barossa, with our Aussie Cricketers being a major hit with the crowds.  Mayor Lange & CEO, Martin McCarthy   Amber Perry working with our wineries - Internation Wine Tent
The Grape Gatsby Soiree Event	"Grapefest Grape Gatsby" was the theme of the 39th Annual GrapeFest wine festival in Grapevine. The theme celebrated the 100th anniversary of The Great Gatsby with a Roaring Twenties atmosphere, including art deco designs and a "Grape Gatsby" Champagne Terrace. The event featured wine tastings, live music, food, and family-friendly activities.   Nuri High School Study Tour lads & host family

Day 6 - Sunday, 14 September 2025	
Venue	**Notes**
Grapevine Vintage Railroad to the Fort Worth Stockyards	All the Barossa delegation climbed aboard the Grapevine Vintage Railroad, authentic 1920s-era luxury coaches that carry the spirit of a bygone age and experienced a ride through the heart of Grapevine, Texas. As the train chugged along the Historic Cotton Belt Route, landing in Fort Worth Stockyards featuring Western heritage museums, live music, rodeos, cattle drives, shopping and dining.   Mayor Lange with the entertainers on the train  

Day 7 - Monday, 15 September 2025	
Venue	**Notes**
Hosted 'free time' by Jan & Dennis Luers and Duff O'Dell	The Grapevine Sister City Committee Members, Jan and Dennis Luers and Council Member, Duff O'Dell, kindly took the Council delegates 'out and about' seeing road infrastructure, hotels, the Lakes and visits to a few shops.    Esparza's Restaurant  Mayor Lange and Louise Hickinbotham
Farewell Dinner	The Council delegates were farewelled by City Officials, Council Members, Sister City Committee Members with thank you and acknowledgement speeches.  PW McCallam, Amber Perry, Mayor Tate and Mayor Lange 

Day 8 - Tuesday, 16 September 2025 Flight Departure at Dallas Fort Worth Airport at 7.30pm	
Venue	**Notes**
Meow Wolf Grapevine - The Real Unreal	Meow Wolf Grapevine's The Real Unreal is an immersive, explorable art and entertainment wonderland located in the heart of the Dallas-Fort Worth metroplex. 
AT&T Stadium – Dallas Cowboys Tour	The Nuriootpa High School Study Tour and Council delegates were treated to a special 'behind the scenes' tour of AT & T Stadium, home of the Dallas Cowboys.  
Dinner and Games at Chicken N Pickle – Fond Farewells	 

STUDY TOUR

*(*from their socials)*

Day 1

We are beyond 'grapeful' for the warm welcome from host families and for the Barossa Council's Sister City partnership with the City of Grapevine Texas Government.

Day 2

Before lunch we spent the morning at **Grapevine High School**. We kicked off with breakfast alongside the school leadership team, then jumped into some incredible agriculture classes. We learned about making mums for homecoming, tried our hand at metal work for ag, and even did a scavenger hunt where we sampled all sorts of American snacks and drinks.

Meeting the barn animals and exploring the ag facilities was a huge highlight. The passion here for agriculture is contagious. A personal highlight for Miss Hoffmann during the school visit was meeting the class pet Gary the chinchilla!

We also got to see basketball practice and experience the school cafeteria, which was such a different vibe to back home in Australia.

We were blown away by the entrepreneurial businesses run by Grapevine High students. We were even lucky enough to buy some drip from their merchandise store The Outpost which is run entirely by students. So cool!

In the afternoon we headed out on a tour of Grapevine's historic and community sites including the Peace Plaza, Treaty of Peace Circle, the Observation Tower, Dove Park Pickleball Courts, Casey's Clubhouse all-abilities playground and the Historic Nash Farm.

A MASSIVE shoutout to the ag teachers and staff at Grapevine High. Y'all are legends! Your passion and energy for your students is amazing and we feel so lucky to be welcomed into your world.

Day 3

Yesterday began with a significant and emotional moment as Miyu, alongside Barossa Mayor Bim Lange, proudly laid a wreath at the 9/11 Remembrance Ceremony. The Grapevine memorial is a place of reflection honouring those lost and the bravery of first responders. It was such a powerful and special moment to be part of.

From there we explored the Sister City Friendship Hall, toured T.V. Munson Viticulture and Entomology Centre, grabbed lunch at Macalester's, and even found our new favourite stop, Buc-ee's!

Dinner brought the best surprise with the Colleyville dance team welcoming us in followed by a tour of the REC and Senior Centre with Chris Smith and Trenton Kelley. Decked out in Texas outfits, our students sowed the seeds of friendship with host siblings, plenty of laughs, and of course the Nutbush!

Our host siblings summed it up:

❤️ Reese: "My highlight was going to the 9/11 memorial and honouring those who lost their lives."
💛 Liv: "My favourite part was being able to spend time with the Aussies and build good relationships :)"

From teaching the dance team to taking centre stage - our Study Tour legends brought Aussie spirit to the pep rally with the Nutbush

Day 4

Today our Study Tour legends took part in GrapeFest Grape Stomp and took on their leaders, Team Old

Skool (Mr Lane & Miss Hoffmann). The competition was fierce, but Old Skool managed to take out the win over the reigning champs Riley & Nick — by just a smidge! In the second heat, our crew battled it out with their Grapevine host siblings. The O2 team of Olivia's took the crown, winning by just 2oz (59.147ml)! A seriously solid effort from everyone.

We're loving every minute of GrapeFest and are looking forward to a big day tomorrow at the Stock Yards, taking the heritage train, and finishing it all off with the rodeo!

Day 5

After a dashing dinner in the roaring 20s the night before last, our crew spent all day yesterday exploring the **Fort Worth Stockyards Stables**! Of course, we couldn't resist stopping in the shops for a few souvenirs along the way.

We kicked things off by taking the heritage vintage railway train from Grapevine to Fort Worth — which was a hoot! Along the way we learned about the famous Texas Longhorn and even got to see a Longhorn cattle drive.

Joke of the day: Why do they put a bell on the first bull? Because the horn don't work! Thanks to Mexican Independence Day, we were lucky enough to soak up the vibrant Mexican culture of Texas and even enjoy a traditional Mexican rodeo!

Of course, we cannot thank our Barossa Council enough for their Sister City relationship with Grapevine, Texas. Grapevine also shares a Sister City relationship with Mexico, which made the celebrations even more special.

What a day it was. Now we're looking forward to the last couple of adventures before we head home.

Day 6

Yesterday we spent time at "the Purple Tractor" and the Agriculture, Food & Natural Resources area of Tarleton State University. We loved learning about Texas agriculture and checking out their processing facility, livestock barns, dairy, equine centre, greenhouse and more!

Fun fact: Tarleton's College of Agriculture & Natural Resources has over 2,500 students and offers hands-on programs like Meat & Food Science and Ranch Management. The Purple Tractor itself is a student-run teaching lab where fresh meats, produce, and nursery plants are sold — pretty agmazing!

Lunch was a student-made BBQ brisket feast which was delicious and banana pudding! Afterward we popped into a thrift store where Mr Lane found some gems and we grabbed Tarleton merch. Bonus highlight: we even saw a squirrel! A special shoutout to our host teachers, Mr Durr and Mrs Moore, who are proud Tarleton alumni and of course agmazing.

That evening we joined the Grapevine-Colleyville FFA chapter meeting to thank our host families, then rounded out the night with some kickball (the Aussies were too busy kicking butt to get pics).
Our last day was amazing and a little bittersweet

We kicked things off with what has now become a new staple… Starbucks before wandering the beautiful Botanic Gardens. Then it was time for some fun at Meow Woof (the coolest interactive art piece ever!), followed by a spot of shopping where we even had our hats shaped.

From there we made our way to Arlington for a VIP tour of AT&T Stadium. While we didn't get to meet any of the DCC or Branden Aubrey, we had an incredible time soaking in such an impressive place! The afternoon wrapped up with some Chicken N Pickle and a few tears as we said goodbye to our agmazing host families.

Thank you to our host families for welcoming us in with open arms, and to the Barossa Council for the Sister City relationship with Grapevine, Texas that made this all possible.

We're not sad it's over, we're happy it happened. What an honour to represent our community, build life-long friendships, and share this unforgettable experience. We can't wait for y'all to visit us in the Barossa!

As the philosopher Winnie the Pooh once said:
"How lucky I am to have something that makes saying goodbye so hard."

They've met so many wonderful people, soaking up new experiences, and yesterday they leapt into the incredible AT&T Stadium a true dream come true for our students and teachers.

A huge thank you to the Barossa Council for their ongoing support and for building such a strong sister city relationship with Grapevine, Texas.



Thank you to the Barossa Community who made all this possible and for the following sponsors:

The Barossa Council
Grapevine Texas
Lions International
H|H
Sunshine Barossa Australia
Rotary
Bandicoot Clothing
Kiwanis
Barossa Motorcycles
BML Auctions
We keep your sale moving
Pernod Ricard
fleur SOCIAL. flowers & coffee
Mt. Pleasant Butcher
Evermore
Stockwell Hotel Est 1857
Barossa Valley Chocolate Company
Barossa Nursery
Gully Gardens Barossa

Thank you!

BAROSSA YOUNG AMBASSADOR

What an incredible opportunity!

I cannot thank everyone involved enough for allowing me the opportunity to visit our Sister City in Grapevine, Texas

I was able to head over to Grapevine for their annual 'Grapefest', a celebration of all things wine and community.

A jam packed 4 days of learning, tasting and connecting.

The opportunity to be involved in this experience holds a very special place in my heart. Not only have I made international connections I have deepened those connections within my own community. For this I am forever grateful. I hope to continue to learn more and expand my horizon into our diverse culture.

A big thank you to the City of Grapevine and many, many others. Because of their endless work I was able to see behind the scenes action of Grapefest, make connections and experience none other than Texan Hospitality.

I hope to bring all these experiences back to better myself, my career and all things Barossa.

I can't wait to get back home and start new conversations with new and old friends and help continue to promote our wonderful home The Barossa Valley in all its cultural heritage and fantastic wine!

Thank you to The Barossa Council, City of Grapevine and everyone else far and wide who made this possible.

Thank you for your tireless work and everyone at The Barossa Council and everyone involved with the Barossa Young Ambassadors Program and Barossa Vintage Festival - thank you.

A trip of a lifetime!





GRAPEVINE VISIT – KEY TAKEAWAYS

Summary

During the September 2025 visit to Grapevine, Texas, Council's delegates developed key relationships with City of Grapevine Council officials, staff, business leaders and representatives from Rotary, volunteer groups, the education sector and the Tourism industry, to provide for further conversations and collaborations in the pursuit of education, tourism, trade, and cultural outcomes.

The overarching takeaway from the visit for both Council, Sister Cities Advisory Committee representatives and the Study Tour is that visitor experience and hospitality is key. The entire tourism and economic strategy within the City of Grapevine centres around creating an authentic experience (food, wine, tourism accommodation, main street and civic architecture, history, art, cultural activities, recreation, heritage sites, signage, events and transport) for both visitors and the community around the concept of 'Vintage Texas' along with a deep commitment to hospitality – the city's strategy is based on food, drink, somewhere to stay and something to do.

The City is also deeply committed to fostering friendships, mutual regard, and understanding among the citizens of both their community and internationally communities like ours, West Lothian, Scotland, Parras de la Fuente, Mexico and Krems an der Donau, Austria via formal sister city relationship. This friendship extends to the sharing of insight into economic development and governance strategy and the opening of avenues for growth in trade and investment for mutual benefit. Although Krems, Austria did not have delegates on the ground this year, we hope we will have opportunities in the future.

The success and longevity of Sister City relationships within the City of Grapevine is assured through sound and well-resourced governance arrangements including dedicated program management by City Staff, formal oversight committees composed of elected officials, community leaders and volunteers, revenue raising arrangements and vibrant networks and relationships with key education, industry, business and community representatives and groups. Seeing the operation of the sister city program in Grapevine firsthand validated The Barossa Council's benefit to our community through the Section 41 Sister Cities Advisory Committee, collaboration with Nuriootpa High School and the Barossa Young Ambassador Program.

In addition to the above insights, several key themes emerged in the delegation's broader observations during the visit as presented below.

City Identity

- A clear, agreed and consistent understanding of your city or region's identity is critical. Grapevine has established its core identity around Vintage Texas. This identity is reinforced across public infrastructure, commercial and residential architecture, tourist attractions and activities, public art.
- The city has enshrined its commitment to its identity (which is connected to livability, heritage, culture, economic prosperity, tourism appeal, brand and community connection) via city ordinance (by-law) which is discussed in more detail below.
- This identify is further reinforced in tourism strategies, public infrastructure plans, economic development plans and heritage and culture strategies and there is a tangible collective feeling that local government, businesses and residents are all in this together and equally committed to celebrating their place and ensuring its prosperity.
- There is an opportunity for The Barossa Council and our community to consider this concept; its value to our region when reviewing our future Plans, Policies and Guidelines around Council civic infrastructure and other commercial development along with broader diversification of the economic environment, such as outdoor dining, eco-tourism & enhanced events.

Tourism and Visitor Economy

- Tourism and visitor experience shaping should be based on an understanding of the natural and built assets that make us special – what icons are within our ranks, what incredible buildings and structures do we have, where do our richest stories and historical experiences lay, where can you get a taste of the environment?
- If we are targeting the US market, which involves a significant period of travel, there is also a need to design curated experiences that capitalise on the offerings of South Australia more broadly rather than just the Barossa to create a holistic experience (ie Beach hills, wildlife, wine, outback) and one that makes the extended travel period worth both the time and financial investment. Premium wine experiences can be sourced across a range of international regions at a lower cost and in a more time effective manner which means we need to offer something that those regions can't. A clear understanding of the limited leave entitlements for US travelers', normally limited to approximately two-week vacation periods, is also a critical success factor in the market approach and product development.
- Family friendly is a core principle in sustaining visitation and livability. The City of Grapevine has specifically targeted families and has a range of family friendly hotels (including Great Wolf a water park themed hotel aimed at children) along with family friendly activities and attractions throughout the city.
- Public transport networks are critical to bringing workers in to sustain high levels of employment within tourism and hospitality industries which are traditionally lower paying and impacted by housing affordability. The City of Grapevine has invested heavily in bringing a commuter rail network to the city to service its tourism and hospitality workforce. Consideration should be given to the identification of solutions to public transport constraints currently inherent within the Barossa and its subsequent impact on visitor experience.
- Feedback was received that indicated that consideration needs to be given to our visitor's preferences and expectations – The Barossa needs to think like an American to inform hotel and accommodation design if we are intending to increase visitation from the US.
- A key strategy capitalised on by the City of Grapevine has been a targeted and sustained campaign over many years to cater to, attract and retain the convention industry. This is potential growth and investment area for the Barossa with current supply gaps in South Australia's convention and conference facilities in tourist regions. It has fostered an approach to sound design but also aggressive investment infrastructure that supports the convention market. It achieves a sound balance and community buy-in to ensuring investment in modern, designed, and is positive to such growth and investment and ultimately achieve economic outcomes.
- Based on the above observations and opportunities The Barossa Council and its tourism and economic development partners may seek to give consideration to both funding and seeking State Government financial support to fast-track tourism product development and investment, we need to be open for business and balanced with design, is a clear message from our colleagues in Grapevine and therefore to generate better economic and community returns and to assist in the attraction of regional events, investment and regional activation.
- Consideration should also be given to the activation of the Barossa's night tourism/night- time economy – for example the encouragement of tasting rooms in township Main Streets, live music festivals and activations and events that draw in overnight visitors.

Arts and Culture

- The infusion of art that is aligned to the commercial brand and regional identity into public spaces, city buildings and community infrastructure is a key opportunity to celebrate heritage and diversity, honour historical achievements, practices and events, to create a sense of place and enhance the experience of visitors immersing themselves in the local culture.
- The City of Grapevine has a deep commitment to public art dating back many years. During the period when cities across the US were seeing a rapid influx in mobile phone tower infrastructure, the City of Grapevine saw an opportunity to secure funds for public art through tower lease fees. As a result, the City approved the quarantining of all mobile phone tower lease fees for public art and established a committee to oversee the expenditure of funds. This strategy has seen public art embedded throughout the city including historic main street, recreation centres, civic buildings, open spaces and sporting precincts.
- Couple with Grapevines investment in tourism and associated economy their work in balancing art and culture and preservation or design of modern buildings is a significant take away, the message being they are open for business in so many ways. It goes well from our take aways that investment in our events, sorting and now Barossa Creative Industries Centre is a strong pathway and foundation for appropriate growth.
- Consideration should be given to the model implemented by the City of Grapevine in the shaping of a strategy that ensures that public art can contribute to the achievement of the outcomes outlined above whilst also drawing upon a sustainable funding source.

Heritage and History

- The City of Grapevine's identity is steeped in history and heritage. To protect, preserve and enhance its districts and landmarks of architectural, archaeological, cultural and historical importance the City approved a Grapevine Historic Preservation Ordinance in 1991. The purpose of the ordinance (Council By-Law) was to:
    - Protect and enhance the districts and landmarks which represent distinctive elements of Grapevine's historic architectural and cultural heritage;
    - Foster civic pride in accomplishments of the past;
    - Protect and enhance Grapevine's attractiveness to visitors and the support and stimulus to the economy thereby provided;
    - Insure the orderly, efficient and appropriate growth and development of Grapevine;
    - Promote economic stability and prosperity of the community by encouraging the most appropriate use of such significant property in Grapevine; and
    - Stabilise and improve property values.
- The Ordinance was further revised in 2013 to address identified risks to the heritage objectives of the city and is supported by detailed design guidelines. The direct impact of the introduction of the Ordinance has been the achievement of a balance between the

  preservation of the richness of the unique 'feel' of the city and appropriate infrastructure development and economic investment that enhances livability and visitor experience.
- Another key strategy evident in Grapevine to support heritage and historical preservation, is the implementation of quality interpretive signage at key attractions, thoughtful place naming (reference to historical figures and events), and township signage and way finding with tangible links to regional and individual village identity and commercial brand.
- Given the Barossa has a shared commitment to heritage and historical preservation whilst also enhancing livability and visitor experience, there is an opportunity to review Council's planning and building policy settings and guidelines, asset and infrastructure design guidelines and its

strategy and approach to public signage (township signage; key attractions and landmarks interpretive signage; and civic location and community facility signage) to ensure ongoing alignment with the Community and Council's vision for the region's commercial brand and grass roots identity.

- When designing Council's public signage strategy, consideration should also be given to sharing the stories of our first nations people in an integrated approach to interpretive signage design.

Events & Volunteerism

- The City of Grapevine's vibrancy and event sustainability is reliant on a deep commitment to volunteerism. According to the City of Grapevine, high levels of volunteerism are generated through creating a sense of pride in the city and a commitment to place.
- Volunteer engagement is also mobilised and strengthened via the use of appropriate incentives and rewards including honorariums, financial contributions to volunteer groups and clubs (ie groups and committees across schools, sporting clubs, charitable organisations, civic services etc) and complimentary participation in ticketed events.
- Active pursuit and securing of sponsorship opportunities is critical in elevating event offerings and supplementing City of Grapevine funds. Festivals and events can be broken down into component parts to provide layered sponsorship offerings for designated areas, activities and physical infrastructure for visual marketing. A sales orientation is required to leverage sponsorship opportunities and to develop long lasting sponsorship relationships.
- The City of Grapevine has a vibrant event calendar and offers a combination of free community events and large-scale ticketed events which are more commercial in nature. This diversity of event resourcing models allows for scalability and financial sustainability, particularly where the input costs are higher and require more coordination of volunteer effort, event infrastructure and planning and higher levels of risk management.

  Grapevine's Annual Festivals & Events

  Grapevine was recognised by the International Festival & Event Association. Their three main annual events are:

  - **GrapeFest (**the largest Wine Festival in the Southwest)
  - **Main Street Fest** (family-friendly festival that is three fun-filled days of live music, craft beverage experiences, delicious eats, shopping, a unique KidZone, tons of fun in the Carnival & Midway, the Grapevine Art Project)
  - **Christmas Capital of Texas** (one of the highlights of Grapevine Christmas)

- Consideration should also be given to strengthening relationships with community groups and volunteer organisations to partner on event activation and delivery and to defining roles and responsibilities for regional event management between Barossa Australia and The Barossa Council to ensure the optimal use of resources and strategic oversight of major regional events.

Trade and Investment

- Public/private partnerships are an integral strategy in bringing in investment to enhance publicly funded infrastructure and initiatives. The City of Grapevine has several examples of successful public private partnerships including Grapevine Mills, which incorporates a train station, hotel and entertainment venue.
- A key economic enabler that the City of Grapevine has leveraged off to build a strong tourism and visitor industry is its proximity to Dallas Fort Worth International Airport. The city actively

supported the establishment of the DFW airport within its boundaries, contributing land for that purpose in the 1970s thus ensuring easy access for large volumes of visitors and creating a source of stable employment for many of its residents.

- Texas is the fifth largest wine-producing state in the U.S. and with more than 470 wineries in the State, the wine industry contributes more than $1.83 billion of economic impact. Against this backdrop Grapevine has served as a trendsetter in wine culture and a leader in the Texas wine industry with award-winning festivals celebrating the fruit of the vine as well as wineries and winemakers for more than 25 years. Grapevine has also been recognised as the headquarters of the Texas wine tasting experience, having invested in the establishment of a vibrant and growing urban wine trail which features daily wine tastings and special events throughout the year.
- The city also strategically positioned itself to cater for the meeting and convention industry with significant hotel accommodation offerings and a diverse range of small, medium, and large meeting spaces and convention centres which attract thousands of business and leisure visitors each year.
- In addition to its cultural, heritage and historical attractions, the city has built a diverse economic portfolio driving sustainability across its many sectors.
- There are many parallels in the economic profile for the Barossa and consideration could be given to opportunities to pursue conversations with the State Government regarding an airport facility (commercial passenger services and freight) within close proximity to the Barossa Valley.
- The active wine tasting, sales and festival offerings within Grapevine and its positioning as the Texas wine industry headquarters also offers the Barossa a valuable entry point to the US market. The opportunity to promote Barossa wines and establish trade connections has also been further strengthened via the City of Grapevine's commitment to featuring Barossa wines at its annual GrapeFest event.
- There is also an opportunity to explore whether there is a current South Australian regional convention centre industry supply gap and to validate whether this presents an avenue to expand the Barossa's tourism product in meeting any identified unmet demand.

Civic and Governance

- The City of Grapevine in many ways has faced and continues to face similar challenges, the most pertinent being:
    - They too are running out of land for growth and face similar future urban planning challenges.
    - Ageing workforce.
    - Growing competition for resources.
    - Expanding expectations for services and infrastructure and asset management
    - Climate impacts.
    - Efficiency and productivity.
- Many synergies and opportunities for cross team collaboration on how they are solving long term planning matters is evident and can be explored through technology solutions to get teams together online.
- They work closely with schools and education groups to grow the pool of those interested in serving their local community, there are take aways that can support The Barossa Council.
- Equally the system of Local Government we operate in is more mature in specific areas that they have interest in three are key in conversation our asset management processes and our processes of reform and organisational culture and use of modern emotional intelligence systems to support continuous improvement and generally our drive for continuous improvement.

FINANCIAL ANALYSIS

Expense Type	Council Cost
Flights - Adelaide to Sydney, Sydney to Dallas Fort Worth Return	$26,994.69
US Travel Visa	$98.16
Adelaide Airport Long Term Parking	$191.82
Incidentals – Council Branded Clothing Items & Hat	$524.61
TOTAL	**$27,809.28**

ACKNOWLEDGEMENTS AND THANKS

Strengthening Global Connections: Barossa Delegation Thanks City of Grapevine

The Barossa Council delegation extends its heartfelt gratitude and sincere appreciation to the City of Grapevine, its staff, key stakeholders, businesses, volunteers and the wider community for the outstanding hospitality and warmth shown during our September 2025 visit.

The meticulous planning, seamless coordination and gracious reception made the visit both comfortable and highly productive. The attention to detail and thoughtful organisation ensured delegates could focus on strengthening relationships, exploring shared opportunities and promoting the Barossa region on the international stage.

Special thanks are extended to everyone involved in developing and delivering the itinerary and supporting the promotion of Barossa and its wines at GrapeFest 2025. From precise scheduling and efficient logistics to the friendly and welcoming atmosphere at every event, the professionalism and commitment of our hosts were evident throughout.

The delegation also appreciated the camaraderie and shared enthusiasm of our new friend (Peter) from West Lothian, Scotland, and friends from Parras de la Fuente, Mexico, whose warmth and friendship added to the success of the visit.

The kindness, generosity and collaborative spirit shown by all created an environment that fostered meaningful connections and strengthened the enduring bond between our cities.

The experience has left a lasting impression and further enhanced the reputation of the Barossa as a region committed to cultural exchange, friendship and global collaboration.

The Barossa Council looks forward to continuing this valued relationship with Grapevine and to welcoming future visitors to our region, where we hope to reciprocate the same warmth and generosity that was so graciously extended to us.



Student Feedback

Grapevine, Texas – Nuriootpa High School Study Tour
9 – 16 September 2025

The Barossa Council

GRAPEVINE TEXAS



Questions	Student Response Summary
Looking back at your application, do you feel the Study Tour met the goals you had before you left?	**Yes**, because my goal was: • To learn about their culture and meet new people. • To create connections with others from the other side of the world, finding out more about their agricultural practices. I did this when attending the school and university having conversations with students and teachers, bringing ideas back home to possibly tie into either school or home agricultural practices. • The people we met, the friendships we made were incredible. • To explore practices to understand any help me for my future career in the culinary industry. • To be able to compare Texan agricultural programs to ours in the Barossa and school, especially with the Future Farmers of America. • To gain more knowledge on travel and know more about the US. ***"100% more than I expected. It blew my socks off"***
What were the most important activities you took part in during the trip, and what did you learn from them?	• Visiting their school, as students, we got to learn what their school is like including their school spirit and attitude towards learning and extra-curricular activities. • To see their agriculture program and there was a lot of interesting differences. • Visiting Tarleton State University: touring their Agriculture facilities as well as Grapevine High School. • The structure, Agriculture system and courses that they have in place comparing them to how we learn. • The subjects and practical aspects that they go through. • Getting to experience that schools around the world aren't all the same as here in Australia.

	• Showing their American high school culture and how students are able to prepare for their career pathways. • Grapevine High school and Tarleton University. ***"I learnt a lot about the Future Farmers of America program, student led programs and initiatives that we could learn from and adapt into our schools and universities here in Australia"***
How do you plan to share what you learned with other classmates, friends, family, or the community)?	• Sharing what I learnt with friends and family who own and work on farms. • Through photos and conversations, but I would love to take my family friends over to Texas and have them experience what I did. • Sharing a lot of what I learnt with friends and family; my photos and explained where we were, what we were doing and interesting facts we were taught. • A lot of people have asked me what Texas was like and if I would go back. I definitely would because everything is huge, well set out, the people are really friendly and school is full of interesting programs and people. • With pride and in a good way. • Talking to them and shearing photos and pictures along the way from the trip. • Share photos, tell stories, and encourage students to do it in the future. ***"The practices we learnt, bringing some ideas back home, possibly introducing them into either school or outside life"***
What support did you find most helpful in the lead up and during the trip?	• Support within our team. • Fundraising. • Support from the teachers accompanying them. • Information on visa's, passports, equipment and supplies needed to be well prepared. • All the information about what was happing. • Talking about the trip and how it's going to go. • Teachers help with fundraising and organising. ***"The excitement for all of us!"***
What was the best part of being part of the team?	• The team was made up of enthusiastic, organised, supportive people and that's what made it really easy to fundraise and travel all together. • How well we worked as a team. • Helping each other out. • That we all grew as a friend group. • Being able to share the experience with friends and luckily for me, my best friend. • Be able to talk to everyone and work as a group. • Getting to have the experience to go and see what the world is like overseas. • Getting the opportunity to take the experience. ***"We'll always be able to look back and remember our trip and all the great memories we made"***
Which fundraising events did you enjoy or find the most successful?	• All of it was really good! • The support from local companies and Rotary. • The Mitre 10 BBQs and the events where we were helping local community groups. Being able to help where we could, making conversations and getting the knowledge of the study tour throughout the community. • The Barossa Motorcycles gift crate, raising money to put towards our trip. • The fundraising events that had everyone involved. • The Quiz night and raffle tickets • The touchdown event was good fun and raised a lot of money. • The Clearance Sale • BBQs and the other smaller events. ***"I enjoyed meeting sponsors at the events and having a yarn about the trip"***

What was your favourite event or part of the itinerary?	• Visiting the School and attending the school football game. • Grapevine High School and Colleyville High School. Being able to have conversations with students our age talking about what they do in their free time, and what high school is like for them compared to us. • Attending the Pep Rally and the Friday night High School football game. • The 9/11 memorial service. • The Great Gatsby dinner as part of Grapefest. • The Tarlton University ***"All of them!"***
What did you enjoy most about living with your host family?	• They were amazing. They were all so kind and caring, it was overall great. • At night times, sharing stories about the differences here in Australia to America. • Learning about their day-to-day life, and what their daily routines are like compared to ours here at home. • The conversations that we had together after each day • Got along so well, assigned to the perfect host family for us • The way they made us feel so welcome, made us feel safe, took care of me while sick, spent hours and hours talking to us about everything and explained so much about Texan culture. • They were friendly and easy to talk to. • That we gained so much knowledge from them and they were willing to do anything. ***"Getting to see how they live and meeting new life-long friends"***
Is there anything else you want us to know about your experience?	• It was great, thank you! • The trip was amazing • Ss students, we got to experience America and their agriculture practices and the Texas culture in general. • It was a once in a lifetime trip. • I'm really lucky to have had the opportunity and I will recommend it to future students. • I didn't know what to expect or if the Texans would like us Aussies, but they couldn't have been nicer. • Texans are very proud and generous people who love their country and are more than happy to share it with us. ***"Big Thank you to the Barossa Council and their sister city relationship that made this study tour possible, it's changed my perspective on American culture, and I can't wait to go back"***
Questions	**Parent Response Summaries**
Do you believe the Study Tour delivered on the outcomes? (e.g. personal growth, cultural understanding, educational value)?	• Yes most definitely, both the travel itself and building connection with the community, mostly those that have retired - developing skills talking with the older generation • Yes, it was a great experience. • Absolutely! It enhanced our child's perspective and understanding immensely. • Absolutely, it was an amazing experience and gave opportunities to network beyond school ***"100%"***
From your perspective, what were the most valuable activities your child took part in?	• Travelling overseas, living with a host family and gaining an understanding of other cultures and ways of life. • Visiting the high school and university appeared to have the most profound impact, due to the direct comparison he could make with kids their own age. • Grapefest was also a huge eye-opener in comparison to our Barossa Vintage Festival. • Winery (grape stomp festival) stock yards, slaughterhouse and delegation functions • Making close connections with the host student & their family.

How do you see your child using or sharing the skills and knowledge they gained (at school, at home, or in the wider community)?	• Open minded to the difference. • Students have a great positive voice for NHS. • Our child is part of both the viticultural and livestock industries so the knowledge he gained and comparisons he made in Texas concerning both of these industries he'll draw on in the future and will undoubtably stay with him forever. • They have made sure to share with everyone what they accomplished and hopes others can take part. She is keen to go back to study/work. • Promoting the tour and future volunteer work. • More confident and keen to talk about their experience. • The opportunity has created discussion, networking & provided future goals as a result of the study tour. ***"The whole process increased the student's confidence and positive presence in the community"***
What positive changes have you noticed in your child as a result of the trip?	• Confidence and maturity • Opening broader point of views • Greater worldliness and organisation skills • Realisation that there's a whole world out there, not just the Barossa Valley! • It's broadened his horizons and given him a huge motivation to see more. • Developed a firm appreciation of differing cultures and customs and realised there's multiple agricultural practices in Texas and America that although different to ours, work as effectively. • Solidified that they have chosen the right pathway for her. It has also kicked in her passion to travel even more. • Built relationships with people they made connections with while away. • Learnt the importance of clear communication. • I have a teenager who is now looking to return to Texas next year, to not only catch up with his host family, but is also looking at spending time there for a harvest season. The opportunity to have visited another country, make connections & have goals for the future have definitely been noted. ***"Solidified that they have chosen the right pathway for her. It has also kicked in her passion to travel even more"***
How effective did you find the fundraising process for families?	• Worked well; forced the students out into the community and made them appreciate hard work and the value of working towards something. • Being associated with all the local volunteer groups helped; by assisting these groups a lot of the planning was done for the kids which was excellent. • It was very effective! The process was long and exhausting for the kids who were balancing fundraising, sport, schoolwork, vintage and employment but everyone pitched in where they could, when they could, including families, for a great outcome. • Good for students to work with various community groups and meet new people. ***"Every family brought something different, and all worked as a team to support each other"***
Any additional feedback or reflections you would like to share?	• The truly was an amazing experience for these students, thanks to everyone involved for making this all come together. I'm sure this will be the top of their high school memories and highlights. • Our child had the trip of a lifetime! • The tour experience overall for our child was extraordinary! It broadened their horizons and literally changed his life as they knew it. They left a student and came back a cowboy brimming with stories, facts and a huge appreciation for American culture and how patriotic Texans are. • He found Texans to be very kind, generous, proud people who love to share their culture and way of life. Everything was on a huge scale, exactly how they like it! Councillor Leon Leal organizing the Texan hats for the kids was next level generous, we can't thank him enough, those hats will be undoubtably cherished forever!!

	• It was a lot of time and work fundraising to get there for all involved, but so very rewarding! He is certainly going to recommend the tour to any students who may in the future consider wanting to broaden their horizons, as he clearly did! • Massive Thank you to all involved, we appreciate the extra workload it will have placed on everyone, the effort, commitment & support was massive. • Communication with families was excellent & also to students • Overall though it met all the goals it set out to achieve we feel everyone can be very proud on a very successful first Sister City Study Tour. ***"Our child and ourselves can't thank the Barossa Council and the Sister City relationship with Grapevine, Texas enough for this whole experience"***

Grapefest Texas 2025 – Activation Report

Overview

Barossa Australia represented the region at the **39th Annual Grapefest** in Grapevine, Texas between 11-14 September 2025 — one of the United States' largest consumer wine festivals, attracting around **200,000 visitors**. The activation formed part of Barossa's **North America engagement program** under the *2025–2026 Annual Operating Plan*, delivering against the pillars of **Brand & Demand Driving** and **Regional Leadership**.

The event continues to strengthen the long-standing **Grapevine–Barossa Council Sister City relationship** and positions Barossa as Australia's benchmark premium wine region through direct consumer, trade and media engagement.

Participating Producers

Barossa's presence showcased regional collaboration and diversity, with wines poured by:
Two Hands Wines, Yalumba, Pewsey Vale, Elderton, Hewitson, Stage Door Wine Co., Kalleske Wines and **Lambert Estate** (represented by Vanesa Lambert).

Objectives

To:

- Reinforce **Barossa's premium positioning** within the U.S. market.
- Support member wineries through **trade and consumer visibility**.
- Promote **Barossa's unified wine and tourism story**.
- Leverage the **Grapevine–Barossa sister-city partnership** for future cultural and tourism exchange.
- Maintain Barossa's **year-round North America presence** as part of the two-year Export Market Development Grant (EMDG)-supported strategy.

Key Activities

- **International Wine Pavilion:** Poured across VIP and public tasting zones, introducing approximately 7,000 consumers to Barossa wines.
- **Media Engagement:** Broadcast interviews with **WBAP, KLIF, KTCK Radio, CBS** and the **"We Know Texas Vino"** podcast generated strong exposure.
- **Consumer Masterclass:** Hosted a **Barossa Masterclass for ~45 guests**, including Grapevine Sister City members, reinforcing Barossa's heritage and people-centric storytelling.
- **Joint Barossa Australia/Qantas "*Visit Barossa*" Competition:** Support for 2 winners to visit Barossa in 2025/2026

- **Trade Relationships:** Provided opportunity for additional activations in US market such as regional updates to **MaryAnn Worobiec (Wine Spectator),** connection with **SATC and Tourism Australia** including attendance at **Americas Market Place** Tourism Trade Show in San Francisco and time with **Napa Valley Vintners**, sharing insights on governance and collaboration.

Outcomes

Outcome Area	Result
Reach	~200,000 festival attendees; multiple radio, podcast and media features (final figures tbc)
Regional Unity	Eight Barossa producers presented collectively under “One Barossa” branding
Trade Relations	Strengthened U.S. wine trade connections; sister-city collaboration renewed
Consumer Impact	High engagement through tastings and masterclass; strong response to Barossa authenticity and diversity
Media Visibility	Five broadcast pieces, including national radio and podcast coverage
Member Value	Direct exposure to new markets; collaborative platform for export storytelling
Data Base	Expansion of Barossa Australia Database

Insights & Learnings

- **Authenticity Wins:** U.S. consumers value genuine, people-led stories — heritage and humility differentiate Barossa from other premium regions.
- **Texas Opportunity:** Grapevine and the broader Texas market remain high value for Barossa’s full-bodied wine styles.
- **Trade & Tourism Synergy:** Grapevine provides a foundation for integrated campaigns connecting **wine, food and regional travel** experiences.
- **Ongoing Visibility:** Continued participation should be evaluated through ROI and alignment with other U.S. trade events (ATE, SATC/TA activations).

Performance Measures (AOP Alignment)

Measure	FY26 Target	Grapefest 2025 Result
Trade Engagement Events	3+ per year	Achieved 1
Media Features	5+ per year	Achieved 3 confirmed
Member Participation	≥6 producers	Achieved 8
Brand Exposure	National reach	Achieved
CRM Data Capture	Annual tracking	In progress

Next Steps

1. **Sister-City Collaboration:** Possibility to develop a further co-branded campaign between Grapevine and Barossa (e.g. *Taste the Sister Cities*).
2. **Trade Expansion:** Leverage media exposure to secure wider Texas distribution and retail engagement and ultimately listings.
3. **Education & Advocacy:** Deliver Barossa Wine School sessions at future Grapefests.
4. **Tourism Conversion:** Align with **SATC and Tourism Australia** to position Barossa within Texas travel itineraries.
5. Investigate access to further **event insights t**hough **festival committee information exchange.**
6. **CRM Integration:** Record all media, trade and partner contacts in **Zoho CRM** for EMDG and performance tracking.

Conclusion

The Grapefest activation reaffirmed that **connection, collaboration and continuity** remain central to Barossa's success in North America.

By showing up, telling our story and sharing our wines together, Barossa continues to strengthen its reputation as a **world-class region** where wine, people and place are inseparable.

DEBATE REPORT

7.1 Office of the Mayor and CEO

7.1.4 REQUEST FOR FUNDS FROM THE TANUNDA TOWN COMMITTEE RESERVE - TANUNDA CHRISTMAS PARADE

Author: Chief Executive Officer
25/92914

PURPOSE

To consider a request to use funds from the Tanunda Town Reserve to support the Tanunda Christmas Parade.

RECOMMENDATION
That Council:

(1) Approve the allocation of $5,000 from the Tanunda Town Reserve as requested at Attachment 1, to be invoiced to Council by Rockford Wines, with the funds to be acquitted via an event report.

(2) Approve the amendment to the 2025-26 budget to support the payment from the reserve as outlined in part 1 of this resolution.

REPORT

Background and Introduction
As outlined in the March 2025 meeting of Council, agenda item 7.1.1, various reserves have been held for some years and Council has determined to distribute or allocate funds to specific projects or surviving groups.

One group however did not have a natural successor, the Tanunda Town Committee. Many other groups have benefited from the release of remaining reserves to support their programs including Christmas parades.

Discussion
There is a request for utilisation of $5,000 of these funds as outlined at Attachment 1.

The second idea is the replacement or repair of the Tanunda Heritage Trail markers which are deteriorated and in need of funding. To give effect to this request a survey of markers and quotes will be necessary.

The request is aligned with the general community development to the Tanunda Township and at officer level is supported.

Summary
The requests are consistent with the desire of Council to distribute funding and close the reserve accounts.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 Request

Supporting references
Nil

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Legislative Requirements
Section 123 of the Local Government Act

RISK MANAGEMENT CONSIDERATIONS

These statements are qualitative in nature and designed to provide an indication of Council's general position when deciding to take or retain risk in pursuit of its objectives.

1. **SERVICE DELIVERY**
   Refers to the delivery of services to the community, which includes the systems and physical assets that enable provision of these services, including structures (such as roads, buildings and facilities) as well as IT infrastructure, plant, vehicles & other equipment.

   Provides support to community service outcomes in heritage and place.

2. **SUSTAINABILITY & ENVIRONMENT**
   Relates to measures to preserve, protect and minimise impact on the natural environment, including sacred and indigenous lands, flora, fauna, heritage, water, waste, hazardous materials and pollution.

   Nil

3. **FINANCIAL**
   Refers to planning and control of Council's budget to align with the sustainable achievement of the desired outcomes articulated in its Community Plan.

   $5,000 funded from the Tanunda Town Committee Reserve. Will make no material impact to the operating budget outcomes or net financial liabilities. The current balance of the fund is $98,684,

4. **PEOPLE**
   Relates to recruitment, retention, wellbeing and safety of employees and volunteers and engagement and management of contractors as well as the wellbeing and safety of the community.

   Nil

5. **REPUTATION**
   Relates to policy, decisions, actions and circumstances that may cause Council to lose credibility with the community, ratepayers, key

stakeholders, other levels of government and its own employees and contractors.

Supports community request and associated services.

COMMUNITY ENGAGEMENT

Nil required or recommended.

From: James March
Sent: Friday, 24 October 2025 9:24 AM
To: Elaine Burridge <eburridge@barossa.sa.gov.au>
Subject: [EXTERNAL] Request for funding support from The Barossa Council - Barossa Christmas Parade

CAUTION: This Message originated outside your organization. Treat all attachments and hyperlinks with suspicion.

Attention: Elected Members of The Barossa Council

Dear Councillors,

On behalf of the volunteer organisers of the Barossa Christmas Parade, we are seeking your approval to allocate some funds to support this year's event, which will be held on the Main Street of Tanunda on Friday, 5 December.

I represent the Major Sponsor, Rockford Wines, for this important community event in Tanunda and have been actively involved in organising the planning and execution of both last year's parade and this year's. Working with Rory and Bev Champion, we are forming a team of volunteers to celebrate the festive season and ensure a safe, inclusive event. The highlight will be Santa Claus arriving to take his place on a special seat in the Rotunda and greet the hundreds of children eager to share their Christmas wish lists!

We are requesting a $5k contribution from the Tanunda funding reserve, which has not yet been fully allocated to town projects and initiatives. The funds will be managed by Rockford Wines on behalf of the volunteer event committee and used for operational and promotional aspects of the Parade. This includes posters and signage we will print to advertise the Parade, as well as supporting the activation of the Rotunda area through special lighting and displays to foster a festive Christmas atmosphere at a key town location. These lights and decorations can be reused in future years.

The Barossa Council logo will be featured on signage and in media used in partnership with The Leader newspaper this year to acknowledge the contribution. Additionally, we invite Elected Members and senior staff to join us in a designated area outside the Barossa Museum and Regional Gallery, where the Parade will start and be broadcast. Rockford is providing hospitality in this area, so I'm confident it will be a lovely place to enjoy the community atmosphere and some authentic Barossa wine and food.

We would be happy to provide a brief report on the outcomes of the Parade post-event.

Thank you for considering this request. I am happy to answer any questions you might have and look forward to hopefully seeing many of you on the early evening of 5 December.

Best regards,

James March

General Manager

Rockford Wines

DEBATE REPORT

7.2 Corporate Services, Strategy and Innovation

7.2.1 LICENCE AGREEMENT - THE TANUNDA CLUB

Author: Property Lead
25/92480

PURPOSE

To seek Council endorsement to formalise a long-standing arrangement with the Tanunda Club for access across a portion of Council-owned land at the rear of the Tanunda Club and Council's Tanunda Soldier's Memorial Hall (otherwise known as the Barossa Creative Industries Centre).

RECOMMENDATION
That Council:

(1) Notes that the Tanunda Club, located at 45-47 MacDonnell Street Tanunda, has been occupying a portion of land owned by The Barossa Council adjacent to the Club under a long-standing informal agreement.

(2) Endorses the proposal to draft and execute a 5-year licence agreement over a portion of the land known as 1-3 Basedow Road, Tanunda defined as Allotment 200 in Filed Plan 15221 and described in Certificate of Title Volume 5383 Folio 369, in accordance with Section 202 of the *Local Government Act 1999* between the Barossa Council and the Club. The Land is to be maintained by the Club, on the condition that the Land reverts back to Council if the Club is sold or ceases to operate during the agreement term and that the Council enjoys unrestricted access to the land upon request.

(3) Authorises relevant Council staff to negotiate the terms and conditions upon which the agreement shall be reached and delegates the Director, Corporate Services, Strategy and Innovation to execute the necessary documentation.

REPORT

Background
The Tanunda Club (the Club) was established in 1891 by a forward-thinking group of local men who intended to provide a safe and suitable venue for social gatherings for the residents of Tanunda and surrounding communities, and to promote the local wine and brandy industry during a period of economic hardship. Since that time, the Club has been a cornerstone of community activation. As a licenced not-for-profit community club, the Club has been a place for the community to gather for over 134 years.

In 1910, the Club constructed a new "Club Hall" on land adjacent to the clubhouse as a place for culture, music and social activity. Shortly thereafter, with the onset of World War 1 in 1914, the Hall was sold and in subsequent years, was renamed the Tanunda Soldier's Memorial Hall. The Hall, and the land upon which it sits, has long been in Council ownership. It continues to be a place for culture, music and social activity. Its future will be secured for many years to come as it forms a critical part of the upcoming Barossa Creative Industries Centre (BCIC).

The Club have enjoyed access to the rear of their clubhouse via entry off MacDonnell Street, and through the carpark alongside the Hall off Basedow Road, for many years. Due to the way the land was subdivided and the Club Hall sold back in 1919, access to the rear of the clubhouse is reliant on passage across Council-owned land, as is use of some of this land for storage purposes. Without this, the Club is unable to receive and store supplies which are vital to the Club operating.

Introduction
Any previous agreements between Council and the Club for use of this Land, either formal or informal, have long expired, and both parties seek to execute a new agreement in good faith.

The Land is owned by the Barossa Council and is classified as Community Land in accordance with relevant legislation.

This report seeks Council's endorsement to grant the Club a licence over a portion of the land known as 1-3 Basedow Road, Tanunda defined as Allotment 200 in Filed Plan 15221 described in Certificate of Title Volume 5383 Folio 369 (the Land), in accordance with Section 202 of the Local Government Act 1999 (the Act) as outlined in Attachment 1.

Discussion
Within their property boundaries, the Club own a small strip of land at the rear of their building for external access. They are reliant on access across a portion of Council-owned land to receive deliveries and to store an overflow of goods. The portion of land in question (the Land) is outlined in Attachment 1 and is approximately 120m² in size.

It not only allows access to the rear of the Club but also contains within it essential services (including the septic system which services both Council and the Club) and provides access to the rear loading dock of the Hall. Ongoing access to the Land for both Council and the Club is essential.

Under the proposed licence agreement, both Council and the Club will continue to enjoy access to the Land, with the Club required to comply with the following provisions:

- Keep the area appropriately secured at all times;
- Maintain the area in a neat and tidy state;
- Ensure that access as required is permitted for the inspection, servicing and maintenance of essential services contained within the Land;
- Ensure that unrestricted access is permitted to Council staff and contractors upon request; and

- The Club will do all things necessary to ensure that access to and use of this Land shall not now, or in the future, inhibit either the development of the Barossa Creative Industries Centre or its ongoing operations.
- Should the Club sell or cease to trade, this agreement shall be terminated and any request for ongoing use must be renegotiated with the new owners at the Council's discretion.
- Should the Club cease to trade as a not-for-profit organisation, the Council reserves the right to renegotiate terms of the agreement, bearing in mind the Licensee's scope as a commercial entity in accordance with relevant legislation.

The Land is currently fenced to allow safe storage. New fencing is proposed as part of the BCIC upgrades. Council reserves the right to realign the existing fence during these works.

Summary and Conclusion
Ongoing access to Council land is vital to the operations of the Tanunda Club at their existing location. This report seeks Council's endorsement to negotiate and execute a five-year licence with the Club to formalise current use of this Land and put into place parameters which will ensure that the upcoming renovations to the Soldiers Memorial Hall as part of the BCIC project are not compromised.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 Attachment 1 - Licenced Area Map - Land adjacent to the Tanunda Club and Tanunda Solders Memorial Hall

Supporting references
Nil

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan



Implementing economic development strategies to support future growth opportunities and a diversified and resilient economy showcasing the Barossa rural and regional character.

Strategic Outcome
- We partner with and support local business.
- We strive to support income and job stability and growth for the future in support of quality of life outcomes.
- We look to maximize community economic return.



We strive to be a leader in regional Local Government and are committed to delivering effective, efficient, and valued services to the community.

Strategic Outcome

- We deliver a quality customer experience based on a willingness to innovate and drive change.
- We have strong relationships, and where appropriate, partner with our community, industries, stakeholders, the Local Government sector and Governments.

Legislative Requirements
Compliance with Section 202 of the Local Government Act 1999 is a mandatory requirement. The granting of a lease or licence upon this portion of community land will be reflected in Council's appropriate Community Land Management Register.

RISK MANAGEMENT CONSIDERATIONS

These statements are qualitative in nature and designed to provide an indication of Council's general position when deciding to take or retain risk in pursuit of its objectives.

1. SERVICE DELIVERY

Refers to the delivery of services to the community, which includes the systems and physical assets that enable provision of these services, including structures (such as roads, buildings and facilities) as well as IT infrastructure, plant, vehicles & other equipment.

Maintaining a positive relationship between Council and the Club will continue to provide an ongoing benefit to the wider community. A formal agreement with the Club for use of this land will ensure that the Club is able to receive and store supplies essential to its ongoing operations.

2. SUSTAINABILITY & ENVIRONMENT

Relates to measures to preserve, protect and minimise impact on the natural environment, including sacred and indigenous lands, flora, fauna, heritage, water, waste, hazardous materials and pollution.

Access to the Land by the Club will ensure that they are able to neatly and safely store deliveries at the back of their premises, thereby keeping the surrounding area neat, tidy and free from debris.

3. FINANCIAL

Refers to planning and control of Council's budget to align with the sustainable achievement of the desired outcomes articulated in its Community Plan.

The Club operates as a not-for-profit community club, supporting local clubs, charities and organisations with sponsorship, donations and services in kind. It is proposed that this agreement be offered to the Club for $1 per annum if demanded, provided that the Club maintain its not-for-profit status and continue to support its local community. Council is not required to provide any financial assistance or investment to the delivery of this licence, save for its reasonable obligations as landowner.

4. PEOPLE

Relates to recruitment, retention, wellbeing and safety of employees and volunteers and engagement and management of contractors as well as the wellbeing and safety of the community.

The ability to keep supplies delivered behind fencing, secure from community access, will assist to manage safety concerns in the area.

5. REPUTATION

Relates to policy, decisions, actions and circumstances that may cause Council to lose credibility with the community, ratepayers, key stakeholders, other levels of government and its own employees and contractors.

As a licenced venue in accordance with Liquor Licencing legislation, the Club receives routine delivery of alcohol. Council's willingness to provide a safe and secure storage area for the Club will ensure that these transactions are not visible from the Tanunda Kindergarten playground, located at the side and rear of the Club.

COMMUNITY ENGAGEMENT

There are no legislative requirements to undertake public consultation on this proposal in line with the Local Government Act and Council's own Public Consultation Policy.

Attachment 1 – The Tanunda Club



Blue identifies the location of the Tanunda Club

Green outlines the Tanunda Soldiers Memorial Hall (future location of the Barossa Creative Industries Centre) and adjoining land

Red denotes the land upon which this agreement is sought

DEBATE REPORT

7.2 Corporate Services, Strategy and Innovation

7.2.2 OFFICE CLOSURE - ALL STAFF END OF YEAR EVENT

Author: Senior Manager People and Culture
25/93075

PURPOSE

To consider and adopt a proposal for late Council office opening in order to facilitate all staff access and inclusion in an organisation-wide professional development event. Specifically, to consider and adopt the following late opening times for Thursday 4 December 2025:

- 10.15am opening for the Lyndoch Library and Williamstown Depot
- 10.30am opening for Council workplaces that provide direct service to the public

RECOMMENDATION
That Council:

(1) Pursuant to Section 45(2) of the Local Government Act 1999, approves the Principal Office and other offices of the Council to open at 10.30am on Thursday 4 December 2025.

(2) Makes the following alternative arrangements to enable the local community to access the services of the Council which are ordinarily available at the Principal Office of the Council:
Email: barossa@barossa.sa.gov.au
After hours service: Answering Adelaide 8563 8444
Website (online services and Make a Payment): barossa.sa.gov.au

REPORT

Background
Twice per annum organisation-wide professional development events are held in support of Council's ongoing commitment to the implementation of modern people and culture strategies and the development and retention of staff, with a strong aim to continuously improve the quality of services to our community through the professional development of our staff.

Introduction
An all-staff professional development and service recognition event is scheduled to be held on Thursday 4 December 2025 from 8:00am to 10:00am, to allow as many staff as possible to attend and return to the workplace. The timing of the event will commence at 8am, before normal working hours, and will run to approximately 10.00am. To facilitate this timeframe, support is being sought to allow Council workplaces providing direct services to the public to open 75/90 minutes later than normal at 10.15/30am, allowing staff to attend the event in its entirety.

Discussion
This event has been designed to recognise staff who have served the Council and community for many years and to form connection of staff from various departments and work sites. It also provides a pivotal opportunity for new and existing staff alike to broaden their understanding and appreciation for the positive impacts that Council makes within our community.

Whilst face to face service delivery will be impacted for 75/90 minutes due to the delayed opening of Council workplaces, online services will continue to be available, along with email enquiries and Council's after-hours telephone contact service.

Summary and Conclusion
Council support is being sought to approve the amendment of the opening times of Council's Principal Office and other offices to 10.15/30am to support staff attendance at an organisation-wide professional development and recognition event on Thursday 4 December 2025.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Nil

Supporting references
Nil

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Corporate Plan

BS10 People and Culture - Support to Managers and employees across the full employee lifecycle, including attraction, recruitment and selection, induction and on-boarding, training and performance development, performance management and offboarding.

Legislative Requirements
Nil

RISK MANAGEMENT CONSIDERATIONS

These statements are qualitative in nature and designed to provide an indication of Council's general position when deciding to take or retain risk in pursuit of its objectives.

1. SERVICE DELIVERY
Refers to the delivery of services to the community, which includes the systems and physical assets that enable provision of these services, including structures (such as roads, buildings and facilities) as well as IT infrastructure, plant, vehicles & other equipment.

Whilst face to face service delivery will be impacted for 75/90 minutes due to the delayed opening of Council workplaces, online services will continue to be available, along with email enquiries and Council's after-hours telephone contact service.

2. SUSTAINABILITY & ENVIRONMENT

Relates to measures to preserve, protect and minimise impact on the natural environment, including sacred and indigenous lands, flora, fauna, heritage, water, waste, hazardous materials and pollution.

Nil

3. FINANCIAL

Refers to planning and control of Council's budget to align with the sustainable achievement of the desired outcomes articulated in its Community Plan.

Nil

4. PEOPLE

Relates to recruitment, retention, wellbeing and safety of employees and volunteers and engagement and management of contractors as well as the wellbeing and safety of the community.

Council's professional development and staff service recognition events are designed to facilitate the retention of employees and celebrate success along with ongoing skills and knowledge development.

5. REPUTATION

Relates to policy, decisions, actions and circumstances that may cause Council to lose credibility with the community, ratepayers, key stakeholders, other levels of government and its own employees and contractors.

The staff event will be held early morning to ensure as little disruption to service delivery as possible and we will promote the late opening to mitigate any inconvenience to community.

COMMUNITY ENGAGEMENT

No consultation required given the amendment is minor in nature, although promotion and awareness to the community of the late opening will occur via social media, public notices and signage at relevant sites.

DEBATE REPORT

7.2 Corporate Services, Strategy and Innovation

7.2.3 SANTOS TOUR DOWN UNDER MEN'S STAGE 1 - REQUEST TO LAND HELICOPTER ON NURIOOPTA CENTENNITAL PARK OVAL

Author: Event Management Lead
25/93215

PURPOSE

Council has received a request from Specialist DA Helicopters and EMG / Gravity Media to land three (3) helicopters at the Nuriootpa Centennial Park Oval, Nuriootpa, for refuelling operations as part of the SANTOS Tour Down Under Men's Stage 1, Wednesday 21 January 2026.

RECOMMENDATION

That Council approves the request from Specialist DA Helicopters and EMG / Gravity Media to land on the Nuriootpa Centennial Park Oval, Nuriootpa for refuelling purposes in relation to the SANTOS Tour Down Under Men's Stage 1, Wednesday 21 January 2026.

REPORT

Background
The SANTOS Tour Down Under Men's Stage 1 will be taking place on Wednesday 21 January 2026. The cyclists will start in Tanunda and pass landmarks including Barossa Park, ascend Mengler Hill and will loop clockwise through Tanunda before finishing in Tanunda.

Introduction
Specialist DA Helicopters have requested approval to land three (3) helicopters at 30-minute and 45- minute intervals (Camera Heli, 12:30 / Heli Link 1 12:00 / Heli Link 2 12:45) for refuelling at the Nuriootpa Centennial Park Oval, Nuriootpa. These times are indicative and may vary slightly due to live broadcast requirements. Adjustments may be necessary to maintain optimal broadcast coverage and safe fuel management. Refuelling will be undertaken via a small rigid fuel tank and a qualified refueller. The landing and refuelling area will be cordoned off with access restricted by Ground Marshalls to ensure public safety.

Discussion
The proposed landing site is located on Local Government Land and use of the land is controlled by Council By-Law 4. The By-Law stipulates under Part 4, *that "A person must not, without permission, on local government land: Subject to the Civil Aviation Act 1988, land or take off any aircraft on or from the land".*

The power to grant the required permission for the land use has not been delegated to any Council Officer, and as such, a decision needs to be made by resolution of Council.

In support of their request, Specialist DA Helicopters have provided Council with the following documentation, which is included at Attachments 1, 2 and 3:

- Safety Policy and Procedures – Specialist Helicopters
- Public Liability Certificate of Currency
– SOP Refuelling Helicopters

Specialist DA Helicopters have been corresponding with BIG4 Barossa Tourist Park (Nuriootpa Centennial Park) management to ensure minimal impact and operational requirements are met.

The information supplied is considered satisfactory to meet Council's minimum risk and safety requirements.

Summary and Conclusion
Specialist DA Helicopters and EMG / Gravity Media have submitted a request to land (3) Helicopters at varying times on the Nuriootpa Centennial Park Oval on Wednesday 21 January 2026 for refuelling purposes for the SANTOS Tour Down Under Men's Stage 1 requiring Council approval. Having met Council's minimum requirements, it is recommended that the request be approved.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1	Safety Policy and Procedures - Specialist Helicopters - Tour Down Under 2026 ⇩
Attachment 2	Specialist Helicopters - Liability Insurance - Tour Down Under 2026 ⇩
Attachment 3	SOP Refueling Helicopters - Specialist Helicopters - Tour Down Under 2026 ⇩

Supporting references
Nil

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Corporate Plan

CS11	Events - Management of community development projects and events, including enquiries and logistics. Event management supporting a variety of internal service areas and community that support the delivery of successful, community focused events.
CS10	Economic Development - Facilitating the economic well-being and quality of life of the local businesses and the community

Legislative Requirements
Local Government Act 1999
Civil Aviation Act 1988
Council By-Law 4.
Financial, Resource and Risk Management Considerations

RISK MANAGEMENT CONSIDERATIONS

These statements are qualitative in nature and designed to provide an indication of Council's general position when deciding to take or retain risk in pursuit of its objectives.

1. SERVICE DELIVERY

Refers to the delivery of services to the community, which includes the systems and physical assets that enable provision of these services, including structures (such as roads, buildings and facilities) as well as IT infrastructure, plant, vehicles & other equipment.

Access to the Nuriootpa Centennial Park Oval, Nuriootpa, will be restricted during the window of usage by Specialist DA Helicopters.

2. SUSTAINABILITY & ENVIRONMENT

Relates to measures to preserve, protect and minimise impact on the natural environment, including sacred and indigenous lands, flora, fauna, heritage, water, waste, hazardous materials and pollution.

Nil

3. FINANCIAL

Refers to planning and control of Council's budget to align with the sustainable achievement of the desired outcomes articulated in its Community Plan.

Nil

4. PEOPLE

Relates to recruitment, retention, wellbeing and safety of employees and volunteers and engagement and management of contractors as well as the wellbeing and safety of the community.

Nil

5. REPUTATION

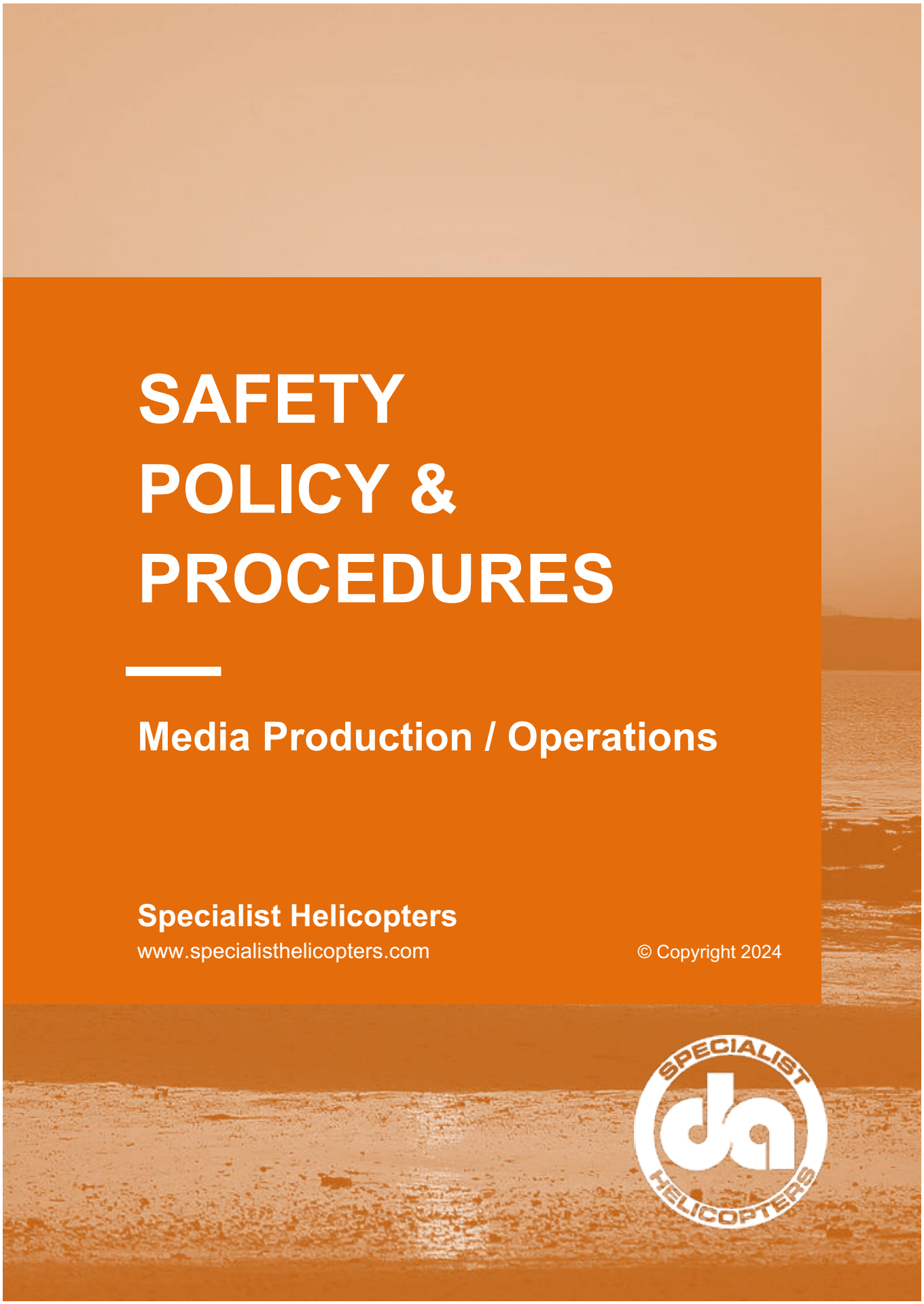
Relates to policy, decisions, actions and circumstances that may cause Council to lose credibility with the community, ratepayers, key stakeholders, other levels of government and its own employees and contractors.

Specialist DA Helicopters have appropriate risk management provisions in place to mitigate risks to the public and assets during helicopter landing, refuelling and take off operations.

Access to the Nuriootpa Centennial Park Oval, Nuriootpa, will be restricted during the window of usage by Specialist DA Helicopters.

COMMUNITY ENGAGEMENT

Not required.



SAFETY POLICY & PROCEDURES

Media Production / Operations

Specialist Helicopters
www.specialisthelicopters.com

© Copyright 2024

PAGE INTENTIONALLY LEFT BLANK

TABLE OF CONTENTS

TABLE OF CONTENTS 1

1. GENERAL 2

- 1.1 INTRODUCTION 2
- 1.2 ROLES & RESPONSIBILITIES 2

2. REGULATORY REQUIREMENTS 3

- 2.1 PRE-REQUISITES 3
- 2.2 AERIAL FILMING / STUNT OPERATIONS 4

3. HELICOPTER SAFETY REQUIREMENTS 5

- 3.1 PICK-UP / DROP-OFF SITE 5
- 3.2 WORKING AROUND AIRCRAFT 6
  - 3.2.1 RESPONSIBILITIES 6
  - 3.2.2 APPROACHING / LEAVING HELICOPTERS 6
  - 3.2.3 PREVENTING DAMAGE TO AIRCRAFT & INJURY TO PERSONNEL 8
  - 3.2.4 PRIOR TRAINING 8
  - 3.2.5 VEHICLES IN THE VICINITY OF AIRCRAFT 8
- 3.3 DOOR(S) OFF / OPEN OPERATIONS 8
- 3.4 REFUELLING 9
- 3.5 SKYDIVING 9

1. GENERAL

1.1 INTRODUCTION

Aerial filming and Stunts conducted by helicopters are governed by a strict and complex regulatory system requiring careful planning and due diligence to ensure approvals and compliance are attained.

The key to safety with helicopters is using an experienced aerial film/stunt operator whom has deep working knowledge of the regulatory environment as it relates to these activities, and a strong relationship with the regulator to achieve efficient turnaround on approvals and to ensure all aspects of the flight are legal and compliant in accordance with the Civil Aviation Safety Authority (CASA) for Australia and International equivalents.

This document summarises common legal and safety requirements for production and media companies utilising helicopter operations.

1.2 ROLES & RESPONSIBILITIES

It should be noted that safe operations require both the helicopter operating company and the production company to work collaboratively, with accountabilities summarised as follows:-

Entity	Role	Accountability
Production Company	Producer	**Safety and well-being of all personnel** on a production
		Ensure the **Head of Flight Operations** is fully and accurately **briefed** on *all* production requirements in a timely manner that allows for permissions to be applied for and attained
		Ensure that a comprehensive **risk assessment** is undertaken, and its recommendations implemented
		Give public notice of helicopter operations IF in a non-populous area below 300 ft above the highest obstacle AND is within 150 m of a person, property or livestock likely to be adversely affected by the aircraft's noise (but not associated with the operation).
Specialist Helicopters	Head of Flight Operations	Legal and safe operation of the aircraft
		Risk Assessment and Management of all Aerial Work operations
		Application and attainment of regulatory approvals required to allow delivery on the brief
Specialist Helicopters OR Production Company	Aerial Co-ordinator	Facilitate aerial sequences. If legally delegated by the Pilot - conduct: a. Safety briefings b. Marshalling of personnel and equipment

2. REGULATORY REQUIREMENTS

2.1 PRE-REQUISITES

1. Operators Certificate(s)	**Aerial Work (stunts, filming, etc)**: the Operator must hold a CASA issued Part 138 Certificate, with approval to operate the specific helicopter(s) being utilised. Persons carried on board for Aerial Work ops must be ESSENTIAL for the conduct of the aerial work operation. **Air Transport (crew transfers etc)**: the Operator must hold a CASA issued Part 133 Certificate, with approval to operate the specific helicopter(s) being utilised. Non-essential persons/crew may be transported, but not during Aerial Work Operations. Specialist Helicopters is certified for both Part 138 and Part 133 operations on the majority of helicopter types.
2. Air Worthiness Certificate	Carried inside each helicopter.
3. **Public & Passenger Liability Insurance**	Each helicopter will have at least A$20 million public and passenger liability insurance.
4. **Air Carriers Liability Insurance**	Held by the Operator with one document covering all helicopters operated by that Operator.
5. **Pilot's qualifications**	Must hold a Commercial Helicopter Pilots Licence (CPL-H) or an Airline Transport Pilots Licence (ATPL-H)
6. **Pilot medical**	Must hold a valid Medical certificate issued by a DAME.
7. **Pilot Flight & Duty Times**	To prevent fatigue related incidents and accidents, Pilots have daily, weekly and monthly **flight time limitations**, as well as daily, weekly and monthly **duty limitations** (which includes non-flight time / standby hours). Unless Aerial Production spans multiple days/weeks, Pilot flight & duty times should not be a concern to a Producer.
8. **Safety Briefing**	Before the operation of all aircraft the pilot-in-command shall hold a task-specific safety briefing including: a. Operation of seat belts b. Operation of door(s) c. Operation of life jackets (if worn) d. Operation of life raft (if applicable) e. How to enter/depart the aircraft (blades turning/still) f. Stowage of personal bags g. No smoking
9. Minimum Operating Heights	For Aerial Work operations, minimum heights are: a. **Over populous areas & public gatherings**: min 1,000 ft above the tallest obstacle within 300 m radius of the flight path b. **Other areas**: min 500 ft above the tallest obstacle within 300 m radius of the flight path. Operations requiring lower heights require more detailed Risk Assessments, which require CASA approval.

10. Seatbelts	All persons must be seated in an approved seat and wearing an approved seat belt unless otherwise defined in the Risk Management Plan.
11. On-board Personnel	**Flight Crew Member**: pilot-in-command or co-pilot of an aircraft. **Air Crew Member**: tasked with a safety-related function for in-air operations. Example: Winch Operator, Spotter. **Task Specialist:** tasked with an essential function for in-air operations but not those directly relate to its safety. Example: Director, Camera Operator, Rappeller. **Aerial Work Passenger**: persons requiring relocation to enable the operation to be conducted. Example: Insertion of Talent / Crew into remote area for aerial stunts / photography. NB: Transfers for convenience or enjoyment are prohibited during Aerial Work ops. **Passenger**: persons carried during Air Transport purposes. Passengers are not permitted during Aerial Work operations.

2.2 AERIAL FILMING / STUNT OPERATIONS

In addition to the certification and insurance for transport of crew, cast members and internal equipment, Operators conducting aerial filming / stunts must also have:

1. Low Flying Approval	CASA approvals are required for flight below regulated Minimum Operating Heights. **Populous Areas / Public Gatherings** typically incur higher costs due to the requirement to mitigate risks through additional **helicopter design features**, **Exclusion Zones**, etc. **Non-Populous Areas** may require advance **Public Notice** with time given for public response and address.
2. Stunt Lead Times	Stunts involving persons carried external to the helicopter (eg, Winching, Rappelling, Hover Entry/Exit etc) and/or Night ops, require more complex approvals. A detailed aerial shot list of the stunts will need to be defined **at least 6 weeks in advance** of the operation. Highly complex stunts may require regulatory exemptions, requiring **4-6 months** to process with CASA.
3. Persons on Board	**Only those *essential* to the airborne operation** (ie, Aircrew Members and Task Specialists) are permitted on board during filming/stunts. When filming with a nose-mounted camera, persons on board will be limited (to typically 3, incl pilot) due to reduced aircraft performance. For optimal agility, we recommend limiting on-board personnel to Pilot + Cinematographer.
4. Pilot Qualifications	Additional qualifications must be held by the Pilot for the following operations (which the Operator must also be authorised to conduct):- a. Flight below 500 feet above ground level b. Flight in formation with other aircraft c. Flight before/after daylight d. Parachuting

	e. Carriage / discharge of firearms f. Loads (objects, persons, etc) hanging from the helicopter g. Rappelling / fast roping from the helicopter h. Entering / departing a hovering helicopter i. Moving equipment/personnel in/out of aircraft whilst engines are running ('hot loading / unloading') j. Dispersing anything (objects, liquids, etc) from the aircraft
5. **Engineering Orders/ Supplemental Type Certificates (STC)**	Fitting external equipment (gyro stabilised cameras, GoPros, stunt equipment, etc) to the helicopter may only be conducted by approved persons. Unless the Pilot has a CASA-issued "maintenance approval", fitting / certifying external equipment must conducted by a licensed aviation engineer.
6. **Operations Manual**	Operations *must* comply with procedures set out in the operator's Operations Manual. These include but are not limited to: 1. flying below normal altitudes; 2. flying with the doors opened or removed; 3. flying with persons in other than approved seating; and 4. use of special camera or equipment mounts.
7. **Safety Briefing**	In addition to the Pre-requisite items in Section 2.1, for Aerial Work, the pilot should clarify information relating to: • Operational plan (heights, tracks, speeds) • Landing areas • Potential hazards (powerlines, wires, obstacles, rising terrain, wind effects) • Ground to Air communication: a. discrete frequency for internal comms b. ground contact person, role and purpose c. testing the comms system before take-off; and d. other radio frequencies including back up mobile phones.
8. **Multi-aircraft Operations**	Where more than one aircraft is involved, air-to-air communication between Pilots must be maintained throughout operations.
9. Seatbelts: Aerial Work crew	Task Specialists within the helicopter can wear the aircraft seat belt or a CASA approved harness (standard climbing harnesses are NOT approved by CASA). A CASA approved harness must be rated (approval stitched onto the harness) and have an emergency quick release mechanism.

3. HELICOPTER SAFETY REQUIREMENTS

3.1 PICK-UP / DROP-OFF SITE

Where an aircraft is expected to land at an off-airport Location, a nominated person must ensure the landing site has been:

- cleared of all loose items/objects and debris in the area;
- cordoned off and marshalled (where public and/or crew may be present);

- treated with water, if dusty, to minimise risk of visibility issues with disturbed dust.

3.2 WORKING AROUND AIRCRAFT

3.2.1 Responsibilities

The Pilot in Command is responsible for the safe operation and navigation of the aircraft.

Whilst near / in aircraft, film **crews must comply with all lawful directions given by the Pilot in Command.**

3.2.2 Approaching / Leaving Helicopters

All production crew and talent **must**

- **Remain** at least **20 metres** away from the aircraft unless under the direction of a qualified person operating under the direction of the pilot;
- **ALWAYS** maintain **eye contact** with the pilot, and **only proceed when the pilot gives a clear hand signal** (a clear thumbs up)
- **Approach/depart** helicopters from the preferred direction (between **10 o'clock and 1 o'clock** to the nose of the helicopter) wherever possible
- **NEVER** walk near or under the helicopter **tail boom** or **behind** the helicopter body, even when at a standstill
- **NEVER** move **beneath slowing rotor blades** (blades droop a lot lower than when rotating at normal speed)

Safety Around Helicopters

APPROACHING OR LEAVING A HELICOPTER



Do not approach without receiving a visual signal from the pilot. Never leave without a visual or spoken instruction to do so. Stay where the pilot can see you at all times.



On sloping ground always approach or leave on the downslope side for maximum rotor clearance.



If blinded by swirling dust or grit, STOP – crouch lower, or sit down and wait for assistance.



If disembarking while the helicopter is hovering, get out slowly and smoothly when cleared to by the pilot.



Never approach or leave a helicopter when its engine and rotors are running down or starting up.





Crouch while walking for extra rotor clearance. Always remove hats. Never reach up or chase after anything that blows away.



Carry long objects horizontally below waist level – never upright or on the shoulder.

TAKEOFF, LANDING, AND LOADING OPERATIONS



Clear helipad of loose articles. Secure your gear from the effects of rotor wash.



When transporting personnel, loading staff should ensure that:
- Passengers are briefed on approaching and leaving the helicopter
- They are grouped together and positioned to one side of the landing zone
- They face away from helicopter during takeoff and landing
- Each person looks after their own gear
- They are ready to board in turn as soon as the pilot gives the signal, and they are escorted to the helicopter.



When directing the pilot for landing, stand with back to wind and arms raised.



When directing the pilot by radio, remember they may be too busy to give a reply. You may be able to hear the Pilot on the radio, but they may not be able to hear you!



After hooking up a cargo sling, move forward and to the side to signal the pilot. Ensure the sling is not across the skid. Never ride on the sling.



Fasten and adjust your seat belt on entering the helicopter and leave it fastened until the pilot signals you to get out.

Revised May 2020

3.2.3 Preventing Damage to Aircraft & Injury to Personnel

All production crew and talent **must**

- carry equipment **parallel** to the ground; and
- secure any loose clothing, headwear, materials or equipment
- wear hearing and eye protection (for continuous operations within the vicinity of the helicopter)
- NOT pressure Pilots to change their decision regarding any aviation decision
- NOT be pressured to fly in an aircraft if they are not comfortable to do so

3.2.4 Prior Training

All persons (Air Crew, Task Specialists, Aerial Work Passengers, Ground Crew) required to work from or in conjunction with any type of aircraft must complete and sign for the appropriate training to enable them to under the work in a safe manner and comply with CASA air safety requirements.

Operations over water may require a valid HUET (Helicopter Underwater Escape Training) certificate. Training is provided by independently and can take months to attain a booking – please check with us well in advance to see if you require this. Once a certificate is issued, it will remain valid for 3 years before training must be taken again.

3.2.5 Vehicles in the vicinity of Aircraft

Vehicles must be driven under supervision of the Pilot and **must**

- **not** approach closer than **50 metres** when blades are turning, or
- **not** approach closer than **25 metres** when blades are stationary, and
- **never** approach under the rotor disc area.

3.3 DOOR(S) OFF / OPEN OPERATIONS

Applies when a door of the aircraft is removed or is in a fixed open position.

Door(s) Open / Door(s) Off Operations	
1. Aircraft	- The aircraft is approved in the flight manual for flight with the door(s) removed, and, - Operational limitations imposed by flight with the door removed, as listed in the flight manual, must be understood, and - Any placards or warnings, required for flight with the door removed, are fitted as stipulated
2. Seatbelt/Harness	A seat belt or a harness which complies with Civil Aviation Authority standards (a climbing harness does NOT comply with CASA standards) must always be worn by: - Camera Operators; and

	- Any Production / Air Crew adjacent to the door
3. Briefing	The Pilot must brief all passengers and crew prior to flight with a door removed
4. Equipment	Equipment / hand-held cameras must - be secured to a secure anchor position (hard point) identified by the Pilot or Engineer - NOT be attached to any person's safety harness Unsecured / loose articles within the helicopter that can leave the open door/s (and damage the main/tail rotor blades) are **strictly prohibited**. Lens caps included.

3.4 REFUELLING

Refuelling must only be carried out by the Pilot or a trained Refueller.

Production crews must remain not less than **50 metres** away from refuelling ops.

Refuel sites must be located **not less than 50 metres** away from buildings and people.

"**Hot" refuelling must** be planned, and conducted only when absolutely necessary.

3.5 SKYDIVING

The pilot must be endorsed for any tandem skydiving, with a current Australian Parachute Federation jump pilot authorisation.

The Skydive Co-ordinator

- should have an endorsement or certificate equal to, or greater than, that of the Parachutist(s)
- shall (in consultation with the Pilot/s) supervise the safety of the skydive/s and ensure that factors such as location, weather, communication systems and security and appropriate for the planned skydive/s.

The Parachutist must hold a current and valid certification card issued by a nationally or internationally recognised certification organisation.

- If deemed necessary, contact should be made with the Australian Parachuting Federation to determine the type of endorsement or certification will be required of the Parachutist to undertake the planned skydive(s).
- Tandem passengers do not require certification.

All persons involved shall be thoroughly briefed, with a "dry run" carried out on the ground at the site, before each jump.

Schedule

Hangarkeepers Liability Insurance Policy

Policy Number	Date Issued	Effective Date
03 Q62 0045122	**29/10/25**	**09/10/25**

		Nature of Interest
Insured	David Adamson T/As Specialist Helicopters P.O. Box 6442 ALEXANDRIA NSW 2015	Insured
	Specialist Helicopters Pty Ltd	Trading Name
Period of Insurance	From 09/10/25 at 1600 hours to 09/10/26 at 1600 hours	
Currency	Australian Dollars	

Business or operations **AS PER ATTACHED ENDORSEMENT**

Premises **AS PER ATTACHED ENDORSEMENT**

Attached 09/10/25 **Expires** 09/10/26

Amount of Indemnity The amount of Indemnity shall not exceed:

Section 1	$20,000,000	any one accident or series of accidents arising out of one occurrence.
Section 2	Nil	in all any one accident or series of accidents arising out of one occurrence.
Section 3	Nil	any one accident or series of accidents arising out of one occurrence and in aggregate arising out of all accidents occurring during any one annual period of Insurance.

The amount of Deductible payable in respect to each and every claim is:

Section 1	$2,500	Property Damage Only

Notice of claim Notices required to be given under this Policy are to be directed to the branch address as shown at the bottom of this Schedule.

Authorised By

Cynthia Racioppo
Business Relationship Manager
Email cynthia.racioppo@qbe.com

For and on behalf of
QBE INSURANCE (AUSTRALIA) LIMITED
ABN 78 003 191 035

Policy Endorsements

DATE RECOGNITION EXCLUSION CLAUSE (QBE 2000A)

Attached	Expiry
09/10/25	09/10/26

This Policy does not cover any claim, damage, injury, loss, cost, expense or liability (whether in contract, tort, negligence, product liability, misrepresentation, fraud or otherwise) of any nature whatsoever arising from or occasioned by or in consequence of (whether directly or indirectly and whether wholly or partly):

(a) the failure or inability of any computer hardware, software, integrated circuit, chip or information technology equipment or system (whether in the possession of the Insured or of any third party) accurately or completely to process, exchange or transfer year, date or time data or information in connection with any change of year, date or time;

whether on or before or after such change of year, date or time;

(b) any implemented or attempted change or modification of any computer hardware, software, integrated circuit, chip or information technology equipment or system (whether in the possession of the Insured or of any third party) in anticipation of or in response to any such change of year, date or time, or any advice given or services performed in connection with any such change or modification;

(c) any non-use or unavailability for use of any property or equipment of any kind whatsoever resulting from any act, failure to act or decision of the Insured or of any third party related to any such change of year, date or time;

and any provision in this Policy concerning any duty of the Company to investigate or defend claims shall not apply to any claims so excluded.

NATURE OF BUSINESS

Attached	Expiry
09/10/25	09/10/26

Office and Hangar for Helicopter Flying School and Charter operator.

The terms, exclusions, conditions and obligations, of the Policy continue to apply unless inconsistent with this endorsement. In the event of and to the extent of such inconsistency this endorsement shall take precedence.

SITUATION

Attached	Expiry
09/10/25	09/10/26

Lot 2588 Scarp Road, Yarloop & Jandakot Airport WA, Orange East Heliport, Orange NSW, The Glebe, Launceston TAS, Carrara, Gold Coast QLD, Kununurra Airport WA and elsewhere within Australia in the course of the Insured's business.

The terms, exclusions, conditions and obligations, of the Policy continue to apply unless inconsistent with this endorsement. In the event of and to the extent of such inconsistency this endorsement shall take precedence.

NON AVIATION LIABILITY CLAUSE

Attached	Expiry
09/10/25	09/10/26

This Policy does not cover the Insured’s liability unless it arises from one or more of the following:-

Policy Endorsements

1. Occurrences involving aircraft or parts or equipment relating thereto.
2. Occurrences arising at airport locations.
3. Occurrences arising at any other location in connection with the Insured's business of transporting passengers or goods by air.
4. Occurrences arising out of the supply of goods or services to others (i) in the connection with the use and/or operation of aircraft (ii) involved in the air transport industry.

The terms, exclusions, conditions and definitions of the Policy continue to apply unless inconsistent with this endorsement. In the event of and to the extent of such inconsistency this endorsement shall take precedence.

ASBESTOS EXCLUSION CLAUSE

Attached	Expiry
09/10/25	09/10/26

This Policy does not cover any claims of any kind whatsoever directly or indirectly relating to, arising out of or in consequence of:

(1) the actual, alleged or threatened presence of or exposure to asbestos in any form whatsoever, or
(2) any obligation, request, demand, order, or statutory or regulatory requirement that any Insured or others test for, monitor, clean up, remove, contain, treat, neutralize, protect against, indemnify for any costs or damages relating to or in any way respond to the actual, alleged or threatened presence of asbestos in any form whatsoever.

Notwithstanding any other provisions of this Policy, the company will have no duty to investigate, defend or pay defence costs in respect of any claim excluded in whole or in part under paragraphs (1) or (2) hereof.

All other terms and conditions of the Policy remain unchanged.

ASB

	SAFE OPERATING PROCEDURE	OPS#
		001

Refuelling Helicopters

Machinery to be driven by Operator with appropriate Competency Certificate

REFERENCES
MSP OHS&E RA 6135 Refuelling Helicopters

Report any problems, malfunctions or damage to equipment or guarding to Supervisor

Steps and Risk Controls	Hazards	Safety Measures
Preparation Before refuelling Helicopter the Pilot and ground co-ordinator: 1. Ensure they are wearing safety boots, safety glasses PVC gloves and overalls head and sun protection.. 2. Ensure engine is turned off and blades have completely stopped rotating before refuelling piston engine Helicopter(AV Gas). 3. Ensure when refueling with drums and/or fuel trailer, they: A Record on flight record sheet how much fuel is remaining in aircraft. B Calculate how much fuel is required and to ensure no fuel remaining in drum. C Inspect drum to ensure seal is on cap and has not been tampered with or cap is loose. D Roll drum on its side close enough to Helicopter so earth strap can be attached and nozzle can reach refuelling point. E Use mechanical aid to lift drum into upright position or use two person lift. F Ensure earth strap is secured from drum pump to an appropriate point on aircraft.	Dropping equipment onto feet,(1) Fuel splashing into eyes. (1), Fuel impregnating skin(1), Exposure to UV radiation (1) Fire or explosion from ignition of fuel fumes (2) Hot components causing ignition of fuel fumes (2) Condensation in drum and contaminated fuel (C) Arm, shoulder, back or muscle strain (E) Static ignition of fuel fumes causing fire or explosion(F)	         

Reference #	Issue #	Issue Date	Authorised by
OPS 001	**001**	**21/06/2025**	**D.Adamson**

	SAFE OPERATING PROCEDURE	OPS#
		001

Refuelling Helicopters

Steps and Risk Controls	Hazards	Safety Measures
Preparation (continued) Ensure before refuelling at Airport 1. That aircraft lands close enough to fuel bowser to be able to connect earth straps and refuel. 2. Record on flight record sheet how much fuel is remaining in aircraft. 3. Attach earth strap from truck/trailer to skid on helicopter. 4. Attach second earth strap from nozzle to an appropriate point on aircraft.	Static ignition of fuel fumes causing fire or explosion (3)(4)	
Refuelling To refuel the Helicopter the pilot to: 1. Ensure the area where refuelling takes place is well ventilated. 2. Ensure no persons are smoking or naked flames are present within 15 meters of refuelling up area. 3. Ensure they do not use mobile phone while refuelling. 4. Remove dust, dirt or grime from around fuel tank cap/spout using clean rag. 5. Remove Helicopter fuel tank cap. 6. Swipe card or advise Tanker Operator or Refueller on how much fuel is required and the type of fuel required e.g. AV Gas or Jet A1. 7. Place nozzle in cradle and commence refuelling aircraft. 8. On completion of refuelling remove earth straps and stow in appropriate area. 9. Clean up any fuel spilt on tarmac with rag and place soiled rag in rubbish bin. 10. Record on flight sheet how much fuel taken and how much fuel departing with.	Build up of fuel fumes (1) Fire or explosion from ignition of fuel fumes (2) Static ignition of fuel fumes causing fire or explosion (3) Fuel contamination (4) Fuel on floor creating slipping hazard(9)	   

Reference #	Issue #	Issue Date	Authorised by
OPS 001	**001**	**21/06/2025**	**D.Adamson**

	SAFE OPERATING PROCEDURE	OPS#
		001

Refuelling Helicopters

Steps and Risk Controls	Hazards	Safety Measures
Hot Refuel **(Turbine Engines Only)** To refuel the Aircraft while it is still running the ground co-ordinator to ensure: 1. All ground crew are wearing hard hat fitted with hearing protection and chinstrap, safety glasses/goggles, flame retardant clothing/high visibility vest and safety boots at all times. 2. Appropriate warning signage is displayed. 3. Under no circumstances are unauthorised personnel to enter the 30 metre landing zone area. 4. Agree with Tanker Operator/Refueller on the hand signals they are to use when refuelling. 5. They remain at controls of Aircraft at all times. 6. Ensure a foam fire extinguisher is adjacent to Aircraft refuelling point. 7. Advise tanker operator/ ground co-ordinator on how much fuel is required and type of fuel required e.g Jet A1 8. Ensure that tanker operator/R*efueller* has removed earth straps and refuelling nozzle and are stowed back in appropriate areas once Aircraft is refuelled 9. Record on flight sheet how much fuel taken and how much fuel departing with.	Hearing damage (1) Being struck by loose debris Public s entering landing zone area being struck by rotating blades or debris(2) Unable to shut down aircraft in an emergency (4) Fire or explosion from ignition of fuel fumes (5)	
Fuel Leaks If a substantial fuel leak occurs while refuelling Aircraft the pilot to: 1. Immediate stop refuelling. 2. Switch OFF Aircraft if undertaking hot refuel. 3. Use spill kit to contain any fuel that has leaked onto ground. 4. Advise Airport Supervisor or Refuelling Contractor of the fuel leak. 5. Ensure they do not recommence refuelling until the cause of the fuel leak has been rectified.	Contamination of stormwater(3)	

Reference #	Issue #	Issue Date	Authorised by
OPS 001	**001**	**21/06/2025**	**D.Adamson**

DEBATE REPORT

7.2 Corporate Services, Strategy and Innovation

7.2.4 ANNUAL REPORT 2024 - 2025

Author: Team Leader Communications and Marketing
25/93382

PURPOSE

The Annual Report for the financial year ending 30 June 2025 is presented for adoption by Council.

RECOMMENDATION

That Council adopt the 2024-25 Annual Report for The Barossa Council, as presented in Attachment 1, with any necessary non-material amendments and typography corrections to be made by the Chief Executive Officer as well as the inclusion of financial statements and associated financial indicators for The Barossa Council and Nuriootpa Centennial Park Authority, which are subject to approval at a Special Council Meeting to be held on 25 November 2025.

REPORT

Background
Under legislation, Council is required to prepare and adopt an Annual Report relating to the operations of Council. The Annual Report is produced by Council as a means of being accountable to our community and to foster strong community connection and engagement with Council programs, services, decisions, performance and achievements.

Introduction
The Annual Report highlights key activities, financial and business plan performance and other disclosures as required by legislation.

Discussion
Section 131(1) of the Local Government Act 1999 (the Act) states that:
"A Council must, on or before 30 November in each year, prepare and adopt an annual report relating to the operations of the Council for the financial year ending on the preceding June."

If Elected Members have drafting changes that are non-material they will be amended by the Chief Executive Officer under the authorisation provided, should Council agree to the recommendation.

Financial statements for The Barossa Council and Nuriootpa Centennial Park Authority are subject to approval at a Special Council meeting on 25 November 2025. Financial details will be included in the body of the Report and in Appendix 2 following adoption by Council at the Special Council Meeting.

Summary and Conclusion
The adopted Annual Report provides a snapshot of highlights in the 2024-25 year and will be distributed in accordance with the Act.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 Annual Report - Draft for Council Report
Attachment 2 Appendix One Freedom of Information Statement 2024-25
Attachment 3 Appendix Two - Financial Statements and Subsidiary Reports

Supporting references
Nil

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Corporate Plan

BS7 Governance - Provision of governance advice and support in the discharge of legislative responsibilities for policy development, delegations and authorisations, internal review of Council decisions, delegations and authorisations, Native Title claims
BS3 Communications and Engagement - Management of media, social media, digital communications, branding and strategy, special projects, grants and research, corporate publications, community engagement and events.

Legislative Requirements
Local Government Act 1999 Section 131
Local Government (General) Regulations 1999

RISK MANAGEMENT CONSIDERATIONS

These statements are qualitative in nature and designed to provide an indication of Council's general position when deciding to take or retain risk in pursuit of its objectives.

1. SERVICE DELIVERY
Refers to the delivery of services to the community, which includes the systems and physical assets that enable provision of these services, including structures (such as roads, buildings and facilities) as well as IT infrastructure, plant, vehicles & other equipment.

Nil

2. SUSTAINABILITY & ENVIRONMENT
Relates to measures to preserve, protect and minimise impact on the natural environment, including sacred and indigenous lands, flora, fauna, heritage, water, waste, hazardous materials and pollution.

Nil

3. FINANCIAL

Refers to planning and control of Council's budget to align with the sustainable achievement of the desired outcomes articulated in its Community Plan.

The Annual Report is produced in-house. The cost of preparing and producing the report is incorporated within the existing adopted budget.

4. PEOPLE

Relates to recruitment, retention, wellbeing and safety of employees and volunteers and engagement and management of contractors as well as the wellbeing and safety of the community.

Nil

5. REPUTATION

Relates to policy, decisions, actions and circumstances that may cause Council to lose credibility with the community, ratepayers, key stakeholders, other levels of government and its own employees and contractors.

Nil

COMMUNITY ENGAGEMENT

Not required

The Barossa Council

TheBarossaCouncil

2024/25 Annual Report



Acknowledgement of Country

The Barossa Council acknowledges the traditional lands of the Ngadjuri, Peramangk and Kaurna people and we respect their spiritual relations with Country



Contents

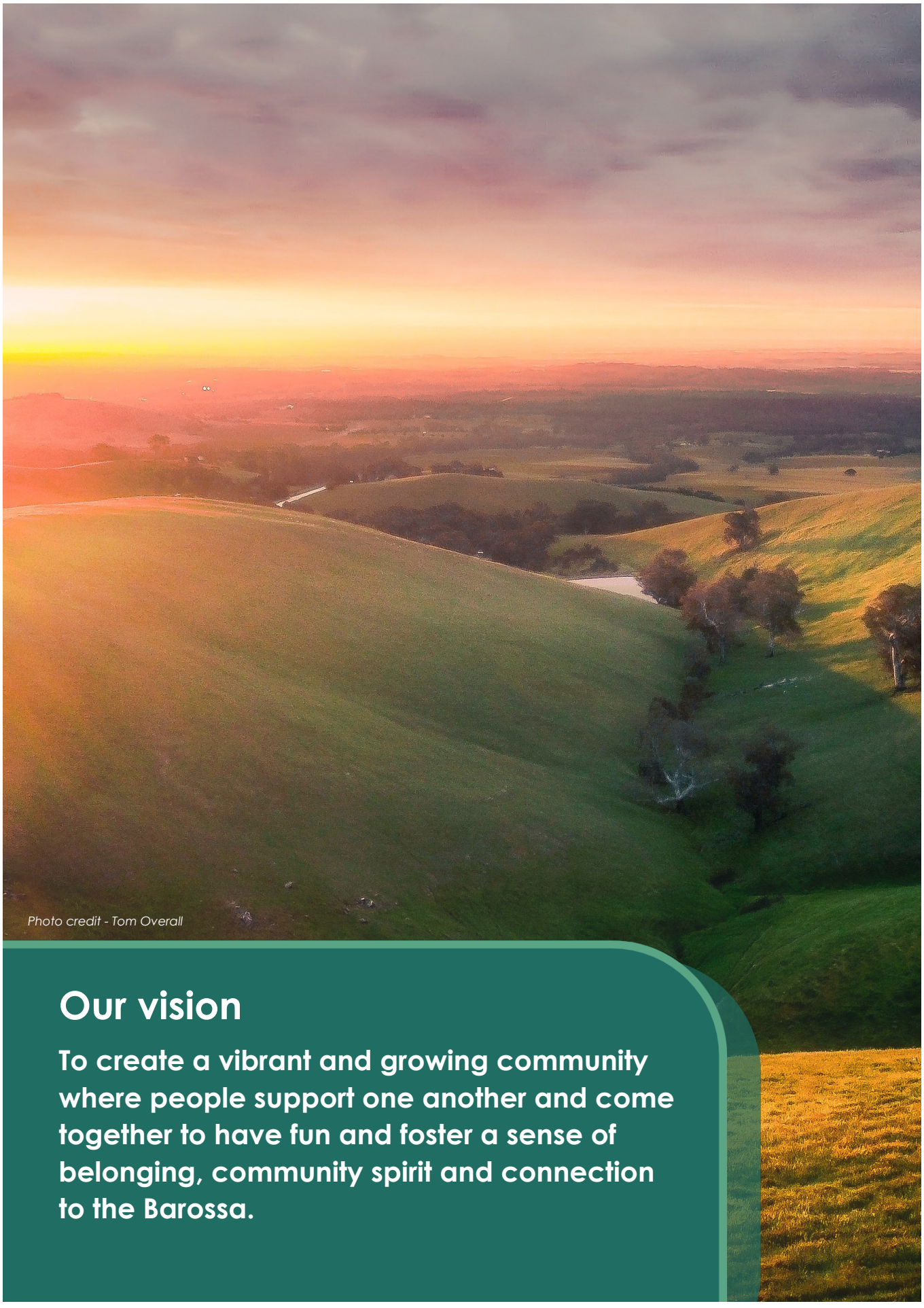
Acknowledgement of Country | 2
Contents | 3
Our Vision | 4
Messages from the Mayor | 5
Elected Members | 6
Our Council | 21
Our Administration | 23

OUR PILLARS | 26
Our Council | 27
Our Community | 30
Our Volunteers | 36
Our Economy | 37
Our Environment | 41
Our Places | 44

Decision Making | 47
Strategic and Business Planning | 53
2024-25 Annual Budget & Business Plan | 56
2025-26 Annual Budget & Business Plan | 60

Appendix 1 - Freedom of Information Statement
Appendix 2 - Financial Statements and Subsidiary Reports

TheBarossaCouncil



Our vision

To create a vibrant and growing community where people support one another and come together to have fun and foster a sense of belonging, community spirit and connection to the Barossa.

Message from the Mayor



On behalf of Council, I'm proud to reflect on the performance and achievements of both our Council and community over the past year.

As far as big ticket projects go, 2024/25 will go down in history as the year we delivered Barossa Park, the largest and fastest infrastructure build Council has ever undertaken.

Built in under 12 months and co-funded by the Government of South Australia, the $45.7 million venue made a spectacular debut when our region hosted AFL Gather Round for the first time. All eyes were on the Barossa and the nation-wide publicity generated was priceless.

Since then, the multi-use precinct has been embraced by our local community, with football, cricket, netball, tennis, little athletics and pigeon racing clubs all proudly calling the grounds home.

Barossa Park is now cementing its place as a new driver of the regional economy with potential for another 18,000 visitor stays in the Barossa each year through its role as an events and festival hub located in the heart of one of the highest profile tourism destinations in Australia.

We also officially opened the new $2.95 million soccer clubrooms and changerooms, completing the $6 million Nuriootpa Centennial Park Barossa United Precinct, which sets a new benchmark for the growing sport. The addition of gender-neutral changerooms gives female players more opportunities to be involved, to mentor, to coach, to volunteer, and to participate.

That's ultimately what investing in these venues is all about - community participation, connecting our communities and providing a place to belong.

These are also the reasons Council threw its support behind the AFL Gather Round - A Festival of Footy by bringing together the hugely successful Barossa Food and Wine Village at Tanunda. The economic benefit to our region pre, during and post Gather Round weekend is estimated to be between $8 million and $10 million. They're impressive figures.

And, as major sponsor of the 2025 Barossa Vintage Festival, we provided $35,000 plus in-kind support for a much loved event that celebrates our heritage, culture and community spirit, while offering another reason for visitors to stay, spend money and enjoy our region's famous hospitality.

Speaking of Barossa hospitality, we invested $265,000 to renew the Mount Pleasant Community Kitchen at Talunga Park, making the local Farmer's Market experience even better by providing stallholders with facilities that meet the latest environmental health requirements for food safety.

Mount Pleasant also saw staged upgrades to Melrose Street, representing a $725,000 investment. Our $1.5m investment in rural road upgrades and resheeting resulted in the sealing of Neldner Road in Tanunda ($350,000), making the school run easier and Stage 2 of Keyneton Road sealing ($590,309). Meanwhile, upgrades to nearby Bethany Road have improved stormwater management and road safety, while $965,000 was also invested to upgrade stormwater infrastructure in Baird Street, Nuriootpa.

I'm also pleased that after two years of community consultation, we now have a blueprint for growth in the region, with phase one of the Barossa Growth and Infrastructure Investment Strategy given the go ahead. It's a holistic planning strategy for the next 30 years.

In closing, I am constantly amazed by the achievements of so many in our community. When you look at our Australia Day Award recipients and social inclusion programs, I'm humbled when I see Council staff, community groups and volunteers working so well together to support and benefit our community.

We have so much to be proud of, and so much more to look forward to, including our new Barossa Creative Industries Centre, as we continue to work on creating the place we all love to live.

Mayor Bim Lange OAM



Elected members

Role of Elected Members

The role of an Elected Member is to represent the interests of residents and ratepayers. This role requires them to provide community leadership and guidance, and to facilitate communication between the community and Council.

In fostering good governance, it is important for an Elected Member to:

- Take part in discussions and decision making at Council meetings.
- Read Council agendas to prepare for meetings.
- Review strategic plans, policies and budget information.
- Represent the interests of all residents and ratepayers in the area.
- Provide community members with information, leadership and guidance.
- Facilitate communication between the community and the Council.
- Participate in Civic events.
- Represent Council on other bodies and at meetings.

The Mayor has a key role to help all Elected Members participate and work together in the best interests of the Barossa community.

The Mayor is the principal spokesperson of the Council with special powers to perform certain functions.



Our Elected Members



Mayor
Bim Lange
mlange@barossa.sa.gov.au



Deputy Mayor
Jess Greatwich
jgreatwich@barossa.sa.gov.au



Former Deputy Mayor
Kathryn Schilling
kschilling@barossa.sa.gov.au



Cr John Angas
jangas@barossa.sa.gov.au



Cr Jane Evans
jevans@barossa.sa.gov.au



Cr Cathy Troup
ctroup@barossa.sa.gov.au



Cr Heidi Thompson
hthompson@barossa.sa.gov.au



Cr David de Vries
ddevries@barossa.sa.gov.au



Cr Tony Hurn
thurn@barossa.sa.gov.au



Cr Bruce Preece
bpreece@barossa.sa.gov.au



Cr Rick Lane
rlane@barossa.sa.gov.au



Cr Don Barrett
dbarrett@barossa.sa.gov.au

Elected Members

Elected Member Allowances

The allowance, as set by the Remuneration Tribunal of South Australia on 5 July 2022, and applicable from 12 November 2023 at a rate adjusted by the Consumer Price Index, was as follows:

Elected Members	$20,237	p/annum
Deputy Mayor	$25,296.25	p/annum
Mayor	$80,948	p/annum

From 10 November 2024, the allowance was adjusted by the Consumer Price Index and was as follows:

Elected Members	$20,885	p/annum
Deputy Mayor	$26,106.25	p/annum
Mayor	$83,540	p/annum

Elected Member Travel

Mayor Bim Lange, as presiding and voting member attended the Australian Local Government of Australia (ALGA) Conference on 1 July to 3 July 2024 at a cost of $2,422.

*Flights for the Mayor were funded from existing budget allocations in accordance with the Elected Members Allowances and Benefits Policy.



Elected Member Polices and Registers

We maintain several Elected Member policies and registers to enable accountability and transparency. The list of registers that we need to keep under the *Local Government Act 1999* or *Local Government (Elections) Act 1999* is as follows:

- Elected Members' Training and Development Policy
- Elected Member Behavioural Management Policy
- Elected Member Behavioural Management Process
- Elected Member Behaviour Support Policy
- Elected Members Allowance and Benefits Policy
- Register of Interests Policy
- Elected Member Training and Development Register
- Elected Member Gifts and Benefits Register
- Elected Member Allowance and Benefits Register
- Elected Member Register of Interest

These documents are available on our website www.barossa.sa.gov.au.



Elector Representation

The Barossa Council is represented by the Mayor and 11 Councillors. Council's total representation quota (the number of electors for each Councillor) is 1:1,653 (19,839 Electors). The comparative table below compares local and similar sized councils to The Barossa Council.

Council	Electors	Councillors	Ratio
The Barossa Council	19839	12	1653
Town of Gawler	20912	11	1901
Light Regional Council	12410	10	1214
Adelaide Hills Council	31698	13	2438
Mid Murray Council	7317	9	813
Adelaide Plains Council	7984	10	798

Representation Review

The Barossa Council Representation Review commenced in April 2024 as instructed and Gazetted by the Minister.

On 24 March 2025, Council received the final determination from the Electoral Commissioner certifying the representation review conducted by The Barossa Council.

The determination endorsed that the composition and structure of Council be as follows:

- The name of the Council remains unchanged;
- The Council area will not be divided into Wards;
- 11 Area Councillors to be elected from the Council area as a whole; and
- A Mayor elected from the Council area as a whole.

Pursuant to *Section 12(18) of the Local Government Act 1999*, the representation arrangements for the Council apply for the first periodic election held after the publication of the notice in the Government Gazette which occurred on 27 March 2025. The Representation Review 2024-25 is complete.

Elected Member Accountability

During the 2024/25 reporting period, ordinary meetings of the full Council were held in the Council Chambers, 43-51 Tanunda Road, Nuriootpa on the third Tuesday of every month at 5.30pm, except for the January meeting which is held on the fourth Tuesday.

Council meetings are held to discuss and debate an agenda of items that require a decision and direction of the Elected Members. The Barossa Council is a corporate body; decisions can only be made by resolution of the Council. When a motion is put forward at a Council meeting, all Elected Members present must vote on that motion. A motion can only become an instruction, (a recommendation), passed by a majority vote.

The Mayor is responsible for chairing Council meetings, ensuring orderly discussions and decision making. All meetings are open to the public and Council agendas and minutes are available for public inspection and online at barossa.sa.gov.au.

Between 1 July 2024 and 30 June 2025, a total of **12 Ordinary** and **four Special Council** meetings were held.

Attendance at Council Meetings (1 July 2024 - 30 June 2025)

Elected Member	No. Ordinary Council meetings attended (12)	No. Special Council meetings attended (4)	No. Total Council meetings attended (16)	Leave of absence	Apology	Absent
Mayor Lange	12	4	16			
Cr Angas	11	4	15		1	
Cr Barrett	12	4	16			
Cr de Vries	12	3	15		1	
Cr Hurn	12	1	13		3	
Cr Schilling	11	3	14		2	
Cr Troup	12	2	14		2	
Cr Greatwich	11	3	14		2	
Cr Lane	12	3	15		1	
Cr Evans	12	3	15			1
Cr Thompson	12	2	14		1	1
Cr Preece	12	4	16			

1 petition received in 2024-25

283 council resolutions/ decisions

10 Elected Member workshops

1 deputation considered in 2024-25

Council Meeting Policies and Registers

Council policies are publicly accessible decision-making resources. They guide activities and inform our customers and the community about the scope of decisions or actions relating to programs, responsibilities and services. We also operate under a suite of administrative policies that we manage internally and that do not require endorsement by the Council.

Policies are regularly reviewed under the framework against the following criteria:
• The policy content and its ongoing relevance.
• The need to update the policy to correspond with resolutions of Council or decisions of the Executive Leadership Team.
• Legislation changes that result in policy amendment and legislative criteria to be considered during a policy review.
• The existence of any customer complaints about policy content and whether these concerns should be considered when reviewing the policy.
Departments review relevant Council policies, and the Executive Leadership Team confirms proposed amendments before forwarding the policies to Council for endorsement. Community members can ask the Customer Relations team about accessing and inspecting procedures related to our policy documents or administrative policies.

Policies

• Code of Practice for Public Access to Meetings and Meeting Documents
• Code of Practice for Meeting Procedures
• Internal Review of Council Decision Policy
• Internal Review of Council Decision Process
• Public Consultation Policy

Registers

• Register of Confidential Items



Elected Member Gifts and Benefits

For the purposes under Section 72A(4) - Register of gifts and benefits of the *Local Government Act 1999* and published in the Gazette on 29 August 2013, any gift or benefit received must also be registered if its value is higher than $50.

Date gift offered/ received	Date of registration	Name	Description of gift	Value (approx)	Received from/ research for	Accepted
6/08/2024	29/11/2024	Mayor Lange	Dinner	$55	Barossa Light and Gawler Football Association – Schluter Medal Count	Yes
8/08/2024	29/11/2024	Mayor Lange	Dinner	$60	Barossa, Light & Gawler Umpires Association Grand Final Dinner and Presentations	Yes
8/09/2024	8/09/2024	Mayor Lange	Corryton Burge Wine	$56	Attendance at BBBFM AGM as guest speaker on Barossa Creative Industries	Yes
9/09/2024	22/09/2024	Mayor Lange	AFL Football tickets – Second Semi Final	$300	Working with AFL with Barossa Park Project	Yes
9/09/2024	29/11/2024	Mayor Lange	Tickets	$50	2024 Gawler Cup	Declined
10/09/2024	24/09/2024	Mayor Lange	Lunch at Chateau Yaldara and Tawny Port	$100	Lunch at Chateau Yaldara to meet Mr Gow, Chairman of Great Wall, COFCO Wine & Spirits, China	Yes
16/09/2024	29/11/2024	Mayor Lange	Dinner	$50	2024 Nurihannham Wine Launch	Yes
30/09/2024		Mayor Lange	Dinner	$100	2024 SANFL Community Volunteer Awards	Yes
2/10/2024	15/11/2024	Mayor Lange	Tickets to Vailo ADL500	$200	Invitation to Vailo ADL500 from Premier Peter Malinauskas	Yes
08/04/2025	15/04/2025	Jess Greatwich	Footy Show – carparking and VIP ticket	$100	Deputy Mayor attendance at Gather Round pre-show – Footy Show	Declined
12/04/2025	15/04/2025	Jess Greatwich	SANFL game & carparking	$75	Deputy Mayor attendance at SANFL game	Declined

Elected Member Gifts and Benefits

Date gift offered/ received	Date of registration	Name	Description of gift	Value (approx)	Received from/ research for	Accepted
13/04/2025	15/04/2025	Jess Greatwich	VIP tickets to attend Gather Round	$250	Barossa Park Facility for AFL Gather Round 2025	Yes
13/04/2025	13/05/2025	Kathryn Schilling	VIP tickets to attend Gather Round	$250	Barossa Park Facility for AFL Gather Round 2025	Yes
13/04/2025	13/05/2025	Bruce Preece	VIP tickets to attend Gather Round	$250	Barossa Park Facility for AFL Gather Round 2025	Yes
13/04/2025	13/05/2025	David de Vries	VIP tickets to attend Gather Round	$250	Barossa Park Facility for AFL Gather Round 2025	Yes
13/04/2525	27/05/2025	Tony Hurn	VIP tickets to attend Gather Round	$250	Barossa Park Facility for AFL Gather Round 2025	Yes
28/04/2025	12/05/2025	John Angas	Gifted glassware and donated to The Barossa Council for Sister City display in foyer of Council	Un-known	City of Grapevine - gift for delegation visit	No
29/04/2025	12/05/2025	John Angas	Auction from fundraising for Nuri High School Agriculture students, raising funds to travel to Grapevine, TX	$100	City of Grape-vine - gift for delegation visit	Yes

Elected Member Behaviour

There were five contraventions of Chapter 5 (Members of council) Part 4 (Members Integrity and Behaviour) Division 2 (Member Behaviour) during the relevant financial year.

Council incurred **$43,865.25** in costs inclusive of internal resources and external legal support in relation to dealing with complaints alleging contravention of Chapter 5 Part 4 Division 2 and any referrals of such complaints to the Behavioural Standards Panel during the relevant financial year.

Council incurred $0 costs in relation to dealing with complaints alleging contravention or failure to comply with section 75G and any referrals of such complaints to the Behavioural Standards Panel during the relevant financial year.

Elected Member Training and Development

Elected Members are provided with training and development opportunities through the Local Government Association and other bodies which they undertake on an as-needs basis. The total cost of training and development for Elected Members in 2024-25 was **$14,887.80.**

Elected Member	Date of training	Training name	Provider	Cost
Mayor Lange	1/07/2024	Australian Local Government Association Conference	ALGA	$2,422
	28/08/2024	LGA Roads and Works Conference - Adelaide Hills	LGA SA	$500
	11/09/2024	Elected Member - Mid-Term Refresher	Kelledy Jones Lawyers	$269.50
Cr Angas	11/09/2024	Elected Member - Mid-Term Refresher	Kelledy Jones Lawyers	$269.50
Cr Barrett	11/09/2024	Elected Member - Mid-Term Refresher	Kelledy Jones Lawyers	$269.50
Cr de Vries	11/09/2024	Elected Member - Mid-Term Refresher	Kelledy Jones Lawyers	$269.50
Cr Hurn	11/09/2024	Elected Member - Mid-Term Refresher	Kelledy Jones Lawyers	$269.50
Cr Schilling	11/09/2024	Elected Member - Mid-Term Refresher	Kelledy Jones Lawyers	$269.50
Cr Troup	11/09/2024	Elected Member - Mid-Term Refresher	Kelledy Jones Lawyers	$269.50
Cr Greatwich	11/09/2024	Elected Member - Mid-Term Refresher	Kelledy Jones Lawyers	$1,700
	21/02/2025	Deputy Mayor Forum: Adaptive Leadership	Local Government Association SA	$670.00
Cr Lane	11/09/2024	Elected Member - Mid-Term Refresher	Kelledy Jones Lawyers	$269.50
Cr Evans	11/09/2024	Elected Member - Mid-Term Refresher	Kelledy Jones Lawyers	$269.50
Cr Thompson	11/09/2024	Elected Member - Mid-Term Refresher	Kelledy Jones Lawyers	$1,700

Council keeps a register of Training and Development activities attended by Elected Members during their four year term (2022 to 2026) which can be viewed on the website.

Confidential Items

A Council or Committee may order that the public be excluded from attendance at a meeting to the extent (and only to the extent) that the Council or Committee considers it to be necessary and appropriate to act in a meeting closed to the public in order to receive, discuss or consider in confidence any information or matter.

The table below details the number of times that each section of the *Local Government Act 1999* was used as the basis to consider confidential matters in private.

CATEGORY	REASON TO EXCLUDE PUBLIC FROM COUNCIL MEETING PURSUANT TO SECTION 90(3)	NO.
90(3)(a)	Information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead)	8
90(3)(b)	Information the disclosure of which – (i) Could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and (ii) Would, on balance, be contrary to the public interest.	3
90(3)(h)	legal advice;	3
90(3)(i)	Information relating to actual litigation, or litigation that the council or council committee believes on reasonable grounds will take place, involving the Council or an employee of the Council;	8
90(3)(j)	Information the disclosure of which – (i) Would divulge information provided on a confidential basis by or to a Minister of the Crown, or another public authority or official (not being an employee of the council, or a person engaged by the council); and (ii) Would, on balance, be contrary to the public interest	10
90(3)(k)	Tenders for the supply of goods, the provision of services or the carrying out of works	2
90(3)(o)	Information relating to a proposed award recipient before the presentation of the award	4

Confidential Council Meetings - Date and Subject of Matters

The *Local Government Act 1999* specifies that Council meetings be held in a public place. However, on occasion, this principle is outweighed by the need to keep the information or discussion confidential for reasons predetermined under the *Local Government Act 1999*.

Through the period of 2024–25, there were **38** instances in which Council, or Committee was satisfied of the necessity to consider an agenda item in confidence. These items were considered in accordance with Section 90(2) and Section 90(3) of the *Local Government Act 1999*. In all 38 instances, Council resolved under Section 91(7) of the *Local Government Act 1999* that these documents were to remain confidential for either a specified period or until an event occurs.

Meeting	Meeting Date	Title of Report	Reason / Section No.
Council	16/07/2024	Supreme Court Case Matter Update	Section 90(3)(i)
Council	17/09/2024	Concordia Quarterly Update	Section 90(3)(j)
Council	17/09/2024	Barossa Creative Industries Centre - Managing Contractor Tender	Section 90(3)(k)
Council	17/09/2024	Barossa Assessment Panel - Correspondence from State Planning Commission	Section 90(3)(a)
Council	17/09/2024	Barossa Caravan Park - Lyndoch	Section 90(3)(h)
Council	15/10/2024	Supreme Court Legal Case - Quarter 2 of 2024 Update	Section 90(3)(i)
Council	15/10/2024	Concordia - Vision and Policies Review	Section 90(3)(j)
Council	15/10/2024	Third Party Funding Opportunity - Barossa Park Lyndoch	Section 90(3)(j)
Council	15/10/2024	Barossa Assessment Panel - Follow up matter from Council Meeting of September 2024	Section 90(3)(a)
Council	19/11/2024	Concordia - Planning	Section 90(3)(j)
Council	19/11/2024	Barossa Park Development State and Council Project Agreement	Section 90(3)(j)
Council	19/11/2024	Waste Management Services - Contract Extension Proposal	Section 90(3)(b)
Special Council	19/11/2024	Australia Day Awards 2025 - Citizen of the Year	Section 90(3)(o)
Special Council	19/11/2024	Australia Day Awards 2025 - Young Citizen of the Year	Section 90(3)(o)
Special Council	19/11/2024	Australia Day Awards 2025 - Community Event of the Year	Section 90(3)(o)
Special Council	19/11/2024	Australia Day Awards 2025 - Award for Active Citizenship	Section 90(3)(o)
Council	17/12/2024	Supreme Court Case Matter - Quarterly Update	Section 90(3)(i)
Council	28/01/2025	Pre-Action Notice of Claim - Residents of 18a Elizabeth Street Tanunda	Section 90(3)(i)
Council	28/02/2025	Town Of Gawler Boundary Proposal - Extract of Consultants Report for Council Comment	Section 90(3)(j)
Council	28/02/2025	Supreme Court Case Matter - Quarterly Update	Section 90(3)(i)

Meeting	Meeting Date	Title of Report	REASON / SECTION NO.
Council	28/02/2025	Concordia Growth Area Quarterly Update	Section 90(3)(j)
Council	18/03/2025	Geber Super Pty Ltd Versus The Barossa Council Assessment Panel - Settlement of Costs	Section 90(3)(h)
Council	18/03/2025	Community Battery Initiative	Section 90(3)(j)
Council	15/04/2025	Concordia Policies	Section 90(3)(j)
Council	15/04/2025	Elizabeth Street Drainage Easement and Service Level - Pretrial Conference Report	Section 90(3)(i)
Council	15/04/2025	Sale of Land for Non-Payment of Council Rates	Section 90(3)(a)
Council	15/04/2025	Tender - Caravan Park Management Services	Section 90(3)(k)
CEO Performance Review Committee	20/05/2025	CEO Performance Targets and Accountability Report 2024-2025	Section 90(3)(a)
CEO Performance Review Committee	20/05/2025	Survey Questions and Recipient List	Section 90(3)(a)
Council	20/05/2025	Claim of Defamation against Council	Section 90(3)(h)
Council	20/05/2025	Enterprise Resource Planning Solution Business Case	Section 90(3)(b)
Audit & Risk Committee	2/06/2025	Concordia Growth Area Presentation	Section 90(3)(j)
Audit & Risk Committee	2/06/2025	Enterprise Resource Planning Solution Business Case	Section 90(3)(b)
CEO Performance Review Committee	17/06/2025	CEO Remuneration Determination - Norman Waterhouse Lawyers Update	Section 90(3)(a)
CEO Performance Review Committee	17/06/2025	CEO Performance Review 2025 Outcomes	Section 90(3)(a)
CEO Performance Review Committee	17/06/2025	CEO Remuneration - Advice from Kelledy Jones Lawyers	Section 90(3)(a)
Council	17/06/2025	Supreme Court Case Matter - Quarterly Update	Section 90(3)(i)
Council	17/06/2025	Negotiation of Social Infrastructure Deed with Landowners - Concordia Growth Area	Section 90(3)(b)

Barossa Assessment Panel - Date and Subject of Confidential Matters

Barossa Assessment Panel	5/11/2024	Development Application 23035013 - Lot 4 Duck Ponds Road Stockwell	Regulation 13(2) of the Planning, Development and Infrastructure (General) Regulations 2016.

Other Confidential Order Information for Council under Section 91(7)

Other confidential order information for Council

Number of orders that remained operative at the end of the financial year	148
Number of orders that expired, ceased to apply, or were revoked during the financial year	36
Number of matters where the documents were also kept confidential	148

Other confidential order information for Audit and Risk Committee

Number of orders that remained operative at the end of the financial year	5
Number of matters that are to remain confidential for a certain period of time	5
Number of orders that expired, ceased to apply, or were revoked during the financial year	0
Number of matters where the documents were also kept confidential	5

Confidential Items Percentage

Council/Committee	No. agenda items	No. confidential items	% confidential
Council	325	31	12.7%
Barossa Assessment Panel	28	1	2.8%
Audit and Risk Committee	27	2	7.4%
CEO Performance Review Committee	11	5	45.54%
Building and Fire Safety	29	0	0%
Community Assistance Scheme Committee	29	0	0%
Barossa Bushgardens Committee	56	0	0%
Sister Cities Advisory Committee	39	0	0%

Review of Confidentiality Orders

Council, or the Chief Executive Officer if delegated, reviews orders annually or on an as-required basis as items are due for review. The confidential register is assessed for orders that require review.

Items that require review by Council are presented in the Council agenda. Items that expire or cease to apply and do not require further review are released.

Freedom of Information Requests

Council remains committed to complying with the *Freedom of Information Act 1991*, facilitating public access to official documents and records under its control, and enabling correction of those records where appropriate. Council's Freedom of Information Statement is reviewed and updated annually (refer Appendix 1).

The total number of applications received during the reporting period in accordance with Section 13 of the *Freedom of Information Act 1991* was nine (9).



9
Total Freedom of Information (FOI) applications

9
General (FOI) Information Applications

0
Personal information related applications

Our Council

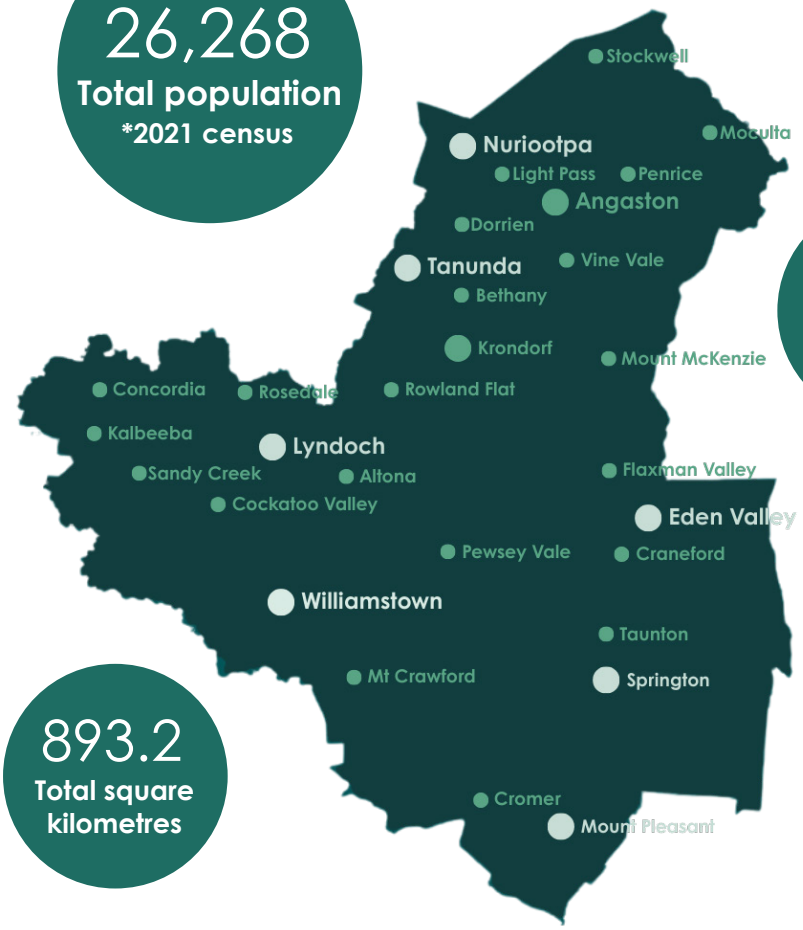
The Barossa Council is one of the largest regional Local Government authorities in South Australia.

Local Government plays a vital role in Australia's democratic system, serving as a key link between communities and higher levels of government. We deliver essential economic, social, cultural, and environmental services that support and enrich our community.

Towns within The Barossa Council

Altona, Angaston, Barossa Goldfields, Bethany, Cockatoo Valley, Concordia, Craneford, Cromer, Dorrien, Eden Valley, Flaxman Valley, Kalbeeba, Krondorf, Light Pass, Lyndoch, Moculta, Mount Crawford, Mount McKenzie, Mount Pleasant, Nuriootpa, Penrice, Pewsey Vale, Rosedale, Rowland Flat, Sandy Creek, Springton, Stockwell, Tanunda, Taunton, Vine Vale and Williamstown.

26,268
Total population
***2021 census**



13,418
Rateable assessments

893.2
Total square kilometres



Functions of Council

All Councils are required by legislation to deliver certain services. These include:

- Acting as a decision-maker on behalf of the community.
- Delivering services and infrastructure in an equitable and sustainable manner.
- Advocating for the community's interests to State and Federal governments.
- Undertaking local planning to support future growth and development.
- Supporting the welfare, wellbeing, and best interests of the community.
- Protecting, enhancing, and responsibly managing the natural and built environment.
- Determining the appropriate financial contribution made by ratepayers



Councils Decision Making Structure

Council's principal power to make decisions is delegated through the *Local Government Act 1999*. A significant number of other Commonwealth and State Acts also provide Council with the power to make decisions.

The Local Government Act 1999 (South Australian legislation) covers how councils are elected and their power to make and enforce local laws, known as by-laws.

A by-law is a form of delegated legislation because the State Government delegates (gives) to councils the authority to make laws on specific matters. As Councils derive their powers from state parliaments, Council by-laws may be overruled by State laws.

Our Administration

Executive Management and administration functions



Martin McCarthy
Chief Executive Officer

Office of the Mayor and CEO

Strategic Planning



Ben Clark
Director, Infrastructure and Environmental Services

Operations – Open Space, Arboriculture, Civil Infrastructure and Town Maintenance

Environmental Services and Land Use Management

Assets and Infrastructure

Engineering Management

Capital Projects

Building and Facility Maintenance

Community Wastewater Management



Joanne Moen
Deputy CEO and Director, Corporate Services, Strategy and Innovation

Business Transformation

People and Culture

Corporate Services – Risk and Safety, Property and Procurement, Governance and Information Services

Enterprise Technology and Innovation

Financial Services

Economic Activation, Strategy and Customer Relations



Jake McVicar
Director, Development and Community Services

Health Services

Development Services – Compliance and Building and Planning Assessment

Sustainability

Community Safety Services

Library Services

Community Services – Community Development, Volunteering Services, Community Transport and Home Assist, Arts and Culture



Administration responsibility

Council's administration is responsible for the coordination, implementation and management of Council decisions, services and activities according to the current Community Plan.

Human Resources

Staff profile by gender	Male	Female	TOTAL	FTE
CEO	1	0	1	
Executive Directors	2	1	3	**164.79**
Managers	5	7	12	
Employees	74	94	168	
Total headcount	**82**	**102**	**184**	

Human Resource Framework

Pursuant to Section 107 of the *Local Government Act 1999*, the Chief Executive Officer has implemented, maintained and reviewed the human resource framework of the organisation on an ongoing basis including the management, training and induction of employees. Policy and processes of the organisation promote sound practice including recruitment, performance appraisal, equal opportunity, grievance and disciplinary matters.

Register of remuneration, salaries, gifts & benefits

Pursuant to Section 105 of the Local Government Act 1999, Council maintains a Register of Salaries and Register of Gifts & Benefits which is available for inspection at the Principal Office and barossa.sa.gov.au, with extracts available for a fixed fee.



Salary Band Range

Pursuant to Section 105 of the *Local Government Act 1999*, Council maintains a Register of Salaries which is available for inspection at the Principal Office and barossa.sa.gov.au, with extracts available for a fixed fee.

The Chief Executive Officer and Directors receive a package of base salary in the range of **$177,500** and **$302,209**, plus superannuation and leave entitlements in accordance with their contracts of employment, access to appropriate portable computer technology, provision of a mobile phone and a motor vehicle for private use (in lieu of overtime).

Employee Travel

Manager, Library Services attended and presented at *Now and for their Futures: Libraries brain building in the early years* national forum. Accommodation was paid for by Council $489, with staff hours to attend.

Manager, Library Services attended the National Early Years Policy Summit – no cost to Council, in kind support with staff hours to attend.

Credit Card Expenditure

Purchasing via credit cards is used as one of the various forms of procurement of goods and services by Council and as an efficient and effective procurement methodology for expenses.

All purchases, be it from credit cards, store accounts, purchase orders, contracts or via other account arrangements, are approved in accordance with Council's Procurement Policy, expenditure authority and approved budget.

Total expenditure incurred using credit cards provided by Council for use by members or employees of Council during **2024-25** was **$274,409** including GST. This excludes bank fees.



Our Pillars

What are our pillars?



We strive to be a leader in regional Local Government and are committed to delivering effective, efficient, and valued services to the community.



Creating a safe and connected community where people have access to sustainable services and service levels and infrastructure they need and feel a sense of belonging.



Implementing economic development strategies to support future growth opportunities and a diversified and resilient economy showcasing the Barossa rural and regional character.



Supporting a sustainable Barossa.



Our places and spaces enhance the livability, retain rural and regional character and diversity of our communities.

Our Council

Consultation and how we engage with the community

Each year members of the community are provided with opportunities to put forward their views and have their say on particular issues and projects before Council.

During the reporting period, Council has consulted with the community and sought feedback on the following matters and projects:

- **Draft Tree Management Policy**
- **Draft Graffiti Policy**
- **Draft Cemetery Management Policy**
- **2025-26 Annual Business Plan and Budget**
- **Elected Member Behaviour Support Policy**
- **Barossa Representation Review**
- **Draft Early Childhood Strategy**
- **Draft Infrastructure Asset Management Plan 2024-2034**
- **Draft Event Management Policy**
- **Barossa Wellbeing Project**

Our engagement methods

Written request
Community members can write to Council on any Council policy, activity or service.

Staff Members
Community members can contact Council staff to discuss any issue relevant to Council.

Social Media
Community members can engage on The Barossa Council's Facebook page and Instagram

Elected Members
Community members can contact their Elected Members of Council to discuss any issue relevant to Council.

Your Say Barossa
Community members can provide feedback on specific Council engagements and consultations via our online engagement platform, Your Say Barossa at yoursay.barossa.sa.gov.au



Our Council

Communications and Marketing

In an ever evolving world we strive to connect with our community through various channels. These channels include Council's enewsletters, printed newsletters, media releases, Facebook, Instagram, LinkedIn, website, posters and flyers as well as physical signage throughout townships.

The Barossa Council Facebook page saw a **16.59%** increase in followers from the 23/24 financial year, with a total of **396 posts** over 24/25.

6,256 Facebook followers

3,104 E-newsletter subscribers

165,000 Website Visitors

Over the 24/25 financial year we recorded **334,000** individual website visitors. Those visitors downloaded **45,700** documents and submitted **593** website forms.

Risk Management

We received **18** motor vehicle claims with an incurred cost of **$172,539.**

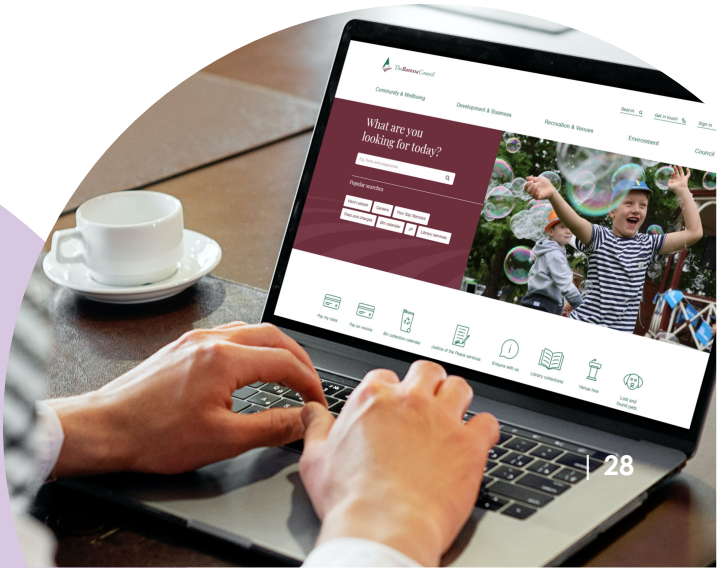
Liability claims in relation to persons totalled **18** over the 24/25 financial year with an asociated cost of **$925.**

7 Property claims were received totalling **$22,052.**

Customer request management

12,318 Requests completed

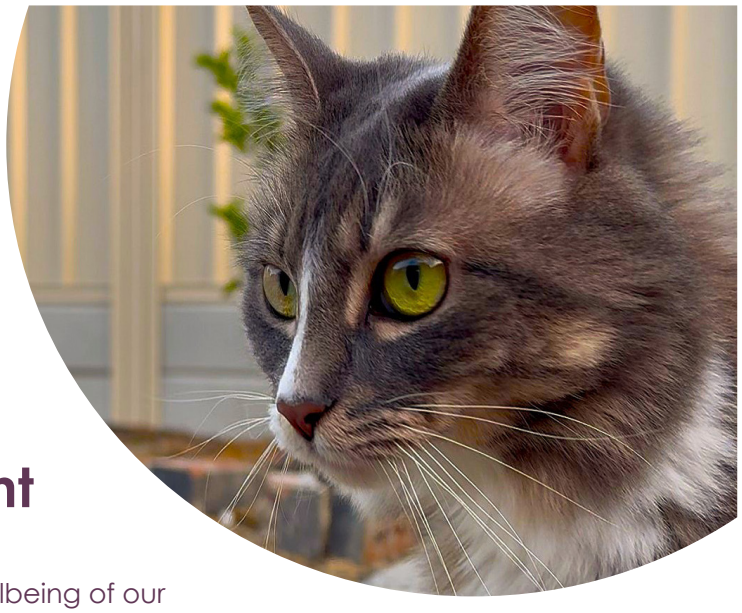
606 Facility Bookings



Immunisations

1,171 Student vaccines were administered in the 2024 calendar year.

Our Council



Animal management

Council is committed to responsible animal management to support the wellbeing of our community, pets, and local environment.

Our responsibilities include dog and cat registration, managing stray and wandering animals, investigating nuisance complaints, and promoting responsible pet ownership through education and compliance.

661
Dog customer requests

151
Dogs found and returned

1,088
Cats registered

6,028
Dogs registered



Community Microchipping Event

In March, Council partnered with Chipbliz to deliver a low-cost microchipping event.

The initiative supported responsible pet ownership by giving residents the opportunity to have their furry companions microchipped locally.

The event was well-received, with **40 dogs** successfully microchipped on the day, helping to improve pet safety and ensure lost pets can be reunited with their families more easily.

Our Community

Love for libraries

Barossa Libraries continue to be a hub for community connection, offering workshops, education programs, craft groups, author talks and more in a safe, welcoming space. With 443 programs attracting 7,868 particpants across all ages and interests, the libraries bring people together and strengthen community ties.

Library Members

6,885 active library members

1,003 new library members



177,966 collection loans

96,146 people visited a branch

63,914 digital loans







Our Community

Community Transport and Home Assist

A new series of community service handbooks were developed to provide up-to-date information for new and future participants. Covering Community Transport, Social Support, Home Assist and Domestic Assistance, the handbooks clearly present available services in an easy-to-read format for those seeking support.

6,861 Community Transport Volunteer Hours

Home Assist

442 Home Assist clients

5,302 Home Assistance hours

5,609 community car trips

1,488 shopping bus trips



256,767 volunteer driver kms

1,488 shopping bus trips

77 disability access trips

Community Assistance Scheme and Youth Grants

15 Youth Grants **$3,000**

10 Community Grants **$20,766.59**

Council proudly supported a variety of community-based and youth-led projects that strengthened local connection and belonging.

The successful applicants including, community groups, sports clubs and organisations, delivered initiatives from new signage and tourism projects to events, equipment and education programs.

Contractors Who Care



A campaign inspiring people to discover why being an Independent Contractor is "more than just a job", highlighted the value and opportunities of being part of the sector.

The campaign concluded with an information and networking session that drew a full house and inspired attendees to explore a job that not only offers flexibility for work-life balance, but also makes a positive difference in people's lives.

Talent on display

2,866 Community Men's Shed Hours



Barossa Community Men's Shed showed their skill and generosity of spirit following a request by the Barossa Vintage Festival committee.

Members created custom crates to hold food, produce, and wine for the historic Ziegenmarkt and built boxes presented to the Young Ambassadors.

The beautiful wine boxes were made from timber recycled from a 100-year-old cabinet donated by a local resident, the character and history of the wood making the final products even more special.

Our Community



Australia Day

Hundreds gathered at the Tanunda Show Hall on January 26 to reflect, respect and celebrate what it is to be Australian.

The community event had a strong focus on youth, with young people playing leading roles in making the morning a success.

From former Young Citizen Award recipients Ryan Walker Kluske, who performed the Welcome to Country, and Casey Miles, who helped present Citizen of the Year Award; to Nuriootpa High School Grapevine Texas Sister City Study Tour participants helping to cook breakfast and young singer, Chayse Larsen entertaining the crowd, we were proud to shine a light on the next generation.



Citizen of the Year Awards

Our Australia Day Citizen of the Year Awards again recognised the outstanding contributions made by members of our community.

Recipients for 2025 included Citizen of the Year, Bruce Hancock; Young Citizen of the Year, Jaimee Mustard; Award for Active Citizenship, Lyn and Geoff Hansen and Community Event of the Year, "Stars of Barossa", accepted by organiser, Charmaine Reimann.









Citizenship ceremonies

In line with our commitment to building a strong sense of community pride and participation in community building activities, we hold citizenship ceremonies at various times throughout the year, including Australia Day and Harmony Day.

As the authorised person to receive the pledge, Mayor Bim Lange was honoured to welcome new Australian citizens originating from far and wide, including India, New Zealand, South Africa, United Kingdom, United States, Vietnam, Ireland, Germany, Switzerland, Sudan, Philippines, Uzbekistan, Mauritius, Peru, Zimbabwe and Hong Kong.

4
Public ceremonies

32
New Australian Citizens





Our Community



Barossa Regional Gallery

As preparations began for the construction of the Barossa Creative Industries Centre on Basedow Road, a re-imagined version of Barossa Regional Gallery found a new Tanunda location.

The Barossa Museum shopfront has been the venue for a pop-up Gallery and Shopfront since April, thanks to the generosity of Barossa Valley Archives & Historical Trust.

With both the Museum and Gallery dedicated to preserving and showcasing the Barossa's rich history and heritage, it has proven to be a fitting location to continue sharing Barossa stories and traditions.

Cookbook legacy continues

A new chapter in Barossa's food story was celebrated with the launch of Rolling Up Their Sleeves - a companion to the region's most enduring cookbook, 'The Barossa Cookery Book'.

With a tangible link to the Tanunda Soldiers' Memorial Hall and Roll of Honour, the new cookbook reconnects old and new, while highlighting the community value and legacy of the original volume.

79 events & workshops

2,515 event & workshop attendees

4,777 visitors

1,257 items sold



Our Volunteers

Volunteering Barossa and Light

Volunteering Barossa and Light is a collaborative community service in partnership with Light Regional Council. We match volunteer roles to align interests and skills to create a greater sense of connection within our communities.

During the 2024/25 financial year our volunteers provided a massive **24,166 hours**, which is equivalent to **$1,376,253** in benefit to The Barossa Council and surrounding community. Our volunteers contribute to many areas of the organisation, support the wider community and bring with them diverse skill sets and experience.

National Volunteer Week recognition

261
Registered Council volunteers

A thank you event for National Volunteer Week celebrated the tireless efforts of those who contribute to Council led programs.

The theme of "Connecting Communities" was never more evident when over 130 people sat down together at Barossa Park to enjoy lunch and each other's company.



Our Economy

Tourism Services

Tourism is the backbone of our local economy, driving growth, opportunity and vibrancy across the Barossa. Council is committed to supporting events that not only celebrate our culture and community but deliver tangible economic benefits and position the region as a destination of choice.

In April, the Barossa took centre stage with Gather Round and the Barossa Vintage Festival, showcasing our world-class food, wine and hospitality. Gather Round alone generated an estimated $8 million economic injection, while Council's Barossa Food and Wine Village (Festival of Footy) event transformed Tanunda's main street into a thriving festival hub with 7,000 attendees. Together, these events strengthened our economy, enhanced brand awareness, and positioned the Barossa as a must-visit destination.



$192,709.15
accommodation + experience bookings

50,780
face-to-face enquiries

4,722
phone, email, livechat enquiries

430
business supported through membership agreements

2852.75
Volunteer Hours

Markets and Sales

80
Barossa Makers supported

5
Barossa Made Markets

$206,910.20
Barossa Made Wares & Food Pantry sales



The landmark $45.7 million Barossa Park made a spectacular debut in 2025 AFL Gather Round, reinforcing the Barossa as a premier events destination.

Around 20,000 fans flocked to Barossa Park in April for two AFL blockbusters, set against the stunning backdrop of the Barossa's iconic rolling hills and vineyards. Initial estimates put the economic benefit to the Barossa at over $8 million as 45 venues across the region celebrated the inaugural Festival of Footy and official launch of Barossa Park.

The joint initiative between The Barossa Council and the State Government has seen Lyndoch Recreation Park transformed into a multi-use destination in the heart of the world-renowned wine region.

The main building features a light-filled 300 seat event space, commercial kitchen, clubroom, change facilities and gym. The architecture includes a unique roofline and takes advantage of panoramic views through thoughtful orientation and expansive windows. The main oval, illuminated by 750 lux lighting, is complemented by a second oval and recreation green, new netball courts, nature-inspired playground and extensive landscaping.

Co-designed with local sporting and community groups, the precinct supports a wide range of users representing football, netball, tennis, little athletics, bowls and pigeon racing. Beyond AFL Gather Round, Barossa Park will be a regional destination that is much more than a sports venue, delivering a multi-use precinct that will bring attract events and festivals, and drive visitation to the State.

The benefits of the development - including as a conference venue – will significantly boost the regional economy, with potential for an additional 18,000 visitor stays in the Barossa each year.



Clever design principles and energy efficient systems throughout the precinct are another drawcard for visitors who care about sustainable tourism.

"This landmark upgrade and new precinct will live on well beyond AFL Gather Round and I'm excited to see how it will benefit the community, and our great state, for years to come," said Premier Peter Malinauskas.

"My government was determined to include the Barossa in the AFL Gather Round experience, and thanks to this seriously impressive development, that is now of course a reality."

Barossa Mayor Bim Lange said Barossa Park represents Council's largest and fastest infrastructure build ever, constructed in under 12 months.

It benefited the regional economy through the use of local trades to the value of approximately $4 million, with more than 97% of all works supplied by SA businesses.

"I couldn't be prouder of what has been achieved at this site in 11 short months in partnership with the Malinauskas Government, which will be a game-changer for our community and the regional economy," Mayor Lange said.

"We couldn't have scripted a better outcome for the Barossa, with two AFL games, A Festival of Footy and tens of thousands of footy fans enjoying the best the Barossa has to offer.

"What's more, our community will be the custodians of this marquee venue, ensuring recreation, social and tourism benefits for generations to come."

Our Economy

Texas Touchdown

What better way to renew the bonds of friendship with our Sister City, Grapevine Texas, than by showcasing our traditions, culture and hospitality during their visit to the Barossa, 24–30 April 2025, which coincided with the Barossa Vintage Festival.

The delegation immersed themselves in the architecture, art, history and culture of the region with visits to Barossa Museum, Hill & Son Grand Organ and Langmeil Lutheran Church; as well as enjoyed the fun of Ziegenmarkt and Vintage Festival Parade.

The delegates visited Nuriootpa High School to learn about unique programs, including wine and agriculture before visiting the Barossa Bushgardens, where Ngadjuri elder, Quenten Aguis welcomed them to country and provided a heartfelt insight into our First Nations heritage.

Paul W. McCallum, Executive Director of the Grapevine Convention and Visitors Bureau, praised the Sister City initiative's success and its potential for the future.

Key highlights included:

An interest in youth development and education, in particular the Barossa Young Ambassadors Program saw Grapevine Texas delegates present a $3,000 cheque to 2025 Barossa Young Ambassador, Amber Perry to attend the 2025 Grapevine Grapefest, as part of a study tour.

The Barossa Vintage Festival Touch Down and Taste off, where American Football SA presented an exhibition match at the new Rugby Precinct, home of Barossa Rams Rugby Club.

Meet the Makers Trade Show at The Barossa Cellar showcasing amazing and diverse products, unique to the Barossa, with an opportunity for Grapevine Texas delegates to meet business owners, taste their goods and make valuable connections with trade and tourism.

ANZAC Day commemoration and wreath laying during the Dawn Service at Nuriootpa RSL, before touring regional historical sites and watching Aussie Rules in the ANZAC Day clash between Nuriootpa Rover Football Club and Angaston Football Club.



Our Environment

Barossa Bushgardens

Council continued its mission to build diversity in backyards through the Barossa Bushgardens' Native Plant giveaway with **2,000** plants given away as part of the annual initiative.

Eden Valley couple, Kevin and Debbie Davey won the title of Barossa's Best Native Garden. The couple reinvigorated their property, which was an 'empty acre', with native plants to create a sanctuary for wildlife.



More than 100 First Nations students from the Mid North gathered at the Barossa Bushgadens for a powerful day of learning and environmental action as part of Reconciliation Week.

Fast Facts

47,294 plants produced from seed

7,560 plants produced from cuttings

2,742 plants donated to schools, community groups and ratepayers

237 total species of plants in the Barossa Bushgardens

4,348 event attendees

46 volunteers

11,107 volunteer hours

174 events hosted & delivered

10,400 annual visitors



Our Environment

Waste Management

Council continues to encourage residents to take the 'waste less, recycle more' challenge with initiatives and incentives.

The "Declutter and Save" residential program encouraged people to dispose of unwanted and larger household items at a reduced cost with a kerbside collection service or waste voucher.

Over 1,000 local residents participated in the Garage Sale Trail initiative across 37 garage sales/stalls with 2,375 items sold or reused (42% of these items would have otherwise gone to landfill).

2,953 green waste (tonnes)

2,007 recycling (tonnes)

5,153 general waste (tonnes)

Bins Serviced

161,774	256,448	547,726
green waste bins	recycling bins	waste bins



Inspections

Wastewater Inspections	302
Litter Control	197
Food Inspections (routine)	141
Grafitti and Vandalism	32
Odours, fumes, spray drift, dust	28
Animals and insects	24
Food Complaints	16
Smoke Complaints	11
Non Fixed Machine Noise	10
Unsightly Conditions	9

Local Nuisance and Litter Control Act 2016

Three offences under the Act were expiated*

One Nuisance Abatement Notices or Litter Abatement Notices issued

One offence under the Act were prosecuted

*Under the Local Nuisance and Litter Control Act 2016 there were **three** expiation notices issued for disposal of up to 50L of General Litter.



Fire Prevention

14,000 properties
1 Fire permit application
59 Customer Requests
160 Caution Notices
572 Compliance Notices issued

Our Places

Investing in community facilities

Contemporary facilities, including new soccer changerooms and clubrooms at the Nuriootpa Centennial Park were completed as part of Council's ongoing investment in recreation and community facilities.

The $6 million redevelopment of the precinct, directly benefits the Barossa United Football Club as well as other users. The redevelopment included $1,034,562 million funding as part of the Local Roads and Community Infrastructure grant program.

The new facilities meet Football SA standards ensuring the regional-level precinct can meet both current demand and future growth of the sport.

$2.95M
Barossa United Football Club Clubrooms construction



Valued project partners included Football SA, Nuriootpa Centennial Park Authority and Barossa United Football Club

Other projects include:

$965,000 Baird Street Stormwater upgrade

$725,000 Melrose Street Streetscape upgrade

$220,000 Talunga Park lighting upgrade

$265,000 Mt Pleasant Farmers Market kitchen renewal

Our Places

Sealing the way

Stage two of the multi-year Keyneton Road project was successfully completed in partnership with Mid Murray Council. A 2.4km gravel section of road was sealed, completing the next step in the multi-stage project which will create a continuous sealed link between Eden Valley and Keyneton areas to Moculta, Truro and Sturt Highway.

The sealing of Neldner Road, Tanunda has improved safety and traffic flow around the neighbouring school while also supporting access to the expanded recreation precinct. This successful project highlights the road's vital connectivity role for the Tanunda community.



Planning and Development

$165M development applications

1,308 Planning Customer Requests

154 Building Customer Requests

807 Development Applications

33 Land Division Applications

7 Crown Land Applications



Inspections

79 Compliance Inspections

33 Swimming Pool Inspections

130 Building Inspections (including 19 Building Fire Safety Committee Inspections)

Customer Requests

Street maintenance	**146**
Road and Footpath	**554**
Park and Gardens	**500**
Drainage	**127**
Open space maintenance	**168**

10 Heritage Grants **$5,540**

Decision Making

Council responsibility

Council is responsible for the administration of many Acts of Parliament (or parts of Acts), that impact on local residents and their properties. Council also has by-laws that regulate various matters, and impact local residents and their properties. In addition to legislation, Council's Development Plan has legal powers in determining types of development and how land is used.

A full list of by-laws can be viewed on Council's website www.barossa.sa.gov.au.

The Council decision making structure consists of:



The Chief Executive Officer has, in turn, sub-delegated certain powers and functions to qualified Council staff to make decisions. Council has made direct delegations to the Barossa Assessment Panel under the *Development Act 1993* and *Planning, Development and Infrastructure Act 2016*. The delegations and sub-delegations are listed in Council's Delegation Register and are reviewed by Council, as required under Section 44 of the *Local Government Act 1999*.

Independent Commission Against Corruption (ICAC) Act

Matters of corruption, serious and systemic misconduct and maladministration must be reported by Public Officers, which includes all Elected Members, Council employees and contractors, to the Office for Public Integrity for investigation. All new staff receive instruction in ICAC reporting.

Public Interest Disclosure

Council remains committed to the principles of transparency and accountability in its administrative and management practices and encourages the disclosure of information in the public interest, in line with the *Public Interest Disclosure Act 2018* Disclosures of Public Interest Information, which consists of Environmental and Health Information or Public Administration Information, can be made to a relevant authority, including Council's responsible officers.

Protections are provided to those who make a disclosure, including:

- **Immunity from liability**
- **Protection of the person's identity**
- **Protection against victimisation**
- **Protection against hindering, obstructing or preventing persons from making a disclosure**

Details of Council's responsible officers and Public Interest Disclosure policy and process is publicly available at barossa.sa.gov.au

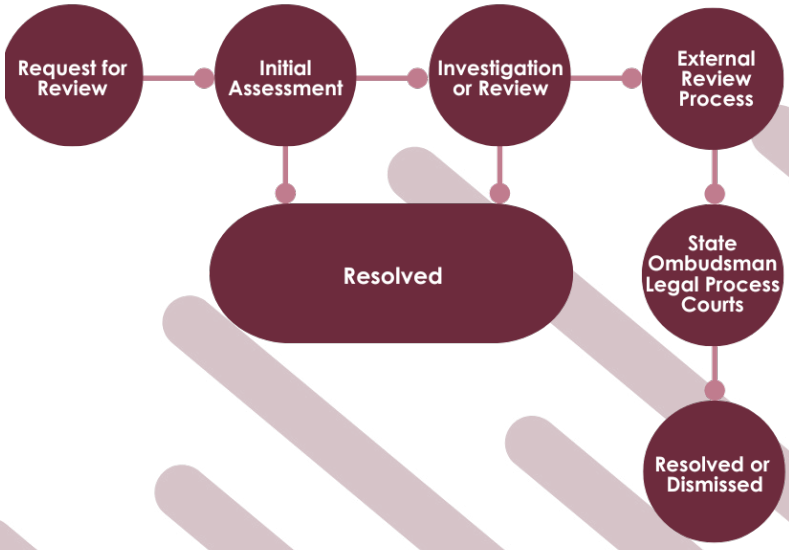
Internal review of Council decisions

Council is committed to transparent decision-making processes and to providing access to a fair and objective process for the internal review of its decisions.

Complaints may arise as a result of dissatisfaction with a decision about a policy, process, service or fee. All attempts will be made to resolve complaints quickly and efficiently without the need for formal applications for review to be lodged.

The processes are established under Section 270 of the *Local Government Act 1999* and provide guidance for dealing with formal requests for internal review of decisions of Council, its employees and other people acting on behalf of Council.

During this reporting period, Council received **no formal requests** for internal review of a decision. The following diagram demonstrates the processes available for the review of Council decisions:



Barossa Assessment Panel

The Barossa Council has established a Council Assessment Panel to be known as the Barossa Assessment Panel (BAP), for the purpose of acting as delegate of the Council in its role as a "Relevant Authority" pursuant to Section 83 of the *Planning, Development and Infrastructure Act 2016*.

The BAP has its own Terms of Reference and Operating Procedures. The BAP makes decisions independently from Council. Members of the BAP are appointed by Council as follows:

Members
Geoff Parsons – Presiding Member
Graham Burns – Independent Member
Rachel Knuckey – Independent Member
Sarah Elding – Independent Member
Jane Evans – Elected Member Representative

Assessment Manager
Aaron Curtis

Deputy Member
Peter O'Dwyer – Deputy Independent Member
Tony Hurn – Deputy Elected Member Representative

The Independent Members terms end on 31 December 2026. Assessment Panel Members can be appointed for up to two years and reappointed thereafter.

Audit and Risk Committee

Council maintains an Audit and Risk Committee to provide independent oversight of key governance functions. This includes monitoring the involvement of management and external auditors in the financial reporting process; reviewing the approach to business risk management; and making recommendations on how Council's corporate, financial, governance and legal responsibilities are fulfilled.

As part of a recent review, Council resolved at its August 2024 meeting to adopt a revised structure for the Committee, transitioning to a fully independent membership of four. At its meeting on 28 January 2025, Council endorsed the appointment of a fifth independent member. This change provides greater flexibility and expands the range of expertise supporting the Committee's work.

The Audit and Risk Committee now comprises five independent members, all appointed through a skills-based selection process.

Members	**Independent**
Mr Ian Swan	Mr Peter Brass (Chair)
Ms Wendy Haydon	
Mr David Paprzycki	
Ms Christine Hahn	
Ms Ellen Ewing (27 January 2023 - 27 January 2025)	

At the Council meeting held 28 January 2025 Council appointed, Ms Wendy Haydon, Mr David Paprzycki, Ms Christine Hahn and Mr Peter Brass for a two-year term with Ms Ellen Ewing concluding her term on the 27th of January 2025.

Meetings are held at least four times a year – timing dependent on work in progress - and have also been attended by the Chief Executive Officer, Manager Financial Services, Senior Accountant, Deputy CEO & Director, Corporate Services, Strategy & Innovation, Manager Corporate Services and representatives from Galpins Accountants, Auditors and Business Consultants.

Refer Appendix for the Annual Report of the Audit and Risk Committee.

Auditor Independence

Audit fees paid/payable to the Council's external auditor Galpins totalled $28,000 in 2024-25, including $3,000 for the audit of the Nuriootpa Centennial Park Authority. No other services were provided by Galpins throughout the year.

National Competition Policy

Council is required to report on the extent to which activities of the Council have been subject to the National Competition Policy.

Council established a subsidiary under Section 42 of the *Local Government Act 1999* to undertake the management, care and control of the Nuriootpa Centennial Park Authority.

This is the only subsidiary of Council undertaking significant business activities. No new by-laws restricting competition were proposed during the reporting period, nor was any structural reform of public monopolies necessary. No complaints were received for the reporting period. The Subsidiary Board reviews competitive neutrality matters to the Authority.

Competitve Tendering Arrangements

Council is required to report on its use of Competitive Tendering Arrangements and other mechanisms that support the cost-effective delivery of services.

Council's procurement framework adopts a comprehensive, end-to-end approach to managing the procurement lifecycle. Central to this framework is the Procurement Policy, which provides principle-based guidance aligned with Section 49 of the *Local Government Act 1999* and recognised best practice standards in procurement.

The policy outlines key principles including probity, accountability, responsibility, fairness, equity, consistency, and the achievement of effective outcomes. It is publicly available for inspection at Council's Principal Office and online at barossa.sa.gov.au.

A range of administrative processes provide operational guidance for the practical implementation of the Procurement Policy including:

1. Procurement Planning, Sourcing and Selection Process
2. Purchasing Process
3. Contractor and Contract Management Process



Procurement Methodology Thresholds

All purchases up to the value of $250,000 can be procured via Council's Panel Contracts in the first instance. In the event that Goods, Works or Services are not serviced by Council's Panel Contracts, or it is deemed prudent to go out to the broader market, or the value of the purchase exceeds $250,000, the following thresholds apply:

TABLE 1
Except where Table 2 applies

Value of Purchase	Method of Procurement	Approver
Up to $20,000	Direct purchase based on advertised price or written quotation	As per Council Delegation Register
$20,001 - $100,000	Three written quotations or one written quotation from Panel	As per Council Delegation Register
$100,001 - $250,000	Open tender or select tender (minimum three tenderers) where justification exists or three written quotations from panel	Relevant Director, unless determined by the CEO that the tender is of commercial or community sensitivity whereby approval must be via the CEO
$250,001 - $1,000,000	Open tender or select tender (minimum three tenderers) where justification exists	CEO, unless determined by CEO that the tender is of commercial or community sensitivity whereby approval must be via Council
$1,000,001 and above	Open tender	Council

TABLE 2
Procurement thresholds under The Big Project or other capital projects approved in the budget applies

Value of Purchase	Method of Procurement	Approver
$1,000,001 - $4,000,000	Open tender	CEO
$4,000,001 and above	Open tender	Council



Community Land Management Plans

Under Section 193 of the *Local Government Act 1999* (the Act), all local government land that is owned by Council or under Council's care and control (excluding roads) is classified as Community Land. Section 207 of the Act requires Council to develop and maintain a Community Land Register, which is available for inspection on Council's website barossa.sa.gov.au.

Section 196 of the Act requires Council to develop management plans for all Community Land. Categories of Community Land area are not specifically defined in the Act, but for the purposes of management plans, include areas that are set aside for community use or conservation purposes.

All queries about Council's Community Land can be referred to Council's Customer Support Team at barossa@barossa.sa.gov.au.

Current Community Land Management Plans are:

1. **Council Reserves and Gardens (Developed)**
2. **Council Reserves and Gardens (Undeveloped or with minor improvements)**
3. **Recreation Reserves**
4. **Institutes and Community Halls**
5. **Car Park Land**
6. **Cemetery Land**
7. **Established Trails, Walkways**



Strategic & Business Planning

Community Plan

Council's Community Plan 2024-2044 is Council's twenty-year aspirational Strategic Management Plan. The Community Plan sets the long-term vision, mission and values of Council, and they are supported by goals and strategic outcomes.

The Community Plan also articulates the type of activity Council will be involved in which is to lead, provide/regulate, advocate or facilitate/ partner to achieve strategies and goals of the plan. The plan aligns to the Environment, Social and Government strategic management framework.

The plan has five theme areas **Our Community, Our Economy, Our Environment, Our Places** and **Our Council**. The Community Plan is linked directly and informs our Corporate Plan which is Council's four year rolling administrative delivery, service level and planning document. The plan is fully reviewed within two years of a Council general election.

The Community Plan 2024-2044 was adopted by Council on 20 August 2024.



Corporate Plan

Council's Corporate Plan supports the Community Plan. It is not a strategic management plan under the *Local Government Act* but rather a critical plan outlining how Council and its administration will deliver the Barossa Community Plan 2024-2044.

The Plan connects our strategic directions to on-the-ground operations and service delivery in support of the achievement of Council's vision. The plan is reviewed annually. The Corporate Plan is a rolling four-year plan and is reviewed and updated annually. The latest 2025-2029 update was approved by Council at its 17 June 2025 meeting.

Asset Management Plans

Council's Asset Management Plans align the expected service levels for the maintenance and replacement of assets, which service the community, to the long term financing and annual program requirements.

The Asset Management Plans are critical to understanding the sustainability of Council's asset and financial base and that the levels of service are appropriately funded.

The plans are reviewed and updated as data and information are collected for asset classes on a rolling basis. The plan is fully reviewed within two years of a Council general election.





Long Term Financial Plan

Our Long-Term Financial Plan aligns the expected costs associated with our service levels, on all components of the organisation, with revenue expectations and determines if current policy settings are financially sustainable as measured by the prescribed financial indicators. These indicators reflect the operating position of Council, how it is performing against its asset management needs and plans and its debt levels for a 10-year period.

The plans are reviewed and updated as data and information are collected every year.

Local Economic Development Plan

The Local Economic Development Plan developed in 2022 is a key document that supports the Community Plan and is currently under internal review. It is not a strategic management plan under the *Local Government Act* but is critical to supporting our role in economic development outcomes.

A five-year Action Plan with a sharper focus on Council's investment, planning, facilitation, and marketing activities has been produced and is also under review with recent dedicated resourcing now in place to support the plans implementation.

The strategies and actions complement the strategies in the Barossa Community Plan 2024-2044.

Regional Public Health Plan

The Regional Public Health and Wellbeing Plan for the Councils of Adelaide Plains, Barossa, Gawler, and Light was reviewed and adopted in 2022.

As a Strategic Management Plan, it aligns with Council's Community Plan by guiding investment and activities in safe, health, resilient and preventative health services. Activities of the plan are incorporated into the Corporate Plan and business as usual activities, or where applicable, to strategic actions.

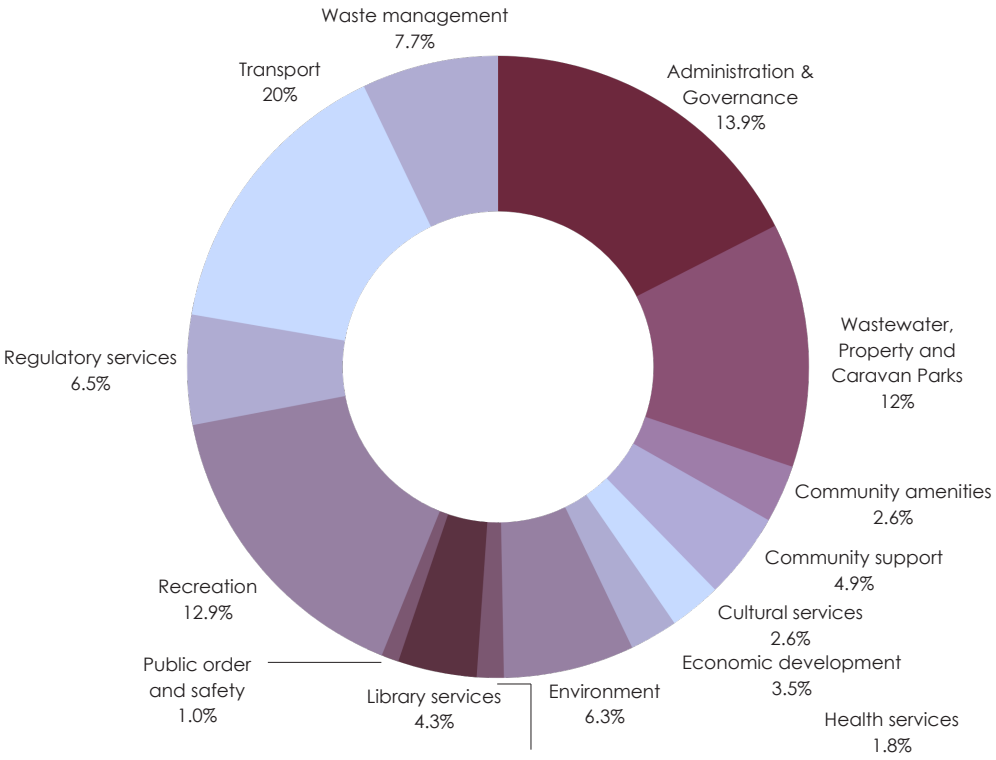
The plan is fully reviewed within two years of a Council general election.



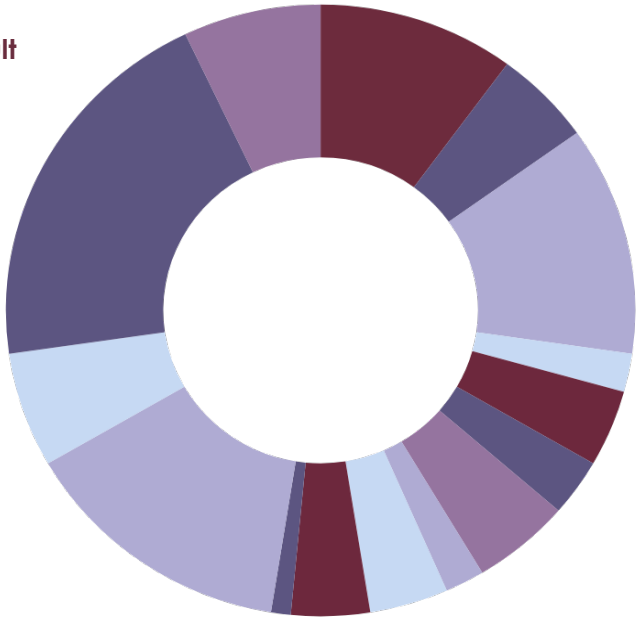
2024-25 Annual Business Plan Performance

Initiatives Performance

2024-25 Target



2024-25 Result



2024-25 Key Activities Performance

Key Strategic Action	Service Area
Commence implementation of agreed structure and service review outcomes from 2023-24.	Underway
Complete the review of the statutory review of asset management plans	Completed
Undertake a review of Caravan Park service levels, policy settings and service delivery model – carried over from 2023-2024 financial year.	Deferred
Undertake review of land availability and determine future land needs.	Underway
Commence agreed implementation of outcomes of an adopted Community Wellbeing Plan.	Underway
Implement and adopt the Customer Surveying Strategy actions	Deferred
Commence implementation of agreed outcomes from review of Economic Development services including tourism and event services undertaken in 2023-24 – phase 1.	Completed
Commence implementation of adopted Council Event Management Framework.	Underway
Review the requirements for an electronic bookings management system and provide recommendations for future improvements – carried forward from 2023-24.	Completed
Commence 18-month review of community land management plans, registers and undertake engagement needs.	Deferred
Commence implementation of agreed Growth and Infrastructure Investment Strategy actions.	Approved Phase 1 Strategy implementation commencing 2025-26
Continue to plan and advocate for infrastructure provisions and development policies that align with Council's strategic vision for the Concordia Growth Area in the proposed Master Planning and Code Amendment.	Completed
Commence implementation of the outcomes of the Strategic Directions Review of the Barossa Character District Overlay Code Amendment.	Approved Phase 1 Strategy implementation commencing 2025-26
Undertake review of stage 2 of the Library Review outcomes for consideration by the Executive Leadership Team and Council.	Deferred
Commence implementation of high yield actions arising from the agreed Carbon Management Plan.	Deferred
Continue to partner with industry to achieve a long term sustainable water supply and security to the Barossa.	Ongoing
Continue to provide Social Inclusion training for all staff across the Organisation and coordinate a 'Whole of Organisation' approach to social inclusion.	Underway
Continue to develop ongoing relationships with Ngadjuri, Peramangk and Kaurna Nations and potential pathways for reconciliation and recognition.	Ongoing
Undertake review of the Disability Access and Inclusion Plan to align with the new State level plan.	Underway

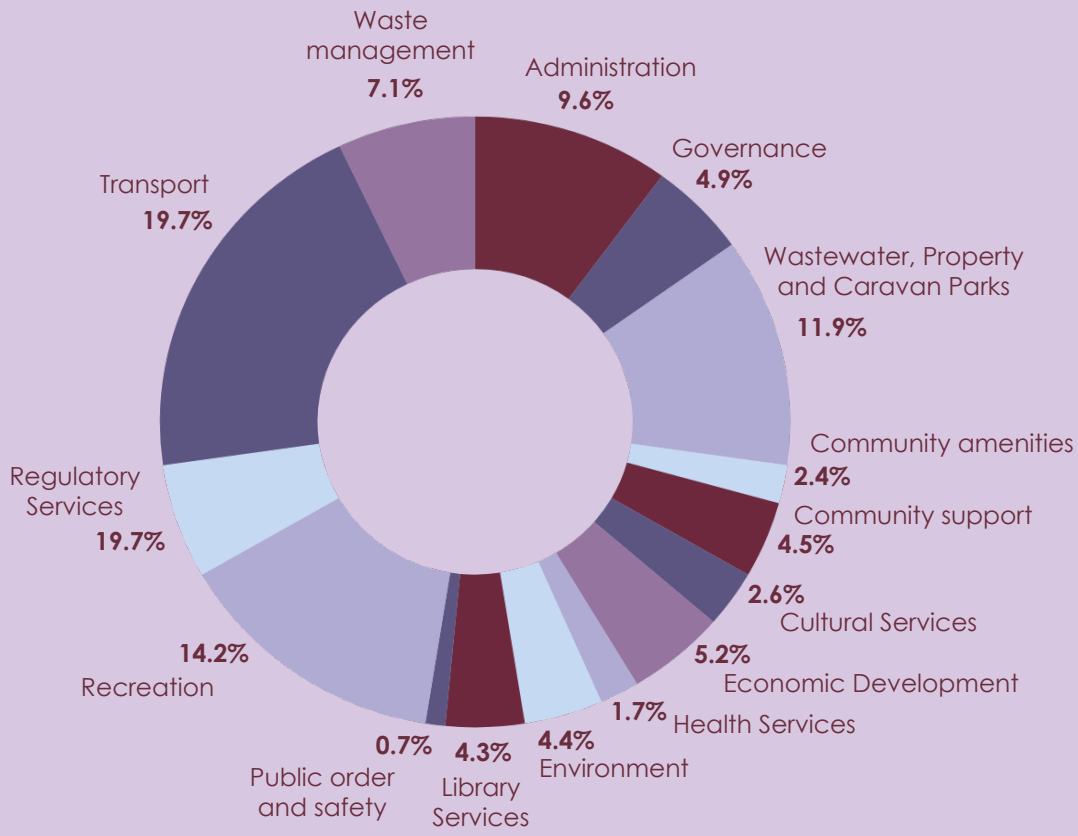
Undertake structural review of Volunteer Service model and delivery service.	Completed
Analyse, negotiate and execute a new waste management contract renew or commence market approach.	Completed
Continue to implement system, infrastructure, training and other needs to protect Council system and data through implementation of the Cyber Security plan and highlighted investments for 2024-25.	Completed
Modernise TechnologyOne through implementation of HR and Budgeting Systems.	Completed
Complete Elector Representation Review.	Completed
Implement Enterprise Budgeting module in TechnologyOne.	Completed
Complete a review of the Office of the Mayor and CEO function, structure, service delivery model (carried forward from 2023-24).	Completed
Complete automation of policy and process review systems and processes.	Not commenced
Implement outcomes of 2023-24 review of Contractor and Contract Register requirements and identify new software solution for electronic contract and contractor management.	Completed
Develop rolling Strategic Forward procurement plan for key areas of spend.	Completed
Implement and embed amendments approved by Council from the review of the Community Plan from 2023-24.	Completed
Continue to plan for, collaborate and advocate on matters related to the Concordia growth area development aligned with the State program and Council project plan.	Completed

2024-25 Non-Financial Measures

Indicator	Description	Target	Actual
Our Environment			
Development Performance	% of development applications decided within timeframe	90%	88.33%
Waste Disposal Rate	Percentage of waste disposed to landfill	Less than 65%	50.95%
Recycling Rate	Percentage of waste recycled	More than 35%	49.05%
Our Community			
Library Visits	The number of library visits and participation within the Barossa Council Area	5 visits per capita	3.6 visits per capita
Mutual Liability Claims	Number of successful Mutual Liability Claims against Council	3 or less per annum	4
Our Places			
Asset Spending Ratio	Ratio of asset expenditure on renewal, replacement and upgraded assets and maintenance on assets	Between 100% and 150% of	
Our Economy			
Tourism Customer Satisfaction with Visitor Information Services	Average Customer Satisfaction Rating	4 or above	4.7
Visitor Information Centre Bookings	Annual Booking Revenue (Accommodation/Tours/ Tickets)	100% of Budget	
Strategic and Business Planning			
LGA KPI Audit Action Plan	Percentage of KPI Audit Actions Complete	90%	100%
LGA Risk Review	Percentage risk review conformance	90%	100%
Operational Expenditure Against Budget	Actual Operating Expenditure as a % of Budgeted Operating Expenditure	100%	
Capital Expenditure Against Budget	Actual Capital Expenditure as a percentage of Budgeted Capital Expenditure	90%	

2025-26 Annual Business Plan Initiatives

2025-26 Expenditure by function ($53.078m)



2025-26 Key Activites

Key Strategic Action	Service Area
Support the build and prepare for commissioning of the new Creative Industries Centre and enact the approved strategic and operational plans including retention of local history and heritage.	CS2-1 and CS14-1 Arts, Culture and Heritage
Undertake a review of Caravan Park service levels, policy settings and service delivery model – carried over from 2024-2025 financial year	CS4-1 Caravan Parks
Implement approved Transition Plan for NCPA into Council operations	CS4-2 Caravan Parks
Commence implementation of outcomes of the Community Development and Governance Framework	CS6-1 Community
Continue to partner with industry to achieve a long-term sustainable water supply and security to the Barossa	S10-1 and CS17-1 Economic Development and Natural Resources

2025-26 Key Activities

Key Strategic Action	Service Area
Develop and identify market positioning for large event attraction based on Brand Barossa and infrastructure investment opportunities.	CS11-1 Events
Review the requirements for an electronic bookings management system and provide recommendation for future improvements – carried forward from 2024-25.	CS12-1 Facilities and Community Land
Development of Disaster Management Plan for Library and Gallery collections.	CS14-2 Heritage
Commence implementation of endorsed priorities and resourcing needs as agreed Growth and Infrastructure Investment Strategy actions commencing with employment land provision needs in 2025-26.	CS15-1 and BS13-1 Land Use and Development
Commence implementation of planning, infrastructure, land division and operational needs to support Concordia Growth Area.	CS15-2 Land Use and Development
Continue to advocate for implementation of the outcomes of the Strategic Directions Review of the Barossa Character District Overlay Code Amendment	CS15-3 Land Use and Development
Continue to develop ongoing relationships with Ngadjuri, Peramangk and Kaurna Nations and potential pathways for reconciliation and recognition	CS19-1 Social Inclusion
Complete business case for core system replacement and commence implementation of approved outcomes.	BS1-1 Business Technology
Commence preparation and implementation of legislative requirements for November 2026 Local Government Elections	BS4-1 Council and Committees
Complete final components of a review of the Office of the Mayor and CEO function, structure, service delivery model (part carried forward from 2024-25).	BS7-1 Governance
Implement the agreed training and development framework (carried over from 2024-25).	BS10-1 People and Culture
Develop rolling strategic forward procurement plan for key areas of spend.	BS11-1 Procurement



2025-26 Non-Financial Measures

Indicator	Description	Target
Theme 1 - Our Community		
Library Visits	The number of library visits and participation within the Barossa Council	5 visits per capita
Mutual Liability Claims	Number of successful Mutual Liability Claims against Council	3 or less per annum
Customer Request Completion Rate	Number of completed customer requests	90%
Community Support Program - Transport	Number of outputs - one way trips	Minimum 4477
Community Support Program - Domestic Assistance	Number of outputs - hours	Minimum 3058
Community Support Program - Home Maintenance and Repairs	Number of outputs - hours	Minimum 3509
Community Support Program - Sector Support and Development	Activity Work Plan	Completed
Community Support Program - Group Social Support	Number of outputs - hours	Minimum 5646
Community Support Program - Individual Social Support	Number of outputs - hours	Minimum 260
Theme 2 - Our Economy		
Tourism Customer Satisfaction with Visitor Information Services	Average Customer Satisfaction Rating	4 or above
Visitor Information Centre Bookings	Annual Booking Revenue (Accommodation/Tours/Tickets)	100% of Budget
Events	At least three key regional, state or national events hosted annually	3 or above
Theme 3 - Our Environment		
Recycling Rate	Percentage of waste recycled	More than 35%
Waste Disposal Rate	Percentage of waste disposed to landfill	Less than 65%
Theme 4 - Our Places		
Development Performance	% of development applications determined within statutory time frames	90%
Asset Spending Ratio Ratio	Ratio of asset expenditure on renewal, replacement and upgraded assets and maintenance on assets	Between 100% and 150% of depreciation
Theme 5 - Our Council		
LGA KPI Audit Action Plan	Percentage of KPI Audit Actions Complete	90%
LGA Risk Review	Percentage risk review conformance	90%
Operating Delivery	Actual Operating Expenditure as a percentage of Budgeted Operating Expenditure	95%
Capital Program Delivery	Actual Capital Expenditure as a percentage of Budgeted Capital Expenditure	92%

Key Financial Performance Indicators

Council has a number of Key Financial Performance Indicators (KPIs) which measure the impact of the annual budget in Councils financial position

Key Financial Performance Indicator 1: Operational Result ($'000)

Council has set the following target - To achieve an operating break-even or better position, over a ten year period.

Year	2022/23 Actual $0'000	2023/24 Actual $0'000	2024/25 Q3 Forecast $0'000	2024/25 Actual $0'000
Result	949	(1,139)	(891)	NEED
Underlying Result	Adjusted for early financial grant payments made in 22/23 947			
Status	↑	↑	↑	NEED

Key Performance Indicator 2: Operating Surplus/(Deficit) Ratio

Expresses the projected Operating Surplus/(Deficit) result as a percentage of general rate revenue. Council has set the following target - To achieve an operating surplus ratio of between -2% to 10%

Year	2022/23 Actual	2023/24 Actual	2024/25 Q3 Forecast	2024/25 Actual
Result	2.1%	(2.5%)	(1.8)	NEED
Underlying Result	Adjusted for early financial grant payments made in 22/23 2.0%			
Status	↑	↑	↑	NEED

Key Performance Indicator 3-1: Net Financial Liabilities ($'000)

Council has set the following target - Councils level of net financial liabilities is no greater than its annual operating revenue and not less than zero

Year	2022/23 Actual $0'000	2023/24 Actual $0'000	2024/25 Q3 Forecast $0'000	2024/25 Actual $0'000
Result	9,238	17,169	33,583	NEED
Status	↑	↑	↑	NEED

Key Performance Indicator 3-2: Net Financial Liabilities Ratio

Expresses the projected Net Financial Liabilities as a percentage of total operating revenue for each year. It is Council policy (ad industry best practice) that this ratio shall not exceed 100%. Council has set the following target - Net financial liabilities ratio is greater than zero but less than 100% of total operating revenue.

Year	2022/23 Actual	2023/24 Actual	2024/25 Q3 Forecast	2024/25 Actual
Result	20%	37%	66.1%	NEED
Status				NEED

Key Performance Indicator 4: Asset Renewal Funding Ratio

Expresses the rate by which assets are wearing out and being replaced by comparing capital outlays on renewal/replacement to the Infrastructure Asset Management Plans. Council has set the following target - Capital outlays on renewing/replacing assets net of proceeds from scale of replaced assets is greater than 80% but less than 110% of Infrastructure Asset Management Plans

Year	2022/23 Actual	2023/24 Actual	2024/25 Q3 Forecast	2024/25 Actual
Result	108%	123%	107.5%	NEED
Status				NEED

How to contact us

43-51 Tanunda Road, Nuriootpa, 5355
PO Box 187, Nuriootpa
barossa.sa.gov.au
08 8563 8444
barossa@barossa.sa.gov.au

The Barossa Council

Appendix One
Freedom of Information Statement

Appendix One

APPENDIX 1

Freedom of Information Statement and Legal Disclosures

This Freedom of Information Statement is published by The Barossa Council in accordance with the *Freedom of Information Act 1991*.

Introduction

The Barossa Council (Council) is committed to operating with openness, accountability, and transparency. Under the Freedom of Information Act 1991 ("the FOI Act"), members of the public have a legally enforceable right to access documents held by Council, subject to specific exemptions.

This Freedom of Information Statement is intended to help the public understand Council's functions and decision-making processes, outline the types of information Council holds, and explain how this information may be accessed.

An updated Information Statement is published on Council's website each financial year. This Statement reflects Council's administration and operations as at 30 June 2025.

1. STRUCTURE AND FUNCTIONS OF THE COUNCIL

1.1 FULL COUNCIL AND PROVISIONS FOR MEETING PROCEDURES

Full Council is the primary decision-making body for all Council policy matters. It is comprised of the Mayor and 11 Councillors, collectively referred to as Elected Members. The Barossa Council is an unsubdivided Council area, meaning it is not divided into Wards.

The table below provides a comparison of The Barossa Council's representation quota with neighbouring and other comparable councils. The representation quota is calculated by dividing the total number of electors for each council by the number of Elected Members.

Council	Number of Councillors (including Mayor)	Eligible Electors	Electors per representative
Alexandrina	10	24063	2406
Barossa Council	**12**	**19839**	**1653**
Berri Barmera	9	7772	863
Copper Coast	10	12983	1298
Light Regional	10	12140	1214
Loxton Waikerie	11	8580	780
Murray Bridge	10	16436	1643
Port Pirie	10	13286	1328
Victor Harbor	10	14120	1412
Wattle Range	12	9086	757
Yorke Peninsula	12	9475	789

In accordance with the *Local Government Act 1999* ("the LG Act"), Council is required to hold representation reviews at prescribed intervals, to determine whether the community would benefit from altering Council's composition or ward structure.

As part of the review process, community members are invited to provide written submissions on a report prepared by an independent qualified person. This report outlines the available representation options and informs Council's proposal for its future composition and structure, which is developed from both the options report and community feedback. Council's current representation review is underway and is scheduled to conclude in April 2026.

The operations of Council are primarily determined by requirements of the *Local Government Act 1999* (LG Act).

Council is established to provide for the government and management of its area at the local level and, in particular:

(a) To act as a representative, informed and responsible decision-maker in the interests of its community;
(b) To provide and co-ordinate various public services and facilities and to develop its community and resources in a socially just and ecologically sustainable manner;
(c) To encourage and develop initiatives within its community for improving the quality of life of the community;
(d) To represent the interests of its community to the wider community; and
(e) To exercise, perform and discharge the powers, functions and duties of local government under the Local Government Act and other Acts in relation to the area for which it is constituted (section 6 LG Act).

The provisions of the LG Act are supported by the Local Government (Procedures at Meetings) Regulations (Regulations) 2013. Council also has a Code of Practice for Meeting Procedures (Code of Practice), which provides guidance and rules around meeting procedures. The Regulations apply to all Council Meetings and Committees. The Code of Practice applies to all Council meetings and some Committee meetings.

The Regulations and Code of Practice do not apply to meetings of the Barossa Assessment Panel (BAP) which is established in accordance with the provisions of the Planning, Development and Infrastructure Act 2016 (PDI Act). The BAP Terms of Reference are endorsed by Council and the BAP has established its own Operating and Meeting Procedures.

Ordinary meetings of Council from July 2024 to June 2025 were held in the Council Chambers, 43-51 Tanunda Road, Nuriootpa, on the third Tuesday of every month at 5.30pm All meetings are open to the public, with the exception of any matters subject to an order of confidentiality under section 90 of the LG Act. Notices of all meetings of Council and its Committees are available on Council's website at www.barossa.sa.gov.au.

The community can access information about the business of Council through agendas and associated reports prepared for Council and Committee meetings. Agendas, together with Minutes from the previous meeting and supporting documents, are made publicly available at least three days before each Council meeting. These documents can be accessed via Council's website, the Principal Office, and Council branch offices. Minutes of meetings are published on Council's website within five days of the meeting.

1.2 COUNCIL COMMITTEES AND SUBSIDIARIES

Schedule 1 of this Statement lists the various committees of Council and identifies under which section of the LG Act or PDI Act they have been formed. It also lists Council's advisory groups and working parties which advise Council of important issues within the community.

Committees streamline Council business and assist in the performance of its functions. Committees meet at intervals determined in their Terms of Reference and make recommendations to Council. Meetings are open to the public with the exception of any matters subject to an order of confidentiality under section 90 of the LG Act.

Chapter 6 of the LG Act and the Regulations prescribe the way meetings of a Council and its Committees are to be conducted.

1.3 EXTERNAL COMMITTEES/BOARDS/ASSOCIATIONS

Council participates in a number of Committees, Boards and Associations, which have been established outside of the LG Act or are hosted beyond Barossa borders, comprising Elected Members, staff, and the public, and these are listed in Schedule 1.

1.4 DELEGATIONS

In accordance with sections 44 and 101 of the LG Act, the Council has delegated relevant powers and/or functions to the Chief Executive Officer who then sub-delegates to an employee, a Committee, or an authorised person.

Council's Delegations Register reflects the delegated authority from the Council to the Chief Executive Officer (and subsequently any further sub-delegations), and any delegated authority directly from Council to Committees and officers.

The Delegations Register also captures any delegations made under the PDI Act by the Barossa Assessment Panel to the Assessment Officer, and subsequently sub-delegated to officers; and any delegations from the Assessment Officer to officers.

The Delegations Register is required to be reviewed within 12 months after the conclusion of a periodic election. During the reporting period, the Delegations Register was updated as legislation changes and is available to be viewed by the public on request at the Principal Office during ordinary working hours or anytime on Council's website at www.barossa.sa.gov.au.

1.5 FUNCTIONS OF COUNCIL

The functions of Council are set out in section 7 of the LG Act and are listed below:

- To plan at the local and regional level for the development and future requirements of its area;
- To provide services and facilities that benefit its area, its ratepayers and residents, and visitors to its area;
- To determine the appropriate financial contribution to be made by ratepayers to the resources of the council;
- To provide for the welfare, well-being and interests of individuals and groups within its community;
- To take measures to protect its area from natural and other hazards and to mitigate the effects of such hazards;
- To manage, develop, protect, restore, enhance and conserve the environment in an ecologically sustainable manner, and to improve amenity;
- To provide infrastructure for its community and for development within its area (including infrastructure that helps to protect any part of the local or broader community from any hazard or other event, or that assists in the management of any area);
- To promote its area and to provide an attractive climate and locations for the development of business, commerce, industry and tourism;
- To establish or support organisations or programs that benefit people in its area or local government generally;
- To manage and, if appropriate, develop, public areas vested in, or occupied by, the council;
- To manage, improve and develop resources available to the council;
- To undertake other functions and activities conferred by or under an Act.

Note: the above list includes any amendments made to the LG Act that commenced 21 September 2021.
Section 41 of the LG Act empowers Council to establish Committees:

- To assist Council in performance of its functions.
- To inquire into and report to Council on matters within the ambit of Council's responsibilities.
- To provide advice to Council.
- To exercise, perform or discharge delegated powers, functions or duties.

1.6 SERVICES FOR THE COMMUNITY

Council is required by legislation to:

- determine policies to be applied by Council
- develop and adopt Strategic Management Plans
- prepare and adopt annual business plans and budgets
- establish an Audit and Risk Committee
- develop appropriate policies, practices and processes of internal control
- set performance objectives
- establish processes for the internal review of Council decisions
- determine the type, range and scope of projects to be undertaken by the Council
- deliver planning and development services
- deliver dog and cat management services
- deliver fire prevention services and
- provide any necessary administrative services to support Council's functions.

Other services and activities are provided through the decision-making processes of Council in response to the local needs, interests and aspirations of individuals and groups within its community to ensure that Council resources are used equitably.

Other services provided by Council:

Arts Programs
Car Parks
Civic Affairs – Citizenship Ceremonies
Community Halls
Community Home Assistance Services
Cycle Tracks
Customer Service Information
Development Controls
Dry Zones
Economic Development Services
Events and Event Support
Emergency Services
Environmental Health
Flood Prevention
Food Inspections
Gallery Exhibitions
Garbage Collection
Heritage Preservation
Litter Bins
Immunisation Programs
Parking Bays
Parking Controls
Parks and Reserves
Playground Equipment
Public Cemeteries
Public Libraries
Public Seating
Public Swimming Pools
Public Toilets
Rate Collection
Recreational / Sporting Facilities / Reserves
Recycling
Road / Footpath / Kerbing
School Crossings / Traffic Lights
Septic Tank Effluent Disposal Schemes
Street Beautification
Street Closures
Street Lighting
Street Sweeping
Stormwater Drainage
Traffic Control Devices
Transport Assistance
Visitor / Tourist Information
Volunteer Coordination
Youth Development
War Memorials

2. PUBLIC PARTICIPATION

Members of the public have a number of opportunities to put forward their views on particular issues before Council.

- **Deputations at Meetings** - With the permission of the Mayor or Committee Chair, a member of the public can address the Council or a Committee on any issue within the Council's jurisdiction.

- **Petitions** - Written petitions can be addressed to the Council on any issue within the Council's jurisdiction.
- **Written requests** - A member of the public can write to the Council on any Council policy, activity or service.
- **Elected Members** - Members of the public can contact any Elected Member of Council to discuss any issue relevant to Council.
- **Staff Members** - Members of the public can contact Council staff to discuss any issue relevant to Council.
- **Participation** - Any member of the public can provide feedback to Council during a community consultation process.
- **Council's website** – Members of the public can leave a customer request on Council's website at www.barossa.sa.gov.au and provide feedback via Council's online engagement portal https://yoursay.barossa.sa.gov.au/
- **Social Media** – Members of the public can discuss issues of concern via Council's Facebook page at https://www.facebook.com/thebarossacouncil/

2.1 PUBLIC CONSULTATION POLICY

Public consultation is undertaken and promoted in accordance with Council's Public Consultation Policy and section 50 of the LG Act. Section 50 requires the Policy to identify steps Council intends to take where the Act requires consultation and provides for the steps to vary according to the class of decisions to be made by Council. A copy of Council's Public Consultation Policy is available on Council's website. To fulfil the requirements of this Policy, Council has identified a range of options available to it to communicate information to interested persons and invite submissions. Council can add to these options for specific purposes.

As a minimum, Council will publish a Notice in a newspaper circulating in the area, as well as on its website, describing the matter for which public consultation is required, and invite interested persons to make submissions to Council within a period, being at least twenty one days stated in the Notice. Council will consider any submission received as part of its decision making process and will also have regard to any relevant legislation.

3. ACCESS TO COUNCIL DOCUMENTS

3.1 DOCUMENTS AVAILABLE FOR INSPECTION

Most information and documentation held by Council is available for public viewing and is readily available without recourse to the Freedom of Information Act and Council invites members of the public to discuss their information needs with staff members.

The documents listed in Schedule 2 of this Statement are available for public inspection at Council's Principal Office, 43-51 Tanunda Road, Nuriootpa, during ordinary office hours (9.00am to 5.00pm, Monday to Friday) free of charge. Members of the public may also purchase copies of these documents at the cost indicated by Council (postage and packing additional if mailed) as detailed on Council's website. Many of these documents are also available on Council's website where the public may view them www.barossa.sa.gov.au.

3.2 OTHER INFORMATION REQUESTS UNDER THE FREEDOM OF INFORMATION ("FOI") ACT

3.2.1 Access to Council Records

Requests for other information not included in paragraph 3.1 above will be considered in accordance with the FOI Act.

An application for access to Council information which is not publicly available must meet all of the following criteria before Council's Accredited FOI Officer can process it. The application should:

- Be in writing (Council has a Freedom of Information Application available on the website and at all Council offices);
- Specify that it is made under section 13 of the FOI Act;
- Be accompanied by an application fee (unless the individual is entitled to have the fee waived and can supply relevant concession card proof);
- Contain such information concerning the requested document(s) as is reasonably necessary to enable the Council to identify it;
- Specify an address (which must be in Australia) to which notices regarding the application should be sent; and
- Be lodged at the Principal Office (43-51 Tanunda Road, PO Box 867, Nuriootpa, SA 5355) or Council branch office during normal opening hours – applications to be marked for the attention of the Accredited Freedom of Information Officer.

If the documents relate to the applicant's personal affairs, proof of identity may be requested.

If the documents are being sought on behalf of another person relating to their personal affairs, Council may ask for a consent form signed by that person.

Forms of access may include:

- inspection or copies (subject to copyright laws) of documents
- transcripts of recorded documents
- a photograph, x-ray, DVD or other medium in or which information is recorded or stored

An application will be dealt with on behalf of Council by the Accredited FOI Officer as soon as practicable and within 30 days after it is received in the required format, unless an extension of time is sought in accordance with the FOI Act. The Accredited FOI Officer may assist the applicant to direct the application to another agency or transfer the application to another agency if appropriate.

If the FOI Officer refuses access to a document, s/he will confirm in writing why the document is restricted.

In accordance with the Freedom of Information (Fees and Charges) Regulations 2018 and the Freedom of Information (Fees) Notice 2024, the following fees apply for the 2024/25 financial year. (No fee is required for current concession card holders or where payment would cause financial hardship. Council also retains a discretion under section 53(2a) of the FOI Act to waive, reduce, or remit a fee in any circumstance it considers appropriate.)

Application Fee	$42.00
Administration costs for processing personal affairs application	2 hours free, then $15.90 per 15 mins
Administration costs for processing all other applications	$15.90 per 15 mins
Photocopy charge	$0.25 per A4 page
Written transcript of words recorded or contained in document	$9.35 per A4 page
Photograph, x-ray. DVD or other medium in or on which information is recorded or stored	The actual charge in producing copy
Postage or delivery charges	Cost as incurred
Application Fee for Internal Review of FOI determination by Council	$42.00

Fees are accurate at the time of printing but are subject to review of the FOI Regulations and Fee Notices.

If, in the FOI Officer's opinion, the cost of dealing with an application is likely to exceed the application fee, an advance deposit may be requested. The request will be accompanied by a notice that sets out the basis on which the amount of the deposit has been calculated. The

FOI Officer will endeavour to work with the applicant to define the scope of the request and the costs involved.

3.2.2 Amendment to Council Records

The FOI Act also allows individuals to request the amendment of Council documents that contain personal information considered to be incomplete, incorrect, out of date, or misleading. To access these records, an applicant must complete and lodge the relevant application form with Council, as outlined in paragraph 3.2.1 above, specifying the documents they wish to inspect or have amended.

If a record is found to require amendment, the details of the necessary changes must be provided to Council's Accredited FOI Officer. There are no fees or charges for lodging this type of application, and the first two hours of processing are free. Where a significant correction of personal records is made and the error was not caused by the applicant, any fees or charges paid for the original application will be fully refunded.

Further information regarding the FOI Act can be located at the State Records website.

Martin McCarthy
Chief Executive Officer
30 September 2025 *(all information accurate at the time of publishing)*

Schedule 1: Council Committees

COUNCIL COMMITTEES ESTABLISHED UNDER SECTION 41 OF THE LOCAL GOVERNMENT ACT

- Audit and Risk – to monitor the participation of management and the external auditors in the financial reporting process; oversee and make recommendations on the approach used by management to address business risks; review and make recommendations on how Council's corporate, financial governance and legal responsibilities are addressed.

  Allowances for external members of the Audit and Risk Committee are set by Council, and were as follows for the 2024-2025 financial year:

Chairperson	$690 (GST exclusive) per meeting
Independent Members	$435 (GST exclusive) per meeting
Elected Members	NIL

- CEO Performance Review - to consider matters relating to the Chief Executive Officer's recruitment, remuneration, employment and performance.

- Community Assistance Scheme - to manage Heritage Grants, Community Grants and Youth Grants, to non-profit groups, clubs and organisations within the Council district, towards projects and activities that contribute community development.

Facilities Management and Township Committees

- Barossa Bushgardens
- Barossa Regional Gallery

COUNCIL ADVISORY GROUPS ESTABLISHED BY COUNCIL RESOLUTION

NOTE; *Council Advisory groups will be reviewed and revised in line with the Community Governance Framework in 2025/26.*

- Angaston Recreation Park and Hall Volunteer Group
- Angaston Town Hall Advisory Group
- Community Transport and Home Assist Advisory Group
- Curdnatta Recreation Park Volunteer Group
- Disability Action and Inclusion Advisory Group
- Lyndoch & Districts Community Volunteer Group
- Lyndoch Hall Volunteer Group
- Moculta Recreation Park and Soldiers' Memorial Hall Volunteer Group
- Murray Recreation Park Volunteer Group
- Old Union Chapel Volunteer Group
- Rowland Flat Memorial Community Centre Volunteer Group
- Sister City Advisory Committee
- Stockwell Recreation Park and Stockwell Hall Volunteer Group
- Tanunda Recreation Park Volunteer Group
- Volunteering Barossa and Light Advisory Group
- Williamstown Community Council Volunteer Group
- Williamstown Soldiers' Memorial Hall Volunteer Group
- Williamstown Queen Victoria Jubilee Park Volunteer Group

Working Parties/Groups

- Barossa Park Working Group
- Boundary Reform Working Group
- Business Continuity Working Group
- Concordia Development Working Group
- Creative Industries Working Group

COUNCIL COMMITTEES ESTABLISHED UNDER SECTION 42 OF LOCAL GOVERNMENT ACT (SINGLE COUNCIL SUBSIDIARY)

- Nuriootpa Centennial Park Authority (trading as the Barossa Valley Tourist Park) - manages the Caravan Park, and sporting facilities within the Park, on behalf of Council.

COUNCIL COMMITTEES ESTABLISHED UNDER SECTION 43 OF LOCAL GOVERNMENT ACT

- Gawler River Floodplain Management Authority includes the Councils of Adelaide Plains, Adelaide Hills, Gawler, Barossa, Light and Playford and co-ordinates the construction, operation and maintenance of flood mitigation in the Gawler River area.

- Northern and Yorke Local Government Association consists of Barossa, Barunga West, Clare and Gilbert Valleys, Copper Coast, Flinders Ranges, Light, Adelaide Plains (formerly Mallala), Mount Remarkable, Northern Areas, Orroroo/Carrieton, Peterborough, Port Pirie, Wakefield and Yorke Peninsula and is established to undertake co-ordinating, advocacy and representational roles on behalf of its Constituent Councils at a regional level.

COUNCIL COMMITTEES ESTABLISHED UNDER THE PLANNING, DEVELOPMENT AND INFRASTRUCTURE ACT 2016

- Building Fire Safety Committee - responsible for all matters arising under section 157 of the Planning, Development and Infrastructure Act 2016, including those matters commenced under section 71 of the Development Act 1993, which are of a building fire safety nature.

- Barossa Assessment Panel - responsible as a relevant authority under the Planning, Development and Infrastructure Act 2016, which are of a development control nature (subject to prescribed limitations). Allowances for external Barossa Assessment Panel members are set by Council, and are as follows:

Chairperson	$550 (GST exclusive) per meeting
Independent Members	$350 (GST exclusive) per meeting
Elected Members	NIL

COUNCIL COMMITTEES ESTABLISHED UNDER THE WORK HEALTH AND SAFETY ACT 2012

- Work Health and Safety Committee - responsible for all matters arising under Part 5, Division 4 of the Work Health and Safety Act 2012.

EXTERNAL COMMITTEES / BOARDS / ASSOCIATIONS

Council participates in a number of External Committees, Boards and Associations, comprising Elected Members, staff and members of the public. They are:

- Association of Tanunda STEDS Irrigators Inc.
- Barossa and District Health Advisory Council Inc.
- Barossa Partnerships
- Barossa Zone Emergency Management Committee
- Eastern Hills and Murray Plains Catchment – Local Action Planning Committee
- Local Government Association
- Local Government Finance Association of South Australia
- Penrice Consultative Committee
- Ranges to River Local Government Advisory Committee
- Seniors' Collaborative Action Project (SCAP)
- SA Housing Trust/Adelaide Brighton Cement Cottages Committee
- South Australian Cricket Infrastructure Strategy Reference Group
- South Para Natural Resource Management Committee
- St John Ambulance – Mount Pleasant Division Board
- The Barossa, Light and Gawler Regional Heritage Network
- Tourism Barossa Inc.
- Mount Lofty Ranges World Heritage Bid Project Steering Group

Schedule 2: Documents Available for Inspection

GENERAL

- Council Agendas
- Council Minutes
- Documents and reports to the Council or Council committee that are not of a confidential nature under section 90 of the LG Act
- Recommendations adopted by resolution of the Council
- Section 41 Committee Agendas not of a confidential nature under section 90 of the LG Act
- Section 41 Committee Minutes not of a confidential nature under section 90 of the LG Act
- Record made by Council or Chief Executive Officer relating to an order under section 90(2) (in accordance with section 90A(4)) of the Local Government Act made at or in relation to an information or briefing session
- Record made by Council or the Chief Executive Officer of the information that is required to be published as soon as practicable after the holding of an information or briefing session in accordance with section 90A(7)(B) of the Local Government Act
- Annual Budget
- Annual Report
- Annual Financial Statements
- Council By-Laws
- Current Plan Amendment Reports
- Voters' Roll
- Freedom of Information Statement

CODES OF CONDUCT OR PRACTICE KEPT AS REQUIRED BY THE LOCAL GOVERNMENT ACT 1999

- Code of Conduct for Council Members
- Code of Conduct for Employees
- Code of Practice for Access to Council and Committee Meetings and Associated Documents
- Code of Practice for Meeting Procedures
- Volunteer Code of Conduct (not a statutory requirement under the Local Government Act)

REGISTERS KEPT AS REQUIRED BY THE LOCAL GOVERNMENT ACT 1999

- Authorised Officers and Persons
- Assessment Book
- Campaign Donation Returns (for Local Government Elections)
- Community Land
- Development Applications
- Barossa Assessment Panel Members' Interests
- Delegations
- Elected Members Allowances and Benefits
- Elected Members' Gifts and Benefits
- Elected Members' Interests and online extract of the Register of Interests
- Dogs
- Employees' Gifts and Benefits
- Employees' Interests
- Employees' Salaries, Wages and Benefits
- Fees and Charges
- Public Streets and Roads
- Parking Controls
- Released Confidential Items (Council)
- Released Confidential Items (Audit Committee)

REGISTERS KEPT AS REQUIRED BY THE LOCAL GOVERNMENT (ELECTIONS) ACT 1999

There are no registers required to be kept under this Act. However, campaign donation returns are prepared by candidates and saved in this Register.

KEY PLANS

- Advocacy Strategy
- Annual Budget
- Annual Business Plan
- Annual Report
- Audited Financial Statement
- Community Plan
- Community Land Management Plans
- Corporate Plan
- Disability Access and Inclusion Action Plan
- Infrastructure and Asset Management Plans
- Long Term Financial Plan
- Regional Public Health Plan

POLICIES AND PROCESSES

- Accredited Professionals Notification
- Annual Business Plan and Budget
- Asset Management
- Australian Citizenship Ceremonies
- Behavioural Management
- Behavioural Standards For Council Members
- Building Fire Safety
- Building Inspection
- Caretaker
- Cemetery Management
- Child and Vulnerable Persons Safe Environments
- Code of Conduct For Council Employees
- Code of Practice Access to Council and Committee Meetings and Associated Documents
- Code of Practice For Meeting Procedures
- Community Assistance Scheme
- Community Emergency Management
- Complaint Handling
- Copyright Management
- Customer Service
- Debt Recovery
- Development Application Fees
- Development Plan Consent Delegation
- Disposal of Land and Other Assets
- Elected Members' Allowances and Benefits
- Elected Members' Training and Development
- Enforcement
- Enterprise Risk Management
- Event Management
- Executive Leadership Team Performance Review Framework
- Food Inspection
- Fraud, Corruption, Misconduct and Maladministration Prevention
- Funding
- Hospitality
- Internal Review of Council Decisions
- Knowledge Management
- Lease and License and Hire Permit

- Legacy Policy Statements
- Library Collection Development
- Media and Communications
- Memorials on Community Land
- Mobile Food Vendor
- Motor Vehicle
- Non-current Asset Accounting
- Order Making
- Performance Appraisal
- Privacy
- Procurement
- Property Identification
- Prudential Management
- Public Consultation
- Public Interest Disclosure
- Rates Hardship
- Rates Rebate
- Rating
- Register of Interests
- Reporting Fraud, Corruption, Misconduct and Maladministration
- Request for Service
- Selection of Road and Public Names
- Signage
- Sister City Relationships and Engagement
- Social Media
- Strategic Policy Platform and Expected Behavioural Norms of Council and its Elected Members
- Supplementary Elections
- Supplementary Hardship for Residential Water Service Customers
- Treasury Management
- Volunteer Code of Conduct
- Volunteer Management
- Waste Management Services

A number of other Council documents are made available for public inspection at the Principal Office at 43-51 Tanunda Road, Nuriootpa SA 5355 in accordance with Section 132 and Schedule 5 of the Local Government Act 1999. Members of the public may purchase copies of these documents by payment of the fees set out in the Fees and Charges Register. Many of these documents are also available for viewing on Council's website at www.barossa.sa.gov.au.

Appendix Two

Financial Statements and Subsidiary Reports

ANNUAL REPORT 2024-25

Gawler River Floodplain Management Authority

DRAFT FOR ADOPTION 28 August 2025

Constituent Councils:

Adelaide Hills Council
Adelaide Plains Council
The Barossa Council
Town of Gawler
Light Regional Council
City of Playford

Contents

Page

1. **Chairman's Report**
2. **Gawler River Floodplain Management Authority (GRFMA)**
3. **Governance**
4. **Financial Statements 2024-25**

3

Chairman's Report

As was the case last year, the focus of the 2024/25 year has been to finalise the Business Case that was developed by the Department of Environment and Water (DEW) to recommend a suite of measures to improve flood protection in the Gawler River environs. Another key objective for this past year has been to finalise the Stormwater Management Plan for the environs.

Significant progress has been achieved on the Business Case during the year with an updated hydrology study completed that will enable revised flood mapping to be undertaken. There remain issues to resolve however, such as confirming the structural integrity of the Bruce Eastick North Para Dam to support a height increase of up to 10 metres and developing a feasible funding arrangement to deliver over $200 million in infrastructure.

Funding of around $1.06 million is estimated to be required to settle these issues and other gaps in the current version of the Business Case, as was identified in the Infrastructure SA review completed in December 2023. To secure this funding, the GRFMA has lodged a $774,000 grant application with the Commonwealth Government funded Disaster Ready Fund, with the balance of around $290,000 to be provided by the GRFMA. The application was lodged in March 2025, was successfully short-listed by the State Government in May 2025, and we hope for final approval by October 2025, with funds to be advanced in early 2026.

We have continued to work with DEW to implement a Community Flood Awareness Campaign and to undertake a pilot study on the repair and maintenance of existing riverside levee banks in the lower Gawler River, which play a critical role in constraining floodwaters to the river channel during high flow events and reducing potential damage of flood.

This year has seen an escalation in our advocacy activities with particular emphasis on Federal and State parliamentarians. There is a high level of awareness amongst the politicians of the Gawler River flood risk. Our ongoing challenge is to present a compelling case to justify government funding.

From a governance perspective, a Steering Committee has been established to oversee and facilitate the finalisation of the Business Case. The Steering Committee is chaired by the GRFMA and includes senior representation from three of GRFMA's Constituent Councils, and key State Government agencies. It is expected that this committee will foster a strong collaborative approach between the key stakeholders.

Gawler River Stormwater Management Plan

The Stormwater Management Plan, which was commenced in 2020, has been finalised after a thorough engagement process was undertaken. The plan is now to be presented to the Stormwater Management Authority for approval.

The development of the plan was supported by various partnership members, including constituent councils, the Stormwater Management Authority (SMA) as funding partner, the Green Adelaide Board, the Northern and Yorke Landscape Board, and the Department for Environment and Water (DEW).

4

The main findings and recommendations from the development of the Gawler River SMP are:

- The flood risk remains and the recommended approach to mitigate that flood risk is to repair / reinstate the existing levees (and ensure ongoing maintenance) and raise the height of the Bruce Eastick Flood Mitigation Dam.
- Revisit and determine the most effective way forward regarding the complicated land ownership and responsibility arrangements along the length of the Gawler River including the channel itself and the associated levee banks.

The communities are continually changing within the catchment area and there are many opportunities (and needs) for ongoing community education and awareness programs covering many topics including flooding, climate change, benefits of river systems and opportunities to be involved in the protection and enhancement of the local environment

Over many years now the GRFMA has managed a revegetation and weed control program on the land around the dam. Whilst unheralded, this is important work, which has been supported by grant funding from the Northern and Yorke Landscape Board.

The Board

The GRFMA acknowledges and thanks the following retiring Board members for their contributions to the Authority:

- Cr Dante Mazzeo, Adelaide Plains Council
- Mr Ashley Curtis Adelaide Hills Council
- Cr Michael Phillips Ryder, Light Regional Council
- Cr Bruce Preece, The Barossa Council

The Board welcomes:

- Cr Mel Lawrence, Adelaide Plains Council
- Mr David Collins, Adelaide Hills Council
- Cr Bill Close, Light Regional Council
- Cr Tony Hurn, The Barossa Council

Lino Di Lernia
Chairman and Independent Member

5

Gawler River Floodplain Management Authority (GRFMA)

The Gawler River

The Gawler River is formed by the confluence of the North Para and South Para in the town of Gawler and is in the Adelaide Plains district of South Australia. The district surrounding the river produces cereal crops and sheep for both meat and wool, as well as market gardens, almond orchards and vineyards. The farm gate output of the Gawler River Floodplain horticultural areas is estimated to be at least $500 million.



Purpose of the GRFMA

The GRFMA was formed as a Regional Subsidiary under Section 43 and Schedule 2 of the Local Government Act 1999 on 22 August 2002. The Constituent Councils are the Adelaide Hills Council, The Adelaide Plains Council, The Barossa Council, The Town of Gawler, Light Regional Council, and the City of Playford.

The Charter sets down the powers, functions, safeguards, accountabilities, and an operational framework.

The Authority has been established for the purpose of coordinating the planning, construction, operation, and maintenance of flood mitigation infrastructure for the Gawler River, and for the following functions:



- To raise finance for the purpose of developing, managing, and operating and maintaining works approved by the Board;
- To provide a forum for the discussion and consideration of topics relating to the Constituent Council's obligations and responsibilities in relation to management of flooding of the Gawler River;
- To advocate on behalf of the Constituent Councils and their communities where required to State and Federal Governments for legislative policy changes on matters related to flood mitigation and management and associated land use planning with Gawler River flood mitigation;
- To facilitate sustainable outcomes to ensure a proper balance between economic, social, environmental, and cultural consideration; and
- To provide advice as appropriate to the Constituent Councils in relation to development applications relevant to the Authority's roles and functions.

6

Governance

The Board

The Authority is governed by the Board of Management. The Board comprises:

- One independent person, who is not an officer, employee, or elected member of a constituent council, to be appointed as the Chairman of the Board of Management of the GRFMA for a term of three years.
- Two persons appointed from each of the six constituent councils (12 members in total). Council appointees comprise of the Council CEO, or delegate and one Elected Member.
- Deputy Board members as appointed by each Constituent Council.

The Members of the Board are:

Council	Board Members	Deputy Board Members
Chairman & Independent Member	Mr Lino Di Lernia	
Adelaide Hills Council	Cr Malcolm Herrmann Mr David Collins	
Adelaide Plains Council	Cr Terry-Anne Keen Mr James Miller	Cr Mel Lawrence Mr Tom Jones
The Barossa Council	Cr Tony Hurn Mr Jake Mc Vicar	Ben Clark
Town of Gawler	Cr Paul Koch Ms Whendee Young	Cr Brian Sambell
Light Regional Council	Cr William Close Mr Richard Dodson	
City of Playford	Cr Clinton Marsh Mr Greg Pattinson	Cr Peter Rentoulis Mr Dale Welsh

Meetings of the Board are held at such time and such place as the Board decides subject only to the requirement that there will be at least one meeting in every two calendar months.

Any Constituent Council, the Chairman or three Board Members may by delivering a written request to the Executive Officer require a special meeting of the Board to be held and any such special meeting shall constitute a special meeting of the Authority.

Ordinary meetings of the Board are generally held bi-monthly on the third Thursday of the even months commencing at 9.45am; excepting December which is held on the second Thursday.

7

Meetings are hosted by the Constituent Councils on a rotational roster with six Board meetings and one Special Board meetings held during the year as follows:

Ordinary Board Meetings:

- Thursday 15 August 2024 – Town of Gawler
- Thursday 17 October 2024 – Adelaide Plains Council
- Thursday 12 December 2024 – City of Playford
- Thursday 20 February 2025 – Light Regional Council
- Thursday 17 April 2025 – Adelaide Hills Council
- Thursday 19 June 2025 – The Barossa Council

One Special Board Meeting:

- Thursday 31 October 2024 – Virtual Meeting

Technical Assessment Panel

A Technical Assessment Panel has been appointed to support the decision-making processes of the Board with delegated powers to provide advice and manage the technical aspects of the design, assessment, and construction of the various parts of the plan.

The Members of the Panel are:

- Mr Lino Di Lernia, Independent Member, Chairman
- Ms Ingrid Franssen, Flood Management, DEW
- Vacant, Principal Engineer Dams, SA Water
- Mr Ben Clark, The Barossa Council, Council representative
- Mr Shaun Fielding, City of Playford, Council representative
- Mr David Hitchcock, Executive Officer

No formal meetings of the Panel were held; however, Panel members provided out of session assistance and advice to DEW to facilitate delivery of the Gawler River Flood Management Business Plan.

Audit and Risk Committee

An Audit and Risk Committee has been appointed to review:

- The annual financial statements to ensure that they present fairly the situation to the Board; and
- The adequacy of the accounting, internal control, reporting and other financial management systems and practices to the Board on a regular basis.

The Committee held four meetings during the year:

- 6 August 2024
- 4 December 2024
- 3 February 2025
- 10 June 2025

8

The members of the Committee are:

- Mr Peter Brass, Independent Member and Chairman
- Mr Greg Pattinson, City of Playford
- Cr Malcolm Herrmann, Adelaide Hills Council

Membership of the GRFMA Audit and Risk Committee is for two years, ending 30 June 2026.

Executive Officer

On 28/06/2023 the GRFMA engaged LUVROK Pty Ltd to undertake Executive Officer Services, in accordance with the agreed contract for service, for the term 1 July 2023 to 31 December 2025. On 27 February 2025 the contracted was varied with extension of service to expire 31 December 2027. Mr David Hitchcock is identified as the key person providing the services pursuant to agreed terms.

External Auditor

Dean Newbery and Partners are the appointed external auditor. On 14 December 2023 the GRFMA Board reappointed Dean & Newbery Pty Ltd as GRFMA External Auditor for a term of three plus two years, effective 1 July 2024.

GRFMA Policies

The following Policies have been adopted to provide management guidelines for the day-to-day business of the GRFMA:

- Procurement Policy
- Grant Policy
- Fraud, Corruption and Maladministration Prevention Policy
- Internal Review of Decisions Policy
- Code of Practice Meeting Procedures
- Anti – Discrimination Fair Treatment Policy
- Consultation Policy
- Work Health and Safety Policy
- Access to Meetings and Documents Policy
- Dam Valuation Policy
- Treasury Management Policy
- Freedom of Information Statement
- Information Asset Management Policy

The purpose of these policies is to provide prudent management guidelines for the day-to-day management of the affairs of the Authority.

9

Meetings

All meetings of the GRFMA and its committees are open to the public, except for those matters considered under Section 90 of the Local Government Act 1999.

Forum	Total Resolutions for the year	Resolutions to exclude the Public – S90(3)	Purpose	Order for docs to remain confidential - S91(7)	%
Board	77	3 1	S 90(3)(d) (e) AS90 (3) (b)(i)(ii)	3 1	4
Technical Assessment Panel	0	0		0	0
Audit Committee	21			0	0

Freedom of Information

No Freedom of Information requests were received during the year.

Strategic Plan

The GRFMA Strategic Plan 2021-26 is arranged under three themes, each with its own objective, related to the outcomes to be pursued.

Theme 1: Design, build, and maintain physical flood mitigation infrastructure.
Objective: To have in place an agreed extent of physical flood mitigation infrastructure that is fit for purpose and achieves the targeted levels of performance.

Theme 2: Develop and evolve key relationships.
Objective: To maintain key relationships that are most important to the Authority achieving its purpose.

Theme 3: Ensure good governance and ongoing financial sustainability.
Objective: To ensure that the Authority meets legislative requirements and contemporary standards of governance and is financially sustainable for the long term.

10

Priority Actions 2024/2025

The Department for Environment and Water (DEW), in partnership with the GRFMA, has facilitated development of a Gawler River Flood Management Business Case to identify a shared vision and objectives to improve flood management in the Gawler River region. The Gawler River Flood Management initiative was included in Infrastructure SA's (ISA) Capital Intentions Statement in 2021 as a priority for business case development. Further work was undertaken in conjunction with ISA, project partners and stakeholders throughout 2021 and 2022 to provide additional information and details regarding the initiative. The work culminated in DEW completing the ISA Assurance Framework (ISAAF) Gate 1 review in May 2022 and the Business Case and Gate 2 review process on 4 December 2023.

The Business Case recommends a portfolio of actions to improve flood protection in the Gawler River. These initiatives are considered feasible and provide complementary benefits for the management of flood in the Gawler River, and comprise:

- Increasing the height of the Bruce Eastick Dam on the North Para River (nominally a 10 m increase in the height of the dam wall). *The GRFMA has addressed many gaps by finalising an updated hydrology study, risk register and risk management process, multi-criteria analysis, and economic analysis. However, some significant issues remain to be resolved, such as confirming the structural integrity of the Bruce Eastick North Para Dam to support a height increase of up to 10 metres and developing a feasible funding arrangement. Application has been made to the Disaster Ready Fund Program Round 3 (Federal Government) for funding assistance to address the remaining issues identified in the ISA Business Case review. Successful applications will be announced September/October 2025.*
- Improving planning controls for developments near the Gawler River that will reduce the likelihood of flood and the impacts of flood inundation on new developments – this may include advocating for policy changes in the flood hazard overlay, making recommendations for inclusion in regional plans, working with local councils to set local development policies.
- Implementing a Community Flood Awareness Campaign. *This has now been initiated by the Department for Environment and Water.*
- Undertaking the repair and maintenance of existing riverside levee banks in the lower Gawler River, which play a critical role in constraining floodwaters to the river channel during high flow events, and reducing potential damage of flood. *The Department for Environment and Water is now progressing work on this and has drafted repair designs and undertaken pilot projects to determine suitability of designs*

Considerations will include recommendations from the GRFMA Strategic Plan 2021-2026 and the Gawler River Stormwater Management Plan.

Operation of the Regional Subsidiary

Performance Targets:	Timings:	To be measured by:	Actual Achievements
Reports to Stakeholders	Bi-Monthly	Key Outcomes Summary to be published following each Board Meeting.	☑ **Key Outcomes Summary prepared and sent to Councils following GRFMA meetings.**
Maintain effective Regional Subsidiary	December	On 28/06/2023 the GRFMA engaged LUVROK Pty Ltd to undertake Executive Officer Services, in accordance with the agreed contract for service, for the term 1 July 2023 to 31 December 2025.	☑ **Mr David Hitchcock is identified as the key person providing the services pursuant to agreed terms.** ☑ **Effective 1/05/2024 to 31/12/2027.** ☑ **Mr Lino Di Lernia has been appointed as the Chairperson and Independent Member of GRFMA for a term of three years, concluding on 30 April 2027.**
	August	The appointment of Auditor, Bank Operators, levels of insurance, appropriate registrations, delegations, and policies be reviewed annually.	☑ **Dean Newbery has been reappointed as GRFMA's external auditor for a term of three years with a two-year option, effective 1 July 2024.** ☑ **Appropriate levels of insurance reviewed in July 2024.**
Review of the Business Plan	By 31st March	Review the Business Plan prior to preparing the Budget. Forward to the Councils.	☑ **June 2024 - Business Plan 2024- 2025 adopted.** ☑ **June 2025- Achievements against the Business Plan 2024 - 2025 presented.**
Annual Budget	By 31st March, June, October, December	Adopt for consultation forward to Councils- Adopt Budget – copy to Councils in 5 days- Conduct Budget Reviews.	☑ **2024 - 2025 Draft Budget adopted.** ☑ **Budget Reviews 1, 2 and 3 reviewed by GRFMA Audit Committee.**
Subscriptions	June December	Send half year subscriptions to Council.	☑ **All first half subscriptions paid.** ☑ **All second half subscriptions paid.**
Report to Constituent Councils	Following each Board meeting By 30th September	The receipt of the following reports by Councils, Board Meeting Key Outcome Summary Annual Report including Annual Financial Statements	☑ **Key Outcomes Summary prepared for meetings.** ☑ **Annual Report forwarded electronically to Councils.**

12

Performance Targets:	Timings:	To be measured by:	Actual Achievements
Governance	Ongoing	Policies and new management framework documents developed and reviewed.	☑ **Independent review of GRFMA policies completed April 2023.** ☑ **Management Framework documents now adopted GRFMA Strategic Plan Asset Management Plan and Long Term Financial Plans.** ☑ **The GRFMA Audit and Risk Committee (Chairperson and the two Members) have been reappointed from 1 July 2024 until 30 June 2026.**
Annual Operations		Implementation of requirements of the BENPFM Dam Operation and Maintenance Manual. Periodical inspections of BENPFM dam and lands. Removal of deposited flood debris at upstream wall of BENPFM Dam. Continuation of the revegetation program around land associated with the BENPFM Dam. Weed control.	☑ **Ongoing. Programmed management costed and funded in 2024/2025 Budget.** ☑ **Ongoing.** ☑ **As required.** ☑ **Ongoing, within budgeted funds, Grant funding from Northern and Yorke Landscape Board received for further 3 year revegetation program.** ☑ **Annually.**

13

Financial Statements 2024-25

1. **Certification of Financial Statements**
2. **Financial Statements and Notes**
3. **Related Parties Disclosures**
4. **Statement of Auditors Independence**
5. **Certification of Auditor Independence**

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY

ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 June 2025
CERTIFICATION OF FINANCIAL STATEMENTS

We have been authorised by the Gawler River Floodplain Management Authority to certify the financial statements in their final form.

In our opinion:

- the accompanying financial statements comply with the Local Government Act 1999, Local Government (Financial Management) Regulations 2011 and Australian Accounting Standards.
- the financial statements present a true and fair view of the Authority's financial position at 30 June 2025 and the results of its operations and cash flows for the financial year.
- internal controls implemented by the Authority provide a reasonable assurance that the Authority's financial records are complete, accurate and reliable and were effective throughout the financial year.
- the financial statements accurately reflect the Authority's accounting and other records.

David Hitchcock
EXECUTIVE OFFICER
28/8/2025

Lino Di Lernia
CHAIRMAN
28/8/2025

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY

STATEMENT OF COMPREHENSIVE INCOME
for the year ended 30 June 2025

	Notes	2025 $	2024 $
INCOME			
Subscriptions	4	**416,922**	289,386
Investment income		**1,426**	762
State Government Grants	3	**85,094**	-
Other Income		**-**	270,520
Total Income		**503,442**	560,668
EXPENSES			
Contractual Services	5	**175,815**	421,404
Finance Charges		**6,439**	23,069
Depreciation	1(e), 9	**706,098**	706,099
Other		**44,681**	31,955
Total Expenses		**933,033**	1,182,526
OPERATING SURPLUS / (DEFICIT)		**(429,591)**	(621,858)
NET SURPLUS / (DEFICIT)		**(429,591)**	(621,858)
Other Comprehensive Income			
Amounts which will not be reclassified subsequently to operating result			
Changes in revaluation surplus - infrastructure, property, plant & equipment	1(e), 9	**-**	21,699,347
Total Other Comprehensive Income		**-**	21,699,347
TOTAL COMPREHENSIVE INCOME		**(429,591)**	21,077,489

This Statement is to be read in conjunction with the attached Notes.

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY

STATEMENT OF FINANCIAL POSITION
as at 30 June 2025

	Notes	2025 $	2024 $
ASSETS			
Current Assets			
Cash and cash equivalents	1(d)	**24,685**	41,309
Trade and Other Receivables		**53,433**	210,404
Total Current Assets		**78,118**	251,713
Non-current Assets			
Infrastructure, property, plant & equipment	1(e) 9	**41,900,845**	42,606,943
Total Non-current Assets		**41,900,845**	42,606,943
Total Assets		**41,978,963**	42,858,657
LIABILITIES			
Current Liabilities			
Trade & other payables		**99,485**	201,605
Borrowings	1(g)	**5,404**	353,388
Total Liabilities		**104,890**	554,993
NET ASSETS		**41,874,073**	42,303,664
EQUITY			
Accumulated Surplus		**11,509,753**	11,939,344
Asset Revaluation Reserves	1(e)	**30,364,320**	30,364,320
TOTAL EQUITY		**41,874,073**	42,303,664

This Statement is to be read in conjunction with the attached Notes.

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY

STATEMENT OF CHANGES IN EQUITY
as at 30 June 2025

2025	Notes	Accumulated Surplus $	Asset Revaluation Reserve $	TOTAL EQUITY $
Balance at end of previous reporting period		**11,939,344**	**30,364,320**	**42,303,664**
Restated opening balance		**11,939,344**	**30,364,320**	**42,303,664**
Net Surplus / (Deficit) for Year		**(429,591)**	**-**	**(429,591)**
Other Comprehensive Income				
Gain on revaluation of infrastructure, property, plant & equipment		**-**	**-**	**-**
Transfers between reserves		**-**	**-**	**-**
Balance at end of period		**11,509,753**	**30,364,320**	**41,874,073**
2024				
Balance at end of previous reporting period		12,561,202	8,664,973	21,226,175
Restated opening balance		12,561,202	8,664,973	21,226,175
Net Surplus / (Deficit) for Year		(621,858)	-	(621,858)
Other Comprehensive Income				
Gain on revaluation of infrastructure, property, plant & equipment		-	21,699,347	21,699,347
Balance at end of period		11,939,344	30,364,320	42,303,664

This Statement is to be read in conjunction with the attached Notes

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY

STATEMENT OF CASHFLOWS
as at 30 June 2025

	Notes	2025 $	2024 $
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts			
Subscriptions		**416,922**	305,428
State Government Grants		**165,482**	-
Other Income		**11,044**	275,151
Interest Receipts		**1,354**	811
Payments			
Contractual Services			
Materials, contracts & other expenditure		**(251,426)**	(459,576)
Finance Charges		**(12,016)**	(22,979)
Net Cash provided by (or used in) Operating Activities	8	**331,360**	98,835
CASH FLOWS FROM INVESTING ACTIVITIES			
Payments			
Expenditure on renewal/replacement of assets		**-**	-
Net Cash provided by (or used in) Investing Activities		**-**	-
CASH FLOWS FROM FINANCING ACTIVITIES			
Receipts			
Proceeds from borrowings		**-**	-
Payments			
Repayments of borrowings		**(347,983)**	(87,021)
Net Cash provided by (or used in) Financing Activities		**(347,983)**	(87,021)
Net Increase (Decrease) in cash held		**(16,623)**	11,814
Cash & cash equivalents at beginning of period		**41,309**	29,496
Cash & cash equivalents at end of period	8	**24,685**	41,309

This Statement is to be read in conjunction with the attached Notes

Gawler River Floodplain Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2025

Note 1 – Summary of Material Accounting Policy Information

a) The Local Government Reporting Entity

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The Gawler River Floodplain Management Authority is a Regional Subsidiary under Section 43 and Schedule 2 of the Local Government Act 1999. The Constituent Councils are the Adelaide Hills Council, The Barossa Council, Town of Gawler, Light Regional Council, Adelaide Plains Council and The City of Playford.

All funds received and expended by the Authority have been included in the financial statements forming part of this financial report.

b) Basis of Accounting

This financial report has been prepared on an accrual basis and is based on historical costs and does not take into account changing money values, or except where specifically stated, current valuation of non-current assets.

c) Employees

The Authority has no employees.

d) Cash

For purposes of the statement of cash flows, cash includes cash deposits which are readily convertible to cash on hand and which are used in the cash management function on a day to day basis, net of outstanding bank overdraft.

e) Infrastructure Assets

Initial Recognition

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Authority includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Infrastructure Dam

The Bruce Eastick North Para Flood Mitigation Dam was constructed in 2007. The valuation includes all materials, contractor's costs plus costs incidental to the acquisition, including engineering design and supervision fees and all other costs incurred.

Land

Land includes the land on which the dam is constructed, rights of way access to the land and 'right to flood' easements over the land upstream from the dam that will be inundated by dam waters for short periods of time during a flood event. Additional Land surrounding the dam was purchased in 2017/18 and was revalued by North Projects Pty Ltd as at 1 July 2023.

Gawler River Floodplain Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2025

Subsequent Recognition
All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. Significant uncertainties exist in the estimation of fair value of a number of asset classes including land and infrastructure. Further detail of these uncertainties, and of existing valuations, methods and valuers are provided below.

The Board sought an independent valuation to be applied as at 1st July 2023, of the Bruce Eastick North Para Flood Mitigation Dam. The Board recognises that the dam is a unique infrastructure. The Board sought the advice of North Projects Pty Ltd, who provided a replacement cost valuation based on the actual construction contract costs, including some 'owner's costs' which would be incurred in the event of a replacement being necessary. In accordance with Accounting Standard (AASB)13 Fair Value Measurement, the valuation was undertaken as at 1 July 2023 and recorded as a level 3 restricted asset valuation. The next Valuation is scheduled to be undertaken in 2028/2029. Fair value level 3 valuations of buildings, infrastructure and other assets – There is no known market for these assets and they are valued at depreciated current replacement cost.

The method involves:
The determination of the cost to construct the asset (or its modern engineering equivalent) using current prices for materials and labour, the quantities of each being estimated based on recent experience of this or similar Councils, or on industry construction guides where these are more appropriate. The calculation of the depreciation that would have accumulated since original construction using current estimates of residual value and useful life under the straight line depreciation method adopted by the Authority. The method has significant inherent uncertainties, relying on estimates of quantities of materials and labour, residual values and useful lives, and the possibility of changes in prices for materials and labour, and the potential for development of more efficient construction techniques.

Depreciation
Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of the Authority, best reflects the consumption of the service potential embodied in those assets.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually.

Major depreciation periods for each class of asset are listed below. Depreciation periods for infrastructure assets have been estimated based on the best information available to the Authority, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

Asset Classes

- Bruce Eastick North Para Flood Mitigation Dam 80 years.
- Dam Renewals/improvements 15 years.
- Access Road 15 years.

Gawler River Floodplain Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2025

Impairment
Assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if the Authority were deprived thereof, are not subject to impairment testing. Other assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash inflows or value in use). Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

An impairment has occurred due to the revaluation of Land in 2023.

f) Revenue

The Authority recognises revenue under AASB 1058 Income of Not-for-Profit Entities (AASB 1058) or AASB 15 Revenue from Contracts with Customers (AASB 15) when appropriate.

In cases where there is an 'enforceable' contract with a customer with 'sufficiently specific' performance obligations, the transaction is accounted for under AASB 15 where income is recognised when (or as) the performance obligations are satisfied (i.e. when it transfers control of a product or service to a customer). Revenue is measured based on the consideration to which the Authority expects to be entitled in a contract with a customer.

In other cases, AASB 1058 applies when a not-for-profit (NFP) entity enters into transactions where the consideration to acquire an asset is significantly less than the fair value of the asset principally to enable the entity to further its objectives. The excess of the asset recognised (at fair value) over any 'related amounts' is recognised as income immediately, except in the case where a financial asset has been received to enable the authority to acquire or construct a recognisable non-financial asset that is to be controlled by the authority. In this case, the authority recognises the excess as a liability that is recognised over time in profit and loss when (or as) the entity satisfies its obligations under the transfer.

Revenue from the Subscriptions is recognised upon the delivery of the service to customers.

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

Revenue is stated net of the amount of goods and services tax (GST).

g) Borrowings

Borrowings are initially recognised at fair value, net of transaction costs incurred and are subsequently measured at amortised cost. Any difference between the proceeds (net of transaction costs) and the redemption amount is recognised in the income statement over the period of the borrowings using the effective interest method.

Borrowings are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates, and is recorded as part of "Payables"

Gawler River Floodplain Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2025

Internal lending is used to offset the outstanding balance of the Cash Advance Debenture (CAD) facility if this had not been utilised in the financial year the balance of the CAD at the 30/6/25 would have been $303,388.

l) Economic Dependence

The Gawler River Floodplain Management Authority (GRFMA) was formed as a Regional Subsidiary under Section 43 and Schedule 2 of the Local Government Act 1999 in August 2002, by a Charter that was amended and published in The South Australian Government Gazette on 27th February 2020 at page 474.

The Gawler River Floodplain Management Authority (GRFMA) is dependent upon subscriptions levied on the Constituent Councils in accordance with Clause 10.2 of the Charter to fund the construction, operation and maintenance of flood mitigation infrastructure of the Authority which it owns and manages.

Gawler River Floodplain Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2025

Note 2 - Schedule of Constituent Council's Interest in Net Assets as at 30th June 2025
Prepared to meet the requirements of Clause 16.6 of the Charter

"The 'Schedule of Constituent Councils' Interests in Net Assets' will reflect the proportionate contribution each Constituent Council has made to the growth of the net assets of the Authority having regard to the proportionate contribution to subscriptions. The Schedule when updated by the Board at the end of each financial year will reflect the proportionate contribution of each Constituent Council since the commencement of the Authority and once accepted by each Constituent Council will be evidence of the agreed proportion of a Constituent Council's interests in the net assets as at 30 June in that year."

For the purposes of this Clause all subscriptions by Constituent Councils have been included.

Calculation of Net Equity

Assets	
Investments / Debtors	$ 78,118
Infrastructure, property plant & Equipment	$ 41,900,845
	$ 41,978,963
Less Liabilities	
Accounts Payable / Creditors	$ 99,485
Borrowings	$ 5,404
NET EQUITY	**$ 41,874,073**

Allocation of Councils Interest in Net Assets

Constituent Councils	Accumulated Subscriptions for Operations to 30 June 2025 $	Accumulated Subscriptions for Maintenance to 30 June 2025 $	Accumulated Subscriptions for Scheme Works to 30 June 2025 $	All Subscriptions to 30 June 2025 $	Percentage of Contributions to the Total	**Council's Interests in Net Assets $**
Adelaide Hills Council	325,048	8,766	76,527	410,341	5.97%	**2,500,504**
The Barossa Council	325,048	43,912	383,250	752,210	10.95%	**4,583,760**
Town of Gawler	325,048	87,784	765,408	1,178,240	17.15%	**7,179,868**
Light Regional Council	325,048	43,912	383,250	752,210	10.95%	**4,583,760**
Adelaide Plains Council	325,048	146,409	1,275,673	1,747,130	25.43%	**10,646,527**
City of Playford	325,048	175,664	1,530,826	2,031,542	29.55%	**12,379,654**
	1,950,292	**506,447**	**4,414,934**	**6,871,673**	**100%**	**41,874,073**

Schedule of Constituent Councils' Interests in Net Assets' as at the 30th June 2025 adopted by the Board in accordance with Clause 16.6 of the Charter on 28 August 2025.

Gawler River Floodplain Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2025

Note 3 - Functions / Activities of the Authority

a) Revenues and expenses have been attributed to the following functions / activities, descriptions of which are set out in Note b.

b) The activities of the Authority are categorised into the following function / activities:

Administration: The operations of the Authority and its Board

Other Environment: Flood Mitigation

c) Functions of the Gawler River Floodplain Management Authority (excluding depreciation and impairment)

		Revenue			Expenses	
	Year	Grants $	Other $	Total Revenue $	Expenses Total $	Surplus (Deficit) $
Administration	2025	-	278,798	278,798	118,227	**160,571**
	2024	-	150,490	150,490	102,537	**47,953**
Other Environment: Flood Mitigation	2025	85,094	139,550	224,644	108,708	**115,936**
	2024	-	410,178	410,178	373,890	**36,288**
Total	2025	85,094	418,348	503,442	226,935	**276,507**
	2024	-	560,668	560,668	476,427	**84,241**

Note 4 - Subscriptions

The following subscriptions were levied on the Constituent Councils in accordance with Clause 10.2 of the Charter for the year:

	Maintenance		Operations		TOTALS	
	2025	**2024**	**2025**	**2024**	**2025**	**2024**
Constituent Council	**$**	**$**	**$**	**$**	**$**	**$**
Adelaide Hills Council	**2,414**	**1,418**	**46,228**	**24,638**	**48,642**	**27,326**
The Barossa Council	**12,099**	**12,117**	**46,228**	**24,638**	**58,327**	**37,055**
Town of Gawler	**24,198**	**24,334**	**46,228**	**24,638**	**70,426**	**49,172**
Light Regional Council	**12,099**	**12,117**	**46,228**	**24,638**	**58,327**	**37,055**
Adelaide Plains Council	**40,330**	**40,390**	**46,228**	**24,638**	**86,558**	**65,328**
City of Playford	**48,410**	**48,485**	**46,232**	**24,638**	**94,642**	**73,420**
TOTAL	**139,550**	**139,758**	**277,372**	**149,628**	**416,922**	**289,386**

Gawler River Floodplain Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2025

Note 5- Contractual Services

	2025	2024
	$	$
Chairperson Honorarium	20,400	14,032
Executive Officer	62,977	59,981
Audit Committee	2,600	3,250
Audit Fees	5,799	5,509
Legal Fees	-	1,545
Consultancies	18,427	47,687
Business Case	65,612	270,420
Asset Valuations	-	18,980
Totals	175,815	421,404

Note 6 - Comparison of Budget and Actual Results (excluding depreciation)

	2025		2024	
	Budget	Actual	**Budget**	Actual
	$	$	**$**	$
Revenue				
Administration	**278,341**	278,798	**151,514**	150,490
Other Environment: Flood Mitigation	**139,550**	139,550	**410,178**	410,178
State Grant	**156,000**	85,094	**146,000**	-
Total Revenue	**573,891**	503,442	**707,692**	560,668
Expenditure				
Administration	**117,315**	118,227	**105,073**	102,537
Other Environment: Flood Mitigation	**310,000**	83,842	**340,178**	284,155
Maintenance	**94,750**	24,866	**116,080**	89,735
Total Expenditure	**522,065**	226,935	**561,331**	476,427
Surplus (deficit)	**51,826**	276,507	**146,361**	84,241

Note 7 - Expenditure Commitment

i. GRFMA agreed to the engagement of David Hitchcock trading as LUVROK Pty Ltd to provide executive services to the GRFMA for the period 1 July 2023 through 31 December 2027.

Gawler River Floodplain Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2025

Note 8 - Reconciliation Statement of Cash Flows

(a) Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Cash Flow Statement is reconciled to the related items in the Balance Sheet as follows:

	2025	2024
	$	$
Total cash & equivalent assets	**24,685**	**41,309**
Balances per Cash Flow Statement	**24,685**	**41,309**

(b) Reconciliation of Change in Net Assets to Cash from Operating Activities

Net Surplus (Deficit)	**(429,591)**	**(475,858)**
Non-cash items in Income Statement		
Depreciation, amortisation & impairment	**706,099**	**706,099**
	276,508	**230,241**
Add (Less): Changes in Net Current Assets		
Net (increase) decrease in receivables	**156,971**	**(119,279)**
Net increase (decrease) in trade & other payables	**(102,120)**	**(12,127)**
Net Cash provided by (or used in) operations	**331,360**	**98,835**

Gawler River Floodplain Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2025

Note 9 - Non-Current Assets Summary

		2025				2024			
	Fair Value Level	**At Fair Value $**	**At Cost $**	**Accum Dep'n $**	**Carrying Amount $**	At Fair Value $	At Cost $	Accum Dep'n $	Carrying Amount $
Land and Easements		**477,000**	-	-	**477,000**	477,000	-	-	477,000
Infrastructure - Dam	3	**53,559,054**	-	**(12,135,209)**	**41,423,845**	53,559,054	-	(11,429,110)	42,129,944
Total Infrastructure Property Plant & Equipment		**54,036,054**	**-**	**(12,135,209)**	**41,900,845**	54,036,054	-	(11,429,110)	42,606,944
Comparatives		54,036,054	-	(11,429,110)	42,606,944	25,789,000	591,880	(4,767,184)	21,613,696

	2024	Carying Amount Movements During the Year							2025
		Additions							
	Carrying Amount $	New / Upgrade $	Renewals $	Disposals $	Depreciation $	Impairment $	Transfers $	Net Valuation $	Carrying Amount $
Land and Easements	477,000	-	-	-	-	-	-	-	477,000
Infrastructure - Dam	42,129,944	-	-	-	(706,099)	-	-	-	41,423,845
Total Infrastructure Property Plant & Equipment	**42,606,944**	-	-	-	(706,099)	-	-	-	**41,900,845**
Comparatives	21,613,696	-	-	-	(706,099)	-	-	21,699,347	42,606,944

Gawler River Floodplain Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2025

Note 10 - Financial Instruments

All financial instruments are categorised as *loans and receivables.*

Accounting Policies - Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits	**Accounting Policy:** initially recognised at fair value and subsequently measured at amortised cost, interest is recognised when earned **Terms & conditions:** Deposits are returning fixed interest rates between 4.15% and 4.55% (2024: 4.30% and 4.55%). **Carrying amount:** approximates fair value due to the short term to maturity.
Receivables - Fees & other charges	**Accounting Policy:** initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method **Terms & conditions:** Unsecured, and do not bear interest. Although the authority is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Authorities boundaries. **Carrying amount:** approximates fair value (after deduction of any allowance).
Liabilities - Creditors and Accruals	**Accounting Policy:** Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Authority. **Terms & conditions:** Liabilities are normally settled on 30 day terms. **Carrying amount:** approximates fair value.
Liabilities – Interest Bearing Borrowings	**Accounting Policy:** initially recognised at fair value and subsequently amortised cost, interest is charged as an expense using the effective interest rate. **Terms & conditions:** secured over future revenues, borrowings are repayable; interest is charged at fixed or variable rates between 5.50% and 6.15% (2024: 6.05% and 6.15%). **Carrying amount:** approximates fair value.

Liquidity Analysis

2025	Due < 1 year	Due > 1 year ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
Financial Assets	$	$	$	$	$
Cash & Equivalents	**24,685**	**-**	**-**	**24,685**	**24,685**
Receivables	**53,433**	**-**	**-**	**53,433**	**53,433**
Total	**78,118**	**-**	**-**	**78.118**	**78,118**
Financial Liabilities					
Payables	**99,348**	**-**	**-**	**99,348**	**99,348**
Borrowings	**137**	**-**	**5,404**	**5,541**	**5,404**
Total	**99,485**	**-**	**5,404**	**104,889**	**104,752**

Gawler River Floodplain Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2025

2024	Due < 1 year	Due > 1 year ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
Financial Assets	$	$	$	$	$
Cash & Equivalents	**41,309**	**-**	**-**	**41,309**	**41,309**
Receivables	**210,404**	**-**	**-**	**210,404**	**210,404**
Total	**251,713**	**-**	**-**	**251,713**	**251,713**
Financial Liabilities					
Payables	**195,605**	**-**	**-**	**195,605**	**195,605**
Borrowings	**91,733**	**323,883**	**3,596**	**419,212**	**353,388**
Total	**287,338**	**323,883**	**3,596**	**614,817**	**548,993**

The following interest rates were applicable to the Authority's Borrowings at balance date:

	2025		**2024**	
	Weighted Av Interest Rate	Carrying Value $	Weighted Av Interest Rate	Carrying Value $
Variable Interest Rates	**5.50%**	**5,404**	**6.15%**	**353,388**
		5,404		**353,388**

Risk Exposures:

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Authority is the carrying amount, net of any impairment. All Authority investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Exposure in relation to individual classes of receivables is concentrated within the Authorities boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of the Authority's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor currency risk apply.

Liquidity Risk is the risk that Authority will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. The Authority has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

Gawler River Floodplain Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2025

Note 11 Uniform Presentation of Financial Statements

The following is a high level summary of both operating and capital investment activities of the Authority prepared on a simplified Uniform Presentation Framework basis.

All Local Government Councils and Authorities have agreed to summarise annual budgets and long-term financial plans on the same basis.

The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Authorities finances.

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY

UNIFORM PRESENTATION OF FINANCIAL STATEMENTS
as at 30 June 2025

	2025 $	2024 $
Income		
Subscriptions	**416,922**	289,386
Investment income	**1,426**	762
State Government Grants	**85,094**	
Other Income		270,520
Total Income	**503,442**	**560,668**
Expenses		
Contractual Services	**175,815**	421,404
Finance Charges	**6,439**	23,069
Depreciation	**706,098**	706,099
Other	**44,681**	31,955
Total Expenses	**933,033**	**1,182,527**
Operating Surplus / (Deficit)	**(429,591)**	**(621,859)**
Less Net Outlays in Existing Assets		
Capital Expenditure on renewal and replacement of Exising Assets	-	-
Add back Depreciation Amortisation and Impairment	**706,098**	**706,099**
Add back proceeds from sale of replaced assets	-	-
	706,098	**706,099**
Less Net Outlays on New and Upgraded Assets		
Capital Expenditure on New and Upgraded Assets	-	-
Add back amounts specifically for new or upgraded assets	-	-
	-	-
Annual net impact to financing activities (surplus / (deficit))	**276,508**	84,240

Note 12 – Contingencies & Assets & Liabilities not recognised in the Balance Sheet

There are no contingencies, asset or liabilities not recognised in the financial statements for the year ended 30 June 2025.

Gawler River Floodplain Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2025

Note 13 - Events Occurring After Reporting Date

There were no events subsequent to 30 June 2025 that need to be disclosed in the financial statements.

Note 14 - Related Parties Disclosures

Key Management Personnel

The Key Management Personnel of the Gawler River Floodplain Management Authority (GRFMA) include the Chairman, Board Members, Deputy Board Members and Executive Officer.

Two KMP's own businesses from which Services were contracted. Total contracted services from these businesses was $83,377.

	Amounts received from Related Party during the financial year	Amounts received from Related Party during the financial year
	2025 $	2024 $
Adelaide Hills Council	53,506	57,551
The Barossa Council	64,160	97,983
Town of Gawler	77,469	135,505
Light Regional Council	84,540	77,602
Adelaide Plains Council	95,214	129,061
City of Playford	104,106	137,962
TOTAL	**478,995**	**635,664**

The Authority has been established for the following purposes:

1. To co-ordinate the construction, operation and maintenance of flood mitigation infrastructure for the Gawler River. This purpose is the core business of the Authority;
2. To raise finance for the purpose of developing, managing and operating and maintaining works approved by the board;
3. To provide a forum for the discussion and consideration of topics relating to the Constituent Council's obligations and responsibilities in relation to management of flood mitigation for the Gawler River;
4. Upon application of one or more Constituent Councils pursuant to clause 12.4:
    1. to coordinate the construction, maintenance and promotion and enhancement of the Gawler River and areas adjacent to the Gawler River as recreational open space for the adjacent communities: and
    2. to enter into agreements with one or more of the Constituent Councils for the purpose of managing and developing the Gawler River.

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY

ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 June 2025

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of the Gawler River Floodplain Management Authority for the year ended 30 June 2025 the Authority's Auditor Dean Newbery and Partners has maintained its independence in accordance with the requirements of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) Local Government (Financial Management) Regulations 2011.

David Hitchcock
EXECUTIVE OFFICER

Peter Brass
PRESIDING MEMBER AUDIT and RISK COMMITTEE

Lino Di Lernia
CHAIRMAN

Docusign Envelope ID: C0D2E026-C071-4163-BD6F-E5ED436A00E8

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY

ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 June 2025

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of the Gawler River Floodplain Management Authority for the year ended 30 June 2025 the Authority's Auditor Dean Newbery has maintained its independence in accordance with the requirements of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) Local Government (Financial Management) Regulations 2011.

Signed by:
Greg Georgopoulos 9/3/2025
62C8128E7DF5405...

Greg Georgopoulis
Chief Executive Officer
Adelaide Hills Council

DocuSigned by:
9/3/2025
A1640135B76E4D1...

James Miller
Chief Executive Officer
Adelaide Plains Council

Signed by:
Chris Cowley 9/3/2025
CFA6563368547D...

Chris Cowley
Chief Executive Officer
Town of Gawler

DocuSigned by:
Martin McCarthy 9/3/2025
7197CC712DB84A0...

Martin McCarthy
Chief Executive Officer
The Barossa Council

DocuSigned by:
9/3/2025
895643F8F46B4D4...

Sam Green
Chief Executive Officer
City of Playford

DocuSigned by:
Richard Dodson 9/3/2025
E4571B9B8C4742C...

Richard Dodson
Chief Executive Officer
Light Regional Council



NYLGA
NORTHERN & YORKE
LOCAL GOVERNMENT ASSOCIATION

Annual Report

Northern & Yorke Local Government Association

2024-2025

The Central Local Government Region was established in 1998 under Section 200 of the Local Government Act 1934 as a controlling authority and continues in existence as a regional subsidiary of the Local Government Act 1999. In 2024 the Central Local Government Region of South Australia adopted the trading name of Northern and Yorke Local Government Association (N&YLGA) to which it is now referred.

The Northern and Yorke Local Government Association (N&YLGA)

Charter Clause 6.3 Annual Report

6.3.1 The N&YLGA must each year, produce an Annual Report summarising the activities, achievements and financial performance of the N&YLGA for the preceding financial year.

6.3.2 The Annual Report must incorporate the audited financial statements of the N&YLGA for the relevant financial year.

6.3.3 The Annual Report must be provided to the Constituent Councils by 30th September each year. The Central Local Government Region was established in 1998 under Section 200 of the Local Govern ment Act 1934 as a controlling authority.

Contact details:

Address: PO Box 39, Bridgewater SA 5155

Telephone: 0403 008 331

Email: ceo@nylga.sa.gov.au

Website: https://nylga.sa.gov.au/



Board of Management

Council	Delegate Member
Adelaide Plains Council	Mayor Mark Wasley
Barunga West Council	Mayor Leonie Kerley
Clare and Gilbert Valleys Council	Mayor Allan Aughey OAM
Copper Coast Council	Mayor Roslyn Talbot
District Council of Mount Remarkable	Mayor Stephen McCarthy
District Council of Orroroo Carrieton	Mayor Grant Chapman
District Council of Peterborough	Mayor Ruth Whittle OAM
Light Regional Council	Mayor Bill O'Brien (resigned), Acting Mayor Michael Phillips-Ryder; and new Mayor Bill Close
Northern Areas Council	Mayor Sue Scarman
Port Pirie Regional Council	Mayor Leon Stephens
Regional Council of Goyder	Mayor Bill Gebhardt
The Barossa Council	Mayor Michael (Bim) Lange OAM
The Flinders Ranges Council	Mayor Ken Anderson
Wakefield Regional Council	Mayor Rodney Reid
Yorke Peninsula Council	Mayor Darren Braund (resigned) and Acting Mayor Richard Carruthers

Office Bearers for 2024-2025

N&YLGA Chairman	Mayor Rodney Reid
Deputy Chairs	Mayor Ken Anderson Mayor Roslyn Talbot
South Australian Regional Organisation of Councils (SAROC)	Mayor Rodney Reid Mayor Roslyn Talbot
N&YLGA Chief Executive Officer	Mr Simon Millcock (June 2024-November 2025); Mrs Bridget Ransome (November 2024 to June 2025)
Auditor	ATA Audits

The following meetings of the Board of Management were held during the 2024-2025 year

N&YLGA Board Meetings	30th August 2024 (including AGM) 29th November 2024 9th December 2024 (Special Meeting) 21st February 2025 6th June 2025	Clare & Gilbert Valleys Copper Coast Online Adelaide Plains Orroroo Carrieton

There were four advisory committees in 2024-2025

Audit & Risk Committee	20th August 2024 19th November 2024 17th February 2025 22nd May 2025 28th May 2025
Road Transport & Infrastructure Advisory Committee	6th August 2024 22nd April 2025
CWMS Advisory Committee	12th August 2025
Waste Management Advisory Committee	A meeting was arranged, but there was insufficient quorum to proceed.

All agendas and minutes from the Board meetings and these committees are published in the N&YLGA website at this location: https://nylga.sa.gov.au/

All advisory committee minutes were provided with the agendas to the Northern & Yorke LGA board meetings.

The constituent councils during the year are provided with Board Agendas, Minutes, Annual Reports, Business Plan, Budget, Financial Reports and any other required documents.



COMMITTEE	MEMBERS
Audit & Risk Management Committee	Stephen Rufus, CEO (Chair) Mayor Rodney Reid Mayor Stephen McCarthy Mayor Ken Anderson Ian McDonald (Independent Member)
Executive Committee	Mayor Rodney Reid (Chair) Mayor Roslyn Talbot Mayor Ken Anderson Paul Simpson, CEO Barunga West
Road Transport & Infrastructure Advisory Committee	Mayor Leon Stephens (Port Pirie) Lee Wallis (Goyder) Steve Kaesler (Barossa) Tim Neumann (Copper Coast) Andre Kompler (Yorke Peninsula) Russell Troupe (Department for Infrastructure and Transport) Daniel Willson (RDA Yorke and Mid North) Stuart Roberts (Wakefield) Mitchell Foote (Flinders Ranges) Scott Reid (Northern Areas
Community Wastewater and Management Advisory Committee	Mayor Leon Stephens (Pirie) Gary Easthope (Clare and Gilbert Valleys) Grant Smith (Yorke Peninsula) Nathan Berry (Light) Kirsty Morgan (Wakefield)
Waste Management Advisory Committee	Mayor Mark Wasley (Adelaide Plains) Simon Neumann (Copper Coast) Tom Jones (Adelaide Plains) Robyn Ridsdale (Barossa) Glen Growden (Wakefield) Andrew Kompler (Yorke Peninsula) Megan Renzella (Light)

CHAIRMAN'S REPORT
MAYOR RODNEY REID

The 2024-2025 year has seen many changes.

Simon Millcock had been our Chief Executive Officer of Legatus/N&YLGA for several years. It was a decision of the board not to renew his contract but encouraged him to apply for the position. Simon chose not to apply.

I thank Simon for his contribution to the organisation.

In October 2024 N&YLGA appointed our new Chief Executive Officer, Bridget Ransome, who commenced in November. Bridget has spent time addressing the need to update the organisation's records and there were many issues with the bank but hopefully these have all been sorted. She methodically tackles everything we ask her to attend to.

I am pleased to say that Bridget has made herself available for all council's Mayors/Chief Executive Officers to gain an understanding of what priorities each council may have within the group. She has also built relationships with Chief Executive Officers of other Regional Local Government Association (LGA) groups.

Bridget is working with two RDAs and the Landscape Board as part of the Regional Alliance.

Colin Davies had supported the N&YLGA as a finance contractor. In April/May 2025 Colin resigned from his finance officer role. I thank Colin for his handling of the finances since taking them on from Flinders Council staff.

At the same time that Colin resigned I was made aware that the LGA SA may be considering handling the Limestone Coast LGA finances from July. Bridget and I spoke with senior staff at the LGA SA and then, endorsed by the board we entered into a trial with LGA SA managing the N&YLGA finances until June 2026. So far this is working well and as can be seen in the reports it is meeting our financial reporting needs
.
This year within N&YLGA we saw two Mayors, Bill O'Brien, Mayor of Light Council and Darren Braund, Mayor of Yorke Peninsula Council, resign from their positions.

I have always appreciated Bill's knowledge of decisions made by Legatus and N&YLGA. For many years he was a Deputy Chairperson, and I do miss my conversations with Bill.

Darren brought great wisdom and a willingness to contribute as needed to our meetings. I valued his support of me taking on the Chairperson's role.



Many CEOs have resigned from councils within our region requiring councils to have interim and or acting CEOs. I have always advocated for CEO's being present in our discussions and listening to our decision-making at N&YLGA meetings. They often need to act upon them. Various CEOs have sat on our advisory committees as well.

Regardless of the time span that you have been at a council in the N&YLGA I thank you for your contributions, knowledge sharing and follow up as required. Our advisory committees provide local knowledge and expertise.

Mayors Roslyn Talbot and Ken Anderson are the current deputy chairpersons and are twelve months into their two-year appointments. We have had many Executive meetings throughout the year, and CEO Paul Simpson has also been part of this. Sharing thoughts and ideas makes my role easier and has greatly influenced our board meeting agendas.

Bridget has met all our local MPs both State and Federal. She has also interacted with many others. Bridget and I sat in the Gallery of the Legislative Council to listen to the bill presented by Hon Frank Pangallo MP, regarding the rating of sites involved with electricity generation. Bridget presented to the Country Cabinet held at Mallala on behalf of the N&YLGA in March of this year.

I have represented N&YLGA at Regional Alliance Meetings and attended functions hosted by Landscape SA, RDA and/or local councils.

This year Mayor Talbot and I have been the SAROC representatives for fourteen of our councils and Mayor Stephens has represented Port Pirie Council through the Spencer Gulf Cities group. SAROC has also had a year of changes with their terms of reference and procedures experiencing an ongoing review.

I maybe your chairperson, but the success of the N&YLGA is built on the support and encouragement we offer each other as Mayors and staff of neighbouring councils. In our major review of the organisation, we believed that having fifteen councils as one voice when needed makes us very influential in the local government sector in South Australia.

I am humbled by your patience and support personally for me throughout 2024-2025 and look forward to leading N&YLGA to greater sharing and building of our region in the 2025-2026 year.



29th August 2025
Mayor Rodney Reid
Chairperson
Northern and Yorke Local Government Association

NYLGA
NORTHERN & YORKE
LOCAL GOVERNMENT ASSOCIATION



CEOs REPORT
BRIDGET RANSOME

I commenced in the role of Chief Executive Officer on 25th November 2024, excited to be taking on a new opportunity and also returning to local government after a four-year absence.

I am grateful to Simon Millcock the previous CEO for a hand over period in the initial first three weeks of the role.

I cannot report on the months July – November 2024 for the period that Simon was CEO, except to list some of the activities that were undertaken during this period:

2024	Activity	Organisation/Comment
July	Regional LGA grants proposal	Covering 2024-25 period
	Tourism Forum	UniSA
	Regional Roads Forum	Melrose
	SAROC Meeting	LGA
	Standing Committee on Regional Infrastructure and Transport	LGA
	CWMS	Discussion
	Lifeline	Volunteer Australia
	Road Transport & Infrastructure Advisory Discussion	N&YLGA
August	Lifeline	Volunteer Australia
	Road Transport & Infrastructure Advisory Meeting	N&YLGA
	SA Community Foundation Initiative	The Healthy Collective
	Audit & Risk Management Committee	N&YLGA
	Regional Development Funding opportunities	UniSA
	AGM	N&YLGA
September	SAROC	LGA
	Roads and Waste Committee	N&YLGA
	Regional LGAs	Get together
	SA Suicide Prevention Council	Port Pirie
October	Executive Committee	N&YLGA
	Climate Risk Community of Practice	LGA
	Suicide Prevention	Conversations
	SA, NT, WA Regional CoP	Climate Change
	Community Resilience	Northern & Yorke
	CWMS Project Discussion	N&YLGA
	Special Meeting	N&YLGA
November	Agenda Ordinary Meeting	N&YLGA
	Audit & Risk Management Committee	N&YLGA
	Executive Meeting	N&YLGA
	Tourism Symposium	UniSA
	LGA AGM	LGA

In my first week as CEO, I attended the November Board meeting of the Northern & Yorke LGA and met the mayors of the fifteen councils, and some of the CEOs and invited guests that were in attendance.

To understand the requirements of the role I was advised to follow the *Annual Business Plan* document, which has helped me to organise priorities for the association. I offer these in key headings within this report.

Advocacy Plan

The first time I organised a board meeting for N&YLGA was the February 2025 meeting.
Directly following the formalities of the meeting, we held an advocacy workshop with members. This workshop identified the following as most important to the councils at that time:

- Water (connectivity/access, especially for new housing developments)
- Childcare
- Health Services
- Roads and Transport
- Cost shifting.

I was also advised that the previous CEO conducted a member survey in August 2024 and the results of this survey also helped in understanding as to those items considered to be most important to the region from an advocacy perspective. As well as the above-mentioned items, other issues include:

- Regional high-speed broadband access
- Housing
- Local Government legal fees
- Rating Equity – Power Generators
- Centralised Model of Mental Health Service delivery
- Increased Commonwealth assistance grants
- The removal of barriers to State and Federal grant programs
- Increased funding for tourism and promotion of the region
- Increased funding for regional waste infrastructure.

These items have been summarised in further detail about each issue in the *N&YLGA Advocacy Plan*, which I presented to the board at its June 2025 meeting, and which was subsequently endorsed at that meeting.



Prior to the June meeting I also presented key issues at the Premier's Country Cabinet in March 2025 and received a favourable response from the Premier.

During the first 3-6 months in the role of CEO I also met with most of the member council Mayors and CEOs; members of the Flinders Alliance; and Members of Parliament for the Northern and Yorke region.

I also attended the ALGA Conference in June 2025 in Canberra, which gave me great insight into the issues impacting local government councils across Australia. During the conference I also attended a briefing with the Federal Minister for Local Government Hon Kristy McBain MP.

2025-26 Annual Business Plan

A requirement of the CEO role is to review and update the *Annual Business Plan* for N&YLGA. The review is conducted annually at the completion of the financial year.

This review included an update on the finances, after a budget review which I carried out in preparation for the February 2025 Board meeting, and which was endorsed by the board at that meeting.

The *Annual Business Plan 2025-2026* guides the priorities of the association over a rolling 4-year period, and this replaces the need for a long-term financial plan. The plan was approved by the board at the 6th June 2025 Ordinary meeting.

Board Meetings

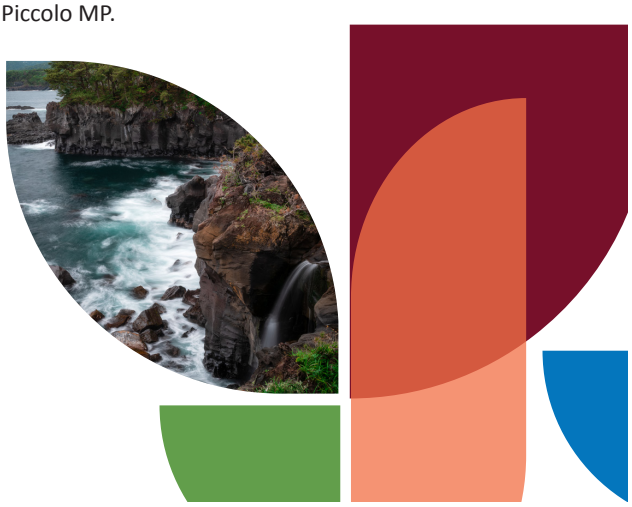
I have attended and arranged the board papers for the following Ordinary Meetings of the association since I commenced in the role of CEO:

- 25th November 2024 (Copper Coast as an observer)
- 21st February 2025 (Adelaide Plains)
- 6th June 2025 (Orroroo Carrieton)

At the February meeting, I arranged three presentations as follows:

- Childcare Model, Michael French
- Equip Psychological Well-being program for regional communities, Dr Amanda Taylor, University of Adelaide
- 2025 Small Town Re-invention Conference, Hon Tony Piccolo MP.

As a result of the presentations, Orroroo Carrieton Council agreed to participate in the Equip program; and the Board approved N&YLGA sponsoring the 2025 Small Town Re-Invention Conference.



At the June meeting, I arranged the following presentations:

- Tom Venning (Liberal for Grey)
- Heather Holmes-Ross (President, LGA)
- Tim Viner-Smith (HDS Consulting, Road Transport Plan Update).

Communications Plan

I prepared and presented a Communications Plan for the N&YLGA which was endorsed at the June 2025 Board Meeting.

The plan was put together after reviewing the current website of N&YLGA, social media and general communications profile. The emphasis of the plan going forward is to lift the profile of the association to ensure visibility to state and federal government agencies, and to be the point of attraction into the region for on-going engagement.

I have commenced implementing the plan and can advise the following:

- A new logo brand was approved at the June board meeting and has started to be implemented across documents and reports
- Work will commence on the updating of the internal file structure of the organisation in September 2025
- IT services have been consolidated into one location out of Clare
- Meetings have been conducted with a web designer in relation to building a new website
- Social media is on-going utilising the new brand.

Financial Services

In March 2025 I initiated a review of the finances in consultation with the Chairman N&YLGA and the Chair of the Audit & Risk Management Committee.

The financial services of N&YLGA had not been reviewed for several years, and so it was timely to initiate this, and to implement more rigour around the financial controls of the association.

As a result of the review the existing contractor, Colin Davies, chose to resign and negotiations were then undertaken with LGA to provide financial services going forward. LGA has been providing services since May 2025 and it was negotiated as a 12-month initial contract, which is working very well at this time; and has seen all financial reporting streamlined to a more user-friendly format.

At the time of updating the financial services provider, all signatories at bank were also updated.



Also, in preparing the paperwork for the first Audit & Risk Committee meeting I noticed that although the Board had approved the appointment of a new Auditor, it had not been progressed. This has now been rectified, with ATA Audits confirmed and on board as the new auditor. The auditor has prepared the financials for the August 2025 AGM, with no issues apparent in financial operation at this time.

IT Services

The IT contractor for the association decided to move his business activities away from the type of services offered to N&YLGA.

As a result of this, I consolidated N&YLGAs IT based services to Honeycomb Design located in Clare. Honeycomb currently support our website and provides adhoc design services as required.

With the changeover it has been identified that N&YLGA is currently holding a number of licences that are considered unnecessary, and I am working with them to streamline our operations in this regard.

Policies and Procedures

The policies and procedures of N&YLGA have not been reviewed for several years. I am currently reviewing and updating these policies, and they will be presented at forthcoming board meetings for review and ratification by the board.

Road Transport and Infrastructure Advisory Committee

The Road Transport and Infrastructure Advisory Committee (RTIAC) met on 22nd April 2025. At this meeting we conducted the scoring of the SLRP applications received from N&YLGA councils. I wrote up supporting notes from this meeting and then worked with Tim Viner-Smith of HDS Consulting to refine the grant applications.

I was pleased to be advised that N&YLGA were awarded all 6 projects submitted under the SLRP this year as follows:



Road	SLRP Funding	Priority Score
North Coast Road Stage 3 Pt Turton Yorke Peninsula Council	$1,460,000	1
Bethel Road Stage 2 Light Regional Council	$1,333,000	2
College Road Light Regional Council	$1,333,000	3
Hart Road Adelaide Plains Council	$ 559,667	4
Vandeleur Road Clare & Gilbert Valleys Council	$1,080,000	5
Bruce Road Clare & Gilbert Valleys Council	$ 736,000	6
TOTAL FUNDING APPLICATIONS	$6,501,667	

N&YLGA will shortly be invoicing the councils that were successful at 0.64% of each grant, in return for the association's scoring and support of submissions and advice supplied by HDS Consulting.

I continue to liaise with Tim Viner-Smith on the review of the Road Transport Plan for the Northern & Yorke region.

Community Wastewater Management Scheme (CWMS)

I inherited a CWMS project from the previous CEO entitled: *Climate Resilience Community Wastewater Management System Through Data Driven Awareness and Connectivity for Regional SA Communities.*

I attended a briefing for this project at Mawson Lakes with the project team, and from there I progressed discussions with Mt Remarkable Council, and they agreed to be one of the councils participating in the study.

I have contacted the previous members of the CWMS Committee for N&YLGA and have received mixed reactions as to the need and purpose of the group. Some members feel it is no longer required, whilst others have indicated that it would be important to continue with this committee. I arranged a meeting on 12th August 2025, and some members attended including David Eggers of the LGA. It was a good robust discussion, and I will be progressing some items in relation to CWMS training at the local officer level in councils, due to the outcomes of this meeting.

Since I commenced in my role, I have had regular meetings with David Eggers and will continue to ensure that the N&YLGAs CWMS committee continues to meet on a regular basis.

Governance

I continue to action all of the relevant administrative duties attached to preparing agendas, minutes and correspondence, including guest presenters in relation to N&YLGA meetings, which include:

- Board meetings
- Audit & Risk Committee
- CWMS Committee
- Road Transport & Infrastructure Advisory Committee
- Executive Committee
- Waste Management Advisory Committee.

These committees met as follows during the 2024-2025 financial year:

N&YLGA Board Meetings	30th August 2024 (including AGM) 29th November 2024 9th December 2024 (Special Meeting) 21st February 2025 6th June 2025
Audit & Risk Committee	20th August 2024 19th November 2024 17th February 2025 22nd May 2025 28th May 2025 (online)
Executive Committee	22nd August 2024 1st October 2024 19th November 2024 14th February 2025 30th May 2025
Road Transport & Infrastructure Advisory Committee	6th August 2024 22nd April 2025
CWMS Advisory Committee	12th August 2025
Waste Management Advisory Committee	A meeting was arranged, but there was insufficient quorum to proceed.

SAROC

I have provided regular reports on time prior to each SAROC Meeting. Reports include a summary of the regional priorities, activities and initiatives being carried out by N&YLGA.



Regional Alliance

I am a member of the Regional Alliance, and I organised the June meeting, as this activity rotates amongst regular participants.

I have been working with alliance members on a range of initiatives including:

- Drought (allocation of priorities for the $300k provided to the region for activities beyond the $55m provided by the State Government) – as per initiatives listed in the Regional Drought Resilience Plan
- Joint submission on the Draft Yorke Peninsula and Mid North Regional Plan
- RAA Mid-North Regional Road Assessment project
- Business Mentoring program in collaboration with Honeycomb Design, Clare.

Other items

Media Training: I recently organised media training for some Mayors and CEOs within the Northern & Yorke region.

The media training was presented by journalist and media personality Graeme Goodings, along with his cameraman David Hales. Participants presented both to camera and were also mock interviewed on a relevant issue during the training.

All participants have been sent personalised feedback from Graeme Goodings upon completion of the training.

Campaign Monitor: I have implemented an electronic e:newsletter to keep in touch with member councils and regional stakeholders and to inform them of both N&YLGA initiatives and activities; and other types of opportunities that may be beneficial to the region. I have received very positive feedback about the electronic e:newsletter and continue to send them out on a monthly basis.

2025 Small Town Reinvention Conference: I have met with the organiser, Peter Kenyon of the Bank of I.D.E.A.S. Northern & Yorke have also undertaken a silver sponsorship of the event which is being held in Kapunda this September.

I have been asked to MC one of the days of the conference and ensured that our logo is being featured on all promotional materials.

Five Nations Board: N&YLGA contributes financially to support the Five Nations Landscape Board. Members of the Regional Alliance have all committed to providing funding in support of the board. We were invoiced to contribute $3,000 on an annual basis and when I went back over the minutes, I noticed all other agencies were contributing $2,000 per annum. After following this up I managed to have our contribution reduced to $2,000 per annum.

I have also written to each of the Indigenous leaders within the Five Nations Board confirming our support and inviting them to present at a forthcoming N&YLGA Board meeting.

Other Regional LGAs: I have been connecting with the other CEOs of regional LGAs as there are a number of new appointments. We regularly connect to share challenges, information and any issues. This has been a very helpful group for me as a relatively new CEO to the association.

Grants: Regional LGAs are provided with $40,000 from the LGA each year to progress regional initiatives. I have reported on the previous projects that were implemented by the previous CEO to finalise the acquittal process for the 2024-25 grant period.

I have submitted grant requirements for the 2025-2026 period with the following projects:

- Waste Management webinar series for council staff
- Get Home Safe Foundation road safety project for Flinders Ranges Council
- Community Plans for 4 townships impacted by Algal Bloom in the Yorke Peninsula council area.

In addition to the above grant, I have also secured the following:

- $47,300 for business mentoring for drought impacted businesses
- $38,500 for Stage 2 of the Desert Childcare Advocacy Project
- $11,000 for business mentoring for businesses impacted by the Golden North closure in the Northern Areas Council.

Climate Change Adaptation Plan: This is regularly discussed in Regional Alliance Meetings. I am also a member of the LGAs RCP Climate group that meets online to share ideas and initiatives.

I attended the LGAs Climate Ready Regions Workshop in Clare and agreed to liaise with the LGA on initiatives emanating from this project on behalf of councils in the Northern & Yorke region.

I introduced the Equip project to the region and this will deliver climate adaptation on the ground in the local community of Orroroo Carrieton. I also continue to manage the Community Disaster Prep website which is under the N&YLGA responsibility. Link: Home - Preparing your community for disasters & emergencies

Waste and Resource Recovery Strategy and a Waste Management Action Plan: I have met with the CEO of KESAB to discuss regional initiatives around waste management, and this has led to the potential funding of the Waste Management webinar series for council staff.



The Waste Management Strategy 2021-2026 for the region is also due to be updated. I have met with Rawtec consultants as the previous consultants employed to produce the strategy, and they have submitted a proposal to conduct the review by 2026.

Internal operating environment: I inherited quite a mess in relation to the internal workings of the N&YLGA. Documentation has been difficult to locate if at all. This has required me to spend quite a lot of time trying to locate information so I can determine what has been actioned, missed or requires follow up.

In addition to this, the invoicing by external contractors had been left to expand without any checks and balances in place. Some of the invoices I have received since I commenced have been excessive and I have had to go back to query the services provided and the rates charged, which has resulted in some savings.

Procedural Document: As I had limited time with the previous CEO during the handover period. There were many parts of N&YLGA that I was not made aware of; there are also no procedural guidelines on any aspect of the operation of N&YLGA. This is a serious fault that I am now in the process of rectifying. As internal procedures start to settle, I will be producing a complete procedural manual for the association, covering all aspects of its operation and this will include updating all policies and procedures.

Conclusion: I would like to thank all Mayors and CEOs within the Northern and Yorke region and also representatives of regional stakeholder organisations that have made me welcome and also continue to support me in my role as CEO. I would particularly like to thank the Chairman, Mayor Reid for his continued support, advice and direction and also Stephen Rufus, Chair of the Audit & Risk Management Committee for his guidance and support especially with the financial transition side of the association's activities these past 8 months.

B. Ransome

29th August 2025
Bridget Ransome
Chief Executive Officer
Northern and Yorke Local Government Association

NYLGA
NORTHERN & YORKE
LOCAL GOVERNMENT ASSOCIATION

AUDIT & RISK MANAGEMENT COMMITTEE
CHAIR, STEPHEN RUFUS

It gives me great pleasure to present this report to the Board of the Northern and Yorke LGA AGM on the activities of the Audit and Risk Management Committee for the 2024-2025 year, and I thank the Board for my continued appointment to the position of Chair.

The Committee has met on the following occasions during the year with all members being active during the year:

- 20th August 2024
- 19th November 2024
- 17th February 2025
- 22nd May 2025
- 28th May 2025.

With the transition of the appointment of the new Chief Executive Officer, the Committee has overseen a number of changes, including a revised banking process and change in signatories, and financial services provider to a shared service model provided by the LGA.

These changes have incorporated a review of the financial reporting to the Committee and the Board that addresses previous concerns raised by Member Councils with the complexity of the reporting.

Furthermore, the change in financial service provider has improved efficiency in the financial management of the organisation, with open reporting and accountability that is reassuring for the Committee.

A concern is raised with the membership of the Committee and that a vacancy remains for an appointment of another CEO from a Member Council, which in my view, requires the attention of the Board. I therefore encourage my fellow CEOs to consider nominating for the vacant position to be a part of the Committee.

I take this opportunity to thank the previous CEO Simon Millcock for his reporting and interaction with the Committee and the financial services provided by Colin Davies.

In closing, it has been a pleasure to work with the CEO Bridget Ransome in the role and to work through the challenges and changes to the financial system of the organisation, and I look forward to this ongoing professional relationship and conduct that Bridget brings to the role.



29th August 2025
Stephen Rufus
Chair
Northern and Yorke Local Government Association

NYLGA
NORTHERN & YORKE
LOCAL GOVERNMENT ASSOCIATION

This is a summary of activities undertaken, and recommendations made during 2024-2025.
The committee met as follows:

Audit & Risk Management Committee	20th August 2024 19th November 2024 17th February 2025 22nd May 2025 28th May 2025 (online)

COMMITTEE MEMBERS	NO. OF MEETINGS ATTENDED
Mayor Rodney Reid	5
Mayor Stephen McCarthy	6
Stephen Rufus (Chair)	6
Ian McDonald	6
Colin Davies	0

The following table sets out the principal issues addressed by the Committee for 2024-2025.

Principal Issues Examined	Comment
Audit Committee Chair and Members	Stephen Rufus continued as Chair and all members are serving within their 2-year tenure
Annual Financial Report	No issues, and a new auditor was appointed being ATA Audits and endorsed by the committee and the N&YLGA full Board. Noted the continued independence of the auditing process
Review of budget against actuals	Noted no issues and supported the allocation of the expenditure certified of carry over reserves and accumulated surplus for business plan and budgets
Review of work plan and internal controls	The provision of external financial services to the association was reviewed and a new provider endorsed being LGA Shared Services
Charter	No change to the Charter
Business, Budget and Strategic Plan	Monitored the 2024-2025 business plan and budget Noted, supported and provided input to the N&YLGA *Annual Business Plan 2025-2026* Simplified budget reporting
Equity/Reserves	Recommendations to the Board on the levels to be held and noted that they are in alignment with previous agreed levels.



CENTRAL LOCAL GOVERNMENT REGION

of SA trading as

Northern and Yorke Local Government Association

Annual Financial Statements

For the financial year

01 July 2024 - 30 June 2025

NYLGA
NORTHERN & YORKE
LOCAL GOVERNMENT ASSOCIATION

NORTHERN and YORKE LOCAL GOVERNMENT ASSOCIATION

General Purpose Financial Reports for the year ended 30 June 2025

TABLE OF CONTENTS

Certification of Financial Statements 21

Principal Financial Statements

Statement of Comprehensive Income 22
Statement of Financial Position 23
Statement of Changes in Equity 24
Statement of Cash Flows 25

Notes to, and forming part of, the Principal Financial Statements

Note 1 - Significant Accounting Policies 26
Note 2 - Income 29
Note 3 - Expenses 30
Note 4 - Current Assets 31
Note 5 - Liabilities 32
Note 6 - Reserves 32
Note 7 - Reconciliation of Cash Flow Statement 33
Note 8 - Functions 34
Note 9 - Financial Indicators 35
Note 10 - Related Party Disclosures 36
Note 11 - Contingencies & Assets & Liabilities Not Recognised 37
Note 12 - Events Occurring After Reporting Date 37

Certification of Auditor Independence 38
Independent Auditor's Report 40

NORTHERN and YORKE LOCAL GOVERNMENT ASSOCIATION

ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30th June 2025

CERTIFICATION OF FINANCIAL STATEMENTS

We have been authorised by the Northern and Yorke Local Government Association ('the Association') to certify the financial statements in their final form. In our opinion:

- The accompanying financial statements comply with the Local Government Act 1999, Local Government (Financial Management) Regulations 2011 and Australian Accounting Standards.
- The financial statements present a true and fair view of the Association's financial position at 30th June 2025 and the results of its operations and cash flows for the financial year.
- Internal controls implemented by the Association provide a reasonable assurance that the Group's financial records are complete, accurate and reliable and were effective throughout the financial year.
- The financial statements accurately reflect the Association's accounting and other records.

.....

Bridget Ransome
CHIEF EXECUTIVE OFFICER
Date: 3rd September 2025

.....

Mayor Rodney Reid
CHAIRMAN

NORTHERN and YORKE LOCAL GOVERNMENT ASSOCIATION

ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30th June 2025

STATEMENT OF COMPREHENSIVE INCOME

	Note	2025 $	2024 $
INCOME			
CouncilContributions	2	251,182	237,615
Grants,subsidiesandcontributions	2	70,000	107,400
InvestmentIncome	2	25,837	27,731
Otherincome	2	450	7,211
TotalIncome		347,469	379,957
EXPENSES			
EmployeeCosts	3	186,190	239,291
Materials,Contracts&OtherExpenses	3	112,100	188,815
Depreciation,amortisation&impairment	3	3,721	2,500
TotalExpenses		302,011	430,606
OperatingSurplus/(Deficit)		45,458	(50,649)
OtherComprehensiveIncome		-	-
NetSurplus/(Deficit)		**45,458**	**(50,649)**
TOTALCOMPRENSIVEINCOME/(LOSS)		**45,458**	**(50,649)**

This statement is to be read in conjunction with the attached Notes

NORTHERN and YORKE LOCAL GOVERNMENT ASSOCIATION

STATEMENT OF FINANCIAL POSITION
as at 30th June 2025

	Note	2025	2024
ASSETS		$	$
Current Assets			
Cashandcashequivalents	4	433,856	486,022
Tradeandotherreceivables	4	34,503	1,791
TotalCurrentAssets		468,359	487,813
Non-currentassets			
Property,plantandequipment		44,072	10,000
TotalNon-CurrentAssets		44,072	10,000
TOTALASSETS		512,431	497,813
LIABILITIES			
Currentliabilities			
Tradeandotherpayables	5	8,971	8,469
Provisions	5	8,819	-
TotalCurrentLiabilities		17,790	8,469
Non-currentliabilities			
Provisions		-	40,161
TotalNon-CurrentLiabilities		-	40,161
TOTALLIABILITIES		17,790	48,630
NETASSETS		**494,642**	**449,183**
EQUITY			
AccumulatedSurplus		224,872	179,413
OtherReserves	6	269,770	269,770
TOTALEQUITY		**494,642**	**449,183**

This statement is to be read in conjunction with the attached Notes

NORTHERN and YORKE LOCAL GOVERNMENT ASSOCIATION

STATEMENT OF CHANGES IN EQUITY
for the year ended 30th June 2025

2025	Notes	Accumulated Surplus $	Other Reserves $	TOTAL EQUITY $
Balance at end of previous reporting period		179,413	269,770	449,183
Net Surplus for Year		45,458		45,458
Other Comprehensive Income				-
Transfers between reserves		-	-	-
Balance at end of period		**224,872**	**269,770**	**494,641**
2024				
Balance at end of previous reporting period		230,062	269,770	499,831
Net Deficit for Year		(50,649)	-	(50,649)
Other Comprehensive Income		-	-	-
Transfers between reserves				-
Balance at end of period		**179,413**	**269,770**	**449,182**

NORTHERN and YORKE LOCAL GOVERNMENT ASSOCIATION

STATEMENT OF CASH FLOWS
for the year ended 30th June 2025

	Note	2025	2024
		$	$
CASHFLOWSFROMOPERATINGACTIVITIES			
Receipts			
Council Contributions		251,082	237,615
Investmentreceipts		26,226	27,731
Grantsutilisedforoperatingpurpose		44,000	196,708
Reimbursement			
Other Revenues		450	7,211
Payments			
EmployeeCosts		(219,831)	(234,009)
Materials,contracts&otherexpenses		(116,299)	(254,383)
FinancePayments			
NetCashusedinOperating Activities		**(14,372)**	**(19,127)**
CASHFLOWSFROMINVESTINGACTIVITIES			
Receipts			
Amountsspecificallyfornew orupgraded assets		-	-
Saleofreplacedassets			
Payments		-	-
Expenditureonrenewal/replacementof assets		(37,793)	909
Expenditureonnew/upgradedassets			
Purchaseofinvestmentsecurities		-	-
Netpurchaseofinvestmentsecurities		-	-
Development ofrealestateforsale		-	-
LoanMadetocommunitygroups		-	-
CapitalcontributedtoequityaccountedCouncilbusinesses		-	-
NetCashusedinInvestingActivities		**(37,793)**	**909**
CASHFLOWSFROMFINANCINGACTIVITIES			
Receipts		-	-
Payments		-	-
NetCashprovidedby(orusedin)FinancingActivities		**-**	**-**
Netcashincrease/(decrease)incashheld		(52,165)	(18,218)
Cashandcashequivalentsatbeginningofperiod	7	486,022	504,240
Cashandcashequivalentsatendofperiod		**433,856**	**486,022**

Thisstatementistobereadinconjunctionwiththe attachedNotes

NORTHERN and YORKE LOCAL GOVERNMENT ASSOCIATION

NOTES to and FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30th June 2025

Note 1 - SIGNIFICANT ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

1. Basis of Preparation
This general-purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the Local Government (Financial Management) Regulations 2011.

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates and requires management to exercise its judgement in applying the Association's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of this Note.

All amounts in the financial statements have been rounded to the nearest dollar ($).

1.1 Historical Cost Convention
Except as stated below, these financial statements have been prepared in accordance with the historical cost convention.

1.2 The Local Government Reporting Entity
The Northern and Yorke Local Government Association ('the Association') is a regional subsidiary under Section 43 and Schedule 2 of the Local Government Act 1999.

The Constituent Councils are:

1. The Barossa Council
2. District Council of Mount Remarkable
3. Barunga West Council
4. Northern Areas Council
5. Clare and Gilbert Valleys Council
6. District Council of Orroroo/Carrieton
7. Copper Coast Council
8. District Council of Peterborough
9. The Flinders Ranges Council
10. Port Pirie Regional Council
11. Regional Council of Goyder
12. Wakefield Regional Council
13. Light Regional Council
14. Yorke Peninsula Council
15. Adelaide Plains Council.

All funds received and expended by the Association have been included in the Financial Statements forming part of this Financial Report.

1.3 Income recognition

The Association recognises revenue under AASB 1058 Income of Not-for-Profit Entities (AASB 1058) or AASB 15 Revenue from Contracts with Customers (AASB 15) when appropriate. In cases where there is an 'enforceable' contract with a customer with 'sufficiently specific' performance obligations, the transaction is accounted for under AASB 15 where income is recognised when (or as) the performance obligations are satisfied (i.e. when it transfers control of a product or service to a customer). Revenue is measured based on:

The consideration to which the Association expects to be entitled in a contract with a customer. In other cases, AASB 1058 applies when the Association enters into transactions where the consideration to acquire an asset is significantly less than the fair value of the asset principally to enable the entity to further its objectives. The excess of the asset recognised (at fair value) over any 'related amounts' is recognised as income immediately, except in the case where a financial asset has been received to enable the council to acquire or construct a recognisable non-financial asset that is to be controlled by the Association.

1.4 Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at the Association's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables generally unsecured and do not bear interest. All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

1.5 Vehicles & Contents

All non-current assets purchased are capitalised as the expenditure is incurred and depreciated as soon as the asset is held 'ready for use.' All assets are recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition.

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by the Association for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are as follows:

Contents	$2,000
Motor Vehicles	$5,000

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. Plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of the Association, best reflects the consumption of the service potential embodied in those assets.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually. Major depreciation periods for each class of asset are shown below.

Contents	1 to 5 years
Motor Vehicles	3 to 5 years

1.6 Payables

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

Amounts (other than grants) received from external parties in advance of service delivery are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

1.7 Provisions

Salaries, Wages & Compensated Absences
The Association has 0.8 FTE employees as at 30th June 2025, a Chief Executive Officer. Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll- based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll-based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government 10-year bond rates.

No accrual is made for sick leave as the Association's experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. The Association does not make payment for untaken sick leave.

1.8 Superannuation
The Association contributes the statutory 11.5% SGC superannuation to the nominated superannuation funds for all staff. This will increase to 12% for the 2025-26 financial year.

1.9 GST Implications
In accordance with UIG Abstract 1031 'Accounting for the Goods & Services Tax:'

- Ø Receivables and Creditors include GST receivable and payable.
- Ø Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Ø Non-current assets and capital expenditures include GST net of any recoupment.
- Ø Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

1.10 New Accounting Standards
No new accounting standards were applied by the Association during the financial year. The Association has not elected to early adopt any new accounting standards, interpretations or amendments which are not yet effective.

1.11 Economic Dependencies
The Association is aware of its current dependence on Grants Revenue received from the Commonwealth Government, State Government and the Local Government Association for the ongoing operations of the Association. Should the Association not secure funding or a significantly reduced level of funding in future years, it may impact on the ability of the Association to continue operating as a going concern.

1.12 Disclaimer
Nothing contained within these statements may be taken to be an admission of any liability to any person under any circumstance.

1.13 Comparative Information
During the financial year, the Association has reviewed the allocation and classification of some transactions which have been updated in the comparative information presented. Changes in classification have resulted in no change to the previously reported financial performance and position of the Association.

NORTHERN and YORKE LOCAL GOVERNMENT ASSOCIATION

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30th June 2025

Note 2 - INCOME

	2025	2024
COUNCIL CONTRIBUTIONS	$	$
General Contribution	201,091	191,325
Other Council Contributions		
Coastal Alliance	15,000	13,290
SLRP Assessment Fee	35,091	33,000
	50,091	46,290
	251,182	**237,615**
INVESTMENT INCOME		
Interest on investments		
Local Government Finance Authority	25,837	27,731
Banks	-	-
	25,837	**27,731**
OTHER INCOME		
Conference Registrations & Sponsorship	450	7,211
Sundry	-	-
	450	**7,211**
GRANTS, SUBSIDIES, CONTRIBUTIONS		
CWMS	-	4,500
Disaster Recovery	-	62,900
Regional Childcare Desert Advocacy Project	30,000	-
Volunteering	-	-
Regional Capacity	40,000	40,000
	70,000	**107,400**
Commonwealth Government	-	-
State government	-	62,900
LGA	70,000	44,500
Other	-	-
	70,000	**107,400**

NORTHERN and YORKE LOCAL GOVERNMENT ASSOCIATION

NOTES to and FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30th June 2025

Note 3 - EXPENSES

EMPLOYEE COSTS	**2025**	**2024**
	$	**$**
Salaries and Wages	142,643	171,614
Employee leave expense	20,100	34,466
Pay in Lieu of Notice	-	909
Superannuation	19,101	22,108
Workers' Compensation Insurance	636	2,963
Professional Development	475	1,011
FBT	3,614	6,220
Total Operating Employee Costs	**186,190**	**239,291**
Total Number of Employees		
(Full time equivalent at end of reporting period)	0.80	1.00
MATERIALS, CONTRACTS & OTHER EXPENSES		
Prescribed Expenses		
Auditor's Remuneration	2,849	2,645
Subtotal - Prescribed Expenses	2,849	2,645
Other Materials, Contracts & Expenses		
Contractors & Consultants	54,172	133,005
Legal Expenses	572	0
Unleaded Fuel	4,595	5,362
Other Motor Vehicle Costs	2,929	3,378
Members Allowances & Support	5,000	5,292
Meetings & Conferences	2,498	2,206
Insurance	9,681	9,839
Rental - Premises	177	195
Advertising	8,316	1,419
Accommodation	3,033	1,046
Airfares, Taxi Fares & Parking	532	488
Travel - Reimbursement	3,135	630
Catering & Meals	2,945	14,085
Telephone & Internet	1,053	2,079
IT & Web	9,062	5,169
Postage/Stationery	1,297	1103
Sundry	256	874
Subtotal - Other Materials, Contracts & Expenses	109,251	186,170
	112,100	**188,815**
DEPRECIATION, AMORTISATION & IMPAIRMENT		
Depreciation		
Motor Vehicle	3,721	2,500
Contents	-	-
	3,721	**2,500**

NORTHERN and YORKE LOCAL GOVERNMENT ASSOCIATION

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30th June 2025

Note 4 - CURRENT ASSETS

CASH & EQUIVALENT ASSETS	2025 $	2024 $
Cash at Bank	22,630	36,022
Deposits at Call	411,226	450,000
	433,856	**486,022**
TRADE & OTHER RECEIVABLES		
Accrued Revenues	1,403	1,791
Other levels of Government	-	-
Debtor - General	33,100	-
	34,503	**1,791**

NORTHERN and YORKE LOCAL GOVERNMENT ASSOCIATION

NOTES to and FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30th June 2025

Note 5 – LIABILITIES

	2025 $		2024 $	
TRADE & OTHER PAYABLES	**Current**	**Non-current**	**Current**	**Non-current**
Goods & Services	50	-	1,068	-
Payments received in advance	-	-	-	-
Accrued expenses - employee benefits	3,531	-	3,622	-
Accrued expenses - other	1,450	-	1,972	-
GST & PAYG	3,940	-	1,807	-
	8,971	**-**	**8,469**	-
PROVISIONS				
Employee entitlements - Annual Leave	6,519	-	10,031	-
Employee entitlements - Long Service Leave	-	-	30,130	-
Superannuation Payable	2,300	-	-	-
	8,819	-	**40,161**	-

Note 6 – RESERVES

OTHER RESERVES	**1/07/2024**	**Transfers to Reserve**	**Transfers from Reserve**	**30/06/2025**
General Reserve	269,770	-	-	**269,770**
TOTAL OTHER RESERVES	**269,770**	-	-	**269,770**
Comparatives	*269,770*			*269,770*

PURPOSES OF RESERVES

Other Reserves

This reserve was established to provide for one year of basic operation (employee costs, vehicle costs, insurance, materials), should no revenue be received.

NORTHERN and YORKE LOCAL GOVERNMENT ASSOCIATION

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30th June 2025

Note 7 - Reconciliation of Cash Flow Statement

(a) **Reconciliation of Cash**

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Cash Flow Statement is reconciled to the related items in the Balance Sheet as follows:

	Notes	2025 $	2024 $
Total cash & equivalent assets	4	433,856	486,022
Less: Short-term borrowings		-	-
Balances per Cash Flow Statement		**433,856**	**486,022**
( ) **Reconciliation of Change in Net Assets to Cash from Operating Activities**			
Net Surplus (Deficit)		45,458	-50,649
Non-cash items in Income Statement			
Depreciation, amortisation & impairment		3,721	2,500
Net increase (decrease) in unpaid employee benefits		(33,642)	5,281
		15,537	(42,868)
Add (Less): Changes in Net Current Assets			
Net (increase) decrease in receivables		(32,711)	89,308
Net (increase) decrease in other current assets		(37,793)	909
Net increase (decrease) in trade & other payables		2,802	(65,568)
Net Cash provided used in operations		**(52,165)**	**(18,219)**

NORTHERN and YORKE LOCAL GOVERNMENT ASSOCIATION

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30th June 2025

Note 8 – Functions

Revenues and expenses have been attributed to the following functions/activities throughout the financial year. The activities of the Association are categorised into the following broad functions:

1	A	- Corporate Function
2	P001	- Regional & Community Sustainability
3	P006	- Disaster & Emergency Management
4	P009	- CWMS & Climate Change Co-ordination
5	P017	- Waste Management Composting
6	P022	- Roads & Transport
7	P027	- Community Capacity Building
8	P028	- Regional Capacity Building
9	P034	- N&Y Coastal Management Action Plan
10	P038	- Regional Waste Strategy
11	P040	- Disability Inclusion Action Plan
12	P045	- Aboriginal Engagement Committee
13	P046	- DCP Pilot Organics Plant
14	P047	- Regional Childcare Desert Advocacy Project

NORTHERN and YORKE LOCAL GOVERNMENT ASSOCIATION

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30th June 2025

Note 9 - Financial Indicators

These Financial Indicators have been calculated in accordance with Information Paper 9 - Local Government Financial Indicators prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia. Detailed methods of calculation are set out in the SA Model Statements.

	2025	2024	2023
Operating Surplus Ratio			
Operating Surplus / Total Operating Income	13.1%	(13.3%)	(37.1%)
This ratio expresses the operating surplus as a percentage of total operating revenue			
Net Financial Liabilities Ratio			
Net Financial Liabilities / Total Operating Income	(129.7%)	(115.6%)	(151.2%)
Net Financial Liabilities are defined as total liabilities less financial assets. These are expressed as a percentage of total operating revenue			

NORTHERN and YORKE LOCAL GOVERNMENT ASSOCIATION

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30th June 2025

Note 10 – Related Party Disclosures

KEY MANAGEMENT PERSONNEL

The Key Management Personnel of the Association include the Chief Executive Officer and 15 Mayors/Chairpersons of the constituent Councils. In all Key Management Personnel were paid the following total compensation:

	2025	2024
CEO	$	$
Salaries, allowances & other short-term benefits	160,804	166,637
Post-employment benefits	19,101	11,197
Long term benefits	1,559	-
FBT	3,614	6,220
Termination benefits	-	-
Total CEO	**185,078**	**184,054**
Chairperson		
Allowance	5,000	5,292
Total Chairperson	**5,000**	**5,292**
Total Key Personnel Remuneration	**190,078**	**189,346**

OTHER RELATED PARTIES

Amounts received from Related Parties during the financial year (exclusive of GST).

	Received 2025	Outstanding 2025
	$	$
The Barossa Council	13,400	0
Barunga West Council	13,400	0
Clare and Gilbert Valleys Council	13,400	0
Copper Coast Council	13,400	0
The Flinders Ranges Council	13,400	0
Regional Council of Goyder	13,400	0
Light Regional Council	13,400	0
Adelaide Plains Council	13,400	0
District Council of Mount Remarkable	13,400	0
Northern Areas Council	13,400	0
District Council of Orroroo / Carrieton	13,400	0
District Council of Peterborough	13,400	0
Port Pirie Regional Council	13,400	0
Wakefield Regional Council	13,400	0
Yorke Peninsula Council	13,400	0
TOTAL	**201,000**	**0**

Description of Services provided to all Related Parties above:
The Association is the peak regional local government organisation that is focused on the interests of its communities. The Association's primary purpose focuses on the wealth, wellbeing and social cohesion of these communities via a sustainable approach of productive landscapes and natural environment. Its focus is on the key roles of local government.

NORTHERN and YORKE LOCAL GOVERNMENT ASSOCIATION

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30th June 2025

Note 11 - Contingencies & Assets & Liabilities Not Recognised in the Statement of Financial Position

There are no contingencies, assets or liabilities not recognised in the financial statements for the year ended 30th June 2025.

Note 12 - Events Occurring After Reporting Date

There were no events subsequent to 30th June 2025 that need to be disclosed in the financial statements.

NORTHERN and YORKE LOCAL GOVERNMENT ASSOCIATION

ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30th June 2025

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of the Northern and Yorke Local Government Association for the year ended 30 June 2025, the Council's Auditor, ATA Audits , has maintained its independence in accordance with the requirements of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) Local Government (Financial Management) Regulations 2011.

.....
MAYOR
The Barossa Council

.....
MAYOR
Barunga West Council

.....
MAYOR
Clare & Gilbert Valleys Council

.....
MAYOR
Copper Coast Council

.....

.....
MAYOR
Regional Council of Goyder

MAYOR
The Flinders Ranges Council

.....
MAYOR
Light Regional Council

.....
ACTING MAYOR
Adelaide Plains Council

.....
MAYOR
District of Mount Remarkable

.....
MAYOR
Northern Areas Council

NORTHERN and YORKE LOCAL GOVERNMENT ASSOCIATION

ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30th June 2025

CERTIFICATION OF AUDITOR INDEPENDENCE (Continued)

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of the Northern and Yorke Local Government Association for the year ended 30 June 2025, the Council's Auditor, ATA Audits , has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.

.....
MAYOR
Port Pirie Regional Council

.....
MAYOR
District council of Orroroo Carrieton

.....
MAYOR
York Peninsula Council

.....
MAYOR
District Council of Peterborough

.....
MAYOR
Wakefield Regional Council

.....
CHAIR, Northern and Yorke LGA Audit & Risk Management Committee

.....
CHIEF EXECUTIVE OFFICER
Northern and Yorke Local Government Association

.....
CHAIRMAN, Northern and Yorke Local Government Association

ATA AUDITS

ATA Audits Pty Ltd
ABN 98 323 856 209

118 Fullarton Road
Norwood SA 5067

GPO Box 1037
Adelaide SA 5001

INDEPENDENT AUDITOR'S REPORT TO THE BOARD OF MANAGEMENT OF NORTHERN AND YORKE LOCAL GOVERNMENT ASSOCIATION

Opinion

We have audited the financial report of Northern And Yorke Local Government Association (the Association), which comprises the Statement of Comprehensive Income for the year ended, the Statement of Financial Position as at 30 June 2025 the, the statement of Changes in Equity and the Statement of Cash Flows for the year then ended, notes to the financial statements, including a summary of significant accounting policies, and the declaration by those charged with governance.

In our opinion, the accompanying financial report of the Association is prepared, in all material respects, in accordance with the accounting policies described in the notes to the financial statements.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of Financial Report section of our report. We are independent of the Association in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter – Basis of Accounting

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the Board of Management's financial reporting responsibilities and for due diligence purposes. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

Responsibilities of the Board of Management for the Financial Report

The Board of Management of the Association are responsible for the preparation of the financial report, and for such internal control as the Board of Management determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Board of Management are responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Board of Management either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Association's financial reporting process.

CHARTERED ACCOUNTANTS™
AUSTRALIA + NEW ZEALAND

Liability limited by a scheme approved under Professional Standards Legislation

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individual or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board of Management.

- Conclude on the appropriateness of the Board of Management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Association to cease to continue as a going concern.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

ATA Audits



Tammy Atkins
Director

14 October 2025
Adelaide SA

CHARTERED ACCOUNTANTS™
AUSTRALIA + NEW ZEALAND

Liability limited by a scheme approved under Professional Standards Legislation



Contact:

Bridget Ransome
Chief Executive Officer
Northern & Yorke LGA
Email: ceo@nylga.sa.gov.au
Mobile: 0403 008 331

Annual Report
Audit and Risk Committee
2024/25

Message from the Chair

It is my privilege to present the Audit and Risk Committee's Annual Report for 2024/25. This year has reinforced the importance of strong governance, transparent financial oversight, and proactive risk management in enabling Council to deliver sustainable services and outcomes for our community.

Over the past year, the Committee has continued to strengthen its role in supporting Council's financial, risk and governance responsibilities. The changes introduced through the 2023 amendments to the *Local Government Act* have broadened the scope of Audit and Risk Committees across South Australia, and we have embraced this opportunity to provide wider oversight and embed stronger governance practices.

In 2024, Council resolved to move to a fully independent Committee structure. This transition was completed in January 2025 with the appointment of a fifth independent member, adding further depth and flexibility to the skills and experience guiding our work.

At the January 2025 Council meeting, my colleagues **Wendy Haydon**, **David Paprzycki**, **Christine Hahn** and I were confirmed for a further two-year term. I look forward to continuing to serve as Chair and to working closely with fellow member **Ian Swan** and our newest appointees as we build on the Committee's work.

The Audit and Risk Committee now consists of five independent members, all selected through a skills-based appointment process:

- Peter Brass (Chair)
- Ian Swan
- Wendy Haydon
- David Paprzycki
- Christine Hahn

(Former members: Ellen Ewing, January 2019 – 27 January 2025, Cr Heidi Thompson, January 2023 – 27 January 2025 and Cr John Angas, December 2023 – 31 December 2024.)

Key areas of focus during 2024/25 included:

- Overseeing the effectiveness of Council's Internal Financial Control Framework, ensuring prudent stewardship of public funds.
- Maintaining attention on cybersecurity and digital resilience as an emerging risk area, recognising that further reporting and resourcing will be required in the coming year.
- Reviewing quarterly financial and risk reports to provide assurance that Council's financial position remains stable and emerging risks are actively managed.
- Supporting continuous improvement in Work Health and Safety and compliance with legislative requirements.
- Reviewing strategic initiatives (prudential review or a business case and supporting budget).

The strength of the Committee lies in the experience and expertise of its members. I extend my appreciation to my fellow Committee members for their commitment and valuable contributions. I also acknowledge the Executive Leadership Team, Council staff, and our external auditors for their professionalism and support throughout the year.

Looking ahead, the Committee remains committed to promoting a culture of integrity, accountability, and continuous improvement. We will continue to deliver strong oversight and independent advice to ensure Council is well positioned to manage risks, seize opportunities, and provide long-term value for the Barossa community.

Together, we are working towards a resilient, sustainable, and well-governed future for our region.

Peter Brass,

Chairperson Audit and Risk Committee

Purpose

The purpose of this report is to provide a summary of the activities of Council's Risk and Audit Committee for the 2024/25 financial year.

Membership and Meetings

Membership of the Committee currently comprises of five independent representatives, one of whom is Chair. The Committee meets at least four times a year.

Membership for the period 01July 2024 to 30 June 2025 was as follows:

Name	Membership Type	Term Expiry Date	Status
Mr Peter Brass	Independent Presiding Member (Elected 28 January 2025)	28 Jan2027	Current
Mr Ian Swan	Independent Member	27 Jan 2026	Current
Ms Ellen Ewing	Independent Member	27 Jan 2025	Concluded 27 Jan 2025
Cr Heidi Thompson	Councilor	27 Jan 2025	Concluded 27 Jan 2025
Cr John Angas	Councilor	31 Dec 2024	Concluded 31 Dec 2024
Ms Wendy Haydon	Independent Member (Elected 28 January 2025)	28 Jan 2027	Current
Mr David Paprzycki	Independent Member (Elected 28 January 2025)	28 Jan 2027	Current
Ms Christine Hahn	Independent Member (Elected 28 January 2025)	28 Jan 2027	Current

The Chairperson of the Committee is appointed on an annual basis from the independent membership by all members of the Committee.

The Chief Executive Officer, Deputy CEO & Director, Corporate Services, Strategy & Innovation, Manager Financial Services and Manager Corporate Services attend all meetings by invitation to assist the Committee, however they do not have voting rights.

Five (5) meetings were held between 01 July 2024 and 30 June 2025.
Attendance was as follows;

Member Name	Meeting 1 30 September 2024	Meeting 2 25 November 2024	Meeting 3 19 March 2025	Meeting 4 26 May 2025	Meeting 5 02 June 2025
Mr Peter Brass	✓	✓	✓	✓	✓
Mr Ian Swan	✓	×	✓	✓	✓
Ms Ellen Ewing	✓	✓	■	■	■
Cr Heidi Thompson	✓	×	■	■	■
Cr John Angas	✓	✓	■	■	■
Ms Wendy Haydon	■	■	✓	✓	✓
Mr David Paprzycki	■	■	✓	✓	✓
Ms Christine Hahn	■	■	✓	✓	✓

(08) 8563 8444 | barossa@barossa.sa.gov.au
43-51 Tanunda Road (PO Box 867), Nuriootpa SA 5355 | ABN: 47 749 871 215

✓ = Attended
× = Apology received
■ = Not an active member

Key Activities

The Audit and Risk Committee Annual Work Plan sets the framework for the reports to be considered by the Committee throughout the year.

In addition, the Executive Leadership Team include additional items of interest during the year to keep the Committee briefed of emerging issues or changes.

The key activities of the Committee for the period 1 July 2024 to 30 June 2025 were as follows:

Financial Reports

The Committee considered the following finance reports between 1 July 2024 and 30 June 2025:

- The Barossa Council Annual Financial Statements as at 30 June 2024
- Nuriootpa Centennial Park Annual Financial Statements as at 30 June 2024
- Mid-Year Budget Review as at 31 December 2024
- Long Term Financial Plan
- Mayor and CEO Expenditure Report – Credit Card Statement Review
- Adopted 2024/25 Quarterly Budget Update as at the 31 March 2025
- The Committee met with the Auditors without management being in attendance

Risk Management

At each of its meetings the Committee considered a report that provides an overview of developments in relation to Council's organisational risk management function.

The Committee considered the following risk management reports between 1 July 2024 to the 30 June 2025:

- Risk, Return to Work and WHS Quarterly Reports
- WHS & Injury Management Plan
- Council Litigation Matters
- Strategic and Operational Risk Registers
- Risk Appetite Statements
- Emergency Exercise Report

Other Matters

The Committee also considered the following matters during the period 1 July 2024 to the 30 June 2025.

- Election of the Audit and Risk Committee Chairperson
- Corporate Plan Review
- Community Plan
- Audit and Risk Committee Self-Assessment Survey
- Audit and Risk Action List
- Cyber Security Update
- Audit and Risk Committee Annual Work Plan Ending 30 June 2025
- Review Strategic Initiatives

(08) 8563 8444 | barossa@barossa.sa.gov.au
43-51 Tanunda Road (PO Box 867), Nuriootpa SA 5355 | ABN: 47 749 871 215

Committee Performance

The Committee is required to undertake a self-assessment of its performance measured against the Committee's obligations as detailed in the Charter. The results of the self-assessment were presented to the March 2025 Audit and Risk Committee Meeting.

The results of the self-assessment indicated that members are satisfied the Committee is performing its functions as expected with no significant issues raised. The only matter noted was a preference to adjust meeting times which has since been considered in the scheduling of the meeting program.

Committee meetings are open to the public and held in the Council Chambers and via electronic means to accommodate members unable to attend in person.

Committee meeting agendas and minutes are all publicly available via the Council's website, as is the Committee Terms of Reference.

The Committee adopted an annual work plan which is attached to this report.

(08) 8563 8444 | barossa@barossa.sa.gov.au
43-51 Tanunda Road (PO Box 867), Nuriootpa SA 5355 | ABN: 47 749 871 215

The Barossa Council Audit and Risk Committee Work Plan 2024/25

(4 meetings each financial year – September, November, March, June)

Activity	Responsible Officer	Estimated Timing	Frequency	Current Status	Date Completed	Comments
Financial Reporting						
Review and establish Audit and Risk Committee budget for upcoming financial year. As part of this, review current fees for Audit and Risk Committee members and assess for continued appropriateness.	Manager Financial Services	As part of annual budget setting processes	Annually	Complete	30/03/2025	
Table draft Long Term Financial Plan	Manager Financial Services	Meeting 3	Annually	Complete	30/09/2024	
Table draft Annual budget & Business Plan 2025/2026	Manager Financial Services	Meeting 4	Annually	Complete	26/05/2025	
Table Q1 Budget Update – as at 30 September	Manager Financial Services	Meeting 2	Annually	Complete	25/11/2025	
Table mid – year Budget Update – as at 31 December	Manager Financial Services	Meeting 3	Annually	Complete	19/03/2025	
Table Q3 Budget Update – as at 31 March	Manager Financial Services	Meeting 4	Annually	Complete	26/05/2025	
Table draft Financial Statements for prior financial year - Council and Nuriootpa Centennial Park Authority, including a variance analysis detailing any significant variances between years and budgeted figures. Arrange for external auditor to attend to speak to any audit findings.	Manager Financial Services	Meeting 2	Annually	Complete	25/11/2024	
Credit Card Statement Review	Manager Financial Services	Meeting 2	Quarterly	Ongoing	30/09/2024	
Enterprise Risk Management						
Receive Risk Management Report - includes updates on: Risk Management and WHS&IM Plans Risk Register Local Government Risk Services WHS Committee Emergency Management Risk/WHS Incidents Corrective and Preventative Actions Workplace Inspections Internal Financial Control	Director Corporate Services and Business Innovation	Each normal meeting	Quarterly	Complete	26/05/2025	

Receive and review strategic risk register	Executive Leadership Team	As required	Annually	Ongoing	30/09/2025	
External Audit						
Table management representation letter(s) requested by the external auditor	Manager Financial Services	Meeting 2	Annually	Complete	30/09/2024	
Table interim financial controls review report from external auditor, along with Council's responses to audit findings.	Manager Financial Services	Meeting 1	Annually	Complete	30/09/2024	
Governance						
Review relevant Policy and Process updates, new or revised.	Relevant Document Control Officer	As required and scheduled	Ongoing			
Complete Audit and Risk Committee annual self-assessment	Audit Committee	Meeting 3	Annually	Complete	19/03/2025	
Review Terms of Reference (Incorporate any Actions below)	CEO	As required	As required	Complete	30/09/2024	Endorsed by Council in August 2024.
Review Strategic Initiatives	CEO	As required	As required	Complete	30/06/2025	
Reporting Responsibilities						
Propose and provide information relevant to the review of Council's Strategic Management Plans	CEO	As required	As required	Complete	26/05/2025	
Annual report on Audit and Risk Committee activities to Council	Audit Committee Chairperson	Meeting 2	Annually	Ongoing	30/11/2025	
Chairperson to present Audit and Risk Committee Annual Report to Council	Audit Committee Chairperson	Relevant Council meeting	Annually	Complete	30/09/2024	

DEBATE REPORT

7.2 Corporate Services, Strategy and Innovation

7.2.5 TANUNDA ARCHWAY REBRAND / ARTWORK REFRESH

Author: Manager Corporate Services
25/93552

PURPOSE

Council endorsement is sought for the proposed rebranding and artwork refresh of the Tanunda Archway, submitted by Treasury Wine Estates Vintners Limited (TWE). Although the structure is privately owned, it is located over a Department for Infrastructure and Transport (DIT) managed road, and Council's endorsement is required prior to TWE seeking DIT approval.

RECOMMENDATION
That Council:

(1) Endorses the proposed rebranding and artwork refresh of the Tanunda Archway, as submitted by Treasury Wine Estates Vintners Limited as at Attachment 1.

(2) Notes that final approval will be required from the Department for Infrastructure and Transport (DIT) as the road authority for Murray Street, Tanunda.

REPORT

Background
The Tanunda Archway, positioned over Murray Street, is subject to a lease between The Barossa Council (Lessor) and Treasury Wine Estates Vintners Limited (Lessee), which permits "the erection, maintenance and branding of the Archway" under the terms of the lease (Volume 5292 Folio 902). The Lessee has proposed a refresh and rebrand of the existing artwork to modernise the appearance of the structure while maintaining its historic prominence within the Tanunda streetscape.

Discussion
The proposed design (see Attachment 1) has been reviewed by Council's Property, Communication and Marketing and Development Services teams. No objections or concerns have been raised in relation to the proposed artwork, colour palette, or placement. As the Archway spans a DIT-managed road, final approval will be required from DIT following Council endorsement. The works will be undertaken at the cost and risk of the Lessee, in accordance with the lease and relevant legislative requirements.

Summary and Conclusion
The proposed Tanunda Archway rebrand has been reviewed with no concerns raised by internal teams. Endorsement will allow TWE to proceed to DIT for final approval and will enhance the township's streetscape.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 25/93543 Penfolds Tanunda Archway Design Proposal 49580-2-DA-REV3 - 23 October 2025

Supporting references
Nil

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Corporate Plan

CS15 Land Use and Development - Assessment of development applications for construction, alteration or demolition of buildings, and the division of land and changes in land use.

Legislative Requirements
- *Local Government Act 1999*
- *Development Act 1993*
- *Department for Infrastructure and Transport (DIT) road management approval*
- *Lease Agreement between The Barossa Council and Treasury Wine Estates Vintners Limited (Volume 5292 Folio 902)*

RISK MANAGEMENT CONSIDERATIONS

These statements are qualitative in nature and designed to provide an indication of Council's general position when deciding to take or retain risk in pursuit of its objectives.

1. SERVICE DELIVERY
Refers to the delivery of services to the community, which includes the systems and physical assets that enable provision of these services, including structures (such as roads, buildings and facilities) as well as IT infrastructure, plant, vehicles & other equipment.

No interruption to Council services. Coordination with DIT will ensure minimal traffic disruption.

2. SUSTAINABILITY & ENVIRONMENT
Relates to measures to preserve, protect and minimise impact on the natural environment, including sacred and indigenous lands, flora, fauna, heritage, water, waste, hazardous materials and pollution.

Minimal environmental impact; repainting and artwork are surface-level treatments only.

3. FINANCIAL
Refers to planning and control of Council's budget to align with the sustainable achievement of the desired outcomes articulated in its Community Plan.

No cost to Council as all works funded by Lessee.

4. PEOPLE

Relates to recruitment, retention, wellbeing and safety of employees and volunteers and engagement and management of contractors as well as the wellbeing and safety of the community.

No direct impact on staff or public safety. DIT review will ensure traffic and structural safety.

5. REPUTATION

Relates to policy, decisions, actions and circumstances that may cause Council to lose credibility with the community, ratepayers, key stakeholders, other levels of government and its own employees and contractors.

Support for local branding refresh enhances visual appeal and community pride.

COMMUNITY ENGAGEMENT

Not required. The proposal is consistent with the existing lease arrangement and does not alter the structure's use or ownership.

PENFOLDS

TANUNDA

BAROSSA VALLEY
TANUNDA SA

ARCHWAY

17/10/2025
2-DA-REVISION 3

PROGRAMMED

2 Clayton Road, Notting Hill, VIC 3168
1800 620 911
www.programmed.com.au

PENFOLDS
TANUNDA SA

DATE : 17/10/2025
REVISION : 2-DA-REVISION 3
AUTHOR : RONDELL JOHNSON
REFERENCE : CIM No. 49580 JOB No.
SCALE : NTS @ A3

SITE OVERVIEW
BAROSSA VALLEY WAY, TANUNDA, SA

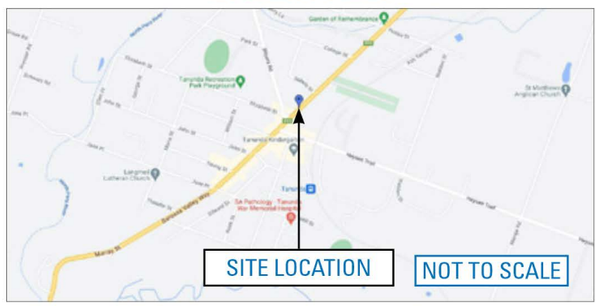


PROPOSED SIGNAGE

1 ARCHWAY - PENFOLDS

N
W E
S

LOCALITY PLAN



A DETAILED CHECK MEASURE MAY BE REQUIRED TO CONFIRM MEASUREMENTS & FIT PRIOR TO MANUFACTURE.

PROGRAMMED Property Services zero harm

SIGNATURE: _____ APPROVED AS IS ☐
DATE: _____ REVISION REQ'D ☐

PHOTO MONTAGE ONLY, SIZES AND SCALE MAY NOT REFLECT ACTUAL.

DISCLAIMER: This design remains the property of Programmed, who retain all rights of reproduction. Programmed is the owner or licensee of all literary and artistic works, including text, photographs, artwork and compilations of data contained in this document. Any unauthorised use, dissemination or reproduction of this document, or any part of this document, is prohibited. **ALL RIGHTS RESERVED.** The colours on this drawing are an indication only. Use corporate colour specifications for manufacture.

PENFOLDS
TANUNDA SA

DATE : 17/10/2025
REVISION : 2-DA-REVISION 3
AUTHOR : RONDELL JOHNSON
REFERENCE : CIM No. 49580 JOB No.
SCALE : NTS @ A3

AFTER



BEFORE



SOUTH SIDE - INBOUND FROM NURIOOPTA

OPTION 2

A DETAILED CHECK MEASURE MAY BE REQUIRED TO CONFIRM MEASUREMENTS & FIT PRIOR TO MANUFACTURE.

PROGRAMMED Property Services zero harm

SIGNATURE: _____ APPROVED AS IS ☐
DATE: _____ REVISION REQ'D ☐

PHOTO MONTAGE ONLY, SIZES AND SCALE MAY NOT REFLECT ACTUAL.

DISCLAIMER: This design remains the property of Programmed, who retain all rights of reproduction. Programmed is the owner or licensee of all literary and artistic works, including text, photographs, artwork and compilations of data contained in this document. Any unauthorised use, dissemination or reproduction of this document, or any part of this document, is prohibited. **ALL RIGHTS RESERVED.** The colours on this drawing are an indication only. Use corporate colour specifications for manufacture.

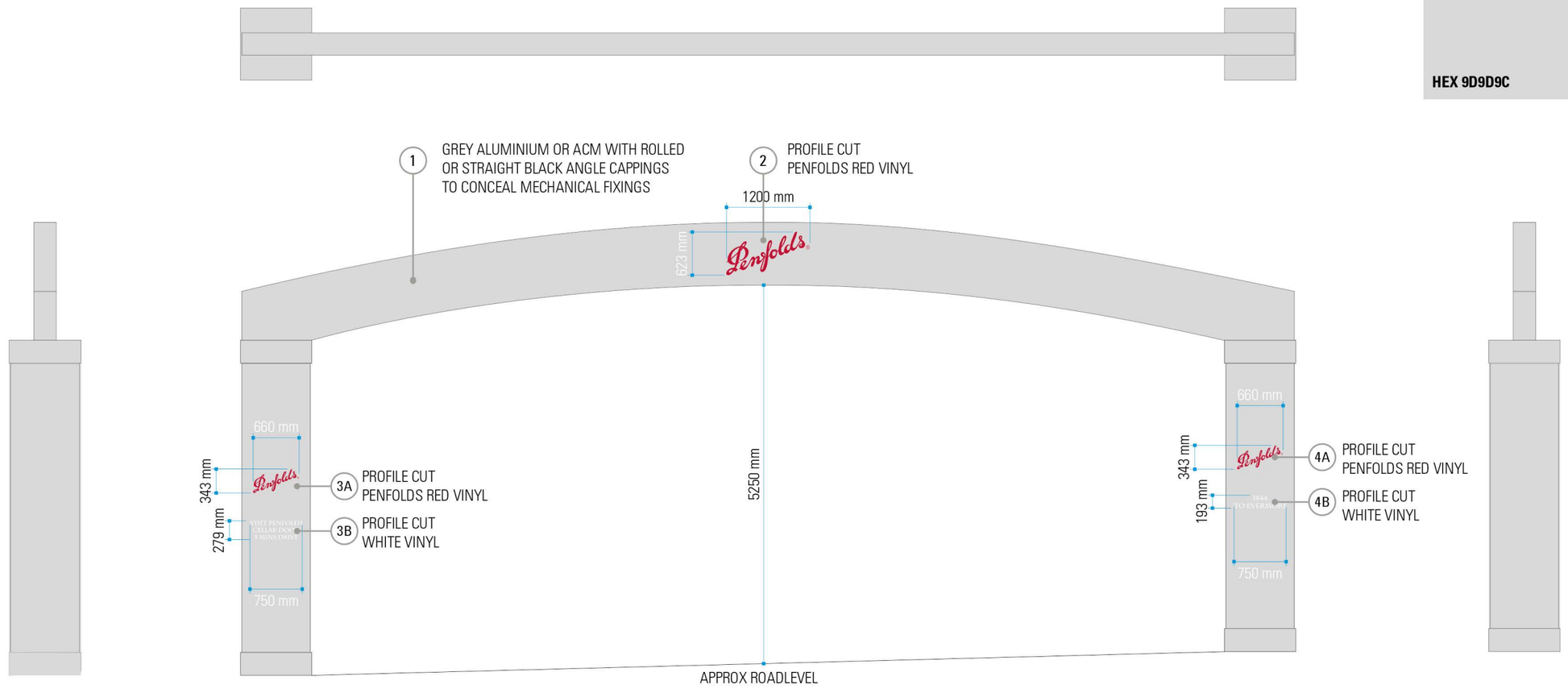
PENFOLDS
TANUNDA SA

DATE : 17/10/2025
REVISION : 2-DA-REVISION 3
AUTHOR : RONDELL JOHNSON
REFERENCE : CIM No. 49580 JOB No.
SCALE : NTS @ A3

OPTION 2

SOUTH SIDE - INBOUND FROM NURIOOPTA
NOTE HEIGHT DIFFERENCE BETWEEN TWO LEGS DUE TO GROUND LEVEL CONDITION

HEX 9D9D9C



4
WEST COLUMN WEST SIDE

1
WEST COLUMN SOUTH SIDE

5
EAST COLUMN SOUTH SIDE

6
EAST COLUMN EAST SIDE

A DETAILED CHECK MEASURE MAY BE REQUIRED TO CONFIRM MEASUREMENTS & FIT PRIOR TO MANUFACTURE.

PROGRAMMED Property Services zero harm

SIGNATURE: _____ APPROVED AS IS ☐
DATE: _____ REVISION REQ'D ☐

PHOTO MONTAGE ONLY, SIZES AND SCALE MAY NOT REFLECT ACTUAL.

DISCLAIMER: This design remains the property of Programmed, who retain all rights of reproduction. Programmed is the owner or licensee of all literary and artistic works, including text, photographs, artwork and compilations of data contained in this document. Any unauthorised use, dissemination or reproduction of this document, or any part of this document, is prohibited. **ALL RIGHTS RESERVED.** The colours on this drawing are an indication only. Use corporate colour specifications for manufacture.

PENFOLDS
TANUNDA SA

DATE : 17/10/2025
REVISION : 2-DA-REVISION 3
AUTHOR : RONDELL JOHNSON
REFERENCE : CIM No. 49580 JOB No.
SCALE : NTS @ A3

AFTER



BEFORE



NORTH SIDE - OUTBOUND FROM TANUNDA

OPTION 2

A DETAILED CHECK MEASURE MAY BE REQUIRED TO CONFIRM MEASUREMENTS & FIT PRIOR TO MANUFACTURE.

PROGRAMMED Property Services zero harm

SIGNATURE: _____ APPROVED AS IS ☐
DATE: _____ REVISION REQ'D ☐

PHOTO MONTAGE ONLY, SIZES AND SCALE MAY NOT REFLECT ACTUAL.

DISCLAIMER: This design remains the property of Programmed, who retain all rights of reproduction. Programmed is the owner or licensee of all literary and artistic works, including text, photographs, artwork and compilations of data contained in this document. Any unauthorised use, dissemination or reproduction of this document, or any part of this document, is prohibited. **ALL RIGHTS RESERVED.** The colours on this drawing are an indication only. Use corporate colour specifications for manufacture.

PENFOLDS
TANUNDA SA

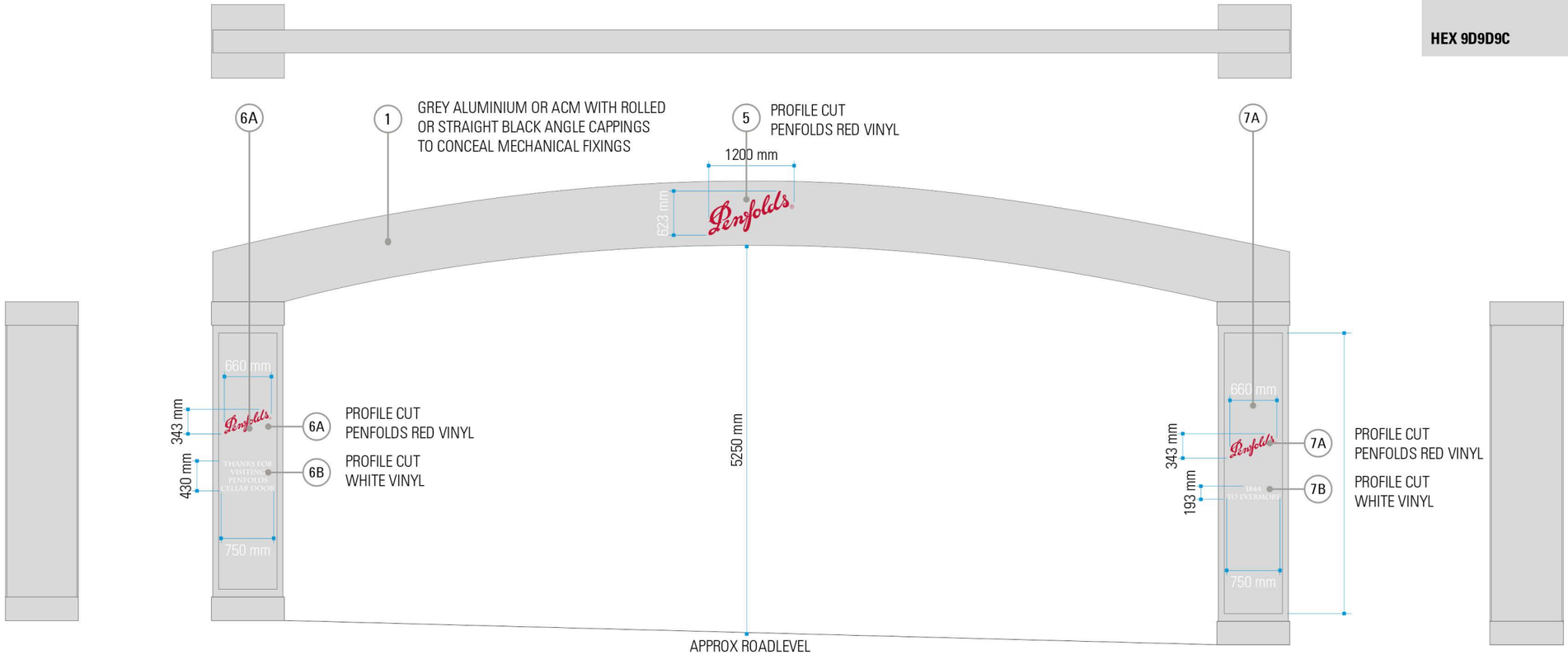
DATE : 17/10/2025
REVISION : 2-DA-REVISION 3
AUTHOR : RONDELL JOHNSON
REFERENCE : CIM No. 49580 JOB No.
SCALE : NTS @ A3

OPTION 2

NORTH SIDE - OUTBOUND FROM TANUNDA

NOTE HEIGHT DIFFERENCE BETWEEN TWO LEGS DUE TO GROUND LEVEL CONDITION

HEX 9D9D9C



6
EAST COLUMN WEST SIDE

7
EAST COLUMN NORTH SIDE

3
WEST COLUMN NORTH SIDE

4
WEST COLUMN EAST SIDE

A DETAILED CHECK MEASURE MAY BE REQUIRED TO CONFIRM MEASUREMENTS & FIT PRIOR TO MANUFACTURE.

PROGRAMMED Property Services

zero harm

SIGNATURE: _____ APPROVED AS IS ☐

DATE: _____ REVISION REQ'D ☐

PHOTO MONTAGE ONLY, SIZES AND SCALE MAY NOT REFLECT ACTUAL.

DISCLAIMER: This design remains the property of Programmed, who retain all rights of reproduction. Programmed is the owner or licensee of all literary and artistic works, including text, photographs, artwork and compilations of data contained in this document. Any unauthorised use, dissemination or reproduction of this document, or any part of this document, is prohibited. **ALL RIGHTS RESERVED.** The colours on this drawing are an indication only. Use corporate colour specifications for manufacture.

DEBATE REPORT

7.2 Corporate Services, Strategy and Innovation

7.2.6 MONTHLY FINANCE REPORT AS AT 31 OCTOBER 2025

Author: Senior Accountant
25/93598

PURPOSE

The monthly finance update report as at 31 October 2025 provides information on the financial position and performance of the Council, including notes on material trends and transactions.

RECOMMENDATION

That Council receives and notes the monthly finance update report as at 31 October 2025, as provided in Attachment 1.

REPORT

Background
The monthly finance report as at 31 October 2025 is at Attachment 1. This report has been prepared comparing the year-to-date actuals at the end of the period, to the original adopted 2025-2026 budget.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 Monthly Finance Report Council October 2025 ⇩

Supporting references

Nil

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Corporate Plan

BS6 Finance - Provision of financial and budgetary accounting services, treasury and investment services, management reporting, reconciliation and taxation services, asset accounting, internal control, accounts payable and receivable services

Legislative Requirements

Nil

RISK MANAGEMENT CONSIDERATIONS

These statements are qualitative in nature and designed to provide an indication of Council's general position when deciding to take or retain risk in pursuit of its objectives.

1. SERVICE DELIVERY

Refers to the delivery of services to the community, which includes the systems and physical assets that enable provision of these services, including structures (such as roads, buildings and facilities) as well as IT infrastructure, plant, vehicles & other equipment.

Monthly monitoring of financial performance ensures Council is in a position to ensure budget and expenditure are aligned to meet approved levels of service.

2. SUSTAINABILITY & ENVIRONMENT

Relates to measures to preserve, protect and minimise impact on the natural environment, including sacred and indigenous lands, flora, fauna, heritage, water, waste, hazardous materials and pollution.

Nil

3. FINANCIAL

Refers to planning and control of Council's budget to align with the sustainable achievement of the desired outcomes articulated in its Community Plan.

To enable Council to make effective and strategic decisions, a high-level monthly finance report is provided for Council's noting.

4. PEOPLE

Relates to recruitment, retention, wellbeing and safety of employees and volunteers and engagement and management of contractors as well as the wellbeing and safety of the community.

Nil

5. REPUTATION

Relates to policy, decisions, actions and circumstances that may cause Council to lose credibility with the community, ratepayers, key stakeholders, other levels of government and its own employees and contractors.

Nil

COMMUNITY ENGAGEMENT

Community consultation was undertaken as part of the original budget adoption process for 2025-26, as required by the relevant legislation. This report is advising Council of the monthly finance position compared to that budget.

MONTHLY FINANCE REPORT

AS AT 30 October 2025
For Year Ending 30 June 2026

Uniform Presentation of Finances

	Notes	% Actual Expenditure to Original Budget	Original Budget (Full-Year) $'000	Actual Result (Year-to-Date) $'000
OPERATING ACTIVITIES:		*Operating*		
Operating revenue			52,900	43,697
Less: Operating expenses		**28.66%**	(53,078)	(15,212)
Operating Surplus / (Deficit)			**(178)**	**28,485**
CAPITAL ACTIVITIES:				
Net Outlays on Existing Assets		*Capital*		
Capital expenditure on renewal and replacement of existing	*1*	6.88%	(21,999)	(1,514)
Add back: Depreciation, amortisation & impairment			11,615	3,872
Add back: Proceeds from sale of replaced assets			344	13
Subtotal			**(10,040)**	**2,371**
Net Outlays on New and Upgraded Assets				
Capital Expenditure on new and upgraded assets	*1*	10.60%	(22,717)	(2,407)
Add back: Amounts received specifically for new and upgraded assets			5,623	1,547
Subtotal			**982**	**(860)**
Net Lending/(Borrowing) for the Financial Year			**(9,236)**	**29,996**
Total % Capital Budget Spent		**8.77%**		

NOTES

1) 2025-2026 capital expenditure to end of October includes:	**$**
- Nurioopta waste water treatment plan	925,700
- Computer hardware refresh - replacement	346,700
- Computer hardware refresh - completion of prior contract	272,791
- Creative Industries Centre	249,490
- Road resealing	737,940
- Barossa Park	151,110
- Footpath renewal	121,340
- Minor plant renewal	35,410
- Kegel club rebuild	10,597
- CWMS network pump stations renewal	10,070

DEBATE REPORT

7.3 Infrastructure and Environmental Services

7.3.1 TREE MANAGEMENT POLICY - ADOPTION POST PUBLIC CONSULTATION

Author: Senior Manager Infrastructure and Environmental Operations
25/72417

PURPOSE

To receive and consider submissions received during public consultation and to seek Council's endorsement to adopt the Tree Management Policy.

RECOMMENDATION
That Council:

(1) Received and notes four submissions from the community during the public consultation period.

(2) Having considered the submissions, endorse the Tree Management Policy as per Attachment 1.

REPORT

Background
Trees are a vital public asset that provide numerous environmental, social, and economic benefits. Effective management of public trees is essential to safeguard community safety, preserve biodiversity, and maintain local character and amenity.

This policy has been developed in alignment with relevant legislation, including the *Local Government Act 1999*, *Planning, Development and Infrastructure Act 2016*, and best practice standards such as AS 4373-2007. It aims to formalise Council's approach to managing trees on public land.

Introduction
The Tree Management Policy establishes a strategic and consistent framework for the planting, care, protection, and, where necessary, removal of public trees. It outlines the Council's commitment to enhancing urban greening, managing risk, and involving the community in tree related decision making. The policy supports sustainable urban tree management and aligns with regional liveability and climate resilience outcomes.

Discussion
The Tree Management Policy provides a comprehensive framework for the sustainable, consistent, and transparent management of all public trees under The Barossa Council's control. This includes trees located within parks, road reserves, cemeteries, and other Council-managed open spaces. The Policy is intended to guide and inform the work of Council staff, contractors, and developers, while also promoting community understanding and involvement. It supports a collaborative

approach by outlining roles and responsibilities for all stakeholders, including elected members and residents.

The Policy is underpinned by key objectives that reflect Council's commitment to responsible tree management:

- Public Safety – The Policy prioritises the protection of the community through structured tree risk assessments, including the application of industry-recognised methodologies such as Visual Tree Assessments and Quantified Tree Risk Assessment (QTRA). Proactive inspections and hazard mitigation measures aim to minimise the risk of injury or damage resulting from tree failure, particularly in high occupancy or high-risk areas.

- Infrastructure Protection – Trees are managed to reduce potential conflicts with public infrastructure, such as roads, footpaths, and utilities, as well as private property. The Policy outlines clear assessment processes and escalation pathways to ensure that significant damage is addressed appropriately, with removal considered only when other mitigation options have been exhausted.

- Environmental Benefits – Council recognises the vital environmental role of public trees and is committed to enhancing biodiversity, increasing canopy cover, and selecting appropriate species that contribute to long-term sustainability. A proactive planting program supports ecological resilience, improved air quality, and climate adaptation.

- Community Amenity – Trees are a key element of the Barossa region's visual character and community identity. The Policy supports strategic tree planting and maintenance practices that enhance the aesthetic and recreational value of public spaces, contributing to improved liveability and regional appeal.

- Clear Criteria for Tree Removal – Tree removals are governed by defined criteria based on safety risk, structural condition, and impacts on infrastructure. The Policy mandates a strong preference for retention and requires a minimum offset of five replacement trees for every one removed (5:1), reinforcing Council's commitment to maintaining and expanding the urban canopy.

In developing the Policy, Council engaged with key internal officers across relevant departments, consulted with external industry professionals, and conducted two workshops with Elected Members. This collaborative approach has ensured that the Policy is aligned with legislative requirements, operational capacity, and community expectations, while also integrating best practice principles in tree risk management, environmental sustainability, and public engagement.

In accordance with Council's Public Consultation Policy, a phase of community consultation was undertaken inviting written submissions from the community. The consultation phase commenced on 2 July 2025 and concluded on 24 July 2025.

Four responses were received via Your Say Barossa and are summarised below :

Submitter	Submission	Response	Action/Recommendation
Anonymous	Incomplete submission	Noted	No change to the Policy is recommended.
Anonymous	"plant natives only"	Noted	No change to the Policy is recommended where it is appropriate the plant natives that is current covered in the policy.
Anonymous	"As a resident I am not impressed with the way the trees are pruned by leaving a gap in the centre of canopy. Why not take the height off level; at least that would look better than half a tree. "	Noted	No change to the Policy is recommended, this is related to SAPN pruning rules, Council already attempts when notified to reshape trees in these instances.
Raechel Reichstein	"To whom it may concern, I wish to submit a submission for consideration of Tree Management Policy and concern for tress overhanging my private property. I wish to address the following questions and to review; 3.1.1 Public Safety: Minimise risks associated with trees through proactive risk assessment, mitigation measures, and regular monitoring. Does public safety include trees that overhang private property? 3.1.2 Property and Infrastructure Protection: Protect property and infrastructure from potential damage caused by trees. Does the protection of property include private property in this clause? What are the rights of a rate payer who has Council trees over hanging into their property to trim them back to their fence line at their own cost? Are Council trees only trimmed and maintained by Council? 3.3.2..1 Assess tree health and conduct risk assessment to evaluate potential hazards posed by the tree, including risks to public safety or property damage. Do private owners of trees overhanging able to initiate feedback/involvement as to concerns of risks associated to highlight these potential		No change to the Policy is recommended. The overhanging of vegetation and root invasion is covered off in the Development and Infrastructure Act 2016 and in AS 4373-2007. This policy only applies to trees located on Council land.

	hazards, resident safety and property damage to work through a proposal to mitigate risks while maintaining tree safety? 3.3.2..2 Recommend actions for tree maintenance or removal based on risk assessment outcomes. What are the rights as a rate payer? 3.3.4..2 Represent community interests by considering feedback and advocating for balanced decisions that appropriately weigh tree preservation and public safety in accordance with this policy. Private owner input due to rights as a rate payer, safety concerns, mitigating risks where associated due to trees overhanging private property? To also consider; Trees and the Law Trees intruding on to the Neighbour's side, tree branches and roots growing over the boundary are not 'trespassing' in the legal sense. 5. They are legally a nuisance. 6 A tree that remains entirely on the owner's side of the boundary cannot, technically, can be a nuisance. 7 The law of nuisance is essentially about balancing interests in cases of conflicting land use. A nuisance is an unreasonable and substantial interference with the neighbouring owner's use and enjoyment of their land. Where a nuisance is found to exist, the law may provide several remedies, depending on whether actual damage or loss has occurred or is likely to occur. In most cases, the main legal remedy for projecting branches and penetrating roots is the right to cut them off at the boundary. Generally it is the tree owner who is liable for a nuisance. Liability will usually depend on whether the tree owner was aware or should have been aware of the nuisance situation that created a risk of damage to the neighbour. Also to consider, private owner placing dwelling near trees		

	due to civil works and construction and access to property due to curb placement, entry to the property for side access and including council approval for dwelling to exist in current location."		

Summary and Conclusion
Officers recommend that Council endorse the Tree Management Policy as a Policy of Council and schedule the review for four years' time.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 Draft Tree Management Policy - PDF

Supporting references
Nil

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan



Supporting a sustainable Barossa.

Strategic Outcome

- We support actions that manage our environment for future generations.
- We sustainably manage our resources and encourage sustainable practices.

Legislative Requirements
Nil

RISK MANAGEMENT CONSIDERATIONS

These statements are qualitative in nature and designed to provide an indication of Council's general position when deciding to take or retain risk in pursuit of its objectives.

1. **SERVICE DELIVERY**
   Refers to the delivery of services to the community, which includes the systems and physical assets that enable provision of these services, including structures (such as roads, buildings and facilities) as well as IT infrastructure, plant, vehicles & other equipment.

   Council supports proactive and innovative approaches such as the use of digital tree databases, prioritised maintenance scheduling, and sustainable planting practices. However, Council remains risk-averse where service failure may result in compromised public safety, infrastructure damage, or reduced community access. Resource allocation is guided by evidence-based decision-making to ensure services are delivered in a timely, safe, and sustainable manner across all public land areas.

2. SUSTAINABILITY & ENVIRONMENT

Relates to measures to preserve, protect and minimise impact on the natural environment, including sacred and indigenous lands, flora, fauna, heritage, water, waste, hazardous materials and pollution.

The Tree Management Policy strongly emphasises preserving biodiversity, increasing canopy coverage, and selecting appropriate species for local ecosystems. Removal of trees is considered only after all other alternatives are exhausted, particularly when trees contribute to local heritage, native vegetation, or long-term environmental goals. Tree replacement programs, which require a minimum 5:1 planting ratio, reflect Council's commitment to long-term environmental stewardship.

3. FINANCIAL

Refers to planning and control of Council's budget to align with the sustainable achievement of the desired outcomes articulated in its Community Plan.

Council's Tree Management Policy has a strong focus on achieving long-term value and cost-effectiveness in the management of public trees. Financial decisions are made to ensure the sustainability of tree-related programs without placing undue burden on ratepayers, and where possible, costs are recovered through mechanisms such as offset fees for development related removals or private infrastructure impacts.

4. PEOPLE

Relates to recruitment, retention, wellbeing and safety of employees and volunteers and engagement and management of contractors as well as the wellbeing and safety of the community.

Public safety is the core priority in all tree management decisions, supported by structured risk assessments (e.g. QTRA), routine inspections, and emergency response planning. Council also safeguards the health and wellbeing of its workers, volunteers, and contractors through training, adherence to safety standards, and clearly defined operational responsibilities. Community engagement is encouraged, but always within the framework of safe and approved practices.

5. REPUTATION

Relates to policy, decisions, actions and circumstances that may cause Council to lose credibility with the community, ratepayers, key stakeholders, other levels of government and its own employees and contractors.

The Tree Management Policy mandates transparency, community consultation, and thorough documentation for removals involving locally or culturally significant trees. Council seeks to build public trust by acting with integrity, engaging stakeholders, and ensuring that all decisions reflect a balance between community safety, environmental responsibility, and the region's visual and cultural values.

COMMUNITY ENGAGEMENT

As part of the community consultation process, two public workshops with Elected Members have been held.

In accordance with Council's Public Consultation Policy, the community were invited to provide written feedback and submissions in relation to the draft document.

Consultation commenced on 2 July 2025 and concluded on 24 July 2025. Engagement methods included Council's yoursay.barossa.sa.gov.au consultation platform, Council's website and Facebook page, a Public Notice in the local newspapers and hard copy documents available on request.

THE BAROSSA COUNCIL
Tree Management Policy

1 Purpose

The purpose of this policy is to:

1.1 Establish a commitment to the retention and effective safe management of public trees within The Barossa Council
1.2 Provide strategic direction and decision-making framework for planting, maintenance, removals, management, and protection of trees on Council-controlled land.

2 Scope

This policy applies to all trees managed by The Barossa Council on public lands, including road reserves, parks, cemeteries, and other open spaces. It is intended for use by:

2.1 Council staff, Elected Members and contractors for managing public trees.
2.2 Landholders, residents and developers for understanding tree management practices.
2.3 The community to promote awareness and understanding of tree management.

3 Policy Statement

The Barossa Council acknowledges the essential role of trees in enhancing the environment, providing social benefits, and supporting economic values. The Council is committed to the responsible management, preservation, and enhancement of public trees, ensuring a balance between community safety and the ecological benefits of trees. Effective risk management underpins all tree-related activities, with the primary aim of safeguarding public safety while maximising environmental value.

3.1 The Council's activities and resources shall be prioritised based on the following principles:

3.1.1 Public Safety: Minimise risks associated with trees through proactive risk assessment, mitigation measures, and regular monitoring.
3.1.2 Property and Infrastructure Protection: Protect property and infrastructure from potential damage caused by trees.
3.1.3 Health and Structural Integrity: Maintain the health and structural integrity of public trees through regular inspections and care.
3.1.4 Regional Enhancement: Enhance the region's image, liveability, and community well-being through strategic tree planting and management.
3.1.5 Biodiversity and Ecology: Promote biodiversity and the ecological benefits of trees.
3.1.6 Community Engagement: Involve the community in tree management decisions and practices.

Uncontrolled once removed from webpage or Council's Record Management System. Before using printed copy please verify that it is the current version. © The Barossa Council 2020

3.2 The policy aims to:

3.2.1 Continue to increase overall tree canopy coverage across the region through the strategic planting of appropriate species, ensuring a sustained net gain in tree numbers and canopy extent.
3.2.2 Offset the removal of trees by planting new trees in suitable locations.
3.2.3 Recognise and value the importance of tree cover for environmental sustainability.
3.2.4 Maintain a consistent approach to risk and benefit assessment of trees.
3.2.5 Foster partnerships with local organisations, community groups, residents and developers to support tree management initiatives.

3.3 Roles and Responsibilities for tree management decision making involve:

3.3.1 Council Staff
3.3.1..1 Carry out planting, pruning, maintenance, and removals based on guidance from Supervisor.
3.3.1..2 Assist in ensuring tree safety by managing growth that may impact pathways, utilities, or infrastructure.
3.3.1..3 Conduct visual assessments of trees identifying and report any obvious defects which may impact the health of trees or pose a risk to the public or property.
3.3.2 Council Tree Management Officer
3.3.2..1 Assess tree health and conduct risk assessment to evaluate potential hazards posed by the tree, including risks to public safety or property damage.
3.3.2..2 Recommend actions for tree maintenance or removal based on risk assessment outcomes.
3.3.2..3 Develop mitigation plans and ensure proper documentation of risk assessment processes.
3.3.2..4 Monitor adherence to relevant laws, policies, and regulations, particularly regarding the protection of locally and culturally important trees and native vegetation.
3.3.2..5 Engage and oversee tree contractors conducting maintenance and removal operations, ensuring public safety and compliance with regulations and standards.
3.3.3 Council Management
3.3.3..1 Develop and review tree management policies and procedures, incorporating effective risk assessment and management measures to ensure community safety.
3.3.3..2 Set strategic direction for tree preservation, safety practices, and increased urban tree canopy cover.
3.3.3..3 Ensure appropriate resource is in place to effectively oversee the retention and management of Council trees.
3.3.4 Elected Members
3.3.4..1 Ensure transparency in the decision-making process for tree removals, particularly those involving locally and culturally important trees.
3.3.4..2 Represent community interests by considering feedback and advocating for balanced decisions that appropriately weigh tree preservation and public safety in accordance with this policy.
3.3.4..3 Participate in consultation and approve removals where trees present significant risks to public safety or property, ensuring community concerns are taken into consideration in accordance with this policy.
3.3.5 Residents
3.3.5..1 Report hazardous trees or potential risks to Council.
3.3.5..2 Participate in consultation for tree related matters.

Uncontrolled once removed from webpage or Council's Record Management System. Before using printed copy please verify that it is the current version. © The Barossa Council 2020

3.3.6 Volunteers

3.3.6..1 Support maintenance activities such as planting, mulching and pruning of trees in line with Council policies and procedures.

3.4 The Council's tree maintenance programmes will focus on:

3.4.1 Sustainability: Promoting long-term tree health and environmental benefits.

3.4.1..1 Pruning and Trimming: Remove dead, damaged, or hazardous branches. Tree Pruning is in accordance with AS-4373-2007 whilst balancing maintenance needs aligned with the Council Roadside Vegetation Management Plan

3.4.1..2 Pest and Disease Treatment: Address significant pest infestation and disease to maintain tree viability.

3.4.1..3 Soil Management: Implement soil management practices to support proper root growth and ensure tree stability.

3.4.1..4 Mulching and Watering: Apply mulch and provide adequate watering, especially for the first 3 – 4 years after trees have been planted and during dry periods, to sustain tree health.

3.4.2 Biodiversity: Conserving native species and promoting ecological diversity.

3.4.3 Risk Management: Regularly inspecting and assessing trees to manage public safety risks, with increased frequency for high-risk areas based on occupancy including the needs of our locally culturally and important trees.

3.4.4 Community Amenity: Enhancing the aesthetic value of public spaces through well-maintained trees.

3.4.5 Infrastructure Compatibility: Ensuring that trees do not adversely affect public infrastructure, including roads, footpaths, and utilities.

3.4.6 Pedestrian Safety: Ensuring trees do not obstruct pathways or create hazards for pedestrians.

3.5 Tree planting will consider:

3.5.1 Environmental Suitability: Selecting tree species that are suitable for local soil and climatic conditions.

3.5.2 Aesthetic Considerations: Enhancing streetscapes and public spaces with aesthetically pleasing tree species. Consideration should be given to tree selection to match scale and character and local heritage of surrounding areas.

3.5.3 Species Diversity: Promoting a mix of native and exotic species to enhance biodiversity.

3.5.4 Functional Benefits: Selecting species that provide shade, windbreaks, and other functional benefits.

3.5.5 Community Preferences: Considering the preferences of local residents and stakeholders regarding tree species and placement.

Risk Management: Trees should be selected and positioned based on their long-term suitability for the specific location. Planting locations must be chosen to minimise interference with overhead or underground utilities, ensuring minimal risk to infrastructure over time.

3.6 Tree Removal will be considered when:

Safety Risks: Trees that pose an unacceptable risk to public safety, as determined through comprehensive assessment, will be considered for removal if the risk cannot be mitigated by other means. Risk Assessment factors shall include – value of target, occupancy of the target area, Likelihood of an incident and how that impacts the target balanced against the consequence.

3.6.1 Health and Stability: Trees are dead, dying, or structurally unstable and where habitat pruning is not a suitable option.

3.6.2 Public Infrastructure Impact: Trees are causing or are likely to cause significant damage to infrastructure, and where all other management solutions have been exhausted.
Private Property Impact: Trees are causing or are likely to cause significant damage to private property, and where all other management solutions have been exhausted.

Alleged structural damage to significant private property or value such as dwellings will be considered via a structural engineer report funded by the property owner with the decision of the tree's removal being that of the Director of Infrastructure and Environmental Services, CEO or Council. This report must be fact based and must not be open to interpretation. This report must consider all factors including construction specifications, soil sampling and must exhaust all alternatives leaving tree removal as a last resort. Council will consider the reimbursement of the cost of the engineer's report if the report finds the tree is at fault of causing damage or is highly likely to cause damage and any costs associated with the tree removal will be funded by Council.

3.6.3 Development Requirements: Trees need to be removed for infrastructure development, road widening or other construction activities, where in accordance with the requirements of the Planning & Design Code pursuant to the Planning, Development & Infrastructure Act 2016 and Native Vegetation Act

3.6.3..1 Where approval for removal has been given, residents and developers will be invoiced for offset replacements prior to removal occurring, including planting materials and all associated maintenance cost for the initial three years. Offset fees will be reviewed and adopted on a yearly basis as part of Council fees and charges setting.

3.6.4 Replacement Planting: To offset the loss resulting from approved tree removals, replacement trees will be planted at a minimum ratio of five for one (5–1) replacement trees for every one tree removed. This will ensure a net increase in tree canopy cover over time, in alignment with Council's adopted fees and charges. Wherever practicable, replacement trees will be planted as close as possible to the original removal site.

3.6.5 Tree Protection

Council will ensure public trees are protected from development activity where practicable through the application of the Australian Standard AS4970-2009 - Protection of Trees on Development Sites and the Planning, Development and Infrastructure Act 2016.
Council will investigate unauthorised tree pruning, poisoning, damage or removal and may pursue enforcement action in accordance with the Local Government Act 1999 and/or consider civil action where appropriate in line with Council's Enforcement Policy

3.6.6 Tree removal or pruning is not supported based on the following criteria:

- Damage to minor infrastructure such as - driveway materials, pavers, fences, stormwater pipes, retaining walls, irrigation and waste water systems or gardens
- Minor infrastructure are determined against the trees value which is based on the Burnley Method of tree valuation
- Nuisance or debris
- Solar Panels shading
- Damage or displacement to minor infrastructure such as paving, retaining walls, garden surrounds or root penetration of lawns
- Shading of private property gardens
- Damage to driveway and stormwater crossovers

Uncontrolled once removed from webpage or Council's Record Management System. Before using printed copy please verify that it is the current version. © The Barossa Council 2020

- Construction of new or altered driveway crossovers – pruning is consideredAny Tree planting or alterations to Council trees within Council road reserves or on Council land will be managed in accordance with section 221 of ***The Local Government Act 1999*** and Part2 clause 4.4 sub section 4.4.5 of ***"Local Government Land By-Law 2021"***

The following chart provides guidance for tree removal decision making:

Tree Removal Decision Making Process				
Criteria	**Reporting Requirements**	**Threshold for Approval**	**Delegation of Authority**	**Justification/Comments**
Public Safety Risks	Field based Arborist inspection Or Independent Arborist report	Tree poses an unacceptable risk to public safety or property(hazardous condition, dying, dead,)	Council Tree Management Officer	Removal is justified if risks to public safety cannot be mitigated by other means (e.g., pruning, fencing). Immediate action required for public safety.
Tree Health & Stability	Field based Arborist inspection Or Independent Arborist report	Tree is dead, in decline with less than 5 year life span, or structurally defective	Council Tree Management Officer	Based on arborist's assessment of health and structural integrity. Trees in poor health should be considered for removal to avoid potential failure.
Impedes on road clearance envelope	Field based Arborist inspection Or Independent Arborist report	Tree isn't offering appropriate clearance as per Native Vegetation Management Plan with no pruning options	Council Tree Management Officer and Director Of Infrastructure and Environmental Services	Removal is justified if risks to public safety cannot be mitigated by other means (e.g., pruning, fencing). Immediate action required for public safety.
Impact on Infrastructure	Engineering Assessment	Tree causes significant or repeated damage to infrastructure	Director of Infrastructure and Environmental Services	Removal justified if tree causes ongoing damage to public infrastructure (e.g., roads, utilities) and other management solutions (e.g., root barriers, road/footpath construction methodologies) have been exhausted.
Impact of Private Infrastructure	Privately funded Engineering Assessment	Tree causes or has been proven to pose significant damage to infrastructure	Director of Infrastructure and Environmental Services or CEO or Council	Removal justified if tree causes ongoing damage to private infrastructure (e.g., foundations,) and other management solutions have been exhausted.
Biodiversity and Ecology	Field based inspection by a Council officer or regulatory authority or is reported by public or property owners	Tree is invasive or poses a threat to local biodiversity	Environmental Officer or Council Tree Management Officer	Non-native or invasive species removal to support local biodiversity and ecological goals.
Weather or fire event	Field based Arborist inspection Or Independent Arborist report	Tree has been storm damaged or burnt in a fire and poses a risk to public safety or property	Council Tree Management Officer	Removal is justified if risks to public safety cannot be mitigated by other means (e.g., pruning, fencing). Immediate action required for public safety.
Community and Aesthetic Value	Report to Councillor,	Significant opposition or	Council	High community value trees require community consultation.

Uncontrolled once removed from webpage or Council's Record Management System. Before using printed copy please verify that it is the current version. © The Barossa Council 2020

	senior management	support from the community		Removal should balance public sentiment and tree preservation goals.
Development Requirements	Planning process, major projects	Tree removal required for approved development projects	Council	Must comply with development approvals and offset requirements (5:1 replanting ratio). Removal should align with planning and development guidelines.
Environmental Benefits	Native Vegetation Assessment	Tree contributes significantly to local environmental goals	Council	Trees providing critical habitat or significant environmental services should only be removed in extreme circumstances, with plans for biodiversity offsets.
Pest and Disease Management	Field based Arborist inspection Or Independent Arborist report	Tree poses a risk due to pests or diseases	Council Tree Management Officer	Treatment of infestation if not cost prohibitive, removal of trees that are diseased or infested to prevent the spread of pests or diseases to other healthy trees in the vicinity.
Cost of Maintenance or Mitigation	Field based Arborist inspection Or Independent Arborist report	Maintenance costs exceed budget for safe retention	Director of Infrastructure & Environmental Services	While cost considerations are secondary, high-maintenance trees that pose a significant financial burden may be considered for removal after other factors are weighed.
Replacement and Offset Plans	Planning process	Viable replanting plan (minimum 5:1 ratio)	Manager of Infrastructure & Environmental Services	Removal must include a replanting strategy to ensure canopy cover is maintained or increased over time, adhering to council's environmental and sustainability objectives.

3.7 Council will implement a proactive approach to risk management through the following actions:

3.7.1 Develop a Risk Management Framework: Establishment of a risk management framework that sets out the process for prioritising, identifying, assessing, and mitigating risks related to public tree maintenance, management, removals and planting of new trees.

3.7.2 Tree Risk Assessment Program: Conduct regular inspections of public trees to identify potential hazards.

3.7.3 Tree Database: Maintain a detailed tree database to record information about public trees and support evidence-based decision making, including species, age, location, health status, and inspection and maintenance history.

3.7.4 Priority Based Management: Allocate resources based on tree database performance indicators and a prioritised system that categorises trees according to the level of risk they present.

3.7.5 Resourcing, Training and Development: Ensure appropriate resourcing is made available to meet its obligations and provide ongoing training for Council staff to fulfil their requirements under this Policy.
Emergency Response Plan: Regularly review and as required, update Council's emergency incident response arrangements for dealing with tree-related incidents during extreme weather events, such as storms or high winds.

3.7.6 Audit and Review: Regularly audit and review the risk management process and to ensure effectiveness and alignment with current standards.

3.8 The Council will engage with the community in the following scenarios:

Uncontrolled once removed from webpage or Council's Record Management System. Before using printed copy please verify that it is the current version. © The Barossa Council 2020

3.8.1 Consultation: During the planning and implementation of significant tree planting or removal projects.
3.8.2 Education: Providing information on the benefits of trees and best practices for tree care.
3.8.3 Feedback: Encouraging community feedback on tree management policies and practices.
3.8.4 Volunteering: Supporting community tree planting and maintenance activities through volunteer programmes.

4 Supporting Processes and Documents

4.1 The Barossa Council – Roadside Vegetation Management Plan 2023-2026
4.2 The Local Government Act 1999
4.3 Local Government Land By-Law 2021

5 Related Policies

5.1 *Customer Service Policy - 22/32237**
5.1.1 Enterprise Risk Management Framework – CD/20/126*
5.1.2 Public Consultation Policy – 13/16094*
5.2

6 Legislation and References

6.1 Local Government Act 1999
6.2 Section 221 of the Local Government Act 1999
6.3 Planning, Development and Infrastructure Act 2016
6.4 Biosecurity Act 2014
6.5 Australian Standard AS 4373-2007 Pruning of Amenity Trees
6.6 Australian Standard AS 4970-2009 Protection of Trees on Development Sites
6.7 Guidelines from the Local Government Association and other relevant bodies
6.8 Native Vegetation Act 1991

7 Review

Refer to Policy Framework – Appendix 1 and 2

7.1 This Policy will be reviewed by [the Council / Document Control Officer] in consultation with the relevant stakeholders, within four (4) years or more frequently if legislation or Council's need changes.

8 Further Information

8.1 This Policy is available on Council's website at www.barossa.sa.gov.au. It can also be viewed electronically at Council's principal office at 43-51 Tanunda Road, Nuriootpa and all Council branches, during ordinary business hours. A copy of this Policy can be obtained at those venues upon payment of a fixed fee.

8.2 Complaints regarding this Policy or its application can be made to the Customer Service team on 8563 8444 or barossa@barossa.sa.gov.au at first instance, who will refer you to the most appropriate officer according to Council's *Customer Service Policy*

9 Definitions

Business Day	A day when Council is normally open for business – Monday to Friday, excluding Public Holidays and when Council's Principal Office may be closed (e.g. over the Christmas holiday period).

Uncontrolled once removed from webpage or Council's Record Management System. Before using printed copy please verify that it is the current version. © The Barossa Council 2020

Council Staff	All full-time, part-time and casual employees of The Barossa Council including trainees, apprentices, and on-hire employees.
Electronic Document and Records Management System (EDRMS)	A software application that manages digital information such as email, word-processed documents, spreadsheets, images and scanned documents. An EDRMS can also track paper records and physical objects.
Supervisor	Any direct line manager, including Chief Executive Officer, Director, Manager, Team Leader, Coordinator or Leading Worker who are responsible for Worker(s) reporting to them.
Tree Management Officer	A suitably qualified or experienced council officer or contractor responsible for assessing trees in accordance with relevant industry standards, ensuring public safety, environmental sustainability, and compliance with statutory requirements.
Worker	A person is a worker if the person carries out work in any capacity for Council, including work as: (a) an employee; or (b) a contractor or subcontractor; or (c) an employee of a contractor or subcontractor; or (d) an employee of a labour hire company who has been assigned to work in the person's business or undertaking; or (e) an outworker; or (f) an apprentice or trainee; or (g) a student gaining work experience; or (h) a volunteer; or (i) a person of a prescribed class.
Visual Tree Assessment	A Visual Tree Assessment (VTA) is a method used by Tree Officers to visually inspect a tree's health and condition, focusing on identifying potential problems and risks. It involves observing the tree's "body language" and noting signs of decay, damage, or structural defects.
Infrastructure	The basic physical and organizational structures and facilities essential for the functioning of a region.
Tree Risk Assessment	A Tree Risk Assessment (TRA) is a systematic process used to evaluate the potential risks associated with trees. Risk assessment methods align with Quantified Tree Assessment (QTRA) methodology and assessment tools found in Councils Forestree asset management system.
Burnley Method of tree valuation	A formula-based approach to valuing trees, particularly those in urban or amenity settings. It considers factors like tree size, age, condition, and location to determine a monetary value.
Roadside Vegetation Management Plan	Based on the Native Vegetation Act 1991 – A specific management plan developed by Council relevant to maintaining vegetation within the council area. The plan has been developed in consultation with and has been approved by The Native Vegetation Council.
Clearance Envelope	Is an area clear of vegetation allowing the movement of vehicles and clearance to infrastructure. The road clearance envelope is specified in Councils Roadside Vegetation Management Plan which has been adopted by the Native Vegetation Council.
Local Government Act 1999	The Local Government Act 1999 establishes the legal framework for councils, defining their role, responsibilities, and operational structure.
The Local Government Land By-Law 2021	For the management and regulation of the use of and access to local government land vested in or under the control of the Council, including the prohibition and regulation of particular activities on local government land.

Uncontrolled once removed from webpage or Council's Record Management System. Before using printed copy please verify that it is the current version. © The Barossa Council 2020

10 Document Control

[Community / Corporate] Plan Link:	[Insert Community or Corporate Plan link]
Document Owner:	Senior Manager Infrastructure and Environmental Operations
Document Control Officer:	Senior Manager Infrastructure and Environmental Operations

Version history		
Version No.	**Date**	**Description of Change**
1.0	DD/MM/YYYY	New Policy

DRAFT

DEBATE REPORT

7.4 Development and Community Services

7.4.1 AFTER HOURS ANIMAL MANAGEMENT SERVICES

Author: Manager Health Services and Community Safety
25/75203

PURPOSE

To seek Council approval to alter the existing levels of afterhours animal management service levels.

RECOMMENDATION

That Council amend the existing level of Animal Management Services such that no afterhours services will be provided between the hours of 9pm-7am.

REPORT

Background
Section 26 (1)(d)&(f) of the Dog and Cat Management Act (the Act) states the Council must appoint at least 1 full-time authorised person or make other satisfactory arrangements for the exercise of the functions and powers of authorised persons and make satisfactory arrangements for fulfilling other obligations under this Act.

However, the Act doesn't mention that Council must offer an afterhours animal management callout service.

Councils afterhours service is currently staffed by two Council officers rostered on a fortnightly basis to service Monday through Friday, with Saturday and Sunday being serviced by a contractor three weekends out of four. The fourth being serviced by a Council officer.

Discussion
Over the past 14 years, the afterhours service has been available between 9pm and 7am, 7 days per week.

Currently, all reports received between 9pm and 7am are managed by Answering Adelaide as per Councils instructions, and urgent situations are attended at the Council officer's discretion and with the assistance of SAPOL, if required.

As compensation for the existing service, one of Council's staff members receives 10% of their hourly wage for each hour they are on 'standby' waiting for a callout. Further award penalty rates apply should they attend a job. The other Council officer has private use of a Council vehicle in lieu of all afterhours standby and callout allowances. Councils' contractor receives a flat fee for the year.

Data shows that for the two previous financial years and this current year (to date), only four calls have been received after 9pm with no attendance required for any of these.

Given the above, it is proposed to remove the afterhours service. Should Council decide to reduce the availability of the service between the hours of 9pm – 7am, savings of

approximately $11,500 will be achieved due to the removal of the requirement to pay staff being held on 'stand-by'.

Furthermore, a staff needing to remain 'at the ready' when rostered on call can be mentally fatiguing and may have a negative impact to their overall health and wellbeing. Having the ability to 'switch off' calls between certain hours would enable staff to mentally reset and relax outside of standard work hours.

Several other Councils have made the decision to not respond to calls received after a determined time. Callers are either directed to a recorded phone message or the calls are received by the contracted call centre. Attachment 1 outlines the services offered by several other Councils, both regional and metropolitan.

In the event there was a matter that needed attention, callers would be advised that their call will be responded to after 7am, or directed to SAPOL for urgent issues. Dogs being held with identification would be serviced as per normal by the Afterhours call centre.

Summary and Conclusion
With very little calls being received requesting a response for animal management between 9pm and 7am, it is recommended that Council amends the availability of staff for animal management duties after 9pm. This will also enable staff to mentally reset and relax outside of standard work hours.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 After Hours Service Times - Dog Management ⇩

Supporting references
Nil.

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Corporate Plan

CS1 Animals - Management of animal issues including attacks, harassment, complaints, lost companion animals, registration, cage hire and collection, wandering animals, breeders

Legislative Requirements
Nil

RISK MANAGEMENT CONSIDERATIONS

These statements are qualitative in nature and designed to provide an indication of Council's general position when deciding to take or retain risk in pursuit of its objectives.

1. SERVICE DELIVERY
Refers to the delivery of services to the community, which includes the systems and physical assets that enable provision of these services, including structures (such as roads, buildings and facilities) as well as IT infrastructure, plant, vehicles & other equipment.

Reduced availability of Council staff between 9pm and 7am seven days per week.

2. SUSTAINABILITY & ENVIRONMENT

Relates to measures to preserve, protect and minimise impact on the natural environment, including sacred and indigenous lands, flora, fauna, heritage, water, waste, hazardous materials and pollution.

Nil

3. FINANCIAL

Refers to planning and control of Council's budget to align with the sustainable achievement of the desired outcomes articulated in its Community Plan.

Should Council reduce the availability of the service, this would be producing savings of approximately $11,500, therefore making these funds available for other initiatives.

4. PEOPLE

Relates to recruitment, retention, wellbeing and safety of employees and volunteers and engagement and management of contractors as well as the wellbeing and safety of the community.

Nil

5. REPUTATION

Relates to policy, decisions, actions and circumstances that may cause Council to lose credibility with the community, ratepayers, key stakeholders, other levels of government and its own employees and contractors.

Should an emergency arise between 9pm and 7am, the community can contact SAPol, or the matter will be addressed as per normal by Council after 7am. This would be a change for the community.

COMMUNITY ENGAGEMENT

Nil

Council	Service offered	Not available times
Town of Gawler	• On call 7 days 7am – 8pm • 8pm – 7am – urgent matters only	• Available for urgent calls
City of Playford	• On call 5pm – 11pm Mon- Fri • Weekend Officer 7am-3pm Sat-Sun - • On call 3pm-11pm Sat-Sun - • On call 7am-11pm Public Holidays -	• 11pm 7am (phone off)
City of Salisbury	• 24/7 service offered • On-call officer works until 7.30pm • 7:30pm – 8:30am callout duties • 8:30am Saturday to 8:30am Monday are carried out by a contract service	• Available
Light Regional Council	• Mon – Fri 5pm to 6pm at officers' discretion • Mon – Fri pm to 9pm advice only, will not attend • Mon – Fri 9pm to 8.30am do nothing • Sat – Sun 8.30am to 6pm will attend, but wont drop everything. Will discuss and try not to attend	• Mon – Fri 9pm to 8.30am do nothing • After 9pm calls are not managed and will go to voice message – on website directed to SAPol for dog attacks etc
Adelaide Plains Council	• Same as Light Regional, have service agreement with Light Council	• Same as Light Regional
Mid-Murray Council	• Mon – Fri 5pm to 68pm at officers' discretion • Sat – Sun, all weekend, Will discuss and try not to attend	• Available for emergencies after 8pm.

DEBATE REPORT

7.4 Development and Community Services

7.4.2 THE FATHER'S FARM - ADDITIONAL FUNDING PROPOSAL

Author: Sustainability Officer
25/79388

PURPOSE

To seek approval to increase Council's annual financial contribution to The Father's Farm by an additional $19,770.

RECOMMENDATION
That Council:

(1) Endorse increasing the financial contribution paid by Council to The Father's Farm by an additional $19,770 per annum, conditional upon:
   a. Evidence of a signed lease of value;
   b. Evidence of Development and EPA operating licence approvals;
   c. Signed 3-year Agreement with Council that minimum service levels, and namely operating hours, tonnages processed, and students supported, is maintained at the same or greater level as is currently, evidenced by an annual report produced by The Father's Farm for Council.

(2) Authorise for Council's total cash contribution be increased by CPI on 1 July 2026 and yearly thereafter.

(3) Authorise Council to keep paying The Father's Farm as budgeted for 2025/2026 until 28 February 2026, even though operations will be paused, but to support pack down and clean-up of site.

REPORT

Background
The Father's Farm is a local non-for-profit, volunteer led organisation that receives and recycles e-waste to support at-risk youth through a hand-on mentor program certified by the Department for Education South Australia, known as 'Engaging Youth' (John's Place).

The Father's Farm first approached Council about managing e-waste for the Barossa Council as part of the National Television and Computer Recycling Scheme in March 2018. Council's annual cash contribution and the revenue from the resource recovery of e-waste materials after dismantling e-waste locally, financially supports John's Place.

The Father's Farm have been operating from Moppa Road, Nuriootpa, with rent and utilities generously subsidised by John Falland. This property has recently been sold, and operations will now pause on 30 November 2025. Council was first advised of the

likelihood of having to find an alternate location to operate from in October 2024 (Information Report, 15 October 2024).

It was determined that Council did not have any low-risk land available, however support to look for another site, advocacy, and coordinating and hosting stakeholder meetings, has been provided to The Father's Farm during this time.

Discussion

The Father's Farm have now identified a potential new site, but the lease costs are significantly higher because they are aligned to standard commercial lease rates. It is important to the support program outcomes that e-waste recycling and the mentor program can be facilitated at the same location, which increases site requirements and therefore costs to lease. For comparison, the rent at Moppa Road has been $10,080 per annum, with the new lease cost expected to be $65,655 per annum – an increase of approximately $55,000.

The Father's Farm has requested Council to increase their annual cash contribution to cover two thirds of the expected new annual rent cost. This is an increase of an $19,770 per annum and will mean that Council's cash total contribution to The Father's Farm annually will increase to $53,230, plus in-kind support currently valued at an additional $9,500. In-kind support includes covering transport cost to Electronic Recycling Australia and free disposal to landfill at Springton Waste Transfer Station. All costs are exclusive of GST.

In financial year 2024 – 2025 Council's cash contribution was 26% of The Father's Farm total income. Assuming all other income remains steady, it is anticipated that if the increase is endorsed, then Council will become nearly 40% of operating income. Other income is generated from payment for materials sent for recycling (44%), donations from supporters (12%), and participant payments and bank interest combined (4%).

The Father's Farm are confident that with this extra support, their financial model, even at commercial lease rates, is sufficient for their operating model to remain sustainable to keep providing both the e-waste recycling service to Barossa residents and the John's Place program for disengaged youth.

Bank account balances of The Father's Farm as of 31 August 2025:

Cheque account	$ 35,243
SA Freedom a/c	$ 133
Reserve a/c	$ 75,712
Total	$111,089

In addition, to normal operating costs, other costs that The Father's Farm expect to incur in the next year include, relocation costs including Development and EPA Licence applications, and increase maintenance or replacement costs for a forklift and small truck.

It is recommended that Council consider keep paying The Father's Farm as budgeted for 2025/2026 until 28 February 2026, even though operations will be paused, but to support pack down, clean-up of site and new site referrals.

The reasons for endorsing the increase cash amount paid by Council to The Fathers Farm is outlined below:

Social Impact.
The John's Place Program is in its 29th year. Bob Modra, Volunteer, says "*while the program looks different how it did originally, the spirit of caring for the kids, with kids remaining at the centred of the program is the same*". Jan Hatten, another volunteer, emphasises that "*The Father's Farm is a place of belonging for kids that are disassociated with main-stream schooling and facing limited or no career options as a result*". Jan talks fondly about one 16-year-old girl who now has a welding apprenticeship because of The John's Place Program.

There are approximately 30 volunteers that find joy and purpose in working alongside at-risk youth (ratio of 1 mentor: 2 students) and, or dismantling e-waste to maximise the recovery of materials for profit to financially support John's Place. The only paid person is an Education Coordinator who is required for the John's Place program to be recognised by the Department for Education South Australia's Flexible Learning Options program (FLO). The employment of this educator is coordinated locally through Employment Directions who are a preferred provider of the Department for Education South Australia.

It is understood that the John's Place Program is currently the only registered and approved FLO program in the Barossa. The goal of FLO is to support young people who have disengaged from school or who have poor attendance or are at risk for various circumstances. The aim is for the student to reengage with their learning in a location that best suits their needs. John's place provides a space where students can dismantle e-waste to build new things and are supported to bring their own project ideas to life, with support of a mentor.

While the John's Place Program has experienced some fluctuations in participant numbers recently due to reduced certainty about when the program will need to be paused and turnover of the paid education facilitator, previous years participation has been strong and consistent. More young people try the program each year but not all commit in the end.

In the 12 months preceding October 2024:
- 12 students connected through the FLO,
- 5 NDIS funded students,
- 3 self-funded students (home schoolers),
- 2 Fathers Farm sponsored students,
- Referrals came from 9 different schools from Tanunda to Kapunda, including Nuriootpa High,
- 7 students had been participating in the program for between 1 – 2 years, with one student participating for their 3rd year.

What differentiates John Place from other non-school base programs is the purposeful intergenerational connection. Once a week, there is a weekly shared meal where participants learn to socialise, respect for others and general life skills.

E-waste recycling
The revenue from the e-waste recycling program funds the education program.

The amount of e-waste has been steadily increasing with over 136 tonnes of e-waste processed in financial year 2024 – 2025. Anyone can drop-off e-waste for free, with commercial groups encouraged to make a cash donation to cover residual landfill

cost. Depending on the item, up to 30% of the item after local processing is disposed to landfill, for example ridged plastics like a washing machine case is not recyclable.

In financial year 2024 – 2025 the Fathers Farm:

- received e-waste from 2,094 customers,
- sent 136 tonnes of material for recycling, and
- disposed of 5 trailer loads of residual material to landfill.

The e-waste recycling program is run solely by volunteers.

The Father's Farm recycling program is delivering higher level processing of e-waste than would otherwise be achieved if Council simply collected in stillages and sent to a metal recycler. By dismantling by hand the items, they can separate items into their material components and maximise the recovery and financial value of each component at a higher level.

The location of The Father's Farm provides a convenient and accessible service to residents of the Barossa, particularly for those located in north of Tanunda and east of Angaston. The proposed new location is also in Nuriootpa with operating hours expected to remain at 2 half days per week. The closest alternate location without The Father's Farm in the mix is Springton Transfer Station which is currently open one Saturday per month. Eligible residents can dispose of e-waste through Council's residential hard waste program 'Declutter and save' campaigns.

E-waste is banned from direct disposal to landfill as legislated by The Environment Protection (Waste to Resources) Policy 2010. Springton Waste Transfer Station meets e-waste requirements in the simplest form, but The Father's Farm model far exceeds this for resource recovery, service delivery and social impact.

While e-waste drop-off is paused at The Father's Farm, a collaboration with Light Regional Council to host an additional e-waste container is being considered. The costs associated with the container will include transport (to be determined), processing fees per kg ranging from $0.70/kg to $12.20/kg (ex. GST), and likely a nominal contribution to the Men's Shed Kapunda who manage the site on behalf of Light Regional Council.

Summary and Conclusion

The Father's Farm is a local non-for-profit, volunteer led organisation that receives and recycles e-waste to support at-risk youth through a hand-on mentor program (John's Place).

The Father's Farm have operated from Moppa Road, Nuriootpa, for many years now but the site has been sold, and they are required to find a new site.

A potential site has been identified, subject to Development and EPA licence approvals, but the new lease cost is aligned to commercial rates, which means The Father's Farm will be required to pay significantly more per annum.

The Father's Farm is asking for an increase in Council's cash contribution annually to effectively offset two thirds of the expected new lease cost. The additional cash amount they are seeking annually is $19,770 which means that Council's total cash contribution per annum would increase to $53,230 as summarised in the table below.

Table 1 - Council support current and proposed.

Annual support	Current	**Proposed**	Increase
Barossa Council Direct support (cash)	$24,000	$43,770	$19,770
Barossa Council In-kind support	$9,500	$9,500	$0
Barossa total contribution	$33,460	**$53,230**	$19,770

John's Place delivers strong social impact by supporting local youth that are actively disengaged from school and community to have a purpose, connection and be mentored. This is the only Department for Education South Australia approved FLO program in the Barossa. There are about 30 volunteers who also enriched by volunteering at The Father's Farm.

E-waste recycling is important to The Father's Farm operating model to fund John's Place. Items are dismantled by hand by volunteers into material components to maximise the recovery and financial value of each component. This higher order processing means that more material is recycled that otherwise would by Council simply hosting a container that would go to a metal recycler. The Father's Farm serviced 2,094 customers in financial year 2024 – 2025 demonstrating that they are a valued service in the Barossa.

Endorsing a cash increase from Council will facilitate a sustainable way for John's Program and higher order e-waste recycling to continue to operate in the Barossa. The recommendation provides for evidence to be provided to unlock the additional cash funding.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 The Father's Farm Annual Report - Ewaste transfer depot 1 July 2024 - 30 June 2025 ⇩

Supporting references
Home - The Father's Farm & John's Place
New landfill bans and recycling options | EPA
Department for Education South Australia - Tailored Learning

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan

Our Environment

Supporting a sustainable Barossa.

Strategic Outcome

- We sustainably manage our resources and encourage sustainable practices.



Creating a safe and connected community where people have access to sustainable services and service levels and infrastructure they need and feel a sense of belonging.

Strategic Outcome

- Our services and facilities are accessible.



Implementing economic development strategies to support future growth opportunities and a diversified and resilient economy showcasing the Barossa rural and regional character.

Strategic Outcome

- We strive to support income and job stability and growth for the future in support of quality of life outcomes.

Legislative Requirements

E-waste is banned from direct disposal to landfill as legislated by The Environment Protection (Waste to Resources) Policy 2010.

RISK MANAGEMENT CONSIDERATIONS

These statements are qualitative in nature and designed to provide an indication of Council's general position when deciding to take or retain risk in pursuit of its objectives.

1. **SERVICE DELIVERY**
   Refers to the delivery of services to the community, which includes the systems and physical assets that enable provision of these services, including structures (such as roads, buildings and facilities) as well as IT infrastructure, plant, vehicles & other equipment.

   The Father's Farm have indicated that their operating model may not be sustainable without a cash increase. Council could still provide community e-waste facilities, but resource recovery and service delivery would be at a much lower level. The education program, John's Place, would cease.

2. **SUSTAINABILITY & ENVIRONMENT**
   Relates to measures to preserve, protect and minimise impact on the natural environment, including sacred and indigenous lands, flora, fauna, heritage, water, waste, hazardous materials and pollution.

   The Father's Farm have indicated that their operating model may not be sustainable without a cash increase. Council could still provide community e-waste facilities, but resource recovery and service level would be at a much lower level.

3. **FINANCIAL**
   Refers to planning and control of Council's budget to align with the sustainable achievement of the desired outcomes articulated in its Community Plan.

Increase is approved and The Father's Farm operating model still becomes unstainable.

4. PEOPLE

Relates to recruitment, retention, wellbeing and safety of employees and volunteers and engagement and management of contractors as well as the wellbeing and safety of the community.

Nil

5. REPUTATION

Relates to policy, decisions, actions and circumstances that may cause Council to lose credibility with the community, ratepayers, key stakeholders, other levels of government and its own employees and contractors.

If The Father's Farm and John's Place ceased it may attract some community criticism of Council.

COMMUNITY ENGAGEMENT

Nil

Attachment 1

The Fathers Farm E-waste Transfer Depot Annual Report 1st July 24- 30th June 25.

Once again it has been a busy year. The e-waste and scrap metal keeps coming in. As the Fathers Farm is getting more noticed, we are getting in more drop offs. The wet weather and hot sunny days, when we don't think there will be to many drop offs, still surprises us, how many people bring e-waste to us.

All our scrap metal gets taken to SIMs Metal at Roseworthy, almost averaging one trip per week.

We are approximately 4 tons up of scrap metal to last financial year. This is possibly due to, that we have picked up e-waste and scrap metal from Gawler, Kapunda, and Eudunda hospitals, and also the Barossa Village Nursing Home, and Betta Electricals.

This is also added to by the amount of hours some of our volunteers put into pulling things apart to value add to scrap metals.

Surprisingly, we have had less e-waste come in and are down approximately 8 tons of e-waste to E.R.A. compared to last financial year.

All the money we raise helps pay our bills (insurance, vehicle registrations, maintenance, licences) etc.

We also fund the Youth mentoring program "Engaging Youth" ("John's Place"), which has been running for over 25 years.

We very much appreciate the support from the Barossa Council gives us via donations and other areas.

Below is a brief summary.

ERA – 44.32 tons (6 cages x 13 pick-ups)

SIMs Metals – 92.31 tons. (43 Trips)

Customers 2,094

Springton transfer Depot. 5 trailer loads of hard plastic and other waste.

Richard Nuske (T.F.F. Treasurer) and myself had a meeting at the council regarding volunteers for The Fathers Farm/Johns Plane program. There have been no further volunteers .

The property which we rent has now been sold. The new owner has other plans for the site, which means we will have to be out of the current premises by the end of the year.

We had a front page news item in The Leader back last year in February, (as the property was put up for sale) stating our case, and looking for another site. So far we have had no suitable place to move to.

At this stage, our plan is to stop the Johns Place program at the end of term 3, 2025.

The Fathers Farm/E-waste transfer depot will continue to stay open until the end of October, early November. If we cannot find a place to keep going, we will either pack up and store our equipment, or, sadly, close up.

Greg Minge. July 2025

DEBATE REPORT

7.4 Development and Community Services

7.4.3 CONSIDERATION AND ADOPTION OF COMMITTEE RESOLUTIONS - BAROSSA BUSHGARDENS

Author: Executive and Project Support Officer
25/79800

PURPOSE

The minutes of Council S41 Committees are presented here for consideration and adoption by Council.

RECOMMENDATION

That Council having reviewed the minutes of the Barossa Bushgardens S41 Committee meeting held on 15 October 2025, adopt the resolutions contained therein, not including that related to the master planning which is the subject of a new initiatives budget bid for the 2026-27 financial year.

REPORT

Discussion
The consideration and adoption of recommendations of Council Committees to Council requires assessment by Council to ensure compliance obligations under section 6(a) of the *Local Government Act 1999*. The relevant minutes received in the past month are therefore presented to Council.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 Minutes - Barossa Bushgardens S41 Committee - 15 October 2025_Redacted 1

Supporting references
Nil

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan

Our Environment

Supporting a sustainable Barossa.

Strategic Outcome

- We support actions that manage our environment for future generations.
- We sustainably manage our resources and encourage sustainable practices.

Corporate Plan

CS17 Natural Resources - Regional development and management of the environment including natural resource management to ensure the region is managed sustainably and the environment is protected and enhanced

BS4 Council and Committees - Provision of support to Council and Committees through the provision of required information, agendas, and minutes. Council and Committees are provided with support to enable informed decisions

Legislative Requirements
Local Government Act and Regulations

RISK MANAGEMENT CONSIDERATIONS

These statements are qualitative in nature and designed to provide an indication of Council's general position when deciding to take or retain risk in pursuit of its objectives.

1. SERVICE DELIVERY

Refers to the delivery of services to the community, which includes the systems and physical assets that enable provision of these services, including structures (such as roads, buildings and facilities) as well as IT infrastructure, plant, vehicles & other equipment.

Nil

2. SUSTAINABILITY & ENVIRONMENT

Relates to measures to preserve, protect and minimise impact on the natural environment, including sacred and indigenous lands, flora, fauna, heritage, water, waste, hazardous materials and pollution.

Nil

3. FINANCIAL

Refers to planning and control of Council's budget to align with the sustainable achievement of the desired outcomes articulated in its Community Plan.

Expenditure identified in the body of the minutes is included within Council's endorsed budget.

4. PEOPLE

Relates to recruitment, retention, wellbeing and safety of employees and volunteers and engagement and management of contractors as well as the wellbeing and safety of the community.

Nil

5. REPUTATION

Relates to policy, decisions, actions and circumstances that may cause Council to lose credibility with the community, ratepayers, key stakeholders, other levels of government and its own employees and contractors.

Nil

COMMUNITY ENGAGEMENT

Not required.

2025/11

MINUTES OF THE MEETING OF BAROSSA BUSHGARDENS COMMITTEE
held on Wednesday 15 October 2025 commencing at 1:00pm
in the Council Chambers, 43-51 Tanunda Road, Nuriootpa.

M I N U T E S

1. ATTENDANCE RECORD

1.1 Members Present

Sarah Barrett (Chairperson), Trevor Waldhuter, Andrew Fairney (via Teams), Andrew Philpott and Cr Kathryn Schilling.

Council Staff

Doreen Von Linde (NRC Coordinator), Kim Thompson (Senior Environmental Officer), Penny Devlin (Nursery Manager), Ben Clark (Director, Infrastructure and Environmental Services)and Chris Kruger (Minute Taker).

Apologies

Louise Mason, Bryce Lillecrapp, Kate Jenkins and Benn Kromwyk (Senior Manager, Infrastructure and Environmental Services).

Not Present

Nil

Leave of Absence

Nil

2. CONFIRMATION OF PREVIOUS MINUTES

2.1 Minutes of previous meetings – for confirmation:

2025/12

MOVED T Waldhuter

That the Minutes of the Barossa Bushgardens Committee held on Wednesday 6 August 2025 at 1:00pm, as circulated, be confirmed as true and correct records of the proceedings of those meetings.

SECONDED K Schilling **CARRIED**

2.2 Matters arising from previous minutes

Meeting Date	Resolution/Action	Status	Actioning Officer
6 August 2025	Bush Play Group	Investigate potential for promotional opportunities Alicia (Comms Team) has recently attended a Bush Playgroup and taken photos. Promotional material production is ongoing.	NRC Coordinator
6 August 2025	Annual Sponsorship packages	Develop Sponsorship package in conjunction with Friends of Barossa Bushgardens	Senior Environmental Officer
6 August 2025	WHS Audit processes	Agenda Item for next S41 Committee meeting Staff is working with the Risk and Safety Team Leader to develop a formal process for internal WHS	NRC Coordinator Nursery Manager

2025/13

		Audits through SkyTrust.	
6 August 2025	Russell Johnstone Award To be held Saturday 25 October 2025	Assist with Award Design Ascertain available funding for the provision of books for nominees	Kate Jenkins Trevor Waldhuter
15 October 2025	Review of Terms of Reference	Agenda item for 17 December 2025 S41 Committee meeting	Senior Environmental Officer
15 October 2025	Request for additional funding to enable the development of a Masterplan	Agenda item for 17 December 2025 S41 Committee meeting	Senior Environmental Officer

2.2.1 WHS AUDIT PROCESS
25/78074

Following the last S41 Committee meeting, Staff met with the Risk and Safety Team Leader and discussed options for formal internal WHS audits, which will be recorded in Sky Trust.

A WHS audit was undertaken on Tuesday 26 August 2025 with all volunteers. WHS risks and hazards have been recorded and mostly addressed.

Future WHS audits will be done every 6 months.

SUPPORTING REFERENCES

Nil.

3. MATTERS FOR INFORMATION

3.1 Matters Arising from Previous Minutes

3.2 Correspondence

2025/14

3.3 Strategic Plan Progress Report
3.4 Marketing Initiatives and Sales Opportunities
3.5 Visitation to the Barossa Bushgardens
3.6 Partner Project Updates
3.7 Friends of Barossa Bushgardens Update
3.8 Chairperson's Report
3.9 Russell Johnstone Award Update

4. DEBATE REPORT

4.1 FINANCE REPORT - AS AT 30 SEPTEMBER 2025
25/75282

MOVED K Schilling

That Barossa Bushgardens Committee receive and notes the Finance Report as at 30 September 2025, as provided in Attachment 1.

SECONDED A Fairney **CARRIED**

PURPOSE

To provide progress on budget income and expenditure as at 30 September 2025.

REPORT

Discussion
The process to realign budgets to reflect the appropriate natural accounts is underway and should be apparent following Q1 adjustments.

A recent request to increase the nursery budget to reflect the increase in production will be presented to Council for approval as part of Q1 adjustments.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 Barossa Bushgardens Budget update - October 2025

Supporting references
Nil.

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Corporate Plan

2025/15

BS4 Council and Committees - Provision of support to Council and Committees through the provision of required information, agendas, and minutes. Council and Committees are provided with support to enable informed decisions

Legislative Requirements
Local Government Act 1999

RISK MANAGEMENT CONSIDERATIONS

These statements are qualitative in nature and designed to provide an indication of Council's general position when deciding to take or retain risk in pursuit of its objectives.

1. SERVICE DELIVERY

Refers to the delivery of services to the community, which includes the systems and physical assets that enable provision of these services, including structures (such as roads, buildings and facilities) as well as IT infrastructure, plant, vehicles & other equipment.

Regular monitoring of financial performance ensures budget and expenditure are aligned to meet approved levels of service.

2. SUSTAINABILITY & ENVIRONMENT

Relates to measures to preserve, protect and minimise impact on the natural environment, including sacred and indigenous lands, flora, fauna, heritage, water, waste, hazardous materials and pollution.

Nil.

3. FINANCIAL

Refers to planning and control of Council's budget to align with the sustainable achievement of the desired outcomes articulated in its Community Plan.

To enable effective and strategic decisions, a finance report is provided for noting.

4. PEOPLE

Relates to recruitment, retention, wellbeing and safety of employees and volunteers and engagement and management of contractors as well as the wellbeing and safety of the community.

Nil.

5. REPUTATION

Relates to policy, decisions, actions and circumstances that may cause Council to lose credibility with the community, ratepayers, key stakeholders, other levels of government and its own employees and contractors.

2025/16

Nil.

COMMUNITY ENGAGEMENT

Not required under Legislation or Council's Public Consultation Policy.

4.2 BAROSSA BUSHGARDENS S41 COMMITTEE MEMBERSHIP
25/78188

MOVED S Barrett

That Barossa Bushgardens Committee:

(1) Endorse the appointment of Andrew Philpott to the voluntary position of Barossa Bushgardens S41 Committee member

(2) That the appointment for approved by resolution of Council.

SECONDED T Waldhuter **CARRIED**

PURPOSE

To seek Committee endorsement of Andrew Philpott to the voluntary position of Barossa Bushgardens S41 Committee member.

REPORT

Discussion
Barossa Bushgardens staff are very pleased to have been advised that Andrew Philpott has expressed an interest in joining the S41 Committee.

Andrew has worked for Light Regional Council as Coordinator of Biodiversity and Sustainability for many years and has contributed tirelessly to the efforts of protecting biodiversity in the Northern Regions, both in is employed position but also personally.

Andrew will be retiring from his position at Light Regional Council in October and would be a wonderful asset to the S41 Committee.

Summary and Conclusion
Appointments to the Barossa Bushgardens S41 Committee are to be in accordance with the Terms of Reference and must be approved by resolution of Council.

Andrew's extensive experience and expertise would be a positive benefit to the Barossa Bushgardens S41 Committee.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Nil

2025/17

Supporting references
Barossa Bushgardens S41 Committee Terms of Reference

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan



Supporting a sustainable Barossa.

Strategic Outcome

- We support actions that manage our environment for future generations.
- We sustainably manage our resources and encourage sustainable practices.

Corporate Plan

CS17 Natural Resources - Regional development and management of the environment including natural resource management to ensure the region is managed sustainably and the environment is protected and enhanced

BS4 Council and Committees - Provision of support to Council and Committees through the provision of required information, agendas, and minutes. Council and Committees are provided with support to enable informed decisions

Legislative Requirements
Nil.

RISK MANAGEMENT CONSIDERATIONS

These statements are qualitative in nature and designed to provide an indication of Council's general position when deciding to take or retain risk in pursuit of its objectives.

1. **SERVICE DELIVERY**
   Refers to the delivery of services to the community, which includes the systems and physical assets that enable provision of these services, including structures (such as roads, buildings and facilities) as well as IT infrastructure, plant, vehicles & other equipment.

   Nil.

2. **SUSTAINABILITY & ENVIRONMENT**
   Relates to measures to preserve, protect and minimise impact on the natural environment, including sacred and indigenous lands, flora, fauna, heritage, water, waste, hazardous materials and pollution.

   Nil.

3. **FINANCIAL**

2025/18

Refers to planning and control of Council's budget to align with the sustainable achievement of the desired outcomes articulated in its Community Plan.

The position of Committee member, Barossa Bushgardens S41 Committee is a voluntary position and does not attract remuneration fees.

4. PEOPLE

Relates to recruitment, retention, wellbeing and safety of employees and volunteers and engagement and management of contractors as well as the wellbeing and safety of the community.

Nil.

5. REPUTATION

Relates to policy, decisions, actions and circumstances that may cause Council to lose credibility with the community, ratepayers, key stakeholders, other levels of government and its own employees and contractors.

Nil.

COMMUNITY ENGAGEMENT

Not required.

5. CONFIDENTIAL AGENDA

Nil

6. URGENT OTHER BUSINESS

Barossa Bushgardens S41 Committee Terms of Reference

Kim advised that the Terms of Reference had been updated by Gary Mavrinac in 2020 but had not been finalised or endorsed. Kim will be assessing both the current and proposed Terms of Reference to identify any amendments needed, and will provide an updated draft and report to the December S41 Meeting for consideration.

Registrations of Volunteers

Independent Members of the Committee and any volunteering assisting Committee members for a particular project or event must be registered as a volunteer of Council by completing Council's Volunteer Registration Form. Amy

2025/19

Ruediger (Council's Volunteer Support Officer) will be in attendance at the December S41 meeting to assist in the process.

Requests for memorials at Barossa Bushgardens site

The Barossa Bushgardens occasionally receive requests from members of the public to place a memorial at the Barossa Bushgardens to honour family or friends. It was determined by the Committee that Council's process would be followed for requests for a significant memorial such as a bench or plaque, and an additional option would be to plant a tree and receive a certificate in honour of the family member/friend.

Schedule for 2026 S41 Committee meetings

Following discussions, a draft schedule of meetings based on the existing schedule would be presented to the December meeting for endorsement.

Apology for December 2025 meeting

Ben Clark advised that he will be unable to attend the December S41 Committee meeting, and would tender an apology.

7. NEXT MEETING

Wednesday 17 December 2025 at 1:00pm

8. CLOSURE

S Barrett declared the meeting closed at 2:26pm.

Confirmed at Barossa Bushgardens Committee Meeting on 17 December 2025

Date:…… Chairperson…….

DEBATE REPORT

7.4 Development and Community Services

7.4.4 REVISED WASTE MANAGEMENT SERVICES POLICY - OUTCOMES OF CONSULTATION

Author: Sustainability Officer
25/91961

PURPOSE

To seek Council endorsement of the revised Waste Management Services Policy.

RECOMMENDATION
That Council:

(1) Note the responses received during public consultation; and

(2) Adopt the draft revised Waste Management Services Policy with no changes as a Policy of Council.

REPORT

Background
The Waste Management Services Policy was last adopted in June 2023 (decision: 2022-26/196) with a recommended review date of June 2027. A need to manage service levels relating to ancillary accommodation prompted an earlier review and Council approved the release of the draft revised policy for public consultation at the September 2025 Council Meeting (decision: 2022-26/1). Public consultation commenced 1 October 2025 and concluded at 5pm 24 October 2025.

Discussion
Three responses were received through Your Barossa Your Say and Five comments received on Council's Facebook post. Given submissions were received, the matter is required to return to Council for a decision. The source and comment verbatim have been provided below in Table 1.

Table 1 - Public consultation comments verbatim.

Source	Comment verbatim	Administration's response
Your Barossa Your Say	Pedestrian Accessibility It may not be able to be included in the policy as it may be more about education but I put forward these points as part of the accessibility. - positioning. - having bins back on the residential property by 7am the next day. Example: https://www.playford.sa.gov.au/live/environment-and-waste/waste-management	Not for policy but covered in By-Law 7 Waste Management 5.7.2.6 Website FAQs 'How do I present my bins for collection'. Council follows up reports of bins left out directly with properties. Administration will explore with our waste contractor whether similar messaging provided as an example by the respondent might be feasible.
Your Barossa Your Say	Need a better way to get rift of garden waste green bin is too small most the time	Green organics is a 240L bin which is larger than red waste bin. Properties can opt in for an additional green organics bin for an annual fee ($74.40 2025/2026).
Your Barossa Your Say	The red bins are TOO small. I recycle appropriately and responsibly, however, I find I am accumulating rubbish more often than not that is designated for the red bin.	Red waste is a 140L bin which is smaller than yellow recycling and green organics bins. The Policy provides for 'special circumstance upgrade' (to 240L bin) for free in some situations. Residential properties however cannot opt in for a second red waste bin. Additional red waste bins are available to Commercial only. Where special circumstance is not applicable, education is provided to the property.
Facebook comment	Rubbish tip would be handy.	General waste by trailer is accepted at Springton Transfer Station.
Facebook comment	We pay extra to have the 240L red bin and no I don't want to charge.	All bin services are charged separate to general rating as an annual fee. 2025/2026 are as follows: General waste standard (140L) - $137.20 General waste upgrade (240L) - $178 Recycling (240L) - $72.70

		Green Organics (240L) - $74.40
Facebook comment	Red and yellow bins go in the same hole at the dump. I've asked to halve my cost on the red bin as I only put it out once a fortnight, council said can't be done. Bring back the tip? In humpty doo, darwin, if you have a local driver's licence, you can go to the tip for free!	Red waste bin material is disposed to Landfill at Integrated Waste Services. Yellow recycling bin material is taken to NAWMA Material Recycling Facility. Springton Transfer Station charges residents who present their rates notice at a lower price than non-residents.
Facebook comment	I'd just like a service that actually will collect it from my premises and not have to cart it 2km to a "convenient " pick up point.	Collection points are used to service rural properties because not all rural roads are all-weather roads and/ or to ensure that the cost of service remains sustainable.
Facebook comment	As long as you don't change it to the dumb idea of fortnightly red bin pick up !	Some metropolitan councils have moved to or are trialling a weekly green organics bin service and red waste fortnightly service that aligns with Green Industries SA Sustainable Kerbside Service Better Practice Guide. The best practice recommendation for low-density regional councils is a fortnightly All 3 streams collection service. It is not a priority to explore this currently.

As a result of the public consultation process, there have been no additional amendments to the revised Waste Management Services Policy.

Summary and Conclusion
At Council's September meeting, public consultation of the draft revised Waste Management Services Policy was endorsed (decision: 2022-26/2). Public consultation occurred from 1 October 2025 to 5pm 24 October 2025. While eight (8) responses were received and considered, no changes were made to the draft revised Waste Management Services Policy that was presented to Council in September. It is recommended that this Policy is now adopted as a Policy of Council with the next review date to be set as November 2029.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 Final draft revised Waste Management Services Policy recommended for adoption - November 2025

Supporting references
Nil

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Corporate Plan

CS22 Waste and Resource Recovery - Management of waste contract to ensure appropriate waste collection and disposal and operation of waste transfer station

Legislative Requirements
Local Government Act 1999.
The Barossa Council Waste Management By-Law No. 7 of 2021.

RISK MANAGEMENT CONSIDERATIONS

These statements are qualitative in nature and designed to provide an indication of Council's general position when deciding to take or retain risk in pursuit of its objectives.

1. SERVICE DELIVERY
Refers to the delivery of services to the community, which includes the systems and physical assets that enable provision of these services, including structures (such as roads, buildings and facilities) as well as IT infrastructure, plant, vehicles & other equipment.

The policy change meets new service needs of the community without putting the long-term sustainability of the contract at risk.

2. SUSTAINABILITY & ENVIRONMENT
Relates to measures to preserve, protect and minimise impact on the natural environment, including sacred and indigenous lands, flora, fauna, heritage, water, waste, hazardous materials and pollution.

The new policy is consistent with goals to encourage community to 'Waste less and recycle more'.

3. FINANCIAL

Refers to planning and control of Council's budget to align with the sustainable achievement of the desired outcomes articulated in its Community Plan.

The policy change will not impact the long-term financial sustainability of the contract.

4. PEOPLE

Relates to recruitment, retention, wellbeing and safety of employees and volunteers and engagement and management of contractors as well as the wellbeing and safety of the community.

The contractor has capacity with current contract limits to meet the new policy requirements while meeting the wellbeing and safety of its employees.

5. REPUTATION

Relates to policy, decisions, actions and circumstances that may cause Council to lose credibility with the community, ratepayers, key stakeholders, other levels of government and its own employees and contractors.

The new policy does not put Council's reputation at risk.

COMMUNITY ENGAGEMENT

Consultation opened 1 October 2025 and closed 5pm 24 October 2025.
Public notice in The Leader Newspaper on Wednesday 1 October 2025.
Your Barossa Your Say with electronic survey link.
Facebook posts.
Copy made available at Nuriootpa Council Office.

THE BAROSSA COUNCIL
WASTE MANAGEMENT SERVICES POLICY

1 Purpose

Council is committed to continuous improvement in waste management and resource recovery. This policy outlines the service level for kerbside waste, recycling and green organic collection services, and disposal options for other waste streams. It aims to protect public health and promote environmentally responsible practices. A key focus of this policy is maximising the diversion of materials from landfill and ensuring they are directed into recycling streams, including green organics, in a sustainable way.

2 Scope

This policy defines:

2.1 Council's role as a waste management and recycling service provider for all Service Entitled Properties.

2.2 The service mix that will be offered to protect public health and considers the waste management hierarchy to assist the community to waste less and recycle more.

2.3 Criteria for cost recovery.

2.4 Eligibility criteria to ensure fair, just, and financially sustainable access to services.

2.5 The operation of Springton Waste Transfer Station; and

2.6 This policy does not cover illegally dumped waste that Council collects as part of its general maintenance function, or management of Council generated waste and recycling.

3 Policy Statement

Kerbside Collection Service

3.1 Mandatory Service.

3.1.1 Council shall provide a Kerbside Waste Collection Service and declared Service Charges will be applied accordingly to all Service Entitled Properties within the Designated Waste Collection Areas and along the Approved Waste Collection Route except for vacant land based on land use code or any property where the Contract Supervisor determines collection is not possible. Kerbside Waste Collection Service includes common collection points.

3.1.2 Where Council cannot safely, lawfully, or practically provide a Kerbside Waste Collection Service to a particular residential development, a private commercial waste and recycling service must be provided by the property owner or relevant community corporation or strata corporation, at their own expense, unless they meet the eligibility criteria to purchase an Annual Rural Refuse Disposal Ticket program for Springton Transfer Station.

Uncontrolled once removed from webpage or Council's Record Management System. Before using printed copy please verify that it is the current version. © The Barossa Council 2020

3.1.3 Designated Waste Collection Areas and Approved Waste Collection Routes may vary or expand as deemed appropriate by the relevant Director to service new areas or improve access and assist the community to waste less and recycle more.

3.2 Service Charge.

3.2.1 Council requires a Service Charge to be applied for prescribed services pursuant to Section 155 of the *Local Government Act 1999*.

3.2.2 A Service Charge for the General (Landfill) Waste, Co-mingle Recycling and Green Organic Recycling will be applied on all Service Entitled Properties within the Designated Waste Collection Area and along the Approved Collection Route with a dwelling, whether permanently occupied or not, and regardless of whether the service is required or utilised.

3.2.3 Where service is approved but for any reason the Service Charge cannot be automatically applied to the Property, an agreement with Council to invoice the charge directly will be generated. For example, where a tenant has opted for an additional Green Organics service, and the property owner has declined to accept the additional Service Charge. Any default on payment will result in the cancellation of the service and surrender of the bin. An administration fee is applicable in the event of a cancellation.

3.2.4 The pricing structure is to recover the cost of all direct and indirect costs associated with General (landfill) waste, comingle recycling, and green organic recycling services.

3.2.5 Council will annually review the Service Charges and include in the Fees and Charges Register.

3.2.6 It is the responsibility of the Serviced Entitled Property to ensure that the Service Charges match the service that they are receiving. Any dispute regarding Service Charges needs to be discussed with Council staff within 60 days of receiving the annual first quarter rates notice.

3.2.7 Where Service Entitled Properties opt for additional Non Mandatory Services, no refund of any unused portion of service will be given if they choose to cancel the service during the financial year. A full financial year refund will be applied if the notice of cancellation is provided in writing before or within 60 days of receiving the annual first quarter rates notice.

3.2.8 A Service Charge will apply even if a temporary refusal of service has been applied.

3.3 Standard Collection Service Provisions.

3.3.1 Council's Kerbside Waste Collection Services are divided into three categories, Township services, Rural services, and Commercial services. Each property is entitled to collection in accordance with the standard service level outlined below.

Service category	General (landfill) waste – red bin	Co-mingle recycling - yellow bin	Green Organic recycling – green bin. (food scraps and green garden recycling)
Township - within the Designated Waste Collection Area (refer Appendix B)	Mandatory service, 140L Bin, Weekly collection	Mandatory service, 240L bin, Fortnightly collection	Mandatory Service, 240L Bin, Fortnightly collection.
Rural - Having property frontage to the Approved Waste Collection Route refer Appendix A)	Mandatory service, 140L Bin, Weekly collection	Mandatory service, 240L Bin, Fortnightly collection.	No service, some opt-in by exception subject to travel routes and feasibility.
Commercial – within the Designated Waste Collection Area (refer Appendix B)	Optional service, 140L or 240L Bin, Weekly collection	Optional service, 240L Bin, Fortnightly collection	Optional service (Townships only), 240L Bin, fortnightly collection.

3.4 Township Service.

3.4.1 Residential Properties (excluding vacant land) within the Designated Waste Collection Area (refer Appendix B) will receive:

- a mandatory weekly collection service for General (Landfill) Waste (140L Red Bin).
- a mandatory fortnightly collection service for Co-mingled Recycling (240L Yellow Bin).
- a mandatory fortnightly collection service for Green Organics Recycling (240L Green Bin).

3.4.2 Residential Property's will receive a Kitchen Caddy to assist them to move food waste to the green organics bin and is supplied by Council's contractor when a green 240L bin is delivered. Replacement caddies and compostable liners are the responsibility of the residential property.

3.5 Rural Service.

3.5.1 Residential Properties within rural areas (having property frontage to the Approved Waste Collection Route refer Appendix A, and vacant land excluded) will receive:

- a mandatory weekly collection service for General (Landfill) Waste (140L Red Bin).
- a mandatory fortnightly collection service for Co-mingled Recycling (240L Yellow Bin)

Uncontrolled once removed from webpage or Council's Record Management System. Before using printed copy please verify that it is the current version. © The Barossa Council 2020

3.5.2 Residential Properties within rural areas may apply to opt into a fortnightly collection service for Green Organics Recycling subject to local demand and where the Contract Manager determines collection is feasible.

3.6 Commercial Service

3.6.1 Commercial Property's within the Designated Waste Collection Area (refer Appendix B) can at the declared service rate receive, on an optional basis a mix of general (landfill) waste and recycling services.

3.6.2 Where the Commercial Property chooses to opt into the Council service and prepares or serves food to sell at the property, they must have an organic green recycling service as part of the mix of services if located on a Designated Waste Collection Route.

3.7 Service Exemptions.

3.7.1 A Rural service property may be granted service exemption by the Contract Manager if there is clearly mixed land use and sufficient evidence provided to demonstrate that general (landfill) waste and comingle recycling is being managed effectively by an onsite commercial waste and recycling service.

3.7.2 A Residential Property within the Designated Waste Collection Area (refer Appendix B) are eligible for a green organic service exemption if they are effectively managing green waste, including food waste, via composting as evidenced by photographs submitted to Council and signed Statutory Declaration stating that no green waste will be placed in the general (landfill) red waste bin or comingle yellow recycling bin.

3.7.3 Service exemptions may be subject to biannual review.

3.8 New or Additional Service Provisions.

3.8.1 Anything extra to one set of bins per rateable property is an additional collection.

3.8.2 A service fee will be charged for any upsized, new, or additional service that is approved by Council.

3.8.3 A request for any new or additional service must be submitted to the Contractor.

3.8.4 Council can reasonably refuse approval of additional bins where there is not adequate space on the kerbside directly outside the property to facilitate collections safely or without nuisance to neighbouring properties.

3.8.5 Residential properties can apply for an additional comingle yellow recycling and/ or green organic service. Changes to general (landfill) red waste bin are by Special Circumstances Provisions only (detailed in 3.9).

3.8.6 A Small Business or Ancillary Accommodation can upsize to a 240L general landfill red waste bin or one (1) additional set of bins, if all conditions are met including:

- Evidence of a current ABN (if small business), or evidence a current rental agreement in place for the occupation (for Ancillary Accommodation).
- Evidence that the property is operating under an approved development application and/ or is a home activity that is exempt from application.
- Applicants notify Council if circumstances change that alters eligibility.
- Any approval is subject to biannual review to confirm eligibility.

3.8.7 Community groups, sporting clubs and other non-for-profit organisations may request additional waste and recycling services. Allocations will be by negotiation and in conjunction with Lease and Licencing Agreements.

3.8.8 The South Australian Department for Education is responsible for all waste collection services for state/ public schools. Private/ Independent schools generally organise their own commercial contractor. Council staff at discretion and on a case-by-case basis may collaborate with schools to support waste and recycling outcomes. Any approved services will be at the Service Charge and subject to annual review.

3.9 Special Circumstances Provisions.

3.9.1 A request for a Special Circumstance Provision will need to be renewed on a biennial basis (to confirm eligibility, as the needs of residents or business may change). Council will initiate the renewal process and the resident must provide required evidence.

3.9.2 A property is eligible for a Family 240L Waste service (free of additional charge – upgrade of 140L bin not additional bin) if the household is a family of six or more members, as evidenced by a current Medicare Card or a signed Statutory Declaration. The property may be asked to confirm that they are actively using available recycling services, including the green organics bin for food waste if the service is available to them.

3.9.3 A property is eligible for a Family 240L Waste service (free of additional charge – upgrade of 140L bin not additional bin) if the household has young children in disposable nappies. The resident may be asked to provide a current Medicare card and the children's ages or a sign a Statutory Declaration.

3.9.4 A property is eligible for a Medical 240L Waste service (free of additional charge – upgrade of 140L bin not additional bin)) for those residents where an extra volume of waste is produced due to a disability and/or medical condition. This does not include property's generating medical waste from a business, such as home massage, podiatry or similar. An additional paid service may be approved in extenuating circumstances where more than one person at the residence has a medical condition, for example shared disability housing.

- While reason for upgrade is Medical, this is not a medical service. The items that are placed in the bin must still meet the normal accepted items for red waste and no prohibited waste.
- To be eligible the resident must provide a letter from their medical practitioner or a signed Statutory Declaration stating the residents needs the extra capacity to dispose of additional waste associated with their disability or medical treatment. The evidence may not be required if the property owner is a disability services provider.

3.9.5 Additional bins may be supplied to a property short-term (no longer than 9 months) and at no cost to the property where Council's Community Safety Team is actively working and monitoring with identified properties to meet minimum health standards.

3.10 Collection locations.

3.10.1 Bins will not be collected from other than the kerbside location or collection point unless approval is given to Special On-Site Properties.

3.10.2 Collection will generally be undertaken from the kerbside adjacent to each eligible property.

Uncontrolled once removed from webpage or Council's Record Management System. Before using printed copy please verify that it is the current version. © The Barossa Council 2020

3.10.3 A property in a Designated Waste Collection Area (Township Service only), but whose property frontage is on a private road that links directly to an Approved Collection Route, is deemed to be on an Approved Waste Collection Route even if collections are not directly adjacent to the property kerbside.

3.10.4 Within rural areas, a common collection point may be nominated for ease of waste collection by the Contractor. A common collection point will be as close as possible to the eligible property and no more than 5 kilometres from the access point to the property.

3.10.5 Collection points are on Approved Designated Waste Collection Routes and Service Charges per 3.2 apply regardless of whether the service utilised.

3.10.6 Properties that are required to access a collection point are eligible for a reduction on the Service Charge:

- if the service is provided no more than 500 metres from the collection point to the land the full annual Service Charge may be charged for the prescribed service.
- if the service is provided more than 500 metres but no more than 2 kilometres from the collection point to the land, 75% of the annual Service Charge may be charged for the prescribed service.
- if the service is provided more than 2 kilometres but less than 5 kilometres from the collection point to the land, 50% of the annual Service Charge may be charged for the prescribed service.
- Property owner must contact Council to confirm eligibility and reduction to be applied where applicable from the date of application.

3.11 Special On-Site Property.

3.11.1 Residents within private land divisions with private access roads under strata management are entitled to the standard waste collection service.

3.11.2 It is the responsibility of the property owner or relevant community corporation or strata corporation to seek an indemnity directly with the Council's Contractor prior to the service commencing. This service will only be available if access is deemed satisfactory by the Contractor.

3.11.3 Aged care facilities, retirement living, and caravan parks may apply to the Contractor to have their bins picked up from within their premise rather than kerbside subject to a written agreement.

3.11.4 Multiple dwellings such as community and strata titles may apply to the Contractor to share bin services. All requests must be made in writing and are subject to Council approval.

- Where a shared bin arrangement is proposed and each property has a different rate payer, written confirmation must be provided by all participating properties. This confirmation must include agreement to share the service and the details of the nominated strata or community corporation responsible for bin Service Charges. Council will invoice the nominated group and remove individual property charges.

- If bins are found to be contaminated or overweight, Council may cancel the shared bin arrangement and reinstate standard services for each eligible property.
- If a participating property no longer wishes to share bin services, written notice must be provided to both Council and the responsible strata or community corporation. Standard service levels and Service Charges will then be reinstated for that property. Shared Service Charges will be reduced for the nominated strata or community corporation from the next financial year where notification of change was not provided within 60 days of receiving the annual first quarter rates notice.

3.11.5 An Infirmed Collection Service may be provided to occupants of a property who are physically unable to present their bins at the kerbside and have no access to assistance. Eligibility is subject to a formal application, supported by medical evidence from a registered healthcare professional, and approval by the waste contractor based on a safety assessment of property access.

3.11.6 Council may maintain a Special On-Site Property register.

3.12 General Collection Conditions.

3.12.1 Council's contractor will provide bins in a safe working order and a maintenance service for repair and replacement when damaged.

3.12.2 The resident is responsible for washing or sanitising bins to a satisfactory standard to prevent offensive odours and maintain good amenity.

3.12.3 The resident must separate waste and recycling into the correct bin. Council will make information available to help occupiers do this.

3.12.4 The resident is responsible for presenting the bin on time for collection by the contractor and meeting the requirements of clause 5.7.2 of the Waste Management By-law 2021.

3.12.5 The Contractor may not collect a bin where it is evident upon visual inspection at the kerbside or via the camera in the collection vehicle that it contains contamination, is overweight or overflowing with waste or recycling material. It is the responsibility of the resident to rectify the situation before the bin will be collected.

3.13 Replacement of stolen or damaged bins.

3.13.1 Ratepayers/residents are responsible for contacting the Contractor for replacement of stolen or damaged bins.

3.13.2 Bins that are damaged or lost through negligence of the resident or through inappropriate use should be repaired or replaced at a cost to the resident. If deemed negligence, the property will be notified by Council and the cost may be applied at the declared rate. Where charge cannot be applied to rates notice, an invoice will be generated.

3.14 Bin Identification.

3.14.1 Bin identification measures, including address labelling and radio frequency identification devices (RFID), will be adopted to minimise misuse of the service, support bin recovery, enable enhanced reporting and educational support and facilitate cost effective alternative service delivery options.

3.14.2 Bins are allocated to and remain with the property as part of the general, recycling and green waste collection service, but remain the property of the Contractor.

3.15 Refusal, Decline, Cessation and Reinstatement of Service.

3.15.1 A temporary refusal of service may be issued to a Residential Property or eligible Commercial Property where:

- there is a failure to place approved waste or recycling in the correct bin (i.e. high level of contamination).
- insanitary or prohibited waste is placed out for collection.
- a bin presented for collection exceeds the maximum safe weight for a collection.
- the bin is presented in a location where it would be un-safe for the collection vehicle to empty due to local environmental conditions.
- the bin is presented in a location that is unrelated to the property where the bin is registered or not located within a nominated Collection Point.
- bin identification measures have been removed or modified without the consent of Council.
- the bin is not accessible from a public roadway, or
- the correct bin is not presented for collection by the required time on the Council nominated collection day.

3.15.2 Council reserves the right to decline a request for a general waste service where an eligible property does not take-up recycling service/s where it is a Mandatory Service or appropriate to the type, volume, and nature of recyclable materials in that property's waste stream.

3.16 Councils Rights.

Council reserves the right to:

- recover stolen or misappropriated bins.
- remove bins where there are repeated instances of bins not being stored between collection days on the site where they are registered.
- withdraw or cease a collection service where there is repeated misuse of waste and recycling services.
- withdraw or cease collection when deliberate and wilful damage of a bin provided by Council occurs.
- withdraw services for non-payment of fee-for-service or replacement bin charges, and
- charge bin replacement fees to re-deliver bins.

3.17 Other residential waste disposal and recycling.

3.17.1 Council may offer residential hard waste (including green garden waste) programs. The extent and scope of these services is subject to service availability and budget allocation.

Uncontrolled once removed from webpage or Council's Record Management System. Before using printed copy please verify that it is the current version. © The Barossa Council 2020

3.17.2 Council may opt to work with community groups or organisations to identify programs to address waste and resource recovery.

3.17.3 Transfer Station.

- The Barossa Council operates a transfer station at 1508 Springton Road, Springton opposite Barossa Boundary Road.
- The Transfer Station must operate in accordance with the EPA license.
- Accepted materials are subject to change, and
- Fees and Charges are reviewed annually.

3.17.4 Street bin, Council parks and facilities.

- Council provides street bins in public places for litter control and residential or commercial waste must not be placed in street bins. Placement of bins is at the discretion of Council staff.
- Council's Street Bin collection service includes the collection of rubbish in streets, parks, and other public places by Council's contractor on either a bi-weekly basis for peak locations, or weekly collection service for other township locations. Street Bins are supplied, owned, repaired, and replaced by Council's Contractor.
- Council may opt to work with community groups or organisations to assist with improving resource recovery in public places.

4 Supporting Processes and Documents

4.1 Enquiry/ Application for special circumstances (Red waste bin upgrade service).

4.2 Enquiry/ Application for green service exemption.

4.3 Customer Service Policy.

4.4 Fees and Charges Register.

5 Related Policies

5.1 Nil

6 Legislation and References

6.1 The Barossa Council Waste Management By-Law No. 7 of 2021.

6.2 Local Government Act 1999.

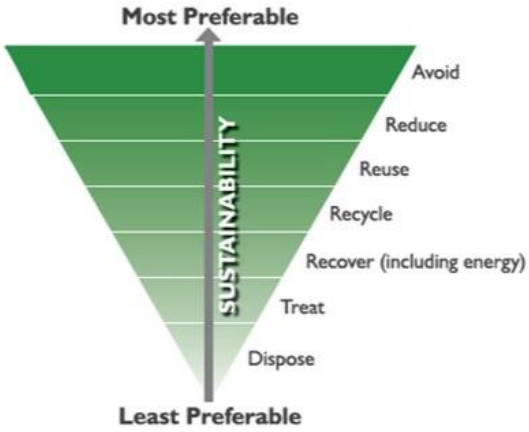
6.3 South Australia Public Health Act 2011, South Australian Public Health (General) Regulations 2013.

6.4 South Australia Environment Protection Act 1993

6.4.1 South Australia Environment Protection (Waste to Resources) Policy 2010

6.4.2 South Australia Waste Strategy 2020 – 2025

6.4.3 Waste Management Hierarchy



7 Review

7.1 This Policy will be reviewed by [the Council / Document Control Officer] in consultation with the relevant stakeholders, within four (4) years or more frequently if legislation or Council's need changes.

8 Further Information

8.1 This Policy is available on Council's website at www.barossa.sa.gov.au. It can also be viewed electronically at Council's principal office at 43-51 Tanunda Road, Nuriootpa and all Council branches, during ordinary business hours. A copy of this Policy can be obtained at those venues upon payment of a fixed fee.

8.2 Complaints regarding this Policy or its application can be made to the Customer Service team on 8563 8444 or barossa@barossa.sa.gov.au at first instance, who will refer you to the most appropriate officer according to Council's *Customer Service Policy*.

9 Definitions

Ancillary Accommodation	1. Is located on the same site as an existing dwelling and is ancillary to that dwelling; and 2. can be (but need not be) self-contained; and 3. contains no more than 2 bedrooms or rooms or areas capable of being used as a bedroom.
Approved Waste Collection Route	The route (approved between Council and the Contractor) which a service is provided for the collection and disposal of domestic waste and recyclables using 140L and/or 240L Mobile Bins outside of the Designated Waste Collection Areas, as shown in Appendix A.
Bin	A mobile garbage bin (MGB) provided by Council as a container for the temporary storage of waste and recycling.
Co-mingled Recycling	Paper and Cardboard (newspapers, magazines, egg cartons, cardboard boxes, envelopes, milk and juice cartons). Metals (tin, aluminium and steel cans, aerosol cans (empty), metal lids, aluminium foil tray and foil wrappers). Rigid Plastic (drink bottles, ice cream, yoghurt and margarine containers, milk and juice bottles,

Uncontrolled once removed from webpage or Council's Record Management System. Before using printed copy please verify that it is the current version. © The Barossa Council 2020

	takeaway food containers, laundry and bathroom containers). Glass (bottles and jars).
Commercial property	A property lawfully used for a commercial, light industrial, institutional or other non-residential purpose and includes short term accommodation such as tourist accommodation in a hotel, back packer hostel or serviced apartment.
Common collection point	A nominated area where one or more properties places their bins for collection to access the Kerbside Waste Collection Service where it is assessed that the bin cannot be serviced from the footpath directly outside the property.
Designated Waste Collection Area	An area defined by Council in which a service is provided for the collection and disposal of domestic and commercial waste and recyclables using 140L and/or 240L Mobile Bins. Designated Waste Collection Areas are as marked on Council Designated Waste Collection Area maps (Appendix B) and are subject to change as a result of future subdivisions or planning requirements.
General (landfill) waste	That part of the waste stream remaining after the separation of organic, recyclable and hazardous or prohibited waste materials that is directed to landfill. Disposable nappies, Disposable masks, Disposable gloves, Damaged ropes and hoses, Garbage bags, Rags and old fabric, Broken glass and crockery (wrap in newspaper or place in a bag), Kitty litter crystals, Foam/polystyrene (food trays, cups and packaging).
Hard waste	Selected solid waste items, as specified by Council, which arise from residential properties that cannot be collected by the general waste, co-mingled or organics recycling collection services.
Hazardous waste	Listed waste having a characteristic described in schedule A list 2 of the *National Environment Protection (Movement of controlled waste between States and Territories) Measure*, as amended from time to time. eg explosives, flammable liquids, flammable solids.
Home Activity	Means a use of a site by a person resident on the site as defined in Regulation 3 of the Planning, Development and Infrastructure (General) Regulations 2017: a) that does not detrimentally affect the amenity of the locality or any part of the locality; and b) that does not require or involve any of the following: i) assistance by more than 1 person who is not a resident in the dwelling; ii) Use (whether temporarily or permanently) of a floor area exceeding 30m2; iii) The imposition on the services provided by a public utility organisation of any demand or load greater that that which is ordinarily imposed by the other users of the services in the locality; iv) The display of goods in a window or about the dwelling or its curtilage; v) The use of a vehicle exceeding 3 tonne tare in weight.
Infirmed (or assisted) collection service	An infirmed bin service is a type of waste collection that may be available to residents who are unable to physically move their bins to the kerbside due to disability, medical conditions, or other impairments. This service ensures bins are collected from a designated location on the property and returned after emptying. Eligibility is subject to application, medical evidence supplied and if the Waste Contractor deems property access is safe.

Uncontrolled once removed from webpage or Council's Record Management System. Before using printed copy please verify that it is the current version. © The Barossa Council 2020

Kerbside Waste Collection Service	Council's waste management services that typically requires bin presentation on the footpath and utilises smaller capacity Bins and a collection truck with a hydraulic lifting arm on the kerb (starboard) side of the vehicle. Nominated Common Collection Points are used to facilitate this service where bins can not be serviced from the footpath.
Green Organics recycling	All food scraps (including dairy, meat, bones, seafood, fruit and vegetable scraps), lawn clippings, small cuttings, prunings and branches (up to 15cm wide x 60cm long), weeds, cut flowers, sawdust, tissues and paper towel, egg cartons, egg and oyster shells, coffee grounds, tea leaves and tea bags, pet waste (please place in a compostable bag or newspaper), pizza boxes, compostable paper and cardboard food packaging, compostable cups and cutlery, compostable kitchen caddy liners, shredded and small pieces of paper, newspaper.
Prescribed service	The collection, treatment or disposal (including by recycling) of waste.
Prohibited Waste	Materials that are not permitted to be placed in the kerbside collection as listed in Appendix C.
Recyclable material	Includes Paper and cardboard (newspapers and food packaging boxes and sleeves) Glass (bottles and cooking cars); Hard plastic (food containers and cartons); Metal (aluminium cans, tin cans and foil) Non-renewables (batteries and lightbulbs) Organic material (compostable material like food leftovers and garden waste)
Residential property	A property lawfully used as a dwelling or place of residence, including: a. a detached or semi dwelling, row house or townhouse. b. a home unit or apartment within a residential flat building or group dwelling. c. caretakers' residence within a residential complex; and student accommodation, hostels, lodging and boarding houses (excluding tourist accommodation).
Rural Refuse Disposal Ticket	A ticket that may be purchased from Council, where eligibility criteria is met, for properties to drop-off equivalent residential kerbside bin waste at Springton Transfer Station for disposal. Eligibility criteria and cost of the ticket is subject to annual review.
Service Charge	Council may impose an annual Service Charge on rateable land within its area to which it provides, or makes available, a prescribed service. The Service Charge accounts for the provision of bins, collection service, administration of the service and management of the contract.
Service Entitled Property	Any property entitled to the relevant collection service as set out in this Policy and at locations defined by the Approved Collection Area and Route for that service. For the purposes of collection, service entitlement is based on rateable properties not on allotments or titles of land.
Small Business	An actively trading business that employs less than 20 people.
Street Bin	A receptacle for the disposal of waste and recyclable material usually in a street, park, or public area.
Waste Management Hierarchy	The waste management hierarchy is a tool used in Green Industries SA's strategic priorities and underpins decision making when it comes to avoiding waste and maximising economic value. The hierarchy ranks waste management options according to what has the best outcome for the environment and delivers the most efficient use of resources.

Uncontrolled once removed from webpage or Council's Record Management System. Before using printed copy please verify that it is the current version. © The Barossa Council 2020

10 Document Control

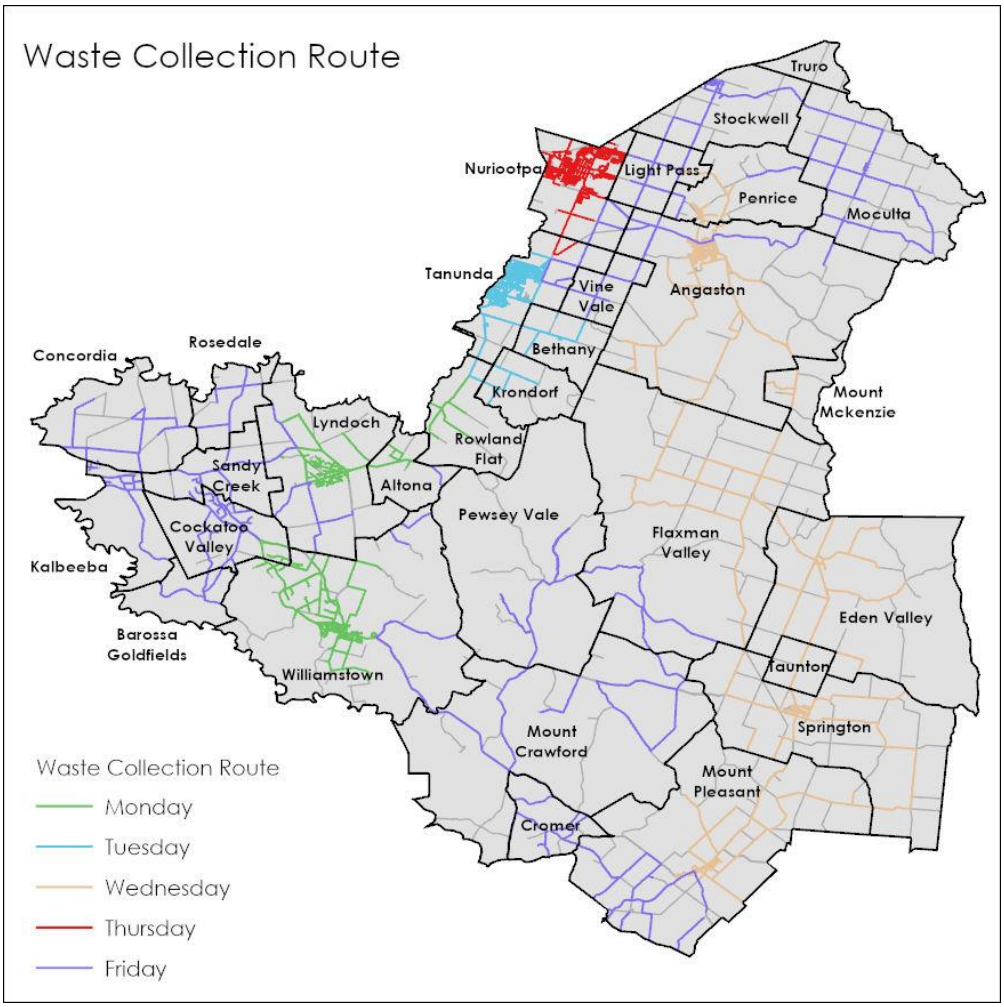
Community and Corporate Plan Link:	The Barossa Council Community Plan 2024 – 2044: Supporting a sustainable Barossa – We sustainably manage our resources and encourage sustainable practices - CS22 Waste and Resource Recovery. The Barossa Council Corporate Plan 2025 – 2029 (2025 – 2026 Revision) Service Area CS23 – Waste and Resource Recovery – Output 1 – Waste Collection/Disposal.
Document Owner:	Director Development and Community Services
Document Control Officer:	Director Development and Community Services

Version history

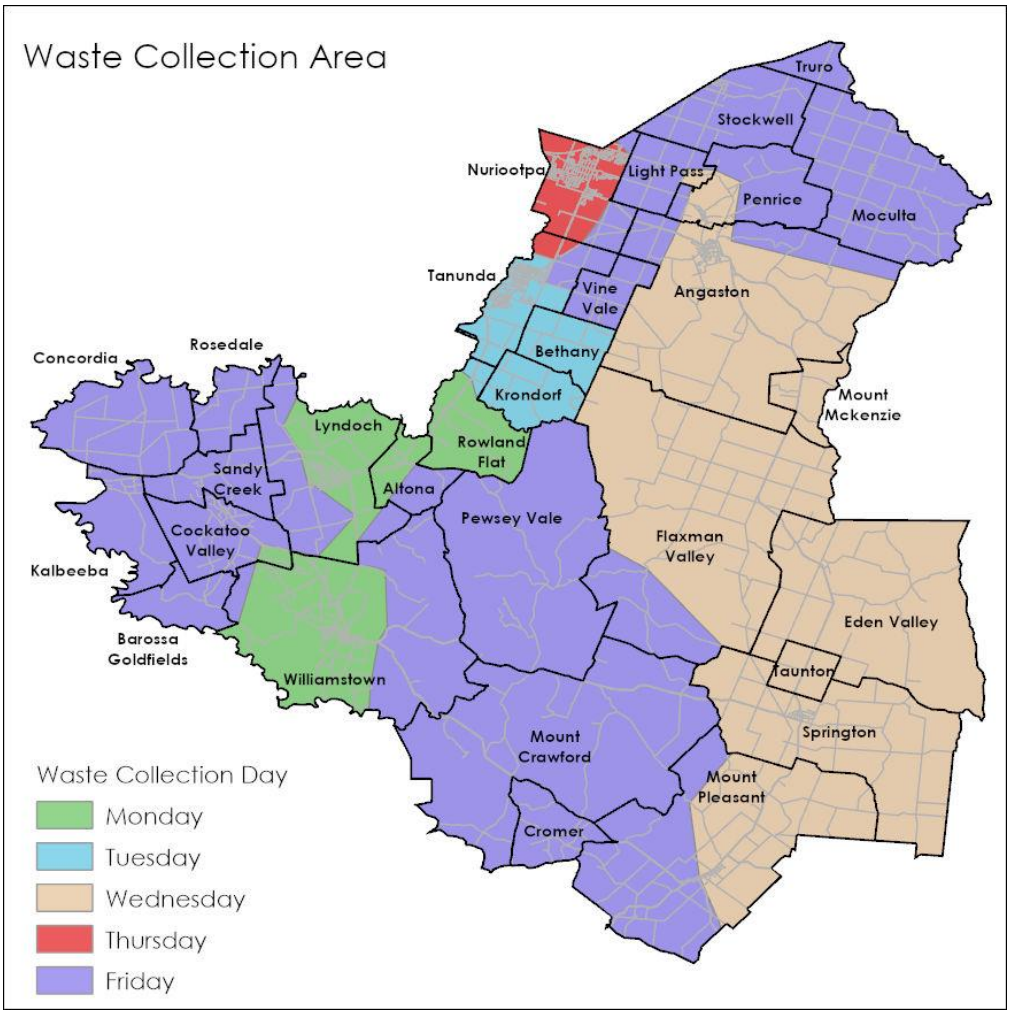
Version No.	Date	Description of Change
1.0	7/6/2009	New Policy, June 2009.
2.0	4/3/2018	Waste Management Services major review.
3.0	11/7/2019	Amended to include availability 4.17.1 in the waste Management Services Policy, by deleting 'disposal' from the first sentence.
4.0	20/6/2023	Minor review.
5.0	1/9/2025	Substantial review. Clause 3.8.6 inserted prompted by changes to State Governments policies around ancillary accommodation.

Uncontrolled once removed from webpage or Council's Record Management System. Before using printed copy please verify that it is the current version. © The Barossa Council 2020

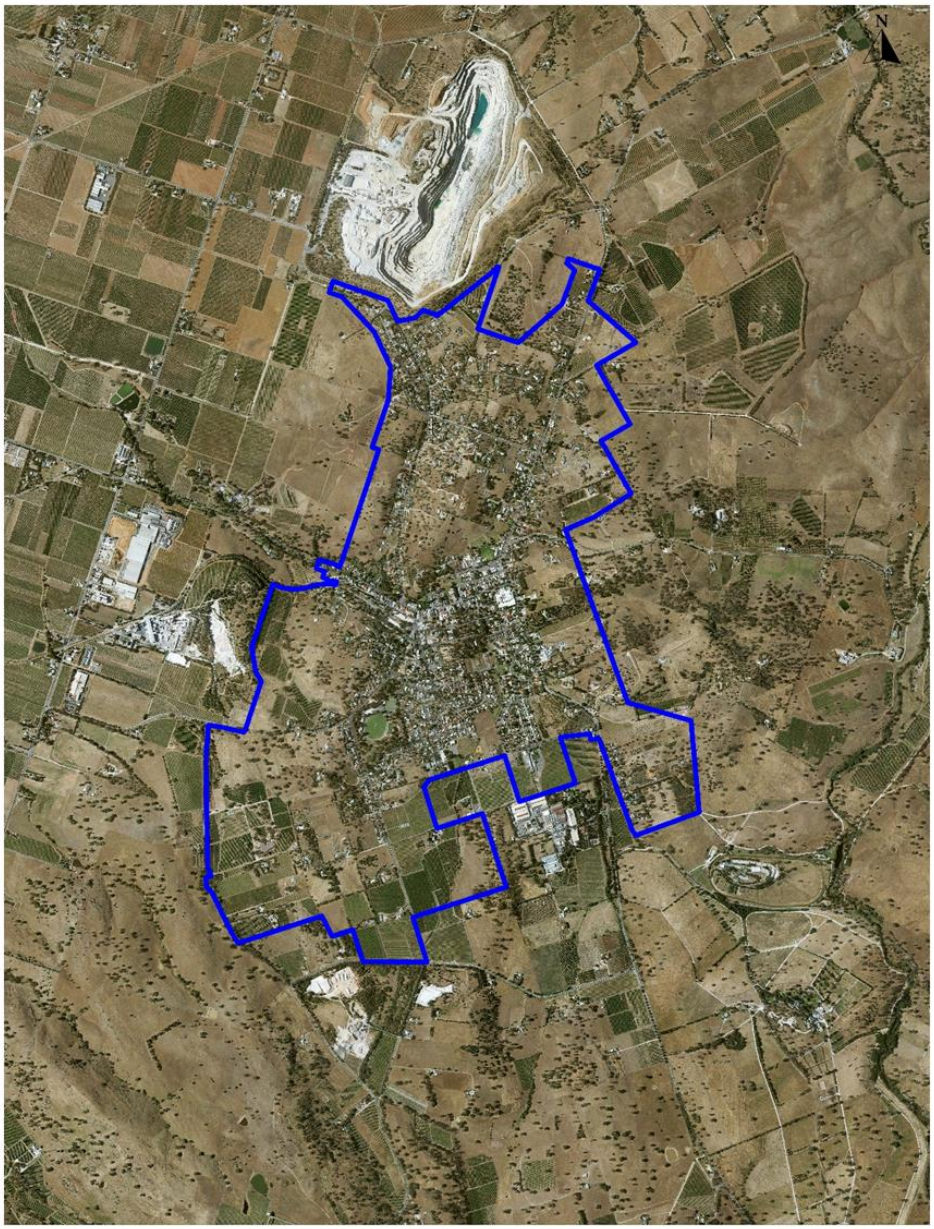
11 Appendix A



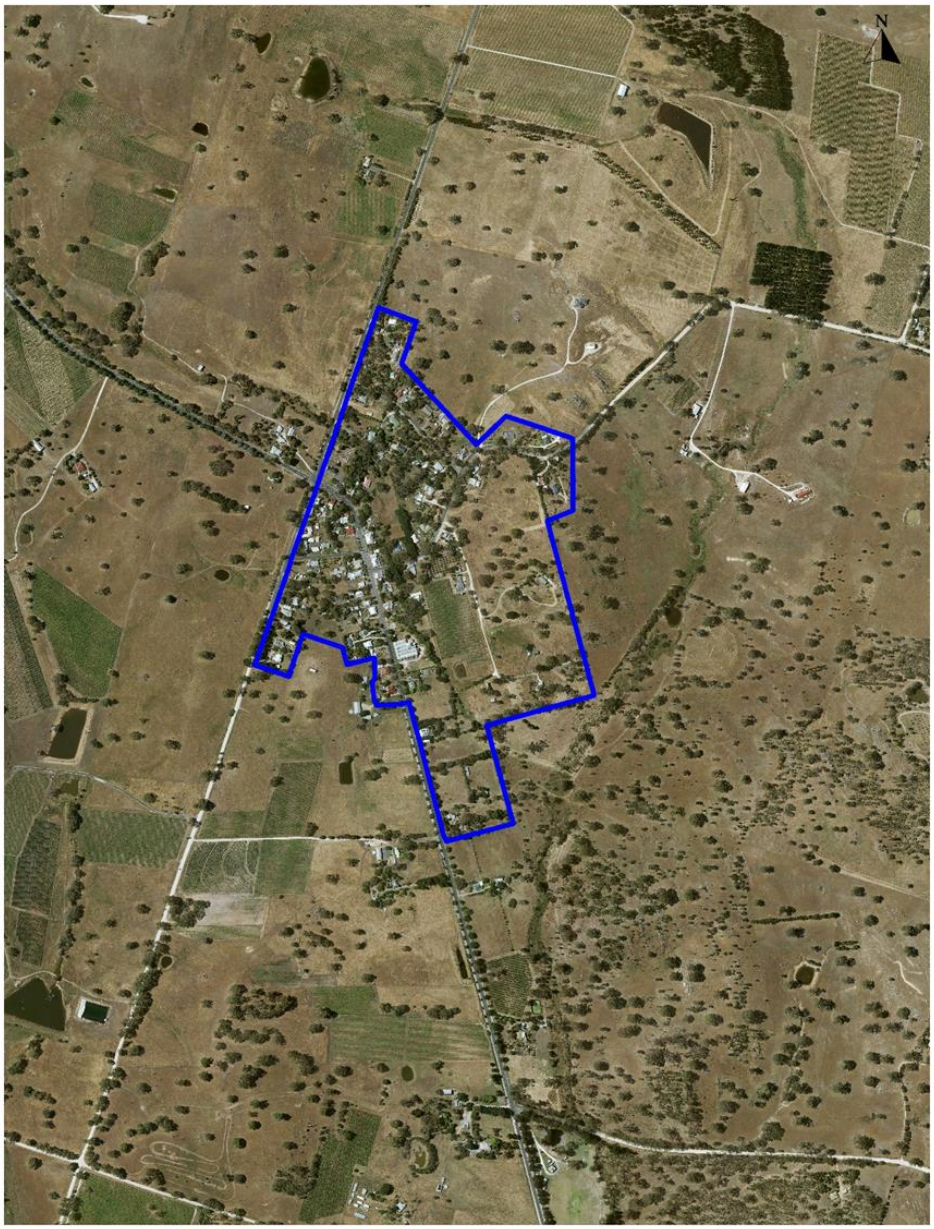
12 Appendix B



Map – 1 Angaston-Penrice Designated Collection Area



Map – 2 Eden Valley Designated Collection Area

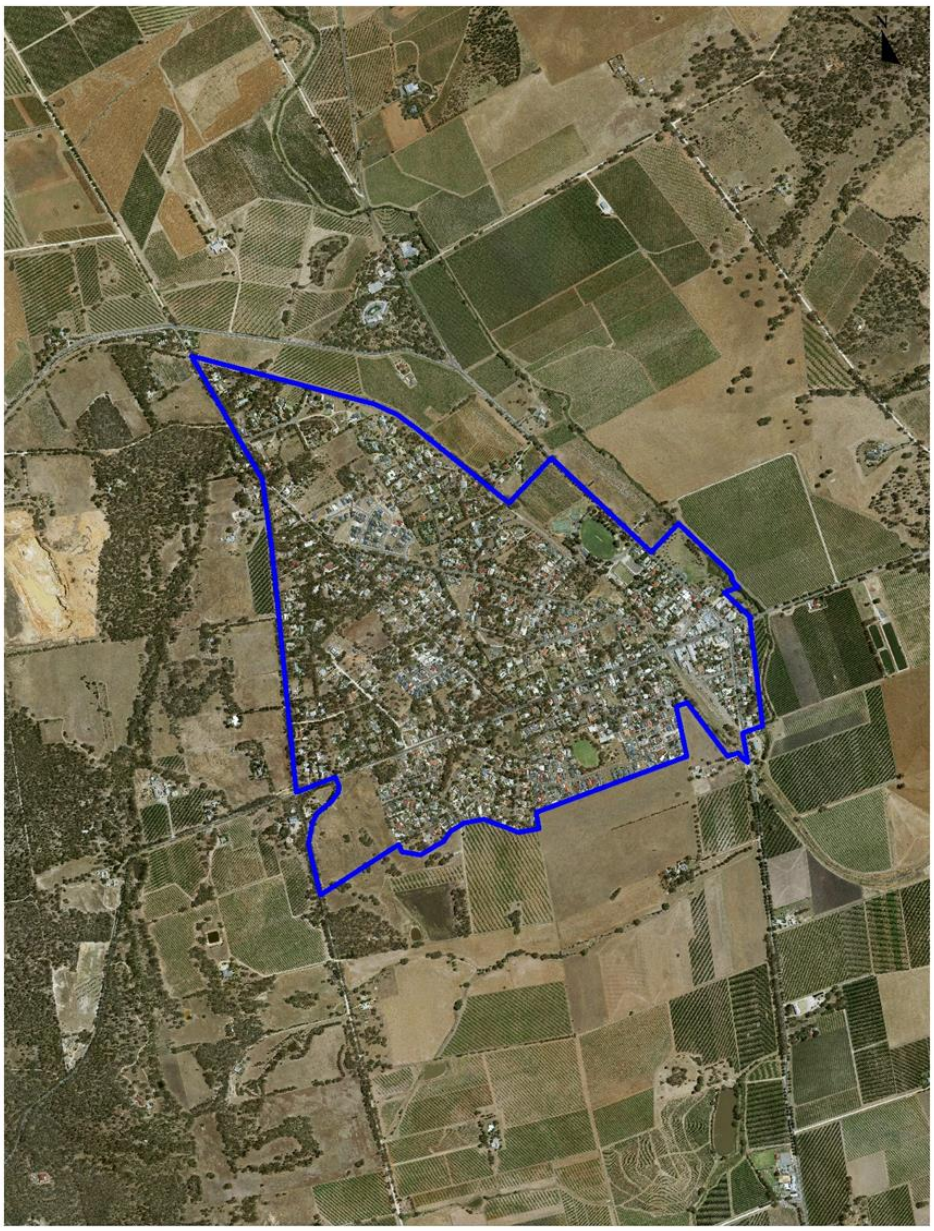


The Barossa Council

Eden Valley

43-51 Tanunda Road, Nuriootpa
PO Box 867, NURIOOTPA, SA, 5355
Telephone (08) 8563 8444
Facsimile (08) 8563 8461
Email: barossa@barossa.sa.gov.au
Website: www.barossa.sa.gov.au

Map – 3 Lyndoch Designated Collection Area



TheBarossaCouncil

Lyndoch

43-51 Tanunda Road, Nuriootpa
PO Box 867, NURIOOTPA, SA, 5355
Telephone (08) 8563 8444
Facsimile (08) 8563 8461
Email: barossa@barossa.sa.gov.au
Website: www.barossa.sa.gov.au

Uncontrolled once removed from webpage or Council's Record Management System. Before using printed copy please verify that it is the current version. © The Barossa Council 2020

Map - 4 Moculta Designated Collection Area



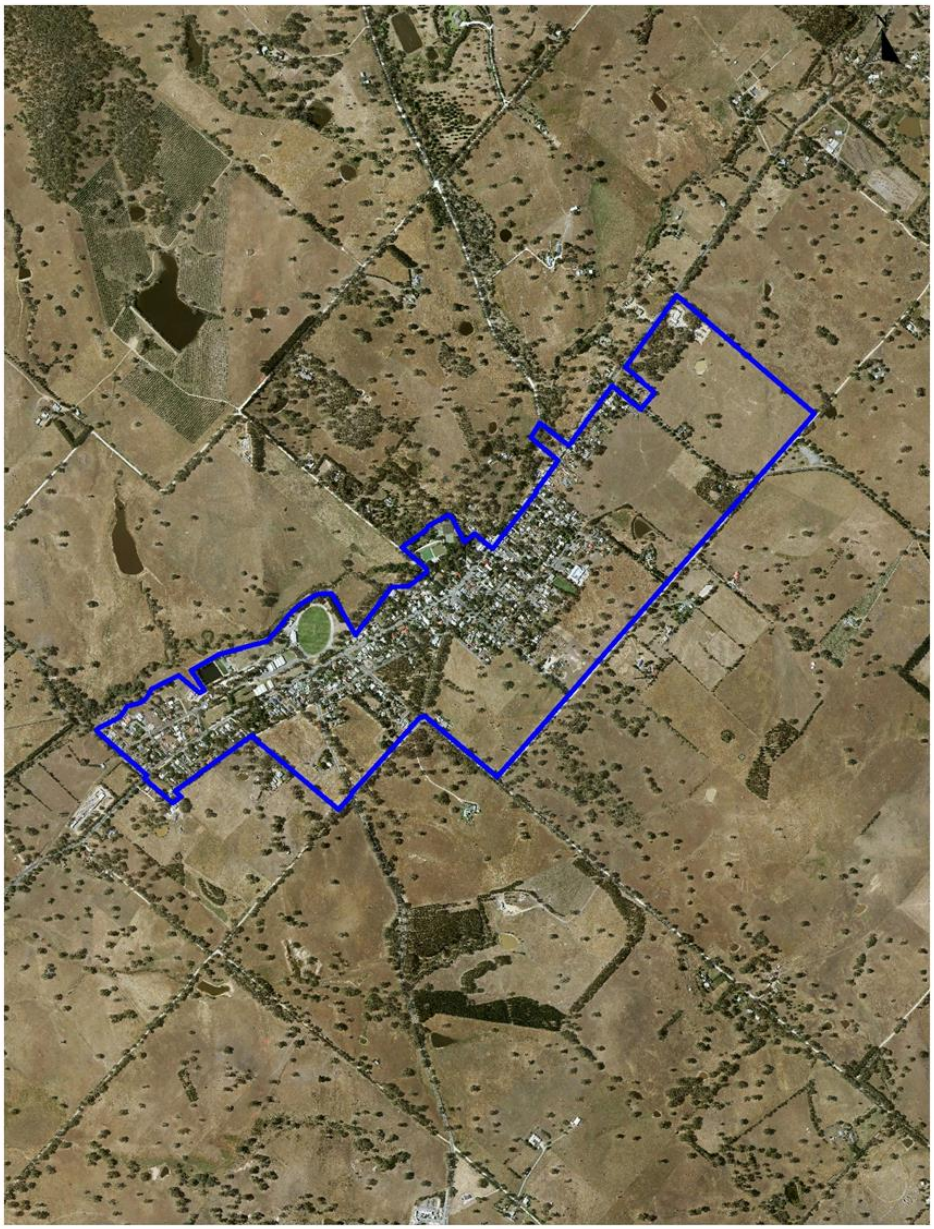
The Barossa Council

Moculta

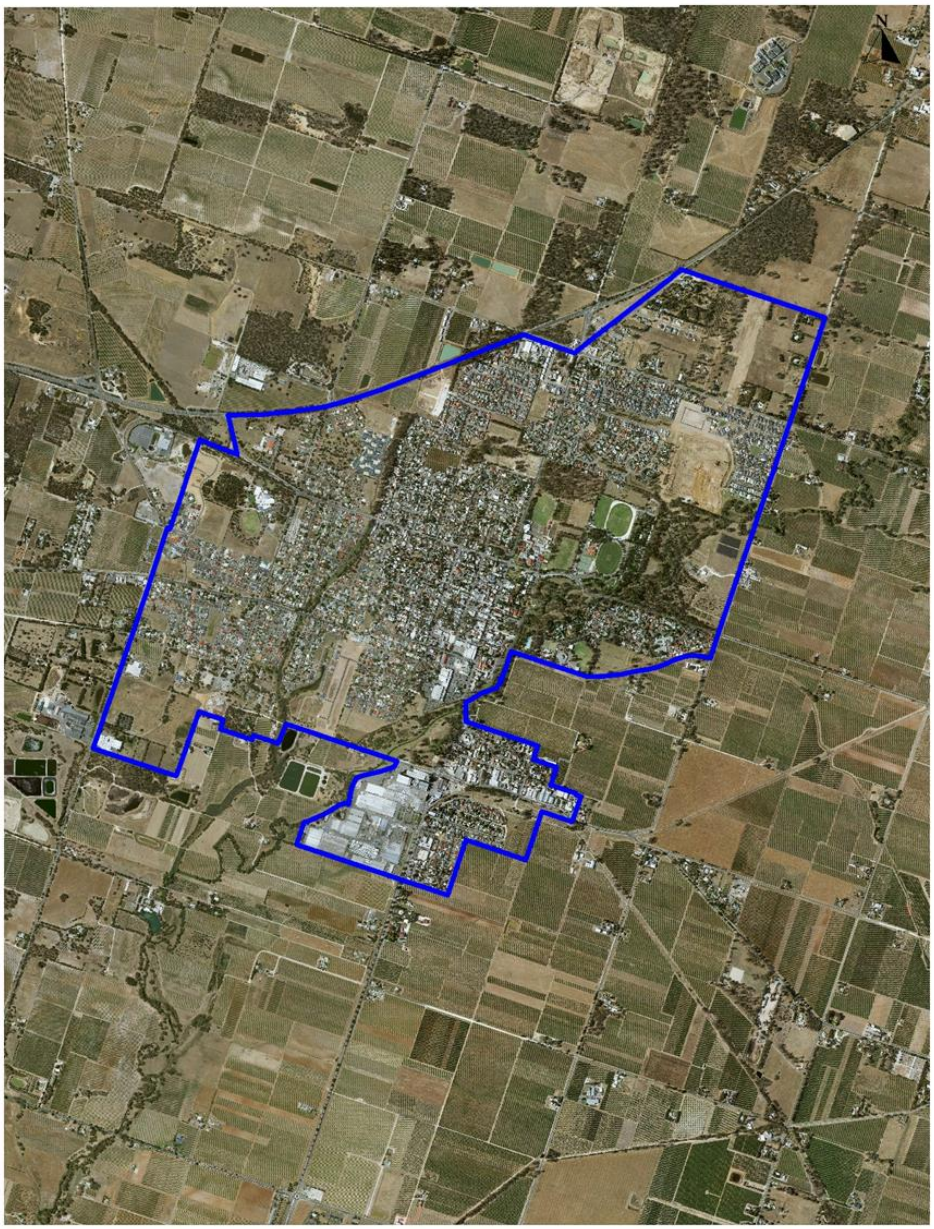
43-51 Tanunda Road, Nuriootpa
PO Box 867, NURIOOTPA, SA, 5355
Telephone (08) 8563 8444
Facsimile (08) 8563 8461
Email: barossa@barossa.sa.gov.au
Website: www.barossa.sa.gov.au

Uncontrolled once removed from webpage or Council's Record Management System. Before using printed copy please verify that it is the current version. © The Barossa Council 2020

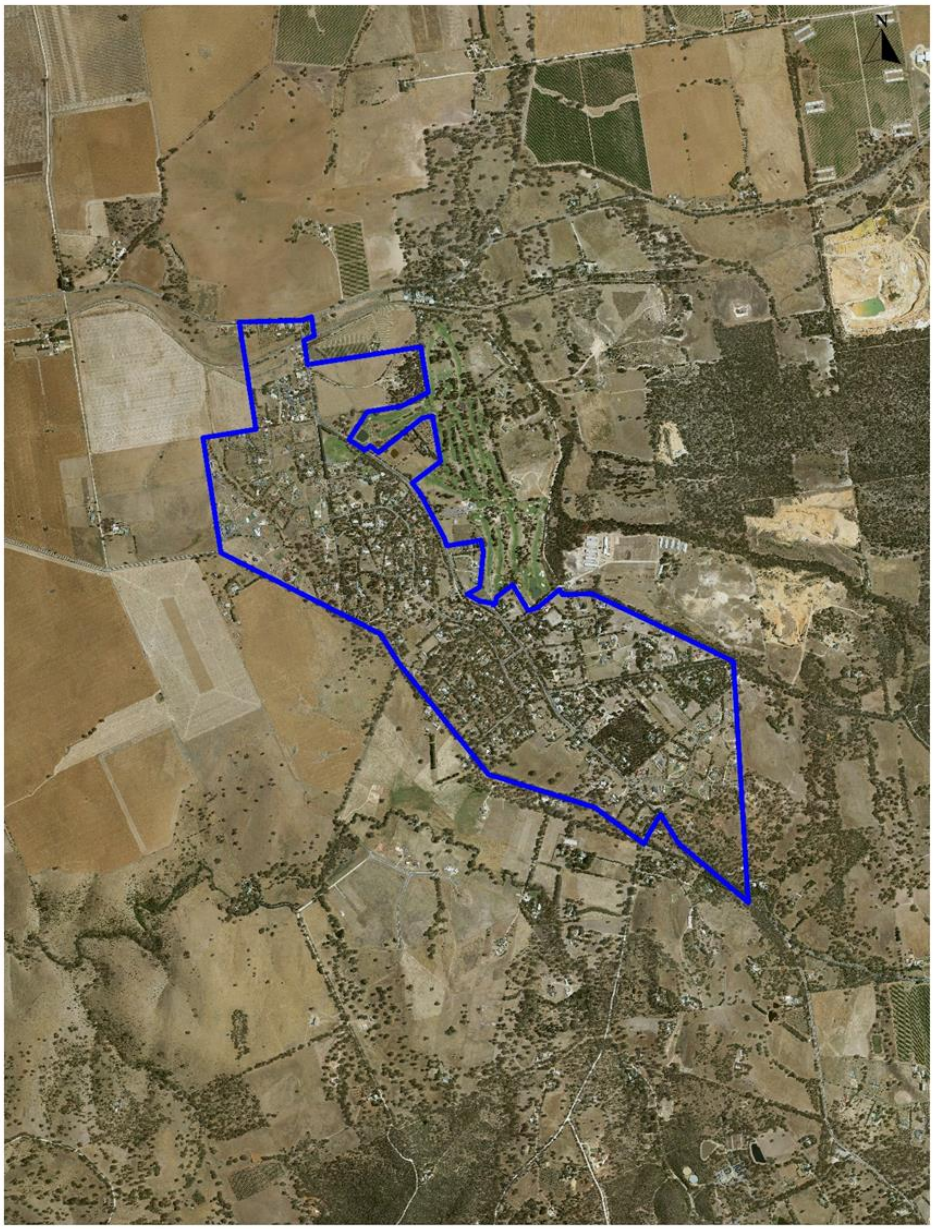
Map – 5 Mounbt Pleasant Designated Collection Area



Map – 6 Nuriootpa Designated Collection Area



Map – 7 Sandy Creek-Cockatoo Valley Designated Collection Area



Map – 8 Springton Designated Collection Area



The Barossa Council

Springton

43-51 Tanunda Road, Nuriootpa
PO Box 867, NURIOOTPA, SA, 5355
Telephone (08) 8563 8444
Facsimile (08) 8563 8461
Email: barossa@barossa.sa.gov.au
Website: www.barossa.sa.gov.au

Uncontrolled once removed from webpage or Council's Record Management System. Before using printed copy please verify that it is the current version. © The Barossa Council 2020

Map – 9 Stockwell Designated Collection Area

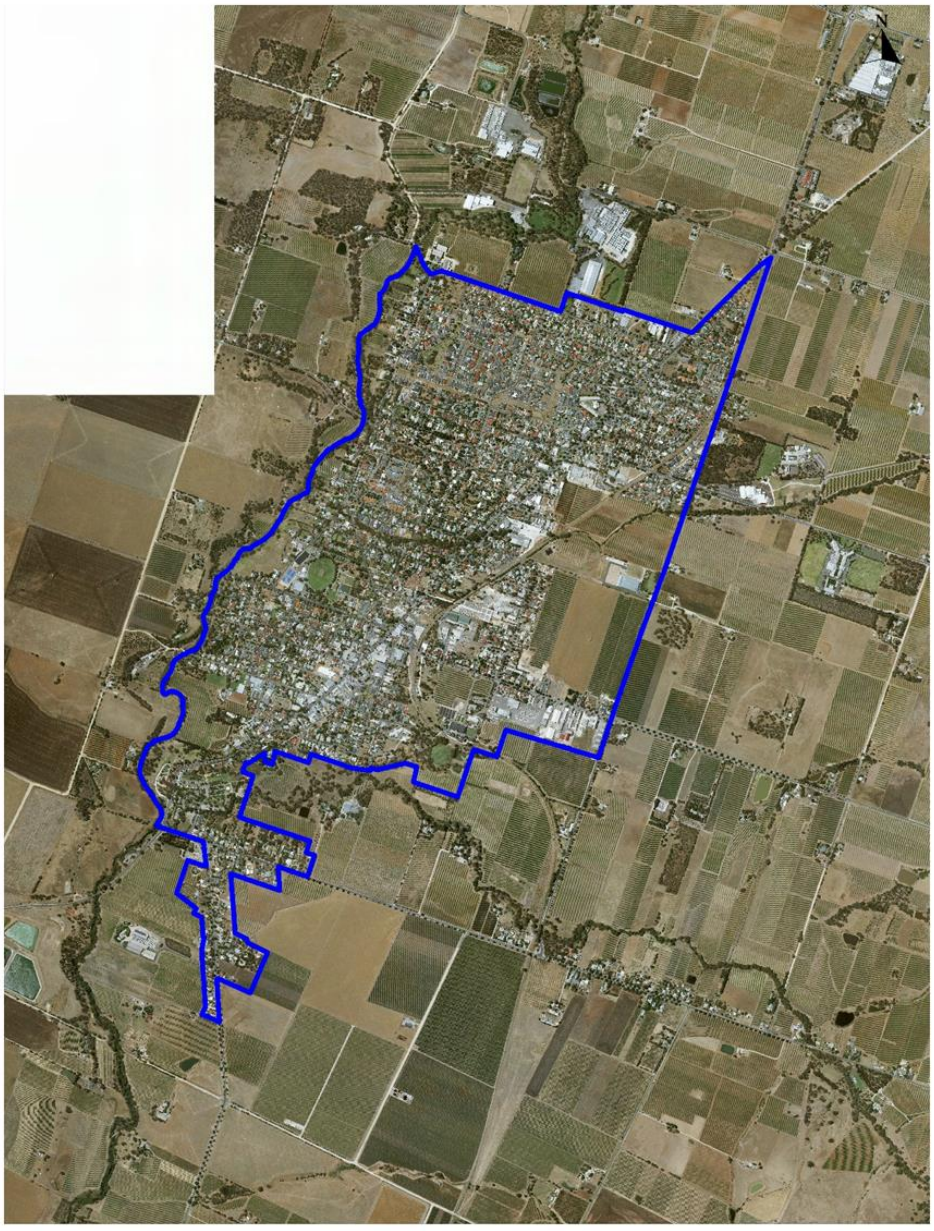


The Barossa Council

Stockwell

43-51 Tanunda Road, Nuriootpa
PO Box 867, NURIOOTPA, SA, 5355
Telephone (08) 8563 8444
Facsimile (08) 8563 8461
Email: barossa@barossa.sa.gov.au
Website: www.barossa.sa.gov.au

Map – 10 Tanunda Designated Collection Area



Uncontrolled once removed from webpage or Council's Record Management System. Before using printed copy please verify that it is the current version. © The Barossa Council 2020

Map – 11 Williamstown Designated Collection Area



The Barossa Council

Williamstown

43-51 Tanunda Road, Nuriootpa
PO Box 867, NURIOOTPA, SA, 5355
Telephone (08) 8563 8444
Facsimile (08) 8563 8461
Email: barossa@barossa.sa.gov.au
Website: www.barossa.sa.gov.au

Uncontrolled once removed from webpage or Council's Record Management System. Before using printed copy please verify that it is the current version. © The Barossa Council 2020

13 Appendix C – Prohibited Waste In Bins

The following substances are prohibited from collection by the Kerbside Waste Collection Service:

- hot ashes;
- liquids;
- dust and fine loose material unless it is securely wrapped in paper or plastic;
- pool chemicals;
- liquid paint;
- varnishes and solvents;
- waste listed as 'dangerous substances' under the Environment Protection Act;
- car batteries;
- acids and alkalis;
- earth, gravel, rocks: building materials – concrete, bricks masonry, tiles, sand, gravel;
- asbestos;
- bitumen;
- car bodies;
- engines;
- tyres;
- explosives and ammunition;
- gas bottles;
- medical or dental practice waste (eg Syringes, X-Rays etc);
- veterinary practice waste;
- animal carcasses;
- any other article or matter that is discarded in the course of medical, dental or veterinary
- practice or research that poses a significant risk to the health of a person who comes into contact
- with it, or to the environment at large;
- radio-active waste;
- any other item or substance that may constitute a hazard to the waste collectors, or to the
- mechanism of the collection vehicle, or to the environment at large.

Uncontrolled once removed from webpage or Council's Record Management System. Before using printed copy please verify that it is the current version. © The Barossa Council 2020

DEBATE REPORT

7.4 Development and Community Services

7.4.5 ACCOMMODATION DIVERSITY CODE AMENDMENT - PART TWO

Author: Manager Development Services
25/93435

PURPOSE

To confirm Council's position in relation to Part 2 of the Accommodation Diversity Code Amendment as to whether the Significant Retirement Facility and Supported Accommodation Overlay should apply to any areas of the Established Neighbourhood Zone, Character Area Overlay or Historic Area Overlay in townships of The Barossa Council.

RECOMMENDATION

That Council authorise the Chief Executive Officer to respond to the Hon Nick Champion MP, Minister for Planning, that Council does not consider there are any suitable locations in the Established Neighbourhood Zone, Character Area Overlay or Historic Area Overlay in which to apply the Significant Retirement Facility and Supported Accommodation Overlay in townships of The Barossa Council.

REPORT

Background
The Draft Accommodation Diversity Code Amendment commenced community engagement for a period of 12 weeks until 27 February 2025. Council endorsed a submission to the State Planning Commission at the Council meeting of 18 February 2025. Council's submission objected to elements of the Code Amendment, principally the proposal to increase building heights in Neighbourhood Zones up to 4-6 storeys.

The Minister has decided to divide the Code amendment into two separate parts, adopting Part one on 20 October 2025.

Part 1 includes the bulk of the changes and introduces:

- More flexibility in apartment design, by focussing on rules that contribute to a comfortable home, such as minimum bedroom and living area dimensions, rather than minimum total floor area;
- Option of providing communal amenities like rooftop gardens and barbecue areas in apartment buildings instead of private balconies;
- A new form of 'co-living' accommodation for residences that rely on shared facilities;
- More guidance on how shared rooms and open spaces are designed;
- Better guidance on communal recreation spaces and shared facilities for student accommodation;

- A new Significant Retirement Facility and Supported Accommodation Sites Overlay across most suburban residential zones, allowing increased building height for large retirement villages and supported living developments of up to 4-6 storeys, with rules in place to manage impacts on neighbouring properties and to allow non-residential uses such as a café or allied health services within the development.

The second part (Part two) is yet to be approved and concerns the application of the new Significant Retirement Facility and Supported Accommodation Overlay over the Established Neighbourhood Zone or where the Character Area Overlay or Historic Area Overlay apply.

The Minister acknowledges the concerns raised by many councils regarding the tension between the new Overlay policy and the desired outcomes sought within these areas but also acknowledges there may be parts of these Zones where the new Overlay could apply.

The Minister therefore wishes to consult further with relevant councils regarding suitable locations to apply the new Significant Retirement Facility and Supported Accommodation Sites Overlay within these areas.

Introduction
Council is invited to respond to the Minister concerning Part two of the Accommodation Diversity Code Amendment. Part two of the Code Amendment concerns whether the new Significant Retirement Facility and Supported Accommodation Overlay should apply to the Established Neighbourhood Zone, the Character Area Overlay or Historic Area Overlay.

This report recommends that Council advises the Minister that it does not support the application of the Significant Retirement Facility and Supported Accommodation Overlay to the Established Neighbourhood Zone, Character Area Overlay or Historic Area Overlay in townships of The Barossa Council.

Discussion
Council endorsed a submission to the State Planning Commission in relation to the Code Amendment at the Council meeting of 18 February 2025. Council's submission objected to elements of the Code Amendment, principally the proposal to increase building heights in Neighbourhood Zones up to 4-6 storeys.

A key change to the Code Amendment post consultation is that retirement facilities and supported accommodation can now be proposed of up to four storeys on sites between 6,500m^2 and 10,000m^2 (previously was 1ha) and up to six storeys on sites of more than 1ha (previously was 2ha).

This change is approved as part of Part 1 of the Code Amendment and applies to the Neighbourhood Zone in Tanunda, Nuriootpa and Angaston. It does not apply to the Township Neighbourhood Zone in Lyndoch, Williamstown or Mount Pleasant. There are also other design criteria applicable to developments in this Overlay.

Notwithstanding approval of Part 1, it is considered that the Established Neighbourhood Zone and areas affected by the Historic Area Overlay and Character Area Overlay are not suitable for application of the Significant Retirement Facility and Supported Accommodation Overlay.

The Established Neighbourhood Zone applies to the historic areas within the townships of Nuriootpa, Tanunda and Angaston and differs from Neighbourhood Zones in that there is a stronger emphasis on policies that support retention of character. The Historic Area Overlay spatially applies to the same areas of the Established Neighbourhood Zone in Tanunda and Angaston but does not apply to the Established Neighbourhood Zone in Nuriootpa. Council has few areas subject to the Character Area Overlay other than a portion of the Neighbourhood Zone in Angaston.

While amalgamation can enable the formation of sites in the order of 6,500m^2 – 10,000m^2, there are few sites, if any, that are presently available for this form of development in these areas and buildings of between 4 and 6 storeys will have a significant detrimental effect on the character of these areas, such that they are considered to be inappropriate.

The proposed change is also considered to be significant at odds with the Character Values enshrined in Section 7 of the *Character Preservation Act 2012*. In particular, part (c) which acknowledges "*the built form of the townships as they relate to the district*".

Further, as part of the two stages of consultation through the Growth & Infrastructure Investment Strategy, the community expressed a strong objection to increased building heights in townships of the Barossa. With this in mind, application of the Significant Retirement Facility and Supported Accommodation Overlay to allow 4-6 storey buildings in the Established Neighbourhood Zone, Character Area Overlay and Historic Area Overlay is not supported.

Summary and Conclusion
This report recommends that Council authorise the Chief Executive Officer to respond to the Hon Nick Champion MP, Minister for Planning, that Council does not consider there are any suitable locations in the Established Neighbourhood Zone, Character Area Overlay or Historic Area Overlay in which to apply the Significant Retirement Facility and Supported Accommodation Overlay in townships of The Barossa Council.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 Update - Accommodation Diversity Code Amendment ⇩

Supporting references
accommodation diversity code amendment engagement report - Google Search

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan

Our Environment

Supporting a sustainable Barossa.

Strategic Outcome

- We support actions that manage our environment for future generations.



Our places and spaces enhance the liveability, retain rural and regional character and diversity of our communities.

Strategic Outcome

- Our places are planned, managed, and sustainable.

Corporate Plan

CS8 Compliance, Monitoring and Enforcement - Conducting compliance, monitoring and responding to non-compliance associated with planning, building, swimming pool, fire safety, public health and safety

CS15 Land Use and Development - Assessment of development applications for construction, alteration or demolition of buildings, and the division of land and changes in land use.

Legislative Requirements

Planning, Development and Infrastructure Act 2016
Character Preservation Act 2012

RISK MANAGEMENT CONSIDERATIONS

These statements are qualitative in nature and designed to provide an indication of Council's general position when deciding to take or retain risk in pursuit of its objectives.

1. SERVICE DELIVERY

Refers to the delivery of services to the community, which includes the systems and physical assets that enable provision of these services, including structures (such as roads, buildings and facilities) as well as IT infrastructure, plant, vehicles & other equipment.

Nil

2. SUSTAINABILITY & ENVIRONMENT

Relates to measures to preserve, protect and minimise impact on the natural environment, including sacred and indigenous lands, flora, fauna, heritage, water, waste, hazardous materials and pollution.

Increased building heights of between 4 and 6 storeys will have a detrimental effect on the character of established areas in The Barossa Council townships.

3. FINANCIAL

Refers to planning and control of Council's budget to align with the sustainable achievement of the desired outcomes articulated in its Community Plan.

Nil

4. PEOPLE

Relates to recruitment, retention, wellbeing and safety of employees and volunteers and engagement and management of contractors as well as the wellbeing and safety of the community.

Nil

5. REPUTATION

Relates to policy, decisions, actions and circumstances that may cause Council to lose credibility with the community, ratepayers, key stakeholders, other levels of government and its own employees and contractors.

Increased building heights in established areas of The Barossa Council townships will erode the strong character of established townships and in particular the special character acknowledged in Section 7 of the *Character Preservation Act 2012*.

COMMUNITY ENGAGEMENT

The community were provided the opportunity to make public submissions as part of the consultation process of the Code Amendment which ran for 12 weeks until 27 February 2025. The Minister has divided the Code Amendment into two with the second part subject to further consultation with relevant councils before determining whether to apply the Significant Retirement Facility and Supported Accommodation Sites Overlay to the Established Neighbourhood Zone, Character Area Overlay or Historic Area Overlay.

OFFICIAL

Hon Nick Champion MP

Government of South Australia

Minister for Housing and Urban Development

Minister for Housing Infrastructure

Minister for Planning

GPO Box 11032
ADELAIDE SA 5001

T: (08) 8235 5580

E: ministerchampion@sa.gov.au

25EXT0297

Mr Michael McCarthy
Chief Executive Officer
The Barossa Council

By email: barossa@barossa.sa.gov.au

Dear Mr Michael McCarthy

I write in relation to the State Planning Commission's Accommodation Diversity Code Amendment. This is an initiative identified by the State Government's Housing Roadmap aimed at enhancing housing diversity and providing more flexibility for building apartment-style homes and retirement and supported living options across the state.

The Commission has provided me with its Engagement Report on the Code Amendment. This report outlines the outcomes of the engagement, including responses to matters raised in submissions, alterations recommended to the proposed changes to policy released for public consultation, any further investigations undertaken and an evaluation of the engagement.

Receipt of this report enables me to determine whether or not to adopt the Code Amendment with or without alteration. I also may divide the Code Amendment into parts and then proceed to adopt 1 or more of those parts.

Following consideration of the Commission's advice and recommendations contained in the Engagement Report (attached), I have decided to make further amendments to the Code Amendment and to divide it into two parts.

The first part (Part 1) contains the bulk of the amendment, which includes a number of post-consultation changes as recommended by the Commission (refer to attached Engagement Report), along with a further amendment that I have made to reduce the threshold for a Significant Retirement Facility and Supported Accommodation Site from 10,000m^2 to 6,500m^2, and the threshold for the 6-storey height allowance from 20,000m^2 to 10,000m^2.

The second part (Part 2) contains the application of the new Significant Retirement Facility and Supported Accommodation Overlay over the Established Neighbourhood Zone, the Hills Neighbourhood Zone, or where the Character Area Overlay or Historic Area Overlay apply over the Neighbourhood / General Neighbourhood / Housing Diversity Neighbourhood / Suburban Neighbourhood Zones in select instances, to allow for further consideration of the new Overlay's application over these areas on a council-by-council basis. This is to ensure that opportunities to unlock accommodation for our aging communities are not lost, given the rising demand for aged care, retirement living and supported accommodation is an important issue for our state.

SOUTH AUSTRALIA

OFFICIAL

OFFICIAL

My decision also acknowledges the concerns raised by many councils regarding the tension between the new Overlay policy and the desired outcomes sought within these areas, but also that there may be parts (or all) of the Established Neighbourhood Zone, Hills Neighbourhood Zone, or where the Historic Area or Character Area Overlays apply over the other relevant Neighbourhood-type zones, where the new Overlay could apply within your Council area.

I therefore request that your Council consider if there are any locations in your Council area contained in Part 2 where, in your Council's view, the Significant Retirement Facility and Supported Accommodation Overlay can be applied.

I seek your council's advice on this matter by 26 November 2025. Any areas you indicate as suitable will then be included in Part 2 of the Code Amendment.

Should you require further information, please contact Mr Jason Bailey, Acting Director, Strategic Planning within the Department on 08 7133 2299 or via email at: jason.bailey@sa.gov.au.

Yours sincerely



Hon Nick Champion MP
Minister for Planning

15 October 2025

Cc: Mayor Michael (Bim) Lange
Encl. Accommodation Diversity Code Amendment Engagement Report

OFFICIAL

DEBATE REPORT

7.4 Development and Community Services

7.4.6 BAROSSA BUSHGARDENS SECTION 41 COMMITTEE INDEPENDENT MEMBER APPOINTMENTS

Author: Executive and Project Support Officer
25/93672

PURPOSE

For Council to appointment Independent Members to the Barossa Bushgardens Section 41 Committee in accordance with the Committee's Terms of Reference (refer Attachment 1).

RECOMMENDATION
That Council appoint the following Independent Members to the Barossa Bushgardens Section 41 Committee, for the remainder of the current term of Council:

1. Sarah Barrett
2. Louise Mason
3. Kate Jenkins
4. Trevor Waldhuter
5. Bryce Lillecrapp
6. Andrew Fairney
7. Andrew Philpott

REPORT

Background
The Barossa Bushgardens Section 41 Committee was established to manage the Barossa Bushgardens property (being a Crown Reserve for which Council has care and control), at 653 Research Road Nuriootpa, in accordance with the Objectives set out under clause 2 of the Barossa Bushgardens Section 41 Committee Terms of Reference.

Discussion
Under the Terms of Reference, Council are responsible to appoint Independent Members to fill vacancies. It is recommended that community members who have been acting in these positions.

Summary and Conclusion
Council is required to appoint the Barossa Bushgardens Section 41 Committee Independent Members to enable the Committee to meet moving forward.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 Terms of Reference - The Barossa Bushgardens Section 41 Committee ⇩

Supporting references
Nil.

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan

Our Environment

Supporting a sustainable Barossa.

Strategic Outcome

- We support actions that manage our environment for future generations.
- We sustainably manage our resources and encourage sustainable practices.

Corporate Plan

CS17 Natural Resources - Regional development and management of the environment including natural resource management to ensure the region is managed sustainably and the environment is protected and enhanced

BS4 Council and Committees - Provision of support to Council and Committees through the provision of required information, agendas, and minutes. Council and Committees are provided with support to enable informed decisions

Legislative Requirements
Local Government Act 1999

RISK MANAGEMENT CONSIDERATIONS

These statements are qualitative in nature and designed to provide an indication of Council's general position when deciding to take or retain risk in pursuit of its objectives.

1. SERVICE DELIVERY
Refers to the delivery of services to the community, which includes the systems and physical assets that enable provision of these services, including structures (such as roads, buildings and facilities) as well as IT infrastructure, plant, vehicles & other equipment.

Nil

2. SUSTAINABILITY & ENVIRONMENT
Relates to measures to preserve, protect and minimise impact on the natural environment, including sacred and indigenous lands, flora, fauna, heritage, water, waste, hazardous materials and pollution.

Nil

3. FINANCIAL

Refers to planning and control of Council's budget to align with the sustainable achievement of the desired outcomes articulated in its Community Plan.

Regular monitoring of financial performance ensures budget and expenditure are aligned to meet approved levels of service.

4. PEOPLE

Relates to recruitment, retention, wellbeing and safety of employees and volunteers and engagement and management of contractors as well as the wellbeing and safety of the community.

Nil

5. REPUTATION

Relates to policy, decisions, actions and circumstances that may cause Council to lose credibility with the community, ratepayers, key stakeholders, other levels of government and its own employees and contractors.

Nil

COMMUNITY ENGAGEMENT

Not required under legislation or Council's Public Consultation Policy.

THE BAROSSA COUNCIL

TERMS OF REFERENCE OF THE BAROSSA BUSHGARDENS SECTION 41 COMMITTEE

1.	ESTABLISHMENT

1.1 The Barossa Council (hereinafter referred to as "the Council") at a meeting held on 6 March 2001 Minute Book Reference 2001/94 established the Barossa Bushgardens Committee (hereinafter referred to as "the Committee") pursuant to section 41 of the *Local Government Act 1999* ("the Act").

1.2 The Committee is established to manage the Barossa Bushgardens property ("the Bushgardens") [being a Crown Reserve for which Council has care and control, at Lot 100 Penrice Road, Part Section of Coulthard Reserve, Nuriootpa, and which is contained in Crown Record Volume 5660 Folio 149, H 160600, east of the watercourse] in accordance with the Objectives set out under clause 2 of these Terms of Reference.

1.3 The Committee may be wound up at any time by resolution of the Council.

2.	OBJECTIVE

The Committee is established to fulfill the following functions in accordance with its allocated budget:

2.1 To develop and maintain the Bushgardens as:

2.1.1 a model natural heritage resource for the Barossa region and South Australia;

2.1.2 a vital human resource where people are valued for their contribution, knowledge and skills;

2.1.3 a place of learning, where knowledge is shared and practical skills are enhanced;

2.1.4 a model of sustainability through proactive seed collection, native plant propagation and garden development; and

2.1.5 a Natural Resource Centre in conjunction with the Green Adelaide and the Northern and Yorke Landscape Board.

2.2 To work in partnership with the Council, the community and the Landscape Boards in all aspects of the development outlined in clause 2.1.

2.3 To liaise with the Friends of Barossa Bushgardens for the specific purpose of supporting the objectives outlined in clause 2.1.

2.4 To keep statistical information as required by Council and the Landscape Boards.

2.5 To contribute to the future development of Bushgardens' facilities for the benefit of the community in accordance with relevant legislation including the Crown Land Management Act 2009. Council and committee will come to agreement in developing an annual maintenance plan in respect of facilities as part of the budget process.

2.6 To promote a community spirit towards the Bushgardens.

2.7 To generate funds to fulfil the above objectives.

3.	MEMBERSHIP

3.1 The Committee will consist of:

(i) No less than 5 and no more than 11 Independent (community) members appointed by the Council; and

(ii) 1 Elected Member nominated by the Council.

3.2 The Committee will at the first meeting following every periodic Local Government election (and further annually at its determination and as recorded in its Minutes), appoint at a minimum:

(i) the Chairperson of the Committee (subject to clause 3.5).

3.3 In addition to appointing a Chairperson, the Committee may determine if there will be a Deputy Chairperson and, if so, will make the appointment. No other positions are to be formally appointed, although the Committee should determine which member or members will be responsible for recording and submitting to the Chairperson the minutes of each meeting.

3.4 Should there be more nominations than required then all voting will be by secret ballot.

3.5 Except for the Mayor or Deputy Mayor of Council, an Elected Member who has been nominated by Council pursuant to Clause 3.1(ii) may not hold the position of Chairperson nor Deputy Chairperson on the Committee.

3.6 Subject to clause 3.2, membership of the Committee is for the current term of the Council unless a member resigns or is otherwise incapable of continuing as a member or is removed from office by the Council.

3.7 Committee members are eligible for re-appointment to the Committee at the expiration of their term of office.

3.8 The Committee may by a vote supported by a majority of members of the Committee make a recommendation to the Council to remove a member of the Committee from office where a member has failed (without the leave of the Committee) to attend three consecutive meetings of the Committee.

3.9 The Council may at its discretion, remove from membership any member of the Committee and appoint others in their place. Where Council determines to remove a Committee member from office under this clause, procedural fairness will be observed in that:

(i) the Committee member will be informed of Council's intention to remove him/her from office;

(ii) the Committee member will be provided with an opportunity to comment upon his/her proposed removal from office; and

(iii) the Council will have regard to any submissions received from the Committee member before determining to remove him/her from office.

3.10 If a vacancy arises, the Committee will make a recommendation to the Council with respect to the appointment of a Committee member to fill the vacancy.

3.11 Independent members of the Committee and any volunteer assisting Committee members for a particular project or event must be registered as a volunteer of Council by completing Council's Volunteer Registration Form.

4. MEETINGS

4.1 The meetings of the Committee will be held in accordance with Parts 1, 3 and 4 of the Regulations. Part 2 of the Regulations does not apply to this Committee.

4.2 Insofar as the Act and/or Regulations or these Terms of Reference do not prescribe the process to be observed in relation to the conduct of a meeting of the Committee, the Committee may determine its own process. In that case, the Committee will document that process within its Minutes.

4.3 Ordinary meetings of the Committee will be held bi-monthly or as determined by the Committee. The day, time and place for such meetings will be determined each year at the first ordinary meeting.

4.4 If the Chairperson of the Committee is absent from a meeting, the Deputy Chairperson (if such position exists) will preside at that meeting in accordance with clause 6.1. If there is no position of Deputy Chairperson, or both the Chairperson and the Deputy Chairperson of the Committee are absent from a meeting of the Committee, then a member of the Committee chosen from those present will preside at that meeting until the Chairperson (or Deputy Chairperson, as appropriate) is present.

4.5 All decisions of the Committee will be made on the basis of the majority of the members present. All Committee members must (subject to a provision of the Act or Regulations to the contrary) vote on any matter arising for decision at a meeting of the Committee.

5. QUORUM

5.1 Quorum

5.1.1 A meeting will commence as soon after the time specified in the notice of meeting as a quorum is present.

5.1.2 A quorum for a meeting of the Committee is half of the current membership, ignoring any fraction resulting from the division and adding 1.

5.1.3 *Lack of Quorum*

(i) If, prior to the commencement of the meeting, the number of apologies received by the Chairperson (or their delegate as the case may be) indicates that a quorum will not be present at that meeting, or

if at the expiration of 30 minutes from the time specified in the notice of meeting as the time of commencement a quorum is not present,

the Chairperson (or their delegate as the case may be) may adjourn the meeting to a specified day and time or continue the meeting without any motions being formally resolved.

(ii) If the meeting is adjourned for a want of quorum, the Chairperson (or their delegate as the case may be) will record in the minutes the reason for the adjournment, the names of any members present and the date and time to which the meeting is adjourned.

6. CONFLICT OF INTEREST

6.1 Conflict of Interest

6.1.1 No Committee member will vote or take part in debate who has a conflict of interest in any matters before the Committee that would contravene Sections 73, 74 and 75 of the Act.

6.1.2 If a Committee member has a conflict of interest in the particular matter to be voted upon or debated, he or she will declare a conflict of interest and then leave the meeting place until the matter is concluded. The declaration of a conflict and the time the member left the meeting and returned to the meeting will be recorded in the minutes.

7. MINUTES

7.1 Minutes

7.1.1 Minutes of each meeting must include:

(i) names of members present;

(ii) each motion carried; and

(iii) any disclosure of interest made by a member.

7.1.2 The Committee will:

(i) keep minutes of each meeting; and

(ii) within five days of the meeting, forward a copy of the draft minutes to the Committee and Committee's contact officer at Council, and

(iii) submit for confirmation the draft minutes at the next Committee meeting.

7.1.3 The Council contact officer will:

(i) register into Council's Electronic Document Record Management System a copy of the draft minutes upon receipt;

(ii) upload the draft minutes to Council's website as soon as reasonable practicable; and

(iii) submit the minutes to Council's Debate Agenda at the next available Council meeting.

8. DELEGATED POWERS

8.1 In order for the Committee to perform its functions consistent with these Terms of Reference, the Council delegates to the Committee in accordance with section 137 of the Act the power to expend Council's approved budgeted funds up to $2000 excluding GST for any one order subject to the Committee's budget allocation and Council's policies.

8.2 The Committee may establish a sub-committee to assist in the exercise of its power, objectives and responsibilities.

8.2.1 The sub-committee will not have any delegated power for the expenditure of approved budgeted funds.

8.2.2 The establishment, term, objectives and membership of any sub-committee must be minuted by the Committee and ratified by Council.

8.3 The Committee may raise funds through approved fees or charges to contribute to the Objectives outlined in clause 2, however, will first liaise with its assigned Council officer to ensure that the subject of the fundraising aligns with Council's overall Strategic Plan.

8.3.1 All funds raised pursuant to this clause must be deposited Council for receipting to the Committee's income account. The Committee cannot hold shares or establish a bank account in its own right nor in the names of its members held on trust for the Committee.

9. GOVERNANCE

9.1 No Committee member will be personally liable in respect of any transaction, act or omission of the Committee entered into, done or made in good faith.

9.2 Committee members do not enjoy the protection against defamation actions afforded to State and Commonwealth Parliaments and must be careful not to make remarks that could result in an aggrieved person seeking to take action against them.

9.3 Subject to clause 1.3, a recommendation by the Committee to the Council to amend the Terms of Reference must be made by majority of all Committee members.

9.4 Notwithstanding this Terms of Reference, all Committee members will observe the relevant requirements under the:

(i) Act;

(ii) Regulations;

(iii) Code of Conduct for Elected Members (for Elected Member Committee members) or Council's Volunteer Management Policy (for Independent members); and

(iv) Council's policies and processes which are relevant to the operations of the Committee.

9.5 Independent members of the Committee are not required to register their interests and complete a Register of Interest return pursuant to section 64 of the Act.

9.6 All relevant documentation will be provided to the Committee members during Induction and when Council or legislative changes require further awareness. Committee members are expected to read, comply with and, where appropriate, to seek clarification with respect to Council policies and processes relevant to these Terms of Reference.

10. CHAIRPERSON

10.1 The Chairperson will:

(i) be the contact point between Council and the Committee;

(ii) be responsible for the proper observance of these Terms of Reference;

(iii) oversee and facilitate the conduct of Committee meetings in accordance with the Act and the Local Government (Procedures at Meetings) Regulations 2013 ("the Regulations") Parts 1, 3 and 4 (noting that Part 2 does not apply);

(iv) ensure all Committee members have an opportunity to participate in discussions in an open, respectful and encouraging manner; and

(v) where a matter has been debated significantly and no new information is being discussed to call the meeting to order and ask for the debate to be finalised and the motion to be put.

11. RESOURCES

The Chief Executive Officer shall provide sufficient administrative resources to the Committee to enable it to adequately carry out its functions, in accordance with any budget allocation being approved by Council and in under the provisions outlined in the Act.

12. TRAINING

12.1 Following his/her appointment to the Committee, an Independent Committee member will undertake a formal induction with Council officers in accordance with Council's Volunteer Management Policy which will:

(i) highlight member responsibilities within the Committee, including financial duties where appropriate;

(ii) outline relevant Council policies and processes; and

(iii) aid compliance with relevant legislation.

12.2 Committee members will be encouraged to attend training related to the management of Local Government committees as sessions become available through the Local Government Association.

12.3 Committee members will be entitled to reimbursement of approved expenditure in accordance with Council policies and processes.

12.4 Council will assign a Council Officer to provide advice and act as a contact point between Council and the Committee.

13. DOCUMENT CONTROL

Community Plan Link:	 6.2 Ensure that Council's policy and process frameworks are based on principles of sound governance and meet legislative requirements.		
Document Owner:	Manager, Health and Environmental Services	**Document Control Officer:**	Executive and Project Support Officer
Audience:	External	**Next Review Date:**	28 November 2026
Version history			
Version No.	**Date**	**Description of Change**	
1.0	11 November 2022	Updated into current template	

COVER SHEET

CONFIDENTIAL REPORT

18 November 2025

Council Meeting

8.1 Office of the Mayor and CEO

8.1.1 CONCORDIA BASIC INFRASTRUCTURE SCHEME

There is strong public interest in enabling members of the public to observe Council's transparent and informed decision-making. This helps to ensure accountability, maintain transparency of public expenditure, facilitate public participation, assist public awareness and allow for the scrutiny of information. Attendance at a Council meeting is one means of satisfying this interest. The public will only be excluded from a Council meeting when the need for confidentiality pursuant to Section 90(2) of the Act outweighs the public interest of open decision-making.

In this matter, the reasons that receipt, consideration or discussion of the information or matter in a meeting open to the public would be contrary to the public interest are that it contains Commercial in confidence information, subject to Ministerial Non-disclosure agreement.

On balance, the above reason which supports the need for confidentiality pursuant to Section 90(2) of the Act outweighs the factors in favour of the public interest of open decision-making.

RECOMMENDATION
That Council:

(1) Under the provisions of Section 90(2) of the *Local Government Act 1999*, make an order that the public be excluded from the meeting with the exception of the Chief Executive Officer, Director Corporate Services, Strategy and Innovation, Director Development and Community Services, Director

Infrastructure and Environmental Services and the Minute Secretary, in order to consider in confidence a report relating to being information that must be considered in confidence pursuant to:

Section 90(3)(j) of the *Local Government Act 1999*:

information the disclosure of which-

(i) would divulge information provided on a confidential basis by or to a Minister of the Crown, or another public authority or official (not being an employee of the council, or a person engaged by the council); and

(ii) would, on balance, be contrary to the public interest;

(2) Accordingly, on this basis, Council is satisfied that public interest in conducting meetings in a place open to the public has been outweighed by the need to keep the information and discussion confidential in order that it contains Commercial in confidence information, subject to Ministerial Non-disclosure agreement.