



MINUTES OF THE MEETING OF BAROSSA BUSHGARDENS COMMITTEE

held on Wednesday 17 December 2025 commencing at 1:00pm
in the Council Chambers, 43-51 Tanunda Road, Nuriootpa.

MINUTES

Sarah Barrett opened the meeting at 1:06pm

1. ATTENDANCE RECORD

1.1 Members Present

Sarah Barrett (Chairperson), Louise Mason, Kate Jenkins, Andrew Philpott, Trevor Waldhuter, Andrew Fairney (via Teams), and Cr Kathryn Schilling

Apologies

Bryce Lillecrapp

Not Present

Nil

Leave of Absence

Nil

2. CONFIRMATION OF PREVIOUS MINUTES

2.1 Minutes of previous meetings – for confirmation:

MOVED A Philpott

That the Minutes of the Barossa Bushgardens Committee held on Wednesday 15 October 2025 at 1:00pm, as circulated, be confirmed as true and correct records of the proceedings of those meetings.

SECONDED T Waldhuter**CARRIED BB 2022-26/13**

2.2 Matters arising from previous minutes

2.2.1 MATTERS ARISING FROM PREVIOUS MINUTES

25/93715

The following actions from previous minutes are in progress as detailed below:

Meeting Date	Resolution/Action	Status	Actioning Officer
6 August 2025	Annual Sponsorship packages	Develop Sponsorship package in conjunction with Friends of Barossa Bushgardens	Senior Environmental Officer
6 August 2025	Russell Johnstone Award Held Saturday 25 October 2025	Assist with Award Design The Committee was very pleased with the success of the day, and noted positive feedback from Russell's family.	Kate Jenkins Trevor Waldhuter
15 October 2025	Review of Terms of Reference	Agenda item for February 2026 S41 Committee meeting	Senior Environmental Officer
15 October 2025	Request for additional funding to enable the development of a Masterplan	Agenda item for 17 December 2025 S41 Committee meeting. Sarah Barrett distributed correspondence received from Martin McCarthy.	Senior Environmental Officer

		The Committee will review the Masterplan proposal and the potential separation of the Cultural Centre piece, and focusing on the long-term operations.	
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SUPPORTING REFERENCES

Nil.

3. MATTERS FOR INFORMATION

- 3.1 Correspondence
- 3.2 Strategic Plan Progress Report
- 3.3 Partner Project Updates
- 3.4 Marketing Initiatives and Sales Opportunities
- 3.5 Risk Management/Work Health Safety
- 3.6 Visitation to the Barossa Bushgardens
- 3.7 Friends of Barossa Bushgardens Update
- 3.8 Russell Johnstone Award Update
- 3.9 Section 41 Committees and Advisory Committees - Governance Overview

4. DEBATE REPORT

4.1 BAROSSA BUSHGARDENS S41 COMMITTEE - MEETING SCHEDULE FOR 2026 25/79158

MOVED L Mason

That the Barossa Bushgardens Committee continue to meet on a bi-monthly basis, commencing February 2026 in the Barossa Council Chambers, at 1:00pm.

SECONDED K Jenkins

CARRIED BB 2022-26/14

PURPOSE

To seek the approval of the Barossa Bushgardens S41 Committee Meeting Schedule for 2026.

REPORTDiscussion

Historically, the Barossa Bushgardens S41 Committee meetings have been held on a bi-monthly basis, beginning in February each year. The meetings are held in The Barossa Council Chambers, commencing at 1:00pm.

The following Schedule of meeting dates is presented for Committee endorsement:

Wednesday 18 February 2026
 Wednesday 15 April 2026
 Wednesday 17 June 2026
 Wednesday 19 August 2026
 Wednesday 21 October 2026
 Wednesday 16 December 2026

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Nil

Supporting references

Barossa Bushgardens S41 Committee Terms of Reference

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS**Corporate Plan**

- CS17 Natural Resources - Regional development and management of the environment including natural resource management to ensure the region is managed sustainably and the environment is protected and enhanced
- BS4 Council and Committees - Provision of support to Council and Committees through the provision of required information, agendas, and minutes. Council and Committees are provided with support to enable informed decisions

Legislative Requirements

Local Government Act 1999

RISK MANAGEMENT CONSIDERATIONS

These statements are qualitative in nature and designed to provide an indication of Council's general position when deciding to take or retain risk in pursuit of its objectives.

1. SERVICE DELIVERY

Refers to the delivery of services to the community, which includes the systems and physical assets that enable provision of these services, including structures (such as roads, buildings and facilities) as well as IT infrastructure, plant, vehicles & other equipment.

Nil.

2. SUSTAINABILITY & ENVIRONMENT

Relates to measures to preserve, protect and minimise impact on the natural environment, including sacred and indigenous lands, flora, fauna, heritage, water, waste, hazardous materials and pollution.

Nil.

3. FINANCIAL

Refers to planning and control of Council's budget to align with the sustainable achievement of the desired outcomes articulated in its Community Plan.

Nil.

4. PEOPLE

Relates to recruitment, retention, wellbeing and safety of employees and volunteers and engagement and management of contractors as well as the wellbeing and safety of the community.

Nil.

5. REPUTATION

Relates to policy, decisions, actions and circumstances that may cause Council to lose credibility with the community, ratepayers, key stakeholders, other levels of government and its own employees and contractors.

Nil.

COMMUNITY ENGAGEMENT

Not required under Legislation or Council's Public Consultation Policy.

4.2 FINANCE REPORT - AS AT 30 NOVEMBER 2025

25/93730

MOVED A Philpott

That Barossa Bushgardens Committee receive and note the Finance Report as at 30 November 2025, as provided in Attachment 1.

SECONDED K Jenkins

CARRIED BB 2022-26/15

PURPOSE

To provide progress on budget income and expenditure as at 30 November 2025.

REPORTDiscussion

Budgets have recently been realigned to reflect the appropriate natural accounts where expenditure is allocated to.

Q1 Budget adjustments have been approved by Council at its meeting held 18 November 2025.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 Finance Report Attachment - Barossa Bushgardens S41 Committee meeting 17 December 2025

Supporting references

Nil.

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS**Community Plan**

Supporting a sustainable Barossa.

Strategic Outcome

- We support actions that manage our environment for future generations.
- We sustainably manage our resources and encourage sustainable practices.

Corporate Plan

- CS17 Natural Resources - Regional development and management of the environment including natural resource management to ensure the region is managed sustainably and the environment is protected and enhanced
- BS4 Council and Committees - Provision of support to Council and Committees through the provision of required information, agendas, and minutes. Council and Committees are provided with support to enable informed decisions

Legislative Requirements

Local Government Act 1999

RISK MANAGEMENT CONSIDERATIONS

These statements are qualitative in nature and designed to provide an indication of Council's general position when deciding to take or retain risk in pursuit of its objectives.

1. SERVICE DELIVERY

Refers to the delivery of services to the community, which includes the systems and physical assets that enable provision of these services,

including structures (such as roads, buildings and facilities) as well as IT infrastructure, plant, vehicles & other equipment.

Regular monitoring of financial performance ensures budget and expenditure are aligned to meet approved levels of service.

2. SUSTAINABILITY & ENVIRONMENT

Relates to measures to preserve, protect and minimise impact on the natural environment, including sacred and indigenous lands, flora, fauna, heritage, water, waste, hazardous materials and pollution.

Nil.

3. FINANCIAL

Refers to planning and control of Council's budget to align with the sustainable achievement of the desired outcomes articulated in its Community Plan.

To enable effective and strategic decisions, a finance report is provided for noting.

4. PEOPLE

Relates to recruitment, retention, wellbeing and safety of employees and volunteers and engagement and management of contractors as well as the wellbeing and safety of the community.

Nil.

5. REPUTATION

Relates to policy, decisions, actions and circumstances that may cause Council to lose credibility with the community, ratepayers, key stakeholders, other levels of government and its own employees and contractors.

Nil.

COMMUNITY ENGAGEMENT

Not required under Legislation or Council's Public Consultation Policy.

4.3 FRIENDS OF BAROSSA BUSHGARDENS - MINUTES OF ANNUAL GENERAL MEETING 25/98081

MOVED K Jenkins

That Barossa Bushgardens Committee:

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|--|
| (1) Receive and note the Minutes of the Friends of Barossa Bushgardens Annual General Meeting held 13 November 2025. |
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- (2) Support the appointment of Greg Donovan as Friends of Barossa Bushgardens representative to the Barossa Bushgardens S41 Committee, to be endorsed by Council resolution.

SECONDED A Philpott**CARRIED BB 2022-26/16****PURPOSE**

The Minutes of the Friends of the Barossa Bushgardens (FoBB) Annual General Meeting held 13 November 2025 are attached for information.

REPORTDiscussion

The Minutes of the Annual General Meeting of the Friends of Barossa Bushgardens (FoBB) held 13 November 2025, are attached for information.

As part of the Annual General meeting, nominations were called for the positions of Officer Bearers.

Kate Jenkins, who has filled the position of Chairperson for many years, nominated Greg Donovan for the position, which was accepted.

As Chairperson, Greg will now represent the Friends of Barossa Bushgardens on the Barossa Bushgardens S41 Committee, subject to the endorsement of Council.

Summary and Conclusion

A report will be presented to the January meeting of Council, seeking endorsement of the appointment of Greg Donovan as representative to the Barossa Bushgardens S41 Committee.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 Minutes - Friends of Barossa Bushgardens Annual General Meeting held 13 November 2025

Supporting references

Barossa Bushgardens Terms of Reference

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS**Corporate Plan**

BS4 Council and Committees - Provision of support to Council and Committees through the provision of required information, agendas, and minutes. Council and Committees are provided with support to enable informed decisions

Legislative Requirements

Local Government Act 1999

RISK MANAGEMENT CONSIDERATIONS

These statements are qualitative in nature and designed to provide an indication of Council's general position when deciding to take or retain risk in pursuit of its objectives.

1. SERVICE DELIVERY

Refers to the delivery of services to the community, which includes the systems and physical assets that enable provision of these services, including structures (such as roads, buildings and facilities) as well as IT infrastructure, plant, vehicles & other equipment.

Nil.

2. SUSTAINABILITY & ENVIRONMENT

Relates to measures to preserve, protect and minimise impact on the natural environment, including sacred and indigenous lands, flora, fauna, heritage, water, waste, hazardous materials and pollution.

Nil.

3. FINANCIAL

Refers to planning and control of Council's budget to align with the sustainable achievement of the desired outcomes articulated in its Community Plan.

Nil.

4. PEOPLE

Relates to recruitment, retention, wellbeing and safety of employees and volunteers and engagement and management of contractors as well as the wellbeing and safety of the community.

Nil.

5. REPUTATION

Relates to policy, decisions, actions and circumstances that may cause Council to lose credibility with the community, ratepayers, key stakeholders, other levels of government and its own employees and contractors.

Nil.

COMMUNITY ENGAGEMENT

Not required.

5. CONFIDENTIAL AGENDA

Nil

6. URGENT OTHER BUSINESS

Blue Gum Woodlands at Nuriootpa High School

Andrew Philpott informed the Committee of personal discussions held in relation to supporting the Blue Gum Woodlands at Nuriootpa High School.

Passing of James Maitland

Sarah Barrett advised of the recent passing of James Maitland. James was a previous Chairperson of Friends of Barossa Bushgardens and a great supporter of the Barossa Bushgardens.

Thank you to Kate Jenkins

Sarah Barrett thanked Kate Jenkins for her tireless efforts over many years and for her guidance, dedication and sharing of knowledge.

7. NEXT MEETING

Wednesday 18 February 2026 at 1:00 PM

8. CLOSURE

Sarah Barrett extended Christmas Greeting and declared the meeting closed at 2:31pm.

Confirmed at Barossa Bushgardens Committee Meeting on 18 February 2026

Date:.....

Chairperson:.....